



**I hereby give notice that an Ordinary Meeting of Council will be held on:**

**Date:** Wednesday, 26 March 2025  
**Time:** 2:00 PM  
**Location:** Condobolin Council Chambers

# **BUSINESS PAPER**

**Ordinary Council Meeting**

**26 March 2025**

**A presentation from Destinaton NSW will commence at 1:30pm.**



## ACKNOWLEDGEMENT OF COUNTRY

Lachlan Shire Council acknowledges the Wiradjuri people as the Traditional custodians of this land.

We recognise their strength and resilience and pay respect to Elders past, present, and emerging and to all Aboriginal and Torres Strait Islander people who are part of the Lachlan Shire community.

## *Lachlan Shire –THE HEART OF NSW*



### *Our Vision:*

*For the Lachlan Shire to be a resilient community providing economic and social growth, through evolving, agricultural, business and mineral activities*

### *Mission:*

*To engage the community, providing and delivering progressive services whilst implementing a long term strategic plan leading to the social and economic benefit of the community*

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**1 WEBCASTING**

Please note that today’s meeting, other than the confidential sessions, are being recorded and will be placed on Council’s website. All in attendance should refrain from making defamatory statements. Council takes all care when maintaining privacy, however members of the public gallery and those addressing Council should be aware that you may be recorded.

**2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS**

**3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**

254A Circumstances in which annual fees may be withheld-

- (1) Despite this division, a council may resolve that an annual fee will not be paid to a councillor or That a councillor will be paid a reduced annual fee determined by the council—
  - (a) for any period of not more than 3 months for which the councillor is absent, with or Without leave, from an ordinary meeting or ordinary meetings of the council, or
  - (b) in any other circumstances prescribed by the regulations.
- (2) Despite this division, if a councillor is absent, with or without leave of the council, from ordinary meetings of the council for any period of more than 3 months, the council must not Pay any annual fee, or part of an annual fee, to that councillor that relates to the period of Absence that is in excess of 3 months.”

Councillor	13/12/2024	26/02/2025	26/03/2025	23/04/2025	28/05/2025	25/06/2025	23/07/2025	27/08/2025	24/09/2025	22/10/2025	16/11/2025	10/12/2025
John Medcalf OAM	P	P										
Paul Phillips	P	P										
Megan Mortimer	P	P										
Melissa Blewitt	P	P										
Melissa Rees	P	P										
Peter Harris	P	P										
Dennis Brady	P	P										
Judith Bartholomew	P	P										
Robyn Turner	P	P										
Juanita Wighton	P	LoA										
P - Present												
A - Apology												
LoA - Leave of Absence												
NA - No Apology												

**4 CONFIRMATION OF MINUTES**

Ordinary Meeting - 26 February 2025

**MINUTES OF LACHLAN SHIRE  
ORDINARY COUNCIL MEETING  
HELD AT THE CONDOBOLIN COUNCIL CHAMBERS  
ON WEDNESDAY, 26 FEBRUARY 2025 AT 2:00 PM**

**PRESENT:** Cr John Medcalf OAM, Cr Paul Phillips, Cr Judith Bartholomew, Cr Megan Mortimer, Cr Peter Harris, Cr Melissa Blewitt, Cr Melissa Rees, Cr Dennis Brady(via video link), Cr Robyn Turner.

**IN ATTENDANCE:** Greg Tory (General Manager), Karen Pegler (Director - Corporate and Community Services), Patrick Ruettjes (Director - Environment and Planning), Adrian Milne (Director - Infrastructure Services), Cherise Small (Executive Assistant).

Meeting opened 2:08pm.

**1 WEBCASTING**

The statement regarding the webcasting was read by the **Mayor**.

**2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS**

The Acknowledgement of Country and Elders was read by **Cr Harris**.

**3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**

**RESOLUTION 2025/1**

Moved: Cr Paul Phillips  
Seconded: Cr Melissa Rees

That:  
Cr Wighton be granted Leave of Absence.

**CARRIED**

**4 CONFIRMATION OF MINUTES**

**RESOLUTION 2025/2**

Moved: Cr Peter Harris  
Seconded: Deputy Mayor Megan Mortimer

That the minutes of the Ordinary Meeting held on 11 December 2024 be confirmed.

**CARRIED**

**5 MAYORAL MINUTE****5.1 MEETINGS AND FUNCTIONS****RESOLUTION 2025/3**

Moved: Cr Peter Harris

Seconded: Cr Robyn Turner

That:

1. The Mayoral Minute No. R25/5 be received and noted.

**CARRIED**

**5.2 MAYORAL MINUTE - ACTING GENERAL MANAGER APRIL AND MAY 2025****RESOLUTION 2025/4**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Megan Mortimer

That:

1. Mayoral Minute R25/7 be received and noted.
2. The Mayor be authorised to appoint Mr Alan Stoneham as the Acting General Manager of Lachlan Shire Council for the period 31 March to 23 May 2025.
3. If necessary the period of the appointment may be reduced or extended by up to 2 weeks with the agreement of Mr Stoneham.
4. Mr Stoneham be delegated all delegations currently assigned to the General Manager for the duration of the Acting appointment.

**CARRIED**

**6 PUBLIC FORUM**

Mr. Philip Daries.

**7 DISCLOSURE OF INTEREST**

**Cr Melissa Rees declared a Non-Pecuniary Less Than Significant interest in item No 17.2 Offer to Purchase lots 16, 20 and 23 Dunne Street, Condobolin as she is a NSW Department of Education Teacher Housing Representative - Condobolin.**

**8 READ AND NOTE**

**8.1 FY24/25 ROADWORK MONTHLY UPDATE FOR DECEMBER/JANUARY**

**RESOLUTION 2025/5**

Moved: Cr Melissa Blewitt

Seconded: Cr Melissa Rees

That:

1. The Director Infrastructure Services Report No. R24/381 be received and noted.

**CARRIED**

**8.2 ACTIVE RESOLUTIONS**

**RESOLUTION 2025/6**

Moved: Cr Melissa Blewitt

Seconded: Cr Paul Phillips

That:

1. The General Manager’s Report No. R25/4 be received and noted.

**CARRIED**

**8 READ AND NOTE**

**RESOLUTION 2025/7**

Moved: Cr Peter Harris

Seconded: Cr Melissa Blewitt

That:

The recommendations included in the business paper to receive and note, the following items be adopted:

- 8.3 Building Projects Monthly Update for November/December;
- 8.4 Investments as at 31 January 2025;
- 8.5 Delivery Program 6 monthly update to 31 December 2024;
- 8.6 Investments as at 31 January 2025;
- 8.7 Development Data December 2024 and January 2025
- 8.9 FY24/25 Urban Works Monthly Update for January;
- 8.10 The Welcome Experience.

**CARRIED**

**8.11 TOURISM AND PROMOTIONS UPDATE - DECEMBER 2024 TO JANUARY 2025**

**RESOLUTION 2025/8**

Moved: Cr Melissa Rees  
 Seconded: Cr Melissa Blewitt

That:

1. The General Manager’s Report R25/18 be received and noted.

**CARRIED**

**9 DECISION REPORTS**

**9.1 GENERAL MANAGER**

**9.1.1 COMMUNITY ENGAGEMENT STRATEGY 2024-2028**

**RESOLUTION 2025/9**

Moved: Cr Peter Harris  
 Seconded: Cr Paul Phillips

That:

1. The General Manager’s report No. R25/22 be received and noted.
2. The revised Community Engagement Strategy be adopted as presented.
3. The previous Communications and External Stakeholder Engagement Strategy be rescinded.

**CARRIED**

**9.1.2 REVIEW OF ORGANISATION STRUCTURE 2025**

**RESOLUTION 2025/10**

Moved: Cr Peter Harris  
 Seconded: Cr Paul Phillips

That:

1. The General Manager’s Report No. R25/ be received and noted.
2. Council confirm that the existing 3 Director executive staff structure comprising the positions of Director Infrastructure Services, Director Corporate and Community Services and Director Environment and Planning be retained.
3. Council note the roles and reporting lines of the executive staff positions as presented in the Organisation Structure diagrams attached to this report.

**CARRIED**

### **9.1.3 CLASSIFICATION OF LAND FOR PROPERTY PURCHASED AT 106 ORANGE STREET, CONDOBOLIN**

#### **RESOLUTION 2025/11**

Moved: Cr Peter Harris

Seconded: Cr Robyn Turner

That:

1. The General Manager's Report No. R24/379 be received and noted.
2. The property, comprising a house and land, purchased at 106 Orange Street Condobolin, be classified as operational land in Council's Land and Building Asset Register as it will be used for operational purposes.

**CARRIED**

## **9.2 CORPORATE AND COMMUNITY SERVICES**

### **9.2.1 DRAFT PAYMENT OF EXPENSES AND THE PROVISION OF FACILITIES TO COUNCILLORS POLICY**

#### **RESOLUTION 2025/12**

Moved: Cr Peter Harris

Seconded: Cr Judith Bartholomew

That:

1. The Director Corporate & Community Services Report R24/328 be received and noted.
2. The Draft Payment of Expenses and the Provision of Facilities to Councillors Policy be placed on public exhibition for 28 days and adopted subject to no significant submissions being received.

**CARRIED**

### **9.2.2 DRAFT AMENDMENTS TO ADOPTED FEES AND CHARGES 2024.2025 V3 FOR PUBLIC EXHIBITION**

#### **RESOLUTION 2025/13**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Megan Mortimer

That:

1. The Director Corporate and Community Services Report R25/11 be received and noted.
2. The draft Fees and Charges be placed on public exhibition for a period of 28 days from 27 February 2025.
3. Following the completion of the public exhibition period the Director of Corporate and Community Services present a further report, summarising any submissions received during

the public exhibition period, for the consideration of Council prior to final adoption of the amended Fees and Charges.

**CARRIED**

### **9.2.3 INVESTMENT POLICY ANNUAL REVIEW**

#### **RESOLUTION 2025/14**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Megan Mortimer

That:

1. This Director Corporate & Community Services' Report No R25/12 be received and noted.
2. The reviewed Investment Policy be adopted as presented.

**CARRIED**

### **9.2.4 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM**

#### **RESOLUTION 2025/15**

Moved: Cr Paul Phillips

Seconded: Cr Robyn Turner

That:

1. The Director of Corporate and Community Services Report R25/13 be received and noted.
2. Council provide the Tullibigeal Picnic Race Club Inc., event with In-Kind support estimated to be worth \$2,206.00. The in-kind support is to be funded from the Special Events budget and is conditional on the event proceeding.
3. Council provide a financial donation of \$200 to Lake Cargelligo Junior Rugby League to support their fishing competition. This sponsorship is to be funded from the Annual Budget for General Donations - Elected Members, and is conditional on the event proceeding.

**CARRIED**

### **9.2.5 DRAFT PROJECT MANAGEMENT POLICY**

#### **RESOLUTION 2025/16**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Megan Mortimer

That:

1. The Director Corporate and Community Services Report No. R25/16 be received and noted.
2. The Draft Project Management Policy be placed on public exhibition for 28 days and adopted subject to no significant issues being raised.

**CARRIED**



### 9.2.6 QUARTERLY BUDGET REVIEW 2 2025 FY

**RESOLUTION 2025/17**

Moved: Cr Phillips

Seconded: Cr Robyn Turner

That:

1. The Director Corporate and Community Services Report No. R25/26 be received and noted.
2. The Quarterly Budget adjustments including reserve movements be adopted as presented.

**CARRIED**

### 9.3 ENVIRONMENT AND PLANNING

#### 9.3.1 LACHLAN SHIRE COUNCIL ZERO EMISSIONS FLEET TRANSITION PLAN 2025

**RESOLUTION 2025/18**

Moved: Cr Peter Harris

Seconded: Cr Paul Phillips

That:

1. The Director of Environment and Planning Report No. R25/20 be received and noted.
2. The Lachlan Shire Council Zero Emissions Fleet Transition Plan 2025 be adopted.
3. The Lachlan Shire Council Zero Emissions Fleet Transition Plan 2025 be placed on Council's website and that the adoption of the plan be communicated through the media and on Council's media outlets.

**CARRIED**

#### 9.3.2 WASTE MANAGEMENT SERVICES FOR BURCHER

**RESOLUTION 2025/19**

Moved: Deputy Mayor Megan Mortimer

Seconded: Cr Paul Phillips

That

1. The Director Environment and Planning Report No. R25/29 be received and noted.
2. Council resolves to close the Burcher Landfill Waste Facility.
3. Council resolves to apply for Grant Funding under the Environment Protection Authority's current Landfill Consolidation and Environmental Improvement Program. Council also resolves to apply for any other relevant grant program, as available.
4. Council extends the Kerbside Waste Collection (waste only) to the Burcher village.

- 5. Council consults with the Burcher community to select a site for a Waste Transfer Station that will comprise 4-6 front lift skip bins in a locked enclosure.
  - 6. Council install a Waste Transfer Station at the most suitable site.
- CARRIED**

**9.4 INFRASTRUCTURE SERVICES**

**9.4.1 REQUEST FOR PUMP SHED LICENCE - APEX PARK LAKE CARGELLIGO**

**RESOLUTION 2025/20**

Moved: Cr Paul Phillips  
 Seconded: Cr Peter Harris

That:

- 1. The Director Infrastructure Services Report R25/34 be received and noted.
- 2. The request to support a licence to install an irrigation pump and pipeline in Apex Park, Lake Cargelligo be declined.

**CARRIED**

**Cr Blewitt requested that their names be recorded as voting AGAINST the motion.**

**10 DEPUTATIONS**

Nil.

**11 NOTICES OF MOTION**

Nil

**12 NOTICES OF RESCISSION**

Nil

**13 DELEGATES REPORT**

**13.1 2024 NATIONAL LOCAL ROADS TRANSPORT AND INFRASTRUCTURE CONGRESS**

**RESOLUTION 2025/21**

Moved: Cr Robyn Turner  
 Seconded: Cr Judith Bartholomew

That:

- 1. The Director Infrastructure Services Report No. R24/380 be received and noted.

**CARRIED**

**13.2 DELEGATES REPORT**

**RESOLUTION 2025/22**

Moved: Cr Robyn Turner

Seconded: Deputy Mayor Megan Mortimer

That:

1. The Delegate's Report No. R25/3 be received and noted.

**CARRIED**

**14 CORRESPONDENCE**

**RESOLUTION 2025/23**

Moved: Cr Robyn Turner

Seconded: Cr Judith Bartholomew

That:

1. The Correspondence Report No. R25/2 be received and noted.

**CARRIED**

**15 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**16 PETITIONS**

Nil

**17 CLOSED SESSION**

**Meeting paused: 3:14pm.**

**Meeting resumed: 3:25pm.**

**RESOLUTION 2025/24**

Moved: Cr Judith Bartholomew

Seconded: Cr Robyn Turner

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**17.1 Delegates Report**

This matter is considered to be confidential under Section 10A(2)b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

**17.2 Offer to purchase lots 16, 20 and 23 Dunne Street Condobolin**

This matter is considered to be confidential under Section 10A(2)c and dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

**17.3 Tender Assessment - Albert Road, Bulbodney Creek Culvert replacement**

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**17.4 Short term Licence to 2 July 2026 - part Lot 2342 DP 566794, 105 Hassans Lane Condobolin**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**17.5 Short term Licence Stable 6, SRA Grounds Condobolin**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**17.6 Contracts For Line Marking Services**

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to

conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**17.7 Tender Assessment - Sealed Road Flood Damage Restoration works - Condobolin North and Tottenham Area**

This matter is considered to be confidential under Section 10A(2)dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

**17.8 Update on the donation provided to Callara Cultural and Heritage Aboriginal Corporation**

This matter is considered to be confidential under Section 10A(2)b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

**17.9 Electricity procurement for small market sites**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**CARRIED**

**RESOLUTION 2025/25**

Moved: Cr Melissa Blewitt

Seconded: Cr Robyn Turner

That Council moves out of Closed Council into Open Council

**CARRIED**

**17.1 DELEGATES REPORT**

**RESOLUTION 2025/26**

Moved: Cr Judith Bartholomew

Seconded: Deputy Mayor Megan Mortimer

That:

1. The Delegate's Report No. R25/6 be received and noted.

**CARRIED**

**Cr Melissa Rees declared a Non-Pecuniary Less Than Significant interest in item No 17.2 Offer to Purchase lots 16,20 and 23 Dunne Street, Condobolin as she is a NSW Department of Education Teacher Housing Representative - Condobolin.**

### **17.2 OFFER TO PURCHASE LOTS 16, 20 AND 23 DUNNE STREET CONDOBOLIN**

#### **RESOLUTION 2025/27**

Moved: Cr Paul Phillips

Seconded: Cr Robyn Turner

That:

1. The General Manager's Report No. R25/24 be received and noted.
2. Council agree to sell lots 16, 20 and 23 Dunne Street Condobolin to Homes NSW for the price indicated in option a) of the report.
3. The General Manager engage Council's legal representative to prepare contracts of sale for lots 16, 20 and 23.
4. The Mayor and General Manager be authorised to sign the Contracts of Sale and any necessary documents to complete the sale.

**CARRIED**

### **17.3 TENDER ASSESSMENT - ALBERT ROAD, BULBODNEY CREEK CULVERT REPLACEMENT**

#### **RESOLUTION 2025/28**

Moved: Cr Paul Phillips

Seconded: Deputy Mayor Megan Mortimer

That:

1. The Director Infrastructure Services Report No. R25/27 be received and noted.
2. The tender submission from Conseth Solutions be accepted.
3. The Mayor and General Manager be authorised to execute the contract documents and affix the Council seal.

