



**I hereby give notice that an Ordinary Meeting of Council will be held on:**

**Date: Wednesday, 30 June 2021**  
**Time: 2:00PM**  
**Location: Condobolin Council Chambers**

# **BUSINESS PAPER**

**Ordinary Council Meeting**

**30 June 2021**

## ***Lachlan Shire –THE HEART OF NSW***



### ***Our Vision:***

***For the Lachlan Shire to be a resilient community providing economic and social growth, through evolving, agricultural, business and mineral activities***

### ***Mission:***

***To engage the community, providing and delivering progressive services whilst implementing a long term strategic plan leading to the social and economic benefit of the community***

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- 1      ACKNOWLEDGEMENT OF COUNTRY AND ELDERS**
- 2      APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**
- 3      CONFIRMATION OF MINUTES**

Ordinary Meeting - 26 May 2021

**MINUTES OF LACHLAN SHIRE  
ORDINARY COUNCIL MEETING  
HELD AT THE CONDOBOLIN COUNCIL CHAMBERS  
ON WEDNESDAY, 26 MAY 2021 AT 2:00PM**

**PRESENT:** Mayor John Medcalf (OAM), Cr Elaine Bendall, Cr Melissa Blewitt, Cr Dennis Brady, Cr Mark Hall, Cr Peter Harris, Cr Brian Nelson, Deputy Mayor Paul Phillips, Cr Melissa Rees arrived at 2.45pm

**IN ATTENDANCE:** Greg Tory (General Manager), Karen Pegler (Director - Corporate and Community Services), Adrian Milne (Director - Infrastructure Services), Jon Shillito (Director - Environment, Tourism and Economic Development), Carolyne Marchant (Minute Taker)

The Chair welcomed those present and declared the meeting open at 2:07 pm

**1 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS**

The Acknowledgement of Country and Elders was read by Cr Blewitt.

**2 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**

**RESOLUTION 2021/78**

Moved: Cr Peter Harris  
Seconded: Cr Dennis Brady

That the apology received from Cr Carter be accepted and leave of absence granted.

**CARRIED**

**3 CONFIRMATION OF MINUTES**

**RESOLUTION 2021/79**

Moved: Cr Peter Harris  
Seconded: Cr Dennis Brady

That the minutes of the Ordinary Meeting held on 28 April 2021 be confirmed.

**CARRIED**

**RESOLUTION 2021/80**

Moved: Cr Mark Hall  
Seconded: Cr Melissa Blewitt

That the minutes of the Extraordinary Meeting held on 12 May 2021 be confirmed.

**CARRIED**

**4 MAYORAL MINUTE**

**4.1 MAYORAL MINUTE - SPECIAL CNSWJO BOARD MEETING**

**RESOLUTION 2021/81**

Moved: Cr Mark Hall  
 Seconded: Cr Peter Harris

That Council

1. Read and note Mayoral Minute R21/127.

**CARRIED**

**4.2 MAYORAL MINUTE - MEETINGS AND FUNCTIONS ATTENDED BY THE MAYOR AND DEPUTY MAYOR FOR THE MONTH OF MAY**

**RESOLUTION 2021/82**

Moved: Cr Dennis Brady  
 Seconded: Cr Peter Harris

That Council

- (i) Receive and note Mayoral Report No R21/28.

**CARRIED**

**4.3 MAYORAL MINUTE - MAY**

**RESOLUTION 2021/83**

Moved: Cr Peter Harris  
 Seconded: Cr Dennis Brady

That Council:

1. Receive and note Mayoral Minute No R21/135.

**CARRIED**

**5 PUBLIC FORUM**

Nil

**6 DISCLOSURE OF INTEREST**

Cr Blewitt declared a Non-pecuniary Less Than Significant Interest in Item 7.1 Active Resolutions April –275/20 Exclusive use Licence –Willow Bend Sport Centre –Department of Education School Infrastructure NSW.

Cr Blewitt declared a Less Than Significant Non-pecuniary Interest in Item 9.10 DA2021/10 Building Line Variation – Demolition of Existing Building and Construction of Carport and Shed.

Cr Blewitt declared a Less Than Significant Non-pecuniary Interest in Item 10.7 Request to Transfer a Crown Road – Near to North Forbes Road.

Cr Blewitt declared a Less Than Significant Non-pecuniary Interest in Item 18.4 Request for Access and Use of Council Facilities – Condobolin Veteran Vintage and Restoration Club Inc.

Greg Tory declared a Significant Non-pecuniary Interest in Item 9.7 Tree Removal – 57 Officers Parade Condobolin.

Cr Rees declared a Less Than Significant Non-pecuniary Interest in Item 10.7 Request to Transfer a Crown Road – Near to North Forbes Road.

## **7 GENERAL MANAGER**

### **7.1 ACTIVE RESOLUTIONS MAY**

#### **RESOLUTION 2021/84**

Moved: Cr Peter Harris

Seconded: Cr Mark Hall

That Council

- (i) Receive and note General Manager's Report no R21/129.

**CARRIED**

### **7.2 CNSWJO ELECTRICITY PROCUREMENT**

#### **RESOLUTION 2021/85**

Moved: Cr Peter Harris

Seconded: Cr Brian Nelson

That:

1. The General Manager's Report No. R21/131 be received and noted.
2. Council note the alignment between the advice in this report and Council's Renewable Energy Plan/ Energy Targets/ the NSW Government's aspirations for Net Zero.
3. Council contribute a minimum of 50% of Council's electricity load to a renewable energy Power Purchase Agreement where the pricing is lower than the existing contracted price, and
4. The Central NSW Joint Organisation of Council's be advised of Council's decision.

**CARRIED**



### 7.3 STATE CENTRE CAIRN IMPROVEMENTS

#### RESOLUTION 2021/86

Moved: Cr Peter Harris

Seconded: Cr Melissa Blewitt

That:

1. The General Manager's Report No. R21/132 be received and noted.
2. Council agree, in principle, to provide a matching contribution of up to 50% of the project cost, to a maximum of \$6,000, to Bogan Shire Council for the upgrade of the State Centre Cairn. The contribution being subject to Lachlan Shire Council concurring with the improvement plans and project cost estimate, once received.
3. The amount of up to \$6,000 be funded from the matching government grants budget allocation.
4. Bogan Shire Council be advised of Council's resolution.

**CARRIED**

## 8 CORPORATE AND COMMUNITY SERVICES

### 8.1 DONATIONS

#### RESOLUTION 2021/87

Moved: Cr Peter Harris

Seconded: Cr Elaine Bendall

That

1. The Director of Corporate and Community Services Report No. R21/85 be received and noted.
2. Council notify Murrumbidgee Local Health District that their request for a donation was declined.

**CARRIED**

### 8.2 INVESTMENTS AS AT 30 APRIL 2021

#### RESOLUTION 2021/88

Moved: Cr Peter Harris

Seconded: Cr Elaine Bendall

That:

1. The Director Corporate and Community Services Report No. R21/107 be received and noted.

**CARRIED**

**8.3 QUARTERLY BUDGET REVIEW 3 2021FY****RESOLUTION 2021/89**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That:

1. The Director Corporate and Community Services Report No.R21/116 be received and noted.
2. Council adopt the Quarterly Budget adjustments as presented.

**CARRIED**

**8.4 SOUTHERN CROSS UNIVERSITY RESEARCH PROJECT****RESOLUTION 2021/90**

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That

1. Director Corporate and Community Services Report R21/120 be received and noted.
2. Local Government staff identify the random sample and undertake the mail out process from their office. The SCU research team will provide the mail out packages and reminder notes and liaise closely with Local Government staff to do this work.

**CARRIED**

**9 ENVIRONMENT, TOURISM AND ECONOMIC DEVELOPMENT****9.1 DEVELOPMENT DATA APRIL 2021****RESOLUTION 2021/91**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That

The Director Environment Tourism and Economic Development Report No. R21/104 be received and noted.

**CARRIED**

## 9.2 HONOUR ROLL/ACKNOWLEDGEMENT BOARD

### RESOLUTION 2021/92

Moved: Cr Peter Harris  
Seconded: Cr Dennis Brady

That

1. The Director of Environment, Tourism and Economic Development Report No. R20/154 be received and noted.
2. That an Acknowledgement Board project be considered, along with other meritorious projects, for a funding application under the Stronger Country Communities Fund – Round 4.
3. Subject to Council approval, and a successful grant application for the Acknowledgement Board project, expressions of interest be invited from community members to assist with the determination of appropriate criteria for a person's name to be considered for inclusion on the board. The advisory group is also to make recommendations to Council on the initial list of people's names for inclusion on the board.
4. A further report be presented to Council following determination of the project funding application.

**CARRIED**

Cr Rees arrived at 2.45pm

## 9.3 AMENDED SECTION 7.12 CONTRIBUTIONS PLAN

### RESOLUTION 2021/93

Moved: Cr Peter Harris  
Seconded: Cr Mark Hall

That

1. The Director of Environment, Tourism and Economic Development Report No. R20/305 be received and noted.
2. The amended Section 7.12 Contributions Plan be placed on public exhibition for a period of 28 days and public submissions be invited on the draft plan.
3. A further report be presented to Council, following the public exhibition of the amended Section 7.12 Contributions Plan, detailing any submissions received during the public exhibition period and to allow Council to consider the adoption of the amended plan.

**CARRIED**

**9.4 DRAFT ABORIGINAL AND TORRES STRAIT ISLANDER PROTOCOL****RESOLUTION 2021/94**

Moved: Cr Peter Harris

Seconded: Cr Mark Hall

That:

1. The Director of Environment, Tourism and Economic Development Report No. R21/14 be received and noted.
2. The Draft Lachlan Shire Aboriginal and Torres Strait Islander Protocol be placed on public exhibition for a minimum period of fifty six (56) days.
3. Following expiry of the exhibition period a further report be presented to Council for the consideration of any submissions received during the exhibition period.

**CARRIED****9.5 SHIPPING CONTAINER POLICY****RESOLUTION 2021/95**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That:

1. The Director of Environment, Tourism and Economic Development Report No. R21/106 be received and noted.
2. The Shipping Container Policy – ENV017, as attached with the addition of the Complying Development Certificate costs, be adopted as a Council Policy.

**CARRIED****Cr Blewitt recorded her vote against the motion.****9.6 FY2021 PROJECT MONTHLY UPDATE FOR APRIL/MAY****RESOLUTION 2021/96**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That:

1. The Director of Environment, Tourism and Economic Development Report No.R21/108 be received and noted.

**CARRIED**

Greg Tory declared a Significant Non-pecuniary Interest in Item 9.7 Tree Removal – 57 Officers Parade Condobolin and left the meeting at 2.58pm.

**9.7 TREE REMOVAL - 57 OFFICERS PARADE, CONDOBOLIN****RESOLUTION 2021/97**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That:

1. The Director Environment, Tourism and Economic Development Report No. R21/109 be received and noted.
2. The owner of No. 61 Officers Parade be advised that Council does not support the pruning or removal of the subject tree from the rear yard at 57 Officers Parade Condobolin as there is no evidence that it is unsafe.

**CARRIED**

Greg Tory returned to the meeting at 3.02pm.

**9.8 MOBILE FOOD AND DRINK VENDORS TRADING ON PUBLIC PARKS, PLACES, ROADS AND RESERVES**

**It was moved** Crs Phillips/Rees

That

1. The Director of Environment, Tourism and Economic Development Report No. R21/110 be received and noted.
2. The Mobile Food and Drink Vendors Trading on Public Parks, Places, Roads and Reserves Policy – ENV018, as attached, be adopted.

**An amendment was moved** Cr Hall that Mobile food and drink vendor operate within 100 metres of a food and drink premises or boundary of an event licensed or approved to occur on Council land.

**The amendment** lapsed for want of a seconder.

**The motion** was put to the vote and was **CARRIED**.

**RESOLUTION 2021/98**

Moved: Deputy Mayor Paul Phillips

Seconded: Cr Melissa Rees

**CARRIED**

**Cr Hall recorded his vote against the motion.**

**9.9 RIVERVIEW AND LAKEVIEW CARAVAN PARK MASTERPLAN CONSULTATION**

**RESOLUTION 2021/99**

Moved: Cr Peter Harris  
 Seconded: Deputy Mayor Paul Phillips

That

1. The Director Environment, Tourism and Economic Development Report No. R21/114 be received and noted.
2. That Council endorse the master plans as prepared, with the changes recommended in this report, and that the tender documentation for both parks be prepared for Council’s further consideration.

**CARRIED**

Cr Blewitt declared a Less Than Significant Non-pecuniary Interest in Item 9.10 DA2021/10 Building Line Variation – Demolition of Existing Building and Construction of Carport and Shed and left the meeting at 3.13pm.

**9.10 DA2021/10 - BUILDING LINE VARIATION - DEMOLITION OF EXISTING BUILDING AND CONSTRUCTION OF CARPORT AND SHED**

**RESOLUTION 2021/100**

Moved: Cr Mark Hall  
 Seconded: Cr Peter Harris

That

1. Council receive and note the Director Environment, Tourism and Economic Development Report No. R21/122
2. Council approve DA2021/10 in accordance with the recommended conditions of consent provided in Attachment 2.

**CARRIED**

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded.

FOR	AGAINST
Cr Medcalf	
Cr Bendall	
Cr Brady	
Cr Hall	
Cr Harris	
Cr Nelson	
Cr Phillips	
Cr Rees	
<b>Total (8)</b>	<b>Total (0)</b>

Cr Carter was not in attendance.

Cr Blewitt returned to meeting at 3.14pm.

**9.11 DA2020/42 ALTERATIONS AND ADDITIONS TO EXISTING INDUSTRY - THREE (3) STORAGE SHELTERS**

**RESOLUTION 2021/101**

Moved: Cr Mark Hall  
 Seconded: Cr Peter Harris

That

1. Council receive and note the Director Environment, Tourism and Economic Development Report No. R21/123
2. Council approve DA2020/42 in accordance with the Recommended Conditions of Consent provided in Attachment 2.

**CARRIED**

In accordance with s375A(2) of the Local Government Act 1993, a division was duly called, the following votes on the motion were recorded.

FOR	AGAINST
Cr Medcalf	
Cr Bendall	
Cr Blewitt	
Cr Brady	
Cr Hall	
Cr Harris	
Cr Nelson	
Cr Phillips	
Cr Rees	
<b>Total (9)</b>	<b>Total (0)</b>

Cr Carter was not in attendance.

Cr Phillips left the meeting at 3.15pm.

**9.12 TOTTENHAM CARAVAN PARK AMENITIES UPGRADE**

**RESOLUTION 2021/102**

Moved: Cr Peter Harris  
 Seconded: Cr Melissa Rees

That:

1. The Director of Environment, Tourism and Economic Development Report No. R21/111 be received and noted.
2. Council endorse the variation application under the Federal Government Drought Community Program for \$104,000. If the variation request is unsuccessful the funds be allocated from the Buildings – Capital Works – Budget.

**CARRIED**

Jon Shillito left the meeting at 3.17pm.

## **10 INFRASTRUCTURE SERVICES**

### **10.1 FY2021 UTILITIES MONTHLY UPDATE FOR APRIL**

#### **RESOLUTION 2021/103**

Moved: Cr Peter Harris  
Seconded: Cr Elaine Bendall

That:

1. The Director Infrastructure Services Report No. R21/112 be received and noted.

**CARRIED**

Cr Phillips returned to the meeting at 3.18pm.

### **10.2 FY2021 ROADWORKS MONTHLY UPDATE FOR APRIL**

#### **RESOLUTION 2021/104**

Moved: Cr Elaine Bendall  
Seconded: Cr Mark Hall

That:

1. The Director of Infrastructure Services report No. R21/113 be received and noted.

**CARRIED**

### **10.3 SWIMMING POOL OPERATIONS - END OF SEASON REPORT - CONDOBOLIN, LAKE CARGELLIGO AND TOTTENHAM**

#### **RESOLUTION 2021/105**

Moved: Deputy Mayor Paul Phillips  
Seconded: Cr Dennis Brady

That:

- 1) The Director Infrastructure Services Report No R21/81 be received and noted.

**CARRIED**



**10.4 GUM BEND LAKE ADVISORY COMMITTEE MEETING APRIL 2021 AND SUMMARY OF SEASON****RESOLUTION 2021/106**

Moved: Cr Dennis Brady  
Seconded: Cr Peter Harris

That:

1. The Director Infrastructure Services Report R21/82 be received and noted.
2. The Gum Bend Lake Advisory Committee Meeting April 2021 minutes be received and noted.
3. Mr Warren Chad be included as an Observer to the Gum Bend Lake Committee.

**CARRIED**

**10.5 DENISON STREET FOOTPATH CONSTRUCTION REQUEST****RESOLUTION 2021/107**

Moved: Cr Peter Harris  
Seconded: Deputy Mayor Paul Phillips

That

1. The Director of Infrastructure Services Report No. R21/115 be received and noted.
2. Consideration be given to allocating \$15,000 for the full replacement of the paved footpath on the eastern side of Denison Street from Molong Street to Oxley Street from a future round of the Local Road and Community Infrastructure Fund.
3. Landscaping, irrigation and turf work in Denison Street, adjacent to the Railway Hotel be completed and maintained by the proprietor of the property subject to the Director of Infrastructure's approval of any proposed work.

**CARRIED**

**10.6 FY2021 URBAN WORKS MONTHLY UPDATE FOR APRIL****RESOLUTION 2021/108**

Moved: Cr Melissa Rees  
Seconded: Deputy Mayor Paul Phillips

That:

1. The Director Infrastructure Services Report No. R21/117 be received and noted.

**CARRIED**

Cr Rees declared a Less Than Significant Non-pecuniary Interest in Item 10.7 Request to Transfer a Crown Road – Near to North Forbes Road.

Cr Blewitt declared a Less Than Significant Non-pecuniary Interest in Item 10.7 Request to Transfer a Crown Road – Near to North Forbes Road.

Crs Rees and Blewett left the meeting at 3.33pm.

**10.7 REQUEST TO TRANSFER A CROWN ROAD - NEAR TO NORTH FORBES ROAD**

**It was moved** Crs Phillips/Hall

That

1. The Director Infrastructure Services Report No. R21/118 be received and noted.
2. The application for Council to take over the Crown road off North Forbes Road to upgrade and maintain be declined.
3. Council consents to the closure of the unnamed section of public road linking lot 13 DP1053434 to the Crown road at the applicant's full cost.
4. Council acknowledge that the land in the unnamed road will vest in the Crown if closed and any proceeds from the sale of the road will be returned to the Crown.

**An amendment** was moved Crs Nelson/Brady that the application be accepted and Council consent to the closure of the unnamed section of public road linking lot 13 DP1053434 to the Crown road at 50% cost to the applicant.

The motion was withdrawn.

The amendment was withdrawn.

Moved: Deputy Mayor Paul Phillips

Seconded: Cr Mark Hall

**RESOLUTION 2021/109**

It was decided to defer the motion to the June Council meeting to allow consultation with residents affected by the motion, making a 50% contribution to the cost of the work.

Crs Rees and Blewitt returned to the meeting at 3.49pm.

**11 DEPUTATIONS**

Nil

**12 NOTICES OF MOTION**

Nil

**13 NOTICES OF RESCISSION**

Nil

**14 DELEGATES REPORT**

Cr Phillips attended the Mouse Management Workshop held in Condobolin on 19 May 2021.

A report from the Murray Darling Association meeting will be provided at the June Council Meeting.

**15 CORRESPONDENCE**

**15.1 CORRESPONDENCE - MAY**

**RESOLUTION 2021/110**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That Council

1. Receive and note Correspondence Report No R21/126.

**CARRIED**

**16 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**17 PETITIONS**

Nil

At 3.54pm the meeting paused for a break.

At 4.08pm the meeting resumed.

Rowan Bentick joined the meeting at 4.08pm

**18 CLOSED SESSION****RESOLUTION 2021/111**

Moved: Cr Mark Hall

Seconded: Cr Dennis Brady

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**18.1 Murrin Bridge LALC Water Charges**

This matter is considered to be confidential under Section 10A(2)b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

**18.2 Offer to purchase land - Loughnan Street Lake Cargelligo**

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**18.3 Fire damaged properties in Lachlan Shire**

This matter is considered to be confidential under Section 10A(2)a and b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors) and discussion in relation to the personal hardship of a resident or ratepayer.

**18.4 Request for access and use of Council Facilities - Condobolin Veteran Vintage and Restoration Club Inc**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**18.5 Melrose Street Medical Centre - Lease renewal**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**18.6 Tender Assessment - CNSWJO supply of Emulsion**

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**CARRIED**

**RESOLUTION 2021/112**

Moved: Deputy Mayor Paul Phillips  
Seconded: Cr Peter Harris

That Council moves out of Closed Council into Open Council at 4.31pm

**.CARRIED**

**18.1 MURRIN BRIDGE LALC WATER CHARGES****RESOLUTION 2021/113**

Moved: Cr Peter Harris  
Seconded: Cr Mark Hall

That:

1. That Director Corporate and Community Services Report No.R21/119 be received and noted.
2. The tier 1 water allocation for the Murrin Bridge Community be increased from 600kL to 14,000kL of water per annum.
3. That the Director Corporate And Community Services develop a draft policy for the consideration of Council to support the increased tier 1 water allocations for the Murrin Bridge and Willow Bend Aboriginal communities.

**CARRIED**

**18.2 OFFER TO PURCHASE LAND - LOUGHNAN STREET LAKE CARGELLIGO****RESOLUTION 2021/114**

Moved: Deputy Mayor Paul Phillips  
Seconded: Cr Dennis Brady

That

1. The General Manager's Report No. R21/121 be received and noted.
2. Council accept the offer to purchase Lot 8 Section 58 DP 758595 Loughnan Street Lake Cargelligo as per option 1 in the report.
3. The General Manager engage Council's legal representative to prepare the contract documents and transact the sale.
4. The Mayor and General Manager be delegated authority to sign the contract documents and affix the Council Seal.

**CARRIED**

**18.3 FIRE DAMAGED PROPERTIES IN LACHLAN SHIRE****RESOLUTION 2021/115**

Moved: Cr Peter Harris  
Seconded: Cr Dennis Brady

That

1. The Director of Environment, Tourism and Economic Development Report No. R21/97 be received and noted.
2. Remediation/repair works be undertaken in accordance with the terms of the development control orders on each property and seek to recover the costs through legal action.
3. The cost of the remediation/repair work be spread across the 20.21 and 21.22 financial years and be charged against the Vacant Land Expenses budget.

**CARRIED**

Cr Blewitt declared a Less Than Significant Non-pecuniary Interest in Item 18.4 Request for Access and Use of Council Facilities – Condobolin Veteran Vintage and Restoration Club Inc and left the meeting at 4.14pm.

**18.4 REQUEST FOR ACCESS AND USE OF COUNCIL FACILITIES - CONDOBOLIN VETERAN VINTAGE AND RESTORATION CLUB INC****RESOLUTION 2021/116**

Moved: Cr Peter Harris  
Seconded: Cr Dennis Brady

That:

1. The General Manager's Report No. R21/124 be received and noted.
2. The request from the Condobolin Veteran Vintage Restoration Club Inc. for use of a shed at 7 Hay Street Condobolin be accepted subject to the club entering into a suitable licence agreement with Council and negotiation of an appropriate usage fee.
3. Subject to the acceptance of item 2 by the CVVRC the General Manager arrange a draft licence agreement for the consideration and approval of Council at a future Council meeting.

**CARRIED**

Cr Blewitt returned to the meeting at 4.16pm

**18.5 MELROSE STREET MEDICAL CENTRE - LEASE RENEWAL**

**RESOLUTION 2021/117**

Moved: Cr Peter Harris  
 Seconded: Deputy Mayor Paul Phillips

That:

1. The General Manager’s Report No. R21/133 be received and noted.
2. The offer from Brenshaw Medical to renew the lease for the Melrose Street Medical Centre under the terms outlined in option 1 of the report be accepted.
3. That the rent for the property be increased by CPI every year on the anniversary of the lease.
4. That the rent be reviewed and re-negotiated with the tenant prior to any optional extension of the lease being accepted.
5. The General Manager be authorised to sign the lease documents.

**CARRIED**

**18.6 TENDER ASSESSMENT - CNSWJO SUPPLY OF EMULSION**

**RESOLUTION 2021/118**

Moved: Deputy Mayor Paul Phillips  
 Seconded: Cr Dennis Brady

That:

1. The Director Infrastructure Services Report R21/134 be received and noted.
2. Council accept the tender from Bitupave Ltd for the supply and delivery of bitumen emulsion, and advise CNSWJO of its decision.
3. The Mayor and General Manager be authorised to sign the contract documents and affix the Council seal if required.

**CARRIED**

**LATE ITEM**

**RESOLUTION 2021/119**

Moved: Deputy Mayor Paul Phillips  
 Seconded: Cr Mark Hall

That Council decline the offer to purchase 103 Loughnan Street Lake Cargelligo and make a counter offer of \$40,000 (plus GST)

**CARRIED**

**The Meeting closed at 4.36pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 30 June 2021.**

.....  
**CHAIRPERSON**

DRAFT



**4 MAYORAL MINUTE****4.1 MAYORAL MINUTE - GENERAL MANAGER'S 2020/2021 PERFORMANCE REVIEW****TRIM Number: R21/150****Author: Mayor****GENERAL MANAGER'S 2020/2021 PERFORMANCE REVIEW**

The General Manager's 2020/21 Performance Review and the formulation of a new Performance Agreement has been scheduled for consideration by the Performance Review Committee at 2:00 pm on Wednesday 4 August 2021. The Performance Review Committee comprises myself, Deputy Mayor Councillor Phillips and Councillor Harris. The Committee is assisted and advised by representatives from Stephen Blackadder and Associates being Mr Alan McCormack and Mr Terry Kiss.

Councillors are invited to submit any items for consideration by the Performance Review Committee, to any member of the committee, prior to the meeting on 4 August.

A report summarising the outcome of the performance review meeting and details of the new Performance Agreement will be presented at the August Ordinary Council meeting.

**ATTACHMENTS****Nil****RECOMMENDATION**

That:

1. Mayoral Minute R20/150 be received and noted.

## 4.2 MAYORAL BOARD REPORT CNSWJO

**TRIM Number:** R21/167

**Author:** Administration Coordinator - General Management

### PURPOSE

To provide Council with a report from the recent CNSWJO Board meeting held in Orange on the 3 June 2021.

### SUPPORTING INFORMATION

The CNSWJO Board meeting report is attached.

### LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong and effective Council

### ATTACHMENTS

1. Attachment A [↓](#)

#### RECOMMENDATION

That:

1. Mayoral Minute No R21/67 be received and noted.

**Report from the Mayor/Deputy Mayor/General Manager attending the Central NSW Joint Organisation 3 June in Orange**

**Recommendation/s**

That Council note the report from the recent CNSWJO Board meeting.

I attended the Central NSW Joint Organisation Board meeting on Thursday 3 June 2021 at Orange, CSU Campus.

In 2020 the Board agreed to provide sponsorship to CSU for 5 years to the value of \$75,000. The scholarship is for Medical Students from our 10 LGAs. The Board were given the opportunity to meet the 3 successful students who showed their appreciation for the opportunity the scholarship has provided them.



Please find the draft Minutes attached.

Presentations to the Board included:

1. **RDA Central West** on the TEN4TEN Training program and toolbox

Please see attached the full guide.

**Priority One - Inter-council cooperation**

The Financial Budget and Statement of Revenue Policy 2021-2022 was endorsed by the Board. It will run at loss of a \$35K for the coming financial year. The Board resolved in March that this be the last year a budgetary loss be entertained as surplus funds available to be carried over each year are being exhausted.

Invoices for membership will be sent to Councils in early July.

**Regional Procurement and Contracts**

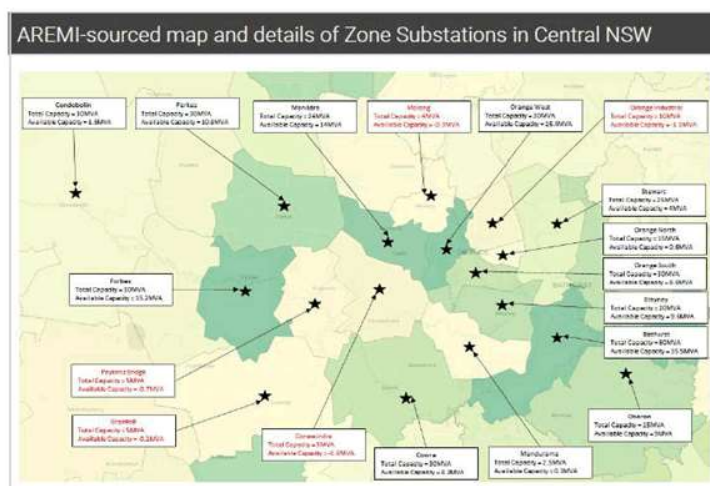
As per the JO procurement policy, the Board approved the following:

- conduct a new procurement process for linemarking services to commence December 2021;
- an extension of the bulk fuel contract for a period of 12 months to 30 June 2022;
- a 3-month extension of the Best Practice in Aggregated Procurement Program – Stages 2 to 6 contract with Western Research Institute until 30 September 2021;
- an extension of the contract with Everengi for the EV Charging Infrastructure Mapping project.

It was noted that the income derivation models for JO procurement is being investigated through Stage 3 of the Best Practice in Aggregated Procurement (BPAP) Project. The policy position of November 2019, that income models for procurement would remain as is until the BPAP project is finalised, was reiterated.

**DPiE Energy Project**

The Board adopted the Regional Electric Vehicle Charging Infrastructure report, it will be used in funding opportunities to support the growth of EVs and EV charging infrastructure in the region, including for tourism.



Based on feedback from members, there are concerns around grid capacity across the region. An application to 'RACE for 2030' is being progressed through Simon Wright for a research project on the nexus between renewable energy and grid capacity and stability. This work was identified through a discussion with Weddin Shire Council, however, will be a region-wide application. It is not anticipated that this work will require co-funding, however if a contribution is made it is anticipated this may be funded out of CNSWJO reserves.

Evenergi was engaged by CNSWJO on behalf of members to complete a regional Electric Vehicle Charging Infrastructure project.

There were a number of key findings in the report, including:

1. *2020 represents a turning point in the EV market in Australia and particularly in NSW.*
2. *While there is planned infrastructure coming into the region, there will be "blackspots".*
3. *Although consumers will accept paying for fast charging, most blackspot sites will not have a commercial return.*
4. *There is a once in a generation opportunity to ensure that the Central NSW region has stronger coverage than other regional areas.*
5. *It is critical that councils become clear on how they want to participate in the charging infrastructure value chain and become grant ready.*
6. *Selecting sites has become a well understood process, but securing sites is hard.*
7. *Installation and operations of charging infrastructure is also well understood and low technical risk.*
8. *The key risk is ensuring there is sufficient power on a site and dealing with the local electricity distribution business is a critical part of the electric vehicle charging ecosystem.*
9. *Charging sites are best located in townships that serve as regional nodes for tourism, commerce and regional populations.*
10. *CNSWJO should advocate for prioritisation of regional infrastructure and linkages to tourism co-benefits.*
11. *Councils will be most effective in stimulating private investment if they provide high quality and transparent information, streamline planning processes, and offer site leases at nominal or no cost where appropriate.*

These findings are detailed in the report which forms an attachment.

There are 7 recommendations in the report, including:

1. *CNSWJO support private sector operators for sites that can be monetised, but consider becoming the lead proponents for providing "blackspot" charging infrastructure in the region.*
2. *Focus efforts on being grant ready.*
3. *Focus on ARENA and NSW Government funding rounds. Continue to advocate with NSW Government and ARENA to position for this funding.*
4. *Present findings from this document to internal stakeholders to get buy-in.*
5. *Explore synergistic opportunities around council fleet electrification and freight electrification.*
6. *Collaboration on infrastructure projects in the region is more efficient than going it alone.*
7. *Communications and marketing opportunities.*

In addition to the regional report, each Council will receive a summary report that they may choose to include in a report to Council, or alternatively to MANEX. A proforma report to Council will be provided in due course should councils wish to use it.

**Southern Lights**

The Southern Lights project continues to move forward, albeit slowly. Essential Energy has provided the following update of the LED rollouts (as at 25 March 2021):

LGA	No. LEDs installed	Status of project
Bathurst	5537	Completed - Major Works Complete
Blayney	10	Pre-deployment - Planning
Cabonne	724	Completed - Works Complete
Cowra	1253	Completed - Major Works Complete
Forbes	34	Pre-deployment - Planning
Lachlan	34	Pre-deployment - Planning
Oberon	85	Pre-deployment - Planning
Orange	3817	Completed - Major Works Complete
Parkes	148	Pre-deployment - Planning
Weddin	443	Completed - Works Complete

A total of 100,000 lights across the entire Essential Energy footprint have now been installed.

At the March Board meeting, it was resolved to undertake an audit of the LED upgrade. Proposals for this work have been sought and work will commence in the coming weeks. CNSWJO will fund the audit using surplus Southern Lights funds from the OLG Capacity Building funding. It is anticipated that the audit will produce a document that can be used by other councils in future to conduct their own audit.

**Electricity Procurement**

The process of procuring electricity for a number of councils concurrently is complex and time-consuming. Expert advice and input are required from a consultant who specialises in the energy market, along with key stakeholders from member councils.

In the past few years there has been growing interest from members in incorporating renewable energy into the contract where until now it has only been regular grid power. While the 2019 process sought a minimum of 20% of the total load from renewable sources, GMAC resolved at its April 2021 meeting that this upcoming procurement process increase the request to a minimum of 50% renewable energy on the basis that there is a strong focus on renewable energy opportunities from member councils.

**Priority Two: Regional Prosperity**

**Visitor Economy Strategy**

Where all the actions will be considered when the JO reviews its strategic plan, the suggested priority programming within existing resource is in line with the heads of consideration of:

- Optimising the value to members through aggregation, the PR and social media campaigns.
- Retain the value of the regional tourism networks at both the strategic and operational levels.

- Leveraging the role of the Joint Organisation in intergovernmental collaboration including between members, prioritisation and advocacy; and
- Existing resourcing.

To enable the leveraging of member and the Central NSW JO marketing budgets it is anticipated that the JO have an application ready approach to funding with members contribution enabled by the policy resolve as recommended.

***4. develop policy that allows for the JO to apply for competitive funding where there is an established regional marketing priority.***

**Skills, Workforce and Housing Report**

All members are reporting challenges with skills shortages and housing. This matter was raised at the recent Board meeting. There is a great deal of activity going on in addressing both the skills/workforce and housing shortages and this report seeks to provide advice on various initiatives in what is a fragmented response.

While Skills is not the business of Local Government it is the role of State and Federal Government, a report was provided in the context of what the Board could do in the context of its role.

Follow-up is being undertaken with members regarding case study material.

**Priority Three: Regional Transport and Infrastructure**

**Progressing a safe swift link between Western Sydney and Central NSW**

A new approach of speaking to all Western Sydney Councils separately is now underway. This includes conversations with the Blue Mountains regarding their recent decisions to seek longer tunnels under their communities. Media support has been provided for extended tunnels on the western side of the escarpment. Please find attached.

The region is now working with the Western Sydney Dialogue to progress broader support for a safe swift link connecting the Two Wests.

**Priority Four: Regional Water Security**

**Water update**

The Board was briefed on the huge amount of complex, strategic work underway at the State and Federal level that has implications for the management of water by Local Government in regional NSW and of efforts by the CNSWJO to partner in what needs to be a whole-of-government approach.

Given the two-year timeframe, work by the Town Water Risk Reduction Program (TWRRP) team is moving quickly, the challenge being to ensure that the pace doesn't compromise the level of engagement and commitment to a true partnership approach and, most importantly, to new ways of working.

To date the TWRRP Stakeholder Advisory Panel members representing LWUs have had some success in addressing concerns around the existing paternalistic approach to regulation and a lack of acknowledgement of the wealth of expertise within councils in managing town water supplies.

#### **Integrated Water Cycle Management Planning**

Advocacy continues by the JO to be involved in piloting a better approach to Integrated Water Cycle Management Plans. See details under Late Report below.

#### **Wyangala Dam Wall Project**

Where WaterNSW are running community engagement sessions throughout April and May across the region (emails regarding these have been circulated to members), feedback is that those attending are mostly opposed to the project. They are seeking assistance to ensure a more balanced representation from project supporters.

CNSWJO members are encouraged to send representation to Wyangala Dam wall project sessions where possible.

#### **Submissions**

Recent submissions have been made in response to the request for input to the Productivity Commission's National Water Reform inquiry and to the State Water Strategy. All submissions are in accordance with CNSWJO policy and are available on the CNSWJO website or by request <https://www.centraljo.nsw.gov.au/submissions/> Please request the CNSWJO Advocacy Plan for Water for more detail or contact [jenny.bennett@centraljo.nsw.gov.au](mailto:jenny.bennett@centraljo.nsw.gov.au)

#### **Late Report - Regional Water, TWRRP & IWCM**

There was discussion on the opportunity to co-design components of the new framework for Integrated Water Cycle Management (IWCM) strategies in partnership with the Town Water Risk Reduction Program team. Expressions of interest to volunteer to co-design have been requested by 30 June 2021.

At the same time, the Blayney, Cabonne, Orange (BCO) Alliance with Central Tablelands Water want to submit an Expression of Interest to the Safe and Secure Water Program (stream 2) for 75% funding to undertake a Regional Town Water Strategy for their sub-region. DPIE Water have indicated that this could be done through the Safe and Secure Water Program stream 2 that invites JOs to apply for funding to develop Regional Town Water Strategies. DPIE Water require the support of the JO for this sub-regional approach which could inform the co-design of components of the IWCM framework specifically testing cross catchment water sharing arrangements.

The Board endorsed the JO submitting an Expression of Interest to co-design components of the IWCM framework and support for the submission of an Expression of Interest by the BCO Alliance with CTW for funding under the Safe and Secure Water Program stream 2 for a Regional Town Water Strategy.



**Other matters**

The Mayors of the region expressed their disappointment at the low level of engagement during the Joint Organisation review by the Office of Local Government and will advocate accordingly. They have decided to conduct their own review and a survey is being developed.

**Value to members**

A snapshot of the value to members of the various activities undertaken by the JO for their members in the context of the CNSWJO Strategic Plan follows.

Although the JO is not required to prepare an end of term report. A summary has been drafted and will be provided to Councils as advice for members preparing their end of term reports.

This will include feedback from a survey members will be asked to complete to give direction to the next term.

VALUE FOR MEMBERS 2020/2021	PREVIOUS FY 2019/2020	ACTIVITY FYTD
SUBMISSIONS	20	23
PLANS, STRATEGIES AND COLLATERAL	26	12
GRANTS	3	3
COMPLIANCE	13	9
DATA	6	3
PR VALUE OF TOURISM COLLABORATION	\$1.5m	TBC
MEDIA INCLUDING SOCIAL MEDIA	13	18
COST SAVINGS	\$1.87m	\$1.3m
REPRESENTATION	147	187
OPPORTUNITIES COUNCILS HAVE BEEN AFFORDED	35	95

**Savings**

The following table shows the savings achieved by member councils through aggregated procurement and programming. An explanation of the meaning of each column has been reported previously and is available on request. The table reflects savings in the 20/21 financial year up to 31 March 2021.

The cost to members is calculated on a percentage of each CNSWJO staff member and their corresponding workload on procurement and contract management. This figure is updated quarterly in line with the cost savings.

SAVINGS	Water Utilities Alliance Contracts	HR Contracts	WHS contracts	IT contracts	Supply contracts	Roads/ Transport contracts	Energy contracts	RDOCS contracts	Other contracts	Training	Legal advice re Procurement	Participation in regional procurement	Total
Bathurst	\$0	\$39,875	\$350	\$0	\$22,774	\$0	\$180,085	\$523	\$0	\$9,606	\$200	\$27,000	\$280,512
Blayney	\$0	\$7,087	\$0	\$0	\$25,242	\$0	\$18,938	\$0	\$0	\$0	\$200	\$22,000	\$71,467
Calabonne	\$0	\$12,333	\$20	\$0	\$38,889	\$0	\$20,486	\$322	\$0	\$6,726	\$200	\$31,000	\$109,986
Central Tablelands Water	\$0	\$103	\$0	\$0	\$0	\$0	\$10,793	\$486	\$0	\$0	\$0	\$10,000	\$21,362
Cowra	\$0	\$17,748	\$656	\$0	\$38,982	\$0	\$48,552	\$297	\$0	\$12,577	\$200	\$26,000	\$145,012
Forbes	\$0	\$15,505	\$0	\$0	\$26,452	\$0	\$45,530	\$404	\$0	\$1,821	\$200	\$19,000	\$108,912
Lachlan	\$0	\$26,590	\$0	\$0	\$42,267	\$0	\$43,580	\$494	\$0	\$3,977	\$200	\$26,000	\$143,109
Oberon	\$0	\$17,104	\$0	\$0	\$13,909	\$0	\$14,001	\$673	\$0	\$0	\$200	\$30,000	\$75,886
Orange	\$0	\$67,435	\$1,419	\$0	\$30,693	\$0	\$228,702	\$506	\$0	\$23	\$200	\$15,000	\$343,978
Parkees	\$0	\$970	\$0	\$0	\$34,028	\$0	\$100,348	\$239	\$0	\$4,059	\$200	\$18,000	\$158,343
Weddin	\$0	\$103	\$0	\$0	\$15,665	\$0	\$3,835	\$545	\$0	\$0	\$200	\$18,000	\$42,158
Sub total	\$0	\$208,993	\$2,440	\$0	\$289,311	\$0	\$719,130	\$2,490	\$0	\$39,738	\$2,000	\$280,000	\$1,390,741
												Cost to members	\$184,200
												Total	\$1,316,541

**Regional Submissions**

Members have forwarded requests for the JO to lodge submissions, where all advice provided is within existing policy. All are available on the CNSWJO website at <https://www.centraljo.nsw.gov.au/submissions/>

The Board endorsed the following submissions

2. to DPIE on enabling agritourism;
3. to the Draft State Water Strategy; and
4. to the Productivity Commission's Draft Report on National Water Reform.

Our next Board meeting will be the 12<sup>th</sup> of August at Parliament House, with support from Steph Cookes Office, the local member for Cootamundra.

I commend this report to Council and thank you all for your support.

**Attachment/s:**

1. Central NSW Joint Organisation Minutes 3 June 2021

**Draft Minutes of the CNSWJO Board Meeting 3 June 2021, held at Orange CSU Campus.**

**In Attendance**

<b>Cr S Ferguson</b>	Blayney Shire Council	<b>Cr K Sajowitz</b>	Oberon Council
<b>Cr K Beatty</b>	Cabonne Council	<b>Cr R Kidd</b>	Orange City Council
<b>Cr J Smith</b>	Cowra Shire Council	<b>Cr M Liebich</b>	Weddin Shire Council
<b>Cr J Medcalf OAM</b>	Lachlan Shire Council	<b>Cr K Keith OAM</b>	Parkes Shire Council

<b>Mr D Sherley</b>	Bathurst Regional Council	<b>Mr G Carroll</b>	Weddin Shire Council
<b>Ms R Ryan</b>	Blayney Shire Council	<b>Cr D Somerville</b>	CTW
<b>Mr B Byrnes</b>	Cabonne Council	<b>Mr G Rhodes</b>	CTW
<b>Mr P Devery</b>	Cowra Shire Council	<b>Mr S Harma</b>	RDACW
<b>Mr G Tory</b>	Lachlan Shire Council	<b>Ms J Bennett</b>	CNSWJO
<b>Mr G Wallace</b>	Oberon Council	<b>Ms M Macpherson</b>	CNSWJO
<b>Mr D Waddell</b>	Orange City Council	<b>Ms K Barker</b>	CNSWJO
<b>Mr K Boyd</b>	Parkes Shire Council		

Meeting opened at 10.11am

1. **Welcome from Cr Reg Kidd, Mayor of Orange City Council**
2. **Welcome to CSU from Julia Andrews, Director External Engagement, Bathurst & Orange Office of Industry & Community Engagement, Charles Sturt University**
3. **Acknowledgement to Country and Welcome from the Chair, Cr John Medcalf OAM.**
4. **Apologies applications for a leave of absence by Joint Voting representatives**

Cr B West, Cr P Miller, Cr B Bourke, Mr S Loane, Cr R Fagan, Ms G Collins, Representatives of Regis Resources

<b>Resolved</b>	<b>Cr K Keith/Mr M Liebich</b>
That the apologies for the Central NSW Joint Organisation Board meeting 3 June 2021 listed above be accepted.	

5. **Speakers**  
Sam Harma – TEN4TEN Training program and toolbox
6. **Minutes**  
**Confirmation of the Minutes of the Central NSW Joint Organisation meeting 29 April 2021 held via zoom**

<b>Resolved</b>	<b>Cr R Kidd/Cr K Sajowitz</b>
That the Central NSW Joint Organisation Board confirm the Minutes of the meeting 29 April 2021 held via zoom.	

7. **Business Arising from the Minutes – Matters in Progress**

<b>Resolved</b>	<b>Cr R Kidd/Cr K Keith</b>
That the Central NSW Joint Organisation Board note the Matters in Progress, making deletions as suggested and note the Chairs request to give consideration to progressing relationships with Western Sydney Councils through friendship arrangements and the like.	

8. **Disclosures of interests – Nil**
9. **Chair's Minute – Nil**

**10. Reports on Statement of Regional Strategic Priority**

**Priority One: Inter-Council Co-operation**

**a. Financial Report**

<b>Resolved</b>	<b>Cr M Liebich/Cr K Sajowitz</b>
That the Board note the Financial Report.	

**b. Budget and Statement of Revenue Policy 2021-2022**

<b>Resolved</b>	<b>Cr K Sajowitz/Cr K Keith</b>
That the Board note the Report on the Budget and Statement of Revenue Policy 2021/2022 and endorse the 2021/2022 Budget and Statement of Revenue Policy.	

**c. Regional Procurement and Contracts**

<b>Resolved</b>	<b>Cr M Liebich/Cr J Smith</b>
That the Board notes the report on Regional Procurement and Contracts and	
<ol style="list-style-type: none"> <li>1. approves the JO to conduct a new procurement process for linemarking services to commence on or after 1 December 2021;</li> <li>2. note that the income derivation models for JO procurement is being investigated through Stage 3 of the BPAP Project;</li> <li>3. reiterate the policy position of November 2019 being that income models for procurement would remain as is until the BPAP project is finalised;</li> <li>4. receive a report on heads of consideration for income from procurement to the next Board meeting noting the project is planned to be completed at this time;</li> <li>5. approves the extension of the bulk fuel contract for a period of 12 months to 30 June 2022 noting the contracts are with individual councils;</li> <li>6. approves a 3-month extension of the Best Practice in Aggregated Procurement Program – Stages 2 to 6 contract with Western Research Institute until 30 September 2021;</li> <li>7. note the extension of the contract with Evenergi for the EV Charging Infrastructure Mapping project;</li> <li>8. note members’ advice that there is insufficient interest for a new regional coldmix contract; and</li> <li>9. A contract management fee of 2% payable by supplier/s for the line marking contract.</li> </ol>	

**d. Energy Program**

<b>Resolved</b>	<b>Cr K Beatty/Cr R Kidd</b>
That the Board notes the report on the Energy Program and	
<ol style="list-style-type: none"> <li>1. note that the advice within the EV Charging Infrastructure report on the AREMI mapping is being progressed through the DPIE energy program with a research project being sought through RACE for 2030 with a focus on the nexus between renewable energy and grid capacity and stability;</li> <li>2. note that work is progressing on the streetlight audit;</li> <li>3. adopt the Regional Electric Vehicle Charging Infrastructure report;</li> <li>4. note the Regional EV Charging Infrastructure report will be used in funding opportunities to support the growth of EVs and EV charging infrastructure in the region, including for tourism; and</li> <li>5. invite Essential Energy to come and present to the Board on the LED street lighting upgrade.</li> </ol>	

**e. Electricity Procurement**

<b>Resolved</b>	<b>Cr J Smith/Cr M Liebich</b>
That the Board note the report on electricity procurement and	
<ol style="list-style-type: none"> <li>1. note that an up-front fee structure for the aggregated electricity procurement support will be used, with councils paying a minimum of 50%;</li> <li>2. note the funding of \$50k allocated from DPIE including the funding conditions where the procurement process for electricity supply must include a renewable energy PPA and the balance be paid by participating member councils;</li> </ol>	

3. write to the Minister for Local Government seeking amendments to legislation to allow councils to have more options for the uptake of renewable energy and advocate through appropriate networks including the County Mayors Association LGNSW and NSW JO Chairs Forums;
4. note the minimum percentage of participating councils' total load to allocate to be sourced from renewable energy in the contract commencing 1 January 2023 be a minimum of 50%, subject to pricing;
5. not invite non-member councils to participate in the procurement process; and
6. note that Councils are receiving reports to give consideration to the electricity procurement process.

**Priority Two: Regional Prosperity**

**f. Visitor Economy Strategy**

<b>Resolved</b>	<b>Cr K Keith/Cr J Smith</b>
That the Board note the Report on the Visitor Economy Strategy; and	
<ol style="list-style-type: none"> <li>1. note that existing resource can support only some of the recommendations in the Strategy;</li> <li>2. provide advice to the regional Prosperity Subcommittee on the action list seeking feedback on potential funding or other support for their delivery;</li> <li>3. include those actions able to be delivered within resource in the CNSWJO strategy with quarterly review on progress;</li> <li>4. develop policy that allows for the JO to apply for competitive funding where there is an established regional marketing priority, this to include in the context of the objectives of the JO; and</li> <li>5. Receive a report to the next Board meeting on priorities to progress for the next 12 Months.</li> </ol>	

**g. Skills, Workforce and Housing Report**

<b>Resolved</b>	<b>Cr K Keith/Cr S Ferguson</b>
That the Board note the Report on the Visitor Economy Strategy; and	
<ol style="list-style-type: none"> <li>1. provide advocacy support to Business NSW in its efforts on skilled migration;</li> <li>2. commend to members they proactively take up opportunities as identified in the report</li> <li>3. further investigate the opportunity for spare capacity projects like that in Lachlan;</li> <li>4. note that the position paper on skills is under development;</li> <li>5. co-develop a paper with RDACW informed by members for briefing Ministers at the next Board meeting; and</li> <li>6. Invite the relevant Ministers for Skills and Housing to the next meeting.</li> </ol>	

**Priority Three: Regional Transport and Infrastructure**

**h. Progressing a Western Link Event**

<b>Resolved</b>	<b>Cr M Liebich/Cr K Sajowitz</b>
That the Board note the report on progressing the resolve of the Board regarding connecting the two Wests and	
<ol style="list-style-type: none"> <li>1. seek to cancel with the concurrence of Penrith City Council the 8 June event;</li> <li>2. meet with Blue Mountains City Council, Penrith City Council and other Western Sydney Councils individually on potential opportunities; and</li> <li>3. endorse the \$12.5k expenditure for the Partnership Proposal with the Western Sydney Dialogue.</li> </ol>	

**Priority Four: Regional Water Security**

**i. Water Update**

<b>Resolved</b>	<b>Cr K Sajowitz/Cr J Smith</b>
That the Board note the Regional Water report; and	
<ol style="list-style-type: none"> <li>1. Endorse the CNSWJO submission to the Draft State Water Strategy;</li> <li>2. Endorse the Case Study for inclusion in the Infrastructure Australia Water Chapter for the Australian Infrastructure Plan;</li> </ol>	

3. Endorse the submission to the Productivity Commission’s Draft Report on National Water Reform;
4. Encourage members to send representation to Wyangala Dam wall project sessions where possible; and

**11. Report to the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority 2019/2020**

<b>Resolved</b>	<b>Cr R Kidd/Cr K Keith</b>
That the Board note the Report to the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority and	
<ol style="list-style-type: none"> <li>1. advocate noting our disappointment in the review process including engagement with every Mayor and the unfortunate timing at the end of council term;</li> <li>2. endorse the submission to DPIE on enabling agritourism;</li> <li>3. note the advice from the OLG regarding the caretaker period; and</li> <li>4. receive an end of term report and include the risks, challenges and delivery against the objectives, this to include a survey with feedback from members.</li> </ol>	

**12. Late report - Regional Water Security IWCM & TWRRP**

That the Board

1. submit an Expression of Interest in response to an invitation from the Town Water Risk Reduction Program to work with DPIE Water to co-design a more efficient and cost effective Integrated Water Cycle Management Framework that is proportionate, adaptable, fit-for-purpose and that provides value to Local Water Utilities, all levels of Government and customers.
2. Support the submission of an Expression of Interest by the Blayney/Cabonne /Orange Alliance with Central Tablelands Water to the Safe and Secure Water Program (stream 2) for funding under the Regional Town Water Strategy stream.

**Moved Cr K Beatty/Seconded Cr K Keith**

**Amendment**

**Moved Cr J Smith /**

That the Board

1. submit an Expression of Interest in response to an invitation from the Town Water Risk Reduction Program to work with DPIE Water to co-design a more efficient and cost effective Integrated Water Cycle Management Framework that is proportionate, adaptable, fit-for-purpose and that provides value to Local Water Utilities, all levels of Government and customers.
2. Acknowledge the request from the Blayney/Cabonne /Orange Alliance with Central Tablelands Water for in principle support for submission of an Expression of Interest by the Blayney/Cabonne /Orange Alliance with Central Tablelands Water to the Safe and Secure Water Program (stream 2) for funding under the Regional Town Water Strategy stream; and
  - a. Acknowledge the water security challenges of Cabonne Shire Council.
  - b. Prior to any commitment by the Board:
    - i. Request advice on the scope of work be circulated to JO members.
    - ii. That the Blayney/Cabonne/Orange Alliance with Central Tablelands Water seek concurrence from their member Councils; and
    - iii. that the JO Board meet via zoom as soon as possible to give further consideration.

**The amendment lapsed for want of a seconder**

<b>Resolved</b>	<b>Cr K Beatty/Cr K Keith</b>
That the Board:	
<ol style="list-style-type: none"> <li>1. submit an Expression of Interest in response to an invitation from the Town Water Risk Reduction Program to work with DPIE Water to co-design a more efficient and cost effective Integrated Water Cycle Management Framework that is proportionate, adaptable, fit-for-purpose and that provides value to Local Water Utilities, all levels of Government and customers.</li> <li>2. Support the submission of an Expression of Interest by the Blayney/Cabonne /Orange Alliance with Central Tablelands Water to the Safe and Secure Water Program (stream 2) for funding under the Regional Town Water Strategy stream.</li> </ol>	

**13. Notices of motions/Questions with notice**

- **Orange has sought feedback on the status of the business case for the very fast rail being developed by the federal Govt. RDACW have been monitoring and will provide advice.**
- **The Chair congratulated Oberon, Orange and Blayney for their recent success in the recent NSW Top Tourism Awards.**

**14. Speakers to next meeting**

This will be a meeting at Parliament House Sydney, at the Chairs request there will be a function the night before celebrating the end of term.

Regis Resources - Tony McPaul, Manager Special Projects, last minute apology to this meeting, will be given an opportunity to come to a future meeting.

**15. Next meeting**

**GMAC - 29 July - Orange**

**Board – 12 August Parliament House (State)**

**Meeting close 12.27pm**

**Page 5 is the last page of the Central NSW Joint Organisation meeting 3 June 2021**

**4.3 MAYORAL MINUTE - MEETINGS AND FUNCTIONS ATTENDED BY THE MAYOR AND DEPUTY MAYOR****TRIM Number: R21/171****Author: Administration Coordinator - General Management****MEETINGS AND FUNCTIONS JUNE**

27 May – NSW JO Chairs Meeting, Sydney (Mayor)

28 May – Country Mayors Association, Parliament House, Sydney (Mayor)

Meeting with Minister Pavey, Parliament House, Sydney (Mayor)

3 June – CNSWJO Board Meeting, Charles Sturt University, Orange (Mayor)

9 June – Audit Risk Improvement Committee, Council Administration Building, Condobolin (Mayor)

Strategic Briefing Meeting, Council Chambers, Condobolin (Mayor) (Deputy Mayor)

15 June – ‘Heart of Country’ Opening, Lachlan Valley Way (Mayor)

16 June – Farewell dinner for Penrith City Council Director Wayne Mitchell, Railway Hotel, Condobolin (Mayor) (Deputy Mayor)

17 June – Member for Barwon Roy Butler MP, Tottenham (Mayor)

18 June – Visitor Information Centre Volunteers Lunch Tottenham (Mayor)

18 June – Community meeting Doctors, Condobolin (Mayor) (Deputy Mayor)

20 – 23 June – National General Assembly, Canberra (Mayor)

22 June – Funeral Service John Ridley, Bena Cemetery, Burcher (Deputy Mayor)

24 June - 2021 Local Government Elections Candidate Information Session, Fifield (Mayor)

28 June – 2021 Local Government Elections Candidate Information Sessions, Tottenham (Mayor)

29 June – WNSW Local Health District, Community Meeting with Key Stakeholders, SRA Pavilion, Condobolin (Deputy Mayor)

30 June – Community Precinct Meeting, Parkes Shire Council (Mayor)

Ordinary Meeting of Council, Council Chambers, Condobolin (Mayor) (Deputy Mayor)

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That Council

- (i) Read and note Mayoral Minute R21/171.



**5 PUBLIC FORUM**

**6 DISCLOSURE OF INTEREST**

DRAFT

**7 GENERAL MANAGER**

**7.1 LOCAL GOVERNMENT REMUNERATION TRIBUNAL 2021**

**TRIM Number: R21/149**

**Author: General Manager**

**PURPOSE**

The purpose of this report is to advise Council of the determination of annual fees for Mayors and Councillors, made under Section 239 & Section 241 of the Local Government Act 1993, by the Local Government Remuneration Tribunal.

**BACKGROUND**

1. Under the categories determined by the Tribunal, Lachlan Shire is designated as a Non-Metropolitan Rural Council. Councils categorised as rural typically have a population of less than 20,000. Other features which distinguish rural councils from other non-metropolitan councils include one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre; a limited range of services, facilities and employment opportunities compared to Regional Rural councils; and local economies based on agricultural/resource industries.

This categorisation determines the minimum and maximum annual fees that are payable to Councillors and the Mayor in accordance with Section 23 of the Local Government Act 1993.

**ISSUES AND COMMENTS**

The Local Government Remuneration Tribunal has determined an increase of 2.0% for Councillor and Mayor annual fees, effective from 1 July 2021. The minimum and maximum fees as prescribed by the Tribunal for 2021-22 are as follows:

COUNCILLOR MAYOR	2019-20 & 2020-21 PERMISSABLE ANNUAL FEES		Current Annual Fees	2021-22 PERMISSABLE ANNUAL FEES		Recommended Annual Fee	RECOMMENDED INCREASE	
	Minimum	Maximum		Minimum	Maximum		%	\$
	9,190	12,160	12,160	9,370	12,400	12,400	2.0%	240
	9,780	26,530	26,530	9,980	27,060	27,060	2.0%	530

There is no provision in the Local Government Act 1993 to empower the Tribunal to determine a separate fee or fee increase for the Deputy Mayor. However Section 249 (5) of this Act provides ‘a council may pay the deputy mayor (if there is one) a fee determined by the council for such time as

the Deputy Mayor acts in the office of the Mayor. The amount of the fee so paid must be deducted from the mayor’s annual fee’.

In 2019-20 Council resolved to pay the Deputy Mayor an allowance of \$2,893 per annum in accordance with this section of the Act.

Since the 2013-14 financial year Council has resolved to pay the maximum allowable annual fee.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Council has adequately budgeted for the maximum amount of remuneration in its 2021-22 Operational Budget.

**LEGAL IMPLICATIONS**

Pursuant to Section 241 of the Local Government Act 1993, the new annual fees are to be paid to the Mayor and Councillors effective from 1 July 2021. If Council does not set a fee the minimum recommended must be paid.

**RISK IMPLICATIONS**

There are no significant risk implications.

**STAKEHOLDER CONSULTATION**

Council has not undertaken any direct engagement on this matter. Determination of annual fees for Councillors and the Mayor form part of the normal business of Council.

**OPTIONS**

Council has the option of setting the fees within the boundaries mentioned above in the Issues and Comments section.

**CONCLUSION**

Council must now determine the annual fees and charges payable to Councillors and the Mayor for 2021-22. In addition Council must determine if it wishes to continue to pay an annual fee to the Deputy Mayor, such amount to be deducted from the fee payable to the Mayor.

It is recommended Council adopt the maximum allowable annual fees and pay the Deputy Mayor an annual fee of \$2950 deducted from the fee payable to the Mayor.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No. 4.2 - Strong Effective Council.

**ATTACHMENTS**

- 1. **Recommended Fees 2021-22** [↓](#)

<p><b>RECOMMENDATION</b></p> <p>That</p> <ol style="list-style-type: none"> <li>1. The General Manager’s Report No. R21/149 be received and noted.</li> <li>2. Council note advice regarding the 2021/2022 Determination of the Local Government Remuneration Tribunal relating to the annual fees for the Mayor and Councillors.</li> <li>3. Council determine the annual fees for 2021/2022 to be:                     <ul style="list-style-type: none"> <li>(a) Mayor - \$27,060</li> </ul> </li> </ol>
---

(b) Councillors - \$12,400

(c) Deputy Mayor - \$2,950 (from the Mayoral fee)

	2019-20 & 2020-21 PERMISSABLE ANNUAL FEES		Current Annual Fees	2021-22 PERMISSABLE ANNUAL FEES		Recommended Annual Fee	RECOMMENDED INCREASE	
	Minimum	Maximum		Minimum	Maximum		%	\$
COUNCILLORS	9,190	12,160	12,160	9,370	12,400	12,400	2.0%	240
MAYOR	9,780	26,530	26,530	9,980	27,060	27,060	2.0%	530

## 7.2 ACTIVE RESOLUTIONS JUNE

**TRIM Number:** R21/174

**Author:** Administration Coordinator - General Management

### PURPOSE

To update Council on Active Resolutions as at June 2021.

### SUPPORTING INFORMATION

The Active Resolutions are attached.

### LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2 Strong Effective and Responsive Council

### ATTACHMENTS

1. Attachment A [↓](#)

#### RECOMMENDATION

That:

- (i) The General Manager's Report No R21/174 be received and noted.

**ACTIVE RESOLUTIONS AS AT 30 JUNE 2021**

**LACHLAN SHIRE COUNCIL  
REPORT TO COUNCIL MEETING  
TO BE HELD ON 30 JUNE 2021**

**AUTHOR: GENERAL MANAGER**

Date	Dept.	Resolution	Action Taken to Date	Expected Completion
MAY 21	GM	<p><b>119/2021 LATE ITEM</b></p> <p>That Council decline the offer to purchase 103 Loughnan Street Lake Cargelligo and make a counter offer of \$40,000 (plus GST)</p> <p style="text-align: right;">Phillips/Hall</p>	<p>Counter offer made, purchaser is not proceeding. COMPLETE</p>	COMPLETE
MAY 21	GM	<p><b>117/2021 MELROSE STREET MEDICAL CENTRE – LEASE RENEWAL</b></p> <p><b>RESOLVED THAT</b></p> <p>The offer from Brenshaw Medical to renew the lease for the Melrose Street Medical Centre under the terms outlined in option 1 of the report be accepted.</p> <p>That the rent for the property be increased by CPI every year on the anniversary of the lease.</p> <p>That the rent be reviewed and re-negotiated with the tenant prior to any optional extension of the lease being accepted.</p> <p>The General Manager be authorised to sign the lease documents.</p> <p style="text-align: right;">Harris/Phillips</p>	<p>Revised lease prepared and sent to tenant for signature</p>	JULY 2021

MAY 21	GM	<p><b>116/2021 REQUEST FOR ACCESS AND USE OF COUNCIL FACILITIES – CONDOBOLIN VENTEREN VINTAGE AND RESTORATION CLUB INC</b></p> <p><b>RESOLVED THAT</b></p> <p>The request from the Condobolin Veteran Vintage Restoration Club Inc. for use of a shed at 7 Hay Street Condobolin be accepted subject to the club entering into a suitable licence agreement with Council and negotiation of an appropriate usage fee.</p> <p>Subject to the acceptance of item 2 by the CVVRC the General Manager arrange a draft licence agreement for the consideration and approval of Council at a future Council meeting.</p> <p style="text-align: right;">Harris/Brady</p>	<p>Meeting held with CVVRC members and discussion held on terms of agreement. Awaiting feedback from the club prior to having a draft agreement prepared for Council's consideration and approval.</p>	JULY 2021
MAY 21	GM	<p><b>114/2021 OFFER TO PURCHASE LAND – LOUGHNAN STREET LAKE CARGELLIGO</b></p> <p><b>RESOLVED THAT</b></p> <p>Council accept the offer to purchase Lot 8 Section 58 DP 758595 Loughnan Street Lake Cargelligo as per option 1 in the report.</p> <p>The General Manager engage Council's legal representative to prepare the contract documents and transact the sale.</p> <p>The Mayor and General Manager be delegated authority to sign the contract documents and affix the Council Seal.</p> <p style="text-align: right;">Phillips/Brady</p>	<p>Contract prepared and issued to purchaser for signature</p>	AUGUST 2021
MAY 21	GM	<p><b>86/2021 STATE CENTRE CAIRN IMPROVEMENTS</b></p> <p><b>RESOLVED THAT</b></p> <p>Council agree, in principle, to provide a matching contribution of up to 50% of the project cost, to a maximum of \$6,000, to Bogan Shire Council for the upgrade of the State Centre Cairn. The contribution being subject to Lachlan Shire Council concurring with the improvement plans and project cost estimate, once received.</p>	<p>Bogan Shire Council advised of Council's decision. COMPLETE</p>	COMPLETE



		<p>The amount of up to \$6,000 be funded from the matching government grants budget allocation.</p> <p>Bogan Shire Council be advised of Council's resolution.</p> <p style="text-align: right;">Harris/Blewitt</p>		
MAY 21	GM	<p><b>85/2021 CNSWJO ELECTRICITY PROCUREMENT</b></p> <p><b>RESOLVED THAT</b></p> <p>Council note the alignment between the advice in this report and Council's Renewable Energy Plan/ Energy Targets/ the NSW Government's aspirations for Net Zero.</p> <p>Council contribute a minimum of 50% of Council's electricity load to a renewable energy Power Purchase Agreement where the pricing is lower than the existing contracted price, and</p> <p>The Central NSW Joint Organisation of Council's be advised of Council's decision.</p> <p style="text-align: right;">Harris/Nelson</p>	COMPLETE	COMPLETE
APR 21	GM	<p><b>100/2021 OFFER TO PURCHASE LAND – WALKER STREET LAKE CARGELLIGO</b></p> <p><b>RESOLVED THAT</b></p> <p>Council accept the offer to purchase Lot 2 Section 58 DP 758595 Walker Street Lake Cargelligo as per option 1 in the report.</p> <p>The General Manager engage Council's legal representative to prepare the contract documents and transact the sale.</p> <p>The Mayor and General Manager be delegated authority to sign the contract documents and affix the Council Seal.</p> <p style="text-align: right;">Harris/Hall</p>	<p>Purchaser advised of Council's decision.</p> <p>Contract sent to purchaser's solicitor.</p> <p>Settlement expected before 30 June 2021</p> <p>COMPLETE</p>	COMPLETE

APR 21	GM	<p><b>81/2021 MAYORAL MINUTE - ELIZABETH MCGREGOR PLAQUE</b></p> <p><b>RESOLVED THAT</b></p> <p>Accept the unveiling of a plaque for Elizabeth McGregor at the Condobolin RSL Club and agree to contribute \$1800 to the cost of the plaque, travel and accommodation.</p> <p style="text-align: right;">Carter/Bendall</p>	Ongoing	COMPLETE
FEB 21	GM	<p><b>39/2021 OFFER TO PURCHASE LAND WALKER AND LOUGHNAN STREET LAKE CARGELLIGO</b></p> <p><b>RESOLVED THAT</b></p> <p>Council accept the offer to purchase Lots 1, 6, 7 and 10 Section 58 DP 758595 Walker and Loughnan Streets Lake Cargelligo at \$25,000 per lot.</p> <p>The General Manager engage Council's legal representative to prepare the contract documents and transact the sale.</p> <p>The Mayor and General Manager be delegated authority to sign the contract documents and affix the Council Seal.</p> <p style="text-align: right;">Harris/Rees</p>	<p>Purchaser advised of Council's decision and has agreed to purchase lots 1 and 7.</p> <p>Council's legal representative has been engaged and contracts are being prepared.</p> <p>Contracts signed and exchange expected by 28 April 2021.</p> <p>Contracts exchanged settlement due 3 June 2021.</p> <p>COMPLETE</p>	JULY 2021
MAY 21	ETED	<p><b>115/2021 FIRE DAMAGED PROPERTIES IN LACHLAN SHIRE</b></p> <p><b>RESOLVED THAT</b></p> <p>Remediation/repair works be undertaken in accordance with the terms of the development control orders on each property and seek to recover the costs through legal action.</p> <p>The cost of the remediation/repair work be spread across the 20.21 and 21.22 financial years and be charged against the Vacant Land Expenses budget.</p> <p style="text-align: right;">Harris/Brady</p>	Contractors are being organised to undertake the works and are expected to commence before the end of the financial year.	SEPTEMBER 2021

MAY 21	ETED	<p><b>102/2021 TOTTENHAM CARAVAN PARK AMENITIES UPGRADE</b></p> <p><b>RESOLVED THAT</b></p> <p>Council endorse the variation application under the Federal Government Drought Community Program for \$104,000. If the variation request is unsuccessful the funds be allocated from the Buildings – Capital Works – Budget.</p> <p style="text-align: right;">Harris/Rees</p>	<p>A variation request has been lodged under the Federal Government Drought Community Program. We are now awaiting a response to that request. We have been informed that we should proceed with the project whilst we await that response.</p>	JULY 2021																						
MAY 21	ETED	<p><b>101/2021 ALTERATIONS AND ADDITIONS TO EXISTING INDUSTRY – THREE (3) STORAGE SHELTERS</b></p> <p><b>RESOLVED THAT</b></p> <p>Council approve DA2020/42 in accordance with the Recommended Conditions of Consent provided in Attachment 2.</p> <p style="text-align: right;">Hall/Harris</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="width: 50%;">FOR</th> <th style="width: 50%;">AGAINST</th> </tr> </thead> <tbody> <tr><td>Cr Medcalf</td><td></td></tr> <tr><td>Cr Bendall</td><td></td></tr> <tr><td>Cr Blewitt</td><td></td></tr> <tr><td>Cr Brady</td><td></td></tr> <tr><td>Cr Hall</td><td></td></tr> <tr><td>Cr Harris</td><td></td></tr> <tr><td>Cr Nelson</td><td></td></tr> <tr><td>Cr Phillips</td><td></td></tr> <tr><td>Cr Rees</td><td></td></tr> <tr> <td><b>Total (9)</b></td> <td><b>Total (0)</b></td> </tr> </tbody> </table>	FOR	AGAINST	Cr Medcalf		Cr Bendall		Cr Blewitt		Cr Brady		Cr Hall		Cr Harris		Cr Nelson		Cr Phillips		Cr Rees		<b>Total (9)</b>	<b>Total (0)</b>	<p>Approval has been issued. COMPLETE</p>	COMPLETE
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Cr Phillips																										
Cr Rees																										
<b>Total (9)</b>	<b>Total (0)</b>																									
MAY 21	ETED	<p><b>100/2021 DA2021/10 – BUILDING LINE VARIATION – DOMOLITION OF EXISITNG BUILDING AND CONSTRUCTION AOF CARPORT AND SHED</b></p> <p><b>RESOLVED THAT</b></p> <p>Council approve DA2021/10 in accordance with the recommended conditions of consent provided in Attachment 2.</p> <p style="text-align: right;">Hall/Harris</p>	<p>Approval has been issued. COMPLETE</p>	COMPLETE																						

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MAY 21	ETED	<p><b>99/2021 RIVERVIEW AND LAKEVIEW CARAVAN PARK MASTERPLAN CONSULTATION</b></p> <p><b>RESOLVED THAT</b></p> <p>Council endorse the master plans as prepared, with the changes recommended in this report, and that the tender documentation for both parks be prepared for Council's further consideration.</p> <p style="text-align: right;">Harris/Phillips</p>	<p>Tender documentation is now being prepared. COMPLETE</p>	COMPLETE																					
MAY 21	ETED	<p><b>98/2021 MOBILE FOOD AND DRINK VENDORS TRADING ON PUBLIC PARKS, PLACES, ROADS AND RESERVES</b></p> <p><b>RESOLVED THAT</b></p> <p>The Mobile Food and Drink Vendors Trading on Public Parks, Places, Roads and Reserves Policy – ENV018, as attached, be adopted.</p> <p style="text-align: right;">Phillips/Rees</p>	<p>Policy has been registered on Council's records management system and has been uploaded to Council's website. COMPLETE</p>	COMPLETE																					

MAY 21	ETED	<p><b>97/2021 TREE REMOVAL – 57 OFFICERS PARADE, CONDOBOLIN</b></p> <p><b>RESOLVED THAT</b></p> <p>The owner of No. 61 Officers Parade be advised that Council does not support the pruning or removal of the subject tree from the rear yard at 57 Officers Parade Condobolin as there is no evidence that it is unsafe.</p> <p>Harris/Phillips</p>	<p>The owner of No. 61 Officers Parade has been advised.</p> <p>COMPLETE</p>	COMPLETE
MAY 21	ETED	<p><b>95/2021 SHIPPING CONTAINER POLICY</b></p> <p><b>RESOLVED THAT</b></p> <p>The Shipping Container Policy – ENV017, as attached with the addition of the Complying Development Certificate costs, be adopted as a Council Policy.</p> <p>Harris/Phillips</p>	<p>Policy has been registered on Council's records management system and has been uploaded to Council's website. COMPLETE</p>	COMPLETE
MAY 21	ETED	<p><b>94/2021 DRAFT ABORIGINAL AND TORRES STRAIT ISLANDER PROTOCOL</b></p> <p><b>RESOLVED THAT</b></p> <p>The Draft Lachlan Shire Aboriginal and Torres Strait Islander Protocol be placed on public exhibition for a minimum period of fifty six (56) days.</p> <p>Following expiry of the exhibition period a further report be presented to Council for the consideration of any submissions received during the exhibition period.</p> <p>Harris/Hall</p>	<p>The draft protocol is now on public exhibition, until 13 August 2021.</p>	SEPTEMBER 2021
MAY 21	ETED	<p><b>93/2021 AMENDED SECTION 7.12 CONTRIBUTIONS PLAN</b></p> <p><b>RESOLVED THAT</b></p> <p>The amended Section 7.12 Contributions Plan be placed on public exhibition for a period of 28 days and public submissions be invited on the draft plan.</p> <p>A further report be presented to Council, following the public exhibition of the amended Section 7.12 Contributions Plan, detailing any submissions</p>	<p>The draft Section 7.12 Contributions Plan is on public exhibition, until 7 July 2021.</p>	AUGUST 2021

		<p>received during the public exhibition period and to allow Council to consider the adoption of the amended plan.</p> <p style="text-align: right;">Harris/Hall</p>		
MAY 21	ETED	<p><b>92/2021 HONOUR ROLL/ACKNOWLEDGEMENT BOARD</b></p> <p><b>RESOLVED THAT</b></p> <p>That an Acknowledgement Board project be considered, along with other meritorious projects, for a funding application under the Stronger Country Communities Fund – Round 4.</p> <p>Subject to Council approval, and a successful grant application for the Acknowledgement Board project, expressions of interest be invited from community members to assist with the determination of appropriate criteria for a person's name to be considered for inclusion on the board. The advisory group is also to make recommendations to Council on the initial list of people's names for inclusion on the board.</p> <p>A further report be presented to Council following determination of the project funding application.</p> <p style="text-align: right;">Harris/Brady</p>	<p>A report is presented at this Council meeting in relation to the applications under the Stronger Country Communities Fund – Round 4. This will determine whether the project is put forward for funding.</p>	JUNE 2021
APR 21	ETED	<p><b>90/2021 DRAFT KEEPING OF DOMESTIC ANIMALS POLICY</b></p> <p><b>RESOLVED THAT</b></p> <p>The draft Keeping of Domestic Animals Policy be placed on public exhibition for a minimum period of 28 days, allowing for public submissions to be made.</p> <p>A further report be presented to Council detailing any submissions received on the draft Policy during the exhibition period for the consideration of Council prior to finalisation / adoption of the policy.</p> <p style="text-align: right;">Harris/Phillips</p>	<p>The draft policy is currently on exhibition, from 7 June 2021 to 5 July 2021.</p>	AUGUST 2021

MAR 21	ETED	<p><b>55/2021 ALCOHOL PROHIBITED AREA OR ALCOHOL-FREE ZONE FOR ALBERT</b></p> <p><b>RESOLVED THAT</b></p> <p>Council proceed with a proposal to declare Albert (as per the area shown in Figure 1 of this report) to be both an Alcohol Free Zone and an Alcohol Prohibited Area.</p> <p>The proposal, to declare Albert an Alcohol Free Zone and an Alcohol Prohibited Area be placed on public exhibition for a period of twenty-eight (28) days and invite submissions/objections to the proposal.</p> <p>A further report be considered by Council, outlining the details of any submissions/objections made during the notification period for Council's consideration before making any final declarations.</p> <p style="text-align: right;">Rees/Blewitt</p>	<p>A report is presented to the June Council meeting. COMPLETE</p>	COMPLETE
MAR 21	ETED	<p><b>54/2021 RE - BRANDING OF COUNCIL AND A NEW BRAND FOR COUNCIL'S VISITOR ECONOMY</b></p> <p><b>RESOLVED THAT</b></p> <p>Council place the three options for the Shire corporate branding, as well as Council's current logo and the two tourism brands on public exhibition for a minimum period of 28 days and invite the community to vote on the preferred option.</p> <p>A further report be presented to Council outlining the feedback received during the public exhibition period and the outcome of the community vote prior to Council's determination of the future brands.</p> <p style="text-align: right;">Harris/Phillips</p>	<p>A report is presented to the June Council meeting. COMPLETE</p>	COMPLETE
FEB 21	ETED	<p><b>35/2021 CARAVAN PARK REVIEW AND OPTIONS</b></p> <p><b>RESOLVED THAT</b></p> <p>Council proceed with option 2 in relation to Riverview and Lakeview Caravan Parks.</p> <p>A further report be presented to Council in relation to the master plans for both parks, following community consultation, to allow Council to consider what master plans are advertised with the tenders to enter into a long term lease to operate and manage the two (2) parks.</p>	<p>Master plans for Lakeview and Riverview have been endorsed by Council.</p> <p>A meeting was held in Tottenham on 28 June to discuss the future plans for the State Centre (Tottenham) Caravan Park. A report</p>	JULY 2021

		<p>Council proceed with option 6 in relation to State Centre (Tottenham) Caravan Park and authorises the General Manager to commence an investigation into this option, including community consultation.</p> <p>A further report be presented on the costs, savings and potential offsets associated with option 6 following community consultation and feedback.</p> <p>Harris/Bendall</p>	<p>will be presented to the July meeting in relation to Option 6 and providing a summary of the feedback received from the consultation meeting.</p>	
DEC 20	ETED	<p><b>348/2020 DRAFT BUSH FIRE PRONE LAND MAP</b></p> <p><b>RESOLVED THAT</b></p> <p>Council adopt the recommendations of the report prepared by Integrated Consulting, as attached to this report.</p> <p>Following the completion of the tasks, recommended in Integrated Consulting's report, the draft Bush Fire Prone Land map be placed on public exhibition for a minimum period of 28 days (which will be extended over the Christmas period in accordance with the Community Participation Plan) and public submissions be invited on the draft map.</p> <p>A further report be presented to Council, following the completion of the public exhibition period, detailing any submissions received during the public exhibition period and to allow Council to consider the adoption of the plan prior to it being sent to the Commissioner of NSW RFS for review and certification.</p> <p>Harris/Bendall</p>	<p>The draft Bush Fire Prone Land Map (BFPLM) was on public exhibition until 7 April 2021.</p> <p>Public submissions are to be reviewed by Council officers and a response prepared for NSW RFS review. A report will be presented to Council once this review has been undertaken.</p>	JULY 2021
DEC 20	ETED	<p><b>346/20 DRAFT LACHLAN ABORIGINAL CULTURAL HERITAGE STUDY</b></p> <p><b>RESOLVED THAT:</b></p> <p>The draft Lachlan Aboriginal Cultural Heritage Study be placed on public exhibition for a minimum period of 28 days and public submissions be invited on the draft Study. During the exhibition period, further consultation be undertaken with the Aboriginal community in accordance with the recommendation of the Study, prepared by OzArk Environment and Heritage.</p> <p>A further report be presented to Council in February 2021, following the completion of the public exhibition period and further consultation,</p>	<p>A series of workshops have been held in Condobolin and Murrin Bridge as part of the consultation process. Some changes have been suggested as part of these workshops and a number of subsequent</p>	JULY 2021



		<p>detailing any submissions received during the public exhibition period and to allow Council to consider the adoption of the final study.</p> <p style="text-align: right;">Harris/Phillips</p>	<p>discussions have taken place. The draft study is awaiting review by the NSW Heritage Office before being presented to Council for adoption.</p>	
OCT 20	C&CS	<p><b>310/20 NOTICE OF MOTION - 6 TOWNSEND STREET LAKE CARGELLIGO</b></p> <p><b>RESOLVED THAT</b></p> <p>Dr Bardawil be offered a 2 year residential lease for 6 Townsend Street, Lake Cargelligo.</p> <p>The rent for the property be set as per the amount proposed in the background information with this report.</p> <p>The tenant will be responsible for all grounds maintenance.</p> <p>At the expiry of the 2 year lease Council review the need to retain 6 Townsend Street for doctor housing.</p> <p>Should Dr Bardawil not sign a new 2 year lease for 6 Townsend Street, by 30 November 2020, a further report be presented to Council to reconsider the sale of the property.</p> <p style="text-align: right;">Phillips/Hall</p>	<p>Lease sent to Dr Bardawil 11/2/21.</p> <p>Document returned signed late May 2021 COMPLETE</p>	COMPLETE
OCT 20	ETED	<p><b>PLANNING PROPOSAL - AMENDMENT TO LACHLAN LOCAL ENVIRONMENTAL PLAN 2013 TO ALLOW AN ANIMAL SHELTER AT THE CONDOBOLIN SEWERAGE TREATMENT PLAN SITE</b></p> <p><b>RESOLVED THAT</b></p> <p>Council endorse the preparation and lodgement of a planning proposal to amend Lachlan Local Environmental Plan 2013, to include the words “animal shelter” as a purpose shown on Sheet LZN_010A for the SP2 portion that is currently only identified for “Sewerage Systems”.</p>	<p>The planning proposal is currently on public exhibition from 11 June 2021 to 9 July 2021.</p>	AUGUST 2021

		<p>Council approve the Planning Proposal for public authority consultation and public exhibition in accordance with any conditions imposed under the Gateway Determination.</p> <p>Council seek authority from the Department of Planning, Industry and Environment to exercise the delegation of all functions of the relevant local plan making authority under Section 3.36 of the Environmental Planning and Assessment Act 1979 to make the local environmental plan to put into effect the Planning Proposal.</p> <p>Authority be delegated to the General Manager to make any minor variations to the Planning Proposal, following receipt of the Gateway Determination.</p> <p>A further report be brought back to Council following the public exhibition of the Planning Proposal detailing any submissions received during the public exhibition period.</p> <p style="text-align: right;">Harris/Phillips</p>		
SEPT 20	ETED	<p><b>275/20 EXCLUSIVE USE LICENSE - WILLOW BEND SPORT CENTRE - DEPARTMENT OF EDUCATION SCHOOL INFRASTRUCTURE NSW</b></p> <p><b>RESOLVED THAT</b></p> <p>Council enter into a ten (10) year license agreement with the Department of Education for a fee not less than \$35,000 per year inclusive of GST, plus annual CPI increases for use of the facility of up to 800 hours per year.</p> <p>The Mayor and General Manager be authorised to sign the license agreement and affix the Council seal.</p> <p style="text-align: right;">Harris/Brady</p>	New license is now with the Minister for signing	JULY 2021
SEPT 20	ETED	<p><b>PLANNING PROPOSAL-AMENDMENT OF LACHLAN LOCAL ENVIRONMENTAL PLAN 2013 TO INCLUDE MURRIN BRIDGE</b></p> <p><b>RESOLVED THAT</b></p> <p>Council endorse the preparation and lodgement of a planning proposal to amend Lachlan Local Environmental Plan 2013 to include the Murrin Bridge area.</p>	Discussions were held with representatives of the Department of Planning, Industry and Environment. They advised that a Planning Proposal may not be required and undertook an internal review to	NOVEMBER 2021

		<p>Council approve the Planning Proposal for public authority consultation and public exhibition in accordance with any conditions imposed under the Gateway Determination.</p> <p>Council seek authority from the Department of Planning, Industry and Environment to exercise the delegation of all functions of the relevant local plan making authority under Section 3.36 of the Environmental Planning and Assessment Act 1979 to make the local environmental plan to put into effect the Planning Proposal.</p> <p>Authority be delegated to the General Manager to make any minor variations to the Planning Proposal, following receipt of the Gateway Determination.</p> <p>A further report be brought back to Council following the public exhibition of the Planning Proposal detailing any submissions received during the public exhibition period.</p> <p style="text-align: right;">Hall/Phillips</p>	<p>determine if this was the case. Unfortunately DPIE have now advised that this cannot be done and that we need to proceed with a Planning Proposal. The documentation is currently being prepared and will be lodged with the Department in July.</p>	
MAY 20	ETED	<p><b>95/20 COUNCIL RESIDENCE – 123 OFFICERS PARADE, CONDOBOLIN</b></p> <p><b>RESOLVED THAT</b></p> <p>A Development Application be lodged to subdivide 123 Officers Parade Condobolin from Council's current land holding;</p> <p>Authorise the Mayor and General Manager to enter into a contract for sale of No. 123 Officers Parade, Condobolin (once subdivision is complete) with a reserve price to be determined at that time.</p> <p>Investigations commence into possible replacement dwelling options and a further report be provided to Council on the outcomes of the investigation and options identified, including cost and funding implications.</p> <p style="text-align: right;">Brady/Carter</p>	<p>A further application will not be required. A process is being completed to issue the subdivision certificate to subdivide 123 Officers Parade, Condobolin from Council's current land holding. The surveyor has been to the site and we are now awaiting the linen plans to allow the subdivision certificate to be issued.</p>	JULY 2021

FEB 20	ETED	<p><b>353/2019 COMPULSORY ACQUISITION OF CROWN LAND FOR THE EXPANSION OF THE WASTE FACILITY AND THE CREATION OF A NEW ACCESS ROAD AT LAKE CARGELLIGO.</b></p> <p><b>RESOLVED THAT</b></p> <p>Council proceed with the compulsory acquisition of the land known as Lot: 7308 and DP: 1151003 and Lot: 79 DP: 752333 for the purpose of Lake Cargelligo Waste Facility Landfill Expansion in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>Council make an application to the Minister and the Governor for approval to acquire Lot: 7308 DP: 1151003 and Lot: 79 DP: 752333 by compulsory process under section [186(1) of the Local Government Act.</p> <p>That the land is to be classified as operational land.</p> <p>Council proceed with the compulsory acquisition of the land described as Lot: 7006 DP: 1029763, Lot: 7005 DP: 1029763, Lot: 7009 DP: 1057453 and Lot: 7308 DP: 1151003 for the purpose of road access in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>Council make an application to the Minister and the Governor for approval to acquire Lot: 7006 DP: 1029763, Lot: 7005 DP: 1029763, Lot: 7009 DP: 1057453 and Lot: 7308 DP: 1151003 by compulsory process under section 177(1) of the Roads Act.</p> <p>The General Manager be delegated authority to sign the application and affix Council's Seal.</p> <p style="text-align: right;">Brady/Hall</p>	<p>The Minister for Local Government has approved Council undertaking pre-acquisition procedures and the additional procedures to address Native Title in relation to the land. Proposed Acquisition Notices (PANs) will now be issued to the relevant parties in accordance with the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>.</p>	NOVEMBER 2021
FEB 18	ETED	<p><b>28/18 LAKE CARGELLIGO WASTE FACILITY – LAND ACQUISITION</b></p> <p><b>RESOLVED THAT:</b></p> <p>Approve the proposal to acquire 72,700 square metres of crown land comprising part lot 7308 DP 1151003, lot 7009 DP 1057453 and lots 7005 and 7006 DP: 1029763.</p> <p>Authorise the General Manager to lodge a Compulsory Acquisition Consent to Acquire Crown Land Application to the Department of Industry – Lands.</p> <p>The DIS provide an estimated cost of the access road to the March Ordinary Council meeting.</p>	<p>NSW Aboriginal Land Council has sent a letter to the Minister requesting a part withdrawal of the Aboriginal Land Claim (ALC) from respective lots identified for acquisition, resolving the ALC matter.</p>	NOVEMBER 2021

