



**I hereby give notice that an Ordinary Meeting of Council will be held on:**

**Date: Wednesday, 28 April 2021**  
**Time: 2:00pm**  
**Location: Lake Cargelligo Memorial Hall**

# **BUSINESS PAPER**

**Ordinary Council Meeting**

**28 April 2021**

## ***Lachlan Shire –THE HEART OF NSW***



### ***Our Vision:***

***For the Lachlan Shire to be a resilient community providing economic and social growth, through evolving, agricultural, business and mineral activities***

### ***Mission:***

***To engage the community, providing and delivering progressive services whilst implementing a long term strategic plan leading to the social and economic benefit of the community***

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- 1      ACKNOWLEDGEMENT OF COUNTRY AND ELDERS**
- 2      APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**
- 3      CONFIRMATION OF MINUTES**

Ordinary Meeting - 24 March 2021

**MINUTES OF LACHLAN SHIRE  
ORDINARY COUNCIL MEETING  
HELD AT THE CONDOBOLIN COUNCIL CHAMBERS  
ON WEDNESDAY, 24 MARCH 2021 AT 2:07PM**

**PRESENT:** Mayor John Medcalf (OAM), Cr Elaine Bendall, Cr Melissa Blewitt, Cr Dennis Brady, Cr Dave Carter, Cr Mark Hall, Cr Peter Harris, Cr Brian Nelson, Deputy Mayor Paul Phillips, Cr Melissa Rees

**IN ATTENDANCE:** Greg Tory (General Manager), Karen Pegler (Director - Corporate and Community Services), Adrian Milne (Director - Infrastructure Services), Jon Shillito (Director - Environment, Tourism and Economic Development), Paula Ewing (Executive Assistant)

**1 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS**

Was read out by Councillor Bendall

**2 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**

Nil

**3 CONFIRMATION OF MINUTES**

**RESOLUTION 2021/40**

Moved: Cr Mark Hall  
Seconded: Cr Peter Harris

That the minutes of the Ordinary Meeting held on 24 February 2021 be confirmed.

**4 MAYORAL MINUTE**

**4.1 MEETINGS AND FUNCTIONS ATTENDED BY THE MAYOR AND DEPUTY MAYOR**

**RESOLUTION 2021/41**

Moved: Deputy Mayor Paul Phillips  
Seconded: Cr Melissa Blewitt

That:

1. Mayoral Minute No. R21/68 be received and noted.

Council noted the change of date of the "Bird in Hand" Opening and that the Mayor was unable to attend as he was at the 21/22 Budget Meeting at the Council Chambers, Condobolin.

**CARRIED**

## 4.2 MAYORAL MINUTE - MARCH

### RESOLUTION 2021/42

Moved: Cr Elaine Bendall

Seconded: Cr Melissa Rees

That:

1. The Mayoral Minute No. R21/71 be received and noted.

**CARRIED**

## 5 PUBLIC FORUM

Nil

## 6 DISCLOSURE OF INTEREST

Councillor Peter Harris declared a non significant non pecuniary interest in Item 9.8 as Cllr Harris is a friend of the family.

## 7 GENERAL MANAGER

### 7.1 MURRAY DARLING ASSOCIATION NATIONAL CONFERENCE AND AGM

#### RESOLUTION 2021/43

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That:

1. The General Manager's Report No. R21/59 be received and noted.
2. Council nominate Councillor Mark Hall and Councillor John Medcalf OAM and the General Manager as delegates to attend the Murray Darling Association National Conference and AGM at Wentworth NSW from 16 to 19 May 2021.

**CARRIED**

### 7.2 REMOTE ATTENDANCE BY COUNCILLORS AT COUNCIL MEETINGS

#### RESOLUTION 2021/44

Moved: Cr Mark Hall

Seconded: Cr Dave Carter

That:

1. The General Manager's Report No. R21/63 be received and noted.
2. Council support the proposed consultation paper and direct the General Manager to communicate that position to the Office of Local Government.

**CARRIED**

**7.3 CLASSIFICATION OF LAND - 7 HAY STREET CONDOBOLIN**

**RESOLUTION 2021/45**

Moved: Cr Peter Harris  
 Seconded: Cr Melissa Blewitt

That:

1. The General Manager’s Report No. R21/65 be received and noted.
2. Council classify the land being acquired at 7 Hay Street Condobolin as Operational Land.

**CARRIED**

**7.4 DELIVERY PROGRAM AND OPERATIONAL PLAN STATUS UPDATE - 31 DEC 2020.**

**RESOLUTION 2021/46**

Moved: Cr Peter Harris  
 Seconded: Cr Melissa Rees

That:

1. The General Manager’s Report No R21/69 be received and noted.

**CARRIED**

**7.5 ACTIVE RESOLUTIONS AS AT MARCH 2021**

**RESOLUTION 2021/47**

Moved: Cr Peter Harris  
 Seconded: Deputy Mayor Paul Phillips

That:

1. The General Manager’s Report No. R21/70 be received and noted.

**CARRIED**

**8 CORPORATE AND COMMUNITY SERVICES**

**8.1 CUSTOMER SURVEY - INFORMATION FOR COUNCILLORS AND COMMUNITY**

**RESOLUTION 2021/48**

Moved: Cr Peter Harris



Seconded: Cr Dave Carter

That:

1. The Director Corporate & Community Services Report No. R21/48 be received and noted.

**CARRIED**

## **8.2 2018-2023 IT STRATEGIC PLAN UPDATE**

### **RESOLUTION 2021/49**

Moved: Cr Peter Harris

Seconded: Cr Mark Hall

That:

1. The Director Corporate and Community Services Report No R21/23 be received and noted.
2. Council note the revised 2018-2023 IT Strategic Plan.

**CARRIED**

## **8.3 INVESTMENTS AT 28 FEBRUARY 2021**

### **RESOLUTION 2021/50**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That:

1. The Director Corporate and Community Services Report No. R21/42 be received and noted.

**CARRIED**

## **8.4 DRAFT YOUTH STRATEGY 2021-2030 REALISING OUR POTENTIAL**

### **RESOLUTION 2021/51**

Moved: Cr Mark Hall

Seconded: Cr Melissa Rees

That:

1. The Director Corporate and Community Services Report R21/44 be received and noted.
2. The draft Youth Strategy 2021-2030 Realising our Potential be placed on public exhibition of for a period of 28 days from 25 March to 22 April 2021 be approved.
3. Following the completion of the public exhibition period the Director of Corporate and Community Services present a further report, summarising any submissions received

during the public exhibition period, for the consideration of Council prior to final adoption of the Youth Strategy 2021-2030 Realising our Potential.

**CARRIED**

## **8.5 POLICY REVIEW - ASSET ACCOUNTING POLICY**

### **RESOLUTION 2021/52**

Moved: Deputy Mayor Paul Phillips

Seconded: Cr Dave Carter

That:

1. The Director Corporate and Community Services Report No R21/53 be received and noted.
2. The revised Asset Accounting Policy be adopted as presented.

**CARRIED**

Councillor Rees left the room at 2:47pm.

Councillor Rees returned to the room at 2:49pm.

## **9 ENVIRONMENT, TOURISM AND ECONOMIC DEVELOPMENT**

### **9.1 DRAFT MOBILE FOOD AND DRINK VENDORS TRADING ON PUBLIC PARKS, PLACES, ROADS AND RESERVES POLICY**

#### **RESOLUTION 2021/53**

Moved: Cr Dave Carter

Seconded: Deputy Mayor Paul Phillips

That:

1. The Director of Environment, Tourism and Economic Development Report No. R20/242 be received and noted.
2. The draft Mobile Food and Drink Vendor Trading in Public Parks, Places, Roads and Reserves Policy – ENV018 be placed on public exhibition for a period of 28 days and public submissions be invited on the draft Policy.
3. A further report be provided to Council following the public exhibition and submission period for consideration of any submissions received on the draft policy.

**CARRIED**

### **9.2 RE - BRANDING OF COUNCIL AND A NEW BRAND FOR COUNCIL'S VISITOR ECONOMY**

#### **RESOLUTION 2021/54**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That

1. The Director Environment Tourism and Economic Development Report No. R21/7 be received and noted.
2. Council place the three options for the Shire corporate branding, as well as Council's current logo and the two tourism brands on public exhibition for a minimum period of 28 days and invite the community to vote on the preferred option.
3. A further report be presented to Council outlining the feedback received during the public exhibition period and the outcome of the community vote prior to Council's determination of the future brands.

**CARRIED**

### **9.3 ALCOHOL PROHIBITED AREA OR ALCOHOL-FREE ZONE FOR ALBERT**

#### **RESOLUTION 2021/55**

Moved: Cr Melissa Rees  
Seconded: Cr Melissa Blewitt

That:

1. The Director Environment Tourism and Economic Development Report No. R21/37 be received and noted.
2. Council proceed with a proposal to declare Albert (as per the area shown in Figure 1 of this report) to be both an Alcohol Free Zone and an Alcohol Prohibited Area.
3. The proposal, to declare Albert an Alcohol Free Zone and an Alcohol Prohibited Area be placed on public exhibition for a period of twenty-eight (28) days and invite submissions/objections to the proposal.
4. A further report be considered by Council, outlining the details of any submissions/objections made during the notification period for Council's consideration before making any final declarations.

**CARRIED**

### **9.4 DEVELOPMENT DATA FEBRUARY 2021**

#### **RESOLUTION 2021/56**

Moved: Deputy Mayor Paul Phillips  
Seconded: Cr Peter Harris

That:

1. The Director Environment Tourism and Economic Development Report No. R21/39 be received and noted.

**CARRIED**

**9.5 FY2021 PROJECT MONTHLY UPDATE FOR FEBRUARY/MARCH****RESOLUTION 2021/57**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That:

1. The Director of Environment, Tourism and Economic Development Report No.R21/47 be received and noted.

**CARRIED**

**9.6 DRAFT KEEPING OF DOMESTIC ANIMALS POLICY****RESOLUTION 2021/58**

Moved: Cr Peter Harris

Seconded: Cr Dave Carter

That:

1. The Director of Environment, Tourism and Economic Development Report No. R21/51 be received and noted.
2. The matter be deferred to the April Strategic Briefing for discussion.

**CARRIED**

**9.7 ANZAC DAY, CONDOBOLIN - 2021****RESOLUTION 2021/59**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That:

1. The Director of Environment, Tourism and Economic Development Report No. R21/55 be received and noted.
2. Council not to support the request from the Condobolin RSL sub branch and suggest that the RSL sub branch call for volunteers to help support the event.
3. That the Director Environment, Tourism and Economic Development assist the Condobolin Sub Branch RSL with finding volunteers to run or assist with the event.

**CARRIED**

Councillor Harris declared a non-significant non-pecuniary interest in Item 9.8 as Cllr Harris is a friend of the family.

**9.8 RAILWAY HOTEL - LAND OWNERS CONSENT REQUEST FOR DEVELOPMENT APPLICATION**

**RESOLUTION 2021/60**

Moved: Cr Melissa Rees

Seconded: Deputy Mayor Paul Phillips

That:

1. The General Manager Report No. R21/62 be received and noted.
2. Council provide land owners consent for the Development Application for that part of the proposed development located within the Molong Street road reserve.
3. A further report be presented to Council for determination of the Development Application, if the proposal continues to utilise part of the road reserve for the development.

Councillor Hall and Councillor Carter asked for their names to be recorded against the motion.

**CARRIED**

**9.9 PROPOSED PLANNING AMENDMENTS FOR AGRICULTURE - LACHLAN LOCAL ENVIRONMENTAL PLAN 2013**

**RESOLUTION 2021/61**

Moved: Cr Mark Hall

Seconded: Cr Peter Harris

That

1. The Director Environment Tourism and Economic Development Report No. R21/66 be received and noted.
2. That Council resolve to opt in and add “farm stay accommodation” and “agritourism” as permissible land uses in the R5 Large Lot Residential Zone.

**CARRIED**

**10 INFRASTRUCTURE SERVICES**

**10.1 FY2021 ROADWORKS MONTHLY UPDATE FOR FEBRUARY**

**RESOLUTION 2021/62**

Moved: Cr Dennis Brady

Seconded: Deputy Mayor Paul Phillips

That:

The Director Infrastructure Services Report No. R21/54 be received and noted.

**CARRIED**

At 4:10pm Council ceased for a break.

At 4:27pm Council resumed.  
At 4:27pm Guy Marchant joined the meeting.

## **10.2 FY2021 RECREATION MONTHLY UPDATE FOR FEBRUARY**

### **RESOLUTION 2021/63**

Moved: Cr Melissa Rees  
Seconded: Cr Dave Carter

That:

1. The Director Infrastructure Services Report No. R21/57 be received and noted.

**CARRIED**

## **10.3 FY2021 UTILITIES MONTHLY UPDATE FOR FEBRUARY**

### **RESOLUTION 2021/64**

Moved: Cr Dennis Brady  
Seconded: Cr Peter Harris

That:

1. The Director Infrastructure Services Report No. R21/58 be received and noted.

**CARRIED**

## **10.4 REQUEST TO TRANSFER A CROWN ROAD FOR PROPERTY ACCESS**

### **RESOLUTION 2021/65**

Moved: Cr Peter Harris  
Seconded: Cr Elaine Bendall

That:

3. The Director Infrastructure Services Report R21/64 be received and noted.
4. Council decline the request to become the responsible Road Authority for the Crown road access to lots 12 and 13 DP 752866 and lot 25 DP 752901.
5. Mrs Watson be advised of Council's resolution.

**CARRIED**

## **11 DEPUTATIONS**

**12 NOTICES OF MOTION**

Nil

**13 NOTICES OF RESCISSION**

Nil

**14 DELEGATES REPORT**

**14.1 COUNTRY MAYOR'S ASSOCIATION**

**RESOLUTION 2021/66**

Moved: Deputy Mayor Paul Phillips

Seconded: Cr Dennis Brady

That:

1. The Delegate's Report No. R21/60 be received and noted.

**CARRIED**

**14.2 MINING AND ENERGY RELATED COUNCIL'S MEETING**

**RESOLUTION 2021/67**

Moved: Cr Mark Hall

Seconded: Cr Dennis Brady

That:

1. The Delegate's Report No. R21/61 be received and noted.

**CARRIED**

**14.3 CENTRAL NSW JOINT ORGANISATION BOARD MEETING 11 MARCH 2021**

**RESOLUTION 2021/68**

Moved: Cr Peter Harris

Seconded: Cr Mark Hall

That:

1. The Delegates Report no R21/67 be received and noted.

**CARRIED**

## 15 CORRESPONDENCE

### 15.1 CORRESPONDENCE REPORT MARCH

#### RESOLUTION 2021/69

Moved: Cr Melissa Rees

Seconded: Cr Peter Harris

That:

1. The General Manager's Report No. R21/72 be received and noted.

**CARRIED**

DRAFT



**16 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**17 PETITIONS**

Nil

**18 CLOSED SESSION****RESOLUTION 2021/70**

Moved: Cr Elaine Bendall

Seconded: Cr Dennis Brady

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**18.1 Undetected Water Leak - Assessment 1003210**

This matter is considered to be confidential under Section 10A(2)a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

**18.2 Update on Cyber Security Action Plan**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**18.3 Provision of Youth Services from 1 July 2021**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**18.4 Audit Engagement Plan**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**18.5 Tender 2021/1 - Supply and Instalation of Ground Mount Solar PV and Battery Storage at Lake Cargelligo Water Filtration Plant.**

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**CARRIED**

**RESOLUTION 2021/71**

Moved: Cr Dennis Brady  
Seconded: Cr Elaine Bendall

That Council moves out of Closed Council into Open Council.

**CARRIED**

At 5:00pm Guy Marchant left the meeting.

**18.1 UNDETECTED WATER LEAK - ASSESSMENT 1003210****RESOLUTION 2021/72**

Moved: Cr Mark Hall  
Seconded: Cr Elaine Bendall

That:

1. The Director of Corporate and Community Services Report No. R21/18 be received and noted.
2. Council reject the request to reduce water consumption charges on the basis that it would contravene the adopted Undetected Water Leak and Faulty Water Meter Policy and expose Council to an unknown number of future claims.
3. Council reject the request for an additional Kिलolitres allowance as both are outside of Council policy and advise the ratepayer to consider an application under the Hardship Policy.
4. Council not extend the water main in Cunningham Street.

**CARRIED**

**18.2 UPDATE ON CYBER SECURITY ACTION PLAN****RESOLUTION 2021/73**

Moved: Cr Mark Hall  
Seconded: Cr Elaine Bendall

That:

1. The Director of Corporate and Community Services Report No. R21/49 be received and noted.
2. Council note the updated Cyber Security Action Plan.

**CARRIED**

**18.3 PROVISION OF YOUTH SERVICES FROM 1 JULY 2021****RESOLUTION 2021/74**

Moved: Deputy Mayor Paul Phillips

Seconded: Cr Dave Carter

That:

1. The Director Corporate and Community Services Report R21/52 be received and noted.
2. A fixed price selective tender process, under *Section 166(b) of the Local Government (General) Regulation 2005*, by which invitations to tender for a particular proposed contract/s are made following a public advertisement asking for expressions of interest, be utilised for the procurement of a Youth Service provider
3. The proposed contract be for a 4 year term from 1 July 2021.
4. That expressions of interest for a dual or single provider model be invited for the delivery of youth services in the Lachlan Shire Council area.

**CARRIED**

#### **18.4 AUDIT ENGAGEMENT PLAN**

##### **RESOLUTION 2021/75**

Moved: Deputy Mayor Paul Phillips

Seconded: Cr Dennis Brady

That:

1. The Director Corporate and Community Services Report R21/46 be received and noted.

**CARRIED**

#### **18.5 TENDER 2021/1 - SUPPLY AND INSTALTION OF GROUND MOUNT SOLAR PV AND BATTERY STORAGE AT LAKE CARGELLIGO WATER FILTRATION PLANT.**

##### **RESOLUTION 2021/76**

Moved: Deputy Mayor Paul Phillips

Seconded: Cr Peter Harris

That:

1. The Director of Environment, Tourism and Economic Development Report No. R21/50 be received and noted.
2. The tender of Macquarie Energy Pty Ltd for the construction of a 240KW Solar PV Array and 100KWh/100kW battery storage at the Lake Cargelligo Water Treatment Plant, for the price outlined in Table 1 of this report, be accepted.
3. The Mayor and General Manager be authorised to sign the construction contract for this project and affix the Council seal to any contract documents.

**CARRIED**

**The Meeting closed at 5:07pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 28 April 2021.**

.....  
**CHAIRPERSON**

DRAFT

**4 MAYORAL MINUTE****4.1 MEETINGS AND FUNCTIONS ATTENDED BY THE MAYOR AND DEPUTY MAYOR - APRIL****TRIM Number: R21/92****Author: Administration Coordinator - General Management**

29 March - Central West PD Community Safety Precinct Committee Meeting, dial-in (Mayor)

08 April - Essential Energy, David Salisbury, Geoff Burgess, online meeting (Mayor)

10 April – Mineral Hill Mine tour (Mayor)

12 April – Bi-Monthly meeting Evolution Mining, online meeting (Mayor)

14 April – Budget Meeting (Mayor and Deputy Mayor)

14 April – Strategic Briefing (Mayor and Deputy Mayor)

19-21 April - Western Division Conference, Broken Hill (Mayor)

23 April – ANZAC Service – RSL Lifecare, William Beech Gardens, Condobolin (Mayor)

25 April – ANZAC Service – Tottenham (Mayor)

25 April – ANZAC Service – Lake Cargelligo (Deputy Mayor)

27 April - Department of Primary Industries and University of Sydney Impacts of land ownership change on rural, social and economic change, Council Committee Room, Condobolin (Mayor)

28 April – Ordinary Meeting of Council, Lake Cargelligo (Mayor and Deputy Mayor)

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong Effective and Responsive Council

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That Council

1. Read and note Mayoral Minute R21/92.

**4.2 MAYORAL MINUTE - DAYLIGHT SAVING****TRIM Number: R21/98****Author: Administration Coordinator - General Management**

I would like to move that we make a recommendation to the next Country Mayors conference on 28th May 2021 that Day Light Saving be reduced to four months of the year. Starting on the first weekend in November and finishing the last weekend in February each year. To be implemented no later than November 2021.

This was the original intent of Day Light Saving, being four months and only changed for the Olympic Games in Sydney in 2000 and never changed back.

We feel enough is enough!!!

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That Council

1. Make a recommendation to the next Country Mayors conference on 28th May 2021 that Day Light Saving be reduced to four months of the year. Starting on the first weekend in November and finishing in the last weekend in February. To be implemented no later than November 2021.

**4.3 MAYORAL MINUTE - ELIZABETH MCGREGOR PLAQUE****TRIM Number: R21/100****Author: Administration Coordinator - General Management****FIRST HEADING**

I have contacted Allan Miles OAM Project Chairman for Operation Pilgrimage re Elizabeth McGregor's plaque which he would like to unveil at the Condobolin RSL Club. Allan is asking Council if we would put \$1800 forward which would be made up of approximately \$800 for the plaque and the balance for travel and accommodation.

If we agree the unveiling of the plaque could be done by Peter Cosgrove or Quentin Bryce with representative from the McGregor family present.

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That Council

1. Accept the unavailing of a plaque for Elizabeth McGregor at the Condobolin RSL Club and agree to contribute \$1800 to the cost of the plaque, travel and accommodation.

**5 PUBLIC FORUM**

**6 DISCLOSURE OF INTEREST**

DRAFT



**7 GENERAL MANAGER**

**7.1 ACTIVE RESOLUTIONS APRIL**

**TRIM Number:** R21/96

**Author:** Administration Coordinator - General Management

**PURPOSE**

To update Council on any Active Resolutions as at April 2021.

**SUPPORTING INFORMATION**

Active Resolutions are attached.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong and Effective Council

**ATTACHMENTS**

1. Attachment A [↓](#)

**RECOMMENDATION**

That Council

1. Receive and note General Manager's Report no R21/96.

**ACTIVE RESOLUTIONS AS AT 28 APRIL 2021**

**LACHLAN SHIRE COUNCIL  
REPORT TO COUNCIL MEETING  
TO BE HELD ON 28 APRIL 2021**

**AUTHOR: GENERAL MANAGER**

Date	Dept.	Resolution	Action Taken to Date	Expected Completion
MAR 21	GM	<p><b>45/2021 CLASSIFICATION OF LAND – 7 HAY STREET CONDOBOLIN</b> <b>RESOLVED THAT</b> Council classify the land being acquired at 7 Hay Street Condobolin as Operational Land.  Harris/Blewiit</p>	<p>No action required  COMPLETE</p>	<p>COMPLETE</p>
MAR 21	GM	<p><b>44/2021 REMOTE ATTEDANCE BY COUNCILLORS AT COUNCIL MEETINGS</b> <b>RESOLVED THAT</b> Council support the proposed consultation paper and direct the General Manager to communicate that position to the Office of Local Government.  Hall/Carter</p>	<p>COMPLETE</p>	<p>COMPLETE</p>
MAR 21	GM	<p><b>43/2021 MURRAY DARLING ASSOCIATION NATIONAL CONFERENCE AND AGM</b> <b>RESOLVED THAT</b> Council nominate Councillor Mark Hall and Councillor John Medcalf OAM and the General Manager as delegates to attend the Murray Darling Association National Conference and AGM at Wentworth NSW from 16 to 19 May 2021.  Harris/Phillips</p>	<p>COMPLETE</p>	<p>COMPLETE</p>

FEB 21	GM	<p><b>39/2021 OFFER TO PURCHASE LAND WALKER AND LOUGHNAN STREET LAKE CARGELLIGO</b></p> <p><b>RESOLVED THAT</b></p> <p>Council accept the offer to purchase Lots 1, 6, 7 and 10 Section 58 DP 758595 Walker and Loughnan Streets Lake Cargelligo at \$25,000 per lot.</p> <p>The General Manager engage Council's legal representative to prepare the contract documents and transact the sale.</p> <p>The Mayor and General Manager be delegated authority to sign the contract documents and affix the Council Seal.</p> <p style="text-align: right;">Harris/Rees</p>	<p>Purchaser advised of Council's decision and has agreed to purchase lots 1 and 7.</p> <p>Council's legal representative has been engaged and contracts are being prepared.</p> <p>Contracts signed and exchange expected by 28 April 2021</p>	June 2021				
FEB 21	GM	<p><b>9/2021 CONDOBOLIN'S SHED</b></p> <p><b>RESOLVED THAT</b></p> <p>Council offer the Condobolin Men's Shed long term accommodation at 7 Hay Street Condobolin.</p> <p>A suitable Memorandum of Understanding be developed to communicate the benefits, liabilities and obligations of the parties.</p> <p>The Condobolin Men's Shed members undertake grounds maintenance and minor building repairs at the site in lieu of rent for 3 years from the date of the first Memorandum of Understanding.</p> <p>The Mayor and General Manager be authorised to offer these arrangements to the Condobolin Men's Shed and negotiate the terms of the Memorandum of Understanding.</p> <p style="text-align: right;">Blewitt/Bendall</p>	<p>Meeting held with representatives of the Condobolin Men's Shed on 12 March 2021 to discuss items for inclusion in the MOU.</p> <p>Draft MOU being prepared.</p>	MAY 2021				
FEB 21	GM	<p><b>7/2021 LOCAL ROAD AND COMMUNITY INFRASTRUCTURE PROGRAM EXTENSION 2</b></p> <p><b>RESOLVED THAT</b></p> <p>Council confirm the following list of priority projects for funding under the Local Road and Community Infrastructure Extension 2 Program.</p> <table border="1" data-bbox="560 1165 1310 1235"> <thead> <tr> <th>Project Ranking</th> <th>Project Name</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Project Ranking	Project Name			<p>Project proposals prepared and submitted to Department of Infrastructure. Awaiting approval.</p> <p>Projects approved on 9 April 2021.</p> <p>COMPLETE</p>	COMPLETE
Project Ranking	Project Name							

		<ol style="list-style-type: none"> <li>1 Condobolin - Youth Centre renovation</li> <li>2 Lake Cargelligo - Foster St Upgrade</li> <li>3 Tottenham Swimming Pool Barbeque Area replacement</li> <li>4 Tullibigeal Recreation Ground AFL and Netball shed</li> <li>5 Albert - Barbeque and shade shelter in Park</li> <li>6 Tottenham Hall ceiling and insulation replacement</li> <li>7 Albert - Federation St shoulder sealing</li> <li>8 Condobolin- Netball Courts LED lighting</li> <li>9 Condobolin - SRA Ground LED lighting</li> <li>10 Tullibigeal - Gymkhana area yard extension</li> <li>11 Swimming Pool Improvement Projects – Lake Cargelligo, Condobolin and Tottenham</li> <li>12 Lake Cargelligo - Foreshore Irrigation</li> <li>13 Condobolin - SRA soccer ground irrigation</li> <li>14 Tullibigeal - Racecourse skillion roof extension</li> <li>15 Burcher - Old shower block renovation or camp kitchen</li> <li>16 Tottenham - Water Tank Mural</li> </ol> <p>3. The priority projects be submitted to the Commonwealth Government for approval as soon as possible.</p> <p style="text-align: right;">Hall/Phillips</p>		
DEC 20	GM	<p><b>363/2020 7 HAY STREET CONDOBOLIN</b></p> <p><b>RESOLVED THAT</b></p> <p>Council acquire the property at 7 Hay Street Condobolin for use as a Youth and Community Centre at the value detailed in option 1 of the report.</p> <p>Funds for the purchase of the property be allocated from Council's CDRV and Capital Improvement reserves as per option 1 in the report.</p> <p>The Mayor and General Manager be authorised to sign the contract documents and affix the Council seal if required.</p>	<p>NSW DPIE – Property were advised of Council resolution to purchase this property. Contracts are currently being prepared and will be sent to Council's legal representative when available. Contract received and signed. Settlement</p>	COMPLETE

			Phillips/Harris	<p>expected mid-April 2021.</p> <p>Settlement completed 21 April 2021.</p> <p>COMPLETE</p>	
MAR 21	ETED	<p><b>76/2021 TENDER 2021/1 - SUPPLY AND INSTALTION OF GROUND MOUNT SOLAR PV AND BATTERY STORAGE AT LAKE CARGELLIGO WATER FILTRATION PLANT</b></p> <p><b>RESOLVED THAT</b></p> <p>The tender of Macquarie Energy Pty Ltd for the construction of a 240KW Solar PV Array and 100KWh/100kW battery storage at the Lake Cargelligo Water Treatment Plant, for the price outlined in Table 1 of this report, be accepted.</p> <p>The Mayor and General Manager be authorised to sign the construction contract for this project and affix the Council seal to any contract documents.</p>	Phillips/Harris	<p>The contract has been signed and works have commenced.</p> <p>COMPLETE</p>	COMPLETE
MAR 21	ETED	<p><b>61/2021 PROPOSED PLANNING AMMEDMENTS FOR AGRICULTURE – LACHLAN LOCAL ENVIRONMENTAL PLAN 2013</b></p> <p><b>RESOLVED</b></p> <p>That Council resolve to opt in and add “farm stay accommodation” and “agritourism” as permissible land uses in the R5 Large Lot Residential Zone.</p>	Hall/Harris	<p>The Department of Planning Infrastructure and Environment have been notified that Council would like to “opt in”. COMPLETE</p>	COMPLETE

MAR 21	ETED	<p><b>60/2021 RAILWAY HOTEL HOTEL - LAND OWNERS CONSENT REQUEST FOR DEVELOPMENT APPLICATION</b></p> <p><b>RESOLVED THAT</b></p> <p>Council provide land owners consent for the Development Application for that part of the proposed development located within the Molong Street road reserve.</p> <p>A further report be presented to Council for determination of the Development Application, if the proposal continues to utilise part of the road reserve for the development.</p> <p style="text-align: right;">Rees/Phillips</p>	<p>Land owners consent can be issued when Applicant is ready to lodge the DA.</p> <p>COMPLETE</p>	COMPLETE
MAR 21	ETED	<p><b>59/2021 ANZAC DAY, CONDOBOLIN -2021</b></p> <p><b>RESOLVED THAT</b></p> <p>Council not to support the request from the Condobolin RSL sub branch and suggest that the RSL sub branch call for volunteers to help support the event.</p> <p>That the Director Environment, Tourism and Economic Development assist the Condobolin Sub Branch RSL with finding volunteers to run or assist with the event.</p> <p style="text-align: right;">Harris/Phillips</p>	<p>The Director Environment, Tourism and Economic Development contacted the Condobolin Chamber of Commerce and they were able to assist. The Chamber have since contacted the sub branch and will assist in supporting the event. COMPLETE</p>	COMPLETE
MAR 21	ETED	<p><b>58/2021 DRAFT KEEPING OF DOMESTIC ANIMALS POLICY</b></p> <p><b>RESOLVED THAT</b></p> <p>The matter be deferred to the April Strategic Briefing for discussion.</p> <p style="text-align: right;">Harris/Carter</p>	<p>The matter was deferred to the April Strategic Briefing and the matters raised at the briefing have been incorporated into the amended draft which is presented at this</p>	COMPLETE

			month's meeting. COMPLETE	
MAR 21	ETED	<p><b>55/2021 ALCOHOL PROHIBITED AREA OR ALCOHOL-FREE ZONE FOR ALBERT</b></p> <p><b>RESOLVED THAT</b></p> <p>Council proceed with a proposal to declare Albert (as per the area shown in Figure 1 of this report) to be both an Alcohol Free Zone and an Alcohol Prohibited Area.</p> <p>The proposal, to declare Albert an Alcohol Free Zone and an Alcohol Prohibited Area be placed on public exhibition for a period of twenty-eight (28) days and invite submissions/objections to the proposal.</p> <p>A further report be considered by Council, outlining the details of any submissions/objections made during the notification period for Council's consideration before making any final declarations.</p> <p style="text-align: right;">Rees/Blewitt</p>	The public exhibition period commenced on 21 April 2021. The matter will be presented to the meeting in June.	JUNE 2021
MAR 21	ETED	<p><b>54/2021 RE - BRANDING OF COUNCIL AND A NEW BRAND FOR COUNCIL'S VISITOR ECONOMY</b></p> <p><b>RESOLVED THAT</b></p> <p>Council place the three options for the Shire corporate branding, as well as Council's current logo and the two tourism brands on public exhibition for a minimum period of 28 days and invite the community to vote on the preferred option.</p> <p>A further report be presented to Council outlining the feedback received during the public exhibition period and the outcome of the community vote prior to Council's determination of the future brands.</p> <p style="text-align: right;">Harris/Phillips</p>	A number of changes have been made to the logos to incorporate the requested changes from Council, including putting the names of towns and villages into geographical order, adding 'Wiradjuri Country' to the logos, changing the font for the depiction with wheat sheaf, yarn circle and river (1 <sup>st</sup> depiction). Animations are now being prepared and will	JULY 2021

			be distributed along with voting forms with a section for feedback. They will be available in hardcopy and online via survey monkey	
MAR 21	ETED	<p><b>53/2021 DRAFT MOBILE FOOD AND DRINK VENDORS TRADING ON PUBLIC PARKS, PLACES, ROADS AND RESERVES POLICY</b></p> <p><b>RESOLVED THAT</b></p> <p>The draft Mobile Food and Drink Vendor Trading in Public Parks, Places, Roads and Reserves Policy – ENV018 be placed on public exhibition for a period of 28 days and public submissions be invited on the draft Policy. A further report be provided to Council following the public exhibition and submission period for consideration of any submissions received on the draft policy.</p> <p style="text-align: right;"><b>Carter/Phillips</b></p>	The draft policy is on public exhibition from 7 April 2021 to 5 May 2021.	JUNE 2021
FEB 21	ETED	<p><b>35/2021 CARAVAN PARK REVIEW AND OPTIONS</b></p> <p><b>RESOLVED THAT</b></p> <p>Council proceed with option 2 in relation to Riverview and Lakeview Caravan Parks.</p> <p>A further report be presented to Council in relation to the master plans for both parks, following community consultation, to allow Council to consider what master plans are advertised with the tenders to enter into a long term lease to operate and manage the two (2) parks.</p> <p>Council proceed with option 6 in relation to State Centre (Tottenham) Caravan Park and authorises the General Manager to commence an investigation into this option, including community consultation.</p> <p>A further report be presented on the costs, savings and potential offsets associated with option 6 following community consultation and feedback.</p> <p style="text-align: right;"><b>Harris/Bendall</b></p>	<p>Master plans for Lakeview and Riverview have been on exhibition. A report will be presented to the May meeting providing an update on community feedback received during the exhibition period.</p> <p>Plans are being prepared to allow the community consultation for State Centre (Tottenham) Caravan Park to commence.</p>	JUNE 2021



FEB 21	ETED	<p><b>24/2021 SHIPPING CONTAINER POLICY</b></p> <p><b>RESOLVED THAT</b></p> <p>That the Shipping Container Policy be readvertised for a further 28 days to allow for public comment and highlight potential additional cost and restrictions.</p> <p style="text-align: right;">Phillips/Harris</p>	<p>The Draft Policy was updated as per Council's request. Re-exhibition was held between 24 March 2021 and 21 April 2021. A report will be presented to the May Council meeting.</p>	MAY 2021
FEB 21	ETED	<p><b>23/2021 RURAL AND INDUSTRIAL LAND USE STRATEGY</b></p> <p><b>RESOLVED THAT</b></p> <p>Council endorse the preparation of a Rural and Industrial Land Use Strategy (RILS) including the seeking of quotations from appropriately qualified and experienced consultants to prepare the strategy. Council be provided with regular updates regarding the preparation of the RILS.</p> <p style="text-align: right;">Phillips/Hall</p>	<p>Quotations are currently being sought, which close on the 30 April 2021.</p>	DECEMBER 2021
DEC 20	ETED	<p><b>368/2020 FORBES ART SOCIETY</b></p> <p><b>RESOLVED THAT</b></p> <p>Council proceed with Option 2 as detailed in the report.</p> <p style="text-align: right;">Harris/Phillips</p>	<p>A draft funding agreement has been prepared and has been sent to the Forbes Art Society.</p>	MAY 2021
DEC 20	ETED	<p><b>348/2020 DRAFT BUSH FIRE PRONE LAND MAP</b></p> <p><b>RESOLVED THAT</b></p> <p>Council adopt the recommendations of the report prepared by Integrated Consulting, as attached to this report. Following the completion of the tasks, recommended in Integrated Consulting's report, the draft Bush Fire Prone Land map be placed on public exhibition for a minimum period of 28 days (which will be extended over the Christmas period in accordance with the Community Participation Plan) and public submissions be invited on the draft map. A further report be presented to Council, following the completion of the public exhibition period, detailing any submissions received during the public exhibition period and to allow Council to consider the adoption of</p>	<p>The draft Bush Fire Prone Land Map (BFPLM) was on public exhibition until 7 April 2021.</p> <p>Public submissions are to be reviewed by Council officers and a response prepared for</p>	JUNE 2021

		<p>the plan prior to it being sent to the Commissioner of NSW RFS for review and certification.</p> <p style="text-align: right;">Harris/Bendall</p>	<p>NSW RFS review. A report will be presented to Council once this review has been undertaken.</p>	
DEC 20	ETED	<p><b>346/20 DRAFT LACHLAN ABORIGINAL CULTURAL HERITAGE STUDY</b></p> <p><b>RESOLVED THAT:</b></p> <p>The draft Lachlan Aboriginal Cultural Heritage Study be placed on public exhibition for a minimum period of 28 days and public submissions be invited on the draft Study. During the exhibition period, further consultation be undertaken with the Aboriginal community in accordance with the recommendation of the Study, prepared by OzArk Environment and Heritage.</p> <p>A further report be presented to Council in February 2021, following the completion of the public exhibition period and further consultation, detailing any submissions received during the public exhibition period and to allow Council to consider the adoption of the final study.</p> <p style="text-align: right;">Harris/Phillips</p>	<p>A series of workshops have been held in Condobolin and Murrin Bridge as part of the consultation process. Some changes have been suggested as part of these workshops and a number of subsequent discussions have taken place. The draft study is awaiting review by the NSW Heritage Office before being presented to Council for adoption.</p>	MAY 2021
OCT 20	ETED	<p><b>310/20 NOTICE OF MOTION - 6 TOWNSEND STREET LAKE CARGELLIGO</b></p> <p><b>RESOLVED THAT</b></p> <p>Dr Bardawil be offered a 2 year residential lease for 6 Townsend Street, Lake Cargelligo.</p> <p>The rent for the property be set as per the amount proposed in the background information with this report.</p>	<p>Lease sent to Dr Bardawil 11/2/21. Awaiting signed document back.</p>	MAY 2021

