



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Wednesday, 17 July 2024
Time: 2:00 PM
Location: Condobolin Council Chambers

BUSINESS PAPER

Ordinary Council Meeting

17 July 2024



ACKNOWLEDGEMENT OF COUNTRY

Lachlan Shire Council acknowledges the Wiradjuri people as the Traditional custodians of this land.

We recognise their strength and resilience and pay respect to Elders past, present, and emerging and to all Aboriginal and Torres Strait Islander people who are part of the Lachlan Shire community.

Lachlan Shire –THE HEART OF NSW



Our Vision:

*For the Lachlan Shire to be a resilient community
providing economic and social growth, through
evolving, agricultural, business and mineral activities*

Mission:

*To engage the community, providing and delivering
progressive services whilst implementing a long term
strategic plan leading to the social and economic
benefit of the community*

Order Of Business

1	Webcasting	5
2	Acknowledgement of Country and Elders	5
3	Apologies and Requests for Leave of Absence.....	5
4	Confirmation of Minutes	5
	Minutes of Ordinary Council Meeting 19 June 2024.....	6
5	Mayoral Minute	22
	5.1 Mayoral Minute - Meetings and Functions.....	22
6	Public Forum	23
7	Disclosure of Interest.....	23
8	Read and Note	24
	8.1 Building Projects Monthly Update for June/July.....	24
	8.2 Development Data June 2024	28
	8.3 Investments as at 30 June 2024	31
	8.4 Active Resolutions	33
	8.5 FY23/24 Utilities Monthly Update for June.....	34
	8.6 FY23/24 Urban Works Monthly Update for June.....	40
	8.7 Tourism and Promotions Update - June 2024	46
	8.8 CWNSW JO report on Modern Slavery.....	51
	8.9 FY23/24 Roadworks monthly update June	53
9	Decision Reports	62
	9.1 General Manager	62
	Nil	
	9.2 Corporate and Community Services	63
	9.2.1 Community Donation and Event Support Program.....	63
	9.2.2 Fraud & Corruption Control Policy v1.....	66
	9.2.3 Gifts, Benefits & Bribes Policy.....	68
	9.2.4 Procurement Policy, Local Preference Policy & Disposal of Assets Policy	71
	9.2.5 Data Breach Policy and Procedures	73
	9.2.6 ARIC Work Plan 2024-2025	76
	9.3 Environment and Planning.....	79
	Nil	
	9.4 Infrastructure Services.....	80
	9.4.1 Crown Reserve 96552 and 96536 Lake Cargelligo.....	80

9.4.2	Request for Council to reconsider previous resolution regarding access to "Hopbush Valley"	85
10	Deputations	90
11	Notices of Motion.....	90
	Nil	
12	Notices of Rescission	90
	Nil	
13	Delegates Report.....	91
13.1	Delegates Report	91
14	Correspondence	97
14.1	Correspondence	97
15	Questions of which Notice has been given	98
	Nil	
16	Petitions.....	98
	Nil	
17	Closed Session.....	99
17.1	Confirmed ARIC Minutes - February 2024 meeting	100
17.2	Internal Audit - Fraud and Corruption Action Plan and progress to 300524.....	100
17.3	Confirmed ARIC Minutes - September 2023 and November 2023 meetings	100
17.4	Condobolin Borefields II Scheme - Contract No.5: Transfer Pump Station - modification	100
17.5	Interim Audit Management Letter 2024	100
17.6	Outcome of the review of ARIC effectiveness	100
17.7	Outcome of the Internal Audit Effectiveness Review	100
17.8	CNSWJO Tender Assessment for the supply and delivery of Bitumen Emulsion	100
17.9	Offer to purchase Council property - Bathurst Street, Condobolin	101
17.10	Tender Negotiations - T2023/16 Condobolin Borefields II Scheme - Contract No.3: Condobolin WTP Modifications.....	101
17.11	Tender Assessment - Dandaloo Road Flood Restoration Work.....	101
17.12	General Manager Annual Performance Review - period ending 30 June 2024.....	101

1 WEBCASTING

Please note that today’s meeting, other than the confidential sessions, are being recorded and will be placed on Council’s website. All in attendance should refrain from making defamatory statements. Council takes all care when maintaining privacy, however members of the public gallery and those addressing Council should be aware that you may be recorded.

2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS

3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

254A Circumstances in which annual fees may be withheld-

- (1) *Despite this Division, a council may resolve that an annual fee will not be paid to a councillor or that a councillor will be paid a reduced annual fee determined by the council—*
 - (a) *for any period of not more than 3 months for which the councillor is absent, with or without leave, from an ordinary meeting or ordinary meetings of the council, or*
 - (b) *in any other circumstances prescribed by the regulations.*

- (2) *Despite this Division, if a councillor is absent, with or without leave of the council, from ordinary meetings of the council for any period of more than 3 months, the council must not pay any annual fee, or part of an annual fee, to that councillor that relates to the period of absence that is in excess of 3 months.”*

Councillor	18/10/2023	29/11/2023	13/12/2023	21/02/2024	20/03/2024	03/04/2024	17/04/2024	15/05/2024	19/06/2024	17/07/2024	21/08/2024
John Medcalf OAM	P	P	P	P	P	P	P	LoA	P		
Paul Phillips	P	P	P	P	P	P	P	P	P		
Megan Mortimer	P	P	P	P	P	P	P	P	P		
Melissa Blewitt	P	P	P	P	P	P	P	P	P		
Melissa Rees	A	P	P	P	NA	P	P	P	P		
Peter Harris	P	P	P	P	P	P	P	P	P		
Dennis Brady	LoA	P	P	P	P	P	LoA	P	P		
Judith Bartholomew	P	P	NA	P	P	P	LoA	P	P		
Robyn Turner	P	P	P	P	P	P	P	LoA	P		
P - Present											
A - Apology											
LoA - Leave of Absence											
NA - No Apology											

4 CONFIRMATION OF MINUTES

Ordinary Meeting - 19 June 2024

**MINUTES OF LACHLAN SHIRE
ORDINARY COUNCIL MEETING
HELD AT THE CONDOBOLIN COUNCIL CHAMBERS
ON WEDNESDAY, 19 JUNE 2024 AT 2:00 PM**

PRESENT: Mayor Paul Phillips, Deputy Mayor John Medcalf, Cr Judith Bartholomew, Cr Megan Mortimer, Cr Peter Harris, Cr Melissa Blewitt, Cr Melissa Rees, Cr Dennis Brady, Cr Robyn Turner.

IN ATTENDANCE: Greg Tory (General Manager), Karen Pegler (Director - Corporate and Community Services), Adrian Milne (Director - Infrastructure Services), Patrick Ruettjes (Director - Environment and Planning), Cherise Small (Executive Assistant).

The meeting opened at 2:02pm.

1 WEBCASTING

The statement regarding the webcasting was read out by the **Mayor**.

2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS

The Acknowledgement of Country and Elders was made by **Cr Blewitt**.

3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

Nil.

4 CONFIRMATION OF MINUTES

RESOLUTION 2024/115

Moved: Cr Dennis Brady

Seconded: Cr Robyn Turner

That the minutes of the Ordinary Meeting held on 15 May 2024 be confirmed.

CARRIED

5 MAYORAL MINUTE

5.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS

RESOLUTION 2024/116

Moved: Cr Peter Harris

Seconded: Cr Robyn Turner

That:

1. The Mayoral Minute No. R24/148 be received and noted.

CARRIED

6 PUBLIC FORUM

Nil.

7 DISCLOSURE OF INTEREST

Nil.

8 READ AND NOTE

RESOLUTION 2024/117

Moved: Cr Peter Harris

Seconded: Cr Megan Mortimer

That:

The recommendations included in the business paper to receive and note the following items be adopted:

- 8.1 Building Projects Monthly Update for May/June;
- 8.2 Development Data May 2024;
- 8.3 Active Resolutions
- 8.4 FY23/24 Urban Works Monthly Update for May
- 8.5 Swimming Pool Operations – End of Season Report;
- 8.6 Tourism and Promotions Update – May 2024;
- 8.7 Investments as at 31 May 2024;
- 8.8 FY23/24 Utilities Monthly Update for May.

CARRIED

9 DECISION REPORTS

9.1 GENERAL MANAGER

9.1.1 LOCAL GOVERNMENT REMUNERATION TRIBUNAL 2024

RESOLUTION 2024/118

Moved: Deputy Mayor John Medcalf

Seconded: Cr Peter Harris

That:

- 1. The General Manager’s Report No. R24/137 be received and noted.
- 2. Council note advice regarding the 2024/2025 Determination of the Local Government Remuneration Tribunal relating to the annual fees for the Mayor and Councillors.
- 3. Council determine the annual fees for 2024/2025 to be:

- (a) Mayor Additional Fee - \$29,500
- (b) Councillors - \$13,520
- (c) Deputy Mayor - \$3,215 (from the Mayoral Additional fee)

Cr Blewitt, Cr Rees, Cr Harris and Cr Turner requested that their names be recorded as voted against the motion.

CARRIED

9.2 CORPORATE AND COMMUNITY SERVICES

9.2.1 MAKING THE RATES FOR THE 2024-2025 FINANCIAL YEAR

RESOLUTION 2024/119

Moved: Cr Peter Harris

Seconded: Deputy Mayor John Medcalf

That:

1. The Director of Corporate and Community Services Report No. R23/378 be received and noted.
2. Council resolve to MAKE the Rates, Annual Charges and Water Consumption Charges, and ADOPT the Fees and Charges for the year 1 July 2024 to 30 June 2025, as set out in the 2022 – 2026 Delivery Program, the 2024-2025 Operational Plan, the 2024-2025 Budget (all provided under separate cover), and as listed in the attachment to this report.

CARRIED

9.2.2 INTERGRATED PLANNING & REPORTING DOCUMENTS 2024.2025

RESOLUTION 2024/120

Moved: Cr Dennis Brady

Seconded: Cr Peter Harris

That:

1. The Director Corporate and Community Services Report R23/379 be received and noted.
2. The following documents, provided under separate cover, be adopted as presented:
 - a) The 2022-2026 Delivery Program;
 - b) The 2024-2025 Operational Plan (OP) incorporating the 2024-2025 Budget, Revenue Policy and, Fees and Charges; and
 - c) The revised Resourcing Strategy including the 10 year Long Term Financial Plan.

CARRIED

9.2.3 ADOPTION OF ARIC INTERNAL AUDIT CHARTER EFFECTIVE 1 JULY 2024.**RESOLUTION 2024/121**

Moved: Cr Dennis Brady

Seconded: Deputy Mayor John Medcalf

That:

1. The Director Corporate and Community Services Report R24/67 be noted;
2. The Draft Internal Audit Charter 2024 be adopted effective 1 July 2024.

CARRIED

9.2.4 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM**RESOLUTION 2024/122**

Moved: Cr Peter Harris

Seconded: Cr Judith Bartholomew

That:

1. The Director of Corporate and Community Services Report R24/140 be received and noted.
2. Council resolves to approve:
 - (a) a donation of \$500 to the Callara Culture & Heritage Aboriginal Corporation for the production of 2 books, on the proviso the books are published by 31 October 2024. This donation is to be funded from GL 3020.405 Elected Members general donations.
 - (b) If the books are not published by this date, the funds are to be returned to council.
3. Council resolves to:
 - (a) approve a donation of \$200 for Skyfest 2024 from GL 3820.460 Community events and;
 - (b) request the balance of the donation approved at the October 2023 meeting (resolution number 2023/241) amounting to \$800 be refunded to Council, within 30 days. To be returned to GL 3820.460 Community events.
4. Council notes the donation of \$500 approved at the May 2024 meeting (resolution 2024/97) to Lakes Alive/Lake Cargelligo Progress Association is for the ongoing beautification of Dead Man's Point, not Frogs Hollow.
5. Council resolves to transfer \$7,000 from Elected members general donations GL 3020.405 to Special Events in kind support GL 3230.509

CARRIED

9.2.5 ADOPTION OF THE 2024-2029 IT STRATEGIC PLAN**RESOLUTION 2024/123**

Moved: Cr Peter Harris

Seconded: Deputy Mayor John Medcalf

That:

1. The Director Corporate & Community Services Report No. R24/157 be received and noted.
2. Council adopt the draft 2024-2029 IT Strategic Plan as presented.

CARRIED

9.3 ENVIRONMENT AND PLANNING**9.3.1 PLAN OF MANAGEMENT - CROWN RESERVE 86016 (CONDOBOLIN CARAVAN PARK)****RESOLUTION 2024/124**

Moved: Cr Peter Harris

Seconded: Cr Robyn Turner

That:

1. The Director Environment and Planning Report No. R24/139 be received and noted.
2. The draft Plan of Management be placed on public exhibition in accordance with Section 38 Local Government Act 1993 from Friday 21 June to 5pm Friday 2 August 2024, being a period of forty three (43) days.
3. That a further report be presented to Council at the end of the public exhibition period.

CARRIED

9.3.2 BUILDING LINE VARIATION - DA2024/11 - CARPORT - 58 MELROSE SREET CONDOBOLIN**RESOLUTION 2024/125**

Moved: Cr Peter Harris

Seconded: Cr Robyn Turner

That:

1. The Director Environment and Planning Report No. R24/144 be received and noted.
2. Council approve DA2024/11 in accordance with the Recommended Conditions of Consent provided in Attachment 2, including the front building line variation.

A motion DA2024/11 – Carport – 58 Melrose Stret Condobolin was put to Council, and Council voted on the motion:

Cr Paul Phillips
 Cr John Medcalf
 Cr Judit Bartholomew
 Cr Megan Mortimer
 Cr Peter Harris
 Cr Melissa Blewitt
 Cr Melissa Rees
 Cr Dennis Brady
 Cr Robyn Turner

Voted in favour of the motion.

CARRIED

9.3.3 GOANNA MANOR - CONSULTATION UPDATE (PETITION)

RESOLUTION 2024/126

Moved: Cr Peter Harris
 Seconded: Deputy Mayor John Medcalf

That:

1. The Director Environment and Planning Report No. R24/146 be received and noted.

Cr Brady requested that his name be recorded as voted against the motion.

CARRIED

9.3.4 BUILDING LINE VARIATION - DA2024/12 - SHED - 6 WATTLE STREET TULLIBIGEAL

RESOLUTION 2024/127

Moved: Cr Dennis Brady
 Seconded: Cr Robyn Turner

That:

1. The Director Environment and Planning Report No. R24/182 be received and noted.
2. Council resolve to approve DA2024/12 in accordance with the Recommended Conditions of Consent provided in Attachment 2, including the front building line variation.

A motion DA2024/12 – Shed – 6 Wattle Street Tulligigeal was put to Council, and Council voted on the motion:

Cr Paul Phillips
 Cr John Medcalf
 Cr Judit Bartholomew
 Cr Megan Mortimer
 Cr Peter Harris

Cr Melissa Blewitt

Cr Melissa Rees

Cr Dennis Brady

Cr Robyn Turner

Voted in favour of the motion

CARRIED

9.4 INFRASTRUCTURE SERVICES

9.4.1 FY23/24 ROADWORKS MONTHLY UPDATE MAY

RESOLUTION 2024/128

Moved: Deputy Mayor John Medcalf

Seconded: Cr Dennis Brady

That:

1. The Director Infrastructure Services report No R24/174 be received and noted.
2. The variations to Contract C2024/03 Kiacatoo Road flood restoration at the value of approx. \$250,000 to include additional TfNSW approved defects on Kiacatoo Road and North River Road and additional complementary works on Kiacatoo Road be approved.

CARRIED

10 DEPUTATIONS

Nil.

11 NOTICES OF MOTION

11.1 NOTICE OF MOTION - GOANNA MANOR

RESOLUTION 2024/129

Moved: Cr Dennis Brady

Seconded: Cr Megan Mortimer

That:

1. Notice of Motion Report No. R24/96 be received and noted.
2. Resolution 2023/276 titled Goanna Manor – Lionel Hunt park, 125 Bathurst street, Condobolin that was passed on 29 November 2023 be rescinded.

LOST

12 NOTICES OF RESCISSION

Nil

13 DELEGATES REPORT

13.1 DELEGATES REPORT

RESOLUTION 2024/130

Moved: Cr Judith Bartholomew

Seconded: Cr Robyn Turner

That:

1. The Delegate’s Report No. R24/150 be received and noted.

CARRIED

13.2 DELEGATES REPORT

RESOLUTION 2024/131

Moved: Cr Dennis Brady

Seconded: Cr Megan Mortimer

That:

1. The Delegates Report No. R24/161 be received and noted.

CARRIED

14 CORRESPONDENCE

14.1 CORESPONDENCE

RESOLUTION 2024/132

Moved: Deputy Mayor John Medcalf

Seconded: Cr Dennis Brady

That:

1. The Correspondence Report No. R24/145 be received and noted.

CARRIED

15 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

16 PETITIONS

Nil

17 CLOSED SESSION

RESOLUTION 2024/133

Moved: Cr Dennis Brady

Seconded: Cr Megan Mortimer

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

17.1 Request for water adjustment - Assessment no. 1003715

This matter is considered to be confidential under Section 10A(2)a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

17.2 Update on Liquidation - Lake Cargelligo Sports Club Assessment 1034724

This matter is considered to be confidential under Section 10A(2)b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

17.3 Condobolin Child Care Facilities

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.4 Sale of land for unpaid rates - Lot 5 DP 752102

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.5 Internal Audit - Plant Utilisation

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

17.6 Draft Attestation Statement for Internal Audit and Risk Management as at 27 May 2024

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

17.7 Tender Assessment - T2023/16 Condobolin Borefields II Scheme - Contract No.3: Condobolin WTP Modifications

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.8 Appointment of Audit, Risk & Improvement Committee Independent Member

This matter is considered to be confidential under Section 10A(2)a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

17.9 Supply and delivery of one new 4x4 truck

This matter is considered to be confidential under Section 10A(2)dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

17.10 Supply and delivery of one new 4x2 truck

This matter is considered to be confidential under Section 10A(2)dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

18. Outcome of the ARIC Chair Performance Review & appointment of ARIC Chair.

This matter is considered to be confidential under Section 10A(2)a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

CARRIED**The meeting paused at 3:00pm****The meeting resumed at 3:21pm.****RESOLUTION 2024/134**

Moved: Cr Dennis Brady

Seconded: Cr Judith Bartholomew

That Council moves out of Closed Council into Open Council.