			Phillips/Hall	<p>Status search undertaken by NSW Crown Lands revealed no past use has extinguished or resolved Native Title. Council's Native Title Manager is investigating the process to resolve or extinguish Native Title.</p> <p>Refer to resolutions above. The matter above needs to be resolved before the acquisition process can continue.</p>	
DEC 2017	ETED	<p><b>326/17 HERITAGE COMMITTEE MEETING 22 NOVEMBER 2017</b>  <b>RESOLVED THAT:</b>                  Adopt the recommendations made by the Heritage Advisory Committee as follows;</p> <p>a) That Council implement a Conservation Management Plan for small rural cemeteries within the Shire.                  b) That Council award \$6,000 to Meredith Ervin for works to the NAB and residence in Lake Cargelligo; \$6,000 to Katrina &amp; Jim Thomas for restoration works at Melrose Homestead, and \$2,000 to the Tottenham &amp; Albert Cemetery Committee for headstone restoration.</p>	Rees/ Frankel	<p>Melrose Homestead – funds acquitted. Cemetery funds acquitted. Ervin – works not complete and funds now no longer available. The Heritage Advisor has provided a quote for the preparation of the CCMP for \$9,900. The Heritage Advisor was initially to prepare the plan for Condobolin in December 2018. However the heritage advisor was focused on the completion of the Beech Periscope in Memorial Park and ensuring that Council</p>	2021– Progressive delivery and completion.

			submitted applications for a number of grants which were available in the heritage space, including the grant for the Aboriginal Heritage Study. The Heritage Advisor visited Tottenham, Albert and Fifield cemeteries in May 2020. Draft Plans for Albert, Tottenham, Tullibigeal and Fifield have been provided by the Heritage Advisor and are being reviewed by Council Officers.	
MAY 21	C&CS	<p><b>113/2021 MURRIN BRIDGE LALC WATER CHARGES</b></p> <p><b>RESOLVED THAT</b></p> <p>The tier 1 water allocation for the Murrin Bridge Community be increased from 600kL to 14,000kL of water per annum.</p> <p>That the Director Corporate And Community Services develop a draft policy for the consideration of Council to support the increased tier 1 water allocations for the Murrin Bridge and Willow Bend Aboriginal communities.</p> <p style="text-align: right;">Harris/Hall</p>	<p>Murrin Bridge LALC notified 31/5/21. Changes incorporated into the budget and making the rates report for 2021.2022 Council's revenue staff notified</p> <p>COMPLETE</p>	COMPLETE
MAY 21	C&CS	<p><b>90/2021 SOUTHERN CROSS UNIVERSITY PROJECT</b></p> <p><b>RESOLVED THAT</b></p> <p>Local Government staff identify the random sample and undertake the mail out process from their office. The SCU research team will provide the mail out packages and reminder notes and liaise closely with Local Government staff to do this work.</p> <p style="text-align: right;">Harris/Brady</p>	<p>All requested information provided &amp; confirmed with Southern Cross University</p> <p>COMPLETE</p>	COMPLETE

MAY 21	C&CS	<p><b>87/2021 DONATIONS</b></p> <p><b>RESOLVED THAT</b></p> <p>Council notify Murrumbidgee Local Health District that their request for a donation was declined.</p> <p style="text-align: right;">Harris/Bendall</p>	<p>Advised by email that request was unsuccessful 28 May 2021</p> <p>COMPLETED</p>	COMPLETE
OCT 20	C&CS	<p><b>310/20 NOTICE OF MOTION - 6 TOWNSEND STREET LAKE CARGELLIGO</b></p> <p><b>RESOLVED THAT</b></p> <p>Dr Bardawil be offered a 2 year residential lease for 6 Townsend Street, Lake Cargelligo.</p> <p>The rent for the property be set as per the amount proposed in the background information with this report.</p> <p>The tenant will be responsible for all grounds maintenance.</p> <p>At the expiry of the 2 year lease Council review the need to retain 6 Townsend Street for doctor housing.</p> <p>Should Dr Bardawil not sign a new 2 year lease for 6 Townsend Street, by 30 November 2020, a further report be presented to Council to reconsider the sale of the property.</p> <p style="text-align: right;">Phillips/Hall</p>	<p>Dr Bardawil advised he posted the lease early May but it has not been received by Council. DCCS spoke to Dr Bardawil 18/5/21 &amp; a copy will be emailed to him for signing &amp; returning by email. Rent is being paid.</p> <p>Signed lease returned late May 2021</p> <p>COMPLETE</p>	COMPLETE
APR 21	C&CS	<p><b>87/21 ADOPTION OF YOUTH STRATEGY 2021-2030 REALISING OUR POTENTIAL</b></p> <p><b>RESOLVED THAT</b></p> <p>Council adopt the Youth Strategy 2021-2030 Realising Our Potential as presented subject to the inclusion of additional actions regarding Dental Health.</p> <p style="text-align: right;">Brady/Carter</p>	<p>Adopted with minor changes to document requested.</p>	IN PROGRESS
APR 21	C&CS	<p><b>84/21 DONATIONS</b></p> <p>That:</p> <p>Council provide donations to:</p> <ul style="list-style-type: none"> <li>i. RSL Life Care – Biggest morning tea \$200</li> <li>ii. 2021 NAIDOC week Koori Kids \$450</li> </ul> <p style="text-align: right;">Brady/Harris</p>	<p>In progress</p> <p>Emails sent 28/5/21 advising Council approved both donations.</p> <p>Donations paid 27 May 2021</p> <p>COMPLETED</p>	COMPLETED

MAR 21	C&CS	<p><b>74/2021 PROVISION O F YOUTH SERVICES FORM 1 JULY 2021</b>  <b>RESOLVED THAT</b>                  A fixed price selective tender process, under <i>Section 166(b) of the Local Government (General) Regulation 2005</i>, by which invitations to tender for a particular proposed contract/s are made following a public advertisement asking for expressions of interest, be utilised for the procurement of a Youth Service provider</p> <p>The proposed contract be for a 4 year term from 1 July 2021.</p> <p>That expressions of interest for a dual or single provider model be invited for the delivery of youth services in the Lachlan Shire Council area.</p> <p style="text-align: right;">Phillips/Carter</p>	<p>EOI Issued and has closed. 9 EOI received. Evaluation panel met &amp; assessed 9 EOI as valid. One organisation has withdrawn. Selective tender issued 7 May to 8 remaining EOI applicants. Tender closes 28 May 21. 3 organisations submitted tenders. Panel evaluation underway. Will be submitted to council at 30 June 2021 meeting for a decision</p>	<p>WILL BE SUBMITTED TO COUNCIL AT 30 JUNE 2021 MEETING FOR A DECISION</p>
FEB 21	C&CS	<p><b>13/2021 DONATIONS</b>  <b>RESOLVED THAT</b></p> <p><b>RESOLUTION 2021/1</b></p> <p>Moved: Deputy Mayor Paul Phillips                  Seconded: Cr Brian Nelson</p> <p>ii. Tottenham Swimming Club – that Council donate \$300.00</p> <p style="text-align: right;"><b>CARRIED</b></p>	<p>Tottenham Swimming Club – Email advising sent on 04/03/2021                  Waiting on bank account details for payment.</p>	<p>In progress</p>



DEC 20	C&CS	<p><b>344/20 ABORIGINAL ADVISORY COMMITTEE - PROPOSED EXPRESSION OF INTEREST FORM, PROPOSED ADVERTISEMENT, REVIEWED TERMS OF REFERENCE AND UPDATE TO COUNCIL RESOLVED THAT</b></p> <p>Council review the attached documents and provide feedback to the Director Corporate and Community Services.</p> <p>Authorise advertising inviting nominations for appointment to the Aboriginal Advisory Committee to commence in late January 2021.</p> <p style="text-align: right;">Harris/Rees</p>	<p>Advertised &amp; documents distributed. Nominations closed 26 February 2021. Seeking Council permission to extend date as only 5 applications received. Extended closing date of 16/4/21</p>	In progress
SEPT 20	C&CS	<p><b>240/2020 DONATION REQUESTS</b></p> <p><b>RESOLUTION 2020/2</b></p> <p>Moved: Cr Dennis Brady Seconded: Cr Dave Carter Condobolin Public School swimming program.</p> <p>Defer the decision until the school provides further information including confirmation of their co-contribution.</p>	<p>29/9/20 Communication sent to Condobolin Primary School notifying of outcome.</p>	IN PROGRESS-REFER TO RESOLUTION 2020/107
MAY 21	IS	<p><b>118/2021 TENDER ASSESSMENT – CNSWJO SUPPLY OF EMULSION RESOLVED THAT</b></p> <p>Council accept the tender from Bitupave Ltd for the supply and delivery of bitumen emulsion, and advise CNSWJO of its decision.</p> <p>The Mayor and General Manager be authorised to sign the contract documents and affix the Council seal if required.</p> <p style="text-align: right;">Phillips/Brady</p>	<p>Contract documents sent to Bitupave for execution. Awaiting return</p>	July 2021
MAY 21	IS	<p><b>RESOLUTION 2021/3</b></p> <p><b>REQUEST TO TRANSFER A CROWN ROAD - NEAR TO NORTH FORBES ROAD</b></p> <p><b>RESOLVED THAT</b></p>	<p>See Council Report</p>	June 2021

		<p>Council defer the motion to the June Council meeting to allow consultation with residents affected by the motion, making a 50% contribution to the cost of the work.</p> <p style="text-align: right;">Phillips/Hall</p>		
MAY 21	IS	<p><b>107/2021 DENISON STREET FOOTPATH CONSTRUCTION REQUEST</b></p> <p><b>RESOLVED THAT</b></p> <p>Consideration be given to allocating \$15,000 for the full replacement of the paved footpath on the eastern side of Denison Street from Molong Street to Oxley Street from a future round of the Local Road and Community Infrastructure Fund.</p> <p>Landscaping, irrigation and turf work in Denison Street, adjacent to the Railway Hotel be completed and maintained by the proprietor of the property subject to the Director of Infrastructure's approval of any proposed work.</p> <p style="text-align: right;">Harris/Phillips</p>	<p>Item will be considered with other projects under the LRCI grant program.</p>	<p>December 2021</p>
MAY 21	IS	<p><b>106/2021 GUM BEND LAKE ADVISORY COMMITTEE MEETING APRIL 2021 SUMMARY OF SEASON</b></p> <p><b>RESOLVED THAT</b></p> <p>The Gum Bend Lake Advisory Committee Meeting April 2021 minutes be received and noted.</p> <p>Mr Warren Chad be included as an Observer to the Gum Bend Lake Committee.</p> <p style="text-align: right;">Brady/Harris</p>	<p>COMPLETE</p>	<p>COMPLETE</p>
APR 21	IS	<p><b>96/2021 TREE ASSESSMENT – HARDING AV AND MCDONNELL ST, CONDOBOLIN</b></p> <p><b>RESOLVED THAT</b></p> <p>Four trees on Harding Street and seven trees on McDonnell Street, between Orange and Molong Streets be removed and replaced with suitable species at the completion of the construction projects.</p> <p style="text-align: right;">Carter/Nelson</p>	<p>Trees shall be removed prior to the commencement of road works.</p>	<p>JULY 2021</p>

APR 21	IS	<p><b>94/2021 BURCHER WATER TREATMENT UPDATE</b></p> <p><b>RESOLVED THAT</b></p> <p>Council note the process review completed to date. Upon completion of this review, complete a stakeholder information session with the residence of Burcher, with a preference of a non-potable water supply.</p> <p style="text-align: right;">Harris/Bendall</p>	See Council Report	JUNE 2021
APR 21	IS	<p><b>93/2021 LACHLAN SHIRE TRAFFIC COMMITTEE MEETING APRIL 2021</b></p> <p><b>RESOLVED THAT</b></p> <p>The modification of the School Bus Zone Signage on Orange Street Condobolin, to include and afternoon pickup between 2:30-4pm be supported and written notification be provided to the relevant bus companies.</p> <p>Updated signage be installed as appropriate.</p> <p>Council support the concept of reprioritisation of Boona Road and Maitland Street – with priority given to Maitland Street. Further detailed design be brought back to the traffic committee and Council for consideration.</p> <p style="text-align: right;">Harris/Hall</p>	<p>Public Notice to be displayed in local paper and web site. Written notification sent to bus companies.</p> <p>Signage to be updated</p> <p>Detailed design under development.</p>	<p>COMPLETED</p> <p>COMPLETED</p> <p>JULY 2021</p>
FEB 21	IS	<p><b>29/2021 AERODROME WATER STORAGE TANK – USER CHARGES UPDATE</b></p> <p><b>RESOLVED THAT</b></p> <p>Council implement fees for accessing the water storage tanks :-</p> <ul style="list-style-type: none"> <li>(a) Aerodrome treated water access fee per day - \$55.70</li> <li>(b) Aerodrome treated water use per kL- \$9.84</li> </ul> <p>Council place a limit of 50kL per day to be taken from the tank. Use of water from the tank remains at the discretion of the Director Infrastructure Services or their delegate.</p>	<p>Included in Draft Fees and Charges.</p> <p>Signage under development</p> <p>Tank replacement included in Capital Budget.</p> <p>Repairs and Warranty is still being explored</p>	JULY 2021

		<p>Council install appropriate signage at Condobolin, Lake Cargelligo and Tottenham Aerodromes regarding use of the water storage.</p> <p>Council review the fees on an annual basis is association with annual budget process.</p> <p>Council consider funding options for the replacement of the Tottenham Aerodrome tank in the 2021/2022 Budget Process.</p> <p style="text-align: right;">Harris/Hall</p>		
AUG 20	IS	<p><b>211/2020 GRANT DEEDS-FIXING COUNTRY ROADS</b></p> <p><b>RESOLVED THAT</b></p> <p>The General Manager be delegated authority to execute the Fixing Council Road Funding Deeds and affix the Council seal for projects RNSW2468 (Bogan Way), RNSW2469 (Tullibigeal Rd) and RNSW2471 (Gipps Way Nerathong Bridge).</p> <p>The Director Infrastructure Services be directed to request a project variation from the funding body to reduce the extent of work for project RNSW2470 (Palesthan Rd) to approximately 7.2km.</p> <p>Subject to a suitable reduction in the extent of work for project RNSW2470 (Palesthan Rd) being negotiated, and approved by the funding body, the General Manager be authorised to execute the amended Fixing Council Road Funding Deed and affix the Council seal.</p> <p style="text-align: right;">Harris/Phillips</p>	<p>Further grant application to be submitted under the Federal HVSP next year.</p>	<p>AUGUST 2021</p>
APR 20	IS	<p><b>91/2020 NOTICE OF MOTION - CRICKET NETS LAKE CARGELLIGO</b></p> <p><b>RESOLVED THAT</b></p> <p>The cricket practice nets proposed for construction at the Lake Cargelligo Recreation Ground be relocated to the south west corner of the Lake Cargelligo Central School recreational grounds.</p> <p>Item 1 be subject to an appropriate signed Memorandum of Understanding with the NSW Department of Education.</p> <p style="text-align: right;">Phillips/Hall</p>	<p>Legal and leasing section within the DET contacted the DIS on 17 June. Requesting council enter into a lease for the use of this land under the crown land management act, council pay ongoing maintenance, indemnify DET and confirm</p>	<p>JULY 2021</p>

			cricketNSW funding commitment.	
APR 17	IS	<p><b>86/17 PARKS, RESERVES &amp; RECREATIONAL FACILITIES – 5 YEAR STRATEGIC PLAN</b>  <b>RESOLVED THAT</b></p> <ol style="list-style-type: none"> <li>1. Council support the development of a strategic plan for its parks, reserves and recreational facilities using in house staff for the period FY18/19 to FY22/23.</li> <li>2. Director Infrastructure Services and Manager Recreation submit a draft strategic plan for Council consideration before 1 July 2018.</li> </ol> <p style="text-align: right;">Hall/Carter</p>	Crown Lands have been requested to reconsider their determination for a number of reserves. Council report in next month's Business paper with current draft POM's.	DECEMBER 2021
MAR 19	IS	<p><b>2019/54 ASSET MANAGEMENT PLANS - TRANSPORT, WATER, SEWER, BUILDING, RECREATION</b>  <b>RESOLVED THAT</b></p> <p>Council defer advertising the AMP until the schedule of actions are inserted into the document.          Council note the summary of key issues raised in the asset management plans as identified in this report.          Council consider the need to increase funding for local roads and potentially other asset classes like buildings (while maintaining a financially sustainable position) as part of the next revision of its Long Term Financial Plan.</p>	Four Year Forward Works Program received from Roads Manager and Six Year Forward Works Program received from Utilities Manager. Same requested of Recreation Manager. Ten Year Capital Works Program to be reported to September Council meeting.	DECEMBER 2021

### **7.3 STRONGER COUNTRY COMMUNITIES FUND ROUND 4**

**TRIM Number:** R21/177

**Author:** General Manager

#### **PURPOSE**

To advise Council of the projects selected for application submission, under round 4 of the Stronger Country Communities Fund, following Councillor's recent consideration of the project proposal.

#### **SUPPORTING INFORMATION**

A summary copy of the project ranking scores is attached.

#### **BACKGROUND**

In early May 2021 the Department of Regional NSW announced round 4 of the Stronger Country Communities Fund with the closing date for application being 25 June 2021.

Due to the need to undertake community consultation and seek suggestions from community organisations for suitable projects, a proposed list of projects could not be prepared in time for the May Council meeting. Further, as the June Council meeting was not scheduled until after the closing date for applications community project suggestions were considered and assigned a priority ranking, by Councillors, through email outside of the normal meeting cycle.

Councillor's ranking of the project priorities were to the General Manager by 11 June 2021 and the results were collated to determine the overall Council ranking.

Further advice from the Department of Regional NSW allowed a number of projects which were initially considered in the general community stream to be transfer to the quarantined Enhance Female Sporting Facilities stream. This ensured that at least 50% of the project funding will be directed to female sport as required in the program objectives.

#### **ISSUES AND COMMENTS**

The matrix table showing the project ranking score and the reducing available funds is attached as Attachment 'A'.

As the funding allocation reduced when the cost of higher ranked projects were included the elevation of some lower ranked projects was necessary to match the remaining funds. These changes are detailed in the attachment.

In total nine (9) applications have been submitted to the Department of Regional NSW for projects under this funding round.

#### **FINANCIAL AND RESOURCE IMPLICATIONS**

The proposed projects if approved will be fully funded under the Stronger Country Communities Program Round 4.

#### **LEGAL IMPLICATIONS**

No legal implications have been identified.

#### **RISK IMPLICATIONS**

There is reputational risk for Council when determining the priority of community projects. This can be mitigated by conducting a poll to rank the priority of the suggested projects to match the available funding.

**STAKEHOLDER CONSULTATION**

Public notices inviting project submissions from community groups and sporting organisation closed on 11 June 2021. A total of 19 submission were received.

**OPTIONS**

Not applicable

**CONCLUSION**

Nineteen (19) Council and community project submissions were received for consideration under round 4 of the Stronger Country Communities Program. Councillors ranked these project submissions in priority order and applications for the highest ranked projects, to the value of the available funding, have been submitted to the Department of Regional NSW for assessment.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP Outcome 4.2: Strong effective and Responsive Council

**ATTACHMENTS****1. Attachment A - Project Rankings** [↓](#)**RECOMMENDATION**

That:

1. The General Managers Report No. R21/177 be received and noted.
2. Council confirm approval for the submissions of applications to Round 4 of the Stronger Country Communities Program for the following projects;
  - Tullibigeal Aussie Rules and Netball - Removal of fence and courts and install new court. (Club to replace fence and shelter)
  - Lachlan Valley Physie - Upgrade of facility
  - Lake Cargelligo Junior Cricket Club/Assoc – Purchase and install modular toilet, sewer and drainage
  - Diggers Ave Condobolin - River walk
  - Tottenham Recreation Area - Purchase and installation of fencing for child care area.
  - Willow Bend Sports Centre Condobolin - Roof repair
  - Lake Cargelligo Memorial Hall - Security cameras, doors and heating
  - Condobolin Youth Centre - Accessibility drainage and fencing
  - Lachlan Shire Council - Electronic Noticeboard – Ute design

Stronger Country Communities - Round 4 Councillor Ranking

PRIORITY PROJECTS FOR SUBMISSION	PROJECT ESTIMATE	TOTAL SCORE	PROJECT RANKING	Available Funding	COMMENT
<b>Female Sporting Stream (minimum 50% of funding)</b>				\$792,208	
Tullibigeal Aussie Rules and Netball - Removal of fence and courts and install new court. Club to replace fence and shelter	\$135,208.00	16	1	\$657,000	
Lachlan Valley Physie - Upgrade of facility	\$60,000.00	20	2	\$597,000	
Lake Cargelligo Junior Cricket Club/Assoc – Purchase and install modular toilet, sewer and drainage	\$65,000.00	25	3	\$532,000	
Diggers Ave Condobolin - River walk	\$190,000.00	47	3	\$342,000	Project moved from community stream
Tottenham Recreation Area - Purchase and installation of fencing for child care area.	\$50,000.00	61	6	\$292,000	Project moved from community stream
<b>Community Stream</b>				\$292,000	
Willowbend Sports Centre Condobolin - Roof repair	\$75,000.00	37	1	\$217,000	
Lake Cargelligo Memorial Hall - Security cameras, doors and heating	\$50,000.00	46	2	\$167,000	
Condobolin Youth Centre - Accessibility drainage and fencing	\$100,000.00	47	4	\$67,000	
Lachlan Shire Council - Electronic Noticeboard – Ute design	\$67,000.00	68	7	\$0	Project elevated to match available funding

<b>Projects ranked that exceeded available funding and did not progress to application.</b>					
Western Plains Regional Development - Condo Crew – Next Level program to increase young female attendance/participation in sport	\$143,879.00	29	4		
Gum Bend Lake - Walking track/cycleway - 1500m	\$375,000.00	57	5		
Tullibigeal Progress Association - Walking Track and seating	\$60,000.00	72	8		
Tottenham Recreation Area - Upgrade of donga accommodation	\$50,000.00	83	9		
Condobolin Historical Society - Extension to museum display area	\$150,000.00	85	10		
Tottenham Caravan Park - Relocate existing cabin and new access ramp and provision of a new 2 Bedroom Cabin	\$170,000.00	91	11		
Lake Cargelligo Fountain - Refurbishment of fountain	\$28,000.00	94	12		
Condobolin SRA - Replacement of amenities	\$250,000.00	96	13		
Lachlan Shire Council - Acknowledgement Board	\$10,000.00	98	14		
Condobolin Aboriginal Health Service - Mural for side of health service building in conjunction with WPRD Condo Crew	\$60,000.00	98	15		



## 8 CORPORATE AND COMMUNITY SERVICES

### 8.1 MAKING OF THE RATES FOR 2021-2022 FINANCIAL YEAR

**TRIM Number:** R21/142

**Author:** Director - Corporate and Community Services

#### PURPOSE

To formally make the Rates and Annual Charges; and adopt the Fees and Charges, for the 2022 financial year.

#### SUPPORTING INFORMATION

In conjunction with the adoption of the Operational Plan 2021/22 and the Delivery Program 2017-2022, and associated budgets, it is appropriate for Council to make the Rates and Annual Charges and adopt the Fees and Charges for 2021/22.

#### BACKGROUND

The power for Council to make rates and charges is conferred on it by Chapter 15 of the *Local Government Act 1993*. Part 10 of the Local Government Act 1993 confers the power to make fees. This is undertaken each year in conjunction with the adoption of the Operational Plan which includes the Estimates of Income and Expenditure for the financial year commencing 1 July 2021.

#### FINANCIAL AND RESOURCE IMPLICATIONS

Total estimated income in FY2021/22 from Rates & Annual Charges is \$12.54 million. Failure to make provision for this income would impact significantly on the projected operating result.

#### CONSULTATION

The Rates and Annual Charges along with the Fees and Charges were on public exhibition from 14 May 2021 to 11 June 2021, as required by legislation. As at 5pm 11 June 2021, no community submissions had been received with regards to Rates and Annual Charges or Fees and Charges.

One Council submission has been incorporated:

##### New Water Tariff

Murrin Bridge Residential water – per Kilolitre (as per Council Resolution 2021/113 on 26 May 2021)

Tariff Step 1 Up to 14,000 kL \$3.00 per kL

Tariff Step 2 Greater than 14,000kL \$4.25 per kL

The financial effect of this change as outlined in the report to Council is a reduction in water consumption income.

##### Wording Change – in the Fees & Charges document

Availability Charges - Residential 100mm water service

Murrin Bridge Bulk Water Supply (billed monthly) will now be re-worded to become 100mm water availability service. The same Charge will apply to all 100 mm residential water services.

#### CONCLUSION

Rates, Annual Charges and Fees are made in accordance with Council's Operational Plan 2021/22 and Delivery Program 2017/18 – 2021/22, and the associated budget and Community Strategic Plan.

Council must formally make Rates and Annual Charges and adopt the Fees and Charges for the coming financial year to ensure appropriate income streams are maintained.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

Item 4.2.1 of the Community Strategic Plan aims to ensure that “Council is financially sustainable and provides services at a level expected by the community”.

**ATTACHMENTS**

Nil

<p><b>RECOMMENDATION</b></p> <p>That</p> <ol style="list-style-type: none"> <li>1. The Director of Corporate and Community Services Report No. R21/142 be received and noted.</li> <li>2. Council resolve to MAKE the Rates, Annual Charges and Water Consumption Charges, and ADOPT the Fees and Charges for the year 1 July 2021 to 30 June 2022, as set out in the 2017 – 2022 Delivery Program, the 2021/2022 Operational Plan and the 2021/2022 Budget, being as follows:</li> </ol>
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**MAKING OF THE RATES FOR 2021/22 FINANCIAL YEAR**

**1. ORDINARY RATES**

In accordance with Sections 494, 500, 535 and 543 of the *Local Government Act 1993*, an Ordinary Rate be now made and levied for the year 1 July 2021 to 30 June 2022, being;

ORDINARY RATES 2021/2022						
Rates Category	Base Rate	Base Rate income as a % of Total Levy for Rates category	Ad Valorem	Ad Valorem income as a % of Total Levy for Rates category	% of Total Ordinary Rates Levy	Estimated Total yield \$
Ordinary: RESIDENTIAL URBAN	\$293.00	49.75%	0.017249	50.25%	15.57%	\$1,225,033
Ordinary: RESIDENTIAL NON-URBAN	\$300.00	37.34%	0.009093	62.66%	2.21%	\$174,279
Ordinary: BUSINESS	\$335.00	36.27%	0.025421	63.73%	5.14%	\$404,043
Ordinary: MINING	\$649.00	0.12%	0.303511	99.88%	13.83%	\$1,087,868
Ordinary: FARMLAND	\$291.00	8.43%	0.00278	91.57%	63.26%	\$4,977,149

**2. WATER CHARGES**

In accordance with sections 501, 535, 541 and 543 of the *Local Government Act 1993*, an Annual Charge be now made and levied for the year 1 July 2021 to 30 June 2022 for the provision of water and / or the availability of water service, on;

- a) land which is supplied with water from pipe of the Council; or
- b) land which is situated within 225 metres of a water pipe of the Council, whether the land has a frontage or not to the public road (if any) in which the water pipe is laid, even though the land is not actually connected with water from any water pipe of the Council, and that charge be made and levied, under the following criteria:

<b>Annual Water Availability Charge</b>		
<b>2021/2022</b>		
<b>All properties - Connected</b>	<b>Metered Service</b>	<b>Charge per connection</b>
	20 mm Water Service	\$486
	25 mm Water Service	\$742
	32 mm Water Service	\$ 1,196
	40 mm Water Service	\$1,842
	50 mm Water Service	\$2,861
	80 mm Water Service	\$7,273
	100 mm Water Service	\$11,342
<b>All properties - Connected</b>	<b>No Metered Service</b>	<b>Charge per connection</b>
	Residential	\$1,058
	Farmland / Rural	\$1,058
	Business	\$1,185
	Business-Interconnected	\$889
	Non-Rateable	\$1,058
<b>Rateable properties - Not Connected</b>	<b>No Metered Service</b>	<b>Charge</b>
	Residential Water Availability	\$486
	Business Water Availability	\$486
<b>Annual Water Availability Charge - BURCHER AND FIFIELD ONLY</b>		
	<b>No Metered Service</b>	<b>Charge</b>
<b>All Properties - Connected</b>	Water Connected B/F	\$804
<b>All Properties - Unconnected</b>	Water Availability B/F	\$374

**Water Consumption Charges**

In accordance with Section 502, 539, 540 and 543 of the *Local Government Act 1993*, Council now make and levy Water Consumption Charges in accordance with Council’s 2021/22 Fees and Charges, based on the appropriate tariff charge per measure, or estimate of measure, during the 2021/22 Reading Cycle Periods 1, 2, 3 and 4 as shown below:

<b>WATER CONSUMPTION CHARGES 2021/2022</b>				
<b>Category</b>	<b>1st 600 kilolitres per annum</b>	<b>&gt; than 600 kilolitres per annum</b>	<b>Flat Rate per kilolitre</b>	<b>Minimum charge</b>
Residential, Non-Urban, Farmland	\$3.00	\$4.25		\$22.00
Business, Non-Residential, Non-Rateable Usage			\$3.00	\$22.00
Raw Water Usage			\$2.05	\$22.00
<b>Murrin Bridge Residential Water (as per Council resolution 2021/113)</b>				
	<b>1st 14,000 kilolitres per annum</b>	<b>&gt; than 14,000 kilolitres per annum</b>	<b>Flat Rate per kilolitre</b>	<b>Minimum charge</b>
Residential	\$3.00	\$4.25		\$22.00

**3. SEWER CHARGES**

In accordance with Sections 501, 535, 539 and 543 of the *Local Government Act 1993*, an Annual Charge be now made and levied for the year 1 July 2021 to 30 June 2022 for the provision of sewer, and / or the availability of a sewer service, on:

- a) land which is supplied with sewer supply of the Council; or
- b) land which is situated within 75 metres from a sewer of the Council and is able to be connected;

and that charge be made and levied under the following criteria:

<b>SEWER CHARGES 2021/2022</b>		
<b>Annual Sewer Access Availability Charge</b>		<b>Charge per connection</b>
All Rateable Properties Connected	Residential Sewer Charge	\$768
	Business Sewer Charge	\$768
All Rateable Properties Unconnected	Sewer Charge	\$768
<b>Annual Sewer Charges</b>		
Crown and Schools Connected	Charge per Water Closet	\$80
	Charge per Urinal or Cistern	\$61
All Other Non-Rateable Properties - Connected	Charge per Water Closet	\$137
	Charge per Urinal or Cistern	\$61

**4. WASTE MANAGEMENT CHARGES**

**Annual Domestic Waste Management Charges**

In accordance with Sections 496, 501, 502, 504, 535 and 543 of the Local Government Act 1993, an Annual Charge be now made and levied for the year 1 July 2021 to 30 June 2022 for the provision or the availability of a periodic collection of a Waste Service, as described in Council's Fee and Charges, on all land for which a service is available, being:

<b>SERVICE COLLECTION - REGULAR</b>			
<b>Domestic Waste Management Charge - Section 496</b>	<b>2021/22</b>	<b>Charge</b>	<b>Service</b>
<b>Residential Properties - Condobolin</b>	Domestic Waste Management	\$551.00	1 x General + Organic + Recycling
<b>Non-Rateable Residential Properties - Condobolin</b>	Domestic Waste Management	\$551.00	1 x General + Organic + Recycling
<b>Residential Properties - Villages</b>	Domestic Waste Management	\$414.00	1 x General + Recycling
<b>Non-Rateable Residential Properties - Villages</b>	Domestic Waste Management	\$414.00	1 x General + Recycling
<b>Residential Properties - Condobolin</b>	Domestic Waste Management - Add General	\$136.00	1 x Additional General
<b>Residential Properties - Condobolin</b>	Domestic Waste Management - Add Recycling	\$128.00	1 x Additional Recycling
<b>Residential Properties - Condobolin</b>	Domestic Waste Management - Add Organic	\$136.00	1 x Additional Organic
<b>Residential Properties - Villages</b>	Domestic Waste Management - Add General	\$136.00	1 x Additional General
<b>Residential Properties - Villages</b>	Domestic Waste Management - Add Recycling	\$128.00	1 x Additional Recycling
<b>All Properties - Residential</b>	Domestic Waste Management - Replacement	\$79.00	Replacement of 240 litre each

**Other Waste Charges**

In accordance with Sections 501, 502, and 535 of the *Local Government Act 1993*, an Annual Charge be now made and levied for the year 1 July 2021 to 30 June 2022 for the provision or the availability of a periodic collection of a Waste Service, as described in Council’s Fees and Charges, being;

<b>SERVICE COLLECTION - REGULAR</b>			
<b>Waste Management Charge - Section 501</b>	<b>2021/22</b>	<b>Charge</b>	<b>Service</b>
<b>Non-Residential Properties - Condobolin</b>	Business Waste Management	\$414.00	1 x General + Organic + Recycling
<b>Non-Rateable Non-Residential Properties - Condobolin</b>	Business Waste Management	\$414.00	1 x General + Organic + Recycling
<b>Non-Residential Properties - Condobolin</b>	Business Waste Management: Additional Service General	\$136.00	1 x General
<b>Non-Residential Properties - Condobolin</b>	Business Waste Management: Additional Service Recycling	\$128.00	1 x Recycling
<b>Non-Residential Properties - Condobolin</b>	Business Waste Management: Additional Service Organic	\$136.00	1 x Organic
<b>Non-Residential Properties - Villages</b>	Business Waste Management	\$414.00	1 x General + Recycling
<b>Non-Rateable Non-Residential Properties - Villages</b>	Business Waste Management	\$414.00	1 x General + Recycling
<b>Non-Residential Properties - Villages</b>	Business Waste Management Other: Additional Service General	\$136.00	1 x Additional General
<b>Non-Residential Properties - Villages</b>	Business Waste Management Other: Additional Service Recycling	\$128.00	1 x Additional Recycling
<b>All Properties - Non-Residential</b>	Domestic Waste Management - Replacement	\$79.00	Replacement of 240 litre
<b>Waste Management - Minimum Charge* (s496 &amp; S501)</b>			
<b>Burcher &amp; Mining - Uncollected</b>	Waste Management Charge	\$ 136.00	Availability
<b>Farmland, Residential, Non-Urban, Rateable Vacant Land - Uncollected</b>	Waste Management Charge	\$ 123.00	Availability

\*Previously Tip Management and Rehabilitation Charge

## 5. STORMWATER CHARGES

In accordance with Sections 496A, 510A, 535 and 543, and clause 125A and clause 125AA, of the *Local Government Act 1993*, an Annual Charge be now made and levied for the year 1 July 2021 to 30 June 2022 for the provision of Stormwater Management Services for all occupied rateable urban residential and business land in the areas of Albert, Burcher, Condobolin, Derriwong, Fifield, Lake Cargelligo, Tottenham and Tullibigeal, as follows:

ANNUAL STORMWATER MANAGEMENT CHARGE 2021/2022		
Stormwater Management Charge		Charge
All Rateable Properties (excluding Strata units)	Residential Stormwater Management	\$ 25.00
All Rateable Properties	Business Stormwater Management	\$ 25.00
All Residential Strata Units (each)	Residential Stormwater Management	\$ 12.50

## 6. ACCRUAL OF INTEREST ON OVERDUE RATES AND CHARGES

In accordance with the provisions of Section 566 of the *Local Government Act 1993*, that the interest rate to apply on overdue rates and charges, including water usage charges, for the period 1 July 2021 to 3 June 2022, will be 6%, the maximum allowed as determined by the Minister of Local Government for the 2021/2022 period.

## 7. FEES AND CHARGES

The Fees and Charges as set out in the Delivery Program, Operational Plan and Budget 2017–2022, inclusive of any amendments, be adopted for the year commencing 1 July 2021.

## 8. SERVICE OF RATE NOTICES

The Rate, and / or Charge for the 2021/2022 rating year be levied on the land specified in the Rates and Charges Notice, including Water Usage Charge notices, by the service of that notice and the General Manager be and is hereby authorised to prepare and serve such notice for and on behalf of the Council.

## 9. REDUCTION FOR ELIGIBLE PENSIONERS

Eligible pensioners as defined in the *NSW Local Government (General) Regulations 2005*, Division 4 Section 134, may apply for a rating concession as per Section 575 of the *Local Government Act 1993*.

- 50% of the combined Ordinary Rate and Domestic Waste Management Service Charge (if applicable), up to a maximum of \$250;
- 50% of the Water Availability Charge per annum (if applicable), up to a maximum of \$87.50; and
- 50% of the Sewerage Access Availability Charge per annum (if applicable) up to a maximum of \$87.50

Or pro-rata thereof, in accordance with section 575 (2) and 575 (4) of the *Local Government Act 1993*.

**8.2 DONATIONS**

**TRIM Number: R21/143**

**Author: Administration Officer - Corporate & Community Services**

**PURPOSE**

Council is asked to consider requests for monetary and in kind support for community events to be held in the 2020/2021 financial year.

**SUPPORTING INFORMATION**

A copy of the request for donation is included as an attachment.

**BACKGROUND**

Throughout the year Council receives requests from individuals, community groups and sporting clubs for financial and in kind support. This support may promote the liveability of the shire or enable residents to undertake representation in their chosen sport or activities outside the shire.

**ISSUES AND COMMENTS**

**Response to question taken on notice at June strategic briefing**

*Income & expenses for SRA Hall.*

The 18.19YF is the only year where income was not impacted by Covid19. Some costs such as rates, water and power may be charged to the SRA grounds itself so this may not be all costs.

	20.21 FY	19.20FY	18.19FY
<b>Hall Hire Fees</b>	- 5,265	- 4,055	- 16,112
Electricity & Energy Charges	701	-	-
Insurance	6,342	5,618	265
Cleaning	365	1,865	4,922
Buildings Maintenance & Repairs	17,744	17,564	22,096
Grounds Maintenance & Repairs	-	-	135
Equipment Maintenance & Repairs	429	1,300	3,305
Furniture and Fittings Maintenance	108	-	-
<b>Total Operational expenses</b>	<b>25,689</b>	<b>26,348</b>	<b>30,723</b>
plus loan interest	73,595	73,595	73,595
plus loan repayments	108,704	108,704	108,704
plus depreciation	55,524	55,524	55,524
<b>TOTAL COSTS</b>	<b>263,512</b>	<b>264,171</b>	<b>268,546</b>

**Updates**

**The Country Women’s Association – Tullibigeal Branch** are considering purchasing a defibrillator. They have written a letter requesting assistance to purchase a defibrillator.

A letter was sent to CWA Tullibigeal Branch on 21 January 2021, requesting more information but Council has not yet received a response. I have had advice from Cr Bendall at the May Council meeting that the CWA have sourced a defibrillator and won’t be requiring a donation.



**Donations expected to come to a future Council meeting****Lake Cargelligo Sports Club**

The Lake Cargelligo Sports Club has requested assistance towards maintaining the cricket ovals and a concession on their rates and charges for 12 months. Council requested more information on 9 February 2021 and a copy of the Hardship Policy was also provided.

The Director Corporate & Community Services and Financial Accountant have had meetings with the club in June and the club understands further information must be provided to progress this matter.

**Donation Requests****Condobolin & District Kennel Club – requesting \$2,000**

The club requested the use of Mobile Lighting Towers at their dog show in August 2021. An email was sent to the club on 17 March 2021, advising Council does not own any but they could contact companies such as Coates Hire, Kennard's Hire or PremiAir Hire to see if they have a product that meets their needs.

Council received a subsequent email from the club dated 17 May 2021 with a completed funding application form, an estimate of income and expenses for the dog show (based on previous shows), certificate of currency for insurance and a quote from PremiAir Hire.

The email does refer to a request sent in September 2020 however there is no record of this in Council's records management system.

There is no record of Council providing a financial donation previously however a discounted rate is provided on accommodation at Council's caravan park for dog show attendees. As an example, a 1-2 person cabin for a week is normally \$700 per week but for attendees, the rate is \$540 per week. Council could consider this discounted rate to be their donation.

**Speak Up – requesting \$200**

Speak Up are holding their annual online speech and drama competition. They are requesting a donation of \$200 to contribute towards the cost of an adjudicator, website hosting and prizes. Their request states that last year they had around 25 entrants from across NSW including Condobolin. Council provided a donation of \$200 in July 2020.

**Condo Cook Up – fee waivers**

The Condo Cook Up are holding their event on 14 August 2021, they will be setting up on the 13 August and will be cleaning up on the 15 August, overall three days.

They are requesting that Council waive the hire of the SRA Racecourse amenities and bar area fees totalling \$262.50 plus the section 68 waiver of \$434.00. As the club is not for profit, they are already entitled to a 50% discount on the SRA fees and a full waiver of the Section 68 fees so Council could consider this to be their contribution towards the donation, rather than waiving the entire fee.

In 2019, Council provided \$675 in kind support for the event.

**Condobolin NAIDOC Committee – contribution plus fee waiver \$286**

NAIDOC week is being celebrated from the 4<sup>th</sup> to 11<sup>th</sup> July 2021. The Condobolin NAIDOC Committee are requesting a financial contribution for their NAIDOC week event and requesting Council waive the costs for the hire of the Memorial Park. Park hire is \$250 for up to 5 days + \$36 per day for electricity. The committee have not requested any particular financial contribution.

Historically Council has provided \$850 in July 2019 and \$920 in February 2019.

Council has a budget of \$1,440 for NAIDOC week however this would be for all events in the shire.

**Galari Lachlan TAFE NSW Careers Day – fee waiver \$675**

Regional Industry Education Partnerships Training Services NSW have their upcoming event Galari Lachlan TAFE NSW Careers Day to be held on 21 July 2021 at the Condobolin SRA Pavilion. They are requesting Council waive the hire fee for the SRA Pavilion of \$675.

It is recommended that Council does not offer a bond waiver for the event. The bond of \$1,500 is refundable if the property is undamaged and left clean.

Council pays rent on the TAFE campus at Lake Cargelligo of about \$2,000 per year for Children's Services and Council pays for staff training course. There is no record of fee waiver previously.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

A provision was made in the FY2020/2021 budget to provide cash and in kind support for Community events. Council has sufficient budget remaining to fund the requested donations.

### **LEGAL IMPLICATIONS**

There are no known legal implications.

### **RISK IMPLICATIONS**

There is reputational risk for Council when making decisions to approve or not to approve particular requests.

### **STAKEHOLDER CONSULTATION**

Council at the June 2021 strategic briefing.

### **OPTIONS**

1. Provide the full amount of the requested donation.
2. Decline the full amount of the requested donation
3. Offer a reduced donation to allow as many organisations as possible to be supported in the financial year.

### **CONCLUSION**

Council is asked to consider and make a resolution on the amount of any donation it wishes to support.

### **LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

### **ATTACHMENTS**

1. **Condobolin & District Kennel Club** [↓](#)
2. **Speak Up** [↓](#)
3. **Condo Cook Up** [↓](#)
4. **NAIDOC week - Condobolin** [↓](#)
5. **Galari Lachlan TAFE NSW Careers Day** [↓](#)

### **RECOMMENDATION**

That

1. The Director of Corporate and Community Services Report No. R21/143 be received and noted.
2. Council determine the amount of any donation to be granted to:
  - a. Condobolin & District Kennel Club
  - b. Speak Up

- c. Condo Cook up
- d. NAIDOC week - Condobolin
- e. Galari Lachlan TAFE NSW Carers Day

**CONDOBOLIN & DISTRICT KENNEL CLUB**



PRESIDENT  
CRAIG FOSTER

TREASURER  
VIRGINIA OSBORNE

SECRETARY  
GAIL KEEGAN - Mobile: 0419691719  
Email: [skysilk@bigpond.com](mailto:skysilk@bigpond.com)

17<sup>th</sup> May, 2021.

The General Manager,  
Lachlan Shire Council,  
CONDOBOLIN. NSW

**BY EMAIL**

Dear Sir,

**RE: WESTERN CIRCUIT DOG SHOWS - ADDITIONAL SHOWS 22<sup>ND</sup> & 23<sup>RD</sup> AUGUST, 2021**  
**Registered No. 02, /3338**

I refer to your letter of 17<sup>th</sup> March, 2021 and advise that my original was forwarded back in September, 2020 and the copy handed over at the meeting was in fact my file copy.

As previously advised without lighting for what we call the "middle" weekend where, this year, we have an additional 3 shows we risk a fine from DogsNSW and a refusal to allow Western Region shows in the future to be held at Condobolin during the Circuit.

With the above in mind please find attached herewith Funding Application Form togetherwith copy of an estimate of how income and expenditure relates to a Show. As previously advised we, as a Club, are required to pay all expenses for our Judges including flights, accommodation and all meals as well as their judging fees. Also attached is Certificate of Currency from DogsNSW Insurers with Lachlan Shire Council noted thereon.

We have had quotes from both Coates Hire and PremiAir both based at Parkes - PremiAir infact conducted a Site Inspection and advised that we will need three (3) towers to ensure the whole of the dog ring area is adequately covered A copy of their quote is attached. The Representative has advised that the lights would be delivered on the Friday 20<sup>th</sup> August, 2021 (they are closed Saturdays) and collected on Tuesday 24<sup>th</sup> August, 2021. We will only require them on 22<sup>nd</sup> & 23<sup>rd</sup> August, and PremiAir have advised that we will be charged for only the 2 days of use plus delivery and set up.

Thank You  
Yours faithfully,

GAIL KEEGAN  
Secretary  
Condobolin & District Kennel Club Inc



**LACHLAN SHIRE COUNCIL**

**Donations Policy GEN006 - Requests over \$1,000 only**

**FUNDING APPLICATION FORM**

Please read the policy carefully before completing this application form, as applications that do not meet the stated funding criteria may be deemed ineligible. Should you require assistance or advice in completing the application form, please contact Council on (02) 6895 1900.

<b>PART A. Applicant Details</b>	
Name of group/organisation: CONDOBOLIN & DISTRICT KENNEL CLUB INC	
Postal Address: LANDBASE, LOCKED BAG 25, GOSFORD NSW 2250 (email only please)	
Contact Person: GAIL KEEGAN	Position in group/organisation: SECRETARY
Telephone:	Mobile: 0419 691 719
Fax:	Email: skysilk@bigpond.com
Is your organisation incorporated?	YES
Does your organisation have an ABN?	NO
ABN:.....	
Does your organisation have Public Liability	
Insurance?	YES
If yes, please attach a valid Certificate of Currency	

<b>PART B - Project Details</b> <i>(please attach extra pages if insufficient space is provided)</i>	
Project Title: <b>Condobolin &amp; District Kennel Club All Breeds Championship Dog Shows</b>	
Project Location: <b>Dog Arena, Diggers Avenue, Condobolin</b>	
Proposed Start Date: <b>21<sup>ST</sup> August, 2021</b>	Proposed End Date: <b>24<sup>TH</sup> August, 2021</b>

Summary of Project.

**All Breeds Championship Dog Shows – two shows to be held on Saturday 22<sup>nd</sup> and two on Sunday 23<sup>rd</sup> August 2021 – An additional 3 shows to be held as part of the annual Western Circuit – 2 of which will be late afternoon into the evening shows where lighting will be a requirement. Once dusk arrives it becomes a condition of DogsNSW that lighting be available – if not the Club is fined and can be denied the opportunity to hold these show in the future at this venue.**

Briefly summarise what your organisation does i.e. its mission.

**We strive to present our dogs to the visiting interstate Judges in the approved manner and to utilise the majority of August each year as part of the local community supporting the town businesses.**

Further Information: Lachlan Shire Council 11 0268951900 [8J Email: council@lachlan.nsw.gov.au				Page 1 of 3
Version: 3	Commencement Date: 2007	Last Review Date: 23 November 2016	Next Review Date: August 2017	TRIM No. D19/08746



**LACHLAN SHIRE COUNCIL**

**Donations Policy GEN006 - Requests over \$1,000 only**

**FUNDING APPLICATION FORM**

How will this project benefit the local community?

During the month that we are based at the Riverview Caravan Park, Condobolin we endeavour to support the local businesses by shopping for groceries, meals at the local hotels, Clubs. We book our interstate Judges into local motels and purchase show prizes locally

Please estimate the number of participants and/or spectators in your project.

People use the month of August as their annual holiday and the majority come as a family - Numbers can vary but estimates of approximately 250 – 300 people plus visitors from the town. We often have the local school children visit.

How will the success of the project be evaluated by your organisation?

**BY THE NUMBER OF ENTRIES WE RECEIVE AND THE NUMBER OF PEOPLE IN ATTENDANCE**

How will your organisation acknowledge the financial contribution from Council?

**ACKNOWLEDGEMENT IN CATALOGUES AND ON OUR NOTICE BOARD AT THE SHOW OFFICE ALSO ON OUR FACEBOOK GROUP AND WEBSITE.**

Please outline how your organisation will manage this project.

**THE FUNDS WILL BE UTILISED TO PAY THE HIRE FEES FOR 3 MOBILE LIGHTING TOWERS, GENERATORS AND ASSOCIATED COSTS.**

<b>PART C - Funding Sources</b>
Has your organisation received funding assistance from Council before? <b>NO</b>
If Yes, in which financial year did your organisation last receive funding: <b>N/A</b>

Please provide details of any funding sought from other sources for this project.

Funding Source	Amount	Secured (Yes or No)
EVOLVE MINING	ANY	NO

Further Information: Lachlan Shire Council If 0268951900 (8J Email: council@lshl.lachlan.nsw.gov.au				Page 2 of 3
Version: 3	Commencement Date: 2007	Last Review Date: 23 November 2016	Next Review Date: August 2017	TRIM No. D19/08746



LACHLAN SHIRE COUNCIL

Donations Policy GEN006 - Requests over \$1,000 only

FUNDING APPLICATION FORM

Please outline how your organisation intends to manage and be accountable for the funds allocated, should your submission be successful.

**The funds will be used to hire 3 lighting towers plus generators and fees  
Associated with the delivery and setting up and then collecting them**

**PART D - Project Budget**

Please provide a detailed budget for your project. It is important that you clearly identify expenses by type and that every effort is made to reasonably estimate the level of income expected from sources such as entrance fees and sponsorship.

Is project budget attached before?	YES
<b>Project Budget Summary: lights only</b>	<b>Amount</b>
Cash contributed by your organisation:	\$ 430.51
Cash from other sources:	\$
In kind contribution, approximate value e.g. Volunteer	\$
Amount requested from Lachlan Shire Council	\$ 2,000.00
<b>Total Cost of Project:</b>	<b>\$ 2,430.51</b>

**Authorisation:**

I, GAIL KEEGAN certify that this application for funding was approved by the management committee of this organisation on 30<sup>th</sup> March, 2021.

13/05/2021

Signature

Date

Further Information: Lachlan Shire Council tr 0268951900 [2] Email: council		lachlan.nsw.Pov.au	Page 3 of 3
Version: 3	Commencement Date: 2007	Last Review Date: 23 November 2016	Next Review Date: August 2017
			TRIM No. D19/08746

**LACHLAN SHIRE COUNCIL**

**Donations Policy GEN006 - Requests over \$1,000 only**

**FUNDING APPLICATION FORM**



<b>CONDOBOLIN &amp; DISTRICT KENNEL CLUB INC</b>	
<b>ESTIMATE ONLY - SHOW REPORT</b>	<b>2021</b>
<b>INCOME</b>	
Entries and catalogues - Show Manager	17,653.50
Entries - underpaid and mail chqs	886.00
Raffle	180.00
Vendors Fees	70.00
Catalogue Sales at Show	40.00
<b>Total</b>	<b>18,829.50</b>
<b>EXPENDITURE</b>	
RNSWCC Affiliation and Insurance	346.00
RNSWCC Draft Schedule & Advertisement	422.00
Dogs NSW Show Levy	1,484.00
Stationery - DogsNSW	624.00
Catering	125.00
Office Supplies - Sec/Treas	124.01
Covid Supplies - hand sanitiser etc	51.30
Receipt Book	5.00
Prizes	2,745.00
Ribbons- Aust. Show Ribbons	1,238.84
Refund Entry Fees	96.00
Raffle Prize money	100.00
Receipt of Entries/Catalogue Preparation	1,177.50
Catalogue Printing/ Certificates	618.00
Results Runner - Logan	45.00
Stewards and Dogs NSW Rep	960.00
Airline flights (Bris - Parkes)	3,200.00
Judges Fees & Expenses	2,645.00
<b>Total Expenditure</b>	<b>16,006.65</b>
<b>Profit On Show</b>	<b>2,822.85</b>



## CERTIFICATE OF CURRENCY

CERTIFICATE NO. 55804	
This certificate confirms that the under mentioned policy is effective in accordance with the details shown.	
<b>Name of Insured:</b>	<b>ROYAL NEW SOUTH WALES CANINE COUNCIL LIMITED T/AS DOGS NSW AND RNSWCC HEALTH &amp; WELFARE CHARITY</b>
<b>Cover:</b>	Public Liability: \$20,000,000 any one occurrence Products Liability: \$20,000,000 any one occurrence and in the aggregate (For The Business of Canine Association Promoting Dog Ownership/Registrations/Functions/Demonstrations/Dog Shows/Dog Training & Trials only)
<b>Activity/Business:</b>	Canine Association Promoting Dog Ownership/Registrations/Functions/Demonstrations/Dog Shows/Dog Training & Trials
<b>Excess:</b>	As per policy schedule
<b>Period of Insurance:</b>	28/2/2021 to 28/2/2022
<b>Underwriter:</b>	Certain Underwriters at Lloyd's
<b>Policy Number:</b>	PMEL99/0122451
<b>Counterparties:</b>	Wollondilly All Breeds Kennel Club Inc, Wollondilly Shire, Lake Macquarie Council, Port Macquarie Dog Club, Hungarian Vizsla Club of NSW Inc, Metropolitan Mid-Week Dog Training Club Inc, Port Macquarie Hastings Council, Orana K9 Training Club Inc, Lachlan Shire Council, Bankstown City Council, City of Canterbury Bankstown, Whippet Club of NSW, Cessnock City Council, Agility Dog Club of NSW, Manly & District Kennel & Dog Training Club Inc, Northern Beaches Council, North Sydney Council, Ku-ring-gai Council, Wagga Wagga City Council, Southern Highlands Kennel & Obedience Club, The Border Collie Club of NSW, Armidale and All Breeds Kennel Club, Uralla and District Kennel Club, New England Celtic and All Breeds Kennel Club, Gunnedah Shire Council, Kyeamba Kennel & Training Club, Tamworth Regional Council, Mid-Western Regional Council, Mudgee & District Kennel & Obedience Club, Tamworth Regional Council, Kyeamba Kennel & Training Club, Northern Suburbs Dog Training Club shall be indemnified for acts of negligence by the Insured only arising out The Business nominated in the schedule.
<b>For full terms, conditions and exclusions please refer to Your Policy Wording version Active_Liability_Policy_Wording_02.21.</b>	

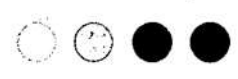
• Melbourne • Sydney • London

**Melbourne:** 271-273 Wellington Rd, Mulgrave  
Locked Bag 6003, Wheelers Hill, VIC 3150  
T: +61 (0)3 8562 9100 F: +61 (0)3 8562 9111  
**Claims Hotline:** 1300 134 956 (Aust Only)

**Sydney:** Suite 305, 25 Lime Street, Sydney  
PO Box Q896, QVB, NSW 1230  
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**Email:** info@activeuw.com

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22/04/2021

DATE



## Hire Pricing Proposal for Condobolin Dog Show

REFERENCE: HIRE0490044789 | DATE: 08/05/2021

ATTN: Gail Keegan | COMPANY: Condobolin Dog Show  
 Gordon McCarren Dog Arena, Diggers Avenue, Condobolin, NSW 2877  
 PHONE: | MOBILE: 0419 691 719 | EMAIL: skysilk@bigpond.com

PREPARED BY: Cameron Kennedy at PremiAir Newcastle  
 PHONE: 0448 092 105 | EMAIL: Cameron.Kennedy@premiar.net.au

QTY	PRODUCT DESCRIPTION	TYPE/MODEL	RATE	DURATION OF HIRE	PER UNIT	PRICE
3	Lighting Towers	4,000W Directional Lighting Towers	Daily	2	\$ 85.00	\$ 510.00
2	Super Silenced Generators	20Kva Generators	Daily	2	\$ 110.00	\$ 440.00
2	Generator Accessories	32amp > 12 x 15amp DB Board	Daily	2	\$ 95.00	\$ 380.00
<b>Subtotal</b>						<b>\$ 1,330.00</b>
Damage Waiver @ 12.5%						\$ 166.25
Enviro Levy @ 1.0%						\$ 13.30
<b>Subtotal (ex GST)</b>						<b>\$ 1,509.55</b>
GST @ 10%						\$ 150.96
<b>EQUIPMENT HIRE TOTAL</b>						<b>\$ 1,660.51</b>
ADDITIONAL COSTS						
Delivery						\$ 350.00
Pickup						\$ 350.00
<b>Subtotal Delivery &amp; Pickup (ex GST)</b>						<b>\$ 700.00</b>
<b>Total Additional Costs (ex GST)</b>						<b>\$ 700.00</b>

[www.premiairhire.com.au](http://www.premiairhire.com.au)

 **1300 WE HIRE**



QTY	PRODUCT DESCRIPTION	TYPE/MODEL	RATE	DURATION OF HIRE	PER UNIT	PRICE
					GST @ 10%	\$ 70.00
					<b>TOTAL ADDITIONAL COSTS</b>	<b>\$ 770.00</b>
					<b>TOTAL</b>	<b>\$ 2,430.51</b>

If engine-driven, the equipment is to be returned filled otherwise additional fuel charges will be incurred.

**NOTES PERTAINING TO THIS QUOTE:**

**ADDITIONAL NOTES:**

- Customer to ensure the product is suitable for the application
- Any damage outside of fair wear and tear will be charged to the customer
- Equipment to be returned filled with diesel to avoid additional charges
- Quote is based on 12hour run time maximum, additional hours will be charged at \$45 + gst per hour
- Delivery is to Condobolin, during normal business hours MON - FRI
- Subject to availability
- Quote is valid for 14 days

[www.premiairhire.com.au](http://www.premiairhire.com.au)

 **1300 WE HIRE**

**Karen Pegler**

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**Subject:** FW: Speak Up! Sponsorship 2021

**From:** Lucy Kirk <[lucy.kirk@speakupcw.org](mailto:lucy.kirk@speakupcw.org)>  
**Subject:** **Speak Up! Sponsorship 2021**  
**Date:** 7 May 2021 at 11:47:05 am AEST  
**To:** Karen Pegler <[Karen.Pegler@lachlan.nsw.gov.au](mailto:Karen.Pegler@lachlan.nsw.gov.au)>

Dear Karen,

I would like to extend my thanks again to the Lachlan Shire Council for their support with my competition last year.

It was a great success and a wonderful opportunity for kids to perform their acts that, due to the COVID-19 pandemic, they would never have otherwise had the opportunity to.

I am planning to run the competition again this year, in partnership with Condobolin's Western Plains Regional Development program, and will be raising money for the Country Education Foundation, however, I am only able to do this with your continued support.

I would like to ask if the council would consider continuing their support for my competition with a donation of \$200. This money will be put towards covering the costs of the adjudicator and website hosting, as well as prizes for successful entrants.

Last year we had around 25 entrants from across NSW - from Orange, Dubbo, Bathurst, Sydney and Condobolin. It was a great opportunity for them to receive valuable feedback from a professional adjudicator and I'm really hoping to be able to provide them with this opportunity again.

You can view our website here: <https://www.speakupcw.org/>

Your continued support would be much appreciated!

Looking forward to hearing from you.

Kind regards,

Lucy Kirk

Condo Cook Up  
C/- Dave Rees  
31 Mahonga St  
Condobolin NSW 2877  
condocookup@gmail.com

31 May 2021

Mr Greg Tory  
General Manager  
Lachlan Shire Council  
PO Box 216  
Condobolin NSW 2877

Dear Greg,

I am writing on behalf of the Condo Cook Up organising committee to request a waiver of council fees to hire the Condobolin SRA Racecourse amenities and bar area. Like a lot of events, the Cook Up was unable to be held last year due to restrictions and uncertainty surrounding COVID-19. We are hoping to be able hold this event once again as if we miss another year, it is likely that it will not come back.

Ours is a community event to give an enjoyable day out for local residents and potentially develop into a tourism drawcard once better established. All proceeds are donated to local charity, with the Condobolin Can-Assist branch being this year's nominated recipient. A waiving of hire fees will allow more money to be donated to this charity. Thank you in advance for your consideration.

Kind regards,



Dave Rees  
Committee member

1 June 2021

**General Manager**

**Lachlan Shire Council**

**CONDOBOLIN NSW 2877**

**RE: 2021 NAIDOC CELEBRATIONS**

Mr Tory,

I am writing on behalf of the 2021 Condobolin NAIDOC Committee in regards to NAIDOC Week which will run from 4<sup>th</sup> – 11<sup>th</sup> July 2021.

We will be holding our March that will be from the Lachlan Shire Chambers (at a time to be advised) and finishing up at Memorial Park on the Family Fun Day at Memorial Park on Monday 5<sup>th</sup> July 2021.

We are seeking any funds that Lachlan Shire Council may be in a position to contribute to our annual event. We are also wanting to ask respectfully to waive the costs related to the hire of Memorial Park for our annual NAIDOC Event.

Yours Sincerely,

Kristi Hoskins

2021 Condobolin NAIDOC Committee





4 June 2021

Mr. Greg Tory  
General Manager  
Lachlan Shire Council  
CONDOBOLIN NSW 2877

Dear Mr. Tory

I am writing in regard to the upcoming Galari Lachlan TAFE NSW Careers Day to be held on 21 July at the Condobolin SRA Pavilion.

This event will give both local secondary students and general community members access to a wide range of current information on TAFE NSW programs, courses and training pathways. Local employers are also being invited to attend the event to promote their apprenticeship, traineeship and entry level employment opportunities and Training Services NSW will be in attendance to provide information on vocational education and training and the NSW Job Trainer program.

I commend TAFE on the initiative to run this event in Condobolin and believe this will be an incredibly valuable event for the community, enabling students and job seekers to more easily access local information that enhances their educational and career decision making.

In light of the considerable benefit this event represents to the Condobolin community, I am requesting that you kindly consider waiving the hire fee for the SRA pavilion to assist with covering costs in other organisational areas, thus ensuring the financial viability and success of the event.

I look forward to your response.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Janice Little'.

**Janice Little**

**Senior Project Officer | Regional Industry Education Partnerships**

**Training Services NSW**

**M:** 0457 093 604 | **E:** [janice.little@det.nsw.edu.au](mailto:janice.little@det.nsw.edu.au) | **W:** [education.nsw.gov.au](http://education.nsw.gov.au)

### 8.3 INVESTMENTS AS AT 31 MAY 2021

**TRIM Number:** R21/144

**Author:** Financial Accountant

#### **PURPOSE**

The *Local Government (General) Regulation 2005 section 212* specifies that Council's Responsible Accounting Officer must provide elected members with a monthly written report detailing the funds invested by Council. The report must include information up to the last day of the month immediately preceding the meeting.

The Responsible Accounting Officer must also provide a certificate stating whether the investments have been made in accordance with the Act, the Regulations and Council's investment policy.

#### **SUPPORTING INFORMATION**

Council's general bank account reconciled balance at 31 May 2021 is \$4,907,365.50.

Investments held at 31 May 2021 totalling \$45,812,866 are set out in Attachment 1.

#### **Responsible Accounting Officer Certificate**

I certify that the bank accounts and investments have been reconciled with the Council's general ledger as at 31 May 2021, and that investments have been made in accordance with the *Local Government Act, Local Government (General) Regulation 2005* and Council's Investment Policy.

Karen Pegler  
Responsible Accounting Officer

#### **FINANCIAL UPDATE**

As at the end of May 2021, Council's portfolio is compliant across its counterparty and credit quality limits. Over the past 12 months, the portfolio, excluding on call cash, returned +1.37% p.a., outperforming bank bills by 1.31% p.a.

The official cash rate remains at 0.10%. This low rate will have a negative impact on Council's interest income. The expectation is that the Reserve Bank will not raise rates again until there is a sustained recovery and both of the economic objectives of full employment and target inflation are met. Returns of 0.40% to 0.80% p.a. can be expected over the next few financial years.

#### **LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

Investments are made in accordance with Council's Investment Policy and the Community Strategic Plan/Delivery Program Item 4.2.1, which aims to ensure that "Council is financially sustainable and provides services at a level expected by the community".

#### **CONCLUSION**

Investments will continue to be managed so Council can meet its cash commitments as and when they fall due.

#### **ATTACHMENTS**

1. Investment Report 31 May 2021 [↓](#)

**RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No. R21/144 be received and noted.



Lachlan Shire  
Your Ultimate Bush Experience

# Investment Report

01/05/2021 to 31/05/2021



**Portfolio Valuation** as at 31/05/2021

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Value	Accrued	Accrued MTD
Bendigo and Adelaide	BBB+	TD	GENERAL	At Maturity	09/06/2020	08/06/2021	1.2500	500,000.00	6,113.01	530.82
ING Direct	A	TD	GENERAL	Quarterly	11/06/2020	15/06/2021	1.0000	750,000.00	1,684.93	636.99
Auswide Bank	BBB	TD	GENERAL	At Maturity	15/06/2020	15/06/2021	1.0000	1,000,000.00	9,616.44	849.32
BOQ	BBB+	TD	GENERAL	Annual	30/06/2020	06/07/2021	1.0500	1,000,000.00	9,665.75	891.78
Auswide Bank	BBB	TD	GENERAL	At Maturity	12/08/2019	10/08/2021	1.9500	1,000,000.00	35,206.85	1,656.16
Westpac	AA-	TD	GENERAL	Quarterly	26/08/2020	26/08/2021	0.8000	1,000,000.00	131.51	131.51
Bank of Sydney	Unrated	TD	GENERAL	Annual	08/09/2020	08/09/2021	0.9300	500,000.00	3,388.77	394.93
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	20/10/2020	20/10/2021	0.6300	500,000.00	1,933.15	267.53
Westpac	AA-	TD	GENERAL	Quarterly	22/10/2019	26/10/2021	1.6000	1,000,000.00	1,753.42	1,358.90
AMP Bank	BBB	TD	GENERAL	Annual	27/05/2020	23/11/2021	1.4500	1,000,000.00	198.63	198.63
Community First	Unrated	TD	GENERAL	At Maturity	25/11/2020	30/11/2021	0.6500	500,000.00	1,673.97	276.03
Community First	Unrated	TD	GENERAL	At Maturity	03/12/2020	07/12/2021	0.6500	1,000,000.00	3,205.48	552.05
ING Direct	A	TD	GENERAL	Annual	06/02/2020	08/02/2022	1.6500	500,000.00	2,554.11	700.68
Bank of Sydney	Unrated	TD	GENERAL	At Maturity	09/02/2021	09/02/2022	0.5900	500,000.00	905.21	250.55
Newcastle Permanent	BBB	TD	GENERAL	Quarterly	20/02/2019	22/02/2022	3.0500	500,000.00	501.37	501.37
Newcastle Permanent	BBB	TD	GENERAL	Quarterly	05/03/2019	08/03/2022	2.9500	500,000.00	3,556.16	1,252.74
Macquarie Bank	A+	TD	GENERAL	At Maturity	23/03/2021	23/03/2022	0.4900	1,000,000.00	939.73	416.16
Members Equity Bank	BBB	TD	GENERAL	At Maturity	23/03/2021	23/03/2022	0.5000	1,000,000.00	958.90	424.66





Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Value	Accrued	Accrued MTD
BOQ	BBB+	TD	GENERAL	Annual	06/05/2020	10/05/2022	1.4500	500,000.00	516.44	516.44
AMP Bank	BBB	TD	GENERAL	Annual	24/11/2020	23/05/2022	0.7500	1,000,000.00	3,883.56	636.99
BOQ	BBB+	TD	GENERAL	At Maturity	27/05/2020	24/05/2022	1.3000	1,000,000.00	13,178.08	1,104.11
AMP Bank	BBB	TD	GENERAL	Annual	11/06/2020	14/06/2022	1.4000	750,000.00	10,212.33	891.78
AMP Bank	BBB	TD	GENERAL	Annual	22/12/2020	21/06/2022	0.7500	750,000.00	2,481.16	477.74
BOQ	BBB+	TD	GENERAL	Annual	23/06/2020	28/06/2022	1.2500	1,000,000.00	11,746.58	1,061.64
BOQ	BBB+	TD	GENERAL	Annual	22/07/2020	26/07/2022	1.0000	600,000.00	5,161.64	509.59
Auswide Bank	BBB	TD	GENERAL	At Maturity	18/08/2020	23/08/2022	0.9000	500,000.00	3,538.36	382.19
Auswide Bank	BBB	TD	GENERAL	At Maturity	27/08/2020	29/08/2022	0.9000	750,000.00	5,141.10	573.29
BOQ	BBB+	TD	GENERAL	At Maturity	26/08/2020	30/08/2022	0.9500	1,000,000.00	7,261.64	806.85
Westpac	AA-	TD	GENERAL	Quarterly	26/08/2020	30/08/2022	0.8200	1,000,000.00	134.79	134.79
Westpac	AA-	TD	GENERAL	Quarterly	08/09/2020	08/09/2022	0.7800	1,500,000.00	2,724.66	993.70
NAB	AA-	TD	GENERAL	Annual	08/09/2020	08/09/2022	0.8000	1,500,000.00	8,745.21	1,019.18
NAB	AA-	TD	GENERAL	Annual	08/09/2020	13/09/2022	0.8000	1,500,000.00	8,745.21	1,019.18
WAW Credit Union	Unrated	TD	GENERAL	Annual	08/09/2020	13/09/2022	1.0500	500,000.00	3,826.03	445.89
BOQ	BBB+	TD	GENERAL	Annual	20/10/2020	20/10/2022	0.8000	500,000.00	2,454.79	339.73
NAB	AA-	TD	GENERAL	Annual	27/11/2020	29/11/2022	0.6300	500,000.00	1,605.21	267.53
NAB	AA-	TD	GENERAL	Annual	10/12/2020	13/12/2022	0.6300	500,000.00	1,493.01	267.53
Warwick Credit Union	Unrated	TD	GENERAL	Annual	10/02/2021	13/02/2023	0.6500	1,000,000.00	1,976.71	552.05
Warwick Credit Union	Unrated	TD	GENERAL	Annual	09/02/2021	14/02/2023	0.6500	500,000.00	997.26	276.03





Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Value	Accrued	Accrued MTD
WAW Credit Union	Unrated	TD	GENERAL	Annual	02/03/2021	02/03/2023	0.7000	500,000.00	872.60	297.26
BNK Bank	Unrated	TD	GENERAL	Annual	30/03/2021	04/04/2023	0.7000	900,000.00	1,087.40	535.07
NAB	AA-	TD	GENERAL	At Maturity	13/04/2021	18/04/2023	0.6000	1,000,000.00	805.48	509.59
BNK Bank	Unrated	TD	GENERAL	Annual	04/05/2021	09/05/2023	0.7000	1,000,000.00	536.99	536.99
AMP Bank	BBB	TD	GENERAL	Annual	04/05/2021	09/05/2023	0.7000	1,000,000.00	536.99	536.99
MyState Bank	BBB	TD	GENERAL	Annual	04/05/2021	09/05/2023	0.5500	1,000,000.00	421.92	421.92
NAB	AA-	TD	GENERAL	Annual	25/05/2021	23/05/2023	0.6300	2,000,000.00	241.64	241.64
NAB	AA-	CASH	GENERAL	Monthly	31/05/2021	31/05/2021	0.3100	2,302,122.63	3,828.07	3,828.07
Macquarie Bank	A+	CASH	GENERAL	Monthly	31/05/2021	31/05/2021	0.4000	5,510,743.22	1,966.37	1,966.37
<b>TOTALS</b>								<b>45,812,865.85</b>	<b>190,108.62</b>	<b>32,440.95</b>



## Counterparty Compliance as at 31/05/2021

### Long Term Investments

Compliant	Bank Group	Term	Rating	Invested	Invested (%)	Limit (%)	Limit (\$)	Available
✓	Commonwealth Bank	Long	AA-	500,000.00	1.09	25.00	-	10,953,216.46
✓	Westpac	Long	AA-	4,500,000.00	9.82	25.00	-	6,953,216.46
✓	NAB	Long	AA-	9,302,122.63	20.30	25.00	-	2,151,093.83
✓	Macquarie Bank	Long	A+	6,510,743.22	14.21	20.00	-	2,651,829.95
✓	ING Direct	Long	A	1,250,000.00	2.73	20.00	-	7,912,573.17
✓	Bendigo and Adelaide	Long	BBB+	500,000.00	1.09	15.00	-	6,371,929.88
✓	BOQ	Long	BBB+	5,600,000.00	12.22	15.00	-	1,271,929.88
✓	Members Equity Bank	Long	BBB	1,000,000.00	2.18	15.00	-	5,871,929.88
✓	Newcastle Permanent	Long	BBB	1,000,000.00	2.18	15.00	-	5,871,929.88
✓	Auswide Bank	Long	BBB	3,250,000.00	7.09	15.00	-	3,621,929.88
✓	AMP Bank	Long	BBB	4,500,000.00	9.82	15.00	-	2,371,929.88
✓	MyState Bank	Long	BBB	1,000,000.00	2.18	15.00	-	5,871,929.88
✓	Warwick Credit Union	Long	Unrated	1,500,000.00	3.27	5.00	-	790,643.29



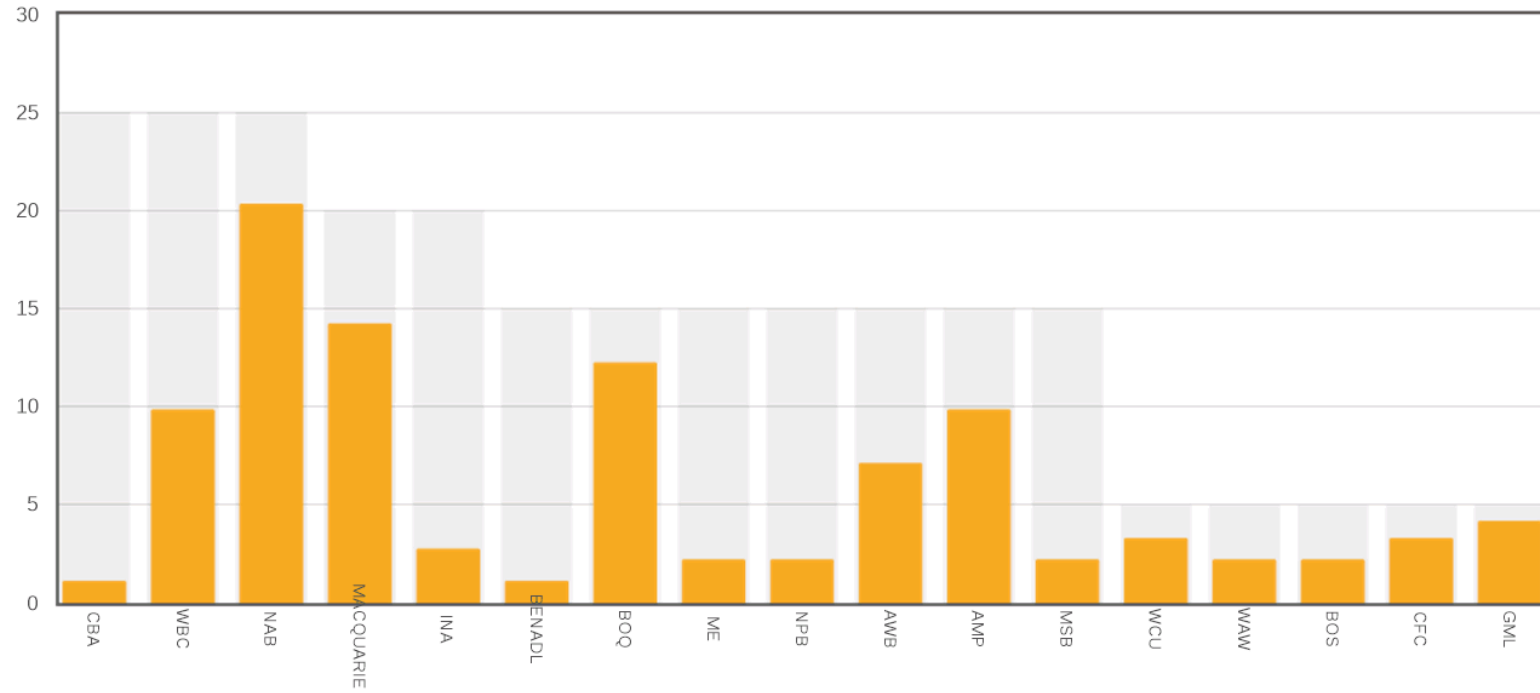




Compliant	Bank Group	Term	Rating	Invested	Invested (%)	Limit (%)	Limit (\$)	Available
✓	WAW Credit Union	Long	Unrated	1,000,000.00	2.18	5.00	-	1,290,643.29
✓	Bank of Sydney	Long	Unrated	1,000,000.00	2.18	5.00	-	1,290,643.29
✓	Community First	Long	Unrated	1,500,000.00	3.27	5.00	-	790,643.29
✓	Goldfields Money	Long	Unrated	1,900,000.00	4.15	5.00	-	390,643.29
<b>TOTALS</b>				<b>45,812,865.85</b>	<b>100.00</b>			



**Counterparty Compliance - Long Term Investments**



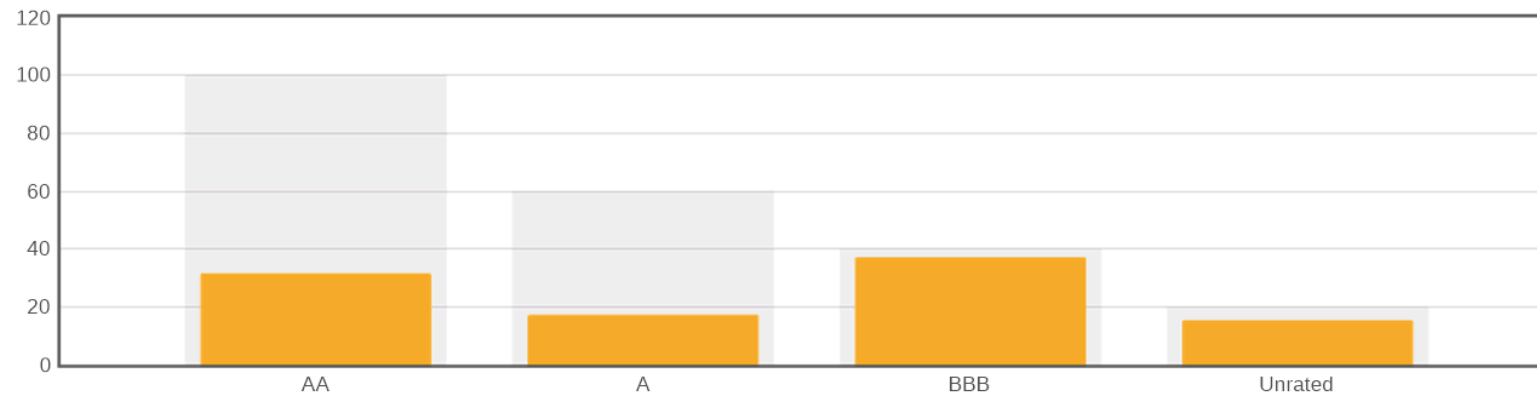


## Credit Quality Compliance as at 31/05/2021

### Long Term Investments

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available
✓	AA	14,302,122.63	31.22	100.00	31,510,743.22
✓	A	7,760,743.22	16.94	60.00	19,726,976.29
✓	BBB	16,850,000.00	36.78	40.00	1,475,146.34
✓	Unrated	6,900,000.00	15.06	20.00	2,262,573.17
<b>TOTALS</b>		<b>45,812,865.85</b>	<b>100.00</b>		

### Credit Quality Compliance - Long Term Investments

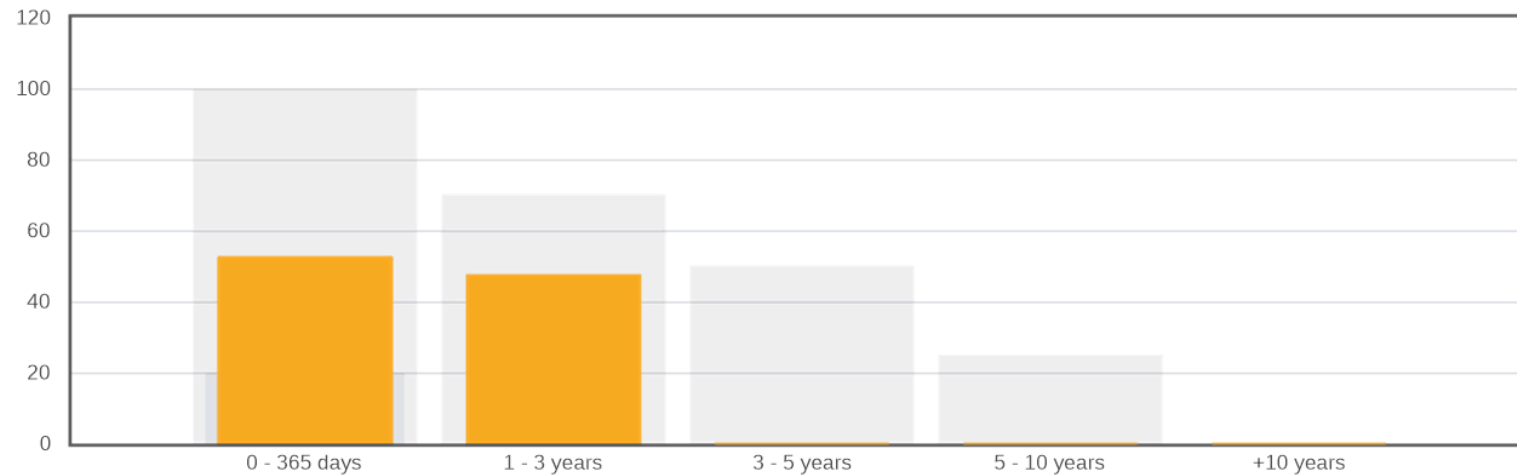




### Maturity Compliance as at 31/05/2021

Compliant	Term	Invested	Invested (%)	Min Limit (%)	Max Limit (%)	Available
✓	0 - 365 days	24,062,865.85	52.52	20.00	100.00	21,750,000.00
✓	1 - 3 years	21,750,000.00	47.48	0.00	70.00	10,319,006.10
✓	3 - 5 years	-	0.00	0.00	50.00	22,906,432.93
✓	5 - 10 years	-	0.00	0.00	25.00	11,453,216.46
✓	+10 years	-	0.00	0.00	0.00	-
<b>TOTALS</b>		<b>45,812,865.85</b>	<b>100.00</b>			

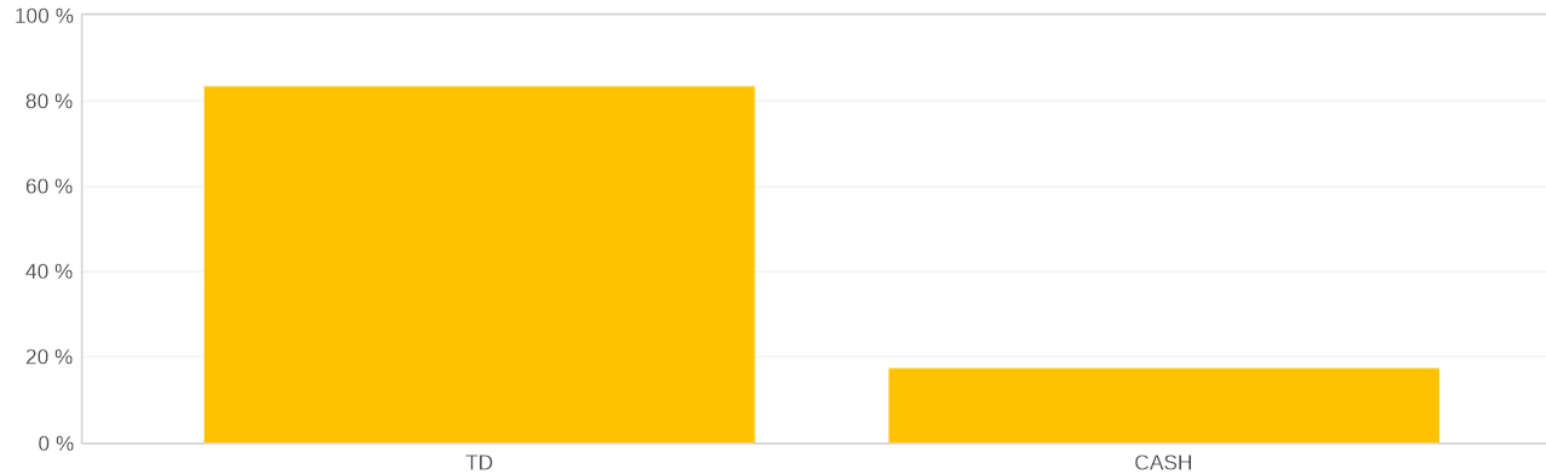
### Maturity Compliance





**Asset Class** as at 31/05/2021

Code	Number of Trades	Invested	Invested (%)
TD	45	38,000,000.00	82.95
CASH	2	7,812,865.85	17.05
<b>TOTALS</b>	<b>47</b>	<b>45,812,865.85</b>	<b>100.0</b>



## **8.4 YOUTH SERVICES REPORTS - QUARTERLY REPORTS OCTOBER TO DECEMBER 2020 AND JANUARY TO MARCH 2021**

**TRIM Number:** R21/145

**Author:** Director - Corporate and Community Services

### **PURPOSE**

The purpose of this report is to provide Council with a summary of activities undertaken by Western Plains Regional Development Incorporated (WPRD) in relation to funding provided by Council for provision of Youth Services across the Shire.

### **SUPPORTING INFORMATION**

Western Plains Regional Development Inc. (WPRD) has provided the attached reports for Council's information both for the six months October 2020 to 31 March 2021.

- Youth services report
- Youth services financial report

### **BACKGROUND**

Council agreed to provide WPRD with an amount of \$261,030 (GST inclusive) in the 2020-21 budget to manage and administer youth services for Lachlan Shire. As part of this agreement Council requires WPRD to provide regular reporting on how the funds have been spent and what activities have been provided.

The objectives of youth services are:

- to provide a service that will address and improve the needs of young people within the Lachlan Shire by providing a stable and safe environment which encourages education and learning, establishes social interaction, working and job opportunities and leisure, sport and recreational services regardless of cultural, social, economic backgrounds, religion, gender and disability.
- to provide advocacy services at local, regional and state levels for and on behalf of young people in regard to issues of employment, training, referrals, accommodation and crisis assistance, leisure facilities, family education, family relationships and legal matters.

### **ISSUES AND COMMENTS**

The report for the six months October 2020 to March 2021 refers to objectives achieved in line with the Delivery Program and Operational Plan. Financial documents are also provided to show funds received and how these funds have been spent.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

There are no additional financial and resource implications identified.

### **LEGAL IMPLICATIONS**

There are no legal implications identified.

### **RISK IMPLICATIONS**

There are no risk implications identified.

**STAKEHOLDER CONSULTATION**

Nil for this report

**OPTIONS**

Council receive and note the attached reports.

**CONCLUSION**

This report is provided for the information of Council and to allow Council to provide feedback on the usefulness of the information provided. Any feedback will be discussed with the Western Plains Regional Development Committee to assist with future reporting to Council.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

Outcome 1.8 Wellbeing of Youth.

**ATTACHMENTS**

1. **Quarterly Youth Services Report Oct-Dec 2020** [↓](#)
2. **Youth Services Financial reports Oct-Dec 2020** [↓](#)
3. **Quarterly Youth Services Report January to March 2021** [↓](#)
4. **Youth Services Financial statements January to March 2021** [↓](#)

**RECOMMENDATION**

That:

1. The Director Corporate & Community Services Report No. R21/145 be received and noted.
2. Council provide feedback on the content of the reports for the Western Plains Regional Development Committee.

## Youth Services Report

### *October, November, December*

The September and October School Holiday Program was busy with many highlights such as touch football, basketball, barbecues at the skate park and fishing trips and a movie. Most activities in Condobolin were held outdoors because of the Covid restrictions and lack of space. Lake Cargelligo Youth Centre had similar activities and were mostly indoors

Condobolin Youth Centre had a different activity program for term four with Thursdays being a primary age group at the rear of Western Plains regional development, Fridays at Logan Thorpe Fitness gym and Condobolin pool, Saturday's outdoor activities at the High School or at Condobolin pool.

Tullibigeal continued with weekly programs held by a volunteer parent with the assistance of a staff member from Family Support Group travelling from Lake Cargelligo. A highlight for Tullibigeal was an art workshop held by Splatter Gallery from West Wyalong on the 27<sup>th</sup> of October. This was successful, and the young people have asked for this again. This was part of the Youth Week funding for Tullibigeal participants.

NAIDOC week celebrations were held between the 9th and 15th of November. Lake Cargelligo Youth Centre had a large window display, and most celebrations were held at the schools. In Condobolin we had the youth deadly awards through the schools working in partnership with Family Support Group. Due to Covid restrictions the community gathering was held off and only small functions and events were held.

Drumming and piping practice with Condobolin RSL pipe band has continued each Monday afternoon at the RSL with volunteer tutors and five young people attending on a regular basis.

Following a consultation during the Rugby season the youth put forward a proposal to have a BMX track in Condobolin. This proposal was presented to council in October and future meetings are to be arranged. We have applied for funding through a youth opportunity grant and will wait to see if this is successful.

We held the love bites workshops at Lake Cargelligo Central School with year 9 and 10 students on the 2<sup>nd</sup> of December 2020. There were also students from and the workshop was well received. We joined staff from Family Support Lake Cargelligo office to run the workshop.

