



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Wednesday, 16 October 2024
Time: 2:00 PM
Location: Condobolin Council Chambers

BUSINESS PAPER

Ordinary Council Meeting

16 October 2024



ACKNOWLEDGEMENT OF COUNTRY

Lachlan Shire Council acknowledges the Wiradjuri people as the Traditional custodians of this land.

We recognise their strength and resilience and pay respect to Elders past, present, and emerging and to all Aboriginal and Torres Strait Islander people who are part of the Lachlan Shire community.

Lachlan Shire –THE HEART OF NSW



Our Vision:

For the Lachlan Shire to be a resilient community providing economic and social growth, through evolving, agricultural, business and mineral activities

Mission:

To engage the community, providing and delivering progressive services whilst implementing a long term strategic plan leading to the social and economic benefit of the community

Order Of Business

1	Webcasting	5
2	Acknowledgement of Country and Elders	5
3	Apologies and Requests for Leave of Absence.....	5
4	Confirmation of Minutes	5
	Minutes of Ordinary Council Meeting 07 August 2024.....	6
5	Mayoral Minute	19
	5.1 Meetings and Functions	19
6	Public Forum	20
7	Disclosure of Interest.....	20
8	Read and Note	21
	8.1 Building Projects Monthly Update for August/September/October	21
	8.2 Development Data August 2024 and September 2024	25
	8.3 Investments as at 31 August 2024	30
	8.4 Tourism and Promotions Update - August/September 2024	32
	8.5 FY24/25 Roadworks Monthly Update August/September	38
	8.6 Active Resolutions	49
	8.7 FY24/25 Urban Works Monthly Update for September	50
	8.8 FY24/25 Utilities Monthly Update for September	55
	8.9 Investments as at 30 September 2024.....	61
9	Decision Reports	63
	9.1 General Manager	64
	9.1.1 Election of Mayor, Deputy Mayor and Delegates to Committees	64
	9.1.2 Countback to fill casual vacancies	77
	9.1.3 Oath of Affirmation.....	79
	9.2 Corporate and Community Services	80
	9.2.1 Review of Independent ARIC members, other than the ARIC Chair.	80
	9.2.2 Community Donation and Event Support Program.....	83
	9.2.3 Community Donation and Event Support Program - September 2024 half yearly funding round.....	86
	9.2.4 Request for Extension of Time to lodge Financial Statements.....	94
	9.2.5 Draft Contract Management Policy 2024	97
	9.3 Environment and Planning.....	100
	9.3.1 Scott Street Subdivision - Boundary Realignment and Sale of Land	100

9.3.2	Adoption of Plan of Management - Crown reserve 86016 (Condobolin Caravan Park)	103
9.3.3	Planning Proposal 1 McInnes Street Lake Cargelligo - Finalisation Report	105
9.4	Infrastructure Services.....	108
	Nil	
10	Deputations	108
11	Notices of Motion.....	108
	Nil	
12	Notices of Rescission	108
	Nil	
13	Delegates Report.....	109
13.1	Delegates Report	109
13.2	Delegates Report	110
14	Correspondence	115
14.1	Correspondence	115
15	Questions of which Notice has been given	117
	Nil	
16	Petitions.....	117
	Nil	
17	Closed Session.....	118
17.1	Land Sale - Scott Street Subdivision	119
17.2	Trades and Suppliers Panel - Completion of Condobolin Works Depot - Additional EOI's	119
17.3	ARIC Minutes from 5 June 2024 - Confirmed.....	119
17.4	EOI - Short term Licences Stable B and Stable 6, SRA Grounds Condobolin.....	119
17.5	Expression of Interest to License part Lot 2342 DP 566794	119
17.6	Proposed Land Acquisition - Jones Lane Condobolin.....	119
17.7	Tender Assessment - Tottenham Skate Park	120
17.8	Tender Assessment - Plant Maintenance and Repairs 2024-2026	120
17.9	Appointment of Jeremy, Nipps, and Thomas Birch as Receivers and Managers of Brenshaw Medical Pty Ltd, and approval to write off the outstanding debt owed by Brenshaw Medical Pty Ltd.	120
17.10	Tender Assessment - Sealed Road Flood Restoration Work - South	120

1 WEBCASTING

Please note that today’s meeting, other than the confidential sessions, are being recorded and will be placed on Council’s website. All in attendance should refrain from making defamatory statements. Council takes all care when maintaining privacy, however members of the public gallery and those addressing Council should be aware that you may be recorded.

2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS

3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

254A Circumstances in which annual fees may be withheld-

- (1) *Despite this Division, a council may resolve that an annual fee will not be paid to a councillor or that a councillor will be paid a reduced annual fee determined by the council—*
 - (a) *for any period of not more than 3 months for which the councillor is absent, with or without leave, from an ordinary meeting or ordinary meetings of the council, or*
 - (b) *in any other circumstances prescribed by the regulations.*
- (2) *Despite this Division, if a councillor is absent, with or without leave of the council, from ordinary meetings of the council for any period of more than 3 months, the council must not pay any annual fee, or part of an annual fee, to that councillor that relates to the period of absence that is in excess of 3 months.”*

Councillor	18/10/2023	29/11/2023	13/12/2023	21/02/2024	20/03/2024	03/04/2024	17/04/2024	15/05/2024	19/06/2024	17/07/2024	21/08/2024
John Medcalf OAM	P	P	P	P	P	P	P	LoA	P	P	P
Paul Phillips	P	P	P	P	P	P	P	P	P	P	P
Megan Mortimer	P	P	P	P	P	P	P	P	P	P	P
Melissa Blewitt	P	P	P	P	P	P	P	P	P	P	P
Melissa Rees	A	P	P	P	NA	P	P	P	P	P	P
Peter Harris	P	P	P	P	P	P	P	P	P	P	P
Dennis Brady	LoA	P	P	P	P	P	LoA	P	P	P	P
Judith Bartholomew	P	P	NA	P	P	P	LoA	P	P	P	P
Robyn Turner	P	P	P	P	P	P	P	LoA	P	P	LoA
P - Present											
A - Apology											
LoA - Leave of Absence											
NA - No Apology											

4 CONFIRMATION OF MINUTES

Ordinary Meeting - 7 August 2024

Extraordinary Meeting - 9 October 2024

**MINUTES OF LACHLAN SHIRE
ORDINARY COUNCIL MEETING
HELD AT THE CONDOBOLIN COUNCIL CHAMBERS
ON WEDNESDAY, 7 AUGUST 2024 AT 2:00 PM**

PRESENT: Mayor Paul Phillips, Deputy Mayor John Medcalf, Cr Judith Bartholomew, Cr Melissa Blewitt, Cr Dennis Brady, Cr Peter Harris, Cr Megan Mortimer, Cr Melissa Rees.

IN ATTENDANCE: Greg Tory (General Manager), Adrian Milne (Director - Infrastructure Services), Patrick Ruettjes (Director - Environment and Planning), Cherise Small (Executive Assistant).

Meeting started at 2:13pm.

1 WEBCASTING

The statement regarding the webcasting was read out by **the Mayor**.

2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS

The Acknowledgment of Country and Elders was made By **Cr. Bartholomew**.

3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

RESOLUTION 2024/178

Moved: Cr Dennis Brady
Seconded: Cr Melissa Blewitt

That:

1. The request for Leave of Absence received from Cr Robyn Turner be accepted.

CARRIED

4 CONFIRMATION OF MINUTES

RESOLUTION 2024/179

Moved: Cr Judith Bartholomew
Seconded: Cr Megan Mortimer

That the minutes of the Ordinary Meeting held on 17 July 2024 be confirmed.

CARRIED

5 MAYORAL MINUTE**5.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS****RESOLUTION 2024/180**

Moved: Deputy Mayor John Medcalf

Seconded: Cr Dennis Brady

That:

1. The Mayoral Minute No. R24/218 be received and noted.

CARRIED**6 PUBLIC FORUM**

Nil.

7 DISCLOSURE OF INTEREST

Nil.

8 READ AND NOTE**RESOLUTION 2024/181**

Moved: Cr Peter Harris

Seconded: Cr Melissa Blewitt

That:

The recommendations included in the business paper to receive and note the following items be adopted:

- 8.1 Delivery Program 6 monthly update to 30 June 2024;
- 8.2 Lachlan Shire Council – Local Water Utility Performance Report;
- 8.3 Development Date July 2024;
- 8.4 Active Resolutions;
- 8.5 Building Projects Monthly Update for July/August;
- 8.6 Customer Requests as at 226 July 2024;
- 8.7 FY24/25 Roadworks monthly update July;
- 8.8 Water Allocations – July 2023 – June 2024;
- 8.9 FY23/24 Utilities Monthly Update for July;
- 8.10 Tourism and Promotions Update – July 2024;
- 8.11 FY23/24 Urban Works Monthly Update for July;
- 8.12 Investments as at 31 July 2024

CARRIED

9 DECISION REPORTS**9.1 GENERAL MANAGER****9.1.1 DELEGATIONS OF MAYOR - ELECTION PERIOD****RESOLUTION 2024/182**

Moved: Deputy Mayor John Medcalf

Seconded: Cr Dennis Brady

That:

1. The General Manager's report No. R24/211 be received and noted.
2. Council delegate to Mr Paul Arthur Phillips the authority to:
 - Carry out the civic and ceremonial functions of the Mayoral office, between election day and the holding of the Mayoral election after the elections.

CARRIED

9.1.2 STANDARD CONTRACT OF EMPLOYMENT FOR GENERAL MANAGERS**RESOLUTION 2024/183**

Moved: Cr Dennis Brady

Seconded: Cr Megan Mortimer

That:

1. The General Manager's Report No. R24/213 be received and noted.
2. Council authorise the Council seal to be affixed to the General Manager's contract of employment.

CARRIED

9.1.3 EMPLOYEE RESEARCH SURVEY 2024**RESOLUTION 2024/184**

Moved: Cr Dennis Brady

Seconded: Deputy Mayor John Medcalf

That:

1. The General Manager's Report No R24/225 be received and noted.
2. Consideration be given to determining alternate means of measuring staff satisfaction during the development of the next Council Delivery Program.

CARRIED

9.2 CORPORATE AND COMMUNITY SERVICES

9.2.1 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM

RESOLUTION 2024/185

Moved: Cr Dennis Brady

Seconded: Cr Judith Bartholomew

That:

1. The Director of Corporate and Community Services Report R24/224 be received and noted.
2. The Callara Culture & Heritage Aboriginal Corporation be granted an extension of time until 29 November 2024, for the publishing of their books, whilst the organisation awaits the outcome of an additional funding application. If the books are not published by 29 November 2024, the funds are to be returned to council.

CARRIED

9.2.2 AMENDMENTS TO ADOPTED FEES AND CHARGES 2024.2025

RESOLUTION 2024/186

Moved: Deputy Mayor John Medcalf

Seconded: Cr Megan Mortimer

That:

1. The Director Corporate and Community Services Report R24/243 be received and noted.
2. The draft Fees and Charges be placed on public exhibition for a period of 28 days.
3. Following the completion of the public exhibition period the Director of Corporate and Community Services present a further report, summarising any submissions received during the public exhibition period, for the consideration of Council prior to final adoption of the amended Fees and Charges.

CARRIED

9.3 ENVIRONMENT AND PLANNING

9.3.1 BUILDING LINE VARIATION - DA2024/25 - CARPORT - 6 CONAPAIRA STREET LAKE CARGELLIGO

RESOLUTION 2024/187

Moved: Cr Dennis Brady

Seconded: Cr Megan Mortimer

That:

1. The Director Environment and Planning Report No. R24/214 be received and noted.

2. Development Application DA2024/25 be approved in accordance with the Recommended Conditions of Consent provided in Attachment 2, including the reduced front and side building line variations.

A motion DA2024/25 – Carport – 6 Conapaira Street, Lake Cargelligo was put to Council, and Council voted on the motion:

Cr Paul Phillips
Cr John Medcalf
Cr Judit Bartholomew
Cr Megan Mortimer
Cr Peter Harris
Cr Melissa Blewitt
Cr Melissa Rees
Cr Dennis Brady

Voted in favour of the motion.

CARRIED

9.3.2 1 MCINNES STREET LAKE CARGELLIGO - MASTER PLAN AND PLANNING PROPOSAL UPDATE

RESOLUTION 2024/188

Moved: Cr Dennis Brady
Seconded: Deputy Mayor John Medcalf

That:

1. The Director of Environment and Planning Report No. R24/73 be received and noted.
2. The Planning Proposal to rezone Lot 212 on DP 1058505 (1 McInnes Street, Lake Cargelligo) from RU1 Primary Production to RU5 Village be placed on public exhibition for a minimum period of 20 working days in accordance with Condition 3 of Gateway Determination PP2023-1839 dated 12 April 2024.
3. The rezoning of the site be completed in accordance with Conditions 1, 2, 3 and 4 of Gateway Determination PP2023-1839 dated 12 April 2024.
4. The final investigations and the development of masterplan subdivision layout options continue, together with detailed cost estimates, for the future consideration of Council once the rezoning of the site has been finalised.
5. A further report be presented to Council once items 2, 3 and 4 above have been completed.

CARRIED

9.3.3 ENERGY SUSTAINABILITY PLAN 2024**RESOLUTION 2024/189**

Moved: Cr Megan Mortimer

Seconded: Deputy Mayor John Medcalf

That:

1. The Director of Environment and Planning Report No. R24/240 be received and noted.
2. The Lachlan Shire Council Energy Sustainability Plan 2024 be adopted.
3. The Lachlan Shire Council Energy Sustainability Plan 2024 be placed on Council's website and that the adoption of the plan be communicated through the media and on Council's media outlets.

CARRIED

9.4 INFRASTRUCTURE SERVICES**9.4.1 PART ROAD CLOSURE - SILOS ROAD, CONDOBOLIN****RESOLUTION 2024/190**

Moved: Deputy Mayor John Medcalf

Seconded: Cr Megan Mortimer

That:

1. The Director Infrastructure Services Report No. R24/226 be received and noted.
2. Part of SR 340 Silos Road, as identified in the report be closed.
3. The necessary public notifications to close part of a public road be undertaken.
4. A further report be presented to Council advising of the public notification process outcomes.
5. The land in the road reserve be vest in Council when the road is closed.

CARRIED

10 DEPUTATIONS

Nil.

11 NOTICES OF MOTION

Nil

12 NOTICES OF RESCISSION

Nil

13 DELEGATES REPORT

13.1 DELEGATE REPORT

RESOLUTION 2024/191

Moved: Cr Dennis Brady

Seconded: Deputy Mayor John Medcalf

That:

1. The Delegate’s Report No. R24/219 be received and noted.

CARRIED

13.2 DELEGATES REPORT

RESOLUTION 2024/192

Moved: Deputy Mayor John Medcalf

Seconded: Cr Dennis Brady

That:

1. The Delegate’s Report No. R24/248 be received and noted.

CARRIED

14 CORRESPONDENCE

14.1 CORRESPONDENCE

RESOLUTION 2024/193

Moved: Deputy Mayor John Medcalf

Seconded: Cr Judith Bartholomew

That:

1. The Correspondence Report No. R24/216 be received and noted.
2. A letter be sent to the Minister of Agriculture, Regional NSW and Western NSW, the Minister for the Environment and the Member for Barwon providing a copy of the proposal from the Tottenham NSW Farmers Association for a Feral Pig Bounty and indicating Council’s support for the proposal.

CARRIED

15 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

16 PETITIONS

Nil

Cr Blewitt left the meeting at 3:10pm

17 CLOSED SESSION

RESOLUTION 2024/194

Moved: Cr Dennis Brady

Seconded: Cr Megan Mortimer

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

17.1 Tender Assessment T2024/12 - Construction Management - Works Depot, Condobolin

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

17.2 Tender Assessment - T2024/1 Officers Parade Sewage Pumping Upgrade

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.3 EOI - Trades and Suppliers Panel - Completion of Condobolin Works Depot

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

17.4 Cyber Security Action Plan update to Council

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

17.5 Tender Assessment - T2024-14 Unsealed Road Flood Restoration Work - West of Lake Cargelligo

This matter is considered to be confidential under Section 10A(2)c and dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

17.6 Expression of Interest - 341 and 343 Bygalore Road, Ungarie

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a

commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.7 Tottenham Caravan Park Management Contract Extension

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED

The meeting paused at 3:11pm

Cr Blewitt returned to the meeting at 3:20pm

The meeting resumed at 3:26pm.

RESOLUTION 2024/195

Moved: Cr Dennis Brady

Seconded: Cr Judith Bartholomew

That Council moves out of Closed Council into Open Council.

CARRIED

17.1 TENDER ASSESSMENT T2024/12 - CONSTRUCTION MANAGEMENT - WORKS DEPOT, CONDOBOLIN

RESOLUTION 2024/196

Moved: Cr Melissa Rees

Seconded: Cr Judith Bartholomew

That:

1. The Director Environment and Planning Report No. R24/177 be received and noted.
2. The tender from HAFT Construction Pty Ltd for the Construction Management of the Condobolin Works Depot Project (T2024/12) be accepted.
3. The Mayor and General Manager be authorised to sign the contract documents and affix the Council seal if required.

CARRIED

17.2 TENDER ASSESSMENT - T2024/1 OFFICERS PARADE SEWAGE PUMPING UPGRADE**RESOLUTION 2024/197**

Moved: Cr Dennis Brady

Seconded: Cr Peter Harris

That:

1. The Director Infrastructure Services Report No. R24/209 be received and noted.
2. The tender submission from Trazibat Pty Ltd for the tender amount in Option 1 be accepted.
3. Council resolve to reallocate \$175,000 from the Sewer Main Rehabilitation program for FY2024/25 to complete the project.
4. The Mayor and General Manager be authorised to execute the contract documents and affix the Council seal.

CARRIED

17.3 EOI - TRADES AND SUPPLIERS PANEL - COMPLETION OF CONDOBOLIN WORKS DEPOT**RESOLUTION 2024/198**

Moved: Cr Melissa Rees

Seconded: Cr Peter Harris

That:

1. The Director Environment and Planning Report No. R24/221 be received and noted.
2. In accordance with section 55 of the *Local Government Act 1993*, Council accepts the complying EOI submitted for the Trades & Suppliers Panel Contract.
3. The General Manager issue letters of acceptance to responds to the Trades and Suppliers EOI.
4. The time for submissions of EOIs for the provision of Trades and Supplies for the construction of the Condobolin Works Depot remain open to allow for suitably qualified trades and suppliers to be included on the panel.

CARRIED

17.4 CYBER SECURITY ACTION PLAN UPDATE TO COUNCIL**RESOLUTION 2024/199**

Moved: Cr Dennis Brady

Seconded: Cr Judith Bartholomew

That:

1. The Director of Corporate and Community Services Report No. R24/222 be received and noted.

CARRIED

17.5 TENDER ASSESSMENT - T2024-14 UNSEALED ROAD FLOOD RESTORATION WORK - WEST OF LAKE CARGELLIGO**RESOLUTION 2024/200**

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That

1. The Director Infrastructure Services Report No R24/206 be received and noted.
2. The tender of Ross Bros Excavations for T2024/14 – Unsealed Roads Flood Restoration Work – West of Lake Cargelligo be accepted.
3. The Mayor and General Manager be authorised to sign the contract documents and affix the Council seal if required

CARRIED

17.6 EXPRESSION OF INTEREST - 341 AND 343 BYGALORE ROAD, UNGARIE**RESOLUTION 2024/201**

Moved: Cr Dennis Brady

Seconded: Cr Megan Mortimer

That:

1. The General Manager's Report No. R24/238 be received and noted.
2. The expression of interest from Landify Pty Ltd to purchase lots 341 and 343 Bygalore Road, Ungarie be declined as per option 3 of the report.

CARRIED

17.7 TOTTENHAM CARAVAN PARK MANAGEMENT CONTRACT EXTENSION

RESOLUTION 2024/202

Moved: Deputy Mayor John Medcalf

Seconded: Cr Megan Mortimer

That:

1. The Director Environment and Planning Report No. R24/242 be received and noted.
2. The existing contract with Kristy Ivory for the operation and management of the Tottenham Caravan Parks be extended from 28 November 2024 to 27 November 2027.

CARRIED

The Meeting closed at 3:45pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 16 October 2024.

.....

CHAIRPERSON

5 MAYORAL MINUTE**5.1 MEETINGS AND FUNCTIONS****TRIM Number: R24/274****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Mayoral Minute No. R24/274 be received and noted.

PURPOSE

To provide council with details of the meetings and functions attended by the Mayor and Deputy Mayor for the month of October 2024.

AUGUST:

- 08.08.2024 Penrith Mayor's Cup Dinner – Penrith.
09.08.2024 Country Mayors Association Meeting – Sydney.
21.08.2024 CNSWJO Board Meeting – Canberra.
22.08.2024 CNSWJO Board Meeting Federal Meeting with Ministers – Canberra.

SEPTEMBER:

- 06.09.2024 Outgoing Councillors Dinner – Condobolin.
13.09.2024 ARIC Meeting – Condobolin.
26.09.2024 Graduation Condobolin High School Year 12 Cohort – Condobolin.
27.09.2024 National Police Remembrance Day Service – Orange.

OCTOBER:

- 16.10.2024 Ordinary Council Meeting – Condobolin.

ATTACHMENTS

Nil.

- 6 PUBLIC FORUM**
- 7 DISCLOSURE OF INTEREST**

8 READ AND NOTE

8.1 BUILDING PROJECTS MONTHLY UPDATE FOR AUGUST/SEPTEMBER/OCTOBER

TRIM Number: R24/250

Author: Manager - Projects and Building

RECOMMENDATION

That:

1. The Director of Environment and Planning Report No. R24/250 be received and noted.

PURPOSE

The purpose of this report is to provide a summary of projects currently being undertaken by the Lachlan Shire Council Environment and Planning Department. The execution and completion of work varies on resource availability, weather conditions, work priorities and unforeseen circumstances. Work priority will be allocated based on safety and risk.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Council has adopted the 2024/25 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of the capital and grant funded projects regarding buildings.