CARRIED

17.1 REQUEST FOR WATER ADJUSTMENT - ASSESSMENT NO. 1003715**RESOLUTION 2024/135**

Moved: Cr Dennis Brady

Seconded: Cr Judith Bartholomew

That:

1. The Director of Corporate and Community Services Report R24/103 be received and noted.
2. Council approve a reduction of the water account for the 2024 period 2, of \$3,097.05 which is calculated as per Council's Undetected Water Leak and Faulty Water Meter Policy.
3. The ratepayer be advised this is the first and only application allowable under the Undetected Water Leak and Faulty Water Meter Policy.

CARRIED

17.2 UPDATE ON LIQUIDATION - LAKE CARGELLIGO SPORTS CLUB ASSESSMENT 1034724**RESOLUTION 2024/136**

Moved: Cr Dennis Brady

Seconded: Cr Robyn Turner

That:

1. The Director of Corporate and Community Services Report No. R24/149 be received and noted.

CARRIED

17.3 CONDOBOLIN CHILD CARE FACILITIES**RESOLUTION 2024/137**

Moved: Cr Dennis Brady

Seconded: Cr Megan Mortimer

That:

1. The General Managers Report No R24/152 be received and noted.
2. The General Manager investigate the various opportunities for the expansion of child care services in Condobolin.
3. A further report be presented to Council on the result of the investigation with a recommended strategy for Council's consideration.

CARRIED

17.4 SALE OF LAND FOR UNPAID RATES - LOT 5 DP 752102**RESOLUTION 2024/138**

Moved: Deputy Mayor John Medcalf

Seconded: Cr Megan Mortimer

That:

1. The General Manager's Report No. R24/158 be received and noted.
2. Council endorse the sale of Lot 5 DP 752102 as outlined in the report.
3. The General Manager be authorised to sign the contract documents and complete the sale.

CARRIED

17.5 INTERNAL AUDIT - PLANT UTILISATION**RESOLUTION 2024/139**

Moved: Deputy Mayor John Medcalf

Seconded: Cr Judith Bartholomew

That:

1. The Director Corporate and Community Services Report R24/165 be received and noted.
2. Council receive and note the Internal Audit – Plant Utilisation.

CARRIED

17.6 DRAFT ATTESTATION STATEMENT FOR INTERNAL AUDIT AND RISK MANAGEMENT AS AT 27 MAY 2024**RESOLUTION 2024/140**

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That:

1. The Director Corporate and Community Services Report R24/166 be received and noted;
2. The draft Attestation Statement for Internal Audit and Risk Management as at 27 May 2024 be noted.

CARRIED

17.7 TENDER ASSESSMENT - T2023/16 CONDOBOLIN BOREFIELDS II SCHEME - CONTRACT NO.3: CONDOBOLIN WTP MODIFICATIONS**RESOLUTION 2024/141**

Moved: Cr Peter Harris

Seconded: Cr Judith Bartholomew

That:

1. The Director Infrastructure Services Report No. R24/168 be received and noted.
2. Council resolve to decline to accept any of the tenders submitted in response to the T2023/16 Condobolin Borefields II Scheme – Contract No.3: Condobolin WTP Modifications.
3. Council authorise the General Manager or their delegate to enter into direct negotiations with Trazlbat Pty Ltd with a view to entering into a contract in relation to the subject matter of the RFT.
4. Council note that the reason for entering into direct negotiations is that it is not expected that further market testing will provide a more satisfactory result.
5. Following the completion of further negotiations, the Director of Infrastructure Services present a further report for Council's consideration.

CARRIED

17.8 APPOINTMENT OF AUDIT, RISK & IMPROVEMENT COMMITTEE INDEPENDENT MEMBER**RESOLUTION 2024/142**

Moved: Cr Peter Harris

Seconded: Deputy Mayor John Medcalf

That:

1. The Director Corporate & Community Services Report R24/172 be received and noted.
2. Council resolves to re-appoint Sean Row for a period of 2 years to 30 June 2026, subject to a satisfactory internal performance review by the ARIC after the first 6 months.

CARRIED

17.9 SUPPLY AND DELIVERY OF ONE NEW 4X4 TRUCK**RESOLUTION 2024/143**

Moved: Cr Dennis Brady

Seconded: Cr Peter Harris

That:

1. The Director Infrastructure Services Report R24/181 be received and noted.
2. The offer from Wagga Trucks for the supply of one new Hino 817 Med 4x4 Crew Cab with super single wheels & tyres and their trade offer for fleet number 7025 as per options 1 be accepted.
3. Council approve the necessary fund transfers from the Plant Reserve to the Plant Replacement Capital Works Program – Truck Replacement.

CARRIED

17.10 SUPPLY AND DELIVERY OF ONE NEW 4X2 TRUCK**RESOLUTION 2024/144**

Moved: Cr Peter Harris

Seconded: Deputy Mayor John Medcalf

That:

1. The Director Infrastructure Services Report R24/183 be received and noted.
2. The offer from Wagga Trucks for the supply of one new Hino 721AT4400 with lifting crane be accepted and fleet number 7028 be sold at Pickles Auctions as per (options 1).
3. Council approve the necessary fund transfers from the Plant Reserve to the Plant Replacement Capital Works Program – Truck Replacement.

CARRIED

18. OUTCOME OF THE ARIC CHAIR PERFORMANCE REVIEW & APPOINTMENT OF ARIC CHAIR.**RESOLUTION 2024/145**

Moved: Deputy Mayor John Medcalf

Seconded: Cr Peter Harris

That:

1. The Director Corporate & Community Services Report R24/167 be received and noted.
2. The outcome of the ARIC Chairperson's performance review be received and noted.
3. Council reappoint Mr Graeme Fleming as the ARIC Chairperson until 23 March 2026.

CARRIED

The Meeting closed at 4:04pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 17 July 2024.

.....

CHAIRPERSON

5 MAYORAL MINUTE

5.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS

TRIM Number: R24/201

Author: Executive Assistant

RECOMMENDATION

That:

1. The Mayoral Minute No. R24/201 be received and noted.

PURPOSE

To provide council with details of the meetings and functions attended by the Mayor and Deputy Mayor for the month of July 2024.

JULY:

- 01.07.2024 Community Engagement Meeting – Microsoft Teams.
- 02.07.2024 National General Assembly – Canberra.
- 03.07.2024 National General Assembly – Canberra.
- 04.07.2024 National General Assembly – Canberra.
- 02.07.2024 Australian Council of Local Government Forum – Canberra.
- 09.07.2024 General Manager Performance Review – Condobolin.
- 17.07.2024 Ordinary Council Meeting – Condobolin.

ATTACHMENTS

Nil

6 PUBLIC FORUM

Kristine Beattie And Susanne Baker

7 DISCLOSURE OF INTEREST

8 READ AND NOTE

8.1 BUILDING PROJECTS MONTHLY UPDATE FOR JUNE/JULY

TRIM Number: R24/176

Author: Manager - Projects and Building

RECOMMENDATION

That:

1. The Director of Environment and Planning Report No. R24/176 be received and noted.

PURPOSE

The purpose of this report is to provide a summary of projects currently being undertaken by the Lachlan Shire Council Environment and Planning Department. The execution and completion of work varies on resource availability, weather conditions, work priorities and unforeseen circumstances. Work priority will be allocated based on safety and risk.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Council has adopted the 2023/24 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of the capital and grant funded projects regarding buildings.

ISSUES AND COMMENTS

Project	Budget	Funding Source	Expend. To Date	Forecast Expend.	Comments
Condobolin Works Depot	\$7,246,707.60	\$6,000,000 Loan and remaining \$1.25m from council reserves	\$3,394,237.47	\$7,246,707.60	Project/Site Manager contract documents have been prepared in accordance with Council's resolution. EOI for Tradies & Suppliers closes on 24 June, RFT for Construction Management Services closes on 28 June 2024.

					Refer August report to Council.
Willow Bend Sports Centre Renewal	\$300,000 (reduced by \$125K as per council report)	LRCI P3	\$130K	\$176,600	New fans have been installed. New A/C has been installed. Cubical & new floor covering have been provided. Minor finishing works to be completed by July 2024.
Tottenham Caravan Park Enhancement	\$190,000	LRCI P3 \$190k & council funds \$35k	\$107.2k	\$190,000	Schedule of works being finalised. Solar lighting installed, new office, patio slab and renewal of several rooms. Internal roads upgraded, drive through sites provided. New smoke alarms installed in accommodation units. External painting to commence in cooler weather.
Sign Replacement – Lake Cargelligo Foreshore walk	\$50,000	SCCF R3	\$41k	\$50,000	Frames painted. Panel content review, panels designed and being printed. The project is scheduled for completion in July 2024.
Fire Appliance Display - Tullibigeal	\$125,000	SCCF R5	\$31.3k	\$125,000	Initial meeting held with community members January 2023. Site identified, shed plans finalised. Licence agreement has been signed by both parties. PO issued for construction of the shed. Concrete slab has been poured,

					frame erected, windows installed, external cladding provided, internal wall lined & Roller door installed. Fire appliance has been delivered to restorer.
Electronic Community Signs – Lake Cargelligo & Tottenham	\$170,000	LRCI P4	Nil	\$170,000	Initial site inspections undertaken. Consultation to be scheduled with relevant groups in Lake Cargelligo & Tottenham.
Apex Park Amenities Renewal – Lake Cargelligo	\$120,000	LRCI P4	\$16.2k	\$120,000	Initial site inspection completed and schedule of works identified. Onsite meeting held. PO issued for fixtures & roof sheeting. Works to commence July 2024.

Condobolin Works Depot Budget Update

Budget	\$7,816,707.60
Contract Value	\$7,246,707.60*
Other Works and Project Management Costs	\$570,000.00
Contingency (included in Contract Value)	\$400,000.00
Approved Variations	\$262,978.32
Remaining contingency	\$51,708.80
Current Expenditure	\$3,394,237.47

All figures include GST

** Figure includes Contingency*

FINANCIAL AND RESOURCE IMPLICATIONS

Project management and financial controls are in place to manage financial expenditure and resource allocation.

LEGAL IMPLICATIONS

Nil. All project materials and services have been procured in accordance with the requirements of the NSW *Local Government Act 1993* and Council's procurement policy. *Environmental Planning and Assessment Act 1979* provisions are being complied with regarding development approvals and planning controls.

RISK IMPLICATIONS

Project management and financial controls are in place to manage time and budget risks. The projects have been assessed against relevant legislative requirements to minimise council's exposure to risk.

STAKEHOLDER CONSULTATION

Council's newspaper column, Talking Tottenham and Mayoral Newsletters update the community on the major improvement works being undertaken around the local government area.

Community consultation has been undertaken in relation to the projects, either through the Community Strategic Plan, through requests for projects to receive grant funding and/or through reports to Council advising of the projects which are being put forward for progression.

OPTIONS

Not applicable.

CONCLUSION

This report updates Council on the capital improvements/new work being undertaken by the Environment and Planning Department.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 1.7 Improved social outcomes for people with disability.

CSP 4.2 Strong effective and Responsive Council.

CSP 6.2 Upgrade community buildings.

ATTACHMENTS

Nil

8.2 DEVELOPMENT DATA JUNE 2024

TRIM Number: R24/187

Author: Administration Officer

RECOMMENDATION

That:

1. The Director Environment and Planning Report No. R24/187 be received and noted.

PURPOSE

This report is to provide Council with information in relation to development activity occurring within the Shire during June 2024.

SUPPORTING INFORMATION

Council’s Development Data.

BACKGROUND

During the month of June 2024 there was one (1) applications lodged. Two (2) approvals were issued within this time.

Development Applications and Complying Development Certificates Approved in June 2024.

Approval Number	Development Description	Location	Value	Delegated Authority/Council
DA 2024/12	Construction of Carport	6 – 8 Wattle Street, Tullibigeal	\$8,800	Council
DA 2024/11	Replace Carport	58 Melrose Street, Condobolin	\$2,869	Council
Total no. of approved developments	2		\$11,669	

Comparison to Previous Year: Applications Approved June 2023

Total **Number** of Applications **approved in June 2023**: 4

Total **Value** of Applications **approved for June 2023**: \$520,110.

Development Applications and Complying Development Certificates Received in June 2024

Development Identifier	Development Description	Location	Value
DA 2024/21	Construction of outbuilding (shed)	9 Alldis Street, Condobolin	\$10,000
TOTAL	1		\$10,000

Comparison to Previous Year: Applications Received June 2023

Total Number of Applications ***received in June 2023:*** 2

Total Value of Applications ***received for June 2023:*** \$30,000

ISSUES AND COMMENTS

A total of fifty-six (56) approvals have been issued this financial year at an average of 34 days, which is inside the legislative timeframe for approvals and below the average net days taken to determine a DA across all NSW Councils.

FINANCIAL AND RESOURCE IMPLICATIONS

Regular consultation and engagement with applicants of Development Applications and Complying Development Certificates occurs during the pre-lodgement, assessment and approval stages of each application in line with legislation and Council’s planning instruments. Council also often engages with the community and adjoining owners in respect of applications.

LEGAL IMPLICATIONS

All applications are assessed in accordance with relevant legislation including the *Environmental Planning and Assessment Act 1979*.

RISK IMPLICATIONS

Council has assessed all applications against relevant legislation to minimise Council’s exposure to risk.

STAKEHOLDER CONSULTATION

Regular consultation and engagement with applicants of Development Applications and Complying Development Certificates occurs during the pre-lodgement, assessment and approval stages of each application in line with legislation and Council’s planning instruments. Council also often engages with the community and adjoining owners in respect of applications.

CONCLUSION

Development Application and Complying Development Certificate approved data reveals a total development value of \$49,557,973 for applications approved in the 2023/2024 financial year.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Build Civic Leadership and Pride.

Community Strategic Plan - 4.2 Strong Effective Responsive Council.

ATTACHMENTS

Nil

8.3 INVESTMENTS AS AT 30 JUNE 2024**TRIM Number: R24/196****Author: Manager - Finance****RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No. R24/196 be received and noted.

PURPOSE

The *Local Government (General) Regulation 2021 section 212* specifies that Council's Responsible Accounting Officer must provide elected members with a monthly written report detailing the funds invested by Council. The report must include information up to the last day of the month immediately preceding the meeting.

The Responsible Accounting Officer must also provide a certificate stating whether the investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

SUPPORTING INFORMATION

Council's general bank account reconciled balance at 30 June 2024 is \$21,542,892. Investments held at 30 June 2024 totalling \$61,711,377 are set out in Attachment 1.

Responsible Accounting Officer Certificate

I certify that the investments have been reconciled with the Council's general ledger as at 30 June 2024, and that investments have been made in accordance with the *Local Government Act, Local Government (General) Regulation 2021* and Council's Investment Policy.

Karen Pegler

Responsible Accounting Officer

FINANCIAL UPDATE

As at the end of June 2024, Council's portfolio is compliant across its counterparty and credit quality limits.

Over the past 12 months, the portfolio, excluding on call cash, returned 4.61% p.a., outperforming the AusBond Bank Bill Index (bank bills) by 0.24% p.a.

The general bank account closing balance is significantly higher when compared to previous months, due to Council receiving the advance payment for the 2025 Financial Assistance Grant (\$10,649,715) and Flood Grant funding of \$9,056,316, after the close of business on 28/06/2024.

As is the case with most central banks at the moment, the RBA is waiting for current economic data to show a clear trend before taking any decisive action. The June quarter inflation data will be published on 31 July and will therefore give the RBA a comprehensive view of what is happening with inflation prior to its next policy meeting on 6 August. Financial markets have pushed back their expectations of rate cuts, with the first cut pencilled in for mid to late 2025.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Investments are made in accordance with Council's Investment Policy and the Community Strategic Plan/Delivery Program Item 4.2.1, which aims to ensure that "Council is financially sustainable and provides services at a level expected by the community".

CONCLUSION

Investments will continue to be managed so Council can meet its cash commitments as and when they fall due.

ATTACHMENTS

- 1. Investment Register as at 30 June 2024**

8.4 ACTIVE RESOLUTIONS

TRIM Number: R24/199

Author: Executive Assistant

RECOMMENDATION

That:

1. The General Manager’s Report No. R24/199 be received and noted.

PURPOSE

To provide Council with an update on Active Resolutions as at July 2024.

SUPPORTING INFORMATION

The Active Resolutions are attached.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and responsive Council.

ATTACHMENTS

1. Active Resolutions

8.5 FY23/24 UTILITIES MONTHLY UPDATE FOR JUNE

TRIM Number: R24/203

Author: Manager - Utilities

RECOMMENDATION

That:

1. The Director Infrastructure Services Report R24/203 be received and noted.

PURPOSE

To provide a summary of the existing and future works and projects associated with the provision of water and sewerage services across Lachlan Shire. Items listed are works undertaken for June, in progress for the month of July and forecast for the month of August 2024.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Lachlan Shire Council is responsible for a suite of capital and operational works associated with the provision of water and sewerage services. This report provides status updates on projects and programmes of significance and interest to Council and stakeholders.

ISSUES AND COMMENTS

Condobolin

Project	Progress
SSWP401 Condobolin Water Treatment Works – Concept Design Stage	<ul style="list-style-type: none"> • Surveyor is scheduled to visit the potential site for the new water treatment plant in mid-July 24.
SSWP402 Condobolin Sewage Treatment Works – Concept Design Stage	<ul style="list-style-type: none"> • Deed has been executed and first milestone paid.
RNSW 755 Condobolin Bore Fields II	<ul style="list-style-type: none"> • Electrical design for the proposed electrical works for Condobolin Borefields II has been submitted to Essential Energy.
DWS072 Condobolin Drought Water Security Project	<ul style="list-style-type: none"> • Contract 3: WTP Modifications – please see report no. R24/197. • Contract 5: Transfer Pump Station – please see report no. R24/179.

Lachlan St Sewer Pump Station – Concept and Detailed Design Upgrade	<ul style="list-style-type: none"> • Temporary switchboard and by-pass system are planned to be installed and commissioned in the week commencing 15 July 2024.
Officers Parade Sewer Pump Station – Concept and Detailed Design Upgrade	<ul style="list-style-type: none"> • Tender was released on 17 June 2024 with a closing date on 9 July 2024. Tender assessment report to be presented to the August Council meeting.

