



ATTACHMENTS

Ordinary Council Meeting

19 June 2024

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ACTIVE RESOLUTIONS AS AT 19 JUNE 2024

LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD 19 JUNE 2024				
AUTHOR: GENERAL MANAGER				
	Dept.	Resolution	Action Taken to Date	Expected Completion
May 2024	GM	<p>2024/112 17.3 EXPRESSION OF INTEREST TO LEASE OR PURCHASE PART LOT 14 DP 816194 AND PART LOT 2342 DP566794</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The General Manager’s report No R24/124 be received and noted. 2. Council decline the offer to purchase or lease part Lot 14 DP 816194 and Lot 2342 DP 566794. 3. Strategic consideration be given to the future redevelopment or disposal of the site. <p style="text-align: right;">Brady/Mortimer</p>	Response provided to inquiry. Complete	Complete
May 2024	GM	<p>2024/111 17.2 OFFER TO DONATE OPTOMETRY EQUIPMENT</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The General Manager’s report No. R24/123 be received and noted. 2. Council accept the donation of optometry equipment and records from AC Lord and PA Wells. 3. The donated equipment be stored at the Melrose Street Medical facility or the Old Melrose Street Medical facility building for the use of visiting Optometrists. 4. If the Royal Flying Doctors Service agree, the equipment be added to the inventory of equipment provided under the lease for the Melrose Street Medical Facility for the coordination of optometry services by the RFDS. 5. A letter of thanks be sent to AC Lord and PA Wells for their generous donation and their long service to the Lachlan Shire community. <p style="text-align: right;">Brady/Mortimer</p>	Letter sent to AC Lord accepting offer of donations Complete	Complete

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May 2025	GM	<p>2024/89 9.1.1 LACHLAN SHIRE COUNCIL - OUR PLACEMENT PROJECT</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The General Managers report No. R24/125 be received and noted. 2. Note the PlaceMat’s purpose is to have an informed conversation with community about their aspirations, particularly for their Community Strategic Plan, 3. Acknowledge that the PlaceMat uses publicly provided data and as such can rapidly date; 4. Note that this is the second iteration of this project and that repeating the process will show change and ultimately trends; 5. Commend to the CNSWJO Board that it repeats the process in good time for the next round of Integrated Planning and Reporting (IP&R); and 6. Continue to advocate, including through the CNSWJO for better recognition of Integrated Planning and Reporting. <p style="text-align: right;">Harris/Brady</p>	Complete	Complete
April 2024	GM	<p>79/2024 18. SALE OF LAND FOR UNPAID RATES</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The General Manager be delegated authority to negotiate the sale of Lot 5 DP752102. 2. A further report be submitted to Council on the outcome of the negotiations. <p style="text-align: right;">Mortimer/Harris</p>	<p>Several attempts have been made to contact the adjoining land owner including via their solicitor without success. Further attempts will be made. Negotiation with landowner undertaken and completed. Report submitted to the June Council meeting informing Council on the outcome of the negotiations.</p> <p>Complete</p>	Complete

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<p>March 2024</p>	<p>GM</p>	<p>2024/55 17.6 LAND ACQUISITION - JONES LANE CONDOBOLIN</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The General Manager’s report No. R24/66 be received and noted. 2. Council resolve to pursue the compulsory acquisition of the subject property located in Jones Lane Condobolin in accordance with the Land Acquisition (Just Terms Compensation) Act 1991 (Just Terms Act). 3. The Mayor and General Manager be delegated authority to negotiate, complete and sign any necessary documentation and affix the Council seal if required to facilitate the acquisition. 4. The General Manager be instructed and authorised to engage a legal representative to assist Council with all aspects of the acquisition. <div style="text-align: right;">Bartholomew/Mortimer</div> 	<p>Instruction given to Council’s legal representative to commence compulsory acquisition. Action deferred for 1 month following communication from landowner’s representative that they are obtaining a valuation. No further communication from landowner so legal representative instructed to issue compulsory acquisition notice. Landowners representative has advised they now have a valuation and wish to exchange valuation reports and commence negotiations.</p>	<p>December 2024</p>
<p>March 2024</p>	<p>GM</p>	<p>2024/54 17.5 LACHLAN SHIRE COUNCIL WORKS DEPOT CONSTRUCTION ARRANGEMENTS</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The General Manager’s Report No. R24/65 be received and noted. 2. Option 5. (Invite tenders for Project Management and Site Supervision services only. Invite separate tenders from suitable qualified tradespeople and sub-contractors for a Panel Contract) be 	<p>Tender documents are being prepared. RFT should be distributed by June 2024. Survey and Geotechnical investigation undertaken to determine appropriate</p>	<p>July 2024</p>

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		<p>endorsed as the preferred arrangement to complete the Depot Construction Project.</p> <p style="text-align: right;">Harris/Medcalf</p>	<p>foundation remediation treatment.</p>	
Maya 2024	DEP	<p>2024/110 17.1 19 MCDONNELL STREET, CONDOBOLIN</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director of Environment and Planning Report No. R24/114 be received and noted. 2. The General Manager be authorised to make an offer and negotiate the purchase of the property to the value detailed in option 1 of the report. 3. Funds for the purchase of the property and associated costs, as detailed in option 1 of the report, be allocated from Council’s Condobolin Purchase Dwelling Capital Improvement Reserve. 4. If acquired the property be classified as operational land in Council’s Land and Building Asset Register as it will be used for operational purposes. 5. The Mayor and General Manager be authorised to sign the contract documents and affix the Council seal if required. <p style="text-align: right;">Harris/Brady</p>	<p>The purchase of 19 McDonnell Street is progressing well. Contracts have been exchanged. A further update will be provided once the property has settled.</p>	<p>July/August 2024</p>
May 2024	DEP	<p>2024/105 9.3.2 GOANNA MANOR – CONSULTATION</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director – Environment and Planning Report No. R24/107 be received and noted. 2. The submissions regarding the proposed demolition of Goanna Manor be noted. 3. As the reasons for the proposed demolition of the building were not provided with the petition documents the individual petitioners be contacted to provide them with the additional 	<p>Petitioners have been contacted as per the resolution.</p> <p>A report has been prepared and is included in the June 2024 Council meeting agenda.</p> <p>Complete</p>	<p>Complete</p>

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		<p>information and they be asked to confirm that they still oppose the demolition of the building.</p> <p>4. A further report be provided to Council on the outcome of the inquiries with the petitioners</p> <p style="text-align: right;">Harris/Mortimer</p>		
May 2024	DEP	<p>2024/104 9.3.1 TOTTENHAM PLANNING PROPOSAL</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director of Environment and Planning Report No. R24/74 be received and noted. 2. Council endorse the preparation and lodgement of a Planning Proposal for rezoning in Tottenham, amending Lachlan Local Environmental Plan 2013, in accordance with the Council's Industrial and Rural Lands Strategy. 3. Council approve the Planning Proposal for public authority consultation and public exhibition in accordance with any conditions imposed under the Gateway Determination. 4. Council seek authority from the Department of Planning, Housing and Industry to exercise the delegation of all functions of the relevant local plan making authority under Section 3.36 of the Environmental Planning and Assessment Act 1979 to make the local environmental plan to put into effect the Planning Proposal. 5. Authority be delegated to the General Manager to make any minor variations to the Planning Proposal, following receipt of the Gateway Determination. 6. A further report be submitted to Council following the public exhibition of the Planning Proposal detailing any submissions received during the public exhibition period. <p style="text-align: right;">Harris/Mortimer</p>	<p>The Tottenham Planning Proposal has been forwarded to the Department of Planning, Housing and Infrastructure (DPHI). Preliminary feedback from DPHI has been received and is currently being discussed between Council and DPHI officers.</p>	<p>Ongoing.</p>

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March 2024	DEP	<p>2024/53 17.4 RIVERVIEW CARAVAN PARK MANAGEMENT - CONTRACT REMUNERATION REVIEW</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director of Environmental and Planning Report No. R24/62 be received and noted. 2. Council endorse option 1 of the report. <p style="text-align: right;">Harris/Turner</p>	Awaiting final draft of contract variation from Solicitors.	July 2024
March 2024	DEP	<p>2024/50 17.1 LAKE CARGELLIGO MUSEUM – UPGRADE</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director of Environmental and Planning Report No. R24/71 be received and noted. 2. Council endorse option 2 of the report. <p style="text-align: right;">Harris/Turner</p>	Purchase orders have been issued for approved works. Committee have been notified of outcome of report.	July 2024
March 2024	DEP	<p>2024/42 9.3.2 EVOLUTION MINING OPEN CUT MINING EXTENSION APPLICATION - ROAD MAINTENCE CONTRIBUTION</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director Environment and Planning Report No. R24/54 be received and noted. 2. The offer from Evolution Mining to increase the road maintenance contribution under the Memorandum of Understanding (MoU) by 50% be accepted. 3. The Mayor and General Manager be authorised to sign the MoU variation. <p style="text-align: right;">Harris/Medcalf</p>	Evolution Mining has been advised of Council’s resolution. Awaiting amended MoU for signing.	August 2024
February 2024	DEP	<p>2024/23 17.3 53-59 BATHURST STREET, CONDOBOLIN - FORMER TARGET BUILDING</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Acting Director of Environmental and Planning Report No. R24/7 be received and noted. 	Market appraisals have been obtained. Discussions and negotiation commenced.	August 2024

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		<p>2. Council endorse option 3 of the report, and 3. A further report be presented to Council in regard the outcome of option 3.</p> <p style="text-align: right;">Bartholomew/Mortimer</p>		
November 2023	DEP	<p>2023/287 17.16 1 MCINNES STREET LAKE CARGELLIGO - MASTER PLAN UPDATE</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Acting Director of Environment, Tourism and Economic Development Report No. R23/341 be received and noted. 2. Council endorse the undertaking of urban design concepts, water and sewer main investigation, stormwater investigation, electrical and telecommunication/NBN connection investigation by the preferred consultant. 3. A further report be presented to Council in the first quarter of 2024 with an update on the budget, the findings of the investigations and the progression of the planning proposal. <p style="text-align: right;">Harris/Medcalf</p>	<p>Preferred contractor advised of outcome of Council meeting. The consultant is currently working through final design changes and options paper before the matter can be presented back to Council.</p>	August 2024
November 2023	DEP	<p>2023/276 17.5 GOANNA MANOR - LIONEL HUNT PARK, 125 BATHURST STREET, CONDOBOLIN</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Acting Director of Environment, Tourism and Economic Development Report No. R23/261 be received and noted. 2. The condition of the building be noted, the premises remain vacant, and \$60,000 from the current SRV building budget for 2023/2024 be allocated for the demolition of the building, including undertaking a historic and photographic record. 3. Stakeholder consultation be undertaken prior to the demolition of the building, subject to any regulatory requirements. 	<p>EOI developed for demolition and currently open. Discussions held with Heritage advisor in February regarding best method to complete historic and photographic record.</p> <p>Public notice for stakeholder consultation was issued on 2 April 2024 and</p>	July 2024

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		<p>4. The Callara Cultural and Heritage Aboriginal Corporation be advised that the building is not available for their requested use.</p> <p style="text-align: right;">Harris/Medcalf</p>	<p>closed on 26 April 2024. Report on submissions received following public consultation presented to the May 2024 Council meeting. Further report following resolution from May 2024 Council meeting is presented to the June 2024 Council meeting.</p> <p>CCHAC have been advised that the building is not available for their requested use.</p>	
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July 2023	DEP	<p>2023/175 17.5 WILLOW BEND SPORTS CENTRE IMPROVEMENTS</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director Environment, Tourism and Economic Development Report No. R23/195 be received and noted. 2. That Council proceed with Option 3 as outlined in this report. <p style="text-align: right;">Harris/Mortimer</p>	<p>A variation request will be lodged for the LRCI grant as per Council’s resolution. Purchase Orders have been placed for the cubicle works and flooring. Works schedule has been finalised with contractor for commencement by end of November. Operator has been notified of works schedule for amenities. The majority of works have been undertaken and finalisation is expected shortly.</p>	July 2024
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<p>July 2023</p>	<p>DEP</p>	<p>2023/177 17.7.1 MCINNES STREET LAKE CARGELLIGO MASTER PLAN</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director of Environment, Tourism and Economic Development Report No. R23/211 be received and noted. 2. A planning proposal be prepared and lodged with Department of Planning and Environment to re-zone the site RU5 Village under Lachlan Local Environmental Plan 2013. 3. Detailed contamination and geotechnical soil investigations be undertaken by the preferred consultant. 4. A further \$100,000 from the Housing and Development reserve be approved to continue investigations into 1 McInnes Street to determine the development potential of the site and prepare the preliminary design for the site. 5. A further report be presented to Council in the final quarter of 2023 with an update on the budget, the findings of the investigations and the progression of the planning proposal. <p style="text-align: right;">Carter/Phillips</p>	<p>The Planning Proposal to re-zone the site to RU5-Village was lodged with the Department of Planning, Housing and Infrastructure (DPHI) in March 2024.</p> <p>Investigations have progressed and are now with Calare Civil. An update report will be provided once the consultants have completed some minor design changes.</p> <p>Gateway approval for the rezoning was received from DPHI on 12 April 2024. Agency consultation is currently underway (June 2024), followed by public consultation.</p>	<p>Ongoing</p>
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<p>May 2023</p>	<p>DEP</p>	<p>2023/116 11.2 NOTICE OF MOTION - MEMORIAL TO DAVID DOYLE AND NEIL DUNNE</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. Notice of Motion Report No. R23/115 be received and noted. 2. Council investigate and liaise with the families of the late David Doyle & Neil Dunne of D&D Technologies in honoring them for the life saving device they developed which has saved countless children’s lives world-wide. 3. Council communicate with the Doyle and Dunne families and D&D Technologies to see what type of memorial they would prefer and determine if they will finance the memorial and support Council with this proposed project. <p style="text-align: right;">Brady/Carter</p>	<p>Investigation/research is currently in progress.</p>	<p>December 2024</p>
<p>May 2023</p>	<p>DEP</p>	<p>2023/127 17.6 CONSIDERATIONS IN THE FUTURE DELIVERY OF WASTE SERVICES FOR BURCHER RESIDENTS.</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director Environment Tourism and Economic Development Report No. R23/135 be received and noted. 2. Stakeholder consultation be undertaken regarding the future delivery of waste services in Burcher in accordance with a stakeholder consultation plan. 3. A further report be provided to Council, outlining stakeholder feedback and to seek a final decision from Council on the delivery of waste services in Burcher. <p style="text-align: right;">Phillips/Bartholomew</p>	<p>Initial stakeholder consultation has been completed. Information collected during the consultation period is now being collated.</p> <p>Further public consultation is to be organised in the second half of 2024. Project has been added to funding list requested by Roy Butler MP for consideration in the State Budget.</p>	<p>December 2024</p>

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July 2022	DEP	<p>2022/222 NSW FLOOD PLANNING PACKAGE</p> <p>RESOLVED THAT: Council resolve to amend Lachlan DCP 2018 to include flood planning controls and mapping and that a further report be presented outlining the proposed changes before the draft DCP is placed on public exhibition.</p> <p style="text-align: right;">Harris/Bendall</p>	<p>The Draft DCP will be prepared subject to resource availability. Further flood studies are currently underway.</p>	Ongoing
MAY 21	DEP	<p>92/2021 HONOUR ROLL/ACKNOWLEDGEMENT BOARD</p> <p>RESOLVED THAT: That an Acknowledgement Board project be considered, along with other meritorious projects, for a funding application under the Stronger Country Communities Fund – Round 4. Subject to Council approval, and a successful grant application for the Acknowledgement Board project, expressions of interest be invited from community members to assist with the determination of appropriate criteria for a person’s name to be considered for inclusion on the board. The advisory group is also to make recommendations to Council on the initial list of people’s names for inclusion on the board. A further report be presented to Council following determination of the project funding application.</p> <p style="text-align: right;">Harris/Brady</p>	<p>The project was not supported by Council for funding under the Stronger Country Communities Fund – Round 4 or the LRCI4A funding programs. Other funding opportunities will now need to be identified. Subject to funding being received. No current grants match the proposal.</p>	Ongoing
FEB 18	DEP	<p>28/18 LAKE CARGELLIGO WASTE FACILITY – LAND ACQUISITION</p> <p>RESOLVED THAT: Approve the proposal to acquire 72,700 square metres of crown land comprising part lot 7308 DP 1151003, lot 7009 DP 1057453 and lots 7005 and 7006 DP: 1029763. Authorise the General Manager to lodge a Compulsory Acquisition Consent to Acquire Crown Land Application to the Department of Industry – Lands.</p>	<p>Now that the acquisition process is complete, an estimated cost will be determined for the construction of the access road for funding consideration. Further progress dependent on funding being allocated.</p>	Ongoing

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		The DIS provide an estimated cost of the access road to the March Ordinary Council meeting. Phillips/Hall		
DEC 2017	DEP	326/17 HERITAGE COMMITTEE MEETING 22 NOVEMBER 2017 RESOLVED THAT: Adopt the recommendations made by the Heritage Advisory Committee as follows; a) That Council implement a Conservation Management Plan for small rural cemeteries within the Shire. b) That Council award \$6,000 to Meredith Ervin for works to the NAB and residence in Lake Cargelligo; \$6,000 to Katrina & Jim Thomas for restoration works at Melrose Homestead, and \$2,000 to the Tottenham & Albert Cemetery Committee for headstone restoration. Rees/ Frankel	Council’s heritage advisor is currently focusing on assisting applicants for the new round of heritage grants. The new heritage grants funding round opened on 27 May 2024 and will be closing on 22 July 2024.	August 2024
May 2024	C&CS	2024/113 18 APPOINTMENT OF INDEPENDENT FACILITATOR TO REVIEW THE ARIC CHAIRPERSON, REVIEW OF INTERNAL AUDIT EFFECTIVENESS AND REVIEW OF ARIC EFFECTIVENESS RESOVLED THAT: 1. The Director Corporate & Community Services Report R24/130 be received and noted. 2. Council resolves to appoint GHR Accounting to undertake the review of the ARIC Chairperson. 3. Council resolves to appoint Mead Perry to undertake the review of the ARIC. 4. Council resolves to appoint Centium to undertake the review of the Internal Audit. Brady/Harris	All companies have been notified of their appointment. Meetings have been held with DCCS and other relevant individuals. All required participants have been notified. In progress.	In progress June 2024 – ARIC Chair Performance review August 2024-Internal Audit & ARIC effectiveness

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May 2024	C&CS	<p>2024/103 9.2.7 BUSH BURSARY PROGRAM 2024</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> The Director Corporate & Community Services Report No. R24/111 be received and noted. Council decline the invitation to provide support for the Bush Bursary 2024 program. <p style="text-align: right;">Harris/Mortimer</p>	<p>Correspondence sent 21.5.24 COMPLETE</p>	COMPLETE
May 2024	C&CS	<p>2024/101 9.2.5 REVIEW OF THE COMMUNITY DONATION AND EVENT SUPPORT POLICY</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> The Director of Corporate & Community Services Report R24/108 be received and noted. The Community Donation and Event Support Policy v2 be adopted, as presented, with effect from 1 July 2024. Council delegates to the General Manager, with the approval of the Mayor, the power to grant financial assistance under section 377(1A) of the <i>Local Government Act 1993</i>. Council rescinds all and any prior resolutions for community event support, donations, fee concessions, and rates and charges donations, unless specifically listed in the Integrated Planning and Reporting documents commencing 1 July 2024. Council rescinds the Community Donation & Event Support Policy v1 that was last adopted June 2023, and any donations policies that may have not already been previously extinguished. <p style="text-align: right;">Harris/Bartholomew</p>	<p>In progress: New policy to go on website. Associated policy documents to be updated and added to the website.</p>	July 2024
May 2024	C&CS	<p>2024/93 9.2.4 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM - FUNDING ROUND APPLICATIONS</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> The Director of Corporate and Community Services Report R24/105 be received and noted. 	<p>In progress.</p>	July 2024

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		<p>2. Council rescinds Resolution 2024/57 for the Tullibigeal Team Penning as the event has been cancelled due to lack of entries. An estimated amount of \$400 for in-kind support was approved at the March 2024 Council Meeting.</p> <p>3. Council approves the transfer of \$3,000 from the elected member general donation to the in kind support budget.</p> <p>4. Council approve a financial donation of \$500 for Dance 2873. This donation will be funded from the Annual Budget for Elected Members General Donation, and is conditional on the event proceeding.</p> <p>5. Council decline the application from the Lachlan Arts Council – Film Footage project and invite them to submit another application in the future.</p> <p>6. Council approve the request from the Lachlan Arts Council to retain the \$500 funding for the “tile project”. This financial donation was funded from the annual budget for general donation - elected members and is conditional on the project completing by 31 august 2024.</p> <p style="text-align: right;">Harris/Blewitt</p>	<p>completed</p> <p>completed</p> <p>Correspondence issued 22 May 2024. Waiting on club to return updated bank account details.</p> <p>Correspondence issued 22 May 2024 - Completed</p> <p>Correspondence issued 22 May 2024 – Completed</p>	
May 2024	C&CS	<p>2024/94 9.2.4 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM - FUNDING ROUND APPLICATIONS</p> <p>RESOLVED THAT:</p> <p>7. Council approves a financial donation of \$500 to Can Assist for their High Tea event. This donation will be funded from the Annual Budget for General Donation– Elected Members and is conditional on the event proceeding.</p> <p style="text-align: right;">Blewitt/Brady</p>	<p>In progress</p> <p>Correspondence issued 22 May 2024.</p> <p>Bank account details provided by organisation.</p>	July 2024

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May 2024	C&CS	<p>2024/95 9.2.4 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM - FUNDING ROUND APPLICATIONS</p> <p>RESOLVED THAT:</p> <p>8. Council declines an application from the Anglican Parish of Lake Cargelligo as it is excluded under the Community Donations and Event Support Policy.</p> <p style="text-align: right;">Brady/Bartholomew</p>	Correspondence issued 22 May 2024. Complete	Complete
May 2024	C&CS	<p>2024/96 9.2.4 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM - FUNDING ROUND APPLICATIONS</p> <p>RESOLVED THAT:</p> <p>9. Council agree that Community Donation and Event Support Program Funding Round Applications – Item number 9 be deferred until the next meeting of Council scheduled to be held on 19 June 2024.</p> <p style="text-align: right;">Blewitt/Harris</p>	In progress. Contact made with the Callara Cultural Group. Information supplied by the group to be added to the June 2024 council meeting report.	June 2024
May 2024	C&CS	<p>2024/97 9.2.4 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM - FUNDING ROUND APPLICATIONS</p> <p>RESOLVED THAT:</p> <p>10. Council decline the request for a financial donation of \$1,200 from the Condobolin Public School P&C for their “Get Arty” project, as this is not permitted under the policy.</p> <p>11. Council approve a financial donation of \$300 for the Condobolin RSL Diggers Swimming Club on the proviso the club continues to hold the “Diggers weekly swims”. This financial donation is to be funded from the Annual Budget for Elected members General Donation.</p> <p>12. Council approves a donation of \$500 to Lakes Alive/ Lake Cargelligo Progress Association for the ongoing beautification of Frog’s Hollow. This financial donation will be funded from the</p>	<p>Correspondence issued 24 May 24-completed</p> <p>In progress. Correspondence issued 24 May 24. Bank account details provided. To be paid.</p> <p>In progress Correspondence issued 24 May 24. Bank</p>	July 2024

ACTIVE RESOLUTIONS AS AT 19 JUNE 2024

		<p>Annual Budget for Elected Members General Donation and is conditional on the group continuing with beautification activities.</p> <p>13. Council approve the request from the Condobolin PAH & I Association for in-kind support, estimated to be worth \$15,250 for the show. This contribution is to be funded from the In-Kind support budget and is conditional on the show proceeding.</p> <p>14. Council approve the request from the Condobolin Camp Draft Association for a financial donation of \$500 and in-kind support of estimated worth \$3,430. This contribution is to be funded from the In-Kind contributions budget. This is conditional on the event proceeding.</p> <p>15. Council approve a financial donation of \$800 for the Tottenham Hospital Auxiliary Branch to support their Annual Spring Fair Luncheon. This financial donation will be funded from the Annual Budget for General Donation – Elected Members and is conditional on the event proceeding.</p> <p>Harris/Blewitt</p>	<p>account details to be provided.</p> <p>Correspondence issued 24 May 24. Completed</p> <p>Correspondence issued 24 May 24. To be paid. In progress.</p> <p>Correspondence issued 24 May 24. Bank account details to be provided.</p>	
May 2024	C&CS	<p>2024/98 9.2.4 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM - FUNDING ROUND APPLICATIONS</p> <p>RESOLVED THAT:</p> <p>16. Council decline a financial donation of \$800 for the Tottenham Welfare Committee to support improvements at the community centre.</p> <p>Brady/Bartholomew</p>	<p>Correspondence sent 21.5.24 COMPLETE</p>	COMPLETE
May 2024	C&CS	<p>2024/99 9.2.4 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM - FUNDING ROUND APPLICATIONS</p> <p>RESOLVED THAT:</p> <p>17. Council approve a financial donation of \$800 for the Born to Read Condobolin event. This financial donation will be funded from the Annual Budget for Elected Members General Donation, and is conditional on the event proceeding.</p>	<p>In progress.</p> <p>Correspondence issued 22 May 2024. Waiting on updated bank account details.</p>	July 2024

ACTIVE RESOLUTIONS AS AT 19 JUNE 2024

		Brady/Mortimer		
May 2024	C&CS	<p>2024/100 9.2.4 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM - FUNDING ROUND APPLICATIONS</p> <p>RESOLVED THAT:</p> <p>18. Council approves a financial donation of \$4,095.39 to the Condobolin & District Kennel Club Incorporated to cover the cost of mobile lighting towers. This donation is to be funded from the Community Events program budget and is conditional on the All Breeds Championship Dog Shows event proceeding.</p> <p>19. Council approve in kind support of an estimated \$5,980 for the Lake Cargelligo Show. This contribution is to be funded from the In-Kind contributions budget and is conditional on the show proceeding.</p> <p style="text-align: right;">Harris/Blewitt</p>	<p>In progress. Correspondence issued 22 May 2024. Waiting on club to return updated bank account details.</p> <p>Correspondence issued 24 May 24. Completed</p>	July 2024
May 2024	C&CA	<p>2024/92 9.2.3 MODERN SLAVERY POLICY V1</p> <p>RESOLVED THAT:</p> <p>1. The Director Corporate and Community Services Report R24/38 be received and noted.</p> <p>2. The Draft Modern Slavery Policy v1 be placed on public exhibition for 28 days, and adopted subject to no significant responses being received.</p> <p style="text-align: right;">Brady/Harris</p>	<p>In progress. Modern Slavery Policy is out on public exhibition.</p>	July 2024
May 2024	C&CS	<p>2024/91 9.2.2 PUBLIC INTEREST DISCLOSURE POLICY</p> <p>RESOLVED THAT:</p> <p>1. The Director Corporate and Community Services Report R24/40 be received and noted;</p> <p>2. The draft Public Interest Disclosure Policy be placed on public exhibition for 28 days, and adopted subject to no significant issues being raised.</p>	<p>In progress. Public Interest Disclosure Policy to go out on public exhibition.</p>	July 2024

ACTIVE RESOLUTIONS AS AT 19 JUNE 2024

		<p>3. Council rescinds the Internal Report Policy adopted April 2020 and all earlier versions.</p> <p>4. Council rescinds all earlier versions of the Public Interest Disclosure Policy.</p> <p style="text-align: right;">Harris/Bartholomew</p>		
May 2024	C&CS	<p>2024/90 9.2.1 DRAFT INTEGRATED PLANNING & REPORTING DOCUMENTS 2024.2025</p> <p>RESOLVED THAT:</p> <p>1. The Director Corporate and Community Services Report R23/380 be received and noted.</p> <p>2. The draft Operational Plan 2024-2025, the 2022-2026 Delivery Program, the draft updated Resourcing Strategy, the draft Fees and Charges, and the 10 year Long Term Financial Plan be placed on public exhibition for a period of 28 days from 16 May to 13 June 2024.</p> <p>3. Following the completion of the public exhibition period the Director of Corporate and Community Services present a further report, summarising any submissions received during the public exhibition period, for the consideration of Council prior to final adoption of the Operational Plan (OP) 2024-2025, the 2022-2026 Delivery Program, the updated Resourcing Strategy, the draft Fees and Charges, and the Long Term Financial Plan.</p> <p style="text-align: right;">Harris/Mortimer</p>	In progress. Document is out on public exhibition. To be submitted to the June 2024 council meeting.	June 2024
April 2024	C&CS	<p>2024/67 9.2.2 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM</p> <p>RESOLVED THAT:</p> <p>3. Council provide a financial donation of \$100 to the RSL Life Care William Beech Gardens for their Cancer Council Australia’s Biggest Morning Tea. This donation is to be funded from the Annual Budget for General Donations - Elected Members and is conditional on the event proceeding.</p>	Complete Correspondence issued D24/6806 Payment made 16 May 2024.	Complete

ACTIVE RESOLUTIONS AS AT 19 JUNE 2024

		<p>4. Council provide a financial donation of \$100 directly to the Cancer Council. This donation is to be funded from the Annual Budget for General Donations Elected Members.</p> <p style="text-align: right;">Harris/ Mortimer</p>	Morning tea held and funds donated.	
April 2024	C&CS	<p>2024/66 9.2.2 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM</p> <p>RESOLVED THAT: Council provide a \$500 sponsorship for the Lake Cargelligo Tigers Australia Football & Netball Club Speed Shear event. This sponsorship is to be funded from the Annual Budget for General Donations - Elected Members and is conditional on the event proceeding.</p> <p style="text-align: right;">Blewitt/Medcalf</p>	<p>COMPLETE</p> <p>Correspondence issued D24/6804 Payment made 16 May 2024</p>	COMPLETE
April 2024	IS	<p>75/2024 17.1 TENDER ASSESSMENT - PLANT HIRE</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director Infrastructure Services Report R24/84 be received and noted. 2. Tendered rates for the plant and equipment term panel contract be accepted for all tenders received (including late tenders), subject to all insurance and registration information being provided. 3. The General Manager be authorised to execute the contract documentation <p style="text-align: right;">Medcalf/Turner</p>	COMPLETE	COMPLETE

ACTIVE RESOLUTIONS AS AT 19 JUNE 2024

<p>April 2024</p>	<p>IS</p>	<p>70/2024 9.4.2 PART ROAD CLOSURE - LACHLAN VALLEY WAY, FAIRHOLME</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director Infrastructure Services Report No. R24/102 be received and all feedback from the consultation be noted. 2. Council resolve to close that part of MR 377 Lachlan Valley Way, Fairholme, as identified in the report. 3. Council authorise the Mayor and General Manager to execute the necessary documents and affix the Council seal. <p style="text-align: right;">Harris/Mortimer</p>	<p>Gazette published 26 April. 60 day mandatory waiting period commenced. Process to be completed by the end of June.</p>	<p>July 2024</p>
<p>April 2024</p>	<p>IS</p>	<p>69/2024 9.4.1 ROAD MAINTENANCE COUNCIL CONTRACT</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director of Infrastructure Services Report No. R24/93 be received and noted. 2. Council formally write to Transport for New South Wales to advise: - <ul style="list-style-type: none"> (a) Given the current 2022 flood recovery priorities, Lachlan Shire Council is unable to sufficiently resource the new R2 Category Pre-qualification requirements of the Road Maintenance Council Contract. (b) Lachlan Shire Council understands that this will terminate the current Roads Maintenance Council Contract and Council will work with TfNSW to terminate this at the end of this current financial year. (c) Once the current 2022 flood recovery work is completed, Lachlan Shire Council would like the opportunity to revisit the R2 category Pre-qualification with TfNSW and reconsider the viability of obtaining this pre-qualification for the routine maintenance of 25km of Henry Parkes Way. <p style="text-align: right;">Harris/Medcalf</p>	<p>COMPLETE</p>	<p>COMPLETE</p>

ACTIVE RESOLUTIONS AS AT 19 JUNE 2024

<p>March 2024</p>	<p>IS</p>	<p>2024/44 9.4.2 CROWN RESERVE 96552 AND 96536 LAKE CARGELLIGO</p> <p>RESOVLED THAT:</p> <ol style="list-style-type: none"> 1. The Director Infrastructure Services Report No. R24/70 be received and noted. 2. Council acknowledge that Crown Reserve 96552 will be devolved to Council once the Lake Cargelligo Sport Club Ltd ceases to be the Crown Land Manager. 3. Council write to Department of Planning Housing & Infrastructure - Crown Lands and discuss possible future options for the Management of Crown Reserve 96536. <p style="text-align: right;">Harris/Brady</p>	<p>Discussions have taken place with NSW Crown Lands. Additional Report to Council.</p>	<p>July 2024</p>
<p>March 2024</p>	<p>IS</p>	<p>2024/43 9.4.1 HOLT STREET DRAINAGE - CONSULTATION UPDATE</p> <p>RESOVLED THAT:</p> <ol style="list-style-type: none"> 1. The Director Infrastructure Services Report No. R24/69 be received and noted. 2. Council continue discussions with land owners of Lot 3 Section 26 DP 75859 and Lot 4 Section 24 DP 758595 with the intention of formalising an additional drainage easement adjacent to the current drainage easement. 3. Council prepare detailed design drawings and cost estimate for drainage upgrade on the concrete trapezoidal drain option. <p style="text-align: right;">Mortimer/Medcalf</p>	<p>Consultant engaged to confirm detailed design</p>	<p>August 2024</p>

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ACTIVE RESOLUTIONS AS AT 19 JUNE 2024

<p>November 2023</p>	<p>IS</p>	<p>2023/280 17.9 CONTRACTS FOR THE SUPPLY AND DELIVERY OF ROAD SIGNS</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director Infrastructure Services Report No. R23/323 be received and noted 2. Contracts for the supply and delivery of road signs from the following suppliers be accepted: <ol style="list-style-type: none"> (a) Artcraft, (b) Barrier Signs, (c) DeNeefe Signs and (d) Hi-Vis Group 3. The General Manager be authorised to sign the contract documents and affix the Council seal. <p style="text-align: right;">Harris/Medcalf</p>	<p>Contract documents sent for execution. Awaiting response</p>	<p>July 2024</p>
<p>March 2023</p>	<p>IS</p>	<p>2023/49 9.4.1 ROAD ENCROACHMENT ORANGE STREET, CONDOBOLIN</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The Director Infrastructure Services Report No. R23/62 be received and noted. 2. The Council acquire part of Lot 3, Sec A, DP 16964 pursuant to section 177 of the Roads Act 1993 for the purpose of road widening at the intersection of Orange, Tasker and Fay Streets, Condobolin. 3. The Council will acquire the Land by compulsory process pursuant to section 30 of the Land Acquisition (Just Terms Compensation) Act 1991. 4. The Council instructs its solicitors to make application to the Minister of Local Government to approve the acquisition under the Land Acquisition (Just Terms Compensation) Act 1991. <p style="text-align: right;">Brady / Rees</p>	<p>Solicitor has been advised and requested to progress the matter.</p>	<p>July 2024.</p>

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ACTIVE RESOLUTIONS AS AT 19 JUNE 2024

<p>February 2023</p>	<p>IS</p>	<p>2023/26 17.5 LAND ACQUISITION - LACHLAN VALLEY WAY FOR ROAD WIDENING AND CONDOBOLIN BORE FIELDS</p> <p>RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. The General Manager’s Report No R23/38 be received and noted. 2. Council note the conditions of the draft Deed of Agreement for the Acquisition of Land and Grant of Easement and Water Use. 3. Council authorise General Manager to negotiate and accept any minor variations to the agreement requested by the landowner that do not materially change the agreement. 4. The Mayor and General Manager be authorised to sign the Deed of Agreement for the Acquisition of Land and Grant of Easement and Water Use upon acceptance by the landowner. 5. Upon signing the Deed of Agreement Council acquire the land shown as New Road Land in Schedule 2 of the Deed of Agreement under the Land Acquisition (Just Terms Compensation) Act 1991 (NSW). 6. Upon signing the Deed of Agreement Council close and transfer the redundant road reserve shown as Verge Land in Schedule 2 of the Deed of Agreement to the landowner under Section 44 of the Roads Act 1993. 7. The Mayor and General Manager be authorised to sign all necessary documents, applications and plans associated with the acquisition, closure, transfer and registration of the land matters contemplated in this report and affix the Council seal as necessary. <p style="text-align: right;">Phillips/Mortimer</p>	<p>See Resolution 2024/16</p>	<p>July 2024.</p>
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ACTIVE RESOLUTIONS AS AT 19 JUNE 2024

OCT 21	IS	<p>243/2021 FY21/22 UTILITIES MONTHLY UPDATE FOR SEPTEMBER</p> <p>RESOLVED THAT: Refer the RNSW842 Sewage Effluent Reuse Management System project costings for Tottenham to the Project Steering Committee for further discussion, highlighting the high ongoing cost for the proposed system. Harris/Hall</p>	Public Expression of Interest process to be undertaken to identify potential users	July 2024.
JUNE 21	IS	<p>147/2021 BURCHER WATER TREATMENT UPDATE</p> <p>RESOLVED THAT: The outcomes from the stakeholder information session held on 1 June 2021 be noted. Council provide guidance on the matter of water supply for the community of Burcher. Harris/Bendall</p>	Ongoing.	Ongoing.

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Investment Report

01/05/2024 to 31/05/2024



Portfolio Valuation as at 31/05/2024

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	06/06/2023	06/06/2024	5.1000	1,000,000.00	1,000,000.00	50,441.10	4,331.51
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	13/06/2023	13/06/2024	5.4100	500,000.00	500,000.00	26,234.79	2,297.40
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	13/06/2023	13/06/2024	5.4100	750,000.00	750,000.00	39,352.19	3,446.10
Westpac	AA-	TD	GENERAL	Quarterly	18/06/2021	18/06/2024	0.8000	1,500,000.00	1,500,000.00	2,465.75	1,019.18
Warwick Credit Union	Unrated	TD	GENERAL	Annual	28/06/2023	26/06/2024	5.7800	1,000,000.00	1,000,000.00	53,682.74	4,909.04
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	28/06/2023	27/06/2024	5.6200	2,000,000.00	2,000,000.00	104,393.42	9,546.30
BOQ	A-	TD	GENERAL	Annual	28/06/2023	27/06/2024	5.5800	1,000,000.00	1,000,000.00	51,825.21	4,739.18
Westpac	AA-	TD	GENERAL	Quarterly	06/07/2021	09/07/2024	0.8000	1,000,000.00	1,000,000.00	1,183.56	679.45
Commonwealth Bank	AA-	TD	GENERAL	Semi-Annual	20/07/2022	23/07/2024	4.3700	1,000,000.00	1,000,000.00	15,684.11	3,711.51
Heritage and Peoples Choice Limited	BBB+	TD	GENERAL	Annual	25/07/2023	24/07/2024	5.7000	1,000,000.00	1,000,000.00	48,723.29	4,841.10
NAB	AA-	TD	GENERAL	Annual	26/07/2023	30/07/2024	5.5000	600,000.00	600,000.00	28,117.81	2,802.74
AMP Bank	BBB+	TD	GENERAL	Annual	08/08/2023	13/08/2024	5.4500	1,000,000.00	1,000,000.00	44,495.89	4,628.77
AMP Bank	BBB+	TD	GENERAL	Annual	15/08/2023	20/08/2024	5.3000	1,000,000.00	1,000,000.00	42,254.79	4,501.37
Westpac	AA-	TD	GENERAL	Quarterly	23/08/2022	23/08/2024	4.3800	500,000.00	500,000.00	540.00	540.00
Australian Military Bank	BBB+	TD	GENERAL	Quarterly	29/08/2022	29/08/2024	4.4500	1,000,000.00	1,000,000.00	365.75	365.75
NAB	AA-	TD	GENERAL	At Maturity	31/08/2023	03/09/2024	5.2200	1,000,000.00	1,000,000.00	39,328.77	4,433.42



Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
Westpac	AA-	TD	GENERAL	Quarterly	30/08/2022	03/09/2024	4.4400	1,000,000.00	1,000,000.00	243.29	243.29
BOQ	A-	TD	GENERAL	At Maturity	30/08/2022	03/09/2024	4.4000	1,000,000.00	1,000,000.00	77,271.23	3,736.99
NAB	AA-	TD	GENERAL	Quarterly	05/09/2023	10/09/2024	5.2000	1,000,000.00	1,000,000.00	12,536.99	4,416.44
P&N Bank	BBB+	TD	GENERAL	Quarterly	08/09/2022	10/09/2024	4.4000	1,500,000.00	1,500,000.00	14,827.40	5,605.48
P&N Bank	BBB+	TD	GENERAL	Annual	13/09/2022	13/09/2024	4.4500	500,000.00	500,000.00	15,971.23	1,889.73
NAB	AA-	TD	GENERAL	Annual	13/09/2023	17/09/2024	5.2400	1,500,000.00	1,500,000.00	56,419.73	6,675.62
BOQ	A-	TD	GENERAL	Annual	27/03/2024	24/09/2024	5.0900	1,000,000.00	1,000,000.00	9,203.84	4,323.01
AMP Bank	BBB+	TD	GENERAL	Annual	20/10/2022	21/10/2024	4.9000	1,000,000.00	1,000,000.00	30,205.48	4,161.64
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	07/11/2023	05/11/2024	5.4800	1,000,000.00	1,000,000.00	31,078.36	4,654.25
AMP Bank	BBB+	TD	GENERAL	Annual	22/11/2022	19/11/2024	4.7000	750,000.00	750,000.00	18,542.47	2,993.84
AMP Bank	BBB+	TD	GENERAL	Annual	29/11/2022	03/12/2024	4.6500	1,000,000.00	1,000,000.00	23,568.49	3,949.32
Westpac	AA-	TD	GENERAL	Quarterly	05/12/2023	05/12/2024	5.3000	750,000.00	750,000.00	9,583.56	3,376.03
BOQ	A-	TD	GENERAL	Annual	11/12/2023	10/12/2024	5.3200	1,500,000.00	1,500,000.00	37,823.01	6,777.53
Bank of Sydney	Unrated	TD	GENERAL	Annual	12/12/2023	12/12/2024	5.3500	500,000.00	500,000.00	12,605.48	2,271.92
Westpac	AA-	TD	GENERAL	Quarterly	13/02/2024	18/02/2025	5.1200	500,000.00	500,000.00	1,332.60	1,332.60
P&N Bank	BBB+	TD	GENERAL	Annual	21/02/2023	25/02/2025	5.0000	1,000,000.00	1,000,000.00	13,835.62	4,246.58
Bank of Sydney	Unrated	TD	GENERAL	At Maturity	27/02/2024	26/02/2025	5.1700	500,000.00	500,000.00	6,728.08	2,195.48
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	02/03/2023	04/03/2025	5.1000	500,000.00	500,000.00	6,217.81	2,165.75
Police Credit Union SA	Unrated	TD	GENERAL	At Maturity	14/03/2023	18/03/2025	4.9400	1,000,000.00	1,000,000.00	60,227.40	4,195.62





Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
Westpac	AA-	TD	GENERAL	Quarterly	26/03/2024	26/03/2025	4.9700	1,000,000.00	1,000,000.00	9,123.01	4,221.10
Summerland Bank	Unrated	TD	GENERAL	Annual	29/03/2023	01/04/2025	4.8700	1,000,000.00	1,000,000.00	8,672.60	4,136.16
Auswide Bank	BBB	TD	GENERAL	Annual	04/04/2023	08/04/2025	4.9000	900,000.00	900,000.00	7,007.67	3,745.48
AMP Bank	BBB+	TD	GENERAL	Annual	09/05/2023	06/05/2025	5.0000	1,000,000.00	1,000,000.00	3,150.68	3,150.68
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	28/05/2024	27/05/2025	5.2700	1,000,000.00	1,000,000.00	577.53	577.53
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	28/06/2023	26/06/2025	5.5500	1,000,000.00	1,000,000.00	51,546.58	4,713.70
P&N Bank	BBB+	TD	GENERAL	Annual	11/07/2023	09/07/2025	5.8000	1,000,000.00	1,000,000.00	51,802.74	4,926.03
BOQ	A-	TD	GENERAL	Annual	10/08/2021	12/08/2025	1.0000	1,000,000.00	1,000,000.00	8,109.59	849.32
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	05/09/2023	09/09/2025	5.0500	500,000.00	500,000.00	18,678.08	2,144.52
Westpac	AA-	TD	GENERAL	Quarterly	12/09/2023	16/09/2025	5.0200	1,500,000.00	1,500,000.00	16,710.41	6,395.34
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	28/09/2023	30/09/2025	5.2500	1,000,000.00	1,000,000.00	35,527.40	4,458.90
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	04/10/2023	07/10/2025	5.3000	1,000,000.00	1,000,000.00	34,994.52	4,501.37
P&N Bank	BBB+	TD	GENERAL	Annual	29/11/2023	28/11/2025	5.4500	1,000,000.00	1,000,000.00	27,623.29	4,628.77
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	30/11/2023	02/12/2025	5.4200	1,000,000.00	1,000,000.00	27,322.74	4,603.29
Warwick Credit Union	Unrated	TD	GENERAL	Annual	20/12/2023	18/12/2025	5.2000	2,000,000.00	2,000,000.00	46,728.77	8,832.88
Suncorp	A+	TD	GENERAL	Annual	23/01/2024	27/01/2026	5.0500	2,000,000.00	2,000,000.00	35,972.60	8,578.08
Suncorp	A+	TD	GENERAL	Annual	06/02/2024	10/02/2026	4.9300	2,000,000.00	2,000,000.00	31,335.89	8,374.25
ING Bank (Australia)	A	TD	GENERAL	Annual	09/04/2024	14/04/2026	4.9300	1,000,000.00	1,000,000.00	7,158.63	4,187.12





Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
Ltd											
P&N Bank	BBB+	TD	GENERAL	Annual	18/04/2023	20/04/2027	5.0000	1,000,000.00	1,000,000.00	6,027.40	4,246.58
P&N Bank	BBB+	TD	GENERAL	Annual	14/02/2023	15/02/2028	5.2000	500,000.00	500,000.00	7,693.15	2,208.22
NAB	AA-	CASH	GENERAL	Monthly	31/05/2024	31/05/2024	3.7500	3,510,346.67	3,510,346.67	11,141.76	11,141.76
Macquarie Bank	A+	CASH	GENERAL	Monthly	31/05/2024	31/05/2024	4.1500	3,874,843.83	3,874,843.83	13,608.32	13,608.32
NAB	AA-	CASH	GENERAL	Monthly	31/05/2024	31/05/2024	2.8500	1,648,805.59	1,648,805.59	6,319.96	6,319.96
TOTALS								64,783,996.09	64,783,996.09	1,454,144.56	246,553.25



