



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Wednesday, 25 November 2020
Time: 2:00pm
Location: Condobolin Council Chambers

BUSINESS PAPER

Ordinary Council Meeting

25 November 2020

Lachlan Shire –THE HEART OF NSW



Our Vision:

For the Lachlan Shire to be a resilient community providing economic and social growth, through evolving, agricultural, business and mineral activities

Mission:

To engage the community, providing and delivering progressive services whilst implementing a long term strategic plan leading to the social and economic benefit of the community

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- 1 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS**
- 2 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**
- 3 CONFIRMATION OF MINUTES**

Ordinary Meeting - 28 October 2020

**MINUTES OF LACHLAN SHIRE
ORDINARY COUNCIL MEETING
HELD AT THE CONDOBOLIN COUNCIL CHAMBERS
ON WEDNESDAY, 28 OCTOBER 2020 AT 2:05PM**

PRESENT: Mayor John Medcalf (OAM), Cr Elaine Bendall, Cr Melissa Blewitt, Cr Dennis Brady, Cr Dave Carter, Cr Mark Hall, Cr Peter Harris, Deputy Mayor Paul Phillips, Cr Melissa Rees

IN ATTENDANCE: Greg Tory (General Manager), Karen Pegler (Director - Corporate and Community Services), Adrian Milne (Director - Infrastructure Services), Guy Marchant (Acting Director - Environment, Tourism and Economic Development), Brittany Doyle (Administration Coordinator)

The Mayor welcomed Samantha Dawson from RSL Retirement Village

1 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS

Acknowledgement to Country was read by Cr Paul Phillips.

2 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

Cr Brian Nelson,

RESOLUTION 2020/281

Moved: Cr Mark Hall
Seconded: Cr Peter Harris

CARRIED

3 CONFIRMATION OF MINUTES

RESOLUTION 2020/282

Moved: Cr Dennis Brady
Seconded: Cr Peter Harris

That the minutes of the Ordinary Meeting held on 23 September 2020 be confirmed.

CARRIED

4 MAYORAL MINUTE

4.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS ATTENDED BY THE MAYOR AND DEPUTY MAYOR OCTOBER

RESOLUTION 2020/283

Moved: Cr Peter Harris
Seconded: Cr Dennis Brady

That Council

1. Read and note Mayoral Minute R20/302.

CARRIED

4.2 MAYORAL MINUTE - OCTOBER

RESOLUTION 2020/284

Moved: Cr Peter Harris
Seconded: Cr Dennis Brady

That:

- (i) Mayoral Minute No R20/309 be received and noted.

CARRIED

5 PUBLIC FORUM

6 DISCLOSURE OF INTEREST

7 GENERAL MANAGER

7.1 ACTIVE RESOLUTIONS - OCTOBER

RESOLUTION 2020/285

Moved: Cr Dennis Brady
Seconded: Cr Peter Harris

That Council

- (i) Receive and Note General Manager's Report no R20/301.

CARRIED

RESOLUTION 2020/286

Moved: Cr Dennis Brady
Seconded: Cr Mark Hall

That Council submit an additional motion to LGNSW conference requesting the NSW Government to take immediate action to proclaim the state's Modern Slavery Act 2018.

CARRIED

8 CORPORATE AND COMMUNITY SERVICES

8.1 DONATION REQUESTS

RESOLUTION 2020/287

Moved: Cr Peter Harris
 Seconded: Cr Dennis Brady

That:

1. The Director Corporate & Community Services Report No. R20/267 be formally received.

CARRIED

RESOLUTION 2020/288

Moved: Cr Dennis Brady
 Seconded: Deputy Mayor Paul Phillips

Council to review the Gospel Trust's request for concession once a structure is erected on the site.

CARRIED

Moved: Cr Mark Hall
 Seconded: Deputy Mayor Paul Phillips

RESOLUTION 2020/289

That Council write a letter to Murrumbidgee Local Health District to request cancellation of rent charges to Lake Cargelligo Fitness Centre for use of the facility.

CARRIED

8.2 INVESTMENTS AT 30 SEPTEMBER 2020

RESOLUTION 2020/290

Moved: Cr Peter Harris
 Seconded: Cr Dave Carter

That:

1. The Director Corporate and Community Services Report No. R20/285 be received and noted.

CARRIED

8.3 REVOTE OF EXPENDITURE TO 2020-2021 OPERATIONAL PLAN

RESOLUTION 2020/291

Moved: Cr Dennis Brady

Seconded: Cr Peter Harris

That:

1. The Director Corporate & Community Services Report No. R20/286 be received and noted.
2. The transfers from Reserves as noted in the "Revotes" as presented be adopted.
3. The 2020-2021 Amended Budget V1 be adopted.

CARRIED

8.4 YOUTH SERVICES QUARTERLY REPORT APRIL TO JUNE 2020 AND UPDATE TO COUNCIL.

RESOLUTION 2020/292

Moved: Cr Mark Hall

Seconded: Cr Peter Harris

That:

1. The Director Corporate & Community Services Report No. R20/297 be received and noted.
2. Council provide feedback on the contents of the report for the Western Plains Regional Development Committee.

CARRIED

At 2:43pm Councillor Rees joined the meeting.

At 2:44pm Cr Bendall left the meeting

At 2:47pm Cr Bendall returned to the meeting

9 ENVIRONMENT, TOURISM AND ECONOMIC DEVELOPMENT

9.1 PLANNING PROPOSAL - AMENDMENT TO LACHLAN LOCAL ENVIRONMENTAL PLAN 2013 TO ALLOW AN ANIMAL SHELTER AT THE CONDOBOLIN SEWERAGE TREATMENT PLAN SITE

RESOLUTION 2020/293

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That

1. The Director of Environment, Tourism and Economic Development Report No. R20/270 be received and noted.
2. Council endorse the preparation and lodgement of a planning proposal to amend Lachlan Local Environmental Plan 2013, to include the words "animal shelter" as a purpose shown on Sheet LZN_010A for the SP2 portion that is currently only identified for "Sewerage Systems".
3. Council approve the Planning Proposal for public authority consultation and public exhibition in accordance with any conditions imposed under the Gateway Determination.
4. Council seek authority from the Department of Planning, Industry and Environment to exercise the delegation of all functions of the relevant local plan making authority under

Section 3.36 of the Environmental Planning and Assessment Act 1979 to make the local environmental plan to put into effect the Planning Proposal.

5. Authority be delegated to the General Manager to make any minor variations to the Planning Proposal, following receipt of the Gateway Determination.
6. A further report be brought back to Council following the public exhibition of the Planning Proposal detailing any submissions received during the public exhibition period.

CARRIED

9.2 DRAFT SHIPPING CONTAINER POLICY

RESOLUTION 2020/294

Moved: Cr Peter Harris

Seconded: Cr Dave Carter

That

1. The Director of Environment, Tourism and Economic Development Report No. R20/275 be received and noted.
2. The draft Shipping Container Policy – ENV017 be placed on public exhibition for a minimum of 28 days.
3. A further report be presented to Council, following the public exhibition of the draft Shipping Container Policy – ENV017, detailing any submissions received during the public exhibition period and to allow Council to consider the adoption of the policy.

CARRIED

9.3 DEVELOPMENT DATA SEPTEMBER 2020

RESOLUTION 2020/295

Moved: Deputy Mayor Paul Phillips

Seconded: Cr Peter Harris

That:

1. That Director Environment, Tourism and Economic Development Report No. R20/277 be received and noted.

CARRIED

10 INFRASTRUCTURE SERVICES

10.1 FY2021 ROADWORKS MONTHLY UPDATE FOR SEPTEMBER

RESOLUTION 2020/296

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That

1. The Director Infrastructure Services Report No. R20/276 be received and noted.

CARRIED

10.2 CENTRAL NSW JOINT ORGANISATION - PARTICIPATION IN TENDER FOR THE SUPPLY AND DELIVERY OF BITUMEN EMULSION

RESOLUTION 2020/297

Moved: Cr Mark Hall

Seconded: Cr Peter Harris

That

1. The Director Infrastructure Services Report R20/281 be received and noted.
2. Council resolve to participate in a regional purchase of bitumen emulsion through Central NSW Joint Organisation (CNSWJO).

CARRIED

10.3 ROAD CONSTRUCTION PROGRAM FY 20/21 AND 21/22

RESOLUTION 2020/298

Moved: Cr Peter Harris

Seconded: Cr Mark Hall

That:

1. The Director Infrastructure Services report R20/216 be received and noted.
2. Council accepts the funding of
 - \$265,228 for Condobolin Truck Wash
 - \$258,000 for MR461 Henry Parkes Way intersection upgrade (Kiacatoo Road, Maitland Street and Silo Road)from the Heavy Vehicle Safety and Productivity Program.
3. Council funds \$55,228 from the FAG roads reserve for the Condobolin Truck Wash.
4. Council funds \$208,000 from the Regional Road block grant for the MR461 Henry Parkes Way intersection upgrade.
5. That the revised road program for FY20/21 and FY21/22 be adopted.
6. That the General Manager be authorised to accept and sign the respective Heavy Vehicle Safety and Productivity Program funding deeds and affix the Council seal if required.

CARRIED

10.4 FY2021 RECREATION MONTHLY UPDATE FOR SEPTEMBER

RESOLUTION 2020/299

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That

1. The Director Infrastructure Services report R20/289 be received and noted.

CARRIED

10.5 AERODROME WATER STORAGE TANK - USER CHARGES

RESOLUTION 2020/300

Moved: Deputy Mayor Paul Phillips

Seconded: Cr Dennis Brady

That

1. The Director Infrastructure Services Report R20/290 be received and noted.
2. The process for accessing the water storage tanks and the following fees and charges be placed on public exhibition for a period of 28 days:-
 - (a) Aerodrome treated water access fee per day - \$55.70
 - (b) Aerodrome treated water use per kL- \$4.15
3. Following conclusion of the public exhibition period a further report be presented to Council detailing any submissions received for consideration prior to the fees and charges being adopted.

CARRIED

10.6 FY2021 UTILITIES MONTHLY UPDATE FOR SEPTEMBER

RESOLUTION 2020/301

Moved: Cr Mark Hall

Seconded: Cr Melissa Rees

That

1. The Director Infrastructure Services Report No. R20/295 be received and noted.

CARRIED

11 DEPUTATIONS

12 NOTICES OF MOTION

Nil

13 NOTICES OF RESCISSION

Nil

14 DELEGATES REPORT**14.1 CENTRAL NSW JOINT ORGANISATION BOARD MEETING****RESOLUTION 2020/302**

Moved: Cr Mark Hall

Seconded: Deputy Mayor Paul Phillips

That Council

1. Receive and note Delegate Report no R20/292.

CARRIED

Cr Rees left the meeting at 3:37pm

Cr Rees returned to the meeting at 3:39pm

14.2 2020 MURRAY DARLING ASSOCIATION CONFERENCE**RESOLUTION 2020/303**

Moved: Cr Mark Hall

Seconded: Cr Elaine Bendall

That:

1. The Delegates Report No R20/307 from Cr Hall be received and noted.

CARRIED**14.3 FARMER'S MENTAL HEALTH SYMPOSIUM****RESOLUTION 2020/304**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That:

1. The Delegates Report No R20/308 from Cr Hall be received and noted.

CARRIED

15 CORRESPONDENCE

15.1 CORRESPONDENCE FOR THE MONTH OF OCTOBER

RESOLUTION 2020/305

Moved: Cr Melissa Rees
 Seconded: Cr Elaine Bendall

That Council

1. Receive and note Correspondence Report no R20/293.

CARRIED

16 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

17 PETITIONS

Nil

18 CLOSED SESSION

RESOLUTION 2020/306

Moved: Cr Peter Harris
 Seconded: Cr Dennis Brady

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

18.1 Tender 2020/10 - Proposed Council Works Depot Condobolin

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

18.2 Offer to purchase industrial land - 1 West St and 100 Loughnan St Lake Cargelligo.

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

18.3 Notice of Motion - 6 Townsend Street Lake Cargelligo

This matter is considered to be confidential under Section 10A(2)a and c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors) and information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

18.4 Tender 2020/20 - Proposed Condobolin Waste Transfer Station

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED**RESOLUTION 2020/307**

Moved: Cr Dennis Brady

Seconded: Cr Dave Carter

That Council moves out of Closed Council into Open Council.

CARRIED**18.1 TENDER 2020/10 - PROPOSED COUNCIL WORKS DEPOT CONDOBOLIN****RESOLUTION 2020/308**

Moved: Cr Mark Hall

Seconded: Deputy Mayor Paul Phillips

That:

1. The Director of Environment, Tourism and Economic Development Report No. R20/236 be received and noted.
2. The revised tender of Hines Construction to construct the Condobolin Works Depot in accordance with the amount specified in Option 1 of this report be accepted.
3. That \$537,715 be allocated from the Depot Improvements Reserve and \$620,201 be allocated from the Capital Improvements Reserve to fund the shortfall in the project budget.
4. The Mayor and General Manager be authorised to engage Hines Construction and sign the contract documents.
5. The Mayor and General Manager be authorised to sign and execute all loan documents necessary to obtain the loan facility required for the Depot Construction Project.

CARRIED**18.2 OFFER TO PURCHASE INDUSTRIAL LAND - 1 WEST ST AND 100 LOUGHNAN ST LAKE CARGELLIGO.****RESOLUTION 2020/309**

Moved: Cr Mark Hall

Seconded: Deputy Mayor Paul Phillips

That:

1. The General Manager's Report No. R20/294 be received and noted.
2. Council make a counter offer for the sale of lot 1 and lot 8 DP 1087944 as per option 2 in the body of the report.
3. The General Manager engage Council's legal representative to prepare the contract documents and transact the sale.
4. The Mayor and General Manager be delegated authority to sign the contract documents and affix the Council Seal.

CARRIED

At 4:26pm Rowan Bentick (Environment and Waste Officer) joined the meeting.

18.3 NOTICE OF MOTION - 6 TOWNSEND STREET LAKE CARGELLIGO

RESOLUTION 2020/310

Moved: Deputy Mayor Paul Phillips

Seconded: Cr Mark Hall

That:

1. Council rescind points 4, 5 and 6 of Resolution 2020/142.
2. Dr Bardawil be offered a 2 year residential lease for 6 Townsend Street, Lake Cargelligo.
3. The rent for the property be set as per the amount proposed in the background information with this report.
4. The tenant will be responsible for all grounds maintenance.
5. At the expiry of the 2 year lease Council review the need to retain 6 Townsend Street for doctor housing.
6. Should Dr Bardawil not sign a new 2 year lease for 6 Townsend Street, by 30 November 2020, a further report be presented to Council to reconsider the sale of the property.

CARRIED

18.4 TENDER 2020/20 - PROPOSED CONDOBOLIN WASTE TRANSFER STATION

RESOLUTION 2020/311

Moved: Cr Peter Harris

Seconded: Cr Dave Carter

That:

1. The Director of Environment, Tourism and Economic Development Report No. R20/296 be received and noted.
2. Council decline to accept any of the tenders submitted.
3. Council authorise the General Manager or their delegate to enter into direct negotiations with the two (2) lowest tenderers with a view to entering a contract in relation to the project, including reductions in the scope of works to reduce the overall costs in accordance with Option 1 of this report to understand the cost variations between the two (2) lowest tenderers.

4. A further report be submitted for Council's consideration follow completion of the tender negotiations.

CARRIED

At 4:48pm Cr Phillips left the meeting

At 4:55pm Cr Phillips returned to the meeting

The Meeting closed at 5:03pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 25 November 2020.

.....
CHAIRPERSON

4 MAYORAL MINUTE**4.1 MEETINGS AND FUNCTIONS ATTENDED BY THE MAYOR AND DEPUTY MAYOR-NOVEMBER****TRIM Number: R20/327****Author: Administration Coordinator - General Management****PURPOSE**

To update Council on any meetings and functions attended by the Mayor and Deputy Mayor for the month of November.

SUPPORTING INFORMATION

29th October – Macquarie and Lachlan Regional Water Strategies Council Information Session, Blayney Golf Club, Blayney

6th November – Meegan Connors, General Manager – Strategic Projects, Western NSW Local Health District, online meeting

11th November – Condobolin Retirement Village, Remembrance Day Service

11th November - Strategic Briefing, Council Chambers, Condobolin

23-24th November – LGNSW Conference, online

24th November – Lachlan ROSCCo Meeting, online meeting

25th November – Ordinary Meeting of Council, Council Chambers, Condobolin

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP Outcome 4.2 Strong Effective and Responsive Council

ATTACHMENTS

Nil

RECOMMENDATION

That Council:

1. Read and Note Mayoral Report No R20/327.

5 PUBLIC FORUM

6 DISCLOSURE OF INTEREST

7 GENERAL MANAGER

7.1 ACTIVE RESOLUTIONS - NOVEMBER

TRIM Number: R20/325

Author: Administration Coordinator - General Management

PURPOSE

To update Council on any outstanding Active Resolutions as at November 2020.

SUPPORTING INFORMATION

Active Resolutions are attached.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 4.2 Strong Effective and Responsive Council

ATTACHMENTS

1. Attachment A [↓](#)

RECOMMENDATION

That Council:

1. Receive and note Acting General Manager's Report R20/325.

ACTIVE RESOLUTIONS AS AT 25 NOVEMBER 2020

**LACHLAN SHIRE COUNCIL
REPORT TO COUNCIL MEETING
TO BE HELD ON 25 NOVEMBER 2020**

AUTHOR: GENERAL MANAGER

Date	Dept.	Resolution	Action Taken to Date	Expected Completion
OCT 20	GM	<p>309/20 OFFER TO PURCHASE INDUSTRIAL LAND – 1 WEST ST AND 100 LOUGHNAN ST LAKE CARGELLIGO</p> <p>RESOLVED THAT</p> <p>Council make a counter offer for the sale of lot 1 and lot 8 DP 1087944 as per option 2 in the body of the report.</p> <p>The General Manager engage Council’s legal representative to prepare the contract documents and transact the sale.</p> <p>The Mayor and General Manager be delegated authority to sign the contract documents and affix the Council Seal.</p> <p style="text-align: right;">Hall/Phillips</p>	<p>Email sent to purchaser requesting details for Contract of Sale.</p> <p>Sale notice sent to Council’s Solicitor</p>	FEBRUARY 2021
OCT 20	GM	<p>286/20 LGNSW MOTIONS</p> <p>That Council submit an additional motion to LGNSW conference requesting the NSW Government to take immediate action to proclaim the state’s Modern Slavery Act 2018.</p> <p style="text-align: right;">Brady/Hall</p>	<p>Unable to submit additional motion as closing date for late motions was 25 October 2020.</p> <p>Petition on Modern Slavery Act promoted on Council’s Social Media.</p> <p>Complete</p>	COMPLETE
SEPT 20	GM	<p>279/20 OFFER TO PURCHASE LAND LOT 11 LOUGHNAN STREET LAKE CARGELLIGO</p> <p>RESOLVED THAT</p> <p>Council accept the offer to purchase Lot 11 Section 58 DP 758595 Loughnan Street, Lake Cargelligo as per option 1 in the body of the report.</p> <p>The General Manager engage Council’s legal representative to prepare the contract documents and transact the sale.</p>	<p>Purchaser solicitor has returned contract and advised that they are not proceeding with purchase.</p>	COMPLETE

		<p>The Mayor and General Manager be delegated authority to sign the contract documents and affix the Council Seal.</p> <p style="text-align: right;">Blewitt/Hall</p>		
SEPT 20	GM	<p>277/20 81 LOUGHNAN STREET, LAKE CARGELLIGO</p> <p>RESOLVED THAT</p> <p>Council rescind Part 3 of resolution No. 2020/185.</p> <p>Council accept the offer to sell 81 Loughnan Street Lake Cargelligo as per option 1 in the report.</p> <p>The General Manager be authorised to instruct Council’s legal representative to prepare a Contract of Sale for the property.</p> <p>The Mayor and General Manager be authorised to sign the contract documents and affix the Council seal if required.</p> <p style="text-align: right;">Phillips/Blewitt</p>	<p>Offer accepted, Notice of Sale sent to Council’s Solicitor. Awaiting contract document for signature</p>	COMPLETE
AUG 20	GM	<p>232/2020</p> <p>That Council:</p> <p>Provide a letter of support to the Lee Enfield Rifle Association for their intention to re-open the Condobolin rifle range sporting facility.</p> <p style="text-align: right;">Brady/Rees</p>	<p>In progress, the wording in the letter of support requested was to say that development approval is not required however this is not the case and further discussions are required before a letter of support can be provided. Proponents have acknowledged that a DA is required and Council staff will assist with preparation of application. Letter of support will not be required once DA issued.</p>	COMPLETE

AUG 20	GM	<p>228/2020 OFFER TO PURCHASE LAND HAY STREET CONDOBOLIN</p> <p>RESOLVED THAT</p> <p>Further details on the option to purchase a property in Hay Street Condobolin be obtained before a final decision is made on this matter.</p> <p style="text-align: right;">Phillips/Hall</p>	<p>Confidentiality Agreement completed and returned to NSW Property together with a request for additional information. Awaiting market appraisal and other details.</p>	DECEMBER 2020
AUG 20	GM	<p>227/2020 OFFER TO PURCHASE LAND LOUGHNAN STREET LAKE CARGELLIGO</p> <p>RESOLVED THAT</p> <p>Council adopt option 2 as detailed in the body of the report for the sale of Lot 14 Section 58 DP 758595 Loughnan Street, Lake Cargelligo.</p> <p>The General Manager engage Council’s legal representative to prepare the contract documents and transact the sale.</p> <p>The Mayor and General Manager be delegated authority to sign the contract documents and affix the Council Seal.</p> <p style="text-align: right;">Phillips/Hall</p>	<p>Purchaser advised of Council’s decision and alternate lot offered to the second interested party. The second party agreed to purchase Lot 9 H.N. 73 Loughnan St. Sales advice for both sales sent to Council’s Solicitor to prepare Contracts of Sale. Settlement complete for sale of Lot 9, H.N. 73. Awaiting exchange of contracts for Lot 14</p>	DECEMBER 2020
AUG 20	GM	<p>219/20 LOCAL ROAD AND COMMUNITY INFRASTRUCTURE GRANT PROJECTS</p> <p>RESOLVED THAT</p> <p>Council nominate the priority projects for funding under the Local Road and Community Infrastructure Grant program and authorise the submission of those projects for funding.</p> <p>The priority projects be listed as follows:</p> <p>Lake Cargelligo – Lake Walkway Stage 3, \$293,000</p> <p>Lake Cargelligo – CCTV cameras in Foster Street \$145,000</p> <p>Bridge Street Lake Cargelligo drainage upgrade. \$325,000</p>	<p>Project applications prepared. Awaiting project approvals from Dept. of Infrastructure.</p>	DECEMBER 2020

		<p>Tottenham -Tennis Club LED Lighting and Tennis Court resurfacing</p> <p>Lachlan Shire Council Animal Shelter. \$300,000</p> <p>The funds for Bridge Street Lake Cargelligo drainage upgrade project be taken from the Stormwater Drainage Reserve.</p> <p style="text-align: right;">Phillips/Hall</p>		
OCT 20	ETED	<p>310/20 NOTICE OF MOTION - 6 TOWNSEND STREET LAKE CARGELLIGO</p> <p>RESOLVED THAT</p> <p>Dr Bardawil be offered a 2 year residential lease for 6 Townsend Street, Lake Cargelligo.</p> <p>The rent for the property be set as per the amount proposed in the background information with this report.</p> <p>The tenant will be responsible for all grounds maintenance.</p> <p>At the expiry of the 2 year lease Council review the need to retain 6 Townsend Street for doctor housing.</p> <p>Should Dr Bardawil not sign a new 2 year lease for 6 Townsend Street, by 30 November 2020, a further report be presented to Council to reconsider the sale of the property.</p> <p style="text-align: right;">Phillips/Hall</p>	The documentation is currently being prepared for the new lease.	DECEMBER 2020
OCT 20	ETED	<p>311/2020 TENDER 2020/20 – PROPOSED CONDBOLIN WASTE TRANSFER STATION</p> <p>RESOLVED THAT</p> <p>Council decline to accept any of the tenders submitted.</p> <p>Council authorise the General Manager or their delegate to enter into direct negotiations with the two (2) lowest tenderers with a view to entering a contract in relation to the project, including reductions in the scope of works to reduce the overall costs in accordance with Option 1 of this report to understand the cost variations between the two (2) lowest tenderers.</p> <p>A further report be submitted for Council’s consideration follow completion of the tender negotiations.</p>	Negotiations with the two (2) lowest tenderers is ongoing. A report will be presented to the December Council meeting for Council’s consideration following completion of the tender negotiations	DECEMBER 2020

			Harris/Carter	
OCT 20	ETED	<p>308/20 TENDER 2020/10 - PROPOSED COUNCIL WORKS DEPOT CONDOBOLIN</p> <p>The revised tender of Hines Construction to construct the Condobolin Works Depot in accordance with the amount specified in Option 1 of this report be accepted.</p> <p>That \$537,715 be allocated from the Depot Improvements Reserve and \$620,201 be allocated from the Capital Improvements Reserve to fund the shortfall in the project budget.</p> <p>The Mayor and General Manager be authorised to engage Hines Construction and sign the contract documents. The Mayor and General Manager be authorised to sign and execute all loan documents necessary to obtain the loan facility required for the Depot Construction Project.</p>	Hall/Phillips	<p>Awaiting revised plans and final quotation prior to entering into contract.</p> <p>DECEMBER 2020</p>
OCT 20	ETED	<p>294/20 DRAFT SHIPPING CONTAINER POLICY</p> <p>RESOLVED THAT</p> <p>The draft Shipping Container Policy – ENV017 be placed on public exhibition for a minimum of 28 days.</p> <p>A further report be presented to Council, following the public exhibition of the draft Shipping Container Policy – ENV017, detailing any submissions received during the public exhibition period and to allow Council to consider the adoption of the policy.</p>	Harris/Carter	<p>Draft Policy will be on public exhibition from 18 November 2020 to 13 January 2021. A report will be presented to Council in February 2021</p> <p>FEBRUARY 2021</p>

OCT 20	ETED	<p>PLANNING PROPOSAL - AMENDMENT TO LACHLAN LOCAL ENVIRONMENTAL PLAN 2013 TO ALLOW AN ANIMAL SHELTER AT THE CONDOBOLIN SEWERAGE TREATMENT PLAN SITE</p> <p>RESOLVED THAT</p> <p>Council endorse the preparation and lodgement of a planning proposal to amend Lachlan Local Environmental Plan 2013, to include the words “animal shelter” as a purpose shown on Sheet LZN_010A for the SP2 portion that is currently only identified for “Sewerage Systems”.</p> <p>Council approve the Planning Proposal for public authority consultation and public exhibition in accordance with any conditions imposed under the Gateway Determination.</p> <p>Council seek authority from the Department of Planning, Industry and Environment to exercise the delegation of all functions of the relevant local plan making authority under Section 3.36 of the Environmental Planning and Assessment Act 1979 to make the local environmental plan to put into effect the Planning Proposal.</p> <p>Authority be delegated to the General Manager to make any minor variations to the Planning Proposal, following receipt of the Gateway Determination.</p> <p>A further report be brought back to Council following the public exhibition of the Planning Proposal detailing any submissions received during the public exhibition period.</p> <p style="text-align: right;">Harris/Phillips</p>	<p>The planning proposal is currently being prepared and will be sent to the Department of Planning, Industry and Environment once complete</p>	FEBRUARY 2021
SEPT 20	ETED	<p>275/20 EXCLUSIVE USE LICENSE - WILLOW BEND SPORT CENTRE - DEPARTMENT OF EDUCATION SCHOOL INFRASTRUCTURE NSW</p> <p>RESOLVED THAT</p> <p>Council enter into a ten (10) year license agreement with the Department of Education for a fee not less than \$35,000 per year inclusive of GST, plus annual CPI increases for use of the facility of up to 800 hours per year.</p> <p>The Mayor and General Manager be authorised to sign the license agreement and affix the Council seal.</p> <p style="text-align: right;">Harris/Brady</p>	<p>New license is now with the Minister for signing</p>	DECEMBER 2020

<p>SEPT 20</p>	<p>ETED</p>	<p>PLANNING PROPOSAL-AMENDMENT OF LACHLAN LOCAL ENVIRONMENTAL PLAN 2013 TO INCLUDE MURRIN BRIDGE</p> <p>RESOLVED THAT</p> <p>Council endorse the preparation and lodgement of a planning proposal to amend Lachlan Local Environmental Plan 2013 to include the Murrin Bridge area.</p> <p>Council approve the Planning Proposal for public authority consultation and public exhibition in accordance with any conditions imposed under the Gateway Determination.</p> <p>Council seek authority from the Department of Planning, Industry and Environment to exercise the delegation of all functions of the relevant local plan making authority under Section 3.36 of the Environmental Planning and Assessment Act 1979 to make the local environmental plan to put into effect the Planning Proposal.</p> <p>Authority be delegated to the General Manager to make any minor variations to the Planning Proposal, following receipt of the Gateway Determination.</p> <p>A further report be brought back to Council following the public exhibition of the Planning Proposal detailing any submissions received during the public exhibition period.</p> <p style="text-align: right;">Hall/Phillips</p>	<p>The documentation associated with the planning proposal is currently being prepared</p>	<p>FEBRUARY 2021</p>
<p>JULY 20</p>	<p>ETED</p>	<p>184/20 FORBES ART SOCIETY – SCULPTURE TRAIL</p> <p>RESOLVED THAT</p> <p>Council support the sculpture down the Lachlan sculpture trail and provide \$33,300 in funding towards the project every year over the next three financial years, subject to all necessary approvals being obtained.</p> <p>Council authorise the Mayor and General Manager to enter into a funding agreement with the Forbes Art Society and affix the Council seal (if required).</p> <p style="text-align: right;">Carter/Brady</p>	<p>Council officers have met with representatives from the Forbes Art Society twice, since the Council meeting, to discuss the approval requirements. The Forbes Art Society have expressed concern with the timing of the payments and would like to receive the first \$33,300 contribution now rather than waiting until all necessary approvals have been obtained. The</p>	<p>DECEMBER 2020</p>

			<p>Forbes Art Society are going to write to Council to request that this resolution be changed. No documentation has been received at the time of writing this update. Further information has been sent to the FAS in an attempt to prepare the agreement but no response had been received at the time of writing this report. A report providing an update on the project is provided within this business paper.</p>	
JULY 20	ETED	<p>180/20 TENDER 2020/10 – PROPOSED COUNCIL WORKS DEPOT CONDOBOLIN</p> <p>RESOLVED THAT</p> <p>Council decline to accept any of the tenders submitted.</p> <p>Council resolve to enter into negotiations with the contractors who submitted the four (4) lowest tenders to understand the significant cost variations between their tenders.</p> <p>Council authorise the General Manager, or their delegate, to commence negotiations with Hines Construction Pty Ltd, Akura Pty Ltd, North Construction Building Pty Ltd and DeZign with a view to entering into a contract for the construction of the depot with one of these tenders.</p> <p>A further report be presented to Council once the tender negotiations have been completed.</p> <p style="text-align: right;">Harris/Phillips</p>	<p>This matter is addressed above.</p> <p>COMPLETE</p>	COMPLETE

<p>JUNE 20</p>	<p>ETED</p>	<p>141/20 QUOTATION FOR REPLACEMENT ROOF - ADMINISTRATION BUILDING</p> <p>RESOLVED THAT</p> <p>Council resolve that due to extenuating circumstances tenders for the replacement of the Lachlan Shire Council Administration building roof not be invited, in accordance with Section 55(3)(i) of the Local Government Act 1993, due to the unavailability of competitive or reliable tenderers during the previous tender process for this project and that a satisfactory result would not be achieved by inviting tenders.</p> <p>Council accept the quotation received from Denis Doyle Construction Pty Ltd for the provision of a replacement roof at Councils Condobolin Administration building, and</p> <p>The General Manager be authorised to approve a Purchase Order to Denis Doyle Construction Pty Ltd for the provision of the replacement roof at the Lachlan Shire Council Administration building.</p> <p style="text-align: right;">Hall/Bendall</p>	<p>The Purchase Order has been prepared and information has been requested from the contractor including the final amended design, prior to the commencement of works</p>	<p>DECEMBER 2020</p>
<p>MAY 20</p>	<p>ETED</p>	<p>95/20 COUNCIL RESIDENCE – 123 OFFICERS PARADE, CONDOBOLIN</p> <p>RESOLVED THAT</p> <p>A Development Application be lodged to subdivide 123 Officers Parade Condobolin from Council’s current land holding;</p> <p>Authorise the Mayor and General Manager to enter into a contract for sale of No. 123 Officers Parade, Condobolin (once subdivision is complete) with a reserve price to be determined at that time.</p> <p>Investigations commence into possible replacement dwelling options and a further report be provided to Council on the outcomes of the investigation and options identified, including cost and funding implications.</p> <p style="text-align: right;">Brady/Carter</p>	<p>A further application will not be required. A process is being completed to issue the subdivision certificate to subdivide 123 Officers Parade Condobolin from Council’s current land holding.</p>	<p>Ongoing</p>

FEB 20	ETED	<p>22/2020 ABORIGINAL PROTOCOL/GUIDELINE</p> <p>RESOLVED THAT</p> <p>Council endorse the preparation of an Aboriginal Protocol/guideline and that, once prepared, a draft Aboriginal Protocol/guideline be presented to Council for further consideration.</p> <p style="text-align: right;">Harris/Hall</p>	<p>Meetings/information sessions have been held with various Aboriginal community stakeholders in Condobolin. The feedback received has been extremely positive, with community members praising this initiative.</p> <p>A draft protocol will be presented at the December meeting of Council.</p>	DECEMBER 2020
FEB 20	ETED	<p>353/2019 COMPULSORY ACQUISITION OF CROWN LAND FOR THE EXPANSION OF THE WASTE FACILITY AND THE CREATION OF A NEW ACCESS ROAD AT LAKE CARGELLIGO.</p> <p>RESOLVED THAT</p> <p>Council proceed with the compulsory acquisition of the land known as Lot: 7308 and DP: 1151003 and Lot: 79 DP: 752333 for the purpose of Lake Cargelligo Waste Facility Landfill Expansion in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>Council make an application to the Minister and the Governor for approval to acquire Lot: 7308 DP: 1151003 and Lot: 79 DP: 752333 by compulsory process under section [186(1) of the Local Government Act.</p> <p>That the land is to be classified as operational land.</p> <p>Council proceed with the compulsory acquisition of the land described as Lot: 7006 DP: 1029763, Lot: 7005 DP: 1029763, Lot: 7009 DP: 1057453 and Lot: 7308 DP: 1151003 for the purpose of road access in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>Council make an application to the Minister and the Governor for approval to acquire Lot: 7006 DP: 1029763, Lot: 7005 DP: 1029763, Lot: 7009 DP: 1057453 and Lot: 7308 DP: 1151003 by compulsory process under section 177(1) of the Roads Act.</p> <p>The General Manager be delegated authority to sign the application and affix Council's Seal.</p>	<p>Office of Local Government has confirmed application has been received and is under assessment. Additional information was requested and provided in early April.</p> <p>Now awaiting Ministerial approval.</p>	DECEMBER 2020

			before the acquisition process can continue.	
DEC 2017	ETED	<p>326/17 HERITAGE COMMITTEE MEETING 22 NOVEMBER 2017</p> <p>RESOLVED THAT:</p> <p>Adopt the recommendations made by the Heritage Advisory Committee as follows;</p> <p>a) That Council implement a Conservation Management Plan for small rural cemeteries within the Shire.</p> <p>b) That Council award \$6,000 to Meredith Ervin for works to the NAB and residence in Lake Cargelligo; \$6,000 to Katrina & Jim Thomas for restoration works at Melrose Homestead, and \$2,000 to the Tottenham & Albert Cemetery Committee for headstone restoration.</p> <p style="text-align: right;">Rees/ Frankel</p>	<p>Melrose Homestead – funds acquitted. Cemetery funds acquitted. Ervin – works not complete and funds now no longer available. The Heritage Advisor has provided a quote for the preparation of the CCMP for \$9,900. The Heritage Advisor was initially to prepare the plan for Condobolin in December 2018. However the heritage advisor was focused on the completion of the Beech Periscope in Memorial Park and ensuring that Council submitted applications for a number of grants which were available in the heritage space, including the grant for the Aboriginal Heritage Study. The Heritage Advisor visited Tottenham, Albert and Fifield cemeteries within the week commencing 11 May 2020. Draft Plans for Albert, Tottenham, Tullibigeal and Fifield</p>	<p>2021– Progressive delivery and completion.</p>

			have been provided by the Heritage Advisor and are being reviewed by Council Officers.	
OCT 20	C&CS	<p>292/20 YOUTH SERVICES QUARTERLY REPORT APRIL TO JUNE 2020 AND UPDATE TO COUNCIL.</p> <p>Council provide feedback on the contents of the report for the Western Plains Regional Development Committee.</p> <p style="text-align: right;">Hall/Harris</p>	COMPLETE	COMPLETE
OCT 20	C&CS	<p>291/20 REVOTE OF EXPENDITURE TO 2020-2021 OPERATIONAL PLAN</p> <p>RESOLVED THAT</p> <p>The transfers from Reserves as noted in the “Revotes” as presented be adopted.</p> <p>The 2020-2021 Amended Budget V1 be adopted.</p> <p style="text-align: right;">Brady/Harris</p>	COMPLETE	COMPLETE
OCT 20	C&CS	<p>289/20 DONATION REQUESTS</p> <p>RESOLVED THAT:</p> <p>That Council write a letter to Murrumbidgee Local Health District to request cancellation of rent charges to Lake Cargelligo Fitness Centre for use of the facility.</p> <p style="text-align: right;">Hall/Phillips</p>	Correspondence sent 16/11/20 COMPLETE	COMPLETE
OCT 20	C&CS	<p>288/20 DONATION REQUESTS</p> <p>Council to review the Gospel Trust’s request for concession once a structure is erected on the site.</p> <p style="text-align: right;">Brady/Phillips</p>	Letter sent on 3/11/2020 advising Council has declined request. COMPLETE	COMPLETE
SEPT 20	C&CS	<p>273/20 RATES AND CHARGES DONATIONS – 2020/21</p> <p>RESOLVED THAT</p> <p>Council:</p> <p>Write to the Condobolin Trike and Rail Museum seeking details on the museum’s viability before providing a donation or Council assistance.</p> <p>Provide a \$1352.00 concession to the Condobolin Rotary Club for their annual rates and charges.</p> <p style="text-align: right;">Hall/Harris</p>	<p>a) Condobolin Trike and Rail museum have been phoned for further information. Waiting on return phone call</p> <p>b) 30/9/20 Rates credit processed</p>	IN PROGRESS