Lake Cargelligo

Project	Progress
Lake Cargelligo STP – Screen Extractor	<ul style="list-style-type: none"> • Inlet pipe has been modified. Further modifications are still required before installation of the screen extractor is complete.
Lake Cargelligo STP – Sewer Lagoons	<ul style="list-style-type: none"> • Evaporation in the lagoons have reduced significantly due to the prevailing weather conditions, water level increase in all lagoons. • De-sludging is now on hold, pending better weather. • Sewer rehabilitation program is due to start by early August 2024. • Final Lake Cargelligo STP Evaporation Lagoons Rectification Works – Options Assessment report has been received from NSW Public Works and is currently under review by Council staff. • Fortnightly updates are continuing to be provided to the stakeholders and the relevant landholders. Weekly sampling is continuing from the lagoons and the surrounding areas. • Further meetings with EPA organised for July.
Lake Cargelligo WTP – Chemical Storage Upgrade	<ul style="list-style-type: none"> • Finalisation of the RFQ documents has been delayed due to other priority projects.
Lake Cargelligo WTP – GAC Filter Upgrade	<ul style="list-style-type: none"> • It is recommended to undertake pilot scale assessment by emptying the GAC filter to inform minimum design requirements to achieve optimum outcome for organics removal that will lead to a reduction in chlorine demand for the overall reductions of operational costs. This option is currently being costed.

Tottenham

Project	Progress
RNSW 841 Tottenham Water Supply – New Albert Reservoir	<ul style="list-style-type: none"> • Roof structural design has been approved. • Construction works is 211 days behind the approved program. New program is to be submitted with target completion dates prior to 19/09/2024 for the construction works and 03/10/2024 for the demolition works.

RNSW 841 Tottenham Water Supply – Leg O Mutton Dam Upgrade	<ul style="list-style-type: none"> • Waiting for the works as executed drawings to be produced.
--	--

Shire Wide

Project	Progress
RNSW 842 Sewage Effluent Reuse Management System (Lake Cargelligo, Condobolin & Tottenham)	<ul style="list-style-type: none"> • Scope change request for INSW is currently being drafted to accommodate the agricultural use of the treated effluent.
Integrated Water Cycle Management (IWCM) Strategy	<ul style="list-style-type: none"> • Revised key milestones for the project: <ul style="list-style-type: none"> ○ Final IWCM Issues Paper – October 2024. ○ Final IWCM Options Evaluation and Assessment – November 2024. ○ Final IWCM Strategy Report – March 2025
Sewer Rehabilitation and Investigation	<ul style="list-style-type: none"> • Sewer main relining scope has been finalised with the works expected to start by early August 2024.

FINANCIAL AND RESOURCE IMPLICATIONS

Project	Budget	Funding Source	Spend to Date	Forecast Spend	Comments
SSWP401 Condobolin Water Treatment Works – Concept Design Stage	\$900K	SSWP	\$0	\$750K	Budget is on track
SSWP402 Condobolin Sewage Treatment Works – Concept Design Stage	\$675K	SSWP	\$214K	\$413K	Budget is on track
RNSW 755 Condobolin Bore Fields II	\$3.9M	Restart NSW	\$2.52M	\$3.9M	Power supply, bore works and chlorine system upgrade at Condobolin WTP remain. Budget is on track, but final tenders still have to be called.
DWS072 Contract 5: Transfer Pump Station	\$2.57M	SSWP	\$2.49M	\$2.57M	Approved variation, revised funding deed signed. Revised budget is on track

Project	Budget	Funding Source	Spend to Date	Forecast Spend	Comments
Lachlan St Sewer Pump Station – Construction	\$1.2M	Sewer Fund	\$578K	\$1.27M	Budget is slightly over and will be funded through existing budget.
Officers Parade Sewer Pump Station Upgrade – Concept and Detail Design	\$145K	Sewer Fund	\$114K	\$135K	Complete. Project now to move into construction phase.
Lake Cargelligo STP – Screen Extractor	\$66K	Sewer Fund	\$48K	\$66K	Budget is on track
Lake Cargelligo STP – Sewer Lagoons investigations	\$150K	Sewer Fund	\$26K	\$150K	Budget is on track
Lake Cargelligo WTP – Chemical Storage Upgrade	\$210K	Water Fund	\$110K	\$210K	Revised budget on track
Lake Cargelligo WTP – GAC Filter Upgrade	\$57K	Water Fund	\$12K	\$57K	Final investigations underway. Budget is on track
RNSW 841 Tottenham Water Supply	\$4.6M	Restart NSW	\$2.46M	\$4.6M	New Albert Res and Leg O Mutton Dam upgrade projects, budgets are on track
RNSW 842 Sewage Effluent Reuse Management System	\$2.56M	Restart NSW	\$519K	\$2.56M	Project scope under review
Integrated Water Cycle Management (IWCM) Strategy	\$324K	Safe & Secure	\$152K	\$324K	Budget is on track
Sewer Rehabilitation and Investigation	\$1.3M	Sewer Fund	\$0	\$1.3M	Budget is on track

LEGAL IMPLICATIONS

In the Condobolin, Lake Cargelligo, Tottenham and Albert water supply schemes, sufficient high-quality drinking water, which meets the standards prescribed in the Australian Drinking Water Guidelines (ADWG), is being supplied to the community. The day to day operation of Council's water supply system is governed by DCCEEW and the backwash discharge from the water treatment plant is administered by the EPA. Non-potable water continues to be supplied to Tullibigeal, Fifield and Burcher.

Lachlan Shire Council is providing sewerage services to communities across the shire.

The day to day operation of the sewerage services is governed by DCCEEW and the effluent discharge from the sewerage treatment plant is administered by the EPA. There are significant risks should Council fail to achieve satisfactory outcomes in the following areas:

- Water quality
- Water quantity
- Effluent discharge quality
- Workplace Health & Safety
- Environmental Impacts
- Environmental Impacts

Council has systems in place to mitigate all risks in the form of trained personnel, documented work systems and routine audits and reports to various NSW Government Departments. Water and effluent quality are checked regularly to identify any deviation from the current guidelines and standards.

RISK IMPLICATIONS

Risk associated with the engagement of NSW Public Works to assist with project delivery is mitigated by the formation of a project steering committee with INSW, DCCEEW, NSW Public Works and Council staff representation.

Council senior staff regularly attend NSW Government agency meetings to keep updated on issues affecting water supply to the Lower Lachlan River System. This includes the River Operations Stakeholder Consultation Committee (Roscco), Lachlan Airspace Reference Panel, NSW Govt Critical Water Advisory Panel (CWAP) and Central West Joint Organisation Water Utilities Alliance (CWUA).

STAKEHOLDER CONSULTATION

DCCEEW, Infrastructure NSW, NSW Public Works Advisory, the EPA, NSW Public Health Unit representatives and relevant Council staff have been consulted in relation to capital works & operational projects and compliance issues. Residents impacted by planned temporary disruption of services are provided reasonable notice where possible using a combination of letter box drops, public notices and media releases. Stakeholders for the Lake Cargelligo STP issues are being updated by fortnightly status updates and meetings are required.

OPTIONS

1. Council continue to implement the water and sewer capital, operational and maintenance programs as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the water and sewer capital, operational and maintenance program.

CONCLUSION

This report is provided to update Council on activities in the Utilities section in June, underway for July and planned for August 2024.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- CSP 7.1 Water, sewer and energy utilities meet best practice standards with up to date technology.
- CSP 7.2 Water Security for All Towns and Villages.

ATTACHMENTS

Nil

8.6 FY23/24 URBAN WORKS MONTHLY UPDATE FOR JUNE**TRIM Number: R24/208****Author: Manager Urban Works****RECOMMENDATION**

That:

1. The Director Infrastructure Services Report No. R24/208 be received and noted.

PURPOSE

The purpose of this report is to provide an update of the capital improvements in the Urban Works section. The items listed are for works undertaken in June, in progress for the month of July and forecast for the month of August 2024.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Council has adopted the 2023/2024 budget and associated Delivery and Operational Plans and Quarterly Budget Reviews. This report provides updates on the delivery of the Urban Works program, with some overlap with roads, utilities, tourism and buildings where required.

ISSUES AND COMMENTS

Project delivery has focused on grant funded projects with funding deadlines and capital works.

Overall the majority of the Urban Works projects are progressing and nearing completion with contractors and staff focusing on project priorities and delivery deadlines.

Works Completed in June

Scott Street Subdivision	Water mains within the estate have been tested and commissioned, power and NBN installation continued.
Gum Bend Lake Foreshore works	Project commenced with the removal of the tyre bank and the reconstruction of the foreshore. Majority of the sand has been installed.
Condobolin Rodeo and Pony Club Facility	Works to commence when local contractors are available.
Condobolin Cemetery Gazebo	Contractor have been engaged and the Gazebo is currently being manufactured offsite.
Condobolin Cricket Nets	Quotations have been received, works to commence late July.
Lake Cargelligo Cricket Club toilet	Toilet block has been installed and is operational. Awning to be constructed when contractors are available.
Lake Cargelligo Netball Court refurbishment	Project is complete and in now operational.
Tottenham Skate Park and Multi-use facility	Stakeholder meeting held. Stakeholders agreed to focus on skatepark and pump track and seek separate funding for netball courts.
Tullibigeal Netball Court Refurbishment	Project complete, additional works to be confirmed.
Pioneer Park Tullibigeal Playground	Contractors have been engaged and play equipment is being manufactured.
Albert Park Playground	Contractors have been engaged and play equipment is being manufactured.
Hannah Park Fifield Fencing Works	Fencing quotations have been received, contactors engaged, works to commence when available.
Fifield Park Toilet Access Ramp	Scope of works to be confirmed, contractors to be engaged and works to commence.

Works Underway in July

Scott Street Subdivision	Power and NBN to be installed and landscaping to commence. Council staff to undertake water main replacement in Officers Parade.
Gum Bend Lake Foreshore works	Reconstruction of the foreshore to be complete.
Condobolin Rodeo and Pony Club Facility	Works to commence when local contractor is available.
Condobolin Cemetery Gazebo	Contractor will commence construction once Gazebo is delivered.
Condobolin Cricket nets	Materials purchased, contractors to commence onsite with the earthworks and placement of the concrete slab.
Lake Cargelligo Cricket Club toilet	Awning to be constructed when contractors are available.
Tottenham Skate Park and Multi-use facility	EOI to be called, followed by select tender for Design and Construction.
Pioneer Park Tullibigeal Playground	Play equipment being manufactured and works to commence in August.
Albert Park Playground	Play equipment being manufactured and works to commence in August.
Hannah Park Fifield Fencing Works	Fencing quotations have been received, contractors engaged, works to commence.
Fifield Park Toilet Access Ramp	Works to commence early August.

Works Scheduled for August

Scott Street Subdivision	Water mains connected and commissioned. NBN, street lights and power installed, landscaping to be complete. Offices Parade water mains replacement to be nearing completion. Kerb and Gutter in Officers Parade underway.
Condobolin Rodeo and Pony Club Facility	Earthworks underway. Gravel and sand installation nearing completion.
Cemetery Gazebo	Main slab to be installed and Gazebo to be erected.
Condobolin Cricket nets	Concrete slab to be poured and nets erected.
Lake Cargelligo Cricket Club toilet	Complete.
Tottenham Skate Park and Multi-use facility	Select Tender process underway. Outcome of tender process to be presented to the October Council meeting.
Tullibigeal Tennis court refurbishment	Project scope to be confirmed.
Pioneer Park Tullibigeal Playground	Onsite works to commence with removal of the existing play equipment and installation of the new equipment.
Albert Park Playground	Onsite works to commence with removal of the existing play equipment and installation of the new equipment.
Hannah Park Fifield Fencing Works	Removal of old fencing and installation of new fence to have commenced.
Fifield Park Toilet Access Ramp	Ramp to be manufactured and works nearing completion.

FINANCIAL AND RESOURCE IMPLICATIONS

Project	Budget	Funding Source	Expenditure to Date	Forecast Expenditure	Comments
Scott Street	\$4,233k	LRCI, land, stormwater, water, sewer reserves	\$3,060k	\$4,233k	Budget and time variations are being actively managed.
Gum Bend Lake Footpath & Foreshore	\$550k	RTAF, 7.12	\$565k	\$600	Foreshore work variation to be completed
Condobolin Rodeo and Pony Club Facility	\$125k	LRCI 4	\$70k	\$125k	Budget on Track
Cemetery Gazebo	\$20k	Donation from Garden Club	9k	20k	Budget on track
Lake Cargelligo Cricket Club Toilet	\$65k	SCCF4	\$52k	\$65k	Budget is on track
Lake Cargelligo Netball Courts	\$333k	SCCF5	\$327k	\$333k	Project complete
Pioneer Park Tullibigeal Playground	\$60k	LRCI 4	\$10k	\$60k	Budget on track
Albert Park Playground	\$60k	LRCI 4	\$10k	\$60k	Budget on track

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

Priority will be given to grant funded works. Meetings held with Finance staff to confirm project completions and project funding roll over for incomplete works.

Inflation continues to present concerns with budgets together with the supply of goods and materials.

STAKEHOLDER CONSULTATION

Staff are engaging with specific stakeholders on each project, in accordance with Council’s community consultation policy. Meetings have been held with the Gum Bend Lake Advisory Committee, Tottenham public, Tullibigeal central school and Cemetery Committee.

OPTIONS

1. Council continue to implement urban works capital improvements as programmed, as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the capital improvements program and budget.

CONCLUSION

This report updates Council on the capital improvements undertaken by the Urban Works team in June, underway in July and forecast for August.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 3.3 Upgrade Street Lighting.
- 4.2 Strong, Effective and Responsive Council.
- 4.4 Strategic Management of Villages and Crown Reserves.
- 6.1 Increase recreational use of the lakes and rivers.
- 6.3 New and visually appealing streetscapes.
- 6.4 Improved Parks, Gardens and Sporting Ovals.
- 6.5 Provision of neat, accessible and respectful cemeteries.

ATTACHMENTS

Nil

8.7 TOURISM AND PROMOTIONS UPDATE - JUNE 2024

TRIM Number: R24/207

Author: Tourism Manager

<p>RECOMMENDATION</p> <p>That:</p> <ol style="list-style-type: none"> The General Manager’s Report R24/207 be received and noted.

PURPOSE

The purpose of this report is to provide Council with a progress update on tourism-related projects and initiatives.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Council has adopted the 2023/2024 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of tourism projects and activities.

ISSUES AND COMMENTS

TOTAL VISITOR NUMBERS: 4,479								
	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	April 2024	May 2024	June 2024
	750	471	608	380	664	849	757	742
Top places of origin:	New South Wales, Victoria, Queensland, South Australia and Western Australia.							

** Please note: the above statistics only relate to people visiting the visitor information centre and do not include café patronage.

SOCIAL MEDIA – FACEBOOK INSIGHTS								
	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	April 2024	May 2024	June 2024
Content Reach	4,704	1,885	3,019	3,726	3,334	6,300	2,600	10,700
Content interaction	268	42	88	228	111	115	52	594
New page followers	60	8	22	35	13	47	12	270

SOCIAL MEDIA – INSTAGRAM INSIGHTS								
	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	April 2024	May 2024	June 2024
Content Reach	62	72	85	180	182	252	156	179
Content interaction	49	35	60	242	76	65	43	45
New page followers	21	20	9	30	13	31	6	6

WEBSITE – visitlachlanshire.com.au	
Total page views	June 842
Top 5 - page visits:	Wiradjuri Culture, Home, Visitor Information Centre, Best things in life are free camping, Utes in the Paddock

MERCHANDISE SALES – TO DATE \$16,903.18								
	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	April 2024	May 2024	June 2024
Sales	\$104.55	\$867.27	\$1,858.64	\$1,173.18	\$3,121.82	\$3,163.64	\$2,818.64	\$3,527.73

PROJECT/INITIATIVE	COMMENTS	PROGRESS %
Shire-wide		
Lachlan Shire official visitor guide	- Draft guide received and final review in progress.	90%
	- Advertisement sales are complete and advertisement proofing is underway. Approximately 40 businesses have booked advertising in the guide.	90%
	- Revised print quotations obtained, due to an increase in guide pages.	95%
Tourism Ambassadors/ Volunteer	- Lake Cargelligo - Tourism Manager attended the monthly meeting.	Ongoing
	- Tottenham - Tourism Manager attended the monthly meeting.	Ongoing
	- Condobolin – Tourism Ambassadors have completed introductory shifts. Police and Working with Children Checks are still outstanding for some Ambassadors.	95%
Shire Marketing	- Lachlan Shire advert/editorial in Discover Central NSW Magazine (July – August edition).	100%

Shire Marketing	- Lachlan Shire advert/editorial in Discover Central NSW Magazine (July – August edition).	100%
	- Lachlan Shire advert/editorial prepared for publication in the Spring edition - Caravanning Australia.	100%
	- Lachlan Shire advert/editorial in Caravanning Australia Winter edition.	100%
Destination Management Plan review	- Planning commenced for review of the Lachlan Shire Destination Management Plan.	10%
Business Directory	- A shire-wide business directory being compiled for hosting on the Council’s tourism website www.lachlanshire.com.au	75%
ATDW listings - Australian Tourism Data Warehouse	- All advertising is to be transferred to ATDW site once the guide is published.	65%
Tourism website	- Continuing website content development.	Ongoing
Condobolin		
Utes in the Paddock trailhead sign	- Design completed.	100%
	- Sign specifications review in progress with purchase order expected to be placed with manufacturer w/c 22 July 2024.	15%
Utes in the Paddock banners (Diggers Avenue and Visitor Information Centre VIC)	- Banner design completed.	100%
	- Design with Evolution Mining for feedback.	50%
	- Quotes for new banner posts/flag poles for tourism precinct frontage completed. Project funded by Evolution Mining.	100%
Utes in the Paddock plaques	- Content for remaining plaques (2) underway.	85%
Fallen Jockey’s Memorial plaque	- Plaque content being developed.	85%
Lachlan VIC traffic movement	- Caravan and long parking sign in production this will be placed in the garden.	75%
Bike Rack	- Bike rack installed at tourism precinct	100%
VIC directional signage	- Directional signage ordered.	85%
Utes in the Paddock touchscreen at VIC	- Touchscreen content progressing.	70%
	- Touch screen unit purchase underway.	
	- Vinyl wall graphic design completed (town names).	100%

Lachlan VIC amenities wall graphic	- Installation rescheduled to July 2024 due to supplier availability.	85%
Merchandise	- Merchandise stocks expanded.	Ongoing
Open Streets Grant Funding – Transport for NSW	- Initial held with the Condobolin Chamber of Commerce. - Planning meeting with key stakeholders scheduled for 12 July 2024. - Event to be held on Friday 29 November 2024.	100% 10%
Lake Cargelligo		
Foreshore walkway signage	- Signage panels to be installed shortly.	90%
Visitor Information Centre update	- Blinds to be installed 23 July 2024 - Furniture and appliances ordered.	70% 100%
	- Exterior VIC signage underway.	80%
VIC lead-in directional signage	- Replacement signs in progress.	70%
Tottenham		
Visitor Information Centre update	- Furniture ordered. - Air conditioner installed.	100% 100%
	- Designs, floor plans, and colour palettes approved by group.	100%
Tottenham merchandise	- Designs being prepared for presentation to volunteers i.e. water tower, cairn progressing.	40%
VIC volunteer shirts	- Waiting on shirt sizes from volunteers.	10%
Water Tower Mural signage	- Quote received and content/design in progress.	75%

FINANCIAL AND RESOURCE IMPLICATIONS

Project management and financial controls are in place to manage financial expenditure and resource allocation.