Portfolio by Asset as at 31/05/2024

Asset Type: CASH

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
NAB	AA-	CASH	GENERAL	Monthly	31/05/2024	31/05/2024	3.7500	3,510,346.67	3,510,346.67	11,141.76	11,141.76
Macquarie Bank	A+	CASH	GENERAL	Monthly	31/05/2024	31/05/2024	4.1500	3,874,843.83	3,874,843.83	13,608.32	13,608.32
NAB	AA-	CASH	GENERAL	Monthly	31/05/2024	31/05/2024	2.8500	1,648,805.59	1,648,805.59	6,319.96	6,319.96
CASH SUBTOTALS								9,033,996.09	9,033,996.09	31,070.04	31,070.04

Asset Type: TD

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	06/06/2023	06/06/2024	5.1000	1,000,000.00	1,000,000.00	50,441.10	4,331.51
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	13/06/2023	13/06/2024	5.4100	500,000.00	500,000.00	26,234.79	2,297.40
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	13/06/2023	13/06/2024	5.4100	750,000.00	750,000.00	39,352.19	3,446.10
Westpac	AA-	TD	GENERAL	Quarterly	18/06/2021	18/06/2024	0.8000	1,500,000.00	1,500,000.00	2,465.75	1,019.18
Warwick Credit Union	Unrated	TD	GENERAL	Annual	28/06/2023	26/06/2024	5.7800	1,000,000.00	1,000,000.00	53,682.74	4,909.04
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	28/06/2023	27/06/2024	5.6200	2,000,000.00	2,000,000.00	104,393.42	9,546.30
BOQ	A-	TD	GENERAL	Annual	28/06/2023	27/06/2024	5.5800	1,000,000.00	1,000,000.00	51,825.21	4,739.18
Westpac	AA-	TD	GENERAL	Quarterly	06/07/2021	09/07/2024	0.8000	1,000,000.00	1,000,000.00	1,183.56	679.45





Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
Commonwealth Bank	AA-	TD	GENERAL	Semi-Annual	20/07/2022	23/07/2024	4.3700	1,000,000.00	1,000,000.00	15,684.11	3,711.51
Heritage and Peoples Choice Limited	BBB+	TD	GENERAL	Annual	25/07/2023	24/07/2024	5.7000	1,000,000.00	1,000,000.00	48,723.29	4,841.10
NAB	AA-	TD	GENERAL	Annual	26/07/2023	30/07/2024	5.5000	600,000.00	600,000.00	28,117.81	2,802.74
AMP Bank	BBB+	TD	GENERAL	Annual	08/08/2023	13/08/2024	5.4500	1,000,000.00	1,000,000.00	44,495.89	4,628.77
AMP Bank	BBB+	TD	GENERAL	Annual	15/08/2023	20/08/2024	5.3000	1,000,000.00	1,000,000.00	42,254.79	4,501.37
Westpac	AA-	TD	GENERAL	Quarterly	23/08/2022	23/08/2024	4.3800	500,000.00	500,000.00	540.00	540.00
Australian Military Bank	BBB+	TD	GENERAL	Quarterly	29/08/2022	29/08/2024	4.4500	1,000,000.00	1,000,000.00	365.75	365.75
NAB	AA-	TD	GENERAL	At Maturity	31/08/2023	03/09/2024	5.2200	1,000,000.00	1,000,000.00	39,328.77	4,433.42
Westpac	AA-	TD	GENERAL	Quarterly	30/08/2022	03/09/2024	4.4400	1,000,000.00	1,000,000.00	243.29	243.29
BOQ	A-	TD	GENERAL	At Maturity	30/08/2022	03/09/2024	4.4000	1,000,000.00	1,000,000.00	77,271.23	3,736.99
NAB	AA-	TD	GENERAL	Quarterly	05/09/2023	10/09/2024	5.2000	1,000,000.00	1,000,000.00	12,536.99	4,416.44
P&N Bank	BBB+	TD	GENERAL	Quarterly	08/09/2022	10/09/2024	4.4000	1,500,000.00	1,500,000.00	14,827.40	5,605.48
P&N Bank	BBB+	TD	GENERAL	Annual	13/09/2022	13/09/2024	4.4500	500,000.00	500,000.00	15,971.23	1,889.73
NAB	AA-	TD	GENERAL	Annual	13/09/2023	17/09/2024	5.2400	1,500,000.00	1,500,000.00	56,419.73	6,675.62
BOQ	A-	TD	GENERAL	Annual	27/03/2024	24/09/2024	5.0900	1,000,000.00	1,000,000.00	9,203.84	4,323.01
AMP Bank	BBB+	TD	GENERAL	Annual	20/10/2022	21/10/2024	4.9000	1,000,000.00	1,000,000.00	30,205.48	4,161.64
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	07/11/2023	05/11/2024	5.4800	1,000,000.00	1,000,000.00	31,078.36	4,654.25
AMP Bank	BBB+	TD	GENERAL	Annual	22/11/2022	19/11/2024	4.7000	750,000.00	750,000.00	18,542.47	2,993.84
AMP Bank	BBB+	TD	GENERAL	Annual	29/11/2022	03/12/2024	4.6500	1,000,000.00	1,000,000.00	23,568.49	3,949.32





Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
Westpac	AA-	TD	GENERAL	Quarterly	05/12/2023	05/12/2024	5.3000	750,000.00	750,000.00	9,583.56	3,376.03
BOQ	A-	TD	GENERAL	Annual	11/12/2023	10/12/2024	5.3200	1,500,000.00	1,500,000.00	37,823.01	6,777.53
Bank of Sydney	Unrated	TD	GENERAL	Annual	12/12/2023	12/12/2024	5.3500	500,000.00	500,000.00	12,605.48	2,271.92
Westpac	AA-	TD	GENERAL	Quarterly	13/02/2024	18/02/2025	5.1200	500,000.00	500,000.00	1,332.60	1,332.60
P&N Bank	BBB+	TD	GENERAL	Annual	21/02/2023	25/02/2025	5.0000	1,000,000.00	1,000,000.00	13,835.62	4,246.58
Bank of Sydney	Unrated	TD	GENERAL	At Maturity	27/02/2024	26/02/2025	5.1700	500,000.00	500,000.00	6,728.08	2,195.48
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	02/03/2023	04/03/2025	5.1000	500,000.00	500,000.00	6,217.81	2,165.75
Police Credit Union SA	Unrated	TD	GENERAL	At Maturity	14/03/2023	18/03/2025	4.9400	1,000,000.00	1,000,000.00	60,227.40	4,195.62
Westpac	AA-	TD	GENERAL	Quarterly	26/03/2024	26/03/2025	4.9700	1,000,000.00	1,000,000.00	9,123.01	4,221.10
Summerland Bank	Unrated	TD	GENERAL	Annual	29/03/2023	01/04/2025	4.8700	1,000,000.00	1,000,000.00	8,672.60	4,136.16
Auswide Bank	BBB	TD	GENERAL	Annual	04/04/2023	08/04/2025	4.9000	900,000.00	900,000.00	7,007.67	3,745.48
AMP Bank	BBB+	TD	GENERAL	Annual	09/05/2023	06/05/2025	5.0000	1,000,000.00	1,000,000.00	3,150.68	3,150.68
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	28/05/2024	27/05/2025	5.2700	1,000,000.00	1,000,000.00	577.53	577.53
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	28/06/2023	26/06/2025	5.5500	1,000,000.00	1,000,000.00	51,546.58	4,713.70
P&N Bank	BBB+	TD	GENERAL	Annual	11/07/2023	09/07/2025	5.8000	1,000,000.00	1,000,000.00	51,802.74	4,926.03
BOQ	A-	TD	GENERAL	Annual	10/08/2021	12/08/2025	1.0000	1,000,000.00	1,000,000.00	8,109.59	849.32
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	05/09/2023	09/09/2025	5.0500	500,000.00	500,000.00	18,678.08	2,144.52
Westpac	AA-	TD	GENERAL	Quarterly	12/09/2023	16/09/2025	5.0200	1,500,000.00	1,500,000.00	16,710.41	6,395.34



Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	28/09/2023	30/09/2025	5.2500	1,000,000.00	1,000,000.00	35,527.40	4,458.90
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	04/10/2023	07/10/2025	5.3000	1,000,000.00	1,000,000.00	34,994.52	4,501.37
P&N Bank	BBB+	TD	GENERAL	Annual	29/11/2023	28/11/2025	5.4500	1,000,000.00	1,000,000.00	27,623.29	4,628.77
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	30/11/2023	02/12/2025	5.4200	1,000,000.00	1,000,000.00	27,322.74	4,603.29
Warwick Credit Union	Unrated	TD	GENERAL	Annual	20/12/2023	18/12/2025	5.2000	2,000,000.00	2,000,000.00	46,728.77	8,832.88
Suncorp	A+	TD	GENERAL	Annual	23/01/2024	27/01/2026	5.0500	2,000,000.00	2,000,000.00	35,972.60	8,578.08
Suncorp	A+	TD	GENERAL	Annual	06/02/2024	10/02/2026	4.9300	2,000,000.00	2,000,000.00	31,335.89	8,374.25
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	09/04/2024	14/04/2026	4.9300	1,000,000.00	1,000,000.00	7,158.63	4,187.12
P&N Bank	BBB+	TD	GENERAL	Annual	18/04/2023	20/04/2027	5.0000	1,000,000.00	1,000,000.00	6,027.40	4,246.58
P&N Bank	BBB+	TD	GENERAL	Annual	14/02/2023	15/02/2028	5.2000	500,000.00	500,000.00	7,693.15	2,208.22
TD SUBTOTALS								55,750,000.00	55,750,000.00	1,423,074.52	215,483.22



Portfolio by Asset Totals as at 31/05/2024

Type	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
CASH	9,033,996.09	9,033,996.09	31,070.04	31,070.04
TD	55,750,000.00	55,750,000.00	1,423,074.52	215,483.22
TOTALS	64,783,996.09	64,783,996.09	1,454,144.56	246,553.25



Counterparty Compliance as at 31/05/2024

Long Term Investments

Compliant	Bank Group	Term	Rating	Invested (\$)	Invested (%)	Limit (%)	Limit (\$)	Available (\$)
✓	Commonwealth Bank	Long	AA-	1,000,000.00	1.54	25.00	-	15,195,999.02
✓	NAB	Long	AA-	9,259,152.26	14.29	25.00	-	6,936,846.76
✓	Westpac	Long	AA-	7,750,000.00	11.96	25.00	-	8,445,999.02
✓	Suncorp	Long	A+	4,000,000.00	6.17	20.00	-	8,956,799.22
✓	Macquarie Bank	Long	A+	3,874,843.83	5.98	20.00	-	9,081,955.39
✓	ING Bank (Australia) Ltd	Long	A	12,250,000.00	18.91	20.00	-	706,799.22
✓	BOQ	Long	A-	5,500,000.00	8.49	20.00	-	7,456,799.22
✓	AMP Bank	Long	BBB+	5,750,000.00	8.88	15.00	-	3,967,599.41
✓	P&N Bank	Long	BBB+	6,500,000.00	10.03	15.00	-	3,217,599.41
✓	Australian Military Bank	Long	BBB+	1,000,000.00	1.54	15.00	-	8,717,599.41
✓	Heritage Bank	Long	BBB+	1,000,000.00	1.54	15.00	-	8,717,599.41
✓	Auswide Bank	Long	BBB	900,000.00	1.39	15.00	-	8,817,599.41
✓	Summerland Credit Union	Long	Unrated	1,000,000.00	1.54	5.00	-	2,239,199.81
✓	Bank of Sydney	Long	Unrated	1,000,000.00	1.54	5.00	-	2,239,199.81

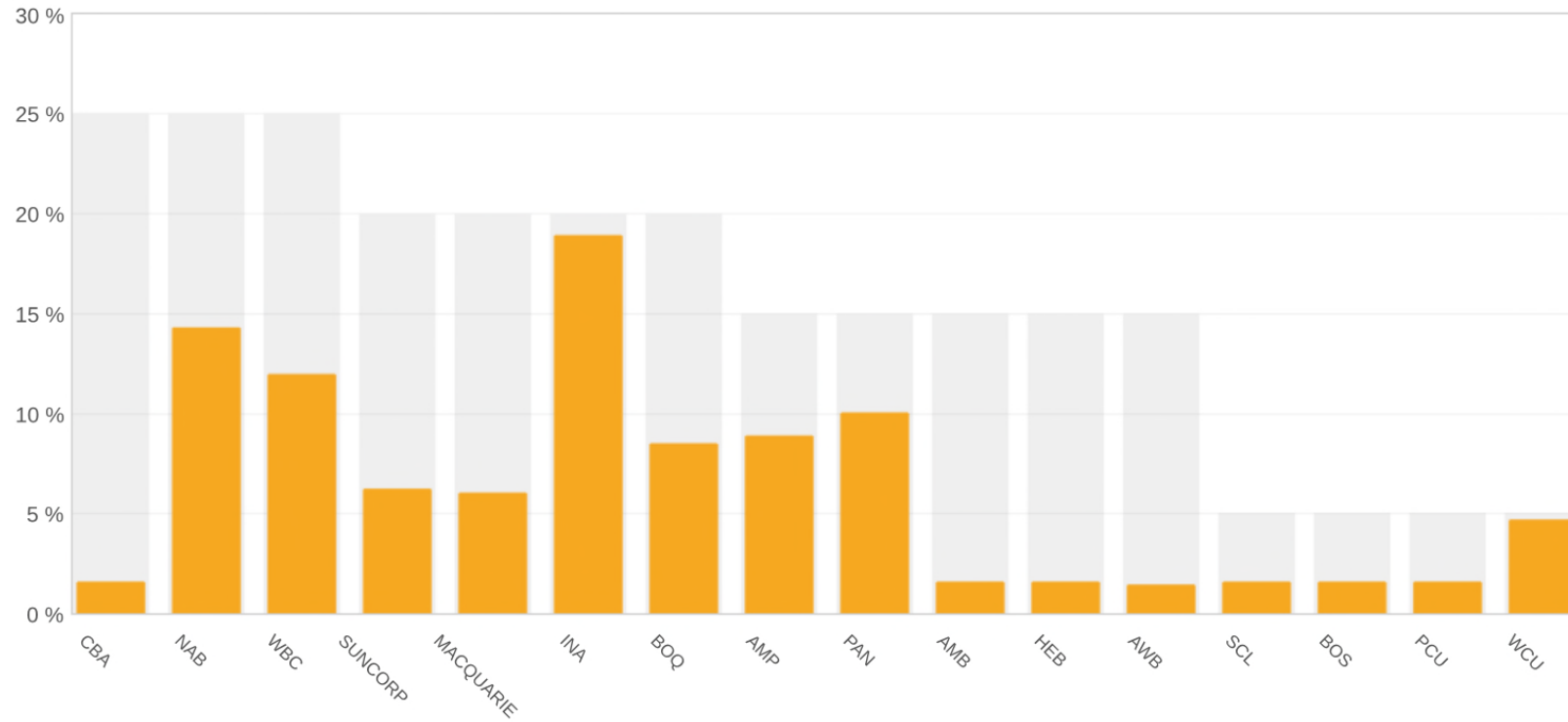




Compliant	Bank Group	Term	Rating	Invested (\$)	Invested (%)	Limit (%)	Limit (\$)	Available (\$)
✓	Police Credit Union SA	Long	Unrated	1,000,000.00	1.54	5.00	-	2,239,199.81
✓	Warwick Credit Union	Long	Unrated	3,000,000.00	4.63	5.00	-	239,199.81
TOTALS				64,783,996.09	100.00			



Counterparty Compliance - Long Term Investments



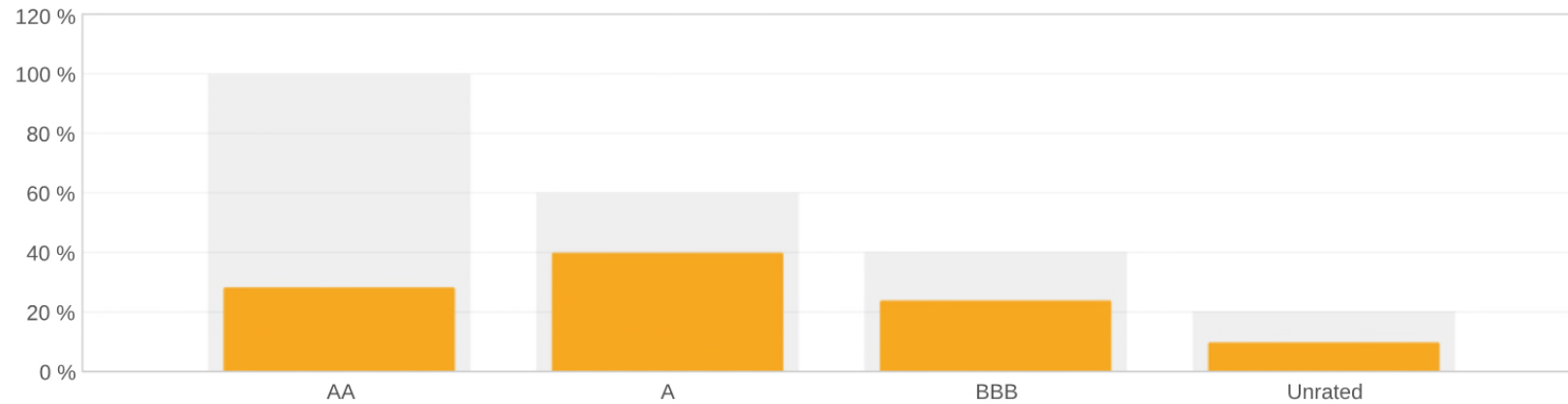


Credit Quality Compliance as at 31/05/2024

Long Term Investments

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available (\$)
✓	AA	18,009,152.26	27.80	100.00	46,774,843.83
✓	A	25,624,843.83	39.55	60.00	13,245,553.82
✓	BBB	15,150,000.00	23.39	40.00	10,763,598.44
✓	Unrated	6,000,000.00	9.26	20.00	6,956,799.22
TOTALS		64,783,996.09	100.00		

Credit Quality Compliance - Long Term Investments

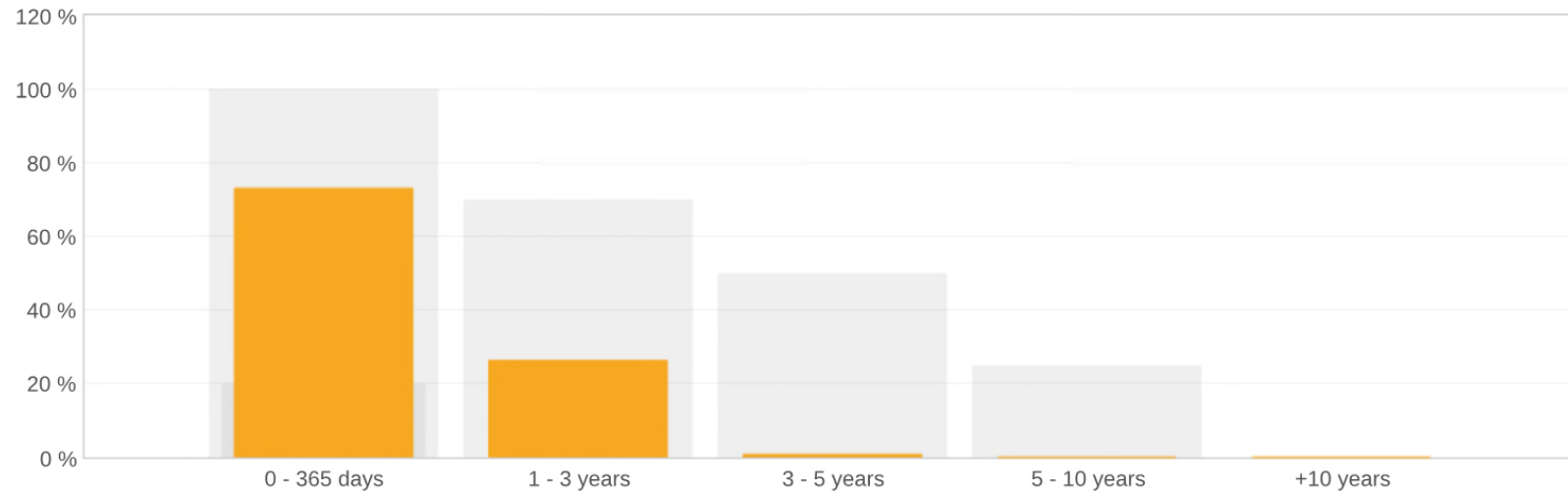




Maturity Compliance as at 31/05/2024

Compliant	Term	Invested (\$)	Invested (%)	Min Limit (%)	Max Limit (%)	Available (\$)
✓	0 - 365 days	47,283,996.09	72.99	20.00	100.00	17,500,000.00
✓	1 - 3 years	17,000,000.00	26.24	0.00	70.00	28,348,797.26
✓	3 - 5 years	500,000.00	0.77	0.00	50.00	31,891,998.05
✓	5 - 10 years	-	0.00	0.00	25.00	16,195,999.02
✓	+10 years	-	0.00	0.00	0.00	-
TOTALS		64,783,996.09	100.00			

Maturity Compliance

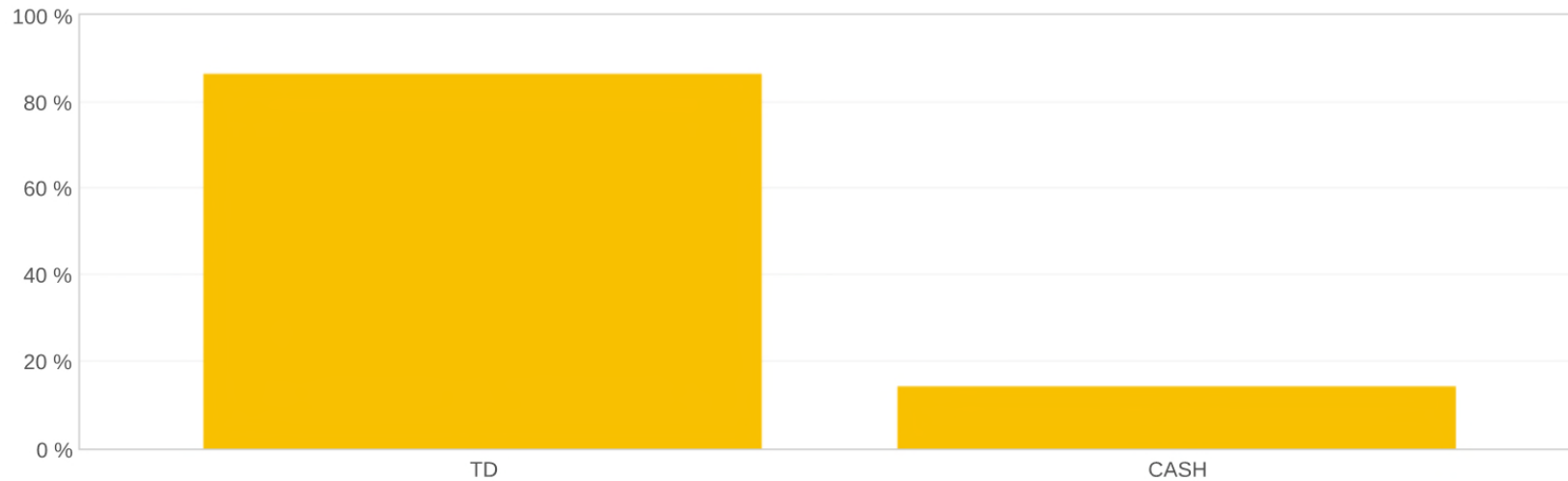




Asset Class as at 31/05/2024

Code	Number of Trades	Invested (\$)	Invested (%)
TD	55	55,750,000.00	86.06
CASH	3	9,033,996.09	13.94
TOTALS	58	64,783,996.09	100.0

Asset Class Distribution



**Local Government
Remuneration Tribunal**

Annual Determination

Report and determination under sections
239 and 241 of the Local Government Act
1993

29 April 2024



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Executive Summary

The *Local Government Act 1993* (LG Act) requires the Local Government Remuneration Tribunal (the Tribunal) to report to the Minister for Local Government by 1 May each year on its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairpersons and members of county councils.

Categories

Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years. A review of categories was last carried out by the Tribunal in 2023.

The Tribunal will next consider the model, criteria for each group, and the allocation of councils in the 2026 review.

The criteria for each category is published in Appendix 1 of the Determination and remains unchanged from 2023.

Two (2) councils have been recategorised from Rural Large to Regional Rural as a result of meeting the criteria at Appendix 1.

Fees

The Tribunal has determined a 3.75 per cent per annum increase in the minimum and maximum fees applicable to each category from 1 July 2024.

Section 1 – Introduction

1. Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years. The Tribunal last undertook a significant review of the categories and the allocation of councils into each of those categories in 2023.
2. Section 241 of the LG Act provides that the Tribunal determine the maximum and minimum amount of fees to be paid to mayors and councillors of councils, as well as chairpersons and members of county councils for each of the categories determined under section 239.
3. Section 242A(1) of the LG Act requires:

“In making a determination, the Remuneration Tribunal is to give effect to the same policies on increases in remuneration as those that the Industrial Relations Commission is required to give effect to under section 146C of the [Industrial Relations Act 1996](#) when making or varying awards or orders relating to the conditions of employment of public sector employees.”
4. The Industrial Relations Amendment Act 2023, assented on 5 December 2023, repealed section 146C of the *Industrial Relations Act 1996*, resulting in changes to wages policy and removal of the cap on remuneration increases.
5. The Tribunal can also determine that a council can be placed in another existing or new category with a higher range of fees.
6. The Tribunal’s determination takes effect from 1 July each year.

Section 2 – 2023 Determination

7. In 2023, the Tribunal received 18 written submissions.
8. An extensive review of the categories, criteria, and allocation of councils into each of the categories was undertaken by the Tribunal as required by Section 239 of the LG Act.
9. The review resulted in the Tribunal determining the creation of two new categories, being Metropolitan Major and Rural Large.
10. The categories of general purpose councils were determined as follows:

Metropolitan	Non-Metropolitan
Principal CBD	Major Regional City
Major CBD	Major Strategic Area
Metropolitan Major	Regional Strategic Area
Metropolitan Large	Regional Centre
Metropolitan Medium	Regional Rural
Metropolitan Small	Rural Large
	Rural

11. The Tribunal was of the view that improving consistency of criteria in categories was paramount. The Tribunal therefore determined to include the non-resident population criteria in Major Strategic, Regional Strategic, Regional Centre, and Regional Rural categories.
12. A total of 26 councils were recategorised as a result of changes in the 2023 Determination.
13. The Tribunal determined that fees would increase by 3 per cent in the minimum and maximum fees applicable to each category from 1 July 2023.


Section 3 – 2024 Review


2024 Process

14. The Tribunal's annual review commenced in October when it wrote to all councils inviting submissions regarding fees. The Tribunal outlined that it is only required to review the categories every three years and will next consider the model, the criteria applicable to each category and the allocation of councils in the 2026 review. The invitation noted that it is expected that submissions are endorsed by respective councils.
15. The Tribunal also wrote to the President of Local Government NSW (LGNSW) inviting a submission.
16. The Tribunal received 19 written submissions, of which 18 were from individual councils and 1 submission from LGNSW.
17. The Tribunal notes that 17 of the 18 council submissions were endorsed by their representative councils.
18. The Tribunal acknowledges and thanks all parties for their submissions.

Submissions Received – Request for recategorisation


19. Two council submissions received requested recategorisation, with Paramatta City Council and Lake Macquarie putting forward individual cases for the Tribunal's consideration.

- 
20. Paramatta City Council requested recategorisation from its current classification of Major CBD to Principal CBD. Paramatta City Council's case to be included in Principal CBD category is based on the following:
- Paramatta being critical to the success of the Greater Sydney Region Plan
 - The LGA expecting an estimated 186,000 new residents between 2022 and 2041
 - An increase in the number of government services, corporations, and private enterprises relocating into Paramatta CBD
 - A local economy that generates approximately \$32.88 billion in gross regional product and 33,000 businesses that generated over 202,000 jobs
 - The Council's Local Strategic Planning Statement covers seven priority growth areas and precincts identified by the NSW Government in order to give effect to their Housing strategy
 - Paramatta City Council has a 2023/24 capital works budget of \$613m and it provides a number of significant services within the local government area, including two aquatic centres, redevelopment to key community centres, and funding for local parks, roads, cycleways, and footpaths.
21. The Tribunal last considered the criteria for Principal CBD in the 2023 Annual Determination process. The Tribunal's view at the time was that



the criteria characteristics for Principal CBD category was appropriate, therefore no changes were required.

22. Paramatta City Council does not meet the criteria for Principal CBD. Accordingly, the Tribunal is not persuaded to include Paramatta Council in Principal CBD category.
23. Lake Macquarie City Council requested that it be recategorised from a Regional Strategic Area to a Major Strategic Area. Reasons include:
 - The LGA having a resident population of 216,603, and a non-resident working population of 24,769 (for a total of 241,372)
 - Connection to Greater Sydney via the M1, rail and a regional airport that supports the community
 - 99 towns, villages and nine economic centres across an area of 757 square kilometres
 - An annual economic output of \$26.1 billion (which is approximately 20 per cent of the Hunter economy)
 - 1.3 million tourists per year
 - 14,081 active businesses, 73,233 jobs and a total workforce across the LGA of 102,029
 - Community facilities that include a Regional Gallery – Museum of Art and Culture, one University, two TAFE campuses and a regional centre for health care
 - Operating revenue exceeding \$290 million.


- 
24. As stated in Council's own submission, currently it does not meet the population threshold criteria for Major Strategic Area. Accordingly, the Tribunal is not persuaded to include Lake Macquarie Council in Major Strategic Area category.
 25. The council also advocated for the population threshold for Major Strategic Area to be reviewed from its current threshold of 300,000 to 200,000 to restore incremental balance between Major Strategic Area and Regional Strategic Area categories.
 26. Lake Macquarie Council provided late supplementary information to support their argument for the population threshold of Regional Strategic Area being adjusted. Council submitted that five precincts in the Lake Macquarie LGA have been identified for inclusion in the New South Wales Government Transport Oriented Development Program, which aims to encourage housing development near transport hubs.
 27. The Council argues this increase in housing will lead to population growth in the selected centres, especially those with a large number of identified precincts.
 28. Consistent with section 239 and 240 of the LG Act, the Tribunal carefully considered the population threshold for all categories, as part of the 2023 Annual Determination. It was determined at that time, on extensive evidence examined and considered by the Tribunal, that the population threshold for Major Strategic Area was appropriate.
 29. The Tribunal is not persuaded at this time to change the population threshold for Major Strategic Area. Should further evidence become available to support a change in the population threshold for this category,

it can be considered by the Tribunal as part of the three yearly review of categories in 2026.

30. The Tribunal will monitor, as data becomes available, the impact of the New South Wales Government Transport Oriented Development Program on population thresholds.
31. One submission received from Wollondilly Shire Council advised that Council resolved to write to the Premier and appropriate Ministers, requesting Wollondilly Shire Council be considered as a regional Council.
32. The Tribunal has previously determined that Wollondilly Shire Council, for the purpose of setting the minimum and maximum fees payable to Councillors and Mayors, be classified as Regional Centre.
33. The Tribunal notes Wollondilly's submission and proposed course of action.


Categories – movement of Councils within the framework


34. The Tribunal reviewed population and data relating to Council operations to determine if the categorisations of Councils was consistent with the current criteria.
35. Population data was sourced from the Australian Bureau of Statistics (ABS), released 26 March 2024 for the period 2022 – 2023 financial year, the most recent data available at the time of writing this determination.

- 
36. Data relating to Council operations was sourced from the Office of Local Government (OLG).
 37. These sources provide a consistent, and complete overview of all councils in NSW. These data sources are consistent with those used in previous LGRT determinations.
 38. Each Council was also assessed against the relevant criteria at Appendix 1.
 39. As a result, it was identified that two Rural Large councils, Hilltops Council and Muswellbrook Shire Council, each had a combined resident and non-residential working population above 20,000 each. This population figure exceeds the population threshold for a Regional Rural council classification.
 40. For this reason, the Tribunal has reclassified both Hilltops Council and Muswellbrook Shire Council as Regional Rural councils.

Submissions Received – Remuneration Structure


41. A significant number of submissions commented on the remuneration structure, advocating for major changes to be made, including the need for a full comprehensive review. These issues are addressed below.
42. One submission advocated for a new remuneration structure to be established that:
 - Is benchmarked in a more transparent way

- 
- Recognises workload
 - Encourages participation by a cohort that is more representative of the community
 - Recognises skills and experience that is relevant to the roles.
43. Several submissions argued that the current remuneration structure does not adequately compensate elected Councillors and Mayors for the complex requirements of the role, significant workload, time requirements, responsibilities, and changes in the role over recent years.
44. A number of submissions provided comparison data that included remuneration paid to: Queensland and Victorian local government Councillors and Mayors, Federal, State, and Territory Parliamentary Members, Audit Risk and Improvement Committee members, and average remuneration for chairs/directors of not-for-profit organisations.
45. The basis of providing this data was to support arguments that NSW Councillors and Mayors are paid below these organisations and the work of Councillors and Mayors is being undervalued.
46. Some submissions outlined that low levels of remuneration can have a detrimental impact on the quality and diversity of candidates standing for election.
47. The LG Act is clear that Councillors and Mayors receive an annual fee, not a wage, with section 251 clearly stating that fees paid do not constitute a salary.

- 
48. Whilst the Tribunal acknowledges these issues, as previously explained in the 2023 Annual Determination at paragraph 97 they are not currently within the Tribunal's remit.
49. One submission advocated for fees of rural councils to be commensurate with those of regional and metropolitan councils, arguing that the skills and knowledge required for the role is the same regardless of the council location.
50. Others advocated for significant increases to rural and regional fees in order to address low candidate numbers while others asserted that the current remuneration fails to take into account significant stressors facing regional and rural councils.
51. The Act requires that the Tribunal must determine categories at least once every three years and places each council into a category. The determination of categories by the Tribunal is for the purpose of determining the minimum and maximum fees to be paid for councillors and Mayors in each category. When determining categories, the Tribunal is required to take into account matters prescribed in Section 240 of the LG Act:
- *the size of areas;*
 - *the physical terrain of areas;*
 - *the population of areas and the distribution of the population;*
 - *the nature and volume of business dealt with by each council;*
 - *the nature and extent of the development of areas;*

- *the diversity of communities served;*
- *the regional, national and international significance of the council;*
- *such matters as the Remuneration Tribunal considers relevant to the provision of efficient and effective local government; and*
- *such other matters as may be prescribed by the regulations.*

52. The Determination of minimum and maximum fees for 2024 is dealt with below at section 4.
53. Two submissions asserted that the current remuneration structure fails to recognise the role, responsibilities, and contribution of the Deputy Mayor position. It was suggested that a distinct independent fee be included for the position of Deputy Mayor.
54. Section 249 (5) of the LG act states:
- “A council may pay the deputy mayor (if there is one) a fee determined by the council for such time as the deputy mayor acts in the office of the mayor. The amount of the fee so paid must be deducted from the mayor’s annual fee.”*
55. Accordingly, the Tribunal lacks the power to implement changes to the fee structure that would include a distinct independent fee for the position of Deputy Mayor.
56. One argument put forward is that the impact of the current superannuation arrangements has a negative impact on female participation.

- 
57. Section 254B of the Act sets out the circumstances with respect to the payment of superannuation for Mayors and Councillors. The payment of superannuation is not automatic or mandatory, pursuant to 254B (4)(a) of the Act a council must pass a resolution prior to making superannuation contribution payments.
 58. Any changes to superannuation contribution payments for Councillors and Mayors to assist in eliminating barriers to participation would require changes to the legislation.

Section 4 – 2024 Fees

Submissions - 2024 Fees


59. The LGNSW submission requested the Tribunal increase fees by at least 10% in order to:


- Reverse the fee erosion which occurred under the NSW Public Sector Wages Policy
- Mitigate economic pressures and the rising cost of living
- Ensure that Councillors and Mayors receive fair and reasonable remuneration for the work they perform
- Address the historic undervaluation of the work performed by elected representatives in local government in New South Wales.

60. LGNSW used economic and wage data to support their argument that included:

- Consumer Price Index
- Wage Price Index
- National and State Wage cases
- Market comparability

61. LGNSW in its meeting with the Tribunal and Assessors asserted that fees paid to Councillors and Mayors have reduced in real terms over recent years, further advocating for an increase of 10% being fair and reasonable.

- 
62. In meeting with LGNSW, the question of Government policies (State and Federal) on housing reform was discussed. The Tribunal is mindful of the additional workload associated with policies such as the NSW Government's Transport Oriented Development Program place on affected Councils. Similar considerations arise from the infrastructure requirements related to Renewable Energy Zones.
 63. The role of a Councillor as a member of the governing body of the council is outlined under s232 of the LG Act and the Tribunal has addressed this matter generally in the 2023 Determination at paragraph 97.
 64. Four submissions received from individual councils addressed the issue of fees quantum increase. These submissions sought an increase ranging from 3% to 5.57%.
 65. Other submissions advocated for remuneration to be set at a level to:
 - Reflect the role, commitment required, complexity of the role, workload, and responsibilities required to perform the role successfully
 - Ensure no one is out of pocket for the work they do for council
 - Attract a diverse range of potential candidates.
 66. Five submissions advocated for the Tribunal to change the determination in regard to the remuneration structure. Some submissions suggested setting a fixed mandatory fee for Councillors and Mayors, whilst others argued that individual councils should not determine their own



remuneration, due to potential conflict of interest, instead the decision should be left to State Government or an independent decision maker.

67. It has been suggested that such an approach could:
- Remove potential conflict of interest
 - Facilitate good governance
 - Create equity amongst councils in the same category
 - Assist in fostering good relationships with the community
 - Alleviate public perception that increases are unjust.
68. Currently the Tribunal, consistent with its obligations set out in the LG Act, section 248 and section 249, determines a minimum and maximum remuneration range for Councillors and Mayors. It is then up to individual councils, to fix the annual fee for councillors and Mayors.
69. Furthermore, the tribunal does not have the authority to determine a fixed mandatory fee, section 241 of the LG Act states:

“The Remuneration Tribunal must, not later than 1 May in each year, determine, in each of the categories determined under section 239, the maximum and minimum amounts of fees to be paid during the following year to councillors (other than mayors) and mayors.”

Fee Increase.

70. The Tribunal considered a range of factors in determining the amount to increase minimum and maximum fees payable to Councillors and Mayors. This included economic data, including the Consumer Price Index, Wage Price Index, full-time adult average weekly ordinary time earnings, NSW Public Sector increases, and Local Government State Award increases. It also considered the Base Cost Change model used by IPART in setting the rate peg for 2024-25.
71. On this occasion the Tribunal has determined that a 3.75% per cent increase will apply to the minimum and maximum fees applicable to existing categories.

Conclusion

72. The Tribunal's determination has been made with the assistance of the Assessors, Ms Kylie Yates, Mr Brett Whitworth and Mr Douglas Walther.
73. Determination 1 sets out the allocation of councils into each of the categories as per section 239 of the LG Act.
74. Determination 2 sets out the minimum and maximum fees paid to councillors and mayors and chairpersons of county concills as per section 241 of the LG Act.
75. The Tribunal acknowledges and thanks the secretariat for their excellent research and support in completing the 2024 determination.



Viv May PSM

Local Government Remuneration Tribunal

Dated 29 April 2024

Section 5 – Determinations

Determination No. 1 – Allocation of councils into each of the categories as per section 239 of the LG Act effective 1 July 2024

General Purpose Councils – Metropolitan

Principal CBD (1)

- Sydney

Major CBD (1)

- Parramatta

Metropolitan Major (2)

- Blacktown
- Canterbury-Bankstown

Metropolitan Large (10)

- Bayside
- Cumberland
- Fairfield
- Inner West
- Liverpool
- Northern Beaches
- Penrith
- Ryde
- Sutherland
- The Hills

Metropolitan Medium (8)

- Campbelltown
- Camden
- Georges River
- Hornsby
- Ku-ring-gai
- North Sydney
- Randwick
- Willoughby

Metropolitan Small (8)

- Burwood
- Canada Bay
- Hunters Hill
- Lane Cove
- Mosman
- Strathfield
- Waverley
- Woollahra



General Purpose Councils - Non-Metropolitan

Major Regional City (2)

- Newcastle
- Wollongong

Major Strategic Area (1)

- Central Coast

Regional Centre (23)

- Albury
- Armidale
- Ballina
- Bathurst
- Blue Mountains
- Byron
- Cessnock
- Clarence Valley
- Coffs Harbour
- Dubbo
- Eurobodella
- Hawkesbury

Regional Strategic Area(4)

- Lake Macquarie
- Maitland
- Shoalhaven
- Tweed

- Lismore
- Mid-Coast
- Orange
- Port Macquarie-Hastings
- Port Stephens
- Queanbeyan-Palerang
- Shellharbour
- Tamworth
- Wagga Wagga
- Wingecarribee
- Wollondilly

Regional Rural (14)

- Bega
- Broken Hill
- Goulburn Mulwaree
- Griffith
- Hilltops
- Kempsey
- Kiama
- Lithgow
- Mid-Western
- Muswellbrook
- Nambucca
- Richmond Valleys
- Singleton
- Snowy Monaro

Rural Large (16)

- Bellingen
- Cabonne
- Cootamundra-Gundagai
- Cowra
- Federation
- Greater Hume
- Gunnedah
- Inverell
- Leeton
- Moree Plains
- Murray River
- Narrabri
- Parkes
- Snowy Valleys
- Upper Hunter
- Yass

Rural (38)

- Balranald
- Berrigan
- Bland
- Blayney
- Bogan
- Bourke
- Brewarrina
- Carrathool
- Central Darling
- Cobar
- Coolamon
- Coonamble
- Dungog
- Edward River
- Forbes
- Gilgandra



- Glen Innes Severn
- Gwydir
- Hay
- Junee
- Kyogle
- Lachlan
- Liverpool Plains
- Lockhart
- Murrumbidgee
- Narrandera
- Narromine
- Oberon
- Temora
- Tenterfield
- Upper Lachlan
- Uralla
- Walcha
- Walgett
- Warren
- Warrumbungle
- Weddin
- Wentworth

County Councils

Water (4)

- Central Tablelands
- Goldenfields Water
- Riverina Water
- Rous

Other (6)

- Castlereagh-Macquarie
- Central Murray
- Hawkesbury River
- New England Tablelands
- Upper Hunter
- Upper Macquarie

Determination No. 2 - Fees for Councillors and Mayors as per section 241 of the LG Act effective from 1 July 2024

The annual fees to be paid in each of the categories to Councillors, Mayors, Members, and Chairpersons of County Councils effective on and from 1 July 2024 as per section 241 of the *Local Government Act 1993* are determined as follows:

Table 4: Fees for General Purpose and County Councils

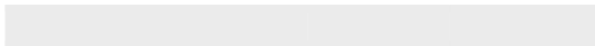
General Purpose Councils – Metropolitan

Councillor/Member Annual Fee (\$) effective 1 July 2024

Category	Minimum	Maximum
Principal CBD	30,720	45,070
Major CBD	20,500	37,960
Metropolitan Major	20,500	35,890
Metropolitan Large	20,500	33,810
Metropolitan Medium	15,370	28,690
Metropolitan Small	10,220	22,540

Mayor/Chairperson Additional Fee* (\$) effective 1 July 2024

Category	Minimum	Maximum
Principal CBD	188,010	247,390
Major CBD	43,530	122,640
Metropolitan Major	43,530	110,970
Metropolitan Large	43,530	98,510
Metropolitan Medium	32,650	76,190
Metropolitan Small	21,770	49,170



General Purpose Councils - Non-Metropolitan

Councillor/Member Annual Fee (\$) effective 1 July 2024

Category	Minimum	Maximum
Major Regional City	20,500	35,620
Major Strategic Area	20,500	35,620
Regional Strategic Area	20,500	33,810
Regional Centre	15,370	27,050
Regional Rural	10,220	22,540
Rural Large	10,220	18,340
Rural	10,220	13,520

Mayor/Chairperson Additional Fee* (\$) effective 1 July 2024

Category	Minimum	Maximum
Major Regional City	43,530	110,970
Major Strategic Area	43,530	110,970
Regional Strategic Area	43,530	98,510
Regional Centre	31,980	66,800
Regional Rural	21,770	49,200
Rural Large	16,330	39,350
Rural	10,880	29,500



County Councils

Councillor/Member Annual Fee (\$) effective 1 July 2024

Category	Minimum	Maximum
Water	2,030	11,280
Other	2,030	6,730

Mayor/Chairperson Additional Fee* (\$) effective 1 July 2024

Category	Minimum	Maximum
Water	4,360	18,520
Other	4,360	12,300

*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

Viv May PSM

Local Government Remuneration Tribunal

Dated 29 April 2024

Appendices

Appendix 1 Criteria that apply to categories

Principal CBD

The Council of the City of Sydney (the City of Sydney) is the principal central business district (CBD) in the Sydney Metropolitan area. The City of Sydney is home to Sydney's primary commercial office district with the largest concentration of businesses and retailers in Sydney. The City of Sydney's sphere of economic influence is the greatest of any local government area in Australia.

The CBD is also host to some of the city's most significant transport infrastructure including Central Station, Circular Quay and International Overseas Passenger Terminal. Sydney is recognised globally with its iconic harbour setting and the City of Sydney is host to the city's historical, cultural and ceremonial precincts. The City of Sydney attracts significant visitor numbers and is home to 60 per cent of metropolitan Sydney's hotels.

The role of Lord Mayor of the City of Sydney has significant prominence reflecting the CBD's importance as home to the country's major business centres and public facilities of state and national importance. The Lord Mayor's responsibilities in developing and maintaining relationships with stakeholders, including other councils, state and federal governments, community and business groups, and the media are considered greater than other mayoral roles in NSW.

Major CBD

The Council of the City of Parramatta (City of Parramatta) is the economic capital of Greater Western Sydney and the geographic and demographic centre of Greater Sydney. Parramatta is the second largest economy in NSW (after Sydney CBD) and the sixth largest in Australia.

As a secondary CBD to metropolitan Sydney the Parramatta local government area is a major provider of business and government services with a significant number of organisations relocating their head offices to Parramatta. Public administration and safety have been a growth sector for Parramatta as the State Government has promoted a policy of moving government agencies westward to support economic development beyond the Sydney CBD.

The City of Parramatta provides a broad range of regional services across the Sydney Metropolitan area with a significant transport hub and hospital and educational facilities. The City of Parramatta is home to the Westmead Health and Medical Research precinct which represents the largest concentration of hospital and health services in Australia, servicing Western Sydney and providing other specialised services for the rest of NSW.

The City of Parramatta is also home to a significant number of cultural and sporting facilities (including Sydney Olympic Park) which draw significant domestic and international visitors to the region.

Metropolitan Major

Councils categorised Metropolitan Major will typically have a minimum residential population of 400,000.

