



**I hereby give notice that an Ordinary Meeting of Council will be held on:**

**Date:** Thursday, 27 January 2022  
**Time:** 2:00pm  
**Location:** Condobolin Council Chambers

# **BUSINESS PAPER**

**Ordinary Council Meeting**

**27 January 2022**

## ***Lachlan Shire –THE HEART OF NSW***



### ***Our Vision:***

*For the Lachlan Shire to be a resilient community providing economic and social growth, through evolving, agricultural, business and mineral activities*

### ***Mission:***

*To engage the community, providing and delivering progressive services whilst implementing a long term strategic plan leading to the social and economic benefit of the community*

## Order Of Business

<b>1</b>	<b>Acknowledgement of Country and Elders .....</b>	<b>5</b>
<b>2</b>	<b>Apologies and Requests for Leave of Absence .....</b>	<b>5</b>
<b>3</b>	<b>Confirmation of Minutes.....</b>	<b>5</b>
	Minutes of Ordinary Council Meeting 24 November 2021 .....	6
	Minutes of Extraordinary Council Meeting 11 January 2022 .....	17
<b>4</b>	<b>Mayoral Minute.....</b>	<b>21</b>
4.1	Mayoral Minute - Meetings and Functions attended by the Mayor and Deputy Mayor.....	21
<b>5</b>	<b>Public Forum.....</b>	<b>22</b>
<b>6</b>	<b>Disclosure of Interest .....</b>	<b>22</b>
<b>7</b>	<b>General Manager.....</b>	<b>23</b>
7.1	Electoral Funding Obligations for Councillors and Mayors.....	23
7.2	Active Resolutions January .....	31
<b>8</b>	<b>Corporate and Community Services .....</b>	<b>52</b>
8.1	Audit Risk and Improvement Committee Chairperson recruitment process .....	52
8.2	Youth Services Reports - quarterly reports July to September 2021 and October to December 2021. ....	62
8.3	Drone Operating Policy .....	87
8.4	Donations.....	97
8.5	Investments as at 30 November 2021 .....	131
8.6	Customer Requests - 31 December 2021 .....	143
8.7	Investments as at 31 December 2021 .....	148
<b>9</b>	<b>Environment, Tourism and Economic Development.....</b>	<b>160</b>
9.1	Draft Central West and Orana Regional Plan 2041 .....	160
9.2	Painting of a Mural on the old Water Tower - Lake Cargelligo.....	165
9.3	Lake Cargelligo Birds - Domain Names.....	193
9.4	Development Data November and December 2021 .....	195
9.5	FY20/21 and FY21/22 Project Monthly Update for December/January.....	200
9.6	Request to Suspend Alcohol Free Zone 5 and 6 March 2022 on Part Federation Street Albert .....	205
<b>10</b>	<b>Infrastructure Services .....</b>	<b>210</b>
10.1	FY21/22 Utilities Monthly Update for November/December.....	210
10.2	FY21/22 Roadworks Monthly Report Update for November/December.....	214
10.3	FY21/22 Urban Works Monthly Update for November/December .....	231
10.4	Regional Road Transfer and Road Classification Review.....	235
10.5	Tree Assessment - 47 Orange Street, Condobolin .....	263
<b>11</b>	<b>Deputations.....</b>	<b>272</b>
<b>12</b>	<b>Notices of Motion.....</b>	<b>272</b>

Nil

**13 Notices of Rescission..... 272**

Nil

**14 Delegates Report ..... 273**

14.1 CNSWJO Board Meeting 25 November 2021 in Orange ..... 273

**15 Correspondence ..... 334**

15.1 Correspondence Report January ..... 334

**16 Questions of which Notice has been given..... 342**

Nil

**17 Petitions ..... 342**

Nil

**18 Closed Session ..... 343**

18.1 Rates and Charges Donations - 2021/22..... 344

18.2 Cyber Security Roles & Responsibilities Policy ..... 344

18.3 Adoption of IT Change Management Policy ..... 344

18.4 Tender Assessment - Murie Creek and Smyth's Corner culvert installation ..... 344

18.5 Tender Assessment - Kerb and Gutter and concreting works..... 344

18.6 Tender Assessment - Nerathong Bridge Design and Construction ..... 344

18.7 Tender Assessment - Condobolin Bore Pipeline - Underbore Contract ..... 344

18.8 Contract extensions - Riverview Caravan park and lakeview caravan park ..... 344

18.9 Final Audit Management letter for the year ended 30 June 2021 ..... 345



- 1      ACKNOWLEDGEMENT OF COUNTRY AND ELDERS**
- 2      APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**
- 3      CONFIRMATION OF MINUTES**

Ordinary Meeting - 24 November 2021

Extraordinary Meeting - 11 January 2022

**MINUTES OF LACHLAN SHIRE  
ORDINARY COUNCIL MEETING  
HELD AT THE CONDOBOLIN COUNCIL CHAMBERS  
ON WEDNESDAY, 24 NOVEMBER 2021 AT 2.04PM**

**PRESENT:** Mayor John Medcalf (OAM), Cr Elaine Bendall, Cr Melissa Blewitt, Cr Dennis Brady, Cr Mark Hall, Cr Melissa Rees

**IN ATTENDANCE:** Greg Tory (General Manager), Karen Pegler (Director - Corporate and Community Services), Adrian Milne (Director - Infrastructure Services), Jon Shillito (Director - Environment, Tourism and Economic Development), Paula Ewing (Executive Assistant)

**1 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS**

Was read out by Clr Bendall

**2 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**

Leave of Absence - Clr Brian Nelson

Apology - Clr Peter Harris

**RESOLUTION 2021/263**

Moved: Cr Dennis Brady

Seconded: Cr Melissa Blewitt

**3 CONFIRMATION OF MINUTES**

**RESOLUTION 2021/264**

Moved: Cr Dennis Brady

Seconded: Cr Melissa Rees

That the minutes of the Ordinary Meeting held on 27 October 2021 be confirmed.

**CARRIED**

**4 MAYORAL MINUTE**

**4.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS ATTENDED BY THE MAYOR AND DEPUTY MAYOR NOVEMBER**

**RESOLUTION 2021/265**

Moved: Cr Mark Hall

Seconded: Cr Elaine Bendall

That:

1. The Mayoral Minute no R21/345 be received and noted.

**CARRIED**

## **5 PUBLIC FORUM**

nil

## **6 DISCLOSURE OF INTEREST**

Clr Melissa Blewitt declared a non- significant, non-pecuniary interest in item 7.3 as her future brother-in -law is the manager at Willowbend Sports Centre.

### **RESOLUTION 2021/266**

Moved: Cr Elaine Bendall

Seconded: Cr Melissa Blewitt

That item 8.3 be the first item of business.

Leanne Smith from Intentus gave a presentaiton to Council on the audited financial statements.

## **8.3 ADOPTION OF ANNUAL REPORT, END OF TERM REPORT AND AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021**

### **RESOLUTION 2021/267**

Moved: Cr Dennis Brady

Seconded: Cr Mark Hall

That:

1. The Director Corporate and Community Services Report No. R21/327 be received and noted.
2. The Annual Report 2020-2021 and End of Term Report 2017-2021 be adopted as presented.
3. The Lachlan Shire Council Annual Financial Statements and Audit Reports for the year ended 30 June 2021 be adopted as presented.
4. Council thanks the Corporate Services directorate.

**CARRIED**

Paul Hannock from Statewide Mutual gave a presentation on Continuous Improvement Program (CIP). Insurance self-assessment results.

## **7 GENERAL MANAGER**

### **7.1 DELEGATIONS OF MAYOR - ELECTION PERIOD**

#### **RESOLUTION 2021/268**

Moved: Cr Dennis Brady

Seconded: Cr Melissa Rees

That

1. The General Manager's report No. R21/342 be received and noted.
2. Council delegate to Mr Arthur John Medcalf OAM the authority to:
  - Carry out the civic and ceremonial functions of the Mayoral office, between election day and the holding of the Mayoral election after the elections.

**CARRIED**

## **7.2 MOTIONS FOR THE NSW LOCAL GOVERNMENT SPECIAL CONFERENCE 2022**

### **RESOLUTION 2021/269**

Moved: Cr Dennis Brady

Seconded: Cr Mark Hall

That:

1. The General Manager's Report No. R21/346 be received and noted.
2. The following motions be endorsed for submission to the Local Government NSW 2022 Special Conference;
  - a) That LGNSW advocates to the NSW Government that changes be made to the NSW Local Government Act 1993 Chapter 9 Part 2 Division 3 clause 234(d) as detailed in the report,
  - b) That LGNSW advocates to the NSW Government that changes be made to the NSW Local Government Act 1993 Chapter 9 Part 2 Division 5 clause 248 as detailed in the report.

Moved: Cr Melissa Blewitt

Seconded: Cr Dennis Brady

That the motion endorsed be:

5) If a Councillor is absent from more than one (1) ordinary meeting of Council in any calendar year, without prior leave of the Council or leave granted by the council at any of the meetings concerned, then the Councillor shall forfeit 100% of their councillor monthly fee for the meetings they were absent.

Upon voting the motion was lost.

For- Rees, Blewitt, Brady

Against – Bendall, Hall, Medcalf

The Mayor used his casting vote

**CARRIED**

### **RESOLUTION 2021/270**

Moved: Cr Melissa Rees

Seconded: Cr Melissa Blewitt

That an additional motion be submitted to the LGNSW conference proposing that any Councillor who is removed from office is disqualified from nominating for the next general election.

### **7.3 ACTIVE RESOLUTIONS - NOVEMBER**

#### **RESOLUTION 2021/271**

Moved: Cr Melissa Rees  
Seconded: Cr Elaine Bendall

That:

1. The General Manager's Report No. R21/347 be received and noted.

**CARRIED**

## **8 CORPORATE AND COMMUNITY SERVICES**

### **8.1 DONATIONS**

#### **RESOLUTION 2021/272**

Moved: Cr Elaine Bendall  
Seconded: Cr Mark Hall

That

1. The Director of Corporate and Community Services Report No. R21/318 be received and noted.
2. Council determine the amount of any donation to be provided to:
  - a. Tullibigeal Swimming Pool; \$500
  - b. Lake Cargelligo Central School; \$100
  - c. Authorise the General Manager to approve any similar requests from Lachlan Shire schools for support toward their annual school presentations; yes, \$100
  - d. Tottenham Christmas Tree Committee. \$500

**CARRIED**

### **8.2 INVESTMENTS AS AT 31 OCTOBER 2021**

#### **RESOLUTION 2021/273**

Moved: Cr Elaine Bendall  
Seconded: Cr Dennis Brady

That:

1. The Director Corporate and Community Services Report No. R21/324 be received and noted.

**CARRIED****8.4 QUARTERLY BUDGET REVIEW 1 2022 FY****RESOLUTION 2021/274**

Moved: Cr Elaine Bendall

Seconded: Cr Melissa Rees

That:

1. The Director Corporate and Community Services Report No.R21/337 be received and noted.
2. The Quarterly Budget adjustments and reserve movements be adopted as presented.

**CARRIED**

At 3:44pm Councillor Rees left the meeting.

**9 ENVIRONMENT, TOURISM AND ECONOMIC DEVELOPMENT****9.1 DRAFT RURAL AND INDUSTRIAL LAND USE STRATEGY****RESOLUTION 2021/275**

Moved: Cr Elaine Bendall

Seconded: Cr Mark Hall

That:

1. The Director of Environment, Tourism and Economic Development Report No. R21/321 be received and noted.
2. The draft Rural and Industrial Land Use Strategy be placed on public exhibition for a minimum period of 60 days.

**CARRIED**

At 3:46pm Councillor Rees returned to the room.

**9.2 DEVELOPMENT DATA OCTOBER 2021****RESOLUTION 2021/276**

Moved: Cr Mark Hall

Seconded: Cr Elaine Bendall

That:

1. The Director Environment, Tourism and Economic Development Report No. R21/322 be received and noted.

**CARRIED**

### **9.3 FY20/21 AND FY21/22 PROJECT MONTHLY UPDATE FOR OCTOBER/NOVEMBER**

#### **RESOLUTION 2021/277**

Moved: Cr Mark Hall

Seconded: Cr Melissa Blewitt

That:

1. The Director of Environment, Tourism and Economic Development Report No.R21/329 be received and noted.

**CARRIED**

### **9.4 REQUEST TO SUSPEND ALCOHOL FREE ZONE ON NEW YEARS EVE AT FEDERATION STREET, ALBERT**

#### **RESOLUTION 2021/278**

Moved: Cr Mark Hall

Seconded: Cr Elaine Bendall

That

1. The Director of Environment, Tourism and Economic Development Report No. R21/331 be received and noted.
2. Approve the suspension of the alcohol free zone in Albert, on Federation Street, between the intersections of Dandaloo Road and Rymer Street. The dates of the suspension are 31 December 2021 and 1 January 2022.
3. Council notify the NSW Police of the suspension.
4. Council advertise the suspension for a period of 14 days on Council's website and Facebook page and alter any signage within the area over this period.

**CARRIED**

## **10 INFRASTRUCTURE SERVICES**

### **10.1 FY2122 ROADWORKS MONTHLY UPDATE FOR OCTOBER**

#### **RESOLUTION 2021/279**

Moved: Cr Elaine Bendall

Seconded: Cr Mark Hall

That

1. The Director of Infrastructure Services Report No. R21/333 be received and noted.

**CARRIED**

**10.2 FY21/22 URBAN WORKS UPDATE FOR NOVEMBER**

**RESOLUTION 2021/280**

Moved: Cr Dennis Brady  
Seconded: Cr Melissa Blewitt

That:

1. The Director Infrastructure Services Report No. R21/336 be received and noted.

**CARRIED**

**10.3 FY2122 UTILITIES MONTHLY UPDATE FOR OCTOBER**

**RESOLUTION 2021/281**

Moved: Cr Mark Hall  
Seconded: Cr Melissa Blewitt

That

1. The Director Infrastructure Services Report No. R21/338 be received and noted.

**CARRIED**

**11 DEPUTATIONS**

Nil

**12 NOTICES OF MOTION**

Nil

**13 NOTICES OF RESCISSION**

Nil

**14 DELEGATES REPORT**

**14.1 MINING & ENERGY RELATED COUNCILS MEETING**

**RESOLUTION 2021/282**

Moved: Cr Mark Hall  
Seconded: Cr Dennis Brady

That:

1. The Delegate's Report No R21/340 be receive and noted.



**CARRIED**

**14.2 COUNTRY MAYORS' ASSOCIATION OF NEW SOUTH WALES**

**RESOLUTION 2021/283**

Moved: Cr Dennis Brady

Seconded: Cr Melissa Rees

That:

1. The Delegate's Report No R21/343 be receive and noted.

**CARRIED**

**15 CORRESPONDENCE**

**15.1 CORRESPONDENCE NOVEMBER**

**RESOLUTION 2021/284**

Moved: Cr Mark Hall

Seconded: Cr Dennis Brady

That:

1. The General Manager's Correspondence Report No R21/339 be received and noted.

**CARRIED**

**16 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**17 PETITIONS**

Nil

**18 CLOSED SESSION****RESOLUTION 2021/285**

Moved: Cr Mark Hall

Seconded: Cr Melissa Rees

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**18.1 Internal Audit - Records Management**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**18.2 Update on Cyber Security Action Plan**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**18.3 2018-2023 IT Strategic Plan Update**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**18.4 Offer to purchase land - 71 Loughnan Street Lake Cargelligo**

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**CARRIED****RESOLUTION 2021/286**

Moved: Cr Elaine Bendall

Seconded: Cr Dennis Brady

That Council moves out of Closed Council into Open Council.

**CARRIED**

**18.1 INTERNAL AUDIT - RECORDS MANAGEMENT**

**RESOLUTION 2021/287**

Moved: Cr Mark Hall  
 Seconded: Cr Dennis Brady

That:

1. The Director Corporate & Community Services Report No. R21/313 be received and noted.
2. The Internal Audit Report – Records Management be noted.
3. Councillors provide feedback on the recommendations and proposed actions detailed in the report.

**CARRIED**

**18.2 UPDATE ON CYBER SECURITY ACTION PLAN**

**RESOLUTION 2021/288**

Moved: Cr Dennis Brady  
 Seconded: Cr Elaine Bendall

That:

1. The Director of Corporate and Community Services Report No. R21/325 be received and noted.

**CARRIED**

**18.3 2018-2023 IT STRATEGIC PLAN UPDATE**

**RESOLUTION 2021/289**

Moved: Cr Mark Hall  
 Seconded: Cr Elaine Bendall

That:

1. The Director Corporate and Community Services Report No R21/323 be received and noted.

**CARRIED**

**18.4 OFFER TO PURCHASE LAND - 71 LOUGHNAN STREET LAKE CARGELLIGO**

**RESOLUTION 2021/290**

Moved: Cr Mark Hall

Seconded: Cr Elaine Bendall

That

1. The General Manager's Report No. R21/341 be received and noted.
2. Council accept the offer to purchase Lot 8 Section 58 DP 758595 Loughnan Street Lake Cargelligo as per option 1 in the report.
3. The General Manager engage Council's legal representative to prepare the contract documents and transact the sale.
4. The Mayor and General Manager be delegated authority to sign the contract documents and affix the Council Seal.

**CARRIED**

**The Meeting closed at 4:44pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 27 January 2022.**

.....  
**CHAIRPERSON**

**MINUTES OF LACHLAN SHIRE  
EXTRAORDINARY COUNCIL MEETING  
HELD AT THE CONDOBOLIN COUNCIL CHAMBERS  
ON TUESDAY, 11 JANUARY 2022 AT 2:06PM**

**PRESENT:** Mayor John Medcalf (OAM), Cr Elaine Bendall, Cr Melissa Blewitt, Cr Dennis Brady, Cr Judith Bartholomew, Cr Peter Harris, Cr Megan Mortimer, Deputy Mayor Paul Phillips, Cr Melissa Rees and Cr Dave Carter

**IN ATTENDANCE:** Greg Tory (General Manager), Adrian Milne (Director - Infrastructure Services), Paula Ewing (Executive Assistant)

In accordance with the Local Government Act 1993 all Councillors took their oath or affirmation of office before the General Manager.

**1 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS**

Was delivered by Councillor Bendall.

**2 LEAVE OF ABSENCE**

Nil

**3 PUBLIC FORUM**

Nil

**4 DISCLOSURE OF INTEREST**

Cr Dennis Brady declared a non- significant, non-pecuniary interest in Item 6.1 as he had previously bid on the property at auction, however he declared that he is no longer interested in the property.

**5 GENERAL MANAGER**

**5.1 ELECTION OF MAYOR, DEPUTY MAYOR AND DELEGATES TO COMMITTEES**

**RESOLUTION 2022/1**

That:

1. General Manager's Report No R21/355 be received and noted.
2. Council resolve the voting system for the election of the Mayor and Deputy Mayor to be the Preferential Voting System determined by secret ballot.
3. Council elected Cr John Medcalf as Mayor, Cr Paul Phillips as Deputy Mayor and delegates to committees as outlined in the Report.

4. Council confirm that the Deputy Mayor be elected for the same term as the Mayor.
  
5. Council set the time and dates for Ordinary meetings of Council and Strategic Briefing sessions to be held the second and fourth Wednesday of each month commencing at 2.00 p.m.

## **5.2 COUNTBACK TO FILL CASUAL VACANCIES**

### **MOTION**

Moved: Cr Peter Harris  
Seconded: Cr Dave Carter

### **RESOLUTION**

That:

1. The General Manager's Report No. R21/356 be received and noted.
2. Pursuant to section 291A(1)(b) of the Local Government Act 1993 (the Act) Lachlan Shire Council declares that casual vacancies occurring in the office of a councillor, within 18 months after the last ordinary election of councillors for the Council on 4 December 2021, are to be filled by a countback of votes cast at that election for the office in accordance with section 291(A) of the Act and directs the General Manager to notify the NSW Electoral Commissioner of Council's decision within 7 days of the decision.

### **RESOLUTION 2022/2**

Moved: Deputy Mayor Paul Phillips  
Seconded: Cr Melissa Blewitt

That Council not use the countback system and that Council must fill any casual vacancy within the next 18 months through a by-election.

**CARRIED**

## **5.3 LIST OF UPCOMING MEETING DATES**

### **RESOLUTION 2022/3**

Moved: Cr Peter Harris  
Seconded: Cr Dennis Brady

That

1. The General Manager's Report No. R21/357 be received and noted.

**CARRIED**

**6 CLOSED SESSION****RESOLUTION 2022/4**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**6.1 Council Residence - 123 Officers Parade, Condobolin**

This matter is considered to be confidential under Section 10A(2)c and dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

**CARRIED**

**RESOLUTION 2022/5**

Moved: Cr Dennis Brady

Seconded: Cr Melissa Rees

That Council moves out of Closed Council into Open Council.

**CARRIED**

Cr Dennis Brady declared a non- significant pecuniary interest in Item 6.1 as he had previously bidded on the land, however declared that he is no longer interested in the property.

**6.1 COUNCIL RESIDENCE - 123 OFFICERS PARADE, CONDOBOLIN****RESOLUTION 2022/6**

Moved: Cr Peter Harris

Seconded: Cr Melissa Blewitt

That:

1. The Director Environment, Tourism and Economic Development Report No.21/354 be received and noted.
2. The General Manager be authorised to negotiate the sale of the property as per option 1 of the report with the prospective purchaser, or any other purchaser who may submit an offer, for the property.
3. The Mayor and General Manager be authorised to sign the contract documents and complete the sale once an acceptance to purchase, within the terms of option 1, has been received.
4. Council authorise the affixing of the Council seal to the contract documents.

**CARRIED**

**The Meeting closed at 3:31pm**

**The minutes of this meeting were confirmed at the Ordinary Meeting of the Lachlan Shire Council held on 27 January 2022.**

.....  
**CHAIRPERSON**



**4 MAYORAL MINUTE**

**4.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS ATTENDED BY THE MAYOR AND DEPUTY MAYOR**

**TRIM Number: R22/18**

**Author: Executive Assistant - General Management**

**MEETINGS AND FUNCTIONS JANUARY**

11<sup>th</sup> January - Extraordinary Meeting, Council Chambers, Condobolin

25<sup>th</sup> January – Carol-Ann Malouf OAM, Executive Officer Condobolin PAH & I Association Inc, Condobolin

25<sup>th</sup> January – Official opening of the Youth Centre and Men’s Shed, Condobolin

25<sup>th</sup> January – Welcome Dinner for Australia Day Ambassador, Bowling Club, Lake Cargelligo

26<sup>th</sup> January – Lachlan Shire Citizen of the Year Awards, Lake Cargelligo

26<sup>th</sup> January – Official opening of the Pool Amenities Block, Lake Cargelligo

27<sup>th</sup> January – Ordinary Meeting of Council, Council Chambers, Condobolin

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That:

1. The Mayoral Minute No R22/18 be received and noted.

**5 PUBLIC FORUM**

**6 DISCLOSURE OF INTEREST**

**7 GENERAL MANAGER**

**7.1 ELECTORAL FUNDING OBLIGATIONS FOR COUNCILLORS AND MAYORS**

**TRIM Number:** R22/15

**Author:** General Manager

**PURPOSE**

To inform councillors of their obligation to submit political donation and electoral expenditure disclosures to the NSW Electoral Commission periodically during their term in office. The first disclosures must be submitted by 25 February 2022.

**SUPPORTING INFORMATION**

Email from the NSW Electoral Commission.

**BACKGROUND**

On 20 December 2021 an email was received from the NSW Electoral Commission requesting that a report detailing a councillor’s obligation to disclose political donations and electoral expenditure be submitted to council’s first meeting. Councillors elected to Lachlan Shire Council on 4 December 2021 must submit political donation and electoral expenditure disclosures to the NSW Electoral Commission for the remainder of their term with the first disclosure due by 25 February 2022.

**ISSUES AND COMMENTS**

Councillors and mayors elected at the local government elections on 4 December 2021 must submit political donation and electoral expenditure disclosures to the NSW Electoral Commission periodically for their term of office. The first disclosures must be submitted by 25 February 2022.

The NSW Electoral Commission has requested that a report outlining the expenditure disclosure obligations be included on the agenda for council’s first meeting.

The attached fact sheet provides general information on the disclosures due by 25 February 2022.

**Disclosures of political donations and electoral expenditure**

Elected members must submit political donation and electoral expenditure disclosures to the NSW Electoral Commission for the remainder of their term.

There are 3 types of disclosures to submit each year as an elected member: two half-yearly disclosures of political donations made and received and an annual disclosure of electoral expenditure incurred.

In relation to the 2021/22 financial year, an elected member must also submit disclosures in their capacity as a candidate. These being two half-yearly disclosures of political donations made and received and an annual disclosure of electoral expenditure incurred.

The relevant periods each disclosure covers and the lodgement periods for disclosures for 2021/2022 are:

<b>Disclosure type</b>	<b>Disclosure period</b>	<b>Disclosure lodgement period</b>	<b>Disclosure due</b>
1 <sup>st</sup> half-yearly political donations disclosure	1 July 2021 to 31 December 2021	1 January 2022 to 25 February 2022	<b>25 February 2022</b>
2 <sup>nd</sup> half-yearly political donations disclosure	1 January 2022 to 30 June 2022	1 July 2022 to 28 July 2022	<b>28 July 2022</b>

Annual electoral expenditure disclosure	1 July 2021 to 30 June 2022	1 July 2022 to 22 September 2022	<b>22 September 2022</b>
---	-----------------------------	----------------------------------	--------------------------

If no political donations are made or received or no electoral expenditure is incurred, ‘Nil’ disclosure forms must still be submitted.

Disclosures can be made through “Funding and Disclosures Online”, the NSW Electoral Commission’s secure, accessible and convenient online portal for electoral participants.

Detailed information about disclosures is available on the NSW Electoral Commission.

**Elected member contact details**

Elected members who have not provided the NSW Electoral Commission with up-to-date contact details are requested to do so as soon as possible by emailing [fdc@elections.nsw.gov.au](mailto:fdc@elections.nsw.gov.au) .

A current email address and mobile number for each elected member is required so that the NSW Electoral Commission can send notifications about when and how to disclose political donations and electoral expenditure. Elected members who do not comply with disclosure requirements could be penalised, including a fine or prosecution.

More information about electoral funding obligations of elected members can be found on the NSW Electoral Commission website. The *Electoral Funding Act 2018* can be accessed on the NSW Legislation website.

Councillors should contact the NSW Electoral Commission if they have any questions.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Nil

**LEGAL IMPLICATIONS**

Councillors have an obligation to comply with the Electoral Funding Act 2018. Elected members who do not comply with disclosure requirements could be penalised, including a fine or prosecution.

**RISK IMPLICATIONS**

None identified

**STAKEHOLDER CONSULTATION**

Not applicable

**OPTIONS**

Not applicable

**CONCLUSION**

This report is provided to inform and remind councillors of their obligations to disclose political donations and electoral expenditure.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No. 4.2 Strong effective and responsive Council

DP No. 4.2.2 Council’s decision making is equitable and ethical

**ATTACHMENTS**

1. **Disclosing of political donations fact sheet** [↓](#)

**RECOMMENDATION**

That:

1. The General Manager's Report No. R22/15 be received and noted.



## Fact sheet

# Disclosing political donations

(Half-yearly period 1 July to 31 December 2021)

The following information applies to political parties, elected members, candidates, groups, third-party campaigners, associated entities, party agents and official agents. Information in this fact sheet is based on the provisions of the *Electoral Funding Act 2018*. Refer to the legislation for the full requirements and/or be guided by independent legal advice.

### What is a half-yearly political donations disclosure?

Political parties and other electoral participants in New South Wales must disclose political donations every six months. A half-yearly political donation disclosure form includes political donations made and received.

### When must a half-yearly political donations disclosure be lodged?

The due date for submitting a disclosure of political donations made and received in the half-yearly period 1 July 2021 to 31 December 2021 is **Friday, 25 February 2022**.

### Who must lodge a half-yearly political donations disclosure?

All political parties and electoral participants are required to lodge a half-yearly political donations disclosure form:

- All candidates, as well as the lead candidates of groups, must disclose all political donations made and received in the half-yearly period, or lodge a "nil" disclosure form if no political donations were made or received.
- All elected members, political parties and associated entities must disclose all political donations made and received in the half-yearly period, or lodge a "nil" disclosure form if no political donations were made or received.
- Third-party campaigners must disclose all reportable political donations received during the half-yearly period that were or are intended to be used to incur electoral expenditure in the capped expenditure period for an election, or lodge a "nil" disclosure form if no reportable political donations were received.

### What are political donations?

Political donations are defined on the NSW Electoral Commission's [website](#).

Political donations include:

- monetary and non-monetary gifts
- free or discounted goods or services
- an amount paid by a person to attend or participate in a fundraising venture or function
- an annual or other subscription paid to a party by a party member or affiliate
- a disposition of property from the federal branch (or a State or Territory branch) of a party to the NSW branch of the party or a disposition of property from one NSW party to another NSW party

- uncharged or insufficient interest charged on a loan
- a contribution made by a candidate to the group of which they are a member.

**What must be disclosed?**

Political donations must be disclosed as follows:

- small political donations made and received (does not apply to third-party campaigners)
- reportable political donations made\* and received
- details of fundraising ventures and functions including the net or gross proceeds
- reportable loans received
- the total amount of annual or other subscriptions paid to a party, each subscription rate and the number of party members that paid at each rate (applies to parties only)
- political donations made to a Legislative Assembly election candidate before the candidate was selected or endorsed by a party (applies to parties only)
- payments other than political donations paid into the campaign account (applies to campaign accounts of candidates, groups and elected members only).

\* If a third-party campaigner has made reportable political donations in the half-yearly period the political donations can be disclosed in a half-yearly disclosure form, otherwise they must be disclosed in an annual major political donor disclosure form following 30 June 2022.

**Who is responsible for making the disclosure?**

Half-yearly political donation disclosure forms must be completed, signed and submitted by the person responsible for the disclosure as set out in the table below, unless otherwise notified in writing by the NSW Electoral Commission:

Disclosure form type	Person responsible
<b>Political Party</b>	the party agent
<b>Councillor or mayor</b>	the councillor or mayor
<b>Local government election candidate</b>	the candidate (includes a candidate who is a member of a group)
<b>Local government election group of candidates</b>	the lead candidate of the local government group
<b>Third-party campaigner or associated entity</b>	the official agent of the third-party campaigner or associated entity
<b>Member of Parliament (MP)</b>	the party agent, if the MP is a member of a party that is registered for State elections or the MP, in all other cases
<b>State election candidate</b>	the party agent, if the candidate is a member of a party that is registered for State elections or the candidate, in all other cases
<b>State election group of candidates</b>	the party agent of the group’s lead candidate, if group members are members of one or more parties registered for State elections or the lead candidate, in all other cases

### How to submit a political donation disclosure form

Disclosure forms can be submitted online using [Funding and Disclosure Online](#):

1. [Log in](#) to Funding and Disclosure Online using your username and password, or [Request access](#) (if you don't already have access)
2. Your dashboard shows the disclosure(s) you need to submit for the half-yearly period
3. Follow these [instructions](#) to create and submit the disclosure, or these [instructions](#) to submit a 'Nil' disclosure.

When submitting a disclosure using Funding and Disclosure Online, supporting documents (e.g. copies of receipts issued to donors) can be uploaded before the disclosure is submitted electronically.

For those unable to use Funding and Disclosure Online, disclosure forms are available for download on the NSW Electoral Commission's [website](#). A disclosure form or "nil" disclosure form (if no donations were made or received) must be validly lodged with the NSW Electoral Commission by **Friday, 25 February 2022**.

A disclosure form is validly lodged if it is lodged by the due date and:

- the correct form has been used (there are separate forms for political parties and each type of electoral participant),
- it contains all pages (even if some or all pages contain no disclosures), and
- it is completed, signed and dated by the person who is responsible for making the disclosure. Note that digital signatures are no longer accepted on disclosure forms downloaded from the website. If you would like to sign with a digital signature, please use Funding and Disclosure Online to submit your disclosure.
- The disclosure form must be lodged with copies of the receipts issued to donors who made a reportable political donation.

If you are submitting a disclosure form downloaded from the website, the form and supporting documents can be lodged in paper or electronic form by email or fax but not through your own file hosting service (e.g. Dropbox). If submitting files that are too large to send by email (over 20MB), contact us at [fdc@elections.nsw.gov.au](mailto:fdc@elections.nsw.gov.au) to request a unique link for large file upload. These requests need to be made before 18 February 2022 and will only be attended to in business hours.

### Were you a member of a group of candidates in the half-yearly period?

#### Disclosure forms to submit if you were a member of a group

- The person responsible for the group, usually the lead candidate, must submit **two** disclosures: the group disclosure form **and** their own individual candidate disclosure form.
- Each group member **must** submit their own individual candidate disclosure form.

**Candidate disclosure forms:** must include any political donations made to or for the benefit of the candidate and any political donations made by the candidate including political donations made by a candidate to the group of which they are a member, membership fees, levies, or other payments made to the political party of which the candidate is a member.

**Group disclosure forms:** must include any political donations made to or for the benefit of the group and any political donations made by the group. Political donations received by the group include donations made by the group's members to the group.

If a group member donates to their group, the candidate who donated to their group must disclose making the donation to the group. The lead candidate of the group must disclose, in the group's disclosure form, receiving the donation from the candidate.



### Were you a councillor or mayor in the half-yearly period?

Any person who was a councillor or mayor between 1 July 2021 and 31 December 2021 must submit an elected member disclosure form. This includes:

- those who were declared “elected” at the 2021 local government elections,
- elected members who contested the 2021 local government election but were not re-elected, and
- elected members who did not recontest the 2021 local government elections.

#### Disclosure forms to submit if you were a councillor or mayor

- If you were elected at the 2021 local government elections, you **must** submit:
  - an elected member disclosure form,
  - a candidate disclosure form, and
  - a group disclosure form (if you were the lead candidate of a group)
- If you were an elected member prior to the 2021 local government elections and you were a candidate but were not re-elected, you **must** submit:
  - an elected member disclosure form,
  - a candidate disclosure form, and
  - a group disclosure form (if you were the lead candidate of a group)
- If you were an elected member prior to the 2021 local government elections and you were not a candidate, you **must** submit:
  - an elected member disclosure form

An elected member disclosure form is to include political donations made to or for the benefit of the person as an elected member and political donations made by the elected member during the half yearly period. Political donations made by an elected member include membership fees, levies and other payments made by the elected member to the political party of which they are a member.

Political donations disclosed by a person in their elected member disclosure form do not also need to be disclosed in the person’s candidate disclosure form, and vice versa.

### Were you a candidate for a councillor election and a mayoral election?

If you were a candidate for both a councillor election and a mayoral election in the same local government area the person responsible for the candidate can submit a single candidate disclosure form.

### Can a disclosure form be amended?

Yes, a disclosure form previously submitted to the NSW Electoral Commission can be amended by the person responsible for the original disclosure or their successor. “Amended disclosure” forms can be submitted using [Funding and Disclosure Online](#), or are available on request.

### What happens after a disclosure is made?

Disclosure forms are kept by the NSW Electoral Commission for at least six years and are published on the NSW Electoral Commission’s [website](#).

Disclosure forms may be subject to a compliance audit by the NSW Electoral Commission. You are required to retain complete and accurate records in relation to a disclosure for at least three years.

### **What happens if a disclosure form is not lodged, is lodged late or is incorrect or incomplete?**

Breaching the legislative requirements for disclosures may constitute a criminal offence. The NSW Electoral Commission may issue warnings, penalties or prosecute offences including:

- failure to validly lodge a disclosure form by the due date
- lodging an incomplete disclosure without a reasonable excuse
- providing or withholding information knowing it will result in a false or misleading declaration by the person responsible for the disclosure
- making a false statement in a declaration on a disclosure form.

A disclosure form is taken to be invalidly lodged if:

- the incorrect form is used or pages are missing from the form
- the form has not been signed by the person who is responsible for signing the form
- the declaration section of the form has not been properly completed including the date the declaration was signed.

### **More information**

The *Electoral Funding Act 2018* is available in full at [legislation.nsw.gov.au](http://legislation.nsw.gov.au).

For further information, contact us on 1300 022 011 or at [fdc@elections.nsw.gov.au](mailto:fdc@elections.nsw.gov.au).

**7.2 ACTIVE RESOLUTIONS JANUARY**

**TRIM Number: R22/20**

**Author: Executive Assistant - General Management**

**PURPOSE**

To update Council on any Active Resolutions as at January 2022.

**SUPPORTING INFORMATION**

The Active Resolutions are attached.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong effective and Responsive Council

**ATTACHMENTS**

1. Attachment A [↓](#)

**RECOMMENDATION**

That:

1. The General Manager's Report No R22/20 be received and noted.

**ACTIVE RESOLUTIONS AS AT 27 JANUARY 2022**

**LACHLAN SHIRE COUNCIL  
REPORT TO COUNCIL MEETING  
TO BE HELD ON 27 JANUARY 2022**

**AUTHOR: GENERAL MANAGER**

Date	Dept.	Resolution	Action Taken to Date	Expected Completion
JAN 22	GM	<p><b>6/2022 COUNCIL RESIDENCE - 123 OFFICERS PARADE, CONDOBOLIN</b></p> <p><b>RESOLVED THAT</b></p> <p>The General Manager be authorised to negotiate the sale of the property as per option 1 of the report with the prospective purchaser, or any other purchaser who may submit an offer, for the property.</p> <p>The Mayor and General Manager be authorised to sign the contract documents and complete the sale once an acceptance to purchase, within the terms of option 1, has been received.</p> <p>Council authorise the affixing of the Council seal to the contract documents.</p>	<p>Negotiation of the property sale above the price detailed in option 1 was completed and accepted. Sales contract prepared by Council's solicitor and issued to purchaser for signature.</p>	<p>MARCH 2022</p>
NOV 21	GM	<p><b>290/2021 OFFER TO PURCHASE LAND – 71 LOUGHNAN STREET, LAKE CARGELLIGO</b></p> <p><b>RESOLVED THAT</b></p> <p>Council accept the offer to purchase Lot 8 Section 58 DP 758595 Loughnan Street Lake Cargelligo as per option 1 in the report.</p> <p>The General Manager engage Council's legal representative to prepare the contract documents and transact the sale.</p> <p>The Mayor and General Manager be delegated authority to sign the contract documents and affix the Council Seal.</p> <p style="text-align: right;">Hall/Bendall</p>	<p>COMPLETE</p>	<p>COMPLETE</p>

NOV 21	GM	<p><b>269/2021 MOTIONS FOR THE NSW LOCAL GOVERNMENT SPECIAL CONFERENCE 2022</b></p> <p><b>RESOLVED THAT</b></p> <p>The following motions be endorsed for submission to the Local Government NSW 2022 Special Conference;</p> <ul style="list-style-type: none"> <li>a) That LGNSW advocates to the NSW Government that changes be made to the NSW Local Government Act 1993 Chapter 9 Part 2 Division 3 clause 234(d) as detailed in the report,</li> <li>b) That LGNSW advocates to the NSW Government that changes be made to the NSW Local Government Act 1993 Chapter 9 Part 2 Division 5 clause 248 as detailed in the report.</li> </ul> <p style="text-align: right;">Brady/Hall</p> <p>That an additional motion be submitted to the LGNSW conference proposing that any Councillor who is removed from office is disqualified from nominating for the next general election.</p> <p style="text-align: right;">Rees/Blewitt</p>	COMPLETE	COMPLETE
NOV 21	GM	<p><b>268/2021 DELEGATIONS OF MAYOR – ELECTION PERIODS</b></p> <p><b>RESOLVED THAT</b></p> <p>Council delegate to Mr Arthur John Medcalf OAM the authority to:</p> <ul style="list-style-type: none"> <li>• Carry out the civic and ceremonial functions of the Mayoral office, between election day and the holding of the Mayoral election after the elections.</li> </ul> <p style="text-align: right;">Brady/Rees</p>	COMPLETE	COMPLETE
OCT 21	GM	<p><b>262/2021 SALE OF LAND – 75 &amp; 77 LOUGHNAN ST, LAKE CARGELLIGO</b></p> <p><b>RESOLVED THAT</b></p> <p>Council accept the offer to purchase 75 &amp; 77 Loughnan St, Lake Cargelligo for the price of \$35,000 plus GST per lot.</p> <p>The General Manager engage Council’s legal representative to prepare the contract documents and transact the sale.</p> <p>The Mayor and General Manager be authorised to sign the contract documents and attach the Council seal.</p> <p style="text-align: right;">Phillips/Bendall</p>	<p>Contracts prepared and signed by Mayor and GM. Contract exchange expected late November 2021.</p> <p>COMPLETE</p>	COMPLETE

OCT 21	GM	<p><b>261/2021 OFFER TO PURCHASE LAND – LOUGHNAN STREET LAKE CARGELLIGO</b></p> <p><b>RESOLVED THAT</b></p> <p>Council confirm the sale of Lot 10 (H.N. 103) Loughnan Street Lake Cargelligo as per as per option 1 in the report.</p> <p>The General Manager engage Council’s legal representative to prepare the contract documents and transact the sale.</p> <p>The Mayor and General Manager be delegated authority to sign the contract documents and affix the Council Seal.</p> <p style="text-align: right;">Hall/Phillips</p>	<p>Contracts prepared and signed by Mayor and GM. Contract exchange expected late November 2021.</p> <p>COMPLETE</p>	COMPLETE
SEPT 21	GM	<p><b>224/2021 OFFER TO PURCHASE LAND – WALKER STREET LAKE CARGELLIGO</b></p> <p><b>RESOLVED THAT</b></p> <p>Council accept the offers to purchase Lots 3, 4, 5 and 6 Section 58 DP 758595 Walker Street Lake Cargelligo as per option 1 in the report.</p> <p>The General Manager engage Council’s legal representative to prepare the contract documents and transact the sale.</p> <p>The Mayor and General Manager be delegated authority to sign the contract documents and affix the Council Seal.</p> <p>The lots be built on within the two year period.</p> <p style="text-align: right;">Hall/Phillips</p>	<p>Solicitor details received from purchasers and Council’s Solicitor engaged.</p> <p>Contracts prepared and signed by Mayor and GM. Contract exchange expected late November 2021.</p> <p>COMPLETE</p>	COMPLETE
JULY 21	GM	<p><b>123/2021 MAYORAL MINUTE – ELIZABETH MCGREGOR PLAQUE</b></p> <p><b>RESOLVED THAT:</b></p> <p>Council support the unveiling of a plaque for Elizabeth McGregor at Memorial Park Condobolin and agree to contribute a maximum of \$6,800 to the cost of the project as detailed in the request from the Operation Pilgrimage Group.</p> <p style="text-align: right;">Harris/Blewitt</p>	Ongoing	FEBRUARY 2022

NOV 21	ETED	<p><b>278/2021 REQUEST TO SUSPEND ALCOHOL FREE ZONE ON NEW YEARS EVE AT FEDERATION STREET, ALBERT</b></p> <p><b>RESOLVED THAT:</b></p> <p>Approve the suspension of the alcohol free zone in Albert, on Federation Street, between the intersections of Dandaloo Road and Rymer Street. The dates of the suspension are 31 December 2021 and 1 January 2022.</p> <p>Council notify the NSW Police of the suspension.</p> <p>Council advertise the suspension for a period of 14 days on Council's website and Facebook page and alter any signage within the area over this period.</p> <p style="text-align: right;">Hall/Bendall</p>	<p>All actions were completed.</p> <p>COMPLETE</p>	<p>COMPLETE</p>
NOV 21	ETED	<p><b>275/2021 DRAFT RURAL AND INDUSTRIAL LAND USE STRATEGY</b></p> <p><b>RESOLVED THAT</b></p> <p>The draft Rural and Industrial Land Use Strategy be placed on public exhibition for a minimum period of 60 days.</p> <p style="text-align: right;">Bendall/Hall</p>	<p>The draft strategy is on public exhibition from 29 November 2021 to 1 February 2022.</p> <p>COMPLETE</p>	<p>COMPLETE</p>
AUGUST 21	ETED	<p><b>172/2021 DRAFT BUSHFIRE PRONE LAND MAP</b></p> <p><b>RESOLVED THAT</b></p> <p>Following receipt of the revised mapping from the NSW RFS, the revised draft Bush Fire Prone Land Map be placed on public exhibition for a minimum period of 28 days and public submissions be invited on the revised draft map.</p> <p>A further report be presented to Council, following the completion of the public exhibition period, detailing any submissions received during the public exhibition period and to allow Council to consider the adoption of the map prior to it being sent to the Commissioner of NSW RFS for review and certification.</p> <p style="text-align: right;">Harris/Brady</p>	<p>Staff have met with the RFS and now have a revised map from the RFS, public exhibition period will commence over January and February 2022. A report will be provided to the Council meeting in March 2022.</p>	<p>APRIL 2022</p>

JUNE 21	ETED	<p><b>142/2021 UPDATE ON GOVERNMENT FLOOD PRONE LAND PACKAGE</b></p> <p><b>RESOLVED THAT</b></p> <p>Council decide not to opt in to the new optional "special flood considerations" clause at this time.</p> <p>A further report be presented to Council in relation to the implications for the new flood planning package.</p> <p style="text-align: right;">Harris/Hall</p>	<p>A report will be provided to the Council meeting in February. Clarification and advice are being sought from Penrith City Council and an external consultant.</p>	FEBRUARY 2022
JUNE 21	ETED	<p><b>141/2021 PLANNING PROPOSAL - AMENDMENT TO LACHLAN LOCAL ENVIRONMENTAL PLAN 2013 TO ALLOW AN ADDITIONAL PERMITTED USE FOR A "VEHICLE REPAIR STATION" AT 48 BROWNIES LANE, TOTTENHAM</b></p> <p><b>RESOLVED THAT</b></p> <p>Council endorse the preparation and lodgement of a planning proposal to amend Lachlan Local Environmental Plan 2013, to have "Vehicle Repair Station" listed as an Additional Permitted Use in Schedule 1 at 48 Brownies Lane, Tottenham, being Lots 68, 69 and 162 DP 753968 that is currently zoned R5 Large Lot Residential.</p> <ol style="list-style-type: none"> <li>3. Council approve the Planning Proposal for public authority consultation and public exhibition in accordance with any conditions imposed under the Gateway Determination.</li> <li>4. Council seek authority from the Department of Planning, Industry and Environment to exercise the delegation of all functions of the relevant local plan making authority under Section 3.36 of the Environmental Planning and Assessment Act 1979 to make the local environmental plan to put into effect the Planning Proposal.</li> <li>5. Authority be delegated to the General Manager to make any minor variations to the Planning Proposal, following receipt of the Gateway Determination.</li> <li>6. A further report be brought back to Council following the public exhibition of the Planning Proposal detailing any submissions received during the public exhibition period.</li> </ol>	<p>The planning proposal has been lodged with DPIE. Now awaiting a gateway determination.</p>	MARCH 2022



		<p><u>In Favour:</u> Crs John Medcalf, Paul Phillips, Elaine Bendall, Melissa Blewitt, Dennis Brady, Mark Hall, Peter Harris, Melissa Rees and Brian Nelson</p> <p><u>Against:</u> Nil</p>		
MAY 21	ETED	<p><b>92/2021 HONOUR ROLL/ACKNOWLEDGEMENT BOARD</b></p> <p><b>RESOLVED THAT</b></p> <p>That an Acknowledgement Board project be considered, along with other meritorious projects, for a funding application under the Stronger Country Communities Fund – Round 4.</p> <p>Subject to Council approval, and a successful grant application for the Acknowledgement Board project, expressions of interest be invited from community members to assist with the determination of appropriate criteria for a person's name to be considered for inclusion on the board. The advisory group is also to make recommendations to Council on the initial list of people's names for inclusion on the board.</p> <p>A further report be presented to Council following determination of the project funding application.</p> <p style="text-align: right;">Harris/Brady</p>	<p>The project was not supported by Council for funding under the Stronger Country Communities Fund – Round 4. Other funding opportunities will now need to be identified.</p>	FEBRUARY 2022
FEB 21	ETED	<p><b>35/2021 CARAVAN PARK REVIEW AND OPTIONS</b></p> <p><b>RESOLVED THAT</b></p> <p>Council proceed with option 2 in relation to Riverview and Lakeview Caravan Parks.</p> <p>A further report be presented to Council in relation to the master plans for both parks, following community consultation, to allow Council to consider what master plans are advertised with the tenders to enter into a long term lease to operate and manage the two (2) parks.</p> <p>Council proceed with option 6 in relation to State Centre (Tottenham) Caravan Park and authorises the General Manager to commence an investigation into this option, including community consultation.</p>	<p>Master plans for Lakeview and Riverview have been endorsed by Council.</p> <p>A meeting was held in Tottenham on 28 June to discuss the future plans for the State Centre (Tottenham) Caravan Park. A report was presented at the July meeting in relation</p>	FEBRUARY 2022

		<p>A further report be presented on the costs, savings and potential offsets associated with option 6 following community consultation and feedback.</p> <p>Harris/Bendall</p>	<p>to the feedback received. Works to the park will be undertaken if the grant application under LRCI Phase 3 is successful. Potential costs, savings and offsets associated with the management options are now being investigated and will be reported back to Council in February 2022.</p>	
DEC 20	ETED	<p><b>348/2020 DRAFT BUSH FIRE PRONE LAND MAP</b></p> <p><b>RESOLVED THAT</b></p> <p>Council adopt the recommendations of the report prepared by Integrated Consulting, as attached to this report.</p> <p>Following the completion of the tasks, recommended in Integrated Consulting's report, the draft Bush Fire Prone Land map be placed on public exhibition for a minimum period of 28 days (which will be extended over the Christmas period in accordance with the Community Participation Plan) and public submissions be invited on the draft map.</p> <p>A further report be presented to Council, following the completion of the public exhibition period, detailing any submissions received during the public exhibition period and to allow Council to consider the adoption of the plan prior to it being sent to the Commissioner of NSW RFS for review and certification.</p> <p>Harris/Bendall</p>	<p>The draft Bush Fire Prone Land Map (BFPLM) was on public exhibition until 7 April 2021.</p> <p>Public submissions have been reviewed by Council officers and a response was sent in June to NSW RFS for review.</p> <p>NSWRFS have met with Council staff to provide further feedback.</p> <p>Council have resolved to re-exhibit the draft maps once received from the NSWRFS before a report is</p>	<p>APRIL 2022</p>

			<p>presented to Council for consideration/ adoption of the draft maps.</p> <p>Updated maps have been received and public exhibition can now commence. A report will be provided to the Council meeting in March.</p>	
SEPT 20	ETED	<p><b>PLANNING PROPOSAL-AMENDMENT OF LACHLAN LOCAL ENVIRONMENTAL PLAN 2013 TO INCLUDE MURRIN BRIDGE</b></p> <p><b>RESOLVED THAT</b></p> <p>Council endorse the preparation and lodgement of a planning proposal to amend Lachlan Local Environmental Plan 2013 to include the Murrin Bridge area.</p> <p>Council approve the Planning Proposal for public authority consultation and public exhibition in accordance with any conditions imposed under the Gateway Determination.</p> <p>Council seek authority from the Department of Planning, Industry and Environment to exercise the delegation of all functions of the relevant local plan making authority under Section 3.36 of the Environmental Planning and Assessment Act 1979 to make the local environmental plan to put into effect the Planning Proposal.</p> <p>Authority be delegated to the General Manager to make any minor variations to the Planning Proposal, following receipt of the Gateway Determination.</p> <p>A further report be brought back to Council following the public exhibition of the Planning Proposal detailing any submissions received during the public exhibition period.</p> <p style="text-align: right;">Hall/Phillips</p>	<p>Discussions were held with representatives of the Department of Planning, Industry and Environment. They advised that a Planning Proposal may not be required and undertook an internal review to determine if this was the case. Unfortunately DPIE have now advised that this cannot be done and that we need to proceed with a Planning Proposal. The Planning Proposal has been lodged with DPIE under PP2022-0169.</p>	APRIL 2022

MAY 20	ETED	<p><b>95/20 COUNCIL RESIDENCE – 123 OFFICERS PARADE, CONDOBOLIN</b></p> <p><b>RESOLVED THAT</b></p> <p>A Development Application be lodged to subdivide 123 Officers Parade Condobolin from Council's current land holding;</p> <p>Authorise the Mayor and General Manager to enter into a contract for sale of No. 123 Officers Parade, Condobolin (once subdivision is complete) with a reserve price to be determined at that time.</p> <p>Investigations commence into possible replacement dwelling options and a further report be provided to Council on the outcomes of the investigation and options identified, including cost and funding implications.</p> <p style="text-align: right;">Brady/Carter</p>	<p>123 Officers Parade has now been subdivided from the larger land holding. Council engaged a local real estate agent to sell the property and a report was considered on this matter at the Extraordinary Meeting of Council on 11 January 2022.</p> <p>Investigations into replacement dwelling options have commenced.</p>	FEBRUARY 2022
FEB 20	ETED	<p><b>353/2019 COMPULSORY ACQUISITION OF CROWN LAND FOR THE EXPANSION OF THE WASTE FACILITY AND THE CREATION OF A NEW ACCESS ROAD AT LAKE CARGELLIGO.</b></p> <p><b>RESOLVED THAT</b></p> <p>Council proceed with the compulsory acquisition of the land known as Lot: 7308 and DP: 1151003 and Lot: 79 DP: 752333 for the purpose of Lake Cargelligo Waste Facility Landfill Expansion in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>Council make an application to the Minister and the Governor for approval to acquire Lot: 7308 DP: 1151003 and Lot: 79 DP: 752333 by compulsory process under section [186(1) of the Local Government Act.</p> <p>That the land is to be classified as operational land.</p> <p>Council proceed with the compulsory acquisition of the land described as Lot: 7006 DP: 1029763, Lot: 7005 DP: 1029763, Lot: 7009 DP: 1057453 and Lot: 7308 DP: 1151003 for the purpose of road access in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.</p>	<p>The Minister for Local Government has approved Council undertaking pre-acquisition procedures and the additional procedures to address Native Title in relation to the land. Proposed Acquisition Notices (PANs) will now be issued to the relevant parties in accordance with the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>.</p>	APRIL 2022

		<p>Council make an application to the Minister and the Governor for approval to acquire Lot: 7006 DP: 1029763, Lot: 7005 DP: 1029763, Lot: 7009 DP: 1057453 and Lot: 7308 DP: 1151003 by compulsory process under section 177(1) of the Roads Act.</p> <p>The General Manager be delegated authority to sign the application and affix Council's Seal.</p> <p style="text-align: right;">Brady/Hall</p>		
FEB 18	ETED	<p><b>28/18 LAKE CARGELLIGO WASTE FACILITY – LAND ACQUISITION</b>  <b>RESOLVED THAT:</b>                  Approve the proposal to acquire 72,700 square metres of crown land comprising part lot 7308 DP 1151003, lot 7009 DP 1057453 and lots 7005 and 7006 DP: 1029763.</p> <p>Authorise the General Manager to lodge a Compulsory Acquisition Consent to Acquire Crown Land Application to the Department of Industry – Lands.</p> <p>The DIS provide an estimated cost of the access road to the March Ordinary Council meeting.</p> <p style="text-align: right;">Phillips/Hall</p>	<p>NSW Aboriginal Land Council has sent a letter to the Minister requesting a part withdrawal of the Aboriginal Land Claim (ALC) from respective lots identified for acquisition, resolving the ALC matter.</p> <p>Status search undertaken by NSW Crown Lands revealed no past use has extinguished or resolved Native Title. Council's Native Title Manager is investigating the process to resolve or extinguish Native Title.</p> <p>Refer to resolution above. The matter above needs to be resolved before the acquisition process can continue.</p>	APRIL 2022

<p>DEC 2017</p>	<p>ETED</p>	<p><b>326/17 HERITAGE COMMITTEE MEETING 22 NOVEMBER 2017</b>  <b>RESOLVED THAT:</b>                  Adopt the recommendations made by the Heritage Advisory Committee as follows;</p> <p>a) That Council implement a Conservation Management Plan for small rural cemeteries within the Shire.                  b) That Council award \$6,000 to Meredith Ervin for works to the NAB and residence in Lake Cargelligo; \$6,000 to Katrina &amp; Jim Thomas for restoration works at Melrose Homestead, and \$2,000 to the Tottenham &amp; Albert Cemetery Committee for headstone restoration.</p> <p style="text-align: right;">Rees/ Frankel</p>	<p>Melrose Homestead – funds acquitted.                  Cemetery funds acquitted. Ervin – works not complete and funds now no longer available. The Heritage Advisor has provided a quote for the preparation of the CCMP for \$9,900. The Heritage Advisor was initially to prepare the plan for Condobolin in December 2018. However the heritage advisor was focused on the completion of the Beech Periscope in Memorial Park and ensuring that Council submitted applications for a number of grants which were available in the heritage space, including the grant for the Aboriginal Heritage Study. The Heritage Advisor visited Tottenham, Albert and Fifield cemeteries in May 2020. Draft Plans for Albert, Tottenham, Tullibigeal and Fifield have been provided by the Heritage Advisor and are being reviewed by Council Officers.</p>	<p>2022– Progressive delivery and completion.</p>
---------------------	-------------	---	--	---

NOV 21	C&CS	<p><b>287/2021 INTERNAL AUDIT – RECORDS MANAGEMENT</b>  <b>RESOLVED THAT</b>                  The Internal Audit Report – Records Management be noted.                  Councillors provide feedback on the recommendations and proposed actions detailed in the report.</p> <p style="text-align: right;">Hall/Brady</p>	Completed	COMPLETED
NOV 21	C&CS	<p><b>274/2021 QUARTERLY BUDGET REVIEW 1 2022 FY</b>  <b>RESOLVED THAT</b>                  The Quarterly Budget adjustments and reserve movements be adopted as presented.</p> <p style="text-align: right;">Bendall/Rees</p>	Completed	COMPLETED
NOV 21	C&CS	<p><b>272/2021 DONATIONS</b>                  Council determine the amount of any donation to be provided to:</p> <ul style="list-style-type: none"> <li>a. Tullibigeal Swimming Pool; \$500</li> <li>b. Lake Cargelligo Central School; \$100</li> <li>c. Authorise the General Manager to approve any similar requests from Lachlan Shire schools for support toward their annual school presentations; yes, \$100</li> <li>d. Tottenham Christmas Tree Committee. \$500</li> </ul> <p style="text-align: right;">Bendall/Hall</p>	<p>a. Approval emailed &amp; cheque processed 2/12/21</p> <p>c. Approval emailed &amp; cheque processed 2/12/21</p> <p>d. Approval emailed &amp; EFT processed 1/12/21</p> <p>Completed</p>	COMPLETED
NOV 21	C&CS	<p><b>267/2021 ADOPTION OF ANNUAL REPORT, END OF TERM REPORT AND AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021</b>  <b>RESOLVED THAT</b>                  The Annual Report 2020-2021 and End of Term Report 2017-2021 be adopted as presented.                  The Lachlan Shire Council Annual Financial Statements and Audit Reports for the year ended 30 June 2021 be adopted as presented.                  Council thanks the Corporate Services directorate.</p> <p style="text-align: right;">Brady/Hall</p>	<p>Annual Report uploaded to the website.</p> <p>End of Term uploaded to website on 6/12/21</p> <p>COMPLETED</p>	COMPLETED
OCT 21	C&CS	<p><b>254/2021 LICENCE FOR WEIGHBRIDGE AREA</b>  <b>RESOLVED THAT</b>                  The draft Licence Agreement for part of Lot 12 DP 1069977 be accepted as per option 1 in the report.</p>	License details updated & emailed to Moore & Co for signing & returning to Council.	IN PROGRESS

		<p>The General Manager be authorised to sign the Licence agreement as attached.</p> <p style="text-align: right;">Hall/Phillips</p>	IN PROGRESS	
OCT 21	C&CS	<p><b>253/3021 LEASE AGREEMENT – 17 MCDONNELL ST CONDOBOLIN</b>  <b>RESOLVED THAT</b>                  A new 5 year lease be offered to Forbes Veterinary Clinic for the use of 17 McDonnell Street Condobolin, as per option 1 of the report.</p> <p>The new lease document be prepared by Council's legal representative registered with NSW Land Registry Services once signed by both parties.</p> <p>The Mayor and General Manager be authorised to sign the new lease agreement and attach the Council Seal if required.</p> <p style="text-align: right;">Bendall/Phillips</p>	<p>Lease submitted to the lessee's for signing.</p> <p>IN PROGRESS</p>	IN PROGRESS
SEPT 21	C&CS	<p><b>221/2021 DRAFT INTERNAL AUDIT AND RISK MANAGEMENT FRAMEWORK FOR LOCAL COUNCILS IN NSW – AUGUST 2021</b>  <b>RESOLVED THAT</b>                  The DCCS prepare a Draft Framework including that two Councillors are allowed full voting rights and the Mayor should not be automatically excluded from the committee.</p> <p style="text-align: right;">Harris/Hall</p>	<p>Comments on Draft risk management and internal audit guidelines submitted to OLG Council governance team 16/11/21</p> <p>COMPLETED</p>	COMPLETED
DEC 20	C&CS	<p><b>344/20 ABORIGINAL ADVISORY COMMITTEE - PROPOSED EXPRESSION OF INTEREST FORM, PROPOSED ADVERTISEMENT, REVIEWED TERMS OF REFERENCE AND UPDATE TO COUNCIL</b>  <b>RESOLVED THAT</b>                  Council review the attached documents and provide feedback to the Director Corporate and Community Services.</p> <p>Authorise advertising inviting nominations for appointment to the Aboriginal Advisory Committee to commence in late January 2021.</p> <p style="text-align: right;">Harris/Rees</p>	<p>Discussions with various parties about the way forward.</p>	In progress
OCT 21	IS	<p><b>260/2021 APA GROUP – MW880 GAS COMPRESSOR – ASSOCIATED WORKS AND GRAVEL SUPPLY</b>  <b>RESOLVED THAT</b></p>	<p>APA gravel contract has now been executed.</p>	COMPLETE



		<p>The proposed scope of works and associated cost estimates for the Crown Camp Road works gravel re-sheeting and maintenance works supporting the construction period be endorsed.</p> <p>The proposed sale of quarry materials to APA Group be approved.</p> <p>The General Manager be authorised to negotiate any variations from the proposed scope of works and cost estimates detailed in this report.</p> <p>The General Manager be authorised to execute any contract documents with APA group for the purpose of facilitating the MW880 project.</p> <p style="text-align: right;">Harris/Brady</p>		
OCT 21	IS	<p><b>258/2021 TENDER ASSESSMENT – CONDOBOLIN TRUCK WASH UPGRADE</b></p> <p><b>RESOLVED THAT</b></p> <p>The tender from Conseth Solutions Pty Ltd excluding the contingency and landscaping be accepted for an amended tender value of \$499,869.35 ex GST.</p> <p>Council fund an additional \$65,000 from the FAG roads reserve for the Condobolin Truck Wash.</p> <p>The General Manager be authorised to execute the contract documents and affix the Council seal if required.</p> <p style="text-align: right;">Phillips/Bendall</p>	Contract documentation executed	COMPLETE
OCT 21	IS	<p><b>247/2021 GUM BEND LAKE ADVISORY COMMITTEE MEETING OCTOBER 2021</b></p> <p><b>RESOLVED THAT</b></p> <p>The Gum Bend Lake Advisory Committee Meeting October 2021 minutes be received and noted.</p> <p>Council trial option 1 for a temporary toilet facility at the point during the peak summer period.</p> <p style="text-align: right;">Brady/Harris</p>	Toilet installed	COMPLETE

OCT 21	IS	<p><b>246/2021 TREE ASSESSMENT – 50 BATHURST STREET, CONDOBOLIN</b></p> <p><b>RESOLVED THAT</b></p> <p>Council decline the request for removal and replacement of the tree due to the significant amenity and shade benefit it provides in Bathurst Street.</p> <p>Council reduce the risk to person and property through continuing to trim the tree branches to maintain clearance from the building and awning, lift pavers and trim the troublesome roots and reinstall pavers.</p> <p style="text-align: right;">Hall/Phillips</p>	Proponent advised Maintenance works planned.	FEBRUARY 2022
OCT 21	IS	<p><b>243/2021 FY21/22 UTILITIES MONTHLY UPDATE FOR SEPTEMBER</b></p> <p><b>RESOLVED THAT</b></p> <p>Refer the RNSW842 Sewage Effluent Reuse Management System project costings for Tottenham to the Project Steering Committee for further discussion, highlighting the high ongoing cost for the proposed system.</p> <p style="text-align: right;">Harris/Hall</p>	Referred back to steering committee. Further discussions required prior to Council reconsidering	FEBRUARY 2022
OCT 21	IS	<p><b>242/2021 LACHLAN SHIRE COUNCIL TRAFFIC COMMITTEE MEETING SEPTEMBER 2021</b></p> <p><b>RESOLVED THAT</b></p> <p>Council support the following recommendations from Traffic Committee:</p> <ul style="list-style-type: none"> <li>(a) The disabled car park at the Canada Street Doctor Surgery in Lake Cargelligo be sign posted and delineated to comply with the relevant Australian Standard and the ramp be modified to be made more mobility friendly by reducing the “lip” in the pavers.</li> <li>(b) The disabled car park at Condobolin Library in Bathurst Street be altered to comply with Australian Standards by reconstructing the kerb and gutter, reducing the slope, adding the line and artwork and the installation of a bollard.</li> <li>(c) The disabled car park at the intersection of Bathurst and William Street be deferred and considered with future CBD upgrades.</li> </ul>	<p>Planning underway</p> <p>Planning underway</p> <p>COMPLETED</p> <p>Proponent advised</p>	<p>FEBRUARY 2022</p> <p>FEBRUARY 2022</p> <p>COMPLETED</p> <p>COMPLETED</p>

		<ul style="list-style-type: none"> <li>(d) The "loading zone" signage request be declined, instead install "no parking" sign at the post box to comply with sect 199 of Road Rules Regulations.</li> <li>(e) The design of Maitland Street and Boona Road be adopted. With reprioritisation of Maitland Street, including staggering of Boona Road, the site boards and stop signs.</li> <li>(f) The traffic control plan for West Milby Gymkhana event be endorsed.</li> <li>(g) The design of the traffic facilities in the Foster Street upgrade be endorsed, including Foster, Lake, Canada and Lorne Street intersections, installation of pedestrian islands, disabled parking, line marking and road signage.</li> </ul> <p style="text-align: right;">Hall/Phillips</p>	<p>Construction works to be undertaken next year.</p> <p>COMPLETED</p> <p>Tender report to be brought back to Council in early 2022</p>	<p>February 2022</p> <p>COMPLETED</p> <p>FEBRUARY 2022</p>
SEPT 21	IS	<p><b>223/2021 TOTTENHAM RESERVOIR – MURAL PAINTING</b></p> <p><b>RESOLVED THAT</b></p> <p>Council allocate \$10,000 to the Tottenham Mural Project from the reserve for contributions to mural projects.</p> <p>The scope of works for other Water Fund Capital Works items in Tottenham, as follows, be reduced to fund the remediation of the Tottenham Reservoir.</p> <ul style="list-style-type: none"> <li>a. Water Main renewal \$46,394 – reduce length of water main renewal.</li> <li>b. Tottenham potable water standpipe \$40,000 – reduce scope of works to deliver a partial upgrade.</li> </ul> <p style="text-align: right;">Phillips/Harris</p>	<p>Project Variation submitted to LRCI grant body. Project application submitted for LRCI - phase 3</p>	<p>JUNE 2022</p>
JULY 21	IS	<p><b>142/2021 PROJECT DELIVERY – THE MURIE CREEK AND SMYTH'S DRAINAGE STRUCTURES</b></p> <p><b>RESOLVED THAT</b></p> <p>Due to extenuating circumstances and remoteness of locality the box culvert drainage structures for the Murie Creek and Smyth's corner be procured by inviting quotations from 3 suitable companies, rather than through an open tender process.</p>	<p>COMPLETED</p>	<p>COMPLETE</p>

		<p>Expressions of Interest be called for the installation of the Murie Creek and Smyth's Corner drainage structures and competitive quotations then be invited from the preferred Contractors identified in the EOI process.</p> <p>A further report be presented to Council outline details of the quotations received, with a recommendation of a preferred Contractor or Contractors for the installation of the Murie Creek and Smyth's Corner drainage structures.</p> <p style="text-align: right;">Hall/Blewitt</p>	<p>COMPLETED</p> <p>See Tender Assessment Report</p>	<p>COMPLETE</p> <p>JANUARY 2022.</p>
JULY 21	IS	<p><b>140/2021 DIGGERS AVENUE TREES</b></p> <p><b>RESOLVED THAT</b></p> <p>Council refer the tree condition report to the Lachlan Heritage Advisory and the RSL Sub-Branch for comment.</p> <p style="text-align: right;">Brady/Blewitt</p>	<p>COMPLETE.</p>	<p>COMPLETE</p>
JUNE 21	IS	<p><b>161/2021 TOTTENHAM TENNIS COURT LIGHTING</b></p> <p><b>RESOLVED THAT</b></p> <p>Council accept the quote from Light Up Sports for \$46,114 (ex GST) to complete the upgrade of the Tottenham Tennis Court Lighting.</p> <p>The additional funds required to complete the upgraded project, totalling \$13,231, be allocated from savings achieved on other projects funded under the Local Road and Community Infrastructure Program Round 1.</p> <p style="text-align: right;">Harris/Blewitt</p>	<p>COMPLETE</p>	<p>COMPLETE</p>
JUNE 21	IS	<p><b>147/2021 BURCHER WATER TREATMENT UPDATE</b></p> <p><b>RESOLVED THAT</b></p> <p>The outcomes from the stakeholder information session held on 1 June 2021 be noted.</p> <p>Council provide guidance on the matter of water supply for the community of Burcher.</p> <p style="text-align: right;">Harris/Bendall</p>	<p>Ongoing</p>	<p>Ongoing</p>

JUNE 21	IS	<p><b>144/2021 LAKE CARGELLIGO AND CONDOBOLIN LANDCARE – SIGNAGE PROJECTS</b></p> <p><b>RESOLVED THAT</b></p> <p>Council offer:-</p> <ul style="list-style-type: none"> <li>(a) In principal support for the initiative;</li> <li>(b) Continue to work with the stakeholders to develop the artwork;</li> <li>(c) The cost of installing the sign be funded from Council's existing Reserves maintenance budget;</li> <li>(d) The Condobolin and Lake Cargelligo Landcare groups fund the manufacture and delivery of the signs.</li> </ul> <p style="text-align: right;">Harris/Bendall</p>	Stakeholder is reconsidering other signage options	COMPLETE
MAY 21	IS	<p><b>107/2021 DENISON STREET FOOTPATH CONSTRUCTION REQUEST</b></p> <p><b>RESOLVED THAT</b></p> <p>Consideration be given to allocating \$15,000 for the full replacement of the paved footpath on the eastern side of Denison Street from Molong Street to Oxley Street from a future round of the Local Road and Community Infrastructure Fund.</p> <p>Landscaping, irrigation and turf work in Denison Street, adjacent to the Railway Hotel be completed and maintained by the proprietor of the property subject to the Director of Infrastructure's approval of any proposed work.</p> <p style="text-align: right;">Harris/Phillips</p>	Item not included in preferred LRCI projects. Other means of funding being explored	FEBRUARY 2022
AUG 20	IS	<p><b>211/2020 GRANT DEEDS-FIXING COUNTRY ROADS</b></p> <p><b>RESOLVED THAT</b></p> <p>The General Manager be delegated authority to execute the Fixing Council Road Funding Deeds and affix the Council seal for projects RNSW2468 (Bogan Way), RNSW2469 (Tullibigeal Rd) and RNSW2471 (Gipps Way Nerathong Bridge).</p> <p>The Director Infrastructure Services be directed to request a project variation from the funding body to reduce the extent of work for project RNSW2470 (Palesthan Rd) to approximately 7.2km.</p>	Application has been submitted.	COMPLETE

		<p>Subject to a suitable reduction in the extent of work for project RNSW2470 (Palesthan Rd) being negotiated, and approved by the funding body, the General Manager be authorised to execute the amended Fixing Council Road Funding Deed and affix the Council seal.</p> <p style="text-align: right;">Harris/Phillips</p>		
APR 20	IS	<p><b>91/2020 NOTICE OF MOTION - CRICKET NETS LAKE CARGELLIGO</b></p> <p><b>RESOLVED THAT</b></p> <p>The cricket practice nets proposed for construction at the Lake Cargelligo Recreation Ground be relocated to the south west corner of the Lake Cargelligo Central School recreational grounds.</p> <p>Item 1 be subject to an appropriate signed Memorandum of Understanding with the NSW Department of Education.</p> <p style="text-align: right;">Phillips/Hall</p>	<p>Draft licence agreement received from DET on 18/01/2022.</p>	MARCH 2022
APR 17	IS	<p><b>86/17 PARKS, RESERVES &amp; RECREATIONAL FACILITIES – 5 YEAR STRATEGIC PLAN</b></p> <p><b>RESOLVED THAT</b></p> <ol style="list-style-type: none"> <li>1. Council support the development of a strategic plan for its parks, reserves and recreational facilities using in house staff for the period FY18/19 to FY22/23.</li> <li>2. Director Infrastructure Services and Manager Recreation submit a draft strategic plan for Council consideration before 1 July 2018.</li> </ol> <p style="text-align: right;">Hall/Carter</p>	<p>Dept feedback received for SRA POM. Ongoing work required for other POM's.</p>	MARCH 2022
MAR 19	IS	<p><b>2019/54 ASSET MANAGEMENT PLANS - TRANSPORT, WATER, SEWER, BUILDING, RECREATION</b></p> <p><b>RESOLVED THAT</b></p> <p>Council defer advertising the AMP until the schedule of actions are inserted into the document.</p> <p>Council note the summary of key issues raised in the asset management plans as identified in this report.</p> <p>Council consider the need to increase funding for local roads and potentially other asset classes like buildings (while maintaining a financially sustainable position) as part of the next revision of its Long Term Financial Plan.</p>	<p>DRAFT plans prepared for Parks and Reserves, Utilities, Buildings and Roads.</p> <p>Submission of AMP will be deferred until new Council. Asset Management Policy also to be updated and presented to Council.</p>	MARCH 2022



## **8 CORPORATE AND COMMUNITY SERVICES**

### **8.1 AUDIT RISK AND IMPROVEMENT COMMITTEE CHAIRPERSON RECRUITMENT PROCESS**

**TRIM Number:** R21/283

**Author:** Administration Officer - Corporate & Community Services

#### **PURPOSE**

To provide Council a draft:

- Expression of Interest (EOI) for the recruitment of an Audit, Risk and Improvement Committee (ARIC) Chairperson ; and
- ARIC Chairperson Performance Review procedure.

