



**I hereby give notice that an Ordinary Meeting of Council will be held on:**

**Date: Wednesday, 11 December 2024**  
**Time: 2:00 PM Council**  
**Location: Condobolin Council Chambers**

# **BUSINESS PAPER**

**Ordinary Council Meeting**

**11 December 2024**



## ACKNOWLEDGEMENT OF COUNTRY

Lachlan Shire Council acknowledges the Wiradjuri people as the Traditional custodians of this land.

We recognise their strength and resilience and pay respect to Elders past, present, and emerging and to all Aboriginal and Torres Strait Islander people who are part of the Lachlan Shire community.

## *Lachlan Shire –THE HEART OF NSW*



### *Our Vision:*

*For the Lachlan Shire to be a resilient community providing economic and social growth, through evolving, agricultural, business and mineral activities*

### *Mission:*

*To engage the community, providing and delivering progressive services whilst implementing a long term strategic plan leading to the social and economic benefit of the community*

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**1 WEBCASTING**

Please note that today’s meeting, other than the confidential sessions, are being recorded and will be placed on Council’s website. All in attendance should refrain from making defamatory statements. Council takes all care when maintaining privacy, however members of the public gallery and those addressing Council should be aware that you may be recorded.

**2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS**

**3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**

*254A Circumstances in which annual fees may be withheld-*

(1) *Despite this Division, a council may resolve that an annual fee will not be paid to a councillor or that a councillor will be paid a reduced annual fee determined by the council—*

- (a) for any period of not more than 3 months for which the councillor is absent, with or without leave, from an ordinary meeting or ordinary meetings of the council, or*
- (b) in any other circumstances prescribed by the regulations.*

(2) *Despite this Division, if a councillor is absent, with or without leave of the council, from ordinary meetings of the council for any period of more than 3 months, the council must not pay any annual fee, or part of an annual fee, to that councillor that relates to the period of absence that is in excess of 3 months.”*

| Councillor             | 16/10/2023 | 27/11/2023 | 26/02/2025 | 26/03/2025 | 23/04/2025 | 28/05/2025 | 25/06/2025 | 23/07/2025 | 27/08/2025 | 24/09/2025 | 22/10/2025 | 16/11/2025 | 10/12/2025 |
|------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| John Medcalf OAM       | P          | P          |            |            |            |            |            |            |            |            |            |            |            |
| Paul Phillips          | P          | LoA        |            |            |            |            |            |            |            |            |            |            |            |
| Megan Mortimer         | P          | P          |            |            |            |            |            |            |            |            |            |            |            |
| Melissa Blewitt        | P          | P          |            |            |            |            |            |            |            |            |            |            |            |
| Melissa Rees           | P          | P          |            |            |            |            |            |            |            |            |            |            |            |
| Peter Harris           |            | P          |            |            |            |            |            |            |            |            |            |            |            |
| Dennis Brady           | P          | P          |            |            |            |            |            |            |            |            |            |            |            |
| Judith Bartholomew     |            | P          |            |            |            |            |            |            |            |            |            |            |            |
| Robyn Turner           | P          | P          |            |            |            |            |            |            |            |            |            |            |            |
| Juanita Wighton        | P          | P          |            |            |            |            |            |            |            |            |            |            |            |
| P - Present            |            |            |            |            |            |            |            |            |            |            |            |            |            |
| A - Apology            |            |            |            |            |            |            |            |            |            |            |            |            |            |
| LoA - Leave of Absence |            |            |            |            |            |            |            |            |            |            |            |            |            |
| NA - No Apology        |            |            |            |            |            |            |            |            |            |            |            |            |            |

**4 CONFIRMATION OF MINUTES**

Ordinary Meeting - 27 November 2024

**MINUTES OF LACHLAN SHIRE  
ORDINARY COUNCIL MEETING  
HELD AT THE CONDOBOLIN COUNCIL CHAMBERS  
ON WEDNESDAY, 27 NOVEMBER 2024 AT 2:00PM COUNCIL**

**PRESENT:** Mayor John Medcalf, Deputy Mayor Megan Mortimer, Cr Judith Bartholomew, Cr Melissa Blewitt, Cr Dennis Brady, Cr Peter Harris, Cr Melissa Rees, Cr Robyn Turner, Cr Juanita Wighton.

**IN ATTENDANCE:** Greg Tory (General Manager), Karen Pegler (Director - Corporate and Community Services), Adrian Milne (Director - Infrastructure Services), Patrick Ruettjes (Director - Environment and Planning), Cherise Small (Executive Assistant).

Meeting opened at 2:01pm.

**1 WEBCASTING**

The statement regarding the webcasting was read out by the **Mayor**.

**2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS**

The Acknowledgement of Country and Elders was read by **Cr Mortimer**.

**9 DECISION REPORTS**

**9.1 GENERAL MANAGER**

**9.1.3 OATH OR AFFIRMATION OF OFFICE**

**RESOLUTION 2024/268**

Moved: Cr Robyn Turner

Seconded: Cr Melissa Blewitt

The following Councillors took an oath or affirmation of office:

Cr Judith Bartholomew – Oath.

Cr Peter Harris – Oath.

**CARRIED**

**3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**

**RESOLUTION 2024/269**

Moved: Cr Dennis Brady

Seconded: Cr Robyn Turner

That:

Cr Paul Phillips be granted Leave of Absence.

**CARRIED**

**4 CONFIRMATION OF MINUTES**

**RESOLUTION 2024/270**

Moved: Cr Dennis Brady

Seconded: Cr Melissa Rees

That the minutes of the Ordinary Meeting held on 16 October 2024 be confirmed.

**CARRIED**

**5 MAYORAL MINUTE**

**5.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS**

**RESOLUTION 2024/271**

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That:

1. The Mayoral Minute No. R24/311 be received and noted.

**CARRIED**

**5.2 MAYORAL MINUTE - INDUCTION AND REFRESHER TRAINING FOR MAYORS AND COUNCILLORS**

**RESOLUTION 2024/272**

Moved: Cr Peter Harris

Seconded: Cr Melissa Rees

That:

1. Mayoral Minute No. R24/318 be received and noted.

**CARRIED**

**6 PUBLIC FORUM**

Nil.

**7 DISCLOSURE OF INTEREST**

Nil.



**8 READ AND NOTE****RESOLUTION 2024/273**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Megan Mortimer

That:

The recommendations included in the business paper to receive and note, the following items be adopted:

- 8.1 Building Projects Monthly Update for October/November;
- 8.2 Active Resolutions;
- 8.3 Investments as at 31 October 2024;
- 8.4 Tourism and Promotions Update for October 2024;
- 8.5 FY24/25 Roadworks monthly Update for October;
- 8.6 Development Data October 2024;
- 8.7 FY 24/25 Urban Works Monthly Update for October;
- 8.8 FY24/25 Utilities Monthly Update for October;
- 8.9 Draft State of the Shire Report 2021-2024

**CARRIED****9 DECISION REPORTS****9.1 GENERAL MANAGER****9.1.1 COUNCIL AND COMMUNITY COMMITTEES REPRESENTATIVES****RESOLUTION 2024/274**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Megan Mortimer

That:

1. The General Manager's Report No. R24/324 be received and noted.
2. Councillor Peter Harris and Councillor Judith Bartholomew be appointed as representatives on the council and community committees as listed in the report.

**CARRIED**

**9.1.2 DISCLOSURE OF INTEREST**

**RESOLUTION 2024/275**

Moved: Cr Robyn Turner

Seconded: Cr Dennis Brady

That:

1. The General Manager’s Report No. R24/355 be received and noted.

**CARRIED**

**9.2 CORPORATE AND COMMUNITY SERVICES**

**9.2.1 ADOPTION OF AGENCY INFORMATION GUIDE**

**RESOLUTION 2024/276**

Moved: Cr Peter Harris

Seconded: Cr Juanita Wighton

That:

1. The Corporate and Community Services Director report R24/241 be received and noted.
2. The Draft Agency Information Guide 2024 be placed on public exhibition for 28 days, and adopted subject to no significant responses received.
3. That IPC review amendments, if any, be incorporated in the Agency Information Guide 2024, when received.

**CARRIED**

**9.2.2 STREET SAFETY CAMERA PROGRAM CODE OF PRACTICE & WORKPLACE SURVEILLANCE POLICY**

**RESOLUTION 2024/277**

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That:

1. The Director Corporate and Community Services Report R24/294 be received and noted.
2. The Draft Street Safety Camera Program Code of Practice be placed on public exhibition for 28 days, and be adopted subject to no significant submissions being received during the exhibition period.
3. If significant submissions are received a further report be presented to Council detailing the suggested changes.

4. The currently adopted “Public CCTV Code of Practice” be rescinded on adoption of the Draft Street Safety Camera Program Code of Conduct.
5. The updated Workplace Surveillance Policy be adopted as presented.

**CARRIED**

### 9.2.3 CHILD SAFE POLICY

#### **RESOLUTION 2024/278**

Moved: Cr Dennis Brady

Seconded: Cr Peter Harris

That:

1. The Director Corporate and Community Services Report R24/303 be received and noted.
2. The draft Child Safe Policy be placed on public exhibition for 28 days, and adopted subject to no significant issues being raised.
3. If significant issues are received during the public exhibition period a report be submitted to Council for consideration of the matters raised.

**CARRIED**

### 9.2.4 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM

#### **RESOLUTION 2024/279**

Moved: Deputy Mayor Megan Mortimer

Seconded: Cr Judith Bartholomew

That:

1. The Director of Corporate and Community Services Report R24/326 be received and noted.
2. Council decline the request to extend the time for publication of the book, and encourage the group to reapply through the funding rounds when the project is funded and ready to commence.

**CARRIED**

### 9.2.5 QUARTERLY BUDGET REVIEW 1 2025 FY

#### **RESOLUTION 2024/280**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Megan Mortimer

That:

1. The Director Corporate and Community Service Report No. R24/336 be received and noted.
2. The Quarterly Budget adjustments including reserve movements be adopted.

**CARRIED**

**9.2.6 SUBMISSION TO COUNCILLOR CONDUCT FRAMEWORK REVIEW****RESOLUTION 2024/281**

Moved: Cr Dennis Brady

Seconded: Cr Peter Harris

That:

1. The Director Corporate and Community Services Report R24/342 be received and noted.
2. Council resolves to lodge a submission to the Councillor Conduct Framework review noting it strongly objects to the proposed changes.

**CARRIED**

**9.3 ENVIRONMENT AND PLANNING****9.3.1 AWNING POLICY****RESOLUTION 2024/282**

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That:

1. The Director Planning and Environment Report No. R22/331 be received and noted.
2. The draft Awning Policy on public exhibition for a period of sixty (60) days.
3. Direct communication be facilitated with the land and business owners in the business areas of the towns and villages in the shire in regard to the draft policy.
4. A further report be presented to Council providing details of any submission made and any alterations required to the draft policy as a result of the public exhibition.

**CARRIED**

**9.3.2 DRAFT COMPLIANCE AND ENFORCEMENT POLICY****RESOLUTION 2024/283**

Moved: Cr Judith Bartholomew

Seconded: Cr Juanita Wighton

That:

1. The Director Environment and Planning Report No. R24/259 be received and noted.
2. Council place the draft Compliance and Enforcement Policy on public exhibition for a period of twenty eight (28).
3. Subject to there being no objections received during the public exhibition period, that cannot be resolved by minor amendments, the draft policy be adopted.
4. Upon adoption of the draft Compliance and Enforcement Policy, following public exhibition, the existing Compliance and Enforcement Food Premises Policy be rescinded.

**CARRIED**

**9.4 INFRASTRUCTURE SERVICES****9.4.1 PART ROAD CLOSURE - SILOS ROAD, CONDOBOLIN.****RESOLUTION 2024/284**

Moved: Cr Melissa Rees

Seconded: Cr Robyn Turner

That:

1. The Director Infrastructure Services Report No R24/325 be received and all feedback from the consultation be noted.
2. Council resolve to close that part of SR 340 Silos Road, Condobolin, as identified in the report.
3. The Mayor and General Manager be authorised to execute the necessary documents and affix the council seal.

**CARRIED**

**9.4.2 PARKES, FORBES AND LACHLAN REGIONAL DROUGHT RESILIENCE PLAN****RESOLUTION 2024/285**

Moved: Cr Peter Harris

Seconded: Cr Juanita Wighton

That:

1. Director of Infrastructure Services report R24/334 be received and noted.
2. Council endorse and adopt the Parkes, Forbes and Lachlan Regional Drought Resilience Plan.

**CARRIED**

**9.4.3 LACHLAN SHIRE TRAFFIC COMMITTEE MEETING NOVEMBER 2024****RESOLUTION 2024/286**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Megan Mortimer

That

1. Director Infrastructure Services Report No D24/337 be received and noted.
2. Council consider the recommendations from Traffic Committee and resolve to:
  - (a) Deadmans point – not implement speed humps, nor a shared zone, nor review the speed limit. It is recommended for Council to determine appropriate signage.
  - (b) Scott Street Sub-division - **the sub-division signage plan be endorsed. Speed zones to be referred to TfNSW for confirmation.**
  - (c) Traffic Guidance Schemes for Condo 750, Condo comes Alive, Lake Cargelligo Rotary Christmas Festival and Mayfield Hotel Australia Day events be endorsed.
  - (d) St Francis Xavier Kiss and drop zone – implement a shortened bus zone in Conapaira Street and in its place, implement a kiss and drop zone. Implement the changed traffic arrangements with the school through January 2025.

**CARRIED**

**9.4.4 SUBMISSION TO IPART ON PROPOSED INCREASES TO WATERNSW AND WAMC****RESOLUTION 2024/287**

Moved: Cr Peter Harris

Seconded: Cr Judith Bartholomew

That

1. The Director Infrastructure Services Report R24/346 be received and noted.

**CARRIED**

**10 DEPUTATIONS**

Nil.

**11 NOTICES OF MOTION**

**11.1 NOTICE OF MOTION - RSL LIFE CARE CONDOBOLIN**

**RESOLUTION 2024/288**

Moved: Cr Peter Harris  
 Seconded: Cr Dennis Brady

That:

1. Notice of Motion Report No. R24/349 be received and noted.
2. Council write to RSL LifeCare regarding current occupancy levels at their Condobolin Residential Care home (William Beech Gardens) and the long-term plans for its future.
3. Council invite RSL LifeCare to present at a future council meeting.

**CARRIED**

**12 NOTICES OF RESCISSION**

Nil

**13 DELEGATES REPORT**

**13.1 DELEGATES REPORT CNSWJO BOARD MEETING**

**RESOLUTION 2024/289**

Moved: Cr Melissa Rees  
 Seconded: Cr Peter Harris

That:

1. The Delegate’s Report No. R24/345 be received and noted.
2. Council determine if they would like a presentation from CNSWJO representatives including details of the value the JO brings to the Lachlan Shire local government area.

**CARRIED**

**14 CORRESPONDENCE**

**14.1 CORRESPONDENCE**

**RESOLUTION 2024/290**

Moved: Cr Robyn Turner  
 Seconded: Cr Peter Harris

That:

1. The Correspondence Report No. R24/309 be received and noted.

**CARRIED**

**15 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**16 PETITIONS**

Nil

**17 CLOSED SESSION**

**Meeting paused at 2:55pm**

**Meeting resumed at 3:10pm**



**RESOLUTION 2024/291**

Moved: Cr Peter Harris

Seconded: Cr Robyn Turner

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**17.1 Internal Audit Effectiveness Review and Action Plan with management comments.**

This matter is considered to be confidential under Section 10A(2)a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

**17.2 Request to Vary Special Conditions of Contract - 50 Lachlan Street Condobolin**

This matter is considered to be confidential under Section 10A(2)a and c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors) and information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**17.3 2024 Record keeping Monitoring Exercise Results**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**17.4 Trades and Suppliers Panel - Completion of Condobolin Works Depot - Additional EOI's**

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**17.5 Condobolin Depot - Asphalt**

This matter is considered to be confidential under Section 10A(2)c and dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

**17.6 Condobolin Borefields II Scheme - Contract 3: Condobolin WTP Modifications - Chlorination Dosing Upgrade**

This matter is considered to be confidential under Section 10A(2)c and dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or

proposes to conduct) business and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

**CARRIED**

**RESOLUTION 2024/292**

Moved: Deputy Mayor Megan Mortimer

Seconded: Cr Judith Bartholomew

That Council moves out of Closed Council into Open Council.

**CARRIED**

**17.1 INTERNAL AUDIT EFFECTIVENESS REVIEW AND ACTION PLAN WITH MANAGEMENT COMMENTS.**

**RESOLUTION 2024/293**

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That:

1. The Director Corporate & Community Services Report R24/270 be received and noted.

**CARRIED**

**17.2 REQUEST TO VARY SPECIAL CONDITIONS OF CONTRACT - 50 LACHLAN STREET CONDOBOLIN**

**RESOLUTION 2024/294**

Moved: Cr Juanita Wighton

Seconded: Cr Robyn Turner

That:

1. The General Manager's Report No. R24/327 be received and noted.
2. Council approve a 3 month extension of time for the purchaser to lodge a development application for their proposed project, subject to a corresponding extension of time being agreed for other time critical conditions detailed in the "Additional Provisions" agreement attached to the contract.
3. The General Manager be authorised to approve a further 3 month extension of time for the purchaser to lodge a development application for their proposed project, if required, subject to a corresponding extension of time being agreed for other time critical conditions detailed in the "Additional Provisions" agreement attached to the contract.

