



EVENT IN-KIND SUPPORT REQUEST (EQUIPMENT/LABOUR): SUBJECT TO COUNCIL APPROVAL

EVENT:	
ORGANISATION:	
DATE:	
VENUE:	

FUNDING ROUND DATES:

Round 1: Opens 1 March and closes 15 April each year.

Round 2: Opens 1 August and closes 15 September each year.

CONDITIONS

- A **Funding application form** must be completed in conjunction with a request for In-Kind Support. In-Kind Support **approval and/or costs** will be confirmed/advised upon **receipt** of the Funding Application Form and Event Application Package being submitted.
- Please refer to Lachlan Shire Council website for full details on Council Event Donation and Event Support Program please refer to <https://www.lachlan.nsw.gov.au/Community/Grants-and-Donations/Council-Donation-and-Event-Support-Program>.
- For **Council's Fees and Charges** relating to equipment hire, please refer to https://www.lachlan.nsw.gov.au/files/assets/public/v/1/council/access-to-info/feesandcharges2324_updated291123.pdf or contact Council via email or phone. All fees must be paid prior to the event.
- For **Council's Fees and Charges** relating to the cost of delivering, setting up and removal of equipment (labour); this will be confirmed/advised upon **receipt** of the Funding Application Form and Event Application Package being submitted.

IN-KIND SUPPORT REQUESTED	YES	NO	NA
Traffic Control Plan – Road Closure or activity in the street	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bins (please specify number)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bins – additional waste collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barricades/ Bollards/Safety Netting (please specify location and approximate length).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hang Street Banner (Section 68 form part E1 must be completed in conjunction with this request).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Portable toilet block	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mobile Disabled toilet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Existing fixed toilet facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ground Maintenance before the event	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>Use of Council owned/managed grounds, halls, ovals, sportsground, parks, racecourses - Contact the committee who manages the facility for Council. Hire fees apply.</p> <p>Exceptions:</p> <p><u>Condobolin:</u> For all Council owned/managed facilities - 02 6895 1900</p> <p><u>Lake Cargelligo:</u> Showground - contact the Committee on 02 6896 9811 Recreation Ground - contact Lower Lachlan 02 6898 1772</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other – Please specify any additional requests below:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Privacy Note: This completed form contains your personal information we are collecting for the purpose of organising and administering an event. Provision of the information is voluntary; however, if insufficient information is provided, we will be unable to process your application. The information will be stored in council's business systems. We will not disclose your personal information to anybody else, unless you have given consent, or we are authorised or required to do so by law. Our Privacy Management Plan explains the lawful grounds on which we collect, use, disclose and transfer personal information. It also explains how you can seek access to, or amendment of the personal information we hold about you, and who to contact if you have a privacy enquiry or complaint.