



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Wednesday, 27 November 2024
Time: 2:00PM Council
Location: Condobolin Council Chambers

BUSINESS PAPER

Ordinary Council Meeting

27 November 2024



ACKNOWLEDGEMENT OF COUNTRY

Lachlan Shire Council acknowledges the Wiradjuri people as the Traditional custodians of this land.

We recognise their strength and resilience and pay respect to Elders past, present, and emerging and to all Aboriginal and Torres Strait Islander people who are part of the Lachlan Shire community.

Lachlan Shire –THE HEART OF NSW



Our Vision:

For the Lachlan Shire to be a resilient community providing economic and social growth, through evolving, agricultural, business and mineral activities

Mission:

To engage the community, providing and delivering progressive services whilst implementing a long term strategic plan leading to the social and economic benefit of the community

Order Of Business

1	Webcasting	5
2	Acknowledgement of Country and Elders	5
3	Apologies and Requests for Leave of Absence.....	5
4	Confirmation of Minutes	5
	Minutes of Ordinary Council Meeting 16 October 2024.....	6
5	Mayoral Minute	35
	5.1 Mayoral Minute - Meetings and Functions.....	35
	5.2 Mayoral Minute - Induction and Refresher Training for Mayors and Councillors.....	37
6	Public Forum	39
7	Disclosure of Interest.....	39
8	Read and Note	40
	8.1 Building Projects Monthly Update for October/November.....	40
	8.2 Active Resolutions	45
	8.3 Investments as at 31 October 2024	46
	8.4 Tourism and Promotions Update for October 2024	48
	8.5 FY24/25 Roadworks monthly Update for October	55
	8.6 Development Data October 2024	64
	8.7 FY24/25 Urban Works Monthly Update for October.....	67
	8.8 FY24/25 Utilities Monthly Update for October.....	73
	8.9 Draft State of the Shire Report 2021-2024	78
9	Decision Reports	80
	9.1 General Manager.....	81
	9.1.1 Council and Community Committees Representatives.....	81
	9.1.2 Disclosure of Interest.....	84
	9.1.3 Oath or Affirmation of Office.....	86
	9.2 Corporate and Community Services	87
	9.2.1 Adoption of Agency Information Guide.....	87
	9.2.2 Street Safety Camera Program Code of Practice & Workplace Surveillance Policy	90
	9.2.3 Child Safe Policy	94
	9.2.4 Community Donation and Event Support Program.....	97
	9.2.6 Submission to Councillor Conduct Framework Review.....	102
	9.3 Environment and Planning.....	105
	9.3.1 Awning Policy	105

9.3.2	Draft Compliance and Enforcement Policy.....	109
9.4	Infrastructure Services.....	112
9.4.1	Part Road closure - Silos Road, Condobolin.....	112
9.4.2	Parkes, Forbes and Lachlan Regional Drought Resilience Plan	114
9.4.3	Lachlan Shire Traffic Committee Meeting November 2024	117
9.4.4	Submission to IPART on proposed increases to WaterNSW and WAMC	120
10	Deputations	124
11	Notices of Motion.....	125
11.1	Notice of Motion - RSL Life Care Condobolin.....	125
12	Notices of Rescission	126
	Nil	
13	Delegates Report.....	127
13.1	Delegates Report CNSWJO Board Meeting.....	127
14	Correspondence	128
14.1	Correspondence	128
15	Questions of which Notice has been given	129
	Nil	
16	Petitions.....	129
	Nil	
17	Closed Session.....	130
17.1	Internal Audit Effectiveness Review and Action Plan with management comments.....	131
17.2	Request to Vary Special Conditions of Contract - 50 Lachlan Street Condobolin....	131
17.3	2024 Record keeping Monitoring Exercise Results.....	131
17.4	Trades and Suppliers Panel - Completion of Condobolin Works Depot - Additional EOI's	131
17.5	Condobolin Depot - Asphalt	131
17.6	Condobolin Borefields II Scheme - Contract 3: Condobolin WTP Modifications - Chlorination Dosing Upgrade	131

1 WEBCASTING

Please note that today’s meeting, other than the confidential sessions, are being recorded and will be placed on Council’s website. All in attendance should refrain from making defamatory statements. Council takes all care when maintaining privacy, however members of the public gallery and those addressing Council should be aware that you may be recorded.

2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS

3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

254A Circumstances in which annual fees may be withheld-

(1) *Despite this Division, a council may resolve that an annual fee will not be paid to a councillor or that a councillor will be paid a reduced annual fee determined by the council—*

- (a) *for any period of not more than 3 months for which the councillor is absent, with or without leave, from an ordinary meeting or ordinary meetings of the council, or*
- (b) *in any other circumstances prescribed by the regulations.*

(2) *Despite this Division, if a councillor is absent, with or without leave of the council, from ordinary meetings of the council for any period of more than 3 months, the council must not pay any annual fee, or part of an annual fee, to that councillor that relates to the period of absence that is in excess of 3 months.”*

Councillor	16/10/2023	27/11/2023	26/02/2025	26/03/2025	23/04/2025	28/05/2025	25/06/2025	23/07/2025	27/08/2025	24/09/2025	22/10/2025	16/11/2025	10/12/2025
John Medcalf OAM	P												
Paul Phillips	P												
Megan Mortimer	P												
Melissa Blewitt	P												
Melissa Rees	P												
Peter Harris													
Dennis Brady	P												
Judith Bartholomew													
Robyn Turner	P												
Juanita Wighton	P												
P - Present													
A - Apology													
LoA - Leave of Absence													
NA - No Apology													

4 CONFIRMATION OF MINUTES

Ordinary Meeting - 16 October 2024

**MINUTES OF LACHLAN SHIRE
ORDINARY COUNCIL MEETING
HELD AT THE CONDOBOLIN COUNCIL CHAMBERS
ON WEDNESDAY, 16 OCTOBER 2024 AT 2:00 PM**

PRESENT: Mayor John Medcalf, Cr Paul Phillips, Deputy Mayor Megan Mortimer, Cr Juanita Wighton, Cr Melissa Blewitt, Cr Melissa Rees, Cr Dennis Brady, Cr Robyn Turner.

IN ATTENDANCE: Greg Tory (General Manager), Karen Pegler (Director - Corporate and Community Services), Adrian Milne (Director - Infrastructure Services), Patrick Ruettjes (Director - Environment and Planning), Cherise Small (Executive Assistant).

Meeting opened at 2:01pm.

1 WEBCASTING

The statement regarding the webcasting was read out by the **General Manager**.

2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS

The Acknowledgement of Country And Elders was made by **Director of Corporate and Community Services**.

9 DECISION REPORTS

9.1 GENERAL MANAGER

9.1.3 OATH OF AFFIRMATION

The following Councillors took an oath or affirmation of office:

- Cr Paul Phillips – oath.
- Cr Megan Mortimer – affirmation.
- Cr Juanita Wighton – affirmation.
- Cr John Medcalf – affirmation.
- Cr Melissa Blewitt – affirmation.
- Cr Melissa Rees – affirmation.
- Cr Dennis Brady – oath.
- Cr Robyn Turner – affirmation.

9.1.1 ELECTION OF MAYOR, DEPUTY MAYOR AND DELEGATES TO COMMITTEES

A foreshadow motion was moved by **Cr Medcalf** and seconded by **Cr Phillips** that:

The term of office for the Deputy Mayor be 2 years.

The foreshadow motion was put to a **VOTE** and the motion was **CARRIED**.

A foreshadow motion was moved by **Cr Brady** and seconded by **Cr Rees** that:

The voting system for the election of the Mayor to be the preferential voting system determined by secret ballot and the voting system for the election of the Deputy Mayor to be the ordinary secret ballot system.

The foreshadow motion was put to a **VOTE** and the motion was **CARRIED**.

Cr John Medcalf was elected Mayor and Cr Megan Mortimer was elected Deputy Mayor.

A foreshadow motion was moved by **Cr Phillips** and seconded by **Cr Brady** that:

Council meetings will be held on the **4th Wednesday** of every month at **2:00pm**.

The foreshadow motion was put to a **VOTE** and the motion was **CARRIED**.

A motion was moved by **Cr Brady** and seconded by **Cr Phillips** that:

Pre-meeting briefing sessions be held on the **2nd Wednesday** of every month at **2:00pm**.

The motion was put to a **VOTE** and the motion was **CARRIED**.

RESOLUTION 2024/235

Moved: Cr Melissa Rees

Seconded: Cr Robyn Turner

That:

1. The General Manager's Report No R24/255 be received and noted.
2. Council resolve the voting system for the election of the Mayor to be the preferential voting system determined by secret ballot and the voting system for the election of the Deputy Mayor to be the ordinary secret ballot system.
3. Council resolve the term of office for the Deputy Mayor be 2 years.
4. Council elected Cr John Medcalf as Mayor and Cr Megan Mortimer as Deputy Mayor and delegates to committees as outlined in the report.
5. Council set the time and dates for Ordinary meetings of Council to be held the **4th Wednesday** of each month at **2:00pm** and Pre-meeting Briefing sessions to be held the **2nd Wednesday** of every month at **2:00pm**.

CARRIED

Cr Medcalf took his chair as Mayor.

3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

Councillor elect Peter Harris was an apology.

4 CONFIRMATION OF MINUTES

RESOLUTION 2024/236

Moved: Cr Dennis Brady

Seconded: Deputy Mayor Megan Mortimer

That the minutes of the Ordinary Meeting held on 7 August 2024 and the Extraordinary Meeting held on 9 October 2024 be confirmed.

CARRIED

5 MAYORAL MINUTE

5.1 MEETINGS AND FUNCTIONS

RESOLUTION 2024/237

Moved: Cr Dennis Brady

Seconded: Cr Melissa Rees

That:

1. The Mayoral Minute No. R24/274 be received and noted.

CARRIED

6 PUBLIC FORUM

Born to Read – Amy Milne.

7 DISCLOSURE OF INTEREST

Cr Melissa Blewitt declared a Non-Pecuniary Less Than Significant interest in item No 17.1 Land Sale – Scott Street Subdivision as her employer The Condobolin Argus provided quotes for marketing of the land sale.

Cr Melissa Rees declared a Non-Pecuniary Less Than Significant interest in item No 17.4 EOI Short term Licence Stable B and Stable 6, SRA Grounds Condobolin as Fiona Doyle is a work colleague.

Cr Melissa Blewitt declared a Non-Pecuniary Less Than Significant interest in item No 17.4 EOI Short term Licence Stable B and Stable 6, SRA Grounds Condobolin as Fiona Doyle’s mother is a work colleague.

8 READ AND NOTE

RESOLUTION 2024/238

Moved: Cr Melissa Rees

Seconded: Deputy Mayor Megan Mortimer

That:

The recommendations included in the business paper to receive and note, the following items be adopted:

- 8.1 Building Projects Monthly update for August/September/October.
- 8.2 Development Data August 2024 and September 2024.
- 8.3 Investments as at 31 August 2024.
- 8.4 Tourism and Promotions update – August/September 2024.

CARRIED

8.5 FY24/25 ROADWORKS MONTHLY UPDATE AUGUST/SEPTEMBER

RESOLUTION 2024/239

Moved: Deputy Mayor Megan Mortimer

Seconded: Cr Melissa Rees

That:

- 1. The Director Infrastructure Services report No R24/282 be received and noted.

CARRIED

READ AND NOTE

RESOLUTION 2024/240

Moved: Deputy Mayor Megan Mortimer

Seconded: Cr Robyn Turner

That:

The recommendations included in the business paper to receive and note, the following items be adopted:

- 8.6 Active Resolutions.
- 8.7 FY24/25 Urban Works Monthly Update for September.
- 8.8 FY24/25 Utilities Monthly Update for September.
- 8.9 Investments as at 30 September 2024.

CARRIED

9 DECISION REPORTS

9.1 GENERAL MANAGER

4. COUNCIL COMMITTEES

GENERAL MANAGER’S PERFORMANCE REVIEW

RESOLUTION 2024/241

Moved: Cr Robyn Turner

Seconded: Deputy Mayor Megan Mortimer

Council resolved Cr Harris to be the council representative on the General Manager’s Performance Review Committee. The General Manager selected Cr Paul Phillips to the committee.

CARRIED

AUDIT RISK AND IMPROVEMENT COMMITTEE

RESOLUTION 2024/242

Moved: Cr Paul Phillips

Seconded: Cr Robyn Turner

Council resolved Cr Harris to be the council representatives on the Audit Risk and Improvement Committee.

CARRIED

AUSTRALIA DAY COMMITTEES

RESOLUTION 2024/243

Moved: Cr Melissa Rees

Seconded: Cr Robyn Turner

Council resolved Cr Turner to be the council representatives on the Australia Day Committees.

CARRIED

The following changes were requested and adopted by Council to the Committees:

Committee	Membership
ADVISORY COMMITTEES	
<p>Gum Bend Lake Committee</p> <p>To consider matters referred to it in relation to the Gum Bend Lake facility and make recommendations to Council on those matters.</p>	<p>Two Councilors (currently Cr Brady and Cr Wighton) and representatives of the community.</p> <p>Committee to be serviced by the Director of Infrastructure Service and other departmental staff as appropriate.</p> <p>Meets quarterly.</p>
<p>Lake Cargelligo Foreshore Committee</p> <p>To consider matters referred to it in relation to Lake Cargelligo and make recommendations to Council on those matters.</p>	<p>Recommendation up to two local Councillors (currently Cr Turner and vacant) and representatives of the community.</p> <p>Committee to be serviced by the Director of Infrastructure Services and other departmental staff as appropriate.</p>
<p>Aboriginal Advisory Committee</p> <p>To provide Council with advice direction and recommendations on project, programs, policy and other initiatives relevant to the Indigenous community.</p>	<p>Two Councillors (currently Cr Wighton and vacant) and nine representatives from the community who identify as Aboriginal.</p> <p>Committee to be serviced by the Director, Corporate and Community Services and other departmental staff as appropriate.</p> <p>The General Manager is also a member of this Committee.</p> <p>The committee has not met for several years and alternate methods of consulting with the Aboriginal community are being utilized.</p> <p>Meets quarterly</p>
<p>Floodplain Risk Management Committee</p> <p>To prepare for consideration by Council the Floodplain Study for those areas in the Council area affected by flooding from the Lachlan River.</p>	<p>Membership of two Councillors (currently Cr Brady and vacant) and representatives of the community.</p> <p>Committee to be serviced by the Director of Infrastructure Services and Director of</p>

<p>Council is required under the terms of the legislation to establish and use a Community Committee during the preparation of the study.</p>	<p>Environment and Planning and other departmental staff as appropriate.</p>
<p>Willow Bend Sports Centre Committee</p> <p>To develop and recommend policy to Council for the operation of the Willow Bend Sports Centre.</p>	<p>Membership of one Councillor (currently Cr Rees) plus two Department of Education representatives and two community representatives.</p> <p>Committee to be serviced by the Director Environment and Planning and other departmental staff as appropriate.</p>
<p>Heritage Advisory Committee</p> <p>Provide recommendations to Council on the distribution of heritage funding and other general heritage matters.</p>	<p>Two Councillors (currently Cr Medcalf and vacant) and community representatives.</p> <p>Committee to be serviced by the Director Environment and Planning and other departmental staff as appropriate.</p>
<p>Condobolin Cemetery Advisory Committee</p> <p>Provide advice to Council on the management and improvement of the Condobolin Cemetery.</p>	<p>Membership of two Councillors (currently Cr Brady and Cr Rees) and community representatives.</p> <p>Committee to be serviced by the Director Infrastructure Services and other departmental staff as appropriate.</p>
<p>Condobolin Showground and Recreation Area Users Committee</p> <p>Provides advice to Council on the operation and infrastructure requirements at the SRA Grounds.</p>	<p>Membership comprises representatives of user groups, three Councillor delegates (currently Cr Blewitt, Cr Rees and vacant), General Manager, Director Infrastructure and Director Environment and Planning.</p>

DELEGATES TO ORGANISATIONS	
ORGANISATION	DELEGATE(S)
<p>Ambassador to Penrith Alliance</p> <p>The ambassador is expected to play a lead role in alliance activities including attendance at Council and community organised events at both locations. Likely involve at least two trips per year to Penrith and attendance at local functions.</p>	<p>One Councillor and an alternate delegate. (currently Cr Phillips alt Cr Mortimer)</p>
<p>Delegates to NSW Joint Organisation of Councils</p> <p>CNSW Joint Organisation Board meets quarterly with meetings held throughout the region on a rotating basis. Council pays an annual subscription to CNSW Joint Organisation which is currently based on population and use of services.</p>	<p>Constitution of CNSW Joint Organisation states Mayor and General Manager.</p>
<p>Delegates to the Mid-Lachlan Alliance (Parkes, Forbes, Weddin & Lachlan Councils)</p> <p>The MLA is a local alliance that is designed to allow member councils to address issues on a joint basis and to resource share wherever possible. The Board meets when required.</p>	<p>Mayor and the General Manager.</p>
<p>Delegates to Lachlan Western Regional Services</p> <p>The organisation facilitates and provides a number of services to the community and receives annual funding from Lachlan Shire Council. Board meetings are held every two months in Condobolin</p>	<p>Mayor and Director Corporate and Community Services.</p>
<p>Delegate to Arts Out West</p> <p>Lachlan Shire Council is a member of this regional organisation based in Orange and pays an annual subscription.</p>	<p>Council is represented on the group by a local resident whose appointment is confirmed annually (currently Heather Blackley, alternate delegate Tourism Manager).</p>

<p>Delegates to the Evolution Lake Cowal Community Environmental and Monitoring Consultative Committee</p> <p>This Committee was established under the Development Consent for the former Barrick Lake Cowal Mine and comprises representatives from Council, the community and Evolution Mining. It meets regularly at the mine.</p>	<p>Councillor delegate and alternate delegate. (currently Cr Brady and vacant)</p>
<p>Delegates to the Association of Mining and Energy Related Councils</p> <p>This Association comprises Councils throughout NSW that have mining and renewable energy activities within their local government areas and meets quarterly at venues on a rotational basis.</p> <p>Councils pay an annual subscription to the association.</p>	<p>One Councillor delegate and an alternate delegate plus General Manager. (currently Cr Brady alt Cr Mortimer)</p>
<p>Delegates to Murray Darling Association</p> <p>The Association comprises members from across NSW, Victoria and South Australia and meets quarterly with an annual conference at venues on a rotational basis.</p>	<p>One Councillor delegate and alternate delegate. (currently Cr Brady)</p>
<p>Delegates to the Bush Fire Management Committee</p> <p>This Committee comprises delegates from the Lachlan Zone Councils, Brigades and the Rural Fire Service</p> <p>Meetings are held quarterly at venues on a rotational basis</p>	<p>Mayor and one other Councillor alternate delegate plus Director Infrastructure. (currently Alt Delegate is Cr Mortimer)</p>
<p>Local Emergency Management Committee (LEMC)</p> <p>This committee comprises delegates from emergency management organisations and Council so that a coordinated response to an emergency can be undertaken.</p>	<p>One Councillor delegate and an alternate delegate plus the Director Infrastructure Services and relevant departmental staff. (currently Cr Phillips alt vacant)</p>

<p>Lachlan Local Area Command Community Safety Precinct Meeting</p> <p>Mayors and General Managers from Forbes, Parkes & Lachlan LGA's.</p> <p>Meets quarterly on a rotational basis.</p>	<p>Mayor and General Manager</p>
<p>Parkes, Forbes and Lachlan Shire Council's Road Safety Steering Committee</p> <p>To consider road and traffic related safety issues from across the three LGAs of Parkes, Forbes and Lachlan in an effort to pool resources and provide a consistent approach to these issues.</p>	<p>Membership of elected representatives, Engineering staff and the Road Safety Injury Prevention Officer (RSIPO).</p> <p>Recommendation of one Councillor and an alternate delegate plus the Director of Infrastructure Services.</p> <p>(currently Cr Brady alt Cr Turner)</p>
<p>Traffic Committee</p> <p>To consider and recommend policy to Council on traffic related issues and developments.</p>	<p>Membership is State Local Member's representative(s), Police representatives, RMS representatives and the Director Infrastructure Services.</p> <p>Recommendation that one Councillor and an alternate delegate plus other departmental staff as required.</p> <p>(currently Cr Turner alt Cr Mortimer)</p>
<p>Condobolin Chamber of Commerce</p> <p>Established to expand business opportunities and economic development in Condobolin.</p>	<p>Council delegate and alternate delegate as well as GM & Director Environment and Planning.</p> <p>(currently Cr Brady alt Cr Blewitt)</p>
<p>Western Regional Planning Panel</p> <p>For large development applications over \$10m or \$5m if Council Development – these DA's are submitted to the Western Regional Planning Panel for a decision.</p>	<p>Comprises three State appointed members and two Councillor delegates experienced in business, economic development and/or planning. Meet as required.</p> <p>(currently Cr Phillips and vacant)</p>
<p>Newell Highway Committee</p> <p>Promotion of tourism and diversion off the Newell Highway</p>	<p>One delegate and Director Environment and Planning.</p> <p>(currently Cr Mortimer)</p>
<p>Sunrise Energy Metals Community Consultative Committee</p>	<p>One Councillor delegate</p> <p>(currently Cr Phillips alt Cr Mortimer)</p>

For consultation between Sunrise Energy Metals and community stakeholders	
Western Slopes Pipeline – Murray Darling Basin	One Councillor delegate (currently Cr Brady)

DELEGATES TO SEC.355 COMMITTEES	
ORGANISATION	DELEGATE(S)
<p>Bena Cemetery Management Committee</p> <p>Provides for the care, control and management of the Bena Cemetery.</p>	<p>Council Delegate and alternate delegate as well as Director Infrastructure Services. (currently Cr Turner)</p>
<p>Burcher Development Management Committee</p> <p>Provides for the care, control and management of the Burcher Hall and Recreation Ground and development of Burcher.</p>	<p>Council delegate and alternate delegate plus the Director Infrastructure and Director Corporate and Community Services. (currently Cr Brady)</p>
<p>Condobolin Community Centre Management Committee</p> <p>Provides for the care, control and management of the community centre.</p>	<p>Council Delegate and alternate delegate as well as Director Corporate and Community Services. (currently Cr Blewitt alt vacant)</p>
<p>Condobolin Senior Citizens Hall Management Committee</p> <p>Provides for the care, control and management of the hall.</p>	<p>Council delegate and alternate delegate plus the Director Environment and Planning. (currently Cr Blewitt alt Cr Rees)</p>
<p>Fifield Development Management Committee</p> <p>Provides for the care, control and management of the hall and other infrastructure and development of Fifield</p>	<p>Council delegate and alternate delegate plus the Director Infrastructure and Director Environment and Planning. (currently Cr Mortimer)</p>
<p>Kiacatoo Hall & Recreation Ground Committee</p> <p>Provides for the care, control and management of the hall and recreation ground.</p>	<p>Council delegate and alternate delegate plus the Director Environment & Planning and Director Infrastructure Services (currently Cr Blewitt)</p>

