



ATTACHMENTS

Ordinary Council Meeting

11 December 2024

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Child Safe Standards Action Plan				
Project, Activities, Tasks	Time Frame	Responsibility	Progress/ Evidence	Notes
Discuss Standards OMT	December 2023	DCCS Project Officer	Completed	Remind OMT about Child Safe Standards (short video) Updated Action Plan
Working Party – reconvene	2024 February	Project Officer	Completed Meeting Tuesday 5 March 2024	Working party – Broaden Membership, Initial participants to invite representatives from their team. Names to Cath
Policy Review	On-going	Governance	Completed	Policies are schedule for regular reviews
Council to adopt Commitment Statement, Child Safe Standards & Action Plan	March	DCCS Project Officer	Completed – March Council Meeting	Cath to have report written in correct format by 7 March 2024 for DCCS to proof (include 1 page Child safe Standards)
Risk Assessment	March	Working Party	Completed	Cath to attend Risk Management Webinar 5th March. Share information
Councillors - Children's Guardian Act & Standards Education	August	DCCS Project Officer Governance	Completed Council reports/state ment	Written reports Power point / slide show / short video provided LSC Commitment Statement
Staff - Children's Guardian Act & Standards Education	Ongoing	Governance Project Officer	Completed	Ongoing - Induction, Emails, Posters/ Flyers, Toolbox Meetings



Child Safe Standards Action Plan				
Project, Activities, Tasks	Time Frame	Responsibility	Progress/ Evidence	Notes
<p>Child Safe Standards</p> <p>1. <i>Child Safety is embedded in the Organisation</i></p>	March	<p>Governance & Risk Officer</p> <p>Working Party</p> <p>Project Officer</p> <p>Communication & Community Engagement Coordinator</p>	<p>Completed</p> <p>Commitment Statement – Adopted March 2024</p> <p>Working Party Reconvened</p> <p>Child Safe Standards – Induction item</p> <p>Child Safe Promotion commenced</p>	<p>Review and update existing policies (complaints) & code of conduct</p> <p>Meeting Agendas and minutes show Child Safety is a standing agenda item</p> <p>Organisation makes a public commitment to Child Safety</p> <p>Child safety is a shared responsibility at all levels – increased membership working party #Keeping Children safe is Everyone's Business</p> <p>Staff Induction & ongoing training (Col & Cath)</p> <p>Risk Management</p> <p>Promote & Display Child Safety material</p> <p>Acknowledge child protection and cultural days – Child protection week September 2024</p> <p>Council Website updated with Commitment & Child Safe Information</p>
<p>Child Safe Standards</p> <p>2. <i>Children participate in the decision.</i></p>	April	<p>Communication & Community Engagement Coordinator</p>	<p>Policy promotes children's rights</p>	<p>Community consultation needs to include young people</p> <p>Child Safe Polies promote children's rights and participation</p> <p>Age appropriate information is provided to children</p> <p>Adults understand what safety means to a child</p>



Child Safe Standards Action Plan				
Project, Activities, Tasks	Time Frame	Responsibility	Progress/ Evidence	Notes
		Child Related Services Project Officer	Advertising age appropriate Consultation with child oriented services	Child – young person 0-18yrs (Child Safe picture competition?)
Child Safe Standards 3. <i>Families & Communities are informed & involved</i>	On-going	Child Related Services Project Officer to coordinate	Appropriate resources purchased/ information shared	Advertise Child Protection through Signage & Posters. Make Child protection flyers available in Child related services Families and Communities are informed about LSC organisations operations & procedures Families backgrounds are respected and acknowledged
Child Safe Standards 4. <i>Equity is upheld & diverse needs considered</i>	On-going	Whole of Council	DIAP under review Staff training identified & provided Cultural days celebrated	Disability Inclusion Action Plan Child Safe policy describes how children should have individual needs recognised View all documents through a child lens Staff feel confident working with children in diverse groups Records of events that demonstrate diversity & inclusion



Child Safe Standards Action Plan				
Project, Activities, Tasks	Time Frame	Responsibility	Progress/ Evidence	Notes
			Sensory area Library completed Parks /playgrounds updated	Projects / infrastructure that supports children with disabilities is prioritised
Child Safe Standards <i>5. People working with Children are suitable and supported</i>	February	HR Project Officer Office of Children's Guardian	Completed Staff induction Child Safe talk & materials. Policies reviewed WWCC in place	Add child safe standards / commitment to Position Descriptions & job advertising Child safety questions in interview Working With Children Check required by certain staff – records kept Child safe to be included in Induction LSC Child Safe Training Requirements for Employees Doc Child Safety Code of Conduct – Employees Child and Youth Safe Procedure
Child Safe Standards <i>6. Response to complaints of child abuse are child focussed</i>	March	Whole of Council	Completed Procedure updated and on Council Website	Complaints and Allegations Policy Procedure is available & advertised New legislation for mandatory reporting is in place Process to Respond procedure child focussed



Child Safe Standards Action Plan				
Project, Activities, Tasks	Time Frame	Responsibility	Progress/ Evidence	Notes
Child Safe Standards 7. <i>Staff equipped with knowledge, skills and awareness</i>	On-going	Project Officer HR Office of Children's Guardian Executive Leadership Team	LSC Child Safe training documents/ policies reviewed and shared with staff Training provided when identified	LSC Child Safe Training Requirements for Employees DOC Child and Youth Safe Procedure Provide ongoing education & Training E learning modules Face to face Record staff participation in training Child Safe Standards, Statement Commitment & reporting procedure emailed to all staff – on Council website
Child Safe Standards 8. <i>Physical & online environment minimise the opportunity for abuse to occur</i>	On-going	Governance IT Communication & Community Engagement Coordinator WHS	Cath attended Risk Management Webinar Child Related Services to do own Reporting Info on Website	Webinar notes to working party Do a risk assessment on any environments where adults have opportunities to interact with children unsupervised e.g. libraries /parks/ chat lines / buildings/ on off events On line safety training resources made available to staff & Community (IT to see what other councils are doing, staff & Community training / webinars – provide reporting information to community on Council website)



Child Safe Standards Action Plan				
Project, Activities, Tasks	Time Frame	Responsibility	Progress/ Evidence	Notes
Child Safe Standards <i>9. Implementation of the Child Safe Standards is continuously reviewed and improved</i>	December	Governance & Risk Officer	Policies are scheduled for regular review	Child safe policy addressing all Child Safe Standards will be reviewed regularly to meet standards
Child Safe Standards <i>10. Policies & procedures document how the organisation is child safe</i>	December	DCCS Governance	Draft Child Safe Policy is up for Council Adoption	Child Safe Policy is drafted - Council
Policies issued to all staff & discussed at staff meetings.	On-going	Governance & Risk Officer Working party		Staff consultation
Public Awareness	On-going	Communication DCCS Governance		Advertising/articles Flyers, Posters, Signs, Competitions – age appropriate Reviews

**Lachlan Shire Council
Feedback on Review of Valuer General’s Proposed Price Increase**

Brief Background

The Valuer General of NSW (VG) is an independent office appointed by the Governor of NSW to oversee the valuation system which provides land values for rating and taxing purposes. The VG determines the value of each assessments’ land within the Lachlan Shire Council every three years^{^^}. This is called a General Valuation. These values are used when calculating the Ordinary (General) Rate. In addition, supplementary valuation lists are issued to the Council each month, detailing any changes to a property’s valuation and description. Such changes are executed by the Rates Department, and, if necessary, any rate adjustments are made accordingly to the assessments on the rating database. The VG delegates actual operational responsibilities to Value NSW (formerly known as Valuation Services), an agency that provides technical, operational and customer service support back to the VG in producing and recording land values across NSW.

Value NSW, on behalf of the VG, currently issues land valuations for Councils for approximately 2.7 million properties during a General Valuation year, the most recent being as at 01/07/2022.

In 2023/24 financial year, Lachlan Shire Council paid almost \$40,000 to the VG for the provision of these services. In 2021/22 and 2022/23, the charges were approximately \$35,000 and \$37,000 p.a., respectively. IPART determines the maximum price the VG can charge Councils.

What is the VG Proposing?

To offset expected cost increases, from 01/07/2025, the VG is proposing to put to IPART a step change price increase throughout NSW of between **21%** and **38%** (depending on the pricing zone a Council is located in), plus inflation. Such prices are to be set for a 6-year period. IPART is then to submit its final report to the Premier by 31 January, 2025.

Lachlan Shire is in the Country zone and the proposed increase for 2025/26 is 27%, from \$9.16 to \$11.62, per valuation. Assuming there are approximately 4,500 overall rateable and non-rateable assessments in the Shire with valuations, by my calculations the new amount levied for Lachlan would be around \$52,000 in 2024/25. Here is a table which represents what the VG is proposing to IPART from 01/07/2025. The amounts shown are per assessment.

Table 1-1 Proposed prices over the referral period in real terms (\$2024-25)

Zone	Proposed referral period prices (2025-26 to 2030-31)
Country	11.62
Coastal	10.80
Metro	9.44
City of Sydney	18.09

What is IPART Asking?

IPART is interested in submissions from Councils’ to express their views “to help them decide what (the VG’s) efficiency costs are, what proportion of those costs should be recovered from Councils and other users, and what an appropriate pricing model to recover these costs from Councils would be”. In other words, they are interested to hear what Councils think about the maximum prices they can charge Councils for land valuation services in the future.

Submission from Councils

The VG has submitted to IPART a 62-page document which details the current valuation system, past and expected cost increases, optimised service delivery enhancements, plus the proposal for on-going charges from 01/07/2025 (as briefly outlined above). In turn, IPART has forwarded this document on to Councils for their input and opinion, particularly that to do with the proposed costing model. As stated, it is expected to increase prices by between 21% - 38% (the variance in price increases is a result of variations across zones).

Lachlan Shire revenue team members stated they have found that the current service provided by the Valuer General's office to be satisfactory overall. Council have not noticed that there has been an abundance of complaints or objections from Lachlan ratepayers regarding their land values, relatively speaking. Any queries that I have had to the VG has been addressed expeditiously. Monthly Supplementary Lists are prompt and adhere to a strict 28-day cycle.

Council strongly objects to the proposed 27% increase for the following reasons:-

- That a 27% increase is exorbitantly high, with inflation as at
 - CPI all groups Sydney annual increase to 30 September 2024 at 2.9%
 - CPI all groups Australia annual increase to 30 September 2024 at 2.8%
 - Rates peg increase for 25.26 year Lachlan Shire is 4.3%
 - IPART stated in its 25.26FY rates peg information that NSW councils rates peg range from 3.6% to 5.1% before adjusting for each council area's population growth.
 - IPART stated in its information release for the 25.26FY rates peg, that the base cost change for labour, asset and other operating costs is an increase of 3.6% for all councils (metropolitan, regional and rural) therefore what justification does IPART have in recommending a range of increases from 21%-38% increase in costs for the VG services to local government.
 - Council adopted its 10 year Long Term Financial Plan in June 2024 which has not planned for this unexpected and unjustifiable cost shift. This severely impacts councils to robustly plan and responsibility manage its budget which is both expected by the community and required under the Integrated Planning and Reporting framework.

- The proposed increase would see annual charges for VG services increase from around \$40,000 (24/25) to approximately \$52,000 (25/26), then plus CPI thereafter;
- For the 24/25FY, IPART limited the rates peg That Council is only allowed to increase its own general rate in 2024/25 by 4.50%;g
- Current economic environment with high inflation and the high costs of living pressures.
- Council proposes that costs should be kept at current levels, plus CPI, as there is no justification for a higher increase.

DISCLOSURE OF INTERESTS FORM

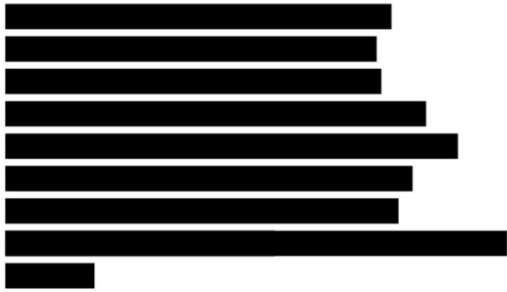
REQUIRED TO BE LODGED UNDER CLAUSE 4.21
OF THE MODEL CODE OF CONDUCT FOR
LOCAL COUNCILS IN NSW



Disclosure of pecuniary interests and other matters by **Paul Phillips** as at 29/11/2024 in respect to the period from 1 July 2024 to 30 June 2025.

Signed: Date: 
29/11/2024

A. Real Property

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June	Nature of interest
	[details] Owner Owner Owner Part Owner Owner Part Owner

B. Sources of income

1. Sources of income I:
reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and received from an occupation at any time since 30 June:

Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
Councillor Builder Hardware Store Proprietor Funeral Director	Lachlan Shire Council Phillips Building Co PA + D Phillips Lake building supplies PA & D Phillips Lake Funerals	[name]

2. Sources of income I:
- reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and
 - received from a trust since 30 June:

Name and address of settlor	Name and address of trustee
<i>[name and address]</i>	<i>[name and address]</i>
NIL	NIL

3. Sources of other income I:
- reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June, and
 - received at any time since 30 June:

Sources of other income
<i>[[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]</i>
NIL

C. Gifts

Description of each gift I received at any time since 30 June	Name and address of donor
<i>[details]</i>	<i>[name and address]</i>
NIL	NIL

D. Contributions to travel

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Names of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
NIL	<i>[dates]</i>	<i>[names]</i>

E. Interests and positions in corporations

Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
Phillips Building Co Pty Ltd	Director	Director	Builders

F. Property development

Were you a property developer or a close associate of a property developer on the return date? **NO**

G. Positions in trade unions and professional or business associations

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position
<i>[name]</i>	<i>[details]</i>
NIL	NIL

H. Debts

Name and address of each person to whom I was liable to pay any debts at the return date/at any time since 30 June
<i>[name]</i>
NIL

I. Disposition of property

1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time
<i>[details]</i>
NIL

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property
<i>[details]</i>
NIL

J. Discretionary disclosures


NIL

DISCLOSURE OF INTERESTS FORM


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LOCAL COUNCILS IN NSW



Disclosure of pecuniary interests and other matters by Cr Dennis Brady as at 30 June 2024 in respect to the period from 30 June 2023 to 30 June 2024.

Signed: 
Date: 10-9-2024

A. Real Property

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June	Nature of interest
[address] 	[details] PART OWNER.

B. Sources of income

1. Sources of income I:
- reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and
 - received from an occupation at any time since 30 June:

Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
[description]	[name and address] NONE	[name]

2. Sources of income I:

- reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from a trust since 30 June:

Name and address of settlor	Name and address of trustee
<i>[name and address]</i>	<i>[name and address]</i>

3. Sources of other income I:

- reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June, and
- received at any time since 30 June:

Sources of other income
<i>[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]</i>

C. Gifts

Description of each gift I received at any time since 30 June	Name and address of donor
<i>[details]</i>	<i>[name and address]</i>

D. Contributions to travel

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Names of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
<i>[name and address]</i>	<i>[dates]</i>	<i>[names]</i>

E. Interests and positions in corporations

Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
<i>[name and address]</i>	<i>[details]</i>	<i>[details]</i>	<i>[details]</i>

F. Property development

Were you a property developer or a close associate of a property developer on the return date?

[Yes/No]

G. Positions in trade unions and professional or business associations

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position
<i>[name]</i>	<i>[details]</i>

H. Debts

Name and address of each person to whom I was liable to pay any debts at the return date/at any time since 30 June
<i>[name]</i>

I. Disposition of property

1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time
<i>[details]</i>

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property
<i>[details]</i>

J. Discretionary disclosures


[details]

DISCLOSURE OF INTERESTS FORM


**REQUIRED TO BE LODGED UNDER CLAUSE 4.21
OF THE MODEL CODE OF CONDUCT FOR
LOCAL COUNCILS IN NSW**



Disclosure of pecuniary interests and other matters by Cr John Medcalf OAM as at 30 June 2024 in respect to the period from 30 June 2023 to 30 June 2024.

Signed: 
Date: 14/06/2024

A. Real Property

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June	Nature of interest
	[del] OWNER OWNER.

B. Sources of income

1. Sources of income I:
- reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and
 - received from an occupation at any time since 30 June:

Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
[description] FARMER	[name and address] WOODLANDS, TOTTENHAM NSW 2873	[name] MEADOWOOD. PARTNERSHIP.

2. Sources of income I:

- reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from a trust since 30 June:

Name and address of settlor	Name and address of trustee
[name and address]	[name and address]
NIL.	

3. Sources of other income I:

- reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June, and
- received at any time since 30 June:

Sources of other income
[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]
NIL.

C. Gifts

Description of each gift I received at any time since 30 June	Name and address of donor
[details]	[name and address]
N/A.	

D. Contributions to travel

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Names of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
[name and address]	[dates]	[names]
N/A.		

E. Interests and positions in corporations

Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
[name and address] <i>N/A.</i>	[details]	[details]	[details]

F. Property development

Were you a property developer or a close associate of a property developer on the return date?

[Yes/No] *no*

G. Positions in trade unions and professional or business associations

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position
[name] <i>N/A</i>	[details] <i>N/A</i>

H. Debts

Name and address of each person to whom I was liable to pay any debts at the return date/at any time since 30 June
[name] <i>Commonwealth Bank</i>

I. Disposition of property

1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time
[details]
N/A.

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property
[details]
N/A.

J. Discretionary disclosures

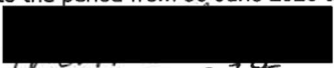
[details] SHIRE GRAVEL PIT - [REDACTED]
[REDACTED]

DISCLOSURE OF INTERESTS FORM


**REQUIRED TO BE LODGED UNDER CLAUSE 4.21
OF THE MODEL CODE OF CONDUCT FOR
LOCAL COUNCILS IN NSW**



Disclosure of pecuniary interests and other matters by Cr Judith Bartholomew as at 30 June 2024 in respect to the period from 30 June 2023 to 30 June 2024.

Signed: 
Date: 17-7-2024

A. Real Property

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June	Nature of interest
	[details] Place

B. Sources of income

1. Sources of income I:
- reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and
 - received from an occupation at any time since 30 June:

Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
Aboriginal health worker	[name and address] 10 Foster st Lake Cargelligo	[name] Griffith AMS.

2. Sources of income I:

- reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from a trust since 30 June:

Name and address of settlor	Name and address of trustee
[name and address]	[name and address]

3. Sources of other income I:

- reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June, and
- received at any time since 30 June:

Sources of other income
[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]
Family partnership IC + JM BARTHOLOMEW
Farming BARA

C. Gifts

Description of each gift I received at any time since 30 June	Name and address of donor
[details]	[name and address]
/	/

D. Contributions to travel

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Names of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
[name and address]	[dates]	[names]
/	/	/

E. Interests and positions in corporations

Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
<i>[name and address]</i>	<i>[details]</i>	<i>[details]</i>	<i>[details]</i>

F. Property development

Were you a property developer or a close associate of a property developer on the return date?

[Yes/No]

G. Positions in trade unions and professional or business associations

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position
<i>[name]</i> /	<i>[details]</i>
/	/
/	/

H. Debts

Name and address of each person to whom I was liable to pay any debts at the return date/at any time since 30 June
<i>[name]</i> /
/
/

I. Disposition of property

1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time
<i>[details]</i>
/

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property
<i>[details]</i>
/

J. Discretionary disclosures

[details]

DISCLOSURE OF INTERESTS FORM

REQUIRED TO BE LODGED UNDER CLAUSE 4.21
OF THE MODEL CODE OF CONDUCT FOR
LOCAL COUNCILS IN NSW



Disclosure of pecuniary interests and other matters by Cr Megan Mortimer as at 30 June 2024 in respect to the period from 30 June 2023 to 30 June 2024.

Signed: [Redacted]

Date: 17/7/24

A. Real Property

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June	Nature of interest
[Redacted]	[details] owner

B. Sources of income

1. Sources of income I:

- reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from an occupation at any time since 30 June:

Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
[description] farmer	[name and address] Pine Grove Tullamore	[name] L Mortimer + Sons

2. Sources of income I:

- reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from a trust since 30 June:

Name and address of settlor	Name and address of trustee
<i>[name and address]</i>	<i>[name and address]</i>

3. Sources of other income I:

- reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June, and
- received at any time since 30 June:

Sources of other income
<i>[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]</i>

C. Gifts

Description of each gift I received at any time since 30 June	Name and address of donor
<i>[details]</i>	<i>[name and address]</i>

D. Contributions to travel

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Names of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
<i>[name and address]</i>	<i>[dates]</i>	<i>[names]</i>

E. Interests and positions in corporations

Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
[name and address]	[details]	[details]	[details]

F. Property development

Were you a property developer or a close associate of a property developer on the return date?

[Yes/No]

G. Positions in trade unions and professional or business associations

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position
[name]	[details]

H. Debts

Name and address of each person to whom I was liable to pay any debts at the return date/at any time since 30 June
[name] Commonwealth Bank

I. Disposition of property

1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time
<i>[details]</i>

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property
<i>[details]</i>

J. Discretionary disclosures

[details]

DISCLOSURE OF INTERESTS FORM

REQUIRED TO BE LODGED UNDER CLAUSE 4.21
OF THE MODEL CODE OF CONDUCT FOR
LOCAL COUNCILS IN NSW



Disclosure of pecuniary interests and other matters by Cr Melissa Blewitt as at 30 June 2024 in respect to the period from 30 June 2023 to 30 June 2024.

Signed: [Redacted]
Date: 19.6.2024

A. Real Property

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June	Nature of interest
[Redacted]	[details] OWNER LEASSEE

B. Sources of income

1. Sources of income I:
- reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and
 - received from an occupation at any time since 30 June:

Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
[description] JOURNALIST/EDITOR	[name and address] The WINDOBSOLIN PRESS	[name]
FARMING PARTNERSHIP	473 JONES LANE LINDOBBAN NSW 2877	UW + MA BLEWITT

2. Sources of income I:

- reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from a trust since 30 June:

Name and address of settlor	Name and address of trustee
<i>[name and address]</i> NIL	<i>[name and address]</i> NIL

3. Sources of other income I:

- reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June, and
- received at any time since 30 June:

Sources of other income
<i>[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]</i> NIL

C. Gifts

Description of each gift I received at any time since 30 June	Name and address of donor
<i>[details]</i> NIL	<i>[name and address]</i> NIL

D. Contributions to travel

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Names of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
<i>[name and address]</i> NIL	<i>[dates]</i> NIL	<i>[names]</i> NIL

E. Interests and positions in corporations

Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
<i>[name and address]</i>	<i>[details]</i>	<i>[details]</i>	<i>[details]</i>
NIL	NIL	NIL	NIL

F. Property development

Were you a property developer or a close associate of a property developer on the return date?

[Yes/No] NO

G. Positions in trade unions and professional or business associations

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position
<i>[name]</i>	<i>[details]</i>
NIL	NIL

H. Debts

Name and address of each person to whom I was liable to pay any debts at the return date/at any time since 30 June
<i>[name]</i> TOYOTA FINANCE - VEHICLE

I. Disposition of property

1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time
[details] NIL

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property
[details] NIL

J. Discretionary disclosures


[details] NIL

DISCLOSURE OF INTERESTS FORM


REQUIRED TO BE LODGED UNDER CLAUSE 4.21
OF THE MODEL CODE OF CONDUCT FOR
LOCAL COUNCILS IN NSW



Disclosure of pecuniary interests and other matters by Cr Melissa Rees as at 30 June 2024 in respect to the period from 30 June 2023 to 30 June 2024.

Signed: 
Date: 11/11/24

A. Real Property

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June	Nature of interest
<i>[address]</i> 	<i>[details]</i> OWNER

B. Sources of income

1. Sources of income I:
- reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and
 - received from an occupation at any time since 30 June:

Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
<i>[description]</i> HIGH SCHOOL TEACHER	<i>[name and address]</i> NSW Dept. of Education	<i>[name]</i>

2. Sources of income I:

- reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from a trust since 30 June:

Name and address of settlor	Name and address of trustee
<i>[name and address]</i>	<i>[name and address]</i>
/	/
/	/
/	/

3. Sources of other income I:

- reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June, and
- received at any time since 30 June:

Sources of other income
<i>[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]</i>
/
/
/

C. Gifts

Description of each gift I received at any time since 30 June	Name and address of donor
<i>[details]</i>	<i>[name and address]</i>
/	/
/	/
/	/

D. Contributions to travel

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Names of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
<i>[name and address]</i>	<i>[dates]</i>	<i>[names]</i>
/	/	/
/	/	/
/	/	/

E. Interests and positions in corporations

Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
[name and address]	[details]	[details]	[details]
/	/	/	/

F. Property development

Were you a property developer or a close associate of a property developer on the return date?

[Yes/No] ~~No~~

G. Positions in trade unions and professional or business associations

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position
[name]	[details]
NSW Teachers Fedevation	Member
	Condobolin Secretary

H. Debts

Name and address of each person to whom I was liable to pay any debts at the return date/at any time since 30 June
[name]
COMMONWEALTH BANK
NISSAN CAR FINANCE

I. Disposition of property

1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time
<i>[details]</i>

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property
<i>[details]</i>

J. Discretionary disclosures

[details]

DISCLOSURE OF INTERESTS FORM

REQUIRED TO BE LODGED UNDER CLAUSE 4.21
OF THE MODEL CODE OF CONDUCT FOR
LOCAL COUNCILS IN NSW



Disclosure of pecuniary interests and other matters by Cr Paul Phillips as at 30 June 2024 in respect to the period from 30 June 2023 to 30 June 2024.

Signed: [Redacted Signature]

Date: 19-6-24

A. Real Property

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June	Nature of interest
[address] [Redacted Address]	[details] OWNER OWNER OWNER.

OVER.

B. Sources of income

1. Sources of income I:

- reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from an occupation at any time since 30 June:

Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
[description] - COUNCILLOR - BUILDER	[name and address] LACHLAN SHIRE COUNCIL PHILLIPS BUILDING CO.	[name]

OVER.

2. Sources of income I:

- reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from a trust since 30 June:

Name and address of settlor	Name and address of trustee
[name and address]	[name and address]
NIL	

3. Sources of other income I:

- reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June, and
- received at any time since 30 June:

Sources of other income
[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]
NIL.

C. Gifts

Description of each gift I received at any time since 30 June	Name and address of donor
[details]	[name and address]
NIL.	

D. Contributions to travel

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Names of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
[name and address]	[dates]	[names]
NIL.		

E. Interests and positions in corporations

Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
<i>[name and address]</i> PHILLIPS BUILDING CO PTY LTD.	<i>[details]</i> DIRECTOR	<i>[details]</i> DIRECTOR	<i>[details]</i> BUILDERS

F. Property development

Were you a property developer or a close associate of a property developer on the return date?

[Yes] ~~N/A~~.

G. Positions in trade unions and professional or business associations

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position
<i>[name]</i> N/A.	<i>[details]</i>

H. Debts

Name and address of each person to whom I was liable to pay any debts at the return date/at any time since 30 June
<i>[name]</i> NIL.

I. Disposition of property

1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time
[details]
NIL

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property
[details]

J. Discretionary disclosures

[details]

CONT.

REAL PROPERTY:

- [REDACTED] - PART OWNER.
- [REDACTED] - OWNER
- [REDACTED] - PART OWNER.

OCCUPATION CONT:

BAROWALE STORE PROPRIETOR - PA TO PHILIPS
LAKE BUILDING SUPPLIES

GENERAL DIRECTOR - PA & D PHILIPS.
LAKE FUNERALS.

DISCLOSURE OF INTERESTS FORM

REQUIRED TO BE LODGED UNDER CLAUSE 4.21
OF THE MODEL CODE OF CONDUCT FOR
LOCAL COUNCILS IN NSW



Disclosure of pecuniary interests and other matters by Cr Peter Harris as at 30 June 2024 in respect to the period from 30 June 2023 to 30 June 2024.

Signed: [Redacted Signature]

Date: 7/8/24

A. Real Property

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June	Nature of interest
[Redacted Address]	[details] Owner
[Redacted Address]	Owner
[Redacted Address]	Owner

B. Sources of income

1. Sources of income I:

- reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from an occupation at any time since 30 June:

Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
[description] Dentistry	[name and address] Self employed 130 Bell Street Condamine	[name] Dr PJ Harris Dental Services Pty Ltd

2. Sources of income I:

- reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from a trust since 30 June:

Name and address of settlor	Name and address of trustee
[name and address]	[name and address]
Bya Helger Keruan Telokong	Dr V J Harris Debut Special trustee for Harris family Super fund. 130 Bdhypal Candobala

3. Sources of other income I:

- reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June, and
- received at any time since 30 June:

Sources of other income
[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]
Farming Phillips and K. Subray.

C. Gifts

Description of each gift I received at any time since 30 June	Name and address of donor
[details]	[name and address]
N/A	

D. Contributions to travel

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Names of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
[name and address]	[dates]	[names]
N/A		

E. Interests and positions in corporations

Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
<i>[name and address]</i> Dr PJ Herrin Dental Services Pty Ltd	<i>[details]</i> Director/ owner	<i>[details]</i> Director	<i>[details]</i> Dentistry

F. Property development

Were you a property developer or a close associate of a property developer on the return date?

[Yes/No]

G. Positions in trade unions and professional or business associations

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position
<i>[name]</i> Australian Dental Association	<i>[details]</i> Member.

H. Debts


Name and address of each person to whom I was liable to pay any debts at the return date/at any time since 30 June
<i>[name]</i> Commonwealth Bank Bathurst and Condamine Macquarie Bank. Sydney N.S.W.

I. Disposition of property

1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time
[details]
N/A

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property
[details]
N/A

J. Discretionary disclosures

[details]
Andrea Harris (wife)
owner of rural property


DISCLOSURE OF INTERESTS FORM

**REQUIRED TO BE LODGED UNDER CLAUSE 4.21
OF THE MODEL CODE OF CONDUCT FOR
LOCAL COUNCILS IN NSW**



Disclosure of pecuniary interests and other matters by Cr Robyn Turner as at 30 June 2024 in respect to the period from 30 June 2023 to 30 June 2024.

Signed:

Date:

A. Real Property

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June	Nature of interest
[REDACTED]	[details] Joint Owner Joint Owner Joint Owner

B. Sources of income

1. Sources of income I:

- reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from an occupation at any time since 30 June:

Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
[description] Councillor Local Government	[name and address] Lachlan Shire Council, Condobolin 2877	[name]

2. Sources of income I:

- reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June, and
- received from a trust since 30 June:

Name and address of settlor	Name and address of trustee
[name and address]	[name and address]
	R & R Turner Family Trust
	Registered Address "Mogen" (720 Halls Rd Tullibigeal 2669 / Burgooney - Lake Cargelligo 2672)

3. Sources of other income I:

- reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June, and
- received at any time since 30 June:

Sources of other income
<i>[[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]]</i>
Shares Income - all ASX listed
Shares Income - Yenda Producers
Bank Investments
Part Farm Lease - Deeves Farming (M+B)

C. Gifts - NIL

Description of each gift I received at any time since 30 June	Name and address of donor
[details]	[name and address]

D. Contributions to travel - Lachlan Shire Council Car Travel Allowance, Councillor only.

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Names of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
[name and address]	[dates]	[names]

E. Interests and positions in corporations - N/A

Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
[name and address]	[details]	[details]	[details]

F. Property development

Were you a property developer or a close associate of a property developer on the return date?

