



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Wednesday, 19 June 2024
Time: 2:00 PM
Location: Condobolin Council Chambers

BUSINESS PAPER

Ordinary Council Meeting

19 June 2024



ACKNOWLEDGEMENT OF COUNTRY

Lachlan Shire Council acknowledges the Wiradjuri people as the Traditional custodians of this land.

We recognise their strength and resilience and pay respect to Elders past, present, and emerging and to all Aboriginal and Torres Strait Islander people who are part of the Lachlan Shire community.

Lachlan Shire –THE HEART OF NSW



Our Vision:

For the Lachlan Shire to be a resilient community providing economic and social growth, through evolving, agricultural, business and mineral activities

Mission:

To engage the community, providing and delivering progressive services whilst implementing a long term strategic plan leading to the social and economic benefit of the community

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1 WEBCASTING

Please note that today’s meeting, other than the confidential sessions, are being recorded and will be placed on Council’s website. All in attendance should refrain from making defamatory statements. Council takes all care when maintaining privacy, however members of the public gallery and those addressing Council should be aware that you may be recorded.

2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS

3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

254A Circumstances in which annual fees may be withheld-

- (1) *Despite this Division, a council may resolve that an annual fee will not be paid to a councillor or that a councillor will be paid a reduced annual fee determined by the council—*
 - (a) *for any period of not more than 3 months for which the councillor is absent, with or without leave, from an ordinary meeting or ordinary meetings of the council, or*
 - (b) *in any other circumstances prescribed by the regulations.*

- (2) *Despite this Division, if a councillor is absent, with or without leave of the council, from ordinary meetings of the council for any period of more than 3 months, the council must not pay any annual fee, or part of an annual fee, to that councillor that relates to the period of absence that is in excess of 3 months.”*

Councillor	18/10/2023	29/11/2023	13/12/2023	21/02/2024	20/03/2024	03/04/2024	17/04/2024	15/05/2024	19/06/2024	17/07/2024	21/08/2024
John Medcalf OAM	P	P	P	P	P	P	P	LoA			
Paul Phillips	P	P	P	P	P	P	P	P			
Megan Mortimer	P	P	P	P	P	P	P	P			
Melissa Blewitt	P	P	P	P	P	P	P	P			
Melissa Rees	A	P	P	P	NA	P	P	P			
Peter Harris	P	P	P	P	P	P	P	P			
Dennis Brady	LoA	P	P	P	P	P	LoA	P			
Judith Bartholomew	P	P	NA	P	P	P	LoA	P			
Robyn Turner	P	P	P	P	P	P	P	LoA			
P - Present											
A - Apology											
LoA - Leave of Absence											
NA - No Apology											

4 CONFIRMATION OF MINUTES

Ordinary Meeting - 15 May 2024

**MINUTES OF LACHLAN SHIRE
ORDINARY COUNCIL MEETING
HELD AT THE CONDOBOLIN COUNCIL CHAMBERS
ON WEDNESDAY, 15 MAY 2024 AT 2:00 PM**

PRESENT: Mayor Paul Phillips, Cr Judith Bartholomew, Cr Megan Mortimer, Cr Melissa Blewitt, Cr Dennis Brady, Cr Melissa Rees(zoom), Cr Peter Harris (zoom).

IN ATTENDANCE: Greg Tory (General Manager), Karen Pegler (Director - Corporate and Community Services), Adrian Milne (Director - Infrastructure Services), Patrick Ruettjes (Director - Environment and Planning) and Cherise Small (Executive Assistant).

Meeting opened 2:05pm

1 WEBCASTING

The statement regarding the webcasting was read out by the **Mayor**.

2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS

The Acknowledgement of Country and Elders was made by **Cr Judith Bartholomew**.

3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

RESOLUTION 2024/80

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That:

Cr Robyn Turner and Cr John Medcalf be granted Leave of Absence.

CARRIED

4 CONFIRMATION OF MINUTES

RESOLUTION 2024/81

Moved: Cr Megan Mortimer

Seconded: Cr Peter Harris

That the minutes of the Ordinary Meeting held on 17 April 2024 be confirmed.

CARRIED

5 MAYORAL MINUTE

5.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS

RESOLUTION 2024/82

Moved: Cr Megan Mortimer

Seconded: Cr Dennis Brady

That:

1. The Mayoral Minute No. R24/116 be received and noted.

CARRIED

5.2 MAYORAL MINUTE - GENERAL MANAGER'S 2023/2024 PERFORMANCE REVIEW

RESOLUTION 2024/83

Moved: Cr Judith Bartholomew

Seconded: Cr Dennis Brady

That:

1. Mayoral Minute R24/129 be received and noted.

CARRIED

6 PUBLIC FORUM

Three Rivers Department of Rural Health.

7 DISCLOSURE OF INTEREST

Nil.

8 READ AND NOTE

RESOLUTION 2024/84

Moved: Cr Dennis Brady

Seconded: Cr Megan Mortimer

That:

The recommendations included in the business paper to receive and note, the following items be adopted:

- 8.1 Building Projects Monthly Update for April/May;
- 8.2 Investments as at 30 April 2024.

CARRIED

8.3 ACTIVE RESOLUTIONS

RESOLUTION 2024/85

Moved: Cr Peter Harris
 Seconded: Cr Megan Mortimer

That:

1. The General Manager’s Report No. R24/113 be received and noted.

CARRIED

RESOLUTION 2024/86

Moved: Cr Peter Harris
 Seconded: Cr Dennis Brady

That:

The recommendations included in the business paper to receive and note, the following items be adopted:

- 8.4 Development Data April 2024;
- 8.5 FY23/24 Utilities Monthly Update.

CARRIED

8.6 TOURISM AND PROMOTIONS UPDATE - APRIL 2024

RESOLUTION 2024/87

Moved: Cr Peter Harris
 Seconded: Cr Melissa Blewitt

That:

1. The General Manager’s Report No. R24/120 be received and noted.

CARRIED

RESOLUTION 2024/88

Moved: Cr Peter Harris
 Seconded: Cr Melissa Rees

The recommendations included in the business paper to receive and note, the following items be adopted:

- 8.7 FY23/24 Utilities Monthly Update for April;
- 8.8 FY23/24 Roadworks Monthly Update for April.

CARRIED

9 DECISION REPORTS

9.1 GENERAL MANAGER

9.1.1 LACHLAN SHIRE COUNCIL - OUR PLACEMENT PROJECT

RESOLUTION 2024/89

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That:

1. The General Managers report No. R24/125 be received and noted.
2. Note the PlaceMat's purpose is to have an informed conversation with community about their aspirations, particularly for their Community Strategic Plan,
3. Acknowledge that the PlaceMat uses publicly provided data and as such can rapidly date;
4. Note that this is the second iteration of this project and that repeating the process will show change and ultimately trends;
5. Commend to the CNSWJO Board that it repeats the process in good time for the next round of Integrated Planning and Reporting (IP&R); and
6. Continue to advocate, including through the CNSWJO for better recognition of Integrated Planning and Reporting.

CARRIED

9.2 CORPORATE AND COMMUNITY SERVICES

9.2.1 DRAFT INTEGRATED PLANNING & REPORTING DOCUMENTS 2024.2025

The **Director Corporate and Community Service** made an amendment to the recommendation to read as follows:

1. The Director Corporate and Community Services Report R23/380 be received and noted.
2. The draft Operational Plan 2024-2025, the 2022-2026 Delivery Program, the draft updated Resourcing Strategy, the draft Fees and Charges, and the 10 year Long Term Financial Plan be placed on public exhibition for a period of 28 days from 16 May to **13 June 2024**.
3. Following the completion of the public exhibition period the Director of Corporate and Community Services present a further report, summarising any submissions received during the public exhibition period, for the consideration of Council prior to final adoption of the Operational Plan (OP) 2024-2025, the 2022-2026 Delivery Program, the updated Resourcing Strategy, the draft Fees and Charges, and the Long Term Financial Plan.

Cr Harris and **Cr Mortimer** made no objection to the amendment.

RESOLUTION 2024/90

Moved: Cr Peter Harris

Seconded: Cr Megan Mortimer

That:

1. The Director Corporate and Community Services Report R23/380 be received and noted.
2. The draft Operational Plan 2024-2025, the 2022-2026 Delivery Program, the draft updated Resourcing Strategy, the draft Fees and Charges, and the 10 year Long Term Financial Plan be placed on public exhibition for a period of 28 days from 16 May to 13 June 2024.
3. Following the completion of the public exhibition period the Director of Corporate and Community Services present a further report, summarising any submissions received during the public exhibition period, for the consideration of Council prior to final adoption of the Operational Plan (OP) 2024-2025, the 2022-2026 Delivery Program, the updated Resourcing Strategy, the draft Fees and Charges, and the Long Term Financial Plan

CARRIED

9.2.2 PUBLIC INTEREST DISCLOSURE POLICY**RESOLUTION 2024/91**

Moved: Cr Peter Harris

Seconded: Cr Judith Bartholomew

That

1. The Director Corporate and Community Services Report R24/40 be received and noted;
2. The draft Public Interest Disclosure Policy be placed on public exhibition for 28 days, and adopted subject to no significant issues being raised.
3. Council rescinds the Internal Report Policy adopted April 2020 and all earlier versions.
4. Council rescinds all earlier versions of the Public Interest Disclosure Policy.

CARRIED

9.2.3 MODERN SLAVERY POLICY V1**RESOLUTION 2024/92**

Moved: Cr Dennis Brady

Seconded: Cr Peter Harris

That:

1. The Director Corporate and Community Services Report R24/38 be received and noted.
2. The Draft Modern Slavery Policy v1 be placed on public exhibition for 28 days, and adopted subject to no significant responses being received.

CARRIED

Cr Rees left the meeting at 3:04pm.

9.2.4 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM - FUNDING ROUND APPLICATIONS

RESOLUTION 2024/93

Moved: Cr Peter Harris

Seconded: Cr Melissa Blewitt

That:

1. The Director of Corporate and Community Services Report R24/105 be received and noted.
2. Council rescinds Resolution 2024/57 for the Tullibigeal Team Penning as the event has been cancelled due to lack of entries. An estimated amount of \$400 for in-kind support was approved at the March 2024 Council Meeting.
3. Council approves the transfer of \$3,000 from the elected member general donation to the in kind support budget.
4. Council approve a financial donation of \$500 for Dance 2873. This donation will be funded from the Annual Budget for Elected Members General Donation, and is conditional on the event proceeding.
5. Council decline the application from the Lachlan Arts Council – Film Footage project and invite them to submit another application in the future.
6. Council approve the request from the Lachlan Arts Council to retain the \$500 funding for the “tile project”. This financial donation was funded from the annual budget for general donation - elected members and is conditional on the project completing by 31 august 2024.

CARRIED

A foreshadow motion was moved by **Cr Blewitt** and seconded by **Cr Brady** that:

1. Council decline a financial donation in the amount of \$800 to Can Assist for their High Tea event.
2. Council approve a financial donation in the amount of \$500 to Can Assist for their High Tea event.

The foreshadow motion was put to a vote and the vote was **WON**.

The foreshadow motion became the motion and was **CARRIED**.

RESOLUTION 2024/94

Moved: Cr Melissa Blewitt

Seconded: Cr Dennis Brady

7. Council approves a financial donation of \$500 to Can Assist for their High Tea event. This donation will be funded from the Annual Budget for General Donation– Elected Members and is conditional on the event proceeding.

CARRIED

RESOLUTION 2024/95

Moved: Cr Dennis Brady

Seconded: Cr Judith Bartholomew

8. Council declines an application from the Anglican Parish of Lake Cargelligo as it is excluded under the Community Donations and Event Support Policy.

CARRIED

A alternate motion was moved by **Cr Blewitt** and seconded by **Cr Harris** that:

Community Donation and Event Support Program Funding Round Applications – **Item number 9** be deferred until the next meeting of Council scheduled to be held on 19 June 2024.

The alternate motion was put to a vote and the vote was **WON**.

The alternate motion became the motion and was **CARRIED**.

RESOLUTION 2024/96

Moved: Cr Melissa Blewitt

Seconded: Cr Peter Harris

That:

9. Council agree that Community Donation and Event Support Program Funding Round Applications – **Item number 9** be deferred until the next meeting of Council scheduled to be held on 19 June 2024.

CARRIED

RESOLUTION 2024/97

Moved: Cr Peter Harris

Seconded: Cr Melissa Blewitt

10. Council decline the request for a financial donation of \$1,200 from the Condobolin Public School P&C for their "Get Arty" project, as this is not permitted under the policy.
11. Council approve a financial donation of \$300 for the Condobolin RSL Diggers Swimming Club on the proviso the club continues to hold the "Diggers weekly swims". This financial donation is to be funded from the Annual Budget for Elected members General Donation.
12. Council approves a donation of \$500 to Lakes Alive/ Lake Cargelligo Progress Association for the ongoing beautification of Frog's Hollow. This financial donation will be funded from the Annual Budget for Elected Members General Donation and is conditional on the group continuing with beautification activities.
13. Council approve the request from the Condobolin PAH & I Association for in-kind support, estimated to be worth \$15,250 for the show. This contribution is to be funded from the In-Kind support budget and is conditional on the show proceeding.
14. Council approve the request from the Condobolin Camp Draft Association for a financial donation of \$500 and in-kind support of estimated worth \$3,430. This contribution is to be funded from the In-Kind contributions budget. This is conditional on the event proceeding.
15. Council approve a financial donation of \$800 for the Tottenham Hospital Auxiliary Branch to support their Annual Spring Fair Luncheon. This financial donation will be funded from the Annual Budget for General Donation – Elected Members and is conditional on the event proceeding.

CARRIED

A foreshadow motion was moved by **Cr Brady** and seconded by **Cr Bartholomew** that:

16. Council **decline** a financial donation of \$800 for the Tottenham Welfare Committee to support improvements at the community centre.

The foreshadow motion was put to a vote and the vote was **WON**.

The foreshadow motion became the motion and was **CARRIED**.

RESOLUTION 2024/98

Moved: Cr Dennis Brady

Seconded: Cr Judith Bartholomew

That:

16. Council decline a financial donation of \$800 for the Tottenham Welfare Committee to support improvements at the community centre.

CARRIED

A foreshadow motion was moved by **Cr Brady** and seconded by **Cr Mortimer** that:

1. Council decline a financial donation of \$500 for Born to Read Condobolin event.
2. Council approve a financial donation in the amount of \$800 for the Born to Read Condobolin event.

The foreshadow motion was put to a vote and the vote was **WON**.

The foreshadow motion became the motion and was **CARRIED**.

RESOLUTION 2024/99

Moved: Cr Dennis Brady

Seconded: Cr Megan Mortimer

That:

17. Council approve a financial donation of \$800 for the Born to Read Condobolin event. This financial donation will be funded from the Annual Budget for Elected Members General Donation, and is conditional on the event proceeding.

CARRIED

RESOLUTION 2024/100

Moved: Cr Peter Harris

Seconded: Cr Melissa Blewitt

18. Council approves a financial donation of \$4,095.39 to the Condobolin & District Kennel Club Incorporated to cover the cost of mobile lighting towers. This donation is to be funded from the Community Events program budget and is conditional on the All Breeds Championship Dog Shows event proceeding.
19. Council approve in kind support of an estimated \$5,980 for the Lake Cargelligo Show. This contribution is to be funded from the In-Kind contributions budget and is conditional on the show proceeding.

CARRIED

9.2.5 REVIEW OF THE COMMUNITY DONATION AND EVENT SUPPORT POLICY

RESOLUTION 2024/101

Moved: Cr Peter Harris

Seconded: Cr Judith Bartholomew

That:

1. The Director of Corporate & Community Services Report R24/108 be received and noted.

2. The Community Donation and Event Support Policy v2 be adopted, as presented, with effect from 1 July 2024.
3. Council delegates to the General Manager, with the approval of the Mayor, the power to grant financial assistance under section 377(1A) of the *Local Government Act 1993*.
4. Council rescinds all and any prior resolutions for community event support, donations, fee concessions, and rates and charges donations, unless specifically listed in the Integrated Planning and Reporting documents commencing 1 July 2024.
5. Council rescinds the Community Donation & Event Support Policy v1 that was last adopted June 2023, and any donations policies that may have not already been previously extinguished.

CARRIED

9.2.6 QUARTERLY BUDGET REVIEW 3 2024 FY

RESOLUTION 2024/102

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That:

1. The Director Corporate and Community Services Report No. R24/109 be received and noted.
2. The Quarterly Budget adjustments including reserve movements be adopted as presented.

CARRIED

9.2.7 BUSH BURSARY PROGRAM 2024

RESOLUTION 2024/103

Moved: Cr Peter Harris

Seconded: Cr Megan Mortimer

That:

1. The Director Corporate & Community Services Report No. R24/111 be received and noted.
2. Council decline the invitation to provide support for the Bush Bursary 2024 program.

CARRIED

9.3 ENVIRONMENT AND PLANNING

9.3.1 TOTTENHAM PLANNING PROPOSAL

RESOLUTION 2024/104

Moved: Cr Peter Harris

Seconded: Cr Megan Mortimer

That:

1. The Director of Environment and Planning Report No. R24/74 be received and noted.
2. Council endorse the preparation and lodgement of a Planning Proposal for rezoning in Tottenham, amending Lachlan Local Environmental Plan 2013, in accordance with the Council's Industrial and Rural Lands Strategy.
3. Council approve the Planning Proposal for public authority consultation and public exhibition in accordance with any conditions imposed under the Gateway Determination.
4. Council seek authority from the Department of Planning, Housing and Industry to exercise the delegation of all functions of the relevant local plan making authority under Section 3.36 of the Environmental Planning and Assessment Act 1979 to make the local environmental plan to put into effect the Planning Proposal.
5. Authority be delegated to the General Manager to make any minor variations to the Planning Proposal, following receipt of the Gateway Determination.
6. A further report be submitted to Council following the public exhibition of the Planning Proposal detailing any submissions received during the public exhibition period.

CARRIED

9.3.2 GOANNA MANOR - CONSULTATION

RESOLUTION 2024/105

Moved: Cr Peter Harris

Seconded: Cr Megan Mortimer

That:

1. The Director – Environment and Planning Report No. R24/107 be received and noted.
2. The submissions regarding the proposed demolition of Goanna Manor be noted.
3. As the reasons for the proposed demolition of the building were not provided with the petition documents the individual petitioners be contacted to provide them with the additional information and they be asked to confirm that they still oppose the demolition of the building.
4. A further report be provided to Council on the outcome of the inquiries with the petitioners.

CARRIED

9.4 INFRASTRUCTURE SERVICES

Nil

10 DEPUTATIONS

11 NOTICES OF MOTION

Nil

12 NOTICES OF RESCISSION

Nil

13 DELEGATES REPORT

Nil

14 CORRESPONDENCE

14.1 CORRESPONDENCE

RESOLUTION 2024/106

Moved: Cr Megan Mortimer

Seconded: Cr Peter Harris

That:

1. The Correspondence Report No. R24/104 be received and noted.

CARRIED

15 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

16 PETITIONS

16.1 PETITION - GOANNA MANOR

RESOLUTION 2024/107

Moved: Cr Dennis Brady

Seconded: Cr Peter Harris

That:

1. Report No R24/112 be received and noted.

CARRIED

17 CLOSED SESSION**RESOLUTION 2024/108**

Moved: Cr Peter Harris

Seconded: Cr Megan Mortimer

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

17.1 19 McDonnell Street, Condobolin

This matter is considered to be confidential under Section 10A(2)c and dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

17.2 Offer to donate optometry equipment

This matter is considered to be confidential under Section 10A(2)a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

17.3 Expression of Interest to lease or purchase part Lot 14 DP 816194 and part Lot 2342 DP566794

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

18. Appointment of independent facilitator to review the ARIC Chairperson, review of Internal Audit effectiveness and review of ARIC effectiveness

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

19 Rural Fire Service Assets

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CARRIED

RESOLUTION 2024/109

Moved: Cr Dennis Brady

Seconded: Cr Megan Mortimer

That Council moves out of Closed Council into Open Council.

CARRIED

17.1 19 MCDONNELL STREET, CONDOBOLIN**RESOLUTION 2024/110**

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That:

1. The Director of Environment and Planning Report No. R24/114 be received and noted.
2. The General Manager be authorised to make an offer and negotiate the purchase of the property to the value detailed in option 1 of the report.
3. Funds for the purchase of the property and associated costs, as detailed in option 1 of the report, be allocated from Council's Condobolin Purchase Dwelling Capital Improvement Reserve.
4. If acquired the property be classified as operational land in Council's Land and Building Asset Register as it will be used for operational purposes.
5. The Mayor and General Manager be authorised to sign the contract documents and affix the Council seal if required.