#### **SUPPORTING INFORMATION**

Draft v2 Risk Management & Internal Audit guidelines issued August 2021

Institute of Internal Auditors Australia – Establishing a skills based audit committee

KPMG – Chairing an audit committee.

#### **BACKGROUND**

The ARIC Chairperson resigned on 21 May 2021. The remaining independent ARIC committee member, Mr Graeme Fleming, accepted the role of Interim ARIC Chairperson as recruitment was proposed to be undertaken after the September 2021 Council election. Council adopted the ARIC Terms of Reference in September 2021. In October 2021, Council adopted an increase to the ARIC Chairperson fee to help attract applications from suitable candidates. The revised ARIC Chairperson fee will become effective on the appointment of the new ARIC Chairperson. The local government elections were subsequently deferred until December 2021 with the ARIC Chairperson recruitment further delayed.

#### **ISSUES AND COMMENTS**

The new Council has now been elected and it is appropriate to consider the recruitment of a new ARIC Chairperson. A draft EOI for the recruitment of an ARIC Chairperson is attached for the consideration of the Council.

The ARIC Chairperson will be appointed through a competitive recruitment process, which will be publicly advertised. The final selection from qualified applicants will be made via a resolution of Council.

As requested by Council and subsequently incorporated into its adopted ARIC Terms of Reference, the Chairperson of the Committee will be appointed for a two year period with an option for a further two years, dependent on achieving a satisfactory performance appraisal.

To ensure the performance appraisal process is transparent, independent and equitable for all parties, an ARIC Chairperson Performance Review procedure has been drafted. Council is asked to consider this document and recommend any changes.

#### **FINANCIAL AND RESOURCE IMPLICATIONS**

The costs of advertising and ARIC Chairperson fees can be accommodated from the current ARIC budget.



**LEGAL IMPLICATIONS**

Currently there is no legislative requirement to have an ARIC in place until 4 June 2022. Legislative changes due for implementation by 30 June 2027 are expected to require a change to the ARIC membership structure.

**RISK IMPLICATIONS**

There are legislative risks in not meeting the requirement to have a functioning and effective ARIC in place by June 2022.

**STAKEHOLDER CONSULTATION**

Council

Mead Perry, Internal Auditor

General Manager

**OPTIONS**

Review the EOI and recommend changes.

Review the ARIC Chair Performance Review procedure and recommend changes.

**CONCLUSION**

Council to review and recommend changes where appropriate to the ARIC Chair recruitment documents.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

4.2. Strong, effective and responsive council

4.2.1 Operate an effective Audit Committee

4.2.5 Council's exposure to risk is minimised

**ATTACHMENTS**

1. **Advertisement - EOI ARIC Chairperson** [↓](#)
2. **Expression of Interest - ARIC Chairperson** [↓](#)
3. **ARIC Chair Performance Review procedure** [↓](#)

**RECOMMENDATION**

That:

1. The Director Corporate & Community Services Report No. R21/283 be received and noted.
2. The draft Expression of Interest package for the recruitment of the ARIC Chairperson be adopted.
3. The draft ARIC Chairperson Performance Review procedure be adopted.

**LACHLAN SHIRE COUNCIL**  
**Audit, Risk and Improvement Committee (“the Committee”) Chairperson —**  
**Expressions of Interest**

Council is seeking expressions of interest from suitably qualified and experienced individuals for appointment as Chairperson of the Committee. The Committee meet on average 4 times a year. The Committee’s Terms of Reference is available as part of the Expression on Interest package.

The Chair is expected to have knowledge of risk management, finance, internal audit and local government (preferably rural and remote).

In addition the successful Chair will have:

- Strong leadership and effective meeting skills;
- Demonstrated skills in agenda and minute review;
- Ability to read and interpret legislation; and
- Sufficient time available to devote to their responsibilities as a committee member.

For further information on this exciting opportunity please contact:

Karen Pegler, Director Corporate and Community Services, mobile 0419 420 522 or by email to [council@lachlan.nsw.gov.au](mailto:council@lachlan.nsw.gov.au)

Applicants should review the Expression of Interest package.

Applications for appointment as Chairperson of the Committee should be received no later than 5pm (NSW time) **on INSERT DATE**

Greg Tory  
General Manager  
**INSERT DATE**



## **Expressions of Interest Audit, Risk and Improvement Committee (ARIC) Chairperson Information Package**

### **Council Overview**

Lachlan Shire is located in the Central West of New South Wales; 200km west of Orange, 100km west of Parkes, 220km south west of Dubbo and 228km north east of Griffith.

Lachlan Shire has an area of 14,973 square kilometres and a population of around 6,200. The Shire hosts the towns of Condobolin, Lake Cargelligo and Tottenham and villages of Albert, Burcher, Tullibigeal, Fifield and Derriwong.

### **ARIC Objective**

The objective of Lachlan Shire Council's audit, risk and improvement committee is to provide independent assurance to Council by monitoring, reviewing and providing advice about the Lachlan Shire Council governance processes, compliance, risk management and control frameworks and external accountability obligations.

The Committee will operate within the framework set out in the Audit, Risk and Improvement Committee Terms of Reference (copy attached), which may be revised by Council from time to time, while maximising the use of allocated available Council resources in order to achieve the desired outcomes.

### **ARIC Membership**

Committee membership is comprised of:

*Voting* – Two independent appointees, one of who is the Chair,

*Voting Councillor members* - Mayor, one other Councillor.

*Non-Voting* observers– Council's General Manager and Director Corporate and Community Services. Specific Agenda Items may result in non-voting invitees.

### **Term of Position**

This appointment is to commence from **(date of Council resolution)**.

The Chair of the Committee is proposed to be appointed for a two year period with an option for a further two years, dependent on achieving a satisfactory performance appraisal. Please refer to the ARIC Chair Performance Review procedure which outlines the process.

Legislative changes to the Local Government Act which may affect the operation of the ARIC. At this time, membership of the Committee will be reviewed to ensure alignment with legislative requirements and as such, the position of Chair will be a short term appointment until these changes are enacted.

Should the above mentioned legislative changes be delayed and or mayor/councillor representation change after the 2021 local government election, then the Council reserves the right to review the membership of the Committee.

Lachlan Shire Council

**Selection Criteria: Only applicants with these skills will be considered**

Taken collectively, members of the Committee will have a broad range of skills and experience relevant to the operations of Lachlan Shire. Legal, governance, accounting, risk management, information and communications technology (ICT); as well as business management skills and experience are desirable for all members.

The Chair is expected to have knowledge of risk management, finance, internal audit and local government, with preference given to those with senior management or ARIC experience in rural and remote councils. This is to ensure the Chair is cognisant of the operations of smaller resource challenged organisations.

Specifically, the position of Chairperson will be assessed according to skills and experience in the following areas:

- Relevant professional qualifications, knowledge and expertise.
- Accounting or related financial management, including auditing processes.
- Performance improvement.
- Governance, risk and compliance.
- Strong leadership and effective meeting skills.
- Demonstrated skills in agenda and minute review.
- Ability to read and interpret legislation.
- Current and prior experience on similar committees in rural and remote local government, and broader public and private sectors.
- Knowledge of the local government environment and the broad range of activities and services that Council provides.

**Eligibility**

You are not eligible to apply if any of the following apply to you:

- You are a current councillor of Lachlan Shire;
- You were a candidate at the last election of the council;
- You were a councillor of Lachlan Shire during its previous Council term;
- You are currently employed by Lachlan Shire council or the Joint Organisation;
- You were employed by Lachlan Shire or the Joint Organisation during the last 12 months;
- You conduct audits of Lachlan Shire Council on behalf of the Audit Office of NSW;
- You have a close personal or business relationship with a councillor or a person who has a senior role in the council that may lead to a real or perceived conflict of interest;
- Currently, or within the last three years, provided any material goods or services (including consultancy, legal, internal audit and advisory services) to the council which directly affect subjects or issues considered by the audit, risk and improvement committee;
- You are (or have a close family member who is) a substantial shareholder, owner, officer or employee of a company that has a material business, contractual relationship, direct financial interest or material indirect financial interest with the council which could be considered a real or perceived conflict of interest;
- You have a Criminal History;
- You are bankrupt or insolvent.

Lachlan Shire Council

**Roles and Responsibilities**

The role of the Committee is to review and provide independent advice to Council regarding the following aspects of the Lachlan Shire Council operations:

- Compliance;
- risk management;
- fraud control ;
- financial management;
- governance; and
- Internal audit.

The Committee will act as a forum for the Lachlan Shire Council internal audit function and oversee its planning, monitoring and reporting to ensure it operates effectively.

The Committee will have no power of direction over external audit or the manner in which the external audit is planned or undertaken but will act as a forum for the consideration of external audit findings. The Committee is directly responsible and accountable to the Council for the exercise of its responsibilities.

In carrying out its responsibilities, the Committee must at all times recognise that primary responsibility for management of the Council and direction of Council staff, rests with the General Manager.

**Termination**

The ARIC Chair can be dismissed by a resolution of Council before the expiry of their term where the chair has:

- breached the council's code of conduct;
- performed unsatisfactorily or not to expectations;
- declared, or is found to be in, a position of a conflict of interest with is unresolvable;
- been declared bankrupt or found to be insolvent;
- experienced an adverse change in business status;
- been proven to be in a serious breach of their obligations under any NSW legislation, or
- experienced an adverse change in capacity or capability.

**Meetings**

The Committee will meet at least four times per year.

It is Council's preference that meetings be held remotely via zoom whenever possible. In person meetings are held at the Lachlan Shire Council Condobolin administration offices. Meeting attendance can be facilitate by telephone if necessary.

The Committee can request to hold additional meetings when significant unexpected issues arise, or if the Chair is asked to hold an additional meeting by the Director Corporate and Community Services or the General Manager.

Secretariat support will be provided to the Committee by Council through the Director Corporate and Community Services.

Lachlan Shire Council

### Membership Constraints

Committee members must comply with Council's code of conduct and declare any conflicts of interest at the start of each meeting or before discussion of a relevant agenda item or topic. Details of any conflicts of interest will be recorded in the minutes of that meeting. As per *section 440(2) of the Local Government Act 1993 NSW*, disclosure of pecuniary interests applies to the ARIC Committee members.

### Remuneration

The ARIC Chairperson fee, effective from the appointment of the new ARIC Chair, will be **up to \$1,200 per meeting depending on qualifications and experience** of the Chairperson. The Chairperson fee will be determined by Council after considering the recommendation of the ARIC recruitment selection panel.

Fees are for time spent in ARIC related meetings and/ or workshops (by Council invitation) only. The ARIC Chairperson fee includes an allowance for meeting preparation time. Travel expenses will be paid on a per kilometre rate (currently 78c per kilometre) in addition to the meeting fee. Limited expenses for Professional Development may be reimbursed where agreed to in writing prior to any expenditure. Payment will be made on lodgement of signed Expense claim form, with tax invoices where appropriate.

### Evaluation

Evaluation of the Expressions of Interest for Chairperson of the ARIC will take into account the skills and experience of the applicants and the alignment of these with the skills necessary to undertake the position. Appointment will be by Council resolution.

### Lodging an Expression of Interest

Interested persons are invited to lodge an Expressions of Interest by **5.00pm (NSW time) on xxxx.**

Applicants should provide their Resume, a succinct document (no more than 3 pages) addressing the above Selection Criteria, and contact details for at least two (2) referees.

EOIs must be lodged electronically via email to [council@lachlan.nsw.gov.au](mailto:council@lachlan.nsw.gov.au) with the subject line **Audit, Risk and Improvement Committee Chair – EOI**. The total size of attachments must be less than 10MB or it may not be received.

### Enquiries

Questions relating to this EOI should be directed to:

**Karen Pegler**

**Director Corporate and Community Services**

Email: [council@lachlan.nsw.gov.au](mailto:council@lachlan.nsw.gov.au)

Mobile 0419 420 522



PROCEDURE NAME:	Audit, Risk and Improvement Committee Chair Performance Review
DATE APPROVED:	
RESPONSIBLE OFFICER:	Director Corporate & Community Services
AUTHORISING OFFICER:	General Manager
REVIEW DATES:	Procedure to be reviewed every two years unless legislation changes.

### Purpose

This procedure describes the process used in facilitating a Performance Review of the Audit, Risk and Improvement Committee Chair.

### Work instructions

A performance review of the ARIC Chairperson will be conducted at least every two years, and at the end of each term, if the ARIC Chair is seeking re-appointment. The ARIC Chair's performance will be assessed against the performance requirements adopted by Council.

### Select External Reviewer

The external reviewer will be selected by Council through an appropriate process that is compliant with Council's Procurement Policy. The Director Corporate & Community Services will facilitate the appointment process and submit to Council for endorsement of the recommended External Reviewer via a formal resolution.

### External Reviewer

The role of the appointed person is to conduct the review on behalf of Council. They should use their judgement to provide advice to the Review Panel on issues that are raised and if those issues constitute performance concerns.

This role will include preparing a draft report to the Review Panel on the outcomes identified.

After the Review Panel have met and considered the outcomes, the external reviewer will finalise a report for the Review Panel.

The reviewer will present the report to Council and be available to answer questions.

Audit, Risk and Improvement Committee Chair Performance Review  
Version: 1  
Adopted:  
Next Review: February 2024 unless legislation changes sooner

### Review Panel

Convene the Review Panel which will consist of the Internal Auditor, General Manager and one Councillor ARIC Representative nominated by the Council.

### Review preparation

All interviewees should review the adopted ARIC Chair's performance requirements.

### Review Process

Prepare and conduct separate interviews with each of the identified Review Panel.  
Summarise the results of the interviews and present to the Review Panel.

### Conduct interview with ARIC Chair

Ascertain positive aspects of the role.  
Discuss any issues that may be impacting on optimum performance.  
Determine any remuneration issues raised by the ARIC Chair making it understood that any changes to remuneration are subject to a formal resolution of Council or set by legislation, if that becomes the case.  
Review performance and/or progress to date, in relation to the performance requirements.  
Record interview outcomes and provide feedback to the Review Panel.

### Conduct individual interviews with Review Panel members

Develop an understanding of the performance expectations and perceptions of members.  
Discuss areas where performance improvement is required.  
Any positive performance to be reinforced.  
Any remuneration matters raised.  
Review performance and/or progress to date, in relation to the performance requirements.  
Put forward for discussion any matters raised by the ARIC Chair.  
Record interview outcomes and provide feedback to the Review Panel.

### Facilitate outcomes and recommendations with the Review Panel.

All Review Panel are provided the draft report 7 days prior to the final meeting of the Review Panel.  
The items detailed in the draft report are to be agreed upon by the Review Panel and will be provided to the ARIC Chair, following Council's consideration of the Review Panel's report.

Audit, Risk and Improvement Committee Chair Performance Review  
Version: 1  
Adopted:  
Next Review: February 2024 unless legislation changes sooner



The report should detail:

- Achievements of the ARIC Chair over the past 2 years;
- Areas identified for improvement and a timeframe for improvement, if the Chair is to be re-appointed;
- Whether the ARIC Chair is to be re-appointed or not; and
- The report should advise the Council's decision is final and binding.

Commence by presenting the ARIC Chair's interview outcomes as detailed in the draft report prepared by the External Reviewer.

Ensure that the matters raised are in line with the ARIC Chair's views and that they are understood by the Review Panel.

Present the interviewees feedback in a summarised form.

The Review Panel should agree on the outcomes to be included in the report to Council.

Facilitate the Review Panel to determine a recommendation to Council on whether performance is acceptable, and if the ARIC Chair should be reappointed.

The Review Panel should agree on the format and wording of the Performance Report to be provided to the ARIC Chair.

Confirm that any proposed changes to remuneration or performance requirements will be presented to Council for consideration through a formal report.

#### Report to Council

Prepare a final report to Council on the proceedings, outcomes and recommendations on behalf of the Review Panel.

Present the report to Council and be available to answer any questions.

#### Feedback to the ARIC Chair.

Provide summarised feedback to the ARIC Chair after Council has considered the Performance Report.

Provide and be available to discuss details included in the Performance Report.

#### Feedback to the ARIC

Provide summarised report to the ARIC on outcomes and Council's decision.

Audit, Risk and Improvement Committee Chair Performance Review

Version: 1

Adopted:

Next Review: February 2024 unless legislation changes sooner

## **8.2 YOUTH SERVICES REPORTS - QUARTERLY REPORTS JULY TO SEPTEMBER 2021 AND OCTOBER TO DECEMBER 2021.**

**TRIM Number:** R21/334

**Author:** Director - Corporate and Community Services

### **PURPOSE**

The purpose of this report is to provide Council with a summary of activities undertaken by Western Plains Regional Development Incorporated (WPRD) in relation to funding provided by Council for provision of Youth Services across the Shire. The documents are required to report on outcomes from the objectives identified in the Youth Strategy.

### **SUPPORTING INFORMATION**

Western Plains Regional Development Inc. (WPRD) has provided the attached reports for Council's information for the six months July to 31 December 2021.

### **BACKGROUND**

Council agreed to provide WPRD with an amount of \$264,484 (GST inclusive) in the 2021-22 budget to manage and administer youth services for Lachlan Shire. As part of this agreement Council requires WPRD to provide regular reporting on how the funds have been spent and what activities have been provided.

The objectives of youth services are:

- to provide a service that will address and improve the needs of young people within the Lachlan Shire by providing a stable and safe environment which encourages education and learning, establishes social interaction, working and job opportunities and leisure, sport and recreational services regardless of cultural, social, economic backgrounds, religion, gender and disability.
- to provide advocacy services at local, regional and state levels for and on behalf of young people in regard to issues of employment, training, referrals, accommodation and crisis assistance, leisure facilities, family education, family relationships and legal matters.

### **ISSUES AND COMMENTS**

The report for the six months refers to objectives achieved in line with the Youth Strategy as well as the Delivery and Operational Plans. Financial documents are also provided to show funds received and how these funds have been spent.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

There are no additional financial and resource implications identified beyond the budgeted amount of \$264,484 (GST inclusive).

### **LEGAL IMPLICATIONS**

There are no legal implications identified.

### **RISK IMPLICATIONS**

There are no risk implications identified.

**STAKEHOLDER CONSULTATION**

Nil for this report

**OPTIONS**

Council receive and note the attached reports.

**CONCLUSION**

This report is provided for the information of Council and to allow Council to provide feedback on the usefulness of the information provided. Any feedback will be discussed with the Western Plains Regional Development Committee to assist with future reporting to Council.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

Outcome 1.8 Wellbeing of Youth.

**ATTACHMENTS**

1. **July to September Youth Services outcomes** [↓](#)
2. **October to December Youth Services outcomes** [↓](#)
3. **Financial Report** [↓](#)

**RECOMMENDATION**

That:

1. The Director Corporate & Community Services Report No. R21/334 be received and noted.
2. Council provide feedback on the content of the reports for the Western Plains Regional Development Committee.

*Western Plains Regional Development Inc*



*Serving The Heart of New South Wales*

## LACHLAN SHIRE YOUTH SERVICES REPORT

July – September 2021

Western Plains Regional Development Inc  
18 William Street, Condobolin NSW 2877  
E: [eo@wprd.org.au](mailto:eo@wprd.org.au) P: 02 6895 3301

### Condobolin/Tottenham

#### Health and wellbeing actions

##### **1B.1 Run programs to address specific risk factors such as mental health issues and substance abuse.**

Due to Covid-19 and the restrictions on gatherings along with the closure of schools our motivational speaker Nathan Parker was cancelled as well as the "you choose" speaker melissa McGuiness for driving under the influence / consequences of serious accidents.

##### **1B.2 Provide preventive health programs, particularly targeting Aboriginal young people, to address behaviours which may contribute to chronic disease in later life (e.g. smoking cessation and healthy eating programs).**

"You choose" speaker melissa McGuiness for driving under the influence / consequences of serious accidents was also cancelled due to covid restrictions and school shutdowns

##### **1B.3 Respect/family violence prevention programs, such as Ochre Ribbon and White Ribbon activities.**

Working with Condobolin DV committee in planning with events for white ribbon day November 25<sup>th</sup>, 2021. Service Providers day to be Held at Renown Park from 10-1pm

##### **1B.4 When funding allows, continue to facilitate Mental Health First Aider programs annually**

suicide prevention trial events and activities were cancelled due to Covid, and the restrictions put in place. Training will resume when restrictions have lifted, other online options will be looked into

##### **1B.5 Continue to facilitate suicide prevention training for service providers who engage with young people who are at risk (if funding permits).**

suicide prevention trial events and activities were cancelled due to Covid, and the restrictions put in place. Training will resume when restrictions have lifted, other online options will be looked into

##### **1B.6 Run programs that support young people to make healthy food choices (e.g., supermarket tours, cooking classes, nutrition requirements for developing bodies).**

food for life at Condobolin public school and multicultural cooking classes at St Joseph catholic school. – postponed due to COVID restrictions and restrictions accessing the schools – this program will resume once restrictions have been eased

##### **1B.7 Establish a Wellness Hub at Condobolin High School which brings together service providers to provide targeted health and wellbeing activities and information once per term.**

chew with the crew was cancelled due to covid restrictions at Condobolin high school – this program will look to re-commence beginning of 2022

##### **1B.8 Expand case coordination partnerships across the Shire through a multi-service consent form that allows services to work together to support a young person.**

case coordination continued through Condobolin's youth services provider group – meetings held bi-monthly coordinated by the Youth Services Manager

##### **1B.9 Offer affordable yoga and meditation classes to young people across the Shire.**

Yoga classes have been created through out the annual plan, this has not begun because of the covid restrictions during this quarter.

Report based on Lachlan Shire Youth Strategic Plan Developed 2021  
Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence

**1B.10 Continue to run outreach programs that create positive relationships and constructive experiences for young people and the Police.**

School holiday programs were held for the July school holidays 28<sup>th</sup> June – 9<sup>th</sup> July and September school holidays 20<sup>th</sup> September – 1<sup>st</sup> October 2021 – Approximately 5-10 Youth attended daily to activities proposed.

**Community and culture Actions:**

**2B.1 Advocacy on behalf of public housing tenants to remedy faults and damage in a timely way.**

Advocacy for housing issues referred to Condo Interagency for future consideration on housing needs

**2B.2 Identify emergency housing and ‘safe space’ options for young people at risk.**

Building connections with odyssey house and to obtain the correct referral process

**2B.3 Make vacant main street properties available for pop-up cultural activities**

participating with the “live music local” working parties for pop up activities and events – delivered as Part of LSC program

**2B.4 Pursue opportunities to run community events that create options for young people as providers and participants (markets, mini music festivals, Harmony Day celebrations etc).**

funding secured from PHN for cultural community events such as live band at a pool party at the Condobolin pool through Lachlan Arts Council

**2B.5 Strengthen youth services (increase or revise opening hours of Youth Centres to better align with when young people are looking for somewhere to hang out).**

interim use of Central West Family Support Group building while waiting the refurbishment of the new youth center in Condobolin. Condo Crew were providing the drop-in center at Goanna Manor prior to Covid – 19.

**2B.6 Utilise school newsletters, local newspapers, social media and online apps to share information about activities, events and other opportunities in a targeted and timely way**

Lachlan youth services created a Facebook page, it is run by staff at WPRD. Continued advertisement use through the Condobolin Argus and Lake News for Holiday programs

**2B.7 Continue to build and maintain relationships with youth service providers outside Lachlan Shire (such as the PCYC) to broaden the options available to local young people**

Regional youth forums to broaden options and create opportunities for regional tours of events and activities

**2B.8 Promote and deliver a program of activities for young people of different ages, particularly during school holidays and (at least some) weekends.**

School holiday program held June – July and September – October.

- Polymer clay jewelry making kit consisted of 3 different colored clays, skewers & ribbon to make necklaces. The youth were able to be creative with their designs & we had a lot of positive feedback from this.
- Rock Painting kits consisted of 3 different paint color & a paintbrush. The youth were to find their own rocks & prepare them for painting, choose a design & paint the rocks.
- Tie Dying kit was the most popular kit we have produced it consisted of 3 different dye colors, gloves, rubber bands & it was all packed into a calico bag for the youth to tie dye.

Report based on Lachlan Shire Youth Strategic Plan Developed 2021  
Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence



- The photo hunt was targeted to each town with specific landmarks & known buildings. The youth were to take a 'selfie' in front of the specified location & send them through to WPRD EO Jessica Loftus.

**2B.9 Identify, create, and implement opportunities for young people to establish positive relationships (particularly with a focus on male role models and relationships with the Police), including continuing to deliver the Active Citizen program.**

Continued planning with Daniel Greef for active citizens programs.

**2B.10 Utilise the Youth Services bus to create opportunities for intra-Shire town and village activities and regional visits to support our remoter communities' young people.**

Youth services bus has been purchased and further confirmation awaiting on legal issues.

**2B.11 Investigate expanding the Down the Track and Condo Crew programs to other communities across the Shire.**

Condo Crew made contact with Down the Track and are awaiting a response from Down The Track. Continue to look for future funding for Condo Crew program.

**2B.12 Utilise the Youth Portal on Council's website to share information about all events, programs and activities on offer for young people, and regularly reference the Portal in social media and other communications to clients.**

Youth portal on council website – ran by Lachlan Shire Council.

**2B.13 Provide programs and activities that cater to a wide range of ages and interests: cooking, music, outings, socialising opportunities, board games, gardening, e-sports, art and craft, a variety of sports, movies, camping, fishing etc.**

Holiday programs – forming a senior students drama group and like 2B8 have a partnership with outback theatre for young people

**2B.14 Offer youth services and activities in accessible places or provide transport options where this is not possible.**

Partnership with Central West Family Systems for use of a 12-seater bus on a regular basis e.g. Young people to be delivered home or attending footy out of town.

**2B.15 Work with young people to provide arts and cultural activities at the Libraries and Study Centre**

Library & study center closed during this quarter.

**2B.16 Provide local options for affordable clothing that young people want to wear.**

Through SPT, TAP program and 360 clothing items were available for children of a variety of ages – these are distributed to families who present to WPRD in need of emergency supplies

**2B.17 Use the NSW Government's Creative & Active Kids vouchers to increase young people's participation in cultural and creative activities**

WPRD is applying to become a Creative Kids Provider organisation

Report based on Lachlan Shire Youth Strategic Plan Developed 2021  
Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence

**Education and employment actions**

**3B.1 Pursue a ‘schools as community hubs’ initiative in Condobolin, Lake Cargelligo, Tottenham and Tullibigeal to allow sports facilities and other school venues to be utilised for out-of-school-hours activities and events.**

Youth services investigating NSW school infrastructure opportunities regarding “share our space” project through Lachlan Shire Council.

**3B.2 Strengthen local early childhood development and specialist maternal, child and family health services to give our young people the best start in life.**

Through interagency connections made with RFS and the healthy kids bus stop also creating awareness of outreach programs from other providers such as marathon health.

**3B.3 Expand the Teaching as Parents (TAP) Program to secondary schools across the Shire to engage Indigenous parents/carers of students who are at risk of disengaging from the education system.**

This requires further funding to be sourced

**3B.4 Provide alternative education and training options that target at-risk and disengaged young people.**

Collaboration with Condo Crew to secure targeted training for young people – White Card Training booked for November 2021 – Restrictions pending.

**3B.5 Provide employment support services and pathways to employment programs to support young people to be job ready.**

WPRD have applied for youth opportunities grant – relating to skills development and job ready pathways to employment. This will be available to 12-24 years throughout the shire.

**3B.8 Proactively address and discipline anti-social behaviour, particularly in educational settings, to reduce impacts on learning outcomes.**

Continuous liaison with the school wellbeing support officers at Condobolin public and Condobolin high schools.

**3B.9 Support skills development and youth engagement through facilitating a community volunteer program.**

Condo Crew initiated sedge planting at the Condobolin Gum Bend Lake.

**3B.11 Support young people to get their drivers’ licence.**

Through the Youth opportunities grant, Condo Crew and the Mentoring Program

**3B.13 Contribute to ‘growing our own’ workforce through providing cadetships, apprenticeships, and traineeships in a range of industries across the Shire**

Contacts with the chambers of commerce with possible work placements / positions

Report based on Lachlan Shire Youth Strategic Plan Developed 2021  
Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence



**3B.14 Provide work experience opportunities to high school students, and student placements for tertiary students.**

Western Plains Regional Development to Liaise with Condobolin High Schools Careers teacher

**3B.15 Partner with universities to target identified professions to undertake university placements and graduate roles within the Shire**

this is being reviewed due to the continuous COVID restrictions and lock downs in this quarter

**3B.16 Continue to offer scholarships to support Wiradjuri students at University or TAFE**

this is ongoing with WCC

**Participation & influence Actions**

**4B.2 Deliver an annual Youth Leadership Forum which showcases youth leadership initiatives across the Shire and provides a forum for planning and collaboration for future initiatives.**

Planning for future annual leadership forum to be held early 2022

**4B.3 Continue to deliver the Active Citizen Program in partnership with Condobolin and Lake Cargelligo High Schools.**

Continuing to work with the police to deliver active citizen program

**4B.4 Deliver a mentoring program for young and emerging leaders which provides positive role models and support in a structured way.**

LDAT Mentoring program working in partnership with condo crew



*Serving The Heart of New South Wales*

Report based on Lachlan Shire Youth Strategic Plan Developed 2021  
Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence

Lake Cargelligo/Tullibigeal

Health and wellbeing actions

**1B.1 Run programs to address specific risk factors such as mental health issues and substance abuse.**

Due to Covid-19 and the restrictions on gatherings along with the closure of schools our motivational speaker Nathan Parker was cancelled as well as the “you choose” speaker melissa McGuinness for driving under the influence / consequences of serious accidents.

**1B.2 Provide preventive health programs, particularly targeting Aboriginal young people, to address behaviours which may contribute to chronic disease in later life (eg smoking cessation and healthy eating programs).**

“You choose” speaker melissa McGuinness for driving under the influence / consequences of serious accidents was also cancelled due to covid restrictions and school shutdowns

**1B.3 Respect/family violence prevention programs, such as Ochre Ribbon and White Ribbon activities.**

Working with Lake Cargelligo DV Committee in planning with events for white ribbon day November 25<sup>th</sup>, 2021.

**1B.6 Run programs that support young people to make healthy food choices (eg supermarket tours, cooking classes, nutrition requirements for developing bodies).**

Additional funding to be sources – look at DTT & BOC & CWFSG

**1B.7 Establish a Wellness Hub at Condobolin High School which brings together service providers to provide targeted health and wellbeing activities and information once per term.**

Due to COVID restrictions and school closure the liaison of this was cancelled

**1B.8 Expand case coordination partnerships across the Shire through a multi-service consent form that allows services to work together to support a young person.**

Liaison with Central West Family Support Group on the expansion of this.

**1B.9 Offer affordable yoga and meditation classes to young people across the Shire.**

Yoga classes have been created throughout the annual plan; this has not begun because of the covid restrictions during this quarter.

**1B.10 Continue to run outreach programs that create positive relationships and constructive experiences for young people and the Police.**

School holiday programs were held for the July school holidays 28<sup>th</sup> June – 9<sup>th</sup> July and September school holidays 20<sup>th</sup> September – 1<sup>st</sup> October.

Report based on Lachlan Shire Youth Strategic Plan Developed 2021  
Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence

**Community and culture Actions:**

**2B.1 Advocacy on behalf of public housing tenants to remedy faults and damage in a timely way.**

Advocacy for housing issues referred to Condo Interagency for future consideration on housing needs

**2B.2 Identify emergency housing and 'safe space' options for young people at risk.**

to have connections with odyssey house and to obtain the correct referral process

**2B.3 Make vacant main street properties available for pop-up cultural activities.**

participating with the "live music local" working parties for pop up activities and events.

**2B.4 Pursue opportunities to run community events that create options for young people as providers and participants (markets, mini music festivals, Harmony Day celebrations etc).**

Investigating funding opportunities

**2B.5 Strengthen youth services (increase or revise opening hours of Youth Centres to better align with when young people are looking for somewhere to hang out).**

the opening hours of youth holiday program was revised and changed to increase the number of attendees o the program, increase in participation with you at Murrin bridge in partnership with Central West Family Support.

**2B.6 Utilise school newsletters, local newspapers, social media, and online apps to share information about activities, events, and other opportunities in a targeted and timely way.**

Lachlan youth services created a Facebook page, it is run by staff at WPRD. It has 12 likes & 137 followers and is updated every second day.

**2B.7 Continue to build and maintain relationships with youth service providers outside Lachlan Shire (such as the PCYC) to broaden the options available to local young people.**

Regional youth forums to broaden options and create opportunities for regional tours of events and activities

**2B.8 Promote and deliver a program of activities for young people of different ages, particularly during school holidays and (at least some) weekends**

School holiday program held June – July and September – October.

- Polymer clay jewelry making kit consisted of 3 different colored clays, skewers & ribbon to make necklaces. The youth were able to be creative with their designs & we had a lot of positive feedback from this.
- Rock Painting kits consisted of 3 different paint color & a paintbrush. The youth were to find their own rocks & prepare them for painting, choose a design & paint the rocks.
- Tie Dying kit was the most popular kit we have produced it consisted of 3 different dye colors, gloves, rubber bands & it was all packed into a calico bag for the youth to tie dye.

Report based on Lachlan Shire Youth Strategic Plan Developed 2021  
Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence

- The photo hunt was targeted to each town with specific landmarks & known buildings. The youth were to take a 'selfie' in front of the specified location & send them through to WPRD EO Jessica Loftus.

**2B.9 Identify, create and implement opportunities for young people to establish positive relationships (particularly with a focus on male role models and relationships with the Police), including continuing to deliver the Active Citizen program.**

Continued planning with police (Daniel Greef)

**2B.10 Utilise the Youth Services bus to create opportunities for intra-Shire town and village activities and regional visits to support our remoter communities' young people.**

Youth services bus has been purchased and further confirmation awaiting on legal issues.

Investigating expanding the Track and Condo Crew programs to other communities across the Shire. Consultation with the Down the Track program in Lake Cargelligo has begun to collaborate youth training opportunities.

**2B.13 Provide programs and activities that cater to a wide range of ages and interests: cooking, music, outings, socialising opportunities, board games, gardening, e-sports, art and craft, a variety of sports, movies, camping, fishing etc.**

School holiday program held June – July and September – October.

- Polymer clay jewelry making kit consisted of 3 different colored clays, skewers & ribbon to make necklaces. The youth were able to be creative with their designs & we had a lot of positive feedback from this.
- Rock Painting kits consisted of 3 different paint color & a paintbrush. The youth were to find their own rocks & prepare them for painting, choose a design & paint the rocks.
- Tie Dying kit was the most popular kit we have produced it consisted of 3 different dye colors, gloves, rubber bands & it was all packed into a calico bag for the youth to tie dye.
- The photo hunt was targeted to each town with specific landmarks & known buildings. The youth were to take a 'selfie' in front of the specified location & send them through to WPRD EO Jessica Loftus.

Offer youth services and activities in accessible places or provide transport options where this is not possible.

Partnership with Family support Group who provide transport in lake and to Murrin bridge

**Education and employment actions**

**3B.1 Pursue a 'schools as community hubs' initiative in Condobolin, Lake Cargelligo, Tottenham and Tullibigeal to allow sports facilities and other school venues to be utilised for out-of-school-hours activities and events.**

Youth services investigating NSW school infrastructure opportunities regarding "share our space" project through Lachlan Shire Council.

**3B.2 Strengthen local early childhood development and specialist maternal, child and family health services to give our young people the best start in life.**

Report based on Lachlan Shire Youth Strategic Plan Developed 2021  
Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence



Through interagency connections made with Royal Far West and the healthy kids bus stop also creating awareness of outreach programs from other providers such as marathon health or Griffith health.

**3B.3 Expand the Teaching as Parents (TAP) Program to secondary schools across the Shire to engage Indigenous parents/carers of students who are at risk of disengaging from the education system.**

This requires further funding to be sourced

**3B.4 Provide alternative education and training options that target at-risk and disengaged young people.**

This will be managed through the youth opportunities grant

**3B.5 Provide employment support services and pathways to employment programs to support**

Youth opportunities grant, work experience trip to Penrith for lake Cargelligo students to participate with Penrith city council assistance with funding although this has now been post-phoned due to covid and will be carried out for 2022.

*Western Plains Regional Development Inc*



*Serving The Heart of New South Wales*

Report based on Lachlan Shire Youth Strategic Plan Developed 2021  
 Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence

*Western Plains Regional Development Inc*



*Serving The Heart of New South Wales*

## LACHLAN SHIRE YOUTH SERVICES REPORT

October – December 2021

Western Plains Regional Development Inc  
18 William Street, Condobolin NSW 2877  
E: eo@wprd.org.au P: 02 6895 3301

**Condobolin/Tottenham****Health and wellbeing actions****1B.1 Run programs to address specific risk factors such as mental health issues and substance abuse.**

Due to Covid and the restrictions, outsourced training providers were reluctant to travel. Access into schools was prohibited to external parties – planned Calm Training and Love bites have been postponed

**1B.2 Provide preventive health programs, particularly targeting Aboriginal young people, to address behaviours which may contribute to chronic disease in later life (e.g. smoking cessation and healthy eating programs).**

Due to Covid and the restrictions, outsourced training providers were reluctant to travel. Access into schools was prohibited to external parties

**1B.3 Respect/family violence prevention programs, such as Ochre Ribbon and White Ribbon activities.**

white ribbon day November 25<sup>th</sup>, 2021. Service Providers day postponed at Renown Park from 10-1pm due to incumbent weather – has been moved to March/April 2022.

**1B.4 When funding allows, continue to facilitate Mental Health First Aider programs annually**

suicide prevention trial events and activities were cancelled due to Covid, and the restrictions put in place. Training will resume when restrictions have lifted, other online options will be looked into

**1B.5 Continue to facilitate suicide prevention training for service providers who engage with young people who are at risk (if funding permits).**

suicide prevention trial events and activities were cancelled due to Covid, and the restrictions put in place. Training will resume when restrictions have lifted, other online options will be looked into

**1B.6 Run programs that support young people to make healthy food choices (e.g., supermarket tours, cooking classes, nutrition requirements for developing bodies).**

food for life at Condobolin public school and multicultural cooking classes at St Joseph catholic school. – ran through Term 4 of School term. 4-6 Children per week attended the cooking classes transport was made available to collect and drop children back to school with the use of the CWFSG bus.

**1B.7 Establish a Wellness Hub at Condobolin High School which brings together service providers to provide targeted health and wellbeing activities and information once per term.**

chew with the crew was cancelled due to covid restrictions at Condobolin high school – this program will look to re-commence beginning of 2022

**1B.8 Expand case coordination partnerships across the Shire through a multi-service consent form that allows services to work together to support a young person.**

case coordination continued through Condobolin's youth services provider group – meetings held bi-monthly coordinated by the Youth Services Manager

**1B.9 Offer affordable yoga and meditation classes to young people across the Shire.**

Yoga classes have been created through out the annual plan, this has not begun because of the covid restrictions during this quarter – will be introduced in Terms 1 & 2 of 2022 school year

**1B.10 Continue to run outreach programs that create positive relationships and constructive experiences for young people and the Police.**

Report based on Lachlan Shire Youth Strategic Plan Developed 2021  
Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence

School holiday programs were held for the September school holidays 20<sup>th</sup> September – 1<sup>st</sup> October.

Summer Break school holiday program commences January 2022 – with a number of activities where youth are provided with an out of town experience having to be cancelled due to number restrictions with COVID and transporting.

As per CWFSG executive Committee the use of their bus has been ceased until further notice due to the COVID restrictions.

These activities to be looked into for the April School holidays.

**Community and culture Actions:**

**2B.1 Advocacy on behalf of public housing tenants to remedy faults and damage in a timely way.**

Advocacy for housing issues referred to Condo Interagency for future consideration on housing needs – ongoing monthly consultations and letters being designed to be delivered to appropriate contacts.

**2B.2 Identify emergency housing and ‘safe space’ options for young people at risk.**

Building connections with odyssey house and to obtain the correct referral process

**2B.3 Make vacant main street properties available for pop-up cultural activities**

participating with the “live music local” working parties for pop up activities and events – delivered as Part of LSC program

**2B.4 Pursue opportunities to run community events that create options for young people as providers and participants (markets, mini music festivals, Harmony Day celebrations etc).**

funding secured from PHN for cultural community events such as live band at a pool party at the Condobolin pool through Lachlan Arts Council

**2B.5 Strengthen youth services (increase or revise opening hours of Youth Centres to better align with when young people are looking for somewhere to hang out).**

interim use of Central West Family Support Group building while waiting the refurbishment of the new youth center in Condobolin. Condo Crew were providing the drop-in center at Goanna Manor prior to Covid restrictions put in place.

Condobolin Youth Centre opening day scheduled 25<sup>th</sup> January 2022, with access to center being granted from 20<sup>th</sup> January 2022.

Hours and opening days to be revisited once engagement in the new centre has commenced

**2B.6 Utilise school newsletters, local newspapers, social media and online apps to share information about activities, events and other opportunities in a targeted and timely way**

Lachlan youth services created a Facebook page, it is run by staff at WPRD. Continued advertisement use through the Condobolin Argus and Lake News for Holiday programs and ADHOC programs that are aligned with Youth Services

**2B.7 Continue to build and maintain relationships with youth service providers outside Lachlan Shire (such as the PCYC) to broaden the options available to local young people**

Regional youth forums to broaden options and create opportunities for regional tours of events and activities.

Report based on Lachlan Shire Youth Strategic Plan Developed 2021  
Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence



PCYC Scheduled to do their Annual Tour – 21st January 2022 to be held at the Condobolin High School in line with the Youth Holiday Program for January 2022.

**2B.8 Promote and deliver a program of activities for young people of different ages, particularly during school holidays and (at least some) weekends.**

School holiday program held September – October.

- Polymer clay jewelry making kit consisted of 3 different colored clays, skewers & ribbon to make necklaces. The youth were able to be creative with their designs & we had a lot of positive feedback from this.
- Rock Painting kits consisted of 3 different paint color & a paintbrush. The youth were to find their own rocks & prepare them for painting, choose a design & paint the rocks.
- Tie Dying kit was the most popular kit we have produced it consisted of 3 different dye colors, gloves, rubber bands & it was all packed into a calico bag for the youth to tie dye.
- The photo hunt was targeted to each town with specific landmarks & known buildings. The youth were to take a 'selfie' in front of the specified location & send them through to WPRD EO Jessica Loftus.

Summer Break school holiday program commences January 17<sup>th</sup> 2022 – February 4<sup>th</sup> 2022.

**2B.9 Identify, create, and implement opportunities for young people to establish positive relationships (particularly with a focus on male role models and relationships with the Police), including continuing to deliver the Active Citizen program.**

Continued planning with Daniel Greef for active citizens programs.

Online consultation took place in November with Johnathan Thurston – 15 Students and 3 police officers attended the education/mental Health Training day with a BBQ lunch provided at the park.

**2B.10 Utilise the Youth Services bus to create opportunities for intra-Shire town and village activities and regional visits to support our remoter communities' young people.**

WPRD Youth Services bus has been purchased and received in December 2021. We have secured storage in the storage sheds on Parkes Road. The Bus will provide ample opportunities for locals to engage in youth activities across the shire as well as out of town opportunities that wouldn't ordinarily be available to them.

Awaiting a secure date to meet with Commonwealth Bank, Bendigo Bank and FRRR to place adequate signage on the Bus.

The bus was used to transport youth for the Lake Cargelligo Youth Christmas party at the local Pool with full capacity at 9 youth, 1 driver and 2 youth staff.

**2B.11 Investigate expanding the Down the Track and Condo Crew programs to other communities across the Shire.**

Condo Crew made contact with Down the Track and are awaiting a response from Down The Track. Continue to look for future funding for Condo Crew program – on going process to ensure Lake Cargelligo and Condobolin youth are given opportunities to attend training and activities across the Shire. Lana and Jess have had great communication and connection throughout the month of November/December and will continue into the New Year.

**2B.12 Utilise the Youth Portal on Council's website to share information about all events, programs and activities on offer for young people, and regularly reference the Portal in social media and other communications to clients.**

Report based on Lachlan Shire Youth Strategic Plan Developed 2021  
Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence

Youth portal on council website – ran by Lachlan Shire Council.

**2B.13 Provide programs and activities that cater to a wide range of ages and interests: cooking, music, outings, socialising opportunities, board games, gardening, e-sports, art and craft, a variety of sports, movies, camping, fishing etc.**

Holiday programs ran through out each term – providing multitude activities across the shire dependent on Weather for outdoor activities

Condo Crew provided through the mentoring process group activities at Gum Bend Lake

Cooking programs through local schools

Access to the New Youth Centre will provide greater opportunities for our youth to have access to more social activities on a weekly basis

Formation of a senior students drama group and like 2B8 have a partnership with outback theatre for young people

**2B.14 Offer youth services and activities in accessible places or provide transport options where this is not possible.**

In Partnership with Central West Family Systems for use of a 12-seater bus on a regular basis, this now enables 2 Youth Buses to be ran on Youth Activity days which will increase attendance rates e.g. Young people to be delivered home or attending footy out of town.

**2B.15 Work with young people to provide arts and cultural activities at the Libraries and Study Centre**

Study area to be developed at the Condobolin Youth Centre to provide an opportunity for all youth to have that space

In partnership with Suicide Prevention – Youth Art access will be provided in Term 1 of 2022

**2B.16 Provide local options for affordable clothing that young people want to wear.**

Through SPT, TAP program and 360 clothing items were available for children of a variety of ages – these are distributed to families who present to WPRD in need of emergency supplies

**2B.17 Use the NSW Government’s Creative & Active Kids vouchers to increase young people’s participation in cultural and creative activities**

WPRD is applying to become a Creative Kids Provider organisation

**Education and employment actions**

**3B.1 Pursue a ‘schools as community hubs’ initiative in Condobolin, Lake Cargelligo, Tottenham and Tullibigeal to allow sports facilities and other school venues to be utilised for out-of-school-hours activities and events.**

Youth services investigating NSW school infrastructure opportunities regarding “share our space” project through Lachlan Shire Council.

**3B.2 Strengthen local early childhood development and specialist maternal, child and family health services to give our young people the best start in life.**

Through interagency connections made with RFS and the healthy kids bus stop also creating awareness of outreach programs from other providers such as marathon health.

Report based on Lachlan Shire Youth Strategic Plan Developed 2021  
Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence

**3B.3 Expand the Teaching as Parents (TAP) Program to secondary schools across the Shire to engage Indigenous parents/carers of students who are at risk of disengaging from the education system.**

This requires further funding to be sourced

**3B.4 Provide alternative education and training options that target at-risk and disengaged young people.**

Collaboration with Condo Crew/LDAT/Suicide Prevention/Community Builders to secure targeted training for young people – White Card Training took place in November 2021 with 12 students attending this day

**3B.5 Provide employment support services and pathways to employment programs to support young people to be job ready.**

WPRD have applied for youth opportunities grant – relating to skills development and job ready pathways to employment. This will be available to 12-24 years throughout the shire.

**3B.8 Proactively address and discipline anti-social behaviour, particularly in educational settings, to reduce impacts on learning outcomes.**

Continuous liaison with the school wellbeing support officers at Condobolin public and Condobolin high schools. Access to schools has been limited through the COVID restriction period – consultation to resume in February 2022.

**3B.9 Support skills development and youth engagement through facilitating a community volunteer program.**

Condo Crew initiated sedge planting at the Condobolin Gum Bend Lake – due to funding restraints this program will cease until further funding is sourced – Expression of Interest into Movember Funding has been submitted with funding outcomes released February/March 2022 – Expression of Interest funding \$500,000 3 year program

**3B.11 Support young people to get their drivers' licence.**

Through the Youth opportunities grant, Condo Crew and the LDAT Mentoring Program

**3B.13 Contribute to 'growing our own' workforce through providing cadetships, apprenticeships, and traineeships in a range of industries across the Shire**

Contacts with the chambers of commerce with possible work placements / positions. Training in Youth Services designed courses to be looked into for Youth Staff in Condobolin and Lake Cargelligo for 2022.

**3B.14 Provide work experience opportunities to high school students, and student placements for tertiary students.**

Western Plains Regional Development to Liaise with Condobolin High Schools Careers teacher in February 2022.

**3B.15 Partner with universities to target identified professions to undertake university placements and graduate roles within the Shire**

this is being reviewed due to the continuous COVID restrictions and lock downs in this quarter

**3B.16 Continue to offer scholarships to support Wiradjuri students at University or TAFE**

this is ongoing with WCC

Report based on Lachlan Shire Youth Strategic Plan Developed 2021  
Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence

**Participation & influence Actions**

**4B.2 Deliver an annual Youth Leadership Forum which showcases youth leadership initiatives across the Shire and provides a forum for planning and collaboration for future initiatives.**

Planning for future annual leadership forum to be held early 2022

**4B.3 Continue to deliver the Active Citizen Program in partnership with Condobolin and Lake Cargelligo High Schools.**

Continuing to work with the police to deliver active citizen program

**4B.4 Deliver a mentoring program for young and emerging leaders which provides positive role models and support in a structured way.**

LDAT Mentoring program working in partnership with condo crew

*Western Plains Regional Development Inc*



*Serving The Heart of New South Wales*

Report based on Lachlan Shire Youth Strategic Plan Developed 2021  
Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence



**Lake Cargelligo/Tullibigeal**

**Health and wellbeing actions**

**1B.1 Run programs to address specific risk factors such as mental health issues and substance abuse.**

Due to Covid and the restrictions, outsourced training providers were reluctant to travel. Access into schools was prohibited to external parties – planned Calm Training and Love bites have been postponed

**1B.2 Provide preventive health programs, particularly targeting Aboriginal young people, to address behaviours which may contribute to chronic disease in later life (eg smoking cessation and healthy eating programs).**

Due to Covid and the restrictions, outsourced training providers were reluctant to travel. Access into schools was prohibited to external parties

**1B.3 Respect/family violence prevention programs, such as Ochre Ribbon and White Ribbon activities.**

Working with Lake Cargelligo DV Committee in planning with events for white ribbon day November 25<sup>th</sup>, 2021 – event postponed due to Weather

**1B.6 Run programs that support young people to make healthy food choices (eg supermarket tours, cooking classes, nutrition requirements for developing bodies).**

Additional funding to be sourced – look at DTT & BOC & CWFSG.

**1B.7 Establish a Wellness Hub at Condobolin High School which brings together service providers to provide targeted health and wellbeing activities and information once per term.**

Due to COVID restrictions and school closure the liaison of this was cancelled

**1B.8 Expand case coordination partnerships across the Shire through a multi-service consent form that allows services to work together to support a young person.**

Liaison with Central West Family Support Group on the expansion of this and Lower Lachlan Interagency group

**1B.9 Offer affordable yoga and meditation classes to young people across the Shire.**

Yoga classes have been created throughout the annual plan; this has not begun because of the covid restrictions during this quarter.

**1B.10 Continue to run outreach programs that create positive relationships and constructive experiences for young people and the Police.**

School holiday programs were held for the September school holidays 20<sup>th</sup> September – 1<sup>st</sup> October.

Summer Break school holiday program commences January 2022 – with a number of activities where youth are provided with an out of town experience having to be cancelled due to number restrictions with COVID and transporting.

As per CWFSG executive Committee the use of their bus has been ceased until further notice due to the COVID restrictions.

These activities to be looked into for the April School holidays.

**Community and culture Actions:**

Report based on Lachlan Shire Youth Strategic Plan Developed 2021  
Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence

**2B.1 Advocacy on behalf of public housing tenants to remedy faults and damage in a timely way.**

Advocacy for housing issues referred to Condo Interagency for future consideration on housing needs

**2B.2 Identify emergency housing and 'safe space' options for young people at risk.**

to have connections with odyssey house and to obtain the correct referral process

**2B.3 Make vacant main street properties available for pop-up cultural activities.**

participating with the "live music local" working parties for pop up activities and events with LSC

**2B.4 Pursue opportunities to run community events that create options for young people as providers and participants (markets, mini music festivals, Harmony Day celebrations etc).**

Investigating funding opportunities as partnerships with other service providers

**2B.5 Strengthen youth services (increase or revise opening hours of Youth Centres to better align with when young people are looking for somewhere to hang out).**

the opening hours of youth holiday program was revised and changed to increase the number of attendees to the program, increase in participation with youth at Murrin bridge in partnership with Central West Family Support.

**2B.6 Utilise school newsletters, local newspapers, social media, and online apps to share information about activities, events, and other opportunities in a targeted and timely way.**

Lachlan youth services created a Facebook page, it is run by staff at WPRD.

Advertisements for School Holiday Programs and ADHOC programs are advertised through the Condobolin Argus and Lake News as additional advertisement.

**2B.7 Continue to build and maintain relationships with youth service providers outside Lachlan Shire (such as the PCYC) to broaden the options available to local young people.**

Regional youth forums to broaden options and create opportunities for regional tours of events and activities

**2B.8 Promote and deliver a program of activities for young people of different ages, particularly during school holidays and (at least some) weekends**

School holiday program held September – October.

- Polymer clay jewelry making kit consisted of 3 different colored clays, skewers & ribbon to make necklaces. The youth were able to be creative with their designs & we had a lot of positive feedback from this.
- Rock Painting kits consisted of 3 different paint color & a paintbrush. The youth were to find their own rocks & prepare them for painting, choose a design & paint the rocks.
- Tie Dying kit was the most popular kit we have produced it consisted of 3 different dye colors, gloves, rubber bands & it was all packed into a calico bag for the youth to tie dye.
- The photo hunt was targeted to each town with specific landmarks & known buildings. The youth were to take a 'selfie' in front of the specified location & send them through to WPRD EO Jessica Loftus.

Summer break holiday program commences January 17<sup>th</sup> 2022 – 4<sup>th</sup> February 2022 in collaboration with CWFSG

Report based on Lachlan Shire Youth Strategic Plan Developed 2021  
Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence

**2B.9 Identify, create and implement opportunities for young people to establish positive relationships (particularly with a focus on male role models and relationships with the Police), including continuing to deliver the Active Citizen program.**

Continued planning with police (Daniel Greef)

**2B.10 Utilise the Youth Services bus to create opportunities for intra-Shire town and village activities and regional visits to support our remoter communities' young people.**

WPRD Youth Services bus has been purchased and received in December 2021. We have secured storage in the storage sheds on Parkes Road Condobolin. The Bus will provide ample opportunities for locals to engage in youth activities across the shire as well as out of town opportunities that wouldn't ordinarily be available to them.

Awaiting a secure date to meet with Commonwealth Bank, Bendigo Bank and FRRR to place adequate signage on the Bus.

The bus was used to transport youth for the Lake Cargelligo Youth Christmas party at the local Pool with full capacity at 9 youth, 1 driver and 2 youth staff.

**2B.13 Provide programs and activities that cater to a wide range of ages and interests: cooking, music, outings, socialising opportunities, board games, gardening, e-sports, art and craft, a variety of sports, movies, camping, fishing etc.**

Holiday programs ran through out each term – providing multitude activities across the shire dependent on Weather for outdoor activities

Offer youth services and activities in accessible places or provide transport options where this is not possible.

Partnership with Family support Group who provide transport in lake and to Murrin bridge

**Education and employment actions**

**3B.1 Pursue a 'schools as community hubs' initiative in Condobolin, Lake Cargelligo, Tottenham and Tullibigeal to allow sports facilities and other school venues to be utilised for out-of-school-hours activities and events.**

Youth services investigating NSW school infrastructure opportunities regarding "share our space" project through Lachlan Shire Council.

**3B.2 Strengthen local early childhood development and specialist maternal, child and family health services to give our young people the best start in life.**

Through interagency connections made with Royal Far West and the healthy kids bus stop also creating awareness of outreach programs from other providers such as marathon health or Griffith health.

**3B.3 Expand the Teaching as Parents (TAP) Program to secondary schools across the Shire to engage Indigenous parents/carers of students who are at risk of disengaging from the education system.**

This requires further funding to be sourced

**3B.4 Provide alternative education and training options that target at-risk and disengaged young people.**

This will be managed through the youth opportunities grant

**3B.5 Provide employment support services and pathways to employment programs to support**

Report based on Lachlan Shire Youth Strategic Plan Developed 2021  
Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence

Youth opportunities grant, work experience trip to Penrith for lake Cargelligo students to participate with Penrith city council assistance with funding although this has now been post-phoned due to covid and will be carried out for 2022.

WPRD have applied for youth opportunities grant – relating to skills development and job ready pathways to employment. This will be available to 12-24 years throughout the shire.

**3B.8 Proactively address and discipline anti-social behaviour, particularly in educational settings, to reduce impacts on learning outcomes.**

Continuous liaison with the school wellbeing support officers at Lake Cargelligo Central School. Access to schools has been limited through the COVID restriction period – consultation to resume in February 2022.

**3B.9 Support skills development and youth engagement through facilitating a community volunteer program.**

Consultation through Lake Cargelligo Interagency to be investigated

**3B.11 Support young people to get their drivers' licence.**

Through the Youth opportunities grant – Funding applied for in 2021.

**3B.13 Contribute to 'growing our own' workforce through providing cadetships, apprenticeships, and traineeships in a range of industries across the Shire**

Contacts with the chambers of commerce with possible work placements / positions. Training in Youth Services designed courses to be looked into for Youth Staff in Condobolin and Lake Cargelligo for 2022.

**3B.14 Provide work experience opportunities to high school students, and student placements for tertiary students.**

Western Plains Regional Development to Liaise with Lake Central School Careers teacher in February 2022.

**3B.15 Partner with universities to target identified professions to undertake university placements and graduate roles within the Shire**

this is being reviewed due to the continuous COVID restrictions and lock downs in this quarter

**3B.16 Continue to offer scholarships to support Wiradjuri students at University or TAFE**

this is ongoing with WCC

**Participation & influence Actions**

**4B.2 Deliver an annual Youth Leadership Forum which showcases youth leadership initiatives across the Shire and provides a forum for planning and collaboration for future initiatives.**

Planning for future annual leadership forum to be held early 2022

**4B.3 Continue to deliver the Active Citizen Program in partnership with Condobolin and Lake Cargelligo High Schools.**

Continuing to work with the police to deliver active citizen program

**4B.4 Deliver a mentoring program for young and emerging leaders which provides positive role models and support in a structured way.**

Down the Track Lake Cargelligo – program to be looked further into for support measures Lachlan Youth Services can provide and assist with

Report based on Lachlan Shire Youth Strategic Plan Developed 2021  
Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence



*Western Plains Regional Development Inc*



*Serving The Heart of New South Wales*

Report based on Lachlan Shire Youth Strategic Plan Developed 2021  
Health & Wellbeing- Community & Culture – Education & Employment – Participation & Influence

WPRD Inc - LACHLAN SHIRE YOUTH SERVICES CONSOLIDATED BUDGET TO ACTUALS

	3 Month Budget	3 month Actuals	Variance Year to Date	6 Month Budget	6 Month Actuals	Variance Year to Date	9 Month Budget	9 Month Budget	Variance Year to Date	12 Month Budget	12 Month Budget	Variance Year to Date
<b>INCOME</b>												
Lachlan Shire Council Youth Fund 2021	46,500	46,500	0		93,952.72	-93,953	51,500		51,500	177,369	177,369	0
Funding Carried Forward					68,989.44							
					162,942.16							
<b>EXPENSES</b>												
Cleaning & Pest Control	500		500	1,000	0.00	1,000	1,500		1,500	2,000		2,000
Program Support Services												
Activities Expenses:	3,181	8,139	-4,957	6,363	12,616.95	-6,254	9,544		9,544	12,725		12,725
Rent - Program Expenses	2,121	1,821	300	4,242	4,206.19	36	6,363		6,363	8,484		8,484
Workshop Expenses	2,110		2,110	4,220	0.00	4,220	6,330		6,330	8,440		8,440
Workshop Tutors	3,596		3,596	7,193	0.00	7,193	10,789		10,789	14,385		14,385
Insurance - General	750		750	1,500	0.00	1,500	2,250		2,250	3,000		3,000
Meeting Expenses - Programs	25		25	50	0.00	50	75		75	100		100
Membership Fees Paid	39	154	-115	78	154.00	-77	116		116	155		155
Printing Postage & Stationery	38	39	-2	75	498.34	-423	113		113	150		150
Rates & Taxes	25	42	-17	50	64.33	-14	75		75	100		100
Repairs & Maintenance	250		250	500	0.00	500	750		750	1,000		1,000
Wages/Super/Wcomp/Leave/Loadings	26,075	23,484	2,591	52,150	52,840.34	-690	78,225		78,225	104,900		104,900
KM Allowance	650	485	165	1,300	1,700.22	-400	1,950		1,950	2,600		2,600
Security Expenses	50		50	100	0.00	100	150		150	200		200
Internet	300	314	-14	600	313.64	286	900		900	1,200		1,200
Mobile Phone	195	239	-44	390	298.18	92	585		585	780		780
Training & Development (Staff)	25	700	-675	50	700.00	-650	75		75	100		100
Light & Power	1,050	851	199	2,100	1,133.17	967	3,150		3,150	4,200		4,200
<b>Total Expenses</b>	<b>40,980</b>	<b>36,267</b>	<b>4,713</b>	<b>81,960</b>	<b>74,525.56</b>	<b>7,434</b>	<b>122,939</b>		<b>122,939</b>	<b>163,919</b>		<b>163,919</b>
<b>Internal Expenses</b>												
Rent & Electricity Expense	625	625	0	1,250	1,250.00	0	1,875		1,875	2,500		2,500
Line Management Expense	1,500	1,500	0	3,000	3,000.00	0	4,500		4,500	6,000		6,000
Insurance share	1,238	1,238	0	2,475	2,475.00	0	3,713		3,713	4,950		4,950
<b>Internal expenses total</b>	<b>3,363</b>	<b>3,363</b>	<b>0</b>	<b>6,725</b>	<b>6,725.00</b>	<b>0</b>	<b>10,088</b>	<b>0</b>	<b>10,088</b>	<b>13,450</b>	<b>0</b>	<b>13,450</b>
<b>TOTAL EXPENSES</b>	<b>44,342</b>	<b>39,629</b>	<b>4,713</b>	<b>88,685</b>	<b>81,250.56</b>	<b>7,434</b>	<b>133,027</b>	<b>0</b>	<b>133,027</b>	<b>177,369</b>	<b>0</b>	<b>177,369</b>
<b>BUDGET BALANCE</b>					<b>81,691.60</b>							

WPRD Annual ongoing co-contributions	
Manager's rent/elect. discounted	\$10,400
Landline/internet access	\$1,000
Financial services	\$14,300
Secretarial/admin. support services	\$31,200
Family Support Group youth worker	\$12,000
Volunteers	\$38,960
Discounted hire of theatre	\$320
Audit/Accountant fees	\$3,000
<b>TOTAL CONTRIBUTION</b>	<b>\$111,380</b>

3 Month Financial Notes -	
9 Month Financial Notes -	
12 Month Financial Notes -	

Overspend of Youth Activities due to Impact on COVID, underspend of Workshop expenses, Tutors and Staff wages due to COVID closure of Youth Centres.  
 Overspend of Youth Activities due to Impact on COVID and purchase of activity requirements for the Condobolin Youth Centre opening in January 2022, underspend of Workshop expenses, Tutors and Staff wages due to COVID closure of Youth Centres.

Additional Secured funding contributing directly to		Additional funding received to date contributing towards Youth Services	
YouthBUS	Bus funding - CBA, BB	\$26,000.00	Commonwealth Grants \$159,044.14
YouthBUS-FRRR	Bus - FRRR grant	\$1,818.18	National Indigenous Aust Agency \$23,750.00
YouthFLL	Food for Life - Penrith Council	\$3,081.90	State - SPP Funding \$105,200.00
YouthFFN	Friday Fun Night - Evol	\$798.23	Domestic Violence - White Ribb \$180.00
YouthHB	Highways Byways	\$1,680.00	
Youth-Kayak-Evm	Kayaking in Lachlan Program	\$2,410.00	
YouthN-DET	Yth Naidoc Deadly Awards - DET	\$967.38	
YouthN-DPC	Naidoc 2021 - DPC	\$444.67	
YouthSKD	SaIntsational Kids Day - SIM	\$672.07	
YouthYV	Youth Week	\$1,292.93	

### **8.3 DRONE OPERATING POLICY**

**TRIM Number:** R21/335

**Author:** Governance and Risk Officer

#### **PURPOSE**

To review the draft Drone Operating Policy as attached.

#### **SUPPORTING INFORMATION**

As per the attached document.

#### **BACKGROUND**

This policy applies to workers and contractors completing work for Lachlan Shire Council utilising drone technology.

The objective of this policy is to ensure that any use of a Remotely Piloted Aircraft (Drone) by Council staff and contractors is undertaken in accordance with Civil Aviation Safety Authority (CASA) requirements, industry standards and applicable relevant legislation.

#### **ISSUES AND COMMENTS**

Drone operation is regulated by the Civil Aviation Safety Authority (CASA). Drone use and operation will assist in many Council activities including asset, building and construction inspections and management, gravel pit measurements, tourism photos, natural disaster events, waste management, weed surveillance and illegal dumping.

Council currently owns and operates one multi-rotor (less than 2 kg) drone that is registered with CASA and operated by CASA accredited staff only.

#### **FINANCIAL AND RESOURCE IMPLICATIONS**

Training and accreditation by CASA is online and free so there are minimal cost implications.

#### **LEGAL IMPLICATIONS**

Council is required to comply with all relevant legislation.

#### **RISK IMPLICATIONS**

Implementing this Policy will reduce legal and risk implications

#### **STAKEHOLDER CONSULTATION**

The first draft of this policy was emailed to Council's insurers (Statewide Mutual), the Executive Leadership Team (ELT) and Operational Management Team (OMT) for review.

The revised draft was again emailed to ELT and OMT for further review in November 2021 and was presented to the OMT meeting on 9 November 2021.

#### **OPTIONS**

1. Adopt the draft policy as recommended, or
2. Adopt the draft policy with amendments.

#### **CONCLUSION**

Council's Drone Operating Policy has been created and reviewed. The document is submitted for consideration and adoption by Council.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No 4.2 – Strong, Effective and Responsive Council

CSP No 5.2 – Care for our community land

CSP No 7.1 – Water, sewer and energy utilities meet best practice standards with up to date technology.

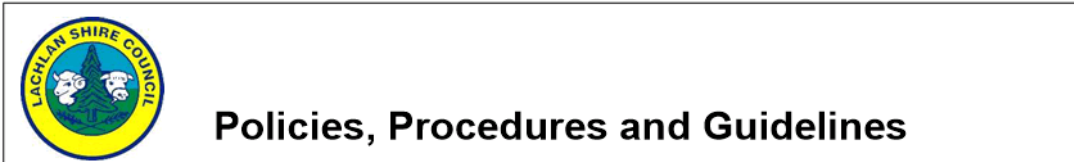
**ATTACHMENTS**

1. **Drone Operating Policy and Procedure v1** [↓](#)

**RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No R21/335 be received and noted.
2. The Draft Drone Operating Policy and Procedure be adopted as presented.



## Policies, Procedures and Guidelines

### DRONE OPERATING POLICY

#### 1. OBJECTIVE

The objective of this policy is to ensure that any use of a Remotely Piloted Aircraft (Drone) by Council staff and contractors is undertaken in accordance with Civil Aviation Safety Authority requirements, industry standards and applicable relevant legislation.

#### 2. SCOPE

This policy applies to workers and contractors completing work for Lachlan Shire Council that makes use of drone technology.

The scope of this policy relates to use of a drone that's no more than 2kg in weight. Use of any larger drones are out of scope and not permitted under this policy, unless approved by the General Manager.

#### 3. DEFINITION

Drone - An unmanned aircraft, unmanned aerial vehicle (UAV) or unmanned aircraft system (UASe). A remotely piloted aircraft (RPA) is a drone flown for business or as part of your job – commercially. Essentially, a drone is a flying robot that can be remotely controlled or fly autonomously through software-controlled flight plans in their embedded systems, working in conjunction with on-board sensors and GPS.

#### 4. POLICY

Drone operation is regulated by the Civil Aviation Safety Authority (CASA) and Lachlan Shire Council employees and contractors will follow all Rules and Regulations set out by CASA.

##### 4.1 Drone Registration

Any drone to be used for Council business needs to be registered with CASA.

##### 4.2 Drone Operation

Only staff who hold a current Aviation Reference Number and have completed RPA operator accreditation with CASA may fly a drone for Lachlan Shire Council. You do not need an operator accreditation if you hold a remote pilot licence (RePL).

Drone operation is also subject to:

- Submitting a flight plan for pre-approval via your line manager or director;
- Conducting a risk assessment for each planned flight;
- Maintaining a flight log, noting that CASA can ask to see records at any time;
- Acceptable Council business use only at all times; and
- No personal or private use at any time.

Further Information: Lachlan Shire Council ☎ 02 6895 1900 ✉ Email: <a href="mailto:council@lachlan.nsw.gov.au">council@lachlan.nsw.gov.au</a>			Page 1 of 8
Version: 1 -	Commencement Date: January 2022	Last Review Date:	Next Review Date: January 2024
			TRIM No.

**DRONE OPERATING POLICY CONT.**

A remote pilot licence (RePL) is not required, unless there is a need to fly:

- a drone larger than 2 kg for commercial operations - any time you earn money for flying
- outside the drone safety rules (standard operating conditions).

General Manager approval in advance, is required for the above activities.

**4.3 Drone Safety**

To protect yourself and the safety of other people when you fly, you must follow CASA's Standard Operating Conditions.

You must:

- a) only fly one drone at a time
- b) always fly the drone within visual line-of-sight; this means:
  - flying only during the day
  - avoid flying in cloud, fog or heavy rain
  - you can see your drone with your own eyes at all times — not by using binoculars or watching a video screen
  - not flying behind trees, buildings or anything else that stops you seeing your drone at all times.

You must not fly your drone:

- a) higher than 120m above ground level (please note Drone is automatically locked at 100m)
- b) closer than 30 m to people — other than those helping to fly or navigate your drone
- c) over or above people at any time or height
- d) in a way that creates a hazard to another person, aircraft or property
- e) near emergency situations, unless authorised by the controlling emergency service authority
- f) in prohibited or restricted airspace
- g) closer than 5.5 km to a **controlled** aerodrome or airfield (usually those with a control tower).

You may operate the drone within 5.5 km of a **non-controlled** aerodrome or helicopter landing site only if:

- a) there are no manned aircraft (one or more people inside) flying to or from the aerodrome
- b) you land as soon as safely possible if you see any manned aircraft flying to or from the aerodrome
- c) you stay outside the airfield boundary
- d) you do not operate in approach or departure paths.

The above must be checked as current within CASA guidelines RPA Operations.

**4.4 Privacy**

Drones are to be used in accordance with the pre-approved flight plan, and at no time are they to invade the privacy of people. This means residents in the area may need to be consulted / advised about the planned flight in advance, to ensure there is no real or perceived invasion of privacy. This includes owner approval to fly over any private property.