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

Project management and financial controls have been established to manage budget and reputational risks.

STAKEHOLDER CONSULTATION

Consultation is undertaken with the Lake Cargelligo and Tottenham visitor information centre volunteers, government agencies, Condobolin Chamber of Commerce, Museum Committees and other key stakeholders regularly.

OPTIONS

Not applicable.

CONCLUSION

This report provides an update to Council on tourism-related initiatives and projects being undertaken by the tourism team.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 1.1 Increase community participation in arts and cultural activities.
- 2.1 A vibrant tourism industry.
- 2.3 Encourage business activity.
- 2.5 Improve the appearance of each town.

ATTACHMENTS

Nil

8.8 CWNSW JO REPORT ON MODERN SALVERY**TRIM Number:** R24/192**Author:** Director - Corporate and Community Services**RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report R24/192 be received and noted.

PURPOSE

To provide an update on the Central West NSW Joint Organisation (CWNSWJO) work to support participating councils to meet the requirements of the *Modern Slavery Act 2018 (NSW)*.

SUPPORTING INFORMATION

As attached.

BACKGROUND

The *Modern Slavery Act 2018 (NSW) (the MSA)* created new obligations for councils under the Local Government Act 1993 (the LGA) to take reasonable steps to ensure that the goods and services they procure are not the product of modern slavery, and to report on those steps.

Council adopted its Modern Slavery Policy at the May 2024 meeting which sets out the framework for council compliance.

ISSUES AND COMMENTS

Modern Slavery Legislation has generated significant resourcing impacts for Councils. The CNSWJO is both advocating and providing operational support for Council to help minimise these impacts.

Council has been working with the CWNSWJO since August 2023 on a project to ascertain council's level of compliance with the Modern Slavery Act. Council submitted all required documents to the JO but due to a JO employee going on extended leave, the project was paused for a period.

On the 27 June 2024, the CWNSWJO released its Modern Slavery Risk Register which listed just over 4,600 suppliers used by participating councils and the CWNSWJO. Of these 337 suppliers were rated as high risk for the possibility of modern slavery.

The JO advised their team has sent a survey to all high-risk suppliers to determine the processes they have in place relating to modern slavery and reassessed their risk rating accordingly. We have also cross-checked suppliers who have not responded to our survey with LGP's modern slavery survey and noted any relevant changes on the spreadsheet.

FINANCIAL AND RESOURCE IMPLICATIONS

The initial cost to Council to participate in the project was just over \$8,700.

LEGAL IMPLICATIONS

Council is required to ensure they meet the requirements under the *Modern Slavery Act 2018 (NSW)*.

RISK IMPLICATIONS

Collaboration with the CWNSWJO supports council in its efforts to minimise risk with regards to procurement activities.

It also provides evidence to confirm council is committed to identifying, managing and minimising the risk of modern slavery in its operations and supply chains.

STAKEHOLDER CONSULTATION

Not applicable.

OPTIONS

Not applicable.

CONCLUSION

Council read & note the attached report.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 4.2 Strong and effective responsive Council.

ATTACHMENTS

- 1. Modern Slavery update to Council from JO**

8.9 FY23/24 ROADWORKS MONTHLY UPDATE JUNE**TRIM Number: R24/202****Author: Manager - Roads****RECOMMENDATION**

That:

1. The Director Infrastructure Services report No R24/202 be received and noted.

PURPOSE

The purpose of this report is to provide a summary of road works undertaken by the Infrastructure Services Department completed in June, works in progress in the month of July and works scheduled for the month of August. The execution and completion of works varies depending on resource availability, weather conditions, work priorities and unforeseen circumstances.

SUPPORTING INFORMATION

Nil.

BACKGROUND

TfNSW continue to assess Council's Essential Public Asset Reconstruction Works claim for AGRN 1034 (NSW flooding from 14 September 2022 Natural Disaster). The three areas of sealed roads that have had initial approval from TfNSW are still being discussed with the aim to increase the number of approved defects (currently 213 of the 300 submitted defects have been approved).

The tender for Dandaloo Road flood repair and complementary works has been advertised with tenders closed on 5 July 2024 and a separate report is included in the Council agenda for consideration. The tender for unsealed roads with flood damage works approval west of Lake Cargelligo closed on 10 July 2024 and a separate report is included in the Council agenda for consideration.

The tender for the sealed roads in the southern part of the Shire, namely MR57S, MR231, MR377, MR423, MR501, SR230 and SR231 will be advertised in August with a tender report to be presented for Council's consideration in October 2024.

UPDATE**Works undertaken in June**

- **Heavy patching, re-sheeting and grade water and roll undertaken on the following roads**
 - Main Roads
 - MR 7521 Kiacatoo Road – flood damage restoration and heavy patching
 - Shire Roads
 - SR 11 Moira Vale Road – gwr (contractor)
 - SR 67 Carlisle-Trundle Road – gwr (contractor)

- SR 91 Marsden Road – gravel re-sheeting 10 km and gwr
- SR 1169 Bobadah Road – gwr (contractor)
- SR 1347 Albert Road – gwr (contractor)
- **Road and culvert reconstruction undertaken on the following roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 45 Boona Road – FLR/RTR – shoulder widening continuing, mixing and stabilising of failed pavement areas, mixing and re-shaping of bends in road
 - Town Streets
 - nil
- **Road reseals/sealing**
 - Regional Roads
 - MR 7521 Kiacatoo Road – two coat seal of heavy patches
 - Shire Roads and Town Streets
 - nil
- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following unsealed roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 50 Vermont Hill Road – maintenance grade
 - SR 51 Emeran Road – maintenance grade
 - SR 53 Mumbil Tank Road – maintenance grade
 - SR 129 Bahrs Road – maintenance grade
 - SR 136 Dillions Lane – maintenance grade
 - SR 137 Yapooona Road – maintenance grade
 - SR 155 Monument Plains Road – maintenance grade
 - SR 161 Bygalore Road – maintenance grade
 - SR 191 Chanter Road – maintenance grade
 - SR 194 North Uabba Road – maintenance grade
 - SR 230 Lachlan Valley Way – maintenance grade
 - SR 415 Denise Drive – maintenance grade
- **Shoulder grading/slashing/vegetation control/patching and flood damage undertaken on the following sealed roads**
 - Main Roads
 - MR 57N The Bogan Way – vegetation control
 - MR 57S The Gipps Way – slashing
 - MR 347 Dandaloo Road – slashing
 - MR 423 Lachlan Valley Way – slashing
 - MR 7513 Lake Cargelligo Road – slashing
 - MR 7521 Kiacatoo Road – heavy patching/flood damage repairs
 - Shire Roads
 - SR 10 Meadowview Road – slashing
 - SR 90 North Forbes Road – vegetation control

- SR 185 Yelkin Road – slashing
- SR 230 Lachlan Valley Way – slashing
- SR 1029 Tullibigeal Road – vegetation control
- SR 1139 Weja Road – flood damage restoration

Works in progress or planned for July

- **Heavy patching, re-sheeting and grade water and roll in progress on the following unsealed roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 91 Marsden Road – gravel re-sheeting 10 km
 - SR 94 Diggers Road – gwr
 - SR 96 Ladlows Lane – gwr
 - SR 97 Driftway Lane – gwr

- **Road and culvert reconstruction in progress on the following roads**
 - Main Roads
 - MR 57NN The Bogan Way – culvert replacement
 - Shire Roads
 - SR 45 Boona Road – FLR/RTR – road widening continuing
 - Town Streets
 - nil

- **Road reseals/sealing**
 - Main Roads
 - nil
 - Shire Roads
 - SR 45 Boona Road – FLR/RTR – shoulder widening sealing – subject to weather
 - Town Streets
 - nil

- **Maintenance grading/sucker removal/storm damage repairs in progress on the following roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 54 Tinda Tank Road – maintenance grade
 - SR 108 Fosters Lane - maintenance grade
 - SR 146 Glasgows Lane – flood damage restoration
 - SR 157 Hillgrove Road – flood damage restoration
 - SR 195 Elwins Road – maintenance grade
 - SR 197 Crawfords Road – maintenance grade
 - SR 212 Hoopers Road – maintenance grade
 - SR 333 Rosedale Road – maintenance grade
 - SR 1139 Weja Road – flood damage restoration

- **Shoulder grading/slashing/vegetation control and patching in progress on the following sealed roads**
 - Main Roads
 - MR 7513 Lake Cargelligo Road – shoulder grading
 - Slashing and pothole patching as required

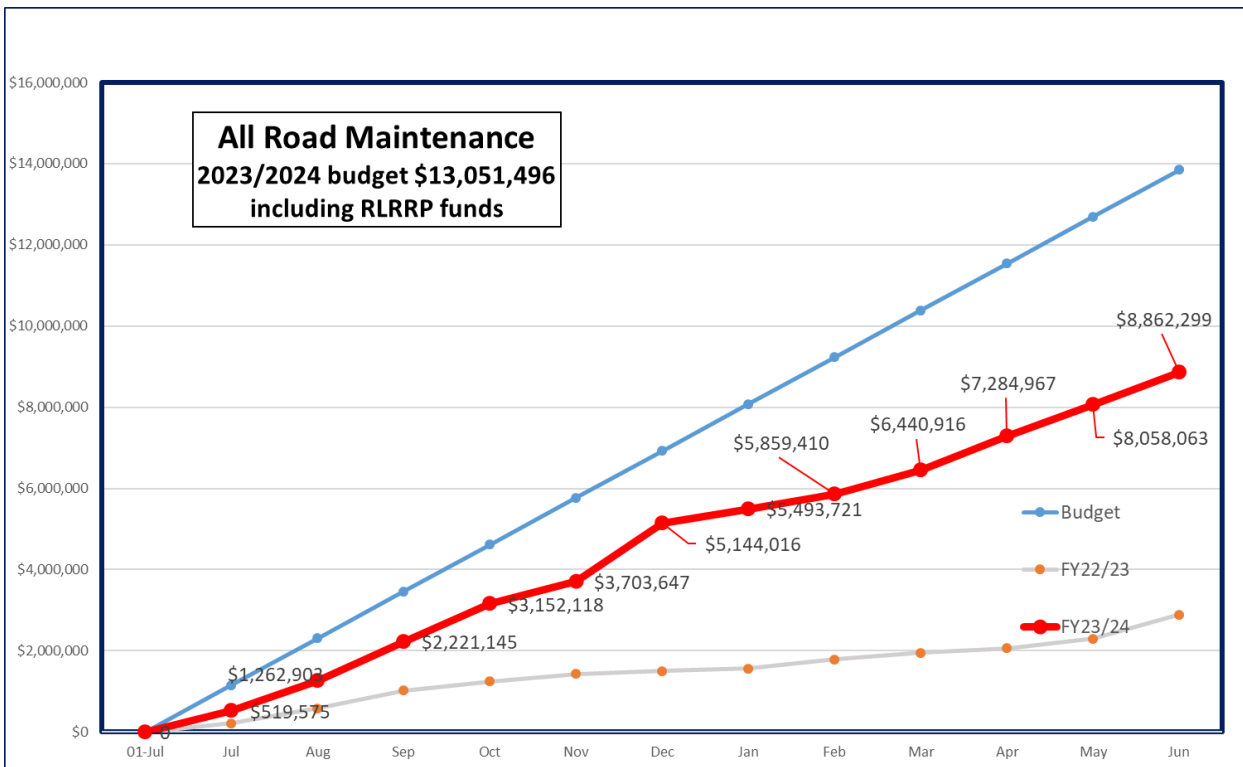
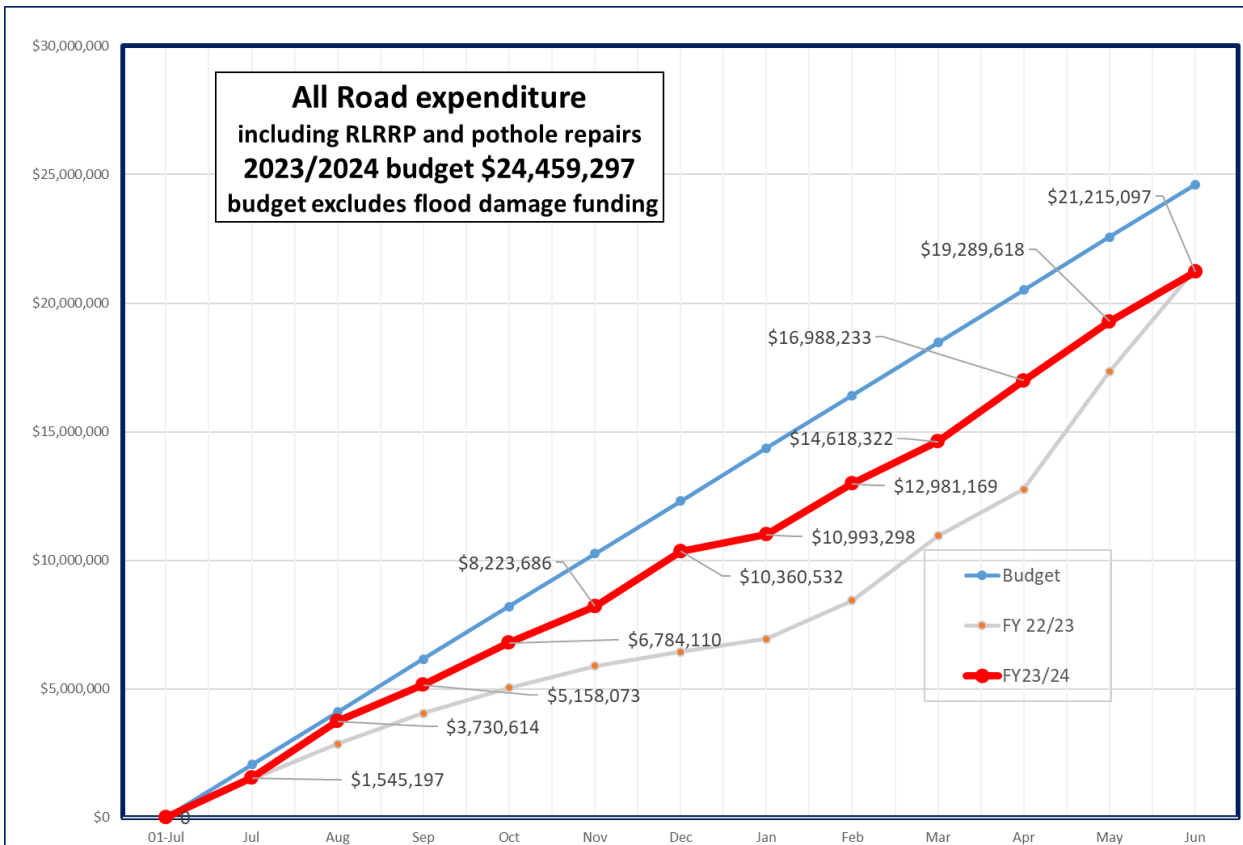
Works planned for August