		<p>The tenant will be responsible for all grounds maintenance.</p> <p>At the expiry of the 2 year lease Council review the need to retain 6 Townsend Street for doctor housing.</p> <p>Should Dr Bardawil not sign a new 2 year lease for 6 Townsend Street, by 30 November 2020, a further report be presented to Council to reconsider the sale of the property.</p> <p style="text-align: right;">Phillips/Hall</p>		
OCT 20	ETED	<p><b>PLANNING PROPOSAL - AMENDMENT TO LACHLAN LOCAL ENVIRONMENTAL PLAN 2013 TO ALLOW AN ANIMAL SHELTER AT THE CONDOBOLIN SEWERAGE TREATMENT PLAN SITE</b></p> <p><b>RESOLVED THAT</b></p> <p>Council endorse the preparation and lodgement of a planning proposal to amend Lachlan Local Environmental Plan 2013, to include the words "animal shelter" as a purpose shown on Sheet LZN_010A for the SP2 portion that is currently only identified for "Sewerage Systems".</p> <p>Council approve the Planning Proposal for public authority consultation and public exhibition in accordance with any conditions imposed under the Gateway Determination.</p> <p>Council seek authority from the Department of Planning, Industry and Environment to exercise the delegation of all functions of the relevant local plan making authority under Section 3.36 of the Environmental Planning and Assessment Act 1979 to make the local environmental plan to put into effect the Planning Proposal.</p> <p>Authority be delegated to the General Manager to make any minor variations to the Planning Proposal, following receipt of the Gateway Determination.</p> <p>A further report be brought back to Council following the public exhibition of the Planning Proposal detailing any submissions received during the public exhibition period.</p> <p style="text-align: right;">Harris/Phillips</p>	<p>The planning proposal has been prepared and was sent to the Department of Planning, Industry and Environment (DPIE). A gateway determination has been issued and the matters to be addressed prior to public exhibition are currently being addressed.</p>	MAY 2021

SEPT 20	ETED	<p><b>275/20 EXCLUSIVE USE LICENSE - WILLOW BEND SPORT CENTRE - DEPARTMENT OF EDUCATION SCHOOL INFRASTRUCTURE NSW</b></p> <p><b>RESOLVED THAT</b></p> <p>Council enter into a ten (10) year license agreement with the Department of Education for a fee not less than \$35,000 per year inclusive of GST, plus annual CPI increases for use of the facility of up to 800 hours per year.</p> <p>The Mayor and General Manager be authorised to sign the license agreement and affix the Council seal.</p> <p style="text-align: right;">Harris/Brady</p>	New license is now with the Minister for signing	MAY 2021
SEPT 20	ETED	<p><b>PLANNING PROPOSAL-AMENDMENT OF LACHLAN LOCAL ENVIRONMENTAL PLAN 2013 TO INCLUDE MURRIN BRIDGE</b></p> <p><b>RESOLVED THAT</b></p> <p>Council endorse the preparation and lodgement of a planning proposal to amend Lachlan Local Environmental Plan 2013 to include the Murrin Bridge area.</p> <p>Council approve the Planning Proposal for public authority consultation and public exhibition in accordance with any conditions imposed under the Gateway Determination.</p> <p>Council seek authority from the Department of Planning, Industry and Environment to exercise the delegation of all functions of the relevant local plan making authority under Section 3.36 of the Environmental Planning and Assessment Act 1979 to make the local environmental plan to put into effect the Planning Proposal.</p> <p>Authority be delegated to the General Manager to make any minor variations to the Planning Proposal, following receipt of the Gateway Determination.</p> <p>A further report be brought back to Council following the public exhibition of the Planning Proposal detailing any submissions received during the public exhibition period.</p> <p style="text-align: right;">Hall/Phillips</p>	The documentation associated with the planning proposal is currently being prepared and will be lodged with the Department in May.	JULY 2021

<p>JULY 20</p>	<p>ETED</p>	<p><b>184/20 FORBES ART SOCIETY – SCULPTURE TRAIL</b></p> <p><b>RESOLVED THAT</b></p> <p>Council support the sculpture down the Lachlan sculpture trail and provide \$33,300 in funding towards the project every year over the next three financial years, subject to all necessary approvals being obtained.</p> <p>Council authorise the Mayor and General Manager to enter into a funding agreement with the Forbes Art Society and affix the Council seal (if required).</p> <p style="text-align: right;">Carter/Brady</p>	<p>Council officers have met with representatives from the Forbes Art Society on a number of occasions and had several phone discussions with the FAS as well. Documentation has been received seeking the necessary approvals and a draft funding agreement has been prepared and sent to the FAS.</p>	<p>MAY 2021</p>
<p>MAY 20</p>	<p>ETED</p>	<p><b>95/20 COUNCIL RESIDENCE – 123 OFFICERS PARADE, CONDOBOLIN</b></p> <p><b>RESOLVED THAT</b></p> <p>A Development Application be lodged to subdivide 123 Officers Parade Condobolin from Council's current land holding;</p> <p>Authorise the Mayor and General Manager to enter into a contract for sale of No. 123 Officers Parade, Condobolin (once subdivision is complete) with a reserve price to be determined at that time.</p> <p>Investigations commence into possible replacement dwelling options and a further report be provided to Council on the outcomes of the investigation and options identified, including cost and funding implications.</p> <p style="text-align: right;">Brady/Carter</p>	<p>A further application will not be required. A process is being completed to issue the subdivision certificate to subdivide 123 Officers Parade Condobolin from Council's current land holding.</p>	<p>Ongoing</p>

<p>FEB 20</p>	<p>ETED</p>	<p><b>353/2019 COMPULSORY ACQUISITION OF CROWN LAND FOR THE EXPANSION OF THE WASTE FACILITY AND THE CREATION OF A NEW ACCESS ROAD AT LAKE CARGELLIGO.</b></p> <p><b>RESOLVED THAT</b></p> <p>Council proceed with the compulsory acquisition of the land known as Lot: 7308 and DP: 1151003 and Lot: 79 DP: 752333 for the purpose of Lake Cargelligo Waste Facility Landfill Expansion in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>Council make an application to the Minister and the Governor for approval to acquire Lot: 7308 DP: 1151003 and Lot: 79 DP: 752333 by compulsory process under section [186(1) of the Local Government Act.</p> <p>That the land is to be classified as operational land.</p> <p>Council proceed with the compulsory acquisition of the land described as Lot: 7006 DP: 1029763, Lot: 7005 DP: 1029763, Lot: 7009 DP: 1057453 and Lot: 7308 DP: 1151003 for the purpose of road access in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>Council make an application to the Minister and the Governor for approval to acquire Lot: 7006 DP: 1029763, Lot: 7005 DP: 1029763, Lot: 7009 DP: 1057453 and Lot: 7308 DP: 1151003 by compulsory process under section 177(1) of the Roads Act.</p> <p>The General Manager be delegated authority to sign the application and affix Council's Seal.</p> <p style="text-align: right;">Brady/Hall</p>	<p>Office of Local Government has confirmed application has been received and is under assessment. Additional information was requested and provided in early April 2020.</p> <p>Now awaiting Ministerial approval.</p>	<p>MAY 2021</p>
<p>JULY 19</p>	<p>ETED</p>	<p><b>180/2019 Notice of Motion – Honour Roll Board</b></p> <p><b>RESOLVED THAT COUNCIL</b></p> <p>Consult with the Heritage and Historical Societies within the Lachlan Shire in regards to an Honour Board being established that would recognise past and present names of people who have made significant contributions in the Lachlan Shire.</p> <p style="text-align: right;">Brady/Phillips</p>	<p>To be discussed at May Strategic Briefing.</p>	<p>MAY 2021</p>

<p>FEB 18</p>	<p>ETED</p>	<p><b>28/18 LAKE CARGELLIGO WASTE FACILITY – LAND ACQUISITION</b>  <b>RESOLVED THAT:</b>                  Approve the proposal to acquire 72,700 square metres of crown land comprising part lot 7308 DP 1151003, lot 7009 DP 1057453 and lots 7005 and 7006 DP: 1029763.                   Authorise the General Manager to lodge a Compulsory Acquisition Consent to Acquire Crown Land Application to the Department of Industry – Lands.                   The DIS provide an estimated cost of the access road to the March Ordinary Council meeting.</p>	<p>NSW Aboriginal Land Council has sent a letter to the Minister requesting a part withdrawal of the Aboriginal Land Claim (ALC) from respective lots identified for acquisition, resolving the ALC matter.                   Status search undertaken by NSW Crown Lands revealed no past use has extinguished or resolved Native Title. Council's Native Title Manager is investigating the process to resolve or extinguish Native Title.                   Refer to resolutions above. The matter above needs to be resolved before the acquisition process can continue.</p>	<p>MAY 2021</p>
<p>DEC 2017</p>	<p>ETED</p>	<p><b>326/17 HERITAGE COMMITTEE MEETING 22 NOVEMBER 2017</b>  <b>RESOLVED THAT:</b>                  Adopt the recommendations made by the Heritage Advisory Committee as follows;                   a) That Council implement a Conservation Management Plan for small rural cemeteries within the Shire.                  b) That Council award \$6,000 to Meredith Ervin for works to the NAB and residence in Lake Cargelligo; \$6,000 to Katrina &amp; Jim Thomas for restoration works at Melrose Homestead, and \$2,000 to the Tottenham &amp; Albert Cemetery Committee for headstone restoration.</p>	<p>Melrose Homestead – funds acquitted. Cemetery funds acquitted. Ervin – works not complete and funds now no longer available. The Heritage Advisor has provided a quote for the preparation of the</p>	<p>2021– Progressive delivery and completion.</p>

Phillips/Hall

			Rees/ Frankel	<p>CCMP for \$9,900. The Heritage Advisor was initially to prepare the plan for Condobolin in December 2018. However the heritage advisor was focused on the completion of the Beech Periscope in Memorial Park and ensuring that Council submitted applications for a number of grants which were available in the heritage space, including the grant for the Aboriginal Heritage Study. The Heritage Advisor visited Tottenham, Albert and Fifield cemeteries in May 2020. Draft Plans for Albert, Tottenham, Tullibigeal and Fifield have been provided by the Heritage Advisor and are being reviewed by Council Officers.</p>	
MAR 21	C&CS	<p><b>74/2021 PROVISION O F YOUTH SERVICES FORM 1 JULY 2021</b>  <b>RESOLVED THAT</b>                  A fixed price selective tender process, under <i>Section 166(b) of the Local Government (General) Regulation 2005</i>, by which invitations to tender for a particular proposed contract/s are made following a public advertisement asking for expressions of interest, be utilised for the procurement of a Youth Service provider</p> <p>The proposed contract be for a 4 year term from 1 July 2021.</p> <p>That expressions of interest for a dual or single provider model be invited for the delivery of youth services in the Lachlan Shire Council area.</p>	Phillips/Carter		



MAR 21	C&CS	<p><b>72/2021 UNDETECTED WATER LEAK – ASSESSMENT 1003210</b>  <b>RESOLVED THAT</b>                      Council reject the request to reduce water consumption charges on the basis that it would contravene the adopted Undetected Water Leak and Faulty Water Meter Policy and expose Council to an unknown number of future claims.</p> <p>Council reject the request for an additional Kilotitre allowance as both are outside of Council policy and advise the ratepayer to consider an application under the Hardship Policy.</p> <p>Council not extend the water main in Cunningham Street.</p> <p style="text-align: right;">Hall/Bendall</p>	Revenue Officer tasked with issuing letter advising customer. In progress	In progress.
MAR 21	C&CS	<p><b>52/2021 Policy Review - Asset Accounting Policy</b>  <b>RESOLVED THAT</b>                      The revised Asset Accounting Policy be adopted as presented.</p> <p style="text-align: right;">Phillips/Carter</p>	Accounting staff notified. COMPLETE	COMPLETE
MAR 21	C&CS	<p><b>51/2021 DRAFT YOUTH STRATEGY 2021-2030 REALISING OUR POTENTIAL</b>  <b>RESOLVED THAT</b>                      The draft Youth Strategy 2021-2030 Realising our Potential be placed on public exhibition of for a period of 28 days from 25 March to 22 April 2021 be approved.</p> <p>Following the completion of the public exhibition period the Director of Corporate and Community Services present a further report, summarising any submissions received during the public exhibition period, for the consideration of Council prior to final adoption of the Youth Strategy 2021-2030 Realising our Potential.</p> <p style="text-align: right;">Hall/Rees</p>	Draft Strategy placed on public exhibition on 25/3/21. Feedback closes 22/4/21 via email, online survey or paper form.	In progress

FEB 21	C&CS	<p><b>13/2021 DONATIONS</b>  <b>RESOLVED THAT</b></p> <p><b>RESOLUTION 2021/1</b></p> <p>Moved: Deputy Mayor Paul Phillips                  Seconded: Cr Brian Nelson</p> <p>ii. Tottenham Swimming Club – that Council donate \$300.00</p> <p style="text-align: right;"><b>CARRIED</b></p>	<p>Tottenham Swimming Club – Email advising sent on 04/03/2021                  Waiting on bank account details for payment.</p>	<p>In progress</p>
DEC 20	C&CS	<p><b>357/20 UNDETECTED WATER LEAK – ASSESSMENT 1003210</b>  <b>RESOLVED THAT</b></p> <p>Council conduct a site inspection to consider options to relocate the water meter and defer the report to the February Council meeting.</p> <p style="text-align: right;">Harris/Phillips</p>	<p>Report will be submitted to March 2021 council meeting COMPLETE.</p>	<p>COMPLETED-REFER TO 72/2021 ABOVE</p>
DEC 20	C&CS	<p><b>344/20 ABORIGINAL ADVISORY COMMITTEE - PROPOSED EXPRESSION OF INTEREST FORM, PROPOSED ADVERTISEMENT, REVIEWED TERMS OF REFERENCE AND UPDATE TO COUNCIL</b>  <b>RESOLVED THAT</b></p> <p>Council review the attached documents and provide feedback to the Director Corporate and Community Services.</p> <p>Authorise advertising inviting nominations for appointment to the Aboriginal Advisory Committee to commence in late January 2021.</p> <p style="text-align: right;">Harris/Rees</p>	<p>Advertised &amp; documents distributed. Nominations closed 26 February 2021. Seeking Council permission to extend date as only 5 applications received. Extended closing date of 16/4/21</p>	<p>In progress</p>
SEPT 20	C&CS	<p><b>240/2020 DONATION REQUESTS</b></p> <p><b>RESOLUTION 2020/2</b></p> <p>Moved: Cr Dennis Brady                  Seconded: Cr Dave Carter</p>	<p>29/9/20 Communication sent to Condobolin</p>	<p>IN PROGRESS-REFER TO RESOLUTION 2020/107</p>

		<p>Condobolin Public School swimming program.</p> <p>Defer the decision until the school provides further information including confirmation of their co-contribution.</p>	<p>Primary School notifying of outcome.</p>	
MAR 21	IS	<p><b>65/2021 REQUEST TO TRANSFER A CROWN ROAD FOR PROPERTY ACCESS</b></p> <p><b>RESOLVED THAT</b></p> <p>Council decline the request to become the responsible Road Authority for the Crown road access to lots 12 and 13 DP 752866 and lot 25 DP 752901. Mrs Watson be advised of Council's resolution.</p> <p style="text-align: right;">Harris/Bendall</p>	<p>Letter sent advising Mrs Watson of the Council Resolution</p>	COMPLETE
FEB 21	IS	<p><b>38/3021 TENDER ASSESSMENT - CONDOBOLIN AND TOTTENHAM TODDLER POOL FILTRATION UPGRADE</b></p> <p><b>RESOLVED THAT</b></p> <p>Council resolve to accept the revised Tender from Conseth Solutions for the Condobolin Toddler Pool upgrade and resurfacing of the Toddler pool for \$175,250.</p> <p>Council resolve to accept the revised Tender from Conseth Solutions for the Tottenham Toddler Pool upgrade for \$184,545.</p> <p>Council submit the Toddler Pool upgrade works as one additional project to the Local Road and Community Infrastructure Program. \$60,000 for Condobolin, \$35,000 for Tottenham and \$95,000 for Lake Cargelligo.</p> <p>The Mayor and General Manager be authorised to sign the contract documents and affix the Council Seal.</p> <p style="text-align: right;">Harris/Phillips</p>	<p>Additional funding confirmed. Purchase order issued.</p> <p>Sample of surface received and approved</p>	COMPLETE

FEB 21	IS	<p><b>29/2021 AERODROME WATER STORAGE TANK – USER CHARGES UPDATE</b></p> <p><b>RESOLVED THAT</b></p> <p>Council implement fees for accessing the water storage tanks :-</p> <ul style="list-style-type: none"> <li>(a) Aerodrome treated water access fee per day - \$55.70</li> <li>(b) Aerodrome treated water use per kL- \$9.84</li> </ul> <p>Council place a limit of 50kL per day to be taken from the tank. Use of water from the tank remains at the discretion of the Director Infrastructure Services or their delegate.</p> <p>Council install appropriate signage at Condobolin, Lake Cargelligo and Tottenham Aerodromes regarding use of the water storage.</p> <p>Council review the fees on an annual basis in association with annual budget process.</p> <p>Council consider funding options for the replacement of the Tottenham Aerodrome tank in the 2021/2022 Budget Process.</p> <p style="text-align: right;"><b>Harris/Hall</b></p>	<p>Included in Draft Fees and Charges.</p> <p>Signage under development</p> <p>Tank replacement included in Capital Budget. Repairs and Warranty is still being explored</p>	JULY 2021
AUG 20	IS	<p><b>211/2020 GRANT DEEDS-FIXING COUNTRY ROADS</b></p> <p><b>RESOLVED THAT</b></p> <p>The General Manager be delegated authority to execute the Fixing Council Road Funding Deeds and affix the Council seal for projects RNSW2468 (Bogan Way), RNSW2469 (Tullibigeal Rd) and RNSW2471 (Gipps Way Nerathong Bridge).</p> <p>The Director Infrastructure Services be directed to request a project variation from the funding body to reduce the extent of work for project RNSW2470 (Palesthan Rd) to approximately 7.2km.</p> <p>Subject to a suitable reduction in the extent of work for project RNSW2470 (Palesthan Rd) being negotiated, and approved by the funding body, the General Manager be authorised to execute the amended Fixing Council Road Funding Deed and affix the Council seal.</p> <p style="text-align: right;"><b>Harris/Phillips</b></p>	<p>Further grant application to be submitted under the Federal HVSP next year.</p>	AUGUST 2021

JUNE 20	IS	<p><b>146/20 ROAD MAINTENANCE COUNCIL CONTRACT</b></p> <p><b>RESOLVED THAT</b></p> <p>Council enter into a Road Maintenance Council Contract with Transport for New South Wales and authorise the General Manager to sign the relevant contract documents.</p> <p style="text-align: right;">Harris/Phillips</p>	<p>Awaiting executed documents to be returned. It appears TfNSW have misplaced the documents. Council is being engaged on the assumption that the Contract is lawfully executed.</p>	COMPLETE
APR 20	IS	<p><b>91/2020 NOTICE OF MOTION - CRICKET NETS LAKE CARGELLIGO</b></p> <p><b>RESOLVED THAT</b></p> <p>The cricket practice nets proposed for construction at the Lake Cargelligo Recreation Ground be relocated to the south west corner of the Lake Cargelligo Central School recreational grounds.</p> <p>Item 1 be subject to an appropriate signed Memorandum of Understanding with the NSW Department of Education.</p> <p style="text-align: right;">Phillips/Hall</p>	<p>Teleconference held between Council and DET staff. Strategic Partnerships team is finalizing the MOU</p>	MAY 2021
APR 17	IS	<p><b>86/17 PARKS, RESERVES &amp; RECREATIONAL FACILITIES – 5 YEAR STRATEGIC PLAN</b></p> <p><b>RESOLVED THAT</b></p> <ol style="list-style-type: none"> <li>1. Council support the development of a strategic plan for its parks, reserves and recreational facilities using in house staff for the period FY18/19 to FY22/23.</li> <li>2. Director Infrastructure Services and Manager Recreation submit a draft strategic plan for Council consideration before 1 July 2018.</li> </ol> <p style="text-align: right;">Hall/Carter</p>	<p>Crown Lands have been requested to reconsider their determination for a number of reserves. Council report in next month's Business paper with current draft POM's.</p>	JUNE 2021

MAR 19	IS	<p><b>2019/54 ASSET MANAGEMENT PLANS - TRANSPORT, WATER, SEWER, BUILDING, RECREATION</b></p> <ol style="list-style-type: none"> <li>1. Council defer advertising the AMP until the schedule of actions are inserted into the document.</li> <li>2. Council note the summary of key issues raised in the asset management plans as identified in this report.</li> </ol> <p>Council consider the need to increase funding for local roads and potentially other asset classes like buildings (while maintaining a financially sustainable position) as part of the next revision of its Long Term Financial Plan.</p>	<p>Four Year Forward Works Program received from Roads Manager and Six Year Forward Works Program received from Utilities Manager. Same requested of Recreation Manager. Ten Year Capital Works Program to be reported to September Council meeting.</p>	JUNE 2021
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**7.2 JUNE COUNCIL MEETING - PROPOSED CHANGE OF DATE****TRIM Number:** R21/102**Author:** General Manager**PURPOSE**

To seek Council's consideration to change the date of the June Ordinary Council meeting from 23 to 30 June 2021.

**SUPPORTING INFORMATION**

Nil

**BACKGROUND**

Typical Council's ordinary meetings are held on the fourth (4<sup>th</sup>) Wednesday of each month.

**ISSUES AND COMMENTS**

This year the Australian Local Government Associations National General Assembly (NGA) is scheduled for 20<sup>th</sup> to the 23<sup>rd</sup> of June.

The Mayor and General Manager are registered to attend the NGA and cannot attend the Council meeting on 23 June 2021. As there are 5 Wednesdays in June this year it is proposed to defer the June Council meeting until Wednesday 30 June 2021.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Nil

**LEGAL IMPLICATIONS**

Nil

**RISK IMPLICATIONS**

The change of date may not be convenient for some or all Councillors

**STAKEHOLDER CONSULTATION**

Nil

**OPTIONS**

1. Defer the June Council meeting to 30 June 2021.
2. Continue with the meeting on 23 June 2021 and grant the Mayor and General Manager leave of absence to attend the NGA.

**CONCLUSION**

Council is asked to consider deferring the June Council meeting to 30 June 2021 to allow the Mayor and General Manager to attend the ALGA NGA from 20 to 23 June 2021.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No. 4.2 Strong Effective and Responsive Council.

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That:

1. The General Manager's Report No. R21/102 be received and noted.
2. The Lachlan Shire Council June Ordinary Council Meeting be held on Wednesday 30 June 2021.



## 8 CORPORATE AND COMMUNITY SERVICES

### 8.1 DONATIONS

**TRIM Number:** R21/43

**Author:** Administration Officer - Corporate & Community Services

#### PURPOSE

Council is asked to consider requests for monetary and in kind support for community events to be held in the 2020/2021 financial year.

#### SUPPORTING INFORMATION

A copy of the request for donations are included as an attachment.

#### BACKGROUND

Throughout the year Council receives requests from individuals, community groups and sporting clubs for financial and in kind support. This support may promote the liveability of the shire or enable residents to undertake representation in their chosen sport or activities outside the shire.

#### ISSUES AND COMMENTS

##### 1. RSL Life Care

The RSL Life Care are hosting their second in house Biggest Morning Tea on Thursday 27 May 2021 at William Beech Gardens. The letter of request did not contain a specific monetary sum. Contact was made with the group and their response was they would be happy with any amount of support that Council wished to donate.

Council's records do not show any previous financial support.

At the April 2021 strategic briefing, Councillors in attendance recommended a donation of \$200 for this event.

##### 2. 2021 NAIDOC Week School Initiatives – Koori Kids

Koori Kids have requested a donation of \$500.00 for NAIDOC Week 2021 on 4 – 11 July 2021.

The donation will support provision of information packs, posters & entry forms for 5 types of competitions which vary dependent on the age group. The competitions cover colouring, poetry, art and essays. The competitions close on 25 June 2021.

Council have previously donated \$450.00 in 2020, 2019, 2017 & 2016 with no support in 2018.

In 2020 there were 511 entries from 5 participating schools in the Lachlan Shire Council area. A student from St Francis Xavier Primary School in Lake Cargelligo was one of the winners.

Further information is contained in page 19 of attachment 2 to this report.

Koori Kids advised on a separate email that information is distributed to all schools within the Local Government Area with 5 schools from our shire participating. See attachment 3 to this report for a copy of this email.

At the April 2021 strategic briefing, Councillors in attendance recommended a donation of \$450.

#### **Donations expected to come to a future Council meeting**

**The Country Women's Association – Tullibigeal Branch** are considering purchasing a defibrillator. They have written a letter requesting assistance to purchase a defibrillator.

A letter was sent to CWA Tullibigeal Branch on 21 January 2021, requesting more information but Council has not yet received a response.

**Lake Cargelligo Early Learning Centre**

They have written a letter requesting assistance to erect poles for the Aboriginal, Torres Strait Islander and Australian flags. This is to rectify the perception that the service lacks an image of cultural safety. An email was sent on 4 January 2021 requesting more information but Council has not yet received a response.

**Lake Cargelligo Sports Club**

The Lake Cargelligo Sports Club has requested assistance towards maintaining the cricket ovals and a concession on their rates and charges for 12 months. Council requested more information on 9 February 2021 but has yet to receive a reply. A copy of the Hardship Policy was also provided.

It should be noted that the Club owes Council over \$13,000 in water consumption arrears and our Revenue Officer has been asked to follow the club up. These arrears are historical and the current water consumption charges are being paid.

Council officers are finding it difficult to make verbal or email contact with the club. A letter will now be sent.

**Condobolin & District Kennel Club**

The club requested the use of Council's Mobile Lighting Towers. An email was sent on 17 March 2021, advising Council does not own any but they could contact companies such as Coates Hire, Kennard's Hire or PremiAir Hire to see if they have availability of a product that met the club's needs.

The email also offered the option of the club making a request to Council to contribute a donation towards any hire cost.

To date, there has been no response from the club.

**FINANCIAL AND RESOURCE IMPLICATIONS**

A provision was made in the FY2020/2021 budget to provide cash and in kind support for Community events. Council has sufficient budget remaining to fund the requested donations.

It might be prudent for Council to consider reducing the amount of support it is prepared to approve for all or some of the requests. In order to provide assistance to as many organisations as possible within the limited budget, Council may choose to limit support to one occasion per year per organisation.

**LEGAL IMPLICATIONS**

There are no known legal implications.

**RISK IMPLICATIONS**

There is reputational risk for Council when making decisions to approve or not to approve particular requests.

In particular, at present, due to Covid-19, the unknown impact on future cash flow from rates and charges presents a financial risk to Council.

**STAKEHOLDER CONSULTATION**

Council at the April 2021 strategic briefing.

Director of Infrastructure

**OPTIONS**

1. Provide the full amount of the recommended donations.

2. Decline the full amount of the recommended donations
3. Offer a reduced donation to allow as many organisations as possible to be supported in the financial year.

## CONCLUSION

Council is asked to consider and make a resolution on the amount of any donation it wishes to support.

## LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

## ATTACHMENTS

1. [RSL Life Care](#) ↓
2. [NAIDOC Week School Initiatives - Koori Kids 1 of 2](#) ↓
3. [NAIDOC Week School Initiatives - Koori Kids-LSC schools information 2 of 2](#) ↓

## RECOMMENDATION

That

1. The Director of Corporate and Community Services Report No. R21/43 be received and noted.
2. Council provide donations to:
  - i. RSL Life Care – Biggest morning tea \$200
  - ii. 2021 NAIDOC week Koori Kids \$450



Adding **Life**  
to years  
and **years**  
to life.

1<sup>st</sup> April 2021

Greg Troy  
Lachlan Shire Council  
[council@lachlan.nsw.gov.au](mailto:council@lachlan.nsw.gov.au)

**RSL LifeCare – William Beech Gardens**  
2 Quirk Drive  
Condobolin NSW 2877  
(02) 68956500

**RSL Life Care William Beech Gardens, Australia’s Biggest Morning Tea 2021**

Dear Greg,

RSL Life Care William Beech Gardens are hosting our 2<sup>nd</sup> in house Biggest Morning Tea on Thursdays 27<sup>th</sup> May 2021, this year our host is myself Casey Owens Administration Assistant.

We would like to reach out to our suppliers/ Contractors and ask if they can make a donation of some sort or a lucky doors prize.

We understand the current times are tough, and appreciate your time. If a donation is not an option and you would like to make a cash donation please contact me for the donation link.

Regards  
Casey Owens  
Administration Assistant

• RETIREMENT LIVING • AGED CARE • HOME CARE • DISABILITY CARE • VETERANS’ SERVICES •

[www.rslifecare.org.au](http://www.rslifecare.org.au)

ABN 43 000 048 957



Firstly, we would like to convey our appreciation for the support that has been provided the initiatives in previous years. It is only through the dedicated partnerships that we can receive such a vast and creative response to the initiatives from students across the LGA.

The 2020 NAIDOC Week School initiatives have again proven to be an overwhelming success even throughout the COVID-19 situation that seen some schools participate through schools online learning. The positive feedback received from many principals and teachers was overwhelming; *"Thank you for providing the opportunity for the students to still engage in the 2020 NAIDOC School Initiatives during this time of COVID and uncertainty", "It is enlightening to see that something as wonderful as the NAIDOC School Initiatives can continue in these worrying times"*.

The initiatives annually bring out the best creativity of school students. We are taking the opportunity through our *secondary creative initiative this year to ask students to design a poster that reflects; their own community, NAIDOC Week and thanking our frontline workers (who keep us safe). Winning design will be produced into a poster and distributed to show support and appreciation to our frontline workers.*

The NAIDOC Week School Initiative Competitions bring a coordinated educational component to the week-long celebrations. The competitions have been overwhelmingly successful and last year was no exception which produced over 204,027 entries from schools who participated in a variety of competitions and we are delighted to announce the "2021 NAIDOC Week" Colouring-in/short story and Creative/Essay writing Competitions. Entry is open to all primary and secondary school students in communities.

**NAIDOC Week 2021**

July 4<sup>th</sup> – 11<sup>th</sup>

The ultimate aim of these initiatives is to provide our kids with a greater understanding on the importance of friendship and cultural diversity. The competitions reflect Aboriginal ancestry and promote the growth of positive attitudes in all students towards Aboriginal people. They are broadly based around each year's national NAIDOC theme. The colouring-in/ Short-Story competitions are open to all primary school students and the creative writing/ Essay Writing competition will be open to all secondary students. **The winning students are each year awarded prizes from our major sponsors.**

As part of National NAIDOC Week celebrations Koori Kids coordinates, with the support of various government departments and local councils an educational component to provide a link of cultural diversity to our kids with the NAIDOC Week School Initiative Competitions. These competitions have been a successful part of NAIDOC Week and to date we have received over 2,835,914 entries which include colouring-in, short story, creative writing and essay writing. As a result, we have awarded over 545 major prizes including; Computers, Televisions, Mountain Bikes, Xbox consoles, DVD Players, MP3 Players, Mini Stereos, and Encyclopedias. We have presented some 6450 encouragement awards including CDS, DVDS, Movie Tickets and certificates to all participants



This year our highlighted Indigenous role models include a broader spectre recognising Indigenous talent in entertainment and sport and their contribution to

the national identity **Jessica Mauboy (Indigenous Singer) and Lance Franklin (Indigenous sportsman)**. Our message this year is that education is knowledge and knowledge is **GOLD**

The logistics of the initiatives involve packages being sent to all school principals inviting students to participate in the competitions. Prizes will be awarded to the winning students along with the "NAIDOC Medal of Excellence" The Prime Minister has annually provided a message of support for the initiatives encouraging students to participate. "The wonderful work of student winners – and indeed all entrants – gives me great confidence for the future and our ability to forge a more united, harmonious and respectful future together in the spirit of reconciliation. We can draw inspiration from their idealism and creativity, and their instinctive sense of possibility and openness to change. That is why I am so delighted to be associated with the successful NAIDOC Week School Initiatives"

The judging of entries last year was adjudicated by a panel including our patron, Aboriginal Elders and Sponsoring agency delegates. The judging this year will take a similar precedent. At an awards presentation held during NAIDOC Week the Minister praised the competitions and their purpose "*The initiative we are here to celebrate today provides a perfect illustration of how public awareness has been raised around these issues in recent times. The NAIDOC School Initiative competitions are a perfect opportunity to bring Australians together. They have clearly done so*".

We acknowledge and appreciate the support of the council last year and seek your involvement again to maintain this year's competitions. **We are asking that you assist this year by preparing a report to council and continuing your support to the initiative with a \$500.00 contribution towards printing and distribution for students within councils LGA.** Support last year was recognised by the Prime Minister and Minister – Indigenous Affairs at the NAIDOC Awards presentation held during NAIDOC Week. Logo was displayed on all materials sent to both principals and student's across council's LGA and a proof of the 2021 competition entry forms for your information is attached. Support was also recognised in all media which included the Advertiser, National Indigenous Times, ABC Radio, Local media and ABC TV's Message Sticks.

Presentation of NAIDOC Medals of Excellence were presented to the winning students were held at special school assemblies and I would particularly like to acknowledge; **Hon. Sarah Mitchell M.P – Minister for Education & Early Childhood Learning, Ms Jayde Ward (Catholic Schools NSW), Local Mayors and Mayoral Representatives of councils that hosted a winning student recipient; Hornsby Shire Council, City of Canada Bay, Sutherland Shire Council, Snowy Monaro Regional Council, Waverley Council, Queanbeyan-Palarang Regional Council, Albury City Council, Gunnedah Shire Council, Shellharbour City Council, Bayside Council, Cowra Shire Council, Moree Plains Shire Council, Inner West Council, Eurobodalla Shire Council, Kyogle Council, Goulburn-Mulwaree Council, Northern Beaches Council, Bega Valley Shire Council, Lachlan Shire Council, Upper Hunter Shire Council, Cabonne Council.**

Without support these initiatives would not have been an overwhelming success and we hope that you will be able to assist us with this small community contribution. For further please contact the co-ordinator on (02) 8088-0791 or send an Email to [director@koorikids.com](mailto:director@koorikids.com)



Warm Regards

**Dylan Williams**  
Executive Director  
NAIDOC Week 2021  
School Initiative Competitions

**'ANNEXURE'**

**NAIDOC Week 2021 School Initiatives  
Koori Kids – Request for financial partnership**



Mayor,  
Chief Executive Officer  
CC: Director: Community Services

**REPORT IN BRIEF**

Koori Kids is a community organisation that engages young people in a range of school initiatives to promote education and awareness of Aboriginal & Torres Strait Islander culture. Each year Koori Kids conducts the NAIDOC Week School Initiative Competitions for school aged children. This is broken up into primary and secondary school categories being colouring-in, short story writing and creative and essay writing. Koori Kids is seeking continued support from council and request consideration of council to be an associate partner with a \$500 towards the program

**Purpose**

The purpose of this annexure to the proposal is to inform council of the Koori Kids 2021 School Initiatives program. The initiatives are coordinated in partnership with the Department of Education, NSW Department of Education, Department of Health, Transport for NSW, NSW Health, Catholic Schools NSW, and Department of Premier & Cabinet.

Koori Kids has provided a proposal and draft entry forms for the 2021 initiatives. The contribution sought (\$500) will be utilised towards the costs for printing and distribution of information packs, posters, and entry forms to schools across councils LGA. These initiatives are designed to educate all students on cultural diversity and involve a whole of community approach in the spirit of reconciliation and bringing us 'all together as one community'.

Costing	Description	Cost
Printing	Entry forms – (LGA Schools)	375.00
Distribution	Postage and Delivery	125.00

**Summary**

This worthwhile cross-cultural initiative has been operating very successfully since 2001 and is aligned with NAIDOC Week, celebrated in July each year. Hundreds of entries are received each year from schools within councils LGA, and the success of the program is due to the support of councils and partner organisations.

**Strategic**

Strategic Plan – People and Culture

- A harmonious community based on respect and responsibility, where everyone is valued
- Recognition of Aboriginal & Torres Strait Islander heritage
- Cultural and community activity encouraging harmony and reconciliation

**Environmental**

The initiatives will enable participants to explore concepts linking environmental; and social/ cultural issues and foster harmony in the community.

**Social**

The initiatives enable a diverse range of children to benefit from discussion and curriculum topics focused on the development of NAIDOC Week and the broader history of Indigenous culture.

**Recreation**

Each year at some of the winning schools Koori Kids host some 'Healthy Lifestyle Clinics' with visiting celebrity sports persons the aim of these clinics is to encourage an active lifestyle, including nutrition, sportsmanship and skill development. All Students participating are provided a T-Shirt, Water Bottle and Ball.

**Council Acknowledgement**

Council is acknowledged through logo inclusion as an associate partner on information packs sent to schools throughout councils LGA. If there is a winner from a school within council LGA, an invitation for the Mayor and or a representative is invited to attend the school, along with Executive Director, NAIDOC Week Initiatives, Director, Social Wellbeing and other dignitaries to make special presentation of the NAIDOC Medal of Excellence and the student's prize. (30+ NAIDOC Medals of Excellence are issued across the state). Media release for the winning school is prepared in consultation with council's media officer. Council is also forwarded a final report.

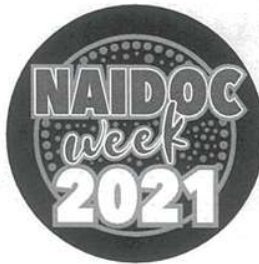
**Conclusion**

The NAIDOC Week School Initiatives are the only activity throughout NAIDOC Week that provides students with an educational component to NAIDOC Week and Indigenous culture and heritage. Our research and statistics confirm that schools within councils LGA are participating in the initiatives in increased volumes at both state and catholic-independent schools.