			& correspondence sent to Rotary.	
SEPT 20	C&CS	<p>240/2020 DONATION REQUESTS</p> <p>RESOLUTION 2020/1</p> <p>Moved: Cr Dennis Brady Seconded: Cr Dave Carter Condobolin Public School swimming program.</p> <p>Defer the decision until the school provides further information including confirmation of their co-contribution.</p>	29/9/20 Communication sent to Condobolin High School notifying of outcome.	IN PROGRESS-REFER TO RESOLUTION 2020/107
AUG 20	C&CS	<p>229/2020 PROPOSAL- OUTSTANDING DEBTS</p> <p>RESOLVED THAT</p> <p>Correspondence from RSM Partners dated 19 August 2020 be noted.</p> <p>As per section 131 clause 3 <i>Local Government (General) Regulation 2005</i> the interest referred to in item 4 below relates to all properties identified as being associated with NAR number 20147 in Council's rates and water registers.</p> <p>As per section 131 clause 4 (d) of the <i>Local Government (General) Regulation 2005</i>, to write off interest to 30 June 2020 totalling \$48,437.48</p> <p>On the condition that</p> <p>(a) Payment of all outstanding rates and charges including water consumption charges accrued as at 30 June 2020 amounting \$393,118.68 is received in full on or before 16 October 2020,</p> <p>AND</p> <p>(b) Instalment one of the 2020/2021 rates and charges for all assessment and totalling \$17,875.05, is paid in full on or before the due date of 31 August 2020.</p>	<p>Correspondence sent to RSM Partners advising of resolution</p> <p>Instalment one 20.21 rates was received on time.</p> <p>Letter of demand as requested by RSM has been signed by the GM & emailed to them on 21/9/20. Email acknowledged by RSM on 22/9/20</p> <p>Update: 5th November. Phone meeting held with RSM. Council provided with an update at the November strategic briefing. There will be a report to December council meeting for</p>	IN PROGRESS

		<p>That if all conditions in item 4 are not met on or before the due dates, then this agreement immediately becomes null and void.</p> <p>Councillor Brady asked for his name to be recorded against the motion.</p> <p style="text-align: right;">Harris/Phillips</p>	<p>direction on items raised in the meeting with RSM.</p>	
AUG 20	C&CS	<p>201/2020 DONATION REQUESTS</p> <p>RESOLVED THAT</p> <p>A. Council donate \$1000.00 to West Milby Rodeo and Sports Gymkhana.</p> <p>B. Council approve the donation of one night’s double room accommodation at the Tottenham Caravan Park in support of the Frosty’s Memorial Bowls Day should the event be able to go ahead.</p> <p>C. Council waive the fee for the use of the SRA Pavilion for the Condobolin Chamber of Commerce awards event.</p> <p style="text-align: right;">Harris/Hall</p>	<p>Communication sent to A and C advising of resolution.</p> <p>Payment made to West Milby 10/9/20.</p> <p>Relevant staff advised re hall hire concession for Chamber of Commerce</p> <p>Communication sent to B advising of resolution and requesting financial information for deposit.</p>	IN PROGRESS
JUNE 20	C&CS	<p>DONATION REQUESTS</p> <p>RESOLUTION 2020/107</p> <p>Moved: Cr Dennis Brady Seconded: Cr Mark Hall</p> <p>That Council decline to donate to the school \$7168.00 and a report be brought back to Council detailing the costs for the program for all schools across the shire.</p> <p>Councillor Blewitt and Councillor Harris asked for their names to be recorded against the motion.</p> <p style="text-align: right;">CARRIED</p>	<p>Communication sent to Meg Norrie Condobolin Public school advising of deferral and invitation to speak at next council meeting.</p> <p>Meg Norrie declined to speak. Requested information will go to September council meeting.</p>	COMPLETE

		<p>That Council donate \$1000.00 to the Cargelligo Wetlands and Lakes Council Inc. and in addition write to the Cargelligo Wetlands and Lakes Council Inc. and ask them to fill out and return the paperwork for the additional funds requested as per the donation policy.</p> <p style="text-align: center;">CARRIED Harris/Phillips</p>	<p>Communication sent to Cargelligo Wetlands and Lakes Council Inc. advising of resolution and requesting form be completed for all donations over \$1,000.</p> <p>This form was sent prior to June Council meeting but was never completed & returned to Council. Several more attempts made to contact Ian and Peter Skipworth with no response.</p> <p>25/9/2020 Waiting on Wetlands and Lakes Council to send though preferred eft details for donation transfer Council has received no information. Matter considered finalised. Payment will be made if form is ever returned, COMPLETE</p>	COMPLETE
MAY 20	C&CS	<p>102/20 RATES AND CHARGES DONATIONS 2019/20</p> <p>RESOLVED THAT</p> <p>That the report be deferred until June 2020.</p> <p style="text-align: center;">Hall/Brady</p>	<p>Tottenham Golf Club has withdrawn their request.</p> <p>Still awaiting information from Tottenham Bowls Club Despite a number of calls & commitments to send information, council has received no information.</p>	COMPLETE

			Matter considered finalised. A report will come back if the information is ever received. COMPLETE	
APR 20	C&CS	<p>94/2020 YOUTH SERVICES – CONTRACTUAL SERVICES</p> <p>RESOLVED THAT</p> <p>Continue to pay WPRD, \$50,000 a year towards their administrative component.</p> <p>Continue to fund the Youth Services Component to WPRD less any money that they may receive by the Australian Government’s Jobkeeper payment.</p> <p>Due to extenuating circumstances as a result of COVID-19 and the unlikely event of obtaining a satisfactory result in calling new tenders for a Youth Services provider Council resolve in accordance with clause 55 3(i) of the Local Government Act 1993 to extend the existing Youth Services contract with WPRD to 30 June 2021.</p> <p style="text-align: right;">Hall/Harris</p>	<p>Phone calls & emails to WPRD re this resolution. Other than one follow up phone call from the WPRD book keeper, no further communication. Meeting scheduled for 17/6/20 with WPRD EO, Youth Project Manager & DCCS to commence negotiations.</p> <p>11/7/ 20 Meeting held with GM, DCCS, WPRD EO & WPRD Book keeper Correspondence issued to WPRD. EO WPRD to meet with Youth Project Manager when Heather comes off sick leave to discuss options for youth events that can meet Covid social distancing requirements & level of staffing available. Payment to WPRD for April to June 20 youth services funding to be made on 9/7/20.</p>	<p>PAYMENT COMPLETE</p> <p>CONTRACT NEGOTIATIONS IN PROGRESS</p>
APR 18	C&CS	<p>88/18 UPDATE ON PROVISION OF YOUTH SERVICES BY WESTERN PLAINS REGIONAL DEVELOPMENT INC.</p> <p>RESOLVED THAT</p> <p>Council continue to look for suitable venues and funding.</p> <p style="text-align: right;">Frankel/Hall</p>	<p>Discussion with EO, WPRD re applying for grant funding for new youth centre.</p>	<p>ONGOING</p>

OCT 20	IS	<p>300/20 AERODROME WATER STORAGE TANK – USER CHARGES</p> <p>The process for accessing the water storage tanks and the following fees and charges be placed on public exhibition for a period of 28 days:-</p> <ul style="list-style-type: none"> (a) Aerodrome treated water access fee per day - \$55.70 (b) Aerodrome treated water use per kL- \$4.15 <p>Following conclusion of the public exhibition period a further report be presented to Council detailing any submissions received for consideration prior to the fees and charges being adopted.</p> <p style="text-align: right;">Phillips/Brady</p>	<p>Public consultation underway. NSW Farmers Tottenham have requested an extension because of harvest.</p>	
OCT 20	IS	<p>298/20 ROAD CONSTRUCTION PROGRAM FY 20/21 AND 21/22</p> <p>Council accepts the funding of</p> <ul style="list-style-type: none"> <input type="checkbox"/> \$265,228 for Condobolin Truck Wash <input type="checkbox"/> \$258,000 for MR461 Henry Parkes Way intersection upgrade (Kiacatoo Road, Maitland Street and Silo Road) <p>from the Heavy Vehicle Safety and Productivity Program.</p> <p>Council funds \$55,228 from the FAG roads reserve for the Condobolin Truck Wash.</p> <p>Council funds \$208,000 from the Regional Road block grant for the MR461 Henry Parkes Way intersection upgrade.</p> <p>That the revised road program for FY20/21 and FY21/22 be adopted.</p> <p>That the General Manager be authorised to accept and sign the respective Heavy Vehicle Safety and Productivity Program funding deeds and affix the Council seal if required.</p> <p style="text-align: right;">Harris/Hall</p>	COMPLETE	COMPLETE
OCT 20	IS	<p>297/20 CENTRAL NSW JOINT ORGANISATION - PARTICATION IN TENDER FOR THE SUPPLY AND DELIVERY OF BITUMEN EMULSION</p> <p>RESOLVED THAT</p> <p>Council resolve to participate in a regional purchase of bitumen emulsion through Central NSW Joint Organisation (CNSWJO).</p> <p style="text-align: right;">Hall/Harris</p>	COMPLETE	COMPLETE

SEPT 20	IS	<p>269/20 TREE ASSESSMENT - 74 MOLONG STREET, CONDOBOLIN & 6 LAKE STREET, LAKE CARGELLIGO</p> <p>RESOLVED THAT</p> <p>Council approve removal of the trees located at 6 Lake Street, Lake Cargelligo and the planting of 2 Crepe Myrtles at the full cost of the applicants.</p> <p>Council decline the removal of the trees located at 74 Molong Street.</p> <p style="text-align: right;">Phillips/Blewitt</p>	Stump yet to be removed	DECEMBER 2020
SEPT 20	IS	<p>268/20 WATER ALLOCATIONS FY2020/2021</p> <p>RESOLVED THAT</p> <p>Council resolve to use the available 1100ML of water allocation to commence the filling of Gum Bend Lake in mid-late October, with a view to opening the lake in early December.</p> <p>Council reconsider Gum Bend Lake and water allocations at the December Council meeting, at which time more information will available to better inform the decision around the need to purchase further allocations.</p> <p style="text-align: right;">Phillips/Blewitt</p>	<p>Pumping Continuing</p> <p>Report to be presented at the December Council meeting as further information becomes available.</p>	DECEMBER 2020
AUG 20	IS	<p>215/2020 RENAMING OF SANDY CREEK CROSSING, PALESTHAN ROAD</p> <p>RESOLVED THAT</p> <p>The renaming of the Sandy Camp Creek Crossing to “Gary Mooney Crossing” be endorsed.</p> <p>Public consultation on the proposed name change commence.</p> <p style="text-align: right;">Blewitt/Harris</p>	See Council Report	DECEMBER 2020
AUG 20	IS	<p>211/2020 GRANT DEEDS-FIXING COUNTRY ROADS</p> <p>RESOLVED THAT</p> <p>The General Manager be delegated authority to execute the Fixing Council Road Funding Deeds and affix the Council seal for projects RNSW2468 (Bogan Way), RNSW2469 (Tullibigeal Rd) and RNSW2471 (Gipps Way Nerathong Bridge).</p>	Further grant application to be submitted under the Federal HVSP next year.	AUGUST 2021

		<p>The Director Infrastructure Services be directed to request a project variation from the funding body to reduce the extent of work for project RNSW2470 (Palesthan Rd) to approximately 7.2km.</p> <p>Subject to a suitable reduction in the extent of work for project RNSW2470 (Palesthan Rd) being negotiated, and approved by the funding body, the General Manager be authorised to execute the amended Fixing Council Road Funding Deed and affix the Council seal.</p> <p style="text-align: right;">Harris/Phillips</p>		
AUG 20	IS	<p>210/2020 Grant Deed - Critical Drought Initiative Package - DWS072 Condobolin Drought Water Security Project</p> <p>RESOLVED THAT</p> <p>The General Manager be authorised to execute the funding deed and affix the Council seal.</p> <p style="text-align: right;">Harris/Rees</p>	COMPLETE	COMPLETE
AUG 20	IS	<p>209/2020 FY2021 UTILITIES MONTHLY UPDATE FOR JULY</p> <p>RESOLVED THAT</p> <p>Council approves the funding of expected non-claimable expenses totalling \$31,550.99 in relation to the RNSW 842 Sewage Effluent Reuse Management System (Lake Cargelligo, Condobolin & Tottenham) project by a transfer from the Sewer Reserve Fund.</p> <p style="text-align: right;">Phillips/Harris</p>	This will occur through QBR1 COMPLETE	COMPLETE
JULY 20	IS	<p>177/2020 ROTARY CONDOBOLIN – REQUEST TO PARTNER WITH COUNCIL</p> <p>RESOLVED THAT</p> <p>The donation of \$9,600 from the Condobolin Rotary Club for the purchase of 4 bench seats and shelters from Felton Industries be accepted.</p> <p>Council authorise the allocated \$4,000 from the Donation boxes to install the shelters.</p> <p>The Gum Bend Lake Advisory Committee be consulted on preferred locations for the bench seats and shelters.</p>	To be installed prior to opening of Lake	DECEMBER 2020

		Harris/Blewitt		
JUNE 20	IS	<p>149/20 LAKE CARGELLIGO WATER TREATMENT PLANT – ULTRA FILTRATION SKIDS PIPEWORK REPLACEMENT</p> <p>RESOLVED THAT</p> <p>The proposal and quotation of Laurie Curran Water P/L for repairs to Lake Cargelligo Water Treatment Plant – Ultra Filtration Skids Pipework Replacement in the amount of \$225,143 (ex. GST) be accepted.</p> <p>The General Manager issue a purchase order for the repairs.</p> <p>Harris/Bendall</p>	COMPLETE	COMPLETE
JUNE 20	IS	<p>146/20 ROAD MAINTENANCE COUNCIL CONTRACT</p> <p>RESOLVED THAT</p> <p>Council enter into a Road Maintenance Council Contract with Transport for New South Wales and authorise the General Manager to sign the relevant contract documents.</p> <p>Harris/Phillips</p>	<p>Contract Document signed and returned to TfNSW. Awaiting executed documents to be returned.</p> <p>TfNSW have requested heavy patching maintenance works on MR61 prior to Christmas</p>	DECEMBER 2020
JUNE 20	IS	<p>136/20 TENDER ASSESSMENT - TERM PANEL FOR PROJECT MANAGEMENT SERVICES</p> <p>RESOLVED THAT</p> <p>Council endorse the establishment of a schedule of rates term panel contract from 1 July 2020 until 30 June 2023 for Project Management Services with the following contractors included on the panel:</p> <ul style="list-style-type: none"> (a) Genium Civil Engineering Pty Ltd (b) Lackon Pty Ltd (c) Basec Project Management Services (d) Saba Civil Management and Consulting Pty Ltd (e) GHD Pty Ltd (f) G. Burrett (g) CT Management Group 	Contract documents have been sent and awaiting return for execution.	DECEMBER 2020

		<p>(h) Lambert Rehbein Pty Ltd (i) Lyons Advantage (j) APP Corporation Pty Ltd</p> <p>The Mayor and General Manager be delegated authority to execute the contract documents and affix the Council Seal.</p> <p style="text-align: right;">Hall/Carter</p>		
APR 20	IS	<p>91/2020 NOTICE OF MOTION - CRICKET NETS LAKE CARGELLIGO</p> <p>RESOLVED THAT</p> <p>The cricket practice nets proposed for construction at the Lake Cargelligo Recreation Ground be relocated to the south west corner of the Lake Cargelligo Central School recreational grounds.</p> <p>Item 1 be subject to an appropriate signed Memorandum of Understanding with the NSW Department of Education.</p> <p style="text-align: right;">Phillips/Hall</p>	<p>Awaiting response from Dept ET for MOU.</p> <p>Cricket NSW have confirmed funding 50%. Deed for Funding is awaiting DET confirmation for execution.</p>	DECMEBER 2020
MAR 20	IS	<p>71/2020 TENDER-SEWER REHABILITATION SERVICES</p> <p>RESOLVED THAT</p> <p>Council resolves to accept the offer from Interflow in the schedules of rates submitted with their offer for Sewer Rehabilitation Services Contract for the term contract from 1 November 2018 to 31 October 2020, with an optional 12 month extension;</p> <p>Council resolves to extend the contract by the optional 12 month extension in October 2020 subject to satisfactory contractor performance;</p> <p>The Mayor and General Manager be authorised to execute the contract documents and affix the Council seal for both the two year contract and the 12 month extension.</p> <p style="text-align: right;">Phillips/Harris</p>	COMPLETE	COMPLETE
APR 17	IS	<p>86/17 PARKS, RESERVES & RECREATIONAL FACILITIES – 5 YEAR STRATEGIC PLAN</p> <p>RESOLVED THAT</p>	<p>Crown Lands have been requested to reconsider their determination for a number of reserves.</p>	FEBRUARY 2021

		<ol style="list-style-type: none"> 1. Council support the development of a strategic plan for its parks, reserves and recreational facilities using in house staff for the period FY18/19 to FY22/23. 2. Director Infrastructure Services and Manager Recreation submit a draft strategic plan for Council consideration before 1 July 2018. <p style="text-align: right;">Hall/Carter</p>	Council report in next month's Business paper with current draft POM's.	
MAR 19	IS	<p>2019/54 ASSET MANAGEMENT PLANS - TRANSPORT, WATER, SEWER, BUILDING, RECREATION</p> <ol style="list-style-type: none"> 1. Council defer advertising the AMP until the schedule of actions are inserted into the document. 2. Council note the summary of key issues raised in the asset management plans as identified in this report. <p>Council consider the need to increase funding for local roads and potentially other asset classes like buildings (while maintaining a financially sustainable position) as part of the next revision of its Long Term Financial Plan.</p>	Four Year Forward Works Program received from Roads Manager and Six Year Forward Works Program received from Utilities Manager. Same requested of Recreation Manager. Ten Year Capital Works Program to be reported to September Council meeting.	FEBRUARY 2021

8 CORPORATE AND COMMUNITY SERVICES

8.1 ADOPTION OF ANNUAL REPORT AND AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

TRIM Number: R20/315

Author: Director - Corporate and Community Services

PURPOSE

The purpose of this report is:

1. For Council to adopt the Annual Report for 2019-20 and give approval for the report to be sent to the Minister for Local Government and the Office of Local Government.
2. To inform Council that, in accordance with *Section 418 (3) of the Local Government Act 1993*, public notice was given that the Audited Annual Financial Statements of the Lachlan Shire Council for the period ending 30th June 2020 will be presented at the Ordinary meeting of Council on 25th November 2020.
3. To present Council's audited 2019-20 Financial Statements and Auditor reports as required by *Section 419 of the Local Government Act 1993*.

SUPPORTING INFORMATION

The Annual Report for 2019-20 along with the 2019-20 Financial Statements and Auditor Reports will be provided under separate cover. This is due to the size of the documents.

BACKGROUND

In accordance with the *Local Government Act 1993*, its associated regulations and the Integrated Planning and Reporting Guidelines (IP&R Guidelines) for Local Government in NSW, Council is required to prepare an Annual Report within five months after the end of the financial year. The Annual Report is one of the key points of accountability between Council and the community.

ISSUES AND COMMENTS

In accordance with the IP&R Guidelines, the Annual Report focuses on Council's implementation of the Delivery and Operational Plan as these reflect the specific 'work' for which Council is responsible.

The preparation of the Lachlan Shire Council 2019-20 Annual Report has been undertaken with a "whole of Council" approach and included involvement of all departments of Council. All legislative requirements have been met.

Council lodged its audited unqualified financial statements with the Office of Local Government on 9th November 2020, within the prescribed timeframes, as required by *Section 416 of the Local Government Act 1993*.

The net operating surplus for 2019-20 of \$6.32m before capital grants and contributions was a significant improvement on the 2018-19 result of \$818,000. Council received a 50% advance payment of the Financial Assistance Grant amounting to \$4.9 million. This is a timing issue so Council needs to keep in mind that if the Federal Government does not continue to prepay the grant, Council could suffer a large operating loss.

The operating surplus was generated primarily from the General Fund \$6.9million, with the Water Fund reporting a \$598,000 deficit (\$892,000 deficit in 2018-19) and the Sewer Fund a \$66,000 operating deficit (\$1,000 deficit in 2018-19).

Overall Council's cash position has increased by \$4.5 million from 2018-19 levels. This is predominantly due to the prepayment of the Financial Assistance Grant. If Council did not receive this, Council's cash would have declined by \$300,000.

Unrestricted cash provides a measure of Council's ability to respond to unforeseen expenses or take advantage of opportunities requiring an injection of cash. Council's unrestricted cash totals \$2.2m which is an improvement on the 2018-19 figure of \$68,000.

Rates and annual charges revenue \$11.31 million increased by \$0.85 million (8.2%). 2019-20 was the final year of Council's 4 year special rate variation (7.4%).

From 1 July 2020, Council can only increase its rates and annual charges revenue by the rate peg as determined by IPART. The rates peg for 2020-21 was set at 2.6% and is expected to be 2% for the 2021-22 financial year. This will result in a much smaller increase in rates income from year to year. NSW State government estimated charges for election costs and the emergency services levy increased by more than the 2.6% rates peg in 2020-21. This has been offset, on a one off basis, for the 2020-21 year but there is no guarantee that the NSW State Government will continue this support. This means Council could have no additional rates income to cover any other cost increases. If there was any further decline in the mining sector, there could be a significant and unexpected decline in rates income as there are only two (2) mining assessments contributing around \$1.06m to rates income. This highlights the need for Council to maintain tight financial control over its revenues and expenditures going forward.

Section 419 of the Local Government Act provides that:

- 1) A council must present its audited financial statements, together with the auditor's reports, at a meeting of the council to be held on the date fixed for the meeting.
- 2) The council's auditor may attend the meeting at which these reports are presented.

Karen Taylor, Director Financial Audit, Audit Office of NSW (via zoom) and Leanne Smith, Intentus (in person), will present to Council at this meeting on the conduct of the audit and Council's financial results.

FINANCIAL AND RESOURCE IMPLICATIONS

There are no financial and resource implications for this report.

LEGAL IMPLICATIONS

As outlined in *Clause 217 of the Local Government (General) Regulation 2005*, Council is required to adopt an Annual Report and submit to the Minister Local Government and the Office of Local Government. In lodging its financial statements and providing a copy to this meeting, Council has complied with its statutory obligations under the *Local Government Act 1993*.

RISK IMPLICATIONS

There are no known risks.

STAKEHOLDER CONSULTATION

Due to the timing of ARIC meetings, the audited financial statements have not yet been considered by Council's Audit, Risk and Improvement Committee (ARIC). The ARIC has been provided with an emailed copy of the audited financial statements and Auditor Reports. The ARIC Chair was telephoned to advise of the unmodified audit opinion. The audited financial statements will be presented to the 7 December 2020 meeting of the ARIC.

Council was advised at its 11 November Strategic Briefing of the audit outcome.

Council is required by legislation to advertise its audited financial statements and audit reports. It is also required to make copies available for inspection at Council's Condobolin and Lake Cargelligo Administration Offices and to display them on Council's website. This has already been actioned.

In accordance with *Section 420 of the Local Government Act 1993*, any person may make a submission in writing to Council with respect to the audited financial statements or the auditor's

reports. Submissions closed at 5pm on 18th November 2020 which is in compliance with the legislative time of 7 days after public notification. Any submissions received will be provided to and discussed with management, council's external auditors and the ARIC. Any submissions received will be referred to Council under separate cover. A copy of the Public exhibition document is included as an attachment (under separate cover) for Council's information.

The Financial Statements and Auditors Reports were sent to the Office of Local Government as required and within legislative timeframes.

CONCLUSION

This report presents Council's audited 2019-20 Financial Statements and Auditor Reports as required by *Section 419 of the Local Government Act 1993*.

The 2019-20 Annual Report provides an overview of Council's achievements over the 12 months ending 30 June 2020. The report clearly demonstrates Council's commitment to working collaboratively with its communities and other stakeholders in achieving its vision for the future.

It is recommended that the audited financial statements and auditor reports for the year ended 30 June 2020 and the Annual Report 2019-20 be adopted by Council (as presented).

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Outcome 4.2.1: Council is financially sustainable and provides services at a level expected by the community.

ATTACHMENTS

1. **Public Notice - Financial Statements** [↓](#)
2. **Lachlan Shire Council Annual Report 2019-2020 (under separate cover)**

RECOMMENDATION

That Council;

1. Formally receive and note Director Corporate and Community Services Report No. R20/315.
2. Adopt the Lachlan Shire Council Annual Report 2019-20 as presented.
3. Adopt the Lachlan Shire Council Annual Financial Statements and Audit Reports for the year ended 30 June 2020 as presented.

Lachlan Shire Council

General Purpose Financial Statements

for the year ended 30 June 2020

Public notice – Presentation of financial statements

as per Section 418 (3) of the Local Government Act.

In accordance with Section 418 (3) of the *Local Government Act 1993 (NSW)*, Lachlan Shire Council advises that the ordinary Council meeting to be held on 25/11/2020 will include the presentation of the audited Financial Statements and the Auditor's Reports for the year ending 30/06/2020.

A summary of the Financial Statements is provided below.

	2020 \$ '000	2019 \$ '000
Income Statement		
Total income from continuing operations	42,230	40,345
Total expenses from continuing operations	31,740	37,083
Operating result from continuing operations	10,490	3,262
Net operating result for the year	10,490	3,262
Net operating result before grants and contributions provided for capital purposes	6,328	818
Statement of Financial Position		
Total current assets	40,160	35,460
Total current liabilities	(6,581)	(6,899)
Total non-current assets	548,278	358,793
Total non-current liabilities	(3,620)	(5,029)
Total equity	578,237	382,325
Other financial information		
Unrestricted current ratio (times)	7.42	5.30
Operating performance ratio (%)	17.14%	7.36%
Debt service cover ratio (times)	72.01	54.16
Rates and annual charges outstanding ratio (%)	10.35%	9.92%
Infrastructure renewals ratio (%)	34.89%	114.97%
Own source operating revenue ratio (%)	45.94%	42.82%
Cash expense cover ratio (months)	21.94	16.14

In accordance with Section 420 of the *Local Government Act 1993 (NSW)*, any person may make a submission in writing to Council with respect to the Council's Audited Financial Statements or the Auditor's Reports.

Copies of the Audited Financial Statements and the Auditor's Reports may be inspected at:

Internet: www.lachlan.nsw.gov.au

Locations: 58-64 Molong Street, Condobolin NSW 2877
35A Foster Street, Lake Cargelligo NSW 2672

Submissions are due by 5pm, 18 November 2020.

8.2 DONATION REQUESTS

TRIM Number: R20/303

Author: Administration Officer - Corporate & Community Services

PURPOSE

Council is asked to consider requests for monetary and in kind support for community events to be held in the 2020/2021 financial year.

SUPPORTING INFORMATION

A copy of the donation requests are included as attachments to this report.

BACKGROUND

Throughout the year Council receives requests from individuals, community groups and sporting clubs for financial and in kind support. This support may promote the liveability of the shire or enable residents to undertake representation in their chosen sport or activities outside the shire.

ISSUES AND COMMENTS

1. **Tottenham Central School** have requested Council support towards awards for their end of year presentation awards ceremony to be held on the 14th December 2020. They have not requested any particular dollar amount but historically Council has donated \$100 per year since 2016.
 - I.
 2. **Lake Cargelligo Multi-Purpose Service** have requested support towards the purchase of an additional flag pole in front of the Lake Cargelligo Hospital. They are working in partnership with the Local Land Council and feel this would help to build cultural awareness locally. A quote has been received to fabricate and fit the pole at a cost of \$2,035.00. They have requested Council fully fund the project and no co-contribution has been offered from any partners.
 - II.
 3. **Tottenham Christmas Tree committee** have requested a donation towards their annual event. They have not requested any particular dollar amount but historically Council has donated \$500-\$1,000 in prior years.
 - III.
 4. Councillors at the November 2020 strategic briefing provided advice that they would like to see a resolution for \$100 towards supporting the presentation event for every school in Lachlan Shire, upon request. There was a similar resolution approved in November 2019.

FINANCIAL AND RESOURCE IMPLICATIONS

A provision was made in the FY2020/2021 budget to provide cash and in kind support for Community events.

Council has sufficient budget remaining to fund the requested donations.

It might be prudent for Council to consider reducing the amount of support it is prepared to approve for all or some of the requests. In order to provide assistance to as many organisations as possible within the limited budget, Council may choose to limit support to one occasion per year per organisation.

LEGAL IMPLICATIONS

There are no legal implications identified.

RISK IMPLICATIONS

There is reputational risk for Council when making decisions to approve or not to approve donation requests.

STAKEHOLDER CONSULTATION

Councillors at November 2020 Strategic Briefing.

OPTIONS

1. Council approve the requests to be funded from the 2020/2021 Budget; or
2. Council can vary the amount of funding to be provided to some or all of the requests; or
3. Council can choose not to approve all or any of the requests.

CONCLUSION

Council is required to determine if any of the above donation requests will be funded and if approved, specify the amount of funding to be provided.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.7.3 Council's decision making is equitable and ethical.

ATTACHMENTS

1. **Tottenham Central School - Donation Request** [↓](#)
2. **Lake hospital flag** [↓](#)
3. **Tottenham Christmas Tree committee donation request** [↓](#)

RECOMMENDATION

That:

1. The Director Corporate & Community Services Report No. R20/303 be received and noted.
2. Council determine the amount of any donation it wishes to provide to each organisation:
 - i. Tottenham Central School – presentation event \$100
 - ii. Lake Cargelligo Multi-purpose Service – flag pole contribution
 - iii. Tottenham Christmas Tree committee
 - iv. \$100 donation towards the presentation event for every school in the Lachlan Shire, upon request.



Tottenham Central School

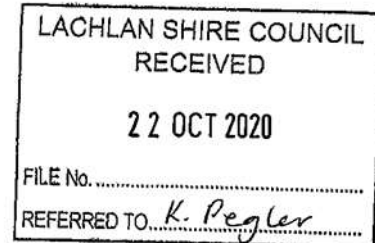
Merilba Street
Tottenham NSW 2873

Ph: 02 68924006 Fax: 02 68924159
email: tottenham-c.school@det.nsw.edu.au

Principal: Amanda Thorpe

20/10/2020

To the General Manager



As is customary every year, Tottenham Central School is once again preparing for our Presentation Ceremony which will be held on the morning of Monday, 14 December. This ceremony provides recognition to students who have distinguished themselves through academic achievement, service to other students, the school, and the community and by their involvement in extracurricular activities. Students will be presented with book awards, trophies and medallions.

As a valued local business and community leader, we are writing to ask for your support. We would greatly appreciate any assistance you are able to offer in the purchase of these important awards. Acknowledgement of your contribution will be made on the souvenir program.

Thank you for your valued support of our school. It is much appreciated.

Yours sincerely,

Amanda Thorpe
Principal

Good Afternoon Greg,

I am writing to you to seek support from Lachlan Shire Council.
We would like to look at seeking funding for an additional flag pole to be purchased and erected at the front of the Lake Cargelligo hospital. We feel that this would support our relationship agenda within the community and is an important aspect of respect and developing cultural awareness, locally.
We are working in collaboration with Judith Bartholomew-Murrin Bridge Local Lands council CEO

Im not sure if you can support us in any way, or if 'growing Lachlan' can.
It would be very much appreciated ☺

Some of the other improvements and funding we will be looking into for the near future is:
Artwork grants (internal and external)
Signage- welcome to country
Media room/telehealth- particularly to support mental health, video conferencing, education- overall a centralised hub to support particularly in the current times of Covid 19

If you would like to contact me im available on my direct line: 68980202
Or my mobile: 0427981155

Thanks again

Kind Regards
Kate O'Connor

Deputy Facility Manager | Lake Cargelligo MPS
28 Uabba St, Lake Cargelligo NSW 2672
Tel. (02) 68980202 Mob: 0427 981 155 | Fax. (02) 68980244 | Email. kate.oconnor5@health.nsw.gov.au



I acknowledge the Wiradjuri people as traditional owners of the land on which I work and live

This message is intended for the addressee named and may contain confidential information. If you are not the intended recipient, please delete it and notify the sender.



LACHLAN SHIRE COUNCIL

Donations Policy GEN006 – Requests over \$1,000 only

FUNDING APPLICATION FORM

Please read the policy carefully before completing this application form, as applications that do not meet the stated funding criteria may be deemed ineligible. Should you require assistance or advice in completing the application form, please contact Council on (02) 6895 1900.

PART A - Applicant Details	
Name of group/organisation: Lake Cargelligo MPS.	
Postal Address: 34 Wabba Street Lake Cargelligo	
Contact Person: Kate O'Connor	Position in group/organisation: Deputy Facility Manager
Telephone: 68980200	Mobile: 0427981155
Fax: 68980244	Email: kate.oconnor5@health.nsw.gov.au
Is your organisation incorporated?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Does your organisation have an ABN?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
ABN: 71172428618	
Does your organisation have Public Liability Insurance?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If yes, please attach a valid Certificate of Currency.	

PART B – Project Details (please attach extra pages if insufficient space is provided)	
Project Title: flag pole.	
Project Location: front of hospital.	
Proposed Start Date: ASAP	Proposed End Date: 3 months

Summary of Project.

purchase & erect a flag pole for the front of lake Cargelligo MPS. current poles (x2) dont allow support for us to have the 3 flags flying, particularly during NAIDOC celebrations.

Briefly summarise what your organisation does i.e. its mission.

Support relationship agenda between local hospital + community.

Further Information: Lachlan Shire Council ☎ 0268951900 ✉ Email: council@lachlan.nsw.gov.au				Page 1 of 3
Version: 3	Commencement Date: 2007	Last Review Date: 23 November 2016	Next Review Date: August 2017	TRIM No. D19/08746



LACHLAN SHIRE COUNCIL

Donations Policy GEN006 – Requests over \$1,000 only

FUNDING APPLICATION FORM

How will this project benefit the local community?

Respect within the community + development
of cultural awareness.

Please estimate the number of participants and/or spectators in your project.

seen by community (whole) daily. Also would
be half mast to show respect after death

How will the success of the project be evaluated by your organisation?

Help us develop relationships with local lands Council.
We would evaluate success by incorporating into
Annual Quality Assurance Audit.

How will your organisation acknowledge the financial contribution from Council?

- Ask lower lachlan to write a story for
local newspaper. It would also go on
social media platform + official MHD pages.

Please outline how your organisation will manage this project.

We have a quote for flagpole + erection of it.
Maintenance by hospital maintenance officer or
contractor. Asset management would see to ensuring
it was erected + costs allocated etc.

PART C – Funding Sources

Has your organisation received funding assistance from Council before?

Yes No

If Yes, in which financial year did your organisation last receive funding:

Please provide details of any funding sought from other sources for this project.

Funding Source	Amount	Secured (Yes or No)

Further Information: Lachlan Shire Council ☎ 0268951900 ✉ Email: council@lachlan.nsw.gov.au				Page 2 of 3
Version: 3	Commencement Date: 2007	Last Review Date: 23 November 2016	Next Review Date: August 2017	TRIM No. D19/08746



LACHLAN SHIRE COUNCIL

Donations Policy GEN006 – Requests over \$1,000 only

FUNDING APPLICATION FORM

Please outline how your organisation intends to manage and be accountable for the funds allocated, should your submission be successful.

- Allocated funds would go into local hospital account + contractors would be paid for the job once complete.

PART D – Project Budget

Please provide a detailed budget for your project. It is important that you clearly identify expenses by type and that every effort is made to reasonably estimate the level of income expected from sources such as entrance fees and sponsorship.

Is project budget attached before?		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Project Budget Summary:		Amount
Cash contributed by your organisation:		\$
Cash from other sources:		\$
In kind contribution, approximate value e.g. Volunteer		\$
Amount requested from Lachlan Shire Council		\$ 2035.00
Total Cost of Project:		\$ 2035.00

Authorisation:

I, KATE O'CONNOR (print name) certify that this application for funding was approved by the management committee of this organisation on 3/11/20 (insert Date).