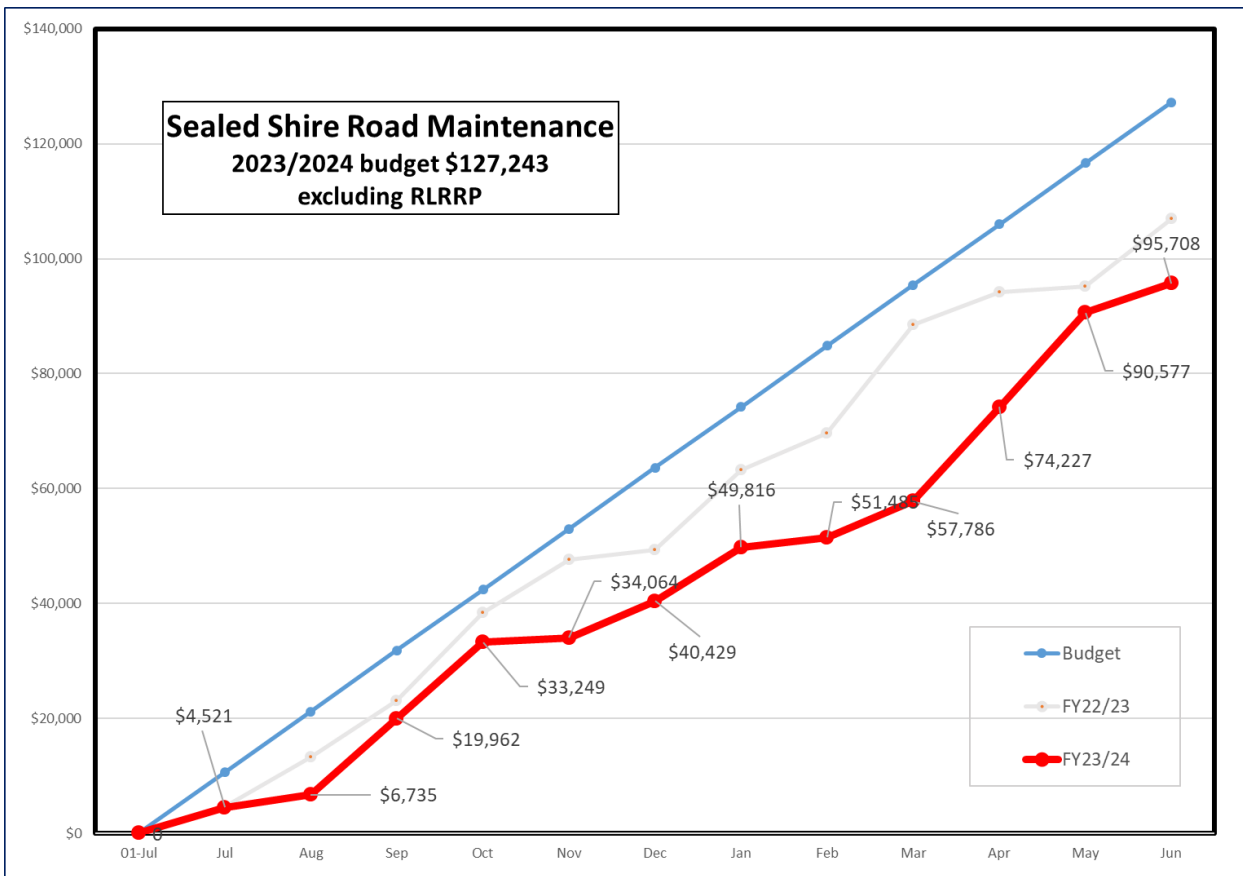
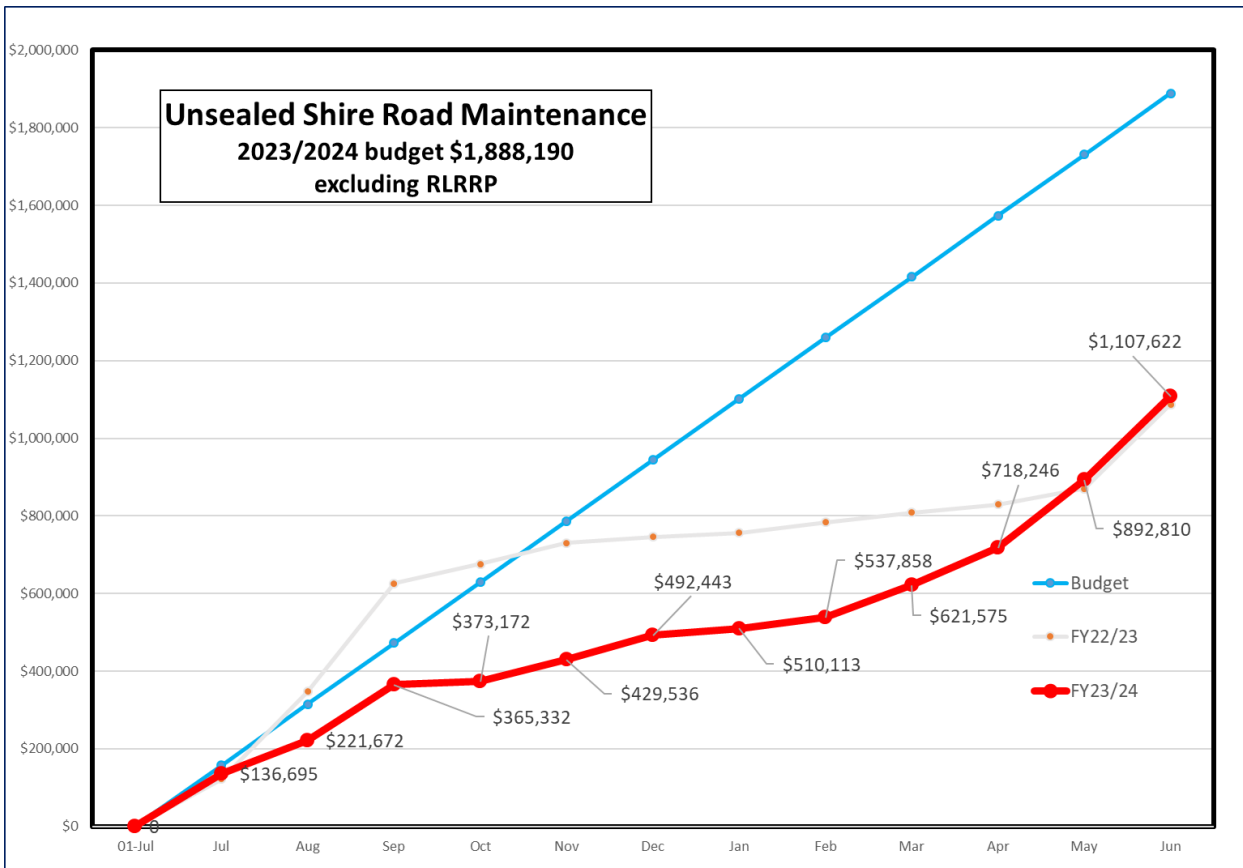
- **Heavy patching, re-sheeting and grade water and roll to be undertaken on the following unsealed roads**
 - All Roads
 - nil
- **Road resealing/sealing**
 - Shire Roads
 - SR 45 Boona Road – FLR/RTR – shoulder widening sealing – subject to weather
- **Road and culvert reconstruction to be undertaken on the following roads**
 - Main Roads
 - MR 231 Wyalong Road – RERRP – 3.5 km seal widen
 - Shire Roads
 - SR 5 Lansdale Road – RERRP – 2km reconstruction and seal widen
 - SR 45 Boona Road – FLR/RTR – 18 km of seal widen ongoing
- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following roads**
 - Main Roads
 - MR 347 Dandaloo Road – flood damage and complementary work restoration (contractor)
 - Shire Roads
 - SR 145 Imries Lane – flood damage restoration
 - SR 147 Four Corners Road – flood damage restoration
 - SR 154 Tuggerabach Road – flood damage restoration
 - SR 403 Worlands Road – flood damage restoration
 - Roads not complete in July
- **Shoulder grading/slashing/vegetation control and patching undertaken on the following sealed roads**
 - All Roads
 - nil

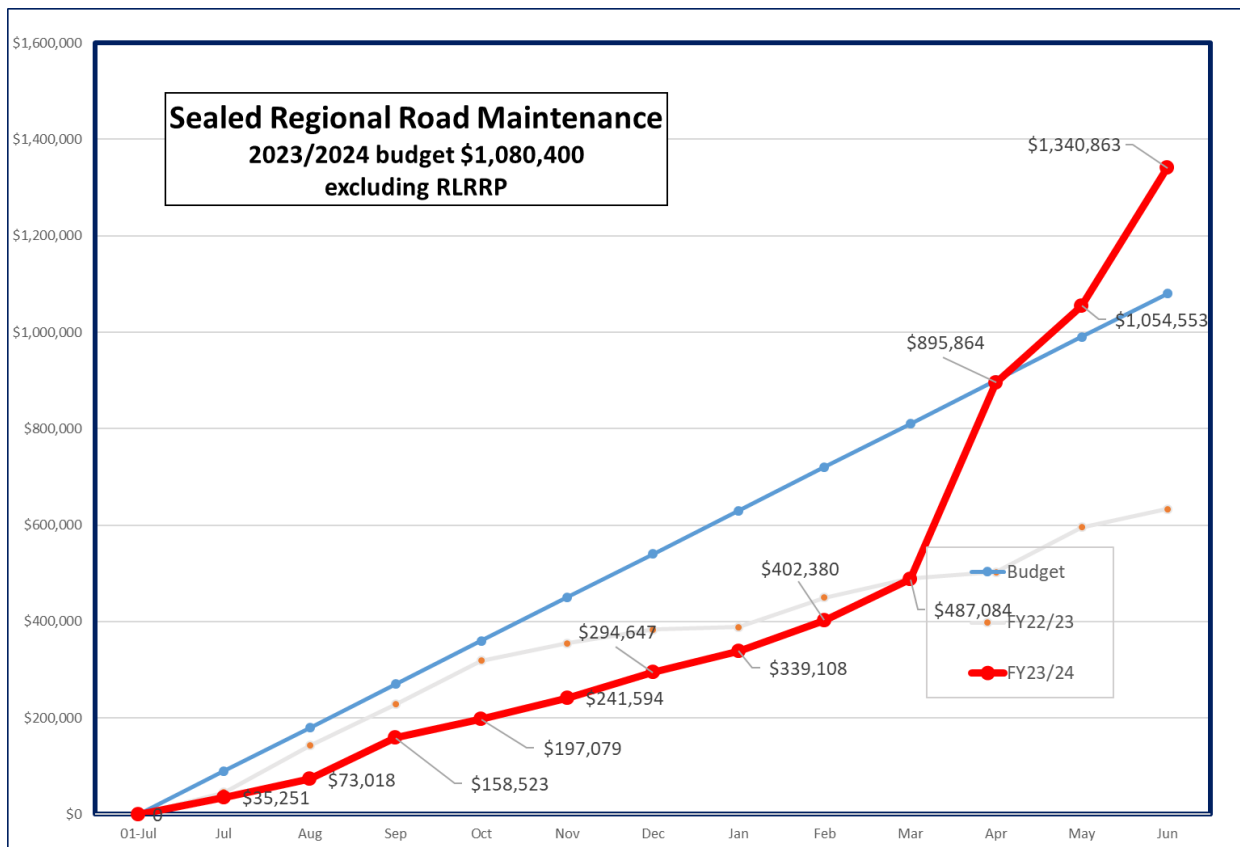
FINANCIAL UPDATE

CONSTRUCTION PROJECTS					
Regional Roads					
Project	Budget	Funding source	Expend to date	Forecast Expend	Comments
Regional Roads, reseals					
MR 501 Lachlan Valley Way	\$300k	TfNSW Block Grant	\$300k	\$300k	Project complete
MR 371 Rankin Springs Road	\$51k		\$58k	\$58k	Project complete
MR 371 Foster St, Lake Cargelligo	\$70k		\$66k	\$66k	Project complete
MR 7513 Canada St, Lake Cargelligo	\$15k		\$12k	\$12k	Project complete
MR 57S The Gipps Way	\$272k		\$0k	\$0k	project postponed to FY24/25
MR 7513 Lake Cargelligo Road	\$104k		\$144k	\$144k	Sealing complete, linemarking programmed for July
MR 461 Henry Parkes Way north	\$300k		\$284k	\$284k	Sealing complete, linemarking programmed for July
Total	\$1.112m		\$864k	\$864k	
Regional Roads, heavy patching	\$50k	TfNSW Block Grant	\$0k	\$0k	project postponed to FY24/25
Regional Roads, culvert renewal	\$60k	TfNSW Block Grant	\$0k	\$0k	Culvert replaced on MR 7514 Nyngan Road
MR 231 Walker Street, Lake Cargelligo widening	\$46k	TfNSW Block Grant	\$46k	\$46k	Project complete
MR 371 Foster St, Lake Cargelligo, Lake St to Lorne St reconstruction	\$3.6m	RTR \$500k, State Government funding \$2,800k, LRCI \$300k	\$3.238m pre 1 July 2023, \$849k in FY23/24 Total \$4.083m	\$4.1m	Project complete. Over expenditure to be funded by FAGs Roads
MR 57N The Bogan Way, widening 28 km	\$3.9m	FCR \$2.686m, TfNSW Block Grant \$1.214m	\$3.216m pre 1 July 2023, \$643k in FY23/24 Total \$3.859m	\$3.86m	Project complete
MR 57S The Gipps Way, Nerathong Bridge replacement	\$2.808m	FCR \$2.387m, TfNSW Block Grant \$421k	\$1.579m pre 1 July 2023, \$442k in FY23/24 Total \$2.021m	\$2.02m	Project complete
MR 57S, MR 377, Condobolin Freight Betterment and Visitor Centre road works	\$9.248m	Regional NSW funding \$5,599k, TfNSW Block grant \$2,149k, TfNSW Repair \$400k, RTR \$300k, Additional \$800k Regional NSW as a result of Natural Disaster	\$7.218m pre 1 July 2023, \$2.110m in FY23/24 Total \$9.328m	\$9.3m	Project complete
MR 231 Wyalong Road seal widening 8 km	\$900k	Repair \$450k, Block \$450k	\$0k	\$0k	project postponed to FY24/25

CONSTRUCTION PROJECTS					
Local Roads					
Project	Budget	Funding source	Expend to date	Forecast Expend	Comments
Local road reseals					
SR 60 Springvale Road	\$130k	FAG Roads \$140k, RTR \$190k	\$86k	\$86k	Project complete
SR 10 Meadowview Road	\$60k		\$121k	\$121k	Project complete
SR 230 Lachlan Valley Way	\$140k		\$123k	\$123k	Project complete
Lake Cargelligo - Uabba St, McInnes St, Lorne St	\$88k		\$111k	\$111k	Project complete
Tullibigeal - Currajong St, Wattle St	\$112k		\$114k	\$114k	Project complete
Total	\$530k		\$555k	\$555k	Over expenditure funded by FAGs Roads
Local roads gravel re-sheets					
SR 91 Marsden Road	\$359k	Special Rate Variation \$200k, RLRRP 60k, Evolution Mining \$159k	\$315k	\$359k	10 km gravel re-sheeting Completed early July
SR 194 North Uabba Road	\$60k		\$60k	\$60k	2 km gravel re-sheeting completed and funded by Repair funding.
Total	\$419k		\$375k	\$419k	
Officers Parade upgrade	\$1.4m	Fixing Local Roads \$779k, RTR \$479k, \$329k FAG	\$1.17m pre 1/7/23, \$417k in FY23/24 Total \$1.587m	\$1.587m	Project complete Over expenditure funded by FAGs Roads
SR 5 Lansdale Road widening and upgrade	\$1.2m	Roads to Recovery	\$1.48m	\$1.48m	Project complete Over expenditure funded by FAGs Roads
SR 45 Boona Road 18 km seal widening	\$3.3 m	Fixing Local Roads \$2.97m, RTR \$330k	\$1.347m	\$3.3m	Culverts replaced, curve reconstruction in progress
SR 64 Platina Road 2 km seal widening	\$450k	Roads to Recovery	\$520k	\$520k	Project complete Over expenditure funded by FAGs Roads
SR 343 Willis Lane seal extension	\$400k	Roads to Recovery	\$82k pre 1 July 2023, \$479k in FY23/24 Total \$562k	\$562k	Project complete Over expenditure funded by FAGs Roads
SR 1033 Boreamble Rd 1.8 km seal widening	\$248k	Roads to Recovery	\$425k	\$425k	Project complete Over expenditure funded by FAGs Roads
SR 1169 Bobadah Road 2 km seal widening	\$300k	Roads to Recovery	\$288k	\$288k	Project complete
Turner Street, Condobolin 500 m reconstruction	\$205k	Roads to Recovery	\$205k	\$205k	Project complete







Note: To date this financial year \$4.873m has been spent of Regional and Local Roads Repair Program (RLRRP) funds and \$563k on pothole repairs.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 3.1 Efficient transport networks that meet community and business needs. Transport Asset Management Plan.

CONCLUSION

The 2023/2024 financial year has seen road expenditure at a very similar level to the 2022/2023 financial year record high expenditure. A significant number of capital projects have been completed with all Fixing Country Roads projects, all the Fixing Local Roads projects, except SR 45 Boona Road, and the 2019/2024 Roads to Recovery projects completed and signed off by the funding agencies. The Condobolin Freight and Visitor Information Centre project has also been completed and signed off with only a Project Completion Workshop remaining to be undertaken with the funding body.

The flood damage restoration work from the September 2022 (AGRN 1034) has not progressed as quickly as planned due to delays in approval of the submitted defects by Transport for NSW. Progress should improve over the next few months as approval for work is increasing from TFNSW.

ATTACHMENTS

Nil

9 DECISION REPORTS

9.1 GENERAL MANAGER

Nil

9.2 CORPORATE AND COMMUNITY SERVICES

9.2.1 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM

TRIM Number: R24/173

Author: Administration Officer - Corporate & Community Services

RECOMMENDATION

That:

1. That the Director of Corporate and Community Services Report R24/173 be received and noted.
2. The request from Condobolin Auto Sports Club for in-kind support estimated to be worth \$3,400 for the Yellow Mountain Cross Country 2024 event be approved.

PURPOSE

Council is asked to consider requests for monetary and in-kind support for community events to be held in the 2024/2025 financial year. For the purpose of this policy 'Donation' also means financial contribution, event in kind support, and Fee and Charge concessions, unless specified otherwise.

SUPPORTING INFORMATION

A copy of the requests for donation are included as attachments.

BACKGROUND

Council adopted its Community Event and Donations Policy v2 on 15 May 2024. As requests are submitted, they will be assessed against this policy. Where possible, approval under delegated authority will be utilised. Where delegated authority or another Council Policy does not apply, a request will be submitted to a Council meeting for determination.

As community groups' transition to funding rounds, there will be a further period where requests will continue to be submitted to Council for a decision.

ISSUES AND COMMENTS

CONDOBOLIN AUTO SPORTS CLUB

The Condobolin Auto Sports Club are requesting an in-kind donation estimated to be worth \$3,400 to support the Yellow Mountain Cross Country 2024 event.

The request includes printing of maps, labour, plant hire, sundries, and the supply and installation of a portable toilet block.

Council has supported this event in the past. In the 2024 FY in-kind support of \$3,310 was approved. In the 2023 FY, support of \$1,937 was provided and in the 2022 FY, in kind support valued at \$1,206 was provided.

CONDOBOLIN DOG TRIALS

The Condobolin Dog Trial was seeking an in-kind donation from Council. However, the Manager of Urban Works determined that this request is unnecessary, as the project only requires bins, fixed toilet facilities and ground maintenance before the event. These services are part of council's daily operations and will not incur additional expense. This event has been held annually since 2017.

FINANCIAL AND RESOURCE IMPLICATIONS

Community Events Program

This Budget totals \$37,470. Refer to General Ledger number 3820.0460.0622.

The remaining budget available for utilisation is \$37,470

Included in the Budget as a separate line item and will not come to Council for decision

The abovementioned budget includes \$2,400 for Welcome to Community events (\$600 each for Tullibigeal, Tottenham, Lake Cargelligo and Condobolin). Refer to Council Resolution 2023/50 March 2023. The \$600 for events will only be paid upon written application to Council.

Elected Members general donations

This Budget totals \$28,000. Refer to General Ledger number 3020.0405.0622.

The remaining budget available for utilisation is \$28,000

Included in the Budget as a separate line item and will not come to Council for decision

The abovementioned budget includes \$100 per school for end of year School events. Refer to Council Resolution 2022/312 November 2022. The \$100 for events will only be paid upon written application to Council.

In kind contributions

This Budget totals \$125,000. Refer to General Ledger number 3230.0509.

The remaining budget available for utilisation is \$103,770

Quarterly report to Council - Community Donations & Event Support approved under delegation

As agreed with Councillors, a quarterly report will be provided to Council showing all approvals made under delegated authority. Jointly the Mayor and General Manager must approve or decline any applications made under delegated authority. Delegated authority approvals only apply to the following:

- (a) In kind Support \$1,000 or less;
- (b) Fee or Charge Concession \$500 or less;
- (c) Financial donation of \$500 or less

The report to 30 June 2024 is attached and the next one is due in October 2024.

LEGAL IMPLICATIONS

Council can provide financial assistance through an annual donation program in accordance with section 356 of the *Local Government Act 1993*. A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Donation requests made by organisations or individuals who act for personal gain will be subject to Section 356 (2) of the *Local Government Act 1993*.

“A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days’ public notice of the council’s proposal to pass the necessary resolution has been given.”

Fee concessions are permissible in accordance with section 610E and 610F of the *Local Government Act 1993*.

RISK IMPLICATIONS

There is reputational risk for Council when making decisions to approve or not to approve particular requests.