Further Information: Lachlan Shire Council ☎ 02 6895 1900 ✉ Email: <a href="mailto:council@lachlan.nsw.gov.au">council@lachlan.nsw.gov.au</a>			Page 2 of 8
Version: 1	Commencement Date: January 2022	Last Review Date:	Next Review Date: January 2024
			TRIM No.

**DRONE OPERATING POLICY CONT.**

All imagery, video and audio collected by Lachlan Shire Council staff and contractors is subject to the *Privacy and Personal Information Protection Act 1998* (PPIP Act) and Lachlan Shire Council's Privacy Management Plan (as adopted) and remains the property of Lachlan Shire Council.

**5. RELATED DOCUMENTS**

- Work Health and Safety Act 2011*
- Privacy and Personal Information Protection Act 1998* (PPIP Act)
- CASA Standards
- Lachlan Shire Council Code of Conduct

Greg Tory

GENERAL MANAGER

/ /

Appendix 1: Drone Operating Procedure

Appendix 2: Drone usage Checklist

Further Information: Lachlan Shire Council ☎ 02 6895 1900 ✉ Email: <a href="mailto:council@lachlan.nsw.gov.au">council@lachlan.nsw.gov.au</a>				Page 3 of 8
Version: 1	Commencement Date: January 2022	Last Review Date:	Next Review Date: January 2024	TRIM No.



## Policies, Procedures and Guidelines

### APPENDIX 1 DRONE OPERATING PROCEDURE

#### Accreditation and Registration

**Pilot Accreditation:** <https://www.casa.gov.au/drones/accreditation>

**Drone Registration:** You must also [register your drone or RPA](#) if it's flown for business or as part of your job.

#### Booking:

When the use of a drone is required, a booking must be made with Information Services (IS) team a minimum of 7 days prior to the required date including details on the need for a pilot if required.

#### Flight Plan

Flight plans should be created of the proposed work area well in advance of operating the drone on site and submitted for approval via your line manager or director.

Staff should use the following for internal use to Council, and only submit it to CASA if Flight Authorisation is required. This requires pre-approval by the General Manager.

When creating the plan, the pilot must comply with all CASA 'standard operating conditions'.

This will need to include, but not be limited to:

1. Restricting people movement, to ensure no people are within the operating area
2. Ensure the pilot has clear line of sight

In addition, the following can be used to help map / capture flight data and assess risk:

- AVCRM: this is the preferred system which is provided at no cost to Council. Contact IS for access [AVCRM contact](#)
- Pix4d and/or Digiflight and/or any IS approved systems

#### Pre-Flight Checklist:

Prior to taking the drone out into the field the following list of items must be checked:

- Remote Control is charged
- Drone Batteries are charged
- Mobile Device is charged
- Firmware up to date

Further Information: Lachlan Shire Council ☎ 02 6895 1900 ✉ Email: <a href="mailto:council@lachlan.nsw.gov.au">council@lachlan.nsw.gov.au</a>			Page 4 of 8
Version: 1 -	Commencement Date: January 2022	Last Review Date:	Next Review Date: January 2024
			TRIM No.



**APPENDIX 1  
DRONE OPERATING PROCEDURE CONT.**

- SD Card of adequate size
- USB cable to connect mobile device to controller
- Flight plan has been created
- Weather on site
- Propellers are in good condition

See Appendix 2 for a paper based Drone Usage Checklist or log in AVCRM or other acceptable system.

**Risk Assessment:**

A flight specific risk assessment must be completed before any drone is launched.

You **must** follow the:

- [drone safety rules](#) that apply to all [types of drones](#)
- standard operating conditions for micro and excluded category RPA.

To understand the rules and standard operating conditions that apply:

- download or print the [Micro and Excluded Category RPA Plain English Guide](#)

**Take off/Landing Zone:**

Once the pre-flight checks are complete a suitable take-off and landing area for the drone must be identified. Things to consider are:

- Drone is on stable, level ground
- Immediate area is clear of obstructions
- Overhead is clear of obstructions

The area must be clear of people other than the drone operator.

**Flight log**

A flight log must be used to record flight details, using the [CASA RPA flying hours log book](#) or AVCRM.

**Drone Operation:**

The operation of each drone will vary however the following basic steps should be considered;

- 1) Connect the mobile device to the controller
- 2) Turn on mobile device, controller then the drone.
- 3) Start preferred flight software (DJI, Litchi or Drone deploy)
- 4) Controller and drone should synchronize and the drone will connect to GPS Satellites.
- 5) Upload flight path to drone via the flight software,(N/A for free flight)
- 6) Configure the required video or imagery settings.

Further Information: Lachlan Shire Council ☎ 02 6895 1900 ✉ Email: <a href="mailto:council@lachlan.nsw.gov.au">council@lachlan.nsw.gov.au</a>				Page 5 of 8
Version: 1	Commencement Date: January 2022	Last Review Date:	Next Review Date: January 2024	TRIM No.

**APPENDIX 1  
DRONE OPERATING PROCEDURE CONT.**

- 7) Press play on the mission, but pause the mission once drone is about a metre off the ground to make sure it is working correctly.
- 8) Resume mission.
- 9) Drone will return home on completion of the uploaded flight path or when the home command is given. Please note that drone will automatically return home when pre- determined battery levels are or have been reached.

**Post Flight**

- Log book completed
- Check Drone for any damage (Report all damage to IS staff)
- Remote Control packed away
- Batteries packed away
- Mobile Device packed away
- Drone packed away

Further Information: Lachlan Shire Council ☎ 02 6895 1900 ✉ Email: <a href="mailto:council@lachlan.nsw.gov.au">council@lachlan.nsw.gov.au</a>				Page 6 of 8
Version: 1	Commencement Date: January 2022	Last Review Date:	Next Review Date: January 2024	TRIM No.



**APPENDIX 2  
DRONE USAGE CHECKLIST**

# Drone Usage Checklist

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Location: \_\_\_\_\_

Drone Operator: \_\_\_\_\_

Aviation Reference Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Purpose: Weed Insp.  Asset Insp.  Illegal Dumping   
 Other specify  \_\_\_\_\_

Weather Conditions: \_\_\_\_\_

## Pre-Flight Inspection

<b>Flight plan approved:</b> <u>Yes / No</u>	<b>CASA notified of flight:</b> <u>Yes / No</u>
<b>Flight log book filled in:</b> <u>Yes / No</u>	<b>People management in place:</b> <u>Yes / No</u>
Firmware Updated <u>Yes / No</u>	Maps Downloaded <u>Yes / No</u>
App Updated <u>Yes / No</u>	SD Card Available <u>Yes / No</u>

Drone Batteries Status	Full <input type="checkbox"/>	Half <input type="checkbox"/>	Low (do not operate) <input type="checkbox"/>
Transmitter (Controller)	Full <input type="checkbox"/>	Half <input type="checkbox"/>	Low (do not operate) <input type="checkbox"/>

- Inspect Drone for obvious defects Yes / No
- Propellers tightened / locked and checked for defects Yes / No
- Remove Gimbal Guard Yes / No
- Antenna up Yes / No
- Transmitter turned on Yes / No
- App of choice switched on and connected Yes / No
- Drone turned on Yes / No
- Compass calibrated Yes / No
- Minimum RTH height set Yes / No
- Check satellite status Yes / No
- Drone in safe launch and landing position Yes / No
- Check home point Yes / No
- Area clear of people Yes / No

If you answer NO to any of the above, DO NOT launch the drone. Rectify first. This may mean you need to reschedule the flight.

Further Information: Lachlan Shire Council ☎ 02 6895 1900 ✉ Email: <a href="mailto:council@lachlan.nsw.gov.au">council@lachlan.nsw.gov.au</a>			Page 7 of 8
Version: 1 -	Commencement Date: January 2022	Last Review Date:	Next Review Date: January 2024
			TRIM No.

**APPENDIX 2  
DRONE USAGE CHECKLIST CONT.**

Pre- flight comments:

---



---

**Take-Off Checklist**

Check for any other aircraft overhead	Yes / No
Warn bystanders of imminent take-off	Yes / No
Hover for 20 seconds – look / listen for defects?	Yes / No
Monitor battery power	Yes / No

**Post Flight Checklist**

Power down drone	Yes / No
Install Gimbal Guard	Yes / No
Store batteries or recharge	Yes / No
Power down display device and remove	Yes / No
Power down controller and store	Yes / No
Propellers removed and stored	Yes / No
Flight log book filled in:	Yes / No

Post Flight comments:

---



---

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Further Information: Lachlan Shire Council ☎ 02 6895 1900 ✉ Email: <a href="mailto:council@lachlan.nsw.gov.au">council@lachlan.nsw.gov.au</a>				Page 8 of 8
Version: 1	Commencement Date: January 2022	Last Review Date:	Next Review Date: January 2024	TRIM No.

## 8.4 DONATIONS

**TRIM Number:** R21/348

**Author:** Administration Officer - Corporate & Community Services

### PURPOSE

Council is asked to consider requests for monetary and in kind support for community events to be held in the 2021/2022 financial year.

### SUPPORTING INFORMATION

A copy of the requests for donations are included as attachments.

### BACKGROUND

Throughout the year Council receives requests from individuals, community groups and sporting clubs for financial and in kind support. This support may promote the liveability of the shire or enable residents to undertake representation in their chosen sport or activities outside of the shire.

### ISSUES AND COMMENTS

#### Koori Kids - NAIDOC Week 2022

Koori Kids have requested a donation of \$450 for NAIDOC Week on 3 – 10 July 2022.

The donation will be utilised towards the costs for printing and distribution of information packs, posters, and entry forms to schools across Council's LGA. The competitions cover colouring, poetry, essays and posters. The competitions close on 24 June 2022.

Council have previously donated \$450 in 2021, 2020, 2019, 2017 & 2016 with no support in 2018.

In 2021 there were 529 entries from 5 participating schools in the Lachlan Shire Council area.

#### Rotary Club of Condobolin

The Rotary Club of Condobolin have requested a donation of \$1,500 towards the 2021 Christmas Carnival which was held on 12 December 2021. Council staff provided in kind support totalling \$2,201 for the event. A requested has also been received for other concessions which are the subject of a confidential report in this business paper. Please note the policy does state that retrospective applications will not be considered and all applications should be received at least 28 days before the event [refer page 2 item (vii)].

Council previously donated \$500 in November 2019 and \$1,700 in 2018. In addition Council paid \$350 for a jumping castle in February 2020 and has previously supported the club through rates donations.

Council increased support for the Chamber of Commerce's "Shop Condo for Christmas" promotion to encourage residents to support local businesses. In November 2021 Council donated \$3,000 to

the “Shop Condo for Christmas” promotion which was significantly higher than the \$500 contributed in 2019.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

A provision was made in the FY2021/2022 budget to provide cash and in kind support for Community events. There is sufficient budget remaining to fund all of the above requests. A copy of the donations paid for the year to 13 January 2022 is attached.

### **LEGAL IMPLICATIONS**

There are no known legal implications.

### **RISK IMPLICATIONS**

There is reputational risk for Council when making decisions to approve or not to approve particular requests.

### **STAKEHOLDER CONSULTATION**

N/A

### **OPTIONS**

1. Provide the full amount of the requested donation.
2. Decline the full amount of the requested donation
3. Offer a reduced donation to allow as many organisations as possible to be supported.

### **CONCLUSION**

Council is asked to consider and make a resolution on the amount of any donation it wishes to provide.

### **LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

### **ATTACHMENTS**

1. **Koori Kids - NAIDOC Week 2022** [↓](#)
2. **Rotary Club of Condobolin - 2021 Christmas Carnival** [↓](#)
3. **Rotary Club of Condobolin - Funding Application Form** [↓](#)
4. **Donations YTD 130122** [↓](#)

### **RECOMMENDATION**

That:

1. The Director of Corporate and Community Services Report No. R21/348 be received and noted.
2. Council determine the amount of any donation to be provided to:
  - a. Koori Kids – NAIDOC Week 2022
  - b. Rotary Club of Condobolin

**Immogine Turner**

---

**From:** Executive Director - Initiatives <director@koorikids.com>  
**Sent:** Wednesday, 17 November 2021 1:48 PM  
**To:** Immogine Turner  
**Subject:** [SEC=UNCLASSIFIED] - NAIDOC Initiatives | Correspondence  
**Attachments:** NAIDOC School Initiatives - Council - NSW.docx; NAIDOC Week School Initiatives 2022 - Entry Forms - NSW.pdf; Final Report - NAIDOC Week Initiatives 2021 - NSW.pdf; Lachlan.docx

Immogine Turner  
Lachlan Shire Council

Immogine,

Firstly, we would like to convey our appreciation for the support that has been provided the initiatives in previous years. It is only through the dedicated partnerships that we can receive such a vast and creative response to the initiatives from students across the LGA.

We are started to make preparations for the 2022 initiatives as similar to last year we have received a request from the Department of Education for us to coordinate for information packs and entry forms to be sent to schools earlier in the new school year, enabling students more time to research and create their entries.

The 2021 NAIDOC Week School initiatives have again proven to be an overwhelming success even throughout the COVID-19 situation that seen schools participate through both face to face and online learning. The positive feedback received from many principals and teachers was overwhelming; 'Thank you for providing the opportunity for the students to still engage in the 2021 NAIDOC Initiatives during this time of COVID and uncertainty' , 'It is enlightening to see that something as wonderful as the NAIDOC School Initiatives can continue in these worrying for our students and to maintain some normalcy '.

We are delighted to forward the 2022 NAIDOC Week School Initiatives proposal that council has been a energetic partner. As in previous years we forwarded a copy of last years initiatives final report detailing the success of the program for schools within councils LGA. (a copy is also attached along with LGA statistics). We annually endeavor to have all information packs and entry forms distributed to schools in early February in time for the first weeks of their school year.

The NAIDOC Week School Initiatives program has provided an educational component to NAIDOC Week celebrations and has promoted respect and harmony within schools and communities. The initiatives have grown each year and continue to get bigger and bigger each year, with the sustainability focus on partnerships with the schools and councils. Last year seen a steady increase from both schools and students within councils LGA.

"Taking part in NAIDOC Week is a great way to celebrate Indigenous culture and build bridges between Indigenous and non-Indigenous Australians and to encourage all school students to take this opportunity to think about Indigenous history, culture and society and to get involved in the NAIDOC Week School Initiatives".

The initiatives provide an opportunity to sit within council's community development plans focus area. It looks at the personal development and well being through connecting people to Indigenous experiences of culture and reconciliation, it involves community participation as well as relationship building and connections through partnerships.

If you could provide a response at your earliest convenience to assist in the overall logistics of the initiatives, as we know council has always been one of the first to confirm support.

Regards

Dylan Williams  
Executive Director  
NAIDOC Week Initiatives

Hi Dylan

Please find attached letter in regards to the NAIDOC Week Initiatives donation request.

Kind reagrds.

Lachlan Shire Council Logo      Immogine Turner | Administration Officer -  
Corporate and Community Services | Corporate and Community Services Lachlan Shire Council | 58-64 Molong St |  
Condobolin NSW 2877 PO Box 216 | Condobolin NSW 2877  
Phone: (02) 6895 1903 | Fax: 02 6895 3478





**NAIDOC Week School Initiatives 2022**



**NAIDOC Week Celebrations** are held across Australia each July to celebrate the history, culture and achievements of Aboriginal and Torres Strait Islander Peoples

# Colouring-In Competition

Entry is open to all students in Years K-2

**PRIZES**

MP3 PLAYERS

DVD PLAYERS



**SPONSORS**



HUNDREDS OF MOVIE PASSES TO MINIONS - RISE OF GRU



Leahy Wallington - Carpenter

Name \_\_\_\_\_ Age \_\_\_\_\_ School \_\_\_\_\_ Year \_\_\_\_\_

All competitions: Entries must be received by close of business on Friday 24th June 2022, at the co-ordination centre, GPO Box 454, Sydney NSW 2001. Judging will take place on Thursday 30th June 2022. Winners will be notified through principals, presentations will take place at school assemblies with your local Mayor, Elders and other dignitaries.



Entry is open to all students in Years 3-6

# Poem Writing Competition

Write a Poem entitled  
**'Respecting Culture'**

\*\*Entry must be typed and on A4 Paper. Entries will be judged on quality, meaning and creativity. Please ensure the name grade and class are clearly included on both your story and on the official NAIDOC School Initiatives entry form.

NAIDOC Week  
School Initiatives 2022

NAIDOC Week Celebrations are held across Australia each July to celebrate the history, culture and achievements of Aboriginal and Torres Strait Islander Peoples

**Indigenous Australians to Aspire to**



**Jessica Mauboy**  
Indigenous Recording Artist



**Josh Ado Carr**  
Indigenous NRL Player

**PRIZES**



**SPONSORS**



Name \_\_\_\_\_ Age \_\_\_\_\_ School \_\_\_\_\_ Year \_\_\_\_\_

All competitions: Entries must be received by close of business on Friday 24th June 2022 at the co-ordination centre, GPO Box 454, Sydney NSW 2001. Judging will take place on Thursday 30th June 2022. Winners will be notified through principals, presentations will take place at school assemblies with your local Mayor, Elders and other dignitaries.



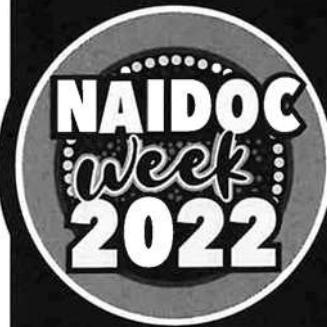
Entry is open to all students in Years 7 -9

# Poster Competition

Design a poster for a NAIDOC event in your local community.

\*reference your local council, Aboriginal Land Council or organisation  
 \*\*1000 words or less. Entry must be typed and on A4 paper. Please ensure name and grade are clearly included on both your work and on the official NAIDOC School Initiatives entry form.

**NAIDOC Week  
School Initiatives 2022**



**NAIDOC Week Celebrations**  
 are held across Australia each July to celebrate the history, culture and achievements of Aboriginal and Torres Strait Islander Peoples

## Indigenous Australians to Aspire to



**Jessica Mauboy**  
Indigenous Recording Artist



**Josh Ado Carr**  
Indigenous NRL Player

### PRIZES



E-BIKE



PLAYSTATION 5 CONSOLE



DIGITAL CAMERA



### SPONSORS



Name \_\_\_\_\_ Age \_\_\_\_\_ School \_\_\_\_\_ Year \_\_\_\_\_

All competitions: Entries must be recieved by close of business on Friday 24th June 2022 at the co-ordination centre, GPO Box 454, Sydney NSW 2001. Judging will take place on Thursday 30th June 2022. Winners will be notified through principals, presentations will take place at school assemblies with your local Mayor, Elders and other dignitaries.



Entry is open to all students in Years 10-12

# Essay Writing Competition

Explain the diversity of Aboriginal & Torres Strait Islander cultures and their histories in Australia' Analysing issues associated with social justice, health reconciliation and disadvantage. (ie; justice and health).

Maximum words 1500

(entries will be judged on knowledge of subject and quality of essay) \*\*Please ensure name grade are clearly included on both your work and on the official NAIDOC School Initiatives entry form.

**NAIDOC Week School Initiatives 2022**

**NAIDOC Week Celebrations** are held across Australia each July to celebrate the history, culture and achievements of Aboriginal and Torres Strait Islander Peoples

## Indigenous Australians to Aspire to



**Jessica Mauboy**  
Indigenous Recording Artist



**Josh Ado Carr**  
Indigenous NRL Player

### PRIZES

SAMSUNG TABLET



HISENSE TV



### SPONSORS



Name \_\_\_\_\_ Age \_\_\_\_\_ School \_\_\_\_\_ Year \_\_\_\_\_

All competitions: Entries must be received by close of business on Friday 24th June 2022 at the co-ordination centre, GPO Box 454, Sydney NSW 2001. Judging will take place on Thursday 30th June 2022. Winners will be notified through principals, presentations will take place at school assemblies with your local Mayor, Elders and other dignitaries.

## LOCAL GOVERNMENT AREA STATISTICS

*(Lachlan Shire Council)*



Percentage of Participation of students within councils LGA

<i>Overall Entries Received in 2021</i>	<i>Entries Received in 2021 from LGA</i>	<i>Participating Schools within LGA</i>	<i>NAIDOC Medals of Excellence and prizes awarded in 2021</i>	<i>Encouragement Awards awarded in 2021</i>
<b>203,117</b>	<b>529</b>	<b>5</b>	<b>42</b>	<b>280</b>

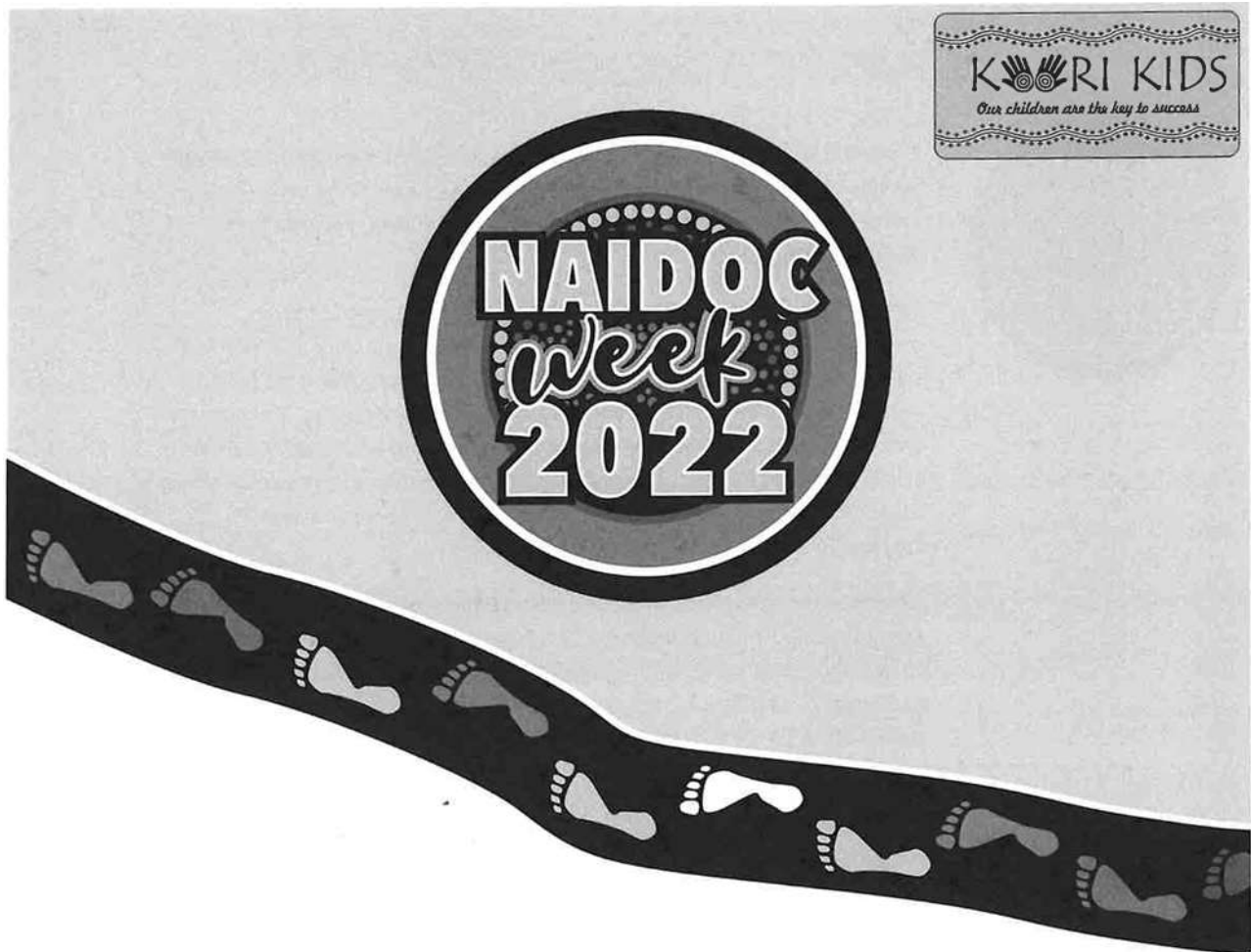
*The following statistical information is based on the entries received from schools within council's local government area (LGA). There was an increase from last year in the number of entries that were received from local schools in the initiatives. This demonstrates that students are taking an active role in the initiatives and gaining an insight into the importance of NAIDOC Week Cultural Diversity and Indigenous history.*

*Schools that participated in this year's initiatives included both government and catholic primary and secondary schools. We also saw an increase in the number of entries received from secondary school students.*

*Schools' participation within councils LGA has seen a steady growth since the initiatives were incepted into schools. Each year the initiatives provide education and public awareness on a variety of subjects that pertain to Indigenous history.*





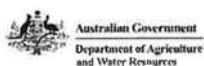


# NAIDOC WEEK 2022 School Initiatives

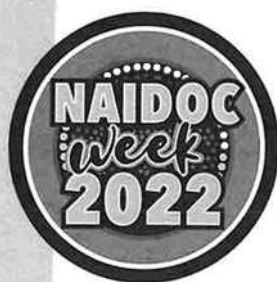
## PROPOSAL DOCUMENT

**Dylan Williams**  
Executive Director

**Thank you for your continued support**







## NAIDOC WEEK 2022 – 3<sup>RD</sup> – 10<sup>TH</sup> July

Firstly, we would like to convey our appreciation for the support that has been provided the initiatives in previous years. It is only through the dedicated partnerships that we can receive such a vast and creative response to the initiatives from students across the LGA.

The 2021 NAIDOC Week School initiatives have again proven to be an overwhelming success even throughout the COVID-19 situation that seen some schools participate through schools online learning. The positive feedback received from many principals and teachers was overwhelming; *“Thank you for providing the opportunity for the students to still engage in the 2021 NAIDOC School Initiatives during this time of COVID and uncertainty”, “It is enlightening to see that something as wonderful as the NAIDOC School Initiatives can continue for our students in these worrying times”*.

The initiatives annually bring out the best creativity of school students. We are taking the opportunity through our *secondary creative initiative this year to ask students to design a poster for a NAIDOC event in their own community, that could involve either their local council, Aboriginal Land Council, or other Indigenous organisation.*

The NAIDOC Week School Initiative Competitions bring a coordinated educational component to the week-long celebrations. The competitions have been overwhelmingly successful and last year was no exception which produced over 203,117 entries from schools who participated in a variety of competitions, and we are delighted to announce the “2022 NAIDOC Week” Colouring-in/short story and Creative/Essay writing Competitions. Entry is open to all primary and secondary school students in communities.



The aim of these initiatives is to provide our kids with a greater understanding on the importance of friendship and cultural diversity. The competitions reflect Aboriginal ancestry and promote the growth of positive attitudes in all students towards Aboriginal people. They are broadly based around each year’s national NAIDOC theme. The colouring-in/ Short-Story competitions are open to all primary school students and the Creative Art / Essay Writing competitions are open to all secondary students. **The winning students are each year awarded prizes from our major sponsors or NAIDOC Medals of Excellence.**

As part of National NAIDOC Week celebrations Koori Kids coordinates, with the support of various government departments and local councils an educational component to provide a link of cultural diversity to our kids with the NAIDOC Week School Initiative Competitions. These competitions have been a successful



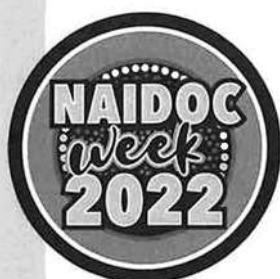
part of NAIDOC Week and to date we have received over 3,039,031 entries which include colouring-in, short story, creative art, and essay writing. As a result, we have awarded over 585 major prizes including Computers, Televisions, Mountain Bikes, Xbox consoles, DVD Players, MP3 Players, Mini Stereos, and Encyclopaedia's. We have presented some 6650 encouragement awards including CDS, DVDS, Movie Tickets and certificates to all participants

This year our highlighted Indigenous role models include a broader spectre recognising Indigenous talent in entertainment and sport and their contribution to the national identity **Jessica Mauboy (Indigenous Singer) and Josh Ado Carr (Indigenous sportsman)**. Our message this year is that education is knowledge and knowledge is **GOLD**

The logistics of the initiatives involve packages being sent to all school principals inviting students to participate in the competitions. Prizes will be awarded to the winning students along with the "NAIDOC Medal of Excellence" The Prime Minister has annually provided a message of support for the initiatives encouraging students to participate. "The wonderful work of student winners – and indeed all entrants – gives me great confidence for the future and our ability to forge a more united, harmonious and respectful future together in the spirit of reconciliation. We can draw inspiration from their idealism and creativity, and their instinctive sense of possibility and openness to change. That is why I am so delighted to be associated with the successful NAIDOC Week School Initiatives"

The judging of entries last year was adjudicated by a panel including our patron, Aboriginal Elders and Sponsoring agency delegates. The judging this year will take a similar precedent. At an awards presentation held during NAIDOC Week the Minister praised the competitions and their purpose *"The initiative we are here to celebrate today provides a perfect illustration of how public awareness has been raised around these issues in recent times. The NAIDOC School Initiative competitions are a perfect opportunity to bring Australians together. They have clearly done so"*.

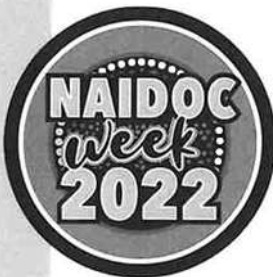
We acknowledge and appreciate the support of the council last year and seek your involvement again to maintain this year's competitions. **We are asking that you assist this year by preparing a report to council and continuing your support to the initiative with a \$450.00 contribution towards printing and distribution for students within councils LGA.** Support last year was recognised by the Prime Minister and Minister – Indigenous Affairs at the NAIDOC Awards presentation held during NAIDOC Week. Logo was displayed on all materials sent to both principals and student's across council's LGA and a proof of the 2021 competition entry forms for your information is attached. Support was also recognised in all media which included the Advertiser, National Indigenous Times, ABC Radio, Local media and ABC TV's Message Sticks.

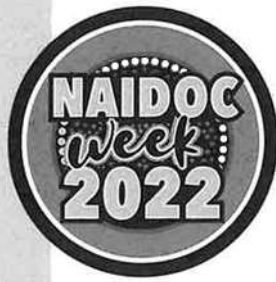


Presentation of Prizes and or NAIDOC Medals of Excellence were presented to the winning students at special school presentations and I would particularly like to acknowledge; Hon. Sarah Mitchell M.P – Minister for Education & Early Childhood Learning, Ms Jayde Ward (Catholic Schools NSW), Local Mayors and Mayoral Representatives of councils that hosted a winning student recipient; Northern Beaches Council, City of Canada Bay, Sutherland Shire Council, Snowy Monaro Regional Council, Waverley Council, Albury City Council, Newcastle City Council, Gunnedah Shire Council, Upper Hunter Shire Council, Orange City Council, Ryde City Council, Inverell Shire Council, Inner West Council, Wagga Wagga City Council, Fairfield City Council, Goulburn-Mulwaree Council, Blacktown City Council, Port Macquarie-Hastings Council and Representatives of the Aboriginal Land Council Without support these initiatives would not have been an overwhelming success and we hope that you will be able to assist us with this small community contribution. For further please contact the co-ordinator on (02) 8088-0791 or send an Email to [director@koorikids.com](mailto:director@koorikids.com)

Warm Regards

Dylan Williams  
Executive Director  
NAIDOC Week Initiatives 2022





**ANNEXURE**

**NAIDOC Week 2022 School Initiatives**

**Koori Kids – Request for financial partnership**

Mayor,  
 Chief Executive Officer  
 CC: Director: Community Services

**REPORT IN BRIEF**

Koori Kids is a community organisation that engages young people in a range of school initiatives to promote education and awareness of Aboriginal & Torres Strait Islander culture. Each year Koori Kids conducts the NAIDOC Week School Initiative Competitions for school aged children. This is broken up into primary and secondary school categories being colouring-in, short story writing and creative and essay writing. Koori Kids is seeking continued support from council and request consideration of council to be an associate partner with a \$450 towards the program

**Purpose**

The purpose of this annexure to the proposal is to inform council of the Koori Kids 2022 School Initiatives program. The initiatives are coordinated in partnership with the Department of Education, Skills & Employment, NSW Department of Education, Department of Health, Transport for NSW, NSW Health, Catholic Schools NSW, and Department of Premier & Cabinet.

Koori Kids has provided a proposal and draft entry forms for the 2022 initiatives. The contribution sought (\$450) will be utilised towards the costs for printing and distribution of information packs, posters, and entry forms to schools across councils LGA. These initiatives are designed to educate all students on cultural diversity and involve a whole of community approach in the spirit of reconciliation and bringing us ‘all together as one community’.

Costing	Description	Cost
Printing	Entry forms – (LGA Schools)	325.00
Distribution	Postage and Delivery	125.00

**Summary**

This worthwhile cross-cultural initiative has been operating very successfully and is aligned with NAIDOC Week, celebrated in July each year. Hundreds of entries are received each year from schools within councils LGA, and the success of the program is due to the support of councils and partner organisations.

### Strategic

#### Strategic Plan – People and Culture

- A harmonious community based on respect and responsibility, where everyone is valued
- Recognition of Aboriginal & Torres Strait Islander heritage
- Cultural and community activity encouraging harmony and reconciliation

### Environmental

The initiatives will enable participants to explore concepts linking environmental; and social/ cultural issues and foster harmony in the community.

### Social

The initiatives enable a diverse range of children to benefit from discussion and curriculum topics focused on the development of NAIDOC Week and the broader history of Indigenous culture.

### Recreation

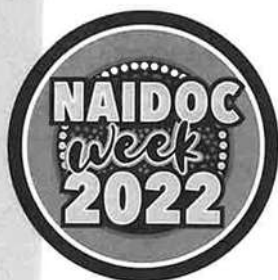
Each year at some of the winning schools Koori Kids host some 'Healthy Lifestyle Clinics' with visiting celebrity sports persons the aim of these clinics is to encourage an active lifestyle, including nutrition, sportsmanship and skill development. All Students participating are provided a T-Shirt, Water Bottle and Ball.

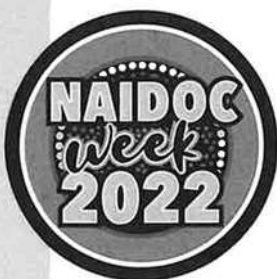
### Council Acknowledgement

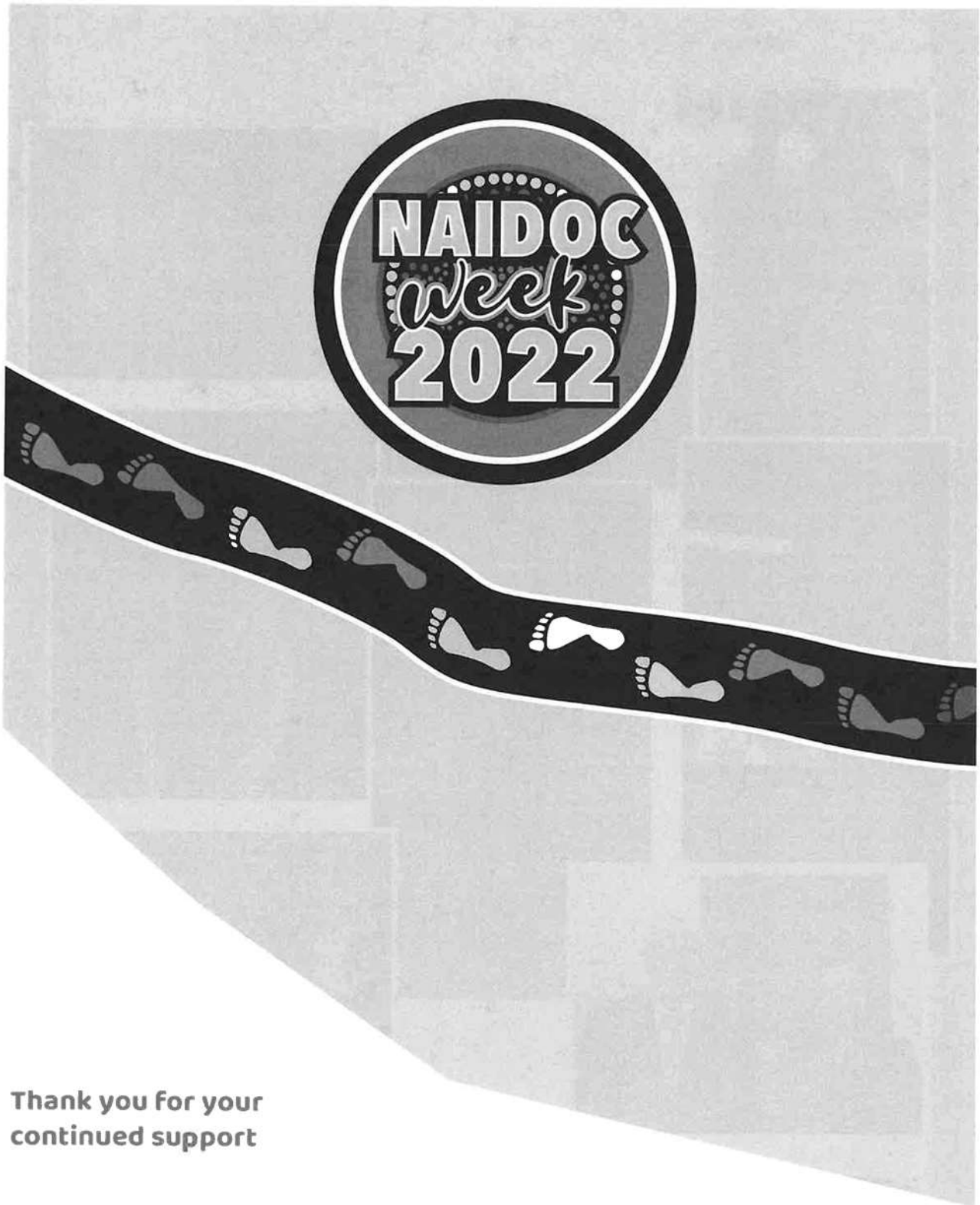
Council is acknowledged through logo inclusion as an associate partner on information packs sent to schools throughout councils LGA. If there is a winner from a school within council LGA, an invitation for the Mayor and or a representative is invited to attend the school, along with Executive Director, NAIDOC Week Initiatives, Director, Social Wellbeing and other dignitaries to make special presentation of the NAIDOC Medal of Excellence and the student's prize. (30+ NAIDOC Medals of Excellence are issued across the state). Media release for the winning school is prepared in consultation with council's media officer. Council is also forwarded a final report.

### Conclusion

The NAIDOC Week School Initiatives are the only activity throughout NAIDOC Week that provides students with an educational component to NAIDOC Week and Indigenous culture and heritage. Our research and statistics confirm that schools within councils LGA are participating in the initiatives with increased participation from both state and catholic-independent schools.



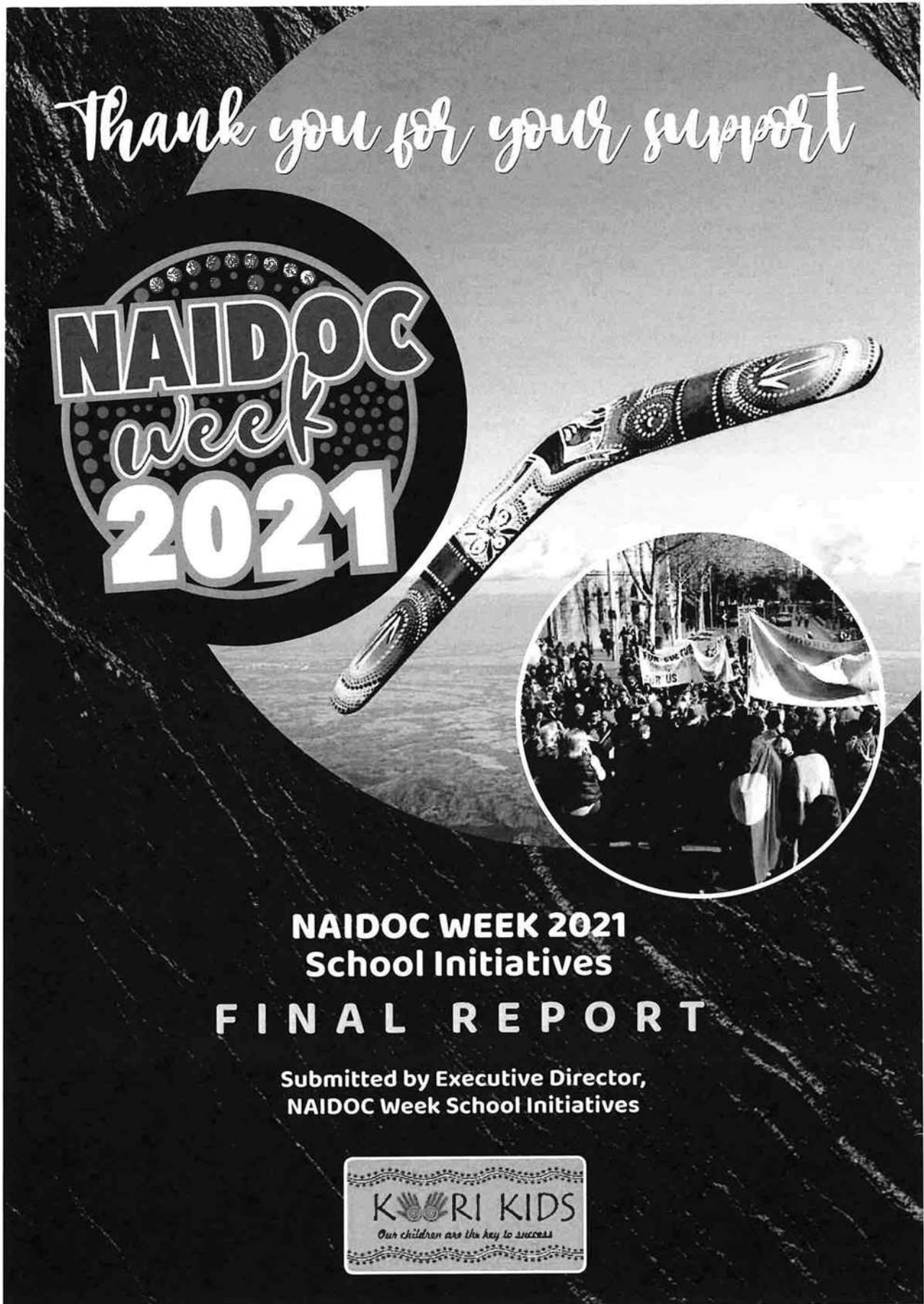




Thank you for your continued support







## Introduction

The 2021 NAIDOC Week School initiatives have again proven to be an overwhelming success even throughout the COVID-19 situation that seen some schools participate through schools online learning. The initiatives annually bring out the best creativity of school students across the state. The initiatives were coordinated in April for inception into both public and catholic schools with the aim of providing students with a greater understanding on NAIDOC Week and the importance of friendship and cultural diversity.



The 2021 NAIDOC Week School initiatives have again proven to be an overwhelming success even throughout the COVID-19 situation that seen some schools participate through schools online learning. The initiatives annually bring out the best creativity of school students across the state. The initiatives were coordinated in April for inception into both public and catholic schools with the aim of providing students with a greater understanding on NAIDOC Week and the importance of friendship and cultural diversity.

The concept was again supported by various state and federal departments who supported the initiatives for the tenth year. Over the years since they were introduced it has been supported by many government agencies including Department of Prime Minister & Cabinet, Australia Post, Department of Education, Skills & Employment, Department of Health (OATSIH), Department of Education NSW Aboriginal Land Council, NSW Health, NSW Justice and Transport for NSW. We thank these agencies for the different levels of support they have provided the initiatives.

Two Indigenous Australians were selected; Jessica Mauboy (Indigenous Singer & Actress) & Lance Franklin (Indigenous Sportsman) as Indigenous Australians to inspire and the message on the entry form to students "Be Smart, Stay Clean and Live the Dream".

Initial submissions were presented to the Department of Education, Skills & Employment, NSW Department of Education and NSW Aboriginal Land Council after negotiation on this year's topics and with the support of these units the initiatives were launched for 2021.

Information packages including entry forms, information sheets detailing conditions of entry and prizes to be won by students and posters were sent around the state to all school principals, Aboriginal education assistants and district office Aboriginal community liaison officers.

The response from schools this year was overwhelming and majority of schools across the state participated in the initiatives with 203,117 entries received for judging, this was during a time when some schools were shut down due to COVID-19, many schools have participated through online learning.

Presentation of NAIDOC Medals of Excellence were presented to the winning students were held at special school assemblies and were where possible by Elders, Executive Director, NAIDOC Week School Initiatives, Director, Social Wellbeing & Community – Koori Kids, local Mayor or representatives, Regional Director of Schools, Delegates from the Department of Education, NSW Aboriginal Land Council's, and Australia Post. I would particularly like to acknowledge; **Hon. Sarah Mitchell M.P – Minister for Education & Early Childhood Learning, Ms Jayde Ward (Catholic Schools NSW), Local Mayors and Mayoral Representatives; Northern Beaches Council, City of Canada Bay, Sutherland Shire Council, Snowy Monaro Regional Council, Waverley Council, Albury City Council, Newcastle City Council, Gunnedah Shire Council, Upper Hunter Shire Council, Orange City Council, Ryde City Council, Inverell Shire Council, Inner West Council, Wagga Wagga City Council, Fairfield City Council, Goulburn-Mulwaree Council, Blacktown City Council, Port Macquarie-Hastings Council and Representatives of the Aboriginal Land Council** for taking time out of their schedules to attend the school presentations.

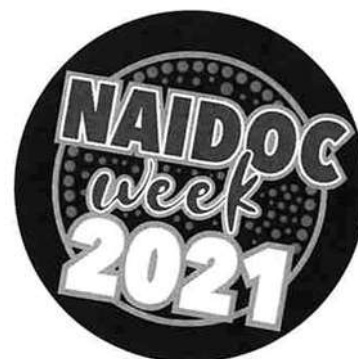
Support of Local Councils and Shires was sought through submission to respective General Managers seeking council's support. The response of local government was overwhelming and involved local council and shires that assisted the initiatives in a variety of ways including monetary support, publicity support for local schools and agreement to display entries received from their respective local government area schools in council chambers and libraries during NAIDOC Week 2021.



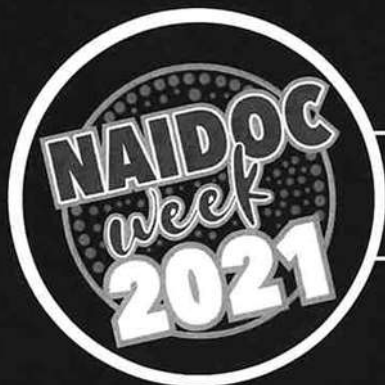
## Congratulations to our Winners

The following students were recipients of the NAIDOC Medal of Excellence and prizes in the 2021 NAIDOC Week School initiatives and presentation have or are being scheduled to take place at individual school assemblies with Aboriginal Elders, District School Superintendent, Mayor and or representatives, department delegates and Director – NAIDOC Week School Initiatives; 360+ encouragement awards were also won by students who displayed excellence in their entries.

<b>Holly WIGGINS</b>	Wakehurst Public School
<b>Jorja WILLIAMS</b>	St Marys Primary School - Scone
<b>Demetria HALL</b>	St Therese's Primary School - New Lambton
<b>Harrison Langham</b>	East Golburn Public School
<b>Joseph GIAGOSIAN</b>	Gladesville Public School
<b>Phoebe Grace SIMS</b>	Ross Hill Public School
<b>Liam Jackson</b>	Orange Public School
<b>Chase SINCLAIR</b>	St Kevins Primary School - Cardiff
<b>Suzanna ZATANG</b>	Henschke Catholic Primary - Wagga
<b>Kye SMITH</b>	Iluka Public School
<b>Emma BARNETT</b>	Cambewarra Public School
<b>Olivia HAINZL</b>	Meadowbank Public School
<b>Tianna KYLE</b>	Callala Public School
<b>Paige HOLDEN</b>	The Bidgee School
<b>Chelsea PERIN</b>	Wollongbar Public School
<b>Sonny MOORE</b>	Hume Public School
<b>Harper PIPPEN</b>	St James Primary - Muswellbrook
<b>Evie Aldridge</b>	St Marys Primary School - Scone
<b>Junior GURUN</b>	King Park Public School
<b>Ollie FORDE</b>	South Coogee Public School
<b>Blake OLSEN</b>	St Patricks Primary School
<b>Evelyn O'BRIEN</b>	Springdale Heights Public School
<b>Luca GIDDENS</b>	Forrestville Public School
<b>Morgan BAINES</b>	Gladesville Public School
<b>Malakai NYE</b>	Nowra Public School
<b>Kate BURROWS</b>	St Charles Primary School - Waverley
<b>William PLANT</b>	All Hallows Primary School
<b>Callum Reeves</b>	Mortlake Public School



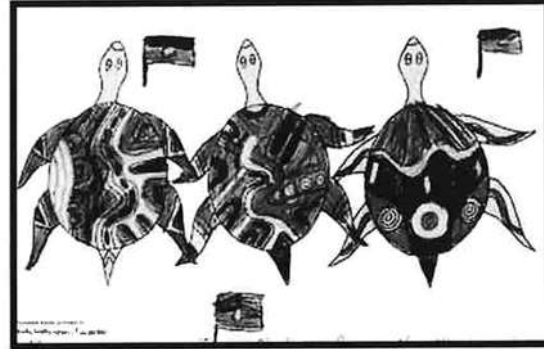
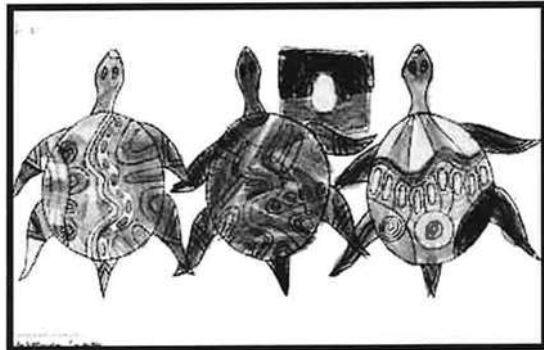
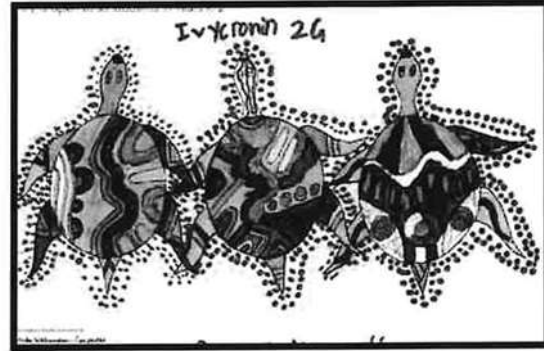
<b>Darcy BAX</b>	Kegworth Public School
<b>Jai</b>	Cambewarra Public School
<b>Noah M</b>	Tweed Heads Public School
<b>Grace BENOIT</b>	Heaton Public School
<b>Sebastian AKOURI</b>	All Hallows Primary School
<b>Dylan CORFIELD</b>	Dobroyd Point Public School
<b>Carmen LARA</b>	Merewether Public School
<b>Jackson SWEENEY</b>	St Patricks Primary School - Cooma
<b>Sienna GALE</b>	Nowra Public School
<b>Hunter QUINN</b>	Sussex Inlet Public School
<b>Tyrone BROWN</b>	Gunnedah South Public School
<b>Jogan SANTOS</b>	Tacking Point Public School
<b>Michael SANTOS</b>	St Joseph's College
<b>Wendy EDWARDS</b>	Mackillop College

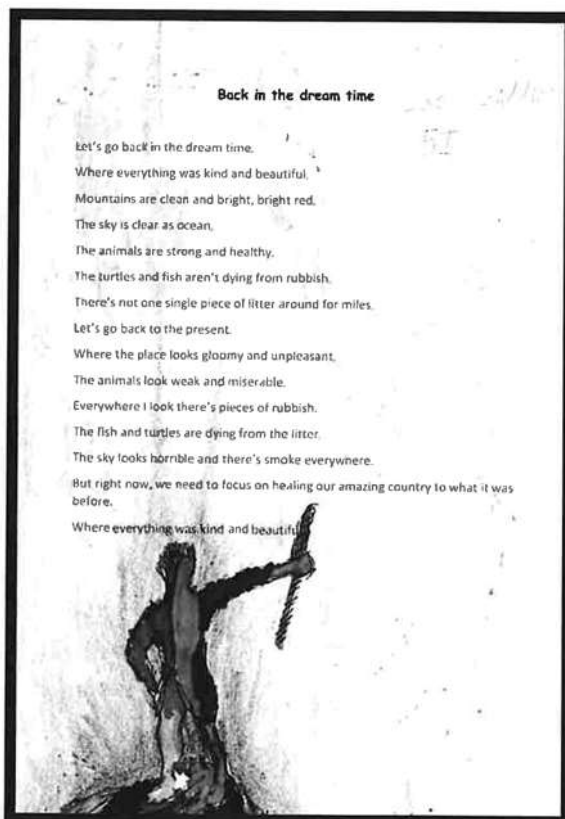
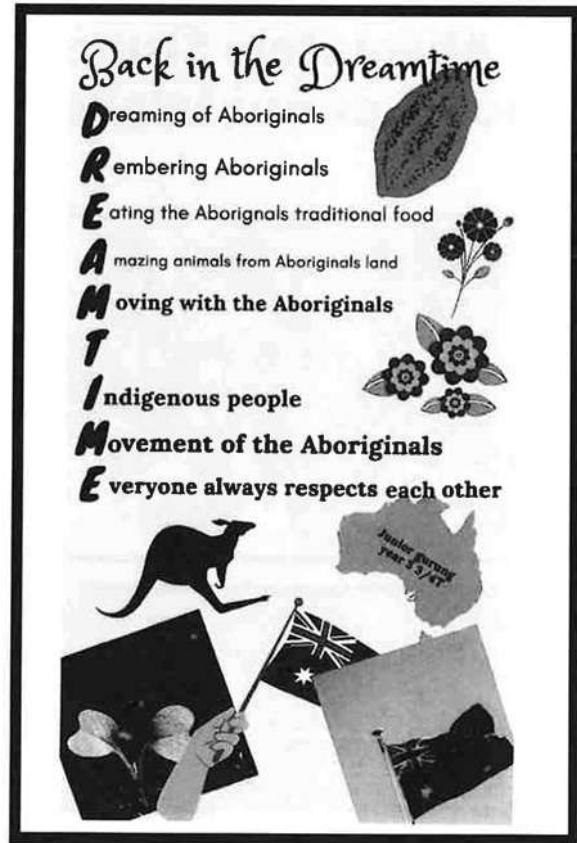
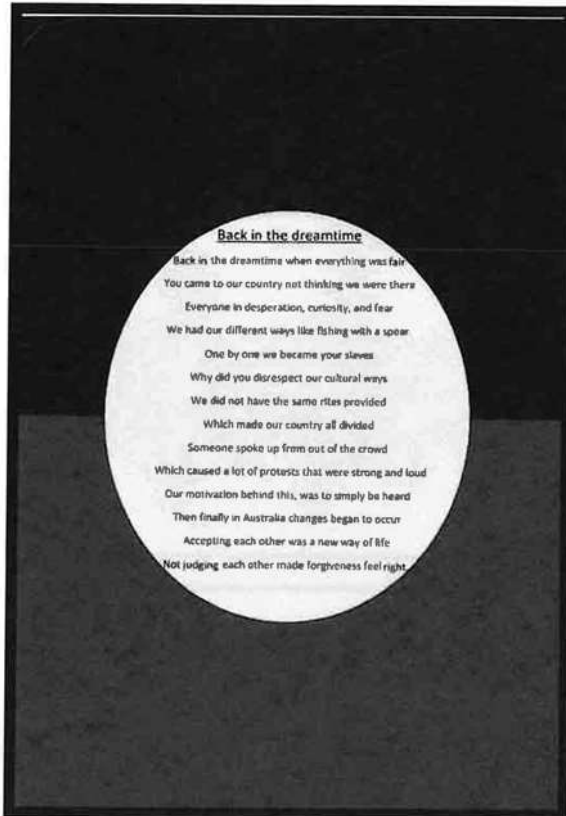


**HEAL COUNTRY**

4 - 11 July 2021

## Absolutely Stunning creative work from some of our talented competition winners





**The NAIDOC Week 2021 School Initiative competitions comprised of the following (4) separate competitions;**

**Colouring-in Competition**

(Illustration of Traditional Indigenous Art)

(Open to all Primary School Students Years K - 2)

Prizes: MP3 Players DVD Players, DVDs & CDs

**Poem Writing Competition**

(Write a poem entitled 'Back in the Dreamtime')

(Open to all Primary School Students Years 3 - 6)

Prizes: Mini Hi-Fi and DVD Players

**Creative Writing Competition**

(Write an editorial for an overseas newspaper: Explain the importance that NAIDOC Week plays and its significance to communities across Australia)

(Open to all Secondary School Students Years 7 - 9)

Prizes: DVD & Blue Ray Players, Sony PlayStation or Digital Camera.

**Essay Writing Competition:**

(Past Present and Future - Explain developments that have taken place in the areas of Indigenous justice or health)

(Open to all Secondary School Students Years 10 - 12)

Prizes: Safe Driving Lessons, Apple Macbook, Samsung Phone or Digital Camera

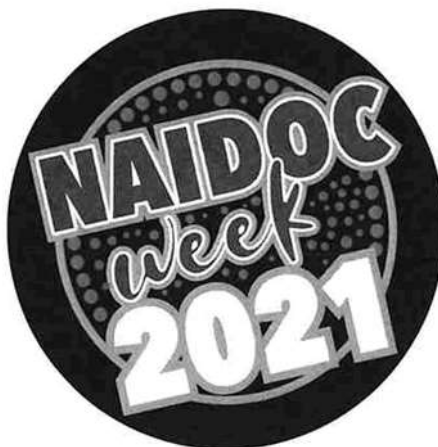
**Encouragement Awards:**

Bicycle Safety helmets, Autographed Football Jerseys, Autographed Balls, VIP Passes to NRL games and meet and greet with players, DVDs, Videos, CDs and Certificates. We also distributed 100s of movie passes to watch 'Paw Patrol the movie'.

Some 203,117 entries were received, and the judging was adjudicated by a panel of judges that included delegates from the Communities, Aboriginal elders, and the coordinator. The judging took place at the Aboriginal Cultural Centre in mid-August 2021, as the initiatives closing date was extended due to COVID. Winning schools and students were advised by phone of their successful entries and official NAIDOC Week awards presentations, sporting development events, with visiting sports stars at school assemblies are being coordinated. Presentations took place at individual school assemblies with Elders, District Superintendent of schools, Mayoral representative, Australia Post and Regional Representatives.

The NAIDOC Week 2021 Schools Initiative Competitions are deemed to have been an overwhelming success. The overwhelming response that was received from both the schools and students is an indication that the initiatives achieved its aim in promoting the importance of NAIDOC Week and Cultural Diversity within our community. The calibre of entries received from students in this year's initiatives has been described as outweighing their years.





**NAIDOC WEEK 2021  
School Initiatives  
FINAL REPORT**

**In Conclusion**

These initiatives could not have been possible without the support of both government departments and corporations.

I personally would like to thank **Hon. Gladys Berejiklian - NSW Premier, Mark Scott – Director General and Karen Jones – Executive Director, Aboriginal Education & Communities, NSW Department of Education, NSW Department of Health, Transport For NSW, NSW Communities & Justice Jayde Ward Catholic Schools NSW, Douglas Melrose-Rae, NSW-AIS, and CEO NSW Aboriginal Land Council** along with every agency, council or shire for their support and display of respect towards indigenous initiatives and we look forward to your ongoing support towards the initiatives.

**Dylan Williams**  
Executive Director

NAIDOC Week 2021 School Initiatives

**Thank you for making  
NAIDOC Week School  
Initiatives possible**





**Rotary**  
Club of Condobolin Inc



30 December, 2021

Mr Greg Tory  
General Manager  
Lachlan Shire Council  
PO Box 216  
CONDOBOLIN NSW 2877

Dear Greg

As President of the Rotary Club of Condobolin I am writing to request Council's financial support towards our 2021 Christmas Carnival which was held on Sunday 12 December, 2021 in conjunction with Condobolin Landcare Christmas Markets at the SRA Hall.

As you are aware Council reduced its support from \$1500.00 to \$500.00 several years ago and as we were not able to hold the carnival in 2020 due to Covid-19 restrictions we did not seek financial support for that event. This year we joined with Condobolin Landcare to expand the experience for the community, and it was a great success with over 700 people attending. We were also supported by volunteers from Condobolin SES and RFS who assisted us with Covid Safe requirements.

I request that Council considers increasing its support this year to \$1500.00 and ask that the undermentioned be taken into account:

- The pandemic has caused considerable angst in the Community across the Shire and the uncertainty of lockdowns and restrictions has made it difficult to plan and conduct activities for the past two years.
- Our annual Christmas Stocking Raffle which has been run every year for the past 40 years was not held this year as it did not receive the expected support from Council due to a still unexplained delay and, in our opinion, heavy handed approval conditions which meant that a simple Section 68 request was turned into an application for a "public gathering" for which we received written approval from the Council Officer responsible on 07 December, 2021 for the approval period of 08 November – 18 December 2021 leaving us only 11 days to organise tickets and sell them. We have been denied our only fundraising activity for the 2021 year because of this. Without this income our Club is unable to sponsor any requests for assistance from members of our community over the coming year. Every dollar raised is donated back into the community and every item in the Christmas Stocking is purchased from the local retailers at their regular ticketed price.

PO Box 110 CONDOBOLIN NSW 2877

Email: [rotaryclubcondobolin@gmail.com](mailto:rotaryclubcondobolin@gmail.com)

President: Susan Bennett  
Ph: 0427 002 215

Secretary: Michelle Horvat

Treasurer: Tony Broadley  
Phone: 0428 952 674

**Rotary**  
Club of Condobolin Inc



- Rotary is the only active service organisation in Condobolin and all monies raised supports activities, clubs, schools and individuals within the Shire. At a time when other community organisations and service clubs have been struggling we have doubled our membership which, whilst we are still only a small club, shows there is recognition of our work within the community over the past 69 years since our charter.
- Our members give of their time without reward and further, personally contribute by the annual membership fee towards all administration expenses of the Club. On many occasions the members also provide food, entertainment, transport and other expenses to ensure the success of activities without added cost to our small Club.

I trust that the contribution Rotary makes to the community will be seriously considered during Council's decision-making process. I would be happy to discuss any of the issues raised above with you and look forward to hearing from you in coming weeks.

Yours sincerely

*Susan R Bennett*

Susan Bennett  
President

---

PO Box 110 CONDOBOLIN NSW 2877

Email: [rotaryclubcondobolin@gmail.com](mailto:rotaryclubcondobolin@gmail.com)

President: Susan Bennett  
Ph: 0427 002 215

Secretary: Michelle Horvat

Treasurer: Tony Broadley  
Phone: 0428 952 674





LACHLAN SHIRE COUNCIL

Donations Policy GEN006 – Requests over \$1,000 only

FUNDING APPLICATION FORM

Please read the policy carefully before completing this application form, as applications that do not meet the stated funding criteria may be deemed ineligible. Should you require assistance or advice in completing the application form, please contact Council on (02) 6895 1900.

<b>PART A - Applicant Details</b>	
Name of group/organisation: <i>Rotary Club of Condobolin Inc</i>	
Postal Address: <i>PO BOX 110 Condobolin 2877</i>	
Contact Person: <i>Susan Bennett</i>	Position in group/organisation: <i>President</i>
Telephone: <i>0427 002 215</i>	Mobile: <i>-</i>
Fax: <i>-</i>	Email: <i>rotaryclubcondobolin@gmail.com</i>
Is your organisation incorporated?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does your organisation have an ABN?	Yes <input type="checkbox"/> No <input type="checkbox"/>
ABN:.....	
Does your organisation have Public Liability Insurance?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If yes, please attach a valid <u>Certificate of Currency</u> . - <i>council has this on record</i>	

<b>PART B – Project Details</b> (please attach extra pages if insufficient space is provided)	
Project Title: <i>Rotary Christmas Carnival</i>	
Project Location: <i>SRA Hall Condobolin</i>	
Proposed Start Date: <i>12/12/21</i>	Proposed End Date: <i>12/12/21</i>

Summary of Project.

*Rotary Christmas Carnival including markets, side shows, free sausage sizzle + refreshments, chocolate wheel + community group entertainment, jumping castle - all activities free to the community*

Briefly summarise what your organisation does i.e. its mission.

*Service above Self : supporting our local community + working with underprivileged communities world wide under the Rotary International banner.*

Further Information: Lachlan Shire Council ☎ 0268951900 ✉ Email: council@lachlan.nsw.gov.au				Page 1 of 3
Version: 3	Commencement Date: 2007	Last Review Date: 23 November 2016	Next Review Date: August 2017	TRIM No. D19/08746



LACHLAN SHIRE COUNCIL

Donations Policy GEN006 – Requests over \$1,000 only

FUNDING APPLICATION FORM

How will this project benefit the local community?

Gives locals an opportunity to have a free day out after long periods of lockdown, gives access to local market stall holders to sell their goods at little or no cost.

Please estimate the number of participants and/or spectators in your project.

700+

How will the success of the project be evaluated by your organisation?

numbers through doors + community feedback

How will your organisation acknowledge the financial contribution from Council?

Thank you letter, acknowledgement on materials + on the day

Please outline how your organisation will manage this project.

Club has a project committee that works with other organisations to

**PART C – Funding Sources**

Has your organisation received funding assistance from Council before? Yes  No

If Yes, in which financial year did your organisation last receive funding: 2019

Please provide details of any funding sought from other sources for this project.

Funding Source	Amount	Secured (Yes or No)
Conclabdin handcare	500.00	Yes

Further Information: Lachlan Shire Council ☎ 0268951900 ✉ Email: council@lachlan.nsw.gov.au				Page 2 of 3
Version: 3	Commencement Date: 2007	Last Review Date: 23 November 2016	Next Review Date: August 2017	TRIM No. D19/08746





LACHLAN SHIRE COUNCIL

Donations Policy GEN006 – Requests over \$1,000 only

FUNDING APPLICATION FORM

Please outline how your organisation intends to manage and be accountable for the funds allocated, should your submission be successful.

Funds are managed through an established Project Account as per previous applications + grants. Each activity must benefit the local community.

**PART D – Project Budget**

Please provide a detailed budget for your project. It is important that you clearly identify expenses by type and that every effort is made to reasonably estimate the level of income expected from sources such as entrance fees and sponsorship.

Is project budget attached before? <span style="float: right;">Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></span>	
<b>Project Budget Summary:</b>	<b>Amount</b>
Cash contributed by your organisation:	\$ 4,000.00
Cash from other sources:	\$ 500.00
In kind contribution, approximate value e.g. Volunteer	\$ 1,000.00
Amount requested from Lachlan Shire Council	\$ 1,500.00
<b>Total Cost of Project:</b>	<b>\$ 7,000.00</b>

**Authorisation:**

I, Susan Bennett (print name) certify that this application for funding was approved by the management committee of this organisation on 07/12/2021 (insert Date).

<u>Susan Bennett</u> (Signed)	<u>14-01-2022</u> (Date)
----------------------------------	-----------------------------

<b>Further Information:</b> Lachlan Shire Council ☎ 0268951900 ✉ Email: council@lachlan.nsw.gov.au				Page 3 of 3
<b>Version:</b> 3	<b>Commencement Date:</b> 2007	<b>Last Review Date:</b> 23 November 2016	<b>Next Review Date:</b> August 2017	<b>TRIM No.</b> D19/08746



2020/21 DONATIONS BUDGET  
AS AT 13/01/2022

Organisation/Individual	Work order number	Annual Budget for Special Events - in kind	General Ledger- Master/sub account number	Annual Budget for Community Events - specified donations & contributions	Amount paid for Community Events - specified donations & contributions	General donations - elected members	Rates/water - elected members	Community Events - general	Special Events-in kind support only	Donation Purpose
<b>Master.sub</b>					3820.various	3020.0405	3020.0406	3820.0460	3230.509	
<b>Annual Budget</b>						\$ 26,680	\$ 9,000	\$ 30,550		
ottingham Blue Light (Youth centre)							\$2,146			Donation - Rates & water account 1023781
onald McDonald House Orange						\$600				Donation - October 2021
ottingham Anglican Church							\$139			Donation - Water Account 1000319
otary Club of Lake Cargelligo						\$1,000				Donation - Christmas Carnival fire works
ncy Kirk - Speak up						\$200				Speak up event
ullibigeal Central School						\$100				Presentation event
ottingham Christmas Tree						\$100				Presentation event
ondobolin High School						\$100				Presentation event
ake Cargelligo Central School						\$100				Presentation event
est Milby Rodeo & Gymkhana						\$1,000				Event donation
ullibigeal Pool Committee						\$500				Christmas event
ottingham Central School						\$100				Donation - August 2021
ottingham CWA							\$1,037			Donation - Rates Account 1025830
ullibigeal CWA							\$682			Donation - Rates Account 1022913
ondobolin Chamber of Commerce								\$3,000		Donation - October 2021
ondobolin Pistol Club										
onations - NAIDOC week			3820.409	\$1,440	\$0					
urrin Bridge Programs & Events			3820.494	\$20,890	\$0					
Western Plains Regional Development			3820.476	\$54,440	\$26,685					
ower Lachlan Community Services			3820.477	\$54,440	\$54,440					
ottingham Welfare Council			3820.478	\$4,160	\$4,000					
ullibigeal Progress Association			3820.479	\$4,160	\$0					
ake Cargelligo Community Gym			3820.483	\$6,830	\$0					
ullibigeal Pool operations			3720.405	\$45,000	\$0					
ur Lady of Lourdes Catholic Church Lake Cargelligo							\$900			Donation - Rates Account 1017439
st Isadore Catholic Church - Tullibigeal							\$900			Donation - Rates Account 1023692
pecial Event - Condobolin Races	812	\$10,080								\$0
pecial Event - Pony Club Condobolin	1,062	\$650								\$0
pecial Event - Breast Screen Van Movement	1,081	\$470								\$0
pecial Event - Yellow Mountain Cross Country	1,093	\$1,310								\$1,206
pecial Event - RSL Pipe band Tattoo	1,092	\$4,400								\$0
pecial Event - Milby Sports	1,234	\$2,640								\$2,891
pecial Event - Condo 750	1,071	\$4,890								In kind support
pecial Event - ANZAC day	1,072	\$4,330								\$0
pecial Event - Condobolin B&S	1,138	\$0								\$0
pecial Event - Condobolin Show	1,163	\$16,350								\$0
pecial Event - Tottenham Races	813	\$8,020								\$0
pecial Event - Tullibigeal Carols	1,365	\$0								\$280
pecial Event - Tullibigeal Races	1,061	\$2,720								In kind support
pecial Event - Tullibigeal Gymkhana	1,232	\$910								\$0
pecial Event - Tottenham Gymkhana	1,231	\$3,550								\$0
pecial Event - Lake Cargelligo Show	1,221	\$1,720								\$0
ottingham Christmas event	1,364	\$0								\$0
pecial Event - NAIDOC Week	1,505	\$2,150								\$386
pecial Event - Lachlan Christmas Fiesta	1,873	\$3,580								In kind support
pecial Event - Rotary Christmas event Lake Cargelligo	1,363	\$0								\$4
pecial Event - Rotary Christmas event Condobolin	1,362	\$0								\$1,078
pecial Event - White Ribbon march	2,653	\$0								In kind support
<b>TOTAL</b>		<b>\$67,770</b>		<b>\$191,360</b>	<b>\$85,125</b>	<b>\$3,800</b>	<b>\$5,804</b>	<b>\$3,000</b>	<b>\$8,046</b>	
<b>Total paid</b>						<b>\$ 3,800</b>	<b>\$ 5,804</b>	<b>\$ 3,000</b>	<b>\$ 8,046</b>	
<b>Annual Budget - General (GL3020.405)</b>						<b>\$ 27,000</b>				
<b>Annual Budget - Rates/water (GL3020.406)</b>							<b>\$ 9,000</b>			
<b>Annual Budget - Special events (GL3230.509)</b>									<b>\$ 67,770</b>	
<b>Annual Budget - Community Events (GL3820.460)</b>								<b>\$ 30,550</b>		
<b>Balance Remaining</b>						<b>\$ 23,200</b>	<b>\$ 3,196</b>	<b>\$ 27,550</b>	<b>\$ 59,724</b>	



## 8.5 INVESTMENTS AS AT 30 NOVEMBER 2021

**TRIM Number:** R21/351

**Author:** Financial Accountant

### PURPOSE

The *Local Government (General) Regulation 2005 section 212* specifies that Council's Responsible Accounting Officer must provide elected members with a monthly written report detailing the funds invested by Council. The report must include information up to the last day of the month immediately preceding the meeting.