<u>Kate</u> (Signed)	<u>11/3/20</u> (Date)
-------------------------	--------------------------

Further Information: Lachlan Shire Council ☎ 0268951900 ✉ Email: council@lachlan.nsw.gov.au				Page 3 of 3
Version: 3	Commencement Date: 2007	Last Review Date: 23 November 2016	Next Review Date: August 2017	TRIM No. D19/08746

Cargelligo Engineering

100 Walker Street
 Lake Cargelligo NSW 2672
 Ph: 0417132921

Quote

A.B.N. 86 129 553 852

Lake Cargelligo MPHS Murrumbidgee Local Health Dis Uabba Street Lake Cargelligo NSW 2672	Invoice No.: 00004014 Date: 21/02/2020 Your Ref: Terms: Net 14
--	---

DETAILS	TOTAL (inc-GST)
Fabricate and fit flag pole at lake cargelligo hospital	\$2,035.00

Delivery Address:
 Lake Cargelligo MPHS
 Murrumbidgee Local Health Dis
 Uabba Street
 Lake Cargelligo NSW 2672

Subtotal:	\$2,035.00
Freight(ex-GST):	\$0.00
GST:	\$185.00
Total(inc-GST):	\$2,035.00
Paid to Date:	\$0.00
Balance Due:	\$2,035.00

Remittance Advice:

Powered by **MYOB**

TERMS: 14 days



Pay by mail

Detach this section and mail your cheque to...

Cargelligo Engineering
 6 Walker Street
 Lake Cargelligo
 NSW 2672
 Ph: 0417132921

cargelligoengineering@gmail.com
 www.cargelligoengineering.com

Electronic Funds Transfer

Account name: Cargelligo Engineering
 BSB: 06 2462
 ACC: 10038795

Invoice 00004014 Amount Due: \$2,035.00

Page 1 of 1

Tottenham Christmas Tree Committee
5 Merilba Street
Tottenham NSW 2873

9 October 2020

To Whom It May Concern

I am writing in regards to the Tottenham Community Christmas Tree. This event is held in December each year in the local park. The Christmas Tree is a unique community gathering in the town and has been occurring for over 90 years.

The event brings the community together with Santa arriving to deliver the presents to the children. The Salvation Army and the local band play and sing Christmas carols.

The community organisations such as the Lions Club, Youth Club and Men's Shed support the event through running our BBQ, drinks store and supper. Lachlan Shire Council have also supported us for many years and we are hoping that they will once again support the 2020 Tottenham Community Christmas Tree.

Thank you for your time,

Jodie Attenborough
0428924364
jodieatt1980@gmail.com

8.3 INVESTMENTS AT 31 OCTOBER 2020

TRIM Number: R20/317

Author: Financial Accountant

PURPOSE

The *Local Government (General) Regulation 2005 section 212* specifies that Council's Responsible Accounting Officer must provide elected members with a monthly written report detailing the funds invested by Council. The report must include information up to the last day of the month immediately preceding the meeting.

The Responsible Accounting Officer must also provide a certificate stating whether the investments have been made in accordance with the Act, the Regulations and Council's investment policy.

SUPPORTING INFORMATION

Council's general bank account reconciled balance at 31 October 2020 is \$1,414,250.

Investments held at 31 October 2020 totalling \$42,504,167 are set out in Attachment 1.

Please note that not all the pages of the report are included in these attachments therefore you do not need to be concerned about missing pages.

Responsible Accounting Officer Certificate

I certify that the bank accounts and investments have been reconciled with the Council's general ledger as at 31 October 2020, and that investments have been made in accordance with the *Local Government Act, Local Government (General) Regulation 2005* and Council's Investment Policy.

Karen Pegler
Responsible Accounting Officer

FINANCIAL UPDATE

As at the end of October 2020, Council's portfolio is compliant across its counterparty limits. Council was slightly over by 0.82% (\$348,333) in the "BBB" Category credit quality limit. This was due to the reduction in the overall portfolio by \$2.5m during the month. Over the past 12 months, the portfolio, excluding on call cash, returned +2.00% p.a., outperforming bank bills by 1.49% p.a. This has been relatively strong given deposit rates reached their all-time low and credit margins have contracted significantly over the past 3 years.

At the end of October, the official cash rate remained at 0.25%. However, on the 3rd November 2020 the RBA cut official rates by 0.15% down to 0.10%. This low rate will have a negative effect on Council's interest income for future term deposit investments. The expectation is that the Reserve Bank will not raise rates again until there is a sustainable recovery and the economic objectives of full employment and target inflation are back on track. Returns of 0.60% to 0.90% p.a. may potentially be the "norm" over the next few financial years.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Investments are made, in accordance with Council's Investment Policy and the Community Strategic Plan/Delivery Program Item 4.2.1, which aims to ensure that "Council is financially sustainable and provides services at a level expected by the community".

CONCLUSION

Investments will continue to be managed so Council can meet its cash commitments as and when they fall due. Where possible, investments will target longer terms.

ATTACHMENTS

1. 31 October Investment Reports [↓](#)

RECOMMENDATION

That:

1. The Director Corporate and Community Services Report No. R20/317 be received and noted.



Lachlan Shire
Your Ultimate Bush Experience

Investment Report

01/10/2020 to 31/10/2020



Portfolio Valuation as at 31/10/2020

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Value	Accrued	Accrued MTD
ING Direct	A	TD	GENERAL	Annual	19/11/2018	19/11/2020	2.9100	1,000,000.00	27,744.66	2,471.51
AMP Bank	BBB	TD	GENERAL	At Maturity	27/05/2020	24/11/2020	1.6500	1,000,000.00	7,142.47	1,401.37
ING Direct	A	TD	GENERAL	At Maturity	10/12/2019	10/12/2020	1.5500	500,000.00	6,943.15	658.22
AMP Bank	BBB	TD	GENERAL	Annual	26/06/2019	22/12/2020	2.4000	750,000.00	6,312.33	1,528.77
ING Direct	A	TD	GENERAL	At Maturity	20/12/2019	22/12/2020	1.6500	500,000.00	7,165.07	700.68
ING Direct	A	TD	GENERAL	At Maturity	10/01/2020	12/01/2021	1.6500	1,000,000.00	13,380.82	1,401.37
Bank of Sydney	Unrated	TD	GENERAL	At Maturity	06/02/2020	09/02/2021	2.0000	500,000.00	7,369.86	849.32
ING Direct	A	TD	GENERAL	Annual	12/02/2020	10/02/2021	1.6000	1,000,000.00	11,528.77	1,358.90
WAW Credit Union	Unrated	TD	GENERAL	Annual	27/02/2019	02/03/2021	3.0000	500,000.00	10,191.78	1,273.97
Newcastle Permanent	BBB	TD	GENERAL	Quarterly	05/03/2019	08/03/2021	2.8500	1,000,000.00	4,294.52	2,420.55
Macquarie Bank	A+	TD	GENERAL	At Maturity	24/03/2020	23/03/2021	1.7500	1,000,000.00	10,643.84	1,486.30
NAB	AA-	TD	GENERAL	At Maturity	27/05/2020	30/03/2021	1.0300	900,000.00	4,012.77	787.32
AMP Bank	BBB	TD	GENERAL	At Maturity	14/04/2020	13/04/2021	1.8500	500,000.00	5,093.84	785.62
Rural Bank (Bendigo and Adelaide Bank)	BBB+	TD	GENERAL	Annual	03/05/2019	03/05/2021	2.6000	1,000,000.00	12,893.15	2,208.22
Bank of Sydney	Unrated	TD	GENERAL	At Maturity	05/05/2020	04/05/2021	1.5000	1,000,000.00	7,397.26	1,273.97
AMP Bank	BBB	TD	GENERAL	At Maturity	05/05/2020	04/05/2021	1.5500	1,000,000.00	7,643.84	1,316.44
NAB	AA-	TD	GENERAL	At Maturity	22/05/2020	25/05/2021	1.0600	2,000,000.00	9,467.40	1,800.55
Westpac	AA-	TD	GENERAL	Quarterly	27/05/2020	25/05/2021	0.9100	2,000,000.00	3,290.96	1,545.75



Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Value	Accrued	Accrued MTD
Bendigo and Adelaide	BBB+	TD	GENERAL	At Maturity	09/06/2020	08/06/2021	1.2500	500,000.00	2,482.88	530.82
Auswide Bank	BBB	TD	GENERAL	At Maturity	15/06/2020	15/06/2021	1.0000	1,000,000.00	3,808.22	849.32
ING Direct	A	TD	GENERAL	Quarterly	11/06/2020	15/06/2021	1.0000	750,000.00	1,047.95	636.99
BOQ	BBB+	TD	GENERAL	Annual	30/06/2020	06/07/2021	1.0500	1,000,000.00	3,567.12	891.78
Auswide Bank	BBB	TD	GENERAL	At Maturity	12/08/2019	10/08/2021	1.9500	1,000,000.00	23,880.82	1,656.16
Westpac	AA-	TD	GENERAL	Quarterly	26/08/2020	26/08/2021	0.8000	1,000,000.00	1,468.49	679.45
Bank of Sydney	Unrated	TD	GENERAL	Annual	08/09/2020	08/09/2021	0.9300	500,000.00	687.95	394.93
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	20/10/2020	20/10/2021	0.6300	500,000.00	103.56	103.56
Westpac	AA-	TD	GENERAL	Quarterly	22/10/2019	26/10/2021	1.6000	1,000,000.00	438.36	438.36
AMP Bank	BBB	TD	GENERAL	Annual	27/05/2020	23/11/2021	1.4500	1,000,000.00	6,276.71	1,231.51
ING Direct	A	TD	GENERAL	Annual	06/02/2020	08/02/2022	1.6500	500,000.00	6,080.14	700.68
Newcastle Permanent	BBB	TD	GENERAL	Quarterly	20/02/2019	22/02/2022	3.0500	500,000.00	3,050.00	1,295.21
Newcastle Permanent	BBB	TD	GENERAL	Quarterly	05/03/2019	08/03/2022	2.9500	500,000.00	2,222.60	1,252.74
BOQ	BBB+	TD	GENERAL	Annual	06/05/2020	10/05/2022	1.4500	500,000.00	3,555.48	615.75
BOQ	BBB+	TD	GENERAL	At Maturity	27/05/2020	24/05/2022	1.3000	1,000,000.00	5,627.40	1,104.11
AMP Bank	BBB	TD	GENERAL	Annual	11/06/2020	14/06/2022	1.4000	750,000.00	4,113.70	891.78
BOQ	BBB+	TD	GENERAL	Annual	23/06/2020	28/06/2022	1.2500	1,000,000.00	4,486.30	1,061.64
BOQ	BBB+	TD	GENERAL	Annual	22/07/2020	26/07/2022	1.0000	600,000.00	1,676.71	509.59
Auswide Bank	BBB	TD	GENERAL	At Maturity	18/08/2020	23/08/2022	0.9000	500,000.00	924.66	382.19
Auswide Bank	BBB	TD	GENERAL	At Maturity	27/08/2020	29/08/2022	0.9000	750,000.00	1,220.55	573.29





Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Value	Accrued	Accrued MTD
Westpac	AA-	TD	GENERAL	Quarterly	26/08/2020	30/08/2022	0.8200	1,000,000.00	1,505.21	696.44
BOQ	BBB+	TD	GENERAL	At Maturity	26/08/2020	30/08/2022	0.9500	1,000,000.00	1,743.84	806.85
Westpac	AA-	TD	GENERAL	Quarterly	08/09/2020	08/09/2022	0.7800	1,500,000.00	1,730.96	993.70
NAB	AA-	TD	GENERAL	Annual	08/09/2020	08/09/2022	0.8000	1,500,000.00	1,775.34	1,019.18
NAB	AA-	TD	GENERAL	Annual	08/09/2020	13/09/2022	0.8000	1,500,000.00	1,775.34	1,019.18
WAW Credit Union	Unrated	TD	GENERAL	Annual	08/09/2020	13/09/2022	1.0500	500,000.00	776.71	445.89
BOQ	BBB+	TD	GENERAL	Annual	20/10/2020	20/10/2022	0.8000	500,000.00	131.51	131.51
NAB	AA-	CASH	GENERAL	Monthly	31/10/2020	31/10/2020	0.5500	3,004,167.33	2,306.00	2,306.00
TOTALS								42,504,167.33	250,980.96	48,487.43



Counterparty Compliance as at 31/10/2020

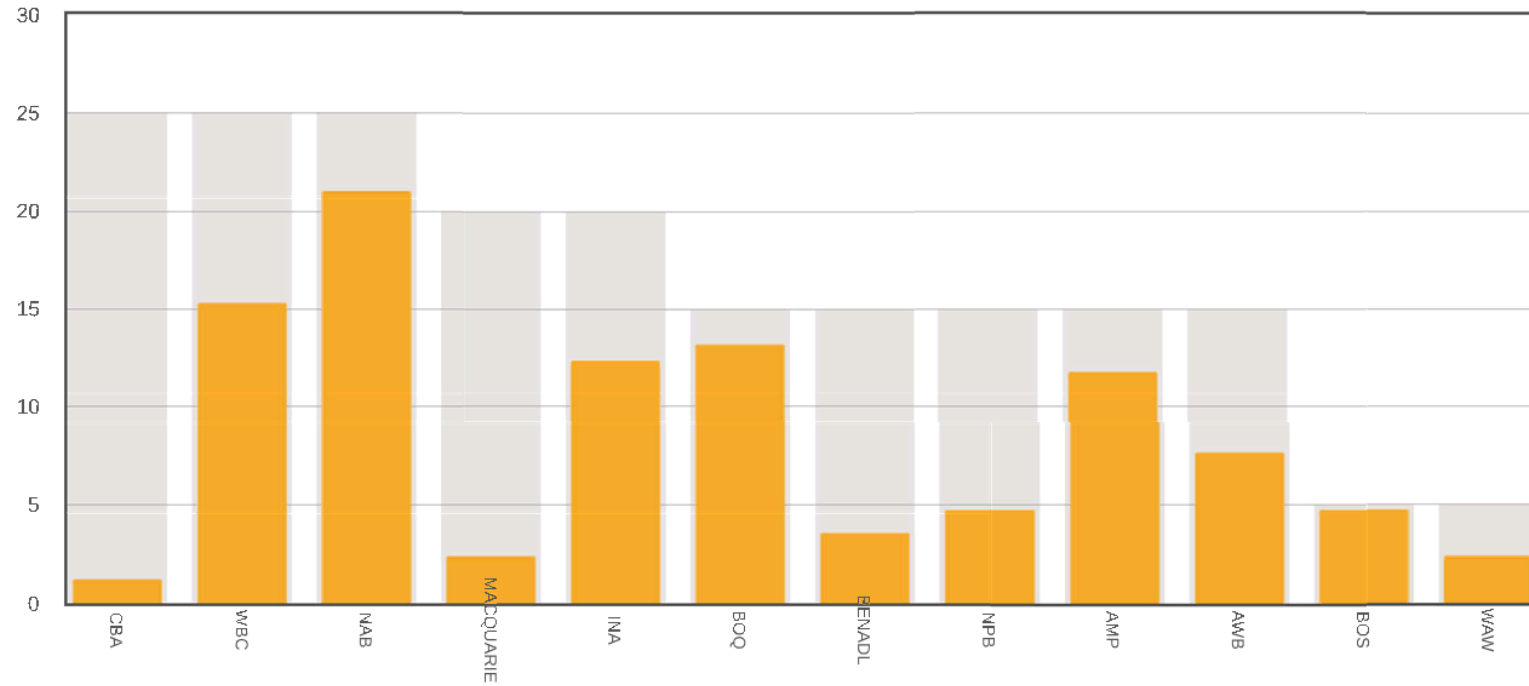
Long Term Investments

Compliant	Bank Group	Term	Rating	Invested	Invested (%)	Limit (%)	Limit (\$)	Available
✔	Commonwealth Bank	Long	AA-	500,000.00	1.18	25.00	-	10,126,041.83
✔	Westpac	Long	AA-	6,500,000.00	15.29	25.00	-	4,126,041.83
✔	NAB	Long	AA-	8,904,167.33	20.95	25.00	-	1,721,874.50
✔	Macquarie Bank	Long	A+	1,000,000.00	2.35	20.00	-	7,500,833.47
✔	ING Direct	Long	A	5,250,000.00	12.35	20.00	-	3,250,833.47
✔	BOQ	Long	BBB+	5,600,000.00	13.18	15.00	-	775,625.10
✔	Bendigo and Adelaide	Long	BBB+	1,500,000.00	3.53	15.00	-	4,875,625.10
✔	Newcastle Permanent	Long	BBB	2,000,000.00	4.71	15.00	-	4,375,625.10
✔	AMP Bank	Long	BBB	5,000,000.00	11.76	15.00	-	1,375,625.10
✔	Auswide Bank	Long	BBB	3,250,000.00	7.65	15.00	-	3,125,625.10
✔	Bank of Sydney	Long	Unrated	2,000,000.00	4.71	5.00	-	125,208.37
✔	WAW Credit Union	Long	Unrated	1,000,000.00	2.35	5.00	-	1,125,208.37
TOTALS				42,504,167.33	100.00			





Counterparty Compliance - Long Term Investments



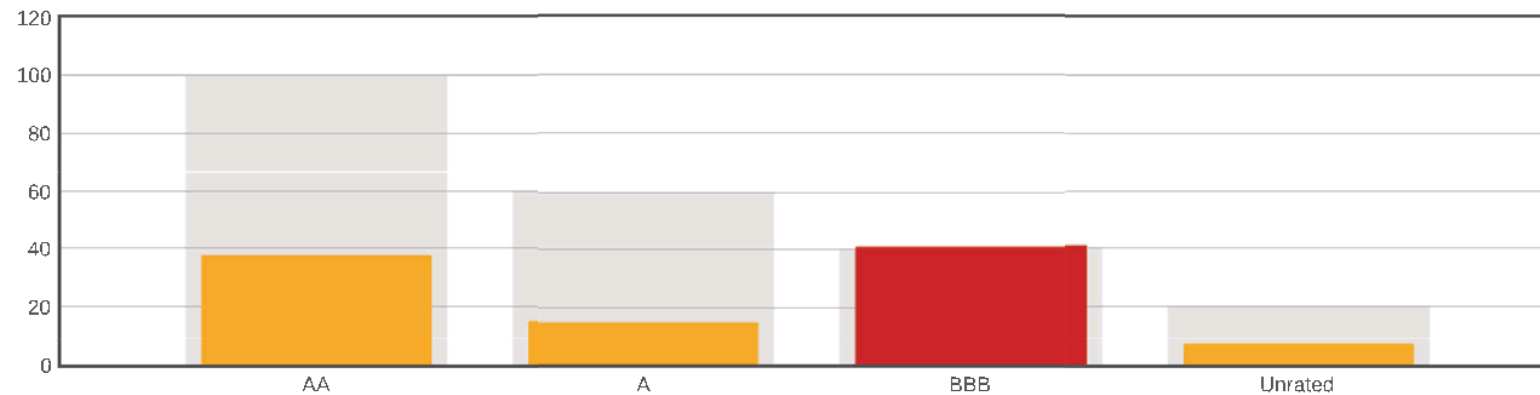


Credit Quality Compliance as at 31/10/2020

Long Term Investments

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available
✓	AA	15,904,167.33	37.42	100.00	26,600,000.00
✓	A	6,250,000.00	14.70	60.00	19,252,500.40
✗	BBB	17,350,000.00	40.82	40.00	-348,333.07
✓	Unrated	3,000,000.00	7.06	20.00	5,500,833.47
TOTALS		42,504,167.33	100.00		

Credit Quality Compliance - Long Term Investments

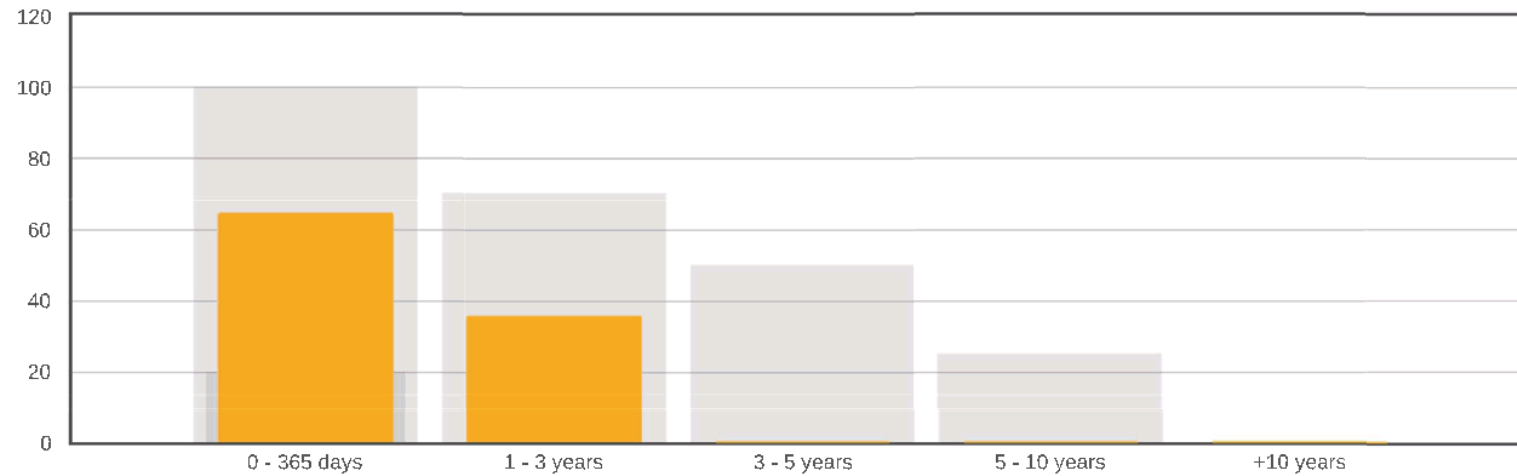




Maturity Compliance as at 31/10/2020

Compliant	Term	Invested	Invested (%)	Min Limit (%)	Max Limit (%)	Available
✓	0 - 365 days	27,404,167.33	64.47	20.00	100.00	15,100,000.00
✓	1 - 3 years	15,100,000.00	35.53	0.00	70.00	14,652,917.13
✓	3 - 5 years	-	0.00	0.00	50.00	21,252,083.67
✓	5 - 10 years	-	0.00	0.00	25.00	10,626,041.83
✓	+10 years	-	0.00	0.00	0.00	-
TOTALS		42,504,167.33	100.00			

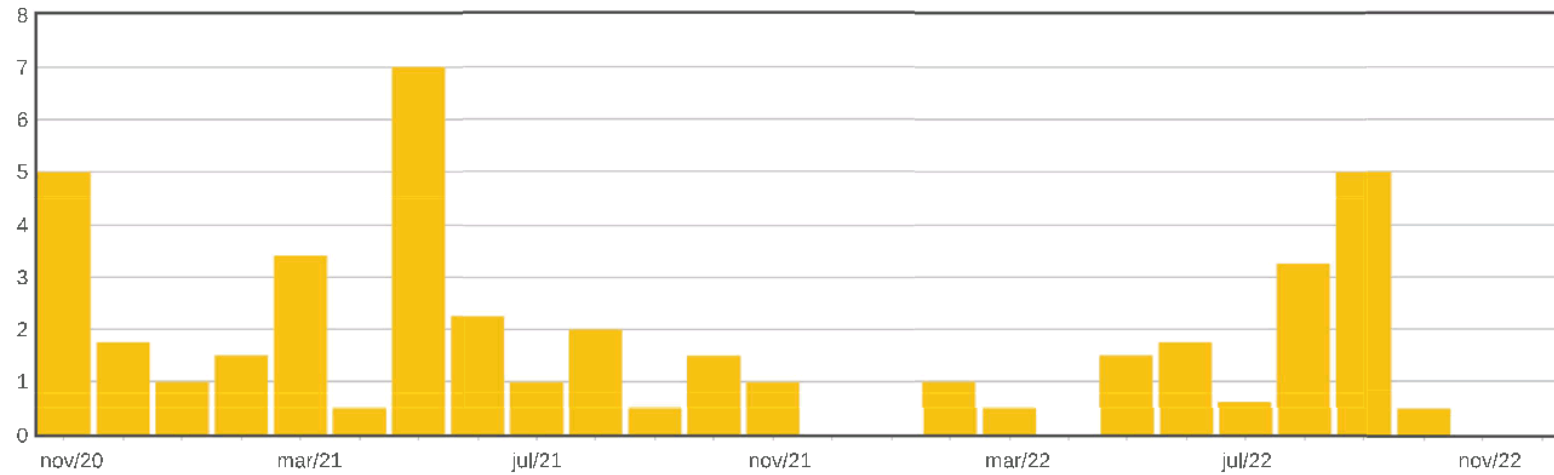
Maturity Compliance





Maturity Cashflow as at 31/10/2020

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2020	-	-	-	-	-	-	-	-	-	-	5,004,167	1,750,000	6,754,167.33
2021	1,000,000	1,500,000	3,400,000	500,000	7,000,000	2,250,000	1,000,000	2,000,000	500,000	1,500,000	1,000,000	-	21,650,000.00
2022	-	1,000,000	500,000	-	1,500,000	1,750,000	600,000	3,250,000	5,000,000	500,000	-	-	14,100,000.00
TOTALS													42,504,167.33



8.4 QUARTERLY BUDGET REVIEW 1 2021FY

TRIM Number: R20/328

Author: Director - Corporate and Community Services

PURPOSE

To provide Council with a quarterly review of the Operational Plan budget as at 30 September 2020, as required by the *Local Government (General) Regulation 2005*.

SUPPORTING INFORMATION

A copy of Council's Quarterly Budget adjustments, projected results and proposed reserve balances are included as attachments.

In addition, as previously requested by Council, CDRV reserve movements and the unallocated balance of each location is provided in this report.

BACKGROUND

1. The *Local Government (General) Regulation 2005* requires the Council to prepare and consider a budget review statement each quarter (aside from June), which shows:

- 2.
3. - Estimates of Income and Expenditure
4. - Any relevant revisions of these estimates
- 5.

This review is completed in consultation with the responsible Director or Manager of the relevant department.

The statement must comply with the Local Government Code of Accounting Practice and be considered by the Council no later than 2 months past the conclusion of the quarter.

ISSUES AND COMMENTS

Council staff have completed a review of the 2020-2021 budget to identify:

- Budget variations;
- Council resolutions impacting on budget; and
- Information that has become available since the adoption of the current year's budget which is not currently reflected in the 2020-2021 Operational Budget.

Council's expected net financial position as at 30 June 2021, after the proposed budget amendments, is reflected in **Attachment 1**, along with the actual financial results for the year ended 28 October 2020. A surplus position at this review has been maintained, however it has been reduced from the original budget.

Significant variances have been summarised below:

- 6.
- Interest revenue continues to decline with the Reserve Bank of Australia dropping the cash rate to 0.10%p.a.
- Operating grants - The Financial Assistance Grant has been reduced by \$261K in the general component and \$152K in the Roads component in line with advice received in July from the Grants Commission. The remaining amount of the Drought Stimulus funding of \$675K has now been brought in to the budget.
- Capital grants – budget has increased by \$6.8M predominantly due to the approval of the Growing Local Economies Grant (\$3.2M), DRNSW Stimulus Funding (\$1.4M) Building Better

Regions Fund (\$450K) for the Visitor Information Centre and tourism precinct to be located in Condobolin.

- Overall, actual operating expenses are within acceptable ranges as at 28 October 2020 at 31% with 33% of the financial year elapsed. Materials and contracts are at higher levels but this figure also includes commitments for projects going over the whole year.
- Transfer from reserves includes \$1.03M from the Water Fund reserve to cover committed works.

REPORT BY RESPONSIBLE ACCOUNTING OFFICER

The following statement is made in accordance with Clause 203(2) of the *Local Government (General) Regulations 2005*:

Council's projected financial position as reflected in QBR1 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

LEGAL IMPLICATIONS

Nil to this report.

RISK IMPLICATIONS

There are financial risks with projecting budgeted income and expenditure as unexpected variances can occur. These can be mitigated by careful management of costs. With the ongoing pandemic, Council's cash flow, in particular from rates due to debt recovery action being minimised, is at risk of being less than expected.

STAKEHOLDER CONSULTATION

Council officers with budgetary responsibilities have been consulted in identifying these budget variations.

OPTIONS

That Council approve the budget variations as listed in the Quarterly Budget Review (1) adjustments.

CONCLUSION

Council's financial position remains sound however fiscal restraint is necessary to ensure actual results do not differ from expectations.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP: 4.2 - Strong effective and Responsive Council

Delivery Program Action 4.2.1 - Council is financially sustainable and provides services at a level expected by the community.

ATTACHMENTS

1. **Operational Annual Budget v Actual and Proposed Annual Budget** [↓](#)
2. **QBR 1 Adjustments detail** [↓](#)
3. **Summary of Reserve Movements as at 30 September 2020** [↓](#)
4. **CDRV Reserve balances as at 30 September 2020** [↓](#)

RECOMMENDATION

That Council

1. Formally receive and Note Director Corporate and Community Services Report No.R20/328

- AND
2. Adopt the Quarterly Budget adjustments as presented.

Operational Budget Budget 2020-2021						
Description	Operating Plan 2020/2021	Actual YTD Results as at 28 Oct 2020	Percentage Actual YTD/Amended QBR Budget	Revotes	Adjustments for QBR1	Proposed Amended Annual Budget
CONSOLIDATED RESULTS						
Income						
Rates & Annual Charges	12,489,052	12,519,914	100.2%		-	12,489,052
User Charges & Fees	5,269,831	1,000,821	19.0%		-	5,269,831
Interest & Investment Revenue	546,196	28,030	5.1%		-	546,196
Other Revenues	846,783	166,587	19.4%		10,855	857,638
Grants & Contributions - Operating	18,380,882	2,979,266	15.4%		1,003,352	19,384,234
Grants & Contributions - Capital	10,452,613	4,684,899	27.1%		6,841,322	17,293,935
Total Income from Continuing Operations	47,985,357	21,379,517		0	7,855,529	55,840,886
Expenses						
Employee Costs	(11,820,786)	(1,860,295)	15.3%	(129,287)	(214,382)	(12,164,465)
Borrowing Costs	(163,668)	(17,643)	10.8%	-	-	(163,668)
Materials & Contracts	(8,355,726)	(5,759,194)	62.0%	(20,000)	(914,778)	(9,290,504)
Depreciation	(10,859,865)	(2,714,966)	25.1%	-	50,950	(10,808,915)
Other Expenses	(4,166,865)	(943,567)	20.2%	(33,000)	(479,442)	(4,679,307)
Losses on Disposal of Assets	(100,000)	0		-	-	(100,000)
Total Expenses from Continuing Operations	(35,466,910)	(11,295,664)		(182,287)	(1,557,652)	(37,206,849)
Operating Result from continuing operations - Gain/(Loss)	12,518,446	10,083,852		(182,287)	6,297,877	18,634,036
Operating Result from continuing operations before Capital Income Gain/(Loss)	2,065,834	5,398,953		(182,287)	(543,445)	1,340,102
Capital Expenditure	30,084,517	9,557,712	23.3%	1,991,077	9,030,994	41,106,588
Loan Funds Utilised	(4,000,000)	0	0.0%	-	-	(4,000,000)
Loan Principal Repaid	227,325		0.0%	-	-	227,325
Transfers to Restricted Assets (Reserves)	618,765		0.0%			618,765
Transfers from Restricted Assets (Reserves)	(4,063,047)		0.0%	(2,173,364)	(2,307,727)	(8,544,138)
Depreciation Contra	(10,859,865)	(2,714,966)	25.1%	-	50,950	(10,808,915)
Net Unrestricted Cash Surplus/(Deficit)	\$ 510,751	\$ 3,241,106		\$ -	-\$ 476,340	\$ 34,411

Item	\$
Proposed Quarterly Budget Adjustments September 2020	
INCOME - OPERATING	
Building Dwellings - Private Rentals for Staff	- 2,520.00
Building Dwellings - Private Rentals for Staff - reimbursement	- 2,400.00
SES Emergency Services - Condobolin - roll a doors	- 5,935.00
Total Adjustment for Operating Income (Increase)	- 10,855.00
INCOME - CAPITAL GRANTS & CONTRIBUTIONS	
Gum Bend Lake Walkway Stage 1 - Stronger Country Communities Fund Rnd 3	- 124,639.00
Gum Bend Lake Exercise Equipment - Stronger Country Communities Fund Rnd 3	- 50,000.00
Condobolin Museum Extension - Stronger Country Communities Fund Rnd 3	- 77,765.00
Condobolin Aerodrome - Fencing Project	- 35,000.00
New Tourist Information Centre - Condobolin - Growing Local Economy's grant	- 3,288,798.00
State Library Grant - Local Priority Grant decrease	- 34,500.00
Apex Park Pontoon Project - Transport for NSW grant	- 185,000.00
Construction of Visitor Information Centre - Condobolin - DRNSW Stimulus Funding	- 657,758.00
Tourism Precinct - Condobolin - Stage 2 Civil Works - DRNSW Stimulus Funding	- 1,369,863.00
Tourism Precinct - Condobolin - Stage 3 works - BBRF	- 450,000.00
Condobolin - SRA Power upgrade (Showground Stimulus Funding phase 2)	- 267,272.73
Tottenham Sewage Effluent Management System Restart NSW	- 24,912.00
Condobolin Sewage Effluent Management System Restart NSW	- 24,912.00
Lake Cargelligo Sewage Effluent Management System Restart NSW	- 24,912.00
Condobolin Bore Field II Stage 1 - Restart NSW 755	- 741,000.00
Tottenham Water supply Storage Upgrade Augmentation - Restart NSW 841	- 142,000.00
DWS072 Condobolin Drought Water Security Project	- 300,000.00
Regional Road Grants FCR trf to Local Roads and FY 2021/2022	5,929,574.00
Regional Roads Repair Grant	100,000.00
Fixing Local Roads Grant	- 1,752,000.00
Fixing Country Roads Grant	- 3,378,464.00
FRRR - Vermont Hill Ablutions block	- 1,500.00
Gum Bend Lake Shade Shelters x 4 - Rotary Club	- 9,600.00
Total Adjustment for Capital Grants & Contributions (Increase)	- 6,841,321.73
INCOME - OPERATING GRANTS	
SCCF2 - Condobolin Sports Club	- 60,000.00
SCCF3 -Tottenham Youth Club Building - renovations	- 57,046.00
SCCF3 - Condo Crew	- 134,050.00
SCCF3 - Down the Track	- 139,000.00
Contribution from OLG for RFS	174,355.00
Contribution from OLG for RFS	- 174,355.00
Drought Community Program Round 2	- 100,000.00
Live and Local Music grant	- 13,000.00
Drought Stimulus Grant	- 675,000.00
State Library Grant - notification of increase to subsidy	- 4,680.00
Small Business Month Grant - NSW Treasury Office	- 2,000.00
HACC Covid funding for meals	- 25,942.03
Shire Strategic Business Plan/IWCM	- 206,250.00
Financial Assistance Grant - General Component	261,408.00
Financial Assistance Grant - Roads Component	152,208.00
Total Adjustment for Operating Grants (Increase)	- 1,003,352.03
EXPENDITURE	
SCCF2 - Condobolin Sports Club	45,000.00
SCCF3 - Condo Crew	134,050.00
SCCF3 - Down the Track	139,000.00
Adverse Events Plan - Drought Community Programme	5,000.00
Live and Local Music grant	13,000.00
Lake Cargelligo Footpath Upgrades - Drought Stimulus Programme TBC (\$80,000 State)	86,112.00
Tottenham Recreation Ground - Stormwater - Drought Stimulus Program	65,000.00
Library Special Projects Grant - Furnishings & Equipment	5,000.00
Small Business Month Grant - NSW Treasury Office	2,000.00
Depreciation - Stormwater	- 50,950.00
HVIS - Electricity	- 1,000.00
HVIS - Insurance	- 740.00
HVIS - Rates	3,830.00
Insurance	- 1,000.00
Insurance	- 590.00
Scout Hall no longer rateable	- 2,069.00
SRA Hall Roof - not required	- 5,000.00
Sporting Ground - Goodwill St Tennis Courts Condobolin	5,000.00
Building Dwelling 42 McGregor St Condobolin - Unit 1 (Staff Housing)	- 1,500.00
Building Dwellings - Private Rentals for Staff - Maintenance	3,900.00
Caravan Park - Business Plan	9,000.00
Caravan Park - Business Plan	1,000.00
Condo Cvan Park - Electricity	- 5,000.00
Lake Cvan Park - Electricity	- 5,000.00
Caravan Park Tottenham - Contract payments	- 40,000.00