CARRIED

17.2 OFFER TO DONATE OPTOMETRY EQUIPMENT**RESOLUTION 2024/111**

Moved: Cr Dennis Brady

Seconded: Cr Megan Mortimer

That:

1. The General Manager's report No. R24/123 be received and noted.
2. Council accept the donation of optometry equipment and records from AC Lord and PA Wells.
3. The donated equipment be stored at the Melrose Street Medical facility or the Old Melrose Street Medical facility building for the use of visiting Optometrists.

4. If the Royal Flying Doctors Service agree, the equipment be added to the inventory of equipment provided under the lease for the Melrose Street Medical Facility for the coordination of optometry services by the RFDS.
5. A letter of thanks be sent to AC Lord and PA Wells for their generous donation and their long service to the Lachlan Shire community.

CARRIED

17.3 EXPRESSION OF INTEREST TO LEASE OR PURCHASE PART LOT 14 DP 816194 AND PART LOT 2342 DP566794

RESOLUTION 2024/112

Moved: Cr Dennis Brady

Seconded: Cr Megan Mortimer

That:

1. The General Manager’s report No R24/124 be received and noted.
2. Council decline the offer to purchase or lease part Lot 14 DP 816194 and Lot 2342 DP 566794.
3. Strategic consideration be given to the future redevelopment or disposal of the site.

CARRIED

Cr Melissa Blewitt requested that her name be recorded as voted against the motion.

18 APPOINTMENT OF INDEPENDENT FACILITATOR TO REVIEW THE ARIC CHAIRPERSON, REVIEW OF INTERNAL AUDIT EFFECTIVENESS AND REVIEW OF ARIC EFFECTIVENESS

RESOLUTION 2024/113

Moved: Cr Dennis Brady

Seconded: Cr Peter Harris

That:

1. The Director Corporate & Community Services Report R24/130 be received and noted.
2. Council resolves to appoint GHR Accounting to undertake the review of the ARIC Chairperson.
3. Council resolves to appoint Mead Perry to undertake the review of the ARIC.
4. Council resolves to appoint Centium to undertake the review of the Internal Audit.

CARRIED

19 RURAL FIRE SERVICES ASSETS

RESOLUTION 2024/114

Moved: Cr Dennis Brady

Seconded: Cr Megan Mortimer

That:

1. Council does not recognise Rural Fire Service assets in Council's financial statements.

CARRIED

The Meeting closed at 4:18pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 19 June 2024.

.....

CHAIRPERSON

5 MAYORAL MINUTE

5.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS

TRIM Number: R24/148

Author: Executive Assistant

RECOMMENDATION

That:

1. The Mayoral Minute No. R24/148 be received and noted.

To provide council with details of the meetings and functions attended by the Mayor and Deputy Mayor for the month of June 2024.

MAY:

- 22.05.2024 Central West Recovery and Resilience Package Community Leader’s Forum – Orange.
- 23.05.2024 Central NSW Joint Organisation Board Meeting – Lithgow.
- 30.05.2024 Murrumbidgee Local Health District Meeting – Lake Cargelligo Hospital.

JUNE:

- 05.06.2024 ARIC Meeting – Condobolin.
- 05.06.2024 Pre-Meeting Briefing – Condobolin.
- 12.06.2024 Country Mayors Association of NSW – Kempsey Shire Council.
- 13.06.2024 Country Mayors Association of NSW – Kempsey Shire Council.
- 14.06.2024 Country Mayors Association of NSW – Kempsey Shire Council.
- 15.06.2024 Philippines Independence Day – Condobolin.
- 19.06.2024 Ordinary Council Meeting – Condobolin.

ATTACHMENTS

Nil

- 6 PUBLIC FORUM**
- 7 DISCLOSURE OF INTEREST**

8 READ AND NOTE

8.1 BUILDING PROJECTS MONTHLY UPDATE FOR MAY/JUNE

TRIM Number: R24/138

Author: Manager - Projects and Building

RECOMMENDATION

That:

1. The Director of Environment and Planning Report No. R24/138 be received and noted.

PURPOSE

The purpose of this report is to provide a summary of projects currently being undertaken by the Lachlan Shire Council Environment and Planning Department. The execution and completion of work varies on resource availability, weather conditions, work priorities and unforeseen circumstances. Work priority will be allocated based on safety and risk.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Council has adopted the 2023/24 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of the capital and grant funded projects regarding buildings.

ISSUES AND COMMENTS

Project	Budget	Funding Source	Expend. To Date	Forecast Expend.	Comments
Condobolin Works Depot	\$7,246,707.60	\$6,000,000 Loan and remaining \$1.25m from council reserves	\$3,394,237.47	\$7,246,707.60	Project/Site Manager contract documents have been prepared in accordance with Council's resolution. EOI for Tradies & Suppliers closes on 24 June, RFT for Construction Management Services closes on 28 June 2024.

Willow Bend Sports Centre Renewal	\$300,000 (reduced by \$125K as per council report)	LRCI P3	\$118K	\$176,600	A meeting has been held with the manager of the sports centre to discuss potential impacts of works as well as options. New fans have been installed. New A/C has been installed. Cubical & new floor covering have been provided. Minor finishing works to be completed by June 2024.
Companion Animal Surrender Cages - Lake Cargelligo	\$50,000	LRCI P3	\$50k	\$50,000	Main structure has been completed. Facility is in use. CCTV installed. Project completed.
Tottenham Caravan Park Enhancement	\$190,000	LRCI P3 \$190k & council funds \$35k	\$107.2k	\$190,000	Schedule of works being finalised. Quotes obtained, various PO's issued. Solar lighting installed. Works completed on new office, patio slab and renewal of several rooms. Internal roads upgraded, drive through sites provided. New smoke alarms installed in accommodation units. External painting to commence in cooler weather.
Sign Replacement – Lake Cargelligo Foreshore walk	\$50,000	SCCF R3	Nil	\$50,000	Frames painted. Panel content review and panel design underway. The project is scheduled for completion by June 2024.

<p>Fire Appliance Display - Tullibigeal</p>	<p>\$125,000</p>	<p>SCCF R5</p>	<p>\$31.3k</p>	<p>\$125,000</p>	<p>Initial meeting held with community members January 2023. Discussion regarding obtaining local history of the appliance. Additional \$40,000 allocated directly to the committee through for appliance restoration. Site identified, shed plans finalised. Licence agreement has been signed by both parties. RFQ issued for construction of building. Purchase order issued for construction of the shed. Concrete slab has been poured, frame erected, windows installed and external cladding provided. Fire appliance has been delivered to restorer. Works continuing on the building.</p>
<p>Electronic Community Signs – Lake Cargelligo & Tottenham</p>	<p>\$170,000</p>	<p>LRCI P4</p>	<p>Nil</p>	<p>\$170,000</p>	<p>Initial site inspections undertaken. Consultation to be scheduled with relevant groups in Lake Cargelligo & Tottenham.</p>
<p>Apex Park Amenities Renewal – Lake Cargelligo</p>	<p>\$120,000</p>	<p>LRCI P4</p>	<p>\$16.2k</p>	<p>\$120,000</p>	<p>Initial site inspection completed and schedule of works identified. Onsite meeting held. PO issued for fixtures & roof sheeting.</p>

Condobolin Works Depot Budget Update

Budget	\$7,816,707.60
Contract Value	\$7,246,707.60*
Other Works and Project Management Costs	\$570,000.00
Contingency (included in Contract Value)	\$400,000.00
Approved Variations	\$262,978.32
Remaining contingency	\$51,708.80
Current Expenditure	\$3,394,237.47

All figures include GST

** Figure includes Contingency*

FINANCIAL AND RESOURCE IMPLICATIONS

Project management and financial controls are in place to manage financial expenditure and resource allocation.

LEGAL IMPLICATIONS

Nil. All project materials and services have been procured in accordance with the requirements of the NSW *Local Government Act 1993* and Council's procurement policy. *Environmental Planning and Assessment Act 1979* provisions are being complied with regarding development approvals and planning controls.

RISK IMPLICATIONS

Project management and financial controls are in place to manage time and budget risks. The projects have been assessed against relevant legislative requirements to minimise council's exposure to risk.

STAKEHOLDER CONSULTATION

Council's newspaper column, Talking Tottenham and Mayoral Newsletters update the community on the major improvement works being undertaken around the local government area.

Community consultation has been undertaken in relation to the projects, either through the Community Strategic Plan, through requests for projects to receive grant funding and/or through reports to Council advising of the projects which are being put forward for progression.

OPTIONS

Not applicable.

CONCLUSION

This report updates Council on the capital improvements/new work being undertaken by the Environment and Planning Department.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 1.7 Improved social outcomes for people with disability

CSP 4.2 Strong effective and Responsive Council

CSP 6.2 Upgrade community buildings

ATTACHMENTS

Nil

8.2 DEVELOPMENT DATA MAY 2024

TRIM Number: R24/143

Author: Director Environment and Planning

RECOMMENDATION

That:

1. The Director Environment and Planning Report No. R24/143 be received and noted.

PURPOSE

This report is to provide Council with information in relation to development activity occurring within the Shire during May 2024.

SUPPORTING INFORMATION

Council’s Development Data.

BACKGROUND

During the month of May 2024 there were five (5) applications lodged. Six (6) approvals were issued within this time.

Development Applications (DAs) and Complying Development Certificates Approved in April 2024.

Approval Number	Development Description	Location	Value	Delegated Authority/Council
DA 2022/8	Extension & Alterations to Grain Mill	85 Madline Street, Condobolin	\$345,000	Delegated Authority
DA 2024/8	Construction of Dwelling	251 Hassans Lane, Condobolin	\$460,000	Delegated Authority
DA 2024/9	Construction of Secondary Dwelling	1934 Curlew Road, Euabalong	\$440,000	Delegated Authority
DA 2024/14	Cemetery – 15 Plots	844 Bolo Road, Kiacatoo	\$10,000	Delegated Authority

DA 2024/16	Dwelling and Shed	41 Walker Street, Lake Cargelligo	\$528,000	Delegated Authority
DA 2024/19	Two (2) Lot Torrens Title Subdivision	6001 Fifield Road, Tullamore	\$0	Delegated Authority
TOTAL No. OF APPROVED DEVELOPMENTS	6		\$1,783,000	

Comparison to Previous Year: Applications Approved May 2023

Total **Number** of Applications **approved in May 2023**: 9

Total **Value** of Applications **approved for May 2023**: \$2,297,446

Development Applications and Complying Development Certificates Received in May 2024

Development Identifier	Development Description	Location	Value
DA 2024/12	Construction of Carport	6 Wattle Street, Tullibigeal	\$8,800
DA 2024/14	Cemetery – 15 Plots	844 Bolo Road, Kiacatoo	\$10,000
DA 2024/15	Conversion to Dwelling	117 Bathurst Street, Condobolin	\$2,750
DA 2024/16	Construction of Dwelling	41 Walker Street, Lake Cargelligo	\$528,000
DA 2024/19	Two (2) Lot Torrens Title Subdivision	6001 Fifield Road, Tullamore	\$0
TOTAL	5		\$549,550

Comparison to Previous Year: Applications Received May 2023

Total Number of Applications **received in May 2023**: 7

Total Value of Applications **received for May 2023**: \$1,179,166

ISSUES AND COMMENTS

A total of fifty-four (54) approvals have been issued this financial year at an average of 34 days, which is inside the legislative timeframe for approvals and below the average net days taken to determine a DA across all NSW Councils.

FINANCIAL AND RESOURCE IMPLICATIONS

Regular consultation and engagement with applicants of Development Applications and Complying Development Certificates occurs during the pre-lodgement, assessment and approval stages of each application in line with legislation and Council's planning instruments. Council also often engages with the community and adjoining owners in respect of applications.

LEGAL IMPLICATIONS

All applications are assessed in accordance with relevant legislation including the *Environmental Planning and Assessment Act 1979*.

RISK IMPLICATIONS

Council has assessed all applications against relevant legislation to minimise Council's exposure to risk.

STAKEHOLDER CONSULTATION

Regular consultation and engagement with applicants of Development Applications and Complying Development Certificates occurs during the pre-lodgement, assessment and approval stages of each application in line with legislation and Council's planning instruments. Council also often engages with the community and adjoining owners in respect of applications.

OPTIONS

1. Receive and note the report.

CONCLUSION

Development Application and Complying Development Certificate approved data reveals a total development value of \$49,546,304 for applications approved in the 2023/2024 financial year.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Build Civic Leadership and Pride.

Community Strategic Plan - 4.2 Strong Effective Responsive Council.

ATTACHMENTS

Nil

8.3 ACTIVE RESOLUTIONS

TRIM Number: R24/147

Author: Executive Assistant

RECOMMENDATION

That:

1. The General Manager's Report No. R24/147 be received and noted.

PURPOSE

To provide Council with an update on Active Resolutions as at June 2024.

SUPPORTING INFORMATION

The Active Resolutions are attached.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and responsive Council.

ATTACHMENTS

1. Active Resolutions.

8.4 FY23/24 URBAN WORKS MONTHLY UPDATE FOR MAY**TRIM Number: R24/171****Author: Manager Urban Works****RECOMMENDATION**

That:

1. The Director Infrastructure Services Report No. R24/171 be received and noted.

PURPOSE

The purpose of this report is to provide an update of the capital improvements in the Urban Works section. The items listed are for works undertaken in May, in progress for the month of June and forecast for the month of July 2024.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Council has adopted the 2023/2024 budget and associated Delivery and Operational Plans and Quarterly Budget Reviews. This report provides updates on the delivery of the Urban Works program, with some overlap with roads, utilities, tourism and buildings where required.

ISSUES AND COMMENTS

Project delivery has focused on grant funded projects with funding deadlines and capital works.

Overall the majority of the Urban Works projects are progressing and nearing completion with contractors and staff focusing on project priorities and delivery deadlines.

Works Completed in May

Scott Street Subdivision	Bitumen seal was complete, earthworks, water mains, power and NBN installation continued.
Footpaths	Georges Lane crossing works was complete.
Gum Bend Lake Foreshore works	Materials have been purchased and contractors are engaged to start early June.
Condobolin Rodeo and Pony Club Facility	Meetings held with stakeholders to confirm scope of works. Contractors engaged. Works to commence when local contractor is available.
Lake Cargelligo Cricket Club toilet	Toilet block has been installed and is operational, additional works to be confirmed.
Lake Cargelligo Netball Court refurbishment	Resurfacing and painting of the courts is complete and the facility is now operational. Budget overspend on carpark area.
Tottenham Skate Park and Multi-use facility	Follow up meetings held with stakeholders to consider options.
Tullibigeal Netball Court Refurbishment	Defects have been rectified and painted.
Pioneer Park Tullibigeal Playground	Tenders have been received, community consultation complete and the preferred contractors have been engaged.
Albert Park Playground	Tender have been received, community consultation complete and the preferred contractors have been engaged.

Works Underway in June

Scott Street Subdivision	Water mains to be commissioned, NBN installed and landscaping to commence.
Gum Bend Lake Foreshore works	Contractors have commenced onsite with the removal of the tyres with the reconstruction of the bank to follow.
Condobolin Rodeo and Pony Club Facility	Works to commence when local contractor is available.
Condobolin Cricket nets	Request for quotations have been sent and works to commence.
Lake Cargelligo Cricket Club toilet	Awning to be constructed when contractors are available.
Lake Cargelligo Netball Court	Project complete.
Tottenham Skate Park and Multi-use facility	Feedback from the Public consultation meeting to be used to develop a preferred option.
Pioneer Park Tullibigeal Playground	Contractor have been engaged and works to commence in August.
Albert Park Playground	Contractors have been engaged and works to commence in August.
Hannah Park Fifield Fencing Works	Fencing quotations have been received, contractors to be engaged, works to commence.
Fifield Park Toilet Access Ramp	Scope of works to be confirmed, contractors to be engaged and works to commence.

Works Scheduled for July

Scott Street Subdivision	Water main installation complete and commissioned. NBN installed, landscaping works to continue, project nearing completion.
Gum Bend Lake Foreshore works	Complete.
Condobolin Rodeo and Pony Club Facility	Earthworks underway. Gravel and sand installation nearing completion.
Condobolin Cricket nets	Work to have commenced.
Lake Cargelligo Cricket Club toilet	Complete.
Tottenham Skate Park and Multi-use facility	Preferred concept used to develop tender documents.
Pioneer Park Tullibigeal Playground	Works to commence in August.
Albert Park Playground	Works to commence in August.
Hannah Park Fifield Fencing Works	Removal of old fencing and installation of new fence to have commenced.
Fifield Park Toilet Access Ramp	Works to be complete.

FINANCIAL AND RESOURCE IMPLICATIONS

Project	Budget	Funding Source	Expenditure to Date	Forecast Expenditure	Comments
Scott Street	\$4,233k	LRCI, land, stormwater, water, sewer reserves	\$3,060k	\$4,233k	Budget and time variations are being actively managed.
Gum Bend Lake Foreshore	\$550k	RTAF, 7.12	\$423k	\$600	Foreshore work variation to be completed
Condobolin Rodeo and Pony Club Facility	\$125k	LRCI 4	\$70k	\$125k	Budget on Track
Lake Cargelligo Cricket Club Toilet	\$65k	SCCF4	\$52k	\$65k	Budget is on track
Lake Cargelligo Netball Courts	\$333k	SCCF5	\$327k	\$333k	Additional carpark sealing. QBR3 adjustment Project complete
Pioneer Park Tullibigeal Playground	\$60k	LRCI 4	\$10k	\$60k	Budget on track
Albert Park Playground	\$60k	LRCI 4	\$10k	\$60k	Budget on track

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

Priority will be given to grant funded works. Meetings held with Finance staff to confirm project completions and project funding roll over for incomplete works.

Inflation continues to present concerns with budgets together with the supply of goods and materials.

STAKEHOLDER CONSULTATION

Staff are engaging with specific stakeholders on each project, in accordance with Council’s community consultation policy. Meetings have been held with the Gum Bend Lake Advisory Committee, Tottenham public and Tullibigeal central school.

OPTIONS

1. Council continue to implement urban works capital improvements as programmed, as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the capital improvements program and budget.

CONCLUSION

This report updates Council on the capital improvements undertaken by the Urban Works team in May, underway in June and forecast for July.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 3.3 Upgrade Street Lighting.
- 4.2 Strong, Effective and Responsive Council.
- 4.4 Strategic Management of Villages and Crown Reserves.
- 6.1 Increase recreational use of the lakes and rivers.
- 6.3 New and visually appealing streetscapes.
- 6.4 Improved Parks, Gardens and Sporting Ovals.
- 6.5 Provision of neat, accessible and respectful cemeteries.

ATTACHMENTS

Nil

8.5 SWIMMING POOL OPERATIONS - END OF SEASON REPORT

TRIM Number: R24/175

Author: Manager Urban Works

RECOMMENDATION

That:

1. The Director Infrastructure Services Report No R24/175 be received and noted.

PURPOSE

Provide Council with a summary of the Condobolin, Lake Cargelligo and Tottenham Swimming Pool Operations for the 2023/2024 Swim Season.

SUPPORTING INFORMATION

- Contract for Operation of each Swimming Pool 2023-24 (available upon request).
- Monthly Reports provided by each Pool Contractor for 2023-24 season (available upon request).

BACKGROUND

Condobolin & Lake Cargelligo Swimming Pools are operated under contract by Leisure and Recreation Group Pty Ltd (Angus Westaway). Tottenham Swimming Pool is operated under contract by JW TM Fulton (Tanya and Jason Fulton).

All three contracts commenced on 1 August 2023 and have a 3-year term expiring 31 July 2026.

ISSUES AND COMMENTS

CONDOBOLIN POOL

Pool Attendance & Revenue Summary shown in the table below:

ATTENDANCE	OCT	NOV	DEC	JAN	FEB	MAR	TOTALS
Under 4	90	104	138	70	83	94	579
Child 5-17	835	1003	987	951	755	436	4967
Adult 18+	449	598	800	1003	688	333	3871
Season Ticket	1008	1,836	2126	2785	2610	1671	12036
learn to swim	0	244	176	202	0	0	622
Totals	2382	3785	4227	5011	4136	2534	22075

Facility Revenue:

ATTENDANCE	OCT	NOV	DEC	JAN	FEB	MAR	TOTALS
Child 5-17 entry	\$2,672.00	\$3,209.90	\$3,158.40	\$3,043.20	\$2,416.00	\$1,395.20	\$15,894.70
Adult 18+ entry	\$2,023.50	\$2,697.00	\$3,600.00	\$4,513.50	\$3,096.00	\$1,498.50	\$17,428.50
Child Season Ticket	\$504.00	\$216.00	\$72.00	\$36.00	\$36.00	\$0.00	\$864.00
Adult Season Ticket	\$4,646.00	\$1,111.00	\$404.00	\$404.00	\$151.50	\$0.00	\$6,716.50
Family option 1	\$5,798.00	\$1,672.50	\$0.00	\$557.50	\$0.00	\$0.00	\$8,028.00
Family option 2	\$4,215.00	\$1,124.00	\$281.00	\$421.50	\$0.00	\$0.00	\$6,041.50
Totals	\$19,858.50	\$10,030.40	\$7,515.40	\$8,975.70	\$5,699.50	\$2,893.70	
							\$54,973.20

Major Maintenance and Improvements completed by Council

- New fibreglass Shell installed in the main pool to reduce joint leakage. This project has been a huge success and has drastically reduced the pools water and power consumption. For comparison, before the remediation the pool used 48ML of water last season to this season only using approximately 6ML, the project also contributed to a reduction in the energy consumption, which has reduced by over 50%.
- Preventative maintenance on pumps, chlorination system, pool cleaner and breathing apparatus.
- Replacement of failed Hydrostatic Pump to the main pool.
- Replacement of failed pipework and pump in the toddler pool.