NAIDOC Week Celebrations are held across Australia each July to celebrate the history, culture and achievements of Aboriginal and Torres Strait Islander Peoples

# COLOURING-IN COMPETITION

Entry is open to all students in Years K-2

**PRIZES**

DVD  
PLAYER



MP3 PLAYER



HUNDRED OF MOVIE  
PASSES  
TO SEE  
**PAW  
PATROL  
THE MOVIE**

**SPONSORS**

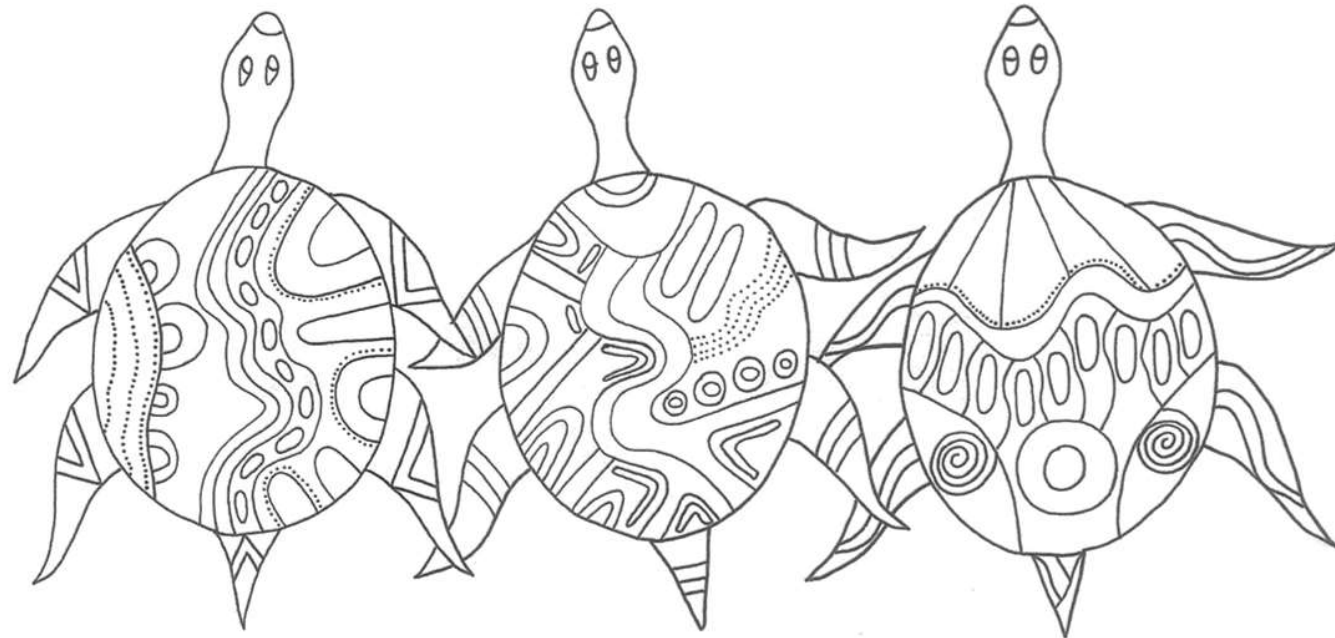
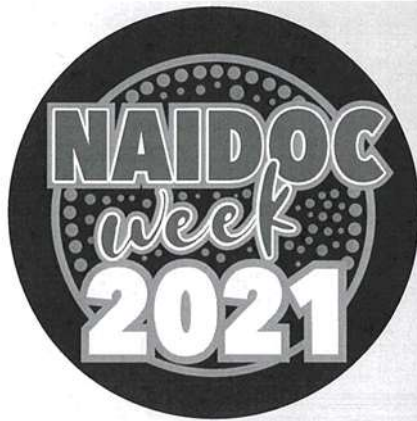


Illustration kindly provided by  
*Cecily Wellington-Carpenter*

Name \_\_\_\_\_ Age \_\_\_\_\_ School \_\_\_\_\_ Year \_\_\_\_\_

All competitions: Entries must be received by close of business on Closing Date Friday 25th June 2021 at the co-ordination centre, GPO Box 454, Sydney NSW 2001. Judging will take place on 29th June 2021. Winners will be notified through principals, presentations will take place at school assemblies with your local Mayor, Elders and other dignitaries.



NAIDOC Week Celebrations are held across Australia each July to celebrate the history, culture and achievements of Aboriginal and Torres Strait Islander Peoples

# POEM WRITING COMPETITION

Entry is open to all students in Years 3-6

**WRITE A POEM** entitled  
*'Back in the Dreamtime'*

## Indigenous Australians to Aspire to



**Jessica Mauboy**  
Indigenous Recording Artist



**Lance Franklin**  
Indigenous AFL Player

\*\*Entry must be typed and on A4 Paper. Entries will be judged on quality, meaning and creativity. Please ensure the name grade and class are clearly included on both your story and on the official NAIDOC School Initiatives entry form.

### PRIZES



PORTABLE DVD PLAYER



MINI HIFI



EDUCATION PACKS

### SPONSORS



Name \_\_\_\_\_ Age \_\_\_\_\_ School \_\_\_\_\_ Year \_\_\_\_\_

All competitions: Entries must be recieved by close of business on Closing Date Friday 25th June 2021 at the co-ordination centre, GPO Box 454, Sydney NSW 2001. Judging will take place on 29th June 2021. Winners will be notified through principals, presentations will take place at school assemblies with your local Mayor, Elders and other dignitaries.



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# ART COMPETITION

Entry is open to all students in Years 7-9

**DESIGN AN A4 OR A3 POSTER ENTITLED 'MY COMMUNITY' WITH A FOCUS ON INDIGENOUS HEALTH, NAIDOC WEEK AND SAYING THANKS TO OUR HEALTH AND FRONTLINE WORKERS.**

## Indigenous Australians to Aspire to



**Jessica Mauboy**  
Indigenous Recording Artist



**Lance Franklin**  
Indigenous AFL Player

Entries should be completed on A4 or A3 paper.

Please ensure name and grade are clearly included on both your work and on the official NAIDOC School Initiatives entry form.

### PRIZES



BLU RAY PLAYER



PLAYSTATION 5 CONSOLE

### CANON DIGITAL CAMERA

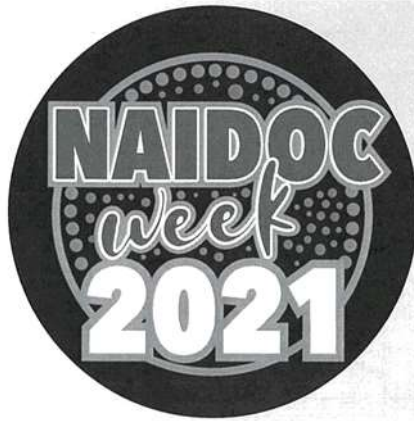


### SPONSORS



Name \_\_\_\_\_ Age \_\_\_\_\_ School \_\_\_\_\_ Year \_\_\_\_\_

All competitions: Entries must be recieved by close of business on Closing Date Friday 25th June 2021 at the co-ordination centre, GPO Box 454, Sydney NSW 2001. Judging will take place on 29th June 2021. Winners will be notified through principals, presentations will take place at school assemblies with your local Mayor, Elders and other dignitaries.



NAIDOC Week Celebrations are held across Australia each July to celebrate the history, culture and achievements of Aboriginal and Torres Strait Islander Peoples

# ESSAY WRITING COMPETITION

Entry is open to all students in Years 10-12

**Aboriginal Australia: Explain the changes that have been made that have assisted in closing the gap between Indigenous and non-Indigenous people (ie; justice and health)**

## Indigenous Australians to Aspire to



**Jessica Mauboy**  
Indigenous Recording Artist



**Lance Franklin**  
Indigenous AFL Player

Maximum of 1500 words

(entries will be judged on knowledge of subject and quality of essay)

\*\*Please ensure name grade are clearly included on both your work and on the official NAIDOC School Initiatives entry form.

### PRIZES

APPLE MAC PRO



SAMSUNG TABLET



SAFE DRIVING LESSONS



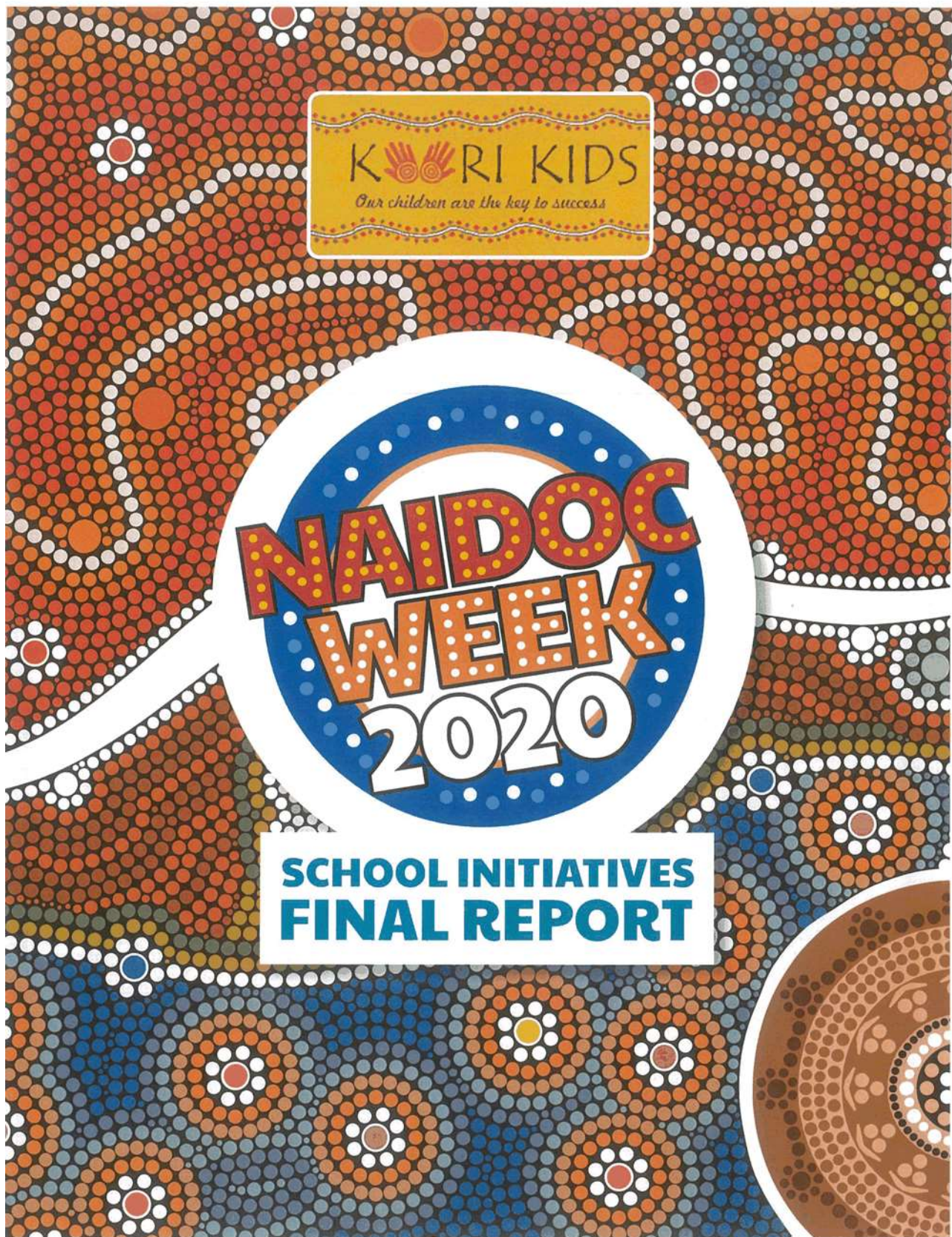
CANON DIGITAL CAMERA

### SPONSORS



Name \_\_\_\_\_ Age \_\_\_\_\_ School \_\_\_\_\_ Year \_\_\_\_\_

All competitions: Entries must be recieved by close of business on Closing Date Friday 25th June 2021 at the co-ordination centre, GPO Box 454, Sydney NSW 2001. Judging will take place on 29th June 2021. Winners will be notified through principals, presentations will take place at school assemblies with your local Mayor, Elders and other dignitaries.



Submitted by Executive Director,  
NAIDOC Week School Initiatives

## Introduction

The 2020 NAIDOC Week School initiatives have again proven to be an overwhelming success even throughout the COVID-19 situation that seen some schools participate through schools online learning. The initiatives annually bring out the best creativity of school students across the state. The initiatives were coordinated in April for inception into both public and catholic schools with the aim of providing students with a greater understanding on NAIDOC Week and the importance of friendship and cultural diversity.



The concept was again supported by various state and federal departments who supported the initiatives for the tenth year. Over the years since they were introduced it has been supported by many government agencies including; Department of Prime Minister & Cabinet, Australia Post, Department of Education, Department of Health (OATSIH), Department of Education NSW Aboriginal Land Council, NSW Health, NSW Justice and Transport for NSW. We thank these agencies for the different levels of support they have provided the initiatives.

Two Indigenous Australians were selected; Jessica Mauboy (Indigenous Singer & Actress) & Lance Franklin (Indigenous Sportsman) as Indigenous Australians to aspire and the message on the entry form to students *"Be Smart, Stay Clean and Live the Dream"*.

Initial submissions were presented to the Department of Education, NSW Department of Education and NSW Aboriginal Land Council after negotiation on this year's topics and with the support of these units the initiatives were launched for 2020.

Information packages including entry forms, information sheets detailing conditions of entry and prizes to be won by students and posters were sent around the state to all school principals, Aboriginal education assistants and district office Aboriginal community liaison officers.

The response from schools this year was overwhelming and majority of schools across the state participated in the initiatives with 204,027 entries received for judging, this was an increase of entries that was received last year. **It was enlightening to see so many students to not only be writing about famous Indigenous athletes and entertainers, but to write about their own 'Local Heroes' that including Indigenous doctors, nurses, police officers, Elders and community leaders.**

Presentation of NAIDOC Medals of Excellence were presented to the winning students were held at special school assemblies and were attended by Elders, Executive Director, NAIDOC Week School Initiatives, Director, Social Wellbeing & Community – Koori Kids, local Mayor or representatives, Regional Director of Schools, Delegates from the Department of Education, NSW Aboriginal Land Council's and Australia Post. I would particularly like to acknowledge; Hon. Sarah Mitchell M.P – Minister for Education & Early Childhood Learning, Ms Jayde Ward (Catholic Schools NSW), Local Mayors and Mayoral Representatives; Hornsby Shire Council, City of Canada Bay, Sutherland Shire Council, Snowy Monaro Regional Council, Waverley Council, Queanbeyan-Palarang Regional Council, Albury City Council, Gunnedah Shire Council, Shellharbour City Council, Bayside Council, Cowra Shire Council, Moree Plains Shire Council, Inner West Council, Eurobodalla Shire Council, Kyogle Council, Goulburn-Mulwaree Council, Northern Beaches Council, Bega Valley Shire Council, Lachlan Shire Council, Upper Hunter Shire Council, Cabonne Council and Representatives of the Aboriginal Land Council for taking time out of their schedules to attend the school presentations.

Support of Local Councils and Shires was sought through submission to respective General Managers seeking council's support. The response of local government was overwhelming and involved local council and shires that assisted the initiatives in a variety of ways including monetary support, publicity support for local schools and agreement to display entries received from their respective local government area schools in council chambers and libraries during NAIDOC Week 2020.



## Congratulations to our Winners

The following students were recipients of the NAIDOC Medal of Excellence and prizes in the 2020 NAIDOC Week School initiatives and presentation have or are being scheduled to take place at individual school assemblies with Aboriginal Elders, District School Superintendent, Mayor and or representatives, department delegates and Director – NAIDOC Week School Initiatives; 360+ encouragement awards were also won by students who displayed excellence in their entries.

Colton Hedges	Colouring-In	St James Primary School
Charlie Stone	Colouring-In	Wakehurst Public School
Britney Fowler	Colouring-In	Evans River K-12 School
Audrey Shalala	Colouring-in	All Hallows Primary School
Boris Bek	Colouring-In	St Patrick's Primary School
Eva Celeste Geha	Colouring-In	St Charles Primary School
Caleb West	Colouring-in	Wyalong Public School
Harper Brown	Colouring-In	Windsor Park Public School
Arch	Colouring-In	Avalon Public School
Lucy Neville	Colouring-In	Canowindra Public School
Elwyn Evans	Colouring-In	St Mary's Primary School
Maggie Comerford	Colouring-In	Lumen Christi Catholic College
Matilda Carmody	Colouring-In	St Joseph's Primary School
Sophie Lange	Colouring-In	Holy Trinity Primary School
Brando Bonelli	Colouring-In	St Monica's Primary School
Matthew Chen	Colouring-In	St Ives North Public School
Harlow Cellette	Colouring-In	Wyoming Public School
Lylah Piovesan	Colouring-In	Goulburn East Public School
Elaine Zhou	Colouring-In	Surveyors Creek Public School
Skye Napier	Colouring-In	Berenore Public School
Jaya-Marley Braddick	Colouring-In	Tomerong Public School
Jemma Watson	Short Story	Mawarra Public School
Charlotte	Short Story	Moree Public School
Charlie Wood	Short Story	St Kevin's Catholic Primary School
Bethany Johnston	Short Story	Terrigal Public School
Ynys Familton	Short Story	Kegworth Public School
Jayde Mitchell	Short Story	St Francis Xavier Primary School
Frankie Doherty	Short Story	St Bedel's Primary School
Lacey Reiss	Short Story	St Mary's Primary School
Jaimi-Lee VorNida	Short Story	Griffith North Public School
Oliver Colliers	Short Story	St Joseph's Primary School
Blayde James Predo	Short Story	Kyogle Public School
Joshua Smith	Short Story	Glenroy Public School
Addison Shaw	Short Story	Kendall Public School
Codie Hogan	Short Story	Doubtful Creek Public School
Ammar Syed	Short Story	Thurgoona Public School
Marley	Short Story	Gunnedah Public School
Hudson Beveridge	Short Story	Shellharbour Public School
Gracie Lennard	Short Story	St Patrick's Primary School
Alexandra Jamieson	Short Story	Lumen Christi Catholic College
Taylor Sheehan	Creative Writing	St Raphael's Central School
Angelena Jacob	Essay Writing	St Joseph's High School
Erin Lawrence	Essay Writing	Gorokan High School

**Absolutely Stunning creative work from  
some of our talented competition winners**



## A huge thank you to all our participants in such a testing year



- Born: 16 June 1997 (age 23)
- Height: 1.93
- Siblings: Shaquai Mitchel
- 1 kid: Inala
- Wife: Brielle
- Parents: Adam Pingelly and Patricia Goolagong

**"Knock em out"**  
That is exactly what Latrell has done in his football career. Mitchell played his junior rugby league for the Taree Red Rovers and won player of the day on the Grand Final. Mitchell's older brother, Shaquai, also played in the Sydney Roosters under 20's. Mitchell also changed his name to his father's surname in his early teens. He is a great nephew of the former No. 1 female tennis player Evonne Goolagong Cawley. Latrell also played tennis when he was young, but he was not the best.



**Football career**  
Latrell Mitchell started his career with the Roosters for 3 years and has done great things. He has played 110 games and scored 69 tries. He has been a noteworthy player for the Rabbitohs in 2020 after leaving the Roosters and joining the legendary South Sydney Rabbitohs.

**Connection to country**  
Latrell is a proud indigenous man.  
Example: Secretary of the Taree Red Rovers, Melissa Gahan is one of Latrell's longest supporters. She says the trip to McDonald Jones Stadium in May was an awe-inspiring experience for young players. "A lot of our kids would probably never get the opportunity to see an NRL game," Ms Gahan told NITV News. "Latrell's just such a down to earth kid, people respond to him. He's not arrogant and he doesn't go looking for attention - half the time he just stands with his Dad and his brother, just to watch the kids play." This is what Melissa Gahan said about Latrell on NITV.



**Bronwyn Bancroft**



Imagine an Aboriginal woman who was originally a fashion designer, who is an artist, who is one of the founders of Boomall; this artistic icon is Bronwyn Bancroft. She is an amazing Aboriginal writer and artist who loves to weave her culture into her art and books.

**The beginning**  
Bronwyn Bancroft was born in 1958 in the rural town Tenterfield NSW. The men in her family were talented goldminers except for her dad who was an engineer, in World War II. Her mother was a dressmaker. She was the youngest of seven children who had the parentage of Owen Cecil and Joseph Bancroft who were Aboriginals from the Djambun clan. During colonisation her clan was attacked and Bronwyn's great, great, great grandmother, Permau was one of three survivors.

**Young adulthood and Boomall**  
Bronwyn started her career as a fashion designer after graduating from the Canberra School of Arts in 1976. She was married and she gave birth to her first child Jack in 1985, Ella her second child in 1988 and she had her third child Rubyrise in 1999. Sadly, Bronwyn's dad died later in the same year. Jack was awarded NSW Young Australian of the Year in 2010 for his work arranging the mentoring of Indigenous school students. In 1987 something amazing happened, a new art gallery opened called Boomall. Bronwyn with eleven sisters were the founders of this gallery, which is still open today. In fact, it is just down the road from my school. It is an Aboriginal art gallery and the pieces of work in there are outstanding. Sometimes, the gallery offers local schools the chance to visit to learn weaving and more about the Aboriginal culture! Bronwyn Bancroft started painting in 1985 and has made incredible Aboriginal dreamtime paintings such as Entrapped (1991), Prevention of AIDS (1992) and many more. The first book Bronwyn published is called An Australian ABC of animals and has written many more since.



**In the present day**  
Bronwyn Bancroft is now 61 years old, very happy and still drawing and writing. She wants everyone's lives to be worthwhile and special, equal and right, happy and healthy. She was even lucky enough to meet her Boomall once and bought her book 'Why I love Australia'. She has had a long history of involvement in community activism and has served as a board member for the National Gallery of Australia. She inspires me because her art compliments her culture and her creativity flows beautifully whilst being a strong independent woman. She is wonderfully artistic and proud to be an Aboriginal, female artist.



**Always Was,  
Always Will Be.  
8 - 15 Nov 2020**

## The NAIDOC Week 2020 School Initiative competitions comprised of the following (4) separate competitions;

### Colouring-in Competition

*(Illustration of Traditional Indigenous Art)*

(Open to all Primary School Students Years K - 2)

**Prizes: MP3 Players DVD Players, DVDs & CDs**

### Writing Competition

*(Write about an Aboriginal or Torres Strait Islander person that inspires you and explain why)*

(Open to all Primary School Students Years 3 - 6)

**Prizes: Mini Hi-Fi and DVD Players**

### Creative Writing Competition

*(Write an editorial for an overseas newspaper: Explain the importance that NAIDOC Week plays and its significance to communities across Australia)*

(Open to all Secondary School Students Years 7 - 9)

**Prizes: DVD & Blue Ray Players, Sony PlayStation or Digital Camera.**

### Essay Writing Competition:

*(Past Present and Future -Explain developments that have taken place in the areas of Indigenous justice or health)*

(Open to all Secondary School Students Years 10 - 12)

**Prizes: Safe Driving Lessons, Apple Macbook, Samsung Phone or Digital Camera**

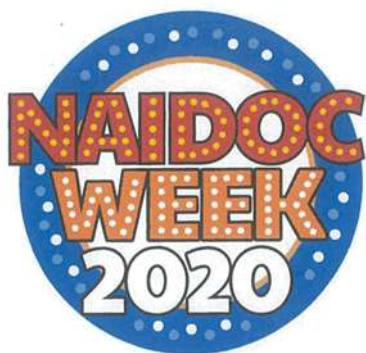
## Encouragement Awards:

Bicycle Safety helmets, Autographed Football Jerseys, Autographed Balls, VIP Passes to NRL games and meet and greet with players, DVDs, Videos, CDs and Certificates. We also distributed 100s of movie passes to watch 'Toy Story 4'.

Some 204,027 entries were received, and the judging was adjudicated by a panel of judges that included delegates from the Communities, Aboriginal elders, and the coordinator. The judging took place at the Aboriginal Cultural Centre in mid July 2020. Winning schools and students were advised by phone of their successful entries and official NAIDOC Week awards presentations, sporting development events, with visiting sports stars at school assemblies are being coordinated. Presentations took place at individual school assemblies with Elders, District Superintendent of schools, Mayoral representative, Australia Post and Regional Representatives.

**The NAIDOC Week 2020 Schools Initiative Competitions are deemed to have been an overwhelming success. The overwhelming response that was received from both the schools and students is an indication that the initiatives achieved its aim in promoting the importance of NAIDOC Week and Cultural Diversity within our community. The calibre of entries received from students in this year's initiatives has been described as outweighing their years.**





**SCHOOL INITIATIVES  
FINAL REPORT**

**IN CONCLUSION**

These initiatives could not have been possible without the support of both government departments and corporations.

I personally would like to thank Hon. Gladys Berejiklian - NSW Premier, Mark Scott – Director General and Michelle Hall – Executive Director, Connected Communities, Luke Ballard – Aboriginal Education & Communities, NSW Department of Education, Department of Health, Aboriginal Affairs NSW, Transport for NSW, Justice NSW, Jayde Ward Catholic Schools NSW, Douglas Melrose-Rae, NSW-AIS, Karan Taylor, Kerry Mowett, Greg Whitby, Kerry O’Callaghan, Doreen Flanders, Sharon Cooke, Peter Hammill, Mark Askew, Suzanne Fern, and CEO NSW Aboriginal Land Council along with every agency, council or shire for their support and display of respect towards indigenous initiatives and we look forward to your ongoing support towards the initiatives.





## LOCAL GOVERNMENT AREA STATISTICS

*(Lachlan Shire Council)*



Percentage of Participation of students within councils LGA

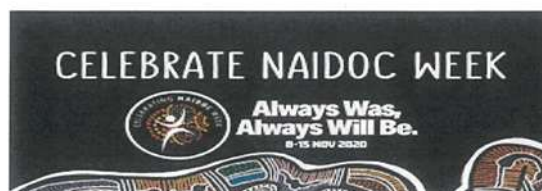
Overall Entries Received in 2020	Entries Received in 2020 from LGA	Participating Schools within LGA	NAIDOC Medals of Excellence and prizes awarded in 2020	Encouragement Awards awarded in 2020
204,027	511	5	43	320

**2020 Winning Student in the LGA – Jayde Mitchell – St Francis Xavier Primary School**

The following statistical information is based on the entries received from schools within council's local government area (LGA). There was an increase from last year in the number of entries that were received from local schools in the initiatives. This demonstrates that students are taking an active role in the initiatives and gaining an insight into the importance of NAIDOC Week Cultural Diversity and Indigenous history.

Schools that participated in this year's initiatives included both government and catholic primary and secondary schools. We also saw an increase in the amount of entries received from secondary school students.

Schools participation within councils LGA has seen a steady growth since the initiatives were incepted into schools. Each year the initiatives provide education and public awareness on a variety of subjects that pertain to Indigenous history.







**Karen Pegler**

---

**From:** Executive Director - Initiatives <director@koorikids.com>  
**Sent:** Friday, 26 February 2021 10:04 AM  
**To:** Immogine Turner  
**Subject:** Re: FW: {SEC UNCLASSIFIED} 2021 NAIDOC Week School Initiatives

Hi Immogine,

Thanks for your email, as you would be aware the Lachlan Shire has been a long-standing partner to the initiatives and we have hosted the Mayor at presentation of NAIDOC Medal of Excellence to student winners in previous years. Each year we receive participation from the shire's young citizens.

We were delighted to announce a winner from within the LGA in last years initiatives.

Information is distributed to all schools within LGA

Lake Cargelligo Central School  
 St Francis Xaviers Primary School  
 Condobolin High School  
 Condobolin Public School  
 Euabalong West Public School  
 St Joseph's School

We look forward to working with council again on these important cultural initiatives.

Thanks  
 Dylan

On 2021-02-26 09:35, Immogine Turner wrote:

- > Good morning Dylan,
- >
- > Thank you for your email.
- >
- > Council requests the following information:
- >
- > Which schools within the Lachlan Shire Council participates?
- > Which schools that were invited to participate last year ended up participating?
- > How will any Council contribution be acknowledged?
- >
- > This donation request will go to the next available Council meeting

## 8.2 INVESTMENTS AS AT 31 MARCH 2021

**TRIM Number:** R21/75

**Author:** Financial Accountant

### PURPOSE

The *Local Government (General) Regulation 2005 section 212* specifies that Council's Responsible Accounting Officer must provide elected members with a monthly written report detailing the funds invested by Council. The report must include information up to the last day of the month immediately preceding the meeting.

The Responsible Accounting Officer must also provide a certificate stating whether the investments have been made in accordance with the Act, the Regulations and Council's investment policy.

### SUPPORTING INFORMATION

Council's general bank account reconciled balance at 31 March 2021 is \$1,361,460.

Investments held at 31 March 2021 totalling \$50,520,830 are set out in Attachment 1.

Please note that not all pages of the report are included in the attachment therefore you do not need to be concerned about missing pages.

### Responsible Accounting Officer Certificate

I certify that the bank accounts and investments have been reconciled with the Council's general ledger as at 31 March 2021, and that investments have been made in accordance with the *Local Government Act, Local Government (General) Regulation 2005* and Council's Investment Policy.

Karen Pegler  
Responsible Accounting Officer

### FINANCIAL UPDATE

As at the end of March 2021, Council's portfolio is compliant across its counterparty and credit quality limits. Over the past 12 months, the portfolio, excluding on call cash, returned +1.55% p.a., outperforming bank bills by 1.44% p.a.

The official cash rate remains at 0.10%. This low rate will have a negative impact on Council's interest income. The expectation is that the Reserve Bank will not raise rates again until there is a sustained recovery and both of the economic objectives of full employment and target inflation are met. Returns of 0.40% to 0.80% p.a. can be expected over the next few financial years.

### LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Investments are made in accordance with Council's Investment Policy and the Community Strategic Plan/Delivery Program Item 4.2.1, which aims to ensure that "Council is financially sustainable and provides services at a level expected by the community".

### CONCLUSION

Investments will continue to be managed so Council can meet its cash commitments as and when they fall due.

### ATTACHMENTS

1. Investment Reports as at 31 March 2021 [↓](#)

**RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No. R21/75 be received and noted.



Lachlan Shire  
Your Ultimate Bush Experience

# Investment Report

01/03/2021 to 31/03/2021



**Portfolio Valuation** as at 31/03/2021

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Value	Accrued	Accrued MTD
NAB	AA-	TD	GENERAL	At Maturity	03/12/2020	13/04/2021	0.4500	500,000.00	733.56	191.10
AMP Bank	BBB	TD	GENERAL	At Maturity	14/04/2020	13/04/2021	1.8500	500,000.00	8,920.55	785.62
Rural Bank (Bendigo and Adelaide Bank)	BBB+	TD	GENERAL	Annual	03/05/2019	03/05/2021	2.6000	1,000,000.00	23,649.32	2,208.22
AMP Bank	BBB	TD	GENERAL	At Maturity	05/05/2020	04/05/2021	1.5500	1,000,000.00	14,056.16	1,316.44
Bank of Sydney	Unrated	TD	GENERAL	At Maturity	05/05/2020	04/05/2021	1.5000	1,000,000.00	13,602.74	1,273.97
Westpac	AA-	TD	GENERAL	Quarterly	27/05/2020	25/05/2021	0.9100	2,000,000.00	1,695.34	1,545.75
NAB	AA-	TD	GENERAL	At Maturity	22/05/2020	25/05/2021	1.0600	2,000,000.00	18,237.81	1,800.55
Bendigo and Adelaide	BBB+	TD	GENERAL	At Maturity	09/06/2020	08/06/2021	1.2500	500,000.00	5,068.49	530.82
Auswide Bank	BBB	TD	GENERAL	At Maturity	15/06/2020	15/06/2021	1.0000	1,000,000.00	7,945.21	849.32
ING Direct	A	TD	GENERAL	Quarterly	11/06/2020	15/06/2021	1.0000	750,000.00	431.51	431.51
BOQ	BBB+	TD	GENERAL	Annual	30/06/2020	06/07/2021	1.0500	1,000,000.00	7,910.96	891.78
Auswide Bank	BBB	TD	GENERAL	At Maturity	12/08/2019	10/08/2021	1.9500	1,000,000.00	31,947.95	1,656.16
Westpac	AA-	TD	GENERAL	Quarterly	26/08/2020	26/08/2021	0.8000	1,000,000.00	745.21	679.45
Bank of Sydney	Unrated	TD	GENERAL	Annual	08/09/2020	08/09/2021	0.9300	500,000.00	2,611.64	394.93
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	20/10/2020	20/10/2021	0.6300	500,000.00	1,406.71	267.53
Westpac	AA-	TD	GENERAL	Quarterly	22/10/2019	26/10/2021	1.6000	1,000,000.00	3,024.66	1,358.90
AMP Bank	BBB	TD	GENERAL	Annual	27/05/2020	23/11/2021	1.4500	1,000,000.00	12,275.34	1,231.51
Community First	Unrated	TD	GENERAL	At Maturity	25/11/2020	30/11/2021	0.6500	500,000.00	1,130.82	276.03



Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Value	Accrued	Accrued MTD
Community First	Unrated	TD	GENERAL	At Maturity	03/12/2020	07/12/2021	0.6500	1,000,000.00	2,119.18	552.05
ING Direct	A	TD	GENERAL	Annual	06/02/2020	08/02/2022	1.6500	500,000.00	1,175.34	700.68
Bank of Sydney	Unrated	TD	GENERAL	At Maturity	09/02/2021	09/02/2022	0.5900	500,000.00	412.19	250.55
Newcastle Permanent	BBB	TD	GENERAL	Quarterly	20/02/2019	22/02/2022	3.0500	500,000.00	1,587.67	1,295.21
Newcastle Permanent	BBB	TD	GENERAL	Quarterly	05/03/2019	08/03/2022	2.9500	500,000.00	1,091.10	1,091.10
Macquarie Bank	A+	TD	GENERAL	At Maturity	23/03/2021	23/03/2022	0.4900	1,000,000.00	120.82	120.82
Members Equity Bank	BBB	TD	GENERAL	At Maturity	23/03/2021	23/03/2022	0.5000	1,000,000.00	123.29	123.29
BOQ	BBB+	TD	GENERAL	Annual	06/05/2020	10/05/2022	1.4500	500,000.00	6,554.79	615.75
AMP Bank	BBB	TD	GENERAL	Annual	24/11/2020	23/05/2022	0.7500	1,000,000.00	2,630.14	636.99
BOQ	BBB+	TD	GENERAL	At Maturity	27/05/2020	24/05/2022	1.3000	1,000,000.00	11,005.48	1,104.11
AMP Bank	BBB	TD	GENERAL	Annual	11/06/2020	14/06/2022	1.4000	750,000.00	8,457.53	891.78
AMP Bank	BBB	TD	GENERAL	Annual	22/12/2020	21/06/2022	0.7500	750,000.00	1,541.10	477.74
BOQ	BBB+	TD	GENERAL	Annual	23/06/2020	28/06/2022	1.2500	1,000,000.00	9,657.53	1,061.64
BOQ	BBB+	TD	GENERAL	Annual	22/07/2020	26/07/2022	1.0000	600,000.00	4,158.90	509.59
Auswide Bank	BBB	TD	GENERAL	At Maturity	18/08/2020	23/08/2022	0.9000	500,000.00	2,786.30	382.19
Auswide Bank	BBB	TD	GENERAL	At Maturity	27/08/2020	29/08/2022	0.9000	750,000.00	4,013.01	573.29
Westpac	AA-	TD	GENERAL	Quarterly	26/08/2020	30/08/2022	0.8200	1,000,000.00	763.84	696.44
BOQ	BBB+	TD	GENERAL	At Maturity	26/08/2020	30/08/2022	0.9500	1,000,000.00	5,673.97	806.85
Westpac	AA-	TD	GENERAL	Quarterly	08/09/2020	08/09/2022	0.7800	1,500,000.00	769.32	769.32
NAB	AA-	TD	GENERAL	Annual	08/09/2020	08/09/2022	0.8000	1,500,000.00	6,739.73	1,019.18





Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Value	Accrued	Accrued MTD
NAB	AA-	TD	GENERAL	Annual	08/09/2020	13/09/2022	0.8000	1,500,000.00	6,739.73	1,019.18
WAW Credit Union	Unrated	TD	GENERAL	Annual	08/09/2020	13/09/2022	1.0500	500,000.00	2,948.63	445.89
BOQ	BBB+	TD	GENERAL	Annual	20/10/2020	20/10/2022	0.8000	500,000.00	1,786.30	339.73
NAB	AA-	TD	GENERAL	Annual	27/11/2020	29/11/2022	0.6300	500,000.00	1,078.77	267.53
NAB	AA-	TD	GENERAL	Annual	10/12/2020	13/12/2022	0.6300	500,000.00	966.58	267.53
Warwick Credit Union	Unrated	TD	GENERAL	Annual	10/02/2021	13/02/2023	0.6500	1,000,000.00	890.41	552.05
Warwick Credit Union	Unrated	TD	GENERAL	Annual	09/02/2021	14/02/2023	0.6500	500,000.00	454.11	276.03
WAW Credit Union	Unrated	TD	GENERAL	Annual	02/03/2021	02/03/2023	0.7000	500,000.00	287.67	287.67
BNK Bank	Unrated	TD	GENERAL	Annual	30/03/2021	04/04/2023	0.7000	900,000.00	34.52	34.52
NAB	AA-	CASH	GENERAL	Monthly	31/03/2021	31/03/2021	1.2100	4,725,373.70	4,851.00	4,851.00
Macquarie Bank	A+	CASH	GENERAL	Monthly	31/03/2021	31/03/2021	0.4000	5,795,456.42	2,532.30	2,532.30
<b>TOTALS</b>								<b>50,520,830.12</b>	<b>249,345.21</b>	<b>42,241.58</b>