ISSUES AND COMMENTS

Project	Budget	Funding Source	Expend. To Date	Forecast Expend.	Comments
Condobolin Works Depot	\$7,246,707.60	\$6,000,000 Loan and remaining \$1.25m from council reserves	\$3,394,237.47	\$7,246,707.60	Construction Management Contract Issued. Trade & Suppliers panel has been created. Civil works re-commenced onsite on 9 September
Willow Bend Sports Centre Renewal	\$300,000 (reduced to \$175K)	LRCI P3	\$130.3k	\$175,000	Project completed

Tottenham Caravan Park Enhancement	\$155,000	LRCI P3 \$155k & council funds \$35k	\$131.4k	\$155,000	Project completed.
Fire Appliance Display - Tullibigeal	\$125,000	SCCF R5	\$80.5k	\$125,000	Staff attended Progress Meeting (12 August) to discuss signs & opening event. Appliance has been restored and returned. Open day scheduled for 20 October. Signs are being finalised.
Electronic Community Signs – Lake Cargelligo & Tottenham	\$170,000	LRCI P4	Nil	\$170,000	Initial site inspections undertaken. Consultation to be scheduled with relevant groups in Lake Cargelligo and Tottenham. Discussions held with Lake Alive Representatives – 27 August. Discussion held with Tottenham representatives 9 September. RFQ prepared and sent out.
Apex Park Amenities Renewal – Lake Cargelligo	\$120,000	LRCI P4	\$85.2k	\$120,000	Project completed.
Cabin – Tottenham Caravan Park	\$150,000	Capital	\$67.3k	\$150,000	Quotes have been received, PO issued. Deposit payments made. Cabin to be delivered late October 2024.
Hearing Loop – Burcher Hall	\$27,500	Capital	\$24,730.00	\$27,500	Project Completed – 28 August 2024.
Goanna Manor	\$60,000	Capital	Nil	\$60,000	PO issued. Professional photographs taken. Visual recording finalised.

					Demolition proposed week commencing 4 November 2024.
Lake Museum renewal	\$65,000	Capital	\$27k	Nil	Scope of works being finalises. Preliminary costing obtained. New security screen to northern awning has been provided.
Condobolin Children Service – Soft fall & playground renewal	\$56,000	Capital	Nil	\$56,000	Initial meeting to be held to discuss needs and options.
Condobolin SES Renewal	\$35,000	Capital	\$14.6k	\$35,000	Inspection undertaken. Project scope developed. Provision of new A/C units to replace old evaporative unit. Gaps in brickwork to be reviewed and gaps filled later in the year to allow for drainage work undertaken previously to reduce the moisture impact on the building.
Condobolin Community Centre Repairs	\$25,000	Capital	\$18k	\$25,000	Electrical switchboard upgrade works have been undertaken.

Condobolin Works Depot Budget Update

Budget	\$7,816,707.60
Contract Value	\$7,246,707.60*
Other Works and Project Management Costs	\$570,000.00
Contingency (included in Contract Value)	\$400,000.00
Approved Variations	\$262,978.32
Remaining contingency	\$51,708.80

Current Expenditure	\$3,394,237.47
---------------------	----------------

All figures include GST

* Figure includes Contingency

FINANCIAL AND RESOURCE IMPLICATIONS

Project management and financial controls are in place to manage financial expenditure and resource allocation.

LEGAL IMPLICATIONS

Nil. All project materials and services have been procured in accordance with the requirements of the NSW *Local Government Act 1993* and Council's procurement policy. *Environmental Planning and Assessment Act 1979* provisions are being complied with regarding development approvals and planning controls.

RISK IMPLICATIONS

Project management and financial controls are in place to manage time and budget risks. The projects have been assessed against relevant legislative requirements to minimise Council's exposure to risk.

STAKEHOLDER CONSULTATION

Council's newspaper column, Talking Tottenham and Mayoral Newsletters update the community on the major improvement works being undertaken around the local government area.

Community consultation has been undertaken in relation to the projects, either through the Community Strategic Plan, through requests for projects to receive grant funding and/or through reports to Council advising of the projects which are being put forward for progression.

OPTIONS

Not applicable.

CONCLUSION

This report updates Council on the capital improvements/new work being undertaken by the Environment and Planning Department.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 1.7 Improved social outcomes for people with disability

CSP 4.2 Strong effective and Responsive Council

CSP 6.2 Upgrade community buildings

ATTACHMENTS

Nil

8.2 DEVELOPMENT DATA AUGUST 2024 AND SEPTEMBER 2024

TRIM Number: R24/267

Author: Administration Officer

RECOMMENDATION

That:

1. The Director Environment and Planning Report No. R24/267 be received and noted.

PURPOSE

This report is to provide Council with information in relation to development activity occurring within the Lachlan Shire Council area during August and September 2024.

SUPPORTING INFORMATION

Council’s Development Data, Council League Table.

BACKGROUND

During the month of August 2024 there were two (2) applications lodged. Four (4) determinations were issued within this time.

Development applications determined in August 2024

Council Reference Number	Development Description	Location	Value	Delegated Authority/Council
DA2024/26	Alterations to Dwelling	18 Randall Place, Condobolin	\$6,000	Delegated Authority
DA2024/25	Carport (Building line variation)	6 Conapaira Street, Lake Cargelligo	\$13,000	Council
DA2024/31	Garage/Shed	45 Reef Street, Lake Cargelligo	\$10,000	Delegated Authority
DA2022/36	Garage/Shed	12 McGregor Street, Condobolin	\$30,000	Delegated Authority

Total (determined)	4		\$59,000	
---------------------------	----------	--	-----------------	--

Comparison to previous year: Development applications determined in August 2023

Total number of development applications ***determined in August 2023***: 7

Total development value of applications ***determined in August 2023***: \$318,850

Development applications lodged in August 2024

Council Reference Number	Development Description	Location	Development Value
DA2024/24	Two Lot Torrens Title Subdivision	38 Holt Street, Lake Cargelligo	Nil
DA2024/32	Three Lot Community Title Subdivision	72 Walker Street, Lake Cargelligo	Nil
Total (lodged)	2		Nil

Comparison to previous year: Development applications received in August 2023

Total number of development applications ***received in August 2023***: 4

Total development value of applications ***received in August 2023***: \$269,500

During the month of September 2024 there was one (1) application lodged. One (1) determination was issued within this time.

Development applications determined in September 2024

Council Reference Number	Development Description	Location	Value	Delegated Authority/Council
DA2024/21	Two Lot Torrens Title Subdivision	2 Bridge Street, Lake Cargelligo	Nil	Delegated Authority
Total (determined)	1		Nil	

Comparison to previous year: Development applications determined in September 2023

Total number of development applications ***determined in September 2023***: 7

Total development value of applications **determined in September 2023**: \$4,579,991

Development applications lodged in September 2024

Council Reference Number	Development Description	Location	Development Value
DA2024/35	Installation of Amenities Block	107 Silos Road, Condobolin	\$168,843.40
Total (lodged)	1		\$168,843.40

Comparison to previous year: Development applications received in September 2023

Total number of development applications **received in September 2023**: 7

Total development value of applications **received in September 2023**: \$8,401,627

ISSUES AND COMMENTS

In previous reports, officers reported on the average determination timeframes for development applications based on information derived from Council’s Civica Authority Enterprise Management System. The Department of Planning, Housing and Infrastructure (DPHI) has lodged a ‘Council League Table’, essentially a scoring system of development application timeframes of all councils in NSW derived from DPHI’s NSW Planning Portal. The Planning Portal, however, calculates timeframes very differently compared with Council’s Civica system.

An example is DA2022/36 which was determined in August 2024 and as such is included in the August table above. The application was lodged in 2022 and has only been determined recently as it had insufficient information provided for almost two years. Consequentially, it was on ‘stop-the-clock’ in an information request stage for most of those two years. The Planning Portal, however, assigned it a determination timeframe of 666 days as if Council had been actively assessing it for almost two years, which was clearly not the case.

This has resulted in an average timeframe of 163 days being assigned to Council in the most recent council league table published by DPHI. The same table also sets an expectation timeframe of 68 days for Council, based on Planning Portal data from the last financial year. The Planning Portal further acknowledges that four out of five applications determined so far, this financial year have actually met that timeframe. The average timeframe calculated on the individual development application determination data within the Planning Portal indicates, however, that the timeframe should be calculated at 151 days, based on the same five applications determined so far.

A number of councils have raised concerns with this measurement approach given that it misrepresents the actual assessment timeframes. It also does not acknowledge councils’ efforts in keeping development applications alive to avoid the need for applicants having to re-lodge development applications and pay further application fees if insufficient information is provided. Given the low number of development application determinations at the beginning of the financial year, it only takes one legacy application such as DA2022/36 to skew the average timeframe, possibly for the entire year. This is clearly against sound statistical data presentation which would simply mark the field with ‘insufficient data’ rather than producing a skewed average.

Other jurisdictions use median timeframes to avoid this skewing of data and also properly incorporate 'stop-the-clock' periods into the measurements. This is to cater for the case when it is up to an applicant to provide information that is crucial for councils to assess and determine the development application.

Officers attended a DPHI round table in Griffith on 27 September 2024 and raised this issue with the DPHI Secretary and team which have acknowledged the data issues. The Secretary explicitly outlined that DPHI understands the issues the data discrepancies can cause for smaller regional councils and that the determination of legacy development applications is strongly encouraged. DPHI is actively working on resolving those issues within the Planning Portal.

It should also be noted that there are a number of other application types – such as modifications to development applications – that are not captured by the reporting, but require significant staff resources, sometimes more than an actual development application. DPHI is looking into a potential way to integrate those into the council league table reporting structure in the future.

The overall development value is also captured in the council league table. This value fully matches Council's records for the same time period. At this period of time, it is reported at \$69,000 for the current financial year.

It is recommended that all development applications continue to be reported to Council in the format above, but that average timeframe are not displayed until the data issues with the Planning Portal have been addressed. Officers are working with DPHI to improve data input into the Planning Portal.

FINANCIAL AND RESOURCE IMPLICATIONS

The assessment and determination of development applications is a statutory requirement under the *Environmental Planning and Assessment Act 1979*. It is resourced through Council's budget. Council collects development application fees in accordance with Schedule 4 of the *Environmental Planning and Assessment Regulation 2021*.

LEGAL IMPLICATIONS

All applications are assessed in accordance with relevant legislation including the *Environmental Planning and Assessment Act 1979*.

RISK IMPLICATIONS

Council has assessed all applications against relevant legislation to minimise Council's exposure to risk.

STAKEHOLDER CONSULTATION

Regular consultation and engagement with applicants of development applications occurs during the pre-lodgement, assessment and determination stages of each application in line with legislation and Council's planning instruments. Council also often engages with the community and adjoining owners in respect of applications. Council has a robust and extensive Community Participation Plan in place with the latest version dating from April 2020.

CONCLUSION

Development application determination data (from Council's Civica system) reveals a total development value of \$69,000 for applications determined in the 2024/2025 financial year. This matches the information in the Planning Portal.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Build Civic Leadership and Pride.

Community Strategic Plan - 4.2 Strong Effective Responsive Council.

ATTACHMENTS

Nil

8.3 INVESTMENTS AS AT 31 AUGUST 2024**TRIM Number: R24/275****Author: Financial Accountant****RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No. R24/275 be received and noted.

PURPOSE

The *Local Government (General) Regulation 2021 section 212* specifies that Council's Responsible Accounting Officer must provide elected members with a monthly written report detailing the funds invested by Council. The report must include information up to the last day of the month immediately preceding the meeting.

The Responsible Accounting Officer must also provide a certificate stating whether the investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

SUPPORTING INFORMATION

Council's general bank account reconciled balance at 31 August 2024 is \$12,987,265. Investments held at 31 August 2024 totalling \$74,792,637 are set out in Attachment 1.

Responsible Accounting Officer Certificate

I certify that the investments have been reconciled with the Council's general ledger as at 31 August 2024, and that investments have been made in accordance with the *Local Government Act, Local Government (General) Regulation 2021* and Council's Investment Policy.

Karen Pegler

Responsible Accounting Officer

FINANCIAL UPDATE

As at the end of August 2024, Council's portfolio is compliant across its credit quality limits. Council is compliant across all counterparty limits except NAB (AA-). This is due to the advanced payment of the Financial Assistance Grant, as previously mentioned in the June report, being transferred to Council's on call accounts, where the interest rate is higher than the operating account. NAB is currently over its maximum limit of 25% by 0.37%. This will be rectified over the next month by deploying funds to an alternate bank.

Over the past 12 months, the portfolio, excluding on call cash, returned 4.74% p.a., outperforming the AusBond Bank Bill Index (bank bills) by 0.35% p.a.

The ANZ Bank takeover of Suncorp Bank was formalised on 31 July 2024. Council's holdings of \$4,000,000 with Suncorp will now be shown as ANZ Bank, at an upgraded credit rating of AA-.

The RBA kept rates on hold in its meeting in August as widely expected and kept its tightening bias, saying it remains "vigilant to upside risks to inflation".

The most important addition to the post-Meeting Statement was the line “policy will need to be sufficiently restrictive until the Board is confident that inflation is moving sustainably towards the target range”, suggesting the RBA’s default is to keep policy unchanged until that confidence builds.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Investments are made in accordance with Council’s Investment Policy and the Community Strategic Plan/Delivery Program Item 4.2.1, which aims to ensure that “Council is financially sustainable and provides services at a level expected by the community”.

CONCLUSION

Investments will continue to be managed so Council can meet its cash commitments as and when they fall due.

ATTACHMENTS

- 1. Investments August 2024**

8.4 TOURISM AND PROMOTIONS UPDATE - AUGUST/SEPTEMBER 2024

TRIM Number: R24/276

Author: Tourism Manager

RECOMMENDATION

That:

1. The General Manager’s Report R24/276 be received and noted.

PURPOSE

The purpose of this report is to provide Council with a progress update on tourism-related projects and initiatives for August and September 2024.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Council has adopted the 2024/2025 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of tourism projects and activities.

ISSUES AND COMMENTS

TOTAL VISITOR NUMBERS: 6,912										
	2023	Jan 2024	Feb 2024	Mar 2024	April 2024	May 2024	June 2024	July 2024	Aug 2024	Sept 2024
	1,221	608	380	664	849	757	742	862	1,571	1,317
Top places of origin:	New South Wales, Victoria, Queensland, South Australia and Western Australia.									

** Please note: the above statistics only relate to people visiting the visitor information centre and do not include café patronage.

SOCIAL MEDIA – FACEBOOK INSIGHTS									
	Jan 2024	Feb 2024	Mar 2024	April 2024	May 2024	June 2024	July 2024	August 2024	Sept 2024
Content Reach	3,019	3,726	3,334	6,300	2,600	10,700	4,990	2,500	2,200
Content interaction	88	228	111	115	52	594	117	56	87
New page followers	22	35	13	47	12	270	18	9	9

SOCIAL MEDIA – INSTAGRAM INSIGHTS									
	Jan 2024	Feb 2024	Mar 2024	April 2024	May 2024	June 2024	July 2024	August 2024	Sept 2024
Content Reach	85	180	182	252	156	179	119	111	675
Content interaction	60	242	76	65	43	45	66	53	56
New page followers	9	30	13	31	6	6	5	3	9

WEBSITE – visitlachlanshire.com.au	
Total page views	September 2024
	506
Top 5 - page visits:	Wiradjuri culture, Sculpture Down the Lachlan, Utes in the Paddock, Visitor information centres, and See and do.

MERCHANDISE SALES – TO DATE \$36,645.41 (to date since opening 25 November 2023)			
	July 2024	August 2024	September 2024
SALES	\$5,285.27	\$7,890.68	\$6,336.32

PROJECT/INITIATIVE	COMMENTS	PROGRESS %
Shire-wide		
<i>Official Opening Sculpture Down the Lachlan Art Trail</i>	- Trail now complete and the Official Opening is scheduled for Saturday 12 October 2024.	100%
<i>Lachlan Shire official visitor guide</i>	- Print run in progress.	95%
	- Distribution program underway.	100%
<i>Shire Visitor Information Centre Meetings</i>	- Lake Cargelligo - Tourism Manager attended monthly meeting and Annual General Meeting.	Ongoing
	- Tottenham - Tourism Manager participated in monthly meeting.	Ongoing
<i>Shire Marketing</i>	- Joint Organisation of Councils Central West map pad project.	95%

Destination Management Plan review	- Planning commenced for review of the Lachlan Shire Destination Management Plan.	15%
Business Directory	- Web-based shire business directory in progress.	90%
ATWD Shire Designated Destination	- Software testing by ATDW completed. Lachlan Shire is now listed as a designated destination. Previously listed under the Parkes region.	100%
	- Business profile updates and additions in progress.	Ongoing
Tourism website	- Continuing website content development.	Ongoing
Destination Central West DNCW	- DNCW staff familiarisation visits to Lake Cargelligo and Condobolin.	100%
Condobolin		
Utes in the Paddock trailhead sign	- Production commenced.	70%
	- Installation by manufacturer scheduled for early December 2024.	10%
Utes in the Paddock banners (Diggers Avenue)	- Banners complete and ready for installation.	100%
Lachlan Shire Heart of NSW Street Banners – Condobolin	- Banners complete and ready for installation along Bathurst Street and the Henry Parkes Way entrance to town.	100%
Utes in the Paddock and Jockey’s Memorial plaques	- Additional plaques will be installed with trailhead sign in December 2024.	80%
Lachlan tourism precinct traffic movement	- Caravan and long parking sign directional sign installed.	100%
VIC directional signage – 1 at the entrance to the precinct	- Directional signage installed.	100%
Utes in the Paddock touchscreen at VIC	- Touchscreen content progressing.	75%
Lachlan VIC amenities wall graphic	- Town name wall graphic completed and scheduled for installation by supplier in late October.	85%
Merchandise	- Merchandise range expanded – cooler bags and polo shirts ordered.	Ongoing
	- Condo Comes Alive Street Festival will be held on Friday 29 November 2024	

Open Streets Grant Funding – Transport for NSW	from 5:00pm to 9:00pm (Bathurst Street).	
	- Five (5) planning meetings held with the sub-committee	Ongoing
	- Event attractions and activities booked to date: <ul style="list-style-type: none"> • Market stalls (local and regional) • Food (local businesses supported by other vendors and food vans – Vietnamese, baked potatoes, Rotary BBQ, Snow Cones and Popcorn. • Children’s activities - Face painters x 2 sites, tattoos, colouring competition, balloon twisting, plaster mould painting, toddler’s play gym and Santa photos. • Street activities - Cartoon portraits, roving street performers – juggler, stilt walkers etc • Stage entertainment - High School Band, Duple, The Beanies, Condobolin RSL Pipe Band, dance troupe and Shop Condo for Christmas Draw. 	Ongoing
Lake Cargelligo		
Foreshore walkway signage	- Sign production. Supplier to install.	95%
Visitor Information Centre update	- Furniture and shelving delivered, and in storage.	100%
	- Electrical appliances delivered and in storage.	100%
	- Centre repairs scheduled. Centre to close for a week.	70%
	- Exterior VIC signage produced and installation scheduled for 15 October.	85%
VIC lead-in directional signage	- Replacement signs in progress.	80%
Tottenham		
Visitor Information Centre update	- Furniture and shelving delivered.	100%
	- Awaiting minor repairs.	30%
	- Exterior VIC signage and noticeboard quotes received.	50%

	- Window graphic quotations received.	50%
	- Existing shelving being painted by the Men’s Shed – paint purchased.	70%
Tottenham merchandise	- Design on hold to ensure a brand is created for Tottenham.	10%
	- Merchandise quotes received.	100%
VIC volunteer shirts	- Vest embroidered. Waiting on polo shirt sample/sizes (The Hall).	60%
Water Tower Mural signage	- Sign content approved by Sue Nicholls and signage ordered.	70%
Australian Adventure Passport	- Passport package purchased. - Stamp designed and waiting on design feedback from the committee.	100% 80%
Tullibigeal		
Fire Truck Precinct	- Assisting Project Manager with signage quotes, design and preparation.	85%

FINANCIAL AND RESOURCE IMPLICATIONS

Project management and financial controls are in place to manage financial expenditure and resource allocation.

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

Project management and financial controls have been established to manage budget and reputational risks.

STAKEHOLDER CONSULTATION

Consultation is undertaken with the Lake Cargelligo and Tottenham visitor information centre volunteers, government agencies, Destination NSW and Destination Central West, Condobolin Chamber of Commerce, Museum Committees and other key stakeholders regularly.

OPTIONS

Not applicable.

CONCLUSION

This report provides an update to Council on tourism-related initiatives and projects being undertaken by the tourism team.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 1.1 Increase community participation in arts and cultural activities.
- 2.1 A vibrant tourism industry.
- 2.3 Encourage business activity.
- 2.5 Improve the appearance of each town.

ATTACHMENTS

Nil

8.5 FY24/25 ROADWORKS MONTHLY UPDATE AUGUST/SEPTEMBER**TRIM Number: R24/282****Author: Manager - Roads****RECOMMENDATION**

That:

1. The Director Infrastructure Services report No R24/282 be received and noted.

PURPOSE

The purpose of this report is to provide a summary of road works undertaken by the Infrastructure Services Department completed in August and September, works in progress in the month of October and works scheduled for the month of November. The execution and completion of works varies depending on resource availability, weather conditions, work priorities and unforeseen circumstances.

SUPPORTING INFORMATION

Nil

BACKGROUND

TfNSW continue to assess Council's Essential Public Asset Reconstruction Works claim for AGRN 1034 (NSW flooding from 14 September 2022 Natural Disaster). Countrywide Asphalt are continuing work on Dandaloo Road flood repair and complementary works and have programmed to complete the work by late October. Ross Bros Excavations are working on the unsealed road flood repair west of Lake Cargelligo. This work will continue for approx. the next three months. Two Council grader crews are continuing flood repair work south of Lake Cargelligo, with a third crew working in the Bimbella Road area.

Two Council construction crews have been working on gravel re-sheeting projects, but with warmer weather anticipated three construction crews will be deployed to road widening projects. The remaining four graders will continue undertaking maintenance grading subject to operator availability.

UPDATE**Works undertaken in August/September**

- **Heavy patching, re-sheeting and grade water and roll undertaken on the following roads**
 - Main Roads
 - MR 347 Dandaloo Road – flood damage restoration and heavy patching
 - MR 501 Lachlan Valley Way (aka Hillston Road) – flood damage restoration and heavy patching.

