



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Wednesday, 15 May 2024
Time: 2:00 PM
Location: Condobolin Council Chambers

BUSINESS PAPER

Ordinary Council Meeting

15 May 2024



ACKNOWLEDGEMENT OF COUNTRY

Lachlan Shire Council acknowledges the Wiradjuri people as the Traditional custodians of this land.

We recognise their strength and resilience and pay respect to Elders past, present, and emerging and to all Aboriginal and Torres Strait Islander people who are part of the Lachlan Shire community.

Lachlan Shire –THE HEART OF NSW



Our Vision:

For the Lachlan Shire to be a resilient community providing economic and social growth, through evolving, agricultural, business and mineral activities

Mission:

To engage the community, providing and delivering progressive services whilst implementing a long term strategic plan leading to the social and economic benefit of the community

Order Of Business

1	Webcasting	5
2	Acknowledgement of Country and Elders	5
3	Apologies and Requests for Leave of Absence.....	5
4	Confirmation of Minutes	5
	Minutes of Ordinary Council Meeting 17 April 2024	6
5	Mayoral Minute	17
	5.1 Mayoral Minute - Meetings and Functions.....	17
	5.2 Mayoral Minute - General Manager's 2023/2024 Performance Review.....	18
6	Public Forum	19
7	Disclosure of Interest.....	19
8	Read and Note	20
	8.1 Building Projects Monthly Update for April/May	20
	8.2 Investments as at 30 April 2024.....	24
	8.3 Active Resolutions	26
	8.4 Development Data April 2024.....	27
	8.5 FY23/24 Urban Works Monthly Update for April	30
	8.6 Tourism and Promotions Update - April 2024	36
	8.7 FY23/24 Utilities Monthly Update for April	43
	8.8 FY23/24 Roadworks Monthly Update April	48
9	Decision Reports	62
	9.1 General Manager.....	63
	9.1.1 Lachlan Shire Council - Our Placement Project	63
	9.2 Corporate and Community Services	66
	9.2.1 Draft Integrated Planning & Reporting documents 2024.2025.....	66
	9.2.2 Public Interest Disclosure Policy	70
	9.2.3 Modern Slavery Policy v1.....	73
	9.2.4 Community Donation and Event Support Program - Funding Round Applications.....	76
	9.2.5 Review of the Community Donation and Event Support Policy	84
	9.2.6 Bush Bursary Program 2024	88
	9.2.7 Quarterly Budget Review 3 2024 FY	90
	9.3 Environment and Planning.....	93
	9.3.1 Goanna Manor - Consultation	93
	9.3.2 Tottenham Planning Proposal.....	96

9.4	Infrastructure Services	100
	Nil	
10	Deputations	100
11	Notices of Motion	100
	Nil	
12	Notices of Rescission	100
	Nil	
13	Delegates Report	100
	Nil	
14	Correspondence	101
	14.1 Correspondence	101
15	Questions of which Notice has been given	102
	Nil	
16	Petitions	103
	16.1 Petition - Goanna Manor.....	103
17	Closed Session	104
	17.1 19 McDonnell Street, Condobolin	104
	17.2 Offer to donate optometry equipment.....	104
	17.3 Expression of Interest to lease or purchase part Lot 14 DP 816194 and part Lot 2342 DP566794	104

1 WEBCASTING

Please note that today’s meeting, other than the confidential sessions, are being recorded and will be placed on Council’s website. All in attendance should refrain from making defamatory statements. Council takes all care when maintaining privacy, however members of the public gallery and those addressing Council should be aware that you may be recorded.

2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS

3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

254A Circumstances in which annual fees may be withheld-

- (1) *Despite this Division, a council may resolve that an annual fee will not be paid to a councillor or that a councillor will be paid a reduced annual fee determined by the council—*
 - (a) *for any period of not more than 3 months for which the councillor is absent, with or without leave, from an ordinary meeting or ordinary meetings of the council, or*
 - (b) *in any other circumstances prescribed by the regulations.*

- (2) *Despite this Division, if a councillor is absent, with or without leave of the council, from ordinary meetings of the council for any period of more than 3 months, the council must not pay any annual fee, or part of an annual fee, to that councillor that relates to the period of absence that is in excess of 3 months.”*

Councillor	18/10/2023	29/11/2023	13/12/2023	21/02/2024	20/03/2024	03/04/2024	17/04/2024	15/05/2024	19/06/2024	17/07/2024	21/08/2024
John Medcalf OAM	P	P	P	P	P	P	P				
Paul Phillips	P	P	P	P	P	P	P				
Megan Mortimer	P	P	P	P	P	P	P				
Melissa Blewitt	P	P	P	P	P	P	P				
Melissa Rees	A	P	P	P	NA	P	P				
Peter Harris	P	P	P	P	P	P	P				
Dennis Brady	LoA	P	P	P	P	P	LoA				
Judith Bartholomew	P	P	NA	P	P	P	LoA				
Robyn Turner	P	P	P	P	P	P	P				
P - Present											
A - Apology											
LoA - Leave of Absence											
NA - No Apology											

4 CONFIRMATION OF MINUTES

Ordinary Meeting - 17 April 2024

**MINUTES OF LACHLAN SHIRE
ORDINARY COUNCIL MEETING
HELD AT THE CONDOBOLIN COUNCIL CHAMBERS
ON WEDNESDAY, 17 APRIL 2024 AT 2:00 PM**

PRESENT: Mayor Paul Phillips, Deputy Mayor John Medcalf, Cr Megan Mortimer, Cr Peter Harris, Cr Melissa Blewitt, Cr Melissa Rees, Cr Robyn Turner.

IN ATTENDANCE: Greg Tory (General Manager), Karen Pegler (Director - Corporate and Community Services), Adrian Milne (Director - Infrastructure Services), Patrick Ruettjes (Director - Environment and Planning) Cherise Small (Executive Assistant).

Meeting opened at 2:06pm.

1 WEBCASTING

The statement regarding webcasting was read out by the **Mayor**.

2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS

The Acknowledgement of Country and Elders was made by **Cr Megan Mortimer**.

3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

RESOLUTION 2024/59

Moved: Cr Robyn Turner

Seconded: Cr Melissa Blewitt

That:

1. The request for Leave of Absence received from Cr Dennis Brady and Cr Judith Bartholomew be accepted.
2. Cr John Medcalf's request for Leave of Absence from the May Council Meeting be accepted.

CARRIED

4 CONFIRMATION OF MINUTES

RESOLUTION 2024/60

Moved: Cr Peter Harris
 Seconded: Cr Megan Mortimer

That:

The minutes of the Ordinary Meeting held on 20 March 2024 be confirmed.

CARRIED

RESOLUTION 2024/61

Moved: Deputy Mayor John Medcalf
 Seconded: Cr Peter Harris

That:

The minutes of the Extraordinary Meeting held on 3 April 2024 be confirmed.

CARRIED

5 MAYORAL MINUTE

5.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS

RESOLUTION 2024/62

Moved: Cr Robyn Turner
 Seconded: Cr Peter Harris

That:

1. The Mayoral Minute No. R24/95 be received and noted.
2. The Mayor reported that he did not attend the meeting on 15.04.2024.

CARRIED

6 PUBLIC FORUM

Nil.

7 DISCLOSURE OF INTEREST

Nil.

8 READ AND NOTE

RESOLUTION 2024/63

Moved: Cr Peter Harris

Seconded: Deputy Mayor John Medcalf

That:

The recommendations included in the business paper to receive and note, the following items be adopted:

- 8.1 Development Data March 2024;
- 8.2 Building Projects Monthly Update for March/April;
- 8.3 Active Resolutions;
- 8.4 Investments as at 31 March 2024;
- 8.5 Tourism and promotions report – March 2024;
- 8.6 FY23/24 Urban Works Monthly Update March;
- 8.7 FY23/24 Utilities Monthly Update March;
- 8.8 FY23/24 Roadworks Monthly Update March.

CARRIED

9 DECISION REPORTS

9.1 GENERAL MANAGER

Nil

9.2 CORPORATE AND COMMUNITY SERVICES

9.2.1 POLICY REVIEW - RELATED PARTIES DISCLOSURE

RESOLUTION 2024/64

Moved: Cr Peter Harris

Seconded: Cr Robyn Turner

That:

- 1. The Director Corporate & Community Services' Report No R24/68 be received and noted.
- 2. The Related Parties Disclosure Policy v3 be adopted as presented.

CARRIED

9.2.2 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM**RESOLUTION 2024/65**

Moved: Cr Peter Harris

Seconded: Cr Melissa Blewitt

That:

1. The Director of Corporate and Community Services Report R24/100 be received and noted

CARRIED

RESOLUTION 2024/66

Moved: Cr Melissa Blewitt

Seconded: Deputy Mayor John Medcalf

That:

2. Council provide a \$500 sponsorship for the Lake Cargelligo Tigers Australia Football & Netball Club Speed Shear event. This sponsorship is to be funded from the Annual Budget for General Donations - Elected Members and is conditional on the event proceeding.

CARRIED

RESOLUTION 2024/67

Moved: Cr Peter Harris

Seconded: Cr Megan Mortimer

That:

3. Council provide a financial donation of \$100 to the RSL Life Care William Beech Gardens for their Cancer Council Australia's Biggest Morning Tea. This donation is to be funded from the Annual Budget for General Donations - Elected Members and is conditional on the event proceeding.
4. Council provide a financial donation of \$100 directly to the Cancer Council. This donation is to be funded from the Annual Budget for General Donations Elected Members

CARRIED

9.3 ENVIRONMENT AND PLANNING

9.3.1 LACHLAN HOUSING STRATEGY

RESOLUTION 2024/68

Moved: Cr Peter Harris

Seconded: Deputy Mayor John Medcalf

That:

1. The Director of Environment, Tourism and Economic Development Report No. R24/72 be received and noted.
2. Council endorse the adoption of the Lachlan Housing Strategy (as presented) and
3. Authorise completion of the necessary arrangements to finalise and implement the strategy.

CARRIED

9.4 INFRASTRUCTURE SERVICES

9.4.1 ROAD MAINTENANCE COUNCIL CONTRACT

RESOLUTION 2024/69

Moved: Cr Peter Harris

Seconded: Deputy Mayor John Medcalf

That:

1. The Director of Infrastructure Services Report No. R24/93 be received and noted.
2. Council formally write to Transport for New South Wales to advise: -
 - (a) Given the current 2022 flood recovery priorities, Lachlan Shire Council is unable to sufficiently resource the new R2 Category Pre-qualification requirements of the Road Maintenance Council Contract.
 - (b) Lachlan Shire Council understands that this will terminate the current Roads Maintenance Council Contract and Council will work with TfNSW to terminate this at the end of this current financial year.
 - (c) Once the current 2022 flood recovery work is completed, Lachlan Shire Council would like the opportunity to revisit the R2 category Pre-qualification with TfNSW and reconsider the viability of obtaining this pre-qualification for the routine maintenance of 25km of Henry Parkes Way.

CARRIED

9.4.2 PART ROAD CLOSURE - LACHLAN VALLEY WAY, FAIRHOLME**RESOLUTION 2024/70**

Moved: Cr Peter Harris

Seconded: Cr Megan Mortimer

That:

1. The Director Infrastructure Services Report No. R24/102 be received and all feedback from the consultation be noted.
2. Council resolve to close that part of MR 377 Lachlan Valley Way, Fairholme, as identified in the report.
3. Council authorise the Mayor and General Manager to execute the necessary documents and affix the Council seal.

CARRIED

10 DEPUTATIONS

Nil.

11 NOTICES OF MOTION**11.1 NOTICE OF MOTION - GOANNA MANOR**

A alternate motion was moved by **Cr Medcalf** and seconded by **Cr Rees** that:

1. The Notice of Motion – Goanna Manor be deferred until the next meeting of Council scheduled to be held on 15 May 2024.

The alternate motion was put to a vote and the vote was **WON**.

The alternate motion became the motion and was **CARRIED**.

RESOLUTION 2024/71

Moved: Cr Peter Harris

Seconded: Deputy Mayor John Medcalf

That:

Council agree that the Notice of Motion – Goanna Manor be deferred until the next meeting of Council scheduled to be held on 15 May 2024.

CARRIED

12 NOTICES OF RESCISSION

Nil

13 DELEGATES REPORT

Nil

14 CORRESPONDENCE

14.1 CORRESPONDENCE

RESOLUTION 2024/72

Moved: Cr Melissa Rees

Seconded: Cr Robyn Turner

That:

1. The Correspondence Report No. R24/78 be received and noted.

CARRIED

15 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

16 PETITIONS

Nil

17 CLOSED SESSION**RESOLUTION 2024/73**

Moved: Cr Megan Mortimer

Seconded: Cr Peter Harris

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

17.1 Tender Assessment - Plant Hire

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

17.2 Supply and delivery of one new articulated Motor Grader.

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

17.3 Tender Assessment - Kiacatoo Road flood restoration work

This matter is considered to be confidential under Section 10A(2)dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

17.4 Supply and Delivery of one new Street Sweeper.

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED

RESOLUTION 2024/74

Moved: Deputy Mayor John Medcalf

Seconded: Cr Peter Harris

That Council moves out of Closed Council into Open Council

CARRIED

17.1 TENDER ASSESSMENT - PLANT HIRE**RESOLUTION 2024/75**

Moved: Deputy Mayor John Medcalf

Seconded: Cr Robyn Turner

That:

1. The Director Infrastructure Services Report R24/84 be received and noted.
2. Tendered rates for the plant and equipment term panel contract be accepted for all tenders received (including late tenders), subject to all insurance and registration information being provided.
3. The General Manager be authorised to execute the contract documentation

CARRIED

17.2 SUPPLY AND DELIVERY OF ONE NEW ARTICULATED MOTOR GRADER.**RESOLUTION 2024/76**

Moved: Deputy Mayor John Medcalf

Seconded: Cr Melissa Rees

That:

1. The Director Infrastructure Services Report R24/85 be received and noted
2. The offer from Westrac Pty Ltd for the supply of one new Caterpillar 150 articulated Motor Grader and their trade offer for plant no. 6014 (Caterpillar 140M) articulated Motor Grader be accepted.

CARRIED

17.3 TENDER ASSESSMENT - KIACATOO ROAD FLOOD RESTORATION WORK**RESOLUTION 2024/77**

Moved: Cr Melissa Blewitt

Seconded: Cr Peter Harris

That:

1. The Director Infrastructure Services Report No R24/87 be received and noted.
2. Council award a contract to Country Wide Asphalt Pty Ltd for T2024/03 – Flood Restoration Work – Kiacatoo Road (MR 7521).
3. The Mayor and General Manager be authorised to sign the contract documents and affix the Council seal if required.

CARRIED

17.4 SUPPLY AND DELIVERY OF ONE NEW STREET SWEEPER.**RESOLUTION 2024/78**

Moved: Cr Peter Harris

Seconded: Cr Megan Mortimer

That:

1. The Director Infrastructure Services Report R24/101 be received and noted
2. The offer from Rosmech for the supply of one new Rosmech Merlin/Hino FG1628 and their trade offer for fleet no. 7027 (Option 1) be accepted.

CARRIED

18. SALE OF LAND FOR UNPAID RATES**RESOLUTION 2024/79**

Moved: Cr Megan Mortimer

Seconded: Cr Peter Harris

That:

1. The General Manager be delegated authority to negotiate the sale of Lot 5 DP752102.
2. A further report be submitted to Council on the outcome of the negotiations.

CARRIED

The Meeting closed at 3:41.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 15 May 2024.

.....

CHAIRPERSON

5 MAYORAL MINUTE**5.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS****TRIM Number: R24/116****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Mayoral Minute No. R24/116 be received and noted.

To provide council with details of the meetings and functions attended by the Mayor and Deputy Mayor for the month of May 2024.

APRIL:

- 25.04.2025 ANZAC Day Commemorative Service – Lake Cargelligo.
25.04.2024 ANZAC Day Commemorative Service – Tottenham.
30.04.2024 Meeting with Reconstruction Authority CEO Mal Lanyon – Condobolin.
30.04.2024 Potential Councillor Nominee Session – Tottenham.

MAY:

- 01.05.2024 Pre-Meeting Briefing – Condobolin.
01.05.2024 Central West Police District Awards Ceremony – Parkes.
07.05.2024 Potential Councillor Nominee Session – Burcher.
09.05.2024 Rural and Regional Summit 2024 – Sydney.
10.05.2024 Country Mayors Association General Meeting – Sydney.
15.05.2024 Ordinary Meeting of Council – Condobolin.

ATTACHMENTS

Nil

5.2 MAYORAL MINUTE - GENERAL MANAGER'S 2023/2024 PERFORMANCE REVIEW**TRIM Number: R24/129****Author: General Manager****RECOMMENDATION**

That:

1. Mayoral Minute R24/129 be received and noted.

GENERAL MANAGER'S 2023/2024 PERFORMANCE REVIEW

The General Manager's 2023/24 Performance Review and the formulation of a new Performance Agreement has been scheduled for consideration by the Performance Review Committee at 9:00 am on Tuesday 9 July 2024.

The Performance Review Committee comprises myself, Deputy Mayor Councillor Medcalf and Councillor Harris. The Committee is assisted and advised by representatives from Local Government Services Group (formerly Mason Blackadder and Associates) being Mr Terrey Kiss and Mr Steven Pinnuck.

Councillors are invited to submit any items for consideration by the Performance Review Committee, to any member of the committee, prior to the meeting on 9 July.

A report summarising the outcome of the performance review meeting and details of the new Performance Agreement will be presented to the July Ordinary Council meeting.

ATTACHMENTS

Nil

6 PUBLIC FORUM

Three Rivers Department Of Rural Health.

7 DISCLOSURE OF INTEREST

8 READ AND NOTE

8.1 BUILDING PROJECTS MONTHLY UPDATE FOR APRIL/MAY

TRIM Number: R24/106

Author: Manager - Projects and Building

RECOMMENDATION

That:

1. The Director of Environment and Planning Report No. R24/106 be received and noted.

PURPOSE

The purpose of this report is to provide a summary of projects currently being undertaken by the Lachlan Shire Council Environment and Planning Department. The execution and completion of work varies on resource availability, weather conditions, work priorities and unforeseen circumstances. Work priority will be allocated based on safety and risk.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Council has adopted the 2023/24 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of the capital and grant funded projects regarding buildings.

ISSUES AND COMMENTS

Project	Budget	Funding Source	Expend. To Date	Forecast Expend.	Comments
Condobolin Works Depot	\$7,246,707.60	\$6,000,000 Loan and remaining \$1.25m from council reserves	\$3,394,237.47	\$7,246,707.60	Project/Site Manager contract documents are being prepared in accordance with Council's resolution.
Willow Bend Sports Centre Renewal	\$300,000 (reduced by \$125K as per council report)	LRCI P3	\$114K	\$176,600	A meeting has been held with the manager of the sports centre to discuss potential impacts of works as well as options.