**CARRIED**

### **17.4 SHORT TERM LICENCE TO 2 JULY 2026 - PART LOT 2342 DP 566794, 105 HASSANS LANE CONDOBOLIN**

#### **RESOLUTION 2025/29**

Moved: Cr Robyn Turner

Seconded: Cr Paul Phillips

That:

1. The Director Corporate & Community Services Report R25/31 be received and noted.

2. Council provide a license to Jesse Edgerton for part lot 2342 DP 566794 (approximately 110 acres), 105 Hassans Lane, Condobolin at the fee of \$2,750 per annum including GST, or part thereof, payable yearly in advance. The Licence Agreement will have a short-term rental period until 2 July 2026. An annual CPI increase will apply. A bond equivalent to 2 weeks rent is required to be paid upon signing the license agreement. The licensee will also be required to provide council with a copy of the public liability insurance. The licensee will be provided to maintain the fences in stockproof condition and to provide adequate water to stock kept on the licensed land.

**CARRIED**

### **17.5 SHORT TERM LICENCE STABLE 6, SRA GROUNDS CONDOBOLIN**

#### **RESOLUTION 2025/30**

Moved: Cr Peter Harris

Seconded: Cr Paul Phillips

That:

1. The Director Corporate & Community Services Report R25/32 be received and noted.
2. Council resolves to offer a short-term licence to Nicole Barry for South Forbes Road Reserve Trust, reserve number R89343 (known as part lot 7302 DP 1166993 Stable 6, SRA Grounds), as shown within the red line on the map attached to the short-term licence, at a license fee of \$35 per week including GST plus water consumption, for the maximum term of 12 months. A bond of 2 weeks rent, and a copy of the licensee's public liability insurance is required. The license fee is required to be paid annually in advance.
3. The General Manager be authorised to sign the licence document.

**CARRIED**

### **17.6 CONTRACTS FOR LINE MARKING SERVICES**

#### **RESOLUTION 2025/31**

Moved: Cr Paul Phillips

Seconded: Cr Judith Bartholomew

That:

1. The Director Infrastructure Services Report R25/35 be received and noted.
2. Council accept the tender proposals for the supply of linemarking services, and sign a contract with:-
  - (a) ACT Linemarking Pty Ltd,
  - (b) Gumbay Holdings Pty Ltd t/as Avante Linemarking,
  - (c) Central West Linemarking Pty Ltd and
  - (d) Complete Linemarking Services Pty Ltd



3. The Mayor and General Manager be authorised to sign the contract documents and affix the Council seal if required.

**CARRIED**

**17.7 TENDER ASSESSMENT - SEALED ROAD FLOOD DAMAGE RESTORATION WORKS - CONDOBOLIN NORTH AND TOTTENHAM AREA**

**RESOLUTION 2025/32**

Moved: Cr Robyn Turner

Seconded: Cr Melissa Rees

That:

1. The Director Infrastructure Services Report No R25/23 be received and noted.
2. The tender of Stabilcorp Pty Ltd for T2024/26 – Sealed Roads Flood Damage Work – Tottenham Area be accepted.
3. The tender of Countrywide Asphalt Pty Ltd for T2024/27 – Sealed Roads Flood Restoration Work – Condobolin North be accepted.
4. The Mayor and General Manager be authorised to sign the contract documents and affix the Council seal if required.

**CARRIED**

**17.8 UPDATE ON THE DONATION PROVIDED TO CALLARA CULTURAL AND HERITAGE ABORIGINAL CORPORATION**

**RESOLUTION 2025/33**

Moved: Cr Paul Phillips

Seconded: Deputy Mayor Megan Mortimer

That:

1. The Director of Corporate and Community Services Report R25/36 be received and noted.
2. Council note the information regarding the donation paid to the Callara Cultural & Heritage Aboriginal Corporation.

**CARRIED**

**17.9 ELECTRICITY PROCUREMENT FOR SMALL MARKET SITES**

**RESOLUTION 2025/34**

Moved: Cr Paul Phillips

Seconded: Cr Peter Harris

That:

1. The General Manager's report No. R25/15 be received and noted;

2. Council participates in the regional procurement process, facilitated by Central NSW Joint Organisation, for the supply of electricity for small market sites;
3. Council note the extreme volatility of the energy market currently being experienced;
4. Agree to purchase 50% of renewable energy for each site;
5. Note the short timeframe for acceptance of offers for the supply of electricity;
6. Resolve that because of the extenuating circumstances set out in the report a satisfactory result would not be achieved by inviting tenders for the aggregated procurement of electricity for small market sites which are due to commence on 1 July 2025;
7. Note that the reasons for the decision of the Council in resolution 6 are as follows:
  - (a) The services with respect to which the tender relates can only be provided by energy retailers.
  - (b) Council has received expert advice that due to the nature of the relevant market, offers from those retailers which will be made in response to the request for tender will only be open for acceptance for a period of 1-2 weeks.
  - (c) Even if the tender period was shortened to 7 days as permitted under the Regulations, some if not all of the relevant tenders would expire prior to Council being able to undertake an assessment of tenders, report the matter to Council and resolve to accept or reject any tenders.
  - (d) This would result in Council either having no valid tenders which it is able to accept, or it would not be able to consider for acceptance all of the tenders lodged in response to the request for tender.
  - (e) This would not be a satisfactory result for Council.
8. Delegate the determination, acceptance or rejection of proposals on behalf of Council to the General Manager;
9. Delegate authority for the execution of the contract for the supply of electricity for small sites to the General Manager;
10. Receive a further report, on conclusion of the process, detailing the outcome; and
11. Advise the Central NSW Joint Organisation of this decisions.

**CARRIED**

**The Meeting closed at 3:59pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 26 March 2025.**

.....  
**CHAIRPERSON**

**5 MAYORAL MINUTE**

**5.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS**

**TRIM Number:** R25/46

**Author:** Executive Assistant

**RECOMMENDATION**

That:

1. The Mayoral Minute No. R25/46 be received and noted.

**PURPOSE**

To provide council with details of the meetings and functions attended by the Mayor and Deputy Mayor in March 2025.

**MAYOR:**

**MARCH:**

- |            |  |
|------------|--|
| 06.03.2025 | Meeting with NSW Local Land Services – Condobolin. |
| 11.03.2025 | CNSWJO – Regional Priorities Event - Orange.       |
| 12.03.2025 | ARIC Meeting – Condobolin.                         |
| 12.03.2025 | Budget Workshop – Condobolin.                      |
| 12.03.2025 | Pre-Meeting Briefing – Condobolin.                 |
| 19.03.2025 | Opt in Advocacy Mayors Meeting – MS Teams.         |
| 20.03.2025 | CMA Executive Board Meeting – Zoom.                |
| 26.03.2025 | Ordinary Council Meeting – Condobolin.             |

**DEPUTY MAYOR**

**MARCH:**

- |            |  |
|------------|--|
| 26.03.2025 | Ordinary Council Meeting – Condobolin. |
|------------|--|

**ATTACHMENTS**

Nil

**5.2 MAYORAL MINUTE - REQUEST TO ENDORSE ALGA 2025 FEDERAL ELECTION FUNDING PRIORITIES****TRIM Number: R25/49****Author: Executive Assistant****RECOMMENDATION**

That:

1. Mayoral Minute No. R25/49 be received and noted.
2. Council supports the national federal election funding priorities identified by the Australian Local Government Association (ALGA);
3. Council supports and participates in the Put Our Communities First federal election campaign; and
4. Writes to the local federal member(s) of Parliament, all known election candidates in local federal electorates and the President of the Australian Local Government Association expressing support for ALGA's federal election funding priorities.

**BACKGROUND**

The next Federal Election must be held by 17 May 2025.

Working in conjunction with its member state and territory associations, the Australian Local Government Association (ALGA) has developed a framework and resources for a national advocacy campaign that will run in the lead up to this election.

Based around the tagline of "Put Our Communities First", the goal is to secure additional federal funding that will support every council to play a bigger role delivering local solutions to national priorities. All Australian councils have been asked to participate in this campaign to ensure a coordinated approach that will deliver the best possible outcomes.

**ISSUES**

The Put Our Communities First campaign will advocate for new federal funding to be distributed to all councils on a formula-basis, similar to the Commonwealth's Roads to Recovery Program, or the previous Local Roads and Community Infrastructure Program.

This will ensure that every council and community benefits, and support local decision making based on local needs.

ALGA has developed free campaign resources that can be adapted and used by all councils to ensure a consistent and effective approach.

Participating in a national advocacy campaign does not preclude council from advocating on additional local needs and issues, but it will strengthen the national campaign and support all 537 Australian local governments.

The five national funding priorities have been determined by the ALGA Board – comprised of representatives from each of Australia’s state and territory local government associations – and align with key national priorities.

These five funding priorities are:

- \$1.1 billion per year for enabling infrastructure to unlock housing supply
- \$500 million per year for community infrastructure
- \$600 million per year for safer local roads
- \$900 million per year for increased local government emergency management capability and capacity, and
- \$400 million per year for climate change adaptation.

Further information on each of these priorities is listed below.

#### Housing enabling infrastructure

A lack of funding for enabling infrastructure – including roads, and water and sewerage treatment connections and facilities – is a significant barrier to increasing housing supply across the country. Research from [Equity Economics](#) found that 40 per cent of local governments have cut back on new infrastructure developments because of inadequate enabling infrastructure funding.

This research also shows that achieving the National Housing Accord’s housing targets would incur an additional \$5.7 billion funding shortfall on top of infrastructure funding gaps already being felt by councils and their communities.

A five year, \$1.1 billion per annum program would fund the infrastructure that is essential to new housing developments, and Australia reaching its housing targets.

#### Community Infrastructure

ALGA’s [2024 National State of the Assets report](#) indicates that \$8.3 billion worth of local government buildings and \$2.9 billion worth of parks and recreation facilities are in poor condition and need attention.

Introduced in 2020, the Local Roads and Community Infrastructure Program supported all councils to build, maintain and upgrade local facilities, with \$3.25 billion allocated on a formula basis.

This program had a significant impact, driving an almost \$1 billion improvement in the condition of local government buildings and facilities; and a \$500 million per year replacement fund would support all councils to build, upgrade and revitalise the community infrastructure all Australians rely on.

#### Safer Roads

Councils manage more than 75% of Australia’s roads by length, and tragically more than half of all fatal road crashes in Australia occur on these roads.

In 2023 the Australian Government announced that it would double Roads to Recovery funding over the forward estimates, providing councils with an additional \$500 million per year.

However, recent independent research by the [Grattan Institute](#) highlighted a \$1 billion local government road maintenance funding shortfall, meaning there is still a significant funding gap.

Providing local government with \$600 million per year tied to road safety programs and infrastructure upgrades would support all councils to play a more effective role addressing Australia’s unacceptable road toll.

### Climate adaptation

Local governments are at the forefront of grappling with climate impacts as both asset managers and land use decision makers.

However, funding and support from other levels of government has failed to keep pace, placing an inequitable burden on councils and communities to fund this work locally.

A \$400 million per year local government climate adaptation fund would enable all councils to implement place-based approaches to adaptation, delivering local solutions to this national challenge.

### Emergency management

Fires, floods and cyclones currently cost Australia [\\$38 billion per year, and this is predicted to rise to \\$73 billion by 2060](#).

Australian councils play a key role preparing for, responding to and recovering from natural disasters, but aren't effectively funded to carry out these duties.

The Government's \$200 million per year Disaster Ready Fund is significantly oversubscribed, especially considering the scale and cost of disaster mitigation projects.

Numerous national reviews – including the [Colvin Review](#) and [Royal Commission into Natural Disaster Arrangements](#) – have identified the need for a significant uplift in local government emergency management capability and capacity.

## **FINANCIAL AND RESOURCE IMPLICATIONS**

A \$900 million per year fund would support all councils to better prepare their communities before natural disasters, and more effectively carry out the emergency management responsibilities that have been delegated to them.

## **LEGAL IMPLICATIONS**

Nil.

## **RISK IMPLICATIONS**

Nil.

## **LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong effective and responsive Council.

## **ATTACHMENTS**

Nil

**5.3 MAYORAL MINUTE - COUNCIL MEETING DATES APRIL AND JUNE 2025****TRIM Number: R25/56****Author: General Manager****RECOMMENDATION**

That:

1. Mayoral Minute No. R25/56 be received and noted.
2. The date of the April Council meeting be deferred to 30 April 2025.
3. An Extraordinary Council meeting be held on Monday 30 June 2025 at 9:00 am for the purpose of considering any public submissions on the draft Integrated Planning and Reporting documents followed by adoption of the documents as amended.

At the Ordinary Meeting of Council held on 16 October 2024 Council considered the General Manager's report number R24/255 and resolved to set the date and time for Ordinary Council meetings as the fourth Wednesday of each month at 2:00pm.

From time to time it is necessary to consider rescheduling an Ordinary meeting to avoid a clash with other meetings or events that cannot be changed.

One such clash is the April 2025 Council meeting which is scheduled for Wednesday 23 April. This date falls immediately after Easter, which will significantly impact the production time of the business paper. A number of councillors and staff may also be away at this time, taking advantage of an extended break as the annual ANZAC Day public holiday also falls during that week.

To avoid this situation, it is suggested that the April Council meeting be deferred to Wednesday 30 April 2025.

Further, Council's draft Delivery Program and Operational Plan, together other Integrated Planning and Report documents, will be presented to Council at the ordinary meeting on 28 May 2025. Following Council's consideration of these documents they must be placed on public exhibition for a period of at least 28 days. The public exhibition period will commence on 29 May and conclude on 26 June 2025. Unfortunately, this is the day after Council's scheduled June meeting which will be held on 25 June 2025.

To ensure Council complies with the statutory obligation to exhibit the draft documents for 28 days, an extraordinary Council meeting will be held at 9:00am on Monday 30 June 2025. At that meeting Councillors will be asked to consider any public submissions received on the draft documents and then adopt the documents as amended.

**ATTACHMENTS**

Nil

**5.4 MAYORAL MINUTE - FERAL PIG BOUNTY TRIAL****TRIM Number: R25/65****Author: General Manager****RECOMMENDATION**

That:

1. Mayoral Minute R25/65 be received and noted.
2. Council authorise Mayor John Medcalf OAM to submit a Notice of Motion to the next meeting of the Country Mayors Association of NSW on 28 March 2025, requesting the CMA support the establishment of a Feral Pig Bounty Scheme to supplement other existing feral pig control programs.

At the Ordinary Council meeting on 7 August 2024, Council considered a letter from the Tottenham Branch of the NSW Farmers Association regarding a proposed Feral Pig Bounty scheme. At the meeting Council resolved...

***Resolution 2024/1****Moved: Deputy Mayor John Medcalf**Seconded: Cr Judith Bartholomew**That:*

1. *The Correspondence Report No. R24/216 be received and noted.*
2. *A letter be sent to the Minister of Agriculture, Regional NSW and Western NSW, the Minister for the Environment and the Member for Barwon providing a copy of the proposal from the Tottenham NSW Farmers Association for a Feral Pig Bounty and indicating Council's support for the proposal.*

Letters were sent to the Minister of Agriculture and the Member for Barwon and a trial of the proposed bounty scheme was conducted in the Tottenham district in January 2025. Two (2) reports on the outcome of the trial are included in the attachments.

The Tottenham Pig Bounty Trial proved very successful and the Tottenham Branch of the NSW Farmers' Association now hope to expand the trial across the entire Lachlan Shire Local Government Area. They also hope to obtain support from the Country Mayors Association (CMA) for the introduction of a permanent Feral Pig Bounty Scheme to be expanded across NSW. I have been asked to raise this matter at the next CMA meeting this Friday, 28 March 2025.

Subject to Council's approval I will frame a Notice of Motion for the CMA meeting, on behalf of Lachlan Shire Council, requesting that the Country Mayors Association support the establishment of a Feral Pig Bounty Scheme to supplement existing feral pig control programs.



**ATTACHMENTS**

- 1. Report of Feral Pig Trial Tottenham**
- 2. APDHA Media Release on Feral Pig Trial**

**6 PUBLIC FORUM**

Patrisha Hurley OAM.

**7 DISCLOSURE OF INTEREST**

**8 READ AND NOTE**

**8.1 ACTIVE RESOLUTIONS**

**TRIM Number:** R25/45

**Author:** Executive Assistant

**RECOMMENDATION**

That:

1. The General Manager's Report No. R25/45 be received and noted.

**PURPOSE**

To provide Council with an update on Active Resolutions as at March 2025.

**SUPPORTING INFORMATION**

The Active Resolutions are attached.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong effective and responsive Council.

**ATTACHMENTS**

1. Active Resolutions

**8.2 BUILDING PROJECTS MONTHLY UPDATE FOR FEBRUARY/MARCH**

**TRIM Number:** R25/47

**Author:** Manager - Projects and Building

**RECOMMENDATION**

That:

- The Director of Environment and Planning Report No. R25/47 be received and noted.

**PURPOSE**

The purpose of this report is to provide a summary of projects currently being undertaken by the Lachlan Shire Council Environment and Planning Department. The execution and completion of work varies on resource availability, weather conditions, work priorities and unforeseen circumstances. Work priority will be allocated based on safety and risk.

**SUPPORTING INFORMATION**

Nil.

