



**I hereby give notice that an Ordinary Meeting of Council will be held on:**

**Date: Wednesday, 24 February 2021**  
**Time: 2:00pm**  
**Location: Condobolin Council Chambers**

# **BUSINESS PAPER**

**Ordinary Council Meeting**

**24 February 2021**

## ***Lachlan Shire –THE HEART OF NSW***



### ***Our Vision:***

*For the Lachlan Shire to be a resilient community providing economic and social growth, through evolving, agricultural, business and mineral activities*

### ***Mission:***

*To engage the community, providing and delivering progressive services whilst implementing a long term strategic plan leading to the social and economic benefit of the community*

## Order Of Business

|           |   |            |
|-----------|---|------------|
| <b>1</b>  | <b>Acknowledgement of Country and Elders .....</b>                                    | <b>5</b>   |
| <b>2</b>  | <b>Apologies and Requests for Leave of Absence .....</b>                              | <b>5</b>   |
| <b>3</b>  | <b>Confirmation of Minutes.....</b>   | <b>5</b>   |
| <b>4</b>  | <b>Mayoral Minute.....</b>  | <b>6</b>   |
| 4.1       | Mayoral Board Report Central NSW Joint Organisation Meeting December 4 2020.....      | 6          |
| 4.2       | Meetings and Functions attended by the Mayor and Deputy Mayor January - February..... | 22         |
| 4.3       | Mayoral Minute - February .....   | 24         |
| <b>5</b>  | <b>Public Forum.....</b>  | <b>25</b>  |
| <b>6</b>  | <b>Disclosure of Interest .....</b>   | <b>25</b>  |
| <b>7</b>  | <b>General Manager.....</b>   | <b>26</b>  |
| 7.1       | Active Resolutions - February 2021.....   | 26         |
| 7.2       | Local Road and Community Infrastructure Program Extension 2 .....                     | 49         |
| 7.3       | Membership Country Mayors Association of NSW .....                                    | 79         |
| 7.4       | Condobolin Mens Shed .....  | 81         |
| 7.5       | Murray Darling Association - Change of Name consultation.....                         | 87         |
| 7.6       | ALGA Call for Notices of Motion to National General Assembly 2021 .....               | 105        |
| <b>8</b>  | <b>Corporate and Community Services .....</b>   | <b>142</b> |
| 8.1       | Policy Review - Related Parties Disclosure Policy.....                                | 142        |
| 8.2       | Donations.....  | 155        |
| 8.3       | Investments at 31 December 2020.....  | 169        |
| 8.4       | Investments at 31 January 2021 .....  | 181        |
| 8.5       | Quarterly Budget Review 2 2021FY .....  | 194        |
| 8.6       | Youth Strategy update on progress .....   | 202        |
| <b>9</b>  | <b>Environment, Tourism and Economic Development.....</b>                             | <b>212</b> |
| 9.1       | Development Data December 2020 and January 2021 .....                                 | 212        |
| 9.2       | Rural and Industrial Land Use Strategy .....  | 217        |
| 9.3       | Shipping Container Policy .....   | 220        |
| 9.4       | FY2021 Project monthly Update for January .....                                       | 230        |
| <b>10</b> | <b>Infrastructure Services.....</b>   | <b>233</b> |
| 10.1      | FY2021 Roadworks Monthly Update for December/January .....                            | 233        |
| 10.2      | FY2021 Recreation Monthly Update for December/January.....                            | 243        |
| 10.3      | FY2021 Utilities Monthly Update for December/January .....                            | 249        |
| 10.4      | Aerodrome Water Storage Tank - User charges update.....                               | 255        |
| <b>11</b> | <b>Deputations.....</b>   | <b>258</b> |
| <b>12</b> | <b>Notices of Motion.....</b>   | <b>258</b> |
|           | Nil   |            |

|           |  |            |
|-----------|--|------------|
| <b>13</b> | <b>Notices of Rescission.....</b>  | <b>258</b> |
|           | Nil  |            |
| <b>14</b> | <b>Delegates Report .....</b>  | <b>259</b> |
| 14.1      | Mining and Energy Related Councils - draft meeting minutes.....                      | 259        |
| <b>15</b> | <b>Correspondence .....</b>  | <b>269</b> |
| 15.1      | Correspondence February .....  | 269        |
| <b>16</b> | <b>Questions of which Notice has been given.....</b>                                 | <b>289</b> |
|           | Nil  |            |
| <b>17</b> | <b>Petitions .....</b>   | <b>289</b> |
|           | Nil  |            |
| <b>18</b> | <b>Closed Session .....</b>  | <b>290</b> |
| 18.1      | Clean TeQ pipeline agreement update .....  | 290        |
| 18.2      | Caravan Park Review and Options.....   | 290        |
| 18.3      | Contract extensions - Riverview Caravan park and lakeview caravan park .....         | 290        |
| 18.4      | Final 2020 Audit Management letter .....   | 290        |
| 18.5      | Tender Assessment - Condobolin and Tottenham Toddler Pool Filtration<br>upgrade..... | 290        |
| 18.6      | Offer to purchase land Walker and Loughnan Street Lake Cargelligo .....              | 290        |

- 1      ACKNOWLEDGEMENT OF COUNTRY AND ELDERS**
- 2      APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**
- 3      CONFIRMATION OF MINUTES**

Ordinary Meeting - 25 December 2020

**4 MAYORAL MINUTE****4.1 MAYORAL BOARD REPORT CENTRAL NSW JOINT ORGANISATION MEETING  
DECEMBER 4 2020****TRIM Number: R21/28****Author: Administration Coordinator - General Management****PURPOSE**

To provide Council with a Mayoral Board Report from the CNSWJO meeting held December 4, 2020.

**SUPPORTING INFORMATION**

The report is attached for Council's information.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP.4.2 Strong Effective and Responsive Council

**ATTACHMENTS**

1. **Attachment A** [↓](#)
2. **LSC Response to revised Tourism Strategy** [↓](#)

**RECOMMENDATION**

That

1. The Mayors Report No. R21/28 be received and noted.
2. Council note that feedback has been provided to the CNSWJO Executive Officer on the revised Central NSW Visitor Economy Strategy 2021-2026.

**Report from the Mayor/Deputy Mayor/General Manager attending the Central NSW Joint Organisation 4 December 2020 at Bathurst**

**Recommendation/s**

That Council note the report from the recent CNSWJO Board meeting and provide feedback to the Central NSW Visitor Economy Strategy 2021-2026.

I attended the Central NSW Joint Organisation Board meeting on Friday 4 December 2020 in Bathurst.

The theme for the day was Transport, there were a number of presentations including The Hon Paul Toole, in his capacity as both the Local Member for Bathurst and Minister for Regional Transport and Roads. Please see more detail overleaf.

Please find the draft Minutes and the Central NSW Visitor Economy Strategy attached.



Presentations to the Board included:

- **The Hon Paul Toole**  
**Member for Bathurst and Minister for Regional Transport and Roads**

The Minister gave an overview of his portfolio activity to date, a record amount of funding is coming to our region through this new portfolio. Members resolved to work with TfNSW to align messages on road safety.

- **TfNSW**  
**Mr Anthony Hayes, Executive Director Community and Place**  
**Mr Alistair Lunn, Director West Region, Community and Place Transport for NSW**  
**Mr Mark Hannan, A/Director Regional Strategy Customer Strategy & Technology**  
**and Mr Lachlan Paull, A/Senior Transport Planner,**

Mr Alistair Lunn Director West and Mr Anthony Hayes the new Executive Director of Community and Place addressed the Board. The Board were pleased to hear that the Mr Lunn has been formally appointed in his role as part of the restructure of TfNSW to have a greater regional and customer focus.

Mr Mark Hannan and Mr Lachlan Paull of the Regional Strategy and Customer Strategy and Technology TfNSW Department updated the Board on the CWO Regional Transport Plan. Further inputs are being sought from members and a draft is expected to be published for public comment in the first quarter of 2021.

- **Orange Rail Action Group (ORAG)**  
**Peter Bilenkij, Shane Austin and Phil Stevenson.**

The Orange Rail Action Group provided an update on potential changes to the rail network that would offer a better customer experience across Central NSW.

- **Evenergi**  
**Mr Daniel Hilson Founder and CEO**

Mr Daniel Hilson provided an update on the work through the CNSWJO Energy Group with charging stations, new Heavy Vehicle EV and potential charging Infrastructure across the region.

- **Vital Intermodal Transport Links (VITL)**  
**Mr Stephen Stead and Mrf Tony Shepherd and Mr Marcus Horsfall.**

VITL are seeking support from the JO for progressing a swift link between the two wests. There is further discussion to be had about a potential PR campaign that includes Western Sydney Councils. For more information on this community advocacy group please go to <http://vitl.org.au/>



**Priority One - Inter-council cooperation**

**Compliance and CNSWJO meeting dates for 2021**

**The 2020 Annual Performance Statement including audited financial accounts** was adopted. The Statement reports progress in implementing the Strategies Plans for delivering Strategic Regional Priorities. Please find a copy on the JO website at [https://www.centraljo.nsw.gov.au/content/uploads/Annual-Performance-Statement-2020\\_FINAL.pdfCovid19](https://www.centraljo.nsw.gov.au/content/uploads/Annual-Performance-Statement-2020_FINAL.pdfCovid19)

Presentations to Council on the progress of the CNSWJO are being organised subject to the Covid19 pandemic.

**Annual update from the Portfolio Mayors** was received. Please refer to the Board agenda or Annual Performance Statement for the full update. The updates are from:

- Cr John Medcalf, Portfolio Mayor for Inter-council Cooperation
- Cr Bill West, Portfolio Mayor for Regional Prosperity
- Cr Ken Keith, Portfolio Mayor for Transport and Infrastructure
- Cr David Somerville, Portfolio Chair for Water

**The meeting dates for 2021as follows.**

|          |            |            |           |             |
|----------|------------|------------|-----------|-------------|
| Board    | 11 March   | 27 May     | 26 August | 25 November |
| Location | Blayney    | CSU Orange | State     | Federal     |
| GMAC     | 4 February | 29 April   | 29 July   | 28 October  |
| Location | Orange     | Bathurst   | Orange    | Cabonne     |

Following the successful Water and Transport focused meetings in 2020. The Board will meet in Blayney and the theme will be Telecommunications.

**Policy and Procedure review**

In November of every year the Joint Organisation reviews its policies. Material changes to this year’s review relate to consultation, records management, procurement and delegations. The materiality of the procurements policy review changes is to enable local preference. The materiality of the delegations was provided and is based on a review of the Riverina Joint Organisation and Forbes Shire Council. Please request a copy of the full document from [jenny.bennett@centraljo.nsw.gov.au](mailto:jenny.bennett@centraljo.nsw.gov.au)

**Best Practice in Aggregated Procurement (Best Practice in Aggregated Procurement)**

This project is being funded by the Capacity Building funds from the Office of Local Government and is a collaboration of four Joint Organisations. \$1400 from reserves for progressing operational programs have been expended to fund a variation to the contract to deliver an in depth survey of members to better tailor the program to Council needs. A big thank you to member Council staff for their feedback into this process and General Managers will be reviewing the outputs in the first quarter of 2021.

**DPIE Energy Project**

A MoU has been signed between CNSWJO and DPIE to deliver the Clean Energy Central project. This commitment from councils to a clean energy future, and the potential projects identified to date directly link to the JO’s Strategic Plan which aims to provide members with value for money from collaboration on energy-

related projects, specifically regarding electric vehicles, solar and batteries, and innovation in the energy market emergent opportunities.

The Board will write to DPIE thanking them for the funding and support for the Clean Energy Central project, noting the value of the collaborative effort of the pilot which will not only provide value through to JO members, but also to the broader JO network through shared learnings.

## **Priority Two: Regional Prosperity**

### **Regional Activators Alliance**

Advice was provided on the Regional Australia Institute (RAI) initiative progressed through the Portfolio Mayor and the Chair between Board meetings.

CNSWJO has made an investment of \$5000 in the Regional Activators' Alliance (RAA) along with 36 other investors across the country. This is being leveraged by successful Federal Government budget bid by the RAI for \$4.6m over two years (\$2.3mpa) to support relocation into regional NSW.

By buying into the program, working with Central West RDA this region seeks to influence outcomes in the interest of members. The first opportunity is to provide information to go into the national campaign.

A template seeking input to this campaign has been sent to members for return by 15 December 2020. Further advice on the progress of this initiative will be provided to the next Board meeting.

### **Building Better Region Fund Round 5 application for a CBD project**

An opportunity for funding for a project on the changing role of CBDs and town centres focusing on their tourism potential is being progressed through an application to the Building Better Regions Fund. At the request of the Economic Development Officers and Managers of the region, the project has involved widespread collaboration with the Regional Leadership Executive, RDA Central West, Destination Network Country and Outback and Business NSW.

Ultimately, investments of \$2K per member Council, funding from the Central NSW JO and funding Capacity Building funds from the Office of Local Government will be leveraged into a Building Better Regions Grant Application that will provide advice for Councils and their communities on the changing role of CBDs, their potential in the visitor economy and associated forward planning for the next decades. The total project value is \$195K.

### **Visitor Economy Strategy**

Members received a presentation from University of Newcastle and are asked to provide feedback on the Visitor Economy Strategy (the Strategy). The University of Newcastle were engaged to deliver a refresh to the tourism service delivered regionally.

Please find a copy of the Strategy attached. The Board resolved to seek feedback from members and receive a report on progressing the Strategy in line with this feedback.

**Next steps for optimising telecommunications in Central NSW**

A Telecommunications' forum will be held in Blayney 11 March as part of the next CNSWJO Board meeting – it will be for JO members, and then a break-out session/ workshop for local business and the community is being coordinated to take place in Blayney at the Community Centre on the same day. RDACW are being very supportive in the coordination of this event.

**Ten4Ten Leadership Dialogue for 2021**

Please refer to the report for full details but RDACW, updated the Board that this was a positive opportunity for ten specially chosen youth leaders with ten community leaders for a fantastic two-way conversation and mentoring experience. The report as very well received by the Board with a number of Councils seeking to work with RDACW in the coming financial year.

**Priority Three: Regional Transport and Infrastructure****Western Link**

Following their presentation, the Board agreed to in principle support for engaging in the actions of the Vital Infrastructure and Transport Link group which is progressing a safe and swift link between Sydney and Central NSW.

Further discussion around Western Sydney involvement and a PR campaign is to be undertaken in the new year.

**Priority Four: Regional Water Security****Water update**

This quarter significant feedback from the CNSWJO and member Councils has been undertaken. It includes

- feedback from the region on a Marsden Jacob report on Regional water value functions Valuing different hydrological outcomes under Regional Water Strategies.
- Submission to the Productivity Commission's Review of the National Water Initiative;
- Submission to the NSW Productivity Commission Continuing the Productivity Conversation - GREEN PAPER -Water
- Joint Submission by CNSWJO and RDA Central West to the Portfolio Committee No. 7 Inquiry into the rationale for, and impacts of, new dams and other water infrastructure in NSW;
- Submission to the Draft Lachlan Regional Water Strategy;
- Submission to the Draft Macquarie – Castlereagh Regional Water Strategy; and
- Engagement with Infrastructure Australia to develop a Case Study for inclusion in the development of the Water Chapter for the Australian Infrastructure Plan, due to be published in April 2021

All submissions are be in accordance with CNSW JO policy and are available on the CNSWJO website or by request <https://www.centraljo.nsw.gov.au/submissions/> Please request the CNSWJO Advocacy Plan for Water for more detail or contact [jenny.bennett@centraljo.nsw.gov.au](mailto:jenny.bennett@centraljo.nsw.gov.au)

**Value to members**

A snapshot of the value to members of the various activities undertaken by the JO for their members in the context of the CNSWJO Strategic Plan follows where more detail can be provided on request.

| VALUE FOR MEMBERS 2020/2021               | PREVIOUS FY 2019/2020 | ACTIVITY FYTD        |
|---|-----------------------|----------------------|
| SUBMISSIONS                               | <b>20</b>             | 14                   |
| PLANS, STRATEGIES AND COLLATERAL          | <b>26</b>             | 9                    |
| GRANTS                                    | <b>3</b>              | 3                    |
| COMPLIANCE                                | <b>13</b>             | 4                    |
| DATA                                      | <b>6</b>              | 1                    |
| PR VALUE OF TOURISM COLLABORATION         | <b>\$1.5m</b>         | Data being collected |
| MEDIA INCLUDING SOCIAL MEDIA              | <b>13</b>             | 8                    |
| COST SAVINGS                              | <b>\$1.87m</b>        | <b>\$429,219</b>     |
| REPRESENTATION                            | <b>147</b>            | 92                   |
| OPPORTUNITIES COUNCILS HAVE BEEN AFFORDED | <b>35</b>             | 21                   |

I commend this report to Council and thank you all for your support.

**Attachment/s:**

1. Central NSW Joint Organisation Minutes 4 December 2020
2. Central NSW JO Visitor Economy Strategy 2021-2026

**Minutes of the CNSWJO meeting held 4 December 2020 in Bathurst**

|                    |                           |                      |                       |
|--------------------|---------------------------|----------------------|-----------------------|
| <b>Cr B Bourke</b> | Bathurst Regional Council | <b>Cr J Medcalf</b>  | Lachlan Shire Council |
| Cr A Ewin          | Blayney Shire Council     | <b>Cr K Sajowitz</b> | Oberon Council        |
| <b>Cr K Beatty</b> | Cabonne Council           | Cr M Kellam          | Oberon Council        |
| <b>Cr B West</b>   | Cowra Shire Council       | <b>Cr R Kidd</b>     | Orange City Council   |
| <b>Cr P Miller</b> | Forbes Shire Council      | <b>Cr K Keith</b>    | Parkes Shire Council  |

|                     |                           |                        |        |
|---------------------|---------------------------|------------------------|--------|
| <b>Mr D Sherley</b> | Bathurst Regional Council | <b>Mr S Harma</b>      | RDACW  |
| Mr G Baker          | Blayney Shire Council     | <b>Mr A Albury</b>     | DPC    |
| Mr M Christensen    | Cabonne Council           | <b>Mr P Evans</b>      | OLG    |
| <b>Mr P Devery</b>  | Cowra Shire Council       | <b>Ms J Bennett</b>    | CNSWJO |
| <b>Mr S Loane</b>   | Forbes Shire Council      | <b>Ms M Macpherson</b> | CNSWJO |
| <b>Mr G Tory</b>    | Lachlan Shire Council     | <b>Ms A Thomas</b>     | CNSWJO |
| <b>Mr D Waddell</b> | Orange City Council       | <b>Ms C Griffin</b>    | CNSWJO |
| <b>Mr K Boyd</b>    | Parkes Shire Council      | <b>Ms V Page</b>       | CNSWJO |

1. **Welcome from the Chair, Cr John Medcalf OAM.**
2. **Acknowledgement to Country by Cr Bobby Bourke, Mayor of Bathurst Regional Council**

3. **Speakers**

- **The Hon Paul Toole**  
Member for Bathurst and Minister for Regional Transport and Roads
- **TfNSW**  
Mr Anthony Hayes, Executive Director Community and Place  
Mr Alistair Lunn, Director West Region, Community and Place Transport for NSW  
Mr Mark Hannan, A/Director Regional Strategy Customer Strategy & Technology  
and Mr Lachlan Paull, A/Senior Transport Planner,
- **Orange Rail Action Group (ORAG)**  
Peter Bilenkij, Shane Austin and Phil Stevenson.
- **Everengi**  
Mr Daniel Hilson Founder and CEO
- **Vital Intermodal Transport Links (VITL)**  
Stephen Stead and Tony Shepherd and Marcus Horsfall.

4. **Apologies applications for a leave of absence by Joint Voting representatives**

Cr S Ferguson, Cr M Liebich, Ms R Ryan, Mr G Carroll, Mr B Byrnes, Mr G Wallace, Cr D Somerville, Mr G Rhodes and Ms C Weston.

|   |                              |
|---|------------------------------|
| <b>Resolved</b>   | <b>Cr P Miller/Cr R Kidd</b> |
| That the apologies for the Central NSW Joint Organisation Board meeting 4 December 2020 listed above be accepted. |                              |

5. **Opening of meeting 12.40pm**

Cr B Bourke left the meeting at 12.45pm

**6. Minutes**

**6a. Confirmation of the Minutes of the Central NSW Joint Organisation meeting 3 July 2020 held via zoom**

|   |                              |
|---|------------------------------|
| <b>Resolved</b>   | <b>Cr P Miller/Cr R Kidd</b> |
| That the Central NSW Joint Organisation Board confirm the Minutes of the meeting 3 July 2020 held via zoom. |                              |

**6b. Confirmation of the Minutes of the Central NSW Joint Organisation meeting 27 August 2020 held in Cowra**

|   |                                  |
|---|----------------------------------|
| <b>Resolved</b>   | <b>Cr K Sajowitz/Cr K Beatty</b> |
| That the Central NSW Joint Organisation Board confirm the Minutes of the meeting 27 August 2020 held in Cowra |                                  |

**7. Business Arising from the Minutes – Matters in Progress**

|  |                            |
|--|----------------------------|
| <b>Resolved</b>  | <b>Cr R Kidd/Cr B West</b> |
| That the Central NSW Joint Organisation Board note the Matters in Progress, making deletions as suggested. |                            |

**8. Disclosures of interests – Nil**

**9. Reports on Statement of Regional Strategic Priority**

**Priority One: Inter-Council Co-operation**

**a. Adoption of Audited General-Purpose Financial Statements for 1 July 2019 to 30 June 2020**

|   |                               |
|---|-------------------------------|
| <b>Resolved</b>   | <b>Cr K Keith/Cr P Miller</b> |
| That the Board adopt the CNSWJO Joint Organisation General Purpose Financial Statements for the period 1 July 2019 to 30 June 2020. |                               |

**b. Financial Report**

|   |                                |
|---|--------------------------------|
| <b>Resolved</b>                           | <b>Cr P Miller/ Cr K Keith</b> |
| That the Board note the Financial Report. |                                |

**c. Compliance and CNSWJO meeting dates for 2021**

|   |                               |            |           |             |
|---|-------------------------------|------------|-----------|-------------|
| <b>Resolved</b>   | <b>Cr P Miller/Cr K Keith</b> |            |           |             |
| That the Board note the Compliance report and;  |                               |            |           |             |
| 1. Note the Calendar of Compliance and Reporting-Requirements due by 31 December;                             |                               |            |           |             |
| 2. Endorse the 2020 Annual Performance Statement and place it on the website;                                 |                               |            |           |             |
| 3. Note the advice from the Portfolio Mayors and that this is summarised in the Annual Performance Statement; |                               |            |           |             |
| 4. Provide a one page summary advice on a per lga basis on the value proposition of the Joint Organisation;   |                               |            |           |             |
| 5. Note the Pecuniary Interest Returns under s450a of the Local Government Act 1993;                          |                               |            |           |             |
| 6. Determine the dates for GMAC and Board meetings for 2021 be:   |                               |            |           |             |
| Board   | 11 March                      | 27 May     | 26 August | 25 November |
| Location  | Blayney                       | CSU Orange | State     | Federal     |

|          |            |          |         |            |
|----------|------------|----------|---------|------------|
| GMAC     | 4 February | 29 April | 29 July | 28 October |
| Location | Orange     | Bathurst | Orange  | Cabonne    |

7. Advocate to the OLG to have GM's on the Board as part of the JO review.

**d. Policy and Procedure review**

|   |                          |
|---|--------------------------|
| <b>Resolved</b>   | <b>Cr R Kidd/K Keith</b> |
| That the Board note the Policy and Procedure report; and  |                          |
| <ol style="list-style-type: none"> <li>1. note the significant changes to the Procurement Policy, in particular the inclusion of a regional preference policy;</li> <li>2. adopt the 2020 Joint Organisation Policy and Procedure register; and</li> <li>3. adopt the CNSWJO Delegations Register.</li> </ol> |                          |

**e. Best Practice in Aggregated Procurement**

|  |                              |
|--|------------------------------|
| <b>Resolved</b>  | <b>Cr B West/Cr K Beatty</b> |
| That the Board note the report on Best Practice in Aggregated Procurement and note the use of the Inter-Council Cooperation Reserve to fund the additional \$1,400 for BPAP Stages 2 to 6. |                              |

1.00pm Meeting paused

Presentation from University of Newcastle on the Visitor Economy Strategy (the Strategy).

1.09pm Mr David Sherley, left the meeting

1.30pm Meeting resumed

**f. Regional Procurement and Contract Management Report**

|   |                              |
|---|------------------------------|
| <b>Resolved</b>   | <b>Cr P Miller/Cr R Kidd</b> |
| That the Board note the Regional Procurement and Contract Management Report; and  |                              |
| <ol style="list-style-type: none"> <li>1. approve a procurement process for a new pre-employment screening contract to commence on 1 July 2021, including a management fee of 5% payable to CNSWJO;</li> <li>2. approve a procurement process for a new printing and mailing of rates notices contract to commence on 1 July 2021, including a management fee of 5% payable to CNSWJO;</li> <li>3. approve a procurement process for in-situ bridge testing for interested members, including a management fee of 2% payable to CNSWJO;</li> <li>4. approve a procurement process for the CBD Consultancy project, including a management fee of 5% payable to CNSWJO; and</li> <li>5. note the BPAP Project is reviewing the possible options for income streams into the JO for the procurement and contract management function; and</li> <li>6. continue to maintain the existing policy in relation to management fees as an income stream to the JO for procurement and contract management services until the BPAP Project is completed in 2021, where a report containing recommendations from the Project will be provided to GMAC and the Board.</li> </ol> |                              |

**g. DPIE Energy Project**

|   |                              |
|---|------------------------------|
| <b>Resolved</b>   | <b>Cr P Miller/Cr B West</b> |
| That the Board note the DPIE Energy Project and write to DPIE thanking them for the funding and support for the Clean Energy Central project, noting the value of the collaborative effort of the pilot which will not only provide value through to JO members, but also to the broader JO network through shared learnings. |                              |

**Priority Two: Regional Prosperity**

**h. Regional Activators Alliance**

|   |                              |
|---|------------------------------|
| <b>Resolved</b>   | <b>Cr K Keith/ Cr B West</b> |
| That the Board note the Report on the Regional Activators Alliance; and   |                              |
| <ol style="list-style-type: none"> <li>1. Endorse the actions of the Chair in engaging with this program including the \$5K expenditure;</li> <li>2. Thank Central West RDA for their support in engaging with this program; and</li> <li>3. Commend to members they provide feedback to the case study opportunity due 20 December.</li> </ol> |                              |

**i. Building Better Region Fund application for the CBD project**

|  |                              |
|--|------------------------------|
| <b>Resolved</b>  | <b>Cr B West/Cr P Miller</b> |
| That the Board note the Report to the Building Better Region Fund application for the CBD project; and   |                              |
| <ol style="list-style-type: none"> <li>1. commend to members they invest \$2000 in the project;</li> <li>2. amend reserves from the tourism budget by \$25,000 to progress this project; and</li> <li>3. delegate to the Executive Officer the lodging of the application in line with advice in this report.</li> </ol> |                              |

**j. Visitor Economy Strategy**

|   |                            |
|---|----------------------------|
| <b>Resolved</b>   | <b>Cr B West/Cr R Kidd</b> |
| That the Board note the Report on the Visitor Economy Strategy; and seek feedback from Members for a report to be provided to a report to the next meeting in March |                            |

**k. Next steps for optimising telecommunications in Central NSW**

|   |                              |
|---|------------------------------|
| <b>Resolved</b>   | <b>Cr B West/Cr P Miller</b> |
| That the Board note the Report on next steps for optimising telecommunications in Central NSW and at its next meeting in 2021 have a focus on opportunities in this regard. |                              |

**l. Ten4Ten Leadership Dialogue for 2021**

|   |                              |
|---|------------------------------|
| <b>Resolved</b>   | <b>Cr R Kidd/Cr K Beatty</b> |
| That the Board note the Report on the TEN4TEN a leadership dialogue for 2021. |                              |

**Priority Three: Regional Transport and Infrastructure**

**m. Western Link**

|   |                              |
|---|------------------------------|
| <b>Resolved</b>   | <b>Cr K Keith/ Cr R Kidd</b> |
| That the Board note the report on the Western Link; and   |                              |
| <ol style="list-style-type: none"> <li>1. Notes that the policy position of this initiative aligns with the CNSWJO policy position of a safe swift link between Sydney and Central NSW;</li> <li>2. That the CNSWJO is engaging with this initiative;</li> <li>3. Encourages members to engage and support this group;</li> <li>4. Central JO Board support in principle engaging an experienced and results driven PR firm to get a campaign underway;</li> <li>5. Through engagement with Western Sydney councils, form an 'alliance' to elevate the project as one for the two 'wests' and to co-fund the PR campaign;</li> <li>6. Seek feedback from members and Lithgow City Council on their interest in supporting this approach;</li> <li>7. Write to the Minister for Regional Transport and Roads, the Hon Paul Toole, thanking him for attending and giving an activity update; and</li> <li>8. Work with TfNSW on aligned messages on road safety.</li> </ol> |                              |

1.55pm Peter Evans, OLG and Forbes Shire Council, left the meeting



**Priority Four: Regional Water Security**

**n. Water update**

|   |                             |
|---|-----------------------------|
| <b>Resolved</b>   | <b>Cr B West/Cr K Keith</b> |
| That the Central NSW Joint Organisation Board note the Regional Water Update; and   |                             |
| <ol style="list-style-type: none"> <li>1. Adopt the second response to the Marsden Jacob report on Regional water value functions Valuing different hydrological outcomes under Regional Water Strategies developed with consulting support from WRI and Chris Devitt Consulting;</li> <li>2. Adopt the submission to the Productivity Commission’s inquiry into National Water Policy developed through the Executive;</li> <li>3. Adopt the submission to the NSW Productivity Commission Continuing the Productivity Conversation - GREEN PAPER- Water;</li> <li>4. Adopt the submission to the Portfolio Committee No. 7 Inquiry into the rationale for, and impacts of, new dams and other water infrastructure in NSW;</li> <li>5. Adopt the submission to the Draft Lachlan Regional Water Strategy;</li> <li>6. Adopt the submission to the Draft Macquarie – Castlereagh Regional Water Strategy;</li> <li>7. Endorse the development of a Case Study with Infrastructure Australia; and</li> <li>8. Note the Confidential Briefing Note No. 7.</li> </ol> |                             |

**10. Report to the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority 2020/2021**

|   |                              |
|---|------------------------------|
| <b>Resolved</b>   | <b>Cr R Kidd/ Cr K Keith</b> |
| That the Board note the Report to the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority and endorse the joint application between Central West RDA and CNSWJO under the Inland Rail Productivity Enhancement Program for a fully funded business case to enable small to medium enterprise access opportunities afforded by this new infrastructure. |                              |

**11. Wastewater Training Contract – CONFIDENTIAL**

|   |                                |
|---|--------------------------------|
| <b>Resolved</b>   | <b>Cr K Sajowitz/Cr B West</b> |
| That the Board:   |                                |
| <ol style="list-style-type: none"> <li>1. move into closed session to consider business identified;</li> <li>2. pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above; and</li> <li>3. correspondence and reports relevant to the subject business be withheld from access.</li> </ol> |                                |

|  |                                |
|--|--------------------------------|
| <b>Resolved</b>  | <b>Cr K Sajowitz/Cr B West</b> |
| That the Board note the confidential report on the contract with TAFE for the delivery of wastewater training: and   |                                |
| <ol style="list-style-type: none"> <li>1. seek to negotiate with TAFE on the proposed agreement; and</li> <li>2. delegate the acceptance of the negotiated position to the Sponsoring General Managers for Training and the Inter-Council Cooperation Priority.</li> </ol> |                                |

|                                      |                                |
|--------------------------------------|--------------------------------|
| <b>Resolved</b>                      | <b>Cr K Sajowitz/Cr B West</b> |
| That the Board resumes open session. |                                |

A conflict of Interest was declared by Cr K Keith in the Special Activation Precinct matter.

**12. A report on the Parkes Special Activation Precinct**

|   |                             |
|---|-----------------------------|
| <b>Resolved</b>   | <b>Cr B West/ Cr R Kidd</b> |
| That the Board note the update on the Regional Growth NSW Development Corporation (the RGDC) progress at the Parkes Special Activation Precinct (SAP) |                             |

**13. General Business**

**14. Late reports – Nil**

**15. Matters raised by Members – Nil**

**16. Speakers to the next meeting**

Telecommunications Presenters - presentations to be arranged with support of RDACW

**17. Next meeting date for 2021**

**GMAC 4 February - Orange**

**Board 11 March - Blayney**

**Meeting close 2.15pm**

**Page 6 is the last page of the Central NSW Joint Organisation meeting 4 December 2020**

**Greg Tory**

---

**From:** Jon Shillito  
**Sent:** Monday, 15 February 2021 3:46 PM  
**To:** Jenny Bennett - Central NSW Joint Organisation  
**Cc:** Greg Tory; Records  
**Subject:** 2020 Refresh of Central NSW Tourism Strategy

Hi Jenny,

Please find our comments on the 2020 Refresh of Central NSW Tourism Strategy.

- There is a sentence within the executive summary which states:

*“The region is to some extent divided between the growing, larger regional centres in the east of the region, closer to Western Sydney and other local government areas which are harder to reach and may experience lower rates of overall visitor economy growth in the future.”*

We disagree with this statement and it is unclear where this has come from – what facts have been used? Lachlan Shire Council has developed a Destination Management Plan and have been implementing actions from the DMP and will continue to do so into the future. The development of a new sculpture trail, new Visitor Information Centre, new experiences and tourism providers will come on board over the next 5 years. Regardless of “regional planning” it is unlikely that we will experience lower rates of overall visitor economy growth in the future.

- There are some statements in the executive summary that may well be true but they are not supported by facts (e.g. “Many people are looking for liveability and community first, work second”). What facts support this statement? Many of the people within our community have come out here for a job, not necessarily liveability and community.
- In the key messages, number 6 refers to connectivity – what about within the region itself and to areas to the west? What about influencing other regional plans and strategies which are developed into the future (e.g. any reviews into the Regional NSW Services and Infrastructure Plan, etc.).
- The utes in the paddock and the future sculpture trail should be added into point number 9.
- None of the key messages (it is referred to in the objectives though) talk about training for people and tourism providers. In order to have a great experience people will look for good customer service and well organised tours/events, etc. CNSWJO advocacy should also focus on training for people within the existing communities and also to establish new tourism providers/experiences.
- The statistics used on page 14 are based on 2016 data. I’m not sure how much weight we can put behind this given that they are almost 5 years out of date.
- I’m not sure that statistics for our LGA, on page 15, are correct. The average spend per night is \$121 for our LGA on the TRA website, not \$157. I can’t work out where the average spend domestic overnight comes from?
- The table on page 24 doesn’t refer to the REDS for Lachlan, Parkes and Forbes (the Mid-Lachlan REDS). The REDS for our region is inadequate and needs to be rewritten but it should be referred to in this table for completeness. The 6<sup>th</sup> element of the Mid-Lachlan REDS is to “Grow Tourism in the Mid-Lachlan to diversify the economy”. The infrastructure priorities in the REDS are as follows:

*“Develop infrastructure that unlocks the region for tourists:  
 Local stakeholders emphasised a need to develop or upgrade basic infrastructure facilities to unlock tourist potential as a priority. These include:*

- *Development of the Forbes Tourist Information Centre*
- *Adoption of the Parkes Regional Airport Master Plan*
- *Adoption of the Forbes CBD Masterplan*

- *Adoption of the Lake Forbes Activation Plan*
- *Maintenance of the Newell Highway*
- *Upgrade of Gum Bend shared path*
- *Upgrade of Lake Cargelligo Oval*
- *Upgrade of Peak Hill and Parkes Main Street*
- *Development of the Cooke Park Multipurpose Centre project*
- *Development of the "Somewhere Down the Lachlan" sculpture trail*
- *Upgrade of the Forbes Wetlands bird hide*

*Many towns in the region have historic and surviving buildings dating from the gold rush era which should be developed to attract visitors. Past efforts to take advantage of the region's heritage offerings such as the steam train to Lake Cargelligo, historical buildings in the Forbes CBD and the notoriety of Bell Hall's Grave have met with notable success and should be developed further. Addressing service gaps such as a lack of accommodation options are also a priority that will facilitate future growth in visitation."*

There is obviously very little in this for Lachlan and doesn't include things like our new VIC and getting a permanent water supply for Gum Bend Lake. We need improved road and rail access within our region and upgrades to the main streets of both Condobolin and Lake Cargelligo. We also need significant investment in internet and mobile phone service infrastructure and an extension of the natural gas pipeline to Condobolin would also be beneficial. Significant investments are being made in the supply of water but more needs to be done in this space for Condobolin.

- One of the identified opportunities for the region is:  
"Work with state government to reduce the size of funding offered (sounds counterintuitive) so that councils can match the funding level often required by grants".  
Could this not be changed so that more funding is offered without requiring a matching contribution from Councils.
- Penrith should be included on pages 29 and 40 when referring to partnerships with other Councils.
- I feel like the opportunities for the CNSWJO (on page 29) miss the mark for our area. They are focused on growing existing businesses rather than developing new ones. We can't look at improving offerings as we need to establish them in our LGA. We already know there are opportunities within our LGA for people to develop heritage tours, indigenous heritage and cultural tours, nature based tourism, etc. How do we get people to start-up businesses in these areas? Could CNSWJO establish information packs and training opportunities across the region for people looking to establish tourism businesses? Could you also offer assistance with establishing new events in the region?
- In terms of the priority actions perhaps priority one needs to be split into more than one value proposition? What Bathurst and Orange can provide is very different to what Lachlan can provide – can we work from the same value proposition?
- The connections referred to in priority two should be increased so that connectivity within the region is improved and connections to the areas to the west of our region are also improved.
- How do TRA get their data for our region – just from accommodation providers? How do they collect information about free campers for example? A centralised data and insights hub would be great but I'm not sure we are collecting enough or an even spread of data at the moment to make this a beneficial tool.
- If the CNSWJO appoint a specialist regional tourism manager could they be based out this way (e.g. Forbes or Parkes). If they are based in Bathurst or Orange I am concerned that we will get limited support due to the distance issues.

Please let me know if you want to discuss any of the above comments further.

Thanks and Kind Regards,

**Jon Shillito** | Director - Environment, Tourism and Economic Development



**Lachlan Shire Council** | 58-64 Molong St | **Condobolin NSW 2877**

PO Box 216 | Condobolin NSW 2877

Phone: 02 6895 1951 | Mobile: 0418 614 608 | Fax: (02) 6895 3478

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## **4.2 MEETINGS AND FUNCTIONS ATTENDED BY THE MAYOR AND DEPUTY MAYOR JANUARY - FEBRUARY**

**TRIM Number: R21/33**

**Author: Administration Coordinator - General Management**

### **PURPOSE**

To provide Council with information regarding meetings and functions attended by the Mayor and Deputy Mayor for the months of January and February.

### **SUPPORTING INFORMATION**

10<sup>th</sup> December - Penrith City Council, Lachlan Shire Council Dinner, Railway Hotel, Condobolin

11<sup>th</sup> December - Mayoral Christmas Function, Yarrabandai Creek Station

13<sup>th</sup> December - Tottenham Christmas Tree Function, Tottenham

18<sup>th</sup> December - Condo Shop Local Evening, Condobolin

21<sup>st</sup> December – Tottenham Depot Christmas Party

22<sup>nd</sup> December – Lake Cargelligo Depot Christmas Party

23<sup>rd</sup> December - Condobolin Depot and Admin Office Christmas Parties

13<sup>th</sup> January - Western NSW Local Health District and Parkes and Lachlan Shire Councils - 4T's Sustaining Small Rural Communities Project Quarterly Update, Parkes Shire Council

14<sup>th</sup> January - Phil Worrad, Rural Adversity Mental Health Program (RAMHP) Coordinator, Western LHD, Lachlan Shire Council Administration Building, Condobolin

20<sup>th</sup> January - Inaugural 4Ts Sustaining Small Rural Communities Combined Health Council & Community Engagement Group Meeting, Skype Meeting

25<sup>th</sup> January - Bush Bursary Morning Tea, Lachlan Shire Council Administration Building, Condobolin  
– Welcome Dinner for Australia Day Ambassador, Railway Hotel, Condobolin

26<sup>th</sup> January – Lachlan Shire Citizen of the Year Awards Ceremony, Condobolin

- Fifield Australia Day Celebration
- Tottenham Australia Day Awards Function

27<sup>th</sup> January – Chair Susan Maddon and General Manager Andrew Mulligan, Central West Local Land Services, Lachlan Shire Council Administration Building, Condobolin

29<sup>th</sup> January - Mark Coulton MP, Dubbo Electorate Office, Dubbo

4<sup>th</sup> February - Meeting with Dr Jim Bentley and Amanda Chadwick, Department of Planning Industry and Environment, Orange City Council

10<sup>th</sup> February - Phil Killen, Country Manager/Director, Geoff Merrell, General Manager and Alyson Noll, Finance/Admin Officer, Mineral Hill Mining Company, Lachlan Shire Council Administration Building, Condobolin

- Lachlan Shire Council Audit Risk and Improvement Committee, Lachlan Shire Council Administration Building, Condobolin

- Strategic Briefing, Lachlan Shire Council Administration Building, Condobolin

17<sup>th</sup> February – Meeting with Bogan Shire Mayor Ray Donnell State Centre Can

Western NSW LHD, Joint Health Council & Community Engagement Committee Meeting

19<sup>th</sup> February – Central NSW JO meeting with Murray-Darling Basin Authority, Air Chief Marshal Sir Angus Houston AK, AFC, Orange Ex-Services Club, Greenhouse room.

State Memorial Service Mayor Lilliane Brady OAM, Drummond Park (Linsley Street), Cobar.

20<sup>th</sup> February - Governor of NSW, Her Excellency Margaret Beazley AC QC, Condobolin Picnic Race Meet

22<sup>nd</sup> February - MDA Board Meeting, zoom meeting

23<sup>rd</sup> February – Don Brown Memorial Dinner, Condobolin Sports Club

24<sup>th</sup> February – Regional Development Australia, Agri-Tourism Workshop, Lachlan Shire Council Administration Building, Condobolin

- Ordinary Meeting of Council, Lachlan Shire Council Administration Building, Condobolin

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong Effective Council

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That:

1. The Mayor's Report No. R21/33 be received and noted.

**4.3 MAYORAL MINUTE - FEBRUARY****TRIM Number: R21/35****Author: Administration Coordinator - General Management****WELCOME TO 2021**

Welcome back to another year, 2021, we are certainly in for changes in the way we go about life with the COVID-19 dictating terms. We have so far been very lucky in the Lachlan Shire with no known cases, let us keep it that way and stay safe and look out for each other.

Lachlan Shire had a very successful Australia Day with our Australia Day Ambassador Allan Sparks who was a delight to host. Congratulations to all the nominees who received a certificate in recognition of their nomination, we are very proud of what you have done to make Lachlan Shire a better place. Citizen of the Year was awarded to Lana Masterson from Lake Cargelligo with the "Down The Track" programme, a very worthy recipient. The Community Service Award went to Mrs Gail Copeland from Condobolin recognising her voluntary work in the community, and the Lachlan Shire Young Citizen Award went to Emily Sinderberry from Condobolin for her significant contribution to the community, congratulations to all.

Start thinking about nominations for next Australia Day as it is a good way of recognising people in our shire for the work they do to make it a better place.

I would also like to mention the passing of long serving Councillor and Mayor of Cobar Shire Council, Lillian Brady OAM. She was a friend, a great advocate to Cobar Shire and the Western Division and certainly will be missed, Rest In Peace.

Your councillors have been elected to represent the community in Lachlan Shire, if you have issues contact them. In the meantime stay safe.

John Medcalf OAM

Mayor

Lachlan Shire Council

0429937248

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That Council

1. Receive and note Mayoral Minute No R21/35.



**5 PUBLIC FORUM**

**6 DISCLOSURE OF INTEREST**

**7 GENERAL MANAGER**

**7.1 ACTIVE RESOLUTIONS - FEBRUARY 2021**

**TRIM Number: R21/24**

**Author: Administration Coordinator - General Management**

**PURPOSE**

To update Council on any Active Resolutions as at February 2021.