					New fans have been installed. New A/C has been installed. Cubical & new floor covering have been provided. Internal painting has been completed, minor finishing works to be completed by May 2024.
Companion Animal Surrender Cages - Lake Cargelligo	\$50,000	LRCI P3	\$45.9k	\$50,000	Main structure has been completed. Facility is in use. Awaiting installation of CCTV.
Tottenham Caravan Park Enhancement	\$190,000	LRCI P3 \$190k & council funds \$35k	\$107.2k	\$190,000	Schedule of works being finalised. Quotes obtained, various PO's issued. Solar lighting installed. Works completed on new office, patio slab and renewal of several rooms. Internal roads upgraded, drive through sites provided. New smoke alarms installed in accommodation units. External painting to commence in cooler weather.
Sign Replacement – Lake Cargelligo Foreshore walk	\$50,000	SCCF R3	Nil	\$50,000	Frames painted. Panel content reviewed and panel design underway. The project is scheduled for completion by June 2024.
Fire Appliance Display - Tullibigeal	\$125,000	SCCF R5	\$1.3k	\$125,000	Initial meeting held with community members January 2023. Discussion regarding obtaining

					local history of the appliance. Additional \$40,000 allocated directly to the committee through for appliance restoration. Site identified, awaiting approval for use of Crown land site. Shed plans finalised. Licence agreement has been signed by both parties. RFQ issued for construction of building, which closed on 15 March 2024. Purchase order issued for construction of the shed. Concrete slab has been poured, works underway.
Electronic Community Signs – Lake Cargelligo & Tottenham	\$170,000	LRCI P4	Nil	\$170,000	Initial site inspections undertaken. Consultation to be scheduled with relevant groups in Lake Cargelligo & Tottenham.
Apex Park Amenities Renewal – Lake Cargelligo	\$120,000	LRCI P4	Nil	\$120,000	Initial site inspection completed and schedule of works identified. Onsite meeting held. PO issued for fixtures

Condobolin Works Depot Budget Update

Budget	\$7,816,707.60
Contract Value	\$7,246,707.60*
Other Works and Project Management Costs	\$570,000.00
Contingency (included in Contract Value)	\$400,000.00
Approved Variations	\$262,978.32

Remaining contingency	\$51,708.80
Current Expenditure	\$3,394,237.47

All figures include GST

* Figure includes Contingency

FINANCIAL AND RESOURCE IMPLICATIONS

Project management and financial controls are in place to manage financial expenditure and resource allocation.

LEGAL IMPLICATIONS

Nil. All project materials and services have been procured in accordance with the requirements of the NSW *Local Government Act 1993* and Council’s procurement policy. *Environmental Planning and Assessment Act 1979* provisions are being complied with regarding development approvals and planning controls.

RISK IMPLICATIONS

Project management and financial controls are in place to manage time and budget risks. The projects have been assessed against relevant legislative requirements to minimise council’s exposure to risk.

STAKEHOLDER CONSULTATION

Council’s news column, Talking Tottenham and Mayoral Newsletters update the community on the major improvement works being undertaken around the local government area.

Community consultation has been undertaken in relation to the projects, either through the Community Strategic Plan, through requests for projects to receive grant funding and/or through reports to Council advising of the projects which are being put forward for progression.

OPTIONS

Not applicable.

CONCLUSION

This report updates Council on the capital improvements/new work being undertaken by the Environment and Planning Department.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- CSP 1.7 Improved social outcomes for people with disability.
- CSP 4.2 Strong effective and Responsive Council.
- CSP 6.2 Upgrade community buildings.

ATTACHMENTS

Nil

8.2 INVESTMENTS AS AT 30 APRIL 2024**TRIM Number: R24/110****Author: Manager - Finance****RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No. R24/110 be received and noted.

PURPOSE

The *Local Government (General) Regulation 2021 section 212* specifies that Council's Responsible Accounting Officer must provide elected members with a monthly written report detailing the funds invested by Council. The report must include information up to the last day of the month immediately preceding the meeting.

The Responsible Accounting Officer must also provide a certificate stating whether the investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

SUPPORTING INFORMATION

Council's general bank account reconciled balance at 30 April 2024 is \$1,975,489. Investments held at 30 April 2024 totalling \$66,751,329 are set out in Attachment 1.

Responsible Accounting Officer Certificate

I certify that the investments have been reconciled with the Council's general ledger as at 30 April 2024, and that investments have been made in accordance with the *Local Government Act, Local Government (General) Regulation 2021* and Council's Investment Policy.

Karen Pegler

Responsible Accounting Officer

FINANCIAL UPDATE

As at the end of April 2024, Council's portfolio is compliant across its counterparty and credit quality limits.

Over the past 12 months, the portfolio, excluding on call cash, returned 4.21% p.a., outperforming the AusBond Bank Bill Index (bank bills) by 0.20% p.a.

The next Reserve Bank meeting and official cash rate announcement is due on the 7th May 2024, which is after the date of this report. Currently, the cash rate is 4.35%.

The RBA is perceived to adopt a slightly more neutral approach to monetary policy; however, the addition of "the Board is not ruling anything in or out" in its latest policy statement suggests the Board wants to keep the optionality in the event of future shocks. Additional rate rises are now totally not out of the equation if inflation continues to disappoint.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Investments are made in accordance with Council's Investment Policy and the Community Strategic Plan/Delivery Program Item 4.2.1, which aims to ensure that "Council is financially sustainable and provides services at a level expected by the community".

CONCLUSION

Investments will continue to be managed so Council can meet its cash commitments as and when they fall due.

ATTACHMENTS

- 1. Investment Report as at 30 April 2024**

8.3 ACTIVE RESOLUTIONS

TRIM Number: R24/113

Author: Executive Assistant

RECOMMENDATION

That:

1. The General Manager's Report No. R24/113 be received and noted.

PURPOSE

To provide Council with an update on Active Resolutions as at May 2024.

SUPPORTING INFORMATION

The Active Resolutions are attached.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and responsive Council.

ATTACHMENTS

1. Active Resolutions.

8.4 DEVELOPMENT DATA APRIL 2024

TRIM Number: R24/115

Author: Manager- Town Planning

RECOMMENDATION

That:

- The Director Environment and Planning Report No. R24/115 be received and noted.

PURPOSE

This report is to provide Council with information in relation to development activity occurring within the Shire during April 2024.

SUPPORTING INFORMATION

Council’s Development Data.

BACKGROUND

During the month of April 2024 there were four (4) applications lodged. Four (4) approvals were issued within this time.

Development Applications (DAs) and Complying Development Certificates Approved in April 2024.

Approval Number	Development Description	Location	Value	Delegated Authority/Council
DA 2023/27	Alterations and Additions to Building	24A Foster Street, Lake Cargelligo	\$50,000	Delegated Authority
DA 2023/55	Alterations and Additions to Pub	101 Bathurst Street, Condobolin	\$259,703	Delegated Authority
DA 2024/5	Log Processing Works	13-15 Wiradjuri Way & 7 Maitland Street, Condobolin	\$50,000	Delegated Authority
DA 2024/10	Attached Dual Occupancy	72 Walker Street, Lake Cargelligo	\$615,560	Delegated Authority

TOTAL No. OF APPROVED DEVELOPMENTS	4		\$975,263	
---	----------	--	------------------	--

Comparison to Previous Year: Applications Approved April 2023

Total **Number** of Applications **approved in April 2023:** 2

Total **Value** of Applications **approved for April 2023:** \$361,750

Development Applications and Complying Development Certificates Received in April 2024

Development Identifier	Development Description	Location	Value
DA 2024/8	Dwelling House	251 Hassans Lane, Condobolin	\$460,000
DA 2024/9	Secondary Dwelling	1934 Curlew Road, Euabalong	\$440,000
DA 2024/10	Attached Dual Occupancy	72 Walker Street, Lake Cargelligo	\$615,560
DA 2024/11	Replace Carport Forward of the Building Line	58 Melrose Street, Condobolin	\$2,869
TOTAL	4		\$1,518,429

Comparison to Previous Year: Applications Received April 2023

Total Number of Applications **received in April 2023:** 5

Total Value of Applications **received for April 2023:** \$792,320

ISSUES AND COMMENTS

A total of forty-eight (48) approvals have been issued this financial year at an average of 35 days, which is inside the legislative timeframe for approvals and below the average net days taken to determine a DA across all NSW Councils.

FINANCIAL AND RESOURCE IMPLICATIONS

Regular consultation and engagement with applicants of Development Applications and Complying Development Certificates occurs during the pre-lodgement, assessment and approval stages of each application in line with legislation and Council’s planning instruments. Council also often engages with the community and adjoining owners in respect of applications.

LEGAL IMPLICATIONS

All applications are assessed in accordance with relevant legislation including the *Environmental Planning and Assessment Act 1979*.

RISK IMPLICATIONS

Council has assessed all applications against relevant legislation to minimise Council's exposure to risk.

STAKEHOLDER CONSULTATION

Regular consultation and engagement with applicants of Development Applications and Complying Development Certificates occurs during the pre-lodgement, assessment and approval stages of each application in line with legislation and Council's planning instruments. Council also often engages with the community and adjoining owners in respect of applications.

OPTIONS

1. Receive and note the report.

CONCLUSION

Development Application and Complying Development Certificate approved data reveals a total development value of \$47,763,304 for applications approved in the 2023/2024 financial year.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Build Civic Leadership and Pride

Community Strategic Plan - 4.2 Strong Effective Responsive Council.

ATTACHMENTS

Nil

8.5 FY23/24 URBAN WORKS MONTHLY UPDATE FOR APRIL**TRIM Number: R24/121****Author: Manager Urban Works****RECOMMENDATION**

That:

1. The Director Infrastructure Services Report No. R24/121 be received and noted.

PURPOSE

The purpose of this report is to provide an update of the capital improvements in the Urban Works section. The items listed are for works undertaken in April, in progress for the month of May and forecast for the month of June 2024.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Council has adopted the 2023/2024 budget and associated Delivery and Operational Plans and Quarterly Budget Reviews. This report provides updates on the delivery of the Urban Works program, with some overlap with roads, utilities, tourism and buildings where required.

ISSUES AND COMMENTS

Project delivery has focused on grant funded projects with funding deadlines and capital works.

Overall the majority of the Urban Works projects are progressing with contractors and staff focusing on project priorities and delivery deadlines.

Works Completed in April

Scott Street Subdivision	Road construction, water, power and NBN works continued.
Footpaths	Memorial Park footpath works was complete.
Gum Bend Lake Foreshore works	Lake is closed to water sports. Continuing to wait for water levels to lower to enable works to be undertaken in May-June.
Condobolin Rodeo and Pony Club Facility	Meetings held with stakeholders to confirm scope of works. Contractors engaged. Works to commence when local contractor is available.
Lake Cargelligo Cricket Club toilet	No work was undertaken in April.
Lake Cargelligo Netball Court refurbishment	Levelling, retaining and the access parking was complete, fencing installed. Court surfacing contractor commenced with levelling and patching the courts.
Tottenham Skate Park and Multi-use facility	Meetings held with Recreation Ground Committee and the community to consider options.
Tullibigeal Netball Court Refurbishment	Court defects were patched ready for paint in May.
Pioneer Park Tullibigeal Playground	Expressions of Interest called on Vendor Panel
Albert Park Playground	Expressions of Interest called on Vendor Panel
Weja RFS Shed	Boundary fence and gravel driveway was complete and the facility is operational.

Works Underway in May

Scott Street Subdivision	Road construction, water, power and NBN to continuing.
Footpath Construction	Georges Lane crossing works to be complete.
Gum Bend Lake Foreshore works	Continuing to wait for water levels to lower to enable works to be undertaken in end of May-June. Contractor has been engaged.
Condobolin Rodeo and Pony Club Facility	Works to commence when local contractor is available.
Lake Cargelligo Cricket Club toilet	Awning to be constructed when contractors are available.
Lake Cargelligo Netball Court	Court surface to be installed and finished ready for the first home game of the season.
Tottenham Skate Park and Multi-use facility	Feedback from the Public consultation meeting to be used to develop a preferred option.
Tullibigeal Netball Court Refurbishment	Defects to be finalised and painted.
Pioneer Park Tullibigeal Playground	Preferred concepts for replacement equipment used in public consultation
Albert Park Playground	Preferred concepts for replacement equipment used in public consultation
Weja RFS Shed	Project complete.

Works Scheduled in June

Scott Street Subdivision	The installation of the water mains and road construction to be complete.
Footpath Construction	Project to be complete.
Gum Bend Lake Foreshore works	Earthwork contractors to reconstruct the bank and begin installing the eco rock system.
Condobolin Rodeo and Pony Club Facility	Earthworks underway. Gravel and sand installation nearing completion.
Lake Cargelligo Cricket Club toilet	Complete
Lake Cargelligo Netball Court	Complete
Tottenham Skate Park and Multi-use facility	Preferred concept used to develop tender documents.
Pioneer Park Tullibigeal Playground	Order placed for preferred design
Albert Park Playground	Order placed for preferred design
Tullibigeal Netball court resurfacing	Complete.

FINANCIAL AND RESOURCE IMPLICATIONS

Project	Budget	Funding Source	Expenditure to Date	Forecast Expenditure	Comments
Scott Street	\$4,233k	LRCI, land, stormwater, water, sewer reserves	\$3,060k	\$4,233k	Budget and time variations are being actively managed.
7 footpath locations	\$1,361k	FLR, LRCI3, SCCF4, General Rev	\$1,186k	\$1,361k	Budget is on track
Gum Bend Lake Foreshore	\$550k	RTAF, 7.12	\$423k	\$600	Foreshore work variation to be completed
Lake Cargelligo Cricket Club Toilet	\$65k	SCCF4	\$52k	\$65k	Budget is on track
Lake Cargelligo Netball Courts	\$303k	SCCF5	\$106k	\$303k	Budget is on track
Tullibigeal Netball Courts	\$135k	SCCF4	\$65k	\$70k	Budget underspent Correcting defects
Weja RFS Shed	\$150k	RFS	\$152k	\$152k	Budget discussions to occur with RFS

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

Priority will be given to grant funded works. Meetings held with Finance staff to confirm project completions and project funding roll over for incomplete works.

Inflation continues to present concerns with budgets together with the supply of goods and materials.

STAKEHOLDER CONSULTATION

Staff are engaging with specific stakeholders on each project, in accordance with Council’s community consultation policy. Meetings have been held with the Tullibigeal Netball Committee and Lake Cargelligo Junior & Senior Cricket Association and Lake Cargelligo Netball.

OPTIONS

1. Council continue to implement urban works capital improvements as programmed, as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the capital improvements program and budget.

CONCLUSION

This report updates Council on the capital improvements undertaken by the Urban Works team in April, underway in May and forecast for June.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 3.3 Upgrade Street Lighting.
- 4.2 Strong, Effective and Responsive Council.
- 4.4 Strategic Management of Villages and Crown Reserves.
- 6.1 Increase recreational use of the lakes and rivers.
- 6.3 New and visually appealing streetscapes.
- 6.4 Improved Parks, Gardens and Sporting Ovals.
- 6.5 Provision of neat, accessible and respectful cemeteries.

ATTACHMENTS

Nil

8.6 TOURISM AND PROMOTIONS UPDATE - APRIL 2024

TRIM Number: R24/120

Author: Tourism Manager

RECOMMENDATION

That:

1. The General Manager’s Report No. R24/120 be received and noted.

PURPOSE

The purpose of this report is to provide Council with a progress update on tourism-related projects and initiatives.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Council has adopted the 2023/2024 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of tourism projects and activities.

ISSUES AND COMMENTS

Statistics:

TOTAL VISITOR NUMBERS: 3,722						
	November 2023	December 2023	January 2024	February 2024	March 2024	April 2024
	750	471	608	380	664	849
Top 5 places of origin:	New South Wales, Queensland, Victoria, South Australia and Western Australia.					

*** Please note: the above statistics only relate to people visiting the visitor information centre and do not include café patronage.*

SOCIAL MEDIA – FACEBOOK INSIGHTS						
	November 2023	December 2023	January 2024	February 2024	March 2024	April 2024
Content Reach	4,704	1,885	3,019	3,726	3,334	6,300
Content interaction	268	42	88	228	111	115
New page followers	60	8	22	35	13	47


SOCIAL MEDIA – INSTAGRAM INSIGHTS						
	November 2023	December 2023	January 2024	February 2024	March 2024	April 2024
Content Reach	62	72	85	180	182	252
Content interaction	49	35	60	242	76	65
New page followers	21	20	9	30	13	31



WEBSITE – visitlachlanshire.com.au	
Total page views	April
	651
Top 5- page visits:	Visitor Information Centre, Wiradjuri Culture, See & Do, Sculpture Down the Lachlan and Lakes & River.

MERCHANDISE SALES – TO DATE \$10,289.10						
	November 2023	December 2023	January 2024	February 2024	March 2024	April 2024
Sales	\$104.55	\$867.27	\$1,858.64	\$1,173.18	\$3,121.82	\$3,163.64

Project and Initiative Update:

PROJECT/INITIATIVE	COMMENTS	PROGRESS %
Shire-wide		
<i>Lachlan Shire official visitor guide</i>	- Draft content in progress, in conjunction with Lake Cargelligo and Tottenham Visitor Information Centres.	65%
	- Stylized maps in progress and advertising sales commenced.	60%
	- Print quotations obtained.	100%
	- Interim flyer distributed to visitor information centres.	100%
<i>Tourism Ambassadors/ Volunteer</i>	- Lake Cargelligo - Tourism Manager attended monthly meeting.	Ongoing
	- Tottenham Tourism Manager attended monthly meeting.	Ongoing
	- Condobolin The Ambassador Handbook is now complete, and registration package distribution in progress.	70%
<i>Shire Marketing</i>	- Lachlan Shire advert/editorial in Discover Central NSW Magazine (February - April edition).	100%

	<p>- Lachlan Shire advert/editorial in Discover Central NSW Magazine (May- June).</p> 	<p>100%</p>
	<p>- Lachlan Shire advert/editorial in Caravanning Australia Autumn edition.</p> 	<p>100%</p>
	<p>- Lachlan Shire advert/editorial in Caravanning Australia Winter edition.</p>	<p>100%</p>
<p>Destination Management Plan review</p>	<p>- Shire promotion through the Central NSW Free Touring map. This is a Joint Organisation of Councils initiative.</p>	<p>100%</p>
<p>Business Directory</p>	<p>- Planning commenced for review of the Lachlan Shire Destination Management Plan.</p>	<p>5%</p>
	<p>- A shire-wide business directory being compiled for hosting on the Council's tourism website www.lachlanshire.com.au</p>	<p>60%</p>

ATDW listings - Australian Tourism Data Warehouse	- Staff are currently working with operators to update listings on ATDW.	50%
Tourism website	- Continuing website content development.	Ongoing
Condobolin		
Utes in the Paddock trailhead sign	- Design completed. 	100%
	- Production and installation.	Yet to commence
Utes in the Paddock banners (Diggers Avenue and Visitor Information Centre VIC)	- Banner quotes received. Project funded by Evolution Mining.	100%
	- Banner design in progress.	70%
	- Quotes for new banner posts/flag poles for tourism precinct frontage in progress. Project funded by Evolution Mining.	50%
Australian Adventure Passport Program	- Lachlan Shire Visitor Information is now participating in the Australian Adventure Passport program. 	100%
Utes in the Paddock plaques	- Content for remaining plaques (2) underway.	70%
Fallen Jockey's Memorial plaque	- Plaque content being developed.	70%
Lachlan VIC traffic movement	- Review of precinct traffic movement and signage completed.	100%
	- Additional signage ordered	50%
VIC directional signage - i	- Directional signage ordered.	80%

Artist Showcase – plinth exhibition	<ul style="list-style-type: none"> - Arts Out West local artist plinth exhibition secured for Lachlan Shire, Tottenham and Lake Cargelligo Visitor Information Centres - December 2024 and January 2025. 	100%
Utes in the Paddock touchscreen at VIC	<ul style="list-style-type: none"> - Touchscreen content plan in progress. 	40%
Lachlan VIC amenities wall graphic	<ul style="list-style-type: none"> - Vinyl wall graphic design completed (town names). 	100%
	<ul style="list-style-type: none"> - Install scheduled for late May 2024. 	Yet to commence
Merchandise	<ul style="list-style-type: none"> - Utes in the Paddock merchandise range expanded. <div data-bbox="628 725 1219 1173" data-label="Image"> </div> <p>1.</p>	Ongoing
Lake Cargelligo		
Foreshore walkway signage	<ul style="list-style-type: none"> - Frames painted. Panel content review and panel design underway. The project is on schedule for completion by June 2024. 	65%
Visitor Information Centre update	<ul style="list-style-type: none"> - Further consultation with VIC volunteers on scope of work for the upgrade. Blind quote in progress. 	70%
	<ul style="list-style-type: none"> - Colour palette being prepared for presentation to the group in May. 	50%
	<ul style="list-style-type: none"> - Quotes for exterior VIC signage obtained. 	100%
VIC lead-in directional signage	<ul style="list-style-type: none"> - Signage audit undertaken. 	100%
	<ul style="list-style-type: none"> - Replacement signs in progress. 	50%
Museum brochure	<ul style="list-style-type: none"> - Waiting on funding confirmation from Museums and Galleries. Tourism Manager scheduled meeting with museum volunteer for 21 May 2024. 	20%

Tottenham		
Visitor Information Centre update	- Consultation with VIC volunteers to ascertain the scope of work for the upgrade.	100%
	- Designs, floor plans, and colour palettes being prepared for presentation to the group in May.	40%
Tottenham merchandise	- Designs being prepared for presentation to volunteers i.e. water tower, cairn progressing.	35%
VIC volunteer shirts	- Discussion held. Awaiting design as above.	5%
Water Tower Mural signage	- Awaiting sign design and quote.	65%

FINANCIAL AND RESOURCE IMPLICATIONS

Project management and financial controls are in place to manage financial expenditure and resource allocation.