Item	\$
Caravan Park Tottenham - utilities	4,860.00
Caravan Park Tottenham - employee	44,860.00
Caravan Park Condobolin - Utilities	3,140.00
Caravan Park Condobolin - Loan Repayments	3,140.00
Willow Bend Sports Stadium - equipment purchases	1,595.00
Vacant land - other expenses	10,000.00
Land Development - sale expenses	10,000.00
Environment & Planning salary & wages	88,000.00
Environment & Planning superannuation	8,373.00
Economic Development salary & wages	35,982.00
Economic Development superannuation	3,335.00
Tourism Salary & Wages	123,982.00
Tourism Superannuation	11,708.00
Asset Revaluations	15,000.00
Asset Revaluations	15,000.00
SES Emergency Services - Condobolin - roll a doors	5,935.00
Street Trees maintenance	127,750.00
HACC Covid funding for meals	25,942.03
Showground stimulus funding R1	45,484.26
Showground stimulus funding R1	12,506.00
Showground stimulus funding R1	16,235.09
Hazard Reduction	17,590.00
Tourism Professional Services	4,180.00
Tourism Promotional Materials and activities	4,180.00
Condo pool fixed M & R	20,000.00
Lake Pool Equip M & R control system	20,000.00
Condobolin Scoping Study Sewage Treatment Plant	25,000.00
Sewer assets verification and capturing	152,000.00
Sewer Mains - Condobolin	45,000.00
Shire Strategic Business Plan/IWCM	275,000.00
Regional Roads Maint - Road Maintenance	300,000.00
Health Administration - Advertising Other	3,000.00
Rural Support Worker & Mental Health Support	103,739.00
Lake Cargelligo desilting chemical evaporation pond	100,000.00
SCCF3 -Tottenham Youth Club Building - renovations	57,046.00
Condobolin Footpath Upgrades - Drought Community Programme	94,000.00
81 Loughnan Street - Insurance	467.00
81 Loughnan Street - Building M & R	1,000.00
81 Loughnan Street - Grounds M & R	1,000.00
Total Adjustment for operating Expenditure (Increase)	1,557,652.38
CAPITAL EXPENDITURE	
Gum Bend Lake Walkway Stage 1 - Stronger Country Communities Fund Rnd 3	124,639.00
Gum Bend Lake Walkway Stage 1	20,000.00
Gum Bend Lake Exercise Equipment - Stronger Country Communities Fund Rnd 3	50,000.00
Condobolin Museum Extension - Stronger Country Communities Fund Rnd 3	77,765.00
Condobolin Aerodrome - Fencing Project	35,000.00
Condobolin -SRA Irrigation Racetrack concourse - Drought Community Programme	53,000.00
Tottenham - upgrade sports ground entrance and Parking - Drought Community Programme	32,167.00
Tottenham - 2 x Town Entrance Signs - Drought Community Programme	5,520.00
Tullibigeal - 2 x Town Entrance Signs - Drought Community Programme	4,340.00
Albert- 2 x Town Entrance Signs - Drought Community Programme	3,832.00
Burcher - 2 x Town Entrance Signs - Drought Community Programme	20,000.00
Ffield - 2 x Town Entrance Signs - Drought Community Programme	3,799.00
Derriwong - 2 x Town Entrance Signs - Drought Community Programme	3,838.00
Lake Cargelligo - Showground Amenities & Stables	158,280.00
Lake Rec Ground Seating - Drought Stimulus Program	50,000.00
Lake Cargelligo Caravan Park Amenities Upgrade - Drought Stimulus Program	170,000.00
Tottenham Caravan Park Amenities Upgrade & Camp Kitchen - Drought Stimulus Program	100,000.00
Tottenham Caravan Park Amenities Camp Kitchen - Drought Stimulus Program	25,000.00
Gumbend Lake Amenities block complete renewal - Drought Stimulus Program	300,000.00
Tottenham Recreation Ground - Fencing - Drought Stimulus Program	110,000.00
Building Capital Works unallocated - Council Resolution 2020/130 18-10	30,774.00
Buildings - Capital Works - Budget Unallocated SRV Component	40,000.00
Condobolin Office Building Capital Works - Council Resolution 2020/130 18-10	50,000.00
Condobolin Office Building Re-Roofing	120,774.00
New Tourist Information Centre - Condobolin	3,288,798.00
Library Special Projects Grant - Furnishings & Equipment	9,500.00
FRRR - Vermont Hill Ablutions block	1,500.00
Willow Bend Sports Stadium - capital equipment purchases	1,595.00
Gum Bend Lake Shade Shelters x 4 - Rotary Club	13,600.00
Apex Park Pontoon Project	200,000.00
Construction of Visitor Information Centre - Condobolin - DRNSW Stimulus Funding	657,758.00
Tourism Precinct - Condobolin - Stage 2 Civil Works - DRNSW Stimulus Funding	1,369,863.00
Tourism Precinct - Condobolin - Stage 3 works - BBRF	450,000.00
Condobolin - SRA Power upgrade (Showground Stimulus Funding phase 2)	267,272.73
Tottenham Sewage Effluent Management System Restart NSW	24,912.00
Condobolin Sewage Effluent Management System Restart NSW	24,912.00
Lake Cargelligo Sewage Effluent Management System Restart NSW	24,912.00
Shire Upgrade of SCADA system at Sewerage Pumping Stations	83,240.00

Item	\$
Sewer Reuse Lake Cargelligo STP Pond/Lining	97,740.00
Shirewide - Installation of LED lights	14,656.00
Tottenham STP - Shed	12,952.00
Shirewide STP - Water Testing Instruments	29,025.00
Condobolin Bore Field II Stage 1 - Restart NSW 755	741,000.00
Tottenham Water supply Storage Upgrade Augmentation - Restart NSW 841	142,000.00
DWS072 Condobolin Drought Water Security Project	300,000.00
Lake Cargelligo desilting chemical evaporation pond	100,000.00
Mini Excavator for Water fund	66,000.00
Mini Excavator for Water fund	46,000.00
Burcher Water Filtration	7,000.00
Lake Cargelligo PS - Building Restoration	80,000.00
Lake Cargelligo WTP Automation and Process Control	78,000.00
Condobolin WTP - Building Restoration	20,000.00
Tullibigeal Irrigation Scheme & Bore	190,000.00
Lake Cargelligo WTP Pressure Vessels Pipework Replacement	398,000.00
Lake Cargelligo Treatment Plant	94,000.00
Condobolin Goobang Creek Raw Water Pump Station upgrade	4,000.00
Tullibigeal Reservoir - Electrical Upgrade	22,000.00
Tullibigeal Booster - Electrical Upgrade	30,000.00
Tottenham WTP - Inlet Flow Meter Electrical Upgrade	19,000.00
Tottenham Leg O Mutton Electrical Upgrade	36,000.00
Tottenham Reservoir Electrical Upgrade	51,000.00
MR57S The Gipps Way ch 0 - 20450 (20.47km) - widen seal Grant \$2.8M FCR	56,629.00
MR 57S - Nerathong Bridge Replacement (FCR and Block)	547,000.00
MR75NN - The Bogan Way Widening (FCR & Block)	1,500,000.00
Land Acquisition MR57S Gipps Way	50,000.00
Regional Road Culvert Renewals	59,230.00
MR57N Fifield Road reconstruction	600,000.00
MR231 Wyalong Road resealing 2km	90,000.00
MR377 Lachlan Valley Way resealing 5km	160,000.00
Regional Road Unallocated Reseals - Budget Only	312,140.00
MR7513 Lake Cargelligo Rd widening (Repair program 50% RMS Block grant 50%)	800,000.00
William St/Lachlan St intersection	600,000.00
William St/Lachlan St intersection - Block	450,000.00
William St/Lachlan St intersection - RTR	400,000.00
William St/Lachlan St intersection - FAG	579,000.00
Foster Street, Lake Cargelligo reconstruction	600,000.00
Foster Street, Lake Cargelligo reconstruction - Block	300,000.00
Foster Street, Lake Cargelligo reconstruction - RTR	395,000.00
Foster Street, Lake Cargelligo reconstruction - FAG Footpath	270,000.00
Foster Street, Lake Cargelligo reconstruction - FAG K&G	200,000.00
Urban Roads Reseals	200,000.00
Condobolin School Precinct - Fixing Local Roads	952,000.00
Condobolin School Precinct - RTR	120,000.00
Condobolin School Precinct - FAG Footpaths	109,000.00
Busby/Harding St - Fixing Local Roads	800,000.00
RTR Lachlan Street Reconstruction	464,612.00
RTR SR60 Springvale Rd Reconst & Widen 2 Bends	728,000.00
RTR - 2020 Sched ID 9 - SR 1029 Tullibigeal Road - extend seal 13km	15,755.00
RTR SR 1187 Palesthan Road extend seal	155,300.00
RTR - 2021 - Sch ID 20 SR 194 North Uabba Road - Reconstruct & widen ch 0 to 1450	53,000.00
RTR SR376 Willow Bend Rd. reconstruct & widen Stage 1 - Ch 0 - 1.3km	360,000.00
Ongoing Resheets to be allocated (TBA) - Budget Only RTR 2015/2016	422,000.00
RTR - 2020 - Sch ID 10 - SR 1347 Albert Road - Gravel Resheet 10km	103,000.00
RTR - 2020 - Sch ID 11 - SR 11 Moira Vale Road - Gravel Resheet 4km	80,000.00
RTR - 2020 - Sch ID 16 - SR 45 Boona Road - Gravel Resheet 4 km	185,000.00
RTR - 2020 - Sch ID 19 - SR 44 Melrose Plains Road - Gravel Resheet 8 km	106,000.00
RTR-2021-Sch ID 21 SR56 Bimbella rd-Gravel Resheet 2km	85,000.00
RTR - 2020 - Sch ID 17 - SR 1187 Palesthan Road - Gravel Resheet 2 km	60,000.00
Resealing of sealed local roads	207,000.00
Cargelligo St - Tullibigeal extend seal	40,000.00
Unsealed Road Resheets	161,100.00
SR 1187 Palesthan Road extend seal - FCR	1,397,700.00
SR231 Curlew Road - FCR (100%) Restart NSW 2319	745,064.00
MR 377 Lachlan Valley Way ch 60 - 5500 (tourism precinct)	1,202,660.00
Total Adjustment for Capital Expenditure (Increase)	9,030,993.73
TRANSFER FROM RESERVES	
CDRV Reserve - Condobolin Unallocated	20,000.00
Drought Community Program Round 2	463,867.00
Unspent Grant Reserve for Drought Stimulus	216,022.00
Tottenham Caravan Park Amenities upgrade & Camp Kitchen trfr from unfinished works	45,000.00
Showground stimulus funding R1	74,225.35
Transfer from Sewer Reserve	459,613.00
Transfer from Water Reserve	1,029,000.00
Total Adjustment for Transfers from Reserves	2,307,727.35

2021 Reserve Movements as at 30 September 2020

Details	Opening Balance 1/07/2020	Approved by Cnl Resln June 20		Cnl Rsln Oct 20	QBR 1 adj		Proposed Balance after QBR 1 adj
		2021 Annual Budget transfers in	2021 Annual Budget transfers out	Budget Revotes	trf in	trf out	
19550 - Other Reserves							
9550 - Reserve ELE	1,955,000						1,955,000
9551 - Reserve Unexpended Grants	2,883,412			701,547		754,114	1,427,751
9552 - Reserve Uncompleted Works	5,059,663			567,743		45,000	4,446,920
9553 - Reserve Election	50,000	20,000					70,000
9554 - Reserve Chambres/Computers	98,481			20,000			78,481
9555 - Reserve Meals on Wheels	65,319						65,319
9556 - Reserve Town Planning	32,653						32,653
9557 - Reserve Cemetery	31,927			25,000			6,927
9558 - Reserve Plant	4,830,861		1,029,050	369,074			3,432,737
9559 - Reserve Housing & Development	1,138,208						1,138,208
9562 - Reserve Swimming Pools	376,962			355,000			21,962
9563 - Reserve Retirement Village Proceeds	1,229,394			100,000		20,000	1,109,394
9568 - Reserve Aerodromes	165,568	5,000		35,000			135,568
9570 - Reserve Gravel Restoration Reserve	716,094		20,000				696,094
9571 - Reserve Gum Bend Lake	62,013						62,013
9572 - Reserve HACC	25,000						25,000
9575 - Reserve Domestic Waste Management	134,865						134,865
9576 - Reserve Capital Improvements	1,923,182	500,000	275,000				2,148,182
9577 - Reserve Tip Restoration	180,466						180,466
9580 - Reserve Stormwater Drainage	503,288	52,575					555,863
9582 - Reserve Condobolin Main Street Improve	104,261						104,261
9583 - Reserve FAG GP Grant Rec'd in Advance	3,143,130						3,143,130
9586 - Reserve Waste Management Improvements	567,543	20,000	350,000				237,543
9587 - Reserve Depot Improvements	537,715						537,715
9589 - Reserve Section 94 Contributions	208,729	21,190					229,919
29550.9591 - S64 Contributions Water	11,450						11,450
29550.9578 - Water Supply Reserve	7,734,305		1,607,822			1,029,000	5,097,483
39550.9591 - S64 Contributions Sewer	3,290						3,290
39550.9578 - Sewer Supply Reserve	7,161,046		781,175			459,613	5,920,258
19550 - Other Reserves Total	40,933,825	618,765	4,063,047	2,173,364	0	2,307,727	33,008,452

LACHLAN SHIRE COUNCIL
 PROJECTS FUNDING SUMMARY - CONDOBOLIN DISTRICT RETIREMENT VILLAGE RESERVE
 30/09/2020

Job Ref	Project/Job	Est Cost	Proposed Funding					Spent to Date 2020/2021	TOTAL SPENT TO DATE	% of Budget Spent	Remaining CDRV Reserve at 30/09/20
			CDRV Reserve	Other Reserves / Sales	General Revenue	Community Contrib	Grants				
	complete										
	Albert										
	Unallocated	\$ 100,000	100,000					-	0%	100,000	
		\$ 100,000	100,000	-	-	-		\$ -	0%	100,000	
	Burcher										
	Unallocated	\$ 100,000	100,000					-	0%	100,000	
		\$ 100,000	100,000	-	-	-		\$ -	0%	100,000	
	Condoblin										
2473	Library Building Upgrade/Extension	\$ 720,000	520,000				200,000	State Library	634,122	100%	-
	Scott Street - Residential Subdivision - returned in QBR 3 19	\$ 1,600,000	463,000	1,137,000					37,287	2%	455,694
2857	Bathurst St Beautification	\$ 63,612	50,500		13,112				63,612	100%	-
2742	SRA Showground - Perimeter Fence	\$ 24,500	24,500						24,500	100%	-
2283	Adventure Park Construction	\$ 435,000	372,000		63,000				435,000	100%	-
2527	Cemetery K&G, Sealing 2017-2018	\$ 140,000	100,000		40,000				193,723	100%	-
2705	Unallocated	\$ 115,863	115,863						-	0%	115,863
3123	Gumbend Lake Walkway S1	\$ 164,639	20,000	20,000			124,639		-	0%	20,000
2764	Street Trees	\$ 80,000	80,000						36,423	46%	43,577
		\$ -									
		\$ 3,343,614	1,745,863	1,157,000	116,112	-	324,639		\$ 1,424,667	43%	635,133
	Fifield										
	Unallocated	\$ 100,000	100,000						-	0%	100,000
		\$ 100,000	100,000	-	-	-			\$ -	0%	100,000
	Lake Cargelligo										
2469	Entry Signs	\$ 50,000	50,000						52,044	104%	-
2858	Foster St Beautification	\$ 303,000	200,000		103,000				47,822	16%	152,178
2505	Adventure Playground	\$ 200,000	200,000						203,269	102%	-
2285	Sportsground Upgrade	\$ 150,000	150,000						161,849	108%	-
2434	Sportsground Irrigation	\$ 105,076	100,000		5,076				106,985	102%	-
		\$ 808,076	700,000	-	108,076	-	-		\$ 571,969	71%	152,178
2774	Recreation Ground Lighting	\$ 297,975	100,000		17645		180,330		100,000	34	-
2772	Exercise Equipment	\$ 55,000	48,080					100,000	48,080	100	-
	Tullibigeal Co-Op Improvements	\$ 10,000	10,000								-
	Unallocated	\$ 35,000	41,920						-	0%	41,920
		\$ 397,975	200,000	-	17,645	-	180,330		\$ 148,080	37%	41,920
	Tottenham										
2135	Swimming Pool Replace Amenities	\$ 621,000	189,550		100,000	150,000	181,450		781,977	126%	-
	Tottenham Community Tent	\$ 2,499	2,499							100%	-
2775	Tottenham Racecourse upgrade	\$ 7,951	7,951						7,951	100%	-
		\$ 631,450	200,000	-	100,000	150,000	181,450		\$ 789,928	125%	-
	TOTALS	\$ 5,481,115	3,145,863	1,157,000	341,833	150,000	686,419		5,869,289	107%	1,129,231

9 ENVIRONMENT, TOURISM AND ECONOMIC DEVELOPMENT

9.1 DRAFT BUSH FIRE PRONE LAND MAP

TRIM Number: R20/304

Author: Manager- Town Planning

PURPOSE

The purpose of this report is to request that Council place the draft Bush Fire Prone Land Map, on public exhibition for a period of at least 28 days. The map has been prepared by the NSW Rural Fire Service (RFS) to identify areas with elevated bushfire risk within the Lachlan Shire, in accordance with the latest mapping guidelines and will update the current map which was implemented in 2009.

SUPPORTING INFORMATION

Draft Lachlan Shire Bush Fire Prone Land Map 2020 - NSW Rural Fire Service

Independent Review of Draft Mapping – Integrated Consulting

Guide for Bush Fire Prone Land Mapping (Version 5b) - NSW Rural Fire Service 2015

BACKGROUND

The *Environmental Planning and Assessment Act 1979* (EP&A Act) and the *Rural Fires Act 1997* (RF Act) were amended on 1 August 2002 to enhance bush fire protection in the development assessment process. This included the requirement for the preparation of a Bush Fire Prone Land (BFPL) map identifying vegetation with Local Government Areas (LGAs) that has the potential to support a bushfire. The identification of Bush Fire Prone Land (BFPL) in NSW is required under the Section 10.3 of the EP&A Act, which states:

“10.3 Bush fire prone land (cf previous s 146)

(1) If a bush fire risk management plan applies to land within the area of a council, the council must, within 12 months after the commencement of this section (and before the end of the period of every 5 years after the commencement)—

(a) request the Commissioner of the NSW Rural Fire Service to designate land (if any) within the area that the Commissioner considers, having regard to the bush fire risk management plan, to be bush fire prone land, and

(b) must record any land so designated on a map.

(2) The Commissioner of the NSW Rural Fire Service must, if satisfied that the land designated by the Commissioner has been recorded by the council on a map, certify the map as a bush fire prone land map for the area of the council.

(2A) The Commissioner of the NSW Rural Fire Service may, in accordance with the regulations, review the designation of land on a bush fire prone land map for an area at any time after the map is certified and revise the map accordingly. The revised map—

(a) becomes the bush fire prone land map for the area on being certified by the Commissioner, and

(b) is to be provided to the council by the Commissioner.

(3) Land recorded for the time being as bush fire prone land on a bush fire prone land map for an area is bush fire prone land for the area for the purposes of this or any other Act.

(4) The bush fire prone land map for an area is to be available for public inspection during normal office hours for the council.

(5) In this section—

bush fire risk management plan has the same meaning as it has in the Rural Fires Act 1997.

Note—

Division 8 of Part 4 of the Rural Fires Act 1997 contains provisions relating to the carrying out of development and bush fire hazard reduction work on bush fire prone land.”

Bush Fire Prone Land (BFPL) is land that has been identified as land that can either support a bush fire or that is subject to bush fire attack. Not being identified as being bush fire prone land on the BFPL map is not a guarantee that losses from bush fires will not occur. Changes to the landscape and the environment may occur from time to time or over time and therefore the certified BFPL maps may not be a true indication of bush fire risk.

Bush fire prone land maps are certified by the Commissioner of the NSW RFS. The identification of BFPL is a trigger to consider a set of specifications for building on land identified as bush fire prone. Those specifications are outlined in a document titled “Planning for Bushfire Protection” (PBP) and the current legislated version that is adopted is PBP 2019 as well as Australian Standard 3959-2009 – *Construction of buildings in bush fire prone areas*. Previous editions of PBP were published in 2001 and 2006, and an Addendum Appendix 3 to PBP 2006 was published in 2010. PBP 2019 was made available in December 2019 and was legislatively adopted in the Environmental Planning & Assessment Regulations on 1 March 2020.

Bush Fire Prone Land Maps are required to be reviewed at least every five years under the *Guide for Bush Fire Prone Land Mapping (Version 5b)* (NSW Rural Fire Service 2015) and Section 10.3 of the EP&A Act. Council has not updated the BFPL map since 2009.

In 2019 contact between Council officers and NSW Rural Fire Service (RFS) identified inconsistencies between data on the NSW RFS online map and Council’s BFPL map. NSW RFS progressed the matter by preparing a Draft Lachlan Shire BFPL map, based on the current BFPL map guidelines and in September 2020 provided the document to Council.

To ensure that the mapping provides the best outcomes for Council and the community an accredited bush fire consultant, from Integrated Consulting, was engaged to review the mapping and as part of that engagement they were asked to determine any clear inconsistencies between the draft map the applicable legislation and policy. It is important to note, however, that the Commissioner can make direct changes to a BFPL map at any time, as outlined in Section 10.3 of the EP&A Act, above.

ISSUES AND COMMENTS

To assist with the preparation of BFPL maps, the NSW RFS prepared the *Guide for Bush Fire Prone Land Mapping (Version 5b)* (NSW Rural Fire Service 2015).

The Mapping Guideline groups vegetation types into categories based on the level of bushfire risk. The current version of the Mapping Guideline (released in 2015) has introduced a new Category 3 Vegetation which includes grasslands. The NSW RFS provided a three (3) year transition for this type of vegetation to be mapped on the BFPL map, which was from 2015-2018.

Vegetation Category 1

Under the guidelines Vegetation Category 1 is considered to be the highest risk for bush fire. It is represented as red on the BFPL map and will be given a 100 metre buffer (that is the land within 100 metres of the edge of the vegetation will also be mapped as BFPL). This vegetation category has the highest combustibility and likelihood of forming fully developed fires including heavy ember production and includes areas of forest, etc.

Vegetation Category 2

Vegetation Category 2 is considered to be a lower bush fire risk than Category 1 and Category 3 but higher than the excluded areas. It is represented as light orange on a bush fire prone land map and will be given a 30 metre buffer. It includes vegetation like rainforests and remnant vegetation.

Vegetation Category 3

Vegetation Category 3, the new (since 2015) category, is considered to be medium bush fire risk vegetation. It is higher in bush fire risk than category 2 (and the excluded areas) but lower than Category 1. It is represented as dark orange on a Bush Fire Prone Land map and will be given a 30 metre buffer. This vegetation includes grasslands.

The inclusion of Category 3 vegetation on the BFPL map has seen a significant increase in the amount of area on the draft Lachlan Shire BFPL map that is identified as being bush fire prone.

Integrated Consulting's report is attached. The report has identified a number of concerns with the draft map, which are outlined as follows:

1. *Extent of Mapping:*

Generally, all vegetation that could be considered as bush fire prone vegetation has been mapped as such (i.e. there does not appear to be any unmapped areas that should be mapped).

*The areas of the towns of Condobolin and Lake Cargelligo have been excluded from the mapping (see **Figure 1** and **Figure 2**). The interface of the mapped/unmapped areas should be ground truthed to determine the extent of the urban area that is considered to contain perpetually managed vegetation. From the aerial imagery the following areas are considered to require investigation:*

1. *Condobolin:*

- (a) The Officers Parade area, including south of Busby Street (Area A on **Figure 5**).*
- (b) Rodeo Arena and Visitor Information Centre precinct (Area B on **Figure 5**).*
- (c) SRA Grounds including sports fields (Area C on **Figure 5**).*
- (d) The area generally bound by Henry Parkes Way, Goobang Street and Rogers Street (Area D on **Figure 5**).*
- (e) The area generally bound by Maitland Street, May Street and the railway line (Area E on **Figure 5**).*
- (f) Condobolin Hospital (Area F on **Figure 5**).*
- (g) The area generally bound by Quirk Drive, Madline Street, McDonnell Street, Cunningham Street (Area G on **Figure 5**).*
- (h) The area generally bound by Cunningham Street, Boona Street, Brady Street, Leifermann Street (Area H on **Figure 5**).*
- (i) The area in the vicinity of Galari Circuit and Wiradjuri Way, and the cemetery (Area I on **Figure 5**).*
- (j) The sports fields and existing residential development north of Goodwill Street (Area J on **Figure 5**).*
- (k) Grain Corp Site and Waste Treatment Facility (Area K on **Figure 5**).*
- (l) Condobolin Airport (Area L on **Figure 5**).*

2. *Lake Cargelligo:*

- (a) The northern part of Lake Cargelligo (between Yelkin and Uabba Streets has been mapped, but may comprised managed vegetation areas (Area A on **Figure 6**).*
- (b) Lake Cargelligo Cemetery (Area B on **Figure 6**).*
- (c) The area bound by City, West and Narrandera Streets, and including Grain Corp and Industrial Area (Area C on **Figure 6**).*
- (d) Sports fields, including the Golf Course (Area D on **Figure 6**).*
- (e) The area bound by Narrandera Street, Lorne Street and Lake Cargelligo Road, and including the Showgrounds (Area E on **Figure 6**).*
- (f) Lake Cargelligo Airport and surrounds (Area F on **Figure 6**).*
- (g) Deadman's Point locality (Area G on **Figure 6**).*

3. *Tottenham:*

- (a) Health Service (Area A on **Figure 7**).*

(b) Tottenham Cemetery (Area B on **Figure 7**).

(c) Caravan park (Area C on **Figure 7**).

4. Tullibigeal:

(a) Sports and recreation grounds (Area A on **Figure 8**).

(b) Grain Corp Site (Area B on **Figure 8**).

(c) Village area, including school and town hall (Area C on **Figure 8**).

(d) Village area (Area D on **Figure 8**).

(e) Main street, including pool, café, coop, pub (Area E on **Figure 8**).

(f) Tullibigeal Cemetery (Area F on **Figure 8**).

7.

5. Burcher:

(a) Burcher village (Area A on **Figure 9**).

(b) Burcher golf course (Area B on **Figure 9**).

2. Categorisation of Vegetation:

There are some inconsistencies with categorisation of vegetation, including:

- Grassy Woodlands being mapped as Category 3 vegetation instead of Category 1
- Freshwater Wetlands being mapped as Category 1 vegetation instead of Category 3
- Semi-arid Woodlands being mapped as a mixture of Category 1 and Category 3 vegetation.

Consultation should be undertaken with the RFS to determine the rationale for these categorisation anomalies.

In terms of the impacts resulting from the variance in categorisation, it will only impact those areas where it is on the “edge” of the mapping. This is because the buffer size for Category 1 and 3 vegetation is different (i.e. 100m as opposed to 30m respectively).

Integrated Consulting’s report recommends that a number of tasks be undertaken prior to Council adopting the draft map, including:

1. Review the further investigation areas identified on **Figures 1-9**.
2. Consult with RFS to determine the anomalies between the Vegetation Classification and Draft Map Categories as outlined in **Section 3.2**.
3. Update the map to reflect the classification as per the Mapping Guidelines if determined appropriate in consultation with RFS.

What does being mapped as BFPL mean?

As outlined above, once adopted the map becomes a legislative trigger for the consideration of bushfire impacts on new developments via Development Applications (DA’s), Complying Development Certificates (CDC’s) and Constructions Certificates (CC’s). The purpose is to ensure that new developments are appropriately designed to the level of bushfire risk they are exposed to. There are different assessment pathways depending on the type of development, however, all developments essentially are required to comply with Planning for Bush Fire Protection 2019 (NSW Rural Fire Service 2019).

If you are carrying out a subdivision of BFPL that could lawfully be used for residential or rural residential subdivision or you are carrying out what is known as Special Fire Protection Purpose (SFPP) development (which is development like schools, child care centres, hotels, seniors housing, etc.) on BFPL a “bush fire safety authority” (BFSA) is required from the NSW RFS.

Building work on BFPL must also comply with the requirements of the National Construction Code

(NCC). The NCC contains the technical provisions for the design and construction of buildings. Under the Deemed to Satisfy provisions of the NCC, building work on BFPL must comply with Australian Standard 3959:2018 Construction of buildings in bushfire prone areas (AS 3959) or the National Association of Steel Framed Housing (2014) Steel Framed Construction in Bush Fire Areas (NASH Standard).

As part of the consideration of a development on BFPL, Council officers will need to undertake a bush fire attack assessment in relation to the application. There is a detailed methodology for this assessment in the PBP. For grassland assessments, where an Asset Protection Zone (APZ) of 20-49 metres can be provided, the grassland deeming provisions may be applicable and no further assessment would be required. If a 20 metre APZ cannot be provided a full site assessment must be undertaken in accordance with the PBP. Where grassland is the only vegetation within 100m of the site and if a 50 metre APZ can be provided, there are no further bush fire protection measures required. An APZ is a buffer zone between a bush fire hazard and buildings. The APZ is managed to minimise fuel loads and reduce potential radiant heat levels, flame, localised smoke and ember attack on the building.

A full site assessment will include consideration of the type of vegetation, slope of the land under the vegetation, the forest fire danger index and the distance of the development from the vegetation. This will then determine the Bush Fire Attack Level (BAL) or APZ required.

Therefore, having your land mapped as BFPL means that you must consider the PBP and the NCC requirements when planning for your development and that additional information will be required with an application for development. In order to make this easier for people in the community, Council will be preparing documentation explaining this and also utilising the information which is made available on the NSW RFS website. The NSW RFS have developed a "single dwelling application kit". The kit is intended to be used to provide Council with the information needed so that an application can be assessed in accordance with Section 4.14 of the EP&A Act. The kit will assist people building a new house or altering or adding to an existing building on bush fire prone land.

FINANCIAL AND RESOURCE IMPLICATIONS

The draft BFPL map has been prepared by NSW Rural Fire Service at no cost to Council. The independent review of the draft BFPL map by the certified bushfire consultant was undertaken within Councils existing budget.

LEGAL IMPLICATIONS

Section 10.3 of the EP&A Act requires councils, where a Bush Fire Risk Management Plan applies, to record a bush fire prone land map after consulting with the Commissioner of the NSW RFS. The Commissioner will designate lands to be bush fire prone within an area and, when satisfied that the lands have been recorded on a map, certify the map as the Bush Fire Prone Land map. Councils are required to make these maps available for public inspection.

Section 4.14 of the EP&A Act requires that where development of bush fire prone land occurs, the consent authority must be satisfied that the development complies with Planning for Bush Fire Protection 2006 or has consulted with the Commissioner of the NSW RFS. Complying development is permitted on bush fire prone land for the lower risk bush fire attack levels (Australian Standard 3959 BAL levels 12.5, 19, and 29). Such development is required to meet development standards complying with Planning for Bush Fire Protection 2006.

Section 100B of the Rural Fires Act 1997 requires that a Bush Fire Safety Authority is issued by the Commissioner of the NSW RFS for all residential subdivision or special fire protection purpose developments on Bush Fire Prone Land. A Bush Fire Safety Authority is issued where the Commissioner believes that the development complies with standards that provide the development with appropriate protection measures against bush fire.

Council, once having had its Bush Fire Prone Land certified by the Commissioner of the NSW RFS, should regularly monitor and review the information to ensure currency and reliability of data

depicted. Monitoring and review of the bush fire prone land should reflect required certification and approval standards within legislative timeframes (i.e. before the end of the period of every five years after the certification date of the map as outlined in section 10.3 of the EP&A Act).

Section 10.7 of the EP&A Act requires that a council will, in the planning certificate, include advice on relevant matters affecting a parcel of land of which it may be aware. This includes Bush Fire Prone Land, as specified in Schedule 4 of Environmental Planning and Assessment Regulation 2000. The section 10.7 certificate is an important mechanism for councils to inform people living in or looking to purchase into a bush fire prone area, that bush fire is a consideration.

RISK IMPLICATIONS

Bush fire events present a great deal of risk for many properties across Lachlan Shire and NSW wide. Catastrophic fire events across NSW and Australia over recent years have shown the serious and critical need to have current mapping and policy to reduce the risk to life and property through ensuring that new developments are appropriately located and designed for the level of bush fire threat that they are exposed to.

The current mapping was implemented in 2009 and has not been updated in accordance with Rural Fire Service's *Guide for Bush Fire Prone Land Mapping (Version 5b) 2015*. The adoption of a present-day bush fire prone land map will ensure that where there is an elevated bushfire risk, well defined controls for development are considered and the risk associated with bush fire events is mitigated to an acceptable level.

STAKEHOLDER CONSULTATION

Once the matters, outlined in the report prepared by Integrated Consulting, have been addressed, it is proposed that the draft BFPL map be placed on public exhibition for a minimum of 28 days in accordance with Council's adopted Community Participation Plan.

The draft BFPL map will be available for comment from Council's offices in Condobolin and Lake Cargelligo and will also be made available at other venues throughout the Shire, in addition to being available on Council's website. Council staff will endeavour to undertake a number of public community consultation sessions across the LGA. Social media and newspaper notifications will be used to advertise the exhibition process.

The outcomes of the exhibition will provide feedback to assist in the finalisation of the BFPL map and a report will be provided to Council outlining the feedback received.

OPTIONS

1. Decide to make amendments to the BFPL map, through consultation with NSW RFS, in accordance with the recommendations of the Independent Review of Draft Mapping by Integrated Consulting and then exhibit the draft BFPL map.
2. Decide to request further areas, in addition to those identified by Integrated Consulting, be ground truthed and make amendments to the BFPL map, through consultation with NSW RFS, then exhibit the draft BFPL map.
3. Decide not to make any amendments to the BFPLM and exhibit the draft BFPLM.
4. Decide not to proceed with the BFPL Map, noting the risks to Council associated with this option and that the Commissioner has the power to amend the map at any time. Council will need to provide reasons for not proceeding with the preparation of the map.

It is not an option to decide not to exhibit the draft BFPL map, as this will contravene Council's Community Participation Plan.

CONCLUSION

Council is required to have a current bush fire prone land mapping under amendments to the Environmental Planning and Assessment Act 1979. Council is therefore legally obliged to complete the mapping as soon as possible. It is imperative that the draft BFPL map, once amended in accordance with the recommendations of Integrated Consulting's report and through consultation

with the NSW RFS, be placed on public exhibition to enable community feedback prior to a consideration of its adoption by Council and prior to it being sent back to the Commissioner of NSW RFS for review and certification.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2 Strong effective and Responsive Council

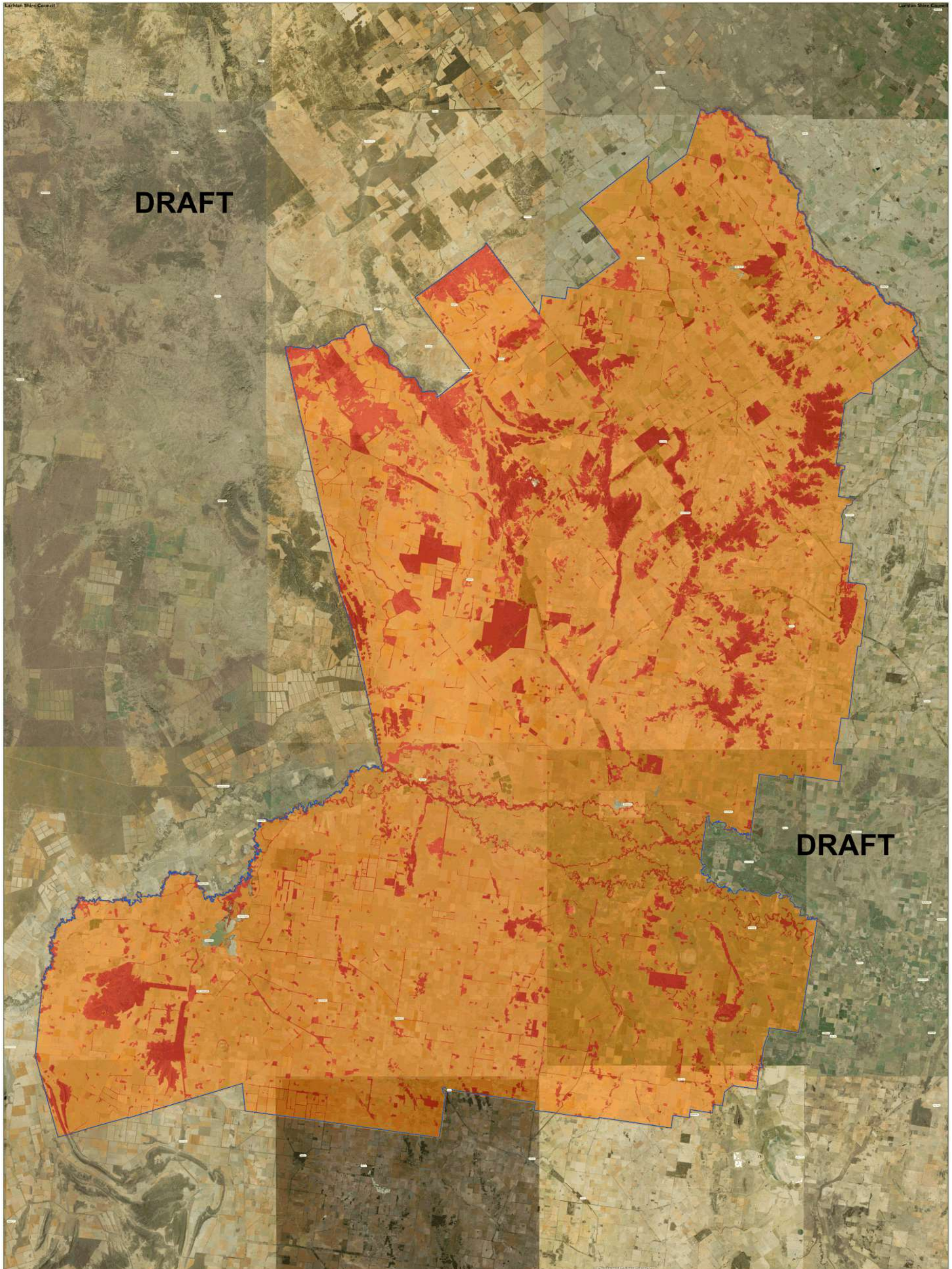
ATTACHMENTS

1. **Draft Lachlan Shire Bushfire Prone Land Map** [↓](#)
2. **Independent Review of Draft Mapping** [↓](#)
3. **Guide for Bush Fire Prone Land Mapping** [↓](#)

RECOMMENDATION

That

1. The Director of Environment, Tourism and Economic Development Report No. R20/304 be received and noted.
2. Council adopt the recommendations of the report prepared by Integrated Consulting, as attached to this report.
3. Following the completion of the tasks, recommended in Integrated Consulting's report, the draft Bush Fire Prone Land map be placed on public exhibition for a period of 28 days and public submissions be invited on the draft map.
4. A further report be presented to Council, following the completion of the public exhibition period, detailing any submissions received during the public exhibition period and to allow Council to consider the adoption of the policy prior to being sent to the Commissioner of NSW RFS for review and certification.



