

**MINUTES OF LACHLAN SHIRE  
ORDINARY COUNCIL MEETING  
HELD AT THE CONDOBOLIN COUNCIL CHAMBERS  
ON WEDNESDAY, 25 NOVEMBER 2020 AT 2:08PM**

**PRESENT:** Mayor John Medcalf (OAM), Cr Elaine Bendall, Cr Melissa Blewitt, Cr Dave Carter, Cr Mark Hall, Cr Brian Nelson, Deputy Mayor Paul Phillips, Cr Melissa Rees

**IN ATTENDANCE:** Greg Tory (General Manager), Karen Pegler (Director - Corporate and Community Services), Adrian Milne (Director - Infrastructure Services), Jon Shillito (Director - Environment, Tourism and Economic Development), Brittany Doyle (Administration Officer)

**1 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS**

Acknowledgement of Country was read out by Cr Nelson

**2 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**

Councillor Dennis Brady

**2020/312**

Moved: Deputy Mayor Paul Phillips  
Seconded: Cr Dave Carter

**3 CONFIRMATION OF MINUTES**

**RESOLUTION 2020/313**

Moved: Cr Elaine Bendall  
Seconded: Cr Mark Hall

That the minutes of the Ordinary Meeting held on 28 October 2020 be confirmed.

**CARRIED**

**4 MAYORAL MINUTE**

**4.1 MEETINGS AND FUNCTIONS ATTENDED BY THE MAYOR AND DEPUTY MAYOR-NOVEMBER**

**RESOLUTION 2020/314**

Moved: Deputy Mayor Paul Phillips  
Seconded: Cr Mark Hall

That Council:

1. Read and Note Mayoral Report No R20/327.

**CARRIED****5 PUBLIC FORUM****6 DISCLOSURE OF INTEREST****7 GENERAL MANAGER****7.1 ACTIVE RESOLUTIONS - NOVEMBER****RESOLUTION 2020/315**

Moved: Cr Dave Carter  
Seconded: Cr Elaine Bendall

That Council:

1. Receive and note Acting General Manager's Report R20/325.

**CARRIED****8 CORPORATE AND COMMUNITY SERVICES**

At 2:10pm Karen Taylor from Inventus gave a presentation on the Audited Financial Statements

**8.1 ADOPTION OF ANNUAL REPORT AND AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020****RESOLUTION 2020/316**

Moved: Cr Mark Hall  
Seconded: Deputy Mayor Paul Phillips

That Council;

1. Formally receive and note Director Corporate and Community Services Report No. R20/315.
2. Adopt the Lachlan Shire Council Annual Report 2019-20 as presented.
3. Adopt the Lachlan Shire Council Annual Financial Statements and Audit Reports for the year ended 30 June 2020 as presented.

**CARRIED**

## 8.2 DONATION REQUESTS

### RESOLUTION 2020/317

Moved: Cr Mark Hall  
Seconded: Cr Brian Nelson

That:

1. The Director Corporate & Community Services Report No. R20/303 be received and noted.
2. Council determine the amount of any donation it wishes to provide to each organisation

**CARRIED**

### RESOLUTION 2020/318

Moved: Cr Melissa Blewitt  
Seconded: Deputy Mayor Paul Phillips

- i. Tottenham Central School – donate \$100 to their presentation event.

**CARRIED**

### RESOLUTION 2020/319

Moved: Cr Mark Hall  
Seconded: Cr Dave Carter

- ii. Lake Cargelligo Multi-purpose Service – Council not make a contribution to the erection of a flag pole

**CARRIED**

### RESOLUTION 2020/320

Moved: Cr Melissa Blewitt  
Seconded: Deputy Mayor Paul Phillips

- iii. Tottenham Christmas Tree committee – Donate \$500 to their Christmas event

**CARRIED**

### RESOLUTION 2020/321

Moved: Cr Melissa Blewitt  
Seconded: Cr Melissa Rees

- iv. \$100 donation towards the presentation event for every school in the Lachlan Shire, upon request.

**CARRIED**

## 8.3 INVESTMENTS AT 31 OCTOBER 2020

### RESOLUTION 2020/322

Moved: Deputy Mayor Paul Phillips  
Seconded: Cr Melissa Blewitt

That:

1. The Director Corporate and Community Services Report No. R20/317 be received and noted.

**CARRIED****8.4 QUARTERLY BUDGET REVIEW 1 2021FY****RESOLUTION 2020/323**

Moved: Deputy Mayor Paul Phillips

Seconded: Cr Mark Hall

That Council

1. Formally receive and Note Director Corporate and Community Services Report No.R20/328  
AND
2. Adopt the Quarterly Budget adjustments as presented.