<p>Lachlan Shire Health Education Trust Committee</p> <p>To consider and recommend the allocation of trust monies to students in the field of providing health services to the community within the Lachlan Shire.</p> <p>This could be in the form of scholarships or financial assistance to assist students undertake courses in health related disciplines</p>	<p>This Committee was formed to replace the former Lachlan Shire Health Education Trust Inc. which was deregistered as an incorporated Association.</p> <p>Council as founder has formally appointed this S355 Committee as Trustee of the Trust.</p> <p>Membership to be three Councillors and supported by the General Manager and Director Corporate and Community Services. There are no members of the community on this committee.</p> <p>(currently Cr Blewitt, Cr Rees and vacant)</p>
<p>Lake Cargelligo Australia Day Committee</p> <p>Organise events on Australia Day and select Australia Day Award recipients for Lake Cargelligo.</p>	<p>Two Council delegates and Director Corporate and Community Services.</p> <p>(currently vacant)</p>
<p>Lake Cargelligo Cemetery Management Committee</p> <p>Provides for the care, control and management of the Lake Cargelligo Cemetery</p>	<p>(currently Cr Phillips)</p>
<p>Lake Cargelligo Memorial Hall Management Committee</p> <p>Provides for the care, control and management of the hall.</p>	<p>Council delegate and alternate delegate plus the Director Environment and Planning.</p> <p>(currently Cr Phillips alt vacant)</p>
<p>Lake Cargelligo Showground & Recreation Management Committee</p> <p>Provides for the care, control and management of the showground.</p>	<p>Council delegate and alternate delegate plus the Director Infrastructure Services.</p> <p>(currently Cr Phillips and vacant)</p>
<p>Lake Cargelligo Tennis Club</p> <p>Provides for the care, control and management of the tennis club and courts</p>	<p>Council delegate and alternate delegate plus the Director Infrastructure Services</p> <p>(currently vacant)</p>
<p>Lake Cargelligo Tourism Management Committee</p> <p>Provides a volunteer tourism service from the Visitor Information Centre in Lake Cargelligo.</p>	<p>Council delegate and alternate delegate plus the Manager Tourism.</p> <p>(Cr Phillips alt vacant)</p>

<p>Tottenham Memorial Hall Management Committee</p> <p>Provides for the care, control and management of the hall.</p>	<p>Council Delegate and alternate delegate as well as Director Environment and Planning. (currently Cr Medcalf)</p>
<p>Tottenham Racecourse Management Committee</p> <p>Provides for the care, control and management of the racecourse.</p>	<p>Council delegate and alternate delegate plus the Director Infrastructure Services. (currently Cr Medcalf)</p>
<p>Tottenham Recreation Ground Management Committee</p> <p>Provides for the care, control and management of the hall and recreation ground</p>	<p>Council delegate and alternate delegate plus the Director Environment and Planning and Director Infrastructure Services. (currently Cr Medcalf)</p>
<p>Tottenham/Albert Cemetery Management Committee</p> <p>Provides for the care, control and management of the Tottenham and Albert Cemeteries</p>	<p>Council delegate and alternate delegate plus the Director Infrastructure Services. (currently Cr Medcalf)</p>
<p>Tottenham Tourist Committee</p> <p>Provides a volunteer tourism service from the Visitor Information Centre in Tottenham</p>	<p>Council delegate and alternate delegate plus the Manager Tourism. (currently Cr Medcalf)</p>
<p>Tullibigeal Hall, Cemetery & Recreation Ground Management Committee</p> <p>Provides for the care, control and management of the hall, cemetery and recreation ground</p>	<p>Council delegate and alternate delegate plus the Director Environment and Planning and Director Infrastructure Services. (currently Cr Turner)</p>
<p>Vermont Hill Hall & Recreation Ground Management Committee</p> <p>Provides for the care, control and management of the hall and recreation ground</p>	<p>Council delegate and alternate delegate plus the Director Environment and Planning and Director Infrastructure Services. (currently Cr Rees)</p>

9.1.2 COUNTBACK TO FILL CASUAL VACANCIES**RESOLUTION 2024/24411**

Moved: Cr Dennis Brady

Seconded: Cr Melissa Rees

That:

1. The General Manager's Report No. R24/272 be received and noted.
2. Pursuant to section 291A(1)(b) of the Local Government Act 1993 (the Act) Lachlan Shire Council declares that casual vacancies occurring in the office of a councillor, within 18 months after the last ordinary election of councillors for the Council on 14 September 2024, are to be filled by a countback of votes cast at that election for the office in accordance with section 291(A) of the Act and directs the General Manager to notify the NSW Electoral Commissioner of Council's decision within 7 days of the decision.

CARRIED

9.2 CORPORATE AND COMMUNITY SERVICES**9.2.1 REVIEW OF INDEPENDENT ARIC MEMBERS, OTHER THAN THE ARIC CHAIR.****RESOLUTION 2024/245**

Moved: Cr Dennis Brady

Seconded: Cr Paul Phillips

That:

1. The Director Corporate and Community Services Report R24/269 be received and noted.
2. Council adopt the ARIC Independent Members (other than the Chair) Performance Review document as presented.

CARRIED

9.2.2 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM**RESOLUTION 2024/246**

Moved: Cr Dennis Brady

Seconded: Cr Melissa Rees

That:

1. The Director of Corporate and Community Services Report R24/261 be received and noted.
2. The donation request from West Milby Rodeo and Gymkhana Association for a financial donation of \$1,000 and in-kind support estimated to be worth \$5,000 for their event to be held on the 19th October 2024 be approved.

CARRIED

9.2.3 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM - SEPTEMBER 2024 HALF YEARLY FUNDING ROUND**RESOLUTION 2024/247**

Moved: Cr Dennis Brady

Seconded: Deputy Mayor Megan Mortimer

That:

1. The Director of Corporate and Community Services Report No. R24/277 be received and noted.
2. Council approve a financial donation of \$500 to Born to Read Condobolin for the Joey Reader Program. This financial donation will be funded from the Annual Budget for Elected Members General Donation, and is conditional on the program proceeding.
3. Council approve a financial donation of \$500 to the Country Women's Association, Condobolin Branch, for their Garden Exhibition. This financial donation will be funded from the Annual Budget for Elected Members General Donation, and is conditional on the event proceeding.
4. Council approve the Condobolin Chamber of Commerce request for a financial donation of \$1,000 to be funded from the community events budget. This support is conditional on the event proceeding.
5. Council approve the Condobolin Clay Target Club request for a financial donation of \$1,000 to be funded from the community events budget, and is conditional on the event proceeding.
6. Council resolves to provide to the Condobolin Sports Promotion Inc. for the Condo 750 Cross Country Rally:
 - a financial donation of \$5,000 to be funded from the community events budget; and
 - in-kind support estimated to be worth up to \$12,317, to be funded from the in kind support budget.All support is conditional on the event proceeding.
7. Council declines to provide to the Condobolin Sports Promotion Inc. for the Condo 750 Cross Country Rally:
 - Any concession on security bonds;
 - Any further concession on discounted Fees for the use of Council premises.
8. Council decline a fee concession on Development Application Fees of up to a maximum of \$1,832.20 to the Sporting Shooters Association of Australia (SSAA), Condobolin Branch Incorporated.
9. Council declines to provide to the Sporting Shooters Association of Australia (SSAA), Condobolin Branch, a concession on Section 68 Fees as not for profit groups are exempt from this fee as per Council's Adopted Fees and Charges.

10. Council approve a financial donation of \$1,000 to the Lake Cargelligo District Historical Society & Museum. This financial donation will be funded from the Annual Budget for Elected Members General Donation, and is conditional on the purchase and installation of the display cabinet.
 11. Council resolves to provide to the Rotary Club of Lake Cargelligo for their 2024 Christmas Carnival Promotion:
 - a financial donation of \$1,000 to be funded from the community events budget; and
 - in-kind support estimated to be worth up to \$3,730 to be funded from the in kind support budget.

All support is conditional on the event proceeding.
 12. Council approve a financial donation of \$1,500 to the Country Women’s Association, Tottenham Branch. This financial donation will be funded from the Annual Budget for Community Events, and is conditional on the event proceeding.
 13. Council approve a financial donation of \$500 to the Tottenham Late Notes for their Keeping the Notes Playing project. This financial donation will be funded from the Elected Members Annual Budget, and is conditional on the workshops proceeding.
 14. Council resolves to provide to the Tottenham Picnic Race Club in-kind support estimated to be worth \$12,330 to be funded from the in kind support budget. This support is conditional in the event proceeding.
 15. Council approve a financial donation of \$750 to the Tullibigeal Swimming Pool to be funded from the Elected Members Annual Budget, and is conditional on the events proceeding.
 16. Council approve the additional in kind support of \$5,243 for the 2024 Condobolin PAH & I Association annual show which was held in August 2024. This contribution is to be funded from the In-Kind support budget.
- CARRIED**

9.2.4 REQUEST FOR EXTENSION OF TIME TO LODGE FINANCIAL STATEMENTS

RESOLUTION 2024/248

Moved: Cr Dennis Brady
 Seconded: Cr Robyn Turner

That:

1. The Director Corporate and Community Services Report No R24/268 be received and noted.

CARRIED

9.2.5 DRAFT CONTRACT MANAGEMENT POLICY 2024**RESOLUTION 2024/249**

Moved: Cr Paul Phillips

Seconded: Cr Robyn Turner

That:

1. The Director Corporate and Community Services report R24/292 be received and noted.
2. The Draft Contract Management Policy 2024 be placed on public exhibition for a period of 28 days.
3. Following public exhibition of the draft Contract Management Policy and subject to no significant issues being received, the policy be adopted.
4. If significant issues and relevant feedback are received, a further report be provided to Council for consideration.

CARRIED

9.3 ENVIRONMENT AND PLANNING**9.3.1 SCOTT STREET SUBDIVISION - BOUNDARY REALIGNMENT AND SALE OF LAND****RESOLUTION 2024/250**

Moved: Cr Dennis Brady

Seconded: Cr Paul Phillips

That:

1. The Director of Environment and Planning Report No. R24/279 be received and noted.
2. Council approve the sale of a 34m² portion of Lot 2, DP1276164 (proposed lots 21 and 23 in the plan of subdivision), 107 Officers Parade, Condobolin, to the owner of Lots 14 and 15, DP228959, 3 McGregor Street, Condobolin, to rectify the existing encroachment onto Lot 2, DP1276164.
3. The price for the sale of 34m² of land to the owner of Lots 14 and 15, DP228959, 3 McGregor Street, Condobolin be approved at \$1,020.00 plus all administrative, surveying and conveyancing costs associated with the sale.
4. The General Manager be delegated authority to sign the sale contract documents for the land and affix the Council seal if required.

CARRIED

9.3.2 ADOPTION OF PLAN OF MANAGEMENT - CROWN RESERVE 86016 (CONDOBOLIN CARAVAN PARK)**RESOLUTION 2024/251**

Moved: Cr Paul Phillips

Seconded: Cr Melissa Rees

That:

1. The Director Environment and Planning Report No. R24/249 be received and noted.
2. The Plan of Management – Crown Reserve 86016 (Condobolin Caravan Park) be adopted.

CARRIED

9.3.3 PLANNING PROPOSAL 1 MCINNES STREET LAKE CARGELLIGO - FINALISATION REPORT**RESOLUTION 2024/252**

Moved: Cr Paul Phillips

Seconded: Cr Dennis Brady

That:

1. The Director of Environment and Planning Report No. R24/280 be received and noted.
2. The submission from Murrin Bridge Local Aboriginal Land Council be received and noted.
3. Council endorse the Planning Proposal to rezone Lot 212 DP 1058505 (1 McInnes Street, Lake Cargelligo) from RU1 Primary Production to RU5 Village as exhibited.
4. The General Manager be authorised to formally make the plan, subject to Parliamentary Counsel providing formal advice that the plan can be made.

CARRIED

9.4 INFRASTRUCTURE SERVICES

Nil.

10 DEPUTATIONS

Nil.

11 NOTICES OF MOTION

Nil.

12 NOTICES OF RESCISSION

Nil.

13 DELEGATES REPORT**RESOLUTION 2024/253**

Moved: Cr Paul Phillips

Seconded: Cr Robyn Turner

That:

The recommendations included in the business paper to receive and note, the following items be adopted:

13.1 Delegates Report No. R24/260.

13.2 Delegates Report No. 24/266.

CARRIED

14 CORRESPONDENCE**14.1 CORRESPONDENCE**

A motion was moved by **Cr Brady** and seconded by **Cr Rees** that:

Council write to the office of Roy Butler – Independant Member for Barwon and request the Minister for Health visit Lachlan Shire to witness the health difficulties being experienced by the community.

The motion was put to a **VOTE** and the motion was **CARRIED**.

RESOLUTION 2024/254

Moved: Cr Melissa Rees

Seconded: Cr Paul Phillips

That:

1. The Correspondence Report No. R24/256 be received and noted.
2. Council write to the office of Roy Butler – Member for Barwon and request the Minister for Health visit Lachlan Shire to witness the health difficulties being experienced by the community.

CARRIED

15 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

16. PETITIONS

Nil

17 CLOSED SESSION

Meeting paused at 4:10pm.

Meeting resumed at 4.25pm.

RESOLUTION 2024/255

Moved: Cr Dennis Brady

Seconded: Cr Robyn Turner

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

17.1 Land Sale - Scott Street Subdivision

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

17.2 Trades and Suppliers Panel - Completion of Condobolin Works Depot - Additional EOI's

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

17.3 ARIC Minutes from 5 June 2024 - Confirmed

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

17.4 EOI - Short term Licences Stable B and Stable 6, SRA Grounds Condobolin

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.5 Expression of Interest to License part Lot 2342 DP 566794

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.6 Proposed Land Acquisition - Jones Lane Condobolin

This matter is considered to be confidential under Section 10A(2)c and g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and advice concerning litigation, or advice as comprises a discussion of this

matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

17.7 Tender Assessment - Tottenham Skate Park

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.8 Tender Assessment - Plant Maintenance and Repairs 2024-2026

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.9 Appointment of Jeremy, Nipps, and Thomas Birch as Receivers and Managers of Brenshaw Medical Pty Ltd, and approval to write off the outstanding debt owed by Brenshaw Medical Pty Ltd.

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

17.10 Tender Assessment - Sealed Road Flood Restoration Work - South

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED

RESOLUTION 2024/256

Moved: Cr Dennis Brady

Seconded: Deputy Mayor Megan Mortimer

That Council moves out of Closed Council into Open Council.

CARRIED

Cr Melissa Blewitt declared a Non-Pecuniary Less Than Significant interest in item No 17.1 Land Sale – Scott Street Subdivision as her employer The Condobolin Argus provided quotes for marketing of the land sale.

17.1 LAND SALE - SCOTT STREET SUBDIVISION**RESOLUTION 2024/257**

Moved: Cr Dennis Brady

Seconded: Cr Melissa Rees

That:

1. The General Manager's Report No. R24/298 be received and noted.
2. Council endorse the staged release of land in the Scott Street subdivision as per the staging plan attached to the report.
3. The General Manager be authorised to negotiate open listing agreements with local real estate agents and enter into such agreements following consultation with the Mayor.
4. The price of the lots in stage 1 of the subdivision be determined from the price proposed in option 1 of the report, following consultation with the local real estate agents engaged to sell the lots.
5. Covenants a, b, c, d, e, f, g, h, i, j, k, l, m and n, detailed in the report, be registered against each lot in the subdivision.
6. The General Manager be authorised to negotiate and accept the sale of the land within or above the price detailed in Option 1 of the report, following consultation with the Mayor.
7. Council retain two 2 lots from the stage 1 land release.
8. The General Manager be instructed to engage Council's legal representative to prepare contracts of sale for each lot in the stage 1 land sale and conduct the conveyance for any lots sold.
9. The Mayor and General Manager be authorised to sign Contracts of Sale for any stage 1 lots sold in the Scott Street Subdivision.

CARRIED

17.2 TRADES AND SUPPLIERS PANEL - COMPLETION OF CONDOBOLIN WORKS DEPOT - ADDITIONAL EOI'S**RESOLUTION 2024/258**

Moved: Deputy Mayor Megan Mortimer

Seconded: Cr Robyn Turner

That:

1. The Director Environment and Planning Report No. R24/263 be received and noted.
2. In accordance with section 55 of the *Local Government Act 1993*, Council accepts the complying Expression of Interest submitted for the Trades and Suppliers Panel Contract.
3. The General Manager issue letters of acceptance to responders to the Trades and Suppliers Expression of Interest.

CARRIED

17.3 ARIC MINUTES FROM 5 JUNE 2024 - CONFIRMED**RESOLUTION 2024/259**

Moved: Cr Paul Phillips

Seconded: Deputy Mayor Megan Mortimer

That:

1. The Director Corporate & Community Services report number R24/271 be received and noted.
2. The confirmed minutes of the Audit, Risk & Improvement Committee (ARIC) meeting held on the 5 June 2024 be received and noted.

CARRIED

Cr Melissa Rees declared a Non-Pecuniary Less Than Significant interest in item No 17.4 EOI Short term Licence Stable B and Stable 6, SRA Grounds Condobolin as Fiona Doyle is a work colleague.

Cr Melissa Blewitt declared a Non-Pecuniary Less Than Significant interest in item No 17.4 EOI Short term Licence Stable B and Stable 6, SRA Grounds Condobolin as Fiona Doyle's mother is a work colleague.

17.4 EOI - SHORT TERM LICENCES STABLE B AND STABLE 6, SRA GROUNDS CONDOBOLIN

A foreshadow motion was moved by **Cr Blewitt** and seconded by **Cr Mortimer** that:

2. Stable B Crown Reserve: 89343 Part Lot 247 DP 753113, as shown within the red line on the map attached to the short term licence, be offered initially to Fiona Doyle, for the maximum term of 12 months, at a rental fee of **\$30** per week including GST plus water consumption. If the licence is not accepted Stable B be readvertised at a rental fee of **\$30** per week including GST plus water consumption.
4. South Forbes Road Reserve Trust, reserve number R89343 (known as part lot 7302 DP 1166993 Stable 6, SRA Grounds), as shown within the red line on the map attached to the short term licence, be advertised at a rental fee of **\$30** per week including GST plus water consumption, for the maximum term of 12 months.

The motion was put to a **VOTE** and the motion was **CARRIED**.

RESOLUTION 2024/260

Moved: Cr Dennis Brady

Seconded: Cr Robyn Turner

That:

1. The Director Corporate & Community Services Report R24/278 be received and noted.
2. Stable B Crown Reserve: 89343 Part Lot 247 DP 753113, as shown within the red line on the map attached to the short term licence, be offered initially to Fiona Doyle, for the maximum term of 12 months, at a rental fee of \$30 per week including GST plus water consumption. If the licence is not accepted Stable B be readvertised at a rental fee of \$30 per week including GST plus water consumption.
3. The General Manager be authorised to sign the licence documents.
4. South Forbes Road Reserve Trust, reserve number R89343 (known as part lot 7302 DP 1166993 Stable 6, SRA Grounds), as shown within the red line on the map attached to the short term licence, be advertised at a rental fee of \$30 per week including GST plus water consumption, for the maximum term of 12 months.

CARRIED

17.5 EXPRESSION OF INTEREST TO LICENSE PART LOT 2342 DP 566794

An amendment to the recommendation was moved by **Cr Rees** and seconded by **Cr Turner** that:

Council seek expressions of interest (EOI) for the option of a short term partial lease to terminate on 30 June 2026 for part Lot 2342 DP 566794, 105 Hassans Lane Condobolin (part of the former Condobolin Abattoir site).

The motion was put to a **VOTE** and the motion was **CARRIED**.

RESOLUTION 2024/261

Moved: Cr Paul Phillips

Seconded: Cr Dennis Brady

That:

1. The Director Corporate and Community Services report number R24/281 be received and noted.
2. Council seek expressions of interest (EOI) for the option of a short term partial lease to terminate on 30 June 2026 for part Lot 2342 DP 566794, 105 Hassans Lane Condobolin (part of the former Condobolin Abattoir site).
3. Council's legal representative be engaged to prepare the lease documents.
4. The Mayor and General Manager be authorised to sign the lease/licence documents and affix the Council seal.

CARRIED

17.6 PROPOSED LAND ACQUISITION - JONES LANE CONDOBOLIN**RESOLUTION 2024/262**

Moved: Deputy Mayor Megan Mortimer

Seconded: Cr Melissa Rees

That:

1. The General Manager's report No. R24/283 be received and noted.
2. The General Manager is authorised to prepare and lodge an application to the Minister for Local Government (via the Office of Local Government) to acquire the land at 66 Jones Lane Condobolin under compulsory acquisition process.
3. The General Manager is authorised to issue a Proposed Acquisition Notice to the landowners of 66 Jones Lane Condobolin upon approval being granted by the Minister for Local Government.
4. Council approve an increase of 10% to the negotiated maximum acquisition price approved in Council resolution R2023/174.

CARRIED

Cr Blewitt and Cr Rees requested that their names be recorded as voted AGAINST the motion.

17.7 TENDER ASSESSMENT - TOTTENHAM SKATE PARK

RESOLUTION 2024/263

Moved: Cr Paul Phillips

Seconded: Cr Robyn Turner

That:

1. The Director Infrastructure Services Report No. R24/285 be received and noted.
2. The tender submission from Haley Constructions be accepted. Option 1 be used as the basis to develop the detailed design.
3. The Mayor and General Manager be authorised to execute the contract documents and affix the Council seal.