DRAFT Lachlan Shire Council ~ Bush Fire Prone Land Map

Data supplied by various Stakeholders under ANZLIC's Guidelines.
 The information contained herein has been provided in good faith.
 Effort has been made to ensure its accuracy and completeness.
 The Stakeholders take no responsibility for errors or omissions nor
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Property Information	NSW LPI	2020	© Crown NSW
Local Government Boundary	NSW LPI	2020	© Crown NSW
Bush Fire Prone Vegetation	NSW RFS / Council	2020	© Crown NSW
Bush Fire Prone Buffer	NSW RFS	2020	© RFS NSW 2020

Produced by the
 Development Planning & Policy
 11 September 2020

Legend

- LachlanLSA
- Category**
- Vegetation Category 1
- Vegetation Category 2
- Vegetation Category 3
- Vegetation Buffer



Bush Fire Prone Land Map

Independent Review of Draft Mapping

Prepared for:
Lachlan Shire Council

November 2020



Report Details	
Project Number	20060
Project Name	Independent Review of Draft Lachlan Shire Council Bush Fire Prone Lands Map
Project Address	Lachlan LGA
Client	Lachlan Shire Council
Prepared by	Erika Dawson (BPAD36371 Level 3 NSW & WA)
Revision	D
Date	17 November 2020

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C	15/11/2020	Final
D	17/11/2020	Amended Final



PO Box 9026, Bathurst West NSW 2795

0400 940 482

www.integratedconsulting.com.au

Disclaimer

This report is prepared solely for Lachlan Shire Council (the ‘client’) and any future landowners (or their delegated representatives) of the subject lot(s) and is not for the benefit of any other person and may not be relied upon by any other person.

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1 Introduction

1.1 Purpose

Integrated Consulting has been commissioned by Lachlan Shire Council to provide an independent review of the draft Lachlan Shire Council Bushfire Prone Lands Map (**draft map**). The purpose of this review is to determine any clear inconsistencies between the draft map and the Rural Fire Service's (**RFS**) *Guide for Bush Fire Prone Land Mapping (Version 5b)* (NSW Rural Fire Service 2015).

This report:

- outlines the methodology for the review of the mapping;
- presents the result of the review; and
- provides recommendations from the review.

1.2 Requirement for the Map

Section 10.3 of the *Environmental Planning and Assessment Act 1979 (EP&A Act)* requires a Council, where a Bush Fire Risk Management Plan applies, to have a map that records bush fire prone land. This map is to be prepared in consultation with the Commissioner of the NSW RFS and will ultimately be certified by the Commission of the NSW RFS as the Bush Fire Prone Land (**BFPL**) map for the relevant Council area.

The RFS's *Guide for Bush Fire Prone Land Mapping* provides direction on preparation and review of the map. The map is required to be reviewed at a minimum of every five (5) years.

1.3 Purpose of the Map

The certified BFPL Map for the Council are becomes a legislative trigger for the consideration of bushfire impacts on new developments. The purpose is to ensure that new developments are appropriately designed to the level of bushfire risk they are exposed to. This will apply to:

- Development Applications,
- Complying Development Certificates, and
- Construction Certificates.

There are different assessment pathways depending on the type of development, however, all developments essentially are required to comply with *Planning for Bush Fire Protection 2019* (NSW Rural Fire Service 2019).

1.4 Methodology

This review the draft map has been undertaken in the following manner:

- Desktop review of the draft map against most recently available aerial imagery and State Vegetation Type Mapping.
- Identification of any inconsistencies between the draft mapping and Vegetation Categories identified in the *Guide for Bush Fire Prone Land Mapping*.

2 Mapping Requirements

2.1 The Guideline

The RFS has prepared the *Guide for Bush Fire Prone Land Mapping (Version 5b)* (**Mapping Guideline**) to provide details for the mapping of bush fire prone land as required under Section 10.3 of the EP&A Act. The Mapping Guideline groups vegetation types into categories based on the level of bushfire risk. The current version of the Mapping Guideline has introduced a new Category 3 Vegetation, with the Mapping Guideline requiring Councils to update their BFPL Map within three (3) years of the publication of the most recent version of the Mapping Guideline.

The Mapping Guideline requires all vegetation within a Local Government Area (LGA) to be classified into vegetation types according to Keith (Keith 2006) using *Planning for Bush Fire Protection*. The following table outlines each of the vegetation categories, including:

- Level of risk
- Mapping colour
- Vegetation types included
- Fire behaviour characteristics
- Buffer size

The mapping guideline also excludes certain vegetation from being bush fire prone vegetation for the purposes of the mapping:

- Single areas of vegetation less than 1 hectare in area and greater than 100 metres separation from other areas of Category 1, 2 or 3 vegetation
- Multiple areas of vegetation less than 0.25 hectares in area and not within 30 metres of each other;
- Strips of vegetation less than 20 metres in width, regardless of length and not within 20 metres of other areas of Category 1, 2 or 3 vegetation;
- Areas of “managed grassland” including grassland on, but not limited to, recreational areas, commercial/industrial land, residential land, airports/airstrips, maintained public reserves and parklands, commercial nurseries and the like;
- Areas of managed gardens and lawns within curtilage of buildings;
- Non-vegetated areas, including waterways, roads, footpaths, buildings and rocky outcrops.
- Managed botanical gardens;
- Agricultural lands used for annual and/or perennial cropping, orchard, market gardens, nurseries and the likes are excluded;
- Saline wetlands including mangroves.
- Other areas that, due to their size, shape and overall risk are not considered Category 1, 2 or 3 vegetation.

In considering the exclusions from the bush fire prone vegetation, it is important to ensure that any vegetation to be excluded as a result of being “managed” needs to have certainty that it will be maintained in the managed state at all times. If there is any chance that it could become unmanaged, it should not be considered as an exclusion.

Table 1: Vegetation Category & Characteristics

Category	Level of Risk	Mapping Colour	Vegetation Types	Fire Behaviour Characteristics	Buffer Size
1	Highest	Red	<ul style="list-style-type: none"> • forest • woodlands • heaths (tall and short) • forested wetlands • timber plantations. 	<ul style="list-style-type: none"> • highest combustibility • highest likelihood of forming fully developed fires • heavy ember production 	100 metres
2	Lowest	Light Orange	<ul style="list-style-type: none"> • Rainforests. • Lower risk vegetation parcels. These vegetation parcels represent a lower bush fire risk to surrounding development and consist of: <ul style="list-style-type: none"> • Remnant vegetation; • Land with ongoing land management practices that actively reduces bush fire risk. These areas must be subject to a plan of management or similar that demonstrates that the risk of bush fire is offset by strategies that reduce bush fire risk; AND include: <ul style="list-style-type: none"> • Discrete urban reserve/s; • Parcels that are isolated from larger uninterrupted tracts of vegetation and known fire paths; • Shapes and topographies which do not permit significant upslope fire runs towards development; • Suitable access and adequate infrastructure to support suppression by firefighters; • Vegetation that represents a lower likelihood of ignitions because the vegetation is surrounded by development in such a way that an ignition in any part of the vegetation has a higher likelihood of detection. 	<ul style="list-style-type: none"> • lower combustibility • limited potential fire size due to the vegetation area shape and size, land geography and management practices. 	30 metres
3	Medium	Dark Orange	<ul style="list-style-type: none"> • Grasslands • freshwater wetlands • semi-arid woodlands • alpine complex • arid shrublands. 	-	30 metres

3 Findings

The following provides a summary of the findings of the review.

It should be noted that the draft mapping does not include the buffer at this stage. The purpose of the draft mapping is to identify the bush fire prone vegetation. The buffer will be added after this mapping is finalised. The buffer will add either 30m or 100m to the “edge” of the mapping.

3.1 Extent of Mapping

Generally, all vegetation that could be considered as bush fire prone vegetation has been mapped as such (i.e. there does not appear to be any unmapped areas that should be mapped).

The areas of the towns of Condobolin, Lake Cargelligo, Tottenham, and Tullibigeal have varying degrees excluded from the mapping (see **Figure 1** to **Figure 4**). Burcher is completely mapped as bushfire prone. These areas should be ground truthed to determine the extent of the urban area that is considered to contain perpetually managed vegetation. From the aerial imagery the following areas are considered to require investigation:

1. Condobolin:
 - (a) The Officers Parade area, including south of Busby Street (Area A on **Figure 5**).
 - (b) Rodeo Arena and Visitor Information Centre precinct (Area B on **Figure 5**).
 - (c) SRA Grounds including sports fields (Area C on **Figure 5**).
 - (d) The area generally bound by Henry Parkes Way, Goobang Street and Rogers Street (Area D on **Figure 5**).
 - (e) The area generally bound by Maitland Street, May Street and the railway line (Area E on **Figure 5**).
 - (f) Condobolin Hospital (Area F on **Figure 5**).
 - (g) The area generally bound by Quirk Drive, Madline Street, McDonnell Street, Cunningham Street (Area G on **Figure 5**).
 - (h) The area generally bound by Cunningham Street, Boona Street, Brady Street, Leifermann Street (Area H on **Figure 5**).
 - (i) The area in the vicinity of Galari Circuit and Wiradjuri Way, and the cemetery (Area I on **Figure 5**).
 - (j) The sports fields and existing residential development north of Goodwill Street (Area J on **Figure 5**).
 - (k) Grain Corp Site and Waste Treatment Facility (Area K on **Figure 5**).
 - (l) Condobolin Airport (Area L on **Figure 5**).
2. Lake Cargelligo:
 - (a) The northern part of Lake Cargelligo (between Yelkin and Uabba Streets has been mapped, but may comprised managed vegetation areas (Area A on **Figure 6**).
 - (b) Lake Cargelligo Cemetery (Area B on **Figure 6**).
 - (c) The area bound by City, West and Narrandera Streets, and including Grain Corp and Industrial Area (Area C on **Figure 6**).
 - (d) Sports fields, including the Golf Course (Area D on **Figure 6**).
 - (e) The area bound by Narrandera Street, Lorne Street and Lake Cargelligo Road, and including the Showgrounds (Area E on **Figure 6**).
 - (f) Lake Cargelligo Airport and surrounds (Area F on **Figure 6**).
 - (g) Deadman’s Point locality (Area G on **Figure 6**).

Review of Bush Fire Prone Land Map
Lachlan Shire LGA

3. Tottenham:
 - (a) Health Service (Area A on **Figure 7**).
 - (b) Tottenham Cemetery (Area B on **Figure 7**).
 - (c) Caravan park (Area C on **Figure 7**).
4. Tullibigeal:
 - (a) Sports and recreation grounds (Area A on **Figure 8**).
 - (b) Grain Corp Site (Area B on **Figure 8**).
 - (c) Village area, including school and town hall (Area C on **Figure 8**).
 - (d) Village area (Area D on **Figure 8**).
 - (e) Main street, including pool, café, coop, pub (Area E on **Figure 8**).
 - (f) Tullibigeal Cemetery (Area F on **Figure 8**).
5. Burcher:
 - (a) Burcher village (Area A on **Figure 9**).
 - (b) Burcher golf course (Area B on **Figure 9**).

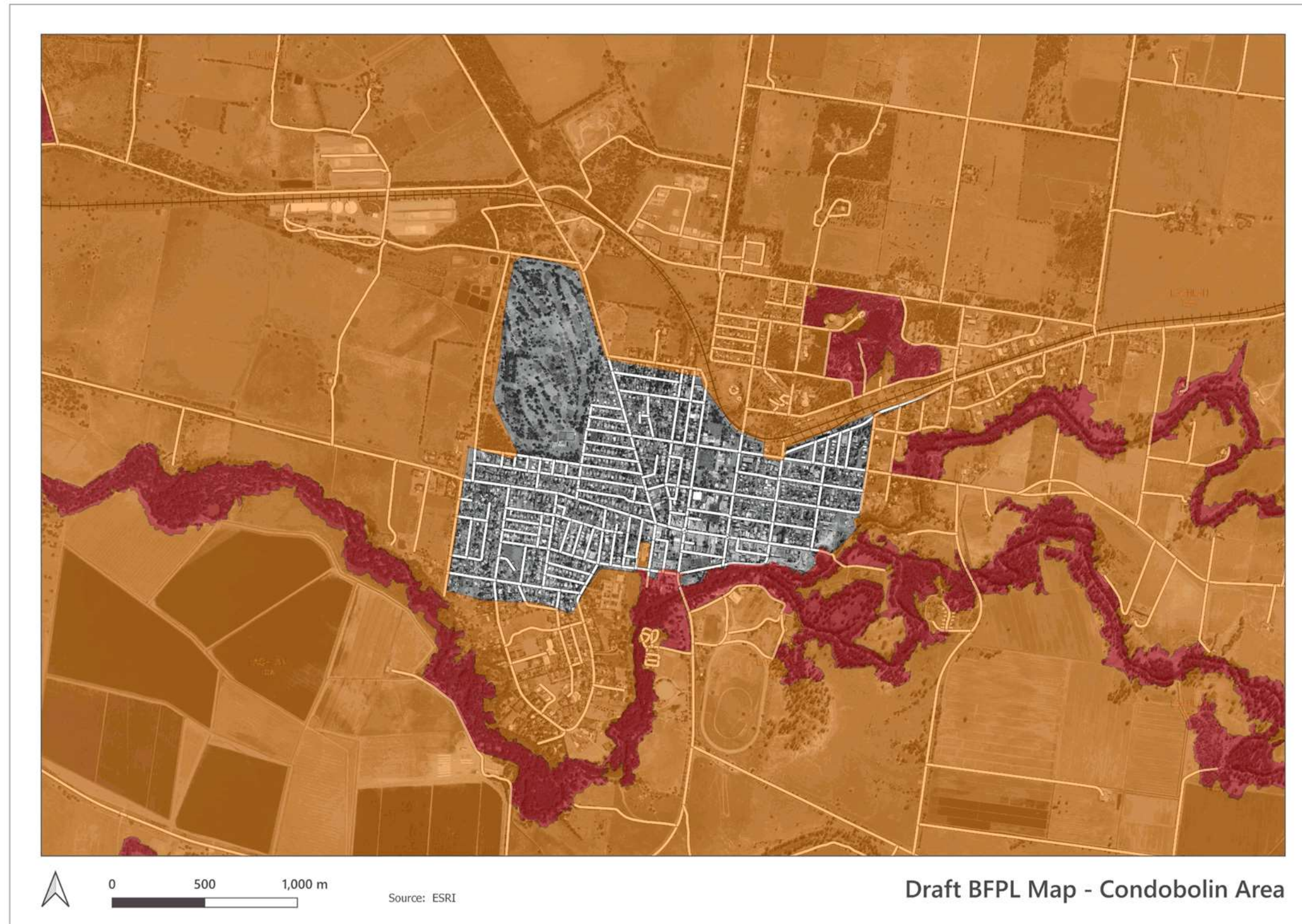


Figure 1: Draft BFPL Map - Condobolin



Figure 2: Draft BFPL Map – Lake Cargelligo

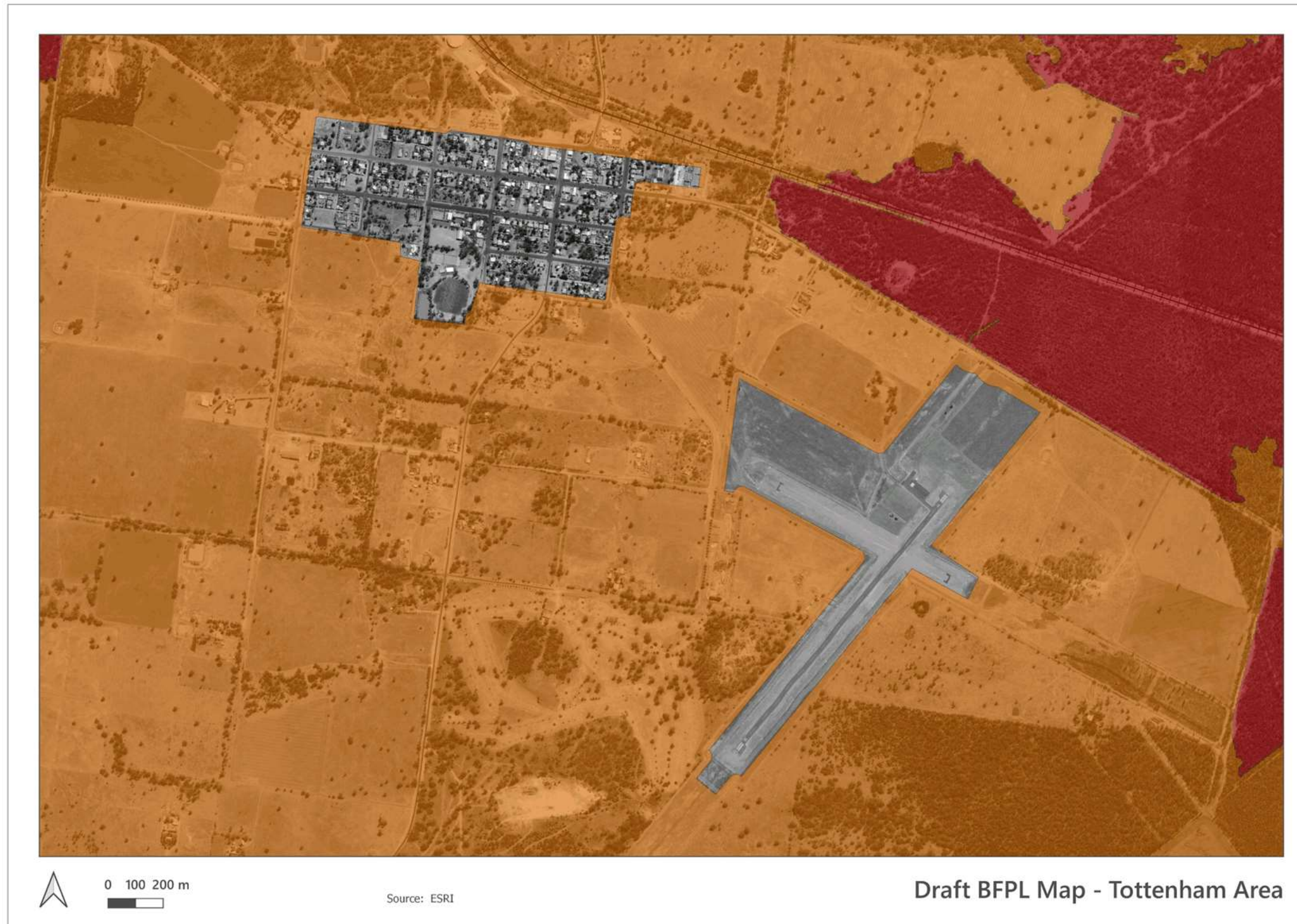


Figure 3: Draft BFPL Map – Tottenham



Figure 4: Draft BFPL Map – Tullibigeal

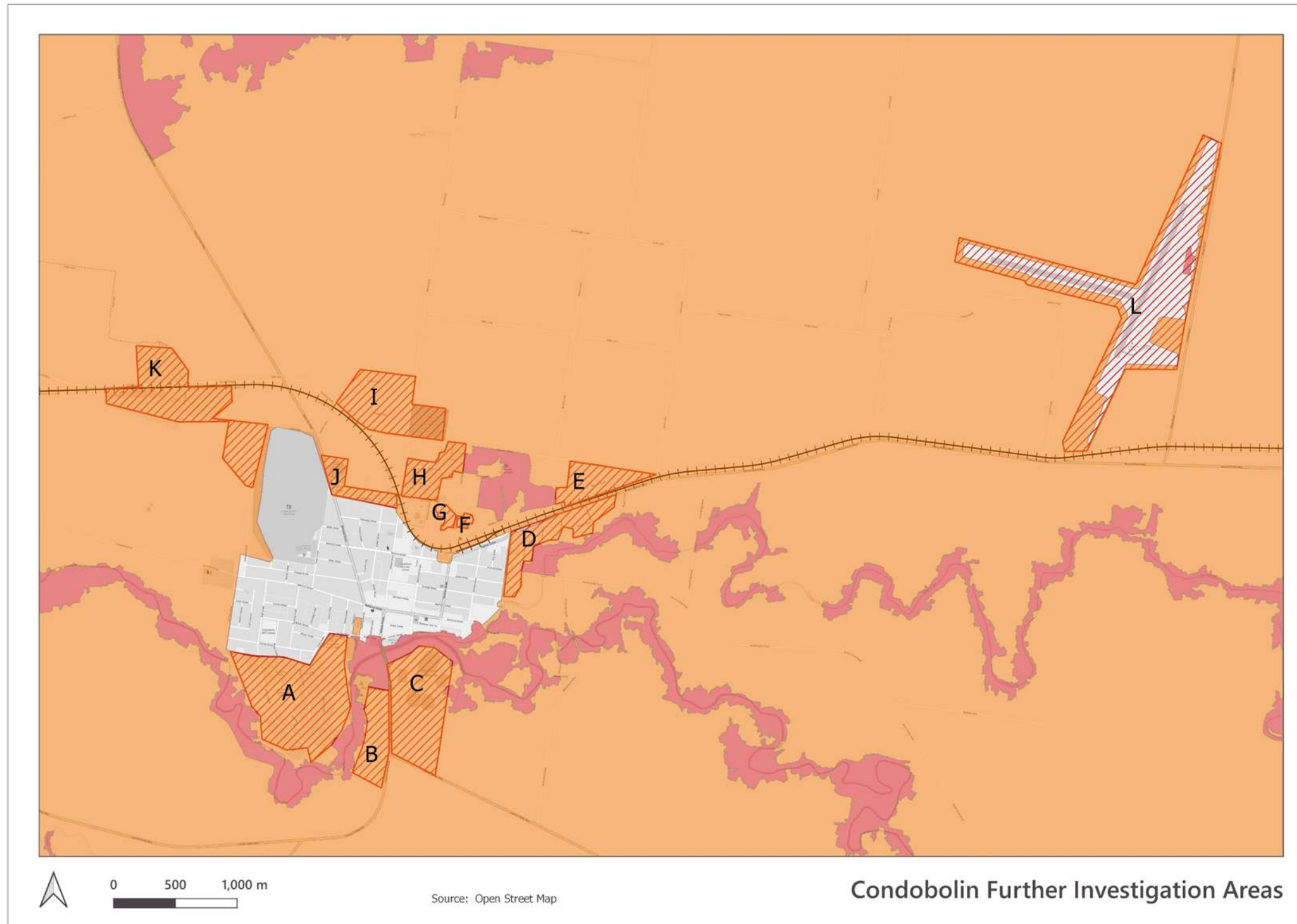


Figure 5: Condobolin Further Investigation Areas

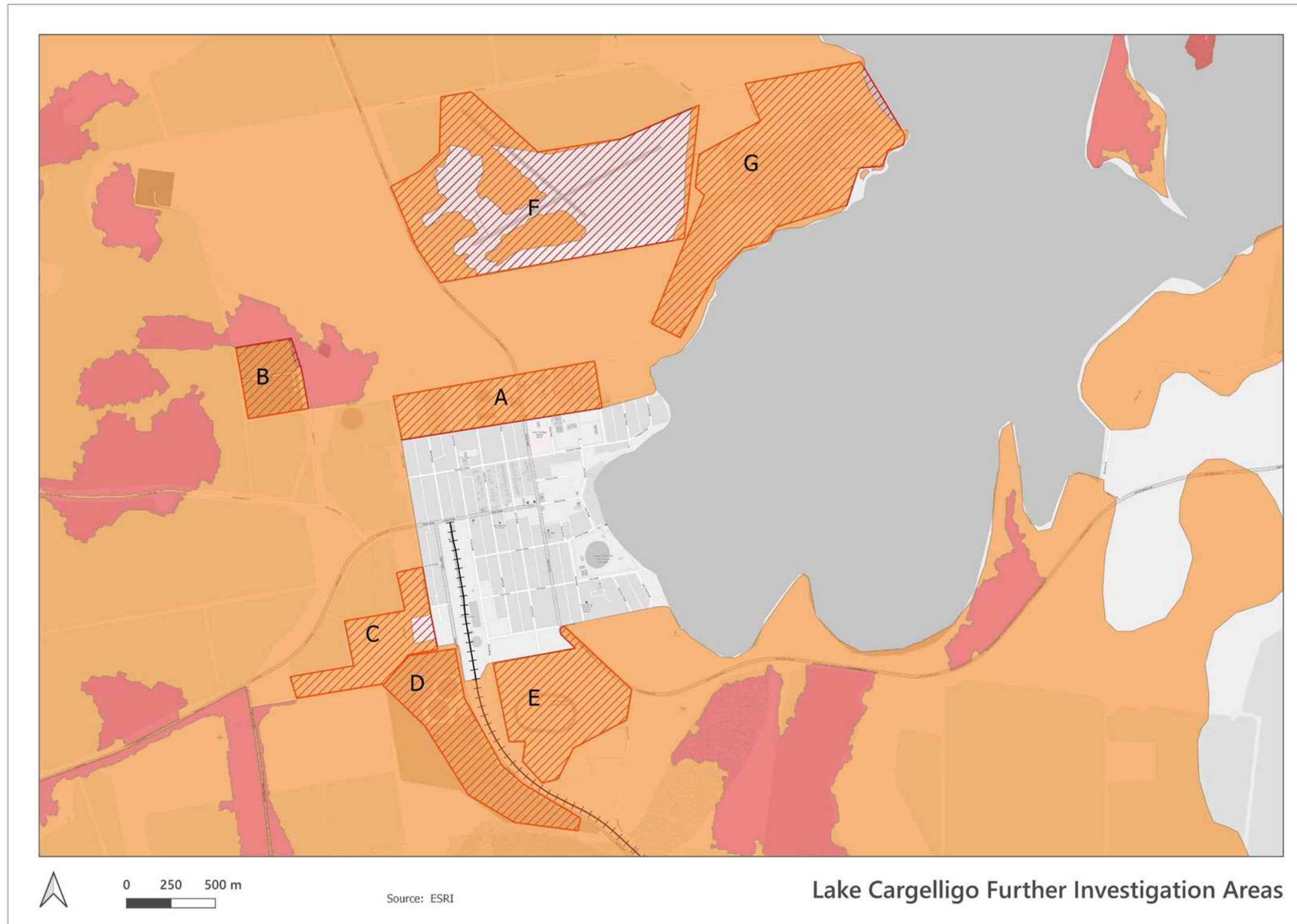


Figure 6: Lake Cargelligo Further Investigation Areas

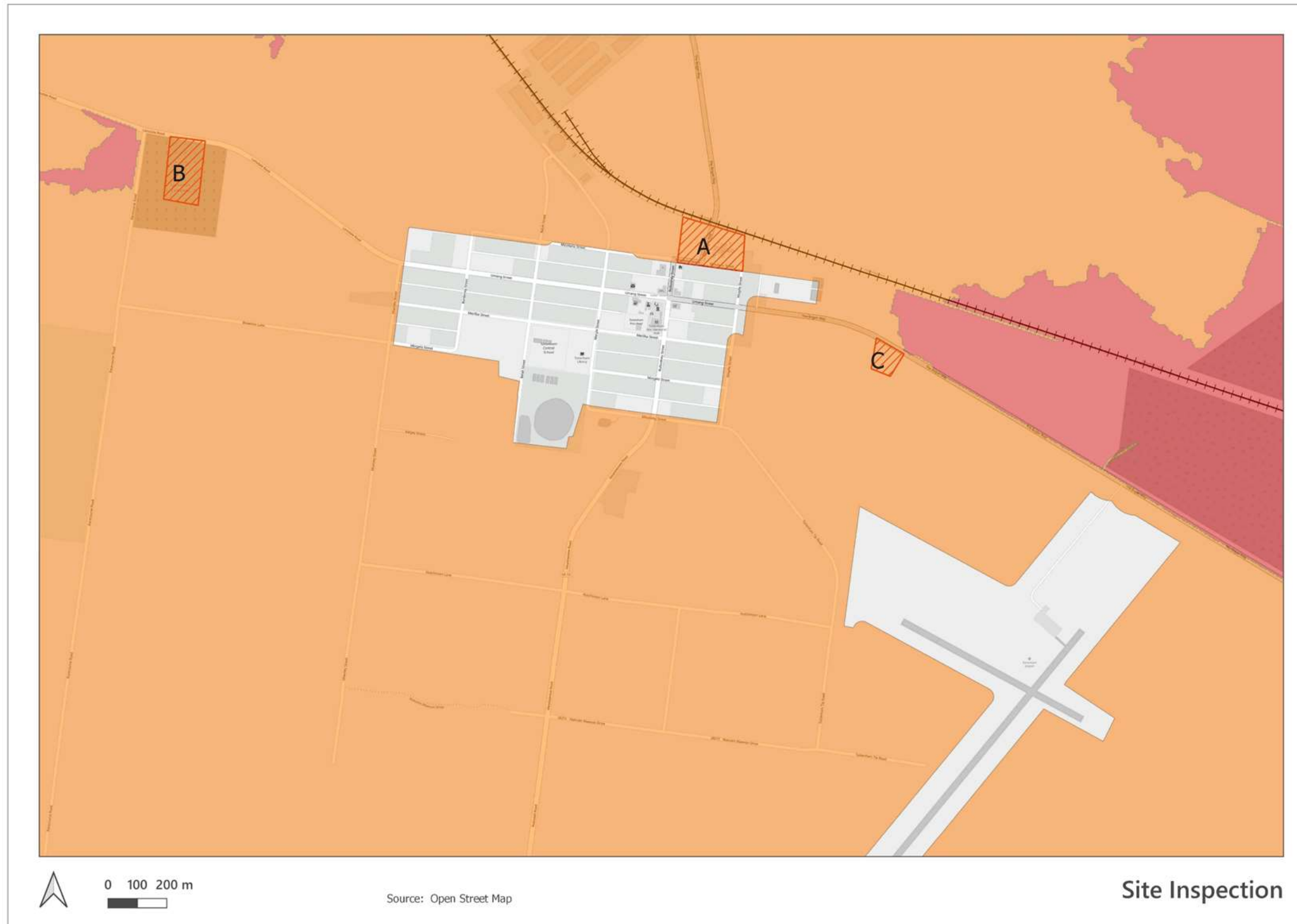


Figure 7: Tottenham Further Investigation Areas

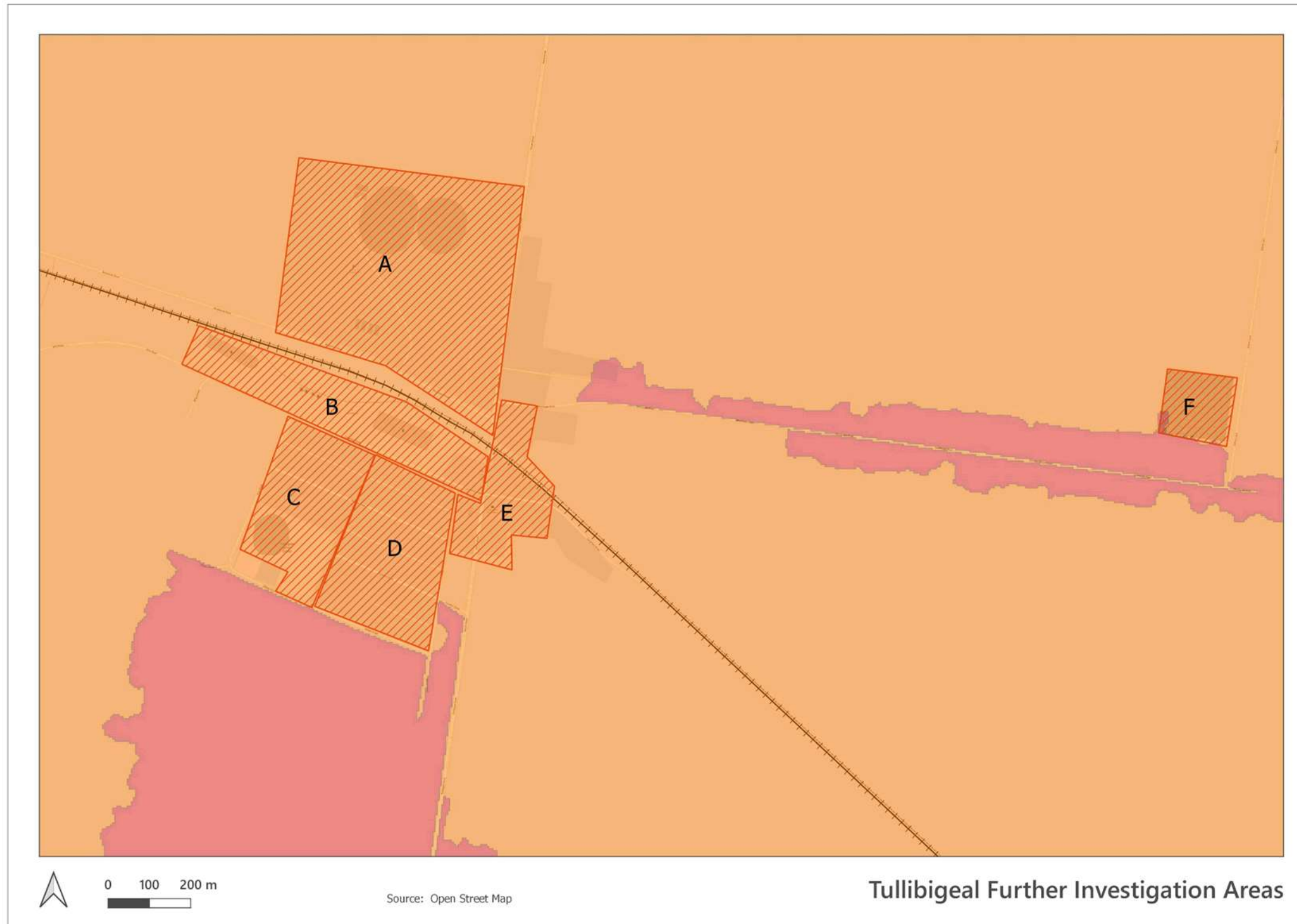


Figure 8: Tullibigeal Further Investigation Areas



Figure 9: Burcher Further Investigation Areas

3.2 Categorisation of Vegetation

There are some inconsistencies with categorisation of vegetation, including:

- Grassy Woodlands being mapped as Category 3 vegetation instead of Category 1
- Freshwater Wetlands being mapped as Category 1 vegetation instead of Category 3
- Semi-arid Woodlands being mapped as a mixture of Category 1 and Category 3 vegetation.

Consultation should be undertaken with the RFS to determine the rationale for these categorisation anomalies.

In terms of the impacts resulting from the variance in categorisation, it will only impact those areas where it is on the “edge” of the mapping. This is because the buffer size for Category 1 and 3 vegetation is different (i.e. 100m as opposed to 30m respectively).

4 Recommendations

It is recommended that the following additional tasks be undertaken prior to adopting the draft mapping:

1. Review the further investigation areas identified on **Figure 5** to **Figure 9**.
2. Consult with RFS to determine the anomalies between the Vegetation Classification and Draft Map Categories as outlined in **Section 3.2**.
3. Update the map to reflect the classification as per the Mapping Guidelines if determined appropriate in consultation with RFS.

5 References

- Keith, David. 2006. *Ocean Shores to Desert Dunes: the native vegetation of New South Wales and the ACT*. Hurstville: Department of Environment and Conservation (NSW).
- NSW Rural Fire Service. 2015. *Guide for Bush Fire Prone Land Mapping*. Granville: NSW RFS.
- . 2019. *Planning for Bush Fire Protection: A guide for councils, planners, fire authorities and developers*. Granville: NSW RFS.



GUIDE FOR BUSH FIRE PRONE LAND MAPPING

VERSION 5b

November 2015

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The NSW Rural Fire Service reserves the right to review this guideline. The information contained in this document is subject to change from time to time.

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1 Definitions

Agricultural land - A piece of land used for agricultural purposes including, but not limited to, dairying, pig-farming, poultry farming, viticulture, orchards, bee-keeping, horticulture, vegetable growing, the growing of crops of any kind, or any combination of these, but excluding forestry and plantations (e.g. tea tree).

Bush fire hazard - The potential for land to carry a bush fire, utilising materials or fuels that can be ignited.

Bush fire prone area - An area of land that can support a bush fire or is likely to be subject to bush fire attack, as designated on a bush fire prone land map.

Bush fire prone vegetation map (BFPV) - A map prepared in accordance with this guide and defining areas of vegetation by BFPV categories. This map may be prepared by Council or Urban Release Area developers.

Bush fire prone land map (BFPL) - A map prepared in accordance with this guide and certified by the Commissioner of the NSW RFS under section 146(2) of the *Environmental Planning and Assessment Act 1979*.

Bush fire risk evacuation map - A map developed by council in consultation with the NSW RFS which identifies land that is susceptible to evacuation difficulties in the event of a bush fire. Certain Special Fire Protection Purpose developments may be deemed inappropriate for these areas and may be prohibited. The map will identify these areas via cross-hatching.