- Shire Roads
 - SR 5 Lansdale Road – gwr (contractor)
 - SR 13 Millridge Road – gwr (contractor)
 - SR 15 Belmore Road – gwr
 - SR 23 Jumble Plains Road – gwr (contractor)
 - SR 25 Kerriwah Road – gwr (contractor)
 - SR 26 Emua Plains Road – gwr (contractor)
 - SR 34 Wilmatha Road – 2 km gravel re-sheeting
 - SR 56 Bimbella Road – gwr, gravel re-sheeting, flood damage repair
 - SR 58 Mowabla Road – gwr
 - SR 60 Springvale Road – 3 km gravel re-sheeting
 - SR 85 North Forbes Road – gwr
 - SR 92 Longingettin Road – gwr
 - SR 94 Diggers Road – gwr
 - SR 95 Ilgindre Road – 2 km gravel re-sheeting, gwr
 - SR 97 Driftway Road – 4 km gravel re-sheeting, gwr
 - SR 108 Fosters Lane – gwr (contractor)
 - SR 145 Imries Lane – gwr, flood damage repairs
 - SR 146 Glasgows Lane – gwr, flood damage repairs
 - SR 147 Four Corners Road – gwr, flood damage repairs
 - SR 148 Halls Road – gwr, flood damage repairs
 - SR 149 Gubbata Road – gwr, flood damage repairs
 - SR 151 Mudda Rocks Road – gwr, flood damage repairs
 - SR 154 Tuggerabach Road – gwr, flood damage repairs
 - SR 169 Carruthers Road – gwr, flood damage repairs
 - SR 193 River Road – flood damage repairs (contractor)
 - SR 195 Elwins Road – flood damage repairs (contractor)
 - SR 212 Hoopers Road – flood damage repairs (contractor)
 - SR 218 Kellys Road – flood damage repairs (contractor)
 - SR 220 Smiths Road – flood damage repairs (contractor)
 - SR 230 Lachlan Valley Way – gwr
 - SR 231 Curlew Road – gwr
 - SR 305 Bensons Road – gwr
 - SR 338 Hassans Lane – gwr
 - SR 378 Stock Bridge Road – gwr
 - SR 381 Verona Road – gwr, bog hole repair
 - SR 422 Warrigal Park Road – flood damage repairs
 - SR 437 Stockman Road – gwr, flood damage repairs
 - SR 1169 Bobadah Road – gwr (contractor)
 - SR 1347 Albert Road – gwr (contractor)
- **Road and culvert reconstruction undertaken on the following roads**
 - All Roads
 - nil

- **Road reseals/sealing**
 - Regional Roads
 - MR 347 Dandaloo Road – two coat seal of heavy patches and flood damage
 - MR 501 Lachlan Valley Way – two coat seal of heavy patches and flood damage
 - Shire Roads and Town Streets
 - nil

- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following unsealed roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 44 Melrose Plains Road – maintenance grading
 - SR 45 Boona Road – maintenance grading
 - SR 46 Carawatha Road – maintenance grading
 - SR 113 Selems Road – maintenance grade
 - SR 114 Sandy Camp Road – maintenance grade
 - SR 124 Crown Camp Road – maintenance grade
 - SR 126 Clarries Lane – maintenance grade
 - SR 190 Wilgadale Road – maintenance grade
 - SR 250 Hadleigh Downs Road – causeway repair
 - SR 306 Kirks Road – maintenance grading
 - SR 318 Bonny Doon Lane – maintenance grading
 - SR 321 Craig End Lane – maintenance grading
 - SR 333 Rosedale Road – maintenance grading
 - SR 375 Belwick Park Lane – causeway repair
 - SR 402 Cornells Road – maintenance grading
 - SR 406 Hills Road – maintenance grading
 - SR 1006 Brotherony Road – maintenance grade

- **Shoulder grading/slashing/vegetation control/patching and flood damage undertaken on the following sealed roads**
 - Main Roads
 - MR 57N Fifield Road – slashing
 - MR 57NN The Bogan Way – slashing
 - MR 57S The Gipps Way – slashing
 - MR 231 Wyalong Road - slashing
 - MR 377 Lachlan Valley Way (aka South Forbes Road) – slashing
 - MR 423 Lachlan Valley Way (aka Euabalong Road) – slashing
 - MR 461 Henry Parkes Way north – slashing
 - MR 501 Lachlan Valley Way (aka Hillston Road) – slashing
 - MR 7513 Lake Cargelligo Road – slashing
 - MR 7521 Kiacatoo Road – slashing
 - Shire Roads
 - SR 10 Meadowview Road – slashing
 - SR 60 Springvale Road – slashing/flood damage patch maintenance
 - SR 90 Grassmere Road – slashing
 - SR 85 North Forbes Road – slashing

- SR 213 Pillinger Drive – slashing
- SR 341 Jones Lane – causeway repair
- SR 418 Willow Bend Road – slashing
- SR 1033 Boeramble Road – slashing

Works in progress or planned for October

- **Heavy patching, re-sheeting and grade water and roll in progress on the following unsealed roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 118 Bolo Road – 2 km gravel re-sheeting, gwr
- **Road and culvert reconstruction in progress on the following roads**
 - Main Roads
 - MR 57NN The Bogan Way/MR 347 Dandaloo Road – RERRF – intersection resurfacing with asphalt
 - MR 231 Wyalong Road – RERRF – 5 km of seal widening
 - Shire Roads
 - SR 45 Boona Road – FLR/RTR – final trimming for 5 km of reconstruction and widening the road widening continuing for next 9 km
 - SR 1169 Bobadah Road (Racecourse Road to Moira Vale Road) – RERRF – 2 km of seal widening
 - Town Streets
 - nil
- **Road reseals/sealing**
 - Main Roads
 - MR 57S The Gipps Way – Block grant – 7 km of reseal
 - Shire Roads
 - SR 45 Boona Road – FLR/RTR – 5 km of two coat seal and resealing
 - Town Streets
 - nil
- **Maintenance grading/sucker removal/storm damage repairs in progress on the following roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 51 Eremeran Road – maintenance grade
 - SR 52 Wirrinun Road – maintenance grade
 - SR 54 Tinda Tank Road – maintenance grade
 - SR 152 Thomas Road – flood damage repairs
 - SR 156 Banool Road – flood damage repairs
 - SR 180 O'Reillys Road – flood damage repairs
 - SR 181 Pidgeons Road – flood damage repairs
 - SR 182 Recreation Road – flood damage repairs
 - SR 185 Yelkin Road – flood damage repairs

- SR 194 North Uabba Road – flood damage repairs (contractor)
 - SR 197 Crawfords Road – flood damage repairs (contractor)
 - SR 212 Hoopers Road – flood damage repairs (contractor)
 - SR 403 Worlands Road – flood damage repairs
- **Shoulder grading/slashing/vegetation control and patching in progress on the following sealed roads**
 - All Roads
 - Slashing and pothole patching as required

Works planned for November

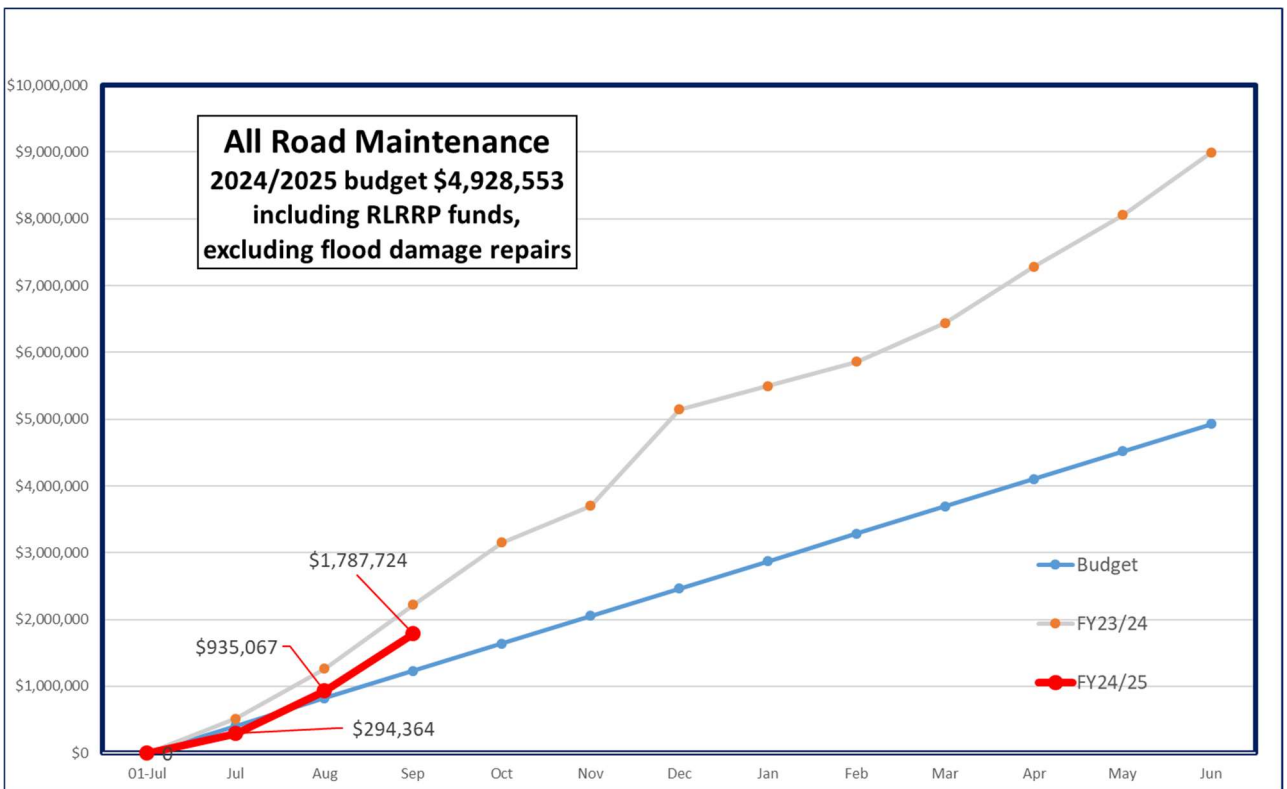
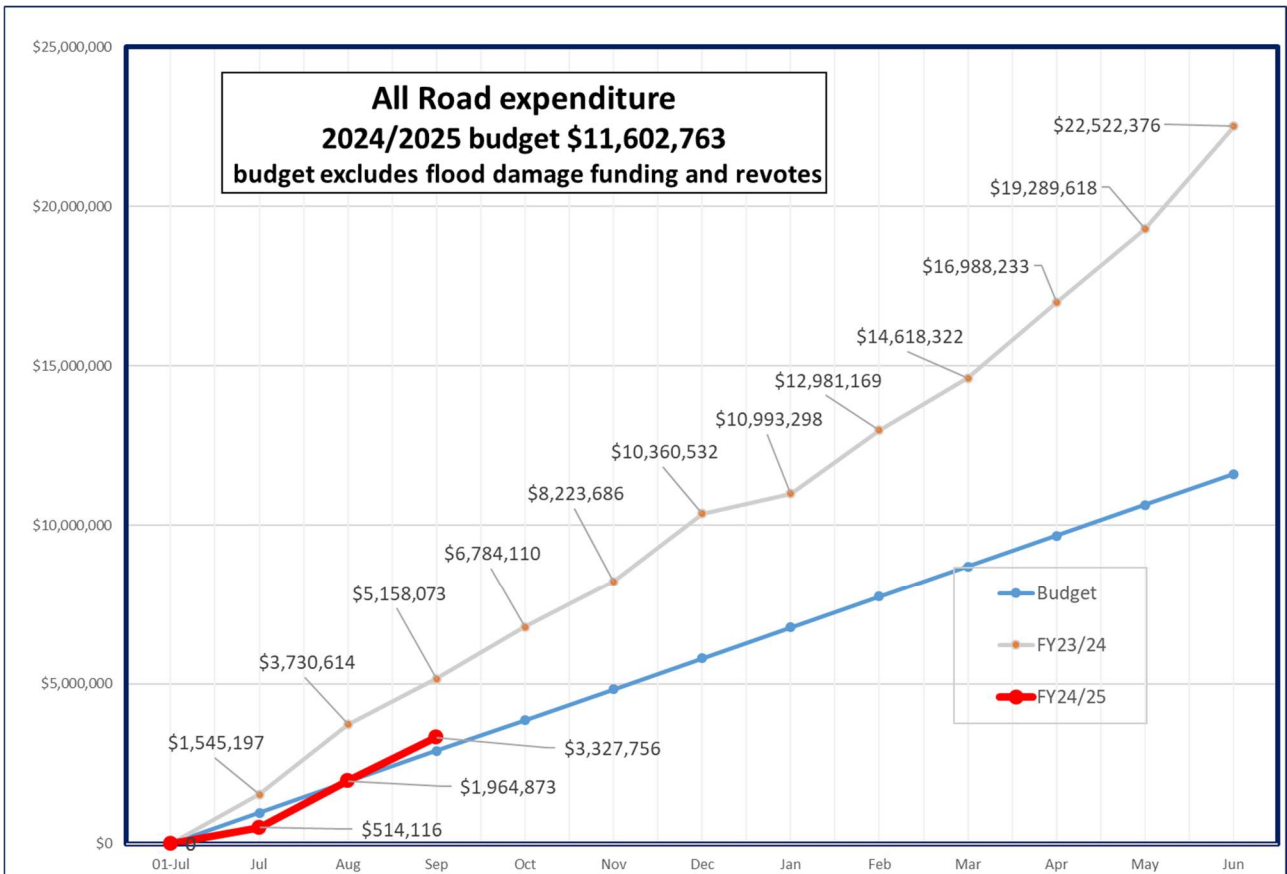
- **Heavy patching, re-sheeting and grade water and roll to be undertaken on the following unsealed roads**
 - All Roads
 - As required
- **Road resealing/sealing**
 - Main Roads
 - MR 231 Wyalong Road – RERRP – 3.5 km seal widen/reseal
 - Shire Roads
 - SR 1169 Bobadah Road – RERRF – shoulder widening sealing/reseal
- **Road and culvert reconstruction to be undertaken on the following roads**
 - Main Roads
 - MR 231 Wyalong Road – RERRP – 3.5 km seal widen
 - Shire Roads
 - SR 5 Lansdale Road – RERRP – 2km reconstruction and seal widen
 - SR 11 Moira vale Road – RERRF – 1 km seal widen
 - SR 45 Boona Road – FLR/RTR – 18 km of seal widen ongoing
- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following roads**
 - Main Roads
 - nil
 - Shire Roads
 - Roads not complete in October
- **Shoulder grading/slashing/vegetation control and patching undertaken on the following sealed roads**
 - All Roads
 - As required

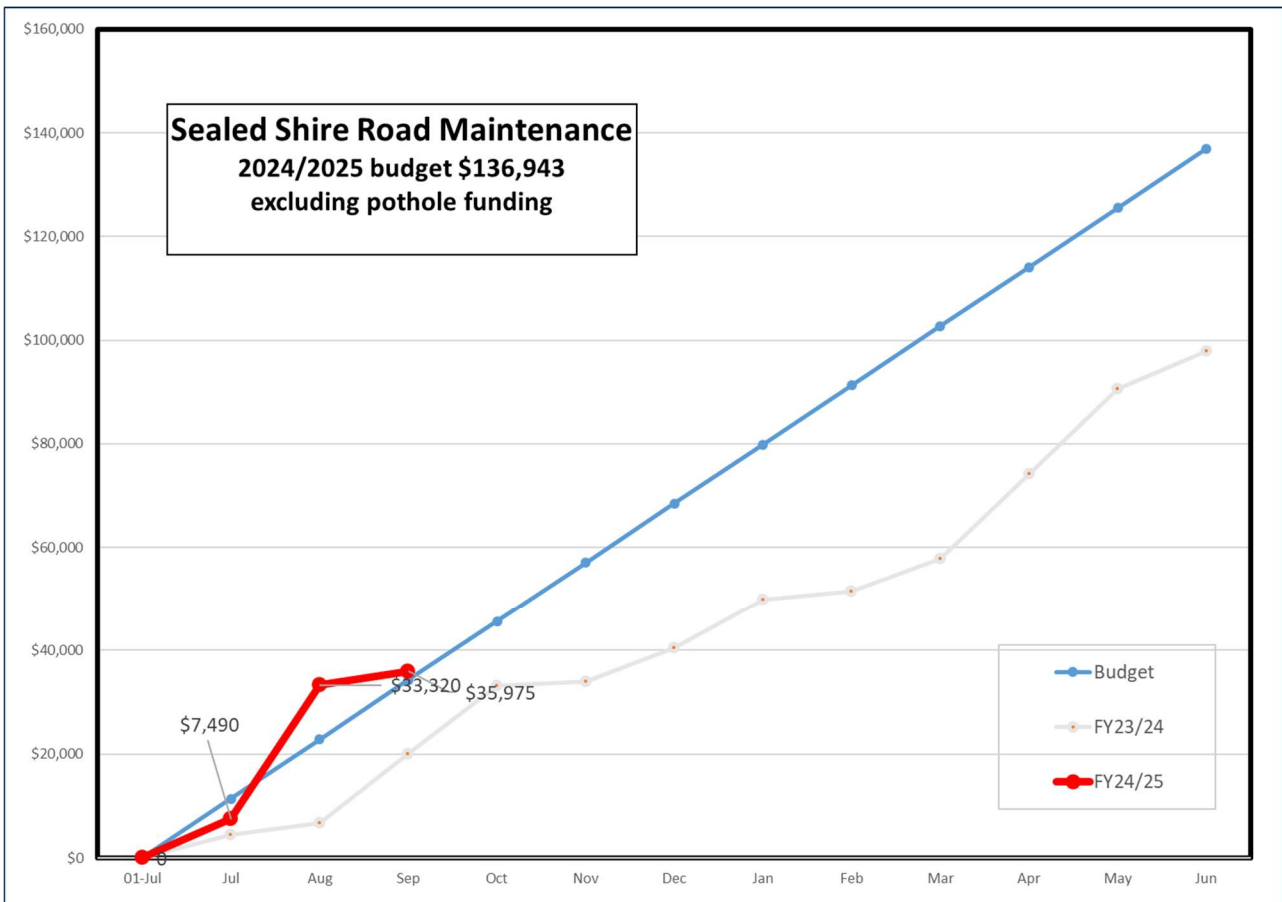
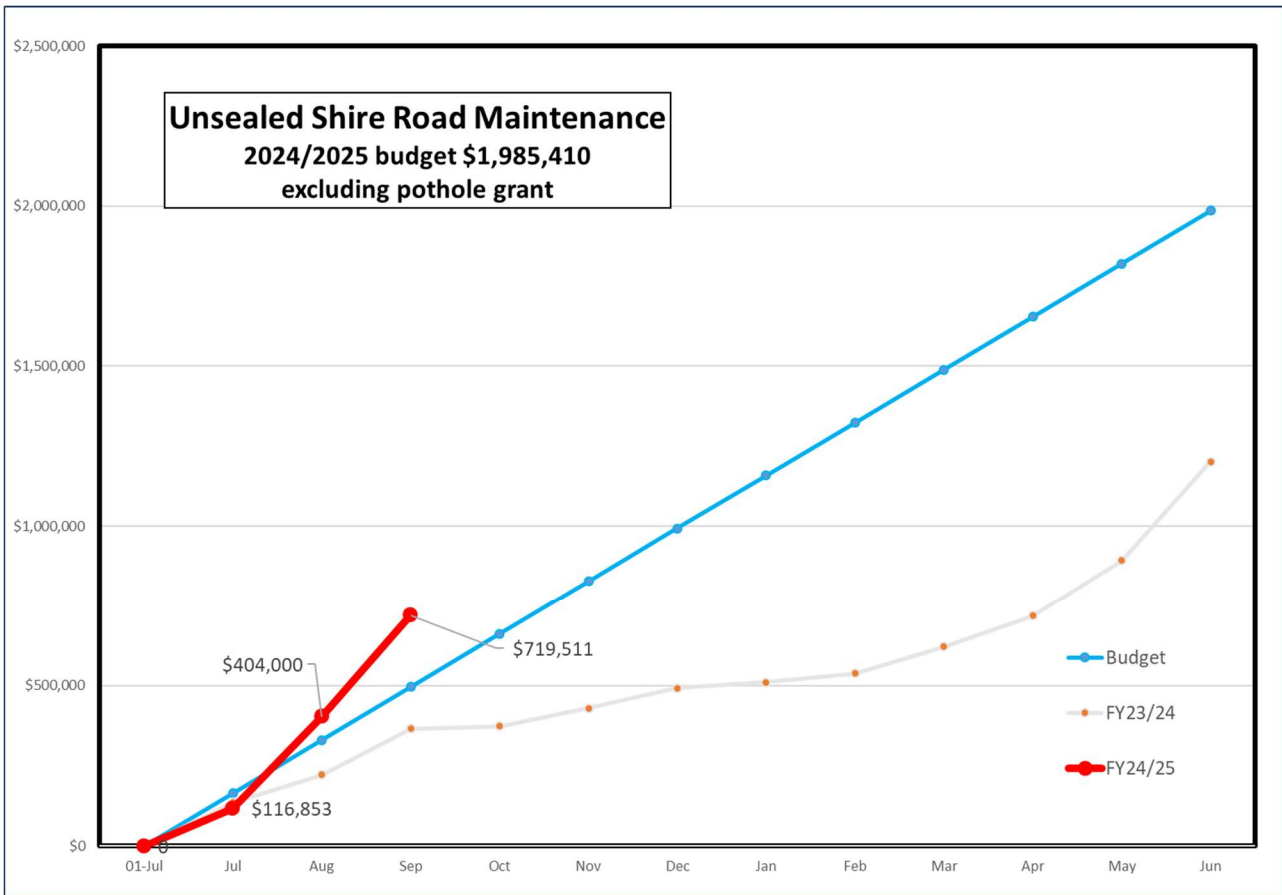
FINANCIAL AND RESOURCE IMPLICATIONS