Proposed Off Season Maintenance and Improvements

- Service and preventative maintenance on pumps, chlorination system, heat pumps, pool vacuum cleaner, leaking pipes and breathing apparatus.

Work Health & Safety, Marketing and Events

There were no major safety issues reported throughout the season. There were minor incidents, electrical storms, trips and falls, joint injuries, abrasions, burns and faecal incidents.

As part of the pool operations contract, it is the contractor’s responsibility to market events and activities at the pool. The contractor uses Facebook regularly to update patrons. Council has also advertised significant pool announcements on Council’s website and Facebook page.

The Condobolin Swimming Pool continues to hold regular community events and swim classes. Some of these events include Australia Day celebrations, Swimming Club, Diggers, exercise classes, Aqua Aerobics, Learn to Swim, birthdays, school swim carnivals, district swimming carnival and physical education classes.

LAKE CARGELLIGO POOL

Pool Attendance & Revenue Summary shown in the tables below:

ATTENDANCE	OCT	NOV	DEC	JAN	FEB	MAR	TOTALS
Season Passes	174	717	649	842	742	408	3532
Adult Casual	87	243	530	434	350	179	1823
Child Casual	279	424	713	456	371	226	2469
0-4 Casual	34	94	72	47	101	23	371
learn to swim	0	0	122	133	72	0	327
							0
Totals	574	1478	2086	1912	1636	836	8522

Facility revenue:

REVENUE	OCT	NOV	DEC	JAN	FEB	MAR	TOTALS
Season Pass Family option 1	\$2,230.00	\$1,895.50	\$557.50	\$111.50	\$101.00	\$0.00	\$4,895.50
season pass family option 2	\$2,810.00	\$1,124.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,934.00
adult season pass	\$1,212.00	\$1,414.00	\$202.00	\$252.50	\$0.00	\$0.00	\$3,080.50
child season pass	\$504.00	\$504.00	\$144.00	\$108.00	\$0.00	\$0.00	\$1,260.00
adult entry	\$396.00	\$1,093.50	\$2,408.50	\$1,952.50	\$1,614.00	\$715.50	\$8,180.00
child entry	\$925.00	\$1,587.20	\$2,314.10	\$1,465.00	\$1,187.00	\$668.80	\$8,147.10
Totals	\$8,077.00	\$7,618.20	\$5,626.10	\$3,889.50	\$2,902.00	\$1,384.30	
							\$29,497.10

Major Maintenance and Improvements completed by Council

- Preventative maintenance on pumps, chlorination system, pool cleaner and breathing apparatus.

Proposed Off Season Maintenance and Improvements

- Concrete repairs to filter tanks.
- Preventative maintenance for pumps, valves and chemical dosing.
- Replace failed pump.
- Repair Pool liner where needed.

Work Health & Safety, Marketing and Events

Throughout the season, improvements were made to the contractors WH&S Policies and procedures to continually improve the safety of the facility for the public. There were no major safety issues reported throughout the season. There were minor incidents, electrical storms, trips and falls, joint injuries, abrasions, faecal incident and anti-social patron removal. All instances were handled appropriately by the Pool Contractor.

As part of the Pool Operations Contract, it is the Contractors responsibility to market events and activities at the Pool. The Contractor uses Facebook regularly to update patrons. Council has also advertised significant Pool announcements on Council’s website and Facebook page.

The Lake Cargelligo Swimming Pool continues to hold regular community events and swim classes. Some of these events include Australia Day celebrations, Swim Club, exercise classes, Learn to Swim, birthdays and school swim carnivals and physical education classes.

TOTTENHAM POOL

Pool Attendance & Revenue Summary shown in the tables below:

	Oct	Nov	Dec	Jan	Feb	Mar
CASUAL ENTRY						
Adult	71	79	176	291	130	35
Child	180	83	169	315	76	58
SEASON PASSES						
Adult	194	239	285	308	251	162
Child	316	418	491	462	417	343
Total	761	819	1121	1376	1144	598
					Total	5221

Facility Revenue:

	Oct	Nov	Dec	Jan	Feb	Mar
CASUAL ENTRY						
Adult	\$576.00	\$355.50	\$792.00	\$1309.5	\$585	157.50
Child	\$319.50	\$265.60	\$540.80	\$1008	\$243.20	185.60
SEASON PASSES						
Family 4	\$4237	\$223.00				
Family 5 +	\$1124.00					
Adult	\$778.00	\$505.00	\$101.00	\$101.00		
Child	\$923.00	\$72.00	\$288.00			
Total	\$7957.50	\$1421.1	1721.80	\$2418.50	\$828.20	\$343.10

Note: total income from all gate takings and season ticket sales **\$14,690.20.**

Major Maintenance and Improvements completed by Council

- Preventative maintenance on pumps, chlorination system, pool vacuum cleaner and breathing apparatus.
- Installation of a new solar heating system to the toddler and main pools, the project was a success, this was reflected in the season and casual tickets sales that increased from last season by approximately 25%.
- Replaced Storm damaged Toddler Pool Shade Structure.

Proposed Off Season Maintenance and Improvements

- Service and preventative maintenance on pumps, chlorination system, pool vacuum cleaner, breathing apparatus.
- Re-painting of the main pools shell.

Work Health & Safety, Marketing and Events

Throughout the season improvements were made to the Contractors WH&S Policies and Procedures to continually improve the safety of the facility for the public. There were no major safety issues reported throughout the season. There were minor incidents, such as electrical storms, extended blackouts, trips and falls, abrasions, faecal incidents. All instances were handled appropriately by the Pool Contractor.

As part of the Pool Operations Contract, it is the Contractors responsibility to market events and activities at the Pool. The Contractor uses Facebook regularly to update patrons. Council has also advertised significant Pool announcements on Council’s website and Facebook page.

The Tottenham Swimming Pool continues to hold regular community events and swim classes. Some of these events include Australia Day celebrations, Swim Club, exercise classes, Learn to Swim, birthdays and school swim carnivals and physical education classes.

FINANCIAL AND RESOURCE IMPLICATIONS

Financial Summary of all Pool Operations for the Financial Year as at 11/06/2024 is as follows:

Pool	Budget	Cost at 11/6/24	Total Available
Condobolin	\$ 416,221.00	\$ 365,535.00	\$ 50,686.00
Lake Cargelligo	\$ 307,592.00	\$ 296,753.26	\$ 10,838.74
Tottenham	\$ 222,559.00	\$ 199,696.00	\$ 22,863.00
Total	\$ 946,372.00	\$ 861,984.26	\$ 84,387.74

Currently Condobolin and Tottenham Pools are on track to be under budget with the Lake Cargelligo Pool to be overspent slightly due to the urgent pump repairs needed for next season.

The remaining funds are adequate to cover the remaining expenditure and overrun from Lake Cargelligo Pool this financial year.

LEGAL IMPLICATIONS

NSW Public Health Act 2010.

NSW Public Health Regulations 2012.

OLG Practise Note 15.

RISK IMPLICATIONS

All capital improvement projects undertaken at the pools have contributed to improved facilities for the community and visitors and reduce WH&S risks in and around the facilities.

STAKEHOLDER CONSULTATION

Pool Operators have been the source of all operational data within this report.

Pool Operators will be consulted regarding the off season works.

Contractor meetings are booked in with the aim of completing the Tottenham Swimming Pool Painting Project.

OPTIONS

This Report is for Council’s information. Items for capital upgrade and maintenance for the pool have been included in this 2024/2025 budget for Council’s consideration.

CONCLUSION

This report is for Council’s information on the operation of the Condobolin, Lake Cargelligo and Tottenham Swimming Pools for the 2023/2024 swim season.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Outcome 5.4 Community Safety

5.4.4 Management of Swimming pools.

Outcome 6.2 Upgrade Community Buildings - 100% compliance with swimming pool regulations

6.2.3 Provide Swimming pools in each main town.

ATTACHMENTS

Nil

8.6 TOURISM AND PROMOTIONS UPDATE - MAY 2024

TRIM Number: R24/159

Author: Tourism Manager

RECOMMENDATION

That:

1. The General Manager’s Report No. R24/159 be received and noted.

PURPOSE

The purpose of this report is to provide Council with a progress update on tourism-related projects and initiatives.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Council has adopted the 2023/2024 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of tourism projects and activities.

ISSUES AND COMMENTS

Statistics:

TOTAL VISITOR NUMBERS: 4,524							
	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024
	750	471	608	380	664	849	802
Top 5 places of origin:	New South Wales, Queensland, Victoria, South Australia and Western Australia.						

SOCIAL MEDIA – FACEBOOK INSIGHTS							
	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024
Content Reach	4,704	1,885	3,019	3,726	3,334	6,300	2,600
Content interaction	268	42	88	228	111	115	52
New page followers	60	8	22	35	13	47	12

SOCIAL MEDIA – INSTAGRAM INSIGHTS							
	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024
Content Reach	62	72	85	180	182	252	156
Content interaction	49	35	60	242	76	65	43
New page followers	21	20	9	30	13	31	6

WEBSITE – visitlachlanshire.com.au	
Total page views	May
	1,800
Top 5- page visits:	Goobothery Hill – Kings Grave, Wiradjuri Culture, Visitor Information Centre, See & Do, Lakes & Rivers.

MERCHANDISE SALES – TO DATE \$13,107.74							
	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024
Sales	\$104.55	\$867.27	\$1,858.64	\$1,173.18	\$3,121.82	\$3,163.64	\$2,818.64

Project and Initiative Update:

PROJECT/INITIATIVE	COMMENTS	PROGRESS %
Shire-wide		
Lachlan Shire Official Visitor Guide	- Draft content being reviewed.	75%
	- Stylised maps in progress.	80%
	- Advertising sales – well supported requiring additional pages added to the guide.	80%
Tourism Ambassadors/ Volunteer	- Lake Cargelligo - Tourism Manager attended monthly meeting.	Ongoing
	- Tottenham - Tourism Manager attended monthly meeting.	Ongoing
	- Condobolin and Lake Cargelligo Ambassador onboarding in progress – Working with Children and National Police checks.	80%
Shire Marketing	- Lachlan Shire advert/editorial campaign booked in The Wander Magazine.	100%

	- Lachlan Shire advert/editorial booked for the next edition of Discover the Central West.	100%
	- Lachlan Shire advert/editorial campaign booked in the next edition of Caravanning Australia.	100%
Destination Management Plan Review	- Planning commenced for review of the Lachlan Shire Destination Management Plan.	10%
NSW Local Government Tourism Conference	- Tourism Officer attended the conference in Wagga Wagga on 28 – 30 May 2024.	100%
Business Directory	- A shire-wide business directory being compiled for hosting on the Council’s tourism website.	70%
ATDW listings	- Update of operator listings.	Ongoing
Tourism Website	- Continuing website content development.	Ongoing
Lachlan Valley Public Art and Nature-Based Tourism Strategy	- Draft strategy being reviewed by partner councils.	80%
	- Joint initiative between Bland, Cabonne, Cowra, Forbes, Lachlan, Parkes, and Weddin Shires.	For information only
Condobolin		
Utes in the Paddock Trailhead Sign	- Production and installation.	Subject to 24.25 budget approval.
Utes in the Paddock Banners (Diggers Avenue and Visitor Information Centre VIC)	- Banner design completed and production has commenced. Project funded by Evolution Mining.	95%
	- Quotes for new banner posts/flag poles for tourism precinct frontage in progress. Project funded by Evolution Mining.	60%
Utes in the Paddock Plaques	- Awaiting proofs.	75%
Fallen Jockey’s Memorial Plaque	- Awaiting proof.	80%
Lachlan VIC Traffic Movement	- Additional signage installed, that has assisted traffic flow within the precinct.	100%
VIC Directional Signage - i	- Directional signage ordered and awaiting AVIC approval.	80%

<i>Utes in the Paddock Touchscreen at VIC</i>	- Touchscreen content plan in progress.	65%
<i>Lachlan VIC Amenities Wall Graphic</i>	- Design completed and awaiting installation.	95%
<i>Merchandise</i>	- New local/regional products and Utes in the Paddock merchandise expanded.	Ongoing
<i>Visitor Information Centre Accreditation</i>	- The Lachlan Shire Visitor Information accreditation process has been completed and the centre is now part of the NSW Accredited Visitor Information Centres – known as AVICs.	100%
<i>Open Streets Grant Funding – Transport for NSW</i>	- Council has secured \$93, 350 to host the Condo Comes Alive Festival in partnership with the Condobolin Chamber of Commerce and other key stakeholders. Funding agreement signed.	100%
	- Event date Friday 29 November 2024.	For information only.
<i>Sculpture Down the Lachlan Replacement Plinths and Plaque</i>	- Replacement plinth and plaque ordered for Between the Silence and the Heartbeat. Damage caused by vandalism.	100%
Lake Cargelligo		
<i>Foreshore Walkway Signage</i>	- Frames painted. Panel content review and panel design nearing completion. - Installation to follow.	80%
<i>Visitor Information Centre Update</i>	- Centre updates progressing. Furnishings, shelving, stands, blinds, and signage ordered.	70%
<i>VIC lead-in directional signage</i>	- Replacement signs ordered.	70%
<i>Museum Brochure</i>	- Met with committee members and assisted with brochure ideas and costings.	100%
	- Draft email prepared for Museums and Galleries funding.	100%
Tottenham		
<i>Visitor Information Centre Update</i>	- Draft plan for centre update completed.	100%
	- Further discussion with the committee about the best use of the space.	70%

	- Furnishings, shelving, and stands ordered.	100%
Tottenham Merchandise	- Designs being prepared for presentation to volunteers i.e. water tower, cairn progressing.	50%
VIC Volunteer Shirts	- Awaiting decision on the centre colour palette.	5%
Water Tower Mural Signage	- Draft content prepared for review.	70%

FINANCIAL AND RESOURCE IMPLICATIONS

Project management and financial controls are in place to manage financial expenditure and resource allocation.

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

Project management and financial controls have been established to manage budget and reputational risks.

STAKEHOLDER CONSULTATION

Consultation undertaken with the Lake Cargelligo and Tottenham visitor information centre volunteers, government agencies, Condobolin Chamber of Commerce, Museum Committees and other key stakeholders regularly.

OPTIONS

Not applicable.

CONCLUSION

This report provides an update to Council on tourism-related initiatives and projects being undertaken by the tourism team.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 2.1 A vibrant tourism industry.
- 2.3 Encourage business activity.
- 2.5 Improve the appearance of each town.

ATTACHMENTS

Nil

8.7 INVESTMENTS AS AT 31 MAY 2024**TRIM Number: R24/178****Author: Manager - Finance****RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No. R24/178 be received and noted.

PURPOSE

The *Local Government (General) Regulation 2021 section 212* specifies that Council's Responsible Accounting Officer must provide elected members with a monthly written report detailing the funds invested by Council. The report must include information up to the last day of the month immediately preceding the meeting.

The Responsible Accounting Officer must also provide a certificate stating whether the investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

SUPPORTING INFORMATION

Council's general bank account reconciled balance at 31 May 2024 is \$1,244,192. Investments held at 31 May 2024 totalling \$64,783,996 are set out in Attachment 1.

Responsible Accounting Officer Certificate

I certify that the investments have been reconciled with the Council's general ledger as at 31 May 2024, and that investments have been made in accordance with the *Local Government Act, Local Government (General) Regulation 2021* and Council's Investment Policy.

Karen Pegler

Responsible Accounting Officer

FINANCIAL UPDATE

As at the end of May 2024, Council's portfolio is compliant across its counterparty and credit quality limits.

Over the past 12 months, the portfolio, excluding on call cash, returned 4.54% p.a., outperforming the AusBond Bank Bill Index (bank bills) by 0.21% p.a.

The Reserve Bank held the official cash rate at 4.35%, at the May 2024 meeting.

The RBA May meeting minutes stated inflation had eased more slowly than anticipated and that "risks around inflation had risen somewhat. Given this, members agreed that it was difficult either to rule in or rule out future changes in the cash rate target." As is the case with most central banks at the moment, the RBA is waiting for current economic data to show a clear trend before taking any decisive action.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Investments are made in accordance with Council's Investment Policy and the Community Strategic Plan/Delivery Program Item 4.2.1, which aims to ensure that "Council is financially sustainable and provides services at a level expected by the community".

CONCLUSION

Investments will continue to be managed so Council can meet its cash commitments as and when they fall due.

ATTACHMENTS

- 1. Investment Report as at 31 May 2024**

8.8 FY23/24 UTILITIES MONTHLY UPDATE FOR MAY

TRIM Number: R24/180

Author: Manager - Utilities

RECOMMENDATION

That:

1. The Director Infrastructure Services Report No. R24/180 be received and noted.

PURPOSE

To provide a summary of the existing and future works and projects associated with the provision of water and sewerage services across Lachlan Shire. Items listed are works undertaken for May, in progress for the month of June and forecast for the month of July 2024.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Lachlan Shire Council is responsible for a suite of capital and operational works associated with the provision of water and sewerage services. This report provides status updates on projects and programmes of significance and interest to Council and stakeholders.

ISSUES AND COMMENTS

Condobolin

Project	Progress
SSWP401 Condobolin Water Treatment Works – Concept Design Stage	<ul style="list-style-type: none"> • Deed has been executed. • Concept design progressing with current focus on improvements to the existing Goobang Creek raw water intake and pipe alignment to the preferred site.
SSWP402 Condobolin Sewage Treatment Works – Concept Design Stage	<ul style="list-style-type: none"> • Second draft of the concept design is currently being reviewed by Council staff. This includes multiple options for effluent reuse.
RNSW 755 Condobolin Bore Fields II	<ul style="list-style-type: none"> • 60-day appeal period for road closure is expiring on 24 June with an aim for the conveyancing and land swap to be finalised by 30 June 2024.

DWS072 Condobolin Drought Water Security Project	<ul style="list-style-type: none"> Contract 3: WTP Modifications – please see report no. R24/168. Contract 5: Transfer Pump Station – proposed design for the aeration system has been approved and installation will be progressed by engaging contractors directly, rather than a variation of existing contract.
Lachlan St Sewer Pump Station – Concept and Detailed Design Upgrade	<ul style="list-style-type: none"> Temporary switchboard is due to be installed mid-July. Trial of by-pass system and commissioning to be completed towards the end of July.
Officers Parade Sewer Pump Station – Concept and Detailed Design Upgrade	<ul style="list-style-type: none"> Finalising minor amendments to the design with a view to release the tender by the end of June.

Lake Cargelligo

Project	Progress
Lake Cargelligo STP – Screen Extractor	<ul style="list-style-type: none"> Due to wet weather and other priorities, this work is now planned to be undertaken by mid-July.
Lake Cargelligo STP – Sewer Lagoons	<ul style="list-style-type: none"> Total rainfall in May 2024 is 112mm. The water level in the lagoons is no longer dropping, as evaporation has decreased. Planning continues for desludging of pond 1. Fortnightly updates are continuing to be provided to the stakeholders and the relevant landholders. Weekly sampling is continuing to be taken from the lagoons and the surrounding areas.
Lake Cargelligo WTP – Chemical Storage Upgrade	<ul style="list-style-type: none"> Finalisation of the RFQ documents has been delayed due to other priority projects.
Lake Cargelligo WTP – GAC Filter Upgrade	<ul style="list-style-type: none"> GAC filter tests have demonstrated that the current filters are not providing optimum contact time to enable complete removal of organics in the treated water. This explains the need to additional chemical usage when lake surface water is being treated. Costs, benefits and viabilities for the modification options to improve the performance of the GAC are being explored.

Tottenham

Project	Progress
RNSW 841 Tottenham Water Supply – New Albert Reservoir	<ul style="list-style-type: none"> The detailed design has been 90% approved. Roof structural design approval remain outstanding. Concrete pouring of base and walls was completed in early June.
RNSW 841 Tottenham Water Supply – Leg O Mutton Dam Upgrade	<ul style="list-style-type: none"> Surveyor is now being organised to produce works as executed drawings.