4. The total time period for the lodgement of a development application under the “Additional Provisions” agreement to the contract, must not exceed 12 months from the original date of the contract.
5. Council’s legal representative write to the purchaser and inform them of Council’s decision regarding and the requested extension of time and advise them that Council reserves its rights in relation to the contract of sale and any approved time extension.

**CARRIED**

### **17.3 2024 RECORD KEEPING MONITORING EXERCISE RESULTS**

#### **RESOLUTION 2024/295**

Moved: Cr Peter Harris

Seconded: Cr Judith Bartholomew

That:

1. That the Director of Corporate and Community Services Report No. R24/329 be received and noted.

**CARRIED**

### **17.4 TRADES AND SUPPLIERS PANEL - COMPLETION OF CONDOBOLIN WORKS DEPOT - ADDITIONAL EOI'S**

#### **RESOLUTION 2024/296**

Moved: Cr Dennis Brady

Seconded: Cr Robyn Turner

That:

1. The Director Environment and Planning Report No. R24/330 be received and noted.
2. In accordance with section 55 of the *Local Government Act 1993*, Council accepts the complying Expression of Interest submitted for the Trades and Suppliers Panel Contract.
3. The General Manager issue letters of acceptance to responders to the Trades and Suppliers Expression of Interest.

**CARRIED**

**17.5 CONDOBOLIN DEPOT - ASPHALT**

**RESOLUTION 2024/297**

Moved: Cr Melissa Rees

Seconded: Cr Peter Harris

That:

1. The Director Infrastructure Services Report R24/332 be received and noted.
2. Council resolve not to undertake a competitive Tender process for Asphalt works at the new Works Depot, due to extenuating circumstances and that a satisfactory result would not be achieved inviting tenders.
3. Council engage Civil Independent Industries to undertake the Asphalt works at the new Works Depot, as outlined in their quotation document.
4. Council delegate authority to the General Manager to execute the contract documents.

**CARRIED**

**17.6 CONDOBOLIN BOREFIELDS II SCHEME - CONTRACT 3: CONDOBOLIN WTP MODIFICATIONS - CHLORINATION DOSING UPGRADE**

**RESOLUTION 2024/298**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Megan Mortimer

That:

1. The Director Infrastructure Services Report No. R24/340 be received and noted.
2. Council resolve not to undertake a competitive Tender process for the selection of the Chlorination Dosing Upgrade, due to extenuating circumstances and unavailability of competitive or reliable tenderers that a satisfactory result would not be achieved inviting tenders.
3. The quote from Trility Solutions Australia Pty Ltd for the Chlorination Dosing Upgrade to the Condobolin Water Treatment Plant be accepted.
4. Council delegate authority to the General Manager to execute the contract documents.

**CARRIED**

**The Meeting closed at 3:39pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 11 December 2024.**

.....

**CHAIRPERSON**

**5 MAYORAL MINUTE**

**5.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS**

**TRIM Number:** R24/357

**Author:** Executive Assistant

**RECOMMENDATION**

That:

1. The Mayoral Minute No. R24/357 be received and noted.

**PURPOSE**

To provide council with details of the meetings and functions attended by the Mayor and Deputy Mayor for the month of December.

**MAYOR:**

**NOVEMBER:**

- 22.11.2024 Central West Recovery & Resilience Package Community Leaders Forum – Teams.
- 28.11.2024 Central NSW Joint Organisation Welcome Event – Orange.
- 29.11.2024 Condo Comes Alive Street Festival – Condobolin.

**DECEMBER:**

- 04.12.2024 Meeting with legal representatives regarding land acquisition – Condobolin.
- 09.12.2024 Tottenham Central School Presentation Morning – Tottenham.
- 10.12.2024 Lake Cargelligo Central School Presentation Evening – Lake Cargelligo.
- 11.12.2024 Ordinary Council Meeting – Condobolin.
- 13.12.2024 Mayoral Christmas Party – Condobolin.
- 16.12.2024 Country Mayors Association Executive Board Meeting – Zoom.
- 17.12.2024 Parkes Shire Council Mayoral Christmas Party – Parkes.
- 19.12.2024 Forbes Shire Council Mayoral Christmas Party – Forbes.

**DEPUTY MAYOR**

**DECEMBER:**

- 11.12.2024 Ordinary Council Meeting – Condobolin.
- 09.12.2024 Community Safety Precinct Meeting – Parkes.
- 13.12.2024 St Joseph’s Condobolin – Annual Presentation Morning.
- 13.12.2024 Mayoral Christmas Party – Condobolin

**ATTACHMENTS**

Nil

- 6 PUBLIC FORUM**
- 7 DISCLOSURE OF INTEREST**

**8 READ AND NOTE****8.1 CHILD SAFE STANDARDS - ACTION PLAN 2024 UPDATE TO COUNCIL.****TRIM Number: R24/339****Author: Administration Officer****RECOMMENDATION**

That:

1. The Director of Corporate and Community Services Report No. R24/339 be received and noted.
2. The Child Safe Standards Action Plan update be received and noted.

**PURPOSE**

The purpose of this report is to provide an update to Council on the progress towards meeting the objectives in the Child Safe Action Plan.

**SUPPORTING INFORMATION**

The updated Child Safe Standards Action Plan 2024 as at 2 December 2024.

**BACKGROUND**

From February 2023, Part 9A of the *Children's Guardian Act 2019* came into force which allows the Children's Guardian to ensure organisations, including councils, comply with the Child Safe Standards.

The Child Safe Action plan demonstrates how Council are achieving compliance with the Child Safe Standards. The implementation of the Child Safe Action Plan is an ongoing process to drive continual improvement to child safety.

The Lachlan Shire Council Child Safe Action Plan is a document that contains the strategies Council will take both in the service it provides, and with related bodies to build awareness, and improve the safety of children by implementing the Child Safe Standards.

Council adopted the Action Plan in March 2024 and staff have been working diligently towards achieving its aims.

**ISSUES AND COMMENTS**

Child Safe Standards impact every area of Council therefore the working party and representatives from across all directorates have been working together towards compliance by following the preliminary plan and updating its status and progress with evidence.



Working collaboratively helps Council maintain focus that “keeping children safe is everyone’s business”.

The updated plan shows evidence of how Council has promoted the Child Safe Standards, educated stakeholders about child safety and established a framework for monitoring, evaluating and continual improvement.

The updated plan outlines tasks Council have implemented and preformed as prescribed under the Children’s Guardian ACT 2019 to improve Child Safety. It details activities and strategies that assist Council to be compliant with the Child Safe Standards.

Council also adopted its Child Safe Organisation Commitment Statement in March 2024. The Council website now has a dedicated page for Child Safety at Council. This can be found at <https://www.lachlan.nsw.gov.au/Community/Community-Services/Child-Safety-at-Council>

At the November 2024 meeting, Council resolved to place its draft Child Safe Policy on public exhibition.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

Any financial implications will be managed through the operational budget. The types of additional costs that Council will be required to budget for include signage, consultation, advertising, and training. The quantum of these cost is not yet accurately known.

### **LEGAL IMPLICATIONS**

The *Children’s Guardian Act 2019* allows the Children’s Guardian to ensure organisations comply with Child Safe Standards.

If Council does not comply with the Child Safe Standards, the Children’s Guardian can issue a compliance notice to the organisation, or require an enforceable undertaking from the organisation.

The compliance notice will specify the action required to be undertaken by the organisation to implement the Child Safe Standards. Failure to comply with the notice may attract a penalty.

An enforceable undertaking is something that an organisation commits to do by a specific date. Failure to comply with an enforceable undertaking may attract a penalty.

### **RISK IMPLICATIONS**

By following the Child Safe Action Plan and implementing the Child Safe Standards, it is expected to create an organisational culture which will improve and maintain child safe practices. This will reduce the risk of child harm and abuse occurring. It will also increase our preparedness to respond and report.

### **STAKEHOLDER CONSULTATION**

Child Safe Standards Working Party.

Staff Consultation.

ELT.

OMT – various meetings.

**OPTIONS**

N/A.

**CONCLUSION**

The updated Child Safe Action Plan is a valuable resource which can be referred to and will help Council form ongoing strategies, policies and procedures.

The action plan has assisted Council to become a child safe organisation and should be adopted after recommending any amendments.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

4.2 Strong effective and responsive Council.

4.2.2 Council's decision making is equitable and ethical.

– Schedule policy reviews throughout Council term or within legislative requirements.

4.2.5 Council's exposure to risk is minimised.

**ATTACHMENTS**

1. **Child Safe Action Plan Update 2 December 2024**

**8.2 BUILDING PROJECTS MONTHLY UPDATE FOR NOVEMBER/DECEMBER**

**TRIM Number: R24/347**

**Author: Manager - Projects and Building**

**RECOMMENDATION**

That:

1. The Director of Environment and Planning Report No. R24/347 be received and noted.

**PURPOSE**

The purpose of this report is to provide a summary of projects currently being undertaken by the Lachlan Shire Council Environment and Planning Department. The execution and completion of work varies on resource availability, weather conditions, work priorities and unforeseen circumstances. Work priority will be allocated based on safety and risk.

**SUPPORTING INFORMATION**

Nil.

**BACKGROUND**

Council has adopted the 2024/25 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of the capital and grant funded projects regarding buildings.

**ISSUES AND COMMENTS**

| Project  | Budget                | Funding Source   | Est. Expend. To Date | Forecast Expend.                                | Comments  |
|--|-----------------------|--|----------------------|---|---|
| Condobolin Works Depot                                   | \$7,246,707.60 (2021) | \$6,000,000 Loan and remaining \$1.25m from council reserves | \$4,193,882.54       | \$7,246,707.60 – final costing to be determined | Construction Management Contract Issued. Trade & Suppliers panel has been created. Civil works re-commenced onsite on 9 September 2024. |
| Electronic Community Signs – Lake Cargelligo & Tottenham | \$170,000             | LRCI P4  | Nil                  | \$170,000                                       | Initial site inspections undertaken. Consultation to be scheduled with relevant groups in Lake Cargelligo and Tottenham.                |

|  |          |         |         |          |  |
|--|----------|---------|---------|----------|--|
|  |          |         |         |          | Discussions held with Lake Alive Representatives – 27 August. Discussion held with Tottenham representatives 9 September. RFQ prepared and sent out. Two submission have been received and are being reviewed.       |
| Goanna Manor   | \$60,000 | Capital | \$56.5k | \$60,000 | PO issued. Professional photographs taken. Visual recording finalised. Demolition undertaken on 6 November 2024. Building has been demolished. Site rectification still being undertaken.                            |
| Lake Museum renewal  | \$65,000 | Capital | \$27k   | \$65,000 | Scope of works being finalises. Preliminary costing obtained. New security screen to northern awning has been provided.  |
| Condobolin Children Service – Soft fall & playground renewal | \$56,000 | Capital | Nil     | \$56,000 | Initial meeting has been held to discuss needs and options.  |
| Condobolin SES Renewal                                       | \$35,000 | Capital | \$14.6k | \$35,000 | Inspection undertaken. Project scope developed. Provision of new A/C units to replace old evaporative unit. Gaps in brickwork to be reviewed and gaps filled later in the year to allow for drainage work undertaken |

|   |   |       |     |         |   |
|---|---|-------|-----|---------|---|
|   |   |       |     |         | previously to reduce the moisture impact on the building.   |
| CAP 24 -016 - Community Facilities/Public Amenities Flood Resilience & Betterment - SRA/Pony Club Grounds | \$1.77m (3yr project completion date June 2026) | CAP24 | Nil | \$1.77m | <b>Stage 1</b> (Flood survey works, new cottage, earthworks, tender – cottage and amenity building) – project has commenced (November 2024).<br><br>RFQ have been issued for demolition and survey works. |

**Condobolin Works Depot Budget Update**

|   |                      |
|---|----------------------|
| Original Budget                                       | \$7,816,707.60       |
| Remaining Initial Budget including contingency        | \$4,422,470.00       |
| New Project Management Costs (est.)                   | \$350,000.00         |
| Current Expenditure – since recommencement of project | \$799,644.94         |
| Remaining Initial Budget                              | \$3,622,825.06       |
| Estimated Completion Costs                            | Yet to be determined |

*All figures include GST*

*\* Figure includes contingency*

The following local companies have been utilised to date for works on the project

- Ross Bros Excavation Pty
- Seton Electrical Contracting
- Lachlan Ready Mix Pty Ltd
- Sparra’s Grader Hire Pty Ltd
- Emmat Group Pty Ltd
- Robertson’s Ready Mix
- Chris Nagle Electrical

**FINANCIAL AND RESOURCE IMPLICATIONS**

Project management and financial controls are in place to manage financial expenditure and resource allocation.

**LEGAL IMPLICATIONS**

Nil. All project materials and services have been procured in accordance with the requirements of the NSW *Local Government Act 1993* and Council's procurement policy. *Environmental Planning and Assessment Act 1979* provisions are being complied with regarding development approvals and planning controls.

**RISK IMPLICATIONS**

Project management and financial controls are in place to manage time and budget risks. The projects have been assessed against relevant legislative requirements to minimise Council's exposure to risk.

**STAKEHOLDER CONSULTATION**

Council's newspaper column, Talking Tottenham and Mayoral Newsletters update the community on the major improvement works being undertaken around the local government area.

Community consultation has been undertaken in relation to the projects, either through the Community Strategic Plan, through requests for projects to receive grant funding and/or through reports to Council advising of the projects which are being put forward for progression.

**OPTIONS**

Not applicable.

**CONCLUSION**

This report updates Council on the capital improvements/new work being undertaken by the Environment and Planning Department.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 1.7 Improved social outcomes for people with disability.

CSP 4.2 Strong effective and Responsive Council.

CSP 6.2 Upgrade community buildings.

**ATTACHMENTS**

Nil

**8.3 SUBMISSION TO IPART ON REVIEW OF THE MAXIMUM PRICES THE VALUER GENERAL CAN CHARGE FOR LAND VALUATIONS****TRIM Number: R24/341****Author: Director - Corporate and Community Services****RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report R24/341 be received and noted.

**PURPOSE**

To provide Councillors with a copy of the Lachlan Shire submission to IPART regarding the maximum prices that the Valuer General can charge for land valuation. The submission was lodged with IPART on 18 November 2024.

**SUPPORTING INFORMATION**

As attached.

**BACKGROUND**

IPART has been asked to review the maximum prices that the Valuer General can charge for land valuation services to councils from 1 July 2025 for a 6-year period. The last determination was set in 2019.

**ISSUES AND COMMENTS**

IPART has been asked to review the maximum prices that the Valuer General can charge for land valuation services to councils from 1 July 2025 for a 6-year period.

The NSW Valuer General is responsible for providing land values in NSW. These are used by councils when calculating rates.

The Valuer General is proposing a step change price increase of between 21% and 38% depending on the pricing zone plus inflation, and to maintain the existing 4 pricing zones based on geographical location. The Valuer General also proposed that prices be set for a 6-year period.

This proposal outlines changes to the Valuer General's operating environment, including the transition to a hybrid model which is a mix of undertaking valuations in-house and using external third-party contractors.

The Valuer General’s proposed prices per property valuation for each zone are outlined in the table below.

| Zone           | Current price (2019-2025) | Proposed price (2024-2025) | Change from current determination (%) |
|----------------|---------------------------|----------------------------|---------------------------------------|
| Country        | 9.16                      | 11.62                      | 27%                                   |
| Coastal        | 7.80                      | 10.80                      | 38%                                   |
| Metro          | 7.20                      | 9.44                       | 31%                                   |
| City of Sydney | 14.89                     | 18.09                      | 21%                                   |

Council strongly objects to the proposed 27% increase for the following reasons: -

1. That a 27% increase is exorbitantly high, with inflation as at
  - (a) CPI all groups Sydney annual increase to 30 September 2024 at 2.9%
  - (b) CPI all groups Australia annual increase to 30 September 2024 at 2.8%
2. The Rate peg increase for the 2025/26FY for Lachlan Shire is 4.3%
3. IPART stated in its 2025/26FY rates peg information that NSW councils’ rates peg range from 3.6% to 5.1% before adjusting for each council area’s population growth.
4. IPART stated in its information release for the 2025/26FY rates peg, that the base cost change for labour, asset and other operating costs is an increase of 3.6% for all councils (metropolitan, regional and rural) therefore what justification does IPART have in recommending a range of increases from 21%-38% increase in costs for the VG services to local government.
5. Council adopted its 10-year Long Term Financial Plan in June 2024 which has not planned for this unexpected and unjustifiable cost shift. This severely impacts councils to robustly plan and responsibility manage its budget which is both expected by the community and required under the Integrated Planning and Reporting framework.
6. The proposed increase would see annual charges for VG services increase from around \$40,000 (2024/25FY) to approximately \$52,000 (2025/26FY), then plus CPI thereafter;
7. For the 2024/25FY, IPART determined the rates peg for Lachlan Shire Council at 4.50%. This is the maximum amount council can increase its general rates income by.
8. Current economic environment with high inflation and the high costs of living pressures.

Council proposes that costs should be kept at current levels, plus CPI, as there is no justification for a higher increase.