CARRIED

17.8 TENDER ASSESSMENT - PLANT MAINTENANCE AND REPAIRS 2024-2026

RESOLUTION 2024/264

Moved: Cr Paul Phillips

Seconded: Cr Robyn Turner

That:

1. The Director Infrastructure Services Report R24/297 be received and noted.
2. The tenders of the following contractors be accepted for inclusion on the 2 year panel contract for the provision of maintenance and repair services for light and heavy plant:
 - Aaron Payne
 - Buttriss Bros
 - M&J Repairs
 - Cappa Industries
 - JA & DM Hatley
 - Western Farm Pty Ltd
 - Cameron Rosser Mechanical
 - Tandy Diesel Repairs
 - DMK Agriculture Pty Ltd
 - Total Diesel Repairs Pty Ltd
3. The General Manager be authorised to execute the contract documents.
4. Eric Payne and Central West Mechanical Services Pty Ltd be requested to provide additional information to allow the full assessment of their respective tender offers.

CARRIED

17.9 APPOINTMENT OF JEREMY, NIPPS, AND THOMAS BIRCH AS RECEIVERS AND MANAGERS OF BRENSHAW MEDICAL PTY LTD, AND APPROVAL TO WRITE OFF THE OUTSTANDING DEBT OWED BY BRENSHAW MEDICAL PTY LTD.

RESOLUTION 2024/265

Moved: Cr Robyn Turner

Seconded: Cr Melissa Rees

That:

1. The Director of Corporate and Community Services Report No. R24/300 be received and noted.
2. Council resolves to write off the debt owed by Brenshaw Medical Pty Ltd for the amount of \$32,713.66 as receivers and managers have been appointed, and it is expected that no funds will be available to settle the outstanding amount.

CARRIED

Cr Brady and Cr Blewitt requested that their names be recorded as voted AGAINST the motion.

17.10 TENDER ASSESSMENT - SEALED ROAD FLOOD RESTORATION WORK - SOUTH

RESOLUTION 2024/233

Moved: Cr Paul Phillips

Seconded: Cr Robyn Turner

That:

1. The Director Infrastructure Services Report No R24/284 be received and noted.
2. The tender of Stabilised Pavement of Australia Pty Ltd for T2024/15 – Sealed Roads Flood Restoration Work – South be accepted.
3. The Mayor and General Manager be authorised to sign the contract documents and affix the Council seal if required.

CARRIED

17.11 PURCHASE OF 106 ORANGE STREET, CONDOBOLIN

RESOLUTION 2024/266

Moved: Cr Dennis Brady

Seconded: Cr Robyn Turner

That:

1. The General Manager be authorised to enter negotiations for the purchase of 106 Orange street, Condobolin.
2. The purchase be funded from the Capital Improvement Reserve.
3. The General Manager engage Council’s legal representative to complete the purchase.
4. The Mayor & General Manager be authorised to sign the contracts for purchase.
5. Council not retain two(2) lots from the Scott street Stage 1 land release as proposed in Council resolution 2024/57 point 7.

CARRIED

Cr Blewitt requested that her name be recorded as voted AGAINST the motion.

17.12 CONCESSION - SRA HALL HIRE

RESOLUTION 2024/267

Moved: Cr Melissa Blewitt

Seconded: Cr Paul Phillips

That:

1. Council approves a fee concession on SRA Hall hire fees to the Parents and Friends Committee of St Joseph’s Condobolin for their Debutante Ball dance practice sessions which is to occur over 3 evenings leading up to the ball.

CARRIED

The Meeting closed at 5:40pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 31 December 2024.

.....
CHAIRPERSON

5 MAYORAL MINUTE

5.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS

TRIM Number: R24/311

Author: Executive Assistant

RECOMMENDATION

That:

1. The Mayoral Minute No. R24/311 be received and noted.

PURPOSE

To provide council with details of the meetings and functions attended by the Mayor and Deputy Mayor for the month of October 2024.

MAYOR:

OCTOBER:

- 22.10.2024 Councillor Induction Day – Condobolin.
- 25.10.2024 Central West Recovery & Resilience Package - Community Leader's Forum – Microsoft Teams.
- 30.10.2024 Central West and Orana Strategic Regional Integrated Transport Plan – Orange.
- 28.10.2024 LGNSW Feedback Forum Councillor Conduct and Meeting Practices Discussion Paper - Zoom.

NOVEMBER:

- 06.11.2024 Steph Cooke MP Round Table in her role as Shadow Minister for Water – Cowra.
- 12.11.2024 One on One Councillor Sessions – Zoom.
- 13.11.2024 CNSWJO Board Meeting – Sydney.
- 14.11.2024 CNSWJO Board Meeting with Ministers – Sydney.
- 15.11.2024 CMA Annual General Meeting – Sydney.
- 17.11.2024 LGNSW Annual Conference – Tamworth.
- 18.11.2024 LGNSW Annual Conference – Tamworth.
- 19.11.2024 LGNSW Annual Conference – Tamworth.
- 27.11.2024 ARIC Meeting – Condobolin.
- 27.11.2024 Ordinary Council Meeting – Condobolin.

DEPUTY MAYOR

NOVEMBER:

- 11.11.2024 One on One Councillor Sessions – Zoom.
- 13.11.2024 Pre-Meeting Briefing – Condobolin.
- 18.11.2024 Yarning Circle Official Opening – Condobolin Public School.
- 27.11.2024 Ordinary Council Meeting – Condobolin.

ATTACHMENTS

Nil

5.2 MAYORAL MINUTE - INDUCTION AND REFRESHER TRAINING FOR MAYORS AND COUNCILLORS**TRIM Number: R24/318****Author: General Manager****RECOMMENDATION**

That:

1. Mayoral Minute No. R24/318 be received and noted.

Under the NSW Local Government Regulations, section 183, the General Manager must ensure that induction training is delivered to each councillor who has been elected for the first time and refresher training to each councillor who is re-elected with 6 months of their election.

The induction training must provide councillors with information about the functions and obligations of councils and councillors and the administrative procedures and operations of the council.

Councillors and the Mayor must make all reasonable efforts to participate in any induction, refresher or supplementary training offered to them. Council is required to report the names of the mayor and councillors who completed induction, refresher and supplementary training during the year in the Annual Report.

The Councillor Induction Training is being delivered by Mr Graeme Fleming of 361⁰ Consulting. The first round of training was held on Tuesday 22 October 2024 with Cr Wighton, Cr Turner and myself in attendance. Topics covered included;

- 1) Welcome and introduction,
- 2) Legislation, principles and political context under which council's operate,
- 3) Roles, Responsibilities and Accountabilities of council, councillors, general manager and staff,
- 4) Council structure and functions,
- 5) Leadership principles for councillors,
- 6) Legal and ethical responsibilities, risk management framework and Audit Risk and Improvement Committee (ARIC),
- 7) Legislation, regulations codes, policies and procedures,
- 8) Role of Council Meetings, meeting types and legal issues,
- 9) Meeting procedures – basic protocols,
- 10) Team building and culture,
- 11) Integrated Planning and Reporting (IP&R) overview,

- 12) Code of Conduct – brief overview,
- 13) Key issues and tasks for new Council,
- 14) Oversight of the General Manager and Performance Management,
- 15) External Players in the Local Government system,
- 16) Land Use Planning and the development assessment process under the EP&A Act,
- 17) Professional Development and Training – expectations,
- 18) Councillor Fees and Expenses,
- 19) Media and Social Media,
- 20) Resources and support available to councillors – Council information and where to find it,
- 21) Take home messages for councillors,
- 22) Open Q & A session

The councillors who were unable to attend this workshop missed a valuable training and refresher opportunity where a lot of valuable information was received. A copy of the presentation information is available from the Executive Assistant for any interested councillors.

The 1 Day Intensive Workshop originally proposed for 4 December 2024 has been rescheduled to 29 January 2025. This Workshop will be a detailed review of Council's Code of Conduct and Code of Meeting Practice with further information on the use of Social Media and potential pitfalls being discussed.

On Wednesday 12 February 2025 a Strategic Planning Day is being held to pull together and discuss the outcomes of the One on One Interview sessions that have been booked for 11 and 12 November 2024. Outcomes from the Strategic Planning Day will be used to help inform the development of Council's next Community Strategic Plan which must be completed and adopted by Council before 30 June 2025.

I encourage all Councillors to make themselves available to participate in these important upcoming training and strategic planning events.

ATTACHMENTS

Nil

- 6 PUBLIC FORUM**
- 7 DISCLOSURE OF INTEREST**

8 READ AND NOTE

8.1 BUILDING PROJECTS MONTHLY UPDATE FOR OCTOBER/NOVEMBER

TRIM Number: R24/308

Author: Manager - Projects and Building

RECOMMENDATION

That:

1. The Director of Environment and Planning Report No. R24/308 be received and noted.

PURPOSE

The purpose of this report is to provide a summary of projects currently being undertaken by the Lachlan Shire Council Environment and Planning Department. The execution and completion of work varies on resource availability, weather conditions, work priorities and unforeseen circumstances. Work priority will be allocated based on safety and risk.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Council has adopted the 2024/25 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of the capital and grant funded projects regarding buildings.

ISSUES AND COMMENTS

Project	Budget	Funding Source	Expend. To Date	Forecast Expend.	Comments
Condobolin Works Depot	\$7,246,707.60 (2021)	\$6,000,000 Loan and remaining \$1.25m from council reserves	\$3,836,407.07	\$7,246,707.60 – final costing to be determined	Construction Management Contract Issued. Trade & Suppliers panel has been created. Civil works re-commenced onsite on 9 September 2024.
Fire Appliance Display - Tullibigeal	\$125,000	SCCF R5	\$97.5K	\$125,000	Appliance has been restored and returned. Councillors and Officers attended

					the official opening on 20 October 2024 which received very positive media coverage. PROJECT COMPLETED.
Electronic Community Signs – Lake Cargelligo & Tottenham	\$170,000	LRCI P4	Nil	\$170,000	Initial site inspections undertaken. Consultation to be scheduled with relevant groups in Lake Cargelligo and Tottenham. Discussions held with Lake Alive Representatives – 27 August. Discussion held with Tottenham representatives 9 September. RFQ prepared and sent out. Two submission have been received and are being reviewed by staff.
Cabin – Tottenham Caravan Park	\$150,000	Capital	\$141.3K	\$150,000	Cabin was delivered late October 2024. Cabin installed onsite. Cabin completed and being occupied. PROJECT COMPLETED.
Goanna Manor	\$60,000	Capital	\$50.7k	\$60,000	PO issued. Professional photographs taken. Visual recording finalised. Demolition undertaken on 6 November 2024. Building has been demolished. Site rectification still being undertaken.

Lake Museum renewal	\$65,000	Capital	\$27k	\$65,000	Scope of works being finalises. Preliminary costing obtained. New security screen to northern awning has been provided.
Condobolin Children Service – Soft fall & playground renewal	\$56,000	Capital	Nil	\$56,000	Initial meeting has be held to discuss needs and options.
Condobolin SES Renewal	\$35,000	Capital	\$14.6k	\$35,000	Inspection undertaken. Project scope developed. Provision of new A/C units to replace old evaporative unit. Gaps in brickwork to be reviewed and gaps filled later in the year to allow for drainage work undertaken previously to reduce the moisture impact on the building.
Condobolin Community Centre Repairs	\$25,000	Capital	\$25k	\$25,000	Electrical switchboard upgrade works have been undertaken. Emergency lighting upgrade – PROJECT COMPLETED.
CAP 24 -016 - Community Facilities/Public Amenities Flood Resilience & Betterment - SRA/Pony Club Grounds	\$1.77m (3yr project completion date June 2026)	CAP24	Nil	\$1.77m	Stage 1 (Flood survey works, new cottage, earthworks, tender – cottage & amenity building) – project has commenced (November 2024).

Condobolin Works Depot Budget Update

Budget	\$7,816,707.60
Original Contract Value (terminated)	\$7,246,707.60
Remaining Initial Budget including contingency	\$4,422,470.00
New Project Management Costs (est.)	\$350,000.00
Current Expenditure – since recommencement onsite in Sept 2024.	\$461,445.93
Remaining Initial Budget	\$3,955,300.53
Estimated Completion Costs	Yet to be determined

All figures include GST

** Figure includes contingency*

The following local companies have been utilised to date for works on the project

- Ross Bros Excavation Pty
- Seton Electrical Contracting
- Lachlan Ready Mix Pty Ltd
- Sparra's Grader Hire Pty Ltd
- Emmat Group Pty Ltd
- Robertson's Ready Mix
- Chris Nagle Electrical

FINANCIAL AND RESOURCE IMPLICATIONS

Project management and financial controls are in place to manage financial expenditure and resource allocation.

LEGAL IMPLICATIONS

Nil. All project materials and services have been procured in accordance with the requirements of the NSW *Local Government Act 1993* and Council's procurement policy. *Environmental Planning and Assessment Act 1979* provisions are being complied with regarding development approvals and planning controls.

RISK IMPLICATIONS

Project management and financial controls are in place to manage time and budget risks. The projects have been assessed against relevant legislative requirements to minimise Council's exposure to risk.

STAKEHOLDER CONSULTATION

Council's newspaper column, Talking Tottenham and Mayoral Newsletters update the community on the major improvement works being undertaken around the local government area.

Community consultation has been undertaken in relation to the projects, either through the Community Strategic Plan, through requests for projects to receive grant funding and/or through reports to Council advising of the projects which are being put forward for progression.

OPTIONS

Not applicable.

CONCLUSION

This report updates Council on the capital improvements/new work being undertaken by the Environment and Planning Department.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 1.7 Improved social outcomes for people with disability.

CSP 4.2 Strong effective and Responsive Council.

CSP 6.2 Upgrade community buildings.

ATTACHMENTS

Nil

8.2 ACTIVE RESOLUTIONS

TRIM Number: R24/310

Author: Executive Assistant

RECOMMENDATION

That:

1. The General Manager's Report No. R24/310 be received and noted.

PURPOSE

To provide Council with an update on Active Resolutions as at November 2024.

SUPPORTING INFORMATION

The Active Resolutions are attached.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and responsive Council.

ATTACHMENTS

1. Active Resolutions.

8.3 INVESTMENTS AS AT 31 OCTOBER 2024**TRIM Number: R24/314****Author: Accountant****RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No. R24/314 be received and noted.

PURPOSE

The *Local Government (General) Regulation 2021* section 212 specifies that Council's Responsible Accounting Officer must provide elected members with a monthly written report detailing the funds invested by Council. The report must include information up to the last day of the month immediately preceding the meeting.

The Responsible Accounting Officer must also provide a certificate stating whether the investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

SUPPORTING INFORMATION

Council's general bank account reconciled balance at 31 October 2024 is \$4,756,030. Investments held at 31 October 2024 totalling \$74,877,725 are set out in Attachment 1.

Responsible Accounting Officer Certificate

I certify that the investments have been reconciled with the Council's general ledger as at 31 October 2024, and that investments have been made in accordance with the *Local Government Act, Local Government (General) Regulation 2021* and Council's Investment Policy.

Karen Pegler

Responsible Accounting Officer

FINANCIAL UPDATE

As at the end of October 2024, Council's portfolio is compliant across its credit quality limits. Council is compliant across all counterparty limits except NAB (AA-). This is due to the advanced payment of the Financial Assistance Grant, as previously mentioned in the June report, being transferred to Council's on call accounts, where the interest rate is higher than the operating account. NAB is currently over its maximum limit of 25% by 0.42%. This will be rectified over the coming months as NAB matures by deploying funds to an alternate bank.

Over the past 12 months the portfolio, excluding on call cash, returned 4.83% p.a. outperforming the AusBond Bank Bill Index (bank bills) by 0.38% p.a.

The RBA kept rates on hold at 4.35% as expected. The post-meeting statement was broadly in line with the Governor's recent remarks where Ms Bullock again pushed back on market pricing for near-term cuts. The statement also noted that "headline inflation will decline for a time, [but] underlying inflation is more indicative of inflation momentum, and it remains too high".

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Investments are made in accordance with Council's Investment Policy and the Community Strategic Plan/Delivery Program Item 4.2.1, which aims to ensure that "Council is financially sustainable and provides services at a level expected by the community".

CONCLUSION

Investments will continue to be managed so Council can meet its cash commitments as and when they fall due.

ATTACHMENTS

- 1. Monthly Report October 2024**

8.4 TOURISM AND PROMOTIONS UPDATE FOR OCTOBER 2024

TRIM Number: R24/319

Author: Tourism Manager

<p>RECOMMENDATION</p> <p>That:</p> <ol style="list-style-type: none"> The General Manager’s Report R24/319 be received and noted.

PURPOSE

The purpose of this report is to provide Council with a progress update on tourism-related projects and initiatives for October 2024.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Council has adopted the 2024/2025 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of tourism projects and activities.

ISSUES AND COMMENTS

TOTAL VISITOR NUMBERS: 10,144												
	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	April 24	May 24	June 24	July 24	Aug 24	Sept 24	Oct 24
	750	471	608	380	664	849	757	742	862	1,571	1,317	1,173
Origin	Top 5 places of origin: NSW, Condobolin, QLD, VIC, SA											

** Please note: the above statistics only relate to people visiting the visitor information centre and do not include café patronage.

SOCIAL MEDIA – FACEBOOK INSIGHTS												
	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	April 24	May 24	June 24	July 24	Aug 24	Sept 24	Oct 24
Content Reach	4,704	1,885	3,019	3,726	3,334	6,300	2,600	10,700	4,900	2,500	2,200	4,500
Content Interaction	268	42	88	228	111	115	52	594	117	56	87	65
New page followers	60	8	22	35	13	47	12	270	18	9	9	3

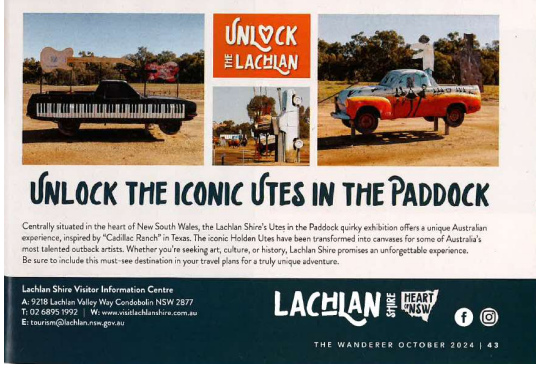

SOCIAL MEDIA – INSTAGRAM INSIGHTS												
	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	April 24	May 24	June 24	July 24	Aug 24	Sept 24	Oct 24
Content Reach	62	72	85	180	182	252	156	179	119	111	675	982
Content interaction	49	35	60	242	76	65	43	45	66	53	56	91
New page followers	21	20	9	30	13	31	6	6	5	3	9	7



WEBSITE – visitlachlanshire.com.au	
Total page views	October
	633
Top 5- page visits:	Wiradjuri culture, home, visitor information centres, see and do, Manna Mountain



MERCHANDISE SALES TO DATE - \$44,373.33 (Nov - Oct)												
	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	April 24	May 24	Jun 24	July 24	Aug 24	Sept 24	Oct 24
Sales	\$105	867	1,859	1,173	3,122	3,164	2,819	3,528	5,285	7,891	6,336	8,226

** Please note: Figures in columns are rounded up

PROJECT/INITIATIVE	COMMENTS	PROGRESS %
Shire-wide		
Shire Visitor Information Centre Meetings - Lake Cargelligo and Tottenham	The Tourism Manager attends monthly meetings as required, and maintains regular communication with the Committee Chair.	Ongoing
Arts Out West Plinth Show	Lake Cargelligo, Tottenham and Lachlan Shire Visitor Information Centres have secured the Arts Out West Plinth Shows during December and January.	100%
	Each Show focuses on a local/regional artist. Lake Cargelligo: Alison Wheeler Tottenham: Pol Cruz Condobolin: Condobolin Pottery Group.	100%
	Show installation. Tottenham: Monday 25 November Lake Cargelligo: Tuesday 26 November Condobolin: Tuesday 26 November.	50%

<p>Lachlan Shire official visitor guide</p>	<p>Final proof and print run underway.</p>	<p>95%</p>
<p>Shire Marketing</p>	<p>Joint Organisation of Councils Central West map pad complete.</p>	<p>100%</p>
	<p>Advertisement published in The Wanderer magazine.</p> 	<p>100%</p>
	<p>Advertisement placed in Discover Central West.</p> 	<p>100%</p>
<p>Destination Management Plan review</p>	<p>Planning commenced for review of the Lachlan Shire Destination Management Plan. This Plan will align with state and regional visitor strategies, the Joint Organisation Marketing Plan and the Council's Community Strategic Plan, Delivery and Operational Plans.</p>	<p>20%</p>
<p>Central NSW Joint Organisation</p>	<p>Provided data for the Central NSW Joint Organisation High-Level Destination Marketing Plan.</p>	<p>100%</p>
<p>Business Directory</p>	<p>Web-based shire business directory in progress.</p>	<p>95%</p>
<p>Destination Central West DNCW</p>	<p>Hosted visit from Destination NSW and Destination Central West Board and staff –</p>	<p>100%</p>

	28 October 2024. Lachlan Shire Tourism Precinct.	
Condobolin		
Utes in the Paddock trailhead sign	Production commenced.	80%
	Installation by the manufacturer is scheduled for January 2025.	10%
Lachlan tourism precinct traffic movement	Speed hump installed at the visitor information centre to slow traffic and enhance pedestrian safety.	100%
Lachlan Shire Heart of NSW Street Banners – Condobolin	Banners completed and installed.	100%
Utes in the Paddock and Jockey’s Memorial plaques	Additional plaques will be installed with trailhead sign in January 2025.	80%
Utes in the Paddock banners (Diggers Avenue)	Banners completed and installed (designs will be rotated). Banners funded by Evolution Mining. 	100%
Utes in the Paddock touchscreen at VIC	Touchscreen content progressing.	75%
Lachlan VIC amenities wall graphic	Wall wrap installation complete. 	100%

<p>Merchandise</p>	<p>Merchandise range expanding. Polo shirts are arriving soon.</p>  <p>The centre will host a market stall at the Condo Comes Alive Street Festival featuring the Utes in the Paddock branded merchandise.</p> <p>Merchandise sales are increasing with close to \$45,000 sold since opening.</p>	<p>Ongoing</p> <p>50%</p> <p>Ongoing</p>
<p>Open Streets Grant Funding – Condo Comes Alive</p>	<p>Condo Comes Alive Street Festival will be held on Friday 29 November 2024 from 5:00pm to 9:00pm (Bathurst Street). NSW Government funded event.</p>  <p>Marketing and promotion in progress.</p> <p>Significant contribution from Lachlan Shire Council to coordinate the event in conjunction with the Condobolin</p>	<p>Ongoing</p> <p>Ongoing</p>

	Chamber of Commerce and Lachlan Arts Council.	
	The Rotary Club of Condobolin has joined this event for 2024.	100%
Lake Cargelligo		
Visitor Information Centre update	Installation scheduled for w/c 20 January 2025. The centre will be closed for the week.	50%
	Exterior VIC signage installation complete.	100%
Tottenham		
Visitor Information Centre update	Furniture and shelving in storage.	100%
	Awaiting minor repairs.	85%
	Exterior VIC signage and noticeboard awaiting approval by Committee.	85%
	Window graphic content approved by the Executive and in production.	100%
	Existing shelving painted by the Men’s Shed.	100%
Tottenham merchandise	Design on hold to ensure a brand is created for Tottenham.	10%
VIC volunteer shirts	Vests embroidered and delivered.	100%
	Polo shirt sample colours provided to volunteers for feedback.	60%
Water Tower Mural signage	Sign content approved by Sue Nicholls. Production complete. Awaiting installation.	100% 80%
Australian Adventure Passport	Passport system implemented.	100%
Tullibigeal		
Fire Truck Precinct	New attraction included in the Lachlan Shire Visitor Guide.	100%

FINANCIAL AND RESOURCE IMPLICATIONS

Project management and financial controls are in place to manage financial expenditure and resource allocation.