Councils may also be categorised Metropolitan Major if their residential population combined with their non-resident working population exceeds 400,000. To satisfy this criteria the non-resident working population must exceed 50,000.


Other features may include:

- total operating revenue exceeding \$300M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Major will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

Metropolitan Large

Councils categorised as Metropolitan Large will typically have a minimum residential population of 200,000.



Councils may also be categorised as Metropolitan Large if their residential population combined with their non-resident working population exceeds 200,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:


- total operating revenue exceeding \$200M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Large will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

Metropolitan Medium

Councils categorised as Metropolitan Medium will typically have a minimum residential population of 100,000.

Councils may also be categorised as Metropolitan Medium if their residential population combined with their non-resident working population exceeds 100,000. To satisfy this criteria the non-resident working population must exceed 50,000.



Other features may include:

- total operating revenue exceeding \$100M per annum
- services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- industrial, commercial and residential centres and development corridors
- high population growth.

The sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Large councils.

Metropolitan Small

Councils categorised as Metropolitan Small will typically have a residential population less than 100,000.

Other features which distinguish them from other metropolitan councils include:

- total operating revenue less than \$150M per annum.

While these councils may include some of the facilities and characteristics of both Metropolitan Large and Metropolitan Medium councils the overall sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Medium councils.

Major Regional City

Newcastle City Council and Wollongong City Councils are categorised as Major Regional City. These councils:

- are metropolitan in nature with major residential, commercial and industrial areas
- typically host government departments, major tertiary education and health facilities and incorporate high density commercial and residential development
- provide a full range of higher order services and activities along with arts, culture, recreation, sporting and entertainment facilities to service the wider community and broader region


- have significant transport and freight infrastructure servicing international markets, the capital city and regional areas
- have significant natural and man-made assets to support diverse economic activity, trade and future investment
- typically contain ventures which have a broader State and national focus which impact upon the operations of the council.

Major Strategic Area

Councils categorised as Major Strategic Area will have a minimum population of 300,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.




Currently, only Central Coast Council meets the criteria to be categorised as a Major Strategic Area. Its population, predicted population growth, and scale of the Council's operations warrant that it be differentiated from other non-metropolitan councils. Central Coast Council is also a significant contributor to the regional economy associated with proximity to and connections with Sydney and the Hunter Region.

Regional Strategic Area

Councils categorised as Regional Strategic Area are differentiated from councils in the Regional Centre category on the basis of their significant population and will typically have a residential population above 100,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.




Currently, only Lake Macquarie Council meets the criteria to be categorised as a Regional Strategic Area. Its population and overall scale of council operations will be greater than Regional Centre councils.

Regional Centre

Councils categorised as Regional Centre will typically have a minimum residential population of 40,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- a large city or town providing a significant proportion of the region's housing and employment
- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$100M per annum
- the highest rates of population growth in regional NSW
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.



Councils in the category of Regional Centre are often considered the geographic centre of the region providing services to their immediate and wider catchment communities.

Regional Rural

Councils categorised as Regional Rural will typically have a minimum residential population of 20,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- a large urban population existing alongside a traditional farming sector, and are surrounded by smaller towns and villages
- health services, tertiary education services and regional airports which service a regional community
- a broad range of industries including agricultural, educational, health, professional, government and retail services
- large visitor numbers to established tourism ventures and events.

Councils in the category of Regional Rural provide a degree of regional servicing below that of a Regional Centre.

Rural Large

Councils categorised as Rural Large will have a residential population greater than 10,000, and a councillor to resident ratio of at least 1 to 1200.

Other features may include:

- one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre
- a limited range of services, facilities and employment opportunities compared to Regional Rural councils
- local economies based on agricultural/resource industries.

Rural

Councils categorised as Rural will typically have a residential population less than 10,000.

County Councils - Water

County councils that provide water and/or sewerage functions with a joint approach in planning and installing large water reticulation and sewerage systems.

County Councils - Other

County councils that administer, control and eradicate declared noxious weeds as a specified Local Control Authority under the Biosecurity Act 2015.



RATING & REVENUE POLICY STATEMENT

Loan Borrowings

Council's borrowings are monitored by the Office of Local Government (OLG). Council advises the OLG of its Borrowing Program on an annual basis and currently Council has a proposed borrowings of \$2m for the 2024/25 financial year.

Council may seek additional borrowings if grants opportunities are available and if it's financially sustainable for Council to do so. Any need for security will be determined by the lending institution and council's legislative requirements.

Rating plan

In 2024/25, Council is projecting Rate & Charges Income of approximately \$14.4 million which represents 30% of Council's total income.

Council levies Ordinary rates on properties in accordance with the provisions of the Local Government Act and Regulations. Each rateable property has a rate levied that comprises two components - a base amount and an ad valorem rate calculated on the land value.

For the 2024/25 rating year, valuations with a base date of 1/7/2022 provided by the Valuer General, have been used. Forecast rates & charges income may be impacted by future movements in land valuations amongst other factors.

The rate increase applies to Council's overall Ordinary rate income, not to individual rates.

Council, in accordance with the Local Government Act NSW 1993, levies rates on the following rating categories:

Residential Urban

Land for which the dominant use is for residential accommodation of a non-commercial nature as defined by section 516 Local Government Act NSW 1993.

Residential Non-Urban

Land for which the dominant use is for residential accommodation of a non-commercial nature as defined by section 516 of the Local Government Act NSW 1993 and which lies outside the area defined as Urban.

Business

Any land that is not categorised as Residential, Farmland or Mining. Refer section 518 of the Local Government Act NSW 1993. Generally commercial or industrial land uses.

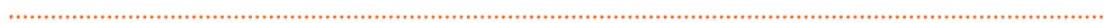
Mining

Land for which the dominant use is for a coal or metalliferous mine as per section 517 of the Local Government Act 1993 NSW.

Farmland

Land that is predominantly used for farming as defined in section 515 of the Local Government Act NSW 1993.

The following table provides details of the proposed Ordinary rates to be levied in each category for 2024/25.



RATING & REVENUE POLICY STATEMENT

ORDINARY RATES Estimates for 2024/25

Category	Base Rate	% of Total Levy for Category	Ad Valorem	% of Total Levy for Category	% of Total Ordinary Rates Levy	Estimated Yield \$
Ordinary: Residential Urban	\$366	49.65%	0.012609	50.35%	17.80%	\$1,539,300
Ordinary: Residential Non - Urban	\$375	37.45%	0.008654	62.53%	2.57%	\$222,300
Ordinary: Business	\$419	36.41%	0.019969	63.58%	5.83%	\$504,000
Ordinary: Mining	\$813	0.56%	0.379907	99.42%	1.68%	\$145,200
Ordinary: Farmland	\$363	8.39%	0.002163	91.61%	72.12%	\$6,236,800

Summary of calculation of Ordinary Rates for 2024/25

Ordinary Rates in the Lachlan Shire are based on a combination of 2 components:

- one being land value multiplied by the ad valorem Rate in the dollar; and
- a Base rate per assessment.

The major factors which impact the levy structure and budgeted Ordinary Rate revenue for 2024/25 include, but not necessarily limited to, the following:

- limits to overall rate revenue increases as set by the Independent Pricing and Regulatory Tribunal (IPART), including any allowable “Catch-up” amounts a Council is entitled to which have not been taken up in previous year(s). The overall IPART permissible increase is 4.50% of the total Ordinary rate revenue;

- any increase in Ordinary revenue, including catch-up, applies to Council’s overall Ordinary rate income, not to individual rates, and may be spread across some or all rating categories, or sub-categories;
- land values as issued by the NSW Valuer General, with a Base Date of 01/07/2022, will be used for rating purposes. Council is allowed to recover extra income lost in previous financial years due to rating category changes and valuation objections;
- changes in an individual assessment’s land value in comparison to that assessment’s average category change will have an effect on rates. This is an important factor in re-distributing rate revenue from assessment to assessment within the same rating category.



RATING & REVENUE POLICY STATEMENT

Pensioner Concession

Council provides a rate reduction to eligible pensioners under the Local Government Act NSW. Eligible pensioners under section 575 of the Local Government Act 1993 are granted a rebate of:

- 50% of the combined Ordinary Rate and Domestic Waste Management Service Charge (if applicable), up to a maximum of \$250;
- 50% of the Water Availability Charge per annum (if applicable), up to a maximum of \$87.50; and
- 50% of the Sewerage Access Availability Charge per annum (if applicable) up to a maximum of \$87.50.

The above pensioner concessions will be applied pro-rata, in accordance with section 575 (2) and 575 (4) of the Local Government Act NSW 1993.

Currently, there are approximately 400 assessments with eligible pensioners in the Lachlan Shire Council. The total net cost of these rebates to Council is approximately \$77,000.

Best Practice Management of Water Supply and Sewerage Guidelines require Council to achieve ongoing full cost recovery for their water supply and sewerage services. However, in particular circumstances, Council recognises that this is not achievable nor desirable.

Home Dialysis Water Consumption Rebate:

Council recognises that members of our community who utilise home haemodialysis face increased water consumption costs. This is due to the treatment process undertaken by the dialysis machine in a residential household situation. Council adopted a Home Dialysis Water Consumption Rebate Policy in April 2023 that comes into effect from 1 July 2024.

The policy will only apply to water consumption and not to the annual charge levied on the Rate Notice. Council will provide a rebate to a maximum of 150kL per annum, so long as the requirements of the policy are met.

Other Water consumption concessions

From 1 July 2024, Council will not provide a water consumption concession to any organisation or individual. There are two existing concessions, adopted by the Council, that are listed in the adopted Fees and Charges document, and these will continue to be honoured.

Specifically, these concessions are:

Murrin Bridge Residential Water consumption (as per Council resolution 2021/113):

- Tariff Step 1 Up to 14,000 KL
- Tariff Step 2 Greater than 14,000 KL

Willow Bend Assessment 1040084 Residential properties only Water consumption (as per Council resolution 2022/199):

- Tariff Step 1 Up to 9,600 KL
- Tariff Step 2 Greater than 9,600 KL

Undetected Water Leaks and Faulty Water Meters.

Adjustments to water notices due to undetected water leaks and faulty water meters relate to a separate policy and are not considered a concession. They will continue to be provided, where the Undetected Water Leak and Faulty Water Meter Policy requirements are satisfied.



RATING & REVENUE POLICY STATEMENT

50% Concession on selected Annual Availability Charges listed on the Rates Notice

This concession only applies where the organisation is exempt from Ordinary rates under the Local Government Act 1993, fits within Council's definition of Not for Profit, and meets the conditions set out below.

Not-for-profit

Describes a type of organisation that does not earn profits. All money earned by or donated to a not-for-profit organisation is used in pursuing the organisations objectives and keeping it running. This applies for direct and indirect financial gains, and both while the organisation is being carried on and upon its winding up.

It does not operate for profit or personal gain of individual members. No part of any income is distributed to members and is normally voluntary run in nature.

A community organisation is an organisation that provides services or activities to the local community, is run by volunteers, and is not carried on for the profit or gain of its members.

A not-for-profit sporting club is a club run by volunteers providing sporting activities that are available to the entire community to participate (if they wish), and is not carried on for the profit or gain of its members.

Concessions payment conditions

Where the organisation meets the concession conditions, concessions will only be applicable to one property assessment per organisation.

Council will upon written application, provide a 50% concession per property Assessment, on annual availability charges for:

- water (metered connections, non-metered connections and unconnected allotments);
- sewer residential and non-residential; and
- waste management charges (also known as tip management fee).

Where there are multiple water meters on the property assessment, the concession will apply to one water meter only, and the concession will apply to the smallest water meter.

Where there are multiple non-metered connections or multiple unconnected allotments on the property assessment, only one concession will apply. The concession will be provided to the lowest cost charge.

No concession will apply on:

- stormwater charges as this is a statutory fee set by legislation
- domestic waste or non-domestic waste charges as Council pays an external contractor to provide these services.

No concession is applicable to these not-for-profit organisations

Various organisations may be classified as not-for-profit, though for the purpose of this policy an organisation that charges a fee for delivering their primary service is not considered not-for-profit. Examples would include, but are not limited to an Aged Care Facility, a Childcare Centre or where an organisation rents out a property/ies on a commercial or residential basis.

No concessions will be provided to schools, education facilities or non-rateable Crown Lands.

Where Council pays a fee, rent, license fee or similar, on a regular basis, to utilise a premise or have access to a premise, no concession will apply to that property.



RATING & REVENUE POLICY STATEMENT

Maximum Interest on Overdue Rates and Charges

In accordance with section 566(3) of the Local Government Act NSW 1993, it has been resolved by Council that the rate of interest payable on overdue rates and charges for the 2024/25 rating year will be the maximum rate of 10.5% as advised by the Office of Local Government.

Water, Sewerage & Waste Annual Charges

Water, sewerage and waste charges are detailed in the fees and charges document.

2024/25 Estimated Annual Charges Revenue

Waste Management Charge	\$312,499
Domestic Waste	\$1,252,268
Non-Domestic Waste	\$274,684
Residential Water	\$1,363,944
Non-Residential Water	\$659,671
Residential Sewer	\$1,760,350
Non-Residential Sewer	\$366,659
Residential Storm water	\$45,350
Non-Residential Storm water	\$7,200
TOTAL	\$6,042,625



MAKING OF THE RATES AND CHARGES FOR 2024/2025 FINANCIAL YEAR

ORDINARY RATES

In accordance with Sections 494, 500, 535 and 543 of the Local Government Act 1993, an Ordinary Rate be now made and levied for the year 1 July 2024 to 30 June 2025, being;

Ordinary Rates estimates for 2024/2025						
Category	Base Rate	% of Total Levy for Category **	Ad Valorem	% of Total Levy for category	% of Total Ordinary Rates Levy	Estimated Yield \$
Ordinary – Residential Urban	\$366	49.65%	0.012609	50.35%	17.80%	\$1,539,300
Ordinary-Residential Non Urban	\$375	37.45%	0.008654	62.53%	2.57%	\$222,300
Ordinary - Business	\$419	36.41%	0.019969	63.58%	5.83%	\$504,000
Ordinary - Mining	\$813	0.56%	0.379907	99.42%	1.68%	\$145,200
Ordinary - Farmland	\$363	8.39%	0.002163	91.61%	72.12%	\$6,236,800

WATER CHARGES

In accordance with sections 501, 535, 541 and 543 of the Local Government Act 1993, an Annual Charge be now made and levied for the year 1 July 2024 to 30 June 2025 for the provision of water and / or the availability of water service, on;

- a) land which is supplied with water from pipe of the Council; or
- b) land which is situated within 225 metres of a water pipe of the Council, whether the land has a frontage or not to the public road (if any) in which the water pipe is laid, even though the land is not actually connected with water from any water pipe of the Council, and that charge be made and levied, under the following criteria:

Availability Charges (per metered water connection) - per annum.		
Residential		
648	20 mm water service	\$601.00
649	25 mm water service	\$917.00
650	32 mm water service	\$1,477.00
651	40 mm water service	\$2,277.00
652	50 mm water service	\$3,536.00
653	80 mm water service	\$8,989.00
654	100 mm water service	\$14,018.00
Non Residential		
655	20 mm water service	\$601.00
656	25 mm water service	\$917.00
657	32 mm water service	\$1,477.00
658	40 mm water service	\$2,277.00
659	50 mm water service	\$3,536.00
660	80 mm water service	\$8,989.00
661	100 mm water service	\$14,018.00
662	Untreated Water - Tottenham	\$601.00
663	Kikiora Pipeline 20 mm water service	\$601.00
664	Gibsonvale 20 mm water service	\$601.00
Availability Charges (per unmetered water connection) - per annum		
665	Dedicated Fire Service – Fire Fighting purposes only	Free
666	Business	\$1,464.00
667	Business Interconnected	\$1,098.00
668	Residential, Rural or Non Rateable	\$1,307.00
669	Fifield & Burcher	\$993.00
Availability Charges (per unconnected allotment)		
670	Vacant rateable allotments to urban areas within 225m of a Council water main capable of connection	\$601.00
671	Villages of Burcher and Fifield: Vacant rateable allotments to urban areas within 225m of a Council water main capable of connection	\$462.00

Water Consumption Charges

In accordance with Section 502, 539, 540 and 543 of the Local Government Act 1993, Council now make and levy Water Consumption Charges in accordance with Council's 2024/2025 Fees and Charges, based on the appropriate tariff charge per measure, or estimate of measure, during the 2024/2025 Reading Cycle Periods 1, 2 and 3 as shown below:

Metered Water Usage Charges (billed 3 times per year)				
637	Minimum Account	REF	Each	\$36.00
Residential Water - per Kilolitre				
638	Tariff Step 1 - Up to 600 kL per annum	REF	Each	\$3.50
639	Tariff Step 2 - Greater than 600 kL per annum	REF	Each	\$4.85
Non Urban, Farmland - Per Kilolitre				
640	Tariff Step 1 - Up to 600 kL per annum	REF	Each	\$3.50
641	Tariff Step 2 - Greater than 600 kL per annum	REF	Each	\$4.85
Non Residential, Business - Per Kilolitre				
642	Non-Res/Business Water - per Kilolitre	REF	Each	\$3.50
Murrin Bridge Residential Water consumption (as per Council resolution 2021/113)				
643	Tariff Step 1 Up to 14,000 KL per annum	REF	Kilolitre	\$3.50
644	Tariff Step 2 Greater than 14,000 KL per annum	REF	Kilolitre	\$4.85
Willow Bend Assessment 1040084 Residential properties only Water consumption (as per Council resolution 2022/199)				
645	Tariff Step 1 Up to 9,600 KL per annum	REF	Kilolitre	\$3.50
646	Tariff Step 2 Greater than 9,600 KL per annum	REF	Kilolitre	\$4.85
Raw Water Usage Charge - per Kilolitre				
647	Tariff Res/Non-Res/Business Raw Water	REF	Kilolitre	\$2.40

SEWER CHARGES

In accordance with Sections 501, 535, 539 and 543 of the *Local Government Act 1993*, an Annual Charge be now made and levied for the year 1 July 2024 to 30 June 2025 for the provision of sewer, and / or the availability of a sewer service, on:

- a) land which is supplied with sewer supply of the Council; or
- b) land which is situated within 75 metres from a sewer of the Council and is able to be connected;

and that charge be made and levied under the following criteria:

SEWERAGE		
Sewer Access		
Residential (S. 501) - per annum including non rateable residential properties		
436	General	\$950.00
437	Unit/Flat	\$950.00
Non-Residential (S. 501) - per annum		
438	General	\$950.00
439	Unit/Flat	\$950.00
440	Unmetered business	\$950.00
441	Unmetered business – per Unit/Flat	\$410.00
Non-Residential - sewer access charge (based on size of water meter connections) per quarter		
442	20 mm water service	\$130.00
443	25 mm water service	\$201.00
444	32 mm water service	\$331.00
445	40 mm water service	\$513.00
446	50 mm water service	\$802.00
447	80 mm water service	\$2,052.00
448	100 mm water service	\$3,202.00
449	No trade waste agreement - per annum	\$845.00
Non – Residential Sewer Usage Charge & Category 1 Trade Waste Usage Charge		
450	Based on percentage of water consumed deemed discharged into the sewer system - per Kilolitre	\$4.50
451	Minimum non-residential sewer charge - per quarter	\$221.50
Sewer Charges for Non-rateable premises - per annum excluding non-rateable residential properties		
Non-rateable Crown Lands and Schools		
452	Each Water Closet	\$99.00
453	Each Urinal	\$75.00
All Other Non-rateable lands		
454	Each Water Closet	\$169.00
455	Each Urinal	\$75.00
Trade Waste Service		
456	Application Fees	\$204.00
457	Inspection Fee	\$121.00
458	Operation Inspection Fee	\$121.00
Trade Waste Reinspection		
459	Each inspection – All Categories - per hour	\$204.00

Category 2 Trade Waste Usage Charge - per Kilotre		
460	Based on percentage of water consumed deemed discharged into the water system	\$3.00
461	Based on percentage of water consumed deemed discharged into the water system where no onsite pre-treatment occurs	\$22.00
462	Minimum Usage Charge - per quarter	\$53.00

WASTE MANAGEMENT CHARGES

Annual Domestic Waste Management Charges

In accordance with Sections 496, 501, 502, 504, 535 and 543 of the *Local Government Act 1993*, an Annual Charge be now made and levied for the year 1 July 2024 to 30 June 2025 for the provision or the availability of a periodic collection of a Waste Service, as described in Council’s Fee and Charges, on all land for which a service is available.

Other Waste Charges

In accordance with Sections 501, 502, and 535 of the *Local Government Act 1993*, an Annual Charge be made and levied for the year 1 July 2024 to 30 June 2025 for the provision or the availability of a periodic collection of a Waste Service, as described in Council’s Fees and Charges.

WASTE MANAGEMENT		
Collection Service – per service		
Condobolin		
542	Domestic Waste Management Charge - per annum (Sec.496) (minimum 3 bins) Includes waste, recycling, organics	\$662.00
543	Non-Rateable Property residential - per annum. Includes waste, recycling & organics	\$662.00
544	Business Waste Management Charge - per annum (Sec 501) (minimum 2 bins) Includes waste and recycling	\$484.00
545	Non Rateable Property non-residential per annum. Includes waste & recycling	\$484.00
Additional Bins		
546	Additional Red Bin Waste Charge (<i>weekly collection</i>)	\$164.00
547	Additional Yellow Bin Waste Charge (<i>fortnightly collection</i>)	\$154.00
548	Additional Green Bin Waste Charge (<i>fortnightly collection</i>)	\$164.00
Albert, Derriwong, Fifield, Lake Cargelligo, Tottenham and Tullibigeal		
549	Domestic Waste Management Charge - per annum (Sec. 496) (minimum 2 bins) Includes waste and recycling	\$498.00
550	Non-Rateable Property residential - per annum	\$498.00
551	Business Waste Management Charge - per annum (Sec 501) (minimum 2 bins) Includes waste and recycling	\$484.00

552	Non Rateable Property non-residential per annum	\$484.00
553	Replacement of 240 litre MGB - each	\$94.00
Additional Bins		
554	Additional Red Bin Waste Charge (<i>weekly collection</i>)	\$164.00
555	Additional Yellow Bin Waste Charge (<i>fortnightly collection</i>)	\$154.00
No Collection Service		
Burcher and Mining		
556	Waste Management Charge (Minimum Charge)	\$175.00
Farmland, Residential Non-Urban and Rateable Vacant Land		
557	Waste Management Charge (Minimum Charge)	\$158.00

STORMWATER CHARGES

In accordance with Sections 496A, 510A, 535 and 543 of the *Local Government Act 1993*, and clause 125A and clause 125AA, of the *Local Government Regulation (General) 2021*, an Annual Charge be now made and levied for the year 1 July 2024 to 30 June 2025 for the provision of Stormwater Management Services for all occupied rateable urban, residential and business land in the areas of Albert, Burcher, Condobolin, Derriwong, Fifield, Lake Cargelligo, Tottenham and Tullibigeal, as follows:

Annual Stormwater Management Charge 2024/2025		
Stormwater Management Charge		Charge
All Urban Rateable Properties (excluding Strata Units)	Residential Stormwater Management	\$25.00
All Urban Rateable Properties	Business Stormwater Management	\$25.00
All Urban Residential Strata Units (Each)	Residential Stormwater Management	\$12.50

ACCRUAL OF INTEREST ON OVERDUE RATES AND CHARGES

In accordance with the provisions of Section 566 of the *Local Government Act 1993*, that the interest rate to apply on overdue rates and charges, including water usage charges, for the period 1 July 2024 to 30 June 2025, will be 10.5%, the maximum allowed, as advised by the Office of Local Government for the 2024/2025 period.

FEES AND CHARGES

The Fees and Charges as set out in the Delivery Program 2022-2026, Operational Plan 2024-2025 and Budget 2024–2025, inclusive of any amendments, be adopted for the financial year commencing 1 July 2024.

SERVICE OF RATE NOTICES

The Rate, and / or Charge for the 2024/2025 rating year be levied on the land specified in the Rates and Charges Notice, including Water Usage Charge notices, by the service of that notice.

PENSIONER REBATES

Council provides a rate reduction to eligible pensioners under the Local Government Act NSW. Eligible pensioners under section 575 of the Local Government Act 1993 are granted a rebate of:

- 50% of the combined Ordinary Rate and Domestic Waste Management Service Charge (if applicable), up to a maximum of \$250;
- 50% of the Water Availability Charge per annum (if applicable), up to a maximum of \$87.50; and
- 50% of the Sewerage Access Availability Charge per annum (if applicable) up to a maximum of \$87.50.

The above pensioner concessions will be applied pro-rata, in accordance with section 575 (2) and 575 (4) of the Local Government Act NSW 1993.

Currently, there are approximately 400 assessments with eligible pensioners in the Lachlan Shire Council. The total net cost of these rebates to Council is approximately \$77,000.

Best Practice Management of Water Supply and Sewerage Guidelines require Council to achieve ongoing full cost recovery for their water supply and sewerage services.

However, in particular circumstances, Council recognises that this is not achievable nor desirable.

HOME DIALYSIS WATER CONSUMPTION REBATE

Council recognises that members of our community who utilise home haemodialysis face increased water consumption costs. This is due to the treatment process undertaken by the dialysis machine in a residential household situation. Council adopted a Home Dialysis Water Consumption Rebate Policy in April 2023 that comes into effect from 1 July 2024.

The policy will only apply to water consumption and not to the annual charge levied on the Rate Notice. Council will provide a rebate to a maximum of 150kL per annum, so long as the requirements of the policy are met.

OTHER WATER CONSUMPTION CONCESSIONS

From 1 July 2024, Council will not provide a water consumption concession to any organisation or individual. There are two existing concessions, adopted by the Council, that are listed in the adopted Fees and Charges document, and these will continue to be honoured.

Specifically, these concessions are:

Murrin Bridge Residential Water consumption (as per Council resolution 2021/113):

- Tariff Step 1 Up to 14,000 KL
- Tariff Step 2 Greater than 14,000 KL

Willow Bend Assessment 1040084 Residential properties only Water consumption (as per Council resolution 2022/199):

- Tariff Step 1 Up to 9,600 KL
- Tariff Step 2 Greater than 9,600 KL

Undetected Water Leaks and Faulty Water Meters.

Adjustments to water notices due to undetected water leaks and faulty water meters relate to a separate policy and are not considered a concession. They will continue to be provided, where the Undetected Water Leak and Faulty Water Meter Policy requirements are satisfied.

50% Concession on selected Annual Availability Charges listed on the Rates Notice

This concession only applies where the organisation is exempt from Ordinary rates under the Local Government Act 1993, fits within Council's definition of Not for Profit, and meets the conditions set out below.

Not-for-profit

Describes a type of organisation that does not earn profits. All money earned by or donated to a not-for-profit organisation is used in pursuing the organisations objectives and keeping it running. This applies for direct and indirect financial gains, and both while the organisation is being carried on and upon its winding up.

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A community organisation is an organisation that provides services or activities to the local community, is run by volunteers, and is not carried on for the profit or gain of its members.

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Where the organisation meets the concession conditions, concessions will only be applicable to one property assessment per organisation.

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- water (metered connections, non-metered connections and unconnected allotments);
- sewer residential and non-residential; and
- waste management charges (also known as tip management fee).

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Where there are multiple non-metered connections or multiple unconnected allotments on the property assessment, only one concession will apply. The concession will be provided to the lowest cost charge.

No concession will apply on:

- stormwater charges as this is a statutory fee set by legislation
- domestic waste or non-domestic waste charges as Council pays an external contractor to provide these services.

No concession is applicable to these not-for-profit organisations

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No concessions will be provided to schools, education facilities or non-rateable Crown Lands.

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Lachlan Shire Council

Internal Audit Charter

Effective 1 July 2024

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Further Information: ☎ 02 6895 1900 ✉ Email: council@lachlan.nsw.gov.au						
Version:	Adopted:	Resolution:	Commencement Date:	Last Review Date:	Next Review Date:	Content Manager Ref:
1	19 June 2024	YYYY/NNN	July 2024	N/A	July 2028	D24/NNNN

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1. BACKGROUND

Council has established the Lachlan Shire Internal Audit as a key component of the council’s governance and assurance framework, in compliance with the *Local Government (General) Regulation 2021* and the Office of Local Government’s *Guidelines for risk management and internal audit for local government in NSW*. This charter provides the framework for the conduct of the Lachlan Shire Internal Audit in the council and has been approved by the governing body taking into account the advice of the council’s audit, risk and improvement committee.

2. PURPOSE OF INTERNAL AUDIT

Internal audit is an independent, objective assurance and consulting activity designed to add value and improve the council’s operations. It helps the council accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes (as defined by the International Standards for the Professional Practice of Internal Auditing 2017).

Internal audit provides an independent and objective review and advisory service to provide advice to the governing body, general manager and audit, risk and improvement committee about the council’s governance processes, risk management and control frameworks and its external accountability obligations. It also assists the council to improve its business performance.

3. INDEPENDENCE

Lachlan Shire Internal Audit is to be independent of the council so it can provide an unbiased assessment of the council’s operations and risk and control activities.

Lachlan Shire Internal Audit reports functionally to the council’s audit, risk and improvement committee on the results of completed audits, and for strategic direction and accountability purposes, and reports administratively to the general manager to facilitate day-to-day operations. Internal audit activities are not subject to direction by the council and the council’s management has no role in the exercise of the council’s internal audit activities.

The audit, risk and improvement committee is responsible for communicating any internal audit issues or information to the governing body. Should the governing body require additional information, a request for the information may be made to the chairperson by resolution. The chairperson is only required to provide the information requested by the governing body where the chairperson is satisfied that it is reasonably necessary for the governing body to receive the information for the purposes of performing its functions under the Local Government Act. Individual councillors are not entitled to request or receive information from the committee.

The general manager must consult with the chairperson of the council’s audit, risk and improvement committee before appointing or making decisions affecting the employment of the internal audit coordinator.

Where the chairperson of the council’s audit, risk and improvement committee has any concerns about the treatment of the internal audit coordinator, or any action taken that may compromise

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their ability to undertake their functions independently, they can report their concerns to the governing body.

The internal audit coordinator is to confirm at least annually to the audit, risk and improvement committee the independence of internal audit activities from the council.

4. AUTHORITY

Council authorises the Lachlan Shire Internal Audit to have full, free and unrestricted access to all functions, premises, assets, personnel, records and other documentation and information that the internal audit coordinator considers necessary for the Lachlan Shire Internal Audit to undertake its responsibilities.

All records, documentation and information accessed while undertaking internal audit activities are to be used solely for the conduct of those activities. The internal audit coordinator and individual internal audit staff are responsible and accountable for maintaining the confidentiality of the information they receive when undertaking their work.

All internal audit documentation is to remain the property of council, including where internal audit services are performed by an external third-party provider.

Information and documents pertaining to the Lachlan Shire Internal Audit are not to be made publicly available. The Lachlan Shire Internal Audit may only release council information to external parties that are assisting the Lachlan Shire Internal Audit to undertake its responsibilities with the approval of the general manager, except where it is being provided to an external investigative or oversight agency for the purpose of informing that agency of a matter that may warrant its attention.

5. ROLE

The Lachlan Shire Internal Audit is to support the council’s audit, risk and improvement committee to review and provide independent advice to the council in accordance with section 428A of the *Local Government Act 1993*. This includes conducting internal audits of council and monitoring the implementation of corrective actions.

The Lachlan Shire Internal Audit is to also play an active role in:

- developing and maintaining a culture of accountability and integrity
- facilitating the integration of risk management into day-to-day business activities and processes, and
- promoting a culture of high ethical standards.

Lachlan Shire Internal Audit has no direct authority or responsibility for the activities it reviews. Lachlan Shire Internal Audit has no responsibility for developing or implementing procedures or systems and does not prepare records or engage in council functions or activities (except in carrying out its own functions).

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6. INTERNAL AUDIT COORDINATOR

Lachlan Shire Internal Audit is to be led by a member of council’s staff with sufficient skills, knowledge and experience to ensure it fulfils its role and responsibilities to the council and the audit, risk and improvement committee. The internal audit coordinator must be independent, impartial, unbiased and objective when performing their work and free from any conflicts of interest.

Responsibilities of the internal audit coordinator include:

- managing the day-to-day activities of the Lachlan Shire Internal Audit
- managing the council’s internal audit budget
- supporting the operation of the council’s audit, risk and improvement committee
- approving internal audit project plans, conducting or supervising audits and assessments and providing independent advice to the audit, risk and improvement committee
- monitoring the council’s implementation of corrective actions that arise from the findings of audits
- implementing the audit, risk and improvement committee’s annual work plan and four-year strategic work plan
- ensuring the council’s internal audit activities comply with the Office of Local Government’s *Guidelines for risk management and internal audit for local government in NSW*, and
- contract management and oversight of supplementary external providers (where appropriate).

Independence safeguards will be applied in relation to any dual responsibilities.

7. LACHLAN SHIRE INTERNAL AUDIT TEAM

Members of the Lachlan Shire Internal Audit are responsible to the internal audit coordinator.

Individuals that perform internal audit activities for council must have:

- an appropriate level of understanding of the council’s culture, systems and processes
- the skills, knowledge and experience necessary to conduct internal audit activities in the council
- effective interpersonal and communication skills to ensure they can engage with council staff effectively and collaboratively, and
- honesty, integrity and diligence.

Independence safeguards will be applied in relation to any dual responsibilities.

8. PERFORMING INTERNAL AUDIT ACTIVITIES

The work of the Lachlan Shire Internal Audit is to be thoroughly planned and executed. The council’s audit, risk and improvement committee must develop a strategic work plan every four years to ensure that the matters listed in Schedule 1 are reviewed by the committee and considered by the internal audit function when developing their risk-based program of internal audits. The strategic work plan must be reviewed at least annually to ensure it remains appropriate.

The committee must also develop an annual work plan to guide the work of the internal audit function over the forward year.

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All internal audit activities are to be performed in a manner that is consistent with relevant professional standards including the International Standards for the Professional Practice of Internal Auditing issued by the Institute of Internal Auditors and Australian Standard ISO:31000.

The internal audit coordinator is to provide the findings and recommendations of internal audits to the audit, risk and improvement committee at the end of each audit. Each report is to include a response from the relevant senior manager.

The internal audit coordinator is to establish an ongoing monitoring system to follow up council’s progress in implementing corrective actions.

The general manager, in consultation with the audit, risk and improvement committee, is to develop and maintain policies and procedures to guide the operation of the Lachlan Shire Internal Audit.

The Lachlan Shire Internal Audit is to ensure that the audit, risk and improvement committee is advised at each of the committee’s meetings of the internal audit activities completed during that quarter, progress in implementing the annual work plan and progress made implementing corrective actions.

9. CONDUCT

Internal audit personnel must comply with the council’s code of conduct. Complaints about breaches of council’s code of conduct by internal audit personnel are to be dealt with in accordance with the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW. The general manager must consult with the council’s audit, risk and improvement committee before any disciplinary action is taken against the internal audit coordinator in response to a breach of the council’s code of conduct.

Internal auditors must also comply with the Code of Ethics for the Professional Practice of Internal Auditing issued by the Institute of Internal Auditors.

10. ADMINISTRATIVE ARRANGEMENTS

1.1 Audit, risk and improvement committee meetings

The internal audit coordinator will attend audit, risk and improvement committee meetings as an independent non-voting observer. The internal audit coordinator can be excluded from meetings by the committee at any time.

The internal audit coordinator must meet separately with the audit, risk and improvement committee at least once per year.

The internal audit coordinator can meet with the chairperson of the audit, risk and improvement committee at any time, as necessary, between committee meetings.

1.2 External audit

Internal and external audit activities will be coordinated to help ensure the adequacy of overall audit coverage and to minimise duplication of effort.

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Periodic meetings and contact between internal and external audit shall be held to discuss matters of mutual interest and to facilitate coordination.

External audit will have full and free access to all internal audit plans, working papers and reports.

1.3 Dispute resolution

Lachlan Shire Internal Audit should maintain an effective working relationship with the council and the audit, risk and improvement committee and seek to resolve any differences they may have in an amicable and professional way by discussion and negotiation.

In the event of a disagreement between the Lachlan Shire Internal Audit and the council, the dispute is to be resolved by the general manager and/or the audit, risk and improvement committee. Disputes between the Lachlan Shire Internal Audit and the audit, risk and improvement committee are to be resolved by the governing body.

Unresolved disputes regarding compliance with statutory or other requirements are to be referred to the Departmental Chief Executive of the Office of Local Government in writing.

1.4 Review arrangements

The council’s audit, risk and improvement committee must review the performance of the internal audit function each year and report its findings to the governing body. A strategic review of the performance of the Lachlan Shire Internal Audit must be conducted each council term that considers the views of an external party with a strong knowledge of internal audit and reported to the governing body.

This charter is to be reviewed annually by the committee and once each council term by the governing body. Any substantive changes are to be approved by the governing body.

11. RIGHT TO VARY/TERMINATE

Council reserves the right to vary or terminate this policy at any time.

12. FURTHER INFORMATION

For further information on council’s internal audit activities, contact council at council@lachlan.nsw.gov.au or by phone on 02 68951900.

Reviewed by internal audit coordinator

[Sign and date]_____

Reviewed by chairperson of the council’s audit, risk and improvement committee

[Sign and date]_____

Reviewed by general manager

[Sign and date]_____

Reviewed by council in accordance with a resolution of the governing body

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[Sign and date] _____

[Resolution reference] _____

SCHEDULE 1 – INTERNAL AUDIT FUNCTION RESPONSIBILITIES

A. Audit

A.1 Internal audit

- Conduct internal audits as directed by the council’s audit, risk and improvement committee.
- Implement the council’s annual and four-year strategic internal audit work plans.
- Monitor the implementation by the council of corrective actions.
- Assist the council to develop and maintain a culture of accountability and integrity.
- Facilitate the integration of risk management into day-to-day business activities and processes.
- Promote a culture of high ethical standards.

A.2 External audit

- Provide input and feedback on the financial statement and performance audit coverage proposed by external audit and provide feedback on the audit services provided.
- Review all external plans and reports in respect of planned or completed audits and monitor the council’s implementation of audit recommendations.
- Provide advice on action taken on significant issues raised in relevant external audit reports and better practice guides.

B. Risk

B.1 Risk management

Review and advise:

- if the council has in place a current and appropriate risk management framework that is consistent with the Australian risk management standard
- whether the council’s risk management framework is adequate and effective for identifying and managing the risks the council faces, including those associated with individual projects, programs and other activities
- if risk management is integrated across all levels of the council and across all processes, operations, services, decision-making, functions and reporting

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- of the adequacy of risk reports and documentation, for example, the council’s risk register and risk profile
- whether a sound approach has been followed in developing risk management plans for major projects or undertakings
- whether appropriate policies and procedures are in place for the management and exercise of delegations
- if the council has taken steps to embed a culture which is committed to ethical and lawful behaviour
- if there is a positive risk culture within the council and strong leadership that supports effective risk management
- of the adequacy of staff training and induction in risk management
- how the council’s risk management approach impacts on the council’s insurance arrangements
- of the effectiveness of the council’s management of its assets, and
- of the effectiveness of business continuity arrangements, including business continuity plans, disaster recovery plans and the periodic testing of these plans.

B.2 Internal controls

Review and advise:

- whether the council’s approach to maintaining an effective internal audit framework, including over external parties such as contractors and advisors, is sound and effective
- whether the council has in place relevant policies and procedures and that these are periodically reviewed and updated
- whether appropriate policies and procedures are in place for the management and exercise of delegations
- whether staff are informed of their responsibilities and processes and procedures to implement controls are complied with
- if the council’s monitoring and review of controls is sufficient, and
- if internal and external audit recommendations to correct internal control weaknesses are implemented appropriately.

B.3 Compliance

Review and advise of the adequacy and effectiveness of the council’s compliance framework, including:

- if the council has appropriately considered legal and compliance risks as part of the council’s risk management framework
- how the council manages its compliance with applicable laws, regulations, policies, procedures, codes, and contractual arrangements, and
- whether appropriate processes are in place to assess compliance.

B.4 Fraud and corruption

Review and advise of the adequacy and effectiveness of the council’s fraud and corruption prevention framework and activities, including whether the council has appropriate processes and systems in place to capture and effectively investigate fraud-related information.

B.5 Financial management

Review and advise:

- if the council is complying with accounting standards and external accountability requirements

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- of the appropriateness of the council’s accounting policies and disclosures
- of the implications for the council of the findings of external audits and performance audits and the council’s responses and implementation of recommendations
- whether the council’s financial statement preparation procedures and timelines are sound
- the accuracy of the council’s annual financial statements prior to external audit, including:
 - management compliance/representations
 - significant accounting and reporting issues
 - the methods used by the council to account for significant or unusual transactions and areas of significant estimates or judgements
 - appropriate management signoff on the statements
- if effective processes are in place to ensure financial information included in the council’s report is consistent with signed financial statements
- if the council’s financial management processes are adequate
- the adequacy of cash management policies and procedures
- if there are adequate controls over financial processes, for example:
 - appropriate authorisation and approval of payments and transactions
 - adequate segregation of duties
 - timely reconciliation of accounts and balances
 - review of unusual and high value purchases
- if policies and procedures for management review and consideration of the financial position and performance of the council are adequate
- if the council’s grants and tied funding policies and procedures are sound.

B.6 Governance

Review and advise of the adequacy of the council governance framework, including the council’s:

- decision-making processes
- implementation of governance policies and procedures
- reporting lines and accountability
- assignment of key roles and responsibilities
- committee structure
- management oversight responsibilities
- human resources and performance management activities
- reporting and communication activities
- information and communications technology (ICT) governance, and
- management and governance of the use of data, information and knowledge.

C. Improvement

C.1 Strategic planning

Review and advise:

- of the adequacy and effectiveness of the council’s integrated, planning and reporting (IP&R) processes
- if appropriate reporting and monitoring mechanisms are in place to measure progress against objectives, and

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- whether the council is successfully implementing and achieving its IP&R objectives and strategies.

C.2 Service reviews and business improvement

Review and advise:

- if the council has robust systems to set objectives and goals to determine and deliver appropriate levels of service to the community and business performance
- if appropriate reporting and monitoring mechanisms are in place to measure service delivery to the community and overall performance, and
- how the council can improve its service delivery and the council’s performance of its business and functions generally

C.3 Performance data and measurement

Review and advise:

- if the council has a robust system to determine appropriate performance indicators to measure the achievement of its strategic objectives
- if the performance indicators the council uses are effective, and
- of the adequacy of performance data collection and reporting.

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Marie Roussety

From: Rebecca Shepherd <condowag@gmail.com>
Sent: Wednesday, 22 May 2024 8:13 AM
To: Marie Roussety
Subject: Re: D24/6247 Family Tracks 1 & 2 (Lake Cargelligo and Condobolin) - June 2024 to February 2025 - Additional information requested
Attachments: imageb41850.PNG

That's great, thank you.

On Wed., 22 May 2024, 8:01 am Marie Roussety, <Marie.Roussety@lachlan.nsw.gov.au> wrote:

Hi Rebecca,

Thank you for your prompt reply.

I will send your email to the June Council meeting and inform you of the outcome before the end of June.

Kind regards

Marie

From: Rebecca Shepherd <condowag@gmail.com>
Sent: Tuesday, 21 May 2024 7:38 PM
To: Marie Roussety <Marie.Roussety@lachlan.nsw.gov.au>
Subject: Re: D24/6247 Family Tracks 1 & 2 (Lake Cargelligo and Condobolin) - June 2024 to February 2025 - Additional information requested

Marie,

My apologies, I meant Robyn Ryan (not Rhonda), could you please amend?



Marie Roussety
Administration Officer
P: (02) 6895 1903

PO Box 216 CONDOBOLIN NSW 2877
www.lachlan.nsw.gov.au

On Tue., 21 May 2024, 6:04 pm Rebecca Shepherd, <condowag@gmail.com> wrote:

Thanks Marie,

1) Book One "Family Tracks" was not published in book form (a copy has been provided to Rhonda Ryan), it was a very small print run, for Festival of the Lake, on photocopy paper & not bound in book form, & as such does not include an ISBN. The feedback received from the first book has been very positive, with requests for it to be published/printed & available for sale. There will be some minor changes, additions & edits only, however it will remain approximately 250 pages in length.

2) The Progress Printing quote is to print the 1st book (Euabalong/Lake Cargelligo) & 2nd book (Condobolin). The additional \$ requested for book 2, are for group sessions with participants, research, travel, recordings & admin costs.

Book 2 will be in a similar format as the first, or, in 2 sections, the first including references that generally relate to the Indigenous history of Condobolin, including early settlement, the Murie & Willow Bend, Indigenous Servicemen, Local sports persons, etc. The 2nd section will include local Indigenous women's oral histories, family stories & photographs.

3) Both books will be printed on quality paper, & bound with soft covers front & back (as per Progress Printing quote provided), the cost of hard cover books would be substantially greater, & as such was not included in the quotes. If required by Council, we could obtain a comparative quote for printing & binding in hard cover format.

We have used Progress Printing previously & found their prices competitive, the finished product is excellent quality & we prefer to support local businesses wherever possible.

We hope this has answered any questions?

On Tue., 21 May 2024, 3:06 pm Marie Roussety, <Marie.Roussety@lachlan.nsw.gov.au> wrote:

Good afternoon Rebecca,

Hope my email finds you well?

Lachlan Shire Council thank you for your email we received on 12th April 2024.

After consideration of the application by Council at its Ordinary Meeting on Wednesday 15th May 2024, Resolution 2024/96, Council requested further information.

The queries are as follows:

- Will the book be similar to what was provided for the Festival of the Lakes?
- If yes, can you please explain why Callara Culture & Heritage Aboriginal Corporation requires additional funding.
- Why will the books be hard cover rather than soft cover.

Once we've received your response your application will be referred to the next available Council Meeting.