**BACKGROUND**

Council has adopted the 2024/25 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of the capital and grant funded projects regarding buildings.

**ISSUES AND COMMENTS**

Project	Budget	Funding Source	Est. Expend. To Date	Forecast Expend.	Comments
Condobolin Works Depot	\$7,246,707.60 (2021)	\$6,000,000 Loan and remaining \$1.25m from council reserves	\$6,599,193.27	To be confirmed	Construction Management Contract Issued. Trade & Suppliers panel has been created. Civil works re-commenced onsite on 9 September 2024.
Electronic Community Signs – Lake Cargelligo & Tottenham	\$170,000	LRCI P4	\$65k	\$190,000. Additional \$20k from savings within other LRCI P4 projects	Initial site inspections undertaken. Consultation to be scheduled with relevant groups in Lake Cargelligo and Tottenham.

					Discussions held with Lakes Alive Representatives – 27 August 2024. Discussion held with Tottenham representatives 9 September 2024. RFQ prepared and sent out. PO to be issued for Lake Cargelligo and Tottenham signs.
Lake Museum renewal	\$65,000	Capital	\$27k	\$65,000	Scope of works finalised. Preliminary costing obtained. New security screen to northern awning completed. Awaiting quotes for remaining works. PO issued for new front door.
Condobolin Children Service – Soft fall & playground renewal	\$56,000	Capital	\$1.5k	\$56,000	Initial meeting held to discuss needs and options. Difficulty obtaining quotes for soft fall due to small quantity of works.
Condobolin SES Renewal	\$35,000	Capital	\$14.6k	\$35,000	Inspection undertaken. Project scope developed. Provision of new A/C units to replace old evaporative unit. Gaps in brickwork to be reviewed and gaps filled later in the year to allow for drainage work undertaken previously to reduce the moisture impact on the building.
CAP 24 -016 - Community Facilities/Public	\$1.77m (3yr project completion)	CAP24	Nil	\$1.77m	<b>Stage 1</b> (Flood survey works, new cottage,

Amenities Flood Resilience & Betterment - SRA/Pony Club Grounds	date June 2026)				earthworks, tender – cottage and amenity building) – project has commenced (November 2024). PO’s have been issued for demolition and survey works. Survey works completed, cottage has been demolished and RFT - Cottage closes 28/3/25.
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**Condobolin Works Depot Budget Update**

Original Budget	\$7,816,707.60
Expenditure to date	\$6,599,193.27
New Project Management Costs (est.)	\$350,000.00
Expenditure – since recommencement of project- April 2024	\$2,994,820.00
Remaining Initial Budget	\$1,217,514.00
Estimated Completion Costs	TBA

*All figures include GST*

*\* Figure includes contingency*

The following local companies have been utilised to date for works on the project.

- Ross Bros Excavation Pty
- Seton Electrical Contracting
- Lachlan Ready Mix Pty Ltd
- Sparra’s Grader Hire Pty Ltd
- Emmat Group Pty Ltd
- Robertson’s Ready Mix
- Chris Nagle Electrical

**FINANCIAL AND RESOURCE IMPLICATIONS**

Project management and financial controls are in place to manage financial expenditure and resource allocation.

**LEGAL IMPLICATIONS**

Nil. All project materials and services have been procured in accordance with the requirements of the NSW *Local Government Act 1993* and Council's procurement policy. *Environmental Planning and Assessment Act 1979* provisions are being complied with regarding development approvals and planning controls.

**RISK IMPLICATIONS**

Project management and financial controls are in place to manage time and budget risks. The projects have been assessed against relevant legislative requirements to minimise Council's exposure to risk.

**STAKEHOLDER CONSULTATION**

Council's newspaper column, Talking Tottenham and Mayoral Newsletters update the community on the major improvement works being undertaken around the local government area.

Community consultation has been undertaken in relation to the projects, either through the Community Strategic Plan, through requests for projects to receive grant funding and/or through reports to Council advising of the projects which are being put forward for progression.

**OPTIONS**

Not applicable.

**CONCLUSION**

This report updates Council on the capital improvements/new work being undertaken by the Environment and Planning Department.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 1.7 Improved social outcomes for people with disability.

CSP 4.2 Strong effective and Responsive Council.

CSP 6.2 Upgrade community buildings.

**ATTACHMENTS**

Nil

**8.3 FY24/25 ROADWORK MONTHLY UPDATE FOR FEBRUARY****TRIM Number: R25/48****Author: Manager - Roads****RECOMMENDATION**

That:

1. The Director Infrastructure Services Report No. R25/48 be received and noted.

**PURPOSE**

The purpose of this report is to provide a summary of road works undertaken by the Infrastructure Services Department completed in February 2025, works in progress in the month of March and works scheduled for the month of April. The execution and completion of works varies depending on resource availability, weather conditions, work priorities and unforeseen circumstances.

**SUPPORTING INFORMATION**

Nil.

**BACKGROUND**

Documentation for Council's Essential Public Asset Reconstruction Works claim for AGRN 1034 (NSW flooding from 14 September 2022 Natural Disaster) is still being processed by TfNSW with 'Upper Limit Grant' letters to the value of \$25,071,811.22 expected by the end of March.

Stabilised Pavements Australia (SPA) are continuing with delivery of repairs on sealed roads south of Condobolin and have 90% completed their contract. Final sealing, some repair work and line marking should be completed by mid-April.

Countrywide Asphalt (Condobolin north) and Stabilcorp (Tottenham area) are both preparing to commence work in late March with their work commencing on Fifield Road and The Bogan Way north of Tottenham respectively.

An additional program of gravel re-sheeting has been prepared to utilise the unallocated Roads to Recovery and Special Rate Variation budgets – the program completed to date this year was mainly funded by the Regional Emergency Road Repair fund (RERRF). This program will be undertaken in April-June when cooler weather and more natural moisture is present to provide a more effective and efficient outcome. Several lower trafficked roads (class 6 and 7) have been included as these have not been the priority in recent years. Roads included are;

- MR 7514 Nyngan Road 4 km (funded by Regional Road block grant),
- SR 6 Billandry Road 0.5 km,
- SR 11 Moira Vale Road 1 km,
- SR 43 back Tullamore Road 1km,



- SR 44 Melrose Plains Road 1.5 km,
- SR 170 Tomlinsons Lane 1 km,
- SR 214 Nilssons Lane 1 km,
- SR 223 Blackers Road 0.5 km,
- SR 335 Stewarts Lane 1 km,
- SR 345 Forest Lane, 1 km,
- SR 408 Deacons Lane 2 km,
- SR 1151 Kadungle Road 0.5 km
- SR 1347 Albert Road 1.5 km

Two Council grader crews are working on seal widen projects on MR 7513 Lake Cargelligo Road (2 projects). Five graders are continuing to undertake heavy maintenance grading/gravel re-sheeting, flood damage repair and maintenance grading, with two graders stood down due to lack of operators.

## UPDATE

### Works undertaken in February

- **Heavy patching, re-sheeting and grade water and roll undertaken on the following roads**
  - Main Roads
    - MR 57S The Gipps Way – heavy patching
    - MR 7514 Nyngan Road – gwr with approx. 4 km of gravel re-sheeting and 42 flood damage sites
  - Shire Roads
    - SR 194 North Uabba Road – gwr
    - SR 1187 Palesthan Road – gwr
- **Road and culvert reconstruction undertaken on the following roads**
  - Regional Roads
    - MR 7513 Lake Cargelligo Road – RERRF – 8 km of seal widening
    - MR 7513 Lake Cargelligo Road – RERRF – 6 km of seal widening
  - Shire Roads
    - nil
- **Road reseals/sealing**
  - Regional Roads
    - MR 57S The Gipps Way – two coat seal on heavy patching
  - Shire Roads
    - SR 45 Boona Road – FLR/RTR – 9 km of two coat seal on widened pavement
    - SR 194 North Uabba Road – RTR – 2km of two coat seal on widened pavement
  - Two streets
    - Officers Parade – two coat seal on 350 metres reconstructed pavement
- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following unsealed roads**
  - Main Roads
    - nil

- Shire Roads
  - SR 11 Moira Vale Road – maintenance grading
  - SR 20 Braalghy Road – maintenance grading
  - SR 23 Jumble Plains Road – maintenance grading
  - SR 25 Kerriwah Road – maintenance grading
  - SR 33 Pietschs Road – maintenance grading
  - SR 36 Lorraine Lane – maintenance grading
  - SR 37 Yambora Road – maintenance grading
  - SR 39 Sarsfield Road – maintenance grading
  - SR 41 Red Heart Road – maintenance grading
  - SR 90 Grassmere Road – maintenance grading
  - SR 98 Manna Forest Road – maintenance grading
  - SR 100 Scrubby Lane – maintenance grading
  - SR 109 Ungarie Road – maintenance grading
  - SR 110 Euglo Trig Road – maintenance grading
  - SR 302 Hockey Road – maintenance grading
- **Shoulder grading/slashing/vegetation control/patching and flood damage undertaken on the following sealed roads**
  - Main Roads
    - MR 57N Fifield Road – pothole patching, vegetation control
    - MR 231 Wyalong Road – heavy patching flood damage repair (contractor)
    - MR 371 Rankin Springs Road – heavy patching flood damage repair (contractor)
    - MR 377 Lachlan Valley Way (aka South Forbes Road) – vegetation control/pothole patching
    - MR 461 Henry Parkes Way – vegetation control
    - MR 501 Lachlan Valley Way (aka Hillston Road) – slashing, heavy patching flood damage repair (contractor)
    - MR 7513 Lake Cargelligo Road – heavy patching flood damage repair (contractor)
    - MR 7521 Kiacatoo Road – pothole patching
  - Shire Roads
    - SR 3 Tabratong Crossing Road – pothole patching
    - SR 85 North Forbes Road – heavy patching flood damage repair (contractor)
    - SR 90 Grassmere Road – pothole patching
    - SR 194 North Uabba Road – pothole patching
    - SR 230 Lachlan Valley Way – heavy patching flood damage repair (contractor)
    - SR 231 Curlew Road – heavy patching flood damage repair (contractor)
    - SR 273 Malcolm Mawson Drive – slashing
    - SR 277 Golf Club Road – pothole patching
    - SR 340 Silos Road – heavy patching flood damage repair (contractor)
    - SR 347 Gum Bend Road – pothole patching
    - SR 426 Weir Road – heavy patching flood damage repair (contractor)
    - SR 1029 Tullibigeal Road – heavy patching flood damage repair (contractor)
    - SR 1187 Palesthan Road - slashing
    - SR 1411 Lachlan Valley Way – heavy patching flood damage repair (contractor)

**Works in progress or planned for March**

- **Heavy patching, re-sheeting and grade water and roll in progress on the following unsealed roads**
  - Main Roads
    - MR 461 Henry Parkes Way – gwr and 60 flood damage sites
    - MR 7514 Nyngan Road – gwr with approx. 4 km of gravel re-sheeting and 42 flood damage sites
  - Shire Roads
    - As required
  
- **Road and culvert reconstruction in progress on the following roads**
  - Main Roads
    - MR 7513 Lake Cargelligo Road – RERRF – 8 km of seal widening
    - MR 7513 Lake Cargelligo Road – RERRF – 6 km of seal widening (brought forward from FY2025/26)
  - Shire Roads
    - nil
  
- **Road reseals/sealing**
  - Main Roads
    - MR 7513 Lake Cargelligo Road – RERRF – 8 km of seal widen and reseal
    - MR 7513 Lake Cargelligo Road – RERRF – 6 km of seal widen and reseal
  - Shire Roads
    - SR 231 Curlew Road – RERRF/RTR – approx. 1.5 km reseal to complement flood damage repair work
    - SR 340 Silos Road – FAG roads – approx. 0.6 km reseal to complement flood damage repair work
  - Town Streets
    - Wiradjuri Way, Condobolin – 0.5 km reseal
    - Galari Circuit, Condobolin – 0.7 km reseal
  
- **Maintenance grading/sucker removal/storm damage repairs in progress on the following roads**
  - Main Roads
    - nil
  - Shire Roads
    - SR 41 Red Heart Road – maintenance grading
    - SR 49 Myamley Road – maintenance grading
    - SR 50 Vermont Hill Road – maintenance grading
    - SR 123 Stidwells Lane – maintenance grading
    - SR 121 Camp Road – maintenance grading
    - SR124 Crown Camp Road – maintenance grading
    - SR 125 Pellow Road – maintenance grading
    - SR 381 Verona Road – maintenance grading
  
- **Shoulder grading/slashing/vegetation control and patching in progress on the following sealed roads**
  - All Roads

- Slashing and pothole patching as required

### Works planned for April

- **Heavy patching, re-sheeting and grade water and roll to be undertaken on the following unsealed roads**
  - Regional Roads
    - MR 461 Henry Parkes Way – gwr and flood damage
  - Shire Roads
    - As required
- **Road resealing/sealing**
  - All Roads
    - nil
- **Road and culvert reconstruction to be undertaken on the following roads**
  - Main Roads
    - nil
  - Shire Roads
    - SR 85 Yelkin Road – RTR – 2 km of widening and reconstruction
- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following roads**
  - Regional Roads
    - MR 57N Fifield Road – heavy patching flood damage repair (contractor)
    - MR 57NN The Bogan Way – heavy patching flood damage repair (contractor)
    - MR 461 Henry Parkes Way – heavy patching flood damage repair (contractor)
  - Local Roads
    - SR 3 Tabratong Crossing Road – heavy patching flood damage repair (contractor)
    - SR 5 Lansdale Road – heavy patching flood damage repair (contractor)
    - SR 10 Meadowview Road – heavy patching flood damage repair (contractor)
    - SR 11 Moira Vale Road – heavy patching flood damage repair (contractor)
    - SR 25 Kerriwah Road – heavy patching flood damage repair (contractor)
    - SR 37 Yamora Road – heavy patching flood damage repair (contractor)
    - SR 60 Springvale Road – heavy patching flood damage repair (contractor)
    - SR 64 Platina Road – heavy patching flood damage repair (contractor)
    - SR 71 Condobolin Road – heavy patching flood damage repair (contractor)
    - SR 74 Derriwong Road – heavy patching flood damage repair (contractor)
    - SR 257 Racecourse Road – heavy patching flood damage repair (contractor)
    - SR 341 Jones Road – heavy patching flood damage repair (contractor)
    - SR 1169 Bobadah Road – heavy patching flood damage repair (contractor)
    - SR 1187 Palesthan Road – heavy patching flood damage repair (contractor)

Note: This program of heavy patching will be completed April to June 2025

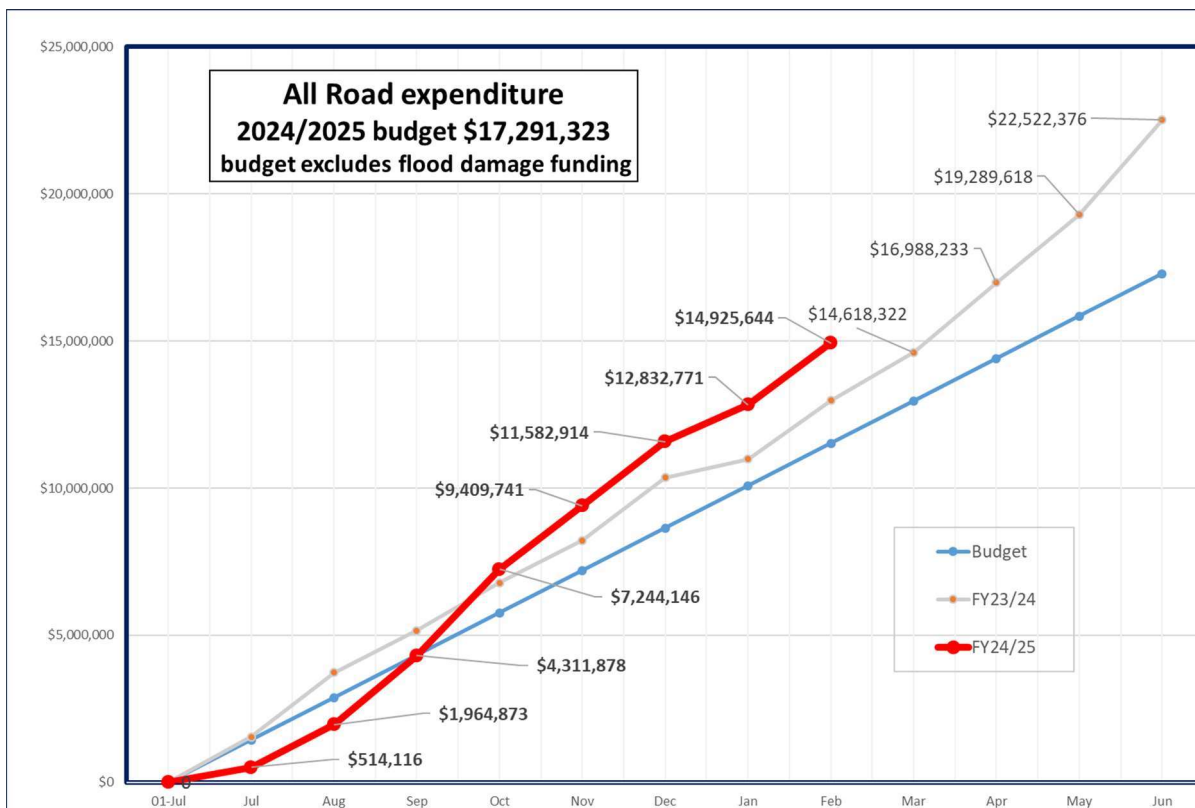
- **Shoulder grading/slashing/vegetation control and patching undertaken on the following sealed roads**
  - All Roads
    - As required