IPART’s future timeline

- Draft report February 2025
- A public hearing is expected to be held in March 2025.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Council adopted its 10-year Long Term Financial Plan in June 2024 which has not planned for this unexpected and unjustifiable cost shift. This severely impacts councils to robustly plan and responsibility manage its budget which is both expected by the community, and required under the Integrated Planning and Reporting framework.

The proposed increase would see annual charges for VG services increase from around \$40,000 (2024/25FY) to approximately \$52,000 (2025/26FY), then plus CPI thereafter.



**LEGAL IMPLICATIONS**

Section 12 of the IPART Act 1992 permits the Premier to refer this to IPART for investigation and provision of a report.

**RISK IMPLICATIONS**

Financial risk of unknown unplanned increased costs.

**STAKEHOLDER CONSULTATION**

N/A.

**OPTIONS**

N/A.

**CONCLUSION**

A copy of the Lachlan Shire Council submission to IPART is attached.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

Item 4.2.1 of the Community Strategic Plan aims to ensure that “Council is financially sustainable and provides services at a level expected by the community”.

**ATTACHMENTS**

1. **Submission to IPART on the proposed price increase for Valuer General services**

**8.4 ACTIVE RESOLUTIONS**

**TRIM Number:** R24/358

**Author:** Executive Assistant

**RECOMMENDATION**

That:

1. The General Manager’s Report No. R24/358 be received and noted.

**PURPOSE**

To provide Council with an update on Active Resolutions as at December 2024.

**SUPPORTING INFORMATION**

No report attached.

**ISSUES AND COMMENTS**

Due to only 14 days having passed since the previous council meeting; updates to Active Resolutions will be reported on at the next meeting of council.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Nil.

**LEGAL IMPLICATIONS**

Nil.

**RISK IMPLICATIONS**

Nil.

**STAKEHOLDER CONSULTATION**

Nil.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong effective and responsive Council.

**ATTACHMENTS**

Nil

**8.5 DISCLOSURE OF INTEREST****TRIM Number:** R24/363**Author:** Executive Assistant**RECOMMENDATION**

That:

1. The General Manager's Report No. R24/363 be received and noted.

**PURPOSE**

To report on the Disclosure of Interests Forms required to be lodged in accordance with Part 4 of the Model Code of Conduct for Local Councils in NSW.

**SUPPORTING INFORMATION**

Disclosure of Interests Form completed by councillors and designated persons for period 30 June 2024 to 30 June 2025 is attached.

**BACKGROUND**

Under the Model Code of Conduct for Local Councils in NSW (the Model Code of Conduct), councillors must submit a return of interests within three months of being elected. If, at any time, councillors become aware of any new interests that need to be disclosed, councillors must submit a new return within three months of becoming aware of the interests.

**ISSUES AND COMMENTS**

Nil.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Nil.

**LEGAL IMPLICATIONS**

Complaints about breaches of these requirements are to be referred to the Office of Local Government (OLG) and may result in disciplinary action by the council, the Departmental Chief Executive, or the NSW Civil and Administrative Tribunal.

**RISK IMPLICATIONS**

Nil.

**STAKEHOLDER CONSULTATION**

Nil.

**OPTIONS**

Nil.

**CONCLUSION**

Disclosure of Interests operate as a key transparency mechanism for promoting community confidence in council decision making, whether by councillors or by staff or others under delegation.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

DP Action 4.2.2 Council's decision making is equitable and ethical.

**ATTACHMENTS**

- 1. Councillor Disclosure of Interest.**

**8.6 DEVELOPMENT DATA NOVEMBER 2024**

**TRIM Number:** R24/366

**Author:** Administration Officer

**RECOMMENDATION**

That:

1. The Director Environment and Planning Report No. R24/366 be received and noted.

**PURPOSE**

This report is to provide Council with information in relation to development activity occurring within the Lachlan Shire Council area during November 2024.

**SUPPORTING INFORMATION**

Council’s Development Data.

**BACKGROUND**

During the month of November 2024 there were five (5) applications lodged. One (1) determination was issued within this time.

***Development applications determined in November 2024***

| <b>Approval Number</b>    | <b>Development Description</b>       | <b>Location</b>                 | <b>Value</b>        | <b>Delegated Authority/Council</b> |
|---------------------------|--------------------------------------|---------------------------------|---------------------|------------------------------------|
| DA2024/28                 | Construction of Dwelling and Carport | 741 Stuart Drive, Curlew Waters | \$109,000.00        | Delegated Authority                |
| <b>Total (determined)</b> | <b>1</b>                             |                                 | <b>\$109,000.00</b> |                                    |

***Comparison to previous year: Development applications determined in November 2023***

Total number of development applications ***determined in November 2023:*** 5

Total development value of applications ***determined for November 2023:*** \$3,614,619.90

***Development applications lodged in November 2024***

| <b>Development Identifier</b> | <b>Development Description</b>                               | <b>Location</b>                 | <b>Value</b>        |
|-------------------------------|--|---------------------------------|---------------------|
| DA2024/41                     | Two Lots Torrens Title Subdivision                           | 5778 Dandaloo Road, Albert      | \$15,000.00         |
| DA2024/42                     | Two Lots Torrens Title Subdivision                           | 121 Red Heart Road, Tullamore   | \$0.00              |
| DA2024/44                     | Construction of Amenities Block with Car parking and fencing | 5-7 Wiradjuri Way, Condobolin   | \$200,200.00        |
| DA2024/45                     | Construction of Dwelling                                     | 8 Orange Street, Condobolin     | \$600,000.00        |
| DA2024/46                     | Construction of Shed   | 30 Holt Street, Lake Cargelligo | \$18,500.00         |
| <b>TOTAL</b>                  | <b>5</b>   | <b>N/A</b>                      | <b>\$833,700.00</b> |

***Comparison to previous year: Development applications received in November 2023***

Total number of development applications **received in November 2023**: 4

Total development value of applications **received in November 2023**: \$597,352

**ISSUES AND COMMENTS**

A total of eight (8) development applications have been determined this financial year at an average of 28 days, which is inside the legislative timeframe for approvals and below the average net days taken to determine a DA across all NSW Councils. Council’s average number of days reflect the data obtained via Council’s Development software which varies from the NSW Planning Portal Council league table as the Planning Portal does not accurately collect and calculate data.

**FINANCIAL AND RESOURCE IMPLICATIONS**

The assessment and determination of development applications is a statutory requirement under the *Environmental Planning and Assessment Act 1979*. It is resourced through Council’s budget. Council collects development application fees in accordance with Schedule 4 of the *Environmental Planning and Assessment Regulation 2021*.

**LEGAL IMPLICATIONS**

All applications are assessed in accordance with relevant legislation including the *Environmental Planning and Assessment Act 1979*.

**RISK IMPLICATIONS**

Council has assessed all applications against relevant legislation to minimise Council's exposure to risk.

**STAKEHOLDER CONSULTATION**

Regular consultation and engagement with applicants of Development Applications and Complying Development Certificates occurs during the pre-lodgement, assessment and approval stages of each application in line with legislation and Council's planning instruments. Council also often engages with the community and adjoining owners in respect of applications. Council has a robust and extensive Community Participation Plan in place with the latest version dating from April 2020.

**CONCLUSION**

Development application determination data reveals a total development value of \$346,843.40 for applications determined in the 2024/2025 financial year.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

Build Civic Leadership and Pride.

Community Strategic Plan - 4.2 Strong Effective Responsive Council.

**ATTACHMENTS**

Nil

**8.7 FY24/25 UTILITIES MONTHLY UPDATE FOR NOVEMBER**

**TRIM Number: R24/369**

**Author: Manager - Utilities**

**RECOMMENDATION**

That:

1. The Director Infrastructure Services Report R24/369 be received and noted.

**PURPOSE**

To provide a summary of the existing and future works and projects associated with the provision of water and sewerage services across Lachlan Shire. Items listed are works undertaken for November, in progress for the month of December and forecast for the month of January 2025.

**SUPPORTING INFORMATION**

Nil.

**BACKGROUND**

Lachlan Shire Council is responsible for a suite of capital and operational works associated with the provision of water and sewerage services. This report provides status updates on projects and programmes of significance and interest to Council and stakeholders.

**ISSUES AND COMMENTS**

**Condobolin**

| <b>Project</b>   | <b>Progress</b>   |
|--|---|
| SSWP401 Condobolin Water Treatment Works – Concept Design Stage  | <ul style="list-style-type: none"> <li>• Concept design and water quality testing are continuing.</li> </ul>                                    |
| SSWP402 Condobolin Sewage Treatment Works – Concept Design Stage | <ul style="list-style-type: none"> <li>• Awaiting comments from DCCEEW on the final draft concept design.</li> </ul>                            |
| RNSW 755 Condobolin Bore Fields II                               | <ul style="list-style-type: none"> <li>• Awaiting approval from Essential Energy for the final electrical works design.</li> </ul>              |
| DWS072 Condobolin Drought Water Security Project                 | <ul style="list-style-type: none"> <li>• Finalising the tender specifications and design drawings for the borehole fit-out contract.</li> </ul> |



|   |   |
|---|---|
| Lachlan St Sewer Pump Station – Concept and Detailed Design Upgrade | <ul style="list-style-type: none"> <li>• After the completion of the rendering process, one minor leak was observed, causing a wet patch on the wet well wall. Options are currently being explored to seal this leak.</li> </ul> |
| Officers Parade Sewer Pump Station – constructions                  | <ul style="list-style-type: none"> <li>• New concrete driveway has been constructed and new gantry for pump lifting has been installed.</li> <li>• Waiting for the fencing sub-contractor to start.</li> </ul>                    |

**Lake Cargelligo**

| Project  | Progress   |
|--|--|
| Lake Cargelligo STP – Screen Extractor         | <ul style="list-style-type: none"> <li>• Awaiting the electrical connection and commissioning.</li> </ul>  |
| Lake Cargelligo STP – Sewer Lagoons            | <ul style="list-style-type: none"> <li>• Geotechnical testing report is being finalised.</li> <li>• Desludging contractor is expected to start by early December.</li> <li>• Sewer rehabilitation and relining are continuing.</li> <li>• Sampling continues.</li> </ul> |
| Lake Cargelligo WTP – Chemical Storage Upgrade | <ul style="list-style-type: none"> <li>• Finalisation of the tender documentation continues.</li> </ul>  |
| Lake Cargelligo WTP – GAC Filter Upgrade       | <ul style="list-style-type: none"> <li>• A Cost estimate to bring the existing GAC Filter online is currently being prepared.</li> </ul>   |

**Tottenham**

| Project  | Progress  |
|--|---|
| RNSW 841 Tottenham Water Supply – New Albert Reservoir     | <ul style="list-style-type: none"> <li>• Rectification of minor defects are currently underway.</li> </ul>  |
| RNSW 841 Tottenham Water Supply – Leg O Mutton Dam Upgrade | <ul style="list-style-type: none"> <li>• Works as executed drawings received.</li> </ul>  |
| RNSW 841 Tottenham Water Supply – Telemetry upgrade        | <ul style="list-style-type: none"> <li>• Requests for Information are still being received and responded to.</li> <li>• It is expected to have the new telemetry system installed, cutover and commissioned during April 2025.</li> </ul> |

**Shire Wide**

| Project  | Progress  |
|--|---|
| RNSW 842 Sewage Effluent Reuse Management System (Lake Condobolin & Tottenham) | <ul style="list-style-type: none"> <li>Waiting for the final civil, electrical and control system designs to be completed.</li> </ul>   |
| Integrated Water Cycle Management (IWCM) Strategy                              | <ul style="list-style-type: none"> <li>Variation to undertake the sustainability and resilience assessment of the Condobolin and Merri Abba groundwater resources have been approved.</li> <li>Final IWCM Issues Paper and Options Evaluation and Assessment are continuing to be finalised.</li> </ul> |
| Sewer Rehabilitation and Investigation   | <ul style="list-style-type: none"> <li>Sewer main relining in Lake Cargelligo is continuing.</li> </ul>   |

**FINANCIAL AND RESOURCE IMPLICATIONS**

| Project  | Budget  | Funding Source | Spend to Date | Forecast Spend | Comments  |
|--|---------|----------------|---------------|----------------|---|
| SSWP401 Condobolin Water Treatment Works – Concept Design Stage  | \$900K  | SSWP           | \$207k        | \$790          | Budget is on track  |
| SSWP402 Condobolin Sewage Treatment Works – Concept Design Stage | \$675K  | SSWP           | \$387K        | \$413K         | Budget is on track  |
| RNSW 755 Condobolin Bore Fields II                               | \$3.9M  | Restart NSW    | \$2.56M       | \$3.9M         | Power supply, bore works and chlorine system upgrade remain. Budget is on track, but final tenders still have to be called. |
| DWS072 Contract 5: Transfer Pump Station                         | \$2.57M | SSWP           | \$2.49M       | \$2.57M        | Revised budget is on track  |
| Lachlan St Sewer Pump Station – Construction                     | \$1.2M  | Sewer Fund     | \$1.01M       | \$1.3M         | Minor variations have increased costs. Overrun to be funded through reducing other sewer budgets.                           |

| Project   | Budget  | Funding Source | Spend to Date | Forecast Spend | Comments  |
|---|---------|----------------|---------------|----------------|---|
| Officers Parade Sewer Pump Station Upgrade – Construction | \$385K  | Sewer Fund     | \$246K        | \$385K         | Budget is on track                                |
| Lake Cargelligo STP – Screen Extractor                    | \$66K   | Sewer Fund     | \$52K         | \$66K          | Budget is on track.                               |
| Lake Cargelligo STP – Sewer Lagoons investigations        | \$150K  | Sewer Fund     | \$26K         | \$150K         | Budget is on track                                |
| Lake Cargelligo WTP – Chemical Storage Upgrade            | \$210K  | Water Fund     | \$110K        | \$210K         | Revised budget on track                           |
| Lake Cargelligo WTP – GAC Filter Upgrade                  | \$57K   | Water Fund     | \$12K         | \$57K          | Final investigations underway. Budget is on track |
| RNSW 841 Tottenham Water Supply                           | \$4.6M  | Restart NSW    | \$3.55M       | \$4.6M         | Budgets are on track                              |
| RNSW 842 Sewage Effluent Reuse Management System          | \$2.56M | Restart NSW    | \$560K        | \$2.56M        | Project scope under review                        |
| Integrated Water Cycle Management (IWCM) Strategy         | \$324K  | Safe & Secure  | \$157K        | \$330K         | Budget is on track                                |
| Sewer Rehabilitation and Investigation                    | \$1.3M  | Sewer Fund     | \$169K        | \$1.3M         | Budget is on track                                |

**LEGAL IMPLICATIONS**

In the Condobolin, Lake Cargelligo, Tottenham and Albert water supply schemes, sufficient high-quality drinking water, which meets the standards prescribed in the Australian Drinking Water Guidelines (ADWG), is being supplied to the community. The day to day operation of Council’s water supply system is governed by DCCEEW and the backwash discharge from the water treatment plant is administered by the EPA. Non-potable water continues to be supplied to Tullibigeal, Fifield and Burcher. Lachlan Shire Council is providing sewerage services to communities across the shire.

The day to day operation of the sewerage services is governed by DCCEEW and the effluent discharge from the sewerage treatment plant is administered by the EPA. There are significant risks should Council fail to achieve satisfactory outcomes in the following areas:

- Water quality
- Water quantity
- Effluent discharge quality
- Workplace Health & Safety
- Environmental Impacts

Council has systems in place to mitigate all risks in the form of trained personnel, documented work systems and routine audits and reports to various NSW Government Departments. Water and effluent quality are checked regularly to identify any deviation from the current guidelines and standards.

### **RISK IMPLICATIONS**

Risk associated with the engagement of NSW Public Works to assist with project delivery is mitigated by the formation of a project steering committee with INSW, DCCEEW, NSW Public Works and Council staff representation.

Council senior staff regularly attend NSW Government agency meetings to keep updated on issues affecting water supply to the Lower Lachlan River System. This includes the River Operations Stakeholder Consultation Committee (Roscco), Lachlan Airspace Reference Panel, NSW Govt Critical Water Advisory Panel (CWAP) and Central West Joint Organisation Water Utilities Alliance (CWUA).

### **STAKEHOLDER CONSULTATION**

DCCEEW, Infrastructure NSW, NSW Public Works, the EPA, NSW Public Health Unit representatives and relevant Council staff have been consulted in relation to capital works & operational projects and compliance issues. Residents impacted by planned temporary disruption of services are provided reasonable notice where possible using a combination of letter box drops, public notices and media releases. Stakeholders for the Lake Cargelligo STP issues are being updated by fortnightly status updates and meetings are required.

### **OPTIONS**

1. Council continue to implement the water and sewer capital, operational and maintenance programs as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the water and sewer capital, operational and maintenance program.

### **CONCLUSION**

This report is provided to update Council on activities in the Utilities section in November, underway for December and planned for January 2025.

### **LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

- CSP 7.1 Water, sewer and energy utilities meet best practice standards with up to date technology.
- CSP 7.2 Water Security for All Towns and Villages.

### **ATTACHMENTS**

Nil

**8.8 FY24/25 URBAN WORKS MONTHLY UPDATE FOR NOVEMBER****TRIM Number: R24/370****Author: Manager Urban Works****RECOMMENDATION**

That:

1. The Director Infrastructure Services Report No. R24/370 be received and noted.

**PURPOSE**

The purpose of this report is to provide an update of the capital improvements in the Urban Works section. The items listed are for works undertaken in October and November, in progress for the month of December and forecast for the month of January 2025.