~~Yes~~ No

G. Positions in trade unions and professional or business associations

NIL

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position
[name] N/A	[details]

H. Debts

Name and address of each person to whom I was liable to pay any debts at the return date/at any time since 30 June
[name] NIL

I. Disposition of property - NIL

1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time	
<i>[details]</i>	NIL

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property	
<i>[details]</i>	NIL

J. Discretionary disclosures

[details]

Model Code of Conduct Complaints Statistics 2023-24
Lachlan Shire Council

Number of Complaints

1	The total number of complaints received in the reporting period about councillors and the General Manager (GM) under the code of conduct from the following sources:	
i	Community	<input type="text" value="0"/>
ii	Other Councillors	<input type="text" value="0"/>
iii	General Manager	<input type="text" value="0"/>
iv	Other Council Staff	<input type="text" value="0"/>
2	The total number of complaints finalised about councillors and the GM under the code of conduct in the following periods:	
i	3 Months	<input type="text" value="0"/>
ii	6 Months	<input type="text" value="0"/>
iii	9 Months	<input type="text" value="0"/>
iv	12 Months	<input type="text" value="0"/>
v	Over 12 months	<input type="text" value="0"/>

Overview of Complaints and Cost

3	a	The number of complaints finalised at the outset by alternative means by the GM or Mayor	<input type="text" value="0"/>
	b	The number of complaints referred to the Office of Local Government (OLG) under a special complaints management arrangement	<input type="text" value="0"/>
	c	The number of code of conduct complaints referred to a conduct reviewer	<input type="text" value="0"/>
	d	The number of code of conduct complaints finalised at preliminary assessment by conduct reviewer	<input type="text" value="0"/>
	e	The number of code of conduct complaints referred back to GM or Mayor for resolution after preliminary assessment by conduct reviewer	<input type="text" value="0"/>
	f	The number of finalised code of conduct complaints investigated by a conduct reviewer	<input type="text" value="0"/>
	g	Cost of dealing with code of conduct complaints via preliminary assesment	<input type="text" value="0"/>
	h	Progressed to full investigation by a conduct reviewer	<input type="text" value="0"/>
	i	The number of finalised complaints investigated where there was found to be no breach	<input type="text" value="0"/>
	j	The number of finalised complaints investigated where there was found to be a breach	<input type="text" value="0"/>
	k	The number of complaints referred by the GM or Mayor to another agency or body such as the ICAC, the NSW Ombudsman, OLG or the Police	
	i	ICAC	<input type="text" value="0"/>
	ii	NSW Ombudsman	<input type="text" value="0"/>
	iii	OLG	<input type="text" value="0"/>
	iv	Police	<input type="text" value="0"/>
	v	Other Agency (please specify)	<input type="text" value="0"/>
		<input type="text" value="0"/>	
	l	The number of complaints being investigated that are not yet finalised	<input type="text" value="0"/>
	m	The total cost of dealing with code of conduct complaints within the period made about councillors and the GM including staff costs	<input type="text" value="0"/>

Preliminary Assessment Statistics		
4	The number of complaints determined by the conduct reviewer at the preliminary assessment stage by each of the following actions:	
a	To take no action (clause 6.13(a) of the 2020 Procedures)	<input type="text" value="0"/>
b	To resolve the complaint by alternative and appropriate strategies (clause 6.13(b) of the 2020 Procedures)	<input type="text" value="0"/>
c	To refer the matter back to the GM or the Mayor, for resolution by alternative and appropriate strategies (clause 6.13(c) of the 2020 Procedures)	<input type="text" value="0"/>
d	To refer the matter to another agency or body such as the ICAC, the NSW Ombudsman, OLG or the Police (clause 6.13(d) of the 2020 Procedures)	<input type="text" value="0"/>
e	To investigate the matter (clause 6.13(e) of the 2020 Procedures)	<input type="text" value="0"/>
f	Other action (please specify)	<input type="text" value="0"/>
	<input type="text" value="0"/>	0
Investigation Statistics		
5	The number of investigated complaints resulting in a determination that there was no breach , in which the following recommendations were made:	
a	That the council revise its policies or procedures	<input type="text" value="0"/>
b	That a person or persons undertake training or other education (clause 7.40 of the 2020 Procedures)	<input type="text" value="0"/>
6	The number of investigated complaints resulting in a determination that there was a breach in which the following recommendations were made:	
a	That the council revise any of its policies or procedures (clause 7.39 of the 2020 Procedures)	<input type="text" value="0"/>
b	In the case of a breach by the GM, that action be taken under the GM's contract for the breach (clause 7.37(a) of the 2020 Procedures)	<input type="text" value="0"/>
c	In the case of a breach by a councillor, that the councillor be formally censured for the breach under section 440G of the Local Government Act 1993 (clause 7.37(b) of the 2020 Procedures)	<input type="text" value="0"/>
d	In the case of a breach by a councillor, that the councillor be formally censured for the breach under section 440G of the Local Government Act 1993 and that the matter be referred to OLG for further action (clause 7.37(c) of the 2020 Procedures)	<input type="text" value="0"/>
7	Matter referred or resolved after commencement of an investigation (clause 7.20 of the 2020 Procedures)	<input type="text" value="0"/>
Categories of misconduct		
8	The number of investigated complaints resulting in a determination that there was a breach with respect to each of the following categories of conduct:	
a	General conduct (Part 3)	<input type="text" value="0"/>
b	Non-pecuniary conflict of interest (Part 5)	<input type="text" value="0"/>
c	Personal benefit (Part 6)	<input type="text" value="0"/>
d	Relationship between council officials (Part 7)	<input type="text" value="0"/>
e	Access to information and resources (Part 8)	<input type="text" value="0"/>

Outcome of determinations	
9	The number of investigated complaints resulting in a determination that there was a breach in which the council:
a	Adopted the independent conduct reviewers recommendation <input type="text" value="0"/>
b	Failed to adopt the independent conduct reviewers recommendation <input type="text" value="0"/>
10	The number of investigated complaints resulting in a determination where:
a	The external conduct reviewers decision was overturned by OLG <input type="text" value="0"/>
b	Council's response to the external conduct reviewers recommendation was overturned by OLG <input type="text" value="0"/>
11	Date Code of Conduct data was presented to council <input type="text"/>



Investment Report

01/11/2024 to 30/11/2024



Portfolio Valuation as at 30/11/2024

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
AMP Bank	BBB+	TD	GENERAL	Annual	29/11/2022	03/12/2024	4.6500	1,000,000.00	1,000,000.00	254.79	254.79
Westpac	AA-	TD	GENERAL	Quarterly	05/12/2023	05/12/2024	5.3000	750,000.00	750,000.00	9,474.66	3,267.12
BOQ	A-	TD	GENERAL	Annual	11/12/2023	10/12/2024	5.3200	1,500,000.00	1,500,000.00	77,832.33	6,558.90
Bank of Sydney	Unrated	TD	GENERAL	Annual	12/12/2023	12/12/2024	5.3500	500,000.00	500,000.00	26,017.12	2,198.63
NAB	AA-	TD	GENERAL	At Maturity	19/07/2024	21/01/2025	5.3000	1,000,000.00	1,000,000.00	19,602.74	4,356.16
NAB	AA-	TD	GENERAL	At Maturity	30/07/2024	30/01/2025	5.3100	2,000,000.00	2,000,000.00	36,078.90	8,728.77
Westpac	AA-	TD	GENERAL	Quarterly	13/02/2024	18/02/2025	5.1200	500,000.00	500,000.00	1,262.47	1,262.47
P&N Bank	BBB+	TD	GENERAL	Annual	21/02/2023	25/02/2025	5.0000	1,000,000.00	1,000,000.00	38,904.11	4,109.59
Bank of Sydney	Unrated	TD	GENERAL	At Maturity	27/02/2024	26/02/2025	5.1700	500,000.00	500,000.00	19,688.49	2,124.66
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	02/03/2023	04/03/2025	5.1000	500,000.00	500,000.00	19,002.74	2,095.89
Police Credit Union SA	Unrated	TD	GENERAL	At Maturity	14/03/2023	18/03/2025	4.9400	1,000,000.00	1,000,000.00	84,995.07	4,060.27
Westpac	AA-	TD	GENERAL	Quarterly	26/03/2024	26/03/2025	4.9700	1,000,000.00	1,000,000.00	8,986.85	4,084.93
Summerland Bank	Unrated	TD	GENERAL	Annual	29/03/2023	01/04/2025	4.8700	1,000,000.00	1,000,000.00	33,089.32	4,002.74
Auswide Bank	BBB	TD	GENERAL	Annual	04/04/2023	08/04/2025	4.9000	900,000.00	900,000.00	29,118.08	3,624.66
AMP Bank	BBB+	TD	GENERAL	Annual	09/05/2023	06/05/2025	5.0000	1,000,000.00	1,000,000.00	28,219.18	4,109.59
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	28/05/2024	27/05/2025	5.2700	1,000,000.00	1,000,000.00	26,999.73	4,331.51
AMP Bank	BBB+	TD	GENERAL	Annual	20/08/2024	24/06/2025	5.0200	1,000,000.00	1,000,000.00	14,166.03	4,126.03





Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
AMP Bank	BBB+	TD	GENERAL	Annual	28/08/2024	25/06/2025	5.0200	2,000,000.00	2,000,000.00	26,131.51	8,252.05
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	28/06/2023	26/06/2025	5.5500	1,000,000.00	1,000,000.00	23,720.55	4,561.64
NAB	AA-	TD	GENERAL	Annual	26/06/2024	26/06/2025	5.3000	1,000,000.00	1,000,000.00	22,942.47	4,356.16
NAB	AA-	TD	GENERAL	Annual	27/06/2024	02/07/2025	5.5000	1,000,000.00	1,000,000.00	23,657.53	4,520.55
P&N Bank	BBB+	TD	GENERAL	Annual	11/07/2023	09/07/2025	5.8000	1,000,000.00	1,000,000.00	22,723.29	4,767.12
NAB	AA-	TD	GENERAL	Annual	19/07/2024	22/07/2025	5.3500	1,000,000.00	1,000,000.00	19,787.67	4,397.26
NAB	AA-	TD	GENERAL	Annual	30/07/2024	30/07/2025	5.3000	600,000.00	600,000.00	10,803.29	2,613.70
BOQ	A-	TD	GENERAL	Annual	10/08/2021	12/08/2025	1.0000	1,000,000.00	1,000,000.00	3,041.10	821.92
AMP Bank	BBB+	TD	GENERAL	Annual	13/08/2024	13/08/2025	5.0500	1,000,000.00	1,000,000.00	15,219.18	4,150.68
Westpac	AA-	TD	GENERAL	Quarterly	23/08/2024	26/08/2025	4.8500	500,000.00	500,000.00	398.63	398.63
NAB	AA-	TD	GENERAL	At Maturity	03/09/2024	03/09/2025	4.9500	1,000,000.00	1,000,000.00	12,069.86	4,068.49
Westpac	AA-	TD	GENERAL	Quarterly	03/09/2024	03/09/2025	4.8900	1,000,000.00	1,000,000.00	11,923.56	4,019.18
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	09/09/2024	09/09/2025	4.9000	1,000,000.00	1,000,000.00	11,142.47	4,027.40
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	05/09/2023	09/09/2025	5.0500	500,000.00	500,000.00	6,018.49	2,075.34
NAB	AA-	TD	GENERAL	Quarterly	10/09/2024	10/09/2025	4.9500	1,000,000.00	1,000,000.00	11,120.55	4,068.49
Police Credit Union SA	Unrated	TD	GENERAL	Quarterly	10/09/2024	10/09/2025	4.9500	1,500,000.00	1,500,000.00	16,680.82	6,102.74
Westpac	AA-	TD	GENERAL	Quarterly	12/09/2023	16/09/2025	5.0200	1,500,000.00	1,500,000.00	16,504.11	6,189.04
NAB	AA-	TD	GENERAL	Annual	17/09/2024	17/09/2025	4.9000	1,500,000.00	1,500,000.00	15,102.74	6,041.10





Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	28/09/2023	30/09/2025	5.2500	1,000,000.00	1,000,000.00	61,849.32	4,315.07
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	04/10/2023	07/10/2025	5.3000	1,000,000.00	1,000,000.00	61,567.12	4,356.16
Westpac	AA-	TD	GENERAL	At Maturity	23/10/2024	23/10/2025	5.0700	1,000,000.00	1,000,000.00	5,417.26	4,167.12
P&N Bank	BBB+	TD	GENERAL	Annual	29/11/2023	28/11/2025	5.4500	1,000,000.00	1,000,000.00	298.63	298.63
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	30/11/2023	02/12/2025	5.4200	1,000,000.00	1,000,000.00	296.99	296.99
Warwick Credit Union	Unrated	TD	GENERAL	Annual	20/12/2023	18/12/2025	5.2000	2,000,000.00	2,000,000.00	98,871.23	8,547.95
Suncorp Bank	AA-	TD	GENERAL	Annual	23/01/2024	27/01/2026	5.0500	2,000,000.00	2,000,000.00	86,610.96	8,301.37
Suncorp Bank	AA-	TD	GENERAL	Annual	06/02/2024	10/02/2026	4.9300	2,000,000.00	2,000,000.00	80,770.96	8,104.11
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	09/04/2024	14/04/2026	4.9300	1,000,000.00	1,000,000.00	31,876.16	4,052.05
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	06/06/2024	10/06/2026	5.2500	1,000,000.00	1,000,000.00	25,602.74	4,315.07
Westpac	AA-	TD	GENERAL	Annual	27/06/2024	29/06/2026	5.2500	2,000,000.00	2,000,000.00	45,164.38	8,630.14
Westpac	AA-	TD	GENERAL	Quarterly	09/07/2024	14/07/2026	5.0900	1,000,000.00	1,000,000.00	7,390.96	4,183.56
Australian Military Bank	BBB+	TD	GENERAL	Annual	24/07/2024	28/07/2026	5.2200	1,000,000.00	1,000,000.00	18,591.78	4,290.41
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	22/08/2024	25/08/2026	4.6200	2,000,000.00	2,000,000.00	25,568.22	7,594.52
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	27/08/2024	27/08/2026	4.6300	2,000,000.00	2,000,000.00	24,355.07	7,610.96
Australian Military Bank	BBB+	TD	GENERAL	Quarterly	29/08/2024	01/09/2026	4.5500	1,000,000.00	1,000,000.00	249.32	249.32
ING Bank (Australia)	A	TD	GENERAL	Annual	16/09/2024	14/09/2026	4.5500	500,000.00	500,000.00	4,736.99	1,869.86





Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
Ltd											
Westpac	AA-	TD	GENERAL	Annual	24/09/2024	24/09/2026	4.5000	1,000,000.00	1,000,000.00	8,383.56	3,698.63
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	05/11/2024	05/11/2026	4.9400	1,000,000.00	1,000,000.00	3,518.90	3,518.90
P&N Bank	BBB+	TD	GENERAL	Annual	18/04/2023	20/04/2027	5.0000	1,000,000.00	1,000,000.00	31,095.89	4,109.59
P&N Bank	BBB+	TD	GENERAL	Annual	14/02/2023	15/02/2028	5.2000	500,000.00	500,000.00	20,728.77	2,136.99
NAB	AA-	CASH	GENERAL	Monthly	30/11/2024	30/11/2024	3.7500	5,617,398.28	5,617,398.28	17,258.23	17,258.23
Macquarie Bank	A+	CASH	GENERAL	Monthly	30/11/2024	30/11/2024	4.1500	3,960,513.09	3,960,513.09	13,463.74	13,463.74
NAB	AA-	CASH	GENERAL	Monthly	30/11/2024	30/11/2024	2.8500	3,339,811.83	3,339,811.83	7,806.31	7,806.31
TOTALS								74,167,723.20	74,167,723.20	1,424,153.90	271,903.90



Portfolio by Asset as at 30/11/2024

Asset Type: CASH

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
NAB	AA-	CASH	GENERAL	Monthly	30/11/2024	30/11/2024	3.7500	5,617,398.28	5,617,398.28	17,258.23	17,258.23
Macquarie Bank	A+	CASH	GENERAL	Monthly	30/11/2024	30/11/2024	4.1500	3,960,513.09	3,960,513.09	13,463.74	13,463.74
NAB	AA-	CASH	GENERAL	Monthly	30/11/2024	30/11/2024	2.8500	3,339,811.83	3,339,811.83	7,806.31	7,806.31
CASH SUBTOTALS								12,917,723.20	12,917,723.20	38,528.29	38,528.29

Asset Type: TD

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
AMP Bank	BBB+	TD	GENERAL	Annual	29/11/2022	03/12/2024	4.6500	1,000,000.00	1,000,000.00	254.79	254.79
Westpac	AA-	TD	GENERAL	Quarterly	05/12/2023	05/12/2024	5.3000	750,000.00	750,000.00	9,474.66	3,267.12
BOQ	A-	TD	GENERAL	Annual	11/12/2023	10/12/2024	5.3200	1,500,000.00	1,500,000.00	77,832.33	6,558.90
Bank of Sydney	Unrated	TD	GENERAL	Annual	12/12/2023	12/12/2024	5.3500	500,000.00	500,000.00	26,017.12	2,198.63
NAB	AA-	TD	GENERAL	At Maturity	19/07/2024	21/01/2025	5.3000	1,000,000.00	1,000,000.00	19,602.74	4,356.16
NAB	AA-	TD	GENERAL	At Maturity	30/07/2024	30/01/2025	5.3100	2,000,000.00	2,000,000.00	36,078.90	8,728.77
Westpac	AA-	TD	GENERAL	Quarterly	13/02/2024	18/02/2025	5.1200	500,000.00	500,000.00	1,262.47	1,262.47
P&N Bank	BBB+	TD	GENERAL	Annual	21/02/2023	25/02/2025	5.0000	1,000,000.00	1,000,000.00	38,904.11	4,109.59
Bank of Sydney	Unrated	TD	GENERAL	At Maturity	27/02/2024	26/02/2025	5.1700	500,000.00	500,000.00	19,688.49	2,124.66



Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	02/03/2023	04/03/2025	5.1000	500,000.00	500,000.00	19,002.74	2,095.89
Police Credit Union SA	Unrated	TD	GENERAL	At Maturity	14/03/2023	18/03/2025	4.9400	1,000,000.00	1,000,000.00	84,995.07	4,060.27
Westpac	AA-	TD	GENERAL	Quarterly	26/03/2024	26/03/2025	4.9700	1,000,000.00	1,000,000.00	8,986.85	4,084.93
Summerland Bank	Unrated	TD	GENERAL	Annual	29/03/2023	01/04/2025	4.8700	1,000,000.00	1,000,000.00	33,089.32	4,002.74
Auswide Bank	BBB	TD	GENERAL	Annual	04/04/2023	08/04/2025	4.9000	900,000.00	900,000.00	29,118.08	3,624.66
AMP Bank	BBB+	TD	GENERAL	Annual	09/05/2023	06/05/2025	5.0000	1,000,000.00	1,000,000.00	28,219.18	4,109.59
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	28/05/2024	27/05/2025	5.2700	1,000,000.00	1,000,000.00	26,999.73	4,331.51
AMP Bank	BBB+	TD	GENERAL	Annual	20/08/2024	24/06/2025	5.0200	1,000,000.00	1,000,000.00	14,166.03	4,126.03
AMP Bank	BBB+	TD	GENERAL	Annual	28/08/2024	25/06/2025	5.0200	2,000,000.00	2,000,000.00	26,131.51	8,252.05
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	28/06/2023	26/06/2025	5.5500	1,000,000.00	1,000,000.00	23,720.55	4,561.64
NAB	AA-	TD	GENERAL	Annual	26/06/2024	26/06/2025	5.3000	1,000,000.00	1,000,000.00	22,942.47	4,356.16
NAB	AA-	TD	GENERAL	Annual	27/06/2024	02/07/2025	5.5000	1,000,000.00	1,000,000.00	23,657.53	4,520.55
P&N Bank	BBB+	TD	GENERAL	Annual	11/07/2023	09/07/2025	5.8000	1,000,000.00	1,000,000.00	22,723.29	4,767.12
NAB	AA-	TD	GENERAL	Annual	19/07/2024	22/07/2025	5.3500	1,000,000.00	1,000,000.00	19,787.67	4,397.26
NAB	AA-	TD	GENERAL	Annual	30/07/2024	30/07/2025	5.3000	600,000.00	600,000.00	10,803.29	2,613.70
BOQ	A-	TD	GENERAL	Annual	10/08/2021	12/08/2025	1.0000	1,000,000.00	1,000,000.00	3,041.10	821.92
AMP Bank	BBB+	TD	GENERAL	Annual	13/08/2024	13/08/2025	5.0500	1,000,000.00	1,000,000.00	15,219.18	4,150.68
Westpac	AA-	TD	GENERAL	Quarterly	23/08/2024	26/08/2025	4.8500	500,000.00	500,000.00	398.63	398.63



Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
NAB	AA-	TD	GENERAL	At Maturity	03/09/2024	03/09/2025	4.9500	1,000,000.00	1,000,000.00	12,069.86	4,068.49
Westpac	AA-	TD	GENERAL	Quarterly	03/09/2024	03/09/2025	4.8900	1,000,000.00	1,000,000.00	11,923.56	4,019.18
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	09/09/2024	09/09/2025	4.9000	1,000,000.00	1,000,000.00	11,142.47	4,027.40
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	05/09/2023	09/09/2025	5.0500	500,000.00	500,000.00	6,018.49	2,075.34
NAB	AA-	TD	GENERAL	Quarterly	10/09/2024	10/09/2025	4.9500	1,000,000.00	1,000,000.00	11,120.55	4,068.49
Police Credit Union SA	Unrated	TD	GENERAL	Quarterly	10/09/2024	10/09/2025	4.9500	1,500,000.00	1,500,000.00	16,680.82	6,102.74
Westpac	AA-	TD	GENERAL	Quarterly	12/09/2023	16/09/2025	5.0200	1,500,000.00	1,500,000.00	16,504.11	6,189.04
NAB	AA-	TD	GENERAL	Annual	17/09/2024	17/09/2025	4.9000	1,500,000.00	1,500,000.00	15,102.74	6,041.10
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	28/09/2023	30/09/2025	5.2500	1,000,000.00	1,000,000.00	61,849.32	4,315.07
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	04/10/2023	07/10/2025	5.3000	1,000,000.00	1,000,000.00	61,567.12	4,356.16
Westpac	AA-	TD	GENERAL	At Maturity	23/10/2024	23/10/2025	5.0700	1,000,000.00	1,000,000.00	5,417.26	4,167.12
P&N Bank	BBB+	TD	GENERAL	Annual	29/11/2023	28/11/2025	5.4500	1,000,000.00	1,000,000.00	298.63	298.63
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	30/11/2023	02/12/2025	5.4200	1,000,000.00	1,000,000.00	296.99	296.99
Warwick Credit Union	Unrated	TD	GENERAL	Annual	20/12/2023	18/12/2025	5.2000	2,000,000.00	2,000,000.00	98,871.23	8,547.95
Suncorp Bank	AA-	TD	GENERAL	Annual	23/01/2024	27/01/2026	5.0500	2,000,000.00	2,000,000.00	86,610.96	8,301.37
Suncorp Bank	AA-	TD	GENERAL	Annual	06/02/2024	10/02/2026	4.9300	2,000,000.00	2,000,000.00	80,770.96	8,104.11
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	09/04/2024	14/04/2026	4.9300	1,000,000.00	1,000,000.00	31,876.16	4,052.05



Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	06/06/2024	10/06/2026	5.2500	1,000,000.00	1,000,000.00	25,602.74	4,315.07
Westpac	AA-	TD	GENERAL	Annual	27/06/2024	29/06/2026	5.2500	2,000,000.00	2,000,000.00	45,164.38	8,630.14
Westpac	AA-	TD	GENERAL	Quarterly	09/07/2024	14/07/2026	5.0900	1,000,000.00	1,000,000.00	7,390.96	4,183.56
Australian Military Bank	BBB+	TD	GENERAL	Annual	24/07/2024	28/07/2026	5.2200	1,000,000.00	1,000,000.00	18,591.78	4,290.41
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	22/08/2024	25/08/2026	4.6200	2,000,000.00	2,000,000.00	25,568.22	7,594.52
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	27/08/2024	27/08/2026	4.6300	2,000,000.00	2,000,000.00	24,355.07	7,610.96
Australian Military Bank	BBB+	TD	GENERAL	Quarterly	29/08/2024	01/09/2026	4.5500	1,000,000.00	1,000,000.00	249.32	249.32
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	16/09/2024	14/09/2026	4.5500	500,000.00	500,000.00	4,736.99	1,869.86
Westpac	AA-	TD	GENERAL	Annual	24/09/2024	24/09/2026	4.5000	1,000,000.00	1,000,000.00	8,383.56	3,698.63
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	05/11/2024	05/11/2026	4.9400	1,000,000.00	1,000,000.00	3,518.90	3,518.90
P&N Bank	BBB+	TD	GENERAL	Annual	18/04/2023	20/04/2027	5.0000	1,000,000.00	1,000,000.00	31,095.89	4,109.59
P&N Bank	BBB+	TD	GENERAL	Annual	14/02/2023	15/02/2028	5.2000	500,000.00	500,000.00	20,728.77	2,136.99
TD SUBTOTALS								61,250,000.00	61,250,000.00	1,385,625.62	233,375.62



Portfolio by Asset Totals as at 30/11/2024

Type	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
CASH	12,917,723.20	12,917,723.20	38,528.29	38,528.29
TD	61,250,000.00	61,250,000.00	1,385,625.62	233,375.62
TOTALS	74,167,723.20	74,167,723.20	1,424,153.90	271,903.90



Counterparty Compliance as at 30/11/2024

Long Term Investments

Compliant	Bank Group	Term	Rating	Invested (\$)	Invested (%)	Limit (%)	Limit (\$)	Available (\$)
✗	NAB	Long	AA-	19,057,210.11	25.70	25.00	-	-515,279.31
✓	ANZ Bank	Long	AA-	4,000,000.00	5.39	25.00	-	14,541,930.80
✓	Westpac	Long	AA-	10,250,000.00	13.82	25.00	-	8,291,930.80
✓	Macquarie Bank	Long	A+	3,960,513.09	5.34	20.00	-	10,873,031.55
✓	ING Bank (Australia) Ltd	Long	A	14,500,000.00	19.55	20.00	-	333,544.64
✓	BOQ	Long	A-	2,500,000.00	3.37	20.00	-	12,333,544.64
✓	AMP Bank	Long	BBB+	6,000,000.00	8.09	15.00	-	5,125,158.48
✓	P&N Bank	Long	BBB+	4,500,000.00	6.07	15.00	-	6,625,158.48
✓	Australian Military Bank	Long	BBB+	2,000,000.00	2.70	15.00	-	9,125,158.48
✓	Auswide Bank	Long	BBB	900,000.00	1.21	15.00	-	10,225,158.48
✓	Summerland Credit Union	Long	Unrated	1,000,000.00	1.35	5.00	-	2,708,386.16
✓	Bank of Sydney	Long	Unrated	1,000,000.00	1.35	5.00	-	2,708,386.16
✓	Police Credit Union SA	Long	Unrated	2,500,000.00	3.37	5.00	-	1,208,386.16
✓	Warwick Credit Union	Long	Unrated	2,000,000.00	2.70	5.00	-	1,708,386.16

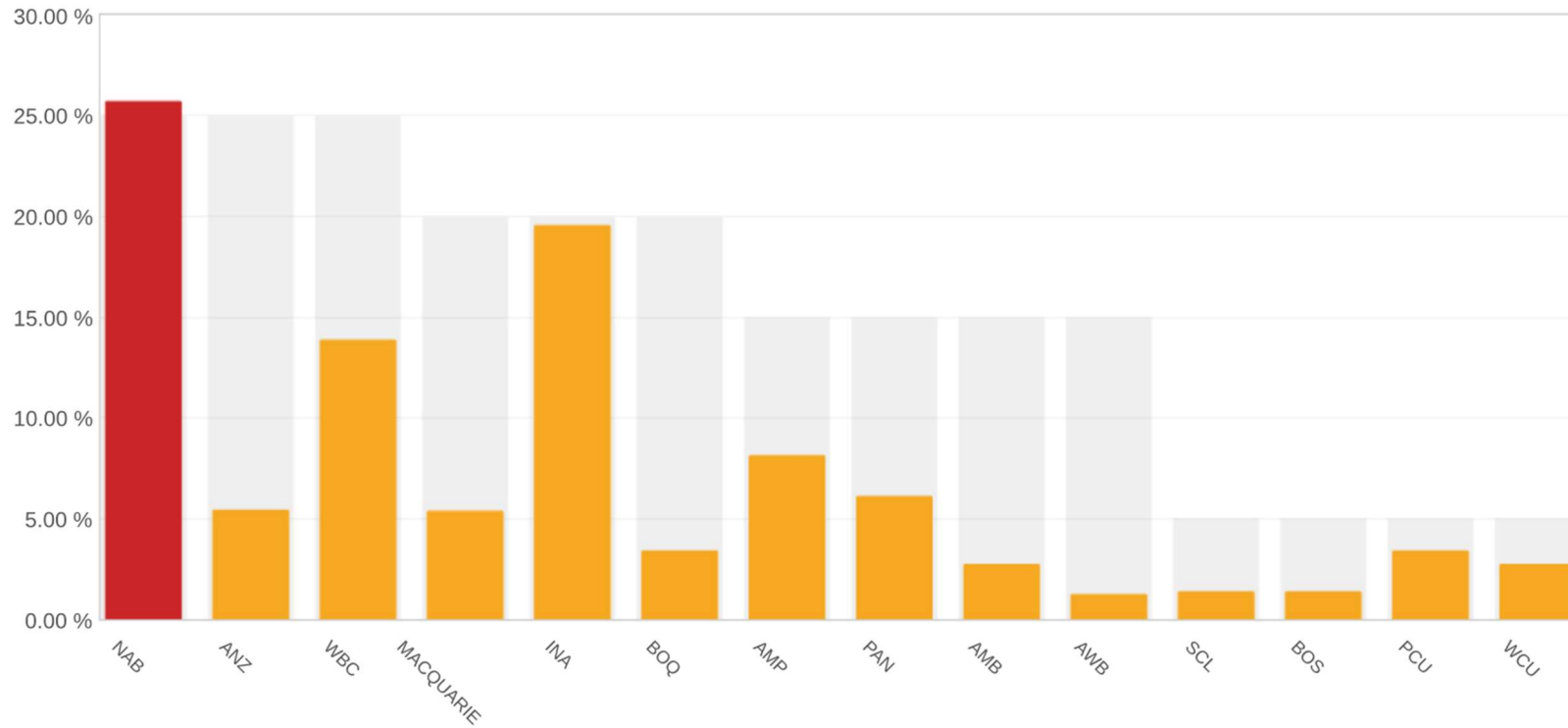




Compliant	Bank Group	Term	Rating	Invested (\$)	Invested (%)	Limit (%)	Limit (\$)	Available (\$)
TOTALS				74,167,723.20	100.00			



