



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Wednesday, 7 August 2024
Time: 2:00 PM
Location: Condobolin Council Chambers

BUSINESS PAPER

Ordinary Council Meeting

7 August 2024



ACKNOWLEDGEMENT OF COUNTRY

Lachlan Shire Council acknowledges the Wiradjuri people as the Traditional custodians of this land.

We recognise their strength and resilience and pay respect to Elders past, present, and emerging and to all Aboriginal and Torres Strait Islander people who are part of the Lachlan Shire community.

Lachlan Shire –THE HEART OF NSW



Our Vision:

For the Lachlan Shire to be a resilient community providing economic and social growth, through evolving, agricultural, business and mineral activities

Mission:

To engage the community, providing and delivering progressive services whilst implementing a long term strategic plan leading to the social and economic benefit of the community

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1 WEBCASTING

Please note that today’s meeting, other than the confidential sessions, are being recorded and will be placed on Council’s website. All in attendance should refrain from making defamatory statements. Council takes all care when maintaining privacy, however members of the public gallery and those addressing Council should be aware that you may be recorded.

2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS

3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

254A Circumstances in which annual fees may be withheld-

- (1) *Despite this Division, a council may resolve that an annual fee will not be paid to a councillor or that a councillor will be paid a reduced annual fee determined by the council—*
 - (a) *for any period of not more than 3 months for which the councillor is absent, with or without leave, from an ordinary meeting or ordinary meetings of the council, or*
 - (b) *in any other circumstances prescribed by the regulations.*

- (2) *Despite this Division, if a councillor is absent, with or without leave of the council, from ordinary meetings of the council for any period of more than 3 months, the council must not pay any annual fee, or part of an annual fee, to that councillor that relates to the period of absence that is in excess of 3 months.”*

Councillor	18/10/2023	29/11/2023	13/12/2023	21/02/2024	20/03/2024	03/04/2024	17/04/2024	15/05/2024	19/06/2024	17/07/2024	21/08/2024
John Medcalf OAM	P	P	P	P	P	P	P	LoA	P	P	
Paul Phillips	P	P	P	P	P	P	P	P	P	P	
Megan Mortimer	P	P	P	P	P	P	P	P	P	P	
Melissa Blewitt	P	P	P	P	P	P	P	P	P	P	
Melissa Rees	A	P	P	P	NA	P	P	P	P	P	
Peter Harris	P	P	P	P	P	P	P	P	P	P	
Dennis Brady	LoA	P	P	P	P	P	LoA	P	P	P	
Judith Bartholomew	P	P	NA	P	P	P	LoA	P	P	P	
Robyn Turner	P	P	P	P	P	P	P	LoA	P	P	
P - Present											
A - Apology											
LoA - Leave of Absence											
NA - No Apology											

4 CONFIRMATION OF MINUTES

Ordinary Meeting - 17 July 2024

**MINUTES OF LACHLAN SHIRE
ORDINARY COUNCIL MEETING
HELD AT THE CONDOBOLIN COUNCIL CHAMBERS
ON WEDNESDAY, 17 JULY 2024 AT 2:00 PM**

PRESENT: Mayor Paul Phillips, Deputy Mayor John Medcalf OAM, Cr Megan Mortimer, Cr Judith Bartholomew, Cr Peter Harris, Cr Melissa Blewitt, Cr Melissa Rees, Cr Dennis Brady; Cr Robyn Turner.

IN ATTENDANCE: Greg Tory (General Manager), Adrian Milne (Director - Infrastructure Services), Patrick Ruettjes (Director - Environment and Planning), Cherise Small (Executive Assistant).

Meeting started at 2:01pm

1 WEBCASTING

The statement regarding the webcasting was read out by the **Mayor**.

2 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS

The Acknowledgement of Country And Elders was made by **Cr Rees**.

3 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

Cr Robyn Turner requested leave of absence be granted for the August council meeting.

4 CONFIRMATION OF MINUTES

RESOLUTION 2024/146

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That the minutes of the Ordinary Meeting held on 19 June 2024 be confirmed.

CARRIED

5 MAYORAL MINUTE

5.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS

RESOLUTION 2024/147

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That:

1. The Mayoral Minute No. R24/201 be received and noted.

CARRIED

6 PUBLIC FORUM

Kristine Beattie and Susanne Baker.

7 DISCLOSURE OF INTEREST

Nil.

8 READ AND NOTE

RESOLUTION 2024/148

Moved: Cr Peter Harris

Seconded: Cr Melissa Blewitt

That:

The recommendations included in the business paper to receive and note, the following items be adopted:

- 8.1 Building Projects Monthly Update for June/July;
- 8.2 Development Data June 2024;
- 8.3 Investments as at 30 June 2024;
- 8.4 Active Resolutions;
- 8.5 FY23/24 Utilities Monthly Update for June.

CARRIED

8.6 FY23/24 URBAN WORKS MONTHLY UPDATE FOR JUNE

RESOLUTION 2024/149

Moved: Cr Dennis Brady

Seconded: Cr Robyn Turner

That:

- 1. The Director Infrastructure Services Report No. R24/208 be received and noted.

CARRIED

8.7 TOURISM AND PROMOTIONS UPDATE - JUNE 2024

RESOLUTION 2024/150

Moved: Cr Melissa Rees

Seconded: Cr Peter Harris

That:

- 1. The General Manager’s Report R24/207 be received and noted.

CARRIED

8.8 CWNSW JO REPORT ON MODERN SALVERY**RESOLUTION 2024/151**

Moved: Deputy Mayor John Medcalf

Seconded: Cr Dennis Brady

That:

1. The Director Corporate and Community Services Report R24/192 be received and noted.

CARRIED

8.9 FY23/24 ROADWORKS MONTHLY UPDATE JUNE**RESOLUTION 2024/152**

Moved: Cr Melissa Blewitt

Seconded: Cr Peter Harris

That:

1. The Director Infrastructure Services report No R24/202 be received and noted.

CARRIED

9 DECISION REPORTS**9.1 GENERAL MANAGER**

Nil.

9.2 CORPORATE AND COMMUNITY SERVICES**9.2.1 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM****RESOLUTION 2024/153**

Moved: Cr Melissa Rees

Seconded: Cr Peter Harris

That:

1. That the Director of Corporate and Community Services Report R24/173 be received and noted.
2. The request from Condobolin Auto Sports Club for in-kind support estimated to be worth \$3,400 for the Yellow Mountain Cross Country 2024 event be approved.

CARRIED

9.2.2 FRAUD & CORRUPTION CONTROL POLICY V1**RESOLUTION 2024/154**

Moved: Cr Peter Harris

Seconded: Cr Robyn Turner

That:

1. The Director Corporate and Community Services Report R24/56 be received and noted;
2. The draft Fraud and Corruption Control Policy v1 be adopted as presented.
3. Rescind the Fraud & Corruption Policy adopted in June 2020, and all earlier versions of the policy that may exist.

CARRIED

9.2.3 GIFTS, BENEFITS & BRIBES POLICY**RESOLUTION 2024/155**

Moved: Cr Dennis Brady

Seconded: Cr Peter Harris

That:

1. The Director Corporate and Community Services Report R24/57 be received and noted.
2. The draft Gifts, Benefits and Bribes Policy v5 be adopted as presented.
3. Council rescind the Gifts, Benefits and Bribes Policy adopted in April 2020 and all other policies that may exist.

CARRIED

9.2.4 PROCUREMENT POLICY, LOCAL PREFERENCE POLICY & DISPOSAL OF ASSETS POLICY**RESOLUTION 2024/156**

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That:

1. The Director Corporate and Community Services Report R24/126 be received and noted.
2. The Draft Procurement Policy v2 be placed on public exhibition for 28 days, and adopt subject to no significant responses being received.
3. The Draft Disposal of Assets Policy v2 be placed on public exhibition for 28 days, and adopt subject to no significant responses being received.
4. The Draft Local Preference Purchasing Policy v3 be placed on public exhibition for 28 days, and adopt subject to no significant responses being received.

CARRIED

9.2.5 DATA BREACH POLICY AND PROCEDURES**RESOLUTION 2024/157**

Moved: Cr Robyn Turner

Seconded: Cr Melissa Rees

That:

1. The Director Corporate & Community Services Report R24/155 be received and noted.
2. The Data Breach Policy be placed on public exhibition for 28 days, and if no significant amendments are required, will be adopted.

CARRIED

9.2.6 ARIC WORK PLAN 2024-2025**RESOLUTION 2024/158**

Moved: Cr Peter Harris

Seconded: Deputy Mayor John Medcalf

That:

1. The Director Corporate and Community Services Report R24/185 be received and noted;
2. The Draft ARIC Work Plan 2024-2025 be adopted as presented.

CARRIED

9.3 ENVIRONMENT AND PLANNING

Nil

9.4 INFRASTRUCTURE SERVICES**9.4.1 CROWN RESERVE 96552 AND 96536 LAKE CARGELLIGO****RESOLUTION 2024/159**

Moved: Cr Dennis Brady

Seconded: Cr Peter Harris

That:

1. The Director Infrastructure Services Report No. R24/184 be received and noted.
2. Council formally request to be nominated as the Crown Land Manager for Crown Reserve 96552 (the golf course and cricket grounds).
3. Council formally request to be nominated as the Crown Land Manager for Crown Reserve 96536 (the clubhouse) on the condition that there are no lease payment requirements.

CARRIED

Meeting paused at 3:02pm
Meeting returned at 3:20pm

9.4.2 REQUEST FOR COUNCIL TO RECONSIDER PREVIOUS RESOLUTION REGARDING ACCESS TO "HOPBUSH VALLEY"

RESOLUTION 2024/160

Moved: Deputy Mayor John Medcalf

Seconded: Cr Megan Mortimer

That:

1. The Director Infrastructure Services Report R24/194 be received and noted
2. Council’s previous resolution 2021/65 to decline the request to become the responsible Road Authority for the Crown Road access to lots 12 and 13 DP 752866 and lot 25 DP 752901 be confirmed.

CARRIED

10 DEPUTATIONS

Nil.

11 NOTICES OF MOTION

Nil

12 NOTICES OF RESCISSION

Nil

13 DELEGATES REPORT

13.1 DELEGATES REPORT

RESOLUTION 2024/161

Moved: Cr Dennis Brady

Seconded: Cr Robyn Turner

That:

1. The Delegate’s Report No. R24/200 be received and noted.

CARRIED

14 CORRESPONDENCE

14.1 CORRESPONDENCE

RESOLUTION 2024/162

Moved: Deputy Mayor John Medcalf

Seconded: Cr Peter Harris

That:

1. The Correspondence Report No. R24/198 be received and noted.

CARRIED

15 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

16 PETITIONS

Nil

17 CLOSED SESSION

RESOLUTION 2024/163

Moved: Cr Judith Bartholomew

Seconded: Cr Melissa Rees

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

17.1 Confirmed ARIC Minutes - February 2024 meeting

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

17.2 Internal Audit - Fraud and Corruption Action Plan and progress to 300524

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

17.3 Confirmed ARIC Minutes - September 2023 and November 2023 meetings

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

17.4 Condobolin Borefields II Scheme - Contract No.5: Transfer Pump Station - modification

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.5 Interim Audit Management Letter 2024

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

17.6 Outcome of the review of ARIC effectiveness

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

17.7 Outcome of the Internal Audit Effectiveness Review

This matter is considered to be confidential under Section 10A(2)a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

17.8 CNSWJO Tender Assessment for the supply and delivery of Bitumen Emulsion

This matter is considered to be confidential under Section 10A(2)c and diii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and information that would, if disclosed, reveal a trade secret.

17.9 Offer to purchase Council property - Bathurst Street, Condobolin

This matter is considered to be confidential under Section 10A(2)c and dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

17.10 Tender Negotiations - T2023/16 Condobolin Borefields II Scheme - Contract No.3: Condobolin WTP Modifications

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.11 Tender Assessment - Dandaloo Road Flood Restoration Work

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

17.12 General Manager Annual Performance Review - period ending 30 June 2024

This matter is considered to be confidential under Section 10A(2)a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

CARRIED**RESOLUTION 2024/164**

Moved: Cr Judith Bartholomew

Seconded: Cr Robyn Turner

That Council moves out of Closed Council into Open Council.

CARRIED

17.1 CONFIRMED ARIC MINUTES - FEBRUARY 2024 MEETING**RESOLUTION 2024/165**

Moved: Cr Peter Harris

Seconded: Deputy Mayor John Medcalf

That:

1. The Director Corporate & Community Services Report R24/170 be received and noted.
2. The confirmed minutes of the Audit, Risk & Improvement Committee (ARIC) meeting held in February 2024 be received and noted.

CARRIED

17.2 INTERNAL AUDIT - FRAUD AND CORRUPTION ACTION PLAN AND PROGRESS TO 300524**RESOLUTION 2024/166**

Moved: Cr Dennis Brady

Seconded: Cr Robyn Turner

That:

1. The Director Corporate & Community Services Report No. R24/162 be received and noted.
2. The Fraud and Corruption Internal Audit Action Plan update be noted.

CARRIED

17.3 CONFIRMED ARIC MINUTES - SEPTEMBER 2023 AND NOVEMBER 2023 MEETINGS**RESOLUTION 2024/167**

Moved: Cr Dennis Brady

Seconded: Cr Melissa Rees

That:

1. The Director Corporate & Community Services Report R24/169 be received and noted.
2. The confirmed minutes of the Audit, Risk & Improvement Committee (ARIC) meetings held in September 2023 and November 2023 be received and noted.

CARRIED

17.4 CONDOBOLIN BOREFIELDS II SCHEME - CONTRACT NO.5: TRANSFER PUMP STATION - MODIFICATION**RESOLUTION 2024/168**

Moved: Cr Peter Harris

Seconded: Deputy Mayor John Medcalf

That:

1. The Director Infrastructure Services Report No. R24/179 be received and noted.
2. The proposal from Alliance Automation Pty Ltd to undertake additional electrical and telemetry works to accommodate the installation of the venturi aeration system at the Condobolin Borefields II Transfer Pump Station as a lump sum of \$272,537 excl. GST be accepted.
3. The Mayor and General Manager be authorised to execute the necessary contract documents and affix the Council seal.

CARRIED

17.5 INTERIM AUDIT MANAGEMENT LETTER 2024**RESOLUTION 2024/169**

Moved: Cr Peter Harris

Seconded: Deputy Mayor John Medcalf

That:

1. The Director Corporate & Community Services Report No. R24/188 be received and noted.
2. The Interim Audit Management letter and associated comments for the financial year ended 30 June 2024 be noted.

CARRIED

17.6 OUTCOME OF THE REVIEW OF ARIC EFFECTIVENESS**RESOLUTION 2024/170**

Moved: Deputy Mayor John Medcalf

Seconded: Cr Robyn Turner

That:

1. The Director Corporate & Community Services Report R24/189 be received and noted.

CARRIED

17.7 OUTCOME OF THE INTERNAL AUDIT EFFECTIVENESS REVIEW**RESOLUTION 2024/171**

Moved: Deputy Mayor John Medcalf

Seconded: Cr Peter Harris

That:

1. The Director Corporate & Community Services Report R24/190 be received and noted.

CARRIED

17.8 CNSWJO TENDER ASSESSMENT FOR THE SUPPLY AND DELIVERY OF BITUMEN EMULSION**RESOLUTION 2024/172**

Moved: Cr Peter Harris

Seconded: Cr Robyn Turner

That:

1. The Director Infrastructure Services Report R24/193 be received and noted.
2. The tender of Bitupave Ltd for the supply and delivery of bitumen emulsion be accepted.
3. The General Manager be authorised to sign the contract documents and affix the Council Seal if required.
4. The Central NSW Joint Organisation be advised of Council's decision

CARRIED

17.9 OFFER TO PURCHASE COUNCIL PROPERTY - BATHURST STREET, CONDOBOLIN**RESOLUTION 2024/173**

Moved: Cr Dennis Brady

Seconded: Cr Brady Turner

That:

1. The General Manager's Report No. R24/195 be received and noted.
2. Council adopt option 2 of the report and sell the property at the price offered.
3. The General Manager be authorised to engage Council's legal representative to prepare the contract of sale.
4. The Mayor and General Manager be authorised to sign the contract and other sale documents to complete the sale.

CARRIED

17.10 TENDER NEGOTIATIONS - T2023/16 CONDOBOLIN BOREFIELDS II SCHEME - CONTRACT NO.3: CONDOBOLIN WTP MODIFICATIONS**RESOLUTION 2024/174**

Moved: Cr Dennis Brady

Seconded: Cr Judith Bartholomew

That:

1. The Director Infrastructure Services Report No. R24/197 be received and noted.
2. The revised submission from Trazlbat Pty Ltd for a lump sum amount of \$314,956.96 (incl. GST) be accepted.
3. The Mayor and General Manager be authorised to execute the contract documents and affix the Council seal.

CARRIED

17.11 TENDER ASSESSMENT - DANDALOO ROAD FLOOD RESTORATION WORK**RESOLUTION 2024/175**

Moved: Cr Peter Harris

Seconded: Deputy Mayor John Medcalf

That

1. The Director Infrastructure Services Report No R24/205 be received and noted.
2. Council accept the tender of and award a contract to, Country Wide Asphalt Pty Ltd for T2024/08 – Flood Restoration Work – Dandaloo Road (MR 347).
3. The Mayor and General Manager be authorised to sign the contract documents and affix the Council seal if required.