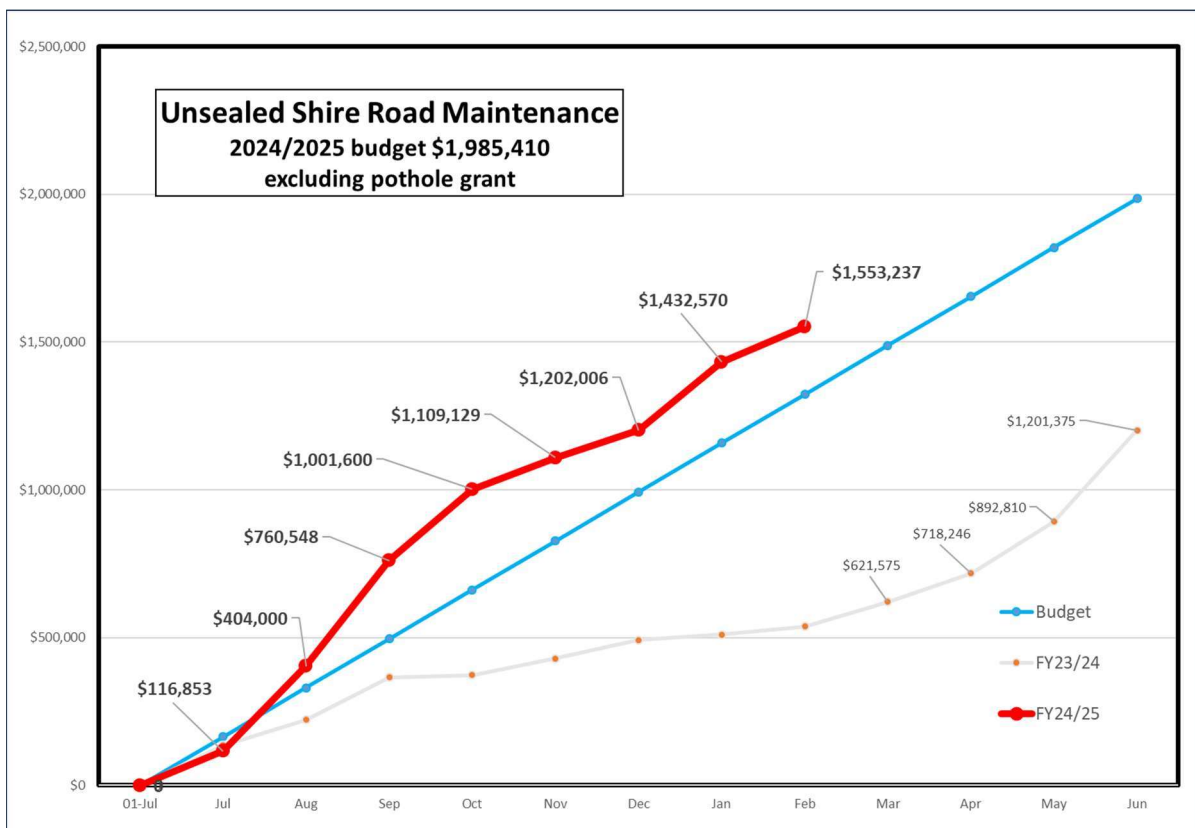
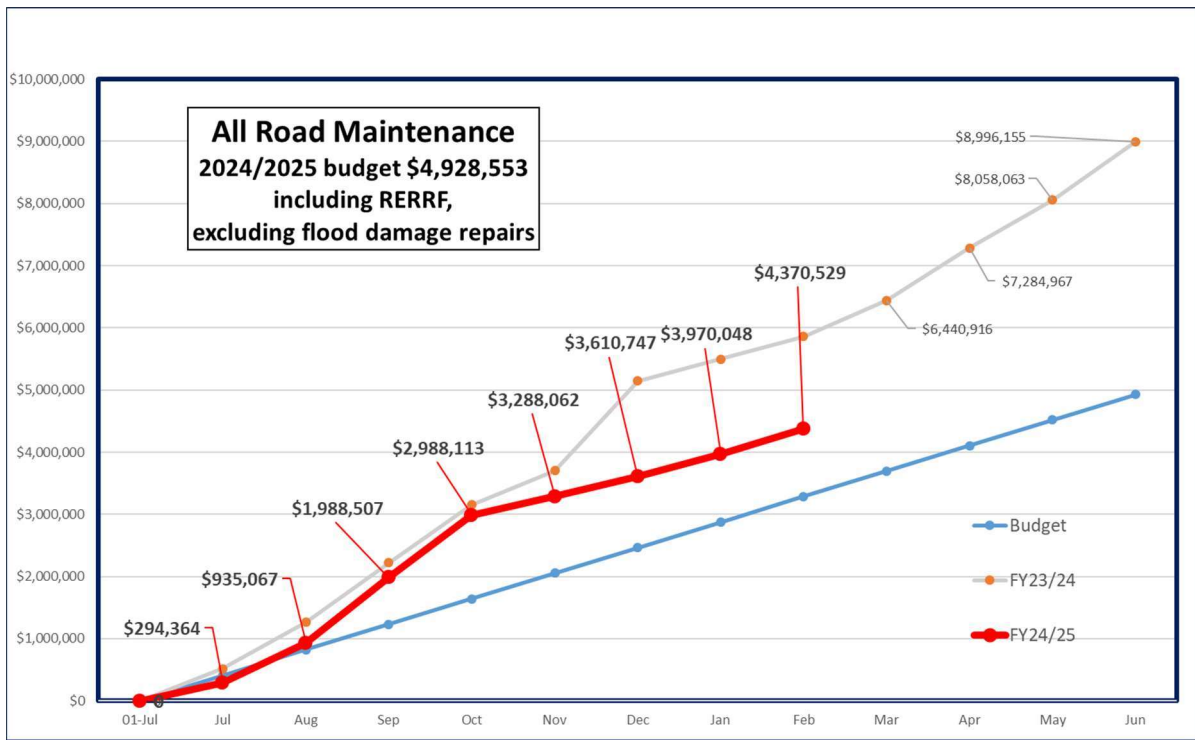
**FINANCIAL AND RESOURCE IMPLICATIONS**

<b>CONSTRUCTION PROJECTS</b>					
<b>Local Roads</b>					
<b>Project</b>	<b>Budget</b>	<b>Funding source</b>	<b>Expend to date</b>	<b>Forecast Expend</b>	<b>Comments</b>
<b>Local road reseals</b>					
SR 231 Curlew Road 10 km	\$435k	FAG Roads \$140k, RTR \$450k, RERRF \$435k	\$405k	\$405k	<b>Complete</b>
SR 231 Curlew Road 1.5 km	\$135k		\$0k	\$135k	Reseal following completion of flood damage work
SR 45 Boona Road 9 km	\$400k		\$400k	\$400k	<b>Complete</b>
SR 340 Silos Road 0.6 km	\$55k		\$0	\$55k	Reseal following completion of flood damage work
<b>Total</b>	<b>\$1,025m</b>			<b>\$405k</b>	<b>\$1,025m</b>
<b>Local roads gravel re-sheets</b>					
SR 34 Wiltmatha Road 2 km	\$77k	Special Rate Variation \$200k, RERRF \$500k, RTR \$479k	\$103k	\$107k	<b>Complete</b>
SR 60 Springvale Road 3 km	\$115k		\$66k	\$88k	<b>Complete</b>
SR 95 Ilgindrie Road 2 km	\$77k		\$65k	\$89k	<b>Complete</b>
SR 97 Driftway Road 4 km	\$154k		\$96k	\$148k	<b>Complete</b>
SR 118 Bolo Road 2 km	\$77k		\$108k	\$150k	<b>Complete</b>
SR 6 Billandry Road 0.5 km	\$30k		\$0k	\$30k	Work to commence in Q4
SR 11 Moira Vale Road 1.0 km	\$50k		\$0k	\$50k	Work to commence in Q4
SR 44 Melrose Plains Road 1.5 km	\$67k		\$0k	\$67k	Work to commence in Q4
SR 170 Tomlinsons Road 1 km	\$50k		\$0k	\$50k	Work to commence in Q4
SR 214 Nillsons Lane 1 km	\$50k		\$0k	\$50k	Work to commence in Q4
SR 223 Blackers Road 0.5 km	\$50k		\$0k	\$50k	Work to commence in Q4
SR 335 Stewarts Road 1 km	\$50k		\$0k	\$50k	Work to commence in Q4
SR 345 Forest Lane 1 km	\$50k		\$0k	\$50k	Work to commence in Q4
SR 408 Deacons Lane 2 km	\$86k		\$0k	\$86k	Work to commence in Q4
SR 1151 Kadungle Road 1.5 km	\$67k		\$0k	\$67k	Work to commence in Q4
SR 1347 Albert Road 1.5 km	\$67k		\$0k	\$67k	Work to commence in Q4
<b>Total</b>	<b>\$1,179m</b>			<b>\$438k</b>	<b>\$1,179m</b>
SR 5 Lansdale Road 2 km seal widening	\$287k	Regional Emergency Roads Repair Fund (RERRF)	\$370k	\$370k	<b>Complete</b> additional cost to be funded from RERRF
SR 11 Moira Vale Road 1 km seal widening	\$146k	RERRF	\$220k	\$220k	<b>Complete</b> additional cost to be funded from RERRF
SR 45 Boona Road 18 km seal widening	\$3.3 m	Fixing Local Roads \$2.97m, RTR \$330k	\$1.551m pre 1 July 2024, \$1,425m in FY24/25 <b>Total \$2.976m</b>	\$3.3m	<b>Complete</b> , gravel not yet costed to project
SR 185 Yelkin Road 2 km seal widening	\$350k	RTR	\$0k	\$350k	Programmed to commence in Q4
SR 194 North Uabba Road 2 km seal widening	\$350k	RTR	\$423k	\$450k	<b>Complete</b> , gravel not yet costed to project, additional cost to be funded from RTR
SR 1169 Bobadah Road 2 km seal widening Racecourse Road to Moira Vale Road and 2 km start of narrow seal	\$642k	RTR/RERRF	\$475k	\$642k	<b>Complete</b> , gravel not yet costed to project
McDonnell St, Condobolin Bathurst St to Lachlan St reconstruction	\$240k	RERRF \$140k, FAG Roads \$100k	\$0k	\$0k	Postponed until FY25/26 as repairs to sewer pump station are not complete

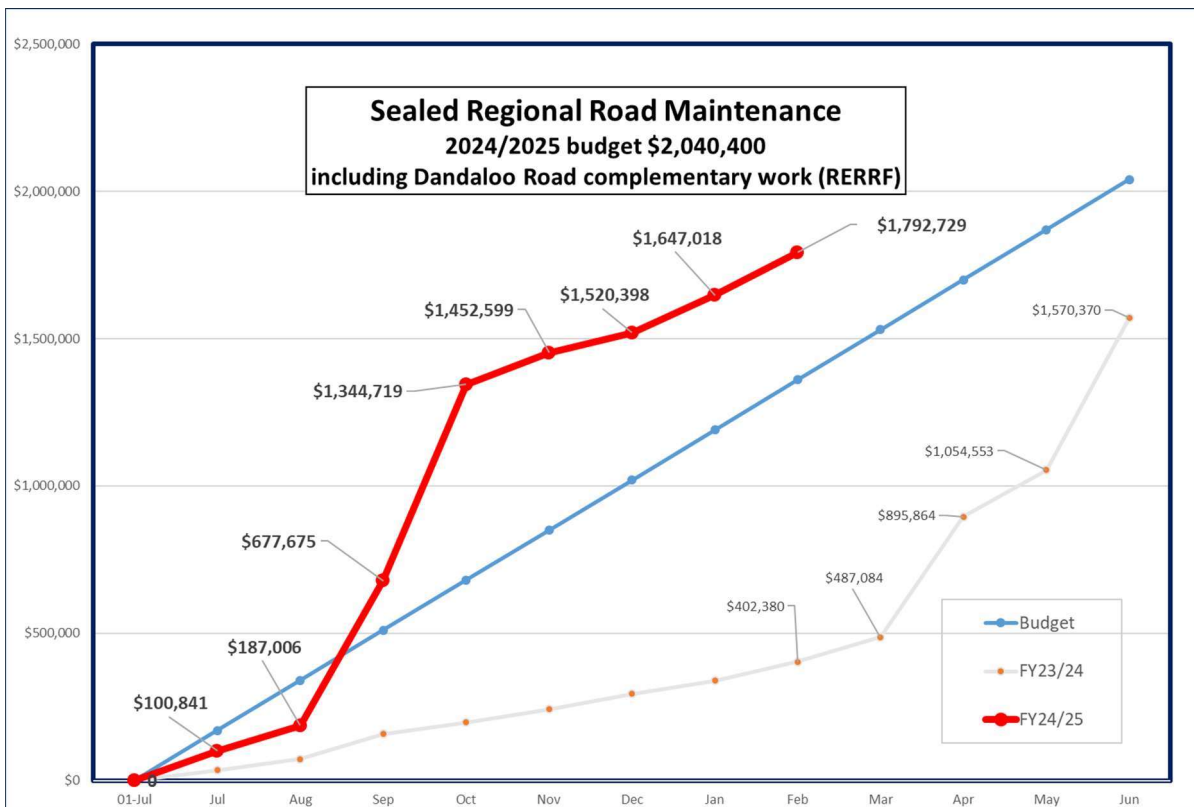
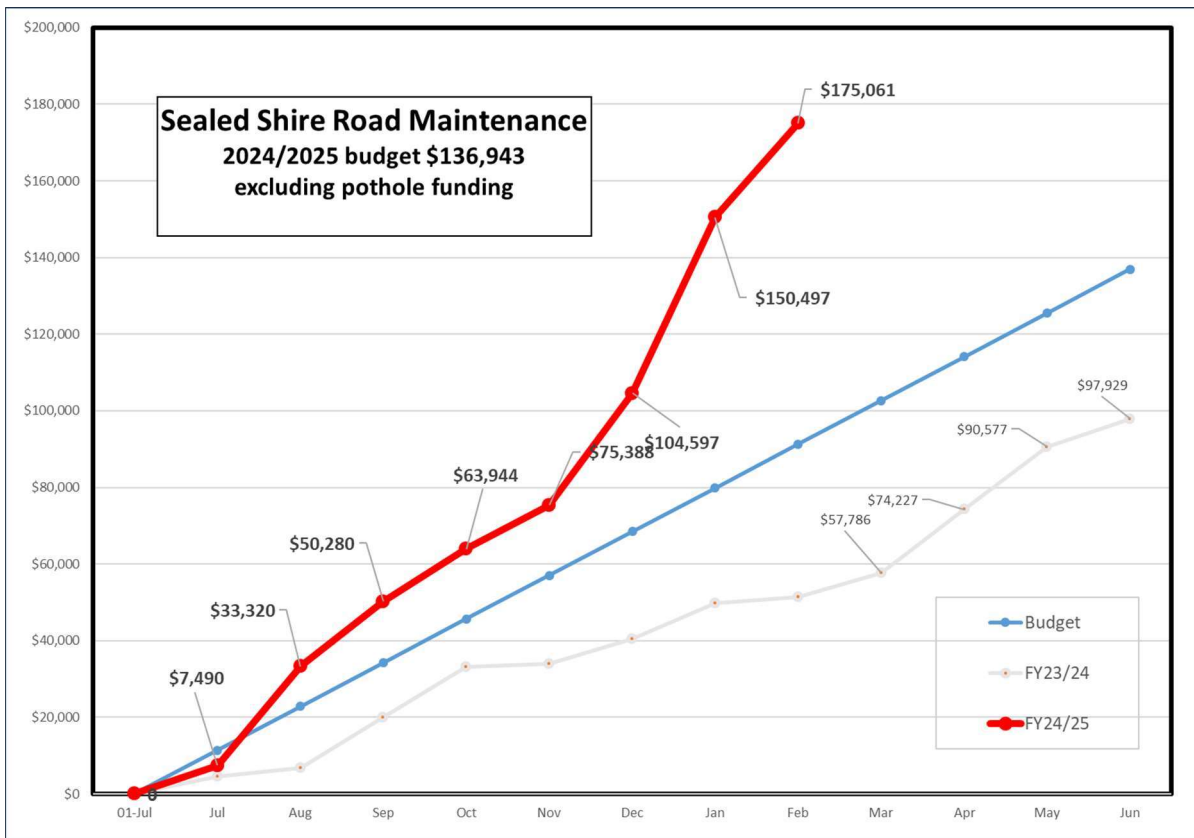
<b>CONSTRUCTION PROJECTS</b>					
<b>Regional Roads</b>					
<b>Project</b>	<b>Budget</b>	<b>Funding source</b>	<b>Expend to date</b>	<b>Forecast Expend</b>	<b>Comments</b>
<b>Regional Roads, reseals</b>					
MR 57S The Gipps Way	\$424k	TfNSW Block Grant	\$424k	\$424k	<b>Complete</b>
Balance	\$26k		\$0k	\$0k	Remaining Block grant funds allocated to complementary works with Flood Damage contracts
<b>Total</b>	<b>\$450k</b>		<b>\$424k</b>	<b>\$424k</b>	
MR 7513 Nyngan Road 4 km gravel re-sheeting	\$200k	TfNSW Block Grant	\$0k	\$200k	Work in progress
Regional Roads, heavy patching	\$50k	TfNSW Block Grant	\$0k	\$50k	Complementary works being undertaken with Flood Damage repair contract
Regional Roads, culvert renewal	\$60k	TfNSW Block Grant	\$60k	\$60k	<b>Complete</b> Culverts replaced on MR 57S The Gipps Way
MR 231 Wyalong Road seal widening 5 km	\$580k	Regional Emergency Roads Repair Fund (RERRF)	\$616k	\$695k	<b>Complete</b> Over expenditure to be funded from Block grant
MR 347 Dandaloo Road complementary works with Flood Damage contract	\$900k	RERRF	\$1.0m	\$1.0m	<b>Complete</b> Over expenditure to be funded from Block grant
MR 7513 Lake Cargelligo Road seal widening 8 km	\$900k	RERRF	\$286K	\$900k	Widening in progress
MR 7513 Lake Cargelligo Road seal widening 6 km	\$580k	RERRF	\$125K	\$580k	Project brought forward from FY25/26. Widening in progress
MR 57NN The Bogan Way/MR 347 Dandaloo Road intersection reconstruction	\$200k	RERRF	\$138k	\$138k	<b>Complete</b>
MR 7513 Lake Cargelligo Road raise road 3 km east of Lake Cargelligo	\$900k	NSW Severe Weather & Flood grant	\$0k	\$900k	Project planning in progress
MR 347 Dandaloo Road/ MR 377 Lachlan Valley Way flood warning signage	\$60k	NSW Severe Weather & Flood grant	\$0k	\$60k	Programmed to commence in Q4
MR 57S William/Lachlan/Busby Sts intersection design	\$500k	TfNSW Block Grant	\$0k	\$500k	Programmed to commence in Q4