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

Project management and financial controls have been established to manage budget and reputational risks.

STAKEHOLDER CONSULTATION

Council consults with the Lake Cargelligo and Tottenham visitor information centre volunteers, government agencies, and other key stakeholders regularly.

OPTIONS

Not applicable.

CONCLUSION

This report provides an update to Council on tourism-related initiatives and projects being undertaken by the tourism team.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 2.1 A vibrant tourism industry.
- 2.3 Encourage business activity.
- 2.5 Improve the appearance of each town.

ATTACHMENTS

Nil

8.7 FY23/24 UTILITIES MONTHLY UPDATE FOR APRIL

TRIM Number: R24/128

Author: Director Infrastructure Services

RECOMMENDATION

That:

1. The Director Infrastructure Services Report No. R24/128 be received and noted.

PURPOSE

To provide a summary of the existing and future works and projects associated with the provision of water and sewerage services across Lachlan Shire. Items listed are works undertaken for April, in progress for the month of May and forecast for the month of June 2024.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Lachlan Shire Council is responsible for a suite of capital and operational works associated with the provision of water and sewerage services. This report provides status updates on projects and programmes of significance and interest to Council and stakeholders.

ISSUES AND COMMENTS

Condobolin

Project	Progress
SSWP401 Condobolin Water Treatment Works – Concept Design Stage	<ul style="list-style-type: none"> • Initial site visit and site investigations took place.
SSWP402 Condobolin Sewage Treatment Works – Concept Design Stage	<ul style="list-style-type: none"> • Second draft of the concept design is currently being reviewed by Council staff. This includes multiple options for effluent reuse.
RNSW 755 Condobolin Bore Fields II	<ul style="list-style-type: none"> • Notice for the part road closure published in 26 April Gazette. • Conveyancing underway, with a view to finalise land swap this financial year.
DWS072 Condobolin Drought Water Security Project	<ul style="list-style-type: none"> • Contract 3: WTP Modifications – the submission is still being evaluated.

	<ul style="list-style-type: none"> Contract 5: Transfer Pump Station – a design meeting held to confirm details of the proposed design for the aeration system.
Lachlan St Sewer Pump Station – Concept and Detailed Design Upgrade	<ul style="list-style-type: none"> Conduit arrangements finalised, and works are progressing Pumps arrived. Temporary switchboard still under construction.
Officers Parade Sewer Pump Station – Concept and Detailed Design Upgrade	<ul style="list-style-type: none"> Further amendments to the design are currently being made to make the emergency storage well less visible on the ground.

Lake Cargelligo

Project	Progress
Lake Cargelligo STP – Screen Extractor	<ul style="list-style-type: none"> Due to other priorities in the works program, this work is postponed for a month. It is now scheduled to be installed by the end of May 2024.
Lake Cargelligo STP – Sewer Lagoons	<ul style="list-style-type: none"> Treated effluent continues to be diverted to the old abandoned effluent pond. The evaporation ponds continue to drop. Odour has been noted from a number of community members. Total rainfall from 1 April 2024 to date is 32mm. Fortnightly updates are continuing to be provided to the stakeholders and the relevant landholders. Weekly sampling is continuing to be taken from the lagoons and the surrounding areas.
Lake Cargelligo WTP – Chemical Storage Upgrade	<ul style="list-style-type: none"> Finalisation of the RFQ documents has been delayed due to other priority projects.
Lake Cargelligo WTP – GAC Filter Upgrade	<ul style="list-style-type: none"> GAC Filter tests have been performed and we are awaiting the results.

Tottenham

Project	Progress
RNSW 841 Tottenham Water Supply – New Albert Reservoir	<ul style="list-style-type: none"> Comments from NSW Public Works designer during the 50% design meeting continue to be addressed. The project is now five (5) months behind the initial program information submitted with the tender.
RNSW 841 Tottenham Water Supply – Leg O Mutton Dam Upgrade	<ul style="list-style-type: none"> Majority of the works have been completed. The inlet pipe from the B-section pipeline has been modified and shortened to accommodate the design variation in the spillway.

Shire Wide

Project	Progress
RNSW 842 Sewage Effluent Reuse Management System (Lake Cargelligo, Condobolin & Tottenham)	<ul style="list-style-type: none"> Expressions of Interest need to be invited for the agricultural use of the treated effluent.
Integrated Water Cycle Management (IWCM) Strategy	<ul style="list-style-type: none"> Continuing the development of IWCM Options Assessment and Scenario Analysis.
Sewer Rehabilitation and Investigation	<ul style="list-style-type: none"> A works program is currently being developed for projects across the three major towns. The works program will consist of various works as outlined in the schedule of rates contract.

FINANCIAL AND RESOURCE IMPLICATIONS

Project	Budget	Funding Source	Spend to Date	Forecast Spend	Comments
SSWP401 Condobolin Water Treatment Works – Concept Design Stage	\$900K	SSWP	\$0	\$750K	Budget is on track
SSWP402 Condobolin Sewage Treatment Works – Concept Design Stage	\$675K	SSWP	\$248K	\$413K	Budget is on track
RNSW 755 Condobolin Bore Fields II	\$3.9M	Restart NSW	\$2.48M	\$3.9M	Power supply, bore works and chlorine system upgrade at Condobolin WTP remain. Budget is on track, but final tenders still have to be called.
DWS072 Contract 5: Transfer Pump Station	\$2.57M	SSWP	\$2.49M	\$2.57M	Approved variation, revised funding deed signed. Revised budget is on track
Lachlan St Sewer Pump Station – Construction	\$1.2M	Sewer Fund	\$222K	\$1.2M	Budget is on track

Project	Budget	Funding Source	Spend to Date	Forecast Spend	Comments
Officers Parade Sewer Pump Station Upgrade – Concept and Detail Design	\$145K	Sewer Fund	\$114K	\$135K	Budget is on track
Lake Cargelligo STP – Screen Extractor	\$66K	Sewer Fund	\$48K	\$66K	Budget is on track
Lake Cargelligo STP – Sewer Lagoons investigations	\$150K	Sewer Fund	\$26K	\$150K	Budget is on track
Lake Cargelligo WTP – Chemical Storage Upgrade	\$210K	Water Fund	\$110K	\$210K	Budget revisions have been made through QBR2
Lake Cargelligo WTP – GAC Filter Upgrade	\$57K	Water Fund	\$12K	\$57K	Budget is on track
RNSW 841 Tottenham Water Supply	\$4.6M	Restart NSW	\$1.5M	\$4.6M	New Albert Res and Leg O Mutton Dam upgrade projects are on track
RNSW 842 Sewage Effluent Reuse Management System	\$2.56M	Restart NSW	\$486K	\$2.56M	Project scope under review
Integrated Water Cycle Management (IWCM) Strategy	\$491K	Safe & Secure	\$103K	\$491K	Budget is on track
Sewer Rehabilitation and Investigation	\$1.3M	Sewer Fund	\$0	\$1.3M	Budget is on track

LEGAL IMPLICATIONS

In the Condobolin, Lake Cargelligo, Tottenham and Albert water supply schemes, sufficient high-quality drinking water, which meets the standards prescribed in the Australian Drinking Water Guidelines (ADWG), is being supplied to the community. The day to day operation of Council’s water supply system is governed by DCCEEW and the backwash discharge from the water treatment plant is administered by the EPA.

Non-potable water continues to be supplied to Tullibigeal, Fifield and Burcher.

Lachlan Shire Council is providing sewerage services to communities across the shire. The day to day operation of the sewerage services is governed by DCCEEW and the effluent discharge from the sewerage treatment plant is administered by the EPA. There are significant risks should Council fail to achieve satisfactory outcomes in the following areas:

- Water quality
- Water quantity
- Effluent discharge quality

- Workplace Health & Safety
- Environmental Impacts
- Environmental Impacts

Council has systems in place to mitigate all risks in the form of trained personnel, documented work systems and routine audits and reports to various NSW Government Departments. Water and effluent quality are checked regularly to identify any deviation from the current guidelines and standards.

RISK IMPLICATIONS

Risk associated with the engagement of NSW Public Works to assist with project delivery is mitigated by the formation of a project steering committee with INSW, DCCEEW, NSW Public Works and Council staff representation.

Council senior staff regularly attend NSW Government agency meetings to keep updated on issues affecting water supply to the Lower Lachlan River System. This includes the River Operations Stakeholder Consultation Committee (Roscco), Lachlan Airspace Reference Panel, NSW Govt Critical Water Advisory Panel (CWAP) and Central West Joint Organisation Water Utilities Alliance (CWUA).

STAKEHOLDER CONSULTATION

DCCEEW, Infrastructure NSW, NSW Public Works Advisory, the EPA, NSW Public Health Unit representatives and relevant Council staff have been consulted in relation to capital works & operational projects and compliance issues. Residents impacted by planned temporary disruption of services are provided reasonable notice where possible using a combination of letter box drops, public notices and media releases. Stakeholders for the Lake Cargelligo STP issues are being updated by fortnightly status updates and meetings are required.

OPTIONS

1. Council continue to implement the water and sewer capital, operational and maintenance programs as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the water and sewer capital, operational and maintenance program.

CONCLUSION

This report is provided to update Council on activities in the Utilities section in April, underway for May and planned for June 2024.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- CSP 7.1 Water, sewer and energy utilities meet best practice standards with up to date technology.
- CSP 7.2 Water Security for All Towns and Villages.

ATTACHMENTS

Nil

8.8 FY23/24 ROADWORKS MONTHLY UPDATE APRIL

TRIM Number: R24/118

Author: Manager - Roads

RECOMMENDATION

That:

- The Director Infrastructure Services report No R24/118 be received and noted.

PURPOSE

The purpose of this report is to provide a summary of road works undertaken by the Infrastructure Services Department completed in April, works in progress in the month of May and works scheduled for the month of July. The execution and completion of works varies depending on resource availability, weather conditions, work priorities and unforeseen circumstances.

SUPPORTING INFORMATION

Nil

BACKGROUND

A detailed draft works program for the Regional and Local Roads Repair Program Funding (RLRRP) has been submitted to TfNSW for approval. The program commenced on 1 January 2023 and all work must be completed by 31 October 2027. The draft program has been prepared with a target date of 30 June 2027 for all work to be completed. This will allow a four month period to complete any work not finished by the target date. The draft program is shown below:

Work completed in first 18 months			
January 2023 to 30 June 2024			
Road	Work undertaken	Cost	Comments
Shire Roads	Heavy maintenance grading and patch gravelling of approx. 2,500 km of local roads	\$3,400,000	
Regional Roads	Heavy maintenance grading and patch gravelling of approx. 60 km of regional roads	\$150,000	
Molong St, Condobolin	Replacement of Kerb and gutter and heavy patching of Molong St, Condobolin	\$70,000	
MR 57S The Gipps Way/MR 7513 Lake Cargelligo Road intersection	Replacement of pavement with asphalt	\$220,000	
MR 57NN The Bogan Way, MR 347 Dandaloo Road, MR 461 Henry Parkes Way, MR 501 Lachlan Valley Way (aka Hillston Road), MR 7521 Kiacatoo Road	Maintenance of flood damaged unsealed areas prior to approval from TfNSW of permanent restoration work	\$430,000	
SR 3 Tabratong Crossing Road, SR 60 Springvale Road, SR 64 Platina Road, SR 1029 Tullibigeal Road, SR 1033 Boreamble Road, SR 1187 Palesthan Road	Maintenance of flood damaged unsealed areas prior to approval from TfNSW of permanent restoration work	\$330,000	
Total		\$4,600,000	
Administration		\$92,000	Up to 2% of cost can be claimed for administration

Proposed program for next three years			
FY 2024/2025			
Road	Work proposed	Estimate	Comments
MR 347 Dandaloo Road	Reconstruction of areas of pavement not approved as flood damage permanent reconstruction works	\$900,000	
MR 57NN The Bogans Way/MR 347 Dandaloo Road intersection	Replacement of pavement with asphalt	\$200,000	
MR 231 Wyalong Road	5 km of seal widen and reseal	\$580,000	Originally programmed in FY23/24 as a TfNSW REPAIR project
MR 7513 Lake Cargelligo Road	8 km of seal widen and reseal	\$920,000	Originally programmed in FY24/25 as a TfNSW REPAIR project
SR 5 Lansdale Road	2 km of seal widen and reseal	\$287,000	Final cost is likely to increase as pavement has failed in many places and full reconstruction will be required
SR 11 Moira Vale Road	3.2 km of seal widen and reseal	\$438,000	
SR 231 Curlew Road	10 km of reseal	\$435,000	13 km of single coat seal was constructed in FY19/20, some reconstruction will be eligible as flood damage permanent reconstruction works, remainder requires a second coat seal
McDonnell Street, Condobolin	Reconstruction of pavement from Bathurst St to Lachlan St	\$140,000	
SR 34 Wilmatha Road	2 km of gravel re-sheeting	\$77,000	
SR 60 Springvale Road	3 km of gravel re-sheeting	\$115,000	
SR 95 Ilgindrie Road	2 km of gravel re-sheeting	\$77,000	
SR 97 Driftway Road	4 km of gravel re-sheeting	\$154,000	
SR 118 Bolo Road	2 km of gravel re-sheeting	\$77,000	
Total		\$4,400,000	
Administration		\$88,000	
FY 2025/2026			
Road	Work proposed	Estimate	Comments
MR 7513 Lake Cargelligo Road	6 km of seal widen and reseal	\$710,000	
MR 461 Henry Parkes Way (aka Melrose Road)	8 km of seal widen and reseal	\$980,000	
MR 461 Melrose St - Bathurst St to Molong St	Reconstruction	\$480,000	
SR 60 Springvale Road	2 km of seal widen and reseal	\$290,000	
SR 185 Yelkin Road	3 km of seal widen and reseal	\$435,000	
SR 1029 Tullibigeal Road	5 km of reseal	\$225,000	13 km of single coat seal was constructed in FY19/20 which requires a second coat. This will be staged over 2 years.
SR 25 Kerriwah Road	5 km of gravel re-sheeting	\$200,000	
SR 44 Melrose Plains Road	4 km of gravel re-sheeting	\$160,000	
SR 50 Vermont Hill Road	2 km of gravel re-sheeting	\$80,000	
SR 54 Tinda Tank Road	2 km of gravel re-sheeting	\$80,000	
SR 121 Camp Road	2 km of gravel re-sheeting	\$80,000	
SR 198 Fairs Road	4 km of gravel re-sheeting	\$160,000	
Total		\$3,880,000	
Administration		\$77,600	

FY 2026/2027			
Road	Work proposed	Estimate	Comments
MR 7513 Lake Cargelligo Road	6 km of seal widen and reseal	\$720,000	
MR 461 Henry Parkes Way (aka Melrose Road)	8 km of seal widen and reseal	\$990,000	
MR 461 Bathurst St - William St to Melrose St	Reconstruction	\$390,000	Pavement is failing now but work is delayed while funding is sought for Condobolin main street upgrade
SR 10 Meadowview Road	3 km of seal widen and reseal	\$453,200	
SR 60 Springvale Road	2 km of seal widen and reseal	\$303,000	
SR 1029 Tullibigeal Road	5 km of reseal	\$232,500	13 km of single coat seal was constructed in FY19/20 which requires a second coat. This will be staged over 2 years.
SR 49 Myamley road	2 km of gravel re-sheeting	\$84,000	
SR 62 Carlisle Road	2 km of gravel re-sheeting	\$84,000	
SR 101 Corinella Road	4 km of gravel re-sheeting	\$176,000	In conjunction with Evolution Mining MOU contribution
SR 134 Toliman Road	7 km of gravel re-sheeting	\$296,000	
SR 303 Gleninga Road	3 km of gravel re-sheeting	\$100,000	
Total		\$3,828,700	
Administration		\$76,554	
Total all years		\$16,708,700	
Administration total		\$334,154	
Total		\$17,042,854	
Summary of work activity over the next three years			
Regional Roads			
Reconstruction		\$ 1,970,000	
Seal widening and reseal		\$ 4,900,000	
Local Roads			
Reconstruction		\$ 140,000	
Seal widening and reseal		\$ 3,098,700	
Gravel re-sheeting		\$ 2,000,000	

The above work is additional to projects listed in the draft Operational Plan Capital Works Program. This program has been prepared in line with previous requests to increase gravel resheeting works. TfNSW continue to assess Council’s Essential Public Asset Reconstruction Works claim for AGRN 1034 (NSW flooding from 14 September 2022 Natural Disaster). Work is due to commence on the unsealed roads in the Lake Cargelligo area of the shire with Council’s grader crews and local contractors as required. Countrywide Asphalt are programmed to commence on Kiacatoo Road restoration work on week commencing 17 May, with work programmed to be completed by 30 June.

ISSUES AND COMMENTS

Seven Council graders are on maintenance grading work or grade/water/roll work and one is on a construction project. One grader is stood down at present as there is no available operator.