Kind regards

Marie

Marie Roussety
Administration Officer
P: (02) 6895 1903

PO Box 216 CONDOBOLIN NSW 2877
www.lachlan.nsw.gov.au

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 E accounts@progressprinting.com.au
 www.progressprinting.com.au



Tax Invoice

INVOICE TO:
Wiradjuri Condobolin Corporation
 PO Box 194
 Condobolin NSW 2877

DELIVER TO:
Wiradjuri Condobolin Corporation
 Joel Harrison

DATE: 20/03/2024	INVOICE# INV-0184384	JOB# JOB-0049761	ORDER#
QTY	DESCRIPTION	TOTAL (ex GST)	
500	Skyfest Program - 2024 - Reprint - 20pp	\$1,400.00	

Total Ex GST	\$1,400.00
GST	\$140.00
Total Incl GST	\$1,540.00
Amount Received	\$0.00
Invoice Balance	\$1,540.00

Payment Terms: 30 Days from EOM

REMITTANCE ADVICE:

INV-0184384

Please charge my: MasterCard Visa Amount \$ _____

Card No.: Exp. Date: ____/____/____

Name on Credit Card: _____ Signature: _____

BANK DETAILS

PROGRESS PRINTING WEST PTY LTD

Commonwealth Bank Australia

BSB No 062 522 Acc No 1009 6136

Please email remittance to accounts@progressprinting.com.au and quote invoice numbers

Celebrating more than
65,000 years of Wiradjuri culture



SKYFEST
miima-gu ngaanha

Looking towards the stars

PROGRAM

6th April 2024 10am to 9.30pm
Wiradjuri Study Centre 48 McDonnell St, Condobolin NSW 2877

All welcome
Alcohol-free event

For more details
Skyfest.com.au
Ph: 02 6895 4664

Scan for
FREE tickets



PROUDLY HOSTED BY THE WIRADJURI CONDOBOLIN CORPORATION



Autographs



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Condo Skyfest 2024 | 2



Welcome to Wiradjuri Skies

Gawaymbanha (welcome)

Standing out in the open air

Our feet firmly planted on the terra firma

Mother Earth is calling us back to country

Linking us all together

Condobolin Skyfest 6th April 2024

Ancestors watching and guiding us

As family, community, mob

Buwagarra mawang (come together)

Celebrating our culture

We keep the fire burning

Wrapped up in the warmth of language, song and dance

Where those sky stories are spoken for all to hear

Dreaming of the Seven Sisters and the Emu in the sky

This is where we belong.

Marion Wighton Packham, 9/2/2024

Buwagarra Mawang

(Come Together)

Welcome to SkyFest 2024 “Looking Towards the Skies”.

This is the 4th SkyFest festival to be held by the Wiradjuri Condobolin Corporation at the Wiradjuri Study Centre.

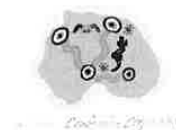
This year we would like to emphasise that the festival is a time for the whole community to come together to celebrate as one. The Wiradjuri people of Condobolin would like to share our culture and astronomy with you.

We offer a family friendly atmosphere with something for everyone. Workshops for men, women and children. Enjoy our music and dance performances, especially the dances by our local youth.

There will be children’s entertainment and the opportunity to sample traditional bush tukka prepared on skewers with dipping sauces. Later into the night you can treat yourself to an astronomy session with a professional Astronomer who will be accompanied by an Indigenous sky storyteller.

Take our hand and walk with us while we celebrate 65,000+ years of culture and community.

Ally Coe
Chairperson and Chief Executive Officer
Wiradjuri Condobolin Corporation



Thursday & Friday, 4th & 5th of April

Women and girls Dance Workshops

Giralang Bundinya – Shooting Star: dance workshop for women and girls. All welcome to learn this dance for SkyFest.

Men and boys Dance Workshops

Join Dinawan Connection for a men and boys dance workshops. Bring your mates and dance at SkyFest.

All workshops held at the Wiradjuri Study Centre.
Please check our Facebook page for further details.



Condo Skyfest 2024 | 5

Saturday 6th of April

Formalities

10am – 11am

Welcome to Country

Uncle Dick Richards, respected Elder

Welcome to SkyFest

Ally Coe, Chairperson and CEO of the

Wiradjuri Condobolin Corporation

Paul Phillips, Mayor of the Lachlan Shire

Aunty Bonnie Merritt, Lachlan Shire Citizen of the Year 2024

Children's Entertainment

11am – 12 noon

Uncle Johnny "Barley" Huckle

Award winning singer-song writer Uncle Johnny Huckle, aka 'Barley', returns to his hometown to open SkyFest's Children's Program with his famous Wombat Wobble, the irresistible dance-along song which, according to The Canberra Times has become "a staple of Australian childhoods". Uncle Johnny will return to the stage for our Night Program with the kind of music that gets adults dancing too.

11am – 1pm

Boomerang Painting Workshop

Express your creativity by painting your own Boomerang. Workshop supervision to be provided by Galari Pathways Officers, Nicky Read and Damon Goolagong. Children 10 and under must be in the company of a responsible adult.

11am - 1pm

Face Painting

Raquel Read will be face painting so you can look your best for the fun you will be having. You'll also be able to take some great photos. All children 10 and under must be accompanied by a responsible adult.



12 noon – 1pm

Tahalianna Soward-Mahanga

Tahalianna is a proud Wiradjuri lady who has been performing on stages all around Australia since the age of 6. As a solo performing artist, Tahalianna was featured on The Voice Series 11, in 2022, where she stood proud to represent herself, her culture and her people.

Tahalianna has been blessed to meet, work and perform with some of the biggest names in the music industry like Yothu Yindi, Uncle Col Hardy, Senator BRIGGS, Barkaa, Dan Sultan, Jem Cassar-Daley, Thelma Plum, Dobby, Uncle’s Roger and Buddy Knox, Christine Anu, Philly, Birdz, Yung Warriors, Prodikal 1, Stan Walker, Paulini Curuenavuli, Beat the Streets and YT Dingo just to name a few.

Tahalianna was also blessed to be asked to be the Master of Ceremony for the Enlighten Festival Up Late 2024, hosted by the National Gallery of Australia, with main event performs Senator BRIGGS, Dan Sultan, Jem Cassar-Daley, and Thelma Plum, and the Reconciliation Day Concert 2023, hosted by The Canberra Theatre, featuring Yothu Yindi as the main event - what an honour!

As a proud Wiradjuri performing artist, Tahalianna was also honoured to be the lead role in Warangesda the production in 2023, at the Warangesda Festival, back at the first Aboriginal Mission in NSW where her family lived.

Tahalianna has worked hard to achieve her dreams, and believes in supporting others to believe in themselves, reach for the stars and aim high. As a young advocate for Aboriginal and Torres Strait Islander people, Tahalianna is always working through the lens of ensuring her Ancestors voices are respected and carried forward with her in everything she does.

Dance Performances

1pm – 2pm & 5pm – 6pm

Dinawan Connection & Wagana Dancers

Come witness a mix of contemporary and traditional Indigenous dances performed by local and visiting artists.



Workshops

Wiradjuri Language Workshop 1pm in the Wellness Room

[Diane Riley-McNaboe](#)

Diane Riley-McNaboe, a respected Wiradjuri and Gamilaroi Elder, has dedicated over 30 years to revitalizing Indigenous languages and culture in Dubbo and surrounding areas. Initially silenced by the fear instilled by her Uncle's removal from school for speaking their language, Diane transformed into a fearless advocate for language preservation.

As the inaugural coordinator of the North West Wiradjuri Language and Culture Nest, Diane oversees language programs in Dubbo, Wellington, Mudgee, and beyond, impacting over 2000 students. She ensures tutors align with community needs, supports schools with resources, and offers invaluable teaching strategies infused with Aboriginal perspectives.

Diane's influence extends to tertiary education, teaching Wiradjuri Language at Sydney University, TAFE, and Charles Sturt University. Her expertise in Aboriginal language education earned recognition as a TAFE Western Industry Expert and contributed to shaping Certificates and Assessments for Aboriginal Studies.

Throughout her career, Diane has garnered accolades for her exceptional contributions, including a nomination for the 'Champion of the Children Award' and recognition in cultural exhibitions like 'Dhaga Ngiyanhi Ngan.girra' (Where We All Meet).

In advisory roles for the State Library and NSW Parliament, Diane shapes policies supporting Indigenous languages and cultures. Her collaborative artworks, displayed in Dubbo Base Hospital's foyer, celebrate traditional Wiradjuri artistry.

Currently teaching at Gilgandra High School, Diane's dedication extends beyond the classroom. She organizes weaving camps, language workshops, and supports dance groups, demonstrating unwavering commitment to cultural preservation and education. Diane Riley-McNaboe stands as a beacon of resilience, leaving an enduring legacy in Indigenous education and cultural revitalization.



Workshops cont.

Wiradjuri Language Workshop

3pm in the Wellness Room Spaces Limited Maximum 30 people

Aunty Iris Read

Aunty Iris Read teaches Wiradjuri Language at Yarradamarra Aboriginal , Dubbo TAFE. In this workshop she will share Dreamtime stories about stars given to her by her Elders and Talk about star totems, their stories and the animals which relate to them. You'll also create your birth month animal from tree nuts and, in the process learn Wiradjuri words.

Aunty Iris is an Elder from Narromine, NSW. Her mob comes from Gilgandra (where she was born), Dubbo, Peak Hill, Condobolin And Wellington. In her free time Aunty Iris enjoys arts and crafts, bushwalking, and teaching young family members about their ancestral language and culture so they can pass this knowledge on.

Wiradjuri Language Workshop

5pm in the Wellness Room

Marion Wighton Packham

Marion Wighton Packham is a proud Wiradjuri woman, born and raised in Condobolin New South Wales. She was fortunate to have had a photographic exhibition for Skyfest 2019, Wiradjuri Study Centre, Titled Strong Aboriginal Man based on a poem about the male influences in her life and the role men play within the community. Marion has had her writing published in the book Riverbank Dreaming - An Inland Skywriters Anthology, titled Riverbank Dreaming and had two short pieces published in David Reiter's Outer Space Inner Minds - Digital Anthology, titled The River Calls Us and Strength in a Sunset.

Marion is an educator and has many roles within the community but one thing she is passionate about is her role in the WCC Language Program. Teaching Wiradjuri language within her own community and assisting others on their language journey is a rewarding experience.

Marion uses a holistic approach to teaching language and will be hosting a language session at Skyfest 2024.



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Workshops cont.

Clapstick and Emu Callers – Men & Boy's Workshop
2pm until supplies run out

Joe Coe

Come and learn how to prepare clap sticks and Emu callers with Joe. The hard work will be done for you. You just have to sand and decorate. Afterwards you will have your own handmade artefacts.

Weaving for Women & Girls

1pm – 5pm

Bev Coe and Mary Wighton

If you've ever wanted to learn how to weave this is the workshop for you. The opportunity to be taught by Master Fibre Artist, Bev Coe, and experienced weaver Mary Wighton. Take home your creations to cherish. Find them in The Sista Shed. Just ask one of our friendly staff for directions.

Boomerang Throwing Displays

11am, 1pm, & 3pm

Uncle Dick Richards

Join the Wiradjuri Study Centre's resident Elder, Uncle Dick Richards, for Boomerang throwing displays. Uncle Dick makes his own Boomerangs and is a self-taught thrower. These displays will depend on the weather so let's all hope for a fine day.

Outback Theatre For Young People

4pm

Condobolin High School Students

The Outback Theatre Company have joined forces with students from the Condobolin High School to put on a surprise theatrical production. This is one highlight you don't want to miss. The young people have put in a lot of creative work and effort. They would love to see you there to support them.



Art Exhibitions

The Sista Shed

The Sista Shed meets twice a week at the Wiradjuri Study Centre. The Sista's will be displaying both their painting and weaving work. The lead Creative is renowned Master Fibre Artist and painter Bev Coe. See what works the Sista's have been making and perhaps buy a piece for your own home.

The Galari Youth Program

The young people who attend the Galari Youth Hub and activities have been busy creating beautiful art that they can't wait to share with you. Come along and support their efforts and see just how stunning their paintings are.



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Afternoon & Evening Music

2pm – 3pm

Tahalianna Soward

4pm – 5pm

Todd Williams

Todd Williams is a singer and songwriter from Wellington/Dubbo. Williams was the first Indigenous winner of the Stakermaker prize at Tamworth and won a Deadly in 2003 for Best Country Artist. His debut album, Ten 'Till Midnight, was recorded live and released in 2004. Todd is currently working and residing in Canberra but still loves to perform as a solo artist, and with the Bell River Band around NSW and surrounding areas.

6pm – 7pm

Uncle Johnny "Barley" Huckle

7pm – 8pm

Anthony Riley & Brian Ah-See

Riley & Ah-See is a Dynamic Indigenous Hip-Hop duo made of Anthony Riley and Brian Ah-See hailing from the lands of Wiradjuri Country in a rural town called Dubbo. Both artists are products of a long line of two well-known musical talented families.

What started off as multi-generational family connection soon became serious when the boys grew older and started to explore their culture and embark on their own individual musical journey which led to the establishment of the group that was destined to be. Both also share the occupation of revitalising their mother tongue by learning, sharing and teaching Wiradjuri Language & Culture to all generations and ethnic groups whilst incorporating the elements of music and art.



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Afternoon & Evening Music cont.

Anthony Riley first picked up a guitar at the age of 8-9 guided by his older brother Peter Riley, the well know seasoned professional musician. At the age of 16 Anthony took a liking to hip hop and gained an interest in percussion. As Anthony was growing and discovering himself, he was also exploring different styles and genres of music. He found his feet in music and his passion for Hip Hop but always held onto elements of and respected all other genres.

Brian Ah-See was introduced to poetry by his sister Larissa at the age 6. He realised he had a knack for it as the words flowed from, his mind with ease. Surrounded by music he picked up the basics from his Father Ricky of the Bell River Band (BRB). He stumbled upon hip-hop and decided it was his genre of choice. At the age of 12 he was gifted on a digital mixer and drum machine. Then he started to produce his own music. In the mid-late 90's he started to entertain. In the early 2000's he formed the group Knuckle Up. They found themselves in the #1 spot on Triple J unearthed hip-hop charts with a song called "Worldwide". Although his preferred genre is Hip-Hop/ Rap he also incorporates aspects of all genres into his own style.

8pm – 9pm

Todd Williams

Astronomy and Sky Stories

Dark to 9.30pm

Donna the Astronomer from Coonabarabran will be joining us. Donna is the only astronomer featured in RM Williams 20 Great Outback Australians. If that's not enough, she has is a PhD candidate in Astronomy and Astrophysics. Yep, chances are, Donna can answer any starry-eyed question you can dream up.

Ngemba/Wailwan man, Steve Taylor, will join Donna and tell sky stories as you view the stars. This spectacular duo is a show-stopper not to be missed.



Condo Skyfest 2024 | 13



Jo Clancy and Wagana Dancers
Photo by Martin Vivian Pearce.



Aunty Diane Riley-McNaboe
Wiradjuri language teacher



Steve Taylor
Dinawan's Connection.



Aunty Iris Read
Wiradjuri language teacher



Tahalianna Soward-Mahanga
Solo performing Artist



Todd Williams
Singer, Songwriter & Musician



Marion Wighton Packham
Wiradjuri Language Teacher



Uncle Dick Richards
Boomerang Thrower & Maker



Uncle Johnny 'Barley' Huckle
Singer, Songwriter & Musician



Anthony Riley & Brian Ah-See



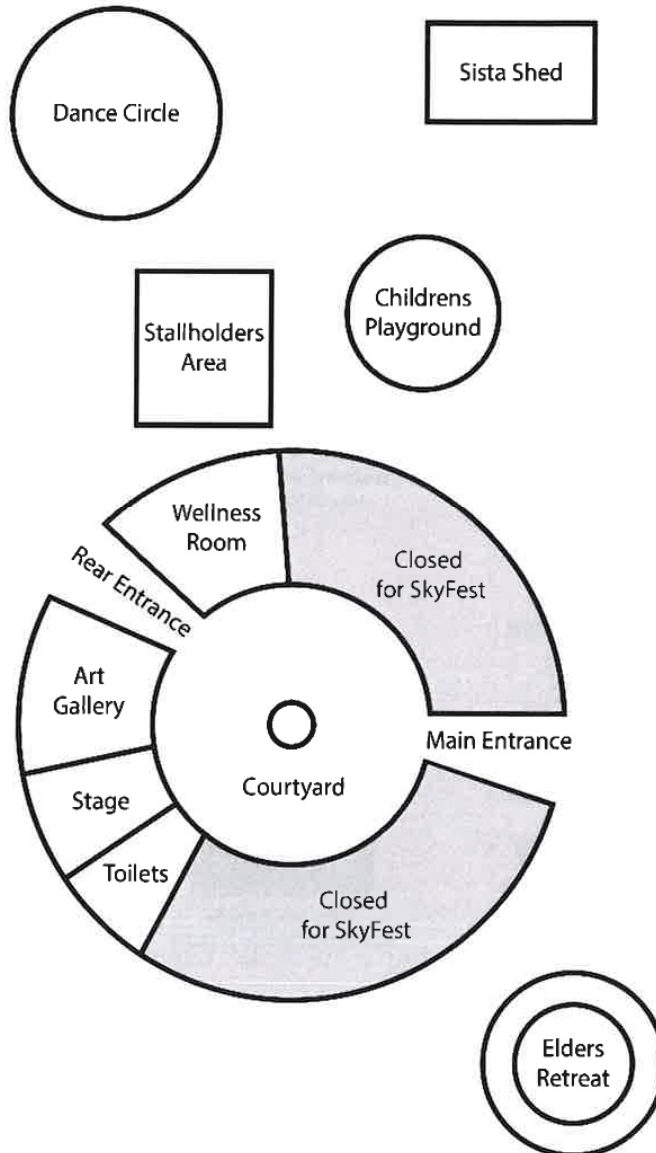
Damon Goolagong & Nicky Read
Galari Pathways Officers

SPECIAL THANKS TO OUR ARTISTS,
KNOWLEDGE HOLDERS

Condo Skyfest 2024 | 14

SKYFEST 2024 FESTIVAL MAP

If you need assistance, please approach someone wearing a SkyFest Mudyi (friend) shirt.
Map not to scale.



McDonnell St

Condo Skyfest 2024 | 15

Time	Event	Location
Children's Entertainment		
11am - 12 noon	Uncle Johnny "Barley" Huckle	Stage
11am - 1pm	Boomerang Painting Workshop	Courtyard
11am - 1pm	Face Painting	Courtyard
12 noon - 1pm	Tahalianna Soward-Mahanga	Stage
Dance Performances		
1pm - 2pm	Local and visiting artists including Steve Taylor and Jo Clancy	Dance Circle
5pm - 6pm		Dance Circle
Workshops		
11am	Boomerang Throwing Displays with Uncle Dick Richards	Near Dance Circle
1pm		
1pm - 2pm	Wiradjuri Language Lesson with Aunty Di Riley	Wellness Room
1pm - 5pm	Weaving for women & Girls with Bev Coe and Mary Wighton-Packham	Sista Shed
2pm	Clapstick and Emu Callers with Joe Coe - Men & Boys Workshop. Until supplies run out.	Stallholders Area
3pm	Boomerang Throwing Displays with Uncle Dick Richards	Near Dance Circle
3pm - 4pm	Wiradjuri Language Lesson with Aunty Iris Reid	Wellness Room
5pm - 6pm	Wiradjuri Language Lesson with Marion Wighton-Packham	Wellness Room
Performances		
4pm	Outback Theatre For Young People - Condobolin High School Students	Courtyard
Art Exhibitions		
All day	The Sista Shed display of painting and weaving work	Art Gallery
All day	The Galari Youth Program	Art Gallery
Music Performances		
2pm - 3pm	Tahalianna Soward-Mahanga	Stage
3pm - 4pm	Todd William Singer Songwriter	Stage
6pm - 7pm	Uncle Johnny "Barley" Huckle	Stage
7pm - 8pm	Anthony Riley & Brian Ah-See	Stage
8pm - 9pm	Todd William Singer Songwriter	Stage
Astronomy and Sky Stories		
Dark to 9.30pm	Steve Taylor and Donna the Astronomer explore sky stories and the stars.	Near Dance Circle

Condo Skyfest 2024 | 16

SPONSORS & SUPPORTERS



Condo Skyfest 2024 | 17



Mandaang guwu (thank you) to the Wiradjuri Condobolin Corporation board, staff members and event team for their support in making SkyFest 2024 a reality.



2023/2024 Donations
As at 6/06/2024

Organisation/Individual	Work order number	Annual Budget for Special Events - in kind	General Ledger- Master/sub account number	Annual Budget for Community Events - specified donations & contributions	Amount paid for Community Events - specified donations & contributions	General donations - elected members	Rates/water - elected members	Community Events - general	Special Events-in kind support only	
Master. Sub						3820.various	3020.0405	3020.0406	3820.0460	3230.509
Annual Budget						\$24,540	\$9,900	\$147,146	\$126,229	
Donations - NAIDOC week			3820.409	\$1,440	\$450					
Special Event - CWFS Women & Youth Conference						\$338				
Condobolin Sports Club Limited								\$400		
Lake Cargelligo Rotary								\$1,000		
Rotary - Condobolin							\$806			
Born to Read Condobolin						\$800				
Born to Read								\$886		
Mingle in the Middle								\$11,225		
Spring Story Spectacular								\$5,082		
Tottenham Gymkhana								\$3,371		
Utes, Boots & Beats	1,062	\$0						\$33,117		
Various costs - VIC opening								\$13,084		
Aboriginal Evangelical Fellowship NSW (AEF)						\$792				
Australia Day events			3020.343	\$32,020	\$16,997					
Can Assist Fundraiser						\$500				
Cancer Council						\$100				
Condobolin Argus Advertising Community Donation								\$146		
Condobolin Campdraft Association									\$3,430	
Condobolin Campdraft Association						\$500				
Condobolin Chamber of Commerce								\$1,000	\$0	
Condobolin & District Kennel Club Inc.									\$4,095	
Condobolin Junior Cricket Association									\$416	
Condobolin Junior Rugby League Football club						\$250				
Condobolin RSL Diggers Swimming Club						\$300				
Condobolin Sports Promotion								\$5,000	\$5,367	
Condobolin Sports Promotion									\$7,860	
Dance 2873						\$500				
Lachlan & Western Regional Services (WPRD)			3820.476	\$58,860	\$55,530					
Lachlan Shire Council - Rates							\$2,535			
Lake Cargelligo Australian football & Netball Inc.						\$500				
Lake Cargelligo Community Gym			3820.483	\$7,390	\$7,338					
Lake Cargelligo Tourism			3920.480.	\$5,150						
Lakes Alive Progress Association						\$500				
Lower Lachlan Community Services			3820.477	\$58,860	\$58,860					
Phoenix Foundry						\$552				
ISL LifeCare						\$100				
Tess cross Memorial Team Penning Event									\$0	
Tottenham Tennis Club Winter 2024 Clinic						\$1,000				
Lachlan Arts Council - the Tile Project						\$500				
Tottenham Hospital Auxiliary Branch						\$800				
Tottenham Tourism			3920.481	\$3,100	\$3,100					
Tottenham Welfare Council			3820.478	\$4,000	\$4,000					

2023/2024 Donations
As at 6/06/2024

Tullibigeal Pool operations			3720.405	\$55,000	\$55,000				
Tullibigeal Progress Association			3820.479	\$4,000	\$0				
Special Event - Breast Screen Van Movement	1,081								\$1,024
Special Event - ANZAC day	1,072								\$4,149
Special Event-Lachlan Christmas Fiesta	1,873								\$59
Special Event - Back to Lake Cargelligo Festival	1,848								\$4,586
Special Event - As per 2024 Donation budget	4,087	\$123,229							
Special Event - Condo Classic Annual Open Shoot								\$1,000	
Special Event - Condo Skyfest								\$1,000	
Special Event - Condobolin & District Kennel Club Dog show								\$1,246	
Special Event - Condobolin International Women's Day								\$300	
Special Event - Condobolin Races	812								\$17,649
Special Event - Condobolin Show									\$15,250
Special Event - Condobolin Show	1,163								\$22,262
Special Event - Lake Cargelligo Central School					\$100				
Special Event - Lake Cargelligo Show									\$5,980
Special Event - Lake Cargelligo Show	1,221								\$6,406
Special Event - Lower Lachlan Community Services					\$0				
Special Event - NAIDOC Week	1,505	\$0							
Special Event - Poppers in the Pines	1,408								\$2,194
Special Event - Rotary Christmas event Condobolin	1,362	\$0							\$3,880
Special Event - Rotary Christmas event Lake Cargelligo	1,363	\$0							\$3,378
Special Event - Tottenham Central School						\$100			
Special Event - Tottenham Christmas Tree	1,364	\$0				\$500			\$1,787
Special Event - Tottenham Gymkhana	1,231						\$500		
Special Event - Tottenham Races	813								\$6,512
Special Event - Tullibigeal Carols	1,365								\$2,926
Special Event - Tullibigeal Gymkhana	1,232								\$0
Special Event - Tullibigeal Races	1,061								\$1,982
Special Event - Tullibigeal Swimming pool								\$1,000	
Special Event - West Milby Rodeo & Gymkhana	1,234							\$1,000	\$5,703
Special Event - White Ribbon march	2,653	\$0							
Special Event - Yellow Mountain Cross Country	1093								\$3,311
TOTAL		\$ 123,229		\$229,820	\$201,275	\$8,732	\$3,341	\$80,356	\$130,204





ACKNOWLEDGEMENT OF COUNTRY

Lachlan Shire Council acknowledges the Wiradjuri people as the Traditional custodians of this land.

We recognise their strength and resilience and pay respect to Elders past, present, and emerging and to all Aboriginal and Torres Strait Islander people who are part of the Lachlan Shire community.

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Business Continuity and Security	Page 18



INTRODUCTION



Information Technology (IT) has profoundly changed almost all aspects of society. It is now central to how people communicate, interact, make decisions, and do business. This includes the way Lachlan Shire Council operates and delivers services. IT has and will continue to play a key role in how we operate as a business as we look to leverage technology to provide more efficient and effective services to our community and stakeholders.

IT services are presently provided to approximately 160 full time, part time, and casual employees across the following sites



IT also services approximately 7 staff members who permanently work from home with a further 8 staff members who work from home on a casual basis.

This IT Strategic Plan establishes a course of action to guide the future development and delivery of IT services for the Lachlan Shire. This detailed Implementation Plan delivers the aspirations, desires, and planning requirements to achieve business service level obligations of IT services.

Each of the IT Themes articulated in the IT Strategic Plan 2024-2029 form the basis of this Implementation Plan. Actions to achieve the strategic themes are detailed with indicative costs associated with and timelines for implementation included within the projected budget. The IT Strategic Plan is one of the informing strategies forming part of the IPR Framework (refer figure 1) and provides a roadmap for IT operations that will facilitate short, medium and long-term community priorities and aspirations

INTEGRATED PLANNING & REPORTING

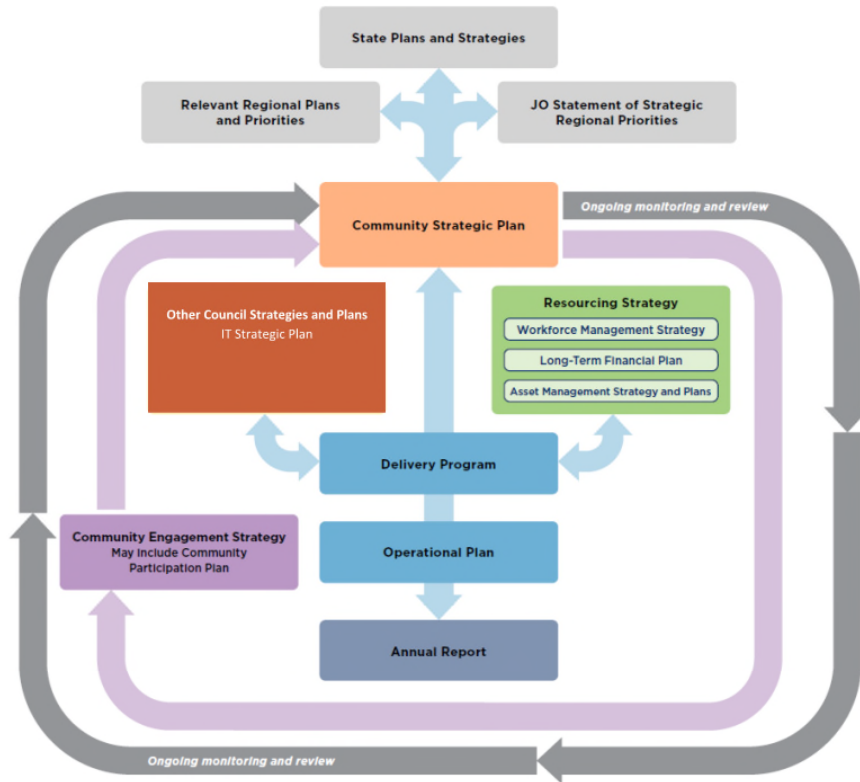


Figure 1: IPR Framework

ALIGNMENT WITH COUNCIL'S STRATEGIC PLAN

Community Strategic Plan Theme Area 2: Tourism and Economic Development

2.4: Access to reliable current technologies

- 2.4.1: Advocate for complete mobile phone coverage throughout the shire
- 2.4.2: Public access computers and printing services offered

Community Strategic Plan Theme Area 4: Governance and Financial Control

4.2: Strong effective and responsive Council

- 4.2.1 Council is financially sustainable and provides services at a level expected by the community
- 4.2.2 Council's decision making is equitable and ethical
- 4.2.4 Community / Customer satisfaction monitoring system in place and operational
- 4.2.5 Council's exposure to risk is minimised
- 4.2.7 Operational buildings which enable Council to efficiently perform its functions
- 4.2.8 Ensure that Council has a skilled and competent workforce to achieve its strategic outcomes

4.3: Enhanced Communication with residents

- 2.4.1: Enhanced communication with the community

Community Strategic Plan Theme Area 5: People and Environment

5.4: Community Safety

- 5.4.3 Mitigation of crime





The vision for the IT Strategic Plan is to provide a reliable and cost effective solution that meets users needs:

RELIABLE

- Stable business systems and network communications
- Appropriate redundancy to sustain critical functionality

COST EFFECTIVE

- Fit for purpose business systems, equipment and infrastructure
- Planned migration to proven technologies in accordance with the IT Strategic Plan

MEETING USER NEEDS

- Fit for purpose business systems, equipment and infrastructure
- Planned migration to proven technologies in accordance with the IT Strategic Plan

SECURE

- Safe from Cyber attacks
- Keeping personal data secure

SERVICE IMPROVEMENT OPPORTUNITIES

Council is committed to a culture of continuous improvement whereby it is continually looking for ways to improve its service delivery and reduce costs to its community for these services. Technology is an important tool in driving efficiencies in service delivery.

Key Council staff were asked to identify ways they see that IT can assist with improving their service delivery. Many of the items discussed have been identified below:

Governance

- A full review of all IT related Policies & Procedures
- Implement actions out of IT Internal Audit and Cyber Security Action Plan

Business Systems

- Review of Core Business Systems
- Managed Migration of Microsoft 365 to cloud
- Review of all software systems to ensure they are fit for purpose
- Staff Education & Training
- Improved integration with the Planning Portal
- Improved integration between Councils recruitment system and core business systems
- Procure to Pay
- Online Timesheets
- Review of Council's CRM system
- New Plant & Fleet Management System
- Review of Fuel Management Software and associated hardware
- Integration with Assets System, Finance and Authority
- Work Health & Safety System
- Investigate Property Management Systems

Infrastructure

- Reduction on Physical Infrastructure Where cloud options are available
- Internet improvements at Council's remote sites
- Corporate Data cleanup
- Telephone system rolled out at remote sites
- Improvements in Mobile device utilisation
- Plant GPS Tracking and Monitoring
- Improve experience for remote workers

Business Continuity & Security

- Documented and tested DR solution
- On premise DR infrastructure
- Cloud DR
- Cyber security posture with recognised framework
- Corporate Password Management System
- Enforcing Multi-Factor Authentication
- ASC Essential 8 Maturity Level 1
- Regular Penetration Testing



GOVERNANCE

CURRENT SITUATION

Policies and Procedures

Council has a number of IT related policies and procedures in place to support operations of its IT area. These policies and procedures are progressively being reviewed and updated to ensure they continue to reflect Council's risk appetite and are appropriate for safeguarding and effectively managing the delivery of IT services to Council.

Current Policies that directly impact IT are:

- Data Storage Policy
- Desktop PC and Notebook Replacement Policy
- Internet Usage Policy
- IT Security Policy
- Messaging (including email) Policy
- Mobile Device Policy
- Network Password Policy
- Records Management Policy
- Remote Access Policy
- Reporting Stolen IT Assets Policy
- Draft Data Breach Policy

Current Plans that directly impact IT are:

- Business Continuity Plan
- Disaster Recovery Plan

Staffing Resources

Council's IT team consists of five permanent staff - a Manager, a System Administrator, IT Support Officer, GIS Officer and Records Officer with support from external contractors as required.

Service Management

Council currently has a Helpdesk system that is fully utilised by Council staff. This system allows staff members to log IT incidents and requests and improves proactive maintenance to Council's infrastructure and business systems.

The Way Forward

The current and future use of IT at the Lachlan Shire will be directed and controlled by a formalised governance framework that will ensure IT decisions are made in alignment with strategic business priorities. The development of a governance framework ensures a comprehensive understanding of the value and impact of IT investments allowing enhanced service delivery to staff and stakeholders.

Improved governance processes will assist in identifying opportunities for IT use across the organisation, making decisions visible and transparent, minimising risk, increasing benefit realisation and encouraging compliance and policies and standards



GOVERNANCE								
IT Strategic Plan Action	Action Plan	Indicative Budget	2024-25	2025-2026	2026-27	2027-28	2028-29	Performance Measure
Develop IT strategic plan		Internal Resources	*	*	*	*	*	IT Strategic Plan created and yearly updates reported
Review and update IT policies and procedures and ensure they align with new working practices and technology	IT Internal Audit	Internal Resources. IT Policy System: \$4,300 per annum	*	*	*	*	*	Updated Policies and Procedures
Improve procedures for User Accounts	IT Internal Audit	Internal Resources	*					User account procedures created
IT Asset Register to be updated with Device requests, return policies onboarding & offboarding	IT Internal Audit	Internal Resources	*	*	*	*	*	Asset Register in helpdesk used and assigned when onboarding
Implement an incident response Policy and Register incorporating Cyber Incidents.	IT Internal Audit, Cyber Security Action Plan	Internal Resources	*	*	*	*	*	Incident Response Policy created and reported with monthly IT risk register
Create Communication templates for all IT Changes	IT Internal Audit	Internal Resources	*					Templates for major changes created
Create an IT Governance Committee to be accountable for Cyber Security including risks, plans, reporting and meeting requirements of the Guidelines	Cyber Security Action Plan	Internal Resources	*	*	*	*	*	IT Governance Committee formed & changes reported regularly
Cyber Security Plan to be to be formulated and integrated with Council's Business Continuity Plan	Cyber Security Action Plan	Internal Resources	*		*		*	Cyber Security Plan created & integrated and updated with Council's Business Continuity Plan.
Create an IT Supplier chain Risk Assessment Process	Cyber Security Action Plan	Internal Resources	*					IT Supplier chain risk assessment implemented with any new IT contractor. Regularly supplier risk reports sent to ELT
Ongoing training to support IT Staff to adapt to changing technologies		\$6000 per annum	*	*	*	*	*	Training available when appropriate

GOVERNANCE								
IT Strategic Plan Action	Action Plan	Indicative Budget	2024-25	2025-2026	2026-27	2027-28	2028-29	Performance Measure
Work collaboratively with JROCs and Authority Special Interest Groups to maximise operational and financial benefits		Internal Resources	*	*	*	*	*	Staff regularly attend JROC IT meetings, Staff attend Authority SIG meetings when held
Document and regularly review all IT controls, including spot audits of user access to systems		Internal Resources	*	*	*	*	*	Regular audit of Councils systems conducted
Ensure maximum organisational value is achieved through effective contract management		Internal Resources	*	*	*	*	*	IT Staff follow Procurement Policies, LG Procurements contracts and tenders where needed. Also engage in JROC contracts to ensure best value for money
Implement a cloud policy		Internal Resources		*				Develop a Cloud Policy ensuring assessment of and transition to cloud services is compliant and controlled

INFRASTRUCTURE

CURRENT SITUATION

In terms of the key IT infrastructure, systems and components, the Lachlan Shire has, over the past five years increased the total number of end-devices (e.g PCs, tablets, telephones), while maintaining a similar level of physical infrastructure in terms of servers, storages and switches. Improvements in software, Internet, networking and storage have contributed to better IT services over this period.

Personal Computing

There are approximately 130 Personal Computers (PCs) running Windows 10 operating systems.

Council has also issued over 100 tablet devices for staff members and Councillors. It is expected that the number of tablets will increase significantly over the next five years as more mobile processes and solutions are developed.

Servers

Council currently operates two production data centres. A total of two racks of infrastructure are installed in each of the data centres.

This hardware, and associated software, is used to provide network, business systems and data storage services.

Data Centre 1 (DC1) is the primary data centre and is located at the Lachlan Shire Council main Administration office. Data Centre 2 (DC2) is the secondary data centre and is located 3 kilometres away at the Condobolin Depot DC2 provides a degree of redundancy and will ultimately form the main Disaster Recovery solution as part of Lachlan Shire Council's Business Continuity Process. Council is also investigating cloud backup options as well as the current infrastructure.

Data Communication Network

Council operates both a local area network at its main Council administration building and also a wider area network to encompass its remote sites.

Council has over 17 office locations directly connected to the computer network with multiple remote sites, which are connected via Virtual Private Network (VPN) or Remote Desktop Services. Over the last two years, Council has added two new remote locations to the network including Condobolin Visitors Information Centre and the Condobolin SRA Building,

With an area of 14973 km² in the Lachlan Shire, providing economical, fast and reliable IT services to all office locations and users is a sizeable challenge. NBN has increased the level of service provided to Council employees at remote locations. It is expected in the next few years that Fibre to the Premise and Starlink will improve internet speeds at the majority of Council's remote locations.

Printing, Scanning and Fax

Network-connected Canon Multi-Functional Devices (MFDs) have been deployed throughout the organisation. MFDs have been deployed at Lachlan Shire Council Administration Offices and remote sites.

Closed Circuit Television (CCTV)

Closed Circuit Television (CCTV) cameras have been installed throughout Condobolin and Lake Cargelligo's main Central Business Districts. Council also has CCTV installed at the majority of its remote locations.

Telephony

Lachlan Shire Council's Telephony system moved from onsite to cloud based in 2023. Council has approximately 70 Yealink phones and this will be expanded as the larger remote sites are migrated to the cloud based phone system.

Lachlan Shire Council currently has approximately 100 Mobile phone services and handsets. Preference is currently for Apple iPhones.

Council purchases phone and data services from Telstra, as its main provider.

INFRASTRUCTURE (CONTINUED)



Power use and Emissions - Green Computing

Lachlan Shire Council has no current Green Computing policy however the following energy initiatives have been implemented

- Purchasing small form factor low energy consumption PCs that are Energy Star Compliant, incorporated solid-state disk drives and other power saving hardware
- Leasing of Energy efficient Multi-Function devices for printing, scanning and fax that have energy saving settings enabled as standard
- Replacing network switches with newer more energy efficient units.
- Regular reminders to staff about turning computers off at night

THE WAY FORWARD

Personal Computing

Council is committed to ensuring its Personal Computer network is of a standard that allows its staff to work efficiently and effectively, is up to date with current software, including virus and malware protection software. To achieve this Council is committed to replacement of all personal computers and laptops on a four year cyclical basis at an estimated cost of \$120,000. Funding of this work will be from Council's capital reserves which are set aside each year to cover asset replacements.

Data Centres

An annual assessment will be made of hardware and associated infrastructure located in Council's data centres to ensure these assets continue to meet the needs of IT users and operate in a way that maximises productivity.

A detailed expenditure plan will be prepared by the IS Manager on an annual basis to identify hardware and associated infrastructure to be replaced, which will inform capital budgets. As a rule of thumb it is expected these assets will be replaced as part of a four year rolling asset replacement plan.

Data Communications Network

The disbursement of Council offices over a significant area provides a number of challenges for IT in terms of access and also network. In addition to this, a number of Council outdoor staff work in the field and require access to fast and reliable technology to send data to and from the main servers. Council's IT team will continue to work with users to identify opportunities to implement improved internet across the Shire to facilitate remote working and opportunities to streamline work processes through the use of technology.

Printing, Scanning and Fax

Council IT staff will continue to explore options for reducing costs associated with the printing and scanning of documents. Council replaces MFDs on a four year rolling cycle. Prior to replacement the IT manager shall initiate a full service review of these devices to identify opportunities for cost savings.

Closed Circuit Television (CCTV)

Council is committed to ensuring the safety and security of its assets and its community. To assist with this Council will continue the rollout of CCTV in areas where it is deemed appropriate to do so.

Council's existing CCTV infrastructure will be reviewed on an annual basis. Funding for replacement and /or upgrade of this will be requested as part of the annual Plant and Equipment Capital Needs budget.

Telephony

Council's telephone systems form an important part of its communications network both internally, between council work sites and also with its community. Council will continue to work with its main service provider to identify opportunities to improve the quality of its phone services and any new technologies that may assist in improving service delivery.

INFRASTRUCTURE								
IT Strategic Plan Action	Action Plan	Indicative Budget	2024-25	2025-26	2026-27	2027-28	2028-29	Performance Measure
Replace Physical Servers including SAN, Switches and network hardware		\$182,500					*	All server, SAN and network infrastructure replaced
Replace PC Fleet		\$85,000			*			PCs replaced
Upgrade Photocopier Fleet (leased replace 2025)		In operating budget		*				Photocopiers upgraded
Improve Internet speeds at remote sites		\$20,000 per year	*	*	*	*	*	Internet speeds at remote sites increased when needed
Improve Council's Phone System		In operating budget	*	*	*	*	*	Remote sites added to Council's phone system
Investigate Plant GPS Tracking and Monitoring		Costed to each plant number		*				GPS technology investigated and implemented
Improve Mobile Device Utilisation		In operating budget	*	*	*	*	*	Mobile devices used for Asset Inspections, GIS, online timesheets and WHS and other uses as needs arise
Improve experience for Remote Users		In operating budget	*	*	*	*	*	Ensure Council has up to date technology for remote users
Replace Council Chambers Audio Visual equipment		\$90,000	*					Council chambers Audio Visual system updated.
Improve CCTV network in Condobolin and Lake Cargelligo CBD		\$30,000 biennial		*		*		Replace CCTV cameras and network equipment as necessary
Improve Council's internal CCTV network		\$20,000 per year		*		*		Replace CCTV cameras and network equipment as necessary



BUSINESS SYSTEMS

Current Situation

Standard Operating Environments (SOE) have been developed for all Lachlan Shire Council PCs used by staff, while a separate SOE has been developed for the Public PCs deployed at the Libraries. The consistency of PC configuration, along with the ability to automatically deploy applications to PCs has contributed to a reduction in the number of incidents relating to PCs and reduced the effort involved in resolving PC-related Service Requests.

This SOE consists of Windows operating system, Microsoft Office products, Civica Authority including Add Ins, HP Trim, Adobe Reader

Council currently operates the following software to ensure and maintain the effective operations of its network, in addition to specific purpose applications:

BUSINESS SYSTEMS		
Name of software	Brief description of system	Supplier/Vendor
Authority	Core Business System with modules including Finance, Rates, Purchasing, HR, Customer Request Management, and Asset Management. Integrated with TRIM and Intramaps	Civica
Content Manager	Electronic Document and Records Management System	HP
Microsoft Licensing	Provides suite of Microsoft Products	Data #3
Intramaps	Geographical Information System (GIS) providing information including Land Cadastre, Road Centre Lines, Assets and Aerial Photography	Chartis Technology
Internet / Website	Externally hosted public information system	Opencities
Datafuel	Fuel Management System used as part of Engineering operations of fleet and heavy machinery at the Depot and external fuel tankers	Datafuel Financial Systems
RMS	Provides bookings management for Caravan Park Facilities	RMS
Libero	Library Management System	Insight Informatics
Service Desk Plus	Service Request & Knowledge Management System	Zoho Corporation
InfoCouncil	Council Business Paper Management System	Infosphere
Big Tin Can Hub	Provides Councillors access to Business Papers via Mobile devices	Task Exchange
Fulcrum	Asset Management Capture Application for mobile and desktop devices	Spatial Networks Incorporated
Roam	Weeds Management Capture Application for mobile and desktop devices	Chartis Technology
Pulse	Corporate Planning, Project Management and Policy software	Pulse
Authority BIS	Authority BIS allows for quick and easy analysis of data from Council's Corporate System	Civica
Redman Solutions	Email Archiving Software	Redman Solutions
PDQ	Software Deployment Application	Data #3
Exclaimer	Microsoft Outlook Signature deployment	Exclaimer
Add to Exchange	Deployment of Contact lists for mobile devices	Diditbetter
Kofax Power PDF	PDF Editor	Data #3
Manage Engine MDM	Mobile Device Management Software	Zoho Corporation
Op Manager	Network Device Monitoring Software	Zoho Corporation
Scout	Employee Recruitment Software	Scout Talent
ELMO	Performance Management and Online training Software	ELMO
Mimecast	Email Protection, and User Awareness Training Software	Mimecast
Tenable	Vulnerability Checking Software	Tenable
IT Policy Lite	IT Policy system	Kaon Security
Veeam	Backup and Replication Software	Veeam
Zoom	Online Meeting Software	Zoom
Metrix Assets	Asset Management Software	Chartis Technology
Reflect	Roads Maintenance Software	Civica
Easy FBT	FBT Return Software	One plus One Solutions

BUSINESS SYSTEMS								
IT Strategic Plan Action	Action Plan	Indicative Budget	2024-25	2025-26	2026-27	2027-28	2028-29	Performance Measure
Review of Core Business System		\$275,000 including capital and operational costs			*			Review current Business system to see whether still best for business and either upgrade or select alternative provider
Implement Online timesheets for all staff		Internal resources	*	*				Online timesheets operational for all staff
Improved Integration with Civica Authority, HP Trim and the Planning Portal		Internal resources with additional \$10,000 in consultants		*				Improved Integration between all systems
Improved integration with Recruitment System and core systems		\$10,000		*				Improved integration between all systems
Managed Migration of Microsoft 365 to Cloud	Internal Audit	\$138,000 Microsoft Licensing, Internal resources	*					All staff using Microsoft 365
Review of all software systems to ensure they are fit for purpose		Internal resources	*	*	*	*	*	Review undertaken
Improve Staff Education and training - Business Systems		\$20,000	*	*	*	*	*	Staff trained in software systems
Implement Procure to Pay		\$44,000	*					Procure to pay working in Authority Live system
Review Council's CRM System to ensure it meets users needs		Internal resources		*				Improved CRM system
Implement Plant and Fleet Management System		\$20,000	*					Plant & Fleet Management System installed and used
Review Fuel Management System (Software and Hardware)		\$100,000		*			*	Improved Fuel Management System
Implement Work Health & Safety Software		\$20,000		*				Work Health & Safety software installed and used
Investigate Property Management System		\$15,000			*			Property Management System investigated, installed and used
Implement AI in road defect data capture and analysis		\$50,000	*					AI used in road defect analysis
Improve integration between Asset Management System, Finance & GIS		Internal resources	*	*	*	*	*	Improved integration between Finance, Assets and GIS
Use APIs to Link GIS and Asset collection software		Internal resources	*					GIS and asset data successfully linked

BUSINESS SYSTEMS (CONTINUED)

THE WAY FORWARD

Council will continually measure and monitor the performance of systems and services having the agility and flexibility to be innovative and respond to new challenges and changes as needed.