**CARRIED****9 ENVIRONMENT, TOURISM AND ECONOMIC DEVELOPMENT****9.1 DRAFT BUSH FIRE PRONE LAND MAP****RESOLUTION 2020/324**

Moved: Cr Mark Hall

Seconded: Cr Elaine Bendall

That

1. The Director of Environment, Tourism and Economic Development Report No. R20/304 be received and noted.
2. Council defer the report to the December Council meeting so that clarification can be given on the list of exclusion.

**CARRIED****9.2 DEVELOPMENT DATA OCTOBER 2020****RESOLUTION 2020/325**

Moved: Deputy Mayor Paul Phillips

Seconded: Cr Mark Hall

That:

1. The Director Environment Tourism and Economic Development Report No. R20/306 be received and noted.

**CARRIED**

**9.3 LOCAL HERITAGE FUND (SMALL GRANTS) 2020/2021****RESOLUTION 2020/326**

Moved: Cr Elaine Bendall

Seconded: Cr Mark Hall

That

1. The Director Environment, Tourism and Economic Development Report No. R20/310 be received and noted.
2. Council allocate the \$15,260.00 from the Lachlan Shire Council Local Heritage Fund 2020-2021 as follows:
  - (a) \$880.50 for the works to All Saints Anglican Church, Condobolin;
  - (b) \$8,879.50 for the works to Melrose Homestead, Melrose;
  - (c) \$2,000.00 for the works to Tottenham and Albert Cemeteries;
  - (d) \$1,500.00 for the works to Tullibigeal Co-op, Tullibigeal;
  - (e) \$1,000.00 for the works to Mid-Town Shop, Condobolin; and
  - (f) \$1,000.00 for the works to Foster Street Shops, Lake Cargelligo.

**CARRIED****10 INFRASTRUCTURE SERVICES****10.1 FY2021 RECREATION MONTHLY UPDATE FOR OCTOBER****RESOLUTION 2020/327**

Moved: Cr Mark Hall

Seconded: Cr Dave Carter

That

1. The Director Infrastructure Services report R20/318 be received and noted.

**CARRIED****10.2 FY2021 ROADWORKS MONTHLY UPDATE FOR OCTOBER****RESOLUTION 2020/328**

Moved: Cr Elaine Bendall

Seconded: Cr Dave Carter

That

1. The Director Infrastructure Services Report No. R20/320 be received and noted.

**CARRIED**

**10.3 FY2021 UTILITIES MONTHLY UPDATE FOR OCTOBER**

**RESOLUTION 2020/329**

Moved: Cr Mark Hall

Seconded: Deputy Mayor Paul Phillips

That

1. The Director Infrastructure Services Report No. R20/321 be received and noted.

**CARRIED**

**10.4 RENAMING OF SANDY CREEK CROSSING, PALESTHAN ROAD**

**RESOLUTION 2020/330**

Moved: Cr Dave Carter

Seconded: Cr Melissa Blewitt

That

1. The Director Infrastructure Services report No R20/322 be received and noted.
2. The renaming of Sandy Camp Crossing to Gary Mooney Crossing be endorsed.
3. Council refer the proposed naming of the Gary Mooney Crossing to Transport for NSW for comment and approval.

**CARRIED**

**11 DEPUTATIONS**

Nil

**12 NOTICES OF MOTION**

Nil

**13 NOTICES OF RESCISSION**

Nil

**14 DELEGATES REPORT**

Cr Nelson gave a verbal report to Council on the National Roads Congress that was held in Wagga on 16 & 17 November 2020

Cr Nelson also gave a verbal report to Council on the Roads Safety Committee Meeting held on 3 November 2020.

Cr Medcalf gave a verbal report on the LGNSW Annual Conference that was held online on the 23 November 2020.