CARRIED

17.12 GENERAL MANAGER ANNUAL PERFORMANCE REVIEW - PERIOD ENDING 30 JUNE 2024**RESOLUTION 2024/176**

Moved: Deputy Mayor John Medcalf

Seconded: Cr Judith Bartholomew

That:

1. The Performance Review Panel Report No. R23/239 be received and noted.
2. Council note the report of the Performance Review Panel and extend congratulations to Mr Tory and his staff for continuing to achieve the excellent achievements of Council.

- 3. In accordance with Clause 8.3 of the General Manager’s Contract of Employment the Total Remuneration Package be increased by 4.5% to ensure parity is maintained with other Council staff. This increase to be incorporated into the new Contract of Employment.
 - 4. Council offer to enter into a new 5-year contract with Mr Tory with a commencement date of 19/07/2024.
 - 5. The Mayor be authorised to sign the General Manager’s new Contract of Employment.
- CARRIED**

18. LAKE CARGELLIGO RSL SUB-BRANCH – RESTORATION OF WAR MEMORIAL/CENOTAPH

RESOLUTION 2024/177

Moved: Cr Dennis Brady
 Seconded: Cr Melissa Blewitt

That:

- 1. The General Manager’s Report No. R24/212 be received and noted.
- 2. Council provide \$2,000 to the Lake Cargelligo RSL Sub-branch for their project to restore the Lake Cargelligo War Memorial/Cenotaph.
- 3. The funds be allocated from the FY24.25 Matching Grants budget.

CARRIED

The Meeting closed at 4:34pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 7 August 2024.

.....
CHAIRPERSON

5 MAYORAL MINUTE**5.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS****TRIM Number: R24/218****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Mayoral Minute No. R24/218 be received and noted.

PURPOSE

To provide council with details of the meetings and functions attended by the Mayor and Deputy Mayor for the month of August 2024.

AUGUST:

- | | |
|------------|---|
| 31.07.2024 | Meeting with Mark Coulton MP – Lake Cargelligo. |
| 01.08.2024 | Local Government Week Awards Dinner – Sydney. |
| 02.08.2024 | Honoured Citizen Reception Alan Stoneham – Penrith. |
| 05.08.2024 | Community Safety Precinct Meeting – Condobolin. |
| 07.08.2024 | Ordinary Council Meeting – Condobolin. |

ATTACHMENTS

Nil

6 PUBLIC FORUM

7 DISCLOSURE OF INTEREST

8 READ AND NOTE**8.1 DELIVERY PROGRAM 6 MONTHLY UPDATE TO 30 JUNE 2024****TRIM Number: R24/204****Author: Director - Corporate and Community Services****RECOMMENDATION**

That:

1. The General Manager's Report No. R24/204 be received and noted.

PURPOSE

To provide Council with progress updates on the Delivery Program as at 30 June 2024, in compliance with the Local Government Act 1993 and IP&R Guidelines.

SUPPORTING INFORMATION

As attached.

BACKGROUND

The General Manager must ensure that progress reports are provided to the council, with respect to the principal activities detailed in the Delivery Program, at least every 6 months.

ISSUES AND COMMENTS

In compliance with the Integrated Planning and Reporting Guidelines, a 6-monthly update to Council on progress towards achieving the Delivery Program is attached.

FINANCIAL AND RESOURCE IMPLICATIONS

The Annual Budget and Long-Term Financial Plan, including the Resourcing Strategy, provide the financial resources to progress the Delivery Program.

LEGAL IMPLICATIONS

Local Government Act NSW 1993 clause 404 Delivery program

A council must have a program (called its delivery program) detailing the principal activities to be undertaken by the council to perform its functions (including implementing the strategies set out in the community strategic plan) within the resources available under the resourcing strategy.

Integrated Planning and Reporting Guidelines

The General Manager must ensure 6 monthly updates to Council on progress towards achieving the Delivery Program are provided.

RISK IMPLICATIONS

There are legislative risks if compliance with regulations and guidelines are not adhered to.

Reputational risk may stem from community dissatisfaction with the progress of the Delivery Program projects.

STAKEHOLDER CONSULTATION

Not applicable.

OPTIONS

None.

CONCLUSION

An update on progress toward the achievement of the objectives and outcomes in the Delivery Program is provided for Councils review, comment and adoption.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and Responsive Council.

ATTACHMENTS

- 1. Delivery Program half yearly update to 30th June 2024**

8.2 LACHLAN SHIRE COUNCIL - LOCAL WATER UTILITY PERFORMANCE REPORT**TRIM Number: R24/191****Author: Manager - Utilities****RECOMMENDATION**

That:

1. The Director Infrastructure Services Report No. R24/191 be received and noted.

PURPOSE

To provide a summary of the performance indicators of Lachlan Shire Council in water and sewerage services in comparison with all local water utilities in regional NSW and provide a brief summary of the review into funding models for local water utilities.

SUPPORTING INFORMATION

Water utilities performance data and report into funding model review is available <https://water.dpie.nsw.gov.au/our-work/local-water-utilities>

BACKGROUND

Lachlan Shire Council is the local water utility in this local government area (LGA) responsible for providing water and sewerage services to their residents. Council is currently operating and maintaining the following water and sewerage systems throughout its LGA:

- Three (3) separate water treatment systems: Condobolin, Lake Cargelligo and Tottenham.
- The reticulated treated water networks within Condobolin, Lake Cargelligo, Tottenham, Albert and Tullibigeal;
- The B-Section pipeline from Tullamore to Tottenham;
- The Gibsonvale pipeline from Lake Cargelligo WTP to Kikoira;
- The Tullibigeal pipeline from the 16 Mile Pump Station to Tullibigeal;
- Two (2) separate raw water supply and reticulation in Burcher and Fifield.
- Three (3) separate sewage treatment systems: Condobolin, Lake Cargelligo and Tottenham.

ISSUES AND COMMENTS

Council is required to report performance monitoring data annually to the NSW Department of Climate Change, Energy, the Environment and Water (DCCEEW) as outlined under the National Water Initiative and Section 8 of the Regulatory and Assurance Framework for Local Water Utilities (2022).

The data collected through the performance reporting portal is used to measure the overall performance of regional local water utilities and enables the NSW Government to comply with the National Water Initiative Performance monitoring and benchmarking to provide assurance that each local water utility is performing satisfactorily.

Performance reporting and monitoring provide valuable data for enabling each local water utility (LWU) to review and improve its performance. By examining trends in its performance indicators and benchmarking its performance against similar utilities, an LWU can identify and rectify any areas of under-performance. The full set of data and comparisons between all other water utilities is available on the Department’s website.

<https://water.dppe.nsw.gov.au/our-work/local-water-utilities/local-water-utility-performance>

The following points are to highlight a number of important issues and information from this 2022/23 Performance Monitoring database,

- The total operating, maintenance and administration (OMA) cost for water and sewer in the Lachlan Shire was \$5,168,000 per annum. The trend for these costs in the Lachlan Shire Council has reduced from the peak of \$5,903,000 per annum in FY 2020/21.
- The total OMA cost per property for water and sewer (\$/property), throughout the Lachlan Shire is a cost of \$2,158 per connection. Lachlan Shire Council is the 5th highest OMA cost per property in NSW. Comparable LWUs, are typically less than \$2,000 per connection.

Ind Group SubGroup Name: Operating Costs - Operating Costs Per Measure - Operating Cost (OMA) (\$/p...
 Select Report Year: 2022-23
 Select Nominal or CPI Value: Nominal Value
 National Median: 1,059
 Weighted Median: 1,159.00

Operating Cost (OMA) (\$/prop) - W&S

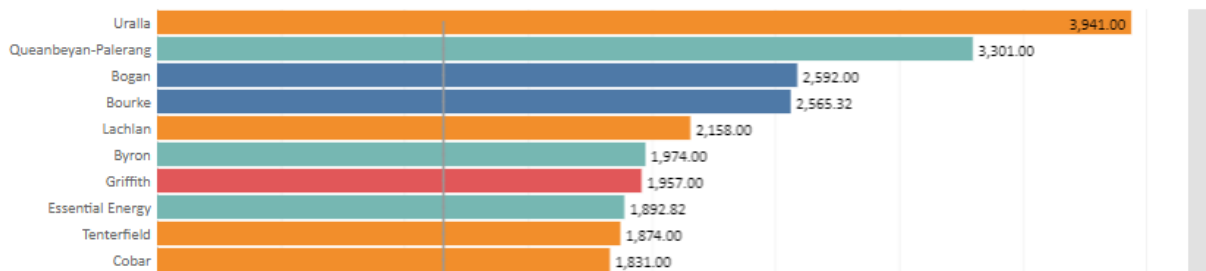
Units: \$/prop

Total water supply and sewerage operation, maintenance and administration (OMA) costs (excluding cost of purchasing water) divided by number of connected properties. OMA includes engineering and supervision costs.

The data shows the nominal value of the selected report year

The weighted median is the median of the available validated data for the indicator with the number of connected properties applied as weights.

The national median is the median of available data from the latest national performance report. The included data is only for the LWUs with more than 10,000 connected properties.



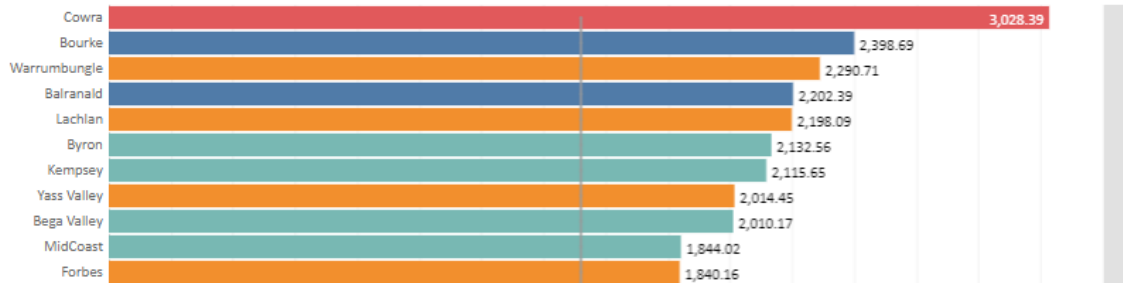
- Typical Residential Water and Sewer bills in the Lachlan Shire is \$2,198. This is 5th highest in the state. Annualised Water and Sewer bill based on an “average” house water consumption of 200kL is \$2,072, this is the 10th highest in the state, with the median being \$1,514.

This indicates that water consumption in the Lachlan Shire is slightly higher than average.

National Median
1,438
Weighted Median
1,520.36

Typical Residential Bill - Usage - W&S

Units: \$ per connected property
 Sum of water and sewerage Typical Residential Bills (using the actual year's usage).
 The data shows the nominal value of the selected report year
 The weighted median is the median of the available validated data for the indicator with the number of connected properties applied as weights.
 The national median is the median of available data from the latest national performance report. The included data is only for the LWUs with more than 10,000 connected properties.



FINANCIAL AND RESOURCE IMPLICATIONS

Overall, this report highlights that Lachlan Shire faces a number of significant issues in the provision of Water and Sewer to the community. Important factors that contribute to these issues are Lachlan’s highly dispersed service areas, number of treatment plants, and fewer connections, difficulty attracting or affording specialist skills and varying water security and water quality challenges. These cost for the operation, maintenance and administration (OMA) costs. This is especially true for water. While Lachlan’s total OMA costs are not as high as larger neighbouring Councils, the cost per property is the highest within the compared LWUs.

Ageing infrastructure which is susceptible to failure, is a contributing factor to Council’s higher OMA costs. Limited staff resourcing contributes to Lachlan’s ability to perform preventative maintenance works. With limited staff, maintenance is limited to works identified as urgent in nature. Attempts have been made to increase preventative maintenance across asset classes, however budget constraints and continued urgent repairs continue to present obstacles to achieving this desired outcome. Maintenance Works are reactive, rather than proactive, due to limited resources, which has the propensity to further drive up OMA costs when attending to issues at the point of failure.

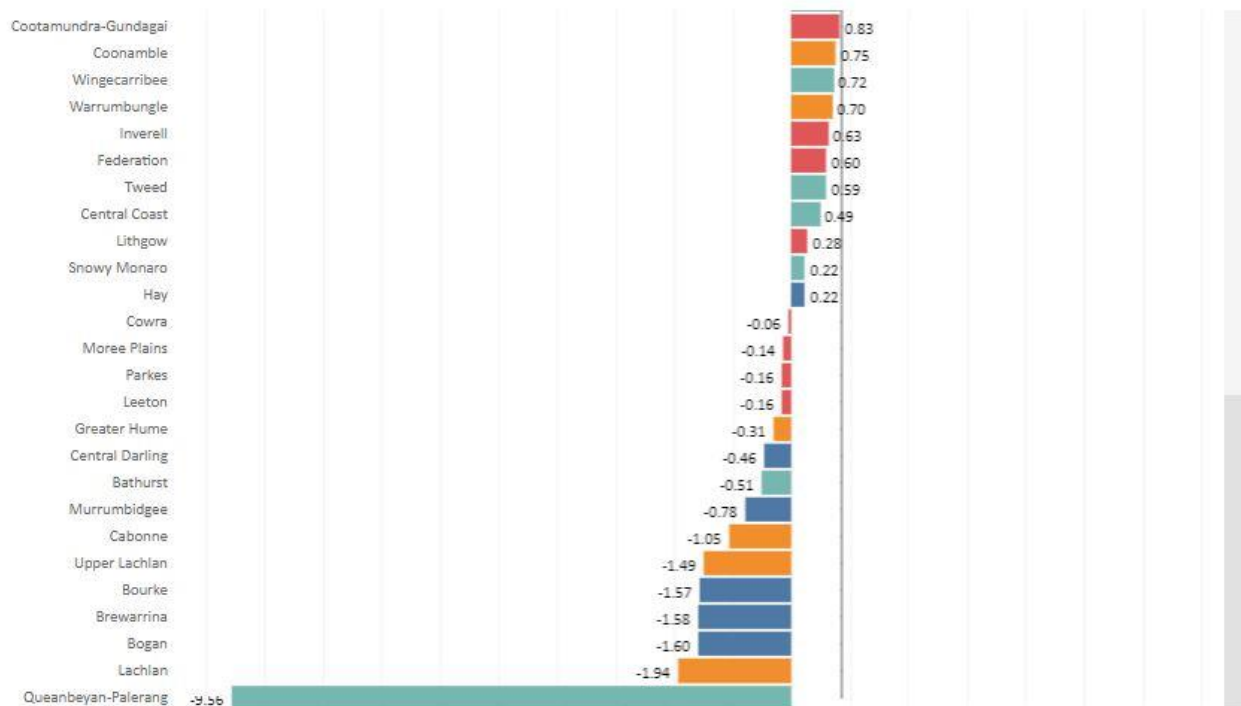
Financial sustainability is benchmarked within the data. Economic rate of return is a measure of the water utilities revenue, less operating expenses, divided by written down replacement value of assets. This ratio should be positive. Lachlan Shire is reported as having a score of -1.94.

Economic Real Rate of Return - W&S

Units: %

Percentage ratio of revenue from operations less operating expenses (OMA + current cost depreciation) divided by written down replacement value of operational assets. Revenue from operations excludes interest income, grants for acquisition of assets and gain/loss on disposal. Operational assets include system assets plus plant and equipment. - WS & Sge

The weighted median is the median of the available validated data for the indicator with the number of connected properties applied as weights. The national median is the median of available data from the latest national performance report. The included data is only for the LWJs with more than 10,000 connected properties.



With the current water and sewer charges, Council is experiencing annual financial deficit in water and sewer areas in order to operate and maintain the current adopted levels of service. The financial sustainability of the Water and Sewer business has been identified as a significant issue in the IWCM strategy and has been reported to Council regularly over recent years. The water and sewer charges are to be reviewed as part of the IWCM Strategy, to reflect the current adopted levels of service, financial modelling, a financially sustainable asset management plan and major upcoming capital improvements and augmentation works required to support the residential and business population of the shire.

In July 2024, NSW Productivity and Equality Commission released a Final Report of Review of Funding Models for Local Water Utilities. A complete copy of the report can be downloaded at: -

https://water.dpie.nsw.gov.au/_data/assets/pdf_file/0003/616944/review-of-funding-models-for-local-water-utilities.pdf

This report highlights the struggles for some councils in western NSW that are unlikely to be able to operate water supply and sewerage businesses on a commercially viable basis without ongoing external support. Recommendations 8 – 10 and 17 - 21 of this report discuss the Introduction of a Community Service Obligation (CSO) payment mechanism as a new funding approach for the sector. CSO payments would focus on LWUs which are unable to achieve full cost recovery from user charges without creating undue affordability issues within their communities. Lachlan has been analysed as one (1) of 16 LWUs that falls into this category.

LEGAL IMPLICATIONS

The day to day operation of sewerage services is governed by DCCEEW, water quality by NSW Health Public Health Unit, and environmental impacts by NSW Environment Protection Agency. Major issues or incidents within the water and sewer networks can have significant risks to water quality, public health and the environment.

RISK IMPLICATIONS

Council may fall into further financial loss or deficit in order to maintain the adopted levels of service with the ageing infrastructure that are prone to failures. Without external funding, Council may not be able to afford the renewal of the current assets.