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

Project management and financial controls have been established to manage budget and reputational risks.

STAKEHOLDER CONSULTATION

Consultation is undertaken with the Lake Cargelligo and Tottenham visitor information centre volunteers, government agencies, Destination NSW and Destination Central West, Condobolin Chamber of Commerce, Museum Committees and other key stakeholders regularly.

OPTIONS

Not applicable.

CONCLUSION

This report provides an update to Council on tourism-related initiatives and projects being undertaken by the tourism team.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

1.1 Increase community participation in arts and cultural activities. 2.1 A vibrant tourism industry.
2.3 Encourage business activity. 2.5 Improve the appearance of each town.

ATTACHMENTS

Nil

8.5 FY24/25 ROADWORKS MONTHLY UPDATE FOR OCTOBER**TRIM Number: R24/320****Author: Manager - Roads****RECOMMENDATION**

That:

1. The Director Infrastructure Services report No R24/320 be received and noted.

PURPOSE

The purpose of this report is to provide a summary of road works undertaken by the Infrastructure Services Department completed in October, works in progress in the month of November and works scheduled for the month of December. The execution and completion of works varies depending on resource availability, weather conditions, work priorities and unforeseen circumstances.

SUPPORTING INFORMATION

Nil.

BACKGROUND

TfNSW continue to assess Council's Essential Public Asset Reconstruction Works claim for AGRN 1034 (NSW flooding from 14 September 2022 Natural Disaster). All the sealed road submissions have now been assessed with 374 of the 452 submitted site being approved in full or in part. Of the 78 sites that have not been approved 51 are in urban areas where it was expected that the approvals would be lower than in rural areas.

Two sets of contract documents will be prepared for tender, one for sealed roads north of Condobolin, including Condobolin town streets and one for sealed roads at Tottenham, including Tottenham town streets. The Lake Cargelligo town streets will be added as a variation to C2024/15 – a \$500,000 contingency was included in the contract for this work. Tenders for these proposed contracts are expected to be presented to Council for consideration at the February and/or March 2025 Council meetings.

Countrywide Asphalt have completed the Dandaloo Road flood repair and complementary works and Ross Bros Excavations have completed 90% of the unsealed road flood repair west of Lake Cargelligo. One Council grader crew is continuing flood repair work of unsealed roads south of Lake Cargelligo, with the work expected to be completed by late November.

Four Council grader crews are working on seal widen projects on MR 230 Wyalong Road, SR 45 Boona Road, SR 1169 Bobadah Road and SR 5 Lansdale Road. Once the flood damage work noted above is completed that grader crew will commence seal widening on SR 194 North Uabba Road. The remaining four graders will continue undertaking maintenance grading subject to operator availability.

UPDATE**Works undertaken in October**

- **Heavy patching, re-sheeting and grade water and roll undertaken on the following roads**
 - Main Roads
 - MR 347 Dandaloo Road – flood damage restoration and heavy patching
 - Shire Roads
 - SR 19 Middlefield Road – gwr (contractor)
 - SR 37 Yambora Road – gwr (contractor)
 - SR 56 Bimbella Road – gwr
 - SR 85 North Forbes Road – gwr
 - SR 91 Marsden Road – gwr
 - SR 92 Longingettin Road – gwr
 - SR 118 Bolo Road – RERRF – 2 km gravel re-sheeting, gwr
 - SR 148 Halls Road – gwr, flood damage repairs
 - SR 149 Gubbata Road – gwr, flood damage repairs
 - SR 150 Slant Road – gwr, flood damage repairs
 - SR 151 Mudda Rocks Road – gwr, flood damage repairs
 - SR 152 Thomas Road – gwr, flood damage repairs
 - SR 160 Sunnyside Road – gwr, flood damage repairs
 - SR 169 Carruthers Road – gwr, flood damage repairs
 - SR 180 O’Reillys Road – gwr, flood damage repairs
 - SR 181 Pidgeons Road – gwr, flood damage repairs
 - SR 182 Recreation Road – gwr, flood damage repairs
 - SR 250 Hadleigh Downs Road – causeway repairs
 - SR 268 Linton Lane – gwr (contractor)
 - SR 422 Warrigal Park Road – gwr, flood damage repairs
 - SR 1007 Begargo Road – gwr, flood damage repairs
- **Road and culvert reconstruction undertaken on the following roads**
 - Regional Roads
 - MR 57S The Gipps Way – 2 sets of box culverts replaced
 - Shire Roads
 - SR 5 Lansdale Road – RERRF – 3 sets culverts replaced
 - SR 11 Moira Vale Road – RERRF – 2 sets culverts replaced
 - SR 45 Boona Road – FLR/RTR – 7 sets culverts replaced
 - SR 1169 Bobadah Road – RTR – 4 sets culverts replaced
- **Road reseals/sealing**
 - Regional Roads
 - MR 347 Dandaloo Road – two coat seal of heavy patches and flood damage
 - Shire Roads and Town Streets
 - SR 45 Boona Road – seal widen and reseal 5.8 km
- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following unsealed roads**
 - Main Roads
 - nil

- Shire Roads
 - SR 30 Mooneys Lane – maintenance grading
 - SR 51 Eremeran Road – maintenance grading
 - SR 52 Wirrinun Road – maintenance grading
 - SR 53 Mumbil Tank Road – maintenance grading
 - SR 126 Clarries Lane – maintenance grade
 - SR 130 West Milby Road – maintenance grade
 - SR 131 Hodges Road – maintenance grade
 - SR 192 River Road – flood damage restoration (contractor)
 - SR 194 North Uabba Road – flood damage restoration (contractor)
 - SR 197 Crawfords Road – flood damage restoration (contractor)
 - SR 200 Morris Lane – flood damage restoration (contractor)
 - SR 201 Keeleys Lane – flood damage restoration (contractor)
 - SR 203 Alexanders Lane – flood damage restoration (contractor)
 - SR 206 Mt Daylight Road – flood damage restoration (contractor)
 - SR 208 Brewer Lane – flood damage restoration (contractor)
 - SR 212 Hoopers Road – flood damage restoration (contractor)
 - SR 225 Andersons Road – flood damage restoration (contractor)
 - SR 302 Gooma Road – maintenance grade
 - SR 250 Hadleigh Downs Road – causeway repair
 - SR 321 Craig End Lane – maintenance grading
 - SR 333 Rosedale Road – maintenance grading
 - SR 402 Cornells Road – maintenance grading
 - SR 408 Deacons Lane – maintenance grading
 - SR 1030 Glenderry Road – maintenance grade
- **Shoulder grading/slashing/vegetation control/patching and flood damage undertaken on the following sealed roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 10 Meadowview Road – slashing
 - SR 71 Condobolin Road - slashing
 - SR 347 Gum Bend Road - slashing
 - SR 1187 Palesthan Road - slashing

Works in progress or planned for November

- **Heavy patching, re-sheeting and grade water and roll in progress on the following unsealed roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 148 Halls Road – gwr, flood damage repairs
 - SR 152 Thomas Road – gwr, flood damage repairs
 - SR 157 Hillgrove Road – gwr, flood damage repairs
 - SR 160 Sunnyside Road – gwr, flood damage repairs

- **Road and culvert reconstruction in progress on the following roads**
 - Main Roads
 - MR 231 Wyalong Road – RERRF – 5 km of shoulder widening, with 1 set of culverts to be replaced
 - Shire Roads
 - SR 5 Lansdale Road - RERRF – 2 km of shoulder widening
 - SR 11 Moira Vale Road – RERRF – 1 km of shoulder widening
 - SR 45 Boona Road – FLR/RTR – final trimming for 5 km of reconstruction and widening the road widening continuing for next 9 km
 - SR 194 North Uabba Road – RTR -2.4 km of shoulder widening, with 2 sets of culverts to be replaced
 - SR 1169 Bobadah Road (Racecourse Road to Moira Vale Road) – RERRF – 2 km of shoulder widening
 - Town Streets
 - nil

- **Road reseals/sealing**
 - Main Roads
 - MR 57S The Gipps Way – Block grant – 7 km of reseal
 - Shire Roads
 - SR 230 Curlew Road – RERRF – 10 km of reseal
 - SR 1169 Bobadah Road – RERRF – 2 km of seal widen and reseal
 - Town Streets
 - Galari Circuit and Wiradijuri Way –reseal (if contractor has sufficient time on current establishment)

- **Maintenance grading/sucker removal/storm damage repairs in progress on the following roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 66 Ootha Road – maintenance grading
 - SR 70 Burando Road – maintenance grading
 - SR 71 Condobolin Road – maintenance grading
 - SR 78 The Troffs Road – maintenance grading
 - SR 134 Toliman Road – maintenance grading
 - SR 135 Wardy Bus Road – maintenance grading
 - SR 137 Yapoona Lane – maintenance grading
 - SR 177 Trig Hill Road – maintenance grading
 - SR 201 Keeleys Lane – maintenance grading
 - SR 202 Quinanes Lane – maintenance grading
 - SR 384 Karawah Road – maintenance grading
 - SR 430 Ben Nevis Road – maintenance grading

- **Shoulder grading/slashing/vegetation control and patching in progress on the following sealed roads**
 - All Roads
 - Slashing and pothole patching as required

Works planned for December

- **Heavy patching, re-sheeting and grade water and roll to be undertaken on the following unsealed roads**
 - All Roads
 - As required

- **Road resealing/sealing**
 - Main Roads
 - MR 231 Wyalong Road – RERRF – 5 km seal widen/reseal
 - Shire Roads
 - SR 5 Lansdale Road – RTR – shoulder widening sealing/reseal
 - SR 11 Moira Vale Road – RERRF - shoulder widening sealing/reseal

- **Road and culvert reconstruction to be undertaken on the following roads**
 - Main Roads
 - MR 231 Wyalong Road – RERRF – 5 km shoulder widening
 - Shire Roads
 - SR 5 Lansdale Road – RERRF – 2km shoulder widening
 - SR 11 Moira vale Road – RERRF – 1 km seal widen
 - SR 45 Boona Road – FLR/RTR – 18 km of seal widen ongoing
 - SR 1169 Bobadah Road – RTR – 2km shoulder widening

- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following roads**
 - Main Roads
 - nil
 - Shire Roads
 - Roads not complete in November

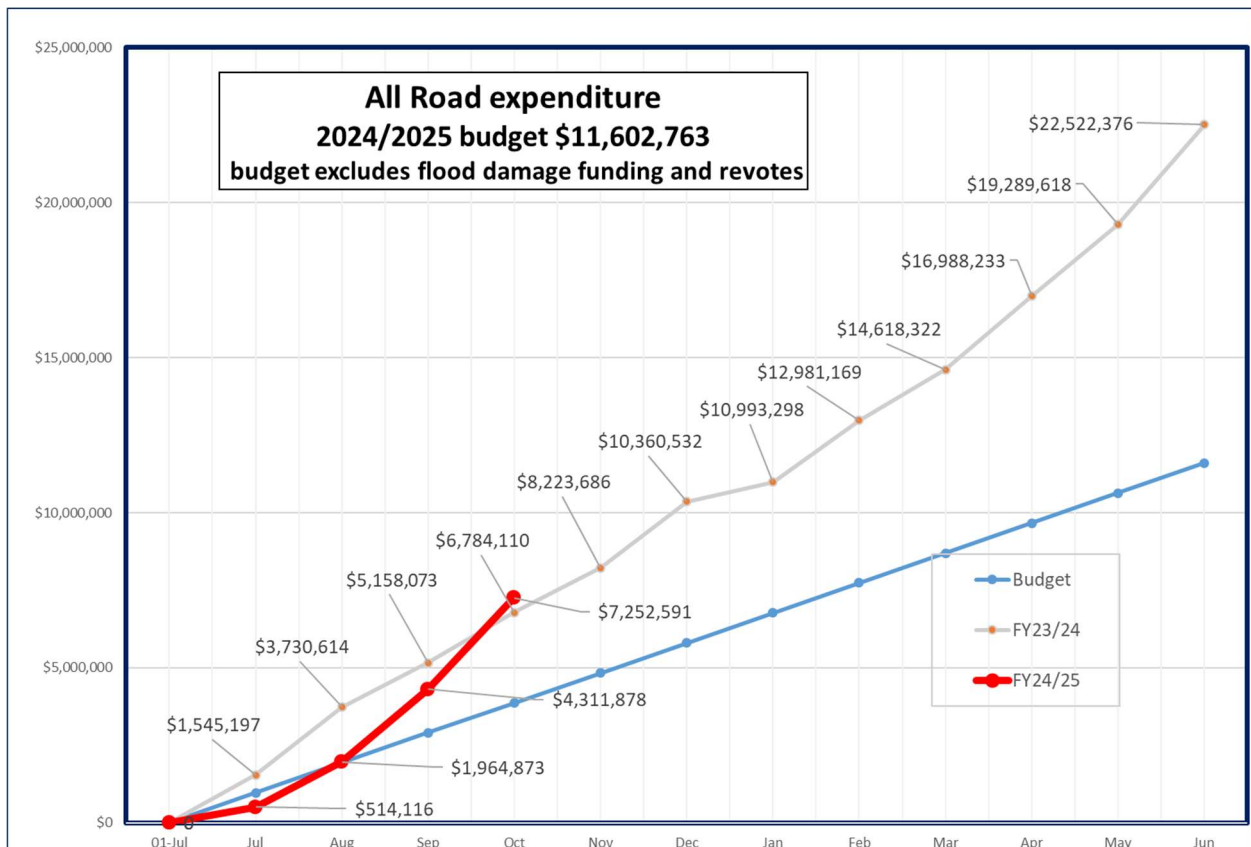
- **Shoulder grading/slashing/vegetation control and patching undertaken on the following sealed roads**
 - All Roads
 - As required

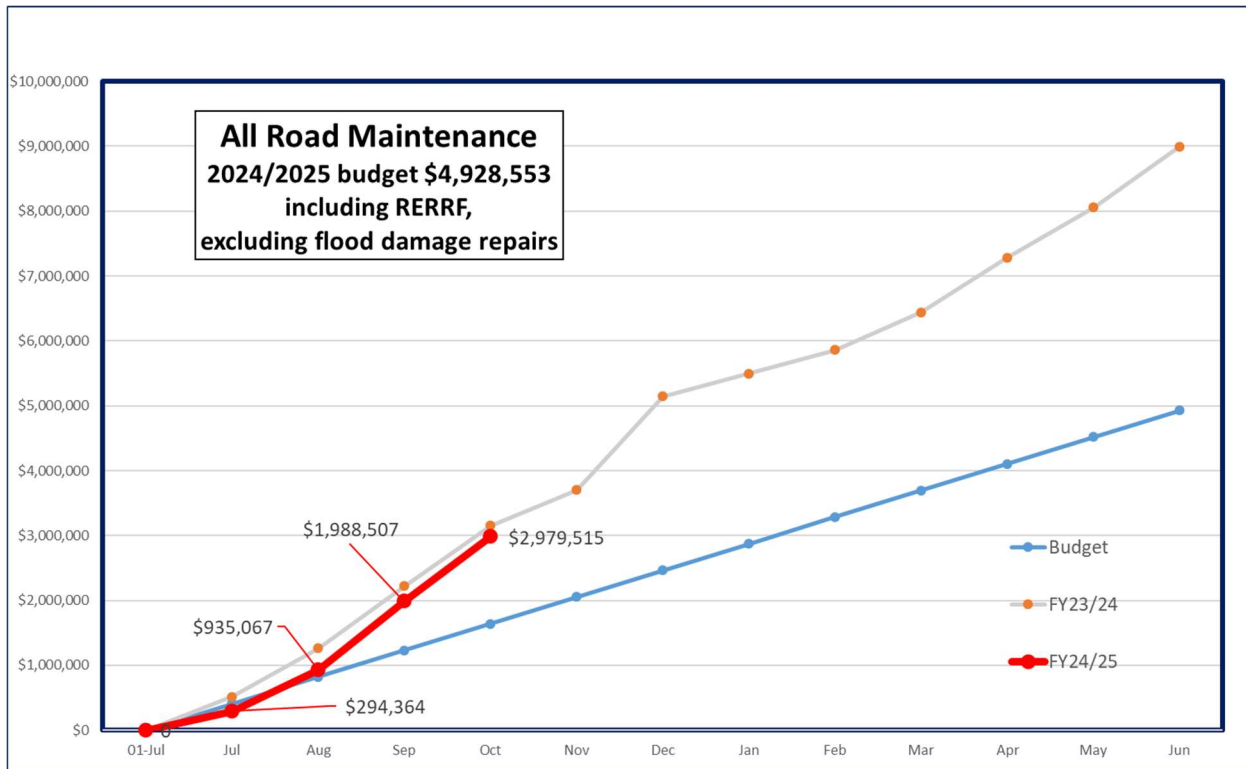
FINANCIAL AND RESOURCE IMPLICATIONS

Regional Roads					
Project	Budget	Funding source	Expend to date	Forecast Expend	Comments
Regional Roads, reseals					
MR 57S The Gipps Way	\$280k	TfNSW Block Grant	\$0k	\$280k	In progress
Balance	\$170k		\$0k	\$170k	Program to be determined
Total	\$450k		\$0k	\$450k	
Regional Roads, heavy patching	\$50k	TfNSW Block Grant	\$0k	\$50k	Program to be determined
Regional Roads, culvert renewal	\$60k	TfNSW Block Grant	\$60k	\$60k	Culverts replaced on MR 57S The Gipps Way
MR 231 Wyalong Road seal widening 5 km	\$580k	Regional Emergency Roads Repair Fund (RERRF)	\$1k	\$580k	Work in progress
MR 347 Dandaloo Road complementary works for DRFA repairs	\$900k	RERRF	\$1.0m	\$900k	Complete Over expenditure to be funded from Block grant
MR 7513 Lake Cargelligo Road seal widening 8 km	\$900k	RERRF	\$0m	\$900k	Programmed to commence in Q3
MR 57NN The Bogan Way/MR 347 Dandaloo Road intersection reconstruction	\$200k	RERRF	\$136k	\$200k	Complete
MR 7513 Lake Cargelligo Road raise road 3 km east of Lake Cargelligo	\$900k	NSW Severe Weather & Flood grant	\$0k	\$900k	Project planning in progress
MR 347 Dandaloo Road/ MR 377 Lachlan Valley Way flood warning signage	\$60k	NSW Severe Weather & Flood grant	\$0k	\$60k	Programmed to commence in Q3
MR 57S William/Lachlan/Busby Sts intersection design	\$500k	TfNSW Block Grant	\$0k	\$500k	Programmed to commence in Q3

CONSTRUCTION PROJECTS					
Local Roads					
Project	Budget	Funding source	Expend to date	Forecast Expend	Comments
Local road reseals					
SR 231 Culew Road 10 km	\$435k	FAG Roads \$140k, RTR \$450k, RLRRP \$435k	\$0k	\$435k	Programmed for Q2
Balance	\$590k		\$0k	\$590k	Program to be determined
Total	\$1,025m		\$0k	\$1,025m	
Local roads gravel re-sheets					
SR 34 Wiltmatha Road 2 km	\$77k	Special Rate Variation \$200k, RERRF \$500k, RTR \$479k	\$103k	\$77k	Complete , gravel not yet costed to project
SR 60 Springvale Road 3 km	\$115k		\$66k	\$115k	Complete , gravel not yet costed to project
SR 95 Ilgindrie Road 2 km	\$77k		\$63k	\$77k	Complete , gravel not yet costed to project
SR 97 Driftway Road 4 km	\$154k		\$96k	\$154k	Complete , gravel not yet costed to project
SR 118 Bolo Road 2 km	\$77k		\$95k	\$77k	Complete , gravel not yet costed to project
Balance (RTR and SRV)	\$679k		\$0k	\$679k	Program to be determined
Total	\$1,179m		\$423k	\$1,179m	
SR 5 Lansdale Road 2 km seal widening	\$287k	Regional Emergency Roads Repair Fund (RERRF)	\$37k	\$287k	Culverts replaced , construction work in progress
SR 11 Moira Vale Road 1 km seal widening	\$146k	RERRF	\$31k	\$146k	Culverts replaced , construction work in progress
SR 45 Boona Road 18 km seal widening	\$3.3 m	Fixing Local Roads \$2.97m, RTR \$330k	\$1.551m pre 1 July 2024, \$770k in FY24/25 Total \$2.231m	\$3.3m	Work continuing, 9km of 18km complete
SR 185 Yelkin Road 2 km seal widening	\$350k	RTR	\$0k	\$350k	Programmed for Q3
SR 194 North Uabba Road 2 km seal widening	\$350k	RTR	\$0k	\$350k	Programmed for Q2
SR 1169 Bobadah Road 2 km seal widening Racecourse Road to Moira Vale Road and 2 km start of narrow seal	\$642k	RTR/RERRF	\$94k	\$642k	Culverts replaced , sealing of 2km programmed for November
McDonnell St, Condobolin Bathurst St to Lachlan St reconstruction	\$240k	RERRF \$140k, FAG Roads \$100k	\$0k	\$240k	Programmed for Q4

2022 Flood Damage Permanent Restoration Work					
Expenditure to date					
Contract	Contractor	Contract value including variations	Approved flood damage work	Complementary work	Comments
C2024-03 Kiacatoo Road	Countrywide Asphalt Pty Ltd	\$1.102m	\$867k	\$235k	Contract complete North River Road included as contract variation
C2024-08 Dandaloo Road	Countrywide Asphalt Pty Ltd	\$2.649m	\$1,630K	\$1,019k	Contract complete Lachlan Valley Way (aka Hillston Road) included as contract variation
C2024-14 Unsealed roads Lake Cargelligo area	Ross Bros Excavations	\$585k	\$327k	N/A	Work in progress
C2024-15 Sealed Roads south	Stabilised Pavements of Australia	\$2.575m	\$0k	N/A	Work programmed to commence 21 November 2024
Council workforce unsealed roads	Council staff and sub-contractors	N/A	\$454k	N/A	Work in progress
Sealed Roads Condobolin	to be determined		\$0k	N/A	TfNSW have approved 162 sites
Sealed Roads north	to be determined		\$0k	N/A	TfNSW have approved 178 sites
Total			\$3.278m	\$1.254m	





Note: To date this financial year expenditure on pothole repairs is \$360k. This program is now fully expended and future pothole repairs will be a cost against the maintenance budget.