**15 CORRESPONDENCE****15.1 CORRESPONDENCE - NOVEMBER****RESOLUTION 2020/331**

Moved: Cr Dave Carter

Seconded: Cr Mark Hall

That Council:

1. Receive and note Correspondence Report No R20/326.

**CARRIED**

**16 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**17 PETITIONS**

Nil

**18 CLOSED SESSION****RESOLUTION 2020/332**

Moved: Deputy Mayor Paul Phillips

Seconded: Cr Elaine Bendall

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**18.1 Audit, Risk & Improvement Committee fees review**

This matter is considered to be confidential under Section 10A(2)a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance,

be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

### **18.2 Tottenham Caravan Park Amenities Upgrade**

This matter is considered to be confidential under Section 10A(2)di and dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

### **18.3 Audit, Risk & Improvement Committee - Minutes October 2020 meeting; re-establishing the Internal Audit function and the 2020-2021 Internal Audit Work Plan**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

### **18.4 Articulated Motor Grader Q2020-36**

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

### **18.5 Forbes Art Society - Sculpture Trail**

This matter is considered to be confidential under Section 10A(2)diii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, reveal a trade secret.

**CARRIED**

### **RESOLUTION 2020/333**

Moved: Deputy Mayor Paul Phillips

Seconded: Cr Mark Hall

That Council moves out of Closed Council into Open Council.

**CARRIED**

### **18.1 AUDIT, RISK & IMPROVEMENT COMMITTEE FEES REVIEW**

### **RESOLUTION 2020/334**

Moved: Cr Mark Hall

Seconded: Cr Dave Carter

That Council resolves:

1. The Director Corporate & Community Services Report R20/288 be received and noted,
2. That the maximum number of ARIC committee meetings to be held per financial year are 4.



3. That
  - i. the new ARIC Chair fee be \$200 per hour
  - ii. the new ARIC independent Member fee be \$175 per hour
4. That there not be an increase in the travel rate per kilometre for ARIC members and that the travel rate per kilometre remain at 78c per kilometre.

**CARRIED**

Cr Blewitt asked for her name to be noted against the motion.

At 3:43pm Cr Rees left the meeting

At 3:45pm Cr Rees returned to the meeting

## **18.2 TOTTENHAM CARAVAN PARK AMENITIES UPGRADE**

### **RESOLUTION 2020/335**

Moved: Deputy Mayor Paul Phillips

Seconded: Cr Elaine Bendall

1. The Director of Environment, Tourism and Economic Development Report No. R20/316 be received and noted.
2. That \$45,000 be allocated from the Unfinished Works reserve to fund the completion of the Tottenham Caravan Park Amenities upgrade project.

**CARRIED**

## **18.3 AUDIT, RISK & IMPROVEMENT COMMITTEE - MINUTES OCTOBER 2020 MEETING; RE-ESTABLISHING THE INTERNAL AUDIT FUNCTION AND THE 2020-2021 INTERNAL AUDIT WORK PLAN**

### **RESOLUTION 2020/336**

Moved: Cr Mark Hall

Seconded: Cr Dave Carter

That Council resolves:

1. That The Director Corporate & Community Services Report R20/311 be received and noted,
2. That the unconfirmed minutes of the Audit, Risk & Improvement Committee meeting held on 14 October 2020 be noted.
3. To provide direction on the ARIC preferred option for Internal Audit delivery.
4. To endorse the ARIC recommended Internal Audit Work Plan.

**CARRIED**

**18.4 ARTICULATED MOTOR GRADER Q2020-36**

**RESOLUTION 2020/337**

Moved: Cr Mark Hall  
 Seconded: Deputy Mayor Paul Phillips

That

1. The Director Environment, Tourism and Economic Development Report No. R20/323 be received and noted.
2. Council purchase 1 new Caterpillar 150 grader from Westrac Pty Ltd for \$466,196.50, trade Fleet No. 6008 for \$198,000.00 with a changeover of \$268,196.50.
3. Council purchase 1 new 3DGPS Grader Control System form SITECH Solutions for \$98,592.34
4. The Director Environment, Tourism and Economic Development be authorised to raise a Council purchase order for this procurement.

**CARRIED**

**18.5 FORBES ART SOCIETY - SCULPTURE TRAIL**

**RESOLUTION 2020/338**

Moved: Deputy Mayor Paul Phillips  
 Seconded: Cr Melissa Blewitt

That

1. The Director Environment, Tourism and Economic Development Report No. 20/329 be received and noted.

**CARRIED**

**The Meeting closed at 4:08pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 9 December 2020.**

  
 .....  
 CHAIRPERSON