2022 Flood Damage Permanent Restoration Work					
Expenditure to date					
Contract	Contractor	Contract value including variations	Approved flood damage work	Complementary work	Comments
C2024-03 Kiacatoo Road	Countrywide Asphalt Pty Ltd	\$1.102m	\$867k	\$235k	<b>Contract complete</b> North River Road included as contract variation
C2024-08 Dandaloo Road	Countrywide Asphalt Pty Ltd	\$2.649m	\$1,630K	\$1,019k	<b>Contract complete</b> Lachlan Valley Way (aka Hillston Road) included as contract variation
C2024-14 Unsealed roads Lake Cargelligo area	Ross Bros Excavations	\$625k	\$625k	N/A	<b>Contract complete</b>
C2024-15 Sealed Roads south	Stabilised Pavements of Australia	\$2.575m	\$1.535m	\$336k	Work in progress
Council workforce unsealed roads	Council staff and sub-contractors	N/A	\$454k	N/A	Work in progress
Sealed Roads Condobolin	Countrywide Asphalt Pty Ltd	\$1.926m	\$0k	N/A	Contractor to commence late March
Sealed Roads north	Stabilcorp Pty Ltd	\$2.230m	\$0k	N/A	Contractor to commence late March
<b>Total</b>		<b>\$11.107m</b>	<b>\$5.111m</b>	<b>\$1.590m</b>	









**CONCLUSION**

Road works activity throughout the shire will increase as two contractors commence on flood damage restoration projects and Council crews – with the assistance of local contractors undertake gravel re-sheeting projects and unsealed road flood damage restoration work.

Expenditure to date is over \$1 million ahead of the same time last year and total expenditure for the year is anticipated to be \$25-\$28 million compared to \$22.5 million in FY2023/24.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No. 3.1 - Efficient transport networks that meet community and business needs.  
Transport Asset Management Plan.

**ATTACHMENTS**

Nil

**8.4 TOURISM AND PROMOTIONS UPDATE - FEBRUARY 2025**

**TRIM Number:** R25/54

**Author:** Tourism Manager

**RECOMMENDATION**

That:

1. The General Manager’s Report R25/54 be received and noted.

**PURPOSE**

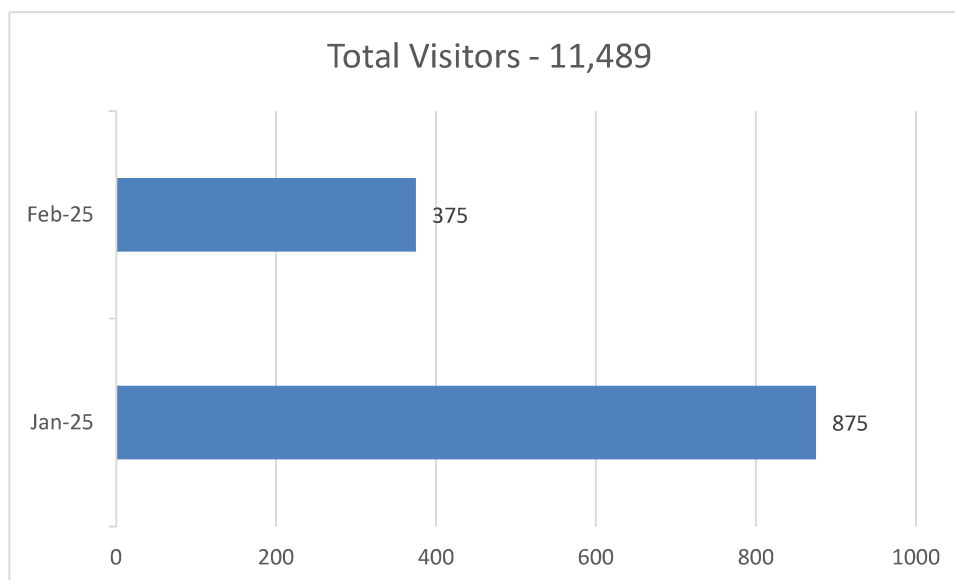
This report aims to update Council on the progress of tourism-related projects and initiatives for February 2025.

**SUPPORTING INFORMATION**

Nil.

**BACKGROUND**

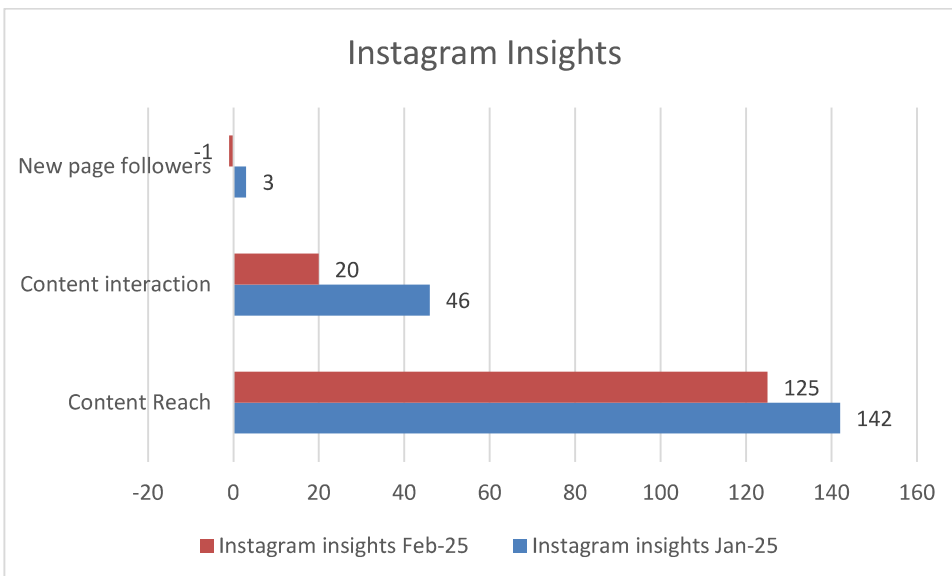
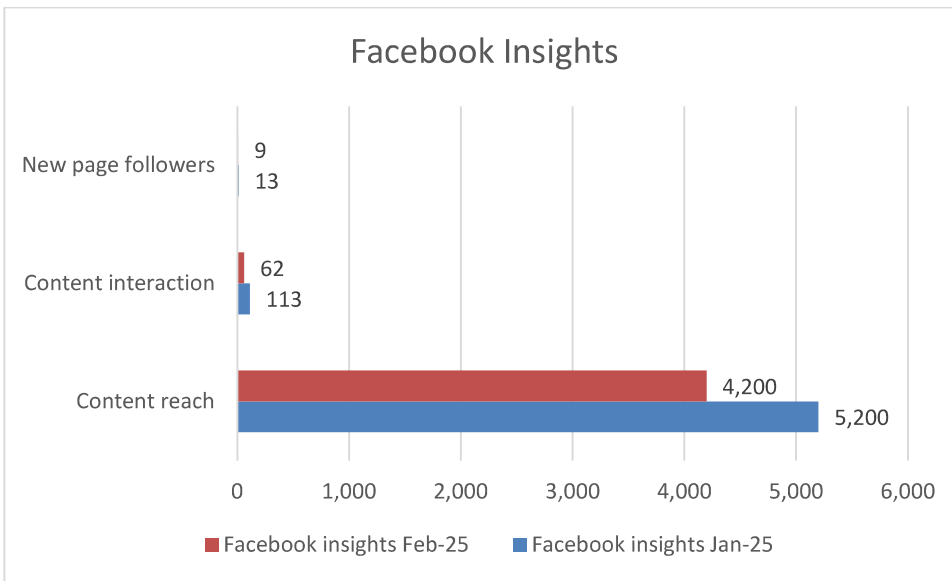
Council has adopted the 2024/2025 budget and the associated Delivery and Operational Plans. This report presents updates on the progress and implementation of tourism projects and activities.



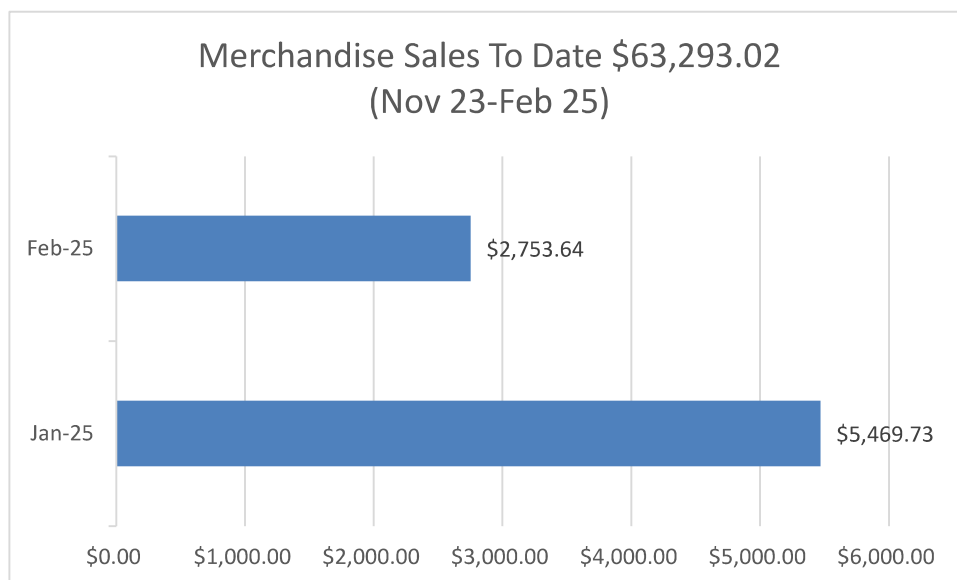
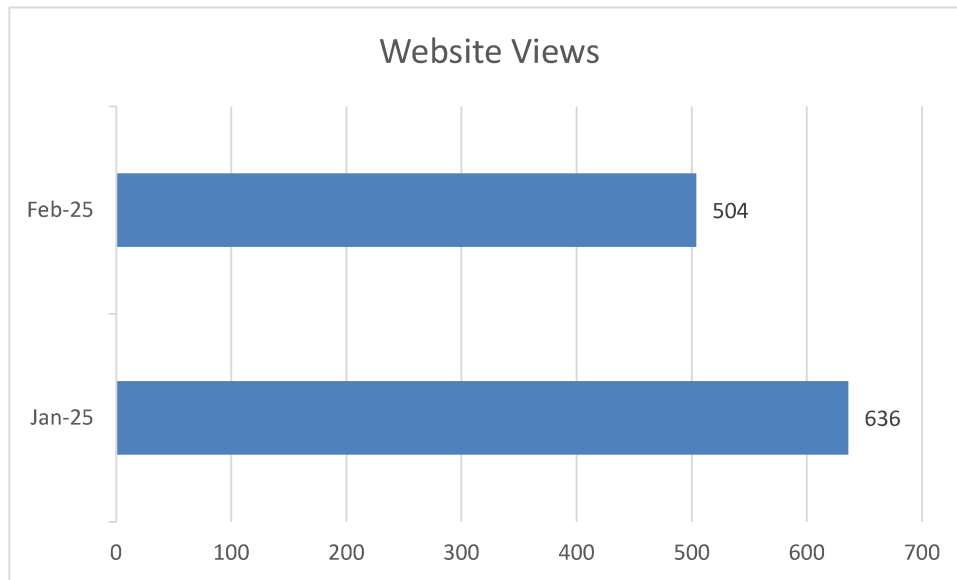
\*\* Please note: the above statistics only relate to people visiting the visitor information centre and do not include café patronage.

Regional tourism numbers typically decline in February due to seasonal, economic, and social factors. While the extent of the decrease varies by region, destinations that rely on seasonal tourism or have weather-dependent appeal are particularly affected.

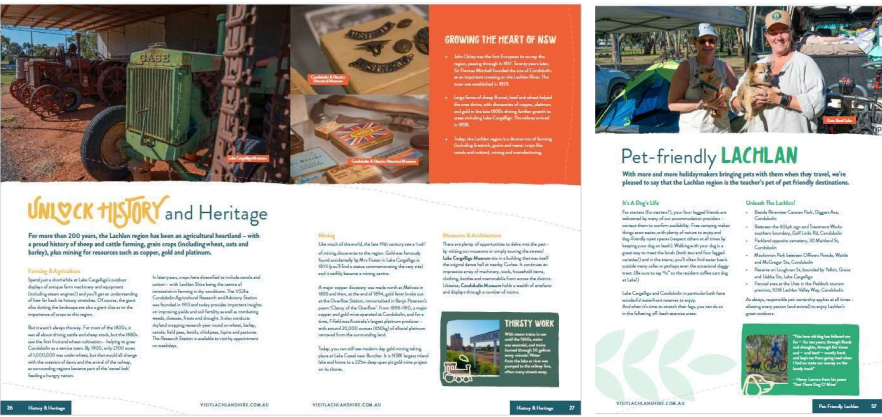
- After the December and January holiday period, many people have already taken their holidays. February follows a period of heavy spending during the holidays, and many travellers may not have the financial flexibility to book another trip so soon. This post-holiday lull tends to slow down both domestic and international travel, leading to a drop in regional tourism numbers.
- February can be a month of unpredictable weather and heat. People are less likely to visit destinations that are less comfortable during this time.
- Economic factors also play a role in reduced travel. Inflation, rising travel costs, or economic uncertainty make travellers more cautious about spending, resulting in fewer regional trips. When disposable income is lower, people tend to prioritise other expenses over leisure travel.