STAKEHOLDER CONSULTATION

Nil.

OPTIONS

1. Provide the full amount of the requested donations.
2. Decline the full amount of the requested donations.
3. Vary the amount of the donations.

CONCLUSION

Council is asked to consider and make a resolution on the amount of any donation it wishes to provide.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

ATTACHMENTS

1. **Yellow Mountain - donation request**
2. **Donations paid under delegation 23.24FY**

9.2.2 FRAUD & CORRUPTION CONTROL POLICY V1**TRIM Number:** R24/56**Author:** Governance and Risk Officer**RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report R24/56 be received and noted.
2. The draft Fraud and Corruption Control Policy v1 be adopted as presented.
3. Rescind the Fraud & Corruption Policy adopted in June 2020, and all earlier versions of the policy that may exist.

PURPOSE

To provide a draft Fraud and Corruption Control Policy for Council's consideration.

SUPPORTING INFORMATION

As attached.

BACKGROUND

In compliance with the Strategic Internal Audit Work Plan, the Fraud & Corruption Internal Audit was finalised in June 2023. The Internal Audit found that Council's fraud and corruption prevention controls were strong and well embedded within the organisation. The outcomes of the Internal Audit were provided to Council and the Audit, Risk and Improvement Committee (ARIC) in June 2023.

The Internal Audit report provided a number of recommended actions to further strengthen fraud control. This policy addresses the recommendation 2.1 to strengthen the fraud framework and update policies.

ISSUES AND COMMENTS

This policy provides a framework and guidance for fraud and corruption prevention, in accordance with legislative and the Independent Commission against Corruption (ICAC) requirements.

FINANCIAL AND RESOURCE IMPLICATIONS

Corrupt conduct by a public official involves a breach of public trust that can lead to inequity, wasted resources or public money, and reputational damage.

This policy aims to protect Council's revenue and assets, protect the integrity, security and reputation of Council, and maintain a high level of service to the community by limiting Council's exposure to fraudulent or corrupt activities of any nature.

When drafting this policy, the NSW Audit Office – Better Practice Guide: Fraud Control Improvement Kit and the NSW Audit Office – Fraud Control in Local Councils (June 2018) were considered.

LEGAL IMPLICATIONS

This policy provides a framework consistent with the NSW Fraud and Corruption Control Policy, and in accordance with legislative requirements and ICAC guidelines.

RISK IMPLICATIONS

This policy provides a framework and guidance to manage fraud and corruption risk at Council.

The existence of a policy is not sufficient on its own to prevent fraud and corruption so there remains a residual risk.

Reduction of compliance risk – Council complies with ICAC requirements.

STAKEHOLDER CONSULTATION

The draft Fraud and Corruption Policy v1 was provided to OMT and ELT in April 2024 for review and consultation.

OPTIONS

- The draft Fraud and Corruption Control Policy v1 be adopted as presented.
- The draft Fraud and Corruption Control Policy v1 be adopted after amendment.

CONCLUSION

Council review the draft Fraud and Corruption Control Policy v1 and provide feedback, where appropriate.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- Governance and Financial Control
4.2 Strong effective and responsive Council
- Related Council policies include the Code of Conduct for Councillors and for Staff, Conflict of Interest Policy, Gifts Benefits and Bribes Policy, Public Interest Disclosure Policy, Privacy Management Plan and Statement of Business Ethics.

1.

ATTACHMENTS

1. **Draft Fraud & Corruption Control Policy v1**

9.2.3 GIFTS, BENEFITS & BRIBES POLICY**TRIM Number:** R24/57**Author:** Governance and Risk Officer**RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report R24/57 be received and noted.
2. The draft Gifts, Benefits and Bribes Policy v5 be adopted as presented.
3. Council rescind the Gifts, Benefits and Bribes Policy adopted in April 2020 and all other policies that may exist.

PURPOSE

To provide a copy of the draft Gifts Benefits and Bribes Policy v5 for council's consideration.

SUPPORTING INFORMATION

As attached.

BACKGROUND

This policy provides guidance in accordance with the Code of Conduct and legislative requirements in relation to gifts, benefits and bribes that may be offered in the course of duty. This policy also set outs requirements in relation to reporting.

ISSUES AND COMMENTS

This policy forms part of Council's framework required to prevent corruption in all its forms, consistent with the Independent Commission against Corruption (ICAC) Guidelines.

The policy provides guidance in accordance with the Code of Conduct and legislative requirements in relation to gifts, benefits and bribes that may be offered in the course of duty. The policy also set outs requirements in relation to reporting.

It is important to note that the policy applies to Councillors, staff, committee members, contractors, and volunteers. Collectively they are referred to in this report as representatives.

Offers of money should never be accepted by any council representative.

The Code of Conduct for Councillors, Delegates and Committee Members states:

You may accept gifts and benefits of token value. Gifts and benefits of token value are one or more gifts or benefits received from a person or organisation over a 12-month period that, when aggregated, do not exceed a value of \$100.

Gifts and Benefits include, but are not limited to:

- invitations to and attendance at local social, cultural or sporting events with a ticket value that does not exceed \$100;
- gifts of alcohol that do not exceed a value of \$100;
- ties, scarves, coasters, tie pins, diaries, chocolates or flowers or the like;
- prizes or awards that do not exceed \$100 in value.

The Code of Conduct for Staff states:

You may accept gifts and benefits of token value. Gifts and benefits of token value are one or more gifts or benefits received from a person or organisation over a 12-month period that, when aggregated, do not exceed a value of \$50.

Gifts and Benefits include, but are not limited to:

- invitations to and attendance at local social, cultural or sporting events with a ticket value that does not exceed \$50;
- gifts of alcohol that do not exceed a value of \$50;
- ties, scarves, coasters, tie pins, diaries, chocolates or flowers or the like;
- prizes or awards that do not exceed \$50 in value.

The Internal Audit – Fraud & Corruption recommended that the council Gifts and Benefits register be subject to review and oversight by management, and annually by the Audit Risk and Improvement Committee.

FINANCIAL AND RESOURCE IMPLICATIONS

No additional financial resources are needed.

LEGAL IMPLICATIONS

Corruptly receiving a gift or benefit is an offence under both common law and NSW legislation. The offence extends to the offering or seeking of a gift or benefit.

RISK IMPLICATIONS

There are a number of general risks associated with gifts, benefits and hospitality. They include:

- the perception that council representatives might be unduly influenced or open to bribery
- peoples' tendency to feel a sense of indebtedness and reciprocate when they are given something, even where the gift, benefit or hospitality is of a modest value
- the conflict of interest that could be created between a council representative's duty and their personal interests because of the relationship with the gift-giver that could form

- the possibility of benefitting some individuals or organisations through influenced or unjust decisions, while unfairly disadvantaging others
- the risk a council representative is compromised once they have accepted a gift (for example, they could be subject to threats of exposure unless they continue to provide preferable treatment to the giver)
- the potential for an organisation's independence and reputation to be brought into disrepute.

There are also specific risks that relate to a council representative's work. Roles that have broad discretionary powers, and/or involve functions such as regulation, procurement, contract management and revenue collection, have high levels of risk attached to them. Council representatives working in high-risk areas should decline any offers of gifts, benefits or hospitality, even when they have a low value.

STAKEHOLDER CONSULTATION

The draft Policy was been provided to Council's ELT and OMT in March 2024 for internal review and consultation.

OPTIONS

- The Council adopts the draft Gifts, Benefits and Bribes Policy v5 as presented.
- The Council adopts the draft Gifts, Benefits and Bribes Policy v5 as amended.

CONCLUSION

Council review and provide feedback as appropriate on the Gifts, Benefits and Bribes Policy v5.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Governance and Financial Control

4.2 Strong effective and responsive Council

Related Council policies include the Code of Conduct for Councillors, Code of Conduct for Staff, Fraud and Corruption Control Policy, Conflict of Interest Policy, Public Interest Disclosure Policy.

ATTACHMENTS

1. Gifts Benefits and Bribes Policy v5

9.2.4 PROCUREMENT POLICY, LOCAL PREFERENCE POLICY & DISPOSAL OF ASSETS POLICY**TRIM Number:** R24/126**Author:** Governance and Risk Officer**RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report R24/126 be received and noted.
2. The Draft Procurement Policy v2 be placed on public exhibition for 28 days, and adopt subject to no significant responses being received.
3. The Draft Disposal of Assets Policy v2 be placed on public exhibition for 28 days, and adopt subject to no significant responses being received.
4. The Draft Local Preference Purchasing Policy v3 be placed on public exhibition for 28 days, and adopt subject to no significant responses being received.

PURPOSE

The purpose of this report is to provide draft policies to address legislative requirements in relation to procurement.

SUPPORTING INFORMATION

As attached.

BACKGROUND

Council adopted version 1 of its procurement related policies in July 2020.

ISSUES AND COMMENTS

Council's procurement policies have been reviewed and updated to meet legislative requirements. The following updated procurement policies are attached to this report for Council consideration:

- Draft Procurement Policy v2,
- Draft Disposal of Assets Policy v2, and
- Draft Local Preference Purchasing Policy v3.

It should be noted that the Disposal of Assets Policy does not apply to land or real property. Disposal of land or buildings is to be conducted in accordance with legislative requirements and any resolution by Council).

The draft policies are intended to facilitate effective, transparent procurement processes to achieve best value for Council and the community.

FINANCIAL AND RESOURCE IMPLICATIONS

There may be costs associated with the disposal of assets including advertising and auction costs. These will not impact on budget as the costs will reduce the value of the income from the disposal of the asset. All procurement of assets should be authorised through the budget process.

LEGAL IMPLICATIONS

Council procurement is required to comply with the Local Government Act and Regulations, and applicable legislative requirements.

RISK IMPLICATIONS

The draft policies minimise risk in Council's procurement activities through clear processes.

STAKEHOLDER CONSULTATION

The draft policies were provided to OMT and ELT in March 2024 for internal review and consultation. Public exhibition is proposed by this report for 28 days.

OPTIONS

- To place on public exhibition for 28 days the Draft Procurement Policy v2, Draft Disposal of Assets Policy v2 and Draft Local Preference Purchasing Policy v3, and adopt subject to no significant responses being received.
- To seek amendment to the draft policies, and adopt subject to no significant responses being received.

CONCLUSION

That the Draft Procurement Policy, Draft Disposal of Assets Policy, Draft Local Preference Purchasing Policy be placed on public exhibition for 28 days and be adopted subject to no significant responses being received.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 4.2 Strong and effective responsive Council

Council's related policies include Code of Conduct for Councillors, Code of Conduct for staff, Conflict of Interest Policy, Gifts Benefits and Bribes Policy, and Public Interest Disclosures Policy.

ATTACHMENTS

1. **Procurement Policy**
2. **Disposal of Assets Policy**
3. **Local Preference Purchasing Policy**

9.2.5 DATA BREACH POLICY AND PROCEDURES**TRIM Number:** R24/155**Author:** Information Services Manager**RECOMMENDATION**

That:

1. The Director Corporate & Community Services Report R24/155 be received and noted.
2. The Data Breach Policy be placed on public exhibition for 28 days, and if no significant amendments are required, will be adopted.

PURPOSE

To provide to council a draft copy of the newly created Data Breach Response Policy and procedures.

SUPPORTING INFORMATION

The Data Breach Response Policy and procedures are attached as supporting information to this report. The Office of the Australian Information Commission (OAIC) Data Breach Preparation and Response Guide is also attached as supporting information.

BACKGROUND

Amendments to the Privacy and Personal Information Protection Act 1998 (PPIP Act) were passed in the NSW Parliament in November 2022. The Mandatory Notification of Data Breach Scheme (MNDB scheme) came into effect on 28 November 2023.

Council is bound by the PPIP Act and falls within the definition of a public sector agency.

Section 117C of the Fines Act 1996 was repealed to ensure that all NSW public sector agencies are regulated by the same mandatory notification scheme.

ISSUES AND COMMENTS

The amendments to the PPIP Act aim to strengthen privacy legislation in NSW by creating a Mandatory Notification of Data Breaches (MNDB) Scheme which will require council to notify the Privacy Commissioner, and affected individuals of data breaches, involving personal or health information that are likely to result in serious harm.

When a data breach occurs, council must immediately make all reasonable efforts to contain the breach and try to reduce the likelihood that an individual will experience serious harm.

Council will have 30 days from the date they become aware of a possible data breach to assess whether that data breach is an eligible data breach. This assessment should be carried out as expeditiously as possible. Whilst making this assessment, all reasonable attempts must be made to mitigate any harm already done.

Once council decides there has been an eligible data breach, council must notify the affected individuals as soon as practicable about that breach, with limited exceptions.

Part 6A, Division 4 of the PPIP Act provides a limited number of exemptions.

Council will not be required to notify where any of the following exemptions apply.

- Breaches involving multiple agencies
- Investigations and legal proceedings - the exemption under section 59T will apply where council reasonably believes notification would likely prejudice the legal process.
- Mitigation of harm - The exemption under section 59U will apply where council:
 - takes action to mitigate the harm done by the breach, and
 - the action is taken before the breach results in serious harm to an individual, and
 - because of the action taken, a reasonable person would conclude that the breach would not be likely to result in serious harm to the individual.
- Secrecy provisions - The exemption under section 59V will apply where compliance by council with the notification requirements would be inconsistent with a secrecy provision. For the purposes of the MNDB Scheme, a secrecy provision means a provision of an Act or statutory rule that prohibits or regulates the use or disclosure of information.
- Serious risk of harm to health or safety - The exemption under section 59W will apply where council reasonably believes that notification would create a serious risk of harm to an individual's health or safety. The council must provide a written notice to the Privacy Commissioner where this exemption is relied upon. The notice must include the information specified under section 59W(5).
- Cyber security - The exemption under section 59X will apply where council reasonably believes that notification would:
 - worsen council's cyber security, or
 - lead to further data breaches.
 - Council must provide a written notice to the Privacy Commissioner where this exemption is relied upon. The notice must include the information specified under section 59X(3).

It is important to note the exemptions set out in Division 4 of the PPIP Act do not affect council's obligation to make a notification to the Privacy Commissioner under section 59M.

The MNDB Scheme also requires Council to satisfy other data management requirements, including maintaining an internal data breach register, and to have a publicly accessible data breach policy.

Council in response to the amendment to the PPIP Act Council has developed a draft Data Breach Response Policy and procedures. The policy will be presented for approval to place the document on public exhibition. If there are no significant amendments, the policy will be adopted and published on Council's website.

The procedures are for internal use only and won't be adopted by council.

Any comments from the June 2024 meeting of the Audit, Risk and Improvement Committee (ARIC) will be tabled at the council meeting.

FINANCIAL AND RESOURCE IMPLICATIONS

There are no financial implications in relation to the draft Data Breach Response Policy and procedures.

LEGAL IMPLICATIONS

Changes to the PPIP Act requires council to provide a publicly accessible data breach policy.

Mandatory Notification of Data Breach Scheme (MNDB scheme).

Council's Privacy Management Plan refers to the Data Breach Policy, as required.

RISK IMPLICATIONS

Council is strongly committed to enhancing and effectively managing data breaches. The creation of the Policy and Procedures is in response to amendments to the Privacy and Personal Information Protection Act 1998 (PPIP Act).

STAKEHOLDER CONSULTATION

The Policy and procedures have been internally reviewed by staff within the IT team.

ARIC – June meeting.

OPTIONS

1. To place the draft Data Breach Policy on public exhibition for 28 days, as presented; or
2. To propose amendments to the draft Data Breach Policy, and place on public exhibition for 28 days

CONCLUSION

Council is required to review the document and if necessary, make recommendations for amendment.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and responsive Council.

4.2.5 Council's exposure to risk is minimised

ATTACHMENTS

1. **Draft Data Breach Policy v1**
2. **Draft Data Breach Procedures v1**
3. **OAIC Guide - Data Breach Preparation and Response**

9.2.6 ARIC WORK PLAN 2024-2025**TRIM Number: R24/185****Author: Governance and Risk Officer****RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report R24/185 be received and noted;
2. The Draft ARIC Work Plan 2024-2025 be adopted as presented.

PURPOSE

To provide a Draft Audit, Risk and Improvement Committee (ARIC) 12 month Work Plan 2024-2025 for adoption by Council in accordance with legislative requirements.

SUPPORTING INFORMATION

As attached.

BACKGROUND

Council is required to adopt an annual ARIC Work Plan. The attached Draft ARIC Workplan 2024-2025 has been prepared in accordance with legislative requirements and the currently adopted ARIC four (4) year Strategic Internal Audit Plan. The plan incorporates amendments proposed by the ARIC at its meeting of 5 June 2024.

In addition, management amendments to the Work Plan have been incorporated. The amendments are listed in the Stakeholder Consultation section of this report.

ISSUES AND COMMENTS

This Draft 12 month ARIC Work Plan 2024-2025 has been prepared in accordance with the following considerations:

1. ARIC Terms of Reference 2024, including:
 - ARIC must meet four (4) times per year, once in each quarter
 - External auditor (or their representative) to be invited to attend each committee meeting as an independent observer
 - Committee must meet separately with council's External Auditor and the Internal Audit Coordinator at least once per year
2. ARIC reporting requirements, including end of council term reporting (noting NSW elections in September 2024):
 - External review of the effectiveness of the Audit Risk and Improvement Committee

- ARIC four-yearly strategic assessment report to Council of matters listed in Section 428A of the Local Government Act reviewed during the term
 - Review of Risk Management Framework Implementation, and strategic assessment of its effectiveness (section 216S of the *Local Government (General) Regulation 2021*).
3. LSC 4 year Strategic Internal Audit Plan 2022-2025
 4. ARIC Action List, as at May 2024
 5. A limit of one (1) internal audit review per meeting
 6. Audits scheduled for 2024-2025 as follows:
 - Water Supply (scheduled to be completed by 30 June 2024)
 - Stores (to commence November 2024)
 - Delegations
 - Conflicts of Interest
 - Project/Contract Management
 7. Legislative Compliance, including:
 - Local Government (General) Amendment (Audit Risk and Improvement Committees) Regulation 2023, effective 1 July 2024
 - Compliance with the Local Government Act 1993 core requirements of the Audit Risk and Improvement Committee (Section 428A)
 - Privacy and Personal Information Protection Act 1998 (PIIP Act) Amendments, effective 23 November 2023
 - Office of Local Government Compliance Calendar

FINANCIAL AND RESOURCE IMPLICATIONS

Effective risk management protects Council resources and reputation.