In Condobolin Youth Services Providers meetings were held monthly and the proposal for case management plan started with Family Support Group as the leading service. We renegotiated the discovery youth talk paper to be presented to Lachlan Shire Council. The council have agreed to engage a consultant, Karen Legge to prepare the youth strategy and consultation will begin in January 2021.

The community drug action team has provided funding for Aboriginal Medical Service boys group to attend The Willow Bend gym with Braden Davis. The Condobolin Youth Centre boys and staff have



been going to Logan Thorpe Fitness Program on Friday afternoons this funding is from Evolution Mining.

At WPRD we had a year 10 work experience student for the week of 23rd to 27th of November. This placement was extremely successful and gave the student great exposure to projects and community development work.

The position for Condo Crew Program were interviewed in December and a coordinator chosen will start in early January 2021. This position will be working closely with Youth Services and be part of the consultation for the strategic plan. Tottenham has remained closed due to Covid restrictions and lack of volunteers to run the program. We visited Tottenham Youth Centre early December and they opened for the last three weeks of term 4.

We have applied for domestic violence funding for love bites training, equipment and materials for years 7 and 8 and years 9 and 10 for all local schools in the Lachlan Shire.

The Lake Cargelligo Youth Centre building was used for bringing driving classes for three days in December. This is a successful program and many young people attended to obtain their L-plates and P plates.

The Friday Fun Night funding from Evolution Mining has paid for the registration and singlets for the Condobolin local touch football youth team. The team has called themselves the Youth Deadly's.

WPRD has been supporting the police active citizens program with Daniel Greef, providing the theatre for two training sessions. This program has three students chosen from each town of Parkes, Forbes, Condobolin, and Lake Cargelligo. It is a leadership program and goes for three months.

We received assistance from the Drought Support Officer with Christmas parties in the way of donations of goods from good 360. These packages were handed out to youth who have participated in the programs throughout the year. Lake Cargelligo Murrin Bridge received 15 back packs and Condobolin received 20 packs.

Training done during this term was safe talk on 10 November and Aboriginal domestic violence DV alert on 27th and 28th of October.

We have been assisting with the Waste to Art planning for 2021 and will have youth workshops held in April school holidays next year. Youth Activity Officer Vivian Richards finished work at Condobolin new centre on the 16th of December and advertising has gone out for this position closing on the 24th of December.



At the Skate Park for the School Holiday Program.



Drumming and piping practise.



The Condoobolin Youth Centre boys at the Logan Thorpe Fitness Program.



Active Citizens Program.

**Western plains Regional Development Inc  
Snapshot - Unaudited Youth Projects FY2021**

Additional Youth Projects	Oct to Dec Actuals			Year to Date		
	Income	Expense	Balance	YTD Inc	YTD Exp	YTD Bal
(Project externally funded and Wages comes out of Youth Services)						
Youth Bus Funding - CBA, BendigoBank, FRRR	\$ 60,000.00	\$ -	\$ 60,000.00	\$ 85,000.00	\$ -	\$ 85,000.00
Friday Fun Night - Evolution Mining	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 3,000.00	\$ 954.54	\$ 2,045.46
Food for Life - Penrith Council (C/forward \$3,082)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,082.00
Highways Byways (C/forward \$1,680)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,680.00
Love Bites - Dom.Violence (C/forward \$79.40)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 79.40
Youth Naidoc Deadly Awards - DET	\$ 1,818.18	\$ 500.00	\$ 1,318.18	\$ 1,818.18	\$ 500.00	\$ 1,318.18
Youth Naidoc Deadly Awards - NIAA	\$ 1,000.00	\$ 600.38	\$ 399.62	\$ 1,000.00	\$ 600.38	\$ 399.62
Saintsational Kids Day (C/Forward \$1,449)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,449.00
Youth Week - LSC	\$ 1,886.36	\$ 300.00	\$ 1,586.36	\$ 1,886.36	\$ 300.00	\$ 1,449.00
	<b>\$ 65,818.18</b>	<b>\$ 1,100.38</b>	<b>\$ 64,717.80</b>	<b>\$ 92,704.54</b>	<b>\$ 2,354.92</b>	<b>\$ 96,502.66</b>

LSC Funded Youth Services	Income	Expense	Balance	YTD Inc	YTD Exp	YTD Bal
<b>Youth Services Management</b>	\$ 12,977.50	\$ 2,984.00		25,955.00	\$ 5,792.00	
Wage Component Breakdown		\$ 10,410.00	-\$ 416.50		\$ 19,126.00	1,037.00
<b>Condobolin Youth Centre</b>	\$ 11,552.50	\$ 2,065.00		23,105.00	\$ 4,008.00	
Wage Component Breakdown		\$ 8,280.00	\$ 1,207.50		\$ 8,280.00	10,817.00
<b>Lake Cargelligo Youth Centre</b>	\$ 19,802.50	\$ 3,263.00		39,605.00	\$ 7,798.00	
Wage Component Breakdown		\$ 15,277.00	\$ 1,262.50		\$ 26,045.00	5,762.00
<b>Tottenham Youth Centre</b>	\$ 1,525.00	\$ 223.00		3,050.00	\$ 556.00	
Casual cleaner		\$ 124.00	\$ 1,178.00		\$ 124.00	2,370.00
<b>Tulli Youth Services</b>	\$ 125.00	\$ 121.00		250.00	\$ 240.00	
Volunteers - No Wage Component			\$ 4.00			10.00
	<b>\$ 45,982.50</b>	<b>\$ 42,747.00</b>	<b>\$ 3,235.50</b>	<b>\$ 91,965.00</b>	<b>\$ 71,969.00</b>	<b>\$ 19,996.00</b>

*Western Plains Regional Development Inc*



*Serving The Heart of New South Wales*

## LACHLAN SHIRE YOUTH SERVICES REPORT

Jan- March 2021

Western Plains Regional Development Inc  
18 William Street, Condobolin NSW 2877  
E: [eo@wprd.org.au](mailto:eo@wprd.org.au) P: 02 6895 3301

**Condobolin**

Condobolin Youth Services School Holiday Program ran from the 18th of January to the 29th of January. These were advertised in the Condobolin Argus and on Facebook. The PCYC Group from Sydney visit for January 18th was cancelled due to Covid.

Condobolin High School student support worker Belinda Coe was with the Condobolin Youth Services holiday program and was of great assistance. We have a community use agreement with Condobolin High School to access the grounds and the use of the hall for discos. Activities that were held over the holidays were basketball, fishing, water games at the town pool and a movie.

During Term 1 Condobolin Youth Service had a team in the local touch football competition. The youth played every Wednesday afternoon and called their team the "Youth Deadly's". Shirts were provided for the team and funding for this came from Evolution Mining. On Thursday afternoons we had primary school aged children doing art and craft and games in the Western Plains Regional Development Building. Friday afternoons involved young people attending a gym session at Logan Thorpe Fitness and then entry to the town pool for games and swimming.

Staff assisted in collecting surveys from parents and carers to go into the Youth Strategic Plan.

Staff from Condobolin Youth Centre attended training for the program Sister Speak at the WCC. The purpose of the program is to engage young Indigenous girls and providing them with confidence and leadership skills. This will be followed up with Belinda Coe at Condobolin High School at a later date.

The Suicide Prevention Project and Youth Services held two sessions of Rural Minds at Condobolin High School for the LAP students from Lake Cargelligo, Ungarie, Tullibigeal, and Condobolin years 11 and 12.

The Youth Services Providers group held monthly meetings with the case coordination project going ahead with a family. Services are now working together, and good partnerships have been formed.

The Youth Services manager attended training along with Lake Cargelligo and Condobolin Service Providers in Griffith on the 2<sup>nd</sup> and 3<sup>rd</sup> of March, for Bridges Out of Poverty. This training is related to families we work with and the poverty cycle which they are often in.

St Joseph's students assisted with decorations for World Day of Prayer on the 5<sup>th</sup> March at the Anglican church Hall.

A small number of people are involved in a BMX Pump Track committee however more information is required to look at the design, site, and structure of the pump track.

Youth Services staff supported LSC family movie night in the park on Friday the 19<sup>th</sup> March and sold popcorn to families who attended.

A lot of effort was put into the collection of information for the Youth Strategic Plan which has been created by Karen Legge. The draft was available to services in the community in March for people to comment and respond.

Discussions have been held with LSC staff regarding the proposal of LSC providing a venue for a larger Youth Centre in Condobolin. LSC are proposing to purchase the old state government building and it is to be used for community groups and part of it will be a new Youth Centre.

*WPRD is funded by Lachlan Shire, Western NSW PHN, Federal and State Government*

**Lake Cargelligo**

The centre was open for the January holiday period from the 18th of January to the 29th of January with a holiday program available for young people. The activities involved were a table tennis competition, basketball, a tik tok dance, pool competition and art and craft activities. Georgina Kelly has completed her CPR refresher course with first aid trainer.

Ethan Williams is continuing with his certificate III in Community Services at Lake Cargelligo TAFE.

Regular maintenance is being done on the backyard and the rear of the block by a local gardening man.

The Lake Cargelligo Youth Centre has a regular weekly program that is providing a variety of activities, games and sports.

**Tullibigeal**

The parent volunteer has been unable to do any regular activities due to work and family commitments. The plans are being made for an art workshop to be held at the community building in the April school holidays. Family support group will continue to provide a worker to assist with supervision when our volunteer parent is available to run some sessions. Youth Services provide materials and food when required.

**Tottenham**

Tottenham Youth Centre has been opening on Friday evenings and has parents who volunteer to run the sessions. The maintenance on the building is still ongoing and Lynette Jarvis is working with LSC staff to finalise this.



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*WPRD is funded by Lachlan Shire, Western NSW PHN, Federal and State Government*

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**Western plains Regional Development Inc  
Snapshot - Unaudited Youth Projects FY2021**

Additional Youth Projects	January to March 2021 Actuals			Year to Date		
	Income	Expense	Balance	YTD Inc	YTD Exp	YTD Bal
(Project externally funded and Wages comes out of Youth Services)						
Youth Bus Funding - CBA, BendigoBank, FRRR	\$ -	\$ -	\$ -	\$ 85,000.00	\$ -	\$ 85,000.00
Friday Fun Night - Evolution Mining	\$ -	\$ 342.00	-\$ 342.00	\$ 3,000.00	\$ 1,296.00	\$ 1,704.00
Food for Life - Penrith Council (C/forward \$3,082)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,082.00
Highways Byways (C/forward \$1,680)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,680.00
Love Bites - Dom.Violence (C/forward \$79.40)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 79.40
Youth Naidoc Deadly Awards - DET	\$ -	\$ -	\$ -	\$ 1,818.18	\$ 500.00	\$ 1,318.18
Youth Naidoc Deadly Awards - NIAA	\$ -	\$ 270.00	-\$ 270.00	\$ 1,000.00	\$ 870.00	\$ 130.00
Saintsational Kids Day (C/Forward \$1,449)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,449.00
Youth Week - LSC	\$ -	\$ 274.00	-\$ 274.00	\$ 1,886.00	\$ 574.00	\$ 1,312.00
	<b>\$ -</b>	<b>\$ 612.00</b>	<b>-\$ 612.00</b>	<b>\$ 92,704.18</b>	<b>\$ 3,240.00</b>	<b>\$ 95,754.58</b>

LSC Funded Youth Services	Income	Expense	Balance	YTD Inc	YTD Exp	YTD Bal
<b>Youth Services Management</b>	\$ 45,983.00	\$ 3,124.00		137,948.00	\$ 8,939.00	
Wage Component Breakdown		\$ 10,580.00	\$ 32,279.00		\$ 29,705.00	99,304.00
<b>Condoblin Youth Centre</b>		\$ 1,822.00			\$ 5,183.00	
Wage Component Breakdown		\$ 6,483.00	-\$ 8,305.00		\$ 15,410.00	-20,593.00
<b>Lake Cargelligo Youth Centre</b>		\$ 3,331.00			\$ 10,911.00	
Wage Component Breakdown		\$ 14,924.00	-\$ 18,255.00		\$ 39,963.00	-50,874.00
<b>Tottenham Youth Centre</b>		\$ 480.00			\$ 1,036.00	
Casual cleaner		\$ 547.00	-\$ 1,027.00		\$ 671.00	-1,707.00
<b>Tulli Youth Services</b>		\$ 38.00			\$ 278.00	
Volunteers - No Wage Component			-\$ 38.00			-278.00
	<b>\$ 45,983.00</b>	<b>\$ 41,329.00</b>	<b>\$ 4,654.00</b>	<b>\$ 137,948.00</b>	<b>\$ 112,096.00</b>	<b>\$ 25,852.00</b>

## **8.5 ADOPTION OF UPDATED DELIVERY PROGRAM 2017-2022 AND THE 2021-2022 OPERATIONAL PLAN, INCORPORATING THE 2021-2022 BUDGET AND FEES AND CHARGES**

**TRIM Number:** R21/151

**Author:** Director - Corporate and Community Services

### **PURPOSE**

The purpose of this report is to seek Council agreement to formally adopt the updated 2017-2022 Delivery Program and the 2021-2022 Operational Plan, incorporating the Fees and Charges and the Budget for 2021-2022. The document will be provided under separate cover.

### **SUPPORTING INFORMATION**

Council, as part of its compliance with the Integrated Planning and Reporting Framework, is required to prepare a number of strategic planning documents including a ten (10) year Community Strategic Plan, a ten (10) year long term financial plan, a four (4) year Delivery Plan and an annual Operational Plan which set out Council's objectives, levels of service and provides funding for community service delivery.

### **BACKGROUND**

Council at its Extraordinary Meeting on 12 May 2021 resolved to place the 2017-2022 Delivery Program and the draft 2021-2022 Operational Plan, incorporating the draft Budget and draft Fees and Charges for 2021-2022, on public exhibition for comment, prior to formal adoption.

### **ISSUES AND COMMENTS**

When reviewing or making changes to the budget, Council is required under the Local Government Act 1993, to consider the principles of sound financial management which are set out below:

- a) Council spending should be responsible and sustainable, aligning general revenue and expenses.
- b) Councils should invest in responsible and sustainable infrastructure for the benefit of the local community.

Following public exhibition of the draft documents, Council has received a number of staff submissions. These relate to the 2021-2022 budget as well as the forecast years. This feedback has been incorporated into the updated document.

A summary of the changes was discussed with Council at the 9 June 2021 Strategic Briefing.

As discussed, the budget outcome for Council as a whole forecasts a sound financial position with a cash surplus throughout the 10 year Long Term Financial forecast period. Council as a whole is budgeted to remain in an operating surplus throughout the 4 year financial forecast. As discussed with Council, some areas of the budget remain financially constrained. It should be noted that grants income is a significant amount (62%) of Council's revenue stream and any major change to operating grants in particular, could result in significant variances from forecasts.

The NSW State Government has recently announced a further rebate on the Emergency Services Levy but as these funds are expected to be received before 30 June 2021, there will be no effect on the 2021.2022 Budget. A copy of this announcement is included and is expected to be worth around \$17,000 for Lachlan Shire. The amount quoted in the announcement covers a number of financial years.

**Community Submissions:**

As of 5pm on 11 June 2021, one community submission had been received by Council. This submission related to general comments around the budget document but at this point has no financial effect on the document.

**FINANCIAL AND RESOURCE IMPLICATIONS**

These are set out in the Budget documents which will be provided under separate cover.

**LEGAL IMPLICATIONS**

Council is required by the *Local Government Act 1993* to adopt an Operational Plan, Revenue Policy, Budget and Fees and Charges on an annual basis.

**RISK IMPLICATIONS**

There are a number of risks to Council in relation to the timing and amount of revenue to be received as well as the ability to collect rates in a timely manner. In particular, changes to valuations and decisions around rating and rating categories are subject to risk.

There are financial risks related to ensuing actual expenditure is in line with budgeted amounts.

It should be noted that all financial figures are unaudited and subject to change.

Forecasts are subject to change as they are reviewed as part of the respective year's annual budget and through amendments during the 2021-2022 financial year through the Quarterly Budget review processes.

Councillors are subject to political risk when making decisions about revenue options and the funding of particular programs.

**STAKEHOLDER CONSULTATION**

Responsible budget officers prepared their budgets in consultation with Council's Executive Leadership team.

There have been a number of budget workshops with Councillors over the past 6 months to ensure the budget reflects Council's strategic goals and community objectives.

The Executive Leadership Team met to review the budget on 4 June 2021 and where necessary made reductions to budgeted expenditure to ensure a financially sustainable outcome was projected.

Community consultation has been undertaken on Council's 2017-2022 Delivery Program and the 2021-2022 Operational Plan, incorporating the Budget and Fees and Charges for the 2021-2022 financial year. These documents were on public exhibition from 14 May 2021 to 11 June 2021 as required by legislation.

**CONCLUSION**

Council is required to consider adoption of the budget for the 2021-2022 financial year and recommend changes where appropriate.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

The actions relating to this report link to the following strategic outcomes in the CSP:

Community Strategic Plan/Delivery Program Item 4.7.1, which aims to ensure that "Council is financially sustainable and provides services at a level expected by the community".

**ATTACHMENTS****1. Emergency service levy rebate** [↓](#)**RECOMMENDATION**

That:

1. The Director of Corporate & Community Services Report R21/151 be received and noted.
2. The updated 2017-2022 Delivery Plan and the 2021-2022 Operational Plan incorporating the Fees and Charges and Budget for 2021-2022 be adopted, subject to any changes recommended by Council being incorporated into the documents.



**The Hon. Shelley Hancock MP**  
Minister for Local Government

Ref: A775420

Clr John Medcalf OAM  
Mayor  
Lachlan Shire Council  
PO Box 216  
CONDOBOLIN NSW 2877  
Email: council@lachlan.nsw.gov.au

15 June 2021

Dear Mayor

The NSW Government is committed to continuing to support councils and their communities throughout the multiple challenges our state has faced, including bushfires, floods, the ongoing COVID-19 pandemic and mouse plague.

Since 2011 this Government has provided more than \$11.3 billion in financial support to councils to deliver and improve infrastructure, services and facilities for their local communities. We moved quickly to provide an unprecedented \$395 million COVID-19 support package, and have worked closely with councils and their residents to provide rate relief and support the ongoing recovery effort.

I am pleased to inform you that in addition to this support, the NSW Government is providing a one-off payment to fully fund the increase in FY21-22 local government Emergency Services Levy (ESL) contributions.

This payment will ensure that your council pays the same amount in FY21-2022 as it did in the 2019-20 financial year pre COVID-19, and brings the total funding provided to councils to cover increases in ESL contributions to more than \$50 million since 2019, \$262,245 of which has been to Lachlan Shire Council, recognising the difficult operating environment for councils and their communities.

The funds will be paid to council by means of electronic funds transfer in the coming days. Council will receive a remittance advice with the reference OLG Emergency Services Levy payment 2021-22. Should you or your staff have any questions regarding the ESL payment for 2021-22, please contact Steve Walker, Manager Program Delivery on 02 4428 4166.

The Government is continuing to explore options to better manage the impacts of ESL contributions on councils' budgeting cycles, and I encourage all councils to actively engage with the responsible Ministers, the Treasurer and Minister for Emergency Services, regarding the ESL into the future.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Shelley Hancock'.

**The Hon. Shelley Hancock MP**  
Minister for Local Government

Cc General Manager, Mr Greg Tory

## 8.6 ADOPTION OF AN INTERNAL AUDIT CHARTER

**TRIM Number:** R21/158

**Author:** Director - Corporate and Community Services

### PURPOSE

To provide two (2) draft options to Council to establish an Internal Audit Charter.

### SUPPORTING INFORMATION

1. Two (2) examples of internal audit charters.
2. A copy of The Institute of Internal Auditors Internal Audit Charter checklist

### BACKGROUND

Internal audit is one part of the NSW Government's stated plan to ensure that councils achieve their strategic objectives in the most efficient, effective and economical manner. The NSW State Government believes a strong and effective internal audit framework will result in better services for the community, reduced opportunities for fraud and corruption, increased accountability of councils to their communities and a culture of continuous improvement in councils.

### ISSUES AND COMMENTS

An internal audit charter provides a comprehensive statement of the purpose, authority, responsibilities and reporting relationships of the internal audit function.

Four of the nine proposed core requirements in the draft Risk Management and Internal Audit framework relate to Internal Audit with core requirement 3 being to establish an internal audit function mandated by an Internal Audit Charter.

A search of Council's corporate documents did not locate an Internal Audit Charter. With the Internal Audit function now re-established, it is appropriate for a charter to be adopted by Council.

Two draft Internal Audit Charters are provided for the consideration of Council and both were prepared by a Member of the Institute of Internal Auditors Australia.

Internal Audit Charter No.1 is based on the Institute of Internal Auditors Model and Internal Audit Charter No.2 is based on the Office of Local Government internal audit guidelines.

The ARIC reviewed the charters at its meeting on 9 June 2021 and recommended Internal Audit Charter No.2 based on the Office of Local Government internal audit guidelines be referred to Council.

### FINANCIAL AND RESOURCE IMPLICATIONS

The size and complexity of a council's operations will drive the size and overall budget of its internal audit function. The 2020.2021 budget has an uncommitted balance remaining for Internal Audit of \$5,913 excluding GST.

The draft budget for 2021.2022 contains a provision of \$32,000 for Internal Audit Services.

### LEGAL IMPLICATIONS

Currently there is no legislative requirement to establish an Internal Audit function but it is proposed in the draft risk management & internal audit framework. Transitional provisions that are expected to be legislated will require full compliance with Internal Audit and Risk Management by 2024.

### RISK IMPLICATIONS

There may be an increased level of risk from fraud etc. if an Internal Audit function is not established. Management retains primary responsibility for assessing risks and implementing control systems.

**STAKEHOLDER CONSULTATION**

Mead Perry Group – consultants preparing the draft documents.

Office of Local Government Internal Audit Guidelines – September 2020

Draft Risk Management and Internal Audit framework for NSW Councils

Institute of Internal Auditors - Internal Audit in Australia 2nd edition 2020

ARIC 9 June 2021 meeting

**OPTIONS**

There are two options provided.

**CONCLUSION**

Council should review the charters and if considered necessary, recommend changes.

While legislative changes that are scheduled to be implemented in 2024 may require a review, it is recommended that Council adopt an Internal Audit Charter as part of the transition to the new legislation, in term of acclimatising the organisation to more rigorous and transparent governance oversight.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

4.2. Strong, effective and responsive council

4.2.1 Operate an effective Audit Committee

4.2.5 Council's exposure to risk is minimised.

**ATTACHMENTS**

1. **Internal Audit Charter checklist** [↓](#)
2. **Internal Audit charter draft 1** [↓](#)
3. **Internal Audit charter draft 2** [↓](#)

**RECOMMENDATION**

That:

1. The Director Corporate & Community Services Report No. R21/158 be received and noted.
2. Council adopt Internal Audit Charter No. 2 based on the Office of Local Government internal audit guidelines, subject to any changes proposed.



### Internal Audit Charter Checklist

Mandatory Requirements Standard 1000 and Standard 1010	Assessment	Comments
There is an Internal Audit Charter.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Charter formally defines: <ul style="list-style-type: none"> <li>• Purpose.</li> <li>• Authority.</li> <li>• Responsibility.</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
Charter recognises: <ul style="list-style-type: none"> <li>• Core Principles.</li> <li>• Definition of Internal Auditing.</li> <li>• Code of Ethics.</li> <li>• The Standards.</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
Charter is: <ul style="list-style-type: none"> <li>• Periodically reviewed.</li> <li>• Presented and discussed with senior management and the Audit Committee.</li> <li>• Approved by the Audit Committee.</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
Charter defines the nature of Internal Audit work: <ul style="list-style-type: none"> <li>• Assurance services.</li> <li>• Consulting services.</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
Good Practice	Assessment	Comments
Charter mentions the Internal Audit Mission.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Charter establishes Internal Audit's position within the organisation.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Charter specifies good practice reporting arrangements: <ul style="list-style-type: none"> <li>• Functionally for operations to the Audit Committee through the Chair.</li> <li>• Administratively to the Chief Executive Officer.</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
Charter specifies independence arrangements for Internal Audit.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Charter defines the scope of Internal Audit activities.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Charter authorises full, free, and unrestricted access to all records, data, personnel, and assets at the time they are relevant for performance of internal audit engagements.	<input type="checkbox"/> Yes <input type="checkbox"/> No	



Charter specifies periodic review of Internal Audit performance.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Where Internal Audit is responsible for non-audit duties, there is independence safeguards specified in the charter (Standard 1112).	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<p><u>Further Comments</u></p> <ul style="list-style-type: none"> <li>•</li> </ul>		

## Internal Audit Charter Sample 1

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DRAFT

**Lachlan Shire Council**  
**Internal audit charter – Sample 1**  
(Based on the Institute of Internal Auditors Model)

### 1. Purpose and Mission

The purpose of Lachlan Shire Council's internal audit function is to provide independent, objective assurance and consulting services designed to add value and improve Council's operations. The mission of internal audit is to enhance and protect organisational value by providing risk-based and objective assurance, advice, and insight. The internal audit function helps Council accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of governance, risk management, and control processes.

### 2. Authority

The internal auditor will report functionally to the audit committee and administratively (i.e., day-to-day operations) to the General Manager. To establish, maintain, and assure that Council's internal audit function has sufficient authority to fulfil its duties, the audit committee will:

- Approve the internal audit function's charter.
- Approve the risk-based internal audit plan.
- Approve the internal audit function's budget and resource plan.
- Receive communications from the internal auditor on the internal audit function's performance relative to its plan and other matters.
- Approve decisions regarding the appointment and removal of the internal auditor.
- Approve the remuneration of the internal auditor.
- Make appropriate inquiries of management and the internal auditor to determine whether there is inappropriate scope or resource limitations.

The internal auditor will have unrestricted access to, and communicate and interact directly with, the audit committee, including in private meetings without management present.

The audit committee authorises the internal audit function to:

- Have full, free, and unrestricted access to all functions, records, property, and personnel pertinent to carrying out any engagement, subject to accountability for confidentiality and safeguarding of records and information.
- Allocate resources, set frequencies, select subjects, determine scopes of work, apply techniques required to accomplish audit objectives, and issue reports.
- Obtain assistance from the necessary Council personnel, as well as other specialised services from within or outside Council, in order to complete the engagement.

### 3. Independence and Objectivity

The internal auditor will ensure that the internal audit function remains free from all conditions that threaten the ability of internal auditors to carry out their responsibilities in an unbiased manner, including matters of audit selection, scope, procedures, frequency, timing, and report content. If the internal auditor determines that independence or objectivity may be impaired in fact or appearance, the details of impairment will be disclosed to appropriate parties.

Internal auditors will maintain an unbiased mental attitude that allows them to perform engagements objectively and in such a manner that they believe in their work product, that no quality compromises are made, and that they do not subordinate their judgment on audit matters to others.

Internal auditors will have no direct operational responsibility or authority over any of the activities audited. Accordingly, internal auditors will not implement internal controls, develop procedures, install systems, prepare records, or engage in any other activity that may impair their judgment, including:

- Assessing specific operations for which they had responsibility within the previous year.
- Performing any operational duties for Council.
- Initiating or approving transactions external to the internal audit function.
- Directing the activities of any Council employee not employed by the internal audit function, except to the extent that such employees have been appropriately assigned to auditing teams or to otherwise assist internal auditors.

Where the internal auditor has or is expected to have roles and/or responsibilities that fall outside of internal auditing, safeguards will be established to limit impairments to independence or objectivity.

Internal auditors will:

- Disclose any impairment of independence or objectivity, in fact or appearance, to appropriate parties.
- Exhibit professional objectivity in gathering, evaluating, and communicating information about the activity or process being examined.
- Make balanced assessments of all available and relevant facts and circumstances.
- Take necessary precautions to avoid being unduly influenced by their own interests or by others in forming judgments.

The internal auditor will confirm to the audit committee, at least annually, the organisational independence of the internal audit function.

The internal auditor will disclose to the audit committee any interference and related implications in determining the scope of internal auditing, performing work, and/or communicating results.

#### 4. Scope of Internal Audit Activities

The scope of internal audit activities encompasses, but is not limited to, objective examinations of evidence for the purpose of providing independent assessments to the audit committee, management, and outside parties on the adequacy and effectiveness of governance, risk management, and control processes for Lachlan Shire Council. Internal audit assessments include evaluating whether:

- Risks relating to the achievement of Council's strategic objectives are appropriately identified and managed.
- The actions of Council's elected members, employees, and contractors are in compliance with Council policies, procedures, and applicable laws, regulations, and governance standards.
- The results of operations or programs are consistent with established goals and objectives.
- Operations or programs are being carried out effectively and efficiently.
- Established processes and systems enable compliance with the policies, procedures, laws, and regulations that could significantly impact Council.
- Information and the means used to identify, measure, analyse, classify, and report such information are reliable and have integrity.
- Resources and assets are acquired economically, used efficiently, and protected adequately.

The internal auditor will report periodically to the General Manager and the audit committee regarding:

- The internal audit function's purpose, authority, and responsibility.
- The internal audit function's plan and performance relative to its plan.
- The internal audit [department/activity]'s conformance with The IIA's Code of Ethics and Standards, and action plans to address any significant conformance issues.
- Significant risk exposures and control issues, including fraud risks, governance issues, and other matters requiring the attention of, or requested by, the audit committee.
- Results of audit engagements or other activities.
- Resource requirements.
- Any response to risk by management that may be unacceptable to Council.

The internal auditor also coordinates activities, where possible, and considers relying upon the work of other internal and external assurance and consulting service providers as needed. The internal audit function may perform advisory and related client service activities, the nature and scope of which will be agreed with the client, provided the internal audit function does not assume management responsibility.

Opportunities for improving the efficiency of governance, risk management, and control processes may be identified during engagements. These opportunities will be communicated to the appropriate level of management.

## 5. Responsibility

The internal auditor has the responsibility to:

- Submit, at least annually, to the audit committee a risk-based internal audit plan for review and approval.
- Communicate to the audit committee the impact of resource limitations on the internal audit plan.
- Review and adjust the internal audit plan, as necessary, in response to changes in Council's business, risks, operations, programs, systems, and controls.
- Communicate to senior management and the audit committee any significant interim changes to the internal audit plan.
- Ensure each engagement of the internal audit plan is executed, including the establishment of objectives and scope, the assignment of appropriate and adequately supervised resources, the documentation of work programs and testing results, and the communication of engagement results with applicable conclusions and recommendations to appropriate parties.
- Follow up on engagement findings and corrective actions, and report periodically to senior management and the audit committee any corrective actions not effectively implemented.
- Ensure the principles of integrity, objectivity, confidentiality, and competency are applied and upheld.
- Ensure the internal audit function collectively possesses or obtains the knowledge, skills, and other competencies needed to meet the requirements of the internal audit charter.
- Ensure trends and emerging issues that could impact Council are considered and communicated to the audit committee as appropriate.
- Ensure emerging trends and successful practices in internal auditing are considered.
- Establish and ensure adherence to policies and procedures designed to guide the internal audit function.
- Ensure adherence to Council's relevant policies and procedures, unless such policies and procedures conflict with the internal audit charter. Any such conflicts will be resolved or

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- otherwise communicated to senior management and the audit committee.
- Ensure conformance of the internal audit [department/activity] with the Standards, with the following qualifications:
  - If the internal audit function is prohibited by law or regulation from conformance with certain parts of the Standards, the internal auditor will ensure appropriate disclosures and will ensure conformance with all other parts of the Standards.
  - If the Standards are used in conjunction with requirements issued by other authoritative bodies, the internal auditor will ensure that the internal audit function conforms with the Standards, even if the internal audit function also conforms with the more restrictive requirements of other authoritative bodies.

6. Quality Assurance and Improvement Program

The internal audit function will maintain a quality assurance and improvement program that covers all aspects of the internal audit function. The program will include an evaluation of the internal audit function’s conformance with relevant standards.

The program will also assess the efficiency and effectiveness of the internal audit function and identify opportunities for improvement.

The internal auditor shall periodically consult with the external auditor, to discuss matters of mutual interest, to co-ordinate audit activity, and to reduce duplication of audit effort.

The internal auditor will communicate to the audit committee on the internal audit function’s quality assurance and improvement program, including results of internal assessments (both ongoing and periodic) and external assessments conducted at least once every five years by a qualified, independent assessor or assessment team from outside Council.

7. Approval

Audit Committee Chair                      Date

General Manager                      Date

## Internal Audit Charter Sample 2

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## Lachlan Shire Council

### Internal Audit Charter – Sample 2

(Based on the NSW Division of Local government internal audit guidelines)

The mission of internal auditing is to provide an independent, objective assurance and consulting activity designed to add value and improve an organisation's operations. It helps an organisation accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes.

Internal Audit at Lachlan Shire Council is managed by the internal auditor who is the designated Head of Internal Audit within the organisation. The Head of Internal Audit is the top position within an organisation for internal audit activities, as defined in The International Standards for the Professional Practice of Internal Auditing (Standards) issued by the Institute of Internal Auditors.

#### 1. Introduction

This Internal Audit Charter is a formal statement of purpose, authority and responsibility for an internal auditing function within Council.

It establishes Internal Audit within Council and recognises the importance of such an independent and objective service to the organisation.

It outlines the legal and operational framework under which Internal Audit will operate.

It authorises the Head of Internal Audit to promote and direct a broad range of internal audits across Council and, where permitted, external bodies.

#### 2. Role and Authority

The **internal auditor** is authorised to direct a comprehensive program of internal audit work in the form of reviews, previews, consultancy advice, evaluations, appraisals, assessments and investigations of functions, processes, controls and governance frameworks in the context of the achievement of business objectives.

For this purpose, all members of Internal Audit are authorised to have full, free and unrestricted access to all functions, property, personnel, records, information, accounts, files, monies and other documentation, as necessary for the conduct of their work.

#### 3. Objectivity, Independence and Organisational Status

Objectivity requires an unbiased mental attitude. As such, all Internal Audit staff shall perform internal audit engagements in such a manner that they have an honest belief in their work product and that no significant quality compromises are made. Further, it requires Internal Audit staff not to subordinate their judgment on internal audit matters to that of others.

To facilitate this approach, Internal Audit shall have independent status within Council, and for this purpose shall be responsible directly through the internal auditor to the Audit Committee and administratively to the General Manager. Internal Audit shall be independent of the activities reviewed, and therefore shall not undertake any operating responsibilities outside internal audit work. Neither shall Internal Audit staff have any executive or managerial powers, authorities, functions or duties except those relating to the management of Internal Audit. Internal Audit staff and contractors shall

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report to the internal auditor any situations where they feel their objectivity may be impaired. Similarly, the internal auditor should report any such situations to the Audit Committee.

The work of Internal Audit does not relieve Council staff from their accountability to discharge their responsibilities. All Council staff are responsible for risk management and the operation and enhancement of internal control. This includes responsibility for implementing remedial action endorsed by management following an internal audit.

Internal Audit shall not be responsible for operational activities on a daily basis, or in the detailed development or implementation of new or changed systems, or for internal checking processes.

#### 4. Scope of Work

The scope of services provided by Internal Audit shall encompass:

- The examination and evaluation of the adequacy and effectiveness of systems of internal control, risk management, governance, and the status of ethical behaviour.
- Ascertaining conformity with the goals and objectives of Council.
- Assessment of the economic and efficient use of resources.
- The examination of compliance with policies, procedures, plans and legislation.
- Assessment of the reliability and integrity of information.
- Assessment of the safeguarding of assets.
- Any special investigations as directed by the Audit Committee.
- All activities of Council, whether financial or non-financial, manual or computerised.

#### 5. The scope of work may include

**Assurance services** – objective examination of evidence for the purpose of providing an independent assessment on risk management, control, or governance processes for the organisation. Examples may include financial, performance, operational, compliance, system security, and due diligence engagements.

**Consulting services** – advisory and related client service activities, the nature and scope of which are agreed with the client and which are intended to add value and improve an organisation's governance, risk management, and control processes without the internal auditor assuming management responsibility. Examples include counsel, advice, facilitation and training.

#### 6. Internal Audit Methodology

Internal Audit shall use the most appropriate methodology for each internal audit engagement, depending on the nature of the activity and the pre-determined parameters for the engagement. Generally, internal audits will include:

- Planning.
- Reviewing and assessing risks in the context of the audit objectives.
- Examination and evaluation of information.
- Communicating results.
- Following up on implementation of audit recommendations.

#### 7. Operating Principles

Internal Audit shall conform with:

- The Standards and Code of Ethics issued by the Institute of Internal Auditors.
- Where relevant, the Statement on Information Systems Auditing Standards issued by the Information Systems and Control Association.

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- Relevant auditing standards issued by the Auditing and Assurance Standards Board.

#### 8. Internal Audit shall:

- Possess the knowledge, skills, and technical proficiency essential to the performance of internal audits.
- Be skilled in dealing with people and in communicating audit issues effectively.
- Maintain their technical competence through a program of continuing education.
- Exercise due professional care in performing internal audit engagements.

#### 9. Internal Audit staff shall:

- Conduct themselves in a professional manner.
- Conduct their activities in a manner consistent with the concepts expressed in the Standards and the Code of Ethics.

#### 10. Reporting Arrangements

The internal auditor shall at all times report to the Audit Committee. At each Audit Committee meeting the internal audit function's conformance with The IIA's Code of Ethics and Standards, and action plans to address any significant conformance issues. Audit shall submit a report summarising all audit activities undertaken during the period, indicating:

- Internal audit engagements completed or in progress.
- Outcomes of each internal audit engagement undertaken.
- Remedial action taken or in progress.

On completion of each internal audit engagement, Internal Audit shall issue a report to its audit customers detailing the objective and scope of the audit, and resulting issues based on the outcome of the audit. Internal Audit shall seek from the responsible senior executive an agreed and endorsed action plan outlining remedial action to be taken, along with an implementation timetable and person responsible. Responsible officers shall have a maximum of ten working days to provide written management responses and action plans in response to issues and recommendations contained in internal audit reports.

The internal auditor shall make available all internal audit reports to the Audit Committee. However, the work of Internal Audit is solely for the benefit of Council and is not to be relied on or provided to any other person or organisation, except where this is formally authorised by the Audit Committee or the internal auditor.

In addition to the normal process of reporting on work undertaken by Internal Audit, the internal auditor shall draw to the attention of the Audit Committee all matters that, in the internal auditor's opinion, warrant reporting in this manner.

#### 11. Planning Requirements

Internal Audit uses a risk-based rolling program of internal audits to establish an annual Internal Audit Plan to reflect a program of audits over a 12 month period. This approach is designed to be flexible, dynamic and more timely in order to meet the changing needs and priorities of Council.

The internal auditor shall prepare an annual Internal Audit Plan for review and approval by the Audit Committee, showing the proposed areas for audit. The annual Internal Audit Plan shall be based on an assessment of the goals, objectives and business risks of Council, and shall also take into consideration any special requirements of the Audit Committee and senior executives.

The internal auditor has discretionary authority to adjust the Internal Audit Plan as a result of receiving special requests from management to conduct reviews that are not on the plan, with these to be approved at the next meeting of the Audit Committee.

**12. Quality Assurance & Improvement Program**

The internal auditor shall oversee the development and implementation of a quality assurance and improvement program for Internal Audit, to provide assurance that internal audit work conforms to the Standards and is focused on continuous improvement.

**13. Co-ordination with External Audit**

The internal auditor shall periodically consult with the external auditor, to discuss matters of mutual interest, to co-ordinate audit activity, and to reduce duplication of audit effort.

**14. Review of the Internal Audit Charter**

The internal auditor shall periodically review the Internal Audit Charter to ensure it remains up-to-date and reflects the current scope of internal audit work.

**15. Evaluation of Internal Audit**

The internal auditor shall develop performance measures (key performance indicators) for consideration and endorsement by the Audit Committee, as a means for the performance of Internal Audit to be periodically evaluated.

Internal Audit shall also be subject to an independent quality review at least every five years. Such review shall be in line with the Standards of Professional Practice in Internal Audit and be commissioned by and report to the Audit Committee.

**16. Conflict of Interests**

Internal auditors are not to provide audit services for work for which they may previously have been responsible. Whilst the Standards provide guidance on this point and allow this to occur after 12 months, each instance should be carefully assessed.

When engaging internal audit contractors, the internal auditor shall take steps to identify, evaluate the significance, and manage any perceived or actual conflicts of interest that may impinge upon internal audit work.

Instances of perceived or actual conflicts of interest by the internal auditor or Internal Audit staff and contractors are to be immediately reported to the Audit Committee by the internal auditor.

Any changes to this Internal Audit Charter will be approved by the Audit Committee. <b>Approved:</b>	Audit Committee Meeting	Date:
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**9 ENVIRONMENT, TOURISM AND ECONOMIC DEVELOPMENT**

**9.1 DA2020/45 - SOLAR FARM**

**TRIM Number:** R21/105

**Author:** Manager- Town Planning

<b>Applicant</b>	Enerparc Australia Pty Ltd
<b>Proposal</b>	Installation of a ground mounted photovoltaic solar farm facility (5 Mega-Watt) with battery storage and ancillary infrastructure.  The proposal is known as “Condobolin Solar Farm” or CSF.
<b>Land Details</b>	Lot: 70 DP: 752080, 121 Willis Lane, Condobolin, NSW 2877 - “Gifford”
<b>Owners</b>	Timothy B Jones, Patricia D Jones & Neville A Jones
<b>Exhibition/Notification Period</b>	4 December 2020 – 21 January 2021
<b>Number of Submissions</b>	0
<b>Zoning</b>	RU1 Primary Production – Lachlan Local Environmental Plan 2013
<b>Total Value of Development</b>	\$4,776,227 (Capital Investment Value)
<b>List of all relevant S4.15(1)(a) matters</b>	Refer to attached assessment report
<b>Political Donations</b>	None disclosed
<b>Reason for referral to Council</b>	Significance of development
<b>Recommendation</b>	Approval subject to conditions

**PURPOSE**

The purpose of this report is to seek Council’s determination of Development Application 2020/45, which seeks approval for the installation of a ground mounted photovoltaic solar farm facility (5 Mega-Watt) with battery storage and ancillary infrastructure at Lot: 70 DP: 752080 known as 121, Willis Lane Condobolin. The figure below details the development on the site and the location of it (**Figure 1**)



**Figure 1 – Location of the Site and Proposed Development Layout**

## **SUPPORTING INFORMATION**

Development Application Planning Assessment Report

Recommended Conditions of Consent

Development Plans

Statement of Environmental Effects (Available on request)

## **BACKGROUND**

The application is for the installation/construction of a solar farm facility. The estimated lifespan of the development is 25 years. The proposal is identified by the applicant as “Condobolin Solar Farm” (CSF). Decommissioning, at the end of the life of the facility, will result in the land being returned to primary production purposes by the removal of all infrastructure associated with the development.

The development includes:

- A footprint of approximately 15ha with a total of 14,896 panels.
- Construction period of four (4) months with a maximum of 25 on-site workers.
- Year round operation.
- Four (4) vehicular parking spaces on site including one (1) disabled parking space.
- Exporting electricity into the network through connection into the existing 22 kV overhead powerline located in Browns Lane adjacent to the solar farm, feeding into Essential Energy’s Condobolin Zone Substation located in Maitland Street approximately 1km to the south east of the solar farm.
- A single site access via a gravel access track from Browns Lane.
- Internal site fencing to a height of 2.4m
- Removal of four (4) cypress pine paddock trees.

A preliminary Development Application meeting was held with the applicant on 23 April 2020.

The capacity of the CSF will have a maximum capacity of 5 MW<sub>AC</sub> and once operational will generate approximately 13,680 megawatt hours (MWh) of carbon free electricity annually.

Based on the above, the energy generated from the CSF will be sufficient to service approximately 1,609 homes annually during the life of the farm, which is greater than the amount of dwellings in Condobolin, which as of the 2016 census had 1,599 dwellings.

## ISSUES AND COMMENTS

A summary of the main issues that are outlined in the Development Application Assessment Report found in Attachment 1 are as follows:

### Context and setting

The site is located within a rural area with the predominant surrounding land uses being agricultural in nature. There are residential properties to the south and east of the subject site fronting Willis Lane and Jones Lane respectively, as well as properties further to the east on Airport Road, to the north on Worthington Lane and to the west on Browns Lane as well as properties further to the west on Boona Road. The built form of these properties are mixed with small clusters of established dwellings and farm buildings accessed by gravel and sealed roads.

Views to and from the site are open and undulating. The development is set within the existing landscape which allows for views, above and beyond the development, to be maintained.

The use of the site as a solar farm would likely not lead to any ongoing impacts that would detrimentally impact on the operations of nearby properties and does not prohibit or limit future redevelopment opportunities for surrounding sites to the south. The land to the south of Willis Lane has the potential to be developed further into smaller allotments with dwellings. This land is zoned R5 Large Lot Residential with a minimum lot size of 2 hectares. Landscape screening of 5m in width will be required along Willis Lane. Given the 19 metre setback between the boundary and the internal fencing, this will assist with the change in zoning between the subject site and the land zoned R5 Large Lot Residential pursuant to Lachlan Local Environmental Plan 2013 (LLEP 2013).

Whilst the proposal is not consistent with the existing character of the area, given there are no existing solar farms in this location, it is not totally incompatible with adjacent land uses in the existing context and setting given it is confined to a single allotment of land.

### Noise and Vibration

A noise and vibration impact assessment has been prepared by technical consultant Assured Environment to assess the potential impacts of the construction and operation of the proposed solar farm on nearby sensitive receptors in accordance with applicable NSW policies and guidelines. The nearest residential receptors (R1-R13) to the proposed solar farm are identified on **Figure 2** below:



**Figure 2 – Location of the development site and proximity to residential receptors**

The sensitive residential receptors include 13 existing single dwellings located within 1.5 km of the development.

The construction of the proposed development is expected to take approximately 4 months with several different activities to be undertaken over that time. Noise during construction will be experienced from site establishment works and internal road works of approximately one month, construction including pile driving and installation of solar infrastructure of approximately two months and commissioning of the solar farm over approximately two months.

In terms of noise emissions, the site preparation activities and the driving of the support posts into the ground have the most significant potential for adverse impacts. An indicative project schedule has determined these two activities may occur concurrently, therefore, the impacts associated with these two elements were assessed cumulatively.

Construction works are expected to progress across the site therefore plant and equipment would only be in a single area for a short period of time. For example, each post takes approximately 25-30 seconds to drive into the ground thereby providing the ability to install a new pile approximately every 2.5 minutes. Given this, the potential for adverse impacts at any one receptor is expected to only occur for a short period of time.

The noise modelling used to determine the impacts from noise emissions incorporated the influence of meteorology, terrain, ground type and air absorption as well as the sound power levels from the different types of equipment being used. The Interim Construction Noise Guidelines (2009) include construction noise criteria against which noise from the works should be measured.

For the majority of the receptors, the highest noise levels will be experienced during site works and clearing activities. The high noise levels are associated with the piling of posts, the use of a mulching machine (for packaging material) and onsite vehicle movements. A review of the predicted noise levels confirms compliance with the noise management levels provided in the Interim Construction Noise Guidelines (ICNG) for all receptors during standard construction hours. The highest predicted noise level is expected to occur at receptor R4; it is recommended that reasonable and feasible mitigation measures such as those presented in Section 3.5 of the technical report are implemented to reduce the noise impact at this receptor.

Given the rural location and the relatively large separation distances between the development and the majority of nearby sensitive receptors, the assessment considered the potential for adverse amenity impacts associated with construction outside of standard construction hours. No



construction will be allowed outside of standard hours due to the results of the modelling indicating exceedances of the noise limits.

Operational noise is associated with the single axis tracking panels that will rotate throughout the day using small motors to track the sun's movement and maximise the solar effect. Noise emissions from the tracking motors are expected to occur for approximately one minute out of each 15-minute period (providing for up to five degrees' rotation per hour) during day periods. An assessment of the predicted noise levels confirms that compliance with the intrusive noise criteria established in accordance with the Noise Policy for Industry can be achieved for all receptors for day periods under worst-case meteorological conditions. During evening and night periods where solar radiation is present (e.g. early mornings or late afternoons), the reduced load on the inverters results in a reduction in noise emissions. There are no noise mitigation measures recommended during the operation of the solar farm.

During the construction phase high traffic volumes have the potential to result in noise disturbance. Construction is expected to be completed over a 4 month period with an expected peak period of two months. During the peak period it is anticipated that up to 25 workers will be on site daily dropping to 10 during the other two months. The consultant's assessment has considered the potential impacts associated with noise emissions from the maximum expected 40 light and 20 heavy vehicle movements from the site entry along the local access road (Browns Lane).

All vehicle movements during construction are expected to occur during standard construction hours however, as a worst-case, it has been assumed that vehicle movements associated with arrival of construction workers to site could occur over the one-hour period from 6 am - 7 am (i.e. during night periods). The assessment found that the impact of traffic during construction was in compliance with the applicable standards.

Noise impacts associated with vehicle movements during the operational phase of the solar farm are expected to be negligible given the small number of movements expected.

Vibration impacts associated with the site preparation and construction works have been assessed in accordance with technical guidelines (Assessing Vibration: A technical Guide [2006] DECCW). The modelling determines continuous vibration, impulsive vibration and intermittent vibration and associated amenity impacts. The predicted vibration levels indicate compliance with the criteria due to the separation distance from residences. Vibration impacts are not expected to be cumulative.

#### Access, Transport and Traffic

Access to the site will be from Browns Lane via a single access point to be established as part of this application. The entry is to be sited the western boundary on Browns Lane, 260 metres north of Willis Lane and achieves good visibility in both directions.

Traffic generation associated with the solar farm once operational is considered to be negligible as it would be for maintenance purposes only. Whilst there are no marked parking spaces laid out there is capacity within the proximity of the storage containers for a number of permanent spaces.

Construction is expected to be completed over a 4 month period with an expected peak period of two months. During the peak period it is anticipated that up to 25 workers will be on site daily dropping to 10 during the other two months. Employee vehicles during this time could number around 20 private light vehicles travelling to and from the site daily for the 2 month peak, with adequate provision of 11 spaces to be made in a temporary on-site vehicle parking area within the construction laydown area.

Heavy vehicle movements to and from the site will be via a new Browns Lane access. Over the construction period a total of 113 heavy vehicles will be required to access the site including infrastructure deliveries (panels, inverters, piles etc.), concrete, gravel, sand and water trucks. There could be up to a maximum of 20 heavy vehicles per day during the peak period generating with light vehicles a total of 60 vehicle movements. There is sufficient capacity on the site to accommodate a construction compound and parking for construction staff and plant, again the details of which will be secured within the Construction Management Plan.

#### Glare Impact and Visual Amenity

A detailed glare impact assessment has been prepared to consider the potential visual influence of the proposal overhead to aircraft given proximity to the Condobolin Airport and the impact to the existing built landscape at ground level to neighbours.

Glare analysis is conducted using the ForgeSolar ‘GlareGauge’ glare analysis tool. GlareGauge is a model used to identify the potential occurrence of glare to observation points in the surrounding landscape. GlareGauge also has a flight path tool which models the potential occurrence of glare for pilots in aircraft on approach to a runway.

The solar farm would use a single axis tracking system, which tracks the sun for most of the day and has a lower glare risk than a fixed frame photovoltaic system.

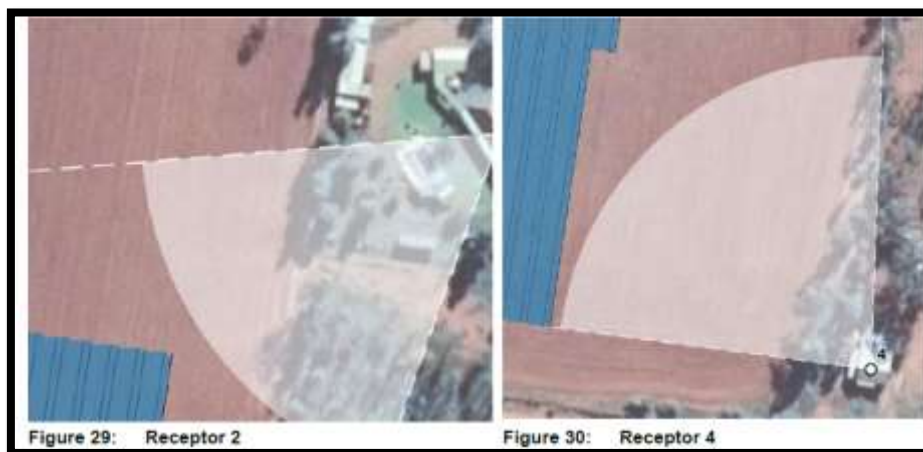
As outlined in the glare impact assessment, based on the following parameters, the solar farm would not result in glare to aircraft:

- single axis tracking PV array;
- module surface material is smooth glass with anti-reflective coating;
- tracking axis oriented 8.4 degrees from True North;
- tracking axis is not tilted;
- no offset between the tracking axis and solar panel;
- maximum tracking angle of 52 degrees;
- resting angle of 1 degree; and
- maximum height of solar panel of 2.65 metres (assuming 1P tracker)

The application was referred to the Civil Aviation Safety Authority (CASA) for review, who have raised no immediate concern, however have recommended that changes be made to the design once operational if such matters arise.

A visibility analysis assessment has been prepared that considers the potential visual influence of the proposal on the surrounding landscape including 15 dwellings “receptors” in close proximity. The assessment method identifies view shielding and existing screening which creates a theoretical area from which the proposal may be visible. It is created using topographic data, separation distance and the height of the proposal elements. This will then provide a Viewshed Visibility percentage indicating the amount of the solar farm infrastructure that is visible from the receptor.

As a result of the visibility analysis there is potential glare impact to neighbouring properties in the afternoon period for up to 10 minutes for about half of the year. The solar farm will not generate light spill for any neighbour. For all neighbours, intervening vegetation and other buildings will provide varying levels of screening from the curtilage of their homes. For two dwellings on adjoining properties to the east, identified as R2 and R4 in **Figure 2**, mitigation measures are recommended in the form of vegetation screening. This would possibly be located in the shaded areas shown in the consultant’s report as Figure 29 and Figure 30. This is identified on **Figure 3** below:



**Figure 3 – Location of the development site and proximity to residential receptors**

Due to the nature of the solar farm, the inappropriate adverse visual impacts identified are prevented through an appropriate amount of screening prior to operation and the minor impacts fully reversible with the decommissioning of the solar farm at the end of the project life.

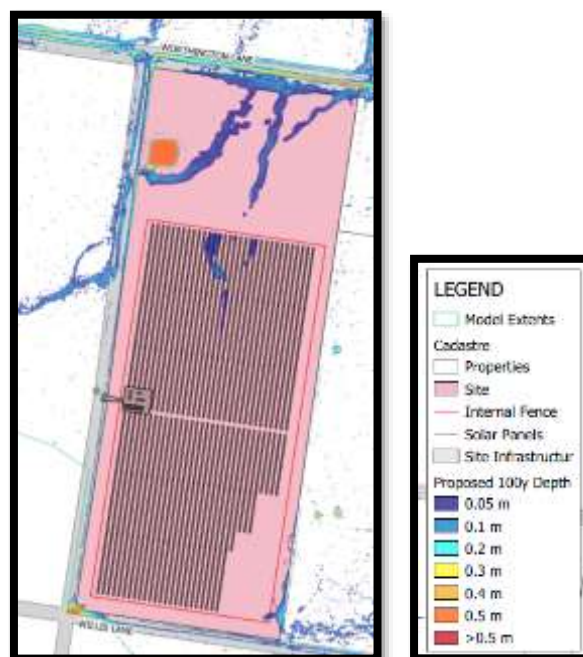
### Impacts during Construction

Given the size of the development, temporary impacts resulting from construction noise, dust and traffic are likely to bring short term inconveniences to the surrounding area over the four month period.

Conditions have been recommended that require the developer to produce a Construction Site Management Plan that will relate to the management of matters such as, but not limited to, dust, hours, noise, pollution, access and sediment control.

### Natural Hazards

The northern end of the site is subject to flooding in the 1% AEP flood event. The proposed solar farm encroaches onto the flood affected land but only by a small amount, with the depth of water in this area 0.2m or less. This is identified on **Figure 4** below:



**Figure 4 – Location of the development site and proximity to residential receptors**

A Hydraulic Impact Assessment, provided by the applicant, has concluded that the proposed solar farm does not cause significant adverse flooding impacts to neighbouring properties and infrastructure. The proposal:

- will not increase the flood risk to life and property associated with the use of land;
- is a development that is not incompatible with the land's flood hazard;
- will not result in significant adverse impacts on flood behaviour and the environment;
- will not significantly adversely affect flood behaviour resulting in detrimental increases in the potential flood affectation of other development or properties;
- will not significantly adversely affect the environment or cause avoidable erosion, siltation, destruction of riparian vegetation or a reduction in the stability of any river banks or watercourses; and
- is not likely to result in unsustainable social and economic costs to the community as a consequence of flooding.

Whilst the site is not mapped as bushfire prone land on the current bushfire prone land map it is identified as bushfire prone land on Council's draft bushfire prone land mapping. The matter has

been appropriately considered and the development meets the recommendations under Section 8.3.5 (Wind and Solar Farms) of the Rural Fire Service (RFS) *Planning for Bushfire Protection 2019* (PFBP 2019). Specifically:

- a minimum 10 metre Asset Protection Zone (APZ) for the structures and associated buildings/infrastructure will be provided; and
- 2.
- the APZ will be maintained to the standard of an Inner Protection Area (IPA) for the life of the development.

These matters have been appropriately conditioned. A security fence will be installed around the solar farm infrastructure. Inside this fence a minimum 10m wide APZ will be maintained to provide for bush fire control and tanker access.

The APZ will provide the requisite defensible space around the solar farm infrastructure.

#### Flora and Fauna

The development application proposes the removal of trees and ground vegetation from the site. A detailed biodiversity assessment was completed and submitted with the application. The need for a biodiversity development assessment report (BDAR) is not triggered and this is discussed in greater detail in the assessment report attached to this report.

The principal impact on biodiversity is the permanent removal of four White Cypress Pine paddock trees and clearing of 60m<sup>2</sup> of native groundcover in the roadside corridor to construct the new site access.

An assessment of the impacts to the different flora and fauna types found that the impacts are unlikely to be significant given the heavily cleared nature of the site.

#### Decommissioning

Decommissioning of the facility will occur at the end of the useful life of the infrastructure, this is anticipated to be around 25 years from commencement of energy generation. At the end of the facilities life a decision on whether to upgrade or decommission the facility will be undertaken.

To ensure that the land is left in a suitable state, for a return to primary production, a decommissioning plan is to be prepared and submitted to Council for approval. The plan will include, as a minimum, a timeline for the rehabilitation of the site, decommissioning of all solar panels, above and below the ground infrastructure, inverter stations, fencing and any other structures or infrastructure relating to the approved development and a programme of site restoration to return the land back into land that can be utilised for agricultural production. The objective of the decommissioning plan would be to restore the land capability to its pre-existing agricultural value and use.

A recommended condition of consent requires that the plan be created prior to the facility commencing operation.

#### Economic Impacts

The construction and installation of the solar farm will provide some employment opportunities for the local labour force during the construction phase, offering an opportunity to enhance existing and develop new skills and expertise whilst working on the project. Once operational there will be no permanent employees on-site.

Additional employment opportunities may arise from the supply of goods and materials that are needed during the installation phase from local manufacturing companies and suppliers. There are no ongoing employment opportunities other than the required maintenance work.

The development has a strong focus on enabling renewable energy in the locality. On a broader scale the proposed development contributes to achieving increased renewable energy outputs and investment into the local area.

#### Operational Management

As there will be no permanent staff members on site the equipment will be monitored remotely with personnel coming to site for routine maintenance and repair work only. The management of groundcover will also be included as part of the Operational Management Plan. This could include the use of selective grazing by livestock, mechanical slashing and the establishment and maintenance of a suitable vegetative groundcover that provides effective competition for weeds, maintained through regular inspection. A permanent water supply will not be provided on-site, with water to be trucked to the site for the pressure cleaning of panels in the event of soiling from events such as dust-storms.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

The application has been processed by staff within existing budgets. The application is subject to Councils Section 7.12 Contributions Plan which requires a developer contribution of 1%, being \$52,538.50 based on clause 25J of the Environmental Planning and Assessment Regulation 2000.

### **LEGAL IMPLICATIONS**

The application has been assessed in accordance with the relevant legislation, including the *Environmental Planning and Assessment Act 1979*. There are no legal implications to report at this time. Should Council decide to refuse the Application, sufficient planning grounds would need to be provided.

### **RISK IMPLICATIONS**

There are no risk implications to report at this time.

### **STAKEHOLDER CONSULTATION**

The Development Application was notified to adjoining properties for a period of 21 days in accordance with the *Environmental Planning Regulation 2000* and the Lachlan Shire Community Participation Plan. No submissions were received during this period.

The applicant advised that, prior to the lodgement of the development application, consultation was held with neighbours in the immediate area:

*“Enerparc initiated consultation with neighbours in May 2020 through sending a letter that outlined its intentions to seek approval for a 5MW solar farm, identified the proposed development site and included an offer to discuss the proposal if any neighbour so wished.*

Enerparc noted:

*“Neighbour engagement is important to us and we want to make sure we provide you with accurate and up to date information about the project and the approval processes involved. As a neighbour, we are also keen to hear your thoughts, draw on your local knowledge and answer any questions you may have about the solar farm.*

*One neighbour responded, flagging concerns about visual impact, operational noise, property devaluation and the proximity to the airport.*

*A second letter was sent in August 2020 providing an update on the project and advising that, prior to submission of the DA, Enerparc was eager to maximise opportunities for community feedback and invited neighbours to meet to discuss the project, answer any questions or share the results of the specialist studies undertaken. Enerparc noted that due to Covid it understood that meeting face to face may not be ideal for some residents at this time and as an alternative, offered to arrange online teleconferencing for interested residents. No responses were received by Enerparc.”*

### **OPTIONS**

1. Council resolve to approve the Development Application (DA2020/45) in accordance with the recommended conditions of consent provided in **Attachment 2**.

2. Council resolve to refuse the Development Application (DA2020/45) and provide reasons for Council's refusal.
3. Council resolve to defer the Development Application (DA2020/45), and provide reasons for the decision.

## CONCLUSION

DA2020/45 seeks approval for the installation of a ground mounted photovoltaic solar farm facility (5 Mega-Watt) with battery storage and ancillary infrastructure at Lot: 70 DP: 752080, 121 Willis Lane, Condobolin. The DA has been assessed by Council staff and is recommended for approval, subject to conditions.

## LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2 Strong Effective and Responsive Council

## ATTACHMENTS

1. **Development Application Planning Assessment Report** [↓](#)
2. **Development Plans** [↓](#)
3. **Recommended Conditions of Consent** [↓](#)

### RECOMMENDATION

That

1. The Director Environment, Tourism and Economic Development Report No. R21/105 be received and noted.
2. Council approve DA2020/45 in accordance with the Recommended Conditions of Consent provided in Attachment 2.

**Attachment 1 - Development Application Assessment Report**  
**Development Application No. 2020/45 – Lot: 70 DP: 752080, 121 Willis Lane Condobolin**

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## **1. Background**

### **a. Context**

The development site falls 2.5km to the north of the Condobolin Township. The site is 23.86 hectares and has been used for general cropping and grazing agricultural undertakings

The site is zoned RU1 – Primary Production, under *Lachlan Local Environmental Plan 2013*.

The development site is surrounded by a number of rural properties of similar size, a number of which have dwellings and ancillary buildings.

### **b. Site Description**

The subject site is legally described as Lot 70 in DP 752080, 121 Willis Lane Condobolin and is known as “Gifford” with a total area of 23.86 hectares. The site is also has frontage to Worthingtons Lane and Browns Lane.

The site currently is void of any buildings and only has a small amount of scattered vegetation over the site as well as a farm dam.

### **c. The Proposal**

The application is for the installation of a ground mounted photo voltaic solar farm facility (5 Mega-Watt) with battery storage and ancillary infrastructure. The estimated lifespan of the development is 25 years. The proposal is identified by the applicant as “Condobolin Solar Farm” (CSF) Decommissioning will result in the land being returned to primary production purposes by the removal of all infrastructure associated with the development.

The development includes:

- Footprint of approximately 15ha with a total of 14,896 panels.
- Construction period of four (4) months with a maximum of 25 on-site workers.
- Year round operation.
- Four (4) vehicular parking spaces on site including one (1) disabled parking space.
- Exporting electricity into the network through connection into the existing 22 kV overhead powerline located in Browns Lane adjacent to the solar farm, feeding into Essential Energy’s Condobolin Zone Substation located in Maitland Street approximately 1km to the south east of the solar farm.
- A single site access via a gravel access track from Browns Lane.
- Internal site fencing to a height of 2.4m
- Removal of four (4) cypress pine paddock trees.

The capital investment value of the project is \$4,776,227 (excluding GST).

The proposed development layout is shown in Figure 1 below:

**Attachment 1 - Development Application Assessment Report**  
**Development Application No. 2020/45 – Lot: 70 DP: 752080, 121 Willis Lane Condobolin**



**Figure 1 – Location of the Site and Proposed Development Layout**

**Property Attributes**

Property attributes detail the characteristics and any restrictions on the property.

Table 1 below outlines the property attributes of the development site.

**Table 1 - Property Attributes**

Attribute	Comment
Easements, restrictions or fill affected. List applicable attribute and how dealt with.	Lot 70 DP 752080 The site has no identified easements or restrictions.
Ground Water	No
Indigenous Heritage	No – AHIMS search showed no items or areas within 250 metres of the site
Flood Prone under Council's mapping	No
Bushfire Prone under Council's mapping	No
Geotechnical Issues	No
Contamination	No
Council reserves – site adjoins?	No
Improvements:	None
Current Use:	Primary Production
Prior Determinations:	None on record
Surrounding Environment:	Predominately small lot rural primary production



**Attachment 1 - Development Application Assessment Report**  
**Development Application No. 2020/45 – Lot: 70 DP: 752080, 121 Willis Lane Condobolin**

**Integrated Development**

The following outlines which other approvals are required which would constitute “integrated development” for the purpose of Section 4.46 of the EP&A Act.

Issue	Yes	No	Issue	Yes	No
Coal Mine Subsidence Compensation Act 2017	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Petroleum (Onshore) Act 1991	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Fisheries Management Act 1994	<input type="checkbox"/>	<input checked="" type="checkbox"/>	POEO Act 1997	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Heritage Act 1977	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Roads Act 1993	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mining Act 1992	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Rural Fires Act 1997	<input type="checkbox"/>	<input checked="" type="checkbox"/>
NPWS Act 1974	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Water Management Act 2000	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Other Matters for Considerations**

Issue	Yes	No
Is the development Designated Development (check schedule3 of EP&A Regs)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the development Crown Development (check Division 4.6 EP&A Act)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the development for a Concept DA (check Division 4.4 EP&A Act)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the development Regional Development (check SRD SEPP)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the development State Significant Development (check SRD SEPP)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the development for an existing use (check Division 4.11 EP&A Act)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**2. Assessment**

**a. Planning Assessment**

The consent authority is required to take into consideration the matters referred to in section 4.15 of the *Environmental Planning and Assessment Act 1979* as are of relevance to the development the subject of the application.

Relevant matters for consideration under s4.15 are:

- *State Environmental Planning Policy No. 55 – Remediation of Land;*
- *State Environmental Planning Policy (Infrastructure) 2007*
- *Lachlan Local Environmental Plan 2013;*
- *Lachlan Development Control Plan 2013;*
- *Lachlan Shire 7.12 Contributions Plan 2015;*
- *Lachlan Shire Community Participation Plan 2019;*
- The likely impacts of the development, including environmental impacts on the natural and built environment and social and economic impacts in the locality;
- The suitability of the site for the development;
- Any submissions made in accordance with the *Environmental Planning and Assessment Act & Environmental Planning and Assessment Regulation (the Regulation)*, and

**Attachment 1 - Development Application Assessment Report**  
**Development Application No. 2020/45 – Lot: 70 DP: 752080, 121 Willis Lane Condobolin**

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- The public interest.
- a. Section 4.15(1)(a) The Provisions Of Any Environmental Planning Instrument

**i. State Environmental Planning Policy No. 55 – Remediation of Land**

The aim of SEPP 55 is to provide for the remediation of contaminated land for the purpose of reducing the risk of harm to human health or environment and requiring that any remediation work meet certain standards and notification requirements.

The site is not identified on Council’s contaminated land register and there is no sign on site of any historical farming containing given it is void of any buildings and infrastructure.

Pursuant to Clause 7 of *State Environmental Planning Policy No 55 – Remediation of Land* there is no apparent reason to consider that land to be disturbed by the proposed development would be contaminated.

Based on the above the development satisfies the objectives of SEPP 55 and the development is fit for purpose, subject to conditions being imposed to ensure all works cease in the event of unexpected findings during development phase. At this time (if unexpected findings were encountered) testing would be required and compliance with the recommended remediation works by the owner.

**ii. State Environmental Planning Policy (Infrastructure) 2007**

Clause 34 of the SEPP (Infrastructure) 2007 applies to the development;

- (1) *Development for the purpose of electricity generating works may be carried out by any person with consent on the following land—*
  - (a) *in the case of electricity generating works comprising a building or place used for the purpose of making or generating electricity using waves, tides or aquatic thermal as the relevant fuel source—on any land,*
  - (b) *in any other case—any land in a prescribed rural, industrial or special use zone.*


By virtue of Clause 34 of Division 4 of Part 3 of the SEPP development for the purpose of electricity generating works is permitted with consent on any land in a prescribed rural, industrial or special use zone, by any person. The RU1 zone is a prescribed rural zone. As the SEPP is a State document the legislation within it overrides any legislation within a Local Environmental Plan with which it may conflict, in this case being Lachlan Local Environmental Plan 2013 which prohibits electricity generating works in the zone.

**iii. Lachlan Local Environmental Plan (LLEP) 2013**

*Part 2 Permitted or prohibited development & Land Use Table*

<b>Development Characterisation</b>	<b>electricity generating works</b> means a building or place used for the purpose of— (a) making or generating electricity, or (b) electricity storage.
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**Attachment 1 - Development Application Assessment Report**  
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<p><b>Land Use Zone</b></p>	<p>The site is identified on Land Zoning Map – Sheet LZN_10A as RU1 Primary Production:</p> 
<p><b>Zone Objectives</b></p>	<ul style="list-style-type: none"> <li>• To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.</li> <li>• To encourage diversity in primary industry enterprises and systems appropriate for the area.</li> <li>• To minimise the fragmentation and alienation of resource lands.</li> <li>• To minimise conflict between land uses within this zone and land uses within adjoining zones.</li> </ul>
<p><b>Land Use Table - Is Proposal Permissible In Zone?</b></p>	<p>The proposed use, is prohibited within the RU1 Primary Production Zone, as it is not a use listed as permitted with consent is not listed in Item 2 (permitted without consent) or Item 3 (permitted with consent) of the Land Use Table, therefore it is prohibited.</p> <p>The proposal is however permitted with consent under Clause 34 <i>State Environmental Planning Policy (Infrastructure 2007)</i>.</p>
<p><b>Is Proposal Consistent With Zone Objectives? (Clause 2.3(2))</b></p>	<p>Under clause 2.3(2) of LLEP 2013, the consent authority must have regard to the objectives for development in the zone.</p> <p>The following comments are made regarding each zone objectives;</p> <ul style="list-style-type: none"> <li>• To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.</li> </ul> <p>The site is currently being used for grazing and whilst the development will not encourage sustainable primary industry production on the site, the development will not impact significantly on the natural resource base or the</p>

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	<p>existing agricultural potential of the site. There is scope for grazing to continue on the land and across parts of the subject site that are not developed for the solar farm.</p> <ul style="list-style-type: none"> <li>• <i>To encourage diversity in primary industry enterprises and systems appropriate for the area.</i></li> </ul> <p>The proposed development is for a non-rural use which will not encourage diversity of primary industry enterprises or systems for the locality. However the use of the land for a solar farm is diversification into an alternative land use that is considered suitable within the rural zone under SEPP Infrastructure,</p> <ul style="list-style-type: none"> <li>• <i>To minimise the fragmentation and alienation of resource lands.</i></li> </ul> <p>The proposed development does not result in the fragmentation of land but will minimise the ability for the land to be used for agriculture. The value of current resources on the land for agricultural purpose is not considered to be significant as the land parcel is not being subdivided and the intention is to return the land to agricultural use in 25-30 years.</p> <ul style="list-style-type: none"> <li>• <i>To minimise conflict between land uses within this zone and land uses within adjoining zones.</i></li> </ul> <p>The proposed development has the potential to conflict with other land uses in terms of visual and environmental impacts. The potential impacts of the development and proposed mitigation methods are discussed in more detail later in this report. The suitability of the use being located away from densely populated areas and upon an area of open rural land is considered appropriate. If the facility is managed and operated in an appropriate manner the impacts on existing land uses in the locality can be mitigated to a suitable and acceptable level.</p> <p>Compliance with conditions of consent will ensure the development will have minimal adverse effects on other land surrounding permitted land uses, including residential.</p> <p>The development will not undermine land use objectives and is considered to be consistent with the zone objectives.</p>
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Principal Development Standards (Part 4)

<b>Part 4 Principal Development Standards</b>		
<b>Part 4</b>	<b>Local Provisions Applicable To Development And/Or Site</b>	<b>How Does The Development Comply (Where Applicable)</b>

There are no Principal Development Standards that apply.

**Attachment 1 - Development Application Assessment Report**  
**Development Application No. 2020/45 – Lot: 70 DP: 752080, 121 Willis Lane Condobolin**

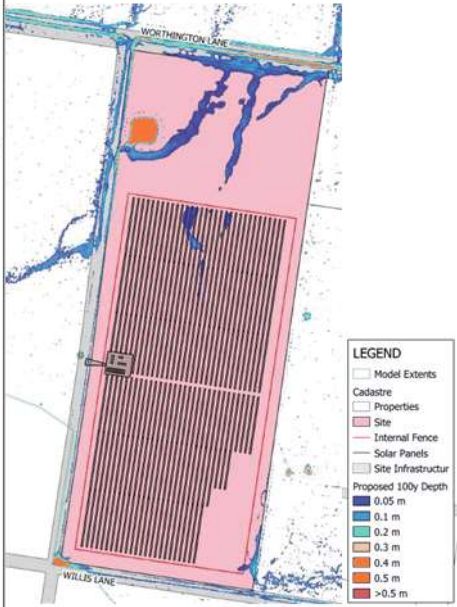
*Miscellaneous Provisions (Part 5)*

<b>Part 5 Miscellaneous Provisions</b>		
<b>Part 5</b>	<b>Local Provisions Applicable To Development And/Or Site</b>	<b>How Does The Development Comply (Where Applicable)</b>
<b>Clause 5.10 – Heritage</b>	<p>The objectives of this clause are as follows:</p> <ul style="list-style-type: none"> <li>(a) to conserve the environmental heritage of Lachlan,</li> <li>(b) to conserve the heritage significance of heritage items and heritage conservation areas, including associated fabric, settings and views,</li> <li>(c) to conserve archaeological sites,</li> <li>(d) to conserve Aboriginal objects and Aboriginal places of heritage significance.</li> </ul>	<p>A detailed search has shown the site does not contain any listed items and is not located within proximity of any items.</p> <p>Consequently the proposal is satisfactory with this section including the objectives.</p> <p>A stop works condition has been recommended during works for any unexpected items that may be found during construction works.</p>

*Additional Local Provisions (Part 6)*

<b>Part 6 Additional Local Provisions</b>		
<b>Part 6</b>	<b>Local Provisions Applicable To Development And/Or Site</b>	<b>How Does The Development Comply (Where Applicable)</b>
<b>Clause 6.1 – Earthworks</b>	<p>The objective of this clause is to ensure that earthworks for which development consent is required will not have a detrimental impact on environmental functions and processes, neighbouring uses, cultural or heritage items or features of the surrounding land.</p> <p>Before granting development consent for earthworks (or for development involving ancillary earthworks), the consent authority must consider the following matters—</p> <ul style="list-style-type: none"> <li>(a) the likely disruption of, or any detrimental effect on, drainage patterns and soil stability in the locality of the development</li> <li>(b) the effect of the development on the likely future use or redevelopment of the land,</li> <li>(c) the quality of the fill or the soil to be excavated, or both,</li> <li>(d) the effect of the development on the existing and likely amenity of adjoining properties,</li> <li>(e) the source of any fill material and the destination of any excavated material,</li> </ul>	<p>Bulk earthworks are not proposed however the site will be subject to soil disturbance for the construction, installation and dem of the solar farm which are considered to be minor earthworks. These works are not expected to significantly affect existing environmental functions.</p> <p>The hydraulic impact assessment prepared to consider the impacts of the development found there to be no adverse impacts to drainage patterns. The development includes decommissioning of the solar farm and as such does not prevent the future use of the land for a variety of uses including agriculture. There will be no importation of fill to the site and there is not anticipated to be any fill leaving the site, the use of material will be balanced with the proposed earthworks and is suitable for this purpose.</p> <p>In considering the required matters listed under this clause the proposed earthworks are an ancillary part of the solar farm installation. During site works sediment and erosion control measures will be installed across the site to ensure no adverse effects to neighbouring properties occur.</p> <p>A condition has been included which requires a detailed Construction Management Plan for the development and the recommendations implemented throughout the installation and construction phase of the project.</p>

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Part 6 Additional Local Provisions		
Part 6	Local Provisions Applicable To Development And/Or Site	How Does The Development Comply (Where Applicable)
	<p>(f) the likelihood of disturbing relics,</p> <p>(g) the proximity to, and potential for adverse impacts on, any waterway, drinking water catchment or environmentally sensitive area,</p> <p>(h) any appropriate measures proposed to avoid, minimise or mitigate the impacts of the development.</p>	
<b>Clause 6.2 – Flood Planning</b>	<p>(1) The objectives of this clause are as follows—</p> <p>(a) to minimise the flood risk to life and property associated with the use of land,</p> <p>(b) to allow development on land that is compatible with the land’s flood hazard, taking into account projected changes as a result of climate change,</p> <p>(c) to avoid significant adverse impacts on flood behaviour and the environment.</p> <p>(2) This clause applies to—</p> <p>(a) land identified as “Flood Planning Area” on the Flood Planning Map, and</p> <p>(b) <u>other land at or below the flood planning level.</u></p> <p>(3) Development consent must not be granted to development on land to which this clause applies unless the consent authority is satisfied that the development—</p> <p>(a) is compatible with the flood hazard of the land, and</p> <p>(b) will not significantly adversely affect flood behaviour resulting in detrimental increases in the potential flood affectation of other development or properties, and</p> <p>(c) incorporates appropriate measures to manage risk to life from flood, and</p> <p>(d) will not significantly adversely affect the environment or cause avoidable erosion, siltation, destruction of riparian vegetation or a reduction in the stability of river banks or watercourses, and</p> <p>(e) is not likely to result in unsustainable social and economic costs to the community as a consequence of flooding.</p>	<p>The site is not identified on Council’s Flood Planning Area on the Flood Planning Map however is subject to flooding per the applicants flood impact assessment which shows part of the site is at or below the flood planning level per 6.2(2)(b);</p>  <p>This shows the northern section of the subject site is partly identified as being prone to flooding. The development is only impacted in a small way by the flood to a very low level.</p> <p>Hydrologic modelling was undertaken using specific runoff software to provide a preliminary estimate of the peak discharges from the proposed solar farm. Although the solar panels are 100% impermeable the ground underneath the solar panels will remain as grassland. Any rainwater falling onto the panels will drain freely onto the under laying ground surface which remains permeable.</p> <p>The results show that post development discharge levels from the site are less pre levels. These</p>

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<b>Part 6 Additional Local Provisions</b>		
<b>Part 6</b>	<b>Local Provisions Applicable To Development And/Or Site</b>	<b>How Does The Development Comply (Where Applicable)</b>
		<p>predict that the development is not to cause external impacts in terms of water surface levels or discharge velocities.</p> <p>The applicants assessment concludes the proposed development:</p> <ul style="list-style-type: none"> <li>• will not increase the flood risk to life and property associated with the use of land;</li> <li>• is a development that is not incompatible with the land's flood hazard;</li> <li>• will not result in significant adverse impacts on flood behaviour and the environment;</li> <li>• will not significantly adversely affect flood behaviour resulting in detrimental increases in the potential flood affectation of other development or properties;</li> <li>• will not significantly adversely affect the environment or cause avoidable erosion, siltation, destruction of riparian vegetation or a reduction in the stability of any river banks or watercourses; and</li> <li>• is not likely to result in unsustainable social and economic costs to the community as a consequence of flooding.</li> </ul> <p>Based on the above the proposal has demonstrated that it is consistent with the requirements of this section.</p>
<b>Clause 6.7 – Essential Services</b>	<p>Development consent must not be granted for development unless the consent authority is satisfied that any of the following services that are essential for the development are available or that adequate arrangements have been made to make them available when required:</p> <ol style="list-style-type: none"> <li>a. the supply of water,</li> <li>b. the supply of electricity,</li> <li>c. the disposal and management of sewage,</li> <li>d. stormwater drainage or on-site conservation,</li> <li>e. suitable vehicular access.</li> </ol>	<p>Relevant referrals were sent for assessment, along with review of utilities mapping. Through this process it has been confirmed that the site is currently serviced by water, electricity, sewer as well as direct vehicular and pedestrian access services, as required by the clause.</p> <p>Connection to reticulated water or sewerage is not required. A rainwater tank and waterless composting toilet would service the unstaffed control room. The flood risk assessment shows no requirement for on-site stormwater retention and a suitable access off Browns Lane will be constructed.</p> <p>Regardless servicing conditions have been applied as relevant and it is the responsibility of the owner to upgrade services to the site, at their cost, if required.</p>

b. Section 4.15 (1)(a)(ii) The provisions of any proposed instrument that is or has been the subject of public consultation under *the Act* and that has been notified to the Consent Authority

Nil

c. Section 4.15 (1)(a)(iii) The provisions of any Development Control Plan

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**Lachlan Shire Development Control Plan 2018 (LDCP)**

The proposal has been assessed in regard to compliance with the following chapters:

DCP Provision / Objective	Assessment/Compliance
<b>Chapter 1 – Introduction</b>	
<p><b>1.3 - Land to which this plan applies</b></p> <p>This plan applies to all land within Lachlan Shire and subject to Lachlan LEP 2013.</p>	<p>The subject site within the Lachlan Shire and subject to the LLEP 2013.</p>

DCP Provision / Objective	Assessment/Compliance
<b>Chapter 3 – Development</b>	
<p><b>3.1 – Development on all land</b></p> <p>This section applies to all land within Lachlan Shire and to all streets and road frontages with the exception of:</p> <ul style="list-style-type: none"> <li>• Lanes in settlements not exceeding 6.5 metres in width, and</li> <li>• Land on which a building is proposed to be erected and being of a class 3, 4, 5, 6, 7 or 8 as defined in the Building Code of Australia.</li> </ul>	<p>The proposal is subject to the requirements of the plan.</p>
<p>3.1.3 – Energy Efficiency</p>	<p>The proposal does not impact on any adjoining development.</p>
<p>3.1.4 – Water Efficiency and stormwater management</p>	<p>A Flood Risk Assessment provided by the applicant has determined that stormwater flows would not exceed predevelopment levels and no onsite detention structures are required.</p>
<p>3.1.5 – Landscaping</p>	<p>A detailed landscaping plan will be required to ensure that sensitive receivers and</p>
<p><b>3.7 – Development of flood prone land</b></p>	<p>The proposed solar farm encroaches only a small amount onto the flood affected land as shown below in the consultant's report. Refer to Clause 6.2 of LLEP 2013 above for detailed discussion on the matter.</p>

d. Section 4.15 (1)(a)(iiia) The provisions of any Planning Agreement

The subject site does not have a Planning Agreement.

e. Section 4.15 (1)(a)(iv) The provisions of the Regulations

The *Environmental Planning & Assessment Regulation 2000* prescribes certain development consent conditions that form part of the development consent conditions imposed.



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- **AS 2601** Australian Standard AS 2601—1991: *The Demolition of Structures* Demolition does not form part of this application.
- **BCA** The development is capable of complying with the *Building Code of Australia* and relevant Australian Standards.

f. Section 4.15 (1)(b) The Likely Impacts Of The Development

The proposal has the potential to result in adverse impacts however those impacts are capable of being mitigated by conditions of consent (e.g. context, visual setting, glare and construction impacts including noise) or can be considered to result in minimal impact within reasonable/acceptable limits. There are no adverse social and economic impacts associated with the proposal.

**Context and setting**

The site is located within a rural area with the predominant surrounding land uses being agricultural in nature. There are residential properties to the south and east of the subject site fronting both Willis Lane and Jones Lane respectively as well as properties further to the east on Airport Road, to the north on Worthington Lane and to the west on Browns Lane as well as properties further to the west on Boona Road. These properties include a mix of built form with small clusters of established dwellings and farm buildings accessed by gravel and sealed roads.

Views to and from the site are open and undulating, the development is set within the existing landscape that allows for views above and beyond the development to be maintained.

The use of the site as a solar farm would likely not lead to any ongoing impacts that would detrimentally impact on the operations of nearby properties and does not prohibit or limit future redevelopment opportunities for surrounding sites to the south. The land to the south of Willis Lane has potential to be development further into smaller lots with dwellings given zoning as R5 Large Lot Residential with a minimum lot size of 2 hectares. Landscape screening of 5m in width will be required along Willis Lane, given the 19m setback between boundary and internal fencing, this will assist with the change in zoning and transition to residential land.

Whilst from a long term sense the proposal will be generally inconsistent with the character of the area given there is no existing solar farms it is not totally incompatible with adjacent land uses in the existing context and setting given it is confined to a single lot.

**Noise and Vibration**

A noise and vibration impact assessment has been prepared by technical consultant Assured Environment to assess the potential impacts of the construction and operation of the proposed solar farm on nearby sensitive receptors in accordance with applicable NSW policies and guidelines. The nearest residential receptors to the proposed solar farm are identified on the figure below.

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The sensitive receptors include 13 existing single dwellings located within 1.5 km of the development.

The construction of the proposed development is expected to take approximately 4 months with several different activities to be undertaken over that time. Noise during construction will be experienced from site establishment works and internal road works of approximately one month, construction including pile driving and installation of solar infrastructure of approximately two months and commissioning of the solar farm over approximately two months.

In terms of noise emissions, the site preparation activities and the driving of the support posts into the ground have the most significant potential for adverse impacts. An indicative project schedule has determined these two activities may occur concurrently, therefore, the impacts associated with these two elements were assessed cumulatively.

Construction works are expected to progress across the site therefore plant and equipment would only be in a single area for a short period of time. For example, each post takes approximately 25-30 seconds to drive into the ground thereby providing the ability to install a new pile approximately every 2.5 minutes. Given this, the potential for adverse impacts at any one receptor is expected to only occur for a short period of time.

The noise modelling used to determine the impacts from noise emissions incorporated the influence of meteorology, terrain, ground type and air absorption as well as the sound power levels from the different types of equipment being used. The Interim Construction Noise Guidelines (2009) include construction noise criteria against which noise from the works should be measured.

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For the majority of the receptors, the highest noise levels will be experienced during site works and clearing activities. The high noise levels are associated with the piling of posts, the use of a mulching machine (for packaging material) and onsite vehicle movements. A review of the predicted noise levels confirms compliance with the noise management levels provided in the Interim Construction Noise Guidelines (ICNG) for all receptors during standard construction hours. The highest predicted noise level is expected to occur at receptor R4; it is recommended that reasonable and feasible mitigation measures such as those presented in Section 3.5 of the technical report are implemented to reduce the noise impact at this receptor.

Given the rural location and the relatively large separation distances between the development and the majority of nearby sensitive receptors, the assessment considered the potential for adverse amenity impacts associated with construction outside of standard construction hours. No construction will be allowed outside of standard hours due to the results of the modelling indicating exceedances of the noise limits.

Operational noise is associated with the single axis tracking panels that will rotate throughout the day using small motors to track the sun's movement and maximise the solar effect. Noise emissions from the tracking motors are expected to occur for approximately one minute out of each 15-minute period (providing for up to five degrees' rotation per hour) during day periods. An assessment of the predicted noise levels confirms that compliance with the intrusive noise criteria established in accordance with the Noise Policy for Industry can be achieved for all receptors for day periods under worst-case meteorological conditions. During evening and night periods where solar radiation is present (e.g. early mornings or late afternoons), the reduced load on the inverters results in a reduction in noise emissions. There are no noise mitigation measures recommended during the operation of the solar farm.

During the construction phase high traffic volumes have the potential to result in noise disturbance. Construction is expected to be completed over a 4 month period with an expected peak period of two months. During the peak period it is anticipated that up to 25 workers will be on site daily dropping to 10 during the other two months. The consultant's assessment has considered the potential impacts associated with noise emissions from the maximum expected 40 light and 20 heavy vehicle movements from the site entry along the local access road (Browns Lane).

All vehicle movements during construction are expected to occur during standard construction hours however, as a worst-case, it has been assumed that vehicle movements associated with arrival of construction workers to site could occur over the one-hour period from 6 am - 7 am (i.e. during night periods). The assessment found that the impact of traffic during construction was in compliance with the applicable standards.

Noise impacts associated with vehicle movements during the operational phase of the solar farm are expected to be negligible given the small number of movements expected.

Vibration impacts associated with the site preparation and construction works have been assessed in accordance with technical guidelines (Assessing Vibration: A technical Guide [2006] DECCW). The modelling determines continuous vibration, impulsive vibration and intermittent vibration and associated amenity impacts. The predicted vibration levels indicate compliance with the criteria due to the separation distance from residences. Vibration impacts are not expected to be cumulative.