Works undertaken in April

- **Heavy patching, re-sheeting and grade water and roll undertaken on the following roads**
 - Main Roads
 - MR 57NN The Bogan Way – gwr flood damage patches
 - MR 347 Dandaloo Road – gwr flood damage patches
 - Shire Roads
 - SR 5 Lansdale Road – heavy patching of failed area
 - SR 23 Jumble Plains Road – gwr (contractor)
 - SR 25 Kerriwah Road – gwr
 - SR 34 Wilmatha Road – gwr (contractor)

- SR 101 Corinella Road – gwr
 - SR 253 Studwicks Road – gwr (contractor)
 - SR 435 Yethera Road – gwr
 - SR 1145 Burcher Road - gwr
- **Road and culvert reconstruction undertaken on the following roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 10 Meadowview Road – RTR – sealed causeways reconstruction in progress
 - SR 45 Boona Road – FLR/RTR – shoulder widening commenced
 - Town Streets
 - nil
 - **Road reseals/sealing**
 - Regional Roads
 - MR 461 Henry Parkes Way – widen and reseal 4.2 km
 - Shire Roads
 - SR 5 Lansdale Road – two coat seal 2.4 km
 - SR 45 Boona Road – widen 2.7 km and reseal 1.7 km
 - SR 1347 Albert Road – two coat seal 1.5 km – The Bogan Way to cemetery
 - Town Streets
 - Lorne Street, Lake Cargelligo – reseal 645 m
 - **Maintenance grading/sucker removal/storm damage repairs undertaken on the following unsealed roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 70 Burando Road – maintenance grade
 - SR 73 Reynella Road – maintenance grade
 - SR 75 Ridglands Road – maintenance grade
 - SR 76 Timmins Lane – maintenance grade
 - SR 181 Pidgeons Road – maintenance grade
 - SR 182 Recreation Road – maintenance grade
 - SR 384 Karawah Road – maintenance grade
 - SR 385 Terrys Lane – maintenance grade
 - SR 144 Burgooney Road – maintenance grade
 - SR 146 Glasgows Lane – maintenance grade
 - SR 1006 Brotherony Road – maintenance grade
 - SR 1347 Albert Road – maintenance grading
 - **Shoulder grading/slashing/vegetation control/patching and flood damage undertaken on the following sealed roads**
 - Main Roads
 - MR 57N Fifield Road – pothole patching
 - MR 57N The Bogan Way – slashing
 - MR 57S The Gipps Way – pothole patching/slashing

- MR 377 Lachlan Valley Way (aka South Forbes Road) – pothole patching/slashing
- MR 423 Lachlan Valley Way (aka Euabalong Road – slashing
- MR 7513 Lake Cargelligo Road – pothole patching
- MR 7521 Kiacatoo Road - slashing
- Shire Roads
 - SR 3 Tabratong Crossing Road – pothole patching
 - SR 10 Meadowview Road – pothole patching
 - SR 90 Grassmere Road – slashing
 - SR 120 Merribogie Road – pothole patching
 - SR 230 Lachlan Valley Way – pothole patching
 - SR 231 Curlew Road – slashing
 - SR 257 Racecourse Road – pothole patching
 - SR 347 Gum Bend Road – slashing
 - SR 376 Willow Bend Road – slashing
 - SR 1169 Bobadah Road – pothole patching

Works in progress or planned for May

- **Heavy patching, re-sheeting and grade water and roll in progress on the following unsealed roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 93 Bandalong Road – gwr
 - SR 94 Diggers Road – gwr
 - SR 96 Ladlows Lane – gwr
 - SR 97 Driftway Lane – gwr
 - SR 387 Morella Lane – gwr
 - SR 1144 Weelah Road – gwr
 - SR 1187 Palesthan Road – gwr
- **Road and culvert reconstruction in progress on the following roads**
 - Main Roads
 - MR 7521 Kiacatoo Road – flood damage and complementary work restoration (contractor)
 - Shire Roads
 - SR 10 Meadowview Road – RTR – sealed causeways reconstruction in progress
 - SR 45 Boona Road – FLR/RTR – road widening continuing
 - Town Streets
 - Molong St, Condobolin – heavy patching approx. 80 m
- **Road reseals/sealing**
 - Main Roads
 - MR 7513 Lake Cargelligo Road – 2.6 km reseal
 - Shire Roads
 - SR 10 Meadowview Road – RTR/FAG – 1.0 km two coat seal on causeways
 - SR 230 Lachlan Valley Way – FAG – 3.2 km reseal

- Town Streets
 - Canada Street, Lake Cargelligo 0.2 km reseal
 - Holt Street, Lake Cargelligo 0.2 km reseal
- **Maintenance grading/sucker removal/storm damage repairs in progress on the following roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 51 Emeran Road – maintenance grade
 - SR 53 Mumbil Tank Road – maintenance grade
 - SR 138 Yaddra Road – maintenance grade
 - SR 333 Rosedale Road – maintenance grade
 - SR 381 Verona Road – maintenance grade
- **Shoulder grading/slashing/vegetation control and patching in progress on the following sealed roads**
 - All Roads
 - Slashing and pothole patching as required

Works planned for June

- **Heavy patching, re-sheeting and grade water and roll to be undertaken on the following unsealed roads**
 - All Roads
 - Roads not complete in May
- **Road resealing/sealing**
 - All Roads
 - Nil
- **Road and culvert reconstruction to be undertaken on the following roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 45 Boona Road – FLR/RTR – 18 km of seal widen ongoing
- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following roads**
 - All Roads
 - Roads not complete in May
- **Shoulder grading/slashing/vegetation control and patching undertaken on the following sealed roads**
 - All Roads
 - nil

In addition to the above program work will commence in May on the approved Essential Public Asset Reconstruction Works in the south-west corner of the shire with the following roads included in the first package of work:

Road number	Asset Name	Reconstruction treatment	Number of sites	Length (m)	Gravel Quantity	Unit of measure	Estimated reconstruction cost including project management
SR145	Imries Lane	Medium and Heavy formation grading, Gravel re-sheeting	21	3,558	1,108.80	m3	\$ 165,551.56
SR146	Glasgows Lane	Medium and Heavy formation grading, Gravel re-sheeting	17	3,015	2,732.30	m3	\$ 135,179.07
SR147	Four Corners Road	Medium and Heavy formation grading, Gravel re-sheeting	8	3,965	56.40	m3	\$ 91,209.83
SR148	Halls Road	Medium and Heavy formation grading, Gravel re-sheeting	15	4,468	944.55	m3	\$ 234,131.38
SR149	Gubbata Road	Medium and Heavy formation grading, Gravel re-sheeting	25	3,785	954.15	m3	\$ 223,473.47
SR150	Slant Road	Medium and Heavy formation grading, Gravel re-sheeting	8	8,483	1,041.30	m3	\$ 190,767.07
SR151	Mudda Rocks Road	Medium and Heavy formation grading, Gravel re-sheeting	6	4,960	71.75	m3	\$ 113,989.59
SR152	Thomas Lane	Medium and Heavy formation grading, Gravel re-sheeting	15	1,862	942.08	m3	\$ 212,322.02
SR154	Tuggerabach Road	Medium formation grading	9	2,638	-		\$ 47,773.57
SR156	Banool Road	Medium formation grading	1	237	-		\$ 4,292.02
SR157	Hillgrove Road	Medium and Heavy formation grading	5	1,021	-		\$ 41,863.20
SR160	Sunnyside Road	Medium and Heavy formation grading	2	315			\$ 14,476.16
SR169	Carruthers Road	Medium and Heavy formation grading, Gravel re-sheeting	6	872	123.38	m3	\$ 64,752.84
SR180	O Reillys Road	Medium and Heavy formation grading, Gravel re-sheeting	5	357	22.50	m3	\$ 24,484.74
SR181	Pidgeons Road	Medium formation grading	7	3,631	-		\$ 65,756.57
SR182	Recreation Road	Medium formation grading	2	572	-		\$ 10,358.79
SR185	Yelkin Road	Medium and Heavy formation grading	2	332	-		\$ 14,663.30
SR193	River Road	Medium and Heavy formation grading, Gravel re-sheeting	15	4,365	490.65	m3	\$ 150,903.82
SR194	North Uabba Road	Medium and Heavy formation grading, Gravel re-sheeting	9	4,990	1,205.25	m3	\$ 301,257.65
SR195	Elwins Road	Medium formation grading, Gravel re-sheeting	3	993	88.65	m3	\$ 56,460.24
SR197	Crawfords Road	Medium and Heavy formation grading, Gravel re-sheeting	15	1,908	357.90	m3	\$ 107,404.17

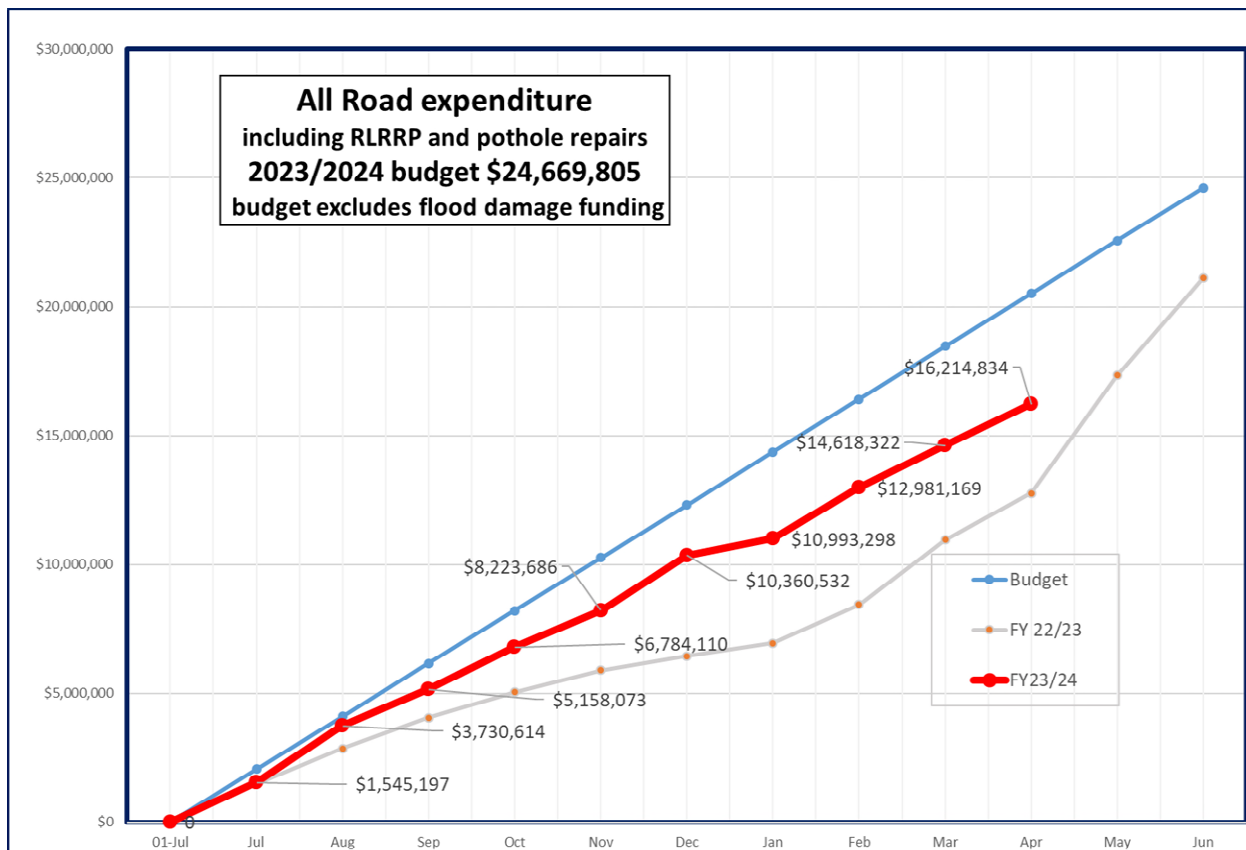
Road number	Asset Name	Reconstruction treatment	Number of sites	Length (m)	Gravel Quantity	Unit of measure	Estimated reconstruction cost including project management
SR198	Fairs Road	Gravel resheeting	2	75	34.50	m3	\$ 9,883.03
SR199	Bootoowa Road	Medium and Heavy formation grading, Gravel re-sheeting	9	784	42.90	m3	\$ 45,129.39
SR200	Morris Lane	Medium formation grading	1	637	-		\$ 11,536.07
SR201	Keeleys Lane	Medium and Heavy formation grading	12	3,852	-		\$ 86,147.96
SR203	Alexanders Lane	Medium formation grading, Gravel re-sheeting	10	347	84.50	m3	\$ 35,802.80
SR204	Bartholomews Lane	Medium and Heavy formation grading	7	2,559	-		\$ 61,751.56
SR205	Contarlo Road	Medium and Heavy formation grading	5	709	-		\$ 27,589.38
SR206	Mt Daylight Road	Medium formation grading, Gravel re-sheeting	7	1,662	263.70	m3	\$ 97,319.57
SR207	Kynwoor Road	Heavy formation grading	1	247	-		\$ 14,712.77
SR208	Brewer Lane	Medium and Heavy formation grading, Gravel re-sheeting	32	8,942	1,722.95	m3	\$ 447,177.26
SR210	Harts Lane	Medium and Heavy formation grading	2	588	-		\$ 24,638.97
SR212	Hoopers Road	Heavy formation grading, Gravel re-sheeting	7	1,073	263.70	m3	\$ 81,119.72
SR218	Kellys Road	Medium and Heavy formation grading, Gravel re-sheeting	9	1,541	341.10	m3	\$ 112,441.36
SR220	Smiths Road	Medium formation grading	1	958	958.00		\$ 24,288.82
SR224	Goldings Lane	Heavy formation grading, Gravel re-sheeting	3	1,915	4.70	m3	\$ 58,038.78
SR225	Andersons Road	Gravel resheeting	2	70	17.50	m3	\$ 8,952.02
SR227	Korrawong Lane	Medium and Heavy formation grading, Gravel re-sheeting	6	1,605	52.25	m3	\$ 77,703.91
SR347	Stockman Road	Medium and Heavy formation grading, Gravel re-sheeting	7	2,341	110	m3	\$ 71,499.91
SR403	Worlands Road	Medium and Heavy formation grading	6	1,207	-		\$ 46,504.56
SR422	Warrigal Park Road	Heavy formation grading, Gravel re-sheeting	8	1,507	140.50	m3	\$ 79,651.12
SR1007	Begargo Road	Medium and Heavy formation grading, Gravel re-sheeting	9	985	273	m3	\$ 66,918.08
SR1139	Weja Road	Medium and Heavy formation grading, Gravel re-sheeting	27	3,729	429.13	m3	\$ 151,861.85
		Total	369	93,660.5	14,878.28	m3	\$ 3,911,739.97

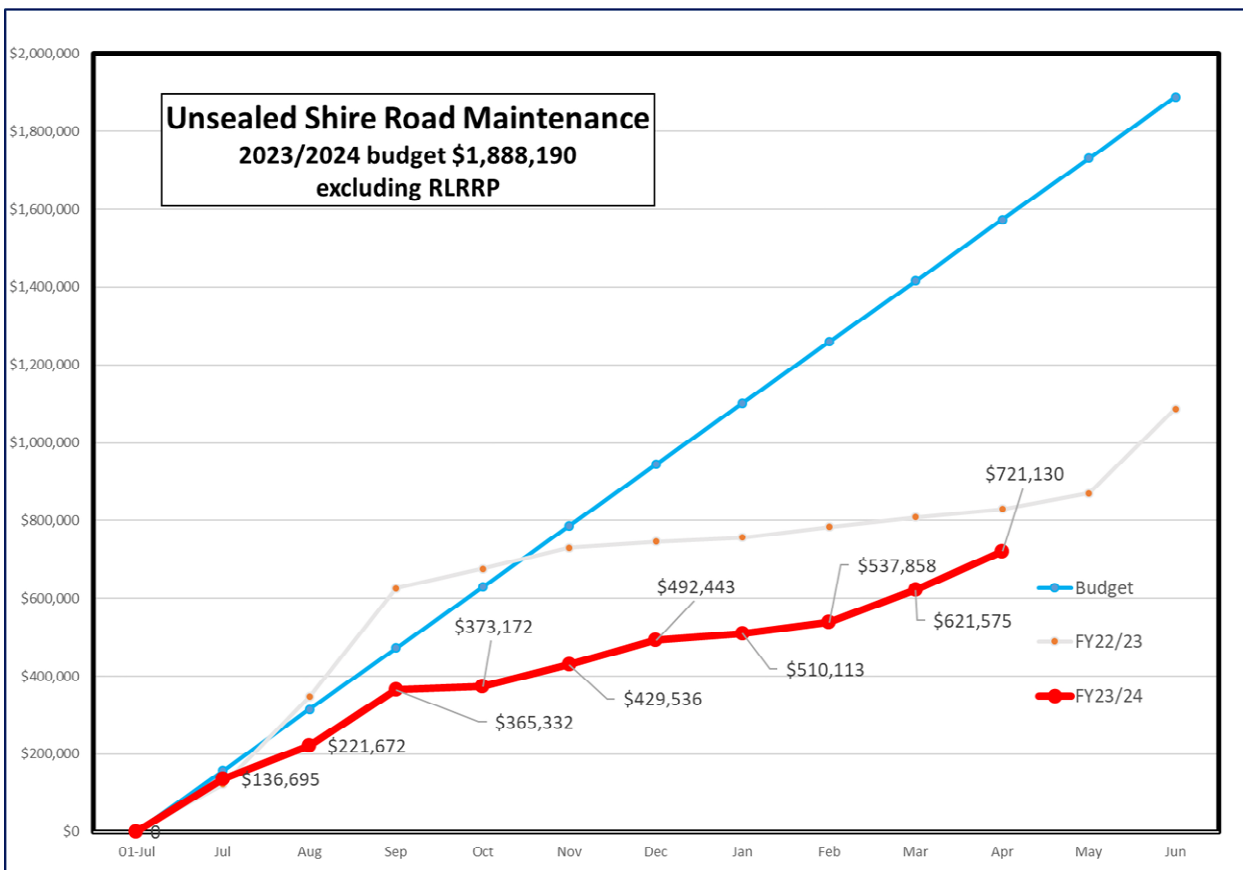
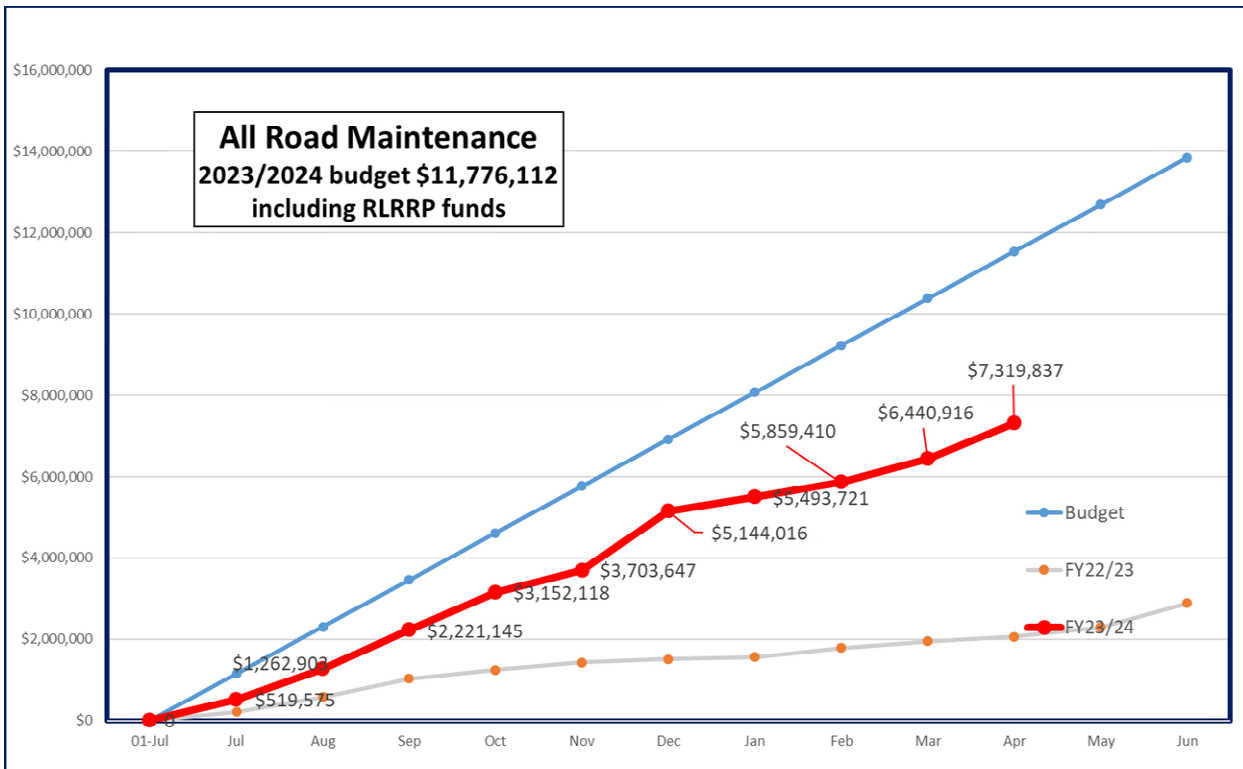
FINANCIAL AND RESOURCE IMPLICATIONS