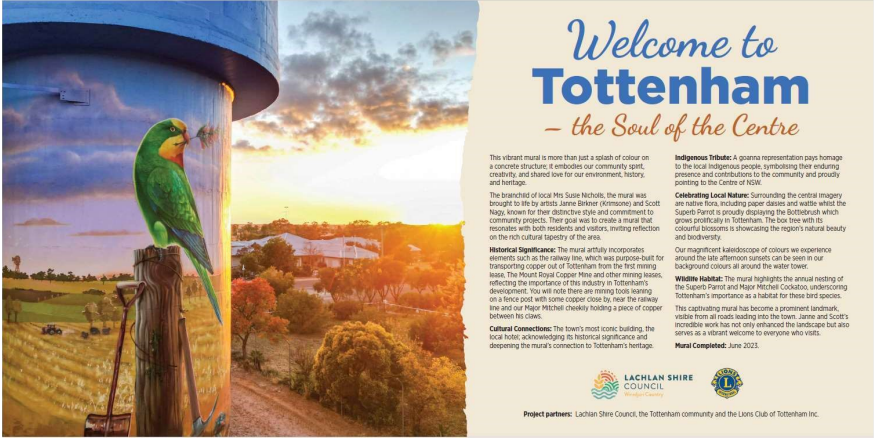
**ISSUES AND COMMENTS**



INITIATIVE	PROGRESS
<b>Shire-wide</b>	
<b>Arts Out West Annual General Meeting and Gathering - Condobolin</b>	Planning is underway for the Arts Out West Annual General Meeting and Gathering, to be held in Condobolin on Sunday, 22 June 2025. The event will feature a tour of key local sites, including the Lachlan Shire Tourism Precinct, the Wiradjuri Centre, and the Lachlan Arts Council Community Centre. The luncheon and meeting will be held at the Community Centre.
<b>Marketing</b>	Lachlan Shire promotional material has been developed for campaigns in the following publications over the next two months: <ul style="list-style-type: none"> <li>- The Wanderer (Campervan and Motorhome Club of Australia – CMCA)</li> <li>- Caravanning Australia</li> </ul>

	<ul style="list-style-type: none"> <li>- The Condo 750</li> </ul>
<p><b>Visiting friends and relatives campaign</b></p>	<p>A regional Visiting Friends and Relatives (VFR) campaign is being developed for the Easter holiday period. Print advertising will appear in the following local and regional publications, supported by an online campaign to maximise reach. This initiative aims to encourage both day trips and overnight stays:</p> <ul style="list-style-type: none"> <li>- Condobolin Argus</li> <li>- Lake News</li> <li>- Parkes Champion Post</li> <li>- Forbes Advocate</li> <li>- West Wyalong Advocate</li> </ul>
<p><b>Lachlan Shire Visitor Guide</b></p>	<p>The production of the Lachlan Shire Visitor Guide (print, stitch and trim) has been booked for the w/c 24 March 2025. The distribution will begin prior to Easter to align with the Visiting Friends and Relatives campaign mentioned above.</p> <p>Sample of page layouts</p> 
<p><b>Retail Revamp</b></p>	<p>Carol B from Retail Revamp will visit the Lake Cargelligo and Tottenham Visitor Information Centres from 31 March to 2 April 2025 to assist with completing the refurbishments. During her visit, she will work alongside volunteers to provide ideas and guidance on visual merchandising strategies to create an improved visitor experience. Carol will also visit the Condobolin Centre.</p>
<p><b>Open Streets Program Application</b></p>	<p>An application has been submitted for round two of the Transport for NSW – Open Streets Program, seeking funding for events in Lake Cargelligo, Tottenham, and Condobolin. If successful, these events will be held annually in the specified towns over a three-year period. A total of \$345,500 has been requested. Should the application be successful, Council will collaborate with local groups in each community to deliver the events. It's important to note that this program is a competitive grant opportunity, open to all councils across NSW.</p>
<p><b>Tourism Conferences</b></p>	<p>Local Government NSW – Destination and Visitor Economy Conference 26 - 28 May 2025 Kingscliff NSW</p>

	<p>Conference registration: \$1,350 per delegate plus travel and accommodation.</p> <p>Australian Regional Tourism Conference 14 - 17 October 2025 Adelaide Hills SA</p> <p>Conference registration: \$1,550 per delegate plus travel and accommodation.</p>
<b>Lachlan Shire Town map project</b>	A review of the town tear-off map pads has been completed, and quotes are currently being sought. These maps are distributed through the Lachlan Shire Visitor Information Centres and local businesses.
<b>Condobolin</b>	
<b>Black Dog Ride</b>	The start of 12th Annual Condobolin 1 Dayer Black Dog Ride for Mental Health Awareness & Wellness was held at the Lachlan Shire Visitor Information Centre on Sunday 16 March 2025.
<b>Merchandise</b>	<p>New additions to the merchandise range include town-name tea towels (these can be sold through the three centres), 3D puzzles and Serenity Rocks.</p> <p>A range of Junee Licorice and Chocolate Factory Easter eggs and chocolates have arrived in stock.</p>
<b>Sculpture Down the Lachlan brochure</b>	The Forbes Art Society has transitioned the marketing of the Sculpture Down the Lachlan art trail to an online platform. Lachlan Shire Council is awaiting approval from the Society to reproduce the original brochure, which is well-received by visitors. A request has been made to amend the brochure to reflect the trail starting in Condobolin and to feature a front-page image of a sculpture within the Lachlan Shire.
<b>Utes in the Paddock book</b>	Preliminary work has commenced on the production of a 'Utes in the Paddock' coffee table book. The book will be sold through the visitor information centre.
<b>Utes in the Paddock Banners - Diggers Avenue</b>	<p>New 'Utes in the Paddock' street banners are scheduled for installation along Diggers Avenue before Easter. Due to climatic conditions the lifespan of street banners is less than 6 months.</p> 
<b>Lake Cargelligo</b>	
<b>Visitor Information Centre update</b>	All major works at the centre have been completed. The EV charging station has been installed in the centre carpark.

<p><b>Map boards - Liberty Park</b></p>	<p>As part of the Liberty Park upgrade, the two outdated map boards have been removed and placed into storage, with the approval of the Rotary Club. Further discussions regarding the new content and relocation of the boards will involve Council, the Rotary Club, Lake Cargelligo Visitor Information Centre volunteers, and Lakes Alive.</p>
<p><b>Tottenham</b></p>	
<p><b>Visitor Information Centre update</b></p>	<p>All major works at the Tottenham Visitor Information Centre have been completed. The installation of window graphics and an exterior sign is scheduled for the contractor's next visit. In the meantime, volunteers are actively researching and developing content for the promotional panels to enhance the visitor experience.</p>
<p><b>Tottenham merchandise</b></p>	<p>A list of merchandise suppliers has been provided to the Tottenham Visitor Information Centre Committee, as they are keen to expand their range.</p>
<p><b>Water Tower Mural signage</b></p>	<p>A site meeting is scheduled with Mrs Sue Nicol on 1 April 2025 to finalise the sign location. See sign design below</p>  <p>The vibrant mural is more than just a splash of colour on a concrete structure; it embodies our community spirit, creativity, and shared love for our environment, history, and heritage.</p> <p>The branch of local Mrs Sue Nicholls, the mural was brought to life by artists Jane Baker (Krimson) and Scott Nagy, known for their distinctive style and commitment to community projects. Their goal was to create a mural that resonates with both residents and visitors, inviting reflection on the rich cultural aspects of the area.</p> <p><b>Historical Significance:</b> The mural artfully incorporates elements such as the railway line, which was purpose-built for transporting copper out of Tottenham from the first mining lease, The Mount East Copper Mine and other mining leases, reflecting the importance of the industry in Tottenham's development. You will note there are mining tools leaning on a fence post with some copper ore by near the railway line and our Major Mitchell cheekily holding a piece of copper between the cones.</p> <p><b>Cultural Connections:</b> The town's most iconic building, the local hotel, acknowledging its historical significance and deepening the mural's connection to Tottenham's heritage.</p> <p><b>Indigenous Tribes:</b> A goanna representation pays homage to the local Indigenous people, symbolising their enduring presence and contributions to the community and proudly pointing to the Centre of NSW.</p> <p><b>Celebrating Local Nature:</b> Surrounding the central imagery are native flora, including paper daisies and warbles within the Superb Pardal is proudly displaying the Botchbark which grows prolifically in Tottenham. The bee tree with its colourful blossoms is showcasing the region's natural beauty and biodiversity.</p> <p>Our magnificent kaleidoscope of colours we experience around the late afternoon markets can be seen in our background colours all around the water tower.</p> <p><b>Wildlife Habitat:</b> The mural highlights the annual nesting of the Superb Pardal and Major Mitchell Cockatoos, underscoring Tottenham's importance as a habitat for these bird species. This captivating mural has become a prominent landmark, visible from all roads leading into the town. Jane and Scott's incredible work has not only enhanced the landscape but also serves as a vibrant welcome to everyone who visits.</p> <p><b>Mural Completed:</b> June 2023.</p> <p><b>LACHLAN SHIRE COUNCIL</b></p> <p><b>Project partners:</b> Lachlan Shire Council, the Tottenham community and the Lions Club of Tottenham Inc.</p>

**FINANCIAL AND RESOURCE IMPLICATIONS**

Project management and financial controls are in place to manage financial expenditure and resource allocation.

**LEGAL IMPLICATIONS**

Nil.

**RISK IMPLICATIONS**

Project management and financial controls have been established to manage budget and reputational risks.

**STAKEHOLDER CONSULTATION**

Consultation is undertaken with the Lake Cargelligo and Tottenham visitor information centre volunteers, government agencies, Destination NSW and Destination Central West, Condobolin Chamber of Commerce, Museum Committees, and other key stakeholders regularly.



**OPTIONS**

Not applicable.

**CONCLUSION**

This report provides an update to Council on tourism-related initiatives and projects being undertaken by the tourism team.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

- 1.1 Increase community participation in arts and cultural activities.
- 2.1 A vibrant tourism industry.
- 2.3 Encourage business activity.
- 2.5 Improve the appearance of each town.

**ATTACHMENTS**

Nil

**8.5 INVESTMENTS AS AT 28 FEBRUARY 2025****TRIM Number: R25/55****Author: Finance Manager****RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No. R25/55 be received and noted.

**PURPOSE**

The *Local Government (General) Regulation 2021 section 212* specifies that Council's Responsible Accounting Officer must provide elected members with a monthly written report detailing the funds invested by Council. The report must include information up to the last day of the month immediately preceding the meeting.

The Responsible Accounting Officer must also provide a certificate stating whether the investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

**SUPPORTING INFORMATION**

Council's general bank account reconciled balance at 28 February 2025 is \$2,585,129. Investments held at 28 February 2025 totalling \$70,536,724 are set out in Attachment 1.

**Responsible Accounting Officer Certificate**

I certify that the investments have been reconciled with the Council's general ledger as at 28 February 2025, and that investments have been made in accordance with the *Local Government Act 1993, Local Government (General) Regulation 2021* and Council's Investment Policy.

Karen Pegler

Responsible Accounting Officer

**FINANCIAL UPDATE**

As at the end of February 2025, Council is compliant across all counterparty limits except for ING (A) by an amount \$393k, due to capital outflows and the investment portfolio's balance falling in recent months. This will be rectified by redeeming the next deposit with ING on 4th March 2025 (which has already been redeemed at the time of writing). ING is currently just over its maximum limit of 20% by 0.56%.

Over the past 12 months the portfolio, excluding on call cash, returned 4.95% p.a. outperforming the AusBond Bank Bill Index (bank bills) by 0.47% p.a.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

Investments are made in accordance with Council's Investment Policy and the Community Strategic Plan/Delivery Program Item 4.2.1, which aims to ensure that "Council is financially sustainable and provides services at a level expected by the community".

**CONCLUSION**

Investments will continue to be managed so Council can meet its cash commitments as and when they fall due.

**ATTACHMENTS**

- 1. Investment Report February 2025**

**8.6 FY24/25 UTILITIES MONTHLY UPDATE FOR FEBRUARY**

**TRIM Number: R25/61**

**Author: Manager - Utilities**

**RECOMMENDATION**

That:

1. The Director Infrastructure Services Report R25/61 be received and noted.

**PURPOSE**

To provide a summary of the existing and future works and projects associated with the provision of water and sewerage services across Lachlan Shire. Items listed are works undertaken for February, in progress for the month of March and forecast for the month of April.

**SUPPORTING INFORMATION**

Nil.

**BACKGROUND**

Lachlan Shire Council is responsible for a suite of capital and operational works associated with the provision of water and sewerage services. This report provides status updates on projects and programmes of significance and interest to Council and stakeholders.

**ISSUES AND COMMENTS**

**Condobolin**

Project	Progress
SSWP401 Condobolin Water Treatment Works – Concept Design Stage	<ul style="list-style-type: none"> <li>• Concept design is progressing.</li> <li>• Aboriginal Cultural Significance Due Diligence and Biodiversity Assessment has been completed.</li> <li>• WTP quality review and options reports are underway.</li> </ul>
SSWP402 Condobolin Sewage Treatment Works – Concept Design Stage	<ul style="list-style-type: none"> <li>• The final draft concept design report is still being finalised by NSW Public Works.</li> </ul>
RNSW 755 Condobolin Bore Fields II	<ul style="list-style-type: none"> <li>• New chlorination system for Condobolin WTP is scheduled to be installed by September 2025.</li> <li>• Final detailed design of the chlorine system is currently progressing with the assistance of NSW Public Works.</li> </ul>

DWS072 Condobolin Drought Water Security Project	<ul style="list-style-type: none"> <li>Request to extend the deadline for the bore fit-out tender has been received from potential tenderers. The closing date has been extended to 18 March 2025. Tender assessment is expected to be presented to the May Council meeting.</li> <li>Work to install the venturi aeration system is progressing. Penetration to the balance tank to allow the connection from the venturi system has been completed.</li> </ul>
Lachlan St Sewer Pump Station – civil constructions upgrade	<ul style="list-style-type: none"> <li>After initial leaks in the wet well were successfully treated, further leaks have developed higher in the well.</li> <li>A variation to the contract has been approved to enable additional crack injection to seal the additional leaks.</li> </ul>
Officers Parade Sewer Pump Station – civil constructions upgrade	<ul style="list-style-type: none"> <li>Works as executed drawings have been received.</li> <li>Project is complete with the contract defects liability period ending in March 2026.</li> </ul>

**Lake Cargelligo**

Project	Progress
Lake Cargelligo STP – Screen Extractor	<ul style="list-style-type: none"> <li>Final commissioning is being scheduled with the manufacturer.</li> </ul>
Lake Cargelligo STP – Sewer Lagoons	<ul style="list-style-type: none"> <li>Geotechnical investigation report has been received on the evaporation pond embankments.</li> <li>Final report received from NSW Public Works on the Options Assessment for rectification works.</li> <li>Sludge waste classification samples for the sludge that has been pumped and dried from pond 1 to determine the appropriate disposal of the biosolids.</li> <li>Sampling continues.</li> </ul>
Lake Cargelligo WTP – Chemical Storage Upgrade	<ul style="list-style-type: none"> <li>Finalisation of the tender documentation continues.</li> </ul>
Lake Cargelligo WTP – GAC Filter Upgrade	<ul style="list-style-type: none"> <li>Still awaiting a cost estimate report to repair/replace the existing GAC Filter.</li> </ul>

**Tottenham**

Project	Progress
RNSW 841 Tottenham Water Supply – New Albert Reservoir	<ul style="list-style-type: none"> <li>Rectification works have been completed.</li> <li>Waiting for WAE drawings to be submitted.</li> </ul>

RNSW 841 Tottenham Water Supply – Leg O Mutton Dam Upgrade	<ul style="list-style-type: none"> <li>Project has been completed.</li> </ul>
RNSW 841 Tottenham Water Supply – Telemetry upgrade	<ul style="list-style-type: none"> <li>Due to further RFIs that are required to be addressed, the installation has to be deferred to July 2025 with completion due by August 2025. This aims to take the advantage of the reduced demand through the winter period.</li> </ul>

**Shire Wide**

Project	Progress
RNSW 842 Sewage Effluent Reuse Management System (Lake Cargelligo, Condobolin & Tottenham)	<ul style="list-style-type: none"> <li>The tender was released on 26 February 2025 and closes on 9 April 2025.</li> </ul>
Integrated Water Cycle Management (IWCM) Strategy	<ul style="list-style-type: none"> <li>Due to staff shortages at PWA, the finalisation of the Issues Paper and Options Evaluation Assessment are delayed. They are now due to be finalised by April 2025.</li> <li>Technical review meeting with the relevant stakeholders is scheduled to be held on 28 April 2025.</li> </ul>
Sewer Rehabilitation and Investigation	<ul style="list-style-type: none"> <li>Main contractor has been unable to secure further work from sub-contractor. Another sub-contractor is being sourced.</li> </ul>

**FINANCIAL AND RESOURCE IMPLICATIONS**

Project	Budget	Funding Source	Spend to Date	Forecast Spend	Comments
SSWP401 Condobolin Water Treatment Works – Concept Design Stage	\$900K	SSWP	\$207k	\$790	Budget is on track
SSWP402 Condobolin Sewage Treatment Works – Concept Design Stage	\$675K	SSWP	\$392K	\$413K	Budget is on track
RNSW 755 Condobolin Bore Fields II	\$3.9M	Restart NSW	\$2.58M	\$3.9M	Budget is on track, but final tenders still have to be awarded.
DWS072 Contract 5: Transfer Pump Station	\$2.57M	SSWP	\$2.49M	\$2.57M	Revised budget is on track

Project	Budget	Funding Source	Spend to Date	Forecast Spend	Comments
Lachlan St Sewer Pump Station – Construction	\$1.2M	Sewer Fund	\$1.11M	\$1.4M	Variation due to multiple leaks have increased costs. To be funded through reducing sewer relining.
Officers Parade Sewer Pump Station Upgrade – Construction	\$385K	Sewer Fund	\$367K	\$385K	Project Completed
Lake Cargelligo STP – Screen Extractor	\$66K	Sewer Fund	\$52K	\$66K	Budget is on track.
Lake Cargelligo STP – Sewer Lagoons investigations	\$150K	Sewer Fund	\$26K	\$150K	Budget is on track
Lake Cargelligo WTP – Chemical Storage Upgrade	\$210K	Water Fund	\$110K	\$210K	Revised budget on track
Lake Cargelligo WTP – GAC Filter Upgrade	\$57K	Water Fund	\$12K	\$57K	Final investigations underway. Budget is on track
RNSW 841 Tottenham Water Supply	\$4.6M	Restart NSW	\$3.66M	\$4.6M	Budgets are on track
RNSW 842 Sewage Effluent Reuse Management System	\$2.56M	Restart NSW	\$589K	\$2.56M	Project scope under review
Integrated Water Cycle Management (IWCM) Strategy	\$324K	Safe & Secure	\$157K	\$330K	Budget is on track
Sewer Rehabilitation and Investigation	\$1.3M	Sewer Fund	\$169K	\$1.3M	Budget is on track

**LEGAL IMPLICATIONS**

In the Condobolin, Lake Cargelligo, Tottenham and Albert water supply schemes, sufficient high-quality drinking water, which meets the standards prescribed in the Australian Drinking Water Guidelines (ADWG), is being supplied to the community. The day to day operation of Council’s water supply system is governed by DCCEEW and the backwash discharge from the water treatment plant is administered by the EPA. Non-potable water continues to be supplied to Tullibigeal, Fifield and Burcher. Lachlan Shire Council is providing sewerage services to communities across the shire.