The bush fire risk evacuation map is held by the Department of Planning and Environment. A copy of this map also needs to be provided to the NSW RFS.

Council/s - The council of a local government area (LGA).

Designated bush fire prone land - In relation to an area, means land recorded for the time being as bush fire prone land on a bush fire prone land map for the area.

Digital data - The electronic datasets comprising the certified bush fire prone land polygons and the related metadata (in MapInfo TAB or ESRI Shapefile format).

Grasslands - Grassed areas capable of sustaining a fire. Under *Australian Standard 3959 Construction of buildings in bushfire-prone areas*, identified as low open shrubland, hummock grassland, closed tussock grassland, tussock grassland, open tussock, sparse open tussock, dense sown pasture, sown pasture, open herbfield, and sparse open herb field. Grass, whether exotic or native, which is regularly maintained at or below 10cm in height (includes maintained lawns, golf courses, maintained public reserves, parklands, nature strips and commercial nurseries) are regarded as managed land.

LPI – NSW Land and Property Information

Managed Land - Managed land is land that has vegetation removed or maintained to limit the spread and impact of bush fire. It may include existing developed land (i.e. residential, commercial or industrial), roads, golf course fairways, playgrounds or sports fields, vineyards, orchards, cultivated ornamental gardens and commercial nurseries. Most common will be gardens and lawns within curtilage of buildings. These areas will be managed to meet the requirements of an Asset Protection Zone.

Remnant Vegetation – For purposes of this guide, remnant vegetation is vegetation that is considered to be of a lower bush fire risk (than Category 1 and Category 3) due to the size and/or shape of the parcel. This includes areas of vegetation greater than one hectare, but less than 2.5 hectares in size.

Urban Release Area (URA) – Land that is defined as being located within an urban release area by NSW Department of Planning & Environment.

2 Introduction

On 1 August 2002, the *Rural Fires and Environmental Assessment Legislation Amendment Act 2002* amended the *Rural Fires Act 1997* and the *Environmental Planning and Assessment Act 1979* (*EP&A Act*) to provide significant improvements in bush fire safety. This included a requirement for the preparation of a bush fire prone land map identifying vegetation within LGAs that has the potential to support a bush fire. The bush fire prone land map is the trigger for the consideration of bush fire protection measures for new development (*Planning for Bush Fire Protection* and Australian Standard 3959-2009 – *Construction of buildings in bush fire prone areas*).

On 1 March 2013, the *EP&A Act* was amended allowing the NSW Rural Fire Service (NSW RFS) to update bush fire prone land maps for urban release areas in a streamlined fashion.

This guide provides the details for the mapping of bush fire prone land as required under section 146 of the *EP&A Act*. It is to be used by the NSW RFS, councils, and those involved in the mapping of urban release areas.

The methodology is one that is to be applied State wide for comparative purposes. The data set created for the purposes of mapping bush fire prone land can also be used by Councils to create other maps like a Bush Fire Property Map and Bush Fire Risk Evacuation Map.

3 Legislation

This section outlines the legislative context for the mapping of bush fire prone land and the assessment of Development Applications on such land.

Section 146 of the *EP&A Act* requires councils, where a Bush Fire Risk Management Plan applies, to record a bush fire prone land map after consulting with the Commissioner of the NSW RFS. The Commissioner will designate lands to be bush fire prone within an area and, when satisfied that the lands have been recorded on a map, certify the map as the Bush Fire Prone Land map. Councils are required to make these maps available for public inspection.

Section 149 of the *EP&A Act* requires that a council will, in the planning certificate, include advice on relevant matters affecting a parcel of land of which it may be aware. This includes Bush Fire Prone Land, as specified in Schedule 4 of *Environmental Planning and Assessment Regulation 2000*. The section 149 certificate is an important mechanism for councils to inform people living in or looking to purchase into a bush fire prone area, that bush fire is a consideration.

Section 79BA of the *EP&A Act* requires that where development of bush fire prone land occurs, the consent authority must be satisfied that the development complies with *Planning for Bush Fire Protection 2006* or has consulted with the Commissioner of the NSW RFS.

Complying development is permitted on bush fire prone land for the lower risk bush fire attack levels (Australian Standard 3959 BAL levels 12.5, 19, and 29). Such development is required to meet development standards complying with *Planning for Bush Fire Protection 2006*.

Section 100B of the *Rural Fires Act 1997* requires that a Bush Fire Safety Authority is issued by the Commissioner of the NSW RFS for all residential subdivision or special fire protection purpose developments on Bush Fire Prone Land. A Bush Fire Safety Authority is issued where the Commissioner believes that the development complies with standards that provide the development with appropriate protection measures against bush fire.

4 Limitations

Bush Fire Prone Land mapping is intended to designate areas of the State that are considered to be higher bush fire risk for development control purposes. Not being designated bush fire prone is not a guarantee that losses from bush fires will not occur.

Changes to the landscape may occur from time to time and therefore the certified bush fire prone land maps may not be a true indication of bush fire risk.

5 Monitoring and Review

Council, having had its Bush Fire Prone Land certified by the Commissioner of the NSW RFS, should regularly monitor and review the information to ensure currency and reliability of data depicted.

Monitoring and review of the bush fire prone land should reflect required certification and approval standards within legislative timeframes (i.e. before the end of the period of every five years after the certification date of the map as outlined in section 146 of the EP&A Act).

Notwithstanding, bush fire prone land maps may need to be reviewed and prepared on a more frequent basis depending on the extent of vegetation changes within the LGA (e.g. annually). In its review, council should consider any areas of expanding residential development leading to vegetation loss or areas of vegetation regrowth. Factors to consider in mapping vegetation change include data currency, resolution and availability of air photography/satellite imagery and vegetation maps plus mapping accuracy.

6 Bush Fire Prone Mapping Process

6.1 Process for Amendments and Certification of a Bush Fire Prone Land Map

For Urban Release Areas section 6.2 & 6.3 of this document will apply.

The following describes the process for re-certification of Bush Fire Prone Land maps for Council. An amendment is treated as a re-certification.

- > Council should initially contact NSW RFS Headquarters (HQ) regarding the review of the map to obtain requirements for re-certifying.
- > NSW RFS HQ will notify and liaise with the relevant NSW RFS District Office (or NSW Fire & Rescue section for non NSW RFS districts) to assist in coordinating the recertification process.
- > NSW RFS HQ will provide Council a digital copy of the Bush Fire Prone Land map plus 1 kilometre buffer into adjoining Council areas (allowing for consistency along boundaries).
- > Council to review bush fire prone vegetation and update then refer back to NSW RFS HQ.
- > Once satisfied NSW RFS will forward map to Council
- > Once satisfied with the content of the map, Council to provide Bush Fire Prone Land map to NSW RFS HQ for approval and certification as follows:
 - > Council to forward the data file to NSW RFS Headquarters for processing. This shall be provided as digital data (e.g. MapInfo Tab File or ESRI Shape File, with the map projection defined).
 - > Council shall include with the digital dataset a letter requesting the Commissioner certify Council's map and detail the proposed changes.

- > Council is also to include an accompanying letter from the manager of the local NSW RFS District responsible for that council (or relevant NSW RFS Customer Service Centre in non rural fire districts), confirming the proposed amendments and its concurrence to them.
- > Any contentious issues are to be resolved prior to the recertification and printing of final bush fire prone land maps. Where anomalies or issues are identified during the recertification process, the NSW RFS will contact the local council. Any amendments to the map are the responsibility of the council.
- > The NSW RFS will commence the recertification process once amendments have been agreed to by NSW RFS district staff (or relevant NSW RFS Customer Service Centre in non rural fire districts) and council, and all information is complete and accepted as being accurate.
- > The NSW RFS will endeavour to provide a hard copy of the Bush Fire Prone Land map certified by the Commissioner and accompanying digital data to the council within 28 days of processing the final amendments.

All communication regarding bush fire prone land is to be provided to the NSW RFS by mail or email. Refer to NSW RFS contacts in Section 8.9 of this document.

6.2 Process for Amendments and Certification of a Bush Fire Prone Land Map for Urban Release Areas (URA)

Any proposed amendment to a bush fire prone land map is to be regarded as requiring re-certification. A draft map does not constitute a certified map.

This document is to be used in conjunction with the URA User Guide. The User Guide and other supplementary documentation to assist in the application process will be available on the NSW RFS website.

Before an applicant decides to go through this process, the applicant must confirm the site is located within a defined Urban Release Area. Please check the NSW Department of Planning & Environment website for details.

The following is the process for re-certification of Bush Fire Prone Land maps for those developing urban release.

- a. The applicant is to request a bush fire prone land map dataset for the subject area from NSW RFS Headquarters.
- b. The NSW RFS will electronically provide this in the form of a shape file of the existing BFPV plus buffer and surrounding 200 metres of site.
- c. NSW RFS HQ will notify and liaise with the relevant NSW RFS District Office (or Fire & Rescue NSW section for non NSW RFS districts) to assist in coordinating the recertification process.
- d. Applicant to review dataset and update in accordance with this guide.
- e. The applicant is to submit an application form (Appendix 1) with an amended data set to the NSW RFS Planning and Development at Headquarters for processing. This shall be provided as digital data (e.g. MapInfo Tab File or ESRI Shape File, with the map projection defined).
- f. NSW RFS Headquarters advises relevant council that an application has been received for an amendment to the Bush Fire Prone Land Map.
- g. Liaison will occur if required with the relevant NSW RFS office, which will provide written confirmation of the proposed amendments and its concurrence to NSW RFS Headquarters.

- h. Where anomalies or issues are identified during the recertification process, the NSW RFS will liaise with the applicant. If issues cannot be resolved and the NSW RFS does not support the amendments, the applicant will be contacted to discuss the disparity with NSW RFS. NSW RFS reserves the right to be the absolute arbiter and will advise applicants in writing of determinations.
- i. The NSW RFS will commence the recertification process once amendments have been agreed to and all information is complete and accepted as being in accordance with the guidelines.
- j. Once certified the NSW RFS will provide a hard copy of the BFPLM and accompanying digital data to the council and a soft copy (pdf) to the proponent as soon as possible after processing the amendments.
- k. All communication regarding bush fire prone land is to be delivered to the NSW RFS by mail or email. Refer to NSW RFS contacts in Section 8.9 of this document.

6.3 Mapping Category 3 Vegetation

As part of the introduction of Category 3 into the Bush Fire Prone Land system, a 3 year transition period will occur. During this period councils will need to recertify their bush fire prone land maps and incorporate the new Category 3 layer.

To assist councils with mapping Category 3 vegetation, the NSW RFS has created a Category 3 vegetation layer. This layer could assist councils in mapping Grasslands along with the other Category 3 vegetation types. If Councils are interested in obtaining a copy of this data, please contact the Co-ordinator or NSW RFS HQ GIS section for the dataset. This dataset is intended to be used as a draft for mapping bush fire prone vegetation.

6.4 Interim Measures for Mapping Urban Release Areas

Due to the introduction of Category 3, it is necessary to clarify these requirements when mapping urban release areas. Given the URA process is intended to be streamlined; the NSW RFS will liaise with Council in relation to the inclusion of Category 3 and, depending on circumstances, may recertify the application under the 2014 version of the guide (Category 1 and Category 2 vegetation only). Any rectifications outside the URA process will require incorporation of Category 3 as per Section 7.

6.5 Map for Commissioner's Approval

The NSW RFS will print the final Bush Fire Prone Land map using the standard NSW RFS template for approval by the Commissioner.

Any contentious issues are to be resolved prior to the recertification and printing of final Bush Fire Prone Land maps.

The NSW RFS will produce three hard copies of the certified Bush Fire Prone Land map (at A0 size for the LGA) to be filed and distributed as follows:

- > Copy 1 – for NSW RFS, Planning and Development section;
- > Copy 2 – for NSW RFS, District Manager (or Fire and Rescue NSW);
- > Copy 3 – for Council records.

The NSW RFS will also distribute a digital version of the map back to Council along with the associated metadata.

The NSW RFS may also display the Bush Fire Prone Land data and maps on the NSW RFS website. Data will also be made available for download from data.nsw (<http://data.nsw.gov.au/>) in alignment with NSW Government Open Government Policy.

The Commissioner shall certify the Bush Fire Prone Land map under section 146 of the *EP&A Act* upon advice of the Manager, Development Planning and Policy.

7 Steps to Prepare a Bush Fire Prone Land Map

Bush Fire Prone Land maps are required to be reviewed at least every five years. When preparing a map it should be based on the most up to date aerial photography, or satellite imagery and where necessary field inspection/ground truthing to ensure accuracy.

The methodology for preparing a bush fire prone mapping products is outlined in sections 6.1 - 6.4.

7.1 Step 1 - Identification of BFPV

RESPONSIBILITY: Council / Applicant in URA process
CUSTODIAN: NSW RFS DATA BROKER: Council

This section defines the methodology and criteria for determining what is categorised as BFPV. Council may undertake their own vegetation mapping studies, source vegetation information from Local Vegetation Studies, or utilise satellite or air photography. State government agencies such as National Park and Wildlife Services and the Office of Environment and Heritage have also conducted vegetation mapping. Care must be taken when sourcing vegetation information to ensure it is fit for purpose. When undertaking mapping the following considerations are to be taken into account:

- > vegetation regrowth and clearing
- > likely urban development upon approved development land
- > boundary alignment with adjoining councils
- > land management practices
- > mapping accuracy and quality, refer to section 8; and
- > for URAs, land/vegetation should be mapped as bush fire prone where it
 - > has been rezoned as environmental protection or
 - > areas where a riparian corridor, nature reserve or similar is proposed and management is not guaranteed.
 - > this is applied even if the area has not been fully established or the vegetation in its current form is in its infancy.

*Note: As part of the transition period for Category 3, council should contact the NSW RFS to obtain a copy of the draft Category 3 dataset.

Council may use various sources to build the most current vegetation map including air photography, satellite imagery and vegetation maps. The data sources and methods used to map the BFPV need to be set out in ANZLIC/ISO compliant metadata statement and provided to the NSW RFS.

7.1.1 Methodology

The methodology for categorising bush fire prone land is as follows:

Identify and determine vegetation types (Keith, 2005) for all land within the local government area (both private and public tenure), using *Planning for Bush Fire Protection*. Vegetation is to be classified into the following categories based on vegetation types and potential risk:

Vegetation Category 1

Vegetation Category 1 is considered to be the highest risk for bush fire. It is represented as red on the bush fire prone land map and will be given a 100m buffer. This vegetation category has the highest combustibility and likelihood of forming fully developed fires including heavy ember production. Vegetation Category 1 consists of:

- > Areas of forest, woodlands, heaths (tall and short), forested wetlands and timber plantations.

Vegetation Category 2

Vegetation Category 2 is considered to be a lower bush fire risk than Category 1 and Category 3 but higher than the excluded areas. It is represented as light orange on a bush fire prone land map and will be given a 30 metre buffer. This vegetation category has lower combustibility and/or limited potential fire size due to the vegetation area shape and size, land geography and management practices. Vegetation Category 2 consists of:

- > Rainforests.
- > Lower risk vegetation parcels. These vegetation parcels represent a lower bush fire risk to surrounding development and consist of:
 - > Remnant vegetation;
 - > Land with ongoing land management practices that actively reduces bush fire risk. These areas must be subject to a plan of management or similar that demonstrates that the risk of bush fire is offset by strategies that reduce bush fire risk; AND include:
 - > Discrete urban reserve/s;
 - > Parcels that are isolated from larger uninterrupted tracts of vegetation and known fire paths;
 - > Shapes and topographies which do not permit significant upslope fire runs towards development;
 - > Suitable access and adequate infrastructure to support suppression by firefighters;
 - > Vegetation that represents a lower likelihood of ignitions because the vegetation is surrounded by development in such a way that an ignition in any part of the vegetation has a higher likelihood of detection.

Vegetation Category 3

Vegetation Category 3 is considered to be medium bush fire risk vegetation. It is higher in bush fire risk than category 2 (and the excluded areas) but lower than Category 1. It is represented as dark orange on a Bush Fire Prone Land map and will be given a 30 metre buffer. This category consists of:

- > Grasslands, freshwater wetlands, semi-arid woodlands, alpine complex and arid shrublands.

7.1.2 Exclusions

Vegetation excluded from being mapped as bush fire prone includes:

- > Single areas of vegetation less than 1 hectare in area and greater than 100 metres separation from other areas of Category 1, 2 or 3 vegetation;
- > Multiple areas of vegetation less than 0.25 hectares in area and not within 30 metres of each other;
- > Strips of vegetation less than 20 metres in width, regardless of length and not within 20 metres of other areas of Category 1, 2 or 3 vegetation;
- > Areas of "managed grassland" including grassland on, but not limited to, recreational areas, commercial/industrial land, residential land, airports/airstrips, maintained public reserves and parklands, commercial nurseries and the like;
- > Areas of managed gardens and lawns within curtilage of buildings;
- > Non-vegetated areas, including waterways, roads, footpaths, buildings and rocky outcrops.
- > Managed botanical gardens;
- > Agricultural lands used for annual and/or perennial cropping, orchard, market gardens, nurseries and the likes are excluded;
- > Saline wetlands including mangroves.
- > Other areas that, due to their size, shape and overall risk are not considered Category 1, 2 or 3 vegetation.

NOTE:

- > The BFPV dataset must exclude any vegetation identified as an 'Exclusion' (see above).
- > NSW RFS has an automated Geographic Information Support process to determine the size and lateral separation of areas of remnant vegetation according to the 'exclusions'. Vegetation may be downgraded by this process.
- > Councils will need to concentrate on both the classification of vegetation of and determined land management practices for the vegetated areas being assessed.
- > Councils do not need to buffer the vegetation. Buffering is undertaken in step 2, using the NSW RFS automated processes.
- > Further advice is available from the NSW RFS GIS Unit.

At the conclusion of this part of the process there will be a spatial dataset named 'BFPV'.

7.2 Step 2 - Preparation of Bush Fire Prone Land Map

RESPONSIBILITY: NSW RFS/Council

CUSTODIAN: NSW RFS/Council DATA BROKER: Council/NSW RFS

The BFPLM consists of buffered vegetation (produced in Step 1). Before the BFPV is buffered, NSW RFS will undertake quality checking as outlined in section 8.6, including checking remnant vegetation and compliance to exclusions. Any identified changes to the supplied BFPV map will be confirmed with Council.

7.3 BFPV Buffer

This section defines the criteria for determining the BFPV buffer. Once areas of vegetation have been defined and the appropriate bush fire vegetation categories have been applied, it will be necessary to apply the buffering criteria.

The method for the determination of bush fire vegetation buffering is as follows: -

- > BFPV Category 1 – apply a 100 metre external buffer to each vegetation polygon.
- > BFPV Category 2 – apply a 30 metre external buffer to each vegetation polygon.
- > BFPV Category 3 – apply a 30 metre external buffer to each vegetation polygon.

At the conclusion of this process there will be one dataset; comprising of four parts; Vegetation Category 1, Vegetation Category 2, Vegetation Category 3 and Buffer. This will be used to define 'Bush Fire Prone Land' and will be displayed on a map.

8 Map Publishing, Data Management and Quality

These map and data requirements are necessary to ensure a coordinated and standardised approach to generating and maintaining Bush Fire Prone Land maps. These requirements apply only to map outputs, not to data structures or formats within local council database environments.

8.1 Copyright and Licensing

Given that bush fire prone land maps are published under control of the State of NSW (through the NSW RFS, section 146 *EPA Act* and associated guidelines), copyright is owned by the NSW RFS pursuant to sections 176 and 177 of the *Copyright Act 1979*.

AusGOAL and creative commons licensing "provides a framework for government and other organisations affected by Right To Information to give full effect to its underlying policy. It supports open licensing decisions that enable the community to re-use the information as intended by the legislative reforms." (AusGoal, 2011). In NSW this right to information is enacted through the *Government Information (Public Access) Act 2009*, and open data policy.

The NSW RFS applies Creative Commons by Attribution (CC BY) open access licensing to the NSW Bush Fire Prone Land map. To the extent that Creative Commons licensing applies, all data and other material produced by NSW RFS constitutes Crown copyright, save for the logos of Council, NSW RFS, NSW Government and any material protected by a trade mark. NSW RFS has applied the Creative Commons Attribution 3.0 Australia Licence.

NSW RFS asserts the right to be attributed as author of the original material in the following manner:



© NSW Rural Fire Service [Year]

As far as practicable, material for which the copyright is owned by a third party will be clearly labelled and attributed in the metadata statement and on printed / pdf versions of the NSW Bush Fire Prone Land maps. NSW RFS has made all reasonable efforts to ensure that this material reproduced by the NSW RFS with the full consent of the copyright owners.

It is requested that all Council supplied BFPV maps be correctly attributed to source datasets or work from which they may be derived. This may be done within the supplied metadata or printed maps and written documentation.



8.2 Custodianship and Data Brokerage

The data custodianship of the various data sets that are produced by the Bush Fire Prone Land mapping process follows the principles outlined in the [NSW Custodianship Guidelines for Spatial Data \(2013\)](#).

The Guidelines for Custodianship also set out the principles of: trusteeship, standard setting, maintenance of information, authoritative source, accountability, information collection and maintenance of access.

Brokerage of data refers to the exchange of data and information. A data broker in each organisation would arrange the provision and receipt of data and information in an organisation. When data is owned by one organisation (or custodian) permission must be given to a second organisation to broker the data or information, on the custodian's behalf. This arrangement is set out in a data license agreement.

Under these principles, responsibilities are split between Council and NSW RFS for the Bush Fire Prone Land mapping digital datasets and components of the Bush Fire Prone Land maps. These responsibilities are summarised below:

Dataset	Custodian	Data Broker	Data Licence / Copyright
Bush Fire Prone Vegetation	NSW RFS	Council	 © NSW Rural Fire Service [Year]
Bush Fire Prone Land Map (Dataset)	NSW RFS	NSW RFS and Council	 © NSW Rural Fire Service [Year]
Cadastre	LPI, Council or Developer (three possible sources)	LPI or Council	© NSW Government
Bush Fire Prone Property Map This is a selection of the cadastre lots that intersect Bush Fire Prone Land Map. This map could be remade at various points in time as the cadastre changes.	Council or Developer	Council Provided as separate digital data sets (BFPLM and Cadastre) The certified printed maps or PDF versions can be supplied by both organisations. Maps may be made available on both organisations' websites as PDF documents or via web maps.	Council Determined, with attribution in regard to the BFPL dataset to © NSW Rural Fire Service [Year]

The NSW RFS responsibilities with regard to copyright and ownership are as follows:

Provide, manage and maintain a central repository for all bush fire prone land mapping data across NSW.

The NSW RFS will manage data held within the central repository in accordance with the NSW Metadata Element Set User Guidelines for Vector Datasets (NSW Govt 2012) and NSW Custodianship Guidelines for Spatial Data (2013)

Individual Council Bush Fire Prone Land map metadata statements will be compiled in consultation with the council, for information on broker details, lineage, maintenance, and citation information.

Copyright and ownership of the end output digital Bush Fire Prone Land data and certified hardcopy Bush Fire Prone Land map, will reside with the NSW RFS. However, the NSW RFS will allow each council the authority to broker (release) their BFPLM data for whichever purpose that they deem to be appropriate.

Where the NSW RFS produces Bush Fire Prone Land maps (printed or PDF) on behalf of councils, the NSW RFS will provide the Bush Fire Prone Land map dataset to councils.

Council responsibilities with regard to data brokerage are as follows:

Council will ensure Bush Fire Prone Land map (printed or PDF) outputs are in accordance with this Guide.

Council is to have the Bush Fire Prone Land map available for public inspection during normal business hours pursuant to section 146 of *EP&A Act*.

Council is a broker of the Bush Fire Vegetation Map.

Councils are given permission under CC BY open data licensing to broker the data, printed map and PDF version.

8.3 Metadata Requirements

Metadata provides the means for discovering spatial information by identifying the 'what', 'where', 'who', 'when' and 'how' the data behind the information is constructed. Metadata is the means to disclose what the spatial data describes, as well as how it should and can be used (NSW Govt 2012).

Metadata must be provided by all organisations in the MS Word and/or XML format abiding by ISO19139 standard and ANZLIC/NSW profiles. This can be done by adhering to the NSW Metadata Element Set for Vector Datasets User Guidelines (NSW Govt 2012).

Organisations may use any of the metadata creation software available that conforms to the ISO19139 standard and ANZLIC/NSW Guidelines.

Once the NSW Bush Fire Prone Land map is updated the metadata will be made available on the [NSW Spatial Data Catalogue](#) and linked to data.nsw.gov.au.

8.4 Data Format and Structure

When councils send BFPV and property map layers to the NSW RFS the data must be in accordance with the following:

BFPV map

- a. One data set is required, consisting of the Vegetation Categories;
- b. The Council cadastre layer may be provided otherwise the NSW RFS will use the latest LPI cadastre as an overlay layer to the BFPLM;
- c. Data can be supplied in the following proprietary formats: ESRI Arc Geodatabase (Personal or File), ESRI shape or MapInfo tab/mid/mif;
- d. Supplied data must include all files that are required for display and storage of the data.
Eg. MapInfo tab file includes files with the suffix: .tab/.dat/.id/.map/.ind.
Arcview Shape includes files with the suffix: shp, dbf, shx, prj, xml, See:
http://webhelp.esri.com/arcgisdesktop/9.2/index.cfm?TopicName=Shapefile_file_extensions;

- e. All data provided must be in the datum GDA 94 and in either of the following map projections: Geographics, Lamberts or Transverse Mecator Projection (MGA54, 55 or 56). This must clearly be identified in the meta-data statement or file name;
- f. The data must not be password protected or locked in any way that denies the NSW RFS full and complete access to the data; and
- g. The required attribute fields for the bush fire vegetation dataset are: -

Field Name	Type	Size	Example
Vegetation Category	Character	1	1, 2 , 3
BFP_DESC	Character	32	Vegetation Category 1
LGA_NAME	Character	50	Central Darling
<i>Date Certified</i>	<i>Character</i>	<i>8</i>	<i>ddmmyyyy</i>

Note: *Date Certified* Field will be filled in by the NSW RFS once the map has been certified by the Commissioner of the NSW RFS.

8.5 File Naming Conventions

When sharing datasets between the organisations it is recommended that the following conventions are used.

BFPV dataset files are to use the following naming convention:

- > BFPV_CouncilName_DateSaved
- > BFPV – This designates Bush Fire Vegetation.
- > CouncilName – sentence case: if more than one word do not leave spaces (e.g. CentralDarling).
- > Date Saved – formatted as YYYYMMDD.

Where produced, the bush fire prone land dataset is to use the following naming convention:

- > BFPL_CouncilName_DateSaved
- > BFPL – This designates bush fire prone land.
- > CouncilName – sentence case: if more than one word do not leave spaces.
- > Date Saved – formatted as YYYYMMDD.

8.6 Data Quality

All data will be checked by the NSW RFS Headquarters for quality, including a visual check against the most recent air photos or satellite imagery available and against data quality checks.

Visual checks will check for presence and absence of the correct vegetation types, holes and gaps in the data along Council boundaries.

Quality checking will check both the completeness of the attributing, topological errors such as overlapping polygons, gaps between polygons and overlapping council boundaries. National Park and State Forest boundaries will also be used where necessary. Further information is available from the NSW RFS GIS unit.

8.7 Depiction

It is important to maintain a consistent presentation to the maps. The depiction as stated here is not software specific; however it is generic and can be applied to all GIS software. The colour definitions for each Category of vegetation are as follows:-

- > Vegetation Category 1 polygons shall be coloured solid red without a borderline.
- > Vegetation Category 2 polygons shall be coloured solid light orange without a borderline.
- > Vegetation Category 3 polygons shall be coloured solid dark orange without a borderline.
- > BFPV Buffer polygons shall be coloured solid yellow without a borderline.

8.8 Provision of Source Data

If Council utilised different procedures or source data to develop the vegetation map please provide documentation or data with submitted Bush Fire Vegetation dataset. Council will need to provide details such as: the data source, date, currency, projection. This should be recorded in the metadata statement with the BFV dataset.

For example: Vegetation interpretation was derived from Spot 5 Satellite data captured on August 2005.

8.9 Delivery of BFPV Data to the NSW RFS

The mechanisms for delivering datasets to the NSW RFS are as follows:

8.9.1 Files Sent Electronically

Files sent electronically (i.e. email) shall have all files saved into WinZip files and attached to the email. Each WinZip file will include all applicable files. The attached WinZip files shall be named in accordance with 8.5 – File Naming Conventions.

Files sent electronically with a subject title of XX Council Bush Fire Prone Land map dataset to:
bushfireprone.mapping@rfs.nsw.gov.au

Files may also be transferred via file transfer protocol (ftp) sites (either Council's site or NSW RFS ftp site), contact gis@rfs.nsw.gov.au for further information.

8.9.2 Files Sent by Post

Files may be sent to the NSW RFS via normal postal service. Files sent in this way shall be copied to a standard compact disc (CD). The CD shall be posted in a package that has been specifically designed for CD postage. CDs should be a closed session and written for standard CD reader access. The NSW RFS will not accept any other delivery mechanism without prior approval.

Files sent by post to:
The Commissioner
NSW Rural Fire Service
Attn Manager Development Planning & Policy
Locked Bag 17
GRANVILLE NSW 2142

9 References

ANZLIC (1998) Guidelines for Custodianship, ANZLIC, ACT, Australia.

ANZLIC (2007) ANZLIC Metadata Profile Guidelines, ANZLIC – the Spatial Information Council, ACT, Australia.

NSW Government (2010) NSW Spatial Metadata Policy, CS2i, NSW.

NSW Government (2012) ver. 2.8 NSW Metadata Element Set for Vector Datasets User Guidelines, NSW LPI, NSW.

NSW Government (2013) ver. 1.5 NSW Custodianship Guidelines for Spatial Data, online <http://www.finance.nsw.gov.au/ict/sites/default/files/NSW%20Government%20Custodianship%20Guidelines%20for%20Spatial%20Data.pdf>.

Additional reference material for vegetation classification can be found in *Planning for Bush fire Protection 2006* (or subsequent versions).

NSW Government (2012) M2012-10 Open Government, online <http://arp.nsw.gov.au/m2012-10-open-government>.

NSW Government (2013) NSW Government Open Data Policy, online <http://www.finance.nsw.gov.au/ict/sites/default/files/NSW%20Government%20Open%20Data%20Policy%201.0.pdf>.

Appendix 1 – URA Application Form



**Urban Release Area (URA) –
Bush Fire Prone Land Map (BFPLM)
Amendment Application Form**

APPLICATION

Name	
Company	
Telephone	
Mobile	
Email	

PROPERTY DETAILS

Lot/s		DP/SP	
URA NAME		STAGE No/s	
SUBURB/s:			
LOCAL GOVERNMENT AREA/s:			

DETAILS OF PROPOSED AMENDMENTS

CHECKLIST

- Amended shapefile
- Lot Layout / Matserplan
- Extract of existing BFPLM
- Aerial photography of site (if available)

9.2 DEVELOPMENT DATA OCTOBER 2020

TRIM Number: R20/306

Author: Manager- Town Planning

PURPOSE

This report is to provide Council with information in relation to development activity occurring within the shire during the previous month.

SUPPORTING INFORMATION

Council's Development Application data.

BACKGROUND

During the month of October 2020 there were two (2) applications lodged with a value totalling \$1,055,000. Two (2) approvals were issued within this time.

Development Applications and Complying Development Certificates Approved in October 2019.

Approval Number	Development Description	Location	Value	Delegated Authority/Council
DA2020/29	Construction of a shed (Outbuilding)	12-14 Rogers Street, Condobolin	\$15,000	Delegation
DA2020/31	Alterations and additions to the rear of existing dwelling	192 Bathurst Street, Condobolin	\$17,000	Delegation
TOTAL No. OF APPROVED DEVELOPMENTS	2		\$32,000	

Comparison to Previous Year

Total **Number** of Applications ***approved in October 2019:*** 6

Total **Value** of Applications ***approved for October 2019:*** \$1,431,520

Development Applications and Complying Development Certificates Lodged in October 2020

Development Identifier	Development Description	Location	Value
DA2020/34	Demolition of existing dwelling and construction of a new dwelling	885 Corinella Road, Corinella	\$975,000

DA2020/35	Alterations and additions to rear of existing dwelling	36 Henry Parkes Way, Condobolin	\$80,000
TOTAL	2		\$1,055,000

Comparison to Previous Year

Total Number of Applications **received in October 2019**: 5

Total Value of Applications **received for October 2019**: \$1,431,520

Processing Times for Approvals

A total of seventeen (17) approvals have been issued this financial year at an average of 31 days, which is within the legislative timeframe for approvals.

ISSUES AND COMMENTS

No foreseeable issues.

FINANCIAL AND RESOURCE IMPLICATIONS

All fees associated with the applications referred to herein have been paid.

LEGAL IMPLICATIONS

None anticipated.

RISK IMPLICATIONS

Council has assessed all applications against relevant legislation to minimise Council's exposure to risk.

STAKEHOLDER CONSULTATION

Regular consultation and engagement with applicants of Development Applications and Complying Development Certificates occurs during the pre-lodgement, assessment and approval stages of each application in line with legislation and Council's planning instruments. The community and adjoining owners are often engaged in regards to applications.

OPTIONS

1. Receive and note the report.

CONCLUSION

Development Application and Complying Development Certificate approved data reveals a total development value of \$2,924,426.00 for applications approved in the 2020/2021 financial year.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2 Strong effective and Responsive Council

ATTACHMENTS

Nil

RECOMMENDATION

That:

1. The Director Environment Tourism and Economic Development Report No. R20/306 be received and noted.

9.3 LOCAL HERITAGE FUND (SMALL GRANTS) 2020/2021

TRIM Number: R20/310

Author: Manager- Town Planning

PURPOSE

To allocate the available 2020/2021 Local Heritage Funding whilst demonstrating that due consideration has been given to community interest and funding body guidelines.

SUPPORTING INFORMATION

Nil

BACKGROUND

Lachlan Shire Council recently commenced the 2020/2021 Local Heritage Fund. All members of the community were invited to apply for a grant to undertake heritage works. These grants are to assist with conservation and restoration work. It is recommended that the grants be allocated from the fund, based on the recommendations provided by Council's Heritage Advisor, Sue Jackson-Stepowski of Jackson-Stepowski Heritage Planning.

Last year the program endorsed by Council was successful (R19/287), with all four (4) applicants that received funding completing the projects by the due date.

ISSUES AND COMMENTS

Council advertised and promoted the Local Heritage Grants over a period of 5 weeks from 17 September 2020 to 23 October 2020. Interested parties were invited to obtain an information / application package regarding the local heritage fund.

The guidelines indicated that grants of about \$4,000 were available from the Lachlan Shire Local Heritage Fund to assist owners to undertake conservation and maintenance works on heritage buildings and places, however this was to be dependent on the number of applications received. Owners are required to at least match Council's contribution.

Council has established a budget of \$15,260.00 for its Local Heritage Fund in 2020/2021. If Council manages the fund in accordance with the requirements of the former Heritage Branch of the Office of Environment and Heritage, that agency will reimburse Council to the total of \$5,500.00, via a grant, at the end of the financial year. One of the key requirements is that the fund be dispersed with regard to the recommendations of Council's Heritage Advisor.

Six (6) applications for grants were submitted relating to the following places:

- All Saints Anglican Church, Condobolin
- Melrose Homestead, Melrose
- Tullibigeal Co-op, Tullibigeal
- Tottenham/Albert Cemeteries
- Mid-Town Shop, Condobolin and
- 7 Foster Street, Lake Cargelligo

Lachlan Shire Council's Heritage Advisor, Sue Jackson-Stepowski of Jackson-Stepowski Heritage Planning, evaluated the applications noting that *"this is an excellent response from the community and it is great to see the fund fully utilised, and throughout the Shire"*.

After considering the applications Sue has recommended that the grants be dispersed as shown in the table below.

Project	Funding being sought	Total Cost of Project	Recommended Grant
All Saints Anglican Church	\$880.50	\$1,761.00	\$880.50
Melrose Homestead	\$30,000.00	\$40,862.00	\$8,879.50
Tottenham/Albert Cemeteries	\$5,000.00	\$7,523.35	\$2,000.00
Tullibigeal Co-op, Tullibigeal	\$4,785.00	\$6,785.00	\$1,500.00
Mid - Town Shop, Condobolin	\$4,000.00	\$4,247.00	\$1,000.00
7 Foster Street	\$10,000.00	\$20,762.00	\$1,000.00
Total	\$54,665.50	\$81,940.35	\$15,260.00

Details on the projects are provided below:

All Saints Anglican Church, Condobolin

This project seeks to provide an identification sign at the front entrance of the property. The sign will replace a sign that was previously in a similar location. The church is identified as a heritage item under Council’s Local Environmental Plan (Lachlan Local Environmental Plan 2013) and is also listed on the State Heritage Register for its aesthetic, rarity and representative values in exemplifying the qualities of a small and relatively intact Gothic-styled church attributed to Edmund Blasket. The Application is supported, subject to conditions.

Melrose Homestead, Melrose

This project seeks to restore the external render of “Melrose” homestead. The existing render is in very poor condition which is putting the structural integrity of the property at great risk.

The homestead, which was built in the 1870’s, is identified as a heritage item (local) under Lachlan Local Environmental Plan 2013.

Funding, under the Local Heritage Fund, has been provided by Council in previous years and the work that has been undertaken has consistently been to a high standard. The Application is supported, subject to conditions.