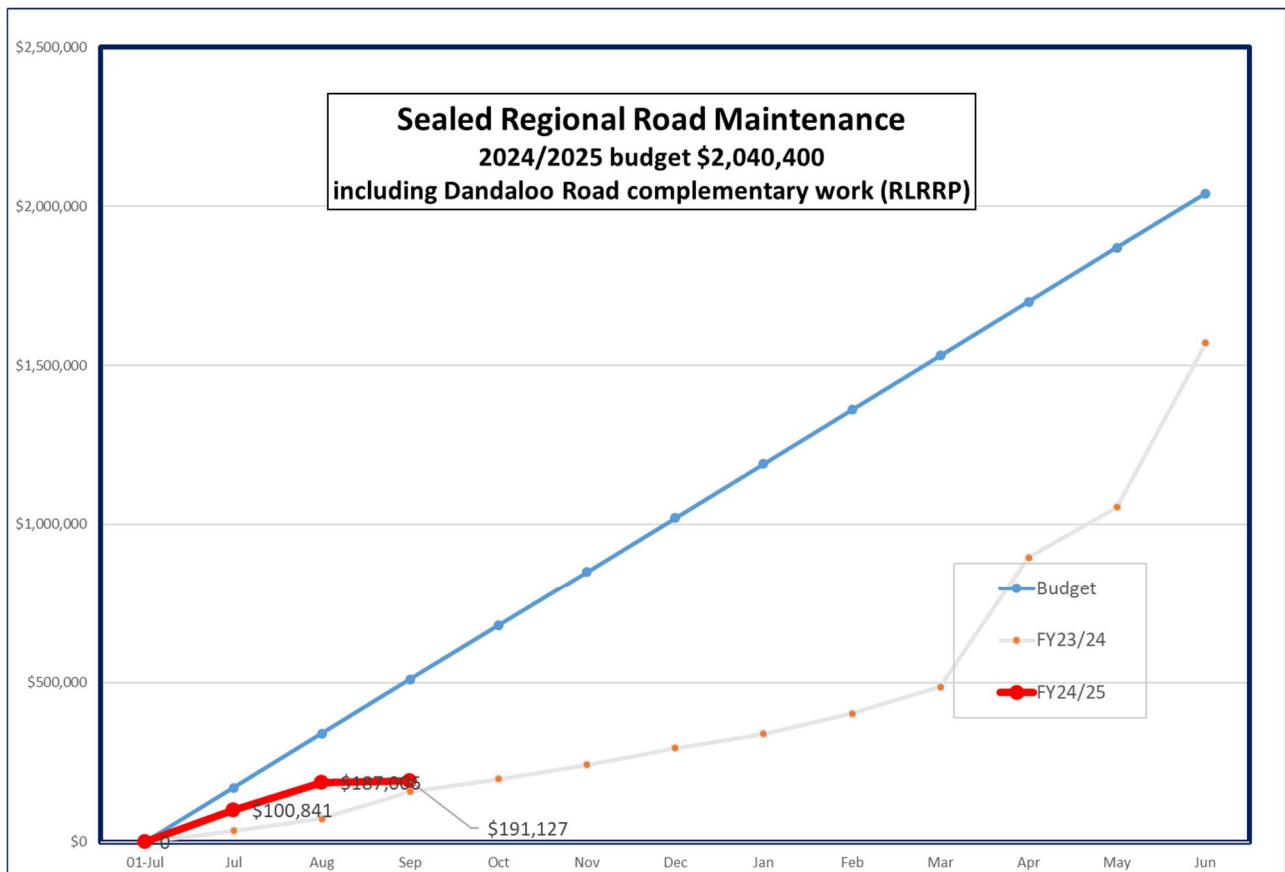
Regional Roads					
Project	Budget	Funding source	Expend to date	Forecast Expend	Comments
Regional Roads, reseals					
MR 57S The Gipps Way	\$280k	TfNSW Block Grant	\$0k	\$280k	Programmed for October
Balance	\$170k		\$0k	\$170k	Program to be determined
Total	\$450k		\$0k	\$450k	
Regional Roads, heavy patching	\$50k	TfNSW Block Grant	\$0k	\$50k	Program to be determined
Regional Roads, culvert renewal	\$60k	TfNSW Block Grant	\$0k	\$60k	Program to be determined
MR 231 Wyalong Road seal widening 5 km	\$580k	Regional Emergency Roads Repair Fund (RERRF)	\$0k	\$580k	Programmed to commence in October
MR 347 Dandaloo Road complementary works for DRFA repairs	\$900k	RERRF	\$394k	\$900k	Work in progress
MR 7513 Lake Cargelligo Road seal widening 8 km	\$900k	RERRF	\$0k	\$900k	Programmed to commence in Q3
MR 57NN The Bogan Way/MR 347 Dandaloo Road intersection reconstruction	\$200k	RERRF	\$0k	\$200k	Programmed to commence in October
MR 7513 Lake Cargelligo Road raise road 3 km east of Lake Cargelligo	\$900k	NSW Severe Weather & Flood grant	\$0k	\$900k	Project planning in progress
MR 347 Dandaloo Road/ MR 377 Lachlan Valley Way flood warning signage	\$60k	NSW Severe Weather & Flood grant	\$0k	\$60k	Programmed to commence in Q3
MR 57S William/Lachlan/Busby Sts intersection design	\$500k	TfNSW Block Grant	\$0k	\$500k	Programmed to commence in Q3

CONSTRUCTION PROJECTS					
Local Roads					
Project	Budget	Funding source	Expend to date	Forecast Expend	Comments
Local road reseals					
SR 231 Culew Road 10 km	\$435k	FAG Roads \$140k, RTR \$450k, RLRRP \$435k	\$0k	\$435k	Programmed for Q2
Balance	\$590k		\$0k	\$590k	Program to be determined
Total	\$1,025m		\$0k	\$1,025m	
Local roads gravel re-sheets					
SR 34 Wiltmatha Road 2 km	\$77k	Special Rate Variation \$200k, RERRF \$500k, RTR \$479k	\$71k	\$77k	Complete , gravel not yet costed to project
SR 60 Springvale Road 3 km	\$115k		\$66k	\$115k	In progress
SR 95 Ilgindrie Road 2 km	\$77k		\$63k	\$77k	Complete , gravel not yet costed to project
SR 97 Driftway Road 4 km	\$154k		\$96k	\$154k	Complete , gravel not yet costed to project
SR 118 Bolo Road 2 km	\$77k		\$0k	\$77k	Programmed to commence in October
Balance (RTR and SRV)	\$679k		\$0k	\$679k	Program to be determined
Total	\$1,179m		\$296k	\$1,179m	
SR 5 Lansdale Road 2 km seal widening	\$287k	Regional Emergency Roads Repair Fund (RERRF)	\$0k	\$287k	Programmed for Q3
SR 11 Moira Vale Road 1 km seal widening	\$146k	RERRF	\$0	\$146k	Programmed for Q2
SR 45 Boona Road 18 km seal widening	\$3.3 m	Fixing Local Roads \$2.97m, RTR \$330k	\$1,551m pre 1 July 2024, \$151k in FY24/25 Total \$1,702m	\$3.3m	Work continuing, seal programmed for October
SR 185 Yelkin Road 2 km seal widening	\$350k	RERRF	\$0k	\$350k	Programmed for Q3
SR 194 North Uabba Road 2 km seal widening	\$350k	RERRF	\$0k	\$350k	Programmed for Q3
SR 1169 Bobadah Road 2 km seal widening Racecourse Road to Moira Vale Road and 2 km start of narrow seal	\$642k	RERRF	\$0k	\$642k	Programmed to commence in October
McDonnell St, Condobolin Bathurst St to Lachlan St reconstruction	\$240k	RERRF \$140k, FAG Roads \$100k	\$0k	\$240k	Programmed for Q4

2022 Flood Damage Permanent Restoration Work					
Expenditure to date					
Contract	Contractor	Contract value including variations	Approved flood damage work	Complementary work	Comments
C2024-03 Kiacatoo Road	Countrywide Asphalt Pty Ltd	\$1.102m	\$867k	\$235k	Contract complete North River Road included as contract variation
C2024-08 Dandaloo Road	Countrywide Asphalt Pty Ltd	\$3.126m	\$175K	\$394k	Work in progress Lachlan Valley Way (aka Hillston Road) included as contract variation
C2024-14 Unsealed roads Lake Cargelligo	Ross Bros Excavations	\$585k	\$48k	N/A	Work in progress
C2024-15 Sealed Roads south	to be determined		\$0k	N/A	Tender report to be considered by Council
Council workforce unsealed roads	Council staff and sub-contractors	N/A	\$217k	N/A	Work in progress
Sealed Roads Condobolin	to be determined		\$0k	N/A	TfNSW still considering Council funding application submission
Sealed Roads north	to be determined		\$0k	N/A	TfNSW still considering Council funding application submission
Total			\$1,307m	\$629k	







Note: To date this financial year \$309k on pothole repairs. The total expenditure on this program is \$1,241m out of the \$1,336m of the available fund.

CONCLUSION

Construction work will increase over the next few months as warmer weather allows more sealing work to be undertaken. As much as possible this will be programmed to avoid delays during peak harvest traffic.

The flood damage restoration work from the September 2022 (AGRN 1034) is continuing to progress. Transport for NSW have been requested to concentrate assessment of submission for the remaining sealed road defects (urban areas, Condobolin north and Tottenham) so that contracts can be prepared for these works when they are approved.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 3.1 Efficient transport networks that meet community and business needs.
Transport Asset Management Plan.

ATTACHMENTS

Nil

8.6 ACTIVE RESOLUTIONS

TRIM Number: R24/273

Author: Executive Assistant

RECOMMENDATION

That:

1. The General Manager's Report No. R24/273 be received and noted.

PURPOSE

To provide Council with an update on Active Resolutions as at October 2024.

SUPPORTING INFORMATION

The Active Resolutions are attached.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and responsive Council.

ATTACHMENTS

1. Active Resolutions.

8.7 FY24/25 URBAN WORKS MONTHLY UPDATE FOR SEPTEMBER**TRIM Number:** R24/299**Author:** Manager Urban Works**RECOMMENDATION**

That:

1. The Director Infrastructure Services Report No. R24/299 be received and noted.

PURPOSE

The purpose of this report is to provide an update of the capital improvements in the Urban Works section. The items listed are for works undertaken in August and September, in progress for the month of October and forecast for the month of November 2024.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Council has adopted the 2024/2025 budget and associated Delivery and Operational Plans and Quarterly Budget Reviews. This report provides updates on the delivery of the Urban Works program, with some overlap with roads, utilities, tourism and buildings where required.

ISSUES AND COMMENTS

Project delivery has focused on grant funded projects with funding deadlines and capital works.

Overall the majority of the Urban Works projects are progressing well with contractors and staff focusing on project priorities and delivery deadlines.

Works Completed in September

Scott Street Subdivision	The Contractor was granted Practical Completion for their works subject to minor defect remediation.
Gum Bend Lake Foreshore works	Reconstruction of the foreshore was complete and the Lake was filled ready for the season opening in October.
Condobolin Rodeo and Pony Club Facility	Works commenced with the levelling of the site and sand has been brought in and levelled.
Condobolin Cemetery Gazebo	The installation of the Gazebo was complete.
Condobolin Cricket Nets	All works on the new cricket nets have been complete and the facility is now in use.
Lake Cargelligo Cricket Club toilet	Power and water/septic to be connected. Awning to be constructed when contractors are available.
Tottenham Skate Park and Multi-use facility	Procurement underway
Tottenham Swimming Pool paint and refurbishment	Contractors completed the painting and associated works on the toddler and main pool, due to delays the pool will be opening a week later than expected.
Tullibigeal Netball Court Refurbishment	Project complete, additional works to be confirmed.
Pioneer Park Tullibigeal Playground	Play equipment was installed and soft fall mulch placed. Minor works remain on the edging.
Albert Park Playground	Play equipment was installed and soft fall placed, playground is now operational.
Hannah Park Fifield Fencing Works	Fencing and all associated works has been complete.
Fifield Park Toilet Access Ramp	Scope of works to be confirmed, contractors to be engaged and works to commence in October.

Works Underway in October

Scott Street Subdivision	Officers Parade Kerb and gutter works are scheduled for mid-October. Tree planting to occur throughout October. Electrical Network shutdown/energising to occur.
Gum Bend Lake Foreshore works	Project complete and lake is open.
Condobolin Rodeo and Pony Club Facility	Fencing to be installed and the facility to be ready for use in November.
Mount Tilga Walking Track	Meeting with Condobolin Aboriginal Land Council to discuss project.
Lake Cargelligo Cricket Club toilet	Project operational, awning to be erected when contractor is available.
Tottenham Skate Park and Multi-use facility	See separate Council report. Seeking Council Resolution to engage preferred Contractor and select preferred Option.
Tullibigeal Tennis court refurbishment	Meetings held with stakeholders and scope of works confirmed.
Pioneer Park Tullibigeal Playground	Edging works to be complete and facility to be fully operational.
Fifield Park Toilet Access Ramp	Ramp to be manufactured and installed.

Works Scheduled for November

Scott Street Subdivision	Project to be complete.
Condobolin Rodeo and Pony Club Facility	Project to be complete.
Mount Tilga Walking Track	Plan works and Procure material and labour. Research and artwork for educational signage.
Lake Cargelligo Cricket Club toilet	Project to be complete.
Tottenham Skate Park and Multi-use facility	Detailed design underway.
Tullibigeal Tennis court refurbishment	Procurement of contractors to have commenced.
Fifield Park Toilet Access Ramp	Ramp to be manufactured and works nearing completion.

FINANCIAL AND RESOURCE IMPLICATIONS

Project	Budget	Funding Source	Expenditure to Date	Forecast Expenditure	Comments
Scott Street	\$4,233k	LRCI, land, stormwater, water, sewer reserves	\$4,187k	\$4,233k	Budget and time variations are being actively managed.
Gum Bend Lake Footpath & Foreshore	\$650k	RTAF, 7.12	\$650k	\$650	Project complete
Condobolin Rodeo and Pony Club Facility	\$125k	LRCI 4	\$70k	\$125k	Budget on Track
Cemetery Gazebo	\$20k	Donation Garden Club	\$20k	\$20k	Project Complete
Lake Cargelligo Cricket Club Toilet	\$65k	SCCF4	\$52k	\$65k	Budget on track
Pioneer Park Tullibigeal Playground	\$60k	LRCI 4	\$60k	\$60k	Budget on track
Albert Park Playground	\$60k	LRCI 4	\$60k	\$60k	Project Complete
Condobolin Cricket nets	\$50k	LRCI 4	\$51k	\$51k	Project complete
Hannah Park Fifield Fencing Works	\$20k	LRCI 4	\$19k	\$20k	Project complete

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

Priority will be given to grant funded works. Meetings held with Finance staff to confirm project completions and project funding roll over for incomplete works.

Inflation continues to present concerns with budgets together with the supply of goods and materials.

STAKEHOLDER CONSULTATION

Staff are engaging with specific stakeholders on each project, in accordance with Council’s community consultation policy. Meetings have been held with the Gum Bend Lake Advisory Committee, Tottenham Recreation Ground Committee, Tullibigeal Central School and Condobolin Cemetery Committee.

OPTIONS

1. Council continue to implement urban works capital improvements as programmed, as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the capital improvements program and budget.

CONCLUSION

This report updates Council on the capital improvements undertaken by the Urban Works team in August and September, underway in October and forecast for November.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 4.2 Strong, Effective and Responsive Council.
- 4.4 Strategic Management of Villages and Crown Reserves.
- 6.1 Increase recreational use of the lakes and rivers.
- 6.3 New and visually appealing streetscapes.
- 6.4 Improved Parks, Gardens and Sporting Ovals.
- 6.5 Provision of neat, accessible and respectful cemeteries.

ATTACHMENTS

Nil

8.8 FY24/25 UTILITIES MONTHLY UPDATE FOR SEPTEMBER

TRIM Number: R24/301

Author: Director Infrastructure Services

RECOMMENDATION

That:

1. The Director Infrastructure Services Report R24/301 be received and noted.

PURPOSE

To provide a summary of the existing and future works and projects associated with the provision of water and sewerage services across Lachlan Shire. Items listed are works undertaken for August and September, in progress for the month of October and forecast for the month of November 2024.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Lachlan Shire Council is responsible for a suite of capital and operational works associated with the provision of water and sewerage services. This report provides status updates on projects and programmes of significance and interest to Council and stakeholders.

ISSUES AND COMMENTS

Condobolin

Project	Progress
SSWP401 Condobolin Water Treatment Works – Concept Design Stage	<ul style="list-style-type: none"> • Concept Design for new WTP, pipeline and pump station continue.
SSWP402 Condobolin Sewage Treatment Works – Concept Design Stage	<ul style="list-style-type: none"> • Review comments sent to Public Works
RNSW 755 Condobolin Bore Fields II	<ul style="list-style-type: none"> • Electrical Works Design update underway after Essential Energy comments. • NSW Public Works is finalising the tender documents for the Condobolin Borefields II Scheme – Contract 2: Power supply and Bore Hole Fit-Out. Updated pre-tender cost estimates are being prepared.

DWS072 Condobolin Drought Water Security Project	<ul style="list-style-type: none"> Contract 2 will be part funded from DWS072 and RNSW 755. DCCEEW confirming funding breakdown of Contracts 2, 3 and 5 between RNSW755 and DWS072.
Lachlan St Sewer Pump Station – Concept and Detailed Design Upgrade	<ul style="list-style-type: none"> By-pass is operational. Old and obsolete components have been removed. Rendering and Epoxy sealant of chamber to take place in October.
Officers Parade Sewer Pump Station – constructions	<ul style="list-style-type: none"> Site works commenced. New manhole and valve pit have been installed.
Officers Parade – Water Mains Renewal	<ul style="list-style-type: none"> Water main installed, disinfected and pressure tested. Commissioning and switching to occur in October.

Lake Cargelligo

Project	Progress
Lake Cargelligo STP – Screen Extractor	<ul style="list-style-type: none"> Screen installed. Electrical connection and commissioning to occur.
Lake Cargelligo STP – Sewer Lagoons	<ul style="list-style-type: none"> Effluent continues to be alternated between the Evaporation ponds and the old effluent pond, depending on operational needs. Warmer weather and evaporation have seen the water levels begin to decrease across all ponds. De-sludging has been deferred until late spring. Further meetings held with EPA, Reconstruction Authority, NSW PW to discuss current and future action, stakeholder engagement and funding opportunities.
Lake Cargelligo WTP – Chemical Storage Upgrade	<ul style="list-style-type: none"> Finalisation of the tender documentation. Final design review underway with water treatment expert.
Lake Cargelligo WTP – GAC Filter Upgrade	<ul style="list-style-type: none"> Pilot scale assessment complete. Next phase of design and cost estimate underway for optimum operational costs.

Tottenham

Project	Progress
RNSW 841 Tottenham Water Supply – New Albert Reservoir	<ul style="list-style-type: none"> • New Reservoir construction completed and operational. • Old Reservoir has been demolished.
RNSW 841 Tottenham Water Supply – Leg O Mutton Dam Upgrade	<ul style="list-style-type: none"> • Waiting for the works as executed drawings to be produced.
RNSW 841 Tottenham Water Supply – Telemetry upgrade	<ul style="list-style-type: none"> • Site Investigation works complete. Requests for Information from designer Alliance Automation are being responded to as they arrive.

Shire Wide

Project	Progress
RNSW 842 Sewage Effluent Reuse Management System (Lake Cargelligo, Condobolin & Tottenham)	<ul style="list-style-type: none"> • INSW approved scope change request. Additional biodiversity investigation required to accommodate the agricultural use of the treated effluent.
Integrated Water Cycle Management (IWCM) Strategy	<ul style="list-style-type: none"> • Final IWCM Issues Paper and Options Evaluation and Assessment are continuing to be finalised.
Sewer Rehabilitation and Investigation	<ul style="list-style-type: none"> • Sewer main cleaning and CCTV has commenced in Lake Cargelligo. Sewer relining and sewer manhole rehabilitation to commence on the priority sections when different crew is mobilised.

FINANCIAL AND RESOURCE IMPLICATIONS

Project	Budget	Funding Source	Spend to Date	Forecast Spend	Comments
SSWP401 Condobolin Water Treatment Works – Concept Design Stage	\$900K	SSWP	\$207k	\$750K	Budget is on track
SSWP402 Condobolin Sewage Treatment Works – Concept Design Stage	\$675K	SSWP	\$214K	\$413K	Budget is on track
RNSW 755 Condobolin Bore Fields II	\$3.9M	Restart NSW	\$2.52M	\$3.9M	Power supply, bore works and chlorine system upgrade at Condobolin WTP remain. Budget is on track, but final tenders still have to be called.
DWS072 Contract 5: Transfer Pump Station	\$2.57M	SSWP	\$2.49M	\$2.57M	Revised budget is on track
Lachlan St Sewer Pump Station – Construction	\$1.2M	Sewer Fund	\$578K	\$1.27M	Minor variations have increased costs. Overrun to be funded through reducing other sewer budgets.
Officers Parade Sewer Pump Station Upgrade – Construction	\$385K	Sewer Fund	\$0K	\$385K	Budget is on track
Lake Cargelligo STP – Screen Extractor	\$66K	Sewer Fund	\$52K	\$66K	Budget is on track.
Lake Cargelligo STP – Sewer Lagoons investigations	\$150K	Sewer Fund	\$26K	\$150K	Budget is on track
Lake Cargelligo WTP – Chemical Storage Upgrade	\$210K	Water Fund	\$110K	\$210K	Revised budget on track
Lake Cargelligo WTP – GAC Filter Upgrade	\$57K	Water Fund	\$12K	\$57K	Final investigations underway. Budget is on track
RNSW 841 Tottenham Water Supply	\$4.6M	Restart NSW	\$2.46M	\$4.6M	New Albert Res and Leg O Mutton Dam upgrade projects, budgets are on track

Project	Budget	Funding Source	Spend to Date	Forecast Spend	Comments
RNSW 842 Sewage Effluent Reuse Management System	\$2.56M	Restart NSW	\$519K	\$2.56M	Project scope under review
Integrated Water Cycle Management (IWCM) Strategy	\$324K	Safe & Secure	\$152K	\$324K	Budget is on track
Sewer Rehabilitation and Investigation	\$1.3M	Sewer Fund	\$0	\$1.3M	Budget is on track

Note: - Some budget figures have not been updated, as some monthly invoices are not yet received.

LEGAL IMPLICATIONS

In the Condobolin, Lake Cargelligo, Tottenham and Albert water supply schemes, sufficient high-quality drinking water, which meets the standards prescribed in the Australian Drinking Water Guidelines (ADWG), is being supplied to the community. The day to day operation of Council’s water supply system is governed by DCCEEW and the backwash discharge from the water treatment plant is administered by the EPA. Non-potable water continues to be supplied to Tullibigeal, Fifield and Burcher.

Lachlan Shire Council is providing sewerage services to communities across the shire.

The day to day operation of the sewerage services is governed by DCCEEW and the effluent discharge from the sewerage treatment plant is administered by the EPA. There are significant risks should Council fail to achieve satisfactory outcomes in the following areas:

- Water quality
- Water quantity
- Effluent discharge quality
- Workplace Health & Safety
- Environmental Impacts
- Environmental Impacts

Council has systems in place to mitigate all risks in the form of trained personnel, documented work systems and routine audits and reports to various NSW Government Departments. Water and effluent quality are checked regularly to identify any deviation from the current guidelines and standards.

RISK IMPLICATIONS

Risk associated with the engagement of NSW Public Works to assist with project delivery is mitigated by the formation of a project steering committee with INSW, DCCEEW, NSW Public Works and Council staff representation.

Council senior staff regularly attend NSW Government agency meetings to keep updated on issues affecting water supply to the Lower Lachlan River System. This includes the River Operations Stakeholder Consultation Committee (Roscco), Lachlan Airspace Reference Panel, NSW Govt Critical Water Advisory Panel (CWAP) and Central West Joint Organisation Water Utilities Alliance (CWUA).

STAKEHOLDER CONSULTATION

DCCEEW, Infrastructure NSW, NSW Public Works Advisory, the EPA, NSW Public Health Unit representatives and relevant Council staff have been consulted in relation to capital works & operational projects and compliance issues. Residents impacted by planned temporary disruption of services are provided reasonable notice where possible using a combination of letter box drops, public notices and media releases. Stakeholders for the Lake Cargelligo STP issues are being updated by fortnightly status updates and meetings are required.

OPTIONS

1. Council continue to implement the water and sewer capital, operational and maintenance programs as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the water and sewer capital, operational and maintenance program.

CONCLUSION

This report is provided to update Council on activities in the Utilities section in August and September, underway for October and planned for November 2024.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 7.1 Water, sewer and energy utilities meet best practice standards with up to date technology.

CSP 7.2 Water Security for All Towns and Villages.