By simplifying, standardising and consolidating systems as much as possible and using software to automate and enhance processes and services. This includes modernising legacy solutions and optimising the use of cloud where possible.

Work to be undertaken on the upgrade and implementation of business applications and systems during the course of this plan include:



BUSINESS CONTINUITY & SECURITY

Business continuity and security represent two critical organisational risks.

From an IT perspective business continuity involves disaster recovery planning and contingency planning, data recovery, risk management, backups, redundancy, replication and emergency response. Effective business continuity planning allows an organisation to continue to operate during a serious incident or crisis and to recover appropriately following such an incident.

As implied information security deals with risks associated with securing digital information on the Shire's corporate network and public facing systems. As a government agency we are required to ensure that our digital information and IT assets are secured effectively.

Cyber security is becoming an increasing risk and Council must establish effective cyber security policies and procedures and embed cyber security into risk management practices. As there are new cyber security threats emerging regularly, Council will never totally be immune to attacks. However, implementing a Cyber Security Framework minimise the risk of cyber-attack.

In June 2020, a Cyber Security Action plan was created as part of the Cyber Security Framework. The IT Strategic Plan has been updated with all outstanding actions from the Cyber Security Action Plan:

Work to be undertaken to minimise identified risks include:



BUSINESS CONTINUITY AND SECURITY								
IT Strategic Plan Action	Action Plan	Indicative Budget	2024-25	2025-26	2026-27	2027-28	2028-29	Performance Measure
Ensure Council's Business Continuity Plan and DR Plan are regularly updated and tested	Internal Audit	Internal resources	*	*	*	*	*	Updated and tested Business Continuity Plan and DR Plan
Implement Cloud DR solutions		\$10,000 yearly	*					Third cloud based backup solution
Engage Security specialists to help meet ASC Essential 8 Maturity Levels 1-3		\$22,150 per year	*	*	*	*	*	Essential 8 Maturity Level 1, 2 then 3
Engage IT security specialist to conduct annual vulnerability assessment to maximise security and integrity of IT systems		Cyber Security NSW Biennially and \$20,000	*	*	*	*	*	Penetration testing completed yearly
Implement multi-factor authentication / single sign on across all business systems and IT services to maximise accessibility and security		Internal Resources	*	*	*	*	*	Multi-factor authentication used across all Business Systems
Backup strategy to be implemented	Internal Audit	Internal Resources						Backup Strategy Implemented
Investigate implementing encryption for workstations	Internal Audit	Internal Resources			*			Workstation encryption investigated
Improve Cyber Awareness training for staff	Cyber Security Action Plan	Internal Resources	*					Phishing email module rolled out in Mimecast
Ensure Cyber security requirements are built into Project Management processes	Cyber Security Action Plan	Internal Resources		*				Cyber Security requirements added to pulse project management software



Department of Planning, Housing and Infrastructure

Our ref: LBN21/7, DOC21/001850

Guy Marchant
Manager Projects & Building
Lachlan Shire Council
PO Box 216
CONDOBOLIN NSW 2877
via email: guy.marchant@lachlan.nsw.gov.au
cc: council@lachlan.nsw.gov.au

20 May 2024

Subject: Lachlan Shire Council draft Plan of Management – Crown Reserve 86016 (Condobolin Caravan Park).

Approval to progress to public exhibition and Minister’s consent to adopt.

Dear Mr Marchant

Thank you for submitting the draft Plan of Management (PoM) for Crown Reserve 86016 (Condobolin Caravan Park) on 17 Feb 2024.

I have reviewed the draft PoM and support it being placed on public exhibition with the following amendments:

- Appendix A1 – Maps – Update LG Act public land classification from “Operations” to “Community”.

Council should conduct a final review of the document to ensure all legislation referenced is currently in force, departmental names are up to date, and spelling, grammar and formatting is correct and consistent. Note that as of 1 January 2024 the Department of Planning and Environment became the Department of Planning, Housing and Infrastructure, please ensure that the PoM is updated to reflect this change.

Subject to no changes following public exhibition, as a delegate for the Minister for Lands and Property, I consent to council to adopt the PoM under clause 70B of the Crown Land Management Regulation 2018.

If the PoM is amended after public exhibition (except for minor editorial and formatting changes), council must resubmit the draft PoM for Minister’s consent to adopt. With the amended PoM, please provide the following documents:

- a table of PoM amendments or tracked changes.
- summary report of submissions from public exhibition (if any)
- council reports on the proposed adoption (if any)

If there are no amendments to the PoM, please provide a copy of the adopted PoM. All documents must be sent to council.clm@crowland.nsw.gov.au.

Please remember, an adopted PoM authorises the lawful use and occupation of Crown land. Council must ensure that any activities planned on the reserve are expressly authorised in the adopted PoM and native title obligations are met.

If you have any further questions or need assistance, please contact the Reserves Programs Team at council.clm@crowland.nsw.gov.au.

6 Stewart Avenue, Newcastle NSW 2302
PO Box 2185 Dangar NSW 2309

reservemanager.crowland.nsw.gov.au

Department of Planning, Housing and Infrastructure



Yours sincerely,

A handwritten signature in black ink, appearing to read "M Hutchens".

Matthew Hutchens
A/ Manager, Reserves Programs
Department of Planning, Housing and Infrastructure – Crown Lands and Public Spaces



**LACHLAN SHIRE
COUNCIL**
Wiradjuri Country

Plan of Management

**CROWN
RESERVE 86016
(Condobolin
Caravan Park)**



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**LACHLAN SHIRE
COUNCIL**

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**LACHLAN SHIRE
COUNCIL**

KEY INFORMATION

This plan of management (PoM) has been prepared by Lachlan Shire Council and specifically addresses the management of part of reserve R86016, known as Condobolin Riverview Caravan Park

The PoM outlines the way the land will be used and provides the framework for Council to follow in relation to the express authorisation of leases and licence on the land.

This PoM is required in accordance with Section 3.23 of the *Crown Land Management Act 2016* and Section 36 of the *Local Government Act 1993*.

DRAFT



INTRODUCTION

Lachlan Shire is located in the Central West Region of NSW, the State electorate of Barwon and the Federal Division of Parkes.

Lachlan Shire Council is geographically the Heart of NSW and is located 500 kilometres west of Sydney. The Shire covers an area of 14,965 square kilometres and has a population of 6194 with the main towns and villages being: Condobolin, Lake Cargelligo, Tottenham, Tullibigeal, Burcher, Fifield, Albert and Derriwong. Council operates from two administrative centres and three works depots.

The Heart of NSW is the traditional land of the Wiradjuri people also known as the people of the three rivers. The Wiradjuri people have inhabited modern-day New South Wales, Australia for at least 40,000 years. The Wiradjuri nation is the largest in NSW and second largest geographically in Australia.

The Wiradjuri people were a hunter-gatherer society, made up of small clans or family groups whose movements followed seasonal food gathering and ritual patterns. Today, a major Wiradjuri population can be found in the New South Wales town of Condobolin,

Early European explorers recorded their journeys passing through the Heart of NSW. In 1815 Surveyor George Evans who named the Lachlan River, was the first European to visit the area. Explorers John Oxley (in 1817) and Thomas Mitchell (in 1836) were the first recorded European presence in the region. Squatters soon arrived and by 1844 the 'Condobolin' run had been established. For 20 years it was essentially a stopover and river-crossing for drovers moving stock from the north and west of New South Wales to Victoria, hence there were a few permanent residents in what remained a pastoral area characterised by large holdings. Since the early settlers the Condobolin district has become a prime cropping and sheep and beef producing area.

A major copper discovery was made north at Melrose in 1885 and the town benefited from the subsequent traffic. A municipality was declared in 1890. At the end of 1894, gold fever



broke out at the Overflow Station, immortalised in Banjo Paterson's poem 'Clancy of the Overflow' and with the discovery of gold, the experienced miners considered the new prospect well worth testing and a calico city soon sprung up. By 1895 some four shafts had been sunk.

In 1896 W.H.J. Slee, the Chief Inspector of Mines, marked out a street plan on a good eligible site and named it 'Bobadah'. The railway arrived in 1898 and Condobolin was the railhead for the Central West until the line to Broken Hill was completed in 1927. Agricultural production was further expanded when the Wyangala Dam was established on the Lachlan in 1935. The early settlers suffered droughts, floods and grasshoppers in the same way as the present-day residents, but it did not diminish their desire to build a strong community.

The Lachlan Shire towns continue to be busy country towns, with small industrial services and business, excellent medical services, retirement living, banking services along with offering a variety of sporting and recreation facilities.



PURPOSE OF THE PLAN OF MANAGEMENT

The Local Government Act 1993 (LG Act) requires a plan of management (PoM) to be prepared for all public land that is classified as 'community land' under that Act.

The Crown Land Management Act 2016 (the CLM Act) authorises local councils (council managers) appointed to manage dedicated or reserved Crown land to manage that land as if it were public land under the Local Government Act 1993 (LG Act). A PoM is required for all council-managed Crown reserves on community land.

The purpose of this PoM is to:

- contribute to the council's broader strategic goals and vision as set out in Lachlan Shire Community Strategic Plan
- ensure compliance with the Local Government Act 1993 and the Crown Land Management Act 2016
- provide clarity in the future development, use and management of the community land
- ensure consistent management that supports a unified approach to meeting the varied needs of the community.

Further information about the legislative context of Crown Reserve PoMs can be found in Appendix 2 of this document.



PROCESS OF PREPARING THIS PLAN OF MANAGEMENT

Figure 1 Illustrates the process followed by council in preparing this PoM

Step 1	<p>Drafting the PoM</p> <ul style="list-style-type: none"> • The PoM must meet all the minimum requirements outline in section 36(3) of the LG Act and identify the owner of the land. • Any activities (including tenure or development) to be undertaken on the reserve must be expressly authorised in the PoM to be lawfully authorised. • Council must obtain written advice from a qualified native title manager that the PoM and the activities under the PoM comply with the NT Act.
Step 2	<p>Notifying the landowner and seeking Ministers consent to adopt</p> <ul style="list-style-type: none"> • The department as the landowner is to be notified of the draft PoM prior to public exhibition of the PoM under s.39 of the LG Act. • Council is also required to seek the Ministers written consent to adopt the draft PoM (under clause 70B of the CLM Regulation). The Ministers consent can be sought at the same time as notifying the landowner (the department) of the draft PoM. • Note: In certain circumstances, council may only be provided with consent to proceed to public exhibition. Following public exhibition, Council will be required to re-submit the draft PoM for a final review where the Minister’s consent to adopt the draft PoM will be provided.
Step 3	<p>Community consultation</p> <p>Councils are required to publicly notify and exhibit PoM under section 38 of the LG Act.</p> <ul style="list-style-type: none"> • Council’s are <u>not</u> required to hold a public hearing for Crown land under section 40A of the LG Act (exemption under clause 70A of the CLM Regulation).
Step 4	<p>Adopting a PoM</p> <ul style="list-style-type: none"> • If there are any significant changes to the draft PoM following public exhibition (or in circumstances when consent to adopt was not previously provided), council must seek the Minister’s consent to adopt the PoM. • A council resolution of a PoM that covers Crown land should note the PoM is adopted pursuant to section 40 of the LG Act in accordance with 3.23(6) of the CLM Act. • Once a council has adopted the PoM, a copy of the adopted PoM and minutes of the council resolution should be forwarded to the department (council.clm@crowland.nsw.gov.au) for record purposes.

Figure 1: process for preparing a Plan of Management for council-managed Crown reserves.



CHANGE AND REVIEW OF PLAN OF MANAGEMENT

This PoM will require regular review in order to align with community values and changing community needs, and to reflect changes in council priorities. Council has determined that it will review the PoM within 5 years of its adoption.

Council may continue to acquire or divest land for the benefit of the community. Land may also come into council's ownership by dedication of land for open space. The community will have an opportunity to participate in reviews of this PoM.

COMMUNITY CONSULTATION

This PoM was placed on public exhibition from [XX/XX/XXXX to XX/XX/XXXX], in accordance with the requirements of section 38 of the *Local Government Act 1993*. A total of [XX] submissions were received. Council considered these submissions before adopting the PoM. In accordance with section 39 of the *Local Government Act 1993*, prior to being placed on public exhibition, the draft PoM was referred to the Department of Planning Housing & Infrastructure – Crown Lands, as representative of the state of NSW, which is the owner of the Reserve. Council has included in the plan any provisions that have been required by the Department of Planning Housing & Infrastructure – Crown Lands.



LAND DESCRIPTION

This plan of management covers reserve R86016, known as Condobolin Riverview Caravan Park and Rodeo Ground. The reserve information is detailed in Table 1. The land is owned by the Crown and is managed by council as Crown land manager under the Crown Land Management Act 2016.

This reserve is currently used as a caravan park, containing several self-contained cabins as well as powered and unpowered caravan site. It is also used for horse related events and activities.

Table 1: information about reserve covered by this plan of management.

Reserve covered by the plan of management	
Reserve number	86016
Reserve purpose	Camping, Public Recreation - gazette date: 21 October 1966
Land parcel/s	Lot Part Lot 159, 222, Part Lot 236, Part Lot 247 DP 753113
Area (Ha)	5.36
LEP zoning No.	RU1 – Primary Production
Assigned category/categories	General Community Use
Native Title Claim/Determination	No current claims or determinations.

This PoM is specific to the land mentioned in Table 1 and shown on the Map in Appendix 1. Contact the council or refer to the council’s website for information about other public land not listed above.



BASIS OF MANAGEMENT

Lachlan Shire Council intends to manage its community land to meet:

- assigned categorisation of community land
- the LG Act guidelines and core objectives for community land
- restrictions on management of Crown land community land.
- the council's strategic objectives and priorities
- development and use of the land outlined in Section 6 of the LG Act.

Categorisation of the land

All community land is required to be categorised as one or more of the following categories.

Where the land is owned by the Crown, the category assigned should align with the purpose for which the land is dedicated or reserved.

The LG Act defines five categories of community land:

- **Park** – for areas primarily used for passive recreation.
- **Sportsground** – for areas where the primary use is for active recreation involving organised sports or the playing of outdoor games.
- **General community use** – for all areas where the primary purpose relates to public recreation and the physical, cultural, social, and intellectual welfare or development of members of the public. This includes venues such as community halls, scout and guide halls, and libraries.
- **Cultural significance** – for areas with Aboriginal, aesthetic, archaeological, historical, technical, research or social significance.
- **Natural area** – for all areas that play an important role in the area's ecology. This category is further subdivided into bushland, escarpment, foreshore, watercourse and wetland categories.

The categorisation of the land is identified in Appendix 1 as well as shown by maps in Appendix 1.



Guidelines and core objectives for management of community land

The management of community land is governed by the categorisation of the land, its purpose, and the core objectives of the relevant category of community land. Council may then apply more specific management objectives to community land, though these must be compatible with the core objectives for the land.

The guidelines for categorisation of community land are set out in the Local Government (General) Regulation 2021. The core objectives for each category are set out in the LG Act. The guidelines and core objectives for the General Community Use is set out in the relevant category sections of this plan of management.

Community land is valued for its important role in the social, intellectual, spiritual and physical enrichment of residents, workers, and visitors to the Lachlan Shire Council area.

The intrinsic value of community land is also recognised, as is the important role this land plays in biodiversity conservation and ecosystem function.

Lachlan Shire Council encourages a wide range of uses of community land and intends to facilitate uses which increase the activation of its land, where appropriate. Within buildings, swimming pools, and recreational and sporting facilities in particular, Lachlan Shire Council intends to permit and encourage a broad range of appropriate activities.



Restrictions on management of Crown land

Council is the Crown land manager of the Crown reserves described in this plan of management in accordance with the legislation and conditions imposed by the Minister administering the *Crown Land Management Act 2016*. The use of the land described in this plan of management must:

- be consistent with the purpose for which the land was dedicated or reserved
- consider native title rights and interests and be consistent with the provisions of the *Commonwealth Native Title Act 1993*
- consider the interests of Aboriginal people where an undetermined Aboriginal Land Claim exists
- consider and not be in conflict with any interests and rights granted under the *Crown Land Management Act 2016*
- consider any interests held on title.

Councils strategic objectives and priorities

Lachlan Shire Council, in consultation with the community, has developed the following strategies and plans to identify the priorities and aspirations of the community and the delivery of a vision for the future. They have a direct influence on the objectives, uses and management approach covered by PoMs.



DEVELOPMENT AND USE

Council will apply asset management principles to manage the life cycle of the assets within the park. This will ensure affordable service provision when considering:

- installation of new assets
- upgrade and renewals
- disposal of assets
- setting of service levels for maintenance and operational planning and activities

Current use of the land

This plan of management contains information about the existing use of the land, including condition of the land and structures, use of the land and structures, and current leases and licences on the land.

Permissible uses / future uses

Community land is valued for its important role in the social, intellectual, spiritual and physical enrichment of residents, workers, and visitors to the Lachlan Shire Council area. The intrinsic value of community land is also recognised, as is the important role this land plays in biodiversity conservation and ecosystem function.

Lachlan Shire Council encourages a wide range of uses of community land and intends to facilitate uses which increase the activation of its land, where appropriate. Within buildings, swimming pools, and recreational and sporting facilities in particular, Lachlan Shire Council intends to permit and encourage a broad range of appropriate activities.

The use of community land is often supported by appropriate ancillary development such as playground equipment, amenity blocks or food kiosks.

The general types of uses which may occur on community land categorised as General Community Use and the forms of development generally associated with those uses, are set out in table 3 of this plan of management.

List of Category sections



- General community use

Express authorisation of leases and licences and other estates

Under section 46(1)(b) of the LG Act, leases, licences and other estates formalise the use of community land. A lease, licence or other estate may be granted to organisations and persons, community groups, sports clubs and associations, non-government organisations, charities, community welfare services, non-profit organisations and government authorities. The lease or licence must be for uses consistent with the reserve purpose(s), the assigned categorisation and zoning of the land, be in the best interests of the community as a whole, and enable, wherever possible, shared use of community land.

Any lease or licence proposal will be individually assessed and considered, including the community benefit, compatibility with this PoM and the capacity of the community land itself and the local area to support the activity.

A lease is normally issued where exclusive control of all or part of an area by a user is proposed. In all other instances a licence or short-term licence or hire agreement will be issued.

Leases and licences authorised by the plan of management

This plan of management **expressly authorises** the issue of leases, licences and other estates over the land covered by the plan of management, provided that:

- the purpose is consistent with the purpose for which it was dedicated or reserved
- the purpose is consistent with the core objectives for the category of the land
- the lease, licence or other estate is for a permitted purpose listed in the *Local Government Act 1993* or the Local Government (General) Regulation 2021
- the issue of the lease, licence or other estate and the provisions of the lease, licence or other estate can be validated by the provisions of the *Native Title Act 1993*
- where the land is subject to a claim under the *Aboriginal Land Rights Act 1983* the issue of any lease, licence or other estate will not prevent the land from being transferred in the event the claim is granted



- the lease, licence or other estate is granted and notified in accordance with the provisions of the *Local Government Act 1993* or the Local Government (General) Regulation 2021
- the issue of the lease, licence or other estate will not materially harm the use of the land for any of the purposes for which it was dedicated or reserved.

Table 3 in this plan of management further identify the purposes for which leases and licences may be issued over the reserves identified in this plan of management.

Short-term licences

This PoM expressly authorises Council to issue short-term licences (for up to 12 months) under s2.20 of the *Crown Land Management Act* for the prescribed purposes listed in Clause 31 of the *Crown Land Management Regulation 2018*.

Short-term licences granted under s2.20 of the CLM Act are authorised a detailed in Table 3. Fees for short-term licenses will be charged in accordance with the council's adopted fees and charges at the time.

Native title and Aboriginal land rights considerations in relation to leases, licences and other estates

When planning to grant a lease or licence on Crown reserves, the council must comply with the requirements of the Commonwealth *Native Title Act 1993* (NT Act) and have regard for any existing claims made on the land under the NSW *Aboriginal Land Rights Act 1983*.

It is the role of the council's engaged or employed native title manager to provide written advice in certain circumstances to advise if the proposed activities and dealings are valid under the NT Act (see Appendix 3 for more information).



MANAGEMENT OF LAND BY CATEGORY

General Community Use

Guidelines and core objectives

General community use land is defined in clause 106 of the LG (General) Regulation as land that may be made available for use for any purpose for which community land may be used, and does not satisfy the definition of natural area, sportsground, park or area of cultural significance.

The core objectives for community land categorised as general community use, as outlined in Section 36I of the LG Act, are to:

- promote, encourage and provide for the use of the land
- provide facilities on the land, to meet the current and future needs of the local community and of the wider public:
 - in relation to public recreation and the physical, cultural, social and intellectual welfare or development of individual members of the public, and
 - in relation to purposes for which a lease, licence or other estate may be granted in respect of the land (other than the provision of public utilities and works associated with or ancillary to public utilities).

Key issues

User Safety

Public safety is of the utmost importance in the management and maintenance of General Community Use areas.

Visual Quality

The visual quality and amenity of the General Community Use area must be managed. Special conditions may be required where the area is the subject of a lease or licence.



Land Management

The orderly and transparent management of land is completed by Council. Activities completed by Council facilitate the utilisation of the reserve by the community and specific user groups. The level of service provided by Council is set by Council's Asset Management Plans, the Community Strategic Plan and the Operational and Delivery Plan. Council will maintain these facilities in accordance with these Plans, to the agreed acceptable standard. These activities include mowing and vegetation control, watering, weed control, provision of utilities, cleaning, road works, drainage, and racetrack maintenance. Community and user groups will complete their Licence and Lease obligations. Council will respond to requests for additional service in a timely manner within budget and resource constraints. Council will manage the land to ensure compliance with Event Approval Conditions, to ensure continued safety and orderly use of the facilities.

Management framework for reserves categorised as General Community Use

Volunteer Management

Operating Committees or an incorporated body may be appointed to manage facilities on General Community Use land. These entities will be authorized to manage General Community Use areas in accordance with Section 355 and Section 377 of the *Local Government Act 1993*.

Fees and Charges / Conditions of Hire

Many Council facilities may be booked for activities and events, identified in this section as permissible. Applications must be made through Council.

Most bookings incur a hiring fee, and in some cases, a bond. Hiring fees are set out in the Lachlan Shire Fees & Charges Schedule, which is updated annually.



Maintenance

The on-going maintenance of buildings and facilities in General Community Use areas to appropriate standards whilst facing an ever-increasing demand for services is a considerable responsibility facing Council. These areas require different levels of maintenance, risk management and resources due to their diversity in land use. Any area or facility that is leased exclusively to a group or organisation may be required to be maintained by the lessee.

DEVELOPMENT AND USE

Infrastructure and Facilities

Subject to budgetary constraints, Council may construct or approve construction of a variety of facilities on this land. The purpose of any facilities provided shall be to support activities and uses that are consistent with the core objectives for this land category and be consistent with or ancillary to the reserve purpose. Facilities that may be approved on Community Land are found in Table 2.

Projects proposed by community groups must be in line with Council strategic plans. Depending on the scope of the project, Council may request that a written proposal be submitted outlining a description of the project and proposed location, estimated costs, scaled plans, justification for the proposed works, future maintenance requirements, future maintenance responsibilities and other elements relevant to the project.

Approval for works on community land will be submitted in writing to Lachlan Shire Council on every occasion.

All improvement works carried out by Community or individuals will be for use by the General Community, in accordance with Lease, Licence or other Estate under this Plan of Management. Unless express permission is granted by Council, within a Lease or Licence, the Community group does not retain any right or ownership over the improvements. The



improvements will be for use by all users of the facility. The *Crown Land Management Act 2016* Section 7.16 covers this in more detail.

Special Events

Council may receive applications for special events such as carnivals, commercial use and trade shows. Council will consider applications for use and if approved, operating conditions will be placed on any approval issued. An application fee, in accordance with Lachlan Shire Councils Fees & Charges Policy will be applied. In addition, a bond and usage fee may also be charged.

Sale of Alcohol

The occasional sale of alcohol by an event manager, committee, club, or group requires the approval of the NSW Liquor & Gaming through the issue of a Functions Licence. The function licence must be produced for Council in each instance when making application for the use of a recreation area if the sale of alcohol is intended. Applicants are required to comply with any conditions of the Licensing Board or Court of NSW, or Council.

Council may also prohibit the consumption of alcohol for the duration of an event in a park or reserve at the request of the organiser.

Alcohol Free Areas

Council may resolve that the consumption of alcohol is prohibited within certain areas, either completely, or between certain hours. Under Section 632 of the *Local Government Act 1993*, Council is authorised to erect signs prohibiting certain activities including the restriction of alcohol.

Permanent Signs

Permissible signage includes signs that are erected by Council to regulate various activities outlined in Section 632 of the *Local Government Act 1993*, signs advising the reserve name and/or facilities contained within it, directional signs and traffic signs. Any other signage requires prior Council approval.



Temporary Signs

Temporary signs include items such as banners used by sporting clubs. This plan authorises the use of temporary signs directly relating to the recreational use of a reserve. The signs are to be in place for no more than one week prior to an event and the signs must be removed immediately following the event. The temporary signs are to be erected wholly within the reserve. Temporary signs must not restrict pedestrian access and must not restrict vehicle sight distance around corners or along streets.

Some large temporary signs may still require Council approval. Reserve users are advised to check with Council staff who will assist with clarification in relation to the need for consent for signage.

Parking

Generally, car-parking areas should not occupy valuable greenspace, but be positioned to minimise the impact on the area they serve. Car parks should not be located near children's play areas, as there is an issue of safety where cars and children are concerned.

Parking on any Council reserve, apart from in designated parking areas is not permitted. Emergency and maintenance vehicles, and vehicles involved in the delivery of goods for an event are generally the only vehicles permitted access into parks. However, Council may approve parking on grassed areas that are not designated car parking area for special events.

All Ability Access

Council has prepared and adopted a Disability Access Inclusion Plan. By providing access for people with ambulatory challenges, Council also provides access for people pushing strollers and prams and wheelchairs. The combination of these user groups comprises a significant percentage of the total users of Councils reserves.

Access in reserves categorised as General Community Use by older or younger members of our community or by the differently-abled is an issue that requires careful consideration and



planning. The provision of equitable access involves the implementation of a range of measures that when considered in combination, makes access to a reserve manageable.

Some items to be considered in future design are:

- Designated parking close to the reserve
- Pathways leading from the carpark into the ground to appropriate seating
- Ramps where possible to replace steps
- Handrails where appropriate
- Accessible toilet facilities in close proximity to seating and carpark,
- Picnic tables constructed. at a height to accommodate wheelchairs and walkers
- Some seating benches to include arm rests

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Current use of the land



This reserve is currently used as a caravan park

Condition of the land and structures

Asset Name & Condition	Dog Ring – Good Condition
Photo	
Asset Name & Condition	Off Leash Area – Good Condition
Photo	





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<p>Asset Name & Condition</p>	<p>Camp Kitchen & Storage Area – Good Condition</p>
<p>Photo</p>	
<p>Asset Name & Condition</p>	<p>Managers Residence & Office – Good Condition</p>
<p>Photo</p>	




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<p>Asset Name & Condition</p>	<p>Amenities Block & Laundry – Good Condition</p>
<p>Photo</p>	
<p>Asset Name & Condition</p>	<p>BBQ & Shade Area 1 – Fair Condition</p>
<p>Photo</p>	



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<p>Asset Name & Condition</p>	<p>BBQ & Shade Area 2 – Fair</p>
<p>Photo</p>	
<p>Asset Name & Condition</p>	<p>Sewer Pump Station 1 – Good Condition</p>
<p>Photo</p>	



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<p>Asset Name & Condition</p>	<p>Storage Shed – Fair Condition</p>
<p>Photo</p>	
<p>Asset Name & Condition</p>	<p>Cabin 1 – Good Condition</p>
<p>Photo</p>	



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Asset Name & Condition	Cabin 2 - Good Condition	
Photo		
Asset Name & Condition	Cabin 3 – Good Condition	
Photo		



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<p>Asset Name & Condition</p>	<p>Cabin 4 – Good Condition</p>	
<p>Photo</p>		
<p>Asset Name & Condition</p>	<p>Cabin 5 – Good Condition</p>	
<p>Photo</p>		





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<p>Asset Name & Condition</p>	<p>Cabin 6 – Good Condition</p>	
<p>Photo</p>		
<p>Asset Name & Condition</p>	<p>Cabin 7 -Good Condition</p>	
<p>Photo</p>		





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Asset Name & Condition	Cabin 8 – Good Condition	
Photo		
Asset Name & Condition	Kitchen – Poor Condition	
Photo		



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<p>Asset Name & Condition</p>	<p>Donga 1 & 2 – Good Condition</p>	
<p>Photo</p>		
<p>Asset Name & Condition</p>	<p>Donga 3 & 4 – Good Condition</p>	
<p>Photo</p>		



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Asset Name & Condition	Donga 5 – Good Condition	
Photo		

Use of the land and structures

The Caravan Park operation is currently operated under a Management Contract with Parks Management Group. Current contracted commenced 22 December 2022 and due to expire 27 November 2025. It is also used annually for a dog show.



Permissible uses / future uses

The general types of uses which may occur on community land categorised as General Community Use, and the forms of development generally associated with those uses, are set out in detail in Table 2. The facilities on community land may change over time, reflecting the needs of the community.

Table 2 - Permissible use and development of community land categorised as General Community Use by council or the community.

Purpose/Use, such as...	Development to facilitate uses, such as...
<p>Providing a location for, and supporting, the gathering of groups for a range of social, cultural or recreational purposes. Providing multi-purpose buildings with specialised community uses such as:</p> <ul style="list-style-type: none"> • casual or informal recreation • meetings (including for social, recreational, educational or cultural purposes) • functions • concerts, including all musical genres • performances (including film and stage) • exhibitions • fairs and parades • workshops • leisure or training classes • designated group use (e.g. scout and girl guide use) • entertainment facilities • caravan parks and camping grounds. 	<p>Development for the purposes of social, community, cultural and recreational activities. Development includes:</p> <ul style="list-style-type: none"> • provision of buildings or other amenity areas to facilitate use and enjoyment by the community • development (particularly within buildings) for the purposes of addressing the needs of a particular group (for example Dog Show, operation of Caravan Park – Amenities buildings, cabins & alike) • landscaping and finishes, improving access, amenity and the visual character of the general community area • water-saving initiatives such as rain gardens • energy-saving initiatives such as solar lights and solar panels • car parking • advertising structures and signage (such as A-frames and banners) that: <ul style="list-style-type: none"> ○ relate to approved uses/activities ○ are discreet and temporary ○ are approved by the council • locational, directional and regulatory signage.



Express authorisation of leases, licences and other estates – General

Community Use

This plan of management **expressly authorises** the issue of leases, licences and other estates over the land categorised as General Community Use, listed in Table 3.

Table 3 - Leases, licences and other estates and purposes for which they may be granted for community land categorised as General Community Use.

Type of tenure arrangement	Maximum term	Purpose for which tenure may be granted
Lease	<ul style="list-style-type: none"> 21 Years 	<ul style="list-style-type: none"> cultural purposes, including concerts, dramatic productions and galleries recreational purposes, including fitness classes, dance classes and games sporting uses developed/operated by a private operator kiosk, café and refreshment purposes commercial retail uses associated with the facility (e.g. sale or hire of sports goods) caravan parks and camping grounds
Licence	<ul style="list-style-type: none"> 1 Year 	<ul style="list-style-type: none"> recreational purposes, including fitness classes, dance classes kiosk areas
Short-term licence	<ul style="list-style-type: none"> 7 Days 	<ul style="list-style-type: none"> public speeches, meetings, seminars and presentations, including educational programs functions (including commemorative functions, book launches, film releases, balls, and similar activities) displays, exhibitions, fairs, fashion parades and shows events (including weddings, corporate functions, and community gatherings) concerts and other performances, including both live performances and film (cinema and TV) broadcasts associated with any event, concert, or public speech engaging in an appropriate trade or business delivering a public address, community events; auctions, markets and similar activities access through a reserve advertising camping using a tent, Caravan or otherwise catering community, training or education emergency occupation entertainment environmental protections, conservation or restoration of environmental studies



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Type of tenure arrangement	Maximum term	Purpose for which tenure may be granted
		<ul style="list-style-type: none"> • exhibitions • filming (as defined in the Local Government Act 1993) • functions • hiring of equipment, • holiday accommodation, • markets, • meetings, • sales, • shows, • sporting and organised recreational activities
Other estates	N/A	This PoM allows the council to grant 'an estate' over community land for the provision of public utilities and works associated with or ancillary to public utilities and provision of services, or connections for premises adjoining the community land to a facility of the council or public utility provider on the community land in accordance with the LG Act.

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ACTION PLAN

Section 36 of the LG Act requires that a PoM for community land details:

- objectives and performance targets for the land
- the means by which the council proposes to achieve these objectives and performance targets
- the manner in which the council proposes to assess its performance in achieving the objectives and performance targets.

Table 4 sets out these requirements for community land categorised as General Community Use.

Table 4 - Objectives and performance targets, means of achieving them and assessing achievement for community land categorised as General Community Use.

Management Issues	Objectives and Performance Targets	Means of achievement of objectives	Manner of assessment of performance
Regulatory Compliance	Ensure Regulatory Compliance for all activities undertaken on the land	Ensure site facilities comply with regulations Ensure activities and events are complying with approval conditions	Section 68 Approvals Development Approval Conditions Event applications
Funding Opportunities	Pursue funding opportunities for development and maintenance of Community Land	Grant Applications made Requests made in the annual budget process. User groups work with Council to apply for future funding to improve and enhance the facilities.	Additional Funding obtained and applied. Number of Grants acquitted. Number of Projects completed.



Management Issues	Objectives and Performance Targets	Means of achievement of objectives	Manner of assessment of performance
Public and Work Health and Safety	Provide and maintain facilities such that risk to people is minimised	<p>Implement and maintain safe work methods</p> <p>Maintain facilities to an acceptable standard</p> <p>Continue to undertake Event Management Procedures</p>	<p>Implement the Asset Management Plan.</p> <p>Complete routine maintenance.</p> <p>Respond to requests for additional maintenance in a timely manner within budget and resource constraints.</p> <p>Ensure compliance with event approval conditions, and risk assessment</p> <p>Ensure Traffic Management is approved through Traffic Committee</p>
The provision of facilities to meet the needs of the community (within budgeted funds)	Promote, encourage and provide for the use of the land, and to provide facilities on the land, to meet the current and future needs of the local community	<p>Maintain reserve to an acceptable standard.</p> <p>Engage with community and user groups to ensure that facilities are meeting their needs.</p>	<p>Seek user group feedback on proposed budgets</p> <p>Seek user group engagement in applying for funds and grants for improvements</p>
Efficient delivery of services	Provide utilities, building and facility services to and agreed standard	<p>Level of service is agreed.</p> <p>Event management procedure is followed by event holders.</p>	<p>Level of service is provided.</p> <p>Timely booking of facilities will enable the efficient provision of the service</p>

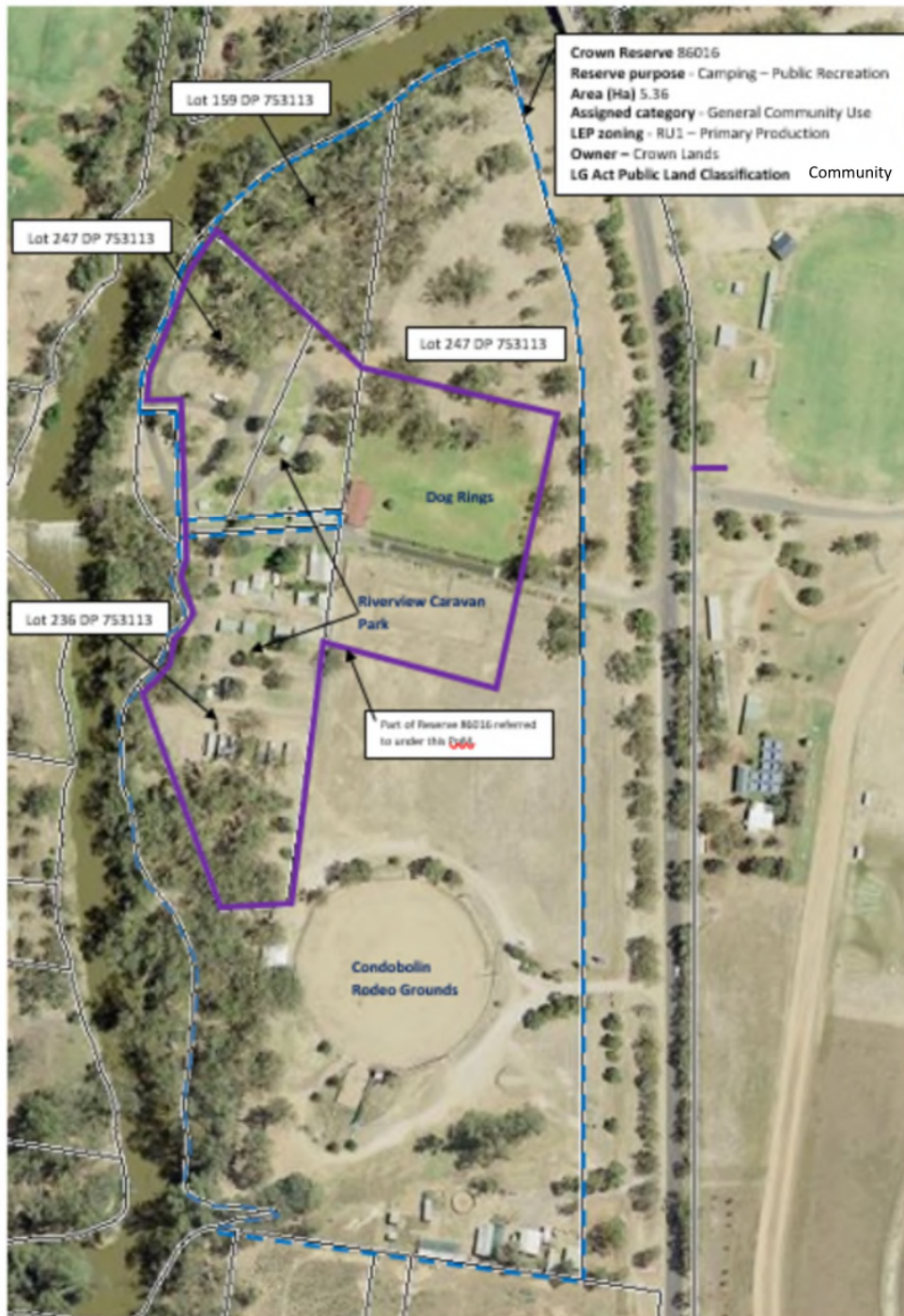


Management Issues	Objectives and Performance Targets	Means of achievement of objectives	Manner of assessment of performance
Maintain community safety	Provide a safe environment in relation to public recreation and the physical, cultural, social and intellectual welfare or development of individual members of the public.	Undertake facilities audits	Audits undertaken every 4 years Maintenance undertaken as required
Issuing of Leases, Licences and Other Estates	Provide transparent and equitable use of facilities	Leases and Licences to be prepared for authorised purposes, in accordance with the Plan of Management	Leases and licences executed for all user groups and temporary users of the reserve.
Environmental Management	Maintain environmental values and integrity of the precinct	Environmental values of the area are maintained. Environmental integrity of the area is not compromised by activities or developments	Development Application process ensure appropriate activities and controls take place



APPENDICES

Appendix A1 – Maps



Lachlan Shire Council Plan of Management Crown Reserve 86016 (Condobolin Caravan Park) Page 40



Appendix A2 – Plan of Management Legislative Framework

The primary legislation that impacts on how community land is managed or used is briefly described below. You can find further information regarding these acts at www.legislation.nsw.gov.au.

Local Government Act 1993

Section 35 of the *Local Government Act 1993* (LG Act) provides that community land can only be **used** in accordance with:

- the plan of management applying to that area of community land, and
- any law permitting the use of the land for a specified purpose or otherwise regulating the use of the land, and
- the provisions of Division 2 of Chapter 6 of the Act.

Section 36 of the Act provides that a plan of management for community land must identify the following:

- a) the category of the land,
- b) the objectives and performance **targets** of the plan with respect to the land,
- c) the means by which the council proposes to **achieve** the plan's objectives and performance targets,
- d) the manner in which the council proposes **to assess its performance** with respect to the plan's objectives and performance targets,

and may require the prior approval of the council to the carrying out of any specified activity on the land.

A plan of management that applies to just one area of community land:

- a) must include a description of:
 - (i) the condition of the land, and of any buildings or other improvements on the land, as at the date of adoption of the plan of management, and
 - (ii) the use of the land and any such buildings or improvements as at that date, and
- b) must:
 - (i) specify the purposes for which the land, and any such buildings or improvements, will be permitted to be used, and
 - (ii) specify the purposes for which any further development of the land will be permitted, whether under lease or licence or otherwise, and
 - (iii) describe the scale and intensity of any such permitted use or development.



Land is to be categorised as one or more of the following:

- a) a natural area
- b) a sportsground
- c) a park
- d) an area of cultural significance
- e) general community use.

Land that is categorised as a natural area is to be further categorised as one or more of the following:

- a) bushland
- b) wetland
- c) escarpment
- d) watercourse
- e) foreshore
- f) a category prescribed by the regulations.

Additionally, under section 36 of the LG Act, a site-specific PoM must be made for land declared:

- as critical habitat, or directly affected by a threat abatement plan or a recovery plan under threatened species laws (sections 36A(2) and 36B(3))
- by council to contain significant natural features (section 36C(2))
- by council to be of cultural significance (section 36D(2)).

Classification of public land

The LG Act requires classification of public land into either 'community' or 'operational' land (Section 26). The classification is generally made for council-owned public land by the council's Local Environmental Plan (LEP) or in some circumstances by a resolution of the council (Section 27).

Crown reserves managed by council as Crown land manager have been classified as community land upon commencement of the *Crown Land Management Act 2016* (CLM Act). Councils may manage these Crown reserves as operational land if written consent is obtained from the Minister administering the CLM Act.

Classification of land has a direct effect on the council's ability to dispose of or alienate land by sale, leasing, licensing or some other means. Under the LG Act, community land must not be sold (except for scheduled purposes), exchanged or otherwise disposed of by the council, and the land must be used and managed in accordance with an adopted PoM. In addition, community land is subject to strict controls relating to leases and licences (sections 45 and 46) of the LG Act.

By comparison, no such restrictions apply to operational land that is owned by councils. For example, operational land can be sold, disposed, exchanged or leased including exclusive use over the land, unencumbered by the requirements which control the use and



management of community land. Crown reserves managed by council as operational land may generally be dealt with as other operational land but may not be sold or otherwise disposed of without the written consent of the Minister administering the CLM Act.

Operational land would usually include land held as a temporary asset or an investment, land which facilitates the council carrying out its functions or land which may not be open to the general public (for example, a works depot).

The classification or reclassification of council-owned public land will generally be achieved by a Local Environmental Plan (LEP) or by a resolution of council in accordance with sections 31, 32 and 33 of the LG Act. If land is not classified by resolution within a three-month period from acquisition it automatically becomes community land, regardless of whether it satisfies the objectives for community land as outlined in the LG Act.

For Crown land, Council cannot reclassify community land as operational land without consent of the Minister administering the CLM Act.

Crown Land Management Act 2016

Crown reserves are land set aside on behalf of the community for a wide range of public purposes, including environmental and heritage protection, recreation and sport, open space, community halls, special events and government services.

Crown land is governed by the CLM Act, which provides a framework for the state government, local councils and members of the community to work together to provide care, control and management of Crown reserves.

Under the CLM Act, as Council Crown land managers, councils manage Crown land as if it were public land under the LG Act. However, it must still be managed in accordance with the purpose of the land and cannot be used for an activity incompatible with its purpose – for example, Crown land assigned the purpose of ‘environmental protection’ cannot be used in a way that compromises its environmental integrity.

Councils must also manage Crown land in accordance with the objects and principles of Crown land management outlined in the CLM Act. The objects and principles are the key values that guide Crown land management to benefit the community and to ensure that Crown land is managed for sustainable, multiple uses.

Principles of Crown land management

- Environmental protection principles are to be observed in the management and administration of Crown land.
- The natural resources of Crown land (including water, soil, flora, fauna and scenic quality) will be conserved wherever possible.



- Public use and enjoyment of appropriate Crown land are to be encouraged.
- Where appropriate, multiple uses of Crown land should be encouraged.
- Where appropriate, Crown land should be used and managed in such a way that both the land and its resources are sustained.
- Crown land is to be occupied, used, sold, leased, licensed or otherwise dealt with in the best interests of the state of NSW, consistent with the above principles.

Crown land management compliance

In addition to management and use of Crown reserves that is aligned with the reserve purpose(s), there are other influences over council management of Crown reserves. For example, Crown land managers may have conditions attached to any appointment instruments, or councils may have to comply with specific or general Crown land management rules that may be published in the NSW Government Gazette. Councils must also comply with any Crown land regulations that may be made.

Native Title Act 1993

The Commonwealth *Native Title Act 1993* (NT Act) recognises and protects native title rights and interests. The objects of the NT Act are to:

- provide for the recognition and protection of native title
- establish ways in which future dealings affecting native title may proceed and to set standards for those dealings
- establish a mechanism for determining claims to native title
- provide for, or permit, the validation of past acts invalidated because of the existence of native title.

The NT Act may affect use of Crown land, particularly development and granting of tenure.

Specifically, the CLM Act makes it mandatory for council to engage or employ a native title manager. This role provides advice to council as to how the council's dealings and activities on Crown land can be valid or not valid in accordance with the NT Act.

Council must obtain the written advice from an accredited native title manager that Council complies with any applicable provisions of the native title legislation when:

- a) granting leases, licences, permits, forestry rights, easements or rights of way over the land
- b) mortgaging the land or allowing it to be mortgaged
- c) imposing, requiring or agreeing to covenants, conditions or other restrictions on use (or removing or releasing, or agreeing to remove or release, covenants,



conditions or other restrictions on use) in connection with dealings involving the land

- d) approving (or submitting for approval) a plan of management for the land that authorises or permits any of the kinds of dealings referred to in (a), (b) or (c).

Council plans and policies relating to this plan of management

Council has developed plans and policies that are concerned to some extent with the management of community land. These documents have been considered when preparing this PoM.