STAKEHOLDER CONSULTATION

Staff provide the information used by DCCEEW to produce the performance report. The General Manager provided an Issues paper which has been referenced in the Review into LWU funding.

OPTIONS

Nil options - this report is for information. Options will be considered with the progression of the IWCM Strategy and if the Recommendations for the Review into LWU funding are adopted.

CONCLUSION

This report is provided to update councillors on the Council's water and sewer performance in comparison with other LWUs across the state in terms of management and financial standing.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 7.1 Water, sewer and energy utilities meet best practice standards with up to date technology.

CSP 7.2 Water Security for All Towns and Villages.

ATTACHMENTS

Nil

8.3 DEVELOPMENT DATA JULY 2024

TRIM Number: R24/215

Author: Administration Officer

RECOMMENDATION

That:

- The Director Environment and Planning Report No. R24/215 be received and noted.

PURPOSE

This report is to provide Council with information in relation to development activity occurring within the Shire during July 2024.

SUPPORTING INFORMATION

Council’s Development Data.

BACKGROUND

During the month of July 2024 there were five (5) applications lodged. One (1) approval was issued within this time.

Development Applications and Complying Development Certificates Approved in July 2024.

Approval Number	Development Description	Location	Value	Delegated Authority/Council
DA2024/21	Construction of outbuilding (shed)	9 Alldis Street, CONDOBOLIN	\$10,000	Delegated Authority
Total no. of approved developments	1		\$10,000	

Comparison to Previous Year: Applications Approved July 2023

Total **Number** of Applications **approved in July 2023**: 5

Total **Value** of Applications **approved for July 2023**: \$29,305,970

Development Applications and Complying Development Certificates Received in July 2024

Development Identifier	Development Description	Location	Value
DA 2024/25	Construction of carport	6 Conapaira Street, LAKE CARGELLIGO	\$13,000
DA 2024/26	Alterations to dwelling	18 Randall Place, CONDOBOLIN	\$5,000
DA 2024/31	Construction of garage	45 Reef Street, LAKE CARGELLIGO	\$10,000
DA 2024/30	Two Lot Torrens Title Subdivision	311 Cincinnati Lane, TULLAMORE	\$0
DA 2024/28	Construction of Dwelling and Carport	741 Stuart Drive, CURLEW WATERS	\$109,000
TOTAL	5		\$137,000

Comparison to Previous Year: Applications Received July 2023

Total Number of Applications **received in July 2023:** 4

Total Value of Applications **received for July 2023:** \$269,500

ISSUES AND COMMENTS

A total of one (1) approval have been issued this financial year at an average of 37 days, which is inside the legislative timeframe for approvals and below the average net days taken to determine a DA across all NSW Councils.

FINANCIAL AND RESOURCE IMPLICATIONS

Regular consultation and engagement with applicants of Development Applications and Complying Development Certificates occurs during the pre-lodgement, assessment and approval stages of each application in line with legislation and Council’s planning instruments. Council also often engages with the community and adjoining owners in respect of applications.

LEGAL IMPLICATIONS

All applications are assessed in accordance with relevant legislation including the *Environmental Planning and Assessment Act 1979*.

RISK IMPLICATIONS

Council has assessed all applications against relevant legislation to minimise Council’s exposure to risk.

STAKEHOLDER CONSULTATION

Regular consultation and engagement with applicants of Development Applications and Complying Development Certificates occurs during the pre-lodgement, assessment and approval stages of each application in line with legislation and Council's planning instruments. Council also often engages with the community and adjoining owners in respect of applications.

CONCLUSION

Development Application and Complying Development Certificate approved data reveals a total development value of \$10,000 for applications approved in the 2024/2025 financial year.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Build Civic Leadership and Pride.

Community Strategic Plan - 4.2 Strong Effective Responsive Council.

ATTACHMENTS

Nil

8.4 ACTIVE RESOLUTIONS

TRIM Number: R24/217

Author: Executive Assistant

RECOMMENDATION

That:

1. The General Manager's Report No. R24/217 be received and noted.

PURPOSE

To provide Council with an update on Active Resolutions as at August 2024.

SUPPORTING INFORMATION

The Active Resolutions are attached.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and responsive Council.

ATTACHMENTS

1. Active Resolutions.

8.5 BUILDING PROJECTS MONTHLY UPDATE FOR JULY/AUGUST

TRIM Number: R24/220

Author: Manager - Projects and Building

RECOMMENDATION

That:

1. The Director of Environment and Planning Report No. R24/220 be received and noted.

PURPOSE

The purpose of this report is to provide a summary of projects currently being undertaken by the Lachlan Shire Council Environment and Planning Department. The execution and completion of work varies on resource availability, weather conditions, work priorities and unforeseen circumstances. Work priority will be allocated based on safety and risk.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Council has adopted the 2024/25 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of the capital and grant funded projects regarding buildings.

ISSUES AND COMMENTS

Project	Budget	Funding Source	Expend. To Date	Forecast Expend.	Comments
Condobolin Works Depot	\$7,246,707.60	\$6,000,000 Loan and remaining \$1.25m from council reserves	\$3,394,237.47	\$7,246,707.60	Project/Site Manager contract documents have been prepared in accordance with Council’s resolution. EOI for Tradies & Suppliers closed on 24 June, RFT for Construction Management Services closed on 28 June 2024. Refer August report to Council.

Willow Bend Sports Centre Renewal	\$300,000 (reduced by \$125K as per council report)	LRCI P3	\$130K	\$176,600	New fans have been installed. New A/C has been installed. Cubical and new floor covering have been provided. Minor finishing works to be completed by August 2024.
Tottenham Caravan Park Enhancement	\$190,000	LRCI P3 \$155k & council funds \$35k	\$107.2k	\$190,000	Schedule of works being finalised. Solar lighting installed, new office, patio slab and renewal of several rooms. Internal roads upgraded, drive through sites provided. New smoke alarms installed in accommodation units. External painting to commence in August 2024.
Sign Replacement – Lake Cargelligo Foreshore walk	\$50,000	SCCF R3	\$48.7k	\$50,000	Frames painted. Panel content reviewed, panels designed and being printed. Sign have been installed. Project nearing completion.
Fire Appliance Display - Tullibigeal	\$125,000	SCCF R5	\$31.3k	\$125,000	Initial meeting held with community members January 2023. Site identified, shed plans finalised. Licence agreement has been signed by both parties. Purchase order issued for construction of the shed. Concrete slab has been poured, frame erected, windows installed,

					external cladding provided, internal wall lined and roller door installed. Fire appliance has been delivered to restorer. Information being sought to allow for development of signage.
Electronic Community Signs – Lake Cargelligo & Tottenham	\$170,000	LRCI P4	Nil	\$170,000	Initial site inspections undertaken. Consultation to be scheduled with relevant groups in Lake Cargelligo and Tottenham.
Apex Park Amenities Renewal – Lake Cargelligo	\$120,000	LRCI P4	\$16.5k	\$120,000	Initial site inspection completed and schedule of works identified. Onsite meeting held. Purchase order issued for fixtures and roof sheeting. Works to commence in August 2024.
Cabin – Tottenham Caravan Park	\$150,000	Capital	Nil	\$150,000	Quotes have been received.
Hearing Loop – Burcher Hall	\$27,500	Capital	\$13.750	\$27,500	Quotes received, Purchase order issued, 50% deposit paid. Works schedule for late August.
Condobolin Children Service – Soft fall & playground renewal	\$56,000	Capital	Nil	\$56,000	Initial meeting to be held to discuss needs and options.
Condobolin SES Renewal	\$35,000	Capital	Nil	\$35,000	Project scope being developed.

Condobolin Community Centre Repairs	\$25,000	Capital	Nil	\$25,000	Project scope being developed.
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Condobolin Works Depot Budget Update

Budget	\$7,816,707.60
Contract Value	\$7,246,707.60*
Other Works and Project Management Costs	\$570,000.00
Contingency (included in Contract Value)	\$400,000.00
Approved Variations	\$262,978.32
Remaining contingency	\$51,708.80
Current Expenditure	\$3,394,237.47

All figures include GST

* Figure includes Contingency

FINANCIAL AND RESOURCE IMPLICATIONS

Project management and financial controls are in place to manage financial expenditure and resource allocation.

LEGAL IMPLICATIONS

Nil. All project materials and services have been procured in accordance with the requirements of the NSW *Local Government Act 1993* and Council’s procurement policy. *Environmental Planning and Assessment Act 1979* provisions are being complied with regarding development approvals and planning controls.

RISK IMPLICATIONS

Project management and financial controls are in place to manage time and budget risks. The projects have been assessed against relevant legislative requirements to minimise Council’s exposure to risk.

STAKEHOLDER CONSULTATION

Council’s newspaper column, Talking Tottenham and Mayoral Newsletters update the community on the major improvement works being undertaken around the local government area.

Community consultation has been undertaken in relation to the projects, either through the Community Strategic Plan, through requests for projects to receive grant funding and/or through reports to Council advising of the projects which are being put forward for progression.

OPTIONS

Not applicable.

CONCLUSION

This report updates Council on the capital improvements/new work being undertaken by the Environment and Planning Department.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 1.7 Improved social outcomes for people with disability.

CSP 4.2 Strong effective and Responsive Council.

CSP 6.2 Upgrade community buildings.

ATTACHMENTS

Nil

8.6 CUSTOMER REQUESTS - AS AT 26 JULY 2024**TRIM Number: R24/230****Author: Information Services Manager****RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No. R24/230 be received and noted.

PURPOSE

This report is provided quarterly for the information of Councillors only.

SUPPORTING INFORMATION

Attached is a high-level summary report of the customer requests registered as at 26 July 2024.

BACKGROUND

The Authority system has the ability to capture customer requests for service. Reporting to Council forms part of the Customer Relationship Management Framework.

UPDATE

Attached is a high-level summary report of the customer requests registered as at 26 July 2024. Please note some line items may appear under more than one member of the executive leadership team (e.g. Council properties) as this relates back to the staff member registering the request into the Authority CRM module. This is not user error but is related to which department the staff member works in.

The Authority CRM module is not very flexible therefore graphs have also been attached to assist Councillor's gauge progress over time.

There are two (2) graphs attached. The first graph shows the number of requests that missed the target close off date over time. Please note these are percentages which can distort the actual results.

The second graph is complex and relates to the current month only:

- The left-hand axis and blue bars show the number of requests created; and
- The right-hand axis and orange bar depict the number of open requests at the end of the period.

FINANCIAL AND RESOURCE IMPLICATIONS

There are no known financial implications.

CONCLUSION

The high-level CRM reports attached provide Council with data on the number of CRM's received and completed in the month of July.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2 Strong effective and Responsive Council.

ATTACHMENTS

- 1. Requests received as at 26 July 2024 - Summary Report**
- 2. Requests received as at 26 July 2024 - Missed Due Date**
- 3. Requests received as at 26 July 2024 - Total requests created vs total requests remaining open**

8.7 FY24/25 ROADWORKS MONTHLY UPDATE JULY**TRIM Number: R24/237****Author: Director Infrastructure Services****RECOMMENDATION**

That:

1. The Director Infrastructure Services report No R24/237 be received and noted.

PURPOSE

The purpose of this report is to provide a summary of road works undertaken by the Infrastructure Services Department completed in July, works in progress in the month of August and works scheduled for the month of September. The execution and completion of works varies depending on resource availability, weather conditions, work priorities and unforeseen circumstances.

SUPPORTING INFORMATION

Nil.

BACKGROUND

TfNSW continue to assess Council's Essential Public Asset Reconstruction Works claim for AGRN 1034 (NSW flooding from 14 September 2022 Natural Disaster). The three areas of sealed roads that have had initial approval from TfNSW are still being discussed with the aim to increase the number of approved defects (currently 213 of the 300 submitted defects have been approved).

The contract for Dandaloo Road flood repair and complementary works has been awarded to Countrywide asphalt. Work is expected to commence mid-August, with a 3-month construction period. The tender assessment for unsealed roads with flood damage works approval west of Lake Cargelligo is contained in a separate report is included in the Council agenda for consideration.

The tender for the sealed roads in the southern part of the Shire, namely MR57S, MR231, MR377, MR423, MR501, SR230 and SR231 will be advertised in August with a tender report to be presented for Council's consideration in October 2024.

UPDATE**Works undertaken in July**

- **Heavy patching, re-sheeting and grade water and roll undertaken on the following roads**
 - Main Roads
 - MR 7521 Kiacatoo Road – flood damage restoration and heavy patching
 - Shire Roads
 - SR 5 Lansdale Road – gwr (contractor)
 - SR 60 Springvale Road – gravel resheet
 - SR 91 Marsden Road – gravel re-sheeting 10 km and gwr

- SR 94 Diggers Road – gwr
 - SR 96 Ladlows Lane – gwr
 - SR 97 Driftway Road - gwr
 - SR 1169 Bobadah Road – gwr (contractor)
- **Road and culvert reconstruction undertaken on the following roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 45 Boona Road – FLR/RTR – shoulder widening continuing, mixing and stabilising of failed pavement areas, mixing and re-shaping of bends in road
 - Town Streets
 - nil
- **Road reseals/sealing**
 - Regional Roads
 - nil
 - Shire Roads and Town Streets
 - nil
- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following unsealed roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 54 Tinda Tank Road – maintenance grade
 - SR 146 Glasgows Lane – flood damage restoration
 - SR 157 Hillgrove Road – flood damage restoration
 - SR 197 Crawfords Road – maintenance grade
 - SR 212 Hoopers Road – maintenance grade
 - SR 333 Rosedale Road – maintenance grade
 - SR 1139 Weja Road – flood damage restoration
- **Shoulder grading/slashing/vegetation control/patching and flood damage undertaken on the following sealed roads**
 - Main Roads
 - MR 7513 Lake Cargelligo Road – Shoulders and slashing
 - MR 57N Fifield Road – slashing
 - MR 57S The Gipps Way – slashing
 - Shire Roads
 - SR 60 Springvale Road - shoulders
 - SR 120 Merribogie – Slashing
 - SR 230 Lachlan Valley Way – slashing
 - SR 1029 Tullibigeal Road – vegetation control and slashing

Works in progress or planned for August

- **Heavy patching, re-sheeting and grade water and roll in progress on the following unsealed roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 34 Wilmatha – gwr
 - SR 91 Marsden Road – gravel re-sheeting 10 km
 - SR 94 Diggers Road – gwr
 - SR 97 Driftway Lane – gwr and gravel resheet 4km
 - SR 98 Manna Forest Road - gwr
 - SR 230 Lachlan Valley Way – gwr

- **Road and culvert reconstruction in progress on the following roads**
 - Main Roads
 - MR 57NN The Bogan Way – culvert replacement
 - Shire Roads
 - SR 45 Boona Road – FLR/RTR – road widening paused while additional gravel is sourced
 - SR 185 Yelkin – reconstruction, widening and 2 culverts
 - Town Streets
 - nil

- **Road reseals/sealing**
 - Main Roads
 - nil
 - Shire Roads
 - SR 45 Boona Road – FLR/RTR – shoulder widening sealing – subject to gravel and weather
 - Town Streets
 - nil

- **Maintenance grading/sucker removal/storm damage repairs in progress on the following roads**
 - Main Roads
 - MR 347 Dandaloo Road – Flood damage and complementary work restoration (contractor)
 - MR 501 Hillston Road – Flood heavy patch repair (contractor)
 - Shire Roads
 - SR 54 Tinda Tank Road – maintenance grade
 - SR 108 Fosters Lane – maintenance grade
 - SR 113 Selems Road - maintenance grade
 - SR 114 Sandy Camp Road - maintenance grade
 - SR 124 Crown Camp Road - maintenance grade
 - SR 146 Glasgows Lane – flood damage restoration
 - SR 145 Imries Lane – flood damage restoration
 - SR 147 Four Corners Road – flood damage restoration
 - SR 154 Tuggerabach Road – flood damage restoration

- SR 157 Hillgrove Road – flood damage restoration
 - SR 195 Elwins Road – flood damage restoration
 - SR 197 Crawfords Road – flood damage restoration
 - SR 212 Hoopers Road – flood damage restoration
 - SR 312 Coinda Lane - flood damage restoration
 - SR 333 Rosedale Road – maintenance grade
 - SR 403 Worlands Road – flood damage restoration
 - SR 406 Hills Road - maintenance grade
 - SR 1139 Weja Road – flood damage restoration
- **Shoulder grading/slashing/vegetation control and patching in progress on the following sealed roads**
 - Main Roads
 - MR 7513 Lake Cargelligo Road – shoulder grading
 - Slashing and pothole patching as required

Works planned for September

- **Heavy patching, re-sheeting and grade water and roll to be undertaken on the following unsealed roads**
 - All Roads
 - nil
- **Road resealing/sealing**
 - Shire Roads
 - SR 45 Boona Road – FLR/RTR – shoulder widening sealing – subject to gravel and weather
- **Road and culvert reconstruction to be undertaken on the following roads**
 - Main Roads
 - MR 231 Wyalong Road – RERRP – 3.5 km seal widen
 - Shire Roads
 - SR 5 Lansdale Road – RERRP – 2km reconstruction and seal widen
 - SR 45 Boona Road – FLR/RTR – 18 km of seal widen ongoing
- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following roads**
 - Main Roads
 - MR 347 Dandaloo Road – flood damage and complementary work restoration (contractor)
 - Shire Roads
 - Roads not complete in August
- **Shoulder grading/slashing/vegetation control and patching undertaken on the following sealed roads**
 - All Roads
 - nil

FINANCIAL UPDATE

Staff are implementing Council's adopted Delivery Plan for FY2024/25 and completing projects that were not yet completed in FY 2023/24. Financial reporting tables and graphs have not been updated with the new financial year, the short time period for this report and current staffing restrictions.