Tottenham/ Albert Cemetery

This project seeks to restore the writing on headstones at Tottenham and Albert cemeteries (5 headstones at each cemetery). Both cemeteries are identified as heritage items (local) under Lachlan Local Environmental Plan 2013.

The Tottenham/Albert cemetery committee was awarded \$2,000.00 under the 2019/2020 round of heritage funding for a similar project. Funding has also been provided in years prior to that and the work that has been undertaken has consistently been to a high standard. The Application is supported, subject to conditions.

Tullibigeal Co-op, 16 Wattle Street, Tullibigeal

This project seeks to upgrade the façade by painting the front of the building. The building is located in the main street and was constructed in the 1940’s. It is part of the village’s fabric. This building is not identified as a heritage item under Lachlan Local Environmental Plan 2013.

No record of any funding ever being provided to this site, under the Local Heritage Fund, can be found on Council’s records. The Application is supported, subject to conditions.

Mid-Town Shop, Condobolin

This project seeks to restore the shop frontage of the building significant to the Shire as made famous by Shannon Noll in the "What About Me" music video clip. The works include replacing the canvas awning and painting of the signage. This building is not identified as a heritage item under Lachlan Local Environmental Plan 2013.

No record of any funding ever being provided to this site, under the Local Heritage Fund, can be found on Council's records. The Application is supported, subject to conditions.

7 Foster Street, Lake Cargelligo

This project seeks to assist in the restoration four (4) existing shops within the main street of Lake Cargelligo. Works such as replacing broken shop windows, stabilising footings and floor structure, ceiling and rear roof awning repairs / replacement and installing a fire escape access door and stairs to the rear of the building.

The shops are not identified as a heritage item under Lachlan Local Environmental Plan 2013.

The property was awarded \$5,392.00 under the 2019/2020 round of local heritage funding for repairs to the roof, ceilings, walls and floors as well as replacing broken shop windows and window frames, repairing tiles on the façade and repainting the interior and exterior of the building.

The application is supported for a smaller amount of funding this year due to receiving substantial funding in 2019/2020.

FINANCIAL AND RESOURCE IMPLICATIONS

Council has established a budget of \$15,260.00 for its Local Heritage Fund in the 20.21FY. At the end of the financial year it is expected that Council will receive a grant of \$5,500.00 from the (former) Heritage Branch of the Office of Environment & Heritage (which is now part of the Department of Premier and Cabinet).

LEGAL IMPLICATIONS

No legal implications have been identified at this time. Council will discuss the approval requirements, associated with the above applications, with each of the Applicant's including the conditions which have been imposed by Council's heritage advisor.

RISK IMPLICATIONS

At the end of the financial year it is expected that Council will receive a grant of \$5,500.00 from the (former) Heritage Branch of the Office of Environment & Heritage (which is now part of the Department of Premier and Cabinet). Should no works be undertaken in accordance with this grant Council could be at risk of losing this funding in subsequent years.

The funding will be utilised to protect heritage items and significant buildings within the Shire. Should funding not be provided to the applicants there is a possibility that the works will not be completed.

STAKEHOLDER CONSULTATION

Advertisements were placed in the Condobolin Argus and Lake News newspapers. Media releases and social media were also used to inform the community of the grant program.

Applications were, originally, to be accepted from 17 September until 16 October 2020. This was extended for a further week, prior to the closing date, to allow adequate time for applications to be made.

OPTIONS

1. Decide not to grant the funding to one or more of the applications;
2. Decide to grant the funding in accordance with the recommendation from Council's Heritage Advisor;

3. Decide to grant the funding but change the agreed amounts and provide justification for the proposed changes;
4. Refer the matter back to Council's Heritage Advisor for further assessment.

CONCLUSION

Council's Manager Town Planning and Heritage Advisor, Sue Jackson-Stepowski of Jackson-Stepowski Heritage Planning, have evaluated the applications received for the 2020/2021 Local Heritage Fund. After considering the applications, it is recommended that the grants be dispersed as shown in the preceding table.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 2.5 Improve the appearance of each town
- 4.2 Strong effective and Responsive Council
- 5.5 Celebrating and preserving our heritage

ATTACHMENTS

Nil

RECOMMENDATION

That

1. The Director Environment, Tourism and Economic Development Report No. R20/310 be received and noted.
2. Council allocate the \$15,260.00 from the Lachlan Shire Council Local Heritage Fund 2020-2021 as follows:
 - (a) \$880.50 for the works to All Saints Anglican Church, Condobolin;
 - (b) \$8,879.50 for the works to Melrose Homestead, Melrose;
 - (c) \$2,000.00 for the works to Tottenham and Albert Cemeteries;
 - (d) \$1,500.00 for the works to Tullibigeal Co-op, Tullibigeal;
 - (e) \$1,000.00 for the works to Mid-Town Shop, Condobolin; and
 - (f) \$1,000.00 for the works to Foster Street Shops, Lake Cargelligo.

10 INFRASTRUCTURE SERVICES

10.1 FY2021 RECREATION MONTHLY UPDATE FOR OCTOBER

TRIM Number: R20/318

Author: Director Infrastructure Services

PURPOSE

The purpose of this report is to provide an update of the capital improvements in the Recreation Section. The items listed are for works undertaken in October, in progress for the month of November and forecast for the month of December 2020.

SUPPORTING INFORMATION

Attached - Drought Communities Programme Update.

BACKGROUND

Council has adopted the 2020/21 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of the recreation section's program, with some overlap with tourism and buildings where required.

ISSUES AND COMMENTS

Works Complete in October

Drought Communities Program	Drought support worker and mental health services program adjusted to suit changes in community demands and allow for covid-19 restrictions. Awaiting on delivery of Murrin Bridge Village Entrance signs. Tottenham Recreation Ground, Entry gate being manufactured. Lake Cargelligo Showground Stables nearly complete. Brickwork and internal fixtures underway for amenities. Condobolin footpath work continuing. Bill Hurley irrigation, confirmed for November. SRA irrigation marked out, works confirmed for November.
Drought Stimulus works	Lake Cargelligo Community Hall works are continuing, benchtops ordered, painting completed and floor stripped ready for new flooring to be installed. Lake Cargelligo Recreation Ground seating under construction. Tottenham Recreation Ground fence dismantled Picket fence installation delayed by 1 week due to wet weather.
Utes in the Paddock Electrical Relocation	NMI provided by retailer. Essential Energy review detailed designs.
Tourism Precinct – stage 3. BBRF	Executed Deed received. Solar lighting ordered. EOI for landscape sculptures under development.
Condobolin Aerodrome fencing	Works yet to commence due to delay in supply of fence materials. This will push start date back to after harvest is complete.
Gum Bend Lake Walkway stage 1	Executed Deed received 27 th October. Works commenced.

Tullibigeal Bore and power supply	Network outage completed on 12 October, with additional wiring completed. New Meter installed on 13 October. Telemetry works undertaken 12 – 16 October at Bore and Rec ground. Works at Bore complete. Minor component to be replaced at recreation ground. Then operation and maintenance manual and as constructed drawings to be provided to finalise contract.
Tullibigeal Lighting upgrade	Lights, towers and foundations have been manufactured. Installation of underground conduit and wires completed. Planning underway for pole installation in early November.
Condobolin and Tottenham Toddler Pool Filtration	RFQ advertised.

Works Underway in November

Drought Communities Program	Adverse Events Plan to be completed as required by the Grant program. Drought support worker and mental health services program adjusted to suit changes in community demands and allow for covid-19 restrictions. Installation of Murrin Bridge Village Entrance signs. Tottenham Recreation Ground, Entry gate to be installed and carpark sealed. Lake Cargelligo Showground Stables and Amenities Complete. Bill Hurley irrigation, complete. SRA irrigation, complete.
Drought Stimulus Footpath works in Lake Cargelligo	Footpath works in Lake Cargelligo completed. Lake Cargelligo Community Hall, works nearing completion. Lake Cargelligo Recreation Ground seating to be installed. Tottenham Recreation Ground fencing installation complete. Drainage works to commence.
Utes in the Paddock Electrical Relocation	Await approval of detailed design from Essential Energy.
Tourism Precinct – stage 3. BBRF	EOI for landscape sculptures. Solar Lighting installation to be confirmed. Gravel path construction. Water and service preparations.
Condobolin Cemetery	Commence procurement for Row and Section markers.
Condobolin Aerodrome fencing	Works delayed until harvest complete.
Gum Bend Lake Walkway stage 1	Works to continue, with the aim of completing by the opening of the lake.
Gum Bend Lake 4 shelters	Shelters to be installed prior to the opening of Gum Bend Lake for the summer.
Tullibigeal Bore and power supply	Work as executed drawings, Operation and Maintenance Manual completed Project close out.
Tullibigeal Lighting upgrade	Foundation works to commence in early November. Poles to be installed. Work as executed drawings, Operation and Maintenance Manual completed. Project close out and grant acquittal.

Works Scheduled in December

Drought Communities Program	Adverse Events Plan to be completed as required by the Grant program. All project acquittals and project finalisation report to be completed
Drought Stimulus Footpath works in Lake Cargelligo	Lake Cargelligo Community facilities improvement to be completed Tottenham Recreation Ground to be complete
Utes in the Paddock Electrical Relocation	Await approval of detailed design from Essential Energy. RFQ for Works as soon as design is approved.
Tourism Precinct – stage 3. BBRF	Landscape sculptures underway. Solar Lighting installed. Gravel path under construction. Water and service preparations.
Condobolin Cemetery	Commence installation of Row and Section markers.
Condobolin Aerodrome fencing	Works nearing completion.
Gum Bend Lake Walkway stage 1	Works complete. Project acquittal complete

FINANCIAL AND RESOURCE IMPLICATIONS

Project	Budget	Funding Source	Expenditure To Date	Forecast Expenditure	Comments
Drought Communities Programme	\$1,000k	Drought Communities Programme	\$842k	\$1,000,000	Programme is on budget and progressing as planned.
Lake Cargelligo community facilities -Footpaths -Hall kitchen -Rec ground seating	\$90k \$30k \$50k	Drought Stimulus	\$80k \$16k \$34k	\$90k \$30k \$50k	Programme is on budget and progressing as planned.
Gum Bend Lake Exercise equipment	\$50k	SCCF3	\$50k	\$50k	COMPLETE
Tottenham sports ground fencing	\$173k	Drought Stimulus	\$112k	\$173k	Under Budget
Tullibigeal Bore and pipeline	\$663k	Council, CDRV, SCCF1C.	\$422k	\$431k	On Budget.
Tullibigeal Sports Ground and racetrack irrigation			\$170k	\$170k	COMPLETE
Tullibigeal Power Upgrade for bore			\$61k Total bore and power spend = \$653k	\$61k	Overspend can be funded by underspend on Bore
Tullibigeal Rec ground electrical and lighting upgrade	\$280k	CDRV, Council, SCCF2	\$280k	\$280k	Additional costs associated with the electrical upgrade works shared with bore works

LEGAL IMPLICATIONS

Nil

RISK IMPLICATIONS

Project management and financial controls in place to manage time and budget risks.

STAKEHOLDER CONSULTATION

Council staff are seeking to engage with specific stakeholders on each project, in accordance with Council’s community consultation policy.

The Tottenham Recreation Ground Committee discussions continue around the entry gate design and parking arrangements.

Gum Bend Lake Committee continue to be updated on the filling of the Lake and associated works.

Swimming Pool operators have been consulted and provided the opportunity to comment on the concept design for toddler pool filtration separation.

Tullibigeal Recreation Ground users have been advised of lighting works and disruptions to services.

In addition, Council's fortnightly news column, Talking Tottenham and Mayoral Newsletters update the community on the major improvements works being undertaken around the Shire.

OPTIONS

1. Council continue to implement recreational capital improvements as programmed, as resources permit, i.e. as funds, staff and contractors are available.
- 8.
2. Council amend the capital improvements budget.

CONCLUSION

This report updates Council on the capital improvements undertaken by the recreation section in October, in progress for November and forecast work for December 2020.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 3.2 Improved Pedestrian and Cycle Paths
- 4.2 Strong effective and Responsive Council
- 4.4 Strategic Management of Villages and Crown Reserves
- 6.1 Increase recreational use of the lakes and rivers
- 6.3 New and visually appealing streetscapes
- 6.4 Improved Parks, Gardens and Sporting Ovals
- 6.5 Provision of neat, accessible and respectful cemeteries

ATTACHMENTS

RECOMMENDATION

That

1. The Director Infrastructure Services report R20/318 be received and noted.

Drought Communities Grant Programme - Round 2



Projects have been selected based on:-

- Projects highlighted in the Village Enhancement Plans or CSP or OP&Del Plan
- Certainty that Council can deliver projects within 12 months.
- Projects that will provide employment support, local business & contractors
- Council resolved to submit projects Dec 2019. Variation May 2020 for Lake Cargelligo

Shire Wide		Comment
Rural Support worker	\$ 100,000	Program delivery being adjusted due to covid
Increase Mental Health support services	\$ 50,000	Program delivery being adjusted due to covid
Slide on potable water tanks	\$ 100,000	Modifications to truck/trailer required
Total	\$ 250,000	
Derriwong		
New Town Entrance Signs x 2	\$ 30,000	Complete
Total	\$ 30,000	
Fifield		
New Town Entrance Signs x 2	\$ 30,000	Complete
Total	\$ 30,000	
Burcher		
New Town Entrance Signs x 2	\$ 30,000	Complete
Total	\$ 30,000	
Albert		
Kerb & Gutter, drainage and footpath improvements	\$ 30,000	Complete
New Town Entrance Signs x 2	\$ 30,000	Complete
Total	\$ 60,000	
Tullibigeal		
Footpath upgrades in key areas	\$ 20,000	Complete
New Town Entrance Signs x 2	\$ 60,000	Murrin Bridge signs manufacture complete. Delivery underway
Total	\$ 80,000	
Tottenham		
Footpath upgrades in key areas	\$ 20,000	Complete
New Town Entrance Signs x 4	\$ 60,000	Complete
Seal and upgrade sports ground entrance & parking	\$ 35,000	Entry design complete. Manufacture underway
New Street Bins covers	\$ 15,000	Complete
Total	\$ 130,000	
Lake Cargelligo		
Showground Amenities and stables	\$ 160,000	Stables nearing completion. Brickwork underway.
Total	\$ 160,000	
Condobolin		
SRA irrigation racetrack concourse	\$ 90,000	Peg out complete, works programmed for November
Footpath upgrades in key areas	\$ 80,000	Works underway
Bill Hurley irrigation and shade	\$ 45,000	Irrigation to commence in November
Buckland park irrigation	\$ 15,000	Completed
Total	\$ 230,000	
Grand Total	\$ 1,000,000	

10.2 FY2021 ROADWORKS MONTHLY UPDATE FOR OCTOBER**TRIM Number: R20/320****Author: Manager - Roads****PURPOSE**

The purpose of this report is to provide a summary of road works undertaken by Infrastructure Services which have been completed in the month of October, works in progress in the month of November and works scheduled for the month of December 2020. The execution and completion of works varied on resource availability, weather conditions, work priorities and unforeseen circumstances. Work priority will be allocated based on safety and risk.

SUPPORTING INFORMATION

Nil

BACKGROUND

Maintenance has continued on Council's unsealed road network with the majority of the roads prepared for current harvest. The few remaining roads that have not had any attention are currently being worked on.

Round 2 of the Fixing Local Roads program has opened and applications close on 9 December 2020. Council was successful in round 1 with three projects being allocated \$2,760,000 in funding. A list of projects for application to round 2 is currently being prepared.

ISSUES AND COMMENTSRoad Construction

Culvert replacement on MR 57S The Gipps Way has been further delayed due to wet weather and excess stormwater around the work area. Due to the continuing failures on two sections of the existing pavement on 57S The Gipps Way, the remaining budget for the upgrade project will be allocated to rehabilitation of the 900m length of these failing sections. The budget was previously allocated towards resealing the remaining 7.6km. This resealing will now be delayed until funding is available to complete this work.

Sealing of road construction and reconstruction work was completed in October with the following lengths of new seal undertaken;

- SR 194 North Uabba Road 1.54 km
- SR 231 Curlew Road 13.04 km
- SR 1029 Tullibigeal Road 12.99 km
- Grace Street 0.56 km
- Maitland Street 1.02 km
- MR 57N Fifield Road heavy patch 0.46 km
- MR 7513 Lake Cargelligo Road heavy patch 0.16 km
- TOTAL 29.77 km

Resealing of recent primer seal work and other road reseals were also completed in October with the following work undertaken;

- SR 376 Willow Bend Road 1.96 km
- MR 57S The Gipps Way 2.28 km
- MR 231 Wyalong Road 1.96 km

- MR 377 Lachlan Valley Way (aka South Forbes Road) 4.09 km
- TOTAL 10.32 km

Work has commenced in November on The Bogan Way project (Tullamore to Albert) with the initial building up of the road shoulders to create a 10 metre wide formation so that the carriageway can be sealed to a minimum of 8 metres. Work will also commence on the MR 377 Lachlan Valley Way (Diggers Ave- Willow Bend Road) reconstruction, which is part of the Condobolin Freight and Tourism Precinct Project, in November.

Road Maintenance

As noted above unsealed road maintenance has continued in preparation for harvest. Control of vegetation on the sealed road network has also been a priority with slashers working on numerous roads during October.

Works completed in October 2020

<p>Road re-sheeting / grade, water & roll</p>	<p>Grade, water & roll works were undertaken on the following roads.</p> <ul style="list-style-type: none"> • <u>Main Roads</u> • nil • <u>Shire Roads</u> • SR 11 Moira Vale Road – gravel re-sheeting • SR 37 Yambora Road - gwr • SR 41 Red Heart Road – gwr • SR 56 Bimbella Road – gravel re-sheeting • SR 101 Corinella Road –gwr • SR 199 Middlefield Road – gwr • SR 427 St Kilda Lane –gwr • SR 1029 Tullibigeal Road – gwr • SR 1031 Kiargathur Road - gwr • SR 1347 Albert Road – gwr
<p>Road and culvert reconstruction and sealing</p>	<p>Road reconstruction and sealing work was undertaken on selected segments of the following roads.</p> <ul style="list-style-type: none"> • <u>Main Roads</u> • MR 57N Fifield Road – first coat seal on heavy patch 465m • MR 7513 Lake Cargelligo Road – first coat seal on heavy patch 160m • <u>Shire Roads and Town Streets</u> • SR 194 North Uabba Road – first coat seal 1.54 km • SR 231 Curlew Road – first coat seal 13.04 km • SR 1029 Tullibigeal Road – first coat seal 12.99 km • Maitland Street – first coat seal 1.02 km • Grace Street – first coat seal 555m
<p>Road reseals</p>	<p>Road resealing works were undertaken on the following roads.</p>

	<ul style="list-style-type: none"> • <u>Main Roads</u> • MR57S The Gipps Way – reseal 2.28 km • MR 231 Wyalong Road – reseal 1.99 km • MR 377 Lachlan Valley Way – reseal 4.09 km • <u>Shire Roads</u> • SR 376 Willow Bend Road – reseal 1.96 km • <u>Town Streets</u> • nil
<p>Maintenance grading / sucker removal / line marking / Storm damage repairs</p>	<p>Routine maintenance grading work was undertaken on the following unsealed roads.</p> <ul style="list-style-type: none"> • <u>Main Roads</u> • nil • <u>Shire Roads</u> • SR 10 Meadowview Road • SR 11 Moira Vale Road • SR 25 Kerriwah Road • SR 31 O’Deas Road • SR 43 Back Tullamore Lane • SR 44 Melrose Plains Road • SR 62 Carlisle Road • SR 65 Euligal Lane • SR 66 Ootha Road • SR 70 Burando Road • SR 73 Reynella Road • SR 74 Derriwong Road • SR 75 Ridgelands Road • SR 110 Euglo Trig Road • SR 113 Selems Road • SR 115 Elsmore Road • SR 120 Merribogie Road • SR 121 Camp Road • SR 126 Clarries Lane • SR 129 Bahrs Road • SR 136 Dillons Lane • SR 144 Burgooney Road • SR 154 Tuggerabach Road

	<ul style="list-style-type: none"> • SR 170 Tomlisons Road • SR 188 Gleesons Road • SR 191 Chanter Road • SR 209 Orrs Road • SR 279 Waroona Road • SR 301 Hockey Road • SR 341 Jones Lane • SR 358 Berrys Road • SR 380 Cincinnati Lane • SR 385 Terrys Lane • SR 388 Mines Road • SR 402 Cornells Road • SR 413 Keronga Road • SR 429 Burdock Lane
<p>Shoulder grading / re-sheeting /slashing and resealing/patching</p>	<p>Routine shoulder maintenance and patching work was undertaken on the following roads.</p> <ul style="list-style-type: none"> • <u>Main Roads</u> • MR 57N Fifield Road – pothole patching • MR 57N Bogan Way – vegetation control • MR 57NN Bogan Way – hot mix asphalt intersection with SR 3 • MR 57S The Gipps Way – vegetation control / pothole patching • MR 231 Wyalong Road – vegetation control • MR 347 Dandaloo Road – pothole patching • MR 371 Rankin Springs Road – vegetation control • MR 377 Lachlan Valley Way – pothole patching and vegetation control • MR 423 Lachlan Valley Way – vegetation control • MR 501 Hillston Road – vegetation control • MR 7513 Lake Cargelligo Road – vegetation control • MR 7521 Kiacatoo Road – vegetation control • <u>Shire Roads</u> • SR 3 Tabratong Crossing Road – pothole patching • SR 5 Lansdale Road – vegetation control • SR 60 Springvale Road – vegetation control • SR 85 North Forbes Road – vegetation control • SR 90 Grassmere Road – vegetation control • SR 255 Tottenham Tip Road – vegetation control

	<ul style="list-style-type: none"> • SR 257 Racecourse Road - vegetation control • SR 271 Curran Park Road - vegetation control • SR 1187 Palesthan Road – vegetation control
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Works in Progress November 2020

Road re-sheeting / grade, water & roll	<p>Road re-sheeting work/grade, water & roll is being undertaken on the following roads.</p> <ul style="list-style-type: none"> • <u>Main Roads</u> • nil • <u>Shire Roads</u> • SR 200 Morris Lane – gwr • SR 201 Keeleys Lane – gwr
Road and culvert reconstruction and sealing	<p>Road reconstruction and sealing work is being undertaken on selected segments of the following roads.</p> <ul style="list-style-type: none"> • <u>Main Roads</u> • MR 57S The Gipps Way – culvert installation • MR 57N The Bogan Way – FCR widening • <u>Shire Roads</u> • nil • <u>Town Streets</u> • nil
Road reseals	<ul style="list-style-type: none"> • <u>State Road & Main Roads:</u> • nil • <u>Shire Roads</u> • nil
Maintenance grading / Sucker removal / line marking	<p>Routine maintenance grading work is being undertaken on the following unsealed roads.</p> <ul style="list-style-type: none"> • <u>Main Roads</u> • nil • <u>Shire Roads</u> • SR 15 Belmore Road • SR 16 Kaludah Road • SR 18 Hillside Road • SR 49 Myamley Road

	<ul style="list-style-type: none"> • SR 63 Wilga Ridge Road • SR 78 The Toffs Road • SR 86 Gunnings Road • SR 87 Hubbards Road • SR 91 Mardens Road • SR 94 Diggers Road • SR 97 Driftway Road • SR 107 Deans Road • SR 108 Fosters Lane • SR 262 Bush Home Road • SR 307 Gilgais Road • SR 308 Moonbah Lane • SR 372 Woods Road • SR 1145 Burcher Road
Shoulder grading / re-sheeting /slashing and resealing/patching	<p>Routine shoulder maintenance work is being undertaken on the following roads.</p> <ul style="list-style-type: none"> • <u>Main Roads</u> • MR 57N Fifield Road – vegetation control • MR 57S The Gipps Way – vegetation control / pothole patching • MR 7521 Kiacatoo Road – vegetation control • <u>Shire Roads</u> • SR 45 Boona Road – gwr edges on narrow seal • SR 1187 Palesthan Road – vegetation control

WORKS PLANNED FOR DECEMBER 2020

Road re-sheeting / grade, water & roll	<p>Road re-sheeting and grade water roll (GWR) work is planned for the following roads.</p> <ul style="list-style-type: none"> • <u>Main Roads</u> • nil • <u>Shire Roads</u> • SR 44 Melrose Plains Road – RTR gravel re-sheeting 4km
Road and culvert reconstruction/repairs and sealing	<p>Road reconstruction and sealing work is planned for selected segments of the following roads.</p> <ul style="list-style-type: none"> • <u>State Road & Main Roads</u> • MR 57S The Gipps Way – FCR/Block culvert replacement, widening, reseal

	<ul style="list-style-type: none"> • MR 57N The Bogan Way – FCR/Block widening • MR 61 Henry Parkes Way – State Highway heavy patching • MR 377 Lachlan Valley Way – Freight Project – culvert replacement/reconstruction • <u>Shire Roads</u> • SR 1029 Tullibigeal Road stage 1b and 2a – FCR/RTR construction for seal extension • <u>Town Streets</u> • nil
<p>Road resealing</p>	<p>Road resealing work is planned for selected segments of the following roads.</p> <ul style="list-style-type: none"> • <u>State Road & Main Roads:</u> • MR 57S Gipps Way – FRC/Block final seal • <u>Shire Roads</u> • nil
<p>Maintenance grading / sucker removal</p>	<p>Routine maintenance grading work is planned for the following sealed/unsealed roads.</p> <ul style="list-style-type: none"> • <u>Main Roads & Shire Roads</u> • As required work not completed in November list
<p>Shoulder grading / re-sheeting/ line marking</p>	<p>Shoulder grading work (re-sheeting) is planned for the following sealed roads.</p> <ul style="list-style-type: none"> • <u>Main Roads & Shire Roads</u> • nil
<p>Ongoing survey, investigation & design projects</p>	<ul style="list-style-type: none"> • <u>Golf Links Rd and Gum Bend Rd- Kerb & Gutter</u> Design complete. Works budgeted FY1920 and FY2021. Awaiting available resources to complete. • <u>Foster Street Upgrade</u> Detailed design and construction cost estimate complete. Water mains relocation programmed to commence in Q3 FY20/21. • <u>William, Busby & Lachlan Sts Upgrade</u> Detailed design and construction cost estimate complete. The TfNSW Fixing Local Road funding confirmed. Programmed to commence in April 2021. • <u>Cargelligo Street Reconstruction with sealing</u> Detailed design and cost estimate received. Budget has been increased in QBR 1 using RTR funds to allow the works to proceed. <u>Gum Bend Road Safety Improvements</u>

	Road Safety Audit completed with Road Safety Officer. Application for funding submitted to Safer Roads Program for FY21/22.
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FINANCIAL AND RESOURCE IMPLICATIONS

CONSTRUCTION PROJECTS					
Regional Roads					
Project	Budget	Funding Source	Expenditure To Date	Forecast Expenditure	Comments
Regional Roads, reseals	\$312k	TfNSW Block Grant	\$218k	\$250k	Reseal completed in October. Line marking to be completed. Budget adjustment included in QBR 1.
Regional Roads culvert renewals	\$59k	TfNSW Block Grant	\$0	\$0k	Budget adjustment included in QBR 1.
MR57S The Gipps Way, seal widening	\$1.1m	Fixing Country Roads \$2.8m, TfNSW Block Grant \$1.172m, \$400k 2018/19 REPAIR. Total \$4,372k	\$710k	\$1.04m	\$856k completed in 2018/19 and \$2,574k completed in 2019/20. Remaining \$942k available for 2021/22 program. Replacement of culverts underway. The final resealing work delayed to allow for 900m of reconstruction of the failed sections.
Regional Roads, heavy patching	\$50k	TfNSW Block Grant	\$0k	\$50k	Programmed for Q3 2020/21.
MR 461 William St/Lachlan St, Condobolin intersection reconstruction	\$600k	TfNSW Block Grant	\$0k	\$600k	Programmed to commence in Q3 2020/21. Budget adjustment included in QBR 1.
MR 371 Foster St, Lake Cargelligo, Canada St to Lorne St reconstruction	\$600k	TfNSW Block Grant	\$0	\$600k	Programmed to commence in Q3 2020/21. Budget adjustment included in QBR 1.
MR 57S Gipps Way, Land Acquisition	\$50k	TfNSW Block Grant	\$0	\$0k	Budget adjustment included in QBR 1.

MR 7513 Lake Cargelligo Road, widening 8km	\$800k	TfNSW Repair program and Block Grant	\$0	\$0k	Repair funding not approved. Budget adjustment included in QBR 1.
MR 57N Fifield Road, reconstruction and widening 3 km	\$0k	TfNSW Repair program and Block Grant	\$0	\$600k	Repair funding approved. Programmed to commence in Q3 2020/21.
MR 57N Bogan Way, widening 29km	\$2.985m	FCR \$2.686m, TfNSW Block Grant \$299k	\$0	\$1.485m in FY20/21, \$1.5m in FY 21/22	Work has commenced in November with shoulder build up underway.
MR 57S Gipps Way, Nerathong Bridge replacement	\$2.808m	FCR \$2.387m, TfNSW Block Grant \$421k. Programmed for 2020/21 and 2021/22	\$0	\$667k in FY 20/21, \$2.141m in FY 21/22	Advice funding deeds have been signed. Design to commence in Q2 2020/21.

CONSTRUCTION PROJECTS

Local Roads

Project	Budget	Funding Source	Expend To Date	Forecast Expend	Comments
SR60 Springvale Road, reconstruct and widen two bends	\$728k	RTR	\$0	\$0k	Project postponed in QBR 1.
SR 194 North Uabba Road, reconstruction and widening 1.5 km	\$217k	RTR	\$261k	\$270k	Project complete. Budget adjustment included in QBR 1.
Grace Street, Lake Cargelligo, reconstruction and widen	\$600	RTR	\$147k	\$600k	Sealing of stage 1 was completed mid-October. Stage 2 will commence in Q3 2020/21.
Foster Street, Lake Cargelligo, reconstruct centre lane	\$300k	\$100k RTR, \$200k FAG Roads	\$15k	\$300k	Programmed to commence in Q3 2020/21.
Local Roads reseals	\$640k	\$500k RTR, \$140k FAG Roads	\$0	\$433k	Reseal completed on Willow Bend Road. Further reseals will commence in Q3 2020/21. Budget adjustment included in QBR 1.

Local Roads gravel re-sheets <ul style="list-style-type: none"> • SR 11 Moira Vale Road • SR 44 Melrose Plains Road • SR 45 Boona Road 9. • SR 1187 Palesthan Road 10. • SR 1347 Albert Road 11. • SR 56 Bimbella Road 12. TOTAL 	\$672k	\$422k RTR, \$250k Special Rate Variation	\$52k \$9k \$185k \$0k \$103k \$50k \$399k	\$672k	Work progressing. Completed. Programmed to commence in November. Completed. Project delayed until Q4 2020/21. Completed Completed
SR 376 Willow Bend Road, reconstruct and widen 2km	\$150k (2019/20) \$150k (2020/21)	\$300k RTR	\$224k (2019/20) \$250k (2020/21)	\$475k	Reconstruction, widening and sealing complete.
SR 231 Curlew Road, extend seal	\$1.945m	\$1.595m FCR, \$350k RTR	\$1,007k (2019/20) \$719k (2020/21) Total \$1.726m	\$1.8m	Completed. Final cost expected to be under budget.
SR 1029 Tullibigeal Road extend seal 17km – stage 1	\$2.186m	\$913.5k FCR, \$1,272.5k RTR	\$1,008k (2019/20) \$637k (2020/21) Total \$1.645m	\$2.186m	Sealing complete on 13 km. Construction of remaining 4 km to be undertaken with stage 2.
SR 1029 Tullibigeal Road extend seal 9km – stage 2	\$1.061m	\$955k FCR, \$106k RTR	\$0k	\$1,061m	Construction of first 3 km will be undertaken with completion of stage 1. Final 6 km programmed for April – September 2021.
Maitland Street HV Upgrade	\$900k	\$765k FCR, \$135k RTR	\$336k	\$900k	1 km sealed in October. Construction will commence on next section in Q3.

Lachlan Street reconstruction (non-Regional Road section)	\$1.044m	\$465k RTR, \$579k FAG Roads	\$0k	\$800k	Budget adjustment included in QBR 1 due to successful Fixing Local Roads grant application.
SR 1187 Palesthan Road extend seal 16.8 km	\$1.553m	\$1,398m FCR, \$155k RTR	\$0	\$0k	Budget adjustment included in QBR 1.
Urban Reseals, Condobolin	\$100k	FAG Roads	\$0k	\$100k	Programmed for Q3 2020/21.

FUNDING SOURCES

Funding Source	Amount	Contribution	% Spend	Used by	Comments
Roads to Recovery	\$3.6m	Nil	31.2%	30-Jun	Year 2 of five year program. \$444k of carry-over funds from 2019/20.
TfNSW Block Grant and Supplementary	\$3.2m	100% TfNSW	24.7%	30-Jun	Budget not yet confirmed by TfNSW.
TfNSW Traffic Facilities	\$148k	100% TfNSW	33.9%	30-Jun	Budget not yet confirmed by TfNSW.
TfNSW REPAIR	\$300k	100% TfNSW	0%	30-Jun	Programmed for Q3 2020/21.
FAG Roads	\$3.4m	100% Federal Grant	44.5%		To reserve if not spent by June.
Fixing Country Roads MR 57S The Gipps Way Upgrade.	\$2.8m	\$1.172m TfNSW Block, \$0.4k 2018/19 TfNSW REPAIR, \$2.8m Fixing Country Roads,	93.7%	12 months	Complete by December 2020.
Fixing Country Roads SR 231 Curlew Road Upgrade	\$1.585m	\$350k RTR FY1920 & \$1.585m Fixing Country Roads	97.8%	October 2020	Complete.
Fixing Country Roads Maitland St Bypass Upgrade	\$765k	\$135k RTR FY1920 & \$765k Fixing Country Roads	37.3%	12 months	Complete by April 2021.
Fixing Country Roads SR 1029 Tullibigeal Road	\$913.5k	\$1,272m RTR FY1920 & \$913.5k	79.0%	October 2020	Complete by December 2020.

Upgrade – stage 1		Fixing Country Roads			Extension requested
Fixing Country Roads SR 1029 Tullibigeal Road Upgrade – stage 2	\$955k	\$106k RTR & \$955k Fixing Country Roads	0%	October 2021	Will commence following completion of stage 1.
Fixing Country Roads SR 1187 Palesthan Road Upgrade	\$1.398m	\$155k RTR & \$1.398m Fixing Country Roads	0%	October 2021	Project on hold pending application to next round of HVSP. Infrastructure NSW advised.
Fixing Country MR 57N The Bogan Way widening	\$2.687m	\$2.687m Fixing Country Roads & \$298k TfNSW Block	0%	May 2022	Commenced November 2020.
Fixing Country Roads MR 57S The Gipps Way, Nerathong bridge replacement	\$2.387m	\$2.387m Fixing Country Roads & \$421k TfNSW Block	0%	June 2022	Design programmed to commence in Q2 2020/21.

LEGAL IMPLICATIONS

Roads Act 1993 and Roads Regulations 2008.

RISK IMPLICATIONS

There are resource, cost and time risks associated with the roads program as a result of the funding for Capital Works projects that have been received for the next two years. Wet weather continues to effect the construction program. Additional resources will be required over the next two construction seasons (October – March) to complete all the externally funded projects. These are being sourced through Council's Term Panel Contract for Project Management Contractors.

STAKEHOLDER CONSULTATION

Roads to Recovery grant program officers, TfNSW Parkes Regional Office, Restart NSW program officers.

OPTIONS

During the next few months Council resources (labour, plant, equipment and materials) will be concentrated on construction projects to reduce the pressure on maintenance budgets which have been used to repair damaged roads due to wet weather that has occurred over recent months.

CONCLUSION

Careful planning of construction programmes over the next two years will be required and additional construction and project management assistance will be needed. This will be provided through Council' Contractor and Project Management Term Panels.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 3.1 Efficient transport networks that meet community and business needs.

Transport Asset Management Plan

ATTACHMENTS

Nil

RECOMMENDATION

That

1. The Director Infrastructure Services Report No. R20/320 be received and noted.

10.3 FY2021 UTILITIES MONTHLY UPDATE FOR OCTOBER

TRIM Number: R20/321

Author: Manager - Utilities

PURPOSE

To provide a summary of the existing and future works and projects associated with the provision of water and sewerage services across Lachlan Shire. Items listed are works undertaken for October, in progress for the month of November and forecast for the month of December 2020.

SUPPORTING INFORMATION

Nil

BACKGROUND

Lachlan Shire Council is responsible for a suite of capital and operational works associated with the provision of water and sewerage services. This report provides status updates on projects and programmes of significance and interest to Council and stakeholders.

ISSUES AND COMMENTS

Condobolin

Project	Progress
RNSW 1879 Condobolin Water Supply Upgrade Scoping Study RNSW 1880 Condobolin Sewerage Scheme Scoping Study	<ul style="list-style-type: none"> • Monthly reporting for both RNSW 1879 Condobolin Water Supply Upgrade Scoping Study and RNSW 1880 Condobolin Sewerage Scheme Scoping Study is continuing to be submitted through Infrastructure NSW (INSW) web portal. • RNSW1879 Condobolin Water Supply Upgrade Scoping Study is currently being put on-hold until the bore testing for Condobolin Bore Fields II is completed. • RNSW 1880 Condobolin Sewerage Scheme Scoping Study - DPIE Water’s comments are currently being addressed. Once the comments are addressed, the scoping study will be finalised as a Draft Final Scoping Study and will be submitted back to DPIE Water for their final comments.
RNSW 755 Condobolin Bore Fields II	<ul style="list-style-type: none"> • The construction of the temporary bore pipeline for the bore testing has commenced on 13 November 2020 and this work has been completed. This construction work was delayed for three weeks due to wet weather. • It is also planned to clear the culvert underneath the Lachlan Valley Way which is currently half blocked with silt. This is to ensure all waters pumped from the testing will be contained within the irrigation channel to prevent localised flooding when the bore testing is undertaken. • The bore testing is currently scheduled to commence by early December 2020. • A kick-off meeting between PWA and Council’s staff on 10 November 2020 has formally commenced the detailed design, additional detailed survey and additional review of the REF (Review of Environmental Factors) of the bore pipeline.