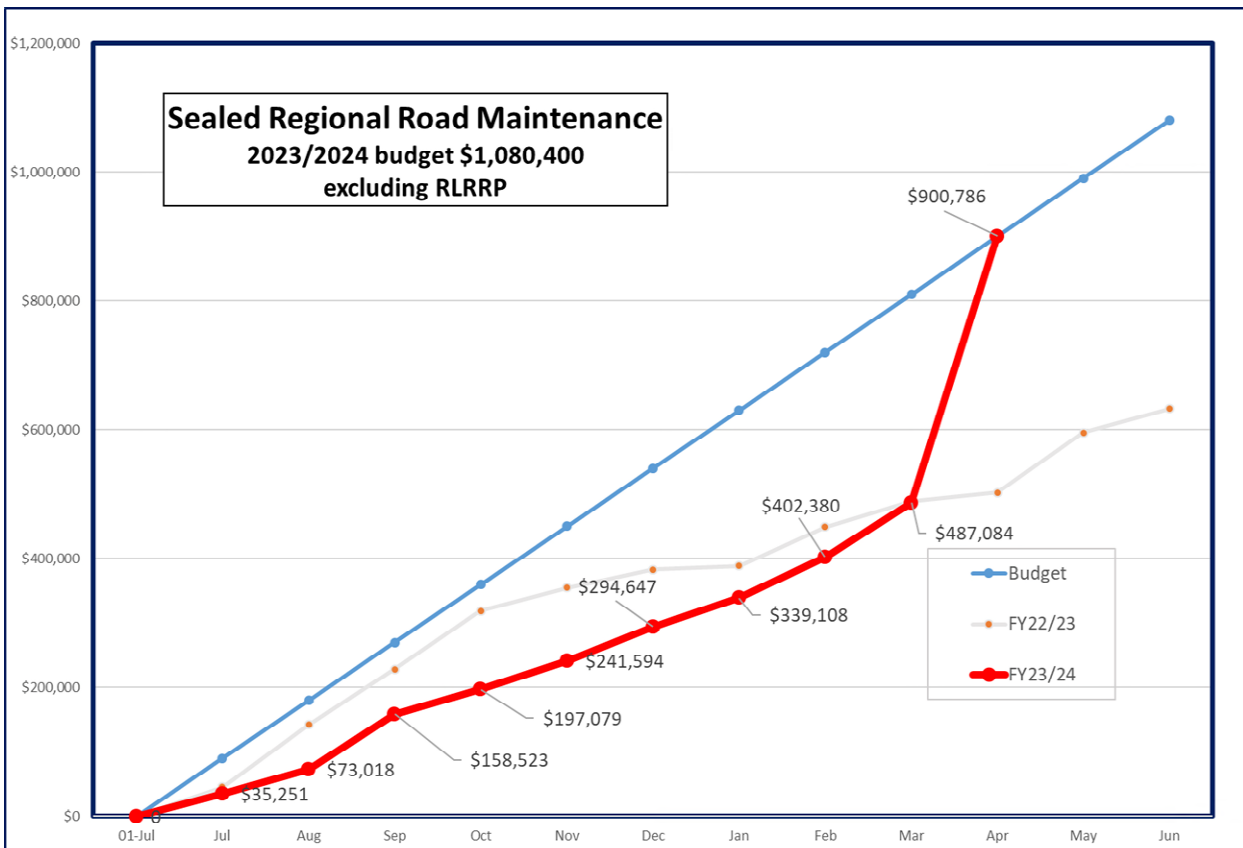
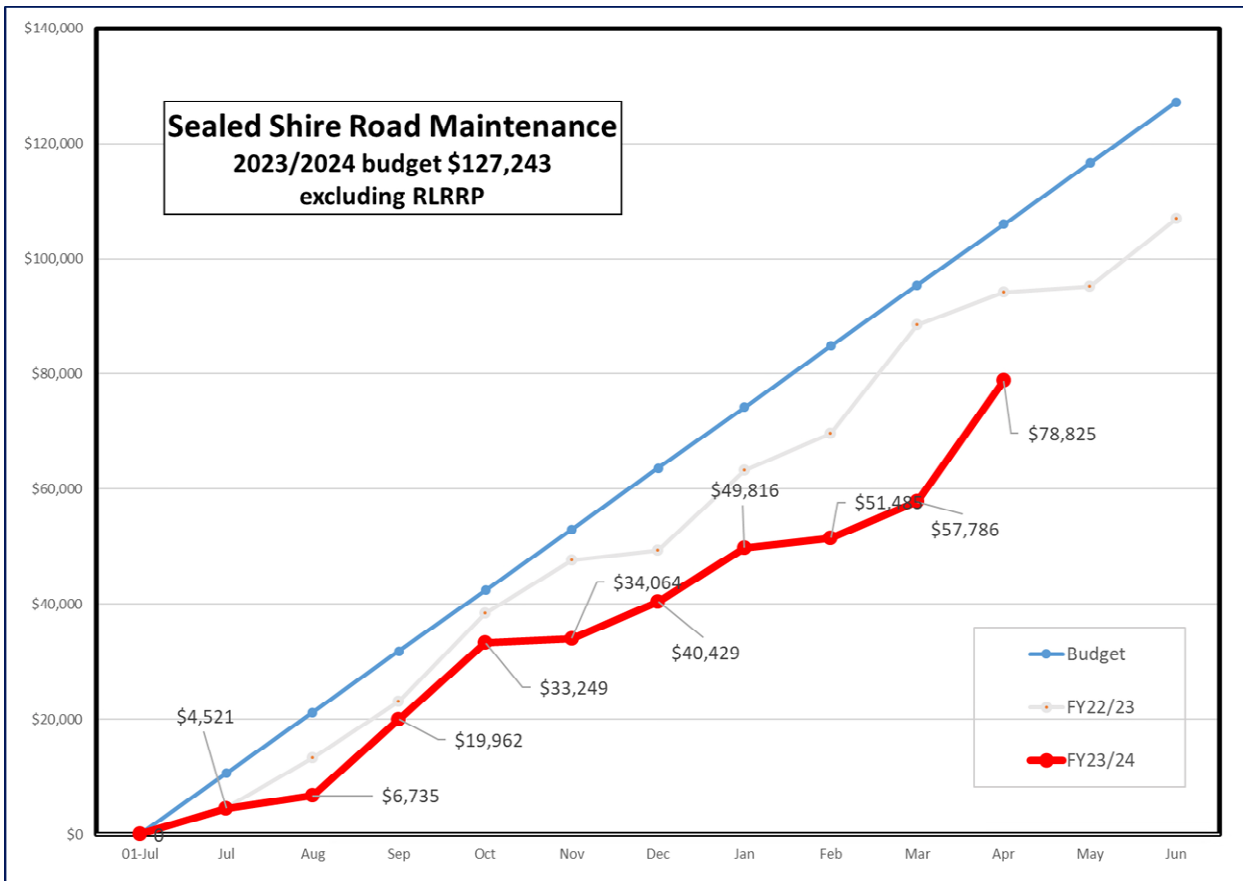
CONSTRUCTION PROJECTS					
Regional Roads					
Project	Budget	Funding source	Expend to date	Forecast Expend	Comments
Regional Roads, reseals					
MR 501 Lachlan Valley Way	\$300k	TfNSW Block Grant	\$295k	\$295k	Project complete
MR 371 Rankin Springs Road	\$51k		\$58k	\$58k	Project complete
MR 371 Foster St, Lake Cargelligo	\$70k		\$66k	\$66k	Project complete
MR 57S The Gipps Way	\$272k		\$0k	\$0k	project postponed to FY24/25
MR 7513 Lake Cargelligo Road	\$104k		\$0k	\$104k	2.6 km programmed for May
MR 461 Henry Parkes Way north	\$300k		\$290k	\$300k	Sealing complete, linemarking programmed for June
Total	\$1.101m		\$709k	\$823k	
Regional Roads, heavy patching	\$50k	TfNSW Block Grant	\$0k	\$0k	project postponed to FY24/25
Regional Roads, culvert renewal	\$60k	TfNSW Block Grant	\$0k	\$0k	Culvert replaced on MR 7514 Nyngan Road
MR 231 Walker Street, Lake Cargelligo widening	\$46k	TfNSW Block Grant	\$46k	\$46k	Project complete
MR 371 Foster St, Lake Cargelligo, Lake St to Lorne St reconstruction	\$3.6m	RTR \$500k, State Government funding \$2,800k, LRCI \$300k	\$3.238m pre 1 July 2023, \$849k in FY23/24 Total \$4.083m	\$4.1m	Project complete. Over expenditure to be funded by FAGs Roads
MR 57N The Bogan Way, widening 28 km	\$3.9m	FCR \$2.686m, TfNSW Block Grant \$1.214m	\$3.216m pre 1 July 2023, \$643k in FY23/24 Total \$3.859m	\$3.9m	Project complete
MR 57S The Gipps Way, Nerathong Bridge replacement	\$2.808m	FCR \$2.387m, TfNSW Block Grant \$421k	\$1.579m pre 1 July 2023, \$404k in FY23/24 Total \$1.983m	\$2.808m	Project complete Scope change application has been declined
MR 57S, MR 377, Condobolin Freight Betterment and Visitor Centre road works	\$9.248m	Regional NSW funding \$5,599k, TfNSW Block grant \$2,149k, TfNSW Repair \$400k, RTR \$300k, Additional \$800k Regional NSW as a result of Natural Disaster	\$7.218m pre 1 July 2023, \$2.110m in FY23/24 Total \$9.328m	\$9.5m	Project complete
MR 231 Wyalong Road seal widening 8 km	\$900k	Repair \$450k, Block \$450k	\$0k	\$0k	project postponed to FY24/25

CONSTRUCTION PROJECTS					
Local Roads					
Project	Budget	Funding source	Expend to date	Forecast Expend	Comments
Local road reseals					
SR 60 Springvale Road	\$130k	FAG Roads \$140k, RTR \$190k	\$86k	\$86k	Project complete
SR 10 Meadowview Road	\$60k		\$54k	\$60k	Sealing programmed for early May
SR 230 Lachlan Valley Way	\$140k		\$0k	\$140k	4 km at Wallaroi Creek bridge. Programmed for May
Lake Cargelligo - Walker St, Uabba St, McInnes St	\$88k		\$88k	\$88k	1.4 km town streets complete
Tullibigeal - Currajong St, Wattle St	\$112k		\$112k	\$112k	0.95 km complete
Lake Cargelligo - Canada St, Lorne St	\$85k		\$0	\$85k	Programmed for May
Total	\$571k			\$340k	\$571k
Local roads gravel re-sheets					
SR 91 Marsden Road	\$338k	Special Rate Variation \$200k, RLRRP 60k, Evolution Mining \$138k	\$0k	\$300k	10 km gravel re-sheeting Programmed for May
SR 194 North Uabba Road	\$60k		\$60k	\$60k	2 km gravel re-sheeting completed and funded by Repair funding.
Total	\$398k		\$60k	\$398k	
Officers Parade upgrade	\$1.4m	Fixing Local Roads \$779k, RTR \$479k, \$329k FAG	\$1.17m pre 1/7/23, \$417k in FY23/24 Total \$1.587m	\$1.587m	Project complete
SR 5 Lansdale Road widening and upgrade	\$1.2m	Roads to Recovery	\$1.13m	\$1.2m	Sealing completed in April
SR 45 Boona Road 18 km seal widening	\$3.3 m	Fixing Local Roads \$2.97m, RTR \$330k	\$487k	\$3.3m	2.7 km widening completed, 1.7 km of reseal completed
SR 64 Platina Road 2 km seal widening	\$450k	Roads to Recovery	\$482k	\$482k	Project complete
SR 343 Willis Lane seal extension	\$400k	Roads to Recovery	\$82k pre 1 July 2023, \$465k in FY23/24 Total \$547k	\$547k	Project complete
SR 1033 Boreamble Rd 1.8 km seal widening	\$248k	Roads to Recovery	\$425k	\$425k	Project complete
SR 1169 Bobadah Road 2 km seal widening	\$288k	Roads to Recovery	\$288k	\$288k	Project complete
Turner Street, Condobolin 500 m reconstruction	\$205k	Roads to Recovery	\$205k	\$205k	Project complete

FUNDING SOURCES					
Funding Source	Amount	Contribution	% spent	Used by	Comments
Roads to Recovery	\$2.956m including revote	100% Federal grant	100%	30-Jun	Five year program fully expended
TfNSW Block and Supplementary Grants	\$3.251m	100% TfNSW	85%	30-Jun	Must be spent by 30 June
TfNSW Traffic Facilities	\$155k	100% TfNSW	100%	30-Jun	
FAG Roads	\$4.238m	100% Federal grant	90%		Used FAGS Roads grant to reserve







Note: To date this financial year \$4.461m has been spent of Regional and Local Roads Repair Program (RLRRP) funds and \$479k on pothole repairs.

CONCLUSION

Continue to plan and implement the roads program as staff and contractors are available and as weather conditions permit with an emphasis on flood damage restoration work.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 3.1 Efficient transport networks that meet community and business needs.
Transport Asset Management Plan.

ATTACHMENTS

Nil

9 DECISION REPORTS

9.1 GENERAL MANAGER

9.1.1 LACHLAN SHIRE COUNCIL - OUR PLACEMENT PROJECT

TRIM Number: R24/125

Author: General Manager

RECOMMENDATION

That:

1. The General Managers report No. R24/125 be received and noted.
2. Note the PlaceMat’s purpose is to have an informed conversation with community about their aspirations, particularly for their Community Strategic Plan,
3. Acknowledge that the PlaceMat uses publicly provided data and as such can rapidly date;
4. Note that this is the second iteration of this project and that repeating the process will show change and ultimately trends;
5. Commend to the CNSWJO Board that it repeats the process in good time for the next round of Integrated Planning and Reporting (IP&R); and
6. Continue to advocate, including through the CNSWJO for better recognition of Integrated Planning and Reporting.

PURPOSE

To update Council on the Our PlaceMat project coordinated by the Central NSW Joint Organisation for member councils and for their use in the upcoming IP&R community consultation process.

SUPPORTING INFORMATION

Nil

BACKGROUND

Council will recall from past Mayoral reports that CNSWJO has been progressing regional strategic support for IP&R. The first round of this work was completed at the end of 2022 and Council received a PlaceMat and report at that time.

Repeating the process in preparation for the upcoming round of IP&R at its 29 February 2024 meeting the CNSWJO Board resolved as follows:

Resolved	Cr C Bembrick / Cr D Somerville
That the CNSWJO Board note the Community Engagement Collaboration Report and	
...	
...	
adopt the Regional PlaceMat with a proforma report to go to councils on this project.	

CSP workshops with State Agencies were arranged in conjunction with Regional NSW and CNSWJO staff and delivered in Orange in the second half of 2023. The intent of the workshop was to provide an opportunity for our region's Integrated Planning & Reporting (IP&R) practitioners and other Council representatives to hear from State Government agencies about matters that will inform the development of the next local Community Strategic Plan, including:

- a. State agency priorities and plans for the next 5 years;
- b. Data collected or held by the agency that may assist Councils in their community planning;
- c. Opportunities for State agencies to partner with local Councils (including to inform Delivery Program activities); and
- d. Where Councils can find additional information related to the agency's work.

A secondary purpose of the workshop was to help establish or cement relationships between State agencies that operate in the Central West and local Councils across this region, as well as providing an opportunity for Council practitioners to network with their peers, all of whom are undertaking the same IP&R tasks within the same timeframes. Council will be aware that State agency engagement with the Integrated Planning and Reporting Process is typically poor and this project has been a step forward in addressing this ongoing issue. Ongoing advocacy and facilitation in this regard is recommended.

A key output from this program has been "Our PlaceMat." The PlaceMat's purpose is to have an informed and honest conversation with community about their aspirations in line with the mandatory Community Engagement Strategy, particularly for the Community Strategic Plan.

ISSUES AND COMMENTS

The PlaceMat is designed to be opened up and laid on the kitchen table to enable conversations in community about their place. Opened up it is an A3 size and could be used as a traditional placemat for the table!

Ideally, this will empower community to provide informed requests of Councils and State agencies on infrastructure and services priority. Ideally, it will enable the community themselves to consider the support they themselves can provide or the changes they themselves can make to move the dial in areas over which they have some control, for example preventative health.

About the data in Our Placemat

The data sets for the PlaceMat were developed through a subcommittee of Council staff and elected representatives from across the region. It is important to note that the data sets were chosen to inform community about the priorities that are important to them. So, for example mental health, domestic violence and theft were selected by the subcommittee to inform communities. It is well known that communities' perceptions about their "problems" may not necessarily be borne out in the data.

Further, some communities have particular challenges where the input data into these public sites is poor. For example, if a community did not have a good response to the census its ABS data will be poor. If Council has concerns regarding specific data sets then it may be worth digging deeper into the underlying issues with the data and consider what Council can do to manage this. CNSWJO advise

they would welcome any feedback in this regard with a view to providing advocacy and other support.

All data sets are publicly available and rely on their sources' timeframes for renewal. This can be notoriously slow. Classic examples of this problem in the PlaceMats are median house prices and Electric Vehicles. Please request where data has been sourced from including links for these interested in exploring the data sets to a greater degree. Central West RDA were engaged to update the data sets.

The data will become more meaningful as the program is repeated and Council will be able to see change and over time, trends.

It is important to note that the data sets were chosen to inform community about the priorities that matter to them. For example, mental health, domestic violence and theft were selected above other health and crime indicators. Council may have a view in this regard and is encouraged to provide feedback to CNSWJO.

FINANCIAL AND RESOURCE IMPLICATIONS

There were no financial implications associated with this project.

LEGAL IMPLICATIONS

Local Government Act 1993

RISK IMPLICATIONS

No risks have been identified through the production or with the use of the PlaceMat.