Shire Wide

Project	Progress
RNSW 842 Sewage Effluent Reuse Management System (Lake Cargelligo, Condobolin & Tottenham)	<ul style="list-style-type: none"> Expressions of Interest need to be invited for the agricultural use of the treated effluent.
Integrated Water Cycle Management (IWCM) Strategy	<ul style="list-style-type: none"> Technical workshop was held with Council staff to determine the capacity of the new Condobolin water treatment plant and reservoir based on the historical water usage.
Sewer Rehabilitation and Investigation	<ul style="list-style-type: none"> Finalising a works program based on the priority within the available budget.

FINANCIAL AND RESOURCE IMPLICATIONS

Project	Budget	Funding Source	Spend to Date	Forecast Spend	Comments
SSWP401 Condobolin Water Treatment Works – Concept Design Stage	\$900K	SSWP	\$0	\$750K	Budget is on track
SSWP402 Condobolin Sewage Treatment Works – Concept Design Stage	\$675K	SSWP	\$248K	\$413K	Budget is on track
RNSW 755 Condobolin Bore Fields II	\$3.9M	Restart NSW	\$2.46M	\$3.9M	Power supply, bore works and chlorine system upgrade at Condobolin WTP remain. Budget is on track, but final tenders still have to be called.

Project	Budget	Funding Source	Spend to Date	Forecast Spend	Comments
DWS072 Contract 5: Transfer Pump Station	\$2.57M	SSWP	\$2.49M	\$2.57M	Approved variation, revised funding deed signed. Revised budget is on track
Lachlan St Sewer Pump Station – Construction	\$1.2M	Sewer Fund	\$470K	\$1.2M	Budget is on track
Officers Parade Sewer Pump Station Upgrade – Concept and Detail Design	\$145K	Sewer Fund	\$114K	\$135K	Budget is on track
Lake Cargelligo STP – Screen Extractor	\$66K	Sewer Fund	\$48K	\$66K	Budget is on track
Lake Cargelligo STP – Sewer Lagoons investigations	\$150K	Sewer Fund	\$26K	\$150K	Budget is on track
Lake Cargelligo WTP – Chemical Storage Upgrade	\$210K	Water Fund	\$110K	\$210K	Revised budget on track
Lake Cargelligo WTP – GAC Filter Upgrade	\$57K	Water Fund	\$12K	\$57K	Budget is on track
RNSW 841 Tottenham Water Supply	\$4.6M	Restart NSW	\$1.5M	\$4.6M	New Albert Res and Leg O Mutton Dam upgrade projects are on track
RNSW 842 Sewage Effluent Reuse Management System	\$2.56M	Restart NSW	\$500K	\$2.56M	Project scope under review
Integrated Water Cycle Management (IWCM) Strategy	\$491K	Safe & Secure	\$103K	\$491K	Budget is on track
Sewer Rehabilitation and Investigation	\$1.3M	Sewer Fund	\$0	\$1.3M	Budget is on track

LEGAL IMPLICATIONS

In the Condobolin, Lake Cargelligo, Tottenham and Albert water supply schemes, sufficient high-quality drinking water, which meets the standards prescribed in the Australian Drinking Water Guidelines (ADWG), is being supplied to the community. The day to day operation of Council’s water supply system is governed by DCCEEW and the backwash discharge from the water treatment plant is administered by the EPA.

Non-potable water continues to be supplied to Tullibigeal, Fifield and Burcher.

Lachlan Shire Council is providing sewerage services to communities across the shire. The day to day operation of the sewerage services is governed by DCCEEW and the effluent discharge from the sewerage treatment plant is administered by the EPA. There are significant risks should Council fail to achieve satisfactory outcomes in the following areas:

- Water quality
- Water quantity
- Effluent discharge quality
- Workplace Health & Safety
- Environmental Impacts
- Environmental Impacts

Council has systems in place to mitigate all risks in the form of trained personnel, documented work systems and routine audits and reports to various NSW Government Departments. Water and effluent quality are checked regularly to identify any deviation from the current guidelines and standards.

RISK IMPLICATIONS

Risk associated with the engagement of NSW Public Works to assist with project delivery is mitigated by the formation of a project steering committee with INSW, DCCEEW, NSW Public Works and Council staff representation.

Council senior staff regularly attend NSW Government agency meetings to keep updated on issues affecting water supply to the Lower Lachlan River System. This includes the River Operations Stakeholder Consultation Committee (Roscco), Lachlan Airspace Reference Panel, NSW Govt Critical Water Advisory Panel (CWAP) and Central West Joint Organisation Water Utilities Alliance (CWUA).

STAKEHOLDER CONSULTATION

DCCEEW, Infrastructure NSW, NSW Public Works, the EPA, NSW Public Health Unit representatives and relevant Council staff have been consulted in relation to capital works & operational projects and compliance issues. Residents impacted by planned temporary disruption of services are provided reasonable notice where possible using a combination of letter box drops, public notices and media releases. Stakeholders for the Lake Cargelligo STP issues are being updated by fortnightly status updates and meetings are required.

OPTIONS

1. Council continue to implement the water and sewer capital, operational and maintenance programs as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the water and sewer capital, operational and maintenance program.

CONCLUSION

This report is provided to update Council on activities in the Utilities section in May, underway for June and planned for July 2024.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 7.1 Water, sewer and energy utilities meet best practice standards with up to date technology.

CSP 7.2 Water Security for All Towns and Villages.

ATTACHMENTS

Nil

9 DECISION REPORTS

9.1 GENERAL MANAGER

9.1.1 LOCAL GOVERNMENT REMUNERATION TRIBUNAL 2024

TRIM Number: R24/137

Author: General Manager

RECOMMENDATION

That:

1. The General Manager's Report No. R24/137 be received and noted.
2. Council note advice regarding the 2024/2025 Determination of the Local Government Remuneration Tribunal relating to the annual fees for the Mayor and Councillors.
3. Council determine the annual fees for 2024/2025 to be:
 - (a) Mayor Additional Fee - \$29,500
 - (b) Councillors - \$13,520
 - (c) Deputy Mayor - \$3,215 (from the Mayoral Additional fee)

PURPOSE

The purpose of this report is to advise Council of the determination of annual fees for Mayors and Councillors, made under Section 239 & Section 241 of the *Local Government Act 1993*, by the Local Government Remuneration Tribunal.

BACKGROUND

The *Local Government Act 1993* (the LG Act) requires the Local Government Remuneration Tribunal (the Tribunal) to report to the Minister for Local Government by 1 May each year on its determination of categories of councils, and the maximum and minimum amounts of fees to be paid to mayors and councillors.

Under the categories determined by the Tribunal, Lachlan Shire is designated as a Non-Metropolitan Rural Council. Councils categorised as Rural will typically have a residential population less than 10,000.

The categorisation determines the minimum and maximum annual fees that are payable to Councillors and the Mayor in accordance with Section 23 of the *Local Government Act 1993*.

ISSUES AND COMMENTS

The Local Government Remuneration Tribunal has determined an increase of 3.75% for Councillor and Mayor annual fees, effective from 1 July 2023. The minimum and maximum fees as prescribed by the Tribunal for 2024-25 are as follows:

	2023-24 Permissible Annual Fee		Current Annual Fees	2024-25 Permissible Annual Fee		Recommended Annual Fee	Recommended Increase: based on the maximum fee	
	Minimum	Maximum		Minimum	Maximum		%	\$
Councillor	\$ 9,850	\$ 13,030	\$ 13,030	\$ 10,220	\$ 13,520	\$ 13,520	4%	\$ 490
Additional Mayor Fee	\$ 10,490	\$ 28,430	\$ 28,430	\$ 10,880	\$ 29,500	\$ 29,500	4%	\$ 1,070

There is no provision in the *Local Government Act 1993* to empower the Tribunal to determine a separate fee or fee increase for the Deputy Mayor. However, Section 249 (5) of the Act provides a council may pay the Deputy Mayor (if there is one) a fee determined by the council for such time as the Deputy Mayor acts in the office of the Mayor. The amount of the fee so paid must be deducted from the Mayor’s additional annual fee.

In 2023-24 Council resolved to pay the Deputy Mayor an allowance of \$3,099 per annum in accordance with this section of the Act. A 3.75% increase to the fee paid to the Deputy Mayor would be \$3,215.

Since the 2013-14 financial year Council has resolved to pay the maximum allowable annual fee.

The superannuation rate paid to councillors will also increase from 11% to 11.5% from 1 July 2024.

FINANCIAL AND RESOURCE IMPLICATIONS

Council has adequately budgeted for the maximum amount of remuneration and the superannuation contribution increase in the 2024-25 Operational Budget.

LEGAL IMPLICATIONS

Report and determination made under sections 239 and 241 of the *Local Government Act 1993*.

Pursuant to Section 241 of the *Local Government Act 1993*, the new annual fees are to be paid to the Mayor and Councillors effective from 1 July 2024. If Council does not set a fee the minimum recommended fee must be paid.

RISK IMPLICATIONS

There are no significant risk implications.

STAKEHOLDER CONSULTATION

Council has not undertaken any direct engagement on this matter. Determination of annual fees for Councillors and the Mayor form part of the normal business of Council.

OPTIONS

Council has the option of setting the fees within the boundaries mentioned above in the Issues and Comments section.

CONCLUSION

Council must now determine the annual fees and charges payable to Councillors and the Mayor for 2024-25 financial year. In addition, Council must determine if it wishes to continue to pay an annual fee to the Deputy Mayor, such amount to be deducted from the fee payable to the Mayor.

It is recommended Council adopt the maximum allowable annual fees and pay the Deputy Mayor an annual fee of \$3,215 deducted from the additional fee payable to the Mayor.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 4.2 - Strong Effective Council.

ATTACHMENTS

- 1. LGRT 2024 Annual Determination**

9.2 CORPORATE AND COMMUNITY SERVICES

9.2.1 MAKING THE RATES FOR THE 2024-2025 FINANCIAL YEAR

TRIM Number: R23/378

Author: Director - Corporate and Community Services

RECOMMENDATION

That:

1. The Director of Corporate and Community Services Report No. R23/378 be received and noted.
2. Council resolve to MAKE the Rates, Annual Charges and Water Consumption Charges, and ADOPT the Fees and Charges for the year 1 July 2024 to 30 June 2025, as set out in the 2022 – 2026 Delivery Program, the 2024-2025 Operational Plan, the 2024-2025 Budget (all provided under separate cover), and as listed in the attachment to this report.

PURPOSE

To formally make the Rates and Annual Charges; and adopt the Fees and Charges, for the 2025 financial year.

SUPPORTING INFORMATION

In conjunction with the adoption of the Operational Plan 2024-2025 and the Delivery Program 2022-2026, and associated budgets, it is appropriate for Council to make the Rates and Annual Charges and adopt the Fees and Charges for 2024-2025.

BACKGROUND

The power for Council to make rates and charges is conferred by Chapter 15 of the *Local Government Act 1993*. Part 10 of the *Local Government Act 1993* confers the power to make fees. This is undertaken each year in conjunction with the adoption of the Operational Plan which includes the Estimates of Income and Expenditure for the financial year commencing 1 July 2024.

FINANCIAL AND RESOURCE IMPLICATIONS

Total estimated income in FY2024-2025 from Rates & Annual Charges is \$14.4million. Failure to make provision for this income would impact significantly on the projected operating result.

STAKEHOLDER CONSULTATION

The Rates and Annual Charges along with the Fees and Charges have been on public exhibition from 15 May 2024 to 12 June 2024, as required by legislation. A summary of any changes made following the public exhibition will be provided to Council after 12 June 2024.

CONCLUSION

Rates, Annual Charges and Fees are made in accordance with Council's Operational Plan 2024-2025, Delivery Program 2022-2026, and the associated budget.

Council must formally make Rates and Annual Charges and adopt the Fees and Charges for the coming financial year to ensure appropriate income streams are maintained.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Item 4.2.1 of the Community Strategic Plan aims to ensure that "Council is financially sustainable and provides services at a level expected by the community".

ATTACHMENTS

1. **Revenue and Rating Policy**
2. **Making of the Rates 2024.2025**

9.2.2 INTERGRATED PLANNING & REPORTING DOCUMENTS 2024.2025**TRIM Number: R23/379****Author: Director - Corporate and Community Services****RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report R23/379 be received and noted.
2. The following documents, provided under separate cover, be adopted as presented:
 - a) The 2022-2026 Delivery Program;
 - b) The 2024-2025 Operational Plan (OP) incorporating the 2024-2025 Budget, Revenue Policy and, Fees and Charges; and
 - c) The revised Resourcing Strategy including the 10 year Long Term Financial Plan

PURPOSE

The purpose of this report is for the adoption of the:

1. 2022-2026 Delivery Program (DP);
2. 2024-2025 Operational Plan (OP) incorporating the 2024-2025 Budget, Revenue Policy and, Fees and Charges; and
3. The revised Resourcing Strategy including the 10 year Long Term Financial Plan (LTFP).

SUPPORTING INFORMATION

The above mentioned documents will be provided under separate cover due to their size, after the public exhibition period closes on 12 June 2024.

BACKGROUNDThe *Local Government Act 1993* and associated regulations set out the requirements for Integrated Planning and Reporting.**ISSUES AND COMMENTS**

The subject documents comply with the Office of Local Government's Integrated Planning and Reporting Framework as required by the *Local Government (General) Regulation 2021*. The Framework requires councils to ensure their plans are integrated and subsequently provide streamlined service delivery to their community through the optimal use of resources and economies of scale throughout their operations.

Operating costs have risen substantially due to the current economic climate and inflationary pressures. Expenditure restraint is essential to managing the increasing costs associated with running Council's current programs, meeting existing service levels, and delivering new services such as the Visitor Information Centre which opened in the 2024FY.

A financially disciplined draft budget has been prepared with the focus on ensuring long-term financial sustainability for the Lachlan Shire.

There are proposed increases to some fees and charges, to ensure Council can continue to deliver vital community services, support ongoing maintenance of facilities, and renewal of community assets into the future.

A detailed list of items to note was included in the May 2024 council report.

FINANCIAL AND RESOURCE IMPLICATIONS

The LTFP shows a surplus including capital income across the life of the delivery plan.

LEGAL IMPLICATIONS

The *Local Government Act 1993 NSW* requires:

403 Resourcing Strategy

A council must have a long-term strategy (called its resourcing strategy) for the provision of the resources required to perform its functions (including implementing the strategies set out in the community strategic plan).

404 Delivery Program

(1) A council must have a program (called its delivery program) detailing the principal activities to be undertaken by the council to perform its functions (including implementing the strategies set out in the community strategic plan) within the resources available under the resourcing strategy.

(2) The council must establish a new delivery program after each ordinary election of councillors to cover the principal activities of the council for the 4-year period commencing on 1 July following the election.

405 Operational Plan

A council must have a plan (called its operational plan) that is adopted before the beginning of each financial year and details the activities to be engaged in by the council during the year as part of the delivery program covering that year.

Section 610F Public notice of fees

Council must not determine the amount of a fee until it has given public notice of the fee and has considered any written submissions made to it during the period of public notice. The council must give public notice (in accordance with section 705) for at least 28 days of the fee proposed.

The *Local Government (General) Regulation 2021* requires

196A Integrated planning and reporting guidelines—the Act, s 406

A council must comply with the integrated planning and reporting guidelines in the document entitled Integrated Planning and Reporting Guidelines for Local Government in NSW, published on the website of the Department, as in force from time to time.

RISK IMPLICATIONS

There are a number of risks to Council in relation to the timing and amount of revenue to be received as well as the ability to collect rates in a timely manner. In particular, changes to valuations and decisions around rating and rating categories are subject to risk.

There are financial risks related to ensuing actual expenditure is in line with budgeted amounts.

It should be noted that all financial figures are unaudited and subject to change.

Forecasts are subject to change during the 2024-2025 financial year as part of the Revote and Quarterly Budget review processes.

Councillors are subject to political risk when making decisions about revenue options and the funding of particular programs.

STAKEHOLDER CONSULTATION

These documents have been developed after extensive public consultation with Councillors, staff and the community.

The draft documents were on public exhibition from 16 May to 12 June 2024. A summary of submissions, received in writing, during the public exhibition period will be provided to Council (under separate cover) for their consideration. Where relevant and fiscally responsible, submissions have been incorporated into the final documents.

OPTIONS

1. Adopt the listed documents as presented.
2. Adopt the listed documents, after amendment.

CONCLUSION

Council's Integrated Planning and Reporting documents have been on public exhibition since 16 May 2024. This report is provided to inform Council of any public submissions received and to seek the adoption of the documents by Council. As it is a publicly available document, Councillors may receive questions from the community.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

The actions relating to this report link to the following strategic outcomes in the CSP:

Outcome 4.2 Strong Effective & Responsive Council.

Outcome 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

ATTACHMENTS

Nil

9.2.3 ADOPTION OF ARIC INTERNAL AUDIT CHARTER EFFECTIVE 1 JULY 2024.**TRIM Number: R24/67****Author: Governance and Risk Officer****RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report R24/67 be noted;
2. The Draft Internal Audit Charter 2024 be adopted effective 1 July 2024.

PURPOSE

This report provides the draft Internal Audit Charter, effective 1 July 2024 for Council consideration and adoption.

SUPPORTING INFORMATION

As attached.

BACKGROUND

The *Local Government (General) Amendment (Audit, Risk and Improvement Committees) Regulation 2023*, effective from 1 July 2024, requires amendments to the Audit Risk and Improvement Committee membership, and Terms of Reference, Internal Audit Charter, and Risk Management Policy.

The Office of Local Government (OLG) issued the *Risk Management and Internal Audit Guidelines* in November 2023, reflecting Regulation amendments.

Council adopted its Terms of Reference and Risk Management Policy at the 20 March 2024 meeting.

ISSUES AND COMMENTS

Amendments have been made to the *Local Government (General) Regulation 2021* to require all councils to have a risk management framework and an internal audit function.

The Office of Local Government has issued *Risk Management and Internal Audit Guidelines* reflecting the Regulation amendments, circular 23-15 dated 4 December 2023, and the Amendment Regulation, prescribing key changes including Audit Risk and Improvement Committee (ARIC) membership and operation, Internal Audit requirements, and Risk Management, effective from 1 July 2024.

One of the required actions is the adoption of Internal Audit Charter, and a model Internal Audit Charter was provided by the OLG.

Subsequently it was identified that the OLG model charter was inconsistent with the requirements of the Institute of Internal Auditors Australia (IIAA).

At the March 2024, Local Government Professionals Governance conference, the OLG advised they were aware of these inconsistencies. OLG also stated that if a new model had not been issued by June 2024, that council should adopt the current model charter.

Verbal advice provided to council's contract Governance Officer, from the Governance section, of the NSW Office of Local Government is:

- The review of the charter has been set back due to other priorities, and that the current Model Internal Audit Charter should be used until further notice.
- A circular will be issued to councils when the review is completed, but this may be some time.
- Councils should proceed to adopt policy in accordance with the current guidelines and Model Internal Audit Charter.

It is likely that at some time, an updated Charter may need to be adopted.

FINANCIAL AND RESOURCE IMPLICATIONS

All requirements will be funded within Council's operational budget.

LEGAL IMPLICATIONS

The *Local Government (General) Amendment (Audit, Risk and Improvement Committees) Regulation 2023* will be effective from 1 July 2024 and outlines the legislative requirements.

2160 Internal audit charter—the Act, Sch 6, cl 8A

- (1) A council must adopt an internal audit charter setting out how the council will exercise its internal audit functions.
- (2) The adoption must occur by resolution of the council.

RISK IMPLICATIONS

Failure to have all the required legislative documents and processes in place by 1 July 2024 will expose Council to legislative risk.

STAKEHOLDER CONSULTATION

ARIC noted & endorsed the Internal Audit Charter, noting it was inconsistent with the requirements of the IIAA, at its meeting on 5 June 2024.

OPTIONS

To adopt the Internal Audit Charter effective 1 July 2024, as presented.

CONCLUSION

To comply with the Regulation amendments, Council must adopt the draft document before 1 July 2024.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and responsive Council.