ATTACHMENTS

Nil

8.9 INVESTMENTS AS AT 30 SEPTEMBER 2024**TRIM Number: R24/302****Author: Financial Accountant****RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No. R24/302 be received and noted.

PURPOSE

The *Local Government (General) Regulation 2021* section 212 specifies that Council's Responsible Accounting Officer must provide elected members with a monthly written report detailing the funds invested by Council. The report must include information up to the last day of the month immediately preceding the meeting.

The Responsible Accounting Officer must also provide a certificate stating whether the investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

SUPPORTING INFORMATION

Council's general bank account reconciled balance at 30 September 2024 is \$10,184,208. Investments held at 30 September 2024 totalling \$74,835,110 are set out in Attachment 1.

Responsible Accounting Officer Certificate

I certify that the investments have been reconciled with the Council's general ledger as at 30 September 2024, and that investments have been made in accordance with the *Local Government Act*, *Local Government (General) Regulation 2021* and Council's Investment Policy.

Karen Pegler

Responsible Accounting Officer

FINANCIAL UPDATE

As at the end of September 2024, Council's portfolio is compliant across its credit quality limits. Council is compliant across all counterparty limits except NAB (AA-). This is due to the advanced payment of the Financial Assistance Grant, as previously mentioned in the June report, being transferred to Council's on call accounts, where the interest rate is higher than the operating account. NAB is currently over its maximum limit of 25% by 0.39%. This will be rectified over the next month by deploying funds to an alternate bank.

Over the past 12 months, the portfolio, excluding on call cash, returned 4.79% p.a., outperforming the AusBond Bank Bill Index (bank bills) by 0.38% p.a.

The RBA kept rates on hold at 4.35% as expected. The post-Meeting Statement was broadly in line with the Governor's recent remarks where Ms Bullock again pushed back on market pricing for near-term cuts. The Statement also noted that "headline inflation will decline for a time, [but] underlying inflation is more indicative of inflation momentum, and it remains too high".

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Investments are made in accordance with Council's Investment Policy and the Community Strategic Plan/Delivery Program Item 4.2.1, which aims to ensure that "Council is financially sustainable and provides services at a level expected by the community".

CONCLUSION

Investments will continue to be managed so Council can meet its cash commitments as and when they fall due.

ATTACHMENTS

- 1. Monthly Report September 2024**

9 DECISION REPORTS

9.1 GENERAL MANAGER

9.1.1 ELECTION OF MAYOR, DEPUTY MAYOR AND DELEGATES TO COMMITTEES

TRIM Number: R24/255

Author: General Manager

RECOMMENDATION

That:

1. The General Manager's Report No R24/255 be received and noted.
2. Council resolve the voting system for the election of the Mayor and Deputy Mayor.
3. Council determine the term of office for the Deputy Mayor.
4. Council elect the Mayor and Deputy Mayor and delegates to committees as outlined in the report.
5. Council set the time and date for Ordinary meetings of Council and Pre-meeting Briefing workshops.

PURPOSE

To elect the Mayor, Deputy Mayor and representatives on council and community committees and to set times and days for Council meetings and Pre-meeting Briefing Workshops.

SUPPORTING INFORMATION

Nil

BACKGROUND

The elections of Mayor and Deputy Mayor of Lachlan Shire Council must be conducted in accordance with Clause 394 and Schedule 7 of the Local Government (General) Regulation 2021. The Mayor is elected for a term of two (2) years while the Deputy Mayor can be elected for the same term as the Mayor or a shorter term as determined by Council.

ISSUES AND COMMENTS

1. ELECTION OF MAYOR AND DEPUTY MAYOR

Nominations for these positions must be made in writing by two or more Councillors, one of whom may be the nominee. The nomination is not valid unless the nominee has indicated consent to the nomination in writing. The nomination should be delivered to the General Manager (Returning Officer) prior to the day of the election.

NOTE: If more than one Councillor is nominated, the Council is to resolve whether the election is to proceed by preferential ballot, by ordinary ballot (one mark) or by open voting (show of hands).

The Preferential Voting System has traditionally been the preferred manner by which Council elects the Mayor and Deputy Mayor.

The preferential system (marking with a “1”, “2”, etc.) simply requires that the candidate with the highest number of votes with an absolute majority (more than one half of the number of formal ballot papers) is elected. Where three or more candidates remain and no candidate has an absolute majority on the first count, then the candidate with the least number of first preference votes is eliminated and votes distributed according to the next highest preference until one candidate has an absolute majority.

(Council to resolve voting system and the term of the Deputy Mayor)

i) BALLOT FOR MAYOR to be conducted

ii) BALLOT FOR DEPUTY MAYOR to be conducted

2. FIXING OF THE DAY AND HOUR OF REGULAR MONTHLY MEETINGS

It is proposed for Council to hold Ordinary Meetings on the fourth Wednesday of each month commencing at 2.00 p.m.

Council may determine the day and time of Ordinary Meetings in view of each Councillor’s work commitments and the expectations of the public.

A Councillor’s attendance at Ordinary and Special Meetings will be recorded for inclusion in Council’s Annual Report

(Council to resolve day and time for regular monthly meetings)

3. COUNCILLOR PRE-MEETING BRIEFING WORKSHOPS

The Pre-Meeting Briefing Sessions allow Councillors to meet informally and discuss emerging issues for Council including the, Long Term Financial Plan, review Strategic Plans and Delivery and Operational Plans, LEP and other matters.

The workshops are held on the second Wednesday of the month, commencing at 2.00 pm and are for a period of up to four hours, depending on the meeting agenda.

Pre-Meeting Briefing Workshops may be attended in person or via electronic video conferencing technology such as Zoom. Pre-Meeting Briefings are not public meetings and will not be recorded or live streamed. A councillor’s attendance at Pre-Meeting Briefing will be recorded for inclusion in Council’s Annual Report

(Council to resolve day and time for regular pre-meeting briefing workshops)

4. COUNCIL COMMITTEES

Clause 11.10 of the Model Code of Meeting Practice for Councils in NSW requires voting at meetings (except for the position of Mayor and Deputy Mayor), including voting in an election, to be by open means (such as voices or a show of hands).

GENERAL MANAGER'S PERFORMANCE REVIEW COMMITTEE

In terms of the General Manager's performance based contract, this Committee monitors the General Manager's performance and annually reports to Council. The Committee consists of the Mayor, Deputy Mayor, a Councillor selected by the Council (currently Cr Harris) and one other Councillor selected by the General Manager. The process is facilitated by an independent consultant.

Nominations to be called for member selected by Council

AUDIT RISK AND IMPROVEMENT COMMITTEE

This committee comprises an independent chairperson and two (2) independent community members. A councillor representative (other than the Mayor) plus the Internal Auditor, General Manager and Director Corporate and Community Services as non-voting members. (Cr Medcalf and Cr Harris were previously voting members of ARIC)

Nominations to be called for a non-voting councillor representative

AUSTRALIA DAY COMMITTEES

Australia Day celebrations are held across the shire and Council normally allows each community to organise its own celebration. Councillors should continue to work with those committees however an Australia Day Committee for the Shire has been established. This Committee comprises the Mayor, Deputy Mayor and a Councillor (currently Cr Turner), immediate past Citizen of the Year Winner and a representative from each of the various local Australia Day committees.

The Executive Assistant coordinates advertising calling for nominations and works with the Australia Day Council to recruit an ambassador.

Nominations to be called for members

Council also allocates a budget to meet the cost of staging the various events and these are included below.

Location	Organisation	2023/24 Budget
Condobolin	To be identified	\$3,500
Lake Cargelligo	Lower Lachlan Community Services	\$2,700
Tottenham	Tottenham Welfare Council	\$1,500
Tullibigeal	Tullibigeal and District Progress Association	\$800
Burcher	Burcher Progress Association	\$700
Fifield	Fifield Community facilities Committee	\$700

5. DELEGATES TO ORGANISATIONS

Nominations to be called.

Appointment of Committees

The Mayor is an ex-officio member of all committees of Council and under the terms of the contract the General Manager is expected to attend all meetings of Council and its standing Committees, if held. At this time there are no standing committees as these have been replaced by the Strategic Briefing Workshops which are not formal meetings of Council.

Committee	Membership
<p>ADVISORY COMMITTEES</p> <p>Council has established a number of Advisory Committees that meet as required to consider matters relative to their establishment. Those committees include delegates of Council, members of the public and for some committees, representatives from statutory bodies and community organisations. Each committee will be chaired by a Councillor and will provide recommendations to Council.</p>	
<p>Gum Bend Lake Committee</p> <p>To consider matters referred to it in relation to the Gum Bend Lake facility and make recommendations to Council on those matters.</p>	<p>Two Councillors (previously Cr Carter and Cr Brady) and representatives of the community.</p> <p>Committee to be serviced by the Director of Infrastructure Service and other departmental staff as appropriate.</p> <p>Meets quarterly.</p>

<p>Lake Cargelligo Foreshore Committee</p> <p>To consider matters referred to it in relation to Lake Cargelligo and make recommendations to Council on those matters.</p>	<p>Recommendation up to two local Councillors (previously Cr Turner and Cr Bartholomew) and representatives of the community.</p> <p>Committee to be serviced by the Director of Infrastructure Services and other departmental staff as appropriate.</p>
<p>Aboriginal Advisory Committee</p> <p>To provide Council with advice direction and recommendations on project, programs, policy and other initiatives relevant to the Indigenous community.</p>	<p>Two Councillors (previously Cr Carter and Cr Bartholomew) and nine representatives from the community who identify as Aboriginal.</p> <p>Committee to be serviced by the Director, Corporate and Community Services and other departmental staff as appropriate.</p> <p>The General Manager is also a member of this Committee.</p> <p>The committee has not met for several years and alternate methods of consulting with the Aboriginal community are being utilized.</p> <p>Meets quarterly</p>
<p>Floodplain Risk Management Committee</p> <p>To prepare for consideration by Council the Floodplain Study for those areas in the Council area affected by flooding from the Lachlan River.</p> <p>Council is required under the terms of the legislation to establish and use a Community Committee during the preparation of the study.</p>	<p>Membership of two Councillors (previously Cr Brady and Cr Carter) and representatives of the community.</p> <p>Committee to be serviced by the Director of Infrastructure Services and Director of Environment and Planning and other departmental staff as appropriate.</p>
<p>Willow Bend Sports Centre Committee</p> <p>To develop and recommend policy to Council for the operation of the Willow Bend Sports Centre.</p>	<p>Membership of one Councillor (previously Cr Rees) plus two Department of Education representatives and two community representatives.</p> <p>Committee to be serviced by the Director Environment and Planning and other departmental staff as appropriate.</p>

<p>Heritage Advisory Committee</p> <p>Provide recommendations to Council on the distribution of heritage funding and other general heritage matters.</p>	<p>Two Councillors (previously Cr Medcalf and Cr Harris) and community representatives.</p> <p>Committee to be serviced by the Director Environment and Planning and other departmental staff as appropriate.</p>
<p>Condobolin Cemetery Advisory Committee</p> <p>Provide advice to Council on the management and improvement of the Condobolin Cemetery.</p>	<p>Membership of two Councillors (previously Cr Brady and Cr Carter) and community representatives.</p> <p>Committee to be serviced by the Director Infrastructure Services and other departmental staff as appropriate.</p>
<p>Condobolin Showground and Recreation Area Users Committee</p> <p>Provides advice to Council on the operation and infrastructure requirements at the SRA Grounds.</p>	<p>Membership comprises representatives of user groups, three Councillor delegates (previously Cr Blewitt, Cr Harris and Cr Rees), General Manager, Director Infrastructure and Director Environment and Planning.</p>

In addition to the above Council also appoints delegates annually and alternate delegates (if the delegate is unavailable to attend a meeting) to represent it on other local and regional bodies, as follows:

ORGANISATION	DELEGATE(S)
<p>Ambassador to Penrith Alliance</p> <p>The ambassador is expected to play a lead role in alliance activities including attendance at Council and community organised events at both locations. Likely involve at least two trips per year to Penrith and attendance at local functions.</p>	<p>One Councillor and an alternate delegate. (previously Cr Mortimer, alt Cr Brady)</p>
<p>Delegates to CNSW Joint Organisation of Councils</p> <p>CNSW Joint Organisation Board meets quarterly with meetings held throughout the region on a</p>	

<p>rotating basis. Council pays an annual subscription to CNSW Joint Organisation which is currently based on population and use of services.</p>	<p>Constitution of CNSW Joint Organisation states Mayor and General Manager.</p>
<p>Delegates to the Mid-Lachlan Alliance (Parkes, Forbes, Weddin & Lachlan Councils)</p> <p>The MLA is a local alliance that is designed to allow member councils to address issues on a joint basis and to resource share wherever possible. The Board meets when required.</p>	<p>Mayor and the General Manager.</p>
<p>Delegates to Lachlan Western Regional Services</p> <p>The organisation facilitates and provides a number of services to the community and receives annual funding from Lachlan Shire Council. Board meetings are held every two months in Condobolin</p>	<p>Mayor and Director Corporate and Community Services.</p>
<p>Delegate to Arts Out West</p> <p>Lachlan Shire Council is a member of this regional organisation based in Orange and pays an annual subscription.</p>	<p>Council is represented on the group by a local resident whose appointment is confirmed annually (previously Heather Blackley, alternate delegate Tourism Manager).</p>
<p>Delegates to the Evolution Lake Cowal Community Environmental and Monitoring Consultative Committee</p> <p>This Committee was established under the Development Consent for the former Barrick Lake Cowal Mine and comprises representatives from Council, the community and Evolution Mining. It meets regularly at the mine.</p>	<p>Councillor delegate and alternate delegate. (previously Cr Brady and Cr Harris)</p>
<p>Delegates to the Association of Mining and Energy Related Councils</p> <p>This Association comprises Councils throughout NSW that have mining and renewable energy activities within their local government areas and meets quarterly at venues on a rotational basis.</p> <p>Councils pay an annual subscription to the association.</p>	<p>One Councillor delegate and an alternate delegate plus General Manager. (previously Cr Brady alt Cr Mortimer)</p>

<p>Delegates to Murray Darling Association</p> <p>The Association comprises members from across NSW, Victoria and South Australia and meets quarterly with an annual conference at venues on a rotational basis.</p>	<p>One Councillor delegate and alternate delegate. (previously Cr Phillips alt Cr Brady)</p>
<p>Delegates to the Bush Fire Management Committee</p> <p>This Committee comprises delegates from the Lachlan Zone Councils, Brigades and the Rural Fire Service</p> <p>Meetings are held quarterly at venues on a rotational basis</p>	<p>Mayor and one other Councillor alternate delegate plus Director Infrastructure. (previously Alt Delegate is Cr Mortimer)</p>
<p>Local Emergency Management Committee (LEMC)</p> <p>This committee comprises delegates from emergency management organisations and Council so that a coordinated response to an emergency can be undertaken.</p>	<p>One Councillor delegate and an alternate delegate plus the Director Infrastructure Services and relevant departmental staff. (previously Cr Phillips alt Cr Harris)</p>
<p>Lachlan Local Area Command Community Safety Precinct Meeting</p> <p>Mayors and General Managers from Forbes, Parkes & Lachlan LGA's.</p> <p>Meets quarterly on a rotational basis.</p>	<p>Mayor and General Manager</p>
<p>Parkes, Forbes and Lachlan Shire Council's Road Safety Steering Committee</p> <p>To consider road and traffic related safety issues from across the three LGAs of Parkes, Forbes and Lachlan in an effort to pool resources and provide a consistent approach to these issues.</p>	<p>Membership of elected representatives, Engineering staff and the Road Safety Injury Prevention Officer (RSIPO). Recommendation of one Councillor and an alternate delegate plus the Director of Infrastructure Services. (previously Cr Carter alt Cr Turner)</p>
<p>Traffic Committee</p> <p>To consider and recommend policy to Council on traffic related issues and developments.</p>	<p>Membership is State Local Member's representative(s), Police representatives,</p>

	<p>RMS representatives and the Director Infrastructure Services.</p> <p>Recommendation that one Councillor and an alternate delegate plus other departmental staff as required.</p> <p>(previously Cr Carter alt Cr Turner)</p>
<p>Condobolin Chamber of Commerce</p> <p>Established to expand business opportunities and economic development in Condobolin.</p>	<p>Council delegate and alternate delegate as well as GM & Director Environment and Planning.</p> <p>(previously Cr Harris alt Cr Brady)</p>
<p>Western Regional Planning Panel</p> <p>For large development applications over \$10m or \$5m if Council Development – these DA’s are submitted to the Western Regional Planning Panel for a decision.</p>	<p>Comprises three State appointed members and two Councillor delegates experienced in business, economic development and/or planning. Meet as required.</p> <p>(previously Cr Harris and Cr Phillips)</p>
<p>Newell Highway Committee</p> <p>Promotion of tourism and diversion off the Newell Highway</p>	<p>One delegate and Director Environment and Planning.</p> <p>(previously Cr Mortimer)</p>
<p>Sunrise Energy Metals Community Consultative Committee</p> <p>For consultation between Sunrise Energy Metals and community stakeholders</p>	<p>One Councillor delegate</p> <p>(previously Cr Phillips alt Cr Mortimer)</p>
<p>Western Slopes Pipeline – Murray Darling Basin</p>	<p>One Councillor delegate</p> <p>(previously Cr Carter)</p>

6. Delegates to S.355 Committees

There is an important distinction between S.355 committees and Advisory Committees. S.355 committees have the power delegated to them to perform functions on behalf of Council and have public liability cover under Council’s insurance policy. Advisory committees have no such power or cover and can only advise Council which may or may not accept the advice.

Nominations to be called

ORGANISATION	DELEGATE(S)
<p>Bena Cemetery Management Committee Provides for the care, control and management of the Bena Cemetery.</p>	<p>Council Delegate and alternate delegate as well as Director Infrastructure Services. (previously Cr Turner)</p>
<p>Burcher Development Management Committee Provides for the care, control and management of the Burcher Hall and Recreation Ground and development of Burcher.</p>	<p>Council delegate and alternate delegate plus the Director Infrastructure and Director Corporate and Community Services. (previously Cr Brady)</p>
<p>Condobolin Community Centre Management Committee Provides for the care, control and management of the community centre.</p>	<p>Council Delegate and alternate delegate as well as Director Corporate and Community Services. (previously Cr Harris alt Cr Blewitt)</p>
<p>Condobolin Senior Citizens Hall Management Committee Provides for the care, control and management of the hall.</p>	<p>Council delegate and alternate delegate plus the Director Environment and Planning. (previously Cr Blewitt alt Cr Rees)</p>
<p>Fifield Development Management Committee Provides for the care, control and management of the hall and other infrastructure and development of Fifield</p>	<p>Council delegate and alternate delegate plus the Director Infrastructure and Director Environment and Planning. (previously Cr Mortimer)</p>
<p>Kiacatoo Hall & Recreation Ground Committee Provides for the care, control and management of the hall and recreation ground.</p>	<p>Council delegate and alternate delegate plus the Director Environment & Planning and Director Infrastructure Services (previously Cr Blewitt)</p>

<p>Lachlan Shire Health Education Trust Committee</p> <p>To consider and recommend the allocation of trust monies to students in the field of providing health services to the community within the Lachlan Shire.</p> <p>This could be in the form of scholarships or financial assistance to assist students undertake courses in health related disciplines</p>	<p>This Committee was formed to replace the former Lachlan Shire Health Education Trust Inc. which was deregistered as an incorporated Association.</p> <p>Council as founder has formally appointed this S355 Committee as Trustee of the Trust.</p> <p>Membership to be three Councillors and supported by the General Manager and Director Corporate and Community Services. There are no members of the community on this committee.</p> <p>(previously Cr Blewitt, Cr Rees and Cr Harris)</p>
<p>Lake Cargelligo Australia Day Committee</p> <p>Organise events on Australia Day and select Australia Day Award recipients for Lake Cargelligo.</p>	<p>Two Council delegates and Director Corporate and Community Services.</p> <p>(previously Cr Phillips and Cr Bartholomew)</p>
<p>Lake Cargelligo Cemetery Management Committee</p> <p>Provides for the care, control and management of the Lake Cargelligo Cemetery</p>	<p>(previously Cr Phillips)</p>
<p>Lake Cargelligo Memorial Hall Management Committee</p> <p>Provides for the care, control and management of the hall.</p>	<p>Council delegate and alternate delegate plus the Director Environment and Planning.</p> <p>(previously Cr Phillips alt Cr Bartholomew)</p>
<p>Lake Cargelligo Showground & Recreation Management Committee</p> <p>Provides for the care, control and management of the showground.</p>	<p>Council delegate and alternate delegate plus the Director Infrastructure Services.</p> <p>(previously Cr Phillips and Cr Bartholomew)</p>
<p>Lake Cargelligo Tennis Club</p> <p>Provides for the care, control and management of the tennis club and courts</p>	<p>Council delegate and alternate delegate plus the Director Infrastructure Services</p> <p>(previously Cr Bartholomew)</p>
<p>Lake Cargelligo Tourism Management Committee</p> <p>Provides a volunteer tourism service from the Visitor Information Centre in Lake Cargelligo.</p>	<p>Council delegate and alternate delegate plus the Manager Tourism.</p> <p>(Cr Phillips alt Cr Bartholomew)</p>

<p>Tottenham Memorial Hall Management Committee</p> <p>Provides for the care, control and management of the hall.</p>	<p>Council Delegate and alternate delegate as well as Director Environment and Planning. (previously Cr Medcalf)</p>
<p>Tottenham Racecourse Management Committee</p> <p>Provides for the care, control and management of the racecourse.</p>	<p>Council delegate and alternate delegate plus the Director Infrastructure Services. (previously Cr Medcalf)</p>
<p>Tottenham Recreation Ground Management Committee</p> <p>Provides for the care, control and management of the hall and recreation ground</p>	<p>Council delegate and alternate delegate plus the Director Environment and Planning and Director Infrastructure Services. (previously Cr Medcalf)</p>
<p>Tottenham/Albert Cemetery Management Committee</p> <p>Provides for the care, control and management of the Tottenham and Albert Cemeteries</p>	<p>Council delegate and alternate delegate plus the Director Infrastructure Services. (previously Cr Mortimer)</p>
<p>Tottenham Tourist Committee</p> <p>Provides a volunteer tourism service from the Visitor Information Centre in Tottenham</p>	<p>Council delegate and alternate delegate plus the Manager Tourism. (previously Cr Medcalf)</p>
<p>Tullibigeal Hall, Cemetery & Recreation Ground Management Committee</p> <p>Provides for the care, control and management of the hall, cemetery and recreation ground</p>	<p>Council delegate and alternate delegate plus the Director Environment and Planning and Director Infrastructure Services. (previously Cr Turner)</p>
<p>Vermont Hill Hall & Recreation Ground Management Committee</p> <p>Provides for the care, control and management of the hall and recreation ground</p>	<p>Council delegate and alternate delegate plus the Director Environment and Planning and Director Infrastructure Services. (previously Cr Rees)</p>

FINANCIAL AND RESOURCE IMPLICATIONS

The annual budget provides for payments to the Mayor and Deputy Mayor. Council’s Fees and Charges adopted annually contain the relevant fees to be used by S355 Committees.