LEGAL IMPLICATIONS

Council is required to ensure effective ARIC operations compliant with legislative requirements, including *Local Government (General) Amendment (Audit Risk and Improvement Committees) Regulation 2023*, *Privacy and Personal Information Protection Act 1998* as amended, Office of Local Government Compliance Calendar, and relevant legislation as applicable.

Compliance with the Local Government Act 1993 core requirements of the Audit Risk and Improvement Committee (Section 428A) is required as follows:

- 1) A council must appoint an Audit, Risk and Improvement Committee.
- 2) The Committee must keep under review the following aspects of the council's operations--
 - (a) compliance,
 - (b) risk management,
 - (c) fraud control,
 - (d) financial management,
 - (e) governance,
 - (f) implementation of the strategic plan, delivery program and strategies,
 - (g) service reviews,
 - (h) collection of performance measurement data by the council,
 - (i) any other matters prescribed by the regulations.

3) The Committee is also to provide information to the council for the purpose of improving the council's performance of its functions

RISK IMPLICATIONS

Ensuring legislative compliance and effective operation of the Audit Risk and Improvement Committee.

STAKEHOLDER CONSULTATION

The Draft Work plan 2024-2025 was reviewed and endorsed by the ARIC at its meeting of 5 June 2024. The work plan has subsequently been updated to include the following items:

- Action Plan updates for all previous Internal Audits where all agreed actions are not yet complete (annual)
- Action Plan for the most recent Internal Audit (6 monthly)
- Annual review of the ARIC Terms of Reference
- Once per council term: Review of the EOI for Internal Audit Provider for the 4 year Strategic Internal Audit work plan.

OPTIONS

1. Adopt the draft ARIC Work plan 2024-2025 as presented.
2. Amend the Draft ARIC Work Plan 2024-2025 and adopt as amended.

CONCLUSION

That the draft ARIC Work Plan 2024-2025 be reviewed, amended as necessary, and adopted.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 4.2 Strong effective and responsive Council

DP Action Code No. 4.2.5 Council's exposure to risk is minimised

ATTACHMENTS

1. **Draft ARIC Work Plan 2024-2025**

9.3 ENVIRONMENT AND PLANNING

Nil

9.4 INFRASTRUCTURE SERVICES

9.4.1 CROWN RESERVE 96552 AND 96536 LAKE CARGELLIGO

TRIM Number: R24/184

Author: Director Infrastructure Services

RECOMMENDATION

That:

1. The Director Infrastructure Services Report No. R24/184 be received and noted.
2. Council formally request to be nominated as the Crown Land Manager for Crown Reserve 96552 (the golf course and cricket grounds).
3. Council formally request to be nominated as the Crown Land Manager for Crown Reserve 96536 (the clubhouse) on the condition that there are no lease payment requirements.

PURPOSE

Update Council on Crown Land Reserve 96552 (the Lake Cargelligo golf course and cricket grounds) and Reserve 96536 (the clubhouse) and the implications of the liquidation of the Lake Cargelligo Sports Club Ltd.

Seek Council direction on the future management of Reserve 96536.

SUPPORTING INFORMATION

Attachment 1 – Fact sheet for the Management of Devolved Crown Land.

BACKGROUND

In March 2024 Report R24/70 was presented to Council regarding the future management of the Crown Land on which the former Lake Cargelligo Sports Club is situated. In this report, Council was advised that the Department of Planning Housing & Infrastructure - Crown Lands have written to Council advising the management of Reserve 96552 (golf course and cricket grounds) will devolve to Council. The future management of Reserve 96536 (the clubhouse) was still being investigated.

ISSUES AND COMMENTS

Below is an extracted table from a Crown Lands factsheet outlining the difference between Devolved Crown Land and Crown Land where Council has been appointed the Crown Land Manager. This outlines that if Council is to be formally nominated as the Crown Land Manager, and an approved Plan of Management is implemented over the Reserve, Council is afforded greater flexibility of the management of the land. The Plan of Management would outline permitted activities on the reserve, in line with the original purpose of the reserve. This would include recreation, effluent irrigation, vegetation management (e.g. grazing lease). It would not permit,

activities such as industrial development, intensive agriculture and residential housing. Devolved land is limited in what activities are permitted, Ministerial approval is required for any lease, or licence issued over the site (a licence would be required to play organised sport).

Difference between land managed by a council Crown land manager and devolved land

	Council Crown land manager	Crown land devolved to council
Legislation	Reserve managed under the CLM Act.	Reserve managed under section 48 of the LG Act.
Management	<p>Council is appointed as Crown land manager under section 3.3 of the CLM Act.</p> <p>Council is responsible for the care, control and management of the Crown reserve.</p> <p>Councils may undertake activities, development, and dealings in-line with an adopted PoM and the provisions of their appointment instrument.</p> <p>Councils must manage the land as if it were community land under the LG Act except as provided under section 3.22(2) and (3) of the CLM Act.</p>	<p>Council has control of the public reserve (default position).</p> <p>Council is responsible for public reserves, where they are not under the control of or vested in any other body or person or are not held under a lease from the Crown.</p> <p>Councils may install public infrastructure and improvements which are consistent with the reserve purpose.</p>
Can council deal in the land?	<p>Yes.</p> <p>Tenures can be authorised under clause 70 of the Crown Land Management Regulation or under an adopted PoM and LG Act provisions.</p> <p>Councils cannot sell the land without the consent of the Minister (section 3.22 of the CLM Act).</p>	<p>Yes, however only in limited circumstances for example for the provision of public utilities.</p> <p>If development or activity on the reserve is likely to fall outside the reserve purpose a licence from the Minister to council is required (under section 2.18 of the CLM Act).</p> <p>Councils cannot tenure or sell the land.</p>

	Council Crown land manager	Crown land devolved to council
Is Landowners consent required for Development Applications?	<p>Only in certain circumstances where deemed consent is not provided.</p> <p>The State Environmental Planning Policy (Transport & Infrastructure) 2021 has certain provisions in which consent is not required, if that development is for the purposes of implementing an adopted PoM.</p>	Yes, for all Development Applications.
Can council issues interments?	Yes, in accordance with the <i>Cemeteries and Crematoria Act 2013</i> .	Yes, in accordance with the <i>Cemeteries and Crematoria Act 2013</i> .
Is the <i>Aboriginal Land Rights Act 1983</i> applicable?	Yes.	Yes.
Is the <i>Native Title Act 1993</i> applicable?	Yes.	Yes.
Ownership of assets on Crown land?	The land is Crown land and fixtures are owned by the Crown. Any proposal for the transfer of assets should be raised at an early stage with the Minister so any power to do so may be explored.	The land is Crown land and fixtures are owned by the Crown. Any proposal for the transfer of assets should be raised at an early stage with the Minister so any power to do so may be explored.
Leases and licenses	<p><u>Short-term tenures</u></p> <p>Section 3.17 of the CLM Act allows councils to grant short-term licences up to 1 year under section 2.20 of the CLM Act for the purposes listed in clause 31 of the CLM Regulation.</p> <p>Council Crown land managers are also required (by section 3.21 of the CLM Act) to manage land in accordance with the LG Act.</p> <p><u>Leases/licences</u></p> <p>The LG Act sections 46 & 47 allows councils to issue a lease/licence over a Crown reserve. A lease that exceeds 5 years but is under 21 years requires Ministers consent if an objection has been received. A lease between 21 and 30 years also requires Ministers consent.</p>	Cannot be issued by a council for devolved land.

FINANCIAL AND RESOURCE IMPLICATIONS

There are no budget allocations for the future management, operation or maintenance of either Crown Reserves. The Parks and Reserves Asset Management Plan highlights that there is a predicted annual budget shortfall of \$35,000 to operate and maintain the current Park and Reserve assets in their current condition over the next 10 years. This assessment does not include capital upgrades to Park and Recreation facilities - which are heavily grant dependant.

Similarly, there is no budget allocation for any Building modifications or improvements. The Asset Management Plan for Buildings (2023) highlights that there is a predicted annual budget shortfall of \$48,000 to operate and maintain the current Building assets in their current condition over the next 10 years. This assessment does not include capital upgrades or asset disposal to building facilities - which are heavily grant dependant.

If Council resolves to be the Crown Land Manager, it will be essential to continue discussions with community stakeholders around the future use of the site, and what level of service will be provided at the facility, the ongoing maintenance and operational resources required to achieve this level of service and how Council is going to fund these requirements. Cost for basic vegetation control over the golf course and cricket ground is estimated at \$13,000 per year. This will assume local sports clubs continue to prepare the turf cricket pitch.

Council has allocated \$250,000 of the LRCI phase 4A program towards "Lake Cargelligo Additional Sports Area". The exact scope of work is to be determined, however the intention is to provide Capital investment in additional and improved sporting facilities in Lake Cargelligo. These additional facilities could include improvements to the cricket oval to improve the quality of the playing field and increase the usability of the area for winter sports.

RNSW 842 Sewage Effluent Reuse Management System (Lake Cargelligo, Condobolin & Tottenham) had currently expended around \$500k of the \$2m project value to investigate and design effluent reuse options for the 3 sewer treatment systems. The focus of this has been Tottenham, with the next priority Lake Cargelligo. The Crown Land was identified as a location for effluent reuse, which would reduce inflows into the Lake Cargelligo Sewerage Lagoons. The Lake Cargelligo STP Upgrade – Options Assessment was received at the start of July. This has provided further analysis into options and associated costs for the disposal of the effluent. Further review of this report is required before a preferred option can be presented to Council.

LEGAL IMPLICATIONS

Local Government Act 1993,

Crown Land Management Act 2016

RISK IMPLICATIONS

There are community risks associated with the demise of another volunteer community organisation. There are long term financial risks for Council by acquiring more assets that require ongoing maintenance, with little potential for increased user fees or revenue.

Council should also note the issues highlighted in Council's Building and Park and Reserve Asset Management Plans.

Effluent management for Lake Cargelligo may be more straight forward and cost effective if Council is the nominated crown land manager for these Crown Reserves.

If the Clubhouse is not maintained and monitored, there is the risk of vandalism, arson and further public health and safety risks, of another dilapidated building.

STAKEHOLDER CONSULTATION

Discussions have taken place with the Crown Lands staff.

No further discussions have been held with community stakeholders since the last report to Council.

OPTIONS

- 1) Council request that it be appointed the Crown Land Manager of both Crown reserves. Council engage with stakeholders and outline that basic maintenance is currently the appropriate level of service and continued volunteer labour will be required for cricket facilities. Further discussions are required regarding appropriate future standard of facilities.
- 2) Council accept the Crown land will be devolved to Council and accept the limitations this will present and plan to manage the land appropriately.

CONCLUSION

Council has an opportunity to consider the future direction of the Reserves and their management.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Park and Reserves Pass and Building Asset Management Plans

CSP 4.1 Involved and active community groups.

CSP 4.4 Strategic management of villages and Crown Reserves.

CSP 6.4 Improved parks, gardens and sporting ovals.

ATTACHMENTS

Nil

9.4.2 REQUEST FOR COUNCIL TO RECONSIDER PREVIOUS RESOLUTION REGARDING ACCESS TO "HOPBUSH VALLEY"**TRIM Number: R24/194****Author: Director Infrastructure Services****RECOMMENDATION**

That:

1. The Director Infrastructure Services Report R24/194 be received and noted.
2. Council's previous resolution 2021/65 to decline the request to become the responsible Road Authority for the Crown Road access to lots 12 and 13 DP 752866 and lot 25 DP 752901 be confirmed.

PURPOSE

To inform Council of a request from the owners of "Hopbush Valley", Mrs Kristine Beatie and Mrs Susanne Baker, for Council to reconsider resolution 2021/65, to decline the request to become the responsible Road Authority for Crown Road access to their property. They also request that Council construct the access to the property.

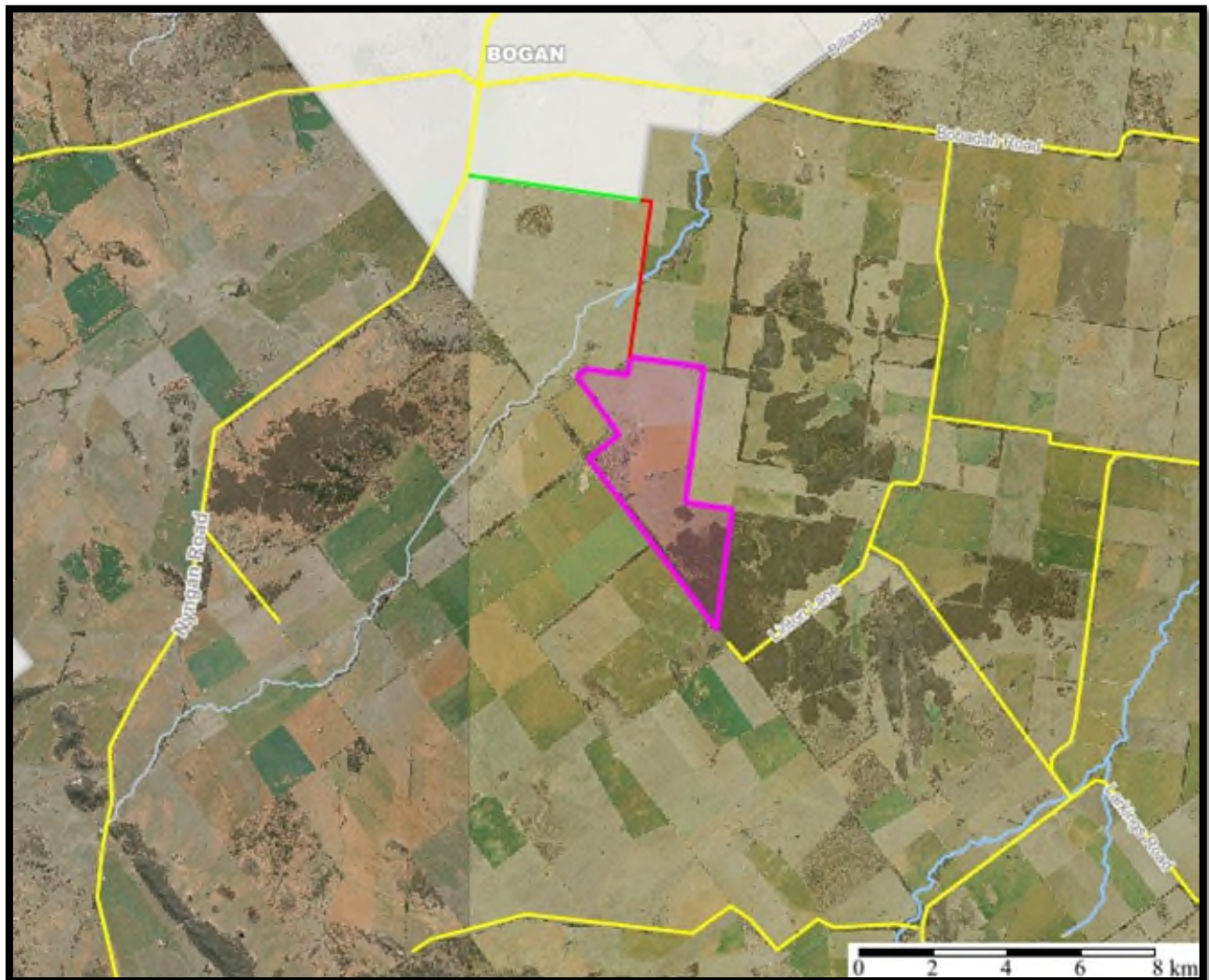
SUPPORTING INFORMATION

Crown Road - <https://www.crownland.nsw.gov.au/licences-leases-and-permits/information-about-crown-roads>

BACKGROUND

In March 2021 Report R21/64 was presented to Council on a request for Council to take over a Crown Road and become the Road Authority and construct an improved property access to lots 12 and 13 DP 752866. This property is known as "Hopbush Valley". Council resolved to decline the request to become the Road Authority for the Crown road access and advise the land owner to make application to Crown Lands to undertake minor works on the Crown road.

Mrs Beatie and Mrs Baker have inherited "Hopbush Valley" from the estate of the late Mrs K L Watson. Mrs Beatie and Baker approached Lachlan Shire Council staff earlier this year and requested Council take over the enclosed Crown Road. Council's Road Manager, Director Infrastructure Services and General Manager have all reiterated the previous Council Resolution on this matter. Regardless of this, Mrs Beattie and Mrs Baker have requested Council reconsider the request.



Purple shaded area is “Hopbush Valley”.

Red line is 4.6km of crown road in the Lachlan Shire LGA. Green line is 4.7km of Crown road in the Bogan Shire LGA.

ISSUES AND COMMENTS

The Crown road is the only legal access to this property. The road corridor has dense vegetation, with a narrow natural surface track through the corridor - photos below. Mrs Beattie and Mrs Baker have suggested that they need to transport large agricultural machinery to “Hopbush Valley” and require significant clearing of the vegetation in the crown road corridor in order to farm the land with the machinery they own.

The request for Lachlan Shire Council to take over this Crown road must be considered concurrently with the Bogan Shire Council, as there is no advantage of Lachlan Shire Council becoming the responsible Road Authority without the Bogan Shire Council doing the same for the section of road within their LGA. Correspondence from the Director Engineering at Bogan Shire Council indicated there is a recognition that both Council’s must work together, there is a recognition that the current access is not ideal for broadacre farming, however it is not equitable for other Bogan Shire

ratepayers to pay for access to a property that will only service one property which is in another Shire.

Crown Lands have not received any request for minor works on this crown road since the previous resolution of Council.



1.

Photo of property access and an example of the crown road vegetation.

FINANCIAL AND RESOURCE IMPLICATIONS

The adopted 2022 Asset Management Plan highlights that there is an existing budget shortfall of approximately \$1.4M per year for the next 10 years, if the Transport assets within the Lachlan Shire are to be maintained to their current standard. Without additional external funding, Lachlan Shire Council only has around 90% of the funds required to maintain our existing assets.

This does not consider any additional assets, or upgrade of any assets.

Clearing costs Bull Dozer hire – \$1500 establishment, \$3,700 per day. Estimate 4 days = \$16,300

Road formation cost estimate - \$2600 per km. = \$11,960. Total estimated cost \$28,260. This does not include any administration costs, environmental/heritage assessment, development approval, survey, pipes or culverts, gravel, fences etc. Given the type of farm land, and Moore Creek passes through the road reserve, it would be highly likely that simply forming a road would be inadequate during wet weather, and Council would be receiving further requests for further works.

Approximate annual costs to maintenance grade a road is between \$700- \$1500 per km. That could equate to an addition \$6,900 per year of additional costs to the Rural Roads maintenance budget.

This does not include the costs to clear and form the 4.7km in the Bogan Shire Council.