**SUPPORTING INFORMATION**

Nil.

**BACKGROUND**

Council has adopted the 2024/2025 budget and associated Delivery and Operational Plans and Quarterly Budget Reviews. This report provides updates on the delivery of the Urban Works program, with some overlap with roads, utilities, tourism and buildings where required.

**ISSUES AND COMMENTS**

Project delivery has focused on grant funded projects with funding deadlines and capital works.

Overall most of the Urban Works projects are progressing well with contractors and staff focusing on project priorities and delivery deadlines.

**Works Completed in November**

|  |   |
|--|---|
| Scott Street Subdivision                     | Power connection was complete, Kerb and guttering completed for 3 blocks in Offices Pde.  |
| Dennison Footpath renewal                    | Quotations have been received and contractors engaged.  |
| Condobolin Rodeo and Pony Club Facility      | Final fencing, boarder and spreading of sand to be completed.   |
| Condobolin Cemetery Carpark and footpath     | Contractors have been engaged, works to commence when contractors are available.  |
| Mount Tilga Walking Track                    | Condobolin Aboriginal Land Council have confirmed that they would like to be involved in the sign development and other minor aspects of the project. Council to undertake all works and procurement. |
| Lake Cargelligo Cricket Club toilet          | Awning to be constructed when contractors are available.  |
| Lake Cargelligo Foreshore Restoration        | Procurement is continuing.  |
| Lake Cargelligo Second Sporting Field option | Irrigation concept designs to be confirmed, and procurement underway. Site investigations commenced.  |
| Tottenham Skate Park and Multi-use facility  | Community meeting was held in Tottenham and the Concept design was confirmed.   |
| Tullibigeal Netball Court Refurbishment      | Additional remediation work needs to be considered to fix the cracking issues.  |
| Pioneer Park Tullibigeal Playground          | Minor works remaining and to be completed when contractors are available.   |
| Tullibigeal Tennis Court Refurbishment       | A number of quotations have been received listing a variety of resurfacing options. Contractors to be engaged once the scope of works is confirmed with the users, meeting to be held in December.    |
| Fifield Park Toilet Access Ramp              | Scope of works to be confirmed, contractors to be engaged and works to commence when contractors are available.   |
| Update of the Active Transport Plan          | Three quotations have been received, RFQ assessment to commence with the intention to engage the appropriate consultant in December.  |
| Regional Drought Resilience Plan             | RDRP has been adopted by Council, projects to be confirmed by the PCG.  |

**Works Underway in December**

|  |   |
|--|---|
| Scott Street Subdivision                     | Officers Parade Kerb and gutter works to be complete ready for road construction.                       |
| Dennison Street Footpath renewal             | Works to commence and be completed in December.   |
| Condobolin Rodeo and Pony Club Facility      | Final inspection to be complete and the facility to be ready for use.                                   |
| Condobolin Cemetery Carpark and footpath     | Works to commence when contractors are available.   |
| Mount Tilga Walking Track                    | Plan works and Procure material and labour.<br>Research and artwork for educational signage.            |
| Lake Cargelligo Cricket Club toilet          | Project operational and awning to be erected when contractor is available.                              |
| Lake Cargelligo Foreshore Restoration        | Quotations to be received and contractor to be engaged.   |
| Lake Cargelligo Second Sporting Field option | Procurement to continue.  |
| Tottenham Skate Park and Multi-use facility  | Contractor expected to complete detailed design in Jan-Feb.<br>Undertake works in Apr-May               |
| Tullibigeal Tennis court refurbishment       | Users to confirm scope and contractors to be engaged, works to commence when contractors are available. |
| Fifield Park Toilet Access Ramp              | Discussions with committee to confirm the scope of works for this project.                              |
| Update to the Active Transport Plan          | Consultants to be engaged, with the intention to commence works.  |
| Regional Drought Resilience Plan             | Projects to be confirmed by the PCG.  |

**Works Scheduled for January**

|  |  |
|--|--|
| Scott Street Subdivision                     | All works to be complete and stage 1 released.   |
| Dennison Street Footpath renewal             | Works to be complete and the footpath operational.   |
| Condobolin Cemetery Carpark and footpath     | Works to commence when contractors are available.  |
| Mount Tilga Walking Track                    | Plan works and Procure material and labour.<br>Research and artwork for educational signage. |
| Lake Cargelligo Cricket Club toilet          | Awning to be installed when contractors are available.                                       |
| Lake Cargelligo Foreshore Restoration        | Contractor to be engaged, work to commence.  |
| Lake Cargelligo Second Sporting Field option | Design and construct proposals to be received and contractor engaged.                        |
| Tottenham Skate Park and Multi-use facility  | Contractor expected to complete detailed design in Jan-Feb. Undertake works in Apr-May       |
| Tullibigeal Tennis court refurbishment       | Contractors to be confirmed and PO's issued.   |
| Fifield Park Toilet Access Ramp              | Scope to be confirmed with community group.  |
| Update to the Active Transport Plan          | Consultants to commence works.   |
| Regional Drought Resilience Plan             | Projects to be confirmed by the PCG, grant application to be submitted.                      |



**FINANCIAL AND RESOURCE IMPLICATIONS**

| Project                                 | Budget   | Funding Source                                | Expenditure to Date | Forecast Expenditure | Comments   |
|---|----------|---|---------------------|----------------------|--|
| Scott Street                            | \$4,233k | LRCI, land, stormwater, water, sewer reserves | \$4,187k            | \$4,233k             | Budget and time variations are being actively managed. |
| Condobolin Rodeo and Pony Club Facility | \$125k   | LRCI 4  | \$83k               | \$125k               | Budget on Track  |
| Mount Tilga                             | \$150k   | LRCI 4  | \$0                 | \$150                | No cost to date  |
| Lake Cargelligo Cricket Club Toilet     | \$65k    | SCCF4   | \$52k               | \$65k                | Budget on track  |
| Lake Cargelligo Foreshore Refurbishment | \$250k   | CAP24   | \$0k                | \$250k               | No cost to date  |
| Tottenham Skate Park                    | \$300k   | LRCI 4  | \$1k                | \$270k               | Budget on track  |
| Tulli Tennis Court refurbishment        | \$150k   | LRCI 4  | \$0k                | \$150k               | No cost to date  |

**LEGAL IMPLICATIONS**

Nil.

**RISK IMPLICATIONS**

Priority will be given to grant funded works. Meetings held with Finance staff to confirm project completions and project funding roll over for incomplete works.

Inflation continues to present concerns with budgets together with the supply of goods and materials.

**STAKEHOLDER CONSULTATION**

Staff are engaging with specific stakeholders on each project, in accordance with Council’s community consultation policy. Meetings have been held with the Lake Cargelligo Sporting Clubs, Tullibigeal Tennis Club, Tottenham Community, Tullibigeal Central School.

**OPTIONS**

1. Council continue to implement urban works capital improvements as programmed, as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the capital improvements program and budget.

**CONCLUSION**

This report updates Council on the capital improvements undertaken by the Urban Works team in November, underway in December and forecast for January.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

4.2 Strong, Effective and Responsive Council.

4.4 Strategic Management of Villages and Crown Reserves.

6.1 Increase recreational use of the lakes and rivers.

6.3 New and visually appealing streetscapes.

6.4 Improved Parks, Gardens and Sporting Ovals.

6.5 Provision of neat, accessible and respectful cemeteries.

**ATTACHMENTS**

**Nil**

**8.9 FY24/25 ROADWORKS MONTHLY UPDATE FOR NOVEMBER****TRIM Number: R24/352****Author: Manager - Roads****RECOMMENDATION**

That:

1. The Director Infrastructure Services report No R24/352 be received and noted.

**PURPOSE**

The purpose of this report is to provide a summary of road works undertaken by the Infrastructure Services Department completed in November, works in progress in the month of December and works scheduled for the month of January. The execution and completion of works varies depending on resource availability, weather conditions, work priorities and unforeseen circumstances.

**SUPPORTING INFORMATION**

Nil.

**BACKGROUND**

TfNSW continue to assess Council's Essential Public Asset Reconstruction Works claim for AGRN 1034 (NSW flooding from 14 September 2022 Natural Disaster). Two of the four remaining submissions for unsealed roads have been assessed with approx. 73% of site approved for treatment - 597 of the 820 submitted sites being approved in full or in part. The two remaining submissions have approx. 1,800 sites identified for treatment which represent 44% of the total sites submitted.

Ross Bros Excavations have completed the unsealed road flood repair west of Lake Cargelligo. One Council grader crew is continuing flood repair work of unsealed roads south of Lake Cargelligo, with the work 95% completed.

Advice has been received from TfNSW that we have been successful with two grant applications to the Regional Transport Resilience Fund - \$32 million available for four Councils; Cabonne, Forbes, Parkes and Lachlan. A \$827,783 grant for betterment of MR 7521 Kiacatoo Road at four locations and a \$3,986,133 grant for betterment of MR 7513 Lake Cargelligo Road at Banar Swamp and SR 230 Lachlan Valley Way at one location – between Tullibigeal Road and North River Road. These projects are required to be delivered within two years of signing of the funding agreements.

Four Council grader crews are continuing work on seal widen projects on MR 231 Wyalong Road, SR 45 Boona Road, SR 1169 Bobadah Road and SR 5 Lansdale Road. It is programmed to seal approx. 50% of the 25 km of widening work prior to Christmas. The remaining four graders will continue undertaking maintenance grading subject to operator availability.

**UPDATE****Works undertaken in November**

- **Heavy patching, re-sheeting and grade water and roll undertaken on the following roads**
  - Main Roads
    - MR 57NN The Bogan Way – flood damage temporary repair
  - Shire Roads
    - SR 156 Banool Road – gwr, flood damage repairs
    - SR 409 Delladale Lane – gwr
    - SR 1007 Begargo Road – gwr, flood damage repairs
  
- **Road and culvert reconstruction undertaken on the following roads**
  - Regional Roads
    - MR 231 Wyalong Road – RERRF – 5 km of seal widening
  - Shire Roads
    - SR 5 Lansdale Road – RERRF – 2 km of seal widening
    - SR 11 Moira Vale Road – RERRF – 1 km of seal widening
    - SR 45 Boona Road – FLR/RTR – 9 km of seal widening
    - SR 1169 Bobadah Road – RTR – 2 km of seal widening
  
- **Road reseals/sealing**
  - Regional Roads
    - MR 57S The Gipps Way – Block grant – 7 km of reseal
  - Shire Roads and Town Streets
    - SR 230 Curlew Road – RERRF – 10 km of reseal
    - SR 1169 Bobadah Road – RERRF – 2 km of seal widen and reseal
  
- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following unsealed roads**
  - Main Roads
    - nil
  - Shire Roads
    - SR 66 Ootha Road – maintenance grading
    - SR 67 Carlisle-Trundle Road – maintenance grading
    - SR 69 Mathews Road – maintenance grading
    - SR 70 Burando Road – maintenance grading
    - SR 71 Condobolin Road – maintenance grading
    - SR 78 The Troffs Road – maintenance grading
    - SR 79 Halls Road (Trundle) – maintenance grading
    - SR 134 Toliman Road – maintenance grading
    - SR 135 Wardy Bus Road – maintenance grading
    - SR 137 Yapoona Road – maintenance grading
    - SR 165 Bryants Road – maintenance grading
    - SR 177 Trig Hill Road – maintenance grading
    - SR 307 Gilgais Road – maintenance grading
    - SR 308 Moonbah Lane – maintenance grading
    - SR 358 Berrys Road – maintenance grading
    - SR 383 Glenowra Road – maintenance grading
    - SR 408 Deacons Lane – maintenance grading

- **Shoulder grading/slashing/vegetation control/patching and flood damage undertaken on the following sealed roads**
  - Main Roads
    - MR 57N Fifield Road – fallen tree removal
    - MR 377 Lachlan Valley Way (aka South Forbes Road) – slashing
    - MR 423 Lachlan Valley Way (aka Euabalong Road) – slashing
    - MR 501 Lachlan Valley Way (aka Hillston Road) – slashing
  - Shire Roads
    - SR 90 Grassmere Road – flood damage repair and complementary work
    - SR 120 Meadowview Road – slashing
    - SR 384 Karawah Road – fallen tree removal
    - SR 1033 Boreamble Road – slashing

#### **Works in progress or planned for December**

- **Heavy patching, re-sheeting and grade water and roll in progress on the following unsealed roads**
  - Main Roads
    - nil
  - Shire Roads
    - SR 160 Sunnyside Road – gwr, flood damage repairs
- **Road and culvert reconstruction in progress on the following roads**
  - Main Roads
    - MR 231 Wyalong Road – RERRF – 5 km of shoulder widening
  - Shire Roads
    - SR 5 Lansdale Road – RERRF – 2 km of shoulder widening
    - SR 45 Boona Road – FLR/RTR – widening the road widening continuing for next 9 km
    - SR 1169 Bobadah Road – RTR – 2 km of shoulder widening
  - Town Streets
    - nil
- **Road reseals/sealing**
  - Main Roads
    - SR 231 Wyalong Road – 5 km seal widen and reseal
  - Shire Roads
    - SR 5 Lansdale Road – 2 km of seal widen and reseal
    - SR 11 Moira Vale Road – 1 km of seal widen and reseal
    - SR 1169 Bobadah Road – 2 km of seal widen and reseal
- **Maintenance grading/sucker removal/storm damage repairs in progress on the following roads**
  - Main Roads
    - nil
  - Shire Roads
    - SR 201 Keeleys Lane – maintenance grading
    - SR 202 Quinanes Lane – maintenance grading

- SR 384 Karawah Road – maintenance grading
- SR 430 Ben Nevis Road – maintenance grading
- **Shoulder grading/slashing/vegetation control and patching in progress on the following sealed roads**
  - All Roads
    - Slashing and pothole patching as required

### Works planned for January

- **Heavy patching, re-sheeting and grade water and roll to be undertaken on the following unsealed roads**
  - Regional Roads
    - MR 461 Henry Parkes Way – gwr
    - MR 7514 Nyngan Road – gwr
  - Shire Roads
    - As required
- **Road resealing/sealing**
  - Regional Roads
    - nil
  - Shire Roads
    - SR 45 Boona Road – FLR/RTR – 9 km widen and reseal
    - Completion of sealing programmed for December as weather delay expected
  - Town Streets
    - Galari Circuit and Wiradijuri Way –reseal
- **Road and culvert reconstruction to be undertaken on the following roads**
  - Main Roads
    - MR 7513 Lake Cargelligo Road – RERRF – 8 km shoulder widening
  - Shire Roads
    - SR 45 Boona Road – FLR/RTR – 18 km of seal widen ongoing
    - SR 185 Yelkin Road – RTR – 2 km of seal widen
    - SR 194 North Uabba Road – 2 km of seal widen
- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following roads**
  - Main Roads
  - Shire Roads
    - Programme to be determined
- **Shoulder grading/slashing/vegetation control and patching undertaken on the following sealed roads**
  - All Roads
    - As required