Counterparty Compliance - Long Term Investments



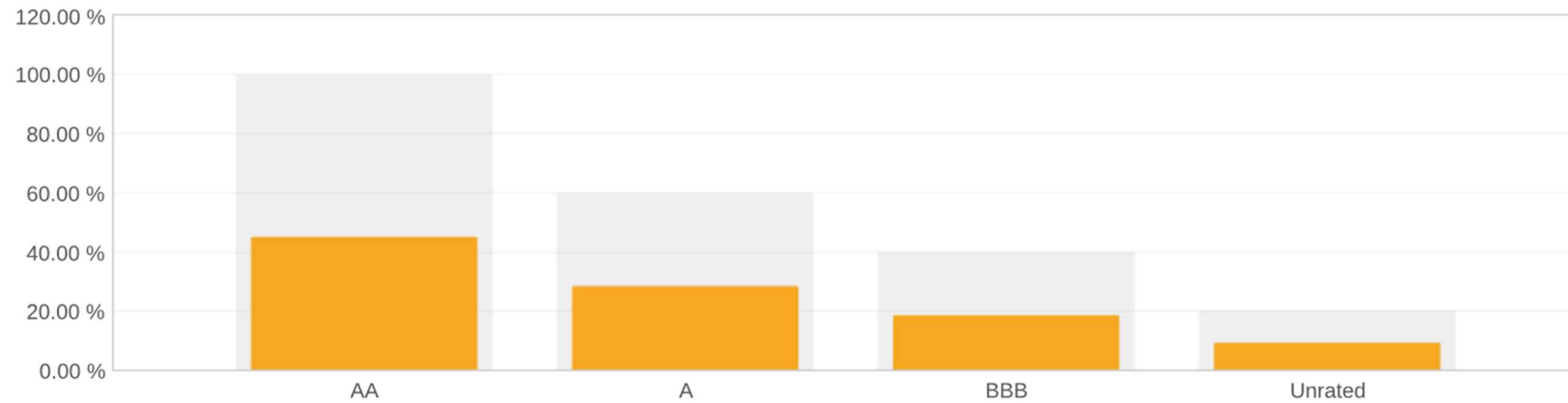


Credit Quality Compliance as at 30/11/2024

Long Term Investments

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available (\$)
✓	AA	33,307,210.11	44.91	100.00	40,860,513.09
✓	A	20,960,513.09	28.26	60.00	23,540,120.83
✓	BBB	13,400,000.00	18.07	40.00	16,267,089.28
✓	Unrated	6,500,000.00	8.76	20.00	8,333,544.64
TOTALS		74,167,723.20	100.00		

Credit Quality Compliance - Long Term Investments

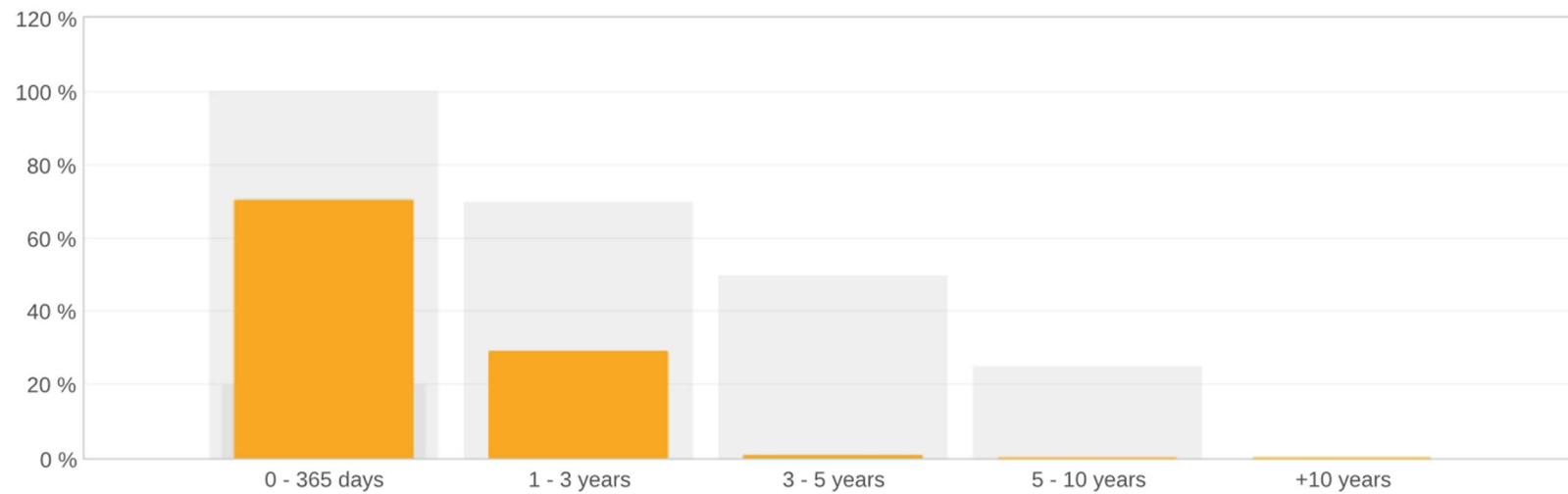




Maturity Compliance as at 30/11/2024

Compliant	Term	Invested (\$)	Invested (%)	Min Limit (%)	Max Limit (%)	Available (\$)
✓	0 - 365 days	52,167,723.20	70.34	20.00	100.00	22,000,000.00
✓	1 - 3 years	21,500,000.00	28.99	0.00	70.00	30,417,406.24
✓	3 - 5 years	500,000.00	0.67	0.00	50.00	36,583,861.60
✓	5 - 10 years	-	0.00	0.00	25.00	18,541,930.80
✓	+10 years	-	0.00	0.00	0.00	-
TOTALS		74,167,723.20	100.00			

Maturity Compliance





Portfolio Comparison

From: 31/10/2024 To: 30/11/2024

Issuer	Rating	Type	Rate (%)	Purchase Date	Maturity Date	Interest (%)	31/10/2024 (\$)	30/11/2024 (\$)	Difference (\$)
ING Bank (Australia) Ltd	A	TD	5.4800	07/11/2023	05/11/2024	Annual	1,000,000.00	-	-1,000,000.00
AMP Bank	BBB+	TD	4.7000	22/11/2022	19/11/2024	Annual	750,000.00	-	-750,000.00
AMP Bank	BBB+	TD	4.6500	29/11/2022	03/12/2024	Annual	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	5.3000	05/12/2023	05/12/2024	Quarterly	750,000.00	750,000.00	-
BOQ	A-	TD	5.3200	11/12/2023	10/12/2024	Annual	1,500,000.00	1,500,000.00	-
Bank of Sydney	Unrated	TD	5.3500	12/12/2023	12/12/2024	Annual	500,000.00	500,000.00	-
NAB	AA-	TD	5.3000	19/07/2024	21/01/2025	At Maturity	1,000,000.00	1,000,000.00	-
NAB	AA-	TD	5.3100	30/07/2024	30/01/2025	At Maturity	2,000,000.00	2,000,000.00	-
Westpac	AA-	TD	5.1200	13/02/2024	18/02/2025	Quarterly	500,000.00	500,000.00	-
P&N Bank	BBB+	TD	5.0000	21/02/2023	25/02/2025	Annual	1,000,000.00	1,000,000.00	-
Bank of Sydney	Unrated	TD	5.1700	27/02/2024	26/02/2025	At Maturity	500,000.00	500,000.00	-
ING Bank (Australia) Ltd	A	TD	5.1000	02/03/2023	04/03/2025	Annual	500,000.00	500,000.00	-
Police Credit Union SA	Unrated	TD	4.9400	14/03/2023	18/03/2025	At Maturity	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	4.9700	26/03/2024	26/03/2025	Quarterly	1,000,000.00	1,000,000.00	-
Summerland Bank	Unrated	TD	4.8700	29/03/2023	01/04/2025	Annual	1,000,000.00	1,000,000.00	-
Auswide Bank	BBB	TD	4.9000	04/04/2023	08/04/2025	Annual	900,000.00	900,000.00	-
AMP Bank	BBB+	TD	5.0000	09/05/2023	06/05/2025	Annual	1,000,000.00	1,000,000.00	-



Issuer	Rating	Type	Rate (%)	Purchase Date	Maturity Date	Interest (%)	31/10/2024 (\$)	30/11/2024 (\$)	Difference (\$)
ING Bank (Australia) Ltd	A	TD	5.2700	28/05/2024	27/05/2025	At Maturity	1,000,000.00	1,000,000.00	-
AMP Bank	BBB+	TD	5.0200	20/08/2024	24/06/2025	Annual	1,000,000.00	1,000,000.00	-
AMP Bank	BBB+	TD	5.0200	28/08/2024	25/06/2025	Annual	2,000,000.00	2,000,000.00	-
ING Bank (Australia) Ltd	A	TD	5.5500	28/06/2023	26/06/2025	Annual	1,000,000.00	1,000,000.00	-
NAB	AA-	TD	5.3000	26/06/2024	26/06/2025	Annual	1,000,000.00	1,000,000.00	-
NAB	AA-	TD	5.5000	27/06/2024	02/07/2025	Annual	1,000,000.00	1,000,000.00	-
P&N Bank	BBB+	TD	5.8000	11/07/2023	09/07/2025	Annual	1,000,000.00	1,000,000.00	-
NAB	AA-	TD	5.3500	19/07/2024	22/07/2025	Annual	1,000,000.00	1,000,000.00	-
NAB	AA-	TD	5.3000	30/07/2024	30/07/2025	Annual	600,000.00	600,000.00	-
BOQ	A-	TD	1.0000	10/08/2021	12/08/2025	Annual	1,000,000.00	1,000,000.00	-
AMP Bank	BBB+	TD	5.0500	13/08/2024	13/08/2025	Annual	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	4.8500	23/08/2024	26/08/2025	Quarterly	500,000.00	500,000.00	-
NAB	AA-	TD	4.9500	03/09/2024	03/09/2025	At Maturity	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	4.8900	03/09/2024	03/09/2025	Quarterly	1,000,000.00	1,000,000.00	-
ING Bank (Australia) Ltd	A	TD	4.9000	09/09/2024	09/09/2025	At Maturity	1,000,000.00	1,000,000.00	-
ING Bank (Australia) Ltd	A	TD	5.0500	05/09/2023	09/09/2025	Annual	500,000.00	500,000.00	-
NAB	AA-	TD	4.9500	10/09/2024	10/09/2025	Quarterly	1,000,000.00	1,000,000.00	-
Police Credit Union SA	Unrated	TD	4.9500	10/09/2024	10/09/2025	Quarterly	1,500,000.00	1,500,000.00	-
Westpac	AA-	TD	5.0200	12/09/2023	16/09/2025	Quarterly	1,500,000.00	1,500,000.00	-
NAB	AA-	TD	4.9000	17/09/2024	17/09/2025	Annual	1,500,000.00	1,500,000.00	-





Issuer	Rating	Type	Rate (%)	Purchase Date	Maturity Date	Interest (%)	31/10/2024 (\$)	30/11/2024 (\$)	Difference (\$)
ING Bank (Australia) Ltd	A	TD	5.2500	28/09/2023	30/09/2025	At Maturity	1,000,000.00	1,000,000.00	-
ING Bank (Australia) Ltd	A	TD	5.3000	04/10/2023	07/10/2025	At Maturity	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	5.0700	23/10/2024	23/10/2025	At Maturity	1,000,000.00	1,000,000.00	-
P&N Bank	BBB+	TD	5.4500	29/11/2023	28/11/2025	Annual	1,000,000.00	1,000,000.00	-
ING Bank (Australia) Ltd	A	TD	5.4200	30/11/2023	02/12/2025	Annual	1,000,000.00	1,000,000.00	-
Warwick Credit Union	Unrated	TD	5.2000	20/12/2023	18/12/2025	Annual	2,000,000.00	2,000,000.00	-
Suncorp Bank	AA-	TD	5.0500	23/01/2024	27/01/2026	Annual	2,000,000.00	2,000,000.00	-
Suncorp Bank	AA-	TD	4.9300	06/02/2024	10/02/2026	Annual	2,000,000.00	2,000,000.00	-
ING Bank (Australia) Ltd	A	TD	4.9300	09/04/2024	14/04/2026	Annual	1,000,000.00	1,000,000.00	-
ING Bank (Australia) Ltd	A	TD	5.2500	06/06/2024	10/06/2026	At Maturity	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	5.2500	27/06/2024	29/06/2026	Annual	2,000,000.00	2,000,000.00	-
Westpac	AA-	TD	5.0900	09/07/2024	14/07/2026	Quarterly	1,000,000.00	1,000,000.00	-
Australian Military Bank	BBB+	TD	5.2200	24/07/2024	28/07/2026	Annual	1,000,000.00	1,000,000.00	-
ING Bank (Australia) Ltd	A	TD	4.6200	22/08/2024	25/08/2026	Annual	2,000,000.00	2,000,000.00	-
ING Bank (Australia) Ltd	A	TD	4.6300	27/08/2024	27/08/2026	Annual	2,000,000.00	2,000,000.00	-
Australian Military Bank	BBB+	TD	4.5500	29/08/2024	01/09/2026	Quarterly	1,000,000.00	1,000,000.00	-
ING Bank (Australia) Ltd	A	TD	4.5500	16/09/2024	14/09/2026	Annual	500,000.00	500,000.00	-
Westpac	AA-	TD	4.5000	24/09/2024	24/09/2026	Annual	1,000,000.00	1,000,000.00	-
ING Bank (Australia) Ltd	A	TD	4.9400	05/11/2024	05/11/2026	Annual	-	1,000,000.00	1,000,000.00
P&N Bank	BBB+	TD	5.0000	18/04/2023	20/04/2027	Annual	1,000,000.00	1,000,000.00	-



Issuer	Rating	Type	Rate (%)	Purchase Date	Maturity Date	Interest (%)	31/10/2024 (\$)	30/11/2024 (\$)	Difference (\$)
P&N Bank	BBB+	TD	5.2000	14/02/2023	15/02/2028	Annual	500,000.00	500,000.00	-
NAB	AA-	CASH	3.7500	31/10/2024	31/10/2024	Monthly	5,598,715.45	5,617,398.28	18,682.83
Macquarie Bank	A+	CASH	4.1500	31/10/2024	31/10/2024	Monthly	3,946,743.02	3,960,513.09	13,770.07
NAB	AA-	CASH	2.8500	31/10/2024	31/10/2024	Monthly	3,332,266.31	3,339,811.83	7,545.52
TOTALS							74,877,724.78	74,167,723.20	-710,001.58



Trades in Period

From: 01/11/2024 To: 30/11/2024

New Trades - From: 01/11/2024 To: 30/11/2024

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Value (\$)	Reference
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	05/11/2024	05/11/2026	4.9400	1,000,000.00	
TOTALS								1,000,000.00	



Sell Trades - From: 01/11/2024 To: 30/11/2024

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Selling Date	Yield/Margin (%)	Face Value (\$)	Gross Value (\$)	Capital Value (\$)	Reference
No entries for this item												
TOTALS									0			



Matured Trades - From: 01/11/2024 To: 30/11/2024

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Value (\$)	Reference
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	07/11/2023	05/11/2024	5.4800	1,000,000.00	
AMP Bank	BBB+	TD	GENERAL	Annual	22/11/2022	19/11/2024	4.7000	750,000.00	
TOTALS								1,750,000.00	



Interest Received in Period

From: 01/11/2024 To: 30/11/2024

Periodic Interest

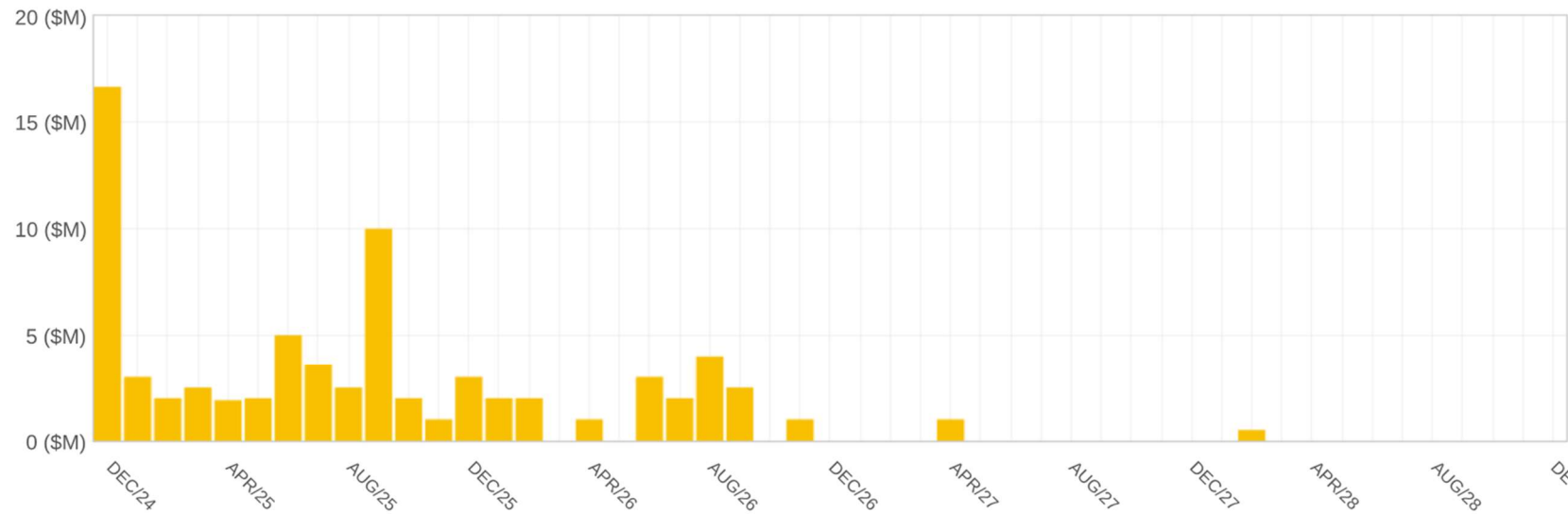
Issuer	Rating	Type	Allocation	Frequency	Value (\$)	Purchase Date	Maturity Date	Coupon Date	Type	Rate (%)	Received (\$)
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	1,000,000.00	07/11/2023	05/11/2024	05/11/2024	Maturity	5.4800	54,649.86
AMP Bank	BBB+	TD	GENERAL	Annual	750,000.00	22/11/2022	19/11/2024	19/11/2024	Maturity	4.7000	35,056.85
AMP Bank	BBB+	TD	GENERAL	Annual	1,000,000.00	29/11/2022	03/12/2024	29/11/2024	Periodic	4.6500	46,627.40
Westpac	AA-	TD	GENERAL	Quarterly	500,000.00	13/02/2024	18/02/2025	13/11/2024	Periodic	5.1200	6,452.60
Westpac	AA-	TD	GENERAL	Quarterly	500,000.00	23/08/2024	26/08/2025	25/11/2024	Periodic	4.8500	6,245.21
P&N Bank	BBB+	TD	GENERAL	Annual	1,000,000.00	29/11/2023	28/11/2025	29/11/2024	Periodic	5.4500	54,649.32
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	1,000,000.00	30/11/2023	02/12/2025	29/11/2024	Periodic	5.4200	54,200.00
Australian Military Bank	BBB+	TD	GENERAL	Quarterly	1,000,000.00	29/08/2024	01/09/2026	29/11/2024	Periodic	4.5500	11,468.49
TOTALS					6,750,000.00						269,349.73



Maturity Cash Flow as at 30/11/2024

Year	Jan (\$)	Feb (\$)	Mar (\$)	Apr (\$)	May (\$)	Jun (\$)	Jul (\$)	Aug (\$)	Sep (\$)	Oct (\$)	Nov (\$)	Dec (\$)	Total (\$)
2024	-	-	-	-	-	-	-	-	-	-	-	16,667,723	16,667,723.20
2025	3,000,000	2,000,000	2,500,000	1,900,000	2,000,000	5,000,000	3,600,000	2,500,000	10,000,000	2,000,000	1,000,000	3,000,000	38,500,000.00
2026	2,000,000	2,000,000	-	1,000,000	-	3,000,000	2,000,000	4,000,000	2,500,000	-	1,000,000	-	17,500,000.00
2027	-	-	-	1,000,000	-	-	-	-	-	-	-	-	1,000,000.00
2028	-	500,000	-	-	-	-	-	-	-	-	-	-	500,000.00
TOTALS													74,167,723.20

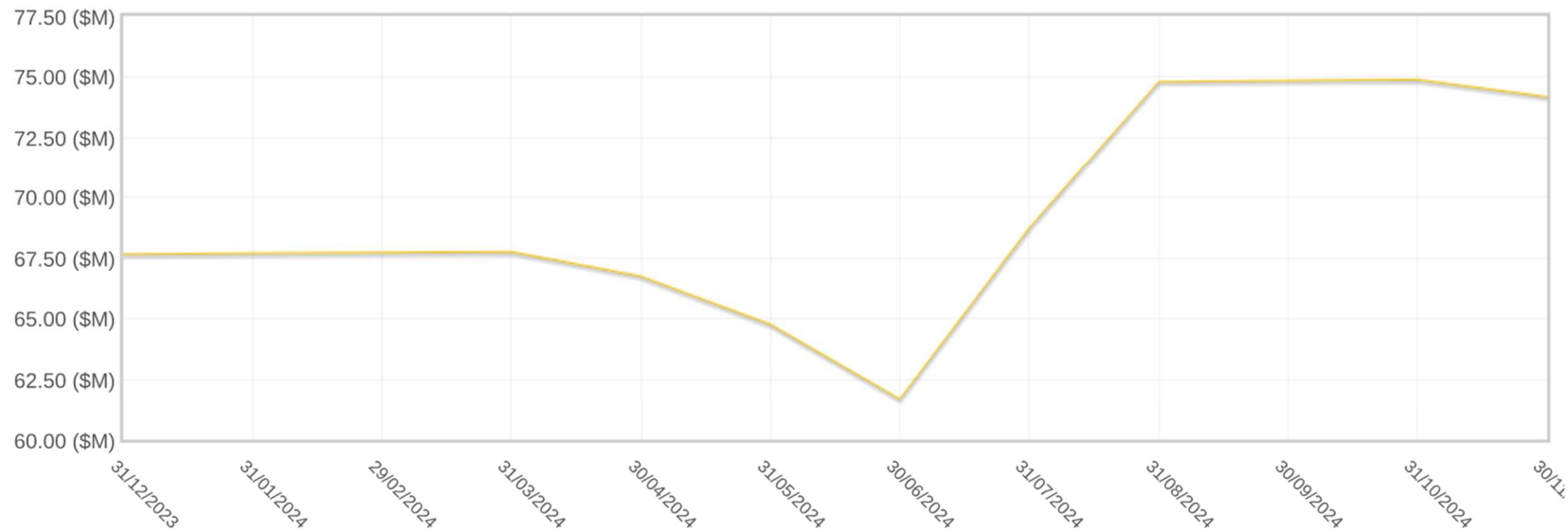
Maturity Cash Flow Distribution





Historical Portfolio Balances as at 30/11/2024

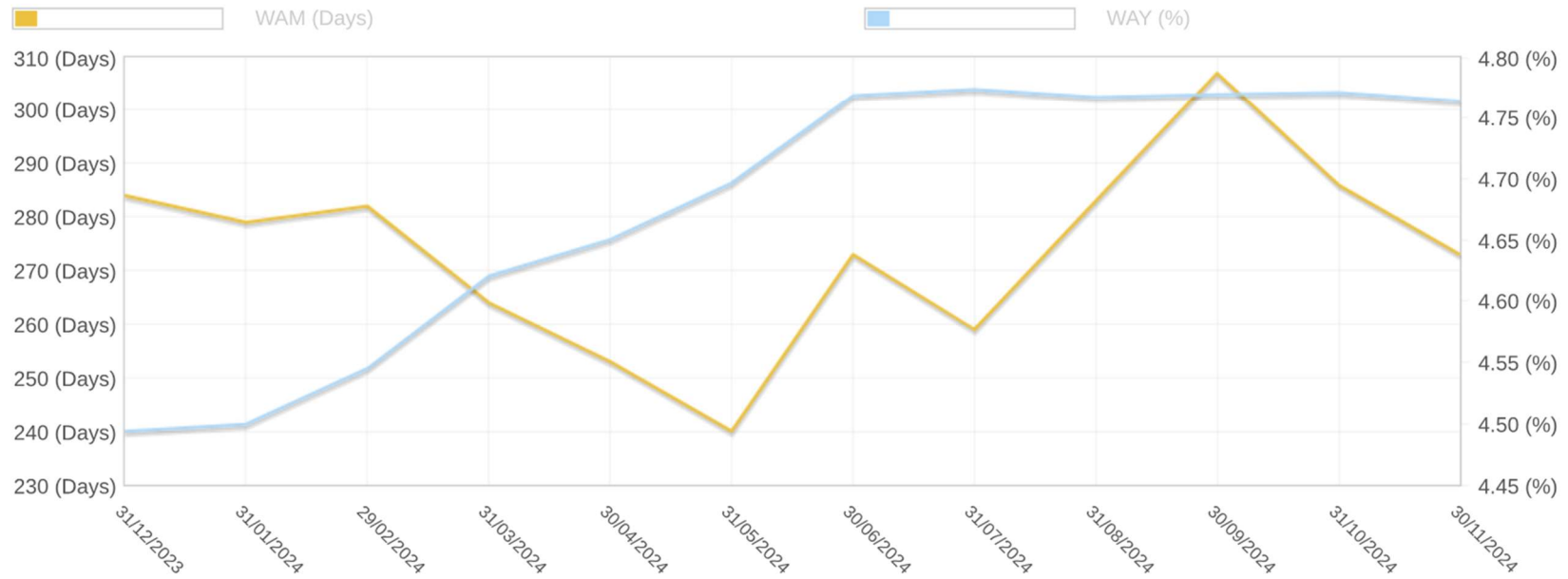
31/12/2023	31/01/2024	29/02/2024	31/03/2024	30/04/2024	31/05/2024	30/06/2024	31/07/2024	31/08/2024	30/09/2024	31/10/2024	30/11/2024
67.66	67.70	67.73	67.76	66.75	64.78	61.71	68.75	74.79	74.84	74.88	74.17





Historical Ratios as at 30/11/2024

	31/12/2023	31/01/2024	29/02/2024	31/03/2024	30/04/2024	31/05/2024	30/06/2024	31/07/2024	31/08/2024	30/09/2024	31/10/2024	30/11/2024
WAM (Days)	284	279	282	264	253	240	273	259	283	307	286	273
WAY (%)	4.4936	4.4995	4.5450	4.6204	4.6504	4.6965	4.7682	4.7736	4.7670	4.7692	4.7709	4.7637

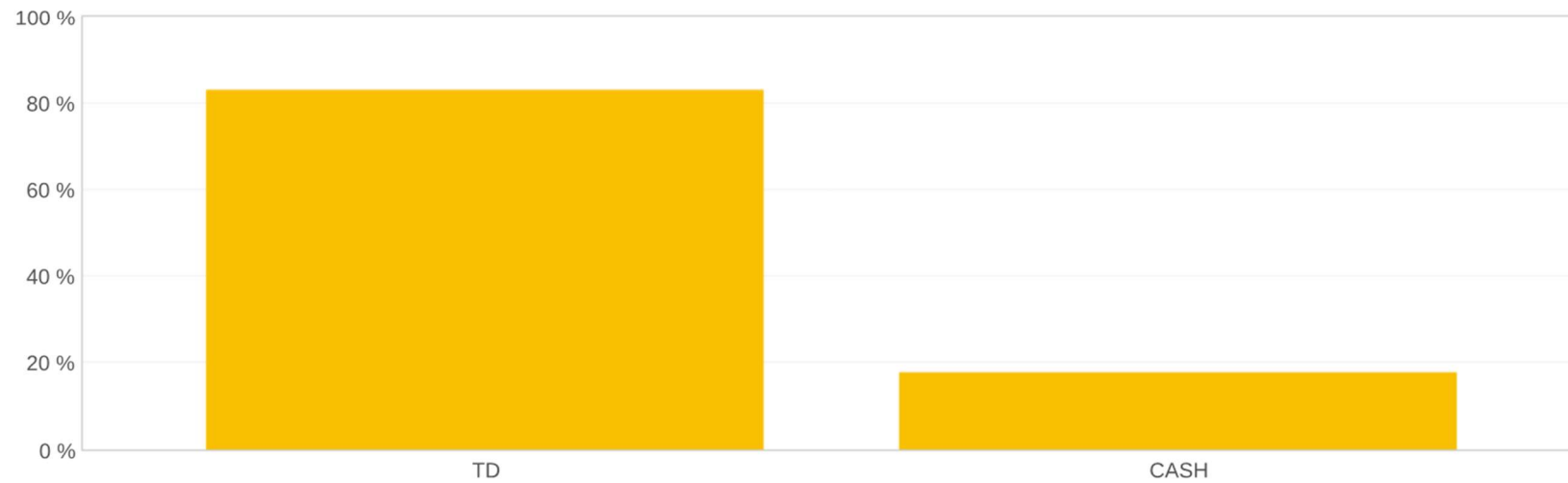




Asset Class as at 30/11/2024

Code	Number of Trades	Invested (\$)	Invested (%)
TD	56	61,250,000.00	82.58
CASH	3	12,917,723.20	17.42
TOTALS	59	74,167,723.20	100.0

Asset Class Distribution



2023-2024 GM REPORT LACHLAN SHIRE COUNCIL





Contents

Safety

Claims

- Cause of Injury
- Type of Injury
- Claim Frequency
- Injury Reporting
- Return to Work
- Costs

Premium

Our Partnership

Stay in Touch





Self-Audit and Safety & Wellbeing Incentive Process Review

The StateCover Safety Services team, in consultation with our Safety Innovation Member Consultation Group, is completing an end-to-end Self-Audit and Safety & Wellbeing Incentive Process Review. As a result the self-audit will be optional this year. This will enable members to focus on priority action completion from the 2023 self-audit.