## Counterparty Compliance as at 31/03/2021

### Long Term Investments

Compliant	Bank Group	Term	Rating	Invested	Invested (%)	Limit (%)	Limit (\$)	Available
✓	Commonwealth Bank	Long	AA-	500,000.00	0.99	25.00	-	12,130,207.53
✓	Westpac	Long	AA-	6,500,000.00	12.87	25.00	-	6,130,207.53
✓	NAB	Long	AA-	11,225,373.70	22.22	25.00	-	1,404,833.83
✓	Macquarie Bank	Long	A+	6,795,456.42	13.45	20.00	-	3,308,709.60
✓	ING Direct	Long	A	1,250,000.00	2.47	20.00	-	8,854,166.02
✓	BOQ	Long	BBB+	5,600,000.00	11.09	15.00	-	1,978,124.52
✓	Bendigo and Adelaide	Long	BBB+	1,500,000.00	2.97	15.00	-	6,078,124.52
✓	Members Equity Bank	Long	BBB	1,000,000.00	1.98	15.00	-	6,578,124.52
✓	Auswide Bank	Long	BBB	3,250,000.00	6.43	15.00	-	4,328,124.52
✓	AMP Bank	Long	BBB	5,000,000.00	9.90	15.00	-	2,578,124.52
✓	Newcastle Permanent	Long	BBB	1,000,000.00	1.98	15.00	-	6,578,124.52
✓	Warwick Credit Union	Long	Unrated	1,500,000.00	2.97	5.00	-	1,026,041.51
✓	WAW Credit Union	Long	Unrated	1,000,000.00	1.98	5.00	-	1,526,041.51



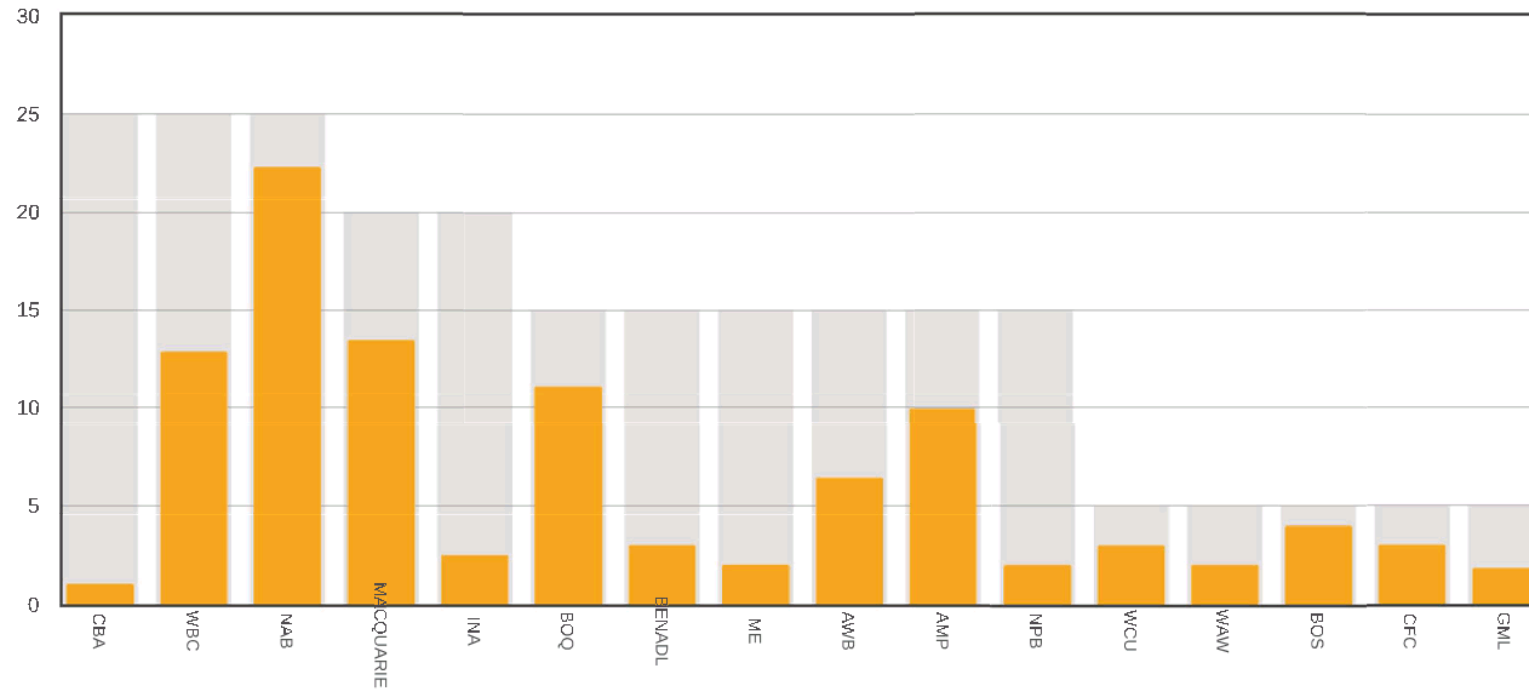




Compliant	Bank Group	Term	Rating	Invested	Invested (%)	Limit (%)	Limit (\$)	Available
✓	Bank of Sydney	Long	Unrated	2,000,000.00	3.96	5.00	-	526,041.51
✓	Community First	Long	Unrated	1,500,000.00	2.97	5.00	-	1,026,041.51
✓	Goldfields Money	Long	Unrated	900,000.00	1.78	5.00	-	1,626,041.51
<b>TOTALS</b>				<b>50,520,830.12</b>	<b>100.00</b>			



**Counterparty Compliance - Long Term Investments**



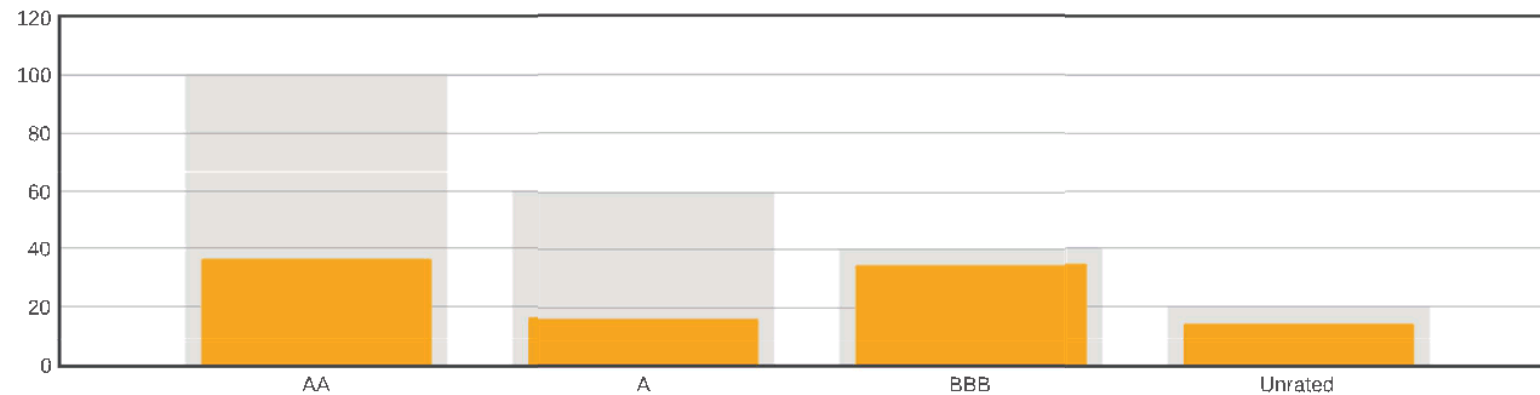


## Credit Quality Compliance as at 31/03/2021

### Long Term Investments

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available
✓	AA	18,225,373.70	36.08	100.00	32,295,456.42
✓	A	8,045,456.42	15.93	60.00	22,267,041.65
✓	BBB	17,350,000.00	34.34	40.00	2,858,332.05
✓	Unrated	6,900,000.00	13.66	20.00	3,204,166.02
<b>TOTALS</b>		<b>50,520,830.12</b>	<b>100.00</b>		

### Credit Quality Compliance - Long Term Investments

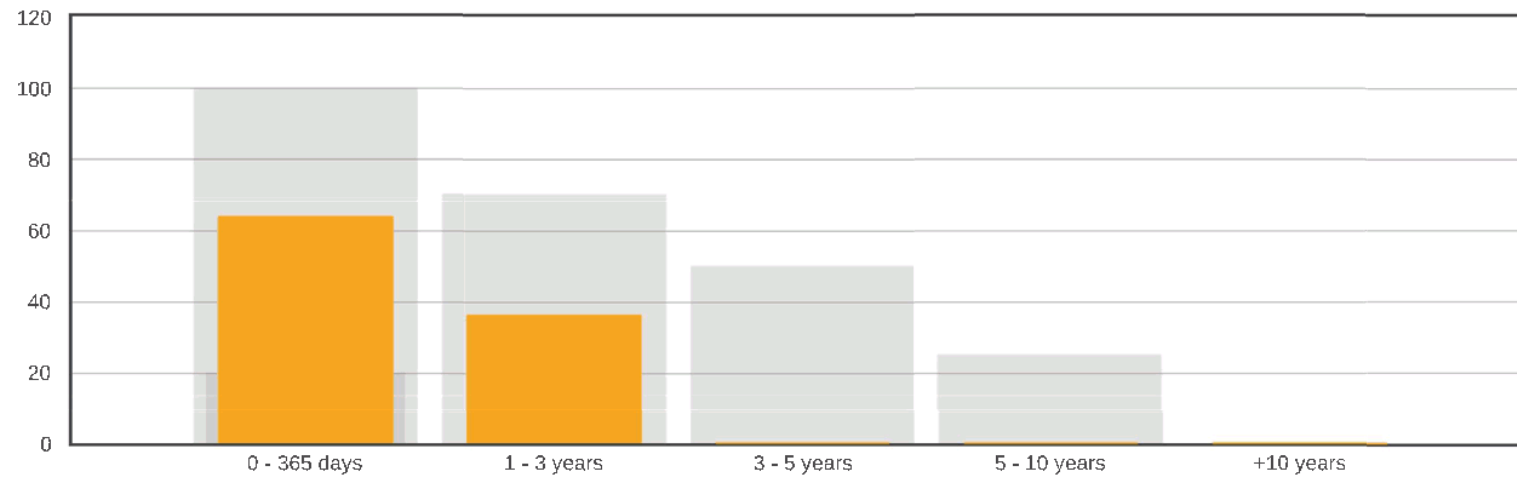




### Maturity Compliance as at 31/03/2021

Compliant	Term	Invested	Invested (%)	Min Limit (%)	Max Limit (%)	Available
✓	0 - 365 days	32,270,830.12	63.88	20.00	100.00	18,250,000.00
✓	1 - 3 years	18,250,000.00	36.12	0.00	70.00	17,114,581.08
✓	3 - 5 years	-	0.00	0.00	50.00	25,260,415.06
✓	5 - 10 years	-	0.00	0.00	25.00	12,630,207.53
✓	+10 years	-	0.00	0.00	0.00	-
<b>TOTALS</b>		<b>50,520,830.12</b>	<b>100.00</b>			

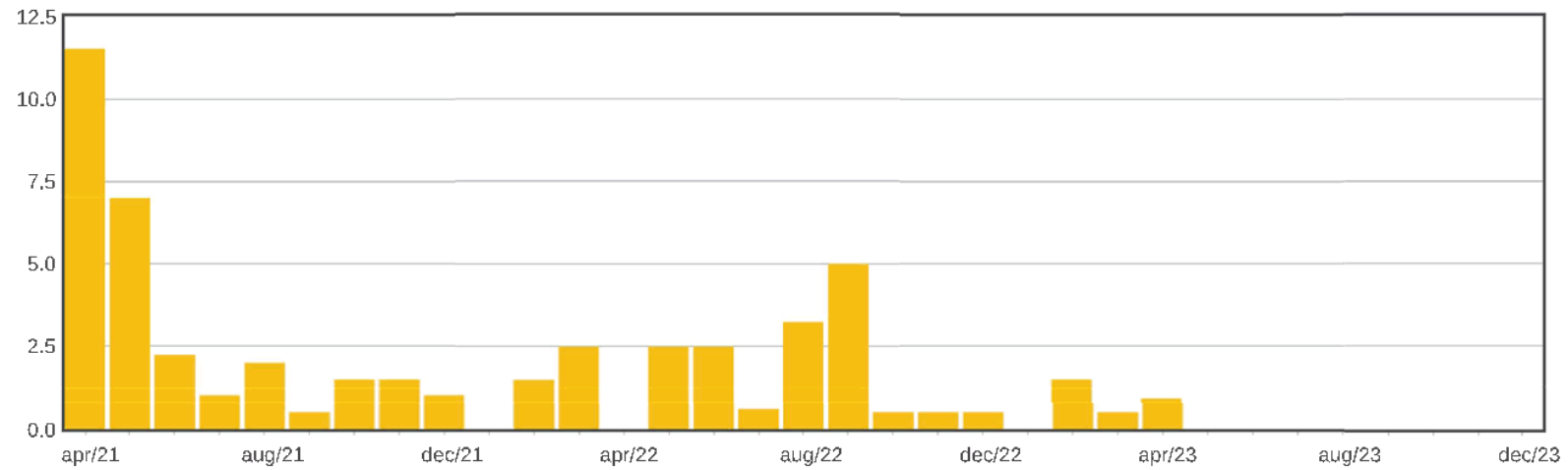
### Maturity Compliance





### Maturity Cashflow as at 31/03/2021

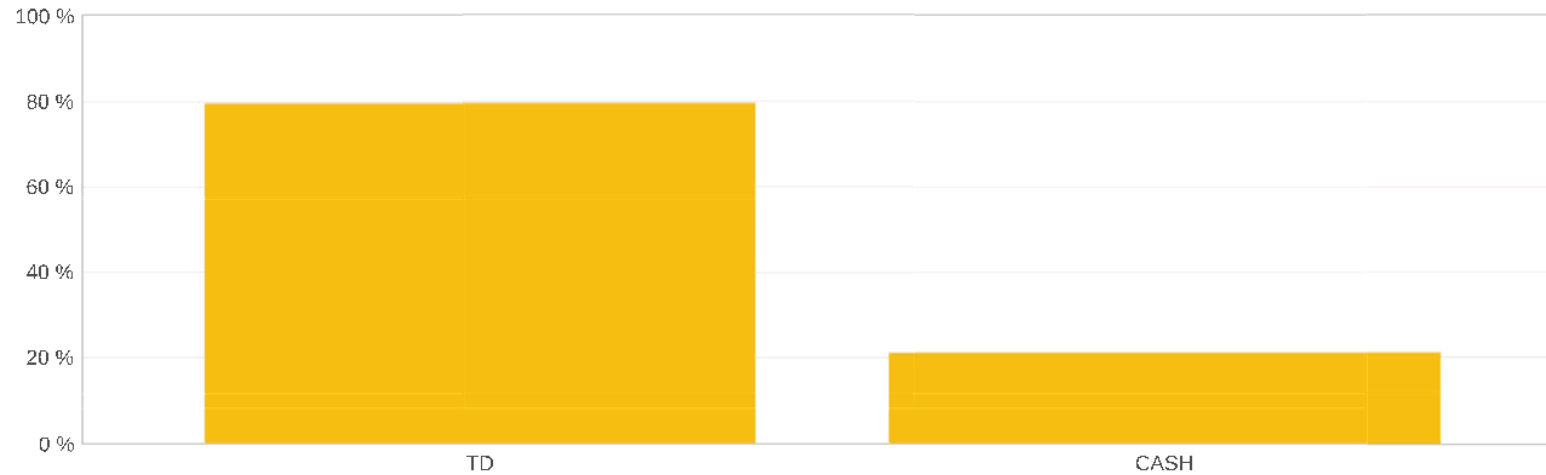
Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2021	-	-	-	11,520,830	7,000,000	2,250,000	1,000,000	2,000,000	500,000	1,500,000	1,500,000	1,000,000	28,270,830.12
2022	-	1,500,000	2,500,000	-	2,500,000	2,500,000	600,000	3,250,000	5,000,000	500,000	500,000	500,000	19,350,000.00
2023	-	1,500,000	500,000	900,000	-	-	-	-	-	-	-	-	2,900,000.00
<b>TOTALS</b>													<b>50,520,830.12</b>





**Asset Class** as at 31/03/2021

Code	Number of Trades	Invested	Invested (%)
TD	47	40,000,000.00	79.18
CASH	2	10,520,830.12	20.82
<b>TOTALS</b>	<b>49</b>	<b>50,520,830.12</b>	<b>100.0</b>



### 8.3 CUSTOMER REQUESTS - 31 MARCH 2021

**TRIM Number:** R21/76

**Author:** Project Officer

#### **PURPOSE**

This report is provided quarterly for the information of Councillors only.

#### **SUPPORTING INFORMATION**

Attached you will find a high level summary report of the customer requests registered for the month of March 2021.

The Authority CRM module is not very flexible therefore graphs have also been attached to assist with understanding.

#### **BACKGROUND**

The Authority system has the ability to capture customer requests for service. Reporting to Council forms part of the Customer Relationship Management Framework.

#### **UPDATE**

Attached you will find a high level summary report of the customer requests registered for the month ended 31 March 2021. You will note some line items may appear under more than one member of the executive leadership team (e.g. general management enquiry) as this relates back to the staff member registering the request into the Authority CRM module. This is not a user error but is related to which department the staff member works in.

The Authority CRM module is not very flexible therefore graphs have also been attached to assist Councillor's gauge progress over time.

There are two (2) graphs attached. The first graph shows the number of requests that missed the target close off date over time. Please note these are percentages which can distort the actual results.

The second graph is complex and relates to the current month only:

- The left hand axis and green bars show the number of requests created; and
- The right hand axis and blue line depicts the number of open requests at the end of the month.

#### **FINANCIAL IMPLICATIONS**

There are no known financial implications.

#### **LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

4.2 Strong effective and Responsive Council

#### **CONCLUSION**

The high level CRM reports attached provide Council with data on the number of CRM's received and completed in the month of March.

#### **ATTACHMENTS**

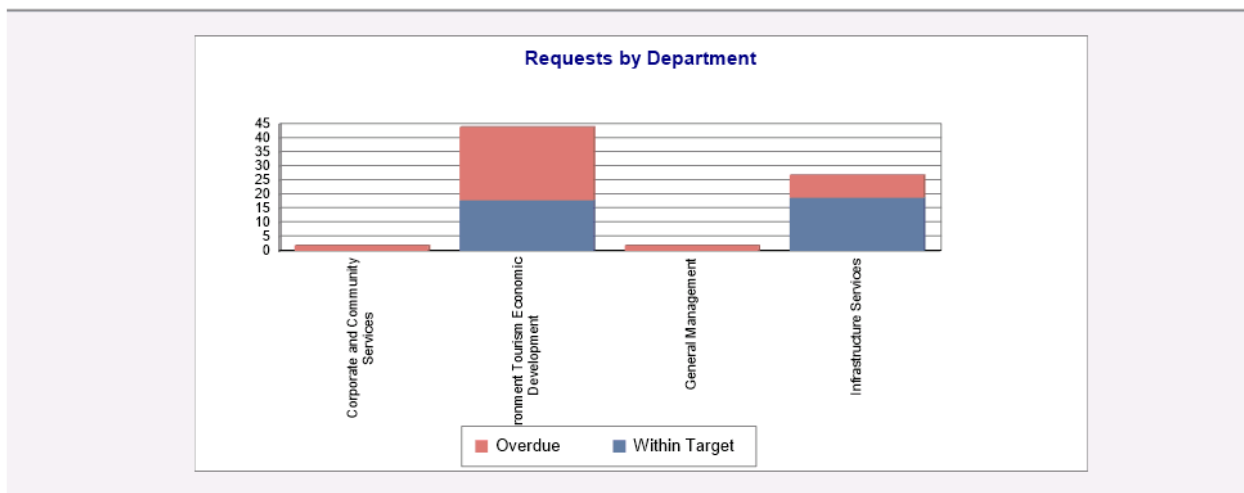
1. CRM for March [↓](#)
2. Graph - Missed Due date [↓](#)
3. Graph - Created vs Open [↓](#)

**RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No. R21/76 be received and noted.





Received Request Statistics  
by Department



2 - Customer Request Management  
1/03/2021 to 31/03/2021

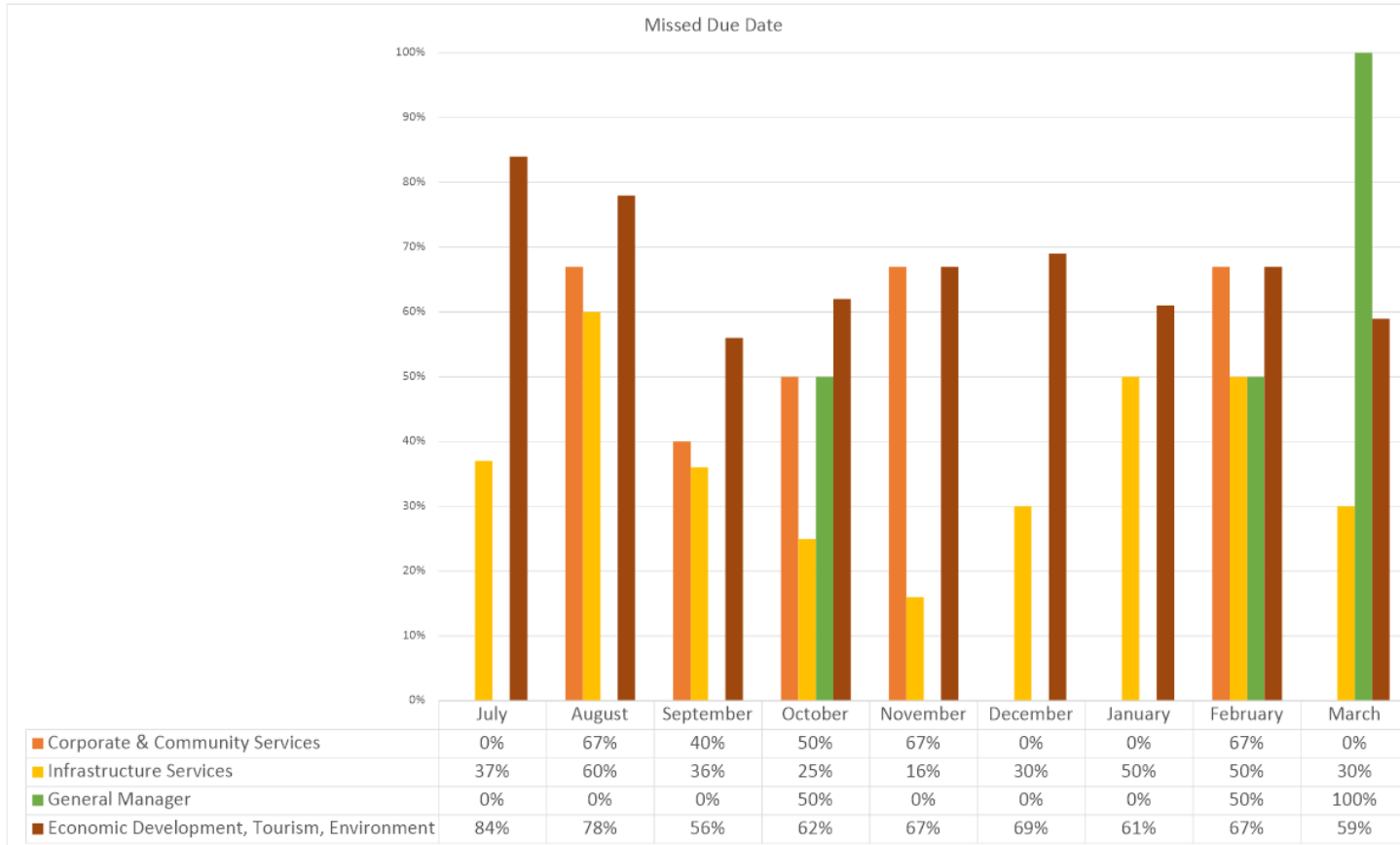
Double click onto the Category to access Minor Category and Request detail

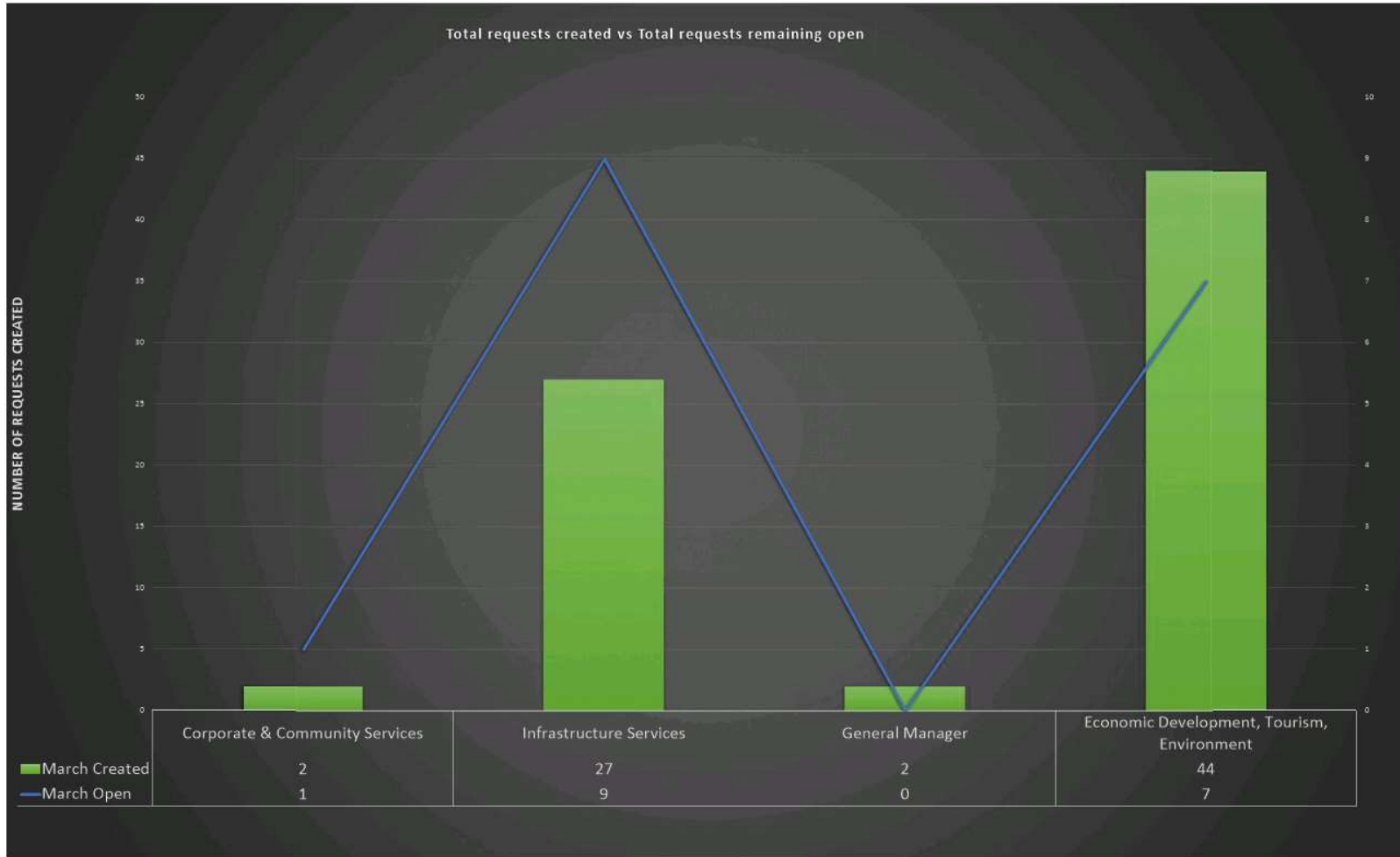
Lachlan Shire Live

Program - c\_dm098 7/04/2021 8:58:12AM

Action Officer: **All Officers** Category Code: **All Categories**  
 Department: **All Departments** Workflow: **All Workflows**

Department / Category	New	Closed	C/F Open	Within Tgt	%	Overdue	%
<b>Corporate and Community Services</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0%</b>	<b>2</b>	<b>100%</b>
Finance	2	1	1	0	0%	2	100%
<b>Environment Tourism Economic Development</b>	<b>44</b>	<b>37</b>	<b>7</b>	<b>18</b>	<b>41%</b>	<b>26</b>	<b>59%</b>
Animals	4	3	1	2	50%	2	50%
Council Properties	11	11	0	7	64%	4	36%
Development	8	7	1	6	75%	2	25%
Environment & Planning	2	1	1	0	0%	2	100%
Environment & Public Health	10	8	2	2	20%	8	80%
Tourism	1	1	0	1	100%	0	0%
Waste Management	8	6	2	0	0%	8	100%
<b>General Management</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>2</b>	<b>100%</b>
General Management Enquiry	2	2	0	0	0%	2	100%
<b>Infrastructure Services</b>	<b>27</b>	<b>18</b>	<b>9</b>	<b>19</b>	<b>70%</b>	<b>8</b>	<b>30%</b>
Aerodrome	1	1	0	1	100%	0	0%
Council Properties	1	1	0	1	100%	0	0%
Infrastructure Services	3	2	1	3	100%	0	0%
Parks & Reserves	1	0	1	0	0%	1	100%
Roads	14	8	6	10	71%	4	29%
Sewer	2	2	0	1	50%	1	50%
Trees	3	2	1	1	33%	2	67%
Water	2	2	0	2	100%	0	0%
<b>Total:</b>	<b>75</b>	<b>58</b>	<b>17</b>	<b>37</b>	<b>49%</b>	<b>38</b>	<b>51%</b>





## 8.4 ADOPTION OF YOUTH STRATEGY 2021-2030 REALISING OUR POTENTIAL

**TRIM Number:** R21/90

**Author:** Director - Corporate and Community Services

### PURPOSE

To provide Council with a copy of the draft Youth Strategy 2021-2030 and any feedback on the document received during the public exhibition period.

### SUPPORTING INFORMATION

A copy of any feedback received and the updated Youth Strategy 2021-2030 will be provided under separate cover after the 22 April 2021.

### BACKGROUND

Council's current Delivery Program contains an action to develop a Youth Strategy for the Shire. A suitably qualified and experienced consultant Karen Legge was engaged to undertake this project.

Council, WPRD and the Youth Strategy consultant have worked diligently to ensure there has been an opportunity for as many stakeholders as possible to engage with the process. On site and virtual community engagement occurred during January and February 2021.

Three engagement surveys aimed at different youth related groups were made available on Council's website and closed on 28 February 2021.

Members of the youth services providers group were informed at a zoom meeting on 25 February 2021 of the draft Youth Strategy and also of the future tender process for youth services provision.

The draft Youth Strategy 2021-2030 was uploaded to the hub on 1 March 2021 and all councillors were advised, by email, of the document's availability at that time.

Karen Legge attended the March 2021 Strategic Briefing via zoom to provide an opportunity for Councillors to ask questions or provide feedback on the draft Youth Strategy.

The draft Youth Strategy 2021-2030 was submitted to the March 2021 ordinary meeting and Council resolved to place it on public exhibition for a period of 28 days from 25 March to 22 April 2021.

### ISSUES AND COMMENTS

The draft Youth Strategy document was uploaded to Council's website on 25 March 2021. A survey monkey option for feedback was uploaded to the Council website and feedback could also be provided by email.

Paper copies of the Draft Youth Strategy and feedback forms were made available at the Condobolin & Lake Cargelligo Council administration offices, Tullibigeal Co-Op, Fifield Hotel, Tottenham Post Office, Burcher Post Office and the Albert Rabbit Trap Hotel.

The public were notified of the document, the closing date for feedback and how they could have their say during the public exhibition period via:

- Facebook;
- advertising in the local papers;
- posters to accompany the documents distributed to the various outlets listed above;
- distribution to the media contacts list; and
- emails were sent to Western Plains Regional Development, Growing Lachlan, Lower Lachlan and all the contacts on the Youth Services providers email list.

As of 18 April 21 only 3 pieces of feedback have been received. One submitted via email and 2 via survey monkey. All were positive, did not recommend any changes and have been passed onto the consultant.

The public exhibition period will have closed by the time Council meets on 28 April.

A copy of any feedback received and the updated Youth Strategy 2021-2030 will be provided to Councillors via email and uploaded to the hub after the 22 April 2021.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

Council's 2021 budget provided for an allocation of \$30,000 to prepare the Youth Strategy.

The current project will be completed within the approved budget.

### **LEGAL IMPLICATIONS**

None identified.

### **RISK IMPLICATIONS**

None identified.

### **STAKEHOLDER CONSULTATION**

Councillors: February and March 2021 Council meeting reports, March and April 2021 Strategic Briefings.

The draft Youth Strategy 2021-2030 was uploaded to the hub on 1 March 2021 and all Councillors were advised.

Peer review of draft Youth Strategy conducted by Penrith City Council officers.

Karen Legge attended the March 2021 Strategic Briefing via zoom to provide an opportunity for Councillors to ask questions or provide feedback on the draft Youth Strategy.

Public exhibition for a period of 28 days from 25 March to 22 April 2021.

### **OPTIONS**

1. Adopt the Youth Strategy 2021-2030 Realising our Potential as presented.
2. Recommend changes and adopt the Youth Strategy 2021-2030 Realising our Potential as amended.

### **CONCLUSION**

Council is asked to consider feedback provided and recommend changes if necessary. Adopt the Youth Strategy 2021-2030 Realising Our Potential.

### **LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

Outcome 1.8.1 Wellbeing of Youth – develop a Youth Strategy

Outcome 4.2 Strong Effective & Responsive Council

Outcome 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

### **ATTACHMENTS**

Nil

**RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report R21/90 be received and noted.
2. Council adopt the Youth Strategy 2021-2030 Realising Our Potential as presented.

**9 ENVIRONMENT, TOURISM AND ECONOMIC DEVELOPMENT**

**9.1 FY2021 PROJECT MONTHLY UPDATE FOR MARCH/APRIL**

**TRIM Number:** R21/78

**Author:** Manager - Projects and Building

**PURPOSE**

The purpose of this report is to provide a summary of projects currently being undertaken by the Environment, Tourism and Economic Development Department. The execution and completion of works varies on resource availability, weather conditions, work priorities and unforeseen circumstances. Work priority will be allocated based on safety and risk.

**SUPPORTING INFORMATION**

Nil

**BACKGROUND**

Council has adopted the 2020/21 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of the capital projects in regard to buildings.

**ISSUES AND COMMENTS**

Project	Budget	Funding Source	Expend. To Date	Forecast Expend.	Comments
Gum Bend Lake Amenities Upgrade	\$373k	\$300k NSW Drought Stimulus Package (DSP) plus Council funds \$75k	\$19k	\$373k	Contracts have been signed. Works are to commence late April, early May 2021.
Council's administration building (Condobolin) roof renewal	\$265k	100% Council funds	\$80k	\$265k	Contracts have been signed. Works have commenced and the project is progressing as planned.
Tottenham Caravan Park Amenities Upgrade	\$170k	\$125k DSP plus \$45k Council funds	\$218k	Under review, a report will be provided to the May Council meeting.	Project scheduled to be completed by the end of April 2021. Additional funds can be allocated from the Building Maintenance budget subject to Council approval.
Lake Cargelligo Caravan Park Amenities Upgrade	\$125k	DSP	\$29k	\$125k	Works have commenced and expected to be complete by the end of June 2021.

Tottenham Youth Club Renovation	\$57,046	SCCF R3	\$26k	\$57,046	Roof completed. External cladding to be provided by late May 2021.
Lake Cargelligo Pool Amenities Upgrade	\$1.1 million	\$825K BBRF R4 plus Council funds \$275K	\$20k	\$1.1m	Contracts have been signed. Site excavation works have commenced.
Condobolin and District Historical Museum - Extension to Museum and Display Enhancements	\$77,765	SCCF R3	\$6k	\$77,765	Meeting scheduled for 27 April to discuss design & restrictions.
Condobolin Works Depot	\$7,246,707.60	\$6,000,000 Loan and remaining \$1.25m from Council reserves	\$434k	\$7,246,707.60	Contracts signed. Works commenced 8 March 2021. Minor delay experienced due to wet weather and subsoil not compacting sufficiently. First claim paid \$235k
Lake Cargelligo Memorial Hall	\$30k	Drought Stimulus Program	\$21k	\$30k	Kitchen completed. Awaiting installation of curtains by end May.
Provision of new Animal Shelter	\$300k	Local roads and Community Infrastructure Program – Rd1	\$7.3K	\$300k	Plans finalised and Planning Proposal gateway approval has been received with condition requirements. DA lodged. Project extension to be requested to allow sufficient time to call for tenders.
Solar Project	\$1.1m	Local roads and Community Infrastructure Program – Rd1	\$238	\$1.1m	Preferred Contractors appointed for all 14 sites, 13 sites have been inspected by Contractors.  Designs of 7 sites finalised.  Site preparation underway and installation works commencing 19 April 2020 for 5 ground mount systems.



Lachlan Shire Visitor Information Centre	\$3,288,798	Growing Local Economies Fund	\$65K	\$3,288,798	PWA engaged to provide Project Management Services. PCG established to oversee project delivery. PWA & LSC appointed a Head Design Consultant.
Condobolin Waste Transfer Station	\$300,000	100% Council funds – Waste Reserve	\$130K	\$300,000	Concrete slab and footings installed, frame erected.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Project management and financial controls are in place to manage financial expenditure and resource allocation.

**LEGAL IMPLICATIONS**

Nil. All project materials and services have been procured in accordance with the requirements of the NSW Local Government Act 1993 and Council’s procurement policy. Environmental Planning and Assessment Act provisions are being complied with regarding development approvals and planning controls

**RISK IMPLICATIONS**

Project management and financial controls are in place to manage time and budget risks and projects have been assessed against relevant legislative requirements to minimise Council’s exposure to risk.

Risks surrounding project delivery are being managed through the use of external project managers such as Pubic Works advisory and a temporary Project Management Officer has been employed to assists with the delivery of building projects.