LEGAL IMPLICATIONS

The elections are required under the Local Government Act 1993.

RISK IMPLICATIONS

Nil.

STAKEHOLDER CONSULTATION

Nil.

OPTIONS

Nil.

CONCLUSION

Council must elect a Mayor and Deputy Mayor and appoint Councillors to Council and community committees.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 4.2 Strong effective and responsive Council.

DP Action 4.2.2 Council's decision making is equitable and ethical.

ATTACHMENTS

Nil

9.1.2 COUNTBACK TO FILL CASUAL VACANCIES**TRIM Number: R24/272****Author: General Manager****RECOMMENDATION**

That:

1. The General Manager's Report No. R24/272 be received and noted.
2. Pursuant to section 291A(1)(b) of the Local Government Act 1993 (the Act) Lachlan Shire Council declares that casual vacancies occurring in the office of a councillor, within 18 months after the last ordinary election of councillors for the Council on 4 December 2021, are to be filled by a countback of votes cast at that election for the office in accordance with section 291(A) of the Act and directs the General Manager to notify the NSW Electoral Commissioner of Council's decision within 7 days of the decision.

PURPOSE

The purpose of this report is for Council to determine if it wishes to fill any casual vacancies in C Ward that may occur during the first 18 months after the 14 September 2024 local government elections.

SUPPORTING INFORMATION

Office of Local Government Post Election Guide

BACKGROUND

Following the 2024 local government elections Council has the option of using a countback of votes cast at the last ordinary election to fill casual vacancies occurring in the offices of councillors in the first 18 months after the election.

This will allow Council to use a countback to fill vacancies at a lower cost than the cost of holding a by-election. This option is only available for casual vacancies that might occur in C Ward as there were no elections held in A, B, D or E wards.

ISSUES AND COMMENTS

To exercise the option of using a countback to fill casual vacancies occurring in the first 18 months following the election, Council must resolve, at their first meeting after the election, to use a countback to fill casual vacancies.

If Council does not resolve to use the countback option to fill casual vacancies at this meeting it must fill any casual vacancy within the next 18 months through a by-election.

FINANCIAL AND RESOURCE IMPLICATIONS

The use of a countback option to fill any casual vacancy in C Ward in the next 18 months could be expected to save Council as much as \$40,000 in by-elections costs.

LEGAL IMPLICATIONS

Nil

RISK IMPLICATIONS

None identified

STAKEHOLDER CONSULTATION

Not applicable

OPTIONS

1. Elect to fill casual vacancies in C Ward by countback.
2. Do not elect to fill casual vacancies in C Ward by countback.

CONCLUSION

Council must resolve to fill any casual vacancy that might occur in C Ward over the next 18 months by countback if it wishes to avoid the cost of conducting a by-election in the event of a vacancy occurring.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 4.2 Strong effective and responsive Council.

DP Action 4.2.2 Council's decision making is equitable and ethical.

ATTACHMENTS

1. **Post Election Guide**

9.1.3 OATH OF AFFIRMATION**TRIM Number: R24/296****Author: Executive Assistant****RECOMMENDATION**

That:

1. Report No. R24/296 be received and noted.
2. The following Councillors recited the Oath or Affirmation of office at the Ordinary Meeting of Lachlan Shire Council on Wednesday 16 October 2024.

PURPOSE

Oaths or Affirmations of office must be taken by each councillor at or before the first meeting of the council after being elected. A councillor who fails, without a reasonable excuse, to take the oath or affirmation of office, will not be entitled to attend council meetings until they do so and will be taken to be absent without leave - *Local Government Act 1993* – Section 233A.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and responsive Council.

ATTACHMENTS

1. Oath or Affirmation

9.2 CORPORATE AND COMMUNITY SERVICES

9.2.1 REVIEW OF INDEPENDENT ARIC MEMBERS, OTHER THAN THE ARIC CHAIR.

TRIM Number: R24/269

Author: Director - Corporate and Community Services

RECOMMENDATION

That:

1. The Director Corporate and Community Services Report R24/269 be received and noted.
2. Council adopt the ARIC Independent Members (other than the Chair) Performance Review document as presented.

PURPOSE

To provide a draft copy of the document for the performance review of the Independent ARIC Members, other than the Chair, for consideration and adoption.

SUPPORTING INFORMATION

As attached.

BACKGROUND

The Risk Management & Internal Audit guidelines set out the process for the appointment and review of ARIC Independent Members.

At the Council meeting on 23 November 2022 Council resolved to appoint Robert Hunt as an independent ARIC member for 4 years from 1 December 2022, subject to legislative changes and a satisfactory performance review after 2 years.

At the Council meeting on 19 June 2024 Council resolved to re-appoint Sean Row for a period of 2 years to 30 June 2026, subject to a satisfactory internal performance review by the ARIC after the first 6 months.

ISSUES AND COMMENTS

In compliance with the new guidelines, a performance review must be conducted of independent members before their reappointment.

It is proposed that the ARIC Chair will lead the Internal Review Panel. The role of the ARIC Chair is to conduct the review on behalf of Council. The ARIC Chair must consult with the Review Panel which will consist of the Internal Auditor, General Manager, and the Councillor ARIC Representative.

Attached is an amended copy of the review document that was adopted by Council for the ARIC Chair review. The chairperson review document was independently drafted by an external contractor.

After adoption, it will become a template performance review document for all Independent ARIC Members (excluding the Chair). A copy of the final adopted document will be sent to all Independent ARIC Members.

The proposed document was considered by the ARIC at its meeting on 13 September 2024 and referred to Council, with minor formatting changes.

FINANCIAL AND RESOURCE IMPLICATIONS

The reviews will be funded through the operational budget for the 2024.2025 FY.

LEGAL IMPLICATIONS

The Risk Management & Internal Audit guidelines state:

Reappointment

Prior to approving the reappointment or extension of the chairperson or an independent member's term, the governing body of the council must undertake an assessment of the chairperson's or committee member's performance. The council may engage an external reviewer to undertake this assessment if they choose.

In undertaking the assessment, the council, or any person appointed to undertake the assessment on behalf of the council, must consult with and consider the views of the chairperson (in the case of the reappointment or extension of the term of a committee member other than the chairperson), the general manager and any councillor member of the committee. The council, or any person appointed to undertake the assessment on behalf of the council, should also consider whether the person's skills, knowledge and experience align with the council's requirements, as set out in the committee's terms of reference and four-year strategic work plan to ensure that they continue to add value to the committee. The reappointment of the chairperson or a committee member is also subject to that person still meeting independence and eligibility requirements.

RISK IMPLICATIONS

Legislative risk if council and the ARIC do not meet compliance requirements.

STAKEHOLDER CONSULTATION

ARIC emailed 26 July 2024.

A copy of the Independent Members, other than the Chair document was provided to the independent members for feedback. Other than formatting matters, no feedback was received.

ARIC 13 September 2024 meeting.

OPTIONS

Council adopt the ARIC Independent Members (other than the Chair) Performance Review document as presented.

Council provide feedback on the ARIC Independent Members (other than the Chair) Performance Review document, for adoption as amended.

CONCLUSION

Council should review the proposed document and provided feedback before formal adoption of the document.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 4.2: Strong effective and responsive Council.

DP No. 4.2.1: Operate an effective Audit, Risk and Improvement Committee (ARIC).

DP No. 4.2.5: Council's exposure to risk is minimised.

ATTACHMENTS

- 1. ARIC Independent Member (excluding Chair) Performance Review**

9.2.2 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM**TRIM Number:** R24/261**Author:** Administration Officer - Corporate & Community Services**RECOMMENDATION**

That:

1. The Director of Corporate and Community Services Report R24/261 be received and noted.
2. The donation request from West Milby Rodeo and Gymkhana Association for a financial donation of \$1,000 and in-kind support estimated to be worth \$5,000 for their event to be held on the 19th October 2024 be approved.

PURPOSE

Council is asked to consider requests for monetary and in-kind support for community events to be held in the 2024/2025 financial year. For the purpose of this policy 'Donation' also means financial contribution, event in kind support, and fee and charge concessions, unless specified otherwise.

SUPPORTING INFORMATION

A copy of the request is included as an attachment.

BACKGROUND

Council adopted its Community Event and Donations Policy v2 in May 2024. As requests are submitted, they will be assessed against this policy. Where possible, approval under delegated authority will be utilised. Where delegated authority or another Council policy does not apply, a request will be submitted to a Council meeting for determination.

As community groups' transition to funding rounds, there will be a further period where requests will continue to be submitted to Council for a decision.

ISSUES AND COMMENTS**West Milby Rodeo & Gymkhana Association**

West Milby Rodeo & Gymkhana Association has requested \$5,000 in financial donation and in-kind support estimated to be worth \$5,000 for their event on 19 October 2024.

In previous years, Council has supported their event with a financial donation of \$1,000 from the 2017FY through to the 2023FY.

In addition, council has provided in kind support of varying amounts including \$5,703 in the 2024FY.

On this basis and to ensure there is sufficient funding to support as many applications as possible, it is recommended council provides the same level of financial support as in prior years, that being \$1,000.

For the 2024 event in-kind support of:

- Labour – 4 men set up, signage and other work as needed
- Additional slashing for event
- Usage of Plant light vehicles and machinery for general use
- An amount has also been added by council's Manager Urban for unexpected works that may be needed.

As the estimated cost is similar to the 2024FY, it is recommended to agree to the in kind support as requested.

FINANCIAL AND RESOURCE IMPLICATIONS

Community Events Program

This Budget totals \$37,470. Refer to General Ledger number 3820.0460.0622.

The remaining budget available for utilisation is \$37,470.

Included in the Budget as a separate line item and will not come to Council for decision

The abovementioned budget includes \$2,400 for Welcome to Community events (\$600 each for Tullibigeal, Tottenham, Lake Cargelligo and Condobolin). Refer to Council Resolution 2023/50 March 2023. The \$600 for events will only be paid upon written application to Council.

Elected Members general donations

This Budget totals \$28,000. Refer to General Ledger number 3020.0405.0622.

The remaining budget available for utilisation is \$27,500.

Included in the Budget as a separate line item and will not come to Council for decision

The abovementioned budget includes \$100 per school for end of year School events. Refer to Council Resolution 2022/312 November 2022. The \$100 for events will only be paid upon written application to Council.

In kind contributions

This Budget totals \$53,394. Refer to General Ledger number 3230.0509.

The remaining budget available for utilisation is \$28,624

Quarterly report to Council - Community Donations & Event Support approved under delegation

As requested, a quarterly report will be provided to Council showing all approvals made under delegated authority. Jointly the Mayor and General Manager must approve or decline any applications made under delegated authority. Delegated authority approvals only apply to the following:

- (a) In kind Support \$1,000 or less;
- (b) Fee or Charge Concession \$500 or less;
- (c) Financial donation of \$500 or less

The next report will be provided to the January 2025 Council meeting.

LEGAL IMPLICATIONS

Council can provide financial assistance through an annual donation program in accordance with section 356 of the *Local Government Act 1993*. A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Donation requests made by organisations or individuals who act for personal gain will be subject to Section 356 (2) of the *Local Government Act 1993*.

“A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days’ public notice of the council’s proposal to pass the necessary resolution has been given.”

Fee concessions are permissible in accordance with section 610E and 610F of the *Local Government Act 1993*.

RISK IMPLICATIONS

There is reputational risk for Council when making decisions to approve or not to approve particular requests.

STAKEHOLDER CONSULTATION

Nil.

OPTIONS

1. Approve the donation to West Milby Rodeo and Gymkhana Association as per the recommendation.
2. Decline the request from West Milby Rodeo and Gymkhana Association.
3. Recommend a different level of support for the West Milby Rodeo and Gymkhana Association.

CONCLUSION

Council is asked to consider the request for support and the recommendation provided.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

ATTACHMENTS

1. **West Milby Rodeo and Gymkhana Association**
2. **Donation Spreadsheet as at 06th September 2024**
3. **Donations approved under delegation - July to September 2024**

9.2.3 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM - SEPTEMBER 2024 HALF YEARLY FUNDING ROUND**TRIM Number: R24/277****Author: Administration Officer - Corporate & Community Services****RECOMMENDATION**

That:

1. The Director of Corporate and Community Services Report No. R24/277 be received and noted.
2. Council approve a financial donation of \$500 to Born to Read Condobolin for the Joey Reader Program. This financial donation will be funded from the Annual Budget for Elected Members General Donation, and is conditional on the program proceeding.
3. Council approve a financial donation of \$500 to the Country Women's Association, Condobolin Branch, for their Garden Exhibition. This financial donation will be funded from the Annual Budget for Elected Members General Donation, and is conditional on the event proceeding.
4. Council approve the Condobolin Chamber of Commerce request for a financial donation of \$1,000 to be funded from the community events budget. This support is conditional on the event proceeding.
5. Council approve the Condobolin Clay Target Club request for a financial donation of \$1,000 to be funded from the community events budget, and is conditional on the event proceeding.
6. Council resolves to provide to the Condobolin Sports Promotion Inc. for the Condo 750 Cross Country Rally:
 - a financial donation of \$5,000 to be funded from the community events budget; and
 - in-kind support estimated to be worth up to \$12,317, to be funded from the in kind support budget.All support is conditional on the event proceeding.
7. Council declines to provide to the Condobolin Sports Promotion Inc. for the Condo 750 Cross Country Rally:
 - Any concession on security bonds;
 - Any further concession on discounted Fees for the use of Council premises.
8. Council approves a fee concession on Development Application Fees of up to a maximum of \$1,832.20 to the Sporting Shooters Association of Australia (SSAA), Condobolin Branch Incorporated. This support is conditional on the successful completion of the planned upgrades. This support will be funded from the in-kind budget.

9. Council declines to provide to the Sporting Shooters Association of Australia (SSAA), Condobolin Branch, a concession on Section 68 Fees as not for profit groups are exempt from this fee as per Council's Adopted Fees and Charges.
10. Council approve a financial donation of \$1,000 to the Lake Cargelligo District Historical Society & Museum. This financial donation will be funded from the Annual Budget for Elected Members General Donation, and is conditional on the purchase and installation of the display cabinet.
11. Council resolves to provide to the Rotary Club of Lake Cargelligo for their 2024 Christmas Carnival Promotion:
 - a financial donation of \$1,000 to be funded from the community events budget; and
 - in-kind support estimated to be worth up to \$3,730 to be funded from the in kind support budget.All support is conditional on the event proceeding.
12. Council approve a financial donation of \$1,500 to the Country Women's Association, Tottenham Branch. This financial donation will be funded from the Annual Budget for Community Events, and is conditional on the event proceeding.
13. Council approve a financial donation of \$500 to the Tottenham Late Notes for their Keeping the Notes Playing project. This financial donation will be funded from the Elected Members Annual Budget, and is conditional on the workshops proceeding.
14. Council resolves to provide to the Tottenham Picnic Race Club in-kind support estimated to be worth \$12,330 to be funded from the in kind support budget. This support is conditional in the event proceeding.
15. Council approve a financial donation of \$750 to the Tullibigeal Swimming Pool to be funded from the Elected Members Annual Budget, and is conditional on the events proceeding.
16. Council approve the additional in kind support of \$5,243 for the 2024 Condobolin PAH & I Association annual show which was held in August 2024. This contribution is to be funded from the In-Kind support budget.

PURPOSE

Council is asked to consider requests for monetary and in-kind support for community events to be held in the 2024/2025 financial year. For the purpose of this policy 'Donation' also means financial contribution, event in kind support, and Fee and Charge concessions, unless specified otherwise.

SUPPORTING INFORMATION

A copy of the requests for donation are included as an attachment.

BACKGROUND

Council adopted its Community Event and Donations Policy v2 in May 2024. As requests are submitted, they will be assessed against this policy. Where possible, approval under delegated authority will be utilised. Where delegated authority or another Council policy does not apply, a request will be submitted to a Council meeting for determination.

As community groups' transition to funding rounds, there will be a further period where requests will continue to be submitted to Council for a decision.

In most instances, applicants shall only receive financial or in-kind support once per financial year; however, Council may consider additional meritorious applications on written request. Financial and in-kind assistance is allocated at the discretion of Council, and is subject to budgetary and resourcing constraints. No application is guaranteed support or that the full amount requested will be approved.

ISSUES AND COMMENTS

BORN TO READ CONDOBOLIN

This organisation is requesting a \$1,200 donation to partially finance The Joey Reader program.

The last financial support that was approved by Council was in May 2024 for \$800 to fund the Born to Read 20 year celebration. As this support was in last financial year, they are eligible to apply this round.

It is recommended that a donation of \$500 be made from the elected member's general donation budget, and is conditional on the program proceeding.

COUNTRY WOMEN'S ASSOCIATION – CONDOBOLIN BRANCH

The CWA Condobolin are seeking \$500 to support their Condobolin Garden Exhibition. The CWA Condobolin last received financial assistance of \$5,000 in 2019 for a cook-off event. It is recommended that a donation of \$500 be made from the elected member's general donation budget, and is conditional on the event proceeding.

CONDOBOLIN CHAMBER OF COMMERCE

The Condobolin Chamber of Commerce is seeking financial support for the "Shop Condo for Christmas" initiative which encourages the community to support local businesses. For the current donation round, they are requesting \$1,000 to sponsor one of the major prizes at their Condo Comes Alive event on 29 November 2024.

It is recommended that a donation of \$1,000 be made from the community events budget, with support conditional on the event proceeding.

CONDOBOLIN CLAY TARGET CLUB

The Condobolin Clay Target Club's annual Open Shoot attracts competitors from across Australia.

For the current funding round, the group has applied for \$3,000 to support the Condo Classic, a two-day carnival scheduled for the 1st and 2nd March 2025.

The last financial support that was approved by Council was in October 2023 for \$1,000 to fund the Condo Classic Shoot. As this support was in last financial year, they are eligible to apply this round.

Since 2018 Council has provided this group with an annual support of \$1,000.

This donation is to be funded from the Annual Budget for Community Events and is conditional on the event proceeding.

CONDOBOLIN SPORTS PROMOTION INC. – Condo 750

This organisation is requesting a financial donation of \$5,000, and in-kind support to assist with the Condo 750 Cross Country Rally scheduled for the 4th April to 7th April 2025. This group have also requested in-kind support valued at an estimated \$12,317 consisting of:

- TCP Supply

- Signage Supply & install
- Plant for Signage 0.55km
- Supply of Bins (12)
- Street Banners x 2 men
- Toilet Block Hire (3 days)
- Set up Toilet Block Yellow Mountain x 2 men
- Delivery & Pickup Hi-ab Truck
- 4 x Prado's each vehicle at 750km
- 4 Drivers (if needed, Council will ask staff to volunteer their time however we encourage the committee look into providing their own drivers for officials, medics & media)
- Additional Cleaning & Ground Maintenance
- SRA Venue Hire including Hall and Grounds
- Contingent expenses

Comments

Not for Profit organisations already have a 50% discount on the hire of the SRA facilities therefore consistent with recent Council decisions, it is recommended that any further concessions on fees be declined.

No concession can be provided on security bonds as they are fully refundable if the premises are left clean and undamaged.

Council has supported the Condo 750 for many years, with financial contributions of \$5,000; and in-kind support ranging between \$4,770 and \$4,890 provided in 2015, 2016, 2017, 2019 and 2023.

The \$5,000 donation is recommended to be funded from the Annual Budget for Community Events, with in-kind support to be funded from Special Events. All support is conditional on the event proceeding.

SPORTING SHOOTERS ASSOCIATION OF AUSTRALIA (SSAA) – CONDOBOLIN BRANCH

This group is seeking financial assistance from the Council for the first time to support a critical project aimed at upgrading branch facilities. The SSAA (NSW) Condobolin Branch upgrade project seeks to significantly enhance amenities. The funding request is for \$1,832.20, which will cover development application and Section 68 fees for the installation of a septic system for a new toilet block and LED lighting on the shooting range and clubhouse.

In Council's adopted Fees and Charges, Not for Profit organisations are already exempt from Section 68 fees so there is no need to approve a concession.

Council's records do not show any recent financial support for this group.

The fee concession of up to \$1,832.20 will be funded from the in kind budget and is conditional on the successful completion of planned upgrades.

LAKE CARGELLIGO DISTRICT HISTORICAL SOCIETY & MUSEUM

The Lake Cargelligo District Historical Society & Museum is requesting \$1,000 in funding from the Council to purchase a firearm display cabinet. The display cabinet will securely showcase a collection of historical firearms, expanding the museum's offerings.

Council's previous support for this group was \$900 in March 2023.

It is recommended that a donation of \$1,000 be made from the elected member's general donation budget, and is conditional on the purchase and installation of the cabinet.

ROTARY CLUB OF LAKE CARGELLIGO INC.

This group is requesting a financial donation of \$2,000 and in-kind support valued at approximately \$3,730 for their 2024 Christmas Carnival. The in-kind support would cover the supply of bins, site set up, clean up, contingent expenses, traffic control and other works.

Historically, the Council has supported this community event with a \$1,000 donation annually since 2017, except for the 2020 financial year when the event was impacted by the COVID-19 pandemic.

In recent years, in-kind support of \$3,378 was provided in the 2024FY and \$6,949 in the 2023FY.

Consistent with prior decisions, it is recommended council provide a financial donation of \$1,000 to be funded from the Annual Budget for Community Events, with in-kind support to be funded from Special Events. All support is conditional on the event proceeding.

COUNTRY WOMEN'S ASSOCIATION – TOTTENHAM BRANCH

The Tottenham CWA is seeking \$1,500 to commemorate its centenary with events commencing in May 2025. Council's records do not show any recent direct support for this group therefore it is recommended to provide the full amount of the donation. In past years, council has provided a partial concession on rates and charges.

It is recommended council provide a financial donation of \$1,500 to be funded from the Annual Budget for Community Events, and is conditional on the event proceeding.

TOTTENHAM LATE NOTES

This year, they are requesting \$500 for their "Keeping the Late Notes Playing" project. The proposed project encompasses 3 x 3 hour workshops, led by Neill Ryan.

The last financial support provided to this group was \$600 in August 2015 for a community grant.

It is recommended that a donation of \$500 be made from the elected member's general donation budget, and is conditional on the workshops proceeding.

TOTTENHAM PICNIC RACE CLUB

For their March 2025 event, the Tottenham Picnic Race Club has requested in-kind support estimated at \$12,330 for the following items:

- Supply of Bins
- Water truck including driver
- Grader Including driver
- Roller
- Additional grounds maintenances labour
- Mower plant
- Tractor and slasher
- Minor plant
- Supply of toilet items

It is recommended Council approve the in kind support estimated to be \$12,330 be funded from the in-Kind support budget. This support is conditional on the event proceeding.