The Responsible Accounting Officer must also provide a certificate stating whether the investments have been made in accordance with the Act, the Regulations and Council's investment policy.

### SUPPORTING INFORMATION

Council's general bank account reconciled balance at 30 November 2021 is \$2,483,287.

Investments held at 30 November 2021 totalling \$52,225,128 are set out in Attachment 1.

#### Responsible Accounting Officer Certificate

I certify that the bank accounts and investments have been reconciled with the Council's general ledger as at 30 November 2021, and that investments have been made in accordance with the *Local Government Act, Local Government (General) Regulation 2005* and Council's Investment Policy.

Karen Pegler  
Responsible Accounting Officer

### FINANCIAL UPDATE

As at the end of November 2021, Council's portfolio is compliant across its counterparty and credit quality limits. Over the past 12 months, the portfolio, excluding on call cash, returned +1.01% p.a., outperforming bank bills by 0.98% p.a.

The official cash rate remains at 0.10%. This low rate will continue to have a negative impact on Council's interest income. The expectation is that the Reserve Bank will not raise rates again until there is a sustained recovery and both of the economic objectives of full employment and target inflation are met. The prospect for hikes in 2023 was formally acknowledged in the RBA November post-Board Meeting speech, noting that "*it is now plausible that a lift in the cash rate could be appropriate in 2023*", but the RBA's central forecasts are still consistent with a 2024 rate hike timing emphasising the RBA wants to be patient to confirm sustainably higher inflation. However, with markets bringing forward expectations of official rate hikes, this has seen a significant shift in longer term deposit rates over November. Future investments above 1% p.a. now appears likely if Council can continue to place the majority of its surplus funds for a minimum term of 2 years.

### LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Investments are made in accordance with Council's Investment Policy and the Community Strategic Plan/Delivery Program Item 4.2.1, which aims to ensure that "Council is financially sustainable and provides services at a level expected by the community".

### CONCLUSION

Investments will continue to be managed so Council can meet its cash commitments as and when they fall due.

**ATTACHMENTS**

**1. Investment Report as at 30 November 2021** [↓](#)

**RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No. R21/351 be received and noted.





Lachlan Shire  
Your Ultimate Bush Experience

# Investment Report

01/11/2021 to 30/11/2021



**Portfolio Valuation** as at 30/11/2021

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Accrued	Accrued MTD
Community First	Unrated	TD	GENERAL	At Maturity	03/12/2020	07/12/2021	0.6500	1,000,000.00	6,464.38	534.25
ING Direct	A	TD	GENERAL	Annual	06/02/2020	08/02/2022	1.6500	500,000.00	6,690.41	678.08
Bank of Sydney	Unrated	TD	GENERAL	At Maturity	09/02/2021	09/02/2022	0.5900	500,000.00	2,384.25	242.47
Newcastle Permanent	BBB	TD	GENERAL	Quarterly	20/02/2019	22/02/2022	3.0500	500,000.00	376.03	376.03
Newcastle Permanent	BBB	TD	GENERAL	Quarterly	05/03/2019	08/03/2022	2.9500	500,000.00	3,475.34	1,212.33
Members Equity Bank	BBB+	TD	GENERAL	At Maturity	23/03/2021	23/03/2022	0.5000	1,000,000.00	3,465.75	410.96
Macquarie Bank	A+	TD	GENERAL	At Maturity	23/03/2021	23/03/2022	0.4900	1,000,000.00	3,396.44	402.74
BOQ	BBB+	TD	GENERAL	Annual	06/05/2020	10/05/2022	1.4500	500,000.00	4,151.37	595.89
AMP Bank	BBB	TD	GENERAL	Annual	24/11/2020	23/05/2022	0.7500	1,000,000.00	143.84	143.84
BOQ	BBB+	TD	GENERAL	At Maturity	27/05/2020	24/05/2022	1.3000	1,000,000.00	19,695.89	1,068.49
Members Equity Bank	BBB+	TD	GENERAL	At Maturity	09/06/2021	14/06/2022	0.5000	1,000,000.00	2,397.26	410.96
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	09/06/2021	14/06/2022	0.4500	2,000,000.00	4,315.07	739.73
AMP Bank	BBB	TD	GENERAL	Annual	11/06/2020	14/06/2022	1.4000	750,000.00	4,976.71	863.01
AMP Bank	BBB	TD	GENERAL	Annual	22/12/2020	21/06/2022	0.7500	750,000.00	5,301.37	462.33
BOQ	BBB+	TD	GENERAL	Annual	23/06/2020	28/06/2022	1.2500	1,000,000.00	5,513.70	1,027.40
BOQ	BBB+	TD	GENERAL	Annual	22/07/2020	26/07/2022	1.0000	600,000.00	2,169.86	493.15
Auswide Bank	BBB	TD	GENERAL	At Maturity	18/08/2020	23/08/2022	0.9000	500,000.00	5,794.52	369.86
Auswide Bank	BBB	TD	GENERAL	At Maturity	27/08/2020	29/08/2022	0.9000	750,000.00	8,525.34	554.79



Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Accrued	Accrued MTD
Westpac	AA-	TD	GENERAL	Quarterly	26/08/2020	30/08/2022	0.8200	1,000,000.00	112.33	112.33
Bank of Sydney	Unrated	TD	GENERAL	Annual	26/08/2021	30/08/2022	0.6500	1,500,000.00	2,591.10	801.37
BOQ	BBB+	TD	GENERAL	At Maturity	26/08/2020	30/08/2022	0.9500	1,000,000.00	12,024.66	780.82
Westpac	AA-	TD	GENERAL	Quarterly	08/09/2020	08/09/2022	0.7800	1,500,000.00	2,692.60	961.64
NAB	AA-	TD	GENERAL	Annual	08/09/2020	08/09/2022	0.8000	1,500,000.00	2,761.64	986.30
NAB	AA-	TD	GENERAL	Annual	08/09/2020	13/09/2022	0.8000	1,500,000.00	2,761.64	986.30
WAW Credit Union	Unrated	TD	GENERAL	Annual	08/09/2020	13/09/2022	1.0500	500,000.00	1,208.22	431.51
Bank of Sydney	Unrated	TD	GENERAL	Annual	08/09/2021	04/10/2022	0.6400	500,000.00	736.44	263.01
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	20/10/2021	20/10/2022	0.4200	500,000.00	241.64	172.60
BOQ	BBB+	TD	GENERAL	Annual	20/10/2020	20/10/2022	0.8000	500,000.00	460.27	328.77
AMP Bank	BBB	TD	GENERAL	Annual	23/11/2021	29/11/2022	1.0000	1,000,000.00	219.18	219.18
NAB	AA-	TD	GENERAL	Annual	27/11/2020	29/11/2022	0.6300	500,000.00	17.26	17.26
NAB	AA-	TD	GENERAL	Annual	10/12/2020	13/12/2022	0.6300	500,000.00	3,072.33	258.90
Warwick Credit Union	Unrated	TD	GENERAL	Annual	10/02/2021	13/02/2023	0.6500	1,000,000.00	5,235.62	534.25
Warwick Credit Union	Unrated	TD	GENERAL	Annual	09/02/2021	14/02/2023	0.6500	500,000.00	2,626.71	267.12
WAW Credit Union	Unrated	TD	GENERAL	Annual	02/03/2021	02/03/2023	0.7000	500,000.00	2,627.40	287.67
BNK Bank	Unrated	TD	GENERAL	Annual	30/03/2021	04/04/2023	0.7000	900,000.00	4,246.03	517.81
NAB	AA-	TD	GENERAL	At Maturity	13/04/2021	18/04/2023	0.6000	1,000,000.00	3,813.70	493.15
BNK Bank	Unrated	TD	GENERAL	Annual	04/05/2021	09/05/2023	0.7000	1,000,000.00	4,046.58	575.34
AMP Bank	BBB	TD	GENERAL	Annual	04/05/2021	09/05/2023	0.7000	1,000,000.00	4,046.58	575.34





Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Accrued	Accrued MTD
MyState Bank	BBB	TD	GENERAL	Annual	04/05/2021	09/05/2023	0.5500	1,000,000.00	3,179.45	452.05
NAB	AA-	TD	GENERAL	Annual	25/05/2021	23/05/2023	0.6300	2,000,000.00	6,558.90	1,035.62
ING Direct	A	TD	GENERAL	Annual	08/06/2021	13/06/2023	0.5000	500,000.00	1,205.48	205.48
ING Direct	A	TD	GENERAL	Annual	15/06/2021	13/06/2023	0.5000	750,000.00	1,736.30	308.22
Westpac	AA-	TD	GENERAL	Quarterly	06/07/2021	11/07/2023	0.5600	1,000,000.00	859.18	460.27
AMP Bank	BBB	TD	GENERAL	Annual	08/09/2021	05/09/2023	0.7500	500,000.00	863.01	308.22
Westpac	AA-	TD	GENERAL	Quarterly	30/11/2021	05/12/2023	1.1900	750,000.00	24.45	24.45
Westpac	AA-	TD	GENERAL	Quarterly	18/06/2021	18/06/2024	0.8000	1,500,000.00	2,367.12	986.30
Westpac	AA-	TD	GENERAL	Quarterly	06/07/2021	09/07/2024	0.8000	1,000,000.00	1,227.40	657.53
BOQ	BBB+	TD	GENERAL	Annual	10/08/2021	12/08/2025	1.0000	1,000,000.00	3,095.89	821.92
Macquarie Bank	A+	CASH	GENERAL	Monthly	30/11/2021	30/11/2021	0.4000	4,765,318.95	1,627.31	1,627.31
NAB	AA-	CASH	GENERAL	Monthly	30/11/2021	30/11/2021	0.3100	4,709,808.79	1,224.35	1,224.35
<b>TOTALS</b>								<b>52,225,127.74</b>	<b>168,748.30</b>	<b>28,268.71</b>



## Counterparty Compliance as at 30/11/2021

### Long Term Investments

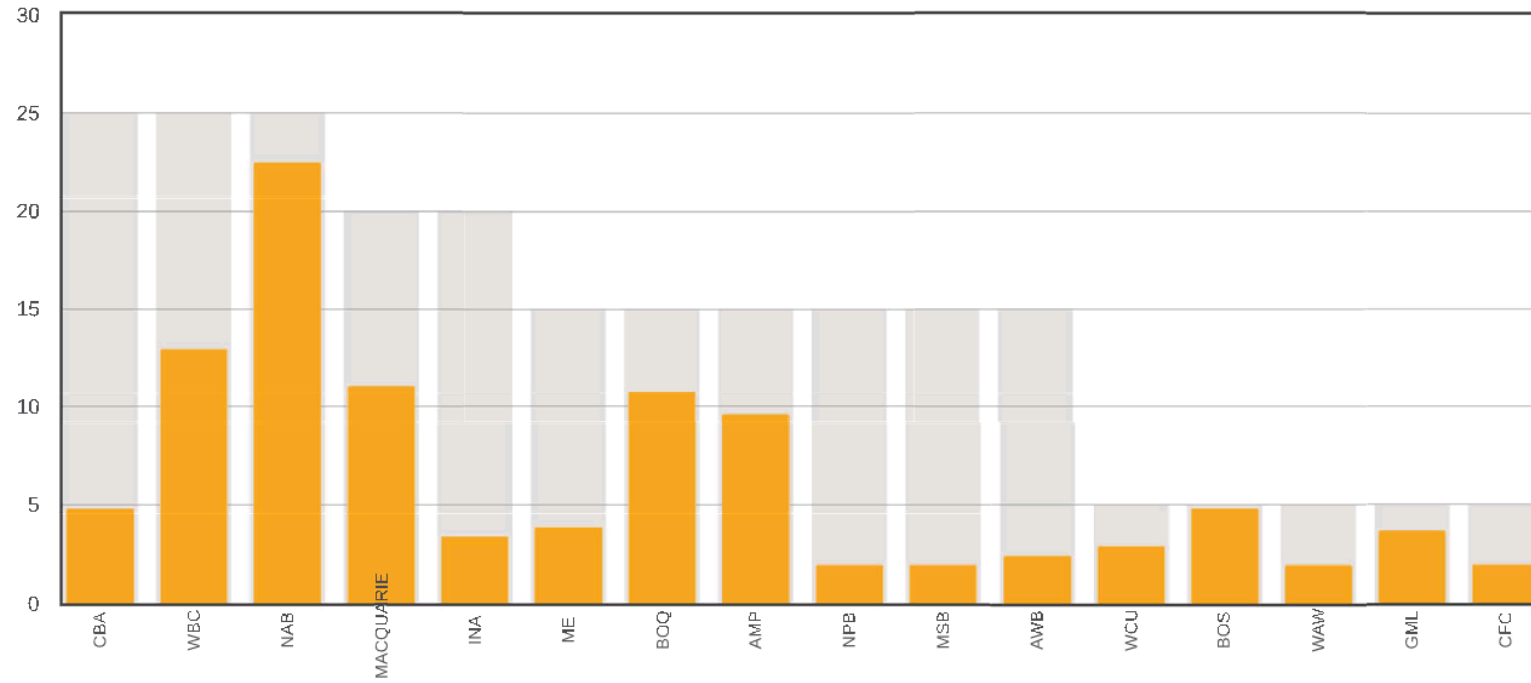
Compliant	Bank Group	Term	Rating	Invested	Invested (%)	Limit (%)	Limit (\$)	Available
✓	Commonwealth Bank	Long	AA-	2,500,000.00	4.79	25.00	-	10,556,281.94
✓	Westpac	Long	AA-	6,750,000.00	12.93	25.00	-	6,306,281.94
✓	NAB	Long	AA-	11,709,808.79	22.42	25.00	-	1,346,473.15
✓	Macquarie Bank	Long	A+	5,765,318.95	11.04	20.00	-	4,679,706.60
✓	ING Direct	Long	A	1,750,000.00	3.35	20.00	-	8,695,025.55
✓	Members Equity Bank	Long	BBB+	2,000,000.00	3.83	15.00	-	5,833,769.16
✓	BOQ	Long	BBB+	5,600,000.00	10.72	15.00	-	2,233,769.16
✓	AMP Bank	Long	BBB	5,000,000.00	9.57	15.00	-	2,833,769.16
✓	Newcastle Permanent	Long	BBB	1,000,000.00	1.92	15.00	-	6,833,769.16
✓	MyState Bank	Long	BBB	1,000,000.00	1.92	15.00	-	6,833,769.16
✓	Auswide Bank	Long	BBB	1,250,000.00	2.39	15.00	-	6,583,769.16
✓	Warwick Credit Union	Long	Unrated	1,500,000.00	2.87	5.00	-	1,111,256.39
✓	Bank of Sydney	Long	Unrated	2,500,000.00	4.79	5.00	-	111,256.39



Compliant	Bank Group	Term	Rating	Invested	Invested (%)	Limit (%)	Limit (\$)	Available
✓	WAW Credit Union	Long	Unrated	1,000,000.00	1.92	5.00	-	1,611,256.39
✓	Goldfields Money	Long	Unrated	1,900,000.00	3.64	5.00	-	711,256.39
✓	Community First	Long	Unrated	1,000,000.00	1.92	5.00	-	1,611,256.39
<b>TOTALS</b>				<b>52,225,127.74</b>	<b>100.00</b>			



**Counterparty Compliance - Long Term Investments**



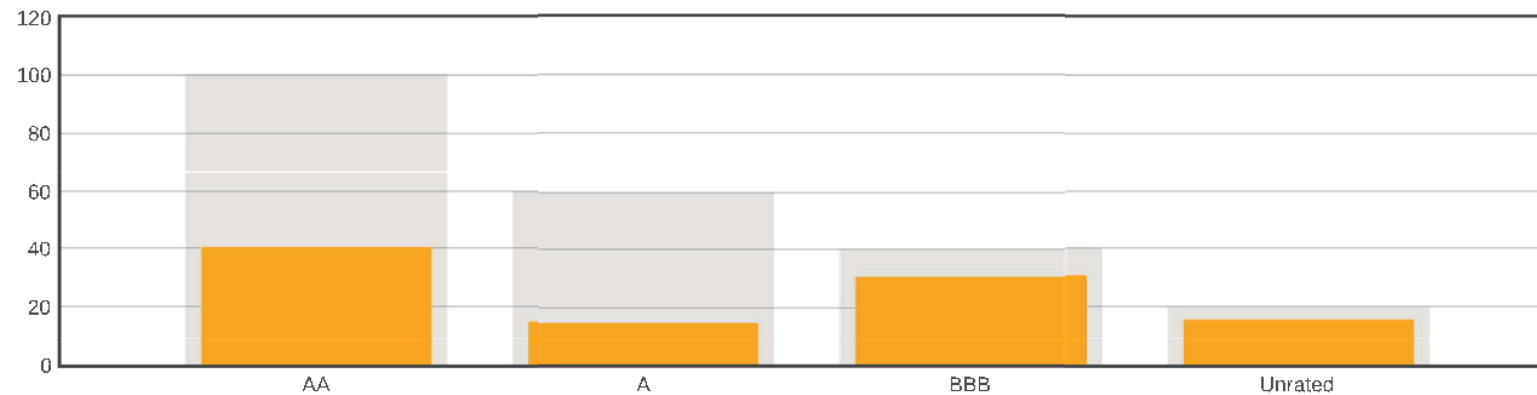


## Credit Quality Compliance as at 30/11/2021

### Long Term Investments

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available
✓	AA	20,959,808.79	40.13	100.00	31,265,318.95
✓	A	7,515,318.95	14.39	60.00	23,819,757.69
✓	BBB	15,850,000.00	30.35	40.00	5,040,051.10
✓	Unrated	7,900,000.00	15.13	20.00	2,545,025.55
<b>TOTALS</b>		<b>52,225,127.74</b>	<b>100.00</b>		

### Credit Quality Compliance - Long Term Investments



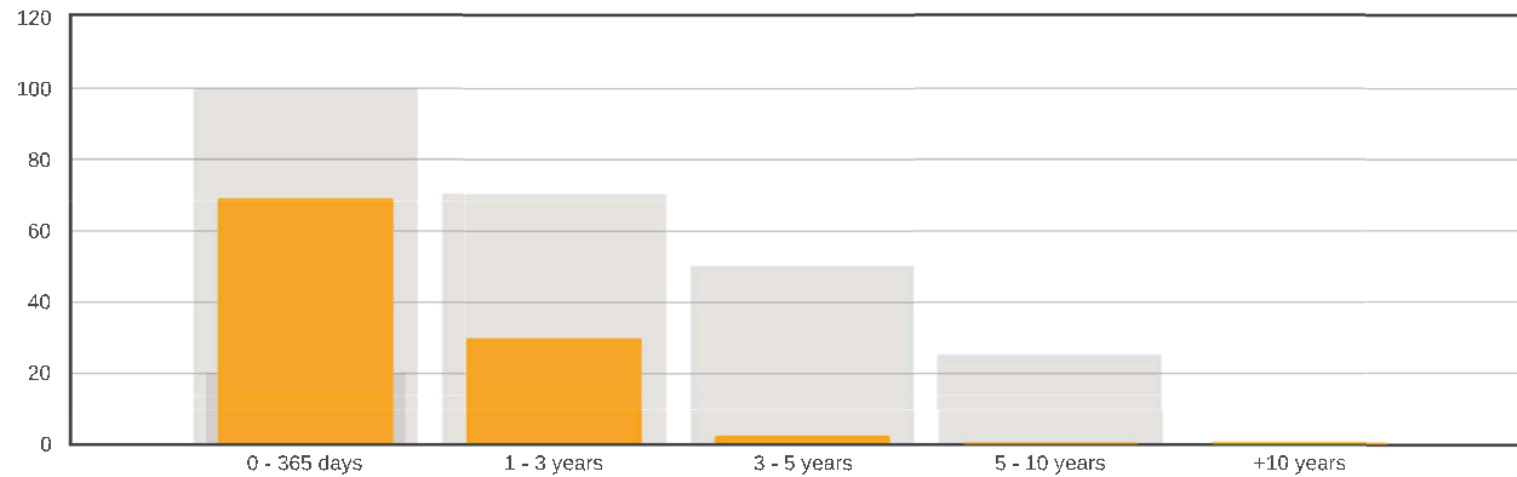




### Maturity Compliance as at 30/11/2021

Compliant	Term	Invested	Invested (%)	Min Limit (%)	Max Limit (%)	Available
✓	0 - 365 days	35,825,127.74	68.60	20.00	100.00	16,400,000.00
✓	1 - 3 years	15,400,000.00	29.49	0.00	70.00	21,157,589.42
✓	3 - 5 years	1,000,000.00	1.92	0.00	50.00	25,112,563.87
✓	5 - 10 years	-	0.00	0.00	25.00	13,056,281.94
✓	+10 years	-	0.00	0.00	0.00	-
<b>TOTALS</b>		<b>52,225,127.74</b>	<b>100.00</b>			

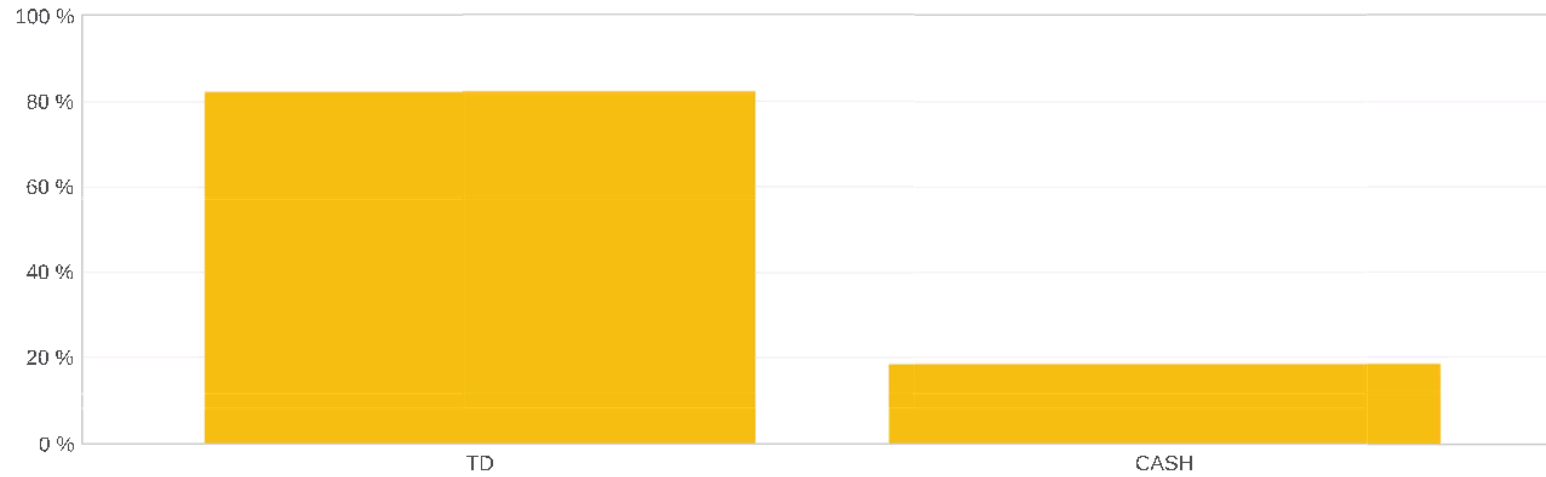
### Maturity Compliance





**Asset Class** as at 30/11/2021

Code	Number of Trades	Invested	Invested (%)
TD	49	42,750,000.00	81.86
CASH	2	9,475,127.74	18.14
<b>TOTALS</b>	<b>50</b>	<b>52,225,127.74</b>	<b>100.0</b>



## 8.6 CUSTOMER REQUESTS - 31 DECEMBER 2021

**TRIM Number:** R22/9

**Author:** Project Officer

### PURPOSE

This report is provided quarterly for the information of Councillors only.

### SUPPORTING INFORMATION

Attached you will find a high level summary report of the customer requests registered for the month of December 2021.

### BACKGROUND

The Authority system has the ability to capture customer requests for service. Reporting to Council forms part of the Customer Relationship Management Framework.

### UPDATE

Attached you will find a high level summary report of the customer requests registered for the month ended 31 December 2021. You will note some line items may appear under more than one member of the executive leadership team (e.g. Council properties) as this relates back to the staff member registering the request into the Authority CRM module. This is not a user error but is related to which department the staff member works in.

The Authority CRM module is not very flexible therefore graphs have also been attached to assist Councillor's gauge progress over time.

There are two (2) graphs attached. The first graph shows the number of requests that missed the target close off date over time. Please note these are percentages which can distort the actual results.

The second graph is complex and relates to the current month only:

- The left hand axis and green bars show the number of requests created; and
- The right hand axis and blue line depicts the number of open requests at the end of the month.

### FINANCIAL IMPLICATIONS

There are no known financial implications.

### LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2 Strong effective and Responsive Council

### CONCLUSION

The high level CRM reports attached provide Council with data on the number of CRM's received and completed in the month of December.

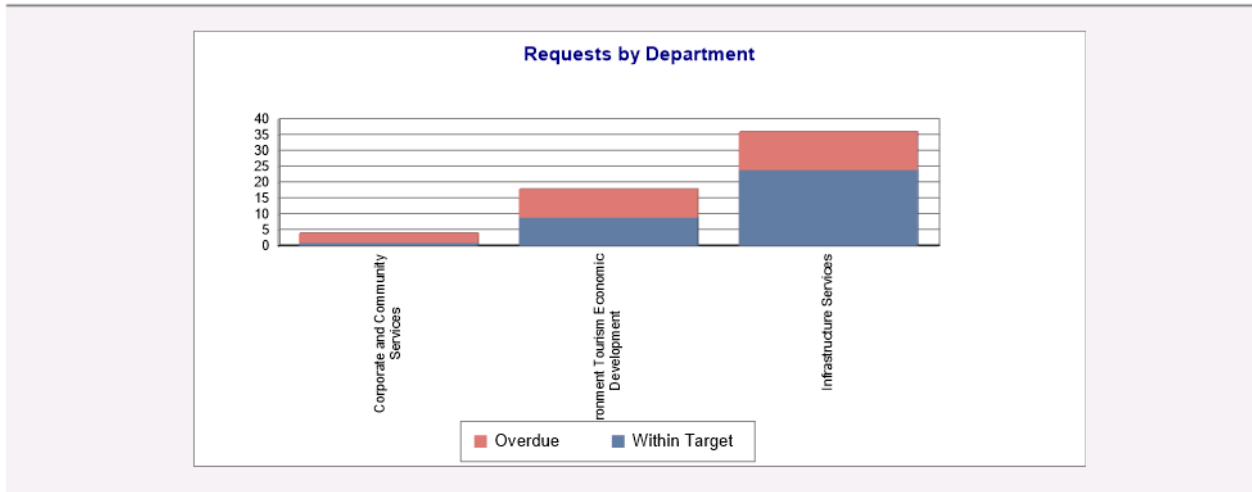
### ATTACHMENTS

1. **December CRM Report** [↓](#)
2. **Graph - December Created vs Open** [↓](#)
3. **Graph - Missed Due Date** [↓](#)

**RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No. R22/9 be received and noted.



### Received Request Statistics by Department



2 - Customer Request Management  
1/12/2021 to 31/12/2021

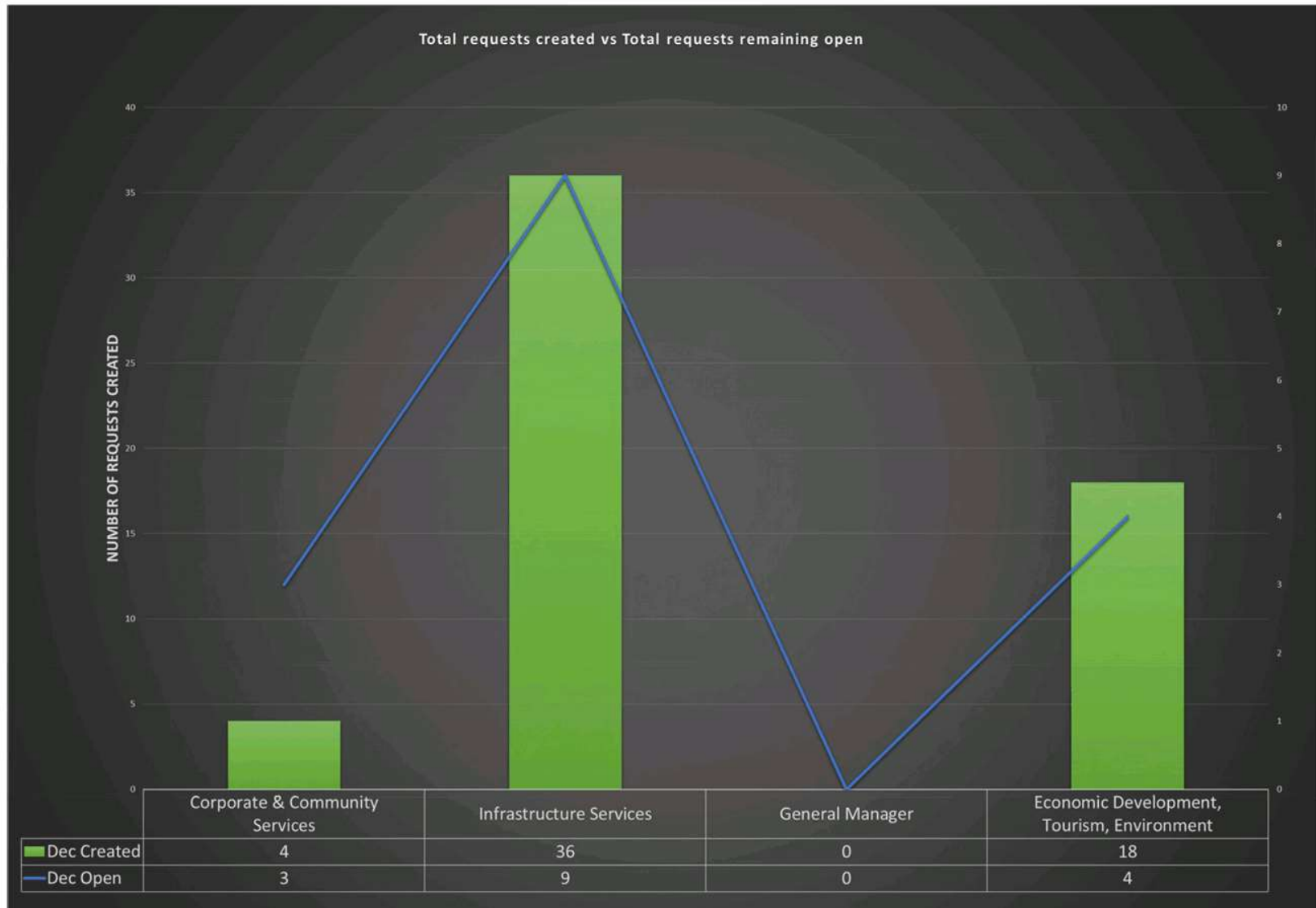
Double click onto the Category to access Minor Category and Request detail

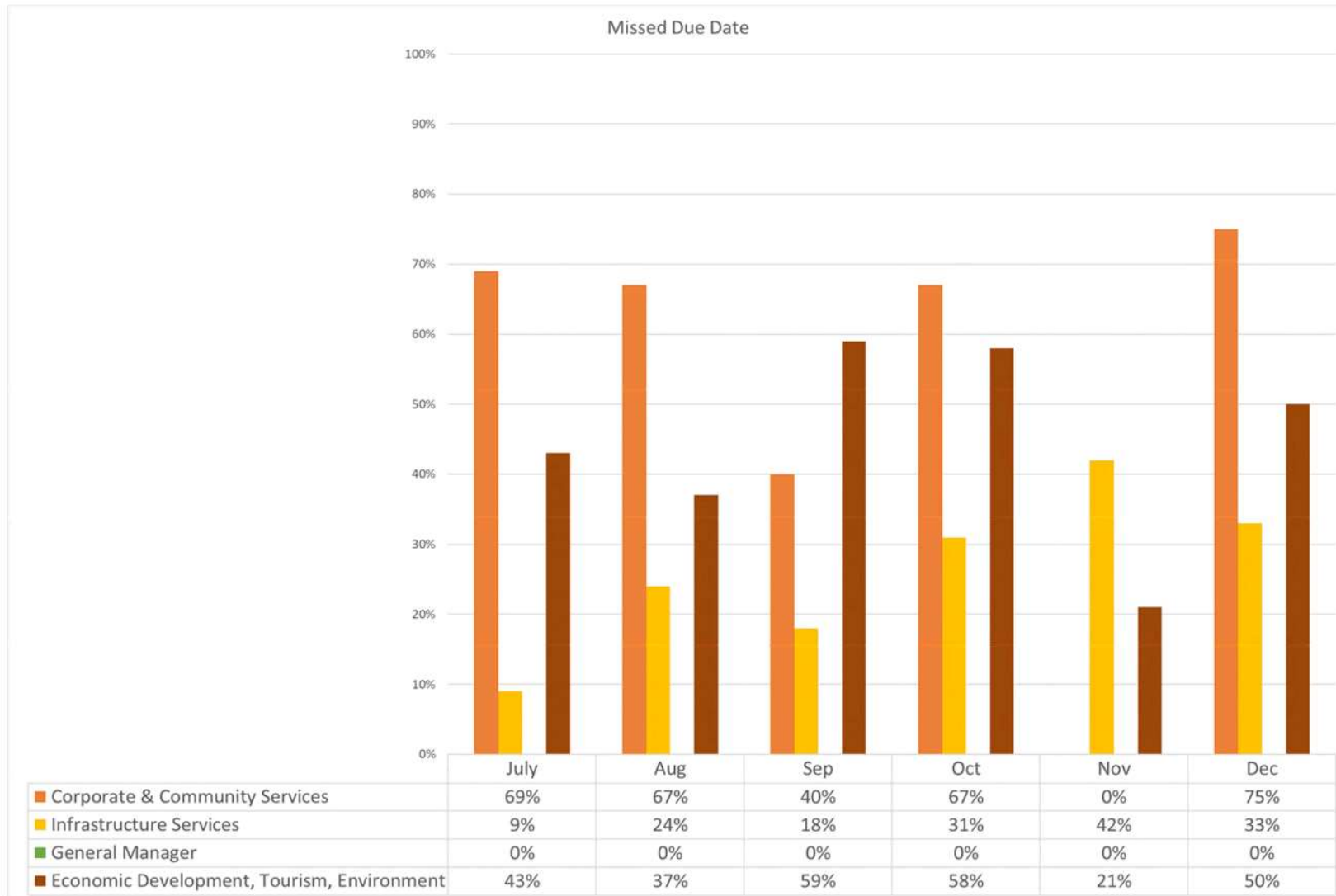
Lachlan Shire Live

Program - c\_dm098 13/01/2022 8:13:04AM

Action Officer: **All Officers** Category Code: **All Categories**  
 Department: **All Departments** Workflow: **All Workflows**

Department / Category	New	Closed	C/F Open	Within Tgt	%	Overdue	%
<b>Corporate and Community Services</b>	<b>4</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>25%</b>	<b>3</b>	<b>75%</b>
Community Services & Governance	2	0	2	0	0%	2	100%
Customer Service	2	1	1	1	50%	1	50%
<b>Environment Tourism Economic Development</b>	<b>18</b>	<b>14</b>	<b>4</b>	<b>9</b>	<b>50%</b>	<b>9</b>	<b>50%</b>
Council Properties	5	5	0	3	60%	2	40%
Development	5	5	0	4	80%	1	20%
Environment & Planning	3	1	2	1	33%	2	67%
Environment & Public Health	2	1	1	0	0%	2	100%
Waste Management	2	2	0	1	50%	1	50%
Noxious Weeds	1	0	1	0	0%	1	100%
<b>Infrastructure Services</b>	<b>36</b>	<b>27</b>	<b>9</b>	<b>24</b>	<b>67%</b>	<b>12</b>	<b>33%</b>
Infrastructure Services	7	3	4	2	29%	5	71%
Parks & Reserves	4	3	1	3	75%	1	25%
Roads	13	13	0	13	100%	0	0%
Sewer	4	2	2	1	25%	3	75%
Traffic Matters	1	1	0	0	0%	1	100%
Trees	3	1	2	1	33%	2	67%
Water	4	4	0	4	100%	0	0%
<b>Total</b>	<b>58</b>	<b>42</b>	<b>16</b>	<b>34</b>	<b>59%</b>	<b>24</b>	<b>41%</b>





**8.7 INVESTMENTS AS AT 31 DECEMBER 2021****TRIM Number: R22/14****Author: Financial Accountant****PURPOSE**

The *Local Government (General) Regulation 2005 section 212* specifies that Council's Responsible Accounting Officer must provide elected members with a monthly written report detailing the funds invested by Council. The report must include information up to the last day of the month immediately preceding the meeting.

The Responsible Accounting Officer must also provide a certificate stating whether the investments have been made in accordance with the Act, the Regulations and Council's investment policy.

**SUPPORTING INFORMATION**

Council's general bank account reconciled balance at 31 December 2021 is \$872,448.

Investments held at 31 December 2021 totalling \$52,230,285 are set out in Attachment 1.

**Responsible Accounting Officer Certificate**

I certify that the bank accounts and investments have been reconciled with the Council's general ledger as at 31 December 2021, and that investments have been made in accordance with the *Local Government Act, Local Government (General) Regulation 2005* and Council's Investment Policy.

Karen Pegler  
Responsible Accounting Officer

**FINANCIAL UPDATE**

As at the end of December 2021, Council's portfolio is compliant across its counterparty and credit quality limits. Over the past 12 months, the portfolio, excluding on call cash, returned +0.97% p.a., outperforming bank bills by 0.94% p.a.

The official cash rate remains at 0.10%. This low rate will continue to have a negative impact on Council's interest income. The expectation is that the Reserve Bank will not raise rates again until there is a sustained recovery and both of the economic objectives of full employment and target inflation are met. The prospect for hikes in 2023 was formally acknowledged in the RBA December post-Board Meeting speech, noting that "*it is now plausible that a lift in the cash rate could be appropriate in 2023*", but the RBA's central forecasts are still consistent with a 2024 rate hike timing emphasising the RBA wants to be patient to confirm sustainably higher inflation. However, with markets bringing forward expectations of official rate hikes, this has seen a significant shift in longer term deposit rates over December. Future investments above 1% p.a. now appears likely if Council can continue to place the majority of its surplus funds for a minimum term of 2 years.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

Investments are made in accordance with Council's Investment Policy and the Community Strategic Plan/Delivery Program Item 4.2.1, which aims to ensure that "Council is financially sustainable and provides services at a level expected by the community".

**CONCLUSION**

Investments will continue to be managed so Council can meet its cash commitments as and when they fall due.



**ATTACHMENTS**

**1. Investment Report as at 31 December 2021** [↓](#)

**RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No. R22/14 be received and noted.



Lachlan Shire  
Your Ultimate Bush Experience

# Investment Report

01/12/2021 to 31/12/2021



**Portfolio Valuation** as at 31/12/2021

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Accrued	Accrued MTD
ING Direct	A	TD	GENERAL	Annual	06/02/2020	08/02/2022	1.6500	500,000.00	7,391.10	700.68
Bank of Sydney	Unrated	TD	GENERAL	At Maturity	09/02/2021	09/02/2022	0.5900	500,000.00	2,634.79	250.55
Newcastle Permanent	BBB	TD	GENERAL	Quarterly	20/02/2019	22/02/2022	3.0500	500,000.00	1,671.23	1,295.21
Newcastle Permanent	BBB	TD	GENERAL	Quarterly	05/03/2019	08/03/2022	2.9500	500,000.00	1,050.68	1,050.68
Members Equity Bank	BBB+	TD	GENERAL	At Maturity	23/03/2021	23/03/2022	0.5000	1,000,000.00	3,890.41	424.66
Macquarie Bank	A+	TD	GENERAL	At Maturity	23/03/2021	23/03/2022	0.4900	1,000,000.00	3,812.60	416.16
BOQ	BBB+	TD	GENERAL	Annual	06/05/2020	10/05/2022	1.4500	500,000.00	4,767.12	615.75
AMP Bank	BBB	TD	GENERAL	Annual	24/11/2020	23/05/2022	0.7500	1,000,000.00	780.82	636.99
BOQ	BBB+	TD	GENERAL	At Maturity	27/05/2020	24/05/2022	1.3000	1,000,000.00	20,800.00	1,104.11
Members Equity Bank	BBB+	TD	GENERAL	At Maturity	09/06/2021	14/06/2022	0.5000	1,000,000.00	2,821.92	424.66
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	09/06/2021	14/06/2022	0.4500	2,000,000.00	5,079.45	764.38
AMP Bank	BBB	TD	GENERAL	Annual	11/06/2020	14/06/2022	1.4000	750,000.00	5,868.49	891.78
AMP Bank	BBB	TD	GENERAL	Annual	22/12/2020	21/06/2022	0.7500	750,000.00	154.11	154.11
BOQ	BBB+	TD	GENERAL	Annual	23/06/2020	28/06/2022	1.2500	1,000,000.00	6,575.34	1,061.64
BOQ	BBB+	TD	GENERAL	Annual	22/07/2020	26/07/2022	1.0000	600,000.00	2,679.45	509.59
Auswide Bank	BBB	TD	GENERAL	At Maturity	18/08/2020	23/08/2022	0.9000	500,000.00	6,176.71	382.19
Auswide Bank	BBB	TD	GENERAL	At Maturity	27/08/2020	29/08/2022	0.9000	750,000.00	9,098.63	573.29
Westpac	AA-	TD	GENERAL	Quarterly	26/08/2020	30/08/2022	0.8200	1,000,000.00	808.77	696.44





Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Accrued	Accrued MTD
Bank of Sydney	Unrated	TD	GENERAL	Annual	26/08/2021	30/08/2022	0.6500	1,500,000.00	3,419.18	828.08
BOQ	BBB+	TD	GENERAL	At Maturity	26/08/2020	30/08/2022	0.9500	1,000,000.00	12,831.51	806.85
Westpac	AA-	TD	GENERAL	Quarterly	08/09/2020	08/09/2022	0.7800	1,500,000.00	769.32	769.32
NAB	AA-	TD	GENERAL	Annual	08/09/2020	08/09/2022	0.8000	1,500,000.00	3,780.82	1,019.18
NAB	AA-	TD	GENERAL	Annual	08/09/2020	13/09/2022	0.8000	1,500,000.00	3,780.82	1,019.18
WAW Credit Union	Unrated	TD	GENERAL	Annual	08/09/2020	13/09/2022	1.0500	500,000.00	1,654.11	445.89
Bank of Sydney	Unrated	TD	GENERAL	Annual	08/09/2021	04/10/2022	0.6400	500,000.00	1,008.22	271.78
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	20/10/2021	20/10/2022	0.4200	500,000.00	420.00	178.36
BOQ	BBB+	TD	GENERAL	Annual	20/10/2020	20/10/2022	0.8000	500,000.00	800.00	339.73
AMP Bank	BBB	TD	GENERAL	Annual	23/11/2021	29/11/2022	1.0000	1,000,000.00	1,068.49	849.32
NAB	AA-	TD	GENERAL	Annual	27/11/2020	29/11/2022	0.6300	500,000.00	284.79	267.53
NAB	AA-	TD	GENERAL	Annual	10/12/2020	13/12/2022	0.6300	500,000.00	189.86	189.86
Warwick Credit Union	Unrated	TD	GENERAL	Annual	10/02/2021	13/02/2023	0.6500	1,000,000.00	5,787.67	552.05
Warwick Credit Union	Unrated	TD	GENERAL	Annual	09/02/2021	14/02/2023	0.6500	500,000.00	2,902.74	276.03
WAW Credit Union	Unrated	TD	GENERAL	Annual	02/03/2021	02/03/2023	0.7000	500,000.00	2,924.66	297.26
BNK Bank	Unrated	TD	GENERAL	Annual	30/03/2021	04/04/2023	0.7000	900,000.00	4,781.10	535.07
NAB	AA-	TD	GENERAL	At Maturity	13/04/2021	18/04/2023	0.6000	1,000,000.00	4,323.29	509.59
BNK Bank	Unrated	TD	GENERAL	Annual	04/05/2021	09/05/2023	0.7000	1,000,000.00	4,641.10	594.52
AMP Bank	BBB	TD	GENERAL	Annual	04/05/2021	09/05/2023	0.7000	1,000,000.00	4,641.10	594.52
MyState Bank	BBB	TD	GENERAL	Annual	04/05/2021	09/05/2023	0.5500	1,000,000.00	3,646.58	467.12





Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Accrued	Accrued MTD
NAB	AA-	TD	GENERAL	Annual	25/05/2021	23/05/2023	0.6300	2,000,000.00	7,629.04	1,070.14
ING Direct	A	TD	GENERAL	Annual	08/06/2021	13/06/2023	0.5000	500,000.00	1,417.81	212.33
ING Direct	A	TD	GENERAL	Annual	15/06/2021	13/06/2023	0.5000	750,000.00	2,054.79	318.49
Westpac	AA-	TD	GENERAL	Quarterly	06/07/2021	11/07/2023	0.5600	1,000,000.00	1,334.79	475.62
AMP Bank	BBB	TD	GENERAL	Annual	08/09/2021	05/09/2023	0.7500	500,000.00	1,181.51	318.49
Westpac	AA-	TD	GENERAL	Quarterly	30/11/2021	05/12/2023	1.1900	750,000.00	782.47	758.01
Westpac	AA-	TD	GENERAL	Quarterly	18/06/2021	18/06/2024	0.8000	1,500,000.00	394.52	394.52
Westpac	AA-	TD	GENERAL	Quarterly	06/07/2021	09/07/2024	0.8000	1,000,000.00	1,906.85	679.45
BOQ	BBB+	TD	GENERAL	Annual	10/08/2021	12/08/2025	1.0000	1,000,000.00	3,945.21	849.32
Macquarie Bank	A+	CASH	GENERAL	Monthly	31/12/2021	31/12/2021	0.4000	4,669,322.03	1,617.85	1,617.85
NAB	AA-	CASH	GENERAL	Monthly	31/12/2021	31/12/2021	0.3100	5,810,963.04	1,249.39	1,249.39
<b>TOTALS</b>								<b>52,230,285.07</b>	<b>173,231.21</b>	<b>30,707.72</b>



## Counterparty Compliance as at 31/12/2021

### Long Term Investments

Compliant	Bank Group	Term	Rating	Invested	Invested (%)	Limit (%)	Limit (\$)	Available
✓	Commonwealth Bank	Long	AA-	2,500,000.00	4.79	25.00	-	10,557,571.27
✓	Westpac	Long	AA-	6,750,000.00	12.92	25.00	-	6,307,571.27
✓	NAB	Long	AA-	12,810,963.04	24.53	25.00	-	246,608.23
✓	Macquarie Bank	Long	A+	5,669,322.03	10.85	20.00	-	4,776,734.98
✓	ING Direct	Long	A	1,750,000.00	3.35	20.00	-	8,696,057.01
✓	Members Equity Bank	Long	BBB+	2,000,000.00	3.83	15.00	-	5,834,542.76
✓	BOQ	Long	BBB+	5,600,000.00	10.72	15.00	-	2,234,542.76
✓	AMP Bank	Long	BBB	5,000,000.00	9.57	15.00	-	2,834,542.76
✓	Newcastle Permanent	Long	BBB	1,000,000.00	1.92	15.00	-	6,834,542.76
✓	MyState Bank	Long	BBB	1,000,000.00	1.92	15.00	-	6,834,542.76
✓	Auswide Bank	Long	BBB	1,250,000.00	2.39	15.00	-	6,584,542.76
✓	Warwick Credit Union	Long	Unrated	1,500,000.00	2.87	5.00	-	1,111,514.25
✓	Bank of Sydney	Long	Unrated	2,500,000.00	4.79	5.00	-	111,514.25

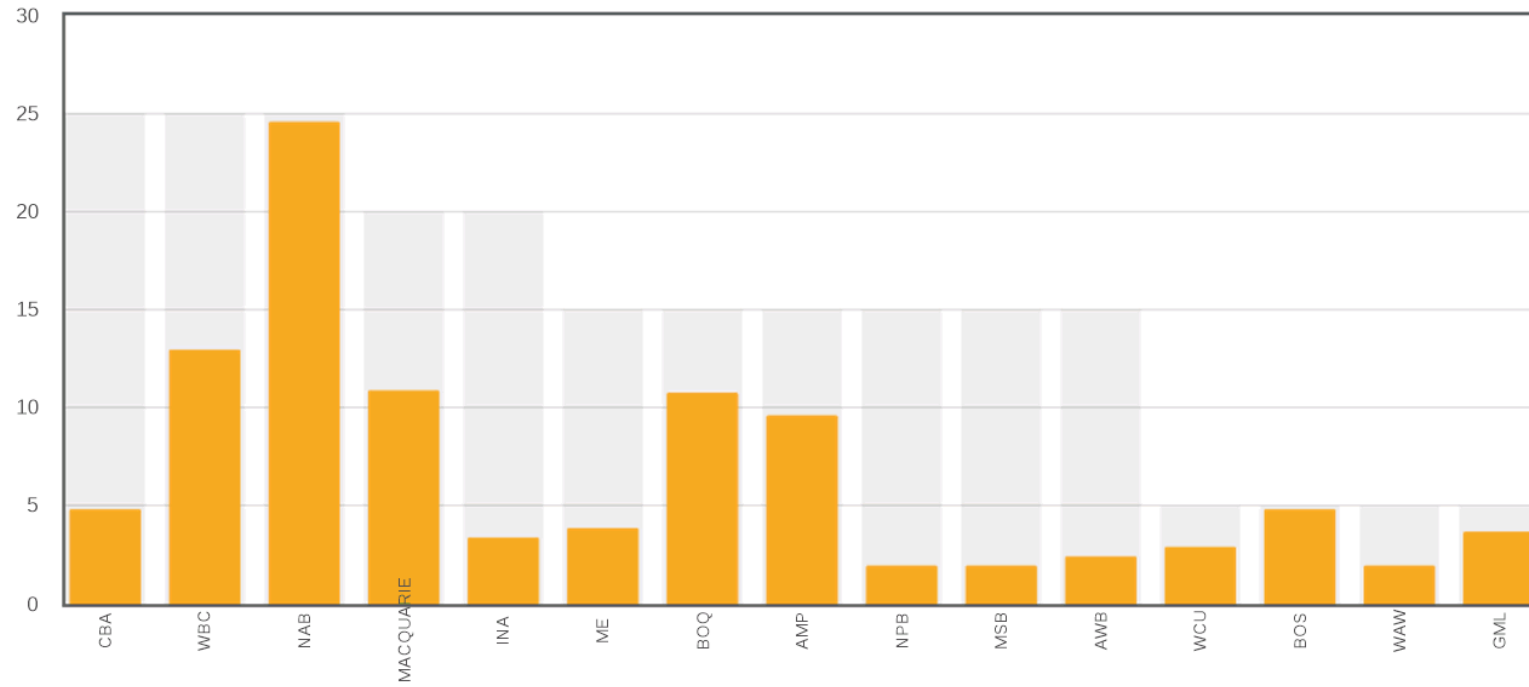




Compliant	Bank Group	Term	Rating	Invested	Invested (%)	Limit (%)	Limit (\$)	Available
✓	WAW Credit Union	Long	Unrated	1,000,000.00	1.92	5.00	-	1,611,514.25
✓	Goldfields Money	Long	Unrated	1,900,000.00	3.64	5.00	-	711,514.25
<b>TOTALS</b>				<b>52,230,285.07</b>	<b>100.00</b>			



### Counterparty Compliance - Long Term Investments





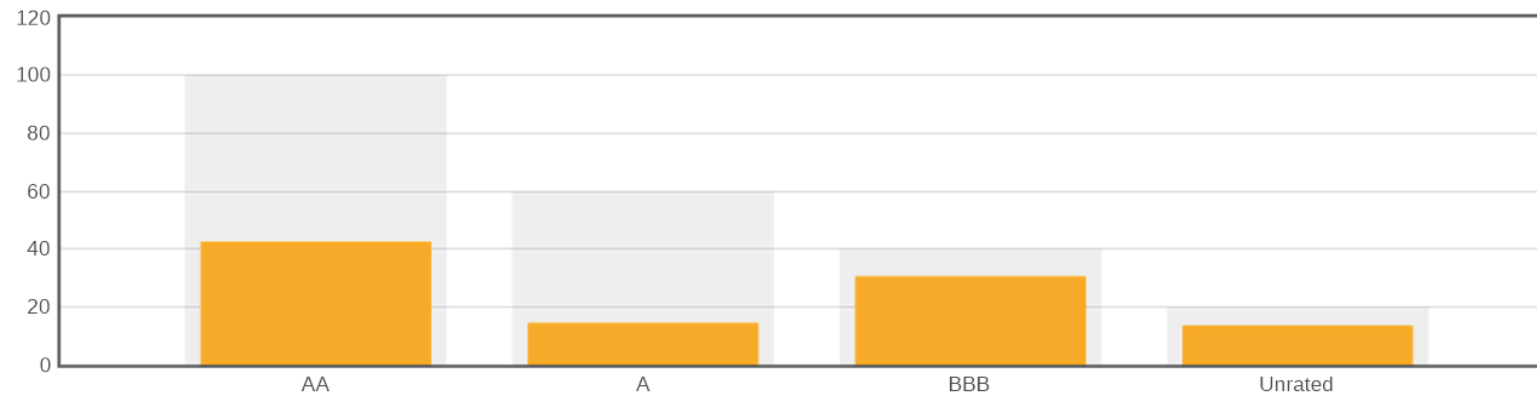


### Credit Quality Compliance as at 31/12/2021

#### Long Term Investments

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available
✓	AA	22,060,963.04	42.24	100.00	30,169,322.03
✓	A	7,419,322.03	14.21	60.00	23,918,849.01
✓	BBB	15,850,000.00	30.35	40.00	5,042,114.03
✓	Unrated	6,900,000.00	13.21	20.00	3,546,057.01
<b>TOTALS</b>		<b>52,230,285.07</b>	<b>100.00</b>		

#### Credit Quality Compliance - Long Term Investments

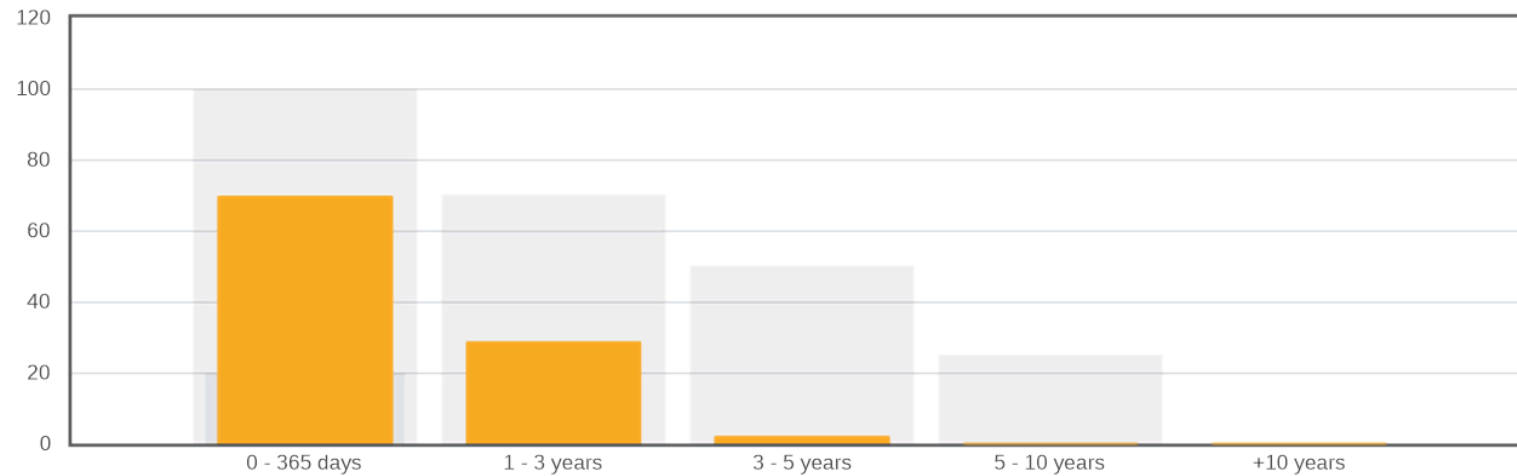




### Maturity Compliance as at 31/12/2021

Compliant	Term	Invested	Invested (%)	Min Limit (%)	Max Limit (%)	Available
✓	0 - 365 days	36,330,285.07	69.56	20.00	100.00	15,900,000.00
✓	1 - 3 years	14,900,000.00	28.53	0.00	70.00	21,661,199.55
✓	3 - 5 years	1,000,000.00	1.92	0.00	50.00	25,115,142.54
✓	5 - 10 years	-	0.00	0.00	25.00	13,057,571.27
✓	+10 years	-	0.00	0.00	0.00	-
<b>TOTALS</b>		<b>52,230,285.07</b>	<b>100.00</b>			

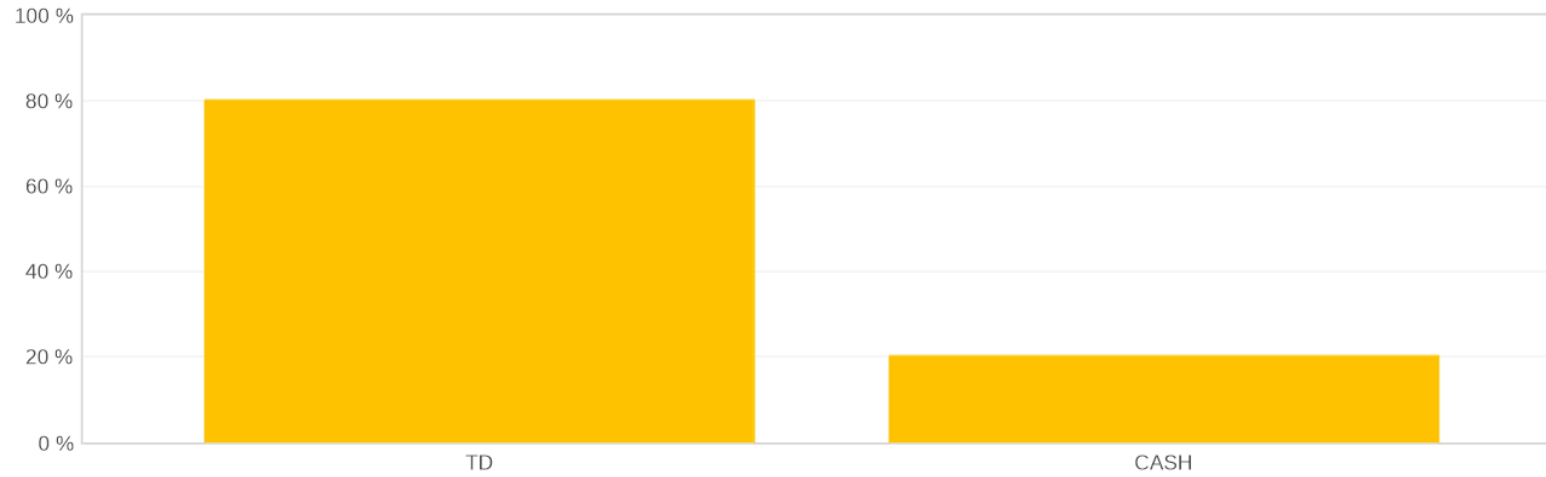
### Maturity Compliance





**Asset Class** as at 31/12/2021

Code	Number of Trades	Invested	Invested (%)
TD	47	41,750,000.00	79.93
CASH	2	10,480,285.07	20.07
<b>TOTALS</b>	<b>49</b>	<b>52,230,285.07</b>	<b>100.0</b>



## 9 ENVIRONMENT, TOURISM AND ECONOMIC DEVELOPMENT

### 9.1 DRAFT CENTRAL WEST AND ORANA REGIONAL PLAN 2041

**TRIM Number:** R22/7

**Author:** Manager- Town Planning

#### PURPOSE

The purpose of this report is to notify Council that the Department of Planning, Industry and Environment (DPIE) have placed the draft Central West and Orana Regional Plan 2041 (CWORP) on public exhibition. It is proposed that a detailed review of the CWORP be undertaken and comments be submitted to the Department, if required, following the review.

#### SUPPORTING INFORMATION

Nil

#### BACKGROUND

1. In September 2021 Council was informed that the first five-year (5) review for the Regional Plan was underway, per Resolution 2021/204:
2.
  1. *The Director of Environment, Tourism and Economic Development Report No.R21/270 be received and noted.*
  2. *A further report be presented to Council once the draft Central West and Orana Regional Plan 2041 has been placed on public exhibition, providing a summary of the plan and details of any submissions made in relation to the plan.*
- 3.
4. The *Central West and Orana Regional Plan 2036* was released in 2017 to provide a twenty-year (20) strategic land use planning framework for the region. The Central West and Orana region consists of 19 local government areas. Lachlan is located within the Central West area as shown in **Figure 1** below:
- 5.

Central West Government DPIE)

6. The provides direction for future needs housing, jobs infrastructure protecting the 7.

8. Regional prepared in with Section

Planning and Act 1979 and five-yearly

**ISSUES AND**

9. The first review for the Regional Plan is progressing and on 22 November 2021, the draft updated plan 2041 was released for public exhibition until Friday 18 February 2021.

10.

11. The review so far has involved consultation with local councils and state agencies and will result in a revised and updated *Central West Orana Regional Plan 2041*. The new Regional Plan will focus on land use planning outcomes and include actions for delivery within the next five years.

12.

13. A five-yearly review ensures the Regional Plans ongoing relevance through revisiting regional challenges and opportunities as well as incorporating the most up-to-date information. The five-year review is also an opportunity to ensure alignment with any new policies and strategies and to revisit regional challenges and opportunities.

14.

1. The updated plan provides a vision and direction for land-use decisions to support:

- Job creation
- Housing supply and diversity
- Access to green spaces
- Creating a vibrant and connected network of centres that build on the region’s strengths and emerging opportunities and challenges.

According to DPIE, the draft Regional Plan will provide a regional level framework for dealing with projected regional change for the next twenty years with a focus on the next five years. DPIE is of the view that the region will require approximately 19,000 more dwellings before 2041 with consequences for jobs, services, infrastructure requirements, potential environmental impact and water use.

The updated plan recognises the importance of water and that future population and economic growth is dependent on this precious resource. It elevates the river systems to places for recreation, conservation and to enhance urban areas.

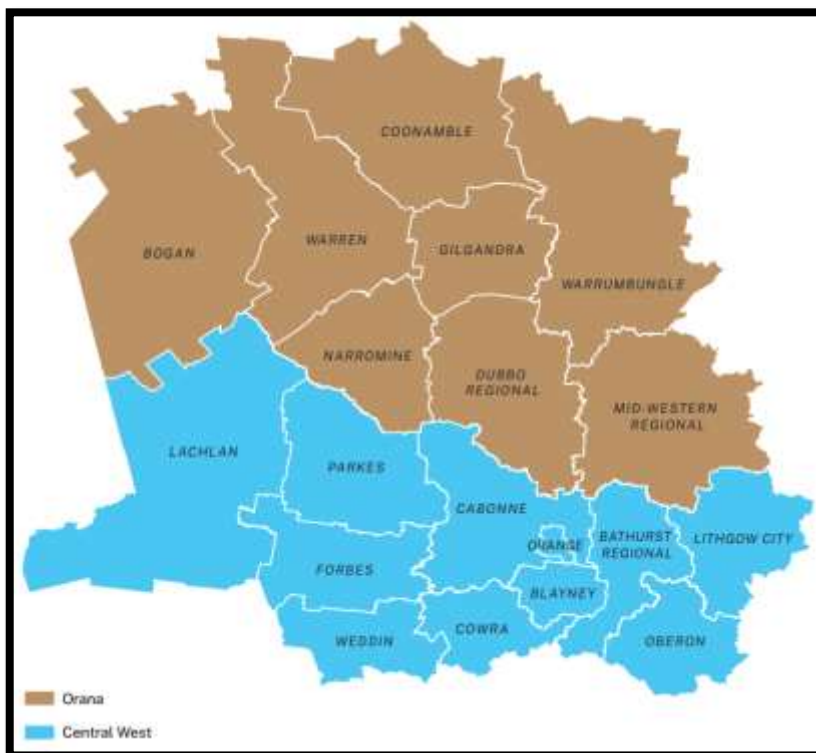


Figure 1 – and Orana Local Areas (Source:

Regional Plan strategic the region’s population including and as well as environment.

plans are accordance 3.3 of the *Environmental Assessment* are subject to reviews.

**COMMENTS**

five-year (5)

Looking to a post-pandemic future, the plan contains a number of strategies to boost the region as a tourist destination. These include transforming disused railway lines into cycle trails to augment the existing network of trails that loop through cities, towns, and villages.

There are four main themes in the draft Plan:

1. A sustainable and resilient place – which provides actions on the region's important environmental assets, connected, healthy and resilient communities and water resources, landscapes, character and cultural heritage.
2. People, housing and communities – which provides actions for the region's centres, temporary worker accommodation, rural residential development, infrastructure delivery and housing supply, diversity, affordability and resilience.
3. Prosperity, productivity and innovation – which provides actions for existing industries and employment areas, new and innovative economic enterprises, agricultural production and innovation, transport networks and infrastructure, higher education and health facilities, resource lands, tourism and the economic self-determination of Aboriginal communities.
4. Location-specific responses – which provides actions for the regional cities of Bathurst, Dubbo and Orange, the Central-West Orana Renewable Energy Zone, the Parkes Special Activation Precinct and the Dark Sky Park. Local government priorities are also included.

The draft Regional Plan includes a revised Lachlan Shire Council local government priorities list, which builds on objectives and actions in the current Regional Plan to guide further investigations and implementation. The updated section is as follows:

*Lachlan Shire LGA in the south west of the region is positioned to enhance a diverse agricultural and industrial manufacturing base.*

*Condobolin, the local service centre, provides a hub for agricultural activity, grain storage and transport links to Lake Cargelligo, Tottenham, Tullibigeal, Burcher, Derriwong, Fifield and Albert. Condobolin is also a centre for sporting and recreational activity.*

*Lake Cargelligo is the second largest service centre and residential area. It provides a local centre for agricultural activity, grain storage and transportation links to Condobolin, Parkes, Griffith, Hillston and Hay. As part of the largest natural inland lake system in NSW, it is a tourism destination. The Wiradjuri people have used the area as a food and water resource for centuries.*

*The LGA contributed \$385.5 million to GRP in 2020, with agriculture as the largest industry. This includes irrigation and cropping on the Lachlan River floodplain involving cotton and grains, and livestock. The manufacturing sector is growing at a high rate. Mining is a developing sector within and adjoining Lachlan Shire and could contribute to an increased population and job numbers.*

*Lachlan Shire Council's priorities for the LGA are:*

- *the primacy of the main streets of Condobolin and Lake Cargelligo*
- *agribusiness, transport and logistics sectors and associated businesses*
- *connections for the industrial manufacturing and agriculture sectors to Inland Rail and the Parkes SAP*
- *mining potential and resources while planning for long-term social and utility growth*
- *the natural environment*
- *provision and development of major regional sports, recreation, and cultural facilities*
- *infrastructure needs for Condobolin and Lake Cargelligo as well as surrounding villages*

- residential needs in Condobolin and Lake Cargelligo that are under pressure from expanding industries and larger surrounding centres
- economic development opportunities for Aboriginal communities
- cultural heritage sites and properties
- protecting agricultural land from residential development.

The Project timeline shows the project is now in Phase Two as shown in in **Figure 2** below.



Figure 2 – Project timeline of key milestones of regional plan review (Source: DPIE)

**FINANCIAL AND RESOURCE IMPLICATIONS**

Nil

**LEGAL IMPLICATIONS**

15. Regional plans are prepared in accordance with section 3.3 of the *Environmental Planning and Assessment Act 1979* and are subject to five-yearly reviews.

16.

The CWORP is an important strategic planning document for Council and will need to be carefully reviewed as it underpins Council’s Local Strategic Planning Statement (LSPS).

The CWORP as outlined has implications for Council’s land use planning framework. The CWORP informs changes to the LSPS. The LSPS informs changes that are required to be made to the Local Environmental Plan (LEP) and Development Control Plan (DCP) and provides the evidence base for Council to justify land use planning decisions.

**RISK IMPLICATIONS**

The CWORP is a key document as it helps inform important strategic planning documents for Council.

**STAKEHOLDER CONSULTATION**

In April 2021, Council staff attended a workshop held by Department of Planning, Industry and Environment (DPIE) in Wellington as part of the initial review.

The draft *Central West and Orana Regional Plan 2041* is now on public exhibition until February 18 2022.

DPIE's Local and Regional Planning (Western Region) Team are engaging with councils and the community during the exhibition period, including via virtual meetings and webinars. An interactive website has also been made accessible and allows people to learn more about the Regional Plan and provides information on how to take part in the review process during public exhibition.

### OPTIONS

1. Council decide to endorse the further review of the Draft *Central West and Orana Regional Plan 2041* and the making of a submission (if required).
2. Council decide not to make a submission on the Draft *Central West and Orana Regional Plan 2041*.

### CONCLUSION

The purpose of this report is to notify Council that the Department of Planning, Industry and Environment (DPIE) have placed the draft *Central West and Orana Regional Plan 2041* on public exhibition and to seek endorsement for a detailed review and the making of a submission (if required following the detailed review).

### LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2 Strong effective and Responsive Council

### ATTACHMENTS

Nil

### RECOMMENDATION

That:

1. The Director of Environment, Tourism and Economic Development Report No.R22/7 be received and noted.
2. Council endorse the review of the Draft *Central West and Orana Regional Plan 2041* and request a further report be presented to Council once the plan is adopted later in 2022 including a summary of any submissions made by on behalf of Council.



**9.2 PAINTING OF A MURAL ON THE OLD WATER TOWER - LAKE CARGELLIGO****TRIM Number: R21/349****Author: Economic Development & Tourism Officer****PURPOSE**

The purpose of the report is to seek Council's approval for the design, chosen as part of a community vote organised by Lakes Alive, for a mural on the old water tower located on the corner of Canada and Uabba Streets, Lake Cargelligo.

**SUPPORTING INFORMATION**

Survey results and comments

**BACKGROUND**

At the September 2020 Ordinary Meeting of Council, Council resolved (Resolution 2020/261) as follows (as relevant):

- “2. *In-principle support be given to the Lakes Alive Committee for a mural to be painted on the Lake Cargelligo Water Reservoir at Council's Water Treatment Plant, Lachlan Valley Way.*
3. *The Lakes Alive Committee be advised of Council's decision that final approval will be subject to the details of the actual community consultation undertaken in relation to the project and Council endorsement of the final mural design.*”

The Lake Alive Committee later advised that the mural was to be placed on the old Water Tower in Canada Street and not on the new water tower in Lachlan Valley Way.

The Lakes Alive Committee have received a grant from the Foundation for Rural Regional Renewal (FRRR), to the amount of \$59,960 to paint a mural on the water tower.

Lakes Alive asked the community to nominate some common themes around which concepts for the mural could be developed. The artist for the mural (Heesco) then developed four (4) concepts, utilising these themes, which were put to a community vote from 8 October to the 30 November 2021. Council staff assisted Lakes Alive in running the consultation process by organising the on-line component of the vote and through Council's Facebook account by publicising the voting process.

**ISSUES AND COMMENTS**

The four concepts for the murals are included overleaf:



Option 1



Option 2



Option 3



Option 4

During the consultation period a total of 621 votes were received.

Option No. 4 was the preferred option with over 39% of the votes. The details of the votes are included below:

Option 1: 40 votes (6.4%)

Option 2: 161 votes (25.93%)

Option 3: 174 votes (28.02%)

Option 4: 246 votes (39.61%)

This mural will be a tourism asset for the town of Lake Cargelligo providing a drawcard for those on the art / mural trails.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

There are no financial implications for Council as Lakes Alive will deliver the project through a grant that they have received. Assistance provided during the consultation period was carried out utilising existing budgets.

### **LEGAL IMPLICATIONS**

Lakes Alive will be responsible for engaging the artist, Heesco, to undertake the mural. It is recommended that Council provide assistance to Lakes Alive by providing some general terms of business to Lakes Alive to guide their engagement of Heesco to ensure that there is a binding agreement in place for the artwork.

To ensure that Council can utilise the artwork in ongoing marketing and tourism campaigns as well as in merchandising, it is recommended that Heesco sign a Copyright Licence and Moral Rights deed with Council.

### **RISK IMPLICATIONS**

There are the legal risks, identified above in the legal implications section, which can be satisfactorily addressed through the provision of an agreement between Lakes Alive and Heesco and between Heesco and Council.

To ensure that the works are carried out safely on Council's land, it is recommended that Heesco provide a construction management plan which details how the works will be carried out and how any impacts on the surrounding area will be minimised.