The following is a list of documents that have a direct association with this PoM:

- Lachlan Shire Council Local Environmental Plan 2013
- Lachlan Shire Council Development Control Plan 2018
- Lachlan Shire Council Local Approvals Policy
- Lachlan Shire Council Community Strategic Plan 2022/23 – 2031/32
- Lachlan Shire Council Delivery Program 2022 - 2026
- Lachlan Shire Council Long Term Financial Plan
- Lachlan Shire Council Stormwater Plan
- Lachlan Shire Council Rural and Industrial Land Use Strategy
- Road Safety Action Plan
- Lachlan Shire Council Section 7.12 Contribution Plan
- Lachlan Shire Council Asset Management Plans
- Pesticide Use Notification Plan 2016
- Lachlan Shire Heritage Study 2004
- Active Transport Plan 2016
- Disability Inclusion Action Plan 2022 - 2025
- Village Enhancement Plans



NSW state legislation

Environmental Planning and Assessment Act 1979

The *Environmental Planning and Assessment Act 1979* (EP&A Act) provides the framework for planning and development across NSW and guides environmental planning instruments which provide a basis for development control.

The EP&A Act ensures that effects on the natural environment, along with social and economic factors, are considered by the council when granting approval for or undertaking works, developments or activities.

This Act is also the enabling legislation for planning policies which may have a direct influence on open space management. On a state-wide level there are State Environmental Planning Policies (SEPPs). On a regional level there are Regional Environmental Plans (REPs). On a local level there are Local Environmental Plans (LEPs) as well as Development Control Plans (DCPs).

Aboriginal Land Rights Act 1983

The *Aboriginal Land Rights Act 1983* (ALR Act) is important legislation that recognises the rights of Aboriginal peoples in NSW. It recognises the need of Aboriginal peoples for land and acknowledges that land for Aboriginal people in the past was progressively reduced without compensation. Crown land meeting certain criteria may be granted to an Aboriginal Land Council. This Act may affect dealings with Crown land that is potentially claimable.

National Parks and Wildlife Act 1974

Statutory responsibilities on the council arising from this Act specifically relate to the protection of sites of pre- and post-European contact archaeological significance. This Act may affect community land categorised as cultural significance, natural area or park.

Coastal Management Act 2016

The *Coastal Management Act 2016* (the Act) establishes a strategic framework and objectives for managing coastal issues in NSW. The Act promotes strategic and integrated management, use and development of the coast for the social, cultural, and economic wellbeing of the people of NSW.

Biodiversity Conservation Act 2016

Note: This Act repealed several pieces of legislation including the *Native Vegetation Act 2003*, *Threatened Species Conservation Act 1995*, the *Nature Conservation Trust Act 2001*, and the animal and plant provisions of the *National Parks and Wildlife Act 1974*.

This Act covers conservation of threatened species, populations and ecological communities, the protection of native flora and fauna. This Act primarily relates to



community land categorised as natural area. However, other categories may also be affected.

The *Threatened Species Conservation Act 1995* has been repealed and superseded by the *Biodiversity Conservation Act 2016*. However, references to the former legislation remain in the LG Act and are therefore retained in this guideline.

DPIE's Energy, Environment and Science division advises that recovery plans and threat abatement plans made under the *Threatened Species Conservation Act 1995* were repealed on the commencement of the *Biodiversity Conservation Act* in 2017. These plans have not been preserved by any savings and transitional arrangement under the *Biodiversity Conservation Act* or LG Act, meaning pre-existing plans have no legal effect.

For this reason, requirements relating to recovery plans and threat abatement plans for local councils preparing plans of management under section 36B of the LG Act are now redundant. Councils will be advised if future amendments are made to the LG Act to enable these mechanisms.

Certain weeds are also declared noxious under this Act, which prescribes categories to which the weeds are assigned, and these control categories identify the course of action which needs to be carried out on the weeds. A weed may be declared noxious in part or all of the state.

Fisheries Management Act 1994

The *Fisheries Management Act 1994* (FM Act) includes provisions for the management of state fisheries, including the conservation of fish habitats, threatened species, populations and ecological communities of fish and marine vegetation and management of the riparian zone, waterways and threatened marine/freshwater aquatic species. This relates to community land categorised as natural area (foreshore, watercourse or wetland).

Where an area of community land is declared to be critical habitat, or if that area is affected by a recovery plan or threat abatement plan under Part 7A of the FM Act, a site-specific plan of management will need to be undertaken.

Rural Fires Act 1997

This Act contains provisions for bushfire risk management and the establishment of a Bushfire Management Committee. It also includes direction on development in bushfire prone lands.

Water Management Act 2000

This Act is based on the concept of ecologically sustainable development, and its objective is to provide for the sustainable and integrated management of the water sources of the state for the benefit of both present and future generations. The Act recognises:



- the fundamental health of our rivers and groundwater systems and associated wetlands, floodplains, estuaries has to be protected
- the management of water must be integrated with other natural resources such as vegetation, native fauna, soils and land
- to be properly effective, water management must be a shared responsibility between the government and the community
- water management decisions must involve consideration of environmental, social, economic, cultural and heritage aspects
- social and economic benefits to the state will result from the sustainable and efficient use of water.

Heritage Act 1977

This Act contains provisions for the conservation of items of heritage and may relate to community land categorised as cultural significance or natural area.

Commonwealth legislation**Environmental Protection and Biodiversity Conservation Management Act 1999**

This Act enables the Australian Government to join with the states and territories in providing a national scheme of environment and heritage protection and biodiversity conservation. It incorporates threatened species on a national level and with relevance to Matters of National Environmental Significance.

Telecommunications Act 1997

This Act provides for telecommunication facilities being permitted on community land without authorisation in a PoM.



State Environmental Planning Policies

State Environmental Planning Policy no. 19 – Bushland in urban areas

This planning policy deals with bushland in urban areas, so is applicable to PoMs for community land categorised as Natural Area – Bushland.

SEPP (Transport & Infrastructure) 2021

This planning policy lists development allowed with consent or without consent on community land.

State Environmental Planning Policy (Sydney Drinking Water Catchment) 2011

This aims to protect quality of surface water and the ecosystems that depend on it and requires that any development would have a neutral or beneficial effect on water quality.

State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017

This policy deals with clearing of native vegetation in urban areas and land zoned for environmental protection.

Other relevant legislation, policies, and plans

Catchment Management Authorities Act 2003
Companion Animals Act 1998
Disability Discrimination Act 1992
Local Land Services Act 2013
Operations Act 1997
Pesticides Act 1999
Protection of the Environment Operations Act 1997
Retail Leases Act 1994
Soil Conservation Act 1938
NSW Invasive Species Plan 2008-2015
National Local Government Biodiversity Strategy
NSW Biodiversity Strategy



Appendix A3 – Aboriginal interests in Crown land

Crown land has significant spiritual, social, cultural and economic importance to the Aboriginal peoples of NSW. The CLM Act recognises and supports Aboriginal rights, interests and involvement in Crown land.

The management of Crown land can be impacted by the Native Title Act 1993 (Cth) and the Aboriginal Land Rights Act 1983 (NSW).

Native Title

Native title describes the rights and interests that Aboriginal and Torres Strait Islander people have in land and waters according to their traditional law and customs. Native title is governed by the Commonwealth *Native Title Act 1993* (NT Act).

Native title does not transfer the land to the native title holder, but recognises the right to land and water, by providing access to the land and if applicable, compensation for any loss, diminution, impairment or other effect of the act on their native title rights and interests.

All Crown land in NSW can be subject to a native title claim under the NT Act. A native title claim does not generally affect Crown land where native title has been extinguished or it is considered excluded land.

When preparing a PoM, Council is required to employ or engage a qualified native title manager to provide advice and validate acts (developments and tenures) over the reserve, in line with the NT Act. The most effective way to validate acts under the NT Act is to ensure all activities align with the reserve purpose.

If native title rights are found to exist on Crown land, council Crown land managers may be liable to pay compensation for acts that impact on native title rights and interests. This compensation liability arises for local councils whether or not the act was validated under the NT Act.

For further information about native title and the future acts framework see the [Crown lands website](#).

Aboriginal Land Rights

The *Aboriginal Land Rights Act 1983* (ALR Act) seeks to compensate Aboriginal peoples for past dispossession, dislocation and removal of land in NSW (who may or may not also be native title holders).

Aboriginal land claims may be placed on any Crown land in NSW. The Department of Planning Housing & Infrastructure is responsible for investigating claims as defined in the




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ALR Act. If a claim is established, the land is transferred to the Aboriginal Land Council as freehold land.

At the time of preparing this plan of management, there is 1 undetermined Aboriginal land claim within this reserve. Council has considered the claim(s) in development of this plan of management.

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 <p>LACHLAN SHIRE COUNCIL Windjuri Country</p>	<p>s4.15 Development Assessment Report – Lachlan Shire Council Environmental Planning and Assessment Act 1979</p>
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Application Details:

Development Application №: 2024/11
 Date of Lodgement 15/04/2024
 Description of Development: Replacement of carport forward of the building line (increase of width, no change to setback)
 Applicant: Dara Coe (Mansell)
 Landowner(s): Dara Coe (Mansell)
 Landowner’s consent provided: Yes No

 Determination Body Council – Building Line Variation
 Assessment Officer Andrew Hubbard
 Site Visit: Yes – 3 April 2024

Property Description:

Legal Description: Lot: 2 DP: 513214, 58 Melrose Street, CONDOBOLIN

Land Zoning: RU5 Village

Current land-use: Residential. The site contains an existing single storey dwelling and small garden shed to rear of lot.

Summary of Main Issues:


Impact on character of the area. Compliance with Lachlan DCP 2018.
 Non-compliance with 3.1.2 Building line.
 3.1.2 of the DCP Requires a 6 metre set back from the boundary of the primary street frontage. The proposed Carport is to have a 600mm set back. It is to be noted that the carport being replaced currently has a setback of 600mm.

Attributes:

Attribute	Comment
Easements, restrictions or fill affected. List applicable attribute and how dealt with.	The lot is not known to be effected by any easements, restrictions or attributes that may impact development
Ground Water Vulnerability	Is impacted by GWV, no change to residential use of land. Construction consists of mass concrete piers.
Wetlands	NA – GIS Mapping does not indicate the allotment is effected
Geotechnical Issues:	There are no known geotechnical issued that would impact the construction of an outbuilding
Council reserves – site adjoins?	Drainage reserve to rear of allotment not impacted by construction
Improvements:	Dwelling outbuildings (sheds) rear yard – carport forward of building line (to be replaced)
Current Use:	Home Occupations
Prior Determinations:	1999/19 addition of attached brick garage and 2000/29 Pitched carport (carport proposed to be replaced)
Surrounding Environment:	The adjoining properties to similar of nature with lots of varying size approx. 1000m2 there is a drainage reserve to the rear which adjoins a recreation area (golf/bowls Club)

Contaminated Lands Register	NA – GIS Mapping does not indicate the allotment is effected
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Constraints:

Constraint	Yes/No	Comment
Bushfire Prone	No	NA – GIS Mapping does not indicate the allotment is effected
Flood Prone	No	NA – GIS Mapping does not indicate the allotment is effected
Flora & Fauna/Native Vegetation Map	No	NA – GIS Mapping does not indicate the allotment is effected
Biodiversity Values Map	No	NA – GIS Mapping does not indicate the allotment is effected
Heritage LLEP 2013	No	NA – GIS Mapping does not indicate the allotment is effected
Indigenous Heritage	No	 <p>AHIMS Web Services (AWS) Search Result Your RefPO Number: DA202411 Client Service ID: 888600 Date: 02 May 2024</p> <p>Lachlan Shire Council 58 - 64 Maling Street Condobolin, New South Wales 2871 Attention: Andrew Hubbard Email: andrew.hubbard@lachlan.nsw.gov.au</p> <p>Dear Sir or Madam:</p> <p>AHIMS Web Service search for the following area at Address: 58 MELROSE STREET CONDOBOLIN 2877, with a Buffer of 50 meters, conducted by Andrew Hubbard on 02 May 2024.</p> <p>The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.</p> <p>A search of Heritage NSW AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:</p> <ul style="list-style-type: none"> 0 Aboriginal sites are recorded in or near the above location. 0 Aboriginal places have been declared in or near the above location.

Additional Information:

Additional information requested: Yes No

- Owners consent from all registered land owners

Referrals to: Infrastructure Services

No comments received

Assessment

The consent authority is required to take into consideration the matters referred to in section 4.15 of the *Environmental Planning and Assessment Act 1979* as are of relevance to the development the subject of the application.

Relevant matters for consideration under s4.15(1)(a) are:

- State Environmental Planning Policy - (Resilience and Hazards) – 2021

- *Lachlan Local Environmental Plan 2013;*
- *Lachlan Development Control Plan 2018;*
- *Lachlan Shire Council Section 7.12 Contribution Plan 2015;*
- *Lachlan Shire Community Participation Plan 2019*
- The likely impacts of the development, including environmental impacts on the natural and built environment and social and economic impacts in the locality;
- The suitability of the site for the development;
- Any submissions made in accordance with the *Environmental Planning and Assessment Act & Environmental Planning and Assessment Regulation (the Regulation)*, and
- The public interest.

Section 4.15(1)(a) The Provisions Of Any Environmental Planning Instrument

Lachlan Local Environmental Plan (LLEP) 2013

Part 2 Permitted or prohibited development & Land Use Table

Development Characterisation	Outbuilding
Land Use Zone	The site is identified on Land Zoning Map – Sheet 010A as RU5 Village:
Zone Objectives	<ul style="list-style-type: none"> • <i>To provide for a range of land uses, services and facilities that are associated with a rural village.</i>
Is Proposal Permissible In Zone?	The shed (outbuilding) will be ancillary to the existing Dwelling, which is permitted with consent (section 3).
Is Proposal Consistent With Zone Objectives? (Clause 2.3(2))	<p>The consent authority must have regard to the objectives for development in the zone in the determination of a development application.</p> <p>The proposed development will be consistent with the objective in so far as storage associated with a dwelling in a location, where there is otherwise similar forms of residential development being undertaken.</p> <p>It is considered therefore that the proposal is consistent with the objective of the RU5 zone.</p>

(Additional Local Provisions Part 6)

Development Standards Applicable		
Part 6	Development Standards	How Does The Development Comply (Where Applicable)
Clause 6.1	Earthworks	The earthworks are unlikely to have a detrimental effect on drainage patterns and the like. An AHIMS search has been carried out and has not been determined a significant area although an unexpected finds condition will be added to safeguard any contaminates or relics
Clause 6.3	Stormwater Management	Stormwater will be connected to the main house/existing system which discharges to the street.
Clause 6.4	Terrestrial Biodiversity	Lot is not affected by this clause
Clause 6.5 -	Groundwater Vulnerability	Lot is not affected by this clause
Clause 6.6 -	Wetlands	The proposed site is not identified on the Wetlands Map.
Clause 6.7 -	Essential Services	Development consent must not be granted to development unless the consent authority is satisfied that any of the following services that are essential for the development are available or that adequate arrangements have been made to

		<p>make them available when required—</p> <p>(a) the supply of water, (b) the supply of electricity, (c) the disposal and management of sewage, (d) stormwater drainage or on-site conservation, (e) suitable vehicular access.</p> <p>The proposal is consistent with a-e, with the site maintaining all required services and will not otherwise restrict access to adjoining sites.</p>
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Section 4.15 (1)(a)(ii) The provisions of any proposed instrument that is or has been the subject of public consultation under *the Act* and that has been notified to the Consent Authority

Nil

Section 4.15 (1)(a)(iii) The provisions of any Development Control Plan

Lachlan Shire Development Control Plan 2018

Chapter 3 - Development		
DCP Provisions	Proposal & Comment	Compliance
3.1.2 Building Line · Except in the case of a corner allotment the minimum distance from a street alignment at which a building may be erected is 6.0 metres	The proposal is approx. 600mm from front boundary. This structure replaces an existing structure previously approved and will maintain the same setback. Variation to building line application submitted and report to be presented to Council	Unsatisfactory
3.1.4 Water Efficiency and Stormwater Management	Stormwater catchment is to be disposed via existing stormwater to street. (existing system)	Satisfactory
3.1.5 Landscaping	No impact to existing landscaping established for dwelling.	Satisfactory

Section 4.15 (1)(a)(iiia) The provisions of any Planning Agreement

The subject site does not have a Planning Agreement.

Section 4.15 (1)(a)(iv) The provisions of the Regulations

The *Environmental Planning & Assessment Regulation 2000* prescribes certain development consent conditions that form part of the development consent conditions imposed.

Section 4.15 (1)(b) The Likely Impacts Of The Development

	Satisfactory	Not Satisfactory	Not Relevant	Comment
Context & Setting	x			The proposed development is located on an appropriately zoned and sized lot. The proposal would be considered acceptable in the location given there are many sheds of a similar form in the locality.
Streetscape	x			Minor impact extending the length of building line infringement of existing structure – report to council
Traffic, access and	x			No additional impacts.

parking				
Utilities	x			The site is fully serviced.
Heritage			x	The site is not listed on the LLEP 2013 and has no known aboriginal sites.
Water Quality & Stormwater	x			Managed through conditions. No impact to adjoining properties.
Soils, soil erosion	x			Only minor ground and earthworks. SEE advises of erosion control measures to be in place during construction
Flora and Fauna Trees	x			The location of the proposal does not impact any flora or fauna.
Waste	x			Conditions of consent will ensure that the site is kept in an appropriate state during installation works.
Natural hazards - Flooding - Bushfire Prone	x			The area of construction is not subject to flooding or bushfire prone.
Site design and internal design	x			The location of the proposal is consist with the LDCP requirements and does not impact on existing arrangements onsite.
Construction	x			Hours of works and noise to be controlled through standard conditions.
Cumulative Impacts	x			Satisfactory.
Setbacks, Building Envelopes		X		The proposed building setbacks does not comply with the DCP – building line variation application applied for – report to be presented to Council for determination

Section 4.15 (1)(c) The suitability of the site for the development

The primary considerations that demonstrate the sites suitability include the outcomes relating to the overall development site specific outcomes. These matters have been discussed in detail within this report which demonstrates that the village context and setting lends itself to the site being suitable for the proposal given the existing landscape.

In this regard, the site is suitable for the proposed development subject to the imposition of conditions as recommended.

Section 4.15 (1)(d) Any submissions

The application was not required to be advertised however was notified for 14 days in accordance with the Lachlan Community Participation Plan. During that time (2/05/2024 – 16/05/2024) no submissions were received.

Section 4.15 (1)(e) The public interest

The proposal will provide development of the land to provide village outcomes in the local government area. The proposed development is generally consistent with the relevant statutory requirements and planning objectives apart from the non-compliance with 3.1.2 Building line of the Lachlan DCP. The applicant has applied for a building line variation which is to be reported and to and determined by Council.

The application is not expected to have any unreasonable increased impacts on the environment or the amenity of the locality. It is generally considered appropriate with consideration to the zoning and the character of the area, with exception to compliance with 3.1.2 of the DCP.

Accordingly, it will be recommended to Council that the development consent of this proposal will not undermine the public interest subject to appropriate conditions being imposed on any development consent.

Development Contributions – Section 7.12

The cost of works is under \$100,000 and the development is not required to pay a contribution under this Policy.

Conclusion

The development is considered to be satisfactory based on the foregoing assessment, subject to Council’s determination of the applicants “Application to Vary Building Line”.

It is worth noting that the proposed setback of the proposed carport will remain the same as the existing carport to be removed. The existing carport was determined by council and has conditional approval 2000/29.

The proposal complies with the requirements of the Environmental Planning and Assessment Act 1979, the Building Code of Australia (Housing Provisions) and Council’s policies except for 3.1.2 Building line of Councils DCP as previously discussed.

No objections to the proposal were received.

Recommendation

Consent be granted subject to conditions (detailed in Annexure ‘A’ attached).



Andrew Hubbard

Assessment Officer – Environment & Development Services Officer

Declaration

~~Development Application determined on by Lachlan Shire Council under the delegated authority vested in Andrew Hubbard.~~

Authorised Delegate

Date:

Attachment 2 - Conditions of Consent

ADMINISTRATIVE CONDITIONS

(1) **APPROVED PLANS AND SUPPORTING DOCUMENTS**

The development shall be carried out in accordance with the approved stamped and signed plans except where modified by any following condition or as amended in red ink.

A current copy of the Development Consent and Construction Certificate (including all plans, specifications and certificates) shall be maintained on the development site at all times until issue of an occupation certificate.

Note 1: Modifications to the approved plans will require the lodgement and consideration by Council of a modification pursuant to Section 4.55 of the Environmental Planning and Assessment Act.

Note 2: The approved plans and supporting documentation may be subject to conditions imposed under section 4.17 of the Act modifying or amending the development (refer to conditions of consent which must be satisfied prior to the issue of any Construction Certificate).

Reference/Dwg No.	Title/Description	Prepared By	Date
	Site Plan	Dara Coe	1/09/2023
	Statement of Environmental Effects	Dara Coe	15/05/2023
06205-003-CP01 Sheet 1 of 1	Floor and Elevations Plans	ABSCO SHEDS	NOV 2022

(2) **PRESCRIBED CONDITIONS**

This development consent is subject to the prescribed conditions made under the *Environmental Planning & Assessment Regulation 2000*.

(3) **CONSTRUCTION CERTIFICATE & PCA NOTIFICATION**

Before any site works, building or use is commenced, the person having the benefit of the development consent must:

- a. obtain a Construction Certificate from Lachlan Shire Council or other accredited certifier, and
- b. appoint a Principal Certifying Authority.

(4) **BUILDING CODE OF AUSTRALIA**

All building work must be carried out in accordance with the requirements of the Building Code of Australia (as in force of the date the application for the relevant Construction Certificate was made).

(5) **SECTION 68 APPROVALS**

Prior to the issue of a Construction Certificate, the applicant shall obtain approval from Council pursuant to Section 68 of the Local Government Act 1993 for any water supply, sewerage, and/or stormwater drainage works

PRIOR TO THE COMMENCEMENT OF ANY BUILDING WORKS

(6) **CONSTRUCTION CERTIFICATE**

Prior to the commencement of any building work, a Construction Certificate must be obtained pursuant to Section 6.7 of the Environmental Planning and Assessment Act 1979, as amended from either Council or an Accredited Certifier, certifying that the proposed works are in accordance with this Consent and the applicable standards.

(7) **CONSTRUCTION CERTIFICATE REQUIREMENTS**

Prior to commencement of work, the person having the benefit of the Development Consent:

- (a) Shall appoint a Principal Certifying Authority (PCA).
- (b) Shall ensure a Construction Certificate is issued by the PCA.
- (c) Shall notify Council of their intention to commence the site works, at least two days prior to commencement of work.

Where Lachlan Shire Council is nominated as the Principal Certifying Authority, the following requirements shall be satisfied before the commencement of work:

- (a) The LSC Principal Certifying Authority Service Agreement shall be completed and signed by the applicant.
- (b) The LSC Notice of Commencement of Building Works and Appointment of Principal Certifying Authority shall be completed and issued to Council at least two days before undertaking any work in accordance with the Construction Certificate.
- (c) Terms and conditions of the LSC Principal Certifying Authority Service agreement shall be satisfied.

(8) TOILET FACILITIES

Adequate toilet facilities for workers must be provided at or in the vicinity of the work site.

(9) STRUCTURAL ENGINEERING PLANS & EARTHWORKS

The following details must be provided to the Certifying Authority for approval prior to issue of Construction Certificate:

- a. structural engineer's design for all reinforced concrete footings and slabs,
- b. structural engineers design for all structural steel beams, framing and connections,
- c. roof truss and bracing details,
- d. manufacturer's specifications for any patented construction systems,
- e. earthworks details not exceeding 600mm in height and
- f. earthworks details not impacting on the 3m wide sewer and water easement.

(10) FENCING

Prior to the commencement of any work, security fencing shall be installed around the perimeter of the site to a minimum height of 1.8 metres and in compliance with AS4687 Temporary Fencing and Hoardings and any other applicable WorkCover Guidelines. The fencing must be maintained throughout the construction phase.

DURING WORKS

(11) EARTHWORKS

Earthworks (including any structural support or other related structure for the purposes of the development):

- (a) must not cause a danger to life or property or damage to any adjoining building or structure on the lot or to any building or structure on any adjoining lot, and
- (b) must not redirect the flow of any surface or ground water or cause sediment to be transported onto an adjoining property, and
- (c) retained material must have a gradient of at least 5%
- (d) must be constructed in accordance with the approved plans for such work(s),
- (e) must not exceed 600mm in height and
- (f) must not be located or impact on the 3m wide sewer and water easement.

(12) HOURS OF CONSTRUCTION

The development shall only be conducted:

- a) on Mondays to Fridays inclusive between the hours of 7.00 am and 6.00 pm.
- b) on Saturdays between the hours of 7.00 am and 5.00 pm.

No construction works are to be carried out on Sundays and Public Holidays

(13) RUBBISH AND DEBRIS

All building rubbish and debris, including that which can be wind blown, shall be contained on site in a suitable container at all times prior to disposal at Council's Waste Management Centre. The container shall be erected on the building site prior to work commencing.

Materials and sheds or machinery to be used in association with the construction of the building shall not be stored or stacked on Council's footpath, nature strip, reserve or roadway.

NOTE: No building rubbish or debris shall be placed on any adjoining public reserve, footway or road.

(14) EXCAVATIONS AND BACKFILLING

All excavation and backfilling associated with the erection/demolition of the building must:

- a) be executed safely and in accordance with appropriate professional standards, and
- b) be properly guarded and protected to prevent them from being dangerous to life or property.

(15) SURFACE WATERS

The land surrounding any structure must be graded to divert surface water to the street and clear of existing and proposed structures and adjoining premises.

(16) INSPECTIONS

The applicant is to obtain a Compliance Certificate from Council or an accredited certifying authority, certifying compliance with the Building Code of Australia, and any other relevant conditions of consent for the stages of construction listed in column 1. For the purpose of obtaining the compliance certificate the work must be inspected by an accredited certifying authority at the time specified in column 2.

	Column 1	Column 2
A	Footings	When the footings have been excavated and all steel reinforcement has been placed in position.
B	Slab	When reinforcement steel has been placed in position in any concrete slab, irrespective of whether the slab is suspended, on the ground, or on fill.
D	Roof Frame	When the roof frame has been constructed, prior to sheeting.
E	External drainage	When all external plumbing work is installed and prior to concealment.
F	Final	Prior to occupation of the building.

(17) PONDING TO NEIGHBOURS

All earthworks, filling, building, driveways or other works, are to be designed and constructed (including stormwater drainage if necessary) so that at no time will any ponding of stormwater occur on adjoining land as a result of this development.

(18) CULTURAL HERITAGE

A stop work protocol must be implemented for any potential heritage items found during excavation including ceasing work immediately if any Aboriginal objects are found/uncovered, secure the site and inform Office of Environment and Heritage and Lachlan Shire Council immediately.

(19) CONTAMINATED LAND UNEXPECTED FINDS PROTOCOL

Should any contamination or suspect material be encountered during site preparation, earth works, construction or any other stage of the development, works must cease immediately, and a suitably qualified consultant engaged to conduct a thorough contamination assessment and provide recommended management actions to guide the management of any contamination onsite. Council must be notified if this protocol is required to be enacted.

(20) LICENSED PLUMBER

All plumbing and drainage work shall be carried out by a licensed plumber and drainer and to the requirements of AS/NZS 3500 and the National Plumbing Code of Australia (Volume 3 of the NCC).

Note 1: Notice of Work is to be issued to the Council no later than 2 business days before the work concerned is carried out.

Note 2: Certificate of Compliance is to be issued to the Council and to the person for whom the work was carried out, on completion of the final inspection.

	Column 1	Column 2
A	Stormwater Drainage	When all external stormwater drainage work is installed and prior to concealment.
B	Final	Prior to occupation of the building or structure.

Note 3: Sewer Diagram is to be issued to the Council and the owner of the land or the owner’s agent, on completion of the final inspection.

PRIOR TO ISSUE OF OCCUPATION CERTIFICATE

(21) OCCUPATION CERTIFICATE

An Occupation Certificate is to be obtained pursuant to Section 6.9 of the Environmental Planning and Assessment Act 1979, from the Principal Certifying Authority on completion of all works and prior to the occupation/use.

The “Occupation Certificate” shall not be issued if any conditions of this consent, but not the conditions relating to the operation of the development, are outstanding.

A copy of the Occupation Certificate and all necessary documentation supporting the issue of the Certificate is to be submitted to Lachlan Shire Council, if Council is not the Principal Certifying Authority.

(22) STORMWATER

Prior to the issue of any Occupation Certificate, evidence shall be provided to demonstrate that all impervious surfaces have been properly drained, in accordance with the Section 68 Approval and to Council’s satisfaction (As stormwater authority).

DURING USE

(23) OFFENSIVE NOISE

The use of the development shall not give rise to any ‘offensive noise’ as defined under the Protection of the Environment Operations Act 1997 and shall comply with the Noise Policy for Industry (2017) (as amended).

(24) AMENITY - GENERAL

The development is to be conducted in a manner that will not interfere with the amenity of the locality by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, oil, by causing interference to television or radio reception or otherwise.

(25) SEWER & WATER INFRASTRUCTURE

The applicant is responsible for sewer and water infrastructure on the site and is liable for any damage caused to it as a result of the development.

(26) **ANCILLARY USE**

The outbuilding must not be used as a dwelling or for a commercial use.

Prescribed conditions under the Environmental Planning and Assessment Regulation 2000

Compliance with Building Code of Australia and insurance requirements under the Home Building Act 1989

1. A development consent for development that involves any building work must be issued subject to the following conditions:
 - (a) that the work must be carried out in accordance with the requirements of the *Building Code of Australia*, in force on the date of the application.
 - (b) in the case of residential building work for which the *Home Building Act 1989* requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance must be entered into and be in force before any building work authorised to be carried out by the certificate commences.

Note: In this condition, a reference to the *Building Code of Australia* is a reference to that Code as in force on the date the application for the relevant complying development certificate is made.

Erection of signs

2. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
 - (a) showing the name, address and telephone number of the principal certifying authority for the work, and
 - (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
 - (c) stating that unauthorised entry to the site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

Note: This condition does not apply in relation to building work, subdivision work or demolition work that is carried out inside an existing building that does not affect the external walls of the building.

Note: This condition does not apply in relation to Crown building work that is certified, in accordance with section 109R of the Act, to comply with the technical provisions of the State's building laws.

Note: This condition applies to a complying development certificate issued before 1 July 2004 only if the building work, subdivision work or demolition work involved had not been commenced by that date.

Note: Principal certifying authorities and principal contractors must also ensure that signs required by this clause are erected and maintained (see clause 227A which currently imposes a maximum penalty of \$1,100).

Notification of Home Building Act 1989 requirements

3. Residential building work within the meaning of the *Home Building Act 1989* must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information:
 - (a) in the case of work for which a principal contractor is required to be appointed:
 - (i) the name and licence number of the principal contractor, and
 - (ii) the name of the insurer by which the work is insured under Part 6 of that Act,
 - (b) in the case of work to be done by an owner-builder:
 - (i) the name of the owner-builder, and
 - (ii) if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.

4. If arrangements for doing the residential building work are changed while the work is in progress so that the information notified under condition 19 above becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the updated information.
5. Conditions 3 and 4 do not apply in relation to Crown building work that is certified, in accordance with section 109R of the Act, to comply with the technical provisions of the State's building laws.

Condition relating to shoring and adequacy of adjoining property

6. Where development involves an excavation that extends below the level of the base of the footings of a building on adjoining land, the person having the benefit of the certificate must at the person's own expense:
 - (a) protect and support the adjoining premises from possible damage from the excavation, and
 - (b) where necessary, underpin the adjoining premises to prevent any such damage.

Note: This condition does not apply if the person having the benefit of the complying development certificate owns the adjoining land or the owner of the adjoining land has given consent in writing to that condition not applying.

END OF REPORT



Larriar Shire Council
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 PO 2021 4455 1500
www.larriarshire.com.au

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Projection: GDA2020 / MGA zone 55
 Date: 1/09/2023
 Created By: *[Signature]*

Proposed carport to replace existing carports to be located with 5m set back to front & northern side boundary.
J.D. Lee

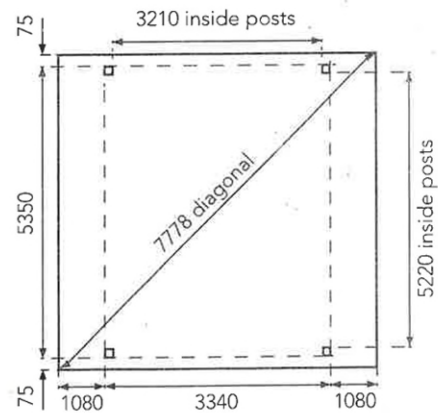
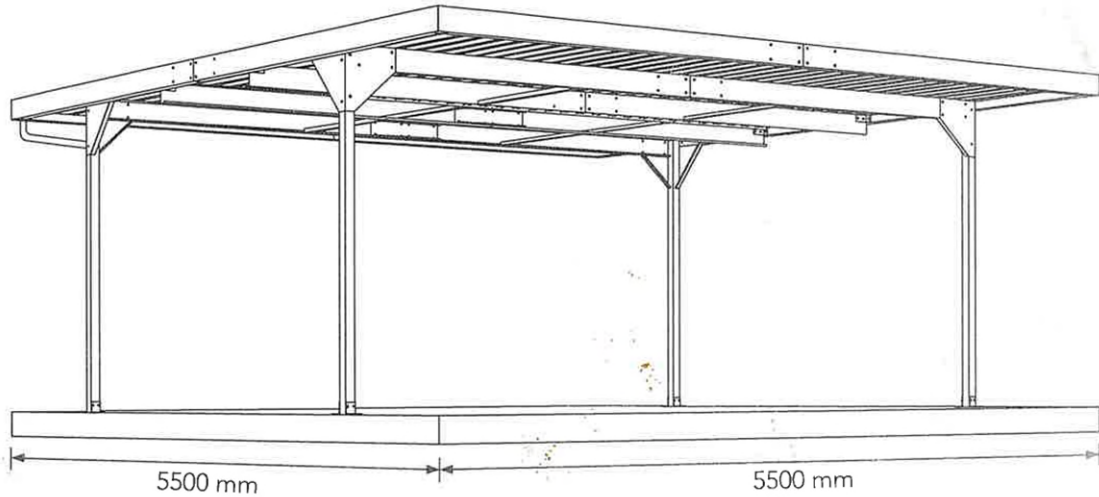




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**PROPOSED DEMOLITION OF GOANNA MANOR
RECORD OF CONTACT WITH PETITIONER**

Petitioners Name:

Petitioners contact telephone number:

Date contact made with petitioner:

Name of employee making this record:

Hi,

My Name is..... and I am calling from Lachlan Shire Council about the petition objecting to the demolition of Goanna Manor. You signed the petition and I wondered if you had a couple of minutes to talk to me about that now. (Could I call you back at another time?)

(May I ask if you are over 18?) – terminate call if not Yes No

Council considered the petition at the May 2024 Council meeting and resolved that “as the reasons for the proposed demolition of the building were not provided with the petition, individual petitioners be contacted to provide them with additional information and ask them to confirm if they still oppose demolition of the building”.

That’s why I’m calling you today.

Before you signed the petition, were you aware of any of the reasons why it is planned to demolish the building?

Can I talk to you a little about the options that were investigated prior to Council resolving to demolish the building? Yes No

When the Youth Centre moved to new premises in Hay Street, we inspected the building’s condition. Around the same time, Council also received a request from an organisation who wanted to use it for cultural purposes (Aboriginal community museum& gallery, research centre, meeting place).

Unfortunately, the inspection found that the building has a lot of cracking and movement in internal and external walls, water damage, rising damp and uneven floors through the whole building. There is also asbestos sheeting inside and outside the building, lead paint and it needs electrical upgrades done. It actually isn’t safe to use in its current condition. Over 12 months ago, the cost to repair it was estimated at \$237,000. This is a big cost to the community.

There was a meeting with the group who wanted to use the building where they were told about the repairs needed. They didn’t have the money to fix it but were confident that they could get a grant to repair the building if they owned it.

So, a report went to Council about all this in April 2023 and the Council asked staff to investigate how we could subdivide the property and sell or gift the building to a third party who would then be responsible for repair and upkeep.

You may not know this, but Goanna Manor is built on a large block of land that includes some of the carpark behind Melrose St Medical Centre and the Senior Citizens Building. Council's planning staff investigated subdivision options thoroughly and put another report back to Council in November last year. What was found was, if the building and surrounds are subdivided on to its own block of land, it would create a land parcel that is almost 40% smaller than the minimum lot size for our town. Advice was that it would be difficult to provide sufficient reasons to justify such a small subdivision making it unlikely that we would get approval from the State Government (Department of Planning) for the subdivision. So, options like Strata and Community Title were investigated but the situation didn't really meet the requirements for this either. Plus, it needs a body corporate to be set up which holds meetings etc. which is all extra expense to the community. No easy or cost-effective option was available to change ownership of the building.

At the November Council meeting, the Council took all this into consideration and decided that, given the cost to repair the building and make it safe, and the ongoing cost of maintenance and depreciation, it was in the best interests of the community to demolish it. They also requested that historic and photographic records be kept, particularly of the Mural, and that we consult stakeholders about the intention to demolish it. We are currently looking at different options to preserve or memorialise the mural. There have been a lot of suggestions and these are still under consideration.

Did you know that this had been investigated by Council for more than a year and options to transfer the building to another owner had been explored? Yes No

If you were aware of this and also the cost of keeping the building and making it safe for use again, would you still have signed the petition opposing demolition? Yes No

Do you still want your name recorded on the petition? Yes No

I really appreciate your time today. Thanks for listening to me and for answering my questions. Your feedback will be very helpfully for Council when deciding what to do with the building.

URGENT ACTION REQUIRED!!!

We the undersigned Members of the Condobolin Community are concerned that Lachlan Shire Council has voted to demolish Goanna Manor without first considering alternative Community options for the use of this historically significant building.

We would like to see this decision reviewed and revoked.



Name	Address	Contact Number
Pauline Robinson	4 Maiden Gully Vic.	68952487 ✓ both
Nad Carey	22 GATENB-1st Condo	-
Denise Watt	2 Doyle St Con.	68952802
Jay Thomas	205 Bathurst Condo	
REXPRESS	Mieqbil, 10960 Lachlan Valley Way Condo	0488 750 388

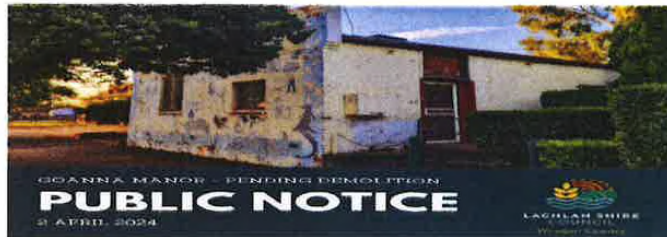
Name	Address	Contact Number
Pol Cruz		68641052

Name	Address	Contact Number

URGENT ACTION REQUIRED!!!

We the undersigned Members of the Condobolin Community are concerned that Lachlan Shire Council has voted to demolish Goanna Manor without first considering alternative Community options for the use of this historically significant building.

We would like to see this decision reviewed and revoked.



Name	Address	Contact Number
C Wheeler	22 Rogers St Condobolin	68952533
D Weatherall	3 Cunningham St	0481012438
A. Brown	24 Myregor St	0455327102
A Brick	3368 Crown Camp rd	0428719371
Michele Croot	377 Simpson Lane Myall Park	0428 691641

Name	Address	Contact Number
Suzanne Mitchell	1 MILLER ST CONDOLBIN	0439 367 605
Heather Blackley	2 Innes St, Condobolin	

Name	Address	Contact Number

Name	Address	Contact Number

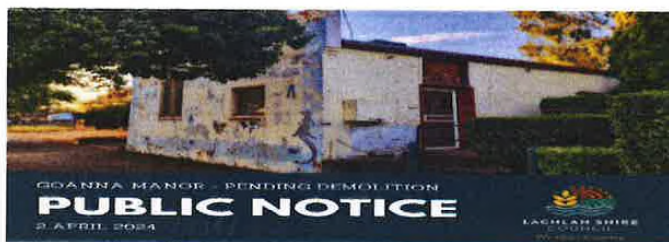
Name	Address	Contact Number

Name	Address	Contact Number

URGENT ACTION REQUIRED!!!

We the undersigned Members of the Condobolin Community are concerned that Lachlan Shire Council has voted to demolish Goanna Manor without first considering alternative Community options for the use of this historically significant building.

We would like to see this decision reviewed and revoked.



Name	Address	Contact Number
Mick Ticehurst	10070 Lachlan Valley way	0499233772
Alison Mooney	Hassans lane Condo	0427042672
KEITH SKEEN	7 BRADY ST COND	0423638158
MARGARET BAXTER	5 FAY ST Condo	0427 151259

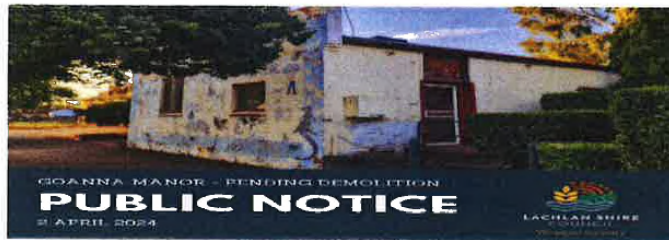
Name	Address	Contact Number

Name	Address	Contact Number

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Name	Address	Contact Number
Mandy Black.	42 Busby St. Condobolin.	04 39850555
LAUREL GIBSON	16 OFFICERS AVE CONDOLIN	02 68 952831
MARIAN GUTHRIE	44 BUSBY ST CONDOLIN	02 68 953413
JANICE GOX	52 DRANG ST CONDOLIN	02 68 95 2296

Name	Address	Contact Number

Name	Address	Contact Number

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Name	Address	Contact Number
JEAN PIPER	21 ONLEY ST Condobolin	0437953452
Nola Reeves	Madline ST.	0458291944
Eileen Fitzgerald	118 Henry Poles Way	0407191130
Sook TANSWELL	2 Goodwill	
KEITH SKEEN	7 BRADY ST COND	0423638158

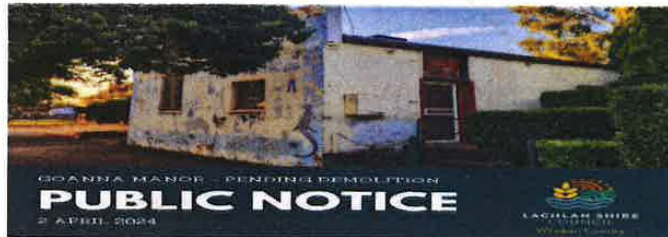
Name	Address	Contact Number
Iain Track	278 north forbes RD	0429 729181
John Bell	8299 Henry Parkes Way Dringery	0458 675248
Peter Gwyn	153 Dalhurst St	
Jade Thomas	—	—
Susi Brangwin	Condo	0459 304 317.
David Brangwin	Condo boln	0428 578 552.
Phil Kison	ORANGE	0429 610 485
Col Hope	25 Turner St	—
Maree Hawton	Condo boln	—
Lorraine Barnes	Crouch St	
Alan Barnes	Crouch St.	
Michael Ticehurst	44 Napier St	—
Lawn Kruse	" "	—
Kelly Worthington	Condo boln	0472 56845
Jennifer Brady	108 Parkes Rd Condo	—

Name	Address	Contact Number
Noah Turner	10 Marsdon St	0457 362 625
WAYNE WICK	12 TURNER	0428 17 17 96
Mark Marshall	3 Sten House	0419 7911 99
ALAN BARNES	6 CROUCH ST	0432 305 956 -
T. Haworth	390 Carawatha Rd	0427 0310 89
Gyphay Stahl	Condo -	0490 543 - 600.
Terrence O'Byrne	Brady St Condo	
Joe Kiss	92 Orange St	0428 952 210
BRODIE ATKINSON	8 BRADY ST	0434 555 043
Wayne Brand	28 Denison ST	
Alexa Ren	176 Bathurst St Condo	04
Jenks	CONDO	
M. Mow	Condo	0428 985 892

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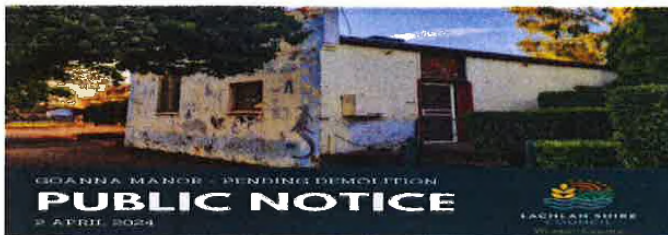


Name	Address	Contact Number
Steve Taylor	"Banool" Condobolin	0409320177
S Pannaby	38 Moulden St Condob	0428952644
Reeshaw	14 Melrose St Conde	0415955064

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Name	Address	Contact Number
Rebecca McKelvie	16 Hughes St, Condo	0497 821 921
Merwyn Nighton	4 Gookbang St, Condo	0459533008
Amanda Cole	23 Gordon St Condo	0402690993.
Tina Harris	35 William St Condo	0475 694 168
Ellen Doole	15 mnes st Condo	0481 194 810

Name	Address	Contact Number
Louise Davis	53 Mc Donnell St. Condo	0488 0456 808 401
A Gansson	90 Macara St Condo	
Marilyn Singh	3 Mahonga St Condo	0472734696
Colleen Campbell	7 Miller St Condo	0488508523

URGENT ACTION REQUIRED!!!

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We would like to see this decision reviewed and revoked.




Name	Address	Contact Number
Chloey Powell	1 Oxely Street	0484528599
Amanda Hull	5 Lestrangle St	0481380075
BREIT MICHIE	3 WATTLE ST	
Steve Hughes	3/63 Bathurst st	0459218729
Cara Powell /Jeston Benedic	31 Craft Cres	0401015851

11

Name	Address	Contact Number
M PAUSEY	20 Melroses St	04030004
S. Johnson	50 William ST	0434 482 726.
M. Johnson	28 McGregor St	0421387067
A. Rosberg	14 Church St	0428132292
Peter Gwyn	153 Bathurst St.	
Adam Brown	24 McGregor St	0455327107.
RALPH MARTIN	122 OFFICERS RD	0428953435
Paul Hazara	1 Oxley St	045290867
Walter Wilson		
Blake Jansin	5 Oxley St.	
E. E. Benbow	_____	_____
Sarah O'Shea	14 Miller St	
SCOTT ELLIOTT	82 Orange St	0428339655
Mary Weston	3 Hall St	0401803068.
PETER MCNEILY	107- MCDONNELL ST	0429667770

Name	Address	Contact Number
Sandra Richi	2 Croobang St Condole	0487729056
Samantha Saddle	1 Hall St	0488337001
DARAL DICE	8 BRADY	0434241728
BRODIE ATKINSON	—	—
David Wend	75 Orange St	0419120004
Joanne Price	22 Church St OOTHA	0427391397
Waye Brandy	28 Denison St	
DAVID FORBES	—	0427687009
Guann colliss	7 Evansham	
JASON Kirby	DAVID	
KERRY COE	20 ^A Molong St	
Nataya Brandy	4/32 Oxley St	
Dey Coe	4/32 Oxley St	
Desmond Ritchie	73 Orange St	
Elizabeth Keen	2 C'Estrange St	

 <p>LACHLAN SHIRE COUNCIL Wiradjuri Country</p>	<p>s4.15 Development Assessment Report – Lachlan Shire Council Environmental Planning and Assessment Act 1979</p>
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Application Details:

Development Application No:	2024/12
Date of Lodgement	15/04/2024
Description of Development:	Erection of residential storage shed.
Applicant:	Patrick James Bax
Landowner(s):	Patrick James Bax & Maree Elizabeth Bax
Landowner’s consent provided:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Determination Body	Council – Building Line Variation
Assessment Officer	Andrew Hubbard
Site Visit:	Yes – 5/6/2024

Property Description:

Legal Description: Lot: 3 Sec: B DP: 12124, 6 Wattle Street, TULLIBIGEAL

Land Zoning: RU5 Village

Current land-use: Vacant lot forming two lot holding for residential use – Existing dwelling located on adjacent lot within holding.