LEGAL IMPLICATIONS

Local Government Act 1993 and Roads Act 1993.

RISK IMPLICATIONS

Council continues to manage risks across the road network with available staffing and budget resources.

STAKEHOLDER CONSULTATION

Nil.

OPTIONS

Nil.

CONCLUSION

The flood damage restoration work from the September 2022 (AGRN 1034) is continuing to progress. Progress has not been as quick as planned due to delays in approval of the submitted defects by Transport for NSW. Progress should improve over the next few months as approval for work is increasing from TFNSW.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 3.1 Efficient transport networks that meet community and business needs.
Transport Asset Management Plan.

ATTACHMENTS

Nil

8.8 WATER ALLOCATIONS - JULY 2023 TO JUNE 2024

TRIM Number: R24/244

Author: Director Infrastructure Services

RECOMMENDATION

That:

1. The Director Infrastructure Services Report No 24/244 be received and noted.

PURPOSE

To report to Council on the water allocation transfers and usage for the period between 1 July 2023 to 30 June 2024.

SUPPORTING INFORMATION

Attachment – Water Allocation Statement – Lachlan.

BACKGROUND

Lachlan Shire Council holds thirteen water access licences (WAL) from which it draws raw water to supply the community.

Wyangala Dam is at 92% capacity as at 29 July 2024. The water levels within the dam are being lowered to increase airspace within the dam for the purpose of flood mitigation, while aiming to be at 100% capacity for the commencement of the irrigation season. The airspace committee stakeholders have indicated that the dam operators should expect an increase in irrigation demand from September.

On 8 July 2024, Department of Climate Change, Energy, the Environment and Water revised the following allocations for the Lachlan River regulated system for the 2024/25 year:

General Security	114%
High Security	100%
Stock and Domestic	100%
Local Water Utilities	100%

ISSUES AND COMMENTS

The following table outlines the volume of water utilised from each of Council’s Allocations and water transferred.

Extraction Site	FY23/24 Allocation	Metered Usage 01/07/23 to 30/06/24	Comment
Condobolin Goobang Creek Town water	1500ML	995.4ML (meter read 30.06.2024)	Local Water Utility High security non-transferable
Lake Cargelligo town water supply	699ML	278ML (meter read 30.06.2024)	Local Water Utility High security non-transferable
Condobolin Abattoir	60ML	0ML (No meter for Site)	High Security, Transferable 3.5ML Transferred to Memorial Park
Condobolin Memorial Park	3.5ML	10.6ML (meter read 30.06.2024)	General Security, Transferable Shortfall on licence covered by transfer from Abattoir and Kiacatoo.
Lake Cargelligo (Gibsonvale)	800ML	0ML	High Security, Transferable 800ML sold @\$115/ML on 11/1/24
Lake Cargelligo (Tullibigeal)	160ML	0ML (meter read 30.06.2024)	Stock and Domestic, Non-Transferable
Kiacatoo Hall	3.5ML	0ML (No meter for site)	General Security, transferable 3.5ML Transferred to Memorial Park
Lake Cargelligo Parks & Gardens	47.7ML	12.2ML (meter read 30.06.2024)	General Security, transferable
Merri Abba Bore ground water Supply	600ML	510.5ML (meter read 30.06.2024)	High Security, Non-Transferrable
Condobolin Bore Ground water supply	800ML	0ML	Currently inactive High security non-Transferable
SRA Ground & Riverview Caravan Park	206.4ML	35.7ML (meter read 30.06.2024)	General Security, transferable Now includes utes in the paddock.
Gum Bend Lake	795.5ML	522ML (estimate)	General Security, transferable
Tullibigeal Non-portable Bore Ground Water	100ML	14.9ML (meter read 20.05.2024)	Ground Water Town Water Supply High security Non-transferable
TOTAL		2379.2ML	

Gum Bend Lake meter continued to be inoperable due to flood damaged and upgrade requirements. Section 91i forms have been used to estimate water consumption against the water licence. The early finish to the ski season due to the need to decrease the water level for foreshore works resulted in a lower than normal water consumption for the season.

Utes in the paddock and visitor information centre lawn and garden areas have been included on the Works approval for the SRA and Riverview Caravan Park.

Changes to the metering requirements administered by Natural Resource Access Regulator have resulted in significant challenges to ensure meters are upgraded to comply with the current requirements.

FINANCIAL AND RESOURCE IMPLICATIONS

It is likely that Council will again have excess water allocations this financial year. This may again present a further opportunity for temporary transfer (sale) of these excess allocations, creating a small increase in revenue for Council. With the drying trend in the weather and dry seasonal outlook, transfers of excess water allocations will be considered with a conservative mindset.

LEGAL IMPLICATIONS

Council has been meeting with NRAR to ensure compliance with the NSW Water Management Act 2000 and its regulations. This Act is used for the sustainable and integrated management of the state's water. The Water Management Act 2000 secures a sustainable basis for water management for NSW. Council staff are improving processes to ensure accurate and timely ordering of water and reporting of usage.

All Council extraction sites have been or are currently undergoing final checks to the upgrades to ensure compliance with the new regulations.

RISK IMPLICATIONS

Council must continue to improve processes to ensure accurate and timely ordering of water and reporting of water usage to comply with the necessary Acts and regulations.

STAKEHOLDER CONSULTATION

Council has held meetings with Gum Bend Lake Advisory Committee. Council is in communication with WaterNSW, DCCEEW and NRAR staff as required.

OPTIONS

1. Council has the option of continuing to temporarily transfer allocations between licences for use on parks & gardens, sporting and recreational facilities, while ever there is water allocation available.
2. Council has the option to alter the temporarily transferring allocations between licences.

CONCLUSION

Council continues to transfers between its own water licences to minimise the loss of water allocation and to allow the continued operation of the water supply and recreation facilities.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 6.1 Increased recreational use of lakes and rivers.

CSP 6.4 Improved Parks and Gardens.

CSP 7.1 Water, Sewer and energy utilities meet best practise standards with up to date technology.

CSP 7.2 Water Security for all towns and villages.

ATTACHMENTS

- 1. Water Allocation Statement - Lachlan Valley - July 2024**

8.9 FY24/25 UTILITIES MONTHLY UPDATE FOR JULY

TRIM Number: R24/245

Author: Manager - Utilities

RECOMMENDATION

That:

1. The Director Infrastructure Services Report R24/245 be received and noted.

PURPOSE

To provide a summary of the existing and future works and projects associated with the provision of water and sewerage services across Lachlan Shire. Items listed are works undertaken for July, in progress for the month of August and forecast for the month of September 2024.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Lachlan Shire Council is responsible for a suite of capital and operational works associated with the provision of water and sewerage services. This report provides status updates on projects and programmes of significance and interest to Council and stakeholders.

ISSUES AND COMMENTS

Condobolin

Project	Progress
SSWP401 Condobolin Water Treatment Works – Concept Design Stage	<ul style="list-style-type: none"> The preferred site for the new water treatment plant and new pipeline routes have been surveyed and updated. A drone will also be flown over in the first week of August 2024.
SSWP402 Condobolin Sewage Treatment Works – Concept Design Stage	<ul style="list-style-type: none"> Council staff continue to review the final concept design report.
RNSW 755 Condobolin Bore Fields II	<ul style="list-style-type: none"> Awaiting approval from Essential Energy on the proposed electrical works. NSW Public Works is finalising the tender documents for the Condobolin Borefields II Scheme – Contract 2: Power supply and Bore Hole Fit-Out. Updated pre-tender cost estimates are being prepared.

DWS072 Condobolin Drought Water Security Project	<ul style="list-style-type: none"> Contract 2 will be part funded from DWS072. DCCEEW confirming funding breakdown of Contracts 2, 3 and 5 between RNSW755 and DWS072.
Lachlan St Sewer Pump Station – Concept and Detailed Design Upgrade	<ul style="list-style-type: none"> Temporary switchboard and by-pass system were installed and trialled on 15-16 July 2024. The switchboard is currently undergoing some minor adjustments and the by-pass system is planned to be commissioned on 7 August 2024.
Officers Parade Sewer Pump Station – Concept and Detailed Design Upgrade	<ul style="list-style-type: none"> Please see report no. R24/209.
Officers Parade – Water Mains Renewal	<ul style="list-style-type: none"> Works started on 16 July. 192m out of 320m of pipe length has been laid.

Lake Cargelligo

Project	Progress
Lake Cargelligo STP – Screen Extractor	<ul style="list-style-type: none"> This work will be completed after the Condobolin crew finishes the Officers Parade Water Mains Renewal work, due to the short staff in Lake Cargelligo.
Lake Cargelligo STP – Sewer Lagoons	<ul style="list-style-type: none"> Effluent continues to be alternated between the Evaporation ponds and the old effluent pond, depending on operational needs. 30mm of rain has been measured in the last two weeks. Water level has steadied in all ponds and it remains 80cm lower than initial measurements. Due to continued wet weather, the de-sludging has been deferred until late spring. Meetings held with EPA to discuss current and future action, stakeholder engagement and funding opportunities.
Lake Cargelligo WTP – Chemical Storage Upgrade	<ul style="list-style-type: none"> Finalisation of the RFQ documents has been delayed due to other priority projects.
Lake Cargelligo WTP – GAC Filter Upgrade	<ul style="list-style-type: none"> Currently undertaking a pilot scale assessment by emptying the GAC filter to inform minimum design requirements for optimum organics removal, to reduce chlorine demand and operational costs. This option is currently being costed.

Tottenham

Project	Progress
RNSW 841 Tottenham Water Supply – New Albert Reservoir	<ul style="list-style-type: none"> There may be some delays to install the new switchboard which will put the project behind by one (1) month.
RNSW 841 Tottenham Water Supply – Leg O Mutton Dam Upgrade	<ul style="list-style-type: none"> Waiting for the works as executed drawings to be produced.

Shire Wide

Project	Progress
RNSW 842 Sewage Effluent Reuse Management System (Lake Cargelligo, Condobolin & Tottenham)	<ul style="list-style-type: none"> Scope change request for INSW is currently being drafted to accommodate the agricultural use of the treated effluent.
Integrated Water Cycle Management (IWCM) Strategy	<ul style="list-style-type: none"> Final IWCM Issues Paper and Options Evaluation and Assessment are continuing to be finalised.
Sewer Rehabilitation and Investigation	<ul style="list-style-type: none"> The starting date has been pushed back to early September 2024 due to delays experienced in the importation of the relining material from overseas.

FINANCIAL AND RESOURCE IMPLICATIONS

Project	Budget	Funding Source	Spend to Date	Forecast Spend	Comments
SSWP401 Condobolin Water Treatment Works – Concept Design Stage	\$900K	SSWP	\$0	\$750K	Budget is on track
SSWP402 Condobolin Sewage Treatment Works – Concept Design Stage	\$675K	SSWP	\$214K	\$413K	Budget is on track
RNSW 755 Condobolin Bore Fields II	\$3.9M	Restart NSW	\$2.52M	\$3.9M	Power supply, bore works and chlorine system upgrade at Condobolin WTP remain. Budget is on track, but final tenders still have to be called.

Project	Budget	Funding Source	Spend to Date	Forecast Spend	Comments
DWS072 Contract 5: Transfer Pump Station	\$2.57M	SSWP	\$2.49M	\$2.57M	Approved variation, revised funding deed signed. Revised budget is on track
Lachlan St Sewer Pump Station – Construction	\$1.2M	Sewer Fund	\$578K	\$1.27M	Budget is slightly over and will be funded through existing budget.
Officers Parade Sewer Pump Station Upgrade – Concept and Detail Design	\$145K	Sewer Fund	\$114K	\$135K	Complete. Project now to move into construction phase.
Lake Cargelligo STP – Screen Extractor	\$66K	Sewer Fund	\$48K	\$66K	Budget is on track
Lake Cargelligo STP – Sewer Lagoons investigations	\$150K	Sewer Fund	\$26K	\$150K	Budget is on track
Lake Cargelligo WTP – Chemical Storage Upgrade	\$210K	Water Fund	\$110K	\$210K	Revised budget on track
Lake Cargelligo WTP – GAC Filter Upgrade	\$57K	Water Fund	\$12K	\$57K	Final investigations underway. Budget is on track
RNSW 841 Tottenham Water Supply	\$4.6M	Restart NSW	\$2.46M	\$4.6M	New Albert Res and Leg O Mutton Dam upgrade projects, budgets are on track
RNSW 842 Sewage Effluent Reuse Management System	\$2.56M	Restart NSW	\$519K	\$2.56M	Project scope under review
Integrated Water Cycle Management (IWCM) Strategy	\$324K	Safe & Secure	\$152K	\$324K	Budget is on track
Sewer Rehabilitation and Investigation	\$1.3M	Sewer Fund	\$0	\$1.3M	Budget is on track

Note: - Some budget figures have not been updated, as some monthly invoices are not yet received.

LEGAL IMPLICATIONS

In the Condobolin, Lake Cargelligo, Tottenham and Albert water supply schemes, sufficient high-quality drinking water, which meets the standards prescribed in the Australian Drinking Water Guidelines (ADWG), is being supplied to the community. The day to day operation of Council’s water supply system is governed by DCCEEW and the backwash discharge from the water treatment plant

is administered by the EPA. Non-potable water continues to be supplied to Tullibigeal, Fifield and Burcher.

Lachlan Shire Council is providing sewerage services to communities across the shire.

The day to day operation of the sewerage services is governed by DCCEEW and the effluent discharge from the sewerage treatment plant is administered by the EPA. There are significant risks should Council fail to achieve satisfactory outcomes in the following areas:

- Water quality
- Water quantity
- Effluent discharge quality
- Workplace Health & Safety
- Environmental Impacts
- Environmental Impacts

Council has systems in place to mitigate all risks in the form of trained personnel, documented work systems and routine audits and reports to various NSW Government Departments. Water and effluent quality are checked regularly to identify any deviation from the current guidelines and standards.

RISK IMPLICATIONS

Risk associated with the engagement of NSW Public Works to assist with project delivery is mitigated by the formation of a project steering committee with INSW, DCCEEW, NSW Public Works and Council staff representation.

Council senior staff regularly attend NSW Government agency meetings to keep updated on issues affecting water supply to the Lower Lachlan River System. This includes the River Operations Stakeholder Consultation Committee (Roscco), Lachlan Airspace Reference Panel, NSW Govt Critical Water Advisory Panel (CWAP) and Central West Joint Organisation Water Utilities Alliance (CWUA).

STAKEHOLDER CONSULTATION

DCCEEW, Infrastructure NSW, NSW Public Works Advisory, the EPA, NSW Public Health Unit representatives and relevant Council staff have been consulted in relation to capital works & operational projects and compliance issues. Residents impacted by planned temporary disruption of services are provided reasonable notice where possible using a combination of letter box drops, public notices and media releases. Stakeholders for the Lake Cargelligo STP issues are being updated by fortnightly status updates and meetings are required.

OPTIONS

1. Council continue to implement the water and sewer capital, operational and maintenance programs as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the water and sewer capital, operational and maintenance program.

CONCLUSION

This report is provided to update Council on activities in the Utilities section in July, underway for August and planned for September 2024.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 7.1 Water, sewer and energy utilities meet best practice standards with up to date technology.

CSP 7.2 Water Security for All Towns and Villages.

ATTACHMENTS

Nil

8.10 TOURISM AND PROMOTIONS UPDATE - JULY 2024

TRIM Number: R24/223

Author: Tourism Manager

<p>RECOMMENDATION</p> <p>That:</p> <p>1. The General Manager’s Report R24/223 be received and noted.</p>

PURPOSE

The purpose of this report is to provide Council with a progress update on tourism-related projects and initiatives.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Council has adopted the 2024/2025 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of tourism projects and activities.

ISSUES AND COMMENTS

TOTAL VISITOR NUMBERS: 5,341								
	2023	January 2024	February 2024	March 2024	April 2024	May 2024	June 2024	July 2024
	1,221	608	380	664	849	757	742	862
Top 5 places of origin:	New South Wales, Victoria, Queensland, South Australia and Tasmania.							

** Please note: the above statistics only relate to people visiting the visitor information centre and do not include café patronage.