4.2.5 Council's exposure to risk is minimised.

ATTACHMENTS

- 1. Internal Audit Charter effective 1 July 2024**

9.2.4 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM**TRIM Number: R24/140****Author: Administration Officer - Corporate & Community Services****RECOMMENDATION**

That:

1. The Director of Corporate and Community Services Report R24/140 be received and noted.
2. Council resolves to approve:
 - (a) a donation of \$500 to the Callara Culture & Heritage Aboriginal Corporation for the production of 2 books, on the proviso the books are published by 31 October 2024. This donation is to be funded from GL 3020.405 Elected Members general donations.
 - (b) If the books are not published by this date, the funds are to be returned to council.
3. Council resolves to:
 - (a) approve a donation of \$200 for Skyfest 2024 from GL 3820.460 Community events and
 - (b) request the balance of the donation approved at the October 2023 meeting (resolution number 2023/241) amounting to \$800 be refunded to Council, within 30 days. To be returned to GL 3820.460 Community events.
4. Council notes the donation of \$500 approved at the May 2024 meeting (resolution 2024/97) to Lakes Alive/Lake Cargelligo Progress Association is for the ongoing beautification of Dead Man's Point, not Frogs Hollow.
5. Council resolves to transfer \$7,000 from Elected members general donations GL 3020.405 to Special Events in kind support GL 3230.509

PURPOSE

Council is asked to consider requests for monetary and in-kind support for community events to be held in the 2023/2024 financial year. For the purpose of this policy 'Donation' also means financial contribution, event in kind support, and Fee and Charge concessions, unless specified otherwise.

SUPPORTING INFORMATION

A copy of the requests for donation are included as attachments.

BACKGROUND

Council adopted its Community Event and Donations Policy v2 in May 2024. As requests are submitted, they will be assessed against this policy. Where possible, approval under delegated authority will be utilised. Where delegated authority or another Council Policy does not apply, a request will be submitted to a Council meeting for determination.

As community groups' transition to funding rounds, there will be a further period where requests will continue to be submitted to Council for a decision.

ISSUES AND COMMENTS

Lakes Alive/Lake Cargelligo Progress Association

On Wednesday 15th May 2024, Council approved a donation of \$500 to Lakes Alive/Lake Cargelligo Progress Association for the ongoing beautification of Frog's Hollow (resolution number 2024/97). The organisation has clarified the project will be at Dead Man's point, not Frogs Hollow.

Callara Culture & Heritage Aboriginal Corporation

This organisation is requesting a \$9,680 donation to finance the production of two books that will document the Local Indigenous Wiradjuri history and the Heritage of the Lachlan Shire, through historical records and oral histories of women living within the Shire. The funding will go towards research, administration, meetings, book launch, printing and copying costs. At its May 2024 meeting, Council requested further information. The group has now submitted this and it is included as an attachment.

Council's records show no recent support for the group.

It is recommended a donation of \$500 be funded from the Elected Members general donation budget, and is conditional on the books being published by 31 October 2024. If the books are not published by this date, then the funds are to be returned to council. To be funded from Elected Members general donations GL 3020.405.

Miima Warabinya Skyfest 2024

At its October 2023 meeting council approved a donation of \$1,000 (resolution number 2023/241) and the funds were paid on the 26 October 2023. The donation was to contribute to lighting and sound system costs for Skyfest.

An email was received by council in January 2024 to inform us that the Wiradjuri Condobolin Corporation had received grant funding for the lighting and sound system costs. The organisation is requesting approval to use the \$1,000 towards printing costs. This was discussed at the June 2024 Pre-meeting Briefing and evidence of the printing costs was requested. The printing invoice is attached.

It is recommended that council provide a \$200 donation towards printing costs and request the remaining \$800 be paid back to council within 30 days. To be funded from Community Events GL 3820.460.

FINANCIAL AND RESOURCE IMPLICATIONS

Community Events Program

This Budget totals \$32,950. Refer to General Ledger number 3820.0460.0622.

The remaining budget available for utilisation is \$19,359

Included in the Budget as a separate line item and will not come to Council for decision

The abovementioned budget includes \$2,400 for Welcome to Community events (\$600 each for Tullibigeal, Tottenham, Lake Cargelligo and Condobolin). Refer to Council Resolution 2023/50 March 2023. The \$600 for events will only be paid upon written application to Council.

Elected Members general donations

This Budget totals \$24,540. Refer to General Ledger number 3020.0405.0622.

The remaining budget available for utilisation is \$15,809.

Included in the Budget as a separate line item and will not come to Council for decision

The abovementioned budget includes \$100 per school for end of year School events. Refer to Council Resolution 2022/312 November 2022. The \$100 for events will only be paid upon written application to Council.

In kind contributions

This Budget totals \$126,229. Refer to General Ledger number 3230.0509.

The remaining budget available for utilisation is insufficient to fund requests. If council approves the transfer of \$7,000 from elected member's general donations to in kind, there will be sufficient funds.

Quarterly report to Council - Community Donations & Event Support approved under delegation

As agreed with Councillors, a quarterly report will be provided to Council showing all approvals made under delegated authority. Jointly the Mayor and General Manager must approve or decline any applications made under delegated authority. Delegated authority approvals only apply to the following:

- (a) In kind Support \$1,000 or less;
- (b) Fee or Charge Concession \$500 or less;
- (c) Financial donation of \$500 or less

The last report was provided in April so will be provided again in July.

LEGAL IMPLICATIONS

Council can provide financial assistance through an annual donation program in accordance with section 356 of the *Local Government Act 1993*. A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Donation requests made by organisations or individuals who act for personal gain will be subject to Section 356 (2) of the *Local Government Act 1993*.

"A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days' public notice of the council's proposal to pass the necessary resolution has been given."

Fee concessions are permissible in accordance with section 610E and 610F of the *Local Government Act 1993*.

RISK IMPLICATIONS

There is reputational risk for Council when making decisions to approve or not to approve particular requests.

STAKEHOLDER CONSULTATION

Council – May 2024 meeting and June 2024 Pre Briefing.

OPTIONS

1. Provide the full amount of the requested donations.
2. Decline the full amount of the requested donations.
3. Vary the amount of the donations.

CONCLUSION

Council is asked to consider and make a resolution on the amount of any donation it wishes to provide.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

ATTACHMENTS

1. **Callara Culture & Heritage Aboriginal Corporation - Correspondence for additional questions**
2. **Skyfest- Invoice for printing cost**
3. **Skyfest - Program booklet**
4. **Donations spreadsheet 060624**

9.2.5 ADOPTION OF THE 2024-2029 IT STRATEGIC PLAN**TRIM Number:** R24/157**Author:** Information Services Manager**RECOMMENDATION**

That:

1. The Director Corporate & Community Services Report No. R24/157 be received and noted.
2. Council adopt the draft 2024-2029 IT Strategic Plan as presented.

PURPOSE

The purpose of this report is to inform Council of the draft IT Strategic Plan 2024-2029 and seek adoption of the document.

SUPPORTING INFORMATION

This plan forms part of Council's overall planning framework, it aligns with achievement of Council's key deliverables as outlined in the 2022-2026 Delivery Plan and the 2022/23 -2031/32 Community Strategic Plan. Information contained in the plan will be used to support anticipated IT related expenditure, as outlined in Council's long-term financial plan.

BACKGROUND

Council has become increasingly dependent on a broad range of technologies to manage and maintain business activities. Therefore, an integrated and comprehensive approach to the governance of IT and its resources is critical.

ISSUES AND COMMENTS

The IT Strategic Plan establishes the actions and guidance for the development and delivery of IT services for the Lachlan Shire for the next five (5) years. The plan focuses on key elements vital to the successful implementation and ongoing operation of IT services that will be used by the Council staff and community.

The IT Strategic Plan has been developed around five key elements. These elements are essential to maintain the existing IT systems and also to enable it to grow in a sustainable manner. This will ensure that IT continues to be an enabler of continuous improvement in service delivery.

The four key elements can be categorised as:

- Governance,
- Infrastructure,
- Business Systems,
- Business Continuity & Security.

At the Audit, Risk and Improvement Committee (ARIC) June 2024 meeting, it was recommended that the following amendments be made:

- AI implementation – increase budget from \$30,000 to \$50,000 to match the draft budget.
- The number of connections to be increased to include remote working sites
- Confirmation that the Business systems upgrade charge of \$275,000 relates to converting to the Civica Authority Altitude Cloud based system, not a replacement of the Civica Authority system.

These changes have been incorporated into the IT Strategic Plan.

FINANCIAL AND RESOURCE IMPLICATIONS

All actions have indicative budgets included, where necessary.

LEGAL IMPLICATIONS

There are no legal implications.

RISK IMPLICATIONS

The absence of an IT Strategy can lead to the ad hoc expansion of IT systems that are not well integrated and can be difficult to maintain.

STAKEHOLDER CONSULTATION

A number of consultation sessions with key staff have been undertaken to determine both their existing IT needs and also their future work plans. This assists in enabling new and innovative ways of working that require strong IT systems, software applications and policies and procedures to safeguard the development of IT systems.

ARIC – June 2024 meeting.

OPTIONS

1. Council adopts the IT Strategic Plan 2024-2029 as presented.
2. Council adopts the IT Strategic Plan 2024-2029 after recommending amendments.

CONCLUSION

The IT Strategic Plan will serve as a guide to IT decision making establishing the priority of task and the timeframe for implementation using the plan as a framework.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2: Strong effective and responsive Council

4.2.5: Council's exposure to risk is minimised

ATTACHMENTS

1. **IT Strategic Plan**

9.3 ENVIRONMENT AND PLANNING

9.3.1 PLAN OF MANAGEMENT - CROWN RESERVE 86016 (CONDOBOLIN CARAVAN PARK)

TRIM Number: R24/139

Author: Manager - Projects and Building

RECOMMENDATION

That:

1. The Director Environment and Planning Report No. R24/139 be received and noted.
2. The draft Plan of Management be placed on public exhibition in accordance with Section 38 Local Government Act 1993 from Friday 21 June to 5pm Friday 2 August 2024, being a period of forty three (43) days.
3. That a further report be presented to Council at the end of the public exhibition period.

PURPOSE

This report seeks Council's endorsement to place the draft Plan of Management – Crown Reserve 86016 (Condobolin Caravan Park) on public exhibition in accordance with Section 38 of the *Local Government Act 1993*.

SUPPORTING INFORMATION

Nil.

BACKGROUND

In consideration of the recommendation within the Master Plan prepared for Riverview Caravan Park, endorsed by Council at the 26 May 2021 Council meeting (R2021/99), staff have prepared a Plan of Management (PoM) specifically for the area occupied by the Riverview Caravan Park.

The provision of an adopted PoM will allow Council to offer and enter into a long term (21 year) lease for the operation and management of the Riverview Caravan Park. Without an endorsed PoM, Council is only able to enter into short term management contracts, hence restricting the potential growth of the park.

The draft PoM has been prepared in consultation with the Department of Planning, Housing and Infrastructure – Crown Lands and Public Spaces resulting in the department issuing an approval for Council to progress to the public consultation phase. A copy of the letter is attached.

ISSUES AND COMMENTS

In accordance with Section 38 of the *Local Government Act 1993*, Council must give notice of a draft plan of management, place the draft plan on public exhibition for not less than 28 days and ensure

the public notice also specify a period of not less than 42 days after the date on which the draft plan is placed on public exhibition during which submissions may be made to the Council.

In consideration of the requirement under Section 38, it is proposed to place the draft PoM on public exhibition for a period of not less than 42 days to ensure compliance with the requirements.

The letter of approval from Department of Planning, Housing and Infrastructure – Crown Lands and Public Spaces required a minor amendment to the plan, changing the land classification shown on the map in Appendix A1 from operational to community. The draft plan has been amended to reflect this change.

The letter of approval also states that *“subject to no changes following public exhibition, as a delegate for the Minister for Lands and Property, I consent to council to adopt the PoM under clause 70B of the Crown Land Management Regulation 2018.”*

“If the PoM is amended after public exhibition (except for minor editorial and formatting changes), council must resubmit the draft PoM for Minister’s consent to adopt. With the amended PoM, please provide the following documents:

- *a table of PoM amendments or tracked changes.*
- *summary report of submissions from public exhibition (if any)*
- *council reports on the proposed adoption (if any)”*

An adopted PoM authorises the lawful use and occupation of Crown land, and as such Council must ensure that any activities planned on the reserve are expressly authorised in the adopted PoM and native title obligations are met.

FINANCIAL AND RESOURCE IMPLICATIONS

There is no financial or resource impact on placing the draft PoM on public exhibition.

LEGAL IMPLICATIONS

Council is obligated to undertake public consultation in accordance with Section 38 of the *Local Government Act 1993*, and formal adoption of the plan by the Minister cannot occur unless the consultation has been undertaken in accordance with the requirements.

RISK IMPLICATIONS

There is a potential that public consultation will require significant amendments to the draft plan, requiring the plan to be amended and for Council to seek further approval from the department to undertake additional consultation.

STAKEHOLDER CONSULTATION

To be undertaken as part of the public consultation process.

OPTIONS

1. That the draft PoM be placed on public exhibition in accordance with Section 38 of the *Local Government Act 1993* from Friday 21 June to 5pm Friday 2 August 2024, being a period of forty three (43) days. That a further report be presented to Council at the end of the public exhibition period.
2. That Council choose to not undertaken the public consultation and not endorse the area specific PoM.

1.

CONCLUSION

In consideration of the approval issued by Department of Planning, Housing and Infrastructure – Crown Lands and Public Spaces on 20 May 2024, it is recommended that Council place the draft PoM on public exhibition in accordance with Section 38 of the *Local Government Act 1993* from Friday 21 June to 5pm Friday 2 August 2024, being a period of forty three (43) days.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 2.1 A vibrant tourism industry.

CSP 2.1.9 Improve Caravan Park Facilities in Lake Cargelligo, Burcher and Condobolin.

CSP 2.2 A diverse range of employment opportunities.

CSP 2.3 Encourage business activity.

CSP 4.2 Strong effective and Responsive Council.

CSP 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

ATTACHMENTS

- 1. DPHI Letter to Council (consent to exhibit & adpot)**
- 2. Draft Plan of Management - Crown Reserve 86016 (Condobolin Caravan Park)**

9.3.2 BUILDING LINE VARIATION - DA2024/11 - CARPORT - 58 MELROSE SREET CONDOBOLIN

TRIM Number: R24/144

Author: Director Environment and Planning

<p>RECOMMENDATION</p> <p>That:</p> <ol style="list-style-type: none"> The Director Environment and Planning Report No. R24/144 be received and noted. Council approve DA2024/11 in accordance with the Recommended Conditions of Consent provided in Attachment 2, including the front building line variation.
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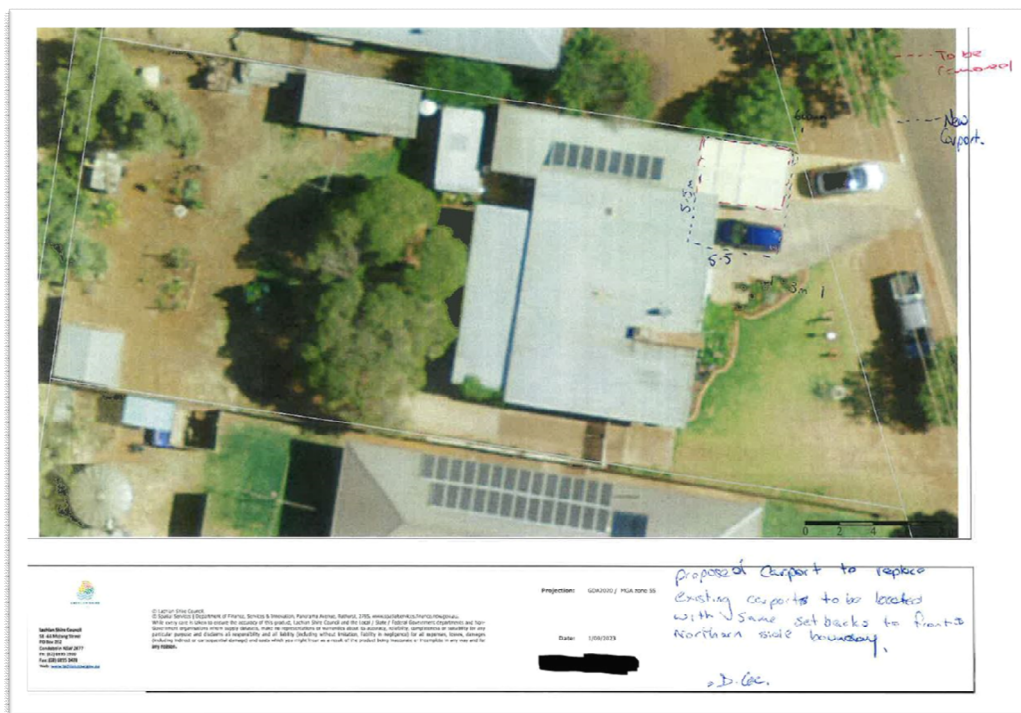
Applicant	Dara Coe (Mansell)
Proposal	Replace existing 5m x 3.5m freestanding carport with 5.5m x 5.5m carport forward of the building line.
Land Details	Lot: 2 DP: 513214 58 Melrose Street, Condobolin NSW 2877
Owners	Dara Coe (Mansell)
Exhibition/Notification	15 April 2024 – 30 April 2024 (14 days)
Number of Submissions	Nil
Zoning	RU5 Village – LLEP 2013
Total Value of Works	\$2,869.00
List of all relevant S4.15(1)(a) matters	Refer to attached assessment report
Political Donations	None disclosed
Reason for referral to Council	Building Line Variation to Front Setback
Recommendation	Approval subject to conditions

PURPOSE

The purpose of this report is to seek Council’s determination of Development Application 2024/11, which seeks approval for the Construction of a Carport, which is ancillary to an existing dwelling, including a front building line variation - at Lot 2 DP 513214, 58 Melrose Street, Condobolin. As shown in Figure 1 (Site Location) and Figure 2 below (Location of Proposed Carport).



Figure 1 – Site Location



SUPPORTING INFORMATION

Development Application Assessment Report with Recommended Conditions of Consent.
 Development Plans.

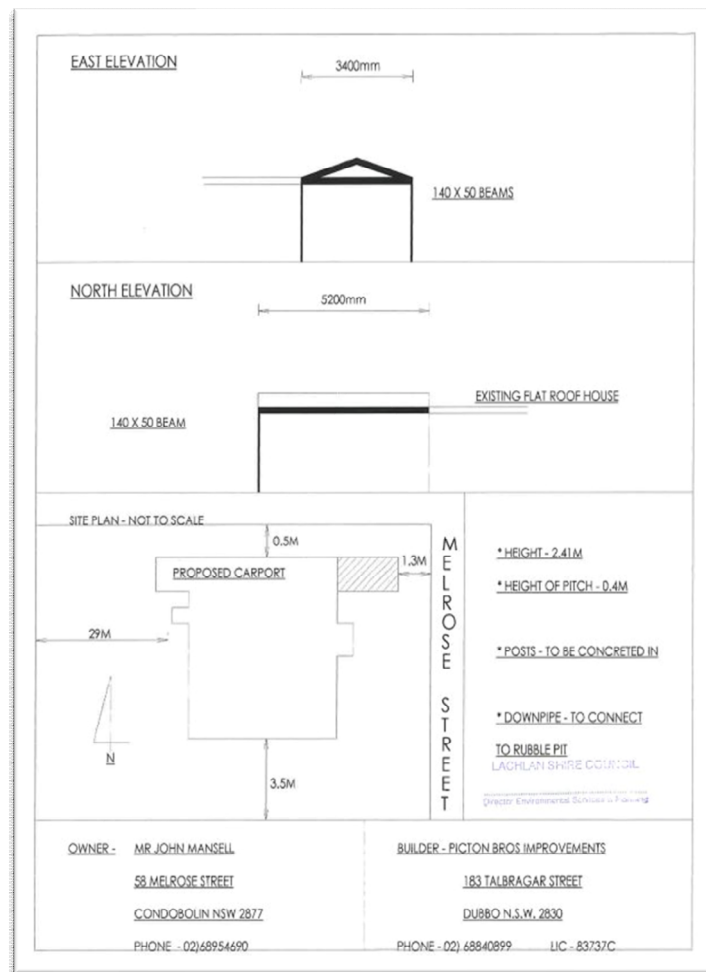
BACKGROUND

The development will be ancillary to the existing dwelling on-site and will accommodate the growing needs of the owner. The development is proposed to be 5.5m (metre) in width, 5.5m in length and a maximum height of 2.850m.

The application requires a primary front setback variation to the 6m Development Control Plan (DCP) requirement, with the carport setback only 600mm from Melrose Street. The carport will setback 450mm from the northern boundary (side). Vehicular access to the carport will be from the existing access in Melrose Street.

The front boundary is not parallel to the rear boundary which allows a greater setback from the front boundary along the full width of the carport. The setback increases to approx. 3m at the furthest point.

The proposal replaces a single carport approved by Council under DA2000/29, which was approved 1.3m from the front setback.



Plans, outlining the location and size of the works, can be found in **Attachment 3** to this report.