### **STAKEHOLDER CONSULTATION**

The Lakes Alive Committee approached the community for themes for the mural and then had Heesco produce four (4) options which were put to a community vote from 8 October 2021 to 30 November 2021. A total of 621 responses were received during this period. Option No. 4 was the preferred option with over 39% of the votes.

### **OPTIONS**

1. Provide approval to Lake Alive to engage Heesco to paint Option 4 on the water tower, providing the necessary agreements are in place and a Construction Management Plan is provided for the project.
2. Decide not to support the proposal for Option 4 to be painted on the old water tower.

### **CONCLUSION**

The Lakes Alive Committee have arranged for four options for a mural on the old water tower at Lake Cargelligo and have also arranged for the community to vote on these options.

The result of 621 responses, mainly from people that live in the 2672 postcode, showed a strong preference for option No. 4.

It is recommended that Council provide final approval to the Lakes Alive Committee to engage Heesco to paint Option 4 on the water tower, providing the necessary agreements are in place and a Construction Management Plan is provided for the project.

### **LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No. 2.1 A Vibrant Tourism industry.

CSP No. 2.5 Improve the appearance of each town.

CSP No. 4.1 Involved and active community groups.

CSP No. 4.2 Strong effective and responsive Council.

### **ATTACHMENTS**

1. **Lake Cargelligo Water Tower Mural - Choices** [↓](#)
2. **Lake Cargelligo Water Tower Mural - Comments** [↓](#)
3. **Lake Cargelligo Water Tower Mural - Postcodes** [↓](#)

### **RECOMMENDATION**

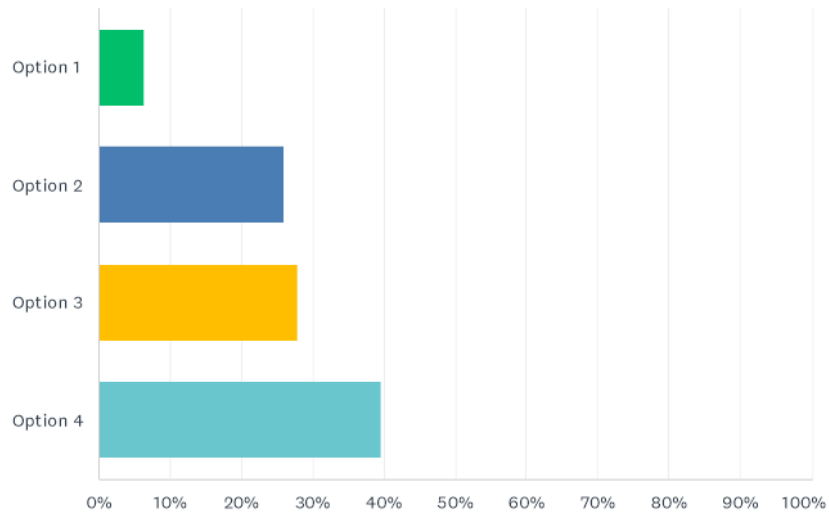
That:





1. The Director Environment, Tourism and Economic Development Report No. R21/349 be received and noted.
2. Council provide final approval to the Lakes Alive Committee to engage Heesco to paint Option 4 on the water tower, providing the necessary agreements are in place and a Construction Management Plan is provided for the project.

Lake Cargelligo Water Tower Mural

Q1 Please choose ONE (1) option

Answered: 621 Skipped: 0



ANSWER CHOICES	RESPONSES
	6.44% 40
	25.93% 161
	28.02% 174
	39.61% 246
<b>TOTAL</b>	<b>621</b>

Lake Cargelligo Water Tower Mural

Q3 Comments

Answered: 263 Skipped: 358

#	RESPONSES	DATE
1	paper	12/1/2021 4:00 PM
2	paper	12/1/2021 3:59 PM
3	paper	12/1/2021 3:59 PM
4	paper	12/1/2021 3:55 PM
5	paper	12/1/2021 3:55 PM
6	paper Good choice	12/1/2021 3:53 PM
7	Difficult to choose	11/29/2021 7:54 AM
8	Needs Clydesdales horses prominently displayed & less birds!	11/26/2021 9:43 AM
9	Well done Lakes Alive	11/26/2021 6:40 AM
10	Bring back the rocket	11/25/2021 5:13 PM
11	paper this is the one	11/25/2021 9:22 AM
12	paper	11/25/2021 9:22 AM
13	paper	11/25/2021 9:21 AM
14	paper No.3 seems to be the most typical	11/25/2021 9:21 AM
15	paper	11/25/2021 9:20 AM
16	paper	11/25/2021 9:20 AM
17	bring back the old days	11/25/2021 9:20 AM
18	paper	11/25/2021 9:19 AM
19	paper	11/25/2021 9:19 AM
20	paper I don't like the horse in the water it looks silly	11/25/2021 9:19 AM
21	paper	11/25/2021 9:18 AM
22	paper They are all terrific but my choice is 4	11/25/2021 9:18 AM
23	paper	11/25/2021 9:13 AM
24	paper	11/25/2021 9:13 AM
25	paper	11/25/2021 9:12 AM
26	paper Any would do	11/25/2021 9:12 AM
27	paper Very hard to pick	11/25/2021 9:12 AM
28	paper	11/25/2021 9:11 AM
29	paper	11/25/2021 9:11 AM
30	paper	11/25/2021 9:11 AM
31	paper	11/25/2021 9:10 AM
32	paper	11/25/2021 9:10 AM
33	paper all murals look wonderful but the best one if feel for colour and impact is with the box ticked	11/25/2021 9:10 AM
34	paper	11/25/2021 9:09 AM
35	paper	11/25/2021 9:08 AM



Lake Cargelligo Water Tower Mural

36	paper	11/25/2021 9:08 AM
37	All are stunning	11/23/2021 8:15 AM
38	It seems to be a good combination of both local wildlife & history	11/22/2021 10:39 AM
39	Home town	11/20/2021 4:46 PM
40	Special thanks to Lakes Alive for everything they do for our community! You have all worked hard towards tourism for Lake.	11/19/2021 8:16 AM
41	Nooooooooooice	11/14/2021 5:50 PM
42	I feel my choice best depicts the history and the abundant bird life around Lake Cargelligo. Touring rural NSW, again. Thanks :-)	11/14/2021 9:57 AM
43	The Lake is the reason Lake Cargelligo exists today, so I vote for the birds & lake	11/13/2021 10:04 AM
44	I'm from Lake Cargelligo and my parents live there. Great place.	11/12/2021 5:45 AM
45	Like the red colour as per the soil around lake	11/11/2021 9:04 PM
46	Formally From lake Cargelligo	11/11/2021 5:17 PM
47	It stands out such beautiful artwork	11/10/2021 11:29 PM
48	Beautiful	11/10/2021 9:44 PM
49	Way better than a rocket	11/10/2021 9:39 PM
50	Other. Something to go with the cultural heritage of the Aboriginal people would better suit, incorporated with the lake and the wildlife as well as they all play a vital role of the lake cargelligo lifestyle.	11/10/2021 9:33 PM
51	There isn't any painting around aboriginal culture from around our area on these tank options very disappointing	11/10/2021 7:43 PM
52	Wish that the people from Option 4 could be incorporated into Option 2! Thank you to Lakes Alive for all the hard work it has undoubtedly taken to keep the project moving. All of the options are beautiful.	11/10/2021 7:23 PM
53	Great use of colourful bird images and farming heritage	11/10/2021 1:51 PM
54	Would like some aboriginal culture in the artwork. As we have a high population of indigenous people in the community.	11/10/2021 9:32 AM
55	Very sad to see not one has any Indigenous artwork incorporated.	11/10/2021 8:58 AM
56	The second design is most representative of the town - the town is mostly known for the lake and the variety of bird species around the lake. It would however be nice to acknowledge the aboriginal heritage of the area.	11/10/2021 8:53 AM
57	I am very disheartened that there is no Aboriginal representation in the mural, our people can't keep reminding our community of our Aboriginal history. Which is a longer captured history than those in this mural. I love them all, but let's be real, you must include an image of Indigenous history. Thank you	11/10/2021 8:28 AM
58	I went to High School there and had a courier service for 5years to and from Condobolin..I think this mural captures the beauty of the beautiful Lake	11/10/2021 7:53 AM
59	They are all beautiful.	11/10/2021 7:48 AM
60	All good	11/10/2021 7:12 AM
61	Please add the lake to the bottom of picture 4, aboriginal art with painting of local elder	11/9/2021 8:40 PM
62	They are all great I like this one due to the fishing scene and the bottom picture is for its history.	11/9/2021 5:56 PM
63	I think this one would be good on the tower	11/9/2021 11:39 AM
64	I think these are all lovely designs but there is a glaring omission from them all and that is our Aboriginal heritage. It has not been addressed in any of the designs and I feel that is something which should be a priority for our town.	11/8/2021 4:56 PM
65	Love the sunset and silhouettes as well as the heritage connection of past & present with the birds a constant symbol.	11/6/2021 6:33 PM



Lake Cargelligo Water Tower Mural

66	What a shame there was no reference to Australia's First Nation people	11/4/2021 9:26 PM
67	Great job	11/3/2021 6:32 PM
68	They all look great perhaps can use the others on other potential infrastructure around town or other silos in town or set up bill boards	11/3/2021 11:03 AM
69	Love the history of the town	10/28/2021 2:46 PM
70	I take people from Sydney out to Lake Cargelligo birdwatching so I reckon this is awesome!	10/27/2021 6:59 PM
71	Live in Grafton now but come home to Lake every year. Can't wait to see this happen!!	10/27/2021 12:04 PM
72	I prefer the brighter colours	10/26/2021 3:17 PM
73	I love the colours shows the history of the area in the wagons loaded with wheat.	10/26/2021 10:45 AM
74	all are so good.	10/25/2021 9:33 PM
75	Looks great	10/25/2021 8:13 PM
76	Number 4	10/25/2021 7:03 PM
77	They all look amazing but this one is my top pick	10/25/2021 4:56 PM
78	I love the content on my choice but the top section could have more varied colour palette	10/25/2021 4:32 PM
79	Beautiful images that show why we travel so far to camp in this beautiful part of Australia	10/25/2021 4:27 PM
80	Love the old pub and birds	10/25/2021 4:09 PM
81	Very hard decision.	10/25/2021 4:03 PM
82	Can't wait to come and visit the lovely town and see this painted	10/25/2021 3:42 PM
83	This is the one I like best for our town.	10/20/2021 11:41 PM
84	It needs something with a bit more Anzac feel and the some more aboriginal culture. Also the agriculture history of the town would be good	10/18/2021 11:19 PM
85	Needs some Aboriginal culture on it too.	10/18/2021 11:09 PM
86	It would be great to include our Aboriginal history/culture in the painting as well.	10/18/2021 11:05 PM
87	I was born in the Lake and return often. The red soils reflected at dusk is embedded in my memory and this image reminds me of that. I can see this blending in to a environment but still standing out and pays homage to the past and present that make lake great.	10/18/2021 1:32 AM
88	Aboriginal artwork incorporated would have been nice.	10/18/2021 12:41 AM
89	I love all of the designs. I chose the bird design because I feel if we acknowledge the white colonisation of our town we should acknowledge the traditional owners as well. Maybe with a beautiful dot design at the top and/or the bottom of the tank.	10/17/2021 8:56 PM
90	All the towns industrial interests, including aboriginal and bird life and Lake, are shown.	10/17/2021 1:52 PM
91	Well done	10/16/2021 8:07 PM
92	All look very good	10/16/2021 12:30 PM
93	The second most voted pic should go on the other water tower on the Euabalong rd, Also make sure its added to the painted water towers group which are spread throughout NSW	10/15/2021 3:39 PM
94	Aboriginal art would of been good to see.	10/15/2021 1:02 PM
95	It would be wonderful, if the design could incorporate Aboriginal art	10/15/2021 8:48 AM
96	LOVEEEE the big big birds	10/15/2021 8:20 AM
97	Option 3	10/15/2021 8:20 AM
98	I love these colours best	10/15/2021 8:06 AM
99	Was born in Lake	10/15/2021 7:43 AM
100	Colours are a nice contrast to our mostly blue sky. The design is a good depiction of the town, past and present and not too 'busy' like some of the choices.	10/15/2021 5:57 AM
101	Great idea!!	10/14/2021 11:06 PM

Lake Cargelligo Water Tower Mural

102	They are all great	10/14/2021 9:18 PM
103	I would love to see our Anzacs as well as Steve and Jans draught horses on here too!	10/14/2021 7:10 PM
104	I think that the mural should include some indigenous art elements as well, and perhaps the Sky could be a sunset, rather than it being all blue. I love all the birds and think that this one really highlights our beautiful Lake Cargelligo	10/14/2021 6:35 PM
105	Brilliant	10/14/2021 4:12 PM
106	Like All but no 2best	10/14/2021 2:34 PM
107	They're all good...the blue one will look best with a blue sky background	10/14/2021 1:01 PM
108	I think these are all nice any would be nice to look at. Don't need any aboriginal art on anything else there is enough of that to look at in town	10/14/2021 12:22 PM
109	I've always thought the lake and the birds are a beautiful thing to see together I've always loved watching the birds fly over the lake and seeing the campers having a great time down near the lake I recommend this photo for the water tower ♥	10/14/2021 10:50 AM
110	Former Lake girl. Love them all but have picked one.	10/14/2021 9:41 AM
111	Lake is our family home and the back ground colours represent lakes beauty	10/14/2021 5:37 AM
112	Would be great to add some Aboriginal culture on there too.	10/13/2021 10:36 PM
113	They all look great. Why are there not any indigenous elements?	10/13/2021 10:33 PM
114	great ideas	10/13/2021 10:26 PM
115	the wool bales should been seen from the road side of the water tower	10/13/2021 9:38 PM
116	I like the fist one	10/13/2021 9:29 PM
117	Good luck. Looking forward to seeing it completed.	10/13/2021 8:56 PM
118	Originally from lake Cargelligo	10/13/2021 8:26 PM
119	They all look good.	10/13/2021 7:57 PM
120	Do have connections to Lake Cargelligo. My husband grew up there	10/13/2021 7:36 PM
121	3 for sure	10/13/2021 7:28 PM
122	My mum grew up in Lake and we love visiting our cousins out there - cant wait to see this water tower painted!! :):):)	10/13/2021 6:06 PM
123	I like the old main street scene	10/13/2021 5:07 PM
124	I chose the first one because I had to but honestly..none of them...all too busy..too much to look at.	10/13/2021 4:40 PM
125	Anthony Paul Ex resident born and raised in Lake	10/13/2021 4:32 PM
126	My wife comes from Lake. Fully support this artwork.	10/13/2021 3:42 PM
127	This vote comes from an old Lake gal... moved away 22 years ago but still get back whenever I can. I use to pass the water tower pretty much everyday of the 21 years I lived there - this will be a great asset to the town. Keep up the great work!	10/13/2021 3:37 PM
128	such a relief not to see another brown aboriginal painting up there, we have enough aboriginal paintings in the town in fact its out of balance, about time we had some done by white people. The Cobar shire can give Murrin Bridge their own mural if they want one on there water tower	10/13/2021 3:34 PM
129	Love the splash of colour at the top and the history down below.	10/13/2021 2:39 PM
130	It would be rude if you dont include some sort of Aboriginal artwork as we have a high population of Aboriginal people within our community. I dont know why this wasnt included in the first place?	10/13/2021 2:13 PM
131	Bird on the right side , not sure what type ? Ringneck? Green grass parrot , wings are different	10/13/2021 1:42 PM
132	Live in Lake many years ago think this 1 represent Lake over 100s of years	10/13/2021 1:33 PM
133	We lived in the Lake area for twenty five years	10/13/2021 12:56 PM

Lake Cargelligo Water Tower Mural

134	I like no.2 because it depicts the lake and multiple birds species of the area better	10/13/2021 12:54 PM
135	No ski boats????????	10/13/2021 11:54 AM
136	I love number 3 it shows the pub with the birds flying around with the horse and carr	10/13/2021 11:47 AM
137	Great to see	10/13/2021 11:33 AM
138	Lived at lake cargelligo years ago,great idea	10/13/2021 11:26 AM
139	Very suitable for our town	10/13/2021 11:22 AM
140	Would have been nice to see aboriginal representation	10/13/2021 11:07 AM
141	My birth place.	10/13/2021 11:07 AM
142	I also like the bird one but number 4 just seems to be out there more	10/13/2021 10:53 AM
143	Brighter the better for tourists, visitors and locals	10/13/2021 10:49 AM
144	This one reflects the image of Lake Cargelligo that I carry with me after 20 years living there . And regular visits ever since we left. The red dirt and heat of summer, with the refreshing coolness of the lake.	10/13/2021 10:43 AM
145	this one	10/13/2021 10:41 AM
146	This is mine and my husbands favourite!	10/13/2021 10:36 AM
147	It's so pretty	10/13/2021 10:32 AM
148	LAKE CARGELLIGO is my home town, the images of the Lake is my choice as it clearly depicts my personal connection	10/13/2021 10:27 AM
149	Resident late 70's love them all hard to choose	10/13/2021 9:53 AM
150	I'm a previous resident of Lake cargelligo and if I get a vote it's for number.	10/13/2021 9:17 AM
151	They all look so beautiful!	10/13/2021 9:17 AM
152	Would have like to see some Aboriginal art added some where. But happy with 3 to get this project done. Well done lakes alive	10/13/2021 9:16 AM
153	We love visiting Lake Cargelligo to visit our family. It always feels like home. The designs are great.	10/13/2021 9:08 AM
154	Hard choice...all great	10/13/2021 9:07 AM
155	Well would of been nice if there was some Aboriginal art there	10/13/2021 8:56 AM
156	don't think the old photos are representative of the lake. Steve Johnson draft horses would be better. The themes on our welcome to Lake road signs would be more suitable. Love the birds but the one i picked a bit busy. good job though anything better than nothing.	10/13/2021 8:40 AM
157	Very difficult to pick 1 as they are all stunning	10/13/2021 8:36 AM
158	I grew up in Lake Cargelligo and love it ,this one reminds me of the beautiful birds and the red dust and the smell of rain on it	10/13/2021 8:26 AM
159	I really like the designs but I think there needs to be some aspect of aboriginal culture included as this is an aboriginal community.	10/13/2021 8:12 AM
160	I was horned and raised in the Lake and would like to to thank everyone involved in this project G Pretty	10/13/2021 8:10 AM
161	Can't wait to finally visit to see it!	10/13/2021 7:42 AM
162	We have property at Curlew Waters & family in Lake Cargelligo	10/13/2021 7:41 AM
163	Paint the shed in front of it as well :) I would prefer the last one , if you took the planes & people out :)	10/13/2021 7:40 AM
164	Bravo!	10/13/2021 7:38 AM
165	It would stand out with the bright blue.	10/13/2021 7:22 AM
166	History is important to the people, showing how it starts & where it has continued to grow in the areas around lake cargelligo	10/13/2021 7:20 AM
167	Would have been nice to include a water skier	10/13/2021 7:17 AM

Lake Cargelligo Water Tower Mural

168	Need to see the apostle birds as well, have enjoyed watching their chatter after moving here last year.	10/13/2021 6:55 AM
169	Great idea well done	10/13/2021 6:30 AM
170	More cultural connection wpuld have been preferred. All others are very raly settler and not a true representation of the Lake area.	10/13/2021 6:20 AM
171	I really would of liked to see the army planes on one in the distance but they look like everyone else's I may not live there now but it's still my home town	10/13/2021 5:40 AM
172	It would look nice with some aboriginal flare to it	10/13/2021 12:56 AM
173	Former Lake Cargelligo resident	10/12/2021 11:53 PM
174	I love the designs showcasing our lake, bird life and the old buildings and horses. It would be wonderful if the painting could also display our Aboriginal culture and connection to country. I think it is an integral part of our town and needs to be included.	10/12/2021 11:43 PM
175	We love Lake Cargelligo.	10/12/2021 11:09 PM
176	All good but this one shows past history	10/12/2021 10:45 PM
177	Love the old street image	10/12/2021 10:45 PM
178	the colours and scenery are a great resemblance of the region and would look amazing against a clear blue sky.	10/12/2021 10:33 PM
179	I really like this one for the tower	10/12/2021 10:30 PM
180	History every time.	10/12/2021 10:28 PM
181	I Not fussed in any of them. Would like to see the lake or the Larne draught horses on there. If I had to choose it would be the last one	10/12/2021 10:23 PM
182	I love the Australian silo art trail and I think number 3 or 4 would be a great asset to the Lachlan shire.	10/12/2021 10:20 PM
183	Nice but does not represent the town at all	10/12/2021 10:12 PM
184	Originally from 2672	10/12/2021 10:06 PM
185	Any one of them would be very suitable.	10/12/2021 9:59 PM
186	Aboriginal people is missing	10/12/2021 9:52 PM
187	I think this is a simpler design and more iconic	10/12/2021 9:48 PM
188	I like this 1 the most	10/12/2021 9:44 PM
189	Keep up the good work.	10/12/2021 9:43 PM
190	This scene has wow factor, well done. It would be perfect if it included a couple of fisherman/family by the lake. Also something (even small) that reflected some aboriginal culture. The birds, the hills, the campers, excellent! Is it too late to add some more detail as suggested above? ☺	10/12/2021 9:38 PM
191	They are all beautiful	10/12/2021 9:28 PM
192	So pleased with these choices! They're all beautiful.	10/12/2021 9:27 PM
193	I like the blue colour as it matches the lake	10/12/2021 9:26 PM
194	I'm so excited about this project! This is awesome to see this back in action.	10/12/2021 9:25 PM
195	I think this design will be clearest and easiest to make out as someone is driving past. Too many elements may make the image look confusing.	10/12/2021 9:24 PM
196	I like that it involves the Town & it's History , plus our Birds ! Love the Colours	10/12/2021 9:22 PM
197	Lovely	10/12/2021 9:21 PM
198	I think it fits Lake Cargelligo perfectly.	10/12/2021 9:16 PM
199	Previously 2669	10/12/2021 9:15 PM
200	I like the first one best .	10/12/2021 9:03 PM
201	Bright and contemporary, fits with our biggest tourist attraction nature and the diversity of	10/12/2021 8:59 PM

Lake Cargelligo Water Tower Mural

	bird life we have here	
202	Most relevant out of the 4	10/12/2021 8:57 PM
203	Post code is Condo but I do my shopping in Lake every Thursday. So pass the tower every time I come to town.	10/12/2021 8:55 PM
204	I feel this reflects the nature of the town and the memories I have after living there for six years. Tourists may also enjoy a reflection of the town recreational and agriculture community	10/12/2021 8:53 PM
205	Ex Lake local now in Condo and find number 4 to be the best of these options	10/12/2021 8:53 PM
206	Maybe consider some Aboriginal painting, be disappointing if not considered as we have a high population of Aboriginal people.	10/12/2021 8:50 PM
207	I grew up in Lake Cargelligo and love that this is happening!!	10/12/2021 8:48 PM
208	Number 4 has my vote	10/12/2021 8:43 PM
209	They' are all good I like Number 2	10/12/2021 8:42 PM
210	Hard choice love them all!	10/12/2021 8:40 PM
211	Previous Lake Cargelligo resident	10/12/2021 8:39 PM
212	They are all amazing	10/12/2021 8:38 PM
213	Sad to see no Aboriginal culture represented.	10/12/2021 8:34 PM
214	This is a touch or new n old so suiting to our little Community	10/12/2021 8:25 PM
215	Majestic Major Mitchell!	10/12/2021 8:24 PM
216	This design (and all of them really) are fabulous and really speak to the fantastic bird life available in our town	10/12/2021 8:21 PM
217	Born in Lake, lived there till I was 25. Should showcase the lake and bird life, the streetscape adds interest.	10/12/2021 8:21 PM
218	I like the contrast of the lake and the farm, shows Lake Cargelligo	10/12/2021 8:18 PM
219	Being an ex Lake Cargelligo girl I think the painting will look great. Also likely to attract visitors to view the Water Tower. Good luck. Jenny Cameron.	10/12/2021 8:14 PM
220	Great options makes a very hard choice	10/12/2021 8:09 PM
221	This one with the Hercules plane on it also	10/12/2021 8:06 PM
222	Stunning!!!	10/12/2021 8:04 PM
223	Best off them ,like the colours	10/12/2021 8:01 PM
224	They all look beautiful but my favorite is number one.	10/12/2021 7:59 PM
225	All amazing	10/12/2021 7:58 PM
226	It looks amazing and I think speaks volume about our district	10/12/2021 7:56 PM
227	Love this one	10/12/2021 7:56 PM
228	They are all brilliant designs but I believe the final one number four reflects Lake Cargelligo the most. From Lauren of Condobolin	10/12/2021 7:55 PM
229	All are very nice choices , would be very happy to see the end results in our travels	10/12/2021 7:52 PM
230	Reflects the water, not heat and colour of red dust!	10/12/2021 7:50 PM
231	Love this view it's a good view of the town	10/12/2021 7:49 PM
232	Pic depicts life always moving in a healthy landscape	10/12/2021 7:46 PM
233	This one shows our history, our present and the beautiful nature that we know and love in our little town .	10/12/2021 7:46 PM
234	Options other then birds would have been nice	10/12/2021 7:46 PM
235	Lovely	10/12/2021 7:45 PM
236	Love this. The blue will look awesome.	10/12/2021 7:44 PM



Lake Cargelligo Water Tower Mural

237	I really like the colours of option 3 and it's not too busy. I like that it has more than just birds on it. I feel the blue colour on the top part stands out more but I would have liked the lake to be blue as well.	10/12/2021 7:41 PM
238	This will make an old eye sore so much better!	10/12/2021 7:41 PM
239	Major Mitchell needs to be recognised	10/12/2021 7:39 PM
240	Lovely idea! Will definitely visit to see either way !	10/12/2021 7:39 PM
241	Steve and Jan Johnson, should be on it with the horses	10/12/2021 7:39 PM
242	Love the big galah and the family fishing. Also love the cows pulling wagon (my Nan and pa have a photo framed in their house of this!) beautifully represents our town now and then!	10/12/2021 7:39 PM
243	This one :)	10/12/2021 7:37 PM
244	I like No. 1 as it shows the Lake and Wildlife but also the country landscape as it is today with "Larne" Horses.	10/12/2021 7:37 PM
245	Because if all the the bird life around Lake Cargelligo	10/12/2021 7:37 PM
246	Like world record wool load	10/12/2021 7:34 PM
247	-	10/12/2021 7:33 PM
248	Love this one	10/12/2021 7:33 PM
249	Very hard to choose! All of the have my approval.....maybe find some walls to put part of others on.	10/12/2021 7:26 PM
250	Like the sunset up the top but second picture for down the bottom	10/12/2021 7:24 PM
251	From Lili and Kate Booth xx	10/12/2021 7:24 PM
252	Incorporates what lake really is. A community on the lake that has been around for generations with active birdlife all year round as well as the airforce that is seen at the airport from time to time, and the fishing that brings a lot of people to town.	10/12/2021 7:22 PM
253	Heaps better than a space ship	10/12/2021 7:22 PM
254	very hard choice	10/12/2021 7:21 PM
255	Ex-local. I love option 4	10/12/2021 7:21 PM
256	Bright and stands out from a distance	10/12/2021 7:20 PM
257	Colourful & bright	10/12/2021 7:20 PM
258	Not sure so much about all the birds, what about our strong Indigenous culture	10/12/2021 7:17 PM
259	Better than the spaceship	10/12/2021 7:16 PM
260	It is inclusive	10/12/2021 7:15 PM
261	What a beautiful photo and beautiful family run pub!	10/12/2021 7:12 PM
262	They are all nice but my first impression is the one I picked	10/12/2021 7:08 PM
263	They all look awesome!	10/12/2021 7:06 PM

Lake Cargelligo Water Tower Mural

Your Post Code

Answered 621

Skipped 0

Respondents	Response Date	Tags
1	Dec 01 2021 02672	
2	Dec 01 2021 02672	
3	Dec 01 2021 00	
4	Dec 01 2021 02672	
5	Dec 01 2021 02672	
6	Dec 01 2021 02672	
7	Dec 01 2021 02672	
8	Nov 30 2021 02671	
9	Nov 30 2021 02672	
10	Nov 29 2021 12672	
11	Nov 29 2021 02672	
12	Nov 28 2021 02672	
13	Nov 26 2021 02672	
14	Nov 26 2021 02672	
15	Nov 26 2021 02672	
16	Nov 26 2021 02672	
17	Nov 25 2021 02877	
18	Nov 25 2021 12672	
19	Nov 25 2021 02672	
20	Nov 25 2021 02672	
21	Nov 25 2021 02672	
22	Nov 25 2021 02672	
23	Nov 25 2021 02672	
24	Nov 25 2021 02672	
25	Nov 25 2021 02672	
26	Nov 25 2021 02672	
27	Nov 25 2021 02672	
28	Nov 25 2021 02672	
29	Nov 25 2021 02672	
30	Nov 25 2021 02672	
31	Nov 25 2021 02672	
32	Nov 25 2021 00	
33	Nov 25 2021 02672	
34	Nov 25 2021 02672	
35	Nov 25 2021 00	
36	Nov 25 2021 02672	
37	Nov 25 2021 02672	
38	Nov 25 2021 02672	
39	Nov 25 2021 02672	
40	Nov 25 2021 00	

41 Nov 25 2021 00  
42 Nov 25 2021 02672  
43 Nov 25 2021 02672  
44 Nov 25 2021 02672  
45 Nov 23 2021 02672  
46 Nov 22 2021 12672  
47 Nov 21 2021 12672  
48 Nov 20 2021 02100  
49 Nov 19 2021 02672  
50 Nov 18 2021 02672  
51 Nov 18 2021 12672  
52 Nov 17 2021 02877  
53 Nov 14 2021 02147  
54 Nov 14 2021 02213  
55 Nov 14 2021 02873  
56 Nov 13 2021 02669  
57 Nov 13 2021 12877  
58 Nov 13 2021 12602  
59 Nov 12 2021 12877  
60 Nov 12 2021 02877  
61 Nov 12 2021 02672  
62 Nov 12 2021 02450  
63 Nov 11 2021 02669  
64 Nov 11 2021 02870  
65 Nov 11 2021 02877  
66 Nov 11 2021 02672  
67 Nov 11 2021 02650  
68 Nov 11 2021 12669  
69 Nov 11 2021 02672  
70 Nov 11 2021 02650  
71 Nov 10 2021 12879  
72 Nov 10 2021 12672  
73 Nov 10 2021 02672  
74 Nov 10 2021 02672  
75 Nov 10 2021 03500  
76 Nov 10 2021 02672  
77 Nov 10 2021 02672  
78 Nov 10 2021 02877  
79 Nov 10 2021 02672  
80 Nov 10 2021 12672  
81 Nov 10 2021 12873  
82 Nov 10 2021 02672  
83 Nov 10 2021 02879  
84 Nov 10 2021 02830  
85 Nov 10 2021 02672  
86 Nov 10 2021 02877  
87 Nov 10 2021 02650



- 88 Nov 10 2021 02672
- 89 Nov 10 2021 02672
- 90 Nov 10 2021 02873
- 91 Nov 09 2021 12669
- 92 Nov 09 2021 12873
- 93 Nov 09 2021 02672
- 94 Nov 09 2021 02672
- 95 Nov 09 2021 02877
- 96 Nov 09 2021 02672
- 97 Nov 09 2021 02877
- 98 Nov 09 2021 02672
- 99 Nov 09 2021 02672
- 100 Nov 09 2021 02877
- 101 Nov 09 2021 02877
- 102 Nov 09 2021 02877
- 103 Nov 09 2021 12672
- 104 Nov 09 2021 12877
- 105 Nov 09 2021 12672
- 106 Nov 09 2021 12877
- 107 Nov 09 2021 12672
- 108 Nov 09 2021 12672
- 109 Nov 09 2021 12672
- 110 Nov 09 2021 02877
- 111 Nov 09 2021 02672
- 112 Nov 08 2021 02672
- 113 Nov 06 2021 02874
- 114 Nov 04 2021 02671
- 115 Nov 04 2021 02669
- 116 Nov 04 2021 12672
- 117 Nov 04 2021 02877
- 118 Nov 03 2021 02877
- 119 Nov 03 2021 02877
- 120 Nov 03 2021 02877
- 121 Nov 03 2021 02672
- 122 Nov 03 2021 12672
- 123 Nov 03 2021 12672
- 124 Nov 03 2021 12877
- 125 Nov 03 2021 12756
- 126 Nov 02 2021 02877
- 127 Nov 01 2021 02877
- 128 Nov 01 2021 02672
- 129 Nov 01 2021 02877
- 130 Nov 01 2021 12672
- 131 Oct 30 2021 12672
- 132 Oct 28 2021 02669
- 133 Oct 28 2021 12361
- 134 Oct 27 2021 02120

135 Oct 27 2021 0:2672  
 136 Oct 27 2021 1:2460  
 137 Oct 27 2021 0:2877  
 138 Oct 26 2021 0:2672  
 139 Oct 26 2021 0:2640  
 140 Oct 26 2021 0:2795  
 141 Oct 26 2021 1:2669  
 142 Oct 25 2021 1:2672  
 143 Oct 25 2021 0:2680  
 144 Oct 25 2021 0:2607  
 145 Oct 25 2021 0:2672  
 146 Oct 25 2021 0:2669  
 147 Oct 25 2021 0:2672  
 148 Oct 25 2021 0:2680  
 149 Oct 25 2021 0:2669  
 150 Oct 25 2021 0:2283  
 151 Oct 25 2021 0:2672  
 152 Oct 25 2021 0:2669  
 153 Oct 25 2021 0:2529  
 154 Oct 25 2021 0:2650  
 155 Oct 25 2021 0:2669  
 156 Oct 25 2021 0:2672  
 157 Oct 25 2021 0:2672  
 158 Oct 25 2021 0:2672  
 159 Oct 25 2021 1:2877  
 160 Oct 21 2021 0:2877  
 161 Oct 20 2021 1:2672  
 162 Oct 20 2021 0:2669  
 163 Oct 20 2021 0:2669  
 164 Oct 18 2021 1:2672  
 165 Oct 18 2021 1:2672  
 166 Oct 18 2021 1:2672  
 167 Oct 18 2021 0:2672  
 168 Oct 18 2021 0:2672  
 169 Oct 18 2021 1:2672  
 170 Oct 18 2021 0:2076  
 171 Oct 18 2021 1:2672  
 172 Oct 17 2021 1:2672  
 173 Oct 17 2021 0:2672  
 174 Oct 17 2021 0:2672  
 175 Oct 17 2021 1:2672  
 176 Oct 17 2021 0:3551  
 177 Oct 16 2021 0:2672  
 178 Oct 16 2021 0:2672  
 179 Oct 16 2021 0:2672  
 180 Oct 16 2021 0:2672  
 181 Oct 16 2021 1:2672

182 Oct 16 2021 0:2877  
 183 Oct 15 2021 0:2877  
 184 Oct 15 2021 0:2086  
 185 Oct 15 2021 0:2672  
 186 Oct 15 2021 0:2672  
 187 Oct 15 2021 0:2672  
 188 Oct 15 2021 1:2877  
 189 Oct 15 2021 1:2672  
 190 Oct 15 2021 0:2877  
 191 Oct 15 2021 0:2871  
 192 Oct 15 2021 0:2672  
 193 Oct 15 2021 0:2672  
 194 Oct 15 2021 0:2672  
 195 Oct 15 2021 0:2871  
 196 Oct 15 2021 0:2672  
 197 Oct 14 2021 1:2877  
 198 Oct 14 2021 0:2672  
 199 Oct 14 2021 0:2875  
 200 Oct 14 2021 0:2260  
 201 Oct 14 2021 0:2672  
 202 Oct 14 2021 0:2672  
 203 Oct 14 2021 0:2672  
 204 Oct 14 2021 0:2877  
 205 Oct 14 2021 0:2577  
 206 Oct 14 2021 0:2672  
 207 Oct 14 2021 0:2682  
 208 Oct 14 2021 0:2672  
 209 Oct 14 2021 0:2871  
 210 Oct 14 2021 0:2804  
 211 Oct 14 2021 0:2672  
 212 Oct 14 2021 1:2672  
 213 Oct 14 2021 1:2721  
 214 Oct 14 2021 1:2877  
 215 Oct 14 2021 0:4220  
 216 Oct 14 2021 0:2877  
 217 Oct 14 2021 0:2537  
 218 Oct 14 2021 0:4223  
 219 Oct 14 2021 0:2672  
 220 Oct 13 2021 1:2620  
 221 Oct 13 2021 1:4556  
 222 Oct 13 2021 1:2672  
 223 Oct 13 2021 1:2303  
 224 Oct 13 2021 0:2672  
 225 Oct 13 2021 0:2672  
 226 Oct 13 2021 0:3116  
 227 Oct 13 2021 0:2577  
 228 Oct 13 2021 0:2470

229 Oct 13 2021 0:2672  
 230 Oct 13 2021 0:2672  
 231 Oct 13 2021 0:2641  
 232 Oct 13 2021 0:2617  
 233 Oct 13 2021 0:2672  
 234 Oct 13 2021 0:2672  
 235 Oct 13 2021 0:2118  
 236 Oct 13 2021 0:2669  
 237 Oct 13 2021 0:2672  
 238 Oct 13 2021 0:2672  
 239 Oct 13 2021 0:2672  
 240 Oct 13 2021 0:2675  
 241 Oct 13 2021 0:2116  
 242 Oct 13 2021 0:2672  
 243 Oct 13 2021 0:2672  
 244 Oct 13 2021 0:2672  
 245 Oct 13 2021 0:2118  
 246 Oct 13 2021 0:2118  
 247 Oct 13 2021 0:2118  
 248 Oct 13 2021 0:2672  
 249 Oct 13 2021 0:2669  
 250 Oct 13 2021 0:2877  
 251 Oct 13 2021 0:2000  
 252 Oct 13 2021 0:2672  
 253 Oct 13 2021 0:2669  
 254 Oct 13 2021 0:2672  
 255 Oct 13 2021 0:2672  
 256 Oct 13 2021 0:2830  
 257 Oct 13 2021 0:2672  
 258 Oct 13 2021 0:2870  
 259 Oct 13 2021 0:2672  
 260 Oct 13 2021 1:2537  
 261 Oct 13 2021 1:2672  
 262 Oct 13 2021 1:2672  
 263 Oct 13 2021 1:2672  
 264 Oct 13 2021 1:2672  
 265 Oct 13 2021 1:2671  
 266 Oct 13 2021 1:2672  
 267 Oct 13 2021 1:2669  
 268 Oct 13 2021 1:4575  
 269 Oct 13 2021 1:2669  
 270 Oct 13 2021 1:2672  
 271 Oct 13 2021 1:2672  
 272 Oct 13 2021 1:4350  
 273 Oct 13 2021 1:2873  
 274 Oct 13 2021 1:2650  
 275 Oct 13 2021 1:4655

276 Oct 13 2021 1:2672  
 277 Oct 13 2021 1:2672  
 278 Oct 13 2021 1:2672  
 279 Oct 13 2021 1:2372  
 280 Oct 13 2021 1:2672  
 281 Oct 13 2021 1:2672  
 282 Oct 13 2021 1:2666  
 283 Oct 13 2021 1:2669  
 284 Oct 13 2021 1:2480  
 285 Oct 13 2021 1:2905  
 286 Oct 13 2021 1:2672  
 287 Oct 13 2021 0:3337  
 288 Oct 13 2021 0:2905  
 289 Oct 13 2021 0:2877  
 290 Oct 13 2021 0:2672  
 291 Oct 13 2021 0:2721  
 292 Oct 13 2021 0:2672  
 293 Oct 13 2021 0:2640  
 294 Oct 13 2021 0:2580  
 295 Oct 13 2021 0:2672  
 296 Oct 13 2021 0:2672  
 297 Oct 13 2021 0:4228  
 298 Oct 13 2021 0:2672  
 299 Oct 13 2021 0:2650  
 300 Oct 13 2021 0:2800  
 301 Oct 13 2021 0:2672  
 302 Oct 13 2021 0:2672  
 303 Oct 13 2021 0:2672  
 304 Oct 13 2021 0:2672  
 305 Oct 13 2021 0:2669  
 306 Oct 13 2021 0:2672  
 307 Oct 13 2021 0:2672  
 308 Oct 13 2021 0:2790  
 309 Oct 13 2021 0:2729  
 310 Oct 13 2021 0:2669  
 311 Oct 13 2021 0:2673  
 312 Oct 13 2021 0:2877  
 313 Oct 13 2021 0:2672  
 314 Oct 13 2021 0:3500  
 315 Oct 13 2021 0:2669  
 316 Oct 13 2021 0:2672  
 317 Oct 13 2021 0:2669  
 318 Oct 13 2021 0:4223  
 319 Oct 13 2021 0:4710  
 320 Oct 13 2021 0:2518  
 321 Oct 13 2021 0:2680  
 322 Oct 13 2021 0:2672

323 Oct 13 2021 0:2877  
 324 Oct 13 2021 0:2672  
 325 Oct 13 2021 0:2830  
 326 Oct 13 2021 0:2672  
 327 Oct 13 2021 0:2877  
 328 Oct 13 2021 0:2650  
 329 Oct 13 2021 0:2672  
 330 Oct 13 2021 0:2672  
 331 Oct 13 2021 0:2672  
 332 Oct 13 2021 0:2672  
 333 Oct 13 2021 0:2787  
 334 Oct 13 2021 0:2671  
 335 Oct 13 2021 0:2680  
 336 Oct 13 2021 0:2672  
 337 Oct 13 2021 0:2672  
 338 Oct 13 2021 1:2877  
 339 Oct 13 2021 1:2672  
 340 Oct 12 2021 1:2008  
 341 Oct 12 2021 1:2669  
 342 Oct 12 2021 1:2672  
 343 Oct 12 2021 1:2672  
 344 Oct 12 2021 1:2650  
 345 Oct 12 2021 1:2877  
 346 Oct 12 2021 1:2251  
 347 Oct 12 2021 1:2299  
 348 Oct 12 2021 1:2669  
 349 Oct 12 2021 1:2672  
 350 Oct 12 2021 1:2870  
 351 Oct 12 2021 1:2672  
 352 Oct 12 2021 1:2877  
 353 Oct 12 2021 1:2824  
 354 Oct 12 2021 1:2877  
 355 Oct 12 2021 1:2669  
 356 Oct 12 2021 1:2672  
 357 Oct 12 2021 1:2672  
 358 Oct 12 2021 1:2672  
 359 Oct 12 2021 1:2672  
 360 Oct 12 2021 1:2672  
 361 Oct 12 2021 1:2672  
 362 Oct 12 2021 1:2877  
 363 Oct 12 2021 1:2672  
 364 Oct 12 2021 1:2672  
 365 Oct 12 2021 1:2672  
 366 Oct 12 2021 1:2672  
 367 Oct 12 2021 1:2672  
 368 Oct 12 2021 1:2877  
 369 Oct 12 2021 1:2877

370 Oct 12 2021 1:3910  
 371 Oct 12 2021 1:2877  
 372 Oct 12 2021 1:2877  
 373 Oct 12 2021 1:2672  
 374 Oct 12 2021 1:2672  
 375 Oct 12 2021 1:2830  
 376 Oct 12 2021 0:2620  
 377 Oct 12 2021 0:2669  
 378 Oct 12 2021 0:5343  
 379 Oct 12 2021 0:2672  
 380 Oct 12 2021 0:2762  
 381 Oct 12 2021 0:2672  
 382 Oct 12 2021 0:2799  
 383 Oct 12 2021 0:2672  
 384 Oct 12 2021 0:2669  
 385 Oct 12 2021 0:4655  
 386 Oct 12 2021 0:2877  
 387 Oct 12 2021 0:2200  
 388 Oct 12 2021 0:2877  
 389 Oct 12 2021 0:2672  
 390 Oct 12 2021 0:2672  
 391 Oct 12 2021 0:2672  
 392 Oct 12 2021 0:2671  
 393 Oct 12 2021 0:2672  
 394 Oct 12 2021 0:2672  
 395 Oct 12 2021 0:2877  
 396 Oct 12 2021 0:2672  
 397 Oct 12 2021 0:2877  
 398 Oct 12 2021 0:2672  
 399 Oct 12 2021 0:2672  
 400 Oct 12 2021 0:2672  
 401 Oct 12 2021 0:2669  
 402 Oct 12 2021 0:2672  
 403 Oct 12 2021 0:2672  
 404 Oct 12 2021 0:2669  
 405 Oct 12 2021 0:3690  
 406 Oct 12 2021 0:2672  
 407 Oct 12 2021 0:2672  
 408 Oct 12 2021 0:2650  
 409 Oct 12 2021 0:2672  
 410 Oct 12 2021 0:2671  
 411 Oct 12 2021 0:2672  
 412 Oct 12 2021 0:2672  
 413 Oct 12 2021 0:2669  
 414 Oct 12 2021 0:2680  
 415 Oct 12 2021 0:2672  
 416 Oct 12 2021 0:2672

417 Oct 12 2021 0:2640  
 418 Oct 12 2021 0:2680  
 419 Oct 12 2021 0:2672  
 420 Oct 12 2021 0:2672  
 421 Oct 12 2021 0:2672  
 422 Oct 12 2021 0:2672  
 423 Oct 12 2021 0:2672  
 424 Oct 12 2021 0:2672  
 425 Oct 12 2021 0:2672  
 426 Oct 12 2021 0:2672  
 427 Oct 12 2021 0:2672  
 428 Oct 12 2021 0:2672  
 429 Oct 12 2021 0:2877  
 430 Oct 12 2021 0:2672  
 431 Oct 12 2021 0:2672  
 432 Oct 12 2021 0:2672  
 433 Oct 12 2021 0:2672  
 434 Oct 12 2021 0:2672  
 435 Oct 12 2021 0:2877  
 436 Oct 12 2021 0:2672  
 437 Oct 12 2021 0:2877  
 438 Oct 12 2021 0:2680  
 439 Oct 12 2021 0:2672  
 440 Oct 12 2021 0:2672  
 441 Oct 12 2021 0:2669  
 442 Oct 12 2021 0:2533  
 443 Oct 12 2021 0:2556  
 444 Oct 12 2021 0:2672  
 445 Oct 12 2021 0:2877  
 446 Oct 12 2021 0:3011  
 447 Oct 12 2021 0:2672  
 448 Oct 12 2021 0:2672  
 449 Oct 12 2021 0:2663  
 450 Oct 12 2021 0:2672  
 451 Oct 12 2021 0:2669  
 452 Oct 12 2021 0:2870  
 453 Oct 12 2021 0:2706  
 454 Oct 12 2021 0:2672  
 455 Oct 12 2021 0:2669  
 456 Oct 12 2021 0:2672  
 457 Oct 12 2021 0:2672  
 458 Oct 12 2021 0:2669  
 459 Oct 12 2021 0:2672  
 460 Oct 12 2021 0:2671  
 461 Oct 12 2021 0:2672  
 462 Oct 12 2021 0:2672  
 463 Oct 12 2021 0:2672



464 Oct 12 2021 0:2669  
 465 Oct 12 2021 0:2672  
 466 Oct 12 2021 0:2672  
 467 Oct 12 2021 0:2672  
 468 Oct 12 2021 0:2672  
 469 Oct 12 2021 0:2877  
 470 Oct 12 2021 0:2877  
 471 Oct 12 2021 0:2701  
 472 Oct 12 2021 0:2680  
 473 Oct 12 2021 0:2669  
 474 Oct 12 2021 0:2672  
 475 Oct 12 2021 0:2672  
 476 Oct 12 2021 0:2877  
 477 Oct 12 2021 0:2650  
 478 Oct 12 2021 0:5162  
 479 Oct 12 2021 0:2650  
 480 Oct 12 2021 0:2672  
 481 Oct 12 2021 0:2668  
 482 Oct 12 2021 0:2705  
 483 Oct 12 2021 0:2669  
 484 Oct 12 2021 0:2672  
 485 Oct 12 2021 0:2762  
 486 Oct 12 2021 0:2672  
 487 Oct 12 2021 0:2877  
 488 Oct 12 2021 0:2672  
 489 Oct 12 2021 0:2672  
 490 Oct 12 2021 0:2672  
 491 Oct 12 2021 0:2672  
 492 Oct 12 2021 0:2672  
 493 Oct 12 2021 0:2800  
 494 Oct 12 2021 0:2672  
 495 Oct 12 2021 0:2877  
 496 Oct 12 2021 0:2669  
 497 Oct 12 2021 0:2672  
 498 Oct 12 2021 0:4655  
 499 Oct 12 2021 0:2672  
 500 Oct 12 2021 0:2672  
 501 Oct 12 2021 0:2672  
 502 Oct 12 2021 0:2666  
 503 Oct 12 2021 0:2672  
 504 Oct 12 2021 0:2324  
 505 Oct 12 2021 0:2672  
 506 Oct 12 2021 0:2672  
 507 Oct 12 2021 0:3088  
 508 Oct 12 2021 0:2877  
 509 Oct 12 2021 0:2873  
 510 Oct 12 2021 0:2877

511 Oct 12 2021 0' 2672  
 512 Oct 12 2021 0' 2877  
 513 Oct 12 2021 0' 2352  
 514 Oct 12 2021 0' 2877  
 515 Oct 12 2021 0' 2672  
 516 Oct 12 2021 0' 2877  
 517 Oct 12 2021 0' 2675  
 518 Oct 12 2021 0' 2672  
 519 Oct 12 2021 0' 2877  
 520 Oct 12 2021 0' 2877  
 521 Oct 12 2021 0' 2672  
 522 Oct 12 2021 0' 2672  
 523 Oct 12 2021 0' 2877  
 524 Oct 12 2021 0' 2877  
 525 Oct 12 2021 0' 2877  
 526 Oct 12 2021 0' 2672  
 527 Oct 12 2021 0' 2672  
 528 Oct 12 2021 0' 2800  
 529 Oct 12 2021 0' 2672  
 530 Oct 12 2021 0' 2672  
 531 Oct 12 2021 0' 2672  
 532 Oct 12 2021 0' 2672  
 533 Oct 12 2021 0' 2669  
 534 Oct 12 2021 0' 2877  
 535 Oct 12 2021 0' 2672  
 536 Oct 12 2021 0' 2672  
 537 Oct 12 2021 0' 2669  
 538 Oct 12 2021 0' 2646  
 539 Oct 12 2021 0' 3030  
 540 Oct 12 2021 0' 2877  
 541 Oct 12 2021 0' 2672  
 542 Oct 12 2021 0' 2672  
 543 Oct 12 2021 0' 2672  
 544 Oct 12 2021 0' 2672  
 545 Oct 12 2021 0' 2672  
 546 Oct 12 2021 0' 2672  
 547 Oct 12 2021 0' 2672  
 548 Oct 12 2021 0' 2672  
 549 Oct 12 2021 0' 2873  
 550 Oct 12 2021 0' 2672  
 551 Oct 12 2021 0' 2672  
 552 Oct 12 2021 0' 2672  
 553 Oct 12 2021 0' 2877  
 554 Oct 12 2021 0' 2877  
 555 Oct 12 2021 0' 2672  
 556 Oct 12 2021 0' 2877  
 557 Oct 12 2021 0' 2877

558 Oct 12 2021 0'2672  
 559 Oct 12 2021 0'2672  
 560 Oct 12 2021 0'2672  
 561 Oct 12 2021 0'2672  
 562 Oct 12 2021 0'2672  
 563 Oct 12 2021 0'2669  
 564 Oct 12 2021 0'2877  
 565 Oct 12 2021 0'2877  
 566 Oct 12 2021 0'2672  
 567 Oct 12 2021 0'2672  
 568 Oct 12 2021 0'2669  
 569 Oct 12 2021 0'2672  
 570 Oct 12 2021 0'2672  
 571 Oct 12 2021 0'2672  
 572 Oct 12 2021 0'2672  
 573 Oct 12 2021 0'2877  
 574 Oct 12 2021 0'2877  
 575 Oct 12 2021 0'2285  
 576 Oct 12 2021 0'2669  
 577 Oct 12 2021 0'2641  
 578 Oct 12 2021 0'2430  
 579 Oct 12 2021 0'2672  
 580 Oct 12 2021 0'2672  
 581 Oct 12 2021 0'2672  
 582 Oct 12 2021 0'2672  
 583 Oct 12 2021 0'2800  
 584 Oct 12 2021 0'2672  
 585 Oct 12 2021 0'2672  
 586 Oct 12 2021 0'2672  
 587 Oct 12 2021 0'2672  
 588 Oct 12 2021 0'2669  
 589 Oct 12 2021 0'2672  
 590 Oct 12 2021 0'2671  
 591 Oct 12 2021 0'2877  
 592 Oct 12 2021 0'2672  
 593 Oct 12 2021 0'2672  
 594 Oct 12 2021 0'2650  
 595 Oct 12 2021 0'2680  
 596 Oct 12 2021 0'2672  
 597 Oct 12 2021 0'2672  
 598 Oct 12 2021 0'2672  
 599 Oct 12 2021 0'2669  
 600 Oct 12 2021 0'2672  
 601 Oct 12 2021 0'2672  
 602 Oct 12 2021 0'2672  
 603 Oct 12 2021 0'2877  
 604 Oct 12 2021 0'2672

605 Oct 12 2021 0'2672  
606 Oct 12 2021 0'2700  
607 Oct 12 2021 0'2672  
608 Oct 12 2021 0'2672  
609 Oct 12 2021 0'2672  
610 Oct 12 2021 0'2672  
611 Oct 12 2021 0'2675  
612 Oct 12 2021 0'2877  
613 Oct 12 2021 0'2877  
614 Oct 12 2021 0'2672  
615 Oct 12 2021 0'2672  
616 Oct 12 2021 0'2669  
617 Oct 12 2021 0'2672  
618 Oct 12 2021 0'2672  
619 Oct 12 2021 0'2877  
620 Oct 12 2021 0'2672  
621 Oct 12 2021 0'2877

### 9.3 LAKE CARGELLIGO BIRDS - DOMAIN NAMES

**TRIM Number:** R21/350

**Author:** Economic Development & Tourism Officer

#### PURPOSE

To rescind the previous resolution of Council and allow the domain names, lakecargelligobirds.com and lakecargelligobirds.com.au to revert to Lake Cargelligo Birds without any form of licence or legal agreement.

#### SUPPORTING INFORMATION

Nil

#### BACKGROUND

Council currently has registered two domains in relation to birds in Lake Cargelligo, being [www.lakecargelligobirds.com.au](http://www.lakecargelligobirds.com.au) and [www.lakecargelligobirds.com](http://www.lakecargelligobirds.com). The domains have been parked, which means that they have been registered by Council but at this point in time a website has not been created on either domain.

A request was received from "Lake Cargelligo Birds" to transfer the registration of the domains from Council to "Lake Cargelligo Birds". "Lake Cargelligo Birds" is a social media company in Lake Cargelligo which was founded by Rebecca Van Dyk and her husband Sandy.

At the October 2021 Ordinary Meeting of Council, Council resolved as follows (as relevant):

2. *The domain names lakecargelligobirds.com and lakecargelligobirds.com.au be transferred to "Lake Cargelligo Birds".*
3. *That a legally binding agreement be negotiated to ensure that the domain names revert back to Council's ownership in the event that "Lake Cargelligo Birds" cease to operate, change ownership or no longer wish to maintain ownership.*
4. *That all costs associated with the transfer of the ownership be the responsibility of "Lake Cargelligo Birds".*

To enact the resolution legal advice was sought on the drafting of an agreement between Council and Lake Cargelligo birds.

#### ISSUES AND COMMENTS

The legal advice, from Moore & Co Solicitors, was that Council should avoid a legally binding agreement as the licencing of domain names is not able to be traded between private parties.

Council could set up a "fee panel service" or "C' Panel Service" to provide Lake Cargelligo Birds with hosting control, enabling them to control the website and email addresses established in association with the domain name, but not control of the domain name itself. However, this would come at a cost and given there is a company that has a strong affiliation with the proposed domain names this option creates administrative and financial constraints on Council with limited benefits.

#### FINANCIAL AND RESOURCE IMPLICATIONS

A 'C' Panel Interface service can also be undertaken with the cost for a 20 GB service being \$159 per year or \$287 for 2 years. This would require resources from Council to administer this as Lake Cargelligo Birds need to access these sites via what is called a 'C' Panel Interface.

#### LEGAL IMPLICATIONS

The legal advice that has been received recommends that Council consider releasing the domain names to Lake Cargelligo Birds without a formal agreement in place.

**RISK IMPLICATIONS**

By not transferring the domain names, Council risks losing a tourist focused bird watching business that is actively working to increase the number of visitors and specifically wildlife photographers and birdwatchers to the Shire.

**STAKEHOLDER CONSULTATION**

Nil

**OPTION**

1. Permit the domain names to be transferred to Lake Cargelligo Birds without a legally binding agreement in place.
2. Decide to set up a “fee panel service” to provide Lake Cargelligo Birds with hosting control, enabling them to control the website and email addresses established in association with the domain name, but not control of the domain name itself.
3. Decide not to transfer the domain names or set up a fee panel service.

**CONCLUSION**

‘Lake Cargelligo Birds’ would like registration of two domain names, currently registered by Lachlan Shire Council. Lake Cargelligo Birds have a vested interest in growing the birdwatching and photography sector within our tourism economy.

It is recommended that Council transfer the registration of the two domains to “Lake Cargelligo Birds” as per the legal advice that has been received.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No. 2.1 A Vibrant Tourism industry.

CSP No.2.3 Encourage Business Activities

CSP No. 4.2 Strong effective and responsive Council.

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That :

1. The Director of Environment, Tourism and Economic Development Report No. R21/350 be received and noted.
2. Council rescind resolution 2021/236.
3. The domain names lakecargelligobirds.com and lakecargelligobirds.com.au be transferred to “Lake Cargelligo Birds”.
4. That all costs associated with the transfer of the registration be the responsibility of “Lake Cargelligo Birds”.

**9.4 DEVELOPMENT DATA NOVEMBER AND DECEMBER 2021****TRIM Number:** R21/352**Author:** Manager- Town Planning**PURPOSE**

This report is to provide Council with information in relation to development activity occurring within the Shire during November and December 2021.

**SUPPORTING INFORMATION**

Councils Development Application Data.

**BACKGROUND****November 2021**

During the month of November 2021 there were five (5) applications lodged with a value totalling \$804,700. Ten (10) approvals were issued within this time.

***Development Applications and Complying Development Certificates Approved in November 2021.***

<b>Approval Number</b>	<b>Development Description</b>	<b>Location</b>	<b>Value</b>	<b>Delegated Authority/Council</b>
DA 2021/35	Storage Shed (Outbuilding)	95 Nilssons Lane, Lake Cargelligo	\$12,500	Delegated Authority
DA 2021/37	Dwelling	14 Moulder Street, Condobolin	\$602,000	Delegated Authority
DA 2021/39	Addition to existing Telecommunication Facility	31 Bathurst Street, Condobolin	\$30,000	Delegated Authority
DA 2021/46	Dwelling	8 Moulder Street, Condobolin	\$397,000	Delegated Authority
DA 2021/49	Workshop and Storage Shed (Outbuilding)	45 Maitland Street, Condobolin	\$112,000	Delegated Authority

DA 2021/51	Alterations and Additions to Existing Dwelling	9 Innes Street, Condobolin	\$82,170	Delegated Authority
DA 2021/52	Carport	6 Canada Street, Lake Cargelligo	\$7,000	Delegated Authority
DA 2021/53	Replacement of Existing Shed (Outbuilding) and Installation of 2 Shipping Containers (Outbuildings)	4536 Fifield Road, Fifield	\$29,000	Delegated Authority
DA 2021/57	Rural Dwelling	75 Fyfes Road, Lake Cargelligo	\$687,000	Delegated Authority
DA 2021/59	Installation of Swimming Pool	6921 Lachlan Valley Way, Fairholme	\$53,700	Delegated Authority
<b>TOTAL</b>	<b>10</b>		<b>\$2,012,370</b>	

**Comparison to Previous Year: Applications Approved November 2020**

Total **Number** of Applications **approved in November 2020**: 3

Total **Value** of Applications **approved for November 2020**: \$1,031,000

**Development Applications and Complying Development Certificates Received in November 2021**

<b>Development Identifier</b>	<b>Development Description</b>	<b>Location</b>	<b>Value</b>
DA 2021/53	Replacement of Existing Shed (Outbuilding) and Installation of 2 Shipping Containers	4536 Fifield Road, Fifield	\$29,000
DA 2021/57	Rural Dwelling	75 Fyfes Road, Lake Cargelligo	\$687,000
DA 2021/59	Installation of Swimming Pool	6921 Lachlan Valley Way, Fairholme	\$53,700



DA 2021/60	Carport	53 Canada Street, Lake Cargelligo	\$10,000
DA 2021/63	Extension to Existing Street Verandah and Covered Beer Garden at Railway Hotel	44-46 Molong Street, Condobolin	\$25,000
<b>TOTAL</b>	<b>5</b>		<b>\$804,700</b>

***Comparison to Previous Year: Applications Received November 2020***

Total Number of Applications ***received in November 2020***: 10

Total Value of Applications ***received for November 2020***: \$6,347,782.80

***December 2021***

During the month of December 2021 there were seven (7) applications lodged with a value totalling \$243,300. Four (4) approvals were issued within this time.

***Development Applications and Complying Development Certificates Approved in December 2021***

<b>Approval Number</b>	<b>Development Description</b>	<b>Location</b>	<b>Value</b>	<b>Delegated Authority/Council</b>
DA 2020/35	Alterations and Additions to Dwelling Including Use of Existing Works	36 Henry Parkes Way, Condobolin	\$80,000	Delegated Authority
DA 2021/55	Temporary Use of Land for event over part Federation Street	Part Federation Street, Albert	\$0	Delegated Authority
DA 2021/62	Two (2) Lot Boundary Adjustment	632 Queens Plains Road, Tottenham	\$5,000	Delegated Authority
DA 2021/64	Shipping Container (Outbuilding)	9 Conapaira Street, Lake Cargelligo	\$20,300	Delegated Authority
<b>TOTAL</b>	<b>4</b>		<b>\$105,300</b>	

***Comparison to Previous Year: Applications Approved December 2020***

Total ***Number*** of Applications ***approved in December 2020***: 4

Total **Value** of Applications **approved for December 2020**: \$1,470,016

***Development Applications and Complying Development Certificates Received in December 2021***

<b>Development Identifier</b>	<b>Development Description</b>	<b>Location</b>	<b>Value</b>
DA 2021/61	Storage Shed (Outbuilding)	13 Conapaira Street Street, Lake Cargelligo	\$20,000
DA 2021/62	Two (2) Lot Boundary Adjustment	632 Queens Plains Road, Tottenham	\$5,000
DA 2021/64	Shipping Container (Outbuilding)	9 Conapaira Street, Lake Cargelligo	\$20,300
DA 2021/65	Two (2) Lot Torrens Title Subdivision	94 McInnes Street, Lake Cargelligo	\$20,000
DA 2021/66	Continued Use of Existing Storage Shed (Outbuilding)	21 Bobadah Road, Tottenham	\$138,000
DA 2021/67	Two (2) Lot Torrens Title Subdivision	26 Holt Street, Lake Cargelligo	\$15,000
<b>TOTAL</b>	<b>6</b>		<b>\$218,300</b>

***Comparison to Previous Year: Applications Received December 2020***

Total Number of Applications **received in December 2020**: 6

Total Value of Applications **received for December 2020**: \$178,275

***Processing Times for Approvals***

A total of thirty eight (38) approvals have been issued this financial year at an average of 34 days, which is within the legislative timeframe for approvals and well below the average net days taken to determine a DA across all NSW Councils.

**ISSUES AND COMMENTS**

No foreseeable issues.

**FINANCIAL AND RESOURCE IMPLICATIONS**

All fees associated with the applications referred to herein have been paid.

**LEGAL IMPLICATIONS**

No foreseeable issues.

**RISK IMPLICATIONS**

Council has assessed all applications against relevant legislation to minimise Council's exposure to risk.

**STAKEHOLDER CONSULTATION**

Regular consultation and engagement with applicants of Development Applications and Complying Development Certificates occurs during the pre-lodgement, assessment and approval stages of each application in line with legislation and Council's planning instruments. Council also often engages with the community and adjoining owners in respect of applications.

**OPTIONS**

1. Receive and note the report.

**CONCLUSION**

Development Application and Complying Development Certificate approved data reveals a total development value of \$13,624,732 for applications approved in the 2021/2022 financial year.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

Build Civic Leadership and Pride

Community Strategic Plan - 4.2 Strong Effective Responsive Council.

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That:

1. The Director Environment Tourism and Economic Development Report No. R21/352 be received and noted.

**9.5 FY20/21 AND FY21/22 PROJECT MONTHLY UPDATE FOR DECEMBER/JANUARY**

**TRIM Number:** R22/2

**Author:** Manager - Projects and Building

**PURPOSE**

The purpose of this report is to provide a summary of projects currently being undertaken by the Environment, Tourism and Economic Development Department. The execution and completion of works varies on resource availability, weather conditions, work priorities and unforeseen circumstances. Work priority will be allocated based on safety and risk.

**SUPPORTING INFORMATION**

Nil

**BACKGROUND**

Council has adopted the 2021/22 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of the capital projects in regard to buildings.

**ISSUES AND COMMENTS**

Project	Budget	Funding Source	Expend. To Date	Forecast Expend.	Comments
Gum Bend Lake Amenities Upgrade	\$373k	\$300k NSW Drought Stimulus Package (DSP) plus Council funds \$73k	\$354.6k	\$373k	Building was opened 24 December 2021, with minor works to be undertaken to complete the whole of the project. Anticipated that project will be completed by 31 January 2022.
Lake Cargelligo Caravan Park Amenities Upgrade	\$125k	DSP	\$105k	\$125k	Works have been completed on the original application. A variation to milestone dates has been approved to allow for the expenditure of the unspent grant funding. Additional works to utilise the additional funding are now being identified
Tottenham Youth Club Renovation	\$57,046	SCCF R3	\$51k	\$57,046	Both the roof and external cladding have been completed. A purchase order has been issued for the fencing material. A variation has been

					approved until March 2022.
Lake Cargelligo Pool Amenities Upgrade	\$1.1 million	\$825K BBRF R4 plus Council funds \$275K	\$1.08m	\$1.1m	Works have been completed on the building. Minor defects are being rectified by the contractor before final payment is made. Official opening of the building was held on Australia Day.
Condobolin and District Historical Museum - Extension to Museum and Display Enhancements	\$77,765	SCCF R3	\$6k	\$77,765	An agreement was reached with the Committee on 27 April 2021. Final design has been received and provided to the committee. No comments received from committee. . Variation to milestones has been approved until March 2022. Suitable quotes to undertake the work within the budget cannot be obtained. A report will be presented to Council in February providing options for this project.
Condobolin Works Depot	\$7,246,707.60	\$6,000,000 Loan and remaining \$1.25m from Council reserves	\$1.8m	\$7,246,707.60	Contracts signed. Works commenced 8 March 2021. Works have commenced with inspections occurring for the piers & slabs. Ongoing issue with subsoil moisture which is being discussed with the contractor. Structural steel is now being installed on-site.
Provision of new Animal Shelter	\$300k	Local roads and Community Infrastructure Program – Rd1	\$215k	\$300k	A contractor has been engaged to erect the structure and Council staff will arrange the fit-out. Work has commenced, slab, blockwork have been completed

					and steelwork being undertaken. The building is expected to be completed by the end of January 2022, allowing the fit-out works to commence.
Lachlan Shire Visitor Information Centre	\$3,288,798	Growing Local Economies Fund	\$131.5k	\$3,288,798	PWA engaged to provide Project Management Services. PCG established to oversee project delivery. Head Design Consultant appointed. DA has been approved. A tender for the construction of the building closes today. A report will be tabled to the February Council meeting regarding the tenders that have been received.
Burcher Camp Kitchen	\$30,000	Local roads and Community Infrastructure Program – Rd2	\$10k	\$30,000	A purchase order has been issued for the shed. Quotes are being obtained for the remaining works.
Electronic Noticeboard	\$77,000	SCCF R4	Nil	\$77,000	An expression of interest, to obtain quotes from suitable signage contractors, is currently being developed.
Lake Cargelligo Hall Upgrade	\$50,000	SCCF R4	Nil	\$50,000	A purchase order has been issued for the Air Conditioning units.
Physie - Condobolin (Tennis Club Hall)	\$60,000	SCCF R4	\$8.5k	\$60,000	Meetings have been held with the Physie committee to determine the extent of works. Quotes are currently being obtained.
Willow Bend Sport Centre – Roof Repair	\$75,000	SCCF R4	Nil	\$75,000	A meeting has been held with the manager of the sports centre to

					discuss potential impacts of works. Quotes to undertake the work are being obtained.
--	--	--	--	--	--

**Condobolin Works Depot Budget Update**

Budget	\$7,816,707.60
Contract Value	\$7,246,707.60*
Other Works and Project Management Costs	\$570,000.00
Contingency (included in Contract Value)	\$400,000.00
Current Expenditure	\$1,802,352.95
Approved Variations	\$138,254.83

*All figures include GST*

*\* Figure includes Contingency*

Please note a saving of \$69,679.03 was achieved for the electrical substation, which has been reflected in the above approved variation figure.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Project management and financial controls are in place to manage financial expenditure and resource allocation.

**LEGAL IMPLICATIONS**

Nil. All project materials and services have been procured in accordance with the requirements of the NSW Local Government Act 1993 and Council’s procurement policy. Environmental Planning and Assessment Act provisions are being complied with regarding development approvals and planning controls.

**RISK IMPLICATIONS**

Project management and financial controls are in place to manage time and budget risks. The projects have been assessed against relevant legislative requirements to minimise Council’s exposure to risk.

Risks surrounding project delivery are being managed through the use of external project managers such as Public Works Advisory and a temporary Project Management Officer has been employed to assist with the delivery of building projects.

**STAKEHOLDER CONSULTATION**

Council’s fortnightly news column, Talking Tottenham and Mayoral Newsletters update the community on the major improvement works being undertaken around the Shire.

Community consultation has been undertaken in relation to the projects, either through the Community Strategic Plan, through requests for projects to receive grant funding and/or through reports to Council advising of the projects which are being put forward for progression.

**OPTIONS**

1. Receive and note the report

**CONCLUSION**

This report updates Council on the capital improvements/new work being undertaken by the Environment, Tourism and Economic Development Department.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

4.2 Strong effective and Responsive Council

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That:

1. The Director of Environment, Tourism and Economic Development Report No.R22/2 be received and noted.



**9.6 REQUEST TO SUSPEND ALCOHOL FREE ZONE 5 AND 6 MARCH 2022 ON PART FEDERATION STREET ALBERT****TRIM Number: R22/6****Author: Manager- Town Planning****PURPOSE**

The purpose of this report is to seek Council's endorsement for a partial suspension of the Albert Alcohol Free Zone (AFZ) following lodgement of a Development Application, from the licensee of the Rabbit Trap Hotel, to hold an event after the Tottenham Picnic Races on 5 and 6 March 2022 over part of Federation Street, Albert.

**SUPPORTING INFORMATION**

Nil

**BACKGROUND**

Council have received a Development Application (DA2021/71) for an event including temporary use on part of Federation Street which requires the suspension of the Alcohol Free Zone (AFZ) in Albert. The event coincides with the Tottenham Picnic Race Day (5 March 2022).

This request follows the suspension of the identical area of the Alcohol Free Zone in Albert on 31 December 2021 and 1 January 2022. This suspension was endorsed at the ordinary meeting of Council on 24 November 2021 (R21/331).

The effect of an AFZ is to prohibit the consumption of alcohol in streets, public car parks and lanes, to allow for the confiscation of alcohol found in the immediate possession of any person who attempts to drink any of it, and for the issue of penalty notices to offenders that fail to comply.

The AFZ in Albert takes in the following locations:

- Dandaloo Road between Comeback Street and Golf Links Road
- Unnamed Lane between Dandaloo Road and Cedar Street
- Unnamed Lane between Dandaloo Road and Federation Street
- Federation Street
- Comeback Street
- Rymer Street
- Cedar Street
- Jonathan Street
- Yethara Road to 800m from of intersection with Dandaloo Road

The map below identifies this area, with the red shaded area depicting the current AFZ, endorsed by Council on 28 July 2021;



### ISSUES AND COMMENTS

The establishment of AFZ's assist local Police Officers in controlling anti-social behaviour within the designated area and demonstrates Council's support. Not having these zones increases the difficulty for policing and managing anti-social behaviour.

The current AFZ in Albert was endorsed by Council on 28 July 2021, for a period of four (4) years.