**STAKEHOLDER CONSULTATION**

Council’s fortnightly news column, Talking Tottenham and Mayoral Newsletters update the community on the major improvement works being undertaken around the Shire.

Community consultation has been undertaken in relation to the projects, either through the Community Strategic Plan, through requests for projects to receive grant funding and/or through reports to Council advising of the projects which are being put forward for progression.

**OPTIONS**

- 1. Receive and note the report

**CONCLUSION**

This report updates Council on the capital improvements/new work being undertaken by the Environment, Tourism and Economic Development Department.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

- 4.2 Strong effective and Responsive Council

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That:

1. The Director of Environment, Tourism and Economic Development Report No.R21/47 be received and noted.

**9.2 DEVELOPMENT DATA MARCH 2021**

**TRIM Number:** R21/79

**Author:** Manager- Town Planning

**PURPOSE**

This report is to provide Council with information in relation to development activity occurring within the shire during the previous month.

**SUPPORTING INFORMATION**

Council's Development Application data.

**BACKGROUND**

During the month of March 2021 there were four (4) applications lodged with a value totalling \$59,540. Three (3) approvals were issued within this time.

***Development Applications and Complying Development Certificates Approved in March 2021.***

Approval Number	Development Description	Location	Value	Delegated Authority/Council
2021/3	Alterations and Additions to Existing Dwelling	47 Henry Parkes Way, Condobolin	\$50,000	Delegated Authority
2021/4	Temporary event on 6 March 2021 at Rabbit Trap Hotel	Part Federation Street, Albert	\$0	Delegated Authority
2021/8	Temporary event on 27 March 2021 at Mayfield Hotel	Part Condobolin Street, Tullibigeal	\$0	Delegated Authority
<b>TOTAL No. OF APPROVED DEVELOPMENTS</b>	<b>3</b>		<b>\$50,000</b>	

***Comparison to Previous Year***

Total **Number** of Applications **approved in March 2020:** 3

Total **Value** of Applications **approved for March 2020:** \$20,900

***Development Applications and Complying Development Certificates Lodged in March 2021***

Development Identifier	Development Description	Location	Value

DA2021/6	Alterations and additions to existing Pub	64 Bathurst Street, Condobolin	\$40,000
DA2021/7	Construction of Animal Shelter	301 Gold Links Road, Condobolin	\$180,000
DA2021/8	Temporary event on 27 March 2021 at Mayfield Hotel	Part Condobolin Street, Tullibigeal	\$0
DA2021/9	Construction of Shed (Outbuilding)	82 Orange Street, Condobolin	\$14,000
<b>TOTAL</b>	<b>4</b>		<b>\$234,000</b>

### **Comparison to Previous Year**

Total Number of Applications **received in March 2020:** 1

Total Value of Applications **received for March 2020:** \$75,000

### **Processing Times for Approvals**

A total of thirty five (35) approvals have been issued this financial year at an average of 30 days, which is within the legislative timeframe for approvals.

### **ISSUES AND COMMENTS**

No foreseeable issues.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

All fees associated with the applications referred to herein have been paid.

### **LEGAL IMPLICATIONS**

None anticipated.

### **RISK IMPLICATIONS**

Council has assessed all applications against relevant legislation to minimise Council's exposure to risk.

### **STAKEHOLDER CONSULTATION**

Regular consultation and engagement with applicants of Development Applications and Complying Development Certificates occurs during the pre-lodgement, assessment and approval stages of each application in line with legislation and Council's planning instruments. The community and adjoining owners are often engaged in regards to applications.

### **OPTIONS**

1. Receive and note the report.

### **CONCLUSION**

Development Application and Complying Development Certificate approved data reveals a total development value of \$6,600,717 for applications approved in the 2020/2021 financial year.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

Build Civic Leadership and Pride

Community Strategic Plan - 4.2 Strong Effective Responsive Council.

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That:

1. The Director Environment Tourism and Economic Development Report No. R21/79 be received and noted.

### **9.3 DRAFT KEEPING OF DOMESTIC ANIMALS POLICY**

**TRIM Number:** R21/94

**Author:** Environment & Waste Coordinator

#### **PURPOSE**

The purpose of this report is to seek Council's endorsement of the draft Keeping of Domestic Animals Policy (the Policy). The Policy will provide a fair and consistent approach to the keeping of domestic animals within the Shire.

#### **SUPPORTING INFORMATION**

Draft Keeping of Domestic Animals Policy

#### **BACKGROUND**

A Companion Animal Policy was originally adopted by Council in 2015. A review of the policy has been undertaken to incorporate regulatory powers concerning the keeping of animals in the Lachlan Shire Council area and the process which Council uses to determine when to enforce the controls within the policy.

The Policy was discussed at Council's Strategic Briefing Meeting on 14 April 2021. At the meeting, it was requested that a definitions section be included in the Policy. In addition, it was requested that a statement regarding the possibility of allowing greater numbers of animals to be kept (in certain circumstances), subject to the discretion of Council officers, where the aims and objectives of the policy are maintained.

#### **ISSUES AND COMMENTS**

It is not intended that Council officers will aggressively enforce the controls contained within this policy but rather work with the owner/s of domestic animal/s to ensure that the keeping of domestic animal/s does not have an adverse impact on the amenity of the locality and/or occupants of adjoining premises.

This policy provides guidance about the criteria Council officers will use when determining whether to undertake enforcement action when animals cause amenity issues within the community. The policy clearly communicates the intention that Council officers will act only upon receipt of a complaint.

#### **FINANCIAL AND RESOURCE IMPLICATIONS**

The Policy has been prepared by staff within existing budgets and no financial implications have been identified.

#### **LEGAL IMPLICATIONS**

This Policy supports the obligations and requirements outlined in the Companion Animals Act 1998, Local Government Act 1993 or the Prevention of Cruelty to Animals Act 1979.

#### **RISK IMPLICATIONS**

The lack of a current policy addressing the keeping of domestic animals creates uncertainty for owners and Council officers. It means that decisions about the keeping of animals in urban areas can be inconsistent and makes enforcement action difficult when and if required. Having a policy in relation to the keeping of animals minimises this risk.

#### **STAKEHOLDER CONSULTATION**

It is proposed the draft Policy be placed on public exhibition for a minimum of 28 days.

The draft Policy will be available for comment on Council's website and a media release will be placed in each of the local newspapers. Social media will also be used to advertise the exhibition of the draft policy and how the public can comment on the draft policy.

The outcomes from the public exhibition of the policy will provide feedback to assist Council in the finalisation and or adoption of the policy.

**OPTIONS**

1. Place the draft Keeping of Domestic Animals Policy on public exhibition for a minimum period of 28 days and invite submissions on the policy during this period.
2. Amend the draft Keeping of Domestic Animals Policy prior to placing the policy on public exhibition for a minimum period of 28 days and invite submissions on the policy during this period.
3. Decide not to proceed with the adoption of the draft Keeping of Domestic Animals Policy.

**CONCLUSION**

Council currently has a Companion Animal Policy which is overdue for review, with the last review being conducted in 2015. The Companion Animal Policy has limited information regarding the keeping of domestic animals and it is proposed the Keeping of Domestic Animals Policy will replace the existing Companion Animal Policy.

The introduction of the policy aims to provide clarification and transparency around the appropriate keeping of domestic animals to ensure that there is a consistent approach throughout the Shire.

This policy provides guidance about the criteria Lachlan Shire Council will use when determining whether to undertake compliance action when it becomes aware that animals are causing some form of undesirable impact within the community.

This report seeks Council's endorsement to place the draft Keeping of Domestic Animals Policy on public exhibition for a minimum period of 28 days.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

- 4.2 Strong effective and Responsive Council
- 5.3 Ensure that animals are properly controlled

**ATTACHMENTS**

1. **Keeping of Domestic Animals Policy** [↓](#)

**RECOMMENDATION**

That:

1. The Director of Environment, Tourism and Economic Development Report No. R21/94 be received and noted.
2. The draft Keeping of Domestic Animals Policy be placed on public exhibition for a minimum period of 28 days, allowing for public submissions to be made.
3. A further report be presented to Council detailing any submissions received on the draft Policy during the exhibition period for the consideration of Council prior to finalisation / adoption of the policy.



## Policies, Procedures and Guidelines

### POLICY - KEEPING OF DOMESTIC ANIMALS

#### BACKGROUND

This policy seeks to inform the Lachlan Shire community of Council's regulatory powers concerning the keeping of animals in the Lachlan Shire Council area and the process which Council uses to determine when to enforce the controls within the policy.

The Policy aims to:

- (a) Minimise the incidence of nuisance being caused to persons;
- (b) Protect the welfare and habitat of wildlife; and
- (c) Safeguard the environment.

It is well documented that the keeping of companion animals and/or pet animals is usually most beneficial to the well-being of people.

As such, it is not the intent of Council nor the policy to aggressively enforce the controls within this policy but to work with the owner/s of the domestic animal/s to ensure that the keeping of domestic animal/s does not have an adverse impact on the adjoining premises.

Nevertheless, on occasions, complaints are made to Council where animals of an inappropriate kind or number are being kept or where the animals and their accommodation are not being looked after properly.

**Implementation of Policy**

*It is not the intent of Council nor the policy to aggressively enforce the controls within this policy but to work with the owner/s of the domestic animal/s to ensure that the keeping of domestic animal/s does not have an adverse impact on the adjoining premises.*

*This policy provides guidance about the criteria Lachlan Shire Council will use when determining whether to issue an order when it becomes aware that animals are causing some form of undesirable impact on the community.*

*It makes it clear that the intention of this Policy is that Council officer's will act only on complaint.*

*Greater numbers of animals will be allowed to be kept in certain circumstances, subject to the discretion of Council officers in accordance with the policy, provided the aims and objectives of the policy are maintained.*

The policy provides guidance on the steps that Lachlan Shire Council will follow in an attempt to resolve any undesirable impacts associated with the keeping of domestic animals.

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## POLICY - KEEPING OF DOMESTIC ANIMALS

### OBJECTIVE

- To inform the community of the main statutory restrictions and acceptable limits which apply to the keeping of certain animals for domestic purposes.
- To give guidance and advice to persons as to the keeping of animals for domestic purposes.
- To minimise local nuisance and maximise residential amenity, and to ensure that the keeping of animals does not compromise minimum standards of public health, safety and convenience.
- To establish local standards, acceptable to the Community, for the keeping of animals.
- To publicly notify the circumstances that the Council will consider in determining whether to serve an Order under section 124 of the Local Government Act 1993 to prohibit, restrict or some other way, require things to be done regarding the keeping of animals.

### SCOPE

This policy applies to animals kept for domestic purposes, as companion animals, pets or for hobby interests. This Policy is not intended to replace or supersede the requirements of the Companion Animals Act 1998, Local Government Act 1993 or the Prevention of Cruelty to Animals Act 1979.

More stringent conditions will be applied to the keeping of animals for commercial purposes, including boarding, breeding, grooming, caring, treatment, training, racing, exhibiting, trading or selling.

Where it is intended to keep animals for any commercial purposes, it is necessary that a development application be submitted to Lachlan Shire Council and planning consent obtained. Consent to the operation of Commercial Animal Establishments may not be allowed where Council considers that the proposal would be harmful to the amenity of the locality.

### GUIDELINES FOR THE NUMBER OF ANIMALS TO BE KEPT ON PREMISES

Lachlan Shire Council regularly receives complaints about nuisance caused by the keeping of animals on premises. Table 1 below provides guidance about the number of animals which Council reasonably believes can be kept at a premises without causing a significant nuisance, provided the conditions specified in the table are adhered to.

The kind of animal that is suitable to be kept at any premises will be determined having regard to the size of the available yard area and the distance to the nearest dwelling or other prescribed building. Certain statutory requirements also apply, as noted in the Table of Requirements.

It should not be assumed that animals of all kinds may be kept on premises which are part of a multiple dwelling allotment. Where a dwelling is owned within a Strata Plan, it will be necessary for the rules of the Body Corporate to be examined for requirements relevant to the keeping of animals.

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Animals should be kept in a manner which does not:

- (a) Create unclean or unhealthy conditions for people or for the animals;
- (b) Attract or provide a harbourage for vermin;
- (c) Create offensive noise or odours;
- (d) Cause drainage nuisance or dust nuisance;
- (e) Create waste disposal problems or pollution problems;
- (f) Create an unreasonable annoyance to neighbouring residents;
- (g) Cause nuisance due to proliferation of flies, lice, fleas or other pests and parasites; and
- (h) Cause neighbouring residents to fear for safety.

Greater numbers of animals will be allowed to be kept in certain circumstances where all the above-mentioned items are not present. Council officers are responsible for determining all items are satisfactory.

Suitable facilities and shelters should be provided for all animals. Certain kinds of animals are required to be kept in enclosed locations to prevent escape or attack by predators. Generally other animals are to be securely enclosed with adequate fencing to prevent escape.

Certain animal shelters should not be erected or located at premises without prior approval of Council. Please contact Lachlan Shire Environment, Tourism and Economic Development Department for further details.

Design guidelines for the size, layout and construction of animal shelters are produced by the various animal welfare organisations and Government Departments. These may be adopted from time to time as supplements to this policy.

**COUNCIL’S POWER TO CONTROL AND REGULATE THE KEEPING OF ANIMALS**

Generally, Council’s powers to control and regulate the keeping of animals are provided under Section 124 of the Local Government Act 1993 and the Local Government (General) Regulation 2005. *This is not a new power and has been available to Council since 1993.*

***This Policy is intended to be used by Council to provide guidance about the criteria Lachlan Shire Council will use when determining whether to exercise its powers and issue an order when it becomes aware that animals are causing some form of undesirable impact on the community.***

***It is not the intent of Council nor the policy to aggressively enforce the controls within this policy but to work with the owner/s of the domestic animal/s to ensure that the keeping of domestic animal/s does not have an adverse impact on the adjoining premises.***

***Greater numbers of animals will be allowed to be kept in certain circumstances, subject to the discretion of Council officers in accordance with the policy, provided the aims and objectives of the policy are maintained.***

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Lachlan Shire Council may, in the appropriate circumstances, issue an Order to:

- (a) Prohibit the keeping of various kinds of animals;
- (b) Restrict the number of various kinds of animals to be kept at a premises; and
- (c) Require that animals be kept in a specific manner.

Lachlan Shire Council may also issue Orders requiring:

- (a) The demolition of animal shelters built without the prior approval of Council; and
- (b) The occupier to do or refrain from doing such things as are specified so as to ensure that land or premises are placed or kept in a safe or healthy condition.

It is advised that Lachlan Shire Council can exercise further controls over animals under the following Acts:

- (a) Companion Animal Act 1998;
- (b) Protection of the Environmental Operations Act 1997;
- (c) Environmental Planning and Assessment Act 1979;
- (d) Impounding Act 1993; and
- (e) Food Act 2003 (prohibits animals to be kept where food is handled for sale).

**GIVING ORDERS BY COUNCIL**

Upon complaint, Lachlan Shire Council will undertake the following to determine if it is necessary for Council to enforce the restrictions identified in Table 1 and Table 1a.

- Undertake an inspection of the premises;
- Identify any areas of concern eg: odour, noise, proximity to dwelling and the like;
- Discuss any concerns with the owner/tenant of the premises and/or domestic animal/s;
- Give verbal directions in the first instance to assist the owner of the animal/s to ensure that the keeping of their domestic animal does not have an adverse impact on the amenity of the adjoining premises;
- Undertake follow-up inspections to ensure verbal directions have been implemented
- Monitor the premises to ensure the keeping of their domestic animal does not have an adverse impact on the amenity of the adjoining premises;
- Liaise with community representatives with regard to solving the problem, if needed;
- Inform the complainant of outcome of the investigation.

Where a problem/s is identified with the keeping of animals and it cannot be resolved by consultation, Council will proceed to issue a notice of its intention to serve an Order and/or enforcement of the restrictions within the policy.

In situations where urgency is required, an emergency Order may be issued without prior notice.

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TABLE OF REQUIREMENTS

The following table indicates the requirements and relevant considerations regarding the keeping of animals and the restrictions in place.

**Table 1 – Requirements for keeping of domestic animals.**

ANIMAL	LAND AFFECTED (Condobolin, Lake Cargelligo & Tottenham)	MAXIMUM NUMBER (excludes offspring to 3 months of age)	MINIMUM DISTANCE (from certain buildings – see Note A)	ADVISORY NOTES
Dogs	Condobolin, Lake Cargelligo & Tottenham	2	Not applicable	Where complaints are received the criteria in Appendix 1 will be used.
Cats	Condobolin, Lake Cargelligo & Tottenham	2	Not applicable	Where complaints are received the criteria in Appendix 2 will be used
Chickens (excluding roosters)	Condobolin, Lake Cargelligo & Tottenham	No maximum numbers	7.5 metres  However, Council require, on the keeping of domestic poultry or fowl, a distance greater than 9 metres in some cases.	The numbers must be appropriate to provide poultry products, including eggs, for domestic consumption of the family living at the premises, e.g. For a family of four it may be acceptable to allow eight chickens which would ideally provide eight eggs per day (two eggs per person).  The keeping of poultry must not create a nuisance or be dangerous or injurious to health. Poultry yards must at all times be kept clean, free from rats and mice, and free from offensive odours.  Poultry yards must be enclosed to prevent escape of poultry. Hard paving should be provided under roosts in poultry houses to ensure effective cleaning.

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ANIMAL	LAND AFFECTED (Condobolin, Lake Cargelligo & Tottenham)	MAXIMUM NUMBER (excludes offspring to 3 months of age)	MINIMUM DISTANCE (from certain buildings – see note A)	ADVISORY NOTES
Roosters	Condobolin, Lake Cargelligo & Tottenham	Prohibited in urban areas	Not applicable	The keeping of roosters is not considered appropriate in urban areas due to noise.
Other poultry including ducks, geese, turkeys, peafowl, guinea fowl and pheasants	Condobolin, Lake Cargelligo & Tottenham	One per person with a maximum of five in total.	7.5 metres	Same as for chickens.

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ANIMAL	LAND AFFECTED (Condobolin, Lake Cargelligo & Tottenham)	MAXIMUM NUMBER (excludes offspring to 3 months of age)	MINIMUM DISTANCE (from certain buildings – see Note A)	ADVISORY NOTES
Pigeons	Condobolin, Lake Cargelligo & Tottenham	100 racing birds or 40 stock birds for registered active members of Pigeon Fanciers or Racing Clubs.  Non-members of Pigeon Fanciers Clubs or Racing Associations will be permitted to keep up to 20 birds.	15 metres	Nuisance due to noise and also free flight of pigeons is to be minimised. Flying times should be restricted to either 2 hours after sunrise or 2 hours before sunset.  Lofts must be constructed to Council approval on hard paving of a smooth surface, or with a suspended floor elevated 800 mm above the ground. Racing pigeon lofts should have adequate visible landing platforms.  On no account should birds be allowed to roost on neighbouring buildings. "Open" lofts are not permitted. Free lofting is not permissible. Lofts are to be kept clean at all times. Manure is to be cleaned up daily and disposed of correctly. To minimise odours owners must design and manage lofts to prevent manure becoming wet in rain or during cleaning.

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ANIMAL	LAND AFFECTED (Condobolin, Lake Cargelligo & Tottenham)	MAXIMUM NUMBER (excludes offspring to 3 months of age)	MINIMUM DISTANCE (from certain buildings – see Note A)	ADVISORY NOTES
All birds except where otherwise specified	Condobolin, Lake Cargelligo & Tottenham	As appropriate to species, size of cage/aviary or bird room.  Keepers of more than 50 birds should be members of official Aviculture societies.	6 metres	Cages and aviaries must be of appropriate size and regularly cleaned.  For budgerigars, generally allow a maximum of 30 birds per cubic metre of aviary.  All birds should be kept in accordance with the NSW Animal Welfare Code of Practice No 4 - Keeping and Trading of Birds.  A National Parks and Wildlife permit is required to keep more than 19 protected birds, or if you wish to sell a protected bird.  Registered bird breeders may keep more breeding/show birds but are subject to the requirements of the POEO Act 1997.  Noisy birds should be restricted in number and are subject to the requirements of the POEO Act 1997.

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ANIMAL	LAND AFFECTED (Condobolin, Lake Cargelligo & Tottenham)	MAXIMUM NUMBER (excludes offspring to 3 months of age)	MINIMUM DISTANCE (from certain buildings – see Note A)	ADVISORY NOTES
Sulphur crested cockatoo and long billed corella	Condobolin, Lake Cargelligo & Tottenham	2 if kept in portable cages  4 if kept in an aviary	3 metres or within dwelling  6 metres	Sulphur crested cockatoo and long billed corellas are likely to be noisy if kept as single caged birds.  Registered bird breeders may keep more breeding/show birds but are subject to the requirements of the POEO Act 1997.  Noisy birds should be restricted in number and are subject to the requirements of the POEO Act 1997.
Sheep and Goats	Condobolin, Lake Cargelligo & Tottenham	Prohibited in urban areas.  Refer to Table 8(a)	Not applicable.	The keeping of goats is not considered appropriate in urban areas due to odours and noise.  The provisions of the Local Government (General) Regulation 2005 apply.
Pigs	Condobolin, Lake Cargelligo & Tottenham	Prohibited in urban areas  Refer to Table 8(a)	Not applicable	The keeping of pigs is not considered appropriate in urban areas due to odours and noise.  The provisions of the Local Government (General) Regulation 2005 apply.

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ANIMALS	LAND AFFECTED (Condobolin, Lake Cargelligo & Tottenham)	MAXIMUM NUMBER (excludes offspring to 3 months of age)	MINIMUM DISTANCE (from certain buildings – see Note A)	ADVISORY NOTES
Other Hooved Animals - except horses	Condobolin, Lake Cargelligo & Tottenham	Prohibited in urban areas.	Not applicable	The keeping of hooved animals is not considered appropriate in urban areas due to odours and noise.  The provisions of the Local Government (General) Regulation 2005 apply.
Bees	Condobolin, Lake Cargelligo & Tottenham	Prohibited in urban areas	Not applicable	Not applicable
Horses/Donkeys	Condobolin, Lake Cargelligo & Tottenham	1 -3 depending upon size of allotment  Refer clause 9.0 (h) Refer to Table 8(a) for Albert, Fifield, Derriwong, Burcher, Tullibigeal and other specified areas	9 meters	Horse yards shall not be constructed nearer than two (2) metres from present adjoining boundaries or alternatively, horses must be prevented from reaching into adjoining property by the erection of a two metre high fence of suitable design.  Stables, shelters and yards shall be properly constructed of suitable materials to the satisfaction of Council. Gates shall be fitted with an approved method of locking.  No unsightly development shall be permitted.  Ringlock or barbed wire fencing is not permitted.

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ANIMAL	LAND AFFECTED (Condobolin, Lake Cargelligo & Tottenham)	MAXIMUM NUMBER (excludes offspring to 3 months of age)	MINIMUM DISTANCE (from certain buildings – see Note A)	ADVISORY NOTES
Horses/Donkeys (cont'd)	Condobolin, Lake Cargelligo & Tottenham	1 -3 depending upon size of allotment  Refer clause 9.0 (h) Refer to Table 8(a) for Albert, Fifield, Derriwong, Burcher, Tullibigeal and other specified areas	9 meters	<p>The floors of a stable of loose boxes shall be properly graded and drained.</p> <p>Manure shall be raked up daily and placed in suitable, fly proof containers, or other suitable means, approved by Council until removed from the site. All manure containers shall be cleaned and disinfected at least once every seven (7) days.</p> <p>Fouled bedding shall be removed from the stable or yard at least once every seven (7) days.</p> <p>Stables and yards shall be kept clean and tidy to the satisfaction of Council at all times, so as not to be the cause of a nuisance.</p> <p>Horses may be kept on vacant allotments in the built up areas in accordance with this policy.</p> <p>Stallions are not permitted</p> <p>Refer to Clause 9(h)</p> <p>The provisions of the Local Government (General) Regulation 2005 apply.</p>

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**TABLE 1(a) INFORMATION FOR ALBERT, FIFIELD, DERRIWONG, BURCHER ANDTULLIBIGEAL.**

The following table indicates the requirements and relevant considerations regarding the keeping of animals and the restrictions in place.

ANIMAL	MAXIMUM NUMBER (excluding offspring to 3 months of age)	MINIMUM DISTANCE (from certain buildings – see Note A)	ADVISORY NOTES
Sheep and Goats	No more than 2 female goats upon any one allotment	15 metres	No person shall keep sheep or goats upon any premises under such conditions as to create a nuisance or to be injurious to health.
Pigs	No more than 2 pigs upon any one allotment	15 metres	No person shall keep pigs upon any premises under such conditions as to create a nuisance or to be injurious to health. The yards are to be kept clean and free from offensive odours.
Other Hooved Animals except horses	No more than 2 hooved animals upon any one allotment	15 metres	No person shall keep hooved animals upon any such premises under such conditions as to create nuisance or to be injurious to health.
Horses/Donkeys	No more than 3	9 metres	Horse yards shall not be constructed nearer than two (2) metres from present adjoining boundaries or alternatively, horses must be prevented from reaching into adjoining property by the erection of a two metre high fence of suitable design.  Stables, shelters and yards shall be properly constructed of suitable materials to the satisfaction of Council.

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ANIMAL	MAXIMUM NUMBER (excludes offspring to 3 months of age)	MINIMUM DISTANCE (from certain buildings - see Note A)	ADVISORY NOTES
Horses/Donkeys (cont'd)	No more than 3	9 metres	<p>Gates shall be fitted with an approved method of locking.</p> <p>No unsightly development shall be permitted.</p> <p>Ringlock or barbed wire fencing is not permitted.</p> <p>The floors of a stable of loose boxes shall be properly graded and drained.</p> <p>Manure shall be raked up daily and placed in suitable, fly proof containers, or other suitable means, approved by Council until removed from the site. All manure containers shall be cleaned and disinfected at least once every seven (7) days.</p> <p>Fouled bedding shall be removed from the stable or yard at least once every seven (7) days.</p> <p>Stables and yards shall be kept clean and tidy to the satisfaction of Council at all times, so as not to be the cause of a nuisance.</p> <p>Stallions are not permitted</p> <p>Refer to Clause 9(h)</p> <p>Horses may be kept on vacant allotments in the built up areas in accordance with this policy.</p>

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**NOTES IN RELATION TO TABLES 1 AND 1(a)**

- (a) The distances indicated in the third column of the above tables are to be measured in metres from the animal yard or enclosure to the nearest dwelling, public hall, school or premises used for the manufacture, preparation, sale or storage of food.
- (b) Animal includes a mammal, bird, reptile, amphibian or fish. It does not include a human being (as defined in *Prevention of Cruelty to Animals Act 1979*).
- (c) Schedule 2 of the Local Government (General) Regulation 2005 specifies minimum standards for the keeping of animals. The distances specified (except in the case of pigs) may be varied at a meeting of the Council and notified in writing to the applicant in each particular case.
- (d) Schedule 2 Part 5 of the Local Government (General) Regulation 2005 allows for a variation of requirements of the keeping of poultry and Division 3 allows for variation to the requirements for the keeping of horses and cattle.
- (e) All cages, kennel enclosures, aviaries and or any structure for the keeping of animals over 10m<sup>2</sup> of floor area and a height of 2.4 metres are subject to the approval of a development application.
- (f) It is a requirement that a combination of no more than 2 types of animals be kept at the maximum number on any one property.
- (g) Refer to Lachlan Shire Council’s Local Environmental Plan and Development Control Plan as well as State Environmental Planning Policies for other restrictions that may apply to the keeping of animals in certain areas.

**Horses/Donkeys**

Commercial type stables and yards may be developed in certain areas within the boundary, with Council approval, but cannot be developed within the residential or business areas.

Persons wishing to carry out such developments should contact Council regarding suitable land for this purpose.

Yards and shelters at the rear of dwellings may be used for the keeping of horses/donkeys subject to Council’s approval and conditions thereof.

Each application for the keeping of horses/donkeys shall be treated on its merits and approval to keep animals may not be granted in every case. Applications are to be submitted by the owner of the land.

Persons keeping horses/donkeys within the defined area, without Council approval, prior to the appointed day are required to apply for approval in accordance with this policy.

Applications for the keeping of horses/donkeys and the construction of yards and shelters after the appointed day shall be treated as building applications.

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**RELATED DOCUMENTS**

**APPENDIX 1 –PROVISIONS FOR KEEPING DOGS**

Introduction

This Appendix identifies criteria and provides clear guidelines to assist persons in keeping dogs, so as to ensure that the activity does not have any detrimental impact on the health and amenity of the surrounding area or to the environment.

Objective

To maintain the amenity of residents and surrounds by ensuring no interference is caused through the emission of unreasonable noise, smell or otherwise as a result of keeping dogs.

Provisions for meeting the objective

- (a) All kennel enclosures or other structures for the keeping of dogs over 10m<sup>2</sup> of floor area and a maximum height of 2.4 metres are subject to the approval of a development application.
- (b) The floors of kennel enclosures must be paved with concrete, mineral asphalt or other equally impervious material, and must be properly graded to drain in order to facilitate easy cleaning and prevent the build-up of faeces.
- (c) Kennel and dog enclosures are to be kept clean and free of offensive odours at all times. Solid waste is to be regularly collected, 'bagged' and disposed of to garbage.
- (d) Waste water associated with the cleaning of any kennel or dog enclosure should be disposed of to Council's sewer in accordance with the Local Government Act 1993 and regulations.
- (e) No interference with the amenity of the area by reason of the emission of unreasonable noise, smell or otherwise is to be the result of the keeping of dogs.
- (f) Dog yards must be so enclosed as to prevent the escape of dogs.
- (g) The *Companion Animals Act 1998* requires permanent identification and life-time registration and effective control of dogs at all times.
- (h) Where the above provisions cannot be met, the owner of the dogs must demonstrate methods for achieving the objective. Each method will be assessed individually.

Implications

Where complaints are received about odour, noise or other issues relating to the keeping of dogs, Council will conduct an inspection of the property. It is the responsibility of the owner to demonstrate that adequate yard size relative to the size and number of dogs, proper care and desexing has been provided and control has been maintained.

Council has powers under Section 124 of the Local Government Act to impose restrictions on the numbers and manner in which dogs are kept on a particular property.

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### APPENDIX 2 –PROVISIONS FOR KEEPING CATS

#### Introduction

This Appendix identifies criteria and provides clear guidelines to assist persons in keeping cats, so as to ensure that the activity does not have any detrimental impact on the health and amenity of the surrounding area or to the environment.

#### Objective

To maintain the amenity of residents and surrounding environment by ensuring no interference is caused through the emission of unreasonable noise, smell or otherwise as a result of keeping cats.

#### Provisions for meeting the objective

- (a) All structures for the keeping of cats over 10m<sup>2</sup> of floor area and a maximum height of 2.4 metres are subject to the approval of a development application. Such structures are subject to the same conditions as imposed on dog enclosures.
- (b) No interference with the amenity of the area by reason of the emission of unreasonable noise, smell or otherwise is to be the result of the keeping of cats.
- (c) The *Companion Animals Act 1998* requires permanent identification and life-time registration.
- (d) Cats must not repeatedly damage anything outside the property on which it is ordinarily kept.
- (e) Cats must be locked indoors or in a suitable enclosure *between sunset and sunrise* to prevent attacks on wildlife.
- (f) The use of identity collars with multiple bells is encouraged to protect wildlife.
- (g) Where the above provisions cannot be met, the owner of the cats must demonstrate methods for achieving the objective. Each method will be assessed individually.

#### Implications

Where complaints are received about odour, noise or other issues relating to the keeping of cats, Council will conduct an inspection of the property. It is the responsibility of the owner to demonstrate that proper care and desexing has been provided and control of the animal maintained.

Council has powers under the Section 124 of the Local Government Act to impose restrictions on the numbers and manner in which cats are kept on a particular property.

Further Information: Lachlan Shire Council ☎ 0268951900 ✉ Email: <a href="mailto:council@lachlan.nsw.gov.au">council@lachlan.nsw.gov.au</a>				Page 16 of 19
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**POLICY - KEEPING OF DOMESTIC ANIMALS**

**APPENDIX 3 – BARKING DOGS**

**Barking is one of the ways dogs communicate. It can signify anything from playfulness to danger. However, dogs sometimes bark for other reasons when, for example, they are:**

- chained to a fixed point without enough room to move or kept in a space which is too small
- provoked, deliberately or unintentionally, by people or roaming dogs
- under-exercised or not exercised at all
- lacking training
- lonely
- sick
- hungry, thirsty, on the wrong diet or generally neglected.

These causes of barking shouldn't be part of a dog's life. As well as indicating a possibly distressed animal, chronic excessive barking can be a nuisance to people living nearby.

This information is intended to make life better for dog owners, their neighbours and, of course, for dogs themselves.

**Caring for Dogs**

- Compassion and common sense can eliminate many of the problems, which lead to excessive barking. The following suggestions may help dog owners solve any problems they may be having.
- Provide enough space for your dog to move freely within your enclosed backyard. A dog shouldn't be left on a fixed chain for long periods as this contributes to savagery and often increases nuisance from barking or odour problems. If your dog has to be chained, it should be on a running chain.
- Give your dog a place of its own. This can be a ventilated and waterproof kennel or an indoor area. A dog kept in an enclosed area at night will not usually bark and annoy neighbours.
- Exercise your dog regularly and adequately for its breed and size. Remember that when you exercise your dog in a public place it should be kept on a leash.
- Your dog will accept kind but firm discipline. Take it to a good obedience school when the pet is young and you will enjoy the benefits.
- Give your dog a balanced and varied diet. Main meals should consist of processed meat and dried dog foods. Feeding times should be regular and a supply of fresh water should be available at all times. The evening meal of meat should be given between 6pm and 9pm.
- Dogs suffer from a range of common ailments like fleas, worms, distemper, cuts and bruises. Daily examination, regular baths and veterinary attention when necessary will help to ensure that your dog doesn't suffer from health problems. When boarding dogs, provide one run per animal and partition each run so that direct line of sight is eliminated. This will prevent competition between animals.
- In all these areas your dog will respond to good care.

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**POLICY - KEEPING OF DOMESTIC ANIMALS**

**Curing the Barking Habit**

If you feel that your dog is well cared for, but continues to bark excessively, there are a number of things you can try:

- Remove direct line of sight between the dog and children or animals which may provoke barking.
- Take the dog to a recognised animal trainer for specialist training to discourage bad habits.
- Provide noise insulation for the kennel.
- There are various aids that help prevent barking (e.g. 'citronella' collars are effective and endorsed by the RSPCA). Ask your vet or local council about these.

**Definitions**

"Companion animal" which means each of the following:

- (a) a dog,
- (b) a cat,
- (c) any other animal that is prescribed by the Companion Act/Regulations as a companion animal.

Note:

All dogs are treated as companion animals, even working dogs on rural properties, guard dogs, police dogs and corrective services dogs.

**"Owner"**

Each of the following persons is the owner of an animal for the purposes of this Policy —

- (a) the owner of the animal (in the sense of being the owner of the animal as personal property).
- (b) the person by whom the animal is ordinarily kept,
- (c) the registered owner of the animal.

"Premises" means any of the following:

- (a) a building of any description or any part of it and the appurtenances to it,
- (b) land, whether built on or not,
- (c) a shed or other structure,

"Recognised breeder":

In relation to a species of companion animal, means a person who is a member of a recognised breeders' organisation (within the meaning of Part 9 of the *Companion Animals Act 1998*) for the species of companion animal.

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“Registered owner”:

Registered of a companion animal means the person shown in the registration information entered on the Companion Animals Register as the registered owner of the animal (and in the case of joint registered owners means each of those joint registered owners).

“Waste”:

Includes -

- (a) any substance (whether solid, liquid or gaseous) that is discharged, emitted or deposited in the environment in such volume, constituency or manner as to cause an alteration in the environment, or
- (b) any discarded, rejected, unwanted, surplus or abandoned substance, or
- (c) any otherwise discarded, rejected, unwanted, surplus or abandoned substance intended for sale or for recycling, processing, recovery or purification by a separate operation from that which produced the substance, or
- (d) any processed, recycled, re-used or recovered substance produced wholly or partly from waste that is applied to land, or used as fuel, but only in the circumstances prescribed by the regulations, or
- (e) any substance prescribed by the regulations to be waste.

A substance is not precluded from being waste for the purposes of this Act merely because it is or may be processed, recycled, re-used or recovered.

**Be a responsible pet owner by ensuring your companion animal is microchipped, desexed and registered.**

Greg Tory  
**General Manager**  
 / /

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## **10 INFRASTRUCTURE SERVICES**

### **10.1 FY2021 ROADWORKS MONTHLY UPDATE FOR MARCH**

**TRIM Number:** R21/74

**Author:** Manager - Roads

#### **PURPOSE**

The purpose of this report is to provide a summary of road works undertaken by Infrastructure Services which have been completed in the month of March, works in progress in the month of April and works scheduled for the month of May. The execution and completion of works varied on resource availability, weather conditions, work priorities and unforeseen circumstances. Work priority will be allocated based on safety and risk.

#### **SUPPORTING INFORMATION**

Nil

#### **BACKGROUND**

Round 2 of the Fixing Local Roads program has not yet been publically announced but confirmation of the successful projects is expected in the next month with projects to be commenced in six months and completed within twenty four months.

#### **ISSUES AND COMMENTS**

Road Construction

The Fixing Country Roads (FCR) project – MR 57N The Bogan Way (Tullamore to Albert) is continuing with approx. 7km of road widened and sealed. A further 0.9 km will be resealed as noted below. The project will then be on hold, due to resources (labour and plant) being allocated to other grant funded capital projects.

Diggers Ave from the Lachlan River to the intersection of MR 377 Lachlan Valley Way has been completed with line marking in place. There is one small area of failure which will be repaired when resources are available. The next stage of the Condobolin Freight project will commence once the design levels are confirmed for the Smythes crossing culverts.

MR 57N Fifield Road reconstruction widen and seal, using Repair funding, has continued with 1.8 km now sealed. Wet weather delayed this project and also caused the stabilised causeway to fail. This required re-stabilising but was still able to be sealed just prior to Easter. The remaining 1.2 km of this project will be widened, stabilised and sealed over the next 3-4 weeks.