ISSUES AND COMMENTS

Building Line Variation – Melrose Street

The proposal is located on a standard allotment with frontage to Melrose Street. The allotment adjoins a drainage reserve to the rear and the Condobolin Sports Club on the western side of the drainage reserve.

The proposed front building line setback to the street, being Melrose Street, does not meet the numerical control of 6 metres, outlined in Lachlan Development Control Plan 2018 (DCP), as it is setback only a minimum of 0.6 metres at the closest point and approximately 3m at the furthest due to the street angle.

The impact of the setback variation is considered minimal, given that the height of the proposed carport is only 2.85 metres, which is similar to the eave height of the existing dwelling, and it is not enclosed on any side (i.e. completely open on all sides). Open style carports forward of the main building line in Condobolin are quite common and the proposal would not be out of character with the street or the surrounding area.

Further, the impact of the setback variation is lessened given there is a very similar encroachment on front setback, as the replacement structure will be located with a similar front setback as the current single carport structure.

Positioning the carport in this location also assists with vehicular access, from Melrose Street, given the location of the existing dwelling and attached open carport. The location of the existing dwelling, in relation to the side boundary, limits the ability to put a carport next to the existing dwelling.

FINANCIAL AND RESOURCE IMPLICATIONS

The application has been processed by staff within existing budgets.

LEGAL IMPLICATIONS

The application has been assessed in accordance with the relevant legislation, including the *Environmental Planning and Assessment Act 1979*. There are no legal implications to report at this time. Should Council decide to refuse the Application, sufficient planning grounds would need to be provided.

RISK IMPLICATIONS

There are no risk implications to report at this time.

STAKEHOLDER CONSULTATION

The Development Application was notified to adjoining properties for a period of 14 days in accordance with the *Environmental Planning Regulation 2021* and the Lachlan Shire Community Participation Plan as type "a" development. No submissions were received during this period.

OPTIONS

1. Council resolve to approve the Development Application in accordance with the recommended conditions of consent provided in **Attachment 2**.
2. Council resolve to refuse the Development Application and provide reasons for Council's refusal.
3. Council resolve to defer the Development Application and provide reasons for the decision.

CONCLUSION

DA2024/11 seeks approval for the construction of a carport, which is ancillary to an existing dwelling, including a building line variation at Lot: 2 DP: 513214, 58 Melrose Street, Condobolin NSW 2877. The Development Application has been assessed by Council staff and is recommended for approval, subject to conditions.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2 Strong Effective and Responsive Council

ATTACHMENTS

- 1. 4.15 Planning Assessment Report - DA2024.11**
- 2. Conditions of Consent**
- 3. Plans**

9.3.3 GOANNA MANOR - CONSULTATION UPDATE (PETITION)

TRIM Number: R24/146

Author: Manager - Projects and Building

RECOMMENDATION

That:

1. The Director Environment and Planning Report No. R24/146 be received and noted.

PURPOSE

The purpose of this report is to inform Council of the outcome of the additional consultation engagement that was undertaken with the individual petitioners, in accordance with Council resolution R2024/105.

SUPPORTING INFORMATION

Record of Contact Template.

Signed Petition.

BACKGROUND

In accordance with Council resolution R2024/105, Council staff made direct telephone contact with those individuals who signed the petition and provided their contact telephone number. The petition was also reviewed to identify any duplicate and illegible names.

As part of the engagement process, staff prepared a standard record of contact which provided a script to ensure that each individual petitioner was provided the same information. The script included five (5) questions being:

- *May I ask if you are over 18?) – terminate call if not* Yes No
- *Can I talk to you a little about the options that were investigated prior to Council resolving to demolish the building?* Yes No
- *Did you know that this had been investigated by Council for more than a year and options to transfer the building to another owner had been explored?* Yes No
- *If you were aware of this and also the cost of keeping the building and making it safe for use again, would you still have signed the petition opposing demolition?* Yes No
- *Do you still want your name recorded on the petition?* Yes No

These questions ensured that the information provided was acknowledged by each recipient and whether or not they wished for their name to still be recorded on the petition. An individual record of contact was kept for each person contacted.

ISSUES AND COMMENTS

The detailed review of the petition revealed that of the ninety nine (99) signatures, four (4) were duplicates, thirty three (33) were either illegible or did not have a contact number.

This reduced the total number of people to be contacted to sixty two (62). None of the people contacted indicated that they were under 18 years of age.

Thirty seven (37) people were contacted however, a further twenty five (25) people could not be contacted despite several attempts.

The following table provides a breakdown of the responses from the 37 people contacted.

Table 1 – Record of Contact

Can I talk to you a little about the options that were investigated prior to Council resolving to demolish the building?		Did you know that this had been investigated by Council for more than a year and options to transfer the building to another owner had been explored?		If you were aware of this and also the cost of keeping the building and making it safe for use again, would you still have signed the petition opposing demolition?		Do you still want your name recorded on the petition?	
Yes	No	Yes	No	Yes	No	Yes	No
36	1	2	34	10	26	13	23

As a result of the additional contact made thirteen (23) people asked to have their name removed from the petition. This leaves that actual number of petitioners at seventy two (72) after the four duplicate names are removed.

Consideration the submissions received and the initial number of signatures on the petition, it is clear that the mural has some significance to sections of the community. Further options could be considered to preserve the mural or images of the mural. For example, selected bricks from the building could be used as paving over the site or erection of a small brick structure from the existing painted bricks with the provision of a fixed sign/display that framed an image of the mural. Information about the mural could be accessed through a QR code displayed beside the image with a link to the Goanna Manor Visual Record.

Consideration has been given to the possibility or retaining the building facade however given the previous stabilisation work that has already been undertaken on the brickwork and the extensive cracking in the wall it is likely that the wall could collapse during the work.

The following table provides a preliminary cost estimate for the work required to retain the building facade. The shoring works would take up to two months to complete works.

Description of Works	Estimated Costs
Structural Engineer’s inspect/design and certification of works	\$12,500
Street hoarding/footpath protection (2 months)	\$10,000
Material – steel framework (Galvanised)	\$25,000
Installation of framework	\$25,000

Demolition of remaining buildings	\$30,000
Landscaping & ancillary works	\$7,500
Total	\$110,000

The above figure does not include ongoing general maintenance and inspection of the structure which would be regularly required. The quotations received to demolish the building range from \$31,660.00 to \$46,125.00 excluding GST.

FINANCIAL AND RESOURCE IMPLICATIONS

In accordance with resolution R24/107, funds towards the demolition have been allocated from SRV building allocation.

LEGAL IMPLICATIONS

Council has an obligation to ensure public safety in regard to Council’s buildings as well as to provide a safe working environment for staff and members of the community.

RISK IMPLICATIONS

The building presents a significant safety risk to the community without considerable restoration work.

STAKEHOLDER CONSULTATION

Additional consultation with the signatories to the petition was undertaken in accordance with Council’s resolution R2024/105.

OPTIONS

1. Not applicable, the reported is provided as supplementary information to the petition.

CONCLUSION

The report provides further information about the petitioner’s knowledge of the issues and facts surrounding Goanna Manor when the signed the petition together with a preliminary estimate of the cost to retain the building façade.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2 Strong effective and Responsive Council

ATTACHMENTS

1. Record of Contact
2. Signed Petition

9.3.4 BUILDING LINE VARIATION - DA2024/12 - SHED - 6 WATTLE STREET TULLIBIGEAL

TRIM Number: R24/182

Author: Environment & Development Officer

<p>RECOMMENDATION</p> <p>That:</p> <ol style="list-style-type: none"> 1. The Director Environment and Planning Report No. R24/182 be received and noted. 2. Council resolve to approve DA2024/12 in accordance with the Recommended Conditions of Consent provided in Attachment 2, including the front building line variation.

Applicant	Patrick James Bax
Proposal	Construct 6m x 9m Residential Storage Shed forward of the building line
Land Details	Lot: 3 Sec B DP: 12124 6 Wattle Street, TULLIBIGEAL NSW 2669
Owners	Patrick James Bax & Maree Elizabeth Bax
Exhibition/Notification	14 May 2024 – 29 May 2024 (14 days)
Number of Submissions	Nil
Zoning	RU5 Village – LLEP 2013
Total Value of Works	\$8,800.00
List of all relevant S4.15(1)(a) matters	Refer to attached assessment report
Political Donations	None disclosed
Reason for referral to Council	Building Line Variation to Front Setback
Recommendation	Approval subject to conditions

PURPOSE

The purpose of this report is to seek Council’s determination of Development Application 2024/12, which seeks approval for the Construction of a Shed, which is ancillary to an existing dwelling,

including a front building line variation - at Lot: 3 Sec B DP: 12124 6 Wattle Street, Tullibigeal. As shown in the Figure 1 below (Site Location) and Figure 2 below (Location of Proposed Shed).

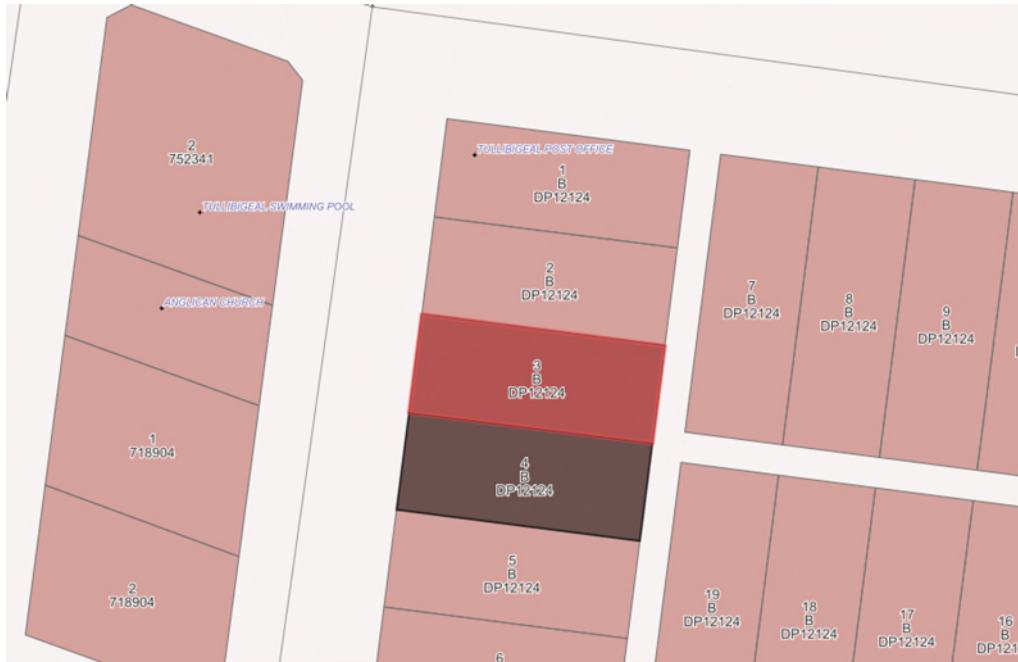


Figure 1 – Site Location

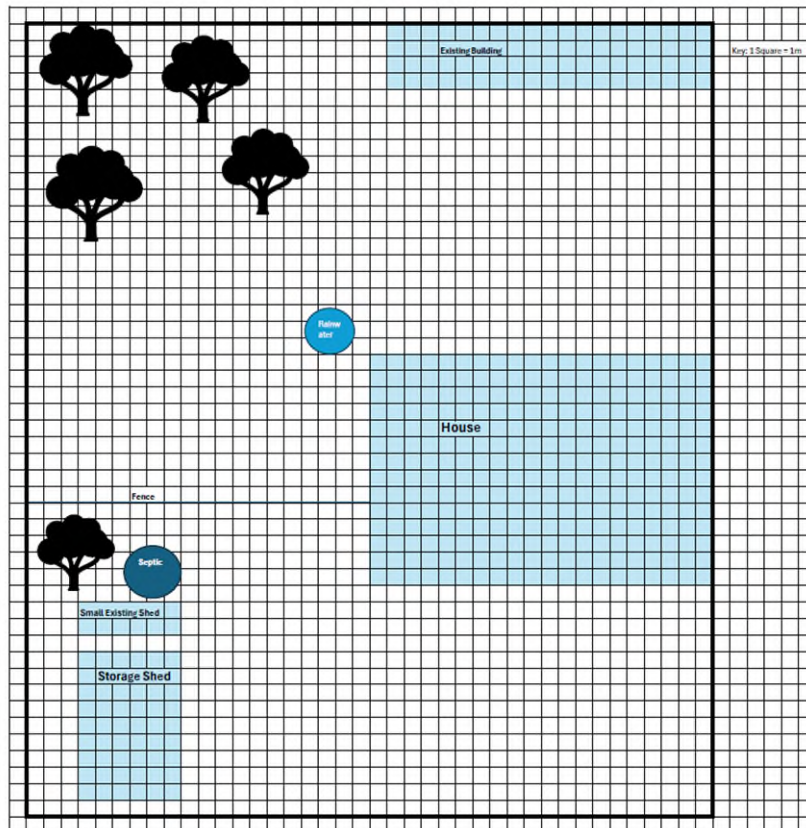


Figure 2 – location of proposed shed on Lot: 3 & Lot: 4 Sec: B DP: 12124 – 6 Wattle Street Tullibigeal

SUPPORTING INFORMATION

Development Application Assessment Report.

Recommended Conditions of Consent.

Development Plans.

BACKGROUND

The development will be ancillary to the existing dwelling on-site and will accommodate the growing needs of the owner. The development is proposed to be 6m (metres) in width, 9m in length and a maximum height of 4m.

The application requires a primary front setback variation to the 6m Development Control Plan (DCP) requirement, with the shed setback only 2m from Wattle Street. The shed will setback 5m from the northern boundary (side). Vehicular access to the shed will be from the existing access in Wattle Street.

Plans outlining the location and size of the works can be found in **Attachment 3** to this report.

ISSUES AND COMMENTS

Building Line Variation – Wattle Street

The proposal is located on a standard allotment with frontage to Wattle Street, the allotment is one allotment of a two lot holding which is proposed to be conditioned to be consolidated prior to the issue of the Construction Certificate.

The proposed front building line setback to the street, being Wattle Street, does not meet the numerical control of 6 metres, outlined in Lachlan Development Control Plan 2018 (DCP), as it is setback only a minimum of 2 metres.

The impact of the setback variation is considered minimal, given that the height of the proposed shed is 4 metres, the width is 6 metres, and the floor area is covering 54m².

Further, the impact of the setback variation is lessened given there is a setback of zero to the allotment boundary of the adjacent lot to the north known as 16 Cargelligo Street, Tullibigeal.

FINANCIAL AND RESOURCE IMPLICATIONS

The application has been processed by staff within existing budgets.

LEGAL IMPLICATIONS

The application has been assessed in accordance with the relevant legislation, including the *Environmental Planning and Assessment Act 1979*. There are no legal implications to report at this time. Should Council decide to refuse the Application, sufficient planning grounds would need to be provided.

RISK IMPLICATIONS

There are no risk implications to report at this time.

STAKEHOLDER CONSULTATION

The Development Application was notified to adjoining properties for a period of 14 days in accordance with the Environmental Planning Regulation 2021 and the Lachlan Shire Community Participation Plan as type “a” development. No submissions were received during this period.

OPTIONS

1. Council resolve to approve the Development Application in accordance with the recommended conditions of consent provided in **Attachment 2**.
2. Council resolve to refuse the Development Application and provide reasons for Council’s refusal.
3. Council resolve to defer the Development Application and provide reasons for the decision.

CONCLUSION

DA2024/12 seeks approval for the construction of a Shed, which is ancillary to an existing dwelling, including a building line variation at Lot: Lot: 3 Sec B DP: 12124 6 Wattle Street, Tullibigeal. The Development Application has been assessed by Council staff and is recommended for approval, subject to conditions.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2 Strong Effective and Responsive Council.

ATTACHMENTS

1. **4.15 Planning Assessment Report - DA2024.12**
2. **Conditions of Consent**
3. **Plans**

9.4 INFRASTRUCTURE SERVICES

9.4.1 FY23/24 ROADWORKS MONTHLY UPDATE MAY

TRIM Number: R24/174

Author: Manager - Roads

RECOMMENDATION

That:

1. The Director Infrastructure Services report No R24/174 be received and noted.
2. The variations to Contract C2024/03 Kiacatoo Road flood restoration at the value of approx. \$250,000 to include additional TfNSW approved defects on Kiacatoo Road and North River Road and additional complementary works on Kiacatoo Road be approved.

PURPOSE

The purpose of this report is to provide a summary of road works undertaken by the Infrastructure Services Department completed in May, works in progress in the month of June and works scheduled for the month of July. The execution and completion of works varies depending on resource availability, weather conditions, work priorities and unforeseen circumstances.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Advice has been received from the Australian Government that Lachlan Shire's allocation for the Roads to Recovery program will be \$18,730,937 for the next five years. This represents a 76% increase on the previous initial 5-year program. In the previous 5-year program Council also received an additional allocation of \$2,128,508 in RTR funding through the Drought Communities Program.

Advice on the actual amounts for each year has not yet been received but the annual government budget for the program will double from \$500 million in 2023-24 to \$1 billion in 2027-28. As the government budget for 2024-25 is \$650 million Council's allocation is likely to be approximately \$2.75 million, an increase of \$620k from the budget in the 2024-25 draft Operational Plan. An updated RTR program will be provide to Council for consideration once the actual annual amounts are confirmed.

An extension to the Pothole Repair program that finished on 31 December 2023 has recently been granted. This extends the program up to 31 December 2024 and also applies to pothole repairs already undertaken this calendar year. This will enable the previously unspent budget of approx. \$500k to be utilised.

TfNSW continue to assess Council’s Essential Public Asset Reconstruction Works claim for AGRN 1034 (NSW flooding from 14 September 2022 Natural Disaster). A further three areas of sealed roads have had initial approval from TfNSW with 213 of the 300 submitted defects being approved. Although this is a lower percentage than other areas of work approved the number should increase as there is justification to appeal some of the defects not approved.

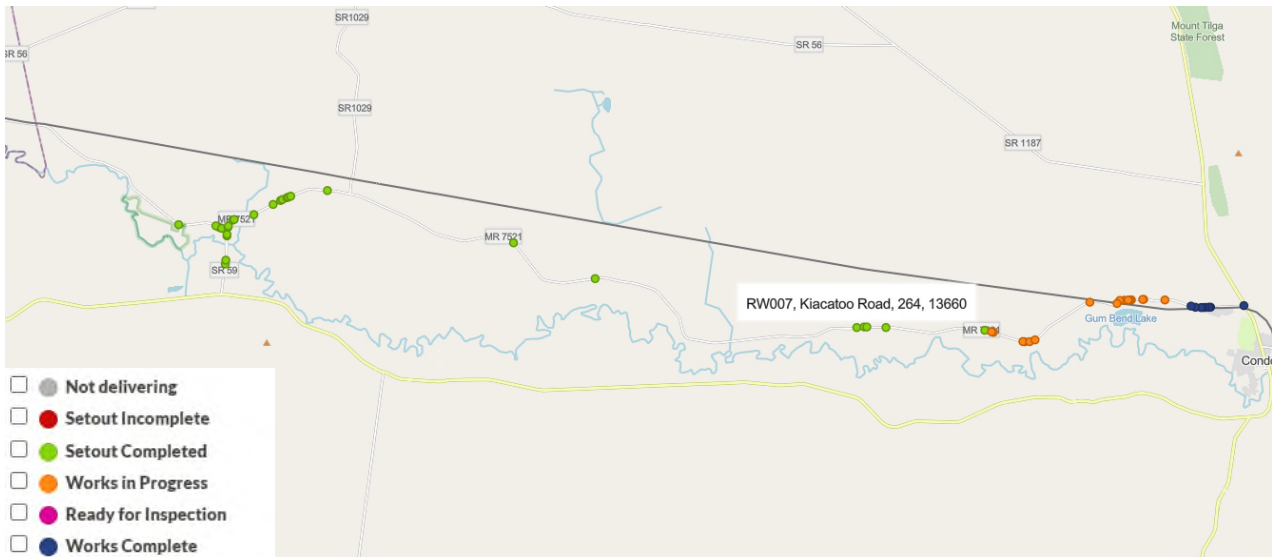
The tender for Dandaloo Road flood repair and complementary works has been advertised with tenders closing on 5 July 2024. The schedule of works consists of 28,847 m² of flood repair work and 54,494 m² of complementary work. Based on the rates for the Kiacatoo Road tenders the tenders should range between \$3.5m to \$5.5m although the gravel haulage distance is significantly greater which will increase the cost.

Two additional tenders are currently being prepared. Package 01 includes sealed roads with flood damage works approval. These are largely in the southern part of the Shire, namely MR57S, MR231, MR377, MR423, MR501, SR230 and SR231. Package 02 includes unsealed roads with flood damage works approval west of Lake Cargelligo. Council staff and local contractors will progress with restoration works on the remainder of the approved area. The release and adoption of these tenders will be mindful of the Council caretaker period.