**SUPPORTING INFORMATION**

The Active Resolutions are attached.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No 4.2 Strong Effective and Responsive Council

**ATTACHMENTS**

1. Attachment A [↓](#)

**RECOMMENDATION**

That

1. The General Manager's Report No R21/24 be received and noted.

**ACTIVE RESOLUTIONS AS AT 24 FEBRUARY 2021**

**LACHLAN SHIRE COUNCIL  
REPORT TO COUNCIL MEETING  
TO BE HELD ON 24 FEBRUARY 2021**

**AUTHOR: GENERAL MANAGER**

| Date   | Dept. | Resolution  | Action Taken to Date  | Expected Completion |
|--------|-------|---|---|---------------------|
| DEC 20 | GM    | <p><b>363/2020 7 HAY STREET CONDOBOLIN</b></p> <p><b>RESOLVED THAT</b></p> <p>Council acquire the property at 7 Hay Street Condobolin for use as a Youth and Community Centre at the value detailed in option 1 of the report.</p> <p>Funds for the purchase of the property be allocated from Council's CDRV and Capital Improvement reserves as per option 1 in the report.</p> <p>The Mayor and General Manager be authorised to sign the contract documents and affix the Council seal if required.</p> <p style="text-align: right;">Phillips/Harris</p> | <p>NSW DPIE – Property were advised of Council resolution to purchase this property. Contracts are currently being prepared and will be sent to Council's legal representative when available</p>   | <p>APRIL 2021</p>   |
| OCT 20 | GM    | <p><b>309/20 OFFER TO PURCHASE INDUSTRIAL LAND – 1 WEST ST AND 100 LOUGHNAN ST LAKE CARGELLIGO</b></p> <p><b>RESOLVED THAT</b></p> <p>Council make a counter offer for the sale of lot 1 and lot 8 DP 1087944 as per option 2 in the body of the report.</p> <p>The General Manager engage Council's legal representative to prepare the contract documents and transact the sale.</p> <p>The Mayor and General Manager be delegated authority to sign the contract documents and affix the Council Seal.</p> <p style="text-align: right;">Hall/Phillips</p> | <p>Email sent to purchaser requesting details for Contract of Sale. Sale notice sent to Council's Solicitor Purchaser requested to pay 5% deposit on exchange of contract which was accepted and exchange completed on 26 November 2020. Settlement to be completed by 13 January 2021 however expected to occur before 25 December 2020. Settlement Completed Complete</p> | <p>COMPLETE</p>     |

|        |      |  |   |            |
|--------|------|--|---|------------|
| AUG 20 | GM   | <p><b>228/2020 OFFER TO PURCHASE LAND HAY STREET CONDOBOLIN</b></p> <p><b>RESOLVED THAT</b></p> <p>Further details on the option to purchase a property in Hay Street Condobolin be obtained before a final decision is made on this matter.</p> <p style="text-align: right;">Phillips/Hall</p>   | <p>Confidentiality Agreement completed and returned to NSW Property together with a request for additional information. Awaiting market appraisal and other details. Confidential market price appraisal received and application of Government Community Use policy discussed. Property inspected on 30 November 2020 and report to be submitted to the December 2020 Council meeting. See 363/20 Complete</p> | COMPLETE   |
| AUG 20 | GM   | <p><b>227/2020 OFFER TO PURCHASE LAND LOUGHNAN STREET LAKE CARGELLIGO</b></p> <p><b>RESOLVED THAT</b></p> <p>Council adopt option 2 as detailed in the body of the report for the sale of Lot 14 Section 58 DP 758595 Loughnan Street, Lake Cargelligo.</p> <p>The General Manager engage Council’s legal representative to prepare the contract documents and transact the sale.</p> <p>The Mayor and General Manager be delegated authority to sign the contract documents and affix the Council Seal.</p> <p style="text-align: right;">Phillips/Hall</p> | COMPLETE  | COMPLETE   |
| DEC 20 | ETED | <p><b>368/2020 FORBES ART SOCIETY</b></p> <p><b>RESOLVED THAT</b></p> <p>Council proceed with Option 2 as detailed in the report.</p> <p style="text-align: right;">Harris/Phillips</p>  | A draft funding agreement has been prepared and has been sent to the Forbes Art Society.  | MARCH 2021 |

|        |      |  |  |                 |
|--------|------|--|--|-----------------|
| DEC 20 | ETED | <p><b>367/2020 NETWASTE CONTRACT – CHIPPING OF GARDEN ORGANICS, WOOD AND TIMBERS</b></p> <p><b>RESOLVED THAT</b></p> <p>The current Contract with Ausshredding Ltd be extended in accordance with Clause 2 of the contract, for a further twelve (12) months to 14 November 2021.</p> <p>Council authorise the Mayor and General Manager to sign the contract extension documents and affix the Council seal (if required).</p> <p style="text-align: right;">Harris/Phillips</p>  | <p>Contract extension documents have been completed. COMPLETE</p>                                    | <p>COMPLETE</p> |
| DEC 20 | ETED | <p><b>366/2020 QUOTE Q2020/37 – REPLACEMENT OF TWO (2) GRAVEL TRUCKS</b></p> <p><b>RESOLVED THAT</b></p> <p>Council purchase 2 new Mack Trident 535 with Chriss' bodies for \$279,396.40 (each) from Wagga Trucks, trade Fleet Nos. 7015 and 7017 for \$101,640.00 (each) with a changeover of \$177,842.40 (each).</p> <p style="text-align: right;">Phillips/Harris</p>  | <p>Purchase Orders have been raised. COMPLETE</p>  | <p>COMPLETE</p> |
| DEC 20 | ETED | <p><b>364/20 WASTE TRANSFER STATION</b></p> <p><b>RESOLVED THAT</b></p> <p>Council accept the revised tender price from Consenth Solutions Pty Ltd of \$303,521.48 (GST excl.) for the construction of the Condobolin Waste Transfer Station.</p> <p>The Mayor and General Manager be authorised to sign a construction contract with Consenth Solutions Pty Ltd for the construction of the Condobolin Waste Transfer Station and affix the Council seal to any contract documents (if required).</p> <p style="text-align: right;">Harris/Phillips</p> | <p>Contract documents have been completed. Works will commence on the project in March. COMPLETE</p> | <p>COMPLETE</p> |

|        |      |  |   |                  |
|--------|------|--|---|------------------|
| DEC 20 | ETED | <p><b>362/2020 TENDER 2020/15 – CONSTRUCTION OF NEW AMENITIES BUILDING AT GUM BEND LAKE</b></p> <p><b>RESOLVED THAT</b></p> <p>Council decline to accept any of the tenders submitted and Council authorise the General Manager or their delegate to;</p> <p>modify the design of the amenities building and create cost savings and/or reductions in the scope of works to reduce the overall costs, and</p> <p>enter into direct negotiations with any person with a view to entering a contract in relation to the project, and</p> <p>The Mayor and General Manager be authorised to enter into a contract should the negotiations result in project coming within the budget allocation and sign the contract documents and affix the Council seal to the contract documents (if required).</p> <p style="text-align: right;">Phillips/Harris</p> | <p>Revised quotations have been received within the budget allocation for the project and the contract documents have been completed. Works will commence on the project in March. COMPLETE</p> | <p>COMPLETE</p>  |
| DEC 20 | ETED | <p><b>360/20 TENDER 2020/14 – LAKE CARGELLIGO SWIMMING POOL AMENITIES UPGRADE</b></p> <p><b>RESOLVED THAT</b></p> <p>The tender, for the demolition of the existing amenities block and construction of a new amenities block at Lake Cargelligo Swimming Pool, be awarded to Adaptive Interiors, in accordance with the amount specified in Option 1 of this report.</p> <p>The Mayor and General Manager be authorised to engage Adaptive Interiors and sign the contract documents and affix the Council seal to the contract documents.</p> <p style="text-align: right;">Phillips/Harris</p>  | <p>The contract documents have been completed. Works will commence once the swim season is complete. COMPLETE</p>   | <p>COMPLETE</p>  |
| DEC 20 | ETED | <p><b>348/2020 DRAFT BUSH FIRE PRONE LAND MAP</b></p> <p><b>RESOLVED THAT</b></p> <p>Council adopt the recommendations of the report prepared by Integrated Consulting, as attached to this report.</p> <p>Following the completion of the tasks, recommended in Integrated Consulting’s report, the draft Bush Fire Prone Land map be placed on public exhibition for a minimum period of 28 days (which will be extended over the Christmas period in accordance with the Community Participation Plan) and public submissions be invited on the draft map.</p>  | <p>Discussions have been taking place with the NSW Rural Fire Service in relation to the recommended changes in the Integrated Consulting Report and the NSW RFS</p>                            | <p>JUNE 2021</p> |

|        |      |  |  |            |
|--------|------|--|--|------------|
|        |      | <p>A further report be presented to Council, following the completion of the public exhibition period, detailing any submissions received during the public exhibition period and to allow Council to consider the adoption of the plan prior to it being sent to the Commissioner of NSW RFS for review and certification.</p> <p style="text-align: right;">Harris/Bendall</p>   | <p>have agreed with the suggested changes. The map will be placed on public exhibition by the end of February.</p>   |            |
| DEC 20 | ETED | <p><b>346/20 DRAFT LACHLAN ABORIGINAL CULTURAL HERITAGE STUDY</b></p> <p><b>RESOLVED THAT:</b></p> <p>The draft Lachlan Aboriginal Cultural Heritage Study be placed on public exhibition for a minimum period of 28 days and public submissions be invited on the draft Study. During the exhibition period, further consultation be undertaken with the Aboriginal community in accordance with the recommendation of the Study, prepared by OzArk Environment and Heritage.</p> <p>A further report be presented to Council in February 2021, following the completion of the public exhibition period and further consultation, detailing any submissions received during the public exhibition period and to allow Council to consider the adoption of the final study.</p> <p style="text-align: right;">Harris/Phillips</p> | <p>A series of workshops have been held in Condobolin and Murrumbidgee as part of the consultation process. Some changes have been suggested as part of these workshops and a number of subsequent discussions have taken place. As a result of these discussions the matter will be reported to the March Council meeting to allow Council to consider the adoption of the final study.</p> | MARCH 2021 |
| OCT 20 | ETED | <p><b>310/20 NOTICE OF MOTION - 6 TOWNSEND STREET LAKE CARGELLIGO</b></p> <p><b>RESOLVED THAT</b></p> <p>Dr Bardawil be offered a 2 year residential lease for 6 Townsend Street, Lake Cargelligo.</p> <p>The rent for the property be set as per the amount proposed in the background information with this report.</p> <p>The tenant will be responsible for all grounds maintenance.</p>   | <p>The documentation is currently being prepared for the new lease.</p>  | MARCH 2021 |

|        |      |   |  |            |
|--------|------|---|--|------------|
|        |      | <p>At the expiry of the 2 year lease Council review the need to retain 6 Townsend Street for doctor housing.</p> <p>Should Dr Bardawil not sign a new 2 year lease for 6 Townsend Street, by 30 November 2020, a further report be presented to Council to reconsider the sale of the property.</p> <p style="text-align: right;">Phillips/Hall</p>   |  |            |
| OCT 20 | ETED | <p><b>308/20 TENDER 2020/10 - PROPOSED COUNCIL WORKS DEPOT CONDOBOLIN</b></p> <p>The revised tender of Hines Construction to construct the Condobolin Works Depot in accordance with the amount specified in Option 1 of this report be accepted.</p> <p>That \$537,715 be allocated from the Depot Improvements Reserve and \$620,201 be allocated from the Capital Improvements Reserve to fund the shortfall in the project budget.</p> <p>The Mayor and General Manager be authorised to engage Hines Construction and sign the contract documents. The Mayor and General Manager be authorised to sign and execute all loan documents necessary to obtain the loan facility required for the Depot Construction Project.</p> <p style="text-align: right;">Hall/Phillips</p> | <p>The contract documents have been prepared and should be signed by the end of the month.</p>   | MARCH 2021 |
| OCT 20 | ETED | <p><b>294/20 DRAFT SHIPPING CONTAINER POLICY</b></p> <p><b>RESOLVED THAT</b></p> <p>The draft Shipping Container Policy – ENV017 be placed on public exhibition for a minimum of 28 days.</p> <p>A further report be presented to Council, following the public exhibition of the draft Shipping Container Policy – ENV017, detailing any submissions received during the public exhibition period and to allow Council to consider the adoption of the policy.</p> <p style="text-align: right;">Harris/Carter</p>   | <p>Draft Policy was on public exhibition from 18 November 2020 to 13 January 2021. A report is presented as part of this business paper.</p> <p>COMPLETE</p> | COMPLETE   |



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| OCT 20  | ETED | <p><b>PLANNING PROPOSAL - AMENDMENT TO LACHLAN LOCAL ENVIRONMENTAL PLAN 2013 TO ALLOW AN ANIMAL SHELTER AT THE CONDOBOLIN SEWERAGE TREATMENT PLAN SITE</b></p> <p><b>RESOLVED THAT</b></p> <p>Council endorse the preparation and lodgement of a planning proposal to amend Lachlan Local Environmental Plan 2013, to include the words “animal shelter” as a purpose shown on Sheet LZN_010A for the SP2 portion that is currently only identified for “Sewerage Systems”.</p> <p>Council approve the Planning Proposal for public authority consultation and public exhibition in accordance with any conditions imposed under the Gateway Determination.</p> <p>Council seek authority from the Department of Planning, Industry and Environment to exercise the delegation of all functions of the relevant local plan making authority under Section 3.36 of the Environmental Planning and Assessment Act 1979 to make the local environmental plan to put into effect the Planning Proposal.</p> <p>Authority be delegated to the General Manager to make any minor variations to the Planning Proposal, following receipt of the Gateway Determination.</p> <p>A further report be brought back to Council following the public exhibition of the Planning Proposal detailing any submissions received during the public exhibition period.</p> <p style="text-align: right;">Harris/Phillips</p> | <p>The planning proposal has been prepared and has been sent to the Department of Planning, Industry and Environment (DPIE) and is currently under assessment by DPIE. A gateway determination is expected by early March and public exhibition will begin soon thereafter.</p> | APRIL 2021 |
| SEPT 20 | ETED | <p><b>275/20 EXCLUSIVE USE LICENSE - WILLOW BEND SPORT CENTRE - DEPARTMENT OF EDUCATION SCHOOL INFRASTRUCTURE NSW</b></p> <p><b>RESOLVED THAT</b></p> <p>Council enter into a ten (10) year license agreement with the Department of Education for a fee not less than \$35,000 per year inclusive of GST, plus annual CPI increases for use of the facility of up to 800 hours per year.</p> <p>The Mayor and General Manager be authorised to sign the license agreement and affix the Council seal.</p> <p style="text-align: right;">Harris/Brady</p>   | <p>New license is now with the Minister for signing</p>   | MARCH 2021 |

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| SEPT 20 | ETED | <p><b>PLANNING PROPOSAL-AMENDMENT OF LACHLAN LOCAL ENVIRONMENTAL PLAN 2013 TO INCLUDE MURRIN BRIDGE</b></p> <p><b>RESOLVED THAT</b></p> <p>Council endorse the preparation and lodgement of a planning proposal to amend Lachlan Local Environmental Plan 2013 to include the Murrin Bridge area.</p> <p>Council approve the Planning Proposal for public authority consultation and public exhibition in accordance with any conditions imposed under the Gateway Determination.</p> <p>Council seek authority from the Department of Planning, Industry and Environment to exercise the delegation of all functions of the relevant local plan making authority under Section 3.36 of the Environmental Planning and Assessment Act 1979 to make the local environmental plan to put into effect the Planning Proposal.</p> <p>Authority be delegated to the General Manager to make any minor variations to the Planning Proposal, following receipt of the Gateway Determination.</p> <p>A further report be brought back to Council following the public exhibition of the Planning Proposal detailing any submissions received during the public exhibition period.</p> <p style="text-align: right;">Hall/Phillips</p> | <p>The documentation associated with the planning proposal is currently being prepared.</p>   | MAY 2021   |
| JULY 20 | ETED | <p><b>184/20 FORBES ART SOCIETY – SCULPTURE TRAIL</b></p> <p><b>RESOLVED THAT</b></p> <p>Council support the sculpture down the Lachlan sculpture trail and provide \$33,300 in funding towards the project every year over the next three financial years, subject to all necessary approvals being obtained.</p> <p>Council authorise the Mayor and General Manager to enter into a funding agreement with the Forbes Art Society and affix the Council seal (if required).</p> <p style="text-align: right;">Carter/Brady</p>  | <p>Council officers have met with representatives from the Forbes Art Society on a number of occasions and had several phone discussions with the FAS as well. Documentation has been received seeking the necessary approvals and a draft funding agreement has been prepared and sent to the FAS.</p> | MARCH 2021 |

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| MAY 20 | ETED | <p><b>95/20 COUNCIL RESIDENCE – 123 OFFICERS PARADE, CONDOBOLIN</b></p> <p><b>RESOLVED THAT</b></p> <p>A Development Application be lodged to subdivide 123 Officers Parade Condobolin from Council’s current land holding;</p> <p>Authorise the Mayor and General Manager to enter into a contract for sale of No. 123 Officers Parade, Condobolin (once subdivision is complete) with a reserve price to be determined at that time.</p> <p>Investigations commence into possible replacement dwelling options and a further report be provided to Council on the outcomes of the investigation and options identified, including cost and funding implications.</p> <p style="text-align: right;">Brady/Carter</p> | <p>A further application will not be required. A process is being completed to issue the subdivision certificate to subdivide 123 Officers Parade Condobolin from Council’s current land holding.</p>  | Ongoing    |
| FEB 20 | ETED | <p><b>22/2020 ABORIGINAL PROTOCOL/GUIDELINE</b></p> <p><b>RESOLVED THAT</b></p> <p>Council endorse the preparation of an Aboriginal Protocol/guideline and that, once prepared, a draft Aboriginal Protocol/guideline be presented to Council for further consideration.</p> <p style="text-align: right;">Harris/Hall</p>  | <p>Meetings/information sessions have been held with various Aboriginal community stakeholders in Condobolin and Murrin Bridge. The feedback received has been extremely positive, with community members praising this initiative.</p> <p>A draft protocol will be presented at the March meeting of Council.</p> | MARCH 2021 |
| FEB 20 | ETED | <p><b>353/2019 COMPULSORY ACQUISITION OF CROWN LAND FOR THE EXPANSION OF THE WASTE FACILITY AND THE CREATION OF A NEW ACCESS ROAD AT LAKE CARGELLIGO.</b></p> <p><b>RESOLVED THAT</b></p> <p>Council proceed with the compulsory acquisition of the land known as Lot: 7308 and DP: 1151003 and Lot: 79 DP: 752333 for the purpose of Lake Cargelligo Waste Facility Landfill Expansion in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.</p>   | <p>Office of Local Government has confirmed application has been received and is under assessment. Additional information was requested and provided in early April 2020.</p>  | MARCH 2021 |

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|         |      | <p>Council make an application to the Minister and the Governor for approval to acquire Lot: 7308 DP: 1151003 and Lot: 79 DP: 752333 by compulsory process under section [186(1) of the Local Government Act.</p> <p>That the land is to be classified as operational land.</p> <p>Council proceed with the compulsory acquisition of the land described as Lot: 7006 DP: 1029763, Lot: 7005 DP: 1029763, Lot: 7009 DP: 1057453 and Lot: 7308 DP: 1151003 for the purpose of road access in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>Council make an application to the Minister and the Governor for approval to acquire Lot: 7006 DP: 1029763, Lot: 7005 DP: 1029763, Lot: 7009 DP: 1057453 and Lot: 7308 DP: 1151003 by compulsory process under section 177(1) of the Roads Act.</p> <p>The General Manager be delegated authority to sign the application and affix Council's Seal.</p> <p style="text-align: right;">Brady/Hall</p> | Now awaiting Ministerial approval.   |            |
| JULY 19 | ETED | <p><b>180/2019 Notice of Motion – Honour Roll Board</b><br/><b>RESOLVED THAT COUNCIL</b></p> <p>Consult with the Heritage and Historical Societies within the Lachlan Shire in regards to an Honour Board being established that would recognise past and present names of people who have made significant contributions in the Lachlan Shire.</p> <p style="text-align: right;">Brady/Phillips</p>   | Report to February Council meeting.  | MARCH 2021 |
| FEB 18  | ETED | <p><b>28/18 LAKE CARGELLIGO WASTE FACILITY – LAND ACQUISITION</b><br/><b>RESOLVED THAT:</b></p> <p>Approve the proposal to acquire 72,700 square metres of crown land comprising part lot 7308 DP 1151003, lot 7009 DP 1057453 and lots 7005 and 7006 DP: 1029763.</p> <p>Authorise the General Manager to lodge a Compulsory Acquisition Consent to Acquire Crown Land Application to the Department of Industry – Lands.</p> <p>The DIS provide an estimated cost of the access road to the March Ordinary Council meeting.</p> <p style="text-align: right;">Phillips/Hall</p>  | <p>NSW Aboriginal Land Council has sent a letter to the Minister requesting a part withdrawal of the Aboriginal Land Claim (ALC) from respective lots identified for acquisition, resolving the ALC matter.</p> <p>Status search undertaken by NSW Crown Lands revealed no past use has extinguished or resolved</p> | MARCH 2021 |

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|          |      |   | <p>Native Title. Council's Native Title Manager is investigating the process to resolve or extinguish Native Title.</p> <p>Refer to resolutions above. The matter above needs to be resolved before the acquisition process can continue.</p>   |   |
| DEC 2017 | ETED | <p><b>326/17 HERITAGE COMMITTEE MEETING 22 NOVEMBER 2017</b><br/> <b>RESOLVED THAT:</b><br/>                 Adopt the recommendations made by the Heritage Advisory Committee as follows;</p> <p>a) That Council implement a Conservation Management Plan for small rural cemeteries within the Shire.<br/>                 b) That Council award \$6,000 to Meredith Ervin for works to the NAB and residence in Lake Cargelligo; \$6,000 to Katrina &amp; Jim Thomas for restoration works at Melrose Homestead, and \$2,000 to the Tottenham &amp; Albert Cemetery Committee for headstone restoration.</p> <p style="text-align: right;">Rees/ Frankel</p> | <p>Melrose Homestead – funds acquitted. Cemetery funds acquitted. Ervin – works not complete and funds now no longer available. The Heritage Advisor has provided a quote for the preparation of the CCMP for \$9,900. The Heritage Advisor was initially to prepare the plan for Condobolin in December 2018. However the heritage advisor was focused on the completion of the Beech Periscope in Memorial Park and ensuring that Council submitted applications for a number of grants which were available in the heritage space, including the grant for the Aboriginal Heritage Study. The Heritage Advisor visited Tottenham, Albert and Fifield cemeteries in May</p> | <p>2021– Progressive delivery and completion.</p> |

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|        |      |  | 2020. Draft Plans for Albert, Tottenham, Tullibigeal and Fifield have been provided by the Heritage Advisor and are being reviewed by Council Officers.                                    |          |
| DEC 20 | C&CS | <b>371/2020 TOTTENHAM DOCTOR RESIDENCE</b><br><b>RESOLVED THAT</b><br>Council wave rent charges for doctors residence for period of 6 months to 30 June 2021.<br><br>Phillips/Bendall  | Advised staff internally. Correspondence issued to Tottenham Welfare Council via Jenny Attenborough 16/12/20<br>COMPLETE   | COMPLETE |
| DEC 20 | C&CS | <b>370/2020 TULLIBIGEAL SWIMMING POOL COMMITTEE</b><br><b>RESOLVED THAT</b><br>Council donate \$500 to the Tullibigeal Swimming Pool Committee for their Christmas event.<br><br>Phillips/Rees   | Donation paid 10/12/20. Email correspondence to Holly Ireland<br>COMPLETE  | COMPLETE |
| DEC 20 | C&CS | <b>365/20 PROPOSAL YOUTH STRATEGIC PLAN</b><br><b>RESOLVED THAT</b><br>Council provide feedback on the proposed methodology and timeline.<br><br>Council endorse the proposed action to engage Karen Legge Consulting to prepare the Youth Strategic Plan and provide a Review of Youth Services arrangements, subject to any changes requested by Council with regards to the methodology and timeline being incorporated.<br><br>Harris/Phillips | Karen Legge advised. List of stakeholders provided to Karen Legge. Copy of Stakeholder engagement plan emailed 22/12/20 to Councillors, Shane Phillips & WPRD for comment.<br><br>COMPLETE | COMPLETE |
| DEC 20 | C&CS | <b>361/20 RATES AND CHARGES DONATIONS – 2020/21</b><br><b>RESOLVED THAT</b><br>Council decline the full amount of the requested concession from the Condobolin Trike and Railway Museum.<br><br>Harris/Phillips  | Mark Norris notified via email 17/12/20 donation request was not successful.<br>COMPLETE   | COMPLETE |
| DEC 20 | C&CS | <b>359/20 OUTSTADNING DEBTS PROPOSAL – UPDATE</b><br><b>RESOLVED THAT</b><br>Council write a letter to the relevant minister regarding the outstanding debt.<br><br>Harris/Phillips  | Letter sent to Hon. Don Harwin MLC, NSW Minister for Aboriginal Affairs 6/1/21<br>COMPLETE   | COMPLETE |

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| DEC 20 | C&CS | <p><b>358/20 YOUTH SERVICES –PROPOSED FUNDING AGREEMENT FOR YOUTH SERVICES FOR 12 MONTHS ENDED 30 JUNE 2021, UNSPENT 2020 FINANCIAL YEAR FUNDS AND REPORT ON SERVICES DELIVERED JULY TO SEPTEMBER 2020</b></p> <p><b>RESOLVED THAT</b><br/>Council provide feedback on the contents of the July to September 2020 projects update and financials reports for Western Plains Regional Development.</p> <p>Council approve the retention of 2020 financial year unspent funds totalling \$6,746.61 to be spent on the following specific projects:</p> <ul style="list-style-type: none"> <li>• Mental Health Training for all youth staff \$600</li> <li>• Update First Aid Kits for 2021 \$500</li> <li>• Lake Talbot and West Wyalong swimming pool trip \$2,000</li> <li>• Driving lessons in Tottenham and Lake Cargelligo with a qualified driving instructor \$2,100</li> <li>• Art Lessons with Splatter Gallery as part of the collaboration with Arts out West Art in the Corridor \$1,500</li> </ul> <p>The General Manager be authorised to sign the Funding Agreement with Western Plains Regional Development for the 12 months ended 30 June 2021, subject to the incorporation of any changes requested by Council.</p> <p style="text-align: right;">Phillips/Harris</p> | <p>WPRD advised via email 9/12/20 of Council’s approval</p> <p>Funding Agreement signed by WPRD &amp; Council on 16/12/20</p> <p>COMPLETE</p> | COMPLETE     |
| DEC 20 | C&CS | <p><b>357/20 UNDETECTED WATER LEAK – ASSESSMENT 1003210</b></p> <p><b>RESOLVED THAT</b><br/>Council conduct a site inspection to consider options to relocate the water meter and defer the report to the February Council meeting.</p> <p style="text-align: right;">Harris/Phillips</p>   | Tasked to Financial Accountant.   | In progress. |
| DEC 20 | C&CS | <p><b>344/20 ABORIGINAL ADVISORY COMMITTEE - PROPOSED EXPRESSION OF INTEREST FORM, PROPOSED ADVERTISEMENT, REVIEWED TERMS OF REFERENCE AND UPDATE TO COUNCIL</b></p> <p><b>RESOLVED THAT</b><br/>Council review the attached documents and provide feedback to the Director Corporate and Community Services.</p>   | <p>DCCS comments- working with Council Communications Officer to progress this.</p> <p>Note-this is also included in the GM section.</p>      | In progress. |

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|        |      | <p>Authorise advertising inviting nominations for appointment to the Aboriginal Advisory Committee to commence in late January 2021.</p> <p style="text-align: right;">Harris/Rees</p>  |   |          |
| NOV 20 | C&CS | <p><b>317/20 DONATION REQUEST</b></p> <p><b>That:</b></p> <p>The Director Corporate &amp; Community Services Report No. R20/303 be received and noted.</p> <p>Council determine the amount of any donation it wishes to provide to each organisation</p> <p style="text-align: right;">Hall/ Nelson</p> | COMPLETE  | COMPLETE |
| NOV 20 | C&CS | <p><b>DONATION REQUEST</b></p> <p><b>318/20 TOTTENHAM CENTRAL SCHOOL</b></p> <p><b>That:</b></p> <p>Council donate \$100 to their presentation event.</p> <p style="text-align: right;">Blewitt/ Phillip</p>  | <p>PAYMENT MADE<br/>18/12/20</p> <p>EMAIL<br/>CORRESPONDENCE<br/>TO AMANDA THORPE<br/>17/12/20</p> <p>COMPLETE</p>          | COMPLETE |
| NOV 20 | C&CS | <p><b>DONATION REQUEST</b></p> <p><b>319/20 LAKE CARGELLIGO MULTI-PURPOSE SERVICE –</b></p> <p><b>That:</b></p> <p>Council not make a contribution to the erection of a flag pole</p> <p style="text-align: right;">Hall/Carter</p>   | <p>CORRESPONDENCE<br/>TO KATE O’CONNOR<br/>ADVISING OF<br/>COUNCL DECISION<br/>3/12/20</p> <p>COMPLETE</p>                  | COMPLETE |
| NOV 20 | C&CS | <p><b>DONATION REQUEST</b></p> <p><b>320/20 TOTTENHAM, CHRISTMAS TREE</b></p> <p><b>That:</b></p> <p>Council donate \$500 to their Christmas event</p> <p style="text-align: right;">Blewitt/Phillips</p>   | <p>PAYMENT MADE<br/>18/12/20</p> <p>EMAIL<br/>CORRESPONDENCE<br/>TO JODIE<br/>ATTENBOROUGH<br/>17/12/20</p> <p>COMPLETE</p> | COMPLETE |



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| SEPT 20 | C&CS | <p><b>273/20 RATES AND CHARGES DONATIONS – 2020/21</b><br/> <b>RESOLVED THAT</b><br/>                 Council:<br/>                 Write to the Condobolin Trike and Rail Museum seeking details on the museum’s viability before providing a donation or Council assistance.<br/>                 Provide a \$1352.00 concession to the Condobolin Rotary Club for their annual rates and charges.</p> <p style="text-align: right;">Hall/Harris</p> | <p>a) Condobolin Trike and Rail museum have been phoned for further information. Waiting on return phone call Included in the December council meeting donations report. Mark Norris notified via email 17/12/20 donation request was not successful.</p> <p>b) 30/9/20 Rates credit processed &amp; correspondence sent to Rotary.</p> <p style="text-align: center;">COMPLETE</p> | COMPLETE                                 |
| SEPT 20 | C&CS | <p><b>240/2020 DONATION REQUESTS</b><br/> <b>RESOLUTION 2020/1</b><br/>                 Moved: Cr Dennis Brady<br/>                 Seconded: Cr Dave Carter<br/>                 Condobolin Public School swimming program.<br/>                 Defer the decision until the school provides further information including confirmation of their co-contribution.</p>  | <p>29/9/20 Communication sent to Condobolin High School notifying of outcome.</p>   | IN PROGRESS-REFER TO RESOLUTION 2020/107 |
| AUG 20  | C&CS | <p><b>229/2020 PROPOSAL- OUTSTANDING DEBTS</b><br/> <b>RESOLVED THAT</b><br/>                 Correspondence from RSM Partners dated 19 August 2020 be noted.<br/>                 As per section 131 clause 3 <i>Local Government (General) Regulation 2005</i> the interest referred to in item 4 below relates to all properties identified as</p>  | <p>Correspondence sent to RSM Partners advising of resolution</p> <p>Instalment one 20.21 rates was received on time.</p>   | COMPLETE                                 |

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|        |      | <p>being associated with NAR number 20147 in Council’s rates and water registers.</p> <p>As per section 131 clause 4 (d) of the <i>Local Government (General) Regulation 2005</i>, to write off interest to 30 June 2020 totalling \$48,437.48</p> <p>On the condition that</p> <p>(a) Payment of all outstanding rates and charges including water consumption charges accrued as at 30 June 2020 amounting \$393,118.68 is received in full on or before 16 October 2020,</p> <p>AND</p> <p>(b) Instalment one of the 2020/2021 rates and charges for all assessment and totalling \$17,875.05, is paid in full on or before the due date of 31 August 2020.</p> <p>That if all conditions in item 4 are not met on or before the due dates, then this agreement immediately becomes null and void.</p> <p>Councillor Brady asked for his name to be recorded against the motion.</p> <p style="text-align: right;">Harris/Phillips</p> | <p>Letter of demand as requested by RSM has been signed by the GM &amp; emailed to them on 21/9/20. Email acknowledged by RSM on 22/9/20</p> <p>Update: 5<sup>th</sup> November. Phone meeting held with RSM. Council provided with an update at the November strategic briefing. There will be a report to December council meeting for direction on items raised in the meeting with RSM. Update included in the December Council meeting agenda.</p> <p>UPDATE PROVIDED TO COUNCIL AT DECEMBER 2020 MEETING. NO FURTHER ACTION. COMPLETE</p> |          |
| AUG 20 | C&CS | <p><b>201/2020 DONATION REQUESTS</b></p> <p><b>RESOLVED THAT</b></p> <p>A. Council donate \$1000.00 to West Milby Rodeo and Sports Gymkhana.</p> <p>B. Council approve the donation of one night’s double room accommodation at the Tottenham Caravan Park in support of the Frosty’s Memorial Bowls Day should the event be able to go ahead.</p> <p>C. Council waive the fee for the use of the SRA Pavilion for the Condobolin Chamber of Commerce awards event.</p> <p style="text-align: right;">Harris/Hall</p>   | <p>Communication sent to A and C advising of resolution. Payment made to West Milby 10/9/20. Relevant staff advised re hall hire concession for Chamber of Commerce</p> <p>Communication sent to B advising of resolution and requesting financial information for deposit.</p>   | COMPLETE |

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|        |      |  | Event cancelled due to Covid19 restrictions.<br>COMPLETE   |  |
| APR 20 | C&CS | <p><b>94/2020 YOUTH SERVICES – CONTRACTUAL SERVICES</b></p> <p><b>RESOLVED THAT</b></p> <p>Continue to pay WPRD, \$50,000 a year towards their administrative component.</p> <p>Continue to fund the Youth Services Component to WPRD less any money that they may receive by the Australian Government’s Jobkeeper payment.</p> <p>Due to extenuating circumstances as a result of COVID-19 and the unlikely event of obtaining a satisfactory result in calling new tenders for a Youth Services provider Council resolve in accordance with clause 55 3(i) of the Local Government Act 1993 to extend the existing Youth Services contract with WPRD to 30 June 2021.</p> <p style="text-align: right;">Hall/Harris</p> | <p>Phone calls &amp; emails to WPRD re this resolution. Other than one follow up phone call from the WPRD book keeper, no further communication. Meeting scheduled for 17/6/20 with WPRD EO, Youth Project Manager &amp; DCCS to commence negotiations.</p> <p>11/7/ 20 Meeting held with GM, DCCS, WPRD EO &amp; WPRD Book keeper</p> <p>Correspondence issued to WPRD. EO WPRD to meet with Youth Project Manager when Heather comes off sick leave to discuss options for youth events that can meet Covid social distancing requirements &amp; level of staffing available.</p> <p>Payment to WPRD for April to June 20 youth services funding to be made on 9/7/20.</p> <p>Funding Agreement signed by WPRD &amp; Council on 16/12/20</p> <p>COMPLETE</p> | <p>PAYMENT COMPLETE</p> <p>CONTRACT NEGOTIATIONS IN PROGRESS.</p> <p>DRAFT FUNDING AGREEMENT &amp; UPDATE ON YOUTH SERVICES INCLUDED IN DECEMBER COUNCIL AGENDA.</p> <p>COMPLETE</p> |

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| APR 18 | C&CS | <p><b>88/18 UPDATE ON PROVISION OF YOUTH SERVICES BY WESTERN PLAINS REGIONAL DEVELOPMENT INC.</b><br/> <b>RESOLVED THAT</b><br/>                 Council continue to look for suitable venues and funding.</p> <p style="text-align: right;">Frankel/Hall</p>  | <p>Discussion with EO, WPRD re applying for grant funding for new youth centre.</p> <p>Council staff &amp; WPRD Projects Officer Heather attended a site inspection for a potential venue on 30 November 2020.</p> <p>COMPLETE</p> | <p>General Manager submitted a report to December meeting and Council resolved to purchase 7 Hay St Condobolin.</p> <p>COMPLETE</p> |
| DEC 20 | IS   | <p><b>369/20 CONDOBOLIN SPORT AND RECREATION GROUNDS – DRAFT PLAN OF MANAGEMENT</b><br/> <b>RESOLVED THAT</b><br/>                 Council endorse the Draft Plan of Management for the Condobolin Sports and Recreation Grounds and the Plan be submission to the Department for review.</p> <p>Council receive and note the Native Title Advice.</p> <p style="text-align: right;">Phillips/Harris</p> | <p>Draft Plan submitted to DPIE – Crown Lands for consideration.<br/>                 Awaiting feedback.</p>   | <p>COMPLETE</p>   |
| DEC 20 | IS   | <p><b>352/20 GOOBANG CREEK FLOOD STUDY</b><br/> <b>RESOLVED THAT</b><br/>                 Council allocate \$18,900 from Unfinished Works Reserve as the necessary co-contribution for the grant.</p> <p>Council delegate authority to the General Manager to Execute the Deed of Agreement.</p> <p style="text-align: right;">Harris/Phillips</p>   | <p>Deed executed</p>   | <p>COMPLETE</p>   |
| DEC 20 | IS   | <p><b>349/20 FY2021 UTILITIES MONTHLY UPDATE FOR NOVEMBER</b><br/> <b>RESOLVED THAT</b><br/>                 Water restrictions be implemented from 14 December 2020 until further notice as follows:</p> <p style="padding-left: 40px;">(a) Potable Water Supplies in:</p>  | <p>Restrictions notification made to the Public.</p> <p>Albert Standpipe locked</p>  | <p>COMPLETE</p>   |

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|---------|----|--|--|------------|
|         |    | <ul style="list-style-type: none"> <li>(i) Condobolin: Level Two</li> <li>(ii) Lake Cargelligo: Level One</li> <li>(iii) Tottenham and Albert: Level Two.</li> </ul> <p>(b) Non-Potable Water Supplies in:</p> <ul style="list-style-type: none"> <li>(i) Tullibigeal (including Gibsonvale): Level One</li> <li>(ii) Burcher and Fifield: Level Two.</li> </ul> <p>Albert Standpipe be locked from 14 December 2020.</p> <p style="text-align: right;">Harris/Phillips</p>  |  |            |
| OCT 20  | IS | <p><b>300/20 AERODROME WATER STORAGE TANK – USER CHARGES</b></p> <p>The process for accessing the water storage tanks and the following fees and charges be placed on public exhibition for a period of 28 days:-</p> <ul style="list-style-type: none"> <li>(a) Aerodrome treated water access fee per day - \$55.70</li> <li>(b) Aerodrome treated water use per kL- \$4.15</li> </ul> <p>Following conclusion of the public exhibition period a further report be presented to Council detailing any submissions received for consideration prior to the fees and charges being adopted.</p> <p style="text-align: right;">Phillips/Brady</p> | Public consultation received Nil comments. NSW Farmers Tottenham Branch meeting to be held 16 Feb. Awaiting this feedback.   | MARCH 2021 |
| SEPT 20 | IS | <p><b>269/20 TREE ASSESSMENT - 74 MOLONG STREET, CONDOBOLIN &amp; 6 LAKE STREET, LAKE CARGELLIGO</b></p> <p><b>RESOLVED THAT</b></p> <p>Council approve removal of the trees located at 6 Lake Street, Lake Cargelligo and the planting of 2 Crepe Myrtles at the full cost of the applicants.</p> <p>Council decline the removal of the trees located at 74 Molong Street.</p> <p style="text-align: right;">Phillips/Blewitt</p>   | <p>74 Molong Street, a followup inspection showed disease impact and further tree damage. Upon arborist recommendation the tree was removed.</p> <p>Stump removed in Lake Street</p> | COMPLETE   |

|         |    |  |   |             |
|---------|----|--|---|-------------|
| AUG 20  | IS | <p><b>211/2020 GRANT DEEDS-FIXING COUNTRY ROADS</b></p> <p><b>RESOLVED THAT</b></p> <p>The General Manager be delegated authority to execute the Fixing Council Road Funding Deeds and affix the Council seal for projects RNSW2468 (Bogan Way), RNSW2469 (Tullibigeal Rd) and RNSW2471 (Gipps Way Nerathong Bridge).</p> <p>The Director Infrastructure Services be directed to request a project variation from the funding body to reduce the extent of work for project RNSW2470 (Palesthan Rd) to approximately 7.2km.</p> <p>Subject to a suitable reduction in the extent of work for project RNSW2470 (Palesthan Rd) being negotiated, and approved by the funding body, the General Manager be authorised to execute the amended Fixing Council Road Funding Deed and affix the Council seal.</p> <p style="text-align: right;">Harris/Phillips</p> | Further grant application to be submitted under the Federal HVSP next year.   | AUGUST 2021 |
| JUNE 20 | IS | <p><b>146/20 ROAD MAINTENANCE COUNCIL CONTRACT</b></p> <p><b>RESOLVED THAT</b></p> <p>Council enter into a Road Maintenance Council Contract with Transport for New South Wales and authorise the General Manager to sign the relevant contract documents.</p> <p style="text-align: right;">Harris/Phillips</p>   | <p>Contract Document signed and returned to TfNSW. Awaiting executed documents to be returned.</p> <p>TfNSW have engaged Council to perform Heavy Patching and maintenance works on MR61.</p> | MARCH 2021  |
| JUNE 20 | IS | <p><b>136/20 TENDER ASSESSMENT - TERM PANEL FOR PROJECT MANAGEMENT SERVICES</b></p> <p><b>RESOLVED THAT</b></p> <p>Council endorse the establishment of a schedule of rates term panel contract from 1 July 2020 until 30 June 2023 for Project Management Services with the following contractors included on the panel:</p> <ul style="list-style-type: none"> <li>(a) Genium Civil Engineering Pty Ltd</li> <li>(b) Lackon Pty Ltd</li> <li>(c) Basec Project Management Services</li> <li>(d) Saba Civil Management and Consulting Pty Ltd</li> <li>(e) GHD Pty Ltd</li> <li>(f) G. Burrett</li> </ul>   | COMPLETE  | COMPLETE    |

|        |    |  |  |            |
|--------|----|--|--|------------|
|        |    | <p>(g) CT Management Group<br/>                 (h) Lambert Rehbein Pty Ltd<br/>                 (i) Lyons Advantage<br/>                 (j) APP Corporation Pty Ltd</p> <p>The Mayor and General Manager be delegated authority to execute the contract documents and affix the Council Seal.</p> <p style="text-align: right;">Hall/Carter</p>  |  |            |
| APR 20 | IS | <p><b>91/2020 NOTICE OF MOTION - CRICKET NETS LAKE CARGELLIGO</b></p> <p><b>RESOLVED THAT</b></p> <p>The cricket practice nets proposed for construction at the Lake Cargelligo Recreation Ground be relocated to the south west corner of the Lake Cargelligo Central School recreational grounds.</p> <p>Item 1 be subject to an appropriate signed Memorandum of Understanding with the NSW Department of Education.</p> <p style="text-align: right;">Phillips/Hall</p>  | <p>This matter has been progressed to the Director of Strategic partnerships within Dept ET. All parties remain committed to this project.</p>                             | MARCH 2021 |
| APR 17 | IS | <p><b>86/17 PARKS, RESERVES &amp; RECREATIONAL FACILITIES – 5 YEAR STRATEGIC PLAN</b></p> <p><b>RESOLVED THAT</b></p> <ol style="list-style-type: none"> <li>1. Council support the development of a strategic plan for its parks, reserves and recreational facilities using in house staff for the period FY18/19 to FY22/23.</li> <li>2. Director Infrastructure Services and Manager Recreation submit a draft strategic plan for Council consideration before 1 July 2018.</li> </ol> <p style="text-align: right;">Hall/Carter</p> | <p>Crown Lands have been requested to reconsider their determination for a number of reserves. Council report in next month's Business paper with current draft POM's.</p> | JUNE 2021  |

|        |    |  |  |           |
|--------|----|--|--|-----------|
| MAR 19 | IS | <p><b>2019/54 ASSET MANAGEMENT PLANS - TRANSPORT, WATER, SEWER, BUILDING, RECREATION</b></p> <ol style="list-style-type: none"> <li>1. Council defer advertising the AMP until the schedule of actions are inserted into the document.</li> <li>2. Council note the summary of key issues raised in the asset management plans as identified in this report.</li> </ol> <p>Council consider the need to increase funding for local roads and potentially other asset classes like buildings (while maintaining a financially sustainable position) as part of the next revision of its Long Term Financial Plan.</p> | <p>Four Year Forward Works Program received from Roads Manager and Six Year Forward Works Program received from Utilities Manager. Same requested of Recreation Manager. Ten Year Capital Works Program to be reported to September Council meeting.</p> | JUNE 2021 |
|--------|----|--|--|-----------|



**7.2 LOCAL ROAD AND COMMUNITY INFRASTRUCTURE PROGRAM EXTENSION 2**

**TRIM Number:** R21/25

**Author:** General Manager

**PURPOSE**

To inform Council of the result of a recent survey to identify priority projects to submit to the Commonwealth Government for approval under the Local Road and Community Infrastructure Program – Extension 2.

**SUPPORTING INFORMATION**

LRCI Extension 2 Grant – email advising of grant

LRCI Extension 2 Grant - Agreement

**BACKGROUND**

On 30 October 2020 email advice was received from the Federal Department of Infrastructure, Transport, Regional Development and Communication that Council had been allocated a further grant of \$1,578,698 under the Local Road and Community Infrastructure Extension 2 program. The opportunity provided by this grant was informally mentioned to Councillors at the November Strategic Briefing.

On 18 December 2020 a draft list of potential projects was emailed to Councillors with a request for details of any other projects that could be considered for funding. To accept the offer the Funding Agreement must be signed and returned as per the letter of offer.

On 19 January 2021, following feedback from Councillors, a revised list of projects was distributed to Councillors to identify their priority projects for funding under this program.

**ISSUES AND COMMENTS**

Following receipt of Councillor feedback to the request to identify priority projects for submission to the Commonwealth Government for approval under the LRCI2 program the results were collated into the following table. The projects have been sorted in order of priority with the lowest total score representing the highest priority ranking.

List of priority project for funding under LRCI2 program

| Project Ranking | Project Name   | Cost Estimate |    |    |    |    |    |    |    |    |    | Total  |
|-----------------|--|---------------|----|----|----|----|----|----|----|----|----|--------|
| 1               | Condobolin - Youth Centre renovation                     | \$ 363,698.00 | 3  | 1  | 1  | 1  | 1  | 1  | 1  | 2  | 2  | 13.00  |
| 2               | Lake Cargelligo - Foster St Upgrade                      | \$ 300,000.00 | 7  | 7  | 2  | 2  | 2  | 2  | 9  | 1  | 1  | 33.00  |
| 3               | Tottenham Swimming Pool Barbeque Area replacement        | \$ 50,000.00  | 1  | 3  | 3  | 3  | 4  | 8  | 10 | 3  | 7  | 42.00  |
| 4               | Tullibigeal Recreation Ground AFL and Netball shed       | \$ 25,000.00  | 6  | 12 | 8  | 10 | 5  | 4  | 3  | 4  | 4  | 56.00  |
| 5               | Albert - Barbeque and shade shelter in Park              | \$ 30,000.00  | 2  | 5  | 12 | 9  | 6  | 10 | 8  | 5  | 12 | 69.00  |
| 6               | Tottenham Hall ceiling and insulation replacement        | \$ 10,000.00  | 4  | 4  | 9  | 12 | 11 | 11 | 11 | 6  | 11 | 79.00  |
| 7               | Albert - Federation St shoulder sealing                  | \$ 80,000.00  | 14 | 2  | 7  | 11 | 10 | 3  | 18 | 7  | 13 | 85.00  |
| 8               | Condobolin- Netball Courts LED lighting                  | \$ 30,000.00  | 8  | 9  | 6  | 4  | 7  | 16 | 18 | 8  | 10 | 86.00  |
| 9               | Condobolin - SRA Ground LED lighting                     | \$ 190,000.00 | 12 | 13 | 4  | 5  | 3  | 15 | 18 | 9  | 9  | 88.00  |
| 10              | Tullibigeal - Gymkhana area yard extension               | \$ 15,000.00  | 15 | 15 | 15 | 8  | 14 | 7  | 4  | 10 | 5  | 93.00  |
| 11              | Condobolin - River Walk, shared path Diggers Ave to Utes | \$ 190,000.00 | 9  | 20 | 11 | 13 | 9  | 5  | 2  | 11 | 16 | 96.00  |
| 12              | Lake Cargelligo - Foreshare Irrigation                   | \$ 45,000.00  | 11 | 18 | 10 | 7  | 12 | 6  | 18 | 12 | 3  | 97.00  |
| 13              | Condobolin - SRA soccer ground irrigation                | \$ 135,000.00 | 16 | 11 | 5  | 6  | 8  | 17 | 18 | 13 | 8  | 102.00 |
| 14              | Tullibigeal - Racecourse skillion roof extension         | \$ 20,000.00  | 10 | 17 | 13 | 15 | 15 | 12 | 5  | 14 | 6  | 107.00 |
| 15              | Burcher - Old shower block renovation or camp kitchen    | \$ 30,000.00  | 13 | 8  | 16 | 16 | 16 | 9  | 6  | 15 | 14 | 113.00 |
| 16              | Tottenham - Water Tank Mural                             | \$ 65,000.00  | 5  | 22 | 14 | 14 | 13 | 13 | 13 | 16 | 15 | 125.00 |

The above list will fully expend the available funding of \$1,578,698.

**List for projects unable to be funded under the current LRCI2 program**

| Project Ranking | Project Name   | Cost Estimate |    |    |    |    |    |    |    |    |    | Total  |
|-----------------|--|---------------|----|----|----|----|----|----|----|----|----|--------|
| 17              | Burcher - Shed to house mower and town maintenance equipment | \$ 25,000.00  | 20 | 10 | 21 | 20 | 20 | 14 | 18 | 20 | 20 | 163.00 |
| 18              | Condobolin - Off leash dog park                              | \$ 35,000.00  | 20 | 16 | 17 | 20 | 20 | 19 | 12 | 20 | 20 | 164.00 |
| 19              | Tottenham Skate Park   | \$ 120,000.00 | 20 | 6  | 21 | 20 | 20 | 23 | 18 | 20 | 20 | 168.00 |
| 20              | Condobolin - Gum Bend Lake shared pathway extension          | \$ 600,000.00 | 20 | 21 | 21 | 20 | 20 | 20 | 7  | 20 | 20 | 169.00 |
| 21              | Condobolin - SRA cricket nets                                | \$ 40,000.00  | 20 | 14 | 21 | 20 | 20 | 21 | 18 | 20 | 20 | 174.00 |
| 22              | Condobolin - Water Park                                      |               | 20 | 19 | 18 | 20 | 20 | 24 | 18 | 20 | 20 | 179.00 |
| 23              | Condobolin - Water Tank Mural                                | \$ 65,000.00  | 20 | 24 | 20 | 20 | 20 | 18 | 18 | 20 | 20 | 180.00 |
| 24              | Condobolin - Grain Silo mural                                | \$ 65,000.00  | 20 | 23 | 19 | 20 | 20 | 22 | 18 | 20 | 20 | 182.00 |

**Councillors should note confidential report no R21/22 in this agenda and in particular the recommendation to allocate \$190,000 to swimming pool improvements in Lake Cargelligo, Condobolin and Tottenham. These funds could be obtained by substituting the Swimming Pool Improvement project for item 11 above, Condobolin – River Walk and Shared Pathway Diggers Ave to Utes In The Paddock.**

**FINANCIAL AND RESOURCE IMPLICATIONS**

The proposed project schedule will fully expend the available program funding with no impact on Council’s adopted budget or requirement to make a co-contribution.

If the project list is approved it will impact on Council’s resources if the deadline of 31 December 2021 for completion of the projects is to be met. This can be overcome through the engagement of contractors and external project managers to deliver some of these projects.

**LEGAL IMPLICATIONS**

Nil

**RISK IMPLICATIONS**

There is some risk to project delivery for these and other projects already approved in Council’s budget, given the deadline for completion of these projects by 31 December 2021. This risk can be managed through the use of contractors and external project managers.

**STAKEHOLDER CONSULTATION**

Not applicable

**OPTIONS**

1. Adopt the recommended project list and seek project approval from the Federal Government.
2. Amend the proposed project list and seek project approval from the Federal Government.
3. Amend and reduce the proposed project list, to reduce the risk to project delivery, and seek approval of the reduced project list from the Federal Government.

**CONCLUSION**

This report details a list of priority projects, ranked by Councillors, for recommendation to the Federal Government for funding under the LRCI2 program. Councillors are requested to approve the project list and authorise referral of the projects to the Federal Government for funding approval.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No. 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

**ATTACHMENTS**

1. **LRCI2 Notification** [↓](#)
2. **LRCI2 Funding Agreement** [↓](#)

**RECOMMENDATION**

That

1. The General Manager’s Report No. R21/25 be received and noted
2. Council confirm the following list of priority projects for funding under the Local Road and Community Infrastructure Extension 2 Program.

Project

| Ranking | Project Name   |
|---------|--|
| 1       | Condobolin - Youth Centre renovation                                 |
| 2       | Lake Cargelligo - Foster St Upgrade                                  |
| 3       | Tottenham Swimming Pool Barbeque Area replacement                    |
| 4       | Tullibigeal Recreation Ground AFL and Netball shed                   |
| 5       | Albert - Barbeque and shade shelter in Park                          |
| 6       | Tottenham Hall ceiling and insulation replacement                    |
| 7       | Albert - Federation St shoulder sealing                              |
| 8       | Condobolin- Netball Courts LED lighting                              |
| 9       | Condobolin - SRA Ground LED lighting                                 |
| 10      | Tullibigeal - Gymkhana area yard extension                           |
|         | Swimming Pool Improvement Projects – Lake Cargelligo, Condobolin and |
| 11      | Tottenham  |
| 12      | Lake Cargelligo - Foreshore Irrigation                               |
| 13      | Condobolin - SRA soccer ground irrigation                            |
| 14      | Tullibigeal - Racecourse skillion roof extension                     |
| 15      | Burcher - Old shower block renovation or camp kitchen                |
| 16      | Tottenham - Water Tank Mural   |

3. The priority projects be submitted to the Commonwealth Government for approval as soon as possible.

**Greg Tory**

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**Subject:** FW: Minister for Infrastructure, Transport and Regional Development and Minister for Regional Health, Regional Communications and Local Government - Local Roads and Community Infrastructure (LRCI) Program – Extension

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**From:** Local Roads and Community Infrastructure Program

**Sent:** Friday, 30 October 2020 5:00 PM

**To:** Council

**Subject:** Local Roads and Community Infrastructure (LRCI) Program – Extension



Dear Mayor

## **Local Roads and Community Infrastructure (LRCI) Program – Extension**

We are writing to you following the 2020-21 Budget, where we have again demonstrated our commitment to partner with local governments as they play a critical role as part of the national recovery from the COVID-19 pandemic, delivering local jobs, through local projects.

As the closest tier of government to the people it serves, local governments remain an essential support for communities across Australia, helping them through this downturn and planning for the recovery.

Under the initial funding available through the LRCI Program, local government areas such as yours have identified more than 2,200 projects, providing opportunities and support for local jobs, firms and procurement in all areas of the nation.

The LRCI Program Extension will continue to assist local governments to deliver local road and community infrastructure projects, as well as create local job opportunities particularly

where employment in other sectors have been negatively impacted.

We encourage you to identify projects to maximise the opportunity for a range of workers to be retained, redeployed and employed to deliver ready to roll-out projects that provide economic stimulus and benefits to communities.

Under the LRCI Program Extension, Lachlan Shire Council will receive an additional funding allocation of \$1,578,698. This funding will be available from 1 January 2021, with the Program being extended until the end of 2021.

Program Guidelines and Grant Agreements are currently being drafted and will be provided in the coming weeks. In the meantime, we encourage you to consider projects you may wish to nominate for funding under the Program Extension.

If you have yet to submit Project Nominations for consideration under the initial funding available under the LRCI Program, we encourage you to submit these as soon as possible.

We look forward to continuing to work with you to deliver priority local road and community infrastructure projects.

Yours sincerely

THE HON MICHAEL MCCORMACK MP  
Deputy Prime Minister  
Minister for Infrastructure, Transport and Regional Development

THE HON MARK COULTON MP  
Minister for Regional Health, Regional Communications and Local Government

**Local Roads and Community Infrastructure Grant Agreement**

between the Commonwealth represented by

**Department of Infrastructure, Transport, Regional Development and  
Communications**

And

**The Grantee**

**Contents**

**Local Roads and Community Infrastructure Grant Agreement..... 1**

**Grant Agreement..... 3**

**Parties to this Agreement ..... 3**

**Background ..... 3**

**Scope of this Agreement..... 3**

**Grant Details..... 4**

**A. Purpose of the Grant..... 4**

**B. Activity ..... 4**

**C. Duration of the Grant..... 5**

**D. Payment of the Grant..... 6**

**E. Reporting ..... 8**

**F. Party representatives and address for notices ..... 9**

**G. Activity Material..... 10**

**3A. Intellectual property – research ..... 11**

**3B. Creative Commons licence ..... 11**

**23A. Incorporation requirement ..... 14**

**Signature ..... 15**

**Grantee ..... 15**

**Commonwealth..... 16**

**Schedule 1: Commonwealth Standard Grant Conditions ..... 17**

## Grant Agreement

Once completed and executed by the Parties, this document, together with the Commonwealth Standard Grant Conditions (Schedule 1) forms an Agreement between the Commonwealth and the Grantee.

### Parties to this Agreement

#### The Grantee

|                                  |                              |
|----------------------------------|------------------------------|
| Full legal name of Grantee       | <i>Lachlan Shire Council</i> |
| Australian Business Number (ABN) | <i>82 815 250 829</i>        |

#### The Commonwealth

The Commonwealth of Australia represented by the Department of Infrastructure, Transport, Regional Development and Communications of 111 Alinga Street, Canberra, Australian Capital Territory

ABN 86 267 354 017

#### Background

The Commonwealth has agreed to enter this Agreement under which the Commonwealth will provide the Grantee with a Grant for the purpose of assisting the Grantee to undertake the associated Activity.

The Grantee agrees to use the Grant and undertake the Activity in accordance with this Agreement.

#### Scope of this Agreement

This Agreement comprises:

- (a) this document;
- (b) the Supplementary Terms (if any);
- (c) the Standard Grant Conditions (Schedule 1);
- (d) the Grant Details;
- (e) the COVID-19 Local Roads and Community Infrastructure Program Guidelines – Phase 2;
- (f) any other document referenced or incorporated in the Grant Details.

If there is any ambiguity or inconsistency between the documents comprising this Agreement in relation to the Grant, the document appearing higher in the list will have precedence to the extent of the ambiguity or inconsistency.