SOCIAL MEDIA – FACEBOOK INSIGHTS								
	2023	January 2024	February 2024	March 2024	April 2024	May 2024	June 2024	July 2024
Content Reach	6,589	3,019	3,726	3,334	6,300	2,600	10,700	4,900
Content interaction	310	88	228	111	115	52	594	117
New page followers	68	22	35	13	47	12	270	18


SOCIAL MEDIA – INSTAGRAM INSIGHTS								
	2023	January 2024	February 2024	March 2024	April 2024	May 2024	June 2024	July 2024
Content Reach	134	85	180	182	252	156	179	119
Content interaction	84	60	242	76	65	43	45	66
New page followers	41	9	30	13	31	6	6	5

WEBSITE – visitlachlanshire.com.au	
Total page views	July
	965
Top 5- page visits:	Wiradjuri Culture, Home, Visitor Information Centre, Condobolin and See & Do

MERCHANDISE SALES – TO DATE \$22,188 (Nov- July)								
	2023	January 2024	February 2024	March 2024	April 2024	May 2024	June 2024	July 2024
Sales	\$971.82	1,858.64	\$1,173.18	\$3,121.82	\$3,163.64	\$2,818.64	\$3,527.73	\$5,285.27

PROJECT/INITIATIVE	COMMENTS	PROGRESS %
Shire-wide		
Lachlan Shire official visitor guide	- Final advertisement sign-off being finalised.	95%
	- Guide being prepared for print	95%
Tourism Ambassadors/ Volunteer	- Lake Cargelligo - Tourism Manager attends monthly meetings.	Ongoing
	- Tottenham - Tourism Manager attends monthly meetings.	Ongoing
	- Condobolin Tourism Ambassadors - Police and Working with Children Checks are still outstanding for some Ambassadors.	95%
Shire Marketing	- Lachlan Shire advert/editorial in Discover Central NSW Magazine (July – August edition).	100%
	- Lachlan Shire advert/editorial in CMCA magazine “The Wanderer”.	100%
	- Lachlan Shire advert/editorial prepared for publication in the Spring edition - Caravanning Australia.	100%

<i>Destination Management Plan review</i>	- Planning commenced for review of the Lachlan Shire Destination Management Plan.	10%
<i>Business Directory</i>	- A shire-wide business directory being compiled for hosting on the Council's tourism website www.lachlanshire.com.au	85%
<i>ATDW Shire Designated Destination</i>	- Negotiations held with ATDW and Destination NSW for Lachlan Shire to be listed as a designated destination. Lachlan Shire is currently under the Parkes region. This is a positive outcome for the shire.	100%
	- Software testing will be undertaken over the next three weeks.	50%
<i>ATDW listings - Australian Tourism Data Warehouse</i>	- All advertising to be transferred to ATDW site once the guide is published.	75%
<i>Tourism website</i>	- Continuing website content development.	Ongoing
<i>Reconnecting Regional NSW - Community Event Program</i>	- Acquittal of community 10 events completed.	100%
Condobolin		
<i>Utes in the Paddock trailhead sign</i>	- Design completed.	100%
	- Purchase order placed with manufacturer 1. 31 July 2024.	100%
<i>Utes in the Paddock banners (Diggers Avenue)</i>	- Banner design completed.	100%
	- Design with Evolution Mining for approval. Follow-up on progress.	60%
<i>Utes in the Paddock plaques</i>	- Content for remaining plaques (2) underway.	90%
<i>Fallen Jockey's Memorial plaque</i>	- Plaque content being developed.	90%
<i>Lachlan VIC traffic movement</i>	- Caravan and long parking sign completed with installation scheduled for w/c 5 August 2024.	90%
<i>VIC directional signage</i>	- Directional signage ordered.	85%
<i>Utes in the Paddock touchscreen at VIC</i>	- Touchscreen content progressing.	75%
<i>Lachlan VIC amenities wall graphic</i>	- Installation rescheduled for late July 2024 due to supplier availability.	85%
<i>Merchandise</i>	- Merchandise stocks expanded – beer mugs, town name bags, ceramic coffee	Ongoing

	<p>mugs, range wine tumblers, caps and pens.</p> 	
<p>Open Streets Grant Funding – Transport for NSW</p>	<ul style="list-style-type: none"> - Sub-Committee Planning Meeting held and event ideas discussed. - Discussion to be held with Rotary re-joint event opportunity. - Event to be held on Friday 29 November 2024. 	<p>100%</p> <p>50%</p>
<p>Lake Cargelligo</p>		
<p>Foreshore walkway signage</p>	<ul style="list-style-type: none"> - Signage panels to be installed. 	<p>90%</p>
<p>Visitor Information Centre update</p>	<ul style="list-style-type: none"> - Blinds installed on 23 July 2024 - Furniture and appliances to be delivered 2. 8 August 2024. - Exterior VIC signage underway. 	<p>100%</p> <p>80%</p> <p>80%</p>
<p>VIC lead-in directional signage</p>	<ul style="list-style-type: none"> - Replacement signs in progress. 	<p>80%</p>
<p>Australian Adventure Passport</p>	<ul style="list-style-type: none"> - Passport package purchased. - Stamp in production. 	<p>90%</p> <p>50%</p>
<p>Tottenham</p>		
<p>Visitor Information Centre update</p>	<ul style="list-style-type: none"> - Furniture ordered. - Air conditioner installed. - Furniture installation 8 August 2024. 	<p>100%</p> <p>100%</p>
<p>Tottenham merchandise</p>	<ul style="list-style-type: none"> - Designs being prepared for presentation to volunteers i.e. water tower, cairn progressing. 	<p>40%</p>
<p>VIC volunteer shirts</p>	<ul style="list-style-type: none"> - Volunteer shirts and vests ordered. 	<p>75%</p>
<p>Water Tower Mural signage</p>	<ul style="list-style-type: none"> - Quote received and content/design in progress. 	<p>75%</p>
<p>Australian Adventure Passport</p>	<ul style="list-style-type: none"> - Passport package purchased. - Stamp in production. 	<p>90%</p> <p>50%</p>

FINANCIAL AND RESOURCE IMPLICATIONS

Project management and financial controls are in place to manage financial expenditure and resource allocation.

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

Project management and financial controls have been established to manage budget and reputational risks.

STAKEHOLDER CONSULTATION

Consultation is undertaken with the Lake Cargelligo and Tottenham visitor information centre volunteers, government agencies, Condobolin Chamber of Commerce, Museum Committees and other key stakeholders regularly.

OPTIONS

Not applicable.

CONCLUSION

This report provides an update to Council on tourism-related initiatives and projects being undertaken by the tourism team.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 1.1 Increase community participation in arts and cultural activities.
- 2.1 A vibrant tourism industry.
- 2.3 Encourage business activity.
- 2.5 Improve the appearance of each town.

ATTACHMENTS

Nil

8.11 FY23/24 URBAN WORKS MONTHLY UPDATE FOR JULY**TRIM Number:** R24/246**Author:** Manager Urban Works**RECOMMENDATION**

That:

1. The Director Infrastructure Services Report No. R24/246 be received and noted.

PURPOSE

The purpose of this report is to provide an update of the capital improvements in the Urban Works section. The items listed are for works undertaken in July, in progress for the month of August and forecast for the month of September 2024.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Council has adopted the 2024/2025 budget and associated Delivery and Operational Plans and Quarterly Budget Reviews. This report provides updates on the delivery of the Urban Works program, with some overlap with roads, utilities, tourism and buildings where required.

ISSUES AND COMMENTS

Project delivery has focused on grant funded projects with funding deadlines and capital works.

Overall the majority of the Urban Works projects are progressing and nearing completion with contractors and staff focusing on project priorities and delivery deadlines.

Works Completed in July

Scott Street Subdivision	Power and NBN installation continued. Street light installation complete. The water main renewal works on Offices Parade commenced.
Gum Bend Lake Foreshore works	Reconstruction of the foreshore was complete and the Lake is now ready to fill late August.
Condobolin Rodeo and Pony Club Facility	Works to commence when local contractors are available.
Condobolin Cemetery Gazebo	The installation of the Gazebo has commenced. Contractors are aiming to have the project complete by the end of August.
Condobolin Cricket Nets	Earthworks for the main slab have commenced, concreting and net installation to follow.
Lake Cargelligo Cricket Club toilet	Toilet block has been installed and is operational. Awning to be constructed when contractors are available.
Tottenham Skate Park and Multi-use facility	Clubgrants Category 3 - Infrastructure Grant application was submitted for the netball/basketball courts. EOI documents released to prospective Contractors.
Tullibigeal Netball Court Refurbishment	Project complete, additional works to be confirmed.
Pioneer Park Tullibigeal Playground	Play equipment is currently being manufactured. Installation is booked in for late August.
Albert Park Playground	Play equipment is currently being manufactured. Installation is booked in for mid-August.
Hannah Park Fifield Fencing Works	Fencing quotations have been received, contactors engaged, works to commence when available.
Fifield Park Toilet Access Ramp	Scope of works to be confirmed, contractors to be engaged and works to commence in August.

Works Underway in August

Scott Street Subdivision	Power and NBN to be installed and landscaping to commence. Council staff to complete water main replacement in Officers Parade. Aiming to have practical completion by the end of August.
Gum Bend Lake Foreshore works	Project to be complete.
Condobolin Rodeo and Pony Club Facility	Works to commence when local contractor is available.
Condobolin Cemetery Gazebo	Gazebo and bench seat to be installed and project complete.
Condobolin Cricket nets	Contractors to have the slab poured, nets erected and synthetic turf installed.
Lake Cargelligo Cricket Club toilet	Awning to be constructed when contractors are available.
Tottenham Skate Park and Multi-use facility	EOI to be received. Assessment to commence, followed by select tender for Design and Construction.
Pioneer Park Tullibigeal Playground	Contractors to commence the installation of the new playground equipment late August.
Albert Park Playground	Contractors to commence installation of the new playground equipment mid-August.
Hannah Park Fifield Fencing Works	Fencing quotations have been received, contactors are engaged, works to commence late August.
Fifield Park Toilet Access Ramp	Works to commence Late August.

Works Scheduled for September

Scott Street Subdivision	Water mains connected and commissioned. NBN, street lights and power installed, landscaping to be complete. Practical completion granted. Kerb and Gutter and shoulder construction in Officers Parade underway.
Condobolin Rodeo and Pony Club Facility	Earthworks underway. Gravel and sand installation nearing completion.
Cemetery Gazebo	Project to be complete.
Condobolin Cricket nets	Project to be complete.
Lake Cargelligo Cricket Club toilet	Complete.
Tottenham Skate Park and Multi-use facility	Select Tender process underway. Outcome of tender process to be presented to the October Council meeting.
Tullibigeal Tennis court refurbishment	Project scope to be confirmed.
Pioneer Park Tullibigeal Playground	Onsite works to continue and the project to be complete.
Albert Park Playground	Onsite works to continue and the project to be complete.
Hannah Park Fifield Fencing Works	Removal of old fencing and installation of new fence to have commenced.
Fifield Park Toilet Access Ramp	Ramp to be manufactured and works nearing completion.

FINANCIAL AND RESOURCE IMPLICATIONS

Project	Budget	Funding Source	Expenditure to Date	Forecast Expenditure	Comments
Scott Street	\$4,233k	LRCI, land, stormwater, water, sewer reserves	\$4,187k	\$4,233k	Budget and time variations are being actively managed.
Gum Bend Lake Footpath & Foreshore	\$550k	RTAF, 7.12	\$565k	\$600	Foreshore work variation invoices to be completed
Condobolin Rodeo and Pony Club Facility	\$125k	LRCI 4	\$70k	\$125k	Budget on Track
Cemetery Gazebo	\$20k	Donation Garden Club	\$9k	\$20k	Budget on track
Lake Cargelligo Cricket Club Toilet	\$65k	SCCF4	\$52k	\$65k	Budget on track
Pioneer Park Tullibigeal Playground	\$60k	LRCI 4	\$10k	\$60k	Budget on track
Albert Park Playground	\$60k	LRCI 4	\$10k	\$60k	Budget on track

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

Priority will be given to grant funded works. Meetings held with Finance staff to confirm project completions and project funding roll over for incomplete works.

Inflation continues to present concerns with budgets together with the supply of goods and materials.

STAKEHOLDER CONSULTATION

Staff are engaging with specific stakeholders on each project, in accordance with Council’s community consultation policy. Meetings have been held with the Gum Bend Lake Advisory Committee, Tottenham Recreation Ground Committee, Tullibigeal central school and Condobolin Cemetery Committee.

OPTIONS

1. Council continue to implement urban works capital improvements as programmed, as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the capital improvements program and budget.

CONCLUSION

This report updates Council on the capital improvements undertaken by the Urban Works team in July, underway in August and forecast for September.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 3.3 Upgrade Street Lighting.
- 4.2 Strong, Effective and Responsive Council.
- 4.4 Strategic Management of Villages and Crown Reserves.
- 6.1 Increase recreational use of the lakes and rivers.
- 6.3 New and visually appealing streetscapes.
- 6.4 Improved Parks, Gardens and Sporting Ovals.
- 6.5 Provision of neat, accessible and respectful cemeteries.

ATTACHMENTS

Nil

8.12 INVESTMENTS AS AT 31 JULY 2024**TRIM Number: R24/247****Author: Manager - Finance****RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No. R24/247 be received and noted.

PURPOSE

The *Local Government (General) Regulation 2021 section 212* specifies that Council's Responsible Accounting Officer must provide elected members with a monthly written report detailing the funds invested by Council. The report must include information up to the last day of the month immediately preceding the meeting.

The Responsible Accounting Officer must also provide a certificate stating whether the investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

SUPPORTING INFORMATION

Council's general bank account reconciled balance at 31 July 2024 is \$15,286,086. Investments held at 31 July 2024 totalling \$68,751,665 are set out in Attachment 1.

Responsible Accounting Officer Certificate

I certify that the investments have been reconciled with the Council's general ledger as at 31 July 2024, and that investments have been made in accordance with the *Local Government Act, Local Government (General) Regulation 2021* and Council's Investment Policy.

Karen Pegler

Responsible Accounting Officer

FINANCIAL UPDATE

As at the end of July 2024, Council's portfolio is compliant across its credit quality limits. Council is compliant across all counterparty limits except NAB (AA-). This is due to the advanced payment of the Financial Assistance Grant, as previously mentioned in the June report, being transferred to Council's on call accounts, where the interest rate is higher than the operating account. NAB is currently over its maximum limit of 25% by 2.56%. This will be rectified over the next month by deploying funds to an alternate bank.

Over the past 12 months, the portfolio, excluding on call cash, returned 4.68% p.a., outperforming the AusBond Bank Bill Index (bank bills) by 0.30% p.a.

The ANZ Bank takeover of Suncorp Bank was formalised on 31 July 2024. Council's holdings of \$4,000,000 with Suncorp will now be shown as ANZ Bank, at an upgraded credit rating of AA-.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Investments are made in accordance with Council's Investment Policy and the Community Strategic Plan/Delivery Program Item 4.2.1, which aims to ensure that "Council is financially sustainable and provides services at a level expected by the community".

CONCLUSION

Investments will continue to be managed so Council can meet its cash commitments as and when they fall due.

ATTACHMENTS

- 1. Investment Report 31 July 2024**

9 DECISION REPORTS

9.1 GENERAL MANAGER**9.1.1 DELEGATIONS OF MAYOR - ELECTION PERIOD****TRIM Number:** R24/211**Author:** General Manager**RECOMMENDATION**

That:

1. The General Manager's report No. R24/211 be received and noted.
2. Council delegate to Mr Paul Arthur Phillips the authority to:
 - Carry out the civic and ceremonial functions of the Mayoral office, between election day and the holding of the Mayoral election after the elections.

PURPOSE

To request Council delegate the carrying out of civic and ceremonial functions of the Mayoral office, between election day, on 14 September 2024, and the holding of the Mayoral election.

SUPPORTING INFORMATION

Nil.

BACKGROUND

Not applicable

ISSUES AND COMMENTS

Council has been advised that under the Local Government Act (1993), all current Councillors and Mayors elected by Councillors cease to hold their civic offices on election day 14 September 2024. This means Council will be without a governing body from 14 September 2024 until the declaration of the election occurs, which will be between 1 and 3 October 2024, at the earliest.

The Office of Local Government advised:

“There is nothing to prevent Councils from authorising the outgoing Mayor to continue to exercise the civic and ceremonial functions normally exercised by the Mayor during this period in the absence of a Mayor, should they wish to do so, (even though the outgoing Mayor will have ceased to hold any civic office in the Council as of the day of election).

Given the possibility that the outgoing Mayor may not be re-elected at the election and may therefore cease to be accountable to the Council and the community,

Councils should refrain from making any delegations to the outgoing Mayor.”

While the Office of Local Government has urged caution, it is considered desirable that the existing Mayor continues to exercise the civic and ceremonial functions of the Mayor in the period between election day and the holding of the Mayoral election after the elections. This will provide continuity for Council and the community of representation from the elected body.

It should be noted that the practice of the Mayor continuing his/her role has always been standard protocol for Councils across the State. The ruling of the Mayor ceasing to hold office only occurred prior to the December 2021 election and the industry objected to the change.

The role of the Mayor is as per Section 226 of the Local Government Act (1993):

“226 Role of mayor

The role of the mayor is as follows—

- a. to be the leader of the Council and a leader in the local community,*
- b. to advance community cohesion and promote civic awareness,*
- c. to be the principal member and spokesperson of the governing body, including representing the views of the Council as to its local priorities,*
- d. to exercise, in cases of necessity, the policy-making functions of the governing body of the Council between meetings of the Council,*
- e. to preside at meetings of the Council,*
- f. to ensure that meetings of the Council are conducted efficiently, effectively and in accordance with this Act,*
- g. to ensure the timely development and adoption of the strategic plans, programs and policies of the Council,*
- h. to promote the effective and consistent implementation of the strategic plans, programs and policies of the Council,*
- i. to promote partnerships between the Council and key stakeholders,*
- j. to advise, consult with and provide strategic direction to the General Manager in relation to the implementation of the strategic plans and policies of the Council,*
- k. in conjunction with the General Manager, to ensure adequate opportunities and mechanisms for engagement between the Council and the local community,*
- l. to carry out the civic and ceremonial functions of the mayoral office,*
- m. to represent the Council on regional organisations and at inter-governmental forums at regional, State and Commonwealth level,*
- n. in consultation with the Councillors, to lead performance appraisals of the General Manager,*
- o. to exercise any other functions of the Council that the Council determines.”*

It is recommended that Council delegates to Mr Paul Arthur Phillips the authority to:

“Carry out the civic and ceremonial functions of the Mayoral office, between election day and the holding of the Mayoral election after the elections.”