Resealing work is currently underway on;

- MR 57N Fifield Road 1.2 km – completed
- MR 61 Henry Parkes Way 10.6 km – programmed 15 – 19 April
- MR 57S The Gipps Way 1.7 km – programmed 20 April
- Maitland Street, Condobolin 0.7 km – programmed 20 April
- SR 1187 Palesthan Road 0.8 km – programmed 21 April
- Cargelligo Street, Tullibigeal 0.4 km – programmed 21 April
- MR 231 Wyalong Road 2.0 km – programmed 21 April
- MR 371 Rankin Springs Road 2.7 km – programmed 22 April
- MR 57NN The Bogan Way, south of Tottenham 5.0 km – programmed 26 April

- MR 57NN The Bogan Way, south of Albert 0.9 km – programmed 27 April

Road formation on SR 1029 Tullibigeal Road is continuing on 5 km of the road with gravel carting to form road pavement due to commence shortly. This project has been delayed due to unavailability of the construction grader operator.

Widening of the next stage of Maitland Street has commenced with the removal of the garden bed at the Boona Road intersection and the removal of vegetation over the hill section of the street. Work is programmed to commence on lowering this hill section from 19 April prior to widening and reconstructing the road. New culverts will be installed across the Boona Road intersection during April/May.

Road Maintenance

As noted previously maintenance grading levels have been reduced due to budget constraints with concentration of work currently on construction projects. The majority of the maintenance work undertaken is as a result of road damage during recent rain events.

**Works completed in March 2021**

<p>Road Heavy Patching, re-sheeting / grade, water &amp; roll.</p>	<p>Works were undertaken on the following roads.</p> <ul style="list-style-type: none"> <li>• Main Roads                             <ul style="list-style-type: none"> <li>○ MR 501 Lachlan Valley Way (aka Hillston Road) – heavy patching</li> </ul> </li> <li>• Shire Roads                             <ul style="list-style-type: none"> <li>○ SR 45 Boona Road – damage improvements</li> <li>○ SR 56 Bimbella Road</li> <li>○ SR 250 Hadleigh Downs Road – flood damage repairs</li> <li>○ SR 381 Verona Road – flood damage repairs</li> <li>○ SR 1031 Kiargathur Road – gwr</li> <li>○ SR 1187 Palesthan Road – gravel re-sheeting</li> <li>○ SR 1347 Albert Road – flood damage repairs/gravel re-sheeting</li> </ul> </li> </ul>
<p>Road and culvert reconstruction and sealing</p>	<p>Road and culvert reconstruction and sealing work was undertaken on selected segments of the following roads.</p> <ul style="list-style-type: none"> <li>• Main Roads                             <ul style="list-style-type: none"> <li>○ MR 57N Fifield Road – Repair/Block Drainage works, reconstruction and widen 3 km in vicinity of Yambora Road</li> <li>○ MR 57S Diggers Ave – reconstruction and seal, line marking</li> </ul> </li> <li>• Shire Roads                             <ul style="list-style-type: none"> <li>○ SR 1029 Tullibigeal Road – FRC/RTR construction of 13 km (stage 1 part b and stage 2). Planning is underway for the lowering of the hill sections.</li> </ul> </li> </ul>
<p>Road reseals</p>	<p>Road resealing works were undertaken on the following roads.</p> <ul style="list-style-type: none"> <li>• Main Roads                             <ul style="list-style-type: none"> <li>○ MR 57S The Gipps Way – reseal and line marking</li> </ul> </li> <li>• Shire Roads and Town Streets                             <ul style="list-style-type: none"> <li>○ nil</li> </ul> </li> </ul>

<p>Maintenance grading /sucker removal /line marking/ storm damage repairs</p>	<p>Routine maintenance grading was undertaken on the following unsealed roads.</p> <ul style="list-style-type: none"> <li>• Main Roads             <ul style="list-style-type: none"> <li>○ nil</li> </ul> </li> <li>• Shire Roads             <ul style="list-style-type: none"> <li>○ SR 130 West Milby Road</li> <li>○ SR 198 Fairs Road</li> <li>○ SR 225 Andersons Lane</li> <li>○ SR 230 Lachlan Valley Way – part length</li> <li>○ SR 267 Adams Road</li> <li>○ SR 337 Glenlee Road</li> <li>○ SR 341 Jones Lane</li> </ul> </li> </ul>
<p>Shoulder grading / re-sheeting / slashing and resealing / patching</p>	<p>Routine maintenance work was undertaken on the following sealed roads.</p> <ul style="list-style-type: none"> <li>• Main Roads             <ul style="list-style-type: none"> <li>○ MR 57N Fifield Road – pothole patching</li> <li>○ MR 57NN The Bogan Way – pothole patching</li> <li>○ MR 57S The Gipps Way – pothole patching, slashing</li> <li>○ MR 231 Wyalong Road – shoulder maintenance and patching in preparation for reseal</li> <li>○ MR 461 Henry Parkes Way – pothole patching</li> <li>○ MR 7513 Kiacatoo Road – pothole patching</li> </ul> </li> <li>• Shire Roads             <ul style="list-style-type: none"> <li>○ SR 5 Lansdale Road – slashing</li> </ul> </li> </ul>

**Works in Progress April 2021**

<p>Road Heavy Patching, re-sheeting / grade, water &amp; roll.</p>	<p>Works in progress on the following roads.</p> <ul style="list-style-type: none"> <li>• Main Roads             <ul style="list-style-type: none"> <li>○ nil</li> </ul> </li> <li>• Shire Roads             <ul style="list-style-type: none"> <li>○ SR 1187 Palesthan Road – gravel re-sheeting</li> </ul> </li> </ul>
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<p>Road and culvert reconstruction and sealing</p>	<p>Road and culvert reconstruction and sealing work is currently underway on selected segments of the following roads.</p> <ul style="list-style-type: none"> <li>• Main Roads                             <ul style="list-style-type: none"> <li>○ MR 57N Fifield Road – Repair/Block reconstruction and widen 3 km in vicinity of Yambora Road</li> </ul> </li> <li>• Shire Roads                             <ul style="list-style-type: none"> <li>○ SR 1029 Tullibigeal Road – FRC/RTR construction of 13 km (stage 1 part b and stage 2)</li> <li>○ Maitland Street – FRC/RTR reconstruction and widen 2 km</li> </ul> </li> <li>• Town Streets                             <ul style="list-style-type: none"> <li>○ Cargelligo Street, Tullibigeal – RTR/FAG construction and seal 0.4 km</li> </ul> </li> </ul>
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	<p>Road resealing works were undertaken on the following roads.</p> <ul style="list-style-type: none"> <li>• Main Roads                             <ul style="list-style-type: none"> <li>○ MR 57N Fifield Road 1.2 km</li> <li>○ MR 57NN The Bogan Way 0.9 km</li> <li>○ MR 57NN The Bogan Way 5.0 km</li> <li>○ MR 57S The Gipps Way 1.7 km</li> <li>○ MR 61 Henry Parkes Way 10.6 km</li> <li>○ MR 231 Wyalong Road 2.0 km</li> <li>○ MR 371 Rankin Springs Road 2.7 km</li> </ul> </li> <li>• Shire Roads                             <ul style="list-style-type: none"> <li>○ SR 1187 Palesthan Road 0.8 km</li> </ul> </li> <li>• Town streets                             <ul style="list-style-type: none"> <li>○ nil</li> </ul> </li> </ul>
<p>Maintenance grading /sucker removal /line marking/ storm damage repairs</p>	<p>Routine maintenance grading was undertaken on the following unsealed roads.</p> <ul style="list-style-type: none"> <li>• Main Roads                             <ul style="list-style-type: none"> <li>○ nil</li> </ul> </li> <li>• Shire Roads                             <ul style="list-style-type: none"> <li>○ as required</li> </ul> </li> </ul>
<p>Shoulder grading / re-sheeting / slashing and resealing / patching</p>	<p>Routine maintenance work was undertaken on the following sealed roads.</p> <ul style="list-style-type: none"> <li>• Main Roads                             <ul style="list-style-type: none"> <li>○ MR 57N Fifield Road – slashing</li> <li>○ MR 57S The Gipps Way – slashing</li> <li>○ MR 231 Wyalong Road – slashing</li> <li>○ MR 501 Hillston Road - slashing</li> </ul> </li> <li>• Shire Roads                             <ul style="list-style-type: none"> <li>○ nil</li> </ul> </li> </ul>

**Works Planned for May 2021**

<p>Road Heavy Patching, re-sheeting / grade, water &amp; roll.</p>	<p>Works planned on the following roads.</p> <ul style="list-style-type: none"> <li>• Main Roads                             <ul style="list-style-type: none"> <li>○ nil</li> </ul> </li> <li>• Shire Roads                             <ul style="list-style-type: none"> <li>○ nil</li> </ul> </li> </ul>
<p>Road and culvert reconstruction and sealing</p>	<p>Road and culvert reconstruction and sealing work was undertaken on selected segments of the following roads.</p> <ul style="list-style-type: none"> <li>• Main Roads                             <ul style="list-style-type: none"> <li>○ MR 57N Fifield Road – Repair/Block reconstruction and widen 3 km in vicinity of Yambora Road</li> </ul> </li> <li>• Shire Roads                             <ul style="list-style-type: none"> <li>○ SR 1029 Tullibigeal Road – FRC/RTR construction of 13 km (stage 1 part 2 and stage 2)</li> <li>○ Maitland Street – FRC/RTR reconstruction and widen 2 km</li> </ul> </li> <li>• Town Streets                             <ul style="list-style-type: none"> <li>○ Visitor information centre – heavy vehicle parking internal earthworks.</li> <li>○ Busby/Harding Street, Condobolin – FLR reconstruct</li> <li>○ Condobolin School Precinct – FLR/RTR safety improvements</li> <li>○ Grace Street, Lake Cargelligo – RTR reconstruct, including Foster Street intersection</li> </ul> </li> </ul>
<p>Road reseals</p>	<p>Road resealing works were undertaken on the following roads.</p> <ul style="list-style-type: none"> <li>• Main Roads                             <ul style="list-style-type: none"> <li>○ nil</li> </ul> </li> <li>• Shire Roads                             <ul style="list-style-type: none"> <li>○ Nil</li> </ul> </li> <li>• Town streets                             <ul style="list-style-type: none"> <li>○ Nil</li> </ul> </li> </ul>
<p>Maintenance grading /sucker removal /line marking/ storm damage repairs and  Shoulder grading / re-sheeting / slashing and resealing / patching</p>	<p>Routine maintenance grading was undertaken on the following unsealed roads.</p> <ul style="list-style-type: none"> <li>• Main Roads                             <ul style="list-style-type: none"> <li>○ nil</li> </ul> </li> <li>• Shire Roads                             <ul style="list-style-type: none"> <li>○ As required</li> </ul> </li> </ul>

**FINANCIAL AND RESOURCE IMPLICATIONS**

<b>CONSTRUCTION PROJECTS</b>					
<b>Regional Roads</b>					
<b>Project</b>	<b>Budget</b>	<b>Funding Source</b>	<b>Expenditure to date</b>	<b>Forecast Expenditure</b>	<b>Comments</b>
Regional Roads, reseals	\$250k	TfNSW Block Grant	\$252k	\$252K	Complete. Additional reseals programmed to ensure full expenditure of Block grant.
Regional Roads, heavy patching	\$50k	TfNSW Block Grant	\$0k	\$0k	Complete on MR 371 Lachlan Valley Way, costs charged against maintenance
MR 57S The Gipps Way, seal widening	\$1.043m	Fixing Country Roads \$2.8m, TfNSW Block grant \$1.172m, Repair grant (2018/2019) \$400k Total \$4.372m Spent in previous years	\$1.06m	\$1.06m	Complete.
MR 461 William St/Lachlan St, Condobolin intersection reconstruction	\$850k	TfNSW Block Grant \$450k, RTR \$400k	\$0k	\$850k	Programmed to commence in June 2021.
MR 371 Foster St, Lake Cargelligo, Canada St to Lorne St reconstruction	\$1.065m	TfNSW Block Grant \$300k, RTR \$295k, FAG Roads \$470k	\$0k	\$1.065m	Programmed to commence in June 2021.
MR 57N Fifield Road, reconstruction and widening 3 km	\$600k	TfNSW Repair program and Block Grant	\$322k	\$600k	In progress, 1.8km reconstructed and sealed
MR 57N The Bogan Way, widening 29km	\$2.985m	FCR \$2.686m, TfNSW Block grant \$299k. Programmed for 2020/21 and 2021/22.	\$855k	\$1.485m in FY20/21, \$1.5m in FY21/22	7.3 km at Albert end of project has been widened with 6.8 km fully resealed
MR 57S The Gipps Way, Nerathong Bridge replacement	\$2.808m	FCR \$2.387m, TfNSW Block Grant \$421k. Programmed for 2020/21 and 2021/22.	\$5k	\$667k in FY 20/21, \$2.141m in FY 21/22	Request for quotation underway for bridge replacement options report



MR57S, MR 377 Condobolin Freight and Visitor Centre road works	\$1.203m FY 20/21	Regional NSW funding \$563k, TfNSW Block \$640k	\$665k	\$1.203m	1.5 km of MR 377 Lachlan Valley Way and 0.7 km of Diggers Ave reconstructed and sealed.
<b>CONSTRUCTION PROJECTS Local Roads</b>					
Project	Budget	Funding Source	Expenditure to date	Forecast Expenditure	Comments
SR 194 North Uabba Road, reconstruction and widening 1.5 km	\$270k	RTR	\$269k	\$269k	Complete
Grace Street, Lake Cargelligo, reconstruction and widen	\$600k	RTR	\$178k	\$600k	Sealing of stage 1 was completed mid-October. Stage 2 will commence in Q4 2020/21.
Foster Street, Lake Cargelligo, reconstruct centre lane	\$300k	RTR \$100k, FAG Roads \$200k	\$15k	\$300k	Programmed to commence in Q4 2020/21.
Local Roads reseals	\$433k	RTR \$293K, FAG Roads \$140k	\$15k	\$433k	SR 1187 Palesthan Road widening and reseal underway
Local Roads Gravel re-sheets					
<ul style="list-style-type: none"> <li>• SR 11 Moira Vale Road</li> <li>• SR 44 Melrose Plains Road</li> <li>• SR 45 Boona Road</li> <li>• SR 1187 Palesthan Road</li> <li>• SR 1347 Albert Road</li> <li>• SR 56 Bimbella Road</li> <li>• SR 1347 Albert Road (section 2)</li> <li>• <b>6. TOTAL</b></li> <li>• <b>7.</b></li> </ul>			<ul style="list-style-type: none"> <li>\$82k</li> <li>\$55k</li> <li>\$185k</li> <li>\$10k</li> <li>\$103k</li> <li>\$71k</li> <li>\$84k</li> <li><b>\$590k</b></li> </ul>	<ul style="list-style-type: none"> <li>\$708k</li> <li>\$708k</li> </ul>	<ul style="list-style-type: none"> <li>Completed.</li> <li>Work progressing</li> <li>Completed</li> <li>In progress</li> <li>Completed</li> <li>Completed</li> <li>Extension of Natural Disaster restoration work. In progress</li> </ul>

SR 376 Willow Bend Road, reconstruct and widen 2 km, reseal	\$231k (2019/20) \$370k (2020/21)	RTR \$600k	\$231k (2019/20) \$371k (2020/21) <b>Total \$601k</b>	\$601k	Completed
SR 231 Curlew Road, extend seal 13 km	\$1,945m	FCR \$1.595m, RTR \$350k	\$1,007k (2019/20) \$803k (2020/21) <b>Total \$1.864m</b>	\$1.811m	Completed. \$124k of RTR funding unspent and will be allocated to other RTR projects.
SR 1029 Tullibigeal Road, extend seal 17km – stage 1	\$2.186m	FCR \$913.5k, RTR \$1,272.5k	\$1,008k (2019/20) \$926k (2020/21) <b>Total \$1.934m</b>	\$2.186m	Formation of last 4km of road in progress.
SR 1029 Tullibigeal Road, extend seal 9km – stage 2	\$1.061m	FCR \$955k, RTR \$106k	\$0k	\$1.061m	Construction of first 1 km will be undertaken with completion of stage 1. Final 8 km programmed for May – October 2021.
Maitland Street HV Upgrade	\$900k	FCR \$765k, RTR \$135k	\$419k	\$900k	1 km complete. Construction will commence in April on remaining 2 km.
Busby/Harding St reconstruction	\$800	Fixing Local Roads	\$0k	\$800k	Programmed for Q4 2020/21.
Condobolin School Precinct	\$1.181m 2020/21	Fixing Local Roads \$952k, RTR \$120k, FAG Roads \$109k	\$0k	\$1.181m	Programmed for Q4 2020/21.
Cargelligo Street, Tullibigeal	\$60k	RTR \$40k, FAG Roads \$20k	\$85K	\$115k	Programmed for sealing in April.
Urban Reseals, Condobolin	\$100k	FAG Roads	\$0k	\$100k	Programmed for Q4 2020/21.

<b>FUNDING SOURCES</b>					
<b>Funding Source</b>	<b>Amount</b>	<b>Contribution</b>	<b>% Spent</b>	<b>Used by</b>	<b>Comments</b>
Roads to Recovery	\$3.637m	Nil	48.2%	30-Jun	Year 2 of five year program. \$444k of carry-over funds from 2019/20.
TfNSW Block and Supplementary Grants	\$3.132m	100% TfNSW	79.6%	30-Jun	TfNSW confirmed budget unchanged from 2019/20.
TfNSW Traffic Facilities	\$147k	100% TfNSW	59.1%	30-Jun	TfNSW confirmed budget unchanged from 2019/20.
TfNSW Repair	\$300k	100% TfNSW	53.6%	30-Jun	600 metres sealed, further 1.2km to be sealed in April
FAG Roads	\$3.4m	100% Federal Grant	85.7%		To reserve if not used by 30 June. Note: Some of current maintenance expenditure will be recovered from Natural Disaster funding.
Fixing Country Roads MR 57S The Gipps Way Upgrade	\$2.8m	FCR \$2.8m, TfNSW Block \$1.172m, TfNSW repair FY18/19 \$0.4m.	100%	December 2020	Project complete
Fixing Country Roads SR 231 Curlew Road Upgrade	\$1.585m	FCR \$1.585m, RTR \$350k	100%	December 2020	Project complete
Fixing Country Roads Maitland Street Bypass Upgrade	\$765k	FCR \$765k, RTR \$135k	46.5%	June 2020	Time extension approved. Stage 2 underway.
Fixing Country Roads SR 1029 Tullibigeal Road Upgrade – stage 1	\$913.5k	FCR \$913.5k, RTR \$1.272m	91.2%	June 2020	Time extension approved. Part 2 in progress
Fixing County Roads SR 1029 Tullibigeal Road Upgrade – stage 2	\$955k	FCR \$955k, RTR \$106k	0%	October 2021	In progress with completion of stage 1
Fixing Country Roads MR 57NN The Bogan Way widening	\$2.687m	FCR \$2.687m, TfNSW Block \$298k	22.0%	May 2022	7.3 km at Albert end of project has been widened with 6.8 km fully resealed
Fixing Country Roads MR 57S The Gipps Way, Nerathong bridge replacement	\$2.387m	FCR \$2.387m, TfNSW Block \$421k	0.2%	June 2022	Request for quotation underway for bridge replacement options report

**LEGAL IMPLICATIONS**

Roads Act 1993 and Roads Regulations 2008

**RISK IMPLICATIONS**

Weather continues to be the major risk factor with the large construction program. Fortunately the warmer weather has continued in autumn allowing the majority of the programmed reseal to be completed.

**STAKEHOLDER CONSULTATION**

Roads to Recovery grant program officers, TfNSW Parkes Regional Office, Restart NSW program officers. Media Releases and council news columns will continue to update the community on works that are likely to cause significant traffic impacts. Targeted stakeholder updates will be completed for large urban improvement projects.

**OPTIONS**

Continue to progress with all road construction works required for completion by 30 June 2021. Report to Council additional funds required where cost estimates show a shortfall in budget allocation and make adjustments with quarterly budget review. Two project managers have been engaged from Council's Project Manager Panel to assist with progressing the planning for a number of road and community infrastructure projects. These two project managers have been assigned a number of projects in Condobolin and Lake Cargelligo respectively.

**CONCLUSION**

Although the full construction program is unlikely to be completed before the end of the financial year good progress is being made with the current program at the end of March being 30% larger, in dollar terms, than March 2020. The engagement of project managers to assist with progressing the planning for a number of road and community infrastructure projects will enable good progress to continue with the use of contractors alongside the Council's normal workforce.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No. 3.1 Efficient transport networks that meet community and business needs.

Transport Asset Management Plan

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That the Director of Infrastructure Services report No. R21/74 be received and noted.

**10.2 FY2021 RECREATION MONTHLY UPDATE FOR MARCH**

**TRIM Number:** R21/80

**Author:** Director Infrastructure Services

**PURPOSE**

The purpose of this report is to provide an update of the capital improvements in the Recreation Section. The items listed are for works undertaken in March, in progress for the month of April and forecast for the month of May 2021.

**SUPPORTING INFORMATION**

Nil

**BACKGROUND**

Council has adopted the 2020/21 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of the recreation section’s program, with some overlap with roads, utilities, tourism and buildings where required.

**ISSUES AND COMMENTS**

**Works Completed in March**

Drought Communities Program	Project finalisation report and financial audit underway
Drought Stimulus Lake Cargelligo and Tottenham	Milestone 2 report submitted for Lake Cargelligo and additional information requested for both Tottenham and Lake Cargelligo Milestone 2 claims. Lake Cargelligo Community Hall, works nearing completion. Lake Cargelligo Recreation Ground seating installation commenced. Tottenham Recreation Ground stormwater nearing completion, finalisation delayed due to wet weather.
Utes in the Paddock Electrical Relocation	Site works delayed due to pole availability. Grant body informed of delays. Rescheduled network outage required further rescheduling to the end of April due to extended delays on pole availability.
Tourism Precinct – stage 2.	Diggers Avenue stabilising and sealing works planned Detailed design RFQ called for the Murie and Smyths corner culvert structures.
Tourism Precinct – stage 3. BBRF	Nil progress due to staff resourcing.
Gum Bend Lake Walkway stage 1	Works complete in accordance with grant requirements. Grant acquittal report submitted. Discussions continue with bird watchers, Landcare and GBL committee around educational signage. Minor landscaping work to occur to stabilise slope near pump shed.
Condobolin and Tottenham Toddler Pool Filtration	Tender Awarded. Design underway.
Bridge Street Drainage	RFQ issued and received for supply of box culvert. Design revision required to complete works to within available budget. Revised RFQ called. RFQ documentation under development for installation of culverts. Fisheries documentation being prepared for construction approval.

Lake Cargelligo Walkway stage 3	Due to lower than expected price, the Tender assessment was not required to be reported to Council. Tender was awarded under General Manager Delegations and signing of contract is underway, with a view to commence construction in April.
Apex Park Pontoon and foreshore improvements	RFQ called for supply and installation. Application underway - Crown Lands and Fisheries for construction approval
Tottenham Tennis court upgrade	Installation complete. Club members have raised concerns about brightness of lighting.

**Works Underway in April**

Drought Communities Program	All project acquittals and project finalisation report completed.
Drought Stimulus Lake Cargelligo and Tottenham	Lake Cargelligo Community facilities improvement to be completed – pending worker availability Tottenham Recreation Ground drainage to be completed – weather pending
Utes in the Paddock Electrical Relocation	Site works to be completed 26 – 30 April. Further extension submitted to SCCF2 grant administrator.
Tourism Precinct – stage 2.	RFQ assessed for the detailed design of Murie and Smyths corner culvert structures.
Tourism Precinct – stage 3. BBRF	Footpath works underway. Water and sewer main extension designs underway. Irrigation designer to be confirmed.
SRA – irrigation stage 3 – Soccer/Jnr Cricket	RFQ issued to contractors
Condobolin Cemetery	Commence procurement for Row and Section markers and Bollards.
Condobolin and Tottenham Pool Filtration	Design received. Design reviewed and comments provided. Revisions underway
Bridge Street Drainage	Order placed for supply of Box Culverts Issue RFQ for culvert installation. Submission completed to Fisheries for construction approval.
Lake Cargelligo Walkway stage 3	Earth works and drainage installation completed. Concrete works to commence in late April/early May.
Lake Cargelligo irrigation stage 3 – Liberty park	RFQ issued to contractors
Apex Park Pontoon	Issue RFQ documentation for supply of goods and installation. Contract awarded. Submissions completed to Crown Lands and Fisheries for construction approval.
Tottenham Tennis court upgrade	Revision underway

Tullibigeal Bore and power supply	Awaiting Work as executed drawings, Operation and Maintenance Manual completed. Project close out.
Tullibigeal AFL/Netball Storage shed	RFQ called. Purchase order issued for installation

**Works scheduled in May**

Drought Stimulus Lake Cargelligo and Tottenham	Lake Cargelligo Community facilities improvement to be completed – pending worker availability Tottenham Recreation Ground drainage to be completed – weather pending
Tourism Precinct – stage 2.	Earthworks to recommence for internal road works
Tourism Precinct – stage 3. BBRF	Footpath works completed. Irrigation details confirmed. Dog exercise and play area procurement underway. Water and sewer main installation underway.
SRA – irrigation stage 3 – Soccer/Jnr Cricket	RFQ awarded – awaiting timeframe to be confirmed by contractor.
Condobolin Cemetery	Commence installation of Row and Section markers and bollards.
Condobolin and Tottenham Pool Filtration	Design review complete. Goods to be ordered and construction to commence.
Bridge Street Drainage	Quotations being assessed for installation of box culverts.
Lake Cargelligo Walkway stage 3	Construction to be completed. Signage, furniture and landscaping to be completed.
Lake Cargelligo irrigation stage 3 – Liberty park	RFQ awarded – awaiting timeframe to be confirmed by contractor.
Apex Park Pontoon	Awaiting timeframe to be confirmed by contractor.
Tullibigeal AFL/Netball Storage shed	Installation to be completed.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Project	Budget	Funding Source	Expenditure To Date	Forecast Expenditure	Comments
Drought Communities Programme	\$1,000k	Drought Communities Programme	\$860k	\$860k	Programme completed under budget.
Lake Cargelligo community facilities -Footpaths -Hall kitchen -Rec ground seating	\$90k \$30k \$50k	Drought Stimulus	\$81k \$22k \$40k	\$90k \$30k \$50k	Programme is on budget and progressing as planned.
Tourism Precinct Stage 3	\$600k	BBRF 4 SCCF2	\$164k	\$600k	Budget is on track
Gum Bend Lake Walkway stage 1	\$164k	SCCF3 VPA	\$127k	\$150k	Under Budget
Lake Cargelligo Foreshore Walkway stage 3	\$392k	Active Transport LRCI	\$33k	\$347k	Under Budget
Bridge Street Drainage	\$325k	LRCI, Stormwater reserve	\$19k	\$325k	Scope reduced to ensure project completed within budget
Apex Park pontoon	\$200k	Boating now,	\$15k	\$200k	Budget is on track
Tottenham sports ground fencing	\$173k	Drought Stimulus	\$123k	\$173k	Under Budget
Tottenham tennis court refurbishment	\$70k	LRCI	\$30k	\$70k	Under Budget
Tullibigeal Bore and pipeline	\$663k	Council, CDRV, SCCF1C.	\$422k	\$431k	On Budget.
Tullibigeal Sports Ground and racetrack irrigation			\$170k	\$170k	COMPLETE
Tullibigeal Power Upgrade for bore			\$61k Total bore & power spend = \$653k	\$61k	Overspend can be funded by underspend on Bore
Local Road and Community Infrastructure – phase 2 projects to be add next month					

**LEGAL IMPLICATIONS**

Nil



**RISK IMPLICATIONS**

Project management and financial controls in place to manage time and budget risks. Additional Project Managers have been engaged to assist in delivering the Capital Works program where Project Management can be funded by the project.

**STAKEHOLDER CONSULTATION**

Council staff are seeking to engage with specific stakeholders on each project, in accordance with Council's community consultation policy.

Gum Bend Lake Committee continue to be updated on specific activities at Gum Bend Lake. Discussions have commenced with Landcare and local bird watcher regarding signage.

Swimming Pool operators have been consulted and provided the opportunity to comment on the concept design for toddler pool filtration separation.

Tottenham Tennis Club have raised concerns about the new lighting. Discussions are ongoing around what if any changes can be made to improve the lighting performance.

Tullibigeal Recreation Ground, discussions continue around the installation of a new electronic scoreboard. The committee has been advised that the new storage shed will be installed in May.

In addition, Council's fortnightly news column, Talking Tottenham and Mayoral Newsletters update the community on the major improvements works being undertaken around the Shire.

**OPTIONS**

1. Council continue to implement recreational capital improvements as programmed, as resources permit, i.e. as funds, staff and contractors are available.
- 1.
2. Council amend the capital improvements budget.

**CONCLUSION**

This report updates Council on the capital improvements undertaken by the recreation section in March, in progress for April and forecast work for May 2021.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

- 3.2 Improved Pedestrian and Cycle Paths
- 4.2 Strong effective and Responsive Council
- 4.4 Strategic Management of Villages and Crown Reserves
- 6.1 Increase recreational use of the lakes and rivers
- 6.3 New and visually appealing streetscapes
- 6.4 Improved Parks, Gardens and Sporting Ovals
- 6.5 Provision of neat, accessible and respectful cemeteries

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That:

1. The Director Infrastructure Services Report No. R21/80 be received and noted.

**10.3 LACHLAN SHIRE COUNCIL TRAFFIC COMMITTEE MEETING APRIL 2021****TRIM Number: R21/83****Author: Director Infrastructure Services****PURPOSE**

Lachlan Traffic Committee is a statutory technical review committee. This committee meets to consider the technical merits of traffic matters and ensure that any requests or proposals meet current technical guidelines and takes into consideration the advice received from Transport for NSW (Roads), NSW Police and the community through the local members nominated representative.

**SUPPORTING INFORMATION**

Supporting information is attached

**BACKGROUND**

The Lachlan Shire Traffic Committee Meeting held 30 March 2017. The details of the matters considered by the Traffic Committee are outlined in the attached minutes.

**ISSUES AND COMMENTS**

Outstanding and ongoing matters are noted within the Lachlan Traffic Committee Minutes. New items considered by the Committee include:-

1. Motor Vehicle Fatal Accident MR57S The Gipps Way
2. Condobolin Pre-school and Childcare Centre – request to extend the hours of the bus zone on Orange Street to include an afternoon pick up.
3. Maitland Street / Boona Road intersection

**FINANCIAL AND RESOURCE IMPLICATIONS**

All works required will be carried out under current budgets for capital and maintenance programs. Council has in the past provided labour and signs for events that require Traffic Control Management and Plans. The cost of traffic control has been budgeted for within the events budget.

**LEGAL IMPLICATIONS**

There is a legal requirement for Council to exercise their delegated function as limited and appointed by Transport for NSW in the "Delegation to Councils – Regulation of Traffic" documentation.

**RISK IMPLICATIONS**

Each item considered by the Traffic Committee considers the traffic related risks associated with the proposed recommendation

**STAKEHOLDER CONSULTATION**

Each event or proposal is submitted by either Council or the organising committee of the event. Further information is often sought by contacting the representatives of the organising committee prior to presenting to the traffic committee. If further information is sought by any member of the committee, a recommendation may be deferred until the next meeting while consultation is undertaken.

Information has been exchanged with Condobolin Pre-school and Childcare Centre and Lachlan Children's Services regarding the Bus Zone alterations. Ogden's Coaches have offered no comments.

**OPTIONS****Condobolin Pre-school and Childcare centre – request to extend the bus zone hours**

1. Maintain existing bus zone times, being morning drop off only.
2. Modify the bus zone times on Orange Street, to include 2:30-4pm

**Maitland Street / Boona Road Intersection**

1. Maintain existing priority with Boona Road, with Maitland Street to give way.
2. Reprioritise the Boona Road, Maitland Street intersection, with Maitland Street to have priority. With further detailed design to be developed and returned to the committee for endorsement

**CONCLUSION**

That Council will continue to provide support and resources to meet the outcomes/recommendations of the Lachlan Traffic Committee

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

Goal 4: Build and maintain Community Infrastructure and Systems

Outcome 4.1: Efficient transport network that meets community and business needs

**ATTACHMENTS**

1. **Traffic Committee Agenda - 26 March 2021** [↓](#)
2. **Traffic Committee Minutes - 26 March 2021** [↓](#)

**RECOMMENDATION**

That

1. Director Infrastructure Services Report No D21/83 be received and noted
2. The status of outstanding and completed matters from previous Traffic Committee Meetings be noted.
3. The modification of the School Bus Zone Signage on Orange Street Condobolin, to include and afternoon pickup between 2:30-4pm be supported and written notification be provided to the relevant bus companies.
4. Updated signage be installed as appropriate.
5. Council support the concept of reprioritisation of Boona Road and Maitland Street – with priority given to Maitland Street. Further detailed design be brought back to the traffic committee and Council for consideration.



## Lachlan Shire Council Traffic Committee Agenda

Traffic Committee Meeting to be held 26 March 2021 at the Lachlan Shire Council, Committee Room, 58 – 64 Molong Street Condobolin NSW 2877 at 10:00AM

**Members of the Committee including Lachlan Shire Council Staff:**

Name	Title
Terry Fishpool	Barwon MP Representative
Deanne Freeman	Network & Safety Officer, Roads and Maritime Services
Sergeant Martin Ling	Sergeant, Traffic & Highway Patrol Command
Melanie Suitor	Road Safety Officer, Parkes, Forbes, Lachlan Shire Council
Cr Brian Nelson	Councillor, Lachlan Shire Council, Alternate
Cr Dave Carter	Councillor, Lachlan Shire Council
Adrian Milne	Director Infrastructure Services, Lachlan Shire Council
Melanie Hoare	Administration Coordinator, Lachlan Shire Council

**NOTE:** Each formal member has one vote, being one (1) Council representative, one (1) NSW Police Force representative one (1) Roads and Maritime Services representative and one (1) local State Member of Parliament (MP) or their nominee.

**Lachlan Shire Council Traffic Committee**  
 58 – 64 Molong Street | Po Box 216 | CONDOBOLIN NSW 2877 | Ph:(61) 02 6895 1900 | Fax:(61) 02 6895 3478  
 | Email: [council@lachlan.nsw.gov.au](mailto:council@lachlan.nsw.gov.au) | Website: [www.lachlan.nsw.gov.au](http://www.lachlan.nsw.gov.au)

**Traffic Meeting Agenda**

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**1. Introductions**

Present

Apologies

**2. Declaration of Pecuniary Interests**

**3. Confirmation of previous minutes**

**4. Outstanding Business**

The following matters are outstanding from previous meetings of the Lachlan Shire Council Traffic Committee.

Date	Item No	Item	Summary	Action	Status
June 2016	Item 5.1	School Bus Signage	Council needs to adopt a School Bus Route Policy.	<ul style="list-style-type: none"> <li>▪ Maps &amp; GPS co-ordinates being collected (JD)</li> <li>▪ TfNSW to provide a copy of equivalent policy</li> </ul>	Open
July 2017	Item 5.1 & 5.2	School Pedestrian Safety Molong Street	Design of pedestrian safety improvements around primary schools.	<ul style="list-style-type: none"> <li>▪ Works to commence in 2021</li> </ul>	Open
February 2018	Item 5.1	Jones Lane & Henry Parkes Way Intersection and Road/Rail Crossing, Condobolin	Improvements to the existing rail crossing being investigated. Funding to develop intersection design from concept to detailed design with estimate being investigated. Fixing Country Roads funding received for Maitland St HV upgrade.	<ul style="list-style-type: none"> <li>▪ Council progressing with first stages of Maitland Street upgrade</li> <li>▪ RMS has \$250,000 funding to complete a options study and detailed design for Jones Lane Crossing - Completion this FY</li> <li>▪ Initial scoping meeting held between TfNSW and LSC</li> </ul>	Open
February 2018	Item 5.2	Pedestrian Safety, Orange Street, Condobolin	Letter received requesting improvements to the existing pedestrian crossing in Orange between the Public/Primary school and the early day care centres, to assist with the safety of school	<ul style="list-style-type: none"> <li>▪ Council to investigate audit on all, pedestrian crossings</li> <li>▪ Council prepare a drawing for an edge line along Orange Street</li> </ul>	Open

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			children whilst walking to school.		
February 2018 August 2019	Item 5.3 Item 5.4	Fatality on Gum Bend Road – Gum Bend Lake Safety Improvements	To investigate traffic safety improvements on Gum Bend Road	<ul style="list-style-type: none"> <li>▪ Road safety Audit completed and circulated to committee.</li> <li>▪ Opportunity for immediate funding to be circulated by TfNSW</li> </ul>	Open
August 2019	Item 5.3	Disabled Car Park, Condobolin Library	Complaint received from resident regarding poor condition of disabled car park at Condobolin Library in Bathurst Street. Disabled car park to be reviewed.	<ul style="list-style-type: none"> <li>▪ Reconstruct the Disabled Car Park to comply with relevant safety standards. A suitable layout plan with annotations be forwarded to the traffic committee</li> </ul>	Open

**Staff Recommendation;**

That the information be received and noted

**Committee Business**

5.

**5.1 Motor Vehicle Fatal Accident MR57S The Gipps Way**

Executive Summary

On 14 February 2021, there was a fatal single vehicle accident on MR57S the Gipps Way, approximately 3km South of MR 230 Lachlan Valley Way.

Background Information

Southbound Single vehicle accident, (light truck utility - Nissan Navara dual cab) single occupant, veered to the incorrect side of the road, onto the road shoulder, overcorrected and returned to roadway, with wheel of the vehicle digging into the roadway, causing vehicle to roll for 15 m. and ejecting the driver. Police and RMS report noted estimated Lat/Long. Subsequent Reports all contained incorrect crash site information.

22/02/2021 incorrect crash location raised with TfNSW, with correct information provided

23/02/2021 additional information requested by TfNSW.