In kind support of \$6,512 was provided in the 2024FY with \$2,025 in the 2023FY.

TULLIBIGEAL SWIMMING POOL

Tullibigeal Swimming Pool are requesting \$1,500 to support two fundraising events. These events aim to generate additional funds for pool maintenance that is not covered by council's annual allocation of \$45,000.

In the 2021 and 2022FY Council contributed an amount of \$500, and in the 2023FY \$1,000 to support their annual Christmas Tree event.

It is recommended council provide a financial donation of \$750 to be funded from the Annual Budget for Elected Members, which is conditional on the events proceeding. The organisation already receives significant financial support from council towards pool operations.

CONDOBOLIN PAH & I ASSOCIATION

In May 2024, Council approved (Resolution number 2024/97) in kind support estimated to be worth \$15,250 for the annual Condobolin Show. This was funded from the 2024FY budget. The actual in kind support for the show in August 2024 totalled \$20,493 therefore the balance in excess of the budget \$5,243 needs to be funded.

It is recommended Council approve the additional in kind support contribution of \$5,243 be funded from the 2025FY in-Kind support budget.

Future matters

As per the adopted Community Donation & Event Support Policy, a list of all donations approved under delegation (by the Mayor and General Manager) will be provided to Council on a quarterly basis. The first list will be provided with the October Community Donation and Event Support Program Council report.

FINANCIAL AND RESOURCE IMPLICATIONS**Community Events Program**

This Budget totals \$37,470. Refer to General Ledger number 3820.0460.0622.

The remaining budget available for utilisation is \$37,470.

Included in the Budget as a separate line item and will not come to Council for decision

The abovementioned budget includes \$2,400 for Welcome to Community events (\$600 each for Tullibigeal, Tottenham, Lake Cargelligo and Condobolin). Refer to Council Resolution 2023/50 March 2023. The \$600 for events will only be paid upon written application to Council.

Elected Members general donations

This Budget totals \$28,000. Refer to General Ledger number 3020.0405.0622.

The remaining budget available for utilisation is \$26,500 assuming the \$1,000 West Milby donation in a separate council report to this meeting is approved.

Included in the Budget as a separate line item and will not come to Council for decision

The abovementioned budget includes \$100 per school for end of year School events. Refer to Council Resolution 2022/312 November 2022. The \$100 for events will only be paid upon written application to Council.

In kind contributions

This Budget totals \$53,394. Refer to General Ledger number 3230.0509.

The remaining budget available for utilisation is \$28,624

Quarterly report to Council - Community Donations & Event Support approved under delegation

As requested, a quarterly report will be provided to Council showing all approvals made under delegated authority. Jointly the Mayor and General Manager must approve or decline any applications made under delegated authority. Delegated authority approvals only apply to the following:

- (a) In-kind Support \$1,000 or less;
- (b) Fee or Charge Concession \$500 or less;
- (c) Financial donation of \$500 or less

LEGAL IMPLICATIONS

Council can provide financial assistance through an annual donation program in accordance with section 356 of the *Local Government Act 1993*. A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Donation requests made by organisations or individuals who act for personal gain will be subject to Section 356 (2) of the *Local Government Act 1993*.

“A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days’ public notice of the council’s proposal to pass the necessary resolution has been given.”

Fee concessions are permissible in accordance with section 610E and 610F of the *Local Government Act 1993*.

RISK IMPLICATIONS

There is reputational risk for Council when making decisions to approve or not to approve particular requests.

STAKEHOLDER CONSULTATION

Nil.

OPTIONS

1. Provide the full amount of the requested donations.
2. Decline the full amount of the requested donations.
3. Vary the amount of the donations.

CONCLUSION

Council is asked to consider and make a resolution on the amount of any donation it wishes to provide.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

ATTACHMENTS

1. **Born To Read Condobolin - Funding Application Form - Round 2 - Joey Reader's Club**
2. **Country Women's Association of NSW - Condobolin Branch - Funding Application - Round 2 - Condobolin Garden Exhibition**
3. **Condobolin Chamber of Commerce - Funding Application - Round 2 - Condo Comes Alive event financial donation**
4. **Condobolin Clay Target Club - Funding Application - Round 2 - Condo Classic Two Days Carnival**
5. **Condobolin Sports Promotion Inc. - Funding Application - Round 2 - Condo 750 Cross Country Rally**
6. **Condo 750 in-kind estimate**
7. **SSAA (NSW) Condobolin Branch Incorporated - Funding Application - Round 2 - Branch upgrades**
8. **Lake Cargelligo & District Historical Society & Museum - Funding Application - Round 2 - Historical Firearms Display Cabinet**
9. **Rotary Club of Lake Cargelligo - Funding Application - Round 2 - Christmas Carnival Promotion 2024**
10. **Rotary Club of Lake Cargelligo Lake Street Festival in-kind estimate**
11. **Country Women's Association of NSW - Tottenham Branch - Funding Application - Round 2 - Centenary Celebrations for CWA**
12. **Tottenham Late Notes - Funding Application - Round 2 - Keeping the Late Notes Playing**
13. **Tottenham Picnic Race Club - Funding Application - Round 2 - Tottenham Racecourse**
14. **Tottenham Picnic Races: in-kind estimate**
15. **Tullibigeal Swimming Pool - Funding Application - Round 2 - Swimming Pool fundraising**

9.2.4 REQUEST FOR EXTENSION OF TIME TO LODGE FINANCIAL STATEMENTS**TRIM Number: R24/268****Author: Director - Corporate and Community Services****RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No R24/268 be received and noted.

PURPOSE

To provide an update to Council on the completion of the 2024 Financial Statements, and to advise of the necessity to apply for an extension of time to lodge the annual statements.

SUPPORTING INFORMATION

Not applicable.

BACKGROUND

An email was sent to the Audit, Risk and Improvement Committee (ARIC) on 9 August 2024 advising that the Manager Finance had resigned, and that the Director Corporate and Community Services (DCCS) was on leave until early September 2024.

The September 2024 ARIC Business Paper issued with the draft financial statements cover report. This report noted that the resignation of the Manger Finance presented a risk to the timely completion of the financial statements.

ISSUES AND COMMENTS

Council is required by the Local Government Act 1993 and associated Regulations to lodge its audited financial statements with the Office of Local Government within four months of the end of the relevant financial year.

The untimely resignation of the Manager Finance presented a significant risk to the preparation and lodgement of the financial statements by the due date. A temporary contract Manager Finance was engaged to mitigate this risk. Council was not able to attract any temporary staff with local government experience. We have a part time Assistant Accountant and a full time contract accountant who are processing assets with a full time contract Manager Finance. When the DCCS returned to work on the 5 September, a meeting was held with the finance team to ascertain the status of the statements.

At the time of the Manager Finance's resignation, it was hoped the financial statements would be finalised before they left Council. Whilst a significant amount of work was done, there remains a substantial amount of work incomplete. The major areas of Fixed Assets, Work in Progress, Contract Assets, Contract Liabilities and Grants are substantially incomplete.

The external Valuer has been asked to componentise the Tourism Precinct works and the SRA Grounds change rooms and toilets, for capitalisation. The Valuer was engaged earlier in the year to do this project and has done on-site inspections. His work has been delayed while he obtained further information about the assets. The Valuer advised this week that he now has all the necessary information.

An inquiry was made with the external auditor, Crowe to defer the audit until early October 2024 however, they were unable to offer a new audit date until late October. After discussing the issue with the General Manager, the decision was made to request an extension of time for the lodgement of the financial statements.

The ARIC Chair was advised of this matter via telephone and an email was sent to all members of the ARIC.

A copy of this report was provided to the ARIC at its 13 September 2024 meeting.

Fixed Assets remains the biggest risk for timely completion of the statements. The fixed assets along with contract assets and liabilities, and the fact we have new auditors, presents a challenge to meeting the requirements for an unqualified audit. We are committed to working with the auditors to avoid this, but it nonetheless remains a risk.

Tasks have been allocated to the Assistant Accountant and the contract Finance Manager appropriate to their skills and limited local government experience. They each have some level of expertise with the preparation of financial statements and reconciliations. However, additional supervision and oversight is required to provide guidance and expertise and ensure that the necessary progress is being made. Extended working hours, including weekend work, has been approved for these employees while consideration must also be given to their mental and physical health.

The final audit has been rescheduled to the week commence 28 October 2024. Work papers will continue to be uploaded to the auditor's portal and their staff will review when they have capacity.

An email has been sent to the Office of Local Government requesting an extension of time for lodgement of the financial statements until 25 November 2024. It is intended that Council will adopt the Annual Report before 30 November 2024. There remains some risk that this timeframe will not be achieved; however, every effort will be made to meet the revised date. The extension of time request does not require a resolution of council nor endorsement from ARIC.

As Council resolved at its July 2023 meeting not to change its position on the Rural Fire Service assets, it is expected that financial statements will again receive a qualified audit opinion.

FINANCIAL AND RESOURCE IMPLICATIONS

The cost of external audit has increased substantially over recent years with the estimated price of the 2024 FY audit being \$78,700 + costs.

The fee may increase if other matters, not known at the date of the plan being issued, emerge during the audit and significantly change the estimated audit cost. Any rework may increase this cost.

LEGAL IMPLICATIONS

The *Local Government Act 1993* places a statutory obligation on Council to produce the annual financial statements.

RISK IMPLICATIONS

There remains a risk that the completion of the financial statements may be delayed beyond the expected date of 25 November 2024.

STAKEHOLDER CONSULTATION

ARIC via emails and telephone calls to the ARIC Chair.

ARIC - 13 September 2024 meeting.

Crowe external auditors.

OPTIONS

Not applicable.

CONCLUSION

There is no further action required by the council at this time.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 4.2 – Strong effective and responsive Council.

DP No. 4.2.1 - Council is financially sustainable and provides services at a level expected by the community.

ATTACHMENTS

Nil

9.2.5 DRAFT CONTRACT MANAGEMENT POLICY 2024**TRIM Number: R24/292****Author: Governance and Risk Officer****RECOMMENDATION**

That:

1. The Director Corporate and Community Services report R24/292 be received and noted.
2. The Draft Contract Management Policy 2024 be placed on public exhibition for a period of 28 days.
3. Following public exhibition of the draft Contract Management Policy and subject to no significant issues being received, the policy be adopted.
4. If significant issues and relevant feedback are received, a further report be provided to Council for consideration.

PURPOSE

To provide a Draft Contract Management Policy 2024 for council's consideration. It is proposed to place the policy on public exhibition for 28 days from 21 October 2024. The policy will be adopted as presented on the 19 November 2024, subject to no significant issues being received during the exhibition period.

SUPPORTING INFORMATION

As attached.

BACKGROUND

The NSW Audit Office Interim Management letter dated 11 July 2023 for year ended 30 June 2023 noted prior year matters not yet resolved included "Issue 1: that Council does not have a contract management policy". The report recommended that "Council develop and implement a contract management policy and train key staff members."

ISSUES AND COMMENTS

The Draft Contract Management Policy 2024 addresses the recommendations of the 2023 NSW Audit Office Interim Management letter, providing guidance for effective management of all contracts to ensure best value, risk minimisation and legislative compliance. This draft policy aims to ensure that relevant staff are adequately skilled and trained, and understand their roles and responsibilities under a contract.

FINANCIAL AND RESOURCE IMPLICATIONS

The effective management of contracts is essential to maximise benefits and achieve Council objectives. The Draft Policy provides a commitment to training key staff involved in the administration and/or management of contracts.

LEGAL IMPLICATIONS

This policy aims to ensure effective contract management in compliance with legislative and administrative arrangements, and adherence to the principles of probity.

RISK IMPLICATIONS

Contractual risks are reduced through robust contract management practices, training of staff involved in contract management/administration, and ensuring Council compliance with contractual and legislated obligations.

STAKEHOLDER CONSULTATION

The draft policy was provided to ELT and OMT for review. This report recommends public exhibition for 28 days and adoption subject to no significant issues being received.

OPTIONS

- The Draft Contract Management Policy 2024 be placed on public exhibition for 28 days, and adopted subject to no significant issues being received, or
- Seek more information or recommend amendment to the Draft Contract Management Policy 2024, prior to public exhibition for 28 days, and adoption subject to no significant issues being received.

CONCLUSION

It is recommended that the Draft Contract Management Policy 2024 be placed on public exhibition for 28 days, and adopted subject to no significant issues being received.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 4.2: Strong effective and responsive Council

DP No. 4.2.5: Council's exposure to risk is minimised

Related Lachlan Shire Council policies include, but are not limited to;

- Procurement Policy,
- Assets Disposal Policy,
- Local Preference Policy,
- Modern Slavery Policy,
- Gifts Benefits and Bribes Policy,
- Fraud and Corruption Control Policy,
- Statement of Business Ethics,
- Conflicts of Interest Policy,
- Risk Management Policy,
- Code of Conduct policies for Staff and Councillors,
- Work Health and Safety Policy and Procedures, and
- Council Delegations.

ATTACHMENTS

- 1. Draft Contract Management Policy 2024**

9.3 ENVIRONMENT AND PLANNING

9.3.1 SCOTT STREET SUBDIVISION - BOUNDARY REALIGNMENT AND SALE OF LAND

TRIM Number: R24/279

Author: Director Environment and Planning

RECOMMENDATION

That:

1. The Director of Environment and Planning Report No. R24/279 be received and noted.
2. Council approve the sale of a 34m² portion of Lot 2, DP1276164 (proposed lots 21 and 23 in the plan of subdivision), 107 Officers Parade, Condobolin, to the owner of Lots 14 and 15, DP228959, 3 McGregor Street, Condobolin, to rectify the existing encroachment onto Lot 2, DP1276164.
3. The price for the sale of 34m² of land to the owner of Lots 14 and 15, DP228959, 3 McGregor Street, Condobolin be approved at \$1,020.00 plus all administrative, surveying and conveyancing costs associated with the sale.
4. The General Manager be delegated authority to sign the sale contract documents for the land and affix the Council seal if required.

PURPOSE

This report informs Council of the impending release of nine lots in the Scott Street subdivision in Condobolin (Stage 1) subject to a subdivision certificate being issued. In order to clear the subdivision conditions, a boundary realignment is to be undertaken to resolve the current encroachment of structures from Lots 14 and 15, DP228959, into Lot 2, DP1276164 (proposed lots 21 and 23 in the plan of subdivision), which is the subject lot of the Scott Street subdivision.

SUPPORTING INFORMATION

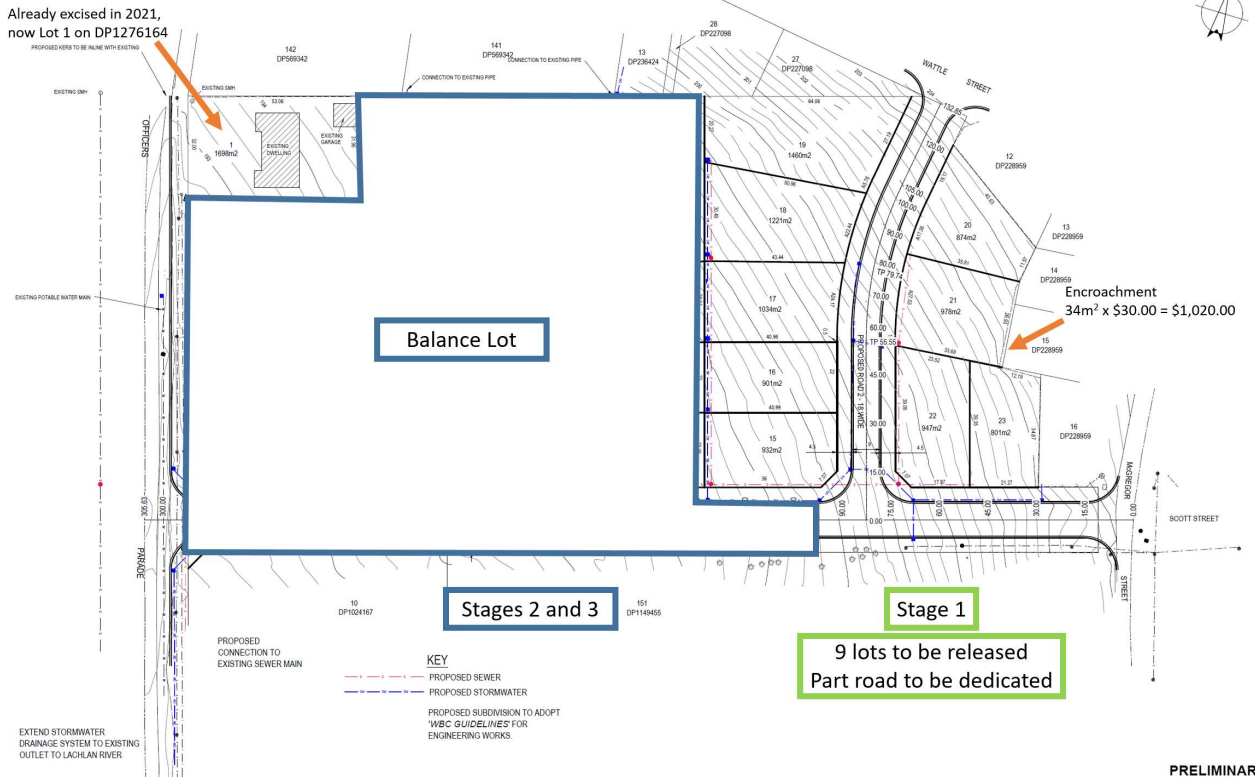
Scott Street subdivision – Proposed Staging Plan 2024.

BACKGROUND

Development Consent for the Scott Street subdivision was issued on 22 November 2017 (Ref. 2017/31). The existing dwelling at 123 Officers Parade was excised from the original subdivision, which leaves the current balance lot as Lot 2, DP1276164. The civil works and associated subdivision works are nearing completion, and it is intended to apply for a subdivision certificate to release the first stage of nine lots (see Staging Plan below). The future balance lot, also shown in the figure below, contains Stages 2 and 3.

ISSUES AND COMMENTS

Scott Street Subdivision – Proposed Staging Plan 2024 (updated September 2024)



Some minor structures, including a garden shed, are encroaching from Lots 14 and 15, DP228959, 3 McGregor Street, into the subdivision due to the fence line not following the actual boundary. In discussion with the owner of 3 McGregor Street about the encroachment they indicated their preference to purchase the portion of land subject to the encroachment from Council rather than moving or removing the encroaching structures. The area in question is approximately 34m².

The current average rateable value of land in the surrounding area, as determined by the Valuer General, is approximately \$30 per m². Applying this land value to the area of land subject to encroachment a price of \$1,020.00 plus the associated administrative, surveying and conveyancing costs to formalise the new boundaries seems appropriate.

It should be noted that this boundary realignment if approved will result in a minor reduction of the lot sizes of proposed lots 21 and 23. Lot 21 has a currently proposed approximate lot size of 978m² and Lot 23 has a size of approximately 801m². Given that the current minimum lot size in the village zone is 600m², this proposed minor reduction in area will not significantly affect the development potential of these lots.

There is no physical change proposed on the ground, the proposed boundary realignment simply intends to reflect the status quo of the existing fence line.

FINANCIAL AND RESOURCE IMPLICATIONS

Surveyors are currently undertaking survey work as part of the subdivision clearance and have been asked to separate the drawings and costs associated with the proposed boundary realignment so those can be covered by the landowner.

This expedites the process as the surveyors do not have to be appointed separately given that they are already working on-site. All costs of the boundary alignment are to be borne by the owner of 3 McGregor Street and in turn they will not be required to relocate or demolish any of the structures that are currently within the fence line, but outside of the actual property boundary.

LEGAL IMPLICATIONS

It is proposed to resolve the encroachment and boundary realignment mutually between the landowners without the need to take compliance or legal action. Otherwise, there are no identified legal implications associated with the proposed sale of land subject to the boundary realignment.

RISK IMPLICATIONS

Not resolving the proposed boundary realignment risks the delay of release of the first stage of the Scott Street subdivision to address the current land and housing shortage in the region.

STAKEHOLDER CONSULTATION

The proposed boundary realignment has been discussed with the owner of 3 McGregor Street Condobolin and they are aware of the requirements to bear the costs of the proposed boundary realignment.

OPTIONS

1. Council agrees to sell the land as outlined in the recommendation.
2. Council agrees to sell the land to the owner of 3 McGregor Street Condobolin at a different price compared to the recommendation.
3. Council does not agree to sell the land to the owner of 3 McGregor Street Condobolin and require the owner to remove or demolish all encroachments and relocate the fence line to the actual boundary line.

CONCLUSION

It is recommended to sell the land subject to the encroachment to the adjoining landowner of 3 McGregor Street Condobolin to rectify the misalignment of the boundaries. This then simply reflects the status quo of structures and fence lines as they present on the land today. It takes advantage of the fact that surveyors are already undertaking a significant part of the work while they are on-site. It also removes the need for the landowner to remove or demolish the encroachments. Once this boundary realignment is finalised, the subdivision conditions can be cleared and Stage 1 of the Scott Street subdivision can be released for sale.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and Responsive Council.

DP No. 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

ATTACHMENTS

Nil

9.3.2 ADOPTION OF PLAN OF MANAGEMENT - CROWN RESERVE 86016 (CONDOBOLIN CARAVAN PARK)**TRIM Number: R24/249****Author: Manager - Projects and Building****RECOMMENDATION**

That:

1. The Director Environment and Planning Report No. R24/249 be received and noted.
2. The Plan of Management – Crown Reserve 86016 (Condobolin Caravan Park) be adopted.

PURPOSE

To advise Council of the outcome from the public exhibition of the draft Plan of Management – Crown Reserve 86016 (Condobolin Caravan Park) which was undertaken in accordance with Council resolution R24/124 and to request that the plan be adopted.

SUPPORTING INFORMATION

Nil.

BACKGROUND

In accordance with Council's resolution R24/124 the draft Plan of Management (PoM) Management – Crown Reserve 86016 (Condobolin Caravan Park) was placed on public exhibition for a period of forty nine (49) days from 21 June to 9 August 2024.

The PoM was prepared in consultation with the Department of Planning, Housing and Infrastructure – Crown Lands and Public Spaces resulting in the Department issuing an approval for Council to progress to the public consultation phase.

An adopted PoM authorises the lawful use and occupation of Crown land, and as such Council must ensure that any activities planned on the reserve are expressly authorised in the adopted PoM and any Native Title obligations are met.

ISSUES AND COMMENTS

No submission where received on the draft PoM through the public exhibition period. As such there are no amendments required to the PoM.

The letter of approval from Department of Planning, Housing and Infrastructure – Crown Lands and Public Spaces states that *"subject to no changes following public exhibition, as a delegate for the Minister for Lands and Property, I consent to council to adopt the PoM under clause 70B of the Crown Land Management Regulation 2018."* In consideration of the above, the PoM can be adopted without further approval from the Minister.