The day to day operation of the sewerage services is governed by DCCEEW and the effluent discharge from the sewerage treatment plant is administered by the EPA.

There are significant risks should Council fail to achieve satisfactory outcomes in the following areas:

- Water quality
- Water quantity
- Effluent discharge quality
- Workplace Health & Safety
- Environmental Impacts

Council has systems in place to mitigate all risks in the form of trained personnel, documented work systems and routine audits and reports to various NSW Government Departments. Water and effluent quality are checked regularly to identify any deviation from the current guidelines and standards.

### **RISK IMPLICATIONS**

Risk associated with the engagement of NSW Public Works to assist with project delivery is mitigated by the formation of a project steering committee with INSW, DCCEEW, NSW Public Works and Council staff representation.

Council senior staff regularly attend NSW Government agency meetings to keep updated on issues affecting water supply to the Lower Lachlan River System. This includes the River Operations Stakeholder Consultation Committee (Roscco), Lachlan Airspace Reference Panel, NSW Govt Critical Water Advisory Panel (CWAP) and Central West Joint Organisation Water Utilities Alliance (CWUA).

### **STAKEHOLDER CONSULTATION**

DCCEEW, Infrastructure NSW, NSW Public Works, the EPA, NSW Public Health Unit representatives and relevant Council staff have been consulted in relation to capital works & operational projects and compliance issues. Residents impacted by planned temporary disruption of services are provided reasonable notice where possible using a combination of letter box drops, public notices and media releases. Stakeholders for the Lake Cargelligo STP issues are being updated by fortnightly status updates and meetings are required.

### **OPTIONS**

1. Council continue to implement the water and sewer capital, operational and maintenance programs as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the water and sewer capital, operational and maintenance program.

### **CONCLUSION**

This report is provided to update Council on activities in the Utilities section in February, underway for March and planned for April.

### **LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 7.1 Water, sewer and energy utilities meet best practice standards with up to date technology.

CSP 7.2 Water Security for All Towns and Villages.

### **ATTACHMENTS**

Nil



**8.7 FY24/25 URBAN WORKS MONTHLY UPDATE FOR FEBRUARY****TRIM Number:** R25/64**Author:** Manager Urban Works**RECOMMENDATION**

That:

1. The Director Infrastructure Services Report No. R25/64 be received and noted.

**PURPOSE**

The purpose of this report is to provide an update of the capital improvements in the Urban Works section. The items listed are for works undertaken in February, in progress for the month of March and forecast for the month of April 2025.

**SUPPORTING INFORMATION**

Nil.

**BACKGROUND**

Council has adopted the 2024/2025 budget and associated Delivery and Operational Plans and Quarterly Budget Reviews. This report provides updates on the delivery of the Urban Works program, with some overlap with roads, utilities, tourism and buildings where required.

**ISSUES AND COMMENTS**

Project delivery has focused on grant funded projects with funding deadlines and capital works.

Overall, most of the Urban Works projects are progressing well with contractors and staff focusing on project priorities and delivery deadlines.

**Works Completed in February**

Scott Street Subdivision	All works have been complete ready for sale.
Whiley Street Footpath renewal	Procurement complete and contractors have been engaged to complete works in March.
Condobolin Rodeo and Pony Club Facility	All works have been complete, and the arena is operational.
Condobolin Cemetery Carpark and footpath	Bulk Earthworks was complete, Kerb and guttering installed. Base, seal and footpath works to continue.
Mount Tilga Walking Track	Project remains in planning phase, with a reduction in scope of works being considered to assist with funding for other LRCI 4 projects.
Lake Cargelligo Foreshore Restoration	Contractors commenced works on footpath replacement, erosion control and the remediation of the irrigation shed.
Lake Cargelligo Liberty Park Master Plan works	Earthworks and concreters commenced works, pricing have been received for the fountain.
Lake Cargelligo Foster Street Festoon Lights	Removal of the existing Festoon lights to be complete when possible. Prices obtained for the and festoon lights, with consultation of colours to be confirmed with stakeholders
Lake Cargelligo Second Sporting Field option	The showground is the preferred location from all user groups, irrigation concept designs have been confirmed, and quotations have been received and are being assessed.
Tottenham Skate Park and Multi-use facility	Detailed designs nearing completion.
Tullibigeal Netball Court Refurbishment	Council staff are going to seal the recurring cracks with Sikaflex to minimise further damage to the courts, expected to be complete in March.
Tullibigeal Tennis Court Refurbishment	Tullibigeal Tennis Club has confirmed their preferred court surface and contractors have been engaged.
Fifield Park Shelter refurbishment	Site meeting with contractors has been held.
Update of the Active Transport Plan	Mapping and audit of the existing networks was complete.
Regional Drought Resilience Plan	Projects confirmed from the Project Control Group and implementation grant funding application was submitted.

**Works Underway in March**

Whiley Street footpath renewal	Work has commenced and is continuing.
Condobolin Cemetery Carpark and footpath	Earthworks, kerb and gutting have been installed, with base course and seal programmed to be complete in late March.
Mount Tilga Walking Track	Plan work and procurement of material and labour underway. Signage artwork under development
Lake Cargelligo Foreshore Restoration	Contractors continued works with minor tidy up and defects to be complete.
Lake Cargelligo Liberty Park Master Plan works	Earthworks and concreting continued, festoon lights and fountain to be installed.
Lake Cargelligo Second Sporting Field option	Contractor to be engaged, and works commence in April.
Tottenham Skate Park and Multi-use facility	Detailed designs received and endorsed by Council staff and stakeholders.
Tullibigeal Tennis court refurbishment	Work to commence in May.
Fifield Park Shelter refurbishment	Materials to be purchased
Update to the Active Transport Plan	Consultant has commenced work on mapping and draft documents; community consultation was complete.
Regional Drought Resilience Plan	Grant application submitted to the department, awaiting approval.
LRCI Project variations and additional projects	<ul style="list-style-type: none"> <li>- Project 10 - Electrical Power pillars in Memorial and Liberty Parks. Due to Flood Resilience Community Asset Program funding approval this project is not needed.</li> <li>- Project 18 - Lake Heritage Signage Project. It has been difficult to commence this project, and with limited time remaining, it may be difficult to complete.</li> <li>- New Project, funding from project 10 and 18 to be allocated to Sports Ground light replacement and replacement scoreboard at the Lake Rec Ground.</li> <li>- Note, all the above is subject to funding bodies approval.</li> </ul>

**Works Scheduled for April**

Whiley Street Footpath renewal	Works to be complete and footpath operational.
Condobolin Cemetery Carpark and footpath	Carpark work to be complete footpath to have commenced.
Mount Tilga Walking Track	Works to have commenced. Signage artwork to be finalised.
Lake Cargelligo Foreshore Restoration	Minor tidy up and defects to be rectified.
Lake Cargelligo Liberty Park Master plan project	Earthworks and concreting complete, festoon lights, fountain and landscaping to continue.
Lake Cargelligo Second Sporting Field option	Contractors to commence onsite.
Tottenham Skate Park and Multi-use facility	Work to commence in late April
Tullibigeal Tennis court refurbishment	Work to commence in May.
Fifield Park Shelter refurbishment	Work to commence.
Update to the Active Transport Plan	Community consultation complete, draft document to reviewed.
Regional Drought Resilience Plan	Grant application to be submitted waiting approval.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Project	Budget	Funding Source	Expenditure to Date	Forecast Expenditure	Comments
Footpath renewals Club Facility	\$21k	Footpaths	\$1k	\$21k	Budget on Track
Condobolin Rodeo and Pony Club Facility	\$125k	LRCI 4	\$83k	\$125k	Budget on Track
Condobolin Cemetery Carpark and footpath	\$90k	LRCI 4	\$44k	\$90k	Budget on Track
Mount Tilga	\$150k	LRCI 4	\$0	\$150	No cost to date
Lake Cargelligo Cricket Club Toilet	\$65k	SCCF4	\$52k	\$65k	Budget on track
Lake Cargelligo Foreshore Refurbishment	\$250k	CAP24	\$249k	\$250k	No cost to date
Liberty Park Master Plan	\$250k	LRCI 4	\$130k	\$250k	No cost to date
Tottenham Skate Park	\$300k	LRCI 4	\$25k	\$270k	Budget on track
Tulli Tennis Court refurbishment	\$150k	LRCI 4	\$0k	\$150k	No cost to date
Active Transport Plan	\$100k	Get Active	\$26k	\$71k	Budget on track

**LEGAL IMPLICATIONS**

Nil.

**RISK IMPLICATIONS**

Priority will be given to grant funded works. Meetings held with Finance staff to confirm project completions and project funding roll over for incomplete works.

Inflation continues to present concerns with budgets together with the supply of goods and materials.

**STAKEHOLDER CONSULTATION**

Staff are engaging with specific stakeholders on each project, in accordance with Council’s community consultation policy. Meetings have been held with the Lake Cargelligo Sporting Clubs, Tullibigeal Tennis Club, Tottenham Community, Tullibigeal Central School.

**OPTIONS**

1. Council continue to implement urban works capital improvements as programmed, as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the capital improvements program and budget.

**CONCLUSION**

This report updates Council on the capital improvements undertaken by the Urban Works team in February, underway in March and forecast for April.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

- 4.2 Strong, Effective and Responsive Council.
- 4.4 Strategic Management of Villages and Crown Reserves.
- 6.1 Increase recreational use of the lakes and rivers.
- 6.3 New and visually appealing streetscapes.
- 6.4 Improved Parks, Gardens and Sporting Ovals.
- 6.5 Provision of neat, accessible and respectful cemeteries.

**ATTACHMENTS**

Nil

**9 DECISION REPORTS**

**9.1 GENERAL MANAGER**

Nil

## 9.2 CORPORATE AND COMMUNITY SERVICES

### 9.2.1 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM

**TRIM Number:** R25/53

**Author:** Administration Officer - Corporate & Community Services

#### RECOMMENDATION

That:

1. The Director of Corporate and Community Services Report R25/53 be received and noted.
2. Council provide an in-kind support for the Burcher progress association, for hosting the Burcher Anzac Day Service estimated to be worth \$630. The in-kind support is to be funded from WO 1072 Anzac Day budget and is conditional on the event proceeding.
3. Council provide an in-kind support for the Condobolin RSL Subbranch, for hosting the Condobolin Anzac Day March and Service estimated to be worth \$2,380. The in-kind support is to be funded from the WO 1072 budget and is conditional on the event proceeding.
4. Council approve the request from the Lake Cargelligo RSL Sub Branch, to provide in kind support for hosting the Lake Cargelligo ANZAC Day Dawn and Mid-morning Service estimated to be worth \$730. The in-kind support is to be funded from the WO 1072 Anzac Day budget and is conditional on the event proceeding.
5. Council approve the request from the Condobolin Camp Draft Association for a financial donation of \$500, and in-kind support estimated to be worth \$3,430. This contribution is to be funded from the general donations budget and Special Events budget. This is conditional on the event proceeding.

#### PURPOSE

Council is asked to consider requests for monetary and in-kind support for community events to be held in the 2024/2025 financial year. For the purpose of this policy 'Donation' also means financial contribution, event in kind support, and Fee and Charge concessions, unless specified otherwise.

#### SUPPORTING INFORMATION

A copy of the requests is attached.

#### BACKGROUND

Council adopted the Community Event and Donations Policy v2 in May 2024. As requests are submitted, they will be assessed against this policy.



Where possible, approval under delegated authority will be utilised. Where delegated authority or another Council Policy does not apply, a request will be submitted to a Council meeting for determination.

As community groups' transition to funding rounds, there will be a further period where requests will continue to be submitted to Council for a decision.

## **ISSUES AND COMMENTS**

### ANZAC Day

Council has provided a budget allocation for ANZAC Day of \$4,330 on W1072 - Special Event - Anzac Day. There is sufficient budget to fund the in-kind requests.

Council has provided in-kind support for Anzac Day commemorations in prior years. In the 2022 year \$2,998.12 in kind support, in the 2023 year \$3,205.01 in kind support, and in the 2024-year, Council provided \$4,149.48 in kind support.

### **BURCHER ANZAC DAY SERVICE IN-KIND SUPPORT REQUEST**

The Burcher Progress Association has requested a donation of in-kind support estimated to be valued at \$630 for the Burcher ANZAC Day Service to be held on the 25<sup>th</sup> April 2025.

Council's records do not show any prior in-kind requests for Anzac Day from this group.

For the 2025 event in-kind support has been requested for the following items:

- Supply of 16 hours labour for setting up signs and road closures
- Plant – Travel
- Supply Traffic Control Plan and traffic control items

The in-kind support is to be funded from the WO 1072 Anzac Day budget and is conditional on the event proceeding.

### **CONDOBOLIN ANZAC DAY MARCH & SERVICE IN-KIND SUPPORT REQUEST**

The Condobolin RSL Sub Branch has requested a donation of in-kind support estimated to be valued at \$2,380 for the Condobolin ANZAC Day March and Service to be held on the 25<sup>th</sup> April 2025.

Council's records do not indicate any prior in-kind requests regarding Anzac Day from this group.

For the 2025 event in-kind support has been requested for the following items:

- Supply of 16 hours labour for setting up signs and road closure
- Plant – Travel
- Supply Traffic Control Plan and traffic control items

The in-kind support is to be funded from the WO 1072 Anzac Day budget and is conditional on the event proceeding.

### **LAKE CARGELLIGO ANZAC DAY – DAWN AND MID-MORNING SERVICE – IN KIND SUPPORT REQUEST**

The Lake Cargelligo RSL Sub Branch has requested in-kind support estimated to be valued at \$730 for the Lake Cargelligo ANZAC Day Dawn and Mid-morning Services to be held on the 25<sup>th</sup> April 2025.

For the 2025 event in-kind support has been requested for the following items:

- Supply of 10 hours labour for setting up signs and road closure
- 20 x signage
- Use of light vehicles

The in-kind support is to be funded from the WO 1072 Anzac Day budget and is conditional on the event proceeding.

### **TOTTENHAM ANZAC DAY MARCH & SERVICE**

The Tottenham Welfare Council has requested a donation of in-kind support; however, the Manager Urban Works has commented that the requests can be accommodated within the existing budget.

### **CONDOBOLIN CAMPDRAFT ASSOCIATION - FUNDING APPLICATION FORM & IN-KIND REQUEST**

This organisation is requesting a \$500 financial donation and in-kind support estimated to be worth \$3,430, to host a camp draft event in May 2025. Council's records show in 2024 the same request was made but the event didn't proceed. It is recommended that a financial donation of \$500 be made from the Elected members general donations and \$3,430 from the special events budget.

For the 2025 event in-kind support has been requested for the following items:

- Supply of 24 hours labour for setting up bins and toilets
- Provide 20 bins
- Usage of light Plant – for mowing
- Toilet supplies – hand soap, toilet paper and paper towel
- An allowance for contingent works.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

#### Community Events Program

This budget totals \$37,470, refer to General Ledger number 3820.0460.0622.

*The remaining budget available for utilisation is \$26,970.*

#### **Included in the budget as a separate line item and will not come to Council for decision**

The abovementioned budget includes \$2,400. for Welcome to Community events (\$600 each for Tullibigeal, Tottenham, Lake Cargelligo and Condobolin). Refer to Council Resolution 2023/50 March 2023. The \$600 for events will only be paid upon written application to Council.

#### Elected Members general donations

This budget totals \$28,000. Refer to General Ledger number 3020.0405.0622.

*The remaining budget available for utilisation is \$22,850.*

#### **Included in the budget as a separate line item and will not come to Council for decision**

The abovementioned budget includes \$100 per school for end of year school events. Refer to Council Resolution 2022/312 November 2022. The \$100 for events will only be paid upon written application to Council.

#### In kind contributions

This budget totals \$121,237. Refer to General Ledger number 3230.0509.

*The remaining budget available for utilisation is \$35,756.*

### **Quarterly report to Council - Community Donations & Event Support approved under delegation**

As requested, a quarterly report will be provided to Council showing all approvals made under delegated authority. Jointly the Mayor and General Manager must approve or decline any applications made under delegated authority. Delegated authority approvals only apply to the following:

- (a) In kind Support \$1,000 or less;
- (b) Fee or Charge Concession \$500 or less;
- (c) Financial donation of \$500 or less

The next report will be provided to the June 2025 Council meeting.

### **LEGAL IMPLICATIONS**

Council can provide financial assistance through an annual donation program in accordance with section 356 of the *Local Government Act 1993*. A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Donation requests made by organisations or individuals who act for personal gain will be subject to Section 356 (2) of the *Local Government Act 1993*.

“A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days’ public notice of the council’s proposal to pass the necessary resolution has been given.”

Fee concessions are permissible in accordance with section 610E and 610F of the *Local Government Act 1993*.

### **RISK IMPLICATIONS**

There is reputational risk for Council when making decisions to approve or not to approve requests.

### **STAKEHOLDER CONSULTATION**

Council at the March 2025 Pre Briefing

### **OPTIONS**

1. Provide the full amount of the requested donations.
2. Decline the full amount of the requested donations.
3. Vary the amount of the donations.

### **CONCLUSION**

Council is asked to consider and make a resolution on the amount of any donation it wishes to provide.