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### **Access, Transport and Traffic**

Access to the site will be from Browns Lane via a single access point to be established as part of this application. The entry is to be sited the western boundary on Browns Lane, 260 metres north of Willis Lane and achieves good visibility in both directions.

Traffic generation associated with the solar farm once operational is considered to be negligible as it would be for maintenance purposes only. Whilst there are no marked parking spaces laid out there is capacity within the proximity of the storage containers for a number of permanent spaces.

Construction is expected to be completed over a 4 month period with an expected peak period of two months. During the peak period it is anticipated that up to 25 workers will be on site daily dropping to 10 during the other two months. Employee vehicles during this time could number around 20 private light vehicles travelling to and from the site daily for the 2 month peak, with adequate provision of 11 spaces to be made in a temporary on-site vehicle parking area within the construction laydown area.

Heavy vehicle movements to and from the site will be via new Browns Lane access. Over the construction period a total of 113 heavy vehicles will be required to access the site including infrastructure deliveries (panels, inverters, piles etc), concrete, gravel, sand and water trucks. There could be up to a maximum of 20 heavy vehicles per day during the peak period generating with light vehicles a total of 60 vehicle movements. There is sufficient capacity on the site to accommodate a construction compound and parking for construction staff and plant, again the details of which will be secured within the Construction Management Plan.

### **Glare Impact and Visual Amenity**

A detailed glare impact assessment has been prepared to consider the potential visual influence of the proposal overhead to aircraft given proximity to the Condobolin Airport and the impact to the existing built landscape at ground level to neighbours.

Glare analysis is conducted using the ForgeSolar 'GlareGauge' glare analysis tool. GlareGauge is a model used to identify the potential occurrence of glare to observation points in the surrounding landscape. GlareGauge also has a flight path tool which models the potential occurrence of glare for pilots in aircraft on approach to a runway.

The solar farm would use a single axis tracking system, which tracks the sun for most of the day and has a lower glare risk than a fixed frame photovoltaic system.

Per the consultant's report, based on the following parameters, the solar farm would not result in glare to aircraft:

- single axis tracking PV array;
- module surface material is smooth glass with anti-reflective coating;
- tracking axis oriented 8.4 degrees from True North;
- tracking axis is not tilted;
- no offset between the tracking axis and solar panel;
- maximum tracking angle of 52 degrees;
- resting angle of 1 degree; and
- maximum height of solar panel of 2.65 metres (assuming 1P tracker)

The application was referred to the Civil Aviation Safety Authority (CASA) for review, who have raised no immediate concern, however have recommended that changes be made to the design once operational if such matters arise.

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A visibility analysis assessment has been prepared that considers the potential visual influence of the proposal on the surrounding landscape including 15 dwellings “receptors” in close proximity. The assessment method identifies view shielding and existing screening which creates a theoretical area from which the proposal may be visible. It is created using topographic data, separation distance and the height of the proposal elements. This will then provide a Viewshed Visibility percentage indicating the amount of the solar farm infrastructure that is visible.

As a result of the visibility analysis there is potential glare impact to neighbouring properties in the afternoon period for up to 10 minutes for about half of the year. The solar farm will not generate light spill for any neighbour. For all neighbours, intervening vegetation and other buildings will provide varying levels of screening from the curtilage of their homes. For two dwellings on adjoining properties to the east, identified as R2 and R4, mitigation measures are recommended in the form of vegetation screening. This would possibly be located in the shaded areas shown in the consultant’s report as Figures 29 and 30 below.

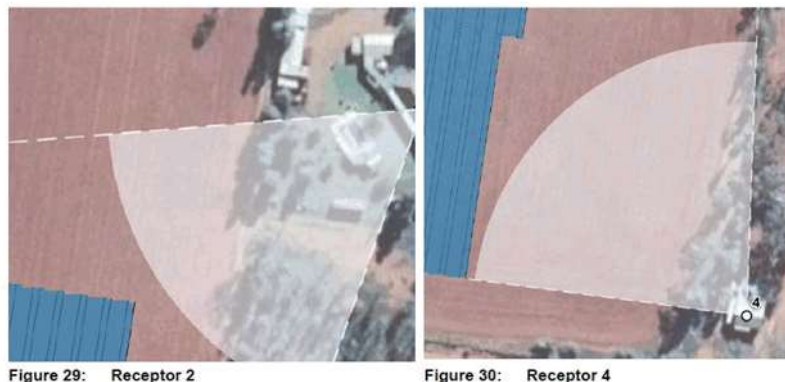


Figure 29: Receptor 2

Figure 30: Receptor 4

Due to the nature of the solar farm, the inappropriate adverse visual impacts identified are prevented through an appropriate amount of screening prior to operation and the minor impacts fully reversible with the decommissioning of the solar farm at the end of the project life.

**Impacts during Construction**

Given the size of the development, temporary impacts resulting from construction noise, dust and traffic are likely to bring short term inconveniences to the surrounding area over the four month period.

Conditions have been recommended that require the developer to produce Construction Site and Management Plans that relates will relate to the management of matters such as, but not limited to, dust, hours, noise, pollution, access and sediment control.

**Natural Hazards**

The northern end of the site is subject to flooding in the 1% AEP flood event. The proposed solar farm encroaches only a small amount onto the flood affected land.

A Hydraulic Impact Assessment provided by the applicant has concluded that the proposed solar farm does not cause significant adverse flood impacts to neighbouring properties and infrastructure. The impact of flooding is summarised:

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- will not increase the flood risk to life and property associated with the use of land;
- is a development that is not incompatible with the land's flood hazard;
- will not result in significant adverse impacts on flood behaviour and the environment;
- will not significantly adversely affect flood behaviour resulting in detrimental increases in the potential flood affectation of other development or properties;
- will not significantly adversely affect the environment or cause avoidable erosion, siltation,
- destruction of riparian vegetation or a reduction in the stability of any river banks or watercourses; and
- is not likely to result in unsustainable social and economic costs to the community as a consequence of flooding.

Whilst the site is not mapped bushfire prone land is located on Council's draft mapping. The matter has been appropriately considered and the development meets the recommendations under Section 8.3.5 (Wind and Solar Farms) of the RFS *Planning for Bushfire Protection 2019* (PFBP 2019) specifically:

- a minimum 10m Asset Protection Zone (APZ) for the structures and associated buildings/infrastructure; and
- the APZ must be maintained to the standard of an Inner Protection Area (IPA) for the life of the development.

A security fence will be installed around the solar farm infrastructure. Inside this fence a minimum 10m wide APZ will be maintained to provide for bush fire control and tanker access.

The APZ will provide the requisite defensible space around the solar farm infrastructure.

### **Flora and Fauna**

The development application proposes the removal of trees and ground vegetation from the site. A detailed biodiversity assessment was completed and submitted with the application. The need for a biodiversity development assessment report (BDAR) is not triggered and this is discussed in greater detail below under the Biodiversity Act section.

The principal impact on biodiversity is the permanent removal of four White Cypress Pine paddock trees and clearing of 60m<sup>2</sup> of native groundcover in the roadside corridor to construct the new site access.

An assessment of the impacts to the different flora and fauna types found that the impacts are unlikely to be significant given the heavily cleared nature of the land.

### **Contamination**

The site is not identified as contaminated and shows no history or evidence of any previous land use that may contribute toward contamination of the site.

Risks to the environment in respect of the use of solar technologies are considered to be low. Materials used in the construction of solar modules have the potential to be recycled following the decommissioning of the site. All infrastructure will be removed from site reducing any risk to human health and/or the local environment.

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### **Decommissioning**

Decommissioning of the facility will occur at the end of the useful life of the infrastructure, this is anticipated to be around 25 years from commencement of energy generation. At the end of the facilities life a decision on whether to upgrade or decommission the facility will be taken.

To ensure that the land is left in a suitable state for a return to primary production purposes a decommissioning plan is to be prepared. The plan will include as a minimum, timeline for the rehabilitation program, decommissioning of all solar panels, above and below the ground infrastructure, inverter stations, fencing and any other structures or infrastructure relating to the approved development and a programme of site restoration to return the land back into agricultural production. The objective of the decommissioning plan would be to restore the land capability to its pre-existing agricultural value and use.

A recommended condition of consent requires that the plan be created prior to operation of the facility commencing.

### **Economic Impacts**

The construction and installation of the solar farm will provide some employment opportunities for the local labour force during the construction phase offering an opportunity to enhance existing and develop new skills and expertise whilst working on the project. Though once operation there will be no permanent employees on-site.

Additional employment opportunities may arise from the supply of goods and materials that are needed during the installation phase from local manufacturing companies and suppliers. There are no ongoing employment opportunities other than required maintenance work.

The development has a strong focus on enabling renewable energy in the locality. On a broader scale the proposed development contributes to achieving increased renewable energy outputs and investment into the local area.

### **Operational Management**

As there will be no permanent staff members on site the equipment will be monitored remotely with personnel coming to site for routine maintenance and repair work only. The management of groundcover will also be included as part of the Operational Management Plan. This could include the use of selective grazing by livestock, mechanical slashing and the establishment and maintenance of a suitable vegetative groundcover that provides effective competition for weeds, maintained through regular inspection. A permanent water supply will not be provided on-site, with water to be trucked to the site for the pressure cleaning of panels in the event of soiling from events such as dust-storms.

### **Services**

The proposed development is not anticipated to have any significant impact on services other than providing a renewable energy source to the benefit of the local areas power supply. The application has been referred to both Transgrid and Essential Energy for comment who have raised no objection to the development.

g. Section 4.15 (1)(c) The suitability of the site for the development

The land is appropriately zoned for permissibility under the provisions of SEPP Infrastructure. The proposed land use does differ to the historical use of the land for agricultural purposes but

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is one that can be suitably located and managed on this land with an acceptable degree of impact.

The site has been selected for a solar farm due to its predominantly cleared, undulating nature within close proximity to existing electricity infrastructure and which is also easily accessible.

The character of farmland throughout country NSW is transitioning to include solar energy production as an alternative to traditional agricultural production where suitable infrastructure and locations exist, in order to support additional renewable energy sources and provide alternative sources of rural income.

The site is of a sufficient size to accommodate the use and is located away from the main village populated areas. There are no site constraints that would render the site unsuitable for the proposed development.

h. Section 4.15 (1)(d) Any submissions

This application was notified for a period of 21 days in accordance with the requirements of the Lachlan Community Participation Plan from 4 December 2020 to 21 January 2021. No public submissions were made during this period.

i. Section 4.15 (1)(e) The public interest

The public interest is best served by the consistent application of the requirements of the relevant planning controls and by Council ensuring that any adverse effects on the surrounding area and the environment are avoided.

The proposed development contributes to federal, state and local goals of promoting the development of renewable energy and reduces the reliance on other forms of electricity generation that are reliant on the burning of fossil fuels. The proposed development is considered to be in the public interest as it offers an opportunity for productive and sustainable economic activity within the area and provides significant employment opportunities during the construction phase.

It is also in the public interest to consider the development in the context of strategic planning documents that may not be legislative but provide relevance and significance to the determination of the application. Such documents include Central West and Orana Regional Plan 2036 and Council's Local Strategic Planning Statement 2020-2040 that list 'Direction 9: Increase Renewable Energy Generation' Under this direction it refers to the region's and Council's potential for renewable energy industries and one of the key actions is to 'Facilitate small-scale renewable energy projects using bioenergy, solar, wind, small-scale hydro, geothermal or other innovative storage technologies.'

Taking into account the full range of matters for consideration under Section 4.15(1) of the Environmental Planning and Assessment 1979 (as discussed within this report) it is considered that approval of the application is in the public interest.

The application is not expected to have any unreasonable impacts on the environment or the amenity of the locality, with noise related and operational matters controlled by conditions. It is considered appropriate with consideration to the zoning and the character of the area and is therefore considered to be in the public interest.

Accordingly, development consent of this proposal will not undermine the public interest subject to appropriate conditions being imposed on any development consent.

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### 3. Consultations

#### a. Council Referrals

The application was referred to a number of Council internal teams. Where required, conditions have been recommended and imposed by the technical assessments.

For external agencies, the following were issued referral for assessment;

##### Department of Primary Industries

Response dated 12 January 2021;

*The NSW Department of Primary Industries (NSW DPI) Agriculture is committed to the protection and growth of agricultural industries, and the land and resources upon which these industries depend.*

*This proposal has an impact on land zoned primary production that has been used for cropping and grazing. Whilst we acknowledge this is a relatively small development in an area that has had some fragmentation, in order to address the impacts on this on adjacent agricultural lands the following recommendations area made:*

1. *A detailed assessment of the land and soil at the site be undertake in conjunction with the geotechnical testing proposed on approval. This will assist with the decommissioning and rehabilitation issue of the project site. Soil information will that can assist in determining soil construction limitations (such as erosion potential and mitigation of sodality conditions) and land management operations, and provide a baseline to the reinstatement of soil characteristics to achieve final closure outcomes that include pre- development soil and landscape characteristics including land capability. Hence a soil survey is recommended to take place in addition to the geotechnical testing prior to construction. For this area it may take 2-3 profile sites with some verification locations to satisfy this.*

*The Guidelines for this include:*

- *Australian Soil and Land Survey Handbook (CSIRO, 2009)*
- *Guidelines for Surveying Soil and Land Resources (CSIRO, 2008)*
- *The land and soil capability assessment scheme: second approximation (OEH, 2012).*
- *Crash grazing to manage vegetation growth may be undertaken during the solar farm's operation. Ideally a 70% groundcover is recommended as part of the Operations Environmental Management Plan that will ensure optimal conditions to ensure infiltration, and less erosion and surface water movement or structural damage on the land,*

*There are various references that can explain this including the Central West Local Land Services website (<https://www.lls.nsw.gov.au/our-regions/central-west/articles-and-publications/crop-production/maintaining-groundcover-for-water-infiltration>)*

*This outlines the reasons why and also a simple way the level of groundcover can be monitored by the solar farm operator.*

*The Meat and Livestock website also provides some guidance for perennial pasture management (<https://www.mla.com.au/research-and-development/Environment->*

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**Attachment 1 - Development Application Assessment Report**  
**Development Application No. 2020/45 – Lot: 70 DP: 752080, 121 Willis Lane Condobolin**

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[sustainability/Sustainable-grazing-a-producer-resource/productive-persistent-and-profitable-pastures/improved-perennial-pastures/](#).

*The Plan is supported especially in dealing with soil and groundcover aspect with the operation of the solar farm.*

2. *The Decommissioning Management Plan should outline the rehabilitation objectives and strategies be developed conceptually as part of the conditions. This includes, but is not limited to, describing the design criteria of the final land use and landform, indicators to be used to guide the return of the land back to agricultural production, along with the anticipated timing for the rehabilitation program.*
3. *The visual buffer should also be specific in relation to appropriate species and structure and their ongoing maintenance and care. We note the visual impact of the infrastructure and any glare impact be considered in the establishment of the buffer. Management actions to take place e.g. increased watering frequency, mulching, temporary protection from the western sun, etc. should form part of managing this area.*

*The establishment of native grass species may also be considered after initial sterile plantings are undertaken to provide immediate cover of the solar farm.*

Department Planning Industry and Environment – Environment, Energy and Science

Response dated 12 January 2021;

*Thank you for your request dated 17 December 2020 to the Biodiversity, Conservation and Science Directorate (BCS) seeking advice in relation to the proposed solar farm at Willis Lane, Condobolin. BCS has reviewed the Statement of Environmental Effects (SEE) and the appended Biodiversity Assessment Report (BAR).*

*We note that the BAR describes the vegetation on the development footprint as “restricted to four paddock trees. The remainder of the paddock is bare cultivated soil. A small area of native groundcover will also be cleared (0.0060 ha) at a new access point on the western side of the site”. The proposed activities are “not considered likely to have an adverse impact on the life cycle or habitat of any of the threatened species identified as having potential to occur on the study area. Nor will the proposed activity remove, modify or fragment the habitat of the subject species”. BCS is satisfied that entry into the BOS is not required.*

Essential Energy

Response dated 23 June 2021 following submission of additional information:

*Based on the documents submitted, Essential Energy has no comments to make as to potential safety risks arising from the proposed development.*

*Essential Energy makes the following general comments:*

- *If the proposed development changes, there may be potential safety risks and it is recommended that Essential Energy is consulted for further comment;*
  - *Any existing encumbrances in favour of Essential Energy (or its predecessors) noted on the title of the above property should be complied with; and*
-

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- *In addition, Essential Energy's records indicate there is electricity infrastructure located within the property. Any activities within this location must be undertaken in accordance with the latest industry guideline currently known as ISSC 20 Guideline for the Management of Activities within Electricity Easements and Close to Infrastructure.*
- *Prior to carrying out any works, a "Dial Before You Dig" enquiry should be undertaken in accordance with the requirements of Part 5E (Protection of Underground Electricity Power Lines) of the Electricity Supply Act 1995 (NSW).*
- *Given there is electricity infrastructure in the area, it is the responsibility of the person/s completing any works around powerlines to understand their safety responsibilities. SafeWork NSW ([www.safework.nsw.gov.au](http://www.safework.nsw.gov.au)) has publications that provide guidance when working close to electricity infrastructure. These include the Code of Practice – Work near Overhead Power Lines and Code of Practice – Work near Underground Assets.*

TransGrid

Advised referral not required.

Civil Aviation Safety Authority

Response dated 15 March 2021:

*CASA has reviewed the Glare Assessment by Enerparc of 28 October 2020 and notes that the centre of the site is approximately 3km west from threshold 10 and to the south of the runway 10/28 centreline of Condobolin Airport. The Glare Assessment analysed northern, southern and western approaches, however it did not analyse approaches from the east on runway 28. For aircraft approaching runway 28 from the east, there is little chance that the pilot would receive excessive glare. The Glare Assessment advised that the panels will have anti-reflective coatings.*

*CASA does not have any regulatory advice or "reflectivity standards" with specific regard to solar installations. CASA is not an approving authority and does not have expertise in this area. The US Federal Aviation Administration (FAA) is relatively advanced in terms of solar farm glare evaluation. The FAA guidelines recommend that a solar development within 2 miles (nm) of an aerodrome should be assessed for potential glare along the final approach paths to the airport to ensure pilot vision is not impacted during the critical last phases of a flight.*

*Normally, approval should be conditional on the resultant level of after image glare from the solar panels not exceeding "low potential for after-image" along the final approach path. The final approach path is defined as 2 miles from 50 feet above the landing threshold using a standard 3° glide path. The Glare Assessment advised 'no glare predicted' for the three approaches to Condobolin Aerodrome runways.*

*The proposed solar farm is not likely to impact pilots' sight during the critical approach phases of a flight. CASA has no objection to the installation of the solar farm and an Acceptable Level of Safety should be achieved. Once installed, in the unlikely event that safety concerns relating to glare caused by the solar panels are raised by pilots when landing aircraft at Condobolin Airport, the location and/or configuration of the solar panels may need to be reviewed and revised.*

**Attachment 1 - Development Application Assessment Report**  
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## **b. Political Donations Disclosure**

Under Section 10.4(4) of the *Environmental Planning and Assessment Act, 1979* (the Act), a person who makes a relevant planning application to Council is required to disclose any reportable political donations and gifts made by any person with a financial interest in the application within the period commencing two years before the application is made and ending when the application is determined, including:

- a. all reportable political donations made to any Councillor of this Council
- b. all gifts made to any Councillor or employee of this Council.

**Note:** Section 10.4(1) of the Act states 'political donations or gifts are not relevant to the determination of any such planning application and the making of political donations or gifts does not provide grounds for challenging the determination on any such planning application'.

The Disclosure Statement received by Council indicates that no reportable donations or gifts have been made.

## **4. Other Matters for Consideration**

### **a. Biodiversity Conservation Act**

The Biodiversity Conservation Act 2016 (BC Act) establishes a framework to avoid, minimise and offset the impacts of proposed development and land use change on biodiversity. The primary requirement under the BC Act, is to determine whether the development is likely to significantly affect threatened species

According to clause 7.7(2) of the BC Act, if the proposed development is likely to significantly affect threatened species, the development application is to be accompanied by a biodiversity development assessment report (BDAR).

In order to determine if the development is likely to significantly affect threatened species three key tests are required as follows:-

1. *Is the subject site identified as an area of outstanding biodiversity value on the biodiversity values map? The site is not identified on the map.*

The site is not identified on the map.

2. *Does the amount of native vegetation being removed exceed the biodiversity offsets scheme threshold?*

*The threshold area is determined by the minimum lot size associated with the property, the minimum lot size of the property is 400ha, the site is 25ha. For lots that are greater than 40ha and less than 1000ha the threshold for clearing, above which the offsets scheme will apply is 1ha.*

The amount of vegetation to be removed is less than 1ha, being an area of only 0.0060ha (60 square metres) of native ground cover for the new access point from Browns Lane and four scattered paddock trees.

3. *Test of Significance - the test to determine whether the proposed development or activity is likely to significantly affect threatened species or ecological communities, or their habitats.*
-

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An assessments of significance was carried out by Premise (dated 18 September 2020) a suitability qualified biodiversity consultant; the findings are detailed below;

*The proposed development will not have a significant adverse impact on the life cycle or habitat of any of the threatened species assessed in this assessment of significance. Nor will the proposed development remove, modify or fragment the habitat of the subject species or contribute to a key threatening process in any way. Neither a Species Impact Statement nor triggering of the Biodiversity Offsets Scheme is required for any of the fauna species.*

Given the small scale of removal that is proposed in relation to the habitat available within the study area and locality and the absence of any recorded endangered flora or fauna on site the proposed development is not anticipated to significantly affect threatened species or ecological communities or their habitats.

Based on the above assessment the proposal does not trigger the BC Act thresholds. Therefore, a BDAR is not required to accompany the development application and the proposed development is not required to enter into the Biodiversity Offset Scheme (BOS).

**b. Lachlan Shire 7.12 Contributions Plan 2015**

Section 7.12 of the Environmental Planning and Assessment Act 1979 and the Lachlan Shire Section 7.12 Contributions Plan enables Council to levy contributions, where anticipated development will or is likely to increase the demand for public facilities. A Section 7.12 contribution applies and will be put towards the provision high quality and diverse public facilities to meet the expectations of the shires residents.

The Lachlan Shire Council Section 7.12 Contribution Plan 2015 is applicable to this application. The cost of the works including GST is \$5,253,849.70 and a contribution of 1% is applied being \$52,538.50. This amount is to be adjusted in accordance with clause 25J(4) of the *Environmental Planning and Assessment Regulation 2000* and section 1.16 of the Lachlan Shire Council Section 7.12 Levy Contributions Plan 2015.

**5. Conclusion**

An assessment of the application has resulted in this application being supported on the following grounds:

- The application has appropriately addressed the provisions of State Environmental Planning Policy (Infrastructure) 2007 under which it is permitted with consent.
  - The application is consistent with the controls contained in LDCP 2018 as outlined in the body of this report.
  - The potential noise impacts to adjoining properties in close proximity, particularly during construction have been addressed through a detailed technical consultant's report and recommended measures and conditions.
  - There are no site constraints that would result in the site being unsuitable for the proposed development.
  - Whilst the solar farm will have an impact on the existing landscape it is one that is consolidated to a single site and that is becoming more common within a rural landscape and one that has an accepted degree of impact when balanced against other factors associated with the importance of renewable energy targets.
-

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- The solar farm will contribute to a reduction in greenhouse gas emissions and a move toward cleaner electricity generation, thereby serving the public interest.

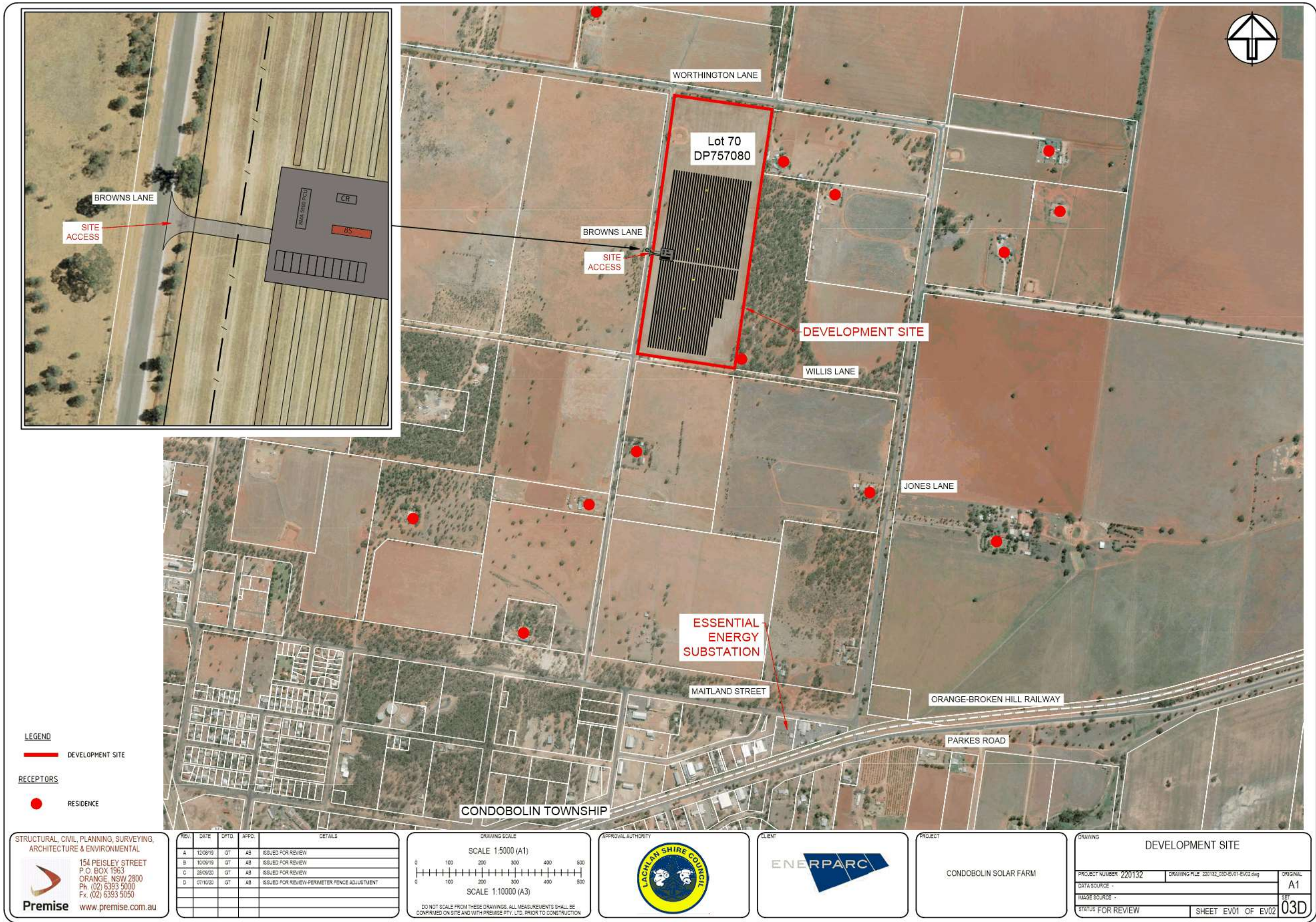
In conclusion, the proposal is permitted with consent, is generally consistent with the objectives of the zone and where necessary conditions have been recommended such as to offset any adverse potential environmental impacts.

Based on the assessment above, where there are no outstanding issues, it is recommended that DA No. 2020/45 be approved.

## **6. Recommendation**

That Council approve DA No. 2020/45, for Installation of a ground mounted photo voltaic solar farm facility (5 Mega-Watt) with battery storage and ancillary infrastructure at Lots: 70 DP: 752080, 121 Willis Lane, subject to the recommended conditions of consent in **Attachment 2**.

**END OF REPORT**

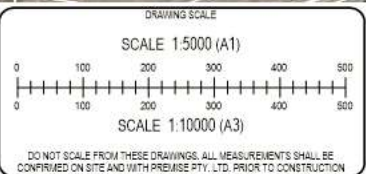


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REV.	DATE	DPTD.	APPD.	DETAILS
A	12/08/19	GT	AB	ISSUED FOR REVIEW
B	10/09/19	GT	AB	ISSUED FOR REVIEW
C	28/06/20	GT	AB	ISSUED FOR REVIEW
D	07/10/20	GT	AB	ISSUED FOR REVIEW-PERIMETER FENCE ADJUSTMENT



PROJECT

CONDOBOLIN SOLAR FARM

DRAWING: DEVELOPMENT SITE

PROJECT NUMBER: 220132	DRAWING FILE: 220132_003-EV01-EV02.dwg	ORIGINAL
DATA SOURCE: -		A1
IMAGE SOURCE: -		SET
STATUS: FOR REVIEW	SHEET EV01 OF EV02	03D





**Attachment 2 - Recommended Conditions of Consent**

**ADMINISTRATIVE CONDITIONS**

**1. Construction Certificate & PCA Notification**

Before any site works, building or use is commenced, the person having the benefit of the development consent must:

- a. obtain a Construction Certificate from Lachlan Shire Council or other accredited certifier, and
- b. appoint a Principal Certifying Authority.

**2. Prescribed Conditions**

This development consent is subject to the prescribed conditions made under the *Environmental Planning & Assessment Regulation 2000*.

**3. Development in Accordance with Plans and Documents**

The development must be in accordance with the following approved Development Application plans and documents as endorsed by Council's stamp. Where there is an inconsistency between the approved plans/documentation and conditions of consent, the conditions of consent take precedence to the extent of the inconsistency.

Reference/Dwg No.	Title/Description	Prepared By	Date
220132 – EV01, 03D	Development Site	Premise	17/10/2020
220132 – EV02, 03D	Farm Layout	Premise	17/10/2020
220132_SEE_001B	Statement of Environmental Effects	Premises	28 October 2020
13181 – R2	Condobolin Solar Farm: Noise Impact Assessment	Assured Environmental	12/10/2020
	Noise and Vibration Impact Assessment	Domestic Drafting Services	03/06/2021
220132_TER_001A, Rev: A	Biodiversity Assessment Report	Premise	1 September 2020
	Glare Impact Assessment	ForgeSolar	09/10/2020
2003421/GEO-0065, R01A	Flood Risk Assessment Report	Premise	9 September 2020

A current copy of the Development Consent and Construction Certificate (including all plans, specifications and certificates) shall be maintained on the development site at all times until issue of an occupation certificate.

**Note 1:** Modifications to the approved plans will require the lodgement and consideration by Council of a modification pursuant to Section 4.55 of the Environmental Planning and Assessment Act.

**Note 2:** The approved plans and supporting documentation may be subject to conditions imposed under section 4.17 of the Act modifying or amending the development (refer to conditions of consent which must be satisfied prior to the issue of any Construction Certificate).

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## PRIOR TO ISSUE OF CONSTRUCTION CERTIFICATE

### 4. Section 7.12 Contributions

Pursuant to s7.12 of the *Environmental Planning and Assessment Act 1979* and the Lachlan Shire Council Section 7.12 Contributions Plan 2015, a levy in the amount of \$52,538.50 must be paid to Council prior to the issuing of the Construction Certificate. This amount is to be adjusted in accordance with clause 25J(4) of the *Environmental Planning and Assessment Regulation 2000* and section 1.16 of the Lachlan Shire Council Section 7.12 Levy Contributions Plan 2015.

### 5. Detailed Site Layout Plan

Prior to the issue of a Construction Certificate a detailed site layout plan of the solar installations must be prepared to the satisfaction of the General Manager or delegate. The plan must demonstrate, by the inclusion of a minimum 4.5 metres wide separation between the rows of panels the ability for emergency access to all parts of the site and appropriate maintenance as required.

### 6. Construction Site Management Plan

Prior to the release of the Construction Certificate, a Construction Site Management Plan must be submitted to and approved by Council. The Construction Site Management Plan must include the following measures:

- Construction Traffic Management including required access routes to and from the subject site, access and egress arrangements for all construction related vehicles to and from the site, deliveries of materials and parking arrangements for contractors.
- Details of, and vehicular movement diagrams for, the largest vehicle to access the site to show that such vehicles can enter and leave the site in a forward direction and details of the frequency and timing of vehicle movements to and from site.
- Timing for construction of the works across the site demonstrating any proposed staging of works across the site and including operational hours.
- Site layout during construction - including storage of materials, plant and equipment, site office and amenities, hoardings and any proposed traffic control devices.
- Waste management plan including the type and location of waste storage containers onsite, proposed method of removal and disposal of all waste types and treatment of packaging material.
- Tree Protection, habitat and species protection and methodology for vegetation removal including mitigation measures.
- Noise Management
- Aboriginal Heritage Management
- Bush Fire Management
- Dust Management, including control of dust from stockpiled sites.
- Soil and Water Management including any required earthworks, stabilising batters where required and protection of waterways.
- Integrated Site Restoration
- Details of what method will be used to ensure that the plan is adhered to including appropriate signage and fencing.
- Security Management including details of relevant project manager and/or site foreman contact details.

### 7. Long Service Levy

The Long Service Levy must be paid prior to the issue of the Construction Certificate for work exceeding a value of \$25,000.00.

**Note:** This is a levy imposed by the NSW Government and administered by the Long Service

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Payments Corporation for the purpose of long service payments to building and construction workers.

## 8. Utility Arrangements

Arrangements are to be made with utility authorities in respect to the services supplied by those authorities to the development. The cost associated with the provision or adjustment of services within the road and footway areas is to be at the developer's expense.

## 9. Soil Testing

Prior to the issue of the Construction Certificate a detailed assessment of the land and soil at the site be undertaken in conjunction with the geotechnical testing to the satisfaction of the General Manager or delegate.

Note: Soil information will that can assist in determining soil construction limitations (such as erosion potential and mitigation of sodality conditions) and land management operations, and provide a baseline to the reinstatement of soil characteristics to achieve final closure outcomes that include pre- development soil and landscape characteristics including land capability.

Note: For this area it may take 2-3 profile sites with some verification locations to satisfy this.

Note: The Guidelines for this include:

- Australian Soil and Land Survey Handbook (CSIRO, 2009)
- Guidelines for Surveying Soil and Land Resources (CSIRO, 2008)
- The land and soil capability assessment scheme: second approximation (OEH, 2012).
- Crash grazing to manage vegetation growth may be undertaken during the solar farm's operation. Ideally a 70% groundcover is recommended as part of the Operations Environmental Management Plan that will ensure optimal conditions to ensure infiltration, and less erosion and surface water movement or structural damage on the land,

There are various references that can explain this including the Central West Local Land Services website (<https://www.lls.nsw.gov.au/our-regions/central-west/articles-and-publications/crop-production/maintaining-groundcover-for-water-infiltration>)

The Meat and Livestock website also provides guidance for perennial pasture management (<https://www.mla.com.au/research-and-development/Environment-sustainability/Sustainable-grazing-a-producer-resource/productive-persistent-and-profitable-pastures/improved-perennial-pastures/>).

## PRIOR TO COMMENCEMENT OF WORKS

### 10. Construction Certificate

A CONSTRUCTION CERTIFICATE must be obtained pursuant to Section 6.7 of the Environmental Planning and Assessment Act 1979, as amended from either Council or an accredited certifying authority certifying that the proposed works are in accordance with the Building Code of Australia PRIOR to any works commencing.

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#### **11. Construction Certificate Requirements**

Prior to commencement of work, the person having the benefit of the Development Consent:

- a. Shall appoint a Principal Certifying Authority (PCA).
- b. Shall ensure a Construction Certificate is issued by the PCA.
- c. Shall notify Council of their intention to commence the site works, at least two days prior to commencement of work.

Where Lachlan Shire Council is nominated as the Principal Certifying Authority, the following requirements shall be satisfied before the commencement of work:

- a. The LSC Principal Certifying Authority Service Agreement shall be completed and signed by the applicant.
- b. The LSC Notice of Commencement of Building Works and Appointment of Principal Certifying Authority shall be completed and issued to Council at least two days before undertaking any work in accordance with the Construction Certificate.
- c. Terms and conditions of the LSC Principal Certifying Authority Service agreement shall be satisfied.

#### **12. Existing Trees & Vegetation**

The existing trees and vegetated areas to be retained situated within the property of the proposed development shall be protected from all construction works.

All care must be taken to protect existing trees to be retained from damage, including trees located adjacent to the proposed development. The developer must identify all trees to be retained prior to commencement of any site or construction works.

A Tree Protection Zone (TPZ) must be constructed for all existing trees to be retained within the development in accordance with Australian Standards - AS 4970-2009 Protection of Trees on Development Sites.

Construction of Tree Protection Zone's, shall be completed and inspected by Council's Supervisor of Tree Planning and Management, prior to the commencement of any site works. Contact can be made by phoning 1300 292442 during normal business hours.

Removal, relocation or disruption of the Tree Protection Zone fencing will be considered as a breach of this consent. TPZ fences shall remain in place until the end of construction.

If damage of any sort should occur to any protected trees / vegetation within the development, contact shall be made with Council's Manager Town Planning to determine what remedial action should be taken. Throughout the construction period regular inspections of protected trees shall be carried out to ensure trees retained are of good health and vigour.

#### **13. Construction Site Management Plan**

The Construction Site Management Plan measures are to be implemented prior to the commencement of any works including demolition and excavation.

#### **14. Site Requirements**

Prior to the commencement of construction works:

- (a) Toilet facilities at or in the vicinity of the work site shall be provided at the rate of one toilet for every 20 persons or part of 20 persons employed at the site. Each toilet provided must be:

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- a standard flushing toilet connected to a public sewer, or
  - if that is not practicable, an accredited sewage management facility approved by the council, or
  - alternatively, any other sewage management facility approved by council.
- (b) All excavations and backfilling associated with the erection or demolition of a building must be executed safely and in accordance with the appropriate professional standards. All excavations associated with the erection or demolition of a building must be properly guarded and protected to prevent them from being dangerous to life or property.
- (c) If an excavation associated with the erection or demolition of a building extends below the level of the base of the footings of a building on an adjoining allotment of land, the person causing the excavation to be made:
- must preserve and protect the building from damage, and
  - if necessary, must underpin and support the building in an approved manner, and
  - must at least 7 days before excavating below the level of the base of the footings of a building on an adjoining allotment of land, give notice of intention to do so to the owner of the adjoining allotment of land and furnish particulars of the excavation to the owner of the building being erected or demolished. The owner of the adjoining allotment of land is not liable for any part of the cost of work carried out for the purposes of this condition, whether carried out on the allotment of land being excavated or on the adjoining allotment of land, (includes a public road and any other public place).
- (d) If the work involved in the erection or demolition of a building is likely to cause pedestrian or vehicular traffic in a public place to be obstructed or rendered inconvenient, or involves the enclosure of a public place, a hoarding or fence must be erected between the work site and the public place:
- if necessary, an awning is to be erected, sufficient to prevent any substance from, or in connection with, the work falling into the public place,
  - the work site must be kept lit between sunset and sunrise if it is likely to be hazardous to persons in the public place, and
  - any such hoarding, fence or awning is to be removed when the work has been completed.

## **DURING WORKS**

### **15. Hours of Construction and Site Works**

All works that are carried out in accordance with an approved consent that involve the use of heavy vehicles, heavy machinery and other equipment likely to cause offence to adjoining properties shall be restricted to the following hours:

- Mondays to Fridays, 8am to 6pm
- Saturdays, 8am to 1pm (if inaudible on neighbouring residential premises), otherwise 8am to 1pm
- No work is permitted on Sundays and Public Holidays.

Other construction works carried out inside a building/tenancy and do not involve the use of equipment that emits noise are not restricted to the construction hours stated above.

The provisions of the Protection of the Environment Operations Act, 1997 in regulating offensive noise also apply to all construction works.

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**16. Construction and Site Works – Noise Mitigation Measures**

During construction works the following noise mitigation measures as outlined in Section 7 of the Noise and Vibration Impact Assessment prepared by Assured Environmental dated 12/10/2020 shall be implemented and complied with:-

- a) Limiting the type and scale of concurrent activities undertaken close to sensitive receptors where possible;
- b) Using broad-band reversing alarms on all mobile plant and equipment;
- c) Examine different types of machines that perform the same function and compare the noise level data to select the least noisy machine;
- d) Operating plant in a quiet and efficient manner;
- e) Reduce throttle setting and turn off equipment when not being used; and
- f) Regularly inspect and maintain equipment to ensure it is in good working order including checking the condition of mufflers.
- g) Piling activities should only be undertaken:
  - between the hours of 8:00am and 6:00pm Monday to Friday;
  - between the hours of 8:00am and 1:00pm Saturday; and
  - in continuous blocks of no more than three hours, with at least a one-hour respite between each block of work generating high noise impact, where the location of the work is likely to impact the same receivers.

**17. Construction Site Management Plan**

The Construction Site Management Plan measures are to be maintained throughout the works, to maintain reasonable levels of public health, safety and amenity. A copy of the Construction Management Plan must be retained on site during works and is to be made available upon request.

**18. Temporary On-Site Parking Area**

A temporary on-site car parking area with a minimum of 15 vehicle parking spaces and at least 1 disabled car parking space shall be provided. Vehicle parking facilities, including all parking and manoeuvring areas are to be designed in accordance with an all-weather standard. Trafficable areas shall be maintained in good order and kept clear and available at all time for such purposes.

**19. All Weather Access**

All weather access and manoeuvring areas shall be provided and maintained within the site at all times.

**20. Site Toilet Facilities**

Adequate toilet facilities for workers must be provided at or in the vicinity of the work site.

**21. Inspections**

The applicant is to obtain a Compliance Certificate from Council or an accredited certifying authority, certifying compliance with the Building Code of Australia, and any other relevant conditions of consent for the relevant stages of construction.

**22. Survey Certificate Confirming Setbacks**

A survey certificate prepared by a registered surveyor must be submitted to the Principal Certifying Authority prior to work proceeding beyond slab formwork to confirm that the development is constructed at the approved setbacks from the boundaries.

**23. Maintenance of Erosion & Runoff Controls**

The soil and water management controls must be maintained at all times and checked for adequacy daily. The controls must not be removed until the development is completed and the disturbed areas have been stabilised.

Maintenance must include but is not limited to ensuring:

- a. all sediment fences, sediment traps and socks are properly placed and are working effectively
- b. drains, gutters and roads must be maintained clear of sediment at all times.

It is an offence under the *Protection of the Environment Operations Act 1997* to allow soil or other pollutants to fall or be washed into any waters or be placed where it is likely to fall or be washed into any waters. Substantial penalties may be issued for any offence.

Any excavated soil to be disposed of offsite must be assessed by a suitably qualified consultant in accordance with the Waste Classification Guidelines, Part 1: Classifying Waste (EPA 2014) to inform appropriate disposal. All waste requiring offsite disposal must be taken to a licenced waste facility.

**24. Licensed Plumber**

All plumbing and drainage work shall be carried out by a licensed plumber and drainer and to the requirements of AS/NZS 3500 and the National Plumbing Code of Australia (Volume 3 of the NCC).

**Note 1:** Notice of Work is to be issued to the Council no later than 2 business days before the work concerned is carried out.

**Note 2:** A Certificate of Compliance for the plumbing and drainage work identified in Colum 1 at the times specified in Colum 2 must be obtained from Council:

	Column 1	Column 2
<b>A</b>	<b>Stormwater Drainage</b>	When all external stormwater drainage work is installed and prior to concealment.
<b>B</b>	<b>Final</b>	Prior to occupation of the building or structure.

**Note 3:** Sewer Diagram is to be issued to the Council and the owner of the land or the owner’s agent, on completion of the final inspection.

**25. Contamination – Unexpected Finds Protocol**

Should any contamination or suspect material be encountered during site preparation, earth works, construction or any other stage of the development, works must cease immediately, and a suitably qualified consultant engaged to conduct a thorough contamination assessment and provide recommended management actions to guide the management of any contamination onsite. Council must be notified if this protocol is required to be enacted.

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#### **26. Cultural Heritage Stop Work Protocol**

A stop work protocol must be implemented for any potential heritage items found during excavation including ceasing work immediately if any Aboriginal objects are found/uncovered, secure the site and inform Office of Environment and Heritage and Lachlan Shire Council immediately.

#### **27. Public Roads**

The developer is to maintain all adjoining public roads to the site used as part of the access to the site in a clean and tidy state, free of excavated "spoil" material.

#### **28. Dust Mitigation**

During all site works reasonable steps must be taken to suppress dust by regular watering until such time as the soil is stabilised to prevent airborne dust transport. Dust suppression measures must include the control of dust from stockpiled sites. Where excessive dust generation is occurring due to high winds and/or dry conditions it may be necessary to temporarily cease operations.

#### **29. Construction Works**

All construction works must be undertaken in accordance with the latest industry guideline currently known as ISSC 20 Guideline for the Management of Activities within Electricity Easements and Close to Electricity Infrastructure as well as understanding safety responsibilities when working around powerlines as per SafeWork NSW.

#### **30. Loading and Unloading**

All loading and unloading operations shall be carried out wholly within the confines of the site. No unloading/loading is permitted to be undertaken within the roadway unless approved in writing by Council.

### **PRIOR TO OCCUPATION CERTIFICATE OR PRIOR TO OPERATION**

#### **31. Occupation Certificate**

An Occupation Certificate, must be obtained pursuant to Section 6.9 of the Environmental Planning and Assessment Act 1979, from either Council or an accredited certifying authority, prior to occupation of the building.

In order to obtain this, the "Final Occupation Certificate" form must be completed and submitted to Council with all required attachments - failure to submit the completed Occupation Certificate Application form will result in an inability for Council to book and subsequently undertake Occupation Certificate inspection.

NOTE: The issuing of an Occupation Certificate does not necessarily indicate that all conditions of development consent have been complied with. The applicant is responsible for ensuring that all conditions of development consent are complied with.

#### **32. Operational Plan of Management**

Prior to issue of the Construction Certificate, the applicant must submit an Operational Plan of Management. The Operational Plan of Management must be approved by Council prior to the issue of the Construction Certificate.

Matters to be addressed in the plan of management include (but are not limited to):



- 9 -

- a) General maintenance and operation of the site e.g. contact details of the site manager/maintenance staff; emergency protocols, safety and security measures
- b) Addressing complaints relating to the operation of the premise;
- c) Access arrangements to the site including parking and maintenance of access roads;
- d) Bushfire management including annual inspection of the site prior to the bushfire danger period;
- e) Management of water run-off and erosion
- f) Maintenance and inspection of groundcover
- g) Dust mitigation measures
- h) Weed management (including specific measures for priority weeds)
- i) Groundcover management plan (including measures to facilitate the grazing of sheep)
- j) Waste management
- k) Future site decommissioning
- l) Reviews, amendments and updates to the plan.

### **33. Decommissioning**

The solar energy system shall be decommissioned within 12 months of terminating operations. Prior to operation of the approved solar farm, a Decommissioning Plan shall be prepared and submitted for approval by the General Manager or delegate.

The plan shall include, but not be limited to expected timeline for the rehabilitation program, decommissioning of all solar panels, above and below the ground infrastructure, inverter stations, fencing and any other structures or infrastructure relating to the approved development. A programme of site restoration to re-establish the ground profiles to pre-development status and enable the land to be returned back into agricultural production must form part of the decommissioning plan.

The plan should outline the rehabilitation objectives and strategies be developed conceptually as part of the conditions. This includes, but is not limited to, describing the design criteria of the final land use and landform, indicators to be used to guide the return of the land back to agricultural production, along with the anticipated timing for the rehabilitation program.

All works shall follow the same management principles outlined in the Construction Management Plan.

### **34. Landscape Plan and Works**

Prior to the issue of an Occupation Certificate, a detailed landscape management plan must be submitted to and approved by the General Manager or delegate.

The plan is to include the following:

- 5m wide landscaping strip the full length of the southern boundary fronting Willis Lane.
- Landscape screening protecting properties identified as Receptor 2 and Receptor 4 in the Viewshed Analysis from Statement of Environment Effects – Premise – ref. 220132\_SEE\_001B.

The landscaping is intended to provide a visual buffer and soften the impacts of the development when viewed from the surrounding locality.

Prior to operation of the use the landscaped areas and tree planting identified in the approved landscape management plan shall be established on site in accordance with the approved plan.

- 10 -

## **DURING USE**

### **35. Signage**

No signage is approved as part of the application, no signs or advertising material shall be erected on or in conjunction with the proposed occupation of the site without a subsequent application being approved by Council.

### **36. Operational Plan of Management**

The Operational Plan of Management (OPM) is to remain in place for the perpetuity of the consent.

### **37. Offensive Noise**

The use of the site including all plant and equipment shall not give rise to any 'offensive noise' as defined under the Protection of the Environment Operations Act 1997 and shall comply with the Noise Policy for Industry (2017) (as amended).

### **38. Amenity - General**

The development is to be conducted in a manner that will not interfere with the amenity of the locality by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, oil, by causing interference to television or radio reception or otherwise.

### **39. Landscaping**

The landscaped development area of the development is to be maintained by the developer at all times to the satisfaction of the General Manager or delegate in accordance with the approved landscaping management plan.

### **40. Outdoor Lighting**

External lights shall be operated/maintained generally in accordance with the Australian Standard AS4282 – Control of the Obstructive Effects of Outdoor Lighting so as not to cause a nuisance or adverse impact on the surrounding private land or to motorists on nearby roads.

### **41. Decommissioning**

The solar energy system shall be decommissioned within 12 months of terminating operations to allow pre-development agricultural activities to be undertaken.

### **42. Glare Impact**

The development is to be managed so as to not cause glare to pilots when landing aircraft at Condobolin Airport. The location and/or configuration of the development may need to be reviewed and revised to the satisfaction of the General Manager or delegate.

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**Prescribed conditions under the Environmental Planning and Assessment Regulation 2000**

This development consent is subject to the prescribed conditions made under the *Environmental Planning & Assessment Regulation 2000*.

**Compliance with Building Code of Australia**

1. A development consent for development that involves any building work must be issued subject to the following conditions:

- (a) that the work must be carried out in accordance with the requirements of the *Building Code of Australia*, in force on the date of the application.

Note: In this condition, a reference to the *Building Code of Australia* is a reference to that Code as in force on the date the application for the relevant complying development certificate is made.

**Erection of signs**

2. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
  - (a) showing the name, address and telephone number of the principal certifying authority for the work, and
  - (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
  - (c) stating that unauthorised entry to the site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

Note: This condition does not apply in relation to building work, subdivision work or demolition work that is carried out inside an existing building that does not affect the external walls of the building.

Note: This condition does not apply in relation to Crown building work that is certified, in accordance with section 109R of the Act, to comply with the technical provisions of the State's building laws.

Note: This condition applies to a complying development certificate issued before 1 July 2004 only if the building work, subdivision work or demolition work involved had not been commenced by that date.

Note: Principal certifying authorities and principal contractors must also ensure that signs required by this clause are erected and maintained (see clause 227A which currently imposes a maximum penalty of \$1,100).

**Condition relating to shoring and adequacy of adjoining property**

3. Where development involves an excavation that extends below the level of the base of the footings of a building on adjoining land, the person having the benefit of the certificate must at the person's own expense:
  - (a) protect and support the adjoining premises from possible damage from the excavation, and
  - (b) where necessary, underpin the adjoining premises to prevent any such damage.

Note: This condition does not apply if the person having the benefit of the complying development certificate owns the adjoining land or the owner of the adjoining land has given consent in writing to that condition not applying.

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### Reasons for Conditions:

Development Application № 2020/45 was assessed using current procedures developed by the Lachlan Shire Council and other resource information. This includes:

- the requirements of Section 4.15 of the *Environmental Planning and Assessment Act 1979* which states:

**Section 4.15(1) Matters for consideration – general**

*In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application:*

- (a) *the provisions of:*
    - (i) *any environmental planning instrument, and*
    - (ii) *any draft environmental planning instrument that is or has been placed on public exhibition and details of which have been notified to the consent authority, and*
    - (iii) *any development control plan, and*
    - (iv) *any matters prescribed by the regulations that apply to the land to which the development application relates*
  - (b) *the likely impacts of that development, including environmental impacts on both the natural and built environments and social and economic impacts in the locality*
  - (c) *the suitability of the site for the development*
  - (d) *any submissions made in accordance with this Act or the regulations*
  - (e) *the public interest*
- the requirements of the Lachlan Local Environmental Plan 2013
  - the requirements of the following Development Control Plans and Council Policies:
    - (i) Lachlan Shire Development Control Plan 2018
  - field inspection and liaison between officers of the Lachlan Shire Council

## **9.2 COUNCIL REBRANDING AND TOURISM BRANDING**

**TRIM Number:** R21/147

**Author:** Economic Development & Tourism Officer

### **PURPOSE**

The purpose of this report is to provide Council with information on the results of the community consultation process undertaken on Council's Corporate and Tourism branding project and to seek a decision from Council on the preferred branding options.

### **SUPPORTING INFORMATION**

Comments received regarding the branding

Voting results on branding concepts

### **BACKGROUND**

At the Ordinary Meeting of Council in June 2020 Council resolved to prepare a new branding strategy for both Council and the visitor economy.

At the Ordinary Meeting of Council in September 2020, Council resolved to engage Orange City Council ('the consultants') to complete the branding/rebranding project. As part of the project the consultant would create a new corporate brand for Lachlan Shire Council as well as a tourism brand, as listed as an Operational Plan Action item 2.1.1 of the current Lachlan Shire Council Community Strategic Plan.

The community was asked what elements, colours, styles, icons and feelings that living in Lachlan Shire evoked for them. From this feedback the consultant produced three (3) options for the corporate logo and two (2) options for the tourism logo.

At the Ordinary Meeting of Council in March 2021 Council resolved (resolution 2021/54) that the three options for the Shire corporate branding, plus the current logo, and the two tourism brand options be placed on public exhibition for a minimum period of 28 days to allow the community to vote on the preferred option. A further report was then to be presented to Council outlining the community vote results together with any feedback received during the public exhibition period.

### **ISSUES AND COMMENTS**

Branding is a vitally important part of any organisation and a current, inclusive and cohesive brand reflects the community and helps to attract future residents and workers. It provides a catalyst for our community to be united and respected for their differences. Branding gives an organisation an identity beyond its product or service. It gives consumers something to relate to and connect with and it must remain relevant to the consumer and community. Branding also brings employees of an organisation pride. When you brand an organisation, you are not only giving the organisation an identity, you are also creating a reputable, highly-regarded workplace. Strong branding can assist in creating a great place to work which can assist with attraction and retention of staff.

Following the resolution at the Ordinary Meeting of Council in March 2021, the three concept corporate brands, as well as Council's current logo, and the two tourism brands were placed on public exhibition from 13 May to 11 June 2021.

A video and exhibition booklet were prepared for the exhibition period. The video/booklet explained the context of the brands and how they were derived. The video was available on Council's website and was also available before the online survey (which was undertaken through Survey Monkey). As well as being able to vote online, a series of pop up consultation sessions were held throughout the Shire to allow people to come and look at the brands, view the consultation booklet and to ask questions of staff on the branding process.

The locations, times and dates for the pop up sessions were communicated to the community via Facebook, Council’s website and through advertisements in the local newspapers and through Tottenham’s Facebook page.

Paper voting forms were made available at all of the pop up sessions. In addition, booklets and paper voting forms were displayed at several locations throughout the Shire. The notification on Facebook was reposted throughout the consultation period in case people missed it the first time. All of the votes have now been collated in survey monkey to allow Council to easily analyse the results.

As part of the voting process people could also provide comments on the branding. Those comments are attached as part of this report for Council’s consideration.

One hundred and ninety eight (198) votes were received over the exhibition period, which includes both online and paper votes. Not all stakeholders voted on both the corporate and tourism branding options.

The voting on the corporate logo was as follows:



Option 1 - 78.79%, 156 votes



Option 2 - 2.53%, 5 votes



Option 3 - 3.03%, 6 votes



Option 4 - 13.13%, 26 votes

None of the above - 2.53%, 5 votes

The voting on the tourism logo was as follows:



Option A -

31.44%, 61 votes



Option B -

63.40%, 123 votes

None of the above -

5.15%, 10 votes

### **FINANCIAL AND RESOURCE IMPLICATIONS**

There will be costs associated with the introduction of a new corporate and visitor economy brands for Council. These costs have not been quantified at this time and could be spent over several financial years by gradually replacing signage and other collateral rather than through an immediate rollout with subsequent financial impacts.

### **LEGAL IMPLICATIONS**

Legal advice will be obtained once Council has decided on their branding preferences to ensure the chosen depictions are protected.

### **RISK IMPLICATIONS**

The risks to Council in not identifying/developing an appropriate brand/position are the same as any organisation. Branding assists in developing recognition, trust, consistency, respect and professionalism. Brand reputation is one of the biggest risks facing companies in the current economic climate and councils are no different. Branding needs to stand out, not just by being different but by being both personally relevant and emotionally important to people. There is risk in keeping the same brand over time that it will lose its relevance to the community and therefore its emotional attachment.

### **STAKEHOLDER CONSULTATION**

Following the resolution at the Ordinary Meeting of Council in March 2021, the three corporate brands (as well as Councils current logo) and the two tourism brands were placed on public exhibition from 13 May to 11 June 2021.

Staff were available to answer questions and travelled to Burcher, Albert, Tottenham, Fifield, Tullibigeal, Lake Cargelligo, Condobolin, Wiradjuri Condobolin Corporation and Murrin Bridge.

The exhibition material and voting locations were as follows: Lachlan Shire Council Website, Survey Monkey (which could be accessed via Lachlan Shire Council’s Facebook page or website), Tottenham Post Office, Council offices in Condobolin and Lake Cargelligo, Wiradjuri Condobolin Corporation, Murrin Bridge, Burcher Store, Tullibigeal Co-op, Fifield Pub and the Rabbit Trap Hotel, Albert.

The results of the public exhibition period are discussed above. In terms of the comments, attached to this report, the reference to paper means that it was a paper vote with no comments.

**OPTIONS**

- 1) Decide to adopt the preferred corporate and tourism brands.
- 2) Decide to adopt one of the preferred brands.
- 3) Decide not to adopt the preferred brands.

**CONCLUSION**

The consultation period has been undertaken on Council’s corporate and tourism branding and Council is now being requested to make a decision on the branding.

Based on the community vote, Option 1 is the preferred Corporate brand and Option B is the preferred Tourism brand.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No. 2.1 - A vibrant tourism industry.

CSP No. 2.1.1 – Delivery Program Action - Promote Lachlan Shire as a tourist destination – Operational Plan Action - Investigate new branding options.

CSP No. 4.2 - Strong effective and Responsive Council

DMP – Module 4 – Rebranding, Sections 3.1.1 and 3.4

**ATTACHMENTS**

- 1. **Branding comments** [↓](#)
- 2. **Branding vote results** [↓](#)

**RECOMMENDATION**

That

- 1. The Director Environment Tourism and Economic Development Report No. R21/147 be received and noted.
- 2. Council adopt Option 1 for the Corporate Brand and Option B for the Tourism Brand.
- 3. A style guide and strategy be prepared to accompany and roll out the brands.



Lachlan Shire Corporate and Tourism Branding

Q3 Comments

Answered: 138 Skipped: 60

#	RESPONSES	DATE
1	Paper	6/16/2021 5:20 PM
2	Paper Need to include all towns in some aspect	6/16/2021 5:20 PM
3	Paper Option A Heart of NSW - top right corner/bottom right corner Towns - list under lachlan Shire Option A	6/16/2021 5:17 PM
4	Paper Tourism Logo:combine the two use font from option B Include placenames in pale blue as background use heat of nsw small rh cornerbottom and include acknowledgement of country Wiradjuri (Motif &/or wording) A captivating, multi layered, inclusive & stimulating Logo	6/16/2021 5:14 PM
5	paper	6/16/2021 5:10 PM
6	Paper	6/16/2021 5:09 PM
7	Paper	6/16/2021 5:09 PM
8	Paper	6/16/2021 5:09 PM
9	Paper	6/16/2021 5:08 PM
10	Paper Logo represents Condobolin	6/16/2021 4:30 PM
11	Paper Why change	6/16/2021 4:30 PM
12	Paper We know this logo it is us plus the river	6/16/2021 4:29 PM
13	Paper Thats the old one and keep it that way	6/16/2021 4:28 PM
14	Paper Keep the original logo & the second one represents the river	6/16/2021 4:28 PM
15	Paper The logo should never have been in jepardy - it reflects our district	6/16/2021 4:27 PM
16	Paper Good colour and original one	6/16/2021 4:20 PM
17	Paper	6/16/2021 4:20 PM
18	Paper	6/16/2021 4:19 PM
19	Paper	6/16/2021 4:19 PM
20	Paper	6/16/2021 4:19 PM
21	Paper	6/16/2021 4:18 PM
22	Paper	6/16/2021 4:16 PM
23	Paper	6/16/2021 4:16 PM
24	Paper	6/16/2021 4:16 PM
25	paper	6/16/2021 4:15 PM
26	paper	6/16/2021 4:15 PM
27	Paper	6/16/2021 4:15 PM
28	Paper	6/16/2021 4:14 PM
29	Paper	6/16/2021 4:14 PM
30	Paper	6/16/2021 4:13 PM
31	Paper	6/16/2021 4:13 PM
32	Paper I would like option A but with the town names on it i think they tie in together and would be recognised as being from the same region	6/16/2021 4:06 PM

Lachlan Shire Corporate and Tourism Branding

33	Paper	6/16/2021 4:05 PM
34	Paper	6/16/2021 4:04 PM
35	Paper	6/16/2021 4:04 PM
36	Paper	6/16/2021 4:04 PM
37	Paper	6/16/2021 4:03 PM
38	Paper	6/16/2021 4:03 PM
39	Paper	6/16/2021 4:03 PM
40	Paper	6/16/2021 4:02 PM
41	Paper	6/16/2021 4:02 PM
42	Paper	6/16/2021 4:02 PM
43	Paper	6/16/2021 4:02 PM
44	Paper	6/16/2021 4:01 PM
45	Paper	6/16/2021 3:58 PM
46	Paper	6/11/2021 2:53 PM
47	paper	6/10/2021 4:15 PM
48	Paper	6/3/2021 3:19 PM
49	Paper	6/3/2021 3:18 PM
50	Paper	6/3/2021 11:17 AM
51	Paper	6/3/2021 11:17 AM
52	paper	6/3/2021 11:17 AM
53	Paper	6/3/2021 11:16 AM
54	Paper	6/3/2021 11:16 AM
55	Paper	6/3/2021 11:16 AM
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58	Paper	6/3/2021 11:14 AM
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60	Paper	6/3/2021 11:14 AM
61	Paper	6/3/2021 11:14 AM
62	Paper	6/3/2021 11:13 AM
63	Paper	6/3/2021 11:13 AM
64	Paper	6/3/2021 11:13 AM
65	Paper	6/3/2021 11:12 AM
66	Paper	6/3/2021 11:12 AM
67	Paper Dont change logo	6/3/2021 11:11 AM
68	Paper No Aboriginal art from locals on logos should be an important aspect for any option	6/3/2021 11:11 AM
69	Paper	6/1/2021 10:54 AM
70	Paper	6/1/2021 10:53 AM
71	Paper	6/1/2021 10:53 AM
72	Paper	6/1/2021 10:52 AM
73	Paper	6/1/2021 10:52 AM

Lachlan Shire Corporate and Tourism Branding

74	Paper	6/1/2021 10:51 AM
75	Paper	6/1/2021 10:51 AM
76	Paper	6/1/2021 10:51 AM
77	Paper	6/1/2021 10:50 AM
78	paper	6/1/2021 10:50 AM
79	Paper	6/1/2021 10:50 AM
80	Paper	6/1/2021 10:49 AM
81	Paper	6/1/2021 10:49 AM
82	Paper	6/1/2021 10:49 AM
83	Paper	6/1/2021 10:48 AM
84	Paper	6/1/2021 10:48 AM
85	Paper	6/1/2021 10:47 AM
86	Paper	6/1/2021 10:47 AM
87	Paper	6/1/2021 10:47 AM
88	Paper	6/1/2021 10:46 AM
89	Paper Putting the colours of option 1 corporate logo into Option B of Tourism Logo may enhance it even more	6/1/2021 10:46 AM
90	Paper	6/1/2021 9:31 AM
91	Paper	6/1/2021 9:31 AM
92	Paper With the tourist logo option B is the most appropriate Option A is supposedly tranquil but this is not what the area is i.e. dust storms, floods, droughts & mice plagues	6/1/2021 9:31 AM
93	Paper	6/1/2021 9:30 AM
94	Paper	6/1/2021 9:30 AM
95	Paper	6/1/2021 9:30 AM
96	Paper	6/1/2021 9:29 AM
97	Paper	6/1/2021 9:29 AM
98	Paper	6/1/2021 9:28 AM
99	Paper	6/1/2021 9:28 AM
100	Paper	6/1/2021 9:28 AM
101	Paper Broaden options for logos. Very, very similar & looks like a mining/fracking logo.	6/1/2021 9:27 AM
102	Paper About time, great options to choose from	6/1/2021 9:26 AM
103	Paper	6/1/2021 9:25 AM
104	Paper	6/1/2021 9:25 AM
105	Paper	6/1/2021 9:22 AM
106	Paper	6/1/2021 9:22 AM
107	Paper	6/1/2021 9:22 AM
108	Paper	6/1/2021 9:21 AM
109	Paper	6/1/2021 9:21 AM
110	Paper	6/1/2021 9:21 AM
111	Paper	6/1/2021 9:19 AM
112	Paper	6/1/2021 9:18 AM
113	Paper	6/1/2021 9:18 AM

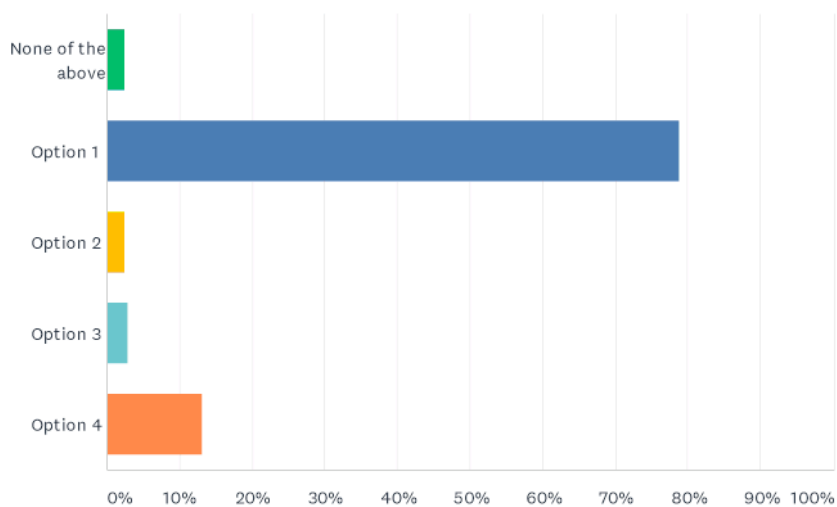
Lachlan Shire Corporate and Tourism Branding





114	Paper we have a really identifiable corporate logo why would we change it and waste money on this when we could spend it more wisely that would benefit our community	6/1/2021 9:18 AM
115	Paper What we have already as our corporate logo is very adequate and symbolises our great farming background. We do not need a new logo. I think it's important to name our communities on our tourism logo as it shows we are one	6/1/2021 9:16 AM
116	Paper	6/1/2021 9:14 AM
117	Paper	6/1/2021 9:14 AM
118	Paper	6/1/2021 9:14 AM
119	Paper	6/1/2021 9:13 AM
120	Paper	6/1/2021 9:13 AM
121	Paper Council should be the same weight as Lachlan Shire Lighter background Option 1 links better to Option A	6/1/2021 9:12 AM
122	Paper	6/1/2021 9:11 AM
123	Paper	6/1/2021 9:10 AM
124	I am not from Lachlan shire but I am familiar with the surrounds. Corporate logo options - I love option 1, it grabbed my attention instantly. I found option 2 was boring and the colours didn't seem to flow evenly on option 3. Tourism logo. Option B 100% outweighed option a. The Lachlan shire can not be missed when first looked at it and that's what it's all about. And I'm so pleased to see a rebranding as the existing logo is dated and ugly.	5/26/2021 8:20 PM
125	Corporate Logos - No 1, Is an easter egg crossed with a suntan lotion pack, YUK. No 2, a rip off of the Inner West Council Logo, shape included only with added colour. NO 3, is a copy of the Dubbo Regional Council Logo. I am extremely dissappointed that the only reference to our First Nations history is by adding the wording "Wiradjuri Country".	5/20/2021 8:18 AM
126	The background should be a lighter cobalt blue reflecting the colour of the sky.It is a big waste of finances changing the logo.	5/19/2021 10:05 PM
127	Add names of towns and villages and logo to be in colour - Option A - Tourism Logo Options	5/19/2021 11:33 AM
128	More colours in the tourism logo would be good.	5/19/2021 7:01 AM
129	Well done on the logo and branding.	5/18/2021 4:34 PM
130	Excellent logo option, demonstrating progress across the shire.	5/18/2021 4:33 PM
131	Well done I love option 1	5/18/2021 2:43 PM
132	For consistency of message and easy recognition I'd like to see the Corporate and Tourism logo replicated. The Corporate logo is very reflective of the Shire, symbolised also in our rural colour and environment.	5/15/2021 2:25 PM
133	Please don't keep that middle aged farmer logo we currently have. It doesn't represent our shire	5/14/2021 8:06 AM
134	Well done, simple explanation of what Lachlan is about.	5/13/2021 5:34 PM
135	Wow these look great. Love the inclusion on indigenous representation within the main logo.	5/13/2021 5:32 PM
136	It great to see Council is looking in a forward direction and is being inclusive of the whole of the community.	5/13/2021 5:30 PM
137	Love the new logos	5/13/2021 11:07 AM
138	The new branding is an exciting change for Lachlan Shire. The old branding is not inclusive of all residents and embarrassing compared to other Council's in the state.	5/13/2021 8:41 AM

Lachlan Shire Corporate and Tourism Branding

Q1 Corporate Logo - Please click on your chosen logo (one only)

Answered: 198 Skipped: 0

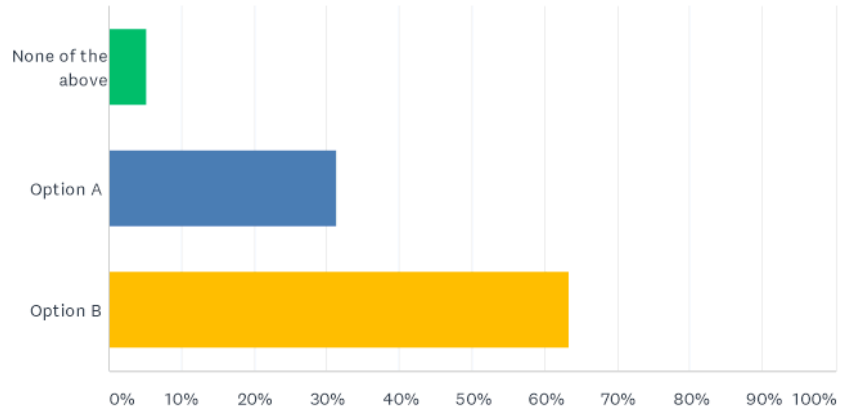




ANSWER CHOICES	RESPONSES	
None of the above	2.53%	5
 Option 1	78.79%	156
 Option 2	2.53%	5
 Option 3	3.03%	6
 Option 4	13.13%	26
<b>TOTAL</b>		<b>198</b>

Lachlan Shire Corporate and Tourism Branding

Q2 Tourism Logo Options - Please click on your chosen logo (one only)

Answered: 194 Skipped: 4



ANSWER CHOICES	RESPONSES
None of the above	5.15% 10
 Option A	31.44% 61
 Option B	63.40% 123
<b>TOTAL</b>	<b>194</b>

Lachlan Shire Corporate and Tourism Branding

## Q3 Comments

Answered: 138 Skipped: 60

**9.3 DEVELOPMENT DATA MAY 2021**

**TRIM Number:** R21/156

**Author:** Manager- Town Planning

**PURPOSE**

This report is to provide Council with information in relation to development activity occurring within the shire during the previous month.

**SUPPORTING INFORMATION**

Council’s Development Application data.

**BACKGROUND**

During the month of May 2021 there were three (3) applications lodged with a value totalling \$1,015,920. Four (4) approvals were issued within this time.

***Development Applications and Complying Development Certificates Approved in May 2021.***

Approval Number	Development Description	Location	Value	Delegated Authority/Council
2020/42	Alterations and Additions to Existing Industry – Three Storage Shelters	Narrandera Street, Lake Cargelligo	\$45,000	Council
2021/10	Demolition of Existing Garage, Construction of Carport and Shed (Outbuilding)	41A Molong Street, Condobolin	\$9,000	Council
2021/11	Construction of Dwelling with Attached Garage	175 Nilssons Lane Lake Cargelligo	\$310,000	Delegated Authority
2021/12	Construction of Shed (Outbuilding)	18 Uabba Street, Lake Cargelligo	\$19,000	Delegated Authority
<b>TOTAL No. OF APPROVED DEVELOPMENTS</b>	<b>4</b>		<b>\$383,000</b>	

***Comparison to Previous Year***

Total **Number** of Applications **approved in May 2020:** 5

Total **Value** of Applications **approved for May 2020:** \$846,959



**Development Applications and Complying Development Certificates Lodged in May 2021**

<b>Development Identifier</b>	<b>Development Description</b>	<b>Location</b>	<b>Value</b>
DA2021/13	Change of Use from Public Administration Building to Community Facility	7 Hay Street, Condobolin	\$0
DA2021/14	Construction of Shed (Outbuilding)	61 Officers Parade, Condobolin	\$15,920
DA2021/15	Construction of Dwelling with Attached Garage	103 Officers Parade, Condobolin	\$1,000,000
<b>TOTAL</b>	<b>3</b>		<b>\$1,015,920</b>

**Comparison to Previous Year**

Total Number of Applications <b><u>received in May 2020:</u></b>	2
Total Value of Applications <b><u>received for May 2020:</u></b>	\$476,300

**Processing Times for Approvals**

A total of forty (40) approvals have been issued this financial year at an average of 31 days, which is within the legislative timeframe for approvals.

**ISSUES AND COMMENTS**

No foreseeable issues.

**FINANCIAL AND RESOURCE IMPLICATIONS**

All fees associated with the applications referred to herein have been paid.

**LEGAL IMPLICATIONS**

None anticipated.

**RISK IMPLICATIONS**

Council has assessed all applications against relevant legislation to minimise Council's exposure to risk.

**STAKEHOLDER CONSULTATION**

Regular consultation and engagement with applicants of Development Applications and Complying Development Certificates occurs during the pre-lodgement, assessment and approval stages of each application in line with legislation and Council's planning instruments. The community and adjoining owners are often engaged in regards to applications.

**OPTIONS**

1. Receive and note the report.

**CONCLUSION**

Development Application and Complying Development Certificate approved data reveals a total development value of \$6,996,717 for applications approved in the 2020/2021 financial year.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

Build Civic Leadership and Pride

Community Strategic Plan - 4.2 Strong Effective Responsive Council.

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That:

1. The Director Environment, Tourism and Economic Development Report No. R21/156 be received and noted.

#### 9.4 PLANNING PROPOSAL - AMENDMENT TO LACHLAN LOCAL ENVIRONMENTAL PLAN 2013 TO ALLOW AN ADDITIONAL PERMITTED USE FOR A "VEHICLE REPAIR STATION" AT 48 BROWNIES LANE, TOTTENHAM

**TRIM Number:** R21/157

**Author:** Manager- Town Planning

#### PURPOSE

The purpose of this report is to seek Council's endorsement to amend Lachlan Local Environmental Plan 2013 (LLEP 2013) to include "Vehicle Repair Station" as a permitted use on Lots 68, 69 and 162 in DP 753968, known as 48 Brownies Lane, Tottenham. Council is asked to consider whether to amend Schedule 1 "Additional Permitted Uses" within LLEP 2013 to add this use.

#### SUPPORTING INFORMATION

Nil

#### BACKGROUND

During public exhibition of Council's Urban Settlement Strategy (USS), which was held between 11 July 2018 to 8 August 2018, Council received the following submission dated August 8 2018 from the owners of 48 Brownies Lane, Ian and Melissa Larkings:

*I am writing to you in regards to changing our property zoning rules so that we can set up a registered work shop/vehicle repair station at "Weowna" Tottenham.*

*Lots 68, 69, 162 DP 753968*

*At the moment the zoning rules that we are currently in do not allow a vehicle repair station.*

*The reasons for wanting to change the zoning rules is so that we can expand our business from a mobile mechanic to having a fixed/ mobile mechanical business which in turn will create more employment.*

*In setting up the workshop on our property it will limit the bigger farming plants and road transport vehicles from the town centre.*

*Having the work shop on our property also allows us to carry out live testing without interfering with the town centre traffic.*

*If the zoning rules were to be changed we would be able to set up a RTA Inspection station which needs a registered workshop. The shed we are intending to use has a concrete slab as pre RTA specifications.*

*Our closest neighbour is 500 metres away. We have spoken to the neighbours and they don't for see any problems with a workshop being set up. The closest facility to us is the town's sewerage treatment plant to the east and to the west is the racecourse.*

*I'm hoping that the zoning regulation can be changed as it will not only benefit our business but it will help with the town by keeping it local, creating employment and providing a much required service to the local Farming business's.*

Following review of the submission and drafting of the USS by consultant Zenith Town Planning the following Action was listed in the draft USS:

*Action T4: Include the use of Lots 68, 69 & 162 DP 753968 Tottenham for a vehicle repair station through inclusion in Schedule 1 Additional permitted uses of Lachlan LEP 2013.*

A subsequent review of the draft USS by the Department of Planning, Industry and Environment included the following comment to Council on Action T4:

*Can this be a Planning Proposal rather than a strategic position for Council?*

Whilst the USS is yet to be endorsed by DPIE, the owners of No. 48 Brownies Lane have recently contacted council staff requesting Council progress with the planning proposal as a matter of urgency. This is due to the closure of a similar business within the Tottenham village area, at which they were providing the specialised services.

**ISSUES AND COMMENTS**

Lachlan Local Environmental Plan 2013 (LLEP 2013) was made utilising the Standard Instrument which adopts a land use zone based format for identifying permitted and prohibited land uses. Any uses permitted within the land use table are applicable to the entire zone they relate to.

Clause 2.5 of LLEP 2013 allows Council to permit additional uses for particular land. These uses are permitted in addition to those identified in the LEP land use table or other planning instruments such as *State Environmental Planning Policy (Infrastructure) 2007* for that site only.

Additional permitted uses for particular land are to be inserted in Schedule 1 of the LEP. Additional listings in the LEP Schedule 1 should be minimised and should only proceed where council can demonstrate that there is no other acceptable solution to progress the matter. In this instance, a rezoning is not considered suitable to facilitate the development as they primary use of the land is to remain R5 Large Lot Residential.

The amendment is to be carried out through the preparation and lodgement of a Planning Proposal. This will allow a Vehicle Repair Station to be permissible with Development Consent on the land. The site is currently zoned R5 Large Lot Residential, prohibiting the proposed use. A separate development application, for the vehicle repair station, would still be required once the amendment has been made to LLEP 2013.

The site for the vehicle repair station is identified in **Figure 1**, below.



**Figure 1 – Site Plan**

An extract of the current zoning map for the site, from Lachlan Local Environmental Plan 2013, is provided in **Figure 2**, below. The site is currently zoned R5 Large Lot Residential with a minimum lot size of 400 hectares.



Figure 2 – Land Zoning Map and Sheet LZN\_8A

The objectives of the R5 Large Lot Residential zone under LLEP 2013, are as follows:

- *“To provide residential housing in a rural setting while preserving, and minimising impacts on, environmentally sensitive locations and scenic quality.*
- *To ensure that large residential lots do not hinder the proper and orderly development of urban areas in the future.*
- *To ensure that development in the area does not unreasonably increase the demand for public services or public facilities.*
- *To minimise conflict between land uses within this zone and land uses within adjoining zones.”*

“Vehicle repair stations” are defined under LLEP 2013 to mean:

*“a building or place used for the purpose of carrying out repairs to, or the selling and fitting of accessories to, vehicles or agricultural machinery, but does not include a vehicle body repair workshop or vehicle sales or hire premises.”*

A planning proposal is a document that explains the intended effect of a proposed local environmental plan (LEP) and sets out the justification for making that plan. Should the planning proposal be supported the key assessment matters such as noise, traffic, access, smell and servicing along with the location of the vehicle repair station on the site will be addressed in further detail through the preparation of plans and supporting documentation and through the relevant approval process. As part of this process, the application would need to demonstrate that it is consistent with the definition of “vehicle repair stations” as well as the objectives of the R5 Large Lot Residential zone under LLEP 2013.

DPIE have previously advised that a set of principles should be applied when considering including additional permitted uses in the LEP Schedule 1. Those principles are outlined below with a comment next to each principle:

Principle to be considered	Officer Comment
<i>Clearly identify the land affected including the address, lot and DP numbers.</i>	The site has been identified with lot numbers, and a Deposited Plan number included in this report. In addition a map identifying the land has been included.
<i>Entries are to be listed by alphabetical order of suburb and then by street name and number, where possible.</i>	This can be included in the planning proposal. There are no other entries in Schedule 1 of LLEP 2013.

<i>Only use terms included in Land Use Table Direction 5 in the Standard Instrument Order.</i>	“Vehicle repair station” is a land use term from the Standard Instrument Order.
<i>Development standards should be identified on the relevant maps where applicable (e.g. FSR/height/lot size). Other conditions are to be minimised.</i>	No specific development standards are to be included.

The preparation and lodgement of a planning proposal could be completed in accordance with Section 3.33 of the *Environmental Planning and Assessment Act 1979* and the relevant guidelines prepared by the Department of Planning, Industry and Environment.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

The preparation and lodgement of the Planning Proposal would be done within existing budgets, utilising existing staff members. There will be no additional financial implications.

### **LEGAL IMPLICATIONS**

The addition of “Vehicle Repair Station” in Schedule 1 Additional Permitted Uses of LLEP 2013 at 48 Brownies Lane, Tottenham (being Lots 68, 69 and 162 DP 753968) will mean that a vehicle repair station is permissible with development consent on the site.

A Development Application for a vehicle repair station on the site will be required, following the completion of the Planning Proposal process and the amendment of LLEP 2013.

### **RISK IMPLICATIONS**

The owners preferred site for the vehicle repair station cannot be considered at the moment as the R5 Large Lot Residential zoning of the site does not permit the development. As part of the planning proposal process, justification will need to be provided demonstrating how the proposed change is needed and how it meets all of the requirements outlined by the Department of Planning, Industry and Environment. There is a risk that DPIE will not agree that the additional permitted use meets these requirements and they may refuse to provide a gateway approval. This may result in the loss of a vehicle repair station in Tottenham.

### **STAKEHOLDER CONSULTATION**

Council officers have received comment on the matter through submission of the draft Urban Settlement Strategy (USS) to the Department of Planning, Industry and Environment and have been advised by officers from DPIE that a planning proposal for an Additional Permitted Use is the required pathway to allow a vehicle repair station to be a permissible use on the site under Lachlan LEP 2013.

Following the submission of the planning proposal to DPIE a gateway determination will be issued. The Minister (or delegate) will decide whether the planning proposal can proceed (with or without variation) and subject to other matters including further studies being undertaken, public consultation, public hearings, agency consultation and time frames. A planning proposal does usually not proceed without conditions of this nature. The conditions are then complied with and if necessary, the proposal is changed. A decision on whether Council is able to finalise the LEP will also be made at this stage.

### **OPTIONS**

1. Endorse the preparation and lodgement of a planning proposal to have “Vehicle Repair Station” listed as an Additional Permitted Use in Schedule 1 of Lachlan Local Environmental Plan 2013 at 48 Brownies Lane, Tottenham, being Lots 68, 69 and 162 DP 753968.
2. Decide that Council will not include Vehicle Repair Station as an Additional Permitted Use in Schedule 1 of Lachlan Local Environmental Plan 2013 at 48 Brownies Lane Tottenham, being Lots 68, 69 and 162 DP 753968.

**CONCLUSION**

This report seeks Council's endorsement to amend Lachlan Local Environmental Plan 2013 (LLEP 2013) to have "Vehicle Repair Station" listed as an Additional Permitted Use in Schedule 1 at 48 Brownies Lane, Tottenham, being Lots 68, 69 and 162 DP 753968 that is currently zoned R5 Large Lot Residential.

The amendment is to be carried out through the preparation and lodgement of a Planning Proposal. This will allow a vehicle repair station to be permitted with consent on the site, being Lots 68, 69 and 162 DP 753968. A separate development approval, for a vehicle repair station will still be required.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

4.2 Strong effective and Responsive Council

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That

1. The Director of Environment, Tourism and Economic Development Report No. R21/157 be received and noted.
2. Council endorse the preparation and lodgement of a planning proposal to amend Lachlan Local Environmental Plan 2013, to have "Vehicle Repair Station" listed as an Additional Permitted Use in Schedule 1 at 48 Brownies Lane, Tottenham, being Lots 68, 69 and 162 DP 753968 that is currently zoned R5 Large Lot Residential.
3. Council approve the Planning Proposal for public authority consultation and public exhibition in accordance with any conditions imposed under the Gateway Determination.
4. Council seek authority from the Department of Planning, Industry and Environment to exercise the delegation of all functions of the relevant local plan making authority under Section 3.36 of the Environmental Planning and Assessment Act 1979 to make the local environmental plan to put into effect the Planning Proposal.
5. Authority be delegated to the General Manager to make any minor variations to the Planning Proposal, following receipt of the Gateway Determination.
6. A further report be brought back to Council following the public exhibition of the Planning Proposal detailing any submissions received during the public exhibition period.

## 9.5 UPDATE ON NSW GOVERNMENT FLOOD-PRONE LAND PACKAGE

**TRIM Number:** R21/175

**Author:** Director - Environment, Tourism and Economic Development

### PURPOSE

The purpose of this report is to provide Council with an update on the NSW Government's flood-prone land package, to outline the implications of the changes upon Council's land use planning and to also seek Council's interest to incorporate an optional standard instrument 'special flood considerations' clause into Lachlan Local Environmental Plan 2013 (LLEP 2013).

### SUPPORTING INFORMATION

Frequently Asked Questions document from DPIE

### BACKGROUND

The NSW Government's Flood Prone Land Policy (the policy) is set out in the Floodplain Development Manual: the management of flood liable land, April 2005 (the manual). The policy provides that councils are primarily responsible for managing flood risk to reduce the risk to life, property damage and other impacts in their local government areas. It also recognises that flood-prone land may be able to support some types of development.

Section 733 of the *Local Government Act 1993* protects councils from liability if they have followed the principles of the manual.

The NSW Government have recently introduced a package of changes regarding how land use planning considers flooding and flood-related constraints.

### ISSUES AND COMMENTS

The package includes:

- *“an amendment to clause 7A of Schedule 4 to the Environmental Planning and Assessment Regulation 2000 (the Regulation)*
- *a revised local planning direction regarding flooding issued under section 9.1 of the Environmental Planning and Assessment Act 1979 (the Act)*
- *two local environmental plan (LEP) clauses which introduces flood related development controls*
- *a new guideline: Considering Flooding in Land Use Planning (2021)*
- *revoking the Guideline on Development Controls on Low Flood Risk Areas (2007).”*

Each of the items outlined above are discussed below.

#### Amendment to Clause 7A of Schedule 4 of the Regulation

Schedule 4 of the Regulation relates to Planning Certificates, which are issued under Section 10.7 of the *Environmental Planning and Assessment Act 1979* (EP&A Act).

Clause 7A of Schedule 4 of the Regulation currently states:

*“7A Flood related development controls information*

*(1) Whether or not development on that land or part of the land for the purposes of dwelling houses, dual occupancies, multi dwelling housing or residential flat buildings (not including development for the purposes of group homes or seniors housing) is subject to flood related development controls.*

*(2) Whether or not development on that land or part of the land for any other purpose is subject to flood related development controls.*



*(3) Words and expressions in this clause have the same meanings as in the Standard Instrument.”*

The new package will revoke this clause on 14 July 2021 and replace it with the following:

*“7A Flood related development controls*

*(1) If the land or part of the land is within the flood planning area and subject to flood related development controls.*

*(2) If the land or part of the land is between the flood planning area and the probable maximum flood and subject to flood related development controls.*

*(3) In this clause—*

*flood planning area has the same meaning as in the Floodplain Development Manual.*

*Floodplain Development Manual means the Floodplain Development Manual (ISBN 0 7347 5476 0) published by the NSW Government in April 2005.*

*probable maximum flood has the same meaning as in the Floodplain Development Manual.”*

Therefore Council must now identify, on planning certificates, if the land or part of the land to which the certificate relates is between the flood planning area and the probable maximum flood (PMF) and is subject to flood related development controls.

DPIE have advised that if Councils do not have this information, then an ‘unknown’ response should be provided in the planning certificate until such time as the information is made available to Councils and Councils have updated its flood-related development controls. DPIE have also advised:

- *“Unmapped locations may also be subject to flood related development controls and these areas should be noted in the planning certificate.*
- *Where known, councils should include any additional information on flooding and flood risk in the planning certificate, under section 10.7(part 5) of the Act, outlining if the land is located within the floodplain.”*

In order to protect Council, planning staff are seeking legal advice to ensure our planning certificates address the new requirements.

#### Revised Planning Direction

Planning proposals are required to be consistent with planning directions, issued under Section 9.1 of the EP&A Act.