Improvements to the Safety & Wellbeing Incentive processes will be announced later in the year. The self-audit will remain an important benchmarking tool to understand WHS maturity and identify priority investment areas to improve safety and wellbeing in the workplace.



Cause of Injury

Understanding the type and proportion of injuries occurring will assist you to target your WHS efforts.

Typically, sprains and strains represent the highest proportion of claims for most councils.

Psychological injuries are the fastest growing cohort of claims across the Mutual.

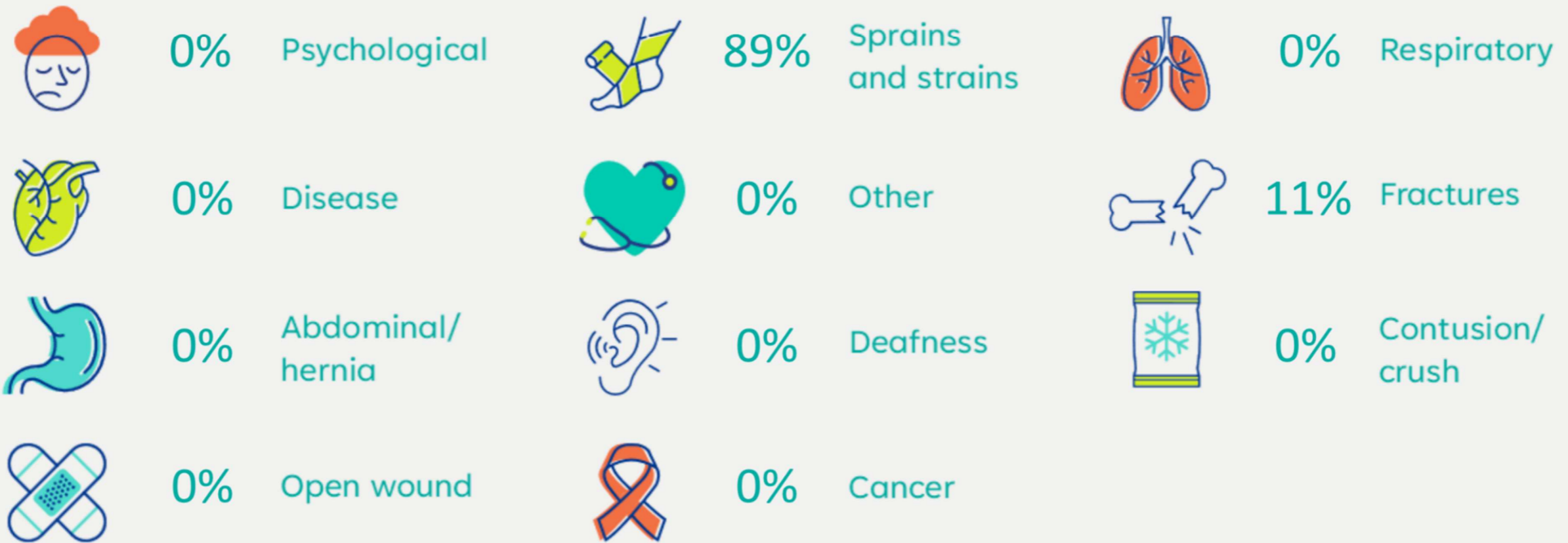


- Body stressing
- Hit by moving objects
- Sound and pressure
- Vehicle incidents and other causes
- Mental stress
- Hitting objects
- Falls, trips and slips
- Chemicals and other substances
- Biological factors
- Heat, electricity and environmental factors



Type of Injury

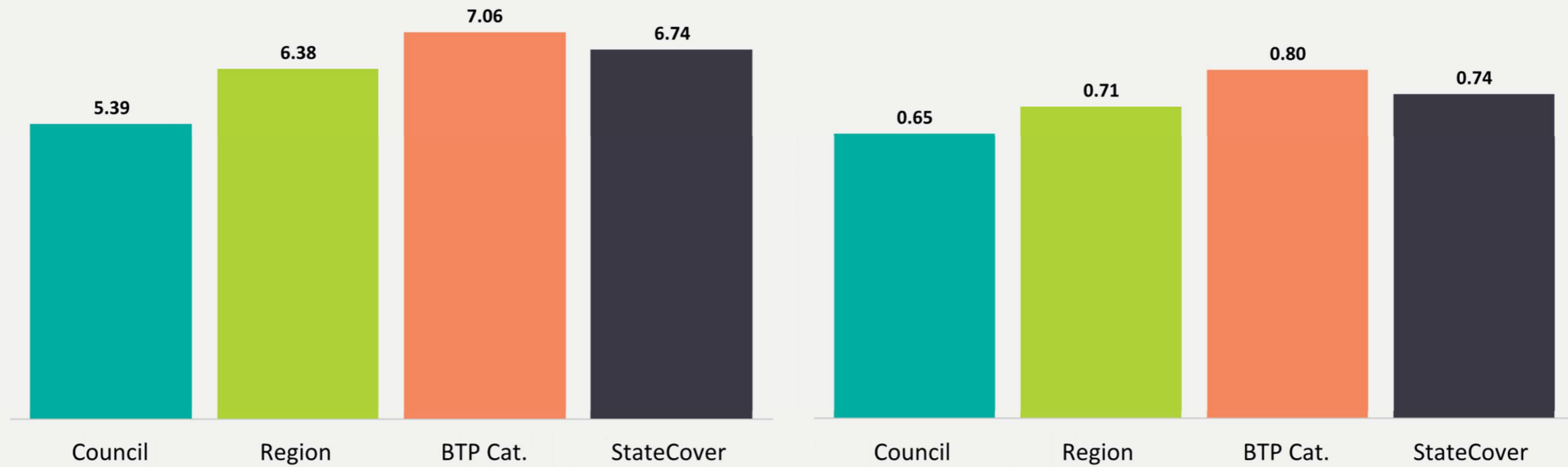
Physical injuries resulted in 9 claims during 2023/2024 which accounts for 100% of your total claims



Claim Frequency Comparison

Monitoring claim frequency using employee numbers*

Monitoring claim frequency using Council wages*



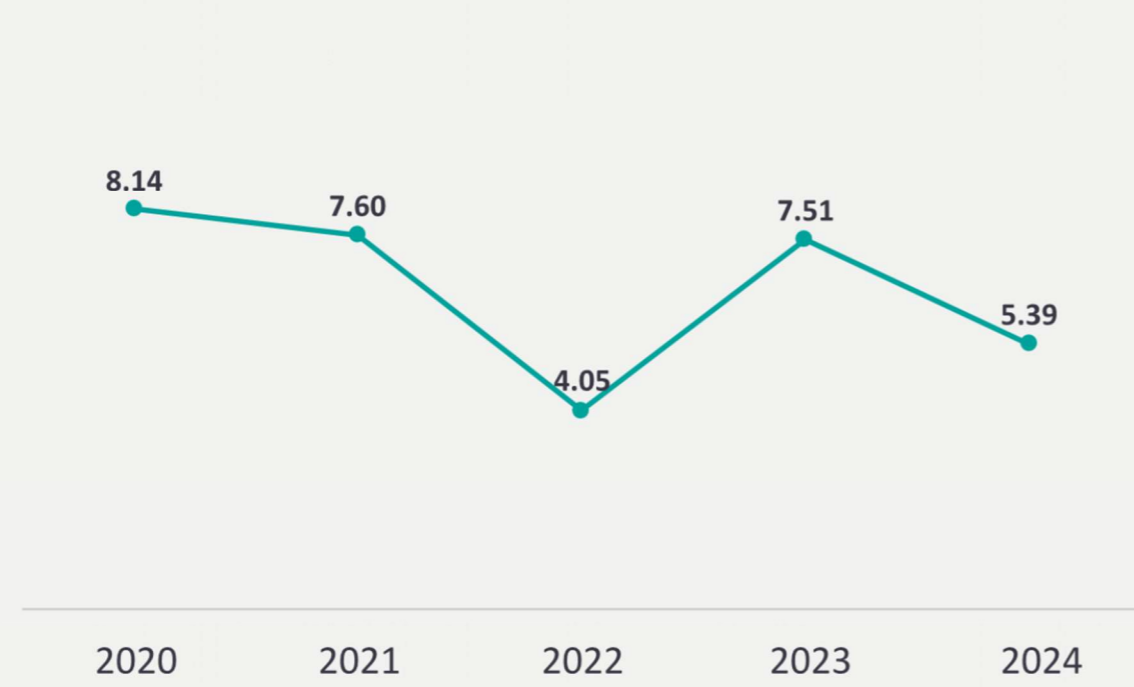
*Claim frequency is calculated as the number of claims lodged relating to injuries in 2023/2024 per 100 employees and per \$1 million of Council wages as declared to StateCover. It is a measure of Council's WHS performance and should be considered in conjunction with injury severity and claim cost.



Claim Frequency Trend

Effect of WHS efforts over time: 2020-2024

Monitoring claim frequency using employee numbers*



Monitoring claim frequency using Council wages*



*Claim frequency is calculated as the number of claims lodged relating to injuries in 2023/2024 per 100 employees and per \$1 million of Council wages as declared to StateCover.

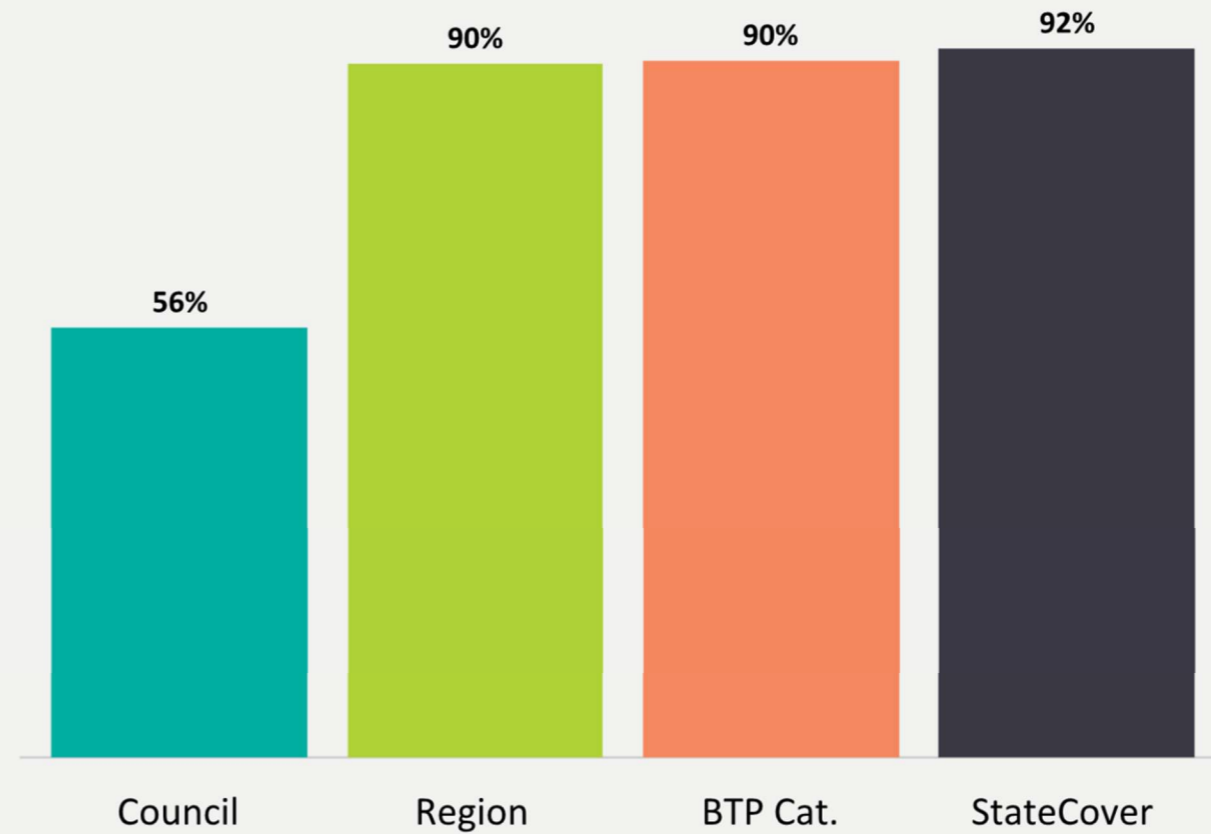


Injury Reporting

Percentage of claims reported to StateCover within 48 hours

Reporting injuries to StateCover within 48 hours of Council becoming aware of the injury is a legislative requirement.

Prompt reporting allows for early intervention and assists with swift recovery and return to work.



Return to Work Performance

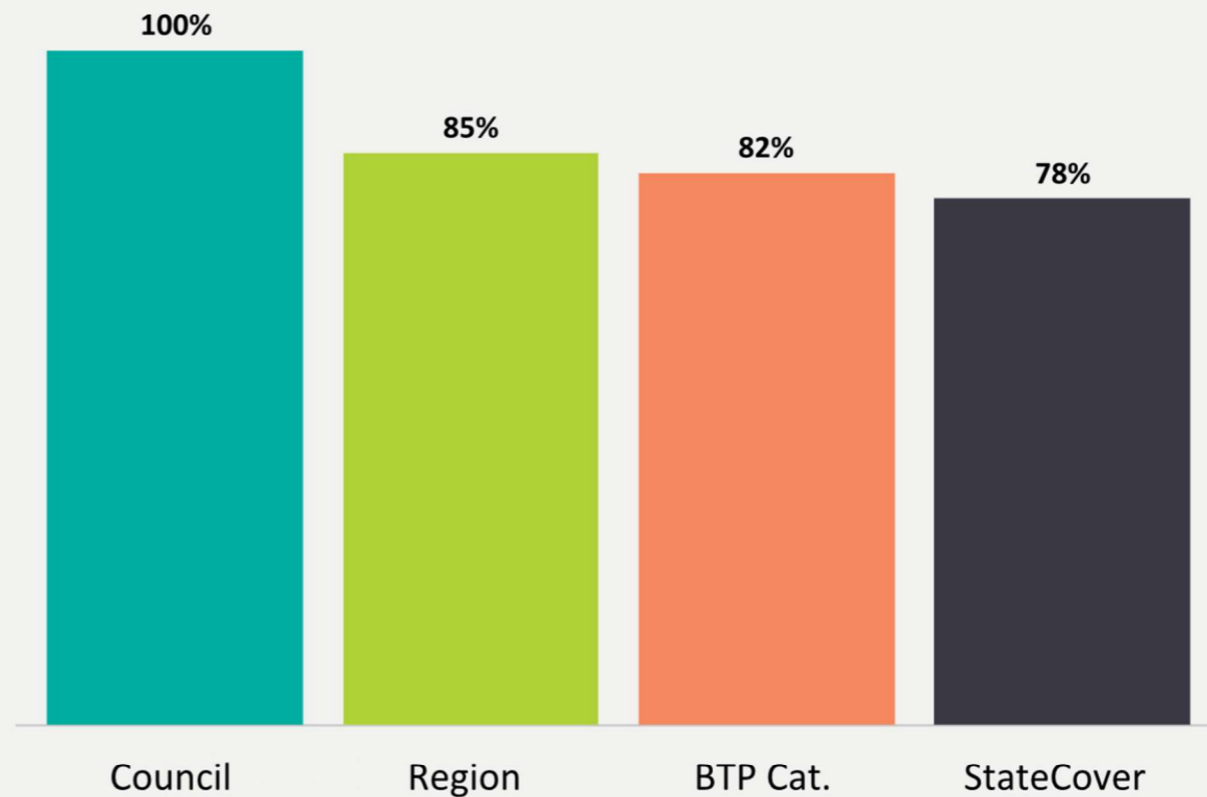
Your Council's average four-week RTW performance in 2023/2024

Number of claims: 9

Number of time lost claims: 2

The return to work (RTW) rate measures the proportion of injured workers who have experienced time loss due to their injury, and have resumed work in any capacity within four weeks from the date the claim was entered into StateCover's system.

The measure is used to demonstrate the overall injury management effectiveness. StateCover adopts a collaborative approach to RTW and understands the mutual benefits that early intervention and returning to work have on a worker's recover and wellbeing, as well as on Council's efficacy.



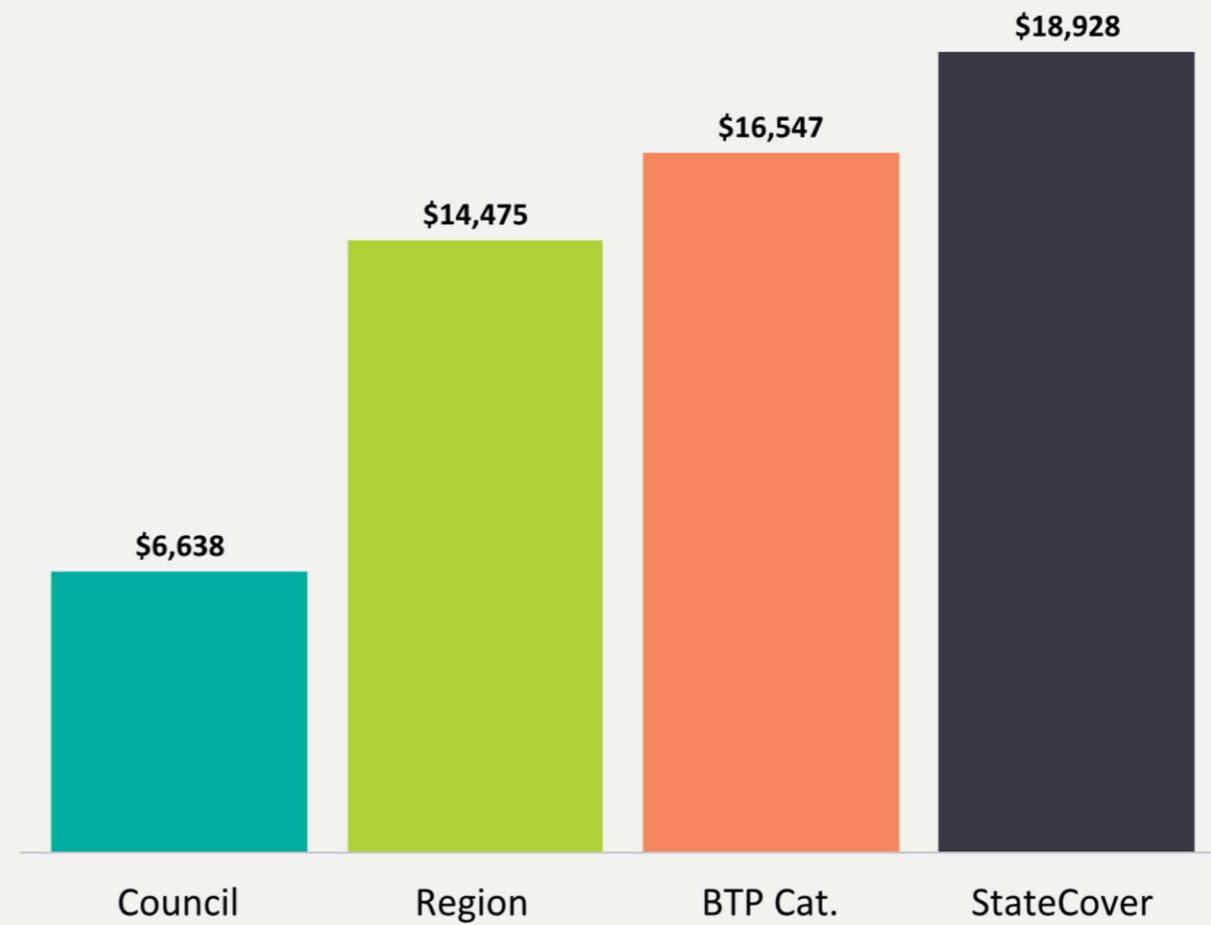
Average Claims Cost

Comparison of your average incurred claims costs in 2023/2024

Claims costs may increase over time as further entitlements are paid, e.g. whole person impairment lump sums or workplace injury damages.

The amount paid on a claim will either directly or indirectly impact Council's premium.

The most effective way to minimise either type of impact is to return the injured worker to work in suitable employment.





Your Premium

Your premium rate is a blended measure of the risk profile of the Local Government industry, the broader scheme and Council's WHS and return to work performance



Councils can influence their premium through providing a safe workplace and, when a worker is injured, proactively assisting them to recover at work. Council's premium is "experience-rated," with the past three years of specific claim costs impacting the premium payable – the better the experience, the lower the premium.





Working Together to Keep Your People Safe, Well and Working

As your needs evolve, our team of local government workforce risk solutions experts are here to support you and your team

Wellbeing and Return to Work Services

StateCover offer a self-paced, step-by-step guide, supported by our experts to help Members create a meaningful, measurable, and integrated wellbeing program that makes the best use of Members' existing resources and aligns with their business objectives and strategic plans.

Our Return to Work team delivers essential training programs, keep our Members informed of best practice and regulatory requirements, and provides tailored support to Member personnel to assist them in returning your people to work safely and sustainably.

StateCover continues to work with industry leading experts in delivering high quality, impactful preventative health services to our Members, from skin checks through to audiometric screening. The StateCover Wellbeing and Return to Work team can assist you at whatever stage you are at with your Return to Work and Wellbeing journey.

Working Together to Keep Your People Safe, Well and Working

Targeted Safety Services

We're developing targeted safety offerings to be more effective in partnering with you to reduce injuries.

Our new offerings focus on addressing injury and claims trends, including musculoskeletal disorders and psychological injuries.

The following programs and service are under development and will be available in 2025:

- Psychosocial Hazard Management Program
- Hazardous Manual Tasks Program
- WHS Planning and Review Service
- WHS Mentoring Program.





Trent Bay

MEMBER SERVICES MANAGER

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Lachlan Shire Council

DRAFT COMMUNITY ENGAGEMENT STRATEGY

2024-2028



ACKNOWLEDGEMENT OF COUNTRY

ACKNOWLEDGEMENT

Lachlan Shire Council acknowledges the Wiradjuri people as the Traditional custodians of this land.

We recognise their strength and resilience and pay respect to Elders past, present and emerging and to all Aboriginal and Torres Strait Islander people who are part of the Lachlan Shire community.

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FOREWORD

A message from the Mayor of Lachlan Shire

I am pleased to present Lachlan Shire Council’s Community Engagement Strategy. This document demonstrates Council’s commitment to engaging with our communities and details when and how we will do so.

Engagement is at the heart of everything we do at Lachlan Shire as we collaborate with our residents to deliver our shared vision for a resilient and prosperous community.

Community engagement is about ensuring we deliver better outcomes for everyone and we recognise that our community has a diverse range of experience and knowledge. Therefore, in this strategy we will identify how we will engage with a variety of different community members and other stakeholders to ensure that we identify solution that meet our shared vision.

Through the Integrated Planning and Reporting Framework, Council has made a commitment to meet the needs of the community now and into the future. To deliver on this commitment we need to understand what impacts our community members as they go about their daily lives. The level of community involvement in decision making will vary depending on the impact of any decisions to be made and we will outline these differences in the strategy.

In this strategy we show how we will provide the community and other stakeholders with meaningful opportunities to have their say on the services, policies, plans and projects we deliver. This strategy provides everyone with clarity and transparency so all stakeholders understand when we will involve them and the role they play in the process of engagement.

Like all plans and strategies of Council, the Community Engagement Strategy will evolve as our community changes. This strategy has been developed for the next four years but we will review and update it in consultation with the community whenever needed to ensure it remains current and relevant to the needs of Council and the community of Lachlan Shire.

John Medcalf OAM
Mayor of Lachlan Shire



INTRODUCTION

A council must establish and implement a strategy (called its Community Engagement Strategy) for engagement with the local community when developing its plans, policies and programs and for the purpose of determining its activities (other than routine administrative matters).

What is community engagement?

Community engagement is the process of involving the community and other stakeholders in making decisions that shape their local area. This includes seeking feedback about the plans, policies and projects that Council develops on behalf of the community. Engagement is essential for us to evaluate the impact that decisions of the Council will have on the community. It is also how we understand what services and projects will best meet the community's needs and aspirations.

At Lachlan Shire we are committed to undertaking consistent, best-practice engagement with all our stakeholders. This involves being open and transparent through providing a range of inclusive engagement opportunities for our community and other stakeholders.

Why do we engage?

At Lachlan Shire we believe everyone has the right to have their views and voices heard and to participate in public decision making. Community engagement is how we provide this opportunity to our community and stakeholders.

For Council, community engagement provides us with the opportunity to understand many points of view to help us identify solutions that meet community expectations for delivery of services. It also helps us build partnerships with the community and contributes to understanding of shared and conflicting priorities. Engagement activities give us the opportunity to inform the community about our goals and purpose, promote transparency and accountability, and build trust within the community. Failure to participate in engagement can result in poor outcomes for the community due to lack of information about their needs and expectations.

Legislative requirements

Lachlan Shire Council is committed to meeting our legislative obligations to ensure our community is informed and involved in planning for its future.

This includes section 402A of the *Local Government Act 1993* quoted above. This strategy must be based on social justice principles and is an integral part of Council's strategic planning and service delivery processes.

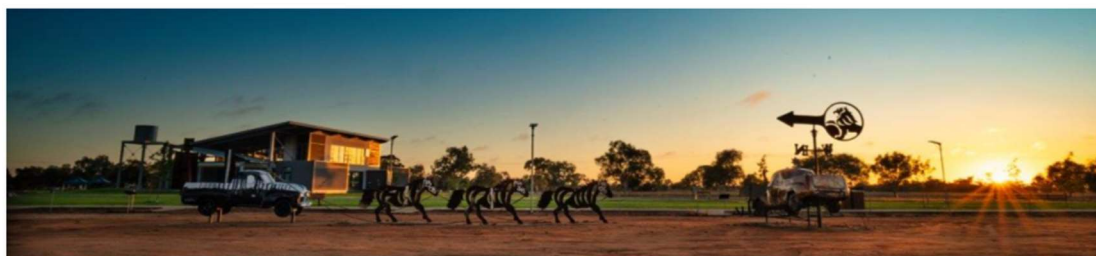
Furthermore, Lachlan Shire is a Child Safe Organisation in accordance with the *Children's Guardian Amendment (Child Safe Scheme) Bill 2021*. This requires us to implement the Child Safe Standards including Standard 2 - Children participate in decisions affecting them and are taken seriously. To do this we must actively seek opinions of children and give consideration to their age, development, maturity understanding and communication methods.