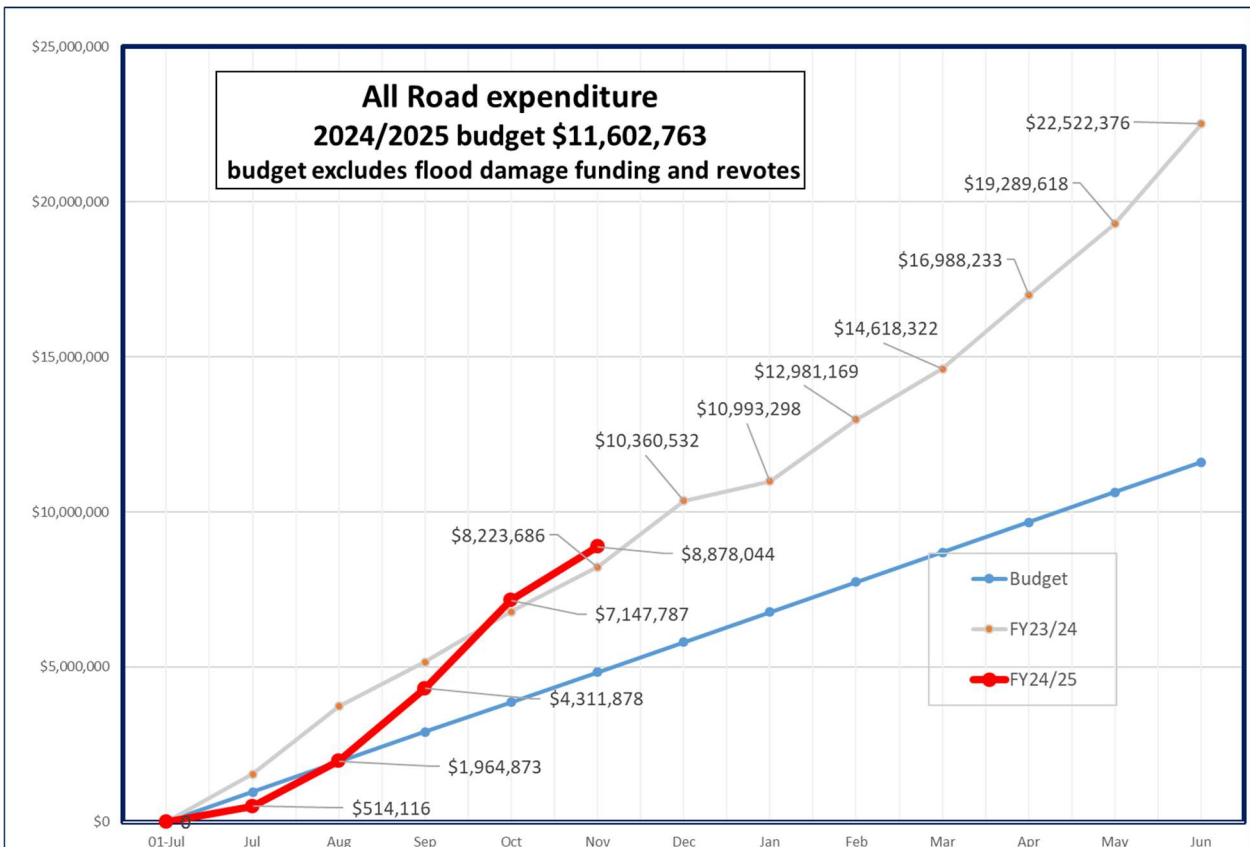
**FINANCIAL AND RESOURCE IMPLICATIONS**

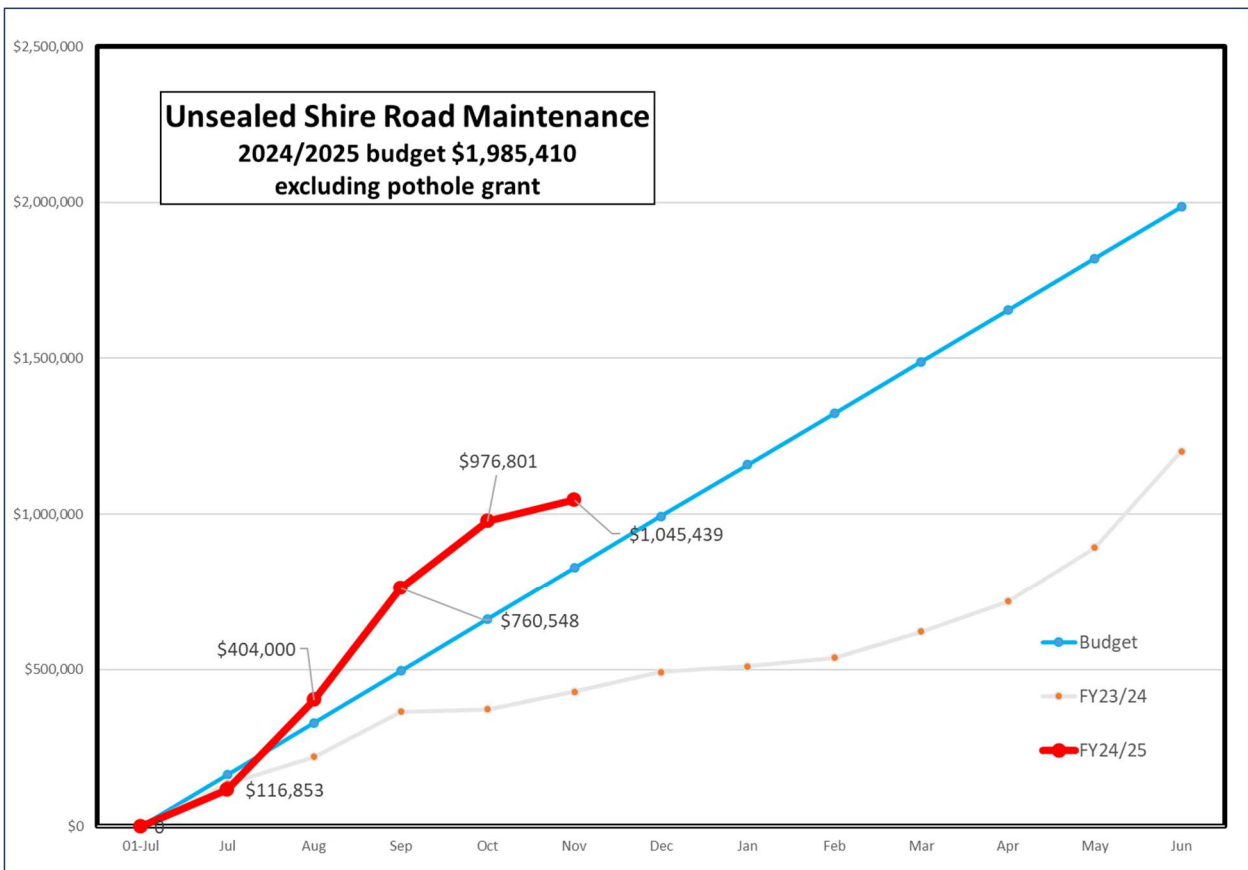
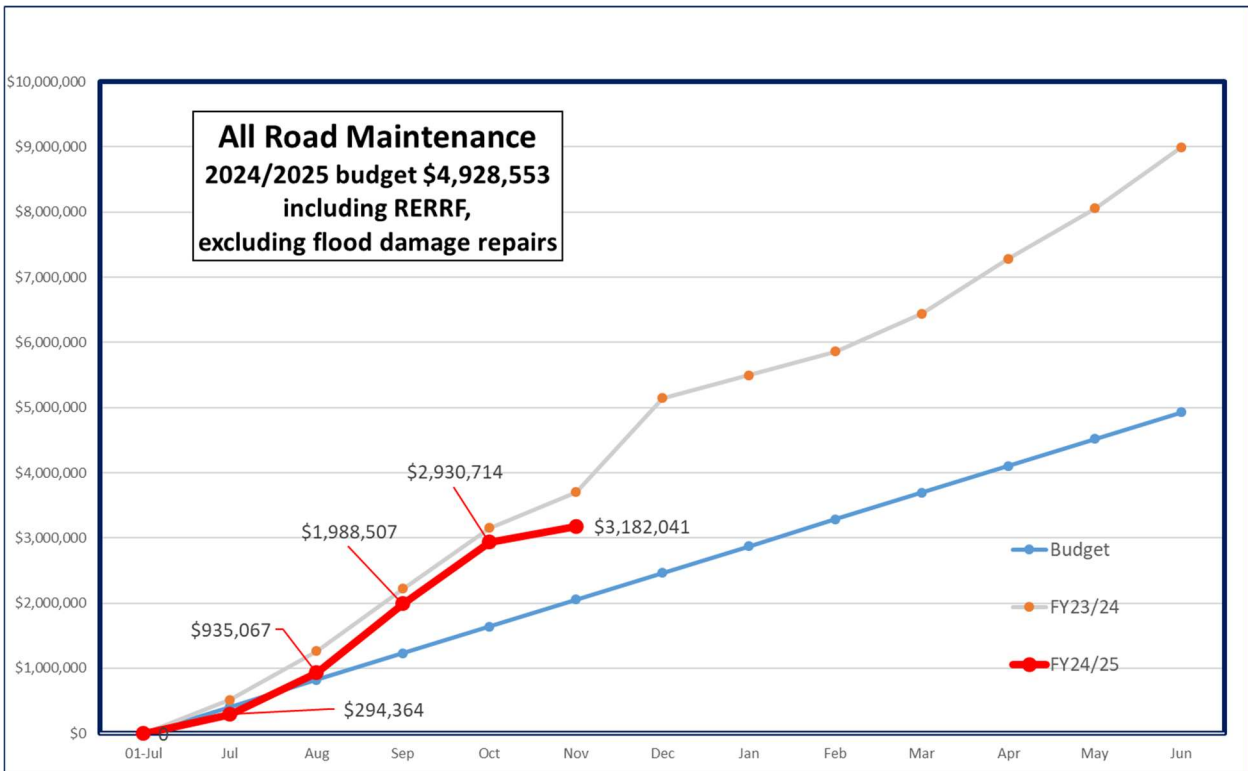
| <b>Regional Roads</b>  |               |  |                |                 |  |
|--|---------------|--|----------------|-----------------|--|
| Project  | Budget        | Funding source                               | Expend to date | Forecast Expend | Comments   |
| <b>Regional Roads, reseals</b>   |               |  |                |                 |  |
| MR 57S The Gipps Way   | \$280k        | TfNSW Block Grant                            | \$0k           | \$280k          | <b>Complete</b><br>Invoice to come                                     |
| Balance  | \$170k        |  | \$0k           | \$170k          | Program to be determined   |
| <b>Total</b>   | <b>\$450k</b> |  | <b>\$0k</b>    | <b>\$450k</b>   |  |
| Regional Roads, heavy patching   | \$50k         | TfNSW Block Grant                            | \$0k           | \$50k           | Complementary works being undertaken with Flood Damage repair contract |
| Regional Roads, culvert renewal  | \$60k         | TfNSW Block Grant                            | \$60k          | \$60k           | <b>Complete</b><br>Culverts replaced on MR 57S The Gipps Way           |
| MR 231 Wyalong Road seal widening 5 km                                 | \$580k        | Regional Emergency Roads Repair Fund (RERRF) | \$40k          | \$580k          | Work in progress   |
| MR 347 Dandaloo Road complementary works for DRFA repairs              | \$900k        | RERRF  | \$1.0m         | \$900k          | <b>Complete</b><br>Over expenditure to be funded from Block grant      |
| MR 7513 Lake Cargelligo Road seal widening 8 km                        | \$900k        | RERRF  | \$0m           | \$900k          | Programmed to commence in Q3   |
| MR 57NN The Bogan Way/MR 347 Dandaloo Road intersection reconstruction | \$200k        | RERRF  | \$136k         | \$200k          | <b>Complete</b>  |
| MR 7513 Lake Cargelligo Road raise road 3 km east of Lake Cargelligo   | \$900k        | NSW Severe Weather & Flood grant             | \$0k           | \$900k          | Project planning in progress   |
| MR 347 Dandaloo Road/ MR 377 Lachlan Valley Way flood warning signage  | \$60k         | NSW Severe Weather & Flood grant             | \$0k           | \$60k           | Programmed to commence in Q3   |
| MR 57S William/Lachlan/Busby Sts intersection design                   | \$500k        | TfNSW Block Grant                            | \$0k           | \$500k          | Programmed to commence in Q3   |

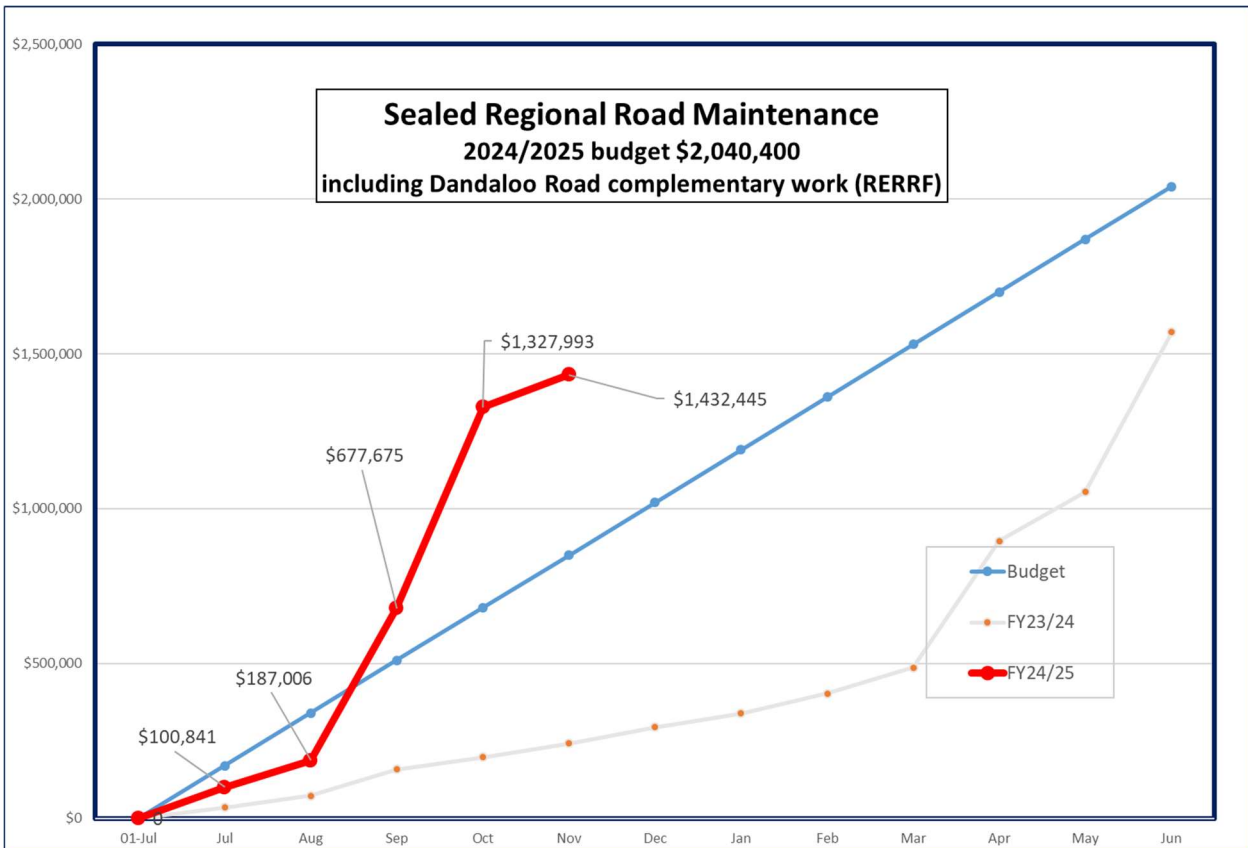
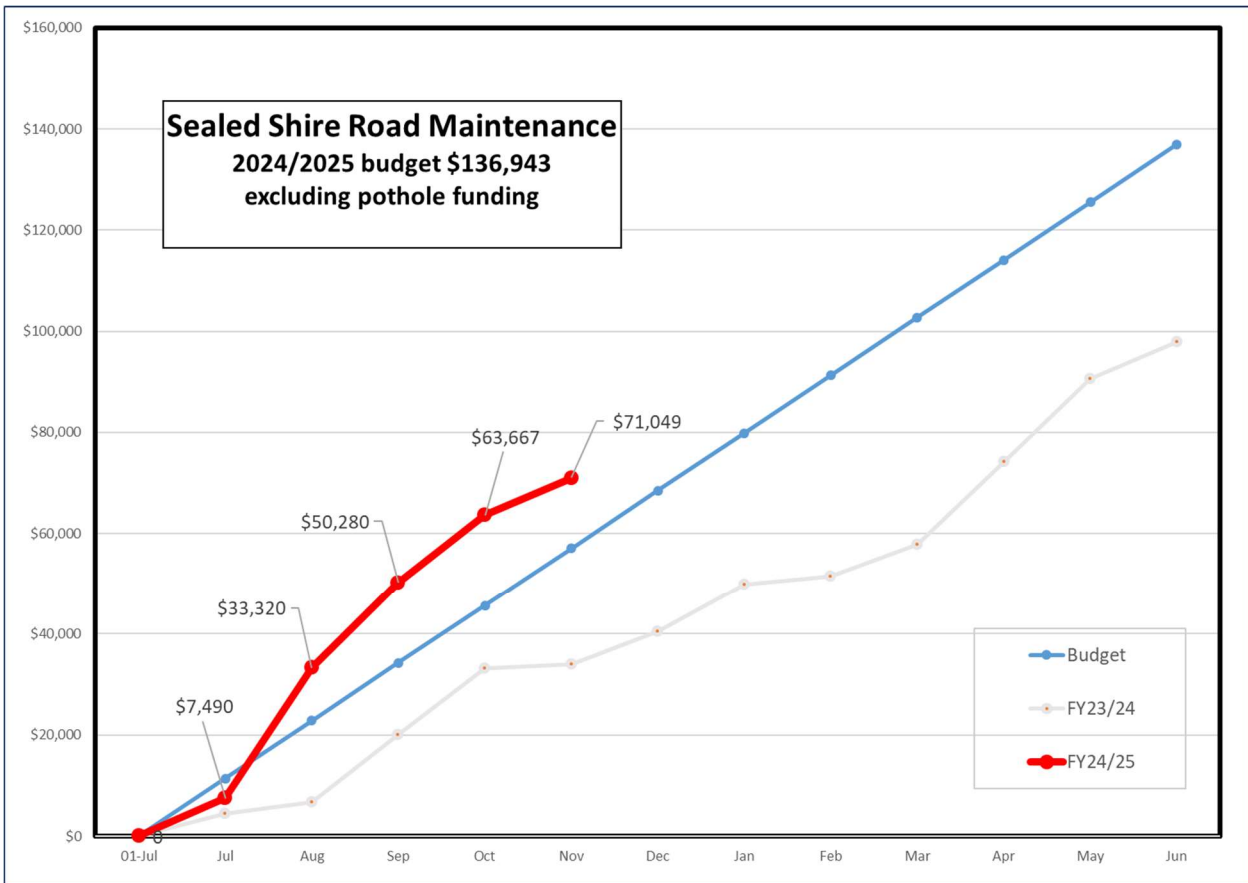
| <b>CONSTRUCTION PROJECTS</b>   |                 |  |   |                        |   |
|--|-----------------|--|---|------------------------|---|
| <b>Local Roads</b>   |                 |  |   |                        |   |
| <b>Project</b>   | <b>Budget</b>   | <b>Funding source</b>  | <b>Expend to date</b>   | <b>Forecast Expend</b> | <b>Comments</b>   |
| <b>Local road reseals</b>  |                 |  |   |                        |   |
| SR 231 Culew Road<br>10 km   | \$435k          | FAG Roads \$140k,<br>RTR \$450k,<br>RLRRP \$435k                 | \$1k  | \$435k                 | <b>Complete</b><br>Invoice to come                              |
| Balance  | \$590k          |  | \$0k  | \$590k                 | Program to be determined  |
| <b>Total</b>   | <b>\$1,025m</b> |  | <b>\$0k</b>   | <b>\$1,025m</b>        |   |
| <b>Local roads gravel re-sheets</b>  |                 |  |   |                        |   |
| SR 34 Wiltmatha Road<br>2 km   | \$77k           | Special Rate<br>Variation \$200k,<br>RERRF \$500k,<br>RTR \$479k | \$103k  | \$77k                  | <b>Complete</b> , gravel not yet costed to project              |
| SR 60 Springvale Road<br>3 km  | \$115k          |  | \$66k   | \$115k                 | <b>Complete</b> , gravel not yet costed to project              |
| SR 95 Ilgindrie Road<br>2 km   | \$77k           |  | \$64k   | \$77k                  | <b>Complete</b> , gravel not yet costed to project              |
| SR 97 Driftway Road<br>4 km  | \$154k          |  | \$96k   | \$154k                 | <b>Complete</b> , gravel not yet costed to project              |
| SR 118 Bolo Road<br>2 km   | \$77k           |  | \$107k  | \$77k                  | <b>Complete</b> , gravel not yet costed to project              |
| Balance (RTR and SRV)  | \$679k          |  | \$0k  | \$679k                 | Program to be determined  |
| <b>Total</b>   | <b>\$1,179m</b> |  | <b>\$436k</b>   | <b>\$1,179m</b>        |   |
| SR 5 Lansdale Road<br>2 km seal widening   | \$287k          | Regional<br>Emergency Roads<br>Repair Fund<br>(RERRF)            | \$86k   | \$287k                 | Culverts replaced , construction work in progress               |
| SR 11 Moira Vale Road<br>1 km seal widening  | \$146k          | RERRF  | \$77k   | \$146k                 | Culverts replaced , construction work in progress               |
| SR 45 Boona Road<br>18 km seal widening  | \$3.3 m         | Fixing Local Roads<br>\$2.97m, RTR \$330k                        | \$1.571m pre 1<br>July 2024,<br>\$854k in<br>FY24/25<br><b>Total \$2.395m</b> | \$3.3m                 | Work continuing, 9km of 18km complete                           |
| SR 185 Yelkin Road<br>2 km seal widening   | \$350k          | RTR  | \$0k  | \$350k                 | Programmed for Q3   |
| SR 194 North Uabba Road<br>2 km seal widening  | \$350k          | RTR  | \$0k  | \$350k                 | Programmed for Q2   |
| SR 1169 Bobadah Road<br>2 km seal widening<br>Racecourse Road to Moira<br>Vale Road and 2 km start<br>of narrow seal | \$642k          | RTR/RERRF  | \$155k  | \$642k                 | 2 km sealed, income to come widening in progress on narrow seal |
| McDonnell St, Condobolin<br>Bathurst St to Lachlan St<br>reconstruction  | \$240k          | RERRF \$140k, FAG<br>Roads \$100k                                | \$0k  | \$240k                 | Programmed for Q4   |