This Agreement represents the Parties' entire agreement in relation to the Grant provided under it and the relevant Activity and supersedes all prior representations, communications, agreements, statements and understandings, whether oral or in writing.

Certain information contained in or provided under this Agreement may be used for public reporting purposes.



## Grant Details

### A. Purpose of the Grant

The Grant is being provided as part of Phase 2 of the Local Roads and Community Infrastructure Program (LRCI Program).

The objective of the LRCI Program is to stimulate additional infrastructure construction activity in local communities across Australia to assist communities to manage the economic impacts of COVID-19.

The Phase 2 extension of the LRCI Program is a temporary, targeted stimulus measure responding to the serious, ongoing economic impacts of COVID-19. The LRCI Program assists a community-led recovery from COVID-19 by supporting local jobs, firms, and procurement.

The intended outcomes of the LRCI Program are to:

- provide stimulus to protect and create local short-term employment opportunities through funded projects following the impacts of COVID-19; and
- deliver benefits to communities, such as improved road safety, accessibility and visual amenity.

The LRCI Program is administered by the Department of Infrastructure, Transport, Regional Development and Communications, referred to as 'the Department' throughout this agreement.

### B. Activity

- 1 The Grantee is required to use the Grant funds to undertake the Eligible Projects set out in the approved Work Schedule. The Grantee must also meet the requirements set out in the Phase 2 Guidelines.

#### 2 Work Schedule

2.1 The Grantee must submit a draft Work Schedule in the manner and form notified by the Commonwealth, and in accordance with the requirements in this Agreement and the Phase 2 Guidelines.

2.2 The total amount of Grant funding sought under the draft Work Schedule cannot exceed the amount of the Grant specified at Item D (Payment of the Grant).

- 3 The Commonwealth will review the draft Work Schedule following the process detailed in the Phase 2 Guidelines (as in force at the time the decision to approve the Work Schedule is made).

3.1 The Grantee will be advised in writing if its Work Schedule is approved.

3.2 The Commonwealth’s approval of the draft Work Schedule may be subject to conditions, including: the removal of some of the nominated projects where the Commonwealth does not consider they are Eligible Projects or otherwise meet the requirements of this Grant Agreement or the objectives of the LRCI Program – in which case the Grantee may submit an updated Work Schedule that includes additional nominated projects for approval at any time.

3.3 The Commonwealth’s decision regarding the approval of the draft Work Schedule and/or any conditions is at its absolute discretion and is final. Once approved, the Work Schedule forms part of this Grant Agreement. The approval of the Work Schedule is a condition for release of the First Instalment of Grant money.

4 The Grantee can only spend Grant money on Eligible Projects detailed in an Approved Work Schedule. Grant money cannot be used for Ineligible Projects or Ineligible Expenditure as set out in section 5 of the Phase 2 Guidelines.

**5 Conflicts of Interest**

5.1 The Grantee must disclose if any of their personnel:

5.1.1 has a relationship with, or interest in, an organisation, which is likely to interfere with or restrict the Grantee from carrying out the Activities and/or implementing the Work Schedule fairly and independently; or

5.1.2 has a relationship with, or interest in, an organisation which may be awarded work in relation to a nominated project or is otherwise to be involved in the implementation of the Work Schedule.

5.2 The Grantee must include in the Work Schedule:

5.2.1 any details of any real, apparent, or potential conflicts of interest that may arise in relation to the Grantee’s nominated projects, or the program;

5.2.2 details of how the Grantee proposes to manage these or any other conflict of interest that may arise; or

5.2.3 that to the best of their knowledge, there are no conflicts of interest.

5.3 The Grantee must provide the Commonwealth with details of the arrangements it will implement to effectively manage conflicts of interest in relation to the conduct of projects if requested.

**6 Changes to Grantees and Eligible Projects**

6.1 Grantees must notify the Commonwealth of significant changes that are likely to affect an Eligible Project or their participation in Phase 2 of the LRCI Program. This includes any key changes to the Grantee’s organisation, particularly if it affects their ability to complete an Eligible Project, carry on their business and pay debts due.

**C. Duration of the Grant**

| Activity start date | Activity Completion Date |
|---------------------|--------------------------|
| 1 December 2020     | 30 June 2022             |

## 7 Activity Timeframe

- 7.1 Construction activity on Eligible Projects must be undertaken between 1 January 2021 and 31 December 2021, other costs associated with Eligible Projects may continue to 30 June 2022.
- 7.2 The Agreement starts on the date that the last party to this Agreement signs.
- 7.3 The Agreement ends on 30 June 2022 which is the **Agreement End Date**.

## D. Payment of the Grant

- 8 The total maximum amount of the Grant is \$1,578,698. This is the Grantee's Phase 2 Allocation.
  - 8.1 The Grantee's bank account for Phase 2 of the LRCI program is the bank account the Grantee uses for the LRCI Program. A change to a bank account must follow the process notified by the Commonwealth.
  - 8.2 In order for the Grantee to receive the full Grant amount, the Grantee must have submitted a draft Work Schedule for the total Grant amount by 31 July 2021.
  - 8.3 If the Grantee has not applied for the full Grant amount in a draft Work Schedule by 31 July 2021, the Commonwealth has the right to not pay the Grantee the amount of the Grant not applied for by the Grantee.

## 9 Grant Instalments

- 9.1 Subject to 9.2, Grant Instalments will be paid in accordance with the instalments set out in Table 1 below, subject to:
  - 9.1.1 receipt of required Reports by the Commonwealth;
  - 9.1.2 the Commonwealth's decision on Reports and information provided therein;
  - 9.1.3 the required information contained in Work Schedules;
  - 9.1.4 the Commonwealth's consideration of other relevant information;
  - 9.1.5 compliance by the Grantee with its obligations under this Agreement; and
  - 9.1.6 the requirements in the Phase 2 Guidelines (as in force at the time the decision to make a payment is made) being met.
- 9.2 A Low Value Grant is a Grant of \$500,000 or less. Low Value Grantees can receive 70 per cent of their Grant amount as their First Instalment provided they have nominated projects totaling 70 per cent or more of their Grant amount.

**10 Payments will be paid in accordance with Table 1: Grant Payments**

**Table 1 Grant Payment Overview**

| Payment milestone   | Grant payment date  | Amount  |
|---|---|---|
| <p>First Instalment:<br/><br/>Work Schedule approval payment</p>                          | <p>The First Instalment of the Grant will be paid after 1 January 2021 and after the Grantee's Work Schedule has been approved.</p> | <p>The first payment will be equal to 50 per cent of the Grant, unless the Grantee is the recipient of a Low Value Grant.</p> <p>For Low Value Grant, the Grantee will receive 70% of their Grant in their first instalment.</p>  |
| <p>Progress Instalments:<br/><br/>The Grantee can receive multiple progress payments.</p> | <p>Within four weeks of the Department's acceptance of a Quarterly Report</p>   | <p>A Progress Instalment will be equal to the Grantee's:</p> <ul style="list-style-type: none"> <li>• actual expenditure until the end of the period covered by the relevant Quarterly Report; and</li> <li>• projected expenditure on Eligible Projects in an Approved Work Schedule to the end of the subsequent quarter;</li> </ul> <p><b>less:</b></p> <ul style="list-style-type: none"> <li>• received instalments; and</li> <li>• 10 per cent of the Grant.</li> </ul> <p>For a Low Value Grant, the Grantee can apply to receive the residual of grant funds at the time of a Quarterly Report being submitted provided they also submit completed acquittal documentation.</p> |
| <p>Final Instalment:<br/><br/>Final payment</p>   | <p>Within four weeks of the Department's acceptance of the Annual Report and decision to release the Final Instalment</p>           | <p>The Final Instalment will equal the smaller of:</p> <ul style="list-style-type: none"> <li>• the residual amount of the Grant; or</li> <li>• the total eligible expenditure and projected expenditure to the end of the Eligible Projects;</li> </ul> <p><b>less</b> instalments paid to date.</p>   |

## E. Reporting

- 11 The Grantee agrees to update Work Schedules in accordance with:
  - 11.1 the Phase 2 Guidelines as in force from time to time; and
  - 11.2 any other requirements notified by the Commonwealth.
- 12 The Grantee agrees to create the following reports in the manner and form specified by the Commonwealth and provide the reports to the Commonwealth representative:
  - 12.1 Quarterly Reports; and
  - 12.2 Annual Reports.
- 13 The Grantee must provide Reports in accordance with the timeframes at **Table 2: Reports** unless 14 or 15 applies.
- 14 If the Grantee has expended their Grant and/or returned any unspent Grant funding, after providing the Quarterly Report for the quarter in which this occurs, the Grantee is not required to provide further Quarterly reports but will still be required to provide the Annual Report.
- 15 For a Low Value Grant, if the Grantee has expended their Grant and/or returned any unspent grant funds, after providing the Quarterly Report for the quarter in which this occurs, the Grantee is not required to provide further Quarterly reports. A Grantee with a Low Value Grant can file acquittal documentation at this time.

| <b>Table 2 Reports</b>                        |  |  |
|---|--|--|
| <b>Lodgement period for Quarterly Reports</b> | <b>Quarter: Actual expenditure period</b>  | <b>Quarterly Report</b>  |
| 1–30 April 2021                               | 1 January – 31 March 2021                  | Actual expenditure and eligible project updates for the period commencing on 1 January 2021 and ending on the last day of the quarter to which the Quarterly Report relates. Projected Expenditure for the next quarter. |
| 1–31 July 2021                                | 1 April – 30 June 2021                     | Actual expenditure and eligible project updates for the period commencing on 1 January 2021 and ending on the last day of the quarter to which the Quarterly Report relates. Projected Expenditure for the next quarter. |
| 1–31 October 2021                             | 1 July – 30 September 2021                 | Actual expenditure and eligible project updates for the period commencing on 1 January 2021 and ending on the last day of the quarter to which the Quarterly Report relates. Projected Expenditure for the next quarter. |
| 1–31 January 2022                             | 1 October – 31 December 2021               | <b>Annual Report</b><br>Actual expenditure and eligible project updates from 1 January 2021 to 31 December 2021.   |
| 1–30 April 2022                               | 1 January – 31 March 2022<br>(If required) | Actual expenditure for the period commencing on 1 January 2021 and ending on the last day of the quarter to which the Quarterly Report relates.  |
| 1–31 July 2022                                | 1 April – 30 June 2022<br>(if required)    | Actual expenditure for the period commencing on 1 January 2021 and ending on the last day of the quarter to which the Quarterly Report relates.  |

**16 Quarterly Reports**

16.1 Quarterly Reports must be in the manner and form notified by the Commonwealth in accordance with the Phase 2 Guidelines.

**17 Annual Reports**

17.1 Annual Reports must be in the manner and form notified by the Commonwealth in accordance with the Phase 2 Guidelines.

**18 Acquittal Process for Low Value Grants**

18.1 The Acquittal Process must be in the manner and form notified by the Commonwealth in accordance with the Phase 2 Guidelines.

**F. Party representatives and address for notices**

**Grantee’s representative and address**

The Grantee’s Representative is the Grantee’s Formal Contact under the Roads to Recovery program unless otherwise agreed by the Commonwealth.

**Commonwealth representative and address**

|                          |  |
|--------------------------|--|
| Name of representative   | Daniel Caruso  |
| Position                 | Assistant Secretary, COVID Recovery Infrastructure Investment Stimulus |
| Postal address           | GPO Box 594, Canberra Australian Capital Territory 2601                |
| Physical address         | 111 Alinga Street, Canberra, Australian Capital Territory              |
| Business hours telephone | 02 6274 6522   |
| Email                    | Daniel.Caruso@infrastructure.gov.au                                    |

The Parties' representatives will be responsible for liaison and the day-to-day management of the Grant, as well as accepting and issuing any written notices in relation to the Grant.

**G. Activity Material**

|      |
|------|
| N/A. |
|------|

**Supplementary Terms from Clause Bank****1. Other Contributions**

N/A

**2. Activity budget**

N/A

**3. Intellectual property in Activity Material**

N/A

**3A. Intellectual property – research**

N/A

**3B. Creative Commons licence**

N/A

**4. Access/Monitoring/Inspection**

- 4.1. The Grantee agrees to give the Commonwealth, or any persons authorised in writing by the Commonwealth:
  - (a) access to premises where the Activity is being performed and/or where Material relating to the Activity is kept within the time period specified in a Commonwealth notice; and
  - (b) permission to inspect and take copies of any Material relevant to the Activity.
- 4.2. The Auditor-General and any Information Officer under the *Australian Information Commissioner Act 2010* (Cth) (including their delegates) are persons authorised for the purposes of clause CB4.1.
- 4.3. This clause CB4 does not detract from the statutory powers of the Auditor-General or an Information Officer (including their delegates).

**5. Equipment and Assets**

N/A

**6. Specified Personnel**

N/A

**7. Relevant qualifications, licences, permits, approvals or skills**

- 7.1. The Grantee agrees to ensure that personnel performing work in relation to the Activity: and
  - (a) are appropriately qualified to perform the tasks indicated;
  - (b) have obtained the required qualifications, licences, permits, approvals or skills before performing any part of the Activity and
  - (c) continue to maintain all relevant qualifications, licences, permits, approvals or skills for the duration of their involvement with the Activity.

**8. Vulnerable Persons**

N/A



9. **Child safety**

N/A

10. **Commonwealth Material, facilities and assistance**

N/A

11. **Jurisdiction**

N/A

12. **Grantee trustee of Trust**

N/A

13. **Fraud**

- 13.1. In this Agreement, Fraud means dishonestly obtaining a benefit, or causing a loss, by deception or other means, and includes alleged, attempted, suspected or detected fraud.
- 13.2. The Grantee must ensure its personnel and subcontractors do not engage in any Fraud in relation to the Activity.
- 13.3. If the Grantee becomes aware of:
- (a) any Fraud in relation to the performance of the Activity; or
  - (b) any other Fraud that has had or may have an effect on the performance of the Activity;

then it must within 5 business days report the matter to the Commonwealth and all appropriate law enforcement and regulatory agencies.

- 13.4. The Grantee must, at its own cost, investigate any Fraud referred to in clause CB13.3 in accordance with the Australian Government Investigations Standards available at [www.ag.gov.au](http://www.ag.gov.au).
- 13.5. The Commonwealth may, at its discretion, investigate any Fraud in relation to the Activity. The Grantee agrees to co-operate and provide all reasonable assistance at its own cost with any such investigation.
- 13.6. This clause survives the termination or expiry of the Agreement.

14. **Prohibited dealings**

N/A

15. **Anti-corruption**

- 15.1. In this Agreement:

**Illegal or Corrupt Practice** means directly or indirectly:

- (a) making or causing to be made, any offer, gift, payment, consideration or benefit of any kind to any party, or
- (b) receiving or seeking to receive, any offer, gift, payment, consideration or benefit of any kind from any party, as an inducement or reward in relation to the performance of the Activity, which would or could be construed as an illegal or corrupt practice.

- 15.2. The Grantee warrants that the Grantee, its officers, employees, contractors, agents and any other individual or entity involved in carrying out the Activity have not, engaged in an Illegal or Corrupt Practice.
- 15.3. The Grantee agrees not to, and to take all reasonable steps to ensure that its officers, employees, contractors, agents and any other individual or entity involved in carrying out the Activity do not:
  - (a) engage in an Illegal or Corrupt Practice; or
  - (b) engage in any practice that could constitute the offence of bribing a foreign public official contained in section 70.2 of the Criminal Code Act 1995 (Cth).
- 15.4. The Grantee agrees to inform the Commonwealth within five business days if the Grantee becomes aware of any activity as described in CB15.3 in relation to the performance of the Activity.
- 16. **Step-in rights**  
N/A
- 17. **Grant Administrator**  
N/A
- 18. **Management Adviser**  
N/A
- 19. **Indemnities**  
N/A
- 20. **Compliance with Legislation and policies**
  - 20.1. In this Agreement: Legislation means a provision of a statute or subordinate legislation of the Commonwealth, or of a State, Territory or local authority
  - 20.2. The Grantee agrees to comply with all Legislation applicable to its performance of this Agreement.
  - 20.3. The Grantee agrees, in carrying out its obligations under this Agreement, to comply with any of the Commonwealth's policies as notified, referred or made available by the Commonwealth to the Grantee (including by reference to an internet site).
- 21. **Work health and safety**
  - 21.1. The Grantee agrees to ensure that it complies at all times with all applicable work health and safety legislative and regulatory requirements and any additional work health and safety requirements set out in the Grant Details.
  - 21.2. If requested by the Commonwealth, the Grantee agrees to provide copies of its work health and safety management plans and processes and such other details of the arrangements it has in place to meet the requirements referred to in clause ST21.1.
  - 21.3. When using the Commonwealth's premises or facilities, the Grantee agrees to comply with all reasonable directions and procedures relating to work health and

safety and security in effect at those premises or facilities, as notified by the Commonwealth or as might reasonably be inferred from the use to which the premises or facilities are being put.

22. **Transition**

N/A

23. **Corporate governance**

N/A

23A. **Incorporation requirement**

N/A

24. **Counterparts and execution**

24.1. This Agreement may be executed in any number of counterparts. All counterparts, taken together, constitute one instrument. A Party may execute this Agreement by signing any counterpart.

24.2. The Parties confirm that, without limiting the ways in which this Agreement may exist or be executed, they consent to this Agreement and any counterparts of this Agreement being executed and/or exchanged electronically.

25. **Employees subject to SACS Decision**

N/A

26. **Program interoperability with National Disability Insurance Scheme**

N/A

27. **Rollover of surplus and uncommitted funds**

N/A

28. **Secret and Sacred Indigenous Material**

N/A



## Signature

Executed as an agreement:

### Grantee

|   |  |
|---|--|
| Full legal name of the Grantee<br><name of the grantee><br><ABN of the grantee> |  |
| Signatory Name  |  |
| Signature   |  |
| Date  |  |
| Witness Name  |  |
| Signature and date  |  |

**Commonwealth**

|   |   |
|---|---|
| Signed for and on behalf of the Commonwealth of Australia as represented by the Department of Infrastructure, Transport, Regional Development and Communications  |   |
| <b>Name</b>   | Daniel Caruso   |
| <b>Position</b>   | Assistant Secretary, COVID Recovery Infrastructure Investment Stimulus                                  |
| <b>Date</b>   | 15 December 2020  |
| <b>Signature</b>  |                        |
| <b>Witness Name</b><br>The witness is not a party to this deed. The witness witnessed the affixing of the above delegate's electronic signature to the master form of agreement from which this Agreement was generated | James Savage  |
| <b>Signature and date</b>   | <br>15 December 2020 |

## Schedule 1: Commonwealth Standard Grant Conditions

1. Undertaking the Activity
  - 1.1. The Grantee agrees to undertake the Activity for the purpose of the Grant in accordance with this Agreement.
  - 1.2. The Grantee is fully responsible for the Activity and for ensuring the performance of all its obligations under this Agreement in accordance with all relevant laws. The Grantee will not be relieved of that responsibility because of:
    - (a) the grant or withholding of any approval or the exercise or non-exercise of any right by the Commonwealth; or
    - (b) any payment to, or withholding of any payment from, the Grantee under this Agreement.
2. **Payment of the Grant**
  - 2.1. The Commonwealth agrees to pay the Grant to the Grantee in accordance with the Grant Details.
  - 2.2. Notwithstanding any other provision of this Agreement, the Commonwealth may by notice withhold payment of any amount of the Grant and/or take any other action specified in the Supplementary Terms if it reasonably believes that:
    - (a) the Grantee has not complied with this Agreement;
    - (b) the Grantee is unlikely to be able to perform the Activity or manage the Grant in accordance with this Agreement; or
    - (c) there is a serious concern relating to the Grantee or this Agreement that requires investigation.
  - 2.3. A notice under clause 2.2 will contain the reasons for any action taken under clause 2.2 and, where relevant, the steps the Grantee can take to address those reasons.
  - 2.4. The Commonwealth will only be obliged to pay a withheld amount once the Grantee has addressed the reasons contained in a notice under clause 2.2 to the Commonwealth's reasonable satisfaction.
3. **Acknowledgements**
  - 3.1. The Grantee agrees not to make any public announcement, including by social media, in connection with the awarding of the Grant without the Commonwealth's prior written approval.
  - 3.2. The Grantee agrees to acknowledge the Commonwealth's support in all Material, publications and promotional and advertising materials published in connection with this Agreement. The Commonwealth may notify the Grantee of the form of acknowledgement that the Grantee is to use.
  - 3.3. The Grantee agrees not to use the Commonwealth Coat of Arms in connection with the Grant or the Activity without the Commonwealth's prior written approval.

**4. Notices**

- 4.1. Each Party agrees to promptly notify the other Party of anything reasonably likely to adversely affect the undertaking of the Activity, management of the Grant or its performance of any of its other requirements under this Agreement.
- 4.2. A notice given by a Party under this Agreement must be in writing and addressed to the other Party's representative as set out in the Grant Details or as most recently updated by notice given in accordance with this clause.
- 4.3. A notice is deemed to be effected:
  - (a) if delivered by hand - upon delivery to the relevant address;
  - (b) if sent by post - upon delivery to the relevant address; or
  - (c) if transmitted electronically - upon actual receipt by the addressee.
- 4.4. A notice received after 5.00 pm, or on a day that is a Saturday, Sunday or public holiday, in the place of receipt, is deemed to be effected on the next day that is not a Saturday, Sunday or public holiday in that place.
- 4.5. The Commonwealth may, by notice, advise the Grantee of changes to the Agreement that are minor or of an administrative nature, provided that any such changes do not increase the Grantee's obligations under this Agreement. Such changes, while legally binding, are not variations for the purpose of clause 8.

**5. Relationship between the Parties**

A Party is not by virtue of this Agreement the employee, agent or partner of the other Party and is not authorised to bind or represent the other Party.

**6. Subcontracting**

- 6.1. The Grantee is responsible for the performance of its obligations under this Agreement, including in relation to any tasks undertaken by subcontractors.
- 6.2. The Grantee agrees to make available to the Commonwealth the details of any of its subcontractors engaged to perform any tasks in relation to this Agreement upon request.

**7. Conflict of interest**

- 7.1. Other than those which have already been disclosed to the Commonwealth, the Grantee warrants that, to the best of its knowledge, at the date of this Agreement neither it nor its officers have any actual, perceived or potential conflicts of interest in relation the Activity.
- 7.2. If during the term of the Agreement, any actual, perceived or potential conflict arises or there is any material change to a previously disclosed conflict of interest, the Grantee agrees to:
  - (a) notify the Commonwealth promptly and make full disclosure of all relevant information relating to the conflict; and
  - (b) take any steps the Commonwealth reasonably requires to resolve or otherwise deal with that conflict.

**8. Variation, assignment and waiver**

- 8.1. This Agreement may be varied in writing only, signed by both Parties.
- 8.2. The Grantee cannot assign its obligations, and agrees not to assign its rights, under this Agreement without the Commonwealth's prior approval.
- 8.3. The Grantee agrees not to enter into negotiations with any other person for the purposes of entering into an arrangement that will require novation of, or involve any assignment of rights under, this Agreement without first consulting the Commonwealth.
- 8.4. A waiver by a Party of any of its rights under this Agreement is only effective if it is in a signed written notice to the other Party and then only to the extent specified in that notice.

**9. Taxes, duties and government charges**

- 9.1. The parties have entered into this Grant Agreement on the understanding that the Commonwealth and the Grantee are both government related entities, and that the amount of the Grant and anything else the Grantee receives from another entity in relation to any supply under this Agreement does not exceed the Grantee's cost of making that supply. On this basis, and in accordance with GSTR 2012/2 the parties rely on s.9-17 of the GST Act for no GST being imposed in connection with a supply made under this Agreement. Consequently, the actual and projected expenditure the Grantee reports to the Commonwealth must exclude the GST component on goods and services, and the payments the Commonwealth makes under this Agreement will not include GST.
- 9.2. The Grantee agrees to pay all taxes, duties and government charges imposed or levied in Australia or overseas in connection with the performance of this Agreement, except as provided by this Agreement.
- 9.3. If Goods and Services Tax (GST) is payable by a supplier on any supply made under this Agreement, the recipient of the supply will pay to the supplier an amount equal to the GST payable on the supply, in addition to and at the same time that the consideration for the supply is to be provided under this Agreement.
- 9.4. If at the commencement of the Agreement the Grantee is not registered for GST and during the term of the Agreement the Grantee becomes, or is required to become, registered for GST, the Grantee agrees to notify the Commonwealth in writing within 7 days of becoming registered for GST.

**10. Spending the Grant**

- 10.1. The Grantee agrees to spend the Grant for the purpose of performing the Activity and otherwise in accordance with this Agreement.
- 10.2. Within one month after the Activity Completion Date, the Grantee agrees to provide a statement signed by the Grantee in a form specified by the Commonwealth verifying the Grant was spent in accordance with this Agreement.

**11. Repayment**

- 11.1. If any amount of the Grant:
  - (a) has been spent other than in accordance with this Agreement; or



- (b) is additional to the requirements of the Activity; then the Commonwealth may by written notice:
  - (c) require the Grantee to repay that amount to the Commonwealth;
  - (d) require the Grantee to deal with that amount as directed by the Commonwealth;
- or
  - (e) deduct the amount from subsequent payments of the Grant or amounts payable under another agreement between the Grantee and the Commonwealth.
- 11.2. If the Commonwealth issues a notice under this Agreement requiring the Grantee to repay a Grant amount:
  - (a) the Grantee must do so within the time period specified in the notice;
  - (b) the Grantee must pay interest on any part of the amount that is outstanding at the end of the time period specified in the notice until the outstanding amount is repaid in full; and
  - (c) the Commonwealth may recover the amount and any interest under this Agreement as a debt due to the Commonwealth without further proof of the debt being required.

**12. Record keeping**

- 12.1. The Grantee agrees to keep financial accounts and other records that:
  - (a) detail and document the conduct and management of the Activity;
  - (b) identify the receipt and expenditure of the Grant separately within the Grantee's accounts and records so that at all times the Grant is identifiable; and
  - (c) enable all receipts and payments related to the Activity to be identified and reported.
- 12.2. The Grantee agrees to keep the records for five years after the Activity Completion Date or such other time specified in the Grant Details and provide copies of the records to the Commonwealth upon request.

**13. Reporting and Liaison**

- 13.1. The Grantee agrees to provide the Reporting Material specified in the Grant Details to the Commonwealth.
- 13.2. In addition to the obligations in clause 13.1, the Grantee agrees to:
  - (a) liaise with and provide assistance and information to the Commonwealth as reasonably required by the Commonwealth; and
  - (b) comply with the Commonwealth's reasonable requests, directions and monitoring requirements,
 in relation to the Activity.
- 13.3. If the Commonwealth acting reasonably has concerns regarding the performance of the Activity or the management of the Grant, the Commonwealth may by written notice require the Grantee to provide one or more additional reports, containing the information and by the date(s), specified in the notice.
- 13.4. The Grantee acknowledges that the giving of false or misleading information to the Commonwealth is a serious offence under the Criminal Code Act 1995 (Cth).

**14. Privacy**

- 14.1. When dealing with Personal Information in carrying out the Activity, the Grantee agrees:
- (a) to comply with the requirements of the Privacy Act 1988 (Cth); and
  - (b) not to do anything which, if done by the Commonwealth, would be a breach of an Australian Privacy Principle.

**15. Confidentiality**

- 15.1. The Parties agree not to disclose each other's confidential information without the other Party's prior written consent unless required or authorised by law or Parliament to disclose.
- 15.2. The Commonwealth may disclose the Grantee's confidential information where;
- (a) the Commonwealth is providing information about the Activity or Grant in accordance with Commonwealth accountability and reporting requirements;
  - (b) the Commonwealth is disclosing the information to a Minister of the Australian Government, a House or Committee of the Commonwealth Parliament; or
  - (c) the Commonwealth is disclosing the information to its personnel or another Commonwealth agency where this serves the Commonwealth's legitimate interests.

**16. Insurance**

- 16.1. The Grantee agrees to maintain adequate insurance for as long as any obligations remain in connection with this Agreement and provide proof of insurance to the Commonwealth upon request.

**17. Intellectual property**

- 17.1. Subject to clause 17.2, the Grantee owns the Intellectual Property Rights in Activity Material and Reporting Material.
- 17.2. This Agreement does not affect the ownership of Intellectual Property Rights in Existing Material.
- 17.3. The Grantee provides the Commonwealth a permanent, non-exclusive, irrevocable, royalty-free licence to use, modify, communicate, reproduce, publish, adapt and sub-license the Reporting Material for Commonwealth Purposes.
- 17.4. The licence in clause 17.3 does not apply to Activity Material.

**18. Dispute resolution**

- 18.1. The Parties agree not to initiate legal proceedings in relation to a dispute arising under this Agreement unless they have first tried and failed to resolve the dispute by negotiation.
- 18.2. Unless clause 18.3 applies, the Parties agree to continue to perform their respective obligations under this Agreement when a dispute exists.
- 18.3. The Parties may agree to suspend performance of the Agreement pending resolution of the dispute.
- 18.4. Failing settlement by negotiation in accordance with clause 18.1, the Parties may agree to refer the dispute to an independent third person with power to intervene

and direct some form of resolution, in which case the Parties will be bound by that resolution. If the Parties do not agree to refer the dispute to an independent third person, either Party may initiate legal proceedings.

- 18.5. Each Party will bear their own costs in complying with this clause 18, and the Parties will share equally the cost of any third person engaged under clause 18.4.
- 18.6. The procedure for dispute resolution under this clause does not apply to any action relating to termination, cancellation or urgent interlocutory relief.

## 19. Reduction, Suspension and Termination

### 19.1. Reduction in scope of agreement for fault

- 19.1.1. If the Grantee does not comply with an obligation under this Agreement and the Commonwealth believes that the non-compliance is incapable of remedy, or if the Grantee has failed to comply with a notice to remedy, the Commonwealth may by written notice reduce the scope of the Agreement.
- 19.1.2. The Grantee agrees, on receipt of the notice of reduction, to:
- (a) stop or reduce the performance of the Grantee's obligations as specified in the notice;
  - (b) take all available steps to minimise loss resulting from the reduction;
  - (c) continue performing any part of the Activity or the Agreement not affected by the notice if requested to do so by the Commonwealth; and
  - (d) report on, and return any part of, the Grant to the Commonwealth, or otherwise deal with the Grant, as directed by the Commonwealth.
- 19.1.3. In the event of reduction under clause 19.1.1, the amount of the Grant will be reduced in proportion to the reduction in the scope of the Agreement.

### 19.2. Suspension

#### 19.2.1. If:

- (a) the Grantee does not comply with an obligation under this Agreement and the Commonwealth believes that the non-compliance is capable of remedy;
- (b) the Commonwealth reasonably believes that the Grantee is unlikely to be able to perform the Activity or manage the Grant in accordance with this Agreement; or
- (c) the Commonwealth reasonably believes that there is a serious concern relating to the Grantee or this Agreement that requires investigation;

the Commonwealth may by written notice:

- (d) immediately suspend the Grantee from further performance of the Activity (including expenditure of the Grant); and/or
- (e) require that the non-compliance or inability be remedied, or the investigation be completed, within the time specified in the notice.

#### 19.2.2. If the Grantee:

- (a) remedies the non-compliance or inability specified in the notice to the Commonwealth's reasonable satisfaction, or the Commonwealth reasonably concludes that the concern is unsubstantiated, the Commonwealth may direct the Grantee to recommence performing the Activity; or

(b) fails to remedy the non-compliance or inability within the time specified, or the Commonwealth reasonably concludes that the concern is likely to be substantiated, the Commonwealth may reduce the scope of the Agreement in accordance with clause 19.1 or terminate the Agreement immediately by giving a second notice in accordance with clause 19.3.

19.3. Termination for fault

19.3.1. The Commonwealth may terminate this Agreement by notice where the Grantee has:

- (a) failed to comply with an obligation under this Agreement and the Commonwealth believes that the non-compliance is incapable of remedy or where clause 19.2.2.b applies; or
- (b) provided false or misleading statements in relation to the Grant; or
- (c) become bankrupt or insolvent, entered into a scheme of arrangement with creditors, or come under any form of external administration.

19.3.2. The Grantee agrees, on receipt of the notice of termination, to:

- (a) stop the performance of the Grantee's obligations;
- (b) take all available steps to minimise loss resulting from the termination; and
- (c) report on, and return any part of, the Grant to the Commonwealth, or otherwise deal with the Grant, as directed by the Commonwealth.

20. **Cancellation or reduction for convenience**

20.1. The Commonwealth may cancel or reduce the scope of this Agreement by notice, due to:

- (a) a change in government policy; or
- (b) a Change in the Control of the Grantee which the Commonwealth reasonably believes will negatively affect the Grantee's ability to comply with this Agreement.

20.2. On receipt of a notice of reduction or cancellation under this clause, the Grantee agrees to:

- (a) stop or reduce the performance of the Grantee's obligations as specified in the notice;
- (b) take all available steps to minimise loss resulting from that reduction or cancellation;
- (c) continue performing any part of the Activity or the Agreement not affected by the notice if requested to do so by the Commonwealth; and
- (d) report on, and return any part of, the Grant to the Commonwealth, or otherwise deal with the Grant, as directed by the Commonwealth.

20.3. In the event of reduction or cancellation under this clause, the Commonwealth will be liable only to:

- (a) pay any part of the Grant due and owing to the Grantee under this Agreement at the date of the notice; and
- (b) reimburse any reasonable and substantiated expenses the Grantee unavoidably incurs that relate directly and entirely to the reduction in scope or cancellation of the Agreement.

- 20.4. In the event of reduction, the amount of the Grant will be reduced in proportion to the reduction in the scope of the Agreement.
- 20.5. The Commonwealth's liability to pay any amount under this clause is:
- (a) subject to the Grantee's compliance with this Agreement; and
  - (b) limited to an amount that when added to all other amounts already paid under the Agreement will not exceed the total amount of the Grant.
- 20.6. The Grantee will not be entitled to compensation for loss of prospective profits or benefits that would have been conferred on the Grantee but for the cancellation or reduction in scope of the Agreement under clause 20.1.
- 20.7. The Commonwealth will act reasonably in exercising its rights under this clause.

## 21. Survival

The following clauses survive termination, cancellation or expiry of this Agreement:

- clause 10 (Spending the Grant);
- clause 11 (Repayment);
- clause 12 (Record keeping);
- clause 13 (Reporting);
- clause 14 (Privacy);
- clause 15 (Confidentiality);
- clause 16 (Insurance);
- clause 17 (Intellectual property);
- clause 19 (Reduction, Suspension and Termination);
- clause 21 (Survival);
- clause 22 Definitions; and
- Any applicable provisions included from the clause bank; and
- Any other clause which expressly or by implication from its nature is meant to survive.

## 22. Definitions

In this Agreement, unless the contrary appears:

- **Activity** means the activity described in the Grant Details and includes the provisions of the Reporting Material.
- **Activity Completion Date** means the date or event specified in the Grant Details.
- **Activity Material** means any Material, other than Reporting Material, created or developed by the Grantee as a result of the Activity and includes any Existing Material that is incorporated in or supplied with the Activity Material.
- **Agreement** means the Grant Details, Supplementary Terms (if any), the Commonwealth Standard Grant Conditions and any other document referenced or incorporated in the Grant Details.
- **Agreement End Date** means the date or event specified in the Grant Details.
- **Australian Privacy Principle** has the same meaning as in the *Privacy Act 1988*.

- **Change in the Control** means any change in any person(s) who directly exercise effective control over the Grantee.
- **Commonwealth** means the Commonwealth of Australia as represented by the Commonwealth entity specified in the Agreement and includes, where relevant, its officers, employees, contractors and agents.
- **Commonwealth Purposes** includes the following:
  - a. the Commonwealth verifying and assessing grant proposals, including a grant application;
  - b. the Commonwealth administering, monitoring, reporting on, auditing, publicising and evaluating a grant program or exercising its rights under this Agreement;
  - c. the Commonwealth preparing, managing, reporting on, auditing and evaluating agreements, including this Agreement; and
  - d. the Commonwealth developing and publishing policies, programs, guidelines and reports, including Commonwealth annual reports;but in all cases:
  - e. excludes the commercialisation (being for-profit use) of the Material by the Commonwealth.
- **Commonwealth Standard Grant Conditions** means this document.
- **Existing Material** means Material developed independently of this Agreement that is incorporated in or supplied as part of Reporting Material or Activity Material.
- **Grant** means the money, or any part of it, payable by the Commonwealth to the Grantee for the Activity as specified in the Grant Details.
- **Grantee** means the legal entity other than the Commonwealth specified in the Agreement and includes, where relevant, its officers, employees, contractors and agents.
- **Grant Details** means the document titled Grant Details that forms part of this Agreement.
- **Intellectual Property Rights** means all copyright, patents, registered and unregistered trademarks (including service marks), registered designs, and other rights resulting from intellectual activity (other than moral rights under the *Copyright Act 1968*).
- **Material** includes documents, equipment, software (including source code and object code versions), goods, information and data stored by any means including all copies and extracts of them.
- **Party** means the Grantee or the Commonwealth.
- **Personal Information** has the same meaning as in the *Privacy Act 1988*.
- **Phase 2 Guidelines** means the 'COVID-19 Local Roads and Community Infrastructure Program Guidelines – Phase 2'
- **Records** includes documents, information and data stored by any means and all copies and extracts of the same.
- **Reporting Material** means all Material which the Grantee is required to provide to the Commonwealth for reporting purposes as specified in the Grant Details and includes any Existing Material that is incorporated in or supplied with the Reporting Material.

### **7.3 MEMBERSHIP COUNTRY MAYORS ASSOCIATION OF NSW**

**TRIM Number:** R21/27

**Author:** General Manager

#### **PURPOSE**

To seek Council's direction on becoming a member of the Country Mayors Association of NSW.

#### **SUPPORTING INFORMATION**

Nil

#### **BACKGROUND**

Following discussion with several Mayors regarding the activities of the Country Mayors Association the Mayor has requested consideration for Lachlan Shire to become a member of the Association.

As the name suggests the Country Mayors Associations of NSW is an industry association where the membership comprises the Mayors and General Managers of member Councils. The association meets quarterly, usually in Sydney, and the meetings often receive presentations from State and Federal Ministers, Department Executives and industry bodies on issues relevant to local government.

#### **ISSUES AND COMMENTS**

Membership of the Country Mayors Association provides access to State and Federal Government ministers that is not always easily obtained. The Association represents Country Councils and advocates on issues relevant to rural communities.

They have developed an influential voice in parliament and the networking opportunities available at Association meetings are considered to be very valuable. The Association is currently chaired by the Mayor of Parkes, Councillor Ken Keith OAM.

The cost of membership is \$750 per year. In addition travel and accommodation costs would also be incurred to attend Association meetings which are usually held in Sydney. Generally meetings are arranged to coincide with other regular meetings such as JO Chairs Meetings or Energy and Mining Related Council meetings in order to minimise travel and accommodation costs for member Council's.

Membership of the Association is by request only and requests are considered at quarterly Association meetings. As the agenda for the next meeting closed on 22 February 2021 a request for membership has been submitted. However, should Council not resolve to join the Association the request does not initiate any obligation on Council to become a member.

#### **FINANCIAL AND RESOURCE IMPLICATIONS**

The cost of membership plus travel and accommodation can be contained with the existing budget for the current financially however an additional allowance of approximately \$5,000 per year will be required in future budgets.

#### **LEGAL IMPLICATIONS**

There are no legal implications identified in becoming a member of the Association.

#### **RISK IMPLICATIONS**

There are no identified risks in becoming a member of the Association.

#### **STAKEHOLDER CONSULTATION**

Not applicable

**OPTIONS**

1. Council resolve to join the Country Mayors Association of NSW
2. Council not resolve to join the Country Mayors Association of NSW

**CONCLUSION**

This report identifies the opportunity and benefits of Lachlan Shire Council becoming a member of the Country Mayors Association of NSW.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP Outcome 4.2 Strong Effective and Responsive Council

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That:

1. The General Manager's Report No. R21/27 be received and noted.
2. Council join the Country Mayors Association of NSW with the Mayor and General Manager, or their nominated delegate, as Council's representatives.
3. That cost of membership be included in Council's future Operational Plan.



## 7.4 CONDOBOLIN MENS SHED

**TRIM Number:** R21/30

**Author:** General Manager

### PURPOSE

To inform Council of recent requests for assistance from the Condobolin Men's Shed and to seek approval to offer and negotiate permanent accommodation solution for the Men's Shed at the soon to be acquired former State Government Property at 7 Hay Street Condobolin.

### SUPPORTING INFORMATION

A copy of a letter from the Condobolin Men's Shed and an email from the Suicide Prevention Officer at Western Plains Regional Development (WPRD) are attached as supporting information.

### BACKGROUND

In early 2020 Council received a donation request from the Condobolin Men's Shed asking for funding assistance toward the cost of rent for building they utilised in William Street Condobolin. They indicated that the long term funding support they had been receiving toward their rent was being withdrawn and they did not have the resources to meet their rent obligations. At that time Council declined to support the application and requested further information. The Men's Shed funding was extend and a donation from Council was no longer required.

In early 2021 the General Manager was contact by the WPRD Suicide Prevention Officer seeking an urgent meeting on behalf of the Condobolin Men's Shed. A meeting was scheduled that day where the WPRD Officer and the President of the Men's Shed explained that their funding had been withdrawn and they had been given notice to vacate the shed by the end of January 2021.

The Men's Shed had contacted the WPRD officer as several of their members were upset that the shed may be disbanded and they were concerned for the mental health of the members. The President and WPRD Officer were approaching Council to see what, if any, short term accommodation might be available for use by the Men's Shed until more long term accommodation could be provided.

### ISSUES AND COMMENTS

At the meeting in early January several immediate actions were discussed. These actions included;

- 1) The Men's Shed requesting an extension on the notice period given to vacate the property given the long period of their past occupancy.
- 2) The identification of the minimum floor area required to temporarily house their materials and equipment should they need to make temporary relocation arrangements.
- 3) The identification of suitable alternate long term accommodation.

To date items 1) and 2) have been completed and the notice period to vacate the existing premise has been extended to April 2021. No suitable alternate long term accommodation has been identified as yet however suitable accommodation for the Men's Shed activities will be available at the soon to be acquired former State Government Property at 7 Hay Street Condobolin.

The site contains 2 existing sheds either one of which would be suitable for the Men's Shed activities. Currently the Men's Shed do not have a reliable income stream and their capacity to pay rent for the use of the site has not been determined however they could provide in-kind assistance at the site to reduce Council's operational expenses. Activities such as grounds maintenance, building maintenance and minor repairs are activities that will generate a direct operational cost saving for Council and are well within the capabilities of the Men's Shed members.

**FINANCIAL AND RESOURCE IMPLICATIONS**

The use of the site by the Men’s Shed may increase electricity and water costs for the site however these costs could be significantly offset and compensation by the member of the Men’s Shed providing in-kind assistance to reduce Council’s ongoing maintenance costs.

**LEGAL IMPLICATIONS**

A formal Memorandum of Understanding should be developed outlining obligations, liabilities and benefits between Council and the Condobolin Men’s Shed if access to the facility is to be granted.

**RISK IMPLICATIONS**

The Men’s Shed provides significant community and social benefit for their members. Council could face reputational risk if it does not provide support to community groups when possible.

The relocation of the Men’s Shed to this facility would also provide collaboration opportunities between the Men’s Shed and Youth Centre users which may not ordinarily be available.

**STAKEHOLDER CONSULTATION**

Nil

**OPTIONS**

1. Offer the long term use of a shed at the former State Government property at 7 Hay Street Condobolin to the Condobolin Men’s Shed subject to the development of a Memorandum of Understanding between the parties and the payment of an appropriate lease fee and/or the provision of in-kind assistance.
2. Decline the opportunity to offer the Condobolin Men’s Shed use of a shed at the former State Government property at 7 hay Street Condobolin.

**CONCLUSION**

The Condobolin Men’s Shed have been given notice to vacate their existing rented property in William Street Condobolin. An opportunity exists to host their activities at the soon to be acquired property at 7 Hay Street Condobolin. A Memorandum of Understand could be developed between the Men’s Shed and Council to identify benefits, liabilities and obligations between the parties. The Men’s Shed members could undertake work at the property to reduce the ongoing operational cost of the facility to Council.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP Outcome 4.1 Involved and Active Community Groups

**ATTACHMENTS**

1. [Email from WPRD Officer](#)
2. [Letter from Condobolin Men's Shed](#)

**RECOMMENDATION**

That

1. The General Manager’s Report No. R21/30 be received and noted.
2. Council offer the Condobolin Men’s Shed long term accommodation at 7 Hay Street Condobolin.
3. A suitable Memorandum of Understanding be developed to communicate the benefits, liabilities and obligations of the parties.

4. The Condobolin Men's Shed members undertake grounds maintenance and minor building repairs at the site in lieu of rent for 3 years from the date of the first Memorandum of Understanding.
5. The Mayor and General Manager be authorised to offer these arrangements to the Condobolin Men's Shed and negotiate the terms of the Memorandum of Understanding.

**Greg Tory**

---

**From:** dsowprd@gmail.com  
**Sent:** Wednesday, 13 January 2021 1:59 PM  
**To:** Greg Tory  
**Subject:** Mens Shed request  
**Attachments:** Mens Shed - LSC.pdf

Good afternoon Greg

Please find attached a letter from Condobolin Men's Shed  
Men's shed are seeking a new location to hold their Men's Shed permanently as the previous funding source has now ceased and has left them with no shed to hold for sessions.  
Men's Shed are holding a AGM next Wednesday the 20<sup>th</sup> January and are starting the process in becoming an Independent Men's Shed.  
I currently hold a position in suicide prevention and am supporting the Men's shed in there process to becoming independent non for profit Men's Shed.  
Paul Escreet is the president and his contact details are on the letter, but Paul has asked if I can help in the negotiations at this stage until they appoint a secretary.

If Lachlan Shire Council require any more information or would like to discuss request in more detail, please don't hesitate to give Paul or myself a call.

Kind Regards

Lee-Anne Denyer  
Suicide Prevention Officer  
Western Plains Regional Development Inc  
Ph: 0437 048 129 | Email: [dsowprd@gmail.com](mailto:dsowprd@gmail.com)

*I acknowledge the Traditional Owners of country throughout Australia and recognise their continuing connection to land, waters and culture. We pay our respects to their Elders past, present and emerging.*

**Condobolin Men's Shed**

Shoulder to Shoulder  
Membership: AW5A 101455

President: Paul Escreet  
34 William St  
Condobolin NSW 2877  
Email: paul.escreet@ic.oud.com  
Ph: 0408285354

---

Dear Greg Tory, | General Manager Lachlan Shire Council

On behalf of Condobolin Men's shed I am writing to you today to request assistance in finding a location for Men's Shed here in Condobolin.

Men's Sheds play important roles in the overall improvement of health and wellbeing but also positively engaging within their community for the benefit of their community. We deliver a wide range of services, with aims to improve the health and wellbeing of members and reduce the number of men who are at risk from preventable health issues that may emanate from isolation.

Condobolin Men's shed has been working out of the back shed at the Live Better building located at 34 William St Condobolin. Live Better has funded Men's Shed for the past 7 years in paying for rent and electricity but unfortunately, we have been notified that Live Better are no longer able to continue with funding of our Men's Shed. They have also notified us that we have until the end of January 2021 to find another location as we will need to move out of the building.

We are requesting support from Lachlan Shire Council to help us find a new location to hold our Men's Shed, as we are now out of options and if we are unable to find a permanent location our Men's shed will have to close permanently.

Our Men's Shed is a vital service to the community, we support males from all age groups, and from very diverse backgrounds.

Men's Shed is a community-based, non-profit, non-commercial organisation and as we have had support and funding from Live Better in the past, we had never had grants and funding from other sources previously which has left our Men's shed in a desperate situation.

**Condobolin Men's Shed**

Shoulder to Shoulder  
Membership: AMSA 101455

President: Paul Escreet  
34 William st  
Condobolin NSW 2877  
Email: paul.escreet@icloud.com  
Ph: 0408285354

---

We are currently working with the Suicide Prevention team in Condobolin and Western Plains Regional Development who are moving forward in helping Men's shed apply for grants and funding for the future but are unable to provide us a long-term location.

We are hoping that Lachlan Shire Council would be able to support our Men's Shed with a more permanent location, Men's Shed would be grateful of any support from council regarding this matter.

We look forward to your reply and hopefully a solution to our current situation.

Yours Sincerely



Paul Escreet

President | Condobolin Men's Shed

**7.5 MURRAY DARLING ASSOCIATION - CHANGE OF NAME CONSULTATION****TRIM Number:** R21/34**Author:** General Manager**PURPOSE**

To inform Council that the Murray Darling Association are currently consulting with members on a proposed name change to affirm the identity of the association as a representative of local government by incorporating the words local government into its name.

**SUPPORTING INFORMATION**

A copy of an email from the Murray Darling Association advising Council of the proposal and a Frequently Asked Questions document are attached.

**BACKGROUND**

An email was received from the Murray Darling Association on 3 December 2020 informing Council of a proposal to change the name of the association to affirm and identify that the association is a representative of local government. The email encouraged Council to participate in an online survey and that the proposal be brought to the attention of Council.

Initially the consultation period was to close on 12 February 2021 however following representations by the General Manager, regarding the timing of the communication and the unlikelihood of a January 2021 Council meeting, the consultation period was extended to 12 March 2021.

**ISSUES AND COMMENTS**

A Protected Document Format (PDF) copy of the MDA online survey is attached for Council's consideration.

**FINANCIAL AND RESOURCE IMPLICATIONS**

None identified.

**LEGAL IMPLICATIONS**

None identified.

**RISK IMPLICATIONS**

None identified.

**STAKEHOLDER CONSULTATION**

Nil.

**OPTIONS**

1. Direct the General Manager to complete the survey and participate in the online consultation.
2. Direct the General Manager not to complete the survey.

**CONCLUSION**

Council has been invited to provide an online response to the proposal to change the name of the Murray Darling Association to affirm their representation of local government.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No. 4.2 Outcome: Strong Effective and Responsive Council.

**ATTACHMENTS**

1. **MDA Consultation Email** [↓](#)
2. **MDA - FAQ** [↓](#)
3. **MDA Online Survey** [↓](#)

**RECOMMENDATION**

That:

1. The General Manager's Report No. R21/34 be received and noted.
2. The General Manager complete the online MDA survey and Council participate in the consultation process.



**Greg Tory**

---

**From:** Jess Maher <J.Maher@mda.asn.au>  
**Sent:** Thursday, 3 December 2020 3:57 PM  
**To:** Jess Maher  
**Subject:** MDA Change of name consultation - Frequently Asked Questions and Survey Link  
**Attachments:** Frequently Asked Questions Change of Name Consultation (combined).pdf

Dear MDA member councils,

The Murray Darling Association is currently consulting with members and stakeholders regarding a proposed name change to affirm the identity of the association as a representative of local government by incorporating the words local government words into its name.

To support your participation in the consultation process, please find attached a comprehensive **briefing pack** including frequently asked questions, and an analysis of LGA entities, memberships and charters.

The FAQ includes questions such as:

- *Why is the Murray Darling Association (MDA) considering a change of name to the Murray-Darling Local Government Association (Murray-Darling LGA)?*
- *Are LGAs required be registered as local government entities, and to be defined in state acts of Parliament?*
- *Will the name change lead to confusion and misunderstandings about the roles, functions and memberships of the MDA and other LGAs?*
- *The MDA's constitution states its purpose as representing the interests of local government...at state and federal level in the management of Basin resources. Is this focus too narrow for an LGA?*
- *Are there any legal risks or barriers to the name-change?*
- *Not all councils in the Murray-Darling basin are members. Does this mean the MDA is not truly representative of local government?*
- *And more.*

We encourage you to read the briefing pack and participate in our consultation survey. The survey is available [here](#). While not a procedural requirement, we do encourage all member councils to bring the matter to their council.