FINANCIAL AND RESOURCE IMPLICATIONS

The costs of civic and ceremonial functions are contained within existing budgets. Mr Phillips will not be paid Mayoral or Councillor fees during this period.

LEGAL IMPLICATIONS

Not applicable.

RISK IMPLICATIONS

No risk implications identified.

STAKEHOLDER CONSULTATION

Not applicable.

OPTIONS

1. Delegate authority to Mr Paul Arthur Phillips to carry out the civic and ceremonial functions of the Mayoral office between election day and the holding of the Mayoral election after the elections.
2. Delegate authority to the General Manager to carry out the civic and ceremonial functions of the Mayoral office between election day and the holding of the Mayoral election after the elections.
3. Delegate authority to another person to carry out the civic and ceremonial functions of the Mayoral office between election day and the holding of the Mayoral election after the elections
4. Decline to delegate the civic and ceremonial functions of the Mayoral office to any Councillor or individual.

CONCLUSION

Council should delegate the civic and ceremonial functions of the Mayoral office to the existing Mayor for the period between election day and the holding of the Mayoral election after the elections.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong Effective and Responsive Council

ATTACHMENTS

Nil

9.1.2 STANDARD CONTRACT OF EMPLOYMENT FOR GENARL MANAGERS**TRIM Number:** R24/213**Author:** General Manager**RECOMMENDATION**

That:

1. The General Manager's Report No. R24/213 be received and noted.
2. Council authorise the Council seal to be affixed to the General Manager's contract of employment.

PURPOSE

To obtain Council approval to affix the Council seal to the General Manager's contract of employment.

SUPPORTING INFORMATION

Nil.

BACKGROUND

At the Council meeting on 17 July 2024 Council resolved to offer the General Manager a new 5 year contract of employment. The current (2022 version) of the Standard Contract of Employment for General Managers, issued by the NSW Department of Planning and Environment (Office of Local Government), requires the Council seal to be affixed. This was not a requirement of earlier versions of the contract.

ISSUES AND COMMENTS

The current (2022 version) of the Standard Contract of Employment for General Managers, issued by the NSW Department of Planning and Environment (Office of Local Government), requires the Council seal to be affixed. This was not a requirement of earlier versions of the contract.

The Council seal can only be affixed with the authorisation of Council and the resolution date and resolution number must also be noted where it is affixed.

The Council resolution to offer a new contract of employment to the General Manager does not authorising the fixing of the seal so a separate resolution is required for that purpose.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

LEGAL IMPLICATIONS

Local Government Act 1993.

DPE - Standard Contract of Employment for General Managers.

RISK IMPLICATIONS

Without the Council seal affixed the contract may not be enforceable.

STAKEHOLDER CONSULTATION

Nil.

OPTIONS

Nil.

CONCLUSION

A resolution of Council is required to authorise the fixing of the Council seal to the General Manager's contract of employment.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 4.2 Strong effective and responsive Council.

ATTACHMENTS

Nil

9.1.3 EMPLOYEE RESEARCH SURVEY 2024**TRIM Number:** R24/225**Author:** Manager - Human Resources**RECOMMENDATION**

That:

1. The General Manager's Report No R24/225 be received and noted.
2. Consideration be given to determining alternate means of measuring staff satisfaction during the development of the next Council Delivery Program.

PURPOSE

To inform Council of the outcome of a recent employee research project undertaken by Micromex Research consultants to gauge the satisfaction of employees with their job and various related areas.

SUPPORTING INFORMATION

Employee Research Survey 2024.

BACKGROUND

The Employee Research Survey is an Operational Plan Action described in the Delivery Program under Action Code 4.2.8 for completion in the 2023/2024 financial year. The survey was distributed in late April 2024 with an initial closing date in May 2024 however, the survey period was extended due to a low response rate from staff.

The Performance Measure for the survey is a 60% participation rate and disappointingly less than 42% of staff (61 out of 146 staff) completed the survey.

ISSUES AND COMMENTS

The participation in the survey has been declining since 2016 with this year only 61 surveys being completed by staff. The low participation level means the results are unreliable and may not reflect the true level of job and employment satisfaction amongst staff.

Some staff indicated that they were not comfortable completing the survey as they feared being identified. This is despite assurances that the surveys are anonymous, the results are aggregated and individual surveys are not available to Council or senior management. Their concerns centred around the data collected, specifically the work area, gender, age and nationality which they felt could lead to some staff being identified.

Staff had the choice of completing the survey online or by hard copy which was made available at all depots and remote work locations.

The findings of the survey indicated that employees are highly satisfied, however there are areas that require attention.

Positive findings:

- Job Satisfaction
- Level of Technology
- Professional Development Opportunities
- Team Working Environment

Key focus areas for the future:

- Staff Retention
- Workload Management
- Employee Recognition
- Internal Communication
- Fair and Equitable Salary
- Employee Accountability

Consideration should be given to the value obtained by conducting the survey when such lower participation rates provide unreliable survey results.

FINANCIAL AND RESOURCE IMPLICATIONS

The implications of staff being unsatisfied with their job may lead to absenteeism and staff leaving the organisation resulting in a financial cost to recruit staff. This could affect service provision to the community and impact the workload on existing staff while jobs are being recruited.

The survey was funded from the 2023/2024 budget allocation.

LEGAL IMPLICATIONS

We have a legal obligation under the Local Government (State) Award to ensure Council provides adequate staff and resources and that staff are remunerated equitably.

RISK IMPLICATIONS

There is a risk if Council is unable to retain staff and fill vacancies, existing staff may experience burnout due to taking on additional work and/or working longer hours.

Another risk is that Council is unable to deliver services at the standard expected by the community due to staff vacancies.

STAKEHOLDER CONSULTATION

The Employee Satisfaction Survey was made available online and a hard copy was available to all employees.

OPTIONS

Due to the decline in staff participation in the survey consideration should be given to either;

1. Undertake the Employee Satisfaction Survey again in 2026, or

2. Consider developing other staff engagement strategies, for example employee focus groups, to improve staff participation across the organisation.

CONCLUSION

The 2023/2024 employee satisfaction survey was recently undertaken. The participation rate by staff in the survey was less than 42% resulting in unreliable data presented in the report. Consideration should be given to developing alternate ways to research employee satisfaction with Council.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No 4.2 – Strong effective and responsive Council.

DP No 4.2.8 - Ensure that Council has a skilled and competent workforce to achieve its strategic outcomes.

DP No 4.2.5 - Council's exposure to risk is minimised.

ATTACHMENTS

1. **Employee Satisfaction Survey 2024**

9.2 CORPORATE AND COMMUNITY SERVICES

9.2.1 COMMUNITY DONATION AND EVENT SUPPORT PROGRAM

TRIM Number: R24/224

Author: Administration Officer - Corporate & Community Services

RECOMMENDATION

That:

1. The Director of Corporate and Community Services Report R24/224 be received and noted.
2. The Callara Culture & Heritage Aboriginal Corporation be granted an extension of time until 29 November 2024, for the publishing of their books, whilst the organisation awaits the outcome of an additional funding application. If the books are not published by 29 November 2024, the funds are to be returned to council.

PURPOSE

Council is asked to consider requests for monetary and in-kind support for community events to be held in the 2024/2025 financial year. For the purpose of this policy 'Donation' also means financial contribution, event in kind support, and Fee and Charge concessions, unless specified otherwise.

SUPPORTING INFORMATION

A copy of the request is included as an attachment.

BACKGROUND

Council adopted its Community Event and Donations Policy v2 in May 2024. As requests are submitted, they will be assessed against this policy. Where possible, approval under delegated authority will be utilised. Where delegated authority or another Council policy does not apply, a request will be submitted to a Council meeting for determination.

As community groups' transition to funding rounds, there will be a further period where requests will continue to be submitted to Council for a decision.

ISSUES AND COMMENTS

Callara Culture & Heritage Aboriginal Corporation

At the June 2024 meeting, Council approved a donation of \$500 to the Callara Culture & Heritage Aboriginal Corporation (CCHAC) (resolution number 2024/122) for the publication of books. The donation was conditional on the books being published by 31 October 2024.

A representative from the CCHAC met with Council Officers on 18 July 2024 to request a one-month extension for the publication of the books to the end of November 2024. As their donation request to Council was only partially funded, they have applied for additional funding from the Royal Australian Historical Society to complete the original project.

They expect to receive a response to their application by the end of October 2024. At that time, they will decide if the books can be printed. If the books are not published by the 30 November 2024, the donation provided by Council will be returned.

FINANCIAL AND RESOURCE IMPLICATIONS

Community Events Program

This Budget totals \$37,470. Refer to General Ledger number 3820.0460.0622.

The remaining budget available for utilisation is \$37,470.

Included in the Budget as a separate line item and will not come to Council for decision

The abovementioned budget includes \$2,400 for Welcome to Community events (\$600 each for Tullibigeal, Tottenham, Lake Cargelligo and Condobolin). Refer to Council Resolution 2023/50 March 2023. The \$600 for events will only be paid upon written application to Council.

Elected Members general donations

This Budget totals \$28,000. Refer to General Ledger number 3020.0405.0622.

The remaining budget available for utilisation is \$28,000.

Included in the Budget as a separate line item and will not come to Council for decision

The abovementioned budget includes \$100 per school for end of year School events. Refer to Council Resolution 2022/312 November 2022. The \$100 for events will only be paid upon written application to Council.

In kind contributions

This Budget totals \$53,394. Refer to General Ledger number 3230.0509.

The remaining budget available for utilisation is \$49,994

Quarterly report to Council - Community Donations & Event Support approved under delegation

As requested, a quarterly report will be provided to Council showing all approvals made under delegated authority. Jointly the Mayor and General Manager must approve or decline any applications made under delegated authority. Delegated authority approvals only apply to the following:

- (a) In kind Support \$1,000 or less;
- (b) Fee or Charge Concession \$500 or less;
- (c) Financial donation of \$500 or less

The next report will be provided to the October Council meeting.

LEGAL IMPLICATIONS

Council can provide financial assistance through an annual donation program in accordance with section 356 of the *Local Government Act 1993*. A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Donation requests made by organisations or individuals who act for personal gain will be subject to Section 356 (2) of the *Local Government Act 1993*.

“A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days’ public notice of the council’s proposal to pass the necessary resolution has been given.”

Fee concessions are permissible in accordance with section 610E and 610F of the *Local Government Act 1993*.

RISK IMPLICATIONS

There is reputational risk for Council when making decisions to approve or not to approve particular requests.

STAKEHOLDER CONSULTATION

Nil.

OPTIONS

1. Approve the request to extend the time for publication of the book from 31 October to 29 November 2024.
2. Decline the request to extend the time for publication of the book from 31 October to 29 November 2024.

CONCLUSION

Council is asked to consider the request for the extension of time.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

ATTACHMENTS

1. **Request for an extension on publication date**

9.2.2 AMENDMENTS TO ADOPTED FEES AND CHARGES 2024.2025**TRIM Number: R24/243****Author: Governance and Risk Officer****RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report R24/243 be received and noted.
2. The draft Fees and Charges be placed on public exhibition for a period of 28 days.
3. Following the completion of the public exhibition period the Director of Corporate and Community Services present a further report, summarising any submissions received during the public exhibition period, for the consideration of Council prior to final adoption of the amended Fees and Charges.

PURPOSE

The purpose of this report is two-fold:

- To provide Council with the draft amended Fees and Charges.
- To seek Council's approval to place the documents on public exhibition for 28 days.

SUPPORTING INFORMATION

As attached.

BACKGROUND

The *Local Government Act 1993* and associated regulations set out the requirements for Integrated Planning and Reporting.

ISSUES AND COMMENTS

Council's fees and charges comply with the Local Government Act. Sections 610F & 705 of the Local Government Act states Council must not determine the amount of a fee until it has given public notice of the proposed fees for at least 28 days, and has considered any written submissions received.

The adoption of these additional fees will assist council will meeting costs associated with administration of the General Information (Public Access) Act 2002 (GIPA).

The new fees proposed are:

Scanning of documents 50c per page.

Information Access

- Historical Building and Development Application File Search and Supply

For access to pre 2010 building and development application files \$110

- Government Information (Public Access) Act 2009 (NSW) (GIPA Act)

Update heading wording to remove “Informal applications are no charge”

Update line wording for clarification: GIPA Act Formal Application Fee - \$30

GIPA Act Informal Application Fee – no charge

For information available under mandatory/proactive release – no charge

For information not available under mandatory/proactive release: (minimum charge) \$30

- For applications for personal information under the PPIPA.

PPIPA Privacy Application Fee \$30

Processing Fee - (per hour) \$30

FINANCIAL AND RESOURCE IMPLICATIONS

The adoption of these additional fees will assist council to meet its GIPA related costs.

LEGAL IMPLICATIONS

The *Local Government Act 1993 NSW* requires:

Section 610F Public notice of fees

Council must not determine the amount of a fee until it has given public notice of the fee and has considered any written submissions made to it during the period of public notice. The council must give public notice (in accordance with section 705) for at least 28 days of the fee proposed.

RISK IMPLICATIONS

Councillors are subject to political risk when making decisions to increase fees and charges.

STAKEHOLDER CONSULTATION

N/A

OPTIONS

N/A

CONCLUSION

The draft documents will go on public exhibition for 28 days.

As it is a publicly available document, Councillors may receive questions from the community.

Any proposed changes, received in writing, during the public exhibition period will be provided to Council for consideration and where necessary incorporated into the draft documents. These final documents will be presented to a future Council meeting.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Outcome 4.2 Strong Effective & Responsive Council

Outcome 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

ATTACHMENTS

Nil

9.3 ENVIRONMENT AND PLANNING

9.3.1 BUILDING LINE VARIATION - DA2024/25 - CARPORT - 6 CONAPAIRA STREET LAKE CARGELLIGO

TRIM Number: R24/214

Author: Environment & Development Officer

<p>RECOMMENDATION</p> <p>That:</p> <ol style="list-style-type: none"> The Director Environment and Planning Report No. R24/214 be received and noted. Development Application DA2024/25 be approved in accordance with the Recommended Conditions of Consent provided in Attachment 2, including the reduced front and side building line variations.
--

Applicant	Patricia Bartholomew
Proposal	Construction of a new carport with curved roof profile, 7900mm x 6795mm, forward of the existing building line within the 6 metre setback area (approx. 3 metres from both front and side boundaries)
Land Details	Lot: 21, DP: 850360, 6 Conapaira Street, LAKE CARGELLIGO NSW 2672
Owners	Patricia Bartholomew & Wayne Bartholomew
Exhibition/Notification	19/07/2024 – 02/08/2024
Number of Submissions	Nil
Zoning	RU5 Village – LLEP 2013
Total Value of Works	\$13,000.00
List of all relevant S4.15(1)(a) matters	Refer to attached assessment report
Political Donations	None disclosed
Reason for referral to Council	Building Line Variation to Front Setback
Recommendation	Approval subject to conditions

PURPOSE

The purpose of this report is to seek Council’s determination of Development Application 2024/25, for the construction of a carport, which is ancillary to an existing dwelling, and requires a variation

to the front and side building lines at Lot 21, DP 850360, 6 Conapaira Street, Lake Cargelligo. Figure 1 below shows the site location and Figure 2 the location of the proposed carport.