| 2022 Flood Damage Permanent Restoration Work    |                                   |                                     |                            |                    |   |
|---|-----------------------------------|-------------------------------------|----------------------------|--------------------|---|
| Expenditure to date                             |                                   |                                     |                            |                    |   |
| Contract  | Contractor                        | Contract value including variations | Approved flood damage work | Complementary work | Comments  |
| C2024-03<br>Kiacatoo Road                       | Countrywide Asphalt Pty Ltd       | \$1.102m                            | \$867k                     | \$235k             | <b>Contract complete</b><br>North River Road included as contract variation                       |
| C2024-08<br>Dandaloo Road                       | Countrywide Asphalt Pty Ltd       | \$2.649m                            | \$1,630K                   | \$1,019k           | <b>Contract complete</b><br>Lachlan Valley Way (aka Hillston Road) included as contract variation |
| C2024-14<br>Unsealed roads Lake Cargelligo area | Ross Bros Excavations             | \$625k                              | \$625k                     | N/A                | <b>Contract complete</b>  |
| C2024-15<br>Sealed Roads south                  | Stabilised Pavements of Australia | \$2.575m                            | \$0k                       | N/A                | Work in progress  |
| Council workforce unsealed roads                | Council staff and sub-contractors | N/A                                 | \$454k                     | N/A                | Work in progress  |
| Sealed Roads Condobolin                         | to be determined                  |                                     | \$0k                       | N/A                | TfNSW have approved 162 sites   |
| Sealed Roads north                              | to be determined                  |                                     | \$0k                       | N/A                | TfNSW have approved 178 sites   |
| <b>Total</b>                                    |                                   |                                     | <b>\$3.278m</b>            | <b>\$1.254m</b>    |   |







**CONCLUSION**

Construction work on seal widening projects is programmed for the next few months to ensure that these programmed works are undertaken at the ideal time of the year.

It is anticipated that the maintenance grading program will be reduced over the summer period to conserve the remaining budget at a time when maintenance grading is less effective due to the lack of moisture present.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No. 3.1 Efficient transport networks that meet community and business needs.  
Transport Asset Management Plan.

**ATTACHMENTS**

Nil

**8.10 CODE OF CONDUCT - ANNUAL COMPLAINT STATISTICS 2023-24****TRIM Number:** R24/350**Author:** Governance and Risk Officer**RECOMMENDATION**

That:

1. The Director Corporate and Community Services' Report R24/350 be received and noted.

**PURPOSE**

To provide Council's Annual Report on Code of Conduct complaint statistics for the year ended 31 August 2024.

**SUPPORTING INFORMATION**

As attached.

**BACKGROUND**

The OLG Model Code of Conduct (the Code) requires the Complaints Coordinator from each council to report on a range of complaints statistics. This information must be reported to council and to the Office of Local Government (OLG) within three months of the end of September each year (see clauses 11.1 and 11.2 of the *Procedures for the Administration of The Model Code of Conduct for Local Councils in NSW, 2020*).

The OLG intends to publish the data and has requested submission of returns by 30 November 2024 to assist in their publication schedule. (Refer OLG Circular 16-41).

**UPDATE**

Council received no Code of Conduct complaints for the reporting period, and completed its required online return to OLG on 31 October 2024.

A copy of the OLG return is attached to this report for Council's information.

**FINANCIAL UPDATE**

Not applicable.

**CONCLUSION**

Council should note the report.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No. 4.2 Strong effective and responsive Council.

DP No 4.3 Council's exposure to risk is minimised.

**CONCLUSION**

Council should note the report.

**ATTACHMENTS**

1. **Annual Code of Conduct Complaints Statistics fye 31 August 2024**

**8.11 INVESTMENTS AS AT 30 NOVEMBER 2024****TRIM Number: R24/372****Author: Finance Manager****RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No. R24/372 be received and noted.

**PURPOSE**

The *Local Government (General) Regulation 2021 section 212* specifies that Council's Responsible Accounting Officer must provide elected members with a monthly written report detailing the funds invested by Council. The report must include information up to the last day of the month immediately preceding the meeting.

The Responsible Accounting Officer must also provide a certificate stating whether the investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

**SUPPORTING INFORMATION**

Council's general bank account reconciled balance at 30 November 2024 is \$2,758,352. Investments held at 30 November 2024 totalling \$74,167,723 are set out in Attachment 1.

**Responsible Accounting Officer Certificate**

I certify that the investments have been reconciled with the Council's general ledger as at 30 November 2024, and that investments have been made in accordance with the *Local Government Act 1993, Local Government (General) Regulation 2021* and Council's Investment Policy.

Karen Pegler

Responsible Accounting Officer

**FINANCIAL UPDATE**

As at the end of November 2024, Council's portfolio is compliant across its credit quality limits. Council is compliant across all counterparty limits except NAB (AA-). This is due to the advanced payment of the Financial Assistance Grant, as previously mentioned in the June report, being transferred to Council's on call accounts, where the interest rate is higher than the operating account. NAB is currently over its maximum limit of 25% by 0.69%. This will be rectified over the coming months as NAB matures by deploying funds to an alternate bank.

Over the past 12 months the portfolio, excluding on call cash, returned 4.87% p.a. outperforming the AusBond Bank Bill Index (bank bills) by 0.41% p.a.

The RBA kept rates on hold at 4.35% as expected. The post-meeting statement was broadly in line with the Governor's recent remarks where Ms Bullock again pushed back on market pricing for near-term cuts. The statement also noted that "headline inflation will decline for a time, [but] underlying inflation is more indicative of inflation momentum, and it remains too high".

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

Investments are made in accordance with Council's Investment Policy and the Community Strategic Plan/Delivery Program Item 4.2.1, which aims to ensure that "Council is financially sustainable and provides services at a level expected by the community".

**CONCLUSION**

Investments will continue to be managed so Council can meet its cash commitments as and when they fall due.

**ATTACHMENTS**

- 1. Investment Report November 2024**



**8.12 STATECOVER MUTUAL LTD - GM REPORT**

**TRIM Number:** R24/353

**Author:** Manager - Human Resources

**RECOMMENDATION**

That:

1. The General Manager’s Report No. R24/353 be received and noted.

**PURPOSE**

The purpose of this report is to inform Council of the Executive Review provided by StateCover Mutual Ltd on Council’s 2023/2024 Workers Compensation Report Overview and Performance.

**SUPPORTING INFORMATION**

A copy of the StateCover Mutual Ltd GM Report is attached.

**BACKGROUND**

StateCover Mutual Ltd are Council’s Workers Compensation Insurers who manage the claims for our injured workers and provide safety and wellbeing services.

Annually StateCover Mutual Ltd provide a report to Council on how Council is performing in the management of these claims and how these claims will affect Council’s Premium.

**ISSUES AND COMMENTS**

The GM Report indicated that the Premium and performance is being driven by claims from the 2022/2023 period. The claims involved three employees who had a considerable amount of time off work to recover from surgery.

It appears that 89% of our claims for the 2023/2024 period are caused from manual handling activities resulting in body stressing – sprains/strains. Our manual handling activities and practices will be reviewed and manual handling training will be provided for staff undertaking work involving manual handling risks.

It is also noted that the Claims frequency has reduced over the past three years and Council’s Claims Costs are low compared to other Council’s in our Region.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Council’s insurance premium will be impacted for the 2024/2025 and 2025/2026 financial years due to these three surgery claims. A focus on early intervention strategies and recover at work programs will continue. This allows injured workers to remain engaged with their employer and recover at work on suitable duties.

**LEGAL IMPLICATIONS**

There are potential legal implications if a worker's compensation claim is disputed.

**RISK IMPLICATIONS**

There are risk implications for Council in regards to the effective management of injuries in the workplace. Council's Health and Safety team will focus on ensuring that controls are in place to manage these risks and early intervention strategies are effective.

**STAKEHOLDER CONSULTATION**

No further consultation required.

**OPTIONS**

Not applicable.

**CONCLUSION**

Council's workers compensation performance overall is good. There is improvement with our injury frequency and claims costs compared to other Council's in our Region. There will be a slight increase in the insurance premium due to the three surgical claims from the 2022/2023 period.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

4.2 Strong effective and responsive Council.

4.2.5 Council's exposure to risk is minimized.

**ATTACHMENTS**

1. **StateCover Mutual Ltd - GM Report**

**8.13 TOURISM AND PROMOTIONS UPDATE FOR NOVEMBER 2024**

**TRIM Number:** R24/374

**Author:** Tourism Manager

**RECOMMENDATION**

That:

1. The General Manager’s Report R24/374 be received and noted.

**PURPOSE**

The purpose of this report is to provide Council with a progress update on tourism-related projects and initiatives for November 2024.

**SUPPORTING INFORMATION**

Nil.

**BACKGROUND**

Council has adopted the 2024/2025 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of tourism projects and activities.

**ISSUES AND COMMENTS**

| <b>TOTAL VISITOR NUMBERS: 10,752</b> |   |        |        |        |        |          |        |         |         |        |         |        |        |
|--------------------------------------|---|--------|--------|--------|--------|----------|--------|---------|---------|--------|---------|--------|--------|
|                                      | Nov 23  | Dec 23 | Jan 24 | Feb 24 | Mar 24 | April 24 | May 24 | June 24 | July 24 | Aug 24 | Sept 24 | Oct 24 | Nov 24 |
|                                      | 750   | 471    | 608    | 380    | 664    | 849      | 757    | 742     | 862     | 1,571  | 1,317   | 1,173  | 608    |
|                                      | Top 5 places of origin: NSW, Condobolin, QLD, VIC, SA |        |        |        |        |          |        |         |         |        |         |        |        |

\*\* Please note: the above statistics only relate to people visiting the visitor information centre and do not include café patronage.

| <b>SOCIAL MEDIA – FACEBOOK INSIGHTS</b> |          |          |          |          |          |            |          |           |           |          |           |          |          |
|---|----------|----------|----------|----------|----------|------------|----------|-----------|-----------|----------|-----------|----------|----------|
|   | Nov 2023 | Dec 2023 | Jan 2024 | Feb 2024 | Mar 2024 | April 2024 | May 2024 | June 2024 | July 2024 | Aug 2024 | Sept 2024 | Oct 2024 | Nov 2024 |
| Content Reach                           | 4,704    | 1,885    | 3,019    | 3,726    | 3,334    | 6,300      | 2,600    | 10,700    | 4,900     | 2,500    | 2,200     | 4,500    | 1,775    |
| Content interaction                     | 268      | 42       | 88       | 228      | 111      | 115        | 52       | 594       | 117       | 56       | 87        | 65       | 21       |
| New page followers                      | 60       | 8        | 22       | 35       | 13       | 47         | 12       | 270       | 18        | 9        | 9         | 3        | 4        |


| <b>SOCIAL MEDIA – INSTAGRAM INSIGHTS</b> |          |          |          |          |          |            |          |           |           |          |           |          |          |
|--|----------|----------|----------|----------|----------|------------|----------|-----------|-----------|----------|-----------|----------|----------|
|  | Nov 2023 | Dec 2023 | Jan 2024 | Feb 2024 | Mar 2024 | April 2024 | May 2024 | June 2024 | July 2024 | Aug 2024 | Sept 2024 | Oct 2024 | Nov 2024 |
| Content Reach                            | 62       | 72       | 85       | 180      | 182      | 252        | 156      | 179       | 119       | 111      | 675       | 982      | 296      |
| Content interaction                      | 49       | 35       | 60       | 242      | 76       | 65         | 43       | 45        | 66        | 53       | 56        | 91       | 20       |
| New page followers                       | 21       | 20       | 9        | 30       | 13       | 31         | 6        | 6         | 5         | 3        | 9         | 7        | 7        |

| <b>WEBSITE – visitlachlanshire.com.au</b> |   |
|---|---|
| <b>Total page views</b>                   | November  |
|   | 472   |
| <b>Top 5 - page visits:</b>               | Home page, Wiradjuri culture, fishing on the Lachlan River, See & Do, Sculpture Down the Lachlan. |

| <b>MERCHANDISE SALES TO DATE - \$48,967.47 (Nov 2023 – Nov 2024)</b> |          |          |          |          |          |            |          |           |           |          |           |          |          |
|--|----------|----------|----------|----------|----------|------------|----------|-----------|-----------|----------|-----------|----------|----------|
|  | Nov 2023 | Dec 2023 | Jan 2024 | Feb 2024 | Mar 2024 | April 2024 | May 2024 | June 2024 | July 2024 | Aug 2024 | Sept 2024 | Oct 2024 | Nov 2024 |
| \$   | 105      | 867      | 1,859    | 1,174    | 3,122    | 3,164      | 2,819    | 3,528     | 5,285     | 7,891    | 6,336     | 8,226    | 4,594    |

\*\* Please note: Figures in the table are rounded.