ISSUES AND COMMENTS

Flood damage repair work

Countrywide Asphalt (Contract C2024/03) have commenced flood repair work on Kiacatoo Road with 11 of the original 58 defects being completed. A further 21 defects are programmed to be completed by 11 June. Contract variations have been issued to the contractor for additional defects approved by TfNSW on Kiacatoo Road and North River Road – value approx. \$150,000 and for additional complementary works that have been identified when the approved defects were pegged out on site – value approx. \$100,000. The additional complementary works will be funded from Council FY23/24 Regional Road block grant.



Road grader crews

Six Council graders are on maintenance grading work or grade/water/roll work, one is on a gravel re-sheeting project on Marsden Road and one is on a construction project. One grader is stood down at present as there is no available operator.

Works undertaken in May

- **Heavy patching, re-sheeting and grade water and roll undertaken on the following roads**
 - Main Roads
 - MR 501 Lachlan Valley Way (aka Hillston Road) – gwr flood damage patches
 - Shire Roads
 - SR 91 Marsden Road – gravel re-sheeting 10 km
 - SR 387 Morrella Lane - gwr
 - SR 1187 Palesthan Road – gwr
 - SR 1144 Weelah Road – gwr
 - SR 1347 Albert Road – gwr (contractor)

- **Road and culvert reconstruction undertaken on the following roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 45 Boona Road – FLR/RTR – shoulder widening continuing and replacement culverts have been installed
 - SR 71 Condobolin Road – culvert replacement
 - Town Streets
 - nil

- **Road reseals/sealing**
 - Regional Roads
 - MR 7513 Lake Cargelligo Road – reseal 2.6 km
 - Shire Roads
 - SR 10 Meadowview Road – two coat seal on causeways 0.8 km
 - SR 45 Boona Road – reseal 1.2 km
 - SR 230 Lachlan Valley Way – reseal 3.2 km
 - Town Streets
 - Holt Street, Lake Cargelligo – reseal 750 m
 - Deadmans Point, Lake Cargelligo – reseal 300 m
 - Canada St, Lake Cargelligo – reseal 180 m

- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following unsealed roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 10 Meadowview Road – maintenance grade (contractor)
 - SR 16 Kaludah Road – maintenance grade (contractor)
 - SR 18 Hillside Road – maintenance grade (contractor)
 - SR 20 Braalghy Road – maintenance grade
 - SR 23 Jumble Plains Road – maintenance grade (contractor)
 - SR 60 Springvale Road – maintenance grade (contractor)
 - SR 71 Condobolin Road – maintenance grade
 - SR 141 Spratford Lane – maintenance grade
 - SR 144 Burgooney Road – maintenance grade

- SR 188 Gleesons Road – maintenance grade
 - SR 191 Chanter Road – maintenance grade (contractor)
 - SR 215 Avalon Road – maintenance grade
 - SR 230 Lachlan Valley Way – maintenance grade
 - SR 262 Bush Home Road – maintenance grade (contractor)
 - SR 381 Verona Road – maintenance grade
 - SR 1006 Brotherony Road – maintenance grade
 - SR 1169 Bobadah Road – maintenance grade (contractor)
- **Shoulder grading/slashing/vegetation control/patching and flood damage undertaken on the following sealed roads**
 - Main Roads
 - MR 57N The Bogan Way – slashing
 - MR 231 Wyalong Road – pothole patching/slashing
 - MR 347 Dandaloo Road – pothole patching
 - MR 371 Rankin Springs Road – slashing
 - MR 377 Lachlan Valley Way (aka South Forbes Road) – pothole patching/slashing
 - MR 501 Lachlan Valley Way (aka Hillston Road) – pothole patching/slashing
 - MR 7513 Lake Cargelligo Road – pothole patching
 - MR 7521 Kiacatoo Road – heavy patching/flood damage repairs
 - Shire Roads
 - SR 5 Lansdale Road – slashing
 - SR 230 Lachlan Valley Way – slashing
 - SR 1029 Tullibigeal Road – vegetation control

Works in progress or planned for June

- **Heavy patching, re-sheeting and grade water and roll in progress on the following unsealed roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 11 Moira Vale Road – gwr (contractor)
 - SR 91 Marsden Road – gravel re-sheeting 10 km
 - SR 94 Diggers Road – gwr
 - SR 96 Ladlows Lane – gwr
 - SR 97 Driftway Lane – gwr
 - SR 1347 Albert Road – gwr (contractor)

- **Road and culvert reconstruction in progress on the following roads**
 - Main Roads
 - MR 7521 Kiacatoo Road – flood damage and complementary work restoration (contractor)
 - Shire Roads
 - SR 45 Boona Road – FLR/RTR – road widening continuing
 - Town Streets
 - nil

- **Road reseals/sealing**
 - Main Roads
 - nil
 - Shire Roads
 - SR 45 Boona Road – FLR/RTR – shoulder widening sealing
 - Town Streets
 - nil

- **Maintenance grading/sucker removal/storm damage repairs in progress on the following roads**
 - Main Roads
 - MR 7521 Kiacatoo Road – heavy patching/flood damage repairs
 - Shire Roads
 - SR 50 Vermont Hill Road – maintenance grade
 - SR 51 Emeran Road – maintenance grade
 - SR 52 Wirrinun Road – maintenance grade
 - SR 53 Mumbil Tank Road – maintenance grade
 - SR 145 Imries Lane – flood damage restoration
 - SR 146 Glasgows Lane – flood damage restoration
 - SR 147 Four Corners Road – flood damage restoration
 - SR 157 Hillgrove Road – flood damage restoration
 - SR 193 River Road SR – maintenance grade
 - SR 194 North Uabba Road – maintenance grade
 - SR 195 Elwins Road – maintenance grade
 - SR 197 Crawfords Road – maintenance grade
 - SR 212 Hoopers Road – maintenance grade

- SR 230 Lachlan Valley Way – maintenance grade
 - SR 333 Rosedale Road – maintenance grade
 - SR 403 Worlands Road – flood damage restoration
 - SR 1139 Weja Road – flood damage restoration
- **Shoulder grading/slashing/vegetation control and patching in progress on the following sealed roads**
 - All Roads
 - Slashing and pothole patching as required

Works planned for July

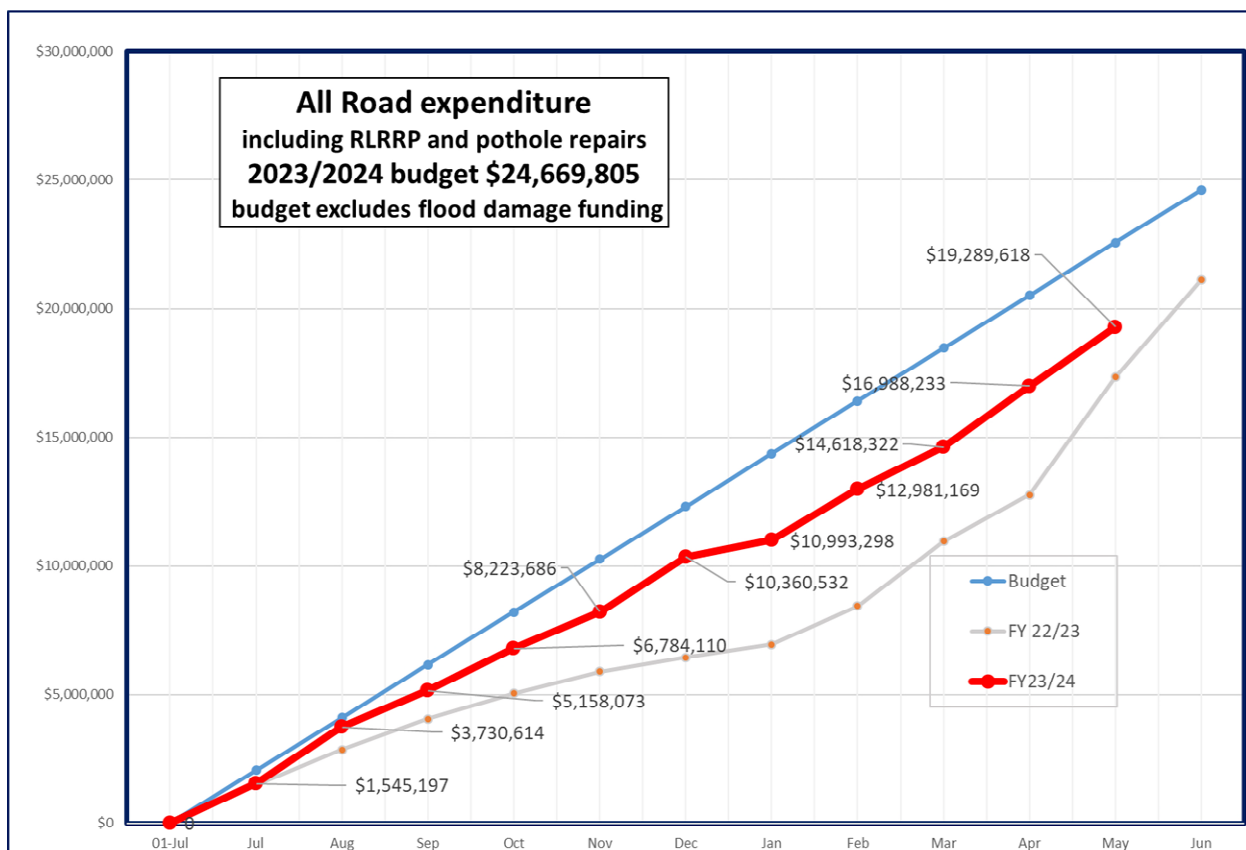
- **Heavy patching, re-sheeting and grade water and roll to be undertaken on the following unsealed roads**
 - All Roads
 - Roads not complete in June
- **Road resealing/sealing**
 - All Roads
 - Nil
- **Road and culvert reconstruction to be undertaken on the following roads**
 - Main Roads
 - MR 231 Wyalong Road – RLRRP – 5 km seal widen
 - MR 347 Dandaloo Road – flood damage and complementary work restoration (contractor)
 - Shire Roads
 - SR 5 Lansdale Road – RLRRP – 2km reconstruction and seal widen
 - SR 45 Boona Road – FLR/RTR – 18 km of seal widen ongoing
- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following roads**
 - All Roads
 - Roads not complete in June
- **Shoulder grading/slashing/vegetation control and patching undertaken on the following sealed roads**
 - All Roads
 - nil

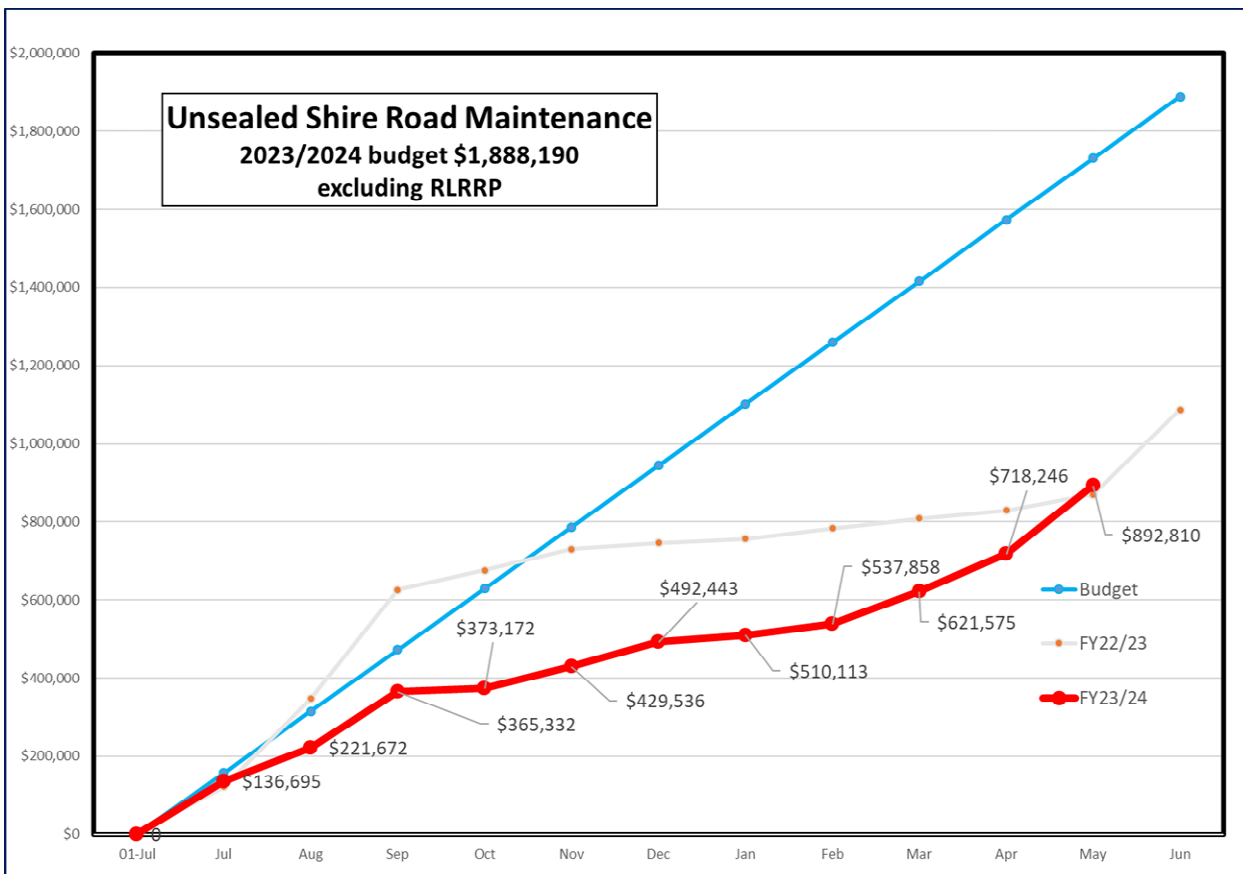
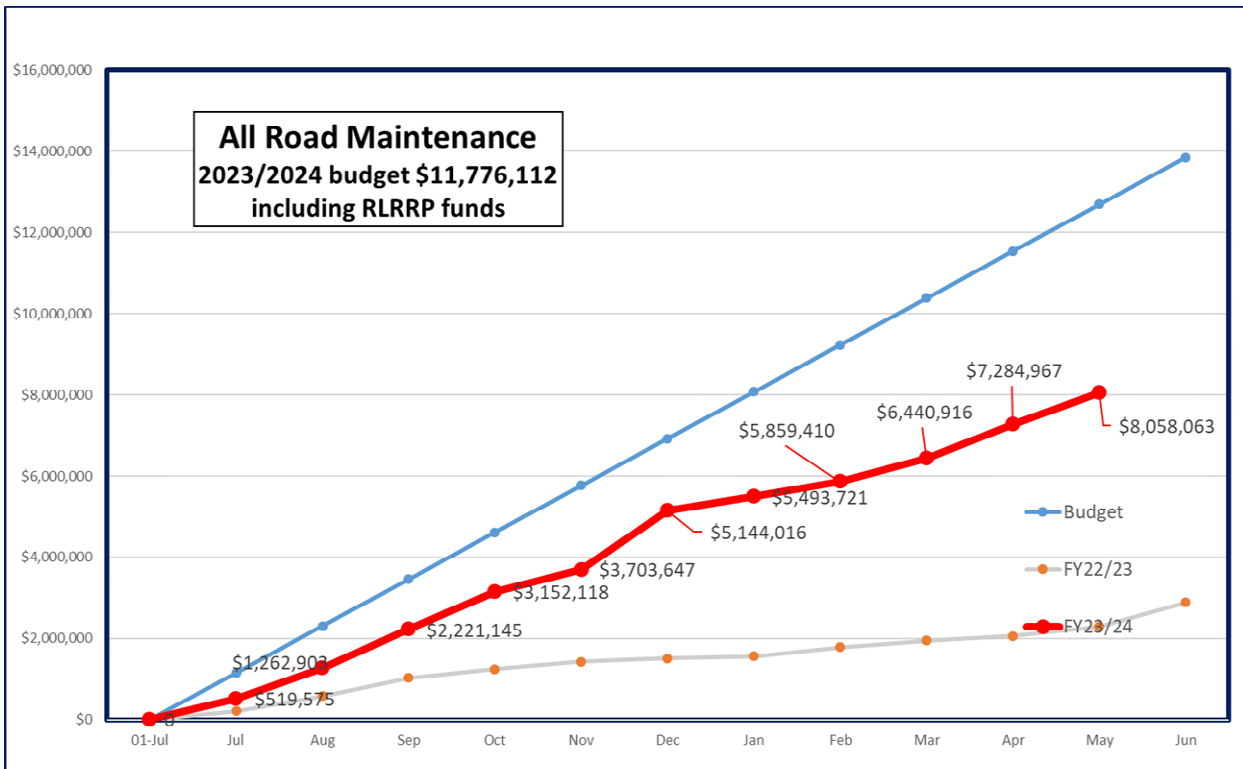
FINANCIAL AND RESOURCE IMPLICATIONS