CONCLUSION

Construction work on seal widening projects is programmed for the next few months to ensure that these programmed works are undertaken at the ideal time of the year. It is anticipated that the maintenance grading program will be reduced over the summer period to conserve the remaining budget at a time when maintenance grading is less effective due to the lack of moisture present.

Flood damage restoration work will continue with the contractor for C2024-15 Sealed Roads South commencing work in late November.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 3.1 Efficient transport networks that meet community and business needs.
 Transport Asset Management Plan.

ATTACHMENTS

Nil

8.6 DEVELOPMENT DATA OCTOBER 2024

TRIM Number: R24/331

Author: Administration Officer

RECOMMENDATION

That:

1. The Director Environment and Planning Report No. R24/331 be received and noted.

PURPOSE

This report is to provide Council with information in relation to development activity occurring within the Lachlan Shire Council area during October 2024.

SUPPORTING INFORMATION

Council’s Development Data.

BACKGROUND

During the month of October 2024 there were nil applications lodged. One (1) determination was issued within this time.

Development applications determined in October 2024

Approval Number	Development Description	Location	Value	Delegated Authority/Council
DA2024/35	Installation of Amenities Block	107 Silos Road Condobolin	\$168,843.40	Delegated Authority
Total (determined)	1		\$168,843.40	

Comparison to previous year: Development applications determined in October 2023

Total number of development applications ***determined in October 2023:*** 4

Total development value of applications ***determined for October 2023:*** \$1,136,559

Development applications lodged in October 2024

Development Identifier	Development Description	Location	Value
TOTAL	nil	N/A	N/A

Comparison to previous year: Development applications received in October 2023

Total number of development applications ***received in October 2023:*** 3

Total development value of applications ***received in October 2023:*** \$2,096,825

ISSUES AND COMMENTS

A total of seven (7) development applications have been determined this financial year at an average of 36 days, which is inside the legislative timeframe for approvals and below the average net days taken to determine a DA across all NSW Councils. Our figures reflect the data obtained via Councils Development software which varies from the NSW Planning Portal Council league table as the Planning Portal is not accurately collecting data.

FINANCIAL AND RESOURCE IMPLICATIONS

The assessment and determination of development applications is a statutory requirement under the *Environmental Planning and Assessment Act 1979*. It is resourced through Council’s budget. Council collects development application fees in accordance with Schedule 4 of the *Environmental Planning and Assessment Regulation 2021*.

LEGAL IMPLICATIONS

All applications are assessed in accordance with relevant legislation including the *Environmental Planning and Assessment Act 1979*.

RISK IMPLICATIONS

Council has assessed all applications against relevant legislation to minimise Council’s exposure to risk.

STAKEHOLDER CONSULTATION

Regular consultation and engagement with applicants of Development Applications and Complying Development Certificates occurs during the pre-lodgement, assessment and approval stages of each application in line with legislation and Council’s planning instruments. Council also often engages with the community and adjoining owners in respect of applications. Council has a robust and extensive Community Participation Plan in place with the latest version dating from April 2020.

CONCLUSION

Development application determination data reveals a total development value of \$237,843.40 for applications determined in the 2024/2025 financial year.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Build Civic Leadership and Pride.

Community Strategic Plan - 4.2 Strong Effective Responsive Council.

ATTACHMENTS

Nil

8.7 FY24/25 URBAN WORKS MONTHLY UPDATE FOR OCTOBER**TRIM Number: R24/333****Author: Manager Urban Works****RECOMMENDATION**

That:

1. The Director Infrastructure Services Report No. R24/333 be received and noted.

PURPOSE

The purpose of this report is to provide an update of the capital improvements in the Urban Works section. The items listed are for works undertaken in September and October, in progress for the month of November and forecast for the month of December 2024.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Council has adopted the 2024/2025 budget and associated Delivery and Operational Plans and Quarterly Budget Reviews. This report provides updates on the delivery of the Urban Works program, with some overlap with roads, utilities, tourism and buildings where required.

ISSUES AND COMMENTS

Project delivery has focused on grant funded projects with funding deadlines and capital works.

Overall the majority of the Urban Works projects are progressing well with contractors and staff focusing on project priorities and delivery deadlines.

Works Completed in October

Scott Street Subdivision	Planting of Trees and landscaping continued. Delays in the power connection occurred due to industrial action from Essential Energy, this is out of Council’s and the Contractor’s control. The site is expected to be energised in late November.
Gum Bend Lake Foreshore works	Reconstruction of the foreshore was complete and the lake was filled and opened for community use.
Condobolin Rodeo and Pony Club Facility	Works continued and sand was brought in and levelled, installation of the fencing was complete.
Dennison Footpath renewal	Scope of works confirmed and procurement in progress.
Condo Cemetery Carpark and footpath	Contractors have been engaged, works to commence when contractors are available.
Lake Cargelligo Cricket Club toilet	Water/septic have been connected. Awning to be constructed when contractors are available.
Lake Cargelligo Foreshore Restoration	Procurement has commenced.
Tottenham Skate Park and Multi-use facility	Procurement has been complete and contractors engaged. Design to be confirmed through community consultation.
Tottenham Swimming Pool paint and refurbishment	Project was complete and the pool was filled with the opening of the season delayed one week into October.
Tullibigeal Netball Court Refurbishment	Additional remediation work needs to be considered to fix the cracking issues.
Pioneer Park Tullibigeal Playground	Playground was complete and the edging installed. Minor works remaining.
Tullibigeal Tennis Court Refurbishment	A number of Quotations have been received listing a variety of resurfacing options. Contractors to be engaged once the scope of works is confirmed with the users.
Fifield Park Toilet Access Ramp	Scope of works to be confirmed, contractors to be engaged and works to commence when contractors are available.
Update of the Active Transport Plan	Request for quotation document was updated.
Regional Drought Resilience Plan	The plan has been produced, refer to Regional Drought Resilience Plan report

Works Underway in November

Scott Street Subdivision	Officers Parade Kerb and gutter works commenced. Electrical Network shutdown/energising to occur late November.
Condobolin Rodeo and Pony Club Facility	Final inspection to be complete and the facility to be ready for use.
Dennison Street Footpath renewal	Contractor to be engage and works to commence when contractors are available.
Condo Cemetery Carpark and footpath	Works to commence when contractors are available.
Mount Tilga Walking Track	Meeting with CEO of Condobolin Aboriginal Land Council to discuss project. LALC Board to discuss project involvement.
Lake Cargelligo Cricket Club toilet	Project operational, awning to be erected when contractor is available.
Lake Cargelligo Foreshore Restoration	Quotation to be received and contractor engaged.
Lake Cargelligo Second Sporting Field option	Irrigation concept designs to be confirmed, and procurement underway.
Tottenham Skate Park and Multi-use facility	Contractor has been engaged, community meeting to be held to select preferred skate park design option.
Tullibigeal Tennis court refurbishment	Contractors to be engaged, works to commence when contractors are available.
Fifield Park Toilet Access Ramp	Discussions with committee to confirm the scope of works for this project.
Update to the Active Transport Plan	Request for quotations (RFQ) has been sent to consultants, RFQ closes on the 25 th of November.

Works Scheduled for December

Scott Street Subdivision	Officers Parade kerb and guttering to be complete and backfilled, road works to be underway if possible.
Dennison Street Footpath renewal	Works to commence when contractors are available.
Condo Cemetery Carpark and footpath	Works to commence when contractors are available.
Mount Tilga Walking Track	Confirm LALC involvement Plan works and Procure material and labour. Research and artwork for educational signage.
Lake Cargelligo Cricket Club toilet	Awning to be installed when contractors are available.
Lake Cargelligo Foreshore Restoration	Contractor to be engaged, work to commence when possible.
Lake Cargelligo Second Sporting Field option	Procurement underway and price indications received.
Tottenham Skate Park and Multi-use facility	Concept design to be selected by the community and manufacturing underway.
Tullibigeal Tennis court refurbishment	Contractors to be confirmed and PO's issued.
Fifield Park Toilet Access Ramp	Scope to be confirmed with community group.
Update to the Active Transport Plan	RFQ assessed and consultants to be engaged, PO's issued.

FINANCIAL AND RESOURCE IMPLICATIONS

Project	Budget	Funding Source	Expenditure to Date	Forecast Expenditure	Comments
Scott Street	\$4,233k	LRCI, land, stormwater, water, sewer reserves	\$4,187k	\$4,233k	Budget and time variations are being actively managed.
Condobolin Rodeo and Pony Club Facility	\$125k	LRCI 4	\$83k	\$125k	Budget on Track
Mount Tilga	\$150k	LRCI 4	\$0	\$150	No cost to date
Lake Cargelligo Cricket Club Toilet	\$65k	SCCF4	\$52k	\$65k	Budget on track
Lake Cargelligo Foreshore Refurbishment	\$250k	CAP24	\$0k	\$250k	No cost to date
Tottenham Skate Park	\$300k	LRCI 4	\$1k	\$250k	Budget on track
Tulli Tennis Court refurbishment	\$150k	LRCI 4	\$0k	\$150k	No cost to date

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

Priority will be given to grant funded works. Meetings held with Finance staff to confirm project completions and project funding roll over for incomplete works.

Inflation continues to present concerns with budgets together with the supply of goods and materials.

STAKEHOLDER CONSULTATION

Staff are engaging with specific stakeholders on each project, in accordance with Council’s community consultation policy. Meetings have been held with the Lake Cargelligo Sporting Clubs, Tullibigeal Tennis Club, Tottenham Community, Tullibigeal Central School.

OPTIONS

1. Council continue to implement urban works capital improvements as programmed, as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the capital improvements program and budget.

CONCLUSION

This report updates Council on the capital improvements undertaken by the Urban Works team in October, underway in November and forecast for December.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2 Strong, Effective and Responsive Council.

4.4 Strategic Management of Villages and Crown Reserves.

6.1 Increase recreational use of the lakes and rivers.

6.3 New and visually appealing streetscapes.

6.4 Improved Parks, Gardens and Sporting Ovals.

6.5 Provision of neat, accessible and respectful cemeteries.

ATTACHMENTS

Nil

8.8 FY24/25 UTILITIES MONTHLY UPDATE FOR OCTOBER

TRIM Number: R24/338

Author: Manager - Utilities

RECOMMENDATION

That:

1. The Director Infrastructure Services Report R24/338 be received and noted.

PURPOSE

To provide a summary of the existing and future works and projects associated with the provision of water and sewerage services across Lachlan Shire. Items listed are works undertaken for October, in progress for the month of November and forecast for the month of December 2024.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Lachlan Shire Council is responsible for a suite of capital and operational works associated with the provision of water and sewerage services. This report provides status updates on projects and programmes of significance and interest to Council and stakeholders.

ISSUES AND COMMENTS

Condobolin

Project	Progress
SSWP401 Condobolin Water Treatment Works – Concept Design Stage	<ul style="list-style-type: none"> • Concept Design for new WTP, pipeline and pump station continue. • Extensive water quality testing is commencing to confirm the most suitable process treatments for the new WTP.
SSWP402 Condobolin Sewage Treatment Works – Concept Design Stage	<ul style="list-style-type: none"> • Final draft concept design of the new STP has been sent to DCCEEW for comments.
RNSW 755 Condobolin Bore Fields II	<ul style="list-style-type: none"> • Essential Energy is still reviewing the final Electrical Works Design. • Upon advice from NSW Public Works and DCCEEW, the final body of work will be delivered in two sections: the borehole fit-out and electrical works.

DWS072 Condobolin Drought Water Security Project	<ul style="list-style-type: none"> • The target it to release Contract 2: Borehole fit-out in mid-December. • Contract 2 will be funded from RNSW755 and DWS072.
Lachlan St Sewer Pump Station – Concept and Detailed Design Upgrade	<ul style="list-style-type: none"> • Rendering the SPS chamber is complete, this required additional works due to various leaks in the old wet well. This infiltration is from groundwater, which is influenced by stormwater and river levels.
Officers Parade Sewer Pump Station – constructions	<ul style="list-style-type: none"> • Emergency storage tank has been installed. New manhole, valve pit and connecting pipework have been constructed. Remaining work include retaining wall, fencing and commissioning.
Officers Parade – Water Mains Renewal	<ul style="list-style-type: none"> • The new water main has been commissioned and existing services have been switched to the new water main.

Lake Cargelligo

Project	Progress
Lake Cargelligo STP – Screen Extractor	<ul style="list-style-type: none"> • Awaiting the electrical connection and commissioning.
Lake Cargelligo STP – Sewer Lagoons	<ul style="list-style-type: none"> • Effluent is currently diverted to the old effluent pond. • Level in the evaporation ponds continue to drop. • Geotechnical investigation is currently underway with the desludging contractor expected on site by the end of November. • Sewer rehabilitation and relining has resulted in a significant reduction to the inflow of the STP. • Sampling continues.
Lake Cargelligo WTP – Chemical Storage Upgrade	<ul style="list-style-type: none"> • Finalisation of the tender documentation, being adjusted to Council’s format/template.
Lake Cargelligo WTP – GAC Filter Upgrade	<ul style="list-style-type: none"> • A Cost estimate to bring the existing GAC Filter online is currently being prepared.

Tottenham

Project	Progress
RNSW 841 Tottenham Water Supply – New Albert Reservoir	<ul style="list-style-type: none"> • New Reservoir construction completed and operational. • Old Reservoir has been demolished and new truck turning bay constructed. • Minor defects are currently being rectified.
RNSW 841 Tottenham Water Supply – Leg O Mutton Dam Upgrade	<ul style="list-style-type: none"> • Waiting for the works as executed drawings to be produced.

RNSW 841 Tottenham Water Supply – Telemetry upgrade	<ul style="list-style-type: none"> • Functional specification has been developed and is currently under review by NSWPW and Council staff. • Requests for Information are still being received and responded to.
---	--

Shire Wide

Project	Progress
RNSW 842 Sewage Effluent Management (Lake Condobolin & Tottenham) Reuse System (Cargelligo, & Tottenham)	<ul style="list-style-type: none"> • Additional biodiversity assessment has been completed. • Final design for the new holding dam, pump station and pipeline are 95% completed. • Waiting for the final electrical and control system design to be completed.
Integrated Water Cycle Management (IWCM) Strategy	<ul style="list-style-type: none"> • Final IWCM Issues Paper and Options Evaluation and Assessment are continuing to be finalised.
Sewer Rehabilitation and Investigation	<ul style="list-style-type: none"> • Sewer main relining in Lake Cargelligo has commenced and to date has resulted with substantial reduction to the inflow to the STP. Condobolin and Tottenham to follow.

FINANCIAL AND RESOURCE IMPLICATIONS

Project	Budget	Funding Source	Spend to Date	Forecast Spend	Comments
SSWP401 Condobolin Water Treatment Works – Concept Design Stage	\$900K	SSWP	\$207k	\$790	Budget is on track
SSWP402 Condobolin Sewage Treatment Works – Concept Design Stage	\$675K	SSWP	\$387K	\$413K	Budget is on track
RNSW 755 Condobolin Bore Fields II	\$3.9M	Restart NSW	\$2.53M	\$3.9M	Power supply, bore works and chlorine system upgrade remain. Budget is on track, but final tenders still have to be called.
DWS072 Contract 5: Transfer Pump Station	\$2.57M	SSWP	\$2.49M	\$2.57M	Revised budget is on track
Lachlan St Sewer Pump Station – Construction	\$1.2M	Sewer Fund	\$1.01M	\$1.3M	Minor variations have increased costs. Overrun to be funded through

Project	Budget	Funding Source	Spend to Date	Forecast Spend	Comments
					reducing other sewer budgets.
Officers Parade Sewer Pump Station Upgrade – Construction	\$385K	Sewer Fund	\$0K	\$385K	Budget is on track
Lake Cargelligo STP – Screen Extractor	\$66K	Sewer Fund	\$52K	\$66K	Budget is on track.
Lake Cargelligo STP – Sewer Lagoons investigations	\$150K	Sewer Fund	\$26K	\$150K	Budget is on track
Lake Cargelligo WTP – Chemical Storage Upgrade	\$210K	Water Fund	\$110K	\$210K	Revised budget on track
Lake Cargelligo WTP – GAC Filter Upgrade	\$57K	Water Fund	\$12K	\$57K	Final investigations underway. Budget is on track
RNSW 841 Tottenham Water Supply	\$4.6M	Restart NSW	\$3.5M	\$4.6M	Budgets are on track
RNSW 842 Sewage Effluent Reuse Management System	\$2.56M	Restart NSW	\$549K	\$2.56M	Project scope under review
Integrated Water Cycle Management (IWCM) Strategy	\$324K	Safe & Secure	\$157K	\$330K	Budget is on track
Sewer Rehabilitation and Investigation	\$1.3M	Sewer Fund	\$0	\$1.3M	Budget is on track

LEGAL IMPLICATIONS

In the Condobolin, Lake Cargelligo, Tottenham and Albert water supply schemes, sufficient high-quality drinking water, which meets the standards prescribed in the Australian Drinking Water Guidelines (ADWG), is being supplied to the community. The day to day operation of Council’s water supply system is governed by DCCEEW and the backwash discharge from the water treatment plant is administered by the EPA. Non-potable water continues to be supplied to Tullibigeal, Fifield and Burcher. Lachlan Shire Council is providing sewerage services to communities across the shire.

The day to day operation of the sewerage services is governed by DCCEEW and the effluent discharge from the sewerage treatment plant is administered by the EPA. There are significant risks should Council fail to achieve satisfactory outcomes in the following areas:

- Water quality
- Water quantity
- Effluent discharge quality

- Workplace Health & Safety
- Environmental Impacts
- Environmental Impacts

Council has systems in place to mitigate all risks in the form of trained personnel, documented work systems and routine audits and reports to various NSW Government Departments. Water and effluent quality are checked regularly to identify any deviation from the current guidelines and standards.

RISK IMPLICATIONS

Risk associated with the engagement of NSW Public Works to assist with project delivery is mitigated by the formation of a project steering committee with INSW, DCCEEW, NSW Public Works and Council staff representation.

Council senior staff regularly attend NSW Government agency meetings to keep updated on issues affecting water supply to the Lower Lachlan River System. This includes the River Operations Stakeholder Consultation Committee (Roscco), Lachlan Airspace Reference Panel, NSW Govt Critical Water Advisory Panel (CWAP) and Central West Joint Organisation Water Utilities Alliance (CWUA).

STAKEHOLDER CONSULTATION

DCCEEW, Infrastructure NSW, NSW Public Works, the EPA, NSW Public Health Unit representatives and relevant Council staff have been consulted in relation to capital works & operational projects and compliance issues. Residents impacted by planned temporary disruption of services are provided reasonable notice where possible using a combination of letter box drops, public notices and media releases. Stakeholders for the Lake Cargelligo STP issues are being updated by fortnightly status updates and meetings are required.

OPTIONS

1. Council continue to implement the water and sewer capital, operational and maintenance programs as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the water and sewer capital, operational and maintenance program.

CONCLUSION

This report is provided to update Council on activities in the Utilities section in October, underway for November and planned for December 2024.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- CSP 7.1 Water, sewer and energy utilities meet best practice standards with up to date technology.
- CSP 7.2 Water Security for All Towns and Villages.

ATTACHMENTS

Nil

8.9 DRAFT STATE OF THE SHIRE REPORT 2021-2024**TRIM Number: R24/323****Author: General Manager****RECOMMENDATION**

That:

1. The General Manager's Report No. R24/323 be received and noted.

PURPOSE

To provide Council with an update on the preparation of the State of Our Shire Report 2021-2024.

SUPPORTING INFORMATION

Nil

BACKGROUND

Section 428 Annual Reports of the Local Government Act states;

"428 Annual reports

(1) Within 5 months after the end of each year, a council must prepare a report (its annual report) for that year reporting as to its achievements in implementing its delivery program and the effectiveness of the principal activities undertaken in achieving the objectives at which those principal activities are directed.

(2) The annual report in the year in which an ordinary election of councillors is to be held must also report as to the council's achievements in implementing the community strategic plan over the previous 4 years."

The document detailing "*the council's achievements in implementing the community strategic plan over the previous 4 years*" is known as the State of Our Shire Report (formerly referred to as the End of Term Report). The Office of Local Government's Post Election Guide requires the State of Our Shire Report to be endorsed by Council at their second meeting after the local government elections. The State of Our Shire Report should be considered with the Annual Report.