To allow adequate time for all councils to consider the matter, consultation will remain open until 12 February 2021, after which the board will determine whether to put the matter to an Extraordinary General Meeting (EGM).

If you have any questions or would like further information, please contact the MDA on (03) 5480 3805.

Kind regards,  
Jess Maher, on behalf of,

Emma Bradbury  
Chief Executive Officer

 Jess Maher  
Communications and Engagement Officer  
Murray Darling Association Inc.  
A: Level 1, 350 Anstruther St, Echuca VIC 3564 | P: (03) 5480 3805  
E: [j.maher@mda.asn.au](mailto:j.maher@mda.asn.au) | W: [www.mda.asn.au](http://www.mda.asn.au)

# Murray Darling Association Change of Name Consultation

## *Frequently Asked Questions*



*The Murray Darling Association (MDA) is currently consulting with members and stakeholders regarding a proposal to include the words Local Government in the name of the MDA, that is to say: Murray-Darling Local Government Association.*

*To support the consultation process, please find below an FAQ and [an analysis of LGA entities, memberships and charter](#).*

### **Table of Contents**

|  |   |
|--|---|
| 1. Why is the Murray Darling Association (MDA) considering a change of name to the Murray-Darling Local Government Association (Murray-Darling LGA)?   | 2 |
| 2. Aren't all LGAs required be registered as local government entities, and to be defined in state acts of Parliament?   | 2 |
| 3. Will the name change lead to confusion and misunderstandings about the roles, functions and memberships of the MDA and other LGAs?  | 2 |
| 4. The MDA's constitution states its purpose as representing the interests of local government...at state and federal level in the management of Basin resources. Is this focus too narrow for an LGA? | 3 |
| 5. Are there any legal risks or barriers to the name-change?   | 3 |
| 6. Not all councils in the Murray-Darling basin are members. Does this mean the MDA is not truly representative of local government?   | 3 |
| 7. Will our membership categories need to change? Why / Why not?   | 4 |
| 8. The MDA has multiple membership categories. Is there a risk that interest groups can unduly influence the MDA?  | 4 |
| 9. Will individual members still be welcome at the MDA?  | 4 |
| 10. Do we need another LGA? What is the MDA's point of difference?   | 4 |
| 11. I am not a member of the MDA. Can I still participate in the consultation process?   | 4 |
| 12. How does the MDA ensure rigorous consultation with elected members, council staff and full council meetings before making decisions?   | 4 |
| 13. Some of the state LGAs have indicated that they don't support the change. Could the name change impact current relationships?  | 5 |
| 14. The MDA started life as the Murray-Valley Development League, then changed to the Murray Darling Association in 1983. Will this be the last change?  | 5 |
| 15. Is the MDA considering other options for a name change?  | 5 |
| 16. Okay, so you are consulting. Who are you consulting with, and what happens next?   | 6 |
| 17. What's in it for my council?   | 6 |
| 18. Did the Murray Darling Association (MDA) undertake any preparations prior to going to consultation?  | 7 |

**Local Leadership: A National Priority**

# Murray Darling Association Change of Name Consultation

## Frequently Asked Questions



### 1. Why is the Murray Darling Association (MDA) considering a change of name to the Murray-Darling Local Government Association (Murray-Darling LGA)?

Consistent feedback from members and stakeholders in recent years has identified that the MDA needs to

- reduce confusion of identity between the Murray Darling Association (MDA) and the Murray Darling Basin Authority (MDBA);
- clarify our identity as an association *that represents the interests of local government at state and federal level in the management of Basin resources* (Purpose - Part 3 of our Constitution).
- better reflect and describe the role, purpose, context and work of the association;
- accurately identify the MDA as an inter-jurisdictional association of councils operating across the Murray-Darling Basin.
- Build membership of councils
- support the association's ability to compete for grant and project funding
- support regional and state LGA's by further elevating regional and state priorities to the Basin and National scale.

### 2. Aren't all LGAs required be registered as local government entities, and to be defined in state acts of Parliament?

No.

An analysis of LGAs shows a variety of legislation under which they operate. For example, [ALGA](#) is an Australian Public Company; [ALGWA](#) is an Other Unincorporated Entity, and its Constitution refers to Consumer Affairs Victoria; [LGAQ](#) is an Australian Public Company registered under the Commonwealth Corporations Act, [LG NSW](#) is registered federally under the Fair Work (Registered Organisations) Act 2009 (Cth) and in NSW under the Industrial Relations Act 1996. [LGA SA](#) and the [MAV](#) are both Local Government Entities, [LGA SA](#) is constituted as a body corporate and a public authority pursuant to the Local Government Act 1999 while the [MAV](#) is an Association incorporated by an Act of the Parliament of Victoria, Australia, known as the Municipal MAV Act 1907..

Like the MRLGA, the MDA is an Other Incorporated Entity. The MDA is incorporated under the Association's Incorporation Act 1984 NSW and is required to operate in accordance with the rules of its [Constitution](#).

A full comparison & analysis of regional, state and national Local Government Associations (LGAs) can be found at the end of this document.

### 3. Will the name change lead to confusion and misunderstandings about the roles, functions and memberships of the MDA and other LGAs?

No.

Each LGA across all jurisdictions has its own unique role, functions, and membership arrangements. For each LGA, these are described in their charter or constitution. The one thing we all have in common is that we serve the interests of local government.

## Murray Darling Association Change of Name Consultation *Frequently Asked Questions*



Adopting the name **Murray-Darling Local Government Association** will assist in clarifying the roles, functions and memberships of the MDA, and avoid confusion with other LGAs.

**4. The MDA’s constitution states its purpose as representing the interests of local government...at state and federal level in the management of Basin resources. Is this focus too narrow for an LGA?**

No.

As noted in FAQ 3, each LGA has its own unique role, functions, and membership arrangements. The MDA’s role is to represent the interests of local government...at state and federal level in the management of Basin resources. Those resources include water, land, energy and community.

The MDA provides a unique role representing the interests of local government in a highly specialized area, providing additional support for the position of regional and state LGAs in relation to Basin Plan implementation and policy relating to water, land, energy and community provides a vital service to councils and other LGAs across the Basin.

With our MOU with the MDBA, our Relationship Agreement with the CSIRO, and our partnering arrangements with the OneBasin CRC bid and other interjurisdictional initiatives the MDA is uniquely positioned to strengthen the regional and state priorities of partner LGAs building alignment and delivering value to member councils and LGAs.

Link to [Vision 2025](#)

**5. Are there any legal risks or barriers to the name-change?**

No.

There is no legal impediment to the name change, and it has in fact the name **Murray-Darling Local Government Association** was legally approved and registered some years ago.

Approval was granted in 2019 and the name is Murray-Darling Local Government Association was registered to the MDA by ASIC on advice from the Commonwealth Minister for Finance, and Minister for Local Government.

Consultation is required to assist our members to determine whether to **adopt** the name change.

**6. Not all councils in the Murray-Darling basin are members. Does this mean the MDA is not truly representative of local government?**

No.

Membership to most, if not all LGAs is at the discretion of individual councils. Most LGA’s have a range of membership categories. Most also have both member and non-member councils within their jurisdiction. Our engagement and service is highly inclusive of member and non-member councils.

## Murray Darling Association Change of Name Consultation *Frequently Asked Questions*



**7. Will our membership categories need to change? Why / Why not?**

No.

The MDA currently has 4 membership categories: Council Organizations, Non-council Organizations, Individuals, and Life Members. Currently there is one member in the non-council organization and approximately 10-12 members each in the Individual and Life Member categories.

Based on feedback gathered during our consultation our board has considered that it may be appropriate to amend the Constitution to ensure only local government members vote at the Annual General Meeting, ensuring integrity and probity of our governance arrangements while still valuing the contribution of individual and organization members.

**8. The MDA has multiple membership categories. Is there a risk that interest groups can unduly influence the MDA?**

No.

See FAQ 7.

**9. Will individual members still be welcome at the MDA.**

Yes.

See FAQ 7.

The MDA has a strong and proud tradition of listening to and benefiting from the experience, and expertise of individual members – including past councilors, technical and industry experts and even the current serving Deputy Prime Minister.

**10. Do we need another LGA? What is the MDA's point of difference?**

Yes.

See FAQ 4.

**11. I am not a member of the MDA. Can I still participate in the consultation process?**

Yes.

The decision on whether or not to adopt use of the name Murray-Darling Local Government Association is ultimately a decision for our members, and only members will be entitled to vote on the matter.

However, we value the views, opinions, and sentiment of all our stakeholder and have determined that it is important to consult as widely as possible.

**12. How does the MDA ensure rigorous consultation with elected members, council staff and full council meetings before making decisions?**

Through the region meeting system, member councils delegate representative rights on many matters to their delegates.

## Murray Darling Association Change of Name Consultation *Frequently Asked Questions*



On matters of substance, including nomination of a chair/board member; voting rights and delegations; development adoption of position statements and motions to conference are all required to be put to council, and by resolution of the region.

Voting on some less substantial matters relies on delegation. The MDA undertakes substantial consultation with member councils and in fact broader stakeholders.

As with all LGA's, consultation is an area the MDA strives for continuous improvement. However, current practice of the MDA aligns with, and in many cases exceeds that of equivalent state and territory LGAs.

### **13. Some of the state LGAs have indicated that they don't support the change. Could the name change impact current relationships?**

Yes.

We are working hard to ensure the impact is positive. Managing relationships is a key focus of all councils and LGAs, none more so than at the MDA.

Some concern has been expressed among non-member councils and state based LGAs. We are working hard to work through any concerns with the LGAs.

Fostering good relationships and working collaboratively with councils and LGAs is essential to achieve good outcomes for councils everywhere. We are particularly keen to build on the positive relationship we have with the state based LGA's to collaborate on supporting the challenges experienced by rural and regional councils impacted by changes to water availability in the Murray-Darling Basin.

We will continue to work collaboratively with all councils and LGAs.

### **14. The MDA started life as the Murray-Valley Development League, then changed to the Murray Darling Association in 1983. Will this be the last change?**

The MDA was first incorporated in 1944 to assist local government to exercise a collective voice in the Federal Parliament on a range of issues relevant to councils across the Murray Valley (NSW, Vic, SA), including legislation on the Snowy River Diversion and the associated hydro-electricity scheme.

In August 1992 the organization resolved to broaden its reach to include all councils of the Murray Darling Basin, changing its name from the Murray Valley Development League to the Murray Darling Association.

It is important for the MDA's name and practice to future focused, relevant and reflect the role of the organisation.

### **15. Is the MDA considering other options for a name change?**

No.

## Murray Darling Association Change of Name Consultation *Frequently Asked Questions*



The Murray Darling Association is a good name, and that name enjoys a solid reputation in the sector. There is no proposal to change the name other than to better reflect its role in **local government** by incorporating those words into its existing name.

Over the last two years, the MDA has consulted with members and stakeholders on this matter, using informal consultation, board meetings, our strategic advisory group, and at our annual strategic planning workshops in 2019 and 2020.

At its 2020 Annual General Meeting, the Murray Darling Association membership resolved at [Motion 2020-5.18](#) to *commence consultation with its members on affirming the identity of the association as a representative of **local government** by incorporating the words local government words into its name.*

### 16. Okay, so you are consulting. Who are you consulting with, and what happens next?

Following the 2020 AGM, the board adopted a consultation and engagement strategy that includes the distribution of a survey to our members, and further consultation with those LGAs that responded to our initial correspondence in 2019. The strategy also welcomes feedback from interested stakeholders and the community.

Following consultation all feedback will be considered at the 2021 annual strategic planning workshop. The board will then determine whether to call an EGM to adopt the use of the name

**Murray-Darling Local Government Association.** Any change to the constitution will be required to be put to a general meeting of the membership.

A decision will be made on this matter at an Extraordinary General Meeting (EGM) next year. The EGM will not be called until conclusion of consultation in February 2021.

### 17. What's in it for my council?

Local government and the communities of the Murray-Darling Basin must lead the way in water management, agriculture, energy efficiency and innovation if we are to have safe, secure and equitable distribution of water.

Severe drought and bushfires, evolving water markets, climate change, emerging developments in energy, agriculture, water infrastructure and now COVID-19 all form the backdrop to these extraordinary times.

Now, more than ever before, local government has a critical role to play in the management of Basin resources if we are to ensure our communities enjoy safe secure water supply, sustainability, vibrancy and prosperity of our local communities for future generations.

The achievements of the MDA have significantly enhanced the position of local government in the determining policy settings that impact every council and community in the Basin, making local leadership a national priority.

## Murray Darling Association Change of Name Consultation *Frequently Asked Questions*



Our strategic plan, [Vision 2025](#) aligns the vision and priority of councils, regions and governments across the Murray-Darling Basin.

### **18. Did the Murray Darling Association (MDA) undertake any preparations prior to going to consultation?**

Yes.

- In recent years the Murray Darling Association has received consistent feedback from members, and at all levels of government and community that the MDA needs to strengthen its identity as association that represents the interests of local government at state and federal level in the management of Basin resources, as described in Part 3 of our Constitution, by incorporating the words 'local government' into our name.
- In 2019, the board resolved to inquire into any implications that may arise if such a change was to occur. Our inquiries revealed that use of the words local government in a name requires Ministerial approval.
- In October 2019, approval was granted by Minister Frydenberg and ASIC on advice from Minister Coulton, Federal Minister for Local Government for the Murray Darling Association to register the name Murray-Darling Local Government Association. Strong support has also been expressed by the Deputy Prime Minister The Hon Michael McCormack, and many of our Mayors and regional chairs across the Basin. This left only for the membership to consider the matter.
- In December 2019, the MDA wrote to all state and national LGA's to alert them to the proposal and seek their feedback as a valued colleague in the sector and providing assurance our aim is to strengthen rather than diminish role of LGA's.
- State LGAs responded with an objection on the basis that it will create confusion and misunderstanding about the roles, functions, and memberships of the MDA and the other LGAs. The board noted those responses in January 2020 and resolved to consider the matter in detail at the MDAs annual strategic planning workshop.
- At its 2020 Annual General Meeting held in September this year, the Murray Darling Association membership resolved at Motion 2020-5.18 to consult with its members on affirming the identity of the association as a representative of local government by incorporating the words local government into its name.
- To give effect to that motion, the MDA launched a consultation and engagement strategy that included the distribution of a survey to our members and invited further consultation with those LGAs that responded to our initial correspondence in 2019. The strategy also welcomes feedback from interested stakeholders and the community.





## Comparison & Analysis of Regional, State and National Local Government Associations (LGAs)

admin@mda.asn.au  
 www.mda.asn.au  
 T: (03) 5480 3805  
 ABN: 64 636 490 493  
 PO BOX 1268  
 Echuca, Vic 3564

| LGA   | ABN            | Entity Type                                 | Members   | Governance & Reporting  |
|---|----------------|---|---|---|
| Local Government NSW<br><a href="#">(LG NSW)</a>                            | 49 853 913 882 | <a href="#">Other Unincorporated Entity</a> | <ul style="list-style-type: none"> <li>NSW Local Councils</li> <li>associate members</li> </ul>   | LGNSW is registered federally under the Fair Work (Registered Organisations) Act 2009 (Cth) and in NSW under the Industrial Relations Act 1996. Each act requires compliance with a set of rules that govern how the Association operates. The rules cover object and powers, memberships, control and governance, the annual conference, the Board, finance and auditing.<br><a href="#">(Annual Report 2019/20)</a> |
| Local Government Association of South Australia<br><a href="#">(LGA SA)</a> | 83 058 386 353 | <a href="#">Local Government Entity</a>     | <ul style="list-style-type: none"> <li>Councils</li> <li>Community Councils</li> </ul>  | Local Government Association of South Australia is constituted as a body corporate and a public authority pursuant to the Local Government Act 1999. <a href="#">(LGASA Constitution and Rules)</a>   |
| Local Government Association of Queensland<br><a href="#">(LGAQ)</a>        | 11 010 883 293 | <a href="#">Australian Public Company</a>   | <ul style="list-style-type: none"> <li>Brisbane City Council</li> <li>local governments constituted under the Local Government Act 2009.</li> </ul> | The LGAQ is a public company limited by guarantee registered under the Commonwealth Corporations Act 2001, and is required to operate in accordance with the provisions of the <a href="#">Constitution</a> .<br>It is a not-for-profit association set up solely to serve the state's 77 councils and their individual needs (Extract – Annual Report 2020, p3. )  |
| Municipal Association of Victoria<br><a href="#">(MAV)</a>                  | 24 326 561 315 | <a href="#">Local Government Entity</a>     | <ul style="list-style-type: none"> <li>Participating member councils</li> <li>non-participating member Councils.</li> </ul>                         | The MAV is an Association incorporated by an Act of the Parliament of Victoria, Australia, known as the Municipal MAV Act 1907. <a href="#">(Annual Financial Report 2020)</a><br>The association is required to operate in accordance with the <a href="#">MAV Rules 2013</a> .  |

*"If we can achieve two things: a new standard for community consultation, and the practical inclusion of local government - as a sector in the decision-making framework of Basin Governments, then local communities really will be at the heart of the Basin Plan, and local leadership will deliver our national priorities."*

**Murray Darling Association: National Conference 2020**

8



## Comparison & Analysis of Regional, State and National Local Government Associations (LGAs)

admin@mda.asn.au  
 www.mda.asn.au  
 T: (03) 5480 3805  
 ABN: 64 636 490 493  
 PO BOX 1268  
 Echuca, Vic 3564

|   |                |   |   |   |
|---|----------------|---|---|---|
| Australian Local Government Association ( <a href="#">ALGA</a> )          | 31 008 613 876 | <a href="#">Australian Public Company</a>   | <ul style="list-style-type: none"> <li>Local Government NSW</li> <li>Local Government Association of Northern Territory</li> <li>Local Government Association of Queensland</li> <li>Local Government Association of South Australia</li> <li>Local Government Association of Tasmania</li> <li>Municipal Association of Victoria</li> <li>Western Australian Local Government Association</li> </ul> | ALGA is a federation of state and territory local government associations. (ALGA website)<br>No Annual Report has been found on the website.<br>No governance or reporting information has been found on the website. |
| Australian Local Government Women's Association ( <a href="#">ALGWA</a> ) | 58 853 856 904 | <a href="#">Other Unincorporated Entity</a> | Membership of ALGWA is open to anyone interested in supporting women's participation in Local Government. Membership includes elected Councillors, Local Government Employees, former Mayors and Councillors, individual Councils and Shires and intending candidates for Local Government elections.   | The Association is incorporated under Consumer Affairs Victoria and is required to operate in accordance with its <a href="#">Constitution</a> .  |
| Murray-Darling Local Government Association ( <a href="#">MDA</a> )       | 64 636 490 493 | <a href="#">Other Incorporated Entity</a>   | <ul style="list-style-type: none"> <li>Local government entity</li> <li>Organisation</li> <li>Individual Member</li> <li>Life Member</li> </ul>   | The Association is incorporated under the <i>Association's Incorporation Act 1984</i> NSW and is required to operate in accordance with the rules of its <a href="#">Constitution</a> .                               |

*"If we can achieve two things: a new standard for community consultation, and the practical inclusion of local government - as a sector in the decision-making framework of Basin Governments, then local communities really will be at the heart of the Basin Plan, and local leadership will deliver our national priorities."*

**Murray Darling Association: National Conference 2020**



## Comparison & Analysis of Regional, State and National Local Government Associations (LGAs)

admin@mda.asn.au  
 www.mda.asn.au  
 T: (03) 5480 3805  
 ABN: 64 636 490 493  
 PO BOX 1268  
 Echuca, Vic 3564

| Sample of Regional Organisations of Councils/Local Government Associations                      |                |  |  |   |
|---|----------------|--|--|---|
| Murray and Mallee Local Government Association ( <a href="#">MRLGA</a> )<br><br>South Australia | 78 714 181 490 | <a href="#">Other Incorporated Entity</a>            | Constituent Councils <ul style="list-style-type: none"> <li>• The Berri Barmera Council,</li> <li>• The Coorong District Council,</li> <li>• The District Council of Karoonda East Murray,</li> <li>• District Council of Loxton Waikerie,</li> <li>• The Mid Murray Council,</li> <li>• The Rural City of Murray Bridge,</li> <li>• The Renmark Paringa Council, and</li> <li>• The Southern Mallee District Council</li> </ul> | The Association has been formed as a subsidiary under the Local Government Act 1999 (SA) and as such, must comply with the provisions of the Act as described in it's <a href="#">Charter</a> .   |
| Riverina and Murray Joint Organisation ( <a href="#">RAMJO</a> )<br><br>NSW                     | 70 595 075 058 | <a href="#">Local Government Statutory Authority</a> | <ul style="list-style-type: none"> <li>• Albury City Council</li> <li>• Berrigan Shire Council</li> <li>• Carrathool Shire Council</li> <li>• Edward River Council</li> <li>• Federation Council</li> <li>• Griffith City Council</li> <li>• Hay Shire Council</li> <li>• Leeton Shire Council</li> <li>• Murray River Council</li> <li>• Murrumbidgee Council</li> <li>• Narrandera Shire Council</li> </ul>                    | The Riverina and Murray Joint Organisation (RAMJO) has been proclaimed by the NSW State Government as a Body Corporate under the provisions of the Local Government Act 1993, and operates in accordance with its <a href="#">Charter</a> . |

*"If we can achieve two things: a new standard for community consultation, and the practical inclusion of local government - as a sector in the decision-making framework of Basin Governments, then local communities really will be at the heart of the Basin Plan, and local leadership will deliver our national priorities."*

**Murray Darling Association: National Conference 2020**

# Murray Darling Association - Proposed Name Change

At its 2020 Annual General Meeting, the Murray Darling Association membership resolved at Motion 2020-5.18 to consult with its members on affirming the identity of the association as a representative of local government by incorporating the words local government words into its name.

The objective of this name change is to clearly identify the MDA as a local government association representing the interests of councils and communities across the Murray-Darling Basin to support Basin governments to deliver on their commitment to put Basin communities at the heart of the Basin Plan.

There is no legal impediment to the name change, with approval granted in 2019 by the Australian Securities and Investment Commission on advice from the Minister for Local Government for the Murray Darling Association to change their name to the Murray-Darling Local Government Association. The next step in this process is consultation with and approval by our members.

As a membership-based organization, the Murray Darling Association values the perspectives of our local government members across the Murray-Darling Basin as well as our partners and stakeholders. Your opinion is important and we would like to hear your thoughts via the survey below.

...

\* Required

1. Name \*

Enter your answer

2. Organisation \*

Enter your answer

17/02/2021

Murray Darling Association - Proposed Name Change

3. Email address \*

4. Please select your MDA region below.

- Region 1
- Region 2
- Region 3
- Region 4
- Region 5
- Region 6
- Region 7
- Region 8
- Region 9
- Region 10
- Region 11
- Region 12
- N/A

5. Are you a member?

*The decision on whether of not to adopt use of the name Murray-Darling Local Government Association is ultimately a decision for our members, and only members will be entitled to vote on the matter.*

*However, we value the views, opinions, and sentiment of all our stakeholder and have determined that it is important to consult as widely as possible.*

- Yes
- No

[https://forms.office.com/Pages/ResponsePage.aspx?id=UPWeyJve\\_UGU5B7UB3PhJ6wcCRE-G\\_tLqAVSe1ky\\_dJURUxRU0paSkEzNjNQMJFLU...](https://forms.office.com/Pages/ResponsePage.aspx?id=UPWeyJve_UGU5B7UB3PhJ6wcCRE-G_tLqAVSe1ky_dJURUxRU0paSkEzNjNQMJFLU...) 2/5

17/02/2021

Murray Darling Association - Proposed Name Change

6. How do you feel the proposed name "Murray-Darling Local Government Association" supports the following factors:

|   | Highly disagree       | Disagree              | Neutral               | Agree                 | Highly agree          |
|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Reflects and describes the role, purpose, context and work of the organisation  | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Reduces confusion of identity between the Murray Darling Association and the Murray-Darling Basin Authority?          | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Better positions the MDA as an inter-jurisdictional association of councils operating across the Murray-Darling Basin | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Strengthens the credibility and authority of the association to represent the views of member councils                | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

7. What message do you think the proposed name is trying to express? Comment briefly below.

Enter your answer

8. How comfortable do you feel with the proposed name?

- Very comfortable
- Somewhat comfortable
- Neither comfortable nor uncomfortable

17/02/2021

Murray Darling Association - Proposed Name Change

- Somewhat uncomfortable
- Very uncomfortable

9. How satisfied are you with the proposed name-change?

- Very satisfied
- Somewhat satisfied
- Neither satisfied nor dissatisfied
- Somewhat dissatisfied
- Very dissatisfied

10. Do you think there are any changes the MDA needs to make to their governance or operations to align with standards required and identify as a local government association?

Enter your answer

11. Other comments / thoughts

Enter your answer

12. Would you like the MDA executive to contact you to discuss further? If yes, please list your contact details below.

Enter your answer

17/02/2021

Murray Darling Association - Proposed Name Change

Submit

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**7.6 ALGA CALL FOR NOTICES OF MOTION TO NATIONAL GENERAL ASSEMBLY 2021****TRIM Number:** R21/36**Author:** General Manager**PURPOSE**

To provide Council with the opportunity to identify potential Notices of Motion to the Australian Local Government Associations (ALGA) National General Assembly (NGA) 2021.

**SUPPORTING INFORMATION**

A copy of a letter from ALGA inviting Council to submit motions for consideration at the NGA is attached.

**BACKGROUND**

The NGA provides a platform for Local Government to address national issues and advocate to the federal government on critical issues facing our sector.

The theme for the 2021. NGA is 'Working Together for our Communities'. This theme acknowledges the need to come together and with other partners, including the Federal Government, to deliver for our communities.

**ISSUES AND COMMENTS****FINANCIAL AND RESOURCE IMPLICATIONS**

An allocation is included in the FY20/21 budget for Mayor and General Manager to attend the NGA in 2021.

**LEGAL IMPLICATIONS**

None identified.

**RISK IMPLICATIONS**

None identified.

**STAKEHOLDER CONSULTATION**

N/A

**OPTIONS**

N/A

**CONCLUSION**

Council should identify any Notice of Motion it wishes to submit to the ALG NGA 2021

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP Outcome 4.2: Strong, Effective and Responsive Council

**ATTACHMENTS**

1. ALGA NGA 2021 [↓](#)

**RECOMMENDATION**

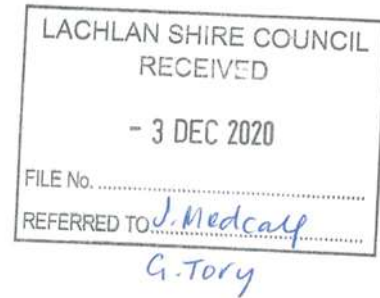
That:

1. The General Manager's Report No. R21/36 be received and noted.
2. Council determine any Notices of Motions it would like to submit to the Australian Local Government Association National General Assembly 2021



27 November 2020

Lachlan Shire Council  
 PO Box 216  
 CONDOBOLIN NSW 2877



To the Mayor, Councillors and CEO (please distribute accordingly)

The Australian Local Government Association (ALGA) is now calling for Notices of Motions for National General Assembly 2021 (NGA).

The NGA provides a platform for Local Government to address national issues and advocate to the federal government on critical issues facing our sector.

The theme for the 2021 NGA is 'Working Together for our Communities'. This theme acknowledges the need to come together and with other partners, including the Federal Government, to deliver for our communities.

ALGA received significant feedback on the motions process and topics from the 2018 and 2019 NGA. In response to the feedback received, ALGA has prepared a discussion paper that explores data that identifies critical areas local government needs to consider now and into the future.

To inform the submission of motions, please read the discussion paper (included with this letter) and ensure motions meet the identified criteria.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally;
2. be consistent with the themes of the NGA;
3. complement or build on the policy objectives of your state and territory local government association;
4. be from a council which is a financial member of their state or territory local government association;
5. propose a clear action and outcome; and
6. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.



All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be lodged online at [alga.asn.au](http://alga.asn.au) no later than 11:59pm on Friday 26 March 2021.

Any administrative inquiries can be directed to ALGA by calling 02 6122 9400.

Included with the Discussion Paper is an invitation to register for the 2021 National General Assembly for Local Government, which will be held in Canberra on 20-23 June. The Regional Forum will be held onsite in Canberra on 20 June 2021. At this time it is unclear whether COVID-19 restrictions will still be in force in June 2021, but if this is the case the NGA may also include virtual participation and attendance. Lastly, Stilmark has recently become a major sponsor for the Australian Local Government Association events and we have included a brochure outlining how they wish to partner with Councils to improve the resilience of telecommunications for your community.

Yours sincerely

Adrian Beresford-Wylie  
ALGA CEO



**WORKING  
TOGETHER  
FOR  
OUR  
COMMUNITIES  
NGA21**

20—23 June 2021  
Canberra

**Register Now**  
[nga2021.com.au](http://nga2021.com.au)

 AUSTRALIAN  
LOCAL GOVERNMENT  
ASSOCIATION

## NATIONAL GENERAL ASSEMBLY 20-23 June 2021 - CANBERRA



The new ALGA President, Cr Linda Scott is excited to invite you to attend the 2021 National General Assembly.

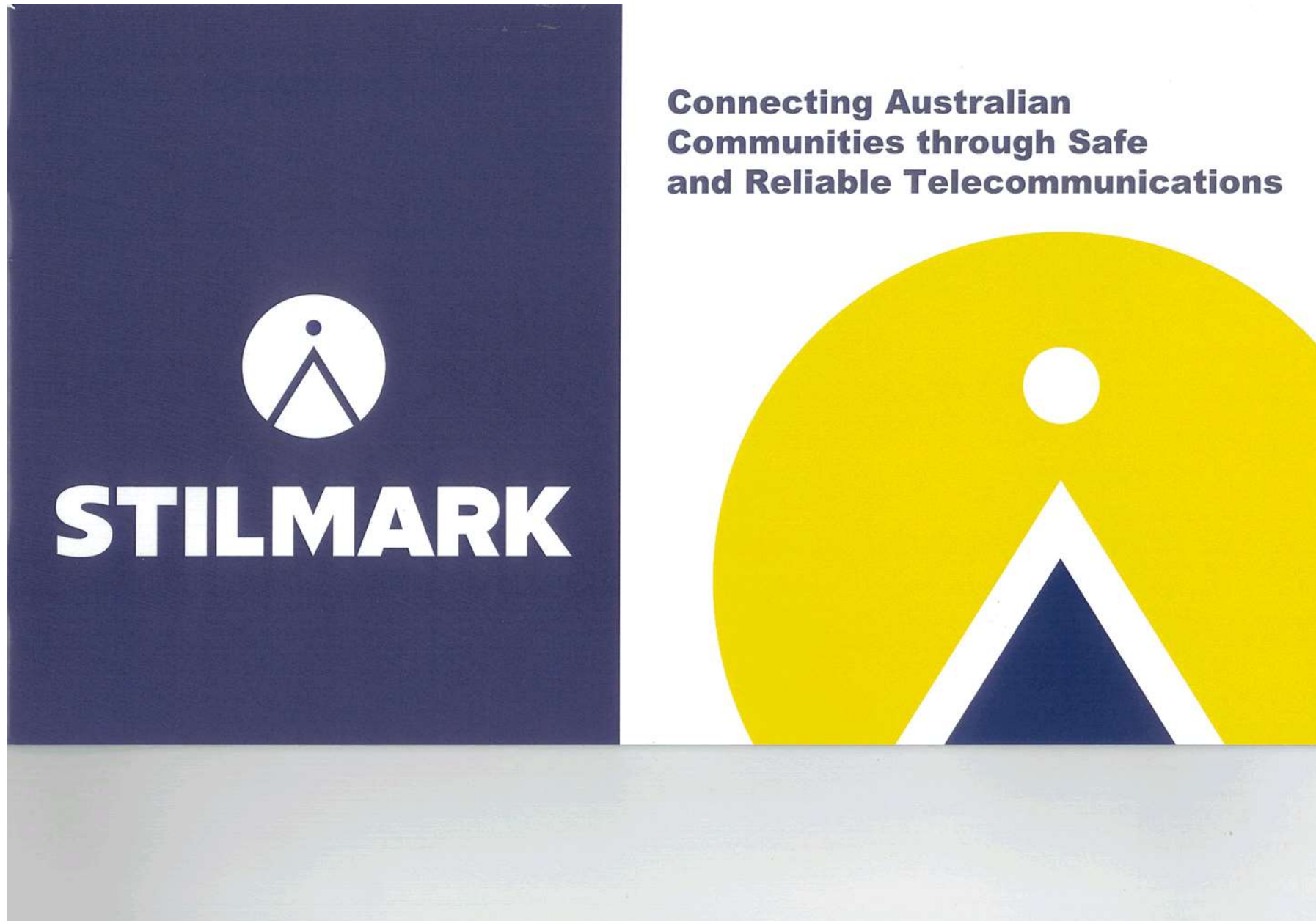
We are pleased to announce Craig Foster, Former Soccerroo, Broadcaster, Adjunct Professor Sport & Social Responsibility and Human Rights Advocate as a keynote presenter for next years NGA.



Registrations are open, register now to access the early bird rates and book your accommodation before it sells out!

[nga2021.com.au](http://nga2021.com.au)





**Connecting Australian  
Communities through Safe  
and Reliable Telecommunications**



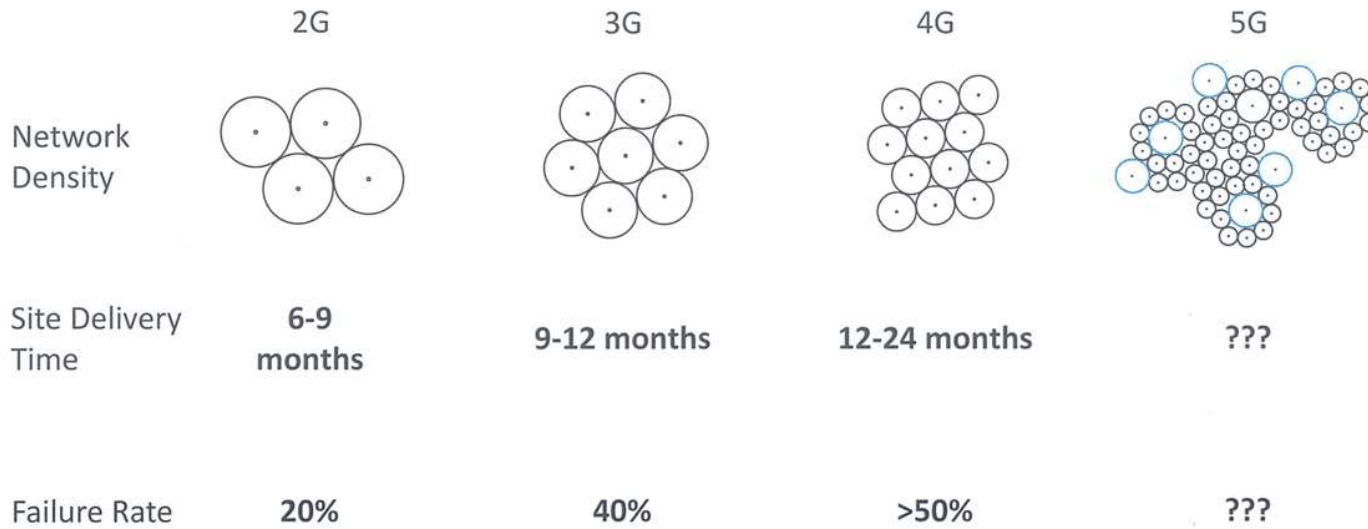
# Telecommunication infrastructure

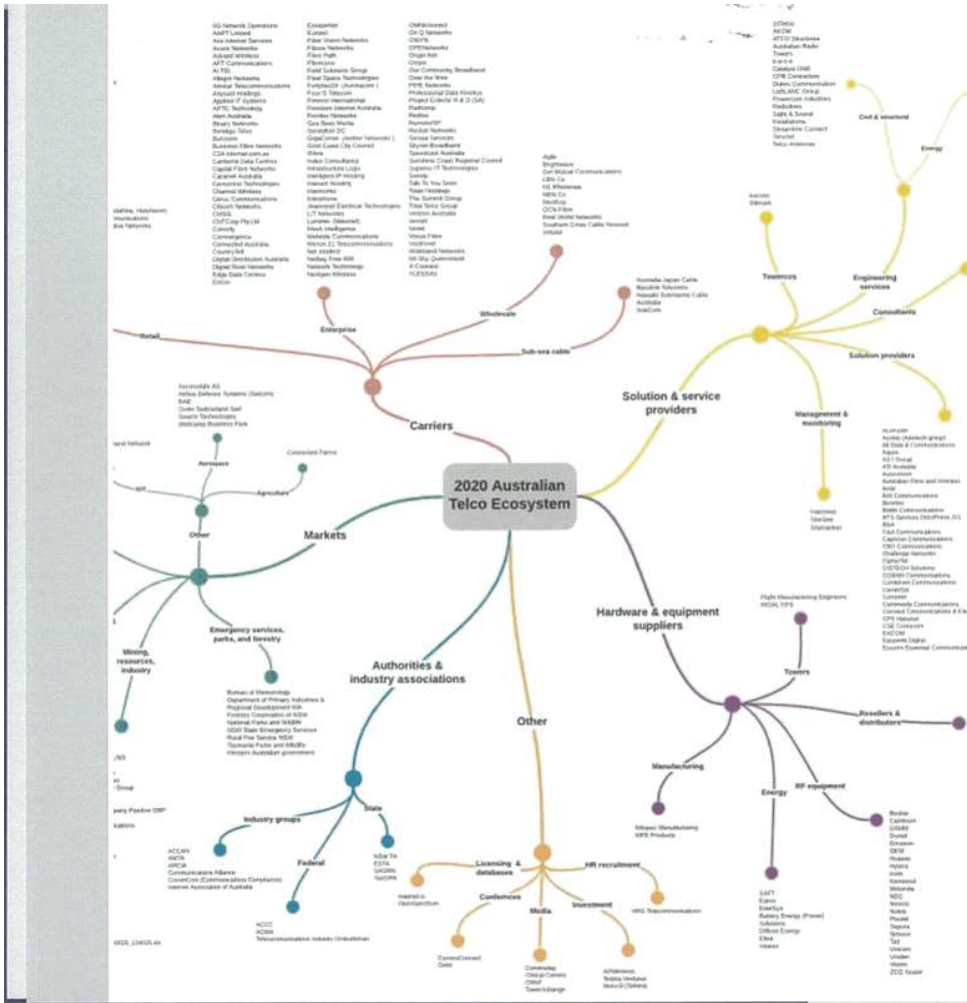
Building and supporting  
resilience in local communities





# Wireless networks are becoming increasingly complex and the industry is struggling to keep up

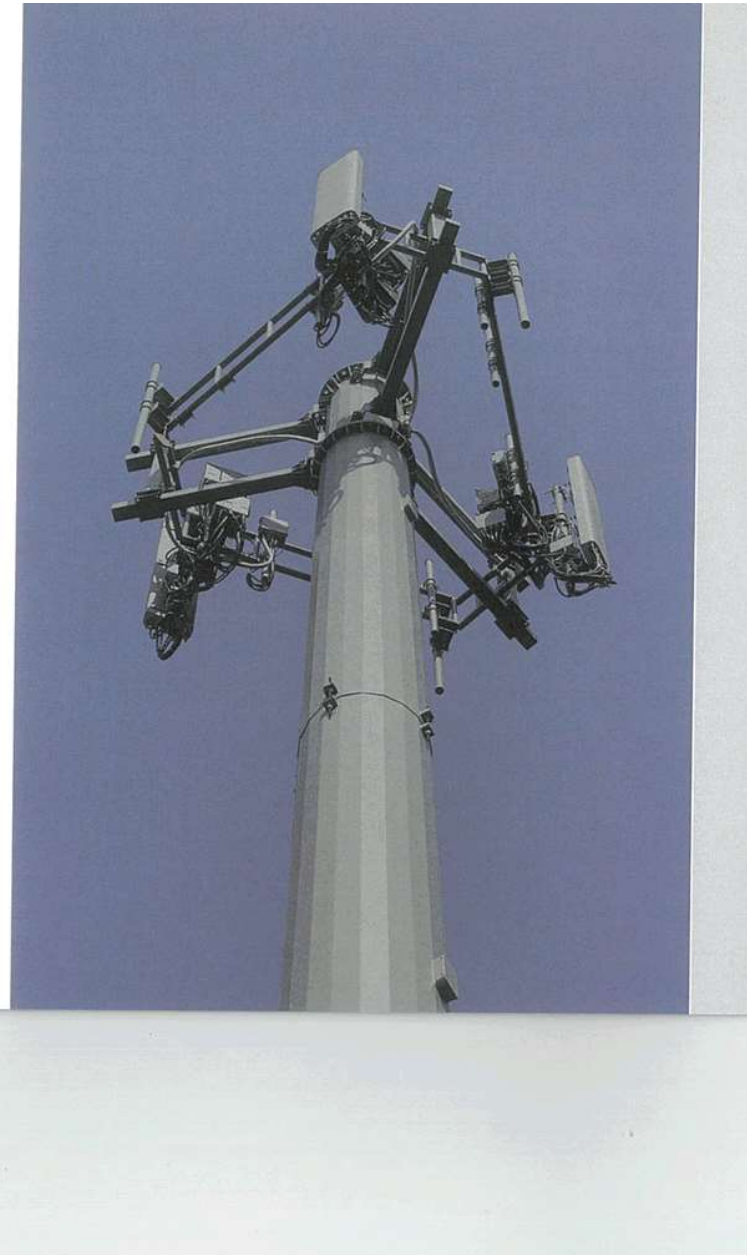


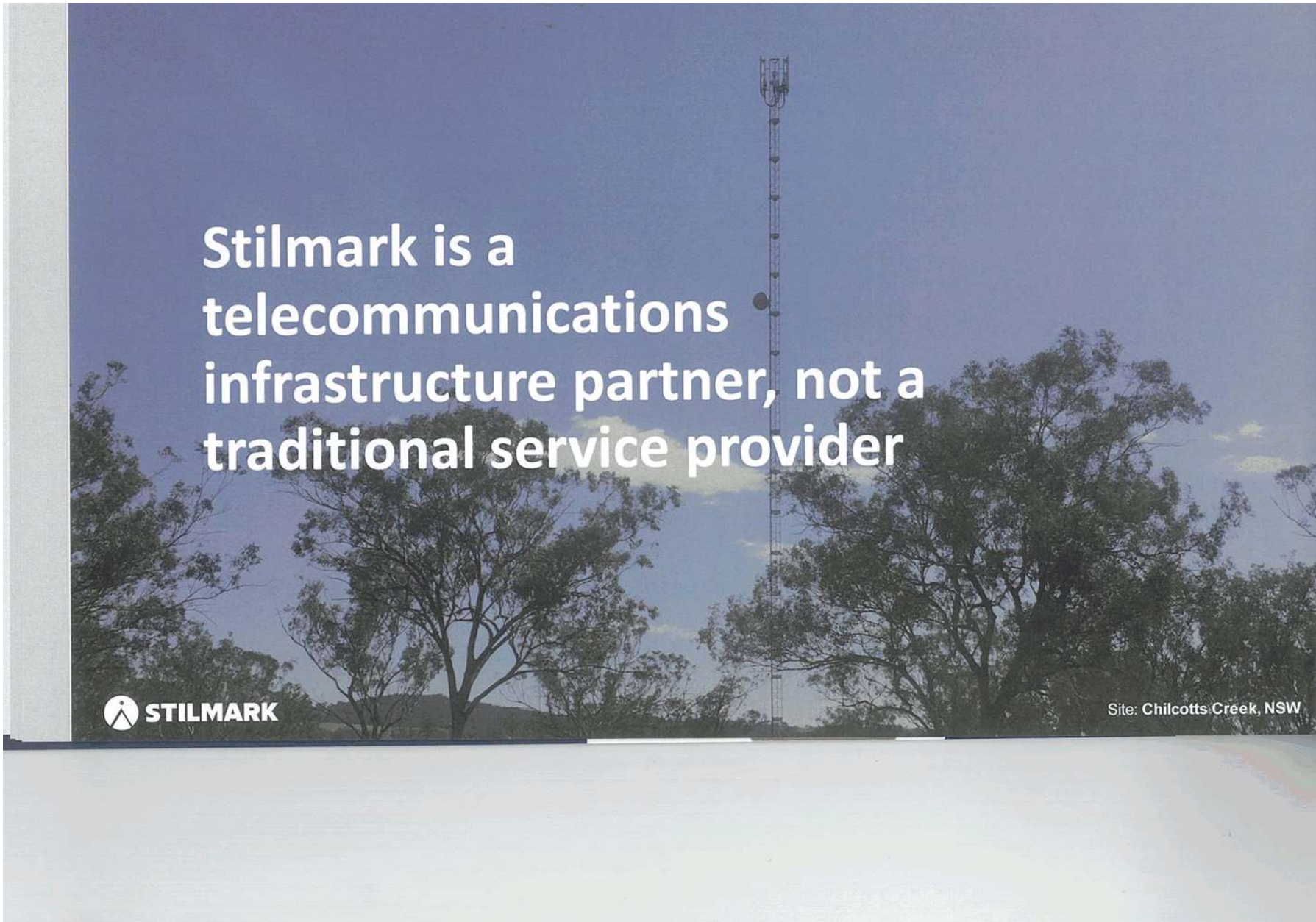


... Navigating who does what, and what is what, has never been more challenging



**Let Stilmark help you  
navigate the world of  
telecommunications**





## We partner with Councils, Carriers and Communities



### Build to Suit

Stilmark's signature turnkey build to suit (BTS) solution delivers new tower and rooftop sites faster, with higher success rates, and at lower cost than alternatives.



### Co-location

Stilmark makes it easy and cost-effective to co-locate on all sites in our rapidly growing portfolio of towers and rooftops.



### Asset Management

Stilmark works with property owners to protect the integrity of their assets and create value in telecommunications.



### Network Services

Our specialist engineering, design and construction teams bring decades of experience, providing world class network deployment and operations support.



### Structure Supply

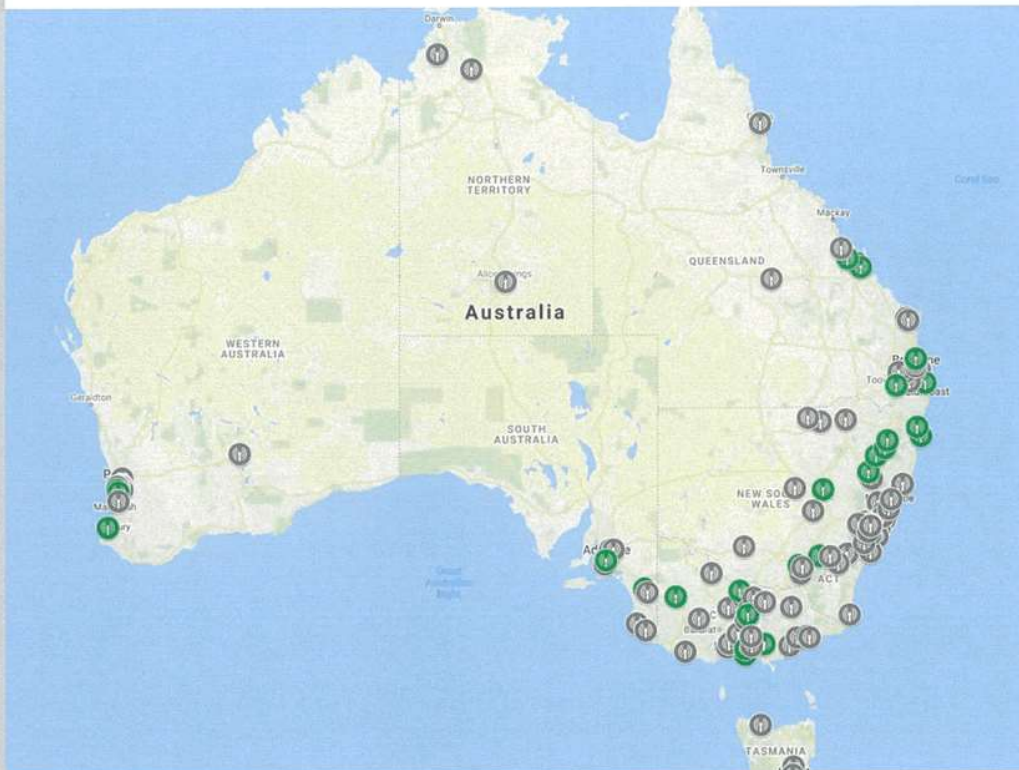
Stilmark designs and supplies a range of structures and accessories, including monopoles, masts, towers, and headframes.



### Partnerships and Acquisitions

Owning and operating towers and other mobile infrastructure is our core business. Talk to our partnerships & acquisitions team today to understand how to quickly and easily realise more value from your assets.





**We are a national business, working with all major mobile carriers and engaged with federal and state governments**








# Stilmark credentials

As at November, 2020

Site: Lake Mountain, NSW

| <b>National coverage, complete capability</b>                                     | <br><b>Peak deployment run rates at scale</b> | <b>Faster, cheaper and more effective deployment</b>                              | <b>Robust certification and standards compliance</b>                                     | <b>Strong planning track record</b>  |
|---|--|---|--|--|
| Coverage across all states and territories  | Peak run rate 200 sites p.a. site acquisition  | 3x success rate on site acquisition   | ISO 9001 (Quality), ISO 45001 (Safety) and ISO 14001 (Environmental) certification       | 100% first-time success on planning approvals, even on contested sites                               |
| Metro, regional and rural deployment  | +7 major national construction partners onboarded  | 40% faster delivery than legacy provider's track record on difficult site program | Member of Australian Government Critical Infrastructure Centre                           | Reflects positive approach to community consultation, rather than adversarial or legalistic approach |
| Coverage across all site types (monopoles, lattice towers, guyed masts, rooftops) | Ability to scale with existing Stilmark team and partnerships  | Business model not reliant on carrier capex budgets                               | CM3 certification<br><br>Flawless audit track record of quality and safety accreditation |  |



Stilmark has superior operational performance: **higher success rates and faster delivery**



Wireless networks are now used for much more than voice calls.