DWS072 Condobolin Drought Water Security Project	<ul style="list-style-type: none"> The draft funding deed has been signed by the General Manager. Awaiting the draft funding deed to be signed by DPIE Water and returned.
Goobang Creek Raw Water Pump Station	<ul style="list-style-type: none"> This project is still on hold due to prioritisation of other projects and expected to resume after the bore testing is completed.
Condobolin SRA Cottage SPS Electrical & Control System Upgrade	<ul style="list-style-type: none"> The new switchboard is currently being manufactured. This project is planned for completion and commissioning by the end of November 2020 or early December 2020.
Condobolin Gum Bend Lake SPS Electrical & Control System Upgrade	<ul style="list-style-type: none"> The new switchboard is currently being manufactured. Preparations are being made on site. The main works are planned for completion and commissioning by late November 2020. The completion of this project will run in parallel with the demolition of the existing amenities building in Gum Bend Lake.
Condobolin Sewer Treatment Plant (STP)	<ul style="list-style-type: none"> The works have been programmed to improve the inflow and outflow monitoring at Condobolin Sewer Treatment Plant (STP) in accordance with NSW EPA Licence requirements. This project is aimed to be completed by early January 2021.
Burcher WTP	<ul style="list-style-type: none"> A consultant (MBS Water Pty Ltd) has been engaged to provide Council with a report outlining the forecast expenditure of the required future upgrade to produce potable water in comparison with better filtered water based on the current raw water quality. MBS Water Pty Ltd is based in regional Victoria and is currently waiting on the border entry permit from Service NSW.

Lake Cargelligo

Project	Progress
Lake Cargelligo Ultra Filtration (UF) Skids/Pressure Vessel	<ul style="list-style-type: none"> The pipework replacement of UF Skids 1 and 2 have been completed. The plant is now back with 100% capacity. Additionally several online and inline instruments have been installed in various locations to enable the plant to be operated remotely through Council's telemetry system. An automatic shutdown system has been put in place should the potable water produced by the plant not meet the criteria in the Australian Drinking Water Guidelines (ADWG). This is a preventative measure to eliminate potential public health risks due to contamination of the town water supply.
Detailed Process & Automation Review for Lake Cargelligo Water Treatment Plant	<ul style="list-style-type: none"> The draft process review for Lake Cargelligo Water Treatment Plant has been submitted and is currently under review by Council staff. This review has been delayed due to other priorities within the works program.
Lake Cargelligo Sewerage Treatment Plant Lagoon Upgrades	<ul style="list-style-type: none"> Works to re-instate the embankments of the sewerage lagoons has been postponed due to the soft ground and wet weather.

	<ul style="list-style-type: none"> The work area/site is currently closed-off but access to the bird hide has been reopened to the public.
Lake Cargelligo SPS 1 Electrical & Control System Upgrade	<ul style="list-style-type: none"> The design of the new switchboard is nearing completion. It is expected that the new control system will be commissioned by the end of November 2020.
Tullibigeal Booster Pump Station Electrical & Control System Upgrade	<ul style="list-style-type: none"> This project has been completed and commissioned by the end of October 2020. This site is now able to be operated and monitored remotely through Council's telemetry system.

Tottenham

Project	Progress
RNSW 841 Tottenham Water Supply	<ul style="list-style-type: none"> Geotechnical investigation has been undertaken at the Leg O Mutton Dam and a report will be issued with a recommended list of actions to be taken. The reservoir options study is currently underway. The first draft of this study is currently being reviewed by Council staff.
Tottenham Reservoir Radio Repeater Upgrade	<ul style="list-style-type: none"> This project has been completed and commissioned by the end of October 2020. This site is now able to be monitored remotely through Council's telemetry system.
Tottenham Raw Water Pump Station Electrical & Control System Upgrade	<ul style="list-style-type: none"> The new switchboard is currently being manufactured and commissioning is planned for mid-December 2020.
Process & Automation Review for Tottenham Water Treatment Plant	<ul style="list-style-type: none"> The draft process review for Tottenham Water Treatment Plant has been submitted and is being reviewed. This review has been delayed due to other priorities within the works program.
Tottenham Sewerage Treatment Plant Shed	<ul style="list-style-type: none"> The construction of the shed has been completed. Awaiting quote from the electrician to connect the electricity to the shed.
Tottenham Caravan Park SPS Electrical & Control System Upgrade	<ul style="list-style-type: none"> This project has been awarded to Council's preferred contractor listed on the Term Panel for Electrical and Control System Services. This project is in the preliminary design stage and is anticipated to be completed by mid-December 2020.
Fifield Reservoir	<ul style="list-style-type: none"> The roof for the reservoir is being manufactured and installation is being planned for December 2020, pending available workshop staff for the manufacture.

Shire Wide

13. Project	14. Progress
RNSW 842 Sewage Effluent Reuse Management System (Lake Condobolin & Tottenham)	<ul style="list-style-type: none"> • The scope change request has been approved by INSW on 30 October 2020. • The detailed project plan has been prepared and currently under review by Council staff. • Once the full effluent recycling system has been designed and fully constructed at Tottenham STP, the remaining funds will be spent at Lake Cargelligo STP.
Integrated Water Cycle Management Strategy (IWCM)	<ul style="list-style-type: none"> • The draft funding deed has been signed. • Instrument of Agreement has been sent to PWA for execution. • The data gathering process has commenced.

FINANCIAL AND RESOURCE IMPLICATIONS

All projects are listed as per the Delivery and Operational Plan 2020/21, or works in progress from the previous year.

LEGAL IMPLICATIONS

In the Condobolin, Lake Cargelligo, Tottenham and Albert water schemes, sufficient high quality drinking water which, meets the standards prescribed in the Australian Drinking Water Guidelines (ADWG), is being supplied to the community. The day to day operation of Council's water supply system is governed by DPIE Water and the backwash discharge from the water treatment plant is administered by the EPA.

Non-potable water continues to be supplied to Tullibigeal, Fifield and Burcher.

Lachlan Shire Council is providing sewerage services to communities across the shire. The day to day operation of Council's sewerage services is governed by DPIE Water and the effluent discharge from the sewerage treatment plant is administered by the EPA.

There are significant risks should Council fail to achieve satisfactory outcomes in the following areas:

- Water quality
- Water quantity
- Effluent discharge quality
- Workplace Health & Safety
- Environmental Impacts

Council has systems in place to mitigate all risks in the form of trained personnel, documented work systems and routine audits and reports to various NSW Government Departments. Water and effluent quality is checked regularly to identify any deviation from the current guidelines and standards.

RISK IMPLICATIONS

Risk associated with the engagement of PWA is addressed by the formation of a project steering committee with INSW, DPIE Water, PWA and Council staff representation.

Council senior staff regularly attend NSW Government agency meetings to keep updated on issues affecting water supply to the Lower Lachlan River System. This includes the River Operations Stakeholder Consultation Committee (ROSCCo), NSW Govt Critical Water Advisory Panel (CWAP) and Central West Joint Organisation Water Utilities Alliance (CWUA).

STAKEHOLDER CONSULTATION

DPIE Water, Infrastructure NSW, NSW Public Works Advisory, the EPA, NSW Public Health Unit representatives and relevant Council staff have been consulted in relation to capital works & operational projects and compliance issues. Residents impacted by planned temporary disruption of services are provided reasonable notice where possible using a combination of letter box drops, public notices and media releases.

OPTIONS

1. Council continue to implement the Water and Sewer capital, operation and maintenance program as shown, as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the Water and Sewer capital, operation and maintenance program.

CONCLUSION

This report is provided to update Council on activities in the Utilities section in October, underway for November and planned for December 2020.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 7.1 Water, sewer and energy utilities meet best practice standards with up to date technology.

CSP 7.2 Water Security for All Towns and Villages.

ATTACHMENTS

Nil

RECOMMENDATION

That

1. The Director Infrastructure Services Report No. R20/321 be received and noted.

10.4 RENAMING OF SANDY CREEK CROSSING, PALESTHAN ROAD

TRIM Number: R20/322

Author: Administration Coordinator - Infrastructure Services

PURPOSE

This report shall provide a summary of the public exhibition process, undertaken for the proposed renaming of the Sandy Creek Crossing on Palesthan Road to the "Gary Mooney Crossing".

SUPPORTING INFORMATION

Refer to Report No R20/197

Geographic Names Board of NSW Policy – July 2019

BACKGROUND

The Sandy Creek Crossing is located 55km North West of Condobolin on Palesthan Road – SR1187, 9km from the Cobar Shire Boundary. This section of Palesthan Road is unsealed.

There is no background information available on the current name of Sandy Creek Crossing and the significance of this name.

ISSUES AND COMMENTS

The Geographical Names Board (GNB) Policy states; the naming of bridges and other structures on roads does not have a formal legislative basis. However the GNB does encourage the implementation of the Place Naming Policy and procedure for consistency across the state.

Local Council's should initiate the naming of bridges on local, regional and state roads (other than freeways). Transport for NSW should be consulted to approve these proposals. TfNSW will approve a naming proposal for a bridge or structure provided that:

- The name has wide community support.
- An Aboriginal name has the support of local Aboriginal groups.
- Consideration has been given to National and State commemorative initiatives involving the naming of new or key road infrastructure.
- The name is consistent with GNB place name criteria.
- The design of the name plaque accords with TfNSW requirements.

Public consultation was undertaken for 28 days (23 September – 21 October). Council received one (1) submission during the exhibition process. This submission is attached to this report for reference. This submission suggested that removing the first name from the naming would be preferred, that is, "Mooney Crossing".

The Geographical Names Board of NSW Policy for Place Naming outlines the naming conventions that should be followed. This Policy does recommend only one name be used, however does allow for the use of first and second names in the naming of a bridge, crossing or causeway

"only where it is necessary to appropriately honour the person referred to or where it is necessary to avoid ambiguity." Page 6

It is thought that in the case of the Gary Mooney Crossing, it is deemed appropriate to use both first and second names, as it was Gary Mooney who was influential in the farming/grazing of the immediate farmland and it will avoid any confusion with Mooney Street, Condobolin and Mooneys Lane, Condobolin.

FINANCIAL AND RESOURCE IMPLICATIONS

It is estimated that the total cost of the renaming, including installation of new signs, would be approximately \$4,000.

LEGAL IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

STAKEHOLDER CONSULTATION

Public consultation was undertaken for 28 days. Council received one submission, a copy of which is attached.

OPTIONS

The options are;

1. Endorse the renaming of Sandy Creek Crossing on Palesthan Road to the "Gary Mooney Crossing". Commence the procurement and installation of signage as resources permit.
2. Endorse the renaming of Sandy Creek Crossing on Palesthan Road to the "Gary Mooney Crossing", however defer the commencement of the official renaming process until the causeway upgrade works, associated with the Palesthan Road upgrade, can be confirmed. The timing of this is likely to be 2 years to the completion of the works.
3. Endorse the renaming of Sandy Creek Crossing on Palesthan Road to the "Gary Mooney Crossing". Refer the proposal to TfNSW for comment and approval.
4. Decline the suggested renaming of Sandy Creek Crossing on Palesthan Road.

CONCLUSION

Council have been presented with the outcomes of the public consultation process for the renaming of the Sandy Creek Crossing on Palesthan Road to the "Gary Mooney Crossing". Council has been presented with options on how to proceed after considering the response from the public.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Goal 4: Build and Maintain Community Infrastructure and Systems

Outcome 4.1: Efficient transport network that meets community and business needs

ATTACHMENTS

1. **Public submission on the proposed renaming of Sandy Creek Crossing** [↓](#)

RECOMMENDATION

That

1. The Director Infrastructure Services report No R20/322 be received and noted
2. The renaming of Sandy Camp Crossing to Gary Mooney Crossing be endorsed
3. Council refer the proposed naming of the Gary Mooney Crossing to Transport for NSW for comment and approval

34 Busby Street

Condobolin

NSW 2877

7th October 2020

Lachlan Shire Council

General Manager

P.O Box 216

Condobolin 2877

Re: Renaming of Sandy Creek Crossing

Dear Mr Tory

A preference is "Mooney Crossing" omitting the Christian name.



With Regards

A handwritten signature in cursive script that reads "Fay Boys".

Fay Boys

11 DEPUTATIONS

12 NOTICES OF MOTION

Nil

13 NOTICES OF RESCISSION

Nil

14 DELEGATES REPORT

Nil

15 CORRESPONDENCE**15.1 CORRESPONDENCE - NOVEMBER****TRIM Number: R20/326****Author: Administration Coordinator - General Management****PURPOSE**

To provide Council with correspondence received for the month of November.

SUPPORTING INFORMATION

A copy of the correspondence is attached from:

Greg Warren MP, Member for Campbelltown – Re Local Government Amendment (Pecuniary Interests Disclosures) Bill 2020

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 4.2 Strong Effective and Responsive Council

ATTACHMENTS

1. **Attachment A** [↓](#)

RECOMMENDATION

That Council:

1. Receive and note Correspondence Report No R20/326.



Greg Warren MP

MEMBER FOR CAMPBELLTOWN

27 October 2020

Dear General Manager

RE: LOCAL GOVERNMENT AMENDMENT (PECUNIARY INTERESTS DISCLOSURES) BILL 2020

I refer to the above *Local Government Amendment (Pecuniary Interests Disclosures) Bill 2020* (the Bill) which I recently introduced to the Legislative Assembly of the NSW Parliament to amend the *Local Government Act 1993* (the Act). I **attach herewith** a copy of the Bill for your information.

At the outset I wish to make clear that as a former mayor and councillor I have the utmost respect for those working in our State's local government sector, whether as elected officials, professional staff or the general workforce. It is a tired cliché, however it remains more relevant today than ever, and that is that local government is the closest level of government to community. I wish to thank you for the work you have done and continue to do in an effort to ensure your local community remains the vibrant and liveable place it no doubt is.

By way of background, I introduced the Bill following community concerns raised in various media reports, namely an ABC News article of 9 August 2020 titled *NSW Government concerned about Sydney councils transparency* (copy **attached herewith** for your information). As you would no doubt appreciate, media reports such as this are aimed at a small number of councils, however it tends to be that the entire sector is tarred with the same brush. My Bill seeks to tighten certain requirements to ensure the well-regarded reputation of local government remains in place. I go into detail about the intent of the Bill in my second reading speech to the Parliament on 15th October 2020, a copy of which I have **attached** for your perusal.

As you will see from reading the contents of the Bill, together with my second reading speech, only two small amendments intend to be made, namely:

1. That councillors, delegates and designated persons who have lodged with the general manager of a council a return disclosing interests required under the code of conduct must be published on the council's website within 14 days of lodgement (Clause 3, inserting Section 440AAC(1) & (2) into the Act). *Currently the requirement is 3 months.*

OFFICE: Shop 3, 72 Queen St, Campbelltown 2560

PHONE: (02) 4625 3344 **EMAIL:** Campbelltown@parliament.nsw.gov.au



Greg Warren MP

MEMBER FOR CAMPBELLTOWN

2. Councils are to ensure there is a prominent link on the homepage of the council's website to the electronic page on which the returns are published (Clause 3 of the Bill, inserting Section 440AAC(3) into the Act). *Currently, the requirement for disclosure on councils' websites is already in place, however the Bill seeks to have a direct link from the homepage so that the disclosures are more easily accessible.*

At no point is it proposed that changes be made to what must be disclosed, nor what may be redacted. Those requirements are governed and informed by the *Government Information (Public Access) Act 2009* (GIPA Act), the *Government Information (Public Access) Regulation 2019* (GIPA Regulation), the *Model Code of Conduct for Local Councils in NSW* and *Guideline 1* from the NSW Information Commissioner. **This Bill makes no amendment to those instruments.** As you are no doubt aware, returns of interests are prescribed as open access information which under section 6 of the GIPA Act must be made publicly available unless there is an overriding public interests against disclosure of such information. There is no change to this requirement and information such as personal residential addresses or signatures, or any other information deemed redactable due to an overriding public interest will not be disclosed under the provisions of the Bill.

As always, I appreciate any feedback however I trust this letter clarifies any queries you may have around the practical application of the Bill and any obligations upon yourself, your staff and the elected members of your council. I would be grateful if you could bring this letter to their attention.

Should you have any further queries or concerns, please do not hesitate to me.

Yours sincerely,



Greg Warren MP
Shadow Minister for Local Government

Enclosures:

1. Tabled copy, *Local Government Amendment (Pecuniary Interests Disclosures) Bill 2020*.
2. ABC News article dated 9 August 2020, *NSW Government concerned about Sydney councils transparency*.
3. Greg Warren MP, *Second Reading Speech* 15 October 2020.

OFFICE: Shop 3, 72 Queen St, Campbelltown 2560

PHONE: (02) 4625 3344 **EMAIL:** Campbelltown@parliament.nsw.gov.au

Introduced by Mr G C Warren, MP

First print



New South Wales

Local Government Amendment (Pecuniary Interests Disclosures) Bill 2020

Explanatory note

This explanatory note relates to this Bill as introduced into Parliament.

Overview of Bill

The object of this Bill is to amend the *Local Government Act 1993* to require returns disclosing interests lodged by certain persons with the general manager of a council under a code of conduct to be published on the council's website.

Outline of provisions

Clause 1 sets out the name (also called the short title) of the proposed Act.

Clause 2 provides for the commencement of the proposed Act on the date of assent to the proposed Act.

Clause 3 amends the *Local Government Act 1993* by inserting new section 440AAC. The proposed section requires councillors, delegates and designated persons who have lodged with the general manager of a council a return disclosing interests required under a code of conduct to publish the return on the council's website. The return must be published within 14 days of lodgment with the general manager.

The homepage of the council's website must have a prominent link to the electronic page of the website on which the returns are published.

In proposed section 440AAC, *delegate* is defined to mean a person to whom a function of the council has been delegated under section 377 of the *Local Government Act 1993* and *designated person* is defined to mean—

- (a) the general manager of the council, or
- (b) a person occupying a senior staff position in the council, or

b2020-087.d08

Tabling copy

Local Government Amendment (Pecuniary Interests Disclosures) Bill 2020 [NSW]
Explanatory note

- (c) a person, or a person of a class, prescribed by the regulations.

Introduced by Mr G C Warren, MP

First print



New South Wales

Local Government Amendment (Pecuniary Interests Disclosures) Bill 2020

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b2020-087.d08

Tabling copy



New South Wales

Local Government Amendment (Pecuniary Interests Disclosures) Bill 2020

No. _____, 2020

A Bill for

An Act to amend the *Local Government Act 1993* to require returns disclosing interests lodged by certain persons with the general manager of a council under a code of conduct to be published on the council's website.

Tabling copy

Local Government Amendment (Pecuniary Interests Disclosures) Bill 2020 [NSW]

The Legislature of New South Wales enacts—	1
1 Name of Act	2
This Act is the <i>Local Government Amendment (Pecuniary Interests Disclosures) Act 2020</i> .	3
	4
2 Commencement	5
This Act commences on the date of assent to this Act.	6
3 Amendment of Local Government Act 1993 No 30	7
Section 440AAC	8
Insert after section 440AAB—	9
440AAC Publication of returns disclosing interests under code of conduct	10
(1) A councillor, delegate or designated person who has lodged with the general manager a return disclosing interests required under a code of conduct must publish the return on the council's website.	11
	12
	13
(2) The return must be published within 14 days of lodgement.	14
(3) The council must ensure there is a prominent link on the homepage of the council's website to the electronic page on which the returns are published.	15
	16
	17
(4) In this section—	18
<i>delegate</i> means a person to whom a function of the council has been delegated under section 377.	19
	20
<i>designated person</i> means the following—	21
(a) the general manager of the council,	22
(b) a person occupying a senior staff position in the council,	23
(c) a person, or a person of a class, prescribed by the regulations.	24

10/27/2020

NSW Government concerned by Sydney councils failing to comply with transparency rules - ABC News

NEWS

NSW Government concerned by Sydney councils failing to comply with transparency rules

By Josh Bavas

Posted Sun 9 Aug 2020 at 7:28am, updated Mon 10 Aug 2020 at 1:59pm



The ABC found several NSW councillors worked second jobs as property investors.
(ABC: John Gunn)

Sydney councils are flouting transparency rules around the financial interests of elected officials, prompting an intervention by the State Government.

An ABC analysis has found less than a third of local governments in and around Sydney have made their register of interests easily available online as required under guidelines introduced a year ago.

The disclosures are designed to share the financial interests of elected officials and senior staff.

Geoffrey Watson, a barrister and public integrity advocate who served as counsel assisting the Independent Commission Against Corruption (ICAC) during a string of explosive political scandals, said compliance with the rules was "critically important".

"How else can a member of the public make any relevant judgment as to whether or not their local government authority is motivated by the right objectives?" he said.

Out of 32 Sydney-based councils, only nine have published their registers.

Some 14 supplied them upon request by the ABC and nine declined to supply them at all — only offering to make the documents available for inspection under a supervised visit.

Key points:

- A former ICAC investigator said redacting disclosure forms was "as bad as not complying"
- The Minister for Local Government said the lack of transparency was "concerning"
- The NSW Information Commissioner said her office would conduct a "wider examination"

<https://www.abc.net.au/news/2020-08-09/nsw-government-concerned-about-sydney-councils-transparency/12531550>

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NSW Government concerned by Sydney councils failing to comply with transparency rules - ABC News

Available online	Available on request	Only available with visit
Blue Mountains**	Blacktown	Bayside
Canada Bay	Burwood	Camden
Georges River	Campbelltown	Canterbury-Bankstown
Inner West	City of Sydney	Hawkesbury
Lane Cove	Cumberland	Hunters Hill**
North Sydney	Fairfield**	Mosman
Parramatta**	Hornsby	Northern Beaches
Waverley	Ku-ring-gai	Strathfield
Willoughby**	Liverpool	Wollondilly
	Penrith**	
	Randwick	
	Ryde**	
	Sutherland	
	Woollahra	

**redacted more than residential address

Romantic relationships and trips to China revealed

Some of the declarations supplied upon request included councillors working second jobs as property investors, others who went on sponsored trips to China and some who declared romantic relationships.

In Burwood, Mayor John Faker reported working for a property investment company and receiving rent from almost a dozen investment properties in Croydon Park.

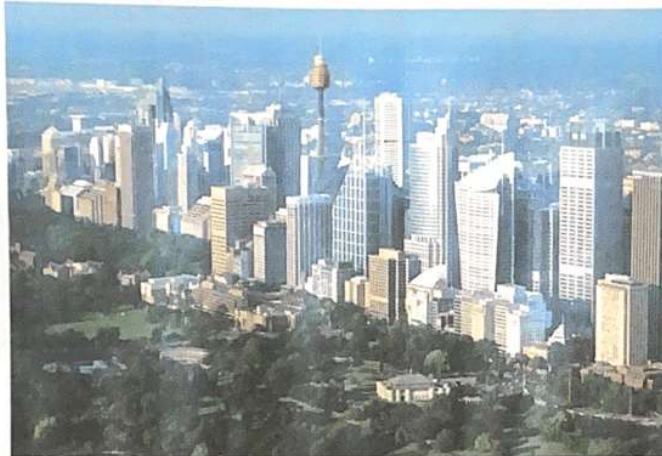
Fairfield councillor Paul Azzo reported being director and shareholder in three property investment companies, although stated he was not a property developer.

<https://www.abc.net.au/news/2020-08-09/nsw-government-concerned-about-sydney-councils-transparency/12531550>

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10/27/2020

NSW Government concerned by Sydney councils failing to comply with transparency rules - ABC News



Fourteen councils, including the City of Sydney, did not make their register of interests readily available. (ABC News: Taryn Southcombe)

Burwood councillor Heather Crichton declared her relationship with Mayor Angelo Tsirekas from the nearby City of Canada Bay.

The pair also revealed five night's sponsored accommodation in the Chinese cities of Dongtai and Nanjing in October 2018 to celebrate the "40th anniversary of China's reform", although they paid for their own airfares.

City of Sydney councillor Robert Kok also declared a sponsored trip to the Chinese cities of Hangzhou and Nanjing that same month.

While these matters are reportable, none are considered unlawful.

Redaction 'as bad as not complying'

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NSW Government concerned by Sydney councils failing to comply with transparency rules - ABC News



Geoffrey Watson said council compliance with the rules was "critically important". (ABC News: Josh Bavas)

Several councils that did provide their disclosure forms redacted details including sources of income, investment properties and other business interests.

Mr Watson said the rules are simply being "defied by authorities".

"Some of those local governments which are complying, are providing the material and then redacting the details," he said.

"What good is that? It's as bad as not complying at all.

"It's still the law in NSW that you can be a property developer and sit on a local government authority and even develop property inside that local government area.

"Unless you've got a fully transparent scheme, no external person can make a judgment about it.

"You won't even find out about it."

Minister for Local Government Shelley Hancock said the number of councils not publishing their registers of interests was "concerning".

"While the Information Commissioner is responsible for enforcing the requirement to publish councillor returns of interest online, these findings, if true, are concerning," she said.

"I have requested the Office of Local Government to work with the Information Commissioner to improve council compliance with the requirement to publish councillor returns of interest online."

'Wider examination' to be conducted

Under the regulations, councils can only be excused from publishing disclosures if they can prove it would "impose unreasonable costs on the council" or there was an "overriding public interest" against

<https://www.abc.net.au/news/2020-08-09/nsw-government-concerned-about-sydney-councils-transparency/12531550>

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NSW Government concerned by Sydney councils failing to comply with transparency rules - ABC News

releasing the details.

Information Commissioner Elizabeth Tydd told the ABC her office would conduct a "wider examination" to assess compliance.

"The disclosure system is probably one of the most powerful aspects of the Right to Information legislation in NSW," she said.

"It mandates the public release of specified information — information that goes to the higher order of why we have a right to access information.

"That higher order is about an accountable, transparent, fair, effective and open government."

Know more? [Contact Josh Bavas](#)



Minister for Local Government Shelley Hancock has pushed for improved compliance from councils. (ABC Illawarra: Justin Huntsdale)



NSW Information Commissioner Elizabeth Tydd said she would conduct a compliance assessment. (ABC News: Josh Bavas)

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Legislative Assembly Hansard - 15 October 2020 - Proof

Legislative Assembly Hansard – 15 October 2020 – Proof



LOCAL GOVERNMENT AMENDMENT (PECUNIARY INTERESTS DISCLOSURES) BILL 2020

First Reading

Bill introduced on motion by Mr Greg Warren read a first time and printed.

Second Reading Speech

Mr GREG WARREN (Campbelltown) (10:17:09): I move:

That this bill be now read a second time.

Transparency and integrity in local government is not only paramount for public representatives; it is something that the community deserves and requires as a certainty. That can only occur if we have a full, transparent and accessible disclosure process. That is not the case at this time and I will go into more detail later, drawing on examples, to explain why that is. As members will be aware, the object of the Local Government Amendment (Pecuniary Interests Disclosures) Bill 2020 is to amend the Local Government Act 1993 to require returns disclosing interests lodged by certain persons with the general manager of a council under a code of conduct to be published on the council's website.

It does this by inserting new section 440AAC, which requires councillors, designates and designated persons who have lodged with the general manager of a council a return disclosing interests required under a code of conduct to publish the return on the council's website. The return must be published within 14 days of the lodgement with the general manager. The home page of the council's website must have a prominent link to the page of the website on which the returns are published. In new section 440AAC "delegate" is defined to mean:

... a person to whom a function of the council has been delegated under section 377 of the Local Government Act 1993.

"Designated person" is defined to mean:

- (a) the general manager of the council, or
- (b) a person occupying a senior staff position in the council, or
- (c) a person, or a person of a class, prescribed by the regulations. The publication of returns disclosing interests under the code of conduct is more specifically:

A councillor, delegate or designated person who has lodged with the general manager a return disclosing interests required under a code of conduct must publish the return on the council's website.

The return must be published within 14 days of lodgement.

The council must ensure there is a prominent link on the homepage of the council's website to the electronic page on which the returns are published.

With that more formalised and put in more specific terms, I would like to elaborate further on the importance of this bill and why I think all colleagues should support it. Ultimately, clause 4.21 of the Model Code of Conduct as prescribed under section 440 of the Local Government Act 1993 and clause 180 of the Local Government (General) Regulation 2005 requires councillors and designated persons to make and lodge with the general manager a disclosure of interests return in the form set out in schedule 2 to the code, disclosing the councillor's or designated person's interests as specified in schedule 1 to the code.

<https://www.parliament.nsw.gov.au/Hansard/Pages/HansardResult.aspx#docid/HANSARD-1323879322-113385/link/127>

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That is what is in place at the moment but the reality is there are some unclear regulations in place whereby councillors or other required persons can do their declaration but they do not have to disclose it in a manner that is easily accessible for local communities. Ultimately there are provisions in place in some councils where they have to make an appointment to go and meet with the councillor or the director to view the disclosure. That is not consistent with community expectation and it is not consistent with what I feel and the New South Wales Opposition feels is consistent with the integrity that we require in local government.

Of course clause 4.27 of the code says that information contained in returns made and lodged under clause 4.21 is to be made publicly available in accordance with the requirements of the Government Information (Public Access) Act 2009, otherwise known as the GIPA Act, and the Government Information (Public Access) Regulation 2009, which is known as the GIPA Regulation, and any guidelines issued by the Information Commissioner. The GIPA Act and schedule 1 to the GIPA Regulation currently prescribe the returns of the interests of councillors, designated persons and delegates as "open access information".

Section 6 of the GIPA Act requires open access information to be made publicly available on a council's website unless there is an overriding public interest against disclosure of the information or it would impose unreasonable additional costs. Information access *Guideline 1: For local councils on the disclosure of information contained in the returns disclosing the interests of councillors and designated persons developed under the Government Information (Public Access) Act 2009 (NSW)* issued by the Information Commissioner relevantly says:

- The returns should be made publicly available on the council's website ... unless there is an overriding public interest against [the release]
- The fact that a return of interests is open access information is a factor in favour of disclosure in balancing the public interest

It is proposed, though, by introducing this bill that the publishing on council websites of the returns of pecuniary interests of councillors and designated persons be mandatory and easily accessible—for example, via the direct link, as I have previously stated, on a council's home page. In order to achieve this the requirement was to introduce this bill to ensure that communities can have that certainty. Ultimately it makes clear through legislation what each and every one of us has to do in this place. Transparency, as I stated earlier, is key to ensuring communities have faith in their elected representatives at every level, including ours and of course including local government. They need to know that representations made by their local elected representatives are motivated by the interests of their community and not that of self-interest.

Access to information regarding councillors pecuniary interests is convoluted and difficult to obtain in many cases. I will draw the attention of the House to an example in a media report which I will go into detail on which outlines how some councils do not have an appropriate process in place to ensure certainty, faith and integrity for their local community. This bill is quite simply about increasing transparency and accountability and providing communities with that instrument. It is not just about publishing on a website; it is about making information easy to find and not hiding it away in an obscure section of a council's website or making it too difficult for community members to find and review a particular representative's disclosure. We know that the State Government updated council governance rules in early August but at that time it was a missed opportunity and the Government failed to ensure councils were required to make pecuniary interests easily accessible to the public. I said at the time:

The rules and regulations around councillors' disclosure of interests are as transparent as a muddy river. Right now they can be buried in a mountain of paperwork and council minutes that could take you days to find.

An ABC article in August of this year reported less than a third of councils in and around Sydney had made registers easily accessible online. As an example there was a council—and out of respect to those communities I will not detail the specifics of those councils—in which some councillors late last year voted to keep their financial and pecuniary interests register off the council website. I do not find that acceptable at all. I do not think it is consistent with community expectation. It has an adverse effect on the integrity of public representation and local representation that must be amended, which is what this bill seeks to do. In the interests of transparency, this is not a decision councillors should be able to make.

As we know, every one of the 128 councils in this State is overseen, legislated and regulated by the State. It is our responsibility to provide those councils with the direction, the leadership and the appropriate laws in place so that their communities have that certainty and faith of integrity. Further to that example, a staff report recommended not putting the details on the website as redacted information would mean the "return has considerably less value". Again that is not the point. The issue is about transparency and accountability. A former ICAC investigator was quoted in an ABC article in August as saying redacting was "as good as not complying at all" in relation to disclosures.

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There are privacy concerns, but declaring financial and pecuniary interests and making them public to ratepayers, local communities, families and businesses should be part and parcel of being a local councillor. I am a former councillor and mayor myself. I took it upon my own professional standards to ensure that all my disclosures were up to date and easily accessible at any time for any community member. To the point, I remember at a particular time I had a link to my social media pages as well to ensure that the community had that certainty and faith. We are not proposing today that councillors do that, but I know there are many good councillors. The overwhelming number of councillors in this State are good, honest people who do the right thing. This is not about that. This is about putting a law in place to provide certainty for the community. The reality is that there are some councillors—a small minority—who are not. The overwhelming majority are good local people who just want to serve their community and they do a fantastic job, at times without recognition, in a very tough and occasionally unforgiving environment.

Holding a position on council is a privilege, not a right. We are privileged to be here to serve those whom we are honoured to represent. It is the same for local councillors, and I know our Federal colleagues feel the same way. Ratepayers have a right to know whether there are any mitigating factors that determine councillors' decision-making. Sadly, as I referred to before, there are some councillors who take advantage of holes in the current legislation and subsequent regulation. A councillor was reported for allegedly failing to disclose an indirect link to a party colleague she voted against reporting to the corruption watch dog. The council voted to censure the councillor for breaching the code of conduct by failing to declare that interest, related in part to a matter involving another councillor. Had the bill been in place that conflict would have been alleviated.

In a further example, another councillor allegedly failed to declare interests in at least 11 companies that might be involved in property developments. An investigation was launched by the Office of Local Government but the findings have not been released. I call on the Minister to release those findings and make them public. The community deserves to understand what has happened and to have faith in the integrity of the process. The Office of Local Government has not confirmed whether the investigation has concluded. Ultimately, we do not know where that investigation is up to. This is not about me and it is not about politics; this is about people in the community who deserve certainty about the integrity of their public representatives. Right now they do not have that, and they deserve it. During budget estimates hearings earlier this year the Minister for Local Government said:

I do not have the power to speed up the investigation or demand that the details be released.

I do not concur with the Minister. We need the Minister to provide leadership and direction. She can do that today by supporting the bill. Good things are always achieved by working together. This is an example of how we can work together to provide faith in integrity and certainty for local communities across the 128 councils in this State. The public deserves to know whether the relevant councillor's decision-making was in their best interests or that of their community. At best, it leaves many serious questions unanswered. Members in this place know that communities—rightfully—can take somewhat of a dim view of their public representatives. Having provisions of this nature in place is a step towards alleviating that.

Earlier this year there was an ABC report—I am happy to speak about it in the House as it has been made public—that Sydney councils are flouting transparency rules around the financial interests of elected officials, prompting the requirement of intervention by the State. The ABC analysis found that less than one-third of local governments in and around Sydney have made their interests registers easily available online, as required under guidelines introduced a year ago. The disclosures are designed to share the financial interests of elected officials and senior staff. Geoffrey Watson, SC, is a barrister and public integrity advocate who served as counsel assisting the Independent Commission Against Corruption during a string of political scandals. He said that compliance with the rules was critical. I concur with Mr Watson. He went further, and stated:

How else can a member of the public make any relevant judgement as to whether or not their local government authority is motivated by the right objectives?

I again concur with Mr Watson's observation. Disclosures by some councils, such as Strathfield, Mosman, Northern Beaches and Hunters Hill, are available only by visiting the council building—and that is after a request has been made. Another category of disclosures is available by request only. A number of councils already have them available online. I acknowledge that Blue Mountains, Canada Bay, Georges River, Inner West, Lane Cove, North Sydney, Parramatta, Waverley and Willoughby councils have their disclosures available online. It can be done and it should be done for the integrity of local communities.

In conclusion, I call on every member of the House to read and consider the bill and to consult with their local community to gather feedback. I believe the overwhelming feedback they will receive is that we must put every instrument of transparency in place to ensure people have faith in their local representatives and their integrity. I commend the bill to the House.

Debate adjourned.

<https://www.parliament.nsw.gov.au/Hansard/Pages/HansardResult.aspx#/docid/HANSARD-1323879322-113385/link/127>

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16 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

17 PETITIONS

Nil

18 CLOSED SESSION**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

18.1 Audit, Risk & Improvement Committee fees review

This matter is considered to be confidential under Section 10A(2)a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

18.2 Tottenham Caravan Park Amenities Upgrade

This matter is considered to be confidential under Section 10A(2)di and dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

18.3 Audit, Risk & Improvement Committee - Minutes October 2020 meeting; re-establishing the Internal Audit function and the 2020-2021 Internal Audit Work Plan

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

18.4 Articulated Motor Grader Q2020-36

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

18.5 Forbes Art Society - Sculpture Trail

This matter is considered to be confidential under Section 10A(2)diii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, reveal a trade secret.