04/03/2021 additional site photos provided by LSC.

Staff Recommendation

The Committee consider information collection process and areas where data collection can be improved.

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## 5.2 Condobolin Pre-school and Childcare Centre – request to extend the hours of the bus zone on Orange Street

### Executive Summary

The Condobolin Pre-school and Childcare Centre has written to Council requesting an extension to the operating hours of the Orange Street Bus Zone.

### Background Information

The Condobolin Pre-school and Childcare Centre wrote a letter to Council on the 12 January 2021, requesting

- the hours of the school bus zone in Orange Street be extended to include an afternoon pick up time – expressly 2:45pm to 3:45pm.
- The signage be updated
- Written notification of changes be forwarded to relevant bus companies.

The original request to create the bus zone was considered in April 2013. This original request appears to only be for the creation of a morning bus drop off area. There is no clear reason for the afternoon time not being included

### Issues

Currently in the afternoons, the children are walked to bus zones on Molong Street. The preschool raised several safety and staffing issues to walk to children to this current location.

### Staff Recommendation

The Committee consider the request from the Condobolin Pre-school and Childcare centre.

The Committee endorse the recommendation to extend the bus zone time to include 2:45pm – 3:45pm

## 5.3 Maitland Street Boona Road intersection prioritisation

### Executive Summary

Council is requesting the Traffic Committee consider the reprioritisation of the Maitland Street and Boona Road intersections.

### Background Information

Council has received funding under a number of funding streams for the upgrade of Maitland Street Condobolin, for the purpose of providing an alternate Heavy Vehicle Route for East/West travelling Freight through Condobolin.

### Issues

Currently, the traffic moving North/South on Boona Road has the priority, with Maitland Street Traffic required to Give Way. In order to improve the traffic efficiency and freight movements, Council is requesting the Traffic Committee consider the reprioritisation of the Maitland Street and Boona Road intersections, with Maitland Street receiving the priority and Boona Road having to Give Way.

#### **Lachlan Shire Council Traffic Committee**

58 – 64 Molong Street | Po Box 216 | CONDOBOLIN NSW 2877 | Ph:(61) 02 6895 1900 | Fax:(61) 02 6895 3478  
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**Current issues:-**

- Boona Road is 50km/hr zone. The traffic moving from the North, to the South is moving from 100km/hr zone into 50km/hr zone some 850m North of the intersection. Anecdotally, a large percentage of vehicles moving in a southerly direction are travelling above this 50k/hr limit.
- The current right turn lane travelling north on Boona Road, turning into Maitland street often confuses vehicles. The Garden bed provides limited aesthetic benefit. The Garden Bend was constructed in the early 2000's after a fatality (truck passing west to east through intersection, struck a single car side on travelling north south, then collided with tree, killing single occupant of car)
- Traffic Modelling completed by AXO Consulting, projected that with the proposed upgrades to Maitland Street, 40% of the 1133 AADT heavy vehicle movements on Melrose Road would now move to Maitland Street. That is to say an increase of 453AADT heavy vehicles per day additional heavy vehicle movements along Maitland Street.
- The site is constrained, with a skewed alignment, drainage structures and private property boundary and cemetery boundary all presenting issues in any intersection augmentation.

**Proposed Concept**

Council is suggesting that the intersection be reprioritised, with a modified Left-Right staggered T arrangement.

Left-right staggered T intersections as outlined in Autroads 7.3 can not be provided for, as there is insufficient room for a median on the priority road, and there is insufficient stacking distance for design vehicle. Rural Right/left staggered T-intersection, as show in 7.2 can not be constructed, as the alignment of Boona Road does not allow enough room for the Right/left arrangement.

Staff Recommendation

The Committee consider the request to reprioritise the intersection of Maitland Street and Boona Raod.

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**6. General Business**

- 6.1 Rabbit Trap Hotel Event** – Electronics request to consider event approval
- 6.2 ANZAC Day Events** – traffic control plans various locations
- 6.3 Road Safety initiatives** – LGA and Regional
- 6.4 Update on upcoming Urban works** - Condobolin and Lake Cargelligo.

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**7. Next Meeting**

Friday 25 June 2021, 10:00am

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**8. Close**

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## Lachlan Shire Council Traffic Committee Minutes

Traffic Committee Meeting held 26 March 2021 at the Lachlan Shire Council, Committee Room, 58 – 64 Molong Street Condobolin NSW 2877 at 10:00AM

**Members of the Committee including Lachlan Shire Council Staff:**

Name	Title
Terry Fishpool	Barwon MP Representative
Deanne Freeman	Network & Safety Officer, Roads and Maritime Services
Sergeant Martin Ling	Sergeant, Traffic & Highway Patrol Command
Melanie Suitor	Road Safety Officer, Parkes, Forbes, Lachlan Shire Council
Cr Brian Nelson	Councillor, Lachlan Shire Council, Alternate
Cr Dave Carter	Councillor, Lachlan Shire Council
Adrian Milne	Director Infrastructure Services, Lachlan Shire Council
Melanie Hoare	Administration Coordinator, Lachlan Shire Council

**NOTE:** Each formal member has one vote, being one (1) Council representative, one (1) NSW Police Force representative one (1) Roads and Maritime Services representative and one (1) local State Member of Parliament (MP) or their nominee.

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**Delegation to Councils - Regulation of Traffic**

A Council can regulate traffic for the specific reasons set out in Division 1 of Part 8 of the Roads Act 1993, such as carrying out work on a road, etc., whereas the Roads and Maritime Services (RMS) can regulate traffic for any purpose.

If a Council wishes to regulate traffic for purposes other than those specified in Division 1 of Part 8 of the Roads Act 1993, it must seek the advice of its Local Traffic Committee and act in accordance with the RMS' "Delegation to Councils - Regulation of Traffic".

Section 50 of the Transport Administration Act 1988 confers the power to the RMS to delegate the following Traffic Regulation responsibilities to Council:

1. **Section 50 to Section 55 (inclusive)** of the Road Transport (Safety and Traffic Management) Act 1999. Install, display and remove prescribed traffic control devices.
2. **Section 122** of the Road Transport (Safety and Traffic Management) Regulation 1999. Establish and operate a special event parking scheme for any road.
3. **Section 116 to 119 (inclusive)** of the Roads Act 1993 Part 8 Division 2. The erection (or removal) of any notice or barrier, the carrying out of any work or the taking of any other action for the purpose of regulating traffic (restrict or prohibit the passage along a road of persons, vehicles or animals) on a public road for purposes other than those referred to in Division 1 (i.e. Sections 114 and 115).
4. A Section 115 Roads Authority may regulate traffic in connection with road work, etc.
5. A roads authority may regulate traffic on a public road by means of barriers or by means of notices conspicuously displayed on or adjacent to the public road.
6. The power conferred by this section may be exercised by the RMS for any purpose but may not be exercised by any other roads authority otherwise than:
  - a. For the purpose of enabling the roads authority to exercise its functions under this Act with respect to the carrying out of road work or other work on a public road, or
  - b. For the purpose of protecting a public road from serious damage by vehicles or animals as a result of wet weather, or
  - c. For the purpose of protecting earth roads from damage caused by heavy vehicles or by animals, or
  - d. For the purpose of protecting members of the public from any hazards on the public road, or
  - e. For the purpose of protecting vehicles and other property on the public road from damage, or
  - f. For the purpose of enabling a public road to be used for an activity in respect of which a permit is in force under Division 4 or Part 9, or
  - g. For a purpose for which the roads authority is authorised or required, by or under this or any other Act or law, to regulate traffic.

The Council may sub-delegate their powers to Councillors, the General Manager or an employee of the Council for Items 1 and 2 above. Council may not sub-delegate Item 3. For further information please refer to the following document:

"A Guide to Delegation to Councils for the Regulation of Traffic (Including the Operation of Traffic Committees)" RTA - Version 1.3 2009

<http://www.rms.nsw.gov.au/doingbusinesswithus/lgr/index.html>

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**Lachlan Shire Council Traffic Committee**  
 58 – 64 Molong Street | Po Box 216 | CONDOBOLIN NSW 2877 | Ph:(61) 02 6895 1900 | Fax:(61) 02 6895 3478  
 | Email: [council@lachlan.nsw.gov.au](mailto:council@lachlan.nsw.gov.au) | Website: [www.lachlan.nsw.gov.au](http://www.lachlan.nsw.gov.au)

**1. Introductions**

Present: Terry Fishpool (Barwon Rep), Deanne Freeman (TfNSW), Adrian Milne (LSC) and Melanie Hoare (LSC)

Apologies: Melanie Suitor (Road Safety Officer) and Councillor David Carter (LSC)

**2. Declaration of Pecuniary Interests**

NIL

**3. Confirmation of previous minutes**

Terry Fishpool (moved), Angie Drooger (communicated by Deanne Freeman)

**4. Outstanding Business**

The following matters are outstanding from previous meetings of the Lachlan Shire Council Traffic Committee.

Date	Item No	Item	Summary	Action	Status
June 2016	Item 5.1	School Bus Signage	Council needs to adopt a School Bus Route Policy.	<ul style="list-style-type: none"> <li>▪ Maps &amp; GPS co-ordinates have been collected (JD)</li> <li>▪ TfNSW to provide a copy of equivalent policy</li> <li>▪ Mel Suitor able to provide a similar Policy from other Council</li> </ul>	Open
July 2017	Item 5.1 & 5.2	School Pedestrian Safety Molong Street	Design of pedestrian safety improvements around primary schools.	<ul style="list-style-type: none"> <li>▪ Works to commence in 2021</li> <li>▪ Funding approved- Fixing Country Roads</li> <li>▪ Council staff to engage with new Principal of Condobolin Primary School, to outline Timing &amp; Design</li> <li>▪ Recirculate design to committee to confirm concurrence.</li> </ul>	Open
February 2018	Item 5.1	Jones Lane & Henry Parkes Way Intersection and Road/Rail Crossing, Condobolin	Improvements to the existing rail crossing being investigated. Funding to develop intersection design from concept to detailed design with estimate being investigated. Fixing Country Roads funding	<ul style="list-style-type: none"> <li>▪ Council progressing with first stages of Maitland Street upgrade</li> <li>▪ RMS has \$250,000 funding to complete an options study and detailed design for Jones Lane Crossing - Completion this FY</li> </ul>	Open

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			received for Maitland St HV upgrade.	<ul style="list-style-type: none"> <li>▪ Initial scoping meeting held between TfNSW and LSC</li> <li>▪ TfNSW- 2 strategic designs have been done</li> <li>▪ Next step is budget &amp; Funding after design has been confirmed</li> </ul>	
February 2018	Item 5.2	Pedestrian Safety, Orange Street, Condobolin	Letter received requesting improvements to the existing pedestrian crossing in Orange between the Public/Primary school and the early day care centres, to assist with the safety of school children whilst walking to school.	<ul style="list-style-type: none"> <li>▪ Council to investigate audit on all, pedestrian crossings</li> <li>▪ Council prepare a drawing for an edge line along Orange Street</li> <li>▪ Line marking has been completed</li> </ul>	Closed
February 2018 August 2019	Item 5.3 Item 5.4	Fatality on Gum Bend Road – Gum Bend Lake Safety Improvements	To investigate traffic safety improvements on Gum Bend Road	<ul style="list-style-type: none"> <li>▪ Road safety Audit completed and circulated to committee.</li> <li>▪ Opportunity for immediate funding to be circulated by TfNSW</li> <li>▪ Opportunities for funding improvements to continue to be investigated.</li> </ul>	Open
August 2019	Item 5.3	Disabled Car Park, Condobolin Library	Complaint received from resident regarding poor condition of disabled car park at Condobolin Library in Bathurst Street. Disabled car park to be reviewed.	<ul style="list-style-type: none"> <li>▪ Reconstruct the Disabled Car Park to comply with Australian standards. A suitable layout plan with annotations be forwarded to the traffic committee</li> </ul>	Open

**Staff Recommendation;**

That the information be received and noted

**Committee Business**

**Lachlan Shire Council Traffic Committee**

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5.

**5.1 Motor Vehicle Fatal Accident MR57S The Gipps Way**

Executive Summary

On 14 February 2021, there was a fatal single vehicle accident on MR57S the Gipps Way, approximately 3km South of MR 230 Lachlan Valley Way.

Background Information

Southbound Single vehicle accident, (light truck utility - Nissan Navara dual cab) single occupant, veered to the incorrect side of the road, onto the road shoulder, overcorrected and returned to roadway, with wheel of the vehicle digging into the roadway, causing vehicle to roll for 15 m. and ejecting the driver. Police and RMS report noted estimated Lat/Long. Subsequent Reports all contained incorrect crash site information.

22/02/2021 incorrect crash location raised with TfNSW, with correct information provided

23/02/2021 additional information requested by TfNSW.

04/03/2021 additional site photos provided by LSC.

Staff Recommendation

The Committee consider information collection process and areas where data collection can be improved.

Committee Recommendation

The Committee has considered the data and propose that no works are required at this location in this instance

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## 5.2 Condobolin Pre-school and Childcare Centre – request to extend the hours of the bus zone on Orange Street

### Executive Summary

The Condobolin Pre-school and Childcare Centre has written to Council requesting an extension to the operating hours of the Orange Street Bus Zone.

### Background Information

The Condobolin Pre-school and Childcare Centre wrote a letter to Council on the 12 January 2021, requesting

- the hours of the school bus zone in Orange Street be extended to include an afternoon pick up time – expressly 2:45pm to 3:45pm.
- The signage be updated
- Written notification of changes be forwarded to relevant bus companies.

The original request to create the bus zone was considered in April 2013. This original request appears to only be for the creation of a morning bus drop off area. There is no clear reason for the afternoon time not being included

### Issues

Currently in the afternoons, the children are walked to bus zones on Molong Street. The preschool raised several safety and staffing issues to walk to children to this current location.

### Staff Recommendation

The Committee consider the request from the Condobolin Pre-school and Childcare centre.

The Committee endorse the recommendation to extend the bus zone time to include 2:45pm – 3:45pm

### Committee Recommendation:

The Committee recommends that the bus zone coincides with school pick up times to keep times consistent. (2:30pm – 4pm)

## 5.3 Maitland Street Boona Road intersection prioritisation

### Executive Summary

Council is requesting the Traffic Committee consider the reprioritisation of the Maitland Street and Boona Road intersections.

### Background Information

Council has received funding under a number of funding streams for the upgrade of Maitland Street Condobolin, for the purpose of providing an alternate Heavy Vehicle Route for East/West travelling Freight through Condobolin.

#### **Lachlan Shire Council Traffic Committee**

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### Issues

Currently, the traffic moving North/South on Boona Road has the priority, with Maitland Street Traffic required to Give Way. In order to improve the traffic efficiency and freight movements, Council is requesting the Traffic Committee consider the reprioritisation of the Maitland Street and Boona Road intersections, with Maitland Street receiving the priority and Boona Road having to Give Way.

### **Current issues:-**

- Boona Road is 50km/hr zone. The traffic moving from the North, to the South is moving from 100km/hr zone into 50km/hr zone some 850m North of the intersection. Anecdotally, a large percentage of vehicles moving in a southerly direction are travelling above this 50k/hr limit.
- The current right turn lane travelling north on Boona Road, turning into Maitland street often confuses vehicles. The Garden bed provides limited aesthetic benefit. The Garden Bend was constructed in the early 2000's after a fatality (truck passing west to east through intersection, struck a single car side on travelling north south, then collided with tree, killing single occupant of car)
- Traffic Modelling completed by AXO Consulting, projected that with the proposed upgrades to Maitland Street, 40% of the 1133 AADT heavy vehicle movements on Melrose Road would now move to Maitland Street. That is to say an increase of 453AADT heavy vehicles per day additional heavy vehicle movements along Maitland Street.
- The site is constrained, with a skewed alignment, drainage structures and private property boundary and cemetery boundary all presenting issues in any intersection augmentation.

### **Proposed Concept**

Council is suggesting that the intersection be reprioritised, with a modified Left-Right staggered T arrangement.

Left-right staggered T intersections as outlined in Autroads 7.3 cannot be provided for, as there is insufficient room for a median on the priority road, and there is insufficient stacking distance for design vehicle. Rural Right/left staggered T-intersection, as show in 7.2 cannot be constructed, as the alignment of Boona Road does not allow enough room for the Right/left arrangement.

### Staff Recommendation

The Committee consider the request to reprioritise the intersection of Maitland Street and Boona Road.

### Committee Recommendation:

The Committee provide in-principle support for the reprioritisation of the Maitland Street and Boona Road intersection, with detailed design to be completed and brought back to the committee for endorsement.

Area for assessment include the remove reduced speed ahead sign, moving Southern side of Boona Road further to the east, to increase separation between T's, Sign board at each head of the T-intersection and Line marking / delineation to be consistent with Austroads and Australian Standards, and TfNSW supplement. Speed zone review of Boona Road and Maitland Street to be considered.

### **Lachlan Shire Council Traffic Committee**

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## 6. General Business

### 6.1 Rabbit Trap Hotel Event – Electronics request to consider event approval

#### Staff recommendation

Electronics request to consider event approval

#### Committee Recommendation

1. If annual events are similar to previous years, streamlined approvals can be endorsed by the committee
2. If events differ in size and nature, they will require a more thorough consideration.
3. Process would be improvement if Council was to get applications earlier from event organisers.
4. If Event is paying, suggest outsourcing the Traffic Control Plans.

### 6.2 ANZAC Day Events – traffic control plans various locations

### 6.3 Road Safety initiatives – LGA and Regional

- Road Safety 360 Bus visiting Forbes and Parkes. Condobolin, Lake Cargelligo and Tottenham will be considered in next visit.
- Speed review completed to South of Condobolin MR57S the Gipps Way and MR 370 Lachlan Valley Way. This review has extended and updated the 80km/h speed zone signage. This updated speed zone will be revid in late March
- Parkes, Forbes and Lachlan Road Safety program received highly commended award for the mock crash demonstrations at the IPWEA NSW state conference.

### 6.4 Update on upcoming Urban works - Condobolin and Lake Cargelligo.

- Grant funding for Molong Street, William Street, Lachlan Street and Busby Street Condobolin
- Lake Cargelligo Foster Street
- Designs to be recirculated to the committee for concurrence.

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## 7. Next Meeting

Friday 25 June 2021, 10:00am

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Close 11:59am

## 10.4 BURCHER WATER TREATMENT UPDATE

**TRIM Number:** R21/84

**Author:** Director Infrastructure Services

### PURPOSE

The purpose of this report is to provide an update to Council on the review into the water supply to the Village of Burcher

### SUPPORTING INFORMATION

Burcher WTP Process Configuration Assessment Report – February 2021.

Burcher WTP Budget Delivery Options Report – March 2021 (Draft)

Both documents have not been attached as they are highly technical, however can be provided upon request.

### BACKGROUND

Council Report R17/23 – February meeting 2017. Council was updated on the procurement of a new package water treatment plant from Glacier Filtration. Council was also informed of the proposed construction of the new supply pipeline between the storage dam and the plant, and the repair/upgrade works on the storage reservoir. Total budget to install the plant was estimated to be between \$200 and \$230k. However this assessment did not include augmentation to the reticulation system throughout the town (eg new pipes throughout the town if potable water), installation of water meters for each customer, Section 60 approvals, operational cost or proposed changes to fees and charges for the customers.

Council Report R17/166 – June Council meeting 2017. Council was updated on delays in the finalisation of the project, with a list of outstanding works provided. The budget estimate had been revised to \$320k. This report highlights the difficulty in supplying a potable water supply and the risks to public health associated with a dual water supply system. The report outlines that the system will not be operated as a potable system. DPIE – Water will need to be consulted throughout the commissioning process.



### ISSUES AND COMMENTS

Significant time has lapsed since this project commenced and remains incomplete.

**Initial Water Testing a Process Review**

In late 2020, Council staff engaged MBS Water Pty Ltd to conduct a review of the proposed water treatment process, the components that have been installed to date and develop a suitable treatment process for the Village of Burcher.

In November 2020, MBS set up a mobile laboratory with the intention of completing a series of water tests on site over a number of days to accurately assess the chemistry of the raw water and develop a treatment process for the water.

The turbidity of the water as measured far exceeded the specifications required by the package water treatment plant. With the turbidity readings often above 500 NTU, where the package plant requires an average of 10 NTU.

Based on the testing completed, a number of water treatment process options were developed. These options all required an augmentation to the treatment process to include a pre-treatment of the turbid water, prior to it entering the package filtration plant.

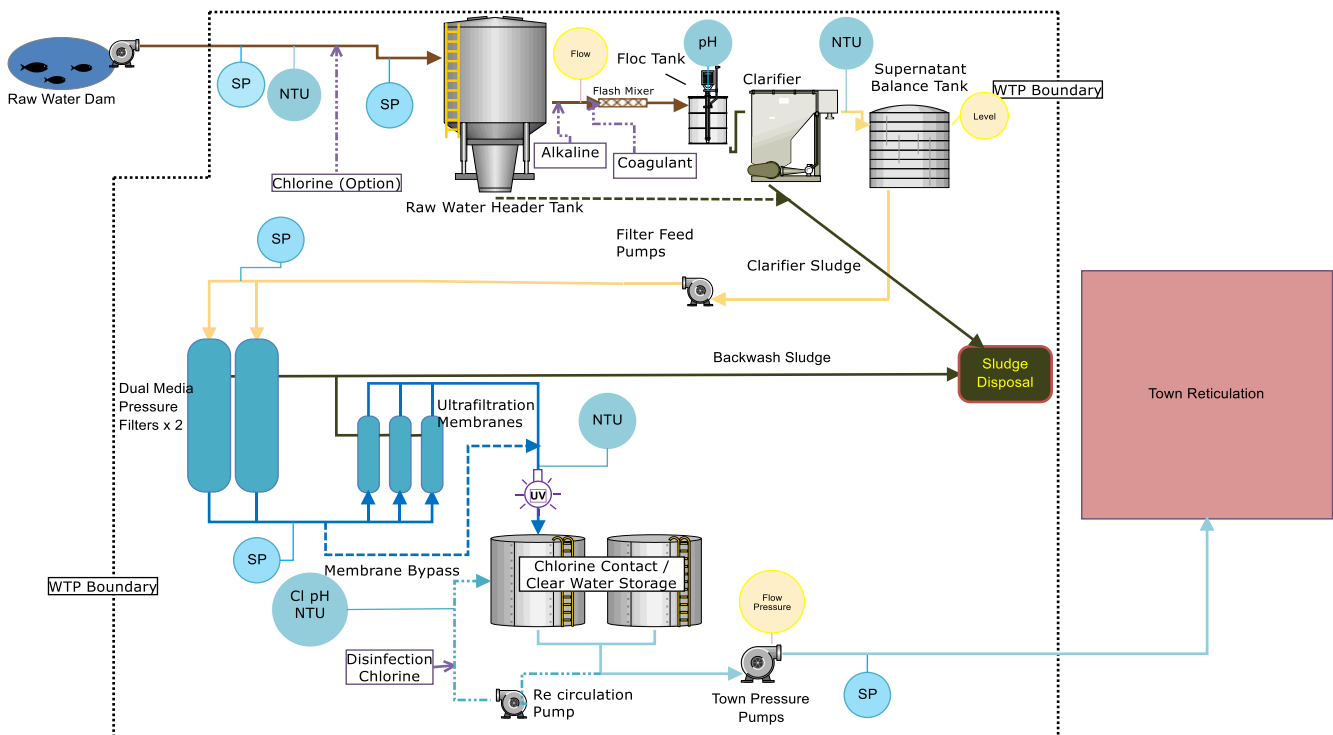
4 options for pre-treatment were developed ranging from \$56k - \$143k. This pre-treatment processes also reduce the water lost through filter backwashing and sludge removal down to around 15% throughout the process. This is significantly reduced down from 60% without this pre-treatment.

A number of upgrades/adjustments were identified as necessary for the existing package plant to operate effectively. These estimated to total \$111k.


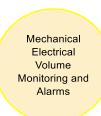

Further costs were identified for telemetry, electrical installation and testing, process commissioning, operation and maintenance manuals, project management and administration. \$93k

Total cost ranges between \$260k - \$347k in order to complete and commission the Burcher Water Treatment Plant. The preferred option was \$283k. Note: - this does not address changes to the town reticulation, or water meters. The operational cost of the Burcher Water Treatment Plant as a potable system is estimated to be \$36k per year. This information was briefly presented to the February Strategic Briefing.

**Burcher Water Supply Scheme Schematic**



**Legend**

-  Continuous on-line monitoring and alarming systems for water quality parameters.
-  Continuous on-line monitoring and alarming systems for mechanical, flow, electrical faults.
-  Operational Monitoring Sample Point

### **Non-potable Option Report**

Following feedback from Councillors at the February Strategic Briefing, Council staff held further discussions with MBS Water regarding a treatment process to produce “cleaner”, more cost effective, non-potable water.

MBS completed the review and reduced the standard of some construction items, in order to further reduce costs (eg gravel pad, with concrete footings, instead of a concrete slab). The Ultra filtration membranes were also suggested to be removed. Items such as UV-treatment will be retained in an effort to reduce the likelihood of pathogens within the non-potable water. A draft version of the report has been made available for Council staff to review. The finalisation of this report remains ongoing.

The initial figures in the draft report suggest that a simplified pre-treatment process could be implemented for \$49k

A number of upgrades/adjustments would still be required to the existing package plant to operate effectively. These revised estimates for a non-potable plant would be \$21k.

Further costs were identified for telemetry, electrical installation and testing, process commissioning, operation and maintenance manuals, project management and administration. \$52k

Total cost estimate in this draft report is \$122k in order to complete and commission a non-potable Burcher Water Treatment Plant. Annual Operational costs for this plant are still to be confirmed.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

Council allocated \$80k in the 2020/2021 Financial Year for a Burcher Pre-treatment process. This budget has produced this process review, and has allowed Council staff to purchase a second hand, but unused Clarifier from Richmond Shire Council in Queensland.

Council staff have included a provisional item in next year's Capital Budget to enable further works to continue. An accurate budget estimate cannot be completed until the WBS report is completed and a final decision is made regarding the standard and quality of water that is to be produced.

### **LEGAL IMPLICATIONS**

Further discussions will be required with DPIE – Water regarding augmentation to this village water supply and treatment process and if any approvals are required under section 60 of the Local Government Act 1993

### **RISK IMPLICATIONS**

There are significant risks should Council fail to adequately deliver this project and adequately communicate with the village of Burcher the physical, chemical and financial limitations of the water supply. Satisfactory outcomes are also required for water quantity and levels of service for the community, work place safety for staff and environmental impacts

### **STAKEHOLDER CONSULTATION**

Residence of Burcher are yet to be updated with this new information, including treatment process options and cost implications. Following Council's recommendation, the Village of Burcher should be updated.

Further discussions should be held with DPIE – Water to obtain their support and confirm that Section 60 Approval is not required. Records of correspondence with DPIE from 2017 suggest that the water supply NOT be classed as potable.

### **OPTIONS**

- 1) Council note the process review completed to date. Upon completion of this review, complete a stakeholder information session with the residence of Burcher, with a preference of a non-potable water supply.

- 2) Council note the process review completed to date. Upon completion of this review, complete a stakeholder information session with the residence of Burcher, with a preference of a potable water supply.
- 3) Do nothing.

**CONCLUSION**

Council has been updated on the recent review completed of the water supply to the Village of Burcher

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

Goal 4: Build and maintain Community Infrastructure and Systems

Outcome 4.1: Water, sewer and energy utilities meet best practice standards with up to date technology.

Policy: Drinking Water Quality Policy

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That

1. The Director Infrastructure Services Report No R21/84 be received and noted.
2. Council note the process review completed to date. Upon completion of this review, complete a stakeholder information session with the residence of Burcher, with a preference of a non-potable water supply.

**10.5 FY2021 UTILITIES MONTHLY UPDATE FOR MARCH**

**TRIM Number:** R21/86

**Author:** Manager - Utilities

**PURPOSE**

To provide a summary of the existing and future works and projects associated with the provision of water and sewerage services across Lachlan Shire. Items listed are works undertaken for March, in progress for the month of April and forecast for the month of May 2021.

**SUPPORTING INFORMATION**

Nil

**BACKGROUND**

Lachlan Shire Council is responsible for a suite of capital and operational works associated with the provision of water and sewerage services. This report provides status updates on projects and programmes of significance and interest to Council and stakeholders.

**ISSUES AND COMMENTS**

**Condobolin**

Project	Progress
RNSW 1879 Condobolin Water Supply Upgrade Scoping Study  RNSW 1880 Condobolin Sewerage Scheme Scoping Study	<ul style="list-style-type: none"> <li>RNSW1879 Condobolin Water Supply Upgrade Scoping Study is currently being put on-hold until the bore testing for Condobolin Bore Fields II is completed.</li> </ul>
RNSW 755 Condobolin Bore Fields II	<ul style="list-style-type: none"> <li>Pump test for BH2 is planned to recommence on 26-30 April 2021. The rain events in March have produced a number of obstacles for this testing, including inaccessible bore site and abundance of stormwater impacting on adjoining farm operations. Once pump test for BH2 is completed, the water impacts will be monitored and the ability to complete BH3 pump test will be reassessed.</li> <li>The draft options study has been submitted to Council. This study recommends the HDPE material for the pipeline. HDPE pipeline is significantly more expensive than M-PVC pipeline, therefore PWA recommends to use the M-PVC pipeline. Before a decision is made, PWA will provide a price to undertake a water hammer analysis to confirm the suitability of M-PVC pipeline.</li> <li>Additionally, an indirect supply system with a balance tank and a transfer pumping station is also recommended. This system offers low-risk operation and higher reliability due to its 0.5 hrs retention time and duty-standby transfer pump arrangement.</li> </ul>
DWS072 Condobolin Drought Water Security Project	<ul style="list-style-type: none"> <li>DPIE Water through the Project Steering Committee has confirmed that \$18M out of \$20M grant funding for DWS072 Condobolin Drought Water Security Project must be spent before 30 June 2022, as it is associated with the regional capital stimulus program from the Federal Government.</li> </ul>

	<ul style="list-style-type: none"> <li>This firm date for the Grant funding to be spent is likely to require the construction of the pipeline to be delivered as a separate Construction Tender to the Bore and associated civil, electrical and mechanical components.</li> <li>A new Project Milestones schedule has been submitted and approved by DPIE Water with 30 September 2020 as the final date for the completion of the project.</li> </ul>
Goobang Creek Raw Water Pump Station	<ul style="list-style-type: none"> <li>This project is still on hold due to prioritisation of other projects and expected to resume after the bore testing is completed.</li> </ul>
Condobolin SRA Cottage SPS Electrical & Control System Upgrade	<ul style="list-style-type: none"> <li>Earthworks remain to allow the relocation works of the switchboard and instrumentation above the flood impacted area.</li> </ul>
Condobolin Water-Mains replacement at Maitland street, Boona Road intersection	<ul style="list-style-type: none"> <li>The upgrade of the water mains were completed towards end of March 2021.</li> </ul>
Burcher WTP	<ul style="list-style-type: none"> <li>A separate report is provided under <i>R21/84 Burcher Water Treatment Update</i>.</li> </ul>

**Lake Cargelligo**

Project	Progress
Lake Cargelligo Sewerage Treatment Plant Lagoon Upgrades	<ul style="list-style-type: none"> <li>New culvert installation and embankment repair works were completed in March 2021.</li> <li>Further works to rehabilitate the sludge lagoons are proposed in financial year 2021/22.</li> </ul>
Lake Cargelligo WTP-chemical evaporation pond desilting & upgrade works	<ul style="list-style-type: none"> <li>During April, Curtis Barrier International (CBI) will start the relining works for the chemical evaporation pond no.2.</li> <li>It is expected that the works will be completed by the end of April 2021.</li> </ul>
Lake Cargelligo Raw Water Pump House – flowmeter installation	<ul style="list-style-type: none"> <li>The flowmeter installation was completed in March.</li> <li>This flowmeter will provide Council with an improved volume/flow monitoring system for the raw water extracted from Lake Cargelligo. It is aimed to switch the raw water source to lake water by the beginning of May/June 2021. Note, as at 18/04/2021 there remains a current “Amber” alert for algae in Lake Cargelligo near the pump station.</li> </ul>

**Tottenham**

Project	Progress
RNSW 841 Tottenham Water Supply	<ul style="list-style-type: none"> <li>The final draft of the reservoir options study has been completed.</li> <li>The options are to build an additional 500kL reservoir in Tottenham or to build a new 1.1ML reservoir at Albert (an increase 500kL from the existing Albert Reservoir). This study is currently being reviewed by Council staff.</li> </ul>



<p>Tottenham Raw Water Pump Station Electrical &amp; SCADA upgrade</p>	<ul style="list-style-type: none"> <li>• This work has been completed in the first week of April 2021.</li> <li>• This upgrade will enable Leg O Mutton raw water pump station to be operated automatically and remotely during the summer months.</li> </ul>
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**Shire Wide**

<p><b>2. Project</b></p>	<p><b>3. Progress</b></p>
<p>4. RNSW 842 Sewage Effluent Reuse Management System (Lake Cargelligo, Condobolin &amp; Tottenham)</p>	<ul style="list-style-type: none"> <li>• Hunter H2O has completed the water balance analysis. The findings of this study are as follow:                             <ul style="list-style-type: none"> <li>○ To achieve 100% recycling in an average year, the minimum irrigation area is 2.8Ha and an additional storage of 10.5ML.</li> <li>○ To achieve 100% recycling in a wet year, the minimum irrigation area is 6.6Ha and an additional storage of 16ML.</li> </ul> </li> <li>• Currently the proposed irrigation areas are NE corner of the Tottenham STP grounds, northern end of the Tottenham Cemetery and Tottenham Racecourse Grounds around the buildings. These proposed irrigation sites have a total area of 1.8Ha which is less than the minimum irrigation area recommended by the water balance analysis study.</li> <li>• It is proposed to also include the Tottenham Recreation Ground as an additional irrigation area. The area of Tottenham Recreation Ground is 1.4Ha and giving the total proposed irrigation areas of 3.2Ha.</li> <li>• It is recommended to include other irrigation areas of up to 10Ha in Tottenham, to achieve 100% recycling at all times.</li> <li>• The existing maturation pond cannot be used as a storage capacity as this pond is going to be used as an effluent balance system. It is advised to build a storage pond of 16ML in capacity, ideally within the Tottenham STP site. Another option is to build a storage pond at the Tottenham Racecourse.</li> </ul>
<p>5. Integrated Water Cycle Management (IWCM) Strategy</p>	<ul style="list-style-type: none"> <li>• PWA is currently analysing all the data and information provided by Council staff.</li> <li>• The analysis of the data and information will feed into the IWCM Issues Paper, which will capture and review all issues (existing unresolved, new and emerging) in the water and sewer areas. These issues will be categorised based on the regulatory compliance, level of service (LOS), performance or capacity.</li> </ul>

**FINANCIAL AND RESOURCE IMPLICATIONS**

All projects are listed as per the Delivery and Operational Plan 2020/21, reflecting changes made in QBR2 and works in progress from the previous year.

**LEGAL IMPLICATIONS**

In the Condobolin, Lake Cargelligo, Tottenham and Albert water schemes, sufficient high quality drinking water, which meets the standards prescribed in the Australian Drinking Water Guidelines (ADWG), is being supplied to the community. The day to day operation of Council’s water supply system is governed by DPIE Water and the backwash discharge from the water treatment plant is administered by the EPA.

Non-potable water continues to be supplied to Tullibigeal, Fifield and Burcher.

Lachlan Shire Council is providing sewerage services to communities across the shire. The day to day operation of Council's sewerage services is governed by DPIE Water and the effluent discharge from the sewerage treatment plant is administered by the EPA. There are significant risks should Council fail to achieve satisfactory outcomes in the following areas:

- Water quality
- Water quantity
- Effluent discharge quality
- Workplace Health & Safety
- Environmental Impacts

Council has systems in place to mitigate all risks in the form of trained personnel, documented work systems and routine audits and reports to various NSW Government Departments. Water and effluent quality is checked regularly to identify any deviation from the current guidelines and standards.

### **RISK IMPLICATIONS**

Risk associated with the engagement of PWA is addressed by the formation of a project steering committee with INSW, DPIE Water, PWA and Council staff representation.

Council senior staff regularly attend NSW Government agency meetings to keep updated on issues affecting water supply to the Lower Lachlan River System. This includes the River Operations Stakeholder Consultation Committee (ROSCCo), NSW Govt Critical Water Advisory Panel (CWAP) and Central West Joint Organisation Water Utilities Alliance (CWUA).

### **STAKEHOLDER CONSULTATION**

DPIE Water, Infrastructure NSW, NSW Public Works Advisory, the EPA, NSW Public Health Unit representatives and relevant Council staff have been consulted in relation to capital works & operational projects and compliance issues. Residents impacted by planned temporary disruption of services are provided reasonable notice where possible using a combination of letter box drops, public notices and media releases.

### **OPTIONS**

1. Council continue to implement the Water and Sewer capital, operation and maintenance program as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the Water and Sewer capital, operation and maintenance program.

### **CONCLUSION**

This report is provided to update Council on activities in the Utilities section in March, underway for April and planned for May 2021.

### **LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 7.1 Water, sewer and energy utilities meet best practice standards with up to date technology.

CSP 7.2 Water Security for All Towns and Villages.

### **ATTACHMENTS**

Nil

### **RECOMMENDATION**

That the Director Infrastructure Services Report No. R21/86 be received and noted.



## **10.6 TREE ASSESSMENT - HARDING AV AND MCDONNELL ST, CONDOBOLIN**

**TRIM Number:** R21/87

**Author:** Manager - Roads

### **PURPOSE**

The purpose of this report is to consider the removal of a number of trees prior to commencing road upgrade projects within the Condobolin Village area.

### **SUPPORTING INFORMATION**

Council tree assessment report – Harding Avenue Condobolin (Attachment 2)

Council tree assessment report – McDonnell Street Condobolin (Attachment 4)

### **BACKGROUND**

Council was allocated funds from round 1 of the Fixing Local Roads program in 2020 to undertake three town street upgrades in Condobolin. All of the projects include road reconstruction and either new or replacement kerb and gutter (k&g).