The new flood package proposes to revise the current planning direction that relates to flooding. This revised direction will apply when a planning proposal authority (e.g. Council) prepares a planning proposal that creates, removes or alters a zone or a provision that affects flood prone land. Under the revised direction a planning proposal must not rezone land, within the flood planning area, from Recreation, Rural, Special Purpose or Environmental Protection Zones to a Residential, Business, Industrial or Special Purpose Zones. The revised direction will be issued on 14 July 2021. The revised direction will apply to planning proposals that have not been issued with a gateway determination under section 3.34(2) of EP&A Act.

#### Revised LEP Clauses

Two LEP clauses have been developed which will apply to the Lachlan Shire Local Government Area. The LEP clauses relate to:

- Flood Planning
- Special Flood Considerations

#### *Flood Planning*

The flood planning clause will be compulsory and will be added to Lachlan Local Environmental Plan 2013 on 14 July 2021. The clause will be as follows:

*“5.21 Flood planning [compulsory]*

- (1) *The objectives of this clause are as follows—*
- (a) *to minimise the flood risk to life and property associated with the use of land,*
  - (b) *to allow development on land that is compatible with the flood function and behaviour on the land, taking into account projected changes as a result of climate change,*
  - (c) *to avoid adverse or cumulative impacts on flood behaviour and the environment,*
  - (d) *to enable the safe occupation and efficient evacuation of people in the event of a flood.*
- (2) *Development consent must not be granted to development on land the consent authority considers to be within the flood planning area unless the consent authority is satisfied the development—*
- (a) *is compatible with the flood function and behaviour on the land, and*
  - (b) *will not adversely affect flood behaviour in a way that results in detrimental increases in the potential flood affectation of other development or properties, and*
  - (c) *will not adversely affect the safe occupation and efficient evacuation of people or exceed the capacity of existing evacuation routes for the surrounding area in the event of a flood, and*
  - (d) *incorporates appropriate measures to manage risk to life in the event of a flood, and*
  - (e) *will not adversely affect the environment or cause avoidable erosion, siltation, destruction of riparian vegetation or a reduction in the stability of river banks or watercourses.*
- (3) *In deciding whether to grant development consent on land to which this clause applies, the consent authority must consider the following matters—*
- (a) *the impact of the development on projected changes to flood behaviour as a result of climate change,*
  - (b) *the intended design and scale of buildings resulting from the development,*
  - (c) *whether the development incorporates measures to minimise the risk to life and ensure the safe evacuation of people in the event of a flood,*
  - (d) *the potential to modify, relocate or remove buildings resulting from development if the surrounding area is impacted by flooding or coastal erosion.*
- (4) *A word or expression used in this clause has the same meaning as it has in the Considering Flooding in Land Use Planning Guideline unless it is otherwise defined in this clause.*
- (5) *In this clause—*

**Considering Flooding in Land Use Planning Guideline** means the Considering Flooding in Land Use Planning Guideline published on the Department's website on 14 July 2021.

**flood planning area** has the same meaning as it has in the Floodplain Development Manual.

**Floodplain Development Manual** means the Floodplain Development Manual (ISBN 0 7347 5476 0) published by the NSW Government in April 2005.

Clause 6.2 and the definition of "flood planning map" will also be repealed from LLEP 2013.

The new clause relies, in part anyway, on a new guideline titled 'Considering Flooding in Land Use Planning Guideline' which will be published on DPIE's website on 14 July 2021. Council have received a copy of this guideline but it cannot be distributed at this point in time. The Flood Planning Area is the area of land at or below the Flood Planning Level (FPL). The FPL is a combination of the flood level from the defined flood event (DFE) and freeboard selected for flood risk management purposes.

Council will need to define the FPA and FPL in the Development Control Plan (DCP) and outline if there are multiple FPAs/FPLs and where they apply. Council planning staff are currently working through the new guideline and controls to determine the impacts of the new controls and what planning work needs to be carried out in order to address the new clause in the development assessment process.

*Special Flood Considerations*

A new “special flood considerations” clause is an optional clause. Council can choose to opt in to the new clause. If Council chooses not to opt in to the clause a planning proposal will need to be lodged to add the clause into LLEP 2013.

The optional clause is as follows:

*“5.22 Special flood considerations [optional]*

*(1) The objectives of this clause are as follows—*

- (a) to enable the safe occupation and evacuation of people subject to flooding,*
- (b) to ensure development on land is compatible with the land’s flood behaviour in the event of a flood,*
- (c) to avoid adverse or cumulative impacts on flood behaviour,*
- (d) to protect the operational capacity of emergency response facilities and critical infrastructure during flood events,*
- (e) to avoid adverse effects of hazardous development on the environment during flood events.*

*(2) This clause applies to—*

- (a) for sensitive and hazardous development—land between the flood planning area and the probable maximum flood, and*
- (b) for development that is not sensitive and hazardous development—land the consent authority considers to be land that, in the event of a flood, may—*
  - (i) cause a particular risk to life, and*
  - (ii) require the evacuation of people or other safety considerations.*

*(3) Development consent must not be granted to development on land to which this clause applies unless the consent authority is satisfied that the development—*

- (a) will not affect the safe occupation and efficient evacuation of people in the event of a flood, and*
- (b) incorporates appropriate measures to manage risk to life in the event of a flood, and*
- (c) will not adversely affect the environment in the event of a flood.*

*(4) A word or expression used in this clause has the same meaning as it has in the Considering Flooding in Land Use Planning Guideline unless it is otherwise defined in this clause.*

*(5) In this clause—*

*Considering Flooding in Land Use Planning Guideline—see clause 5.21(5).*

*flood planning area—see clause 5.21(5).*

*Floodplain Development Manual—see clause 5.21(5).*

*probable maximum flood has the same meaning as it has in the Floodplain Development Manual.*

*sensitive and hazardous development means development for the following purposes—*

*(a) [list land uses]*

*Direction— Only the following land uses are permitted to be included in the list—*

- (a) boarding houses,*
- (b) caravan parks,*
- (c) correctional centres,*
- (d) early education and care facilities,*

- (e) *eco-tourist facilities,*
- (f) *educational establishments,*
- (g) *emergency services facilities,*
- (h) *group homes,*
- (i) *hazardous industries,*
- (j) *hazardous storage establishments,*
- (k) *hospitals,*
- (l) *hostels,*
- (m) *information and education facilities,*
- (n) *respite day care centres,*
- (o) *seniors housing,*
- (p) *sewerage systems,*
- (q) *tourist and visitor accommodation,*
- (r) *water supply systems.”*

Council can opt in to include this optional clause in LLEP 2013 by expressing interest by 30 June 2021. This ‘special’ clause extends mandatory flood preconditions (for the grant of development consent) outside of the ‘flood planning area’ — up to the ‘probable maximum flood’ area. The ‘probable maximum flood’ is the largest flood that could conceivably occur at a particular location. Council planning staff need more time to go through the implications of this clause and its possible addition to LLEP 2013. Therefore, it is recommended that Council not opt in to adding this clause at this time and provide Council an updated report on this matter once all of the implications are known. Council can always lodge a planning proposal to add this clause in at a later date, if considered necessary.

#### Flooding Guideline

A new guideline has been introduced, titled *Considering Flooding in Land Use Planning (2021)*. The 2007 Guideline on Development Controls on Low Flood Risk Areas will be revoked. The new guideline states that councils can attach their adopted flood policies, flood studies and floodplain risk management studies and plans to their Development Control Plans (DCPs) to “ensure they are considered by the consent authority when determining a development application under section 4.15 of the Environmental Planning and Assessment Act 1979”. Council planning staff are reviewing the new guideline and a further report will be provided in relation to the implications of the new guideline on Council’s land use planning decisions.

#### **FINANCIAL AND RESOURCE IMPLICATIONS**

Following a review of the information a further report will provide guidance on any financial or resource implications associated with the new flood planning package from the NSW State Government.

#### **LEGAL IMPLICATIONS**

It does not appear that any ‘savings’ or ‘transitional’ provisions have been published. This means that these changes will apply immediately to any pending development applications (from as early as 14 July 2021).

Legal advice is being obtained regarding Council’s planning certificates to ensure the certificates address the new requirements.

## RISK IMPLICATIONS

Section 733 of the Local Government Act 1993 provides councils with a limited protection from liability if they have followed the principles of the Floodplain Development Manual. The new guideline states:

*“As councils undertake or update studies under the Flood Risk Management (FRM) process or obtain additional flood information, this information could support councils with the implementation of this guideline. Councils do not need to apply both flood planning categories outlined in this guideline in their land use planning documents. Councils are required to use the ‘Flood Planning Area’ (FPA) category and associated standard instrument clause but have discretion in the use of the ‘Special Flood Considerations’ (SFC) category in their land use planning documents.”*

Planning staff will review the flood planning package and provide further information on the risk implications.

## STAKEHOLDER CONSULTATION

Planning staff will need to review the flood planning package and prepare documentation/fact sheets to assist applicants in the Development Application process.

## OPTIONS

1. Adopt the new “special flood considerations” clause.
2. Decide not to adopt the new “special flood considerations” clause.

## CONCLUSION

The NSW Government have introduced a new flood planning package which introduces a number of changes to planning legislation and guidelines. These controls will come into force on 14 July 2021. Council has the option to submit their interest to incorporate an optional standard instrument ‘special flood considerations’ clause into LLEP 2013 by 30 June 2021. Council staff are still reviewing the implications of adding this clause into LLEP 2013 and therefore it is recommended that Council not opt in at this stage and that a planning proposal be lodged at a later date, if it is considered necessary to add the clause into the LEP.

## LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2 Strong effective and Responsive Council

5.4 Community Safety

## ATTACHMENTS

Nil

### RECOMMENDATION

That

1. The Director Environment, Tourism and Economic Development Report No. R21/175 be received and noted.
2. Council decide not to opt in to the new optional “special flood considerations” clause at this time.
3. A further report be presented to Council in relation to the implications for the new flood planning package.

**9.6 FY2021 PROJECT MONTHLY UPDATE FOR MAY/JUNE**

**TRIM Number:** R21/162

**Author:** Manager - Projects and Building

**PURPOSE**

The purpose of this report is to provide a summary of projects currently being undertaken by the Environment, Tourism and Economic Development Department. The execution and completion of works varies on resource availability, weather conditions, work priorities and unforeseen circumstances. Work priority will be allocated based on safety and risk.

**SUPPORTING INFORMATION**

Nil

**BACKGROUND**

Council has adopted the 2020/21 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of the capital projects in regard to buildings.

**ISSUES AND COMMENTS**

Project	Budget	Funding Source	Expend. To Date	Forecast Expend.	Comments
Gum Bend Lake Amenities Upgrade	\$373k	\$300k NSW Drought Stimulus Package (DSP) plus Council funds \$73k	\$41k	\$373k	Contracts have been signed. Works have commenced. 13 pier holes have been poured, internal drainage has been provided. It is anticipated that the slab will be poured prior to the June Council meeting. Media releases have been sent out, signage has been installed and Council's website has been updated to advise people that showers will not be available during the construction period. Works are scheduled to be completed by September 2021.
Tottenham Caravan Park Amenities Upgrade	\$274k	\$125k DSP plus \$149k Council funds	\$220k	\$274K	Project scheduled to be completed by the end of June 2021. A variation request has been lodged under the Federal

					Government Drought Community Program. We are now awaiting a response to that request. We have been informed that we should proceed with the project whilst we await that response.
Lake Cargelligo Caravan Park Amenities Upgrade	\$125k	DSP	\$75k	\$125k	Works have commenced and project will be completed by the 30 June 2021.
Tottenham Youth Club Renovation	\$57,046	SCCF R3	\$26k	\$57,046	Roof has been completed. External cladding has commenced and is anticipated to be completed by the end of June 2021.
Lake Cargelligo Pool Amenities Upgrade	\$1.1 million	\$825K BBRF R4 plus Council funds \$275K	\$205k	\$1.1m	Building is now at lock up stage, with roof and windows installed. Brickwork now being installed.
Condobolin and District Historical Museum - Extension to Museum and Display Enhancements	\$77,765	SCCF R3	\$6k	\$77,765	An agreement was reached with the Committee on 27 April 2021. Awaiting design corrections as per that agreement, prior to calling for quotations to complete the works.
Condobolin Works Depot	\$7,246,707.60	\$6,000,000 Loan and remaining \$1.25m from Council reserves	\$552k	\$7,246,707.60	Contracts signed. Works commenced 8 March 2021. Issue in regard to subsoil compaction problems has been resolved with Council providing direction to Hines to re-commence work. Earthmoving contractors are now due back on-site to re-commence works.
Lake Cargelligo Memorial Hall	\$30k	Drought Stimulus Program	\$21k	\$30k	Kitchen completed. Awaiting installation of curtains by the end of June 2021.

<p>Provision of new Animal Shelter</p>	<p>\$300k</p>	<p>Local roads and Community Infrastructure Program – Rd1</p>	<p>\$7.3K</p>	<p>\$300k</p>	<p>Plans finalised and Planning Proposal gateway approval has been received with condition requirements, these requirements have been completed and the planning proposal is currently on public exhibition. DA has been lodged. An extension to complete the works has been approved to December 2021.</p>
<p>Solar Project</p>	<p>\$1.1m</p>	<p>Local roads and Community Infrastructure Program – Rd1</p>	<p>\$855k</p>	<p>\$1.1m</p>	<p>8 roof top sites have been completed, comprising the HACC, Condobolin Library, Children Services, Tottenham WTP, Tottenham Pool, Condobolin Pool, Condobolin Caravan Park, and Lake Cargelligo Office/Library.</p> <p>4 ground mount sites have been completed comprising the Merri Abba Pump, STP Condobolin, STP Lake Cargelligo, and Tullibigeal Pump.</p> <p>The Lake Cargelligo Water Treatment Plant solar and battery project is nearly complete and will be completed by June 30.</p> <p>The design for the Solar carport with the Condobolin Administration Office Carpark area has been approved and works will commence on this project shortly (weather permitting).</p>



Lachlan Shire Visitor Information Centre	\$3,288,798	Growing Local Economies Fund	\$83K	\$3,288,798	<p>PWA engaged to provide Project Management Services. PCG established to oversee project delivery. Head Design Consultant appointed.</p> <p>Onsite meeting held with head designer on 5 May 2021. Initial design has been provided to Council and feedback has been provided to the architect who is now finalising the concept design.</p>
Condobolin Waste Transfer Station	\$300,000	100% Council funds – Waste Reserve	\$276K	\$300,000	<p>Construction works have largely been completed. Awaiting roadworks to be completed to allow the facility to be opened. The roadworks have been delayed due to the weather.</p>
Tottenham Swimming Pool BBQ Shelter	\$50,000	Local roads and Community Infrastructure Program – Rd2	Nil	\$50,000	<p>On-site meetings have been held with swimming pool committee representatives to discuss &amp; agree upon design. Design has been finalised, awaiting committee feedback, due 16 June 2021. Nil feedback received. Design has now been finalised and slab was poured on 22 June 2021.</p>
Burcher Camp Kitchen	\$30,000	Local roads and Community Infrastructure Program – Rd2	Nil	\$30,000	<p>On-site meetings have been held with Burcher representatives to discuss and agree upon design. Quotation has been received. Staff to confirm final details with Burcher residents prior to commencing works.</p>

**FINANCIAL AND RESOURCE IMPLICATIONS**

Project management and financial controls are in place to manage financial expenditure and resource allocation.

**LEGAL IMPLICATIONS**

Nil. All project materials and services have been procured in accordance with the requirements of the NSW Local Government Act 1993 and Council's procurement policy. Environmental Planning and Assessment Act provisions are being complied with regarding development approvals and planning controls.

**RISK IMPLICATIONS**

Project management and financial controls are in place to manage time and budget risks and projects have been assessed against relevant legislative requirements to minimise Council's exposure to risk.

Risks surrounding project delivery are being managed through the use of external project managers such as Public Works advisory and a temporary Project Management Officer has been employed to assist with the delivery of building projects.

**STAKEHOLDER CONSULTATION**

Council's fortnightly news column, Talking Tottenham and Mayoral Newsletters update the community on the major improvement works being undertaken around the Shire.

Community consultation has been undertaken in relation to the projects, either through the Community Strategic Plan, through requests for projects to receive grant funding and/or through reports to Council advising of the projects which are being put forward for progression.

**OPTIONS**

1. Receive and note the report

**CONCLUSION**

This report updates Council on the capital improvements/new work being undertaken by the Environment, Tourism and Economic Development Department.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

- 4.2 Strong effective and Responsive Council

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That:

1. The Director of Environment, Tourism and Economic Development Report No.R21/162 be received and noted.

## **10 INFRASTRUCTURE SERVICES**

### **10.1 LAKE CARGELLIGO AND CONDOBOLIN LANDCARE - SIGNAGE PROJECTS**

**TRIM Number:** R21/136

**Author:** Director Infrastructure Services

#### **PURPOSE**

To advise Council of correspondence with Condobolin and Lake Cargelligo Landcare organisations and seek concurrence for funding requests for signage projects.

#### **SUPPORTING INFORMATION**

Attachment 1 – example signage artwork

#### **BACKGROUND**

Condobolin Landcare has been working with Council staff and the Gum Bend Lake committee to develop a range of interpretive and educational signage to install around Gum Bend Lake. Council staff have offered in principle support to date and assisted with obtaining prices for the signage.

Lake Cargelligo Landcare has also approached Council staff with a request for financial contribution to interpretive and educational signage at various locations around Lake Cargelligo.

#### **ISSUES AND COMMENTS**

The Condobolin Landcare has indicated a desire to install 2 signs around Gum Bend Lake. One near to the north east corner, near the new sedge plantings and bird wading area, and the second at the point nearest to the new earthworks of the island. The details of the costing and exact location are to be confirmed. Condobolin Landcare is looking to fund the signs, pending confirmation of prices. They will request Council assistance with the installation of the signs at an estimated cost of \$400 each.

The Lake Cargelligo Landcare has requested Council share in the costs of 5 signs located around the foreshore of Lake Cargelligo with the sites yet to be determined. Local bird enthusiasts have provided some photographs to assist in the development of the artwork. The details of the artwork are to be confirmed, however indicative prices have been provided at approximately \$7,000 plus installation which is estimated at \$400 per sign. Lake Cargelligo Landcare have indicated they are prepared to provide \$2,500 towards the project, and are seeking a Council contribution of \$6,500 towards the sign manufacture and installation.

#### **FINANCIAL AND RESOURCE IMPLICATIONS**

These signs have the potential to create and add value to the experience for locals and visitors to the area. The ongoing maintenance of these signs will rest with Council. A budget for these signs and signage like this has not been incorporated in future year budgets to date.

The request from the Condobolin Landcare for Council to assist with the installation is easily catered for from a resourcing and budgetary perspective. However the request from Lake Cargelligo Landcare is more significant and requires further consideration.

As part of the Stronger Country Communities – Round 3, there is a project to install educational and informative signage in the Lake Cargelligo CBD. In addition, there is already a number of aged and dated educational signs that have been installed around the foreshore of Lake Cargelligo. Whilst these signs are not specifically related to the fauna and flora of the area, they are related to nature and the formation of the lake as well as the European and indigenous heritage of the area. Maintenance and or replacement of these signs should be considered while contemplating additional signage.

**LEGAL IMPLICATIONS**

Local Government Act 1993

Crown Land Management Act 2016

**RISK IMPLICATIONS**

Council should continue to work collaboratively with stakeholders and consider equity and fairness in requests for donations and assistance.

**STAKEHOLDER CONSULTATION**

Council staff continue to engage with the Gum Bend Lake Committee on a Quarterly basis.

Lake Foreshore committee has not formally met since 2018 and have not been consulted.

**OPTIONS**

- 1) Council offer in principal support and, continue to work with the stakeholders to develop the artwork, and offer to install the signs, with no financial contribution to their manufacture.
- 2) Council offer in principal support and, continue to work with the stakeholders and provide support to the value of that requested. \$800 for Gum Bend Lake and \$6,500 for Lake Cargelligo. Allocation be made from the 2021/22 donations budget.
- 3) Council decline both the requests.
- 4) Council provide and alternative value and method of supporting the initiative.

**CONCLUSION**

Council has been presented with the requests from Condobolin and Lake Cargelligo Landcare organisations to support educational and interpretive signage in both locations. Council should consider the level of support that is appropriate to offer each organisation in an effort to work collaboratively with stakeholders to improve the experiences for locals and tourists in our area.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

2.1: A vibrant tourism industry including indigenous tourism

4.2: Strong effective Council

6.2: Increased recreational use of lake and rivers

**ATTACHMENTS**

1. **Example 1 signage artwork** [↓](#)
2. **Example 2 signage artwork** [↓](#)

**RECOMMENDATION**

That

1. The Director Infrastructure Services Report R21/136 be received and noted.
2. Council offer:-
  - (a) In principal support for the initiative;
  - (b) Continue to work with the stakeholders to develop the artwork;
  - (c) The cost of installing the sign be funded from Council's existing Reserves maintenance budget;

- (d) The Condobolin and Lake Cargelligo Landcare groups fund the manufacture and delivery of the signs.

**ARTWORK FOR APPROVAL**
**Local Land Services**
Quality Division Access NSW & Beyond

Quantity: 5 off  
 Size: 1000mm x 800mm  
 Corners: 40 rad  
 Holes: No  
 Ribbs: Yes  
 Material: 1.6mm Alum  
 Face: White 7725  
 Overlaminate: 11604 POF

## Shorebirds of the Port Stephens Estuary

Shorebirds nest, roost and feed on the coastline, estuary, beaches and headlands.

**How can you help?**

A single disturbance can and sometimes do impact local shorebirds and affect their ability to fly, forage, breed or nest.

- ⊕ Observe shorebirds from a distance
- ⊕ Do not walk through nesting sites
- ⊕ Avoid collecting bird-related materials or feeding
- ⊕ Make your dogs and dogs quiet

**Shorebird migration**

Each year, millions of shorebirds migrate between their breeding grounds in the north and south.

They are often seen in the coastal wetlands of Port Stephens.

Shorebirds also migrate between their breeding grounds in the north and south.

They are often seen in the coastal wetlands of Port Stephens.

Shorebirds also migrate between their breeding grounds in the north and south.

They are often seen in the coastal wetlands of Port Stephens.

**Visiting Shorebirds** (nest in Ghana, Zanzibar and the Arctic)

**Local Breeding Terns**

**Local Shorebirds** (nest in Port Stephens)

**Local Shorebirds** (nest outside of Port Stephens)

**An extremely rare resident shorebird**

The Masked Booby is an extremely rare shorebird that breeds in Port Stephens. It is a large seabird with a black and white plumage. It is often seen in the coastal wetlands of Port Stephens.

**Report your observations**

If you observe a shorebird in Port Stephens, please report it to the local land services office. This information is used to monitor the health of the shorebird population.

Size: 1000mm x 800mm    Quantity: 5 off

Attention: Due to variations in printers, monitors & hand-held devices (phones & tablets) the colours in this layout may not be an accurate representation of the final product.

<b>salesperson</b> Kerry	<b>JS number</b> 144666	<b>artist</b> Daniel	<b>version</b> 1	<b>rad</b> 40 Rad	<b>date</b> 24.10.19
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**6552 7200**    [www.barriersigns.com.au](http://www.barriersigns.com.au)  
**FAX 6551 0449**    [sales@barriersigns.com.au](mailto:sales@barriersigns.com.au)  
 29 GREY GUM ROAD TAREE NSW 2430

Before approving this artwork please ensure all details are correct including size, spelling, colour, layout and punctuation.

*signature* \_\_\_\_\_  
 This artwork remains the property of Barrier Signs Pty Ltd.

# Mangroves

**What are they?**  
Mangroves are salt-tolerant tree communities adapted to life in harsh coastal conditions. They live in waterlogged mud with the low oxygen levels. The spiky vertical peg roots seen at low tide act like snorkels and allow the plant to breathe.  
The two most common mangroves in NSW are the Grey Mangrove and the River Mangrove. These 'pioneer species' are the first to grow on newly eroded mud banks.  
Mangroves are key fish habitats and are protected in NSW under the Fisheries Management Act (1994).

**Mangroves are important**

**Safe shelter**  
Mangroves provide habitat for algae and shellfish such as prawns and crabs. They also provide shelter for many fish species and are a nursery for juvenile fish.  
Other forms of wildlife live here including the threatened Mangrove Honey Eater.

**Abundant food**  
Mangrove trees drop large amounts of leaf litter (detritus) which provides a feast for bacteria and fungi and small animals such as worms, crabs and prawns. These in turn provide food for larger fish and other animals.

**Coastal barrier**  
Mangroves act as a natural barrier, helping to reduce erosion by protecting estuary fishhouses from wind and wave action. They help to trap and stabilise sediments.

Nutrients and contaminants, from runoff, are filtered helping to maintain water quality.

**Carbon store**  
Mangroves store large quantities of carbon both in plants and in the sediment below. In some cases, this carbon has been stored for thousands of years.  
Protection of mangroves ensures that this stored carbon is not released as carbon dioxide, contributing to climate change.

**Threats**

- tidal barriers and draining mangroves for development
- rubbish, oil and toxic chemicals in the waterways
- humans trampling this wonderful habitat
- climate change - with sea levels rising the mangroves are doomed

*More than 35% of the world's mangroves and 17% of Australian mangroves have been lost.*

**10.2 FY2021 ROADWORKS MONTHLY UPDATE FOR MAY****TRIM Number: R21/148****Author: Manager - Roads****PURPOSE**

The purpose of this report is to provide a summary of road works undertaken by Infrastructure Services which have been completed in the month of May, works in progress in the month of June and works scheduled for the month of July. The execution and completion of works varied depending on resource availability, weather conditions, work priorities and unforeseen circumstances.

**SUPPORTING INFORMATION**

Nil

**BACKGROUND**

Advice has been received that round three of the Fixing Local Roads program is now open for applications, which close on 5 July 2021. The unsuccessful projects from round two will be updated and resubmitted for this round of the program. That is:-

- SR 5 Lansdale Road widening 2km and reseal, estimate \$900,000
- SR 45 Boona Road widening 18 km and reseal, estimate \$3,600,000
- SR 230 Lachlan Valley Way seal extension, in three applications
  - 10 km from end of existing seal to Tullibigeal Road seal, estimate \$2,000,000
  - 6 km from Tullibigeal Road seal to North River Road seal, estimate \$1,200,000
  - 10 km from North River Road seal to Brotherony Road, estimate \$2,000,000

**ISSUES AND COMMENTS****Road Construction**

The 3 km section of MR 57N Fifield Road reconstruction, widen and seal, was completed in late May using Repair program and TfNSW Regional Road block grant funding. As noted previously this project has been a difficult construction project with delays due to late culvert pipe delivery, storm events, with road inundation and quality of gravel which has resulted in an overspend on the project. This overspend has been funded by TfNSW Regional Road block grant funding.

Road formation on SR 1029 Tullibigeal Road is continuing over the full remaining unsealed length. Recent wet cold weather has resulted in the decision to delay sealing the last 4 km of stage 1 until spring 2021 – this will result in a better sealed road with less chance of failures. Excavation attempts of the two crests in the road revealed very large boulders that were not able to be broken down or moved with the available machinery. The cost of moving these boulders would be prohibitive therefore it was decided to abandon the planned excavation of 1.2m and rather construct the road with minimal lowering of the vertical alignment.

Earthworks on the crest of Maitland Street has recommenced and the spreading of the gravel for the formation of the road pavement is in progress. The completed pavement will be sealed with a primer seal in late June. This will enable the road to be reopened with a final seal being applied in the spring.

**Road Maintenance**

The recent wet weather has highlighted some locations where the unsealed roads have deteriorated significantly due to heavy vehicle traffic and weather conditions. Maintenance is being undertaken on these roads as staff resources become available.



**Works undertaken in May 2021**

<p>Road Heavy Patching, re-sheeting / grade, water &amp; roll.</p>	<p>Works were undertaken on the following roads.</p> <ul style="list-style-type: none"> <li>• Main Roads             <ul style="list-style-type: none"> <li>○ nil</li> </ul> </li> <li>• Shire Roads             <ul style="list-style-type: none"> <li>○ SR 53 Mumbil Tank Road – gwr</li> <li>○ SR 106 Fitzgerald Road – gravel re-sheeting (Evolution Mine funded)</li> <li>○ SR 1187 Palesthan Road – gravel re-sheeting, completed</li> </ul> </li> </ul>
<p>Road and culvert reconstruction and sealing</p>	<p>Road and culvert reconstruction and sealing work was undertaken on selected segments of the following roads.</p> <ul style="list-style-type: none"> <li>• Main Roads             <ul style="list-style-type: none"> <li>○ MR 57N Fifield Road – Repair/Block Drainage works, reconstruction and widen 3 km in vicinity of Yambora Road, completed</li> </ul> </li> <li>• Shire Roads             <ul style="list-style-type: none"> <li>○ SR 1029 Tullibigeal Road – FRC/RTR construction of 13 km (stage 1 part b and stage 2). Carting and spreading of gravel for road pavement, continuing.</li> </ul> </li> </ul>
<p>Road reseals</p>	<p>Road resealing works were completed on the following roads.</p> <ul style="list-style-type: none"> <li>• Main Roads             <ul style="list-style-type: none"> <li>○ nil</li> </ul> </li> <li>• Shire Roads and Town Streets             <ul style="list-style-type: none"> <li>○ nil</li> </ul> </li> </ul>
<p>Maintenance grading /sucker removal /line marking/ storm damage repairs</p>	<p>Routine maintenance grading was undertaken on the following unsealed roads.</p> <ul style="list-style-type: none"> <li>• Main Roads             <ul style="list-style-type: none"> <li>○ nil</li> </ul> </li> <li>• Shire Roads             <ul style="list-style-type: none"> <li>○ SR 5 Lansdale Road</li> <li>○ SR 11 Moira Vale Road – vegetation spraying</li> <li>○ SR 30 Mooneys Lane</li> <li>○ SR 55 Needlewood Road</li> <li>○ SR 389 Forest Lane</li> <li>○ SR 390 Airport Road</li> </ul> </li> </ul>

<p>Shoulder grading / re-sheeting / slashing and resealing / patching</p>	<p>Routine maintenance work was undertaken on the following sealed roads.</p> <ul style="list-style-type: none"> <li>• Main Roads                             <ul style="list-style-type: none"> <li>○ MR 57N Fifield Road – pothole patching</li> <li>○ MR 57NN The Bogan Way – slashing</li> <li>○ MR 57S The Gipps Way – slashing</li> <li>○ MR 371 Rankin Springs Road – pothole patching</li> <li>○ MR 501 Hillston Road – pothole patching</li> <li>○ MR 7513 Lake Cargelligo Road – pothole patching</li> <li>○ MR 7521 Kiacatoo Road – pothole patching</li> </ul> </li> <li>• Shire Roads                             <ul style="list-style-type: none"> <li>○ SR 60 Springvale Road – vegetation spraying</li> <li>○ SR 341 Jones Lane – slashing</li> <li>○ SR 342 Worthington Lane – slashing</li> <li>○ SR 344 Browns Lane - slashing</li> </ul> </li> </ul>
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**Works in Progress June 2021**

<p>Road Heavy Patching, re-sheeting / grade, water &amp; roll.</p>	<p>Works in progress on the following roads.</p> <ul style="list-style-type: none"> <li>• Main Roads                             <ul style="list-style-type: none"> <li>○ nil</li> </ul> </li> <li>• Shire Roads                             <ul style="list-style-type: none"> <li>○ SR 106 Fitzgerald Road – gravel re-sheeting – funded by Evolution Mining</li> </ul> </li> </ul>
<p>Road and culvert reconstruction and sealing</p>	<p>Road and culvert reconstruction and sealing work is currently underway on selected segments of the following roads.</p> <ul style="list-style-type: none"> <li>• Main Roads                             <ul style="list-style-type: none"> <li>○ nil</li> </ul> </li> <li>• Shire Roads                             <ul style="list-style-type: none"> <li>○ SR 1029 Tullibigeal Road – FRC/RTR construction of 13 km (stage 1 part b and stage 2)</li> <li>○ Maitland Street – FRC/RTR reconstruction and widen 2 km</li> </ul> </li> <li>• Town Streets                             <ul style="list-style-type: none"> <li>○ nil</li> </ul> </li> </ul>
<p>Road reseals</p>	<p>Road resealing works will be undertaken on the following roads.</p> <ul style="list-style-type: none"> <li>• All Roads                             <ul style="list-style-type: none"> <li>○ nil</li> </ul> </li> </ul>

<p>Maintenance grading /sucker removal /line marking/ storm damage repairs</p>	<p>Routine maintenance grading is currently underway on the following unsealed roads.</p> <ul style="list-style-type: none"> <li>• Main Roads                             <ul style="list-style-type: none"> <li>○ nil</li> </ul> </li> <li>• Shire Roads                             <ul style="list-style-type: none"> <li>○ SR 23 Jumble Plains Road</li> <li>○ SR 190 Wilgadale Road</li> <li>○ SR 230 Lachlan Valley Way</li> <li>○ SR 302 Gooma Road</li> <li>○ SR 414 Fyfes Road</li> <li>○ SR 1169 Bobadah Road</li> <li>○ SR 1347 Albert Road – part length</li> </ul> </li> </ul>
<p>Shoulder grading / re-sheeting / slashing and resealing / patching</p>	<p>Routine maintenance work will be undertaken on the following sealed roads.</p> <ul style="list-style-type: none"> <li>• Main and Shire Roads                             <ul style="list-style-type: none"> <li>○ as required</li> </ul> </li> </ul>

**Works Planned for July 2021**

<p>Road Heavy Patching, re-sheeting / grade, water &amp; roll.</p>	<p>Works planned on the following roads.</p> <ul style="list-style-type: none"> <li>• Main Roads                             <ul style="list-style-type: none"> <li>○ nil</li> </ul> </li> <li>• Shire Roads                             <ul style="list-style-type: none"> <li>○ SR 124 Crown Camp Road – SRV gravel re-sheeting</li> </ul> </li> </ul>
<p>Road and culvert reconstruction and sealing</p>	<p>Road and culvert reconstruction and sealing work planned on selected segments of the following roads.</p> <ul style="list-style-type: none"> <li>• Main Roads                             <ul style="list-style-type: none"> <li>○ MR 461 Henry Parkes Way/Maitland St and Silo Roads – HVSP/Block grant widening</li> </ul> </li> <li>• Shire Roads                             <ul style="list-style-type: none"> <li>○ SR 120 Merriboogie Road – FLR/RTR widening and sealing 7 km</li> <li>○ SR 1029 Tullibigeal Road – FRC/RTR construction of 13 km (stage 1 part 2 and stage 2)</li> <li>○ Maitland Street – FRC/RTR reconstruction and widen 2 km</li> </ul> </li> <li>• Town Streets                             <ul style="list-style-type: none"> <li>○ Visitor information centre – heavy vehicle parking internal earthworks.</li> <li>○ Busby/Harding Street, Condobolin – FLR reconstruction</li> <li>○ Condobolin School Precinct – FLR/RTR safety improvements</li> <li>○ Grace Street, Lake Cargelligo – RTR reconstruction, including Foster Street intersection</li> </ul> </li> </ul>

Road reseals	Road resealing works planned undertaken on the following roads. <ul style="list-style-type: none"> <li>• All Roads                         <ul style="list-style-type: none"> <li>○ nil</li> </ul> </li> </ul>
Maintenance grading /sucker removal /line marking/ storm damage repairs and	Routine maintenance grading planned on the following unsealed roads. <ul style="list-style-type: none"> <li>• Main Roads                         <ul style="list-style-type: none"> <li>○ nil</li> </ul> </li> <li>• Shire Roads                         <ul style="list-style-type: none"> <li>○ SR 123 Stidwells Lane</li> <li>○ SR 193 River Road</li> <li>○ SR 194 North Uabba Road</li> <li>○ SR 408 Deacons Lane</li> <li>○ SR 413 Keronga Road</li> <li>○ Others as required</li> </ul> </li> </ul>
Shoulder grading / re-sheeting / slashing and resealing / patching	Routine maintenance work planned on the following sealed roads. <ul style="list-style-type: none"> <li>• Main and Shire Roads                         <ul style="list-style-type: none"> <li>○ as required</li> </ul> </li> </ul>

**FINANCIAL AND RESOURCE IMPLICATIONS**

<b>CONSTRUCTION PROJECTS</b>					
<b>Regional Roads</b>					
<b>Project</b>	<b>Budget</b>	<b>Funding Source</b>	<b>Expend to date</b>	<b>Forecast Expenditure</b>	<b>Comments</b>
Regional Roads, reseals	\$250k	TfNSW Block Grant	\$986k	\$986K	Complete. Additional cost to be funded from Block grant.
Regional Roads, heavy patching	\$50k	TfNSW Block Grant	\$0k	\$0k	Complete on MR 371 Lachlan Valley Way, costs charged against maintenance.
MR 57S The Gipps Way, seal widening	\$1.043m	FCR \$2.8m, Block grant \$1.172m, Repair grant (18/19) \$400k Total \$4.372m	\$1.06m	\$1.06m	Complete.
MR 461 William / MR 57S Lachlan St, intersection reconstruction	\$850k	TfNSW Block Grant \$450k, RTR \$400k	\$0k	\$0k	Programmed to commence in FY21/22.
MR 371 Foster St, Lake Cargelligo, Canada St to Lorne St reconstruction	\$1.065m	TfNSW Block Grant \$300k, RTR \$295k, FAG \$470k	\$0k	\$0k	Programmed to commence in FY21/22.
MR 57N Fifield Road, reconstruction and widening 3 km	\$600k	TfNSW Repair program and Block Grant	\$898k	\$900k	Complete. Additional cost funded from Block grant.
MR 57N The Bogan Way, widening 29km	\$2.985m	FCR \$2.686m, TfNSW Block grant \$299k. Programmed for 2020/21 and 2021/22.	\$956k	\$956k in FY20/21, \$2.029m in FY21/22	Project on hold over winter period
MR 57S The Gipps Way, Nerathong Bridge replacement	\$2.808m	FCR \$2.387m, TfNSW Block Grant \$421k. Programmed for 2020/21 and 2021/22.	\$40k	\$100k in FY 20/21, \$2.708m in FY 21/22	Consultant appointed for bridge replacement options report. Geotechnical investigation in progress.
MR57S, MR 377 Condobolin Freight and Visitor Centre road works	\$1.203m FY 20/21	Regional NSW funding \$563k, TfNSW Block \$640k	\$923k	\$1.203m	1.5 km of Lachlan Valley Way and 0.7 km of Diggers Ave reconstructed and sealed and 5 km of Lachlan Valley Way reseal funded from project.

<b>CONSTRUCTION PROJECTS Local Roads</b>					
Project	Budget	Funding Source	Expend to date	Forecast Expenditure	Comments
SR 194 North Uabba Road, reconstruction and widening 1.5 km	\$270k	RTR	\$269k	\$269k	Complete
Grace Street, Lake Cargelligo, reconstruction and widen	\$600k	RTR	\$178k	\$600k	Sealing of stage 1 was completed mid-October. Stage 2 will commence in Q4 2020/21.
Foster Street, Lake Cargelligo, reconstruct centre lane	\$300k	RTR \$100k, FAG Roads \$200k	\$15k	\$300k	Programmed to commence in Q4 2020/21.
Local Roads reseals	\$433k	RTR \$293K, FAG Roads \$140k	\$60k	\$60k	SR 1187 Palesthan Road complete
Local Roads Gravel re-sheets					
<ul style="list-style-type: none"> <li>• SR 11 Moira Vale Road</li> <li>• SR 44 Melrose Plains Road</li> <li>• SR 45 Boona Road</li> <li>• SR 1187 Palesthan Road</li> <li>• SR 1347 Albert Road</li> <li>• SR 56 Bimbella Road</li> <li>• SR 1347 Albert Road (section 2)</li> <li>• <b>TOTAL</b></li> </ul>	\$708k	RTR \$458k, Special Rate Variation \$250k	\$809k	\$830k	Additional funding from Roads to Recovery budget
<ul style="list-style-type: none"> <li>• SR 106 Fitzgerald Road</li> </ul>	\$137k	Evolution Mining \$137k	\$97k	\$137k	In progress

SR 376 Willow Bend Road, reconstruct and widen 2 km, reseal	\$231k (2019/20) \$370k (2020/21)	RTR \$600k	\$231k (2019/20) \$371k (2020/21) <b>Total \$601k</b>	\$601k	Completed
SR 231 Curlew Road, extend seal 13 km	\$1,945m	FCR \$1.595m, RTR \$350k	\$1,007k (2019/20) \$803k (2020/21) <b>Total \$1.864m</b>	\$1.81m	Completed. \$124k of RTR funding unspent and will be allocated to other RTR projects.
SR 1029 Tullibigeal Road, extend seal 17km – stage 1	\$2.186m	FCR \$913.5k, RTR \$1,272.5k	\$1,008k (2019/20) \$926k (2020/21) <b>Total \$1.934m</b>	\$2.186 m	Formation of last 4km of road in progress. Sealing will be delayed until October 2021
SR 1029 Tullibigeal Road, extend seal 9km – stage 2	\$1.061m	FCR \$955k, RTR \$106k	\$540k	\$1.061 m	Gravel being spread on remaining length of unsealed road. Pavement will be constructed then sealed in October 2021.
Maitland Street HV Upgrade	\$900k	FCR \$765k, RTR \$135k	\$748k	\$900k	Final formation is being completed on hill section of street. Pavement will then be constructed prior to sealing in late June.
Busby/Harding St reconstruction	\$800k	Fixing Local Roads	\$0k	\$800k	Work will commence with trees being removed in late June.
Condobolin School Precinct	\$1.181m 2020/21	Fixing Local Roads \$952k, RTR \$120k, FAG Roads \$109k	\$0k	\$1.18m	Work will commence with trees being removed in late June.
Cargelligo Street, Tullibigeal	\$60k	RTR \$40k, FAG Roads \$20k	\$126K	\$126k	Complete
Urban Reseals, Condobolin	\$100k	FAG Roads	\$0k	\$0k	To be re-voted to FY21/22.

<b>FUNDING SOURCES</b>					
<b>Funding Source</b>	<b>Amount</b>	<b>Contribution</b>	<b>% Spent</b>	<b>Used by</b>	<b>Comments</b>
Roads to Recovery	\$3.637m	Nil	68.0%	30-Jun	Year 2 of five year program. \$444k of carry-over funds from 2019/20. Unspent allocation will be revoted for FY21/22
TfNSW Block and Supplementary Grants	\$3.132m	100% TfNSW	94.8%	30-Jun	TfNSW confirmed budget unchanged from 2019/20.
TfNSW Traffic Facilities	\$147k	100% TfNSW	61.6%	30-Jun	TfNSW confirmed budget unchanged from 2019/20.
TfNSW Repair	\$300k	100% TfNSW	100%	30-Jun	600 metres sealed, further 1.2km to be sealed in April. Extra cost will be funded from block grant.
FAG Roads	\$3.4m	100% Federal Grant	95.1%		To reserve if not used by 30 June. Note: Some of current maintenance expenditure will be recovered from Natural Disaster funding.
Fixing Country Roads MR 57S The Gipps Way Upgrade	\$2.8m	FCR \$2.8m, TfNSW Block \$1.172m, TfNSW repair FY18/19 \$0.4m.	100%	December 2020	Project complete
Fixing Country Roads SR 231 Curlew Road Upgrade	\$1.585m	FCR \$1.585m, RTR \$350k	100%	December 2020	Project complete
Fixing Country Roads Maitland Street Bypass Upgrade	\$765k	FCR \$765k, RTR \$135k	83.2%	June 2020	Time extension approved. Stage 2 underway.
Fixing Country Roads SR 1029 Tullibigeal Road Upgrade – stage 1	\$913.5k	FCR \$913.5k, RTR \$1.272m	91.2%	June 2020	Time extension approved. Part 2 in progress
Fixing County Roads SR 1029 Tullibigeal Road Upgrade – stage 2	\$955k	FCR \$955k, RTR \$106k	48.5%	October 2021	In progress with completion of stage 1
Fixing Country Roads MR 57NN The Bogan Way widening	\$2.687m	FCR \$2.687m, TfNSW Block \$298k	32.0%	May 2022	7.3 km at Albert end of project has been widened with 6.8 km fully resealed



Fixing Country Roads MR 57S The Gipps Way, Nerathong bridge replacement	\$2.387m	FCR \$2.387m, TfNSW Block \$421k	1.4%	June 2022	Consultant appointed for bridge replacement options report. Geotechnical investigation in progress.
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**LEGAL IMPLICATIONS**

Roads Act 1993 and Roads Regulations 2008

**RISK IMPLICATIONS**

Where practical new sealing work will be delayed until warmer weather in spring to reduce the risk of seal failure. Where reconstructed roads were previously sealed a primer seat coat will be applied with a final seal coat to be programmed for later in the 2021/2022 financial year.

**STAKEHOLDER CONSULTATION**

Roads to Recovery grant program officers, TfNSW Parkes Regional Office, Restart NSW program officers. Media Releases and council news columns will continue to update the community on works that are likely to cause significant traffic impacts. Targeted stakeholder updates will be completed for large urban improvement projects.

**OPTIONS**

Continue to plan and implement the roads program as staff and contractors are available and as weather conditions permit.

**CONCLUSION**

Weather is slowing progress on the construction projects which will in turn delay sealing works as noted above. Nevertheless the total volume of work achieved this financial year is significantly greater than recent years with the current level of expenditure already over \$15.5m (previous highest \$15.3m) with still over one month’s labour, plant and materials to be costed to the expenditure.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No. 3.1 Efficient transport networks that meet community and business needs.  
 Transport Asset Management Plan

**ATTACHMENTS**

Nil

<p><b>RECOMMENDATION</b></p> <p>That</p> <ol style="list-style-type: none"> <li>1. The Director of Infrastructure Services Report No. R21/148 be received and noted.</li> </ol>
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**10.3 FY2021 UTILITIES MONTHLY UPDATE FOR MAY**

**TRIM Number:** R21/164

**Author:** Manager - Utilities

**PURPOSE**

To provide a summary of the existing and future works and projects associated with the provision of water and sewerage services across Lachlan Shire. Items listed are works undertaken for May, in progress for the month of June and forecast for the month of July 2021.

**SUPPORTING INFORMATION**

Attachments to this report provide supporting information.

**BACKGROUND**

Lachlan Shire Council is responsible for a suite of capital and operational works associated with the provision of water and sewerage services. This report provides status updates on projects and programmes of significance and interest to Council and stakeholders.

**ISSUES AND COMMENTS**

**Condobolin**

Project	Progress
RNSW 1879 Condobolin Water Supply Upgrade Scoping Study  RNSW 1880 Condobolin Sewerage Scheme Scoping Study	<ul style="list-style-type: none"> <li>• The bore testing has been completed and the report for the BH2 and BH3 water quality and water level monitoring was received. Attachment 1. This report is also vital information for the RNSW 755 Condobolin Bore Fields II project.</li> <li>• This data was forwarded to DPIE for comment. DPIE have requested Council engage a suitably qualified person to provide advice on the water quality data and a suitable water treatment process. DPIE will comment on the consultant's advice. HunterH2O has been contacted to submit a proposal to comment on the water quality testing and amend the RNSW1879 Condobolin Water Supply Upgrade Scoping Study. The proposal has not yet been received.</li> <li>• A letter was received confirming NSW Government's commitment in allocating funding to address the identified Risks to the reliability of Condobolin's Water Treatment and Condobolin Waste Water Treatment. Attachment 2.</li> <li>• Condobolin WTP and Condobolin STP have been assessed by the Safe and Secure Water Program's (SSWP) multi-agency Prioritisation Review Panel with a Risk Score 5 - attachment 3. The criteria behind the risk assessment scoring is as attached. Attachment 4.</li> <li>• An in-principle commitment from Council has been provided to resolve the assessed risks and to co-fund the resolution of the risks.</li> <li>• These projects can now be progressed to identify the scope and budget required for the next phase of the projects following the SSWP Assurance Framework. Attachment 5</li> <li>• This is a long term process which is likely to take 3 to 6 years.</li> </ul>

<p>RNSW 755 Condobolin Bore Fields II</p>	<ul style="list-style-type: none"> <li>• Pump test for BH3 concluded on 15 May 2021 (100 hours test).</li> <li>• The final report on Aquifer and Water Quality (attachment 1)</li> <li>• The report highlights the maximum impacts of the BH2 and BH3 pumping on the neighbouring irrigation bores are relatively low in the range of 1.4 – 2.0m. Generally, the impacts of the irrigation pumping on the Council bores are greater than the impacts of Council bore pumping on the irrigation bores.</li> </ul>
<p>DWS072 Condobolin Drought Water Security Project</p>	<ul style="list-style-type: none"> <li>• RFT (Request for Tender) T2021/12 Condobolin Bore Fields II Scheme Contract 1 – Pipeline was published in NSW Government eTendering website on 20 May 2021 with a closing date on 17 June 2021 at 9.30am.</li> <li>• The scope of work of this tender shall in summary consist of the supply of all materials, plant, equipment and labour for the construction of 27km of pipeline.</li> <li>• Tenders were received from 8 companies, with the Tender Assessment Report to be presented to the July Council meeting.</li> </ul>
<p>Condobolin WTP</p>	<ul style="list-style-type: none"> <li>• An email from the EPA requesting an update on the progress of the Condobolin WTP Scoping Study was received on 24 May 2021 (please see attachment 6).</li> <li>• A reply letter signed by the General Manager outlining the reasons for the delay of the scoping study and the progress in securing grant funding under DPIE Water Safe and Secure Water Program for a new Condobolin WTP was sent on 17 June 2021 (please see attachment 7).</li> </ul>
<p>Condobolin STP</p>	<ul style="list-style-type: none"> <li>• A “Show Cause Letter” from the EPA outlining the alleged offences in breaching the licence discharge limits from the Condobolin STP within multiple years was received on 19 May 2021 (please see attachment 8).</li> <li>• A reply letter signed by the General Manager outlining the progress in securing grant funding under DPIE Water Safe and Secure Water Program for a new Condobolin STP was sent on 3 June 2021 (please see attachment 9).</li> </ul>
<p>Condobolin WTP – installation of electric actuators</p>	<ul style="list-style-type: none"> <li>• Work to replace the gate valves in both of the sludge clarifiers at the Condobolin WTP commenced on 7 June 2021. This was necessary to improve the water treatment process. During the works, it was discovered that the pipeline coming out of the western sludge clarifier was badly corroded, with multiple holes causing a reduced capability in settling the fine particles. The Contractor is currently sourcing materials to complete these repairs as well as installing the new gate valve and the electric actuator.</li> <li>• Currently Condobolin WTP is running at 50% capacity. The water consumption during winter is relatively low and is being monitored closely. If consumption increases, temporary repairs can be arranged to re-instate the sludge clarifier.</li> </ul>
<p>Boona Road SPS – electrical &amp; control system upgrade</p>	<ul style="list-style-type: none"> <li>• New RTU and digital radio will be installed as part of the upgrade by utilising the existing switchboard that is still in good condition.</li> <li>• Currently there is an 8-12 weeks lead time for the materials.</li> </ul>
<p>Burcher WTP</p>	<ul style="list-style-type: none"> <li>• A separate report is provided under Report No. R21/165.</li> </ul>

**Lake Cargelligo**

Project	Progress
Lake Cargelligo STP – amenities building refurbishment	<ul style="list-style-type: none"> <li>• The refurbishment of the Lake Cargelligo STP amenities building commenced in the last week of May 2021.</li> <li>• The amenities building is underutilised due to the poor condition.</li> <li>• Once upgraded the building can be used by the operator to perform weekly water quality testing and monitor the performance of the STP and the quality of the effluent discharge. Please note that this STP is not licensed by the EPA.</li> </ul>
Tullibigeal Clear Water Pumps – electrical & control system upgrade	<ul style="list-style-type: none"> <li>• This site has experienced a number of radio and pump failures within the last three months. This upgrade will install a new RTU and digital radio in addition to the new VSD that will allow the pumps to run at different speeds depending on the demand. This will not only reduce electricity cost, but reduce the likelihood of main breaks.</li> <li>• Currently there is an 8-12 weeks lead time for the materials.</li> </ul>

**Tottenham**

Project	Progress
RNSW 841 Tottenham Water Supply	<ul style="list-style-type: none"> <li>• Feedback has been provided to PWA on the Tottenham Reservoir Options Study. The preferred solution was the upgrade of Albert Reservoir to 1.1ML. This will replace a reservoir currently assessed to be in poor condition and provide approximately an additional 24 hours of water storage in the event of the failure of B-section pipeline between Forbes and Albert.</li> <li>• There remains a number of ongoing risks to the reliability of the water supply to Tottenham and Albert. These include low flow issues in the B-section pipeline, water main breaks between Albert and Tottenham and the relatively small storage capacity (0.45ML) of the Tottenham reservoir.</li> <li>• The increase in size of Leg-O-Mutton Dam and automation/telemetry upgrade will improve the water security in Tottenham for short term disruptions and moderate dry conditions.</li> <li>• These improvements will not resolve the problems with the deteriorating conditions of the B-section pipeline in delivering the flow required should severe drought conditions occur in combination with an extended breakdown along the B-section.</li> </ul>
Tottenham WTP Upgrade	<ul style="list-style-type: none"> <li>• MBS Water Pty Ltd has been engaged to assist in upgrading the Tottenham WTP.</li> <li>• The upgrade works will consist of three stages:                         <ul style="list-style-type: none"> <li>○ Stage 1: Site Visit and Chemical Configuration Assessment</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ Stage 2: Prepare Specification for Upgrade Works</li> <li>○ Stage 3: Assist Council with the preparation of the Tender Documents</li> </ul>
Tottenham Reservoir Instrument Replacement	<ul style="list-style-type: none"> <li>● Existing instruments have been giving false readings to the telemetry and interfering with the valve actuator that controls the filling of the Tottenham Reservoir.</li> <li>● This work will replace the existing instrument and connect it to the new digital radio link that was installed when the Tottenham Reservoir Repeater was upgraded.</li> </ul>

**Shire Wide**

Project	Progress
RNSW 842 Sewage Effluent Reuse Management System (Lake Condobolin & Tottenham)	<ul style="list-style-type: none"> <li>● The water balance analysis that has been undertaken is recommending an irrigation area of 6.6Ha and a balancing storage of 16ML.</li> <li>● The purpose of a balancing storage is to prevent any overflow for up to the 90<sup>th</sup> percentile flow periods. This storage will need to be constructed to not have any inflow from surrounding farmland.</li> <li>● It is proposed to have a small storage at the Tottenham STP site and a second larger storage at the Tottenham Racecourse.</li> <li>● Design activities that need to be undertaken:                             <ul style="list-style-type: none"> <li>○ Design of the modifications to the Tottenham STP</li> <li>○ Design of the transfer pipework/pumps and effluent storages</li> <li>○ Design of irrigation system (whether new, or integration with existing systems and propose modifications)</li> <li>○ Development of Effluent Irrigation Management Plan (in accordance with EPA guidelines)</li> <li>○ Environmental Assessment</li> </ul> </li> <li>● A proposal for this work will be obtained from HunterH2O as they have previously assisted Council with this project.</li> </ul>
Integrated Water Cycle Management Strategy (IWCM)	<ul style="list-style-type: none"> <li>● Progress meeting with PWA and DPIE Water was held on 25 May 2021.</li> <li>● PWA has highlighted a number of data gaps. Council Utilities' staff are working to provide the required information.</li> <li>● A review of the current levels of service in the water and sewerage area is being undertaken. A framework has been developed by DPIE Water and provided by PWA, this framework is currently being reviewed.</li> </ul>

**FINANCIAL AND RESOURCE IMPLICATIONS**

All projects are listed as per the Delivery and Operational Plan 2020/21, reflecting changes made in QBR3 and works in progress from the previous year.

## LEGAL IMPLICATIONS

In the Condobolin, Lake Cargelligo, Tottenham and Albert water schemes, sufficient high quality drinking water, which meets the standards prescribed in the Australian Drinking Water Guidelines (ADWG), is being supplied to the community. The day to day operation of Council's water supply system is governed by DPIE Water and the backwash discharge from the water treatment plant is administered by the EPA.

Non-potable water continues to be supplied to Tullibigeal, Fifield and Burcher.

Lachlan Shire Council is providing sewerage services to communities across the shire. The day to day operation of Council's sewerage services is governed by DPIE Water and the effluent discharge from the sewerage treatment plant is administered by the EPA. There are significant risks should Council fail to achieve satisfactory outcomes in the following areas:

- Water quality
- Water quantity
- Effluent discharge quality
- Workplace Health & Safety
- Environmental Impacts

Council has systems in place to mitigate all risks in the form of trained personnel, documented work systems and routine audits and reports to various NSW Government Departments. Water and effluent quality is checked regularly to identify any deviation from the current guidelines and standards.

## RISK IMPLICATIONS

Risk associated with the engagement of PWA is addressed by the formation of a project steering committee with INSW, DPIE Water, PWA and Council staff representation.

Council senior staff regularly attend NSW Government agency meetings to keep updated on issues affecting water supply to the Lower Lachlan River System. This includes the River Operations Stakeholder Consultation Committee (ROSCCo), NSW Govt Critical Water Advisory Panel (CWAP) and Central West Joint Organisation Water Utilities Alliance (CWUA).

## STAKEHOLDER CONSULTATION

DPIE Water, Infrastructure NSW, NSW Public Works Advisory, the EPA, NSW Public Health Unit representatives and relevant Council staff have been consulted in relation to capital works & operational projects and compliance issues. Residents impacted by planned temporary disruption of services are provided reasonable notice where possible using a combination of letter box drops, public notices and media releases.

## OPTIONS

1. Council continue to implement the Water and Sewer capital, operation and maintenance program as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the Water and Sewer capital, operation and maintenance program.

## CONCLUSION

This report is provided to update Council on activities in the Utilities section in May, underway for June and planned for July 2021.

## LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 7.1 Water, sewer and energy utilities meet best practice standards with up to date technology.

CSP 7.2 Water Security for All Towns and Villages.

**ATTACHMENTS**

1. **Condobolin Bore Fields II - Aquifer & Water Quality Testing\_June 2021** [↓](#)
2. **Lachlan Shire Council - Safe and Secure Water Program - Prioritised Project Funding** [↓](#)
3. **Lachlan Shire Council - Summary Risk Assessment** [↓](#)
4. **Safe and Secure Water Program Risk Prioritisaion, Scoring and Reasons Fact Sheet** [↓](#)
5. **Safe & Secure Water Program - Assurance Framework** [↓](#)
6. **EPA - Overdue Pollution Reduction Studies & Scoping Plans - Condobolin WTP - 24 May 2021** [↓](#)
7. **Council response to Overdue Pollution Reduction Studies and Scoping Plans - Condobolin WTP - 17 June 2021** [↓](#)
8. **EPA - Show Cause Letter - Condobolin STP - 19 May 2021** [↓](#)
9. **Council response to EPA Show Cause Letter - Condobolin STP - 3 June 2021** [↓](#)

**RECOMMENDATION**

That

1. The Director Infrastructure Services Report No. R21/164 be received and noted.



**HYDROILEX**  
*Groundwater Geosciences*

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## **Report on Aquifer & Water Quality Testing - Condobolin Borefield 2, December 2020 – May 2020 (Hydroilex Report HG21.6.1LA)**

### **1.0 INTRODUCTION**

*Hydroilex* were engaged by *Lachlan Shire Council (LSC)* and *NSW Public Works* in 2011 to undertake regional hydrogeological studies, followed by test drilling, bore construction and associated aquifer testing principally during 2015-2016. The fundamental rationale for the development of a second borefield was for the selection of a location having suitable water quality, accessibility, and where minimal interference was permissible within the constraints of distance setbacks from existing irrigation bores. The borefield, was referred to as Borefield 2, Island Creek, located on the South Condobolin Road (Lachlan Valley Way), 29km south east of Condobolin adjacent to 'Newlands'. Funding and planning for the necessary pipeline and associated infrastructure was secured during 2020, with joint *LSC*, *Public Works* and *DPIE* involvement. *Hydroilex* were engaged to undertake extended testing and associated water chemistry, employing the services of *Milne Water Drilling* to run the pumping operations.

This report summarises the results of aquifer testing and water quality testing in Production Bores 2 and 3 conducted during December 2020 and May 2021. Prior studies conducted by *Hydroilex* are referenced below.

### **2.0 BACKGROUND**

Condobolin bores 1, 2 & 3 were constructed in 2016-2017 at locations considered to meet compliance setbacks, as defined by *WaterNSW*. Approvals to drill at the sites were also endorsed by the then property owner of 'Newlands', in view that the sites are located close to boundaries. Since that time the ownership has changed, and three new bores (including one replacement bore) have been constructed at 'Newlands'.

In 2020, it was recommended by *DPIE* that the bores be re-tested to demonstrate that bore yields had not changed, that the bores would not interfere with the operations at 'Newlands', and that the water quality had not changed in the interim period. The endorsement of this testing programme would allow progression of the project to commissioning.

In order that the discharge from testing would not impact on cropping, a temporary pipeline was constructed to direct the discharge to a nearby watercourse (*Plate 1*). A nominal 14" line was installed by Council. Transfer pumps were installed along the line in order to maintain flow rates in the pumping bore.

The programme was to conduct both periodic onsite water analysis testing accompanied by formal testing during the 100-hr test durations.

The locations of the bores concerned in the programme of testing and monitoring are shown with their separation distances in *Figure 1*. Data loggers were installed in each of the bores.



## HYDROILEX

The initial programme to test Bores 1, 2 & 3 was changed to testing only Bores 2 & 3 in view of neighbour concern. Initial testing BH3 in December 2020 was conducted at the peak of drought conditions and irrigation usage. Subsequent testing in May 2020 was possible after extended rain, and agreement to conduct testing in close liaison with the adjacent landholder. However, it is generally apparent from the data that irrigation activities were undertaken immediately preceding testing, or during the recovery phase. Consequently, 'static' conditions were not ideally achieved for accurate baseline and recovery conditions.

The main purposes of the 100-hour test programme were:

1. To prove that the pumping performance of the bores had not changed since their installation;
2. To demonstrate that the bores do not impact on neighbouring irrigation bores;
3. To obtain water sample analyses after extended pumping when water quality had stabilised;
4. To provide useful water chemistry for water treatment design;

### 3.0 METHODOLOGY

Testing was conducted by *Milne Water Drilling* using a 6" turbine pump powered by a diesel motor. In order that the discharge from testing would not impact on cropping, a temporary pipeline was constructed to direct the discharge to a nearby watercourse. A nominal 14" line was installed by Council. Transfer pumps were installed along the line in order to maintain flow rates in the pumping bore. The associated pumps and discharge outlet are shown in *Plate 1*. Pump intake was installed at 47m below ground level.

Manual water levels were recorded in the pumping bores together with a data logger programmed to record water levels at 10-minute frequencies. For each test, loggers were installed in the following bores, programmed to record at 1-2-hour frequency:

Production Bore 1 (PB1)

Production Bore 2 (PB2)

Production Bore 3 (PB3)

Newlands Bore 1 (northern bore at cattle yards)

Newlands Bore 2 (southern bore)

Bore locations and separation distances are shown in *Figure 1*.

Water flow was measured using a digital in-line flow meter. Water samples for analysis were collected at the discharge point located adjacent to PB1. From this location, water was either directed to a pond located several kilometres to the south, or for effective irrigation at 'Newlands'.

The following logistical considerations were important factors in the planning and undertaking of the test programme:

1. Water discharge required the installation of a temporary pipeline to avoid crop damage;
2. Testing was initially conducted during drought conditions, where local irrigation bore usage was required; subsequent planning of pumping schedules was impacted by heavy rain in the area during early 2020;
3. 'Windows' in irrigation cycles were utilised, where stabilised water levels were difficult to realise due to the local needs for irrigation;

**HYDROILEX**

- 4. Drawdown data was difficult to obtain in the Newlands-2 bore due to inadequate borehole access;
- 5. Initial failures in pipeline couplings, pump issues, digital logger failure and sampling methodology problems were experienced;

**4.0 AQUIFER TESTING**

Aquifer testing and associated water quality sampling documentation are presented in their logical sequence, that is:

BH3 – Test 1 7-10.12.20 (pumping), recovery to 15.12.21;

BH3 – Test 2 11-15.5.21 (pumping). recovery to 19.5.21

BH2 – Test 1 26-30.4.21 (pumping). recovery to 5.5.21

*Tables 1 & 2 provide test data parameters, and summarise the associated drawdowns and impacts for each of the tests.*

**Table 1. Summary of Bore Data and Test Times**

BORE	LOCATION	TEST DATE (pumping)	AVAILABLE DRAWDOWN	SCREENS
BH2	532193E 6321243N	Test 1 26-30.4.21	~80m	94.5-119.5 124.5-133
BH3	532414E 6320879N	Test 1 7-10.12.20	~80m	98.0-134.5
		Test 2 11-15.5.21	a/a	a/a
<b>DISTANCES BETWEEN BORES (see Figure 1)</b>		<b>Metres</b>		
BH1- BH2		585		
BH2 - Newlands-1		1062		
BH2 – BH3		425		
BH2 – Newlands-2		880		
BH3 – BH1		1010		
BH3 – Newlands-1		1425		
BH3 – Newlands-2		1195		

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**Table 2. Summary of Pumping and Monitoring Bore Drawdowns & Impacts**

<b>BORE 3</b> Pumping Dec' 20 at 95 L/s <b>TEST 1</b>	<b>SWL BORE 3</b> (pumping)	<b>SWL BORE 1</b> MB	<b>SWL BORE 2</b> MB	<b>SWL</b> <b>NEWLANDS 1</b> (Nth) MB	<b>SWL</b> <b>NEWLANDS 2</b> (Sth) MB
<b>Start of Test</b>	18.90	15.96	15.60	24.00	12.54
<b>End of Test</b>	28.90	14.95	17.05	24.07	11.69
<b>Drawdown</b>	10.0	-1.01* recovering	1.45	0.07	+0.85
<b>BORE 3</b> Pumping May' 21 at 85 L/s <b>TEST 2</b>	<b>SWL BORE 3</b> (pumping)	<b>SWL BORE 1</b> MB	<b>SWL BORE 2</b> MB	<b>SWL</b> <b>NEWLANDS 1</b> (Nth) MB	<b>SWL</b> <b>NEWLANDS 2</b> (Sth) MB
<b>Start of Test</b>	16.05	15.73	16.02	16.62	14.90
<b>End of Test</b>	22.47	17.60	18.52	18.0	16.31
<b>Drawdown</b>	<b>6.42</b> (5.69 logger)	<b>1.87</b>	<b>2.50</b>	<b>1.38</b>	<b>1.41</b>
<b>BORE 2</b> Pumping May' 21 at 85 L/s	<b>SWL BORE 2</b> (pumping)	<b>SWL BORE 1</b> MB	<b>SWL BORE 3</b> MB	<b>SWL</b> <b>NEWLANDS 1</b> (Nth) MB	<b>SWL</b> <b>NEWLANDS 2</b> (Sth) MB
<b>Start of Test</b>	17.24	16.75	15.79	18.48	10.35
<b>End of Test</b>	22.63	19.38	18.44	21.68	12.4? Poor data
<b>Drawdown</b>	<b>5.39 (5.0</b> assigned to BH3	<b>2.63</b>	<b>2.65</b>	<b>~1.4</b>	<b>~2</b>
<b>2017 TESTS</b>	<b>BORE 1</b>	<b>BORE 2</b>	<b>BORE 3</b>		
<b>48-hr test</b> <b>@100 L/s</b>					
<b>Drawdown</b>	<b>7.30</b>	<b>7.0</b>	<b>6.23</b>		

**Appendices 1, 2 & 3** provide detailed drawdown and recovery data and associated analysis for BH3 & BH2 tests.

Drawdown impacts of BH2 pumping are provided in **Figure 2**, where monitoring bore data has been contoured to illustrate the impacts on Council and local irrigation bores. Based on the limited data, it is apparent that a uniform radial drawdown cone is created by pumping. This is expected in view of the regionally extensive aquifer, having similar hydraulic characteristics.

The 'available drawdown' in these bore is approximately 80 metres. Drawdowns in each of the bores is considered minor in relation to these bores, where no changes in pump depth settings or changes to usage is considered necessary.

## HYDROILEX

In a similar fashion as above, drawdown impacts of BH3 pumping are provided in **Figure 3**. In view of the greater distance of BH3 from irrigation bores, the impacts are relatively less. Responses are however expected to have a relatively concentric drawdown impact from the pumping bore.

### 5.0 AQUIFER TEST – SUMMARY

The following summarise the results of aquifer testing BH2 & BH3 bores:

1. BH2 and BH3 were subjected to 100-hour tests, with four (4) monitoring bores – BH1, BH2, BH3, Newlands Nth and Newlands Sth;
2. BH2 was subjected to one 100-hour test in May 2021 pumping at 85 L/s, where 5.0m drawdown in the pumping bore was recorded, with drawdowns of up to 2.65m in monitoring bores;
3. Two (2) tests were run at BH3, Test 1 in December 2020 at 95 L/s for ~72hrs, and Test 2 in May 2021 – 100hrs. Test 2 recorded 6.42m drawdown in the pumping bore associated with up to 2.5m drawdown in monitoring bores.
4. Testing operations and data acquisition was interrupted by irrigation pumping, where both recovering irrigation pumping and the restarting of irrigation pumping caused disruptions in data acquisition;
5. The maximum impacts of BH2 and BH3 pumping are relatively ‘low’ in the range of 1.4-2.0m at the Newlands bores. Generally, the impacts of irrigation pumping on the Council bores are greater than the impacts of Council bore pumping on the irrigation bores;
6. In comparison to the ‘available drawdown’ in all bores, the Council bores only draw down by less than 10% after 100 hours pumping. The design pumping for BH2 & BH3 bores are expected to operate intermittently subject to demand, to be operated individually;

### 6.0 GROUNDWATER SAMPLING

On-site water tests were undertaken for each test. Site testing during May 2021 aquifer testing was conducted every 12 hours. Field data and associated instrumentation is provided in *Appendix 4*. The following field tests were conducted:

EC, pH, turbidity, Colour, iron (soluble & total-acidified), manganese (soluble & total-acidified), free CO<sub>2</sub>, and aeration tests (CO<sub>2</sub> concentration – free, 5 & 10-minute aeration with associated pH variance).

The main objective of the site testing was to provide relative time-based variations in the parameters for the determination of aquifer water quality stabilisation, for the scheduling of the collection of water samples for laboratory analysis. Samples for comprehensive analytical testing were lodged after aquifer stabilisation at 24-hour schedules towards the end of the 100-hour pumping durations.

Analytical reports are provided in *Appendix 5*.

The following main characteristic of the water chemistry are noted below:

1. pH ~7.5, weakly alkaline, the same in both bores (note that field measurement was lower, lab sample probably weakly oxidized in transit);
2. EC ~1170 uS/cm, stable and consistent between each bore;
3. TDS~650 mg/L in Bore 3, ~680 mg/L in Bore 2

## HYDROILEX

4. Turbidity 7.6 (BH3), 8.5 (BH2)
5. Alkalinity, relatively consistent at 176-192 within BH2 & BH3
6. Sulphate – 77 mg/L in BH2, 67 mg/L in BH3. BH2 had a hydrogen sulphide odor in the early stages of testing;
7. Major ions – Ca, Mg, Na, K, bicarb. Cl very consistent between each bore;
8. Dissolved metals are generally within drinking water guidelines; weakly elevated concentrations of the following metals are recorded in the formal analyses:
  - Barium ~0.042-0.055 mg/L in BH2 / BH3, which is << 2mg guideline in ADWG;
  - Manganese ~0.032-0.038 mg/L, aesthetic and water treatment issue; similar conc. in total and dissolved analyses;
  - Dissolve iron ~0.6-0.69 mg/L, aesthetic and management issue; total iron 1.14 – 0.93 mg/L in BH2/BH3, possibly reflected by partial precipitation in transit to lab; lower values recorded in onsite titration tests noted;
  - Strontium, elevated 0.488-0.606 in BH2/BH3 not considered significant as guideline is <7 mg/L;
  - Bromine 1.1-0.8 mg/L in BH2/BH3 only considered significant for formation of bromate in water treatment;
  - Nitrate and Nitrite concentrations are very 'low';
  - Organochlorine Pesticide and Organophosphorus Pesticide concentrations are all below detection limits;
  - Faecal coliforms and E.coli bacterial counts are <1;
  - Radiometric gross alpha and gross beta are effectively below detection;

The analyses generally confirm that the water quality meets drinking water quality and suitable for raw water treatment.

### 7.0 SUMMARY

Aquifer testing and associated water sampling operations have been completed in satisfaction of the requirements set out by *NSW Public Works*. Activities have confirmed the following:

1. Aquifer tests have confirmed the validity of prior pump testing, defined drawdown impacts and confirmed minimal impacts;
2. Impacts of pumping BH2 and BH3 on 'other users' (principally 'Newlands' irrigation bores are relatively low;
3. Water analyses confirm that the water is of suitable quality for the supply of a raw water for treatment and subsequent reticulation;

## **HYDROILEX**

### **Text Figures and Plate**

Figure 1 Location of production bore and ‘Newlands’ bores

Figure 2 Impacts of BH2 Pumping

Figure 3 Impacts of BH3 Pumping

Plate 1 Bore 3 Photos

### **Appendices**

Appendix 1 BH 3 Test report – December 2020

Appendix 2 BH3 Test Report – May 2021

Appendix 3 BH3 Test Report – May 2021

Appendix 4 Field Test Water Analyses

Appendix 5 Laboratory Water Analytical Results

### **REFERENCES**

Australian Government, 2015. Australian Drinking Water Guidelines 6. National Water Quality Management Strategy. Natural Resource Management Ministerial Council. National Health and Medical Research Council.

Domenico P.A. and Schwartz F.W. 1997. Physical and Chemical Hydrogeology. Second Ed. John Wiley & Sons, Inc. pp. 145

Freeze R.A. and Cherry J.A. 1997. Groundwater. Prentice-Hall, Inc.

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*Hydroilex* 2016, Production Bore Designs, Testing and Sampling Programme – Condobolin Island Creek Borefield (Hydroilex Report HG16.11.2 LA)

*Hydroilex* 2021, Summary of aquifer testing – Bore 3, Condobolin Borefield, Dec. 2020 (*Hydroilex* report HG21.3.1LA)

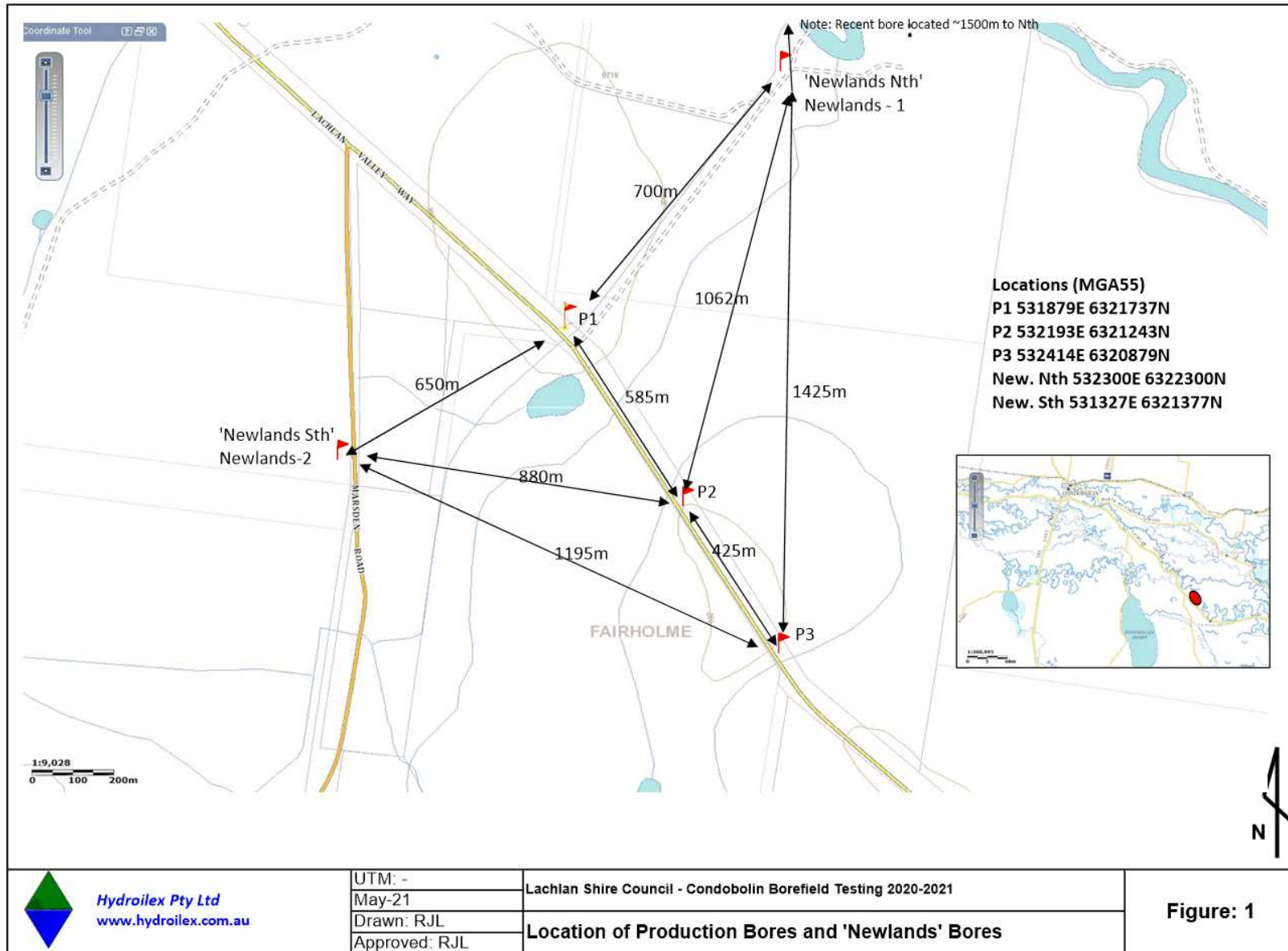
**HYDROILEX**

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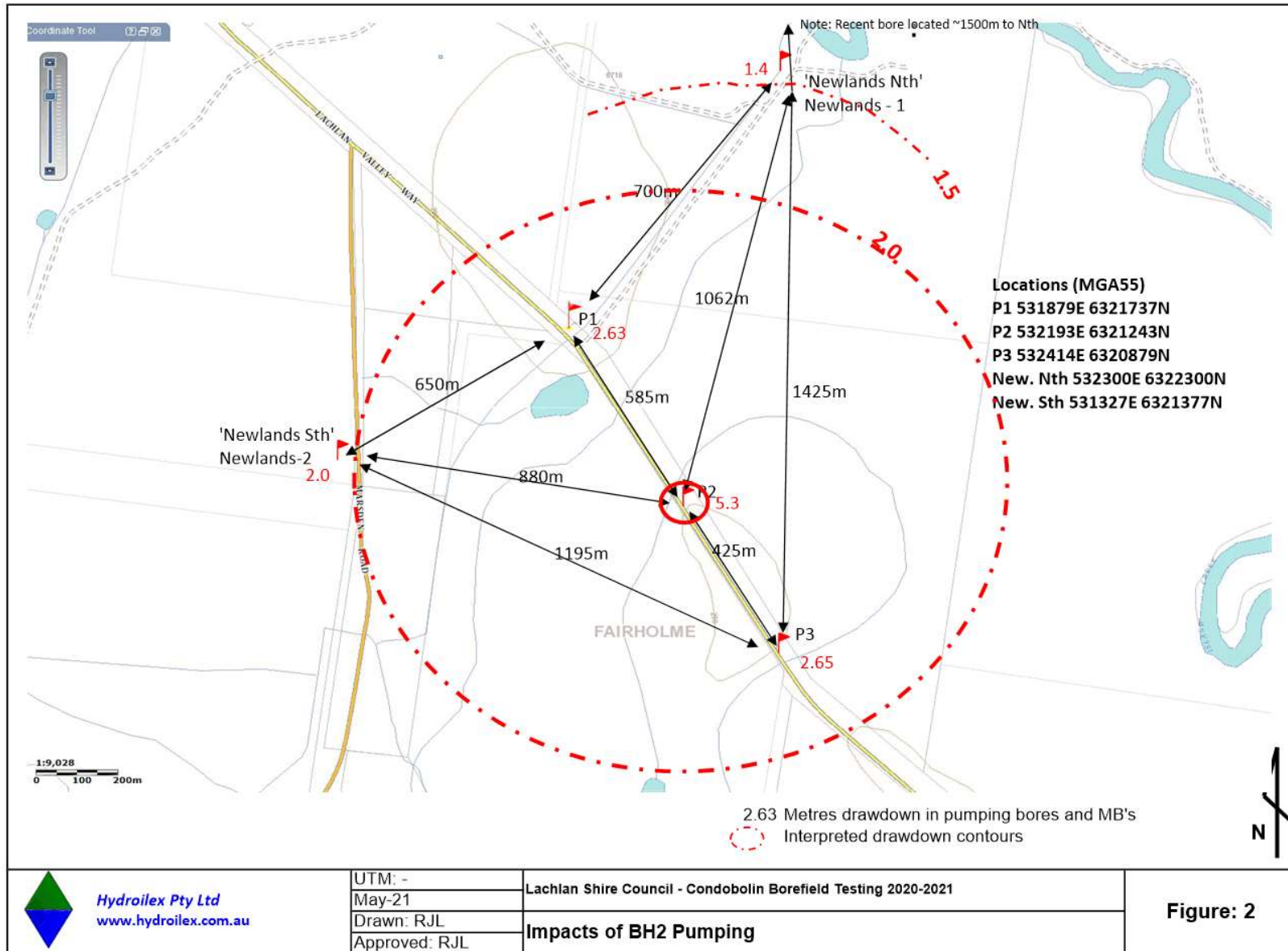
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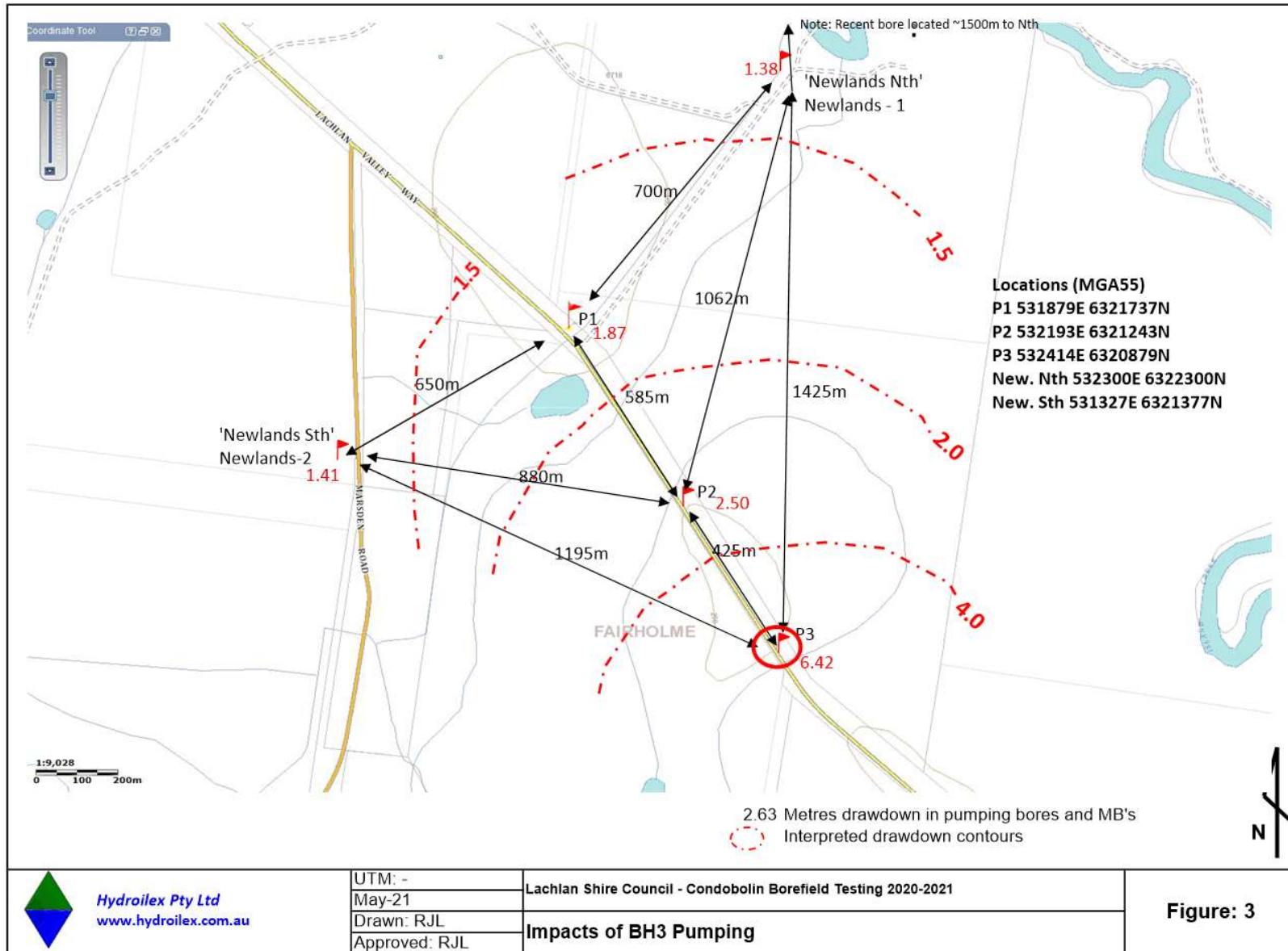
**Geoscientist**

9<sup>th</sup> June 2021









**PLATE 1 – BORE 3 PHOTOS**



**Bore 3 Pump**



**Transfer Pump**



**Discharge and Sampling location adj. BH 1**

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## APPENDIX 1

### BH3 PUMP TEST REPORT – TEST 1 – December 2020

BH2 was pumped over a 100-hour period at a rate of 95 L/s, with associated recovery over the period 7.12.20 to 15.12.20

The following test data from the pumping and monitoring bores is detailed in conjunction with **Figures BH3 1A-5A**:

Due to pump failure and associated problems with water quality sampling, the test was repeated in May 2021, as detailed in **Appendix 2**.

The **Linear-time drawdown plot (pumping bore)** is shown in *Figure BH3-1A*. The data is based on manual data recorded during the test. The data illustrates the following:

1. 10 metres drawdown measured up until 70.7- hours duration, although pump failure occurred approximately 5 hours after that time;
2. An initial rapid drawdown rate followed by stability after approximately 15 hours pumping; this response is quite normal;

The **Drawdown plot (logarithmic)** is shown in *Figure BH3-2A*, where the following is noted:

1. Linear drawdown gradient without evidence of boundaries;
2. Drawdown gradient ~1-metre per log cycle;
3. The 'Available drawdown' is 62 metres based on the position of the upper screen at 81m; only 12% of the 'available drawdown' has been utilised during the test;

By comparison with the 2017 test, we note the following:

1. Passive conditions were in place for testing during the original test;
2. Drawdown gradient was very similar (~1-m per log cycle);
3. Test rate was 100 L/s, compared to 95 L/s in the current test;
4. Prior SWL of 17.4m cf 18.90m in the recent test;
5. 48-hour drawdown of 6.23m, compared to 9.88m in the recent test; the difference is considered to be a consequence of irrigation bores still recovering;

*Testing has revealed that the bore is performing similar to that when the bore was first constructed.*

### **Bore 2 Monitoring Data.**

Bore 2 monitoring data is shown in *Figure BH3-3A*, where the following is noted in respect of the bore located 425m northwest of the pumping Bore 3:

1. 1.6 metres drawdown considered to be directly associated with the pumping duration;
2. Clear evidence that water levels in the bore were not 'static', as the recovery data shows another 1.2m of recovery above the initial level;
3. Significant drawdown associated with 'Newlands' pumping after complete recovery was achieved; 'Newlands' pumping advised at 15ML/day; note that significant time duration was recorded following the cessation of Bore 3 pumping;

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*It is concluded that the impacts of Bore 3 pumping on Bore 2 is minimal (~2.6m?), and that the impact of Bore 3 pumping on 'Newlands' bores is negligible, as detailed below.*

**Bore 1 Monitoring Data**

Bore 1 (*Figure 1- text*) is the closest bore to each of the 'Newlands' irrigation bores, where the combined impact of pumping from those bores is recognised in the data, as shown in *Figure BH3-4A*. The following is noted in the plot:

1. Significant drawdown impacts of 'Newlands' pumping;
2. Minor drawdown impacts (~0.5m) on Bore 1 located 1010m from the pumping Bore 3;
3. Water levels still recovering while Bore 3 is pumping;

**'Newlands North' Monitoring Data (Newlands Bore 1)**

Data was derived from the original bore (since abandoned), located approximately 10m from the pumping bore. The data is presented in *Figure BH3-5A*, where the following is noted:

1. Erratic short cycles of pumping prior to the commencement of the Bore 3 test;
2. Significant irrigation pumping immediately preceding the test;
3. 'Rising' water levels, followed by a stabilised period during pumping, demonstrating that Bore 3 pumping has no impact on the irrigation bore;
4. Recovery water levels associated with the combined recovery of Bore 3 and the irrigation bore;

**'Newlands South' Monitoring Data (Newlands Bore 2)**

It was not possible to install a digital logger in the bore, and the use of a sonic water level meter was utilised to obtain data. The records are provided in *Figure BH3-6A*.