Section 645 of the *Local Government Act 1993* states:

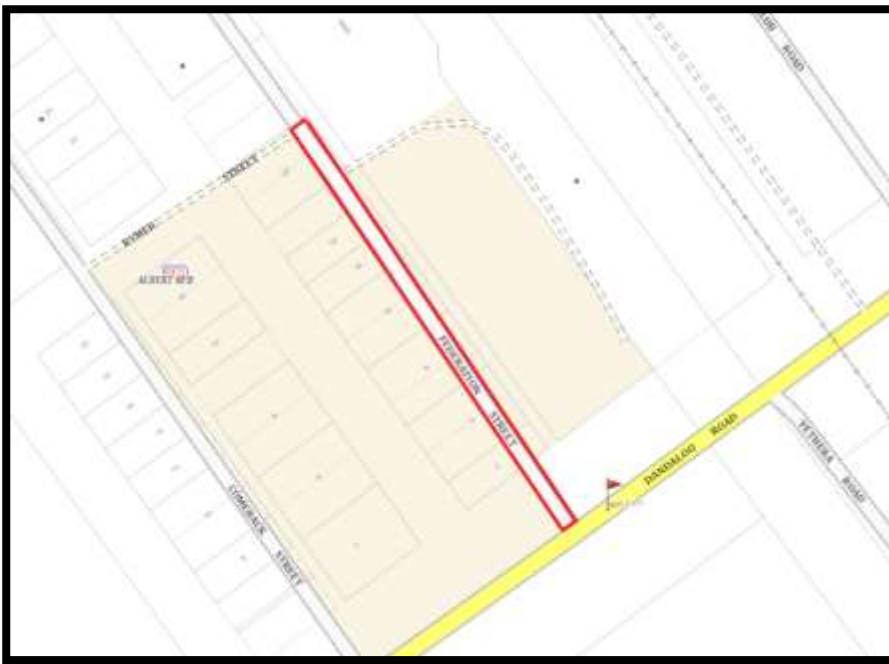
*"645 Suspension or cancellation*

*(1) The council may, at the request of any person or body or of its own motion, suspend the operation of an alcohol-free zone by publishing notice of the suspension in a manner that the council is satisfied is likely to bring the notice to the attention of members of the public in the area as a whole or in a part of the area that includes the zone concerned.*

*(2) During the period indicated in such a notice as the period of suspension, the zone does not operate as an alcohol-free zone.*

*(3) In like manner the council may at any time cancel the operation of an alcohol-free zone."*

The power to suspend or cancel an AFZ during its period of operation is provided so that a council may respond to more immediate situations that arise within the area of the zone such as, one off events like the one proposed following Tottenham Picnic Races on 5 March 2022 in Albert. It should be noted that the suspension will only apply to part of Federation Street between the intersections of Dandaloo Road and Rymer Street as shown by the boundaries in red in the figure below;



The other areas within the AFZ will not be suspended and will remain in place.

This request follows a suspension of the identical area of the Alcohol Free Zone in Albert on 31 December 2021 and 1 January 2022. Reports from Council Officers who attended Albert following the event raised concern as additional cleaning of Federation Street over the event area was required due to human waste in this area. In addition, consumption of alcohol in public areas was witnessed within the Alcohol Free Zone on the morning of 1 January 2022. Correspondence has been sent to the licensee of the Rabbit Trap Hotel to discuss how the issues that arose during the new years event can be avoided in the future.

Discussions between Council Officers and the NSW Licensing Police Officers indicated that there was no policing issues at the event held on 31 December 2021 and 1 January 2022 and that the proposed event following Tottenham Picnic Races would likely be supported as it provides a more controlled environment with specific conditions.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

There will be fees associated with advertising the suspension of the AFZ. There are sufficient funds available within Council's operating budget to cover the cost of public notification.

Council may also need to allocate funding to cover any signs which outline the AFZ within Federation Street, to suspend the operation of the AFZ over the two days.

The cost of cleaning any public road or areas by Council Officers following the event is charged back to the event organiser.

### **LEGAL IMPLICATIONS**

As outlined above, Council does have the power to suspend AFZs under the *Local Government Act 1993*. Pursuant to Section 645(1) of the Act Council must publish a notice of the suspension.

### **RISK IMPLICATIONS**

Nil

### **STAKEHOLDER CONSULTATION**

It is recommended that Council liaise directly with the NSW Police Force and Albert community and, subject to positive feedback being received, decide to suspend the AFZ over part of Federation Street following Tottenham Picnic Races, with delegation being provided to the General Manager following the consultation period. It is recommended that Council write to all residents within the

Albert village regarding the proposed suspension given recent events with a minimum period of 14 days to seek comments from the local community.

Subject to positive feedback being received during the notification period Council could delegate the final decision in relation to the suspension of the AFZ to the General Manager.

### OPTIONS

1. Decide to support the suspension of the AFZ and advertise the proposed suspension and notify the NSW Police;
2. Decide to notify the NSW Police and all residents regarding the proposed event and suspension of the AFZ. Subject to positive feedback being received during the notification period Council could delegate the final decision in relation to the suspension of the AFZ to the General Manager.
3. Decide to notify the NSW Police and all residents regarding the proposed event and suspension of the AFZ. Further request that a report be present to Council with the outcomes of the stakeholder consultation for Council to make decision on the request at the February Council meeting. This may impact the ability of the event to be held given when the Council meeting will be held and when the event is scheduled to take place.

### CONCLUSION

A request has been made for an event following the Tottenham Picnic Races on part of Federation Street Albert, by the licensee of the Rabbit Trap Hotel, this requires a part suspension of the AFZ in Albert. Council has the power to suspend the AFZ under the *Local Government Act 1993*. It is recommended that Council:

- notify the NSW Police of the proposed suspension;
- notify the residents of Albert village through written correspondence;
- notify the public through an advertisement on Council's website and Facebook page;

Subject to positive feedback being received during the notification period Council could delegate the final decision in relation to the suspension of the AFZ to the General Manager.

### LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2 Strong effective Responsive Council.

### ATTACHMENTS

Nil

#### RECOMMENDATION

That:

1. The Director of Environment, Tourism and Economic Development Report No. R22/6 be received and noted.
2. Council notify the NSW Police of the suspension.
3. Council write to residents within Albert village seeking comment, with a period of 14 days to respond.
4. Council advertise the proposed suspension for a period of 14 days on Council's website and Facebook page.
5. Subject to positive feedback being received during the notification period, delegate the final decision in relation to the suspension of the AFZ to the General Manager.



## 10 INFRASTRUCTURE SERVICES

### 10.1 FY2122 UTILITIES MONTHLY UPDATE FOR NOVEMBER/DECEMBER

**TRIM Number:** R22/3

**Author:** Manager - Utilities

#### PURPOSE

To provide a summary of the existing and future works and projects associated with the provision of water and sewerage services across Lachlan Shire. Items listed are works undertaken for November and December 2021, in progress for the month of January and forecast for the month of February 2022.

#### BACKGROUND

Lachlan Shire Council is responsible for a suite of capital and operational works associated with the provision of water and sewerage services. This report provides status updates on projects and programmes of significance and interest to Council and stakeholders.

#### ISSUES AND COMMENTS

##### Condobolin

17. Project	18. Progress
19. RNSW 1879 Condobolin Water Supply Upgrade Scoping Study  20. RNSW 1880 Condobolin Sewerage Scheme Scoping Study	<ul style="list-style-type: none"> <li>• Draft amended Condobolin WTP Options Assessment Report and Draft Technical Memo – Bore Water Quality Data Review and Interim WTP Upgrade Options have been received and sent to DPIE Water for their comments.</li> <li>• These reports are attached for reference. These reports are highly technical and will be discussed with Councillors at the next Strategic Briefing.</li> </ul>
21. RNSW 755 Condobolin Bore Fields II	<ul style="list-style-type: none"> <li>• The design of the transfer pump station is still being finalised by the PWA design team. It is expected that the design will be received by the end of January or early February 2022. The exact location of the transfer pump station cannot be confirmed until the negotiation with the adjacent landholder is finalised.</li> <li>• The design of the new electrical connection for the two (2) bore pump stations and one (1) transfer pump station is still underway. Again, this design cannot be finalised until the negotiation with the adjacent landholder is completed and all parties agree on the location of the new overhead and underground infrastructure.</li> </ul>
22. DWS072 Condobolin Drought Water Security Project	<ul style="list-style-type: none"> <li>• Just under 3km of the bore pipeline has been laid to date. Leed Engineering halted work in late November due to persistent wet weather and flooding. Presently, Leed are planning to remobilise to site in early February. The completion of the pipe installation will be pushed back from the originally planned completion date. However, the project will be complete well before the grant deadline of 30 June.</li> </ul> 23. <ul style="list-style-type: none"> <li>• Please refer to report R21/363 for the Tender Assessment Report for Contract 4 – Underbore.</li> </ul>
24. Condobolin Depot Standpipe upgrade	<ul style="list-style-type: none"> <li>• The new overhead power and a new metering panel has been installed for the new water filling station.</li> </ul>

	<ul style="list-style-type: none"> <li>• Work to install a service connection for the new water filling station is planned to commence in the 3<sup>rd</sup> week of January, subject to weather permitting and other emergency works.</li> <li>• In parallel, other teams within Council are arranging a new concrete slab base and fabrication of a new overhead standpipe.</li> </ul>
25. Water Main Replacement – Turner St (High Street to Innes Street)	<ul style="list-style-type: none"> <li>• The final tie-in connection in the Innes St and Turner St intersection was unable to be completed as a number of valves were unable to shut off to isolate the necessary mains.</li> <li>• Council staff have conducted trials and discovered that up to eighteen (18) stop valves are required to be turned off in order to isolate the Turner Street main. This disruption to supply will impact a large area (including Condobolin High School).</li> <li>• This work will be planned in early February 2022 before school resumes.</li> </ul>

**Lake Cargelligo**

Project	Progress
Lake Cargelligo SPS2 and SPS3 – electrical & control system upgrade	<ul style="list-style-type: none"> <li>• The RTU upgrades have been completed. These sites can now be monitored remotely in Council’s telemetry system.</li> </ul>
Lake Cargelligo Merri Abba Bore pipeline electric actuator – electrical & control system upgrade	<ul style="list-style-type: none"> <li>• The RTU upgrade has been completed. This site can now be monitored remotely in Council’s telemetry system.</li> </ul>
Lake Cargelligo STP – RTU upgrade	<ul style="list-style-type: none"> <li>• The RTU upgrade has been completed. This site can now be monitored remotely in Council’s telemetry system.</li> </ul>
Lake Cargelligo STP – Screen Extractor	<ul style="list-style-type: none"> <li>• In the last several years it has been observed that the amount of rags, wipes and rubbish found in the pasveer channel have increased dramatically and are causing operational issues. They are sometimes hard to remove or skim off the surface and often get caught in the mechanical components in the pasveer channel.</li> <li>• It is planned to install a screen extractor with similar set-up as the one installed in Condobolin STP.</li> <li>• Quotation has been received and they are being evaluated by Council staff.</li> </ul>

**Tottenham**

Project	Progress
RNSW 841 Tottenham Water Supply	<ul style="list-style-type: none"> <li>• Awaiting decision from INSW on the project scope change request that was submitted in mid-November 2021.</li> </ul>
Tottenham WTP Upgrade	<ul style="list-style-type: none"> <li>• The Chlorine dosing system upgrade has been completed and successfully commissioned.</li> <li>• Council staff are now assessing and shortlisting the next recommended upgrades for Tottenham WTP.</li> </ul>

**Shire Wide**

Project	Progress
RNSW 842 Sewage Effluent Reuse Management System (Lake Cargelligo, Condobolin & Tottenham)	<ul style="list-style-type: none"> <li>• The INSW Project Steering Committee recommended to form a sub-committee between the representatives from Council, PWA and DPIE Water to discuss the best approach to progressing this project.</li> <li>• The first meeting will be scheduled for early February 2022.</li> </ul>
Integrated Water Cycle Management (IWCM) Strategy	<ul style="list-style-type: none"> <li>• Growth rate information for each town (Condobolin, Lake Cargelligo and Tottenham) was provided to PWA. Nominated growth rates will be submitted to Council staff for concurrence and then they will be used in the IWCM Issues Paper.</li> </ul>

**FINANCIAL AND RESOURCE IMPLICATIONS**

All projects are listed as per the Delivery and Operational Plan 2021/22.

**LEGAL IMPLICATIONS**

In the Condobolin, Lake Cargelligo, Tottenham and Albert water supply schemes, sufficient high quality drinking water, which meets the standards prescribed in the Australian Drinking Water Guidelines (ADWG), is being supplied to the community. The day to day operation of Council’s water supply system is governed by DPIE Water and the backwash discharge from the water treatment plant is administered by the EPA.

Non-potable water continues to be supplied to Tullibigeal, Fifield and Burcher.

Lachlan Shire Council is providing sewerage services to communities across the shire. The day to day operation of the sewerage services is governed by DPIE Water and the effluent discharge from the sewerage treatment plant is administered by the EPA. There are significant risks should Council fail to achieve satisfactory outcomes in the following areas:

- Water quality
- Water quantity
- Effluent discharge quality
- Workplace Health & Safety
- Environmental Impacts

Council has systems in place to mitigate all risks in the form of trained personnel, documented work systems and routine audits and reports to various NSW Government Departments. Water and effluent quality is checked regularly to identify any deviation from the current guidelines and standards.

**RISK IMPLICATIONS**

Risk associated with the engagement of PWA is addressed by the formation of a project steering committee with INSW, DPIE Water, PWA and Council staff representation.

Council senior staff regularly attend NSW Government agency meetings to keep updated on issues affecting water supply to the Lower Lachlan River System. This includes the River Operations Stakeholder Consultation Committee (Rocco), Lachlan Airspace Reference Panel, NSW Govt Critical Water Advisory Panel (CWAP) and Central West Joint Organisation Water Utilities Alliance (CWUA).

**STAKEHOLDER CONSULTATION**

DPIE Water, Infrastructure NSW, NSW Public Works Advisory, the EPA, NSW Public Health Unit representatives and relevant Council staff have been consulted in relation to capital works &



operational projects and compliance issues. Residents impacted by planned temporary disruption of services are provided reasonable notice where possible using a combination of letter box drops, public notices and media releases.

### **OPTIONS**

1. Council continue to implement the water and sewer capital, operational and maintenance programs as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the water and sewer capital, operational and maintenance program.

### **CONCLUSION**

This report is provided to update Council on activities in the Utilities section in November and December 2021, underway for January and planned for February 2022.

### **LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 7.1 Water, sewer and energy utilities meet best practice standards with up to date technology.

CSP 7.2 Water Security for All Towns and Villages.

### **ATTACHMENTS**

Nil

### **RECOMMENDATION**

That:

1. The Director Infrastructure Services Report No. R22/3 be received and noted.

**10.2 FY21/22 ROADWORKS MONTHLY REPORT UPDATE FOR NOVEMBER/DECEMBER****TRIM Number: R22/4****Author: Manager - Roads****PURPOSE**

The purpose of this report is to provide a summary of road works undertaken by infrastructure Services which were completed in November and December 2021, works in progress in the month of January and works scheduled for the month of February 2022. The execution and completion of works varies depending on resource availability, weather conditions, work priorities and unforeseen circumstances.

**SUPPORTING INFORMATION**

Nil

**BACKGROUND**

The Federal Government announced just prior to Christmas a new Remote Roads Upgrade Pilot Program which is designed to provide funding to State, Territory and Local Government for projects which will address significant deficiencies on key regional and rural roads that limits community access, pose safety risks and impact the economic development of the surrounding area.

The guidelines for the program state that:

- The project is to upgrade a significant length of road (20km or more) that is unsealed or degraded with a low safety rating,
- The program's aim is to improve community access and productivity,
- There should not have been investment on the road or section of road forming the project application from a state or federally funded infrastructure program in the last five years,
- The Federal Government will contribute up to 80% of the cost of the project,
- Co-funding cannot come from other Federal Government sources. This means Roads to Recovery, or LRCI funds cannot be used to provide the 'local share'.

After consideration of the guidelines and Council's road network, it is recommended that an application be submitted for the upgrading and gravel re-sheeting where required for SR 91 Marsden Road from Lachlan Valley Way (MR377) to Burcher Road (SR1145). This would improve community access from Burcher and also assist access for agricultural production in the surrounding area.

If Council committed the FY22/23 Special Rate Variation budget of \$200k for gravel re-sheeting to Marsden Road an application for \$800k of funding could be submitted. Should this application and other applications recently submitted for the Heavy Vehicle Safety Productivity Program all be successful Council would then need to consider increasing the gravel re-sheeting budget or spreading the projects over more than one financial year.

**ISSUES AND COMMENTS****Road Construction**

Federation Street, Albert shoulder reconstruction and sealing was undertaken on this road. The majority of work was complete with only a small area that was saturated due to weather conditions left to complete. This will be completed when the area dries sufficiently.

MR 57N The Bogan Way – Tullamore to Albert. Work recommenced on the road shoulders widening in preparation for sealing to an 8 metre seal width. This will continue in January with the aim to seal a further 5 km in February. In addition the bridge approaches at Bullock Creek north of Tullamore were reconstructed by stabilising and sealing. The eastern side of the bridge is in Parkes Shire and the work was funded by Parkes Shire but undertaken by Lachlan Shire employees and contractors.

Heavy patching was undertaken on MR 57NN The Bogan Way north of Tottenham in several causeways where pavement failure was occurring. Due to budget constraints only the worst of the failed areas were reconstructed. The repaired pavement was sealed with a two coat seal in late November.

Heavy patching was also undertaken on a 600m section of SR3 Tabratong Crossing Road. This project was only sealed with a primer seal as the surface was still damp when the sealing contractors were on site. It is more economical to treat any isolated pavement areas that fail prior to application of a final seal coat in late March.

Other construction projects remained on hold due to additional traffic volumes and staff shortages during harvest and ongoing wet weather.

### **Road Maintenance**

Maintenance grading and grade, water & roll continued during November and December to ensure roads were suitable for harvest traffic, however wet weather did create problems and caused some harvest traffic to be adversely affected. Road maintenance for the remainder of the financial year will need to be reduced, due to relatively high expenditure levels (see graphs in Financial Section of this report). Staff will be allocated to capital works and flood damage response as much as practical.

### **Works undertaken in November and December 2021**

- **Heavy patching , re-sheeting and grade water and roll undertaken on the following unsealed roads**
  - Main Roads
    - MR 7514 Nyngan Road – gwr and flood damage repairs
  - Shire Roads
    - SR 62 Carlisle Road – gwr
    - SR 65 Euligal Lane – gwr
    - SR 67 Carlisle-Trundle Road –gwr
    - SR 71 Condobolin Road – gwr
    - SR 74 Derriwong Road – gwr
    - SR 87 Hubbards Road – gwr
    - SR 92 Longingettin Road – gwr
    - SR 94 Diggers Road – gwr
    - SR 372 Woods Road – gwr
    - SR 402 Cornells Road – gwr
    - SR 408 Deacons Road – gwr
    - SR 1144 Weelah Road – gwr
    - SR 1347 Albert Road – gwr
- **Road and culvert reconstruction and sealing undertaken on the following roads**
  - Main Roads
    - MR 57NN The Bogan Way - FCR/Block grant - stage 2 of widening between Tullamore and Albert - shoulder widening recommenced and Bullock Creek bridge approach reconstructed
  - Shire Roads
    - SR 90 Grassmere Road - culvert repair

- SR 120 Merribogie Road - FCR/RTR reconstruction and widening 7 km – work progressing but wet weather caused significant delays
- Town Streets/Other
  - Innes St/Officers Parade - FLR/RTR footpath construction continued in November. Works paused in early December.
  - Federation Street, Albert - LRCI road widened and resealed
- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following roads**
  - Main Roads
    -
  - Shire Roads
    - SR 31 O'Deas Road
    - SR 37 Yambora Road
    - SR 42 Gobondery Road
    - SR 43 Back Tullamore Road
    - SR 45 Boona Road – flood damage repairs
    - SR 66 Ootha Road
    - SR 97 Driftway Road
    - SR 100 Scrubby Lane – flood damage repairs
    - SR 102 Clargo Road – flood damage repairs
    - SR 123 Stidwells Lane
    - SR 144 Burgooney Road – flood damage repairs
    - SR 153 Gormans Hill Road – flood damage repairs
    - SR 155 Monument Flats Road
    - SR 161 Bygalore Road – flood damage repairs
    - SR 200 Morris Lane
    - SR 201 Keeleys Lane
    - SR 203 Alexanders Lane
    - SR 207 Kynwoor Road
    - SR 208 Brewer Lane
    - SR 261 Glenoma Lane
    - SR 303 Gleninga Road
    - SR 373 Hopes Road
    - SR 382 Bloomfield Road
    - SR 413 Keronga Road – flood damage repairs
    - SR 420 Wattle Hill Lane –flood damage repairs
    - SR 432 Hutchison Lane
    - SR 438 Feltonwood Lane
    - SR 1144 Weelah Road
    - SR 1151 Kadungle Road

- SR 1139 Weja Road – flood damage repairs
- SR 1169 Bobadah Road – flood damage repairs
- **Shoulder grading/slashing/vegetation control and patching undertaken on the following sealed roads**
  - Main Roads
    - MR 57S The Gipps Way - slashing and vegetation control
    - MR 57N Fifield Road - heavy patching and vegetation control
    - MR 57NN The Bogan Way - heavy patching and slashing
    - MR 347 Dandeloo Road - pothole patching and vegetation control
    - MR 371 Rankin Springs Road - pothole patching
    - MR 423 Lachlan Valley Way (Lake to Euabalong) - pothole patching and slashing
    - MR 461 Henry Parkes Way - pothole patching and vegetation control
    - MR 501 Lachlan valley Way (Lake to Hillston) - pothole patching and slashing
    - RR 7513 Lake Cargelligo Road - pothole patching and vegetation control
    - RR 7521 Kiacatoo Road - heavy patching and pothole patching
  - Shire Roads
    - SR 3 Tabratong Crossing Road - heavy patching full width, 600m long
    - SR 45 Boona Road – slashing
    - SR 60 Springvale Road - pothole patching and slashing
    - SR 64 Platina Road - shoulder grading
    - SR 85 North Forbes Road – slashing
    - SR 230 Lachlan Valley Way – slashing
    - SR 256 Tottenham Tip Road – slashing
    - SR 257 Racecourse Road – slashing
    - SR 340 Silos Road - temporary repair of seal failure
    - SR 341 Jones Lane – slashing
    - SR 342 Worthington Lane – slashing
    - SR 344 Browns Lane – slashing
    - SR 376 Willow Bend Road – slashing
    - SR 1029 Tullibigeal Road – slashing
    - SR 1033 Boreamble Road - pothole patching
    - SR 1187 Palesthan Road - vegetation control

#### **Works in progress January 2022**

- **Heavy patching , re-sheeting and grade water and roll undertaken on the following unsealed roads**
  - Main Roads
    - MR 7514 Nyngan Road - gwr
  - Shire Roads
    - SR 1347 Albert Road – gravel re-sheeting 1 km flood damage

- **Road and culvert reconstruction and sealing undertaken on the following roads**
  - Main Roads
    - MR 57NN The Bogan Way - FCR/Block grant - stage 2 of widening between Tullamore and Albert - shoulder widening recommencing
  - Shire Roads
    - SR 120 Merribogio Road - FCR/RTR reconstruction and widening 7 km – work recommencing when weather permits
- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following roads**
  - Shire Roads
    - SR 1 Wonga Road
    - SR 5 Lansdale Road
    - SR 100 Scrubby Lane
    - SR 102 Clargo Road
    - SR 230 Lachlan Valley Way
    - SR 1169 Bobadah Road
- **Shoulder grading/slashing/vegetation control and patching undertaken on the following sealed roads**
  - All Roads
    - As required

**Works planned for February 2022**

- **Heavy patching , re-sheeting and grade water and roll undertaken on the following unsealed roads**
  - All Roads
    - nil

**26. Road and culvert reconstruction and sealing undertaken on the following roads**

- Main Roads
  - MR 57NN The Bogan Way - FCR/Block grant - stage 2 of widening between Tullamore and Albert - shoulder widening recommencing
  - MR 57S Lachlan Valley Way/The Gipps Way – Smythes and Murie culvert upgrades
  - MR 57S The Gipps Way – FCR/Block grant – Nerathong bridge replacement
  - MR 461 Henry Parkes Way/Maitland St and Silo Roads – HVSP/Block grant widening
- Shire Roads
  - SR 120 Merribogio Road - FCR/RTR reconstruction and widening 7 km – work recommencing when weather permits
  - SR 230 Lachlan Valley Way – FLR/RTR seal extension 10 km
  - SR 124 Crown Camp Road – APA Group 3.5km gravel resheeting.
- Town Streets
  - Visitor information centre – vehicle parking construction
  - Busby St/Harding Ave, Condobolin – FLR reconstruction

- Condobolin School Precinct – FLR/RTR safety improvements
- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following roads**
  - All Roads
    - As required
- **Shoulder grading/slashing/vegetation control and patching undertaken on the following sealed roads**
  - All Roads
    - As required

**FINANCIAL AND RESOURCE IMPLICATIONS**

<b>CONSTRUCTION PROJECTS</b>					
<b>Regional Roads</b>					
Project	Budget	Funding source	Expend to date	Forecast Expend	Comments
Regional Roads, reseals	\$447k	TfNSW Block Grant	\$286k	\$447k	6 of 10 segments on Fifield Road completed.
Regional Roads, heavy patching	\$50k	TfNSW Block Grant	\$120k	\$120k	Patches completed on Fifield Road and The Bogan Way, north of Tottenham
MR 461 William St / MR 57S Lachlan St intersection reconstruction	\$260k	TfNSW Block Grant \$150k, RTR \$110k	\$14k	\$260k	Programmed for Q3 FY21/22. Additional funds will need to be budgeted in FY22/23.
MR 371 Foster St, Lake Cargelligo, Lake St to Lorne St reconstruction	\$1.635m	TfNSW Block Grant \$900k, RTR \$620k, FAG \$200k	\$7k	\$1.635m	Program is pending tender outcome. Advice of receipt of additional external funding will result in a review of project funding sources.
MR 57N The Bogan Way, widening 28 km	\$2.985m	FCR \$2.686m, TfNSW Block Grant \$299k	\$965k in FY20/21, \$153k in FY21/22	\$2.985m	Widening project work recommenced in November 2021.
MR 57S The Gipps Way, Nerathong Bridge replacement	\$2.808m	FCR \$2.387m, TfNSW Block Grant \$421k	\$89k in FY20/21, \$91k in FY21/22	\$2.808m	Tender report included in Council agenda.

MR 57S, MR 377, Condobolin Freight Betterment and Visitor Centre road works	\$1.203m FY20/21, \$7.963m FY21/22	Funding for FY21/22: Regional NSW funding \$6.028m, TfNSW Block grant \$1.535m, TfNSW Repair \$400k, RTR \$272k	\$1.235m pre 1 July 2021. \$424k in FY21/22	\$9.166m	Visitor information Centre parking areas construction will continue when area dries. Tender reports for Smthyes and Murie culverts and Kerb and Gutter contract included in Council agenda.
MR 461 Henry Parkes Way intersection upgrades, MR 7521 Kiacatoo Road and SR 340 Silos Road	\$516k	HVSP \$258k, TFNSW Block Grant \$208k, Graincorp \$50k	\$102k	\$516k	Intersection construction work will commence when staff resources are available.

### CONSTRUCTION PROJECTS

#### Local Roads

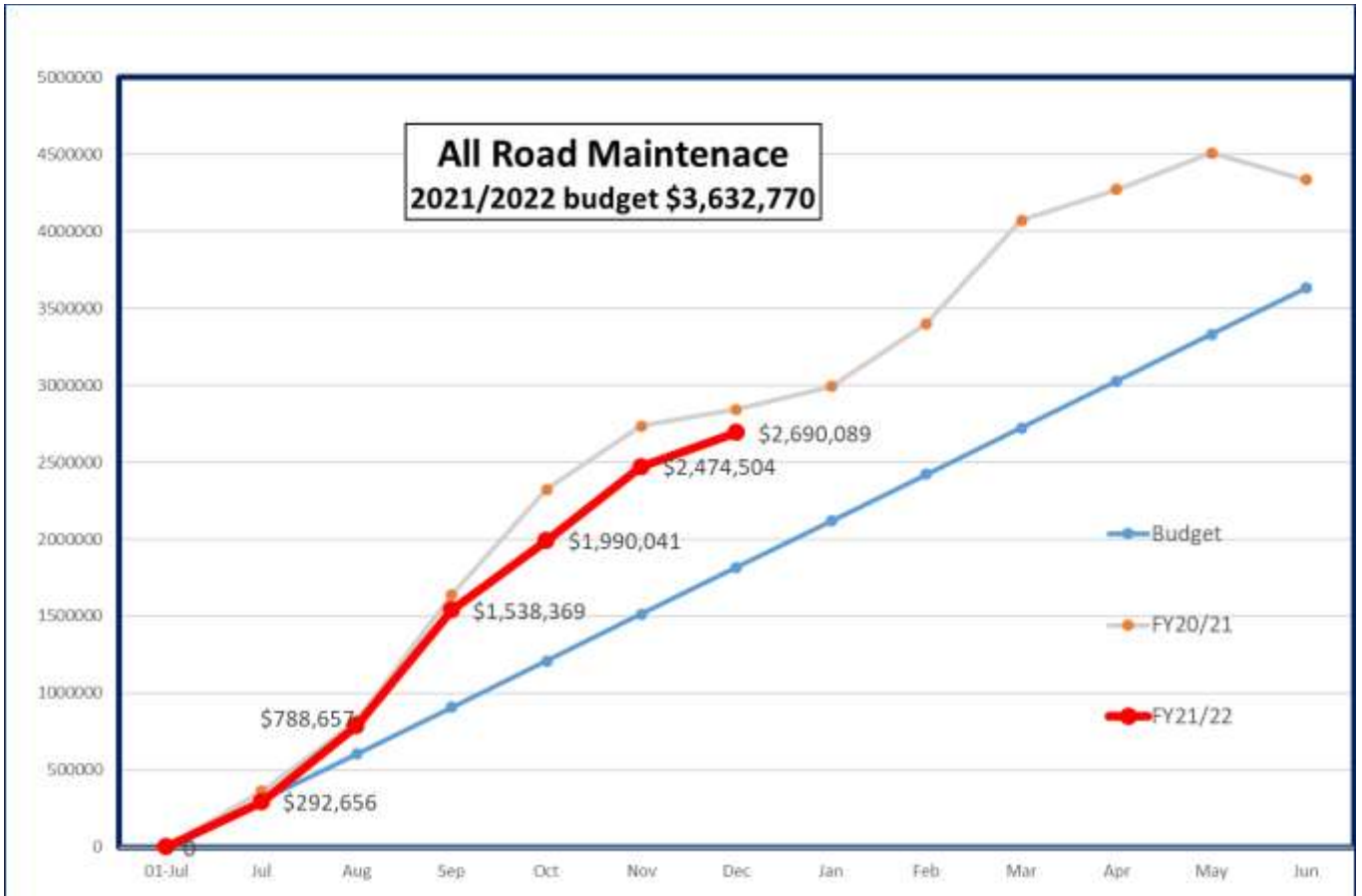
Project	Budget	Funding source	Expend to date	Forecast Expend	Comments
Local Roads reseals/ heavy patching	\$280k	FAG Roads \$280k	\$43k	\$280k	600 m heavy patch completed on SR 3 Tabratong Crossing Road
Local Roads Gravel re-sheets SR 106 Fitzgerald Road SR 124 Crown Camp Road			\$14k \$223k		Complete Complete
<b>Total</b>	\$200k	Special Rate Variation \$200k	<b>\$237k</b>	\$237k	Over expenditure to be funded from the FAG grant
Grace Street, Lake Cargelligo, reconstruction and widen	\$600k	RTR	\$89k in FY20/21, \$91k in FY21/22	\$2.808m	Tender report included in Council agenda.

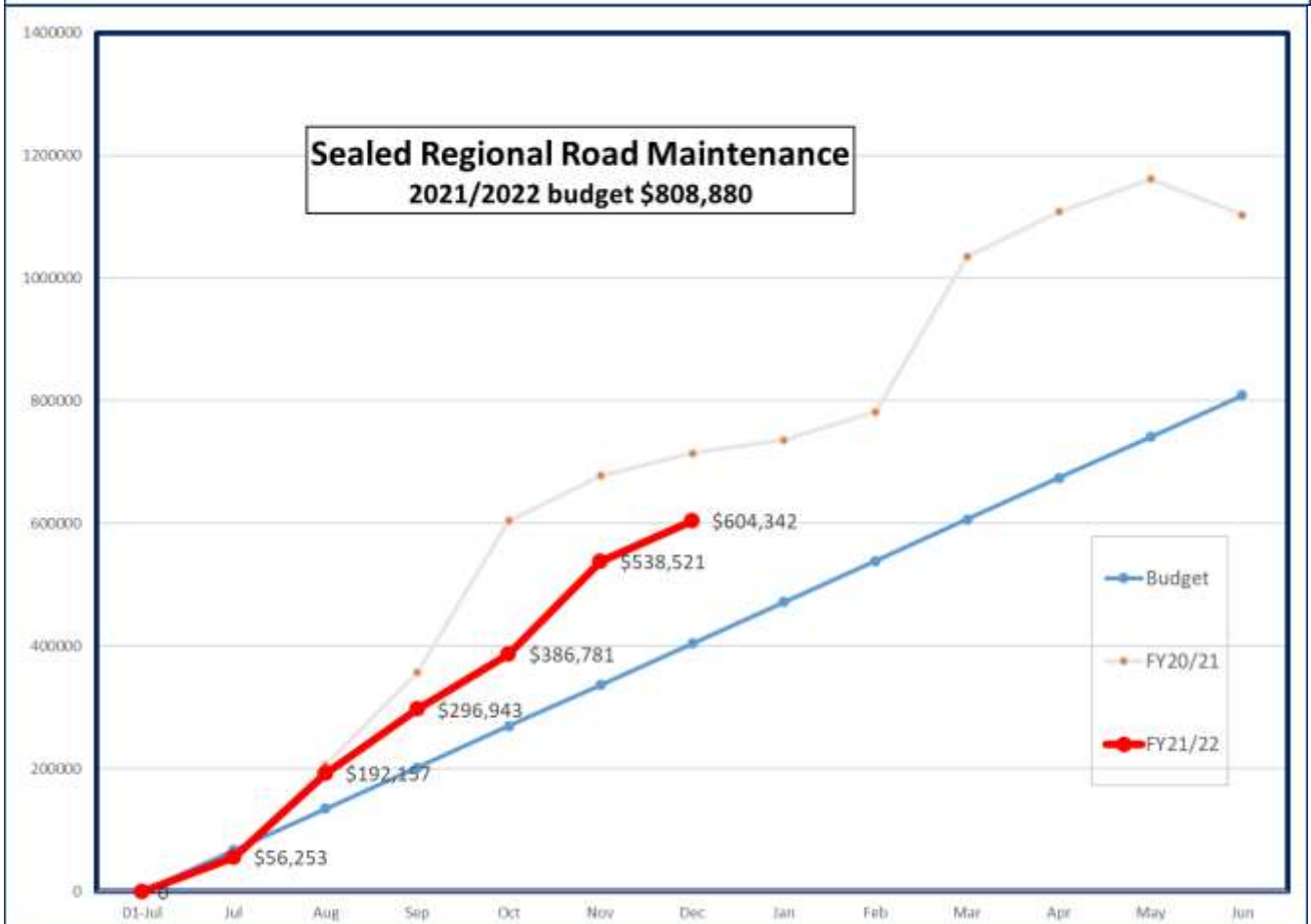
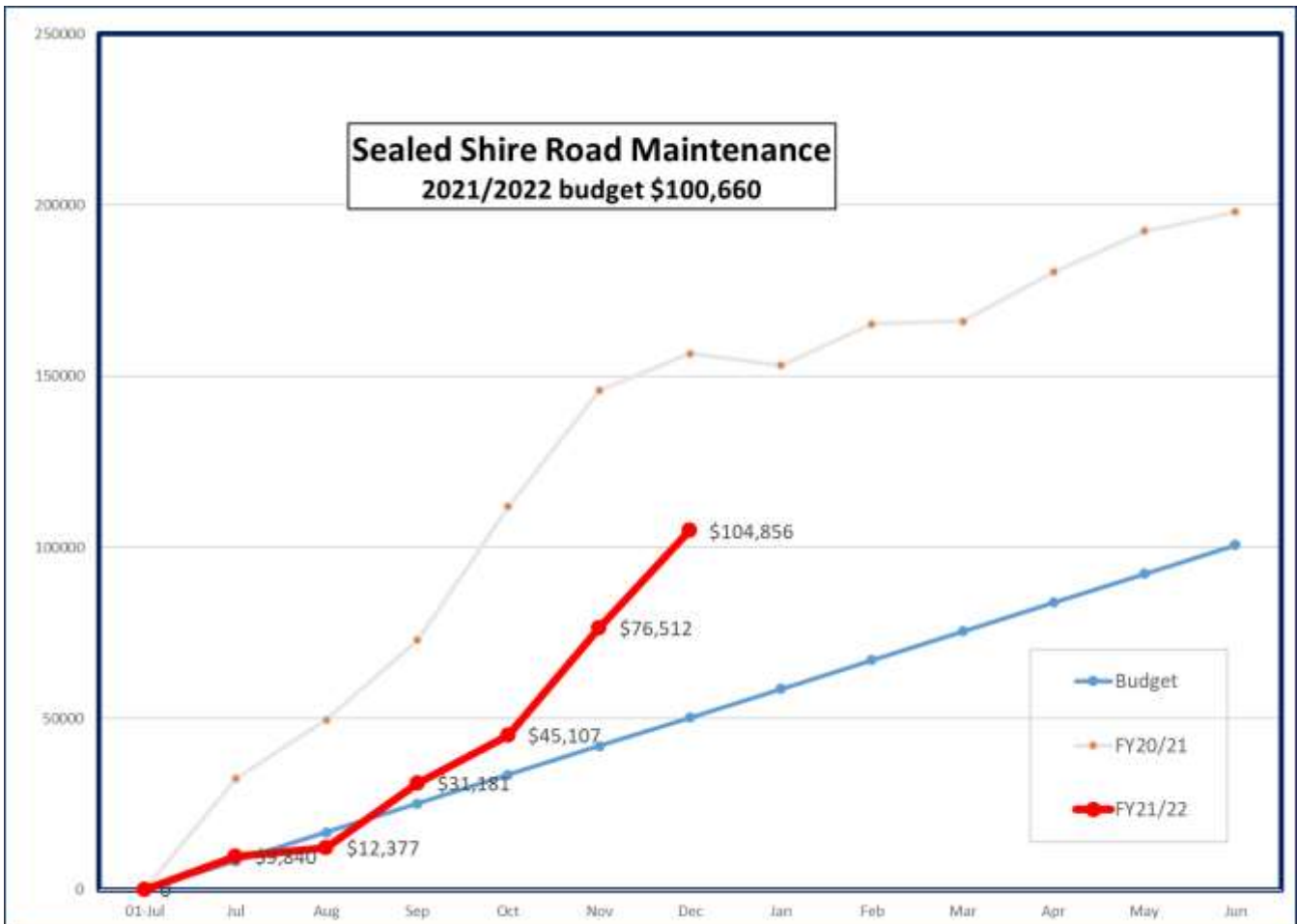


SR 1029 Tullibigeal Road, extend seal 17km - stage 1	\$2.186m	FRC \$913.5k, RTR \$1,272.5k	\$1,897k pre 1 July 2021, \$207k in FY21/22, <b>Total \$2.104m</b>	\$2.104m	Complete
SR 1029 Tullibigeal Road, extend seal 9km - stage 2	\$1.887m	FRC \$955k, RTR \$992k	\$1,022k pre 1 July 2021, \$925k in FY21/22, <b>Total \$1.947m</b>	\$1.947m	
Maitland Street HV upgrade	\$1.422m	FRC \$765k, RTR \$657k	\$1,020k pre 1 July 2021, \$189k in FY21/22, <b>Total \$1.209m</b>	\$1.422m	Wet weather delaying re-commencement of work
SR 120 Merriboogie Road widen and reseal	\$1.4m	Fixing Local Roads	\$534k	\$1.4m	Wet weather delaying re-commencement of work
SR 230 Lachlan Valley Way, 10 km seal extension	\$1.3m FY20/21, \$700k FY21/22	Fixing Local Roads \$1.9m, RTR \$100k	\$0k	\$1.3m	Project planned to commence in March 2022
Busby St/Harding Ave reconstruction	\$800k	Fixing Local Roads	\$5k	\$800k	Tender report for Kerb and Gutter contract included in Council agenda.
Condobolin School Precinct	\$1.181m	Fixing Local Roads \$952k, RTR \$120k, FAG Roads \$109k	\$4k	\$1.181m	Tender report for Kerb and Gutter contract included in Council agenda.
Officers Parade upgrade	\$1.0m	Fixing Local Roads \$600k, RTR \$400k	\$90k	\$1.0m	Tender report for Kerb and Gutter contract included in Council agenda.

<b>FUNDING SOURCES</b>					
<b>Funding Source</b>	<b>Amount</b>	<b>Contribution</b>	<b>% spent</b>	<b>Used by</b>	<b>Comments</b>
Roads to Recovery	\$2.637k	100% Federal grant	44.10%	30-Jun	Year 3 of five program. Unspent allocation will be carried over for FY22/23
TfNSW Block and Supplementary Grants	\$3.132m	100% TfNSW	39.20%	30-Jun	TfNSW final revised Schedule for Grant reduced amount by \$2k
TfNSW Traffic Facilities	\$147k	100% TfNSW	80.00%	30-Jun	TfNSW final revised Schedule for Grant reduced amount by \$1k
TfNSW repair	\$400k	100% TfNSW	0%	31-May	TfNSW funding confirmed for Lachlan Valley Way/Gipps Way intersection realignment
FAG Roads	\$2.7m	100% Federal grant	59.40%		To reserve if not used by 30 June.

**Maintenance Graphs**





**LEGAL IMPLICATIONS**

Roads Act 1993 and Roads Regulations 2008

**RISK IMPLICATIONS**

Wet weather continues to be the major risk factor for the road network. Recent storms in the south of the shire have resulted in Humbug Creek and tributaries to flow at high levels filling Banar Swamp which is overflowing across RR 7513 Lake Cargelligo Road.

Similar to last financial year the ongoing wet conditions have resulted in additional maintenance costs which is putting budgets under severe pressure.

**STAKEHOLDER CONSULTATION**

Roads to Recovery grant program officers, TfNSW Parkes Regional Office, Restart NSW program officers. Media Releases and council news columns will continue to update the community on works that are likely to cause significant traffic impacts. Targeted stakeholder updates will be completed for large urban improvement project.

**OPTIONS**

Continue to plan and implement the roads program as staff and contractors are available and as weather conditions permit.

**CONCLUSION**

Work priority for the next few months will be capital projects and flood damage restoration work. Particular attention will be given to school bus routes where there is flood damage. The Natural Disaster declaration issued on 18 November for event starting on 9 November 2021 has been extended as of 14 January 2022 and now includes 56 local councils and the unincorporated area of NSW, although does not include two of Lachlan's neighbours – Bland and Carrathool Shire.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No. 3.1 Efficient transport networks that meet community and business needs.

Transport Asset Management Plan

**ATTACHMENTS**

1. **Remote Roads Upgrade Pilot Program** [↓](#)
2. **17 January - Natural Disaster Declaration Extention** [↓](#)

**RECOMMENDATION**

That:

1. The Director of Infrastructure Service Report No. R22/4 be received and noted.
2. An application for funding of \$800,000 be submitted to the Federal Remote Roads Upgrade Pilot Program for a \$1 million upgrade project on SR 91 Marsden Road.



Australian Government

Department of Infrastructure, Transport, Regional Development and Communications

[Home](#) > [About](#) > [National Initiatives](#) > Remote Roads Upgrade Pilot Program



Australian Government

**BUILDING OUR FUTURE**

## Remote Roads Upgrade Pilot Program

On 2 November 2021, the Deputy Prime Minister and Minister for Infrastructure, Transport and Regional Development, the Hon Barnaby Joyce MP, announced the Remote Roads Upgrade Pilot Program.

The Australian Government is providing \$150 million of funding for projects under the new program, which targets road improvements for regional communities, and addresses significant deficiencies on key regional and rural roads that limit community access, pose safety risks and impact the economic development of the surrounding area.

Applications for funding are invited from state, territory and local governments. Please refer to the documents below for information about how to apply or administer your project.

### Guidelines

- **Guidelines for Applicants** [DOCX: 192 KB](#) – The Guidelines for Applicants outline the application process for the programs and contain mandatory requirements for an application.
- **Guidelines for Successful Funding Recipients** [DOCX: 191 KB](#) – The Guidelines for Successful Funding Recipients supports delivery partners. They outline the obligations that delivery partners must follow in the management and delivery of their project.

1/17/2022

Remote Roads Upgrade Pilot Program

# Application Form

- **Application Form** [XLSX: 208 KB](#) – The Application Form is to be used by applicants to provide information about each project.

Applications must be submitted through the IMS system: Access IMS at <https://ims.infrastructure.gov.au>

You will be able to download a Nomination Form when you access IMS. This must also be submitted through the IMS system.

## Contact Us

If you have questions in relation to the programs or any of the above resources, please contact us by email at [remoteroads@infrastructure.gov.au](mailto:remoteroads@infrastructure.gov.au)

Last Updated: 21 December, 2021





DOC060075

**NOTICE OF NATURAL DISASTER DECLARATION**

Notification Type	<input type="checkbox"/> Initial Notification	<input checked="" type="checkbox"/> Updated
<b>Name of disaster event</b>	NSW Severe Weather and Flooding from 9 November 2021 onwards	
<b>Australian Government Registration Number (AGRN)</b>	AGRN 987	
<b>Combat Agency event reference numbers</b>	101/2122	
<b>Date event started</b>	9 November 2021	
<b>Local Government Areas included (full list)</b>	<p><b>Initial Declaration issued 18 November 2021:</b></p> <ol style="list-style-type: none"> <li>1. Bathurst Regional</li> <li>2. Blue Mountains City</li> <li>3. Cowra</li> <li>4. Forbes Shire</li> <li>5. Lachlan Shire</li> <li>6. Moree Plains Shire</li> <li>7. Tenterfield Shire</li> </ol> <p><b>Extension 1 issued 26 November 2021</b></p> <ol style="list-style-type: none"> <li>8. Blayney Shire</li> <li>9. Brewarrina Shire;</li> <li>10. Broken Hill;</li> <li>11. Cabonne</li> <li>12. Cobar Shire</li> <li>13. Gilgandra Shire</li> <li>14. Gunnedah Shire</li> <li>15. Gwydir Shire</li> <li>16. Narrabri Shire</li> <li>17. Port Macquarie Hastings</li> <li>18. Upper Hunter Shire</li> <li>19. Warrumbungle Shire</li> <li>20. Weddin Shire.</li> </ol> <p><b>Extension 2 issued 1 December 2021</b></p> <ol style="list-style-type: none"> <li>21. Bourke</li> <li>22. Coonamble</li> </ol>	






Resilience  
NSW

	<p>23. Dubbo 24. Glen Innes Severn 25. Kyogle 26. Lithgow 27. Liverpool Plains 28. Lockhart Shire 29. Muswellbrook 30. Narromine 31. Orange 32. Parkes 33. Singleton 34. Snowy Monaro 35. Snowy Valleys 36. Tamworth 37. Walgett 38. Warren</p> <p><b>Extension 3 issued 11 December 2021</b></p> <p>39. Bega Valley Shire 40. Eurobodalla Shire 41. Goulburn-Mulwaree 42. Mid-Western 43. Oberon 44. Queanbeyan-Palerang 45. Richmond Valley 46. Shoalhaven 47. Walcha 48. Wentworth Shire</p> <p><b>Extension 4 issued 24 December 2021</b></p> <p>49. Bogan Shire 50. Cootamundra-Gundagai 51. Greater Hume Shire 52. Inverell Shire 53. Unincorporated Area of NSW.</p> <p><b>Extension 5 issued 14 January 2022</b></p> <p>54. Balranald Shire 55. Federation 56. Lismore City 57. Upper Lachlan</p>
--	---



<b>Date of Media Release for this event</b>	14 January 2022
<b>Media Release Attached</b>	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
<b>Additional Information</b>	Nil
<b>Prepared by</b>	Jillian Suggate NaturalDisasters@resilience.nsw.gov.au
<b>Authorised by</b> (signed and dated)	 Simon Davis Director, Operational Coordination 17 January 2022

**10.3 FY21/22 URBAN WORKS MONTHLY UPDATE FOR NOVEMBER/DECEMBER**

**TRIM Number: R22/16**

**Author: Manager - Urban Works**

**PURPOSE**

The purpose of this report is to provide an update of the capital improvements in the Urban Works Section. The items listed are for works undertaken in November/December 2021, in progress for the month of January 2022 and forecast for the month of February 2022.

**SUPPORTING INFORMATION**

Nil

**BACKGROUND**

Council has adopted the 2021/22 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of the Urban Works section’s program, with some overlap with roads, utilities, tourism and buildings where required.

**ISSUES AND COMMENTS**

The Covid-19 situation is impacting the workforce in all three townships within the shire, with some staff already affected by Covid-19. Staff are continuing with priority works and catching up with the works previously delayed. Storm activity and flood water has severely impacted our local government area. Strategies are being implemented to reduce risk to the public and clean up damaged areas up once access is available. Clean up for and damage repairs to “Essential Public Assets” is funded through the Natural Disaster recovery program (i.e. Roads, stormwater, bridges, water and sewer). Sporting, Recreation and Community facilities (incl cemeteries and memorials) are not deemed as “Essential”, therefore the storm clean-up will need to be funded through Council budgets.

Due to the impact of Covid-19 some supply chains for materials and manufactured goods are under pressure and procurement is difficult. Staff continue to liaise with stakeholders and grant bodies regarding possible impacts.

**Works Completed in November/December**

<p>Tourism Precinct – stage 3. BBRF</p>	<p>The power connection and builders board for the irrigation was completed. A contractor has been appointed for the irrigation works. Staff worked in cooperation with Condobolin TAFE - Indigenous Group students, to undertake the physical landscape works of the Jockey’s Memorial – this area is completed Water and sewer main redesign completed. Sewer and Water main installation is under review.</p>
<p>SRA – irrigation stage 3 – Soccer/Jnr Cricket</p>	<p>Irrigation works are completed.</p>
<p>Wellington Square Irrigation</p>	<p>RFQ has sent to Four (4) potential contractors. One (1) proposal received and assessed. Proposal is 30% above expected budget. Staff are reviewing options prior to accepting the proposal.</p>
<p>SRA – Netball Courts LED Lighting</p>	<p>Completed.</p>

Condobolin Cemetery	Row and Section markers installation progressing.
Tottenham Tennis court upgrade	Completed
Tullibigeal Gymkhana Fencing.	Committee has started spreading the base sand and are organising a working bee to install the panels and gates.

**Works Underway in January**

Tourism Precinct – stage 3. BBRF	Dog exercise and play area procurement underway. Initial meeting held with landscape architect to confirm precinct Master Plan
Wellington Square Irrigation	Council staff are reviewing options prior to accepting the proposal.
Apex Park Pontoon	Installation has been deferred until February owing to COVID-19 and flooding. Start date to be confirmed by contractor. Erosion control gabions and rock filling to be purchased.
Lake Cargelligo Recreation Ground play equipment	RFQ sent to three (3) companies for the supply and installation of the equipment. Proposals are being assessed.
Tullibigeal Racecourse Skillion	Contractor to be appointed.
Tullibigeal Gymkhana Fencing.	Committee to plan works once the fire season is over.

**Works scheduled in February**

Tourism Precinct – stage 3. BBRF	Irrigation contractor to commence works. Landscape architect to confirm Masterplan. Dog exercise and play area equipment to be purchased.
Wellington Square Irrigation	Staff are reviewing options prior to accepting the proposal.
Wiradjuri Park Irrigation	Design underway.
Condobolin Cemetery Irrigation Project	Design underway.
Condobolin Cemetery	Completion of installation of Row and Section markers.
Apex Park Pontoon	Installation has been deferred until February owing to COVID-19 and flooding. Start date to be confirmed by contractor. Erosion control to be completed.
Tullibigeal Gymkhana Fencing.	Committee to plan works once the fire season is over.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Project	Budget	Funding Source	Expenditure To Date	Forecast Expenditure	Comments
Tourism Precinct Stage 3	\$600K	BBRF 4 SCCF2	\$128K	\$600K	Budget is on track
Condobolin Cemetery Row Markers	\$26K	Capital Works	\$14K	\$26K	On Budget
Wellington Square Irrigation	\$39K	Capital Works	\$3K	\$39K	Quotes received are above estimate. Project under review.
Apex Park pontoon	\$200K	Boating now	\$130K	\$200K	Budget is on track
Tottenham tennis court refurbishment	\$83K	LRCI	\$83K	\$83K	COMPLETED
Tullibigeal Racecourse Skillion	\$20K	LRCI	\$0.2K	\$20K	On Budget.
Tullibigeal Gymkhana Fencing.	\$15K	LRCI	\$13.5K	\$15K	On Budget.

**LEGAL IMPLICATIONS**

Nil

**RISK IMPLICATIONS**

Project management and financial controls are in place to manage time and budget risks. Manager Urban Works is working towards achieving full project delivery on time and in budget for all allocated projects.

COVID-19 is impacting the timelines of all projects and we are reliant on the information coming from the State Government. This will determine the scheduling, programming and completion of many projects.

The impact of recent storm events and the subsequent water laying in the reserves is being monitored, so that works can be undertaken when these areas dry out.

**STAKEHOLDER CONSULTATION**

- Staff are seeking to engage with specific stakeholders on each project, in accordance with Council's community consultation policy.
- Consultation with Cricket Club members and the Junior Cricket Association regarding irrigation works continues. Flooding has delayed the recovery of the field.
- Discussions undertaken with the Gymkhana Club who have advised that harvest and the hot fire season will delay the construction of the panel fencing.

- Tullibigeal Racecourse Skillion, discussions have progressed with the representatives of the Race Club regarding the construction of a skillion shelter.

**OPTIONS**

1. Council continue to implement urban works capital improvements as programmed, as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the capital improvements program and budget.

**CONCLUSION**

This report updates Council on the capital improvements undertaken by the Urban Works section in November/December, in progress for January 2022 and forecast work for February 2022.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

- 3.2 Improved Pedestrian and Cycle Paths
- 4.2 Strong effective and Responsive Council
- 4.4 Strategic Management of Villages and Crown Reserves
- 6.1 Increase recreational use of the lakes and rivers
- 6.3 New and visually appealing streetscapes
- 6.4 Improved Parks, Gardens and Sporting Ovals
- 6.5 Provision of neat, accessible and respectful cemeteries

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That:

1. The Director Infrastructure Services Report No. R22/16 be received and noted.

**10.4 REGIONAL ROAD TRANSFER AND ROAD CLASSIFICATION REVIEW**

**TRIM Number:** R22/17

**Author:** Manager - Roads

**PURPOSE**

To update the Council of Transport for New South Wales (TfNSW) project of Regional Road Transfer and Road Classification review.

**SUPPORTING INFORMATION**

Nil

**BACKGROUND**

In February 2019, the Deputy State Premier and Minister for Roads, Maritime and Freight announced the initiation of a Road Classification Review and transfer of up to 15,000 km of council owned and managed roads to state management. These commitments are now being carried forward as the Road Classification Review and transfer project, led by an independent panel.

Step 1 of a two-stage submission process requests Councils to nominate all roads, both priority and non-priority, planned to be submitted for either reclassification or transfer.

Lachlan Shire has 636.79 km of Regional Roads as listed in the table below;

Road number	Road name(s)	Sealed length (km)	Unsealed length (km)
MR 57	The Gipps Way, Fifield Road, The Bogan Way	202.86	0
MR 231	Wyalong Road	54.56	0
MR 347	Dandaloo Road	16.61	0
MR 371	Rankin Springs Road	29.46	0
MR 377	Lachlan Valley Way	44.21	0
MR 423	Lachlan Valley Way	11.89	0
MR 461	Henry Parkes Way	65.02	21.68
MR 501	Lachlan Valley Way	29.15	0
RR 7513	Lake Cargelligo Road	76.08	0
RR 7514	Nyngan Road	0	40.03
RR 7521	Kiacatoo Road	45.24	
<b>Sub Total</b>		<b>575.08</b>	<b>61.71</b>
<b>TOTAL</b>		<b>636.79</b>	

**Note:** There are a number of urban streets that also are part of the regional road network, for example:

- William St, Condobolin from Bathurst St to Diggers Ave
- Digger Ave, Condobolin
- Foster St, Lake Cargelligo from Loughnan St to Canada St
- Umang St, Tottenham from Mogille St to Bulbodney St

**Note 2:** There are two levels of Regional Roads classified and un-classified. The *Roads Act 1993* provide for roads to be classified as Main Roads, State Highways etc. Classified Regional Roads

numbers are prefixed by MR (i.e. MR461) whereas unclassified Regional Roads numbers are prefixed by RR (i.e. RR7521) as are all roads numbered in the 7000 series.

Following the initial submissions Lachlan Shire was requested to make an additional priority submission for transfer of RR7513 Lake Cargelligo Road and Bland Shire, on behalf of Bland and Lachlan Shire, was requested to make an additional priority submission on MR 57S The Gipps Way. The Independent Panel – Road Classification Review and Regional Road Transfer Interim Report, February 2021 did not provide any information with regards to the additional submission. This Interim Report has been attached for Council’s information.

A full round of submissions has now opened and closes on 28 February 2022.

Council previously considered this review in the August 2020 Council Report R20/220 and resolved as follows. Resolution 2020/216

“That

1. *The Lachlan Shire requests that the Independent Panel consider the following roads for reclassification:*
  - (a) *RR 7513 Lake Cargelligo Road – from non-classified regional road to classified regional road*
  - (b) *Rodeo Drive and Grace Street (from Rodeo Drive to Foster St), Lake Cargelligo be classified as part of RR 7513.*
  - (c) *Lake Cargelligo Road (from Rodeo Drive to Narrandera St) and Canada St (from Narrandera St to Foster St), Lake Cargelligo become local roads.*
  - (d) *Lachlan St (from William St to Harding Ave) and Harding Ave, Condobolin be classified as part of MR 461*
  - (e) *William St (from Lachlan St to Bathurst St) and Bathurst St (from William St to Harding Ave), Condobolin become local roads, subject to formation failures being corrected.*
2. *The Lachlan Shire requests that the Independent Panel consider all regional roads within the shire return to State management.”*

## **ISSUES AND COMMENTS**

### ***Regional Road transfer***

The issues of Regional Road transfer has not changed from the previous report considered by Council in August 2020. There has still been no indication from TfNSW what will happen with block grant funding following the completion of the current review process. However it should be noted that for the last two financial years, FY20/21 and FY21/22, there has been no increase in the block grant allocation.

If a cost indexing of 2% had been applied to each year Council would have received an additional \$117k in funding. This loss of funding will have an ongoing effect of the condition of regional roads. Although there has been more funding for road projects, most of this additional funding is for upgrading of roads not for the maintenance and renewal of existing assets.

Although there are other factors, such as Covid-19 and extreme weather events, that have had some influence on the cost indexing of the block grant allocation, the lack of indexing for the last two years does give some indication of what may happen in the future. This could also become more of an issue if TfNSW accepted the transfer of Regional Roads from other Councils in a below average condition and needed to input more funds into improve their condition.

### ***Regional Road reclassification***

As noted in the background, the Independent Panel’s Interim Report has considered Priority Submissions however, advice provided by the Panel is that all previous submissions should be resubmitted for further consideration.



Warren Shire has requested that Lachlan Shire support its request that the Tottenham to Nevertire Road be reclassified as a regional road. This 65 km route does carry a high volume of freight traffic, particularly cotton and cereal crops and does have many of the characteristics of a regional road. Within Lachlan Shire there is 15.7km of local road (SR 3 Tabratong Crossing Road) which does have higher than average sealed road maintenance costs due to the volume of traffic and the under laying natural of the materials below the road. Support from Lachlan Shire should be given to this request and reinforced by supporting SR 3 Tabratong Crossing Road for reclassification.

It is also noted that both Warren and Narromine Shires are submitting MR 347 Collie to Albert for transfer to TfNSW management – similar to SR 3 this road does have higher than average sealed road maintenance costs due to the same issues.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

The regional road network is generally funded by TfNSW through the block grant. This grant comprises of three components;

- Road component \$2,901,000 in FY21/22
- Traffic Facility component \$ 147,000 in FY21/22
- Supplementary component \$ 231,000 fixed amount each year.

The funds received in the block grant must be spent in the year they are received and any unspent funds are required to be returned to the State Government.

The transfer of a council owned regional road to state management may result in a commensurate reduction in block grant funding or any other funding attached to that road. However as noted above the overall level of funding is outside the Terms of Reference for the Independent Panel.

### **LEGAL IMPLICATIONS**

Roads Act 1993 and Roads Regulations 2008.

### **RISK IMPLICATIONS**

There are risks for Council with this review. If the regional roads are returned to state management, then Council loses control on deciding which work is undertaken on these roads. It is unknown at this stage who would undertake the maintenance and construction work however, in the short term Council is the only agency that would have the capacity to do the work. It is anticipated that the work would be undertaken as part of Council's Road Maintenance Council Contract. However, in the longer term TfNSW could consider tendering out contracts for part or all of the required work.

If the regional roads remain with Council there is a risk that the current level of funding through the TfNSW block grant could decrease in the future. Any decrease could place significant strain on Council's finances and the ability to maintain the assets to their current condition.

### **STAKEHOLDER CONSULTATION**

Bland, Warren and Narromine Shires, TfNSW Independent Panel

### **OPTIONS**

1. Continue with Council management of all regional roads within Lachlan Shire.
2. Confirm Council's previous resolution for reclassification and transfer.
3. A combination of the above for different regional roads.
4. Support Warren Shire Council's request for reclassification of the Tottenham to Nevertire route to a regional road status and submit an application for the reclassification of that route – SR 3 Tabratong Crossing Road.

**CONCLUSION**

At this stage, it is considered that the financial risk to Council is greater than the loss of management control of regional roads, therefore it is recommended that Council request all regional roads be returned to State management. In addition, Council should support Warren Shire in their application to reclassify the road between Tottenham and Nevertire, with a letter of support and an application to reclassify and transfer SR 3 Tabratong Crossing Road to a regional road.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No. 3.1 Efficient transport networks that meet community and business needs.

Transport Asset Management Plan

**ATTACHMENTS**

1. **Independent Panel Interim Report** [↓](#)
2. **Government Response to Interim Report** [↓](#)

**RECOMMENDATION**

That:

1. The Director Infrastructure Services report R22/17 be received and noted.
2. Council reconfirm the previous Resolution 2020/216
3. A request to reclassify and transfer SR 3 Tabratong Crossing Road from a Local Road to Regional Road be submitted to the Independent Review Panel
4. A letter of support be provided to Warren Shire Council for their submission for the reclassification of the Tottenham to Nevertire road between the Lachlan Shire Council Boundary and Nevertire.



**Independent Panel - Road Classification Review and  
Regional Road Transfer  
Interim Report**

**February 2021**



## Contents

<b>1. Executive Summary .....</b>	<b>3</b>
<b>2. Background .....</b>	<b>7</b>
<b>3. Evaluation process .....</b>	<b>11</b>
<b>4. Government commitments.....</b>	<b>12</b>
<b>5. Recommendations to the Minister.....</b>	<b>13</b>
<b>6. Risks.....</b>	<b>19</b>
<b>7. Financial considerations .....</b>	<b>19</b>
<b>8. Emerging issues .....</b>	<b>20</b>
<b>9. Next steps .....</b>	<b>20</b>

Appendix A – The Independent Panel’s – Summary of the nomination round

Appendix B – The Independent Panel’s Road Classification Review and Regional Road Transfer Priority Submission Guidelines

Appendix C – Priority Submission Filtering Guidelines

Appendix D – Category 1 TfNSW and Council applications recommended for reclassification

Appendix E – Category 2 Council applications recommended for reclassification or transfer



## 1. Executive Summary

Future Transport 2056 identifies the Road Reclassification Review as a key initiative to make adjustments to the classification framework and update the road network to align with the 'Hub and Spoke' Transport Network Model and the 'Movement and Place' Framework. The NSW Road Reclassification Review and Regional Road Transfer considers both road reclassifications and regional road transfers. The last Reclassification Review took place in 2004, and is noted by the Panel as a business as usual process that occurs once a decade or as required. The Regional Road Transfer is a new component, following a government commitment announced in February 2019 for a process to transfer up to 15,000 kilometres of council-owned roads back to the State.

This interim report advises on priority submissions, comprising submissions made by councils in the priority round and submissions by Transport for NSW (TfNSW) for network adjustments. The priority round was designed to be a limited round intended to capture roads across the state in need of urgent attention, to assist councils experiencing hardship in relation to particular roads, or to meet existing Government commitments.

The Panel received 178 council priority submissions for road reclassifications and/or transfers. The Panel also considered 32 TfNSW and council nominations for reclassification that are largely network adjustments. All recommended reclassification proposals from the Panel in this report are supported by impacted councils. It should be noted that the Panel has in some instances made recommendations that vary from the original application, and may not align with TfNSW or council comments.

**Figure 1- Priority round applications**



The Panel recommends 16 council priority submissions including,

- 11 applications for reclassification
- 4 applications for transfer; and
- 1 application for a combined reclassification and transfer

The Panel also recommends 24 TfNSW submissions for reclassification which are principally network adjustments. Details of the Panel's recommendations are listed below in Table 3 and 4 and further expanded on in Appendix D and E.





The Panel applied a four-step evaluation process designated in the Panel's Road Reclassification Review and Regional Road Transfer Priority Submissions Guidelines (the Guidelines) (Appendix B). The process allowed for evidence-based recommendations to be made by the Panel.

The Guidelines provided the governance arrangements for the evaluation of priority submissions to ensure consistency and fairness in evaluating the applications. The Panel evaluated six priority submissions that councils had nominated as Government commitments, however only one was substantiated.

The balance of applications not recommended in the priority round will be further considered in the full round. In some cases the complexity of the proposals and information availability prevented the Panel from making a considered recommendation. In the full round, further information will be sourced for these applications that will enable the Panel to make recommendations to be included in the final report.

The priority submission round was a short and targeted round. Importantly, it was a small round which examined how the proposed evaluation and governance processes worked. The Panel, moving forward into the full round, will use the learnings from the priority round to refine the specific information collected from applicants, the round's structure and to improve evaluation process and further strengthen the governance arrangements.

The evaluation of some priority submissions was hindered by information gaps. However, the majority of priority submissions contained sufficient information to carry out assessments as per the Guidelines. The Panel, as an assurance measure, suggests that recommendations for road reclassification and/or transfer that contain unverified information should undergo further validation prior to implementation.

The Panel has considered process and recommendation risks associated with the priority round and has identified these within this report. The planning, delivery and evaluation processes for the full round will take these risks into account. The Panel has been working towards delivering the agreed Terms of Reference (ToR) during the priority round. Specifically, it has delivered against Term 3 and remains on track to deliver the remaining terms as part of the final report. Finally, the Panel remains on track with the agreed timetable and the request for full round remains scheduled for release in March 2021.

The table below sets out how road reclassifications have been treated compared to road transfer applications and details the characteristics of State, Regional or Local Road classifications.



**Table 1 - Reclassification versus transfer (application types and scenarios)**

**Reclassification applications**

Current classification	Proposed classification	Ownership/ management changes?	Notes
Local Road	Regional Road	No	Council will maintain ownership/management. Classification affects funding arrangements for maintenance.
Regional Road	State Road	Yes	State will assume ownership and management of the road due to State-classified roads being managed by the state.
Local Road	State Road	Yes	State will assume ownership and management of the road due to State-classified roads being managed by the State.
State Road	Local Road	Yes	Council will assume ownership and management of the road due to Local-classified roads being managed by councils.
State Road	Regional Road	Yes	Council will assume ownership and management of the road due to Regional-classified roads being managed by councils.

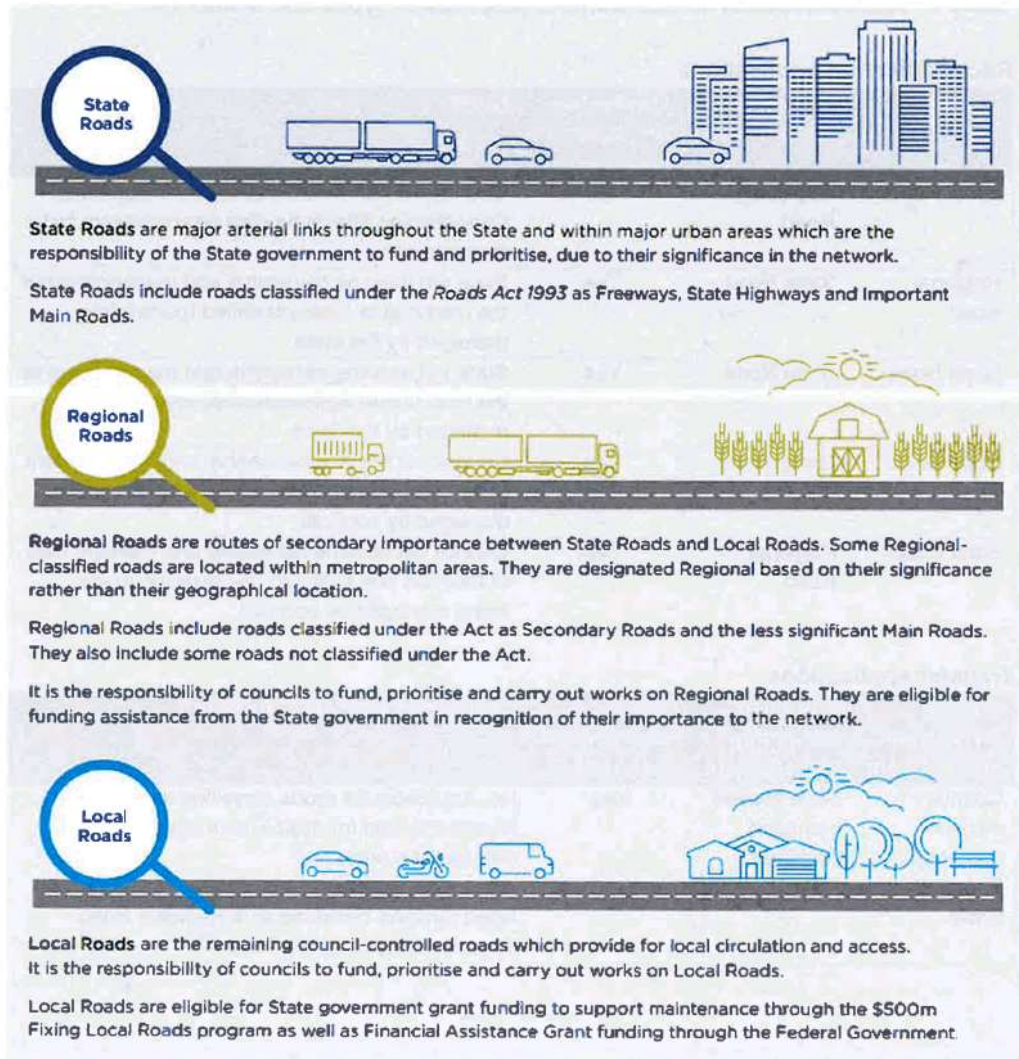
**Transfer applications**

Current ownership/ management	Proposed ownership/ management	Ownership/ management changes?	Changes to road classification?
Council owned/ managed Regional Road	State owned/ managed Regional Road	Yes	No. Applicable for roads classified as Regional Roads only and for eligible councils only (non-metropolitan areas).  Road remains classified as a Regional Road owned/managed by the State.





Figure 2 – Types of road classifications







## 2. Background

The last Road Reclassification Review took place between 2003 and 2009, with implementation finalised in 2012. After the Minister's announcement of the current review and the Panel's appointment, consultation was carried out with councils and key stakeholders. Inclusive to this process was a council nomination process that captured submissions for reclassification and/or transfer. The Panel's summary of the nomination round is in Appendix A.

Councils that identified immediate need and risk in the nomination process were invited to make a submission in the priority round. Specifically, roads that may pose a risk to the safety of road users that were not able to be supported and maintained by councils or met Government commitments. Councils had absolute discretion over whether to make a priority submission, and if no submission was made, they retained the option to make a submission in the full round.

The priority submission round criteria was informed by the nomination process and Councils were asked to provide information on road condition, traffic flows, bridges, the road's function, on the application background and context, costings, crash history, safety, resilience, emergency management, vehicle access, and community and employment impacts. Applicants were also required to provide road maps and financial data sheets for transfer applications. If the proposed road reclassification or transfer went across two or more local government areas, the lead council was required to obtain and provide letters of support from the other affected councils. Joint submissions were also encouraged.