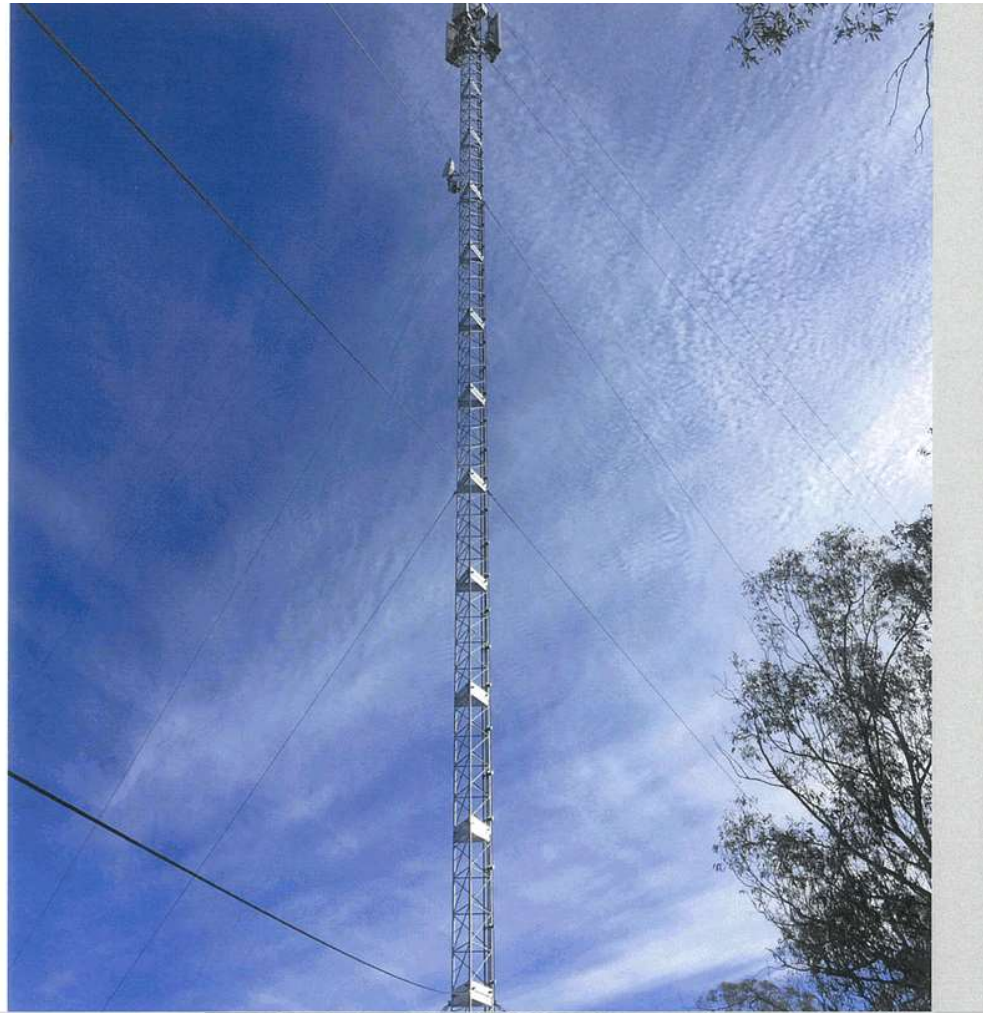
The way we approach work, safety, socialising and entertainment is evolving...



Uber

Uber Eats

NETFLIX



**All of these services require resilient and reliable telecommunications networks.**

**Networks are under increasing pressure to grow and meet the demands being placed on them.**



Site: East Botany, NSW



## Stilmark recognises the amazing work Councils do for their communities

*We are here to help you identify more opportunities to better connect to your community by:*

- Improving your cost efficiency
- Reducing your risk
- Improving your connectivity



# How we think about resilience

Service interruption minimisation is critical.

Stilmark can assist Councils in ensuring their infrastructure assets meet Australian standards and relevant legislation

How we achieve this for our clients:



**The future is exciting, but we must mitigate risk today to ensure our communities and assets are safe, reliable and resilient**



# How we can work together

In 2021 Stilmark will partner with Councils to help ensure safety, compliance and resilience for communities

## In-situ Asset Partnerships



## New Opportunities

- Utilisation of Council assets for the deployment of new infrastructure
- DA consultation & carrier engagement
- Known community problem spots – profile building for your community
- Co-ordination of funding contributions: federal/state and territory programs





# Contact us

## Email

[info@stilmarkgroup.com](mailto:info@stilmarkgroup.com)

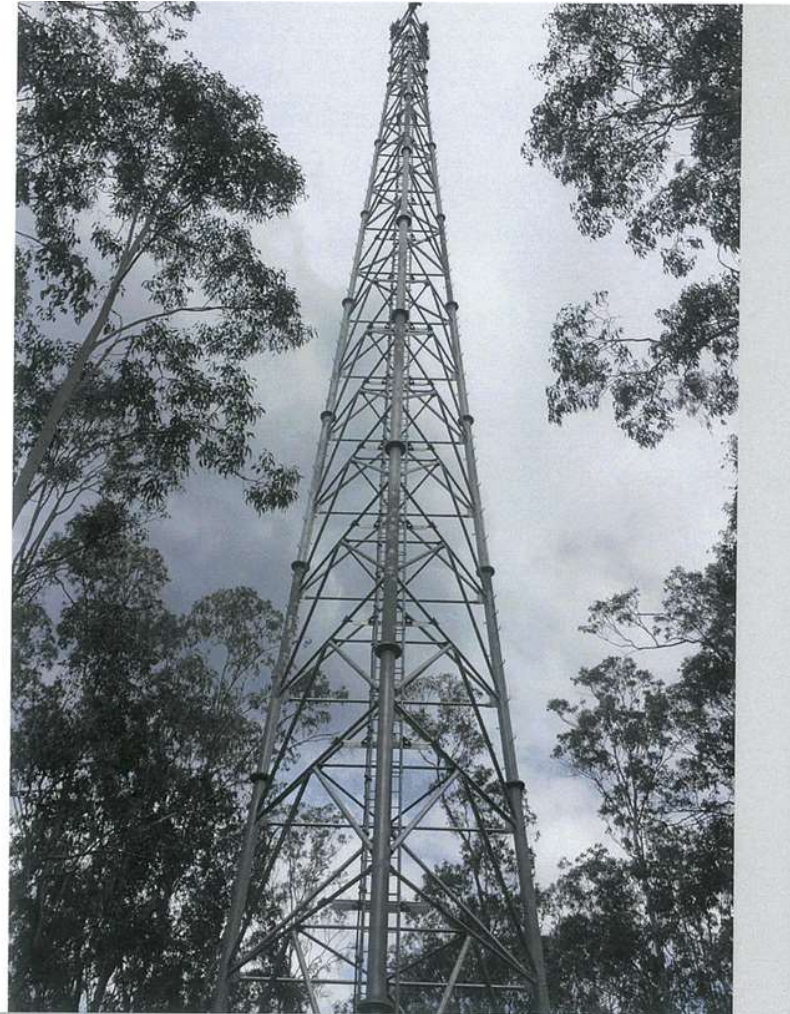
## Phone

1300 270 770

## Visit

Level 1, 37-45 Myrtle St  
Chippendale  
NSW  
2008

[www.stilmarkgroup.com](http://www.stilmarkgroup.com)





## Call for Motions

20 - 23 June 2021  
National Convention Centre Canberra



## **KEY DATES**

**16 November 2020**

Opening of Call for Motions

**26 March 2021**

Acceptance of Motions Close

**20 - 23 June 2021**

National General Assembly

**To submit your motion go to:**

[alga.asn.au](http://alga.asn.au)

## SUBMITTING MOTIONS

The National General Assembly of Local Government (NGA) is an important opportunity for you and your council to influence the national policy agenda.

The 2020 NGA “Working Together for Our Communities” was unfortunately cancelled due to COVID-19 but the ALGA Board has decided to retain the theme and emphasise the importance of partnerships to building and maintaining resilience in our councils and our communities.

To assist you to identify motions that address the theme of the 2021 NGA, the Australian Local Government Association (ALGA) Secretariat has prepared this short discussion paper. You are encouraged to read all the sections of the paper but are not expected to respond to every question. Your motion/s can address one or more of the issues identified in the discussion paper.

Remember that the focus of the NGA is on partnerships, working together, and resilience so your questions could focus on how local governments can work in partnership with the Australian Government to address the challenges our communities face, or the opportunities that are arising to build back better.

### Criteria for motions

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally;
2. not be focussed on a specific location or region – unless the project has national implications. You will be asked to justify why your motion has strategic national importance and should be discussed at a national conference;
3. be consistent with the themes of the NGA;
4. complement or build on the policy objectives of your state and territory local government association;
5. be submitted by a council which is a financial member of their state or territory local government association;
6. propose a clear action and outcome i.e. call on the Australian Government to do something;
7. be a new motion that has not already been debated at an NGA in the preceding two years; and
8. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

## OTHER THINGS TO CONSIDER

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs. Motions should commence as follows: This National General Assembly calls on the Australian Government to restore funding for local government Financial Assistance Grants to a level equal to at least 1% of Commonwealth taxation revenue.

To ensure efficient and effective debate where there are numerous motions on a similar issue, the ALGA Board NGA Subcommittee will group the motions together under an overarching strategic motion. The strategic motions have either been drafted by ALGA or are based on a motion submitted by a council which best summarises the subject matter. Debate will focus on the strategic motions. Associated sub-motions will be debated by exception only.

Motions should be lodged electronically using the online form available on the NGA website at: [www.alga.asn.au](http://www.alga.asn.au). All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and the endorsement of your council. Motions should be received no later than 11:59pm AEST on Friday 26 March 2021.

Please note that for every motion it is important to complete the background section on the form. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion. There is a word limit of 150 for the motion and 200 for the national objective and 300 for the key arguments.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee, as well as by state and territory local government associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Sub-Committee considers the importance and relevance of the issue to local government and whether the motions meet all the criteria detailed above.

Please note that motions should not be prescriptive in directing how the matter should be pursued.

With the agreement of the relevant council, motions may be edited before inclusion in the NGA Business Papers to ensure consistency. If there are any questions about the substance or intent of a motion, the ALGA Secretariat will raise these with the nominated contact officer.

Any motion deemed to be primarily concerned with local, state or territory issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

There is an expectation that any council that submits a motion will be present at the National General Assembly to move and speak to the motion.

## INTRODUCTION

2020 has been a year like no other. A year that many individuals and organisations, including councils, would wish to forget. While the drought lessened its hold on parts of the country to be replaced by floods, more than 110 local government areas were severely impacted by the Black Summer (2019-20) bushfires - and no one was spared the effects of the battle against COVID-19. The 2020-21 storm and fire season may add to the sense that it was a year of disasters.

Friedrich Nietzsche said: "That which does not kill us, makes us stronger." So how can councils become stronger after 2020? How can we ensure that our communities are stronger and more resilient? How do we work together and with our partners to ensure that we build back better from the series of unprecedented events that have marked 2020?

## COUNCIL RESILIENCE

In the first quarter of 2020, state and territory Governments closed facilities where people gathered in numbers to reduce the probability that hospitals would be overwhelmed by a rise in COVID-19 cases. This included a substantial number of council owned and operated revenue generating facilities which had flow-on effects for other revenue- generating enterprises such as paid parking. Major funding gaps rapidly emerged in many councils that typically generated significant amounts of own revenue.

Councils that cannot generate significant amounts of the own revenue are typically dependent on grant funding from other levels of government, including Financial Assistance Grants from the Australian Government. These councils tend to service rural, regional and remote communities that are often large in area but small in terms of population. The capacity of these councils to deliver all their required services and infrastructure can be severely strained at any time.

With local government funding under pressure across the nation, and other levels of government facing fiscal constraints, councils may need to do more with less in the near term and be innovative with both budgeting, service delivery, balancing competing demands and longer term financial planning. Services may need to be scaled down or delivered in innovative ways. Asset management and maintenance programs may need to be varied. Working collaboratively with neighbouring councils or forming alliances may be a way of achieving efficiencies and enhancing service delivery along with fostering innovation, cutting red tape, and working in partnership with third parties may be others.

Digital service delivery and working from home - adopted during the height of the pandemic - may become the new norm. This may increase opportunities for councils to innovate, work together and share resources, and fill long term skill gaps. New challenges may emerge including how staff are supported and how productivity, collaboration and motivation maintained. There may be significant consequences for local democracy and council's ability to engage authentically with their communities. Digital transformation and technology modernisation will be essential for some councils. Even already well-established adopters of digital technology may need to rethink their approach.

*Can the Australian Government assist councils with efficiency measures that reduce the cost of services without a major change in service levels experienced by the community?*

*What opportunities are available to enhance the adaptive capacity of councils and its potential to 'weather the storm' through innovation and creativity? How can the Australian Government assist?*

*Apart from Financial Assistance Grants, how can the Australian Government assist councils to become more financially sustainable and able to better meet the needs of their communities? Are there new partnership programs or policy changes the Government*





## COMMUNITY RESILIENCE

Community resilience is the capacity of communities to respond to, withstand, and recover from adverse situations including natural disasters, persistent drought, pandemics, fluctuations in global trade, recession, and a rise in inequality. In some circumstances in response to these pressures and stresses, local communities are not able to recover to their previous state. Instead they need to adapt to cope with long term stresses. But ideally, we want all communities to not only survive but thrive.

Local governments play a critical role in building resilient and sustainable communities and helping to buffer people and places against social, economic, and environmental disruptions and overcome adversity. One critical area is through the provision of resilient infrastructure. Councils' infrastructure should meet the community's current and future demand, be built to contemporary standards, be affordable for both the council and the user, and be reliable with appropriate asset management practices in place to ensure maximum return on investment.

In addition to physical infrastructure, social infrastructure is also vital for resilience. Social infrastructure is broader than just buildings, it includes the individuals and groups, places, and institutions, including councils, that foster community cohesion and social support. Communities and individuals with good social networks and connections demonstrate greater resilience.

The loneliness epidemic is challenging social resilience. Research produced before the coronavirus pandemic revealed that one in four adult Australians are experiencing loneliness with over half the nation reporting they feel lonely for at least one day each week. In addition to its impacts on community resilience, feeling lonely can pose a bigger risk for premature death than smoking or obesity and can be associated with depression, poorer cardiovascular health and, in old age, a faster rate of cognitive decline and dementia.

Communities that are more vulnerable to shocks and disasters are often reliant on only one industry, have minimal redundancy or no backups for essential services and infrastructure such as only one source of water, one powerline or one access road. They also often only have few voluntary or charitable organisations working in the community. Often community leadership is weak or fails to inspire, engage, and unleash the power of other leaders and critical social networks.

Community resilience cannot be built and then left to its own devices. It needs to be strengthened continuously, not just in times of crisis. It involves people getting together to create sustainable links within their community and the community and its leaders having the ability to learn from experience and improve over time.

***How can councils work in partnership with the other tiers of government to adopt a community development approach that builds resilience?***

***What are the best models available to councils to ensure that our communities thrive and focus on prevention and preparation rather than relief and recovery? How can the Australian Government partner with councils to ensure thriving communities?***

***What actions can councils take, in partnership with others including the Australian Government to promote community resilience and protect against external shocks such as industry closures or natural disasters? Are tools available to assist councils build community resilience or do we need new or different tools?***

## COLLABORATION AND PARTNERSHIPS

Creating a resilient community and ensuring a resilient and sustainable council requires partners. Councils can work with partners in different ways to find local solutions to local problems. They can partner with a wide range of organisations including other councils, other levels of government, the voluntary and community sector or business and research sector organisations. The aims of these partnerships are typically to improve services and deliver changes to benefit the local area.

Collaboration and partnerships with other councils and public or private organisations can also bring benefit from economies of scale in providing services or purchasing in bulk for example. Procurement partnerships have been a particularly successful example of this. Working in partnership can make a considerable contribution to efficiency improvements, such as through cost savings in back-office functions or sharing of plant and equipment.

Other benefits associated with partnerships and collaboration include opening the way for local communities to share ideas and connect with others. Partnerships enhance the ability of a council to access innovation, enhance skills development, work across council boundaries to address regional issues, and maximise competitive advantage in the delivery of major infrastructure projects.

Strategic collaboration is not just about savings and sharing resources. It is also about maximising capacity in addressing community expectations, or working with members of the community to overcome challenges and seize opportunities. For example, building and maintaining productive partnerships with Aboriginal and Torres Strait Islander people and communities is critical for councils committed to Closing the Gap and involving Aboriginal and Torres Strait Islander communities in decision-making and service development and delivery.

Collaboration and partnerships that work well are underpinned by good governance, an agreed purpose, and mutual benefit.

There is a long history of local government partnering with the Australian Government to deliver projects and programs that benefit local communities, achieve fairness and equity across the nation, and support local delivery of services and infrastructure. In the absence of constitutional change, how do we further build and strengthen this partnership with the Australian Government?

*How do we encourage and incentivise councils to embrace partnerships and collaborative arrangements more enthusiastically including those which seek to ensure the development of economic development supporting infrastructure?*

*What are the obstacles to working in partnership with other councils or organisations? Can the Australian Government help overcome these?*

*How do councils, together with their communities, work in partnership to build resilience and entrench it into everyday life?*



AUSTRALIAN  
**LOCAL GOVERNMENT**  
ASSOCIATION

AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION  
8 Geils Court Deakin ACT 2600      PHONE (02) 6122 9400  
EMAIL [alga@alga.asn.au](mailto:alga@alga.asn.au)      WEB [www.alga.asn.au](http://www.alga.asn.au)

## **8 CORPORATE AND COMMUNITY SERVICES**

### **8.1 POLICY REVIEW - RELATED PARTIES DISCLOSURE POLICY**

**TRIM Number:** R20/357

**Author:** Finance Accountant

#### **PURPOSE**

To review the Related Parties Disclosure Policy, first adopted by Council in June 2017.

#### **SUPPORTING INFORMATION**

As per the attached document.

#### **BACKGROUND**

The Australian Accounting Standards Board (AASB) determined in AASB 124 that from 1 July 2016 related party disclosures will apply to government entities, including local governments (Councils).

#### **ISSUES AND COMMENTS**

AASB 124 provides that Council must disclose the following information in its financial statements for each financial year:

- disclosure of any related party relationship;
  - must disclose in its Annual Financial Statements its relationship with any related parties or subsidiaries (where applicable), whether or not there have been transactions within the relevant reporting period;
- Key Management Personnel (KMP) Compensation Disclosures;
  - must disclose in its Annual Financial Statements details for each of the categories of KMP compensation, as defined in this Policy, in total.

Ordinary citizen transactions include items like rates paid to Council and are not required to be disclosed. The types of transactions or relationships that might be disclosed are where a Councillor's business provides services to Council or a Councillor's spouse is employed by the Council.

The recommended amendments contain no significant variations from the existing policy. The policy has been reviewed for currency and to reflect any recent legislative changes.

The main changes relate to an inclusion for elections of Councillors and how transactions will be captured.

#### **FINANCIAL AND RESOURCE IMPLICATIONS**

Nil

#### **LEGAL IMPLICATIONS**

Council is required to comply with all relevant legislation.

#### **RISK IMPLICATIONS**

Council's policies should be reviewed within the term of Council. Outdated policies increase the risk of inconsistent application and may not reflect current legislation or best practice.

#### **STAKEHOLDER CONSULTATION**

The Executive Leadership Team reviewed the updated policy at their December 2020 meeting.

**OPTIONS**

1. Adopt the draft amended policy as recommended,
2. Adopt the draft reviewed policy after further amendment.

**CONCLUSION**

Council's Related Parties Disclosure Policy has been reviewed and the document is submitted for consideration and adoption by Council.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No. 4.2.1 - Council is financially sustainable and provides services at a level expected by the community.

CSP No. 4.2.2 – Council's decision making is equitable and ethical.


**ATTACHMENTS**

1. **Related Parties Disclosure Policy - with proposed amendments** [↓](#)

**RECOMMENDATION**

That

1. The Director Corporate and Community Services Report No R20/357 be received and noted.
2. The revised Related Parties Disclosure Policy be adopted as presented.



**—Policies, Procedures and Guidelines**

**RELATED PARTIES DISCLOSURE POLICY**
**FIN011**

**BACKGROUND**

The Australian Accounting Standards Board (AASB) determined in AASB 124 that from 1 July 2016 related party disclosures will apply to government entities, including local governments (Councils).

AASB 124 provides that Council must disclose the following ~~financial~~ information in its financial statements for each financial year period:

- disclosure of any related party relationship;
  - must disclose in its Annual Financial Statements its relationship with any related parties or subsidiaries (where applicable), whether or not there have been transactions within the relevant reporting period;
- Key Management Personnel (KMP) Compensation Disclosures;
  - must disclose in its Annual Financial Statements details for each of the categories of KMP compensation, as stated in the definitions of this Policy, in total..

**OBJECTIVE**

The purpose of this policy is to define the parameters for Related Party Relationships and the level of disclosure and reporting required ~~for~~ Council to achieve compliance with the Australian Accounting Standard AASB 124 - Related Party Disclosures.

**SCOPE**

AASB 124 provides that Council must disclose all material and significant Related Party Transactions in its Annual financial statements by aggregate or general description and include the following detail:

- the nature of the related party relationship; and
- relevant information about the transactions including:
  - the amount of the transaction;
  - the amount of outstanding balances, including commitments, and
  - their terms and conditions, including whether they are secured, and the nature of the consideration to be provided in the settlement; and
  - details of any guarantee given or received;
  - provision for doubtful debts related to the amount of outstanding balances; and
  - the expense recognised during the period in respect of bad or doubtful debts due from related parties.

~~All~~ ~~†~~ Transactions involving Related Parties shall be captured ~~from declarations by KMP, Councils financial system, contract register and Council Business papers. The transactions will be and~~

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|---|-----------------------------------|------------------------------------|------------------------------------|----------|
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| Version: <b>21</b>  | Commencement Date:<br>1 July 2016 | Last Review Date:<br>December 2020 | Next Review Date:<br>December 2022 | TRIM No. |

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**RELATED PARTIES DISCLOSURE POLICY FIN011**  
**POLICY**

reviewed to determine the materiality or otherwise of such transactions, if the transactions are Ordinary Citizen Transactions, and to determine the significance of each of the transactions.

Generally, transactions with amounts receivable from and payable to KMP or their related parties that occur within normal employee, customer or supplier relationships and at arm's length that are immaterial or insignificant shall be excluded from detailed disclosures. Such activity shall be disclosed in the financial statements by general description.

Disclosures that Related Party Transactions were made on terms equivalent to an arm's length transaction can only be made if such terms can be substantiated.

~~AASB requirements in this regard are available at Attachment A~~

**DEFINITIONS**

**AASB 124** - means the Australian Accounting Standards Board, Related Party Disclosures Standard.

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**Act** - means the Local Government Act 1993.

**Close members of the family of a person** - are those family members who may be expected to influence, or be influenced by, that person in their dealings with the Council and include:

- that person's children and spouse or domestic partner;
- children of that person's spouse or domestic partner; and
- dependants of that person or that person's spouse or domestic partner.

**Entity** can include companies, trusts, joint ventures, partnerships, incorporated association, ~~or~~ unincorporated group or body and non-profit associations such as sporting clubs.

**Key Management Personnel (KMP)** - AASB 124 defines KMP's as "those persons having authority and responsibility, either directly or indirectly, for planning, directing and controlling the activities of the entity."

For Council purposes KMP include:

- the Mayor,
- Councillors,
- Administrators,
- the General Manager, and
- Directors.

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| Version: 21   | Commencement Date: 1 July 2016 | Last Review Date: 28 June 2017<br>December 2020 | Next Review Date: 28 June 2019<br>December 2022 | TRIM No.     |

**RELATED PARTIES DISCLOSURE POLICY** **FIN011**  
**POLICY**

**KMP Compensation** - means all forms of consideration paid, payable, or provided in exchange for services provided, and may include:

- Short-term employee benefits, such as wages, salaries ~~and social security contributions~~, paid annual leave and paid sick leave,
- profit sharing and bonuses (if payable within twelve months of the end of the period) and non-monetary benefits (such as medical care, housing, cars and free and subsidised goods or services) for current employees;
- Post-employment benefits such as pensions, other retirement benefits, post employment life insurance and post-employment medical care;
- Other long-term employee benefits, including long-service leave ~~or sabbatical leave, jubilee or other long-service benefits~~,
- long-term disability benefits and, if they are not payable wholly within twelve months after the end of the period, profit sharing, bonuses and deferred compensation; and
- Termination benefits.

**Material** (materiality) - means the assessment of whether the transaction, either individually or in aggregate with other transactions, ~~by omitting it or misstating it if omitted or misstated~~ could influence decisions that users make on the basis an entity's financial statements. Materiality does not refer to a dollar sum solely and the nature of the transaction may result in disclosure even if ~~it is~~ a small dollar value. For the purpose of this policy, it is not considered appropriate to set either a dollar value or a percentage value to determine materiality.

**Ordinary Citizen Transaction** - means a transaction that an ordinary citizen of the community would undertake in the ordinary course of business with Council.

**Possible (Possibly) Close members of the family of a person** - are those family members who could be expected to influence, or be influenced by, that person in their dealings with the Council and include:

- a. that person's brothers' and sisters';
- b. ~~that person's~~ aunts', uncles', and cousins' of that person's spouse or domestic partner;
- c. dependants of those persons' or that person's spouse or domestic partner as stated in (b); and
- d. that person's or that person's spouse or domestic partners', parents' and grandparents'.

**Related Parties** - For the purposes of this policy, related parties of Council are:

- entities related to Council;
- KMP of Council;
- close family members of KMP;

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| Version: 21  | Commencement Date: 1 July 2016 | Last Review Date: 28 June 2017<br>December 2020 | Next Review Date: 28 June 2019<br>December 2022 | TRIM No.     |

**RELATED PARTIES DISCLOSURE POLICY** **FIN011**  
**POLICY**

- possible close family members of KMP's; and entities or persons that are controlled or jointly controlled by KMP, or their close family members, or their possible close family members.

In addition, a person or entity is a related party of Council if any of the following apply:

- they are members of the same group (which means that each parent, subsidiary and fellow subsidiary is related to the others);
- they are an associate or belong to a joint venture of which Council is part of;
- they and Council are joint ventures of the same third party;
- they are part of a joint venture of a third party and council is an associate of the third party;
- they are part of a post-employment benefit plan for the benefit of employees of either Council or an entity related to Council;
- they are controlled or jointly controlled by close members of the family of a person;
- they are identified as a close or possibly close member of the family of a person with significant influence over Council or a close or
- they are possibly a close member of the family of a person who is a KMP of Council; or
- they or any member of a group of which they are a part, provide KMP services to Council.

The following shall be considered as close family members of KMP:

- Children and dependents of the Mayor, Councillors, General Manager and Directors;
- Spouse/domestic partner of the Mayor, Councillors, General Manager and Directors;
- Children and dependents of a spouse/domestic partner of the Mayor, Councillors, General Manager and Directors;
- Other Family Members of a KMP that may be expected to influence, or be influenced by, that person in their dealings with Council.

Close family members shall be identified in the Related Party Declaration made by a KMP.

**Related Party Transaction** - is a transfer of resources, services or obligations between a Council and a related party. Related Party Transactions are required to be disclosed regardless of whether a price is charged. Such transactions may include:

- compensation paid to KMP;
- purchase or sale of goods (finished or unfinished);
- purchase or sale of property and other assets;
- rendering or receiving services;
- leases;
- transfers of research and development;
- transfers under licence agreements;

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| Version: 21  | Commencement Date: 1 July 2016 | Last Review Date: 28 June 2017<br>December 2020 | Next Review Date: 28 June 2019<br>December 2022 | TRIM No.     |

**RELATED PARTIES DISCLOSURE POLICY** **FIN011**  
**POLICY**

- transfers under finance arrangements (including loans and equity contributions in cash or in kind);
- provision of guarantees or collateral;
- commitments to do something if a particular event occurs or does not occur in the future, including executory contracts (recognised and unrecognised);
- quotations and/or tenders;
- commitments; and
- settlements of liabilities on behalf of Council or by Council on behalf of the related party.

**Regulation** - means the Local Government (General) Regulation 2005.

**Remuneration** - means remuneration package and includes any money, consideration, benefit received or receivable by the person but excludes reimbursement of out-of-pocket expenses, including any amount received or receivable from a related party transaction.

**Significant** (significance) - means likely to influence the decisions that users of the Council's financial statements make having regard to both the extent (value and frequency) of the transactions, and that the transactions have occurred between the Council and related party outside a public service provider/ taxpayer relationship.

**POLICY**

Council is committed to responsible corporate governance, including compliance with laws and regulations governing related party transactions.

Related Party relationships are a normal feature of commerce and business. For example, entities frequently carry on parts of their activities through subsidiaries, joint ventures and associates. In those circumstances, there is the possibility of the entity having the ability to affect the financial and operating policies of Council through the presence of control, joint control or significant influence.

A Related Party relationship could influence the normal business operations of Council even if Related Party Transactions do not occur. The mere existence of the relationship may be sufficient to affect the transactions of the Council with other parties. Alternatively, one party may refrain from trading with Council because of the significant influence of another—for example, a local supplier may be instructed by its parent not to engage in supplying goods to Council.

For these reasons, knowledge of Council's transactions and outstanding balances (including commitments and relationships with Related Parties) may affect assessments of Council's operations.

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| Version: 21  | Commencement Date:<br>1 July 2016 | Last Review Date:<br>28 June 2017<br>December 2020 | Next Review Date:<br>28 June 2019<br>December 2022 | TRIM No.     |

**RELATED PARTIES DISCLOSURE POLICY** **FIN011**  
**POLICY**

AASB 124 provides that Council must disclose all material and significant Related Party Transactions and outstanding balances; including commitments, in its Annual Financial Statements. Generally, disclosure shall only be made where a transaction has occurred between council and a related party of council. In addition, the transaction must be material in nature or size, when considered individually or collectively.

When assessing whether such transactions are significant the following factors shall be taken into consideration:

- significance in terms of size;
- was it carried out on non-market terms;
- is it outside normal day-to-day council operations;
- was it subject to council approval;
- did it provide a financial benefit not available to the general public;
- was the transaction likely to influence decisions of users of the Annual Financial Statements.

Regard must also be given for transactions that are collectively, but not individually significant.

To enable Council to comply with AASB 124 Council's KMP, as defined within this Policy, are required to declare full details of any Related Parties and Related Party Transactions. Such information shall be retained and reported, where necessary, in Council's Annual Financial Statements.

**PROCEDURES**

The method for identifying the close family members and associated entities of KMP shall be by KMP self-assessment. KMP have an ongoing responsibility to advise Council immediately of any Related Party Transactions.

It is not the responsibility of the KMP ~~is~~ to make an assessment as to whether they have any related party transactions or not. It is their responsibility to identify all their related parties. The determination of and assessment of transactions will be undertaken by relevant Council staff.

The preferred method of reporting is for KMP to provide details of Related Parties and Related Party Transactions, utilising the [Reporting Templates \(Attachment B\)-Related Parties Disclosure Form](#), to the General Manager.

Information provided will be held on a centralised register. Access to the register shall be available to only those who may lawfully be granted access after consideration of matters of privacy and other legislative requirements.

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| Version: 21   | Commencement Date:<br>1 July 2016 | Last Review Date:<br><del>28 June 2017</del> December<br>2020 | Next Review Date:<br><del>28 June 2019</del> December<br>2022 | TRIM No.     |

**RELATED PARTIES DISCLOSURE POLICY** **FIN011**  
**POLICY**

The register shall be used as a basis for information for inclusion into Council's Annual Financial Statements to satisfy Related Party reporting requirements.

Disclosures of Related Parties and Transactions shall be required of Key Management Personnel at least twice annually.

The due dates for Disclosures will be 31 December and 30 June annually.

When Council elections are held disclosure forms will be obtained from any outgoing and incoming Councillors.

Key Management Personnel should provide updates on Related Parties and Transactions as issues arise by submitting an updated Related Parties Disclosure Form at times other than the two collection dates listed above if their situation changes. (for example: upon resignation of Director)

Information provided by KMP and other related parties shall be held for the purpose of compliance with Council's accounting and legal obligations and shall be disclosed where required for compliance or legal reasons only.

This policy shall be reviewed at specified review intervals and may be reviewed if any of the following events occur:

- corporate restructure that impacts of the KMP's;
- the related legislation/documents or OLG Local Government Code of Accounting Practice that impact on application of the policy are amended or replaced; and
- other circumstances that may arise as determined by resolution of Council.

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| Version: 21  | Commencement Date: 1 July 2016 | Last Review Date: <del>28 June 2017</del> December 2020 | Next Review Date: <del>28 June 2019</del> December 2022 | TRIM No.     |

**RELATED PARTIES DISCLOSURE POLICY FIN011**  
**POLICY**

**RELATED LEGISLATION, POLICIES AND GUIDELINES**

Local Government Act 1993  
 Australian Accounting Board Standard – AASB124 Related Parties Disclosures  
 Local Government (General) Regulation 2005  
 Local Government Code of Accounting Practice [& Financial Reporting Guidelines](#)  
 Lachlan -Shire Council Code of Conduct

~~Robert Hunt~~[Greg Tory](#)

GENERAL MANAGER

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| Version: <b>21</b>  | Commencement Date:<br>1 July 2016 | Last Review Date:<br><del>28 June 2017</del> December<br>2020 | Next Review Date:<br><del>28 June 2019</del> December<br>2022 | TRIM No.     |

**RELATED PARTIES DISCLOSURE POLICY** **FIN011**  
**POLICY**

**Attachment A – AASB References**

| Reference         | Reporting Requirements   |
|-------------------|--|
| <b>AASB124.17</b> | <p>The entity discloses key management personnel compensation in total and for each of the following categories:</p> <ul style="list-style-type: none"> <li>a. short-term employee benefits;</li> <li>b. post-employment benefits;</li> <li>c. other long-term benefits; and</li> <li>d. termination benefits;</li> </ul> <p>Key management personnel (KMP) are not named – disclosure on an aggregate basis only.</p> <p>Short-term employee benefits include non-monetary benefits.</p>  |
| <b>AASB124.18</b> | <p>If there have been transactions between related parties, the entity discloses the nature of the relationship with the related party, as well as sufficient information about the transactions and outstanding balances, including commitments, necessary for users to understand the potential effect of the relationship on the financial statements.</p> <p>Types of Transactions:</p> <ul style="list-style-type: none"> <li>a. purchases or sales of goods (finished or unfinished);</li> <li>b. purchases or sales of property and other assets;</li> <li>c. rendering or receiving of services;</li> <li>d. leases;</li> <li>e. transfers of research and development;</li> <li>f. transfers under licence agreements;</li> <li>g. transfers under finance arrangements (including loans and equity contributions in cash or in kind);</li> <li>h. provision of guarantees or collateral;</li> <li>i. commitments to do something if a particular event occurs or does not occur in the future, including executory contracts (recognised and unrecognised); and</li> <li>j. settlement of liabilities on behalf of the related party.</li> </ul> <p>The following information, at a minimum, is disclosed:</p> <ul style="list-style-type: none"> <li>i. the amount of the transactions;</li> <li>ii. the amount of outstanding balances, including commitments, and terms and</li> <li>iii. conditions (i.e. secured or unsecured) and the nature of consideration to be provided in settlement, and details of guarantees given or received;</li> <li>iv. provisions for doubtful debts related to the amount of outstanding balances; and</li> <li>v. the expense recognised during the period relating to bad or doubtful</li> </ul> |

|  |                                   |  |  |              |
|--|-----------------------------------|--|--|--------------|
| <p>Further information: Director Corporate and Community Services ☎ 02 68951900<br/>                 ☒ Email: <a href="mailto:council@lachlan.nsw.gov.au">council@lachlan.nsw.gov.au</a><br/>                 Further information: Manager ICT ☎ 208 ☒ Email: <a href="mailto:ictsupport@lachlan.nsw.gov.au">ictsupport@lachlan.nsw.gov.au</a></p> |                                   |  |  | Page 9 of 11 |
| Version: 21  | Commencement Date:<br>1 July 2016 | Last Review Date:<br>28 June 2017<br>December 2020 | Next Review Date:<br>28 June 2019<br>December 2022 | TRIM No.     |



**RELATED PARTIES DISCLOSURE POLICY** **FIN011**  
**POLICY**

|                   |  |
|-------------------|--|
|                   | debts due from related parties.  |
| <b>AASB124.24</b> | The entity discloses items of a similar nature in aggregate, except when separate disclosure is necessary for an understanding of the effects of related party transactions on the financial statements of the entity. |

**Attachment B – Related Party Disclosure Form**

**Related Parties - Disclosure Form**

**Name of Key Management Personnel (KMP):**

|  |
|--|
|  |
|--|

| Related person and / or entity | Relationship of KMP with the person or entity |
|--------------------------------|---|
|                                |   |
|                                |   |
|                                |   |
|                                |   |
|                                |   |
|                                |   |
|                                |   |
|                                |   |

**Notification**

I \_\_\_\_\_  
*(Full name)*

\_\_\_\_\_ notify that,  
*(Position)*

to the best of my knowledge, information and belief that as at the date of this notification, the above list includes all existing and potential related parties that may transact with Council involving myself, close members of my family, or entities controlled or jointly controlled by me or close members of my family, relevant to the above period.

|  |                                |  |  |               |
|--|--------------------------------|--|--|---------------|
| Further Information: Director Corporate and Community Services ☎ 02 68951900<br>Email: council@lachlan.nsw.gov.au<br>Further Information: Manager ICT ☎ 208 ☎ Email: ictsupport@lachlan.nsw.gov.au |                                |  |  | Page 10 of 11 |
| Version: 21  | Commencement Date: 1 July 2016 | Last Review Date: 28 June 2017<br>2020 | Next Review Date: 28 June 2019<br>2022 | TRIM No.      |

**RELATED PARTIES DISCLOSURE POLICY FIN011**  
**POLICY**

I permit authorised Council Officers and other permitted recipients specified in Council's Related Parties Disclosure Policy to access the register of interests of me and persons related to me and to use the information for the purposes specified in that policy.

Signature of named KMP: \_\_\_\_\_

Dated: \_\_\_\_\_

|   |                                   |   |   |               |
|---|-----------------------------------|---|---|---------------|
| Further Information: Director Corporate and Community Services ☎ 02 68951900<br>☒ Email: <a href="mailto:council@lachlan.nsw.gov.au">council@lachlan.nsw.gov.au</a><br>Further Information: Manager ICT ☎ 208 ☒ Email: <a href="mailto:ictsupport@lachlan.nsw.gov.au">ictsupport@lachlan.nsw.gov.au</a> |                                   |   |   | Page 11 of 11 |
| Version: 21   | Commencement Date:<br>1 July 2016 | Last Review Date:<br><del>28 June 2017</del> December<br>2020 | Next Review Date:<br><del>28 June 2019</del> December<br>2022 | TRIM No.      |

## 8.2 DONATIONS

**TRIM Number:** R21/1

**Author:** Administration Officer - Corporate & Community Services

### PURPOSE

Council is asked to consider requests for monetary and in kind support for community events to be held in the 2020/2021 financial year.

### SUPPORTING INFORMATION

A copy of the request for donations are included as an attachment.

### BACKGROUND

Throughout the year Council receives requests from individuals, community groups and sporting clubs for financial and in kind support. This support may promote the liveability of the shire or enable residents to undertake representation in their chosen sport or activities outside the shire.

### ISSUES AND COMMENTS

**The Condobolin and District Historical Society** (Historical Society) are considering acquiring the former Lachlander Office building located at 46 Bathurst Street Condobolin.

They have written to Council requesting what appears to be an ongoing concession on their annual rates and charges.

Please note currently this property is rated as a business. The rates and charges levied to the current owners are \$2,046.26 plus water consumption. Based on the information provided, a change of ownership from the current owners to the Historical Society would not necessarily result in a change in rating category.

Normally, the only way a rating category would change is if the main use of the land or property was changed. The current *NSW Local Government Act 1993* only allows four parent categories (Farmland, Residential, Business, Mining), and sub-categories of these. If the property is not used mainly for the purposes of residential, farmland or mining, then it will be determined as "Business" for the purposes of ordinary rates.

*Section 556 of the Local Government Act 1993* allows for an exemption from the base and ad valorem ordinary rates if certain criteria are met.

The only criteria under which the property, to be gifted to the Condobolin Historical Society, may fall is 1(h), a "public benevolent institution or public charity" but it must be "used or occupied by the institution or charity for the purposes of the institution or charity". An assessment would need to be carried out to ascertain whether the group would meet this criteria.

Even so, the Historical Society would still be required to pay for services such as water, sewer, stormwater, water consumption etc. These total \$1,930.74 + water consumption. Council could chose to provide a donation towards these charges if they wished.

**Condobolin Clay Target Club Inc.** are requesting a donation of \$2,500.00 for their upcoming Condo Classic Champion Shoot event scheduled on 7 March 2021.

Council has previously supported this event donating \$1,000.00 in August 2017, November 2018 and March 2020. The Condobolin Clay Target Club Inc. are seeking a larger donation due to Covid19 impacting their ability to fundraise. Condobolin Clay Target Club Inc. have submitted a Funding Application Form as the request is over \$1,000.00.

**Tottenham Swimming Club** are requesting a \$300 cash donation for the Tottenham Swimming Club Carnival which will be held on 21 February 2021. Council has previously provided donations of \$500 in November 2019 and \$810 in October 2017.

**Down the Track Program**

Down The Track program has recently set up a Kitchen on wheels in the form of a catering trailer to provide young people with experience in a social enterprise in catering for the community. They have written to Council with a request to waive section 68 fees for 2 days per week for a 12 month period. The expected value of this donation is \$4,111 and is made up of site hire, power and Section 68 activity approval fee. The cost breakup is attached.

**Donations expected to come to a future Council meeting**

**The Country Women's Association – Tullibigeal Branch** are considering purchasing a defibrillator. They have written a letter requesting assistance to purchase a defibrillator.

A letter was sent to CWA Tullibigeal Branch on 21 January 2021, requesting more information but Council has not yet received a response.

**Lake Cargelligo Early Learning Centre**

They have written a letter requesting assistance to erect poles for the Aboriginal, Torres Strait Islander and Australian flags. This is to rectify the perception that the service lacks an image of cultural safety. An email was sent on 4 January 2021 requesting more information but Council has not yet received a response.

**Lake Cargelligo Sports Club**

The Lake Cargelligo Sports Club has requested assistance towards maintaining the cricket ovals and a concession on their rates and charges for 12 months. Council requested more information on 9 February 2021 but has yet to receive a reply. A copy of the Hardship Policy was also provided.

It should be noted that the Club owes Council over \$13,000 in water consumption arrears and our Revenue Officer has been asked to follow the club up. These arrears are historical and the current water consumption charges are being paid.

**FINANCIAL AND RESOURCE IMPLICATIONS**

A provision was made in the FY2020/2021 budget to provide cash and in kind support for Community events. Council has sufficient budget remaining to fund the requested donations.

It might be prudent for Council to consider reducing the amount of support it is prepared to approve for all or some of the requests. In order to provide assistance to as many organisations as possible within the limited budget, Council may choose to limit support to one occasion per year per organisation.

**LEGAL IMPLICATIONS**

There are no known legal implications.

**RISK IMPLICATIONS**

There is reputational risk for Council when making decisions to approve or not to approve particular requests.

In particular, at present, due to Covid-19, the unknown impact on future cash flow from rates and charges presents a financial risk to Council.

**STAKEHOLDER CONSULTATION**

Council at the February 2021 strategic briefing.

**OPTIONS**

1. Provide the full amount of the requested donations.
2. Decline the full amount of the requested donations

3. Offer a reduced donation to allow as many organisations as possible to be supported in the financial year.

## CONCLUSION

Careful consideration should be given to the Condobolin and District Historical Society request as it appears to be an ongoing request. This means every year they would be expecting Council to waive their rates and charges.

In the current economic climate, offering any concessions on rates and charges presents a cash flow risk to Council. This is due to the unknown number of ratepayers who may then make the same request to Council.

## LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

## ATTACHMENTS

1. **Condobolin and District Historical Society donation request** [↓](#)
2. **Condobolin Clay Target Club Inc.** [↓](#)
3. **Tottenham Swimming Club** [↓](#)
4. **Down the Track request** [↓](#)
5. **Down the Track costs break up** [↓](#)

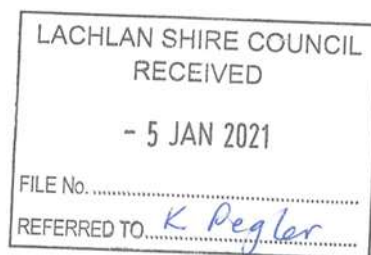
## RECOMMENDATION

That

1. The Director of Corporate and Community Services Report No. R21/1 be received and noted.
2. Council determine the amount of any donation to be granted to the:
  - i. Condobolin and District Historical Society
  - ii. Condobolin Clay Target Club Inc.
  - iii. Tottenham Swimming Club
  - iv. Down the Track Program

*Condobolin & District Historical Society Inc.*

The General Manager  
Mr G. Tory  
Lachlan Shire Council  
Molong Street  
Condobolin NSW 2877



C/- 34 Busby Street  
Condobolin  
NSW 2877  
3<sup>rd</sup> January 2021

Re- Lachlander Office, 46 Bathurst Street Condobolin, visit Tuesday 22<sup>nd</sup> September 2020

Dear Sir

Following our visit and inspection of the Lachlander Office and contents, which the Vane - Tempest family have generously offered to the Historical Society - For us to consider ownership, we wish to appeal for Lachlan Shire Council to waive the rates which would give the Historical Society's volunteers, the opportunity to source much needed grants for the building and to develop a plan to preserve and keep this valuable tourism icon within our Shire.

Yours Sincerely

A handwritten signature in blue ink that reads "Jay Boys".

Secretary

Condobolin & District Historical Society Inc.

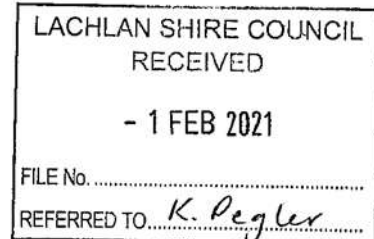
**CONDOBOLIN CLAY TARGET CLUB INC.**  
ABN. 36 959 527 116

c/- P O Box 98  
Condobolin NSW 2877

Phone 0429952380 (Mob.)  
Email innesgrovegc2@bigpond.com

7 January 2021

General Manager  
Lachlan Shire Council  
P O Box 216  
CONDOBOLIN NSW 2877



Dear Sir

Please find enclosed an application for funding in the amount of \$2500.00 for our forthcoming Condo Classic Championship Shoot. This annual event is scheduled for 7 March 2021.

In past years Council has been supportive of this event giving \$1000.00 on each occasion. This year we are seeking a little more given the circumstances surrounding the Covid 19 pandemic.

For seven months of 2020 we were not able to conduct any programmed events/shoots because of the many restrictions placed on our sport. This has had an impact on our financials as there was no ability to generate an income for that period. In addition local sponsorship is likely to be difficult because of the uncertain circumstances surrounding Covid for 2020 and into 2021.

The attached project budget does indicate a figure for some sponsorship but it is purely an estimate and most likely will not be achieved.

So, we ask that if you are in a position to fund the full extent of our funding application we would be most grateful.

Please contact the undersigned should you require further clarification on any matter.

Yours Sincerely

A handwritten signature in black ink, appearing to read "Merables".

G J Merables

Treasurer



LACHLAN SHIRE COUNCIL

Donations Policy GEN006 – Requests over \$1,000 only

FUNDING APPLICATION FORM

Please read the policy carefully before completing this application form, as applications that do not meet the stated funding criteria may be deemed ineligible. Should you require assistance or advice in completing the application form, please contact Council on (02) 6895 1900.

**PART A - Applicant Details**

Name of group/organisation: Condobolin Clay Target Club Inc.

Postal Address: P O Box 98 Condobolin NSW 2877

Contact Person: Garry Venables Position in group/organisation: Secretary/Treasurer

Telephone: Mobile: 0429952380

Fax: Email: innesgrovec2@bigpond.com

Is your organisation incorporated?  Yes  No

Does your organisation have an ABN?  Yes  No

ABN: ...36959527116.....

Does your organisation have Public Liability Insurance?  Yes  No

If yes, please attach a valid Certificate of Currency. - *Waiting on new certificate to be issued. Will supply when it is received.*

**PART B – Project Details** (please attach extra pages if insufficient space is provided)

Project Title: Sponsorship of Condo Classic Championship Shoot

Project Location: SRA grounds, Diggers Avenue Condobolin

Proposed Start Date: 7.3.21 Proposed End Date: 7.3.21

Summary of Project. **SEE ATTACHED**

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Briefly summarise what your organisation does i.e. its mission.

**SEE ATTACHED**

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|   |                    |                   |                   |             |
|---|--------------------|-------------------|-------------------|-------------|
| Further Information: Lachlan Shire Council ☎ 0268951900 ✉ Email: council@lachlan.nsw.gov.au |                    |                   |                   | Page 1 of 3 |
| Version:  | Commencement Date: | Last Review Date: | Next Review Date: | TRIM No.    |





LACHLAN SHIRE COUNCIL

Donations Policy GEN006 – Requests over \$1,000 only

FUNDING APPLICATION FORM

How will this project benefit the local community?

SEE ATTACHED

Please estimate the number of participants and/or spectators in your project.

30 -60 Competitors including spectators and visitors

How will the success of the project be evaluated by your organisation?

SEE ATTACHED

How will your organisation acknowledge the financial contribution from Council?

THROUGH ADVERTISING & PROMOTION. NEWS ARTICLES IN NEWSPAPERS SOCIAL MEDIA OUTLETS  
 INVITATION TO ATTEND AND PRESENT SASHES AND PRIZES

Please outline how your organisation will manage this project.

THROUGH ITS EXECUTIVE WHICH HAS EXTENSIVE EXPERIENCE IN ADMINISTERING SIMILAR EVENTS  
 OVER MANY YEARS

**PART C – Funding Sources**

Has your organisation received funding assistance from Council before? Yes  No

If Yes, in which financial year did your organisation last receive funding: 2020 \$1000

Please provide details of any funding sought from other sources for this project.

| Funding Source | Amount | Secured (Yes or No) |
|----------------|--------|---------------------|
|                |        |                     |
|                |        |                     |
|                |        |                     |



LACHLAN SHIRE COUNCIL

Donations Policy GEN006 – Requests over \$1,000 only

FUNDING APPLICATION FORM

Please outline how your organisation intends to manage and be accountable for the funds allocated, should your submission be successful.

Through its Executive & Club members. Presentation of financial reports and detailed summary of Income & Expenditure at its Annual General Meeting.

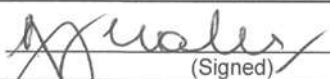
**PART D – Project Budget**

Please provide a detailed budget for your project. It is important that you clearly identify expenses by type and that every effort is made to reasonably estimate the level of income expected from sources such as entrance fees and sponsorship.

|  |                     |
|--|---------------------|
| Is project budget attached before? <span style="float: right;">Yes <input type="checkbox"/> No <input type="checkbox"/></span> |                     |
| <b>Project Budget Summary:</b>   | <b>Amount</b>       |
| Cash contributed by your organisation:   | \$                  |
| Cash from other sources:   | \$                  |
| In kind contribution, approximate value e.g. Volunteer   | \$                  |
| Amount requested from Lachlan Shire Council  | \$                  |
| <b>Total Cost of Project:</b>  | <b>SEE ATTACHED</b> |

**Authorisation:**

I, Garry Venables (print name) certify that this application for funding was approved by the management committee of this organisation on 7 JANUARY 2021 (insert Date).

|   |                         |
|---|-------------------------|
| <br>(Signed) | <u>7.1.21</u><br>(Date) |
|---|-------------------------|

|   |                    |                   |                   |             |
|---|--------------------|-------------------|-------------------|-------------|
| Further Information: Lachlan Shire Council ☎ 0268951900 ✉ Email: council@lachlan.nsw.gov.au |                    |                   |                   | Page 3 of 3 |
| Version:  | Commencement Date: | Last Review Date: | Next Review Date: | TRIM No.    |

**Summary of Project**

The Condo Classic Championship Shoot (CCCS) is an annual event. It is the major event on the shooting calendar of the Condobolin Clay Target Club Inc.

It is important to our Club as it gives us the opportunity to showcase our facilities and promote the sport of clay target shooting. In order to increase the level of participation, particularly for visiting/away shooters, we need to increase the prize pool on offer.

The focus of the event/project is therefore to attract a greater number of competitors to our town. The spin off effect will spread across all sections of our community and undoubtedly lift the profile of our Club.