ISSUES AND COMMENTS

Significant progress has been made on the State of Our Shire Report 2021-2024 and a draft copy of the document is provided in the attachments. Due to the unavoidable delay in the completion of Council's FY23/24 Financial Statements, which inform sections of the Annual Report and State of Our Shire Report these documents cannot be finalised.

Work is progressing on the completion of the financial statements with an expectation that they will be ready for audit by January 2025. Subject to the availability of the external auditor, the Financial Statements, Annual Report and State of Our Shire Report can be endorsed by Council at the February 2025 Council meeting.

FINANCIAL AND RESOURCE IMPLICATIONS

The State of Our Shire Report was prepared by Council staff within existing budget allocations.

LEGAL IMPLICATIONS

Preparation, consideration and endorsement of the State of Our Shire Report 2021-2024, by Council, is a requirement under the Local Government Act 1993.

RISK IMPLICATIONS

The late adoption of the State of Our Shire Report presents reputational risk for Council; however, the reasons for the delay in completing the Financial Statements has been communicated to the Office of Local Government.

STAKEHOLDER CONSULTATION

Lachlan Shire Council staff.

OPTIONS

Not applicable.

CONCLUSION

A draft copy of The State of Our Shire Report 2021-2024 is provided for Council's information.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 4.2: Strong effective and responsive Council.

DP No. 4.2.2: Council's decision making is equitable and ethical.

ATTACHMENTS

1. Draft State of Our Shire Report 2021-2024

9 DECISION REPORTS

9.1 GENERAL MANAGER

9.1.1 COUNCIL AND COMMUNITY COMMITTEES REPRESENTATIVES

TRIM Number: R24/324

Author: Executive Assistant

RECOMMENDATION

That:

1. The General Manager’s Report No. R24/324 be received and noted.
2. Councillor Peter Harris and Councillor Judith Bartholomew be appointed as representatives on the council and community committees as listed in the report.

PURPOSE

To confirm the appointment of delegates to vacant positions on Section 355 and Council Advisory Committees.

SUPPORTING INFORMATION

Nil.

ISSUES AND COMMENTS

The following Councillors have been nominated for endorsement as delegates or alternate delegates to the vacant positions on the various committees listed below.:

COUNCIL COMMITTEES	
General Manager’s Performance Review Committee	Cr Harris
Audit Risk and Improvement Committee	Cr Harris
ADVISORY COMMITTEES	
Lake Cargelligo Foreshore Committee	Cr Bartholomew.
Aboriginal Advisory Committee	Cr Bartholomew.
Heritage Advisory Committee	Cr Harris.

Condobolin Showground and Recreation Area Users Committee	Cr Harris.
DELEGATES TO ORGANISATIONS	
Delegates to the Evolution Lake Cowal Community Environmental and Monitoring Consultative Committee	Cr Harris.
Local Emergency Management Committee (LEMC)	Cr Harris.
Western Regional Planning Panel	Cr Harris
DELEGATES TO S.355 COMMITTEES	
Condobolin Community Centre Management Committee	alt Cr Harris.
Lachlan Shire Health Education Trust Committee	Cr Harris.
Lake Cargelligo Australia Day Committee	Cr Bartholomew.
Lake Cargelligo Memorial Hall Management Committee	alt Cr Bartholomew.
Lake Cargelligo Showground & Recreation Management Committee	Cr Bartholomew.
Lake Cargelligo Tennis Club	Cr Bartholomew.
Lake Cargelligo Tourism Management Committee	alt Cr Bartholomew.

Both Councillor Harris and Councillor Bartholomew have confirmed their acceptance of these nominations.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

Nil.

STAKEHOLDER CONSULTATION

Council at the ordinary meeting on 16 October 2024.
Councillors Harris and Bartholomew.

OPTIONS

Endorse the recommended appointments or resolve that Council does not appointment delegates to the lists committees.

CONCLUSION

Councillor Harris and Councillor Bartholomew have confirmed their acceptance of their nomination to the above listed committees. Council should consider endorsing the Councillor's appointments to the committees.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 4.2 Strong effective and responsive Council.

DP Action 4.2.2 Council's decision making is equitable and ethical.

ATTACHMENTS

Nil

9.1.2 DISCLOSURE OF INTEREST**TRIM Number:** R24/335**Author:** Executive Assistant**RECOMMENDATION**

That:

1. The General Manager's Report No. R24/355 be received and noted.

PURPOSE

To report on the Disclosure of Interests Forms required to be lodged in accordance with Part 4 of the Model Code of Conduct for Local Councils in NSW.

SUPPORTING INFORMATION

Disclosure of Interests Form completed by councillors and designated persons for period 30 June 2023 to 30 June 2024 is attached.

BACKGROUND

Under the Model Code of Conduct for Local Councils in NSW (the Model Code of Conduct), certain council officials are required to disclose their personal interests in publicly available Disclosure of Interests.

ISSUES AND COMMENTS

Nil.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

LEGAL IMPLICATIONS

Complaints about breaches of these requirements are to be referred to the Office of Local Government (OLG) and may result in disciplinary action by the council, the Departmental Chief Executive, or the NSW Civil and Administrative Tribunal.

RISK IMPLICATIONS

Nil.

STAKEHOLDER CONSULTATION

Nil.

OPTIONS

Nil.

CONCLUSION

Disclosure of Interests operate as a key transparency mechanism for promoting community confidence in council decision making, whether by councillors or by staff or others under delegation.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

DP Action 4.2.2 Council's decision making is equitable and ethical.

ATTACHMENTS

1. **Councillor Disclosure of Interest Forms.**
2. **Designated Staff Disclosure of Interest Forms**

9.1.3 OATH OR AFFIRMATION OF OFFICE**TRIM Number: R24/344****Author: Executive Assistant****RECOMMENDATION**

That:

1. The General Manager's Report No. R24/344 be received and noted.
2. Councillor Bartholomew and Councillor Harris take the Oath or Affirmation of office at the Ordinary Meeting of Lachlan Shire Council on Wednesday 27 November 2024;

PURPOSE

Oaths or Affirmations of office must be taken by each councillor at or before the first meeting of the council after being elected. A councillor who fails, without a reasonable excuse, to take the oath or affirmation of office, will not be entitled to attend council meetings until they do so and will be taken to be absent without leave - *Local Government Act 1993* – Section 233A.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and responsive Council.

ATTACHMENTS

1. **Oath of Affirmation.**

9.2 CORPORATE AND COMMUNITY SERVICES

9.2.1 ADOPTION OF AGENCY INFORMATION GUIDE

TRIM Number: R24/241

Author: Governance and Risk Officer

RECOMMENDATION

That:

1. The Corporate and Community Services Director report R24/241 be received and noted.
2. The Draft Agency Information Guide 2024 be placed on public exhibition for 28 days, and adopted subject to no significant responses received.
3. That IPC review amendments, if any, be incorporated in the Agency Information Guide 2024, when received.

PURPOSE

To provide a Draft Agency Information Guide 2024, prepared in accordance with the Information and Privacy Commission NSW (IPC) guidelines, for public exhibition and Council adoption.

SUPPORTING INFORMATION

As attached.

BACKGROUND

Council is required to provide an Agency Information Guide (AIG), updated annually, in accordance with Part 3 Division 2 of the *Government Information (Public Access) Act 2009* (GIPA Act).

AIGs are a significant portal to government information. They allow the public to identify and access government information held by an agency. They connect the public and agencies by providing clear and accessible information on accessing government information. AIGs promote the object of the GIPA Act by opening government information to the public at the lowest possible cost and encourage public participation in the council's decision-making and functions.

ISSUES AND COMMENTS

It has been identified that council does not have an adopted AIG in place.

The Information and Privacy Commission NSW (IPC) requires notification prior to Council adoption of an AIG. The Draft AIG was forwarded to the IPC on 1 October 2024 for review and comment, and a follow-up email was sent to IPC on 29 October 2024 seeking review comments. As at the date of this report the IPC comments have yet to be received.

The Draft AIG document has been prepared in accordance with IPC guidelines, and therefore this report recommends that Council place the Draft AIG on public exhibition and adopt the document subject to no significant comments being received. Additionally, any IPC review comments or amendments be incorporated in the AIG as and when they are received.

FINANCIAL AND RESOURCE IMPLICATIONS

The GIPA Act requires provision of government information to the public at the lowest possible cost.

LEGAL IMPLICATIONS

Legislative requirements include the following:

1. The object of the GIPA Act is to open government information to the public by the proactive public release of government information by agencies, giving members of the public an enforceable right to access government information and only restricting government information when there is an overriding public interest against disclosure.
2. Under Part 3 Division 2 of the GIPA Act, all agencies (other than a Minister) must have an agency information guide (AIG).
3. AIGs must be made available free of charge on the agency's website.
4. Agencies must review their AIG and adopt a new AIG at intervals of not more than 12 months.
5. Agencies must notify the Information Commissioner before adopting or amending an AIG and, if requested to do so by the Information Commissioner, consult with the Information Commissioner on the proposed AIG or amendment.
6. Agencies must make "open access information" publicly available as provided by its AIG.
7. Should the Chief Executive of the Office of Local Government, in consultation with the Information Commissioner, adopt mandatory provisions for inclusion in the AIG of local authorities, the AIG of local authorities must include any such mandatory provision unless the Chief Executive otherwise approves in a particular case.

RISK IMPLICATIONS

The Draft AIG meets IPC and legislative requirements, and thereby minimises risk of non-compliance.

STAKEHOLDER CONSULTATION

The Draft AIG was provided to ELT and OMT for review.

In accordance with the GIPA Act, Council must notify the Information and Privacy Commission (IPC) before adopting an AIG. The IPC has been notified of the Draft LSC AIG 2024 with a copy forwarded on 1 October 2024. In the absence of a response to date, a follow-up email was sent to IPC on 29 October for a review comments update and confirmation as to whether Council may consider the AIG in the absence of IPC review comment being received.

OPTIONS

To place the document as presented on public exhibition for 28 days; or

To recommend amendments and place the document as amended on public exhibition for 28 days.

CONCLUSION

It is recommended that Council places the document as presented on public exhibition for 28 days.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 4.2 Strong effective and responsive Council.

ATTACHMENTS

- 1. Draft Agency Information Guide**

9.2.2 STREET SAFETY CAMERA PROGRAM CODE OF PRACTICE & WORKPLACE SURVEILLANCE POLICY**TRIM Number:** R24/294**Author:** Governance and Risk Officer**RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report R24/294 be received and noted.
2. The Draft Street Safety Camera Program Code of Practice be placed on public exhibition for 28 days, and be adopted subject to no significant submissions being received during the exhibition period.
3. If significant submissions are received a further report be presented to Council detailing the suggested changes.
4. The currently adopted "Public CCTV Code of Practice" be rescinded on adoption of the Draft Street Safety Camera Program Code of Conduct.
5. The updated Workplace Surveillance Policy be adopted as presented.

PURPOSE

To provide councillors with a copy of the Draft Street Safety Camera Program Code of Practice which will replace the current LSC "Public CCTV Code of Practice", and to provide an updated Workplace Surveillance policy.

SUPPORTING INFORMATION

As attached.

BACKGROUND

Council has previously adopted versions of both of these policies.

The Street Safety Camera Program (SSCP) Code of Practice relates to the activities involved in the operation of Council's public CCTV network.

The *Workplace Surveillance Act 2005 (NSW)* regulates surveillance at work by means of camera, computer, and tracking devices and requires notification as to the nature of that surveillance.

ISSUES AND COMMENTS

Council has installed closed-circuit television (CCTV) in specified areas of Lachlan Shire to support public safety, and to assist Council and the NSW Police to work together to provide a safer environment. The Street Safety Camera Program Code of Practice provides updated management protocols, responsibilities, camera locations, and is proposed to replace Council's current "Public CCTV Code of Practice".

The Workplace Surveillance Policy provides management protocols for Council workplace surveillance in accordance with legislative requirements.

A review of both policies for compliance and currency has been undertaken.

The current policies have been updated to incorporate current requirements and camera locations.

Camera locations have been moved to an appendix to allow for updating when there are new cameras installed or cameras are removed, without the need to refer to council.

This policy represents the formal notification to employees about the activities of the Council that fall within the statutory definitions of surveillance.

It is acknowledged that CCTV cameras installed in public place locations and as part of Council infrastructure may also incidentally capture Council staff performing work tasks. Street Safety Cameras, are not designed to intentionally provide workplace surveillance. Where the purpose is to provide workplace surveillance and/or a record of accidents or other non-crime related incidents, Council's Workplace Surveillance Policy must be complied with.

CCTV cameras are also installed from time to time by tenants or licensees of Council land or buildings in accordance with terms of leases and/or licences with Council, or as a separate safety measure by the tenant or licensee. Except in relation to key sites identified in the table below, where the vision is recorded and held by Council, such cameras lie outside the scope of this Policy. Accordingly, all references to CCTV cameras in this Policy refer only to cameras operated and monitored by Council.

FINANCIAL AND RESOURCE IMPLICATIONS

The policies may assist in protection of Council resources.

Provision of cameras and operational costs are included in budget allocations.

LEGAL IMPLICATIONS

- Council is required to comply with legislative and statutory requirements including the PPIP Act and amendments. The *Privacy and Personal Information Protection Regulation 2019*, Clause 9 Local council CCTV camera exemptions apply as follows:
 1. A council is exempt from section 11 of the PPIP Act with respect to the collection of personal information by using a CCTV camera that the council installs for the purpose of filming a public place if the camera is positioned so no other land is filmed (unless it is not reasonably practicable to avoid filming the other land when filming the public place).
 2. The local council is also exempt from section 18 of the PPIP Act with respect to the disclosure to the NSW Police Force of personal information by way of live transmission from such a CCTV camera.
 3. In this clause, public place has the same meaning as in the Local Government Act 1993.

Council must comply with the Privacy Code of Practice for Local Government as prepared by the Office of the Privacy Commissioner and revised on 20 December 2019. This Code does not affect the operation of any exemption provided under Part 2, Division 3 of the PPIP Act. This is consistent with section 29(6) of the PPIP Act.

- Council is required to comply with The *Workplace Surveillance Act 2005 (NSW)*.

The SSCP Code of Practice and the Workplace Surveillance Policy have been prepared in accordance with legislative and statutory requirements.

The Information Services Manager has been advised that CCTV cameras are to be installed at the Lake Cargelligo Water and Sewer Treatment Plants therefore they are included as locations in the policies.

RISK IMPLICATIONS

The policies provide for the protection and safety of public and staff.

STAKEHOLDER CONSULTATION

The Draft Street Safety Camera Program (SSCP) Code of Practice and Draft Workplace Surveillance Policy were provided to OMT and ELT for review.

Following internal review by OMT and ELT, the Draft SSCP Code of Practice was provided to the local NSW Police for review and comment, with responses confirming support for the document and its protocols, without amendment.

Council's Consultative Committee reviewed the Draft SSCP Code of Practice and Draft Workplace Surveillance Policy, on the 26 September 2024, with feedback detailed as follows:

- Draft SSCP Code of Practice: support for the document with no recommended changes.
- Draft Workplace Surveillance Policy- feedback as follows:
 - Camera Signage – a review to be undertaken to ensure signage is erected at all sites.
 - Commencement of Surveillance – To include clause in the Letter of Offer for new employees, that notifies staff of the types of Workplace Surveillance undertaken as part of their employment
 - When new cameras are erected that HR, IT and all staff are notified.
 - General Feedback - Concerns were raised by the Committee that the way the Policy is written, if a new GM came into the organisation, enforcement of the GPS and Tracking Surveillance not just on vehicles but phones as well could be enforced to a more intrusive level. *Any major changes to the policy will go through a process of internal consultation.*

Audit, Risk and Improvement Committee (ARIC) were notified of the review at its 13 September 2024 meeting.

OPTIONS

1. To adopt the Workplace Surveillance Policy, as presented or
2. To adopt the Workplace Surveillance Policy after incorporating recommended amendments.
3. To review the Street Safety Camera Program Code of Practice, and provide feedback before placing on public exhibition for 28 days.

CONCLUSION

That Council review the policies and provide feedback.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No.: 4.22 Strong effective and responsive Council.

CSP No.: 5.4 Community Safety

- Related LSC policies include:
 - Council's currently adopted CCTV policy – proposed to be rescinded on adoption of the Draft Street Safety Camera Program Code of Practice 2024
 - Council's currently adopted Workplace Surveillance Policy- updated on adoption of the Draft Workplace Surveillance Policy 2024,
 - Code of Conduct policies for Staff and Councillors,
 - Privacy Management Plan.

ATTACHMENTS

1. **Street Safety Camera Program Code of Practice**
2. **Workplace Surveillance Policy v3**

9.2.3 CHILD SAFE POLICY**TRIM Number: R24/303****Author: Administration Officer****RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report R24/303 be received and noted.
2. The draft Child Safe Policy be placed on public exhibition for 28 days, and adopted subject to no significant issues being raised.
3. If significant issues are received during the public exhibition period a report be submitted to Council for consideration of the matters raised.

PURPOSE

To provide a draft Child Safe Policy in accordance with legislative requirements and guidelines for Council consideration and adoption.

SUPPORTING INFORMATION

Child Safe Standards.

Draft Child Safe Policy.

BACKGROUND

A key outcome of reforms has been the adoption in NSW of the 10 Child Safe Standards, and subsequent legislation. The Children's Guardian Amendment (Child Safe Scheme) Bill 2021 passed parliament on the 10 November 2021, and triggers new responsibilities for all council staff, volunteers and councillors to protect and listen to their youngest residents and workers.

Essentially, it stipulates that certain organisations, including all councils, will be required to implement the 10 child safe standards and become 'child-safe' organisations. The standards focus on education and training across the organisation, policies and processes, and engagement with children, young people and their families.

Council adopted a Child Safe Standards Action Plan in March 2024 and staff have been working diligently towards achieving its aims.

Council also adopted its Child Safe Organisation Commitment Statement in March 2024. The Council website now has a dedicated page for Child Safety at Council. If you wish to review this, please go to <https://www.lachlan.nsw.gov.au/Community/Community-Services/Child-Safety-at-Council>

ISSUES AND COMMENTS

Councils, as leaders in the community and providers of spaces and services which children and young people access, have a responsibility to ensure councils are child safe. Council acknowledges that “Keeping children safe is everyone’s business”.

The creation and adoption of a Child Safe Policy is item number 10 of the Child Safe Standards.

This Policy has been developed in alignment with the National Child Safe Standards, state and federal legislation. The policy outlines how Council will prioritise the safety and wellbeing of children and young people who visit or live in the community.

It informs staff of their obligations to act ethically towards children and young people, and gives the guidance necessary to ensure child safety and wellbeing across all areas of Council’s work.

While not all risks to children can be eliminated, following the advice in this policy will reduce opportunities for harm to occur.

It should be noted that Libraries and Children’s Services have had to comply with strict Child Safe practices for many years.

FINANCIAL AND RESOURCE IMPLICATIONS

Any financial implications will be managed through the operational budget process. The types of additional cost that councils will be required to budget for include, signage, advertising and training. The quantum of this cost is not yet accurately known.

LEGAL IMPLICATIONS

The Children’s Guardian Act 2019 allows the Children’s Guardian to ensure organisations comply with the Child Safe Standards.

If Council does not comply with the Child safe Standards, the Children’s Guardian can issue a compliance notice to the organisation, or require an enforceable undertaking from the organisation.

All Council officials are required to apply this policy and associated procedures in full.

Any council official (over the age of 18) who knows, believes or reasonably ought to know that a child abuse offence has been committed against another person, within their capacity as a council official is required to report concerns, remove or reduce the risk associated.

RISK IMPLICATIONS

This policy makes Council compliant with implementing the Child Safe Standards.

This policy provides the framework which will improve and maintain council child safe practices. This will reduce the risk of child harm and abuse occurring. It will also assist in council’s preparedness to respond and report.

STAKEHOLDER CONSULTATION

Child Safe Working Party.

ELT & OMT – various meetings.

Staff consultation.

OPTIONS

1. The Child Safe Policy be placed on public exhibition as presented.
2. The Child Safe Policy be placed on public exhibition with amendments recommended by Council.

CONCLUSION

That Council place the draft Child Safe Policy on public exhibition for 28 days, and adopt subject to no significant issues be raised. If significant responses are received, a further report will come to Council.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2 Strong effective and responsive Council.

4.2.2 Councils decision making is equitable and ethical.

4.2.5 Councils exposure to risk is minimised.

Related Council policies include, Code of Conduct, Recruitment and Selection, Privacy Management Plan, Access to Information, Council's adopted Child Safe Organisation Statement of Commitment.

ATTACHMENTS

1. **Child Safe Policy**

9.2.4 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM**TRIM Number: R24/326****Author: Administration Officer - Corporate & Community Services****RECOMMENDATION**

That:

1. The Director of Corporate and Community Services Report R24/326 be received and noted.
2. Council decline the request to extend the time for publication of the book, and encourage the group to reapply through the funding rounds when the project is funded and ready to commence.

PURPOSE

Council is asked to consider requests for monetary and in-kind support for community events to be held in the 2024/2025 financial year. For the purpose of this policy 'Donation' also means financial contribution, event in kind support, and fee and charge concessions, unless specified otherwise.

SUPPORTING INFORMATION

A copy of the request is included as an attachment.

BACKGROUND

Council adopted its Community Event and Donations Policy v2 in May 2024. As requests are submitted, they will be assessed against this policy. Where possible, approval under delegated authority will be utilised. Where delegated authority or another Council policy does not apply, a request will be submitted to a Council meeting for determination.

As community groups' transition to funding rounds, there will be a further period where requests will continue to be submitted to Council for a decision.

ISSUES AND COMMENTS**Callara Cultural & Heritage Aboriginal Corporation**

At the ordinary meeting on 19 June 2024, Council resolved (resolution 2024/122) to approve a donation of \$500 to Callara Cultural & Heritage Aboriginal Corporation for the production of two books. This donation was conditional on the books being published no later than 31 October 2024.

At the 7 August 2024 meeting, Council granted an extension of time until 29 November 2024 (resolution 2024/185) for the publishing of their books, as the organisation was waiting on the outcome of a funding application. If the books were not published by 29 November 2024, the funds were to be returned to council.

The expected funding was not secured and the group has advised council that they have no timeframe for the project to go ahead. They also have insufficient funding for the project and will consider their options after February 2025.