| <b>INITIATIVE</b>  | <b>COMMENTS</b>   | <b>PROGRESS %</b> |
|--|---|-------------------|
| <b>Shire-wide</b>  |   |                   |
| <b>Lachlan Shire Visitor Information Centre – open 12 months</b> | 25 November marked 12 months of operation for the new centre. During this period over 10,000 visitors have been welcomed to the shire. Retail sales for the year total \$48,697. Staff have received positive feedback from both visitors and locals. | 100%              |
| <b>Shire Visitor Information Centre (VIC) Meetings</b>           | Lake Cargelligo and Tottenham. The Tourism Manager attends monthly meetings as required and regularly communicates with the Committee Chair.  | Ongoing           |
| <b>VIC Volunteer Christmas Parties</b>                           | Tottenham VIC Volunteer Christmas Party held on 30 November.  | 100%              |
|  | Lake Cargelligo Party postponed due to a power outage.  |                   |
| <b>Arts Out West Plinth Show</b>                                 | Show installation - The exhibition is open for December and January.  | 100%              |

|  |  |             |
|--|--|-------------|
| <p><b>Destination Management Plan review</b></p>             | <p>Planning commenced for the review of the Lachlan Shire Destination Management Plan. This Plan will align with state and regional visitor strategies, the Joint Organisation Marketing Plan and the Council’s Community Strategic Plan, Delivery and Operational Plans.</p>  | <p>20%</p>  |
| <p><b>Business Directory</b></p>                             | <p>Web-based Shire business directory in progress.</p>   | <p>95%</p>  |
| <p><b>Condobolin</b></p>                                     |  |             |
| <p><b>Open Streets Grant Funding – Condo Comes Alive</b></p> | <p>A successful Condo Comes Alive Street Festival was held on Friday 29 November 2024. The event attracted over 1,000 festival-goers. NSW government-funded event. Great promotion of Condobolin by Maz Lifestyle –</p> <p><a href="https://www.instagram.com/mazlifestyle/reel/DC-E_kBzApY/">https://www.instagram.com/mazlifestyle/reel/DC-E_kBzApY/</a><br/> <a href="https://www.facebook.com/reel/1354722532355882">https://www.facebook.com/reel/1354722532355882</a></p>  <p>The image is a screenshot of an Instagram post. It shows a woman in a blue shirt and shorts standing on a large, dark brown sign that says 'CONDOLIN' in white capital letters. To the left of the sign is a white silhouette of a kangaroo. The background shows trees and a clear sky. The Instagram interface is visible, including the username 'Maz Lifestyle' and a 'Follow' button. The caption of the post reads: 'COME SHOPPING WITH ME AT CONDO... While my hubby and I visited Condobolin over the weekend for the 'Condo Comes Alive' festival, I made sure to stop by... see more'.</p> | <p>100%</p> |
|  | <p>Grant acquittal is in progress.</p>   | <p>50%</p>  |
| <p><b>Trailhead sign</b></p>                                 | <p>Utes in the Paddock trailhead sign - installation is scheduled for January 2025.</p>  | <p>60%</p>  |
| <p><b>Christmas Street Banners – Condobolin</b></p>          | <p>Banners completed and installed.</p>  | <p>100%</p> |
| <p><b>Plaques</b></p>  | <p>Additional Utes in the Paddock and Jockey’s Memorial plaques will be installed with the trailhead sign in January 2025.</p>   | <p>80%</p>  |

|   |   |             |
|---|---|-------------|
| <b><i>VIC touchscreen</i></b>                   | Utes in the Paddock touchscreen content is progressing.                                 | 75%         |
| <b>Lake Cargelligo</b>                          |   |             |
| <b><i>Visitor Information Centre update</i></b> | Installation scheduled for w/c 20 January 2025. The centre will be closed for the week. | 50%         |
|   | Minor repairs were undertaken this month.   | 100%        |
| <b>Tottenham</b>                                |   |             |
| <b><i>Visitor Information Centre update</i></b> | Shelving installation January 2025.   | 85%         |
|   | Window graphic in production.<br>Installation January 2025.                             | 100%        |
| <b><i>Tottenham merchandise</i></b>             | Design on hold to ensure a brand is created for Tottenham.                              | 10%         |
| <b><i>Water Tower Mural signage</i></b>         | Sign manufactured.<br>Site approval and installation underway.                          | 100%<br>80% |
| <b><i>Passport Program</i></b>                  | Australian Adventure Passport system implemented.                                       | 100%        |

**FINANCIAL AND RESOURCE IMPLICATIONS**

Project management and financial controls are in place to manage financial expenditure and resource allocation.

**LEGAL IMPLICATIONS**

Nil.

**RISK IMPLICATIONS**

Project management and financial controls have been established to manage budget and reputational risks.

**STAKEHOLDER CONSULTATION**

Consultation is undertaken with the Lake Cargelligo and Tottenham visitor information centre volunteers, government agencies, Destination NSW and Destination Central West, Condobolin Chamber of Commerce, Museum Committees and other key stakeholders regularly.

**OPTIONS**

Not applicable.

**CONCLUSION**

This report provides an update to Council on tourism-related initiatives and projects being undertaken by the tourism team.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

1.1 Increase community participation in arts and cultural activities.

2.1 A vibrant tourism industry.

2.3 Encourage business activity.

2.5 Improve the appearance of each town.

**ATTACHMENTS**

Nil

**9      DECISION REPORTS**



**9.1 GENERAL MANAGER****9.1.1 DRAFT COMMUNITY ENGAGEMENT STRATEGY 2024-2028****TRIM Number:** R24/373**Author:** General Manager**RECOMMENDATION**

That:

1. The General Manager's Report No. R24/373 be received and noted.
2. The draft Lachlan Shire Council Community Engagement Strategy 2024-2028 be placed on public exhibition for a minimum period of 28 days.
3. Following completion of the public exhibition period a further report be presented to Council detailing any feedback on the draft document for Council's consideration prior to adoption of the revised Community Engagement Strategy.

**PURPOSE**

To provide Council with a copy of the draft Lachlan Shire Council Community Engagement Strategy 2024-2028 for review and to obtain approval to place the document on public exhibition for a period of at least 28 days.

**SUPPORTING INFORMATION**

A copy of the draft Lachlan Shire Council Community Engagement Strategy 2024-2028 is attached.

**BACKGROUND**

The Local Government Act 1993 clause 402 requires councils to have a 10 year Community Strategic Plan. Following an ordinary council election, the council must review the Community Strategic Plan before 30 June following the election.

Information for the preparation of a Community Strategic Plan, and other associated documents, is detailed in the Office of Local Government's (OLG) Integrated Planning and Reporting Guidelines. The guidelines provide information on the requirements of a Community Engagement Strategy and requires that Council's Community Engagement Strategy be reviewed within three (3) months of an ordinary Council Election.

**ISSUES AND COMMENTS**

Council's current communication strategy, known as the Communication and External Stakeholder Engagement Strategy, has been reviewed as it did not meet the criteria specified in the current guidelines.

The document has been updated to incorporate the new consultation requirements including incorporation of best practice consultation methods as prescribed in the International Association for Public Participation (IAP2) Spectrum.

The document layout and style has also been modified to incorporate Council's new branding and to make it easier to read.

The document is now ready for review by Councillors and the community and it should be placed on public exhibition for at least 28 days to allow feedback to be provided. Following the completion of the public exhibition period a further report will be provided for Council's consideration detailing any feedback submissions received. After the consideration of any submissions Council will be asked to adopt the Community Engagement Strategy, as amended if required.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

The review and preparation of the draft Community Engagement Strategy 2024-208 has been undertaken by Council staff within the existing budget. Other than minor advertising costs no further financial or resource implications are anticipated.

### **LEGAL IMPLICATIONS**

Preparation and review of a Community Engagement Strategy is a requirement of the Local Government Act 1993.

### **RISK IMPLICATIONS**

Failure to review and adopt a Community Engagement Strategy would place Council in breach of its legislative obligations.

### **STAKEHOLDER CONSULTATION**

Public exhibition of the draft document will facilitate necessary stakeholder consultation.

### **OPTIONS**

1. Authorise the public exhibition of the draft Lachlan Shire Council Community Engagement Strategy 2024-2028 as written.
2. Recommend amendments to the draft Lachlan Shire Council Community Engagement Strategy 2024-2028 prior to the document being placed on public exhibition.

### **CONCLUSION**

The Lachlan Shire Council Communication and External Stakeholder Engagement Strategy has been reviewed and updated to comply with current requirements. It has been renamed the Draft Lachlan Shire Council Community Engagement Strategy 2024-2028 and it is recommended that the strategy be placed on public exhibition for at least 28 days.

### **LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No. 4.2 Strong effective and responsive Council.

DP No. 4.2.2 Council's decision making is equitable and ethical.

CSP No. 4.3 Enhanced communication with residents.

DP No. 4.3.1 Enhanced communication with the community.

**ATTACHMENTS**

- 1. Draft Community Engagement Strategy 2024-2028**

## 9.2 CORPORATE AND COMMUNITY SERVICES

### 9.2.1 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM

**TRIM Number:** R24/359

**Author:** Administration Officer - Corporate & Community Services

#### RECOMMENDATION

That:

1. The Director of Corporate and Community Services Report R24/359 be received and noted.
2. Provide a financial donation of \$450 in support for the NAIDOC Week 2025 School Initiatives to Koori Kids. This financial donation will be funded from the NAIDOC Week budget (GL 3820.0409.0669) and is conditional on the program proceeding.
3. Provide in-kind support, estimated to be valued at \$1,660, for the Mayfield Hotel Australia Day 2025 event. This contribution is to be funded from the In-Kind Contributions budget and is conditional on the program proceeding.
4. Provide a donation of in-kind support estimated to be valued at \$6,790 for the Condobolin Picnic Club Inc.'s annual Picnic Races in February 2025. This contribution is to be funded from the In-Kind Contributions budget and is conditional on the program proceeding.
5. Provide a financial donation of \$500 and an in-kind support estimated to be valued at \$700 to the Tottenham Christmas Tree 2024 for the Community Christmas Tree event. This donation is to be funded from the Community Events Program budget and In-Kind contributions budget. This donation is conditional on the event proceeding.

#### PURPOSE

Council is asked to consider requests for monetary and in-kind support for community events to be held in the 2024/2025 financial year. For the purpose of this policy 'Donation' also means financial contribution, event in-kind support, and fee and charge concessions, unless specified otherwise.

#### SUPPORTING INFORMATION

A copy of the requests is included in the attachments.

#### BACKGROUND

Council adopted its Community Event and Donations Policy v2 in May 2024. As requests are submitted, they will be assessed against this policy. Where possible, approval under delegated authority will be utilised. Where delegated authority or another Council policy does not apply, a request will be submitted to a Council meeting for determination.

As community groups' transition to funding rounds, there will be a further period where requests will continue to be submitted to Council for a decision.

## **ISSUES AND COMMENTS**

### **Koori Kids**

Koori Kids has provided a proposal for the 2025 initiatives. The financial donation of \$450 will be used to contribute to the costs of printing and distribution of information packs, posters, and entry forms to schools across the Lachlan Shire. Council has provided \$450 support every year since 2016. In response to Council's question from the December 2022 Ordinary Meeting, the following information was provided: in the 2021 year there were 529 entries received from schools in the Lachlan Shire Council, in 2022 there were 511 entries, in 2023 there were 230 entries and in 2024 there were 581 entries. It is recommended that a donation of \$450 be made from the NAIDOC Week donation budget. The donation should be conditional on the event proceeding. The NAIDOC Week budget is \$1,130 and nothing has been spent to date from that budget. GL 3820.0409.0669

### **Mayfield Hotel Tullibigeal**

This business is requesting in-kind support estimated to be valued at \$1,660 for their Australia Day celebration on 26<sup>th</sup> January 2025. This is not the official community event for Australia Day but is an additional event, so it is not funded from the Australia Day budget. The January 2024 event was the first year that Council provided in-kind support to the Mayfield Hotel for their event. The in-kind support provided was valued at \$880.

For the 2025 event in-kind support has been requested for the following items:

- Supply TCP.
- Supply of Traffic Control items.
- Council workers setting up for and packing up after the event.

It is recommended that the in-kind support be made from the In-Kind Contributions budget, and it should be conditional on the event proceeding.

### **Condobolin Picnic Race Club Inc.**

This organisation is requesting a donation of in-kind support estimated to be valued at \$11,890 for the Condobolin Picnic Races to be held on Saturday 22<sup>nd</sup> February 2025.

Council have previously supported the Condobolin Picnic Races in 2021 (\$12,772), 2022 (\$18,166), 2023 (\$8,496) and 2024 (\$17,649) through the provision of in-kind support.

For the 2025 event in-kind support has been requested for the following items:

- Supply of Bins
- Water Truck including driver
- Grader including driver- track grade day prior
- Site set up, clean-up and other works including minor repairs
- Street Banner
- Unforeseen works

It is recommended that the in-kind support be made from the In-Kind Contributions budget, and is conditional on the event proceeding.

**Tottenham Christmas Tree**

This group is applying for a financial donation of \$1,000 and an in-kind support of \$700 for the Tottenham Community Christmas Tree on Sunday 15<sup>th</sup> December 2024.

The in-kind support provided, is estimated to be valued at \$700 and consists of the following:

- Traffic Control Plan and Traffic Control; and
- Bins and other items.

Council has supported this event previously with financial donations and in-kind support. In kind support provided in 2024 FY \$1,787, 2023 FY \$9,380 (note this included a new Christmas Tree \$3,200), in 2022 FY \$2,700 and in the 2021 FY \$2,730. A financial donation of \$500 has been provided every year from 2014 to 2024, aside from 2021, when a \$100 donation was made.

It is recommended that a donation of \$500 be made from the Community Events Program budget and the in-kind support from the In-Kind Contributions budget, and is conditional on the event proceeding.

**Tullibigeal Christmas Tree**

An application has been received for in-kind support for the annual Tullibigeal Christmas tree event. The Urban Works Manager has confirmed that no additional costs are associated with this event, as grounds maintenance is covered under the Tullibigeal contractor's operating expenses budget.

**FINANCIAL AND RESOURCE IMPLICATIONS**Community Events Program

This Budget totals \$37,470. Refer to General Ledger number 3820.0460.0622.

*The remaining budget available for utilisation is \$25,155.*

**Included in the Budget as a separate line item and will not come to Council for decision**

The abovementioned budget includes \$2,400 for Welcome to Community events (\$600 each for Tullibigeal, Tottenham, Lake Cargelligo and Condobolin). Refer to Council Resolution 2023/50 March 2023. The \$600 for events will only be paid upon written application to Council.

Elected Members general donations

This Budget totals \$28,000. Refer to General Ledger number 3020.0405.0622.

*The remaining budget available for utilisation is \$23,850.*

**Included in the Budget as a separate line item and will not come to Council for decision**

The abovementioned budget includes \$100 per school for end of year School events. Refer to Council Resolution 2022/312 November 2022. The \$100 for events will only be paid upon written application to Council.

In kind contributions

This Budget totals \$52,265. Refer to General Ledger number 3230.0509.

*The remaining budget available for utilisation is \$54,172.*

**Quarterly report to Council - Community Donations & Event Support approved under delegation**

As requested, a quarterly report will be provided to Council showing all approvals made under delegated authority. Jointly the Mayor and General Manager must approve or decline any applications made under delegated authority. Delegated authority approvals only apply to the following:

- (a) In kind Support \$1,000 or less;
- (b) Fee or Charge Concession \$500 or less;
- (c) Financial donation of \$500 or less

The next report will be provided to the February 2025 Council meeting.

### **LEGAL IMPLICATIONS**

Council can provide financial assistance through an annual donation program in accordance with section 356 of the *Local Government Act 1993*. A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Donation requests made by organisations or individuals who act for personal gain will be subject to Section 356 (2) of the *Local Government Act 1993*.

“A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days’ public notice of the council’s proposal to pass the necessary resolution has been given.”

Fee concessions are permissible in accordance with section 610E and 610F of the *Local Government Act 1993*.

### **RISK IMPLICATIONS**

There is reputational risk for Council when making decisions to approve or not to approve particular requests.

### **STAKEHOLDER CONSULTATION**

N/A

### **OPTIONS**

1. Provide the full amount of the requested donations.
2. Decline the full amount of the requested donations.
3. Vary the amount of the donations.

### **CONCLUSION**

Council is asked to consider and make a resolution on the amount of any donation it wishes to provide.

### **LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

**ATTACHMENTS**

- 1. Koori Kids - NAIDOC Week proposal**
- 2. Koori Kids - Number of entries from Lachlan Shire Council LGA**
- 3. Mayfield Hotel Australia Day - Estimate In kind support**
- 4. Mayfield Hotel Australia In Kind Support form**
- 5. Condobolin Picnic Race Club funding application**
- 6. Condobolin Picnic Race Club - In kind estimate**
- 7. Tottenham Christmas Tree Funding Application**
- 8. Tottenham Christmas Tree In Kind Support Application**
- 9. Tottenham Christmas Tree - Estimate for in kind support**
- 10. Tullibigeal Christmas Tree Application**
- 11. Tullibigeal Christmas Tree - confirmation from Manager Urban Works**
- 12. Donations spreadsheet**



### 9.3 ENVIRONMENT AND PLANNING

#### 9.3.1 LOCAL HERITAGE FUND PROGRAM - 2024/2025

**TRIM Number:** R24/136

**Author:** Director Environment and Planning

#### RECOMMENDATION

That:

1. The Director Environment and Planning Report No. R24/136 be received and noted.
2. Council allocate \$20,000.00 from the Lachlan Shire Council Local Heritage Fund 2024/2025 as follows:
  - (a) \$3,500.00 for the various works in line with the Conservation Management Plan at the State Heritage listed All Saints Anglican Church;
  - (b) \$2,000.00 for the painting of the shop and replacement of rear door and window at 112 Bathurst Street, Condobolin, subject to Council approval of an appropriate paint colour scheme;
  - (c) \$3,000.00 for the repair/replacement of tree stumps (posts) at the base of the Gulgo Woolshed, 10276 Lachlan Valley Way, Condobolin;
  - (d) \$3,000.00 for the fence restoration at the private dwelling located at 60 William Street, Condobolin;
  - (e) \$3,750.00 for the verandah restoration at the private dwelling 'Mon-Reve' located at 9 Busby Street, Condobolin;
  - (f) \$3,250.00 for the painting of the verandah and balustrade at the Condobolin Post Office, 33 Bathurst Street, Condobolin, subject to Council approval of an appropriate paint colour scheme.
3. Council endorse the lodgement of an application to the 2025-2027 NSW Heritage Grants Program under the Local Government Heritage Grant Guidelines.