**Briefly summarise what your organization does ie. its mission**

Condobolin Clay Target Club is a non-profit sporting body. It has had a presence in Condobolin for over 65 years. It provides facilities that locals and visitors can enjoy. It gives competitors from junior through to veteran status an opportunity to participate in a sport that is safe, regulated and family orientated. Any profits that are generated are put towards improvements in facilities. Members have a desire to continue with an upgrade program but it is mainly contingent upon increasing participation levels which ultimately gives us more funds to channel back into that program.

**How will this project benefit the local community?**

If we are able to attract greater levels of participation, particularly from outside our Shire then our Shire can only stand to benefit. Visitors bring dollars with them, therefore local business houses will receive a spin off benefit. When visitors travel they need fuel, food and accommodation.

Visitors will see that the Condobolin Club is a progressive Club which is supported by its local Council. They will take away good memories and spread the word thereby bringing more participants to future events. First time visitors to our Shire will undoubtedly go away impressed, vowing to return. This statement is one that we can make in confidence as we don't doubt our ability to conduct a successful event. We have done this in the past and with Council's support we can make it bigger and better in the future.

In summary our Club and its members, the Shire and the local economy all stand to benefit from showcasing a progressive Club and Shire with well maintained equipment, facilities and grounds.

**How will the success of the project be evaluated by the organization?**

- An increase in the number of competitors as compared to previous years /events
- The level of profit generated
- The ability of existing infrastructure to cope with the demanding schedule of the day
- Feedback from competitors
- The level of support given by sponsors
- The assistance given by Club members in order that the event runs smoothly on the day

**Project Budget**

| INCOME               |                | EXPEDITURE                   |                |
|----------------------|----------------|------------------------------|----------------|
| DESCRIPTION          | AMOUNT         | DESCRIPTION                  | AMOUNT         |
| Nominations          | 3000.00        | Food Purchases & Catering    | 650.00         |
| Other Sponsorships   | 3150.00        | Advertising                  | 600.00         |
| Food Sales           | 250.00         | Prizes –Cash                 | 5150.00*       |
| In kind contribution | 800.00         | Prizes – Cartridges & Sashes | 2600.00        |
|                      |                | Clay Targets                 | 700.00         |
| <b>TOTAL</b>         | <b>7200.00</b> |                              | <b>9700.00</b> |

\* Includes \$2500.00 that this application is seeking

TOTTENHAM SWIMMING CLUB  
[tottenhamswimmingclub@outlook.com](mailto:tottenhamswimmingclub@outlook.com)

January 2021  
To: Lachlan Shire Council  
PO Box 216  
CONDOBOLIN NSW 2877

Dear General Manager,

I am writing in regards to the Tottenham Swimming Club's annual Tottenham Swimming Club Carnival to be held on Sunday 21<sup>st</sup> February. Our small swimming club host this swimming carnival most years in February in our 33m pool. It is a fun and relaxed carnival that people from surrounding towns and further afield enjoy coming to.

Last year we turned our carnival into a 'Drought Buster' carnival- a completely free event to help boost morale of our community and the surrounding towns in the relentless drought. To enable that event without asking for the usual sponsorship from our local businesses we were lucky enough to obtain funding through the ClubsNSW program. It was a huge success. However this year we need to return to normal as the carnival is the club's only fundraising opportunity throughout the season.

It would be wonderful if you could help us with a donation towards our carnival for 2021.

Our treasurer Kathryn Klante can supply you with an invoice for payment by direct deposit if you wish.

Thank you for your time,

Amity Chase  
Tottenham Swimming Club Carnival Coordinator  
[tottenhamswimmingclub@outlook.com](mailto:tottenhamswimmingclub@outlook.com)

Tottenham Swimming Club  
BSB- 082897  
Acc- 509955088  
Ref- business name



18<sup>th</sup> January 2021

Greg Tory  
 General Manager  
 Lachlan Shire Council  
 58 -64 Molong Street  
 Condobolin NSW 2877

To Greg,



**RE: Request that the fees for utilising the catering trailer on Council Land be waived.**

Our Down The Track program has recently set up a Kitchen on wheels in the form of a catering trailer to provide our young people with experience in a social enterprise in catering for our community. During our initial research around this purchase our team carried out extensive conversation with Lachlan Shire employees to ensure we understood and were aware of any costs involved in undertaking this venture. Unfortunately, since the purchase we have been advise of additional costs.

We are now writing to the Lachlan Shire Council with a request to **waive these fees for a 12 month period** to enable our social enterprise to find its feet and fully immerse our young people into the hospitality industry by providing them with as many opportunities through 'Trackin Good' Food trailer as possible.

Over the last 4 years, Down The Track has worked tirelessly to secure funds to purchase a food trailer that would provide opportunity to the most vulnerable and at-risk young people in Lake Cargelligo. Late last year Down The Track secured the funds to purchase the trailer which is a full commercial kitchen on wheels.

The food trailer provides work experience, training, skill development and employment for the young people of the Down The Track Program along with building confidence and resilience. The positive / successful outcomes of this trailer have a direct coloration to the Shires Community Strategic Plan, Delivery Program, Operational Plan and the Growing Lachlan Report. Below I have selected a few key points taken from each of the documents that were identified as priorities.

|   |   |
|---|---|
| <p><b>Growing Lachlan Report</b></p>  <p><b>20%</b><br/>         OF PEOPLE ARE UNDER<br/>         15 YEARS OLD.<br/>         UNEMPLOYMENT IS HIGHEST<br/>         AMONG YOUNG PEOPLE</p> | <p>As outlined in the Growing Lachlan Report 20% of people are under 15 years old. Unemployment is highest among young people. Down The Track directly addresses this by providing young people with a toolkit to reach their greatest potential and the opportunity to gain experience, training, skill development and employment through Down The Track Social Enterprise.</p> |
| <p><b>Growing Lachlan Report</b></p> <p>Key stats</p>  <p><b>16%</b><br/>         OF PEOPLE ARE ABORIGINAL<br/>         WITH 36% UNDER 15 YEARS</p>                                      | <p>Down The Track works with young people aged 10 – 20 with current intake of participants being 97% indigenous. In the last 6 months Down The Track has supported 6 Indigenous young people to gain employment and have provided 18 training courses to our young people and supported 12 young people to gain their licence, all which were indigenous.</p>                     |

30 Foster Street, Lake Cargelligo NSW 2672    E: [dttlakecargelligo@gmail.com](mailto:dttlakecargelligo@gmail.com)    P: 02 6898 1151  
 Coordinator: Lana Masterson    Youth Officer/Mentor: Katy Quinn    Youth Worker: John Harris

|   |   |
|---|---|
| <p><b>Strategic Goals and Challenges – Community Strategic Plan PG10</b><br/>                 Action 2 – Grow tourism – identify the type of tourist to be attracted, and give an increased focus to an Indigenous theme</p>  | <p>Action 2 - Train our own residents, particularly our youth</p> <p>Down The Track’s catering trailer could be an attraction for tourist visiting the area with the opportunity to purchase food and coffee with purpose from young people in the community. This is not a personal business this is a social enterprise which is aimed at addressing keeping our young people alive, out of jail and thriving. It provides visitors with an additional service in the community while providing our young people with the opportunity to gain employment, upskill and training. The trailer will leave a lasting impression on visitors and also provide them with a feeling of contributing to a great cause in the advancement of young peoples lives.</p>  |
| <p><b>Community Services - Community Strategic Plan PG13</b><br/>                 Successful transition from school to training to employment.<br/>                 With the bottom-line impacts being social and economic</p>  | <p>Down The Track is actively addressing this by supporting our young people with training, alternative education, work experience and upskilling. DTT is also achieving the bottom line impacts – social and economic by operating the catering trailer providing opportunity to the youth of Lake Cargelligo, participating in community events, bringing the community together and by investing in our youth future. The economic benefits are significant as a result of the decrease in youth crime over the past 4 years Lake Cargelligo is a safer, more connected community – residents feel safer and visitors more likely to have a positive experience in the community and are more likely to return.<br/>                 with funding being saved on youth incarceration and the resources it takes (eg Police not being a 24 hour station). Police being taken out of community for significant lengths of time to transport youth to the Wagga Correctional facility leaving the town without Police emergency services.</p> |
| <p><b>Community Services - Community Strategic Plan PG14</b><br/>                 Wellbeing of youth</p>  | <p>Down The Track aims to provide our young people with a toolkit to navigate difficult situations and environments. This is delivered through our mentoring, support and wellbeing programs. Providing young people with skills, training and opportunity assists with our youths wellbeing.</p>   |
| <p><b>Successful transition from school to training to employment - Delivery Program PG20</b><br/>                 Support a youth, employment model targeting young, people aged 17 to 24<br/>                 Support a model, like the green army, that will fill the gap. Measure - <u>Reduction in youth unemployment rates in the Lachlan Shire</u></p> | <p>Down The Track is actively addressing the youth unemployment rate through the social enterprise, upskilling and training it offers in particular targeting the age group of 15 -20.</p>  |

Down The Track is requesting that the fees for utilising the catering trailer on council land be waived. These fees make it impossible for The Down The Track Program to offer opportunity to our young people and utilise the asset that significant amounts of work have gone into to secure the growth of the next generation.

2020 has been an extremely successful year for Down The Track with winning the 2020 Youth Service Of The Year Award and with the national recognition of being nominated for Australian of the Year. The Down The Track program uses innovative methods, with a unique approach to youth work. It would be great to have Lachlan Shire’s support to allow us to continue to provide the best possible service to the youth of our community.

I am more than happy to discuss this matter further with you if you require any additional information or if you have any questions / comments regarding the request.

Kind Regards

Lana Masterson  
 Down The Track Coordinator

30 Foster Street, Lake Cargelligo NSW 2672    E: [dttlakecargelligo@gmail.com](mailto:dttlakecargelligo@gmail.com)    P: 02 6898 1151  
 Coordinator: Lana Masterson    Youth Officer/Mentor: Katy Quinn    Youth Worker: John Harris

**Karen Pegler**

---

**From:** Carlyne Marchant  
**Sent:** Tuesday, 16 February 2021 2:15 PM  
**To:** Jon Shillito  
**Cc:** Bryce Koop; Karen Pegler  
**Subject:** RE: Down The Track - council fee waiver request

Hi all

Apologies, there was a typo, the power fees are per day not per hour.

The fees for the 12 month period would be as follows:

- \$250.00 - site hire (one off for 12 months)
- \$117.00 - Section 68 Activity Approval (valid for 12 months)
- \$3744.00 - Electricity supply \$36.00 per day x 2 times a week x 52 weeks
  
- \$4111.00 - Total

Regards



**Carolyne Marchant** | Administration Officer | Environment, Tourism and Economic Development  
**Lachlan Shire Council** | 58-64 Molong Street | **Condobolin NSW 2877**

PO Box 216 | Condobolin NSW 2877  
 Phone: (02) 6895 1950 | Fax: (02) 6895 3478



Find us on:




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**From:** Carolyne Marchant <Carolyne.Marchant@lachlan.nsw.gov.au>  
**Sent:** Tuesday, 16 February 2021 2:08 PM  
**To:** Jon Shillito <Jon.Shillito@lachlan.nsw.gov.au>  
**Cc:** Bryce Koop <Bryce.Koop@lachlan.nsw.gov.au>; Karen Pegler <Karen.Pegler@lachlan.nsw.gov.au>  
**Subject:** RE: Down The Track - council fee waiver request

Hi Everyone

The fees for the 12 month period would be as follows:

- \$250.00 - site hire (one off for 12 months)



### 8.3 INVESTMENTS AT 31 DECEMBER 2020

**TRIM Number:** R21/4

**Author:** Financial Accountant

#### **PURPOSE**

The *Local Government (General) Regulation 2005 section 212* specifies that Council's Responsible Accounting Officer must provide elected members with a monthly written report detailing the funds invested by Council. The report must include information up to the last day of the month immediately preceding the meeting. As February 2021 is the first council meeting since December 2020, you will receive the December 2020 and January 2021 reports in the same month.

The Responsible Accounting Officer must also provide a certificate stating whether the investments have been made in accordance with the Act, the Regulations and Council's investment policy.

#### **SUPPORTING INFORMATION**

Council's general bank account reconciled balance at 31 December 2020 is \$851,759.72.

Investments held at 31 December 2020 totalling \$50,214,316 are set out in Attachment 1.

Please note that not all pages of the report are included in the attachment therefore you do not need to be concerned about missing pages.

#### **Responsible Accounting Officer Certificate**

I certify that the bank accounts and investments have been reconciled with the Council's general ledger as at 31 December 2020, and that investments have been made in accordance with the *Local Government Act, Local Government (General) Regulation 2005* and Council's Investment Policy.

Karen Pegler  
Responsible Accounting Officer

#### **FINANCIAL UPDATE**

As at the end of December 2020, Council's portfolio is compliant across its counterparty and credit quality limits. Over the past 12 months, the portfolio, excluding on call cash, returned +1.82% p.a., outperforming bank bills by 1.46% p.a. This has been relatively strong given deposit rates reached their all-time low and credit margins have contracted significantly over the past 3 years.

From the 3<sup>rd</sup> of December, the official cash rate was at 0.10%. This low rate will have a negative impact on Council's interest income. The expectation is that the Reserve Bank will not raise rates again until there is a sustained recovery, and both the economic objectives of full employment and target inflation are met. Returns of 0.40% to 0.70% p.a. can be expected over the next few financial years.

#### **LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

Investments are made, in accordance with Council's Investment Policy and the Community Strategic Plan/Delivery Program Item 4.2.1, which aims to ensure that "Council is financially sustainable and provides services at a level expected by the community".

#### **CONCLUSION**

Investments will continue to be managed so Council can meet its cash commitments as and when they fall due.

**ATTACHMENTS**

**1. 31 December 2020 Investment Report** [↓](#)

**RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No. R21/4 be received and noted.



Lachlan Shire  
Your Ultimate Bush Experience

# Investment Report

01/12/2020 to 31/12/2020



**Portfolio Valuation** as at 31/12/2020

| Issuer                                 | Rating  | Type | Alloc   | Interest    | Purchase   | Maturity   | Rate   | Value        | Accrued   | Accrued MTD |
|--|---------|------|---------|-------------|------------|------------|--------|--------------|-----------|-------------|
| ING Direct                             | A       | TD   | GENERAL | At Maturity | 10/01/2020 | 12/01/2021 | 1.6500 | 1,000,000.00 | 16,138.36 | 1,401.37    |
| Bank of Sydney                         | Unrated | TD   | GENERAL | At Maturity | 06/02/2020 | 09/02/2021 | 2.0000 | 500,000.00   | 9,041.10  | 849.32      |
| ING Direct                             | A       | TD   | GENERAL | Annual      | 12/02/2020 | 10/02/2021 | 1.6000 | 1,000,000.00 | 14,202.74 | 1,358.90    |
| WAW Credit Union                       | Unrated | TD   | GENERAL | Annual      | 27/02/2019 | 02/03/2021 | 3.0000 | 500,000.00   | 12,698.63 | 1,273.97    |
| Newcastle Permanent                    | BBB     | TD   | GENERAL | Quarterly   | 05/03/2019 | 08/03/2021 | 2.8500 | 1,000,000.00 | 1,952.05  | 1,952.05    |
| Macquarie Bank                         | A+      | TD   | GENERAL | At Maturity | 24/03/2020 | 23/03/2021 | 1.7500 | 1,000,000.00 | 13,568.49 | 1,486.30    |
| NAB                                    | AA-     | TD   | GENERAL | At Maturity | 27/05/2020 | 30/03/2021 | 1.0300 | 900,000.00   | 5,562.00  | 787.32      |
| AMP Bank                               | BBB     | TD   | GENERAL | At Maturity | 14/04/2020 | 13/04/2021 | 1.8500 | 500,000.00   | 6,639.73  | 785.62      |
| NAB                                    | AA-     | TD   | GENERAL | At Maturity | 03/12/2020 | 13/04/2021 | 0.4500 | 500,000.00   | 178.77    | 178.77      |
| Rural Bank (Bendigo and Adelaide Bank) | BBB+    | TD   | GENERAL | Annual      | 03/05/2019 | 03/05/2021 | 2.6000 | 1,000,000.00 | 17,238.36 | 2,208.22    |
| Bank of Sydney                         | Unrated | TD   | GENERAL | At Maturity | 05/05/2020 | 04/05/2021 | 1.5000 | 1,000,000.00 | 9,904.11  | 1,273.97    |
| AMP Bank                               | BBB     | TD   | GENERAL | At Maturity | 05/05/2020 | 04/05/2021 | 1.5500 | 1,000,000.00 | 10,234.25 | 1,316.44    |
| Westpac                                | AA-     | TD   | GENERAL | Quarterly   | 27/05/2020 | 25/05/2021 | 0.9100 | 2,000,000.00 | 1,745.21  | 1,545.75    |
| NAB                                    | AA-     | TD   | GENERAL | At Maturity | 22/05/2020 | 25/05/2021 | 1.0600 | 2,000,000.00 | 13,010.41 | 1,800.55    |
| Bendigo and Adelaide                   | BBB+    | TD   | GENERAL | At Maturity | 09/06/2020 | 08/06/2021 | 1.2500 | 500,000.00   | 3,527.40  | 530.82      |
| ING Direct                             | A       | TD   | GENERAL | Quarterly   | 11/06/2020 | 15/06/2021 | 1.0000 | 750,000.00   | 431.51    | 431.51      |
| Auswide Bank                           | BBB     | TD   | GENERAL | At Maturity | 15/06/2020 | 15/06/2021 | 1.0000 | 1,000,000.00 | 5,479.45  | 849.32      |
| BOQ                                    | BBB+    | TD   | GENERAL | Annual      | 30/06/2020 | 06/07/2021 | 1.0500 | 1,000,000.00 | 5,321.92  | 891.78      |



| Issuer              | Rating  | Type | Alloc   | Interest    | Purchase   | Maturity   | Rate   | Value        | Accrued   | Accrued MTD |
|---------------------|---------|------|---------|-------------|------------|------------|--------|--------------|-----------|-------------|
| Auswide Bank        | BBB     | TD   | GENERAL | At Maturity | 12/08/2019 | 10/08/2021 | 1.9500 | 1,000,000.00 | 27,139.73 | 1,656.16    |
| Westpac             | AA-     | TD   | GENERAL | Quarterly   | 26/08/2020 | 26/08/2021 | 0.8000 | 1,000,000.00 | 789.04    | 679.45      |
| Bank of Sydney      | Unrated | TD   | GENERAL | Annual      | 08/09/2020 | 08/09/2021 | 0.9300 | 500,000.00   | 1,465.07  | 394.93      |
| Commonwealth Bank   | AA-     | TD   | GENERAL | At Maturity | 20/10/2020 | 20/10/2021 | 0.6300 | 500,000.00   | 630.00    | 267.53      |
| Westpac             | AA-     | TD   | GENERAL | Quarterly   | 22/10/2019 | 26/10/2021 | 1.6000 | 1,000,000.00 | 3,112.33  | 1,358.90    |
| AMP Bank            | BBB     | TD   | GENERAL | Annual      | 27/05/2020 | 23/11/2021 | 1.4500 | 1,000,000.00 | 8,700.00  | 1,231.51    |
| Community First     | Unrated | TD   | GENERAL | At Maturity | 25/11/2020 | 30/11/2021 | 0.6500 | 500,000.00   | 329.45    | 276.03      |
| Community First     | Unrated | TD   | GENERAL | At Maturity | 03/12/2020 | 07/12/2021 | 0.6500 | 1,000,000.00 | 516.44    | 516.44      |
| ING Direct          | A       | TD   | GENERAL | Annual      | 06/02/2020 | 08/02/2022 | 1.6500 | 500,000.00   | 7,458.90  | 700.68      |
| Newcastle Permanent | BBB     | TD   | GENERAL | Quarterly   | 20/02/2019 | 22/02/2022 | 3.0500 | 500,000.00   | 1,754.79  | 1,295.21    |
| Newcastle Permanent | BBB     | TD   | GENERAL | Quarterly   | 05/03/2019 | 08/03/2022 | 2.9500 | 500,000.00   | 1,010.27  | 1,010.27    |
| BOQ                 | BBB+    | TD   | GENERAL | Annual      | 06/05/2020 | 10/05/2022 | 1.4500 | 500,000.00   | 4,767.12  | 615.75      |
| AMP Bank            | BBB     | TD   | GENERAL | Annual      | 24/11/2020 | 23/05/2022 | 0.7500 | 1,000,000.00 | 780.82    | 636.99      |
| BOQ                 | BBB+    | TD   | GENERAL | At Maturity | 27/05/2020 | 24/05/2022 | 1.3000 | 1,000,000.00 | 7,800.00  | 1,104.11    |
| AMP Bank            | BBB     | TD   | GENERAL | Annual      | 11/06/2020 | 14/06/2022 | 1.4000 | 750,000.00   | 5,868.49  | 891.78      |
| AMP Bank            | BBB     | TD   | GENERAL | Annual      | 22/12/2020 | 21/06/2022 | 0.7500 | 750,000.00   | 154.11    | 154.11      |
| BOQ                 | BBB+    | TD   | GENERAL | Annual      | 23/06/2020 | 28/06/2022 | 1.2500 | 1,000,000.00 | 6,575.34  | 1,061.64    |
| BOQ                 | BBB+    | TD   | GENERAL | Annual      | 22/07/2020 | 26/07/2022 | 1.0000 | 600,000.00   | 2,679.45  | 509.59      |
| Auswide Bank        | BBB     | TD   | GENERAL | At Maturity | 18/08/2020 | 23/08/2022 | 0.9000 | 500,000.00   | 1,676.71  | 382.19      |
| Auswide Bank        | BBB     | TD   | GENERAL | At Maturity | 27/08/2020 | 29/08/2022 | 0.9000 | 750,000.00   | 2,348.63  | 573.29      |





| Issuer           | Rating  | Type | Alloc   | Interest    | Purchase   | Maturity   | Rate   | Value                | Accrued           | Accrued MTD      |
|------------------|---------|------|---------|-------------|------------|------------|--------|----------------------|-------------------|------------------|
| Westpac          | AA-     | TD   | GENERAL | Quarterly   | 26/08/2020 | 30/08/2022 | 0.8200 | 1,000,000.00         | 808.77            | 696.44           |
| BOQ              | BBB+    | TD   | GENERAL | At Maturity | 26/08/2020 | 30/08/2022 | 0.9500 | 1,000,000.00         | 3,331.51          | 806.85           |
| NAB              | AA-     | TD   | GENERAL | Annual      | 08/09/2020 | 08/09/2022 | 0.8000 | 1,500,000.00         | 3,780.82          | 1,019.18         |
| Westpac          | AA-     | TD   | GENERAL | Quarterly   | 08/09/2020 | 08/09/2022 | 0.7800 | 1,500,000.00         | 769.32            | 769.32           |
| NAB              | AA-     | TD   | GENERAL | Annual      | 08/09/2020 | 13/09/2022 | 0.8000 | 1,500,000.00         | 3,780.82          | 1,019.18         |
| WAW Credit Union | Unrated | TD   | GENERAL | Annual      | 08/09/2020 | 13/09/2022 | 1.0500 | 500,000.00           | 1,654.11          | 445.89           |
| BOQ              | BBB+    | TD   | GENERAL | Annual      | 20/10/2020 | 20/10/2022 | 0.8000 | 500,000.00           | 800.00            | 339.73           |
| NAB              | AA-     | TD   | GENERAL | Annual      | 27/11/2020 | 29/11/2022 | 0.6300 | 500,000.00           | 302.05            | 267.53           |
| NAB              | AA-     | TD   | GENERAL | Annual      | 10/12/2020 | 13/12/2022 | 0.6300 | 500,000.00           | 189.86            | 189.86           |
| NAB              | AA-     | CASH | GENERAL | Monthly     | 31/12/2020 | 31/12/2020 | 0.3500 | 3,711,733.85         | 2,073.22          | 2,073.22         |
| Macquarie Bank   | A+      | CASH | GENERAL | Monthly     | 31/12/2020 | 31/12/2020 | 0.5000 | 6,002,582.01         | 2,506.89          | 2,506.89         |
| <b>TOTALS</b>    |         |      |         |             |            |            |        | <b>50,214,315.86</b> | <b>252,428.54</b> | <b>46,372.62</b> |





## Counterparty Compliance as at 31/12/2020

### Long Term Investments

| Compliant | Bank Group           | Term | Rating  | Invested      | Invested (%) | Limit (%) | Limit (\$) | Available     |
|-----------|----------------------|------|---------|---------------|--------------|-----------|------------|---------------|
| ✓         | Commonwealth Bank    | Long | AA-     | 500,000.00    | 1.00         | 25.00     | -          | 12,053,578.97 |
| ✓         | Westpac              | Long | AA-     | 6,500,000.00  | 12.95        | 25.00     | -          | 6,053,578.97  |
| ✓         | NAB                  | Long | AA-     | 11,111,733.85 | 22.13        | 25.00     | -          | 1,441,845.12  |
| ✓         | Macquarie Bank       | Long | A+      | 7,002,582.01  | 13.95        | 20.00     | -          | 3,040,281.16  |
| ✓         | ING Direct           | Long | A       | 3,250,000.00  | 6.47         | 20.00     | -          | 6,792,863.17  |
| ✓         | Bendigo and Adelaide | Long | BBB+    | 1,500,000.00  | 2.99         | 15.00     | -          | 6,032,147.38  |
| ✓         | BOQ                  | Long | BBB+    | 5,600,000.00  | 11.15        | 15.00     | -          | 1,932,147.38  |
| ✓         | Newcastle Permanent  | Long | BBB     | 2,000,000.00  | 3.98         | 15.00     | -          | 5,532,147.38  |
| ✓         | AMP Bank             | Long | BBB     | 5,000,000.00  | 9.96         | 15.00     | -          | 2,532,147.38  |
| ✓         | Auswide Bank         | Long | BBB     | 3,250,000.00  | 6.47         | 15.00     | -          | 4,282,147.38  |
| ✓         | Bank of Sydney       | Long | Unrated | 2,000,000.00  | 3.98         | 5.00      | -          | 510,715.79    |
| ✓         | WAW Credit Union     | Long | Unrated | 1,000,000.00  | 1.99         | 5.00      | -          | 1,510,715.79  |
| ✓         | Community First      | Long | Unrated | 1,500,000.00  | 2.99         | 5.00      | -          | 1,010,715.79  |





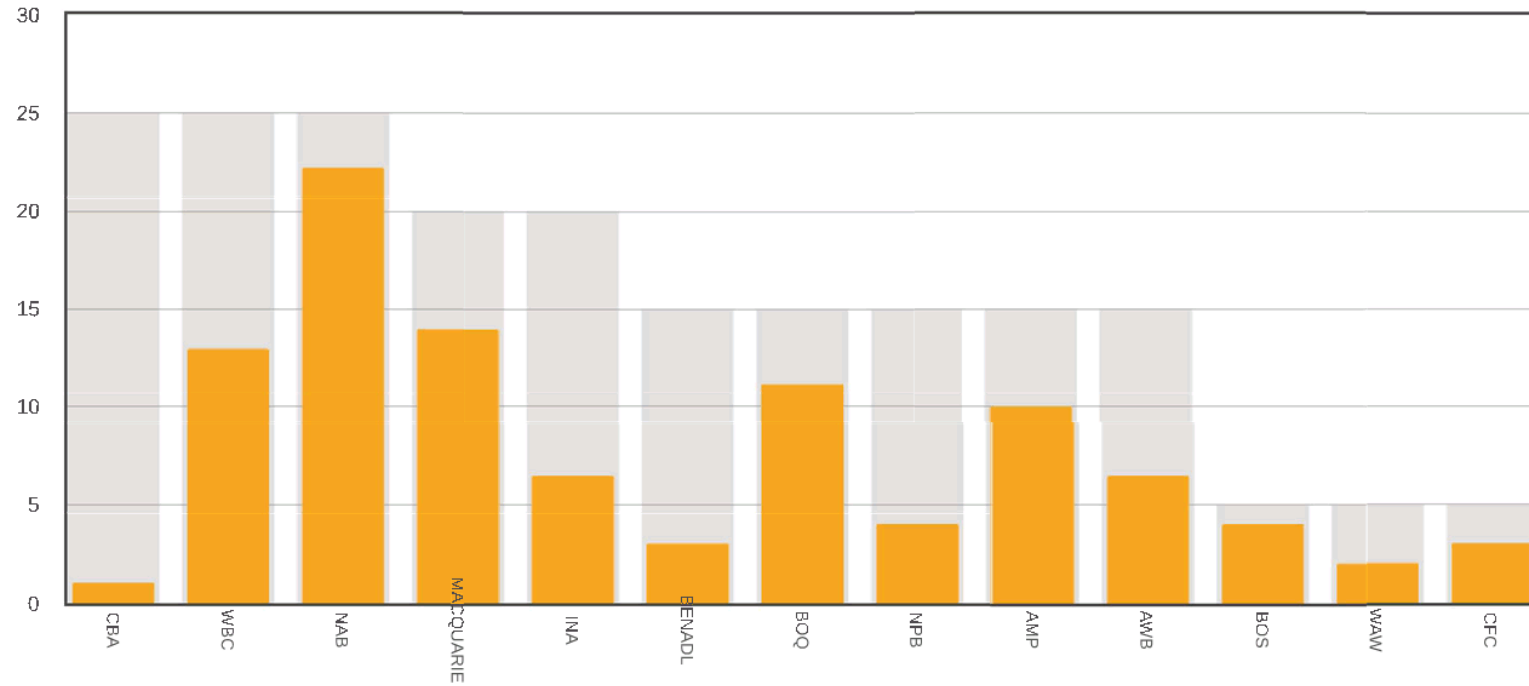
| Compliant | Bank Group | Term | Rating | Invested      | Invested (%) | Limit (%) | Limit (\$) | Available |
|-----------|------------|------|--------|---------------|--------------|-----------|------------|-----------|
| TOTALS    |            |      |        | 50,214,315.86 | 100.00       |           |            |           |







**Counterparty Compliance - Long Term Investments**



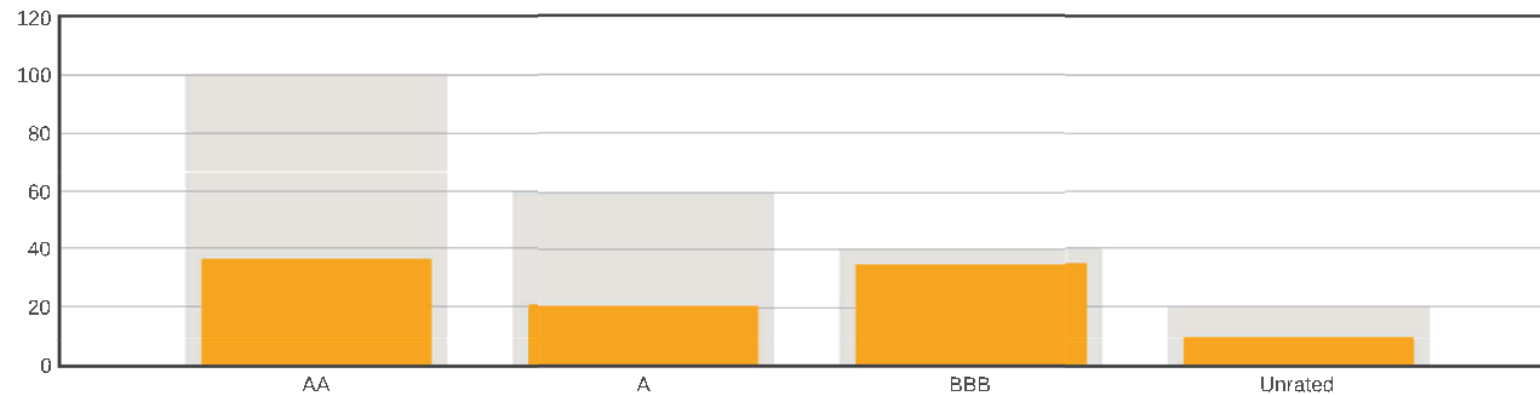


## Credit Quality Compliance as at 31/12/2020

### Long Term Investments

| Compliant     | Rating  | Invested (\$)        | Invested (%)  | Limit (%) | Available     |
|---------------|---------|----------------------|---------------|-----------|---------------|
| ✓             | AA      | 18,111,733.85        | 36.07         | 100.00    | 32,102,582.01 |
| ✓             | A       | 10,252,582.01        | 20.42         | 60.00     | 19,876,007.51 |
| ✓             | BBB     | 17,350,000.00        | 34.55         | 40.00     | 2,735,726.34  |
| ✓             | Unrated | 4,500,000.00         | 8.96          | 20.00     | 5,542,863.17  |
| <b>TOTALS</b> |         | <b>50,214,315.86</b> | <b>100.00</b> |           |               |

### Credit Quality Compliance - Long Term Investments

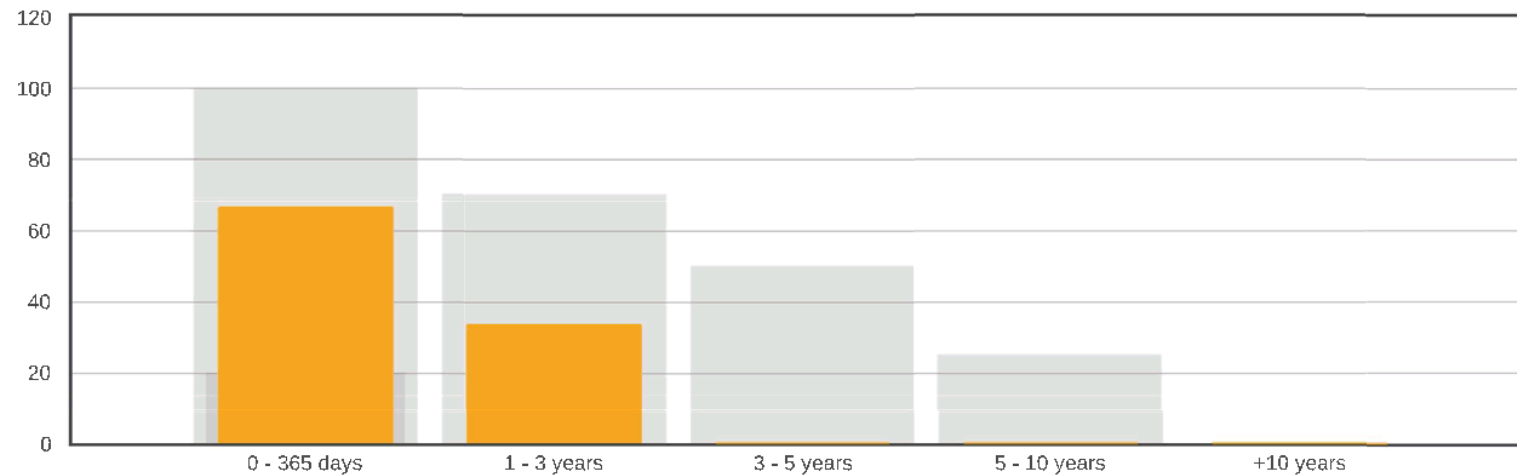




### Maturity Compliance as at 31/12/2020

| Compliant     | Term         | Invested             | Invested (%)  | Min Limit (%) | Max Limit (%) | Available     |
|---------------|--------------|----------------------|---------------|---------------|---------------|---------------|
| ✓             | 0 - 365 days | 33,364,315.86        | 66.44         | 20.00         | 100.00        | 16,850,000.00 |
| ✓             | 1 - 3 years  | 16,850,000.00        | 33.56         | 0.00          | 70.00         | 18,300,021.10 |
| ✓             | 3 - 5 years  | -                    | 0.00          | 0.00          | 50.00         | 25,107,157.93 |
| ✓             | 5 - 10 years | -                    | 0.00          | 0.00          | 25.00         | 12,553,578.97 |
| ✓             | +10 years    | -                    | 0.00          | 0.00          | 0.00          | -             |
| <b>TOTALS</b> |              | <b>50,214,315.86</b> | <b>100.00</b> |               |               |               |

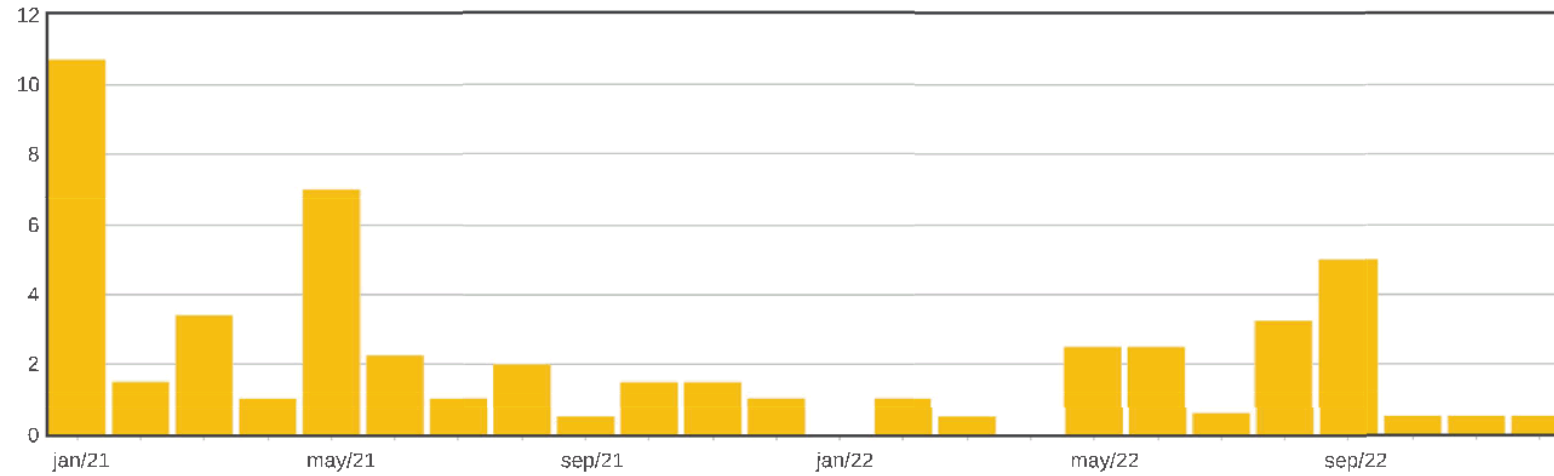
### Maturity Compliance





### Maturity Cashflow as at 31/12/2020

| Year          | Jan        | Feb       | Mar       | Apr       | May       | Jun       | Jul       | Aug       | Sep       | Oct       | Nov       | Dec       | Total                |
|---------------|------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------------------|
| 2021          | 10,714,315 | 1,500,000 | 3,400,000 | 1,000,000 | 7,000,000 | 2,250,000 | 1,000,000 | 2,000,000 | 500,000   | 1,500,000 | 1,500,000 | 1,000,000 | 33,364,315.86        |
| 2022          | -          | 1,000,000 | 500,000   | -         | 2,500,000 | 2,500,000 | 600,000   | 3,250,000 | 5,000,000 | 500,000   | 500,000   | 500,000   | 16,850,000.00        |
| <b>TOTALS</b> |            |           |           |           |           |           |           |           |           |           |           |           | <b>50,214,315.86</b> |



## 8.4 INVESTMENTS AT 31 JANUARY 2021

**TRIM Number:** R21/5

**Author:** Financial Accountant

### PURPOSE

The *Local Government (General) Regulation 2005 section 212* specifies that Council's Responsible Accounting Officer must provide elected members with a monthly written report detailing the funds invested by Council. The report must include information up to the last day of the month immediately preceding the meeting.

The Responsible Accounting Officer must also provide a certificate stating whether the investments have been made in accordance with the Act, the Regulations and Council's investment policy.

### SUPPORTING INFORMATION

Council's general bank account reconciled balance at 31 January 2021 is \$1,974,079.

Investments held at 31 January 2021 totalling \$50,220,964 are set out in Attachment 1.

Please note that not all pages of the report are included in the attachment therefore you do not need to be concerned about missing pages.

### Responsible Accounting Officer Certificate

I certify that the bank accounts and investments have been reconciled with the Council's general ledger as at 31 January 2021, and that investments have been made in accordance with the *Local Government Act, Local Government (General) Regulation 2005* and Council's Investment Policy.

Karen Pegler  
Responsible Accounting Officer

### FINANCIAL UPDATE

As at the end of January 2021, Council's portfolio is compliant across its counterparty and credit quality limits. Over the past 12 months, the portfolio, excluding on call cash, returned +1.73% p.a., outperforming bank bills by 1.45% p.a. This has been relatively strong given deposit rates reached their all-time low and credit margins have contracted significantly over the past 3 years.

The official cash rate is 0.10%. This low rate will have a negative impact on Council's interest income. The expectation is that the Reserve Bank will not raise rates again until there is a sustained recovery and both of the economic objectives of full employment and target inflation are met. Returns of 0.40% to 0.70% p.a. can be expected over the next few financial years.

### LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Investments are made, in accordance with Council's Investment Policy and the Community Strategic Plan/Delivery Program Item 4.2.1, which aims to ensure that "Council is financially sustainable and provides services at a level expected by the community".

### CONCLUSION

Investments will continue to be managed so Council can meet its cash commitments as and when they fall due.

### ATTACHMENTS

1. 31 January 2021 Investment Report [↓](#)

**RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No. R21/5 be received and noted.



Lachlan Shire  
Your Ultimate Bush Experience

# Investment Report

01/01/2021 to 31/01/2021



**Portfolio Valuation** as at 31/01/2021

| Issuer                                 | Rating  | Type | Alloc   | Interest    | Purchase   | Maturity   | Rate   | Value        | Accrued   | Accrued MTD |
|--|---------|------|---------|-------------|------------|------------|--------|--------------|-----------|-------------|
| Bank of Sydney                         | Unrated | TD   | GENERAL | At Maturity | 06/02/2020 | 09/02/2021 | 2.0000 | 500,000.00   | 9,890.41  | 849.32      |
| ING Direct                             | A       | TD   | GENERAL | Annual      | 12/02/2020 | 10/02/2021 | 1.6000 | 1,000,000.00 | 15,561.64 | 1,358.90    |
| WAW Credit Union                       | Unrated | TD   | GENERAL | Annual      | 27/02/2019 | 02/03/2021 | 3.0000 | 500,000.00   | 13,972.60 | 1,273.97    |
| Newcastle Permanent                    | BBB     | TD   | GENERAL | Quarterly   | 05/03/2019 | 08/03/2021 | 2.8500 | 1,000,000.00 | 4,372.60  | 2,420.55    |
| Macquarie Bank                         | A+      | TD   | GENERAL | At Maturity | 24/03/2020 | 23/03/2021 | 1.7500 | 1,000,000.00 | 15,054.79 | 1,486.30    |
| NAB                                    | AA-     | TD   | GENERAL | At Maturity | 27/05/2020 | 30/03/2021 | 1.0300 | 900,000.00   | 6,349.32  | 787.32      |
| AMP Bank                               | BBB     | TD   | GENERAL | At Maturity | 14/04/2020 | 13/04/2021 | 1.8500 | 500,000.00   | 7,425.34  | 785.62      |
| NAB                                    | AA-     | TD   | GENERAL | At Maturity | 03/12/2020 | 13/04/2021 | 0.4500 | 500,000.00   | 369.86    | 191.10      |
| Rural Bank (Bendigo and Adelaide Bank) | BBB+    | TD   | GENERAL | Annual      | 03/05/2019 | 03/05/2021 | 2.6000 | 1,000,000.00 | 19,446.58 | 2,208.22    |
| AMP Bank                               | BBB     | TD   | GENERAL | At Maturity | 05/05/2020 | 04/05/2021 | 1.5500 | 1,000,000.00 | 11,550.68 | 1,316.44    |
| Bank of Sydney                         | Unrated | TD   | GENERAL | At Maturity | 05/05/2020 | 04/05/2021 | 1.5000 | 1,000,000.00 | 11,178.08 | 1,273.97    |
| NAB                                    | AA-     | TD   | GENERAL | At Maturity | 22/05/2020 | 25/05/2021 | 1.0600 | 2,000,000.00 | 14,810.96 | 1,800.55    |
| Westpac                                | AA-     | TD   | GENERAL | Quarterly   | 27/05/2020 | 25/05/2021 | 0.9100 | 2,000,000.00 | 3,290.96  | 1,545.75    |
| Bendigo and Adelaide                   | BBB+    | TD   | GENERAL | At Maturity | 09/06/2020 | 08/06/2021 | 1.2500 | 500,000.00   | 4,058.22  | 530.82      |
| Auswide Bank                           | BBB     | TD   | GENERAL | At Maturity | 15/06/2020 | 15/06/2021 | 1.0000 | 1,000,000.00 | 6,328.77  | 849.32      |
| ING Direct                             | A       | TD   | GENERAL | Quarterly   | 11/06/2020 | 15/06/2021 | 1.0000 | 750,000.00   | 1,068.49  | 636.99      |
| BOQ                                    | BBB+    | TD   | GENERAL | Annual      | 30/06/2020 | 06/07/2021 | 1.0500 | 1,000,000.00 | 6,213.70  | 891.78      |
| Auswide Bank                           | BBB     | TD   | GENERAL | At Maturity | 12/08/2019 | 10/08/2021 | 1.9500 | 1,000,000.00 | 28,795.89 | 1,656.16    |







| Issuer              | Rating  | Type | Alloc   | Interest    | Purchase   | Maturity   | Rate   | Value        | Accrued  | Accrued MTD |
|---------------------|---------|------|---------|-------------|------------|------------|--------|--------------|----------|-------------|
| Westpac             | AA-     | TD   | GENERAL | Quarterly   | 26/08/2020 | 26/08/2021 | 0.8000 | 1,000,000.00 | 1,468.49 | 679.45      |
| Bank of Sydney      | Unrated | TD   | GENERAL | Annual      | 08/09/2020 | 08/09/2021 | 0.9300 | 500,000.00   | 1,860.00 | 394.93      |
| Commonwealth Bank   | AA-     | TD   | GENERAL | At Maturity | 20/10/2020 | 20/10/2021 | 0.6300 | 500,000.00   | 897.53   | 267.53      |
| Westpac             | AA-     | TD   | GENERAL | Quarterly   | 22/10/2019 | 26/10/2021 | 1.6000 | 1,000,000.00 | 438.36   | 438.36      |
| AMP Bank            | BBB     | TD   | GENERAL | Annual      | 27/05/2020 | 23/11/2021 | 1.4500 | 1,000,000.00 | 9,931.51 | 1,231.51    |
| Community First     | Unrated | TD   | GENERAL | At Maturity | 25/11/2020 | 30/11/2021 | 0.6500 | 500,000.00   | 605.48   | 276.03      |
| Community First     | Unrated | TD   | GENERAL | At Maturity | 03/12/2020 | 07/12/2021 | 0.6500 | 1,000,000.00 | 1,068.49 | 552.05      |
| ING Direct          | A       | TD   | GENERAL | Annual      | 06/02/2020 | 08/02/2022 | 1.6500 | 500,000.00   | 8,159.59 | 700.68      |
| Newcastle Permanent | BBB     | TD   | GENERAL | Quarterly   | 20/02/2019 | 22/02/2022 | 3.0500 | 500,000.00   | 3,050.00 | 1,295.21    |
| Newcastle Permanent | BBB     | TD   | GENERAL | Quarterly   | 05/03/2019 | 08/03/2022 | 2.9500 | 500,000.00   | 2,263.01 | 1,252.74    |
| BOQ                 | BBB+    | TD   | GENERAL | Annual      | 06/05/2020 | 10/05/2022 | 1.4500 | 500,000.00   | 5,382.88 | 615.75      |
| AMP Bank            | BBB     | TD   | GENERAL | Annual      | 24/11/2020 | 23/05/2022 | 0.7500 | 1,000,000.00 | 1,417.81 | 636.99      |
| BOQ                 | BBB+    | TD   | GENERAL | At Maturity | 27/05/2020 | 24/05/2022 | 1.3000 | 1,000,000.00 | 8,904.11 | 1,104.11    |
| AMP Bank            | BBB     | TD   | GENERAL | Annual      | 11/06/2020 | 14/06/2022 | 1.4000 | 750,000.00   | 6,760.27 | 891.78      |
| AMP Bank            | BBB     | TD   | GENERAL | Annual      | 22/12/2020 | 21/06/2022 | 0.7500 | 750,000.00   | 631.85   | 477.74      |
| BOQ                 | BBB+    | TD   | GENERAL | Annual      | 23/06/2020 | 28/06/2022 | 1.2500 | 1,000,000.00 | 7,636.99 | 1,061.64    |
| BOQ                 | BBB+    | TD   | GENERAL | Annual      | 22/07/2020 | 26/07/2022 | 1.0000 | 600,000.00   | 3,189.04 | 509.59      |
| Auswide Bank        | BBB     | TD   | GENERAL | At Maturity | 18/08/2020 | 23/08/2022 | 0.9000 | 500,000.00   | 2,058.90 | 382.19      |
| Auswide Bank        | BBB     | TD   | GENERAL | At Maturity | 27/08/2020 | 29/08/2022 | 0.9000 | 750,000.00   | 2,921.92 | 573.29      |
| Westpac             | AA-     | TD   | GENERAL | Quarterly   | 26/08/2020 | 30/08/2022 | 0.8200 | 1,000,000.00 | 1,505.21 | 696.44      |





| Issuer           | Rating  | Type | Alloc   | Interest    | Purchase   | Maturity   | Rate   | Value                | Accrued           | Accrued MTD      |
|------------------|---------|------|---------|-------------|------------|------------|--------|----------------------|-------------------|------------------|
| BOQ              | BBB+    | TD   | GENERAL | At Maturity | 26/08/2020 | 30/08/2022 | 0.9500 | 1,000,000.00         | 4,138.36          | 806.85           |
| NAB              | AA-     | TD   | GENERAL | Annual      | 08/09/2020 | 08/09/2022 | 0.8000 | 1,500,000.00         | 4,800.00          | 1,019.18         |
| Westpac          | AA-     | TD   | GENERAL | Quarterly   | 08/09/2020 | 08/09/2022 | 0.7800 | 1,500,000.00         | 1,763.01          | 993.70           |
| NAB              | AA-     | TD   | GENERAL | Annual      | 08/09/2020 | 13/09/2022 | 0.8000 | 1,500,000.00         | 4,800.00          | 1,019.18         |
| WAW Credit Union | Unrated | TD   | GENERAL | Annual      | 08/09/2020 | 13/09/2022 | 1.0500 | 500,000.00           | 2,100.00          | 445.89           |
| BOQ              | BBB+    | TD   | GENERAL | Annual      | 20/10/2020 | 20/10/2022 | 0.8000 | 500,000.00           | 1,139.73          | 339.73           |
| NAB              | AA-     | TD   | GENERAL | Annual      | 27/11/2020 | 29/11/2022 | 0.6300 | 500,000.00           | 569.59            | 267.53           |
| NAB              | AA-     | TD   | GENERAL | Annual      | 10/12/2020 | 13/12/2022 | 0.6300 | 500,000.00           | 457.40            | 267.53           |
| NAB              | AA-     | CASH | GENERAL | Monthly     | 31/01/2021 | 31/01/2021 | 1.2100 | 4,715,832.60         | 3,847.73          | 3,847.73         |
| Macquarie Bank   | A+      | CASH | GENERAL | Monthly     | 31/01/2021 | 31/01/2021 | 0.5000 | 6,005,131.08         | 2,549.08          | 2,549.08         |
| <b>TOTALS</b>    |         |      |         |             |            |            |        | <b>50,220,963.68</b> | <b>276,055.23</b> | <b>47,457.48</b> |