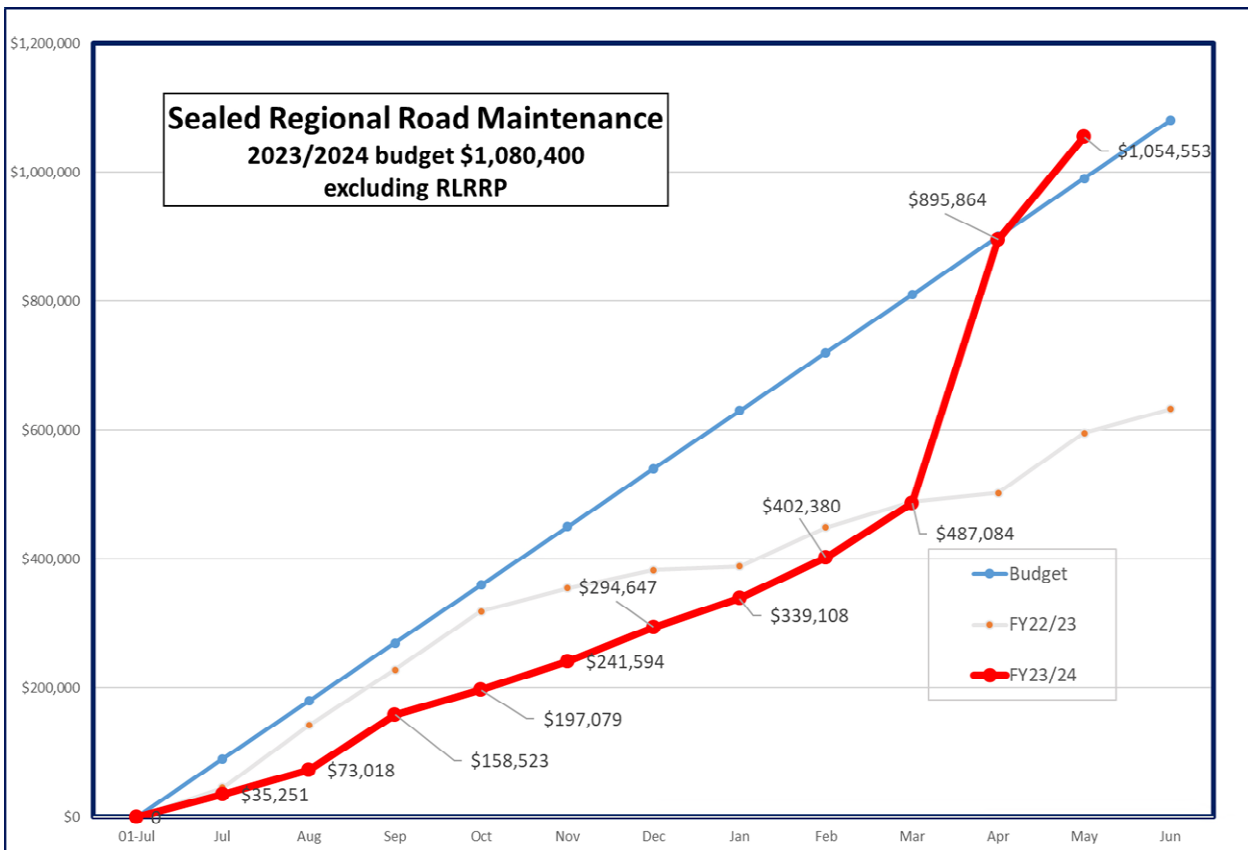
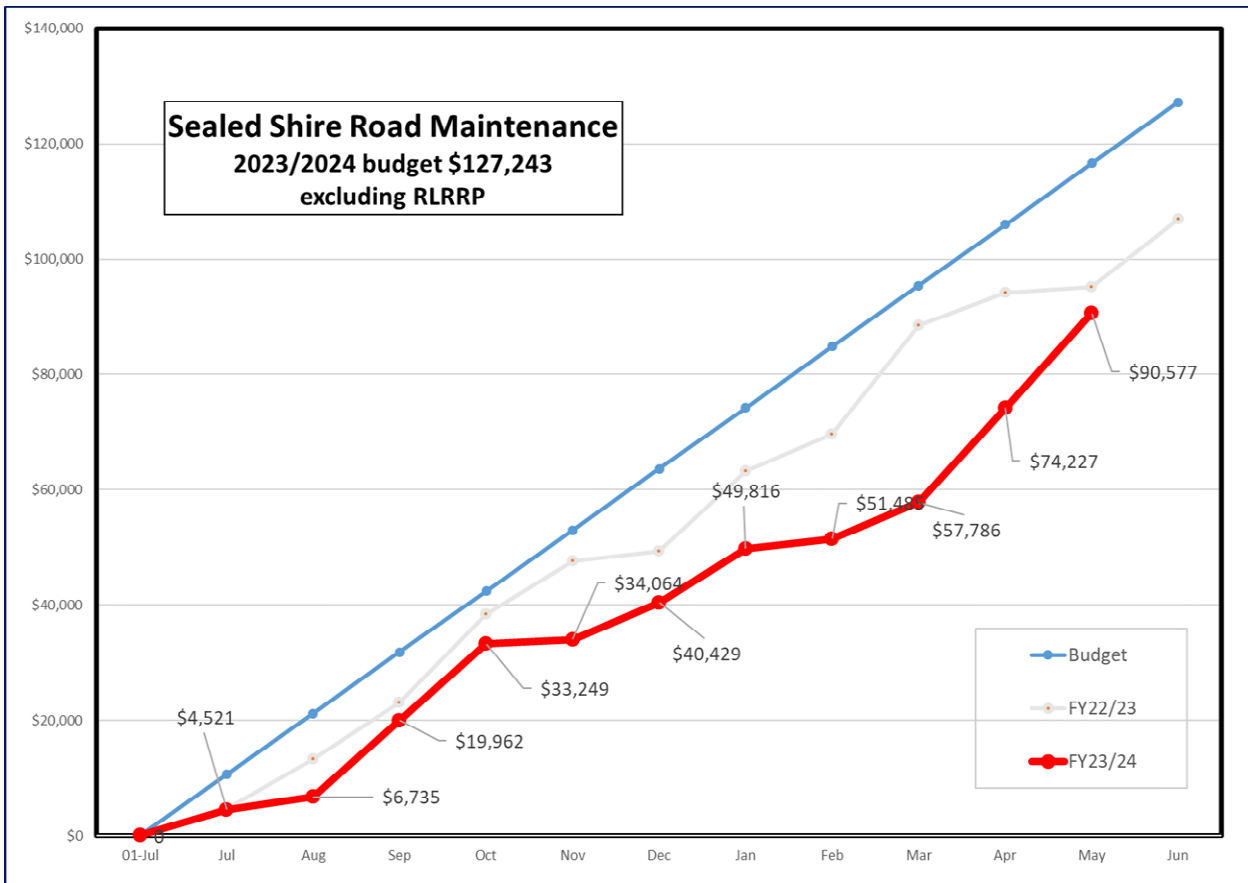
CONSTRUCTION PROJECTS					
Regional Roads					
Project	Budget	Funding source	Expend to date	Forecast Expend	Comments
Regional Roads, reseals					
MR 501 Lachlan Valley Way	\$300k	TfNSW Block Grant	\$300k	\$300k	Project complete
MR 371 Rankin Springs Road	\$51k		\$58k	\$58k	Project complete
MR 371 Foster St, Lake Cargelligo	\$70k		\$66k	\$66k	Project complete
MR 7513 Canada St, Lake Cargelligo	\$15k		\$12k	\$12k	Project complete
MR 57S The Gipps Way	\$272k		\$0k	\$0k	project postponed to FY24/25
MR 7513 Lake Cargelligo Road	\$104k		\$144k	\$144k	Sealing complete, linemarking programmed for June
MR 461 Henry Parkes Way north	\$300k		\$284k	\$284k	Sealing complete, linemarking programmed for June
Total	\$1.112m		\$864k	\$864k	
Regional Roads, heavy patching	\$50k	TfNSW Block Grant	\$0k	\$0k	project postponed to FY24/25
Regional Roads, culvert renewal	\$60k	TfNSW Block Grant	\$0k	\$0k	Culvert replaced on MR 7514 Nyngan Road
MR 231 Walker Street, Lake Cargelligo widening	\$46k	TfNSW Block Grant	\$46k	\$46k	Project complete
MR 371 Foster St, Lake Cargelligo, Lake St to Lorne St reconstruction	\$3.6m	RTR \$500k, State Government funding \$2,800k, LRCI \$300k	\$3.238m pre 1 July 2023, \$849k in FY23/24 Total \$4.083m	\$4.1m	Project complete. Over expenditure to be funded by FAGs Roads
MR 57N The Bogan Way, widening 28 km	\$3.9m	FCR \$2.686m, TfNSW Block Grant \$1.214m	\$3.216m pre 1 July 2023, \$643k in FY23/24 Total \$3.859m	\$3.9m	Project complete
MR 57S The Gipps Way, Nerathong Bridge replacement	\$2.808m	FCR \$2.387m, TfNSW Block Grant \$421k	\$1.579m pre 1 July 2023, \$404k in FY23/24 Total \$1.983m	\$2.0m	Project complete Scope change application has been declined
MR 57S, MR 377, Condobolin Freight Betterment and Visitor Centre road works	\$9.248m	Regional NSW funding \$5,599k, TfNSW Block grant \$2,149k, TfNSW Repair \$400k, RTR \$300k, Additional \$800k Regional NSW as a result of Natural Disaster	\$7.218m pre 1 July 2023, \$2.110m in FY23/24 Total \$9.328m	\$9.3m	Project complete
MR 231 Wyalong Road seal widening 8 km	\$900k	Repair \$450k, Block \$450k	\$0k	\$0k	project postponed to FY24/25

CONSTRUCTION PROJECTS					
Local Roads					
Project	Budget	Funding source	Expend to date	Forecast Expend	Comments
Local road reseals					
SR 60 Springvale Road	\$130k	FAG Roads \$140k, RTR \$190k	\$86k	\$86k	Project complete
SR 10 Meadowview Road	\$60k		\$121k	\$121k	Project complete
SR 230 Lachlan Valley Way	\$140k		\$123k	\$123k	Project complete
Lake Cargelligo - Uabba St, McInnes St, Lorne St	\$88k		\$111k	\$111k	Project complete
Tullibigeal - Currajong St, Wattle St	\$112k		\$114k	\$114k	Project complete
Total	\$530k		\$555k	\$555k	
Local roads gravel re-sheets					
SR 91 Marsden Road	\$338k	Special Rate Variation \$200k, RLRRP 60k, Evolution Mining \$138k	\$187k	\$338k	10 km gravel re-sheeting Programmed for May
SR 194 North Uabba Road	\$60k		\$60k	\$60k	2 km gravel re-sheeting completed and funded by Repair funding.
Total	\$398k		\$247k	\$398k	
Officers Parade upgrade	\$1.4m	Fixing Local Roads \$779k, RTR \$479k, \$329k FAG	\$1.17m pre 1/7/23, \$417k in FY23/24 Total \$1.587m	\$1.587m	Project complete
SR 5 Lansdale Road widening and upgrade	\$1.2m	Roads to Recovery	\$1.48m	\$1.48m	Sealing complete, linemarking programmed for June
SR 45 Boona Road 18 km seal widening	\$3.3 m	Fixing Local Roads \$2.97m, RTR \$330k	\$1.147m	\$3.3m	2.7 km widening completed, 1.7 km of reseal completed
SR 64 Platina Road 2 km seal widening	\$450k	Roads to Recovery	\$520k	\$520k	Project complete
SR 343 Willis Lane seal extension	\$400k	Roads to Recovery	\$82k pre 1 July 2023, \$465k in FY23/24 Total \$547k	\$547k	Project complete
SR 1033 Boreamble Rd 1.8 km seal widening	\$248k	Roads to Recovery	\$425k	\$425k	Project complete
SR 1169 Bobadah Road 2 km seal widening	\$288k	Roads to Recovery	\$288k	\$288k	Project complete
Turner Street, Condobolin 500 m reconstruction	\$205k	Roads to Recovery	\$205k	\$205k	Project complete

FUNDING SOURCES					
Funding Source	Amount	Contribution	% spent	Used by	Comments
Roads to Recovery	\$2.956m including revote	100% Federal grant	100%	30-Jun	Five year program fully expended
TfNSW Block and Supplementary Grants	\$3.251m	100% TfNSW	90%	30-Jun	Must be spent by 30 June
TfNSW Traffic Facilities	\$155k	100% TfNSW	100%	30-Jun	
FAG Roads	\$4.238m	100% Federal grant	95%		Used FAGS Roads grant to reserve







Note: To date this financial year \$4.461m has been spent of Regional and Local Roads Repair Program (RLRRP) funds and \$479k on pothole repairs.

LEGAL IMPLICATIONS

Roads Act 1993 and Roads Regulations 2008.

RISK IMPLICATIONS

There are resource, cost and time risks associated with the roads program as a result of the increased funding received during the financial year. Completion of the Flood Damage repair program within the timeframe set by the guidelines (30 June 2025) will be difficult due to delays in getting approvals for submitted defects and a time extension is likely to be required. Delays in approval from TfNSW for the EPA-RW claim could put the completion date of this work at risk. An extension of time may need to be requested if approval delay continues. Wet weather has affected the construction program since early February and the completion of the entire planned program will not be possible.

STAKEHOLDER CONSULTATION

TfNSW Parkes Regional Office. Media Releases and council news columns will continue to update the community on works that are likely to cause significant traffic impacts.

CONCLUSION

Continue to plan and implement the roads program as staff and contractors are available and as weather conditions permit with an emphasis on flood damage restoration work.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 3.1 Efficient transport networks that meet community and business needs.
Transport Asset Management Plan.

ATTACHMENTS

Nil

10 DEPUTATIONS

11 NOTICES OF MOTION**11.1 NOTICE OF MOTION - GOANNA MANOR****TRIM Number: R24/96**

I, Councillor Dennis Brady, give notice that at the next Ordinary Meeting of Council be held on 19 June 2024, I intend to move the following motion:-

MOTION

That:

1. Notice of Motion Report No. R24/96 be received and noted.
2. Resolution 2023/276 titled Goanna Manor – Lionel Hunt park, 125 Bathurst street, Condobolin that was passed on 29 November 2023 be rescinded.

The following provides an outline for the proposal and reasons for this request:

At the Ordinary Meeting of Council on 29 November 2023 Council resolved as follows-

RESOLUTION 2023/1*Moved: Cr Peter Harris**Seconded: Cr John Medcalf*

1. *The Acting Director of Environment, Tourism and Economic Development Report No. R23/261 be received and noted.*
2. *The condition of the building be noted, the premises remain vacant, and \$60,000 from the current SRV building budget for 2023/2024 be allocated for the demolition of the building, including undertaking a historic and photographic record.*
3. *Stakeholder consultation be undertaken prior to the demolition of the building, subject to any regulatory requirements.*
4. *The Callara Cultural and Heritage Aboriginal Corporation be advised that the building is not available for their requested use.*

Carried.

I want to move a motion to rescind resolution 2023/276 as I believe not all of the information on this was correct at the time. Councillors were advised the building was in a poor state and it could be contaminated with asbestos. This was said even though extensive renovations were done by Lachlan Shire Council before the youth group occupied the building.

12 NOTICES OF RESCISSION

Nil

13 DELEGATES REPORT**13.1 DELEGATES REPORT****TRIM Number: R24/150****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Delegate's Report No. R24/150 be received and noted.

PURPOSE

This report provides a summary of the Country Mayors Association of NSW General Meeting held in the York Club, Sydney on Friday 10 May 2024. We had our biggest even attendance, with 142 representatives of Country NSW Councils and associated organisations coming together to focus on the Financial Sustainability theme. The theme was timely, with State and Federal Inquiries on the issue currently underway. A CMA organised dinner at the York Club on the evening of Thursday 9 May was attended by nearly 50 members and was a much appreciated, good value networking event.

KEY MESSAGES/HIGHLIGHTS OF RELEVANCE TO COUNCIL

First to speak to our members at the meeting was Minister for Regional Transport and Roads and Member for Maitland, the Hon. Jenny Aitchison. Roads are among the biggest expenses for Country Councils and as such they are linked to the issue of financial sustainability (and vice-versa). So, the genuine commitment from the Minister to engage and work with Country NSW Councils was well received.

Minister Aitchison thanked the CMA for our work with our disaster recovery funding survey, which detailed how close to two-thirds of claims from 42 CMA members over the past three to four years are still in the pipeline, amounting to well over \$1 billion. The Minister acknowledged the backlog and updated that more resources will see that reduced in the near future. The Minister responded to a range of questions, from broad issues to local concerns of members.

Minister Aitchison's presentation and Q&A was followed by President of ALGA, Cr. Linda Scott, who spoke of the importance to make submissions to the current Government Inquiries relating to Local

Government. She also voiced her frustration at the Sydney Council trying to ban a book and the impact that sort of action has on the social standing of Local Government.

Next before the lectern was Professor of Local Government Economics, Institute for Regional Futures Joseph Drew. Professor Drew began by highlighting the need to identify what financial sustainability in Local Government really means – something lacking from current Government Inquiries and one view the Office of Local Government might not dispute. With a presentation that was rapid fire, yet laid back, Professor Drew defined it as the ability of a council to meet its obligations without impinging on its ability to meet the needs of the future generation(s).

Professor Drew said “I am suggesting you (Country Councils in NSW) get an authoritative piece of work done that shows your inconvenient facts about regional councils’ efficiencies, the facts on expenses, which are far higher than in Sydney.”

The CMA then unanimously voted to welcome Upper Hunter Shire Council, taking the membership to a total of 89. Upper Hunter Shire’s Deputy Mayor James Burns and GM Greg McDonald were presented with CMA badges by Chairman Jamie Chaffey and Deputy Chairman Rick Firman, Mayor of Temora Shire.

The next speaker was NSW Audit Officer Karen Taylor, who took on the unenviable challenge of explain and justifying the compulsory centralised auditing system that has delivered fee increases of over 30% in one year. Ms Taylor revealed that all audits that come through the NSW Audit Office are published on their website in relevant sections for constructive comparisons. Through Ms Taylor’s presentation and the subsequent Q&A, it was revealed that the NSW Audit Office supervises the auditing work of private sector firms, many of which did the work previously. The most competitive tenders reportedly receive the contracts.

Chair of IPART Carmel Donnelly took to the stage after a grab and gobble morning tea. Ms Donnelly and her IPART team are genuine about consulting with CMA members. Some IPART staff came along to listen to questions from the floor and gain insights.

The Financial Sustainability reviews we did last year (reviews of the rate peg methodology), was enough to recommend a review into the financial model. There were 1,800 submissions into 17 SRVs. Due to demand, we included appendix in our reports, recording ratepayer concerns, such as affordability, cost of living and financial management or the history of decisions. Ratepayers often do not want their services to be cut and those people (most in need of services) cannot pay increased rates.

She said she knows that councils have different sets of circumstances and this has contributed to the call for the review. Historically, Councils with a low rate base can be where there is a low capacity to pay and there are services that maybe should not be funded by rates. It is important to target grants and alternative funding streams. We have recommended a review of pensioner concessions.

There is potential with the new rate peg methodology to adjust a rate peg based on local issues. A rate pegging council reference group is to be formed.

A total of 9 current SRV decisions will be released shortly and the rationale for determinations. We are also consulting on Water NSW and the early childhood education sector. IPART Chair Carmel Donnelly is considered a friend to the CMA and its Chairman Jamie Chaffey.

After an extensive Q&A, Ms Donnelly relinquished the stage for NSW Government Departmental representatives.

There was an open panel discussion with key NSW Government Departmental staff: Kiersten Fishburn, Secretary of the Department of Planning, Housing and Infrastructure; Brett Whitworth, Secretary of the Department of Local Government; and Nerida Mooney, Executive Director of Digital Analytics and Insights, which is responsible for 109 NSW Government websites, including the Planning Portal. After they each gave a concise introduction of their roles and views an open Q&A discussion ensued. Members discussed a broad range of concerns from the limitations of the Planning Portal and how it needs to be fine-tuned, to development issues such as general processes and REZ concerns.

CMA Executive Member and Bega Valley Shire Mayor Russell Fitzpatrick delivered a report on Financial Sustainability with CMA Chair and Gunnedah Mayor Jamie Chaffey, who also went through the 2024 CMA Member survey results.

Russell highlighted the real data, including own source revenue, with ALGA stating that nationally it can be as much as 90% but in country NSW it averages 44%. There is \$7billion held in trust by NSW Councils.

City NSW Councils have close to a billion in unrestricted cash reserves but still receive grants.

CMA Chairman Jamie Chaffey said Russell Fitzpatrick has put a huge amount of work in, as a member of the CMA Executive Committee. Russell explained that he sourced data from individual Council websites and collated but there were several Councils whose financials were too difficult to find. In general business, Greater Hume Mayor Tony Quinn asked: What's going to happen after disaster funding runs out? Queanbeyan-Palerang Regional Council GM Rebecca Ryan asked: Can we make it an agenda item on the next meeting? Singleton Mayor Sue Moore said: I would be happy to discuss a report we have sourced from Professor Joseph Drew. CMA Chair and Gunnedah Mayor Jamie Chaffey said: The Muswellbrook Mayor asked about the cost of the CMA getting Prof. Drew to consult on report. Forbes Shire Mayor and CMA Exec. Member Phyllis Miller said: We are saving money by cutting Department of Public Works out of a project. They are charging like wounded bulls, they are not helpful, they are a hindrance.

Mayor Jamie Chaffey asked if we should invite Public Works to Kempsey. Public safety was suggested from the floor. Rebecca Ryan said she has no problem with Public Works. Oberon Council said they have similar issues with Public Works issues to Moree Plains.

Kempsey Shire Mayor Leo Hauville and GM Craig Milburn concluded the meeting with a presentation about the upcoming June Transport and Roads conference, which they are hosting.

BENEFITS TO LACHLAN SHIRE COUNCIL

Lachlan Shire Council together with the CMA continue to work hard to keep the significant concerns of regional and rural residents in the forefront of the minds of State and Federal decision makers.

ATTACHMENTS

- 1. CMA Minutes - General Meeting 10 May 2024.**

13.2 DELEGATES REPORT

TRIM Number: R24/161

Author: Executive Assistant

RECOMMENDATION

That:

1. The Delegates Report No. R24/161 be received and noted.

PURPOSE

To provide Council with a report on the Central NSW Joint Organisation Board Meeting held on 23 May 2024 in Lithgow attended by the Mayor and General Manager.

SUPPORTING INFORMATION

The report from the Central NSW Joint Organisation is attached.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and responsive Council.

ATTACHMENTS

1. **Mayoral Board Report 23 May 2024.**

14 CORRESPONDENCE

14.1 CORESPONDENCE

TRIM Number: R24/145

Author: Executive Assistant

RECOMMENDATION

That:

1. The Correspondence Report No. R24/145 be received and noted.

PURPOSE

To provide Council with details of correspondence received in June 2024.

SUPPORTING INFORMATION

Minister for Infrastructure, Transport, Regional Development and Local Government – letter received.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and responsive Council.

ATTACHMENTS

1. Minister for Infrastructure, Transport, Regional Development and Local Government.

15 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

16 PETITIONS

Nil

17 CLOSED SESSION**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

17.1 Request for water adjustment - Assessment no. 1003715

This matter is considered to be confidential under Section 10A(2)a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

17.2 Update on Liquidation - Lake Cargelligo Sports Club Assessment 1034724

This matter is considered to be confidential under Section 10A(2)b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

17.3 Condobolin Child Care Facilities

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.4 Sale of land for unpaid rates - Lot 5 DP 752102

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.5 Internal Audit - Plant Utilisation

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

17.6 Draft Attestation Statement for Internal Audit and Risk Management as at 27 May 2024

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

17.7 Tender Assessment - T2023/16 Condobolin Borefields II Scheme - Contract No.3: Condobolin WTP Modifications

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a

commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.8 Appointment of Audit, Risk & Improvement Committee Independent Member

This matter is considered to be confidential under Section 10A(2)a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

17.9 Supply and delivery of one new 4x4 truck

This matter is considered to be confidential under Section 10A(2)dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

17.10 Supply and delivery of one new 4x2 truck

This matter is considered to be confidential under Section 10A(2)dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.