#### PURPOSE

The purpose of this report is to allocate funds from the Lachlan Shire Council Local Heritage Fund 2024/2025 whilst demonstrating that due consideration has been given to community interest and funding body guidelines.

#### SUPPORTING INFORMATION

Nil.

**BACKGROUND**

Lachlan Shire Council (Council) has had a Local Heritage Fund program in place for a number of years. In the 2023/2024 Local Heritage Fund program, which was endorsed by Council (Report 23/268), seven (7) out of eight (8) projects received funding, totalling \$31,040.00. The amount disbursed in 2022/2023 was \$15,260.00 for five (5) projects (R22/287).

Council advertised and promoted the current Local Heritage Fund program from 15 May 2024 to 19 July 2024. Interested parties were invited to obtain an information/application package regarding the local heritage fund.

The guidelines indicated that grants were available from the Local Heritage Fund to assist owners to undertake conservation and maintenance works on heritage buildings and places; however, this was to be dependent on the number of applications received. Owners are required to at least match Council’s contribution.

The Local Heritage Fund is partly funded through the NSW Heritage Grants Program 2023-2025.

**ISSUES AND COMMENTS**

Council has a total budget of \$20,000 for the Local Heritage Fund program in 2024/2025.

Eight (8) applications for grants were submitted relating to the following places:

- All Saints Anglican Church, 1 McDonnell Street, Condobolin
- Shop, 112 Bathurst Street, Corner of William Street, Condobolin
- Gulgo Woolshed, 10276 Lachlan Valley Way, Condobolin
- Private Dwelling, 60 William Street, Condobolin
- Mon-Reve (Private Dwelling), 9 Busby Street, Condobolin
- Condobolin Post Office, 33 Bathurst Street, Condobolin
- Royal Hotel, 71 Bathurst Street, Condobolin
- Manse, 30 McDonnell Street, Condobolin

Council’s Heritage Advisor, Sue Jackson-Stepowski of Jackson-Stepowski Heritage Planning, evaluated the applications. One of the key requirements of the NSW Heritage Grants Program is that the funds are allocated with regard to the recommendations of the Heritage Advisor.

The Local Heritage Fund program has proven to be very competitive this year with almost \$60,000 being requested. Selection criteria for the recommendations included whether the property was on the State or Local Heritage Register, whether the applicant had received funding in previous rounds (with an emphasis on allowing new applicants to be involved in the program), the level of exposure of the property on the streetscape and whether the applicant was a community group.

After considering the applications, the Heritage Advisor recommended that the grants be dispersed as shown in the table below.

| <b>Project</b>  | <b>Funding being sought</b> | <b>Total cost of project</b> | <b>Recommended grant</b> |
|---|-----------------------------|------------------------------|--------------------------|
| Various works in line with the Conservation Management Plan, All Saints Anglican Church, 1 McDonnell Street, Condobolin | \$7,000.00                  | \$19,000.00                  | \$3,500.00               |

| <b>Project</b>   | <b>Funding being sought</b> | <b>Total cost of project</b> | <b>Recommended grant</b> |
|--|-----------------------------|------------------------------|--------------------------|
| Painting of shop and replacement of rear door and window, 112 Bathurst Street (corner of William Street), Condobolin | \$7,500.00                  | \$18,626.00                  | \$2,000.00               |
| Replacement of tree stumps (posts) at base of Gulgo Woolshed, 10276 Lachlan Valley Way, Condobolin                   | \$10,000.00                 | \$36,233.00                  | \$3,000.00               |
| Fence restoration at private dwelling, 60 William Street, Condobolin   | \$6,000.00                  | \$10,000.00                  | \$3,000.00               |
| Various works (verandah restoration recommended) at private dwelling 'Mon-Reve', 9 Busby Street, Condobolin          | \$10,000.00                 | \$100,000.00                 | \$3,750.00               |
| Restoration and painting of verandah and balustrade, Condobolin Post Office, 33 Bathurst Street, Condobolin          | \$3,250.00                  | \$6,500.00                   | \$3,250.00               |
| Painting of rear verandah of Royal Hotel, 71 Bathurst Street, Condobolin   | \$7,500.00                  | \$15,000.00                  | \$0.00                   |
| Various works, Manse, 30 McDonnell Street, Condobolin  | \$8,400.00                  | \$25,200.00                  | \$0.00                   |
| <b>Total</b>   | <b>\$59,650.00</b>          | <b>\$230,559.00</b>          | <b>\$20,000.00</b>       |

Details on the projects are provided below:

#### All Saints Anglican Church

The community group applying for the funding stated that they intend to utilise the funds to continue their ongoing restoration project of the church which is the only State Heritage listed item in the Council area. The main focus is to continue improving drainage around the site to eliminate rising damp. This has already resulted in the removal of trees and has made the building more visible from the street. Previous work undertaken at the church has been to a high standard. The group has been successful in previous rounds of the Local Heritage Fund receiving \$7,500.00 in 2022/2023 and \$8,000.00 in 2023/2024.

In addition to the Local Heritage Fund, the group are also in the process of applying under a different NSW Heritage Grants program stream to replace the roof of the church that is leaking in parts. Council's Heritage Advisor is assisting the group with that funding application which is currently at the compulsory pre-lodgement stage.

In order to enable the community group to continue their restoration efforts, it is recommended to support the application in part, subject to conditions.

#### Shop, 112 Bathurst Street

It is proposed to paint the exterior of the building and replace the back entrance door. While the building itself is not identified as a local heritage item, it has some heritage significance as a shop in the main street of Condobolin, located on a prominent street corner (Bathurst and William Streets).

In 2023/2024, \$3,500.00 was allocated from the Local Heritage Fund for repair works to the shop awning at 112 Bathurst Street which has been completed.

It is recommended to support the application in part, subject to conditions relating to providing a Council approved paint colour scheme. This is to ensure that light colours are chosen that are complementary to the character of the main street and do not create a heat effect.

#### Gulgo Woolshed

The woolshed building at the Gulgo Homestead is an operating woolshed, and it is estimated that the tree stumps (posts) that prop up the sheep pens could be up to 150 years old. The woolshed was constructed in 1895. Some of the stumps need partial replacement/repairs to prevent the pens from caving in.

It is recommended to support the application in part, subject to conditions.

#### Private dwelling, 60 William Street

The private dwelling at 60 William Street, while not heritage listed, is a prominent example of a single dwelling in the upper portion of William Street, near the Catholic Church. The application seeks to repair and restore the original 1930s brick fence. While the original amount sought does not meet the requirements of the funding guidelines, the recommended amount, however, does indeed meet the requirements.

It is recommended to support the application in part, subject to conditions.

#### Private dwelling 'Mon-Reve', 9 Busby Street

Mon-Reve (French for 'my dream') is a prominent private dwelling on the corner of Busby Street and Gatenby Street. Built in the late 1920s, it requires a number of upgrades and repairs over the coming years. The owners are intending to undertake the repair works gradually, given that the project value could easily exceed \$100,000.00. One of the highest priorities is the stabilisation of the verandah.

It is recommended to support the application in part, subject to conditions.

#### Condobolin Post Office

The post office is a very prominent focal point in Condobolin's main street. It is listed as a local heritage item. The new owner is embarking on a gradual restoration of the building, commencing with the front verandah and balustrade restoration and painting.

It is recommended to support the application in full, subject to conditions relating to providing a Council approved paint colour scheme. This is to ensure that light colours are chosen that are complementary to the character of the main street and do not create a heat effect.

#### Royal Hotel

The Royal Hotel is a prominent building in the main street with local heritage significance. While the application itself to paint the rear verandah, windows and doors certainly has merit, it is not recommended to support the application at this stage, given the oversubscription of the funding program and limited funds. It should be noted that the Royal Hotel received \$3,500.00 from the Local Heritage Fund in 2023/24 and \$1,500.00 in the 2022/2023 financial year.

#### Manse, 30 McDonnell Street

The Presbyterian Manse Building is a local heritage item under the Lachlan Local Environmental Plan 2013. Built in circa 1912, its restoration has advanced significantly over the years.

The application is seeking to repair and replace damaged roof sheeting and guttering. Similar to the previous project, it is not recommended to support the application at this stage, given the oversubscription of the funding program and limited funds. The restoration of the manse previously received \$6,540.00 in 2023/24 and \$4,000.00 in 2022/2023 from the respective Local Heritage Fund rounds.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

Council has an adopted budget amount of \$43,000.00 for its local heritage projects in 2024/2025 of which \$20,000.00 is being used for the Local Heritage Fund program. Part of this amount is supported by a \$25,000.00 NSW Heritage Grant over two years, of which \$12,500.00 has already been paid to Council in 2023 (Year 1). At the end of the financial year, it is expected that Council will receive the second half of the grant funding of \$12,500.00 from the Office of Environment and Heritage subject to demonstrating funds have been used in accordance with the terms and conditions (Year 2).

The current grant funding is in the second year of a two (2) year cycle. Applications for the next cycle close on 30 January 2025, and it is recommended that Council applies for that funding to continue supporting the Local Heritage Fund and the work of Council's Heritage Advisor. NSW Heritage has also amended the funding criteria for that next cycle. It is therefore expected that the guidelines for future rounds of the Local Heritage Fund program will be amended accordingly.

### **LEGAL IMPLICATIONS**

No legal implications have been identified at this time. The approval requirements associated with the above applications will be discussed with each of the applicants including the conditions which have been imposed by Council's Heritage Advisor.

### **RISK IMPLICATIONS**

The Local Heritage Fund has to be allocated and works undertaken in line with the funding guidelines of the NSW Heritage Grants Program which partly funds it. If that is not achieved, the second year grant of \$12,500.00 may not be received from the Office of Environment and Heritage.

The funding should be allocated to protect heritage items and significant buildings within the Shire. Should funding not be provided to the applicants, there is a possibility that the works will not be completed.

There is also the risk that the contribution through the Local Heritage Fund is insufficient to support the projects given that the program was significantly oversubscribed, applicants had to contend with significant cost increases and the recommendations mostly cover only a portion of the overall funding requested.

### **STAKEHOLDER CONSULTATION**

Advertisements were placed on the Lachlan Shire Council website. Media releases and social media were also used to inform the community of the Local Heritage Fund program.

Council's Environment and Planning staff and Council's Heritage Advisor were in contact with prospective applicants throughout the process.

Applications were accepted from 15 May 2024 to 19 July 2024. All applicants were visited in person by Council's Heritage Advisor with visits recommencing following the local government elections and concluding in early December 2024.

**OPTIONS**

1. Decide not to grant the funding to one or more of the applications;
2. Decide to grant the funding in accordance with the recommendation from Council's Heritage Advisor;
3. Decide to grant the funding but change the agreed amounts;
4. Refer the matter back to Council's Heritage Advisor for further assessment.

**CONCLUSION**

Council's Heritage Advisor has evaluated the applications received for the 2024/2025 Local Heritage Fund. After considering the applications, it is recommended that the grants be dispersed as shown in the recommendation.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

- 2.5 Improve the appearance of each town.
- 4.2 Strong effective and Responsive Council.
- 5.5 Celebrating and preserving our heritage.

**ATTACHMENTS**

Nil

## 9.4 INFRASTRUCTURE SERVICES

### 9.4.1 LACHLAN RIVER FLOOD STUDY - CONDOBOLIN TO LAKE BREWSTER

**TRIM Number:** R24/367

**Author:** Director Infrastructure Services

#### RECOMMENDATION

That

1. The Director Infrastructure Services Report No. R24/337 be received and noted.
2. Council delegate authority to the General Manager to withdraw from the 2023/FMP/0106 funding agreement to undertake the Condobolin to Lake Brewster Flood Study.

#### PURPOSE

Update Council on the limited progress achieved on the Lachlan River – Condobolin to Lake Brewster Flood Study.

Obtain Council authority to withdraw from the funding agreement, due to current staff resourcing limitations.

#### SUPPORTING INFORMATION

Nil

#### BACKGROUND

R23/350 – Report to November Council meeting, advised Council of a successful grant application to undertake a flood study from Condobolin to Lake Brewster. The funding offer from DPIE (The department is now DCCEEW) was for \$162,480, with the Council allocation of \$27,080 from the matching grants budget.

#### ISSUES AND COMMENTS

Due to competing work priorities and difficulty in resourcing this body of work, Council staff have been unable to comply with the requirements of the grant agreement to execute a project timeline, to engage an expert flood consultant and commence the investigations.

Projecting future workloads, existing resources and other more urgent works, it is unlikely that this resourcing situation will change. It is unlikely that Council staff can progress the project, and bring in external resourcing to progress the project was not included in the original budget. External resources could be brought in to assist with the project delivery, however, this has not been budgeted for in the existing budget and would add substantially to the costs of the project.

The Grants Branch of DCCEEW have indicated that withdrawing from this project will not negatively impact on future grant opportunities. The invitation was made to apply again in the next funding round in March 2025.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

The grant offer was for \$162,480. This funding is only paid after milestones are achieved, therefore nil money will need to be returned.

Previously allocated \$27,080 Council funding can be returned to Council's budget.

External resources to progress the project would be in the order of \$200-250/hr, which has not been budgeted.

### **LEGAL IMPLICATIONS**

Nil.

### **RISK IMPLICATIONS**

The void of a detailed flood study between Condobolin and Lake Brewster remains. Flooding events between Condobolin and Lake Brewster will continue to present a risk for Lachlan and Cobar Shire residents along the river system. The completion of this flood study will assist in identifying, quantifying and mitigating these risks. As in interim measure, until a flood study can be completed, the flooding limits and levels from the November 2022 flood can be used as a baseline.

### **STAKEHOLDER CONSULTATION**

Staff have been liaising with DCCEEW staff seeking continued extensions to the timelines for submitting with works plan and engaging an expert flooding consultant.

After direction from Council, staff will advise DCCEEW, SES, WaterNSW and Cobar Shire Council of the outcome.

### **OPTIONS**

- 1) Council acknowledge the difficulties experienced to date in progressing the project and resolve to decline the current funding offer.
- 2) Council consider adding external resources and budget to progress the project.

### **CONCLUSION**

Council has been informed about the difficulties experienced by staff in progressing the Flood Study on the Lachlan River between Condobolin and Lake Brewster. It is recommended that Council withdraw from the funding offer and consider future opportunities to undertake this body of work when resourcing permits.

### **LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

Outcome 3.1: Efficient transport networks that meet community and business needs.

Outcome 4.2: Strong effective and Responsive Council.

Outcome 7.3: Adequate town drainage.

### **ATTACHMENTS**

Nil



**10 DEPUTATIONS**

**11 NOTICES OF MOTION**

Nil

**12 NOTICES OF RESCISSION**

Nil

**13 DELEGATES REPORT****13.1 DELEGATES REPORT****TRIM Number: R24/368****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Delegate's Report No. R24/368 be received and noted.

**PURPOSE**

To provide Council with the minutes of the Mining & Energy Related Councils NSW Annual General Meeting and Ordinary Meeting held at Sydney Parliament House on Thursday 14 November 2024 which was attended by Councillor Dennis Brady and the Director – Environment and Planning.

**SUPPORTING INFORMATION**

The minutes from the Annual General Meeting and Ordinary Meeting are attached.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong effective and responsive Council.

**ATTACHMENTS**

1. **MERC Annual General Meeting Minutes.**
2. **MERC General Meeting Minutes.**

**13.2 DELEGATES REPORT****TRIM Number: R24/376****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Delegate's Report No. R24/376 be received and noted.

**PURPOSE**

To provide Council with the minutes of the Country Mayors Association of NSW Annual General Meeting held at Theatrette, Parliament House Sydney on Friday 15 November 2024 which was attended by the Mayor and the General Manager.

**SUPPORTING INFORMATION**

The minutes from the Annual General Meeting is attached.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong effective and responsive Council.

**ATTACHMENTS**

1. **CMA NSW Annual General Meeting - Minutes.**

**14 CORRESPONDENCE**

**14.1 CORRESPONDENCE**

**TRIM Number:** R24/354

**Author:** Executive Assistant

**RECOMMENDATION**

That:

1. The Correspondence Report No. R24/354 be received and noted.

**PURPOSE**

To provide Council with details of correspondence received in December 2024.

**SUPPORTING INFORMATION**

Nil.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong effective and responsive Council.

**ATTACHMENTS**

Nil

**15 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**16 PETITIONS**

Nil

**17      CLOSED SESSION**

**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**17.1 Cleaning Contract Tender - Condobolin**

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**17.2 Short term Licence Stable 6, SRA Grounds Condobolin**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**17.3 Short term Licence to 2 July 2026 - part Lot 2342 DP 566794, 105 Hassans Lane Condobolin**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**17.4 License - Condobolin Aerodrome Hanger**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**17.5 Lease - Part of Condobolin Aerodrome: known as part lot 12 DP 1077845 and Lot 3 DP 530410.**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**17.6 Office of Local Government - Self Assessment Pulse Check**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**17.7 LACHLAN SHIRE VISITOR INFORMATION CENTRE - CAFE LEASE**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.