## Counterparty Compliance as at 31/01/2021

### Long Term Investments

| Compliant | Bank Group           | Term | Rating  | Invested      | Invested (%) | Limit (%) | Limit (\$) | Available     |
|-----------|----------------------|------|---------|---------------|--------------|-----------|------------|---------------|
| ✓         | Commonwealth Bank    | Long | AA-     | 500,000.00    | 1.00         | 25.00     | -          | 12,055,240.92 |
| ✓         | Westpac              | Long | AA-     | 6,500,000.00  | 12.94        | 25.00     | -          | 6,055,240.92  |
| ✓         | NAB                  | Long | AA-     | 12,115,832.60 | 24.13        | 25.00     | -          | 439,408.32    |
| ✓         | Macquarie Bank       | Long | A+      | 7,005,131.08  | 13.95        | 20.00     | -          | 3,039,061.66  |
| ✓         | ING Direct           | Long | A       | 2,250,000.00  | 4.48         | 20.00     | -          | 7,794,192.74  |
| ✓         | Bendigo and Adelaide | Long | BBB+    | 1,500,000.00  | 2.99         | 15.00     | -          | 6,033,144.55  |
| ✓         | BOQ                  | Long | BBB+    | 5,600,000.00  | 11.15        | 15.00     | -          | 1,933,144.55  |
| ✓         | Newcastle Permanent  | Long | BBB     | 2,000,000.00  | 3.98         | 15.00     | -          | 5,533,144.55  |
| ✓         | AMP Bank             | Long | BBB     | 5,000,000.00  | 9.96         | 15.00     | -          | 2,533,144.55  |
| ✓         | Auswide Bank         | Long | BBB     | 3,250,000.00  | 6.47         | 15.00     | -          | 4,283,144.55  |
| ✓         | Bank of Sydney       | Long | Unrated | 2,000,000.00  | 3.98         | 5.00      | -          | 511,048.18    |
| ✓         | WAW Credit Union     | Long | Unrated | 1,000,000.00  | 1.99         | 5.00      | -          | 1,511,048.18  |
| ✓         | Community First      | Long | Unrated | 1,500,000.00  | 2.99         | 5.00      | -          | 1,011,048.18  |



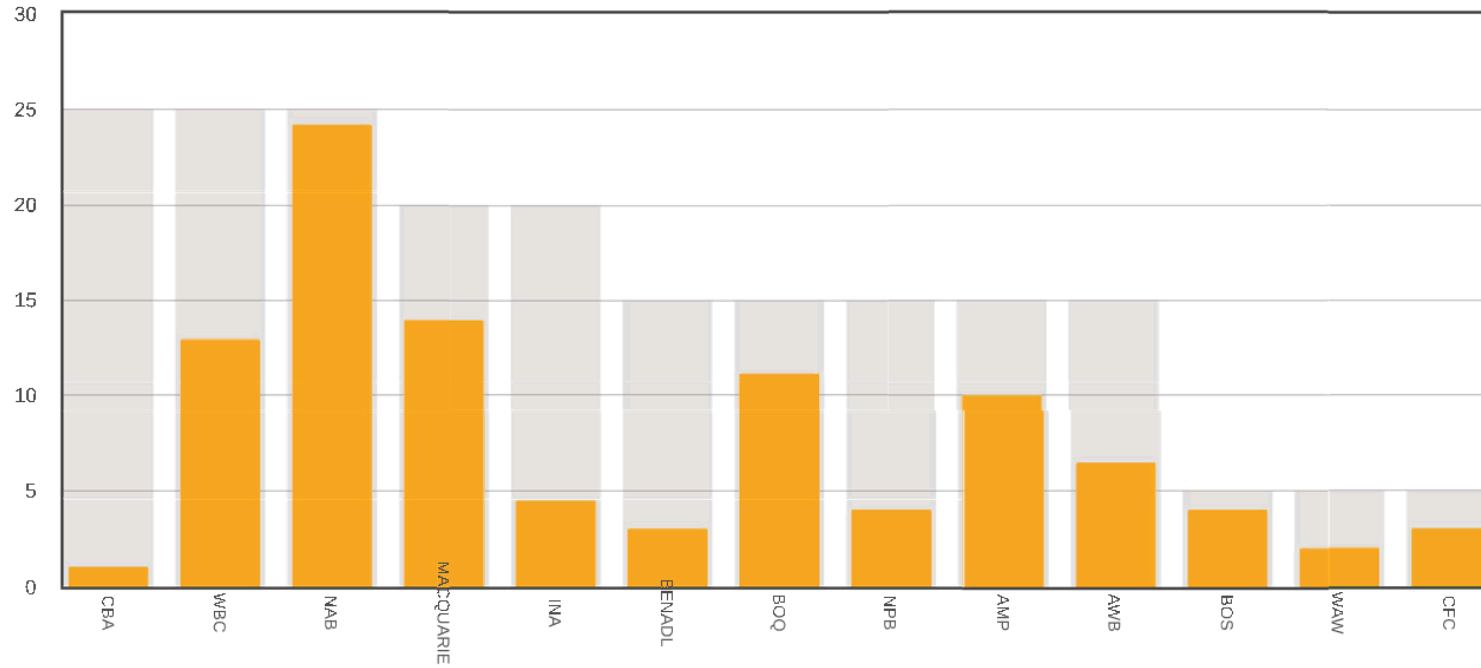


| Compliant     | Bank Group | Term | Rating | Invested      | Invested (%) | Limit (%) | Limit (\$) | Available |
|---------------|------------|------|--------|---------------|--------------|-----------|------------|-----------|
| <b>TOTALS</b> |            |      |        | 50,220,963.68 | 100.00       |           |            |           |





### Counterparty Compliance - Long Term Investments



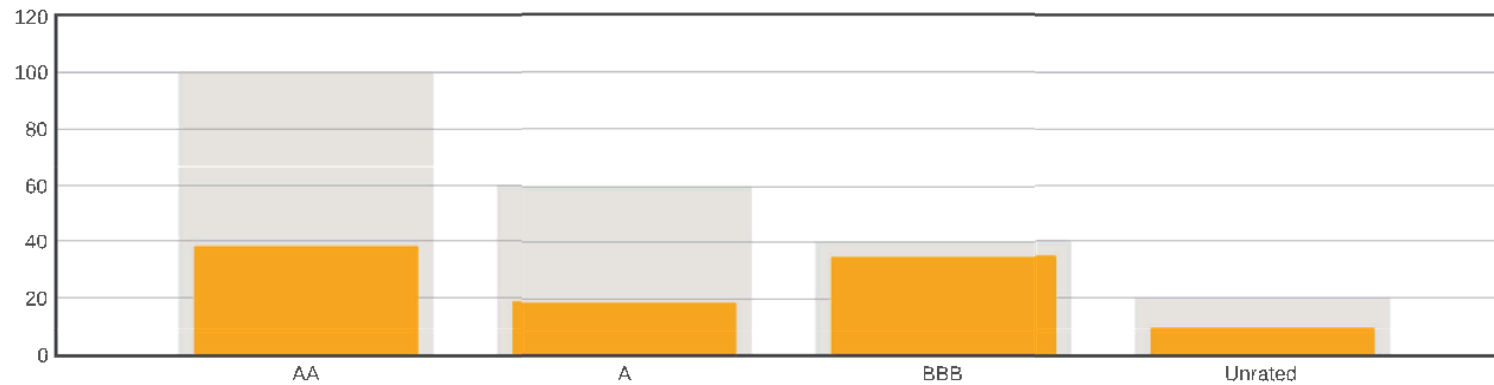


## Credit Quality Compliance as at 31/01/2021

### Long Term Investments

| Compliant     | Rating  | Invested (\$)        | Invested (%)  | Limit (%) | Available     |
|---------------|---------|----------------------|---------------|-----------|---------------|
| ✓             | AA      | 19,115,832.60        | 38.06         | 100.00    | 31,105,131.08 |
| ✓             | A       | 9,255,131.08         | 18.43         | 60.00     | 20,877,447.13 |
| ✓             | BBB     | 17,350,000.00        | 34.55         | 40.00     | 2,738,385.47  |
| ✓             | Unrated | 4,500,000.00         | 8.96          | 20.00     | 5,544,192.74  |
| <b>TOTALS</b> |         | <b>50,220,963.68</b> | <b>100.00</b> |           |               |

### Credit Quality Compliance - Long Term Investments

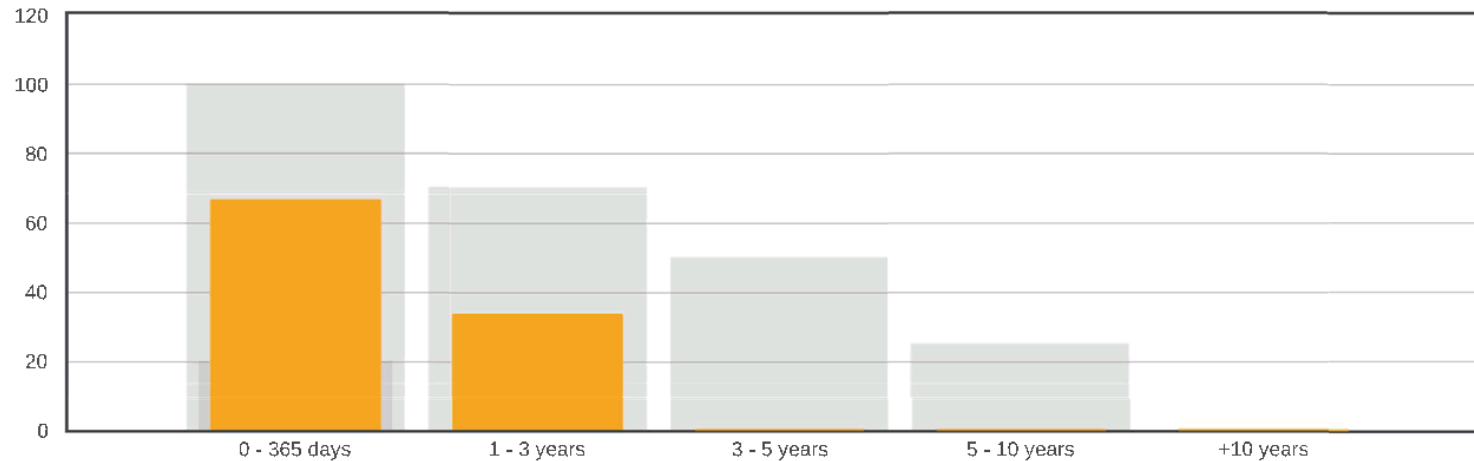




**Maturity Compliance** as at 31/01/2021

| Compliant     | Term         | Invested             | Invested (%)  | Min Limit (%) | Max Limit (%) | Available     |
|---------------|--------------|----------------------|---------------|---------------|---------------|---------------|
| ✓             | 0 - 365 days | 33,370,963.68        | 66.45         | 20.00         | 100.00        | 16,850,000.00 |
| ✓             | 1 - 3 years  | 16,850,000.00        | 33.55         | 0.00          | 70.00         | 18,304,674.58 |
| ✓             | 3 - 5 years  | -                    | 0.00          | 0.00          | 50.00         | 25,110,481.84 |
| ✓             | 5 - 10 years | -                    | 0.00          | 0.00          | 25.00         | 12,555,240.92 |
| ✓             | +10 years    | -                    | 0.00          | 0.00          | 0.00          | -             |
| <b>TOTALS</b> |              | <b>50,220,963.68</b> | <b>100.00</b> |               |               |               |

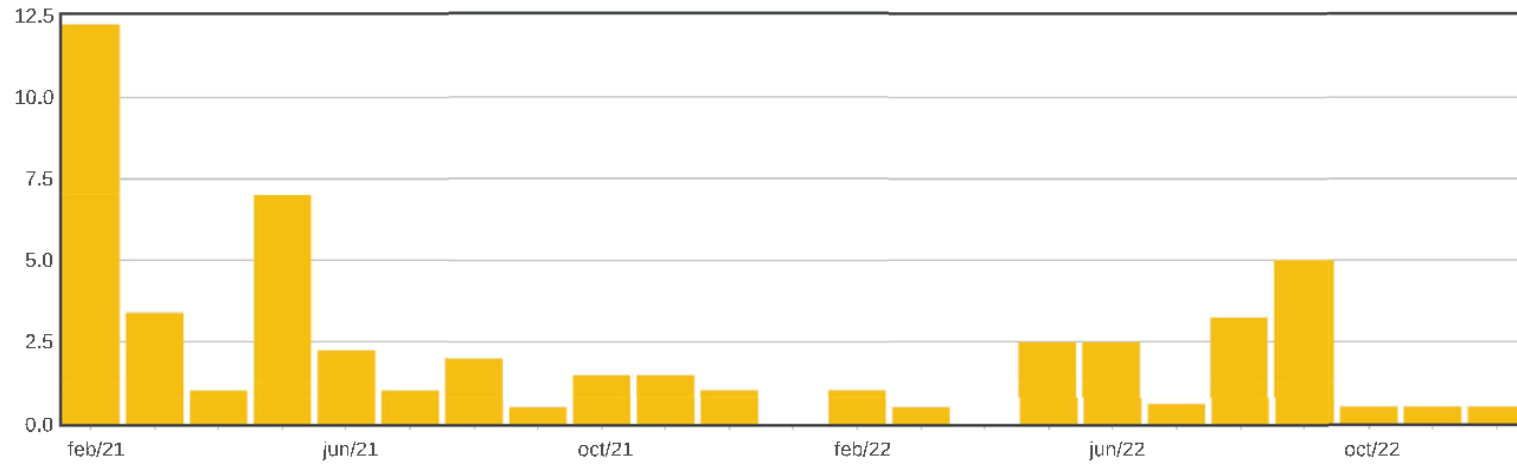
**Maturity Compliance**





**Maturity Cashflow** as at 31/01/2021

| Year          | Jan | Feb        | Mar       | Apr       | May       | Jun       | Jul       | Aug       | Sep       | Oct       | Nov       | Dec       | Total                |
|---------------|-----|------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------------------|
| 2021          | -   | 12,220,963 | 3,400,000 | 1,000,000 | 7,000,000 | 2,250,000 | 1,000,000 | 2,000,000 | 500,000   | 1,500,000 | 1,500,000 | 1,000,000 | 33,370,963.68        |
| 2022          | -   | 1,000,000  | 500,000   | -         | 2,500,000 | 2,500,000 | 600,000   | 3,250,000 | 5,000,000 | 500,000   | 500,000   | 500,000   | 16,850,000.00        |
| <b>TOTALS</b> |     |            |           |           |           |           |           |           |           |           |           |           | <b>50,220,963.68</b> |

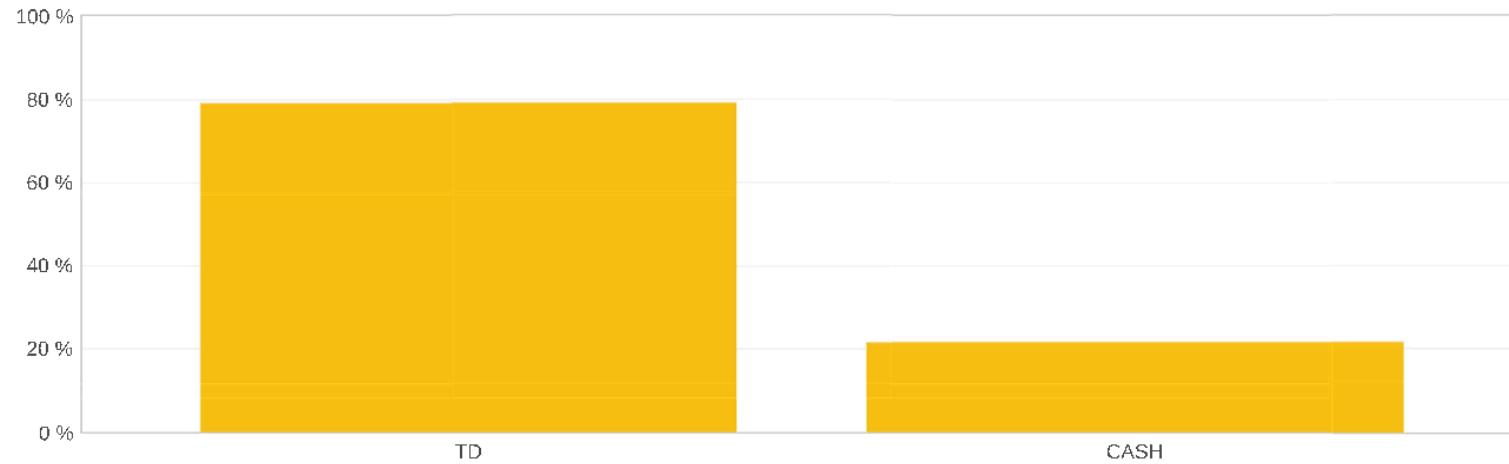






**Asset Class** as at 31/01/2021

| Code          | Number of Trades | Invested             | Invested (%) |
|---------------|------------------|----------------------|--------------|
| TD            | 46               | 39,500,000.00        | 78.65        |
| CASH          | 2                | 10,720,963.68        | 21.35        |
| <b>TOTALS</b> | <b>48</b>        | <b>50,220,963.68</b> | <b>100.0</b> |



## 8.5 QUARTERLY BUDGET REVIEW 2 2021FY

**TRIM Number:** R21/15

**Author:** Finance Accountant

### PURPOSE

To provide Council with a quarterly review of the Operational Plan budget as at 31 December 2020, as required by the *Local Government (General) Regulation 2005*.

### SUPPORTING INFORMATION

A copy of Council's Quarterly Budget adjustments, projected results and proposed reserve balances are included as attachments.

In addition, as previously requested by Council, CDRV reserve movements and the unallocated balance of each location is provided as an attachment to this report.

Please note the CDRV reserve balances report total \$1,116,894 differs from the 2021 Reserve balances - Retirement village reserve total of \$981,894 by \$135K. This is due to the purchase of 7 Hay Street \$115K and an allocation of \$20K for Gum Bend Lake Walkway Stage 1. Once these funds are actually expended, the CDRV reserve balances report will be adjusted.

### BACKGROUND

1. The *Local Government (General) Regulation 2005* requires the Council to prepare and consider a budget review statement each quarter (aside from June), which shows:

2.

3. - Estimates of Income and Expenditure

4. - Any relevant revisions of these estimates

5.

This review is completed in consultation with the responsible Director or Manager of the relevant department.

The statement must comply with the Local Government Code of Accounting Practice and be considered by the Council no later than 2 months past the conclusion of the quarter.

### ISSUES AND COMMENTS

Council staff have completed a review of the 2020-2021 budget to identify:

- Budget variations;
- Council resolutions impacting on budget; and
- Information that has become available since the adoption of QBR 1.

The actual year to date operating result as at 25 January 2021 shows an operating loss of \$1.8M before capital income.

This loss is predominantly due to the timing of receipt of operating grants, with \$7.2M of the Financial Assistance Grant (FAG) yet to be received. As mentioned in previous reports this shows the effect of a portion of the FAG being paid in advance each year.

In addition, as at 25 January 2021, the 2<sup>nd</sup> quarter water consumption bill totalling \$672K had not yet been finalised, which would also have reduced this loss. It appears that the water consumption budgeted revenue of \$3.5m for the FY20/21 will not be achieved. Quarter 1 water bills totalled \$373K with Quarter 2 water bills \$672K as noted above. You can expect to see a QBR3 adjustment but at this point, a reliable estimate is unable to be made.

Council's expected net financial position as at 30 June 2021, after the proposed budget amendments, is reflected in **Attachment 1**, along with the actual financial results for the year ended 25 January 2021. A surplus position at this review has been maintained, however it has been reduced from the original budget.

Significant variances have been summarised below:

6.
  - Operating grants - The Block grant was not increased by CPI for 2021 requiring the budget to decrease by \$65,000.
  - Capital grants – budget has increased by \$3.6M with the announcement of Round 1 and 2 of the Local Roads & Community Infrastructure grants.
  - Although actual interest income appears low at \$96K, timing adjustments related to 2020 accruals are impacting this figure. A review of actual interest earned for the year shows that \$287K has been received as at the end of December 2020.
  - The user charges and fees is well below projections for this time of year. The reason for this is the reduction in expected water consumption revenue and this has been discussed above.
  - In November 2020 the loan for the Condobolin Depot was drawn down in full (\$6M). The original budget had \$4M being drawn down this year. The funds are quarantined in a separate on call account in readiness for works to commence in March 2021.
  - The capital expenditure budget has increased this quarter to correspond with the increase in capital grants and loan draw down.
  - Depreciation has been run for the year and a review of the actuals against budget has resulted in a \$217K reduction in this expenditure item. Note this will not necessarily reflect the final expenditure for the year as over \$6M worth of capital works remain in progress at this time.
  - Overall, actual operating expenses are within acceptable ranges as at 25 January 2021 at 63% with 58% of the financial year elapsed and depreciation calculated for the full year. Materials and contracts are at higher levels but this figure also includes commitments for projects going over the whole year.

#### **REPORT BY RESPONSIBLE ACCOUNTING OFFICER**

The following statement is made in accordance with Clause 203(2) of the *Local Government (General) Regulations 2005*:

Council's projected financial position as reflected in QBR2 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

#### **LEGAL IMPLICATIONS**

Nil to this report.

#### **RISK IMPLICATIONS**

There are financial risks with projecting budgeted income and expenditure as unexpected variances can occur. These can be mitigated by careful management of costs. With the ongoing pandemic, Council's cash flow, in particular from rates due to debt recovery action being minimised, is at risk of being less than expected.

#### **STAKEHOLDER CONSULTATION**

Council officers with budgetary responsibilities have been consulted in identifying these budget variations.

**OPTIONS**

That Council approve the budget variations as listed in the Quarterly Budget Review (2) adjustments.

**CONCLUSION**

Council's financial position remains sound however fiscal restraint is necessary to ensure actual results do not differ from expectations. For the remainder of the financial year, it is recommended that Council does not consider approving unbudgeted expenditure unless it is fully funded by a grant or is funded by a reduction in expenditure elsewhere.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP: 4.2 - Strong effective and Responsive Council

Delivery Program Action 4.2.1 - Council is financially sustainable and provides services at a level expected by the community.

**ATTACHMENTS**

1. **Operational Plan after QBR2 update** [↓](#)
2. **Proposed QBR 2 adjustments** [↓](#)
3. **Reserve Balances as at 31 December 2020** [↓](#)
4. **CDRV Reserve balances as at QE 31 December 2020** [↓](#)

**RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No.R21/15 be received and noted.
2. Council adopt the Quarterly Budget adjustments as presented.

| Operational Budget<br>Budget 2020-2021  |                             |  |   |                  |                         |                         |  |
|---|-----------------------------|--|---|------------------|-------------------------|-------------------------|--|
| Description   | Operating Plan<br>2020/2021 | % of year elapsed                          | 58%   |                  |                         |                         | Proposed<br>Amended<br>Annual Budget<br>as at 31 Dec<br>2020 |
|   |                             | Actual YTD<br>Results as at 25<br>Jan 2021 | Percentage<br>Actual<br>YTD/Amended<br>QBR Budget | Revotes          | Adjustments for<br>QBR1 | Adjustments<br>for QBR2 |  |
| <b>CONSOLIDATED RESULTS</b>   |                             |  |   |                  |                         |                         |  |
| <b>Income</b>   |                             |  |   |                  |                         |                         |  |
| Rates & Annual Charges  | 12,489,052                  | 12,619,212                                 | 101.0%  | -                | -                       | -                       | 12,489,052   |
| User Charges & Fees   | 5,289,831                   | 1,574,287                                  | 29.5%   | -                | -                       | 80,000                  | 5,329,831  |
| Interest & Investment Revenue   | 546,198                     | 98,217                                     | 17.6%   | -                | -                       | -                       | 546,198  |
| Other Revenues  | 846,783                     | 418,514                                    | 48.4%   | -                | 10,855                  | 2,400                   | 860,038  |
| Grants & Contributions - Operating  | 18,380,882                  | 8,960,282                                  | 35.8%   | -                | 1,003,352               | 96,758                  | 19,450,992   |
| Grants & Contributions - Capital  | 10,452,613                  | 8,932,807                                  | 33.2%   | -                | 8,841,322               | 3,807,206               | 20,901,141   |
| <b>Total Income from Continuing Operations</b>                                | <b>47,985,357</b>           | <b>28,599,099</b>                          |   | <b>-</b>         | <b>7,855,529</b>        | <b>3,736,364</b>        | <b>59,577,250</b>  |
| <b>Expenses</b>   |                             |  |   |                  |                         |                         |  |
| Employee Costs  | (11,820,786)                | (4,447,838)                                | 36.4%   | (129,287)        | (214,382)               | (38,625)                | (12,203,080)   |
| Borrowing Costs   | (163,868)                   | (32,787)                                   | 20.0%   | -                | -                       | -                       | (163,868)  |
| Materials & Contracts   | (8,355,728)                 | (7,398,441)                                | 78.5%   | (20,000)         | (914,778)               | (130,638)               | (9,421,142)  |
| Depreciation  | (10,859,865)                | (10,168,185)                               | 98.0%   | -                | 50,950                  | 217,498                 | (10,591,417)   |
| Other Expenses  | (4,198,865)                 | (1,525,488)                                | 32.6%   | (33,000)         | (479,442)               | 1,700                   | (4,677,807)  |
| Gain/(Loss) on Disposal of Assets   | (100,000)                   | 98,807                                     |   | -                | -                       | -                       | (100,000)  |
| <b>Total Expenses from Continuing Operations</b>                              | <b>(35,466,910)</b>         | <b>(23,473,930)</b>                        | <b>63%</b>  | <b>(182,287)</b> | <b>(1,557,652)</b>      | <b>49,935</b>           | <b>(37,156,914)</b>  |
| Operating Result from continuing operations - Gain/(Loss)                     | 12,518,446                  | 5,125,169                                  |   | (182,287)        | 6,297,877               | 3,786,299               | 22,420,335   |
| Operating Result from continuing operations before Capital income Gain/(Loss) | 2,085,834                   | (1,807,438)                                |   | (182,287)        | (543,445)               | 179,093                 | 1,519,195  |
| <b>Capital Expenditure</b>  | <b>30,084,517</b>           | <b>13,405,352</b>                          | <b>28.6%</b>                                      | <b>1,991,077</b> | <b>9,030,994</b>        | <b>5,734,706</b>        | <b>46,841,294</b>  |
| Loan Funds Utilised   | (4,000,000)                 | (6,000,000)                                | 0.0%  | -                | -                       | (2,000,000)             | (6,000,000)  |
| Loan Principal Repaid   | 227,325                     | 139,224                                    | 81.2%   | -                | -                       | -                       | 227,325  |
| Transfers to Restricted Assets (Reserves)                                     | 618,765                     | 618,765                                    | 91.2%   | -                | -                       | 60,000                  | 578,765  |
| Transfers from Restricted Assets (Reserves)                                   | (4,063,047)                 | (8,544,138)                                | 97.1%   | (2,173,364)      | (2,307,727)             | (254,180)               | (8,798,318)  |
| Depreciation Contra   | (10,859,865)                | (10,168,185)                               | 98.0%   | -                | 50,950                  | 217,498                 | (10,591,417)   |
| <b>Net Unrestricted Cash Surplus/(Deficit)</b>                                | <b>\$ 510,751</b>           | <b>\$ 15,674,151</b>                       |   | <b>\$ -</b>      | <b>\$ (476,340)</b>     | <b>\$ 28,275</b>        | <b>\$ 62,686</b>   |

| <b>Proposed Quarterly Budget Adjustments December 2020</b>                |                     |
|---|---------------------|
| DETAILS   | \$                  |
| <b>INCOME - OPERATING</b>   |                     |
| Rent waived for 93 Merilba Street, Tottenham - Cnl Resln 2020/371         | 2,600.00            |
| S94 Contributions   | 60,000.00           |
| Economic Development - Other Income - reimbursement of costs              | 5,000.00            |
| <b>Total Adjustment for Operating Income (Increase)</b>                   | <b>62,400.00</b>    |
| <b>INCOME - CAPITAL GRANTS &amp; CONTRIBUTIONS</b>                        |                     |
| Local Roads & Community Infrastructure Grant (LRCI)                       | 2,128,508.00        |
| RFS - South Gipp Rural Fire Station Grant                                 | 100,000.00          |
| Local Roads & Community Infrastructure Grant (LRCI) Phase 2               | 1,578,698.00        |
| <b>Total Adjustment for Capital Grants &amp; Contributions (Increase)</b> | <b>3,607,206.00</b> |
| <b>INCOME - OPERATING GRANTS</b>  |                     |
| Traffic Facilities - Block Grant not being indexed for 2021               | 1,000.00            |
| Regional Roads - Block Grant not being indexed for 2021                   | 65,000.00           |
| NSW RFS - Hazard Reduction Grant  | 103,300.00          |
| Youth Week Grant  | 400.00              |
| National Australia Day Council (NADC) - Covid Grant                       | 20,000.00           |
| Gumbend Lake Donations  | 5,000.00            |
| Festival of Place - Summer Fund   | 10,000.00           |
| HACC Covid Emergency funding  | 25,942.00           |
| Cultural Heritage Study - Grant   | 20,000.00           |
| <b>Total Adjustment for Operating Grants (Increase)</b>                   | <b>66,758.00</b>    |
| <b>LOAN FUNDS UTILISED</b>  |                     |
| Depot Loan Funds - fully drawn  | 2,000,000.00        |
| <b>Total Adjustment for Loan funds (Increase)</b>                         | <b>2,000,000.00</b> |
| <b>EXPENDITURE</b>  |                     |
| Floodplain Study - Goobang Creek  | 18,900.00           |
| LRCI Grant - Refurbishment of Tottenham Tennis Courts                     | 20,000.00           |
| Traffic Facilities - Block Grant not being indexed for 2021               | 1,000.00            |
| Regional Roads - Maintenance unsealed (Block Grant not indexed in 2021)   | 15,000.00           |
| Zoom conferencing for Tottenham   | 4,500.00            |
| Elected Members - Other expenses  | 4,500.00            |
| Combatting Social Isolation during Co-vid grant                           | 10,000.00           |
| NSW RFS - Hazard Reduction  | 65,500.00           |
| Corporate Services Debt Recovery  | 10,200.00           |
| Corporate Professional Services - Water and Sewer modelling               | 10,200.00           |
| Youth Week  | 800.00              |
| Corporate Services Employee Costs   | 25,000.00           |
| Corporate Professional Services   | 25,000.00           |
| General Manager Employee Costs  | 275,558.00          |
| Corporate Employee Costs  | 275,558.00          |
| General Manager Employee Costs - GM                                       | 9,860.00            |
| General Manager Employee Costs - GM Super                                 | 3,265.00            |
| Youth Services Building Maintenance                                       | 300.00              |
| Youth Services Rates and Utilities  | 300.00              |
| Health Administration - Staff Recruitment                                 | 2,500.00            |
| Health Administration - Advertising other                                 | 2,500.00            |
| Economic Development - Professional Services                              | 5,000.00            |
| Contribution Fire & Rescue NSW  | 3,425.00            |
| Contribution SES  | 1,992.00            |
| Contribution to Rural Fire Service  | 5,417.00            |
| Stormwater - Busby Street - Pool Condobolin                               | 31,838.00           |
| Swimming Pool Lake Cargelligo - Chemical Dosing and pump failure repairs  | 10,000.00           |
| Swimming Pool Tottenham - Chemical testing and cleaning equipment repairs | 9,000.00            |
| Swimming Pool Condobolin - furniture & fitting maintenance                | 19,000.00           |
| Cultural Heritage Study   | 20,000.00           |
| <b>Total Adjustment for operating Expenditure (Increase)</b>              | <b>167,563.00</b>   |
| <b>DEPRECIATION</b>   |                     |
| Depreciation - Library  | 40,000.00           |
| Depreciation - CCTV   | 1,900.00            |
| Depreciation - Engineering Operations                                     | 2,641.00            |
| Depreciation - Cemetry  | 8,000.00            |
| Depreciation - Plant  | 85,000.00           |
| Depreciation - Sealed Rural Roads   | 12,000.00           |
| Depreciation - Tourism Operations   | 2,800.00            |
| Depreciation - Water Fund   | 77,000.00           |

| DETAILS  | \$                  |
|--|---------------------|
| Depreciation - Sewer Fund  | 28,000.00           |
| Depreciation - HACC  | 1,161.00            |
| <b>Total Adjustment for Depreciation (Decrease)</b>  | <b>217,498.00</b>   |
| <b>CAPITAL EXPENDITURE</b>   |                     |
| Purchase of 7 Hay Street Condobolin for Youth Centre - Cnl Resln 2020/363                                | 155,000.00          |
| LRCI Grant - Bridge Street Stormwater drainage improvements  | 220,508.00          |
| LRCI Grant - Lake Cargelligo Walkway Stage 3 - McInness Street   | 293,000.00          |
| LRCI Grant - Replacement of Lights at Tottenham Tennis Courts  | 50,000.00           |
| LRCI Grant - Animal Shelter  | 300,000.00          |
| LRCI Grant - Solar Panel Installations at 11 community facilities  | 1,100,000.00        |
| LRCI Grant - CCTV in Lake Cargelligo CBD   | 145,000.00          |
| Regional Roads - William St/Lachlan St Intersection (Block Grant not indexed in 2021)                    | 50,000.00           |
| RFS - South Gipp Rural Fire Station  | 100,000.00          |
| SRA Pavillion - Stage and Chairs (NADC grant)  | 20,000.00           |
| Local Roads & Community Infrastructure Grant (LRCI) Phase 2 - various projects                           | 1,578,698.00        |
| Festival of Place grant - Purchase of Inflatable movie screen  | 10,000.00           |
| Condobolin Depot Replacement   | 2,000,000.00        |
| Lake Cargelligo WTP - new turbidity meters in the DAF x2   | 30,000.00           |
| Shire wide water supply assets electrical & SCADA upgrade  | 100,000.00          |
| Goobang Creek raw water pump standby incl. pipework  | 70,000.00           |
| Albert Pumping Station   | 38,000.00           |
| Shire wide water supply assets VSD's replacements  | 38,000.00           |
| Tullibigeal - Sportsground Lighting  | 12,500.00           |
| <b>Total Adjustment for Capital Expenditure (Increase)</b>   | <b>5,734,706.00</b> |
| <b>TRANSFER TO RESERVES</b>  |                     |
| S94 Contributions Reserve  | 60,000.00           |
| <b>Total Adjustment for Transfers to Reserves</b>  | <b>60,000.00</b>    |
| <b>TRANSFER FROM RESERVES</b>  |                     |
| Floodplain Study - Goobang Creek - Cnl Resln 2020/352 (Unfinished Works Reserve)                         | 18,900.00           |
| Purchase of 7 Hay Street Condobolin for Youth Centre - Cnl Resln 2020/363 (Capital Improvements Reserve) | 40,000.00           |
| Purchase of 7 Hay Street Condobolin for Youth Centre - Cnl Resln 2020/363 (CDRV Reserve)                 | 115,000.00          |
| Combatting Social Isolation during Co-vid grant (Unspent grant reserve)                                  | 10,000.00           |
| HACC Covid Emergency funding (unspent grant reserve)   | 25,942.00           |
| Tullibigeal - Sportsground Lighting (CDRV Reserve Tullibigeal allocation)                                | 12,500.00           |
| Stormwater - Busby Street - Pool Condobolin (Unfinished works reserve)                                   | 31,838.00           |
| <b>Total Adjustment for Transfers from Reserves</b>  | <b>254,180.00</b>   |

**2021 Reserve Movements as at 31 December 2020**

| Details                                       | Opening Balance<br>1/07/2020 | Approved by Cnl ResIn June 20         |  | Cnl Rsln Oct 20   | Cnl Rsln Nov 20     |                      | QBR2 adj<br>tfr in | QBR2 adj<br>tfr out | Proposed<br>Balance<br>after QBR<br>2 adj |
|---|------------------------------|---------------------------------------|--|-------------------|---------------------|----------------------|--------------------|---------------------|---|
|   |                              | 2021 Annual<br>Budget<br>transfers in | 2021 Annual<br>Budget transfers<br>out | Budget<br>Revotes | QBR 1 adj<br>trf in | QBR 1 adj<br>trf out |                    |                     |   |
| <b>19550 - Other Reserves</b>                 |                              |                                       |  |                   |                     |                      |                    |                     |   |
| 9550 - Reserve ELE                            | 1,955,000                    |                                       |  |                   |                     |                      |                    |                     | 1,955,000                                 |
| 9551 - Reserve Unexpended Grants              | 2,883,412                    |                                       |  | 701,547           |                     | 754,114              |                    | 35,942              | 1,391,809                                 |
| 9552 - Reserve Uncompleted Works              | 5,059,663                    |                                       |  | 567,743           |                     | 45,000               |                    | 50,738              | 4,396,182                                 |
| 9553 - Reserve Election                       | 50,000                       | 20,000                                |  |                   |                     |                      |                    |                     | 70,000                                    |
| 9554 - Reserve Chambres/Computers             | 98,481                       |                                       |  | 20,000            |                     |                      |                    |                     | 78,481                                    |
| 9555 - Reserve Meals on Wheels                | 65,319                       |                                       |  |                   |                     |                      |                    |                     | 65,319                                    |
| 9556 - Reserve Town Planning                  | 32,653                       |                                       |  |                   |                     |                      |                    |                     | 32,653                                    |
| 9557 - Reserve Cemetery                       | 31,927                       |                                       |  | 25,000            |                     |                      |                    |                     | 6,927                                     |
| 9558 - Reserve Plant                          | 4,830,861                    |                                       | 1,029,050                              | 369,074           |                     |                      |                    |                     | 3,432,737                                 |
| 9559 - Reserve Housing & Development          | 1,138,208                    |                                       |  |                   |                     |                      |                    |                     | 1,138,208                                 |
| 9562 - Reserve Swimming Pools                 | 376,962                      |                                       |  | 355,000           |                     |                      |                    |                     | 21,962                                    |
| 9563 - Reserve Retirement Village Proceeds    | 1,229,394                    |                                       |  | 100,000           |                     | 20,000               |                    | 127,500             | 981,894                                   |
| 9568 - Reserve Aerodromes                     | 165,568                      | 5,000                                 |  | 35,000            |                     |                      |                    |                     | 135,568                                   |
| 9570 - Reserve Gravel Restoration Reserve     | 716,094                      |                                       | 20,000                                 |                   |                     |                      |                    |                     | 696,094                                   |
| 9571 - Reserve Gum Bend Lake                  | 62,013                       |                                       |  |                   |                     |                      |                    |                     | 62,013                                    |
| 9572 - Reserve HACC                           | 25,000                       |                                       |  |                   |                     |                      |                    |                     | 25,000                                    |
| 9575 - Reserve Domestic Waste Management      | 134,865                      |                                       |  |                   |                     |                      |                    |                     | 134,865                                   |
| 9576 - Reserve Capital Improvements           | 1,923,182                    | 500,000                               | 775,000                                |                   |                     |                      |                    | 40,000              | 1,608,182                                 |
| 9577 - Reserve Tip Restoration                | 180,466                      | 20,000                                |  |                   |                     |                      |                    |                     | 200,466                                   |
| 9580 - Reserve Stormwater Drainage            | 503,288                      | 52,575                                |  |                   |                     |                      |                    |                     | 555,863                                   |
| 9582 - Reserve Condobolin Main Street Improve | 104,261                      |                                       |  |                   |                     |                      |                    |                     | 104,261                                   |
| 9583 - Reserve FAG GP Grant Rec'd in Advance  | 3,143,130                    |                                       |  |                   |                     |                      |                    |                     | 3,143,130                                 |
| 9586 - Reserve Waste Management Improvements  | 567,543                      |                                       | 350,000                                |                   |                     |                      |                    |                     | 217,543                                   |
| 9587 - Reserve Depot Improvements             | 537,715                      |                                       |  |                   |                     |                      |                    |                     | 537,715                                   |
| 9589 - Reserve Section 94 Contributions       | 208,729                      | 21,190                                |  |                   |                     |                      | 60,000             |                     | 289,919                                   |
| 29550.9591 - S64 Contributions Water          | 11,450                       |                                       |  |                   |                     |                      |                    |                     | 11,450                                    |
| 29550.9578 - Water Supply Reserve             | 7,734,305                    |                                       | 1,607,822                              |                   |                     | 1,029,000            |                    |                     | 5,097,483                                 |
| 39550.9591 - S64 Contributions Sewer          | 3,290                        |                                       |  |                   |                     |                      |                    |                     | 3,290                                     |
| 39550.9578 - Sewer Supply Reserve             | 7,161,046                    |                                       | 781,175                                |                   |                     | 459,613              |                    |                     | 5,920,258                                 |
| <b>19550 - Other Reserves Total</b>           | <b>40,933,825</b>            | <b>618,765</b>                        | <b>4,563,047</b>                       | <b>2,173,364</b>  | <b>0</b>            | <b>2,307,727</b>     | <b>60,000</b>      | <b>254,180</b>      | <b>32,314,272</b>                         |



LACHLAN SHIRE COUNCIL  
 PROJECTS FUNDING SUMMARY - CONDOBOLIN DISTRICT RETIREMENT VILLAGE RESERVE  
 31/12/2020

| Job Ref | Project/Job  | Est Cost     | Proposed Funding |                              |                    |                      |            | Spent to Date<br>2020/2021 | TOTAL SPENT<br>TO DATE | % of<br>Budget<br>Spent | Remaining CDRV Reserve at<br>31/12/20 |
|---------|--|--------------|------------------|------------------------------|--------------------|----------------------|------------|----------------------------|------------------------|-------------------------|---------------------------------------|
|         |  |              | CDRV<br>Reserve  | Other<br>Reserves /<br>Sales | General<br>Revenue | Community<br>Contrib | Grants     |                            |                        |                         |                                       |
|         | <b>complete</b>  |              |                  |                              |                    |                      |            |                            |                        |                         |                                       |
|         | <b>Albert</b>  |              |                  |                              |                    |                      |            |                            |                        |                         |                                       |
|         | Unallocated  | \$ 100,000   | 100,000          |                              |                    |                      |            | -                          | 0%                     | 100,000                 |                                       |
|         |  | \$ 100,000   | 100,000          | -                            | -                  | -                    |            | \$ -                       | 0%                     | 100,000                 |                                       |
|         | <b>Burcher</b>   |              |                  |                              |                    |                      |            |                            |                        |                         |                                       |
|         | Unallocated  | \$ 100,000   | 100,000          |                              |                    |                      |            | -                          | 0%                     | 100,000                 |                                       |
|         |  | \$ 100,000   | 100,000          | -                            | -                  | -                    |            | \$ -                       | 0%                     | 100,000                 |                                       |
|         | <b>Condobolin</b>  |              |                  |                              |                    |                      |            |                            |                        |                         |                                       |
| 2473    | Library Building Upgrade/Extension                               | \$ 720,000   | 520,000          |                              |                    |                      | 200,000    | 634,122                    | 100%                   | -                       |                                       |
|         | Scott Street - Residential Subdivision -<br>returned in QBR 3 19 | \$ 1,600,000 | 463,000          | 1,137,000                    |                    |                      |            | 37,287                     | 2%                     | 455,694                 |                                       |
| 2857    | Bathurst St Beautification                                       | \$ 63,612    | 50,500           |                              | 13,112             |                      |            | 63,612                     | 100%                   | -                       |                                       |
| 2742    | SRA Showground - Perimeter Fence                                 | \$ 24,500    | 24,500           |                              |                    |                      |            | 24,500                     | 100%                   | -                       |                                       |
| 2283    | Adventure Park Construction                                      | \$ 435,000   | 372,000          |                              | 63,000             |                      |            | 435,000                    | 100%                   | -                       |                                       |
| 2527    | Cemetery K&G, Sealing 2017-2018                                  | \$ 140,000   | 100,000          |                              | 40,000             |                      |            | 193,723                    | 100%                   | -                       |                                       |
| 2705    | Unallocated  | \$ 863       | 863              |                              |                    |                      |            | -                          | 0%                     | 863                     |                                       |
| 3122    | Gumbend Lake Walkway S1  | \$ 20,000    | 20,000           |                              |                    |                      |            | -                          | 0%                     | 20,000                  |                                       |
| 2764    | Street Trees   | \$ 80,000    | 80,000           |                              |                    |                      |            | 36,423                     | 46%                    | 43,577                  |                                       |
|         | Purchase of 7 Hay Street   | \$ 155,000   | 115,000          | 40,000                       |                    |                      |            | -                          | 0%                     | 115,000                 |                                       |
|         |  | \$ 3,238,975 | 1,745,863        | 1,177,000                    | 116,112            | -                    | 200,000    | \$ 1,424,667               | 44%                    | 635,133                 |                                       |
|         | <b>Fifield</b>   |              |                  |                              |                    |                      |            |                            |                        |                         |                                       |
|         | Unallocated  | \$ 100,000   | 100,000          |                              |                    |                      |            | -                          | 0%                     | 100,000                 |                                       |
|         |  | \$ 100,000   | 100,000          | -                            | -                  | -                    |            | \$ -                       | 0%                     | 100,000                 |                                       |
|         | <b>Lake Cargelligo</b>   |              |                  |                              |                    |                      |            |                            |                        |                         |                                       |
| 2469    | Entry Signs  | \$ 50,000    | 50,000           |                              |                    |                      |            | 52,044                     | 104%                   | -                       |                                       |
| 2858    | Foster St Beautification   | \$ 303,000   | 200,000          |                              | 103,000            |                      |            | 47,659                     | 16%                    | 152,341                 |                                       |
| 2505    | Adventure Playground   | \$ 200,000   | 200,000          |                              |                    |                      |            | 203,269                    | 102%                   | -                       |                                       |
| 2285    | Sportsground Upgrade   | \$ 150,000   | 150,000          |                              |                    |                      |            | 161,849                    | 108%                   | -                       |                                       |
| 2434    | Sportsground Irrigation  | \$ 105,076   | 100,000          |                              | 5,076              |                      |            | 106,985                    | 102%                   | -                       |                                       |
|         |  | \$ 808,076   | 700,000          | -                            | 108,076            | -                    | -          | \$ 571,806                 | 71%                    | 152,341                 |                                       |
|         | <b>Tullibigeal</b>   |              |                  |                              |                    |                      |            |                            |                        |                         |                                       |
| 2774    | Recreation Ground Lighting                                       | \$ 280,330   | 112,500          |                              |                    |                      | \$ 180,330 | 292,748                    | 104%                   | -                       |                                       |
| 2772    | Exercise Equipment   | \$ 55,000    | 48,080           |                              |                    |                      |            | 48,080                     | 100%                   | -                       |                                       |
|         | Tullibigeal Co-Op Improvements                                   | \$ 10,000    | 10,000           |                              |                    |                      |            | -                          | 0%                     | -                       |                                       |
|         | Unallocated  | \$ 35,000    | 29,420           |                              |                    |                      |            | -                          | 0%                     | 29,420                  |                                       |
|         |  | \$ 380,330   | 200,000          | -                            | -                  | -                    | 180,330    | \$ 340,828                 | 90%                    | 29,420                  |                                       |
|         | <b>Tottenham</b>   |              |                  |                              |                    |                      |            |                            |                        |                         |                                       |
| 2135    | Swimming Pool Replace Amenities                                  | \$ 621,000   | 189,550          |                              | 100,000            | 150,000              | 181,450    | 781,977                    | 126%                   | -                       |                                       |
|         | Tottenham Community Tent   | \$ 2,499     | 2,499            |                              |                    |                      |            | -                          | 100%                   | -                       |                                       |
| 2775    | Tottenham Racecourse upgrade                                     | \$ 7,951     | 7,951            |                              |                    |                      |            | 7,951                      | 100%                   | -                       |                                       |
|         |  | \$ 631,450   | 200,000          | -                            | 100,000            | 150,000              | 181,450    | \$ 789,928                 | 125%                   | -                       |                                       |
|         | <b>TOTALS</b>  | \$ 5,358,831 | 3,145,863        | 1,177,000                    | 324,188            | 150,000              | 561,780    | 6,254,459                  | 117%                   | 1,116,894               |                                       |

## 8.6 YOUTH STRATEGY UPDATE ON PROGRESS

**TRIM Number:** R21/16

**Author:** Director - Corporate and Community Services

### PURPOSE

To provide Council with an update on the progress of the Youth Strategic Plan.

### SUPPORTING INFORMATION

Included in the attachments.

### BACKGROUND

It was intended that prior to 30 June 2020, a Youth Strategic Plan would be developed and a tender would be called for the provision of youth services beyond 1 July 2020.

Due to extenuating circumstances as a result of COVID-19 and the unlikely event of obtaining a satisfactory result in calling new tenders for a Youth Services provider, Council resolved at its 22 April 2020 ordinary meeting, to extend the existing Youth Services contract with Western Plains Regional Development (WPRD) to 30 June 2021.

### ISSUES AND COMMENTS

Council's current Delivery Program contains an action to develop a Youth Strategy for the Shire. A suitably qualified and experienced consultant Karen Legge has been engaged to undertake this project. Karen Legge has also been engaged to draft tender documents, participate on the tender evaluation panel and prepare the draft contract for Council.

A draft Stakeholder engagement plan was emailed on 22 December 2020 to all Councillors, WPRD and Shane Phillips. Several people provided feedback.

Posters advising of the stakeholder engagement to be undertaken during late January 2021 were provided to these venues: Council's library, Council's Customer Service offices, Condobolin Pool, Chamens IGA, Foodworks, Condobolin Newsagency, Condobolin Aboriginal Health, Brenshaw Medical, Willow Bend Gym and The Hall shop.

The same poster was distributed on Council's Facebook page, through a Media Release and via email to all of Council's media contacts, Lake Cargelligo Pool, Tottenham Pool and Belinda Coe as well as to Kristy Simpson and Lynette Jarvis in Tottenham.

The attachment has been provided by Karen Legge and summarises the stakeholder engagement undertaken to date. Karen was also interviewed on ABC Radio giving the opportunity to further promote the engagement to the rural community.

A very productive meeting was held at the Condobolin Library on 27 January 2021 between the Director Corporate and Community Services, the Condobolin Librarian, The Youth Strategy consultant and a number of youth and family service providers.

Three engagement surveys aimed at different youth related groups are available on Council's website and these close on 28 February 2021. Printed copies of the survey have been provided to WPRD to distribute through their youth related contacts.

Council, WPRD and the Youth Strategy consultant have worked diligently to ensure there has been opportunity for as many stakeholders as possible to engage with the process.

It is anticipated that an initial draft of the Youth Strategy will be prepared by the end of February 2021, with the intention to circulate the draft document to key stakeholders to test that it has captured the research and engagement outcomes.

WPRD and their staff have provided valuable assistance during the stakeholder engagement process and consideration should be given to expressing Council's appreciation for their help.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Council's 2021 budget provided for an allocation of \$30,000 to prepare the Youth Strategic Plan. The current project will be completed within the approved budget.

**LEGAL IMPLICATIONS**

None identified.

**RISK IMPLICATIONS**

There is a risk that due to COVID-19, youth services may again be suspended in the future.

**STAKEHOLDER CONSULTATION**

Councillors at the April 2020 ordinary meeting

Stakeholder engagement plan emailed 22 December 2020

Youth services providers meetings in late 2020 and on 27 January 2021

Youth survey: online, via email and onsite during the stakeholder engagement

Western Plains Regional Development's Executive Officer and Senior Project Officer.

**OPTIONS**

Not applicable.

**CONCLUSION**

This update is provided for Council's information and is an opportunity to provide feedback which will be passed onto the consultant.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

Outcome 1.8.1 Wellbeing of Youth – develop a Youth Strategy

Outcome 4.2 Strong Effective & Responsive Council

Outcome 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

**ATTACHMENTS**

1. Youth Strategy project update to Council - 9 Feb 2021 [↓](#)
2. Tullibigeal engagement poster [↓](#)
3. Shire youth strategy engagement poster [↓](#)
4. Draft stakeholder engagement plan [↓](#)

**RECOMMENDATION**

That the Director Corporate and Community Services Report R21/16 be received and noted.