Summary of Main Issues:

Impact on character of the area. Compliance with Lachlan DCP 2018.
 Non-compliance with 3.1.2 Building line.
 3.1.2 of the DCP Requires a 6 metre set back from the boundary of the primary street frontage. The proposed Shed is to have a 2m set back. It is to be noted a structure on the adjacent lot is built to boundary (Local Shop).

Attributes:

Attribute	Comment
Easements, restrictions or fill affected. List applicable attribute and how dealt with.	The lot is not known to be effected by any easements, restrictions or attributes that may impact development
Ground Water Vulnerability	Is impacted by GWV, no change to residential use of land. Construction consists of mass concrete piers.
Wetlands	NA – GIS Mapping does not indicate the allotment is effected
Geotechnical Issues:	There are no known geotechnical issued that would impact the construction of an outbuilding
Council reserves – site adjoins?	No council reserves adjoining lot
Improvements:	Septic system utilised for dwelling, small garden shed.
Current Use:	Home occupations Ancillary to dwelling on adjacent lot
Prior Determinations:	No prior determinations on record within the previous 7 years
Surrounding Environment:	The adjoining properties to similar of nature with lots of varying size approx. 1000m2 there is a drainage reserve to the rear which adjoins a recreation area (golf/bowls Club)
Contaminated Lands Register	NA – GIS Mapping does not indicate the allotment is effected

Constraints:

Constraint	Yes/No	Comment
Bushfire Prone	No	NA – GIS Mapping does not indicate the allotment is effected
Flood Prone	No	NA – GIS Mapping does not indicate the allotment is effected
Flora & Fauna/Native Vegetation Map	No	NA – GIS Mapping does not indicate the allotment is effected
Biodiversity Values Map	No	NA – GIS Mapping does not indicate the allotment is effected
Heritage LLEP 2013	No	NA – GIS Mapping does not indicate the allotment is effected
Indigenous Heritage	No	<p>AHIMS Web Services (AWS) Search Result Your RefNO Number: DA320412 Client Service ID: 899729 Date: 11 June 2024</p> <p>Lachlan Shire Council 58 - 64 Maling Street Condobolin, New South Wales 2871 Attention: Andrew Robbard Email: andrew.robbard@lachlan.nsw.gov.au</p> <p>Dear Sir or Madam:</p> <p>AHIMS Web Service search for the following area at Address : 6-8 WATTLE STREET TULLIBIGAL 2669, with a Buffer of 50 meters, conducted by Andrew Robbard on 11 June 2024.</p> <p>The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.</p> <p>A search of Heritage NSW AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:</p> <ul style="list-style-type: none"> 1 Aboriginal sites are recorded in or near the above location. 1 Aboriginal places have been declared in or near the above location.*

Additional Information:

Additional information requested: Yes No

- Complete application to vary building line

Referrals to: Infrastructure Services

No comments received

Assessment

The consent authority is required to take into consideration the matters referred to in section 4.15 of *the Environmental Planning and Assessment Act 1979* as are of relevance to the development the subject of the application.

Relevant matters for consideration under s4.15(1)(a) are:

- *State Environmental Planning Policy - (Resilience and Hazards) – 2021*
- *Lachlan Local Environmental Plan 2013;*
- *Lachlan Development Control Plan 2018;*
- *Lachlan Shire Council Section 7.12 Contribution Plan 2015;*
- *Lachlan Shire Community Participation Plan 2019*
- The likely impacts of the development, including environmental impacts on the natural and built environment and social and economic impacts in the locality;
- The suitability of the site for the development;
- Any submissions made in accordance with the *Environmental Planning and Assessment Act & Environmental Planning and Assessment Regulation (the Regulation)*, and
- The public interest.

Section 4.15(1)(a) The Provisions Of Any Environmental Planning Instrument

Lachlan Local Environmental Plan (LLEP) 2013

Part 2 Permitted or prohibited development & Land Use Table

Development Characterisation	Outbuilding
Land Use Zone	The site is identified on Land Zoning Map – Sheet 006A as RU5 Village:
Zone Objectives	<ul style="list-style-type: none"> • <i>To provide for a range of land uses, services and facilities that are associated with a rural village.</i>
Is Proposal Permissible In Zone?	The shed (outbuilding) will be ancillary to the existing Dwelling, which is permitted with consent (section 3).
Is Proposal Consistent With Zone Objectives? (Clause 2.3(2))	<p>The consent authority must have regard to the objectives for development in the zone in the determination of a development application.</p> <p>The proposed development will be consistent with the objective in so far as storage associated with a dwelling in a location, where there is otherwise similar forms of residential development being undertaken.</p> <p>It is considered therefore that the proposal is consistent with the objective of the RU5 zone.</p>

(Additional Local Provisions Part 6)

Development Standards Applicable		
Part 6	Development Standards	How Does The Development Comply (Where Applicable)
Clause 6.1	Earthworks	The earthworks are unlikely to have a detrimental effect on drainage patterns and the like. An AHIMS search has been carried out and has not been determined a significant area although an unexpected finds condition will be added to safeguard any contaminates or relics

Clause 6.3	Stormwater Management	Stormwater to be connected to be discharged to the street.
Clause 6.4	Terrestrial Biodiversity	Lot is not affected by this clause
Clause 6.5 -	Groundwater Vulnerability	Lot is not affected by this clause
Clause 6.6 -	Wetlands	The proposed site is not identified on the Wetlands Map.
Clause 6.7 -	Essential Services	<p>Development consent must not be granted to development unless the consent authority is satisfied that any of the following services that are essential for the development are available or that adequate arrangements have been made to make them available when required—</p> <ul style="list-style-type: none"> (a) the supply of water, (b) the supply of electricity, (c) the disposal and management of sewage, (d) stormwater drainage or on-site conservation, (e) suitable vehicular access. <p>The proposal is consistent with a-e, with the site maintaining all required services and will not otherwise restrict access to adjoining sites.</p>

Section 4.15 (1)(a)(ii) The provisions of any proposed instrument that is or has been the subject of public consultation under *the Act* and that has been notified to the Consent Authority

Nil

Section 4.15 (1)(a)(iii) The provisions of any Development Control Plan

Lachlan Shire Development Control Plan 2018

Chapter 3 - Development		
DCP Provisions	Proposal & Comment	Compliance
3.1.2 Building Line · Except in the case of a corner allotment the minimum distance from a street alignment at which a building may be erected is 6.0 metres	The proposal is approx. 2m from front boundary. This structure replaced a transportable dwelling which had been removed. The adjacent property has a building located to boundary therefore would be minimal impact to existing streetscape. Variation to building line application submitted and report to be presented to Council	Unsatisfactory
3.1.4 Water Efficiency and Stormwater Management	Stormwater catchment is to be disposed to street.	Satisfactory
3.1.5 Landscaping	No impact to existing landscaping established for dwelling.	Satisfactory

Section 4.15 (1)(a)(iiia) The provisions of any Planning Agreement

The subject site does not have a Planning Agreement.

Section 4.15 (1)(a)(iv) The provisions of the Regulations

The *Environmental Planning & Assessment Regulation 2000* prescribes certain development consent conditions that form part of the development consent conditions imposed.

Section 4.15 (1)(b) The Likely Impacts Of The Development

	Satisfactory	Not Satisfactory	Not Relevant	Comment
Context & Setting	x			The proposed development is located on an appropriately zoned and sized lot. The proposal would be considered acceptable in the location given there are many sheds of a similar form in the locality.
Streetscape	x			Minor impact extending the length of building line infringement of existing structure – report to council
Traffic, access and parking	x			No additional impacts.
Utilities	x			The site is fully serviced.
Heritage			x	The site is not listed on the LLEP 2013 and has no known aboriginal sites.
Water Quality & Stormwater	x			Managed through conditions. No impact to adjoining properties.
Soils, soil erosion	x			Only minor ground and earthworks. SEE advises of erosion control measures to be in place during construction
Flora and Fauna Trees	x			The location of the proposal does not impact any flora or fauna.
Waste	x			Conditions of consent will ensure that the site is kept in an appropriate state during installation works.
Natural hazards - Flooding - Bushfire Prone	x			The area of construction is not subject to flooding or bushfire prone.
Site design and internal design	x			The location of the proposal is consist with the LDCP requirements and does not impact on existing arrangements onsite.
Construction	x			Hours of works and noise to be controlled through standard conditions.
Cumulative Impacts	x			Satisfactory.
Setbacks, Building Envelopes		X		The proposed building setbacks does not comply with the DCP – building line variation application applied for – report to be presented to Council for determination

Section 4.15 (1)(c) The suitability of the site for the development

The primary considerations that demonstrate the sites suitability include the outcomes relating to the overall development site specific outcomes. These matters have been discussed in detail within this report which demonstrates that the village context and setting lends itself to the site being suitable for the proposal given the existing landscape.

In this regard, the site is suitable for the proposed development subject to the imposition of conditions as recommended.

Section 4.15 (1)(d) Any submissions

The application was not required to be advertised however was notified for 14 days in accordance with the Lachlan Community Participation Plan. During that time (14/05/2024 – 29/05/2024) no submissions were received.

Section 4.15 (1)(e) The public interest

The proposal will provide development of the land to provide village outcomes in the local government area. The proposed development is generally consistent with the relevant statutory requirements and planning objectives apart from the non-compliance with 3.1.2 Building line of the Lachlan DCP. The applicant has applied for a building line variation which is to be reported and to and determined by Council.

The application is not expected to have any unreasonable increased impacts on the environment or the amenity of the locality. It is generally considered appropriate with consideration to the zoning and the character of the area, with exception to compliance with 3.1.2 of the DCP.

Accordingly, it will be recommended to Council that the development consent of this proposal will not undermine the public interest subject to appropriate conditions being imposed on any development consent.

Development Contributions – Section 7.12

The cost of works is under \$100,000 and the development is not required to pay a contribution under this Policy.

Conclusion

The development is considered to be satisfactory based on the foregoing assessment, subject to Council's determination of the applicants "Application to Vary Building Line".

It is worth noting that the proposed setback of the proposed shed will remain similar to a transportable dwelling previously located on the site. The Building line of the proposed building line will remain behind the building line of the adjacent property containing a shop.

The proposal complies with the requirements of the Environmental Planning and Assessment Act 1979, the Building Code of Australia (Housing Provisions) and Council's policies except for 3.1.2 Building line of Councils DCP as previously discussed.

No objections to the proposal were received.

Recommendation

Consent be granted subject to conditions (detailed in Annexure 'A' attached).



Andrew Hubbard

Assessment Officer – Environment & Development Services Officer

Declaration

Development Application determined on by Lachlan Shire Council under the delegated authority vested in Andrew Hubbard.

Authorised Delegate _____ **Date:** _____

Annexure A - Conditions of Consent

ADMINISTRATIVE CONDITIONS

(1) **APPROVED PLANS AND SUPPORTING DOCUMENTS**

The development shall be carried out in accordance with the approved stamped and signed plans except where modified by any following condition or as amended in red ink.

A current copy of the Development Consent and Construction Certificate (including all plans, specifications and certificates) shall be maintained on the development site at all times until issue of an occupation certificate.

Note 1: Modifications to the approved plans will require the lodgement and consideration by Council of a modification pursuant to Section 4.55 of the Environmental Planning and Assessment Act.

Note 2: The approved plans and supporting documentation may be subject to conditions imposed under section 4.17 of the Act modifying or amending the development (refer to conditions of consent which must be satisfied prior to the issue of any Construction Certificate).

Reference/Dwg No.	Title/Description	Prepared By	Date
	Site layout	Unknown	Not dated
	Site plan	Unknown	Not dated
240083 S 10	Floor, section and Elevations Plans	Cook and Roe Structural Engineers	March 2024

(2) **PRESCRIBED CONDITIONS**

This development consent is subject to the prescribed conditions made under the *Environmental Planning & Assessment Regulation 2000*.

(3) **CONSTRUCTION CERTIFICATE & PCA NOTIFICATION**

Before any site works, building or use is commenced, the person having the benefit of the development consent must:

- a. obtain a Construction Certificate from Lachlan Shire Council or other accredited certifier, and
- b. appoint a Principal Certifying Authority.

(4) **BUILDING CODE OF AUSTRALIA**

All building work must be carried out in accordance with the requirements of the Building Code of Australia (as in force of the date the application for the relevant Construction Certificate was made).

(5) **SECTION 68 APPROVALS**

Prior to the issue of a Construction Certificate, the applicant shall obtain approval from Council pursuant to Section 68 of the Local Government Act 1993 for any water supply, sewerage, and/or stormwater drainage works

PRIOR TO THE COMMENCEMENT OF ANY BUILDING WORKS

(6) **CONSTRUCTION CERTIFICATE**

Prior to the commencement of any building work, a Construction Certificate must be obtained pursuant to Section 6.7 of the Environmental Planning and Assessment Act 1979, as amended from either Council or an Accredited Certifier, certifying that the proposed works are in accordance with this Consent and the applicable standards.

(7) **CONSTRUCTION CERTIFICATE REQUIREMENTS**

Prior to commencement of work, the person having the benefit of the Development Consent:

- (a) Shall appoint a Principal Certifying Authority (PCA).
- (b) Shall ensure a Construction Certificate is issued by the PCA.
- (c) Shall notify Council of their intention to commence the site works, at least two days prior to commencement of work.

Where Lachlan Shire Council is nominated as the Principal Certifying Authority, the following requirements shall be satisfied before the commencement of work:

- (a) The LSC Principal Certifying Authority Service Agreement shall be completed and signed by the applicant.
- (b) The LSC Notice of Commencement of Building Works and Appointment of Principal Certifying Authority shall be completed and issued to Council at least two days before undertaking any work in accordance with the Construction Certificate.
- (c) Terms and conditions of the LSC Principal Certifying Authority Service agreement shall be satisfied.

(8) **CONSOLIDATION OF LOTS**

Prior to the issue of any Construction Certificate, evidence shall be provided to the Principal Certifying Authority that Lot 3 Sec B DP12124 and Lot 4 Sec B DP12124 have been consolidated and the plan of consolidation has been registered with the NSW Land Registry Service (LRS).

(9) **TOILET FACILITIES**

Adequate toilet facilities for workers must be provided at or in the vicinity of the work site.

(10) **STRUCTURAL ENGINEERING PLANS & EARTHWORKS**

The following details must be provided to the Certifying Authority for approval prior to issue of Construction Certificate:

- a. structural engineer's design for all reinforced concrete footings and slabs,
- b. structural engineers design for all structural steel beams, framing and connections,
- c. roof truss and bracing details,
- d. manufacturer's specifications for any patented construction systems,
- e. earthworks details not exceeding 600mm in height and
- f. earthworks details not impacting on the 3m wide sewer and water easement.

(11) FENCING

Prior to the commencement of any work, security fencing shall be installed around the perimeter of the site to a minimum height of 1.8 metres and in compliance with AS4687 Temporary Fencing and Hoardings and any other applicable WorkCover Guidelines. The fencing must be maintained throughout the construction phase.

DURING WORKS**(12) EARTHWORKS**

Earthworks (including any structural support or other related structure for the purposes of the development):

- (a) must not cause a danger to life or property or damage to any adjoining building or structure on the lot or to any building or structure on any adjoining lot, and
- (b) must not redirect the flow of any surface or ground water or cause sediment to be transported onto an adjoining property, and
- (c) retained material must have a gradient of at least 5%
- (d) must be constructed in accordance with the approved plans for such work(s),
- (e) must not exceed 600mm in height and
- (f) must not be located or impact on the 3m wide sewer and water easement.

(13) HOURS OF CONSTRUCTION

The development shall only be conducted:

- a) on Mondays to Fridays inclusive between the hours of 7.00 am and 6.00 pm.
- b) on Saturdays between the hours of 7.00 am and 5.00 pm.

No construction works are to be carried out on Sundays and Public Holidays

(14) RUBBISH AND DEBRIS

All building rubbish and debris, including that which can be wind blown, shall be contained on site in a suitable container at all times prior to disposal at Council's Waste Management Centre. The container shall be erected on the building site prior to work commencing.

Materials and sheds or machinery to be used in association with the construction of the building shall not be stored or stacked on Council's footpath, nature strip, reserve or roadway.

NOTE: No building rubbish or debris shall be placed on any adjoining public reserve, footway or road.

(15) EXCAVATIONS AND BACKFILLING

All excavation and backfilling associated with the erection/demolition of the building must:

- a) be executed safely and in accordance with appropriate professional standards, and
- b) be properly guarded and protected to prevent them from being dangerous to life or property.

(16) SURFACE WATERS

The land surrounding any structure must be graded to divert surface water to the street and clear of existing and proposed structures and adjoining premises.

(17) INSPECTIONS

The applicant is to obtain a Compliance Certificate from Council or an accredited certifying authority, certifying compliance with the Building Code of Australia, and any other relevant conditions of consent for the stages of construction listed in column 1. For the purpose of obtaining the compliance certificate the work must be inspected by an accredited certifying authority at the time specified in column 2.

	Column 1	Column 2
A	Footings	When the footings have been excavated and all steel reinforcement has been placed in position.
B	Slab	When reinforcement steel has been placed in position in any concrete slab, irrespective of whether the slab is suspended, on the ground, or on fill.
D	Roof Frame	When the roof frame has been constructed, prior to sheeting.
E	External drainage	When all external plumbing work is installed and prior to concealment.
F	Final	Prior to occupation of the building.

(18) PONDING TO NEIGHBOURS

All earthworks, filling, building, driveways or other works, are to be designed and constructed (including stormwater drainage if necessary) so that at no time will any ponding of stormwater occur on adjoining land as a result of this development.

(19) CULTURAL HERITAGE

A stop work protocol must be implemented for any potential heritage items found during excavation including ceasing work immediately if any Aboriginal objects are found/uncovered, secure the site and inform Office of Environment and Heritage and Lachlan Shire Council immediately.

(20) CONTAMINATED LAND UNEXPECTED FINDS PROTOCOL

Should any contamination or suspect material be encountered during site preparation, earth works, construction or any other stage of the development, works must cease immediately, and a suitably qualified consultant engaged to conduct a thorough contamination assessment and provide recommended management actions to guide the management of any contamination onsite. Council must be notified if this protocol is required to be enacted.

(21) LICENSED PLUMBER

All plumbing and drainage work shall be carried out by a licensed plumber and drainer and to the requirements of AS/NZS 3500 and the National Plumbing Code of Australia (Volume 3 of the NCC).

Note 1: Notice of Work is to be issued to the Council no later than 2 business days before the work concerned is carried out.

Note 2: Certificate of Compliance is to be issued to the Council and to the person for whom the work was carried out, on completion of the final inspection.

	Column 1	Column 2
A	Stormwater Drainage	When all external stormwater drainage work is installed and prior to concealment.
B	Final	Prior to occupation of the building or structure.

Note 3: Sewer Diagram is to be issued to the Council and the owner of the land or the owner’s agent, on completion of the final inspection.

PRIOR TO ISSUE OF OCCUPATION CERTIFICATE

(22) OCCUPATION CERTIFICATE

An Occupation Certificate is to be obtained pursuant to Section 6.9 of the Environmental Planning and Assessment Act 1979, from the Principal Certifying Authority on completion of all works and prior to the occupation/use.

The “Occupation Certificate” shall not be issued if any conditions of this consent, but not the conditions relating to the operation of the development, are outstanding.

A copy of the Occupation Certificate and all necessary documentation supporting the issue of the Certificate is to be submitted to Lachlan Shire Council, if Council is not the Principal Certifying Authority.

(23) STORMWATER

Prior to the issue of any Occupation Certificate, evidence shall be provided to demonstrate that all impervious surfaces have been properly drained, in accordance with the Section 68 Approval and to Council’s satisfaction (As stormwater authority).

DURING USE

(24) OFFENSIVE NOISE

The use of the development shall not give rise to any ‘offensive noise’ as defined under the Protection of the Environment Operations Act 1997 and shall comply with the Noise Policy for Industry (2017) (as amended).

(25) AMENITY - GENERAL

The development is to be conducted in a manner that will not interfere with the amenity of the locality by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, oil, by causing interference to television or radio reception or otherwise.

(26) **SEWER & WATER INFRASTRUCTURE**

The applicant is responsible for sewer and water infrastructure on the site and is liable for any damage caused to it as a result of the development.

(27) **ANCILLARY USE**

The Shed must not be used as a dwelling or for a commercial use.

Prescribed conditions under the Environmental Planning and Assessment Regulation 2000

Compliance with Building Code of Australia and insurance requirements under the Home Building Act 1989

1. A development consent for development that involves any building work must be issued subject to the following conditions:
 - (a) that the work must be carried out in accordance with the requirements of the *Building Code of Australia*, in force on the date of the application.
 - (b) in the case of residential building work for which the *Home Building Act 1989* requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance must be entered into and be in force before any building work authorised to be carried out by the certificate commences.

Note: In this condition, a reference to the *Building Code of Australia* is a reference to that Code as in force on the date the application for the relevant complying development certificate is made.

Erection of signs

2. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
 - (a) showing the name, address and telephone number of the principal certifying authority for the work, and
 - (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
 - (c) stating that unauthorised entry to the site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

Note: This condition does not apply in relation to building work, subdivision work or demolition work that is carried out inside an existing building that does not affect the external walls of the building.

Note: This condition does not apply in relation to Crown building work that is certified, in accordance with section 109R of the Act, to comply with the technical provisions of the State's building laws.

Note: This condition applies to a complying development certificate issued before 1 July 2004 only if the building work, subdivision work or demolition work involved had not been commenced by that date.

Note: Principal certifying authorities and principal contractors must also ensure that signs required by this clause are erected and maintained (see clause 227A which currently imposes a maximum penalty of \$1,100).

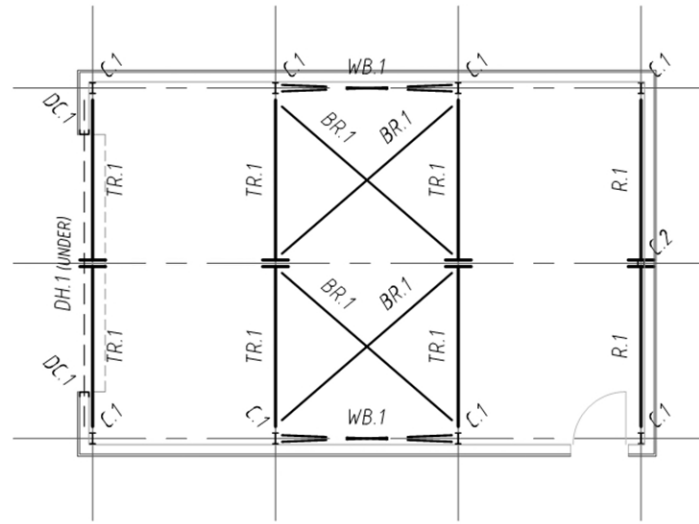
Notification of [Home Building Act 1989](#) requirements

3. Residential building work within the meaning of the [Home Building Act 1989](#) must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information:
 - (a) in the case of work for which a principal contractor is required to be appointed:
 - (i) the name and licence number of the principal contractor, and
 - (ii) the name of the insurer by which the work is insured under Part 6 of that Act,
 - (b) in the case of work to be done by an owner-builder:
 - (i) the name of the owner-builder, and
 - (ii) if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.
4. If arrangements for doing the residential building work are changed while the work is in progress so that the information notified under condition 19 above becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the updated information.
5. Conditions 3 and 4 do not apply in relation to Crown building work that is certified, in accordance with section 109R of the Act, to comply with the technical provisions of the State's building laws.

Condition relating to shoring and adequacy of adjoining property

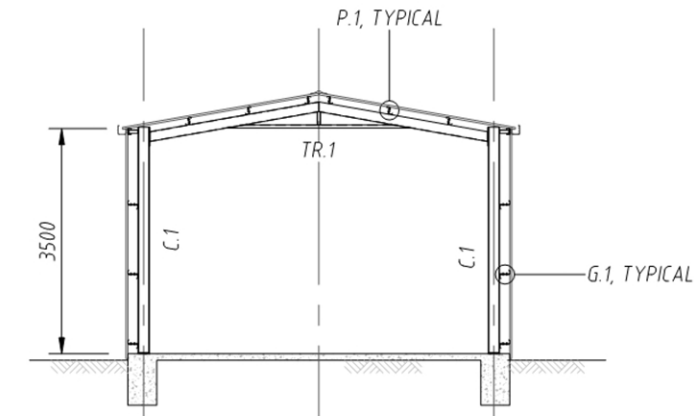
6. Where development involves an excavation that extends below the level of the base of the footings of a building on adjoining land, the person having the benefit of the certificate must at the person's own expense:
 - (a) protect and support the adjoining premises from possible damage from the excavation, and
 - (b) where necessary, underpin the adjoining premises to prevent any such damage.

Note: This condition does not apply if the person having the benefit of the complying development certificate owns the adjoining land or the owner of the adjoining land has given consent in writing to that condition not applying.



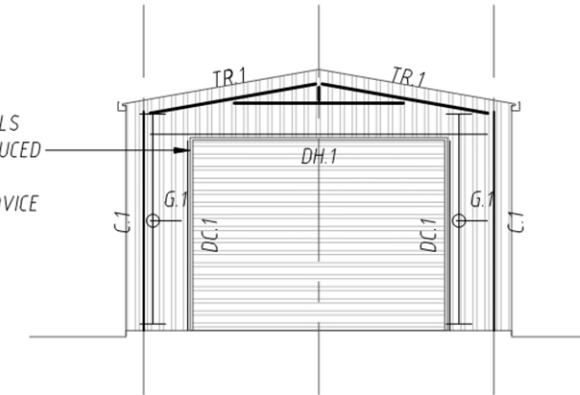
STEELWORK MARKING PLAN
SCALE 1:100

ROOF MEMBER SCHEDULE		
MARK	SIZE	REMARKS
BR.1	φ12mm ROD WITH TURNBUCKLE OR φ12mm WIRE ROPE	BRACING
C.1	180UB16	COLUMN
C.2	100x3 SHS	-
DC.1	150 PFC	DOOR COLUMN
DH.1	150 PFC	DOOR HEADER
G.1	Z100 12 @ 1500mm MAX CTS	GIRT
P.1	Z100 12 @ 1200mm MAX CTS	PURLIN
R.1	150x50x2 RHS	RAFTER
TR.1	150x50x2 RHS TOP CHORD & 50x2 BOTTOM CHORD	TRUSS
WB.1	φ12mm ROD WITH TURNBUCKLE OR φ12mm WIRE ROPE	WALL BRACING



TYPICAL SECTION
SCALE 1:100

NOTE: ROLLER DOOR HEIGHT TO BE CONFIRMED. DOOR HEIGHT OF 3.5m FOULS THE TRUSS. IF DOOR HEIGHT ISN'T REDUCED & HEIGHT OF BUILDING IS INCREASED CONTACT COOK&ROE FOR FURTHER ADVICE



FRONT ELEVATION
SCALE 1:100

Rev	Revision Description	Drawn	Approved	Date
A	ISSUED FOR APPROVAL	JTB	WGR	12.03.24



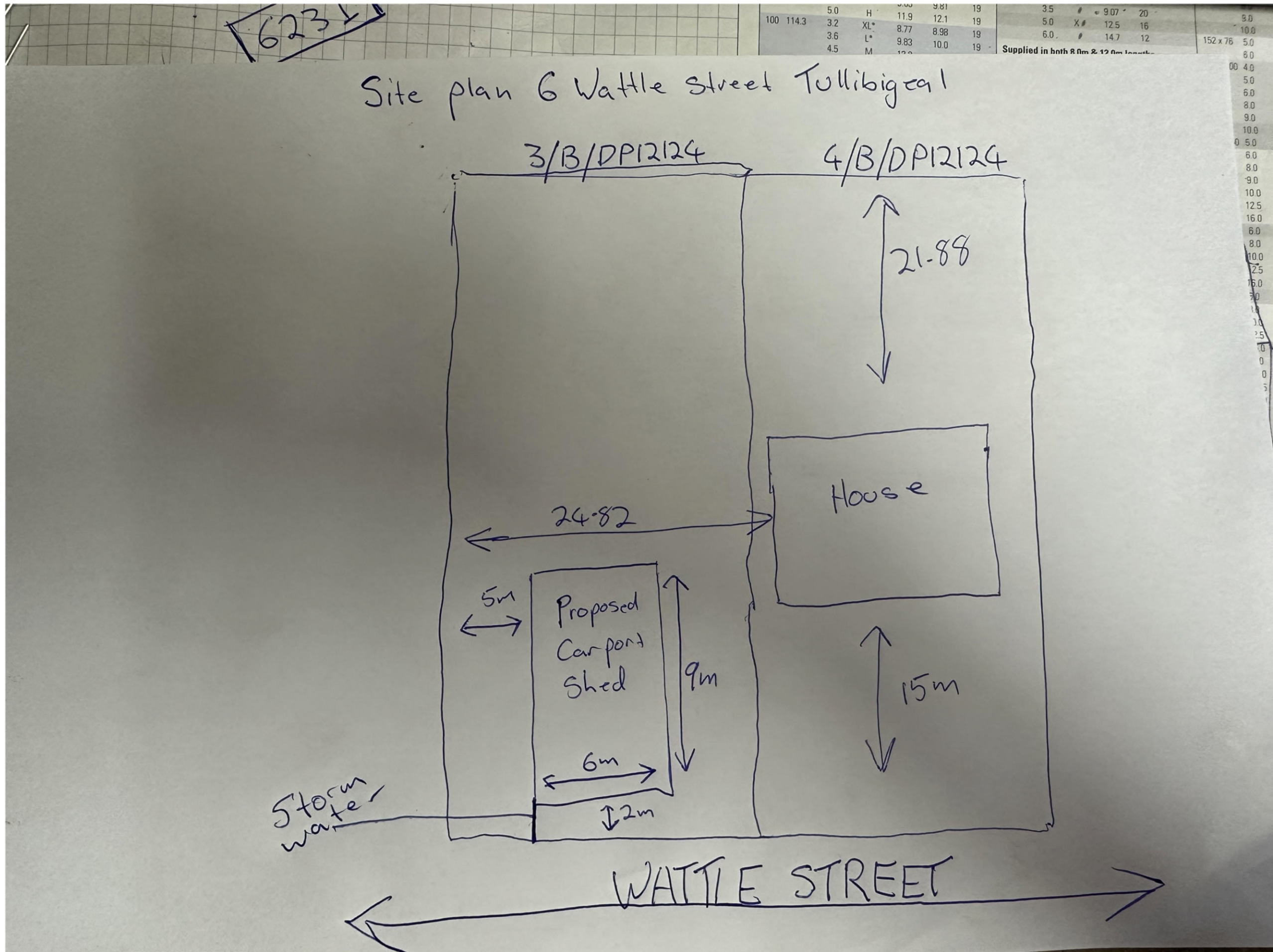
DO NOT SCALE

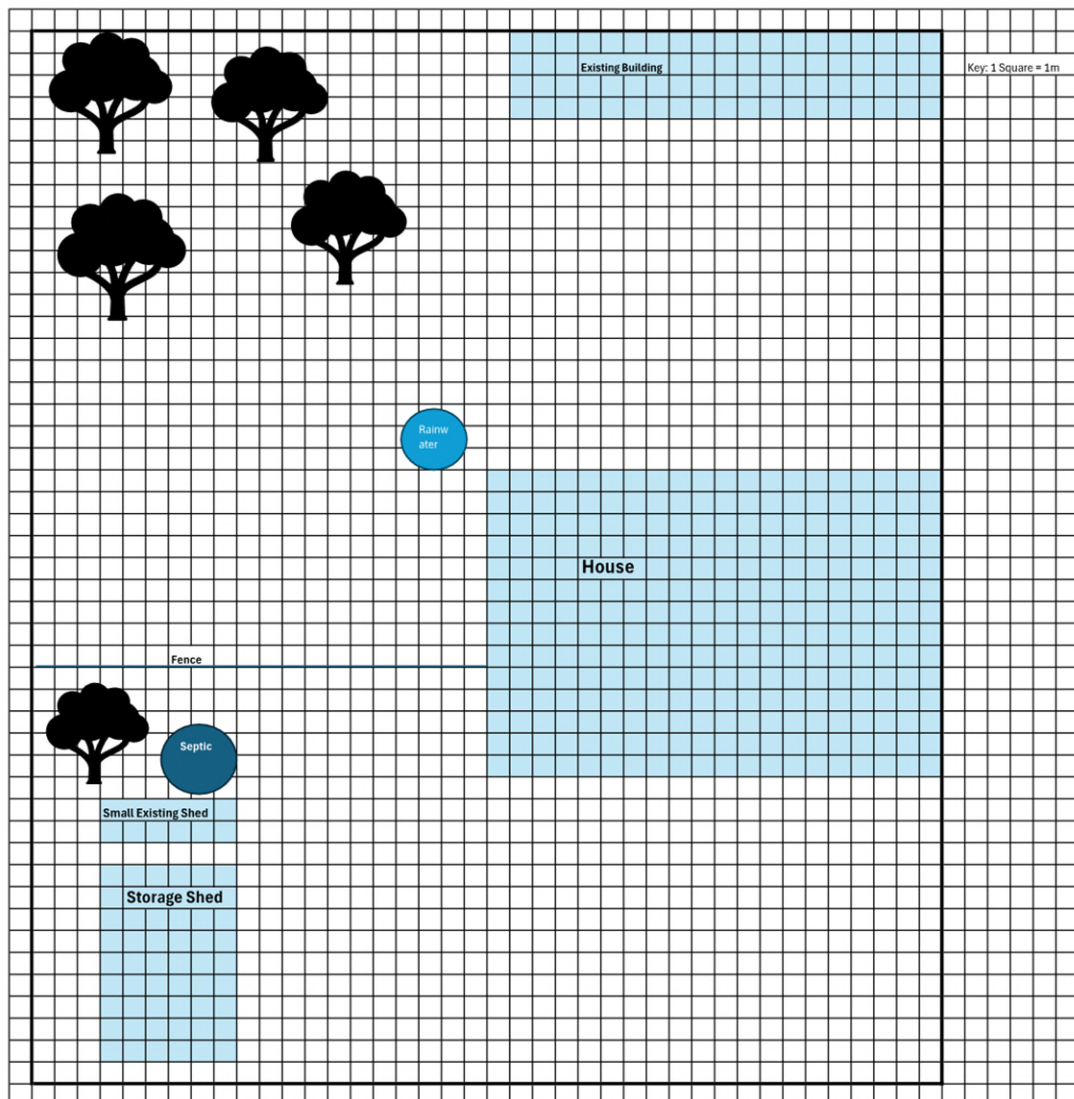
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Project
PROPOSED SHED
No. 6 WATTLE STREET, TULLIBIGEAL
Title
STEELWORK MARKING PLAN, ELEVATION & SECTION

Client CARGELLIGO ENGINEERING			
Drawn	JTB	Designed	RAM
Scale	1:100	Date	MARCH '24
Job No:	240083	Dwg No:	S.10
Approved			Wayne Roe BE MIE Aust CPEng NER (2476635)
This Drawing must not be used for construction unless signed as Approved			Original Size A3







Country Mayors Association of NEW SOUTH WALES Inc

Chairperson: Cr Jamie Chaffey
 PO Box 63 Gunnedah NSW 2380
 02 6740 2115
 e-mail admin@nswcountrymayors.com.au
 ABN 92 803 490 533

MINUTES

GENERAL MEETING – THEME “FINANCIAL SUSTAINABILITY”

FRIDAY, 10 MAY 2024 YORK CLUB, SYDNEY

The meeting opened at 8:25 a.m.

1. ATTENDANCE:

Karina Ewer	CEO	Berrigan Shire Council
Julia Cornwell McKean	Mayor	Berrigan Shire Council
Cr. Rick Firman	Mayor	Temora Shire Council
Melissa Boxall		Temora Shire Council
Cr. Jamie Chaffey	Mayor	Gunnedah Shire Council
Gary Fry	Secretariat	CMA
Ryan Palmer	Mayor	Port Stephens
Cr Peter Sharp	Deputy Mayor	Lockhart Shire Council
Peter Veneris	GM	Lockhart Shire Council
Cr. Russell Webb	Mayor	Tamworth Regional Council
Paul Bennett	GM	Tamworth Regional Council
Doug Curran	Mayor	Griffith Council
Brett Stonestreet	GM	Griffith Council
Russell Fitzpatrick	Mayor	Bega Valley Shire Council
Anthony McMahon	CEO	Bega Valley Shire Council
Phyllis Miller	Mayor	Forbes Shire Council
Steve Loane	GM	Forbes Shire Council
Lisa Schiff		Forbes Shire Council
Tony Donoghue	GM	Coolamon Shire Council
Craig Milburn	GM	Kempsey Shire Council
Chris Homer	Mayor	Shellharbour Council
Roger Bailey		Warrumbungle Shire Council
Ambrose Doolan		Warrumbungle Shire Council
Cr Rob Banham	Mayor	Glen Innes Severn Council
Bernard Smith	GM	Glen Innes Severn Council
Neville Kschanka	Mayor	Narrandera Shire Council

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George Cowan	GM	Narrandera Shire Council
Patrick Bourke	Mayor	Federation Council
Doug Hawkins OAM	Mayor	Liverpool Plains Shire Council
Gary Murphy		Liverpool Plains Shire Council
Cr Doug Batten	Mayor	Gilgandra Shire Council
David Neeves	GM	Gilgandra Shire Council
Ruth McRae OAM	Mayor	Murrumbidgee Shire Council
John Scarce	GM	Murrumbidgee Shire Council
Darrell Tiemens	Mayor	Narrabri Shire Council
Aaron Johansson		Goulburn
Peter Walker		Goulburn
Doug Batten	Mayor	Gilgandra Shire Council
David Neeves		Gilgandra Shire Council
Neville Kschenka		Narrandera
Maree Statham	Mayor	Lithgow City Council
Ross Gurney	GM	Lithgow City Council
Scott Ferguson	Mayor	Blayney Shire Council
Max Eastcott	GM	Gwydir Shire Council
John Coulton	Mayor	Gwydir Shire Council
Megan Dixon	GM	Walgett Shire Council
Paul Phillips	Mayor	Lachlan Shire Council
Sue Moore	Mayor	Singleton Council
David Webb	GM	Hay Shire Council
Carol Oataway	Mayor	Hay Shire Council
Bronwyn Petrie	Mayor	Tenterfield Shire Council
Charlie Sheahan	Mayor	Cootamundra-Gundagai Regional Council
Steve McGrath	Interim GM	Cootamundra-Gundagai Regional Council
Rob Williams	GM	Narrabri Shire Council
Eoin Johnston	Deputy Mayor	Ballina Shire Council
Steve Reynolds	Mayor	Muswellbrook Shire Council
Derek Finnigan	GM	Muswellbrook Shire Council
Michael Lyon	Mayor	Byron Shire Council
Bob Callow	Mayor	June Shire Council
Maree Statham	Mayor	Lithgow City Council
Ross Gurney	GM	Lithgow City Council
Terry Dodds	GM	Murray River Council
Frank Crawley	Mayor	Murray River Council
Jane Redden	GM	Narromine Shire Council
Milton Quigley	Mayor	Warren Shire Council
Gary Woodman	GM	Warren Shire Council
Phillip Hood	GM	Walcha Shire Council
Eric Noakes	Mayor	Walcha Shire Council
Robyn Stevens	CEO	Shoalhaven Council
Neil Reilly	Mayor	Kiama Municipal Council
Jane Stroud	CEO	Kiama Municipal Council
Trevor Glover	Councillor	Cootamundra-Gundagai Regional Council
Jay Nankivell	GM	Broken Hill City Council

Jim Hickey	Deputy Mayor	Broken Hill City Council
Steve Krieg	Mayor	Lismore City Council
Jon Gibbons	GM	Lismore City Council
Mathew Dickerson	Mayor	Dubbo Regional Council
Mark Arnold	GM	Byron Shire Council
Leonie Brown	GM	Bourke Shire Council
Barry Hollman	Mayor	Bourke Shire Council
Robert Bell	Mayor	Uralla Shire Council
Jay Suvaal	Mayor	Cessnock Council
Ben Taylor	CEO	Wollondilly Shire Council
Tony Reneker	Mayor	Leeton Shire Council
Jackie Kruger	GM	Leeton Shire Council
Brett McInnes	GM	Inverell Shire Council
Kevin Beatty	Mayor	Cabonne Shire Council
Brad Byrnes	GM	Cabonne Shire Council
Nuatali Nelmes	Lord Mayor	City of Newcastle
Jeremy Bath	CEO	City of Newcastle
Paul Devery	GM	Cowra Council
Ruth Fagan	Mayor	Cowra Council
Rebecca Ryan	GM	Queanbeyan-Palerang Regional Council
Esma Livermore	Deputy Mayor	Queanbeyan-Palerang Regional Council
Simon Thomas		IPART
Louise Evic		IPART
Ian Chaffey	Mayor	Snowy Valleys Council
Viv May	Administrator	Wingecarribee Shire Council
David Kirby	GM	Brewarrina Shire Council
Ken Keith	Councillor and past CMA Chair	Parkes Shire Council
Brett Whitworth		Office of Local Government
Lisa Miscamble	GM	Wingecarribee Shire Council
Jason Hamling	Mayor	Orange City Council
Gary Wallace	GM	Oberon Shire Council
Mark Johnson	Mayor	Moree Plains Shire Council
Kelvin Tytherleigh	GM	Moree Plains Shire Council
Paul Harmon	Mayor	Inverell Shire Council
Sam Coupland	Mayor	Armidale Regional Council
James Roncon	GM	Armidale Regional Council
Louise Taylor		Office of Local Government
Sharne Colefax		Office of Local Government
David Reynolds		LGNSW
Darriea Turley AM	President	LGNSW
Bronwen Regan		LGNSW
Claire Pontin	Mayor	MidCoast Council
Adrian Panuccio	GM	MidCoast Council
Karen Taylor		NSW Audit Office
Greg Hill	GM	Central Darling Shire Council
Eric Groth	GM	Gunnedah Shire Council
Carmel Donnelly	Chair	IPART

Andrea Mears		Transport for NSW
Christine Boyd	Chief of Staff	Minister Aitchison
Leo Hauville	Mayor	Kempsey Shire Council
Tony Quinn	Mayor	Greater Hume Shire Council
Evelyn Arnold	GM	Greater Hume Shire Council
Gareth Curtis	GM	Dungog Shire Council
John Connors	Mayor	Dungog Shire Council
Mark Kellam	Mayor	Oberon Shire Council
James Burns	Deputy Mayor	Upper Hunter Shire Council
Greg McDonald	GM	Upper Hunter Shire Council
Dave Layzell	MP	Member for the Upper Hunter
Greg Tory	GM	Lachlan Shire Council
Peta Betts	Mayor	Edward River Shire Council
Ellie Tree	Deputy Mayor	Bellingen Shire Council
Brad Cam	GM	Mid-Western Regional Council
Grant Baker	GM	Bland Shire Council
Brian Monaghan	Mayor	Bland Shire Council
Sharon Houlihan	CEO	Canberra Region J.O.
Peter Johnstone	Mayor	Clarence Valley Council
Ashley Greenwood	A/GM	Bellingen Shire Council
Ms Alex Waldon	CEO	Upper Lachlan Shire Council
Pam Kensit	Mayor	Upper Lachlan Shire Council

APOLOGIES:

Darryl Jardine	Carrathool
Dallas Tout	Wagga Wagga
Mark Dicker	Blayney Shire Council
Lord Mayor Gordon Bradbery	Wollongong
Ken Ross	Wentworth Shire Council
Daniel Linklater	Wentworth Shire Council
Sharon Cadwallader	Ballina Shire Council
Craig Davies	Narromine Shire Council
Mayor Marsen	Yass Valley Council
Amanda Findley Mayor Shoalhaven	Cobar Shire Council
Adrian Butler	Federation Council
Mayor Cr Kylie King and the CEO Frank Zaknich	Albury City Council
Cr. Matt Gould	Wollondilly Shire Council
Vivian Slack-Smith	Brewarrina Shire Council
Neil Westcott	Parkes Shire Council

**CMA Chair Jamie Chaffey Welcome attendees and opened the meeting.
And conducted the Acknowledgement to Country**

...We acknowledge the Traditional Custodians of the land and waters, and we show our respect for Elders past and present and emerging. We are committed to providing communities in which Aboriginal and Torres Strait Islander people are included socially, culturally and economically.

Adoption of Minutes of Previous Meeting:

RESOLVED that the minutes of the Annual General Meeting held on 22 March 2024 be accepted as a true and accurate record (unanimous).

Matters Arising from the Minutes – Nil

PRESENTATIONS

Minister Jenny Aitchison

The Minister began by introducing Anthony Haze, Executive Director of Community and Place.

“Through transport, I try to get around the State as much as possible. I recently drove the Armidale-Kempsey road and it has a long way to go but there has been a lot of progress. Having lived in Walcha and now the Hunter, I know how important roads are and how quickly we need to return access to people after disasters,” she said.

“With disaster recovery, we are good at getting people out but the infrastructure repairing processes are not perfect. Planning and Emergency Services are leading the reconstruction. The scale of the unprecedented recovery is staggering. I thank Jamie for the advice. We (TfNSW and Local Government) are a team. I want you to come to me. Don’t just sit there and think things are not going well, let us know when the Department officer to LGA officer level is not working well. Let’s talk about efficiency. There is a backlog of claims. We have put more resourcing in. We’re not here to knock you out, we’re here to help you out. Get work happening by going for low hanging fruit first.”

“Transport Plans must include Transport for NSW; we need to work together with Country Councils.”

“Transport options such as community transport can be so important are we welcome cost effective options.”

The State’s road toll has increased by over 30 percent to 366 deaths on our road network in a year.”

Q&A

Mayor of Greater Hume Council Tony Quinn: \$5.5 million was spent on country roads, then there was a reduction over five years announced for repair grants.

Minister: I fight for every dollar on roads and you've got disaster recovery funding.