The Panel considered TfNSW road reclassification applications in conjunction with the priority council submissions. These applications dealt primarily with network adjustments. In total 52 (lead) councils covering 234 roads were invited to submit applications in the priority submission round. The priority submission round opened on 9 November 2020 and closed on 9 December 2020. Extensions were granted to 11 councils up to 4 January 2021. As a result, 178 council applications were received of which 63 applications were shortlisted according to the priority round assessment and reviewed by the Panel.

The Panel categorised reclassification submissions made by TfNSW and submissions made by councils in the priority round as Category 1 and 2, respectively. Category 1 were largely network adjustments submitted by TfNSW where management arrangements for a road had been determined by agreement between TfNSW and Council but the administration reclassification had not been carried out. Category 2 consisted of Council applications for reclassification and/or transfer that were the result of invited priority submissions.



**Table 2 - Breakdown of priority round applications**

**Reclassifications**

	Total for the priority round	Total reviewed	Total recommended	Total deferred to full round
Priority applications (number)	159	74	39	120
Local to Regional (kms)	530.08	319.21	211.60	318.48
Local to State (kms)	140.85	30.68	31.39	109.46
Regional to Local (kms)	1.00	1.00	1.00	0
Regional to Regional (kms)	3.79	1.02	1.02	2.77
Regional to State (kms)	671.99	497.44	10.13	661.86
State to Local (kms)	6.21	6.21	6.21	0
State to Regional (kms)	0.27	0.27	0.27	0
State to State (kms)	96.00	96.00	92.10	3.90
<b>Total reclassification (kms)</b>	<b>1,450.19</b>	<b>951.83</b>	<b>353.72</b>	<b>1,096.47</b>

**Transfers**

	Total for the priority round	Total reviewed	Total recommended	Total deferred to full round
Priority applications (number)*	108	39	5	103
<b>Total transfer (kms)</b>	<b>2,835.42</b>	<b>1,717.52</b>	<b>391.42</b>	<b>2,444.00</b>

\*Note: Overall 210 priority applications were received across 3 application types (reclassification, reclassification & transfer and transfer). Applications received for the combined reclassification & transfer will appear in both the Reclassification and Transfer numbers above.





Figure 3 - Breakdown of road reclassification and transfers applications received from each region

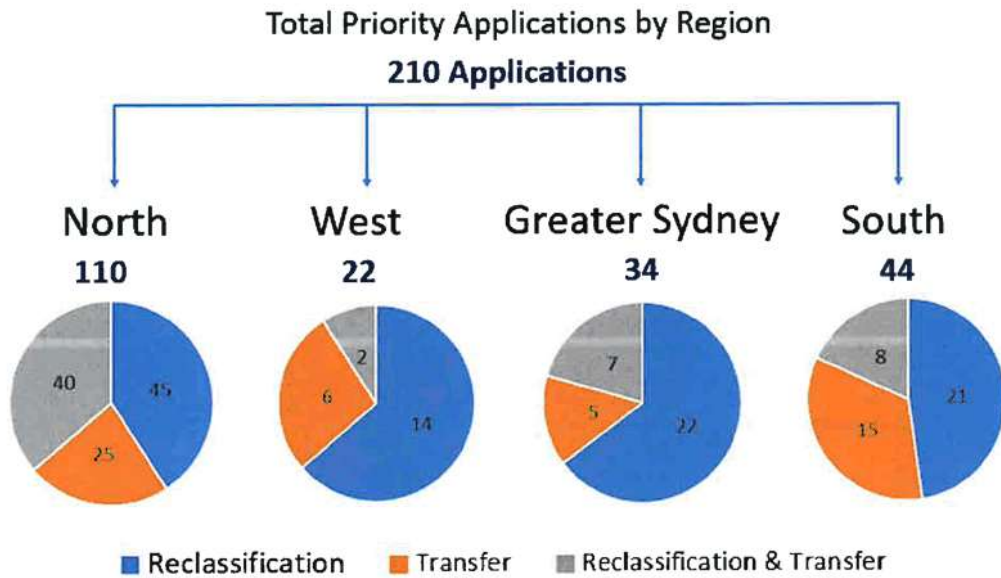


Figure 4 - Total Net Movement of reclassifications and transfers proposed by councils and TfNSW

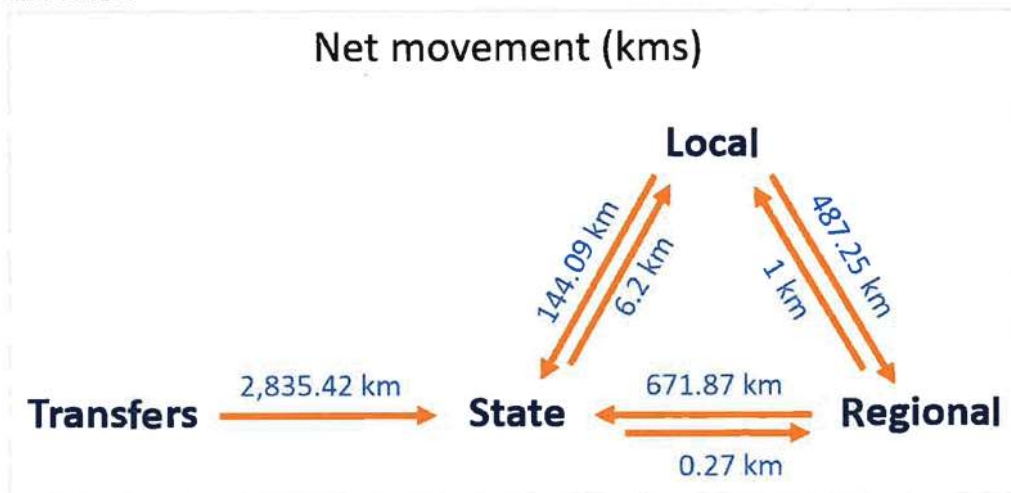
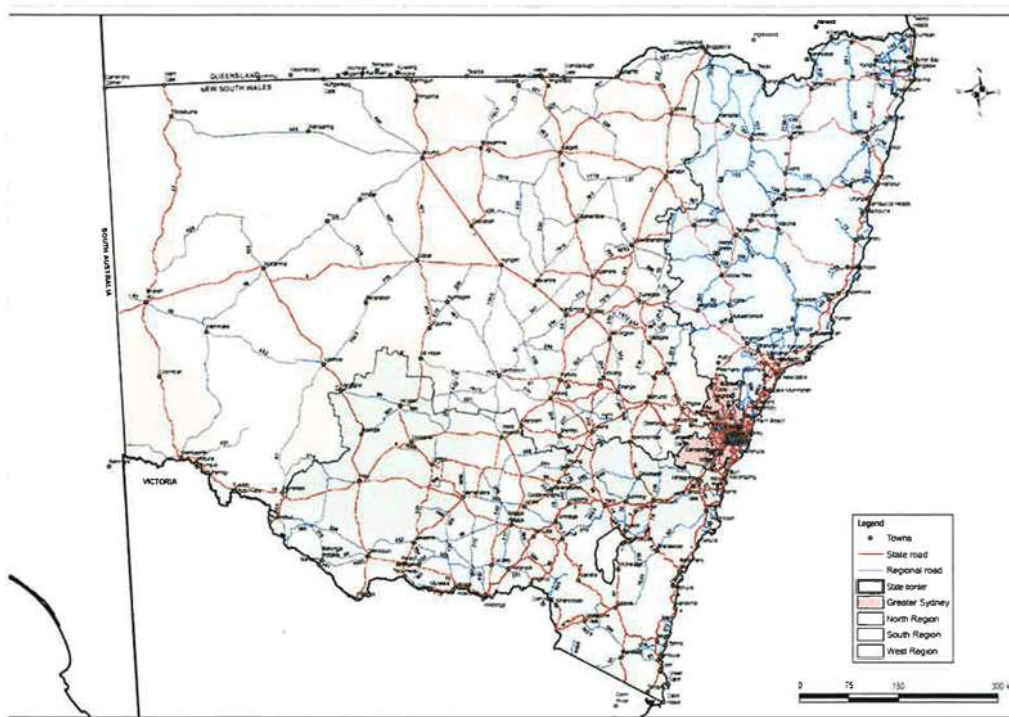




Figure 5 - Current regional road network

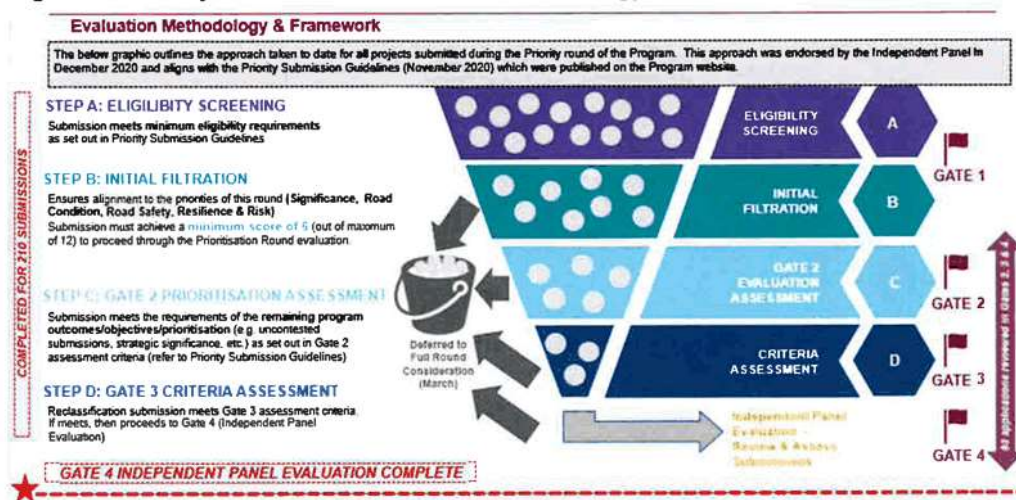




### 3. Evaluation process

The priority round evaluation methodology and framework for applications is set out below in Figure 6. TfNSW reclassification applications were not subject to steps A, B and C given they had previously been assessed as Category 1.

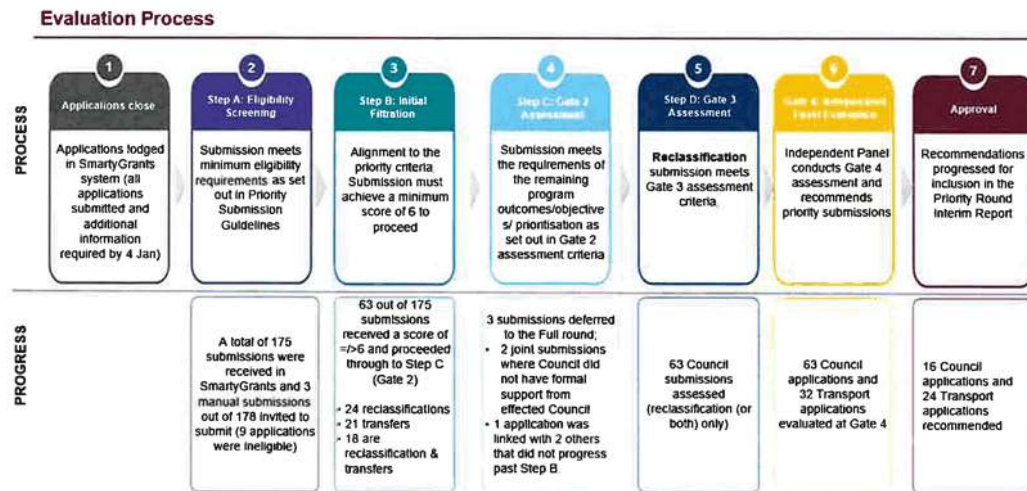
Figure 6 - Priority submission evaluation methodology and framework



The evaluation process and timeline for priority submissions and TfNSW reclassification applications is set out in Figure 7. As previously noted, TfNSW applications had been previously vetted and classed as Category 1. Therefore, the Panel started evaluating TfNSW applications at Gate 4.

Figure 7 - Evaluation process





The Guidelines were reflected in the evaluation methodology and framework, together with the evaluation process.

In step A (Figure 6) eligibility was confirmed for priority round submissions for transfer. Specifically, if councils making applications for transfer were located in Greater Sydney, Newcastle and Wollongong as defined by the Restart boundaries they were deemed ineligible to apply for transfer. It was noted there was some confusion amongst Councils regarding the difference between road reclassification and transfer applications. Further clarity will be provided in the full round.

Next, all eligible priority round applications moved to step B. The Priority Submission Filtering Guidelines were applied to identify the priority submissions that would progress to step C, (Appendix C). Submissions needed to obtain a minimum score of six out of 12 to progress to Gate 2. Supported priority submissions next proceeded directly to Gate 4 where the Panel undertook their evaluation. Applications with a score of less than six were deferred to the full round.

For Category 1 TfNSW road reclassifications, submissions were considered against Gate 3 criteria to confirm they met the definition and function of a Local, Regional or State road. Submissions that met these criteria progressed to Gate 4 for final evaluation by the Panel.

#### 4. Government commitments

During the evaluation of priority submissions, the Panel gave careful consideration to applications that referenced a Government commitment. In the priority round there were six applications made on these grounds.



For evaluation purposes it was determined that funding grants or funding commitments did not constitute explicit support for reclassification or transfer. Rather, the Panel looked for documented evidence of a Government commitment that specifically called out support for the reclassification or transfer of a road. At the conclusion of the evaluation process there was only one verified Government commitment.

## 5. Recommendations to the Minister

In total the Panel recommends 40 priority applications consisting of;

- 24 TfNSW applications for reclassification
- 11 council applications for reclassification
- 4 council applications for transfer; and
- 1 council application for a combined reclassification and transfer

The TfNSW reclassification submissions are from Category 1, and the recommendations were made after confirming the impacted councils supported the reclassification. The majority of Category 1 recommendations are largely network adjustments where management arrangements for a road have been determined by agreement between TfNSW and council, but the administrative reclassification had not yet been carried out.

Council priority submissions were from Category 1 and 2. Following the nomination process, the Panel invited selected councils to make submissions in the priority round. Category 2 applications were more complex than Category 1 applications, and this reflects in the number of Category 1 and Category 2 applications that have been recommended. Where Category 1 and Category 2 applications were not recommended in the priority round, they will be held over for further consideration in the full round.



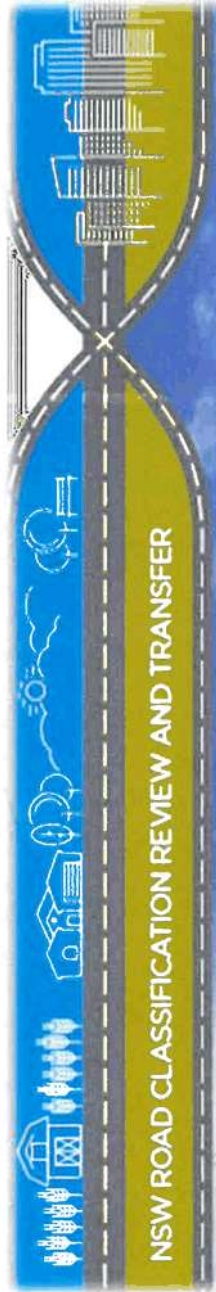


**Table 3. Category 1 TNSW and Council applications recommended for road reclassification**

Panel recommended TNSW and Council road reclassification dashboards that show key information and justifications are contained in Appendix D

Application ID	Road Name	Submission Type	Class Change	Submitted by	LGA/s	Council Comment	Panel Recommendation
TN-059	Edward St & Jones Ave	Classification	Local to Regional	TNSW	Moree Plains	Support Proposal	Supported by the Panel
TN-060	Frome St	Classification	Local to Regional	TNSW	Moree Plains	Support Proposal	Supported by the Panel
TN-001	Hunter Expressway	Classification	State to State	TNSW	Cessnock, Lake Macquarie, Maitland, Singleton	Not Applicable	Supported by the Panel
TN-003	Allandale Rd, Lovedale Rd	Classification	Local to Regional	TNSW	Cessnock, Maitland	Reflects current road management	Supported by the Panel
TN-005	Hart Rd, Gingers Ln, Frame Dr, Orange St	Classification	Local to Regional	TNSW	Cessnock	Similar Proposal from Council	Supported by the Panel
TN-006	Buchanan Rd, Mt Vincent Rd to East Maitland	Classification	Local to Regional	TNSW	Cessnock, Maitland	Reflects current road management	Supported by the Panel
TN-012	Ocean Dr	Classification	Regional to Regional	TNSW	Port Macquarie - Hastings	Not Applicable	Supported by the Panel
TN-026	Big River Way	Classification	State to State	TNSW	Clarence Valley	Not Applicable	Supported by the Panel
TN-041	Hinterland Way	Classification	State to State	TNSW	Byron	Not Applicable	Supported by the Panel
TN-042	Hinterland Way	Classification	State to State	TNSW	Byron	Not Applicable	Supported by the Panel
TN-073	O'Connell St	Classification	Regional to State	TNSW	Parramatta	Partial Council support	Supported by the Panel

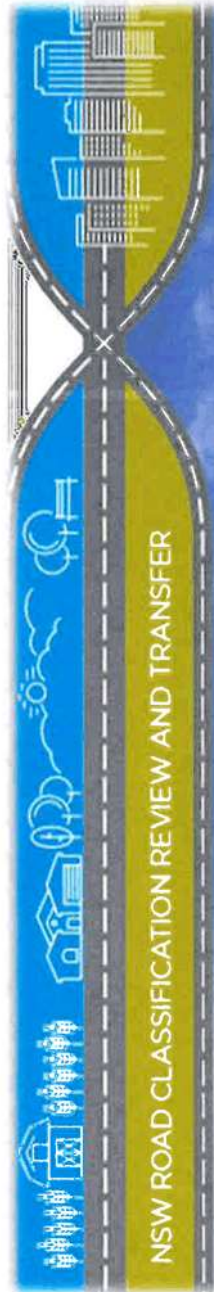




<b>TN-074</b>	Bamey St	Classification	Regional to State	TNSW	Parramatta	Similar Proposal from Council	Supported by the Panel
---------------	----------	----------------	-------------------	------	------------	-------------------------------	------------------------

**Table 3. Category 1 TNSW and Council applications recommended for road reclassification (Continued)**

Application ID	Road Name	Submission Type	Class Change	Submitted by	LGA/s	Council Comment	Panel Recommendation
<b>TN-086</b>	Schofields Rd, South St	Classification	Local to State	TNSW	Blacktown	Similar Proposal from Council	Supported by the Panel
<b>TN-064</b>	Manildra St, Culling St	Classification	Regional to State	TNSW	Narramine	Support State Rd Proposal	Supported by the Panel
<b>TN-066</b>	Derringbong St	Classification	Regional to Regional	TNSW	Narramine	Not Applicable	Supported by the Panel
<b>TN-067</b>	Wentworth Bypass, Manildra St	Classification	Local to Regional	TNSW	Narramine	Similar Proposal from Council	Supported by the Panel
<b>TN-087</b>	Reg Rathey Dr, Main St, Needl St	Classification	State to Local	TNSW	Bland	Support Proposal	Supported by the Panel
<b>TN-088</b>	Main Street	Classification	State to Local	TNSW	Bland	Support Proposal	Supported by the Panel
<b>TN-089</b>	Main Street	Classification	State to Regional	TNSW	Bland	Support Proposal	Supported by the Panel
<b>TN-090</b>	Showground Rd	Classification	Local to State	TNSW	Bland	Support Proposal	Supported by the Panel
<b>TN-102</b>	Sloane St, Grafton St, Reynolds St	Classification	Local to State	TNSW	Goulburn Mulwaree	Support Proposal	Supported by the Panel
<b>TN-103</b>	Auburn Street, Lagoon Street	Classification	State to Local	TNSW	Goulburn Mulwaree	Support Proposal	Supported by the Panel
<b>TN-068</b>	Northern Distributor Road	Classification	Local to State	TNSW	Orange	Similar Proposal from Council	Supported by the Panel
<b>TN-069</b>	Northern Distributor Road	Classification	Local to State	TNSW	Orange	Similar Proposal from Council	Supported by the Panel



	Butler Street	Jonson Street	Classification	Classification	Local to Regional	Regional to Local	Council	Council	Byron	Byron	Council's Proposal	Council's Proposal	Supported by the Panel	Supported by the Panel
•														
•														



**Table 4. Category 2 Council applications recommended for road reclassification and transfer**

Panel recommended council road reclassifications dashboards that show key information and justifications are contained in Appendix E.

Application ID	Road Name	Submission Type	Class Change	Submitted by	LGA/s	Council Nominated as Government Commitment?	TNSW Comment	Gate 4 Panel Recommendation and Justification
<b>RCRT00004 PRIORITY</b>	Graham Street / Lorne Road	Reclassification	Local to Regional	Port Macquarie-Hastings	Port Macquarie-Hastings	No	Supported	Application to reclassify is endorsed by the panel. Submission supports Gate 4 considerations 1, 4 & 5.
<b>RCRT00019 PRIORITY</b>	Packham Dr between Molong and Manildra	Reclassification & Transfer	Local to Regional	Cabonne	Cabonne	No	Supported	Application to reclassify is endorsed by the panel. Submission supports Gate 4 considerations 1, 3, 4 & 5.
<b>RCRT00031 PRIORITY</b>	Broadwater Evans Head Rd	Reclassification	Local to Regional	Richmond Valley	Richmond Valley	No	Supported	Application to transfer is endorsed by the panel. Submission supports Gate 4 considerations 1, 4 & 5. Application to reclassify is endorsed by the panel. Submission supports Gate 4 considerations 1, 4 & 5.
<b>RCRT00033 PRIORITY</b>	Bald Nob Road	Reclassification	Local to Regional	Glen Innes Severn	Glen Innes Severn	No	Supported	Application to reclassify is endorsed by the panel. Submission supports Gate 4 considerations 1, 3, 4 & 5.
<b>RCRT00048 PRIORITY</b>	Kempsey - Armidale Road	Reclassification & Transfer	Local to Regional	Kempsey	Kempsey, Armidale	Yes – Adam Marshall MP	Application to reclassify to State Rd not supported	Application to reclassify from local to regional road is endorsed by the panel. Submission supports Gate 4 considerations 1, 2, 4 & 5.
<b>RCRT00057 PRIORITY</b>	Byrnes Rd, Edgar St, William St, Ducker St, Lorne St	Reclassification	Local to Regional	Junee	Junee, Wagga Wagga	No	Supported	Application to reclassify is endorsed by the panel. Submission supports Gate 4 considerations of 1, 4 & 5.





**Table 4. Category 2 Council applications recommended for road reclassification and transfer (Continued)**

Application ID	Road Name	Submission Type	Class Change	Submitted by	LGA/s	Council Nominated as Government Commitment?	TNSW Comment	Gate 4 Panel Recommendation and Justification
<b>RCRT00096 PRIORITY</b>	Moorebank Avenue	Reclassification	Local to State	Liverpool City	Liverpool	No	Supported	Application to reclassify is endorsed by the panel. Submission supports Gate 4 considerations 1, 4 & 5.
<b>RCRT00110 PRIORITY</b>	Fifteenth Avenue	Reclassification	Local to State	Liverpool City	Liverpool	Yes - Western Sydney City deal, potential rapid bus	Supported	Application to reclassify is endorsed by the panel. Submission supports Gate 4 considerations 1, 4 & 5.
<b>RCRT00111 PRIORITY</b>	Devonshire Road	Reclassification	Regional to State	Liverpool City	Liverpool	No	Supported	Application to reclassify is endorsed by the panel. Submission supports Gate 4 considerations 1, 4 & 5.
<b>RCRT00112 PRIORITY</b>	Edmondson Avenue	Reclassification	Local to Regional	Liverpool City	Liverpool	Yes - SIC Road	Supported	Application to reclassify is endorsed by the panel. Submission supports Gate 4 considerations 1, 4 & 5.
<b>RCRT00027 PRIORITY</b>	Ross Ln, Tamarind Dr, Tintenbar Rd, Teven Rd, Tuckombill Rd, Rifle Range Rd, Lismore Rd	Reclassification & Transfer	Regional to State	Ballina	Ballina	No	Reclass not supported	Application to transfer is endorsed by the panel. Submission supports Gate 4 considerations 1 & 4. Application to reclassify deferred to full round.
<b>RCRT00046 PRIORITY</b>	Armidale Rd	Reclassification & Transfer	Regional to State	Clarence Valley	Clarence Valley	No	Reclass not supported. Transfer supported	Application to transfer is endorsed by the panel. Submission supports Gate 4 considerations 1, 4 & 5. Application to reclassify deferred to full round
<b>RCRT00018 PRIORITY</b>	Tomingley to Eumungerie via Narramine	Reclassification & Transfer	Regional to State	Narramine	Narramine, Dubbo, Gilgandra	No	Supported	Application to transfer is endorsed by the panel. Submission supports Gate 4 considerations 1, 3, 4 & 5.
<b>RCRT00114 PRIORITY</b>	Ruttleys Rd	Reclassification & Transfer	Local to Regional	Lake Macquarie	Lake Macquarie, Central Coast	Yes - fixing local road	Reclass supported	Application to reclassify deferred to full round. Application to reclassify is endorsed by the panel. Submission supports Gate 4 considerations 4 & 5. Application to transfer deferred to full round



## 6. Risks

### *Priority round process risks*

The Panel identified the following risks that impacted the lead-up to and delivery of the priority round:

- Constraints with the Panel and Review resourcing;
- The current TfNSW team did not participate in the Guidelines development, or council and stakeholders consultation, and do not have the same level of corporate knowledge;
- Tight timeframes, it is recommended that the full round timeline be extended;
- The large amount of information requiring evaluation;
- Information/data quality;
- The TfNSW and general shutdown of councils during the Christmas 2020, and the Evolving Transport impact on the Review; and
- COVID -19 impacts on the Panel and council consultation and their capacity to complete the submission process.

### *Recommendation risks*

The Panel identified the following risks associated with priority submission round recommendations:

- Managing community and council expectations regarding implementation and communications
- Recommendations have been made on reclassification and/or transfer of sections of a road in isolation. Further consideration of networks, corridors, activation precincts and broader road issues will be addressed in the full round; and
- The need to validate information on the road condition and required remediation actions and costs before implementing recommendations.

## 7. Financial considerations

While it is out of scope for the Panel to consider financial implications on Government, it is noted that any financial implications for councils will have an opposite effect to the State.

The broad financial implications for the reclassifications and/or transfer for local councils will be further considered and an analysis of the financial implications of recommendations will be provided for the full round. Where roads are recommended for reclassification or transfer, it is suggested that any decision on implementation would be conditional on any necessary consideration of environmental, traffic or road investigation studies being dealt with by TfNSW.





## 8. Emerging issues

The Panel has noted the following emerging issues its evaluation of the priority submission round:

- There have been several applications for reclassification and transfer for the Pacific Highway which have dealt with complex and interconnected issues. The applications have been challenging to analyse, and to make recommendations on specific applications for reclassification and transfer. As a result, these applications have been deferred to the full round to enable obtaining further information and to undertake more detailed evaluation.
- Aerotropolis Precinct Plan and Snowy Hydro No.2 and No.3 are major Commonwealth infrastructure projects in NSW. There are also a number of activation precincts across Regional NSW. The NSW road network will experience increased freight and passenger traffic due as a result of the projects. Further, the projects are likely to produce potential uplifts in the NSW economy and influence regional demographics. In the priority round several applications were made that were in by these projects. Given that the projects are works in progress it was difficult to make recommendations and the applications were deferred to the full round, pending further information being obtained on their impact on the adjacent road network.
- Confusion over the road terminology, an application referenced an "Expressway" which does not formally exist and should have referred to instead 'Motorway". The Panel will provide recommendations regarding preferred terminology in its final report.

The Panel continued to acknowledge the concerns of local government and the following themes which were raised in consultation:

- Funding and local employment arrangements for transferred roads;
- Future construction impacting road reclassifications;
- Freight connectivity and resilience of the regional road network; and
- Resource constraints for councils in making submissions

## 9. Next steps

Applications made for road reclassification and/or transfer that were not recommended will be deferred and further considered in the full submission round. There may be instances where applicants will be asked to provide further information and this will be undertaken to ensure their applications receive equal consideration in the full round.

Councils that chose not to participate in the priority submission round will have a further opportunity to make submissions for road reclassification and/or transfer in the full round, and



will not be disadvantaged by not participating in the priority submission round.

The panel over the past 12 months has made progress on its ToR and delivered against term 3. The Panel is on track to deliver the remaining terms to be included in the final report. The ToR status is set out below:

Term	Delivery risk	Current status
1 Provide advice on an appropriate road classification policy framework and terminology for the NSW road network;		To be actioned in 2021 and included in final report
2 Review submissions for the reclassification of roads under the framework;		Ongoing
3 Provide advice on the process and criteria for the transfer of regional roads;		Complete
4 Identify eligible roads that could be recommended for transfer to the NSW Government;		Ongoing
5 Provide advice and make recommendations to Government on the prioritisation of any roads for reclassification;		Ongoing
6 Provide advice and make recommendations to Government on the prioritisation of any regional roads for transfer; as per recommendations		Ongoing
7 Provide recommendations for a balanced and logical approach to the allocation of funding to State and Regional roads;		To be actioned in 2021 and included in final report
8 Consult with councils and other key stakeholders, including the freight industry, on the road classification framework;		Ongoing
9 Consult with councils and other key stakeholders, including the freight industry, on the proposed process for the transfer of council owned regional roads;		Ongoing
10 Provide an analysis of the financial implications for local council of recommended road reclassifications and transfers, particularly as to how this may affect grants and financial assistance councils currently receive;		To be actioned in 2021 and included in final report
11 Provide recommendations that give consideration to maintaining local employment in roads maintenance works, such as through Roads Maintenance Council Contracts and direct employment by councils, and supporting economic growth in the regions;		To be actioned in 2021 and included in final report
12 Ensure all recommendations are based on sound economic, social and planning principles that support the customer and network outcomes identified in Future Transport 2056.		To be actioned in 2021 and included in final rep

Green – on track for delivery in final report



## **NSW Government response**

Independent Panel on Road Classification Review  
and Regional Road Transfer



## NSW Government Response

*Future Transport 2056* and its supporting plans require a regular review of the policy principles that underpin the road classification framework, to ensure they align with key Government outcomes.

The NSW Government has, as a part of the 2021-22 Budget, established a new fund to upgrade roads transferred to the State through this process, with \$250 million committed over the next three years.

The NSW Government would like to thank the Independent Panel, chaired by the Hon. Wendy Machin, for undertaking the initial phase of review into Road Reclassification and Regional Roads Transfer.

The NSW Government asked the Panel to give consideration to a broad range of issues including:

- Lightening the load on councils, by identifying which roads are appropriately managed by the State Government, and which are of sufficient significance to receive State funding;
- Considering larger-scale changes to the management of the road network such as levels of service, design standards, the collection and validation of data and reporting;
- Considering how technologies of the future can be accommodated on the NSW road network.

### Priority Report

The NSW Government notes the consultation sessions with councils, held by the Independent Panel across NSW in July and August 2020, and thanks councils for participating in this process.

The transfer of Regional Roads to State care and management aims to ease the financial burden on councils, and to improve the standard of maintenance for Regional Roads. The State will bear the cost and responsibility for the care and maintenance of any transferred Regional Roads.

At this point in time, the NSW Government accepts the Panel's recommendations to transfer and reclassify all roads listed in their report, except Moorebank Avenue, Devonshire Road and Fifteenth Avenue.

The reclassification of Moorebank Avenue, Devonshire Road and Fifteenth Avenue will be considered at a future time, to allow greater flexibility to deliver future upgrades, address community concerns in the Liverpool LGA, and progress planning for Sydney's Western Parkland City.

The NSW Government is currently undertaking planning for the Western Parkland City and the Western Sydney Aerotropolis. Planning for a place of such significance to Greater Sydney and NSW is complex and involves many stakeholders and a collaborative approach. Further development of the precinct planning and supporting infrastructure is required to inform the location and staging of the future State Road network,

### Reclassification and Transfer process

The proposed reclassifications will maintain the integrity of the road network and contribute to the effective planning, policy making and the allocation of resources.

Transport for NSW will now work with Councils regarding individual roads approved for transfer to State-management, to commence due diligence to determine maintenance and upgrade costs, including assessment of condition and required remediation costs to bring

roads recommended for transfer to the required standard, and to agree the recommended timing of transfers.

This will include relevant environmental, traffic or road investigations studies and related network impact assessment. Transport for NSW will subsequently recommend roads to be reclassified and then transferred.

Reclassified roads will be transferred to the appropriate owner (State Government or council) if necessary, and a gazettal published to implement the classification change.

Transferred roads will involve an asset transfer from the council to the State, and for the State to assume management and control of the classified road under Section 64 of the *Roads Act 1993*.

Roads recommended for reclassification and transfer will include a gazettal, asset transfer and for the State to assume management and control of the road under Section 64 of the *Roads Act 1993*.

### **Regional employment**

The NSW Government has given a clear commitment to ensure regional employment is maintained as a result of these arrangements.

Transport for NSW will work with impacted local councils to identify current workforce arrangements, and develop a maintenance model that delivers best service outcomes for road users, while maintaining maximum local employment opportunities. This will be done on a case-by-case basis.

The transfer and reclassification of roads between different authorities is a lengthy and complex legal process. As such, the financial and administrative impacts of these recommendations are not likely to be known in their entirety until into 2022.

### **Final round**

The NSW Government notes the Independent Panel will provide a final report which will recommend further roads for transfer and reclassification, and any recommendations emerging from their review of the current road classification policy framework.

The final report will also include recommendations as per the Panel's Terms of Reference for maintaining regional employment in road maintenance work, as well as financial implications for the grants and financial assistance councils currently receive.

**10.5 TREE ASSESSMENT - 47 ORANGE STREET, CONDOBOLIN**

**TRIM Number:** R22/22

**Author:** Engineering Assistant - Urban Works

**PURPOSE**

In accordance with the Lachlan Shire Council Tree Replacement Plan, each living tree is required to be assessed prior to removal/replacement. The findings of the assessment form part of the recommendations to Council.

**SUPPORTING INFORMATION**

Attachment 1 – Council tree assessment – 47 Orange Street, Condobolin

Attachment 2 – Letter requesting tree removal from the owner

**BACKGROUND**

A request was received from the owner of 47 Orange Street, Condobolin for removal of the large gum tree in front of their residence. On the 11th January 2022, the other tree that was previously located in front of the household fell over after a storm event had passed through the area. The tree fell onto the resident’s house damaging the service wire causing a loss of power to their home. The home owner also reported that the tree had damaged the rafters and fascia board of the house.

The owner also noted that there is a potential risk to the general public due to the effects of the tree’s roots on nearby infrastructure. The roots have lifted the concrete footpath and kerbing indicating that the root system is causing damage to the Council infrastructure.

**ISSUES AND COMMENTS**





The tree appears to be in a relatively healthy condition, however a significant portion of the tree hangs over the owner's property, causing great concern to the owner. The photo also shows that the kerbing to the south side of the tree has lifted significantly, which would suggest that the tree is pulling towards the house side. In photo's 2 & 3, it shows the significant weight difference with at least 70% of the weight distribution being biased to the house side. Now that the protection of the tree to the west of the remaining tree is gone, it leaves this tree more susceptible to higher winds and greater weight bearing in rain events. This would indicate the tree has a higher probability of falling towards the house, if it is to fall.

As shown in photo 4, exposed roots can be seen at the base of the tree where a section of the kerb and gutter has been lifted. Council staff have undertaken maintenance on the nearby footpath by completing concrete grinding and installing brick pavers where necessary.

It must be noted that there are two other Sugar Gum trees located nearby to the tree in question. If Council were to accept the home owner's request for removal, consideration should be given to removing these trees also.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

The tree located in front of 47 Orange Street, Condobolin is large in size and close to service wires and therefore, any removal would need to be carried out by suitably qualified contractor, where the cost would be approximately \$3,000. There is availability within the Condobolin Tree Maintenance Budget to complete these works.

### **LEGAL IMPLICATIONS**

If damage or injury results from a tree located on a road reserve, there is potential for a claim against Council. However, the degree of liability is dependent on the circumstances of the incident and the protections afforded to Council under the Civil Liabilities Act. The risk of liability is now increased following assessment on the tree and the noted potential for failure of the tree.

### **RISK IMPLICATIONS**

The tree is a Sugar Gum (*Eucalyptus cladocalyx*) and they are unpredictable and generally not suitable as a street tree, especially as they mature. There are two other Sugar Gum trees nearby on the nature strip, which are also incompatible to the streetscape.

The tree has been assessed against the Council criteria for removal and it is clear that the tree has damaged Council infrastructure and with the weight distribution presents a significant hazard. Council can now make an informed decision regarding the retention of the tree, public/private safety, and risk and landscape amenity.

### **STAKEHOLDER CONSULTATION**

The impacted property owner has been consulted regarding this matter.

### **OPTIONS**

- 1) Remove the tree as requested and replace with a more suitable tree species.
- 2) Remove the tree as well as the other two Sugar Gum trees that are located nearby and replace with a more suitable tree species.
- 3) Approve the removal of the tree at full or partial cost to the applicant.
- 4) Decline the request for removal of the tree.

### **CONCLUSION**

As a result of the inspections and tree assessment, it appears that the tree located at 47 Orange Street, Condobolin presents some risk and removal should be considered.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

6.3: New and appealing streetscapes

**ATTACHMENTS**

1. **Tree Assessment Report - 47 Orange Street, Condobolin** [↓](#)
2. **Letter of request for tree removal - 47 Orange Street, Condobolin** [↓](#)

**RECOMMENDATION**

That:

1. The Director Infrastructure Services Report No. 22/22 be received and noted.
2. The tree in front of 47 Orange Street be removed as requested and be replaced with a more suitable species of street tree.
3. Plant two additional new suitable trees in appropriate location, with a view to the removal of the other mature Sugar Gum trees in future years.

**Assessment for Street Tree Removal**

Location 47 Orange Street Town Condobolin Date 17/01/2022

1. Environmental Hazards		Y	N
1.1	Does the tree produce a lot of Debris?	✓	
1.1.1	Does the debris block any drains or gutters?	✓	
1.1.2	Can the drains or gutters be maintained using the street sweeper?	✓	If Yes, <b>Do Not</b> remove tree. Included proposed works on maintenance schedule.
1.2	Does the tree affect the footpath, kerb & gutter, seats, bins or other structural hazards?	✓	
1.2.1	Can the footpath, kerb & gutter, seats, bins or other structural hazards be levelled without removing tree?	✓	If Yes, <b>Do Not</b> remove tree. Include proposed works on maintenance schedule.
2. Public Risk			
2.1	Does the tree drop limbs?	✓	
2.1.1	Is there a risk to people/property?	✓	If Yes, remove and replace.
2.2	Is the tree rotten/diseased/inhabited by pests?	✓	Disease is starting to appear on trunk
2.2.1	Can the tree be treated for disease/pests?	✓	If No remove and replace.
2.2.2	Can the rotten section be removed without affecting the tree?	✓	If No remove and replace.
2.3	Is the root system causing a Trip Hazard?	✓	
2.3.1	Can the Trip Hazard be removed without removing the tree?	✓	If Yes, <b>Do Not</b> remove tree. Include proposed works on maintenance schedule.
3. Traffic Hazard			
3.1	Is the tree located near a corner?	✓	
3.1.1	Is the vision of the road blocked?	✓	If Yes, assess
3.1.2	Is the tree over hanging the road?	✓	
3.1.3	If tree is trimmed will the vision still be blocked?	✓	If Yes, remove and replace.
4. Public Utilities			
4.1	Is the tree located over a service?	✓	
4.1.1	Does the tree affect the service?	✓	If Yes, remove carefully
4.2	Is the tree in the overhead power lines?	✓	If Yes, inform Essential Energy.
4.2.1	Will the tree grow into the overhead power lines?	✓	If Yes, will need to be removed and replaced.
4.3	Does the tree prevent parking, mechanical sweeping and garbage collection?	✓	
4.3.1	Can the tree be trimmed to allow above services?	✓	If Yes, <b>Do Not</b> remove put on works roster.
5. Streetscape			
5.1	Will removal of the tree affect the look of the street?	✓	If Yes, consider planting new Tree before removal
6. Others			
6.1	Is the tree taller than 12m?	✓	If taller then 12m contractor to remove.
6.2	Is the tree stump wider than 2m?	✓	If wider then 2m contractor to remove.
Can the Hazards be resolved without removing the tree?		✓	If No, remove tree and replace with
Can the Public Risks be resolved without removing the tree?		✓	If No, remove and replace.
Can the Issues be resolved without removing the tree?		✓	If No, remove and replace.

The tree is large in size. On the 11<sup>th</sup> January, a tree of the same species fell into the adjacent property of 47 Orange Street. There are concerns from the owner that this tree may do the same.



Cameron Coombes  
47 Orange ST  
Condobolin NSW 2877  
Ph:0402455200

Lachlan Shire Council  
58-64 Molong ST  
Condobolin NSW 2877

**Tree Removal Request**

Dear L.S.C

This letter is a formal request to have the two Gum Tree's outfront of my residence on the nature strip removed.

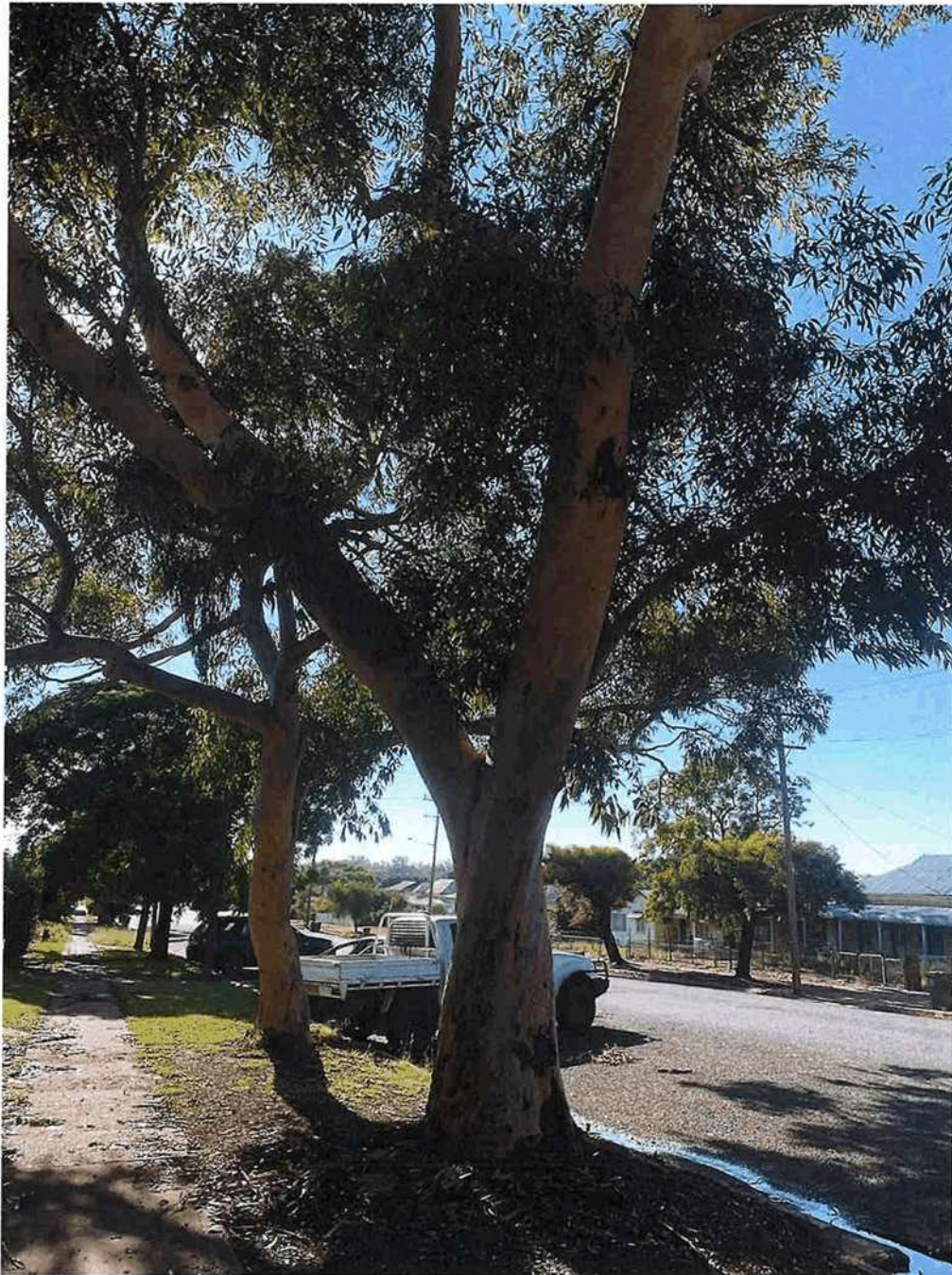
These tree's i would find highly inappropriate for the location as they have caused damage to the curb and gutter, footpath and road due to their root system. The curb and gutter has lifted out of place which has caused a pot hole to form on the road which is very dangerous under foot for people visiting my premises.

I will now clearly from the photo's need new curb and gutter from the driveway down and wish these tree's be removed before causing more damage and have more suited tree's planted inplace.

Please see supporting Photo's.

Regards Cameron

















**11 DEPUTATIONS**

**12 NOTICES OF MOTION**

Nil

**13 NOTICES OF RESCISSION**

Nil

**14 DELEGATES REPORT**

**14.1 CNSWJO BOARD MEETING 25 NOVEMBER 2021 IN ORANGE**

**TRIM Number: R22/23**

**Author: Executive Assistant - General Management**

**PURPOSE**

To provide Council with the minutes and presentation from the CNSWJO Board Meeting attended by Clr John Medcalf OAM.

**SUPPORTING INFORMATION**

Minutes of the CNSWJO Board Meeting 25 November 2021 in Orange.

**In Attendance**

<b>Cr I North</b>	Bathurst Regional Council	<b>Cr J Medcalf OAM</b>	Lachlan Shire Council
<b>Cr S Ferguson</b>	Blayney Shire Council	<b>Cr K Sajowitz</b>	Oberon Council
<b>Cr K Beatty</b>	Cabonne Council	<b>Cr R Kidd</b>	Orange City Council
<b>Cr B West</b>	Cowra Shire Council	<b>Cr K Keith OAM</b>	Parkes Shire Council
<b>Cr P Miller OAM</b>	Forbes Shire Council		

<b>Mr D Sherley</b>	Bathurst Regional Council	<b>Cr D Somerville</b>	Central Tablelands Water
<b>Ms R Ryan</b>	Blayney Shire Council	<b>Ms R Fagan</b>	RDACW
<b>Mr B Byrnes</b>	Cabonne Council	<b>Mr W Sunderland</b>	RDACW
<b>Mr P Devery</b>	Cowra Shire Council	<b>Ms K Hartwig</b>	TfNSW
<b>Mr S Loane - via zoom</b>	Forbes Shire Council	<b>Ms G Collins</b>	Regional NSW
<b>Mr G Tory</b>	Lachlan Shire Council	<b>Ms J Bennett</b>	CNSWJO
<b>Mr G Wallace</b>	Oberon Council	<b>Ms M Macpherson</b>	CNSWJO
<b>Mr D Waddell</b>	Orange City Council	<b>Ms A Thomas</b>	CNSWJO
<b>Mr G Rhodes</b>	Central Tablelands Water	<b>Ms C Griffin</b>	CNSWJO
		<b>Ms V Page</b>	CNSWJO

Meeting opened at 10:04am

1. **Welcome**
2. **Acknowledgement to Country and Welcome from the Chair, Cr John Medcalf OAM.**
3. **Apologies applications for a leave of absence by Joint Voting representatives**  
Cr M Liebich, Mr J Rath, Mr K Boyd, Ms K Purser, Ms A Bowman and Ms K Barker

<b>Resolved</b>	<b>Cr K Beatty/Cr R Kidd</b>
-----------------	------------------------------

That the apologies for the Central NSW Joint Organisation Board meeting 11 August 2021 listed above be accepted.

**4. Speakers**

a.

**b. DPIE**

c. Gary Hopkins, Director, Western Region, and

d. Robert Hodgkins, Manager, Western Region,

e. Presentation on the Draft Central West and Orana Regional Plan 2041

f. [https://s3-ap-southeast-](https://s3-ap-southeast-2.amazonaws.com/mysocialpinpoint.com.au/uploads/redactor_assets/documents/0f02f44e889df972e_dbde1bbc1134b617a3432a155c0c7205bcd12e506797ef2/10380/Draft_Central_West_and_Orana_Regional_Plan_2041.pdf)

[2.amazonaws.com/mysocialpinpoint.com.au/uploads/redactor\\_assets/documents/0f02f44e889df972e\\_dbde1bbc1134b617a3432a155c0c7205bcd12e506797ef2/10380/Draft\\_Central\\_West\\_and\\_Orana\\_Regional\\_Plan\\_2041.pdf](https://s3-ap-southeast-2.amazonaws.com/mysocialpinpoint.com.au/uploads/redactor_assets/documents/0f02f44e889df972e_dbde1bbc1134b617a3432a155c0c7205bcd12e506797ef2/10380/Draft_Central_West_and_Orana_Regional_Plan_2041.pdf)

g.

h. Follow-up – Given the consultation period for the CWORP finishes on 18 February the CNSWJO will write to the Dept. and Minister to extend the timeline.

i.

**j. TfNSW**

Kristy Hartwig, Acting Regional Director

k. Mark Hannan, Director, South and West Region

l. Lachlan Paull, Senior Transport Planner

m. Presentation on the Central West and Orana Regional Transport Plan

n. <https://future.transport.nsw.gov.au/plans/draft-plans/draft-central-west-and-orana-transport-plan>

o.

p. Follow-up – confirm the offer for an extended consultation period to the end of March and note the offer of further consultations to new Councillors or the Board.

q.

r. 11.09am

**s. CNSWJO**

**t. Jenny Bennett – Executive Officer**

u. Presentation on CNSWJO End of Term Highlights – See slide attached.

**5. Chairman’s Minute – Nil**

v.

**6. Minutes**

**Confirmation of the Minutes of the Central NSW Joint Organisation meeting 12 August held online**

<b>Resolved</b>	<b>Cr S Ferguson/Cr K Keith</b>
That the Central NSW Joint Organisation Board confirm the Minutes of the meeting 12 August 2021 held via zoom.	

11.38am Kristy Hartwig left meeting

**7. Business Arising from the Minutes – Matters in Progress**

<b>Resolved</b>	<b>Cr P Miller/Cr R Kidd</b>
That the Central NSW Joint Organisation Board note the Matters in Progress, making deletions as suggested.	

**8. Reports on Statement of Regional Strategic Priority**

**Priority One: Inter-Council Co-operation**

**a. Adoption of Audited Financial Statements for the year ended 30 June 2021**

<b>Resolved</b> <b>Sajowitz/Cr K Keith</b>	<b>Cr K</b>
That the Board adopt the CNSWJO Joint Organisation General Purpose Financial Statements for the year ended 30 June 2021.	

**b. Financial Report**

<b>Resolved</b> <b>Miller/Cr S Ferguson</b>	<b>Cr P</b>
That the Board note the Financial Report.	

**c. Delegations for the Chair between elections**

<b>Resolved</b> <b>North/Cr B West</b>	<b>Cr I</b>
That the Board note the report on the Delegation for Chair through the Election Period as per Section 377, and	
<ol style="list-style-type: none"> <li>1. delegate to Cr John Medcalf, OAM the authority to:             <ol style="list-style-type: none"> <li>w. Carry out functions delegated to the CNSWJO Chair, between election day December 2021 and the first CNSWJO Board meeting in 2022 when the election of a Chair will take place.</li> </ol> </li> <li>2. write to OLG, regarding the need to ensure continuity for Mayors between the elections and the election of the new Mayor, and</li> <li>3. acknowledge the commitment from our current Chair Cr John Medcalf.</li> </ol>	

**d. Compliance and CNSWJO meeting dates for 2022**

<b>Resolved</b> <b>West/Cr Ian North</b>					<b>Cr B</b>
That the Board note the Compliance report and CNSWJO meeting dates for 2022 and;					
<ol style="list-style-type: none"> <li>1. note the Calendar of Compliance and Reporting-Requirements update;</li> <li>2. endorse the 2021 Annual Performance Statement and place it on the website;</li> <li>3. note the advice from the Portfolio Mayors and that this is summarised in the Annual Performance Statement;</li> <li>4. note the Pecuniary Interest Returns under s450a of the Local Government Act 1993;</li> <li>5. determine the dates for GMAC and Board meetings for 2022 be:</li> </ol>					
<b>Board</b>	<b>TBA February or March to be confirmed based on sitting days</b>	<b>26 May</b>	<b>26 August</b>	<b>25 November</b>	
			<b>TBC to fit with sitting dates</b>		
<b>Location</b>	<b>Federal Parliament House</b>	<b>Summit</b>	<b>State Parliament House</b>	<b>Cabonne</b>	
<b>GMAC</b>	<b>3 February</b>	<b>28 April</b>	<b>28 July</b>	<b>27 October</b>	
<b>Location</b>	<b>Orange</b>	<b>Blayney</b>	<b>Cabonne</b>	<b>Orange</b>	

x.

**e. Policy and Procedure review**



<b>Resolved Miller/Cr K Beatty</b>	<b>Cr P</b>
<p>That the Board note the Policy and Procedure report; and</p> <ol style="list-style-type: none"> <li>1. note the minimal changes to the Procurement Policy, and</li> <li>2. adopt the 2021 Joint Organisation Policy and Procedure register.</li> </ol>	

**f. Options for regional support in implementing Office of Local Government (OLG) guidance in audit, risk and improvement**

<b>Resolved P Miller/Cr I North</b>	<b>Cr</b>
<p>That the Board note the “Options for regional support in implementing OLG guidance in audit, risk and improvement” report and</p> <ol style="list-style-type: none"> <li>1. note that there is scope for collaboration between Councils on elements of the guidance including:             <ol style="list-style-type: none"> <li>a. coordination and administration of the Audit Risk and Improvement Committee; and</li> <li>b. development and/or procurement of the various strategies, reviews and self-assessments in internal audit, assurance, improvement and risk management;</li> </ol> </li> <li>2. note that a more strategic regional approach is likely to identify opportunities for regional collaboration on improvement;</li> <li>3. note that a workshop of interested General Managers will be progressing a regional approach;</li> <li>4. note the advice in the report on a preferred approach being:             <ol style="list-style-type: none"> <li>a. supporting a collaboration of member council staff responsible for internal audit;</li> <li>b. leveraging the CNSWJO strength in procurement through coordinating a strategic approach aggregating some or all opportunities for audits, strategies, reviews and improvement; and</li> <li>c. offering an optional administrative support program for ARIC for interested councils;</li> </ol> </li> <li>5. lodge a response to the OLG as attached to this report;</li> <li>6. prioritise in this response the issue that exclusion of elected representatives from the ARI Committees both works against the principles of local democracy and excludes the value that elected representatives provide in audit, risk and improvement; and</li> <li>7. this is to include that CNSWJO seeks to be exempt from the program.</li> </ol>	

**g. The internal review of the CNSWJO and end of term Report**

<b>Resolved R Kidd/Cr K Beatty</b>	<b>Cr</b>
<p>That the Board note the report on the end of term, thank members who provided feedback and recommend to the incoming Board it;</p> <ol style="list-style-type: none"> <li>1. review the current advocacy policy and approach with a view to better respecting and leveraging the role of the Mayors of this region;</li> <li>2. continue to advocate for fit for purpose engagement in development of State strategies and that this include the codesign of consultation before engagement commences;</li> <li>3. consider the extent to which it should continue to pursue collaborating with the State;</li> </ol>	

4. monitor the success of the JO model and
  - a. if JOs continue to fail due to financial sustainability;
  - b. the State does not step up its support; and
  - c. compliance costs continue to rise-
 the incoming Board seek to transition to an incorporated model twelve months after the next State election;
5. note the strengths and successes of this JO term including in;
  - a. cost savings and other value of procurement;
  - b. PR value of tourism where advice from a 3 year marketing plan informed by this report should be included in the Board’s forward considerations;
  - c. reputation as an advocate particularly in water;
  - d. reputation as a collegiate and collaborative region that speaks clearly with one voice and
  - e. seek to build on these strengths
6. as part of its strategic review, hold a Summit addressing the region’s wicked problems such as health; and
7. include in its forward strategy advice from the review of JOs being undertaken by the OLG;
8. adopt the BPAP Stages 1-6 reports and
  - a. consider the extent to which Procurement Model 2 is of value to members;
  - b. adopt a management fee model for income to the JO using a shared cost savings methodology;
  - c. build on the strength of the procurement roles of the JO;
  - d. consider using a shared cost savings methodology for the resourcing required for the JO to support an increased level of procurement as well as supporting other JO programming more broadly noting that councils are reporting they do not want to pay more in fees;
  - e. consider underwriting \$100k from CNSWJO reserves to enable additional procurement resource;
  - f. consider other value-added services including training, sharing expertise, audits and health checks etc., and how these would be funded;
  - g. consider each of the best practice initiatives and decide which should be pursued and in which priority order;
  - h. the Chair, Executive Officer and Staff be acknowledged for their work; and
  - i. include this report in strategic advice to the incoming Board.

**h. Regional Procurement and Contracts**

<b>Resolved</b>	<b>Cr K</b>
<b>Sajowitz/Cr I North</b>	

That Board notes the report on the Procurement and Contract Management and

1. notes the delayed commencement of the Safety Compliance Training contract to 1 October 2021;
2. approves the JO to conduct a new procurement process for the supply and delivery of bulk fuel for participating member councils;
3. notes the analysis of the income to the JO via the bulk fuel contract which recognises the cost savings and shared value of procurement and approve the increase of the management fee for bulk fuel from 0.15% to 0.7%;
4. approves the JO to conduct a new procurement process for an Audit and Benchmarking of Performance Monitoring Data which includes a 5% management fee to the JO; and
5. approves an extension of the existing contract with ELMO until 31 August 2023 for Forbes (TBC), Lachlan, Oberon and Orange for the Recruitment module, and Cowra, Oberon and Orange for the Onboarding module.

**i. Energy Program**

<b>Resolved</b>	<b>Cr S</b>
<b>Ferguson/Cr K Beatty</b>	
That the Board note the report on the Energy Program and	
<ol style="list-style-type: none"> <li>1. note the objectives endorsed by GMAC and the electricity procurement steering committee regarding:               <ol style="list-style-type: none"> <li>a. Cost – Proceed with a PPA provided the pricing is less than the existing contracted price;</li> <li>b. Percentage of renewable energy – The PPA should maximise the renewable energy component over and above the 50% of total electricity load;</li> <li>c. LGCs – Councils are encouraged to surrender/retire the LGCs rather than on-selling;</li> <li>d. Duration – The PPA to be a 7-10 year term;</li> <li>e. Environmental – Each Council to decide how they will meet their emissions reduction targets, where applicable;</li> <li>f. Additionality – Support the development of new projects over existing projects; and</li> <li>g. Local projects – Within the regulatory framework, support local projects in Central NSW over projects elsewhere in NSW;</li> </ol> </li> <li>2. note that electricity is only one source of councils’ emissions and therefore councils will need to look at other sources of emissions when seeking to meet any emissions reduction targets and may wish to consider the purchase of additional LGCs to offset other emissions;</li> <li>3. note GMAC’s approval to include REROC councils in the CNSWJO electricity procurement process for a renewable energy PPA;</li> <li>4. note REROC’s decision to wind-back its involvement in the Southern Lights Project and that CNSWJO staff will take over the project management of the Southern Lights Project in the interim while discussions with LGNSW take place;</li> <li>5. note the update regarding the RACE for 2030 application including advice that Essential Energy is supporting the program on the basis of 3-4 Councils being part of the Pilot and other considerations including data quality;</li> <li>6. recommend to the Board that it note the continuation of the MOU with the DPIE SCC Program with a review to occur in June 2022.</li> </ol>	

**j. Energy Advocacy Plan**

<b>Resolved</b>	<b>Cr P</b>
<b>Miller/Cr K Keith</b>	
That the Board note the report on the Regional Energy Advocacy Plan (the Plan) and	
<ol style="list-style-type: none"> <li>1. adopt the Plan; and</li> <li>2. share the policy position with LGNSW</li> </ol>	

**Priority Three: Regional Transport and Infrastructure**

**k. Transport update including working with TfNSW and the (Central NSW ITG)**

<b>Resolved</b>	<b>Cr K</b>
<b>Keith/Cr P Miller</b>	
That the Board note the Regional Transport update and	
<ol style="list-style-type: none"> <li>1. note that Minister Stokes has been invited to update the Board on the Central West and Orana Regional Plan;</li> <li>2. note that advice has been circulated regarding progress on Blayney Demondrille;</li> <li>3. note the collaboration with TfNSW with the wider Joint Organisation network;</li> <li>4. note the update on the new Central NSW Integrated Transport Group (CNSW ITG) Lead by TfNSW;</li> <li>5. endorse the Terms of Reference for the CNSW ITG; and</li> <li>6. review advocacy regarding the connection of the two Wests as part of a broader advocacy review by the new Board.</li> </ol>	

**Priority Four: Regional Water Security**

**I. Water Update**

<b>Resolved</b> <b>R Kidd/Cr K Keith</b>	<b>Cr</b>
That the Board note the Regional Water report and advocate for the role of Town Water Commissioner to be made permanent with a structure that enables authentic engagement with communities, particularly elected representatives	

**9. Report to the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority 2019/2020**

<b>Resolved</b> <b>P Miller/Cr I North</b>	<b>Cr</b>
That the Board note the Report to the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority and	
<ol style="list-style-type: none"> <li>1. endorse the following submissions:             <ol style="list-style-type: none"> <li>i. The Central NSW Joint Organisation response for Essential Energy to prepare for the NSW/ACT/TAS/NT Electricity Distributors Consultation Paper 1: Service Classification;</li> <li>ii. The Environmental Planning and Assessment Amendment (Infrastructure Contributions) Bill 2021;</li> <li>iii. Transport for NSW (Transport) on the (REF) and Concept Design for the proposed Medlow Bath Upgrade;</li> <li>iv. The Department of Planning Industry and Environment on the Regional Housing Taskforce;</li> <li>v. The Committee on Community Services inquiry into and report on options to improve access to existing and alternate accommodation in order to help address the social housing shortage in NSW; and</li> <li>vi. The Local Government Tendering Regulation Review</li> </ol> </li> <li>2. note the advice on progress of Stage One and Stage Two of the Office of Local Government (OLG) Capacity Building Program Fund including progress on the Community Strategic Plan project with the Regional Leadership Executive;</li> <li>3. note that the Building Better Regions Fund Round 5 application was unsuccessful and seek a variation for \$50K of Round One of the OLG Capacity Building Program to go to supporting marketing for the region and the forward Statement of Strategic Regional priorities of the incoming Board;</li> <li>4. note stage 2 funding projects were approved by the OLG; and</li> <li>5. note advice on the Central West and Orana Regional Plan Review.</li> </ol>	

12.09am Steve Loane Left meeting  
12.09am Gerry Collins left meeting

**10. Confidential: CNSWJO Executive Officer Proforma Performance Review Report**

<b>Resolved</b> <b>R Kidd/Cr B West</b>	<b>Cr</b>
That the Board:	
<ol style="list-style-type: none"> <li>1. Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) for the following reason:             <ol style="list-style-type: none"> <li>(a) personnel matters concerning particular individuals (other than councillors); and</li> </ol> </li> </ol>	

2. correspondence and reports relevant to the subject business be withheld from public access.

All attendees of the meeting with the exception of voting Mayors left the meeting at 12:09pm

12.28pm the meeting resumed, and all attendees returned with the exception of Ms G Collins and Mr S Loane.

<b>Resolved R Kidd/Cr B West</b>	<b>Cr</b>
--------------------------------------	-----------

That the Board resumes open session.
--------------------------------------

<b>Resolved North/Cr P Miller</b>	<b>Cr I</b>
---------------------------------------	-------------

That the Board note the report regarding the annual performance review of the Executive Officer of the CNSWJO.
--

11. Late reports – Nil

y.

12. Matters raised by Members

z. Cowra Shire Council

- Population projections - Council is deeply concerned that these population projections create a skewed process away from Government's investigating thoroughly the opportunities for growth beyond current methodology.
- The duplication of the GWH - Council strongly urges the Central NSW Joint Organisation to prioritise the establishment of an expressway route across the Blue Mountains connecting Sydney to the central NSW region.

aa.

bb. Bathurst Regional Council – raised from the floor their issue regarding a Section 10 application on the Mount Panorama area.

cc.

<b>Resolved North /Cr P Miller</b>	<b>Cr I</b>
--	-------------

That the Board support the Bathurst Regional Councils submission by 28 February and a report be provided to the Board as background information from Bathurst Regional Council.
---

dd.

13. Notices of motions/Questions with notice - Nil

ee.

14. Speakers to next meeting will be Ministers at Federal Parliament House - TBC

ff.

15. Next meeting

gg. GMAC – 3 February 2022

hh. Board – TBC and will include the Election of Chair

Meeting close 12.43 pm

Page 7 is the last page of the Central NSW Joint Organisation meeting 25 November 2021

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong effective and responsive Council

**ATTACHMENTS**

1. **Attachment A** [↓](#)
2. **Attachment B** [↓](#)

**RECOMMENDATION**

That:

1. The delegates Report No R22/23 be received and noted.



Central NSW  
Joint Organisation  
Board Meeting  
End of Term  
Presentation

25 November 2021





## Centroc to CNSWJO

- Local Government Regional Joint Organisations (JOs) were proclaimed in May 2018 under the NSW Local Government Act 1993.
- Tasked with intergovernmental cooperation, leadership and prioritisation, all JOs consulted with their stakeholders to identify key strategic regional priorities.



# Value to Members

VALUE FOR MEMBERS 2020/2021	FY 2019/2020	FY 2020/2021	FYTD 2021/2022 To date
SUBMISSIONS	20	23	8
PLANS, STRATEGIES AND COLLATERAL	26	12	2
GRANTS SEEKING	3	3	0
GRANT FUNDING RECEIVED	\$215k	\$736k	0
COMPLIANCE	13	9	6
DATA	6	3	0
COST SAVINGS	\$1.9m	\$2.2m	
REPRESENTATION	147	159	108
OPPORTUNITIES	35	102	37
PR VALUE	\$1.5m	\$2.4m	

It is only through the remarkable collaboration between our Councils and our partners that we have been able to deliver on our strategic objectives. In January 2019 our Chair requested that the CNSWJO report to its members in terms of value and the advice shows significant value our collaboration delivers to our members.

# Grant funding

The following table shows the grant funding achieved through the JO for member councils for this term.

GRANT FUNDING	Water Utilities Alliance	Training	IT	Supply	Roads/ Transport	Energy	RDOCS	Tourism	Other	Total
Bathurst	\$0	\$29,560	\$0	\$0	\$48,149	\$55,803	\$0	\$9,364	\$18,500	\$161,375
Blayney	\$0	\$11,550	\$0	\$0	\$6,748	\$31,636	\$0	\$15,797	\$18,500	\$84,232
Cabonne	\$0	\$119,332	\$0	\$0	\$394,206	\$43,936	\$0	\$15,797	\$18,500	\$591,770
Central Tablelands Water	\$0	\$0	\$0	\$0	\$0	\$25,636	\$0	\$0	\$0	\$25,636
Cowra	\$0	\$73,003	\$0	\$0	\$41,271	\$30,581	\$0	\$4,364	\$18,500	\$167,718
Forbes	\$0	\$64,851	\$0	\$0	\$165,083	\$35,136	\$0	\$4,364	\$18,500	\$287,934
Lachlan	\$0	\$109,835	\$0	\$0	\$68,655	\$43,136	\$0	\$4,364	\$18,500	\$244,489
Oberon	\$0	\$8,600	\$0	\$0	\$34,392	\$36,216	\$0	\$4,364	\$18,500	\$102,072
Orange	\$0	\$64,680	\$0	\$0	\$13,497	\$35,136	\$0	\$15,797	\$18,500	\$147,610
Parkes	\$0	\$55,409	\$0	\$0	\$137,569	\$35,136	\$0	\$10,364	\$18,500	\$256,978
Weddin	\$0	\$11,682	\$0	\$0	\$60,996	\$30,216	\$0	\$10,364	\$18,500	\$131,758
Total	\$0	\$548,502	\$0	\$0	\$970,566	\$402,570	\$0	\$94,936	\$185,000	\$2,201,574

# Highlights

Transition to the new entity complete

Best Practice in Aggregated Procurement

Program Delivery – DPIE Energy

Completion of 100% funded bridges program

Southern Lights

Fantastic results of \$2,444,838 in PR value and over \$814,946 in equivalent advertising value. Up from \$1.5m in 2019/2021

Nimble tourism campaigns – We Want You Back and now The Long Long Weekend

Planning – the Central West and Orana Plan review

Town Water Risk Reduction Program

Inland Rail Productivity Enhancement Program Project 100% funded

Central NSW Integrated Transport Group (ITG)

Advocacy for connecting Central West to our States Capital City

Speaking with one voice at State and Federal Parliaments

Training Water Operators

Regional Water Strategies include urban communities



# Challenges

How do we do regional development with the State?

Consultations with the State

Financial Sustainability – cost of compliance

Orana JO

Limited support from OLG

Churn through Departments

Significant slippage on the JO Review





## Advice to the next Board

Advocacy needs to be right - have a look at how we are doing it now and can we do it better.

Mayors taking ownership. Mayoral engagement – let's leverage their value.

State funding. State commitment.

Bedding down relationship protocols with the State Government and relevant funding is important for ongoing viability.

The value JO offers the State.

Providing value for money to members must be at the forefront of any aggregated procurement activity.

### *Priorities:*

- Water.
- Health is the biggest issue however we will need to think about what we do.
- Decentralisation initiatives.
- Energy & greenhouse gases & assoc. climate matters.





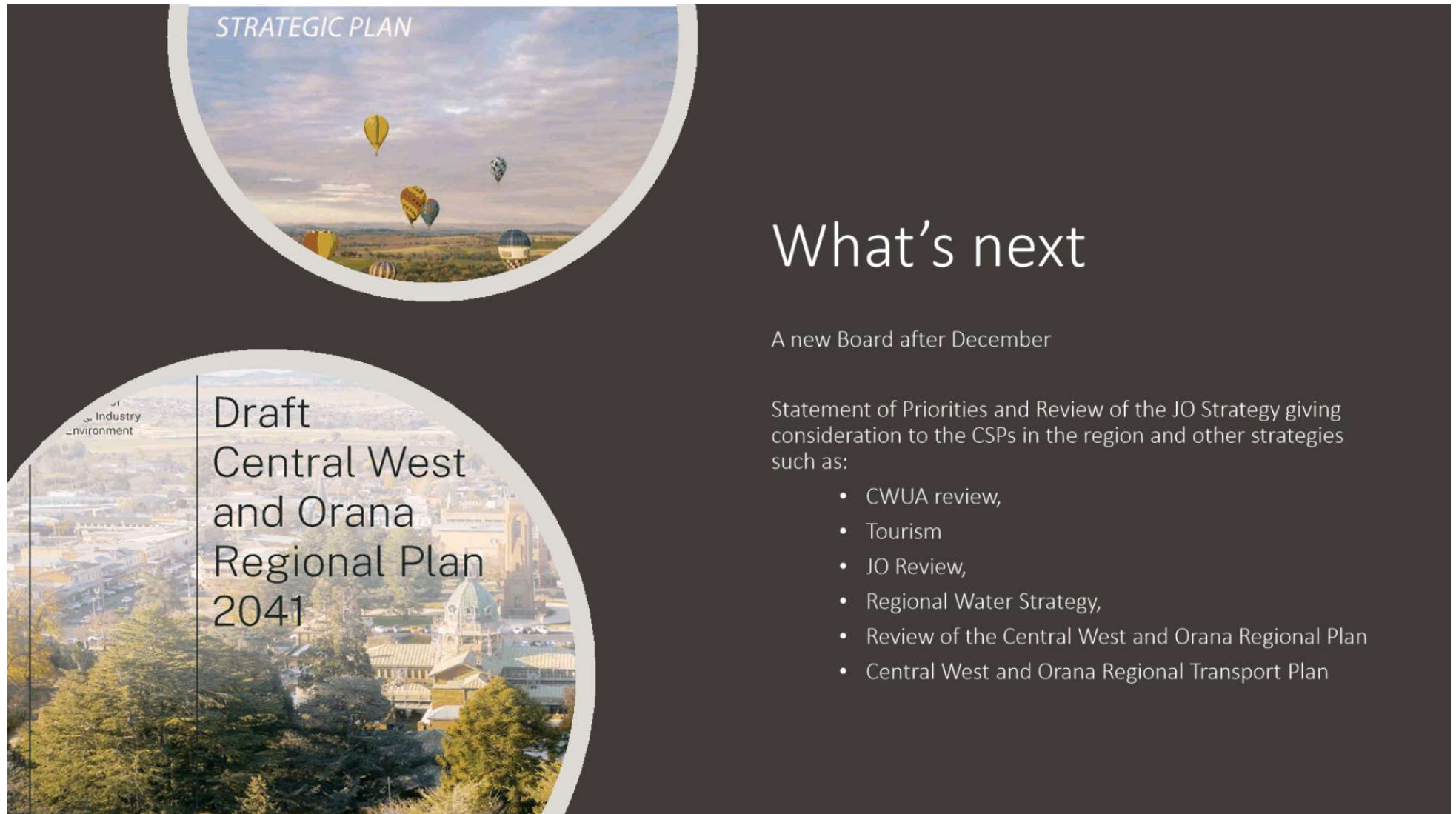
# Savings

The following table shows the savings achieved by member councils through aggregated procurement and programming for this term.