### **LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

**ATTACHMENTS**

- 1. Burcher ANZAC Day Service In-Kind Support Request**
- 2. Condobolin ANZAC Day March & Service In-Kind Support Request**
- 3. Condobolin & Burcher ANZAC Day Estimate**
- 4. Condobolin Campdraft Association - Funding Application Form**
- 5. Condobolin Campdraft Association In-Kind Support Request**
- 6. Condobolin Campdraft Association In-kind support estimate**
- 7. Lake Cargelligo Anzac Day In-Kind Support Request**
- 8. Lake Cargelligo Anzac Day In-Kind Support Estimate**
- 9. Tottenham ANZAC Day March and Service in-kind support request**
- 10. Donations report**
- 11. Donations approved under delegation to March 2025**

**9.3 ENVIRONMENT AND PLANNING**

**9.3.1 DEVELOPMENT APPLICATION DATA FEBRUARY 2025**

**TRIM Number:** R25/57

**Author:** Manager Town Planning

**RECOMMENDATION**

That:

1. The Director Environment and Planning Report No. R25/57 be received and noted.

**PURPOSE**

This report is to provide Council with information in relation to development application activity occurring within the Lachlan Shire Council area during February 2025.

**SUPPORTING INFORMATION**

Council’s Development Application Data.

**BACKGROUND**

Development application data provides an indication of upcoming construction activity and economic value that is anticipated in the local government area. This report provides data on the past month’s data and a comparison with the previous year.

During the month of February 2025, there were four (4) development applications determined, with a combined value of \$ \$20,737.00. During the month of February 2025, there was one (1) application lodged.

The following tables itemise the determinations and the lodged development applications, together with a comparison to the previous year.

<b>DETERMINATIONS IN FEBRUARY 2025</b>				
<b>Approval Number</b>	<b>Development Description</b>	<b>Location</b>	<b>Value</b>	<b>Delegated Authority /Council</b>
DA2024/50	Carport	2 FAY STREET CONDOBOLIN 2877	\$ 4,737.00	Delegated Authority
DA2024/42	Two Lots Torrens Title Subdivision	121 RED HEART ROAD TULLAMORE 2874	\$0.00	Delegated Authority
DA2024/47	Demolition of Dwelling	158 Bathurst Street CONDOBOLIN 2877	\$16,000.00	Delegated Authority

<b>DETERMINATIONS IN FEBRUARY 2025</b>				
<b>Approval Number</b>	<b>Development Description</b>	<b>Location</b>	<b>Value</b>	<b>Delegated Authority /Council</b>
DA2024/30	Two Lots Torrens Title Subdivision	311 CINCINNATI LANE TULLAMORE 2874	\$0.00	Delegated Authority
<b>TOTAL</b>	<b>4</b>		<b>\$20,737.00</b>	

***Comparison to previous year: Development applications determined in February 2024***

Total number of development applications **determined**: 1

Total development value of applications **determined**: \$2,500.00

<b>LODGEMENTS in February 2025</b>			
<b>Development Identifier</b>	<b>Development Description</b>	<b>Location</b>	<b>Value</b>
DA2025/02	Multi Dwelling Development	40 WALKER STREET LAKE CARGELLIGO 2672	\$450,000.00
<b>TOTAL</b>	<b>1</b>		<b>\$450,000.00</b>

***Comparison to previous year: Development applications lodged in February 2024***

Total number of development applications **lodged**: 6

Total development value of applications **lodged**: \$ 745,000.00

**UPDATE**

A total of twenty (20) development applications have been determined this financial year at an average of 43 days, which is inside the legislative timeframe for approvals and below the average net days taken to determine a DA across all NSW councils. Council’s average number of days reflect the data obtained via Council’s Development software which varies from the NSW Planning Portal Council league table as the Planning Portal does not accurately collect and calculate data.

Note that the legislative time frame for determining development applications varies depending on the type of application. For the applications reported above, the applicable timeframes are 60 days for integrated development and 40 days for local development.

**FINANCIAL UPDATE**

The assessment and determination of development applications is a statutory requirement under the *Environmental Planning and Assessment Act 1979*. It is resourced through Council’s budget. Council collects development application fees in accordance with Schedule 4 of the *Environmental Planning and Assessment Regulation 2021*.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No 4.2 - Strong Effective Responsive Council

**CONCLUSION**

Development application determination data reveals a total development value of \$1,427,720.70 for applications determined in the 2024/2025 financial year.

**ATTACHMENTS**

Nil

## 9.4 INFRASTRUCTURE SERVICES

### 9.4.1 ASSET AI

**TRIM Number:** R25/60

**Author:** Director Infrastructure Services

#### RECOMMENDATION

That:

1. The Director Infrastructure Services Report No. R25/60 be received and noted.
2. The Memorandum of Understanding be executed to enable Lachlan Shire Council to participate in the Asset AI program.

#### PURPOSE

To seek a Council Resolution to execute a Memorandum of Understanding with the Roads and Transport Directorate to partner in the Asset AI program.

#### SUPPORTING INFORMATION

<https://www.ipweansw.org/roadsdirectorates/projects>

<https://www.transport.nsw.gov.au/data-and-research/future-mobility/our-projects/asset-ai>

#### BACKGROUND

The Roads & Transport Directorate is as a joint initiative between IPWEA NSW & ACT and Local Government NSW (LGNSW). It serves as a focus for research activities and the provision of technical advice to assist members in discharging their road management roles. The Roads & Transport Directorate represents key stakeholders focused on planning, delivery, and management of roads and transport services.

The Roads and Transport Directorate collaborates with various subject matter experts, committees and working groups, to investigate project topics of importance and relevance to member councils, in line with the purpose of supporting member councils to deliver an improved local road and transport network.

#### ISSUES AND COMMENTS

Asset AI is a new digital platform being developed by the Roads and Transport Directorate, TfNSW, that has the potential to support all levels of government in the management and repair of road defects. Asset AI leverages varied data sources, including computer vision data from council vehicles into a common interface, enabling councils to streamline and accelerate road maintenance, improving overall road safety.

Asset AI detects road asset defects, even those unreported by the public.



Through advanced AI analysis of captured footage, asset defects ranging from pavement defects (like potholes and cracks) to street garbage, signs and guideposts, are promptly logged into our database. This proactive approach ensures defects are addressed before they escalate to safety issues to road users.

#### **How does it work?**

1. Road asset data is collected by dash-mounted cameras on council vehicles. Sensor data is also collected from private vehicles to determine the road condition.
2. AI technology automatically identifies and classifies road asset defects then sends this information to the Asset AI digital platform, (for example, detecting potholes and cracks before they develop, identifying street litter, faded line marking or damaged signs and guideposts).
3. The Asset AI platform assesses the defects and determines a recommended response time.
4. The councils can access their own council data for scheduling of maintenance work, thereby reducing the risk to road users.

The Asset AI® program is entering phase 4, aiming to expand and validate Asset AI's adaptability across both urban and rural settings. Warren Shire Council and Griffith City Council are 2 western council's already participating in the program.

#### **FINANCIAL AND RESOURCE IMPLICATIONS**

The initial cost to participate in the program is \$50,000. An allocation under Professional Services has already been made in the 2024/25 Infrastructure Services Budget for this program.

The intention is for Council vehicles that are already driving the road network to passively collect the data. Which is then processed and prioritised by the software in the background. There will be no additional cost to collect and process the data.

To comply with the National Disaster Recovery Fund Guidelines, there is an increased requirement for photographic evidence of pre disaster asset condition, as well as asset condition during the disaster, immediately after the disaster, throughout the recovery phase and final restoration data. The Asset AI program will assist in providing the most up to date evidence of asset condition. This will remove the need to engage external contractors to collect damage data and will significantly reduce the time taken to submit DRFA claims and reduce the timeframes to complete the restoration works. Following the 2022 flood it took almost 9 months to collect all the data and submit the claim, a further 18 months for the claim to be approved, and restoration works are still underway.

#### **LEGAL IMPLICATIONS**

Roads Act 1993

Local Government Act 1993

Civil Liability Act 2002 s42-45

#### **RISK IMPLICATIONS**

Currently, Council staff plan and prioritise maintenance and upgrade works based on asset condition, inspection reports, customer complaints, available staff and available budgets. Reactive maintenance on asset defects is a reasonable proportion of the works carried out.

Asset AI should assist Council staff to prioritise maintenance and upgrade works based on an increased level of confidence in the condition data collected. The data will support council staff decision making in prioritising certain roads over other roads.

Civil Liability claims can be brought on Council when a member of the public sustains damage to their vehicle or person, if they believe Council has been negligent in their actions or inactions. Previously, one defence NSW councils have relied upon is Section 45.

*"A Road authority not liable .... unless at the time of the alleged failure the authority had actual knowledge of the particular risk the materialisation of which resulted in the harm."*

Collecting this data will remove the ability to rely on this defence, as Council will have regular asset data on the roads driven by the council vehicles. This should not be seen as a negative, as the data will enable Council to be more proactive in responding to the priority defects as they arise, rather than waiting for the complaints. Council will still rely on temporary signage to warn the public of road hazards. Council will still have limited personnel and limited funding to undertake the defect repairs. Asset AI will assist in the prioritisation of the defect repairs.

### **STAKEHOLDER CONSULTATION**

Asset staff have been involved in the initial discussions about the Asset AI program. Further discussions will take place internally if the MOU is executed and the program is implemented.

### **OPTIONS**

- 1) Business as usual;
- 2) Council executes the Memorandum of Understanding and participate in the Asset AI program.

### **CONCLUSION**

Council has been presented with a summary of the Asset AI program and provided with an opportunity to partner in industry leading digital platform attempting to streamline and accelerate road maintenance, improving overall road safety.

### **LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No. 3.1 - Efficient transport networks that meet community and business needs.  
Transport Asset Management Plan.

### **ATTACHMENTS**

Nil

**9.4.2 LACHLAN SHIRE TRAFFIC COMMITTEE MEETING MARCH 2025****TRIM Number: R25/71****Author: Director Infrastructure Services****RECOMMENDATION**

That:

1. Director Infrastructure Services Report No R25/71 be received and noted.
2. Council consider the recommendations from the Traffic Committee and resolve to:
  - (a) Endorse the proposal for EV parking spaces in Condobolin, Lake Cargelligo and Tottenham and the associated changes to parking spaces.
  - (b) Endorse Traffic Guidance Schemes for ANZAC Day events.

**PURPOSE**

Lachlan Traffic Committee is a statutory technical review committee. This committee meets to consider the technical merits of traffic matters and ensure that any requests or proposals meet current technical guidelines and take into consideration advice received from Transport for NSW (TfNSW), NSW Police and the community through the local members nominated representative.

**SUPPORTING INFORMATION**

Agenda and Minutes are attached.

Appendix to the Minutes with event application details are available upon request.

**BACKGROUND**

The Lachlan Shire Traffic Committee Meeting was held on 6 March 2025, and extraordinary business was discussed via email in February. The details of the matters considered by the Traffic Committee are outlined in the attached minutes.

**ISSUES AND COMMENTS**

Outstanding and ongoing matters are noted within the Lachlan Traffic Committee Minutes. Items considered by the Committee include: -

1. EV charging locations are proposed in Condobolin, Lake Cargelligo and Tottenham. This report seeks the modification of the parking signage and line marking to create dedicated EV parking spaces
2. Traffic Guidance Schemes for Mayfield Hotel – post Tullibigeal Races road closure for street event.
3. Traffic Guidance Schemes for ANZAC day events throughout the Shire.

**FINANCIAL AND RESOURCE IMPLICATIONS**

1. EV Parking.
  - Recommendations can be funded through existing grant.
2. Traffic Guidance Schemes for Mayfield Hotel – post Tullibigeal Races events
  - Implementation of the Traffic Guidance Schemes are funded through Council’s Donation requests.
3. Traffic Guidance Schemes for ANZAC day events
  - Implementation of the Traffic Guidance Schemes are funded through Council annual Event budget allocation.

**LEGAL IMPLICATIONS**

There is a legal requirement for Council to exercise their delegated function as limited and appointed by Transport for NSW in the “Delegation to Councils – Regulation of Traffic” documentation.

**RISK IMPLICATIONS**

Each item considered by the Traffic Committee considers the traffic related risks associated with the proposed recommendation.

**STAKEHOLDER CONSULTATION**

Feedback from Council staff has been provided to the traffic committee. Responses have been provided in person and in follow up communication.

Event organisers will be notified through the normal event approval process.

**OPTIONS**

1. Support the Traffic Committee recommendations.
2. Propose alternative recommendations to those of the Traffic Committee.

**CONCLUSION**

Council will continue to provide support and resources to meet the outcomes and recommendations of the Lachlan Traffic Committee.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 2.5 Improve the appearance of each town.

CSP 3.1: Improved transport networks that meet community and business needs.

CSP 3.2: Improved pedestrian and cycle path.

**ATTACHMENTS**

1. **Traffic Committee Agenda - EV parking Via Email**
2. **Traffic Committee Agenda - March 2025**
3. **Traffic Committee Minutes**

**10 DEPUTATIONS**

**11 NOTICES OF MOTION****11.1 NOTICE OF MOTION - MERC EXECUTIVE MEETING****TRIM Number: R25/66**

I, Councillor Dennis Brady, give notice that at the next Ordinary Meeting of Council to be held on 26 March 2025, I intend to move the following motion:-

**MOTION**

That:

1. Notice of Motion Report No. R25/66 be received and noted.
2. Council writes to the Mining & Energy Related Councils NSW expressing Council's disappointment regarding the lack of communication and organisation of the Executive Officer's visit to Lachlan Shire Council on 11 February 2025.

**The following provides an outline for the proposal and reasons for this request:**

The Mining and Energy Related Councils Association planned a series of visits to its member councils, as well as selected non-member councils, across regional NSW.

The objectives of this initiative were believed to:

1. Strengthen the Association's strategic planning,
2. Ensure the issues facing each member council are addressed, and
3. Foster and grow key relationships.

A meeting was scheduled with the Mayor, General Manager, and Councillor Delegate on Tuesday, 11th February, at 11:30am, for a duration of one hour.

Due to a lack of communication and poor organisation from the MERC, the objectives of this initiative were never achieved by their visit.

**12 NOTICES OF RESCISSION**

Nil

**13 DELEGATES REPORT****13.1 DELEGATES REPORT****TRIM Number: R25/50****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Delegate's Report No. R25/50 regarding the Central NSW Joint Organisation (CNSWJO) Board meeting on 27 February 2025, be received and noted.

**PURPOSE**

To provide Council with a report on the Central NSW Joint Organisation Board meeting which was held in Oberon on 27 February 2025. The meeting was attended by the Mayor and the General Manager.

The minutes from the meeting are attached together with the Draft Statement of Budget and Revenue.

**SUPPORTING INFORMATION**

The report from the Central NSW Joint Organisation is attached.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong effective and responsive Council.

**ATTACHMENTS**

1. **Draft Statement of Budget and Revenue.**
2. **CNSWJO Board Meeting 27 February 2025 - Minutes.**



**13.2 DELEGATES REPORT****TRIM Number: R25/62****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Delegate's Report No. R25/62 be received and noted.

**PURPOSE**

To provide Council with a report on the Central NSW Joint Organisation (CNSWJO) Regional Priorities Workshop held on Tuesday 11 March 2025 attended by the Mayor and the General Manager.

Astrolabe partnered with the Central NSW Joint Organisation (CNSWJO) to facilitate a strategic workshop focused on aligning regional priorities ahead of the upcoming Federal election. This workshop served as a key opportunity for local government leaders and regional stakeholders to collaborate, refine their collective vision, and shape key messages to advocate for their communities.

The workshop aimed to confirm and refine the shared regional priorities of CNSWJO members, ensuring a cohesive and strategic approach to advocacy. With the Federal election approaching, the event also provided a platform for stakeholders to articulate their expectations for federal candidates and position the region's needs effectively. The outcomes of this session will help inform CNSWJO's key strategic messaging.

**SUPPORTING INFORMATION**

The workshop summary and Slido instructions are attached.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong effective and responsive Council.

**ATTACHMENTS**

1. CNSWJO workshop summary.
2. Slido instructions.

**14 CORRESPONDENCE****14.1 CORRESPONDENCE****TRIM Number: R25/38****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Correspondence Report No. R25/38 be received and noted.

**PURPOSE**

To provide Council with details of correspondence received in March 2025.

**SUPPORTING INFORMATION**

NSW Reconstruction Authority – Central West Community Leaders Forum 10-14 February 2025 – DRAFT minutes.

RLS LifeCare William Beech Gardens – Letter received.

Murray Darling Association Inc Region 10 Ordinary Meeting – Minutes.

Condo Clay Target Club - Condo Classic Event – Letter of thanks and photograph.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong effective and responsive Council.

**ATTACHMENTS**

1. **NSW Reconstruction Authority – Central West Community Leaders Forum 10-14 February 2025 – DRAFT minutes.**
2. **RLS LifeCare William Beech Gardens – Letter received.**
3. **Murray Darling Association Inc Region 10 Ordinary Meeting Minutes.**
4. **Condo Clay Target Club - Condo Classic Event.**

**15 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**16 PETITIONS**

Nil

**17      CLOSED SESSION**

**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**17.1 Lachlan Shire Council Works Depot - Condobolin**

This matter is considered to be confidential under Section 10A(2)c and g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

**17.2 Water Assessment 1035542 - disputed meter reading**

This matter is considered to be confidential under Section 10A(2)a and g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors) and advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

**17.3 2024 Continuous Improvement Pathway Program results**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**17.4 Collection and disposal of used motor oil - Netwaste Regional Contract.**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**17.5 Smart Water Meters**

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**17.6 Proposal to install a monopole tower in Burcher**

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.