Mayor Gwydir Shire John Coulton: We had to put recovery money in ourselves and go into debt (to get disaster recover works going). The money just isn't there.

Minister: Contact us and we'll work with you.

Forbes Shire Mayor Phyllis Miller: Got a problem, go to the Minister. Thank you for your commitment to work with Country Councils.

Upper Hunter Deputy Mayor James Burns: Will you include airports in your portfolio?

Minister: I want them in our portfolio but there are challenges, we are looking at it. We need the integration.

Parkes Shire former Mayor and past CMA Chairman, Cr. Ken Keith: Will be see something done with a Blackheath tunnel link to the Central West.

Minister: Hunter is our first priority, with the port, REZ etc. Then we are focused on the Central West. That tunnel would be a \$12billion project and could not happen without the Federal Government. We are working on a strategic assessment of that corridor. We are working on Blue Mountains sites.

Lithgow City Council Mayor Maree Statham: Megalong Valley people cannot commute. We've had seven natural disasters. We need an alternative route from Central West to Sydney. We need a roundabout or lights on the entrance to Lithgow.

Minister: We have disaster recovery deadlines and funds are not unlimited; we are prioritising. I take on board your comments about traffic control measures at the entrance to Lithgow.

Another question from the floor asked: Works by TfNSW have delayed the flow on of flood waters. Have you discussed this with the Water Minister?

Minister: This is not a concern I have encountered. I will discuss this with the Minister.

General Manager of Mid-Western Regional Council Brad Cam: I will be talking to you about the Golden Highway.

President of ALGA, Cr. Linda Scott

Next Week is the Federal Budget. Fair funding increases have been promised and we're particularly focused on FAGS. We've asked that they pay it forward or forgive a year if they do not continue that. That is asking for billions of dollars. We do not expect but we're asking for the 1%.

The Climate Fund was oversubscribed and we want to see that fund continued. We have actually found that the state of Local Government assets has improved.

She reminded councils to put a submission into the Federal Government Inquiry. 8% nationally and 33% in NSW road toll increase and out roads funding / condition is a factor.

She recommended heat risk maps, showing where people can go if their health is threatened by extreme heat.

A metropolitan council has decided to ban a book. I recommend our councils live up to the social license and expectations we have.

A CMA member commented about the Cumberland City Council book ban: Local Government is held in higher esteem than State and Federal Government, according to a survey report released last week.

Linda Scott agreed but said that banning books makes her job harder.

Professor of Local Government Economics, Institute for Regional Futures Joseph Drew

With a presentation that was rapid fire, yet laid back, Professor Drew began by stating that the NSW Government Inquiry (like others) fails to define financial sustainability in Local Government. He defined it as the ability of a council to meet its obligations without impinging on its ability to meet the needs of the future generation(s).

We need proper evidence to base our decisions on. The Government always brings commercial consultants in to look at their results and amalgamation is their solution.

When I look at sustainability, I look at 50 ratios. Horizontal fiscal equalization is the law. The FAGS are legislated, they should not need to be begged for. Bayside Council gets nearly \$5mil and far more per km than country councils. Efficiency ratio is another example of what does not fit into financial sustainability. We can measure revenue efforts properly.

Debt capacity, scale, capacity to pay can all be measured precisely. The Federal Government is broke, I don't see the increase hoped for happening but we do need to see a better allocation.

I am suggesting you get an authoritative piece of work done that shows your inconvenient facts about regional councils efficiencies, the facts on expenses, which are far higher than in Sydney.

Q&A

How do we get them to listen to your reports?

A: Plain language videos explaining it to your communities and educate from the ground up.

Patrick Bourke, Federal Shire Mayor: What approach should we take with the Government?

A: They are doing themselves a favour if they give you a fair shake.

Greater Hume Council Mayor Tony Quinn: Where would the money come from?

A: The bucket of money is there. It will not get bigger but I want to see it allocated to where it is needed.

Blayney Shire Mayor Scott Ferguson: The current rate system?

A: I hate rate capping too but the State Government that gets rid of rate pegging will be gone for 10 years. IPART does a great job with what they have but I advocate a range of rate caps which reflects the different circumstances of different councils.

Cr Darriea Turley AM, President of LGNSW

Cr Turley reiterated the importance of submitting to the sustainability inquiries. LGNSW upcoming conferences were also promoted. With more updates in her written report to the CMA, she kept her presentation concise to enable the meeting to regain some time.

Narabri moved and Cessnock seconded the motion that Upper Hunter Shire Council be accepted as the newest member of the CMA. It was passed unanimously. The membership total is now 89 Councils.

NSW Audit Officer Karen Taylor

Ms. Taylor began by explaining that the NSW Government mandated auditing through the NSW Audit Office in 2016, to lift quality and consistency in financial reporting and transparency from Local Government.

All reports are published on our website. We do not comment on Council performance or provide advice. We recently conducted audits of interest such as one on the Office of Local Government. Our website has audits arranged with like bodies together.

We do financial audits, performance audits and sometimes special audits.

We recently did a deep dive into MidCoast Council looking at performance, financial management and governance.

We look at how well are councils managing funds such as those secured for water and sewer.

We also look at risk assessment, financial sustainability indicators and net financial liabilities, negative cashflows, operating performance, unrestricted cash, debt service cover, benchmarking and strategy.

Audit structures are standard. The fees have increased, based on general increases since Covid. Local Government fees are relative to expenses and assets. Our new Auditor General is looking at fees, effectiveness and efficiencies in the audit office.

She said that 54% of councils have early or progressive financial reporting, which speeds things up at the end of the financial year but acknowledged that financial resources can be more limited in regional councils.

Benefits of the current NSW Audit Office process include comparability of local government audited financials.

Q: The Audit has hit us with a 31% increase in audit fees. It has a monopoly. It's not good enough.

A JO Chair and CMA Committee member agreed regarding the increase in audit fees, given the limitations on revenue growth. Factoring in the cost of your waste management facility in 50 years time is ridiculous.

A: The Auditor General is looking into the fees and the market determines the cost based on audit providers' tenders.

Uralla Shire Council Mayor Robert Bell: Ask the audit office about why the red fleet is on our books and it will help with insomnia.

Mayor of Tenterfield Shire Bronwyn Petrie: You out-source? We could get those same auditors.

A: We oversee the work. We didn't want to take work away from regional accounting firms.

Forbes Shire Mayor Phyllis Miller: I want to assure you, we were employing those firms. What has happened is they are having a lend of you. Then you are passing on the ridiculous fees.

Q: Why is our auditor from Bendigo Victoria?

A: They were probably the lowest tenderer.

Carmel Donnelly Chair of IPART

The Financial Sustainability reviews we did last year (reviews of the rate peg methodology), was enough to recommend a review into the financial model. There were 1,800 submissions into 17 SRVs. Due to demand, we included appendix in our reports, recording ratepayer concerns, such as affordability, cost of living and financial management or the history of decisions. Ratepayers often do not want their services to be cut and those people (most in need of services) cannot pay increased rates.

We put forward a model 15 years ago to not have a rate peg if Councils met certain criteria. There are non-rate peg options on the table.

The number of operating deficits has increased, operating backlogs have increased. Before 2011, the rat peg was closer to CPI.

Before 2022, the rate peg determination process did not include population growth (or decline) but it does now.

She said she knows that councils have different sets of circumstances and this has contributed to the call for the review. Historically, Councils with a low rate base can be where there is a low capacity to pay and there are services that maybe should not be funded by rates. It is important to target grants and alternative funding streams. We have recommended a review of pensioner concessions.

There is potential with the new rate peg methodology to adjust a rate peg based on local issues.

A rate pegging council reference group is to be formed.

A total of 9 current SRV decisions will be released shortly and the rationale for determinations. We are also consulting on Water NSW and the early childhood education sector.

Q: CMA Chair and Gunnedah Shire Mayor Jamie Chaffey: With determinations for the current SRVs coming soon, do you have any indication of what you expect from the next round?

A: No. I am focused on what we have on hand.

Q: The dam safety review you mentioned – we have dams that leak and the review is welcome.

A: A matter for parliament.

Q: Tamworth Regional Council Mayor Russell Webb: Government predictions are not the same as what is happening on the ground.

A: Each year we do use forecasts but we will cross-check with the census.

Q: Mayor of Goulburn Mulwaree Council Peter Walker: Will we be contacted next week for an outcome or more SRV requirements?

A: A council cannot submit an SRV until they see the rate peg. We are working on that. I am working hard to provide an outcome.

There was an open panel discussion with key NSW Government Departmental staff: Kiersten Fishburn, Secretary of the Department of Planning, Housing and Infrastructure; Brett Whitworth, Secretary of the Department of Local Government; and Nerida Mooney, Executive Director of Digital Analytics and Insights.

Kiersten described the restructure of the Department as in line with the Government's priorities and the way Local Government works.

Planning Portal has been a concern. Nerida Mooney discussed the technical and developmental side of the Planning Portal.

Brett Whitworth from Office of Local Government: It is critical to understand how a council is tracking against their budget. We can do our head in defining financial sustainability. Performance ratios need to be about can a council's financial position allow a council to meet its obligations.

Nerida discussed the Planning Portal. 109 websites are managed by her team. She has been working to marry the digital technology with the planning process. There were 7,000 tickets (matters to be resolved) in November and that has been reduced by 60%. We now have a concierge team to work with issues. We are committed to fixing the portal and we need Councils to help us to understand how or why it is not working for them. We've been told to fix what you've got before you build anything else, also that the system lacks flexibility. Councils are at the front line of customer frustration. We are producing digital training products, which will be important when you have staff turnover.

James: We're in the middle of the norther REZ, our tenancy rate went from 4% to 0. How do we plan for the accommodation needs of the REZ.

Kiersten Fishburn: Cumulative impacts data needs to be understood and working groups. Community reference groups needed.

Tamworth Regional Council GM Paul Bennett: Can you tells us about the AI in the planning portal.

Nerida Mooney: It may be 12 months before efficiency is improved with integrated AI.

Q: We're in the southwest REZ, not all developers are nice and want to go cheap and the Government backs the developer. We need the planning rules for the REZ to make sense.

A Kiersten Fishburn: We are happy to look at that.

A: Brett Whitworth: The Public Accounts committee needs to look at the red fleet

Q: Narrabri Shire Mayor Darrell Tiemens from– What is being done to cut the red tape? The perception is that NSW is a comparatively difficult State to do business in.

A: Kiersten Fishburn: I have heard that. We are improving systems and Minister Scully has got us doing a review about where we can cut red tape.

Wingecarribee Shire Council Administrator Viv May: The complexity of the first stages of a DA are something we would like to show you.

Nerida Mooney: I am happy to get out to regional NSW.

Q: Is there much work regarding different Departments holding up developments?

Kiersten Fishburn: This is a core concern. Agencies have been getting in the path of delivery and being told to change. Cabinet is seeing better Governance across departments.

Greater Hume Council Mayor Tony Quinn: Described how increasingly complicated the planning process has become and how it inhibits development. Rezoning of Crown Land has been a disaster.

Q: Forbes Shire Mayor Phyllis Miller: Do you work with the Department of Public Works? – our experiences have been terrible. Local Government cannot afford to use them.

A: Minister Moriarty is responsible and Steve Oor is the Secretary. I suggest making them aware of your concerns.

Q: Singleton Mayor and CMA Executive Member Sue Moore: We have 5,000 blocks ready to go but data has our population declining. This data is incorrect and impacting development. We cannot access funding. We need to update that data. Can you help at all?

Kiersten Fishburn: I want to know where infrastructure is holding you back from development. We want to be alerted to infrastructure blockages. Population figures are a contentious issue that we are always looking into.

Brett Whitworth: There's a housing accord between the State and Federal Government and you get housing through infrastructure funding.

Kempsey Shire Mayor Leo Hauville: Kempsey is neighbouring a REZ. Will you ensure working groups connect with neighbouring LGAs?

Brett Whitworth: Agreed that there is a mess right now.

Q: While a LEP change is in process no development can be approved?

Brett Whitworth: Agreed that a refusal could occur because incoming changes must be taken into account.

Kiama Mayor Neil Reilly: Asked about housing targets.

Kiersten Fishburn: Timeline is up to the Premier but we are almost ready to go.

Byron Shire Mayor Michael Lyon: We pretty much have 1400 lots ready to go. We get measured on the days a DA is in the system. Can we hit a pause when we send a DA back with requirements?

Kiersten Fishburn: The portal is a blunt instrument because it does count the number of days a DA is in your hands and we're working on improving that, she asked Nerida about that.
Nerida Mooney: We do need a better data strategy, to know what data points we need for reporting more nuanced data.

Brett Whitworth: You've had that stop the clock ability since 2000 (in respect to the Land and Environment Court).

Armidale Regional Council Mayor Sam Coupland: The Coalition of Renewable Energy Mayors has been lobbying regarding the expectations for renewable energy proponents. We are concerned that there will be some watering down once the Department has consulted

with proponents. We believe a Statewide approach is needed and we will oppose robustly any watering down of agreements with proponents.

Kiersten Fishburn: Thank you for your comments.

Muswellbrook Shire Council Mayor Steve Reynolds: The data for populations does not reflect our reality. Where are we at for jobs and employment lands (mining is in the too hard basket)?

Kiersten Fishburn: We need to talk to the Department of Regional NSW.

CMA Executive Member and Bega Valley Shire Mayor Russell Fitzpatrick delivered a report on Financial Sustainability with CMA Chair and Gunnedah Mayor Jamie Chaffey, who also went through the 2024 CMA Member survey results.

Russell highlights the real data, including own source revenue, with ALGA stating that nationally it can be as much as 90% but in country NSW it averages 44%.

There is \$7billion held in trust by NSW Councils.

City NSW Councils have close to a billion in unrestricted cash reserves but still receive grants.

Jamie Chaffey said Russell Fitzpatrick has put a huge amount of work in, as a member of the CMA Executive Committee. Russell explained that he sourced data from individual Council websites and collated but there were several Councils whose financials were too difficult to find.

Q: Could we put the spreadsheet on the CMA website?

Jamie and Russell said that it could be dangerous and councils have not given permission for sensitive data to be published in a comparable way.

Jamie then went through the member survey. Financial Sustainability is still number one but housing has crept up to number two priority for members.

Correspondence

Moree Plains Shire Council moved and Orange City Council seconded that the correspondence be accepted. Endorsed unanimously.

Finances

It was announced that 10 councils are still owing fees.

General Business

Greater Hume Mayor Tony Quinn: What's going to happen after disaster funding runs out?

Queanbeyan-Palerang Regional Council GM Rebecca Ryan: Can we make it an agenda item on the next meeting?

Singleton Mayor Sue Moore: I would be happy to discuss a report we have sourced from Professor Joseph Drew.

CMA Chair and Gunnedah Mayor Jamie Chaffey: The Muswellbrook Mayor asked about the cost of the CMA getting Prof. Drew to consult on report.

Forbes Shire Mayor and CMA Exec. Member Phyllis Miller: We are saving money by cutting Department of Public Works out of a project. They are charging like wounded bulls, they are not helpful, they are a hindrance.

Mayor Jamie Chaffey asked if we should invite Public Works to Kempsey. Public safety was suggested from the floor. Rebecca Ryan said she has no problem with Public Works. Oberon said they have similar issues with Public Works issues to Moree Plains.

Kempsey Shire Mayor Leo Hauville and GM Craig Milburn concluded the meeting with a presentation about the upcoming June Transport and Roads conference, which they are hosting.

There being no further business, the meeting was formally closed at 12:48 pm.

Cr Jamie Chaffey
Chairman Country Mayor's Association of NSW

**Report from the Mayor/Deputy Mayor/General Manager attending the
Central NSW Joint Organisation Board meeting
23 May 2024 in Lithgow**

Recommendations

That Council note the report from the Mayor/Deputy Mayor/General Manager on the Central NSW Joint Organisation (CNSWJO) Board meeting 23 May 2024 and

1. note that three reports will be provided to Council from CNSWJO, these being on Strategic Planning for Water Utilities, Destination Marketing for Visitation and reducing duplication from Modern Slavery regulation; and
2. noting the next meeting of the CNSWJO will be at Federal Parliament in Canberra, provide advice to CNSWJO on Council priority for advocacy into this meeting.

Please find following advice from the recent meeting of the Central NSW Joint Organisation Board meeting held in Lithgow on the 23 May 2024.

Board members were welcomed to Lithgow by Cr Maree Statham, Mayor of Lithgow City Council.

The Board welcomed Ms Jenny Aitchison, Minister for Regional Transport and Roads, to the meeting, as well as Ms Zena Bailly, Deputy Chief of Staff and Mr Alistair Lunn, Transport for NSW who accompanied the Minister.



Picture 1: The Central NSW JO Board Meeting in progress with Minister Aitchison

The Minister provided an update on the direction of Regional Transport and Roads which is guided by the Strategic Regional Integrated Transport Plans (SRITPs). The SRITPs will be integral to driving future change and direct transport governmental spending and consultation regarding them will occur in the second half of this calendar year.

The Minister offered members the opportunity to ask questions both within the meeting and on a one-on-one basis. Of note from her presentation is a new corridor strategy for the Great Western Highway over the Blue Mountains being funded by the Australian Government and delivered by the NSW Government. CNSWJO will provide follow-up.

The Board also received advice from Katrina Annis-Brown from the Office of Local Government including a new website to support the upcoming Council elections at [Local Government Elections - Office of Local Government NSW](#)

Finally, Ms Gerry Collins from what is currently the Department of Regional NSW provided an update regarding changes that will come into effect from 1 July 2024 including a name change to the Department of Primary Industries and Regional Development. Members raised concerns that the funding for councils in regional NSW has dropped dramatically including recurrent programs like Resources for Regions and funding through Destination NSW for events. This is having a significant budgetary impact on some members of the Joint Organisation.

The next meeting of CNSWJO will be followed by a day of engagement with federal representatives hosted by the Hon Kristy McBain, Minister for Regional Development, Local Government and Territories. Council is encouraged to provide advice on matters it would like to raise with federal representatives.



Picture 2: Members at the CNSWJO Meeting

Adoption of the Statement of Budget and Revenue

CNSWJO adopted its Statement of Budget and Revenue (the Statement) having put it on exhibition for 30 days. The budget includes a 3% increase in fees, below that of the IPART rate pegged rise for Councils of 4.5% - 5.5%. The Statement is available on the CNSWJO at [Statement-of-Budget-and-Revenue-2024-2025-Endorsed.pdf](#).

Submissions

The following submissions have been lodged since the last Board meeting. All have been at the request of members and/or as part of supporting the advocacy policy of the Board. All Submissions can be viewed on the website [Submissions - Central Joint Organisation \(nsw.gov.au\)](#)

- [Feedback on Draft TOR for Review of NSW Councils Financial Model](#)
- [Submission – Inquiry into Local Government to Funds Infrastructure and Services](#)
- [IPART Dam Safety NSW Levy](#)
- [Feedback on Cemeteries and Crematoria NSW Internment Services Levy](#)
- [MDB Plan V2 and buy-backs-Draft Restoring our Rivers Framework](#)
- [Alternate funding models –NSW Productivity Commission](#)

There are both state and federal inquiries regarding government financial sustainability underway. The CNSWJO submissions provide advice on both cost shifting and the extent to which poor state and federal processes, be they strategic, regulatory or funding frameworks; ultimately expend council resources in inefficient and costly ways. In the case of NSW Government Department strategy, CNSWJO has found that the development of state strategies for the region can take years, includes poorly designed consultation with local government. These processes may or may not lead to an output let alone an outcome, rarely if ever are implemented and have poor if any accountability- certainly not in place in our region.

Current examples are the more than five years of inputting into draft regional transport plans which are then dumped or five years on regional water strategies. The Transport Plan had several repetitive

approaches as staff turned over/Machinery of Government changes occurred at Transport for NSW (TfNSW).

In its first iteration, the transport plan for the region undertook substantial cross agency engagement which had senior bureaucrats from agencies across the region working with senior TfNSW bureaucrats in a two day "Benefits Realisation" workshop. See at Picture 3 the output of this work. This approach to the transport plan was superseded by iteration two and this work was lost. The region is about to embark on iteration three as iteration two was axed with the change of government.

Where there are innumerable examples of cost shifting, a recent example is Modern Slavery Legislation. This has also had extensive resourcing impacts on local government and industry. Please find a Case Study on the next page. CNSWJO is undertaking this work collaboratively to try and reduce duplication both for suppliers and councils and as advised below will be receiving a more in-depth report.

Welcoming New Councillors to the Region

With support from two first term Councillors from Blayney Shire, Crs Pryse Jones and Gosewisch, a report was received on welcoming new Councillors to the region.

The Board resolved to hold a workshop in the fourth quarter of this year that;

- a. introduces new Councillors to the Joint Organisation providing advice on the value proposition;
- b. provides a deeper dive into one or two areas that incoming Councillors would benefit from for example Code of Conduct and Code of Meeting Practice; and
- c. seeks advice on other support incoming Councillors might like including an informal network.

Proforma reports coming to Council

Council will be receiving three reports in the near future from the Joint Organisation (JO).

This first is on the current status of tourism services delivered by the JO and their value. Where CNSWJO was successful in advocating for a Destination Network for this region, this entity is not allowed to undertake marketing. It is important that Council understands where its funding for destination marketing though the JO is going and the value it is accruing as well as the changing service levels for the visitor economy from regional peak organisations.



Picture 3: Table cloth sized output of a 2 day workshop of key senior staff in TfNSW and other agencies. The font is 9pt. This approach was ultimately superseded. The work was lost.

The second will be on the transition Local Water Utility Strategic Planning into Integrated Planning and Reporting was initiated following recommendations from various pilot studies conducted by the CNSWJO and the Department of Climate Change, Environment, Energy and Water (DCCEEW) through the Town Water Risk Reduction Program (TWRRP)- phase one. Further exploration of this process was recommended by the independent evaluation of the TWRRP but not picked up by DCCEEW in round two of the TWRRP. What was picked up was a recommendation to further explore legislative gaps by the DCCEEW in regulating local water utilities (LWU). The risk here is that the DCCEEW develop a duplicative and resource and cost intensive regulatory framework for LWU strategic planning where council's already have an existing framework- IP&R regulated by the Office of Local Government.

The opportunity is for the CNSWJO Water Utilities Alliance and other councils to demonstrate that this integration of strategic planning is a solution to challenges that the state agency is having in managing their own approvals through their Regulatory and Assurance Framework for LWU introduced on 1 July 2022. CNSWJO has developed a toolkit for members with funding from the Office of Local Government and this will be an attachment to the proforma report.

A previous Auditor General's Report was scathing about NSW Government support for water utilities [Support for regional town water infrastructure | Audit Office of New South Wales \(nsw.gov.au\)](#) and its management of its regulatory framework. There is a significant risk that the previous poor practice of this agency will resurface. This includes being unable to resource its regulatory role and will ultimately lead to greater workloads for Councils, poor funding outcomes and a repeat of the advice from the Auditor General. Resolve from Council supporting the use of IP&R enabled by the toolkit developed by CNSWJO will be sought in the report coming to Council.

The third report will be provided on Modern Slavery. Goal posts continue to change for Council as it seeks to navigate the ongoing guidance and regulation. General Managers of the region expressed concern at the challenges as identified in the Case Study above and are seeking to minimise duplication between the regional effort and what Council is doing locally.

Case Study – Modern Slavery Legislation – how an under resourced State entity drives costs up for Local Government and their suppliers

Everyone supports the idea of fighting modern slavery through better supply chains. How should this be implemented?

As it stands, councils must manage the modern slavery risks of their supply chains including international businesses. Every council, every supply chain. Councils must report their compliance in a Formal Annual Report to the Auditor General, annually online with the Anti-Slavery Commission and as from 1 July, 2024 Online Reporting to the Anti-Slavery Commission for all contracts arising from any high risk procurement with a value of \$150K within 45 days from the date of contract.

Suppliers deemed high risk must be surveyed. Surveys alone are not enough, councils must also demonstrate due diligence and show what they are doing to reduce the risks including following up non respondents and offering them support in lowering their risks. All suppliers must be informed of their ratings. The total list of suppliers for Bathurst Regional Council is approximately 4,000, with over 100 currently rated as high risk. The estimate for the CNSWJO region's members is 14,600, with a lot of overlap.

Meanwhile the advice on the Federal Attorney General's website is that though they have a Register for Modern Slavery they do not check the veracity of the advice therein. Checking become councils' job. The Commissioner suggests that this could include contacting business directly – hopefully councils have staff fluent in the languages of those countries viewed as high risk.

To be compliant there are 14 questions on Modern Slavery in every procurement activity the CNSWJO undertakes. Every supplier responding to Requests for Quotation and Tender must respond to these questions. The Commissioner's guidance is suggesting these questions should be weighted between 5-10%. This competes with other criteria like safety, capability, quality, environmental, pricing and supporting local providers.

CNSWJO is undertaking this work collaboratively to try and reduce duplication both for suppliers and councils and can report that suppliers are furious.

Case Study: Modern Slavery Legislat

Water

The water report provided an update on progress on three operational and strategic projects under Priority Six: Regional Water Security and Productive Water as identified in the Water Utilities Alliance Strategic Plan:

- Regional Water Loss Management Centres Project;
- Transitioning Local Water Utility Strategic Planning into Integrated Planning and Reporting; and
- Regional Asset Management Assessments.

It sought Board endorsement of the Toolkit with support funding from the Office of Local Government designed to assist councils to transition local water utility strategic planning into the Integrated Planning and Reporting framework. Support to formally present the Toolkit to the Department of Climate Change, Energy, the Environment-Water and to approach the NSW Water Directorate to set up a practitioner group of interested councils from across the state to raise the profile of using the existing Integrated Planning and Reporting framework for local water utility strategic planning is also sought.

Advice was provided on work under the Water Loss Management project funded by the NSW Government to provide a framework for the economic analysis of the value of water conservation for the inland regional NSW context. This is critically important work as the value of urban water has been broadly overlooked in the prioritisation process for Regional Water Strategies as they make the assumption that no community will run out of water and so the benefit of avoiding the costs of running out of water have not been included.

Planning continues with Charles Sturt University for a Productive Water Policy Lab this year. All Councilors should have received a place holder for 30/31 July in their calendars. The Board resolved to ask Phil Donato, Member for Orange, to organise a round table with state and federal representation to progress advocacy on water for the region.

Disaster Risk Reduction Program

Disaster has varying priority across the region where with climate change there will be more severe storms and longer hotter droughts. Flooding and bushfire have been identified as the two significant disaster challenges for the communities of Central NSW. For some members of CNSWJO the impacts of disasters have been top of mind. For all councils the funding framework for disasters and the challenges of inundated road networks is ongoing.

Using the advocacy strength of eight JOs working together, CNSWJO is seeking to derive systemic change and local outcomes through its collaborative approach to the Disaster Risk Reduction Fund. The Disaster Risk Reduction Fund (DRRF) is jointly funded by the Australian and New South Wales governments. Round One project is near completions and has;

- provided Councils with a needs analysis on disaster risk reduction;
- provided advice to the JO on how Councils can be supported with gaps and optimisation going forward;
- delivered workshops across the region simulating disasters;
- developed a toolkit for embedment in IP&R that recognises that Councils have variable priority for disaster risk preparedness based on their risks; and
- built a network across regional NSW including with State agencies that is seeking to

- have one source of truth for spatial data owned and administered by the NSW Government through Spatial NSW;
- improve outcomes for councils in the funding frameworks;
- systemize response and recovery to offer communities and Council greater certainty during disaster.

Participants in workshops creating the Disaster Risk Reduction IP&R framework identified the necessity of a Regional IP&R Group. This group intends to convene quarterly, comprising council staff and other stakeholders to provide guidance, share information, and oversee the integration of various programs. Its role is to foster collaboration between councils and the state government, aligning with ISO 55000 asset management standards. The Board agreed to establish this group.

A funding application for Round 2 has been lodged to continue this program.

Energy

There is a substantial amount of activity being undertaken to address the energy priority of the CNSWJO. Current work includes;

- delivering the cross Joint Organisation Net Zero Accelerator (JONZA) program, funded by the NSW DCCEE's Sustainable Councils program to deliver net zero outcomes to member councils;
- leading the Southern Lights program [Southern Lights - Central Joint Organisation \(nsw.gov.au\)](https://www.nsw.gov.au/southern-lights) where the most recent work has been participating in the Australian Energy Regulator program negotiating better pricing for Councils for street lighting; and
- progressing the implementation Business Case for the Nexus Between Energy Security and Emissions, funded under the Regional NSW Business Case and Strategy Development Fund.

Councils have provided advice that they are interested in doing more about waste emissions. The JO is investigating opportunities here where there is no navigable pathway obvious at present.

Meanwhile, the work across the region in EV and low emission fleet has seen growing interest from member Councils. The very successful EV showcase coordinate by the JO in Parkes in October 2023 will be repeated next calendar year – even bigger and better where there has been an offer to bring low emission buses to the region. All Councillors will be welcomed and an invitation will be provided in due course.



Picture 4: Electric truck at Parkes



Picture 5: Electric cars at Parkes

With the change of government and the changes to Regional NSW including funding streams, a rethink of the implementation Business Case for the Nexus Between Energy Security and Emission is needed including buy-in from Essential Energy and NSW Government agencies. CNSWJO staff have begun this work and advice will be provided in due course.

Advice from members

There is an opportunity for members to provide advice on matters of regional interest. Council is welcome to formally raise matters with the JO at any time including seeking grant funding and submission support.

Matters raised by members at the meeting were:

- Oberon – Forestry Corporation has announced the proponents for the wind towers to be built in region;
- Blayney – Western Regional Academy of Sport is amalgamating back of house administration with other academies. An update will be provided to members in due course; and
- Lithgow – the price of fuel – advice will be provided in the next Transport Report to the Board.

Value to Council

80% of CNSWJO resources are dedicated to providing its operational support program. This program delivers a return on investments of 9.4:1 for every dollar Council spends on its membership fees. This value is made up of grant income, monies saved through the CNSWJO procurement program and public relations value from its tourism marketing.

The work the region does in writing submissions, media, supporting projects and project teams, developing collateral and providing opportunities for members in various forums to represent their views is not included in the above figure of 9.4:1 ROI. However, this value is reported quarterly to the Board. Please go to the CNSWJO website to review past Board agendas at <https://www.centraljo.nsw.gov.au/business-papers-agendas/> or to review last year's Annual Statement please go to [2023 STATEMENT \(nsw.gov.au\)](#)

Grant funded projects for the 2022/2023 year were:

- The Joint Organisation Net Zero Acceleration Program;
- Disaster Risk Reduction Fund program;
- Bridge Assessments;
- Come Out We're Open flood recovery program
- A Business Case for Priority Investment in the Nexus between Net Zero and Energy Security;
- A Regional Centre of Excellence in Water Loss Management;
- Transitioning Integrated Water Cycle Management Plans to Integrated Planning and Reporting; and
- A Spare Capacity in Housing Project.

Most of these are being finalised this year or are ongoing. Further applications have been made for programs under the auspices of the Board – please request advice on their status.

This value is delivered primarily by the various operational teams across the region including the CNSWJO;

- General Managers' Advisory Committee
- Water Utilities' Alliance
- Transport Technical Committee
- Tourism Managers Group
- Planners' Group
- Human Resources Managers Group
- WHS/Risk Management Group
- Training, Learning and Development Group
- Net Zero Group
- Regional IT Group
- Building Surveyors Skills Shortages Working Group
- Disaster Risk Reduction Steering Committee
- Fleet Managers Group (new!)
- Integrated Planning and Reporting Group (new!)

Conclusion

The CNSWJO continues to deliver very good value to Council. Please contact the Executive Officer, Ms Jenny Bennett for more information.

Attachment

Draft Minutes of the CNSWJO Board meeting 23 May 2024

Draft Minutes of the Board meeting 23 May 2024 held in Lithgow

In Attendance*

Cr J Jennings	Bathurst Regional Council	Cr P Phillips	Lachlan Shire Council
Cr S Ferguson	Blayney Shire Council	Cr M Statham	Lithgow City Council
Cr K Beatty	Cabonne Council	Cr M Kellam	Oberon Council
Cr R Fagan	Cowra Shire Council	Cr J Hamling	Orange City Council
Cr C Roylance	Forbes Shire Council Deputy Mayor	Cr P Best	Weddin Shire Council Deputy Mayor

Associate Member delegates and others attending

Mr N Southorn	Bathurst Regional Council	Cr A McKibbin	UMCC
Mr M Dicker	Blayney Shire Council	Ms C Weston	RDACW
Mr B Byrnes	Cabonne Council	Ms K Annis-Brown	OLG
Mr P Devery	Cowra Shire Council	Ms G Collins	Regional NSW
Mr S Loane OAM	Forbes Shire Council	Ms J Bennett	CNSWJO
Mr G Tory	Lachlan Shire Council	Ms M Macpherson	CNSWJO
Mr R Gurney	Lithgow City Council	Ms K Barker	CNSWJO
Mr G Wallace	Oberon Council	Ms J Parish	CNSWJO
Mr D Waddell	Orange City Council	Ms E Grimm	CNSWJO
Mr K Boyd PSM	Parkes Shire Council	The Hon Jenny Aitchison MP	Minister for Regional Transport and Roads
Ms N Vu	Weddin Shire Council	Ms Zena Bailly	Deputy Chief of Staff
Cr A Rawson	Central Tablelands Water	Mr Alistair Lunn	Transport for NSW
Mr G Rhodes	Central Tablelands Water		

Weston*Voting members in **bold**

Meeting opened at 10.05am by Chair Cr Kevin Beatty

1. **The Chair welcomed the Board to the meeting and the Mayor of the City of Lithgow, Cr Maree Statham, welcomed attendees to Lithgow.**
2. **Acknowledgement of Country**
3. **Apologies, applications for a leave of absence by Joint Voting representatives**
Cr C Bembrick, Cr P Miller OAM, Cr N Westcott, Mr D Sherley, Mr P Donato MP

Resolved	Cr J Hamling / Cr M Kellam
That the apologies for the Central NSW Joint Organisation Board meeting 23 May 2024 listed above be accepted.	

4. Conflicts of Interest

Resolved	Cr R Fagan / Cr M Kellam
Nil declared	

5. Minutes

5a Noting of the Minutes of the CNSWJO GMAC Meeting held 2 May in Oberon

Resolved	Cr M Statham / Cr R Fagan
That the Minutes of the CNSWJO GMAC Meeting held 2 May 2024 in Oberon were noted.	

5b Confirmation of the Minutes of the CNSWJO Board Meeting 29 February in Condobolin

Resolved	Cr J Hamling / Cr R Fagan
That the Minutes of the CNSWJO Board Meeting held 29 February in Condobolin were accepted.	

6. Business Arising from the Minutes - Matters in Progress

Resolved	Cr M Kellam / Cr P Best
That the Central NSW Joint Organisation Board note the Matters in Progress, making deletions as suggested.	

7. Reports on Statement of Regional Strategic Priority 2022-2025

Priority One: Leveraging our successful collaboration

7a Financial Report

Resolved	Cr J Hamling / Cr M Statham
That the Board note the Financial Report.	

7b Budget and Statement of Revenue Policy 2024-2025

Resolved	Cr P Best / Cr P Phillips
That the Board adopt the Budget and Statement of Revenue Policy 2024-2025.	

7c Advocacy Report

Resolved	Cr J Hamling / Cr R Fagan
<p>That the Board note the Advocacy Update and endorse</p> <ol style="list-style-type: none"> 1. the changes to key messaging for water advocacy; 2. quarterly media be issued regarding Council financial sustainability; and 3. the following submissions be endorsed; <ol style="list-style-type: none"> a. Feedback on Draft TOR for Review of NSW Councils Financial Model b. Submission – Inquiry into Local Government to Funds Infrastructure and Services c. IPART Dam Safety NSW Levy d. Feedback on Cemeteries and Crematoria NSW Internment Services Levy e. MDB Plan V2 and buy-backs-Draft Restoring our Rivers Framework f. Alternate funding models –NSW Productivity Commission 4. seek membership from the Board for a subcommittee to provide oversight of the review of the Statement of Strategic Regional Priority; and 5. receive updated advice from staff on advocacy messaging to make critical town water the number one priority of the Water Advocacy Plan. 	

7d Regional Procurement and Contracts

Resolved	Cr M Kellam / Cr P Best
That the Board note the Regional Procurement and Contracts Report and approve the updates to the procurement plan.	

7e Welcoming New Councillors to the Region

Resolved	Cr J Hamling / Cr M Kellam
<p>That the CNSWJO Board note the Welcoming New Councillors to the Region report and;</p> <ol style="list-style-type: none"> 1. hold a workshop in the fourth quarter of this calendar year for new Councillors that: <ol style="list-style-type: none"> a. introduces new Councillors to the Joint Organisation providing advice on the value proposition; 	

- | |
|--|
| <ul style="list-style-type: none"> b. provides a deeper dive into one or two areas that incoming Councillors would benefit from for example Code of Conduct and Code of Meeting Practice; and c. seeks advice on other support incoming Councillors might like including an informal network; and <ul style="list-style-type: none"> 2. note that CNSWJO provides incoming Council sessions tailored to Councils' needs; 3. progress the above initiative under the auspices of the Opt in Subcommittee Mayors and interested General Managers; and 4. thank Crs Pryse Jones and Gosewisch for their advice and support of this work to date. |
|--|

10:25 The Minister for Regional Transport and Roads, The Hon Jenny Aitchison MP

Ms Zena Bailly, Deputy Chief of Staff and Mr Alistair Lunn, Transport for NSW accompanied the Minister. The Minister provided an update on the direction of Regional Transport and Roads which is guided by the Strategic Regional Integrated Transport Plans (SRITPs). The Minister emphasised that she needs to hear about any roads and transport issues so they can be identified and assessed. The SRITPs will be integral to driving future change and direct transport governmental spending. The Minister offered members the opportunity to ask questions both within the meeting and on a one-on-one basis.

11:40 The Minister left the meeting to speak to individual Council representatives.

7f Disaster Risk Reduction Fund Program Report

Resolved	Cr F Fagan / Cr P Best
That the Board note the Disaster Risk Reduction Fund report and;	
<ul style="list-style-type: none"> 1. endorse the GHD Regional Opportunities and Joint Organisation Opportunities reports; 2. endorse the Disaster Risk Reduction Fund Integrated Planning & Reporting (IP&R) Framework, including supporting tools and templates; and 3. endorse the draft Terms of Reference for a Regional IP&R Group. 	

7g Requirement of CNSWJO to have an Audit Risk and Improvement Regulations

Resolved	Cr J Hamling / Cr P Best
That the Board note the report on the Requirement for CNSWJO to have an Audit Risk and Improvement Committee (ARIC) and	
<ul style="list-style-type: none"> 1. await formal advice from the Office of Local Government on Regulatory and Legislative change for a fit for purpose Audit Risk and Improvement Framework for Joint Organisations; 2. provide in principle support for a cross Joint Organisation risk management and improvement framework; 3. receive a report on CNSWJO risk management that considers its alignment with regulation; and 4. continue to seek exemption until the mooted legislative changes are finalised. 	

Priority Five: Regional Transport Planning and Infrastructure Prioritisation

7h Transport

Resolved	Cr M Kellam / Cr S Ferguson
That the Board note the transport report and endorses the Central NSW Joint Organisation Implications of Severe Weather Events on the Local and Regional Road Network ('Fix Me') report.	

Priority Six: Regional Water Security and Productive Water

7i Regional Water Report

Resolved	Cr J Hamling / Cr K Kellam
That the Board note the Regional Water Report and:	

1. correspondence be sent to the Department of Climate Change Energy and the Environment - Water thanking them for supporting the work by Frontier Economics on the economic analysis of the value of water conservation;
2. endorse the Toolkit to assist councils to transition local water utility strategic planning into the Integrated Planning and Reporting framework noting that it will be iterative;
3. correspondence be sent under the hand of the Chair to Jane Shepherd, Director Local Water Utilities presenting the Toolkit to transition local water utility strategic planning into the Integrated Planning and Reporting framework and thanking her for enabling the engagement of their staff in its design;
4. correspondence be sent under the hand of the Chair to the Executive Officer of the NSW Water Directorate formally requesting facilitation of a practitioner’s group of councils from across the state interested in transitioning their local water utility strategic planning into the Integrated Planning and Reporting framework using the Central NSW Joint Organisation Toolkit;
5. members receive a proforma report endorsing the Integrated Planning and Reporting framework as the regulatory mechanism for water strategy; and
6. seek to have the Town Water Commissioner reinstated.

7j Charles Sturt University Policy Lab on Productive Water Report

Resolved	Cr R Fagan / Cr M Kellam
That the Board note the Charles Sturt University Policy Lab on Productive Water Report and;	
<ol style="list-style-type: none"> 1. encourage Councillors to attend the Charles Sturt University Policy Lab on productive water; and 2. correspondence be sent to Charles Sturt University thanking them for their work on the Policy Lab. 	

Priority Seven: Transition to a sustainable, secure and affordable energy future

7k Energy Program Report

Resolved	Cr M Kellam / Cr R Fagan
That the Board note the Energy Program Report and	
<ol style="list-style-type: none"> 1. endorse the activities included in the JONZA Round 2 application to the NSW Dept of Climate Change, Energy, the Environment and Water’s (DCCEEW) Sustainable Councils Program; 2. note the regional application for pools to the Community Energy Upgrades Fund will be delayed until Round 2 to allow more detailed analysis and other funding sources to be identified to assist with co-contribution; 3. endorse the final reports for the additional 1, 2 and 3 workstream reports for the Business Case on the Nexus Between Energy Security and Emissions Reduction; and 4. receive a briefing note in due course regarding the impact on councils as a result of the AER’s final decision in relation to public lighting through the 2024-2029 Pricing Determination. 	

8. Quarterly Review of the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority 2022-2025

Resolved	Cr P Phillips / Cr R Fagan
That the Board note the Quarterly Review of the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority 2022-2025 and;	
<ol style="list-style-type: none"> 1. lodge a Final Report to the Office of Local Government for the second round of funding of 150K to support the inception of Joint Organisations under the hand of the Chair; 2. note the advice on the value of tourism provided below and request that the Mayoral Board Report include detailed advice on the value of tourism to member councils; 3. note Chairing and administration of the CNSWJO Tourism meetings is to be updated; 4. seek advice from Destination NSW regarding funding; and 	

5. the value of events.

12:00 noon: Gifts presented to Mr Gavin Rhodes and Mr Craig Butler for their service to the region as they are leaving their roles. This gift for Mr Butler was accepted by Cr M Statham in his absence.

9. Joint Organisation Transition Report

Resolved	Cr J Hamling / Cr M Kellam
That a meeting be held to manage staff transition as soon as possible.	

10. Regional NSW Update – Ms Gerry Collins

11. Office of Local Government Update – Ms Katrina Annis-Brown

12. Late Reports - Nil

13. Matters raised by Members

- Oberon – Forestry Corporation has announced the proponents for the wind towers to be built in region.
- Blayney – Western Regional Academy of Sport is amalgamating back of house administration with other academies. An update will be provided to members in due course.
- Lithgow – the price of fuel – advice will be provided in the next transport report to the Board.
- The Chair of RDA Central West advised that a report will be provided from RDACW to the next meeting.

14. Speakers to next meeting – UGL, Destination NSW

15. Next meetings

Board:

- 21 August in the afternoon in Canberra, location TBC.
- 22 August – Federal Parliament
- 27 November in the afternoon in Sydney, location TBC
- 28 November – State Parliament

GMAC:

- 25 July 2024 – Parkes

Meeting closed: 12:40

Page 5 is the last page of the Central NSW Joint Organisation Board meeting 23 May 2024 held in Lithgow



THE HON CATHERINE KING MP
Minister for Infrastructure, Transport, Regional
Development and Local Government

THE HON KRISTY MCBAIN MP
Minister for Regional Development,
Local Government and Territories

Paul Phillips
Mayor
Lachlan Shire Council
PO Box 216
CONDOBOLIN NSW 2877

Via: council@lachlan.nsw.gov.au
Cc: council@lachlan.nsw.gov.au

Dear Mayor/Councillor

I am writing to advise your funding allocation under the **Roads to Recovery** (RTR) Program. The Australian Government is proud of its continued support for road construction and maintenance through RTR with \$4.4 billion being made available over the next five years. In 2024-25, the annual RTR budget is \$650 million and will increase over the funding period to reach \$1 billion per year from 2027-28. This represents the first increase in RTR funding since 2019-20. This permanent increase will allow for more effective long-term planning for the safer maintenance and upgrade of our local roads without being subject to budget cycles.

I am pleased to advise that **Lachlan Shire Council** will receive **\$18,730,937** for the five-year funding period 1 July 2024 to 30 June 2029. This allocation has been calculated based on an increase to the initial funding allocation received for the 2019-2024 RTR funding period.

The once-off additional allocation Lachlan Shire Council received in the 2020 calendar year on account of being eligible for the *Drought Communities Program* has now been exhausted. Over this period Lachlan Shire Council was temporarily allocated an additional \$2,128,508 for the period 2019-20 through 2023-24.

The Australian Government is continuing to invest and support communities affected by drought by investing \$519.1 million in *Future Drought Fund* programs to prepare for the next drought and build climate resilience. Further information can be found at <https://www.agriculture.gov.au/agriculture-land/farm-food-drought/drought/future-drought-fund>.

The RTR Program will continue to operate under simple administrative arrangements, allowing funding recipients to decide the priority local projects on which to spend their allocation. In accordance with the current arrangements, projects funded under RTR can be delivered at any time throughout the five-year funding period. While your nominal annual allocation gradually increases over the next five years, if you have local priorities that require access to funding sooner, I encourage you to identify and schedule your projects as early as

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possible in the new financial year and contact the Department of Infrastructure, Transport, Regional Development, Communications and the Arts by email to Roads.toRecovery@infrastructure.gov.au.

The department will soon write to formally advise you of the updated program conditions prior to the start of the new funding period, including in relation to your nominal annual allocation and own source expenditure requirements.

The Australian Government is committed to improving employment opportunities for First Nations peoples and we ask for this consideration to be applied to projects using RTR funding.

In addition to the RTR funding commitment, the Australian Government has increased funding to the **Black Spot Program**, and from 1 July 2024 will commence the new **Safer Local Roads and Infrastructure Program**. Collectively these programs provide a valuable source of funding to local governments seeking to improve road infrastructure and safety. Councils will also be interested to know that submissions are continuing to be accepted for the **Heavy Vehicle Rest Area initiative**. For further information on these programs and how to apply, please visit <https://investment.infrastructure.gov.au/about/local-initiatives>. I encourage you to consider these programs to support your local road safety improvements.

I look forward to continuing the successful relationship between the Australian Government and your council over the coming years.

Yours sincerely



THE HON CATHERINE KING MP
Minister for Infrastructure, Transport, Regional Development and Local Government



THE HON KRISTY MCBAIN MP
Minister for Regional Development, Local Government and Territories

22 May 2024