STAKEHOLDER CONSULTATION

State and Federal Government agencies

OPTIONS

Not applicable

CONCLUSION

A copy of the Lachlan Shire LGS PlaceMat which was developed by the CNSWJO using publicly available information and data is attached for Council's information.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 4.2 – Strong effective and responsive Council

ATTACHMENTS

1. LSC PlaceMat

9.2 CORPORATE AND COMMUNITY SERVICES

9.2.1 DRAFT INTEGRATED PLANNING & REPORTING DOCUMENTS 2024.2025

TRIM Number: R23/380

Author: Administration Officer - Corporate & Community Services

RECOMMENDATION

That:

1. The Director Corporate and Community Services Report R23/380 be received and noted.
2. The draft Operational Plan 2024-2025, the 2022-2026 Delivery Program, the draft updated Resourcing Strategy, the draft Fees and Charges, and the 10 year Long Term Financial Plan be placed on public exhibition for a period of 28 days from 16 May to 12 June 2024.
3. Following the completion of the public exhibition period the Director of Corporate and Community Services present a further report, summarising any submissions received during the public exhibition period, for the consideration of Council prior to final adoption of the Operational Plan (OP) 2024-2025, the 2022-2026 Delivery Program, the updated Resourcing Strategy, the draft Fees and Charges, and the Long Term Financial Plan.

PURPOSE

The purpose of this report is two-fold:

- To provide Council with draft copies of the Operational Plan (OP) 2024-2025, the 2022-2026 Delivery Program, the updated Resourcing Strategy, the revised Fees and Charges, and the Long Term Financial Plan (LTFP). The draft Budget and Revenue Policy are incorporated within the Operational Plan.
- To seek Council's approval to place the documents on public exhibition for 28 days.

SUPPORTING INFORMATION

The above mentioned documents will be provided under separate cover due to their size.

BACKGROUND

The *Local Government Act 1993* and associated regulations set out the requirements for Integrated Planning and Reporting.

ISSUES AND COMMENTS

Council's documents comply with the Office of Local Government's Integrated Planning and Reporting Framework as required by the *Local Government (General) Regulation 2021*. The Framework requires councils to ensure their plans are integrated and subsequently provide

streamlined service delivery to their community through the optimal use of resources and economies of scale throughout their operations.

Council is under financial pressure, like many other organisations, due to high inflation and cost increases in excess of CPI.

Items of note included in the draft budget for the year commencing 1 July 2024

1. Council has been very successful in obtaining grants for our community. The budget estimates \$23m of grants will be received.
2. Capital works program – over \$21m in capital works to be delivered.
3. Tourism Precinct – operational costs have had an allowance made but this will require reviewing once the centre has been in operation 12 months.
4. Modest operational surplus across the life of the Long Term Financial Plan, demonstrating Council's financial sustainability.
5. IPART determined rates peg increase of 4.5%.
6. Local Government State Award employee wage increases of 3.5% from 1 July 2024 and 3% from 1 July 2025, plus a lump sum payment for employees who were employed as at 30 June 2023.
7. Assumed Councillor and independent Audit, Risk and Improvement Committee member remuneration increase of 3%. Once the Remuneration Tribunal decision is handed down, this amount may change.
8. The Superannuation Guarantee will increase by 0.5% to 11.5%.
9. Potential Workers Compensation increase - StateCover, council's provider of Workers Compensation insurance has advised that they are changing their premium model. The impact of this on our premium is not yet known, although an estimated increase has been incorporated into the LTFP.
10. Financial Assistance Grant. The timing of the payment may impact operating results from one year to the next if the government was to cease making advance payments. Historically advance payments have been made of 50-75% of the expected grant. This would not be expected to present a cash flow risk to the council.
11. An allowance has been made for the replacement of the Condobolin Water and Sewer treatment plants. It should be emphasised that as the design solution is not yet known, that costs are estimates for the purpose of financial planning. It is assumed that Council will borrow for its 25% contribution, if it is unable to obtain grant funding for this.

FINANCIAL AND RESOURCE IMPLICATIONS

The LTFP shows a surplus including capital income across the life of the plan.

LEGAL IMPLICATIONS

The *Local Government Act 1993 NSW* requires:

403 Resourcing Strategy

A council must have a long-term strategy (called its resourcing strategy) for the provision of the resources required to perform its functions (including implementing the strategies set out in the community strategic plan).

404 Delivery Program

(1) A council must have a program (called its delivery program) detailing the principal activities to be undertaken by the council to perform its functions (including implementing the strategies set out in the community strategic plan) within the resources available under the resourcing strategy.

(2) The council must establish a new delivery program after each ordinary election of councillors to cover the principal activities of the council for the 4-year period commencing on 1 July following the election.

405 Operational Plan

A council must have a plan (called its operational plan) that is adopted before the beginning of each year and details the activities to be engaged in by the council during the year as part of the delivery program covering that year.

Section 610F Public notice of fees

Council must not determine the amount of a fee until it has given public notice of the fee and has considered any written submissions made to it during the period of public notice. The council must give public notice (in accordance with section 705) for at least 28 days of the fee proposed.

The *Local Government (General) Regulation 2021* requires

196A Integrated planning and reporting guidelines—the Act, s 406

A council must comply with the integrated planning and reporting guidelines in the document entitled *Integrated Planning and Reporting Guidelines for Local Government in NSW*, published on the website of the Department, as in force from time to time.

RISK IMPLICATIONS

There are a number of risks to Council in relation to the timing and amount of revenue to be received as well as the ability to collect rates in a timely manner. In particular, changes to valuations and decisions around rating and rating categories are subject to risk.

There are financial risks related to ensuing actual expenditure is in line with budgeted amounts.

It should be noted that all financial figures are unaudited and subject to change.

Forecasts are subject to change as they are reviewed as part of the respective year's annual budget and through amendments during the 2024-2025 financial year through the Quarterly Budget review processes.

Councillors are subject to political risk when making decisions about revenue options and the funding of particular programs.

STAKEHOLDER CONSULTATION

These documents have been developed after extensive consultation with Councillors and staff.

OPTIONS

N/A

CONCLUSION

The draft documents will go on public exhibition on 16 May 2024 for 28 days.

As it is a publicly available document, Councillors may receive questions from the community.

Any proposed changes, received in writing, during the public exhibition period will be provided to Council for consideration and where necessary incorporated into the draft documents. These final documents will be presented to Council at the 19 June 2024 Ordinary meeting.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Outcome 4.2 Strong Effective & Responsive Council

Outcome 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

ATTACHMENTS

Nil

9.2.2 PUBLIC INTEREST DISCLOSURE POLICY**TRIM Number:** R24/40**Author:** Governance and Risk Officer**RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report R24/40 be received and noted;
2. The draft Public Interest Disclosure Policy be placed on public exhibition for 28 days, and adopted subject to no significant issues being raised.
3. Council rescinds the Internal Report Policy adopted April 2020 and all earlier versions.
4. Council rescinds all earlier versions of the Public Interest Disclosure Policy.

PURPOSE

To provide a Draft Public Interest Disclosure Policy in accordance with legislative requirements and guidelines.

SUPPORTING INFORMATION

As attached.

BACKGROUND

All agencies in NSW are required to have a Public Interest Disclosure (**PID**) Policy under section 42 of the *Public Interest Disclosures Act 2022 (PID Act)*.

ISSUES AND COMMENTS

The *Public Interest Disclosures Act 2022* commenced on 1 October 2023, replacing the Public Interest Disclosures Act 1994. One major change that impacts Council is that there needs to be a trained Disclosure Officer at every permanently manned job site. Managers, that is anyone who supervises staff, will also have to be a Disclosure Officer.

Please note for the purposes of the new PID Act, a supervisor does not have to have the title of manager, it can be a team leader, coordinator, overseer etc.

A Public Interest Disclosure (PID) report must relate to one of more of the following categories of serious wrongdoing to be considered a PID:

- corrupt conduct,
- serious maladministration,
- a government information contravention (GIPA Act),
- a serious and substantial waste of public money, or

- a local government pecuniary interest contravention.

The PID Act provides a framework for public officials (including Council staff, councillors, contractors, committee members, volunteers, and anyone providing services or exercising functions on behalf of Council) to report serious wrongdoing, and to be protected when they do so.

Reports can be made to a Council Disclosure Officer, the General Manager, a person's manager, and to disclosure officers within other agencies, such as integrity agencies (as listed in the report Appendices).

This policy has been prepared in accordance with the *Public Interest Disclosure Act 2022* and reflects the NSW Ombudsman Model Public Interest Disclosure Policy and Procedures.

Training of Disclosure Officers will commence shortly. All new staff receive information about the PID Policy at their induction.

This policy will also replace the Internal Reporting Policy.

FINANCIAL AND RESOURCE IMPLICATIONS

This policy seeks to protect Council's resources and reputation by facilitating reports of wrongdoing and providing guidance on required actions.

LEGAL IMPLICATIONS

This policy addresses reporting and management of wrongdoing in accordance with legislative requirements including the *Public Interest Disclosures Act 2022*, *Local Government Act 1993* and *Local Government (General) Regulation 2021 (NSW)*, *Government Information (Public Access) Act 2009*, and the *Independent Commission Against Corruption Act 1988*.

RISK IMPLICATIONS

This policy provides a framework for risk management that facilitates public interest reporting of wrongdoing in accordance with the *Public Interest Disclosures Act 2022*.

STAKEHOLDER CONSULTATION

This policy was provided to ELT and OMT in March for internal review and consultation. This report proposes public exhibition for 28 days.

OPTIONS

1. To place the Draft Public Interest Disclosure Policy on public exhibition for 28 days and adopt subject to no significant responses being received, or
2. To make recommendations, and place the Draft Public Interest Disclosure Policy as amended, on public exhibition for 28 days and adopt subject to no significant responses being received.

CONCLUSION

That Council place the draft Public Interest Disclosure Policy on public exhibition for 28 days, and adopt subject to no significant issues being raised. If significant responses are received, a further report will come to Council.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- CSP Governance and Financial Control
 - 4.2 Strong effective and responsive Council.
 - 4.2.5 Council’s exposure to risk is minimised.
- Related Council policies include the Code of Conduct for Councillors and Staff, Conflict of Interest Policy, Gifts Benefits and Bribes Policy, Fraud and Corruption Control Policy, Risk Management Policy, Complaints Management Framework.
- Note: The Draft Public Interest Disclosure Policy 2024 will replace Council’s current “Internal Reporting Policy”, with a change of title reflecting updated guidelines and legislative requirements.

ATTACHMENTS**1. Public Interest Disclosure Policy**

9.2.3 MODERN SLAVERY POLICY V1**TRIM Number: R24/38****Author: Governance and Risk Officer****RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report R24/38 be received and noted.
2. The Draft Modern Slavery Policy v1 be placed on public exhibition for 28 days, and adopted subject to no significant responses being received.

PURPOSE

The purpose of this report is to provide a draft policy to address legislative requirements in relation to the Modern Slavery Act 2018 (NSW).

SUPPORTING INFORMATION

As attached.

BACKGROUND

The Modern Slavery Act 2018 (NSW) (the MSA) created new obligations for councils under the Local Government Act 1993 (the LGA) to take reasonable steps to ensure that the goods and services they procure are not the product of modern slavery, and to report on those steps.

Guidance on Reasonable Steps was issued by the NSW Anti-slavery Commissioner to manage modern slavery risks in operations and supply chains, providing annual reporting templates and model clauses for tendering and contracts.

Annual reporting and transactional reporting in relation to certain Council procurements is required in accordance with the Guidance on Reasonable Steps, which is in effective from 1 January 2024.

From 1 July 2024, councils must file an online report with the Office of the Anti-slavery Commissioner within 45 days of the entry into force of any contract:

- arising from a 'heightened' modern slavery due diligence procurement process; and
- with a value of AUD \$150,000 (including GST) or more.

ISSUES AND COMMENTS

Actions that have been progressed to meet the *Modern Slavery Act (2018)* requirements, including the following:

- Council has updated its Terms & Conditions of Business to incorporate requirements under the *Modern Slavery Act 2018 (NSW)* and the *Modern Slavery Act 2018 (Cth)*.

- Notification of our Terms & Conditions is automatically applied to all Council Purchase orders (via the Authority module). Terms & Conditions are also available on council's website.
- Council has been working with the Central West Joint Organisation (JO) on a project to ascertain participating council's level of compliance with the Modern Slavery Act. Council has submitted all required documents to the JO. Due to a JO employee going on extended leave, this is on pause at the JO.
- In compliance with the requirements of the *Local Government Act 1993 NSW*, Council has included in its Annual Report statements of steps taken to ensure that goods and services procured by, and for the council during the year were not the product of modern slavery within the meaning of the *Modern Slavery Act 2018*.

The Draft Modern Slavery Policy v1 has been prepared in accordance with the *Modern Slavery Act 2018* and the *Guidance on Reasonable Steps* issued by the Anti-Slavery Commissioner.

The draft policy incorporates reference to the requirements of the Anti-Slavery Commissioner publication *Guidance on Reasonable Steps*, and its Model Reporting Template, Model Tender Clauses and Model Contract Clauses.

Recently the Office of Local Government (OLG) conducted a webinar on the Modern Slavery Act and Guidance on Reasonable Steps. Our contract Governance Officer attended and noted:

- The Office of Local Government (OLG) will be providing Templates & a Code of Practice
- Guidance includes 7 Reasonable Steps: Commit, Plan, Source, Manage, Remedy, Report, and Continuous improvement.

What is expected - Council implementation of the *Modern Slavery Act 2018*

- Incorporate into council over time
- Guidance provides a pathway to progress and relevant examples
- the lower the council's capability level, the less that is expected in resourcing
- guidance on reporting if you come across slavery practices
- Inherent Risk Identification- there is a table to check the risk of the slavery chain (which assigns a risk category)
- Annual reporting is a statutory requirement - form provided, use same format for annual report.

FINANCIAL AND RESOURCE IMPLICATIONS

The draft policy facilitates effective, transparent procurement processes to meet the requirements of the *Modern Slavery Act 2018*.

LEGAL IMPLICATIONS

The draft policy incorporates legislative requirements and obligations under the *Modern Slavery Act 2018*.

From the 1 July 2024, Council will be required to file an online report about each contract entered into that:

- commenced on or after 1 July 2024;
- has (or is likely to have) a value of \$150,000.00 (including GST) or more, and
- requires 'Heightened' modern slavery due diligence on the Due Diligence Level scale as set out in the Guidance on Reasonable Steps.

The online report must be submitted within 45 working days after the contract becomes effective. If a contract commenced prior to 1 July 2024, annual reporting obligations may relate to this transaction demonstrating reasonable steps taken to manage modern slavery risks in these contracts.

RISK IMPLICATIONS

The draft policy minimise risk in Council's procurement activities through clear processes, and confirms Council is committed to identifying, managing and minimising the risk of modern slavery in its operations and supply chains. It also confirms that Council is taking steps to ensure that Council suppliers and others it does business with are adequately managing modern slavery risks.

STAKEHOLDER CONSULTATION

The draft policies were provided to OMT and ELT in March 2024 for internal review and consultation. Public exhibition is proposed by this report for 28 days.

OPTIONS

- To place on public exhibition for 28 days the Draft LSC Modern Slavery Policy v1 and adopt subject to no significant responses being received.
- To seek amendment to the draft policy.

CONCLUSION

That Council place on public exhibition for 28 days the Draft Modern Slavery Policy v1, and adopt subject to no significant responses being received.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 4.2 Strong and effective responsive Council.

ATTACHMENTS

1. **Modern Slavery Policy v1**
2. **OLG Circular council's obligations under the Modern Slavery Act 021223**

9.2.4 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM - FUNDING ROUND APPLICATIONS**TRIM Number: R24/105****Author: Administration Officer - Corporate & Community Services****RECOMMENDATION**

That:

1. The Director of Corporate and Community Services Report R24/105 be received and noted.
2. Council rescinds Resolution 2024/57 for the Tullibigeal Team Penning as the event has been cancelled due to lack of entries. An estimated amount of \$400 for in-kind support was approved at the March 2024 Council Meeting.
3. Council approves the transfer of \$3,000 from the elected member general donation to the in kind support budget.
4. Council approve a financial donation of \$500 for Dance 2873. This donation will be funded from the Annual Budget for Elected Members General Donation, and is conditional on the event proceeding.
5. Council decline the application from the Lachlan Arts Council – Film Footage project and invite them to submit another application in the future.
6. Council approve the request from the Lachlan Arts Council to retain the \$500 funding for the “Tile Project”. This financial donation was funded from the Annual Budget for General Donation - Elected Members and is conditional on the project completing by 31 August 2024.
7. Council approves a financial donation of \$800 to Can Assist for their High Tea event. This donation will be funded from the Annual Budget for General Donation– Elected Members and is conditional on the event proceeding.
8. Council declines an application from the Anglican Parish of Lake Cargelligo as it is excluded under the Community Donations and Event Support Policy.
9. Council approves a donation of \$500 to Callara Culture & Heritage Aboriginal Corporation for the production of 2 books documenting the local indigenous Wiradjuri history & heritage of the Lachlan Shire. This financial donation will be funded from the Annual Budget for Elected Members General Donation and is conditional on the books being published by 31 October 2024.
10. Council decline the request for a financial donation of \$1,200 from the Condobolin Public School P&C for their “Get Arty” project, as this is not permitted under the policy.
11. Council approve a financial donation of \$300 for the Condobolin RSL Diggers Swimming Club on the proviso the club continues to hold the “Diggers weekly swims”. This financial donation is to be funded from the Annual Budget for Elected members General Donation.

12. Council approves a donation of \$500 to Lakes Alive/ Lake Cargelligo Progress Association for the ongoing beautification of Frog's Hollow. This financial donation will be funded from the Annual Budget for Elected Members General Donation and is conditional on the group continuing with beautification activities.
13. Council approve the request from the Condobolin PAH & I Association for in-kind support, estimated to be worth \$15,250 for the show. This contribution is to be funded from the In-Kind support budget and is conditional on the show proceeding.
14. Council approve the request from the Condobolin Camp Draft Association for a financial donation of \$500 and in-kind support of estimated worth \$3,430. This contribution is to be funded from the In-Kind contributions budget. This is conditional on the event proceeding.
15. Council approve a financial donation of \$800 for the Tottenham Hospital Auxiliary Branch to support their Annual Spring Fair Luncheon. This financial donation will be funded from the Annual Budget for General Donation – Elected Members and is conditional on the event proceeding.
16. Council approve a financial donation of \$800 for the Tottenham Welfare Committee to support improvements at the community centre. This financial donation will be funded from the Annual Budget for General Donation – Elected Members and is conditional on the project proceeding.
17. Council approve a financial donation of \$500 for Born to Read Condobolin. This financial donation will be funded from the Annual Budget for Elected Members General Donation, and is conditional on the event proceeding.
18. Council approves a financial donation of \$4,095.39 to the Condobolin & District Kennel Club Incorporated to cover the cost of mobile lighting towers. This donation is to be funded from the Community Events program budget and is conditional on the All Breeds Championship Dog Shows event proceeding.
19. Council approve in kind support of an estimated \$5,980 for the Lake Cargelligo Show. This contribution is to be funded from the In-Kind contributions budget and is conditional on the show proceeding.

PURPOSE

Council is asked to consider requests for monetary and in-kind support for community events to be held in the 2023/2024 financial year. For the purpose of this policy 'Donation' also means financial contribution, event in kind support, and Fee and Charge concessions, unless specified otherwise.

SUPPORTING INFORMATION

A copy of the requests for donation are included as attachments.