OUR ENGAGEMENT PRINCIPLES

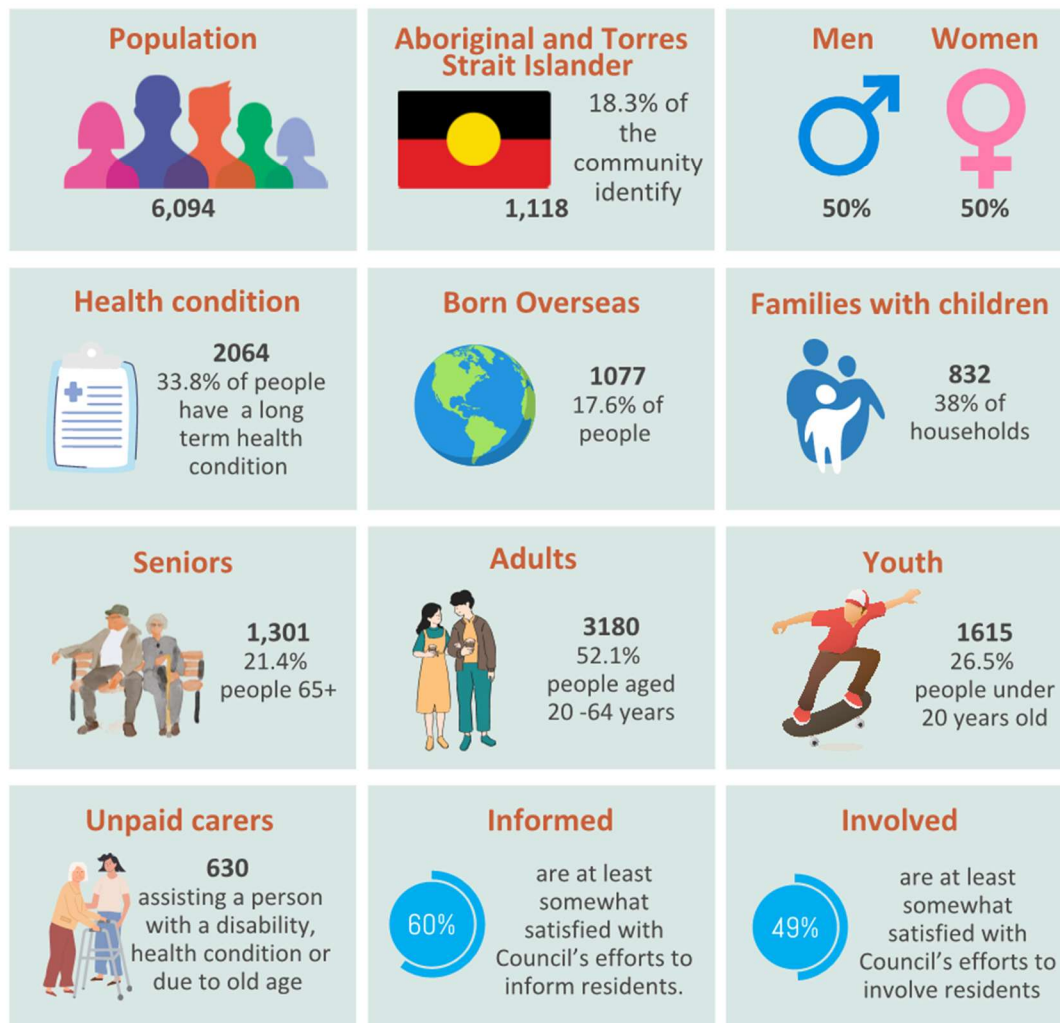
Council is committed to engagement with our community and other stakeholders that is based on the social justice principles of equity, access, participation and rights. To put this into practice our engagement is based on the following guiding principles:

Principle	Our Commitment	What this looks like
Accessible and inclusive	We remove barriers to participation to ensure our decision making is informed by a range of opinions.	<ul style="list-style-type: none"> • Identify impacted groups • Use a range of flexible engagement methods • Identify gaps and develop ways of reaching those people
Building partnerships	We work in partnership with our community and other stakeholders to build understanding and trust.	<ul style="list-style-type: none"> • Being open and trustworthy • Developing shared goals • Provide regular engagement and feedback opportunities
Clear and timely	We respect our community’s time and provide clear, accessible and prompt information on how to be involved in engagement.	<ul style="list-style-type: none"> • Delivering information early • Using clear, concise language • Provide updates on progress and outcomes
Transparent and genuine	We provide genuine opportunities to listen to and understand our community’s needs and ideas so they inform our decisions.	<ul style="list-style-type: none"> • Clarifying what can and can’t be influenced • listening openly and objectively • Respecting the time and effort of participants



OUR COMMUNITY

Lachlan Shire is 14,973 km² in the heart of Central West New South Wales. Our diverse population lives in three towns, five villages and the surrounding agricultural land. Our community and visitors are from different towns, wards, cultural backgrounds, ages and family life stages. As our population changes over time a broad range of voices must be heard in order to successfully plan for the future. Here is our community at a glance:

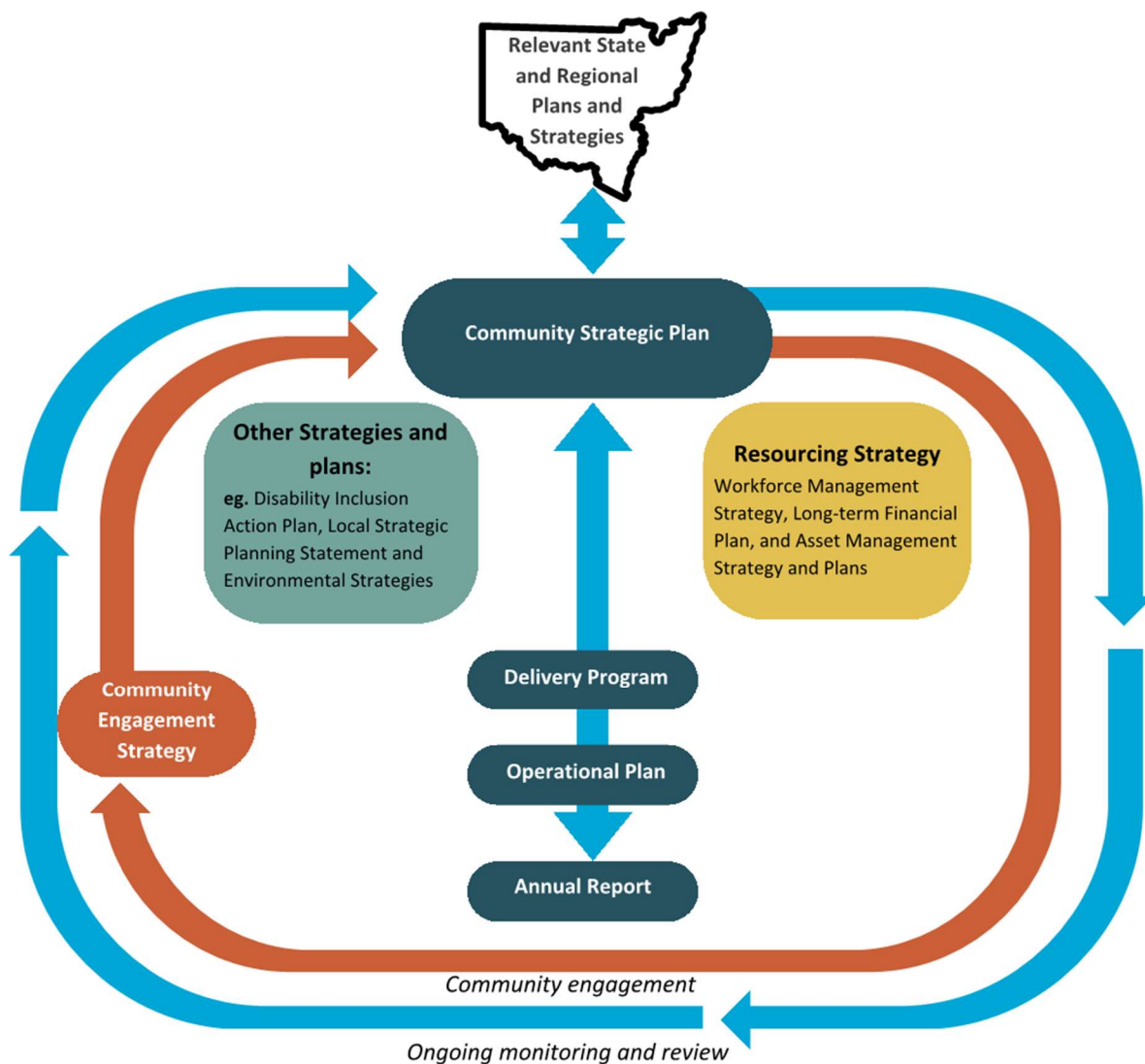


Residents are most likely to access information about Council through our newsletters and social media pages.

Source: 2021 CENSUS, ABS, Micromex community Survey 2023

OUR PLANNING PROCESS

Community engagement is at the heart of the Integrated Planning and Reporting Framework. This framework determines how Council’s plans and strategies work together to deliver the needs and aspirations of the community. The overarching 10 year Community Strategic plan is informed by engagement with the community and provides us with a clearly defined strategy based on the community’s priorities. We continue to seek feedback throughout the planning process during development of the supporting plans and strategies as well as on projects and other matters that impact members of the community.



WHY WE ENGAGE

Our community has told us that access to information about Council decisions and community engagement are a high priority for them. Meeting this expectation is important for our Council.

We believe that through meaningful engagement with the community we can develop partnerships where we share and understand each other's values, concerns and aspirations. We want our community to understand the complex challenges of the environment Council operates in and to participate in helping us rise to these challenges and deliver solutions that meet our shared goals.

Council makes decisions through representative and participatory democratic processes. Representative democracy processes involve Councillors as the community's representatives. Councillors are elected by the community to form a Council that makes decisions about local matters that impact community life. The elected Council develops policies and long-term strategic plans, monitors performance and makes decisions to control the work done at Lachlan Shire. In this representative process, the Council is accountable to the community who elected them.

Participatory democracy processes enable the community to be involved in the decisions made by the elected Council. Community engagement is at the heart of participatory democracy and enables the community and other stakeholders to exercise their right to be informed and have a say on matters of importance to them. The level of influence the community will have on decision making will vary depending on the decision to be made.

Why participate in engagement?

Participating in community engagement and being involved in the decision making process is one way that community members can make a contribution toward improving the quality of life of everyone living in our shire. By being involved, community members can:

- Be a leading voice for the community
- Share ideas, needs, experiences, concerns and aspirations
- Gain a deeper understanding of what is important to others
- Be part of planning for the changing needs of the community
- Hear what others think and make meaningful connections
- Find out about projects directly from Council
- Have your say on our impact on the environment
- Learn about what Council must consider when making decisions
- Understand how the outcome of decisions will impact the wider community

*We want to know what our community thinks.
We ask for their feedback and ideas to help us make decisions about projects and services.*

HOW WE ENGAGE

Our approach to engagement is based on the International Association for Public Participation (IAP2) Spectrum. The spectrum describes five possible levels of engagement and assists us in identifying the appropriate style of community engagement based on the goals, timeframe, resources and level of impact of the decisions to be made. The IAP2 Spectrum of Public Participation is the international benchmark for community engagement and is recommended by the Office of Local Government.



The lowest level of the spectrum, *Inform*, is used when we are providing information about a matter where there is no opportunity for community decision-making. The spectrum proceeds through the levels of *Consult*, *Involve* and *Collaborate* to *Empower* depending on the level of impact the community is able to have on the decision. The final level has limited application in Local Government as final decision-making rest with the Councillors elected to represent the community.

Increasing impact on the decision					
	INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
Public Participation goal	To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.	To obtain public feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place final decision making in the hands of the public.
Promise to the public	We will keep you informed.	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision.	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent.	We will implement what you decide.

WHO WE ENGAGE WITH

To undertake effective engagement it is vital that we identify and understand our key stakeholders. This will vary for each engagement process due to the scope of our work. Therefore, it is important to determine which groups and individuals within, and outside, our community will have an interest in the decisions of Council and to design engagement activities that reach as many of these people as possible. We always aim to reach a broad range of people in our community to ensure that a range of voices are heard to better understand the impact of our decisions.

Our Stakeholders

Key Stakeholders in the community include:

- Residents and ratepayers of Lachlan Shire
- Young people and students
- Retirees and mature aged people
- Families with children
- Aboriginal and Torres Strait Islander people, community groups and representative bodies
- Culturally and Linguistically Diverse (CALD) community members
- Community, sporting, cultural, volunteer, religious and environmental groups
- The local business community and industry groups
- Council's staff and advisory committees
- LGBTIQ+ community
- Schools and childcare facilities
- Health and disability support services

Other Stakeholders include:

- State and Federal Government departments and agencies
- Federal and State Government Members of Parliament
- Other councils
- Investors in our shire
- Police and emergency service providers
- Not-for Profit and Non Government Organisations
- Visitors to our shire and our potential future community



This list is varied and not definitive. Depending on the topic Council is engaging on, there may be other stakeholders. Not all stakeholders will be involved in each community engagement activity. Stakeholders will be determined based on those who have an interest in, and will be impacted by, what Council is engaging on. Our engagement activities will be designed to enable us to reach those stakeholders whose voices we need to hear and give them the opportunity to participate.

INCLUSIVE PARTICIPATION

Inclusive participation practices ensure everyone in our community has the opportunity to share ideas and perspectives through the community engagement process. We are committed to ensuring that we provide mechanisms for all voices to be heard and inform our decision making. We respect and value the differences in our community that impact their experiences and influence their perspectives on a range of situations.

At Lachlan Shire we recognise that some groups or individuals within our community may experience barriers to participating in engagement. We also understand that different people like to engage in different ways, so what works for one group of people may not work for others. To ensure we are engaging with diverse groups of people, that are representative of the differences within our community, we look for ways to identify gaps in our engagement processes and develop strategies to improve our community engagement practice.

Strategies we will employ in all engagement to ensure it is as inclusive as possible include:

- Using plain language that is easy to understand
- providing information in a variety of accessible formats
- Providing assistance or translation services where necessary
- Holding engagement activities at accessible venues
- Ensuring we engage with stakeholders in a variety of locations across the Shire
- We will use a variety of engagement methods that are tailored, flexible and appropriate for different groups of stakeholders
- We will conduct our engagement activities in locations and at the time and day that is most appropriate for target groups
- We value cultural protocols and knowledge and foster their inclusion in our engagement
- We understand the value and variety of local knowledge across the Shire and aim to incorporate local perspectives in each engagement activity
- We will incorporate the commitments outlined in our disability Inclusion Action Plan (DIAP) in our engagement where appropriate



WHEN WE ENGAGE

Each project or function that the Council undertakes has different opportunities for community engagement. The decision making power may be placed with either community, councillors, the General Manager, another government agency or a combination of any of these stakeholders. We will consider when there are opportunities for community involvement to influence the decision making and determine the appropriate level of community engagement for each function or project.

We will explain the level of engagement and influence we are seeking and keep the community updated on the decision making progress. There will be situations where community participation is crucial and some where there will be little, to no opportunity for community involvement. Things that may limit the community’s ability to be involved in decision making include safety, State or Federal Government requirements and other factors. In these cases we will keep the community informed, in line with the IAP2 Spectrum of Public Participation, through our website and media channels.

Some functions of Council are routine or require engagement with internal stakeholders or other institutions during development. While community involvement is limited, there is sometimes an opportunity for community consultation on a draft decision prior to its adoption. We will consult the community on these matters and be clear about the level of influence that consultation will have on this decision.

Other projects and functions of Council will provide a greater opportunity for the community to influence the decision, sometimes at multiple points in the decision making process. The following table demonstrates possible ways we could engage with the community on some of our key priorities to help explain this.

Project type	Engagement level	How we communicate	Engagement methods
Council key long-term plans: <ul style="list-style-type: none"> • Community Strategic Plan • Delivery Program • Resourcing Strategy • Community engagement Strategy • Strategies • Masterplans 	Involve	We will work with the community to understand their needs and ensure their priorities are reflected in the decision. We will provide a range of opportunities for the community to have input and share their views. We will give the community feedback on how their input has influenced the decision.	<ul style="list-style-type: none"> • Drop-in Information sessions • Pop-up kiosks • Surveys • Crowdsourcing • Interviews • Workshops • Public exhibition • Social media • Website news

Project type	Engagement level	How we communicate	Engagement methods
Council's key policies	Consult	We will ask the community for their views on the options identified by Council. We will use a range of communication techniques to ensure the community are aware of the opportunity to provide feedback.	<ul style="list-style-type: none"> Public exhibition Social media Website news Council newsletter Submissions
Council's Annual Operational Plan and Budget	Consult	We will ask the community for their views on the options identified by Council. We will use a range of communication techniques to ensure the community are aware of the opportunity to provide feedback.	<ul style="list-style-type: none"> Public exhibition Social media Website news Council newsletter Submissions
Capital works projects and placemaking. Example: playgrounds and draft masterplans	Involve	We will work with the community to understand their needs and ensure their priorities are reflected in the decision. We will provide a range of opportunities for the community to have input and share their views. We will give the community feedback on how their input has influenced the decision.	<ul style="list-style-type: none"> Drop-in Information sessions Pop-up kiosks Surveys Interviews Workshops Meetings Crowdsourcing Public exhibition Social media Website news
Maintenance and renewal capital work.	Inform	We will share information on current activities and plans through a range of mediums to ensure stakeholders are aware of Council's proposal.	<ul style="list-style-type: none"> Local media Social media Website news Council newsletter Public notices

ENGAGEMENT METHODS

Due to the diversity of our community and other stakeholders, and the breadth of services which Council supplies, we cannot take a one-size-fits-all approach to community engagement. Each time we engage with the community it is an opportunity for Council and the community to bring new understanding about each other's priorities and challenges. Therefore, it is important to engage with stakeholders whose experience and opinions can best inform our decision.

By using a range of different communication channels we will ensure that we reach as many community members and other stakeholders as possible. Furthermore, by using a variety of engagement techniques we can provide opportunities for involvement to people with different levels of ability to participate. By communicating well and providing a variety of ways to contribute feedback, we are better able to gather information from a diverse cross section of our community.

Some of the ways we communicate are:

- Council's website
- "Council News" newsletter
- Public Notices and Media Releases
- Local Media
- Social Media - Council's Facebook page and community noticeboard pages
- Electronic Noticeboards
- Letter box drop

Some of the engagement activities we use are:

- Surveys
- Drop in information sessions
- Public exhibition
- Submissions
- Phone hotlines
- Public meetings
- Workshops
- Events
- Pop-up kiosks
- Briefings
- Focus Groups
- Reference Groups
- Working Parties
- Advisory committees
- Webinars
- Interviews
- Site visits
- Joint venture



EVALUATION AND REPORTING

Efficient and effective community engagement is required to help Council realise its goals and the aspirations of the community. Monitoring and review of our engagement activities enables us to identify areas where we need to improve our practice so we have the most productive conversations with the community that we possibly can.

Evaluation will focus on determining:

- How **efficient** our engagement was - was it completed on time and on budget?
- How **effective** it was - did the feedback we received contribute valuable information to the decision making process?
- Was it **appropriate** - could the critical stakeholders access it or should we have used a different method?
- What was the **impact** of the engagement - did we achieve a better result because of the engagement and did it contribute to the establishment of trusting relationships?

We will use a variety of evaluation and reporting methods to assess our performance so we can learn from it and provide information to our Councillors and other stakeholders.

These methods include:

- Reviewing our Community Engagement Strategy every four years to ensure it is aligned with legislative requirements and best practice engagement methodology.
- Ensuring we monitor community satisfaction with our engagement and communication practices through our bi-annual Community Satisfaction Survey.
- Tracking participation levels in engagement activities.
- Monitoring online engagement on our website and social media.
- Evaluating quantitative data including asking engagement participants how they became aware of the consultation.
- Collecting and reviewing qualitative data such as asking participants to provide formal or informal feedback on engagement events.
- Reporting on engagement to Council.
- Providing feedback on engagement activities to participants or other stakeholders.



BUILDING CAPACITY IN ENGAGEMENT

In order to conduct community engagement activities that have impact because they are efficient, effective and appropriate we will work with our people to help them develop the skills and commitment to deliver successful engagement.

Councillors

As the community’s elected representatives, our Councillors engage with our stakeholders in a range of ways to hear their views and aspirations. Councillors may also attend planned engagement activities. To ensure our Councillors are effective participants in engagement, we offer them appropriate professional development to assist them to enhance and refine their skills.



Council Staff

In order to build organisational capacity to deliver successful community engagement activities, we will offer learning and development opportunities to staff in positions that undertake engagement. We will encourage participation in training and other development opportunities across the organisation that will enable our staff to develop skills and confidence in stakeholder engagement.

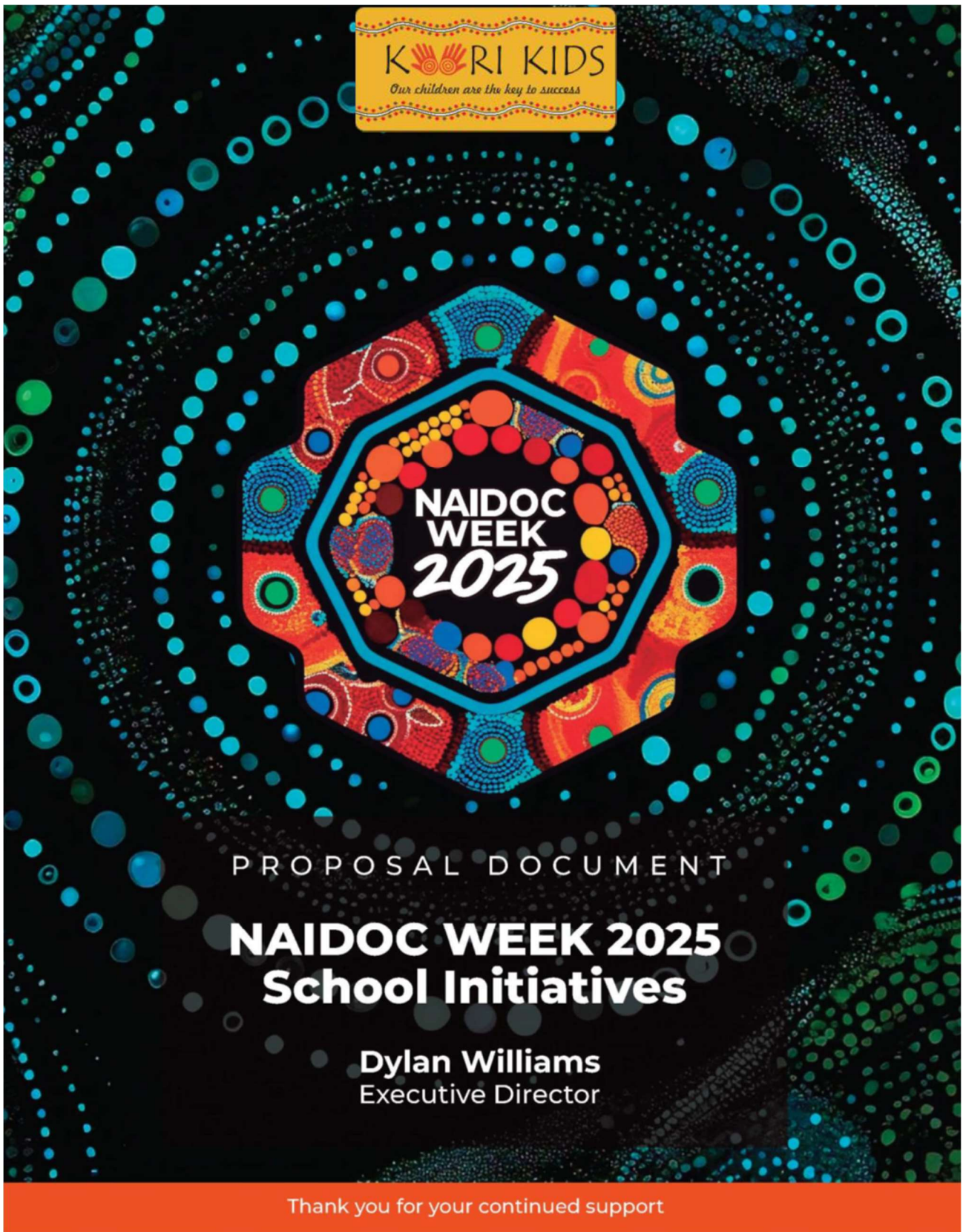
Council will ensure that senior staff have the opportunity to develop skills and knowledge in public participation and deliberative democracy to help them lead and foster successful engagement activities. It is a requirement that Council’s Communication and Community Engagement Coordinator holds an IAP2 Certificate in Engagement and undertakes continuous professional development to maintain this qualification. This role is also responsible for mentoring other staff by providing advice on best practice engagement methods and supporting them in their engagement activities.

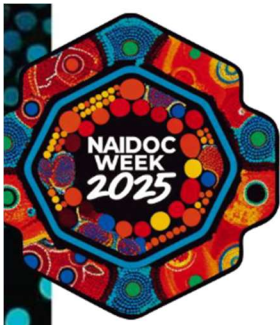
A Stakeholder Engagement Toolkit is available for staff to access to assist them to run successful engagement activities. This toolkit will be reviewed as required in response to the evaluation of our engagement activities and practice.



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NAIDOC WEEK 2025 – 6TH – 13TH July

Firstly, we would like to convey our appreciation for the support that has been provided the initiatives in previous years. It is only through the dedicated partnerships that we can receive such a vast and creative response to the initiatives from students across the LGA.

The 2024 NAIDOC Week School initiatives have again proven to be an overwhelming success. The positive feedback received from many principals and teachers was overwhelming; "We just wanted to say the biggest thank you. One of our students was a winner in the 2024 initiatives and his family and our whole school community were just so proud of the effort, Thank you for this wonderful project." " Thank you so much for this initiative and the prize and medal is so beautiful." "Congratulations to Koori Kids, our local council and all stakeholders for this amazing annual initiative that our school takes part in each year."

The initiatives annually bring out the best creativity of school students. We are taking the opportunity through our *secondary creative initiative this year to ask students to*

We are taking the opportunity through our secondary creative initiative in 2025 to ask students to **Design a poster that reflects on Indigenous Culture and Road Safety in particular that it is okay to 'Speak UP'**

you can have a positive influence on driver behaviour:

- Speak up against using alcohol and drugs, which can affect driving ability and safety
- Speak up against

speeding • If you don't feel safe, say so • If you think someone is an unsafe driver, try to find another way of getting to where you're going.



The NAIDOC Week School Initiative Competitions bring a coordinated educational component to the week-long celebrations. The competitions have been overwhelmingly successful and last year was no exception which produced over 204,369 entries from schools who participated in a variety of competitions, and we are delighted to announce the "2025 NAIDOC Week" Colouring-in/poem writing and Creative/Essay writing Competitions. Entry is open to all primary and secondary school students in communities.

The aim of these initiatives is to provide our kids with a greater understanding on the importance of friendship and cultural diversity. The competitions reflect Aboriginal ancestry and promote the growth of positive attitudes in all students towards Aboriginal people. They are broadly based around each year's national NAIDOC theme. The colouring-in/ Short-Story competitions are open to all primary school students and the Creative Art / Essay Writing competitions are open to all secondary students. **The winning students are each year awarded prizes and or NAIDOC Medals of Excellence.**

As part of National NAIDOC Week celebrations Koori Kids coordinates, with the support of various government departments and local councils, an educational

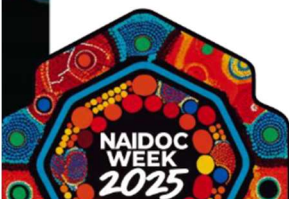
component to provide a link of cultural diversity to our kids with the NAIDOC Week School Initiative Competitions. These competitions have been a successful part of NAIDOC Week and to date we have received over 3,000,000 entries which include coloring-in, poem writing, creative art, and essay writing. As a result, we have awarded over 635 major prizes including Computers, Televisions, Mountain Bikes, PlayStation consoles, DVD Players, MP3 Players, Mini Stereos, and Encyclopedia's. We have presented some 6980 encouragement awards including CDS, DVDS, Movie Tickets and certificates to all participants.

This year our highlighted Indigenous role models include a broader spectre recognising Indigenous talent in entertainment and sport and their contribution to the national identity **Kid Laroi (Indigenous Entertainer) and Jack Wighton (Indigenous sportsperson)**. Our message this year is that education is knowledge and knowledge is **GOLD**.

The logistics of the initiatives involve packages being sent to all school principals inviting students to participate in the competitions. Prizes will be awarded to the winning students along with the "NAIDOC Medal of Excellence" The Prime Minister has annually provided a message of support for the initiatives encouraging students to participate. "The wonderful work of student winners – and indeed all entrants – gives me great confidence for the future and our ability to forge a more united, harmonious, and respectful future together in the spirit of reconciliation. We can draw inspiration from their idealism and creativity, and their instinctive sense of possibility and openness to change. That is why I am so delighted to be associated with the successful NAIDOC Week School Initiatives."

The judging of entries last year was adjudicated by a panel including our patron, Aboriginal Elders and Sponsoring agency delegates. The judging this year will take a similar precedent. At an awards presentation held during NAIDOC Week the Minister praised the competitions and their purpose "*The initiative we are here to celebrate today provides a perfect illustration of how public awareness has been raised around these issues in recent times. The NAIDOC School Initiative competitions are a perfect opportunity to bring Australians together. They have clearly done so*".

We acknowledge and appreciate the support of the council last year and seek your involvement again to maintain this year's competitions. **We are asking that you assist this year by preparing a report to council and continuing your support to the initiative with a \$450.00 contribution towards printing and distribution for students within councils LGA.** Support last year was recognised by the Prime Minister and Minister – Indigenous Affairs at the NAIDOC Awards presentation held during NAIDOC Week. Logo was displayed on all materials sent to both principals and students across council's LGA and a proof of the 2025 competition entry forms for your information is attached. Support was also recognised in all media which included the Advertiser, National Indigenous Times, ABC Radio, Local media, and NITV and ABC TV'.



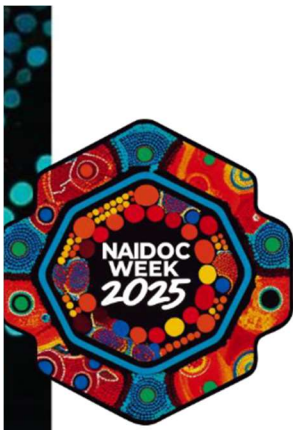
Presentation of NAIDOC Medals of Excellence were presented to the winning students were held at special school assemblies and were where possible by Elders, Executive Director, NAIDOC Week School Initiatives, Director, Social Wellbeing & Community – Koori Kids, local Mayor or representatives, Regional Director of Schools, Delegates from NSW Education, NSW Aboriginal Land Council's, and Australia Post. I would particularly like to acknowledge; **Hon. Prue Car – Deputy Premier and Minister for Education & Early Learning, Ms Sharon Cooke (Catholic Schools NSW), Local Mayors and Mayoral Representatives; Northern Beaches Council, Sutherland Shire Council, Canterbury-Bankstown Council, Cessnock City Council, Newcastle City Council, Ryde Council, Narromine Shire Council, Kiama Municipal Council, Bayside Council, Cumberland Council, Upper Hunter Shire Council, Ryde City Council, Inner West Council, Liverpool City Council, Georges River Council, Mid-Western Council, Blacktown City Council, Blue Mountains City Council, Broken Hill City Council, Warren Shire Council, Wacha Council and Representatives of the Aboriginal Land Council** for taking time out of their schedules to attend the school presentation or sending a letter of congratulations.

Without support these initiatives would not have been an overwhelming success and we hope that you will be able to assist us with this small community contribution. For further please contact the co-ordinator on (02) 8088-0791 or send an Email to director@koorikids.com

Warm Regards

Dylan Williams
Executive Director
NAIDOC Week Initiatives





ANNEXURE

NAIDOC Week 2025 School Initiatives

Koori Kids – Request for financial partnership

Mayor,
 Chief Executive Officer
 CC: Director: Community Services

REPORT IN BRIEF

Koori Kids is a community organisation that engages young people in a range of school initiatives to promote education and awareness of Aboriginal & Torres Strait Islander culture. Each year Koori Kids conducts the NAIDOC Week School Initiative Competitions for school aged children. This is broken up into primary and secondary school categories being colouring-in, poem writing and creative and essay writing. Koori Kids is seeking continued support from council and request consideration of council to be an associate partner with a \$450 towards the program.

Purpose

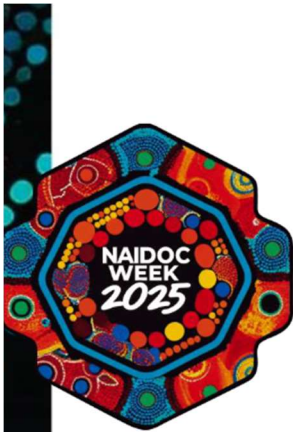
The purpose of this annexure to the proposal is to inform council of the Koori Kids 2025 School Initiatives program. The initiatives are coordinated in partnership with the Commonwealth Department of Education, NSW Education, Department of Health, Transport for NSW, NSW Health, Catholic Schools NSW, Association of Independent Schools of NSW and Department of Premier & Cabinet.

Koori Kids has provided a proposal and draft entry forms for the 2025 initiatives. The contribution sought (\$450) will be utilised towards the costs for printing and distribution of information packs, posters, and entry forms to schools across councils LGA. These initiatives are designed to educate all students on cultural diversity and involve a whole of community approach in the spirit of reconciliation and bringing us ‘all together as one community’.

Costing	Description	Cost
Printing	Entry forms – (LGA Schools)	325.00
Distribution	Postage and Delivery	125.00

Summary

This worthwhile established cross-cultural initiative has been operating very successfully and is aligned with NAIDOC Week, celebrated in July each year. Hundreds of entries are received each year from schools within councils LGA, and the success of the program is due to the support of councils and partner organisations.



Strategic

Strategic Plan – People and Culture

- A harmonious community based on respect and responsibility, where everyone is valued.
- Recognition of Aboriginal & Torres Strait Islander heritage
- Cultural and community activity encouraging harmony and reconciliation.

Environmental

The initiatives will enable participants to explore concepts linking environmental; and social/ cultural issues and foster harmony in the community.

Social

The initiatives enable a diverse range of children to benefit from discussion and curriculum topics focused on the development of NAIDOC Week and the broader history of Indigenous culture.

Recreation

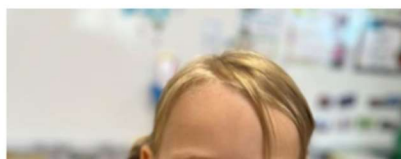
Each year at some of the winning schools Koori Kids host some 'Healthy Lifestyle Clinics' with visiting celebrity sports persons the aim of these clinics is to encourage an active lifestyle.