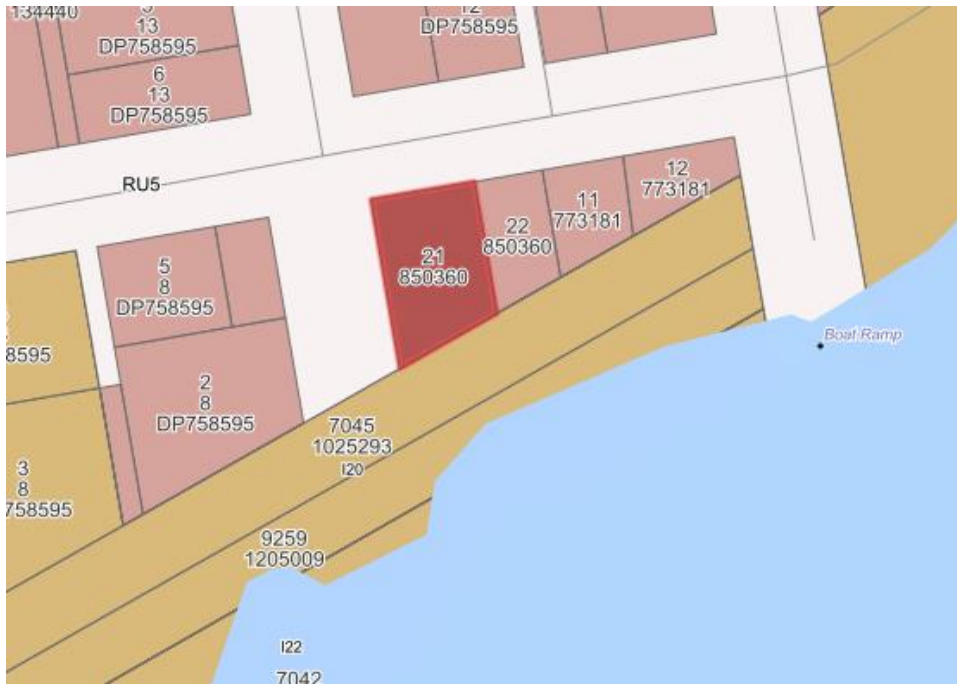


Figure 1 – Site Location (Lot 21)

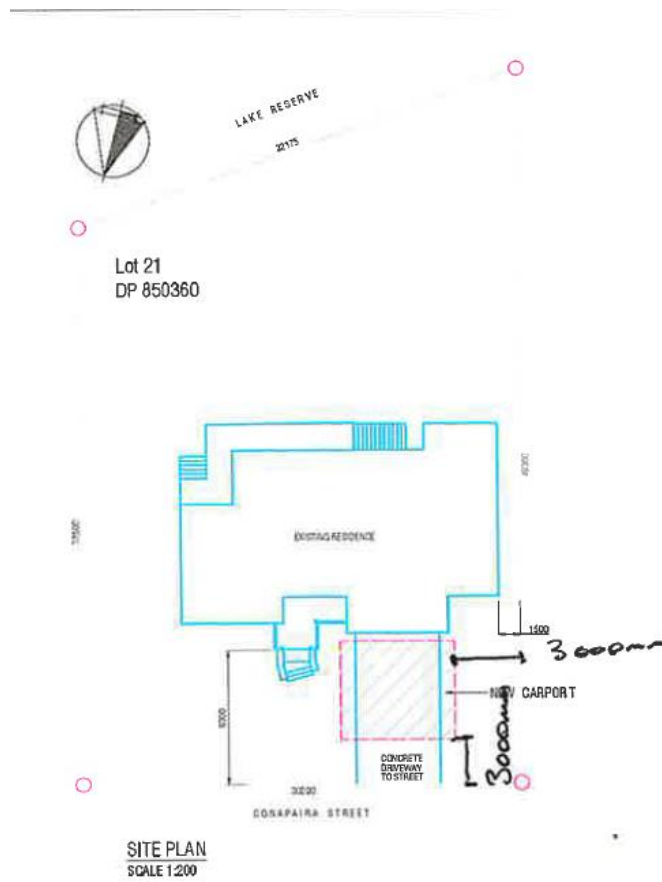


Figure 2 – location of proposed carport on Lot: 21, DP: 850360, – 6 Conapaira Street, Lake Cargelligo

SUPPORTING INFORMATION

Development Application Assessment Report.

Recommended Conditions of Consent.

Development Plans.

BACKGROUND

The development will be ancillary to the existing dwelling on-site and will accommodate the growing needs of the owner. The development is proposed to be 7.9 metres in width, 6.8 metres in length and a maximum height of 3 metres.

The application requires a primary (front) and secondary (side) setback variation to the 6 metre setback specified in Council's Development Control Plan (DCP). The proposed carport setback is 3 metres from Conapaira Street. The carport will also be setback 3 metres from the western boundary which is the unconstructed portion of Bokhara Street. Vehicular access to the carport will be from the existing access in Conapaira Street.

Plans outlining the location and size of the works are provided in **Attachment 3** to this report.

ISSUES AND COMMENTS

Building Line Variations – Conapaira Street and Bokhara Street

The proposal is located on a standard allotment containing an existing dwelling with frontage to Conapaira Street to the north. The unconstructed southern end of Bokhara Street forms the side boundary to the west.

The proposed front building line setback to the street, being Conapaira Street, does not meet the numerical control of 6 metres, outlined in Lachlan Development Control Plan 2018 (DCP), as it is setback only a minimum of 3 metres.

The impact of the setback variation is considered minimal, given that the height of the proposed carport is 3 metres, the width is 7.9 metres, and the floor area is covering 54m².

Furthermore, the impact of the setback variation is lessened given that there are already existing reduced setbacks present at 2 and 8 Conapaira Street in the immediate vicinity of this proposal. It should be noted that the properties along this section of Conapaira Street are somewhat irregularly shaped due to their proximity to the lake body itself (see Figure 1 – Lots 11, 12, 21 and 22), supporting the case for a setback variation in this location.

The carport is also proposed to have a reduced side setback to the unconstructed portion of Bokhara Street. A secondary building line setback is also outlined at 6 metres in the DCP with 3 metres being proposed in this instance. The existing dwelling at 6 Conapaira Street already has a reduced setback of 1.5 metres to this frontage, so the impact is again considered minimal.

FINANCIAL AND RESOURCE IMPLICATIONS

The application has been processed by staff within existing budgets.

LEGAL IMPLICATIONS

The application has been assessed in accordance with the relevant legislation, including the *Environmental Planning and Assessment Act 1979*. There are no legal implications to report at this time. Should Council decide to refuse the application, sufficient planning grounds would need to be provided.

RISK IMPLICATIONS

There are no risk implications to report at this time.

STAKEHOLDER CONSULTATION

The Development Application was notified to adjoining properties for a period of 14 days in accordance with the Environmental Planning Regulation 2021 and the Lachlan Shire Community Participation Plan as type “a” development. No submissions were received during this period.

OPTIONS

1. Council resolve to approve the Development Application in accordance with the recommended conditions of consent provided in **Attachment 2**.
2. Council resolve to refuse the Development Application and provide reasons for Council’s refusal.
3. Council resolve to defer the Development Application and provide reasons for the decision.

CONCLUSION

DA2024/25 seeks approval for the construction of a carport, which is ancillary to an existing dwelling, including front and side building line variations at Lot: 21, DP: 850360, 6 Conapaira Street, Lake Cargelligo. The Development Application has been assessed by Council staff and is recommended for approval, subject to conditions.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2 Strong Effective and Responsive Council.

ATTACHMENTS

1. **Development Application Assessment Report**
2. **Recommended Conditions of Consent**
3. **Development Plans**

9.3.2 1 MCINNES STREET LAKE CARGELLIGO - MASTER PLAN AND PLANNING PROPOSAL UPDATE**TRIM Number: R24/73****Author: Director Environment and Planning****RECOMMENDATION**

That:

1. The Director of Environment and Planning Report No. R24/73 be received and noted.
2. The Planning Proposal to rezone Lot 212 on DP 1058505 (1 McInnes Street, Lake Cargelligo) from RU1 Primary Production to RU5 Village be placed on public exhibition for a minimum period of 20 working days in accordance with Condition 3 of Gateway Determination PP2023-1839 dated 12 April 2024.
3. The rezoning of the site be completed in accordance with Conditions 1, 2, 3 and 4 of Gateway Determination PP2023-1839 dated 12 April 2024.
4. The final investigations and the development of masterplan subdivision layout options continue, together with detailed cost estimates, for the future consideration of Council once the rezoning of the site has been finalised.
5. A further report be presented to Council once items 2, 3 and 4 above have been completed.

PURPOSE

The purpose of this report is to: -

- provide a further update on the progress of the Planning Proposal to rezone Lot 212 on DP 1058505 (1 McInnes Street, Lake Cargelligo) from RU1 Primary Production to RU5 Village under the *Lachlan Local Environmental Plan 2013*.
- Obtain Council endorsement for the updated Planning Proposal Report (Attachment 2) and zoning maps (Attachment 3), and
- Obtain approval to place the documents on public exhibitions for a period of not less than 20 working days accordance with condition 3 of the Gateway Determination PP2023-1839.

SUPPORTING INFORMATION

Nil.

BACKGROUND

The Lachlan Shire Industrial and Rural Lands Strategy (2022) identified 1 McInnes Street (Lot 212 on DP 1058505), shown below (Figure 1), as a potential site for residential development to support the ongoing development of Lake Cargelligo. The lot is owned by Lachlan Shire Council and covers approximately 44.41ha.

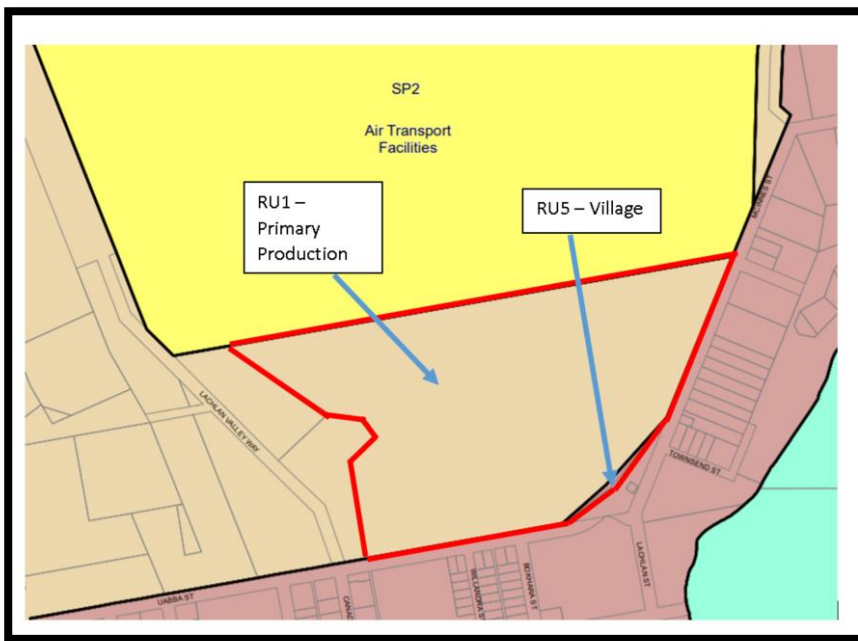


Figure 1 – Extract of current zoning map

A Planning Proposal was lodged accordingly in March 2024 to rezone the land from RU1 Primary Production to RU5 Village (Figure 2).

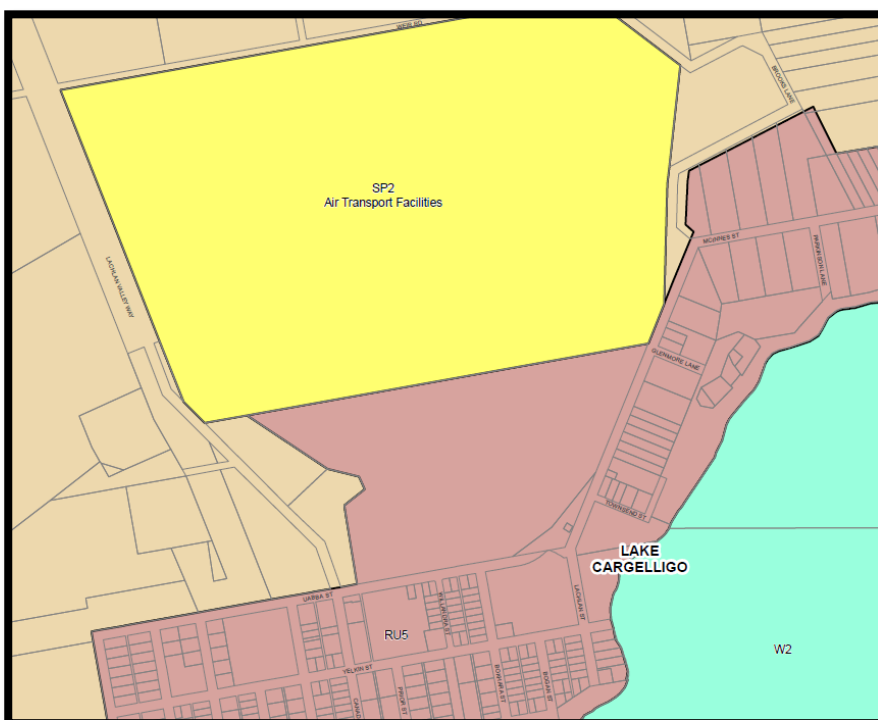


Figure 2 – Extract of proposed zoning map – RU5 Village

ISSUES AND COMMENTS

A detailed update report and background information was provided at the 29 November 2023 Ordinary Meeting of Council, under confidential cover.

Council endorsed (R23/341) the continuation of the investigation, including that:

- The undertaking of urban design concepts, water and sewer main investigation, stormwater investigation, electrical and telecommunication/NBN connection investigation by the preferred consultant.

This is currently underway, but separate from the Planning Proposal itself which looks more generally at the suitability of the site for future residential development.

On April 12 2024, the Department of Planning, Housing and Infrastructure (DPHI) notified Council that the Planning Proposal (PP-2023-1839) to amend the Lachlan Local Environmental Plan 2013 by rezoning the site to RU5 Village, had been issued Gateway Determination by way of approval. It provided conditions and advises the matter to be completed on or before by 6 February 2025. The Letter to Council and Gateway Determination are available in Attachment 1.

Items in condition 1 have been satisfied (see Attachment 2 – Planning Proposal Report). Consultation with the required public authorities per condition 2 has been completed with no objections received. There are some further investigations required to address flooding, which will be incorporated into the updated masterplan. For the rezoning itself, public exhibition in accordance with condition 3 can commence.

FINANCIAL AND RESOURCE IMPLICATIONS

Council has endorsed the release of \$180,000 from the house and development reserve to fund the preliminary investigations. A total of \$134,044 has been spent so far on the biodiversity, aboriginal heritage, detailed site surveying, contamination, geotechnical, urban design and engineering design investigations.

More detailed investigations will likely need to be undertaken, in accordance with the recommendation of the reports received, for the preparation and lodgement of a Development Application. The costs of these investigations/reports are unknown at this stage.

The completion and lodgement of the Planning Proposal was carried out within Council's adopted 2023/2024FY budget. The remaining \$45,956 is proposed to be carried forward to cover costs associated with the public exhibition and completion of the Planning Proposal.

A further \$800,000 is proposed for allocation in the 2025/2026FY budget to leverage possible grant funding and progress the subdivision through a staged development process.

LEGAL IMPLICATIONS

As outlined above, the subject site is currently zoned RU1 Primary Production under the *Lachlan Local Environmental Plan 2013* and subdivision of the site for residential purposes is not currently permitted. The Planning Proposal for the rezoning of the site to RU5 Village, in order to allow a residential subdivision and future housing development, is progressing well and should be completed by February 2025.

RISK IMPLICATIONS

Lake Cargelligo has run out of greenfield land that is appropriately zoned to be used for residential purposes. If additional land is not re-zoned for residential development, there is a risk that housing in Lake Cargelligo will not be able to grow at the rate needed to keep up with demand.

In order to determine the development housing potential of the site, the final masterplan investigations need to be undertaken and the rezoning process needs to be completed with DPHI.

There is a risk that Council may spend money continuing to investigate this site, and the entire site or parts of it may not be suitable for development or the costs associated with the development may be outside of Council's current budget. Further detailed studies are likely to be required to progress to the subdivision stage, but those studies may not be able to be covered by grant funding.

The risk that the site may not be rezoned or supported for rezoning by DPHI has reduced now that the Planning Proposal has been issued with a Gateway Determination, however the conditions must be satisfied for completion of the rezoning.

STAKEHOLDER CONSULTATION

Key stakeholders from the Lake Cargelligo community met with the consultant undertaking the Lachlan Shire Local Housing Strategy, Eight Mile Planning, on 10 May 2023. They have suggested that the subject site is suitable for residential development and would like to see the progress of it as a matter of priority. As part of the consultation, a Councillor workshop was held on 10 May 2023, where Eight Mile Planning discussed housing matters in Lake Cargelligo and the potential of the site.

The Lachlan Shire Local Housing Strategy also underwent community consultation and reiterates the findings of the Industrial and Rural Lands Strategy that 1 McInnes Street should be rezoned to residential.

The Planning Proposal was on agency consultation for 30 working days in accordance with the Gateway Determination conditions. This is now completed. Following this, community consultation (public exhibition) will be undertaken as part of the Planning Proposal process in line with the requirements of Council's Community Participation Plan, requirements of *Environmental Planning and Assessment Act 1979*, the Gateway Determination conditions and the relevant guidelines prepared by DPHI.

OzArk Environment and Heritage attempted to engage a local contact from Murrin Bridge Local Aboriginal Land Council, however a representative was not available to be part of the preliminary work and on-site investigations. Further investigations will need to include Aboriginal community consultation if an Aboriginal Cultural Heritage Assessment Report (ACHAR) is required for the development.

OPTIONS

1. Council endorse the attached Planning Proposal to rezone Lot 212 on DP 1058505 (1 McInnes Street, Lake Cargelligo) from RU1 Primary Production to RU5 Village with a minimum lot size of 500m² for public exhibition in accordance with Condition 3 of Gateway Determination PP2023-1839 dated 12 April 2024 for a minimum of 20 working days. Council further endorse the completion of the rezoning of the site in accordance with Conditions 1, 2, 3 and 4 of Gateway Determination PP2023-1839 dated 12 April 2024. Council also endorse the continuation of the final investigations on the masterplan and the provision to Council of the subdivision layout options, including the detailed cost estimates to undertake the residential subdivision, once the rezoning of the site has been finalised.
2. Not continue investigating the development of the site for residential purposes and not finalise the rezoning of the site.

CONCLUSION

Both the Industrial and Rural Lands Strategy and the Lachlan Shire Local Housing Strategy clearly identify 1 McInnes Street, Lake Cargelligo, as the preferred site for future residential development in Lake Cargelligo.

This is to satisfy housing demand to address further growth and take into considerations trends such as declining household sizes which pushes up demand for housing generally.