BACKGROUND

Council adopted its Community Event and Donations Policy on 28 June 2023. As requests are submitted, they will be assessed against this policy. Where possible, approval under delegated authority will be utilised. Where delegated authority or another Council Policy does not apply, a request will be submitted to a Council meeting for determination.

As community groups' transition to funding rounds, there will be a further period where requests will continue to be submitted to Council for a decision.

ISSUES AND COMMENTS

There is sufficient budget to fund the recommended donations. Due to the limited funds remaining, most applicants have not received their full request. All funding round applications for the next round will go to the October 2024 council meeting.

Tess Cross Memorial Event - Tullibigeal

Council resolved in March 2023 to provide an in-kind donation estimated to be worth \$400.00 to Tullibigeal team yarding. The event was to be held on 13th and 14th April 2024. Due to lack of entries the event has been cancelled. The in-kind was to provide fixed toilet facilities and show ground.

Budget transfer

In kind support for events has exceeded the annual budget however there are still funds remaining in the elected member's general donation budget. It is therefore proposed to transfer \$3,000 between the funds.

Dance 2873

This organisation is requesting a financial donation of \$1,500 to provide a professional tutor to work with students at Tottenham Dance 2873. This workshop offers the students the opportunity to participate in a professional level workshop for a day. This is their first application for support.

It is recommended that a donation of \$500 be made from the elected members general donations, and is conditional on the workshop proceeding.

Lachlan Arts Council - Film Footage

This organisation is requesting a financial donation of \$2,000 to finance film footage of the Lachlan River and Condobolin Environs. This film would be used in the production of "Utes in the Paddock – The Musical"

Council has supported this organisation in the past. In the 2023 FY \$500 was provided for "The Tile Project". In addition, the group received funding in 2011, 2013, 2016 & 2017 of varying amounts for various projects.

It is recommended this application be declined as their other council funded project the "Tile Project" is not yet complete. It is recommended that the organisation be invited to submit another application in the future, once the "Tile Project" is completed. It should be noted that under the policy each organisation can only receive support once per financial year.

Lachlan Arts Council - The Tile Project

This organisation is applying for permission to retain the \$500 financial donation that was approved at the October 2023 Council Meeting (Resolution Number 2023/241). The resolution stated the project needed to be finalised by 31 March 2024. If the project was not completed by 31 March, the organisation was required to return the funds. Council contacted the group after 31 March and was advised the project was unable to be completed due to lack of sufficient funding. The group have applied to retain the funds. The groups has advised they have received the additional funding necessary to complete the project. It is recommended that Council allow the group to retain the funds, on the proviso the project is completed by 31 August 2024.

Can Assist Fundraiser through the Condobolin Sports Club

This organisation is requesting a financial donation of \$1,000 for their high tea fundraising event on the 9th March 2025. They held their first event in March this year and the group advises it was a success with 130 tickets sold. The previous event allowed the group to donate \$8,500 to the local Can Assist to support cancer patients with medication, travel and accommodation during their cancer treatment. It is recommended a donation of \$800 be funded from the Elected Members general donation budget, and is conditional on the event proceeding.

Anglican Parish of Lake Cargelligo

This organisation is requesting a \$2,796 donation to finance the construction of a storage shed.

In March 2023, council declined the Anglican Parish request for funds towards church repairs. At that time, a conversation was held with Father Paul who confirming that funding may be obtained through a loan from the church.

This organisation has no recent history of financial support from Council.

Council should carefully consider this decision as the community has many groups that potentially need facilities upgraded. The policy excludes applications where the individual or organisation can fund the project or event from other means such as, but not limited to, a loan through an associated organisation.

It is therefore recommended the application be declined.

Callara Culture & Heritage Aboriginal Corporation

This organisation is requesting a \$9,680 donation to finance the production of 2 quality books that will document the Local Indigenous Wiradjuri history and the Heritage of the Lachlan Shire, through historical records & oral histories of women living within the Shire. The funding will go towards research, administration, meetings, book launch, printing and copying costs.

Council's records show no recent support for the group.

It is recommended a donation of \$500 be funded from the Elected Members general donation budget, and is conditional on the books being published by 31 October 2024. If the books are not published by this date, then the funds are to be returned to council.

Condobolin Public School P&C

This organisation is requesting a \$1,200 donation to finance an arts workshop for year 5/6 students.

The policy excludes organisations raising funds on behalf of another organisation which is the recipient of financial assistance from the State or Federal Government. The P&C is utilising the funds to provide a workshop for the school's year 5 & 6 students, which could be funded by the school as part of normal school activities. The P&C also has the ability to fundraise or request funding from the school to undertake the project.

It is therefore recommended the request be declined.

Condobolin RSL Diggers Swimming Club

This organisation is requesting a \$1,200 donation to finance a weekly event in the 2024/2025 swimming season. The aim of this project is to encourage participants to regularly swim and have fun.

Council's records show the last support was provided in 2018 for the Western Districts AIF Carnival.

It is recommended that a donation of \$300 be made from the elected member's general donation, and is conditional on the club continuing to hold the "Diggers weekly swims".

Lakes Alive - Lake Cargelligo Progress Association

This organisation is requesting a \$950 donation to continue the beautification of "Frog's Hollow" in Lake Cargelligo. The money would assist with the purchase of poly pipe and a pump that would help with watering. This project is to attract more visitors to Lake Cargelligo which then may increase sales for local businesses.

Lakes Alive has received various donations from council from 2015 to 2018. The last was a \$950 donation in 2018.

It is recommended that a donation of \$500 be made from the elected member's general donation, and is conditional on the group continuing to beautify Frogs Hollow.

Condobolin PAH & I Association

As in previous years, Council has been requested to provide in kind support to the Show Society. The request includes plant, labour, saw dust, bins, toilet supplies and an allowance for ad hoc requests made between now and the conclusion of the show. The total estimated cost is \$15,250 – see attached.

Council has supported this event in the past. In the 2024 FY the cost was \$22,262 and in the 2023 FY the cost was \$23,046. There was no Show in 2022 or 2021 due to the COVID-19 pandemic. It is recommended council support this application to be funded from the special event – in kind support budget.

Condobolin Camp draft Association

This organisation is requesting a \$500 donation and an in-kind support of estimated worth \$3,430 to host a camp draft event in May 2024. Council's records show no recent support for this organisation. It is recommended that a donation of \$300 be made from the Elected members general donations and \$3,340 from the in kind support budget. Support is conditional on the event proceeding

Tottenham Hospital Auxiliary Branch

This organisation is requesting a \$3,000 donation to finance a Spring Fair luncheon on the 13th September 2024. This event is to provide items for patients of the Tottenham Multi-Purpose Health Service. The funding requested is to cover the catering cost for 100 attendees.

Council's records do not show any recent support.

The policy excludes organisations raising funds on behalf of another organisation which is the recipient of financial assistance from the State or Federal Government. The hospital could provide improved amenities for patients. As this is a community wide major fundraiser for the group to benefit the lives of patients, it is recommended that council uses its discretion, as permitted under the policy to approve the donation.

It is recommended that a donation of \$800 be made from the elected member's general donation budget, and is conditional on the event proceeding.

Tottenham Welfare Council Inc

This organisation is requesting a \$1,500 donation to finance a project called the "Bakery Box". The fund raiser will assist with the upgrading of the kitchenette in the Community room.

The welfare committee receives an annual allocation for Tottenham's Australia day. In addition, council provides an annual allocation of \$4,000 to fund secretarial services. The welfare committee provides support with the Home and Community Care service in Tottenham.

It is recommended that a donation of \$800 be made from the elected members general donation budget, and is conditional on project completion. If the project does not progress, the funds must be returned to council.

Born to Read Condobolin

This organisation is requesting a \$6,500 donation to partially finance the Born to Read 20 year celebration to be held on 12 September 2024.

The last financial support that was approved by Council was in 2018 for an amount of \$1,500. It should be noted the organisation received support through the Reconnecting Regional NSW community grants project

It is recommended that a donation of \$500 be made from the elected member's general donation budget, and is conditional on the event proceeding.

Condobolin & District Kennel Club Inc

The Condobolin & District Kennel Club has requested a donation of \$4,095.39 from council for their upcoming event, the "All Breeds Championship Dog Show." The donation covers the cost of hiring lighting towers. The group anticipate an attendance of approximately 200-300 people.

Council contributed \$1,250 for the lighting towers in 2023 and in 2022 provided a donation of \$2,000 towards lighting towers.

This is a major event and attracts many participants therefore it is recommended that a donation to cover the entire cost of the lighting towers be made from the Community Events budget. This contribution is conditional on the dog show proceeding.

Lake Cargelligo Show Society Inc

Council has not yet received a formal application from the show society. However, council staff have been in contact with the organisation on a number of occasions, encouraging them to supply the relevant paperwork. Given the likelihood that the show will proceed and that council have provided support for many years, it has been decided to put an application into the funding round for council's consideration.

Using last year's in kind requests, an estimate of \$5,980 has been allowed for in kind support.

Council has supported this event in the past. In the 2024 FY, the cost was \$6,405 and in the 2023 FY, the cost was \$14,129. There was no Show in 2022 or 2021 due to the COVID-19 pandemic.

FINANCIAL AND RESOURCE IMPLICATIONS

Community Events Program

This Budget totals \$32,950. Refer to General Ledger number 3820.0460.0622.

The remaining budget available for utilisation is \$19,359

Included in the Budget as a separate line item and will not come to Council for decision

The abovementioned budget includes \$2,400 for Welcome to Community events (\$600 each for Tullibigeal, Tottenham, Lake Cargelligo and Condobolin). Refer to Council Resolution 2023/50 March 2023. The \$600 for events will only be paid upon written application to Council.

Elected Members general donations

This Budget totals \$27,540. Refer to General Ledger number 3020.0405.0622.

The remaining budget available for utilisation is \$22,709.

Included in the Budget as a separate line item and will not come to Council for decision

The abovementioned budget includes \$100 per school for end of year School events. Refer to Council Resolution 2022/312 November 2022. The \$100 for events will only be paid upon written application to Council.

In kind contributions

This Budget totals \$123,229. Refer to General Ledger number 3230.0509.

The remaining budget available for utilisation is \$22,525

Quarterly report to Council - Community Donations & Event Support approved under delegation

As agreed with Councillors, a quarterly report will be provided to Council showing all approvals made under delegated authority. Jointly the Mayor and General Manager must approve or decline any applications made under delegated authority. Delegated authority approvals only apply to the following:

- (a) In kind Support \$500 or less;
- (b) Fee or Charge Concession \$500 or less;
- (c) A financial Donation less than \$500 (for the 12-month transition period 1 August 2023 to 31 July 2024).

The last report was provided in April so will be provided again in June.

LEGAL IMPLICATIONS

Council can provide financial assistance through an annual donation program in accordance with section 356 of the *Local Government Act 1993*. A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Donation requests made by organisations or individuals who act for personal gain will be subject to Section 356 (2) of the *Local Government Act 1993*.

“A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days’ public notice of the council’s proposal to pass the necessary resolution has been given.”

Fee concessions are permissible in accordance with section 610E and 610F of the *Local Government Act 1993*.

RISK IMPLICATIONS

There is reputational risk for Council when making decisions to approve or not to approve particular requests.

STAKEHOLDER CONSULTATION

Nil.

OPTIONS

1. Provide the full amount of the requested donations.
2. Decline the full amount of the requested donations.
3. Vary the amount of the donations.

CONCLUSION

Council is asked to consider and make a resolution on the amount of any donation it wishes to provide.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

ATTACHMENTS

1. Donations spreadsheet 080524
2. Dance 2873
3. Lachlan Arts Council - Film Footage
4. Lachlan Arts Council - The Tile Project
5. Can Assist Fundraiser
6. Anglican Parish of Lake Cargelligo
7. Callara Culture & Heritage Aboriginal Corporation
8. Condobolin Public School P&C
9. Condobolin RSL Diggers Swimming Club
10. Lakes Alive - Lake Cargelligo Progress Association
11. Condobolin PAH & I Association
12. Condobolin Annual Show In-Kind Estimate
13. Condobolin Campdraft Association
14. Condobolin campdraft In-Kind Estimate
15. Tottenham Hospital Auxilliary Branch
16. Tottenham Welfare Council Inc
17. Born to Read Condobolin
18. Condobolin & District Kennel Club Inc
19. Lake Cargelligo Show Society Inc
20. Lake Cargelligo Annual Show In-Kind Estimate

9.2.5 REVIEW OF THE COMMUNITY DONATION AND EVENT SUPPORT POLICY**TRIM Number: R24/108****Author: Administration Officer****RECOMMENDATION**

That:

1. The Director of Corporate & Community Services Report R24/108 be received and noted.
2. The Community Donation and Event Support Policy v2 be adopted, as presented, with effect from 1 July 2024.
3. Council delegates to the General Manager, with the approval of the Mayor, the power to grant financial assistance under section 377(1A) of the *Local Government Act 1993*.
4. Council rescinds all and any prior resolutions for community event support, donations, fee concessions, and rates and charges donations, unless specifically listed in the Integrated Planning and Reporting documents commencing 1 July 2024.
5. Council rescinds the Community Donation & Event Support Policy v1 that was last adopted June 2023, and any donations policies that may have not already been previously extinguished.

PURPOSE

The purpose of this report is two-fold:

- to provided Councillors with a summary of feedback received regarding the Community Donation and Event Support Policy v1 during the first year of operation; and
- to provide a revised copy of the Community Donation and Event Support Policy ('the policy') for adoption.

SUPPORTING INFORMATION

As attached.

BACKGROUND

The original Community Donation & Event Support Policy was adopted at the June 2023 Ordinary Meeting. An operational review was scheduled after 1 year of operation.

ISSUES AND COMMENTS

A review of the policy has been undertaken. Generally, the community has adapted well to the policy but there are some improvements to streamline the process that council may wish to support.

Proposed changes to version 1 of the adopted policy:

1. Retain the Small Fund that allows the Mayor and General Manager to have delegated authority to approve applications of \$500 or less:
2. Provide delegated authority for the Mayor and General Manager to approve financial donations of \$500 or less. The version 1 of the policy states that all financial donations must go through the funding rounds.
 - This follows the same process already in place in the current policy, for delegated authority to approve Fee Concessions of \$500 or less,
 - Provides administration benefits as it will allow small organisations some grace from the policy procedure and free up time during Council meetings where resolutions are required.
3. Increase the delegated authority limit for In-Kind Support from \$500 or less to \$1,000 or less as:
 - There are very few In-Kind Support applications that are worth less than \$1,000
 - This provides administration benefits as this will avoid relatively small amounts being sent to Council for a resolution
 - This avoids organisations having to apply in the funding rounds for relatively small amounts.

A report will continue to be submitted to Council every quarter detailing all donations or concessions approved under delegated authority.

Feedback over the last 12 months

1. Donations applied towards annual community events could be applied for once across a 3 year period (to be funded annually). This cannot be supported as:
 - Council budgets on an annual basis so commitment to an organisation could not be promised.
 - Councillor's opinions may change across the term.
 - The organisation or event may no longer exist
 - Council's funding may be limited due to financial constraints.
- 1.
2. Funds should be distributed fairly across the Shire
 - Funding rounds provide council the opportunity to take this feedback into consideration
 - It should be noted the policy requires a number of criteria to be met to obtain funding
 - All decision should be made on merit.

FINANCIAL AND RESOURCE IMPLICATIONS

Council's annual Budget will provide an allocation to support community events, and to provide donations and concessions.

LEGAL IMPLICATIONS

Local Government Act NSW 1993 section 356

- (1) A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.
- (2) A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days' public notice of the council's proposal to pass the necessary resolution has been given.
- (3) However, public notice is not required if—
 - (a) the financial assistance is part of a specific program, and
 - (b) the program's details have been included in the council's draft operational plan for the year in which the financial assistance is proposed to be given, and
 - (c) the program's proposed budget for that year does not exceed 5 per cent of the council's proposed income from the ordinary rates levied for that year, and
 - (d) the program applies uniformly to all persons within the council's area or to a significant group of persons within the area.

Local Government Act NSW 1993 section 377 General power of the council to delegate

- (1A) Despite subsection (1), a council may delegate its functions relating to the granting of financial assistance if—
- (a) the financial assistance is part of a specified program, and
 - (b) the program is included in the council's draft operational plan for the year in which the financial assistance is proposed to be given, and
 - (c) the program's proposed budget for that year does not exceed 5 per cent of the council's proposed income from the ordinary rates levied for that year, and
 - (d) the program applies uniformly to all persons within the council's area or to a significant proportion of all the persons within the council's area.

Local Government Act NSW 1993 sections 610E and 610F

Fee concessions are permissible in accordance with this legislation.

RISK IMPLICATIONS

Legislative risk if Council is not compliant with all requirements under the Act, associated Regulations and Office of Local Government Guidelines.

STAKEHOLDER CONSULTATION

Staff Consultation

Review of informal public feedback.

OPTIONS

1. Adopt the Community Donation and Event Support Policy v2 as presented.
2. Make recommendations to be incorporated before adopting the Community Donation and Event Support Policy.

CONCLUSION

Council is asked to consider the feedback provided and the options proposed before deciding to adopt the policy. As there are minimal changes, and all are of benefit to applicants, it is not proposed to put the policy back on public exhibition.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2 Strong, effective and responsive Council

4.2.1 Council is financially sustainable and provides services at a level expected by the community

4.2.2 Council's decision making is equitable and ethical

– Schedule policy reviews throughout Council term or within legislative requirements.

4.2.5 Council's exposure to risk is minimised.

ATTACHMENTS

1. **Community Grants and Event Support Policy v2**

9.2.6 BUSH BURSARY PROGRAM 2024**TRIM Number: R24/111****Author: Administration Officer - Corporate & Community Services****RECOMMENDATION**

That:

1. The Director Corporate & Community Services Report No. R24/111 be received and noted.
2. Council decline the invitation to provide support for the Bush Bursary 2024 program.

PURPOSE

The purpose of this report is to seek Council's direction on support for the Bush Bursary 2004 Scholarship Program.

BACKGROUND

Lachlan Shire Council initiated this scholarship in 1996. In some years Council has supported the NSW Rural Doctors Network with their Bush Bursary Scholarship program by hosting medical students to gain rural experience during their university training. At its May 2023 meeting Council resolved not to support the Bush Bursary 2023 program.

ISSUES AND COMMENTS

A request has again been received from the NSW Rural Doctors Network to host students for the 2024 Bush Bursary Scholarship program.

Prior to 2023, Council supported the Bush Bursary program, and received positive feedback from students, health facilities and the community. The medical students will have the opportunity to visit the Condobolin, Lake Cargelligo and Tottenham medical facilities.

FINANCIAL AND RESOURCE IMPLICATIONS

Council's draft 2025FY Budget does not include support for this program however, funding is available if council wishes to support the program.

LEGAL IMPLICATIONS

There are no legal implications identified.

RISK IMPLICATIONS

There are no risk implications identified.

STAKEHOLDER CONSULTATION

Council – May 2024 Strategic Briefing.

NSW Rural Doctors Network.

OPTIONS

1. Council support the Bush Bursary 2024 program.
2. Council decline to support the Bush Bursary 2024 program and provide written advice to the NSW Rural Doctors Network.

CONCLUSION

The NSW Rural Doctors Network's Bush Bursary program is an opportunity to showcase our area to medical students.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

1.6.1 Support programs to attract and retain medical and allied health professionals

ATTACHMENTS

1. **Formal Invitation to GM**
2. **Digital sponsorship form**
3. **2024 Bush Bursary Program Guidelines**

9.2.7 QUARTERLY BUDGET REVIEW 3 2024 FY**TRIM Number: R24/132****Author: Manager - Finance****RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No. R24/109 be received and noted.
2. The Quarterly Budget adjustments including reserve movements be adopted as presented.