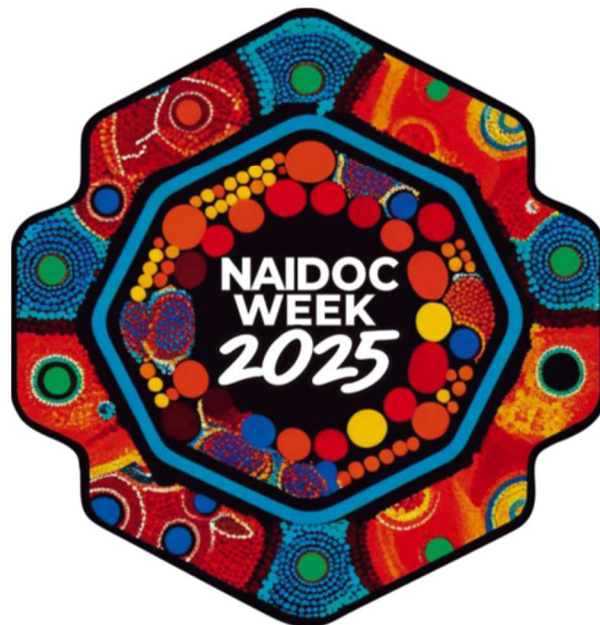
Council Acknowledgement

Council is acknowledged through logo inclusion as an associate partner on information packs sent to schools throughout councils LGA. If there is a winner from a school within council LGA, an invitation for the mayor and or a representative is invited to attend the school, along with Executive Director, NAIDOC Week Initiatives, Director, Social Wellbeing and other dignitaries to make special presentation of the NAIDOC Medal of Excellence and the student's prize. (40+ NAIDOC Medals of Excellence are issued across the state). Media release for the winning school is prepared in consultation with council's media officer. Council is also forwarded a final report.

Conclusion

The NAIDOC Week School Initiatives are the only activity throughout NAIDOC Week that provides students with an educational component to NAIDOC Week and Indigenous culture and heritage. Our research and statistics confirm that schools within councils LGA are participating in the initiatives with increased participation from state, catholic and independent schools.







Thank you for your continued support



LOCAL GOVERNMENT AREA STATISTICS

(Lachlan Shire Council)



Percentage of Participation of students within councils LGA

<i>Overall Entries Received in 2024</i>	<i>Entries Received in 2024 from LGA</i>	<i>Participating Schools within LGA</i>	<i>NAIDOC Medals of Excellence and prizes awarded in 2024</i>	<i>Encouragement Awards awarded in 2024</i>
204,369	581	5	52	220

The following statistical information is based on the entries received from schools within council's local government area (LGA). There was an increase from last year in the number of entries that were received from local schools in the initiatives. This demonstrates that students are taking an active role in the initiatives and gaining an insight into the importance of NAIDOC Week Cultural Diversity and Indigenous history.

Schools that participated in this year's initiatives included both government and catholic primary and secondary schools. We also saw an increase in the number of entries received from secondary school students.

Schools' participation within councils LGA has seen a steady growth since the initiatives were incepted into schools. Each year the initiatives provide education and public awareness on a variety of subjects that pertain to Indigenous history.



Mayfield Hotel - Australia Day 2025					
Description	Quantity	Unit	Rate	Total ex GST	Comment
Supply TCP	1	item	\$ 200.00	\$ 200.00	
Supply of Traffic Control items	1	item	\$ 500.00	\$ 500.00	
Council workers to install and remove x 2 men Sunday and Monday	8	hour	\$ 120.00	\$ 960.00	
Total				\$ 1,660.00	



EVENT IN-KIND SUPPORT REQUEST (EQUIPMENT/LABOUR): SUBJECT TO COUNCIL APPROVAL

EVENT:	AUSTRALIA DAY
ORGANISATION:	MAYFIELD HOTEL TULLIBIGEAL
DATE:	26 th January 2025
VENUE:	Mayfield Hotel Tullibigeal

FUNDING ROUND DATES:

Round 1: Opens 1 March and closes 15 April each year.

Round 2: Opens 1 August and closes 15 September each year.

CONDITIONS

- A **Funding application form** must be completed in conjunction with a request for In-Kind Support. In-Kind Support **approval and/or costs** will be confirmed/advised upon **receipt** of the Funding Application Form and Event Application Package being submitted.
- Please refer to Lachlan Shire Council website for full details on Council Event Donation and Event Support Program please refer to <https://www.lachlan.nsw.gov.au/Community/Grants-and-Donations/Council-Donation-and-Event-Support-Program>.
- For **Council's Fees and Charges** relating to equipment hire, please refer to https://www.lachlan.nsw.gov.au/files/assets/public/v1/council/access-to-info/feesandcharges2324_updated291123.pdf or contact Council via email or phone. All fees must be paid prior to the event.
- For **Council's Fees and Charges** relating to the cost of delivering, setting up and removal of equipment (labour); this will be confirmed/advised upon **receipt** of the Funding Application Form and Event Application Package being submitted.

IN-KIND SUPPORT REQUESTED	YES	NO	NA
Traffic Control Plan – Road Closure or activity in the street	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bins (please specify number)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bins – additional waste collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barricades/ Bollards/Safety Netting (please specify location and approximate length). <i>As per traffic control plan</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hang Street Banner (Section 68 form part E1 must be completed in conjunction with this request).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Portable toilet block	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mobile Disabled toilet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Existing fixed toilet facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ground Maintenance before the event	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Use of Council owned/managed grounds, halls, ovals, sportsground, parks, racecourses - Contact the committee who manages the facility for Council. Hire fees apply. <u>Exceptions:</u> <u>Condobolin:</u> For all Council owned/managed facilities - 02 6895 1900 <u>Lake Cargelligo:</u> Showground - contact the Committee on 02 6896 9811 Recreation Ground - contact Lower Lachlan 02 6898 1772	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other – Please specify any additional requests below:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Privacy Note: This completed form contains your personal information we are collecting for the purpose of organising and administering an event. Provision of the information is voluntary; however, if insufficient information is provided, we will be unable to process your application. The information will be stored in council's business systems. We will not disclose your personal information to anybody else, unless you have given consent, or we are authorised or required to do so by law. Our Privacy Management Plan explains the lawful grounds on which we collect, use, disclose and transfer personal information. It also explains how you can seek access to, or amendment of the personal information we hold about you, and who to contact if you have a privacy enquiry or complaint.

LACHLAN SHIRE COUNCIL

Community Donation and Event Support Policy

FUNDING APPLICATION FORM



Please read the policy carefully before completing this application form, as applications that do not meet the stated funding criteria may be deemed ineligible. Should you require assistance or advice in completing the application form, please contact Council on (06895 1900).

Provision of the information is voluntary; however, if insufficient information is provided, we will be unable to process your application. The information will be stored in council's business systems.

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PART A - Applicant Details

Name of group/organisation:
 Condobolin Picnic Race Club Inc

Postal Address:
 PO Box 133

Contact Person: Joy Gibson	Position in group\organisation: Secretary
Telephone/Mobile: 0448 953886	Email Address: condopicnics@hotmail.com

Is your organisation incorporated? Yes No

Does your organisation have an ABN? Yes No

ABN
 97 945 360 533

Does your organisation have Public Liability Insurance? Yes No

If yes, please attach a valid Certificate of Currency.

PART B - Project Details

Project Title:
 Condobolin Picnic Races

Project Location:
 Condobolin Race Track, Diggers Ave, Condobolin

Proposed Start Date: 22 February 2025	Proposed End Date: 22 February 2025
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Summary of Project:

A picnic race meeting/social gathering held for the community. There will be horse races, gambling, food bar facilities and entertainment provided

How will this project benefit the local community?

Our organization aims to promote racing and provide a community event that is a safe, social, family inclusive outing for the community and to attract visitors to the town - boosting the economy of Condobolin.

How will this project benefit the local community?

This will benefit the community by providing entertainment that is local, a safe place for a social day out to catch up with friends and family, encourage visitors to the town. This will boost the town economically as motels, fuel stations, food/cafe's clothing shops pubs clubs and shops all benefit from the influx of visitors for a few days. As a non profit organisation we keep costs to a bare minimum, thus helping the community enjoy a top class event and entertainment for minimal personal expense. We also enlist the help of other local volunteer groups such as Rotary which in turn helps them raise funds for the project they conduct.

Please estimate the number of participants and/or spectators in your project.

00

How will the success of the project be evaluated by your organisation?

The success of the day is evaluated by people responses - they tell us, a trouble free event, all patrons/participants heading home safely and the club with enough funds and energy to organise the event next year, with any extra funds put back into improving the facilities for the community to use.

How will your organisation acknowledge the financial contribution from Council?

The help from Council is acknowledged in our FB/Instagram posts, newspaper articles/advertisements, public announcements during the event, written acknowledgment in the race book, correspondence to our members and acknowledgment on our webpage.

Please outline how your organisation will manage this project.

The project is managed through Committee meetings - with minutes recorded - mostly following a tried formula of past successful race meetings.

PART C - Funding Sources

Has your organisation received funding assistance from Council before?

Yes

No

If Yes, in which financial year did your organisation last receive funding:

2023/24 - inkind

Please provide details of any funding sought from other sources for this project.

Funding Source	Amount	Secured (Yes or No)
Racing NSW	33500	Yes
Sponsors	25000	No

Please outline how your organisation intends to manage and be accountable for the funds allocated, should your submission be successful.

All financial transactions are recorded in financial accounting software, two people are required to sign for cheques/transfer money, the books are audited by a registered accountant.

PART D - Project Budget

Please provide a detailed budget for your project. It is important that you clearly identify expenses by type and that every effort is made to reasonably estimate the level of income expected from sources such as entrance fees and sponsorship.

Is project budget attached before? Yes No

Project Budget Summary:	Amount
Cash contributed by your organisation:	5000
Cash from other sources:	admission/bar - 26000
In kind contribution, approximate value e.g. Volunteer	8400
Amount requested from Lachlan Shire Council	inkind help only
Total Cost of Project:	80000

Authorisation:

I, Joy Gibson (print name)

certify that this application for funding was approved by the management committee of this organisation on

4/9/2024 (insert Date).

Text

Signed:



Date:

16/9/2024



EVENT IN-KIND SUPPORT REQUEST (EQUIPMENT/LABOUR): SUBJECT TO COUNCIL APPROVAL

EVENT:	CONDOBOLIN PICNIC RACES
ORGANISATION:	CONDOBOLIN PICNIC RACE CLUB
DATE:	22 February 2025
VENUE:	CONDOBOLIN RACE TRACK

FUNDING ROUND DATES:

Round 1: Opens 1 March and closes 15 April each year.

Round 2: Opens 1 August and closes 15 September each year.

CONDITIONS

- A **Funding application form** must be completed in conjunction with a request for In-Kind Support. In-Kind Support **approval and/or costs** will be confirmed/advised upon **receipt** of the Funding Application Form and Event Application Package being submitted.
- Please refer to Lachlan Shire Council website for full details on Council Event Donation and Event Support Program please refer to <https://www.lachlan.nsw.gov.au/Community/Grants-and-Donations/Council-Donation-and-Event-Support-Program>.
- For **Council's Fees and Charges** relating to equipment hire, please refer to https://www.lachlan.nsw.gov.au/files/assets/public/v/1/council/access-to-info/feesandcharges2324_updated291123.pdf or contact Council via email or phone. All fees must be paid prior to the event.
- For **Council's Fees and Charges** relating to the cost of delivering, setting up and removal of equipment (labour); this will be confirmed/advised upon **receipt** of the Funding Application Form and Event Application Package being submitted.

IN-KIND SUPPORT REQUESTED	YES	NO	NA
Traffic Control Plan – Road Closure or activity in the street	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bins (please specify number). 20	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barricades/ Bollards/Safety Netting (please specify location and approximate length).	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hang Street Banner (Section 68 form part E1 must be completed in conjunction with this request).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Portable toilet block	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mobile Disabled toilet	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Existing fixed toilet facilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ground Maintenance before the event	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Use of Council owned/managed grounds, halls, ovals, sportsground, parks, racecourses - Contact the committee who manages the facility for Council. Hire fees apply. <u>Exceptions:</u> <u>Condobolin:</u> For all Council owned/managed facilities - 02 6895 1900 <u>Lake Cargelligo:</u> Showground - contact the Committee on 02 6896 9811 Recreation Ground - contact Lower Lachlan 02 6898 1772	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other – Please specify any additional requests below: Grading of track, minor repairs as necessary to facilities Toilet cleaning water truck.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Marie Roussety

From: Baden Hall
Sent: Monday, 2 December 2024 3:42 PM
To: Marie Roussety
Subject: RE: In Kind estimate for Condo Races

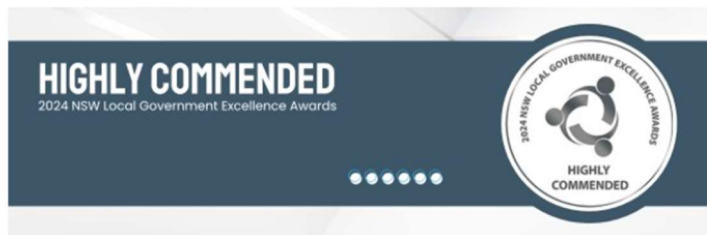
Hi Marie,

Please see revised estimate for Condo Races;

Condobolin Races In Kind Support estimate					
Description	Quantity	Unit	Rate	Total ex GST	Comment
Supply of Bins	20	item	\$ 6.50	\$ 130.00	
Water Truck including driver	20	hours	\$ 140.00	\$ 2,800.00	
Grader including driver - track grade day prior	16	hour	\$ 160.00	\$ 2,560.00	
Site set up, Clean Up and other works including minor repairs	70	hour	\$ 50.00	\$ 3,500.00	
Street Banner	2	hour	\$ 50.00	\$ 100.00	
Unforeseen works	1	item	\$ 2,800.00	\$ 2,800.00	
				\$ -	
Total				\$ 11,890.00	



Baden Hall
Manager Urban Works
 P: (02) 6895 1959 M: 0448 136 577
 PO Box 216 CONDOBOLIN NSW 2877
 www.lachlan.nsw.gov.au



From: Baden Hall <Baden.Hall@lachlan.nsw.gov.au>
Sent: Wednesday, 27 November 2024 11:26 AM
To: Marie Roussety <Marie.Roussety@lachlan.nsw.gov.au>
Subject: In Kind estimate for Condo Races

Hi Marie,

LACHLAN SHIRE COUNCIL

Community Donation and Event Support Policy

FUNDING APPLICATION FORM



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PART A - Applicant Details

Name of group/organisation:

Tottenham Community Christmas Tree

Postal Address:

PO Box 58 Tottenham NSW 2873

Contact Person:

Natasha Levick

Position in group/organisation:

Organiser

Telephone/Mobile:

04572300557

Email Address

natasha.levick@yahoo.com

Is your organisation incorporated?

Yes

No

Does your organisation have an ABN?

Yes

No

ABN

Does your organisation have Public Liability Insurance?

Yes

No

If yes, please attach a valid Certificate of Currency.

PART B - Project Details

Project Title:

Tottenham Community Christmas Tree

Project Location:

Tottenham

Proposed Start Date:

15/12/2024

Proposed End Date:

15/12/2024

Summary of Project:

Our annual Community Christmas Tree is a well attended and loved part of the Christmas season in the Tottenham Community. With a visit from Santa providing gifts for the children and many of our community groups such as Lions Club, Youth Club, local Dance school, Town Band and of course our local business giving up their time and donations to make this event happen. As I have said before the event is a well loved part of the Christmas season in the Tottenham Community and unique in its nature. Its a way for the community to get together in a family friendly environment to celebrate not only Christmas but also our unique and beautiful community.

Briefly summarise what your organisation does i.e. its mission.

The Christmas Tree Committee in its entirety is formed each year to organize and put together the event, raising money for gifts and organizing everything that is needed to put on this event, Our mission is to make the event run smoothly and be enjoyable by all community members that attend.

How will this project benefit the local community?

As I have previously said this event is a well loved tradition in our community. It is a staple part of the festive season in our community and such an important event to get the community altogether to celebrate Christmas and our unique community. It helps to maintain a high moral within the community, celebrate Christmas, bring people together and encourage community involvement to keep our small town the beautiful place it is to live.

Please estimate the number of participants and/or spectators in your project.

We often see over 300 people at our event each year.

How will the success of the project be evaluated by your organisation?

Being able to raise enough money from raffles and donations to be able to run the event year after year is a great measure of success for our event.

How will your organisation acknowledge the financial contribution from Council?

We will advertise the contribution/sponsorship of the council on all marketing for the event as well as a sponsor board at the event for all community members to be able to see.

Please outline how your organisation will manage this project.

As a long running tradition within the Tottenham Community this project is incredibly well managed with an extensive to do list and well oiled machine. in terms management.

PART C - Funding Sources

Has your organisation received funding assistance from Council before?

Yes

No

If Yes, in which financial year did your organisation last receive funding:

2023/2024

Please provide details of any funding sought from other sources for this project.

Funding Source	Amount	Secured (Yes or No)
Community Donations	\$5000	Yes

Please outline how your organisation intends to manage and be accountable for the funds allocated, should your submission be successful.

We can provide receipts for all monies spent, we have a person in charge of tracking our spending and donations/takings each year and keep accurate record of this.

PART D - Project Budget

Please provide a detailed budget for your project. It is important that you clearly identify expenses by type and that every effort is made to reasonably estimate the level of income expected from sources such as entrance fees and sponsorship.

Is project budget attached before? Yes No

Project Budget Summary:	Amount
Cash contributed by your organisation:	\$5000
Cash from other sources:	\$2500
In kind contribution, approximate value e.g. Volunteer	Almost completely - raffles etc are donations from local business
Amount requested from Lachlan Shire Council	\$1000
Total Cost of Project:	\$9000

Authorisation:

I, (print name)

certify that this application for funding was approved by the management committee of this organisation on

(insert Date).

Text

Signed: Date:



EVENT IN-KIND SUPPORT REQUEST (EQUIPMENT/LABOUR): SUBJECT TO COUNCIL APPROVAL

EVENT:	Tottenham Community Christmas Tree
ORGANISATION:	Tottenham Community Christmas Tree
DATE:	15/12/24
VENUE:	Tottenham Memorial Park

FUNDING ROUND DATES:

Round 1: Opens 1 March and closes 15 April each year.

Round 2: Opens 1 August and closes 15 September each year.

CONDITIONS

- A **Funding application form** must be completed in conjunction with a request for In-Kind Support. In-Kind Support **approval and/or costs** will be confirmed/advised upon **receipt** of the Funding Application Form and Event Application Package being submitted.
- Please refer to Lachlan Shire Council website for full details on Council Event Donation and Event Support Program please refer to <https://www.lachlan.nsw.gov.au/Community/Grants-and-Donations/Council-Donation-and-Event-Support-Program>.
- For **Council's Fees and Charges** relating to equipment hire, please refer to https://www.lachlan.nsw.gov.au/files/assets/public/v/1/council/access-to-info/feesandcharges2324_updated291123.pdf or contact Council via email or phone. All fees must be paid prior to the event.
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IN-KIND SUPPORT REQUESTED	YES	NO	NA
Traffic Control Plan – Road Closure or activity in the street	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bins (please specify number). 4 additional bins please	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barricades/ Bollards/Safety Netting (please specify location and approximate length).	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hang Street Banner (Section 68 form part E1 must be completed in conjunction with this request).	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Portable toilet block	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mobile Disabled toilet	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Existing fixed toilet facilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ground Maintenance before the event just a mow in the week of the event if possible	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>Use of Council owned/managed grounds, halls, ovals, sportsground, parks, racecourses - Contact the committee who manages the facility for Council. Hire fees apply.</p> <p>Exceptions: <u>Condobolin:</u> For all Council owned/managed facilities - 02 6895 1900</p> <p><u>Lake Cargelligo:</u> Showground - contact the Committee on 02 6896 9811 Recreation Ground - contact Lower Lachlan 02 6898 1772</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Other – Please specify any additional requests below:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Tottenham Christmas Tree					
Description	Quantity	Unit	Rate	Total ex GST	Comment
TCP and Traffic Control	6	hours	\$ 50.00	\$ 300.00	
Street Banners x 2 men	2	hours	\$ 100.00	\$ 200.00	
Bins and other items	4	hours	\$ 50.00	\$ 200.00	
Total				\$ 700.00	



REQUESTS FROM COUNCIL

To be completed and returned to Council **16 weeks before your event.**

Council cannot guarantee requests can be granted, if received within 12 weeks of the event.

EVENT: Tullibigeal Christmas Tree

VENUE: TULLIBIGEAL PARK

DATE: 06/12/2024

EQUIPMENT REQUESTED	YES	NO
Traffic Control Plan - Road Closure or activity in the street	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Bins (specify number) - approximately \$6.50 per bin *	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Barricades/ Bollards/Safety Netting – specify location and approximate length *	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Hang Street Banner – Section 68 form part E1 has to be completed and submitted *	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Portable toilets *	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mobile Disabled toilet *	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Fixed toilet facilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tiered Seating *	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Water Truck (subject to availability of volunteer Council Staff to operate).	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Use of Council owned or managed SRA grounds/halls/ovals/sportsground /racecourses - Contact the committee who manages the facility for Council. The exceptions to this are; <u>Condobolin</u> To book all Council owned and managed facilities contact 02 6895 1900 (Hire fees will also apply) <u>Lake Cargelligo</u> To Book the Show Ground contact the Committee on 02 6896 9811 To Book the Recreation Ground contact Lower Lachlan 02 6898 1772	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ground Maintenance before the event	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other:		

- Not for profit organisations - Section 68 fee does not apply
- Not for profit organisations – a discount to some fees may apply. Please refer to council’s fees and charges for details.
- **Council’s Fees and Charges are available on www.lachlan.nsw.gov.au or contact Council via email or phone for costing. All fees must be paid prior to the event, If you are requesting in-kind support, please submit your request 16 weeks prior to the event.**

EVENT RISK ASSESSMENT FORM (Use of Council Owned or Managed Land)

Event Name	Tullibigeal Christmas Tree
Event Organiser	Tullibigeal Swimming Pool
Event Date	06/12/2024
Event Location	TULLIBIGEAL PARK

A list of risks has been provided in the template below. For the risks relevant to your event, you'll need to provide a list of controls that will be implemented to minimise or eliminate these risks.

These examples are not exhaustive and will need to be tailored to your event. It remains the responsibility of the event organiser to ensure all risks are identified and included in the risk assessment. Please add any risks not identified to 'Other' below:

RISK ASSESSMENT		
Hazards / Risks	Applies/checked	Additional Risk Controls
1. Event Access	Yes/No/NA	What else will you do to make it safer?
Entry/exit areas to the event will be clear and accessible	✓	Sites being used have appropriate access / egress and have been assessed for risks
Adequate emergency entry/exits points for emergency services	✓	
2. Traffic & Road Safety	Yes/No/NA	What else will you do to make it safer?
If a Traffic Control Plan is in place; ensure this has been communicated to all staff, contractors and volunteers running the event.	NA	
If a Traffic Control Plan is in place; event staff ensure all traffic (vehicles/pedestrians/animals) follow this plan.	NA	
If a Traffic Control Plan is not in place, advise how pedestrian traffic will be managed safely.	NA	
Clearly defined areas/paths for traffic - separated from pedestrian traffic	Yes	
Vehicles park in designated parking area only.	Yes	
3. Site Amenities, Licenses & Protective Equipment	Yes/No/NA	What else will you do to make it safer?
Adequate toilets and hand washing facilities	Yes	
Availability of drinking water for staff and attendees	Yes	
Adequate facilities for food storage/preparation/catering/disposal and clean up.	Yes	

Risk Assessment Form

Do staff handling food have adequate qualifications	Yes	
Protective equipment is provided if necessary (e.g. gloves, high visibility vests)	NA	
Adequate shade from sun	Yes	
Grounds checked for uneven surface/broken glass/litter	Yes	
4. Event Signage	Yes/No/NA	What else will you do to make it safer?
Adequate signage for entries, exits, first aid, toilets etc	Yes	Standard safety signage in place at sites – PPE and entry requirements
Adequate signage for hazardous/restricted areas	Yes	
5. Event Emergency Procedures	Yes/No/NA	What else will you do to make it safer?
Site Emergency Procedures in place with appropriate signage and induction process for staff/contractors and volunteers.	Yes	
Site plan/map available to all staff/contractors and volunteers.	Yes	
Provision of safe passage for emergency vehicles through pedestrian traffic	Yes	
NSW Police/local hospitals and Emergency Services advised of the event	Yes	
6. Fire Prevention	Yes/No/NA	What else will you do to make it safer?
Suitable fire extinguishers/fire blankets in appropriate areas, tested and in date	Yes	Appropriate fire protection in place at sites
All staff/volunteers aware of the fire evacuation procedures for planned event	Yes	
LPG Cylinders, Heaters and Appliances have been inspected and in working order.	Yes	
Control over use of flammable liquids/LPG (i.e cooking demonstrations/catering)	Yes	
7. First Aid	Yes/No/NA	What else will you do to make it safer?
First aid stations suitably located, clearly signed and accessible	Yes	First Aid trained staff and kits available at sites All committee up to date on first aid + CPR.
Effective means of communication provided between event personnel and first aid facilities/personnel.	Yes	
8. Electrical Power	Yes/No/NA	What else will you do to make it safer?
No double adaptors or piggy back plugs	NO	Sites are appropriately equipped
All portable electrical equipment including power leads, power boards have been inspected, tested and tagged	Yes	
All electrical leads and electrical equipment placed in safe locations	Yes	
All leads, plugs etc are protected from weather, water or other liquids	Yes	
Generators if used are placed in a safe location and are fenced from public	NA	

Risk Assessment Form

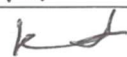
9. Animal Involvement	Yes/No/NA	What else will you do to make it safer?
All fences/yards/enclosures used for containing animals are checked to be in good working order.	NA	
Horses allowed in yard area, race track, saddling paddock and outside horse free areas.	NA	
Designated entry/exit areas for competitors/officials to areas for animals (eg saddling paddock, race track).	NA	
Animals are not ridden or lead through spectator areas.	NA	
Regular announcements for spectators to keep clear of competitors arena.	NA	
Animals are restrained/leashed/controlled appropriately.	NA	
Race track/Arena grounds are checked after each event/competitor to ensure they are free of debris, holes, uneven surfaces that may cause injury to animals/competitors.	NA	
10. Marquees, Vans and Other Temporary Structures	Yes/No/NA	What else will you do to make it safer?
Marquees, tents, food vans or other structures are erected/pulled down safely, sited securely and do not encroach on thoroughfares	NA	Pre-event inspection, any risks identified and fenced off.
11. Noise	Yes/No/NA	What else will you do to make it safer?
Will staff and/or participants be exposed to loud noise.	NO	
12. Working at Heights	Yes/No/NA	What else will you do to make it safer?
All equipment is suitable for work undertaken and well maintained.	NA	
Appropriate work practices are followed for working at heights (eg second person to hold ladder, assist carrying etc).	NA	
13. Manual Handling	Yes/No/NA	What else will you do to make it safer?
Relevant staff/contractors and/or volunteers are trained in Manual Handling.	NA	
Limited Manual Handling to be conducted with loads delivered as close as possible to area using vehicle or mechanical aids	NA	
Plant and equipment have qualified operators.	NA	
14. Weather Conditions	Yes/No/NA	What else will you do to make it safer?
Current BOM information is checked for adverse weather conditions (eg. Heat/wind/rain/electrical storms etc)	Yes	

Risk Assessment Form

Weather conditions are planned for and monitored – heat/dehydration	Yes	Drinking water, shade and sunscreen available.
Weather conditions are planned for and monitored – wind (eg objects come loose and injure people or damage property).	Yes	Pre-inspection to identify risks, ensure any loose objects tied down or fenced off.

Risk Assessment Form

Winds speeds monitored and inflatable structures cease operation when required according to the Australian Standard.	Yes	
Weather conditions are planned for and monitored – rain/storms	Yes	Provide non-slip mats, cancel if ground becomes unsafe
Weather conditions are planned for and monitored – smoke/haze	Yes	Cancel if conditions become unsafe
16. Security and alcohol service areas	Yes/No/NA	What else will you do to make it safer?
Appropriate security arranged suitable to size and nature of event.	NA	Security, Responsible Service of Alcohol/ID checks
Intoxication/inappropriate behavior of attendees managed.	NA	
Children under 18 years not allowed in licensed area.	NA	
17. Other	Yes/No/NA	What else will you do to make it safer?

AUTHORISATION	
I have completed the Risk Assessment form to the best of my knowledge and agree to adhere to all of the reasonable requests made during the assessment and planning phase that may be stipulated by Lachlan Shire Council and other agencies.	
Print name:	KATIE HICKSON
Signature:	
Date:	22/10/2024

Privacy Note: This completed form contains your personal information we are collecting for the purpose of organising and administering an event. Provision of the information is voluntary; however, if insufficient information is provided, we will be unable to process your application. The information will be stored in council's business systems. We will not disclose your personal information to anybody else, unless you have given consent, or we are authorised or required to do so by law. Our Privacy Management Plan explains the lawful grounds on which we collect, use, disclose and transfer personal information. It also explains how you can seek access to, or amendment of the personal information we hold about you, and who to contact if you have a privacy enquiry or complaint.



Event Application Form

The Event Application Form should be completed for events that are proposed to be held on council owned or managed land, or public land in Lachlan Shire. If some of the sections included in this form do not apply to your proposed event simply note 'Not applicable'.

Lachlan Shire Council is committed to working with organisations and community groups to deliver safe and enjoyable events. Please submit the event application form to Lachlan Shire Council at least twelve (12) weeks prior to your event. If you are seeking Financial or In-Kind Support Assistance for your event, please submit your event application form within the funding round dates (1 March-15 April and 1 August-15 September), in line with the Community Donation and Event Guidelines on the Lachlan Shire website. All applications can be submitted by:

Email: events@lachlan.nsw.gov.au or council@lachlan.nsw.gov.au.

Mail: Lachlan Shire Council PO Box 216 CONDOBOLIN NSW 2877

Direct: To Council offices in Condobolin or Lake Cargelligo

For information on Council assistance – please refer to the Community Donation and Event Support Policy and Community Donation and Event Guidelines on the Lachlan Shire website.