Now that the Gateway Determination by way of approval has been received, it is recommended that Council continues with and concludes the rezoning process in accordance with the conditions of the Gateway Determination. Following on from the finalisation of the rezoning, the masterplan should also be progressed accordingly, leading to a development application and the eventual subdivision of the land.

There is still a likelihood that further detailed studies have to be undertaken to get to the subdivision stage and that grant funding for that may not be forthcoming.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 4.2 – Strong effective and responsive Council

CSP No. 4.4 – Strategic management of villages and Crown reserves

ATTACHMENTS

- 1. Gateway Determination and Letter to Council**
- 2. Planning Proposal Report**
- 3. Rezoning Maps**

9.3.3 ENERGY SUSTAINABILITY PLAN 2024**TRIM Number: R24/240****Author: Environment & Waste Coordinator****RECOMMENDATION**

That:

1. The Director of Environment and Planning Report No. R24/240 be received and noted.
2. The Lachlan Shire Council Energy Sustainability Plan 2024 be adopted.
3. The Lachlan Shire Council Energy Sustainability Plan 2024 be placed on Council's website and that the adoption of the plan be communicated through the media and on Council's media outlets.

PURPOSE

This report presents a review and update to the Lachlan Shire Energy Sustainability Plan (ESP) developed in 2020.

SUPPORTING INFORMATION

Lachlan Shire Energy Sustainability Plan 2024.

BACKGROUND

This document has been developed by ChargeWorks Pty Ltd with the assistance of Council staff.

ChargeWorks have assisted in updating the plan to outline achievements Council has made since the ESP 2020 version and to outline recommendations into the future. The plan has been designed as a living document which can be revised or adapted to suit the specific circumstances of Council. This can include changes in policy, legislation and technologies that can be engaged to achieve the targets identified in the ESP.

The ESP 2024 sets out:

- Council's achievements since adopting the original ESP.
- Targets and action plans to achieve new targets over the short, medium and long term.
- Identify potential savings from energy reduction and renewable energy projects.
- Define Council's intentions internally and for the community.
- Provide a framework of objectives and goals.

ISSUES AND COMMENTS

The ESP assists Council in becoming more sustainable through energy efficiency and renewable energy.

The Plan will assist in communicating Council's intentions, internally and to the community. It also provides a framework when applying for financial assistance through State and Federal Government grant programs.

The ESP sets realistic goals and targets helping guided Council to reach those energy targets. It also includes details of how the projects will be evaluated.

It is not a blanket solution to energy efficiency, and it will be modified over time to suit Council's specific needs and capabilities.

FINANCIAL AND RESOURCE IMPLICATIONS

Each Council is unique in its size, location, infrastructure and financial capabilities. The ESP provides the flexibility to choose goals, targets and strategies to suit the Lachlan Shire Local Government Area, the community and their circumstances. The Plan outlines cost estimates to assist Council Officers when preparing grant applications for project funding, the revolving energy fund or capital works budgets.

LEGAL IMPLICATIONS

There are no legal implications identified with the adoption of the ESP.

RISK IMPLICATIONS

The ESP will be the key document ensuring Council is reviewing and setting targets to reduce energy consumption and implement renewable energy solutions.

If Council does not update and benchmark its ESP, there is a risk that stakeholders, the community and State and Federal Governments may not believe Council's achievements, its commitment to reducing energy consumption, and this could compromise future grant applications or projects.

The risk of not updating and implementing the ESP is that the community may feel that Council is not committed to sustainability and they may not choose to implement sustainability measures themselves or Council is not doing its part as a leader in renewable energy.

STAKEHOLDER CONSULTATION

The ESP 2020 was placed on public exhibition for twenty eight (28) days, with no submissions received during this time. The updated version (ESP 2024) presented at this meeting is a review and provides the latest recommendations and possibilities for the future.

OPTIONS

The following options are available to Council:

1. Adopt the Energy Sustainability Plan 2024.
2. Amend the Energy Sustainability Plan 2024 prior to adopting the plan.
3. Decide not to proceed with the Energy Sustainability Plan 2024.

CONCLUSION

Current State and Commonwealth policy settings, uncertainty in the electricity market and rapidly evolving technology in the renewable energy and storage space make it prudent to set short, medium and long term targets for Council's energy consumption. These targets can be reviewed where appropriate as the renewable market develops.

The ESP 2024 highlights the success Council has achieved, outlines further projects to increase its use of renewable energy, and examines the opportunities available to Council.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2 Strong effective and Responsive Council.

ATTACHMENTS

1. Energy Sustainabilty Plan 2024

9.4 INFRASTRUCTURE SERVICES

9.4.1 PART ROAD CLOSURE - SILOS ROAD, CONDOBOLIN

TRIM Number: R24/226

Author: Director Infrastructure Services

RECOMMENDATION

That:

1. The Director Infrastructure Services Report No. R24/226 be received and noted.
2. Part of SR 340 Silos Road, as identified in the report be closed.
3. The necessary public notifications to close part of a public road be undertaken.
4. A further report be presented to Council advising of the public notification process outcomes.
5. The land in the road reserve be vest in Council when the road is closed.

PURPOSE

To obtain a Council Resolution to formally close part of SR340 Silos Road, Condobolin.

SUPPORTING INFORMATION

Attachment 1 – site map.

Attachment 2 – Survey Plan – future DP 1308121.

Attachment 3 – process of public road closure by Councils.

BACKGROUND

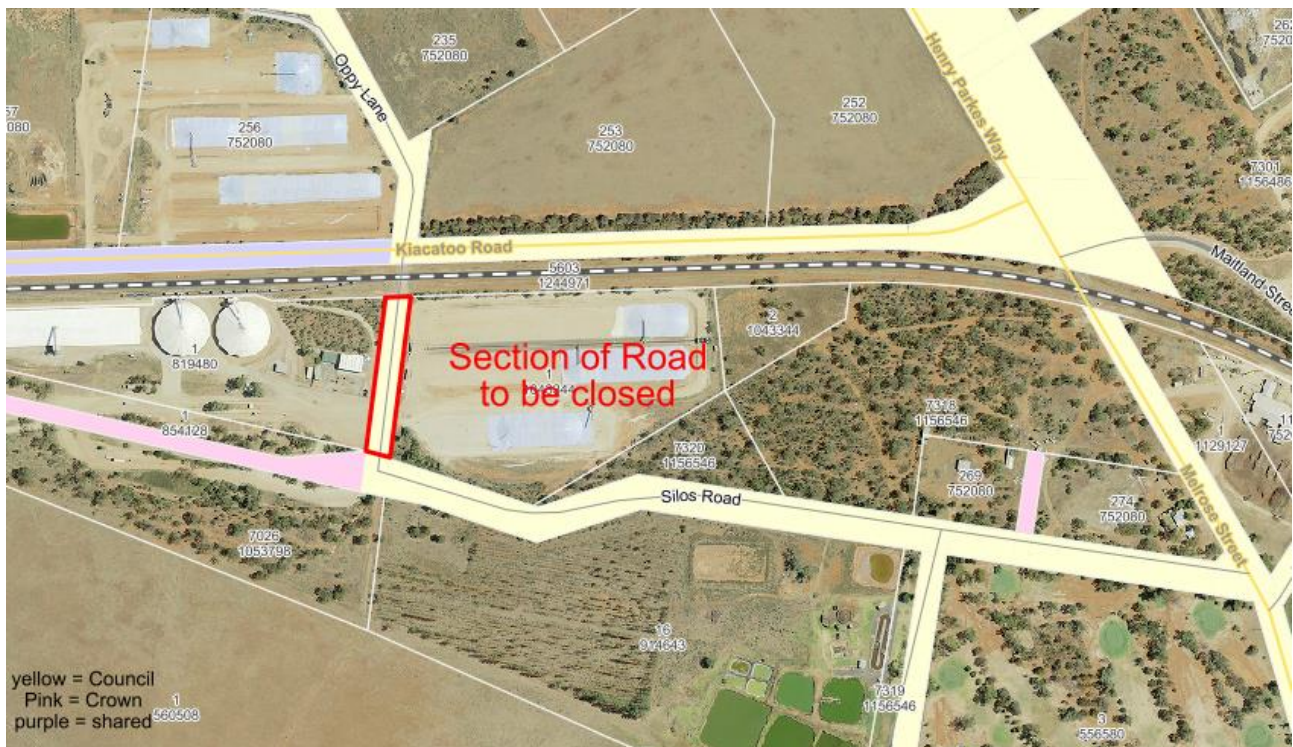
Development Approval DA2018/01 was granted to Graincorp Pty Ltd for the Upgrade of the existing Condobolin grain storage facility, being the installation of 2 new 1500 tonne silos, dual 100 tonne loading bins, new conveyor belts and elevators, closure of a level crossing, rail siding upgrade (approval with ARTC, not Council) and motor control centre.

Condition 4 of the development approval requires a contribution towards the cost of upgrading the Kiacatoo-Melrose Road and Melrose-Silos Road intersections. Council has completed this work in 2022 and 20233 at a cost of \$279k and \$246k respectively. Graincorp has recently made a \$50k contribution towards these works to satisfy the condition of development.

ISSUES AND COMMENTS

In order to complete the facility upgrade and increase the train loading capability, the rail siding needs to be upgrade and the level crossing closed.

This necessitates the closure of the north-south section of Silos Road, which will be consolidated into Graincorp’s area of operations. This section of road to be closed is shown in the below map. Condition 3 of the Development approval outlines this road closure requirement where it traverses the subject site, at the applicant’s full cost (incorrectly called Oppys Lane in the DA conditions).



This is a constructed section of road and the cadastral mapping data obtained from NSW Spatial Services outlines that this section of Silos road is a Council Road, and therefore satisfies S38E (2) (a). As such and upon closure, the road should be vested in Council. This is necessary to expediate the proposed transfer to Graincorp.

Following consideration and determination of this Council Report, a public notification process is required, where all relevant stakeholders will be notified of the proposal and invited to make submissions regarding the proposed transfer.

FINANCIAL AND RESOURCE IMPLICATIONS

A Deed of Agreement is currently being negotiated between Graincorp Pty Ltd and Lachlan Shire Council regarding the financial arrangements around this road closure. The Deed will detail the mechanism through which Council is to be reimbursed to ensure the Conditions of the Development Application are satisfied. The Development Approval outlines that Graincorp will reimburse Council for all associated costs with this road closure and the purchase of the land.

LEGAL IMPLICATIONS

Road Act 1993 – Part 4 - Sect 32B-45

RISK IMPLICATIONS

Primary impacts of this road closure are related to the vehicle movements and operations of the Graincorp facility. Objections to the closure of the road are possible, however this is considered unlikely as Graincorp is the applicant for the proposal.

STAKEHOLDER CONSULTATION

Stakeholder consultation will be undertaken as part of the road closure process. This is necessary under Section 38 B of the Roads Act.

OPTIONS

1. Proceed with the road closure.
2. Not proceeding with the road closure would have impacts on GrainCorp's proposed upgrade to the Kiacatoo Road facility, and their ability to comply with the Development Consent Condition 3.

CONCLUSION

The report updates Council on the formal process to close part of SR340 Silos Road, Condobolin.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 2.3 Encourage business activity.

CSP No. 4.1 Efficient transport networks that meet community and business needs.

ATTACHMENTS

1. **Map of section of Silos Road to be closed**
2. **Survey Plan - future DP 1308121**
3. **Process Map - Closure of public roads by councils**

10 DEPUTATIONS

11 NOTICES OF MOTION

Nil

12 NOTICES OF RESCISSION

Nil

13 DELEGATES REPORT**13.1 DELEGATE REPORT****TRIM Number: R24/219****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Delegate's Report No. R24/219 be received and noted.

PURPOSE

To provide a report on the Australian Local Government Associations (ALGA) National General Assembly of Local Government (NGA) which was attend by the Mayor and General Manager in Canberra from 2-4 July 2024.

KEY MESSAGES/HIGHLIGHTS OF RELEVANCE TO COUNCIL

More than 1,200 local government leaders from across Australia gathered for the 30th National General Assembly of Local Government (NGA) in Canberra from 2-4 July 2024.

We were welcomed to country by Ngunnawal, Kambri and Ngambri custodian Paul Girrawah House. The Assembly recognised the Ngunnawal and Ngambri peoples as traditional custodians of the ACT and recognised any other people or families with connection to the lands of the ACT and region. The Assembly paid its respects to their elders past, present and emerging, and acknowledged the vital and ongoing contributions First Nations peoples continue to make to our nation. Opening the NGA, and speaking in her first major public address, Her Excellency the Honourable Ms Sam Mostyn AC, Governor General of the Commonwealth of Australia, spoke about increasing civic engagement with our future leaders and the importance of kindness and care in our leadership.

We welcomed and thanked the many federal members of parliament who attended and spoke at the NGA or associated events, including the Hon Catherine King, the Hon Kristy McBain, Senator the Hon Bridget McKenzie, the Hon Darren Chester, and Luke Gosling OAM MP.

Delegates received a presentation on new local government financial sustainability research, which highlighted that sustainable federal funding to councils would deliver a \$7 billion increase to Australia's GDP. The 2024 National State of the Assets report was also launched, outlining the condition of one third of Australia's public infrastructure, which is part of the \$643 billion worth of assets councils manage.

This new research reinforces the urgent need for federal Financial Assistance Grants to local government to be restored to at least one percent of Commonwealth taxation revenue.

Across two days, numerous presenters spoke on the theme of building community trust, and how local government is integral to holding and building this trust.

This year's NGA included new listening sessions on housing and community infrastructure, emergency management, roads and transport and energy transition that provided a free-flowing exchange of ideas between councils, the federal public service, and other stakeholders. This year's Assembly program included consideration of 160 motions submitted by councils, outlining opportunities for the Federal Government to better support councils and Australian communities.

These motions included solutions to address the financial sustainability of councils, support councils to deliver cost of living relief, facilitate more affordable housing, maintain safe and productive local roads, cycleways and footpaths, better prepare for and recover from natural disasters, and Close the Gap between Indigenous and non-Indigenous Australians.

In the lead up to the next federal election, ALGA will work with our state and territory member associations, and Australia's 537 local governments, to advocate for critical Financial Assistance Grants to be restored to at least one percent of Commonwealth taxation revenue, and for local government to be restored as a full voting member of National Cabinet.

These are critical to ensuring that local government continues to play a role in the ongoing sustainability and liveability of every community.

ATTACHMENTS

Nil

13.2 DELEGATES REPORT**TRIM Number: R24/248****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Delegate's Report No. R24/248 be received and noted.

PURPOSE

I attended the Murray Darling Association 80th National Conference held in Tamworth from 8 – 11 July 2024. I would like to thank Mayor Phillips for offering me the opportunity to attend this conference.

KEY MESSAGES/HIGHLIGHTS OF RELEVANCE TO COUNCIL

On Monday I attended a civic reception to welcome all delegates where the Mayor of Tamworth Russel Webb gave an overview of Tamworth and pointed out what made the Tamworth Region unique. Delegates were also welcomed by local state member Keven Anderson.

On Tuesday delegates went on a tour of the region starting with the new Baiada chicken facility which is a billion-dollar project and we learned how they will recover 90% of the water they use every day. We then moved on to Gunnedah to a tannery and also the new Gunnedah filtration plant. I particularly thought this was interesting as Lachlan Shire Council intends on building a new filtration plant which will more or less cost the same.

BENEFITS TO LACHLAN SHIRE COUNCIL

Lachlan Shire Council together with the Murray Darling Association continue to work hard to keep the significant concerns of regional and rural residents in the forefront of the minds of State and Federal decision makers.

ATTACHMENTS

Nil

14 CORRESPONDENCE**14.1 CORRESPONDENCE****TRIM Number: R24/216****Author: Executive Assistant****RECOMMENDATION**

That:

1. The Correspondence Report No. R24/216 be received and noted.
2. A letter be sent to the Minister of Agriculture, Regional NSW and Western NSW, the Minister for the Environment and the Member for Barwon providing a copy of the proposal from the Tottenham NSW Farmers Association for a Feral Pig Bounty and indicating Council's support for the proposal.

PURPOSE

To provide Council with details of correspondence received in July/August.

SUPPORTING INFORMATION

Bicycle NSW Will you take the pledge to be a #CouncillorForActiveTransport? – email.

Tottenham National Farmers Association – Proposed Feral Pig Bounty – email.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong effective and responsive Council.

ATTACHMENTS

1. **Bicycle NSW - Will you take the pledge to be a #CouncillorForActiveTransport?**
2. **Request for support for feral pig proposal - Ben Nichols**
3. **Tottenham National Farmers Association - Feral Pig Bounty proposal**

15 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

16 PETITIONS

Nil

17 CLOSED SESSION

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

17.1 Tender Assessment T2024/12 - Construction Management - Works Depot, Condobolin

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

17.2 Tender Assessment - T2024/1 Officers Parade Sewage Pumping Upgrade

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.3 EOI - Trades and Suppliers Panel - Completion of Condobolin Works Depot

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

17.4 Cyber Security Action Plan update to Council

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

17.5 Tender Assessment - T2024-14 Unsealed Road Flood Restoration Work - West of Lake Cargelligo

This matter is considered to be confidential under Section 10A(2)c and dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

17.6 Expression of Interest - 341 and 343 Bygalore Road, Ungarie

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.7 Tottenham Caravan Park Management Contract Extension

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.