Mrs Beattie and Mrs Baker have indicated that they are “willing to make a contribution” towards these costs, however, they have not indicated the value of the contribution they are willing to make.

LEGAL IMPLICATIONS

Neither the Local Government Act 1993 nor the Roads Act 1993 place any statutory responsibility on a Roads Authority (Council) to, construct or maintain any public road or accept the transfer of a Crown Road to Council ownership.

RISK IMPLICATIONS

Council is not permitted to do road works where it is not the road authority.

If Council is to consider becoming the Road authority for this Crown Road, it must be done concurrently and in co-operation with the Bogan Shire Council.

Council would have an increased and ongoing annual maintenance requirement.

STAKEHOLDER CONSULTATION

A number of email exchanges have taken place between Council staff with Mrs Beattie and Mrs Baker. Phone discussions and email correspondence has also occurred between Lachlan and Bogan Shire Council staff and Crown Lands staff. Other adjoining land owners have not been contacted regarding this matter.

OPTIONS

1. Council reaffirm the previous resolution.
2. Council support Mrs Beattie and Mrs Baker in an application to “Close” and purchase the Crown Road.
3. Council choose to become the Road authority on the condition that
 - a. Bogan Shire agree to become the Road authority for the section in their LGA; and

- b. Mrs Beattie and Mrs Baker pay for all administration, clearing, road forming and other cost associated with taking over the crown road.
- c. Standard of construction and ongoing maintenance is set.

CONCLUSION

Council has been presented with information regarding the request from Mrs Beattie and Mrs Baker for Council to take over the control of a Crown Road and construct an improved property access road.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Transport Asset Management

CSP 3.1 Improved transport networks that meet community and business needs

CSP 4.2 Strong effective responsive Council

ATTACHMENTS

Nil

10 DEPUTATIONS

11 NOTICES OF MOTION

Nil

12 NOTICES OF RESCISSION

Nil

13 DELEGATES REPORT**13.1 DELEGATES REPORT****TRIM Number: R24/200****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Delegate's Report No. R24/200 be received and noted.

PURPOSE

The Country Mayors Association of NSW (CMA) held a Roads and Transports conference from Wednesday 12 to Friday 14 June in Kempsey. The Kempsey Shire Councillors and staff were professional and hospitable hosts. Less than 50 people attended the conference due to numerous conflicting meetings across regional NSW. The conference was held at the Slim Dusty Centre, a facility that the Kempsey Shire is justifiably proud of, having been born from many donations before becoming a Council responsibility.

The Kempsey Shire Mayor made us feel welcome at a special function at the Slim Dusty Centre on the Wednesday evening complete with local food and beverages, which included a guided tour of the museum that showcases the life and music of the iconic Aussie, Slim Dusty. Kempsey Shire Mayor, Cr Leo Hauville (below) conducted the welcome and CMA Deputy Chair and Temora Shire Mayor Rick Firman (bottom right) thanked Kempsey on behalf of the CMA.

KEY MESSAGES/HIGHLIGHTS OF RELEVANCE TO COUNCIL

The first speaker on the Thursday morning was the Hon Jenny Aitchison, Minister for Regional Transport and Roads and Member for Maitland. The Minister is a friend of the CMA, having fronted up to the past two consecutive CMA meetings. She is pictured bottom right with CMA Executive Member and Narromine Mayor Cr Craig Davies.

Disaster relief was the first topic that the Minister spoke on. She has read the CMA's disaster funding report, so is well aware of the frustrations of country Councils. The Minister expressed understanding of the stress Councils are under with the cost of disaster recovery, as well as the speed and complexity of funding claims. "We are trying to get projects started with payment instalments." "We need to work together with trust, beyond politics. We are focusing on doing the job right. You will see a significant improvement in processing of funding claims in coming months."

Minister Aitchison touch on a pre-budget announcement regarding funding for transport corridors from Port to REZ projects, with over \$120m earmarked. REZ road network funding involves State and Federal Government collaboration.

In Q&A, Minister Aitchison was asked how untied money for potholes could be attained. She responded that the focus needs to be on disaster relief now and for quite some time to come.

Mayor of Gwydir Shire John Coulton and Mayor of Forbes Shire Phyllis Miller thanked the Minister for her responsiveness. Bellingen Shire Mayor Steve Allan told the Minister of the \$6m investment into the Bellingen Environment Centre but road infrastructure to it still needs funding. Minister Aitchison said “that is a good example of why we need Integrated Transport Plans, incorporating a range of community stakeholders, with consultation. Toolkits are online for Strategic Regional Transport Plans.” Narrabri Shire Mayor Cr. Darrell Tiemens asked if there has been any progress with the reclassification of roads. The Minister explained “We need to look at these requests on individual merit-based terms. The work on the (reclassification matter) from the previous Government remains sealed.

Member for Oxley, Michael Kemp MP spoke as a proud local and was thanked by CMA Executive Member and Singleton Mayor Cr. Sue Moore (pictured bottom right). The newest politician in the NSW Parliament, the Nationals MP said that Country Mayors are more than roads, rates and rubbish – they are the heart of regional NSW. We need to be open and communicating to work together. The CMA has lobbied so well on many issues from roads to regional crime. The regional crime inquiry and the funding that began in Moree started with the CMA movement. He listed rising figures in juvenile and DV crime in the Mid-North Coast. Cost-shifting and the Red Fleet is another area that he supports the removal of, describing it as ludicrous.

CMA Executive Member and Narromine Mayor Cr Craig Davis said that “the Biodiversity Offset Scheme is designed by city people and does not work in our regions. There needs to be more push back by the Nationals. What more can be done to get our message across, where our regional issues are not being heard in the city?”

Mr. Kemp was receptive and advised to take any opportunity to talk to the National Party and make them aware of your concerns. CMA Executive Member and Armidale Regional Council Mayor Cr Sam Coupland said “We need to change the model for Local Government. We have had to go for 50% SRV. Can we review the system?” “I am happy to be tied to a position and we need to make it easier for Councils to do their job but I am not aware of a holistic model change on the agenda,” responded Mr Kemp. Shadow Minister for Regional Transport and Roads and Member for Upper Hunter, the Hon. David Layzell had a prior commitment and spoke remotely.

The regionally based Shadow Minister said that the Country Mayors Association is a fantastic organisation that brings people together and does important work. He described how he built a road in Ghana early in his construction career that mainly involved constructing buildings. “Roads are so important. Road funding and investment programs such as Fixing Country Roads and the potholes programs have been vital,” he said.

Shadow Minister Layzell said “We need to look at improving infrastructure, not just putting things back the same way.” He cited examples in the Dungog Shire.

“We have to acknowledge that there are fiscal and inflationary pressures. Managing contractors will never be more important than now. Understand their pressures because we can’t lose them.”

Mayor of Uralla Shire Council Cr Robert Bell said “Truck drivers pay so many levies and we do not see that money coming out to be spent on our roads.” Shadow Minister Layzell emphasised the importance of trucking freight and roads infrastructure to regional economies.

Morning tea was a special occasion, with Slim Dusty’s daughter Anne Kirkpatrick (a singer-songwriter in her own right) unveiling new museum displays and cutting a 97th birthday cake for Slim.

Acting CEO of the NSW Reconstruction Authority Mal Lanyon APM and Deputy Secretary – Regional and Outer Metropolitan, Transport for NSW Matt Fuller conducted a panel discussion from the stage after morning tea. The discussion was open and frank, getting a big thumbs up from the attendees. “It is important for the Reconstruction Authority to listen. It started in December 2022, so it is new and evolving to meet needs. Looking at the transition from emergency to recovery, reconstruction is about the latter,” Mal said. Mal and Matt agreed that the RA and TfNSW need to work better together and assured the CMA that they are working to get things done faster for Councils.

Kempsey Shire Mayor Cr Leo Hauville said “Build back better, like our 56 new bridges. That’s the way to go.”

Matt: “We are building back better, where necessary, such as the land slip case we saw in Kempsey Shire.”

Mal: “We are looking at prioritising investment to high risk areas.”

Shoalhaven City Council Mayor Amanda Finlay: We’ve just had our fifth disaster in four years. We appreciate the collaboration we have but we are still waiting for \$15mil and if that does not come in by the end of the financial year, we will be in trouble.

Mal: We accept we need to improve the processing times. We need to shift how we get the money from the Federal Government, so we can release it to Councils faster.

Amanda: Can the Adaption Plans be funded by the Commonwealth?

Mal: The RA will help with them.

Matt: We need open communication to improve our processes.

Ballina Mayor Sharon Cadwallader: We are not cutting down on the red tape. If anything, it has been getting worse. Does the CMA need to advocate more on this politically?

Mal: There is no lack of advocacy. We need to improve and we know that. There will be faster processing in the next month.

Matt: Change is a cultural thing. We acknowledge and that it is needed but it takes time.

Wollondilly Mayor Matt Gould said his council is not disaster declared right now and every council around them has been. Mal said he would look into that.

Gwydir Mayor John Coulton: Councils are ideally placed for determining the cost-effectiveness of betterment versus like for like funding.

Tenterfield Shire Mayor Bronwyn Petrie: Betterment was the reason for funding refusals from our bushfire damage, including a bridge that was damaged on an important transport road. Re-building what failed is a waste of money.

Mal agreed: We are wasting money.

Matt: We can engage with NEMA and bring diligence and practicality close together.

A southern Council representative offered a road tour to Matt. We (Local Government) are not the enemy.

Matt: We see Councils as partners.

The Thursday concluded with a bus tour of the new bridges of Kempsey Shire. The most recently completed bridge replacement was officially opened by Minister Jenny Aitchison. Simon Fergusson, a rural-based Kempsey Councillor described the impact of being cut off during recent disasters and the value of the bridge investments. He is pictured below with Member for Oxley Michael Kemp, Kempsey Shire Mayor Cr Leo Hauville and NSW Roads Minister the Hon. Jenny Aitchison. Kempsey Shire's Engineering team look young but have many successful grant applications under their belt but are apparently not available to consult. Their bus replacement tour program is attached.

Kempsey Shire hosted a great conference dinner at the RSL Club, with an inspiring talk by local Aboriginal educator Jo Kelly about the programs she is steering for Aboriginal youth, with Learning the Macleay.

NRMA Policy Advisor, Jonathan Malota was first at the lectern on the Friday morning. He spoke of the NRMA's enthusiasm to work with Country Mayors, to achieve the best possible outcomes with regional roads for road users and local communities. Mr. Malota condemned the standard of regional roads. He said NRMA members are calling for improvements, adding that there is a \$2.35billion backlog in road funding for regional roads p.a. compared to \$468mil. in metro areas. "The fact is road funding is not enough," he said. He detailed the road toll figures and the importance of road safety and road quality. The NRMA's current and emerging data collection resources was described and he offered to share the data with the CMA and regional Councils, within a formalised relationship. "We want to work with Councils." Mr. Malota explained that since 2000, all new cars have had a sim card that sends data back to the vehicle manufacturer and NRMA pays a lot of money for that data. Uralla Mayor Robert Bell asked "can we get this data before it goes to the press, so we can be across it?"

Mr. Malota said Government inefficiencies should be redressed, not tolerated. "Government Departments need KPIs, such as a maximum 30 days to provide an outcome from an application for funding or request further details."

BusNSW Industry Development Manager Philip Whipp, spoke next and like the industry he represents, he covered a lot of ground. BusNSW is the peak body representing the bus and coach industry in New South Wales and Philip Whipp has been with the organisation since 2016. Prior to that, he held coach company management roles since 2004.

Mr Whipp provided a comprehensive overview of the NSW bus industry, such as the 26,000 accredited bus drivers in NSW – a drop of 11% since Covid. There is a concerning shortage. There are 660 contracts in regional NSW, which expire in 2026. TfNSW will negotiate with BusNSW regarding the new contracts. A Bus Industry Taskforce was established in May 2023. Four reports and 58 recommendations resulted. Major reforms expected, including bus driver training. There were recommendations pertaining to Local Traffic Committees in Councils. Rural and Regional bus contracts - \$500m p.a. funded by the NSW Government. Cashless, tap and go ticketing system has been trialled in Bathurst and Dubbo but further rollout timeframe is not known. 3,000 Zero emission buses are being introduced but the transition will be slow (not likely to be completely rolled out until the 2040s). With a bus expected to have a life of 26-28 years, road maintenance funding is vital to bus operators. The location of temporary or informal bus stops, such near a farm gate, should involve consultation with Local Councils, according to TfNSW.

Questions related to zero emissions transition and Philip said that it could happen quicker than 2047 in regional areas but did not know if electric buses would impact routes.

Philip Whipp from BusNSW was thanked for his presentation by CMA Executive Member and Tamworth Regional Council Mayor Cr Russell Webb.

CEO of Road Freight NSW Simon O'Hara spoke next and had to address the conference remotely. Simon O'Hara is the current CEO of Road Freight NSW, an arm of the Australian Trucking Association. He has years of experience in transport and is admitted as a solicitor in NSW and the High Court of Australia. He has been steering the State's peak trucking industry body since May 2016.

Previously, Simon has held leadership roles in a range of corporations and union type organisations. He has developed strong relationships with Transport for NSW. Mr. O'Hara said that road transport has faced interesting times, particularly through and post Covid. He described the companies that have a strong relationship with Road Freight NSW, such as Blue Scope Steel. RF NSW has advocated for greater respect for truckies and what they do. There's a complete lack of rest areas in metropolitan NSW.

Inflation rates are coming down but interest rates are not. The demand on the industry has dropped since Covid, especially in the past six months. The demand of agricultural commodities remains strong and road freight is vital to meeting that. There are drivers leaving the industry and the shortage of drivers is a challenge. Country roads need to be upgraded. They are an issue for truckies. As are the fees and surcharges at ports. We are seeing a lot of cost increases and country drivers need to make a living.

"I grew up on a farm near Nullamanna (North of Uralla) for a time during the 70's and early 80's during drought and lived in country towns as well as the city so I understand how, in NSW there is a great deal of focus on metropolitan Sydney. Country Mayors are an important voice and I welcome working with you all!"

Business Development Manager for Newpave Asphalt, Peter Gellert was a sponsor of the conference. Mr Gellert is proud of the electrical engineering advances he has contributed to the Australian-owned and operated. Established in 2013 in the Hunter region, Newpave has become experts in asphalt manufacturing, construction, testing, haulage, traffic management, profiling, stabilisation and spray seal. Peter has developed a high-tech National Association of Australian State Road Authorities accredited 'roughness' assessing vehicle, an efficient road condition evidence gathering tool.

Mr. Gellert expressed his appreciation for the work of country Mayors and the genuine passion they have for their respective patches.

Mr. Gellert described his electronics background, which led to the road testing and monitoring equipment he has developed. He then detailed what exactly goes into the asphalt and spray seal that his company produces and the processes involved. Peter Gellert was thanked for his contribution by Kempsey Shire Mayor Cr. Leo Hauville

The final speaker at the conference was UGL Regional Linx Network Operations Manager, Mitch Scealy. UGL Regional Linx manages all infrastructure and maintenance on the Country Regional (rail) Network in NSW. This network ensures the safe movement of people and goods throughout the regions of NSW, and links Sydney with many important regional centres.

Based in the Central West, Mr Scealy has rail tracks in his blood. His father has been working in the railways for 50 years. The rail infrastructure that UGL Regional Linx is responsible for includes the historic landmark train stations in our regional centres. It also faces challenges with infrastructure that is no longer used, such as the Sunnyside timber rail bridge in the Tenterfield Shire, which Mayor Bronwyn Petrie asked about.

Unfortunately, Mr. Scealy said that the heritage listing of the Sunnyside bridge and other such structures can mean it is difficult to address concerns, regardless of how dilapidated they may be.

Mr Scealy said that UGL Regional Linx looks forward to building its relationship with the Country Mayors Association of NSW into the future. He was thanked by CMA Deputy Chairman and Temora Shire Mayor Cr Rick Firman, who was MC for the conference.

The CMA Executive looks forward to our 9 Aug. 2024 meeting at NSW Parliament.

BENEFITS TO LACHLAN SHIRE COUNCIL

Lachlan Shire Council together with the CMA continue to work hard to keep the significant concerns of regional and rural residents in the forefront of the minds of State and Federal decision makers.

ATTACHMENTS

- 1. NSW Country Mayors Association - Kempsey Roads and Transport Forum - Communiqué.**

14 CORRESPONDENCE**14.1 CORRESPONDENCE****TRIM Number: R24/198****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Correspondence Report No. R24/198 be received and noted.

PURPOSE

To provide Council with details of correspondence received in July 2024.

SUPPORTING INFORMATION

Denis Doyle Construction Pty Ltd – Letter received.

Telstra - Lachlan LGA reaches 4G equivalence – Letter received.

Dr Timothy Bailey to Roy Butler MP – Letter received.

Minister for Planning and Public Spaces the Hon Paul Scully MP Ministerial Statement of Expectations Order – Letter received.

Invitation – Mock Crash Parkes Shire Council.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and responsive Council.

ATTACHMENTS

1. Denis Doyle Construction Pty Ltd.
2. Telstra - Lachlan LGA reaches 4G equivalence.
3. Dr Timothy Bailey to Roy Butler MP.
4. Ministerial Statement of Expectations Order.
5. Invitation Mock Crash 2024 - Parkes Shire Council.
6. Mock Crash Invitation.

15 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

16 PETITIONS

Nil

17 CLOSED SESSION

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

17.1 Confirmed ARIC Minutes - February 2024 meeting

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

17.2 Internal Audit - Fraud and Corruption Action Plan and progress to 300524

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

17.3 Confirmed ARIC Minutes - September 2023 and November 2023 meetings

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

17.4 Condobolin Borefields II Scheme - Contract No.5: Transfer Pump Station - modification

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.5 Interim Audit Management Letter 2024

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

17.6 Outcome of the review of ARIC effectiveness

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

17.7 Outcome of the Internal Audit Effectiveness Review

This matter is considered to be confidential under Section 10A(2)a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

17.8 CNSWJO Tender Assessment for the supply and delivery of Bitumen Emulsion

This matter is considered to be confidential under Section 10A(2)c and diii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and information that would, if disclosed, reveal a trade secret.

17.9 Offer to purchase Council property - Bathurst Street, Condobolin

This matter is considered to be confidential under Section 10A(2)c and dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

17.10 Tender Negotiations - T2023/16 Condobolin Borefields II Scheme - Contract No.3: Condobolin WTP Modifications

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.11 Tender Assessment - Dandaloo Road Flood Restoration Work

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

17.12 General Manager Annual Performance Review - period ending 30 June 2024

This matter is considered to be confidential under Section 10A(2)a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).