Useful Contacts

Organisation	Phone Number	Website
Lachlan Shire Council	02 6895 1900	www.lachlan.nsw.gov.au
NSW Police – Condobolin	02 6895 6600	www.police.nsw.gov.au
NSW Police – Lake Cargelligo	02 6895 6680	www.police.nsw.gov.au
NSW Ambulance	13 12 23	www.ambulance.nsw.gov.au
Service NSW	13 77 88	www.service.nsw.gov.au

Event Details

Event Name:	TULLIBIGEAL SWIMMING POOL		
Event Date:	06/12/2024		
Event Start Time:	6pm	Event Finish Time:	9pm
Expected number of attendees:	50		
Event Location:	Tullibigeal Park		
Entry to the event:	Free <input checked="" type="checkbox"/> Yes or No	Ticketed Yes or No	Cost of Tickets:
Event is	<input checked="" type="checkbox"/> off street	<input type="checkbox"/> on street moving	<input type="checkbox"/> on street non-moving
Describe the main purpose of your event and what activities will be involved: The Christmas Tree is the Tullibigeal Swimming Pool's fundraiser. It is a community Christmas Carols in the Park. There are raffles and a santa visit for the children.			
Who is the target audience?	All ages		
Is this event likely to become an annual event	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	
Council assistance - In-Kind Support	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes, funding app required	
Council assistance - Donation	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes, funding app required	

Organiser Details

Organisation Name:	TULLIBIGEAL SWIMMING POOL
Contact Person:	KATIE HICKSON
Position in Organisation:	PRESIDENT
Address:	8 WOOLYED STREET TULLIBIGEAL
Phone:	
Mobile:	0447739783
Email:	Kate.ward2@hotmail.com
Event Website:	
Event Facebook Page:	
Secondary Contact:	Tara-Jane Coughran
Phone:	0427976747
Email:	tullibigealswimmingpool@gmail.com
Position	Secretary

Is the organisation not for profit?
(click on the appropriate box) Yes No

Will the event organising body be responsible for the total management of the event?
(click on the appropriate box) Yes No

If no, please provide details of the person or organisation responsible for the total management of the event below:

Event Overview

SITE PLANNING: Please show the placement of all existing and temporary equipment proposed to be set up on a site plan to be attached. Ensure items below are included on the site plan if appropriate.

Fencing	No	Yes	Existing fence: ✓	Temporary fence:
Marquees	No	Yes	Number of marquees:	Size of marquees:
Stages	No	Yes	Number of stages:	Size of stages:

SITE PLAN / MAP: the event organiser must create a site plan of their event and provide to Council with their Event Application Form. You can enquire to Council's Event Administration Officer at events@lachlan.nsw.gov.au for a copy of outdoor venue maps (where available) or use online resources i.e. Google Maps.

TRAFFIC MANAGEMENT: If you are proposing to close a road or change normal traffic conditions and it is supported by the road managers, then you will be required to provide a traffic management plan that can be developed by Council staff.

Could your event impact traffic on a road/footpath in and around the event site?	No	Yes	<ul style="list-style-type: none"> Yes, a Traffic Control Plan may be required from Council Include on the site plan/map names of the road/s affected Fun runs / cycle events / marches include the direction of the course on a site plan/map and any equipment proposed to be set up on or near the road Include an adequate area for parking at the event.
Will road closures apply?	No	Yes	<ul style="list-style-type: none"> Yes, a Traffic Control Plan will be required from Council

SITE SERVICES: Where possible please visit the site while developing your application.

Are camping facilities required?	No	Yes	Should an event organiser require camping, they must seek written permission from Council. There is no guarantee of approval.
Is power available onsite that you require access to?	No	Yes	Describe the power to be used and show on the site plan.
Is there a water point on site that you require access to?	No	Yes	Describe what the water will be used for and show on the site plan.
Are there public toilets on the event site?	No	Yes	Please show their location on the site plan.
Are you providing extra temporary toilets?	No	Yes	Please show their location the site plan.

Are there existing bins on the event site	No	<input checked="" type="radio"/> Yes	How many and include their location on the site plan.
Are you providing extra bins?	<input checked="" type="radio"/> No	Yes	How many and include their location on the site plan.

PROPOSED ENTERTAINMENT

Describe the entertainment program	Christmas carols on the speaker.		
Do you require a banner/large display item to be erected?	<input checked="" type="radio"/> No	Yes,	a section 68 approval will be required
Is live or recorded music part of the entertainment plan?	No	<input checked="" type="radio"/> Yes,	a section 68 approval will be required
Will there be speakers and amplified noise at the event?	No	<input checked="" type="radio"/> Yes,	a section 68 approval will be required
Will there be fireworks at the event?	<input checked="" type="radio"/> No	Yes,	Fireworks must be operated by a pyro- technician who is licensed by SafeWork NSW, for further details visit www.safework.nsw.gov.au . Safework NSW approval must be provided.
Will there be inflatable items set up (i.e. Jumping castle, sumo suits, arches etc.)	<input checked="" type="radio"/> No	Yes,	a risk assessment from the operator will be required and devices must comply with the current Australian standard. Please show location on the site plan.
Will there be amusement devices at the event?	<input checked="" type="radio"/> No	Yes,	a section 68 approval will be required and devices must comply with the current Australian standard. Please show location/s on the site plan.
Will there be an animal involvement in the event?	<input checked="" type="radio"/> No	Yes,	please refer to hazards/risk assessment. Risks must be addressed for Council approval of event. Please show location on the site plan:

FIRST AID

Do you plan to have first aid at the event?	No	<input checked="" type="radio"/> Yes,	please include the location and provider of First Aid on the site plan All committee members able to provide first aid + bag located next to defib.
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FOOD AND BEVERAGE

Note: The location and nature of event will determine if permission will be granted to the sale of food and beverage.

Do you plan to sell or serve food at the event?	No	<input checked="" type="radio"/> Yes,	please list details on the third-party details form including Public Liability and Regulatory requirements. A free bbq ran by committee Please show the location of the proposed food vendors on the site plan.
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<p>Do you plan to sell or serve alcohol at the event?</p>	<p>No</p>	<p>Yes, Show on the site plan where the alcohol areas will be. Please list details on the third-party details form. Please provide a copy of the applicable liquor license.</p> <p>NB: a liquor license will need to be applied for from Liquor and Gaming NSW. Further information can be found on the website at www.liquorandgaming.nsw.gov.au</p>
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REQUIRED DOCUMENTATION	
<p>As part of your event permit application you will be required to submit the following documentation. Please ensure all documentation required is attached.</p>	
Public liability insurance to the value of \$20,000,000, noting Lachlan Shire Council and NSW Police as interested parties. Policy must be current for the event date and by a valid insurer.	Attached
Risk assessment - Lachlan Shire Council's or your organisation's format.	Attached
Schedule 1 Form – Notice of Intention to Hold a Public Assembly (required by NSW Police)	Attached
A signed copy of the indemnity form, required for events on Crown Land only.	Attached
Lachlan Shire Council In-Kind Support Form	Attached
Third Party Details – copy of Public liability insurance to the value of \$20,000,000	Attached
Site Plan/Map	Attached
Lachlan Shire Council Funding Application form (if required)	Attached

AUTHORISATION	
<p>I have completed the Event Application form to the best of my knowledge and agree to adhere to all of the reasonable requests made during the assessment and planning phase that may be stipulated by Lachlan Shire Council and other agencies.</p>	
Print name:	KATIE HICKSON
Signature:	
Date:	24/10/2024

Privacy Note: This completed form contains your personal information we are collecting for the purpose of organising and administering an event. Provision of the information is voluntary; however, if insufficient information is provided, we will be unable to process your application. The information will be stored in council's business systems. We will not disclose your personal information to anybody else, unless you have given consent, or we are authorised or required to do so by law. Our Privacy Management Plan explains the lawful grounds on which we collect, use, disclose and transfer personal information. It also explains how you can seek access to, or amendment of the personal information we hold about you, and who to contact if you have a privacy enquiry or complaint.

Marie Roussety

From: Baden Hall
Sent: Friday, 29 November 2024 9:45 AM
To: Marie Roussety
Cc: Guru Goriparthi; Allison Shillito
Subject: RE: Tullibigeal Christmas Tree

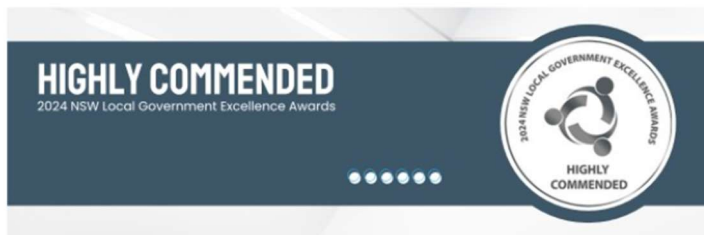
Hi Marie,

Further to our conversation, there are no costs associated for this event as our Tulli contractor looks after the grounds maintenance under his general contract costs.

Kind regards



Baden Hall
Manager Urban Works
P: (02) 6895 1959 M: 0448 136 577
PO Box 216 CONDOBOLIN NSW 2877
www.lachlan.nsw.gov.au



From: Marie Roussety <Marie.Roussety@lachlan.nsw.gov.au>
Sent: Thursday, 28 November 2024 4:03 PM
To: Baden Hall <Baden.Hall@lachlan.nsw.gov.au>
Cc: Guru Goriparthi <Guru.Goriparthi@lachlan.nsw.gov.au>; Allison Shillito <Allison.Shillito@lachlan.nsw.gov.au>
Subject: Tullibigeal Christmas Tree
Importance: High

Hi Baden,

Referring to the attached email from Allison, I was not aware that we had to get this costing for the event to happen on 6/12/24.

Could you please process this one at earliest convenience.

Kind regards
Marie

2024/2025 Donations
As at 3/12/2024

Organisation/Individual	Work order number	Annual Budget for Special Events - in kind	General Ledger-Master/sub account number	Annual Budget for Community Events - specified donations & contributions	Amount paid for Community Events - specified donations & contributions	General donations - elected members	Rates/water - elected members	Community Events - general	Special Events-in kind support only	Donation Purpose
Master. Sub					3820.various	3020.0405	3020.0406	3820.0460	3230.0509	
Annual Budget						\$28,000	\$10,000	\$37,470	\$121,237	
Donations - NAIDOC week			3820.409	\$1,130						
Special Event - CWFS Women & Youth Conference										
Condobolin Sports Club Limited						\$500				State Triple Bowls Spectacular - 12&13Oct 2024 - GM auth
Condobolin High School						\$100				School presentation night
WVA - Condobolin Branch						\$500				Resolution 2024/247 - Garden Exhibition project 2025
WVA - Tottenham Branch								\$1,500		Resolution 2024/247 - Centenary Celebrations for CWA 2025
WVA - Tullibigeal Branch							\$301			50% concession on water charges assessment no:1022913
Lake Cargelligo Rotary										
Rotary - Condobolin							\$855			50% concession Rotary Condobolin
Born to Read Condobolin						\$500				Resolution 2024/247 - Joey Reader Club
Aboriginal Evangelical Fellowship NSW (AEF)										
Australia Day events			3020.343	\$22,100	\$979					
Callara Culture & Heritage Aboriginal Corporation										
Can Assist Fundraiser										
Cancer Council										
Condobolin Argus Advertising Community Donation										
Condobolin Campdraft Association										
Condobolin Chamber of Commerce								\$1,000		Resolution 2024/247 - Street Festival - Condo 29/11/24
Condobolin Clay Target Club								\$1,000		Resolution 2024/247 - Condo classic Carnival 1-2 Mar 25
Condobolin & District Kennel Club Inc.										
Condobolin Junior Cricket Association										
Condobolin Junior Rugby League Football club										
Condobolin RSL Diggers Swimming Club										
Condobolin Sports Promotion								\$5,000	\$12,317	Resolution 2024/247 - Condo 750 Cross country rally 2025
Dance 2873										
Lachlan & Western Regional Services (WPRD)			3820.476	\$58,860	\$29,430					
Lachlan Shire Council - Rates										
Lake Cargelligo Australian football & Netball Inc.										
Lake Cargelligo and District Historical Society						\$1,000				Resolution 2024/247 - purchase Firearm display cabinet
Lake Cargelligo Community Gym			3820.483	\$7,830	\$7,681					
Lake Cargelligo Tourism			3920.480.	\$5,150	\$0					
Lakes Alive Progress Association - Dead Man's Point										
Lower Lachlan Community Services			3820.477	\$62,390	\$29,430					
Phoenix Foundry										
SL LifeCare										
Tess cross Memorial Team Penning Event										
Lachlan Shire - Tottenham youth centre							\$2,606			Rates - Tottenham Youth Centre
Tottenham Tennis Club Winter 2024 Clinic										
Lachlan Arts Council - the Tile Project										
Tottenham Hospital Auxiliary Branch										
Tottenham Late Notes						\$500				Resolution 2024/247 - Keeping the notes playing project
Tottenham Tourism			3920.481	\$5,500	\$5,200					
Tottenham Welfare Council			3820.478	\$4,000	\$0					
Tullibigeal Pool operations			3720.405	\$45,000	\$0					
Tullibigeal Progress Association			3820.479	\$4,000	\$0					
Special Event - screen on the green (19.03.2022)								\$51		Special Event - screen on the green (19.03.2022)
Special Event - Breast Screen Van Movement	1081	\$470								
Special Event - ANZAC day	1072	\$4,330								
Special Event-Lachlan Christmas Fiesta	1873	\$0								
Special Event - Back to Lake Cargelligo Festival	1848	\$0								
Special Event - As per 2024 Donation budget	4087	\$120,200								
Special Event - Condo Classic Annual Open Shoot										
Special Event - Condo Skyfest										
Special Event - Condobolin & District Kennel Club Dog show								\$1,764		Condo Dog Show PO 56449 & 56450
Special Event - Condobolin International Women's Day										
Special Event - Condobolin Races	812	\$0								
Special Event - Condobolin Show	1163	\$617							\$20,493	\$15,250 + \$5,243 in excess of donation approved in the 2024FY Resolution 2024/97 - In Kind Only
Special Event - Lake Cargelligo Central School						\$100				Annual presentation evening 10/12/2024
Special Event - Lake Cargelligo Show	1221	\$617							\$5,612	
Special Event - Lower Lachlan Community Services										
Special Event - NAIDOC Week	1505	\$0								

2024/2025 Donations
As at 3/12/2024

Organisation/Individual	Work order number	Annual Budget for Special Events - in kind	General Ledger- Master/sub account number	Annual Budget for Community Events - specified donations & contributions	Amount paid for Community Events - specified donations & contributions	General donations - elected members	Rates/water - elected members	Community Events - general	Special Events-in kind support only	Donation Purpose
Master. Sub					3820.various	3020.0405	3020.0406	3820.0460	3230.0509	
Special Event - Poppers in the Pines	1408								\$1,305	
Special Event - Rotary Christmas event Condobolin	1362	\$3,356							\$3,730	Resolution 2024/247 - Christmas carnival 2024
Special Event - Rotary Christmas event Lake Cargelligo	1363	\$2,625						\$1,000		Resolution 2022/312 - End of year award
Special Event - Tottenham Central School						\$100				
Special Event - Tottenham Christmas Tree	1364	\$0								
Special Event - Tottenham Gymkhana	1231								\$70	Tottenham Horse Sports Gymkhana - GM authorised under delegation - In kind only
Special Event - Tottenham Picnic Races	813								\$12,330	Resolution 2024/247 - Picnic Race 8/3/25
Special Event - Tullibigeal Central School						\$100				Resolution 2022/312 - End of year award
Special Event - Tullibigeal Carols	1365	\$2,625								
Special Event - Tullibigeal Gymkhana	1232								\$70	Tullibigeal Sports Gymkhana 26/10/24 - GM authorised under delegation - In kind only
Special Event - Tullibigeal Races	1061									
Special Event - Tullibigeal Swimming pool						\$750				Resolution 2024/247 - Fundraising 1/11 to 20/12/24
Special Event - West Milby Rodeo & Gymkhana	1234							\$1,000	\$8,577	Resolution 2024/246 \$5k + \$2,963.70 in excess of approved resolution
Special Event - White Ribbon march	2653	\$0								
Special Event - Yellow Mountain Cross Country	1093								\$2,562	Resolution 2024/153 - In kind only
TOTAL		\$ 134,840		\$215,960	\$72,719	\$4,150	\$3,761	\$12,315	\$67,065	
Total paid						\$4,150	\$3,761	\$12,315	\$67,065	
Annual Budget - General (GL3020.405)						\$28,000				
Annual Budget - Rates/water (GL3020.406)							\$10,000			
Annual Budget - Special events (GL3230.509)										\$121,237
Annual Budget - Community Events (GL3820.460)								\$37,470		
Balance Remaining						\$23,850	\$6,239	\$25,155	\$54,172	

MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INCORPORATED, ANNUAL GENERAL MEETING HELD ON 14TH NOVEMBER 2024, REID ROOM, NSW PARLIAMENT HOUSE, SYDNEY.

Present in person

Cr Kevin Duffy (Chair)	Orange City Council
Cr Peter Batten	Cabonne Shire Council
Cr Bruce Reynolds, Mayor	Blayney Shire Council
Mark Dicker, GM	Blayney Shire Council
Cr Jarrod Marsden, Mayor	Cobar Shire Council
Cr Tony Lord (Executive Committee)	Bland Shire Council
Cr Jim Hickey, Deputy Mayor (Executive Committee)	Broken Hill City Council
Cr Des Kennedy, Mayor	Mid-Western Regional Council
Brad Cam, GM	Mid -Western Regional Council
Cr Benn Banasik	Wollondilly Shire Council
Cr Dennis Brady (Executive Committee)	Lachlan Shire Council
Patrick Ruettjes, Director Env & Planning	Lachlan Shire Council
Cr Bob McKay	Warren Shire Council
Gary Woodman	Warren Shire Council
Cr Josh Black, Mayor	Dubbo City Regional Council
Murray Wood, GM	Dubbo City Regional Council
Cr Jasen Ramien, Mayor	Walgett Shire Council
Cr Scott Bailey (Executive Committee)	Walgett Shire Council
Megan Dixon, GM	Walgett Shire Council

Present online

Heather Nicholls, Deputy GM	Cabonne Shire Council
Cr Matthew Deeth, Deputy Mayor	Wollondilly Shire Council
Ron Zwicker, Special Projects Manager	Wollongong City Council
Steve Loane OAM, GM	Forbes Shire Council

In attendance

Cr Steve Ring, Deputy Mayor	Lithgow City Council
Cr Jeff Drayton, Mayor	Muswellbrook Shire Council
Derek Finnegan, GM	Muswellbrook Shire Council
Owen Hasler	Life Member
Di Hasler	Life Member Partner
Martin Rush, Director Policy	FTG
Greg Lamont, Executive Officer	FTG
Ingrid Moores, Project Officer	FTG
Andrew Callow, Intern	FTG

Apologies

Cr Phyllis Miller OAM, Mayor	Forbes Shire Council
Kent Boyd, GM	Parkes Shire Council
Cr Neil Westcott, Mayor	Parkes Shire Council
Cr Marg Applebee, Deputy Mayor	Parkes Shire Council
Johnathon Edgecombe, Director Infrastructure	Lithgow City Council
Cr Greg Whitely, Mayor	Warren Shire Council
Cr Emma Henderson	Bland Shire Council

1. Welcome by Outgoing Chair.

The outgoing Chair opened the meeting at 2.05pm, welcomed members, observers and guests. Introductions were made of all attendees and a special welcome made to visiting councils, Muswellbrook and Lithgow and Life Member Owen Hasler and wife Di.

MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INCORPORATED, ANNUAL GENERAL MEETING HELD ON 14TH NOVEMBER 2024, REID ROOM, SYDNEY PARLIAMENT HOUSE

2. Acknowledgement of Country.

The Chair acknowledged the traditional owners of the land that the meeting was held on and paid his respects to the Elders past, present & emerging.

3. Apologies.

AGM 1/2024 Resolved (Cr Brady/Cr Lord) That the apologies as per the above list be received and noted.

4. Disclosures of Interest - Nil

5. Adoption of Minutes of Annual General Meeting held on 8th December 2023 - Attachment. A.

AGM 2/2024 Resolved (Cr Duffy/Cr Brady) that the minutes of the Association's Annual General Meeting held on 8th December 2023, be received and noted as a true and accurate record of proceedings.

6. Business arising from the Minutes of Annual General Meeting held on 8th December 2023. Nil.

7. Suspension of Standing Orders – Life Membership, Owen Hasler.

AGM 3/2024 Resolved (Cr Duffy/Cr Lord) that the meeting be suspended at 2.15pm to allow the presentation of life membership to Owen Hasler.

The Chair spoke of Owen Hasler's achievements as former Deputy Chair of the Association and as Mayor/delegate from Gunnedah Shire Council. Chair asked Di Hasler to pin the life membership badge on his lapel and presented the plaque to him. Refer Item 7 in Business paper for Owens' resume.

8. Resumption of Standing Orders

AGM 4/2024 Resolved (Cr Brady/Cr Lord) That the meeting be resumed at 2.48pm.

9. Chairperson's 2023-24 Annual Report

AGM 5/2024 Resolved (Cr Lord/Cr Brady) that the Chairperson's 2023-24 Annual Report be received and noted.

10. Executive Officer's 2023-24 Annual Report

AGM 6/2024 Resolved (Cr Batten/Cr Brady) that the Executive Officer's 2023-24 Annual Report be received and noted.

11. Election of Chair, 2 x Deputy Chair's and 3 x Executive Committee for 2024/25.

Suspension of Standing Orders at 2.50pm

AGM 7/2024 Resolved (Cr Brady/Cr Duffy) That the meeting be suspended to allow the Returning Officer to conduct the election of the Executive Committee.

MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INCORPORATED, ANNUAL GENERAL MEETING HELD ON 14TH NOVEMBER 2024, REID ROOM, SYDNEY PARLIAMENT HOUSE

The Executive Officer as Returning Officer reported that the nominations for the Executive Committee received by the due date equated to the vacancies for Chair and the two Deputy Chair positions plus two Executive Committee positions.

The Executive Officer suggested that another nomination could be made from the floor to fill the vacancy.

AGM 8/2024 Resolved (Cr Duffy/Cr Kennedy) that Cr Jim Hickey be nominated to fill the remaining position on the Executive Committee.

The Returning Officer declared the results of the election as follows:

- Chair – Cr Kevin Duffy (Orange City Council)
- Deputy Chair – Cr Phyllis Miller OAM (Forbes Shire Council)
- Deputy Chair – Cr Dennis Brady (Lachlan Shire Council)
- Executive Committee –
 - Cr Scott Bailey (Walgett Shire Council),
 - Cr Tony Lord (Bland Shire Council) and
 - Cr Jim Hickey (Broken Hill City Council)

The Returning Officer and Delegates congratulated the Executive Committee on their appointment's.

Resumption of Standing Orders at 3.05pm

AGM 9/2024 Resolved (Cr Brady/Cr Lord) that the Association resume the Annual General Meeting business with Cr Kevin Duffy as Chairperson.

The Chair acknowledged the contribution of former Mayor of Blayney, Scott Ferguson who and Cr Denis Todd from Warrumbungle Shire Council for their contributions and that he would like the record to show that MERC has appreciated their efforts over the years.

12. Financial Statements – 2023 to 2024

Financial statements were presented, questions were asked around the differences between the previous year which was due to the overlap of Executive Officer services contract costs. Members were reassured that there are enough funds to keep the association moving forward to July 2025, when next round of invoices will be submitted.

AGM 10/2024 Resolved (Cr Brady/ Cr Hickey)

1. That the Financial Statements for 2023-2024 financial year be adopted with -
 - (i) the inclusion of the names of the Executive Committee in the Statement by Members of the Executive Committee and the Chair to sign them on behalf of the Executive Committee for the period 1st July 2023 to 30th June 2024.
 - (ii) the inclusion of the Chair as the nominated member to sign the Certificate by Members of the Executive Committee.
 - (iii) the inclusion of the Associations' Principal Activities as "an advocacy and policy development entity on behalf of its members"
2. That the Department of Fair Trading, in accordance with the Association Incorporations Act 2009, be notified of (1) in the appropriate form by 31st December 2024.
3. That the Association of Mining & Energy Related Councils NSW authorise Greg Lamont and/or Shelley Rodwell, to have access to CBA, Beyond Bank and ATO financial statements and to act on behalf of the Association as required for the presentation of financial reports and taxation matters.

MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INCORPORATED, ANNUAL GENERAL MEETING HELD ON 14TH NOVEMBER 2024, REID ROOM, SYDNEY PARLIAMENT HOUSE

13. 2024-2025 Budget

It was noted there were additional costs with transition overlap with the two Executive Officer service providers at the half yearly point and the cost of REIIF for 2023. It is anticipated the marketing of MERC’s value proposition membership will increase in 2025/2026.

AGM 11/2024 Resolved (Cr Batten/ Cr Brady) that the 2024-2025 budget as presented be adopted.

14. Member Fees – 2025-26

AGM 12/2024 Resolved (Cr Brady/ Cr Hickey)

- 1. That Clause 16.3 of the Constitution be amended to provide:

16.3 (a) The Annual General Meeting shall determine member fees for the ensuing financial year. Membership fees shall be for the period July 1 to June 30 of each year ~~and be reviewed as per Clause 16.3 to allow increases in accordance with the permissible rate increase each year provided that such fees must not be increased by more than the Core rate peg percentage range set by IPART for the corresponding period.~~

16.3 (b) Notwithstanding 16.3 (a), the Executive Committee may determine a member fee for a new member for the ensuing year (whether the new member joined before or during the ensuing year) in its discretion provided that such fee must not exceed the amount liable to be paid by a member in accordance with 16.3 (a).

- 2. That the fees for 2025 – 2026 be set at \$9,200 (plus GST).
- 3. That, following discussions with the Australian Mining Cities Alliance and other relevant special interest groups, the Executive Officer provide the Executive Committee an options report generally in accordance with the recommendations of Three Pillars Advisory.

15. 2024-25 Meeting Dates & Venues

Discussion held around Parliament sitting dates and the importance of having the AGM at these times, with the pros and cons of tying in with other organisations’ meetings but ensuring no future clashes where possible to achieve maximum attendance.

AGM 13/2024 Resolved (Cr Kennedy/ Cr Reynolds) That the Association Executive Committee determine the 2025 meeting venues and dates for February, May, August & November 2025, with other organisations meeting and Parliamentary Sitting Dates factored in.

16. General Business Nil

17. Close. The meeting closed at 3:15pm

The minutes (pages 1-4) were confirmed at the Annual General meeting of the Association held on the and are a full and accurate record of proceedings of the meeting held on 14th of November 2024

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**Cr Kevin Duffy
Chairperson**

MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INCORPORATED, ORDINARY GENERAL MEETING HELD ON 14TH NOVEMBER 2024, REID ROOM, NSW PARLIAMENT HOUSE, SYDNEY.

Present in person

Cr Kevin Duffy (Chair)	Orange City Council
Cr Peter Batten	Cabonne Shire Council
Cr Bruce Reynolds, Mayor	Blayney Shire Council
Mark Dicker, GM	Blayney Shire Council
Cr Jarrod Marsden, Mayor	Cobar Shire Council
Cr Tony Lord (Executive Committee)	Bland Shire Council
Cr Jim Hickey, Deputy Mayor (Executive Committee)	Broken Hill City Council
Cr Des Kennedy, Mayor	Mid-Western Regional Council
Brad Cam, GM	Mid -Western Regional Council
Cr Benn Banasik	Wollondilly Shire Council
Cr Dennis Brady (Executive Committee)	Lachlan Shire Council
Patrick Ruettjes, Director Env & Planning	Lachlan Shire Council
Cr Bob McKay	Warren Shire Council
Gary Woodman	Warren Shire Council
Cr Josh Black, Mayor	Dubbo City Regional Council
Murray Wood, GM	Dubbo City Regional Council
Cr Jasen Ramien, Mayor	Walgett Shire Council
Cr Scott Bailey (Executive Committee)	Walgett Shire Council
Megan Dixon, GM	Walgett Shire Council

Present online

Heather Nicholls, Deputy GM	Cabonne Shire Council
Cr Matthew Deeth, Deputy Mayor	Wollondilly Shire Council
Ron Zwicker, Special Projects Manager	Wollongong City Council
Steve Loane OAM, GM	Forbes Shire Council

In attendance

Cr Steve Ring, Deputy Mayor	Lithgow City Council
Cr Jeff Drayton, Mayor	Muswellbrook Shire Council
Derek Finnegan, GM	Muswellbrook Shire Council
Owen Hasler	Life Member
Di Hasler	Life Member Partner
Martin Rush, Director Policy	FTG
Greg Lamont, Executive Officer	FTG
Ingrid Moores, Project Officer	FTG
Andrew Callow, Intern	FTG

Apologies

Cr Phyllis Miller OAM, Mayor	Forbes Shire Council
Kent Boyd, GM	Parkes Shire Council
Cr Neil Westcott, Mayor	Parkes Shire Council
Cr Marg Applebee, Deputy Mayor	Parkes Shire Council
Johnathon Edgecombe, Director Infrastructure	Lithgow City Council
Cr Greg Whitely, Mayor	Warren Shire Council
Cr Emma Henderson	Bland Shire Council

1. Welcome

The Chair, Cr Kevin Duffy, opened the meeting at 3.20pm then welcomed members and guests.

MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INCORPORATED, ANNUAL GENERAL MEETING HELD ON 14TH NOVEMBER 2024, REID ROOM, SYDNEY PARLIAMENT HOUSE

2. Acknowledgement of Country.

The Chair referred to the acknowledgement he gave at the Annual General Meeting.

3. Apologies.

OM 4/2024 Resolved (Cr Brady/Cr Lord) That the apologies of Councillors Phyllis Miller OAM, Greg Whitely, Emma Henderson, Neil Westcott, Marg Applebee, Kent Boyd and Jonathon Edgecomb be received and noted.

4. Disclosures of Interest.

Nil

5. Adoption of Minutes

OM 5/2024 Resolved (Cr Hickey/ Cr Kennedy) that the minutes of the Executive Committee meetings held on 26th March 2024, 6th June 2024, 6th August 2024, 2nd September 2024 and the General meetings on 6th June 2024 and 6th August 2024 be received and noted as a full and accurate record of proceedings.

6. Delegates Reports – Nil

7. Executive Officer's Report – Greg Lamont

The Executive Officer mentioned the progress being made with the presentation of submissions, the ongoing meetings with ministers, senior government staff and alliances on replacement programs for Resources for Regions and Royalties for Rejuvenation, with Policy Officer providing a brief update on potential results, with more detail to come in General Business.

Also outlined was the financial position of the Association being in a sound state with cash on hand as of September 1st, 2024, was \$146600.76 with 3 Councils still to pay \$26,400 – Dubbo, Warrumbungle & Upper Lachlan, given invoices only went out in mid - August.