PURPOSE

To provide Council with a quarterly review of the Operational Plan budget as at 31 March 2024, as required by the *Local Government (General) Regulation 2021*.

SUPPORTING INFORMATION

A copy of Council's projected results and proposed reserve balances are included as attachments.

BACKGROUND

The *Local Government (General) Regulation 2021* requires the Council to prepare and consider a budget review statement each quarter (aside from June), which shows:

- Estimates of Income and Expenditure;
- Any relevant revisions of these estimates.

This review is completed in consultation with the responsible Director or Manager of the relevant department.

The statement must comply with the Local Government Code of Accounting Practice and be considered by the Council no later than 2 months past the conclusion of the quarter.

ISSUES AND COMMENTS

A review of the 2023-2024 budget has been completed to identify:

- Budget variations;
- Council resolutions impacting on budget; and
- Information that has become available since the adoption of the current year's budget which is not currently reflected in the 2023-2024 Operational Budget.

The actual year to date operating result as at 31 March 2024 shows an operating gain of \$2.6M before capital income.

Overall, actual operating income and expenses are within acceptable ranges as at 31 March 2024 at 68% and 63.2% respectively, with 75% of the financial year elapsed.

This quarter, only minor adjustments have been made with most increases being offset by savings in other areas, or transfers from reserves.

Significant budget variances have been summarised below:

- *Operating Expenditure* – With the Visitor Information Centre now being operational for the last 4 months an adjustment to the wages has been made to reflect actual costs. Due to the inability to recruit staff in a number of key vacant positions, Council has had to rely on contractors/consultants, in a number of departments.
- *Capital Expenditure* – Budget allocated for Local Roads and Community Infrastructure Program Phase 4 projects have been adjusted to bring forward works to the Rodeo and Pony Club in Condobolin as the works in Liberty Park in Lake Cargelligo have been deferred to 2025.

Council's expected net financial position as at 30 June 2024, after the proposed budget amendments, is reflected in **Attachment 1**, along with the actual financial results for the period ended 31 March 2024. This quarter's review adjustments have resulted in an operating budget gain of \$180K (before capital income). This decrease reflects the increases in the operating expenditure for this review.

The projected reserve balance for the water businesses is slightly above \$2m. However, this is dependent on the completion of all planned capital works, and due to this may result in a higher closing reserve balance than projected.

There is a risk that for the financial year ended 30 June 2024, Council will have an operating deficit. The following may have an impact on the operating surplus/deficit:

- As of 6 May 2024, council has not processed all of its assets purchased /built since 1 July 2023. Council has predominantly finished processing its plant and will commence processing its other assets as soon as the budget is complete. An allowance was made in the 2023/24FY budget but until the final cost is known, the quantum of the impact cannot be quantified.
- The Tourism Precinct will add a substantial amount of depreciation but the amount is not yet able to be quantified. Council is waiting on the information to be supplied by our valuer, who is running late with the project. An allowance was made in the 2023/24FY budget but at this time, the quantum of the impact cannot be quantified.

Neither of the above items present a cash flow risk to Council.

REPORT BY RESPONSIBLE ACCOUNTING OFFICER

The following statement is made in accordance with Clause 203(2) of the *Local Government (General) Regulation 2021*:

Council's projected financial position as reflected in QBR3 will be satisfactory at year end, having regard to the projected estimates of income and expenditure as at 30 June 2024, and the original budgeted income and expenditure. There is a risk, that the estimated 30 June 204 project operating

result maybe lower or higher than stated in the QBR documents. As budgets are subject to financial risk, it is critical that expenses are closely monitored.

LEGAL IMPLICATIONS

Nil to this report.

RISK IMPLICATIONS

There are financial risks with projecting budgeted income and expenditure as unexpected variances can occur. These can be mitigated by careful management of costs. As these figures are unaudited, they are subject to change.

STAKEHOLDER CONSULTATION

Council officers with budgetary responsibilities have been consulted in identifying these budget variations.

OPTIONS

That Council approve the budget variations as listed in the Quarterly Budget Review (3) adjustment documents.

CONCLUSION

Council should review and consider adopting the report. It should be noted that the QBR must be adopted by the statutory timeframe of 31 May 2024.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP: 4.2 - Strong effective and Responsive Council.

Delivery Program Action 4.2.1 - Council is financially sustainable and provides services at a level expected by the community.

ATTACHMENTS

1. **Operational Plan Budget and results as at 31 March 2024**
2. **QBR 3 Summary of Adjustments**
3. **Reserve Balances as at 31 March 2024**

9.3 ENVIRONMENT AND PLANNING

9.3.1 GOANNA MANOR - CONSULTATION

TRIM Number: R24/107

Author: Manager - Projects and Building

RECOMMENDATION

That:

1. The Director – Environment and Planning Report No. R24/107 be received and noted.
2. The submissions regarding the proposed demolition of Goanna Manor be noted.
3. As the reasons for the proposed demolition of the building were not provided with the petition documents the individual petitioners be contacted to provide them with the additional information and they be asked to confirm that they still oppose the demolition of the building.
4. A further report be provided to Council on the outcome of the inquiries with the petitioners.

PURPOSE

The purpose of this report is to inform Council of the outcome of the public consultation held regarding the demolition of Goanna Manor in accordance with Council resolution R2023/276.

SUPPORTING INFORMATION

Public Notice.

BACKGROUND

In accordance with Council resolution R2023/276 public consultation was undertaken on the proposed demolition of Goanna Manor from 2 to 26 April 2024.

In addition to the public consultation, a member of the Lachlan Arts Council, Heather Blackly, provided details and information behind the original mural project, the names of those involved in the project as well as a brief history of the building.

The information provided by Lachlan Arts Council will be included in the Goanna Manor Mural Visual Record that is currently being prepared in accordance with the Council resolution.

ISSUES AND COMMENTS

Through the public consultation four (4) written submissions were received as well as a single petition containing ninety-nine (99) signatures.

The four (4) written responses received have been included in the attachments. The submissions range from requesting not to demolish the building to potential for reuse of the facility as well as a suggestion around the possible retention of the front wall only.

The petition requests *"We the undersigned Members of the Condobolin Community are concerned that Lachlan Shire Council has voted to demolish Goanna Manor without first considering alternative Community options for the use of this historically significant building. We would like to see this decision reviewed and revoked."*

A detailed report considering alternative options was presented to Council at the November 2023 Council meeting. In consideration of this, the Public Notice was presented in such a way to ensure that the community were provided with sufficient information about the reasons for Council's decision to demolish the building. Unfortunately, these reasons were not presented with the petition and may have led to some signatures signing the petition without full knowledge of the circumstance.

With most petition signatories providing their contact details it is possible that they could be contacted individually to ensure they are aware of the reasons for Council's decision and seek confirmation that with knowledge they still oppose demolition of the building. The responses could then be presented to Council in a report for further consideration.

A copy of the Public Notice is attached for Councillors information.

FINANCIAL AND RESOURCE IMPLICATIONS

In accordance with resolution R24/107, funds towards the demolition have been allocated from SRV building allocation.

LEGAL IMPLICATIONS

Council has an obligation to ensure public safety in regard to Council's buildings as well as to provide a safe working environment for staff and members of the community.

RISK IMPLICATIONS

The current building presents a significant risk to Council due the extent of defects identified within the building together with the identified safety hazards.

STAKEHOLDER CONSULTATION

Public consultation has occurred from 2 April 2024 to 26 April 2024.

Meeting held with a representative from Lachlan Arts Council.

OPTIONS

1. The submissions received be noted. In consideration of the limited detail provided with the petition direct contact be made with the signatories to provide the details behind Council's decision to demolish and seek confirmation that they still oppose the demolition. That a further report be submitted to Council detailing the result of these additional inquiries.

CONCLUSION

Four submissions and a petition were received following public consultation on the proposed demolition of Goanna Manor. As the reasons for demolition of the building were not provided with the petition document, contact with the individual petitioners should be made to ensure they are aware of these reasons and to seek confirmation that, with this knowledge they still oppose the demolition.

A further report will then be provided to Council.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2 Strong effective and Responsive Council

ATTACHMENTS

1. **Liam Harris - Letter**
2. **Signed Petition**
3. **Sue Thomas- Letter**
4. **Judith-Ann Betts - Letter**
5. **Public Notice**
6. **Jean Piper - Letter**

9.3.2 TOTTENHAM PLANNING PROPOSAL**TRIM Number: R24/133****Author: Manager- Town Planning****RECOMMENDATION**

That:

1. The Director of Environment and Planning Report No. R24/74 be received and noted.
2. Council endorse the preparation and lodgement of a Planning Proposal for rezoning in Tottenham, amending Lachlan Local Environmental Plan 2013, in accordance with the Council's Industrial and Rural Lands Strategy.
3. Council approve the Planning Proposal for public authority consultation and public exhibition in accordance with any conditions imposed under the Gateway Determination.
4. Council seek authority from the Department of Planning, Housing and Industry to exercise the delegation of all functions of the relevant local plan making authority under Section 3.36 of the Environmental Planning and Assessment Act 1979 to make the local environmental plan to put into effect the Planning Proposal.
5. Authority be delegated to the General Manager to make any minor variations to the Planning Proposal, following receipt of the Gateway Determination.
6. A further report be submitted to Council following the public exhibition of the Planning Proposal detailing any submissions received during the public exhibition period.

PURPOSE

The purpose of this report is to seek Council's endorsement for preparation and lodgement of a Planning Proposal in Tottenham. The amendment will be for a rezoning of selected sites from R5 Large Lot Residential to RU5 Village and from R5 Large Lot Residential to RU6 Transition, amending Lachlan Local Environmental Plan 2013 (LLEP 2013) in accordance with Council's adopted Industrial and Rural Lands Strategy (IRLS).

SUPPORTING INFORMATION

Nil.

BACKGROUND

At the Ordinary Meeting of Council on 25 May 2022, Council endorsed the adoption of the Industrial and Rural Lands Strategy (IRLS).

Council currently has a limited amount of suitable land for industrial growth and land use flexibility across the towns including Tottenham. The Strategy adopted provided a clear vision for industrial land use over the next twenty (20) years.

The IRLS includes Town Structure Plans for Condobolin, Lake Cargelligo and Tottenham. These Plans reflect the high-level constraints and identify the options for expansion of industrial land.

The Structure Plans are used to guide land use planning decisions of Council.

The Strategies and Actions set out in Section 5 of the IRLS, identify the key objectives and provide a timeline for each item. These align with the Central West Orana Regional Plan.

These options are also expressed through a number of strategies and actions that align with Council’s Local Strategic Planning Statement, the Orana and Central West Regional Plan and the Regional Economic Development Strategy.

At the Ordinary Meeting of Council on 24 August 22, Council endorsed the investigations of key sites in accordance with the Actions (C1) of Council’s Industrial and Rural Lands Strategy.

ISSUES AND COMMENTS

The IRLS seeks to provide greater land use flexibility in Tottenham as outlined in section 4.5:

There is an opportunity for Council to consider retaining the minimum lot size in this area, but altering the zone to allow some (limited) flexibility and land uses that are compatible with a rural residential area such as tourist and visitor accommodation and some low impact rural industries, for example, large machinery storage sheds for seasonal contracting equipment, etc.

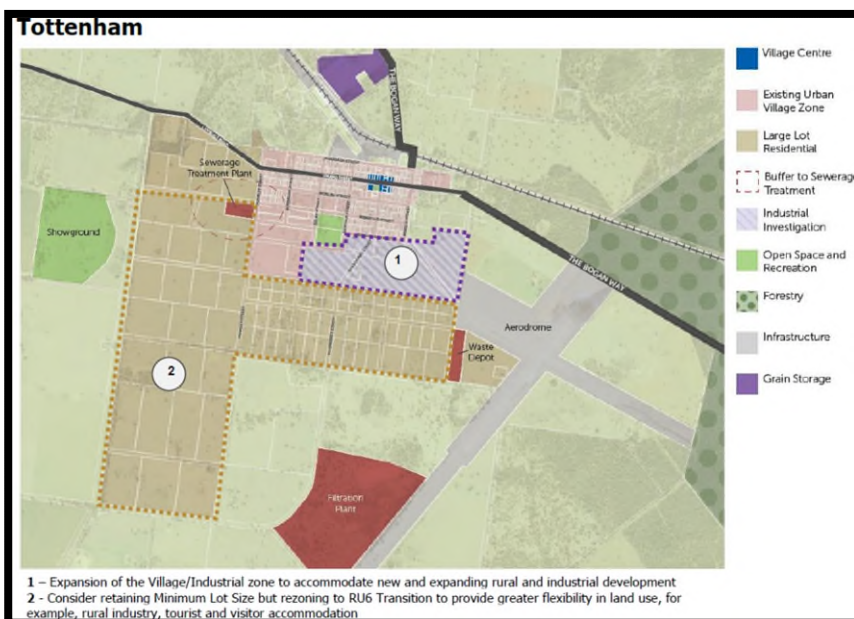
Tottenham includes a large area of undeveloped R5 Large Lot Residential zoned land over an existing land subdivision (title) pattern. This zone is inflexible, being a strictly residential zone where the restrictions are greater than those in the Village zones.

The following sites were identified as sites for further investigation and, if suitable, for lodgement of Planning Proposals to rezone the land in Tottenham:

Site 1 – *Expansion of the Village/Industrial zone to accommodate new and expanding rural and industrial development.*

Site 2 - *Consider retaining the minimum lot size, as currently outlined on the Lot Size Map in Lachlan LEP 2013, however rezone the land to RU6 Transition, to provide greater flexibility in land use, for example, rural industries and tourist and visitor accommodation.*

The Tottenham Town Structure Plan is shown below (larger copy provided within attachments):



Investigations of sites 1 and 2 in Tottenham demonstrate that land is suitable for rezoning to provide for land use flexibility, therefore Lachlan LEP 2013 needs to be amended to reflect this.

The making and amending of LEPs starts with a planning proposal. The planning proposal describes the outcome and justification for a LEP and is the key part of the LEP making process.

The preparation and lodgement of a planning proposal will be completed in accordance with Section 3.33 of the Environmental Planning and Assessment Act 1979 and the relevant guidelines prepared by the Department of Planning, Industry and Environment.

FINANCIAL AND RESOURCE IMPLICATIONS

The preparation and lodgement of the planning proposal will be carried out within Council's adopted 2023/2024FY budget. No additional financial implications are expected.

LEGAL IMPLICATIONS

The sites are not currently zoned for uses identified in the IRLS under Council's Local Environmental Plan. The IRLS identified that the nominated sites should be investigated further for possible rezoning and redevelopment with the lodgement of subsequent planning proposals.

RISK IMPLICATIONS

Tottenham has all but run out of available land for industrial type land uses including those for large machinery and operations. The IRLS has identified two key areas in Tottenham that have further development potential and they should now be rezoned to provide more flexibility. There is a risk that suitable industry and other low impact uses will not be able to grow if this is not undertaken immediately.

Without an immediate response and action from the adopted IRLS, Council is at risk of being without suitable employment lands that will allow growth of industrial and other forms of low risk development in Tottenham.

There is also a risk that the sites may not be rezoned or supported for rezoning by the Department of Planning, Housing and Industry.

STAKEHOLDER CONSULTATION

Council staff wrote to all land owners with land identified on the town structure plans within the IRLS. Council staff publicly advertised and attended street locations in each township, undertaking pop-up community consultation sessions.

The draft IRLS was made available at Council's offices and other key locations throughout the Shire during the exhibition period, in addition to being available on Council's website. Social media and newspaper notifications were routinely used to advertise the exhibition process.

Consultation will need to be undertaken with land holders and the community in accordance with Council's Community Participation Plan, the requirements of Environmental Planning and Assessment Act 1979 and the relevant guidelines prepared by the Department of Planning, Industry and Environment.

OPTIONS

1. Endorse the preparation and lodgement of a planning proposal to have the selected sites in Tottenham rezoned under Lachlan Local Environmental Plan 2013, consistent with Council's Industrial and Rural Lands Strategy.

2. Decide that Council will not follow the adopted Industrial and Rural Lands Strategy for the selected sites in Tottenham and not lodge a planning proposal to amended Lachlan Local Environmental Plan 2013.

CONCLUSION

Tottenham has seen an increase in the number of allotments being utilised for industry purposes in the last three years outside of the village zone, such that there is now a need to increase the land available for industrial purposes to allow the township to be sustainable.

It is recommended that Council endorses the preparation and lodgement of a planning proposal for the rezoning of the selected sites to from R5 Large Lot Residential to RU5 Village and from R5 Large Lot Residential to RU6 Transition.

There is a risk that Council may utilise resources and budget funds for the planning proposal on the sites in Tottenham and it may not be rezoned or supported for rezoning by the Department of Planning, Housing and Industry.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 4.2 – Strong effective and responsive Council.

CSP No. 4.4 – Strategic management of villages and Crown reserves.

ATTACHMENTS

1. **IRLS - Tottenham Structure Plan**

9.4 INFRASTRUCTURE SERVICES

Nil

10 DEPUTATIONS

11 NOTICES OF MOTION

Nil

12 NOTICES OF RESCISSION

Nil

13 DELEGATES REPORT

Nil

14 CORRESPONDENCE**14.1 CORRESPONDENCE****TRIM Number: R24/104****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Correspondence Report No. R24/104 be received and noted.

PURPOSE

To provide Council with details of correspondence received in May 2024.

SUPPORTING INFORMATION

Lake Cargelligo hospitality to visitors.

MERC Regional Jobs and Investment Funds Royalties for Rejuvenation – Resources for Regions.

Office of Local Government Dispensing with By -election.

NSW Local Government Grants Commission Financial Assistance Grants.

LGNSW Advocacy Update March 2024

Office of Local Government – Pre-election Guide for Councils

The Basin State – letter received.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and responsive Council.

ATTACHMENTS

1. **Lake Cargelligo Hospitality to Visitors.**
2. **Regional Jobs And Investment Funds – Royalties For Rejuvenation – Resources For Regions.**
3. **Office Of Local Government Dispensing With By -election.**
4. **NSW Local Government Grants Commission Financial Assistance Grants.**
5. **LGNSW Advocacy Update March 2024**
6. **OLG - Pre-election Guide for Councils**
7. **The Basin State.**

15 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

16 PETITIONS

16.1 PETITION - GOANNA MANOR

TRIM Number: R24/112

Author: Executive Assistant

RECOMMENDATION

That:

1. Report No R24/112 be received and noted.

PURPOSE

To provide Council with details of a petition received in April 2024.

BACKGROUND

Council received a petition from the members of the Condobolin Community that are concerned Lachlan Shire Council has voted to demolish Goanna Manor without first considering alternative Community options for the use of the historically significant building.

SUPPORTING INFORMATION

A copy of the petition signatories is attached.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and responsive Council.

ATTACHMENTS

1. Petition - Goanna Manor

17 CLOSED SESSION**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

17.1 19 McDonnell Street, Condobolin

This matter is considered to be confidential under Section 10A(2)c and dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

17.2 Offer to donate optometry equipment

This matter is considered to be confidential under Section 10A(2)a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

17.3 Expression of Interest to lease or purchase part Lot 14 DP 816194 and part Lot 2342 DP566794

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.