The following is noted:

1. Water level data is presented, where there is effectively no change in water level during the testing duration;
2. An increase in water level is however noted after approximately 50 hours, probably related to a regional rise related to irrigation pumping;

**SUMMARY**

1. Aquifer testing results at Bore 3 emulate data obtained from the original testing conducted in 2017; there is no apparent change in bore performance;
2. Pumping from the bore at 95 L/s has negligible impact on adjacent irrigation bores;

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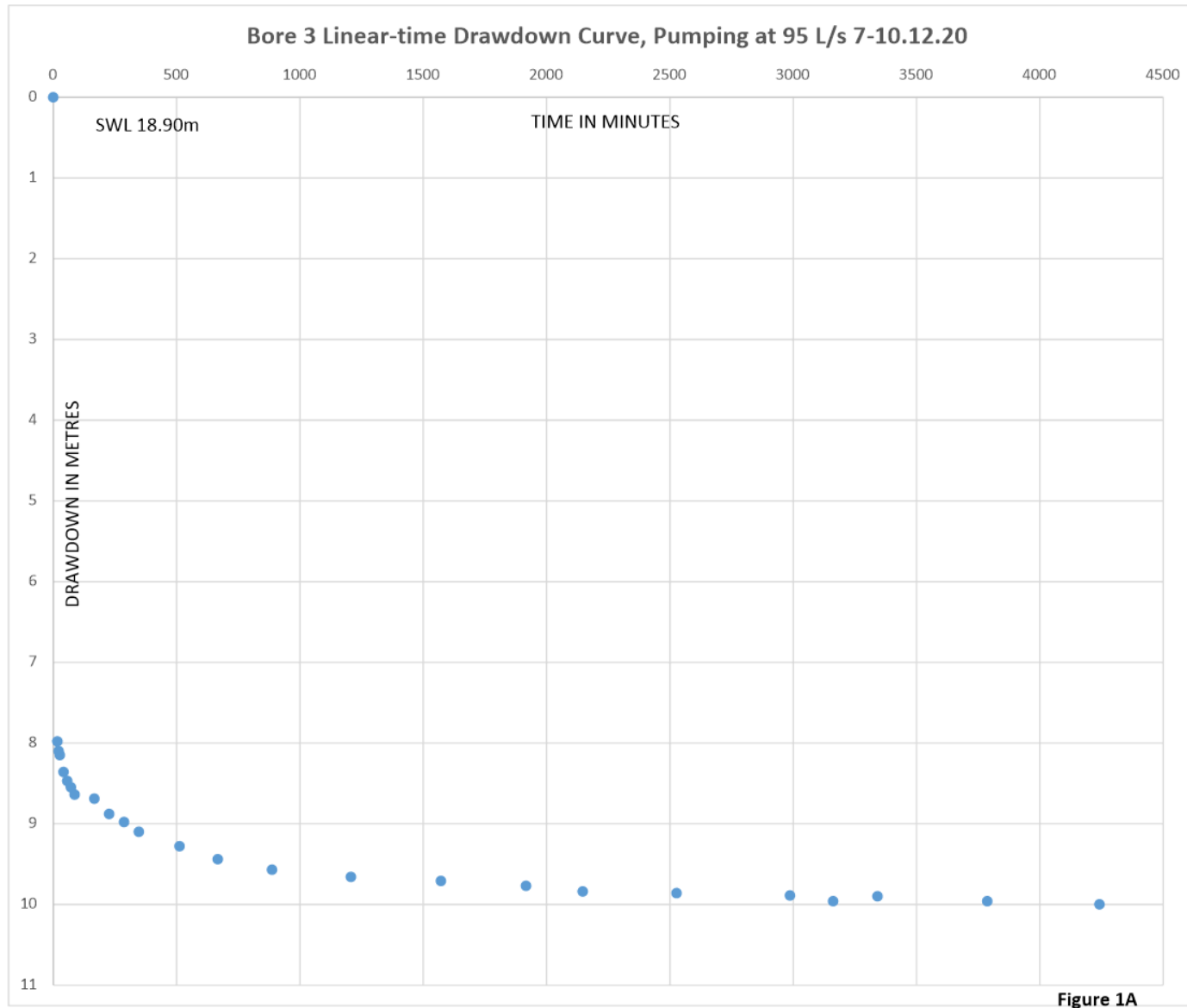
John Lee

**Geoscientist**

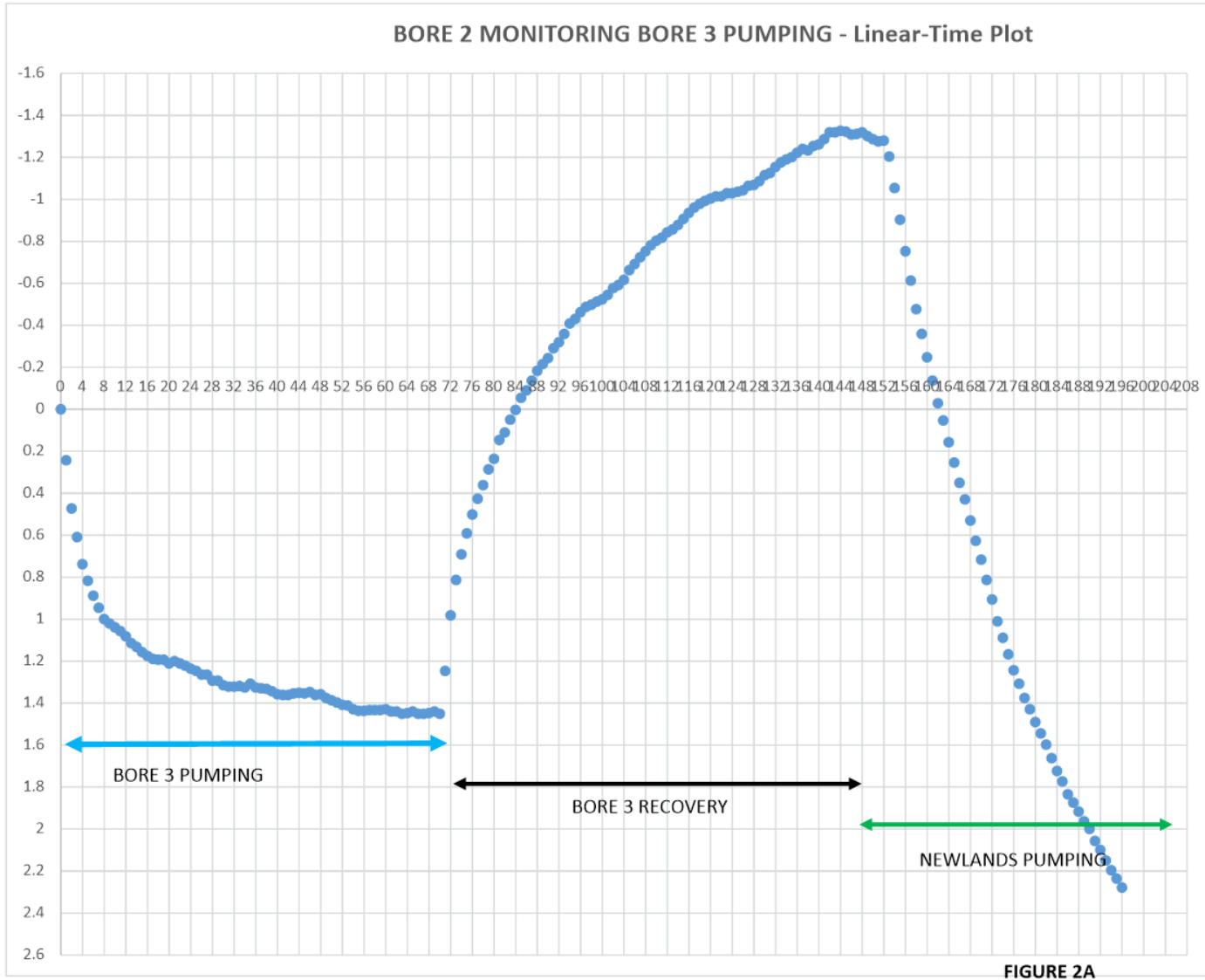
9<sup>th</sup> June 2021

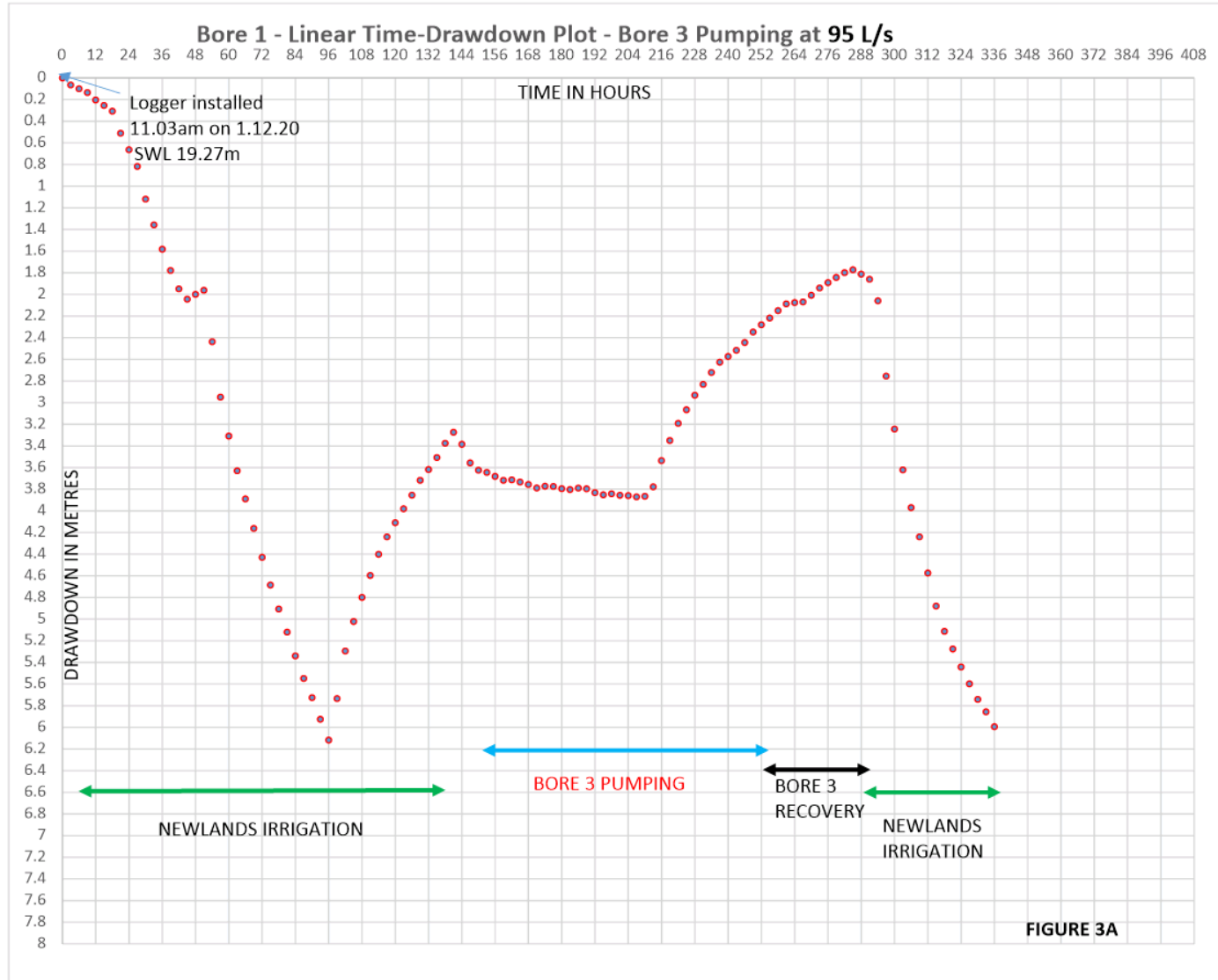
**APPENDIX 1 – BH3 TEST PLOTS****FIGURES**

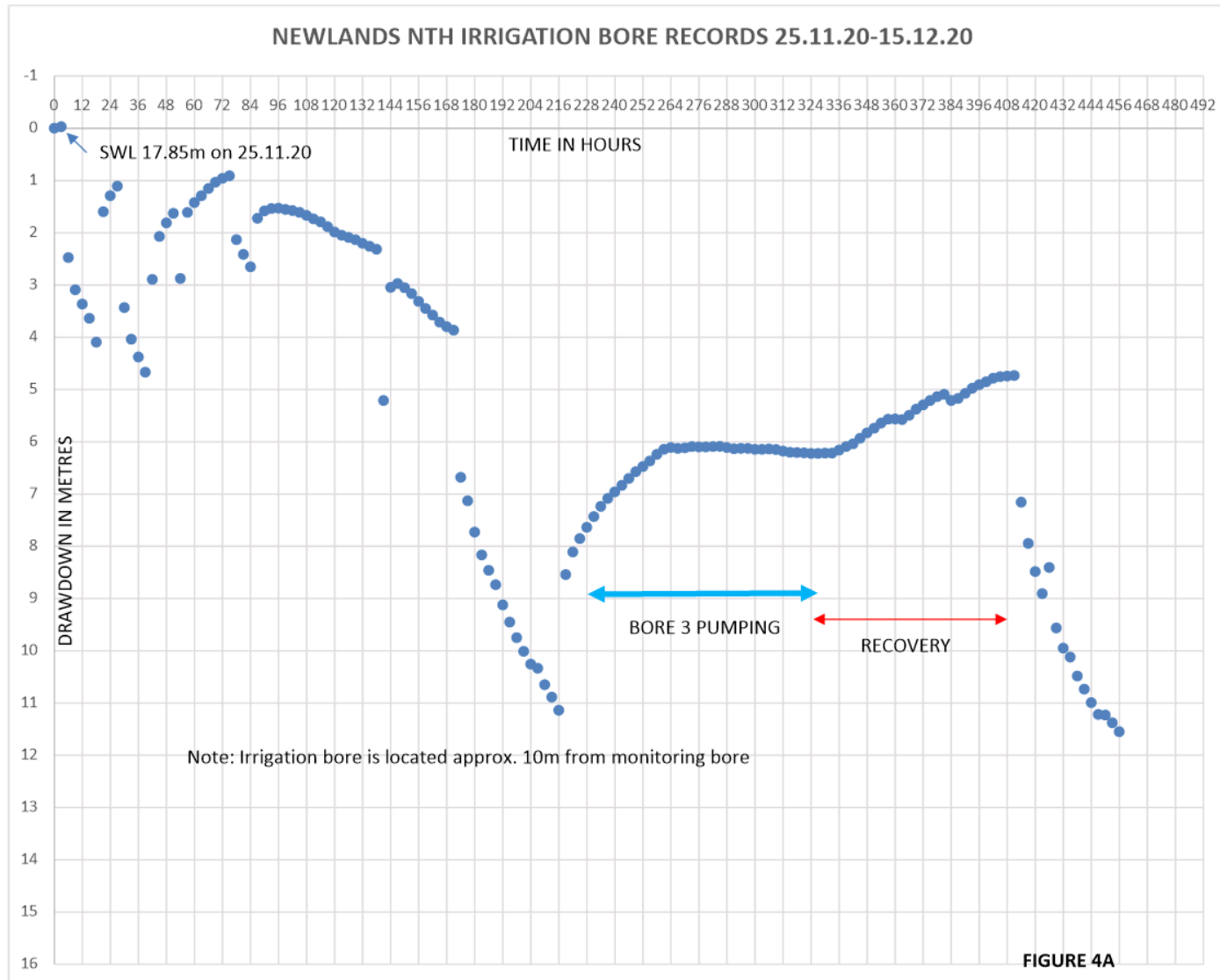
- Figure 1A. Bore 3 – Linear-Time Drawdown Plot*  
*Figure 1B. Bore 3 – Drawdown Curve (logarithmic)*  
*Figure 2A. Bore 2 – Monitoring Bore 3 Linear-Time Drawdown Plot*  
*Figure 3A. Bore 1 – Monitoring Bore 3 Linear-Time Drawdown Plot*  
*Figure 4A. 'Newlands North' bore – Monitoring Bore 3 Linear-Time Drawdown Plot*  
*Figure 5A. 'Newlands South' bore – Monitoring Bore 3 Linear-Time Drawdown Plot*

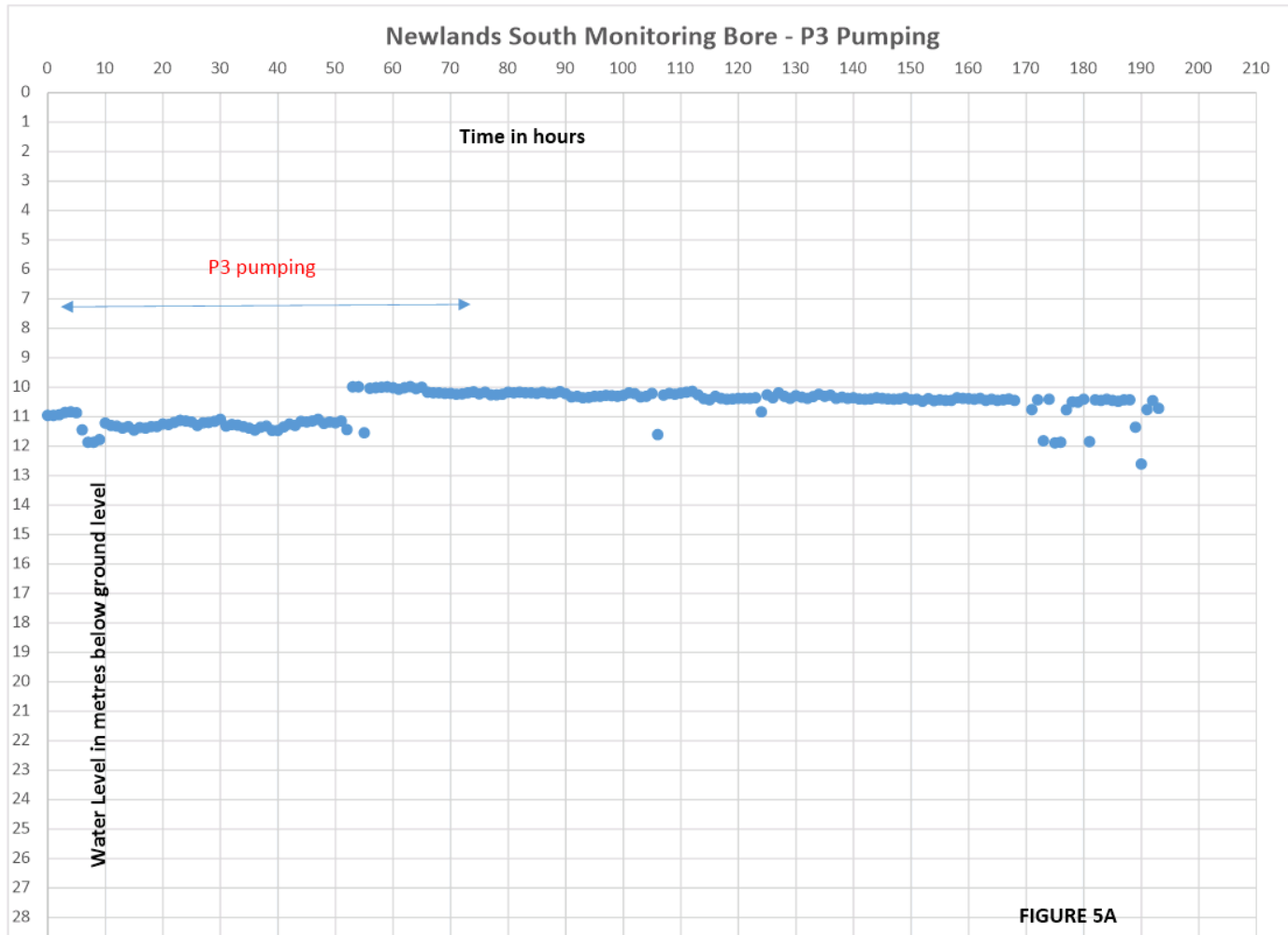


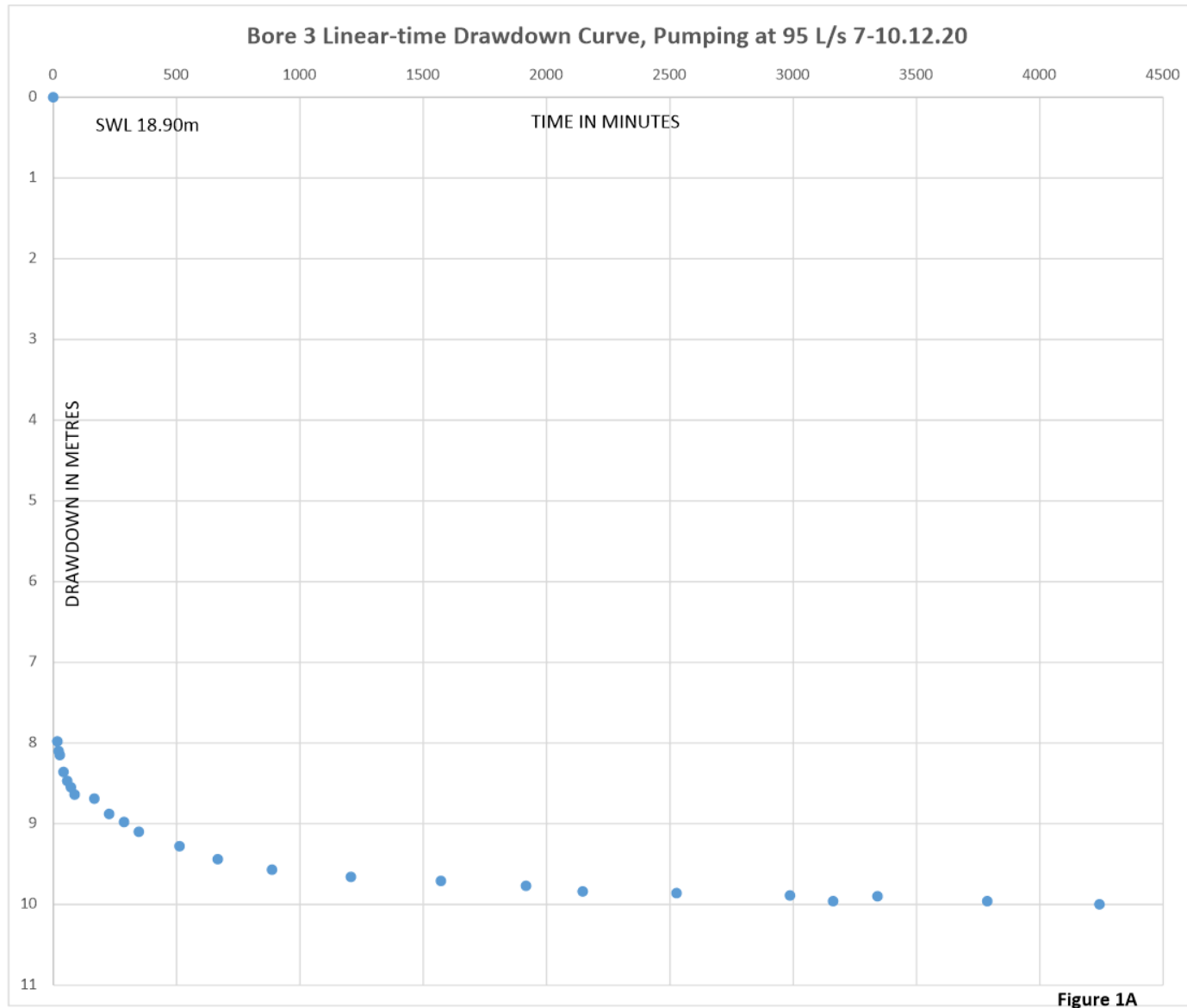


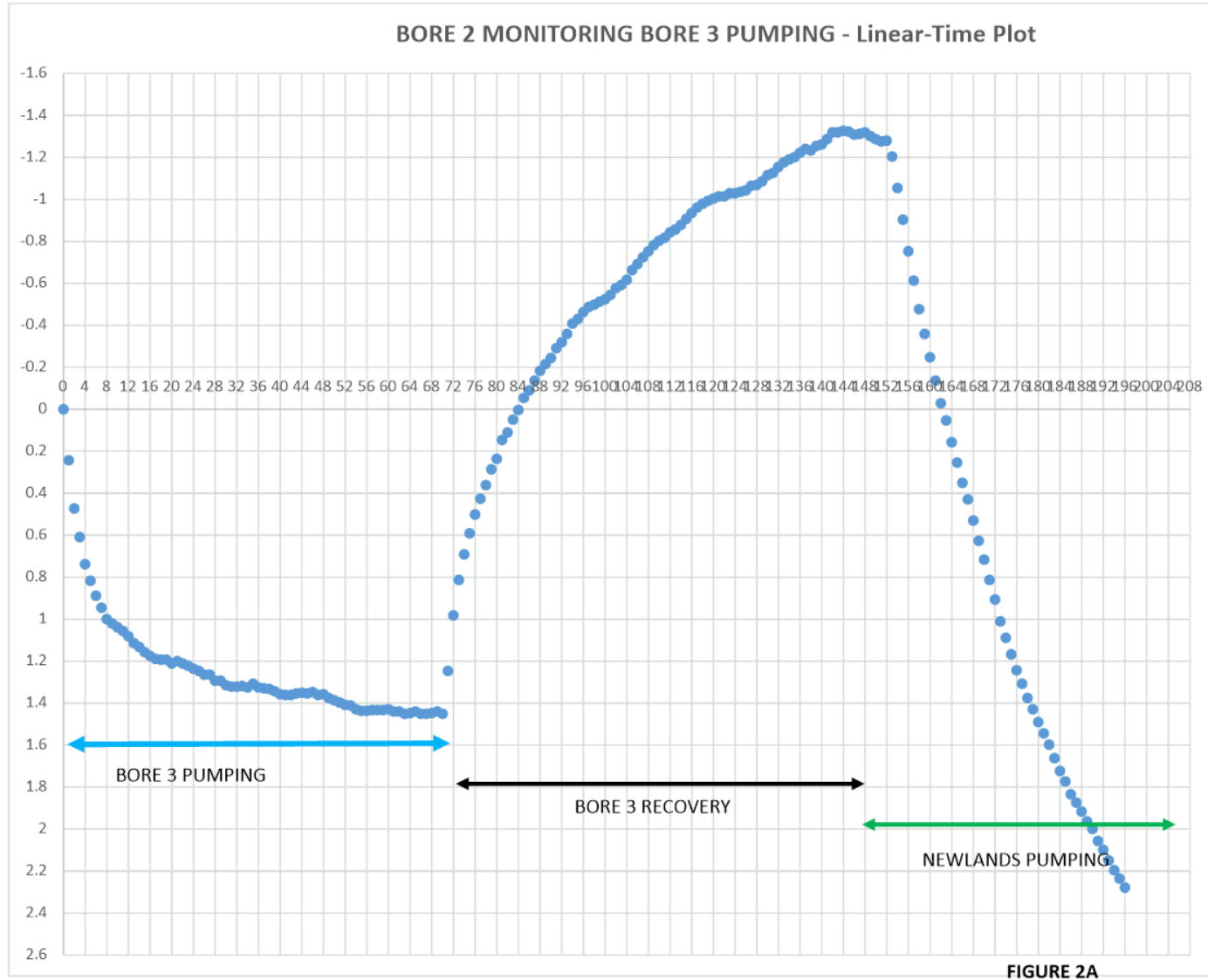


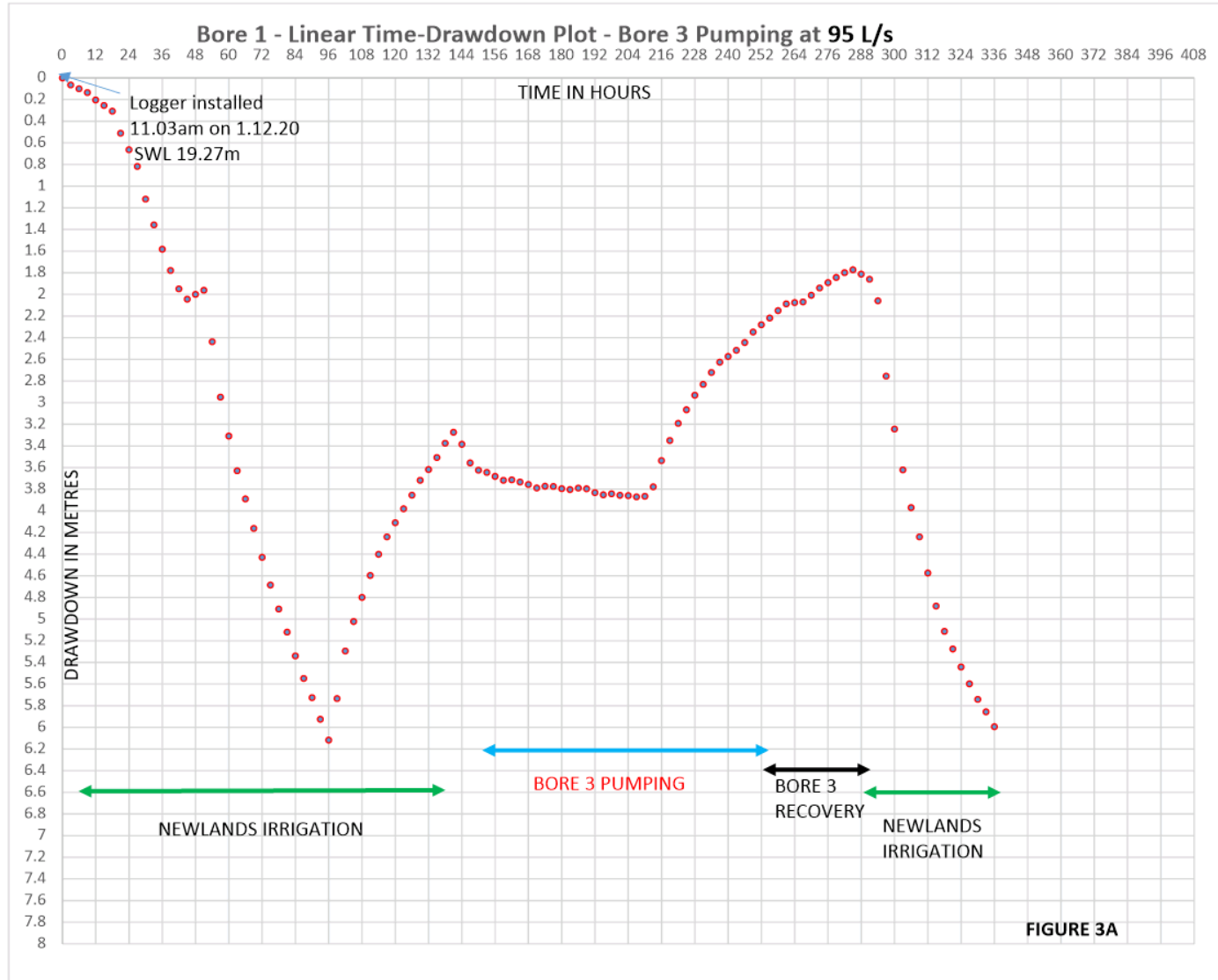


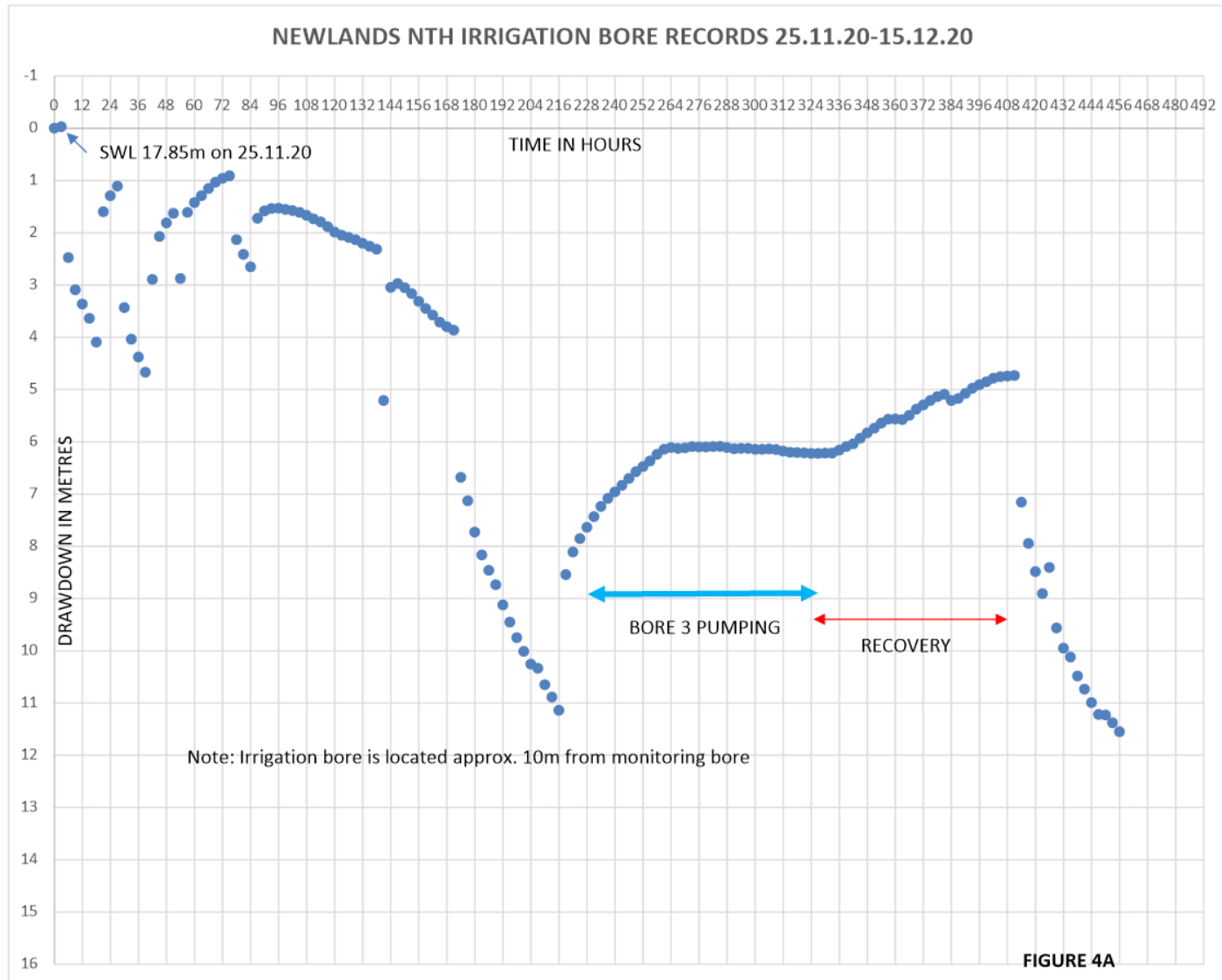




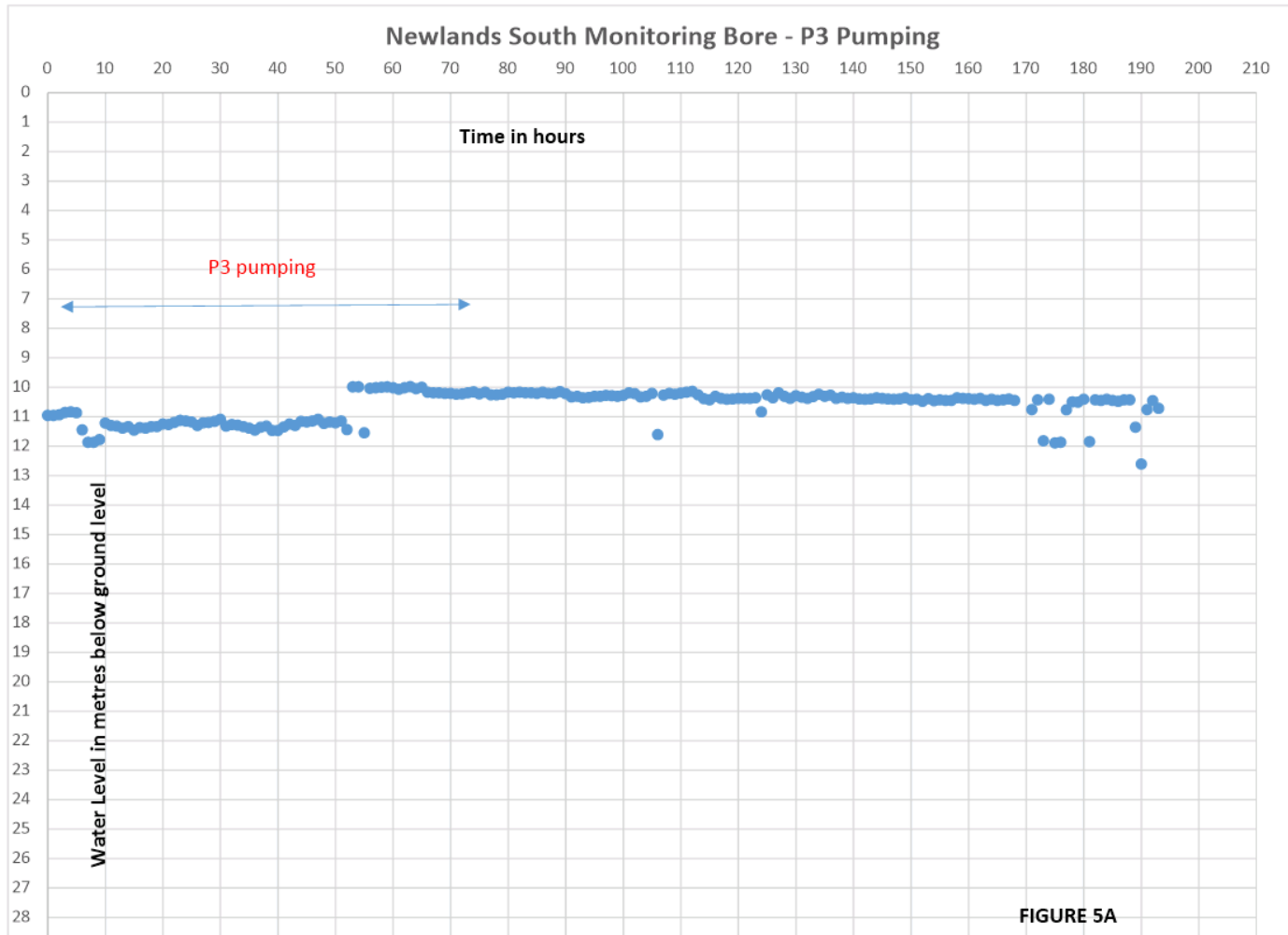












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## APPENDIX 2

### BH3 PUMP TEST REPORT – TEST 2 – May 2021

BH2 was pumped over a 100-hour period at a rate of 85 L/s, with associated recovery over the period 11-19.5.21.

The following test data from the pumping and monitoring bores is detailed in conjunction with **Figures BH3 1-4**:

Due to pump failure and associated problems with water quality sampling, the test was repeated in May 2021, as detailed below. Text Tables 1 & 2 summarise the drawdown effects in all bores monitored:

The **Linear-time drawdown plot (pumping bore)** is shown in *Figure BH3-1*. The data is based on manual data recorded during the test. The data illustrates the following:

1. 5.69 metres drawdown measured over the 100-hours duration;
2. An initial rapid drawdown rate followed by stability after approximately 15 hours pumping;

#### **Bore 1 Monitoring Data**

The **Linear-time drawdown plot** in BH1, monitoring BH3 pumping is shown in *Figure BH3-2*. The following is noted in the plot:

1. 1.83m drawdown induced by BH3 pumping;
2. Partial recovery, interfered by Newlands-1 pumping;
3. Significant drawdown impacts of 'Newlands' pumping;

#### **Bore 2 Monitoring Data.**

Bore 2 monitoring data was recorded manually due to logger failure. A total 2.50m drawdown was recorded

#### **'Newlands North' Monitoring Data (Newlands Bore 1)**

Data was derived from the original bore (since abandoned), located approximately 10m from the pumping bore. The data is presented in *Figure BH3-3*, where the following is noted:

1. No impact recorded, where the bore is clearly recovering from prior irrigation pumping;

#### **'Newlands South' Monitoring Data (Newlands Bore 2)**

It was not possible to install a digital logger in the bore, and the use of a sonic water level meter was utilised to obtain data. The records are provided in *Figure BH3-4*, where reliable data has been recorded.

The following is noted:

In the linear-time drawdown plot:

1. 1.41m drawdown induced by BH3 pumping;
2. Full recovery interrupted by irrigation pumping;

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**SUMMARY**

1. Aquifer testing results at Bore 3 emulate data obtained from the original testing conducted in 2017, as well as that undertaken in December 2020; there is no apparent change in bore performance;
2. Pumping from the bore at 85 L/s has negligible impact on adjacent irrigation bores;

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John Lee

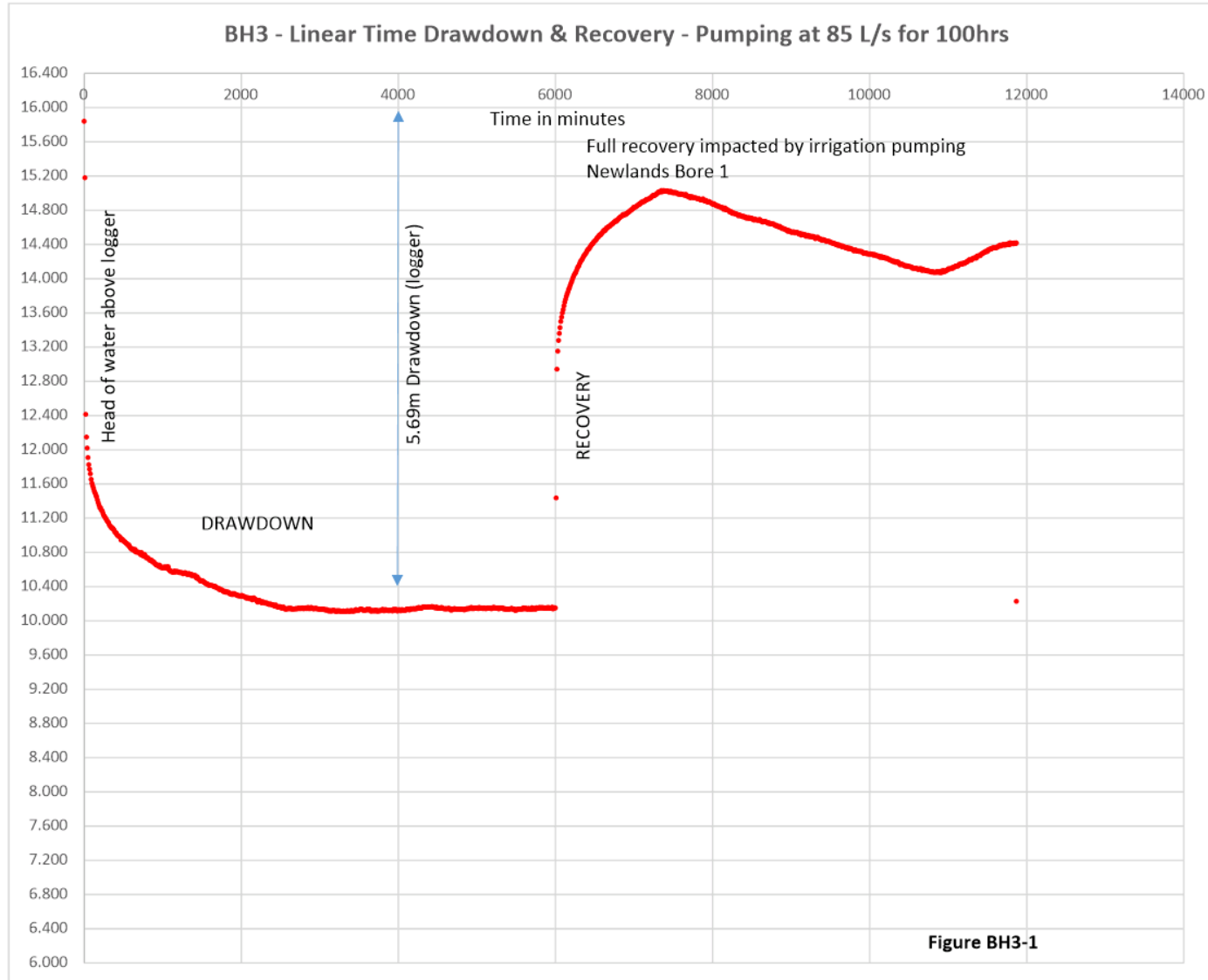
**Geoscientist**

9<sup>th</sup> June 2021

**APPENDIX 2 – BH3 TEST 2 REPORT**

**FIGURES**

<i>Figure BH3-1</i>	<i>Bore 3 – Linear-Time Drawdown &amp; Recovery Plot</i>
<i>Figure BH3-2</i>	<i>Bore 1 – Monitoring Bore 3 Linear-Time Drawdown Plot</i>
<i>Figure BH3-3</i>	<i>'Newlands North' - Monitoring Bore 3 Linear-Time Drawdown Plot</i>
<i>Figure BH3-4.</i>	<i>'Newlands South' – Monitoring Bore 3 Linear-Time Drawdown Plot</i>



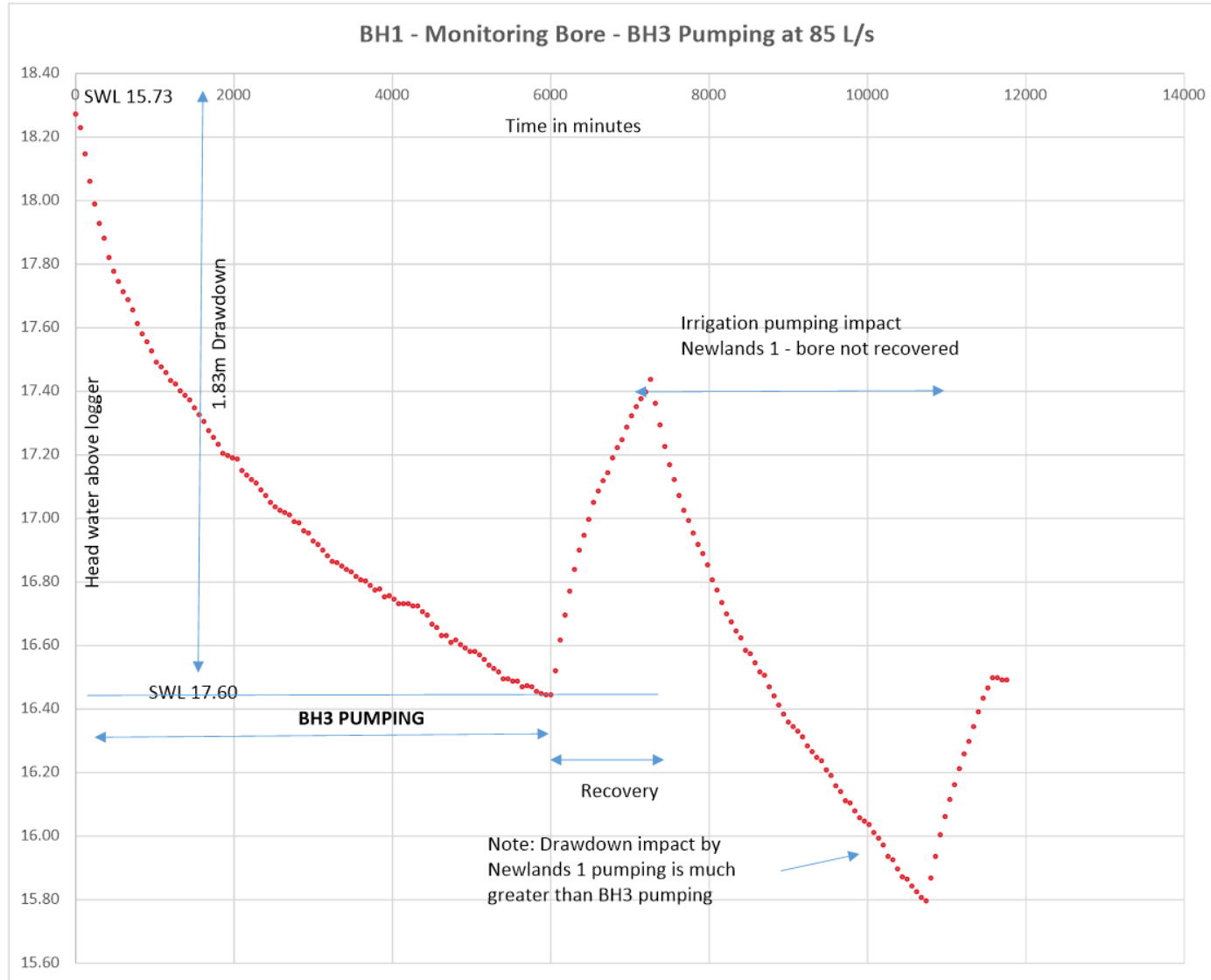
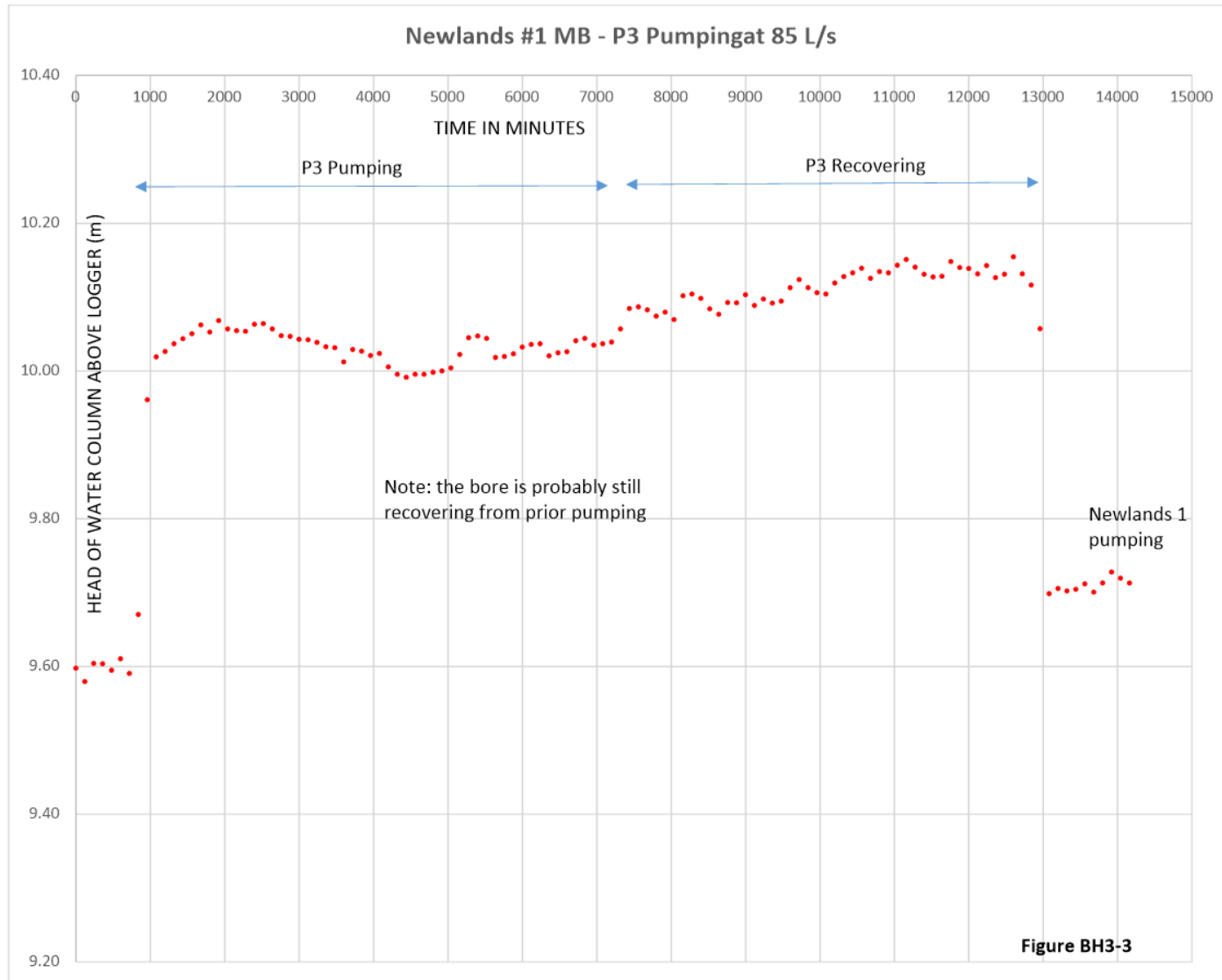


Figure BH3-2



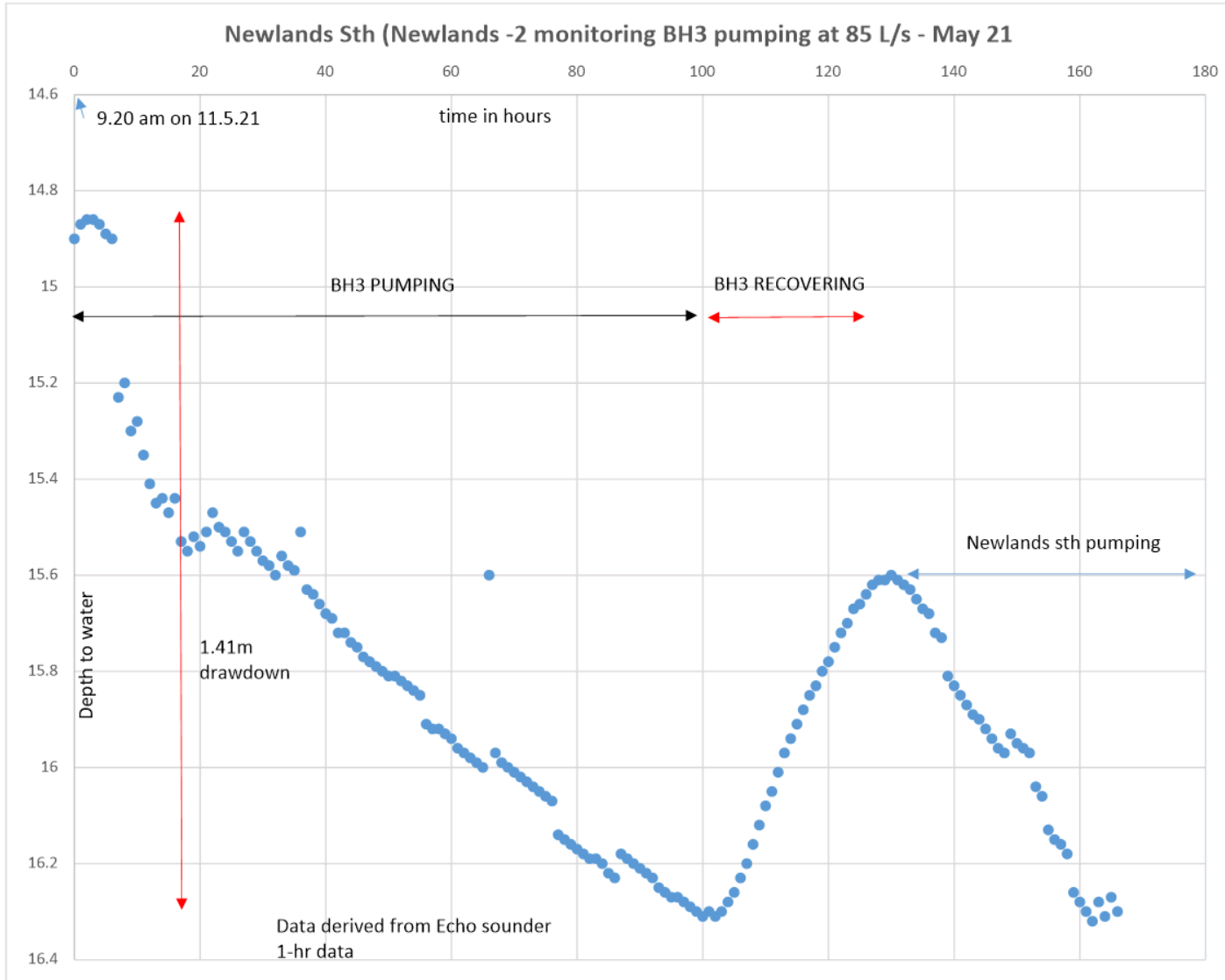


Figure BH3-4



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### APPENDIX 3

#### BH2 PUMP TEST REPORT

BH2 was pumped over a 100-hour period at a rate of 85 L/s, with associated recovery over the period 26.4.21 to 5.5.21.

The following test data from the pumping and monitoring bores is detailed in conjunction with **Figures BH2 1-5**:

The *logarithmic drawdown curve* for the pumping bore is shown in **Figure BH2-1**. The drawdown gradient is similar to that previously recorded. Irrigation pumping however has incurred accelerated drawdown in the latter part of the test. During the pumping period, the bore pump stopped due to a fuel issue, as identified in the data and associated monitoring bores.

Total drawdown assigned to BH2 pumping is approximately 5.0m. Additional drawdown has been induced by irrigation pumping.

#### **Bore 1 Monitoring Data.**

The *linear-time drawdown and recovery* data plot is provided in **Figure BH2-2**, where the following is noted:

1. 2.63 drawdown associated with BH3 pumping;
2. Full recovery;
3. Minor impacts of irrigation pumping;

#### **Bore 3 Monitoring Data**

The *linear-time drawdown and recovery* data plot is provided in **Figure BH2-3**, where the following is noted:

1. 2.65 drawdown associated with BH2 pumping;
2. Full recovery;
3. Minor impacts of irrigation pumping;
4. Drawdown and recovery relationship is very similar to responses in BH1;

#### **Newlands Nth Monitoring Data**

The *linear-time drawdown and recovery* data plot is provided in **Figure BH2-4**, where the following is noted:

1. 3.2m total drawdown recorded, of which approximately 1.4 drawdown is considered associated with BH2 pumping;
2. Impact of pumping from the new Newlands Bore (Newlands-3)
3. Partial recovery in view of irrigation pumping;

#### **Newlands South Monitoring data**

The *linear-time drawdown and recovery* data plot is provided in **Figure BH2-5**. Data was acquired by an echo-sounding acoustic device, where generally poor data was recorded. The likely impact of pumping is considered to be approximately 2m.

**HYDROLEX Groundwater Sciences****SUMMARY**

1. Drawdown levels are commensurate with drawdown levels measured in the original test conducted in 2017;
2. The following drawdowns in pumping and monitoring bores were recorded:
  - BH2 pumping – 5.0m
  - BH1 – 2.63m
  - BH3 – 2.65m
  - Newlands Nth (Newlands-1) - ~1.4m
  - Newlands Sth (Newlands-2) - ~2m
3. Impacts of pumping are considered to be minimal on irrigation bores monitored during the investigation.



John Lee

**Geoscientist**9<sup>th</sup> June 2021

**APPENDIX 3 – BH2 TEST REPORT**

**FIGURES**

<i>Figure BH2-1.</i>	<i>Bore 2 – Drawdown Curve</i>
<i>Figure BH2-2</i>	<i>Bore 1 – Monitoring Bore 1 Linear –Time Drawdown &amp; Recovery</i>
<i>Figure BH2-3</i>	<i>Bore 3 – Monitoring Bore 3 Linear-Time Drawdown Plot</i>
<i>Figure BH2-4</i>	<i>'Newlands North' Monitoring Bore 2 Linear-Time Drawdown Plot</i>
<i>Figure BH2-5.</i>	<i>'Newlands South' Monitoring Bore 2 Linear-Time Drawdown Plot</i>

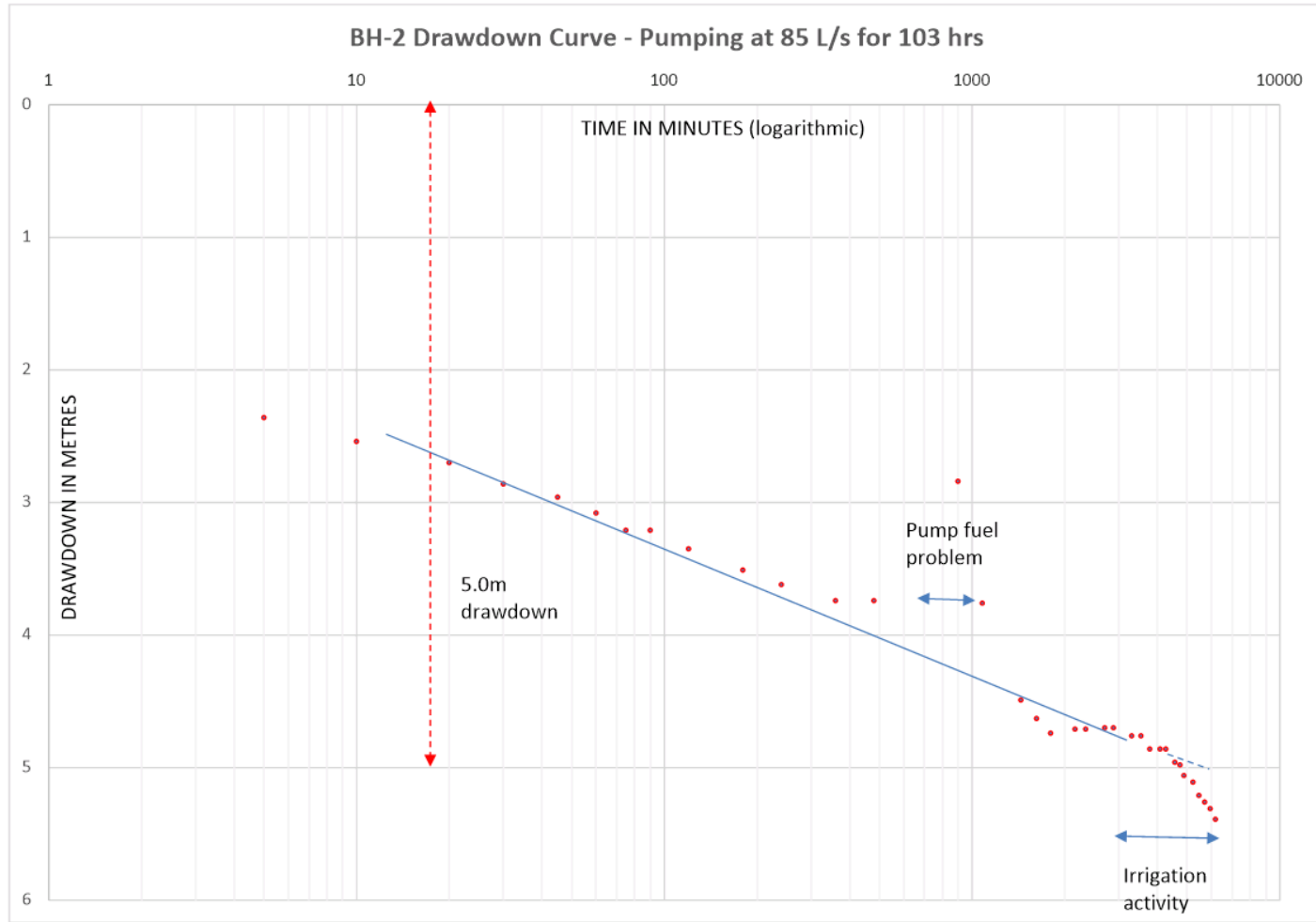
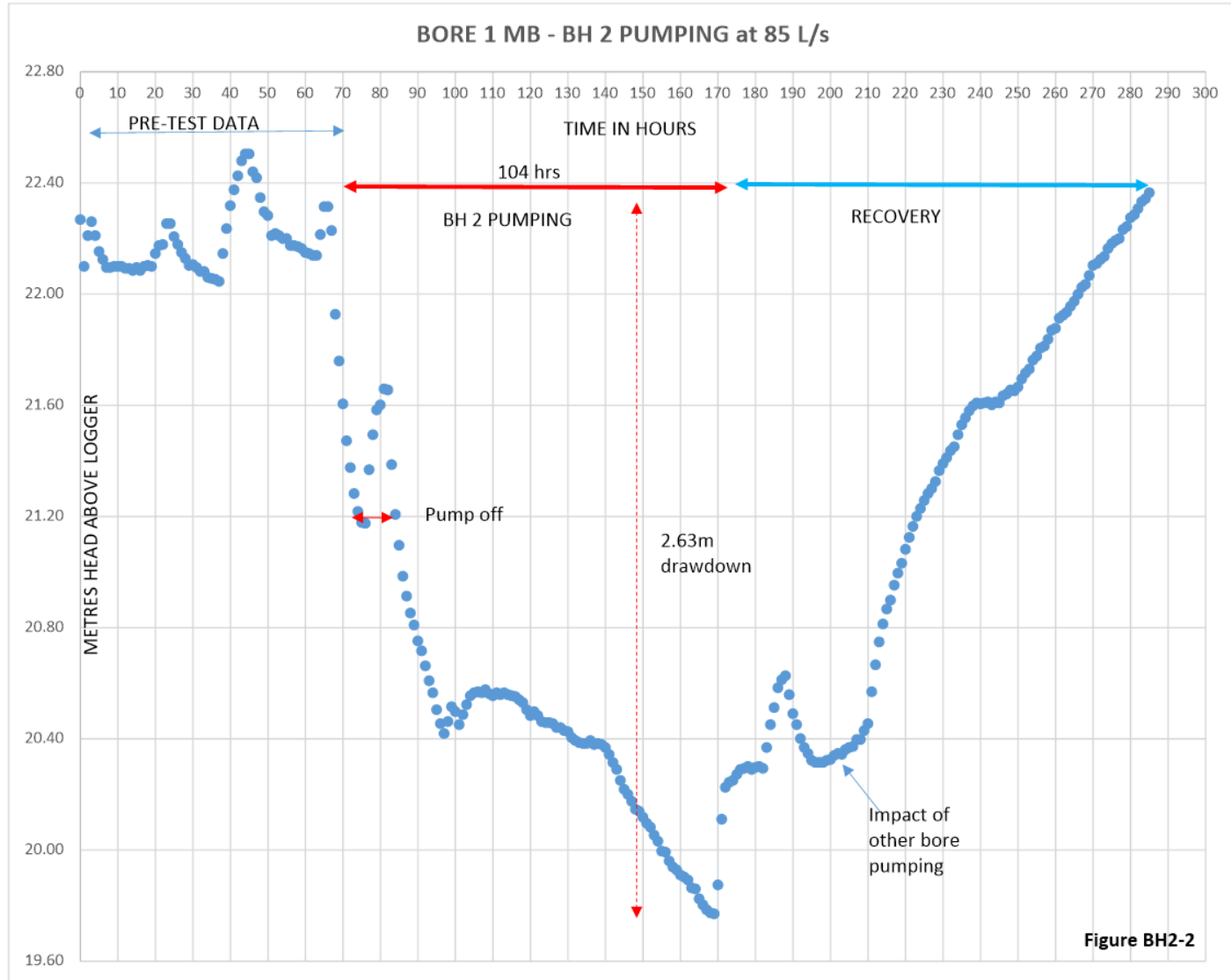
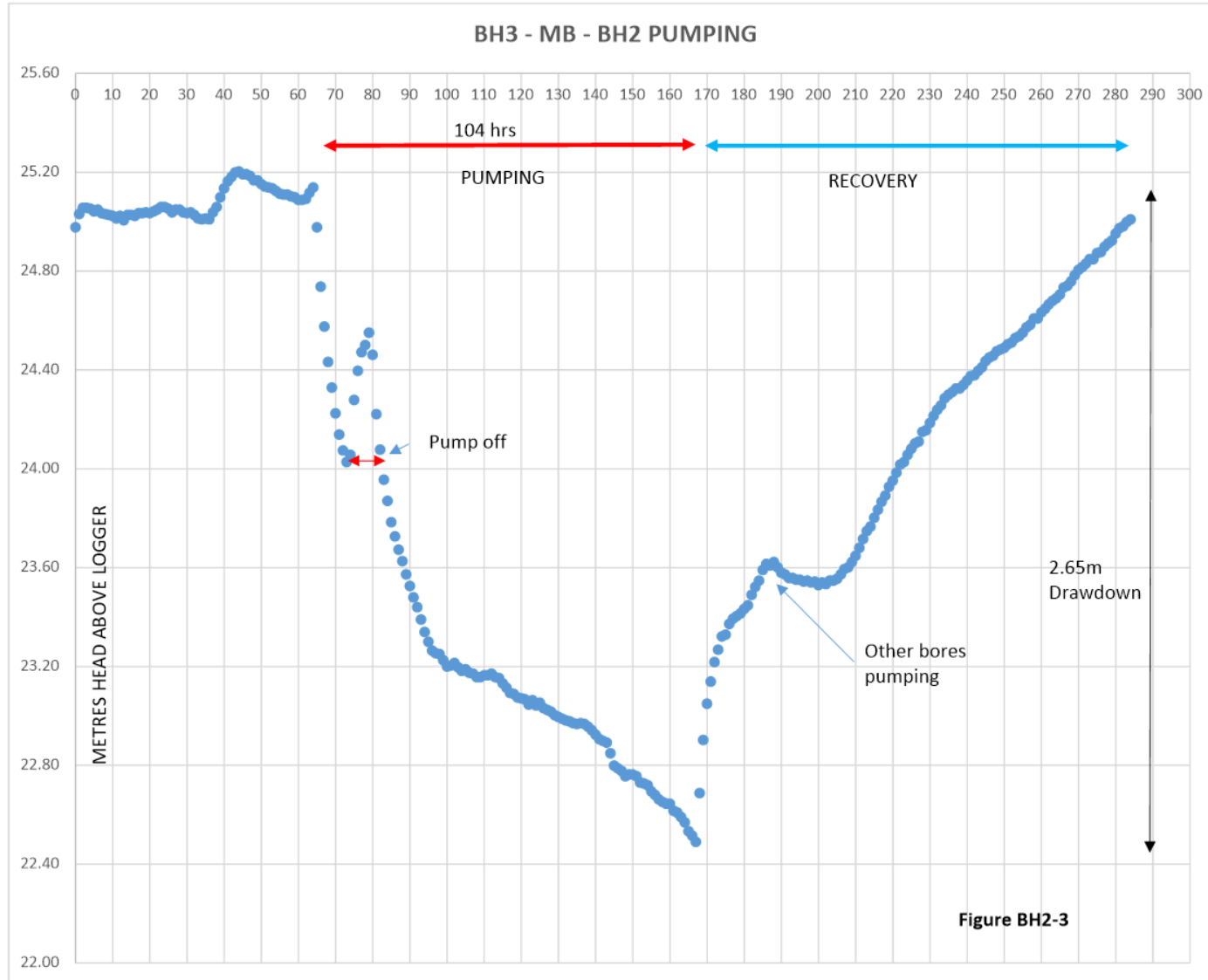
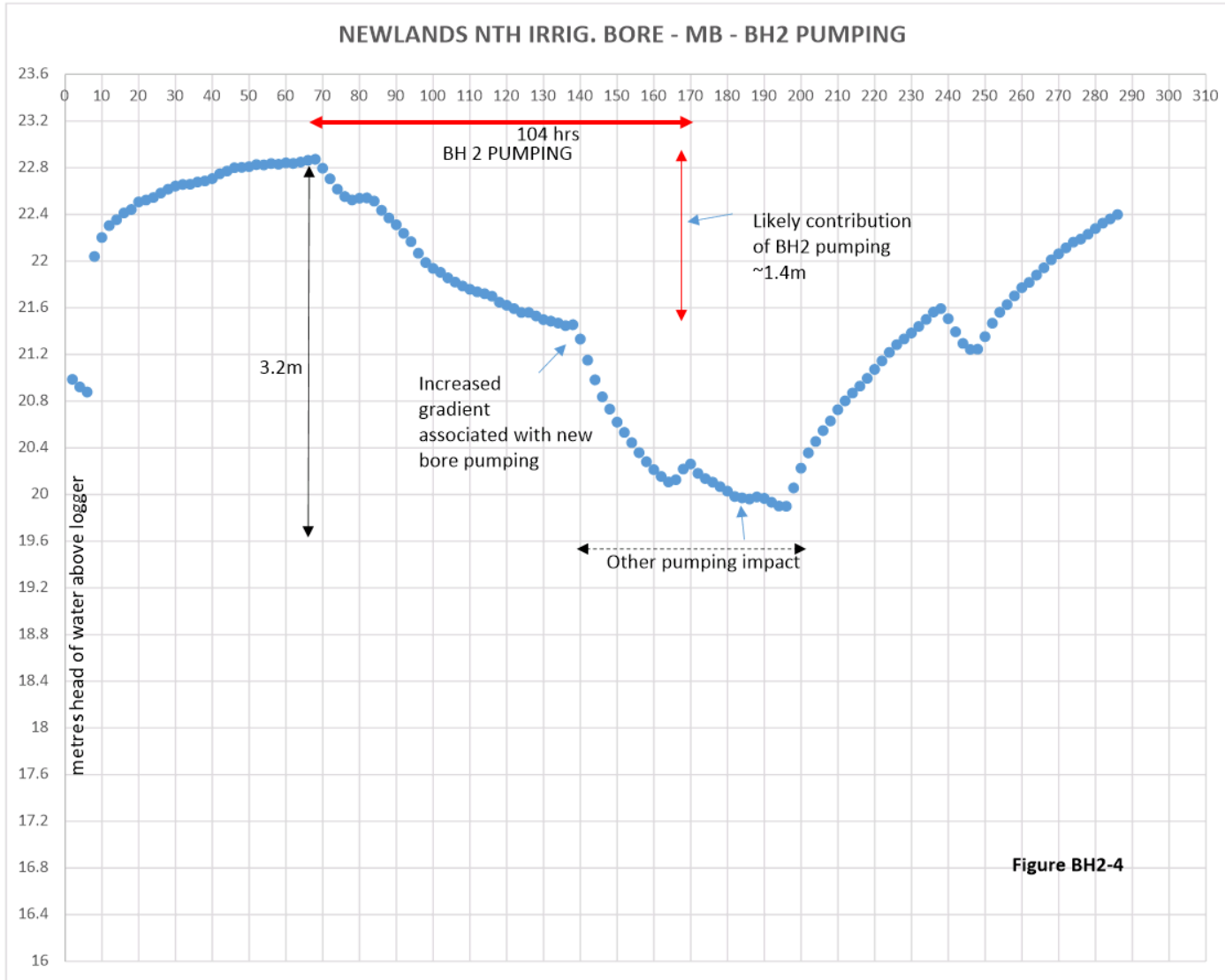


Figure BH2-1







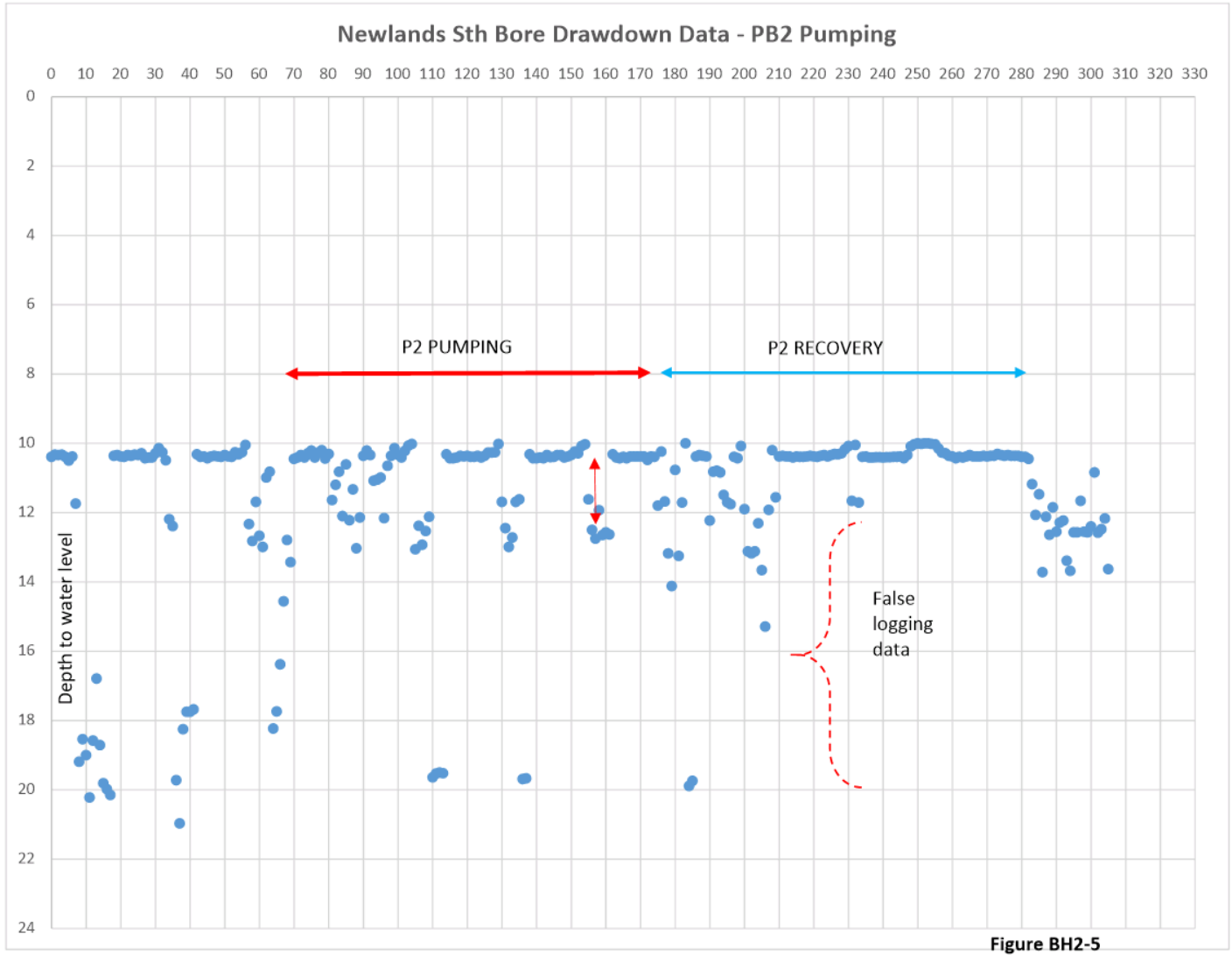


Figure BH2-5



APPENDIX 4 - OHSITE TEST REPORTS

FIELD TEST SHEET DATA - CONDOBOLIN APRIL 21

BORE 2

	8.20am 26/4/21														END TIME 1pm 30/4/21	
	12 HRS	COMMENTS	24 HRS	COMMENTS	36 HRS	COMMENTS	48 HRS	COMMENTS	60 HRS	COMMENTS	72 HRS	COMMENTS	84 HRS	COMMENTS	96 HRS	100 HRS
CuS/cm	1173		1170		1156		1190		1161		1180		1173		1189	
H	6.65		6.82		6.66		6.63		6.64		6.68		6.63		6.67	
URBIDITY NTU	11.9		12.4		9.3		3.9		-0.8		-1.1		-0.9		-0.8	
APP. COL	Clear		Clear		Clear		Clear		Clear		Clear		Clear		Clear	
TURB. COL	50		45		35		20		0		0		0		0	
<b>IRON</b>	<0.2		<0.2		<0.2		<0.2		<0.2		0.2		0.2		0.2	
TOTAL Fe																
SOLUBLE Fe	<0.2		<0.2		<0.2		<0.2		<0.2		0.2		0.2		0.2	
<b>MANGANESE</b>	<0.2		<0.2		<0.2		<0.2		<0.2		<0.2		0.2		0.2	
TOTAL Mn																
SOLUBLE Mn	<0.2		<0.2		<0.2		<0.2		<0.2		<0.2		0.2		0.2	
<b>REE CO2</b>																
pre aeration	45		35		40		30		40		35		30		30	
post aeration	35/15		10/10		15/10		15/10		10/10		10/10		15/10		5-Oct	
<b>pH</b> pre aeration	6.65		6.82		6.66		6.63		6.64		6.68		6.63		6.67	
<b>pH</b> post aeration	7.13/7.47		7.25/7.55		7.34/7.65		7.21/7.51		7.22/7.55		7.05/7.37		7.01/7.32		7.14/7.41	
to remove-min	5/10		5/10		5/10		5/10		5/10		5/10		5/10		5/10	
<b>DS</b> to remove	nil det.		nil det.		nil det.		nil det.		nil det.		nil det.		nil det.		nil det.	

<b>FIELD TEST SHEET DATA - CONDOBOLIN MAY 21</b>																	
<b>BORE 3</b>																	
<b>START TIME</b>	9am 11.5.21															<b>END TIME</b>	1pm 15.5.21
	12 HRS	COMMENTS	24 HRS	COMMENTS	36 HRS	COMMENTS	48 HRS	COMMENTS	60 HRS	COMMENTS	72 HRS	COMMENTS	84 HRS	COMMENTS	96 HRS		100 HRS
C us/cm	1303		1123		1128		1141		1141		1142		1140		1137		
H	6.68		6.63		6.61		6.59		6.68		6.66		6.68		6.71		
URBIDITY NTU	0.4		-0.2		-0.4		-0.4		-0.5		0.4		-0.8		0		
APP. COL	Clear		Clear		Clear		Clear		Clear		Clear		Clear		Clear		
TURB. COL	0		0		0		0		0		0		0		0		
<b>IRON</b>																	
TOTAL Fe	0.2		0.3		0.3		0.3		0.3		0.3		0.3		0.3		
SOLUBLE Fe	0.3		0.3		0.3		0.3		0.3		0.3		0.3		0.3		
<b>MANGANESE</b>																	
TOTAL Mn	<0.2		<0.2		<0.2		<0.2		<0.2		<0.2		<0.2		<0.2		
SOLUBLE Mn	<0.2		<0.2		<0.2		<0.2		<0.2		<0.2		<0.2		<0.2		
<b>REE CO2</b>																	
pre aeration	50		35		40		30		35		40		40		40		
post aeration	20/10		20/10		20/10		15/10		20/10		20/10		10/5		15/10		
pH pre aeration	6.68		6.63		6.61		6.59		6.68		6.66		6.68		6.71		
pH post aeration	7.0/7.35		6.94/7.26		6.98/7.28		6.96/7.28		7.09/7.40		6.94/7.24		7.09/7.38		7.05/7.31		
to remove-min	5/10		5/10		5/10		5/10		5/10		5/10		5/10		5/10		
DS to remove	0 +odour		0 detected in sample, but odour at discharge point					0 detected in sample, no odour at discharge									

**TEST METHODS AND STANDARDS**

	INSTRUMENT	CALIBRATION
EC & pH	Hanna H189129	EC 1413 uS/cm pH 4 & 7 buffers
IRON	Microtest reagents - colorimetric	
MANGANESE	Microtest reagents - colorimetric	
CO2	Microtest - titration	
COLOUR	Hanna - checker H1727 optical cf distilled water	
TURBIDITY	TPS WP88 - Calibration zero distilled water & 90 NTU standards	
H2S	Bartovation lead acetate test papers	
Distilled water	Refresh Waters P/L <2 uS/cm pH 6	



**APPENDIX 5**

0 0.00 True

**CERTIFICATE OF ANALYSIS**

<b>Work Order</b>	: <b>ES2116534</b>	<b>Page</b>	: 1 of 8
<b>Client</b>	: <b>HYDROILEX</b>	<b>Laboratory</b>	: Environmental Division Sydney
<b>Contact</b>	: John Lee	<b>Contact</b>	: Customer Services ES
<b>Address</b>	: 5-7 William Street Molong 2866	<b>Address</b>	: 277-289 Woodpark Road Smithfield NSW Australia 2164
<b>Telephone</b>	: +61 02 9540 1029	<b>Telephone</b>	: +61-2-8784 8555
<b>Project</b>	: Hydroilex - Condobolin Bore 2 Water Analyses - Transmittal COC	<b>Date Samples Received</b>	: 04-May-2021 13:45
<b>Order number</b>	: ----	<b>Date Analysis Commenced</b>	: 04-May-2021
<b>C-O-C number</b>	: ----	<b>Issue Date</b>	: 12-May-2021 11:28
<b>Sampler</b>	: ----		
<b>Site</b>	: ----		
<b>Quote number</b>	: ----		
<b>No. of samples received</b>	: 3		
<b>No. of samples analysed</b>	: 3		



This report supersedes any previous report(s) with this reference. Results apply to the sample(s) as submitted, unless the sampling was conducted by ALS. This document shall not be reproduced, except in full.

This Certificate of Analysis contains the following information:

- General Comments
- Analytical Results
- Surrogate Control Limits

**Additional information pertinent to this report will be found in the following separate attachments: Quality Control Report, QA/QC Compliance Assessment to assist with Quality Review and Sample Receipt Notification.**

**Signatories**

This document has been electronically signed by the authorized signatories below. Electronic signing is carried out in compliance with procedures specified in 21 CFR Part 11.

<i>Signatories</i>	<i>Position</i>	<i>Accreditation Category</i>
Ankit Joshi	Inorganic Chemist	Sydney Inorganics, Smithfield, NSW
Celine Conceicao	Senior Spectroscopist	Sydney Inorganics, Smithfield, NSW
Edwandy Fadjar	Organic Coordinator	Sydney Organics, Smithfield, NSW
Franco Lentini	LCMS Coordinator	Sydney Organics, Smithfield, NSW
Ivan Taylor	Analyst	Sydney Inorganics, Smithfield, NSW
Somlok Chai	Microbiologist	Sydney Microbiology, Smithfield, NSW
Titus Vimalasiri	Metals Teamleader	Radionuclides, Fyshwick, ACT

RIGHT SOLUTIONS | RIGHT PARTNER

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 Work Order : ES2116534  
 Client : HYDROILEX  
 Project : Hydroilex - Condobolin Bore 2 Water Analyses - Transmittal COC



**General Comments**

The analytical procedures used by ALS have been developed from established internationally recognised procedures such as those published by the USEPA, APHA, AS and NEPM. In house developed procedures are fully validated and are often at the client request.

Where moisture determination has been performed, results are reported on a dry weight basis.

Where a reported less than (<) result is higher than the LOR, this may be due to primary sample extract/digestate dilution and/or insufficient sample for analysis.

Where the LOR of a reported result differs from standard LOR, this may be due to high moisture content, insufficient sample (reduced weight employed) or matrix interference.

When sampling time information is not provided by the client, sampling dates are shown without a time component. In these instances, the time component has been assumed by the laboratory for processing purposes.

Where a result is required to meet compliance limits the associated uncertainty must be considered. Refer to the ALS Contact for details.

Key : CAS Number = CAS registry number from database maintained by Chemical Abstracts Services. The Chemical Abstracts Service is a division of the American Chemical Society.  
 LOR = Limit of reporting  
 ^ = This result is computed from individual analyte detections at or above the level of reporting  
 ø = ALS is not NATA accredited for these tests.  
 ~ = Indicates an estimated value.

- CFU = colony forming unit
- EP068: Where reported, Total Chlordane (sum) is the sum of the reported concentrations of cis-Chlordane and trans-Chlordane at or above the LOR.
- Radiological analysis will be undertaken by ALS WRG Canberra, NATA accreditation no. 992, site no. 1531. The estimated TAT for this analysis is 15 working days.
- Only approved EPA methods for the analysis of water pollutants in New South Wales are used: pH by classical APHA 4500 H+B and in-house EA005; EC by classical APHA 2510 and in-house EA010.
- EG020: Bromine & Iodine quantification may be unreliable due to its low solubility in acid, leading to variable volatility during measurement by ICPMS.
- Membrane filtration results for MW007 are reported as an estimate (~) due to the growth of bacteria on the filter membrane being counted <10cfu and/or >100cfu and due to the presence of many non-target organism colonies that may have inhibited the growth of the target organisms on the filter membrane. It may be informative to record this fact.
- Membrane filtration results for MW006 and MW007 are reported as an estimate (~) due to the presence of many non-target organism colonies that may have inhibited the growth of the target organisms on the filter membrane. It may be informative to record this fact.
- HPC MW002 - Reported as estimate (~) where there is spreading growth/colony that may mask the growth of other colonies on the plate. It may be informative to record this fact.
- MW002 is ALS's internal code and is equivalent to AS4276.3.1.
- MW006 is ALS's internal code and is equivalent to AS4276.7.
- Sodium Adsorption Ratio (where reported): Where results for Na, Ca or Mg are <LOR, a concentration at half the reported LOR is incorporated into the SAR calculation. This represents a conservative approach for Na relative to the assumption that <LOR = zero concentration and a conservative approach for Ca & Mg relative to the assumption that <LOR is equivalent to the LOR concentration.