The group is currently focused on a book about the Sloan family history, which has been funded by a grant from the Royal Australian Historical Society (RAHS), and must be completed by February 2025.

The group has requested council provide approval for them to retain the approved funding.

Given there is no definitive commitment to the project, no funding and no definitive timeframe, it is recommended the group returns the funds to council. Council could encourage the group to reapply through the funding rounds when the project is ready to commence.

FINANCIAL AND RESOURCE IMPLICATIONS

Community Events Program

This Budget totals \$37,470. Refer to General Ledger number 3820.0460.0622.

The remaining budget available for utilisation is \$26,970.

Included in the Budget as a separate line item and will not come to Council for decision

The abovementioned budget includes \$2,400 for Welcome to Community events (\$600 each for Tullibigeal, Tottenham, Lake Cargelligo and Condobolin). Refer to Council Resolution 2023/50 March 2023. The \$600 for events will only be paid upon written application to Council.

Elected Members general donations

This Budget totals \$28,000. Refer to General Ledger number 3020.0405.0622.

The remaining budget available for utilisation is \$23,950.

Included in the Budget as a separate line item and will not come to Council for decision

The abovementioned budget includes \$100 per school for end of year School events. Refer to Council Resolution 2022/312 November 2022. The \$100 for events will only be paid upon written application to Council.

In kind contributions

This Budget totals \$53,394. Refer to General Ledger number 3230.0509.

The remaining budget available for utilisation is \$20,857.

Quarterly report to Council - Community Donations & Event Support approved under delegation

As requested, a quarterly report will be provided to Council showing all approvals made under delegated authority. Jointly the Mayor and General Manager must approve or decline any applications made under delegated authority. Delegated authority approvals only apply to the following:

- (a) In kind Support \$1,000 or less;
- (b) Fee or Charge Concession \$500 or less;
- (c) Financial donation of \$500 or less

The next report will be provided to the February 2025 Council meeting.

LEGAL IMPLICATIONS

Council can provide financial assistance through an annual donation program in accordance with section 356 of the *Local Government Act 1993*. A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Donation requests made by organisations or individuals who act for personal gain will be subject to Section 356 (2) of the *Local Government Act 1993*.

“A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days’ public notice of the council’s proposal to pass the necessary resolution has been given.”

Fee concessions are permissible in accordance with section 610E and 610F of the *Local Government Act 1993*.

RISK IMPLICATIONS

There is reputational risk for Council when making decisions to approve or not to approve particular requests.

STAKEHOLDER CONSULTATION

Nil.

OPTIONS

1. Decline the request to extend the time for publication of the book and encourage the group to reapply through the funding rounds when the project is funded and ready to commence.
2. Approve the request to extend the time for publication of the book to 30 April 2025.

CONCLUSION

Council is asked to consider the request for the extension of time.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

ATTACHMENTS

1. **Callara Cultural & Heritage Aboriginal Corporation**
2. **Donations Spreadsheet November 2024**

9.2.5 QUARTERLY BUDGET REVIEW 1 2025 FY**TRIM Number:** R24/336**Author:** Financial Accountant**RECOMMENDATION**

That:

1. The Director Corporate and Community Service Report No. R24/336 be received and noted.
2. The Quarterly Budget adjustments including reserve movements be adopted.

PURPOSE

To provide Council with a quarterly review of the Operational Plan budget as at 31 October 2024, as required by the *Local Government (General) Regulation 2021*.

SUPPORTING INFORMATION

A copy of Council's projected results and proposed reserve balances will be provided prior to the meeting.

BACKGROUND

The *Local Government (General) Regulation 2021* requires the Council to prepare and consider a budget review statement each quarter (aside from June), which shows:

- Estimates of Income and Expenditure
- Any relevant revisions of these estimates

This review is completed in consultation with the responsible Director or Manager of the relevant department.

The statement must comply with the Local Government Code of Accounting Practice and be considered by the Council no later than 2 months past the conclusion of the quarter.

ISSUES AND COMMENTS

A review of the 2024-2025 budget has been completed to identify:

- Budget variations;
- Council resolutions impacting on budget; and
- Information that has become available since the adoption of the current year's budget which is not currently reflected in the 2024-2025 Operational Budget.

This information will be provided in a separate report along with the attachments once they are finalised early next week.

LEGAL IMPLICATIONS

Nil to this report

RISK IMPLICATIONS

There are financial risks with projecting budgeted income and expenditure as unexpected variances can occur. These can be mitigated by careful management of costs. As these figures are unaudited, they are subject to change.

STAKEHOLDER CONSULTATION

Council officers with budgetary responsibilities have been consulted in identifying these budget variations.

OPTIONS

Adopt as presented.

CONCLUSION

Council to review and provide comments.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP: 4.2 - Strong effective and Responsive Council

Delivery Program Action 4.2.1 - Council is financially sustainable and provides services at a level expected by the community.

ATTACHMENTS

Nil

9.2.6 SUBMISSION TO COUNCILLOR CONDUCT FRAMEWORK REVIEW**TRIM Number:** R24/342**Author:** Director - Corporate and Community Services**RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report R24/342 be received and noted.
2. Council resolves to lodge a submission to the Councillor Conduct Framework review noting it strongly objects to the proposed changes.

PURPOSE

To provide Councillors with a copy of the draft Lachlan Shire submission for review before lodgement with the Office of Local Government (OLG).

SUPPORTING INFORMATION

As attached.

BACKGROUND

Within 12 months of each election, legislation requires the Code of Conduct and Code of Meeting Practices to be reviewed. The OLG provides draft documents to council which contain both mandatory and optional requirements.

ISSUES AND COMMENTS

The Office of Local Government has drafted a new framework for Councillor conduct and meeting practices.

The paper provides an overview of the proposed new approach to both the councillor conduct framework and meeting practices.

The proposals are to:

- Make OLG directly responsible for dealing with pecuniary interest and significant non-pecuniary conflicts of interest, with sanctions (suspensions and loss of pay) being determined by an appropriate tribunal or body,
- Refer behavioural based concerns about councillor conduct to a State-wide panel of experienced councillors to judge their peers,
- Reset the code of conduct to be like Parliamentary Codes, making it clear the expected patterns of councillor behaviour,

- Ensure the community can observe local democratic processes by banning closed to the public briefing sessions, while at the same time restoring the dignity and prestige of the council chamber.

The main issue of concern raised by councillors was the proposed change to remove closed Pre-Briefing sessions.

Banning briefing sessions

The OLG framework proposes:

- It is proposed that councils will no longer be permitted to hold pre-meeting briefing sessions in the absence of the public. The OLG states this is to promote transparency and avoid potential corruption.
- Any material provided to councillors, other than the mayor, that will affect or impact or be considered, by councillors in their decisions must be provided to them in either an open committee meeting or council meeting.
- Mayors will be permitted to have informal meetings with the General Manager.
- extend the period that recordings of council and committee meetings must be maintained on a council's website. No timeframe has been provided.

Next steps

Feedback from the consultation process will be considered by the OLG.

OLG will then look to finalise necessary draft legislation, regulations and materials for implementation of the revised model over the coming year.

Consultation will continue with local government on the implementation of the revised framework.

Information about the progress of the Councillor Conduct Framework Review will be available on the OLG website.

FINANCIAL AND RESOURCE IMPLICATIONS

At this stage, it is unknown if this will have any financial impacts on council, and if so the quantum of costs. The document is silent on issues such as:

- who is expected to fund the Privileges Committee?
- will councillors be entitled to legal advice at the council's cost
- fines to council for councillor misbehaviour (such as bullying of Council staff on social media) that are reported to Safework or other bodies that can potentially impose a penalty.

LEGAL IMPLICATIONS

Legislation provides that within 12 months of a local government election, documents such as the Code of Conduct and Code of Meeting Practice must be reviewed.

RISK IMPLICATIONS

There are significant financial, reputation and legal risks to both council and individual councillors from the proposed changes.

STAKEHOLDER CONSULTATION

Councillors – Pre-Briefing 13 November 2024.

Local Government Professionals – Governance Executive Committee.

Central West Joint Organisation submission.

OPTIONS

1. Council approves the lodgement of the draft submission as attached.
2. Council approves the lodgement of the draft submission with recommended amendments incorporated.

CONCLUSION

Councillors are requested to be provide feedback on the draft submission to the Councillor Conduct Framework review.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 4.2 – Strong effective and responsive Council.

ATTACHMENTS

1. **Draft Council submission to Councillor Conduct & Meeting Practices review**
2. **OLG Councillor Conduct and Meeting Practices Discussion Paper**

9.3 ENVIRONMENT AND PLANNING

9.3.1 AWNING POLICY

TRIM Number: R22/331

Author: Manager - Projects and Building

RECOMMENDATION

That:

1. The Director Planning and Environment Report No. R22/331 be received and noted.
2. The draft Awning Policy on public exhibition for a period of sixty (60) days.
3. Direct communication be facilitated with the land and business owners in the business areas of the towns and villages in the shire in regard to the draft policy.
4. A further report be presented to Council providing details of any submission made and any alterations required to the draft policy as a result of the public exhibition.

PURPOSE

The purpose of this report is to inform Council of the draft Awning Policy and obtain approval to place the policy on public exhibition. The policy will:

- raise awareness of the need for owners to regularly monitor the safety of their awnings;
- implement an awnings awareness program framework for owners of awnings within the Lachlan Shire Council area; and
- promote an increased level of protection of public health and safety by reducing the risk of harm, injury or death which may result from the failure of an awning overhanging the Council's footways.

It is therefore proposed to address these issues with the introduction of an Awning Policy.

SUPPORTING INFORMATION

NSW Department of Planning and Infrastructure Building Circular entitled "Safety of Awnings Over Public Lands", dated 8 March 2013 (Circular BS13-001).

NSW Department of Planning and Environment Circular entitled "Safety of Awnings Over Public Lands", dated 10 May 2017 (Circular BS17-001).

BACKGROUND

On 29 July 1998 an awning attached to the façade of a building, in Bathurst NSW, collapsed onto a footpath resulting in the death of a person walking beneath the awning.

There was a subsequent Coroner's inquest into the matter, and a Circular 99/33 (refer Circular BS13-001) was issued by the Department of Local Government in relation to the matter (a copy of the Circular is attached to this report).

As a result of the inquest, the Coroner requested that councils be encouraged to have similar awnings in their areas inspected to determine their structural condition to withstand and support loads in accordance with the relevant Australian Standards and, depending on the age of the structure, to ensure that it is structurally sound.

A further incident occurred in 2007, where a man was killed when the awning at the front of a shop in Balgowlah collapsed during a severe thunderstorm. The Coroner's Court findings recommended that safety inspections be conducted every five years to ensure the safety of awnings in public areas.

The NSW Government have provided further guidance on the legislative framework through a NSW Department of Planning and Infrastructure Building Circular entitled "Safety of Awnings Over Public Lands", dated 8 March 2013 (Circular BS13-001) and through a NSW Department of Planning and Environment Circular entitled "Safety of Awnings Over Public Lands", dated 10 May 2017 (Circular BS17-001).

To address the safety of awnings across the state, Councils need to adopt a strategy of progressively requiring inspection, certification and where required, upgrading of existing awnings.

ISSUES AND COMMENTS

Awnings are part of the buildings to which they are attached and are the responsibility of the owner of the building, even when an awning is located over a public footpath. The *Roads Act 1993* clarifies in Section 142(1) the responsibility for awnings over roads (including footpaths) by requiring that a person having a right to control the structure must maintain it in a satisfactory state of repair.

The owner of an awning which overhangs a public footway/road reserve or space is required to ensure that they hold appropriate insurance to the value of \$20 million in respect of an awning noting Lachlan Shire Council as an interested party on the policy.

It is the owner's responsibility to ensure that appropriate action is taken to avoid the risk associated with potential collapse or failure of awnings. Accordingly, all building owners with awnings attached to their building, or overhanging a public place are encouraged to take appropriate action. This may include seeking legal advice on the potential liability for any failure or collapse of their awning.

A desktop review has identified sixty six (66) awnings that currently overhang the footpath throughout the Lachlan Shire Council area. Forty (40) are located in Condobolin, eighteen (18) in Lake Cargelligo and eight (8) in Tottenham. All buildings with awnings are located within the main street of each town.

Approvals are required for an awning by way of development application for any new awning. In cases where there is no record of an approval for the erection of an awning, a Building Information Certificate may be obtained. It is anticipated that the vast majority of the awnings do not have any approval due to the age of the awnings.

Where a new awning is proposed, the new awning is to comply with the relevant provisions of the National Construction Code of Australia and relevant Australian Standards. Should approval for an existing awning being requested, a certificate of structural integrity and adequacy must be obtained in accordance with Part 2.1 of the draft Awning Policy.

The draft policy clearly stipulates the requirements and responsibilities in regard to awnings. It also provides the necessary information to the owners of these awnings to undertake their own risk assessment.

Council does have the capacity to invoke its statutory powers, in the interest of the public, to address the risk particularly in regard to structural unsafe awnings. Regulatory action to have this issue addressed may include the issue of orders to carry out works, infringements of \$3,000 for individuals and \$6,000 for companies or court proceedings.

FINANCIAL AND RESOURCE IMPLICATIONS

There is no additional financial burden as a result of the introduction of this policy.

LEGAL IMPLICATIONS

Roads Act 1993 (Roads Act).

Environmental Planning and Assessment Act 1979 (EPA Act).

Local Government Act 1993 (LGA Act).

AS 1170.2 – Minimum design loads on structures – Wind loads.

NSW Department of Planning and Infrastructure Building Circular entitled “Safety of Awnings Over Public Lands”, dated 8 March 2013 (Circular BS13-001).

NSW Department of Planning and Environment Circular entitled “Safety of Awnings Over Public Lands”, dated 10 May 2017 (Circular BS17-001).

RISK IMPLICATIONS

Awnings over the public footpath are a significant risk to both Council and the owner. As such Council needs to ensure that the appropriate actions are being undertaken by those who own the structure to ensure public safety.

STAKEHOLDER CONSULTATION

Due to the sensitive nature of the awning issue and the potential cost of rectifying any identified defects, there is a possibility of resistance to the Awning Policy from awning owners. Accordingly, appropriate consultation and notification would be required throughout the project if Council were to proceed.

In consideration of the above, it is proposed that;

1. the draft policy be placed on public exhibition for a period of sixty (60) days to allow affected parties adequate time to consider the impact of the draft policy and make a submission.
2. Direct communication with land and business owners in the business areas with the towns and villages of the shire in relation to the draft policy.
3. copies of draft policy be sent (email/posted) to the building owners
4. copies of draft policy be provided to the building occupier.

OPTIONS

1. Place draft Awning Policy on public exhibition, undertake consultation as detailed above and provide a further report to Council detailing any submission made and any alterations required to the policy as a result of the public exhibition.
2. Reject the draft policy as written and seek alternative approach to compliance.

CONCLUSION

As there is an obligation on Council to manage public safety in regard to awnings overhanging public land, there is a need to ensure that Council has an adequate program and/or policy in place.

It is not Council's direct responsibility to ensure that the awnings are safe as this liability rests with the owner; however, Council must have a process in place to address the issue and reduce risk. The circulars and Coroners' findings do not exempt Council from any responsibilities nor does it restrict Council's actions should there be a significant impact on public safety.

Other than undertaking a full compliance approach and Council accepting the costs associated in obtaining engineering certification, estimated to be approximately \$70,000 plus enforcement costs, the draft policy is considered as an acceptable approach to manage public safety and reduce Council's risk exposure.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 2.2.2 - A strong Retail sector.

CSP 2.5.1 - Improve the appearance of the CBDs.

CSP 4.2 - Council's exposure to risk is minimised.

CSP 5.5 - Protect and Manage our Heritage.

ATTACHMENTS

1. **Draft Awning Policy 2024**
2. **Circular BS17-001**
3. **Circular BS13-001**

9.3.2 DRAFT COMPLIANCE AND ENFORCEMENT POLICY**TRIM Number: R24/259****Author: Manager - Projects and Building****RECOMMENDATION**

That:

1. The Director Environment and Planning Report No. R24/259 be received and noted.
2. Council place the draft Compliance and Enforcement Policy on public exhibition for a period of twenty eight (28).
3. Subject to there being no objections received during the public exhibition period, that cannot be resolved by minor amendments, the draft policy be adopted.
4. Upon adoption of the draft Compliance and Enforcement Policy, following public exhibition, the existing Compliance and Enforcement Food Premises Policy be rescinded.

PURPOSE

The purpose of this report is to obtain Council's approval to:

1. Place the draft Compliance and Enforcement Policy on public exhibition for a period of twenty eight (28) days;
2. Seek subsequent adoption of the policy following exhibition; and
3. Revoke Council's existing Compliance and Enforcement Food Premises Policy.

SUPPORTING INFORMATION

NSW Ombudsman *Model Compliance and Enforcement Policy*.

NSW Ombudsman *Enforcement guidelines for Councils*.

Compliance and Enforcement Food Premises Policy.

BACKGROUND

In December 2015, the NSW Ombudsman released a document called 'Enforcement Guidelines for Councils' as well as a model 'Compliance and Enforcement Policy' to attempt to bring together all aspects of compliance and enforcement. These documents were created to assist councils to develop better processes for compliance officers and managers to engage with individuals and businesses who may be breaking the law.

Both the guidelines and the model compliance and enforcement policy were developed by the NSW Ombudsman based on common complaints the Ombudsman had receive about the enforcement process. These include poor record keeping, lack of consistency, delays in investigating allegations, failure to take action despite evidence of unlawful activity and failure to inform parties about outcomes and reasons for decisions.

The purpose of this policy is to provide structure for consistency and transparency in decision making, and to facilitate a proportional approach to compliance and enforcement. It is also intended to assist council staff to act promptly, effectively and consistently in response to allegations of unlawful activity.

ISSUES AND COMMENTS

This policy provides information for all internal and external stakeholders and interested parties about council's position on compliance and enforcement matters in the local government area.

This policy outlines matters to be considered at the various stages of the enforcement process from the receipt and investigation of reports alleging unlawful activity, through to what enforcement option council will choose and whether to commence criminal or civil proceedings.

This draft policy has been created from the NSW Ombudsman Model Compliance and Enforcement policy with only very minor edits.

As the proposed draft policy provides a whole of Council compliance and enforcement requirements, the existing Compliance and Enforcement Food Premises Policy will be superseded by the new policy. That being the case, Council will need to revoke the existing policy.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

LEGAL IMPLICATIONS

The adoption of a Compliance and Enforcement Policy was recommended as part of the NSW Ombudsman Enforcement guidelines for councils.

RISK IMPLICATIONS

The provision of this policy allows for Council to be consistent and transparent in decision making and to facilitate a proportional approach to compliance and enforcement. It is also intended to assist council staff to act promptly, effectively and consistently in response to allegations of unlawful activity.

STAKEHOLDER CONSULTATION

Public exhibition to be undertaken for a period of twenty eight (28) days.

OPTIONS

1. Council place to draft policy on public exhibition for twenty eight (28) days and adopt the draft policy, on the expiry of the exhibition period, subject to there being no objections that cannot be resolved by minor amendments. The existing Compliance and Enforcement Food Premises Policy should be rescinded on adoption of the new policy.
2. Council not consider the provision of a whole of Council Compliance and Enforcement Policy and not revoke the existing Compliance and Enforcement Food Premises Policy.

CONCLUSION

There is a need to ensure that the process and actions undertaken in regard to enforcement of unlawfully activities is consistent and undertaken in a transparent manner. The provision of a Compliance and Enforcement Policy will provide the necessary framework to ensure a consistent and transparent approach to compliance.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and Responsive Council.

CSP 4.2.2 Council's decision making is equitable and ethical.

ATTACHMENTS

- 1. Draft Compliance and Enforcement Policy**

9.4 INFRASTRUCTURE SERVICES

9.4.1 PART ROAD CLOSURE - SILOS ROAD, CONDOBOLIN.

TRIM Number: R24/325

Author: Administration Officer

RECOMMENDATION

That:

1. The Director Infrastructure Services Report No R24/325 be received and all feedback from the consultation be noted.
2. Council resolve to close that part of SR 340 Silos Road, Condobolin, as identified in the report.
3. The Mayor and General Manager be authorised to execute the necessary documents and affix the council seal.

PURPOSE

To report to Council on the public consultation process for the proposed closure of part of Silos Road, Condobolin and obtain a Council resolution to formally close the road.

SUPPORTING INFORMATION

Attachments contain all feedback received.

BACKGROUND

At the August 2024 Council meeting, Council resolved to undertake the necessary public consultation process for the partial closure of Silos Road, Condobolin. The Council report R24/226 provides more background on the need to complete this road closure.

ISSUES AND COMMENTS

The public notification commenced on 2 October 2024 and completed 30 October 2024. This public notification included advertisements in the local newspaper and letters sent to all necessary public authorities and adjacent land owners. The below table summarises all responses received. Complete copies of the responses are contained in Attachment 1.

Notified Stakeholder/Authority	Feedback received
Dept of Planning, Housing and Infrastructure – Crown lands	No objection
Essential Energy	No objection
APA transmission	No objection
NSW National Parks & Wildlife Service	No objection
Transport for NSW	No objection
GrainCorp	No objection

Sydney Metro	Nil response
State Transit Authority	Nil response
Rural Fire Service	Nil response
Fire & Rescue NSW	Nil response
Local Land Services	Nil response
Forestry Corporation of NSW	Nil response

FINANCIAL AND RESOURCE IMPLICATIONS

Following the resolution to Close the road, the survey plan will be lodged with the Land Registry, the road closure will be Gazetted, the land vested in Council, and then the land sold to GrainCorp. There will be administrative resources and legal conveyancing required to complete the formal road closure gazettal and transfer of land. These costs will be borne by the applicant – Grain Corp.

LEGAL IMPLICATIONS

Road Act 1993 – Part 4 - Sect 38D.

RISK IMPLICATIONS

Attempts should be made to avoid further delays to completing this process where possible. Commitments have been made to stakeholders to complete this land transfer as soon as practicable.

STAKEHOLDER CONSULTATION

Public authorities, adjacent land holder and Government Agencies have been updated throughout the process.

OPTIONS

NIL.