Savings have consistently increased each year, \$1m in the first financial year 2018/2019, \$1.9m for 2019/2020 and in the 2020/2021 financial year \$2.2m.

The cost to members is calculated on a percentage of each CNSWJO staff member and their corresponding workload on procurement and contract management.

SAVINGS	Water Utilities Alliance Contracts	HR Contracts	WHS contracts	Supply contracts	Energy contracts	RDOCS contracts	Other contracts	Training	Legal advice re Procurement	Participation in regional procurement	Total
Bathurst	\$1,900	\$132,826	\$1,881	\$81,985	\$744,302	\$7,795	\$2,335	\$22,584	\$13,060	\$83,000	\$1,091,669
Blayney	\$1,000	\$26,796	\$0	\$87,572	\$91,558	\$7,400	\$0	\$3,934	\$9,962	\$65,000	\$293,222
Cabonne	\$3,000	\$40,212	\$7,256	\$133,258	\$108,561	\$7,283	\$1,985	\$35,616	\$11,726	\$90,000	\$438,897
Central Tablelands Water	\$2,600	\$236	\$0	\$0	\$23,557	\$1,939	\$0	\$3,337	\$9,009	\$41,000	\$81,679
Cowra	\$2,600	\$57,246	\$3,939	\$126,646	\$207,688	\$6,883	\$1,985	\$44,223	\$13,060	\$84,000	\$548,271
Forbes	\$1,000	\$47,027	\$0	\$129,023	\$175,225	\$7,511	\$1,985	\$19,985	\$9,962	\$71,000	\$462,719
Lachlan	\$1,000	\$77,825	\$0	\$148,983	\$161,462	\$8,472	\$1,985	\$9,005	\$9,962	\$91,000	\$509,694
Oberon	\$1,000	\$58,887	\$0	\$46,599	\$63,304	\$9,183	\$1,985	\$7,855	\$9,962	\$79,000	\$277,775
Orange	\$1,000	\$216,944	\$6,403	\$103,005	\$895,147	\$2,018	\$2,335	\$9,097	\$12,277	\$56,000	\$1,304,226
Parkes	\$3,400	\$15,268	\$0	\$122,961	\$314,138	\$7,153	\$1,985	\$26,727	\$12,460	\$50,000	\$554,092
Weddin	\$2,200	\$167	\$0	\$64,021	\$65,227	\$2,174	\$0	\$8,381	\$12,277	\$76,000	\$230,447
Sub Total	\$20,700	\$673,436	\$19,479	\$1,044,054	\$2,850,169	\$67,812	\$16,580	\$190,746	\$123,717	\$786,000	\$5,792,691
										Cost to members	\$677,867
										Total	\$5,114,824



STRATEGIC PLAN

Draft  
Central West  
and Orana  
Regional Plan  
2041

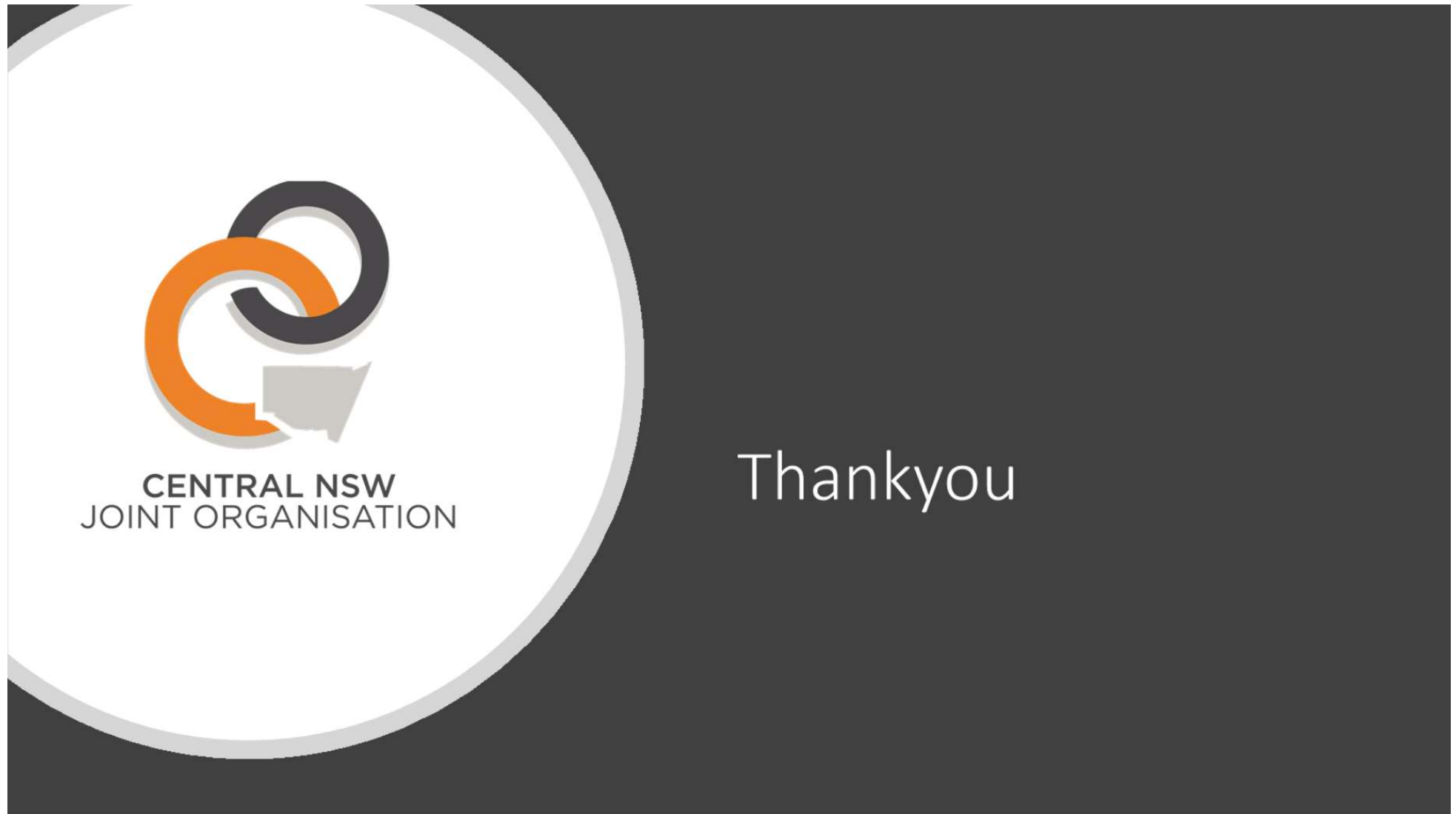
Industry  
Environment

# What's next

A new Board after December

Statement of Priorities and Review of the JO Strategy giving consideration to the CSPs in the region and other strategies such as:

- CWUA review,
- Tourism
- JO Review,
- Regional Water Strategy,
- Review of the Central West and Orana Regional Plan
- Central West and Orana Regional Transport Plan



# Annual Performance Statement

November 2021



2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

Contents

**Purpose of the Statement** ..... 2  
**Advice on progress in implementing strategies and plans for delivering strategic regional priorities** 8  
**Value to Members 2020/2021** ..... 10  
**Legislative requirements for the Annual Performance Statement** ..... 15  
**Audited Financial Statements** ..... 18





2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

Purpose of the Statement

Within 5 months from the end of each year, a joint organisation must prepare a report (its **annual performance statement**) for that year reporting as to its progress in implementing its strategies and plans for delivering its strategic regional priorities.

The Central NSW Joint Organisation delivered on its [Regional Strategic Plan](#) for the year. For detailed quarterly advice on progress please go to the [Agendas of the CNSWJO Board](#).

This Statement provides advice in line with the legislative and regulatory framework specifically 397J Annual performance statements of the Local Government Act.



REPORTING THE  
PROGRESS FROM  
THE 2010/2021  
FINANCIAL YEAR  
IMPLEMENTING STRATEGIES  
AND PLANS FOR  
DELIVERING STRATEGIC REGIONAL  
PRIORITIES  
IN CENTRAL NSW

## 2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

### Forward from the Chair

Central NSW Joint Organisation (CNSWJO) was the first to be constituted in the State in May 2018 and this is its third Annual Statement. Under the NSW Local Government Act CNSWJO has three primary functions, which are to:

- establish strategic regional priorities and develop strategies and plans for delivering these priorities;
- provide regional leadership and be an advocate for strategic regional priorities; and
- identify and take up opportunities for inter-governmental cooperation on matters that relate to our Region.

Although it has been a challenging COVID impacted year, it has also been a busy and productive year for our JO Board. We have been able to fulfil the above functions for our member Councils and deliver on the priorities that have been identified in our [Strategic Plan](#).

The activities the JO has undertaken are detailed in this report, against our Strategic Priorities. These priority areas are:

- Inter Council Cooperation
- Regional Prosperity
- Transport and Infrastructure
- Regional Water Security

Each of these Portfolios is supported by a Mayor, Sponsoring General Managers and various teams of both Councils staff and partner peak organisations, State and Federal agencies. Please see advice below from the Portfolio Mayors.

It is only through the remarkable collaboration between our Councils and our partners that we have been able to deliver on our strategic objectives. In January 2019 I requested that the CNSWJO report to its members in terms of value and I am pleased to report that the JO team have taken this to heart and the advice below shows to significant value our collaboration delivers to our members.

I would also like to comment on the collaboration and communication between the Joint Organisations. Both the Joint Organisation Chairs' Forum and the Executive Officers network are going from strength to strength where it particularly pleasing to see the JOs learning from each other and improving practice.

However, all is not roses. The most significant risk to our Joint Organisation is the failure of the broader network where some Joint Organisations are at or near collapse as they are unsustainable. Unfortunately, the vision for JOs shared by the State Government with Councils at the time of their inception has not been realised. This is particularly the case for the role of JOs cooperating with the State. The Board will receive an End of Term Report providing advice to the incoming Board in this regard.

This will be my last report to members and their communities for this term and I would like to thank everyone for their support on this Joint Organisation journey. I truly believe, if given time and



## 2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

support, Joint Organisations will add value not just to local government but to the State and ultimately result in better service to the communities we share.

### **Inter-council cooperation - a report from Portfolio Mayor Cr John Medcalf**

The Inter Council Cooperation Program covers:

#### JO compliance

- teams of Council staff delivering cost savings, information sharing, projects and other efficiencies across all member Councils and
- Inter JO collaboration through the Chairs' Forum and the Executive Officers' Network.

The JO continues to deliver on its compliance commitments where total costs of both internal and external resourcing of the compliance burden are conservatively estimated at \$50K per annum.

The focus for this year's efforts in inter-council cooperation by Council operational teams has been in procurement, energy management and training.

We have delivered close to \$2.2m in cost savings across 20 contracts. This included almost \$630k in electricity savings for large market sites and streetlighting. New contracts for the year included: Best Practice in Aggregated Procurement Program, Road Signs, Asset Valuation Services for Water and Sewer, Bitumen Emulsion, Safety Compliance Training, Pre-Employment Screening Services, Printing and Mailing of Rates Notices, Renewable Energy Action Plans, Solar and Storage Assessments, and Operational Efficiency Audits of Aquatic Centres.

The Best Practice in Aggregated Procurement (BPAP) Program across 4 JOs is nearing completion. The program has been across 4 JOs, led by CNSWJO.

Training for National Water for Wastewater Training & Certification Project that delivered 560 units of competency to 52 wastewater operators from across 9 member councils in the 20/21 financial year.

The Southern Lights program led by 4 JOs in the south of the State for a rollout of one of the largest deployments of smart-enabled LED lighting in Australia, with over 75,000 LED streetlights. Substantial progress was made in the 2020/2021 year with all Councils completed with the exception of Blayney (which has been completed in recent weeks), Lachlan and Parkes. Smart controls remain a stumbling block with Essential Energy and negotiations continue.

The Energy Management program continues where member councils utilise energy management software to analyse and identify opportunities to reduce their electricity consumption.

An electric vehicles Toolkit has been developed to help councils, businesses and charging station operators to navigate the process of installing chargers throughout the Central NSW region.  
[www.evtoolkit.centralnswjo.com](http://www.evtoolkit.centralnswjo.com)

An [electric vehicle charging infrastructure mapping report](#) was also developed to identify ideal locations to install chargers, with the aim of the project to become grant-ready.

## 2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

Signing of MoU with DPIE energy in October 2020 which has led to significant and fast-moving acceleration of renewable energy deployment in region. In 20/21, a total of \$335k in grant funding was received by CNSWJO members through the program with DPIE's Sustainable Councils and Communities Program. Members have used this funding to undertake projects such as Renewable Energy Action Plans, Solar and Storage Assessments, a Smart Metering pilot, Emissions Reduction Plans, Aquatic Centre Efficiency Audits, and importantly, to fund a consultant to support the region's aggregate electricity procurement where it is seeking a renewable energy Power Purchase Agreement.

On behalf of the Board, we thank Council staff for their contribution to the various tasks be it evaluation panels, consultations regionally or providing data to inform regional contracts, we appreciate there are some outstanding staff who go the extra mile not just for their Council and region, but for the State.

The transition of the JO into its new role. The Chairs of the JOs meet regularly to progress the issue of JO Sustainability. The CNSWJO has coordinated the Executive Officers' Network. Fortnightly meetings share information and invite key State agency personnel to facilitate the JO role of Intergovernmental cooperation.

### **Regional prosperity – A report from Portfolio Mayor Cr Bill West**

For the past year the JO has continued to Chair the Regional Prosperity Committee – a dedicated intergovernmental collaboration to grow the economy in Central NSW and a subcommittee of the Regional Leadership Executive (RLE). The RLE commenced a review of its subcommittees towards the end of the year and the subcommittee has not met since.

The MoU with RDA, the only one of its kind in the nation – was reaffirmed and continues to deliver excellent value including the Telecommunications Workshop in March 2021. Sadly, for the region Mr Sam Harma, Director of DRA, has relocated back to Western Australia and we wish him well for the future.

The region completed its [Visitor Economy Strategy Refresh](#), refining strategy to better suit to role of the Joint Organisation. In collaboration with RDA Central West and Arts Out West the Cultural tourism mapping - <https://centralnsw.com/> continues to be delivered.

- PR valued at over \$814,946 in equivalent advertising value from July 2020 to June 2021 or \$2,444,838 in public relations value;
- Content promoted key towns and villages, attractions and experiences including food and wine, art and culture, places to stay, retail, events, history & local personalities
- Significant media coverage including Magazines Paper articles and TV Travel shows;
- Media releases researched, wrote and distributed to 500+ media and industry contacts to promote Central NSW travel news;
- Hosted 17 media on 2-7 day hosted "familiarisation trips" throughout Central NSW to research and produce story content;
- Central NSW's new 'Night Skies' strategy delivered national promotion for Central NSW's unique night sky attractions, experiences and events;

## 2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

- The 'We Want You Back' campaign was rolled out to drive visitation back to the region after the Covid-19 lockdown in 2020. Key tourism ambassadors from 10 LGAs featured in three newly produced ads which reached an audience of 4.5m viewers in regional NSW, Wollongong, Newcastle and Canberra.
- Consumer traffic to the destination website [www.visitcentralnsw.com.au](http://www.visitcentralnsw.com.au) has increased again with visits to the page doubling in April 2021 compared to the same period in 2020.

The region joined the federally funded Regional Activators Alliance to leverage over \$4m of funding to promote living and working in regional Australia. Please find your community on <https://movetomore.com.au/>

### **Regional Transport and Infrastructure a report from Portfolio Mayor Cr Ken Keith**

Over the year through the Strategic Regional Transport Group (SRTG), relationships continued to develop guided by the adopted Terms of Reference. This enables the intergovernmental collaboration envisioned under the JO legislation, albeit being driven and supported by Local Government. Our key collaborators are the Federal Departments of Infrastructure and Regional Development, Investment Division and Inland Rail, multiple different departments within Transport for NSW from freight, rail and strategy, the Department of Planning Industry and Environment and Regional NSW. Given the amount of activity in transport in region, regular dialogue with these key agencies is providing worthwhile. From December 2020 the group began transition to being administered by TfNSW with a view to having the regions aspirations led by the State.

The collaboration through the SRTG successfully enabled a joint application with RDA Central West to the Inland Rail Interface Improvement Program for the Productivity Enhancement Program on better access for small to medium enterprise in the Central West leveraging Inland Rail.

The Transport Technical Committee made up of Engineers and Managers continue to work regionally to deliver outcomes locally for members and their communities. Outcomes from this group are: bulk purchases in bitumen emulsion; spray seal contract; collaborating with TfNSW to merge Council road information with State road information; negotiation of the Road Rail Interface Agreement; prioritisation including the Roads of Strategic Importance program; and supporting TfNSW in developing the Central West and Orana Regional Transport Plan. The group have also been working with NHVR, on the National Spatial Program, to deliver a nationally consistent route planning platform for the heavy vehicle industry using consistently sourced data.

100% grant funded program saw the completion of the bridge assessment with 164 Bridges assessed, some of these bridges have been further funded through this work. Consultation commenced with TfNSW on a more strategic approach to bridge repair and upgrade.

### **Regional Water Security - A report from Chair of Central Tablelands Water, Cr David Somerville**

Aside from advocacy to support members in securing town water supplies as a result of the worst drought on record, 2020-2021 marked a period of major review of water policy by both the National and State Productivity Commissions.

## 2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

The NSW Parliament's Legislative Assembly Portfolio Committee No. 7 undertook an inquiry into the rationale for and impacts of new dams and other water infrastructure, including the Wyangala Dam wall project. The State Government continued work on its suite of Regional Water Strategies. It also commenced work on its first 20-year State strategy to improve the security, reliability, quality and resilience of the state's water resources over the long term and set the overarching vision for the 12 Regional Water Strategies.

In addition, Infrastructure Australia sought to engage with the CNSWJO in the development of the water chapter for the Australian Infrastructure Plan. The CNSWJO with its maturity in water planning and management and highly respected collaborative water utilities alliance was actively engaged through all these processes writing multiple submissions and ultimately achieving recognition in the final reports issued by the Productivity Commission and Infrastructure Australia.

The Water Utilities Alliance identified and prioritised emergency infrastructure solutions for Board endorsed advocacy and continued to advocate for funding for long-term regional water security projects seeking all opportunities to engage at decision making level in the planning and business case development for these projects.

Funding highlights;

- Lake Rowlands to Carcoar Pipeline Project, the Lake Rowlands Augmentation project
- Wyangala Dam wall raising project.

Compounding the emergency town water response was the pressure to comply with business-as-usual processes by DPIE Water. Issues associated with these including optimising the role of JOs in the costly and resource intensive development of Integrated Water Cycle Management Plans and related processes, formed the subject of much advocacy together with on-going challenges in the regulatory and funding framework.

Most significant was success by the region for its advocacy to have urban water integrated into the State Government's strategic framework for water management in regional NSW. Member Councils worked with DPIE Water in the development of the Lachlan and Macquarie-Castlereagh Regional Water Strategies. These are the first inland river catchment Strategies to be developed and, while there is still work to be done, particularly in the unregulated Macquarie Valley, the integration of urban water into these represents a major step in regional water management across the State.

Water management in NSW and nationally is under-going huge re-evaluation and management change leading to ongoing requests for submissions and consultations. While there are challenges in fit-for-purpose, whole-of-government consultative processes, the JO continues to advocate for fully collaborative processes with appropriate Local Government representation at the regional level.



## 2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

## Advice on progress in implementing strategies and plans for delivering strategic regional priorities

This year has seen some significant challenges for both the member Councils and the Joint Organisation with Covid 19 impacting for another year, the role LG undertook in the roll out of vaccinations, various lockdowns and stay at home orders and the return of rain.

With Covid restrictions the planned meetings in Sydney and Canberra to enable these conversations have been put on hold as the region redeployed its resources into tourism. Please see advice below on the “We Want You Back” campaign where CNSW was in market for the June long weekend 2020.



Held this year was a Productive Water Forum in Cowra and a Transport Forum in Bathurst both with an agricultural focus, and an opportunity to meet on the CSU campus in Orange the three successful students who were recipients of the Central NSW Joint Organisation Scholarship Fund.

The Board has also had meetings with key State and Federal representatives including:

- The Deputy Prime Minister and Minister for Infrastructure, Transport and Regional Development the Hon Michael McCormack;
- The Hon Mark Coulton, Minister for Regional Health, Regional Communications and Local Government,
- The Hon. John Barilaro, MP, Deputy Premier, and Minister for Regional New South Wales, Industry and Trade and Member for Monaro  
The Hon Paul Toole, Minister for Regional Transport and Roads Deputy Leader of The Nationals, Member for Bathurst
- The Hon Dr Geoff Lee, Minister for Skills and Tertiary Education,
- The Hon. Melinda Pavey, Minister for Water, Property and Housing
- The Hon Matthew Kean, Minister for Energy and Environment
- Steph Cooke, Member for Cootamundra, Parliamentary Secretary for Regional Health. Member for Cootamundra
- TfNSW;
- Regional NSW;

## 2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

- Resilience NSW;
- DPIE (Planning and Water Depts);
- LGNSW;
- Water NSW;
- NSW Water Directorate;
- Murray Darling Association Inc. (MDA); and
- Infrastructure Australia.

### Highlights

- The support of Board members in attendance at both ordinary and special meetings to progress transition in a new and unusual way online.
- The support of General Managers in collaborating on and delivering \$1.8m cost savings and other value to member Councils and through them their communities Joint Organisation and of their Council across the region. Please see more advice below.
- The outcomes focussed work of the 12 project teams in region
- The strength of the Council staff and the CNSWJO staff in taking on the challenges and extra load during this year.
- The growth of strategic relationships to support the strategic priorities of the JO including engagement and work across the JO sector at both the Executive Officer and Chair level
- The growth in strategic relationships between the JO and key State agencies where the features for the 2020/2021 year were transport planning for the Central West and Orana Regional Transport Plan led by TfNSW and the Regional Water Plans for both the Macquarie and the Lachlan.
- The reaffirmation of the MoU with RDA Central West.

### Key outputs for the year are:

- EV website and toolkit - <https://www.centralnswjo.com/>
- 'We want you back' Campaign - <https://www.visitcentralnsw.com.au/we-want-you-back/>
- Best Practice in Aggregated Procurement <https://www.centraljo.nsw.gov.au/procurement/>
- National Asset Management Audit Framework reports for Councils and a regional report pointing to further ways in which the JO can support members  
<https://www.centraljo.nsw.gov.au/co-operative-projects/>
- Central West Food and Fibre Strategy  
<https://www.centraljo.nsw.gov.au/content/uploads/Food-and-Fibre-Strategy-Final-combined-compressed.pdf>
- 164 Bridge assessments for member Councils and a regional report to inform further funding and collaborative opportunities with the State and Federal Governments with a view to delivering even more value to members and the State. To view a case study visit [https://www.centraljo.nsw.gov.au/content/uploads/Bridges\\_Case-Study.pdf](https://www.centraljo.nsw.gov.au/content/uploads/Bridges_Case-Study.pdf)
- Submissions responses to various Inquiries <https://www.centraljo.nsw.gov.au/submissions/>
- Various outputs as part of the engagement with the Lachlan and Macquarie Regional Water Strategies.
- Various outputs as part of the Central West and Orana Regional Transport Plan 2056.

## 2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

### Value to Members 2020/2021

Value to member Councils and through them to the communities of Central NSW is at the heart of all programming of the Joint Organisation.

CNSWJO reports value to its members every quarter. For this year the value is summarised as:

- 23 Submissions;
- 12 Plans strategies and other collateral that members can leverage for funding, advocacy, forward planning and other purposes;
- 9 Activities typically training that supported members in their compliance with various pieces of legislation
- \$2.2m cost savings and annual spend of \$21.4m via 22 regional contracts;
- \$736k in grants for members to support training, energy management, best practice in aggregated procurement, tourism and regional development;
- 3 Data opportunities for members to support evidence-based grant submissions and other work; and
- \$2.45m value of the visitor economy Public Relations Campaign, 18 media releases and various social media metrics.

This value is delivered primarily by the various operational teams across the region including the CNSWJO

- General Managers' Advisory Committee
- Water Utilities' Alliance
- Transport Technical Committee
- Tourism Group
- Planners' Group
- Human Resources Managers Group
- WHS/Risk Management Group
- Training, Learning and Development Group
- Energy Group
- Regional IT Group

Project support is provided by Council staff for example the NAMAf project.

#### Submissions

Twenty three submissions were lodged on behalf of the region over the twelve month period. Please go to <https://www.centraljo.nsw.gov.au/submissions/> to find these submissions. In line with the focus on agriculture these submissions included:

1. ABS Submission on 2020-21 Agricultural Census Online Consultation Content - July 2020
2. NSW Housing Strategy - Discussion Paper – July 2020
3. DPIE Regional water value for Regional Water Strategies
4. Portfolio Committee No.4 amendment to water bills
5. "Regional water value functions" report by Marsden Jacob
6. Inquiry into the integrity, efficacy and value for money of NSW Government grant programs - August 2020



## 2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

7. Marsden Jacob report on regional water value functions Valuing different hydrological outcomes under Regional Water Strategies – Revised Draft dated 12 August 2020
8. NSW Productivity Commission Submission- Continuing the Productivity Conversation, Green Paper; - September 2020
9. The Productivity Commission’s Review of the National Water Initiative;
10. Statement of Intent with RLE
11. Tourism Infrastructure projects to DNO
12. Lachlan Regional Water Strategy Consultation- September 2020
13. Macquarie-Castlereagh Regional Water Strategy Consultation- September 2020
14. Inquiry into the rationale for and impacts of, new dams and other water infrastructure in NSW - October 2020
15. Macquarie-Castlereagh Regional Water Strategy Consultation- September 2020 Supplementary Submission – Dec 2020
16. Inquiry into health outcomes and access to health and hospital services in rural, regional, and remote New South Wales – Jan 2021
17. Inland Rail project and regional NSW- Feb 2021
18. Release of Exposure Draft Bill on local government rating reform- Feb 2021
19. Submission on the Rapid Assessment Framework -February 2021
20. Submission on An Agricultural Land Use Strategy -February 2021
21. Draft NSW Water Strategy Public exhibition – March 2021
22. Productivity Commission National Water Reform Draft Report – March 2021
23. Agritourism and small-scale agriculture development- Proposed amendments to support farm businesses and regional economies, Explanation of Intended Effect – April 2021

All submissions are developed with members in line with the region’s advocacy policies. Please request more detail in this regard.

### Plans, strategies and other collateral

Members are welcome to request more detail on any of the twelve outputs, where significant plans, strategies and other collateral include:

1. Covid19 Registers and Business Continuity Plans for Local water Utilities
2. 1,086 contractors have successfully completed the online WHS induction (this number does not include the historical data that has also been uploaded).
3. Training, Learning & Development (TLD) Group meeting for 7 July 2021 has been postponed until September 2021 to align with the commencement of the Safety Compliance Contract and during that meeting the Group are to meet with the contract providers under that contract. -
4. Consultation Policy and Procedure co-designed by CNSWJO and NSW Regional Leadership Executive – Official release with logos 17 Feb.
5. Padmap Refresh 2021 now complete and the majority of padmaps have been distributed
6. MOU with DPIE for Sustainable Councils and Communities’ Net Zero program.
7. Advocacy on NSW Auditor General on DPIE Water, seeking a shared approach across all NSW JOs.
8. Tourism Culture Maps Brochure.
9. Stage two – Best Practice in Aggregated Procurement – EOIs received
10. RFQ for Tourism Strategic refresh issues
11. Co-authored a shared NSW JO Advocacy Plan on Background advice for JO Chairs on urban water, the funding framework and JO sustainability
12. Regional EV charging infrastructure in Central NSW

## 2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

Please go to <https://www.centraljo.nsw.gov.au/>

### Compliance

The majority of activities supporting compliance undertaken across the region were training.

### Media releases

- Local Government Week Activities across the region
- EV Toolkit goes live
- Don't take the foot off the pedal on water security
- Regarding Harvest Workers
- Arts out West – launch of Culture Maps Central NSW
- Spring Great Outdoors 2020 Media Release
- Media release support for Tresillian
- Central NSW welcomes renewed effort in energy management
- Central West NSW CBD Business Survey
- Mayors concerned for our visitors
- Leaders in Central NSW positive about a new way of doing business with the State Government on Water Security
- Telecommunications event in Blayney
- The Best Places to Stargaze in Central NSW (Unearth Central NSW)
- Joint statement with RDACW on 2021-2022 Federal Budget
- Welcomes Tunnel news
- Must Do New Food & Wine Adventures in Central NSW (Unearth Central NSW)
- World Class History Attractions in Central NSW (Unearth Central NSW)

### Social media

- Central NSW Joint Organisation Facebook Page –572Followers
- Central NSW Tourism Facebook Page –14,995 Followers
- Screen Central Facebook Page –351 Followers
- Central NSW Tourism Instagram Page – 5,561 Followers
- Central NSW JO Twitter – 937 Followers

### Central NSW Joint Organisation Tourism Public Relations Report

Overview prepared by Gabrielle Brewer, PR Consultant

#### Overview

- Content promoted key towns and villages, attractions and experiences including food and wine, art and culture, places to stay, retail, events, history and local personalities.
- Hosted 17 media on 2-7 day hosted “familiarisation trips” throughout Central NSW to research and produce story content.
- Researched, wrote and distributed 10 media releases to 500+ media and industry contacts to promote Central NSW travel news.
- Delivered a beautiful new Central NSW television advertising campaign across NSW’s Prime 7 Network for “We Want You Back” to drive visitation back to the region after the Covid-19 lockdown. Key tourism ambassadors from 10 LGAs featured in three newly produced ads

## 2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

which reached an audience of 4.5m viewers in regional NSW, Wollongong, Newcastle and Canberra.

- On air July 2020 – from an investment of \$5k Prime 7 delivered a value of \$72k,686
- On air February 2021 – from an investment of \$5k Prime 7 delivered a value of \$43,402
- All finished/available/approved videos can be found here on YouTube: [Central NSW Tourism - YouTube](#)
- A feature on Central NSW aired on Channel 7's Better Homes & Gardens in February 2021 featured Bathurst, Wilga Station, Hillandale Gardens, Montrose House in Canowindra, Grenfell Silos, the Cowra Japanese Garden and more.
- Central NSW's new "Night Skies" strategy delivered national promotion for Central NSW's unique night sky attractions, experiences and events.
  - Kick started with media partner Australian Geographic from March-May 2021 with an advertorial article, social media, newly created digital ads, EDM newsletter and editorial in the magazine. All performed above the AG average response.
    - 3 x newly created "Visit Central NSW for Night Sky adventures" ads were created using the Parkes Dish, Grenfell Silos and Amazing Forbes night sky images with e-clicks direct to the Central NSW destination website and a newly created Night Ski9es content page.
    - Results included the editorial EDM reaching an audience of 74,190 and an open rate of 18,321
    - The FB post on 19 April received 61,000 reactions and 3,877 engagements and the boost on 20 April was 49,000 reactions (ie an emoji) and 4,400 engagements (ie likes, comments, shares).
  - Media partnership with Australian Traveller from March-May 2021 included an online article, social media, added-value and newsletter promotion.
- Facilitated a series of paid media partnerships between partner LGAs to deliver tourism promotions, for example a 6-page feature in the Autumn 2021 issue of Out and About with Kids "Awesome family adventures in Central NSW" featured Parkes, Bathurst and Cowra with each council financially contributing.

Public Relations Value has been reported for the July 2020 – June 2021 period at \$2,444,838 and the Equivalent Advertising Value for the same period at \$814,946.

2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

**Cost Savings**

The following table lists the cost savings for the Joint Organisation between 1 July 2020 and 30 June 2021. The statistics are updated on a quarterly basis and are reported for the current financial year. Cumulative spend and cost savings are available on request.

SAVINGS	Water Utilities Alliance Contracts	HR Contracts	WHS contracts	IT contracts	Supply contracts	Roads/ Transport contracts	Energy contracts	RDOCS contracts	Other contracts	Training	Legal advice re Procurement	Participation in regional procurement	Total
Bathurst	\$0	\$40,913	\$1,048	\$0	\$25,384	\$0	\$413,466	\$1,046	\$0	\$9,606	\$2,000	\$27,000	\$520,462
Blayney	\$0	\$7,316	\$0	\$0	\$26,039	\$0	\$51,824	\$0	\$0	\$0	\$2,000	\$22,000	\$109,179
Cabonne	\$0	\$12,826	\$20	\$0	\$39,711	\$0	\$56,917	\$644	\$0	\$6,726	\$2,000	\$31,000	\$149,844
Central Tablelands Water	\$0	\$103	\$0	\$0	\$0	\$0	\$13,700	\$973	\$0	\$0	\$0	\$10,000	\$24,775
Cowra	\$0	\$18,114	\$1,676	\$0	\$48,323	\$0	\$114,353	\$594	\$0	\$12,577	\$2,000	\$26,000	\$223,636
Forbes	\$0	\$15,901	\$0	\$0	\$42,214	\$0	\$98,198	\$808	\$0	\$1,821	\$2,000	\$19,000	\$179,942
Lachlan	\$0	\$26,846	\$0	\$0	\$44,962	\$0	\$88,963	\$989	\$0	\$3,977	\$2,000	\$26,000	\$193,737
Oberon	\$0	\$17,227	\$0	\$0	\$12,587	\$0	\$34,172	\$1,346	\$0	\$0	\$2,000	\$30,000	\$97,332
Orange	\$0	\$68,877	\$3,537	\$0	\$33,878	\$0	\$491,769	\$1,012	\$0	\$23	\$2,000	\$15,000	\$616,095
Parkes	\$0	\$1,402	\$0	\$0	\$43,570	\$0	\$180,478	\$478	\$0	\$4,059	\$2,000	\$18,000	\$249,987
Weddin	\$0	\$103	\$0	\$0	\$25,397	\$0	\$33,063	\$1,091	\$0	\$0	\$2,000	\$16,000	\$77,653
<b>Sub Total</b>	\$0	\$209,629	\$6,281	\$0	\$342,066	\$0	\$1,576,900	\$8,979	\$0	\$38,788	\$20,000	\$240,000	\$2,442,643
												<b>Cost to members</b>	<b>\$245,600</b>
												<b>Total</b>	<b>\$2,197,043</b>

2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

Legislative requirements for the Annual Performance Statement

<p>Details (including the purpose) of overseas visits undertaken during the year by councillors, council staff or other persons while representing the council (including visits sponsored by other organisations)</p>	<p>Nil</p>
<p>Details of the total cost during the year of the payment of the expenses of, and the provision of facilities to, councillors in relation to their civic functions (as paid by the council, reimbursed to the councillor or reconciled with the councillor), including separate details on the total cost of each of the following—</p> <ul style="list-style-type: none"> <li>• the provision during the year of dedicated office equipment allocated to councillors on a personal basis, such as laptop computers, mobile telephones and landline telephones and facsimile machines installed in councillors’ homes (including equipment and line rental costs and internet access costs but not including call costs),</li> <li>• telephone calls made by councillors, including calls made from mobile telephones provided by the council and from landline telephones and facsimile services installed in councillors’ homes,</li> <li>• the attendance of councillors at conferences and seminars,</li> <li>• interstate visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses,</li> <li>• overseas visits undertaken during the year by councillors while representing the council, including the cost of transport, the cost of accommodation and other out-of-pocket travelling expenses,</li> <li>• the expenses of any spouse, partner (whether of the same or the opposite sex) or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the <i>Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors for Local Councils in NSW</i> prepared by the Director-General from time to time,</li> <li>• expenses involved in the provision of care for a child of, or an immediate family member of, a councillor, to allow the councillor to undertake his or her civic functions</li> </ul>	<p>Nil</p>
<ul style="list-style-type: none"> <li>• details of each contract awarded by the council during that year (whether as a result of tender or otherwise) other than—</li> <li>• (employment contracts (that is, contracts of service but not contracts for services), and</li> <li>• contracts for less than \$150,000 or such other amount as may be prescribed by the regulations, including the name of the contractor, the nature of the goods or services supplied by the contractor and the total amount payable to the contractor under the contract</li> </ul>	<p>Nil.</p>
<p>A summary of the amounts incurred by the council during the year in relation to legal proceedings taken by or against the council (including amounts, costs and expenses paid or received by way of out of court settlements, other than those the terms of which are not to be disclosed) and a summary of the state of progress of each legal proceeding and (if it has been finalised) the result.</p>	<p>Nil</p>

2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

The total amount contributed or otherwise granted under section 356 of the Act	Nil
A statement of all external bodies that during that year exercised functions delegated by the council	Nil
A statement of all corporations, partnerships, trusts, joint ventures, syndicates or other bodies (whether or not incorporated) in which the council (whether alone or in conjunction with other councils) held a controlling interest during that year	Nil
A statement of all corporations, partnerships, trusts, joint ventures, syndicates or other bodies (whether or not incorporated) in which the council participated during that year	Nil
Statement of the activities undertaken by the council during that year to implement its equal employment opportunity management plan	Nil
Statement of the activities undertaken by the council during that year to implement its equal employment opportunity management plan	The Executive Officer was employed in accordance with equal employment opportunity
<p>Statement of the total remuneration comprised in the remuneration package of the general manager during the year that is to include the total of the following—</p> <ul style="list-style-type: none"> <li>• the total value of the salary component of the package,</li> <li>• the total amount of any bonus payments, performance payments or other payments made to the general manager that do not form part of the salary component of the general manager,</li> <li>• the total amount payable by the council by way of the employer’s contribution or salary sacrifice to any superannuation scheme to which the general manager may be a contributor,</li> <li>• the total value of any non-cash benefits for which the general manager may elect under the package</li> </ul>	<p>The total remuneration package for the Executive Officer is a salary of \$183,280 with superannuation of \$17,411 No other bonuses or contributions were made.</p> <p>Tools of Trade – The JO will supply a laptop, iPad and mobile phone and the JO will accept reasonable private use of the tools of trade except private international calls on the mobile phone.</p>
The total amount payable by the council by way of fringe benefits tax for any such non-cash benefits	Nil
A statement of the total remuneration comprised in the remuneration packages of all senior staff members (other than the general manager) employed during the year, expressed as the total remuneration of all the	Nil

2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

<p>senior staff members concerned (not of the individual senior staff members) and including totals of each of the following—</p> <ul style="list-style-type: none"> <li>• the total of the values of the salary components of their packages</li> <li>• the total amount of any bonus payments, performance payments or other payments made to them that do not form part of the salary components of their packages,</li> <li>• the total amount payable by the council by way of the employer’s contribution or salary sacrifice to any superannuation scheme to which any of them may be a contributor,</li> <li>• (the total value of any non-cash benefits for which any of them may elect under the package,</li> <li>• the total amount payable by the council by way of fringe benefits tax for any such non-cash benefits</li> </ul>	
--	--



2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

Audited Financial Statements

# Central NSW Joint Organisation

Financial Statements

For the Year Ended 30 June 2021

2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

**Central NSW Joint Organisation**

**General purpose financial statements  
for the year ended 30 June 2021**

**Contents**

	Page
Statement by Members of the Board and Management	1
Statement of Income and Accumulated Surplus	2
Statement of Financial Position	3
Statement of Cash Flows	4
Notes to the Financial Statements	5
Auditor's Report	17

Central NSW Joint Organisation is constituted under the Local Government Act 1993 (NSW) and has its principal place of business at:

Central NSW Joint Organisation  
2 Court Street  
FORBES, NSW 2871

Through the use of the internet, we have ensured that our reporting is timely, complete and available at minimum cost. All press releases, financial statements and other information are publicly available on our website: [www.centralnsw.gov.au](http://www.centralnsw.gov.au)

2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

**Central NSW Joint Organisation**

**Statement by Members of the Board and Management made pursuant to Section 413(2c) of the Local Government Act 1993 (NSW)**

The attached general purpose financial statements have been prepared in accordance with:

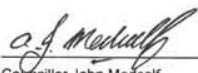
- the Local Government Act 1993 (NSW) (as amended) and the regulations made thereunder
- the Australian Accounting Standards – Simplified Disclosures and other pronouncements of the Australian Accounting Standards Board
- the Joint Organisations Supplement to the Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these statements:

- present fairly Central NSW Joint Organisation's operating result and financial position for the period
- the accord with Central NSW Joint Organisation's accounting and other records.

We are not aware of any matter that would render this report false or misleading in any way.

Signed by the delegates of the Board of Central NSW Joint Organisation.



Councillor John Medcalf  
Chairperson

Dated: 25/10/21



Councillor Phyllis Miller  
Voting Representative Board Member

Dated: 21/10/21



Ms Jennifer Bennett  
Executive Officer

Dated: 21/10/21

2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

**Central NSW Joint Organisation**

**Statement of Income and Accumulated Surplus  
for the year ended 30 June 2021**

		2021	2020
		000's	000's
Notes	\$	\$	\$
<b>Income</b>			
Member council contributions	B.1.1	752	731
Grants provided for operating purposes	B.1.2	180	850
Interest and investment revenue	B.1.3	-	1
Other income	B.1.4	741	756
<b>Total income</b>		<b>1,673</b>	<b>2,338</b>
<b>Expenses</b>			
Employee benefits and on costs		608	613
Administrative expenses	B.2.1	997	1,877
Depreciation		18	18
<b>Total expenses</b>		<b>1,623</b>	<b>2,508</b>
<b>Net operating result for the year</b>		<b>50</b>	<b>(170)</b>
Gain on transfer of assets from former entity (Centroc)		-	896
<b>Net result for the year</b>		<b>50</b>	<b>726</b>
Accumulated surplus at 1 July		799	-
<b>Accumulated Surplus as at 30 June</b>		<b>849</b>	<b>726</b>

The above Statement of Income and Accumulated Surplus should be read in conjunction with the accompanying notes

2

2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

Central NSW Joint Organisation

Statement of Financial Position  
as at 30 June 2021

		2021	2020
	Note	000's	000's
		\$	\$
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	C.1.1	1,150	1,040
Receivables	C.1.2	207	125
<b>Total current assets</b>		<b>1,357</b>	<b>1,165</b>
<b>Non-current assets</b>			
Property, plant and equipment	C.1.3	34	50
<b>Total non-current assets</b>		<b>34</b>	<b>50</b>
<b>Total assets</b>		<b>1,391</b>	<b>1,215</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Payables	C.2.1	223	170
Contract liabilities	C.2.2	220	131
Employee benefit provisions	C.2.3	99	115
<b>Total current liabilities</b>		<b>542</b>	<b>416</b>
<b>Total liabilities</b>		<b>542</b>	<b>416</b>
<b>Net assets</b>		<b>849</b>	<b>799</b>
<b>EQUITY</b>			
Accumulated surplus		849	799
<b>Total equity</b>		<b>849</b>	<b>799</b>

The above Statement of Financial Position should be read in conjunction with the accompanying notes

3

2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

**Central NSW Joint Organisation**

**Statement of Cash Flows  
for the year ended 30 June 2021**

	2021 000's \$	2020 000's \$
<b>Notes</b>		
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
<b>Receipts:</b>		
Contributions from member councils	828	731
Investment revenue and interest	-	1
Grants	165	980
Other	910	1,028
<b>Payments:</b>		
Employees and suppliers	(1,790)	(2,722)
Net cash provided by operating activities	<u>113</u>	<u>18</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>		
<b>Receipts:</b>		
Sale of property, plant and equipment	-	11
Payment for property, plant & equipment	(3)	(37)
<b>Payments:</b>		
Net cash (used in) investing activities	<u>(3)</u>	<u>(26)</u>
Net increase/(decrease) in cash and cash equivalents held	<u>110</u>	<u>8</u>
Cash transferred from former entity (Centroc)	-	973
Cash and cash equivalents at beginning of year	<u>1,040</u>	<u>75</u>
Cash and cash equivalents at end of financial year	<b>C.1.1</b> <u>1,150</u>	<u>1,040</u>

The above Statement of Cash Flows should be read in conjunction with the accompanying notes

4

## 2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

**Central NSW Joint Organisation****Notes to the Financial Statements  
for the year ended 30 June 2021****A. About the Joint Organisation and these financial statements****A1 Basis of Preparation**

These financial statements were authorised for issue by the Board of the Central NSW Joint Organisation on 25/10/2021. The Board has the power to amend and reissue these financial statements.

The principal accounting policies adopted in the preparation of these financial statements are set out below.

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards – Simplified Disclosures, the Local Government Act 1993 (NSW) and Regulations, and the Joint Organisation Code of Accounting Practice and Financial Reporting. JO NSW is a not-for-profit entity. The financial statements are presented in Australian dollars and are rounded to the nearest thousand dollars.

**(a) New and amended standards adopted**

The JO has early adopted AASB 1060 *General Purpose Financial Statements – Simplified Disclosures for For-Profit and Not-for-Profit Tier 2 Entities*, the adoption of this standard has not affected the reported financial position or performance of the JO, however certain disclosures have been added, amended or omitted.

**(b) Historical cost convention**

These financial statements have been prepared under the historical cost convention.

**(c) Significant accounting estimates and judgements**

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the JO's accounting policies. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the JO and that are believed to be reasonable under the circumstances.

**Critical accounting estimates and assumptions**

Central NSW Joint Organisation makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include:

- (i) employee benefit provisions – refer Note C2.3.

**Significant judgements in applying the JO accounting policies**

- (i) there are no significant judgements made by the JO

**Goods and services tax (GST)**

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the taxation authority. In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the taxation authority is included with other receivables or payables in the Statement of Financial Position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities that are recoverable from, or payable to, the taxation authority are presented as operating cash flows.

5



2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

**Central NSW Joint Organisation**

**Notes to the Financial Statements  
for the year ended 30 June 2021**

**B. Financial Performance**

**B1 Sources of income**

**B.1.1 Member Council contributions**

	2021 000's \$	2020 000's \$
Orange City Council	129	125
Bathurst Regional Council	128	125
Parkes Shire Council	77	75
Cowra Shire Council	57	55
Cowra Tourism Corp	16	16
Cabonne Council	71	69
Forbes Shire Council	60	58
Lachlan Shire Council	56	54
Blayney Shire Council	42	41
Oberon Council	53	51
Weddin Shire Council	32	31
Central Tablelands Water	31	31
	<b>752</b>	<b>731</b>

**Accounting policy**

Contributions by member councils are recognised as revenue at the point in time when the amount to be paid for the period has been determined and communicated to councils. The contribution may be in the form of a cash payment or non-monetary contribution (which is recorded at its fair value).

The methodology for determining the contribution is:

- Contributions by all member councils is prorated based on population in their respective Local Government Areas (LGA's) in order to perform the principal functions of delivering on strategic regional priorities, regional leadership and intergovernmental cooperation.

2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

Central NSW Joint Organisation

Notes to the Financial Statements  
for the year ended 30 June 2021

B1 Sources of income (continued)

B.1.2 Grants

	Operating		Capital	
	2021 000's \$	2020 000's \$	2021 000's \$	2020 000's \$
OLG capacity building funding	60	19	-	-
Dept Planning, Industry & Environment	120	34	-	-
Tourism - DNCO	-	15	-	-
Restart NSW Fund - NSW Bridges	-	781	-	-
<b>Total grants</b>	<b>180</b>	<b>850</b>	<b>-</b>	<b>-</b>
<b>Comprising:</b>				
- Commonwealth funding	-	-	-	-
- State funding	180	835	-	-
- Other funding	-	15	-	-
	<b>180</b>	<b>850</b>	<b>-</b>	<b>-</b>
<b>Timing of revenue recognition</b>				
Grants recognised over time	60	850	-	-
Grants recognised at a point in time	120	-	-	-
<b>Total grants</b>	<b>180</b>	<b>850</b>	<b>-</b>	<b>-</b>

Accounting policy

Grants - enforceable agreement with sufficiently specific performance obligations

Grant revenue arising from an agreement which is enforceable and contains sufficiently specific performance obligations is recognised as or when control of each performance obligations is transferred.

Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control and within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract.

Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

Other grants

Assets arising from grants in the scope of AASB 1058 is recognised at the asset's fair value when the asset is received. The JO considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard.

Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received.

7

2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

**Central NSW Joint Organisation**

**Notes to the Financial Statements  
for the year ended 30 June 2021**

**B1 Sources of income (continued)**

**B.1.3 Interest and investment income**

	2021	2020
	000's	000's
	\$	\$
Interest revenue from:		
- Interest on financial assets measured at amortised cost	-	1
<b>Total interest and investment revenue</b>	<b>-</b>	<b>1</b>

**Accounting policy**

Interest and investment income is recognised using the effective interest rate at the date that interest is earned.

**B.1.4 Other income**

	2021	2020
	000's	000's
	\$	\$
Procurement rebates	171	206
Vehicle leaseback	15	15
Management of aggregated electricity procurement fees	6	44
Copyright licence fees	19	18
Training fees	412	337
Regional tourism group other income	4	54
Other revenue	114	80
Gain on disposal of asset	-	2
<b>Total other revenue</b>	<b>741</b>	<b>755</b>

**Accounting policy**

Other income is recorded when the payment is due, the value of the payment is notified, or the payment is received, whichever occurs first.

Gains and losses on disposals are determined by comparing proceeds with carrying amount. The gain or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer and the asset is de-recognised.

Gain on transfer of assets relates to the value of net assets received free of charge from Centroc on establishment of the JO.

2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

**Central NSW Joint Organisation**

**Notes to the Financial Statements  
for the year ended 30 June 2021**

**B.2 Costs of providing services**

**B.2.1 Administrative expenses**

	2021	2020
	000's	000's
	\$	\$
CWJA Group expenses	53	130
Audit of financial statements	13	13
Regional training program	370	337
Legal expenses	4	6
Phone expenses	2	3
Meeting expenses	6	7
IT expenses	16	12
Travel expenses	3	16
Advertising/Branding expenses	-	4
Joint organisation projects	309	1,076
Staff training/conferences	4	14
Hosting fees	14	14
Regional tourism group expenses	164	212
Motor vehicle expenses	14	15
Other expenses	25	18
	<b>997</b>	<b>1,877</b>

**Accounting policy**

**Employee benefit expenses**

Employee benefit expenses are recorded when the service has been provided by the employee.

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

**Administrative expenses**

Administrative expenses are recorded on an accruals basis as the JO receives the goods or services.

2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

Central NSW Joint Organisation

Notes to the Financial Statements  
for the year ended 30 June 2021

C Financial position

C.1 Assets we manage

C.1.1 Cash and cash equivalents

	2021 000's \$	2020 000's \$
Cash at bank and in hand	186	359
Deposits at call	964	681
	<b>1,150</b>	<b>1,040</b>
<b>Restricted cash and cash equivalents</b>		
External restrictions	220	71
Unrestricted	930	969
	<b>1,150</b>	<b>1,040</b>

Accounting policy

For Statement of Cash Flow presentation purposes, cash and cash equivalents include: cash on hand; deposits held at call with financial institutions; other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value; and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the Statement of Financial Position.

C.1.2 Receivables

	2021 000's \$	2020 000's \$
Trade receivables	136	37
GST receivable	33	39
Accrued revenues	38	49
Net receivables	<b>207</b>	<b>125</b>

Accounting policy

Receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less provision for impairment. Receivables are generally due for settlement within 30 days.

Impairment of financial assets measured at amortised cost is recognised on an expected credit loss (ECL) basis.

The JO applies the simplified approach for receivables in providing for expected credit losses prescribed by AASB 9, which permits the use of the lifetime expected loss provision. To measure the expected credit losses, non-rates and annual charges debtors have been grouped based on shared credit risk characteristics and the days past due.

2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

Central NSW Joint Organisation

Notes to the Financial Statements  
for the year ended 30 June 2021

C.1.3 Property, plant and equipment

	Movements during the period					At 30 June 2021			
	Gross carrying amount \$'000	At July 2020 Accum Depn and impairment \$'000	Net carrying amount \$'000	Additions \$'000	Disposals \$'000	Depn and impairment \$'000	Gross carrying amount \$	Accum depn and impairment \$	Net carrying amount \$
Office equipment	5	(3)	2	2	-	(2)	7	(5)	2
Vehicles	58	(10)	48	-	-	(16)	58	(26)	32
<b>Totals</b>	<b>63</b>	<b>(13)</b>	<b>50</b>	<b>2</b>	<b>-</b>	<b>(18)</b>	<b>65</b>	<b>(31)</b>	<b>34</b>

11

2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

**Central NSW Joint Organisation**

**Notes to the Financial Statements  
for the year ended 30 June 2021**

**C.1.3 Property, plant and equipment (continued)**

**Accounting policy**

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the JO and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the Income Statement and Other Comprehensive Income during the financial period in which they are incurred.

When property, plant and equipment are acquired by the JO for significantly less than fair value, the assets are initially recognised at their fair value at acquisition date.

Depreciation is calculated using the straight-line method to allocate their cost, net of their residual values, over their estimated useful lives as follows:

- (i) Office equipment 2-5 years
- (ii) Motor vehicle 5-6 years

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each reporting date.

**C.2 Liabilities of the joint organisation**

**C.2.1 Payables**

	2021 000's \$	2020 000's \$
Trade payables	183	170
Accrued expenses	40	-
	<b>223</b>	<b>170</b>

**Accounting policy**

Trade payables represent liabilities for goods and services provided to the JO prior to the end of financial period that are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

**C.2.2 Contract liabilities**

	2021 000's \$	2020 000's \$
Funds received prior to performance obligation being satisfied	220	131
<b>Total payables</b>	<b>220</b>	<b>131</b>

The contract liability relates to grants received prior to the revenue recognition criteria in AASB 15 being satisfied since the performance obligations are ongoing.



2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

Central NSW Joint Organisation

Notes to the Financial Statements  
for the year ended 30 June 2021

C.2 Liabilities of the joint organisation (continued)

Accounting policy

When an amount of consideration is received from a fund provider prior to Central NSW Joint Organisation transferring a good or service to the customer, Central NSW Joint Organisation presents the funds which exceed revenue recognised as a contract liability.

C.2.3 Employee benefits

	2021		2020	
	Current 000's \$	Non-current 000's \$	Current 000's \$	Non-current 000's \$
Annual leave	10	-	27	-
Long service leave	89	-	88	-
<b>Total employee benefit provisions</b>	<b>99</b>	<b>-</b>	<b>115</b>	<b>-</b>
<b>Current employee benefits provisions not expected to be settled within the next 12 months</b>	<b>89</b>	<b>-</b>	<b>88</b>	<b>-</b>

Accounting policy

Short-term obligations

Liabilities for wages and salaries (including non-monetary benefits and annual leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service) are recognised in respect of employees' services up to the end of the reporting period, and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

Other long-term employee benefits obligations

The liability for long-service leave and annual leave that is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits, and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures, and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

On-costs

The employee benefit provisions include the aggregate on-cost liabilities that will arise when payment of current employee benefits is made in future periods.

These amounts include superannuation, payroll tax and workers compensation expenses that will be payable upon the future payment of certain leave liabilities which employees are entitled to at the reporting period.

2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

**Central NSW Joint Organisation**

**Notes to the Financial Statements  
for the year ended 30 June 2021**

**C.2.3 Employee benefits (continued)**

**Accounting policy**

The obligations are presented as current liabilities in the Statement of Financial Position if the JO does not have an unconditional right to defer settlement for at least 12 months after the reporting date, regardless of when the actual settlement is expected to occur.

**C.3 Reserves**

**Asset revaluation reserve**

The asset revaluation reserve records fair value movements on property, plant and equipment held under the revaluation model.

**D Risks and accounting uncertainties**

**D1 Financial Risk Management**

**Risk Management**

The JO's activities expose it to a variety of financial risks, including credit risk, liquidity risk, and interest rate risk. Financial risk management is carried out by the finance team under policies approved by the JO Board.

The fair value of receivables approximates the carrying amount.

**D.2 Contingencies**

There were no contingent assets or liabilities which the JO is party to at 30 June 2021 (30 June 2020:None).

**E People and relationships**

**E1 Related party disclosures**

**E.1.1 Key management personnel**

Key management personnel (KMP) of the JO are those persons having the authority and responsibility for planning, directing and controlling the activities of the JO, directly or indirectly.

The aggregate amount of KMP compensation included in the employee expenses is: \$195,347.

2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

Central NSW Joint Organisation

Notes to the Financial Statements  
for the year ended 30 June 2021

E1 Related party disclosures (continued)

E.1.2 Other related parties

Nature of transactions	Transactions during the year	Outstanding balances	Terms and conditions	Impairment provision on outstanding balances	Impairment expense
	000's \$	000's \$		000's \$	000's \$
2021					
Administration services	13	2	30 Days	-	-
Rental of office space and utilities	16	4	30 Days	-	-
Provision of Motor Vehicles	15	3	30 Days	-	-
2020					
	13	17	30 Days	-	-
Rental of office space and utilities	16	4	30 Days	-	-
Provision of Motor Vehicles	21	3	30 Days	-	-

Administration Services:

The JO has entered into an arrangement with Bathurst Regional Council and Orange City Council where 3% of payroll is paid for the provision of payroll to staff, they host. Amounts are payable on a continuing quarterly basis for staff hosted by these councils.

2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

**Central NSW Joint Organisation**

**Notes to the Financial Statements  
for the year ended 30 June 2021**

**E1 Related party disclosures (continued)**

**Rental of office space and utilities:**

The JO has entered into an arrangement with Orange City Council, Bathurst Regional Council and Forbes Shire Council to provide office space and utilities to staff hosted in these locations to perform their required roles. There is an agreed annual amount paid depending on the number of staff members in each location.

**Provisions of motor vehicles:**

The JO has entered into an arrangement with Orange City Council to provide motor vehicles. Orange City Council will acquire motor vehicles and manage them as part of their fleet. The Council invoice for the costs incurred in acquiring the motor vehicles at the time of purchase. All running costs incurred are on charged to the JO as incurred on a quarterly basis throughout the financial year.

The JO has entered into an arrangement with Bathurst Regional Council to provide use of a motor vehicle for an annual charge of \$10,300 for the use of the motor vehicle and a set rate of \$2,700 per annum to cover operating expenses. These charges are billed on a quarterly basis over the year.

**E.2 Other relationships**

**E.2.1 Audit fees**

	2021 000's \$	2020 000's \$
Auditors of the JO - NSW Auditor-General		
Audit of financial statements	13	13
<b>Total</b>	<b>13</b>	<b>13</b>

**F Other matters**

**F.1 Events occurring after reporting date**

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the JO, the results of those operations or the state of affairs of the JO in future financial years.

2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

Central NSW Joint Organisation

**Auditor's Report to the members of Central NSW Joint Organisation**

Report on the Audit of the Financial Report

## 2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO



**INDEPENDENT AUDITOR'S REPORT**  
**Report on the general purpose financial statements**  
**Central NSW Joint Organisation**

To the Board of the Central NSW Joint Organisation

**Opinion**

I have audited the accompanying financial statements of Central NSW Joint Organisation (the Joint Organisation), which comprise the Statement by Members of the Board and Management, the Statement of Income and Accumulated Surplus for the year ended 30 June 2021, the Statement of Financial Position as at 30 June 2021, and Statement of Cash Flows for the year ended 30 June 2021 and notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion:

- the Joint Organisation's accounting records have been kept in accordance with the requirements of the *Local Government Act 1993*, Chapter 13, Part 3, Division 2 (the Division)
- the financial statements:
  - have been prepared, in all material respects, in accordance with the requirements of this Division
  - are consistent with the Joint Organisation's accounting records
  - present fairly, in all material respects, the financial position of the Joint Organisation as at 30 June 2021, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards–Simplified Disclosures
- all information relevant to the conduct of the audit has been obtained
- no material deficiencies in the accounting records or financial statements have come to light during the audit.

My opinion should be read in conjunction with the rest of this report

**Basis for Opinion**

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Joint Organisation in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Level 19, Darling Park Tower 2, 201 Sussex Street, Sydney NSW 2000  
 GPO Box 12, Sydney NSW 2001 | t 02 9275 7101 | mail@audit.nsw.gov.au | audit.nsw.gov.au



## 2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of joint organisations
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

**The Board's Responsibilities for the Financial Statements**

The Board is responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards–Simplified Disclosures and the *Local Government Act 1993*, and for such internal control as the Board determines is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible for assessing the Joint Organisation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

**Auditor's Responsibilities for the Audit of the Financial Statements**

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: [www.auasb.gov.au/auditors\\_responsibilities/ar4.pdf](http://www.auasb.gov.au/auditors_responsibilities/ar4.pdf). The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Joint Organisation carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Karen Taylor

Delegate of the Auditor-General for New South Wales

25 October 2021  
SYDNEY



## 2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO



Cr John Medcalf  
 Chairperson  
 Central NSW Joint Organisation  
 PO Box 333  
 FORBES NSW 2871

Contact: Karen Taylor  
 Phone no: 02 9275 7311  
 Our ref: D2123132/1858

25 October 2021

Dear Chairperson

### Report on the Conduct of the Audit for the year ended 30 June 2021

I have audited the general purpose financial statements (GPFS) of the Central NSW Joint Organisation (the Joint Organisation) for the year ended 30 June 2021 as required by section 415 of the *Local Government Act 1993* (the Act).

I expressed an unmodified opinion on the Joint Organisation's GPFS.

This Report on the Conduct of the Audit (the Report) for the Joint Organisation for the year ended 30 June 2021 is issued in accordance with section 417 of the Act. This Report should be read in conjunction with my audit opinion on the GPFS issued under section 417(2) of the Act.

#### PERFORMANCE

##### Net Operating Result

The Joint Organisation's net operating surplus for the year ended 30 June 2021 was \$50,000 (2020 loss \$170,000).

The Joint Organisation's primary income source during the year was from contributions from member councils \$752,000 which contributed to 44.95 per cent of the Joint Organisation's income from continuing operations of \$1,673,000.

Grant income of \$180,000 was significantly lower than 2020 (\$850,000) which included one off restart NSW bridge funding of \$781,000.

The Joint Organisation also generated \$412,000 of training income (2020 - \$337,000).

The Joint Organisation's total operating expenses from continuing operations for the period was \$1,623,000 which primarily consisted of employee benefits and on-costs of \$608,000 and administration expenses of \$997,000.

##### Financial position

At 30 June 2021, the Joint Organisation had total assets of \$1,391,000 and net assets of \$849,000. The Joint Organisation's main assets consist of cash of \$1,150,000 and receivables of \$207,000.

Level 19, Darling Park Tower 2, 261 Sussex Street, Sydney NSW 2000  
 GPO Box 12, Sydney NSW 2001 | t 02 9275 7101 | mail@audit.nsw.gov.au | audit.nsw.gov.au

## 2021 ANNUAL PERFORMANCE STATEMENT – CENTRAL NSW JO

**OTHER MATTERS****Impact of new accounting standards****AASB 1060 'General Purpose Financial Statements – Simplified Disclosures for For-Profit and Not-for-Profit Tier 2'**

The Joint Organisation adopted the new accounting standard AASB 1060 'General Purpose Financial Statements – Simplified Disclosures for For-Profit and Not-for-Profit Tier 2' in its 2020–21 financial statements.

AASB 1060 sets out a new, separate disclosure Standard to be applied by all entities that are reporting under Tier 2 of the Differential Reporting Framework in AASB 1053 'Application of Tiers of Australian Accounting Standards'. AASB 1060 has been developed based on a new methodology and principles to determine the Tier 2 disclosures that are necessary for meeting user needs.

AASB 1060 reduces the reporting requirements of entities using the current Tier 2 reporting requirements for preparing general purpose financial statements.

The adoption of AASB 1060 has not affected the reported financial position or performance of the Joint Organisation, however certain disclosures have been added, amended or omitted.

**Legislative compliance**

My audit procedures did not identify any instances of non-compliance with legislative requirements or a material deficiency in the Joint Organisation's accounting records or financial statements. The Joint Organisation's:

- accounting records were maintained in a manner and form to allow the GPFS to be prepared and effectively audited
- staff provided all accounting records and information relevant to the audit.



Karen Taylor  
Delegate of the Auditor-General for New South Wales

Delegate of the Auditor-General for New South Wales

**15 CORRESPONDENCE****15.1 CORRESPONDENCE REPORT JANUARY****TRIM Number:** R22/21**Author:** Executive Assistant - General Management**PURPOSE**

To provide Council with correspondence received for the month of January.

**SUPPORTING INFORMATION**

Copies of the correspondence are attached.

Office of Local Government – Annual Reporting of Labour Statistics by Councils

Local Government NSW – Rate Capping

NSW ALGWA Conference 2022 Invitation

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong and Effective and Responsive Council

**ATTACHMENTS**

1. Attachment A [↓](#)
2. Attachment B [↓](#)
3. Attachment C [↓](#)

**RECOMMENDATION**

That:

1. The correspondence Report No R22/21 be received and noted.



## Circular to Councils

<b>Circular Details</b>	21-41 / 14 December 2021 / A789915
<b>Previous Circular</b>	N/A
<b>Who should read this</b>	General Managers / Human Resources Staff
<b>Contact</b>	Council Governance Team / 02 4428 4100 <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>
<b>Action required</b>	Council to Implement

### Annual Reporting of Labour Statistics by Councils

#### What's new or changing

- Section 217 of the *Local Government (General) Regulation 2021* (the Regulation) has been amended to require councils to report on their employment practices in their annual reports.

#### What this will mean for your council

- Councils will be required to publish information in their annual reports, starting with the 2021/22 annual report, on the total number of persons who performed paid work for them on a "relevant day" to be fixed by the Secretary of the Department of Planning, Industry and Environment (Secretary DPIE) each year.
- Councils will be required to publish the following information in their annual reports:
  - separate statements on the number of persons directly employed by the council:
    - on a permanent full-time basis,
    - on a permanent part-time basis
    - on a casual basis, and
    - under a fixed term contract
  - the number of staff members employed by the council who are "senior staff" for the purposes of the *Local Government Act 1993* (the Act)
  - the number of persons engaged by the council, under a contract or other arrangement with the person's employer, that is wholly or principally for the labour of the person, and
  - the number of persons supplied to the council, under a contract or other arrangement with the person's employer, as an apprentice or trainee.
- The Secretary DPIE will fix the relevant day for reporting purposes after the end of each year. The date is required to be a date which is different from the date fixed for the previous year and must not fall on a weekend or public holiday.

#### Key points

- The requirement for councils to publish labour force data in their annual reports is designed to allow greater scrutiny of councils' employment practices by their governing bodies, their communities, and key stakeholders such as the unions.

Office of Local Government  
 5 O'Keefe Avenue NOWRA NSW 2541  
 Locked Bag 3015 NOWRA NSW 2541  
 T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
 E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 20 770 707 468

Strengthening local government

- Increased transparency around councils' employment practices will promote better compliance with the Act and the *Local Government (State) Award*, encourage a more strategic approach to workforce planning and allow better-informed decision making by councils in relation to the management of their workforces.

**Where to go for further information**

- For further information please contact the Council Governance Team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).



**Brett Whitworth**

**Group Deputy Secretary, Planning Delivery and Local Government**

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 20 770 707 468



12/14/21, 2:27 PM

Lowest rate cap in 20 years puts councils, communities at risk

[Contact Us](#)

[Account Log In](#)



## Media Release

### CONTACT

Senior Media Officer

Phone: 0448 718 892

[Communications@lgnsw.org.au](mailto:Communications@lgnsw.org.au)

SUBSCRIBE TO MEDIA RELEASES



<https://www.lgnsw.org.au/Public/Public/News/2021-Media/1213-rate-cap-puts-councils-at-risk.aspx>

1/3

12/14/21, 2:27 PM

Lowest rate cap in 20 years puts councils, communities at risk

## Lowest rate cap in 20 years puts councils, communities at risk

The financial sustainability of regional and rural councils across NSW would be put at risk by the lowest rate cap increase in 20 years, the sector's peak body said today.

The rate cap – announced today by the Independent Pricing and Regulatory Tribunal – has been set at a baseline of 0.7%, but rises for councils experiencing population growth.

Local Government NSW (LGNSW) President Darriea Turley said the baseline rate cap was a devastating blow to councils already struggling to recover from droughts, bushfires, floods and the COVID pandemic.

"This is the lowest rate cap in more than 20 years, and less than half the second lowest cap of 1.5% allowed in 2017/18," Cr Turley said.

"It will come as a real kick in the guts to councils who are already working so hard to help their communities recover from the events of the past two years.

"The baseline rate peg is based on the costs of goods last year, when the economy was in a pandemic-induced slump.

"It does not recognise the skyrocketing cost of commodities, as supply chain delays really start to bite, and NSW begins to emerge from the COVID pandemic.

"The cost of fuel is up nearly 100%, so that alone will have a major impact on operating costs for councils.

"IPART too has decided to apply the public service wage increase of 1.2% instead of the 2% guaranteed to councils workers for 2022.

"That means councils will have to dig deeper into their existing funds to pay their staff, so that is another very real impact.

"Councils are often the major employer in our regions and rural areas, so the financial sustainability of the council and the economic health of our towns are inextricably linked.

"Councils build and maintain local infrastructure and that means jobs.

"If they can't afford to employ as many staff as a result of this shockingly low rate cap, then families cannot afford to stay in town, which has a flow-on effect to school enrolments, small business and health services.

"The last thing we want to do as we emerge from the pandemic is to send our regional and rural communities into a death spiral from which they cannot recover.

"The only other way to make up the shortfall which will be the direct result of this rate cap is to spend less on local roads, parks, pools, libraries and other community services on which our regional and rural communities depend.

"A lot of planned work, intended to drive a locally-led recovery from COVID will now simply be out of financial reach."

<https://www.lgnsw.org.au/Public/Public/News/2021-Media/1213-rate-cap-puts-councils-at-risk.aspx>

2/3



12/14/21, 2:27 PM

Lowest rate cap in 20 years puts councils, communities at risk

Cr Turley said 78 of the state's 128 councils would not receive any benefit from the growth factor.

"Councils that do receive the growth component, like Camden, have been playing catch-up for a long time," she said.

"This additional population-based component only goes a part of the way to providing the infrastructure and services demanded by our growth cities."

[BACK TO ALL NEWS](#)

[ABOUT US](#)

[CONTACT US](#)

[SUBSCRIBE TO NEWSLETTER](#)

NSW ALGWA CONFERENCE 2022  
7-9 JULY  
BROUGHT TO YOU BY FAIRFIELD CITY COUNCIL

WHAT'S YOUR SUPERPOWER?

REGISTER YOUR INTEREST FOR MORE INFORMATION

FAIRFIELD CITY COUNCIL ASKS YOU...

AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION  
NEW SOUTH WALES BRANCH

FairfieldCity  
Celebrating diversity

**NSW ALGWA CONFERENCE 2022**  
7-9 July 2022

Hosted by Fairfield City Council



Register for venue and program information.

**Accommodation options in Fairfield City**

**Holiday Inn Warwick Farm**  
355 Hume Highway Warwick Farm NSW 2170  
(02) 9726 1222  
reservations@holidayinwarwickfarm.com.au

**Ramada Hotel and Suites**  
by Wyndham Sydney Cabramatta  
161 Hume Highway Cabramatta NSW 2166  
(02) 9727 5255



---

---

---

---

---



**16 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**17 PETITIONS**

Nil

**18      CLOSED SESSION**

## **RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

### **18.1 Rates and Charges Donations - 2021/22**

This matter is considered to be confidential under Section 10A(2)b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

### **18.2 Cyber Security Roles & Responsibilities Policy**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

### **18.3 Adoption of IT Change Management Policy**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

### **18.4 Tender Assessment - Murie Creek and Smyth's Corner culvert installation**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

### **18.5 Tender Assessment - Kerb and Gutter and concreting works**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

### **18.6 Tender Assessment - Nerathong Bridge Design and Construction**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

### **18.7 Tender Assessment - Condobolin Bore Pipeline - Underbore Contract**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

### **18.8 Contract extensions - Riverview Caravan park and lakeview caravan park**

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to

conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**18.9 Final Audit Management letter for the year ended 30 June 2021**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.