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 Work Order : ES2116534  
 Client : HYDROILEX  
 Project : Hydroilex - Condobolin Bore 2 Water Analyses - Transmittal COC



**Analytical Results**

Sub-Matrix: WATER (Matrix: WATER)		Sample ID		Hydroilex - Condo BH2	Hydroilex - Condo BH2	Hydroilex - Condo BH2	----	----
		Sampling date / time		28-Apr-2021 15:00	29-Apr-2021 12:00	30-Apr-2021 12:00	----	----
Compound	CAS Number	LOR	Unit	ES2116534-001	ES2116534-002	ES2116534-003	-----	-----
				Result	Result	Result	----	----
<b>EA005P: pH by PC Titrator</b>								
pH Value	----	0.01	pH Unit	7.25	7.22	7.27	----	----
<b>EA010P: Conductivity by PC Titrator</b>								
Electrical Conductivity @ 25°C	----	1	µS/cm	1170	1170	1170	----	----
<b>EA015: Total Dissolved Solids dried at 180 ± 5 °C</b>								
Total Dissolved Solids @180°C	----	10	mg/L	694	680	682	----	----
<b>EA020EC: Salinity</b>								
Salinity	----	0.01	g/kg	0.58	0.58	0.58	----	----
<b>EA041: Colour (True)</b>								
Colour (True)	----	1	PCU	<1	<1	<1	----	----
pH Colour	----	0.01	pH Unit	7.63	7.52	7.55	----	----
<b>EA045: Turbidity</b>								
Turbidity	----	0.1	NTU	15.6	10.2	8.5	----	----
<b>EA250: Gross Alpha and Beta Activity</b>								
Gross beta	----	0.10	Bq/L	0.13	0.15	0.18	----	----
<b>ED037P: Alkalinity by PC Titrator</b>								
Hydroxide Alkalinity as CaCO3	DMO-210-001	1	mg/L	<1	<1	<1	----	----
Carbonate Alkalinity as CaCO3	3812-32-6	1	mg/L	<1	<1	<1	----	----
Bicarbonate Alkalinity as CaCO3	71-52-3	1	mg/L	188	192	176	----	----
Total Alkalinity as CaCO3	----	1	mg/L	188	192	176	----	----
<b>ED041G: Sulfate (Turbidimetric) as SO4 2- by DA</b>								
Sulfate as SO4 - Turbidimetric	14808-79-8	1	mg/L	77	77	77	----	----
<b>ED045G: Chloride by Discrete Analyser</b>								
Chloride	16887-00-6	1	mg/L	241	241	241	----	----
<b>ED093F: Dissolved Major Cations</b>								
Calcium	7440-70-2	1	mg/L	29	29	28	----	----
Magnesium	7439-95-4	1	mg/L	23	25	25	----	----
Sodium	7440-23-5	1	mg/L	157	176	177	----	----
Potassium	7440-09-7	1	mg/L	3	4	4	----	----
<b>ED093F: SAR and Hardness Calculations</b>								
Total Hardness as CaCO3	----	1	mg/L	167	175	173	----	----
^ Sodium Adsorption Ratio	----	0.01	-	5.28	5.78	5.86	----	----
<b>EG020F: Dissolved Metals by ICP-MS</b>								
Aluminium	7429-90-5	0.01	mg/L	<0.01	<0.01	<0.01	----	----

Page : 4 of 8  
 Work Order : ES2116534  
 Client : HYDROILEX  
 Project : Hydroilex - Condobolin Bore 2 Water Analyses - Transmittal COC



**Analytical Results**

Sub-Matrix: WATER (Matrix: WATER)				Sample ID	Hydroilex - Condo BH2	Hydroilex - Condo BH2	Hydroilex - Condo BH2	----	----
Sampling date / time				28-Apr-2021 15:00	29-Apr-2021 12:00	30-Apr-2021 12:00	----	----	
Compound	CAS Number	LOR	Unit	ES2116534-001	ES2116534-002	ES2116534-003	-----	-----	
				Result	Result	Result	----	----	
<b>EG020F: Dissolved Metals by ICP-MS - Continued</b>									
Arsenic	7440-38-2	0.001	mg/L	<0.001	<0.001	<0.001	----	----	
Beryllium	7440-41-7	0.001	mg/L	<0.001	<0.001	<0.001	----	----	
Barium	7440-39-3	0.001	mg/L	<b>0.046</b>	<b>0.042</b>	<b>0.042</b>	----	----	
Cadmium	7440-43-9	0.0001	mg/L	<0.0001	<0.0001	<0.0001	----	----	
Chromium	7440-47-3	0.001	mg/L	<0.001	<0.001	<0.001	----	----	
Cobalt	7440-48-4	0.001	mg/L	<0.001	<0.001	<0.001	----	----	
Copper	7440-50-8	0.001	mg/L	<0.001	<0.001	<0.001	----	----	
Lead	7439-92-1	0.001	mg/L	<0.001	<0.001	<0.001	----	----	
Lithium	7439-93-2	0.001	mg/L	<0.001	<0.001	<0.001	----	----	
Manganese	7439-96-5	0.001	mg/L	<b>0.035</b>	<b>0.033</b>	<b>0.032</b>	----	----	
Nickel	7440-02-0	0.001	mg/L	<0.001	<0.001	<0.001	----	----	
Selenium	7782-49-2	0.01	mg/L	<0.01	<0.01	<0.01	----	----	
Strontium	7440-24-6	0.001	mg/L	<b>0.540</b>	<b>0.494</b>	<b>0.488</b>	----	----	
Vanadium	7440-62-2	0.01	mg/L	<0.01	<0.01	<0.01	----	----	
Zinc	7440-66-6	0.005	mg/L	<0.005	<0.005	<0.005	----	----	
Boron	7440-42-8	0.05	mg/L	<b>0.07</b>	<b>0.08</b>	<b>0.07</b>	----	----	
Iron	7439-89-6	0.05	mg/L	<b>0.33</b>	<b>0.51</b>	<b>0.60</b>	----	----	
Bromine	7726-95-6	0.1	mg/L	<b>1.0</b>	<b>1.1</b>	<b>1.1</b>	----	----	
Iodine	7553-56-2	0.1	mg/L	<b>0.1</b>	<b>0.1</b>	<b>0.1</b>	----	----	
<b>EG020T: Total Metals by ICP-MS</b>									
Aluminium	7429-90-5	0.01	mg/L	<0.01	<0.01	<0.01	----	----	
Arsenic	7440-38-2	0.001	mg/L	<0.001	<0.001	<0.001	----	----	
Beryllium	7440-41-7	0.001	mg/L	<0.001	<0.001	<0.001	----	----	
Barium	7440-39-3	0.001	mg/L	<b>0.059</b>	<b>0.056</b>	<b>0.057</b>	----	----	
Cadmium	7440-43-9	0.0001	mg/L	<0.0001	<0.0001	<0.0001	----	----	
Chromium	7440-47-3	0.001	mg/L	<0.001	<b>0.001</b>	<0.001	----	----	
Copper	7440-50-8	0.001	mg/L	<0.001	<0.001	<0.001	----	----	
Lead	7439-92-1	0.001	mg/L	<0.001	<0.001	<0.001	----	----	
Manganese	7439-96-5	0.001	mg/L	<b>0.039</b>	<b>0.040</b>	<b>0.040</b>	----	----	
Molybdenum	7439-98-7	0.001	mg/L	<0.001	<0.001	<0.001	----	----	
Nickel	7440-02-0	0.001	mg/L	<0.001	<0.001	<0.001	----	----	
Selenium	7782-49-2	0.01	mg/L	<0.01	<0.01	<0.01	----	----	
Silver	7440-22-4	0.001	mg/L	<0.001	<0.001	<0.001	----	----	
Vanadium	7440-62-2	0.01	mg/L	<0.01	<0.01	<0.01	----	----	
Zinc	7440-66-6	0.005	mg/L	<0.005	<0.005	<0.005	----	----	

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 Work Order : ES2116534  
 Client : HYDROILEX  
 Project : Hydroilex - Condobolin Bore 2 Water Analyses - Transmittal COC



**Analytical Results**

Sub-Matrix: WATER (Matrix: WATER)				Sample ID	Hydroilex - Condo BH2	Hydroilex - Condo BH2	Hydroilex - Condo BH2	----	----
Sampling date / time				28-Apr-2021 15:00	29-Apr-2021 12:00	30-Apr-2021 12:00	----	----	
Compound	CAS Number	LOR	Unit	ES2116534-001	ES2116534-002	ES2116534-003	-----	-----	
				Result	Result	Result	----	----	
<b>EG020T: Total Metals by ICP-MS - Continued</b>									
Iron	7439-89-6	0.05	mg/L	1.10	1.11	1.14	----	----	
<b>EG035F: Dissolved Mercury by FIMS</b>									
Mercury	7439-97-6	0.0001	mg/L	<0.0001	<0.0001	<0.0001	----	----	
<b>EG035T: Total Recoverable Mercury by FIMS</b>									
Mercury	7439-97-6	0.0001	mg/L	<0.0001	<0.0001	<0.0001	----	----	
<b>EK026SF: Total CN by Segmented Flow Analyser</b>									
Total Cyanide	57-12-5	0.004	mg/L	<0.004	<0.004	<0.004	----	----	
<b>EK040P: Fluoride by PC Titrator</b>									
Fluoride	16984-48-8	0.1	mg/L	0.3	0.3	0.3	----	----	
<b>EK055G: Ammonia as N by Discrete Analyser</b>									
Ammonia as N	7664-41-7	0.01	mg/L	0.03	0.04	0.03	----	----	
<b>EK057G: Nitrite as N by Discrete Analyser</b>									
Nitrite as N	14797-65-0	0.01	mg/L	<0.01	<0.01	<0.01	----	----	
<b>EK058G: Nitrate as N by Discrete Analyser</b>									
Nitrate as N	14797-55-8	0.01	mg/L	<0.01	<0.01	<0.01	----	----	
<b>EK059G: Nitrite plus Nitrate as N (NOx) by Discrete Analyser</b>									
Nitrite + Nitrate as N	----	0.01	mg/L	<0.01	<0.01	<0.01	----	----	
<b>EK071G: Reactive Phosphorus as P by discrete analyser</b>									
Reactive Phosphorus as P	14265-44-2	0.01	mg/L	<0.01	<0.01	<0.01	----	----	
<b>EK085M: Sulfide as S2-</b>									
Sulfide as S2-	18496-25-8	0.1	mg/L	<0.1	<0.1	<0.1	----	----	
<b>EN055: Ionic Balance</b>									
∅ Total Anions	----	0.01	meq/L	12.2	12.2	11.9	----	----	
∅ Total Cations	----	0.01	meq/L	10.2	11.3	11.2	----	----	
∅ Ionic Balance	----	0.01	%	8.53	4.15	2.86	----	----	
<b>EP068A: Organochlorine Pesticides (OC)</b>									
alpha-BHC	319-84-6	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
Hexachlorobenzene (HCB)	118-74-1	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
beta-BHC	319-85-7	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
gamma-BHC	58-89-9	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
delta-BHC	319-86-8	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
Heptachlor	76-44-8	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
Aldrin	309-00-2	0.5	µg/L	<0.5	<0.5	<0.5	----	----	



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 Work Order : ES2116534  
 Client : HYDROILEX  
 Project : Hydroilex - Condobolin Bore 2 Water Analyses - Transmittal COC



**Analytical Results**

Sub-Matrix: WATER (Matrix: WATER)				Sample ID	Hydroilex - Condo BH2	Hydroilex - Condo BH2	Hydroilex - Condo BH2	----	----
Sampling date / time				28-Apr-2021 15:00	29-Apr-2021 12:00	30-Apr-2021 12:00	----	----	
Compound	CAS Number	LOR	Unit	ES2116534-001	ES2116534-002	ES2116534-003	-----	-----	
				Result	Result	Result	----	----	
<b>EP068A: Organochlorine Pesticides (OC) - Continued</b>									
Heptachlor epoxide	1024-57-3	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
trans-Chlordane	5103-74-2	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
alpha-Endosulfan	959-98-8	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
cis-Chlordane	5103-71-9	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
Dieldrin	60-57-1	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
4,4'-DDE	72-55-9	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
Endrin	72-20-8	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
beta-Endosulfan	33213-65-9	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
4,4'-DDD	72-54-8	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
Endrin aldehyde	7421-93-4	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
Endosulfan sulfate	1031-07-8	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
4,4'-DDT	50-29-3	2.0	µg/L	<2.0	<2.0	<2.0	----	----	
Endrin ketone	53494-70-5	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
Methoxychlor	72-43-5	2.0	µg/L	<2.0	<2.0	<2.0	----	----	
^ Total Chlordane (sum)	----	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
^ Sum of DDD + DDE + DDT	72-54-8/72-55-9/5 0-2	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
^ Sum of Aldrin + Dieldrin	309-00-2/60-57-1	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
<b>EP068B: Organophosphorus Pesticides (OP)</b>									
Dichlorvos	62-73-7	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
Demeton-S-methyl	919-86-8	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
Monocrotophos	6923-22-4	2.0	µg/L	<2.0	<2.0	<2.0	----	----	
Dimethoate	60-51-5	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
Diazinon	333-41-5	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
Chlorpyrifos-methyl	5598-13-0	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
Parathion-methyl	298-00-0	2.0	µg/L	<2.0	<2.0	<2.0	----	----	
Malathion	121-75-5	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
Fenthion	55-38-9	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
Chlorpyrifos	2921-88-2	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
Parathion	56-38-2	2.0	µg/L	<2.0	<2.0	<2.0	----	----	
Pirimphos-ethyl	23505-41-1	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
Chlorfenvinphos	470-90-6	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
Bromophos-ethyl	4824-78-6	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
Fenamiphos	22224-92-6	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
Prothiofos	34643-46-4	0.5	µg/L	<0.5	<0.5	<0.5	----	----	

Page : 7 of 8  
 Work Order : ES2116534  
 Client : HYDROILEX  
 Project : Hydroilex - Condobolin Bore 2 Water Analyses - Transmittal COC



**Analytical Results**

Sub-Matrix: WATER (Matrix: WATER)				Sample ID	Hydroilex - Condo BH2	Hydroilex - Condo BH2	Hydroilex - Condo BH2	----	----
Sampling date / time				28-Apr-2021 15:00	29-Apr-2021 12:00	30-Apr-2021 12:00	----	----	
Compound	CAS Number	LOR	Unit	ES2116534-001	ES2116534-002	ES2116534-003	-----	-----	
				Result	Result	Result	----	----	
<b>EP068B: Organophosphorus Pesticides (OP) - Continued</b>									
Ethion	563-12-2	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
Carbophenothion	786-19-6	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
Azinphos Methyl	86-50-0	0.5	µg/L	<0.5	<0.5	<0.5	----	----	
<b>EP204: Glyphosate and AMPA</b>									
Glyphosate	1071-83-6	1	µg/L	<1	<1	<1	----	----	
AMPA	1066-51-9	1	µg/L	<1	<1	<1	----	----	
<b>MW002: Heterotrophic Plate Count</b>									
Heterotrophic Plate Count (22°C)	----	1	CFU/mL	230	500	600	----	----	
Heterotrophic Plate Count (36°C)	----	1	CFU/mL	200	~530	430	----	----	
<b>MW006: Faecal Coliforms &amp; E.coli by MF</b>									
Faecal Coliforms	----	1	CFU/100mL	<1	<1	<1	----	----	
<i>Escherichia coli</i>	----	1	CFU/100mL	<1	<1	<1	----	----	
<b>MW007: Coliforms by MF</b>									
Coliforms	----	1	CFU/100mL	<1	<1	~1	----	----	
<b>EA250CA: Gross Alpha and Beta Activity</b>									
Gross alpha	----	0.05	Bq/L	<0.05	<0.05	<0.05	----	----	
Gross beta activity - 40K	----	0.10	Bq/L	<0.10	<0.10	<0.10	----	----	
<b>EP068S: Organochlorine Pesticide Surrogate</b>									
Dibromo-DDE	21655-73-2	0.5	%	91.3	101	70.2	----	----	
<b>EP068T: Organophosphorus Pesticide Surrogate</b>									
DEF	78-48-8	0.5	%	99.1	93.3	96.0	----	----	

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 Work Order : ES2116534  
 Client : HYDROILEX  
 Project : Hydroilex - Condobolin Bore 2 Water Analyses - Transmittal COC



**Surrogate Control Limits**

Sub-Matrix: WATER		Recovery Limits (%)	
Compound	CAS Number	Low	High
<b>EP068 S: Organochlorine Pesticide Surrogate</b>			
Dibromo-DDE	21655-73-2	67	111
<b>EP068 T: Organophosphorus Pesticide Surrogate</b>			
DEF	78-48-8	67	111

**Inter-Laboratory Testing**

Analysis conducted by ALS Canberra, NATA accreditation no. 992.

(WATER) EA250: Gross Alpha and Beta Activity

(WATER) EA250CA: Gross Alpha and Beta Activity



**CERTIFICATE OF ANALYSIS**

<b>Work Order</b>	: <b>ES2043924</b>	<b>Page</b>	: 1 of 8
<b>Client</b>	: <b>EnviroScience Solutions Pty Ltd</b>	<b>Laboratory</b>	: Environmental Division Sydney
<b>Contact</b>	: KEN ARCHER	<b>Contact</b>	: Customer Services ES
<b>Address</b>	: PO Box 1645 Dubbo, NSW 2830	<b>Address</b>	: 277-289 Woodpark Road Smithfield NSW Australia 2164
<b>Telephone</b>	: 02 6884 8820	<b>Telephone</b>	: +61-2-8784 8555
<b>Project</b>	: Job Number: 23900 - BH 3 48 Hours Test - Condobolin - Hydrollex	<b>Date Samples Received</b>	: 10-Dec-2020 11:10
<b>Order number</b>	: Job Number: 23900 - BH 3 48 Ho	<b>Date Analysis Commenced</b>	: 10-Dec-2020
<b>C-O-C number</b>	: ----	<b>Issue Date</b>	: 18-Dec-2020 10:36
<b>Sampler</b>	: KEN ARCHER		
<b>Site</b>	: ----		
<b>Quote number</b>	: EN/333/18		
<b>No. of samples received</b>	: 1		
<b>No. of samples analysed</b>	: 1		



This report supersedes any previous report(s) with this reference. Results apply to the sample(s) as submitted, unless the sampling was conducted by ALS. This document shall not be reproduced, except in full.

This Certificate of Analysis contains the following information:

- General Comments
- Analytical Results
- Surrogate Control Limits

**Additional information pertinent to this report will be found in the following separate attachments: Quality Control Report, QA/QC Compliance Assessment to assist with Quality Review and Sample Receipt Notification.**

**Signatories**

This document has been electronically signed by the authorized signatories below. Electronic signing is carried out in compliance with procedures specified in 21 CFR Part 11.

<i>Signatories</i>	<i>Position</i>	<i>Accreditation Category</i>
Ankit Joshi	Inorganic Chemist	Sydney Inorganics, Smithfield, NSW
Celine Conceicao	Senior Spectroscopist	Sydney Inorganics, Smithfield, NSW
Edwandy Fadjar	Organic Coordinator	Sydney Organics, Smithfield, NSW
Franco Lentini	LCMS Coordinator	Sydney Organics, Smithfield, NSW
Somlok Chai	Microbiologist	Sydney Microbiology, Smithfield, NSW
Titus Vimalasiri	Metals Teamleader	Radionuclides, Fyshwick, ACT

RIGHT SOLUTIONS | RIGHT PARTNER

Page : 2 of 8  
 Work Order : ES2043924  
 Client : EnviroScience Solutions Pty Ltd  
 Project : Job Number: 23900 - BH 3 48 Hours Test - Condobolin - Hydroilex



**General Comments**

The analytical procedures used by ALS have been developed from established internationally recognised procedures such as those published by the USEPA, APHA, AS and NEPM. In house developed procedures are fully validated and are often at the client request.

Where moisture determination has been performed, results are reported on a dry weight basis.

Where a reported less than (<) result is higher than the LOR, this may be due to primary sample extract/digestate dilution and/or insufficient sample for analysis.

Where the LOR of a reported result differs from standard LOR, this may be due to high moisture content, insufficient sample (reduced weight employed) or matrix interference.

When sampling time information is not provided by the client, sampling dates are shown without a time component. In these instances, the time component has been assumed by the laboratory for processing purposes.

Where a result is required to meet compliance limits the associated uncertainty must be considered. Refer to the ALS Contact for details.

Key : CAS Number = CAS registry number from database maintained by Chemical Abstracts Services. The Chemical Abstracts Service is a division of the American Chemical Society.  
 LOR = Limit of reporting  
 ^ = This result is computed from individual analyte detections at or above the level of reporting  
 ø = ALS is not NATA accredited for these tests.  
 ~ = Indicates an estimated value.

- CFU = colony forming unit
- MF = membrane filtration
- Microbiological Comment: HPC results are reported an approximate (~) when the count of colonies on the plate is outside the range of 10 - 300cfu, in accordance with ALS work instruction QWI-MIC/MW002.
- EP068: Where reported, Total Chlordane (sum) is the sum of the reported concentrations of cis-Chlordane and trans-Chlordane at or above the LOR.
- EG020: Bromine & Iodine quantification may be unreliable due to its low solubility in acid, leading to variable volatility during measurement by ICPMS.
- EG020: It is recognised that total concentration is less than dissolved for some metal analytes. However, the difference is within experimental variation of the methods.
- Microbiological Comment: In accordance with ALS work instruction QWI-MIC/04, membrane filtration result is reported an approximate (~) when the count of colonies on the filtered membrane is outside the range of 10 - 100cfu.
- Membrane filtration results for MW006 and MW007 are reported as an estimate (~) due to the presence of many non-target organism colonies that may have inhibited the growth of the target organisms on the filter membrane. It may be informative to record this fact.
- MW002 is ALS's internal code and is equivalent to AS4276.3.1.
- MW006 is ALS's internal code and is equivalent to AS4276.7.
- MW007 is ALS's internal code and is equivalent to AS4276.5.
- Sodium Adsorption Ratio (where reported): Where results for Na, Ca or Mg are <LOR, a concentration at half the reported LOR is incorporated into the SAR calculation. This represents a conservative approach for Na relative to the assumption that <LOR = zero concentration and a conservative approach for Ca & Mg relative to the assumption that <LOR is equivalent to the LOR concentration.

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 Work Order : ES2043924  
 Client : EnviroScience Solutions Pty Ltd  
 Project : Job Number: 23900 - BH 3 48 Hours Test - Condobolin - Hydroilex



**Analytical Results**

Sub-Matrix: WATER  
 (Matrix: WATER)

Sample ID

		Sample ID			Sample 1 - Job No 23900 - BH 3 48 Hours Received as 23900 - Bore 3 24 Hours	---	---	---	---
		Sampling date / time			10-Dec-2020 11:00	---	---	---	---
Compound	CAS Number	LOR	Unit	ES2043924-001	---	---	---	---	---
					Result	---	---	---	---
<b>EA005P: pH by PC Titrator</b>									
pH Value	---	0.01	pH Unit	7.52	---	---	---	---	---
<b>EA010P: Conductivity by PC Titrator</b>									
Electrical Conductivity @ 25°C	---	1	µS/cm	1150	---	---	---	---	---
<b>EA015: Total Dissolved Solids dried at 180 ± 5 °C</b>									
Total Dissolved Solids @180°C	---	10	mg/L	654	---	---	---	---	---
<b>EA020EC: Salinity</b>									
Salinity	---	0.01	g/kg	0.72	---	---	---	---	---
<b>EA041: Colour (True)</b>									
Colour (True)	---	1	PCU	<1	---	---	---	---	---
pH Colour	---	0.01	pH Unit	6.98	---	---	---	---	---
<b>EA045: Turbidity</b>									
Turbidity	---	0.1	NTU	8.4	---	---	---	---	---
<b>EA250: Gross Alpha and Beta Activity</b>									
Gross beta	---	0.10	Bq/L	0.25	---	---	---	---	---
<b>ED037P: Alkalinity by PC Titrator</b>									
Hydroxide Alkalinity as CaCO3	DMO-210-001	1	mg/L	<1	---	---	---	---	---
Carbonate Alkalinity as CaCO3	3812-32-6	1	mg/L	<1	---	---	---	---	---
Bicarbonate Alkalinity as CaCO3	71-52-3	1	mg/L	230	---	---	---	---	---
Total Alkalinity as CaCO3	---	1	mg/L	230	---	---	---	---	---
<b>ED041G: Sulfate (Turbidimetric) as SO4 2- by DA</b>									
Sulfate as SO4 - Turbidimetric	14808-79-8	1	mg/L	69	---	---	---	---	---
<b>ED045G: Chloride by Discrete Analyser</b>									
Chloride	16887-00-6	1	mg/L	242	---	---	---	---	---
<b>ED093F: Dissolved Major Cations</b>									
Calcium	7440-70-2	1	mg/L	31	---	---	---	---	---
Magnesium	7439-95-4	1	mg/L	24	---	---	---	---	---
Sodium	7440-23-5	1	mg/L	173	---	---	---	---	---
Potassium	7440-09-7	1	mg/L	4	---	---	---	---	---
<b>ED093F: SAR and Hardness Calculations</b>									
Total Hardness as CaCO3	---	1	mg/L	176	---	---	---	---	---
<sup>^</sup> Sodium Adsorption Ratio	---	0.01	-	5.67	---	---	---	---	---

Page : 4 of 8  
 Work Order : ES2043924  
 Client : EnviroScience Solutions Pty Ltd  
 Project : Job Number: 23900 - BH 3 48 Hours Test - Condobolin - Hydroilex



**Analytical Results**

Sub-Matrix: WATER  
 (Matrix: WATER)

Sample ID

				Sample 1 - Job No 23900 - BH 3 48 Hours Received as 23900 - Bore 3 24 Hours	---	---	---	---
				10-Dec-2020 11:00	---	---	---	---
Compound	CAS Number	LOR	Unit	ES2043924-001	-----	-----	-----	-----
				Result	---	---	---	---
<b>EG020F: Dissolved Metals by ICP-MS</b>								
Aluminium	7429-90-5	0.01	mg/L	<0.01	---	---	---	---
Arsenic	7440-38-2	0.001	mg/L	<0.001	---	---	---	---
Beryllium	7440-41-7	0.001	mg/L	<0.001	---	---	---	---
Barium	7440-39-3	0.001	mg/L	<b>0.052</b>	---	---	---	---
Cadmium	7440-43-9	0.0001	mg/L	<0.0001	---	---	---	---
Chromium	7440-47-3	0.001	mg/L	<0.001	---	---	---	---
Cobalt	7440-48-4	0.001	mg/L	<0.001	---	---	---	---
Copper	7440-50-8	0.001	mg/L	<0.001	---	---	---	---
Lead	7439-92-1	0.001	mg/L	<0.001	---	---	---	---
Lithium	7439-93-2	0.001	mg/L	<0.001	---	---	---	---
Manganese	7439-96-5	0.001	mg/L	<b>0.037</b>	---	---	---	---
Nickel	7440-02-0	0.001	mg/L	<0.001	---	---	---	---
Selenium	7782-49-2	0.01	mg/L	<0.01	---	---	---	---
Strontium	7440-24-6	0.001	mg/L	<b>0.587</b>	---	---	---	---
Vanadium	7440-62-2	0.01	mg/L	<0.01	---	---	---	---
Zinc	7440-66-6	0.005	mg/L	<0.005	---	---	---	---
Boron	7440-42-8	0.05	mg/L	<b>0.08</b>	---	---	---	---
Iron	7439-89-6	0.05	mg/L	<b>1.02</b>	---	---	---	---
Bromine	7726-95-6	0.1	mg/L	<b>0.8</b>	---	---	---	---
Iodine	7553-56-2	0.1	mg/L	<0.1	---	---	---	---
<b>EG020T: Total Metals by ICP-MS</b>								
Aluminium	7429-90-5	0.01	mg/L	<0.01	---	---	---	---
Arsenic	7440-38-2	0.001	mg/L	<0.001	---	---	---	---
Beryllium	7440-41-7	0.001	mg/L	<0.001	---	---	---	---
Barium	7440-39-3	0.001	mg/L	<b>0.053</b>	---	---	---	---
Cadmium	7440-43-9	0.0001	mg/L	<0.0001	---	---	---	---
Chromium	7440-47-3	0.001	mg/L	<0.001	---	---	---	---
Copper	7440-50-8	0.001	mg/L	<0.001	---	---	---	---
Lead	7439-92-1	0.001	mg/L	<0.001	---	---	---	---
Manganese	7439-96-5	0.001	mg/L	<b>0.036</b>	---	---	---	---
Molybdenum	7439-98-7	0.001	mg/L	<0.001	---	---	---	---
Nickel	7440-02-0	0.001	mg/L	<0.001	---	---	---	---

Page : 5 of 8  
 Work Order : ES2043924  
 Client : EnviroScience Solutions Pty Ltd  
 Project : Job Number: 23900 - BH 3 48 Hours Test - Condobolin - Hydroilex



**Analytical Results**

Sub-Matrix: WATER  
 (Matrix: WATER)

Sample ID

				Sample 1 - Job No 23900 - BH 3 48 Hours Received as 23900 - Bore 3 24 Hours	---	---	---	---
				10-Dec-2020 11:00	---	---	---	---
Compound	CAS Number	LOR	Unit	ES2043924-001	-----	-----	-----	-----
				Result	---	---	---	---
<b>EG020T: Total Metals by ICP-MS - Continued</b>								
Selenium	7782-49-2	0.01	mg/L	<0.01	---	---	---	---
Silver	7440-22-4	0.001	mg/L	<0.001	---	---	---	---
Vanadium	7440-62-2	0.01	mg/L	<0.01	---	---	---	---
Zinc	7440-66-6	0.005	mg/L	<0.005	---	---	---	---
Iron	7439-89-6	0.05	mg/L	1.02	---	---	---	---
<b>EG035F: Dissolved Mercury by FIMS</b>								
Mercury	7439-97-6	0.0001	mg/L	<0.0001	---	---	---	---
<b>EG035T: Total Recoverable Mercury by FIMS</b>								
Mercury	7439-97-6	0.0001	mg/L	<0.0001	---	---	---	---
<b>EK026SF: Total CN by Segmented Flow Analyser</b>								
Total Cyanide	57-12-5	0.004	mg/L	<0.004	---	---	---	---
<b>EK040P: Fluoride by PC Titrator</b>								
Fluoride	16984-48-8	0.1	mg/L	0.3	---	---	---	---
<b>EK055G: Ammonia as N by Discrete Analyser</b>								
Ammonia as N	7664-41-7	0.01	mg/L	<0.01	---	---	---	---
<b>EK057G: Nitrite as N by Discrete Analyser</b>								
Nitrite as N	14797-65-0	0.01	mg/L	<0.01	---	---	---	---
<b>EK058G: Nitrate as N by Discrete Analyser</b>								
Nitrate as N	14797-55-8	0.01	mg/L	<0.01	---	---	---	---
<b>EK059G: Nitrite plus Nitrate as N (NOx) by Discrete Analyser</b>								
Nitrite + Nitrate as N	----	0.01	mg/L	<0.01	---	---	---	---
<b>EK071G: Reactive Phosphorus as P by discrete analyser</b>								
Reactive Phosphorus as P	14265-44-2	0.01	mg/L	<0.01	---	---	---	---
<b>EK085M: Sulfide as S2-</b>								
Sulfide as S2-	18496-25-8	0.1	mg/L	<0.1	---	---	---	---
<b>EN055: Ionic Balance</b>								
∅ Total Anions	----	0.01	meq/L	12.8	---	---	---	---
∅ Total Cations	----	0.01	meq/L	11.1	---	---	---	---
∅ Ionic Balance	----	0.01	%	7.12	---	---	---	---
<b>EP068A: Organochlorine Pesticides (OC)</b>								
alpha-BHC	319-84-6	0.5	µg/L	<0.5	---	---	---	---



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 Work Order : ES2043924  
 Client : EnviroScience Solutions Pty Ltd  
 Project : Job Number: 23900 - BH 3 48 Hours Test - Condobolin - Hydroilex



**Analytical Results**

Sub-Matrix: WATER  
 (Matrix: WATER)

Sample ID

				Sample 1 - Job No 23900 - BH 3 48 Hours Received as 23900 - Bore 3 24 Hours	---	---	---	---
				10-Dec-2020 11:00	---	---	---	---
Compound	CAS Number	LOR	Unit	ES2043924-001	-----	-----	-----	-----
				Result	---	---	---	---
<b>EP068A: Organochlorine Pesticides (OC) - Continued</b>								
Hexachlorobenzene (HCB)	118-74-1	0.5	µg/L	<0.5	---	---	---	---
beta-BHC	319-85-7	0.5	µg/L	<0.5	---	---	---	---
gamma-BHC	58-89-9	0.5	µg/L	<0.5	---	---	---	---
delta-BHC	319-86-8	0.5	µg/L	<0.5	---	---	---	---
Heptachlor	76-44-8	0.5	µg/L	<0.5	---	---	---	---
Aldrin	309-00-2	0.5	µg/L	<0.5	---	---	---	---
Heptachlor epoxide	1024-57-3	0.5	µg/L	<0.5	---	---	---	---
trans-Chlordane	5103-74-2	0.5	µg/L	<0.5	---	---	---	---
alpha-Endosulfan	959-98-8	0.5	µg/L	<0.5	---	---	---	---
cis-Chlordane	5103-71-9	0.5	µg/L	<0.5	---	---	---	---
Dieldrin	60-57-1	0.5	µg/L	<0.5	---	---	---	---
4,4'-DDE	72-55-9	0.5	µg/L	<0.5	---	---	---	---
Endrin	72-20-8	0.5	µg/L	<0.5	---	---	---	---
beta-Endosulfan	33213-65-9	0.5	µg/L	<0.5	---	---	---	---
4,4'-DDD	72-54-8	0.5	µg/L	<0.5	---	---	---	---
Endrin aldehyde	7421-93-4	0.5	µg/L	<0.5	---	---	---	---
Endosulfan sulfate	1031-07-8	0.5	µg/L	<0.5	---	---	---	---
4,4'-DDT	50-29-3	2.0	µg/L	<2.0	---	---	---	---
Endrin ketone	53494-70-5	0.5	µg/L	<0.5	---	---	---	---
Methoxychlor	72-43-5	2.0	µg/L	<2.0	---	---	---	---
^ Total Chlordane (sum)	----	0.5	µg/L	<0.5	---	---	---	---
^ Sum of DDD + DDE + DDT	72-54-8/72-55-9/5 0-2	0.5	µg/L	<0.5	---	---	---	---
^ Sum of Aldrin + Dieldrin	309-00-2/60-57-1	0.5	µg/L	<0.5	---	---	---	---
<b>EP068B: Organophosphorus Pesticides (OP)</b>								
Dichlorvos	62-73-7	0.5	µg/L	<0.5	---	---	---	---
Demeton-S-methyl	919-86-8	0.5	µg/L	<0.5	---	---	---	---
Monocrotophos	6923-22-4	2.0	µg/L	<2.0	---	---	---	---
Dimethoate	60-51-5	0.5	µg/L	<0.5	---	---	---	---
Diazinon	333-41-5	0.5	µg/L	<0.5	---	---	---	---
Chlorpyrifos-methyl	5598-13-0	0.5	µg/L	<0.5	---	---	---	---
Parathion-methyl	298-00-0	2.0	µg/L	<2.0	---	---	---	---

Page : 7 of 8  
 Work Order : ES2043924  
 Client : EnviroScience Solutions Pty Ltd  
 Project : Job Number: 23900 - BH 3 48 Hours Test - Condobolin - Hydroilex



**Analytical Results**

Sub-Matrix: WATER  
 (Matrix: WATER)

		Sample ID	Sample 1 - Job No 23900 - BH 3 48 Hours Received as 23900 - Bore 3 24 Hours		---	---	---	---
		Sampling date / time	10-Dec-2020 11:00		---	---	---	---
Compound	CAS Number	LOR	Unit	ES2043924-001	-----	-----	-----	-----
				Result	---	---	---	---
<b>EP068B: Organophosphorus Pesticides (OP) - Continued</b>								
Malathion	121-75-5	0.5	µg/L	<0.5	---	---	---	---
Fenthion	55-38-9	0.5	µg/L	<0.5	---	---	---	---
Chlorpyrifos	2921-88-2	0.5	µg/L	<0.5	---	---	---	---
Parathion	56-38-2	2.0	µg/L	<2.0	---	---	---	---
Pirimphos-ethyl	23505-41-1	0.5	µg/L	<0.5	---	---	---	---
Chlorfenvinphos	470-90-6	0.5	µg/L	<0.5	---	---	---	---
Bromophos-ethyl	4824-78-6	0.5	µg/L	<0.5	---	---	---	---
Fenamiphos	22224-92-6	0.5	µg/L	<0.5	---	---	---	---
Prothiofos	34643-46-4	0.5	µg/L	<0.5	---	---	---	---
Ethion	563-12-2	0.5	µg/L	<0.5	---	---	---	---
Carbophenothion	786-19-6	0.5	µg/L	<0.5	---	---	---	---
Azinphos Methyl	86-50-0	0.5	µg/L	<0.5	---	---	---	---
<b>EP204: Glyphosate and AMPA</b>								
Glyphosate	1071-83-6	1	µg/L	<1	---	---	---	---
AMPA	1066-51-9	1	µg/L	<1	---	---	---	---
<b>MW002: Heterotrophic Plate Count</b>								
Heterotrophic Plate Count (22°C)	----	1	CFU/mL	~49000	---	---	---	---
Heterotrophic Plate Count (36°C)	----	1	CFU/mL	~71000	---	---	---	---
<b>MW006: Faecal Coliforms &amp; E.coli by MF</b>								
Faecal Coliforms	----	1	CFU/100mL	~<1	---	---	---	---
<i>Escherichia coli</i>	----	1	CFU/100mL	~<1	---	---	---	---
<b>MW007: Coliforms by MF</b>								
Coliforms	----	1	CFU/100mL	~<1	---	---	---	---
<b>EA250CA: Gross Alpha and Beta Activity</b>								
Gross alpha	----	0.05	Bq/L	<0.05	---	---	---	---
Gross beta activity - 40K	----	0.10	Bq/L	<0.10	---	---	---	---
<b>EP068S: Organochlorine Pesticide Surrogate</b>								
Dibromo-DDE	21655-73-2	0.5	%	78.4	---	---	---	---
<b>EP068T: Organophosphorus Pesticide Surrogate</b>								
DEF	78-48-8	0.5	%	82.1	---	---	---	---

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 Work Order : ES2043924  
 Client : EnviroScience Solutions Pty Ltd  
 Project : Job Number: 23900 - BH 3 48 Hours Test - Condobolin - Hydroillex



**Surrogate Control Limits**

Sub-Matrix: WATER		Recovery Limits (%)	
Compound	CAS Number	Low	High
<b>EP068 S: Organochlorine Pesticide Surrogate</b>			
Dibromo-DDE	21655-73-2	67	111
<b>EP068 T: Organophosphorus Pesticide Surrogate</b>			
DEF	78-48-8	67	111



**CERTIFICATE OF ANALYSIS**

<b>Work Order</b>	<b>: ES2118543</b>	<b>Page</b>	<b>: 1 of 8</b>
<b>Client</b>	<b>: HYDROILEX</b>	<b>Laboratory</b>	<b>: Environmental Division Sydney</b>
<b>Contact</b>	<b>: John Lee</b>	<b>Contact</b>	<b>: Customer Services ES</b>
<b>Address</b>	<b>: 5-7 William Street Molong 2866</b>	<b>Address</b>	<b>: 277-289 Woodpark Road Smithfield NSW Australia 2164</b>
<b>Telephone</b>	<b>: +61 02 9540 1029</b>	<b>Telephone</b>	<b>: +61-2-8784 8555</b>
<b>Project</b>	<b>: Hydroilex - Condobolin Bore 3 Water Analyses - Transmittal COC</b>	<b>Date Samples Received</b>	<b>: 18-May-2021 09:15</b>
<b>Order number</b>	<b>: ----</b>	<b>Date Analysis Commenced</b>	<b>: 18-May-2021</b>
<b>C-O-C number</b>	<b>: ----</b>	<b>Issue Date</b>	<b>: 27-May-2021 10:40</b>
<b>Sampler</b>	<b>: ----</b>		
<b>Site</b>	<b>: ----</b>		
<b>Quote number</b>	<b>: ----</b>		
<b>No. of samples received</b>	<b>: 2</b>		
<b>No. of samples analysed</b>	<b>: 2</b>		



This report supersedes any previous report(s) with this reference. Results apply to the sample(s) as submitted, unless the sampling was conducted by ALS. This document shall not be reproduced, except in full.

This Certificate of Analysis contains the following information:

- General Comments
- Analytical Results
- Surrogate Control Limits

**Additional information pertinent to this report will be found in the following separate attachments: Quality Control Report, QA/QC Compliance Assessment to assist with Quality Review and Sample Receipt Notification.**

***Signatories***

This document has been electronically signed by the authorized signatories below. Electronic signing is carried out in compliance with procedures specified in 21 CFR Part 11.

<i>Signatories</i>	<i>Position</i>	<i>Accreditation Category</i>
Ankit Joshi	Inorganic Chemist	Sydney Inorganics, Smithfield, NSW
Celine Conceicao	Senior Spectroscopist	Sydney Inorganics, Smithfield, NSW
Edwandy Fadjar	Organic Coordinator	Sydney Organics, Smithfield, NSW
Franco Lentini	LCMS Coordinator	Sydney Organics, Smithfield, NSW
Titus Vimalasiri	Metals Teamleader	Radionuclides, Fyshwick, ACT
Vyoma Tailor	Microbiologist	Sydney Microbiology, Smithfield, NSW

RIGHT SOLUTIONS | RIGHT PARTNER

Page : 2 of 8  
 Work Order : ES2118543  
 Client : HYDROILEX  
 Project : Hydroilex - Condobolin Bore 3 Water Analyses - Transmittal COC



**General Comments**

The analytical procedures used by ALS have been developed from established internationally recognised procedures such as those published by the USEPA, APHA, AS and NEPM. In house developed procedures are fully validated and are often at the client request.

Where moisture determination has been performed, results are reported on a dry weight basis.

Where a reported less than (<) result is higher than the LOR, this may be due to primary sample extract/digestate dilution and/or insufficient sample for analysis.

Where the LOR of a reported result differs from standard LOR, this may be due to high moisture content, insufficient sample (reduced weight employed) or matrix interference.

When sampling time information is not provided by the client, sampling dates are shown without a time component. In these instances, the time component has been assumed by the laboratory for processing purposes.

Where a result is required to meet compliance limits the associated uncertainty must be considered. Refer to the ALS Contact for details.

Key : CAS Number = CAS registry number from database maintained by Chemical Abstracts Services. The Chemical Abstracts Service is a division of the American Chemical Society.  
 LOR = Limit of reporting  
 ^ = This result is computed from individual analyte detections at or above the level of reporting  
 ø = ALS is not NATA accredited for these tests.  
 ~ = Indicates an estimated value.

- CFU = colony forming unit
- MF = membrane filtration
- Microbiological Comment: HPC results are reported an approximate (~) when the count of colonies on the plate is outside the range of 10 - 300cfu, in accordance with ALS work instruction QWI-MIC/MW002.
- EP068: Where reported, Total Chlordane (sum) is the sum of the reported concentrations of cis-Chlordane and trans-Chlordane at or above the LOR.
- Radiological analysis will be undertaken by ALS WRG Canberra, NATA accreditation no. 992, site no. 1531. The estimated TAT for this analysis is 15 working days.
- Only approved EPA methods for the analysis of water pollutants in New South Wales are used: pH by classical APHA 4500 H+B and in-house EA005; EC by classical APHA 2510 and in-house EA010.
- EG020: Bromine & Iodine quantification may be unreliable due to its low solubility in acid, leading to variable volatility during measurement by ICPMS.
- EG020: It is recognised that total concentration is less than dissolved for some metal analytes. However, the difference is within experimental variation of the methods.
- Microbiological Comment: In accordance with ALS work instruction QWI-MIC/04, membrane filtration result is reported an approximate (~) when the count of colonies on the filtered membrane is outside the range of 10 - 100cfu.
- MW002 is ALS's internal code and is equivalent to AS4276.3.1.
- MW006 is ALS's internal code and is equivalent to AS4276.7.
- MW007 is ALS's internal code and is equivalent to AS4276.5.
- Sodium Adsorption Ratio (where reported): Where results for Na, Ca or Mg are <LOR, a concentration at half the reported LOR is incorporated into the SAR calculation. This represents a conservative approach for Na relative to the assumption that <LOR = zero concentration and a conservative approach for Ca & Mg relative to the assumption that <LOR is equivalent to the LOR concentration.

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 Work Order : ES2118543  
 Client : HYDROILEX  
 Project : Hydroilex - Condobolin Bore 3 Water Analyses - Transmittal COC



**Analytical Results**

Sub-Matrix: WATER (Matrix: WATER)		Sample ID		Hydroilex - Condobolin Bore 3	Hydroilex - Condobolin Bore 3	---	---	---
		Sampling date / time		14-May-2021 08:30	15-May-2021 08:30	---	---	---
Compound	CAS Number	LOR	Unit	ES2118543-001	ES2118543-002	---	---	---
				Result	Result	---	---	---
<b>EA005P: pH by PC Titrator</b>								
pH Value	---	0.01	pH Unit	7.29	7.26	---	---	---
<b>EA010P: Conductivity by PC Titrator</b>								
Electrical Conductivity @ 25°C	---	1	µS/cm	1170	1160	---	---	---
<b>EA015: Total Dissolved Solids dried at 180 ± 5 °C</b>								
Total Dissolved Solids @180°C	---	10	mg/L	654	641	---	---	---
<b>EA020EC: Salinity</b>								
Salinity	---	0.01	g/kg	0.58	0.58	---	---	---
<b>EA041: Colour (True)</b>								
Colour (True)	---	1	PCU	<1	<1	---	---	---
pH Colour	---	0.01	pH Unit	7.38	7.36	---	---	---
<b>EA045: Turbidity</b>								
Turbidity	---	0.1	NTU	7.9	7.6	---	---	---
<b>EA250: Gross Alpha and Beta Activity</b>								
Gross beta	---	0.10	Bq/L	0.20	0.15	---	---	---
<b>ED037P: Alkalinity by PC Titrator</b>								
Hydroxide Alkalinity as CaCO3	DMO-210-001	1	mg/L	<1	<1	---	---	---
Carbonate Alkalinity as CaCO3	3812-32-6	1	mg/L	<1	<1	---	---	---
Bicarbonate Alkalinity as CaCO3	71-52-3	1	mg/L	186	192	---	---	---
Total Alkalinity as CaCO3	---	1	mg/L	186	192	---	---	---
<b>ED041G: Sulfate (Turbidimetric) as SO4 2- by DA</b>								
Sulfate as SO4 - Turbidimetric	14808-79-8	1	mg/L	67	67	---	---	---
<b>ED045G: Chloride by Discrete Analyser</b>								
Chloride	16887-00-6	1	mg/L	229	233	---	---	---
<b>ED093F: Dissolved Major Cations</b>								
Calcium	7440-70-2	1	mg/L	29	29	---	---	---
Magnesium	7439-95-4	1	mg/L	24	24	---	---	---
Sodium	7440-23-5	1	mg/L	163	165	---	---	---
Potassium	7440-09-7	1	mg/L	3	3	---	---	---
<b>ED093F: SAR and Hardness Calculations</b>								
Total Hardness as CaCO3	---	1	mg/L	171	171	---	---	---
^ Sodium Adsorption Ratio	---	0.01	-	5.42	5.48	---	---	---
<b>EG020F: Dissolved Metals by ICP-MS</b>								
Aluminium	7429-90-5	0.01	mg/L	<0.01	<0.01	---	---	---

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 Work Order : ES2118543  
 Client : HYDROILEX  
 Project : Hydroilex - Condobolin Bore 3 Water Analyses - Transmittal COC



**Analytical Results**

Sub-Matrix: WATER (Matrix: WATER)				Sample ID	Hydroilex - Condobolin Bore 3	Hydroilex - Condobolin Bore 3	---	---	---
Sampling date / time				14-May-2021 08:30	15-May-2021 08:30	---	---	---	
Compound	CAS Number	LOR	Unit	ES2118543-001	ES2118543-002	---	---	---	
				Result	Result	---	---	---	
<b>EG020F: Dissolved Metals by ICP-MS - Continued</b>									
Arsenic	7440-38-2	0.001	mg/L	<0.001	<0.001	---	---	---	
Beryllium	7440-41-7	0.001	mg/L	<0.001	<0.001	---	---	---	
Barium	7440-39-3	0.001	mg/L	0.053	0.055	---	---	---	
Cadmium	7440-43-9	0.0001	mg/L	<0.0001	<0.0001	---	---	---	
Chromium	7440-47-3	0.001	mg/L	<0.001	<0.001	---	---	---	
Cobalt	7440-48-4	0.001	mg/L	<0.001	<0.001	---	---	---	
Copper	7440-50-8	0.001	mg/L	<0.001	<0.001	---	---	---	
Lead	7439-92-1	0.001	mg/L	<0.001	<0.001	---	---	---	
Lithium	7439-93-2	0.001	mg/L	<0.001	<0.001	---	---	---	
Manganese	7439-96-5	0.001	mg/L	0.037	0.038	---	---	---	
Nickel	7440-02-0	0.001	mg/L	<0.001	<0.001	---	---	---	
Selenium	7782-49-2	0.01	mg/L	<0.01	<0.01	---	---	---	
Strontium	7440-24-6	0.001	mg/L	0.588	0.606	---	---	---	
Vanadium	7440-62-2	0.01	mg/L	<0.01	<0.01	---	---	---	
Zinc	7440-66-6	0.005	mg/L	0.017	<0.005	---	---	---	
Boron	7440-42-8	0.05	mg/L	0.07	0.07	---	---	---	
Iron	7439-89-6	0.05	mg/L	0.76	0.69	---	---	---	
Bromine	7726-95-6	0.1	mg/L	0.8	0.8	---	---	---	
Iodine	7553-56-2	0.1	mg/L	<0.1	0.1	---	---	---	
<b>EG020T: Total Metals by ICP-MS</b>									
Aluminium	7429-90-5	0.01	mg/L	<0.01	<0.01	---	---	---	
Arsenic	7440-38-2	0.001	mg/L	<0.001	<0.001	---	---	---	
Beryllium	7440-41-7	0.001	mg/L	<0.001	<0.001	---	---	---	
Barium	7440-39-3	0.001	mg/L	0.050	0.048	---	---	---	
Cadmium	7440-43-9	0.0001	mg/L	<0.0001	<0.0001	---	---	---	
Chromium	7440-47-3	0.001	mg/L	<0.001	<0.001	---	---	---	
Copper	7440-50-8	0.001	mg/L	<0.001	<0.001	---	---	---	
Lead	7439-92-1	0.001	mg/L	<0.001	<0.001	---	---	---	
Manganese	7439-96-5	0.001	mg/L	0.036	0.032	---	---	---	
Molybdenum	7439-98-7	0.001	mg/L	<0.001	<0.001	---	---	---	
Nickel	7440-02-0	0.001	mg/L	<0.001	<0.001	---	---	---	
Selenium	7782-49-2	0.01	mg/L	<0.01	<0.01	---	---	---	
Silver	7440-22-4	0.001	mg/L	<0.001	<0.001	---	---	---	
Vanadium	7440-62-2	0.01	mg/L	<0.01	<0.01	---	---	---	

Page : 5 of 8  
 Work Order : ES2118543  
 Client : HYDROILEX  
 Project : Hydroilex - Condobolin Bore 3 Water Analyses - Transmittal COC



**Analytical Results**

Sub-Matrix: WATER (Matrix: WATER)				Sample ID	Hydroilex - Condobolin Bore 3	Hydroilex - Condobolin Bore 3	----	----	----
Sampling date / time				14-May-2021 08:30	15-May-2021 08:30	----	----	----	
Compound	CAS Number	LOR	Unit	ES2118543-001	ES2118543-002	-----	-----	-----	
				Result	Result	----	----	----	
<b>EG020T: Total Metals by ICP-MS - Continued</b>									
Zinc	7440-66-6	0.005	mg/L	<0.005	<0.005	----	----	----	
Iron	7439-89-6	0.05	mg/L	0.99	0.93	----	----	----	
<b>EG035F: Dissolved Mercury by FIMS</b>									
Mercury	7439-97-6	0.0001	mg/L	<0.0001	<0.0001	----	----	----	
<b>EG035T: Total Recoverable Mercury by FIMS</b>									
Mercury	7439-97-6	0.0001	mg/L	<0.0001	<0.0001	----	----	----	
<b>EK026SF: Total CN by Segmented Flow Analyser</b>									
Total Cyanide	57-12-5	0.004	mg/L	<0.004	<0.004	----	----	----	
<b>EK040P: Fluoride by PC Titrator</b>									
Fluoride	16984-48-8	0.1	mg/L	0.4	0.4	----	----	----	
<b>EK055G: Ammonia as N by Discrete Analyser</b>									
Ammonia as N	7664-41-7	0.01	mg/L	0.02	0.02	----	----	----	
<b>EK057G: Nitrite as N by Discrete Analyser</b>									
Nitrite as N	14797-65-0	0.01	mg/L	<0.01	<0.01	----	----	----	
<b>EK058G: Nitrate as N by Discrete Analyser</b>									
Nitrate as N	14797-55-8	0.01	mg/L	0.12	<0.01	----	----	----	
<b>EK059G: Nitrite plus Nitrate as N (NOx) by Discrete Analyser</b>									
Nitrite + Nitrate as N	----	0.01	mg/L	0.12	<0.01	----	----	----	
<b>EK071G: Reactive Phosphorus as P by discrete analyser</b>									
Reactive Phosphorus as P	14265-44-2	0.01	mg/L	<0.01	<0.01	----	----	----	
<b>EK085M: Sulfide as S2-</b>									
Sulfide as S2-	18496-25-8	0.1	mg/L	<0.1	<0.1	----	----	----	
<b>EN055: Ionic Balance</b>									
∅ Total Anions	----	0.01	meq/L	11.6	11.8	----	----	----	
∅ Total Cations	----	0.01	meq/L	10.6	10.7	----	----	----	
∅ Ionic Balance	----	0.01	%	4.43	5.02	----	----	----	
<b>EP068A: Organochlorine Pesticides (OC)</b>									
alpha-BHC	319-84-6	0.5	µg/L	<0.5	<0.5	----	----	----	
Hexachlorobenzene (HCB)	118-74-1	0.5	µg/L	<0.5	<0.5	----	----	----	
beta-BHC	319-85-7	0.5	µg/L	<0.5	<0.5	----	----	----	
gamma-BHC	58-89-9	0.5	µg/L	<0.5	<0.5	----	----	----	
delta-BHC	319-86-8	0.5	µg/L	<0.5	<0.5	----	----	----	
Heptachlor	76-44-8	0.5	µg/L	<0.5	<0.5	----	----	----	



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 Work Order : ES2118543  
 Client : HYDROILEX  
 Project : Hydroilex - Condobolin Bore 3 Water Analyses - Transmittal COC



**Analytical Results**

Sub-Matrix: WATER (Matrix: WATER)		Sample ID		Hydroilex - Condobolin Bore 3	Hydroilex - Condobolin Bore 3	----	----	----
		Sampling date / time		14-May-2021 08:30	15-May-2021 08:30	----	----	----
Compound	CAS Number	LOR	Unit	ES2118543-001	ES2118543-002	-----	-----	-----
				Result	Result	----	----	----
<b>EP068A: Organochlorine Pesticides (OC) - Continued</b>								
Aldrin	309-00-2	0.5	µg/L	<0.5	<0.5	----	----	----
Heptachlor epoxide	1024-57-3	0.5	µg/L	<0.5	<0.5	----	----	----
trans-Chlordane	5103-74-2	0.5	µg/L	<0.5	<0.5	----	----	----
alpha-Endosulfan	959-98-8	0.5	µg/L	<0.5	<0.5	----	----	----
cis-Chlordane	5103-71-9	0.5	µg/L	<0.5	<0.5	----	----	----
Dieldrin	60-57-1	0.5	µg/L	<0.5	<0.5	----	----	----
4,4'-DDE	72-55-9	0.5	µg/L	<0.5	<0.5	----	----	----
Endrin	72-20-8	0.5	µg/L	<0.5	<0.5	----	----	----
beta-Endosulfan	33213-65-9	0.5	µg/L	<0.5	<0.5	----	----	----
4,4'-DDD	72-54-8	0.5	µg/L	<0.5	<0.5	----	----	----
Endrin aldehyde	7421-93-4	0.5	µg/L	<0.5	<0.5	----	----	----
Endosulfan sulfate	1031-07-8	0.5	µg/L	<0.5	<0.5	----	----	----
4,4'-DDT	50-29-3	2.0	µg/L	<2.0	<2.0	----	----	----
Endrin ketone	53494-70-5	0.5	µg/L	<0.5	<0.5	----	----	----
Methoxychlor	72-43-5	2.0	µg/L	<2.0	<2.0	----	----	----
^ Total Chlordane (sum)	----	0.5	µg/L	<0.5	<0.5	----	----	----
^ Sum of DDD + DDE + DDT	72-54-8/72-55-9/5-0-2	0.5	µg/L	<0.5	<0.5	----	----	----
^ Sum of Aldrin + Dieldrin	309-00-2/60-57-1	0.5	µg/L	<0.5	<0.5	----	----	----
<b>EP068B: Organophosphorus Pesticides (OP)</b>								
Dichlorvos	62-73-7	0.5	µg/L	<0.5	<0.5	----	----	----
Demeton-S-methyl	919-86-8	0.5	µg/L	<0.5	<0.5	----	----	----
Monocrotophos	6923-22-4	2.0	µg/L	<2.0	<2.0	----	----	----
Dimethoate	60-51-5	0.5	µg/L	<0.5	<0.5	----	----	----
Diazinon	333-41-5	0.5	µg/L	<0.5	<0.5	----	----	----
Chlorpyrifos-methyl	5598-13-0	0.5	µg/L	<0.5	<0.5	----	----	----
Parathion-methyl	298-00-0	2.0	µg/L	<2.0	<2.0	----	----	----
Malathion	121-75-5	0.5	µg/L	<0.5	<0.5	----	----	----
Fenthion	55-38-9	0.5	µg/L	<0.5	<0.5	----	----	----
Chlorpyrifos	2921-88-2	0.5	µg/L	<0.5	<0.5	----	----	----
Parathion	56-38-2	2.0	µg/L	<2.0	<2.0	----	----	----
Pirimphos-ethyl	23505-41-1	0.5	µg/L	<0.5	<0.5	----	----	----
Chlorfenvinphos	470-90-6	0.5	µg/L	<0.5	<0.5	----	----	----
Bromophos-ethyl	4824-78-6	0.5	µg/L	<0.5	<0.5	----	----	----

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 Work Order : ES2118543  
 Client : HYDROILEX  
 Project : Hydroilex - Condobolin Bore 3 Water Analyses - Transmittal COC



**Analytical Results**

Sub-Matrix: WATER (Matrix: WATER)				Sample ID	Hydroilex - Condobolin Bore 3	Hydroilex - Condobolin Bore 3	----	----	----
Sampling date / time				14-May-2021 08:30	15-May-2021 08:30	----	----	----	
Compound	CAS Number	LOR	Unit	ES2118543-001	ES2118543-002	-----	-----	-----	
				Result	Result	----	----	----	
<b>EP068B: Organophosphorus Pesticides (OP) - Continued</b>									
Fenamiphos	22224-92-6	0.5	µg/L	<0.5	<0.5	----	----	----	
Prothiofos	34643-46-4	0.5	µg/L	<0.5	<0.5	----	----	----	
Ethion	563-12-2	0.5	µg/L	<0.5	<0.5	----	----	----	
Carbophenothion	786-19-6	0.5	µg/L	<0.5	<0.5	----	----	----	
Azinphos Methyl	86-50-0	0.5	µg/L	<0.5	<0.5	----	----	----	
<b>EP204: Glyphosate and AMPA</b>									
Glyphosate	1071-83-6	1	µg/L	<1	<1	----	----	----	
AMPA	1066-51-9	1	µg/L	<1	<1	----	----	----	
<b>MW002: Heterotrophic Plate Count</b>									
Heterotrophic Plate Count (22°C)	----	1	CFU/mL	120	82	----	----	----	
Heterotrophic Plate Count (36°C)	----	1	CFU/mL	190	170	----	----	----	
<b>MW006: Faecal Coliforms &amp; E.coli by MF</b>									
Faecal Coliforms	----	1	CFU/100mL	<1	<1	----	----	----	
<i>Escherichia coli</i>	----	1	CFU/100mL	<1	<1	----	----	----	
<b>MW007: Coliforms by MF</b>									
Coliforms	----	1	CFU/100mL	<1	~1	----	----	----	
<b>EA250CA: Gross Alpha and Beta Activity</b>									
Gross alpha	----	0.05	Bq/L	<0.05	0.05	----	----	----	
Gross beta activity - 40K	----	0.10	Bq/L	0.11	<0.10	----	----	----	
<b>EP068S: Organochlorine Pesticide Surrogate</b>									
Dibromo-DDE	21655-73-2	0.5	%	103	110	----	----	----	
<b>EP068T: Organophosphorus Pesticide Surrogate</b>									
DEF	78-48-8	0.5	%	71.7	78.2	----	----	----	

Page : 8 of 8  
 Work Order : ES2118543  
 Client : HYDROILEX  
 Project : Hydroilex - Condobolin Bore 3 Water Analyses - Transmittal COC



**Surrogate Control Limits**

Sub-Matrix: WATER		Recovery Limits (%)	
Compound	CAS Number	Low	High
<b>EP068 S: Organochlorine Pesticide Surrogate</b>			
Dibromo-DDE	21655-73-2	67	111
<b>EP068 T: Organophosphorus Pesticide Surrogate</b>			
DEF	78-48-8	67	111

**Inter-Laboratory Testing**

Analysis conducted by ALS Canberra, NATA accreditation no. 992.

(WATER) EA250: Gross Alpha and Beta Activity

(WATER) EA250CA: Gross Alpha and Beta Activity



Greg Tory  
General Manager

Our ref: OUT21/6944

Lachlan Shire Council  
58-64 Molong Street  
Condobolin NSW 2877

28 May 2021

Dear Greg,

**Safe and Secure Water Program - Prioritised Project Funding**

Under the Safe and Secure Water Program, the Department of Planning, Industry and Environment has been working with Local Water Utilities (LWUs) across regional NSW to address risks to their water and sewerage services.

Further to a recommendation from the Program’s multi-agency Prioritisation Review Panel, the NSW Government has committed to allocating co-funding to LWUs for the resolution of the highest priority risks. This funding is now available, and Council are encouraged to act on this opportunity.

The following Council priority risks are now eligible for funding:

Risk ID	Risk Title
2119	Condobolin Water Treatment
3069	Condobolin Sewage Treatment

The Department met with Council on the 20 January 2021 to discuss the prioritised risks and to confirm the process for accessing these funds.

Importantly, an in-principle commitment from Council is required to resolve the risks and to co-fund the resolution of the risks.

In order to progress with the resolution of each eligible risk, it is recommended that Council commences work as soon as possible to identify the scope and budget required for the next phase of the project. The attached SSWP Assurance Framework poster provides an overview of the project phases and gateways.

DPIE Water’s regional representatives are available to assist Council with these next steps, including clarification of where each risk is placed within the Assurance Framework. As part of this work Council should also develop (where possible and if the project is at or beyond gate 0) an initial high-level whole of project budget estimate (with contingency) for both the project development and construction phases. Although it is recognised that many risks are still in a very early phase of resolution and the government is committed to co-fund to risk resolution based on eligible costs as the project develops, this information is essential to inform project funding needs and assist with Program planning.

Once this information is received, we can arrange for formal approval of funding and seek to enter into a funding deed with Council for the next project phase.

Please note that this information is made in confidence until such time that the undersigned confirms that a formal public commitment to funding can be made.



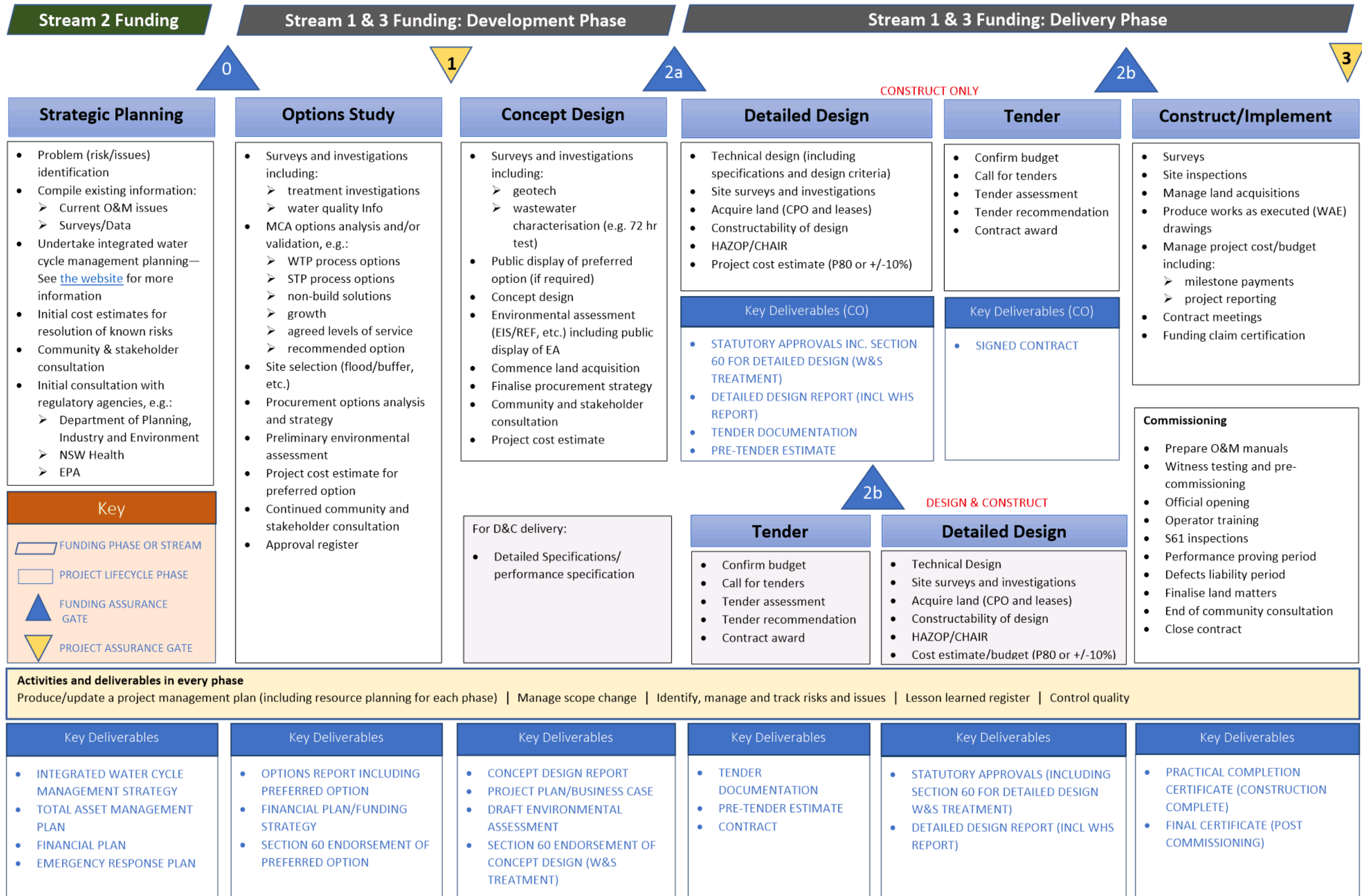
Please contact me if you require additional information or wish to discuss this matter further, on 0419 947 024.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'David Swan'.

David Swan  
Manager, Local Water Infrastructure Programs  
Water Infrastructure NSW





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## SAFE & SECURE WATER PROGRAM | ASSURANCE FRAMEWORK





**Lachlan Shire Council**

Your risks and issues have been recorded and assessed with the following risk impact scores:

**Risk Issue** Condobolin  
**Factor** Environment  
**Risk Issue Type** Sewage Treatment  
**Risk Score** 5  
**Reason** There is a mismatch of STP technology and effluent management, and the wastewater quality efficiency index is  $\geq 20\%$ . This impacts a population of greater than 2,500.

**Risk Issue** Condobolin  
**Factor** Water Quality  
**Risk Issue Type** Water Treatment  
**Risk Score** 5  
**Reason** Drinking water management fails to effectively control chlorine resistant pathogens (e.g. Cryptosporidium). High risk from Cryptosporidium as assessed by NSW Health.

**Risk Issue** Condobolin  
**Factor** Water Security  
**Risk Issue Type** Water Supply Scheme  
**Risk Score** 5  
**Reason** The water security deficiency index is equal to or greater than 11%, indicating that the consumptive need is much greater than the headwork capacity on a secure yield basis. These systems are expected to have significantly more frequent and severe levels of restrictions during dry periods than the planned moderate restriction levels and with significantly higher risk and duration of water access failure in dry periods. This impacts a population of greater than 1,000.

**Risk Issue** Tottenham  
**Factor** Water Quality  
**Risk Issue Type** Water Treatment  
**Risk Score** 4  
**Reason** Drinking water management fails to effectively control chlorine resistant pathogens (e.g. Cryptosporidium). Medium high risk from Cryptosporidium as assessed by NSW Health. Drinking water management fails to effectively control chlorine sensitive pathogens. Upgrade, repair or replacement of existing treatment barrier are needed for effective primary disinfection. Improved process monitoring and control are required to effectively manage barriers to pathogen contamination.

**Risk Issue** Lake Cargelligo  
**Factor** Water Quality  
**Risk Issue Type** Water Treatment  
**Risk Score** 4  
**Reason** Drinking water management fails to effectively control chlorine sensitive pathogens. Upgrade, repair or replacement of existing treatment barrier are needed for effective primary disinfection. Improved process monitoring and control are required to effectively manage barriers to pathogen contamination.

**Risk Issue** Lake Cargelligo  
**Factor** Environment  
**Risk Issue Type** Sewage Treatment  
**Risk Score** 3  
**Reason** Relevant infrastructure has a condition rating of 3 and/or was built between 1971 and 1990. This impacts a population of greater than 1,000 and less than or equal to 2,500.

**Risk Issue** Tottenham  
**Factor** Water Security  
**Risk Issue Type** Water Supply Scheme  
**Risk Score** 3  
**Reason** The water security deficiency index is equal to or greater than 11%, indicating that the consumptive need is much greater than the headwork capacity on a secure yield basis. These systems are expected to have significantly more frequent and severe levels of restrictions during dry periods than the planned moderate restriction levels and with significantly higher risk and duration of water access failure in dry periods. This impacts a population of greater than 200 and less than or equal to 500.

**Risk Issue** Tottenham  
**Factor** Environment  
**Risk Issue Type** Sewage Treatment  
**Risk Score** 2  
**Reason** Relevant infrastructure has a condition rating of 3 and/or was built between 1971 and 1990. This impacts a population of greater than 500 and less than or equal to 1,000.

**Risk Issue** Tullibigeal  
**Factor** Environment  
**Risk Issue Type** UnServiced  
**Risk Score** 1  
**Reason** The on-site wastewater management facilities are classified as high risk, however, there is no evidence of any impact to public health and/or waterway uses and values. This impacts a population of greater than 100 and less than or equal to 500.

**Risk Issue** Tullibigeal  
**Factor** Water Security  
**Risk Issue Type** Water Supply Scheme  
**Risk Score** 1  
**Reason** The water security deficiency index is less than 1%, indicating that the headwork capacity is at least equal to the future unrestricted annual consumptive needs on a secure yield basis. These systems are expected to have moderate levels of restrictions during dry periods as planned. This impacts a population of less than or equal to 100.

**Risk Issue** Lake Cargelligo  
**Factor** Water Security  
**Risk Issue Type** Water Supply Scheme  
**Risk Score** 1  
**Reason** The water security deficiency index is less than 1%, indicating that the headwork capacity is at least equal to the future unrestricted annual consumptive needs on a secure yield basis. These systems are expected to have moderate levels of restrictions during dry periods as planned. This impacts a population of greater than 1,000.

**Risk Issue** Fifield  
**Factor** Water Security  
**Risk Issue Type** Water Supply Scheme  
**Risk Score** 1  
**Reason** The water security deficiency index is equal to or greater than 11%, indicating that the consumptive need is much greater than the headwork capacity on a secure yield basis. These systems are expected to have significantly more frequent and severe levels of restrictions during dry periods than the planned moderate restriction levels and with significantly higher risk and duration of water access failure in dry periods. This impacts a population of less than or equal to 100.

**Risk Issue** Burcher  
**Factor** Water Security  
**Risk Issue Type** Water Supply Scheme  
**Risk Score** 1  
**Reason** The water security deficiency index is equal to or greater than 11%, indicating that the consumptive need is much greater than the headwork capacity on a secure yield basis. These systems are expected to have significantly more frequent and severe levels of restrictions during dry periods than the planned moderate restriction levels and with significantly higher risk and duration of water access failure in dry periods. This impacts a population of less than or equal to 100.

The following table shows the socio economic disadvantage score and overall rank compared to the other 92 eligible entities.

<u>SE_Score</u>	<u>EntityRank</u>
58.1	7/93



SAFE AND SECURE WATER PROGRAM (SSWP)

## Risk prioritisation, scoring and reasons fact sheet

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July 2020



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## Water Quality Assessment Criteria

### Overview

The *Australian Drinking Water Guidelines* describes a preventive, risk-management approach to managing drinking water quality. This approach moves away from relying on water quality testing to determine water safety, instead looking at risks to unsafe water and how these are controlled and monitored. The 12 elements of the framework for Management of Drinking Water Quality reflect this approach.

Water quality risks have been prioritised by applying this Framework, addressing a wide range of risks and mitigation measures for individual drinking water supply systems.

### Objective

The water-quality component of the prioritisation framework assesses the risks to health posed by public drinking water supplies. The assessment focuses on risks in the source water, barriers in the drinking water supply system to manage these risks and management of the integrity of the distribution system. Pathogen contamination is the greatest risk to water supplies. Drinking water systems must maintain multiple robust barriers appropriate to the level of potential contamination in source water.

The assessment and ranking of water quality risks reflects the degree of control applied to contamination risks from specific water quality hazards: *Cryptosporidium*, other pathogens, cyanobacteria, chemical and radiological contamination, and aesthetic challenges. The score is based on an assessment of the potential hazards in the source water and barriers currently in place to prevent the public being exposed to them. The water quality risk score for a supply system is the highest score for any of the five water quality hazard categories.

The initial priority scores for water quality are based on *Cryptosporidium* risks and other pathogen risks. NSW Health has carried out a state-wide modelling assessment of *Cryptosporidium* risks to identify supply systems that may need a higher standard of operation or new infrastructure to deal with this chlorine-resistant pathogen. The model considered potential *Cryptosporidium* sources in the catchment(s) and any existing controls, such as reservoir detention and water treatment. The model uses information provided by water utilities to determine the *Cryptosporidium* risk and associated water-quality risk score. NSW Health has separately communicated the preliminary findings of this risk assessment to local water utilities. Councils have been invited to confirm the information in this assessment. The Department of Planning, Industry and Environment will update Safe and Secure Water Program risk impact scores where necessary.

Risks from other pathogens have largely been identified through the work of contractors engaged by NSW Health to support water utilities to implement drinking water management systems. NSW Health has provided support projects since 2014 and contractors provide reports to local water utilities at the end of each project. NSW Health notes that risks identified in earlier years may now have been addressed. Types of risks include:

- catchment risks
- treatment barriers not adequate to manage risks in source water
  
- potential for contamination of water in distribution systems
- operational monitoring equipment not adequate to determine if barriers are effective
- operational challenges and risks, particularly for key treatment barriers.

Risk prioritisation, scoring and reasons fact sheet

These risks may be managed with infrastructural and/or non-infrastructural solutions.

The cyanobacteria, inorganic chemical and radiological risk categories allow us to set priorities for supply systems as these risks are identified. We have not used aesthetic risks to determine priorities at this time.

We do not factor impact or population into the risk score. This approach is consistent with the Australian Drinking Water Guidelines, which does not allow a lower level of service, in terms of drinking water quality risk, for smaller populations compared to larger populations.

**Note:** No water quality risk assessment has been undertaken if the existing town water supply system has been declared to be a non-potable (not for drinking) system. We can assess risks and apply priorities where a council and the community wish to convert a non-potable system into a potable system or provide potable reticulated water to an un-serviced community.

The following table shows the water quality risk categories with the criteria for the risk scores from zero (lowest) to five (highest).

**Table 1. Water quality risk scores with outcomes and examples**

Score	Risk outcome	Risk examples
5	Drinking water management fails to effectively control chlorine sensitive pathogens.	New or additional treatment barrier needed to control pathogens effectively.
5	Drinking water management fails to effectively control chlorine resistant pathogens, such as <i>Cryptosporidium</i> .	High risk from <i>Cryptosporidium</i> as assessed by NSW Health.
5	Drinking water management fails to control health related chemical and radiological parameters.	Health related chemical and/or radiological characteristics consistently measured in drinking water above Australian Drinking Water Guidelines value, with no effective barrier available.
5	Drinking water management fails to control risks from cyanobacteria.	Evidence of raw water source experiencing potentially toxic cyanobacteria blooms, with no effective barrier available.
4	Drinking water management fails to effectively control chlorine sensitive pathogens.	Upgrade, repair or replacement of existing treatment barrier needed for effective primary disinfection. Improved process monitoring and control required to effectively manage barriers to pathogen contamination
4	Drinking water management fails to effectively control chlorine resistant pathogens, such as <i>Cryptosporidium</i> .	Medium-high risk from <i>Cryptosporidium</i> as assessed by NSW Health.
4	Drinking water management fails to control health related chemical and radiological parameters.	Health related chemical and/or radiological characteristics measured in drinking water above ADWG value due to ineffective operation of a treatment barrier.



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Score	Risk outcome	Risk examples
4	Drinking water management fails to control risks from cyanobacteria.	Evidence of raw water conditions known to encourage cyanobacteria blooms, with no effective barrier available.
3	Drinking water management fails to effectively control chlorine sensitive pathogens.	Poor operation and maintenance of reticulation infrastructure which fails to control risk from chlorine sensitive pathogens.  Critical control points and procedures not documented appropriately.
3	Drinking water management fails to effectively control chlorine resistant pathogens, such as <i>Cryptosporidium</i> .	Medium risk from <i>Cryptosporidium</i> as assessed by NSW Health.
3	Drinking water management fails to control health related chemical and radiological parameters.	Improvement required for treatment barrier to ensure known chemical and/or radiological characteristics are managed effectively. No evidence of exceeding Australian Drinking Water Guidelines in drinking water.
3	Drinking water management fails to control risks from cyanobacteria.	Improvement required to existing barrier to manage potentially toxic cyanobacteria blooms.
2	Water quality management effectively manages water quality risks	
1	No assessed scores of 1, all water supplies have some level of risk	
0	No information available to make an assessment	

## Water Security Assessment Criteria

### Overview

Water security is important to ensure long term continuous access to reliable drinking water supply and water for sanitation. Uninterrupted long-term access to water allows communities to grow and thrive by contributing to good public health, economic development opportunities, social amenity and liveability and revenue needed for utilities to meet fixed costs.

Fresh water is a finite resource and is highly influenced by climate and weather patterns; therefore, all water supply systems are planned and sized to accommodate moderate levels of restrictions. The planning and sizing of town water supply systems in regional New South Wales (NSW) also takes into consideration historical and future consumptive needs, as well as climate, in consultation with the community. Australia, with its highly variable wet and dry weather patterns, depends heavily on the size of the surface and ground water storages, and access to these storages, for its water security.

### Objective

The primary purpose of the water security component of the prioritisation framework is to assess the long-term risk a regional town water supply system faces in accessing a reliable water source. This access risk has been assessed after considering the frequency and duration of water restrictions and the availability of water in the systems to meet demand under moderate restrictions. The social and health impacts of water restrictions are significant, but the consequences of running out of water can be catastrophic, requiring water carting, immediate access to alternative drinking water sources or evacuation. To avoid running out of water, long-term planning for water security is always future focused, it considers the practicality of implementing tactical emergency measures, such as higher levels of restrictions and water carting.

To consider these tactical measures, we combine the inherent water security access risk with the population serviced by the water supply system. By accounting for the practicality of implementing emergency measures, such as water carting, we can arrive at an overall water security risk impact score. Water carting is generally not considered practical for populations over 1,000 people.

The water security access risk profile of a town water supply system in regional NSW is dependent on the type of the water source and the size of storage. There are four main fresh water source types used for drinking in town water supply systems across regional NSW. These are unregulated rivers, regulated rivers, groundwater and roof water harvested in rainwater tanks (i.e. in communities with no reticulated water supply system).

### Water Security Deficiency Index (WSDI)

The water security deficiency index (WSDI) is the ratio of the water security access risk to demand. The water security access risk is the shortfall in a system's headwork capacity referred to as secure yield and the forecasted annual unrestricted drinking water demand placed by the community on the system's headworks. Secure yield is the highest annual drinking water demand that can be supplied from a water supply headworks system while meeting the 5/10/10 design rule. It is determined using a system specific hydrologic water balance computer model that incorporates historical and future metrological information.

The WSDI is based on the 5/10/10 design rule for water supply headwork infrastructure, which states that the:

- duration of drought restrictions should not exceed 5% of the time
- frequency of restrictions should not exceed 10% of years

- severity of restrictions should not exceed 10% that is, the system should be able to meet 90% of unrestricted water demand during the worst recorded drought at the level where restrictions are imposed.

Communities that harvest **roof water** in rainwater tanks that is, communities with no reticulated water supply system, generally have a WSDI of 100%, as they can be expected to regularly run completely out of water during periods of below average rainfall. This problem cannot be economically addressed with larger household storages since the surface area of the roof is the primary determinant of refill volumes. During these times, it is more cost-effective for small communities to cart water. For communities in excess of 1,000 people, water cartage in the event of a supply failure is less feasible. Thus, for a small community, when the WSDI score and the population score is multiplied, the overall water security risk impact score will be lower compared to a larger community with the same score.

For town water supply systems that use **unregulated rivers** as their supply source, the WSDI is calculated using the methodology described in *Assuring future urban water security: assessment and adaption guidelines for NSW local water utilities*, which applies the 5/10/10 rule to calculate the secure yield. For town systems that do not currently have reliable assessment of secure yield, the guideline methodology was extrapolated to these systems to estimate the WSDI.

Town water supply systems serviced by **regulated river systems** typically have the most secure entitlements, owing to the large storage compared to the towns needs. These systems almost always receive 100% of their allocation as set out in the water sharing plan. However, during an extended dry period or drought, the water allocations to these town water supply systems could be significantly reduced as happened during the Millennium Drought. The department is completing drought reliability assessments, to determine the water security access shortfalls to towns, for the regulated river systems. To do this, it is using water sharing plan rules, water allocation principles and data from previous experiences. The findings of these studies, together with the location of these town systems in relation to the main regulating storage, have been used to calculate the WSDI to be in line with the 5/10/10 rule.

The town water systems that source water from **groundwater systems** have inherently varying water security risk depending on the type of aquifer and regional hydrogeology. In the absence of system-specific hydrogeological assessments, we have assessed water security risk based on past aquifer performances and general aquifer characteristics. The department considers water sourced from the Great Artesian Basin highly secure, with a WSDI of 5%. We consider town systems that are dependent on fractured rock type aquifers less secure with a WSDI of 20%. Town water systems with bores that draw on alluvial sources have security double that of the associated surface water system.

## Methodology for Water Security Risk Ranking

The water security risk impact score is a combination of the inherent water security risk score and the impacted population, combined in accordance with the Australian Standards AS 4360/AS ISO 31000.

The inherent water security risk score is based on the: the higher the deficiency index, the higher the risk score. The WSDI takes into consideration the frequency and duration of access failures (of supply systems running out of water) and their possible consequential public health, social, environmental and economic impacts. The department undertook an analysis to determine risk thresholds, allowing it to assign an inherent risk score between 1 and 5 to each water supply system. Analysis suggests that the frequency of access failures is almost exponential with increases in the deficiency index and that the duration of failure significantly increases when the WSDI is equal to or greater than 11%. Based on these observations, the WSDI was assigned risk scores as follows:

**Table 2. Inherent water security risk scores based on water security deficiency index.**

Water Security Risk score	Water security deficiency index	Risk narrative
5	Equal to or greater than 11%	Generally, includes systems with no storages or small storage compared to consumptive needs and most communities that depend on harvesting roof water in rainwater tanks
4	Equal to or greater than 6% and less than 11%	Systems where the secure yield is significantly less than the future unrestricted annual consumptive needs circa 2040
3	Equal to or greater than 1% and less than 6%	Systems where the secure yield is less than the future unrestricted annual consumptive needs circa 2040
1	Less than 1%	Systems where the secure yield is at least equal to the future unrestricted annual consumptive needs circa 2040
0		No data available

The population risk score was established by grouping the serviced population into five groups. The higher population cut-off of 1,000 reflects the impracticality of implementing short-term emergency response measures. This is because drought affects a larger geographical area, meaning greater strain on regional resources, such as funds, water carters and operational personnel, and greater distance to reliable alternative water sources.

The risk impact scores, which are the combination of water security risk scores and the impacted populations, are categorised into five priority risk ranks, in line with the Australian Standards AS 4360/AS ISO 31000. The table below shows how we calculate risk impact scores based on these two factors.

**Table 3. Water security risk impact scores based on population size and inherent risk score.**

		Inherent risk score				Risk impact score
		5	4	3	1	
Population	>1000	5	4	3	1	
	>500-1000	4	4	3	1	
	>200-500	3	3	2	1	
	>100-200	2	2	2	1	
	≤100	1	1	1	1	

## Environment Assessment Criteria

### Overview

Sewage (wastewater) needs to be safely managed to prevent it negatively affecting public health or the waterways that receive it. The NSW Environment Protection Authority, as the regulator of council owned and operated sewerage systems, uses a risk based outcome focused regulatory approach.

### Objective

The environment component of the prioritisation framework assesses the risk that sewage management poses to both public health and the uses and values of sewage receiving waterways. The assessment focuses on existing treatment technology and/or the management barriers used to manage these risks. Discharging untreated or partly treated sewage has serious consequences, it can potentially cause death or severe illness in affected communities and significantly affect waterways. Sewerage systems may require improvement to existing management practices, such as pumping sewage for treatment at different plants or the use of modern technology to implement new / additional barriers.

In regional NSW, sewage is generally either managed on-site or collected and transferred to an off-site sewage treatment plant. Sewage handling and treatment facilities (collectively referred to as sewerage and sewage treatment systems) are generally owned and operated by the local council under the *Local Government Act 1993 No 30* (LGA Act). Sewage treatment systems are regulated by the NSW Environment Protection Authority with or without an environment protection licence issued under the *Protection of the Environment Operations Act 1997*. Licences are generally not required for smaller sewage treatment systems if they can be operated without causing environmental pollution and where industry guidance can be followed to avoid pollution. On-site systems are regulated by the local council under section 68 of the LGA Act.

For the purposes of this risk prioritisation framework, sewerage and sewage treatment systems in regional NSW are grouped into three types.

1. **Sewered communities with unlicensed systems**, these systems are generally small with a processing capacity at or below the equivalent of 2,500 people or 750 kilolitres per day. Effluent management is generally by evaporation, reuse, such as for irrigation, and/or discharge.
2. **Sewered communities with licensed systems**, these systems typically service populations over of 2,500 people and use a discharge and/or reuse.
3. **Unsewered communities and towns**, these are generally small communities with populations below 500 people, but there are some communities with populations over 1,000. Sewage is managed through on-site treatment and soil adsorption systems.

The department has developed two risk assessment methodologies: one covering the first two types of systems and the other covering the third system. In both methodologies, the risk to public health and the risk to waterway uses and values exist equally. However, in order to consistently prioritise between this environmental risk framework and the water security and water quality risk frameworks, we prioritise the impact to public health.

The practicality of tactical measures in emergency situations depends on the size of the affected community. Therefore, the overall environmental risk impact score takes account of population size as well as the inherent environmental risk score.

## Methodology for assessing environmental risk in type one and two systems

The risk assessment for seweraged communities uses four risk criteria: regulatory action; performance; loading/capacity; and condition/age.

The following table outlines the basis for assigning the inherent risk score for each risk criteria. Inherent risk scores of between 1 and 5 will be assigned, with a score of 5 representing the highest environmental risk and a score of 1 the lowest environmental risk. A score of 0 is given where there is no information/data.