FINANCIAL AND RESOURCE IMPLICATIONS

There is no financial or resource impact on adopting the PoM as publicly exhibited.

LEGAL IMPLICATIONS

Council is obligated to undertake public consultation in accordance with Section 38 of the *Local Government Act 1993*, and formal adoption of the plan by the Minister cannot occur unless the consultation has been undertaken in accordance with the requirements.

RISK IMPLICATIONS

Nil.

STAKEHOLDER CONSULTATION

Officers from the Department of Planning, Housing and Infrastructure – Crown Lands and Public Spaces.

Relevant Council staff.

OPTIONS

1. Council adopt the Plan of Management – Crown Reserve 86016 (Condobolin Caravan Park) as presented.
2. Council suggest amendments to the Plan of Management – Crown Reserve 86016 (Condobolin Caravan Park) and recommence consultation and public exhibition of the amended document.

1.

CONCLUSION

In consideration that no submissions were made and that no amendments are required, it is recommended that the Plan of Management – Crown Reserve 86016 (Condobolin Caravan Park) be adopted.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 2.1 A vibrant tourism industry.

CSP 2.1.9 Improve Caravan Park Facilities in Lake Cargelligo, Burcher and Condobolin.

CSP 2.2 A diverse range of employment opportunities.

CSP 2.3 Encourage business activity.

CSP 4.2 Strong effective and Responsive Council.

CSP 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

ATTACHMENTS

1. **Plan of Management - Crown Reserve 86016 (Condobolin Caravan Park)**

9.3.3 PLANNING PROPOSAL 1 MCINNES STREET LAKE CARGELLIGO - FINALISATION REPORT**TRIM Number: R24/280****Author: Director Environment and Planning****RECOMMENDATION**

That:

1. The Director of Environment and Planning Report No. R24/280 be received and noted.
2. The submission from Murrin Bridge Local Aboriginal Land Council be received and noted.
3. Council endorse the Planning Proposal to rezone Lot 212 DP 1058505 (1 McInnes Street, Lake Cargelligo) from RU1 Primary Production to RU5 Village as exhibited.
4. The General Manager be authorised to formally make the plan, subject to Parliamentary Counsel providing formal advice that the plan can be made.

PURPOSE

The purpose of this report is to note the submission from Murrin Bridge Local Aboriginal Land Council (Attachment 1) and obtain Council endorsement for the Planning Proposal Report (Attachment 2) and zoning maps (Attachment 3) as exhibited.

SUPPORTING INFORMATION

Nil.

BACKGROUND

At the Council meeting of 7 August 2024, a detailed update report was provided to Council. Council endorsed the updated Planning Proposal Report for public exhibition in accordance with condition 3 of the Gateway Determination PP2023-1839 for a period of not less than 20 working days.

ISSUES AND COMMENTS

The Planning Proposal was placed on public exhibition from 16 August 2024 to 16 September 2024. It was advertised in the Lake News, Condobolin Argus, Council's website and the NSW Planning Portal in accordance with the Gateway Determination conditions, Council's Community Participation Plan and the requirements of the *Environmental Planning and Assessment Act 1979*.

One (1) submission was received during the public exhibition period, from Murrin Bridge Local Aboriginal Land Council (Attachment 1). A Council Officer subsequently arranged for a meeting with Murrin Bridge Local Aboriginal Land Council's CEO and board in Lake Cargelligo on 23 September 2024. The officer discussed the general planning proposal process and the Aboriginal Due Diligence Assessment that was undertaken for the site, a copy of which was provided to the board. Both in their submission and at the face-to-face meeting, Murrin Bridge Local Aboriginal Land Council expressed strong interest in being involved in the plan-making and subsequent subdivision process.

The Gateway Determination conditions were satisfied as follows:

Condition 1 required the Planning Proposal Report to be updated with mapping and an amended timeline prior to public exhibition. This was undertaken for the report presented to the 7 August 2024 Council meeting. The same report, as exhibited and without modification (other than an updated logo, date and heading), is attached as Attachment 2 and is proposed to remain unchanged. The zoning maps, also as exhibited and without modification, can be found in Attachment 3.

Condition 2 required the consultation with the Department of Climate Change, Energy, the Environment and Water (DCCEEW), Heritage NSW and the Civil Aviation and Safety Authority (CASA). CASA offered no objection to the Planning Proposal. While Heritage NSW suggested a detailed Aboriginal cultural heritage assessment be undertaken at Planning Proposal stage including a search of the State Heritage Inventory and the Aboriginal Heritage Information Management System, this is considered to be more appropriate at the subdivision stage. It should also be noted that the Aboriginal Due Diligence Assessment, compiled by OzArk, contains the search results from both the State Heritage Inventory and the Aboriginal Heritage Information Management System. It is recommended to work with Murrin Bridge Local Aboriginal Land Council on the preparation of a more detailed assessment when a subdivision application is imminent. Timing and progress of this will depend on grant funding. DCCEEW indicated that a biodiversity development assessment report (BDAR) will be required at the subdivision stage. It also suggested to undertake a site-specific Flood Impact Risk Assessment. An analysis of flood data from 2022 revealed that the site is not flood prone and the ephemeral gully located within the site will be retained as a biodiversity offset area.

Condition 3 required public exhibition for a minimum of 20 working days, which has been undertaken.

Condition 4 stated that a public hearing was not required to be held, which is noted.

FINANCIAL AND RESOURCE IMPLICATIONS

Council has endorsed the release of \$180,000 from the house and development reserve to fund the preliminary investigations. A total of \$134,044 has been spent so far on the biodiversity, aboriginal heritage, detailed site surveying, contamination, geotechnical, urban design and engineering design investigations.

More detailed investigations will likely need to be undertaken, in accordance with the recommendation of the reports received, for the preparation and lodgement of a Development Application. The costs of these investigations/reports are unknown at this stage.

The completion and lodgement of the Planning Proposal was carried out within Council's adopted 2023/2024FY budget. The remaining \$45,956 is proposed to be carried forward to cover costs associated with the public exhibition and completion of the Planning Proposal.

A further \$800,000 is proposed for allocation in the 2025/2026FY budget to leverage possible grant funding and progress the subdivision through a staged development process.

LEGAL IMPLICATIONS

1 McInnes Street, Lake Cargelligo, is currently zoned RU1 Primary Production under the *Lachlan Local Environmental Plan 2013*, and subdivision of the site for residential purposes is not currently permitted. The Planning Proposal for the rezoning of the site to RU5 Village, in order to allow a residential subdivision and future housing development, is progressing well and should be completed by February 2025.

RISK IMPLICATIONS

Lake Cargelligo has run out of greenfield land that is appropriately zoned to be used for residential purposes. If additional land is not re-zoned for residential development, there is a risk that housing in Lake Cargelligo will not be able to grow at the rate needed to keep up with demand.

There is a risk that Council may spend money continuing to investigate this site, and the entire site or parts of it may not be suitable for development or the costs associated with the development may be outside of Council's current budget. Further detailed studies are likely to be required to progress to the subdivision stage, but those studies may not be able to be covered by grant funding.

STAKEHOLDER CONSULTATION

The Planning Proposal was on public exhibition for 20 working days in accordance with the Gateway Determination conditions, Council's Community Participation Plan and the requirements of the *Environmental Planning and Assessment Act 1979*. This is now completed with one submission received from Murrin Bridge Local Aboriginal Land Council. A Council Officer met with the board and CEO of Murrin Bridge Local Aboriginal Land Council and discussed opportunities for Murrin Bridge Local Aboriginal Land Council to get involved in the subdivision process.

OPTIONS

1. Council endorse the attached Planning Proposal to rezone Lot 212 DP 1058505 (1 McInnes Street, Lake Cargelligo) from RU1 Primary Production to RU5 Village as exhibited and authorise the General Manager to formally make the plan.
2. Not finalise the rezoning of the site.

CONCLUSION

Following public exhibition, it is recommended that Council finalises the Planning Proposal, forwards the documentation to the Department of Planning, Housing and Infrastructure and requests formal advice from Parliamentary Counsel that the plan can be made.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 4.2 – Strong effective and responsive Council.

CSP No. 4.4 – Strategic management of villages and Crown reserves.

ATTACHMENTS

1. **Murrin Bridge Local Aboriginal Land Council submission.**
2. **Planning Proposal Report - 1 McInnes Street Lake Cargelligo - Lachlan Shire Council - August 2024.**
3. **Zoning Maps.**

9.4 INFRASTRUCTURE SERVICES

Nil

10 DEPUTATIONS

11 NOTICES OF MOTION

Nil

12 NOTICES OF RESCISSION

Nil

13 DELEGATES REPORT**13.1 DELEGATES REPORT****TRIM Number: R24/260****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Delegate's Report No. R24/260 be received and noted.

PURPOSE

To provide Council with a report on the Central NSW Joint Organisation Board Federal Representation Meetings held on 21 and 22 August 2024 in Canberra attended by the Mayor and General Manager.

SUPPORTING INFORMATION

The report from the Central NSW Joint Organisation is attached.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and responsive Council.

ATTACHMENTS

1. **Mayoral Board Report - Central NSW Joint Organisation.**

13.2 DELEGATES REPORT**TRIM Number: R24/266****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Delegate's Report No. R24/266 be received and noted.

PURPOSE

The Country Mayors Association of NSW held our General Meeting in the Theatrette in NSW Parliament House, Sydney on Friday 9 August 2024. We had approximately 120 representatives of Country NSW Councils and associated organisations coming together to focus on the regional Health theme. We were joined by a dozen parliamentarians.

For dinner, the night before, we joined a farewell dinner for Cr. Linda Scott, who has been a proactive representative for Local Government as President of ALGA and previously, President of LGNSW, while also adding her special flair to Sydney City Council. Cr. Scott is stepping down from politics altogether and will serve as Chair of a major superannuation fund. From Local Government Minister the Hon. Ron Hoenig to former NRL star turned actor Ian Roberts, Sky News' Paul Murray to Acting Chairman of the CMA Cr. Rick Firman OAM and LGNSW President Darriea Turley AM, the guest list and ensemble of speakers was as prestigious as it was diverse. It was a send off for Linda that all felt was well-deserved and it was also a great networking occasion for CMA members.

KEY MESSAGES/HIGHLIGHTS OF RELEVANCE TO COUNCIL

After a welcome by outgoing CMA Chairman and Gunnedah Shire Mayor Cr. Jamie Chaffey, the first to speak to our members at the meeting was NSW Police Force Deputy Commissioner Paul Pisanos. He had requested the opportunity to elaborate on his last appearance at a CMA meeting.

"I wanted to come back and raise six issue. We spoke about youth crime (serious and violent). Operation Mongoose has not stopped and the Bail Act has been enacted. We are aware of the impact on communities. Western, Northern and Southern regions have seen hundreds of arrests and 50% were on bail. 22C has been used for those over the age of 14. This is reducing recidivism. Community work is important to us but other agencies need to come together for optimal outcomes. Tobacco and vape products are being seized in significant quantities coming across our State borders.

Domestic violence is an ongoing focus. Identifying the serious offenders is a challenge we are working on. Impaired driving operations are a focus across the State, with 80% of fatalities occurring on regional roads. Driving behaviours like speeding require constant media and awareness efforts. Cop in Your Town is our recruitment campaign that has been rolled out across NSW regions, with 12 launches that attracted good media. It is designed to capture the attention of locals, tradies, farmers, whoever might be looking for a change. Retention is also a focus, with better pay possibly on the horizon and real support mechanisms. Deputy Commissioner Pisanos was typically open and frank in Q&A.”

Linda Scott was next at the Lectern with an ALGA update. “If Councils are owed money by Rex Airlines, please get that information to ALGA. We want to see the airline continue, so support where practical. Thank you for coming to our LAGA conference and my farewell. The headline issue right now is housing. So, we are staging a summit to highlight the innovation in Local Government on the issue. We are working on an MoU with the Federal Government and we are getting involved with more and more in Parliament.” Linda acknowledged the contributions of retiring mayors. “We are proud of you Jamie Chaffey and we look forward to seeing you take your Local Government experience to Federal Parliament.”

Up next was the retiring Shadow Minister for Regional Health, Trade and Seniors, the Hon. Bronnie Taylor MLC. “Great politicians come out of Local Government. It concerns me that we talk about the issues affecting young people but nowhere are we hearing the voice of young people. We need to engage youth and give them a voice. We need advice from the youth about youth issues. We need the Regional Youth Taskforce reinstated and I ask you as an Association to push for that. She endorsed the new Shadow Minister for Regional Health.

Membership:

The NRMA had approached the CMA executive to establish a formal relationship. It was recommended that the NRMA be accepted as an Associate Member of the CMA. This was endorsed by the membership unanimously. The NRMA’s Policy Advisor (Transport and Data) was present and made welcome. The NRMA is the first private sector Associate Member of the CMA. Leeton Shire Mayor Cr Tony Reneker spoke about the no-cost Mayoral Alliance for the Pacific. He encouraged mayors who support the PALM scheme and the much-needed workers it brings to join the Alliance.

Then there was a panel session with the Rural Doctors Network’s CEO Dr. Richard Colbran, Manager Service Delivery Operations Kath Hetherington, Recruitment Portfolio Lead Jessica Yuen and Program Manager Outreach Services Amanda Massett. Dr. Richard Colbran: We are a charity that has been around for 35 years. Continuity is important for our organisation and health. We are in all LGAs outside of Sydney. We are the bridge between rural communities and the city Councils would be aware of our bush bursaries and their support of doctors from our regions.

Doctors for communities has been the focus for years but we are now looking at health access. You may or may not need a doctor and you certainly need the right doctor.

The panel and the Q&A covered recruitment, retention, innovative approaches to ensure a doctor and practice are the right fit, as well as visa changes allowing migrant doctors to go to the cities. They also covered a \$3mil. funded Collaborative Care Project. It was made clear that the traditional country town doctor, available 24/7, needs to be a thing of the past if doctors are to be attracted to General Practice, let alone regional locations.

The following motions were unanimously supported:

A) That the Country Mayors Association calls upon the State Government of NSW to reverse its decision not to provide a budget for interagency emergency management training and exercises. Further, without this interagency training and exercises, Country Mayors of NSW advocate that they are fearful that our Emergency Operations Centers and response to emergencies will be compromised with a potential for lives to be lost. General Manager of Murrumbidgee Council John Scarce spoke to the motion.

B) That the Membership support the Deputy Chairman Rick Firman OAM acting as interim Chairman, with the current Chairman Jamie Chaffey stepping down in the September 2024 Local Government elections.

C) That the Membership endorse the Executive Committee nomination of current Executive Member Russell Webb for the role of Deputy Chairman, in an interim capacity until the AGM.

Member for Wagga Wagga Dr. Joe McGirr was up next. Dr. Joe spoke of medical workforce issues. "Fly-in, fly-out locums replacing doctors in place is a negative for care in regional communities. The Government's incentive scheme has improved ratios and helped retain health workers in communities, and in NSW. Workforce is the issue and attraction or recruitment requires health workers to see a promising career, a quality lifestyle in a supportive community in which to live. Councils have a critical role in promoting culture and community. Primary care is in crisis. The Health Minister has said NSW is short of 1,000 GPs. We have to rethink primary care provision. The old model of getting a GP in a practice and on call to the local hospital 24/7 is a model of the past. We have to ensure other health professionals are working at top of practice; why not have pharmacies prescribing? We need to think differently about models of care. You are on the coalface and you know better collaboration is needed. There is no more money."

Q: Cr. Monaghan: recruitment might be assisted by increased rural rebates.

A: We need different approaches to the whole package. Rebates are part of it but the work environment and work practices need to be more lifestyle friendly to our doctors.

Q: Cr. John Metcalf (Lachlan Shire): Locums come to regional communities who are unsuited to small hybrid model to achieve health services in smaller towns.

A: A team is important. A well-functioning team is what graduates want.

Q: Cr. Robert Bell Mayor Uralla Shire: My daughter was sponsored to study to be a doctor in Queensland and was bonded to a rural community for a time. Can we learn from that?

A: All options should be considered but we want doctors to want to be there, not gritting their teeth about their work location.

Parliamentary Secretary for Health and Parliamentary Secretary for Regional Health, Dr. Michael Holland provided a State Government update. Dr. Holland talked about how safe working staffing levels are being rolled out. Ratios in nursing have long been a contention in nursing, as they have attracted nurses to other states. For what the NSW Government considers safe working levels in our hospitals, use this link: <https://www.health.nsw.gov.au/workforce/Pages/safe-staffing-levels.aspx>. Dr. Holland said Ambulance services are important and we have seen increased funding. \$274mil to upgrade staffing at selected locations. He said that HECS fee incentives do exist for regional doctors, with \$20,000 for the 1st year and following years, \$10,000. Dr. Holland discussed a new hospital in Eurobodalla and how accommodation is a concern. \$200mil. is being invested across NSW for essential worker accommodation. Cowra Council Mayor Cr. Ruth Fagan raised the issue of local health committees not being supported or retained. Dr. Holland said he would report the issue to the Minister.

Forbes Shire Mayor Cr. Phyllis Miller OAM is on the CMA Executive and is a Director of LGNSW (Regional/Rural). She provided a brief update on behalf of LGNSW and the organisation's President Cr. Darriea Turley AM (a Councillor in Broken Hill). Mayor Miller emphasized that 20 Oct. is the deadline for LGNSW conference motions. She also reiterated that Cr. Jamie Chaffey and Cr. Scott Ferguson from Blayney Shire will be missed and applauded their contributions.

We then had a concise but thorough update from Michelle Maxwell, Director, Strategy, Governance and Delivery, Regional Health Division – NSW Health. Michelle provided an update of the implementation of recommendations from the Regional Health Inquiry, stating that as at 30 June, 2024 a total of 25 of 34 recommendations had been implemented / followed up on. Michelle also detailed the current Regional Health MPS strategy framework process. She reiterated that consultation is ongoing and they are keen to receive further input from Councils. Coolamon Shire Council Mayor Cr. David McCann voiced his community's appreciation that their MPS is to be upgraded but asked for an update on the work. Michelle said she would look into it.

Our final speaker was the Founder of 'Heart of the Nation' Greg Page (also founding member of The Wiggles). Greg Page is best known as the original lead singer and a founding member of the children's band The Wiggles from 1991 to 2006 and then again in 2012. He has also recorded a number of solo albums and published his autobiography. Since suffering a sudden cardiac arrest in 2020 during a Wiggles reunion concert, Greg has become an advocate for community capacity building for immediate response to a sudden cardiac arrest. He founded the charity "Heart of the Nation", which promotes more widespread access to automated external defibrillators (AEDs) and aims to increase public awareness of defibrillator locations across Australia, as well as encouraging businesses to keep a defibrillator on-site. Greg gave the examples of Orange and Parkes, where publicly accessible AEDs have been rolled out. He said that the solution to improving the survival rate of sudden cardiac arrest (a shocking 5%) lies with community capacity to respond. The specific example of a health initiative and means to make a difference that the presentation provided was appreciated by the members present. www.heartofthenation.com.au.

Acting CMA Chairman and Mayor of Temora Shire Cr. Rick Firman OAM took to the lectern to acknowledge the service of retiring mayors present at the meeting, paying special tribute to outgoing Chairman Cr. Jamie Chaffey of Gunnedah Shire and presenting him with a framed caricature of himself. "Mayor Chaffey has really lifted the professionalism of the Country Mayors Association of NSW. He has been passionate and dedicated in his role. Cr. Chaffey admitted to feeling emotional as he addressed the meeting for the final time and held the portrait that will ensure he does not take himself too seriously. He vowed to hang it in his office when he takes the Federal Seat of Parkes. Retiring mayors present were gifted CMA pens and the CMA Executive members were also recognised.

BENEFITS TO LACHLAN SHIRE COUNCIL

Lachlan Shire Council together with the Country Mayors Association continue to work hard to keep the significant concerns of regional and rural residents in the forefront of the minds of State and Federal decision makers.

ATTACHMENTS

1. **Minutes - Meeting held 9 August 2024.**
2. **CMA Regional Health updates -Country Mayors Association - Presentation 9 August 2024.**
3. **CM Mayoral Alliance for the Pacific-from Leeton Shire 2024.**
4. **CMA Dr.Joe_McGirr-Country Mayors PowerPoint.**
5. **Dr. Holland - Country Mayors' Association 9-8-24.**
6. **CMA Heart of the Nation.**

14 CORRESPONDENCE**14.1 CORRESPONDENCE****TRIM Number: R24/256****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Correspondence Report No. R24/256 be received and noted.

PURPOSE

To provide Council with details of correspondence received in August/September.

SUPPORTING INFORMATION

Lake Cargelligo Museum – Letter of Thanks to Council.

Office of Local Government – Council Complaint Statistics 2021-2022 & 2022-2023 – E-mail received.

State Records NSW - 2024 Recordkeeping Monitoring Exercise Results – E-mail received.

Minister for Planning and Public Spaces the Hon Paul Scully MP – Letter received.

Minister for Local Government -Cost shifting to councils– Letter received.

Minister for Health the Hon Ryan Park MP – Physiotherapy services at Condobolin Health Service – letter received.

Office of Local Government - Code of Conduct and Code of Meeting Practice Discussion Paper

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and responsive Council.

ATTACHMENTS

1. Lake Cargelligo Museum - Letter of Thanks.
2. Office of Local Government - Council Complaints.
3. Number of Complaints - Statistics.
4. 2024 Recordkeeping Monitoring Exercise Results.
5. Scorecard Lachlan Shire Council.
6. Minister for Planning and Public Spaces The Hon Paul Scully MP.
7. Minister for Local Government - Cost shifting to councils– Letter received.

- 8. Physiotherapy Services at Condobolin Health Services.**
- 9. OLG - Code of Conduct and Code of Meeting Discussion Paper**

15 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

16 PETITIONS

Nil

17 CLOSED SESSION

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

17.1 Land Sale - Scott Street Subdivision

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

17.2 Trades and Suppliers Panel - Completion of Condobolin Works Depot - Additional EOI's

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

17.3 ARIC Minutes from 5 June 2024 - Confirmed

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

17.4 EOI - Short term Licences Stable B and Stable 6, SRA Grounds Condobolin

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.5 Expression of Interest to License part Lot 2342 DP 566794

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.6 Proposed Land Acquisition - Jones Lane Condobolin

This matter is considered to be confidential under Section 10A(2)c and g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

17.7 Tender Assessment - Tottenham Skate Park

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.8 Tender Assessment - Plant Maintenance and Repairs 2024-2026

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.9 Appointment of Jeremy, Nipps, and Thomas Birch as Receivers and Managers of Brenshaw Medical Pty Ltd, and approval to write off the outstanding debt owed by Brenshaw Medical Pty Ltd.

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

17.10 Tender Assessment - Sealed Road Flood Restoration Work - South

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.