### **ISSUES AND COMMENTS**

Two of the projects – Busby Street / Harding Avenue upgrade and Condobolin School Precinct involve the replacement of k&g and median islands which have been damaged by the root system of the adjacent trees. The location of the trees are such that unless the trees are removed the integrity of the new k&g and the associated road will also be damaged by these trees.

#### **Busby Street / Harding Avenue upgrade**

There are four lemon-scent gums of the east side Harding Avenue which have lifted and broken existing k&g. Given the proximity of the kerb to the trees, it was inevitable that once the trees become mature, the roots would interact with the kerb, causing lifting to the kerb and damage to the road. (see attachment 1 – tree photos). These trees need to be removed to prevent damage to the new k&g (see attachment 2 – street tree assessment). Given there is no footpath proposed for the east side of Harding Avenue as part of this upgrade project and no overhead power lines, suitable shade street trees can be planted along the full length of Harding Avenue at the conclusion of the project.

#### **Condobolin School Precinct upgrade**

This project includes the upgrade of both Molong Street, from McDonnell St to William St and McDonnell Street from Orange St to Molong St. The work on McDonnell Street includes the replacement of k&g on the west side of the street and also replacement of the centre concrete median. The k&g has been damaged by two large gums trees. These trees are also over mature, with significant signs of insect damage and hollows throughout the tree structure (see attachment 3 – tree photos). The centre median contains 5 Lemon scented gums, which have restricted root zone and have caused damage to the media and to the road. In addition, there is signs of dieback in a number of the trees, with severe structural defects as a result of storm damage on one of the trees. These seven trees need to be removed to prevent damage to the new k&g and new concrete median (see attachment 4 – tree assessment). There is a new footpath proposed along McDonnell Street as part of this project, however there is sufficient area available to plant suitable street trees on both sides of McDonnell Street, noting the sewer main on the western side and power lines on the eastern side.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

There is sufficient budget available through the Fixing Local Roads funding for both of these projects.

### **LEGAL IMPLICATIONS**

Roads Act 1993 and Roads Regulations 2008.

**RISK IMPLICATIONS**

Contractors experienced in tree removal in urban environments will be engaged to removal all the trees to minimise any risks to damage to property or persons.

**STAKEHOLDER CONSULTATION**

Adjoining adjacent businesses, residential properties and school will be contacted and informed of any activity prior to removal of any trees.

**OPTIONS**

1. Remove trees and replace with a more suitable species.
2. Retain trees - not removing the trees will compromise the longevity of the newly constructed infrastructure

**CONCLUSION**

Removal of the trees noted above is the most cost effective option.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 3.1 Efficient transport networks that meet community and business needs.

CSP 6.3: New and appealing streetscapes

Transport Asset Management Plan

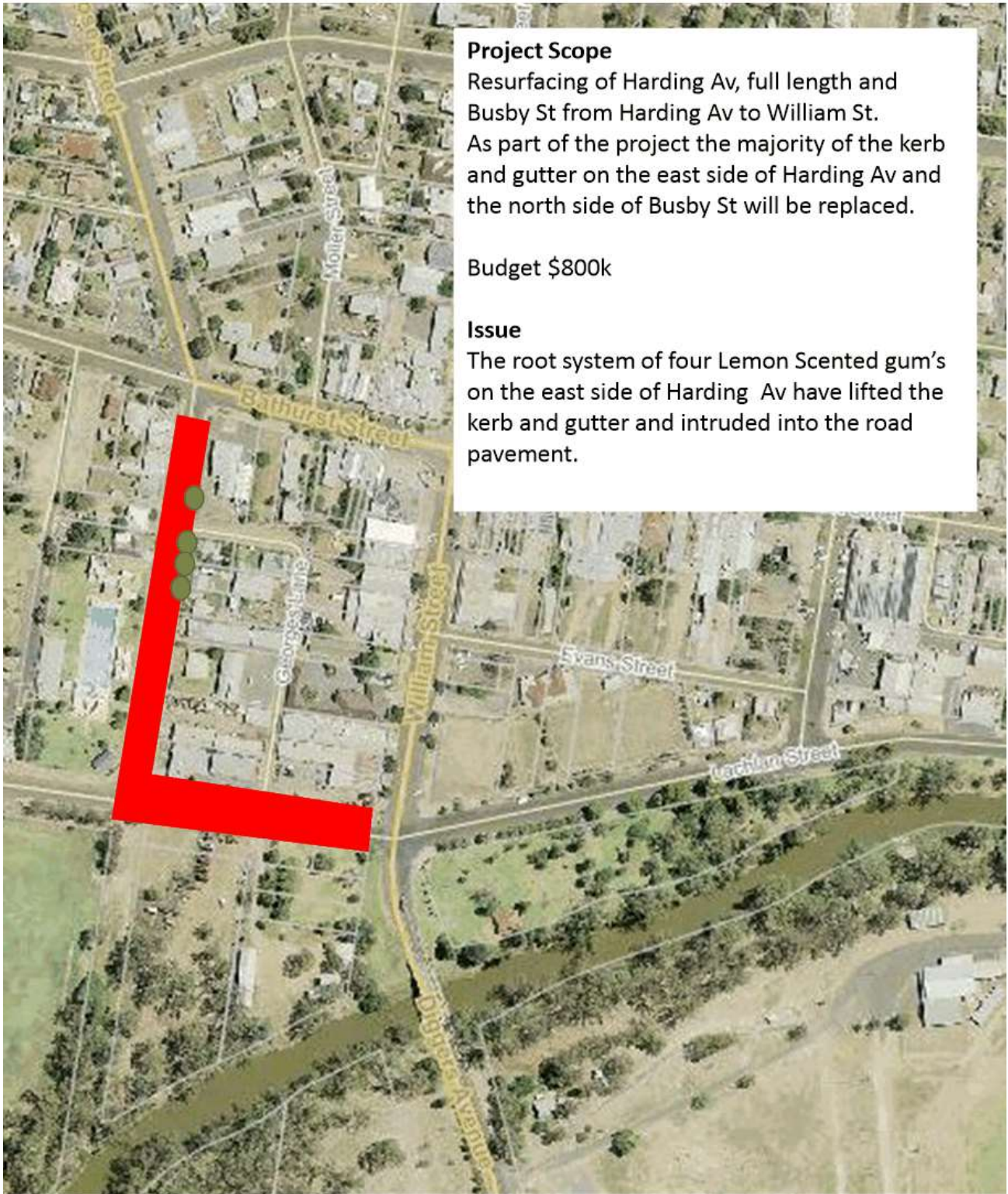
**ATTACHMENTS**

1. **Harding Avenue Tree photos** [↓](#)
2. **Harding Avenue Tree Assessment** [↓](#)
3. **Mcdonnell Street Tree photos** [↓](#)
4. **Mcdonnell Street Tree Assessment** [↓](#)

**RECOMMENDATION**

That

1. The Director of Infrastructure Services report No. R21/87 be received and noted.
2. Four trees on Harding Street and seven trees on McDonnell Street, between Orange and Molong Streets be removed and replaced with suitable species at the completion of the construction projects.



**Project Scope**

Resurfacing of Harding Av, full length and Busby St from Harding Av to William St. As part of the project the majority of the kerb and gutter on the east side of Harding Av and the north side of Busby St will be replaced.

Budget \$800k

**Issue**

The root system of four Lemon Scented gum's on the east side of Harding Av have lifted the kerb and gutter and intruded into the road pavement.







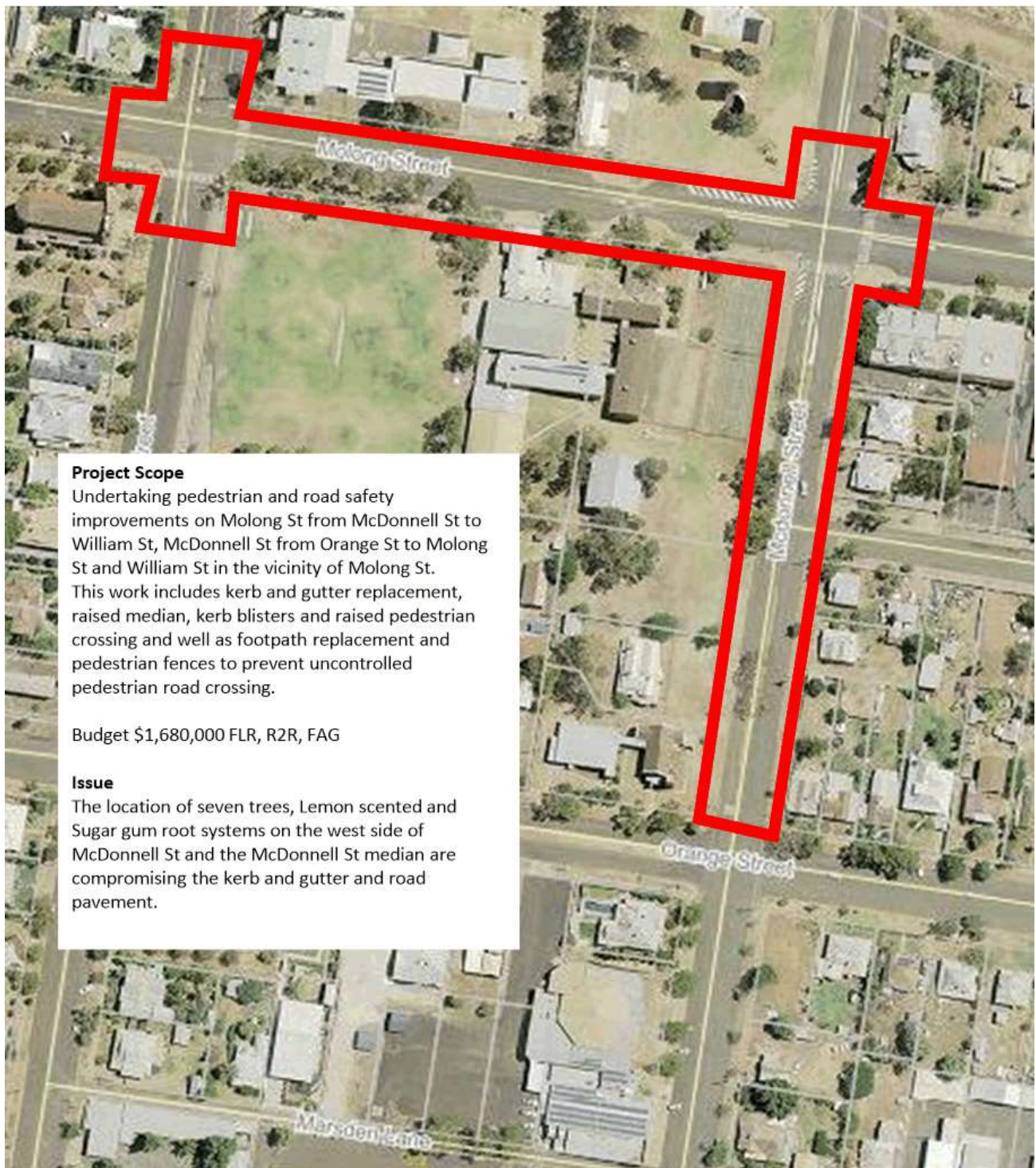


### Assessment for Street Tree Removal

Location Harding Avenue Town Conddon Date 15/04/21  
*Four trees considered in this assessment.*

	Y	N	Comments
<b>1.0 ENVIRONMENTAL HAZARDS</b>			
1.1 Does the tree produce a lot of Debris?	✓		
1.1.1 Does the debris block any drains or gutters?		✓	
1.1.2 Can the drains or gutters be maintained using the street sweeper?	✓		If Yes, <b>Do Not</b> remove put on maintenance schedule.
1.2 Does the tree affect the footpath, kerb & gutter, seats, bins or other structural hazards?	✓		
1.2.1 Can the footpath, kerb & gutter, seats, bins or other structural hazards be levelled without removing tree?		✓	If Yes, <b>Do Not</b> remove put on maintenance schedule.
<b>2.0 PUBLIC RISK</b>			
2.1 Does the tree drop limbs?		✓	
2.1.1 Is there a risk to people/property?		✓	If Yes, remove and replace.
2.2 Is the tree rotten/diseased/inhabited by pests?		✓	
2.2.1 Can the tree be treated for disease/pests?			If No remove and replace.
2.2.2 Can the rotten section be removed without affecting the tree?			If No remove and replace.
2.3 Is the root system causing a Trip Hazard?	✓		
2.3.1 Can the Trip Hazard be removed without removing the tree?		✓	If Yes, <b>Do Not</b> remove put on maintenance schedule.
<b>3.0 TRAFFIC HAZARD</b>			
3.1 Is the tree located near a corner?		✓	
3.1.1 Is the vision of the road blocked?			
3.1.2 Is the tree over hanging the road?			
3.1.3 If tree is trimmed will the vision still be blocked?			If Yes, remove and replace.
<b>4.0 PUBLIC UTILITIES</b>			
4.1 Is the tree located over a service?		✓	
4.1.1 Does the tree affect the service?			If Yes, remove carefully
4.2 Is the tree in the overhead power lines?		✓	If Yes, inform Country Energy.
4.2.1 Will the tree grow into the overhead power lines?			If Yes, will need to be removed and replaced.
4.3 Does the tree prevent parking, mechanical sweeping and garbage collection?		✓	
4.3.1 Can the tree be trimmed to allow above services?			If Yes, <b>Do Not</b> remove put on maintenance schedule.
<b>5.0 STREETScape</b>			
5.1 Will removal of the tree affect the look of the street?	✓		If Yes, consider planting new Tree before removing the old Tree.
<b>6.0 OTHERS</b>			
6.1 Is the tree taller than 12m?		✓	If taller then 12m contractor to remove.
6.2 Is the tree stump wider than 2m?		✓	If wider then 2m contractor to remove.
Can the Hazards be resolved without removing the tree?		✓	If No, remove and replace.
Can the Public Risks be resolved without removing the tree?		✓	If No, remove and replace.
Can the Issues be resolved without removing the tree?		✓	If No, remove and replace.

*Recommend Remove trees & replace with a suitable species etc.*



**Project Scope**

Undertaking pedestrian and road safety improvements on Molong St from McDonnell St to William St, McDonnell St from Orange St to Molong St and William St in the vicinity of Molong St. This work includes kerb and gutter replacement, raised median, kerb blisters and raised pedestrian crossing and well as footpath replacement and pedestrian fences to prevent uncontrolled pedestrian road crossing.

Budget \$1,680,000 FLR, R2R, FAG

**Issue**

The location of seven trees, Lemon scented and Sugar gum root systems on the west side of McDonnell St and the McDonnell St median are compromising the kerb and gutter and road pavement.









### Assessment for Street Tree Removal

Location McDonnell street Town Condobolin Date 15/4/21  
*Seven trees considered in this assessment*

	Y	N	Comments
<b>1.0 ENVIRONMENTAL HAZARDS</b>			
1.1 Does the tree produce a lot of Debris?	✓		
1.1.1 Does the debris block any drains or gutters?		✓	
1.1.2 Can the drains or gutters be maintained using the street sweeper?	✓		If Yes, <b>Do Not</b> remove put on maintenance schedule.
1.2 Does the tree affect the footpath, kerb & gutter, seats, bins or other structural hazards?	✓		
1.2.1 Can the footpath, kerb & gutter, seats, bins or other structural hazards be levelled without removing tree?		✓	If Yes, <b>Do Not</b> remove put on maintenance schedule.
<b>2.0 PUBLIC RISK</b>			
2.1 Does the tree drop limbs?	✓		<i>Storm Feb 2021, March 2020.</i>
2.1.1 Is there a risk to people/property?	✓		If Yes, remove and replace.
2.2 Is the tree rotten/diseased/inhabited by pests?	✓		<i>Sugar gums both have significant Hollows</i>
2.2.1 Can the tree be treated for disease/pests?		✓	If No remove and replace.
2.2.2 Can the rotten section be removed without affecting the tree?		✓	If No remove and replace.
2.3 Is the root system causing a Trip Hazard?	✓		
2.3.1 Can the Trip Hazard be removed without removing the tree?		✓	If Yes, <b>Do Not</b> remove put on maintenance schedule.
<b>3.0 TRAFFIC HAZARD</b>			
3.1 Is the tree located near a corner?		✓	
3.1.1 Is the vision of the road blocked?			
3.1.2 Is the tree over hanging the road?			
3.1.3 If tree is trimmed will the vision still be blocked?			If Yes, remove and replace.
<b>4.0 PUBLIC UTILITIES</b>			
4.1 Is the tree located over a service?		✓	
4.1.1 Does the tree affect the service?			If Yes, remove carefully
4.2 Is the tree in the overhead power lines?		✓	If Yes, inform Country Energy.
4.2.1 Will the tree grow into the overhead power lines?			If Yes, will need to be removed and replaced.
4.3 Does the tree prevent parking, mechanical sweeping and garbage collection?		✓	
4.3.1 Can the tree be trimmed to allow above services?			If Yes, <b>Do Not</b> remove put on maintenance schedule.
<b>5.0 STREETScape</b>			
5.1 Will removal of the tree affect the look of the street?	✓		If Yes, consider planting new Tree before removing the old Tree.
<b>6.0 OTHERS</b>			
6.1 Is the tree taller than 12m?		✓	If taller then 12m contractor to remove.
6.2 Is the tree stump wider than 2m?		✓	If wider then 2m contractor to remove.
Can the Hazards be resolved without removing the tree?		✓	If No, remove and replace.
Can the Public Risks be resolved without removing the tree?		✓	If No, remove and replace.
Can the Issues be resolved without removing the tree?		✓	If No, remove and replace.

*Recommend remove trees & replace with suitable species in the verge x 7.*



**11 DEPUTATIONS**

**12 NOTICES OF MOTION**

Nil

**13 NOTICES OF RESCISSION**

Nil

**14 DELEGATES REPORT**

Nil

DRAFT

**15 CORRESPONDENCE****15.1 CORRESPONDENCE - APRIL****TRIM Number: R21/93****Author: Administration Coordinator - General Management****PURPOSE**

To provide an update to Council on correspondence received for the month of April.

**SUPPORTING INFORMATION**

The Hon. Melinda Pavey MP - Condobolin water security project

Country Mayor's Association - Application for membership approved

Letter from Inner West Council – Requesting support for raising the rate of Jobseeker

Email from mining related Council's Executive Officer re ESL

Sample revenue SA ESL Assessment

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong Effective and Responsive Council

**ATTACHMENTS**

1. **Attachment A** [↓](#)
2. **Attachment B** [↓](#)
3. **Attachment C** [↓](#)
4. **Attachment D** [↓](#)
5. **Attachment E** [↓](#)

**RECOMMENDATION**

That Council

1. Receive and note Correspondence Report no R21/93.



**The Hon. Melinda Pavey MP**  
Minister for Water, Property and Housing

IM21/2633  
Your Ref: C-500

Mr John Medcalf OAM  
Mayor Lachlan Shire Council  
PO Box 216  
CONDOBOLIN NSW 2877

  
Dear Councillor Medcalf

Thank you for contacting Mr Roy Butler MP, Member for Barwon concerning funding for the Condobolin water security project.

As a part of the NSW Drought Response, Lachlan Shire Council has been granted up to \$20 million in NSW Government funding to design and construct a pipeline connecting commissioned groundwater bores with Condobolin. This important project will boost the water security for Condobolin and improve town's resilience to future droughts.

The Department of Planning, Industry and Environment (DPIE) signed a funding deed with Council in January 2021. Payments to Council under this funding deed are made at the completion of project milestones. These milestones have been developed in partnership with Lachlan Shire Council.

I understand that the NSW Government is working closely with Lachlan Shire Council to deliver this project as a priority and I look forward to seeing it successfully delivered.

Should you require additional information or wish to discuss this matter further, I have arranged for Mr David Swan, A/Program Manager, Local Water Utility Infrastructure Programs, DPIE, to be available. David can be contacted on 0419 947 024.

Yours sincerely

  
**Melinda Pavey MP**  
Minister for Water, Property and Housing

  
cc: Mr Roy Butler, Member for Barwon

29 MAR 2021



# Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Ken Keith OAM  
PO Box 337, Parkes NSW 2870  
02 6861 2333  
ABN 92 803 490 533

8 March 2021

Cr John Medcalf OAM  
Mayor  
Lachlan Shire Council  
PO Box 216  
CONDOBOLIN NSW 2877



Dear John,

I refer to your Councils recent application for membership of the Country Mayors Association.

We have pleasure in advising that at our meeting held on the 5 March 2021 it was resolved that Lachlan Shire Council be admitted as a member.

We know your council will receive value from attending meetings and listening and liaising with the guest speakers, as well as networking with fellow delegates.

We are delighted to have your Council as a member and look forward to seeing you and your Council representatives at future meetings.

Yours sincerely

A handwritten signature in blue ink that reads "Ken Keith".

Cr Ken Keith OAM  
Chairman

Dear Mayors and General Managers,

**RE: Support for raising the rate of Jobseeker**

The Federal Government has recently announced that the rate of payment to unemployed Australians will be reduced from the current rate of Jobseeker and that the increase from the previous level of Newstart will be \$25 per week. This equates to an increase in income of approximately \$3.50 a day for Australians without work, coming after a quarter of a century with no increase in real terms to the rate of payment.

This decision by the Government will have drastic consequences for the rate of poverty across Australia. In local communities, including those in regional, suburban, and inner metropolitan areas, there will be human consequence from the Government's decision. There will certainly be increased rates of child poverty and hunger, as well as many hundreds and thousands of families going without basic necessities due to the inadequate rate of income for unemployed citizens.

*On 9 March 2021 Inner West Council resolved that:*

- 1. The Federal Government's revised rate of the Jobseeker payment of \$44 per day is inadequate and will result in millions of Australian citizens being unnecessarily trapped in poverty. After 25 years with no increase to the incomes of unemployed Australians an increase of just \$3.57 per day above the previous rate of the Newstart payment is insufficient; and*
- 2. Council writes to all Mayors and Councillors throughout Australia requesting that their Councils adopt this resolution and request that it be tabled at the National Assembly of Local Government 2021.*

Notwithstanding our different political parties and philosophical beliefs, local government representatives across Australia share a concern to make sure that that Australians earning the lowest income are able to afford basic necessities and a decent quality of life. It is important that Mayors and Councillors representing local communities speak with one voice and advocate to the Federal Government for a more sensible and equitable level of income for unemployed citizens. While poverty is a national problem, its devastating consequences are seen at every local level across Australia.

**Inner West Council is urging you to adopt the resolution above and submit a motion to the National Assembly of Local Government before the deadline of 26 March 2020.**

Kind regards

Denise Watson  
Executive Assistant to the Mayor  
p+61 2 9335 2157eDenise.Watson@innerwest.nsw.gov.au

# INNER WEST

Council acknowledges the Traditional Custodians of these lands, the Gadigal-Wangal people of the Eora Nation.



**Greg Tory**

---

**From:** info@miningrelatedcouncils.asn.au  
**Sent:** Tuesday, 23 March 2021 3:52 PM  
**To:** Adrian Panuccio; Alan Ward; Andrew Johns; Ben Shields; Bland Shire Council; Bob Pynsent; Brad Cam; Broken Hill City Council; Bronte Kerr; Cabonne Shire Council; Cath Blakey; Cathy Davis; Cathy Thomas; Cessnock City Council; Cheryl Smith; Chris Connor; Christopher; Cobar Shire Council; Colleen Fuller; Colleen Worthy; Cr John Stafford; Cr Manuel Martinez; Cr Phyllis Miller; Dan Thompson; David Henry; Debbie Hunt; Des Kennedy; Dom Figliomeni; Eric Groth; Erin Player; gary.woodman@warren.nsw.gov.au; Greg Tory; Gunnedah Shire Council; Heather Druce; Heather Druce; Heather Nicholls; Ian Davison; Ian Woodcock; Janelle Clarke; Janette Booth; Jarrod Marsden; Jason Linnane; Jay Suvaal; Jennifer Maundrell; Jessica Alchin; jim nolan; Jim Nolan; Joanne McRae; Joanne Odea; Jody Burtenshaw; John Martin; Councillor John Medcalf; Karlene Irving; Karlene Irving; Katheryn Smith; Katie Dewar; Ken Bates; Kevin Duffy; Council; lauren ferson; Lillian Brady OAM; Lilliane Brady; Lisa Adams; Liz McGlynn; Loretta Talevski; Louise Schipanski; Councillor Mark Hall; Melanie Dagg; Michael Banasik; Michael McMahon; Michele Jobson; Michelle Jobson; Mid Western Regional Council; Mike Urquhart; Noel Lowry; Orange City Council; Owen Hasler; Owen.hasler; Parkes Shire Council; Paula Ewing; Peter Shinton; Peter Vlatko; R Ryan; Ray Smith; Reg Kidd; Rob Hooke; Robert Khan; Robyn Little; Ron Zwicker; Ronald Page; Scott Ferguson; Shona Henry; Singleton Shire Council; Steve Loane; Steve Loane; Sue Lukeman; Sue Moore; Tony Jarrett; Tracy Mcilveen; Warrumbungle Shire Council; Wollondilly Shire Council; Wollongong City Council  
**Subject:** FW: Why NSW Government should not require Councils to collect the ESL - material for your lobbying  
**Attachments:** Scan.pdf

Executive Assistants and Delegates,

Please find attached the redacted Emergency Services Levy notice issued by the South Australian government to property owners as discussed at the meeting on 26<sup>th</sup> February with Labor MP and Shadow Minister for Local Government (Greg Warren) and MLC from The Greens (Adam Shoebridge). Cr Jim Nolan has requested that this be forwarded to all delegates as it has gone to Greg & Adam.

Note that Cr Nolan, Broken Hill City Council, moved a motion which was passed at the LGNSW Conference in Wollongong October 2016, that the NSW government consider doing a similar thing rather than having Councils levy it where it looks like an additional rate charge from the local Council. Jim has added some arguments below to justify why Councils should not be collecting the ESL.

FYI

Regards  
 Greg Lamont EO

---

**From:** James Nolan <jim.jamesnolan@outlook.com>  
**Sent:** Tuesday, 23 March 2021 1:54 PM  
**To:** AMRC Exec Officer Greg Lamont <info@miningrelatedcouncils.asn.au>  
**Subject:** Why NSW Government should not require Councils to collect the ESL - material for your lobbying

Hi Colleagues,  
 Other State Governments send out Emergency Services Levy notices and do not require Councils to collect on their behalf.

Please see attached a sample ESL Notice from Revenue SA. Revenue NSW should do likewise.

Why? -

-Transparency, this is a State charge, not a Local Government charge.

-No double handling of revenue by City Councils.

-Better lines of enforcement for non payers.

-Rate payers can see on the notice the pie graphs of how their money is spent.

-Remissions and concession including Contiguous Land (CL) are clearly shown on this 2 page notice, it would not be practical to have all this on a Council Rate Notice.

-Consistency of ESL notices format and appearance across the whole of NSW instead of a slightly different format for each of the 128 Councils across NSW.

-So the ESL is not just another add-on to Council Rates for rate payers to complain about.

-So the NSW Government can trumpet the great work out Emergency Services do, especially in times of Fire and Flood - as mentioned, property owners can see by the pie graphs how their money is being spent.

Thanks,

Cr Jim Nolan

Broken Hill City Council

Sent from my iPhone



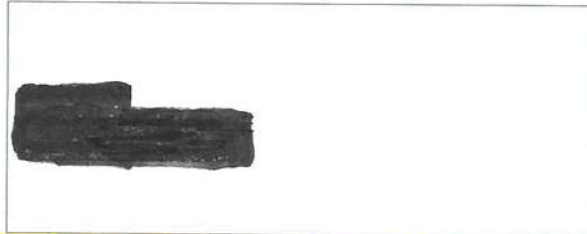


ABN 19 040 349 865  
Emergency Services Funding Act 1998

# NOTICE OF EMERGENCY SERVICES LEVY ASSESSMENT

The Emergency Services Levy working for all South Australians

<b>DATE OF ISSUE</b> 17/08/2020	<b>ASSESSMENT PERIOD</b> 01/07/2020 to 30/06/2021	<b>FOR LAND OWNED AS AT</b> 01/07/2020	<b>OWNERSHIP NUMBER</b> 0560863*
			<b>DUE DATE</b> 29/09/2020
			<b>TOTAL AMOUNT DUE</b> \$393.65



Pay by due date to avoid penalties

To sign up to email billing or change your postal address, visit [www.revenuesa.sa.gov.au/updatedetails](http://www.revenuesa.sa.gov.au/updatedetails)

ASSESS. NO. / TENANCY	CAPITAL VALUE	X ESL FACTORS			=	VARIABLE CHARGE	+	FIXED CHARGE	-	GENERAL REMISSIONS	-	CONCESSIONS/ REMISSIONS	+	ARREARS/ PAYMENTS	=	TOTAL
PROPERTY LOCATION	\$	AREA	LAND USE	LEVY RATE		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
0615277006 [REDACTED]	\$420,000 (R4)	1.0 (RE)	0.4	0.001304		\$219.05	\$50.00	\$143.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.90	
0615278009 [REDACTED]	\$420,000 (R4)	1.0 (RE)	0.4	0.001304		\$219.05	CL	\$143.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.90	
2807537000 [REDACTED]	\$350,000 (R4)	1.0 (RE)	0.4	0.001304		\$182.55	\$50.00	\$119.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$113.25	
2807538409 [REDACTED]	\$435,000 (R4)	1.0 (RE)	0.4	0.001304		\$226.85	CL	\$148.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$78.60	
<b>TOTAL AMOUNT DUE</b>															<b>\$393.65</b>	

REMISSIONS AND CONCESSIONS, INCLUDING THE IMPACT OF THE GOVERNMENT'S DECISION TO CUT ESL BILLS BY \$90 MILLION, TOTALLING \$553.85 ARE REFLECTED ABOVE



TO ARRANGE MONTHLY INSTALMENTS PLEASE VISIT  
[WWW.REVENUESA.SA.GOV.AU/ESLINSTALMENTS](http://WWW.REVENUESA.SA.GOV.AU/ESLINSTALMENTS) PRIOR TO YOUR DUE DATE

DETACH AND RETURN THE PAYMENT REMITTANCE ADVICE WITH YOUR PAYMENT

<p><b>RevenueSA</b> Department of Treasury and Finance</p> <p><b>PREFERRED PAYMENT METHOD</b> See over for more payment options</p> <div style="border: 1px solid black; padding: 5px;"> <p>Biller Code: 24257 Ref: 5009707414</p> <p>Telephone &amp; Internet Banking - BPAY® Contact your bank or financial institution to make this payment from your cheque, savings, debit, credit card or transaction account. More info: <a href="http://www.bpay.com.au">www.bpay.com.au</a></p> <p><small>© Registered to BPAY Pty Ltd ABN 69 079 137 518</small></p> </div>	<p><b>NOTICE OF EMERGENCY SERVICES LEVY ASSESSMENT</b></p> <p>*599 500970741400005</p>	<p><b>PAYMENT REMITTANCE ADVICE</b></p> <table border="1"> <tr> <td><b>OWNERSHIP NUMBER</b> 0560863*</td> </tr> <tr> <td><b>DUE DATE</b> 29/09/2020</td> </tr> <tr> <td><b>TOTAL AMOUNT DUE</b> \$393.65</td> </tr> </table>	<b>OWNERSHIP NUMBER</b> 0560863*	<b>DUE DATE</b> 29/09/2020	<b>TOTAL AMOUNT DUE</b> \$393.65
<b>OWNERSHIP NUMBER</b> 0560863*					
<b>DUE DATE</b> 29/09/2020					
<b>TOTAL AMOUNT DUE</b> \$393.65					
<p>+50097074140021&gt; +001571+ &lt;0550097074&gt; &lt;0000039365&gt; +444+</p>					

**FURTHER ENQUIRIES**

More detailed information regarding the Emergency Services Levy (ESL), including an example of the method of calculation, can be found at [www.revenuesa.sa.gov.au](http://www.revenuesa.sa.gov.au). Enquiries can be directed to:  
**Email:** [revsaesl@sa.gov.au](mailto:revsaesl@sa.gov.au) **Mail:** GPO Box 1647, Adelaide SA 5001  
**Phone:** (08) 8226 3750 between 8:30 am and 5:00 pm Monday to Friday (on South Australian business days)

**CONCESSIONS ON THE ESL**

Eligible pensioners and concession card holders may be eligible for a concession of up to \$46 on the ESL on their principal place of residence. If you believe that you may be eligible for a concession you can complete an online application available from [www.sa.gov.au/concessions](http://www.sa.gov.au/concessions).

Alternatively, contact the **Concessions Hotline on 1800 307 758** or email [concessions@sa.gov.au](mailto:concessions@sa.gov.au) and arrange to have a form sent to you.

**OBJECTION TO CAPITAL VALUE**

You may object to the valuation referred to in this notice by writing served personally or by post on the Valuer-General within 60 days after the date of service of this notice.

**But Note:**

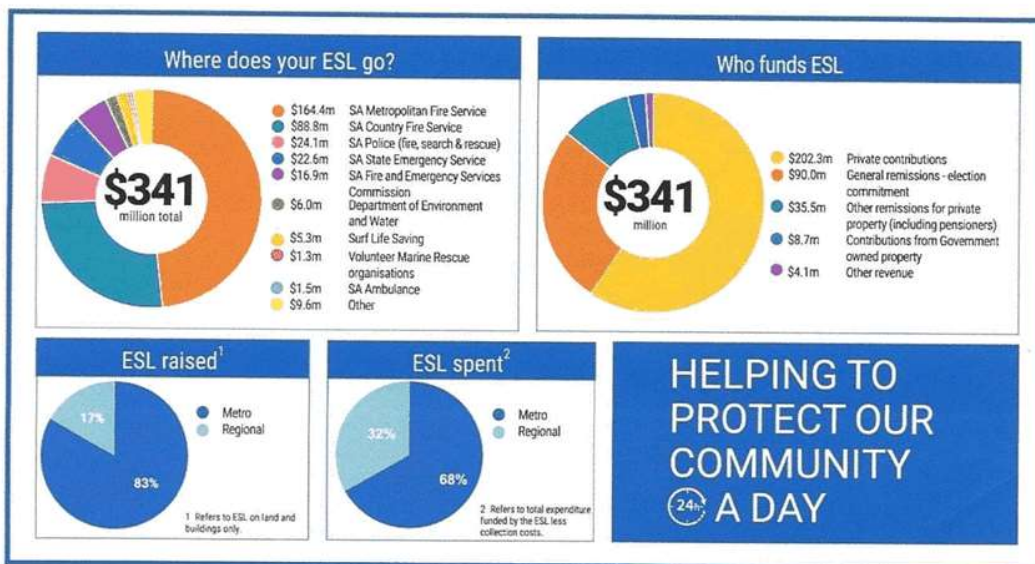
- (a) if you have previously received a notice or notices under the *Emergency Services Funding Act 1998* referring to the valuation and informing you of a 60-day objection period, the objection period is 60 days **after service of the first such notice**;
- (b) you may not object to the valuation if the Valuer-General has already considered an objection by you to that valuation.

The Valuer-General may extend the 60 day objection period where it be shown there is reasonable cause to do so by a person entitled to make an objection to a valuation.

Objections must be submitted in writing and should set out the full and detailed grounds for objections. Objections can be submitted via an online form at [www.sa.gov.au/landservices](http://www.sa.gov.au/landservices), post to GPO Box 1354 Adelaide SA 5001 or email to [OVGobjections@sa.gov.au](mailto:OVGobjections@sa.gov.au). All valuation enquiries to 1300 653 346.

**CONTIGUOUS LAND / SINGLE FARMING ENTERPRISE**

Contiguous land (i.e. land that abuts or land separated only by certain types of public land) and land that is part of single farming enterprise may also be eligible for a reduction on the fixed component of the ESL. Refer to [www.revenuesa.sa.gov.au](http://www.revenuesa.sa.gov.au) for further details.



Sensitive: SOUO-I2-A2 Pursuant to section 22I of the *Emergency Services Funding Act 1998*

**PAYMENT OPTIONS: Please use the biller code and reference number shown on this Notice.**

 <p>Contact your bank or financial institution to make this payment from your cheque, savings, debit, credit card or transaction account.                  More info: <a href="http://www.bpay.com.au">www.bpay.com.au</a>                  © Registered to BPAY Pty Ltd                  ABN 69 078 137 518</p> <p><b>Biller Code:</b> 24257  <b>Reference No.</b> 5009707414</p>	 <p><b>To pay via the internet go to:</b> <a href="http://www.bpoint.com.au/pay/revsaesl">www.bpoint.com.au/pay/revsaesl</a>                  Have this Notice and your <b>Visa</b> or <b>Mastercard</b> ready.</p> <p><b>Reference No.</b> 5009707414</p>	 <p><b>TELEPHONE</b>                  1300 669 344</p> <p><b>To pay via the telephone:</b>                  Have this Notice and your <b>Visa</b> or <b>Mastercard</b> ready.                  Operates 24 hours a day, 7 days a week. Simply follow the directions.</p> <p><b>Biller Code:</b> 24257  <b>Reference No.</b> 5009707414</p>	 <p><b>Pay in person with this Payment Remittance Advice</b> at any Australia Post or Service SA outlet.                  Cash, cheque, money order or credit card (<b>Visa</b> or <b>Mastercard</b>) accepted.</p>	 <p>Send your cheque or money order, made payable to the <b>Community Emergency Services Fund</b>, along with this <b>Payment Remittance Advice</b> to:</p> <p><b>RevenueSA</b>                  Locked Bag 555                  ADELAIDE SA 5001</p>
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**16 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**17 PETITIONS**

Nil

DRAFT

**18 CLOSED SESSION****RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**18.1 Offer to purchase land - Walker Street Lake Cargelligo**

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**18.2 Provision of Youth Services from 1 July 2021 - update to Councillors**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**18.3 Quote Q2021/17 - Replacement of Road Patching Truck**

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**18.4 Licence Agreement - Condobolin Men's Shed**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**18.5 Lake Cargelligo, Tottenham and Tullibigeal - Draft Plan of Management**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.