Executive Officer pointed out the delay with the final review report on the REIIF 2024 conference in Dubbo and possible change in location to Orange in 2025 as a joint Orana/Central West RDA and MERC event.

He also mentioned the need for changes to the constitution and a one page reformat of the 2023-2026 Strategic Plan to address the issues raised in the Strategic Planning Forum held in Lithgow 9-10th February 2024.

OM 6/2024 Resolved (Cr Reynolds/ Cr Brady) that the Executive Officers Report be received and noted.

8. General Business

(i) Voting Rights

A question was asked about the voting rights of senior Council Staff delegates to MERC as opposed to elected delegates – can they be elected to the Executive Committee and vote if appointed delegates?

Response was that is the correct position. The current Executive Committee for 2024/25 has been elected on this basis from member council's appointed delegates, who are the only

MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INCORPORATED, ANNUAL GENERAL MEETING HELD ON 14TH NOVEMBER 2024, REID ROOM, SYDNEY PARLIAMENT HOUSE

ones that can vote, but each member cannot have more than two votes per member as per the constitution.

Additional member councillors and staff may attend meetings but not vote unless appointed as a delegate from their councils.

(ii) Sub Committees

Discussion was held on the involvement of senior staff from members whereby it was agreed that it would be an imperative for staff delegates and non-delegates to get involved in the operation of subcommittees on mining, VPAs and quarrying for policy development and advocacy in view of their operational knowledge.

OM 7/2024 Resolved (Cr Batten/ Cr Reynolds) Expressions of Interest be circulated to members seeking nominations from delegates and senior staff to be part of the formation of Sub Committees for Mining, VPAs and Quarrying for policy development and advocacy.

(iii) Policy Officer's Report

It was indicated that Minister Sharpe was the sponsor of two bills and may be delayed.

There was some good news on the submission with respect to the Regional Development Act, in that amendments to the Act had incorporated submissions from the Association – particularly with respect to economic transitions management.

It was noted that the review of benefit sharing guidelines with respect to major renewable energy projects was still greatly inadequate and that the methodology for arriving at the figures was still unknown.

It was noted that officers are still compiling a survey of quarrying across NSW regional councils to inform a position paper on future quarrying. It was anticipated that a survey would be distributed early in the new year. The sharing of regulatory resources among councils to improve quarry regulation was suggested. It was noted that there may be considerable value MERC could provide to regional councils in improving the quality of quarrying consents and associated regulatory activity.

Discussion was held on developing a campaign to raise awareness about the benefits of a regional tax on mining activity. The potential impact of a regional tax on the mining industry is discussed. The need for a coordinated approach to advocacy was emphasised and the importance of engaging with the government and industry stakeholders was reiterated.

The conversation moved on to discuss a campaign to recover royalty payments for councils, which have seen a significant shortfall, from \$20 million to nil. The trust fund is now \$400 million, with an additional \$50 million recently added. The discussion includes meetings with various ministers and the Minerals Council, highlighting a \$25 million annual transition fund for coal mining councils, which is insufficient for many. The idea of a collective campaign involving miners, councils, and affected communities is proposed.

OM 8/2024 Resolved (Cr Brady/ Cr Lord) that Policy Officer Report be noted and received.

(iv) Australian Mining Cities Alliance (AMCA)

MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INCORPORATED, ANNUAL GENERAL MEETING HELD ON 14TH NOVEMBER 2024, REID ROOM, SYDNEY PARLIAMENT HOUSE

A proposal was suggested to approach the Australian Mining Cities Alliance for associate membership to strengthen MERC’s advocacy efforts. The benefits of the alliance were explained by Cr Jim Hickey, Deputy Mayor, Broken Hill City Council (who are a member of AMCA) including better access to government officials and support from Minerals Council Australia at the Federal level.

OM 9/2024 Resolved (Cr Reynolds/ Cr Kennedy) that MERC discuss with and explore possible membership options with AMCA for report back to Executive Committee for consideration.

(v) Invitation to Minister for Regional Transport & Roads

A request was made to invite Jenny Aitchison as the Minister for Regional Transport and Roads to a future meeting This idea was supported by delegates noting the importance of her portfolio in their discussions and her preparedness to meet.

OM 10/2024 Resolved (Cr Duffy/ Cr Brady) that MERC invite the Minister for Regional Transport and Roads to a future meeting.

(vi) Data for Energy Options

A request was also made by the Chair, Cr Kevin Duffy, on the need for accurate costing data for energy sources like solar, batteries and wind power from academics. A suggestion was made to involve the Australian Energy Market Operator (AEMO) to gather comprehensive costing data for consideration.

OM 11/2024 Resolved (Cr Brady/Cr Hickey) that the Executive Officer liaise with AEMO on the available data for distribution to delegates.

(vii) Small Claims Title Mines Act Review Process

Cr Scott Bailey raised concerns about the Small Claims Title Mines Act review process in the mining field with the 88 recommendations to Government to address and its impact on local councils. He highlighted the challenges faced by miners and the community due to land use conflicts, administrative issues and requested an endorsement from the organisation to address these issues with the government.

OM 12/2024 Resolved (Cr Bailey/Cr Hickey) that a position paper be prepared to respond to the small claims review recommendations.

8.Close Meeting Closed at 4:10pm.

The minutes (pages 1-4) were confirmed at the General meeting of the Association held on the and are a full and accurate record of proceedings of the meeting held on 14th of November 2024

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**Cr Kevin Duffy
Chairperson**



THE COUNTRY MAYORS ASSOCIATION OF NSW INC

"What we want is nothing more than equity"

Chairman: Cr Rick Firman OAM
C/- Temora Shire Council,
PO Box 262, Temora NSW 2666
Email: admin@nswcountrymayors.com.au

MINUTES

The ANNUAL GENERAL MEETING of the Country Mayors Association of NSW Inc was held on **Friday 15 November 2024, in the Theatre, Parliament House, Macquarie Street from 8:20am until 1pm. The meeting had a Skills and Education theme.**

Acting Chairman Cr. Rick Firman OAM extended the official Welcome.

**Guest Speaker;
NSW Opposition Leader & Liberal Leader, the Hon Mark Speakman MP**

Opposition Leader Speakman congratulated recently elected mayors. He described the regional connectedness of the NSW Coalition Opposition.

"Our shadow skills and education ministers are regionally based."

"There's a lot of pain and frustration in the regions. Pressures including difficulties getting skilled staff are a real challenge, as are the accommodation shortages. I was recently in Cowra with Local Member Steph Cooke and the increasing water costs was a pressure on agribusiness there."

"The issue with common planning assumptions (which understate growth projections and thus, funding) was another issue in Cowra and Parkes. There are dramatic reductions in funding. Councils have to repair the roads after floods and we are determined to support them."

"Prefabricated, smaller homes is one of the alternative approaches floated that will help address the housing needs of country NSW."

Introduction of new Mayors, who were presented with CMA pins. There was also acknowledgement of those who were not re-elected and recognition for retiring Executive Board Members. Three former CMA Executive Board members were presented with plaques which acknowledged their service:

Cr. Firman again paid tribute to the work of former CMA Chairman and Mayor of Gunnedah Shire, Mr Jamie Chaffey, who was pleased to take a break from campaigning for the Federal Seat of Parkes to support the CMA. Mr Chaffey encouraged Mayors to make the most of their time as Mayors and highlighted the value of the CMA.

Former CMA Executive Member and Mayor of Narromine Shire Cr. Craig Davies reiterated the importance of the bio-conservation Act issue and the CMA.

Former CMA Executive Member and Mayor of Federation Council, Cr. Patrick Bourke reiterated how he valued the CMA and the relationships from it.

Attendance 150

Cr. Kevin Mack	Mayor	Albury City Council
Frank Zaknich	CEO	Albury City Council
Cr. Todd Redwood	Deputy Mayor	Armidale Regional Council
James Roncon	GM	Armidale Regional Council
Linda Scott	Former President	ALGA
Cr. Robert Taylor	Mayor	Bathurst Regional Council
David Sherley	GM	Bathurst Regional Council
Cr. Sharon Cadwallader	Mayor	Ballina Shire Council
Cr. Russell Fitzpatrick	Mayor	Bega Valley Shire Council
Anthony McMahon	CEO	Bega Valley Shire Council
Mark Griffioen	GM	Bellingen Shire Council
Cr. Stephen Allan	Mayor	Bellingen Shire Council
Cr. Julia Cornwell McKean	Mayor	Berrigan Shire Council
Cr. Brian Monaghan	Mayor	Bland Shire Council
Grant Baker	GM	Bland Shire Council
Cr. Bruce Reynolds	Mayor	Blayney Shire Council
Mark Dicker	GM	Blayney Shire Council
Cr. Lachlan Ford	Mayor	Bourke Shire Council
Leonie Brown	GM	Bourke Shire Council
Cr. Jim Hickey	Deputy Mayor	Broken Hill City Council
Cr. Sarah Ndiaye	Mayor	Byron Shire Council
Mark Arnold	GM	Byron Shire Council
Cr. Kevin Beatty	Mayor	Cabonne Shire Council
Bradley Byrnes	GM	Cabonne Shire Council
Sharon Houlihan	EO	Canberra Region JO
Greg Hill	GM	Central Darling Shire Council
Cr. Daniel Watton	Mayor	Cessnock City Council
Cr. Ray Smith	Mayor	Clarence Valley Council
Laura Black	GM	Clarence Valley Council
Gary Fry	Secretariat	CMA
Cr. Jarrod Marsden	Mayor	Cobar Shire Council
Cr. Nikki Williams	Mayor	Coffs Harbour City Council
Cr. David McCann	Mayor	Coolamon Shire Council
Tony Donoghue	GM	Coolamon Shire Council
Cr. Daniel Keady	Mayor	Coonamble Shire Council
Paul Gallagher	GM	Coonamble Shire Council
Dirk Wymer	Acting GM	Cowra Shire Council
Cr. Paul Smith	Mayor	Cowra Shire Council
Cr. Josh Black	Mayor	Dubbo Regional Council
Murray Wood	CEO	Dubbo Regional Council
Gareth Curtis	GM	Dungog Shire Council
Cr. Digby Rayward	Mayor	Dungog Shire Council
Gary Arnold	CEO	Edward River Council

Cr. Ashley Hall	Mayor	Edward River Council
Cr. Mathew Hatcher	Mayor	Eurobodalla Shire Council
Cr. Cheryl Cook	Mayor	Federation Council
	Council and past CMA Executive	
Cr. Patrick Bourke	Member	Federation Council
Adrian Butler	GM	Federation Council
Cr. Phyllis Miller OAM	Mayor	Forbes Shire Council
Cr. Doug Batten	Mayor	Gilgandra Shire Council
Cr. Nicholas White	Councillor	Gilgandra Shire Council
Cr. Margot Davis	Mayor	Glen Innes Severn Council
Bernard Smith	GM	Glen Innes Severn Council
Cr. Nina Dillon	Mayor	Goulburn Mulwaree Council
Marina Hollands	Acting CEO	Goulburn Mulwaree Council
Cr. Ben Hooper	Deputy Mayor	Greater Hume Council
Evelyn Arnold	GM	Greater Hume Council
Cr. Doug Curran	Mayor	Griffith City Council
Brett Stonestreet	GM	Griffith City Council
Cr. Colleen Fuller	Mayor	Gunnedah Shire Council
Eric Groth	GM	Gunnedah Shire Council
Cr. Tiffany Galvin	Mayor	Gwydir Shire Council
Max Eastcott	GM	Gwydir Shire Council
	Executive Manager Economic	
Alison McLean	Development & Tourism	Hay Shire Council
Cr. Brian Ingram	Mayor	Hilltops Council
Anothony O'Reilly	GM	Hilltops Council
Cr. Kate Dight	Mayor	Inverell Shire Council
Brett McInnes	GM	Inverell Shire Council
Cr. Kinne Ring	Mayor	Kempsey Shire Council
Craig Milburn	GM	Kempspey Shire Council
Stephen Mitchell	Director Corporate and Commercial	Kempspey Shire Council
Cr. Cameron McDonald	Mayor	Kiama Municipal Council
Jane Stroud	CEO	Kiama Municipal Council
Cr. Danielle Mulholland	Mayor	Kyogle Council
Cr. John Medcalf OAM	Mayor	Lachlan Shire Council
Greg Tory	GM	Lachlan Shire Council
Cr. George Weston	Mayor	Leeton Shire Council
Jackie Kruger	GM	Leeton Shire Council
Cr. Steve Krieg	Mayor	Lismore City Council
John Gibbons	GM	Lismore City Council
Ross Gurney	GM	Lithgow City Council
Cr. Cass Coleman	Mayor	Lithgow City Council
Cr. Ken Cudmore	Mayor	Liverpool Plains Shire Council
Gary Murphy	GM	Liverpool Plains Shire Council
Cr. Peter Sharp	Mayor	Lockhart Shire Council
Gavin Rhodes	GM	Lockhart Shire Council
Cr. Claire Pontin	Mayor	MidCoast Council
Cr. Des Kennedy	Mayor	Mid-Western Regional Council
Brad Cam	GM	Mid-Western Regional Council
Cr. Susannah Pearse	Mayor	Moree Plains Shire Council
Kelvin Tytherleigh	GM	Moree Plains Shire Council
Sarah Ryan	Acting CEO	Murray River Council

Cr. John Harvie	Mayor	Murray River Council
Cr. Ruth McRae OAM	Mayor	Murrumbidgee Council
John Scarce	GM	Murrumbidgee Council
Cr. Jeff Drayton	Mayor	Muswellbrook Shire Council
Derek Finnigan	GM	Muswellbrook Shire Council
Cr Darrell Tiemens	Mayor	Narrabri Shire Council
Eloise Chaplain	GM	Narrabri Shire Council
Cr. Neville Kschenka	Mayor	Narrandera Shire Council
Cr. Craig Davies	Councillor and past CMA Executive	Narromine Shire Council
Cr. Ewen Jones	Mayor	Narromine Shire Council
Phil Johnston	Director	Narromine Shire Council
Jamie Chaffey	Past CMA Chariman	Nationals Candidate for Parkes
Jonathan Malota	Policy Advisor – Transport & Data	NRMA
Cr. Katie Graham	Deputy Mayor	Oberon Council
Gary Wallace	GM	Oberon Council
Erica Van Den Honert	Executive Director	OLG
Sharne Colefax	Manager, Council Engagement Council Engagement Manager, North Coast and Eastern Sydney	OLG
Anita Gambhir		OLG
Cr. Tony Mileto	Mayor	Orange City Council
Cr. Neil Westcott	Mayor	Parkes Shire Council
Cr. Marg Applebee	Deputy Mayor	Parkes Shire Council
Cr. Leah Anderson	Mayor	Port Stephens Council
Cr. Robert Mustow	Mayor	Richmond Valley Council
Vaughan Macdonald	GM	Richmond Valley Council
Cr. Kenrick Winchester	Mayor	Queanbeyan-Palerang Regional Council
Rebecca Ryan	GM	Queanbeyan-Palerang Regional Council
Yvonne Lingua	Executive Officer	RAMJO
Julie Briggs	CEO outgoing	REROC
Megan Mulrooney	CEO incoming	REROC
Cr. Robert Mustow	Mayor	Richmond Valley Council
Vaughan Macdonald	GM	Richmond Valley Council
Cr. Chris Homer	Mayor	Shellharbour City Council
Cr. Patricia White	Mayor	Shoalhaven City Council
James Ruprai	Acting GM	Shoalhaven City Council
Cr. Sue Moore	Mayor	Singleton Council
Justin Fitzpatrick-Barr	GM	Singleton Council
Cr. Chris Hanna	Mayor	Snowy Monaro Regional Council
Cr. Julia Ham	Mayor	Snowy Valleys Council
Paul Bennett	GM	Tamworth Regional Council
Cr. Rick Firman OAM	Mayor (CMA Acting Chairman)	Temora Shire Council
Melissa Boxall	GM	Temora Shire Council
Cr. Bronwyn Petrie	Mayor	Tenterfield Shire Council
Cr. Paul Culhane	Mayor	Upper Lachlan Shire Council
Alex Waldron	CEO	Upper Lachlan Shire Council
Cr. Robert Bell	Mayor	Uralla Shire Council
Toni Averay	GM	Uralla Shire Council
Cr. Eric Noakes	Mayor	Walcha Council
Megan Dixon	GM	Walgett Shire Council
Cr. Jasen Ramien	Mayor	Walgett Shire Council
Gary Woodman	GM	Warren Shire Council

Cr. Greg Whiteley	Mayor	Warren Shire Council
Lindsay Mason	Acting GM	Warrumbungle Shire Council
Cr. Paul Best	Mayor	Weddin Shire Council
Noreen Vu	GM	Weddin Shire Council
Ken Ross	GM	Wentowrth Shire Council
Cr. Daniel Linklater	Mayor	Wentowrth Shire Council
Cr. Jesse Fitzpatrick	Mayor	Wingecarribee Shire Council
Lisa Miscamble	GM	Wingecarribee Shire Council

Apologies

Adrian Panuccio	MidCoast Council	GM
Cr. Bob Callow	Junee Shire Council	Mayor
James Davis	Junee Shire Council	GM
Cr. Abb McAlister	Cootamundra-Gundagai Regional Council	Mayor
Steve McGrath	Cootamundra-Gundagai Regional Council	Acting GM
Cr. Dallas Tout	Wagga	Mayor
Steve Loane OAM	Forbes Shire Council	GM
Cr. Russell Webb	Tamworth Regional Council	Mayor
Lord Mayor Tania Brown	Wollongong City Council	
Cr. Glen Neill	Bogan Shire Council	Mayor
Cr. Andrew McKibbob	Oberon Mayor	
Cr. Kathryn Rindfleish	Warrumbungle Shire Mayor	
Cr. Sam Coupland	Armidale Reginal Council Mayor	
George Cowan	Narrandera Shire	
Cr. Carol Oataway	Hay Shire Mayor	
David Waddell	Orange City Council CEO	
	Central Darling Shire	
Bob Stewart	Administrator	
Phil Hood	Walcha Council GM	
Jay Nankivell	Broken Hill City Council GM	
Steve Pinnuck	Snowy Valleys Council	

Apologies moved by Snowy Monaro Regional Council Mayor Cr. Chris Hanna and seconded by Bellingen Shire Council Mayor Cr. Steve Allan.

Reports

Year in Review Acting Chairman’s Report

Cr. Firman spoke of the very big year that the CMA has had. Cabonne Mayor Cr. Kevin Beattie moved and Bellingen Mayor Cr. Steve Allan seconded that the report be accepted. Unanimously endorsed.

LGNSW Report

President of LGNSW, Cr. Darriea Turley AM congratulated mayors on their election. “We are a family. LGNSW has a strong MoU with the CMA and we stand together.”
 Moved by Kyogle Mayor Cr. Danielle Mulholland, Mayor of Eurobodalla and Cr. Mathew Hatcher

seconded that the report be accepted. Unanimously endorsed.

ALGA Report

Cr. Darriea Turley AM returned to the lectern as Vice-President of ALGA. Matt Burnett was elected President of ALGA unopposed. Cr. Turley encouraged participation and Ministerial contact at the ALGA conference.

Moved by Forbes Shire Council Mayor and CMA Executive Member Cr. Phillys Miller OAM and Seconded Kyogle Mayor, Cr Dannielle Mulholland. Unanimously endorsed.

Guest Speaker

Minister for Skills, TAFE & Tertiary Education, the Hon. Steve Whan MP

Minister Whan spoke of the linkages between educational institutions, training providers and industry that are being developed. “The Educational Partnerships program is doing that (linking) with Careers advisors in schools.”

“Raising awareness of the options available is important. A NSW Skills Plan will be released later this year.”

“Increased visibility of options at TAFE campuses has been called for, as with increased links between TAFE and communities.
1,300 apprenticeships place for LG was announced by Minister Hoenig and other initiatives are underway.”

“A strong investment in skill development like fee-free courses in VET has been undertaken by the Government. This includes encouraging people to upskill in trade skills. Doing a VET course can be financially far better than a university degree and leaves someone with a lot less debt.”

“Skilled Migration is also important. NSW Government does have State nominated visa programs and we are working with the Australian Government on that. The process of assessing skills can be complicated or slow. School fees will no longer be required certain visa holders and that will make NSW more attractive for skilled migrants.”

“TAFE teachers will be made less casual, more permanent and we’ve seen 500 transition to permanency already.”

Q. Cr. Sarah Ndiaye from Byron Shire: Southern Cross University is cutting the Arts – face to face creative arts is being cut out in our education institutions, including high schools.
A The previous Federal Government introduced policy that increased Arts fees and I will follow up with the Government.
My daughter is a drama teacher, so I am certainly looking into the discussion paper.

Q. Cr. Neville Kschenka (Narrandera Shire Mayor). Doctors from overseas take too long to get their skills assessed.

A. Unfortunately, that is a Federal issue and licensing in the medical sector is very complex.

Q. Cr. Robert Bell (Mayor of Uralla Shire). Speaking from the New England REZ, there is a need for training. There are great opportunities for trades with renewable energy projects. An

electrician gets \$70/hr in town and \$180/hr at a solar farm.

A. Our Skills Plan will hopefully incorporate that. The challenge is that a solar farm construction does not last long enough for an apprenticeship.

Q. Cr. George Weston (Mayor of Leeton Shire). Commented on the difficulty skilled migrants have in traveling to distant TAFE courses.

Q. Armidale Regional Council (Deputy Mayor Todd Redwood) also highlighted the New England REZ challenges.

Q. Cr. Kinny Ring (Mayor of Kempsey Shire Council). What are you doing about key skill shortage areas?

A. We are teaching more nursing in TAFE. RPL is difficult with skilled migrants. It often involves industry bodies, Government and it can be cumbersome. Keep an eye out for the Government's Skills Plan.

Q. Cr. Cass Coleman (Lithgow City Council Mayor), our TAFE students have to travel to Sydney or Orange. We need trade TAFEs and we need to make them more accessible to regional communities.

A. We cannot make all trades available at all campuses but some online components does help. We are looking at how we can reduce travel demands.

Morning tea in the Fountain Court of the NSW Parliament building was a brief respite that was a welcomed chance to relax and network with peers from around the State.

AGM business

Minutes from 2023 AGM – Bega Valley Shire Council Mayor and CMA Executive Member Cr. Russell Fitzpatrick moved and Forbes Shire Council Mayor and CMA Executive Member Cr. Phyllis Miller OAM seconded. Unanimously endorsed.

Correspondence - Forbes Shire Council Mayor and CMA Executive Member Cr. Phyllis Miller OAM moved and Lachlan Shire Council Mayor Cr. John Medcalf OAM seconded. Unanimously endorsed.

Financials

CMA Secretary and Temora Shire GM Melissa Boxall provided a summary, given financials had been supplied.

The financials were moved by Singleton Council Mayor and CMA Executive Member Cr. Sue Moore, Seconded by Bega Valley Shire Council Mayor and CMA Executive Member Cr. Russell Fitzpatrick. Unanimously endorsed.

Appointment of Returning Officers

RECOMMENDATION: That the Acting CMA Secretary/Public Officer Ms. Melissa Boxall and Secretariat Mr. Gary Fry be appointed as returning officers for the CMA Executive Board elections.

Motion of returning officers – Mayor of Wentworth Shire Council Cr. Daniel Linklater moved the motion and CMA Executive Member Cr. Phyllis Miller OAM seconded. Unanimously endorsed.

That the election be conducted by secret ballot.

Moved Cr. Phyllis Miller, seconded Cr. Sue Moore (Singleton Council).

Election results:

Ms. Boxall announced the following Election results for a two-year term:

Mayor of Temora Shire Council, Cr. Rick Firman OAM was endorsed as Chairman unopposed.

Bega Valley Shire Council Mayor Cr. Russell Fitzpatrick and Armidale Regional Council Mayor Cr. Sam Coupland contested for the Deputy Chairman Position. Mayor Fitzpatrick won.

From 13 candidates, the following (7) Mayors were elected to the Executive Board of the CMA:

Cr. Phyllis Miller OAM, Forbes Shire Council
Cr. Sam Coupland, Armidale Regional Council
Cr. John Medcalf OAM, Lachlan Shire Council
Cr. Sue Moore, Singleton Council
Cr. Josh Black, Dubbo Regional Council
Cr. Russell Webb, Tamworth Regional Council
Cr. Sharon Cadwallader, Ballina Shire Council

The vote was close across the Board and there were no informal votes.

The following Mayors were unsuccessful:

Cr. Steve Allan, Bellingen Shire Council
Cr. Chris Hanna, Snowy Monaro Regional Council
Cr. Mathew Hatcher, Eurobodalla Shire Council
Cr. Brian Monaghan, Bland Shire Council
Cr. Danielle Mulholland, Kyogle Council
And Cr. Darrell Tiemens, Narrabri Shire Council

A motion was moved that should a vacancy occur in the Executive it would be filled by the candidate with the 8th highest vote count, with another vacancy occurrence going to 9th place etc. This was moved by Mayor of Bland Shire Council Cr. Brian Monaghan, seconded by Kempsey Shire Mayor Cr. Kinne Ring. Endorsed unanimously.

Forbes Shire Council Mayor and CMA Executive Member Cr. Phyllis Miller OAM and Bland Shire Council Mayor Cr. Brian Monaghan seconded that ballot papers be destroyed. Unanimous.

Orange City Council Mayor Cr. Tony Mileto moved that all elected positions be accepted and Leeton Shire Mayor Cr. George Weston seconded. Endorsed unanimously.

Appointment of Secretariat

EXECUTIVE RECOMMENDATION: That Gary Fry, through Regional Development Australia Inland Northern NSW be re-contracted as CMA Secretariat/Executive Officer for 2025 but that the hours for the role be extended to 30 per week, with annual cost of \$80,000 ex GST for an average of 4 days per week.

Moved – Cr. Sue Moore (Mayor, Singleton Council)

Seconded – Cr. Phyllis Miller OAM (Mayor, Forbes Shire Council)

Carried unanimously.

Setting of Annual Membership Fees

EXECUTIVE RECOMMENDATION: That the CMA increase membership fees by 10%, in light of the increasing workload with advocacy to Government Inquiries. This 10% increase would result in the fees for the 2025 calendar year becoming \$1,650 for Councils with a population of 10,000 and over, and Councils with a population of less than 10,000 paying 75% of the full fee, becoming \$1,237.50, which would also be the new fee for not-for-profit Associate Membership, while for-profit Associate Membership would become \$3,300 per year.

Moved – Cr. Phyllis Miller (Mayor Forbes Shire Council)

Seconded – Cr. Chris Hanna (Mayor Snowy Monaro Regional Council)

Carried unanimously.

General Business:**CMA Constitution. Proposed amendments have been supplied.**

RECOMMENDATION: That the proposed amendments be endorsed and that the resultant constitution for the CMA be accepted by members as the currently endorsed version (15 November 2024).

Moved – Cr. Danielle Mulholland (Mayor Kyogle Council)

Seconded – Cr. John Medcalf OAM (Mayor Lachlan Shire Council)

Carried unanimously.

Membership

RECOMMENDATION: That Coffs Harbour City Council be endorsed as a Member of the Country Mayors Association of NSW.

Moved – Cr. Stephen Allan (Mayor Bellingen Shire Council)

Seconded – Cr. Mathew Hatcher (Mayor Eurobodalla Shire Council)

Carried unanimously.

RECOMMENDATION: That the Riverina and Murray Joint Organisation (RAMJO) be endorsed as an Associate Member of the Country Mayors Association of NSW.

Moved – Cr. Russell Fitzpatrick (Mayor Bega Valley Shire Council)

Seconded – Cr. Phyllis Miller OAM (Mayor Forbes Shire Council)

Carried unanimously.

Setting of Meeting Dates for 2025

RECOMMENDATION: That the meeting dates for 2025 be set to coincide with NSW Parliament sitting dates, as was the case in 2024 – the Friday of the first week of each parliamentary session. [It was stated that these dates would be communicated to members as soon as they are ascertained].

Moved – Cr. Kevin Mack (Mayor Albury City Council)

Seconded – Cr. Chris Hanna (Mayor Snowy Monaro Regional Council)

Carried unanimously.

Signatories.

RECOMMENDATION: That signatories from the former Chairman's Council [Gunnedah Shire] be removed from the Country Mayors Association account and that the new Chairman and two staff members from their Council be authorised as signatories.

Moved – Cr. Kevin Mack (Mayor Albury City Council)

Seconded – Cr. Steve Krieg (Mayor Lismore City Council)

Carried unanimously.

Hosting Non-Metropolitan Meetings in 2025

Submissions to host a non-metropolitan meeting in 2025 have been received from Orange City Council, Ballina Shire Council and Inverell Shire Council.

RECOMMENDATION: That members vote to determine if there will be one CMA member hosted meeting in 2025 or two. Further, that new CMA Executive Board assess the applications and make the selection/s and choose the optimal date.

That One CMA Regional Meeting be held in 2025.

Moved – Cr. Sue Moore (Mayor Singleton Council)

Seconded – Cr. Phyllis Miller (Mayor Forbes Shire Council)

Carried unanimously.

CMA Executive Board to determine

Moved – Cr. Kevin Mack (Mayor Albury City Council)

Seconded – Cr. Steve Krieg (Mayor Lismore City Council)

Carried unanimously.

Member motions.

Mayor of Tenterfield Shire Council Cr. Bronwyn Petrie moved “That the Country Mayors Association writes to the Premier of NSW requesting an urgent ban of importation of turf product into NSW from Queensland and increased border surveillance, and b) requests of the Premiers of NSW and Queensland and the Federal government an urgent improvement in the eradication measures delivered by Biosecurity Queensland and the National Management Group governing the National Fire Ant Eradication Program.”

Seconded - Mayor Stephen Allan (Mayor of Bellingen Shire Council).

Carried unanimously.

Final Guest Speaker

The **Premier, the Hon. Chris Minns MP** was originally scheduled to speak at 9:15am, he requested a change to 12:30pm days before the meeting and had to send an apology halfway through the meeting. He sent **Minister for Regional Roads and Transport, the Hon. Jenny Atchinson MP** as his representative.

Minister Atchinson spoke of the Government’s current priorities, which included housing and essential workers. A focus has been on increased staffing of health professionals and Police with the Academy seeing the largest intake as a result of the introduction of paid study.

Like Minister Whan, she highlighted the \$252 million funding for cadets, apprentices and trainees across all NSW Councils – which will (it is hoped) result in an additional 1300 staff.

Three new TAFE Centres of excellence across NSW was announced.

There was also an announcement of 100 new preschools to be built near schools (with 49 in regional areas) to help improve literacy and numeracy.

Meeting closed at 12:55pm

Cr Rick Firman OAM
Chairman

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