CONCLUSION

The report updates Council on feedback from the public consultation process to close part of Silos Road, Condobolin.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 2.3 Encourage business activity.

CSP 3.1 Improve transport networks that meet community and business needs.

ATTACHMENTS

1. Response from Department of Planning, Housing & Infrastructure - Crown Lands
2. Response from Essential Energy
3. Response from APA Group
4. Response from NSW National Parks and Wildlife Service
5. Response from Transport for NSW
6. Response from Graincorp

9.4.2 PARKES, FORBES AND LACHLAN REGIONAL DROUGHT RESILIENCE PLAN**TRIM Number:** R24/334**Author:** Manager Urban Works**RECOMMENDATION**

That:

1. Director of Infrastructure Services report R24/334 be received and noted.
2. Council endorse and adopt the Parkes, Forbes and Lachlan Regional Drought Resilience Plan.

PURPOSE

The purpose of the report is to seek Council's endorsement and adoption of the Parkes, Forbes and Lachlan Regional Drought Resilience Plan (RDRP).

SUPPORTING INFORMATION

Attachment 1 – Parkes, Forbes and Lachlan RDRP (particular focus on the Actions list pages 29-34).

BACKGROUND

Parkes Shire Council, in partnership with Forbes and Lachlan Shire Councils, received \$450,000 in grant funding through Round 2 of the Regional Drought Resilience Planning Program to (a) develop a Regional Drought Resilience Plan (RDRP) for our Shires and (b) implement actions identified in this plan.

The Regional Drought Resilience Planning Program is co-funded by the Australian Government's Future Drought Fund and the NSW Government. It supports identified regions in NSW to develop drought resilience plans that can be implemented by councils and their communities to manage future risks. The program requires councils to work at a regional scale and encourages them to think about drought resilience beyond water security, considering environmental and social resilience needs.

A Project Control Group (PCG) was formed with representatives from Parkes, Forbes and Lachlan Shire Councils to progress this project. The PCG engaged Meridian Urban to develop the RDRP. Meridian Urban undertook extensive community engagement across each shire in the development of this plan. After developing a first draft, the plan was peer reviewed by CSIRO who provided positive feedback.

The plan is now finalised and requires endorsement from each Shire's General Manager and adoption by Council. Once the plan is endorsed and adopted by each Council, the PCG can progress with implementation of identified actions/projects from the plan. Note specific projects have yet to be determined but must be based on actions identified in the plan and will be decided upon by the Parkes, Forbes, and Lachlan PCG (note, as per grant guidelines, no infrastructure projects will be considered in this first round of implementation).

ISSUES AND COMMENTS

This Regional Drought Resilience Plan (RDRP) is a collaboration between Parkes, Forbes and Lachlan Shire Councils, developed alongside the community with a focus to advance the region's resilience to the impacts of drought. The program is one of five focus areas under the Commonwealth Government's Future Drought Fund and is jointly funded by the NSW Government to plan pragmatically and proactively for drought resilience.

This RDRP builds upon local resilience initiatives, and community and economic development strategies to support an integrated approach to drought planning across the region. Alongside shifts in broader economic conditions, the region and its communities have endured the impacts from compounding natural hazards and other events over recent years. This plan works to ensure that drought preparedness remains a priority, even during wetter periods, to strengthen how we prepare for drought and position us to respond and recover.

FINANCIAL AND RESOURCE IMPLICATIONS

This project is funded through the Commonwealth Government's Future Drought Fund and is jointly funded by the NSW Government.

LEGAL IMPLICATIONS

There are no legislative or policy considerations for council associated with this report.

RISK IMPLICATIONS

There are no financial risks to Council at this moment due to the project being grant funded; however, the implementation of RDRP will over time require ongoing commitment from Council to help facilitate and action the plan. The main focus of the plan is to minimise the effects, as much as possible, for future droughts.

The grant funded project implementation must be complete by November 2025. This presents a potential project scheduling risk, given the Department needs to approve all projects prior to works commencing. A portion of the funding can be used to contract a part time Project Manager to manage the implementation of projects across our Shires, and with limited council resources this is an option which the PCG views favourably, especially in terms of managing, scheduling and budget risks.

STAKEHOLDER CONSULTATION

There was a number of stakeholder consultation elements in the formation of the plan including, surveys, workshops, drop in sessions.

Pages 12-16 of the RDRP provide further detail how the community was consulted and engaged in the development of this plan.

OPTIONS

1. Council endorse and adopt the Parkes, Forbes and Lachlan Regional Drought Resilience Plan.
2. Council don't endorse and adopt the Parkes, Forbes and Lachlan Drought Resilience Plan.

CONCLUSION

Considering the need to be more proactive and resilient when it comes to drought, the Parkes, Forbes and Lachlan Regional Drought Resilience Plan provides guidance and actions required to help minimise the effects of drought on our community. It is recommended the RDRP be endorsed and adopted by council.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 2.1 A diverse range of employment opportunities.

CSP 4.1 Involved and active community groups.

CSP 4.2 Strong effective and responsive Council.

CSP 7.2 Ensure water security for all towns and villages.

ATTACHMENTS

1. **Parkes, Forbes, Lachlan RDRP**

9.4.3 LACHLAN SHIRE TRAFFIC COMMITTEE MEETING NOVEMBER 2024**TRIM Number: R24/337****Author: Director Infrastructure Services****RECOMMENDATION**

That

1. Director Infrastructure Services Report No D24/337 be received and noted.
2. Council consider the recommendations from Traffic Committee and resolve to:
 - (a) Deadmans point – not implement speed humps, nor a shared zone, nor review the speed limit. It is recommended for Council to determine appropriate signage.
 - (b) Scott Street Sub-division - the sub-division signage plan be endorsed. Speed zones to be referred to TfNSW for confirmation.
 - (c) Traffic Guidance Schemes for Condo 750, Condo comes Alive, Lake Cargelligo Rotary Christmas Festival and Mayfield Hotel Australia Day events be endorsed.
 - (d) St Francis Xavier Kiss and drop zone – implement a shortened bus zone in Conapaira Street and in its place, implement a kiss and drop zone. Implement the changed traffic arrangements with the school through January 2025.

PURPOSE

Lachlan Traffic Committee is a statutory technical review committee. This committee meets to consider the technical merits of traffic matters and ensure that any requests or proposals meet current technical guidelines and takes into consideration the advice received from Transport for NSW (TfNSW), NSW Police and the community through the local members nominated representative.

SUPPORTING INFORMATION

Agenda and Minutes are attached

BACKGROUND

The Lachlan Shire Traffic Committee Meeting was held on 7 November 2024. The details of the matters considered by the Traffic Committee are outlined in the attached minutes

ISSUES AND COMMENTS

Outstanding and ongoing matters are noted within the Lachlan Traffic Committee Minutes. Items considered by the Committee include: -

1. Traffic Calming at Deadmans Point, McInnes Street Lake Cargelligo.

Traffic and speed data collected from site do not justify additional traffic calming measures. Therefore, recommended not to implement speed humps, shared zone or speed limits. Rather install alternative signage to encourage cautious driving.

2. Scott Street Sub-division.

Giveway, school zone signage, street signs and line marking plan has been designed in accordance with Australian Standards and TfNSW guidelines. Traffic facilities and line marking including school zone in attached plan are endorsed. Speed zones to be formally referred to Transport for NSW for implementation.

3. Traffic Guidance Schemes for Condobolin comes Alive Event, Condo 750 car and bike rally, Lake Cargelligo Rotary Christmas Festival, Mayfield Hotel Australia Day event in Tullibigeal

Traffic Guidance Schemes and event applications were all endorsed with conditions.

4. St Francis Xavier - Kiss and Drop zone – Conapaira Street Lake Cargelligo

Concept for a shortened bus zone, and installation of a Kiss and drop zone were endorsed and recommended to be presented to Council for consideration. The School is supportive of the concept and willing to assist Council in advertising the review in traffic arrangements in early 2025.

FINANCIAL AND RESOURCE IMPLICATIONS

1. Traffic Calming at Deadmans Point, McInnes Street Lake Cargelligo.

Recommendations can be funded through existing budget

2. Scott Street Sub-division.

Traffic facilities and line marking can be funded through existing Scott Street subdivision budget.

3. Traffic Guidance Schemes for Condobolin comes Alive Event, Condo 750 car and bike rally, Lake Cargelligo Rotary Christmas Festival, Mayfield Hotel Australia Day event in Tullibigeal

Implementation of the Traffic Guidance Schemes are funded through Event Donation requests.

4. St Francis Xavier - Kiss and Drop zone – Conapaira Street Lake Cargelligo

Footpaths can be funded from existing Capital footpath budget and signs through the signs budget.

LEGAL IMPLICATIONS

There is a legal requirement for Council to exercise their delegated function as limited and appointed by Transport for NSW in the “Delegation to Councils – Regulation of Traffic” documentation.

RISK IMPLICATIONS

Each item considered by the Traffic Committee considers the traffic related risks associated with the proposed recommendation.

STAKEHOLDER CONSULTATION

Feedback from Council staff has been provided to the traffic committee. Necessary follow-up with TfNSW on speed zones will occur.

Event Organisers will be notified through the normal event approval process.

St Francis Xavier School have been contacted, and discussions have commenced regarding the implementation of the changes early in 2025 before the start of the school year.

OPTIONS

1. Support the Traffic Committee recommendations.
2. Propose alternative Recommendations to those of the Traffic Committee.

CONCLUSION

Council will continue to provide support and resources to meet the outcomes and recommendations of the Lachlan Traffic Committee.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 2.5 Improve the appearance of each town.

CSP 3.1: Improved transport networks that meet community and business needs.

CSP 3.2: Improved pedestrian and cycle path.

ATTACHMENTS

1. **Traffic Committee Agenda**
2. **Traffic Committee Minutes**

9.4.4 SUBMISSION TO IPART ON PROPOSED INCREASES TO WATERNSW AND WAMC

TRIM Number: R24/346

Author: Director Infrastructure Services

RECOMMENDATION

That

1. The Director Infrastructure Services Report R24/346 be received and noted.

PURPOSE

To advise Councillors of the issues paper released by IPART reviewing prices for Water Administration Ministerial Corporation (WAMC) and Water NSW.

SUPPORTING INFORMATION

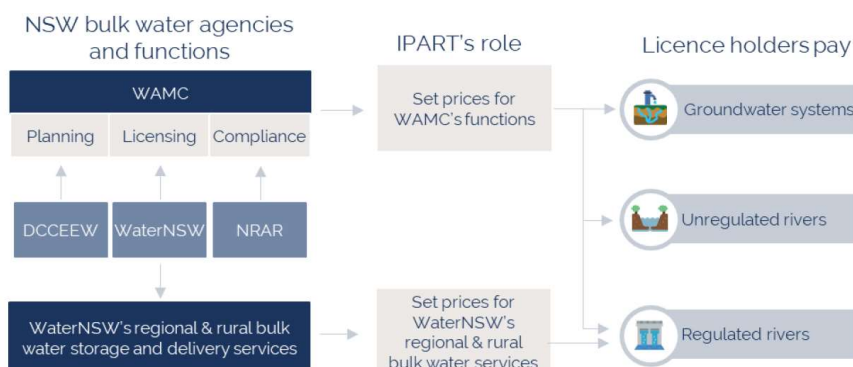
IPART Issues Paper outlining the proposal and the process for the pricing proposal can be found on the IPART website - https://www.ipart.nsw.gov.au/sites/default/files/cm9_documents/Issues-paper-IPART-is-reviewing-prices-for-WAMC-and-WaterNSW-1-November-2024.PDF

BACKGROUND

WAMC is comprised of 3 Agencies which combine to create the function and costs towards the bulk water supply and water management in NSW.

1. The Department of Climate Change, Energy, the Environment and Water (DCCEEW) sets the regulatory framework, plans, and rules that everyone else follows.
2. WaterNSW is the licensing team that puts these rules into action.
3. The Natural Resources Access Regulator (NRAR) is the rule-enforcer.

Separate to the WAMC, there is a second component to the IPART Issues paper and proposed price increase. This is the increase proposed by WaterNSW who provides the operation, maintenance and capital works for the storage and supply of bulk water in NSW. IPART sets the maximum prices that the WAMC and WaterNSW can charge for water services across NSW. This frame work is illustrated by the below diagram from the issues paper.



IPART is undertaking a consultation process from 1 November 2024 until 9 December 2024 where they are requesting stakeholder feedback on the WAMC and WaterNSW pricing proposal for the delivery of water services across NSW.

The IPART review states that it will *“closely review WAMC’s and WaterNSW’s pricing proposals to determine whether they promote value for money, are in the interests of customers, and deliver the outcomes customers need and want.”*

The timeline released by IPART indicates that they will produce a draft report by March 2025, followed by a final report in June 2025, with the decision on the pricing proposal applied from 1 July 2025.

ISSUES AND COMMENTS

The IPART issues paper, WAMC pricing proposal and the WaterNSW pricing proposal includes almost 1000 pages of information and reports. Council staff are attempting to digest this information and prepare a well-crafted and reasoned submission to the IPART Issues Paper. At the writing of this report to Council, the response is not yet complete.

It is staff’s intention to cover the following points as a minimum:-

- Background of the cultural and economic factors that impact Lachlan Shire Council and the services that we provide to the community.
- Current issues associated with the financial sustainability of our Water Business.
- According to Water utilities performance data LSC is the 5th highest Operating, Maintenance and Administration cost per property in NSW.
- The impact that these proposed increases will have on our town drinking water allocations and extractions, estimated to be 432%.
- The impact that these proposed increases will have on our parks, gardens, sports oval and other recreational space water allocations and extractions, estimated to be 327%.
- This is a total annual cost increase estimated to be over \$600,000.
- This increase cannot be absorbed by the Water fund, as it already operates at a loss each financial year. These costs will have to be passed onto the user, which will only further increase the cost of water bills, adding further strain to the budgets of the local community.
- The proposed increases in town drinking water allocations seem to be totally at odds with the NSW Productivity and Equity Commission Report on the Review of funding models for local water utilities. (July 2024). This report highlights the inherent struggles that 16 Western Local Water Utilities (of which LSC is one) have in cost recovery for their Water Services. Important factors that contribute to these issues are Lachlan’s highly dispersed service areas, number of treatment plants, and fewer connections, difficulty attracting or affording specialist skills and varying water security and water quality challenges. This report highlights that some councils in western NSW are unlikely to be able to operate water supply and sewerage businesses on a commercially viable basis without ongoing external support. Recommendations 8 – 10 and 17 - 21 of this report discuss the Introduction of a Community Service Obligation (CSO) payment mechanism as a new funding approach for the sector. CSO payments would focus on LWUs which are unable to achieve full cost recovery from user charges without creating undue affordability issues within their communities. This proposed increase from WAMC and WaterNSW will further erode the financial sustainability of some LWU.

- 1.
 - 2.
- It is unclear from the issues paper what benefit the increase from WAMC of up to 28% per year in costs will provide. The documents state that the increases are due to “*primarily operational costs and that the drivers of this are an increased level of water management activities including the replacement of statutory water plans, digital improvements, addressing precious under-recovery and increasing the NSW Government’s share of costs*” This statement is remarkably vague and fails to communicate any tangible benefit these increased costs will deliver.
 - WAMC has proposed a 125% increase in capital expenditure. What will this increase in costs deliver?
 - The Issues Paper addressing the WaterNSW proposal states up to a 37% increase in bills per year is proposed by WaterNSW for customers throughout rural NSW. The first outcome WaterNSW aim for with their service delivery plan is related to the affordability of secure and reliable water. It is hard to understand how this level of increase can be considered affordable.
 - WaterNSW has proposed a 43% increase in their operating expenditure, driven by a change in operating model, compliance with existing and new obligations, and inflation. WaterNSW should be encouraged to find additional savings and reduce their operating expenditure.
 - WaterNSW has proposed 21% increase in capital expenditure. Key projects include Fishways Program (\$100.8 million), Cold Water Pollution Program (\$46.8 million), Oberon to Duckmaloi Pipeline Renewals (\$29.2 million) and digital technology (\$54.4 million). From these projects listed, only the pipeline renewal can be understood to provide improved security and reliability of bulk water supply.
 - WaterNSW is proposing around \$500m in capital works across the rural valleys. What are the other \$270m projects?

FINANCIAL AND RESOURCE IMPLICATIONS

Council’s Delivery Program, Asset Management Plans and Long-Term Financial Plan has not accounted for such a cost increase. This increase will have to be added to the strategic planning documents.

Estimated cost increase of the WAMC and WaterNSW proposal is around \$446,000 for the water fund. This will place further strain on the existing financial viability of the Water Fund. It is likely that this will result in price increases to the water users throughout the Shire. This would add an approximate increase of \$187 per year per water connection.

The proposed increase would add around \$193,000 for the operating costs to the Parks, Gardens, Reserves, Caravan Parks, Cemeteries and Sport fields. There is no direct mechanism to recoup this additional expense. This may result in a reduced level of service in the urban green spaces (e.g. less irrigation, less gardens), or a reduction in other levels of service (e.g. road maintenance) to fund the budget shortfall.

This may force Council to relinquish the rights to some underutilised water licences.

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

The extent to which these proposed price increases are implemented, is the extent to which the financial sustainability of the water services in the Lachlan Shire will be jeopardised.

There is the potential that these cost increases will also jeopardise the financial viability of irrigated agricultural production. This will have a flow on negative impact on businesses and industry throughout the shire. This is difficult to quantify.

STAKEHOLDER CONSULTATION

The CNSWJO is also proposing to make a submission to the IPART Issues Paper.

Lachlan Valley Water Inc has not responded to requests for input to the Issues Paper.

OPTIONS

1. Make a submission to the IPART Issues paper using the points listed in this report.
2. Provide additional points to include in the submission to the IPART issues paper.
3. Do nothing.

CONCLUSION

Council has been provided with commentary around the Issues Paper released by IPART on the proposed price increases for WAMC and WaterNSW.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2 Strong, Effective and Responsive Council.

6.1 Increase recreational use of the lakes and rivers.

6.3 New and visually appealing streetscapes.

6.4 Improved Parks, Gardens and Sporting Ovals.

6.5 Provision of neat, accessible and respectful cemeteries.

7.1 Water, sewer and energy utilities meet best practice standards with up to date technology.

7.2 Water Security for All Towns and Villages.

ATTACHMENTS

Nil

10 DEPUTATIONS

11 NOTICES OF MOTION**11.1 NOTICE OF MOTION - RSL LIFE CARE CONDOBOLIN****TRIM Number: R24/349**

I, Councillor Peter Harris, give notice that at the next Ordinary Meeting of Council be held on 27 November 2024, I intend to move the following motion:-

MOTION

That:

1. Notice of Motion Report No. R24/349 be received and noted.
2. Council write to RSL LifeCare regarding current occupancy levels at their Condobolin Residential Care home (William Beech Gardens) and the long-term plans for its future.

The following provides an outline for the proposal and reasons for this request:

Supporting with daily activities to help residents maintain independence is a vital service and a crucial facility for our community, not only for our aging population but also in providing care for other residents with chronic health conditions.

I am fully aware that this just not just a local issue but for the age care sector as whole Australia wide.

12 NOTICES OF RESCISSION

Nil

13 DELEGATES REPORT**13.1 DELEGATES REPORT CNSWJO BOARD MEETING****TRIM Number: R24/345****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Delegate's Report No. R24/345 be received and noted.
2. Council determine if they would like a presentation from CNSWJO representatives including details of the value the JO brings to the Lachlan Shire local government area.

PURPOSE

To provide Council with a report on the Central NSW Joint Organisation Board and State Representation Meetings held on 13 and 14 November 2024. The meetings were held in Sydney and attended by the Mayor and General Manager.

SUPPORTING INFORMATION

The draft report and meeting minutes prepared by the Central NSW Joint Organisation are attached.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and responsive Council.

ATTACHMENTS

1. **Central NSW Joint Organisation Board and State Representation meetings Report.**

14 CORRESPONDENCE**14.1 CORRESPONDENCE****TRIM Number: R24/309****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Correspondence Report No. R24/309 be received and noted.

PURPOSE

To provide Council with details of correspondence received in October.

SUPPORTING INFORMATION

Subminimum Wage Campaign – Letter received from Shaun Bickley.

Ladies Fire Truck Crew Tullibigeal – Letter received.

Gareth Ward Member for Kiama - Automated External Defibrillators (Public Access) Bill 2024 – Letter received.

Tullibigeal Central School Donation Request Thank You letter – Letter received.

Country Mayors Association - Media Release-Country Councils endorse opposition to planning piracy.

Senator The Hon Jenny Mcallister Minister for Emergency Management – Media Release new bridges, road upgrades announced for flood-hit Central West communities.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and responsive Council.

ATTACHMENTS

1. **Subminimum Wage Campaign - Letter received.**
2. **Ladie Fire Truck Display - Letter of Thanks.**
3. **Automated External Defibrillators (Public Access) Bill 2024 (No 2)**
4. **XN Automated External Defibrillators (Public Access) Bill 2024 (No 2)**
5. **Member for Kiama - Automated External Defibrillators.**
6. **Tullibigeal Central School Donation Request Thank You letter.**
7. **CMA Media Release-Country Councils endorse opposition to planning piracy.**
8. **Senator The Hon Jenny Mcallister Minister for Emergency Management – Media Release new bridges, road upgrades. announced for flood-hit Central West communities.**

15 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

16 PETITIONS

Nil

17 CLOSED SESSION

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

17.1 Internal Audit Effectiveness Review and Action Plan with management comments.

This matter is considered to be confidential under Section 10A(2)a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

17.2 Request to Vary Special Conditions of Contract - 50 Lachlan Street Condobolin

This matter is considered to be confidential under Section 10A(2)a and c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors) and information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.3 2024 Record keeping Monitoring Exercise Results

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

17.4 Trades and Suppliers Panel - Completion of Condobolin Works Depot - Additional EOI's

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

17.5 Condobolin Depot - Asphalt

This matter is considered to be confidential under Section 10A(2)c and dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

17.6 Condobolin Borefields II Scheme - Contract 3: Condobolin WTP Modifications - Chlorination Dosing Upgrade

This matter is considered to be confidential under Section 10A(2)c and dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and information that would, if disclosed, confer a commercial advantage on a competitor of the council.