**Table 4. Overall environmental risk impact scores for seweraged communities.**

Risk Score	Criterion one, regulatory action	Criterion two, performance	Criterion three, load/capacity	Criterion four, condition/age
5	<ul style="list-style-type: none"> <li>• Pollution reduction program (PRP), effluent quality driven</li> <li>• PRP, asset design, condition or effluent quality driven</li> </ul>	<ul style="list-style-type: none"> <li>• Mismatch of sewage treatment plant (STP) technology and effluent management and wastewater quality deficiency index is greater than or equal to 20%</li> </ul>	<ul style="list-style-type: none"> <li>• Population exceeds capacity by greater than 10% and with high imminent growth prospect</li> <li>• Dry weather overflows</li> </ul>	<ul style="list-style-type: none"> <li>• Pre-1950-built facility or facility with condition rating of 5</li> </ul>
4	<ul style="list-style-type: none"> <li>• PRP, reuse driven</li> <li>• PRP, overflows and by-pass driven (I/I)</li> <li>• PRP, mass and volume limits driven</li> <li>• PRP, biosolids driven</li> </ul>	<ul style="list-style-type: none"> <li>• Opportunistic reuse with possible public contact but not to appropriate standards (AGWR and EPA)</li> <li>• Mismatch of STP technology and effluent management and/or wastewater quality deficiency index is less than 20%</li> </ul>	<ul style="list-style-type: none"> <li>• Population exceeds capacity by less than 10% and with high medium-term growth prospect</li> <li>• Wet weather overflows with high downstream user risk</li> <li>• Daily flow volume exceeds licence limits with high impact to receiving environment</li> </ul>	<ul style="list-style-type: none"> <li>• 1951–1970 built facility or facility with condition rating of 4</li> </ul>

Risk prioritisation, scoring and reasons fact sheet

Risk Score	Criterion one, regulatory action	Criterion two, performance	Criterion three, load/capacity	Criterion four, condition/age
3	<ul style="list-style-type: none"> <li>PRP, odour or noise issues</li> </ul>	<ul style="list-style-type: none"> <li>Appropriate plant for effluent management (discharge and/or maximised reuse) <b>but</b> wastewater quality deficiency index greater than or equal to 20%</li> <li>Dry or wet load bypasses or overflow in excess of state median</li> </ul>	<ul style="list-style-type: none"> <li>Population equals capacity and with low medium-term growth prospect</li> <li>Wet weather overflows with medium downstream user risk</li> <li>Daily flow volume exceeds licence limits with medium impact to receiving environment</li> </ul>	<ul style="list-style-type: none"> <li>1971–1990 built facility or facility with condition rating of 3</li> </ul>
2	<ul style="list-style-type: none"> <li>PRP, administrative</li> <li>PRP, trade waste policy or implementation</li> </ul>	<ul style="list-style-type: none"> <li>Appropriate plant for effluent management <b>but</b> wastewater quality deficiency index less than 20%</li> <li>Opportunistic reuse with <b>no</b> public contact but not to appropriate standards (AGWR and EPA)</li> </ul>	<ul style="list-style-type: none"> <li>Capacity exceeds population by greater than 10% and with low medium-term growth prospect</li> <li>Wet weather overflows with low impact to receiving environment</li> <li>Daily flow volume exceeds licence limits with low downstream user risk</li> </ul>	<ul style="list-style-type: none"> <li>1991–2010 built facility or facility with condition rating of 2</li> </ul>
1		<ul style="list-style-type: none"> <li>wastewater quality deficiency index of 0%</li> <li>No known issues with reuse</li> </ul>	<ul style="list-style-type: none"> <li>No known capacity Issue</li> <li>No known volume limit exceedance</li> </ul>	<ul style="list-style-type: none"> <li>Post-2011 built facility or facility with condition rating of 1</li> </ul>
0	<ul style="list-style-type: none"> <li>Insufficient Information</li> </ul>	<ul style="list-style-type: none"> <li>Insufficient Information</li> </ul>	<ul style="list-style-type: none"> <li>Insufficient Information</li> </ul>	<ul style="list-style-type: none"> <li>Insufficient Information</li> </ul>

The inherent environmental risk is taken as the highest score from any of the above 4 criteria. As described below, this inherent environmental risk score is then multiplied with the population score to obtain an environmental risk impact score.

## Methodology for assessing environmental risk in type three systems

The table below outlines the basis for assigning the risk score for unsewered towns and villages.

**Table 5. Overall environmental risk impact scores for unsewered communities.**

Risk outcomes	Score based on risk
<b>Primary health and high environmental impacts:</b> wastewater from on-site wastewater management facilities has direct impact on drinking water supply source and/or with widespread direct primary contact impact to resident population and/or high impact on waterway uses and values.	5
<b>Secondary health and medium environmental impacts:</b> wastewater from on-site wastewater management facilities has localised direct primary contact impact to resident population and/or medium impact on waterway uses and values.	4
<b>Tertiary health and low environmental impacts:</b> wastewater from on-site wastewater management facilities may potentially contribute to public health impacts and/or with low impacts on waterway uses and values.	3
<b>High risk</b> on-site wastewater management facilities but has <b>no evidence</b> of public health impacts and/or impacts on waterway uses and values.	2
<b>Medium risk</b> on-site wastewater management facilities but has <b>no evidence</b> of public health and/or impacts on waterway uses and values.	1

The above environmental risk score is then multiplied with the population score to obtain an environmental risk impact score.

## Methodology for Environmental Risk Priority Ranking

Combination of the inherent environmental risk score (likelihood of a hazard) and population (severity of impact) provides an environmental risk impact score. These impact scores are categorised into five priority risk ranks in accordance with the Australian Standards AS 4360/AS ISO 31000.

The population risk score was established by grouping the serviced population into five groups, with the highest population group, greater than the equivalent of 2,500 people, reflecting the POEA Act threshold.

The risk impact score, which is the combination of the environmental risk score and the population, is categorised into five priority risk ranks in line with the Australian Standard, AS 4360/AS ISO 31000. The table below shows how the risk impact scores will be ranked between 1 and 5.



Table 6. Environmental risk priority ranking based on population size and inherent risk.

		Inherent risk score					Risk impact score
		5	4	3	2	1	
Population	>2500	5	4	3	2	1	Risk impact score
	>1000-2500	4	4	3	2	1	
	>500-1000	3	3	2	2	1	
	>100-500	2	2	2	1	1	
	≤100	1	1	1	1	1	

## Socio-Economic Factors Assessment Criteria

Socio-economic capacity does not influence the risk impact score. It is used to consider hardship and affordability issues faced by the **community** (not the proponent) affected by the identified risk or issue. The socio-economic criterion ensures that prioritisation considers the challenges faced by socially disadvantaged and/or remote communities.

Importantly, these criteria should help prioritise co-funding for a risk or issue that may have been previously identified but remained unmitigated for several years due to an inability to pay for the mitigating works.

## Socio-Economic Capacity Criterion

### Index of relative socio-economic disadvantage (IRSD)

The Australian Bureau of Statistic's socio-economic indexes for areas (SEIFA) product is a prime indicator for the socio-economic state of a community. It compares relative socio-economic characteristics, in terms of people's access to material and social resources and their ability to participate in society. Of the four SEIFA indexes, the index of relative socio-economic disadvantage (IRSD) is commonly used to rank the relative disadvantage of areas. It provides an objective measure to assess the funding needs of communities. The indexes include variables such as:

- percentage of low-income households
- unemployment rate
- percentage of low-skilled occupations and people without qualifications
- percentage of households without a car
- percentage of people living in overcrowded dwellings
- percentage of people with a disability
- other socio-economic variables that relate to people and families.

We have used the index of relative socio-economic disadvantage as an indicator for ranking this prioritisation criterion, as it reflects relative capacity of communities to pay for services.

### Accessibility and remoteness index of Australia (ARIA+)

The accessibility and remoteness index of Australia (ARIA+) is a geographic measure of remoteness. It divides Australia into five classes of remoteness, based on relative access to services. The classifications are major cities of Australia, inner regional Australia, outer regional Australia, remote Australia and very remote Australia.

Difficulties in providing services and the cost of services may increase as remoteness from main service centres increases. We have used ARIA+ as an indicator for ranking this prioritisation criterion to further emphasise the special needs of remote communities. IRSD covers the main socio-economic factors associated with remote areas, except for the relatively higher costs of providing services in a remote community, a factor that may make services more unaffordable. We therefore consider a lower weighting on this indicator appropriate. There are other indicators that better reflect the relative cost of water services (discussed below).

### Operation, maintenance and administration cost per property

Water supply and sewerage operation, maintenance and administration cost per property represents the relative cost of providing services, averaged over a three-year period. Operation, maintenance and administration cost reflects factors such as economies of scale and density, topography, discreteness of water services schemes, complexity of treatment process, cost of materials and labour and resourcing costs due to remoteness.

## Prioritisation Matrix

Table 7. Socio-economic criterion prioritisation matrix.

Criteria	Indexes	Score	Weight (%)
Index of relative socio-economic disadvantage (lower index means more disadvantage)	Nominal local water utilities scale indexes developed based on Australian Bureau of Statistic's local-government-area or suburb indexes.	Scored 20–100 continuously with the most disadvantaged local water utilities scoring 100 and the least disadvantaged scoring 20	40
Accessibility and remoteness index of Australia (higher index means more remote)	Major cities (1) Inner regional (2) Outer regional (3) Remote (4) Very remote (5)	Scored 20–100 continuously with the most remote scoring 100 and the least remote scoring 20	20
Operation, maintenance and administration cost per property	Each local water utility: Water operation, maintenance and administration cost, and Sewerage operation, maintenance and administration cost, three-years average	Scored 20–100 continuously with highest operation, maintenance and administration cost scoring 100 and the lowest operation, maintenance and administration cost scoring 20	40

## Prioritisation

Once we calculate the overall socio-economic score for each local water utility using the matrix above, we use it to prioritise water supply and sewerage risks only within their risk impact band.

This will ensure all priority risks ranked 5 are prioritised ahead of any risks ranked 4 and so on. The first risk prioritised for funding will have a risk impact score of 5 in the council area with the lowest socio-economic profile (Central Darling Shire Council), followed by any other risks with impact scores of 5 in the same council area. Below those will be projects with a risk impact score of 5 in the next lowest socio-economic council area (Bogan Shire Council) followed by any other risks with an impact score of 5 in that council area and so on.

**Note:** In the example above, there are other councils with a comparatively high socio-economic score but no risks scored 5.

This means all major impact risks (with a score of 5) will be prioritised council by council in order of highest to lowest socio-economic disadvantage, with funding allocated accordingly.

A map that lists socio-economic scores of all councils across NSW follows on the next page.

Risk prioritisation, scoring and reasons fact sheet

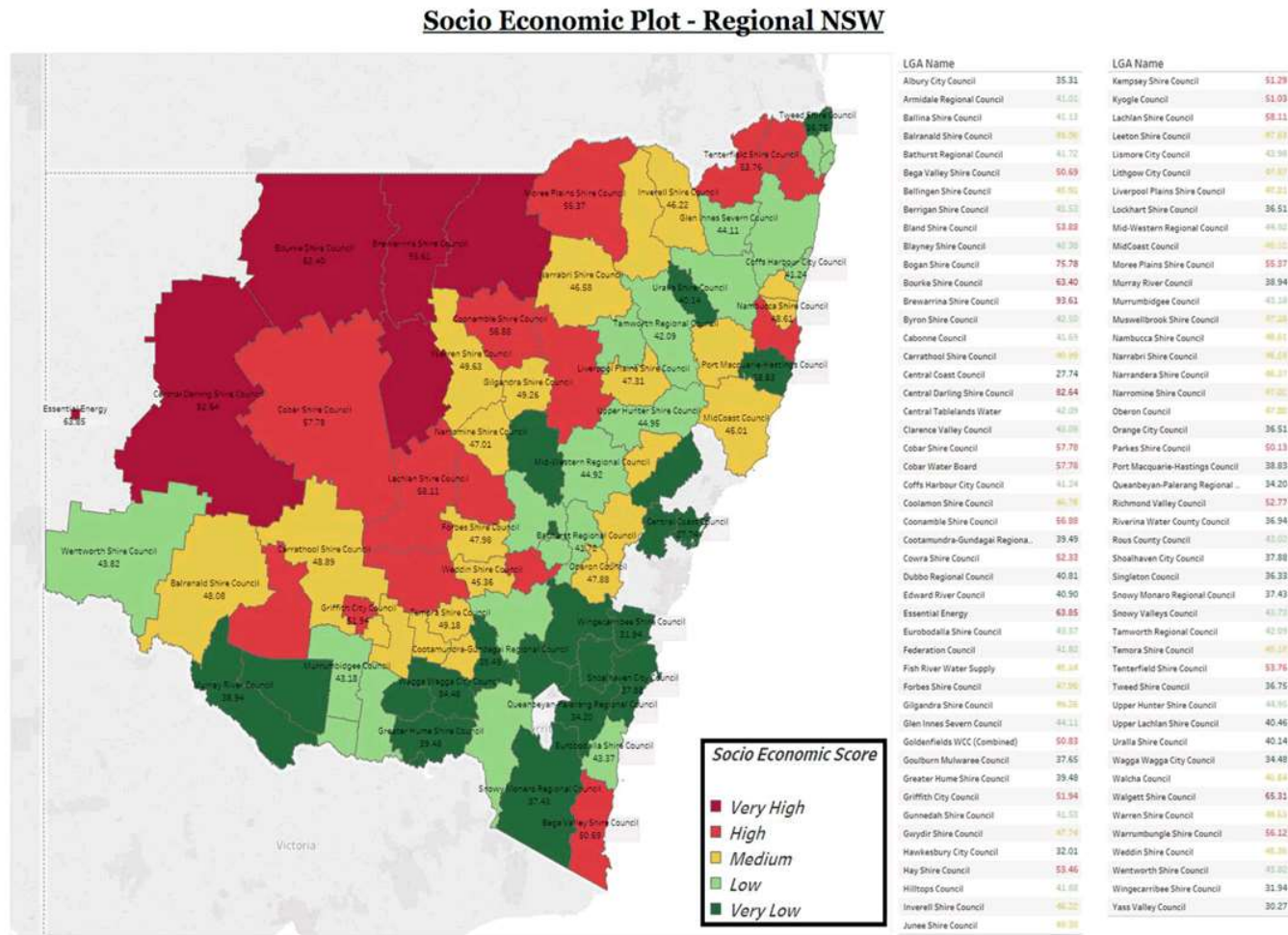
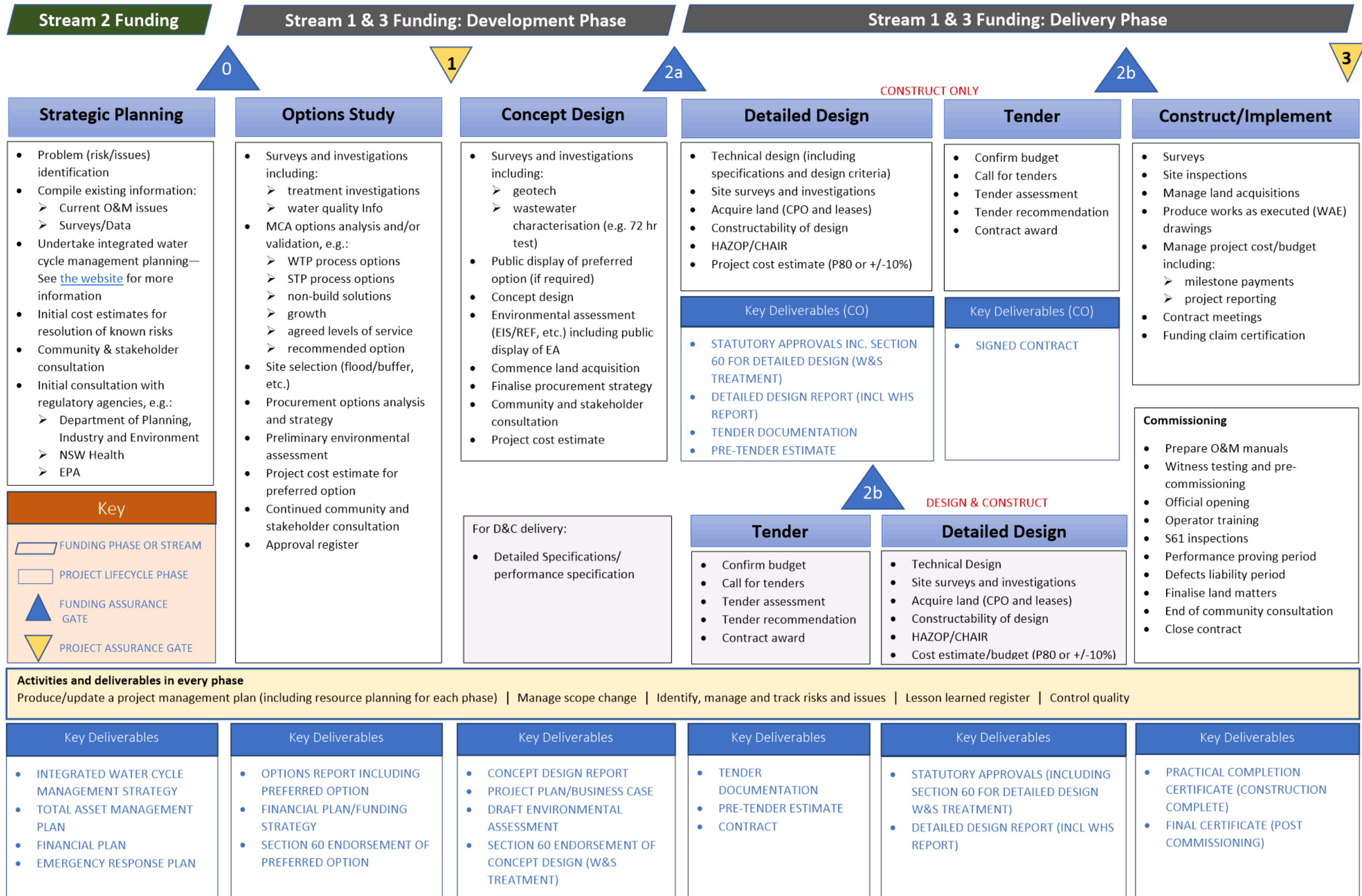


Figure 1. Map of regional NSW local government areas showing socio-economic score

NSW Department of Planning, Industry and Environment | DOC20/57504 | 0



© State of New South Wales through Department of Planning, Industry and Environment. DOC19/1996



## SAFE & SECURE WATER PROGRAM | ASSURANCE FRAMEWORK



**Shaula Siregar**

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**From:** Sharon Murray <sharon.murray@epa.nsw.gov.au> on behalf of EPA South Operations Regional Mailbox <EPA.Southopsregional@epa.nsw.gov.au>  
**Sent:** Monday, 24 May 2021 11:42 AM  
**To:** waruna.pererea@lachlan.nsw.gov.au  
**Cc:** Shaula Siregar  
**Subject:** HPE CM: Overdue Pollution Reduction Studies and Scoping Plans

**Record Number:** D21/8124

Good morning Waruna,

Thank you for your time this morning on the phone. In regards to EPL 430 Condobolin Water Treatment Plant and the overdue pollution reduction studies and program requirements, I request that the following documents or draft documents be sent to [EPA.Southopsregional@epa.nsw.gov.au](mailto:EPA.Southopsregional@epa.nsw.gov.au):

- U1.1 'The Licensee must complete a water treatment plant scoping study (scoping study) for the upgrade of the Condobolin Water Treatment Plant (WTP) to investigate options to manage from the water treatment process to prevent discharges to the environment. The scoping study must be submitted to the Bathurst Office of the EPA by 5pm **30 June 2019'**: **Water Treatment Plant scoping study**
- U1.2 'The Licensee must complete a water treatment plant concept design which utilises the preferred option/s from the scoping study required by condition U1.1 above to manage wastewater from the water treatment process to prevent discharges to the environment. The concept design must be submitted to the Bathurst Office of the EPA by 5pm **31 October 2019'**: **Water Treatment Plant Concept Design**
- U1.3 'The Licensee must complete a water treatment plant upgrade detailed design that is suitable for the construction of the proposed structures to manage wastewater from the water treatment process to prevent discharges to the environment. The water treatment plant option detailed design must be provided to the Bathurst Office of the EPA by 5pm **28 February 2020'**: **Water Treatment Plant Upgrade detailed design**

If you have any questions please do not hesitate to contact me on 6333 3819.

Kind regards,

Hannah Copeland

**EPA Regional Operations South Mailbox**

[EPA.Southopsregional@epa.nsw.gov.au](mailto:EPA.Southopsregional@epa.nsw.gov.au) [www.epa.nsw.gov.au](http://www.epa.nsw.gov.au) [@NSW\\_EPA](https://twitter.com/NSW_EPA) [EPA YouTube](https://www.youtube.com/channel/UCv8v8v8v8v8v8v8v8v8v8v8)

**Report pollution and environmental incidents on 131 555 (NSW only) or +61 2 9995 5555**



*The EPA acknowledges the traditional custodians of the land and waters where we work. As part of the world's oldest surviving culture, we pay our respect to Aboriginal elders past, present and emerging.*

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Any views expressed in this email are those of the individual sender except where the sender expressly and with authority states them to be the views of the Environment Protection Authority.

PLEASE CONSIDER THE ENVIRONMENT BEFORE PRINTING THIS EMAIL





**Contact Person: Adrian Milne**  
**Our Ref: D21/8203**

Lachlan Shire Council  
58-64 Molong Street  
PO Box 216  
CONDOLIN NSW 2877  
P: 02 6895 1900  
F: 02 6895 3478  
E: council@lachlan.nsw.gov.au  
ABN 82 815 250 829

17 June 2021

Dr Sandie Jones  
Regional South (Bathurst) Office  
Environment Protection Authority  
PO Box 1388  
BATHURST NSW 2795

Dear Dr Jones,

**Re: Overdue Pollution Reduction Studies and Scoping Plans – Condobolin Water Treatment Plant (Environment Protection Authority Licence No. 430)**

I refer to the email from the Environment Protection Authority (the EPA) to Lachlan Shire Council (Council) dated on 24 May 2021 in relation to the Overdue Pollution Reduction Studies and Scoping Plans for Condobolin Water Treatment Plant (Environment Protection Authority Licence No. 430) which was undersigned by the EPA's Officer – Hannah Copeland.

The Condobolin Water Treatment Plant (WTP) Scoping Study is currently put on-hold pending the completion of the Condobolin Borefields II testing. The bore testing was completed on 15 May 2021 and Council has recently received the final results of the water level monitoring and water quality testing. Council is currently reviewing these results and will update the Scoping Study to determine the most appropriate treatment processes towards the upgrade of the Condobolin WTP.

In parallel, under the Safe and Secure Water Program (the Program) by the Department of Planning, Industry and Environment – Water (DPIE Water), Condobolin WTP has been risk assessed by the Program's multi-agency Prioritisation Review Panel with a Risk Score 5 (please see attached Lachlan Shire Council's risk assessment summary). Criteria behind the risk assessment scoring is as below (please see attached the Program's Risk prioritisation, scoring and reasons fact sheet – July 2020):

- Criteria 1: water quality
  - Drinking water management fails to effectively control chlorine resistant pathogens (e.g. Cryptosporidium). High risk from Cryptosporidium as assessed by NSW Health.
- Criteria 2: water security
  - The water security deficiency index is equal to or greater than 11%, indicating that the consumptive need is much greater than the headwork capacity on a secure yield basis. These systems are expected to have significantly more frequent and severe levels of restrictions during dry periods than the planned moderate restriction levels and with significantly higher risk and duration of water access failure in dry periods. This impacts a population of greater than 1,000.

Based on the above risk assessment, DPIE Water has confirmed the availability of the funding for the upgrade of Condobolin WTP (please see attached DPIE Water's letter dated on 28 May 2021).

Once the Condobolin WTP Scoping Study is completed, Council will move forward to identify the scope and budget for the concept design phase of the preferred option outlined in the Scoping Study which will lead to the detailed design phase and finally the construction phase of the new Condobolin WTP.

Council believes that the proposed project phases and gateways will overcome the issues that Condobolin WTP is currently facing with its direct sludge and backwash discharges to the environment.

It is greatly appreciated that the EPA look favourably upon Council's proposed strategy towards the upgrade of the Condobolin WTP as Council's full commitment in reducing risks to the environment. If you have any enquiries please contact Mr Adrian Milne, Council's Director Infrastructure Services on 02 6895 1900.

Yours sincerely,



Greg Tory  
**General Manager**

c.c David Swan [david.swan@dpi.e.nsw.gov.au](mailto:david.swan@dpi.e.nsw.gov.au)

c.c Brendan Miller [brendan.miller@dpi.e.nsw.gov.au](mailto:brendan.miller@dpi.e.nsw.gov.au)

c.c Matthew Parmeter [matt.parmeter@dpi.e.nsw.gov.au](mailto:matt.parmeter@dpi.e.nsw.gov.au)

# Show Cause Letter

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Licence - 4480

LACHLAN SHIRE COUNCIL

82 815 250 829  
PO BOX 216  
CONDOBOLIN NSW 2877

Notice Number 3500258  
Reference Number REG-225  
Date 19-05-2021

Dear Mr Rodney Harland

## INVITATION TO SHOW CAUSE

Failure to comply with licence conditions – Condobolin Sewage Treatment Plant  
Protection of the Environment Operations Act 1997

### Why is the EPA writing to you?

The Environment Protection Authority ("EPA") has investigated alleged offences under the Protection of the Environment Operations Act 1997 and, based on the evidence obtained, believes you may have committed offences. Before deciding upon the appropriate regulatory action in relation to these alleged offences, the EPA wants to ensure that you receive procedural fairness.

The purpose of this letter is to invite you to provide, in writing, any reasons why the EPA should not take regulatory action in response to the alleged offences, which may include issuing a penalty notice or commencing a prosecution.

If you have any queries about this matter, please contact Nicola Fernandes on [EPA.southopsregional@epa.nsw.gov.au](mailto:EPA.southopsregional@epa.nsw.gov.au).

### What are you required to do?

Please read this letter carefully.

If you wish to provide a response to the EPA, please do so by no later than **5:00pm on Thursday 03 June 2021**. You are not required to provide a response, but any response that you provide the EPA with may be used in evidence against you. If you do not provide a response, a decision on regulatory action may be made without further notice to you. You should carefully consider your position and you may wish to obtain legal advice before providing a response, or deciding not to respond, to this letter.

Phone 131 555  
Phone 02 9995 5555  
(from outside NSW)

TTY 133 677, then  
ask for 131 155

Locked Bag 5022,  
PARRAMATTA  
NSW 2124

4 Parramatta Square  
12 Darcy Street  
Parramatta NSW 2150

[info@epa.nsw.gov.au](mailto:info@epa.nsw.gov.au)  
[www.epa.nsw.gov.au](http://www.epa.nsw.gov.au)  
ABN 43 692 285 758



## Show Cause Letter

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### Background in relation to the alleged offences

1. The EPA has responsibility for the administration and enforcement of the Protection of the Environment Operations Act 1997.
2. Lachlan Shire Council holds Environment Protection Licence number 4480 ("the EPL") for Condobolin Sewage Treatment Plant.
3. The EPA has undertaken a review of the most recent Annual Return (reporting period from 1-- 2020 to 31-12-2020) and identified that Lachlan Shire Council had breached conditions M7.1, L2.1, L3.1, L3.2 and L4.1 within the 12-month reporting period.
4. The EPA's investigation found that:
  - a. Trickle Flow Filter volume monitoring has not been performed since September 2018.
  - b. Exceedances in total load limits at Monitoring Point 1 (Final Maturation Pond) of:
    - Nitrogen recorded at 5206.22kg
    - Oil and Grease recorded at 777.05kg
    - Phosphorus recorded at 1390.46kg
  - c. Exceedances during scheduled monthly monitoring events in concentration limits of:
    - Biochemical oxygen demand recorded at 31mg/L (100 percentile concentration limit).
    - Faecal Coliforms recorded at 1600mg colony forming units/100mL (100 percentile concentration limit).
    - Seven exceedances in Total suspended solids recorded.
    - Seven exceedances in pH recorded.
  - d. Exceedance of volume limit of 150kL/day at Point 3.

### Alleged offences

Based on the above investigation findings, the EPA alleges the following offences may have been committed:

1. Failure to comply with licence conditions M7.1, L2.1, L3.1, L3.2 and L4.1 (for Environment Protection Licence 4480) within the 12-month reporting period, being an offence under Section 64 of the Act.

### Potential penalties for the alleged offences

Section 64 of the Act provides that if any condition of a licence is contravened by any person, each holder of the licence is guilty of an offence.

Maximum penalty:

1. In the case of a corporation - \$1,000,000 and, in the case of continuing offence, a further penalty of \$120,000 for each day the offence continues, or

## Show Cause Letter

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2. In the case of an individual - \$250,000 and, in the case of a continuing offence, a further penalty of \$60,000 for each day the offence continues.

### Invitation to Show Cause

You are invited to provide any reasons, in writing, why the EPA should not take regulatory action in response to the alleged offences.

Any response should provide any information, facts, or circumstances that you would like the EPA to consider when deciding whether to take regulatory action. You may wish to include details of any mitigating circumstances.

Any submission that you wish to make in relation to the alleged offences detailed in this letter must be sent:

by email to Dr Sandie Jones Regional South (Bathurst) Office of the EPA at  
[EPA.southopsregional@epa.nsw.gov.au](mailto:EPA.southopsregional@epa.nsw.gov.au)  
or;

by post to: PO Box 1388, Bathurst, NSW, 2795

To be considered, your response must be received by the EPA no later than **5:00pm on Thursday 03 June 2021**.

Further information on the EPA's responsibilities and powers, can be found on the EPA's website at <https://www.epa.nsw.gov.au/licensing-and-regulation/legislation-and-compliance>.

The EPA's Compliance Policy, which summarises the EPA's general approach to compliance and enforcement, can be found at <https://www.epa.nsw.gov.au/-/media/epa/corporate-site/resources/legislation/130251epacompol.pdf>.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'K Willows'.

**Karen Willows**  
**Unit Head**  
**Environment Protection Authority**



LACHLAN SHIRE  
COUNCIL

**Contact Person: Adrian Milne**  
**Our Ref: D21/7242**

Lachlan Shire Council  
58-64 Molong Street  
PO Box 216  
CONDOBOLIN NSW 2877  
P: 02 6895 1900  
F: 02 6895 3478  
E: council@lachlan.nsw.gov.au  
ABN 82 815 250 829

3 June 2021

Dr Sandie Jones  
Regional South (Bathurst) Office  
Environment Protection Authority  
PO Box 1388  
BATHURST NSW 2795

Dear Dr Jones,

**Re: Show Cause Letter – Failure to comply with licence conditions – Condobolin Sewage Treatment Plant (Environment Protection Authority Licence No. 4480)**

I refer to the Show Cause Letter from the Environment Protection Authority (the EPA) to Lachlan Shire Council (Council) dated on 19 May 2021 in relation to the failure to comply with licence conditions (EPA Licence No. 4480) which resulted to the alleged offences under Section 64 of the Protection of the Environment Act 1997.

Under the Safe and Secure Water Program (the Program) by the Department of Planning, Industry and Environment – Water (DPIE Water), Condobolin Sewage Treatment Plant (Condobolin STP) has been risk assessed by the Program's multi-agency Prioritisation Review Panel with a Risk Score 5. Please see attached Lachlan Shire Council's risk assessment summary. Criteria behind the risk assessment scoring is as below. The Program's Risk prioritisation, scoring and reasons fact sheet – July 2020, has been attached for your reference.

- Criteria 1: regulatory action
  - Pollution reduction program (PRP), effluent quality driven
  - PRP, asset design, condition or effluent quality driven
- Criteria 2: performance
  - Mismatch of sewage treatment plant (STP) technology and effluent management and wastewater quality deficiency index is greater than or equal to 20%
- Criteria 3: load/capacity
  - Population exceeds capacity by greater than 10% and with high imminent growth prospect
  - Dry weather overflows
- Criteria 4: condition/age
  - Pre-1950-built facility or facility with condition rating of 5

Based on the above risk assessment, DPIE Water has confirmed the availability of co-funding for the treatment of the Risks associated with the Condobolin STP. Please see attached DPIE Water's letter dated on 28 May 2021.

Additionally DPIE Water has endorsed the Condobolin Sewage Treatment Plant Upgrade Options Report – November 2020 that recommends the option development of full plant

replacement for Condobolin STP. Please see attached Condobolin STP Upgrade Options Report – November 2020.

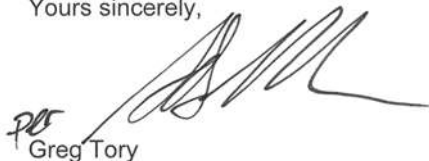
Upon completion of the Condobolin STP Upgrade Options Report – November 2020 and the confirmation of the co-funding availability, Council is now moving forward through the DPIE's gateway process to identify the scope and budget for the concept design phase of the preferred option outlined in the Options Report. Council will work with the Department to progress the project through the concept design, then the detailed design and finally construction phase of the new Condobolin STP.

Council believes that the proposed project phases and gateways will overcome the issues that Condobolin STP is currently facing with the alleged failures to comply with the licence conditions in the volume monitoring exceedances in the discharge limits (volume limit, load limits and concentration limits).

It is greatly appreciated that the EPA look favourably upon Council's and the DPIE Water's proposed strategy towards the full upgrade of the Condobolin STP as Council's full commitment in reducing risks to the environment.

If you have any enquiries please contact Mr Adrian Milne, Council's Director Infrastructure Services on 02 6895 1900.

Yours sincerely,



Greg Tory

**General Manager**

c.c David Swan [david.swan@dpi.nsw.gov.au](mailto:david.swan@dpi.nsw.gov.au)

c.c Brendan Miller [brendan.miller@dpi.nsw.gov.au](mailto:brendan.miller@dpi.nsw.gov.au)

c.c Matthew Parmeter [matt.parmeter@dpi.nsw.gov.au](mailto:matt.parmeter@dpi.nsw.gov.au)

## 10.4 BURCHER WATER TREATMENT UPDATE

**TRIM Number:** R21/165

**Author:** Manager - Utilities

### PURPOSE

The purpose of this report is to provide an update to Council on the outcome of the recent stakeholder information session with the residents of Burcher.

### SUPPORTING INFORMATION

Nil.

### BACKGROUND

Council Report R21/84 – April meeting 2021. Council was updated on the findings from the process review by MBS Water Pty Ltd, with a recommendation to complete and commission Burcher Water Treatment Plant to produce non-potable water.

Council resolved to undertake a stakeholder information session with the residents of Burcher, with a preference for a non-potable water supply.

### ISSUES AND COMMENTS

A stakeholder information session was held at the Burcher Hotel on 1 June 2021 at 6pm. The following people attended the meeting:

- Councillor Dennis Brady – Lachlan Shire Council
- Councillor Elaine Bendall – Lachlan Shire Council
- Greg Tory – Lachlan Shire Council
- Adrian Milne – Lachlan Shire Council
- Shaula Siregar – Lachlan Shire Council
- Noelene Linnane – residence of Burcher
- John Linnane – residence of Burcher
- Patricia Feebrey – residence of Burcher
- Dave Turner – residence of Burcher
- Marie McKenzie – residence of Burcher
- Anthony Chantrill – residence of Burcher
- Paul Foster – residence of Burcher

The residents were presented with the reports completed by MBS Water Pty Ltd on the water treatment options and capital cost estimates for potable water and non-potable water. The reports were not read in detail by the residents however, the summary of options was presented in a paper hand out. The consensus of the meeting was that the expenditure to date on the current facility has been a waste of funding and that the estimated costs for both potable and non-potable water were not financially sustainable for the population of the Burcher community.

It was expressed in the meeting that the original request from the Burcher community was not focused on the water quality, rather water quantity. The community was seeking options to increase the volume and reliability of the water supply to Burcher when extended drought periods return in the future. There were also concerns expressed by the low pressure and flow available at various times and the slow fill time for the RFS fire truck.



The options of do nothing, potable or non-potable water supply were all rejected at the meeting, rather the meeting expressed an opinion that the money should be better spent in the following areas.

- Provide increased flow and increased water pressure throughout the town by replacing the existing pumps with bigger pumps;
- Increase the size of the existing storage dam.
- Improve the catchment drains within the State Forest and redirect the flow to the dam.
- Provide a larger refill option at the Reservoir to allow a quicker refill for the RFS truck.
- Redesign the reservoir outlet to reduce the recirculation of the silt and sludge that settles in the tank.
- Upgrade the existing reservoir or install an additional reservoir to provide 24-hours storage in the event of extended power outage;
- Council to sell the unused tanks at the treatment plant to residents that require additional drinking water.

Other ideas, of a more costly nature, that were presented at the meeting included:-

- Build another water supply dam on Back Creek and pump water across to the town (7km).
- Build another water supply dam on Humbug Creek and pump water across to the town (11km).
- Approach Goldenfields Water and investigate extending the pipeline from Ungarie (37km);
- Build a pipeline and extract the water directly from the Lachlan River/Wallamundry Creek (~40km).
- Explore potential bores within the vicinity of Burcher (additional Note:- Geological records would suggest the area surrounding Burcher contains “Undifferentiated suites of rocks containing water bearing zones which may locally yield low to moderate supplies (i.e. generally less than 0.5L/s)”
- Council provide rainwater tanks to each resident to increase the storage capacity at each property.

## **FINANCIAL AND RESOURCE IMPLICATIONS**

Council allocated \$80k in the 2020/2021 Financial Year for a Burcher Pre-treatment process. This budget has enabled the water quality treatment options to be produced, and it has allowed Council staff to purchase a second hand, but unused Clarifier from Richmond Shire Council in Queensland.

A further \$100k has been allocated in the 2021/2022 Financial Year Draft Capital Budget, on the assumption that the non-potable treated water option would be preferred by the Burcher Community. This budget, with the remaining unspent fund from FY20/21 would enable works to continue in commissioning Burcher Water Treatment Plant to produce treated non-potable water.

## **LEGAL IMPLICATIONS**

Clarification has been sought from the DPIE around the necessity for Section 60 approval for a non-potable system. The DPIE has confirmed that any modifications and commissioning of a Burcher Water Treatment Plant to produce either potable water or treated non-potable water must be completed in association with gaining a Section 60 approval. The reasoning for this is to ensure that the risks associated with the supply of non-potable water is properly managed and reported.

## **RISK IMPLICATIONS**

There are significant risks should Council elect to complete this project and commission Burcher Water Treatment Plant in order to produce treated non-potable water. There appears to be a

reluctance within the community members to pay any increased costs and there will be significant capital and operational and maintenance costs if such a scheme is pursued.

There would need to be a good education program in place to inform the community and potential visitors to the area that the reticulated water is non-potable and not suitable for human consumption.

### **STAKEHOLDER CONSULTATION**

A stakeholder information session was held on 1 June 2021. The residents were informed on the progress of the project including treatment process options and cost implications.

Discussion was held with DPIE Water's representative and it was confirmed that the ministerial approval is required under Section 60 of the Local Government Act 1993 in constructing or extending a Water Treatment Work.

### **OPTIONS**

1. Council note that the stakeholder information session was held and elect to proceed with the project to commission Burcher Water Treatment Plant to produce potable water.
2. Council note that the stakeholder information session was held and elect to proceed with the project to commission Burcher Water Treatment Plant to produce non-potable water.
3. Council note that the stakeholder information session was held and elect to proceed with some or all of the items mentioned in the Issues section of this report.
4. Defer a decision on the matter, Council staff to investigate options further.
5. Do nothing.

### **CONCLUSION**

Council has been updated on the outcome of the recent stakeholder information session that was held with the residence of Burcher.

### **LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 7.1 Water, sewer and energy utilities meet best practice standards with up to date technology.

CSP 7.2 Water Security for All Towns and Villages.

### **ATTACHMENTS**

Nil

### **RECOMMENDATION**

That

1. The Director Infrastructure Services Report No. R21/165 be received and noted.
2. The outcomes from the stakeholder information session held on 1 June 2021 be noted.
3. Council provide guidance on the matter of water supply for the community of Burcher.

**10.5 FY2021 - URBAN WORKS MONTHLY UPDATE FOR MAY**

**TRIM Number:** R21/170

**Author:** Manager - Urban Works

**PURPOSE**

The purpose of this report is to provide an update of the capital improvements in the Recreation Section. The items listed are for works undertaken in April, in progress for the month of June and forecast for the month of July 2021.

**SUPPORTING INFORMATION**

Nil

**BACKGROUND**

Council has adopted the 2020/21 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of the recreation section’s program, with some overlap with roads, utilities, tourism and buildings where required.

**ISSUES AND COMMENTS**

**Works Completed in May**

Drought Stimulus Lake Cargelligo and Tottenham	Lake Cargelligo Recreation Ground recreation reserve, additional bench seating has been installed. Tottenham Recreation Ground stormwater drain clearing completed.
Tourism Precinct – stage 2.	Inception and Site meeting held with Bridge Consultant. Additional Survey Data collected. Murie Culvert/bridge options assessed, culvert is preferred for constructability. Smyths Corner culvert length significantly reduced, hydraulic capacity is not compromised, and cost is significantly reduced.
Tourism Precinct – stage 3. BBRF	Sculpture works underway. Footpath works completed. Water and sewer main extension designs underway.
SRA – irrigation stage 3 – Soccer/Jnr Cricket	RFQ received from contractors. Purchase order issued and construction timeframe confirmed for end of August after Condobolin show and soccer season is finished.
Condobolin and Tottenham Toddler Pool Filtration	Site hand over and construction commenced at Tottenham. Excavation, Balance tank, supply and drainage pipe works installed. Condobolin work is yet to commence.
Bridge Street Drainage	Delivery date for supply of Box Culverts confirmed for 30 June. RFQ issued for culvert installation. Fisheries confirmed works do not require approval under the Fisheries Management Act.
Lake Cargelligo Walkway stage 3	Earth works, drainage and concreting completed. List of rectification works provided to the contractor. Gravel driveways sealed to ensure gravel onto path is minimised.
Lake Cargelligo irrigation stage 3 – Liberty/Bicentennial Park	RFQ received from contractors. Purchase order issued and construction timeframe confirmed for mid-September, after the SRA is completed.

Apex Park Pontoon and foreshore improvements	Geotechnical investigation completed and design updated. RFQ revised for supply and installation. Application underway - Crown Lands and Fisheries for construction approval
Tottenham Tennis court upgrade	Options and costings received from Light up sports for improved lighting. Discussions underway with the Tennis club on preferred solution. See separate report.
Tullibigeal Gymkhana Fencing.	Fence panels, gates and sand ordered and awaiting delivery to the site.
Tullibigeal AFL/Netball Storage shed	Shed Kit delivery has been pushed back to late June, Council organising a builder to build the shed.
Tullibigeal Bore and pipeline	As constructed drawings received. Operation and Maintenance manuals received.

**Works Underway in June**

Drought Stimulus - Lake Cargelligo and Tottenham	Lake Cargelligo Recreation Ground recreation reserve, seating to be completed and grant to be acquitted. Tottenham Recreation Ground drainage to be acquitted
Tourism Precinct – stage 2.	Detailed design nearing completion for bridge structures. DETED and Manager Building services are progressing the VIC design. Preparations underway for Heavy Vehicle parking earthworks.
Tourism Precinct – stage 3. BBRF	Sculpture carving to be completed. Irrigation designer engaged. Water and sewer main design complete.
SRA – Netball Courts LED Lighting	RFQ to be sent to prospective contractors
Condobolin Cemetery	Row and Section markers have been purchased and we are now awaiting delivery in late June.
Condobolin and Tottenham Pool Filtration	Site works continue in Tottenham. Balance tank to be installed, slab poured for Plant room. Condobolin Designs to be finalised.
Bridge Street Drainage	Box Culverts to be received by 30 June. Installation contractor engaged and works program confirmed for July.
Lake Cargelligo Walkway stage 3	Non-confirming works to be rectified by Contractor. Signage and bollards ordered
Apex Park Pontoon	Contract awarded for manufacture and installation. Awaiting timeframe to be confirmed by contractor.
Tullibigeal Gymkhana Fencing.	Fence panels and gates purchased, sand delivered now awaiting for the Gymkhana club volunteers to construct the Gymkhana fields.
Tullibigeal AFL/Netball Storage shed	Shed Kit to be delivered. Installation to be arranged. Council organising a builder to build the shed

**Works scheduled in July**

Tourism Precinct – stage 2.	Detailed design complete for bridge structures. DETED and Manager Building services progressing with the VIC design. Heavy Vehicle parking earthworks to commence.
Tourism Precinct – stage 3. BBRF	RFQ to be issued to prospective installers. Dog exercise and play area procurement underway. Water and sewer main installation underway.
SRA – Netball Courts LED Lighting	Contract to be awarded. Timeframes to be confirmed.
Condobolin Cemetery	Commence installation of Row and Section markers.
Condobolin and Tottenham Pool Filtration	Plant shed installed and fit out commenced. Toddler pool concourse to be nearing completion. Condobolin Designs to be approved and site works commenced.
Lake Cargelligo Toddler Pool resurfacing	Works are programmed to commence and be completed within 3 weeks. Works to be co-ordinated with the Amenities construction to ensure Contractors do not interfere with each other.
Bridge Street Drainage	Installation complete.
Apex Park Pontoon	Awaiting timeframe to be confirmed by contractor.
Tullibigeal AFL/Netball Storage shed	Installation to be completed – dependent on delivery of shed kit
Tullibigeal Racecourse Skillion	Installation to be completed – dependent on delivery of skillion kit
Tullibigeal Gymkhana Fencing.	Installation to be completed by the Gymkhana club volunteers

**FINANCIAL AND RESOURCE IMPLICATIONS**

Project	Budget	Funding Source	Expenditure To Date	Forecast Expenditure	Comments
Drought Communities Programme	\$1,000k	Drought Communities Programme	\$860k	\$1,000k	Programme variation request submitted to extend timeframe and scope of works.
Lake Cargelligo community facilities -Footpaths -Hall kitchen -Rec ground seating	\$90k \$30k \$50k	Drought Stimulus	\$81k \$22k \$72k	\$90k \$30k \$72k	Reviewing work order to confirm expenditure.
Tourism Precinct Stage 3	\$600k	BBRF 4 SCCF2	\$165k	\$600k	Budget is on track
Lake Cargelligo Foreshore Walkway stage 3	\$392k	Active Transport LRCI	\$290k	\$310k	Under Budget
Bridge Street Drainage	\$325k	LRCI, Stormwater reserve	\$286k	\$325k	Scope reduced to ensure project completed within budget
Apex Park pontoon	\$200k	Boating now	\$130k	\$200k	Budget is on track
Condobolin Cemetery Row Markers	\$26K	Capital Works	\$14K	\$26K	On Budget
Tottenham sports ground fencing and stormwater drainage	\$173k	Drought Stimulus	\$157k	\$173k	Under Budget
Tottenham tennis court refurbishment	\$70k	LRCI	\$30k	\$70k	Under review
Tullibigeal AFL/Netball Storage shed	\$25K	LRCI	\$8K	\$25K	On Budget.
Tullibigeal Gymkhana Fencing.	\$15K	LRCI	\$14K	\$15K	On Budget.

**LEGAL IMPLICATIONS**

Nil

**RISK IMPLICATIONS**

Project management and financial controls in place to manage time and budget risks. Manager Urban Works is getting more knowledgeable about all projects and is working towards achieving full project delivery on time and in budget for all allocated projects.

**STAKEHOLDER CONSULTATION**

Council staff are seeking to engage with specific stakeholders on each project, in accordance with Council's community consultation policy.

Gum Bend Lake Committee continue to be updated on specific activities at Gum Bend Lake. Discussions are continuing with Landcare and local bird watcher regarding signage.

Swimming Pool operators have been consulted and provided the opportunity to comment on the concept design for toddler pool filtration separation.

Meeting has been held with the Tottenham Tennis Club about the new lighting. Discussions are ongoing around funding and possible works to improve the lighting performance.

Tullibigeal Recreation Ground, discussions have been undertaken with representatives of the Gymkhana club to discuss the building of the Gymkhana Fields barriers, which is to be completed by the club volunteers, now the materials have been delivered. Manager for Urban Works will ensure that the working bees are supervised by the club committee to ensure the safety of all volunteers. Tullibigeal Racecourse Skillion, discussions have been undertaken with representatives of the Race Club regarding the construction of a skillion that will service both the Tullibigeal Race Club and the Gymkhana Club. The committee has been advised that the installation of the new storage shed will be delayed, due to the supplier having to wait for the kit to be delivered, which will now happen in late June.

In addition, Council's fortnightly news column, Talking Tottenham and Mayoral Newsletters update the community on the major improvements works being undertaken around the Shire.

## **OPTIONS**

1. Council continue to implement recreational capital improvements as programmed, as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the capital improvements budget.

## **CONCLUSION**

This report updates Council on the capital improvements undertaken by the recreation section in May, in progress for June and forecast work for July 2021.

## **LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

- 3.2 Improved Pedestrian and Cycle Paths
- 4.2 Strong effective and Responsive Council
- 4.4 Strategic Management of Villages and Crown Reserves
- 6.1 Increase recreational use of the lakes and rivers
- 6.3 New and visually appealing streetscapes
- 6.4 Improved Parks, Gardens and Sporting Ovals
- 6.5 Provision of neat, accessible and respectful cemeteries

## **ATTACHMENTS**

Nil

### **RECOMMENDATION**

That

1. The Director Infrastructure Services Report No. R21/170 be received and noted.

**10.6 REQUEST TO TRANSFER A CROWN ROAD - NEAR TO NORTH FORBES ROAD**

**TRIM Number:** R21/172

**Author:** Director Infrastructure Services

**PURPOSE**

To update Council or communication with affected land owners regarding a request for Council to take over the ownership of a Crown road, and construct an improved property access road.

To seek a Council Resolution on a request for Council to close a section of public road of unknown status.

**SUPPORTING INFORMATION**

Report to Council R21/118 – May meeting

**BACKGROUND**

Mr Damien and Mrs Fiona Doyle have requested Council assume the ownership of a Crown Road which partially provides property access for three properties from North Forbes Road, near Goobang Creek. The properties are; Lot 13 & Lot 12 DP1053434 and Lot 47 DP752125, as shown in Attachment 1.

In addition Mr and Mrs Doyle have separately requested Council close a section of “road” which only provides access to their property, Lot 13. The status of this road is uncertain however the deposited plan registered for the creation of their property shows the road as public road, shown in red in Attachment 1. Crown Lands have indicated it is not a Crown Road. The road has not been dedicated as road, nor gazetted as a road or adopted by Council.

Resolution R2021/109 - Council defer the motion to the June Council meeting to allow consultation with residents affected by the motion, making a 50% contribution to the cost of the work.

**ISSUES AND COMMENTS**

The below table summarises the correspondence with the affected land owners. Responses to the question of a contribution were based on the value being \$4,500 each (which is a 5 way split of 50% of the estimated cost)

Owner	Comment
Dylan Hoe	Phone conversation 21 June. Recently purchased the land. In partnership with Derick and Kim Hoe. Not supportive of making a contribution towards the road upgrade as they will not receive a benefit. Very opposed to the possibility of fencing the road corridor, as this would restrict their stock access to the creek for water. Dylan does not reside on the property and does not want to lose the reliability of this water source.
Kim Hoe	Phone conversation 21 June. In partnership with Dylan. And support of everything that Dylan said. They don't live on the property and won't receive a benefit, therefore, not willing to make a contribution to the road upgrade. Very opposed to the possibility of fencing the road corridor.
Ashley Bremner	Phone conversation 21 June.



	Not supportive of making a contribution, as they access their property intermittently.
Simon and Kate Smith	Phone conversation 21 June Supportive of making a contribution to improve the road. They understand that fencing the road would not be supported by the adjoining land owners.
Fiona Doyle	Personal conversation at Counter 22 <sup>nd</sup> July More than happy to make a contribution towards the upgrade of the road.

It remains a recommendation that if Council is considering assuming the responsibility of the Crown Road, that stock be excluded from this corridor.

**FINANCIAL AND RESOURCE IMPLICATIONS**

The estimate for constructing a full gravel road, 1.1 km in length, in this location is \$45,000.

Maintenance costs would be of the order of \$1,000/year but could be higher if the road was not fenced. There is no allowance in current budgets for these additional costs.

The financial cost associated with the road closure is limited to administrative time, advertisements and a \$476.90 application fees. These cost could be recovered from the applicant.

Quotes for the cost of the fencing have not been obtained, as this is not supported by the land owners. Section 25 of the Dividing Fences Act 1991 releases the Roads Authority (Council) from the liability of contributing to the cost of fencing a road boundary.

**LEGAL IMPLICATIONS**

Roads Act 1993 (particularly Sections 33-38) and Roads Regulations 2008.

Dividing Fences Act 1991.

**RISK IMPLICATIONS**

If the Council was to take over maintenance of the Crown road Council would carry the normal risk that it has for any other road. If the road was not fenced there would be an increased risk of damage to the road from stock on the adjoining land. If the road was fenced, there would be water security issues for the land owners and their farming operations.

**STAKEHOLDER CONSULTATION**

Discussion has been held with each land holder via phone conversation or in person.

**OPTIONS**

There are three main options for Council to consider regarding the Crown Road

1. Agree to the applicants request and take over the Crown road, to upgrade and maintain as a Public road. With the Council bearing the entire cost of upgrade and continued maintenance.

The upgrade could include a requirement to fence the road and remove the stock grid.

2. Agree to the applicants request to take over the Crown road, but require the willing applicants to meet part or all of the cost of upgrading the road and then Council maintain the road as a Shire road. The upgrade could include a requirement to fence the road and remove the stock grid.
3. Decline the application to assume responsibility for the crown road.

There are three main options for Council to consider regarding the unnamed road

4. Agree to the applicants request to close the road, and commence the process with the DPIE Crown Lands, with a view to the applicant purchasing the land.
5. Council accept the public road as a council asset, add the asset to Council's maintenance schedule, embark on the process to gazette and name the road as a Public Council road.
6. Decline the application.

## CONCLUSION

Although the applicants are ratepayers they purchased the property under the current access arrangements, i.e. via an unformed Crown road. As such Council should consider if it is appropriate that other ratepayers now fund the improvements to the Crown road.

The closure of the unnamed road that provides access to Lot 13 DP 1053434 would not adversely impact Council operations and could provide clarity around the status of the road and give certainty to the land owners

## LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 3.1 Efficient transport networks that meet community and business needs.

Transport Asset Management Plan

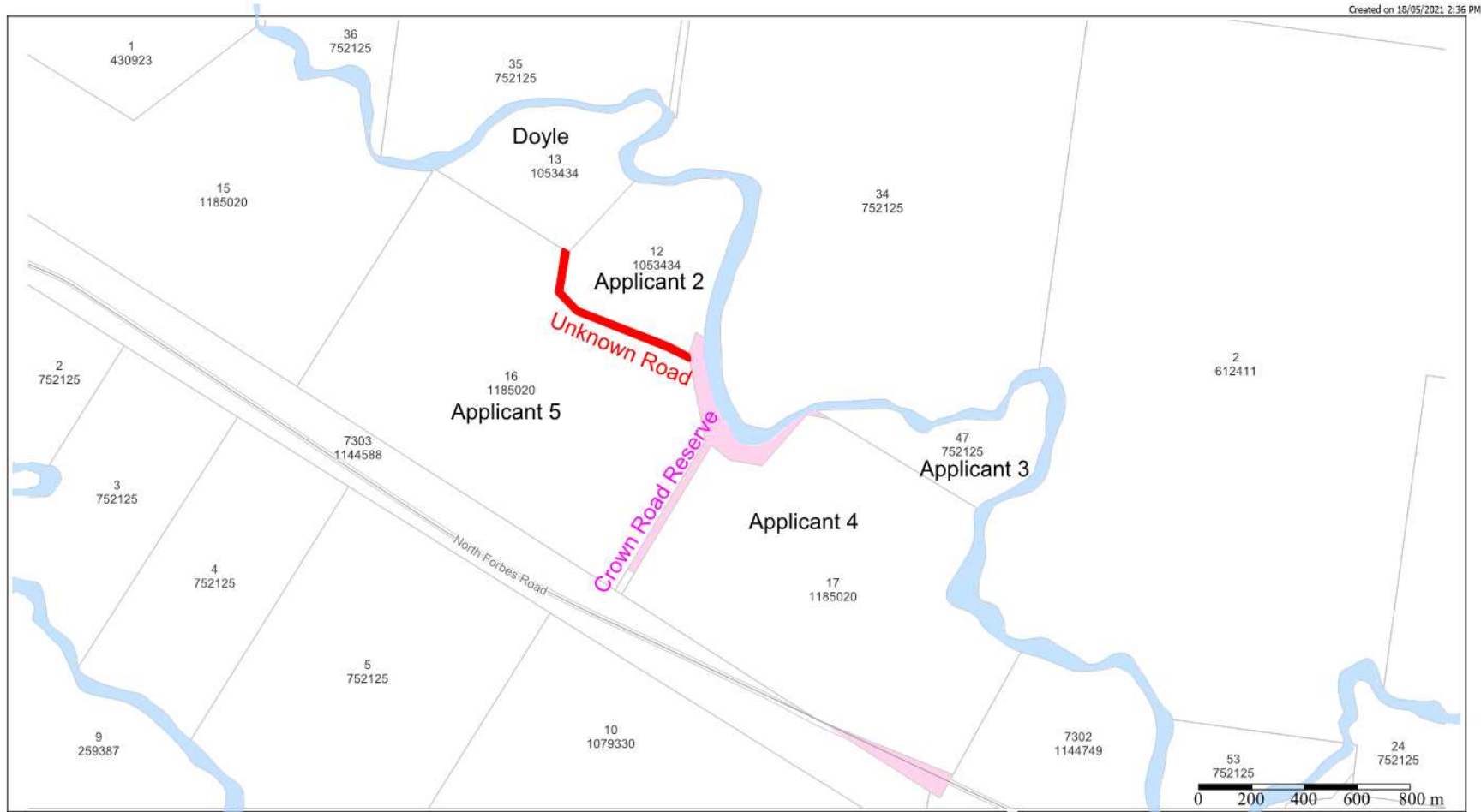
## ATTACHMENTS


1. **Site Map** [↓](#)
2. **Site photos** [↓](#)

## RECOMMENDATION

That

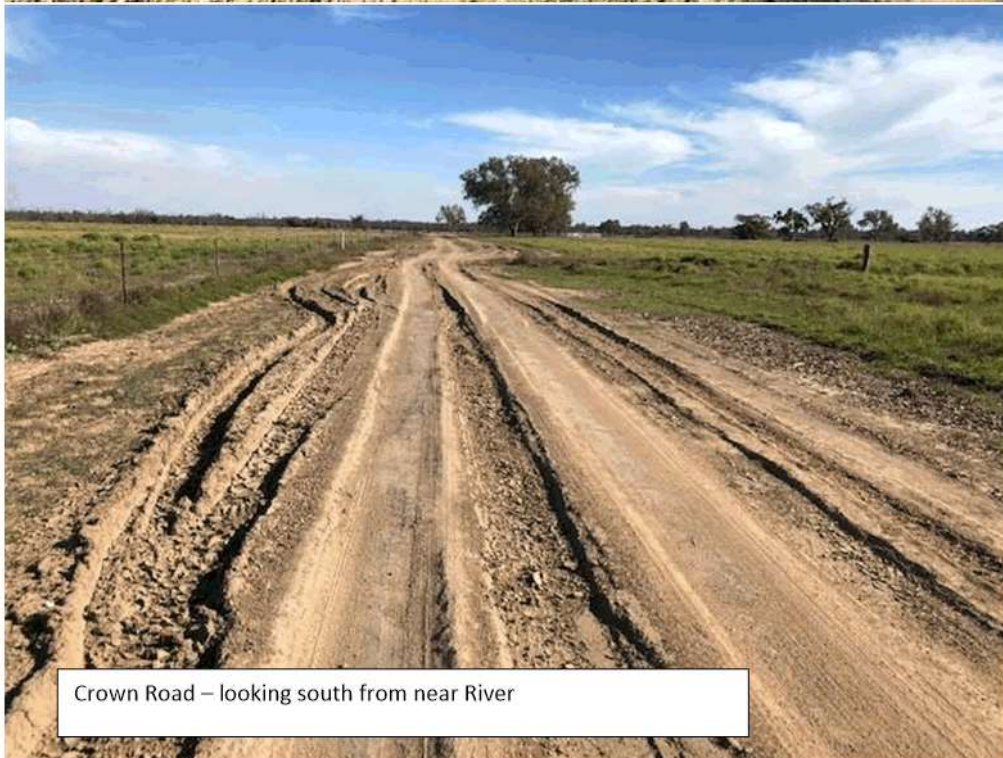
1. The Director Infrastructure Services Report No. R21/172 be received and noted.
2. The application for Council to take over the Crown road off North Forbes Road to upgrade and maintain be declined.
3. Council consents to the closure of the unnamed section of public road linking lot 13 DP1053434 to the Crown road at the applicant's full cost.
4. Council acknowledge that the land in the unnamed road will vest in the Crown if closed and any proceeds from the sale of the road will be returned to the Crown.



 <p>Lachlan Shire Council 58-64 Mookong Street PO Box 302 Coolah NSW 2877 Ph: (02) 6895 1300 Fax: (02) 6895 3478 Web: <a href="http://www.lachlan.nsw.gov.au">www.lachlan.nsw.gov.au</a></p>	<p>© Lachlan Shire Council. © Spatial Services   Department of Finance, Services &amp; Innovation, Panorama Avenue, Bathurst, 2795. <a href="http://www.spatialservices.finance.nsw.gov.au">www.spatialservices.finance.nsw.gov.au</a> While every care is taken to ensure the accuracy of this product, Lachlan Shire Council and the Local / State / Federal Government departments and Non-Government organisations whom supply datasets, make no representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages (including indirect or consequential damage) and costs which you might incur as a result of the product being inaccurate or incomplete in any way and for any reason.</p>	<p>Projection: GDA2020 / MGA zone 55  Date: 18/05/2021  Created By: Adrian Milne</p>	<p><b>Crown Road off North Forbes Road</b></p>
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Crown Road – cattle grid at intersection with North Forbes Road



Crown Road – looking south from near River



Crown Road – looking north from near River



Crown Road – near entrance to Lot 12, to the left is unknown road

**11 DEPUTATIONS**

**12 NOTICES OF MOTION**

Nil

**13 NOTICES OF RESCISSION**

Nil

DRAFT

**14 DELEGATES REPORT**

**14.1 COUNTRY MAYOR'S ASSOCIATION**

**TRIM Number:** R21/166

**Author:** Administration Coordinator - General Management

**PURPOSE**

To provide Council with the minutes from the Country Mayor's Association Meeting attended by the Mayor and General Manager on the 28th May at Parliament House, Sydney.

**SUPPORTING INFORMATION**

The minutes of the meeting are attached.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong Effective and Responsive Council

**ATTACHMENTS**

1. Attachment A [↓](#)

**RECOMMENDATION**

That:

1. Mayoral Minute No R21/166 be received and noted.



# Country Mayors Association of NEW SOUTH WALES

**Chairperson:** Cr Ken Keith OAM  
PO Box 337 Parkes NSW 2870  
02 6861 2333  
ABN 92 803 490 533

## MINUTES

### GENERAL MEETING

FRIDAY, 28 MAY 2021 THEATRETTE, PARLIAMENT HOUSE, SYDNEY

The meeting opened at 8.35 a.m.

#### 1. ATTENDANCE:

Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor  
Bland Shire Council, Mr Ray Smith, General Manager  
Blayney Shire Council, Cr Scott Ferguson, Mayor  
Blayney Shire Council, Ms Rebecca Ryan, General Manager  
Cabonne Shire Council, Cr Kevin Beatty, Mayor  
Cabonne Shire Council, Mr Brad Burns, General Manager  
Coolamon Shire Council, Cr Bruce Hutcheon, Deputy Mayor  
Coolamon Shire Council, Mr Tony Donoghue, General Manager  
Coonamble Shire Council, Cr Allan Karanouh, Mayor  
Cootamundra-Gundagai Regional Council, Cr Abb McAlister  
Cootamundra-Gundagai Regional Council, Mr Phil McMurray, General Manager  
Cowra Shire Council, Cr Bill West, Mayor  
Cowra Shire Council, Mr Paul Devery, General Manager  
Dubbo Regional Council, Mr Dean Frost, CEO  
Dungog Shire Council, Cr John Connors, Mayor  
Dungog Shire Council, Mr Gareth Curtis, General Manager  
Forbes Shire Council, Cr Phyllis Miller, Mayor  
Forbes Shire Council, Mr Steve Loane, General Manager  
Goulburn Mulwaree Council, Cr Bob Kirk, Mayor  
Goulburn Mulwaree Council, Mr Warrick Bennett, General Manager  
Griffith City Council, Cr John Dal Broi, Mayor  
Gwydir Shire Council, Cr John Coulton, Mayor  
Gwydir Shire Council, Mr Max Eastcott, General Manager  
Hay Shire Council, Cr Jenny Dwyer, Mayor  
Hilltops Council, Cr Brian Ingram, Mayor  
Kempsey Shire Council, Cr Liz Campbell, Mayor

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Kempsey Shire Council, Mr Craig Milburn, General Manager  
Kiama Municipal Council, Cr Mark Honey, Mayor  
Kiama Municipal Council, Mr Mike Dowd, Acting General Manager  
Kyogle Council, Cr Danielle Mulholland, Mayor  
Lachlan Shire Council, Cr John Medcalf, Mayor  
Lachlan Shire Council, Mr Greg Tory, General Manager  
Leeton Shire Council, Cr Paul Maytom, Mayor  
Leeton Shire Council, Cr George Weston, Deputy Mayor  
Lithgow City Council, Cr Ray Thompson, Mayor  
Lockhart Shire Council, Cr Roger Schirmer, Mayor  
Lockhart Shire Council, Mr Peter Veneris, General Manager  
Moree Plains Shire Council, Cr Katrina Humphries, Mayor  
Murray River Council, Cr Christopher Bilkey, Mayor  
Murray River Council, Mr Terry Dodds, CEO  
Narrabri Shire Council, Cr Ron Campbell, Mayor  
Narrabri Shire Council, Cr Cameron Staines, Deputy Mayor  
Narrabri Shire Council, Mr Stewart Todd, General Manager  
Oberon Council, Cr Kathy Sajowitz, Mayor  
Oberon Council, Mr Gary Wallace, General Manager  
Parkes Shire Council, Cr Ken Keith, Mayor  
Parkes Shire Council, Mr Kent Boyd, General Manager  
Queanbeyan-Palerang Regional Council, Mr Tim Overall, Mayor  
Shoalhaven City Council, Cr Amanda Findley, Mayor  
Shoalhaven City Council, Mr Stephen Dunshea, CEO  
Singleton Council, Cr Sue Moore, Mayor  
Tamworth Regional Council, Cr Col Murray, Mayor  
Tamworth Regional Council, Mr Paul Bennett, General Manager  
Temora Shire Council, Cr Rick Firman, Mayor  
Temora Shire Council, Ms Elizabeth Smith, Director Administration and Finance  
Tenterfield Shire Council, Cr Peter Petty, Mayor  
Uralla Shire Council, Cr Michael Pearce, Mayor  
Uralla Shire Council, Ms Kate Jessep, General Manager  
Walcha Council, Cr Eric Noakes, Mayor  
Walcha Council, Mr Chris Weber, Acting General Manager  
Warren Shire Council, Cr Milton Quigley, Mayor  
Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor  
Warrumbungle Shire Council, Mr Roger Bailey, General Manager  
LGNSW, Cr Linda Scott, President  
LGNSW, Mr Scott Phillips, CEO  
Canberra Regional Joint Organisation, Kalina Koloff, CEO  
Central NSW Joint Organisation, Jenny Bennett, Executive Officer

**APOLOGIES:**

As submitted

**SPECIAL GUESTS:**

Hon Melinda Pavey MP, Minister for Water, Property and Housing  
Mr Shane Fitzsimmons, Commissioner, Resilience NSW

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The Chairman Cr Ken Keith thanked members of the Executive for their input into the agenda and thanked member councils for their feedback to the issues of importance

**2. ADOPTION OF MINUTES OF PREVIOUS MEETING:**

RESOLVED that the minutes of the General Meeting held on 5 March 2021 be accepted as a true and accurate record (Tenterfield Shire Council / Leeton Shire Council).

**3. Matters Arising from the Minutes**

State Governments commitment to roads

**4. CORRESPONDENCE**

Outward

(a) The Hon Scott Morrison MP, Prime Minister, Re the removal of Part 1, Section 6, of the Local Government Assistance Act 1995

(b) The Hon Mark Coulton MP, Minister for Regional Health, Regional Communications and Local Government, Re the removal of Part 1, Section 6, of the Local Government Assistance Act 1995

(c) Cr Linda Scott, President, Local Government NSW, Re the removal of Part 1, Section 6, of the Local Government Assistance Act 1995

(d) The Chief Executive, Australian Local Government Association, Re the removal of Part 1, Section 6, of the Local Government Assistance Act 1995

(e) the Chairperson, NSW Local Government Grants Commission, Re the removal of Part 1, Section 6, of the Local Government Assistance Act 1995

(f) Hon Brad Hazard MP, Minister for Health and Medical Research, opposing the establishment of COVID quarantine accommodation in rural areas

(g) Cr John Medcalf OAM, Mayor, Lachlan Shire Council, advising that Lachlan Shire Council had been admitted as a member of the Country Mayors Association

(h) The Hon Brad Hazzard MP, Minister for Health and Medical Research, thanking him for his presentation to the 6 March meeting

(i) Mr David Salisbury, Executive Manager Engineering, Essential Energy, thanking him for his presentation to the 6 March meeting

(j) The Hon David Elliott, Minister for Police and Emergency Services, regarding significant increases in contributions for emergency services payable by councils

(k) The Hon Shelley Hancock MP, Minister for Local Government, regarding significant increases in contributions for emergency services payable by councils

(l) Mr Scott Phillips, Chief Executive, Local Government NSW, regarding lead organisations for the identified rural council issues

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(m) letter Councillor Ben Shield, Dubbo City Council, sending sincere best wishes

Inward

(a) Cr Linda Scott, President, LGNSW, regarding Financial Assistance Grants

(b) Cr Linda Scott, President, LGNSW, regarding council costs to support health professionals and services in regional, rural and remote areas

NOTED

**5. FINANCIAL REPORT**

RESOLVED That the financial reports for the last quarter were tabled and accepted (Shoalhaven City Council / Moree Plains Shire Council)

**6. Cr Linda Scott, President, LGNSW**

Cr Scott outlined the current situation regarding the Emergency Services Levy that was passed by both Houses of Parliament allowing the levy to be shown as a separate item on the rate notice and not be part of the allowable rate increase and the notice forwarded to councils by the Office of Local Government telling councils not to act on the legislation

RESOLVED (1) That the Country Mayors Association make representations to the State Government to reconsider their decision not to pay to the Environmental Services Levy or have it separated on the rate notice as councils are conflicted as Parliament has legislated the changes but the Office of Local Government are advising councils not to act on the legislative change

(2) That until the matter is resolved member councils are asked to consider not paying the increased levy (Tenterfield Shire Council / Moree Plains Shire Council)

A report has been submitted by Cr Scott addressing advocacy wins, opportunities for collaboration, upcoming events and submissions (Copy Attached)

**7. Priority Issues Health and Water Responses**

NOTED

**8. Report from Gunnedah Shire Council on Health Services**

RESOLVED That the NSW Country Mayors Association calls on the Federal Government to:

- 1 Formally acknowledge that Rural and Remote NSW Local Government areas are being seriously disadvantaged due to the critical lack of General Practitioners.

- 2 Increase the Medicare payments to General Practitioners who choose to practice in the Rural and Remote regions of NSW.
- 3 Reduce the Medicare payments to General Practitioners practicing in Metropolitan areas to offset the increased expenditure in Rural and Remote NSW. (Kyogle Council / Forbes Shire Council)

RESOLVED That the NSW Country Mayors Association calls on the NSW Government to establish a new Ministry called the Ministry of Regional and Rural Health with responsibility for driving urgent improvements to Health services in Regional, Rural and Remote NSW. (Forbes Shire Council / Kyogle Council)

9. Report from Eurobodalla Shire Council on Water Security  
Report withdrawn by Eurobodalla Shire Council

**10. Executive Report Re Tele Health**

RESOLVED That the NSW Country Mayors Association calls on the NSW Government to

- 1 Enhance technological capabilities, enabling tele-health approaches for general and specialist service provision
- 2 Commit to funding "Tele-Health" in Rural and Remote communities throughout NSW as an additional service and commit that "Tele-Health" services will not be used to replace doctors in rural communities. (Temora Shire Council / Kyogle Council)

**11. Executive Report Re Mental Health**

RESOLVED That the NSW Country Mayors Association calls on the Federal Government to:

- 1 Increase funding to Regional, Rural and Remote communities that have a evidence-based need for provision of suitable detoxification and rehabilitation facilities.
- 2 Increase funding to support Mental Health facilities and Allied Health clinicians in Regional, Rural and Remote communities. (Uralla Shire Council / Forbes Shire Council)

**12. Report from Oberon Council Re Patient Transport**

RESOLVED

- 1 That NSW CMA support improved Patient Transport options in Rural and Remote NSW and make representation to both NSW Health and the Federal Health Minister to simplify and improve the processes around Patient Transport to deliver more equitable outcomes.

- 2 That NSWCMA support and make representation that Patient Transport Services in Rural and Remote areas needs to be adequately funded.  
(Oberon Shire Council / Forbes Shire Council)

**13 Executive Report Re Incentive Scheme for Training, Support and Mentoring of Health Care Professionals in Rural NSW**

RESOLVED That the NSW Country Mayors Association calls on the Federal Government to:

- 1 Reverse the 2019 decision to reduce the "*Skilled Migration Program's*", number of overseas trained doctors entering Australia until Regional, Rural and Remote NSW are serviced by adequate levels of medical professionals.
- 2 Appoint an independent suitable qualified third party to conduct a comprehensive review of the Commonwealth's "*Workforce Incentive Program*".
- 3 Once endorsed, call on the NSW Government to implement all recommendations from the upper house enquiry into "Health Outcomes and Access to Health and Hospital Services in Rural, Regional and Remote NSW. (Kempsey Shire Council / Kyogle Council)

**14. Executive Report Support for Local Water Utilities**

RESOLVED That the NSW Country Mayors Association calls on the NSW Government to:

- 1 Engage with Local Government including the network of thirteen (13) Joint Organisations across NSW to support Local Water Utilities and provide a strategic, evidence-based approach to address water security and the investment in infrastructure required to underpin economic development in regional NSW Including;
  - (a) Regional pipe network systems
  - (b) Regional Water Storages
  - (c) Clear and affordable funding pathways to ensure equity
  - (d) Investment in contemporary surface and groundwater real-time monitoring and modelling and make that modelling accessible to Local Government.
  - (e) Streamline regulations in relation to recycled water reuse.
  - (f) Advocate to the NSW Government to waive NSW Government costs associated with essential water infrastructure (such as access to crown land, state forests, and biodiversity offsets).
  - (g) Develop a Memorandum of Understanding between local government water/wastewater utilities and government agencies outlining responsibilities and service level agreements.
- 2 Establish a multi-agency committee including local government with sufficient delegation to both optimise and monitor the delivery of the

Page 7

Regional Water Strategies and enable a more effective response to emergencies and drought

- 3 Develop accredited training programs for skill development and quality assurance of municipal water and wastewater treatment personnel.(Tenterfield Shire Council / Uralla Shire Council)

**15. National Resources Access Regulator**

RESOLVED That the Country Mayors Association work on relationships between Councils and the National Resources Access Regulator and invite both a senior Executive and a Board member to attend the next meeting of the Country Mayors Association (Moree Plains Shire Council / Leeton Shire Council)

**16. Executive Report Re Australian Government Investment for Water Supplies**

RESOLVED That the NSW Country Mayors Association:

- 1 Advocate to the Australian Government for a whole of government approach (three tiers) to major regional bulk water security initiatives.
- 2 Advocate to the Australian Government to increase their funding and involvement in the provision of secure bulk water supply projects for towns and cities across regional Australia.(Tenterfield Shire Council / Forbes Shire Council)

**17. Hon Melinda Pavey MP, Minister for Water, Property and Housing**

Keeping Crown Land cemetery costs down is a priority as currently NSW costs are double that of Victoria. The Government is trying to get tenants to purchase aboriginal housing as it would be far cheaper for them than paying rent. The Housing 2041 Strategy has been released which deals with supply and mixture of supply. If Councils have crown land that can be developed as housing please let the Minister know. There is a Safe and Secure Water Program and a Risk Development Program. There needs to be more information on flood mitigation as there is going to be stronger growth in rural NSW

**18. Mr Shane Fitzsimmons, Commissioner, Resilience NSW**

There has been damage to over 50 Local Government areas in the past 18 months. On the 1 May 2020 Resilience NSW was established with a mandate to transform whole of government action to emergency situations which is married to Inquiries that government needs to do better. Resilience is very much about coordinating resources. Resilience NSW has established six locations around the State and senior staff positions are in the process of being filled. Urgent attention is being given to compounding disasters such as fire, drought and flood. The March floods affected 63 Local Government areas and natural disasters were declared in 61 of those. Progress better funding is being introduced so that infrastructure is not just replaced but the replacement addresses the future

requirements. Resilience NSW wants to partner closely with Local Government to develop a Resilience Strategy making sure there is no duplication

**19. Day Light Saving**

RESOLVED That the Country Mayors Association write to the Minister for Justice requesting that day light saving be reduced to four months of the year starting on the first weekend in November and finishing in the last weekend in February to be implemented no later than November 2021.(Lachlan Shire Council / Temora Shire Council)

**20. Animal Welfare Cats and Dogs**

RESOLVED That the NSW Country Mayors Association call on the NSW Government to act as a matter of urgency to:

- 1 Update the regulations in relation to the NSW Animal Welfare Code of Practice for breeding dogs and cats that applies to establishing and operating the Dog Breeding Facilities in NSW
- 2 Apply best practice standards to the New Code of Practice that aligns with the Victorian regulations acknowledging that the lack of proactive cross-border collaboration on legislative reforms in NSW/VIC is now legally forcing Riverine NSW local governments to approve large scale dog breeding facilities in accordance with the NSW planning system.(Murray River Council / Hilltops Council)

**21. Short Term Accommodation Shortages and Homelessness**

RESOLVED That the Country Mayors Association

- 1 declares that our respective councils are experiencing a housing crisis in respect of housing availability, social housing availability and general affordability across our communities
- 2 requests that the LGNSW conference take the issue up as one of importance for action
- 3 calls on the Federal Government to create a National Housing Plan that can support the work of local councils

**22. National Water Quality Management Strategy**

RESOLVED That the NSW Country Mayors Association calls on the Australian, State and Territory Governments to mandate their nationally agreed policy framework within the Australian Government's National Water Quality Management Strategy, so that all Australian governments and other industries, organisations and institutions effectively manage the quality and supply of water that is fit for purpose.(Hay Shire Council /Tenterfield Shire Council)

**23 Murray Darling Basin**

RESOLVED That the NSW Country Mayors Association calls on the NSW Government:

- 1 To engage an independent authority to prepare a public report detailing:
  - (a) The current river monitoring performed in the Murray-Darling Basin, its distribution and data accuracy and timeliness.
  - (b) The benefits of a basin-wide consistent approach to enhanced and comprehensive river monitoring data, and its opportunities and challenges.
- 2 Following the outcomes of the report to initiate and install competent river monitoring infrastructure and programs to provide enhanced river data and analysis to support water managers improve water policy, planning, management and operations to improve and maintain water quality and supply in the Murray-Darling Basin. (Hay Shire Council / Leeton Shire Council)

There being no further business the meeting closed at 12.31pm.

Cr Ken Keith OAM  
Chairman Country Mayor's Association of NSW



**15 CORRESPONDENCE****15.1 CORRESPONDENCE JUNE****TRIM Number:** R21/160**Author:** Administration Coordinator - General Management**PURPOSE**

To provide Council with correspondence received for the month of June.

**SUPPORTING INFORMATION**

Office of Local Government – amendments made to the Local Government Act 1993 - Local Government Amendment Bill 2021

Country Mayor's Association of NSW – Emergency Services Levy

John Daunt - Lake Cargelligo Walkway

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Responsive Effective and Responsive Council

**ATTACHMENTS**

1. Attachment A [↓](#)
2. Attachment B [↓](#)
3. Attachment C [↓](#)

**RECOMMENDATION**

That

1. Correspondence report no R21/160 be received and noted.



The Hon. Shelley Hancock MP  
Minister for Local Government

Ref: A767610

Clr John Medcalf OAM  
Mayor  
Lachlan Shire Council  
PO Box 216  
CONDOBOLIN NSW 2877

10 June 2021

council@lachlan.nsw.gov.au

Dear Mayor

I am writing to advise you about important amendments recently made to the *Local Government Act 1993* (the Act) through a Bill that I had the pleasure to introduce on behalf of the NSW Government.

The Government remains committed to strengthening the performance and sustainability of local government. As part of this commitment, I introduced the (then) Local Government Amendment Bill 2021, which was passed by the NSW Parliament on 13 May and assented to on 24 May 2021.

The original provisions in the Bill reflects a series of sensible reforms developed collaboratively with the local government sector as part of an extensive public consultation process. It implements the Government's commitments to rating reform, provides for payment of superannuation contributions for councillors, align terms of office of chairpersons for county councils and joint organisations to their member councils and allows greater flexibility in the administration of elections.

#### **Greater flexibility to fairly harmonise rates**

Importantly, the Act now provides for greater flexibility for those councils formed in 2016 as they prepare to harmonise rates from 1 July 2021. Each council can choose, in consultation with their communities, whether to harmonise their rating structures gradually over up to 8 years. Councils in contiguous urban areas are also able to set different rates for different residential areas. Further, councils may set different rates for farmland based on location.

It is a matter for each council to determine whether or not to take up one or more of these options as they develop a rating structure for their area. Councils requiring further advice or support should consult their Council Engagement Manager in the first instance.

#### **Fairer and more flexible rating categories and subcategories**

Most changes to the Act can be accessed by all councils. All councils, including councils in contiguous urban areas, like Greater Sydney and the Central Coast, can now set different residential rates for different residential areas. In addition, all councils can set different rates for farming land based on location. These measures have already come into effect.

Councils will also be able to create more flexible business rates subcategories, allowing fairer rates that better reflect access to, and demand for services and infrastructure. They will be able to set different business rates based on whether land is predominantly used for industrial activities. This will commence by proclamation.

A new, fifth rating category for environmental land will also be created. This is designed to capture land where meaningful development is constrained by geography or regulation that imposes significant restrictions on use of the land, such as conservation agreements. This will commence by proclamation once supporting regulations are prepared.

GPO Box 5341 Sydney NSW 2001 ▪ P: (02) 8574 5400 ▪ W: [nsw.gov.au/ministerhancock](http://nsw.gov.au/ministerhancock)

**Meeting growth and infrastructure costs**

The Government is strongly committed to ensuring that growing communities have adequate and effective infrastructure needed to support that growth. To that end, I commissioned IPART to recommend a new methodology for taking population growth into account when setting the rate peg and I look forward to receiving a final report in September this year. The Act now clearly allows multiple rate pegs to be set, if required, enabling the Government to deliver its commitment to align council's general income to population growth to help relieve pressure in growing communities.

Councils are increasingly jointly funding infrastructure projects with other governments. To reduce red tape, the Act will allow councils to levy a new kind of special rate for infrastructure jointly funded with other government entities. These special rates are not limited to funding council functions and do not form part of councils' general income under the rate peg.

**Better targeting of rating exemptions**

Land with certain conservation agreements currently benefit from a rating exemption. To better balance the need to support private conservation with the need to pay for council services and infrastructure, this exemption will be targeted via changes to be made to regulations, in consultation with key stakeholders. Relevant landholders may also be rated under the new environmental land category. This will come into effect in future.

**Improved debt management and recovery options**

Limits will also be placed on those ratepayers that are eligible to postpone rates due to a change in the permitted use of their land. This reduces the cost burden on other ratepayers while still allowing owner occupiers who would face hardship to apply to postpone the portion of their rates that have increased due to rezoning.

**New superannuation payments for councillors**

Under the Act, councils will also be given the option to make payments for councillors into a complying superannuation fund nominated by councillors from 1 July 2022. These payments will be equivalent to the amount under Commonwealth superannuation legislation. This recognises the high workload and responsibilities of many councillors and the significant contribution they make to communities while juggling work and family commitments.

**Minor changes to council elections and terms of office**

Finally, the Act allows the timeframe for receipt of postal votes at council elections to be prescribed by regulation. After the next elections, councils will have the option to fill vacancies in the first 18 months of their terms by a countback. There will also be greater flexibility in the appointment of returning officers for countback elections. The terms of chairpersons of county councils also will be extended to two years to align them with the terms of mayors elected by councils. The terms of office of chairpersons of county councils and joint organisations will also align with the electoral terms of their member councils.

**Other changes as amended**

The Act as amended includes a provision to enable councils to collect levies payable under the *Fire and Emergency Services Levy Act 2017* (FESL Act) outside of general income when the FESL Act takes effect. Councils should note that the NSW Government has deferred the introduction of the FESL Act and the levying of a FESL has been postponed at this time. There is no change to the requirement for councils to pay an annual Emergency Services Levy (ESL) contribution from within councils' general income.

The Act as amended also includes a new process for councils constituted within the last 10 years to submit a business case with supporting reasons to the Minister for a de-amalgamation of an area. Further information on this process will be provided separately.

I look forward to continuing to work with the local government sector to ensure that communities across the State are well served by their local council. I encourage you to draw the attention of councillors and staff to information about these changes as soon as possible.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Shelley Hancock', written in a cursive style.

**The Hon. Shelley Hancock MP**  
Minister for Local Government

Cc: General Manager, Mr Greg Tory



# Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Ken Keith OAM  
PO Box 337, Parkes NSW 2870  
02 6861 2333  
ABN 92 803 490 533

## To Mayors and General Managers

At our last meeting held on 28 May 2021, Country Mayors made the decision to make representations to the State Government, to reconsider their decision not to pay to the Emergency Services Levy, or to have it separated on the rate notice as a separate charge. Country Mayors also suggested to members that until the matter is resolved they consider not paying the increased levy.

Subsequently, the Legislative Council when considering amendments to The Statute Law (Miscellaneous Provisions) Bill 2021, on the 8 June 2021, it was raised that the Legislative Council consider an amendment to the Local Government Act 1993 relating to the exclusion of fire and emergency services levies from councils general income, which was agreed to and has now been referred to the Legislative Assembly.

All Councils received a letter from the Minister for Local Government, the Hon Shelley Hancock MP, on Wednesday 16 June 2021, advising that the NSW Government is providing a one-off payment to fully fund the increase in FY21-22 local government Emergency Services Levy (ESL) contributions, and this payment will ensure that councils pay the same amount in FY21-2022 as it did in the 2019-20 financial year pre COVID-19.

This of course is welcome news for the next financial year but it does not solve the long term problem. What happens in financial year 2022-23 and beyond? It is imperative that the amendments are passed by the Legislative Assembly.

I urge you all to lobby your local member on the importance of passing the necessary amendment to the legislation.

Cr Ken Keith OAM  
Chairman

## LAKE CARGELLIGO WALKWAY 2003—2021

HURRAY!! At last the Walkway has been completed all the way from Rotary Park to Deadman's Point. But sadly three of our original walkway committee members aren't here today to celebrate with us. They were Harold Davis, John Robberds and Jo Parkinson.

In March 2003 Lakes Alive started submissions to Lachlan Shire Council to establish a walkway around the shoreline of the lake; from Rotary Park to Deadman's Point.

This was followed up by two presentations to Council meetings by John Daunt, Walkway Committee Chairman, to outline our case for a very worthwhile asset to our town.

In June 2004 Lachlan Shire Council were successful in getting a grant from the Department of Sport and Recreation for \$71,750. This was presented by Sandra Nori, NSW

Minister for Sport and Recreation when she visited Lake Cargelligo. Lachlan Shire Council agreed to match it with \$86,000.

In August 2004 Lakes Alive members met with Shire Engineer Robert Staples and Foreman Sam Barby, to discuss specifications and peg out proposed walkway stage one,

from Rotary Park to Lachlan Street. This section was completed in Oct 2004. The bitumen surface was not satisfactory and it was resealed in May 2005.

As there were funds left over from stage one, it was decided to commence stage two, and also incorporate a walkway bridge to cross a marsh area on the way to Townsend Street. Bridge plans were drawn up and the entire bridge sixty meters long was built by volunteer labour.

The official opening of the walkway bridge was on Sunday 27<sup>th</sup> May 2007. Cutting the ribbon to officially open the bridge was conducted by Lachlan Shire Mayor Des Manwearing, Community Person of the Year Robert King, and Walkway Committee Chairman John Daunt. It was hoped that work would soon commence to continue the walkway all the way to Deadman's Point.

Six years later at a meeting in the Bowling Club to present a draft Financial Delivery Plan, the G.M.Liz Collier said "it would be completed within twelve months". Nothing happened. We were told

there was \$140,000 available but there were still some issues to be worked through.

At a Council meeting in May 2014 the engineer Phil King said "it is on the cusp of being started". He had obtained an extension of time to use the grant of

\$112,000, to the end of December 2014. By the end of the year no work had commenced and they lost the grant. What incompetence.

At a Lakes Alive meeting on the 4<sup>th</sup> March 2015 the Mayor Des Manwearing was present and he said work would commence in May and go to Parkinson's Lane. He also said he was embarrassed and disappointed at lack of action. Still nothing happened.

Since the walkway first started there have been six General Managers and five Engineers for Lakes Alive committee to deal with. Some have just left it in the too hard basket and some have used excuses such as; no Council funds; too busy with Merri Abba pipeline and couldn't do two things at once; also couldn't get an AHIP (Aboriginal Heritage Impact Permit).

But at last GM Robert Hunt and Engineer TK (Te Kori) persisted and work started at the walkway bridge three years ago to go to Parkinson's Lane.

And the last section to Deadman's Point has just been completed with GM Greg Tory and Engineer Adrian Milne at the helm.

Well done, it has been a rough ride. John Daunt.

**16 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**17 PETITIONS**

Nil

DRAFT



**18      CLOSED SESSION**

DRAFT

## RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

### **18.1 Audit, Risk & Improvement Committee - Minutes December 2020 & February 2021 meetings; ARIC Chair resignation**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

### **18.2 Provision of Youth Services from 1 July 2021**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

### **18.3 Quote Q2021-20 Purchase 1 new Outfront Broom and Small tractor combination**

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

### **18.4 Supply of crushed gravel and stone**

This matter is considered to be confidential under Section 10A(2)c and dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

### **18.5 Contract extensions - Riverview Caravan park and lakeview caravan park**

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

### **18.6 Rates and Charges Donations - 2020/21**

This matter is considered to be confidential under Section 10A(2)b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

### **18.7 Lease Negotiations - 16 Mile Pump Station**

This matter is considered to be confidential under Section 10A(2)g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

### **18.8 Tottenham Tennis Court lighting**

This matter is considered to be confidential under Section 10A(2)dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance,

be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

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