## project update

### Lachlan Shire Council – Youth Strategy

- Community and stakeholder engagement commenced in January 2021, including on-site face-to-face engagement with young people.
- Council undertook media and social media promotions about the Youth Strategy and the surveys that form part of the engagement data collection:
  - Young people's survey
  - Service providers' survey
  - Parents/carers and other interested community members' survey.
- Interviews held with ABC radio (Central West) and Lake News, plus photos taken by Condobolin Argus at Condobolin swimming pool on Australia Day with young people who were completing surveys.
- Meetings with Condobolin Interagency and Lake Cargelligo Interagency to introduce the Youth Strategy project, respond to questions and encourage service providers to complete the survey.
- On-site discussion with Condobolin-based service providers to discuss perspectives on key challenges and opportunities for youth service provision in the Shire.
- Young people engaged at Condobolin swimming pool, Gum Bend Lake, Condobolin main street and elsewhere around town, Tottenham swimming pool, Lake Cargelligo swimming pool, Lake Cargelligo skate park, Lake Cargelligo main street and elsewhere around town, and in Tullibigeal (due to the heat, Condobolin skate park was not being utilised).
- To date, approximately 40 young people have completed a survey, 15 parents/others have completed a survey, and 6 service providers. It is anticipated that service provider responses will continue to grow following the Interagency meetings. The online surveys will be available until the end of February. Hard copies have also been distributed at key youth and community sites.
- One-to-one phone interviews with some key service providers are underway and will continue during February.
- The desktop research phase is underway, with a focus on the outcomes of previous recent work undertaken within the Shire towards informing the development of a Youth Strategy. Also data collection regarding health, education, crime and so on is underway.
- It is anticipated that an initial draft of the Youth Strategy will be prepared by the end of February, with the intention to circulate to key stakeholders to test that it has appropriately captured the research and engagement outcomes.
- Desktop research has also commenced in relation to the arrangements for youth service provision by Council. An interview with Western Plains Regional Development Inc is to take place later this week.

Karen Legge  
9 February 2021



## Council embarks on Youth Strategy Tullibigeal - have your say!

Council has engaged a consultant to develop a **Youth Strategy** for Lachlan Shire. Karen Legge will be undertaking the work for Council.



Karen Legge will be available to meet with anyone at the Tullibigeal pool on Monday the 25<sup>th</sup> January from 2pm to 3pm

Karen Legge is keen to speak to young people aged **12** to **24** from across Lachlan Shire

An online survey will be available soon on Council's website



Contact Karen Legge to make a time to talk on  
**0419 667 875**







# Council embarks on Youth Strategy

## Have your say!

Council has engaged a consultant to develop a **Youth Strategy** for Lachlan Shire. Karen Legge, who will be undertaking the work for Council, will be visiting our local towns and villages in the week leading up to Australia Day!

Karen Legge is keen to speak to young people aged **12 to 24** from across Lachlan Shire



Contact Karen Legge to make a time to talk on 0419 667 875

**Tottenham & Albert** visits are on Friday morning, 22nd January

**Lake Cargelligo** - Lower Lachlan Community Services on Thursday 21<sup>st</sup> January 2pm to 5pm. Karen is available to meet with anyone else until 7.00pm. Karen will return on Monday the 25th January and be available from 9am to 12pm.

An online survey will be available soon on Council's website

**Condobolin** - 22<sup>nd</sup> - 26<sup>th</sup> January Friday afternoon and evening, throughout the weekend, Monday afternoon and evening, and at the Condobolin Pool from 5pm on Australia Day









Lachlan Shire Youth Strategy  
**DRAFT - Stakeholder engagement plan**

**Introduction:**

Lachlan Shire Council has engaged Karen Legge Consulting (KLC) to prepare a Youth Strategy to address a Delivery Program commitment of Council.

The Youth Strategy's development will be informed by a stakeholder engagement process that seeks to identify:

- The extent and nature of current youth service provision across the Shire
- Gaps in youth service provision arising from unmet needs of young people in the Shire
- The priorities, challenges and opportunities for young people of Lachlan Shire into the future.

The stakeholder engagement activities will be used to:

- identify specific goals and aspirations for young people in Lachlan Shire
- identify strategies for achieving those goals (and how they might be resourced)
- identify who Council will partner with to deliver those strategies and report on outcomes.

**Who we will consult:**

The stakeholder engagement will include young people, parents and carers of young people, youth service providers, and others in the community who work with or who have an interest in Lachlan's young people.

As young people are not one single homogenous group, the stakeholder engagement will seek to engage young people who bring a range of experiences to the discussion:

- 12 to 15 year olds
- 16 to 24 year olds
- Aboriginal young people
- LGBTQI young people
- Young people living with physical and/or intellectual disability
- Young people who have experienced mental illness
- Homeless young people
- Young people who live independently
- Students (secondary/tertiary)
- Unemployed young people
- Young people in the workforce
- Young people who volunteer in the community
- Young people who are parents
- Young people with English as a second language
- Young people with an interest in arts and culture
- Young people with an interest in sport and recreation
- Young people with an interest in science and technology
- Young people who live in town/village
- Rural young people

## 2.

Lachlan Shire Council currently partners with Western Plains Regional Development Inc (WPRD) to deliver youth services in the Shire. WPRD will be a key stakeholder in this consultation. Other stakeholders who may be engaged are:

- Arts and Community Centre (Condobolin)
- Backtrack foundation
- Centacare
- Central West Community College
- Central West Family Support (Condobolin and Lake Cargelligo)
- Condobolin Aboriginal Health Service
- Condobolin Amateur Swimming Club
- Condobolin Community Centre
- Condobolin High School (staff, Student Representative Council)
- Condobolin Hospital
- Condobolin Junior Rugby League
- Condobolin Library
- Condobolin Show Society
- Condobolin Youth Centre
- Junior Soccer Club
- Lachlan Community Drug Action Team
- Lake Cargelligo Youth Centre
- Local churches
- Lower Lachlan Community Services (Lake Cargelligo)
- Marathon Health
- MET School (Condobolin - staff, Student Representative Council)
- Multicultural Women's Group
- Netball Association
- PCYC (closest clubs are Parkes and Dubbo, however there is an annual outreach program)
- Rotary Club – Youth Program
- Rural Financial Counselling Service (Tottenham)
- Rural Youth Mental Health Service
- St Vincent de Paul Society
- Sureway Employment and Training
- TAFE (Condobolin)
- Tottenham Youth Centre
- Wiradjuri Condobolin Corporation
- Yawarra Aboriginal Corporation

**When we will consult:**

It is intended to conduct the stakeholder engagement activities during January and February 2021. Some engagement of young people will be scheduled towards the end of the January school holidays to coincide with school holiday programs and other summer activities young people may participate in.

**What do we want to know?**

A defined set of questions will form the basis of all stakeholder engagement activities. These may be asked by a discussion facilitator, by way of a written feedback form, or in other engagement activities.

3.

For young people the question set will include:

- determine basic demographic data of participants
- What do you most value about being a young person in Lachlan Shire?
- What do you most wish you were able to do which is currently not available to you in Lachlan Shire?
- What do you think are the three most important things that would support young people to thrive in Lachlan Shire?
- What do you think are the biggest challenges to making those three things a reality?
- What opportunities do you think there are for making those three things a reality?
- Do you have any other feedback for consideration in the Lachlan Youth Strategy?

Parents and carers of young people will be asked an abbreviated version of the questions put to young people:

- determine basic demographic data of participants
- What do you most wish was available for young people which is currently not available in Lachlan Shire?
- What do you think are the three most important things that would support young people to thrive in Lachlan Shire?
- What do you think are the biggest challenges to making those three things a reality?
- What opportunities do you think there are for making those three things a reality?
- Do you have any other feedback for consideration in the Lachlan Youth Strategy?

Youth service providers and others who work with young people will be asked:

- Nature of service provision to young people in Lachlan Shire
- Number of young people who are users of the service
- What do you think are the three most important things that would support young people to thrive in Lachlan Shire?
- What do you think are the biggest challenges to making those three things a reality?
- What opportunities do you think there are for making those three things a reality?
- What contribution could your organisation offer to make those three things a reality?
- Do you have any other feedback for consideration in the Lachlan Youth Strategy?

**Consultation matrix – how we will consult:**

| Who   | How  | When              |
|---|--|-------------------|
| Young people  | Visit school holiday activities                    | Late January      |
| Young people<br>Parents/carers                            | 'hang out and chat' sessions in three main centres | Late January      |
| Young people  | SRC discussions (possibly via Zoom)                | Mid-late February |
| Young people<br>Parents/carers                            | Facebook survey                                    | Jan/Feb           |
| Young people<br>Parents/carers<br>Youth service providers | Online survey via Council website                  | Jan/Feb           |
| Youth service providers                                   | One-to-one discussions                             | Jan/Feb           |

**9 ENVIRONMENT, TOURISM AND ECONOMIC DEVELOPMENT**

**9.1 DEVELOPMENT DATA DECEMBER 2020 AND JANUARY 2021**

**TRIM Number:** R21/8

**Author:** Manager- Town Planning

**PURPOSE**

This report is to provide Council with information in relation to development activity occurring within the Shire during the previous two months.

**SUPPORTING INFORMATION**

Councils Development Application data.

**BACKGROUND**

**December 2020**

During the month of December 2020 there were six (6) applications lodged with a value totalling \$178,275. Four (4) approvals were issued within this time.

***Development Applications and Complying Development Certificates Approved in December 2020.***

| <b>Approval Number</b> | <b>Development Description</b>  | <b>Location</b>                     | <b>Value</b> | <b>Delegated Authority/Council</b> |
|------------------------|---|-------------------------------------|--------------|------------------------------------|
| DA 2020/33             | Liquid Fuel Depot and Business Identification Signage   | 5-7 Wiradjuri Way, Condobolin       | \$493,900    | Delegated Authority                |
| DA 2020/40             | Dwelling and Detached Outbuilding (Shed)  | 73 Loughnan Street, Lake Cargelligo | \$300,000    | Delegated Authority                |
| DA 2020/43             | Demolition of existing Dwelling and Alterations and Additions to Residential Dwelling, Construction of New Residential Storage Shed | 12-14 L'Estrange Street, Condobolin | \$676,116    | Delegated Authority                |
| DA 2020/47             | Temporary Event – New Year's Eve Party (Rabbit Trap Hotel)  | Part Federation Street, Albert      | \$0          | Delegated Authority                |

|              |          |  |                    |  |
|--------------|----------|--|--------------------|--|
| <b>TOTAL</b> | <b>4</b> |  | <b>\$1,470,016</b> |  |
|--------------|----------|--|--------------------|--|

**Comparison to Previous Year: Applications Approved December 2019**

Total **Number** of Applications **approved in December 2019**: 4

Total **Value** of Applications **approved for December 2019**: \$6,120,355

**Development Applications and Complying Development Certificates Received in December 2020**

| <b>Development Identifier</b> | <b>Development Description</b>  | <b>Location</b>                     | <b>Value</b>     |
|-------------------------------|---|-------------------------------------|------------------|
| DA 2020/44                    | Outbuilding at rear of Museum   | 35 Bathurst Street, Condobolin      | \$50,000         |
| DA 2020/46                    | Demolition of Existing Dwelling   | 20 Townsend Street, Lake Cargelligo | \$2,500          |
| DA 2020/47                    | Temporary Event – New Year’s Eve Party (Rabbit Trap Hotel)                | Part Federation Street, Albert      | \$0              |
| DA 2020/48                    | Alterations and Additions to Existing Building (Sports Club)              | Tasker Street, Condobolin           | \$55,775         |
| DA 2020/49                    | Patio Cover over existing Deck  | 64 Bathurst Street, Condobolin      | \$45,000         |
| DA 2020/50                    | Demolition of Existing Outbuilding and Construction of Outbuilding (Shed) | 54-56 Officers Parade, Condobolin   | \$25,000         |
| <b>TOTAL</b>                  | <b>6</b>  |                                     | <b>\$178,275</b> |

**Comparison to Previous Year: Applications Received December 2019**

Total Number of Applications **received in December 2019**: 2

Total Value of Applications **received for December 2019**: \$35,000

**January 2021**

During the month of January 2021 there were two (2) applications lodged with a value totalling \$37,500. Four (4) approvals were issued within this time.

**Development Applications and Complying Development Certificates Approved in January 2021.**

| Approval Number | Development Description   | Location                             | Value            | Delegated Authority/Council |
|-----------------|---|--------------------------------------|------------------|-----------------------------|
| DA 2020/24      | Alterations & Additions to Murrin Bridge Pre School – Mixed Use Development, Centre-Based Childcare Facility and Community Facility | Murrin Bridge                        | \$750,000        | Delegated Authority         |
| DA 2020/38      | Carport (Detached)  | 23 Wattle Street, Condobolin         | \$3,000          | Delegated Authority         |
| DA 2020/46      | Demolition of Existing Dwelling   | 20 Townsend Street , Lake Cargelligo | \$2,500          | Delegated Authority         |
| DA 2021/2       | Temporary Event (Australia Day)   | Part Condobolin Street, Tullibigeal  | \$0              | Delegated Authority         |
| <b>TOTAL</b>    | <b>4</b>  |                                      | <b>\$755,500</b> |                             |

**Comparison to Previous Year: Applications Approved January 2020**

Total **Number** of Applications **approved in January 2020:** 5

Total **Value** of Applications **approved for January 2020:** \$36,000

**Development Applications and Complying Development Certificates Received in January 2021**

| Development Identifier | Development Description            | Location                            | Value    |
|------------------------|------------------------------------|-------------------------------------|----------|
| DA 2021/1              | Construction of Outbuilding (Shed) | 70 McInnes Street, Lake Cargelligo  | \$37,500 |
| DA 2021/2              | Temporary Event (Australia Day)    | Part Condobolin Street, Tullibigeal | \$0      |

|              |          |  |                 |
|--------------|----------|--|-----------------|
| <b>TOTAL</b> | <b>2</b> |  | <b>\$37,500</b> |
|--------------|----------|--|-----------------|

***Comparison to Previous Year: Applications Received January 2020***

Total Number of Applications **received in January 2020**: 4

Total Value of Applications **received for January 2020**: \$241,000

***Processing Times for Approvals***

A total of twenty (28) approvals have been issued this financial year at an average of 30 days, which is within the legislative timeframe for approvals.

**ISSUES AND COMMENTS**

No foreseeable issues.

**FINANCIAL AND RESOURCE IMPLICATIONS**

All fees associated with the applications referred to herein have been paid.

**LEGAL IMPLICATIONS**

None anticipated.

**RISK IMPLICATIONS**

Council has assessed all applications against relevant legislation to minimise Council's exposure to risk.

**STAKEHOLDER CONSULTATION**

Regular consultation and engagement with applicants of Development Applications and Complying Development Certificates occurs during the pre-lodgement, assessment and approval stages of each application in line with legislation and Council's planning instruments. Council also often engages with the community and adjoining owners in respect of applications.

**OPTIONS**

1. Receive and note the report.

**CONCLUSION**

Development Application and Complying Development Certificate approved data reveals a total development value of \$6,181,442 for applications approved in the 2020/2021 financial year.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

Build Civic Leadership and Pride

4.7 Strong Effective Council

**ATTACHMENTS**

Nil

|                       |
|-----------------------|
| <b>RECOMMENDATION</b> |
|-----------------------|

That the Director Environment Tourism and Economic Development Report No. R21/8 be received and noted.



## 9.2 RURAL AND INDUSTRIAL LAND USE STRATEGY

**TRIM Number:** R21/9

**Author:** Manager- Town Planning

### PURPOSE

The purpose of this report is to seek Council's endorsement to the preparation of a Rural and Industrial Land Use Strategy (RILS). The Strategy is to guide land use planning for industrial and rural development for the next 20 years.

### SUPPORTING INFORMATION

Nil

### BACKGROUND

In 2020 Council adopted its Local Strategic Planning Statement (LSPS), which included a 20 year vision for land use in the Shire. The LSPS shows Council's vision and gives effect to the Central West and Orana Regional Plan 2036, based on local characteristics and opportunities, and Council's own priorities in the Community Strategic Plan (CSP).

In 2018 Council attempted to complete an Urban Settlement Strategy, this was in response to the then Department of Planning's comments that Council needed to update demographic and economic data, and to make adjustments to proposed land use zonings and minimum lot sizes. The adoption of the LSPS has now reduced the strategic planning need for the completion of the USS as key matters can be merged into the LSPS and dealt with through other more direct and targeted strategies. The LSPS also lists a number of short term planning priorities for land use growth in Industrial and Rural sectors.

The agricultural sector of the Shire accounts for more than 60% of all businesses in the Shire supporting significant flow-on to the transport, retail and manufacturing sectors and is vital to the long-term future of the region. A strategy is needed to ensure that this land is protected and to ensure that any potential land use conflicts with other uses are minimised.

There is a shortage of suitable industrial land within the Shire which is limiting the growth of our industrial sector, particularly in Condobolin and Lake Cargelligo. Ensuring there is suitable industrial land available for future industry development will ensure industry growth in the future.

7. Manufacturing or transport and warehousing industries have been identified as potential growth areas and they could add value to the rich array of agricultural produce in the region. The application of biotechnology, the engineering of food from raw products to the consumers and the restructuring of the distribution system to and from the producer all provide opportunities for adding value. Carbon Farming is also an emerging industry which Council could look to support. This strategy will analyse how Council can look to support these growing or emerging industries and ensure that the planning controls provide the best opportunity for these businesses to develop in the Shire.

8.

The Lachlan Shire is ideally located to benefit from economic and supply chain opportunities arising from the completion of the Inland Rail project. Linkages between our significant agriculture sector and the Inland Rail will increase the competitiveness and productivity of the local industries in the Shire. Opportunities exist to use existing infrastructure to connect the Parkes Rail Hub through establishing a formal spur line and freight hub at Condobolin. This will bring more markets and opportunities to the doorstep of the Lachlan Shire and outlying region thus creating significant opportunism and growth potential for the community.

### ISSUES AND COMMENTS

9. The Rural and Industrial Land Use Strategy will cover the entire Lachlan Shire Local Government Area. It will be undertaken by an appropriately qualified and experienced consultant.

10. The RILS aims to ensure:

11.

- future industrial development is appropriately planned for,
- agricultural land is appropriately protected from encroachment of inappropriate land uses, and
- opportunities for emerging industries to promote diversification in industry and agriculture can be accommodated.

12.

13. The Strategy is to guide land use planning for industrial and rural development for the next 20 years. It is to be consistent with the:

14.

- Lachlan Shire Council Local Strategic Planning Statement 2020-2040; and
- Central West and Orana Regional Plan 2036.

15.

16. There will be 3 key components to the Strategy, being initial evaluation followed by preliminary consultation and then the forming of the Strategy.

17.

18. A background report will ensure proper evaluation is completed and will include the following;

19.

- a) Constraints analysis of existing industrial and rural land
- b) Demand and supply analysis of industrial and rural land
- c) Consideration and appropriateness of existing minimum lot sizes
- d) Identification of key issues

20.

21. The timeline for the project would be for commencement in April 2021, with a draft Strategy to be presented to Council by October 2021 and completion in early 2022.

## **FINANCIAL AND RESOURCE IMPLICATIONS**

There is funding available in the 2020/21 financial year to commence the preparation of the strategy. Additional funding to complete the strategy may be required and would be sought in the 2021/22 financial year budget.

## **LEGAL IMPLICATIONS**

Nil

## **RISK IMPLICATIONS**

The RILS will be a key strategic planning document for Council and needs to be carefully prepared. Without a considered and immediate response Council is at risk of being without suitable land for industrial land uses to establish and may not be adequately protecting agricultural land.

## **STAKEHOLDER CONSULTATION**

Discussions have taken place with officers from the Department of Planning, Industry and Environment and they have advised that such a Strategy will assist in amending key planning policies such as Lachlan Local Environmental Plan 2013.

A formal consultation process will be undertaken as part of the preparation of the Rural and Industrial Land Use Strategy (RILS). Preliminary consultation will include agency consultation, targeted stakeholder consultation and a councillor workshop.

## **OPTIONS**

1. Decide to prepare the Rural and Industrial Land Use Strategy (RILS) for the Lachlan Shire;
2. Decide not to prepare the RILS and provide reasons for the decision.

**CONCLUSION**

The purpose of this report is to seek Council's approval for the preparation of the Rural and Industrial Land Use Strategy (RILS).

Council currently has a limited amount of suitable land for industrial growth and a lack of guidance for the development of rural/agricultural industry. The Rural and Industrial Land Use Strategy (RILS) will look to provide a vision for land use in the key areas over the next twenty (20) years.

The information gained will also assist Council in making amendments to key planning policies such as Lachlan Local Environmental Plan (LLEP 2013).

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

4.2 Strong effective and Responsive Council

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That

1. The Director Environment Tourism and Economic Development Report No. R21/9 be received and noted.
2. Council endorse the preparation of a Rural and Industrial Land Use Strategy (RILS) including the seeking of quotations from appropriately qualified and experienced consultants to prepare the strategy.
3. Council be provided with regular updates regarding the preparation of the RILS.

### **9.3 SHIPPING CONTAINER POLICY**

**TRIM Number:** R21/10

**Author:** Manager- Town Planning

#### **PURPOSE**

The purpose of this report is to seek Council's endorsement to Shipping Container (SC) Policy – ENV017.

#### **SUPPORTING INFORMATION**

Shipping Container Policy – ENV017

#### **BACKGROUND**

In October 2020 Council resolved (R20/275) to place the draft Shipping Container (SC) Policy – ENV017 on public exhibition for a minimum period of 28 days. The policy was subsequently placed on public exhibition and no public submissions were received.

The use of shipping containers has been a regular and useful option for households and builders within the Lachlan Shire over recent years. Shipping containers are often a cheaper and easier way of providing on-site storage and are often used on a temporary basis.

The NSW Land and Environment Court has confirmed that a shipping container is a 'building' which requires a development approval and, in some cases, a construction certificate. Dependent on the use, method of tie down and period of placement, it may also be considered to be a 'temporary structure'.

There is a lack of knowledge within the general public around approval requirements for the structures. More and more shipping containers are starting to be installed around the Shire and, in the absence of a policy, it is difficult for Council officers to provide advice and approval requirements for the structures. Apart from being a legal requirement, not all land is suitable to house a shipping container and its use, location and context must be considered.

There has also been increasing numbers of enquiries to Council officers in relation to the use of shipping containers.

Currently Council's planning instruments make no reference to shipping containers including the requirements for obtaining approval and the matters that need to be considered before an approval might be granted. The adoption of the policy for the placement and use of shipping containers means that Council is better able to influence, guide and control this type of development without reliance on resorting to enforcement powers including the issuing of Orders for their removal. This policy puts in place measures and will increase community pride in towns, villages and rural areas of the Shire.

#### **ISSUES AND COMMENTS**

The Shipping Container Policy puts in place measures that provide clarity and guide the placement, use and visual appearance of shipping containers. The Policy outlines areas where the placement of shipping containers is appropriate and others where they are unsuitable and will generally not be supported.

The Policy also details the development controls that must be met when shipping containers are proposed. In most cases, development consent is required to install a shipping container on land and to use it. Local Government approval is also required when a shipping container is proposed to be placed on land as a temporary structure.

The Policy identifies the impacts that need to be managed when shipping containers are proposed, and identifies the minimum requirements for setbacks and landscape screening.

The Policy also explains that a shipping container is considered to be a building and therefore the Building Code of Australia (BCA) applies. The BCA has various performance requirements that must be satisfied, including fire protection.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

The Shipping Container Policy has been prepared by staff within existing budgets and has had no financial implications for Council.

### **LEGAL IMPLICATIONS**

The policy is in accordance with applicable legislation including the Environmental Planning and Assessment Act 1979 and associated regulation, Local Government Act 1993 and National Construction Code (NCC).

### **RISK IMPLICATIONS**

Shipping containers require approval from Council and the lack of a policy in this area creates uncertainty and means that decisions about the use, location and appearance of shipping containers can be inconsistent. Having a policy in relation to shipping containers minimises this risk.

### **STAKEHOLDER CONSULTATION**

The draft Shipping Container (SC) Policy was placed on public exhibition for a minimum of 28 days between 18 November 2020 and 13 January 2021 in accordance with Council's Community Participation Plan.

The draft SC Policy was available for comment during this period on Council's website and a media release was placed in the local newspapers. Social media was also used to advertise the exhibition of the draft policy and included information on how the public could comment on the draft policy if they wished to make a submission.

During the public exhibition period no formal submissions were received.

### **OPTIONS**

1. Decide to adopt the Shipping Container Policy (SCP), as attached.
2. Decide to make amendments to the SCP and adopt the amended SCP.
3. Decide to exhibit the SCP for a further 28 days given that the original exhibition was over the Christmas period.
4. Decide not to proceed with the adoption of the SCP and provide reasons for this decision.

### **CONCLUSION**

The introduction of the policy aims to provide greater certainty and transparency around the appropriate placement and form of shipping containers to ensure that there is a consistent approach to applications throughout the Shire. This report seeks Council's endorsement to adopt Shipping Container Policy – ENV017.

### **LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

4.2 Strong effective and Responsive Council


### **ATTACHMENTS**

1. **Shipping Container Policy - ENV017** [↓](#)

|                       |
|-----------------------|
| <b>RECOMMENDATION</b> |
|-----------------------|

That

1. The Director of Environment, Tourism and Economic Development Report No. R21/10 be received and noted.
2. The Shipping Container Policy – ENV017, as attached, be adopted.



## Policies, Procedures and Guidelines

**SHIPPING CONTAINER POLICY**
**ENV017**

**BACKGROUND**

Shipping containers have become more readily available for a variety of uses due to the increasing numbers becoming available. These containers offer an affordable and secure method of storage and as well are being considered for other types of adaptation and development.

The NSW Land and Environment Court has confirmed that a shipping container is a 'building' which in cases, requires a development approval and a construction certificate. Dependent on the use, method of tie down and period of placement, it may also be considered to be a 'temporary structure'.

Whilst the use of shipping containers can provide an alternative to the construction of a traditional purpose-built shed or outbuilding, the location and visual appearance of these structures can cause issues. In particular, the potential to adversely impact on the residential amenity, scenic quality and established character of an area.

In most circumstances, Council approval is required to place a shipping container on land. Apart from being a legal requirement, not all land is appropriate to have a shipping container and its use, location and context must be considered.

The policy allows Council to better influence, guide and control this form and use of development. This is through protecting the existing scenic landscape and amenity of the Council area for the benefit of the community and ensure that the potential for its future growth and development is not compromised by making the area a less attractive and enticing place to live.

**OBJECTIVES**

- a) Provide information, standards, guidelines and controls for the number, location, use, and duration;
- b) Identify when development consent is required and outline circumstances where consent is unlikely to be given;
- c) Protect the visual quality including streetscape and natural landscape along with the amenity of the Council area from the undesirable and inappropriate location and use of shipping containers;
- d) Ensure that the materials, construction and durability are satisfactory for the location, use and duration;
- e) Ensure that the use and location are suitable for the context and will not detract from the scenic quality, amenity and character of a locality;
- f) Ensure that the community is aware of the additional measures that will be required to be implemented to manage their potential impacts;
- g) Ensure that neighbouring landowners and the community as a whole, have the opportunity to be involved in planning decisions that may affect them.

|   |                    |                   |                   |             |
|---|--------------------|-------------------|-------------------|-------------|
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| Version: For Council Endorsement  | Commencement Date: | Last Review Date: | Next Review Date: | TRIM No.    |

**SHIPPING CONTAINER POLICY**

**ENV017**

**SCOPE**

This policy applies to all land within Lachlan Shire Council.

**DICTIONARY**

**building** includes part of a building, and also includes any structure or part of a structure (including any temporary structure or part of a temporary structure), but does not include a manufactured home, moveable dwelling or associated structure within the meaning of the Local Government Act 1993.

**Class 10a Building** is a building defined under the National Construction Code as a non-habitable building being a private garage, carport, shed or the like.

**Development** has the same meaning as defined in the Environmental Planning & Assessment Act 1979 (EP&A Act) and for the purposes of this policy also includes building work as defined in the EP&A Act.

**Development approval** means an approval issued by Lachlan Shire Council or Certifying Authority.

**Maximum height** is height measured from existing ground level to the highest part of the top of the shipping container from existing ground level. The maximum height that will be permitted under this policy, including any footings or supporting slabs is 4 metres.

**Shipping Container** means a purpose-built steel unit, usually rectangular in shape, used or are capable of being used for the purpose of temporarily holding materials and goods for transport by air, road, rail or sea. The most common shipping container size is either 6.1 or 12.2 metres (20 or 40 feet) long by 2.4 metres (8 feet) wide and 2.6 metres (8 feet 6 inches) high.

**Temporary Structure** includes a booth, tent or other temporary enclosure (whether or not part of the booth, tent or enclosure is permanent), and also includes a mobile structure.

**POLICY**

The Policy is made and will be enforced under the Environmental Planning & Assessment Act 1979 and the Local Government Act 1993.

**POLICY DETAILS**

**Shipping Containers Exempt from Council Approval**

The approval of Council is not required where the placement of a shipping container is contained wholly within the property boundaries of a site and complies with one or more of the following:

- The shipping container is exempt development because it complies with the provisions for Farm Buildings in the RU1 Primary Production Zone under State Environmental Planning Policy (Exempt and Complying Development Codes) 2008

|   |                    |                   |                            |
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| Version: For Council Endorsement  | Commencement Date: | Last Review Date: | Next Review Date: TRIM No. |



**SHIPPING CONTAINER POLICY**

**ENV017**

- The shipping container is in the process of being loaded or unloaded and will not be on land for more than 14 days;
- The shipping container is on the land during the construction of a development, if identified on the construction site management plan and removed after completion of the development;
- The shipping container is being utilised temporarily as part of an emergency, disaster or recovery relief campaign led by Council or a State Disaster Agency.
- It is being installed on a temporary basis associated with a special event with written approval from Council and is to be maintained on site for no more than 14 days.

**Shipping Containers as Complying Development**

The Inland Code of State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 allows some farm buildings to be carried out in RU1, RU2, RU3, RU4, RU5 and R5 zones. Where a farm building, constituting a shipping container, meets that Code then a Complying Development Certificate (CDC) can be issued for a shipping container on submission of a CDC application.

**Locations Shipping Containers that are not recommended**

Shipping containers will generally not be supported in the following zones and locations:

- E1 – National Parks and Nature Reserves zone.
- E3 – Environmental Management zone.
- W1 – Natural Waterways zone.
- W2 – Recreational Waterways zone.
- Land containing or in proximity to items of Environmental Heritage and land within Heritage Conservation Areas;
- Road or Drainage Reserves.
- In areas of high visibility (e.g. main roads, etc.), scenic quality or that require the removal of vegetation.
- High Hazard floodway.

**Shipping Containers that require Council Approval**

For any shipping container not identified as being exempt or complying development, a Development Application (DA) must be lodged and approved by Council prior to installation and use.

DA's lodged shall include photos of the shipping container, a site plan drawn to scale, a statement of environmental impacts and a list of the measures to be implemented to ensure potential visual,

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| Version: For Council Endorsement  | Commencement Date: | Last Review Date: | Next Review Date: | TRIM No.    |

**SHIPPING CONTAINER POLICY**

**ENV017**

siting, amenity and nuisance impacts will be appropriately mitigated and managed. This shall include measures to ensure stormwater drainage is managed and not redirected to adjoining properties. Where a Construction Certificate (CC) is not required, a structural engineer’s certificate (AS1170) for the container and its tie down shall be submitted with the DA or alternatively will be required to be provided prior to its placement on site. Shipping containers requiring Development Approval must comply with the guidelines set out in this policy.

**General Development Standards for Shipping Containers (all areas)**

The following general development standards apply to all shipping containers:

1. They must comply with the criteria specific to the zone of the property and meet the requirements of the National Construction Code-Building Code of Australia;
2. They must be in a good condition, durable, and painted to suitable standard to complement the surrounding area or as specifically required by the Council;
3. They are not to be located within a front setback area or forward of the main building line, including a secondary street frontage;
4. They are to be free of major rust, corrosion or rot and be in a structurally stable condition;
5. They must be maintained for the life of the development;
6. They must not have a maximum height greater than 4m.
7. They must be installed and tied-down to a concrete slab, plinth, footings or foundations capable of supporting the combined weight of the container/carriage and its contents. The method of tie-down, foundation bearing capacity and slab/foundation design must be certified by a practicing structural engineer. Where foundations are used in place of a concrete slab, a hardstand surface such as compacted gravel (or the like) must be used. An example of appropriate footing detail has been provided in **Annexure 1**;
8. If used for the storage of chemicals, this use must comply with the Code of Practice published by Safe Work New South Wales;
9. Shipping containers are not permitted to be used for or in conjunction with any permanent advertising signs, unless the advertising sign is of a temporary nature associated with its use;
10. Shipping containers shall not be located over any easements, septic tanks, drains or other essential infrastructure;
11. Additional works or measures other than those already mentioned to properly address any amenity issues arising from the location of a shipping container may be required by Council. This will be based on the circumstances of the case and may include cladding the shipping container, installation of specific landscape screening or the employment of a false roof or blades so as to minimise the visual appearance of the development;

|   |                    |                   |                   |             |
|---|--------------------|-------------------|-------------------|-------------|
| Further Information: Lachlan Shire Council ☎ 0268951900 ✉ Email: <a href="mailto:council@lachlan.nsw.gov.au">council@lachlan.nsw.gov.au</a> |                    |                   |                   | Page 4 of 7 |
| Version: For Council Endorsement  | Commencement Date: | Last Review Date: | Next Review Date: | TRIM No.    |

**SHIPPING CONTAINER POLICY**

**ENV017**

**Residential and Commercial Uses within Village Zoned Areas**

The establishment of shipping containers in relation to residential and commercial uses within the RU5 – Village zone shall comply with the following requirements:

1. Maximum of one (1) per property.
2. Shipping Container must not be located closer than 3 metres from the rear property boundary.
3. Not be located closer than 0.9 metres from the side boundaries subject to other specific setback requirements of the Policy and fire separation requirements of the National Construction Code - Building Code of Australia.
4. The container shall be appropriately screened and maintained from public view via landscaping and not be visually prominent from a public road.
5. Meet the fire separation and fire safety requirements of the National Construction Code.
6. Shipping containers must comply with the general standards within this Policy.

**Large Lot Residential Zoned Areas**

The establishment of shipping containers in relation to the R5 – Large Lot Residential zone shall comply with the following requirements:

1. Maximum of two (2) per property.
2. Shipping containers must not be located closer than 3 metres from the side and rear property boundaries or within the relevant building envelope.
3. Shipping containers must be for domestic storage only ancillary to the residential use.
4. The container shall be appropriately screened and maintained from public view via landscaping and not be visually prominent from a public road.
5. Containers must comply with the general standards within this Policy.

**Industrial Estate Areas**

The establishment of shipping containers on land within industrial estates or industry uses shall comply with the following requirements:

1. Maximum of two (2) per property.
2. Is not located in an area reserved for vehicle parking and movement areas.
3. Is not forward of the main building line.
4. Is satisfactorily screened from any road adjoining the subject property.
5. Is not located closer than 3 metres from the side and rear boundaries subject to other specific setback requirements of the Policy and fire separation requirements of the National Construction Code - Building Code of Australia.
6. Meets the fire separation and fire safety requirements of the National Construction Code.

|   |                    |                   |                   |             |
|---|--------------------|-------------------|-------------------|-------------|
| Further Information: Lachlan Shire Council ☎ 0268951900 ✉ Email: <a href="mailto:council@lachlan.nsw.gov.au">council@lachlan.nsw.gov.au</a> |                    |                   |                   | Page 5 of 7 |
| Version: For Council Endorsement  | Commencement Date: | Last Review Date: | Next Review Date: | TRIM No.    |

**SHIPPING CONTAINER POLICY**

**ENV017**

- 7. Shipping containers must comply with the general standards within this Policy.

**Primary Production and Forestry Zoned Areas**

The establishment of shipping containers in relation to RU1 – Primary Production and RU3 – Forestry zoned land shall comply with the following requirements:

- 1. Containers must not be located closer than 10 metres from any side or rear boundary.
- 2. Are not to be located within a front or side setback, including a secondary street frontage and must be setback at least 100 metres from a classified road.
- 3. The container must be used for domestic, agricultural or forestry storage purposes only.
- 4. No more than four (4) shipping containers shall be located within close proximity to each other to avoid the accumulation of shipping containers in the one location.
- 5. Containers are to be used as a Class 10a building as defined in the National Construction Code.
- 6. Containers must comply with the general standards within this Policy
- 7. There is no limit on the maximum number of shipping containers permitted on land in the RU1 – Primary Production and RU3 – Forestry zoned land with each request considered on a case by case basis.

**Food and Drink Premises**

Development for the purposes of installing suitably adapted shipping containers to be used as food and drink premises including artisan food and drink industries will be considered on a case by case basis for the specific use.

Suitable design features through incorporation of decking, windows, awnings and aftermarket materials to improve the visual quality and the established setting in which it is placed will be required. Approval would be subject to satisfying the above as well as meeting specific Building Code of Australia (BCA) requirements.

**Infrastructure, Public and Private Recreation Zoned Areas**

Development for the purposes of installing shipping containers within the SP2 – Infrastructure zone will be considered on a case by case basis for the specific use.

**LEGISLATION**

Environmental Planning and Assessment Act 1979

Local Government Act 1993

|   |                    |                   |                   |             |
|---|--------------------|-------------------|-------------------|-------------|
| Further Information: Lachlan Shire Council ☎ 0268951900 ✉ Email: <a href="mailto:council@lachlan.nsw.gov.au">council@lachlan.nsw.gov.au</a> |                    |                   |                   | Page 6 of 7 |
| Version: For Council Endorsement  | Commencement Date: | Last Review Date: | Next Review Date: | TRIM No.    |

**SHIPPING CONTAINER POLICY**

**ENV017**

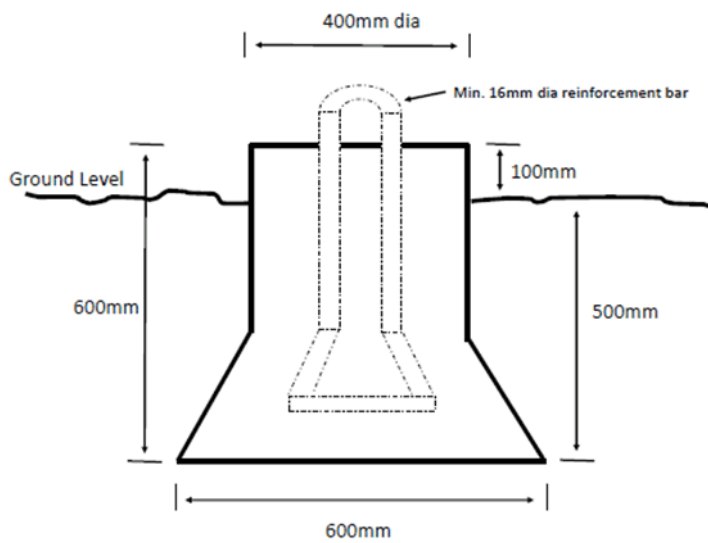
Lachlan Local Environmental Plan 2013

Lachlan Development Control Plan 2018

State Environmental Planning Policy (Exempt and Complying Development Codes) 2008

State Environmental Planning Policy Infrastructure 2007

**ANNEXURE 1 – EXAMPLE FOOTING DETAIL**



Shipping Container Tie Down Footing Detail

Greg Tory

GENERAL MANAGER

/ /

|   |                    |                   |                   |             |
|---|--------------------|-------------------|-------------------|-------------|
| Further Information: Lachlan Shire Council ☎ 0268951900 ✉ Email: <a href="mailto:council@lachlan.nsw.gov.au">council@lachlan.nsw.gov.au</a> |                    |                   |                   | Page 7 of 7 |
| Version: For Council Endorsement  | Commencement Date: | Last Review Date: | Next Review Date: | TRIM No.    |

**9.4 FY2021 PROJECT MONTHLY UPDATE FOR JANUARY**

**TRIM Number:** R21/29

**Author:** Manager - Projects and Building

**PURPOSE**

The purpose of this report is to provide a summary of projects currently being undertaken by the Environment, Tourism and Economic Development Department. The execution and completion of works varies on resource availability, weather conditions, work priorities and unforeseen circumstances. Work priority will be allocated based on safety and risk.

**SUPPORTING INFORMATION**

Nil

**BACKGROUND**

Council has adopted the 2020/21 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of the capital projects in regard to buildings.

**ISSUES AND COMMENTS**

| Project   | Budget   | Funding Source   | Expend. To Date | Forecast Expend. | Comments  |
|---|----------|--|-----------------|------------------|---|
| Gum Bend Lake Amenities Upgrade                             | \$373k   | \$300k NSW Drought Stimulus Package (DSP) plus Council funds \$75k | \$19k           | \$373k           | Awaiting contracts to be signed and returned from preferred contractor.               |
| Lake Cargelligo Showground Amenities & Stables              | \$398.5k | SCCF R2  | \$144k          | \$398.5k         | Project completed - Acquittal being prepared – final payment to be made to contractor |
| Council's administration building (Condobolin) roof renewal | \$265k   | 100% Council funds   | \$3k            | \$265k           | Awaiting contracts to be signed and returned from preferred contractor                |
| Tottenham Caravan Park Amenities Upgrade                    | \$170k   | \$125k DSP plus \$45k Council funds                                | \$145k          | \$170k           | Project nearing completion and expected to be completed by the end of March           |
| Lake Cargelligo Caravan Park Amenities Upgrade              | \$125k   | DSP  | \$18k           | \$125k           | Works have commenced and expected to be complete by the end of April                  |
| Tottenham Youth Club Renovation                             | \$57,046 | SCCF R3  | \$26k           | \$57,046         | Roof completed. External cladding to be provided by late March                        |

|  |                |   |        |                |   |
|--|----------------|---|--------|----------------|---|
| Lake Cargelligo Pool Amenities Upgrade   | \$1.1 million  | \$875K SCCF R3 plus Council funds \$275K                          | \$20k  | \$1.1m         | Awaiting contracts to be signed and returned by preferred contractor. Works to commence at the end of the swim season.  |
| Condobolin and District Historical Museum - Extension to Museum and Display Enhancements | \$77,765       | SCCF R3   | \$6k   | \$77,765       | Awaiting feedback on design from the museum committee. Due 25 February 2021.  |
| Condobolin Works Depot   | \$7,246,707.60 | \$6,000,000 Loan and remaining \$1.2million from Council reserves | \$199k | \$7,246,707.60 | Awaiting contracts to be signed and returned by preferred contractor. Works will commence in March.   |
| Lake Cargelligo Memorial Hall  | \$30k          | DSP   | \$21k  | \$30k          | Kitchen nearing competition and awaiting installation of curtains.  |
| Provision of new Animal Shelter  | \$300k         | Local roads and Community Infrastructure Program – Rd1            | \$7.3K | \$300k         | Planning Proposal has been lodged with DPIE and a gateway determination is expected in the next two weeks. A contractor has been engaged to prepare the plans for the project.  |
| Solar Project  | \$1.1m         | Local roads and Community Infrastructure Program – Rd1            | Nil    | \$1.1m         | Quotations have been received for 7 of the projects which are currently under assessment. Quotations to be obtained for at least a further 3 projects. Tender documentation is currently being prepared for the large 240kw project in Lake Cargelligo. |

**FINANCIAL AND RESOURCE IMPLICATIONS**

Project management and financial controls are in place to manage financial and resource expenditure.

**LEGAL IMPLICATIONS**

All projects are carried out in accordance with relevant legislation.

**RISK IMPLICATIONS**

Project management and financial controls are in place to manage time and budget risks and projects have been assessed against relevant legislative requirements to minimise Council's exposure to risk.

**STAKEHOLDER CONSULTATION**

Council's fortnightly news column, Talking Tottenham and Mayoral Newsletters update the community on the major improvement works being undertaken around the Shire.

Community consultation has been undertaken in relation to the projects, either through the Community Strategic Plan, through requests for projects to receive grant funding and/or through reports to Council advising of the projects which are being put forward for progression.

**OPTIONS**

1. Receive and note the report

**CONCLUSION**

This report updates Council on the capital improvements/new work being undertaken by the Environment, Tourism and Economic Development Department.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

- 4.2 Strong effective and Responsive Council

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That:

1. The Director of Environment, Tourism and Economic Development Report No.R21/29 be received and noted.



## 10 INFRASTRUCTURE SERVICES

### 10.1 FY2021 ROADWORKS MONTHLY UPDATE FOR DECEMBER/JANUARY

**TRIM Number:** R21/6

**Author:** Manager - Roads

#### PURPOSE

The purpose of this report is to provide a summary of road works undertaken by Infrastructure Services which have been completed in the months of December and January, works in progress in the month of February and works scheduled for the month of March. The execution and completion of works varied on resource availability, weather conditions, work priorities and unforeseen circumstances. Work priority will be allocated based on safety and risk.

#### SUPPORTING INFORMATION

Nil

#### BACKGROUND

An application for the 2021/2022 Repair program has been submitted with the number one priority for Lachlan Shire being the MR57/SR230 intersection realignment which is part of the Condobolin Freight Betterment project. This will form part of Council's required contribution of \$2.2m from Regional Road funding for the whole project.

The announcement of successful projects under round 2 of the Fixing Local Roads program is expected soon. Seven applications were submitted for this program, being:

- SR 5 Lansdale Road widening 2km and reseal, estimate \$900,000
- SR 45 Boona Road widening 18 km and reseal, estimate \$3,600,000
- SR 120 Merribogio Road widening 7 km and reseal, estimate \$1,400,000
- McDonnell Street, Condobolin replace kerb and gutter mill and fill road formation with asphalt, estimate \$500,000

The local share (approx. \$674K) of any of these projects would be sourced from the 2020/2021 and 2021/2022 local and urban roads reseal budgets as the projects partly comprise of reseal work.

- SR 230 Lachlan Valley Way seal extension, in three applications
  - 10 km from end of existing seal to Tullibigeal Road seal, estimate \$2,000,000
  - 6 km from Tullibigeal Road seal to North River Road seal, estimate \$1,200,000
  - 10 km from North River Road seal to Brotherony Road, estimate \$2,000,000

These three submissions did not include allowance for any local contribution.

An application to the Your High Street Grant program was submitted for Foster Street, Lake Cargelligo to fund \$500,000. This grant application focused on improvements to footpaths, pedestrian movement and safety, opportunities for footpath dining and traffic calming features.

#### ISSUES AND COMMENTS

##### Road Construction

The Fixing Country Roads (FCR) project – MR 57S The Gipps Way upgrade – has been completed with widening, reseals and line marking being undertaken in December/January. There are still some replacement culverts to be installed but these will be completed with maintenance funding when funds are available. The FCR funds are fully expended.

The Bogan Way project (Tullamore to Albert) is continuing with 3.5 km of widen shoulder sealed and then a full reseal completed over the 3.5 km. Work will continue on the next 5 km when resources are available.

MR 377 Lachlan Valley Way (Diggers Ave - Willow Bend Road) was reconstructed and sealed in December 2020. The line marking undertaken in January completed the first segment of the Condobolin freight betterment project.

MR 57N Fifield Road reconstruction and seal, using Repair funding, has been delayed due to late delivery of concrete culverts. TfNSW have advised that other councils are facing similar problems as the increase in road funding is placing supply problems for the material supply industry.

Road Maintenance

In January there has been a concentration on maintenance grading of school bus routes prior to the start of the school year. Isolated storms has delayed some of this work in some areas as well as creating other road damage. The road maintenance budget remains under pressure with almost 90% of the local road maintenance budget expended. Some of this expenditure will be recovered through the Flood Damage claim for the April 2020 storm event. **However maintenance on the local road network will be reduced to essential work for the remainder of the financial year.**

Works completed in December 2020 & January 2021

|  |   |
|--|---|
| <p>22. Road re-sheeting / grade, water &amp; roll</p> <p>23.</p> <p>24.</p> <p>25.</p> | <p>26. Grade, water &amp; roll works were undertaken on the following roads.</p> <ul style="list-style-type: none"> <li>• <u>Main Roads</u> <ul style="list-style-type: none"> <li>• MR 461 Henry Parkes Way</li> <li>• MR 7514 Nyngan Road</li> </ul> </li> <li>• <u>Shire Roads</u> <ul style="list-style-type: none"> <li>• nil</li> </ul> </li> </ul> <p>27.</p>  |
| <p>28. Road and culvert reconstruction and sealing</p>                                 | <p>29. Road reconstruction and sealing work was undertaken on selected segments of the following roads.</p> <ul style="list-style-type: none"> <li>• <u>Main Roads</u> <ul style="list-style-type: none"> <li>• MR 57N The Bogan Way – FCR shoulder reconstruction and widening 5 km</li> <li>• MR 57S The Gipps Way – FCR reconstruct and seal 1.3 km, widen and seal 10 km of shoulder 1m wide</li> <li>• MR 377 Lachlan Valley Way – reconstruct and seal of 1.5 km</li> </ul> </li> <li>• <u>Shire Roads and Town Streets</u> <ul style="list-style-type: none"> <li>• Cargelligo Street, road formation 400m</li> </ul> </li> </ul> <p>30.</p> |
| <p>31. Road reseals</p> <p>32.</p> <p>33.</p> <p>34.</p>                               | <p>35. Road resealing works were undertaken on the following roads.</p> <ul style="list-style-type: none"> <li>• <u>Main Roads</u> <ul style="list-style-type: none"> <li>• MR 57N The Bogan Way – FCR 3.5 km reseal</li> </ul> </li> <li>• <u>Shire Roads</u> <ul style="list-style-type: none"> <li>• nil</li> </ul> </li> <li>• <u>Town Streets</u> <ul style="list-style-type: none"> <li>• nil</li> </ul> </li> </ul> <p>36.</p>   |
| <p>37. Maintenance grading / sucker removal / line marking /Storm damage repairs</p>   | <p>38. Routine maintenance grading work was undertaken on the following unsealed roads.</p> <ul style="list-style-type: none"> <li>• <u>Main Roads</u> <ul style="list-style-type: none"> <li>• nil</li> </ul> </li> <li>• <u>Shire Roads</u> <ul style="list-style-type: none"> <li>• SR 10 Meadowview Road</li> <li>• SR 34 Wilmatha Road – clearing storm debris</li> <li>• SR 41 Red Heart Road</li> </ul> </li> </ul>  |

|  |  |
|--|--|
|  | <ul style="list-style-type: none"> <li>• SR 50 Vermont Hill Road – storm damage repair</li> <li>• SR 64 Platina Road – drainage repairs</li> <li>• SR 91 Marsden Road</li> <li>• SR 101 Corinella Road</li> <li>• SR 106 Fitzgerald Road</li> <li>• SR 115 Elsmore Road</li> <li>• SR 126 Clarries Lane</li> <li>• SR 130 West Milby Road</li> <li>• SR 140 Singh Road</li> <li>• SR 193 River Road</li> <li>• SR 195 Elwins Road</li> <li>• SR 255 Tottenham Tip Road</li> <li>• SR 381 Verona Road – clearing storm debris</li> <li>• SR 426 Weir Road</li> <li>• SR 1029 Sims Road</li> <li>• SR 1144 Weelah Road</li> <li>• SR 1145 Burcher Road</li> </ul> <p>39.</p>   |
| <p>40. Shoulder grading / re-sheeting /slashing and resealing/patching</p> | <p>41. Routine shoulder maintenance and patching work was undertaken on the following roads.</p> <ul style="list-style-type: none"> <li>• <u>Main Roads</u> <ul style="list-style-type: none"> <li>• MR 57N Fifield Road – pothole patching</li> <li>• MR 57N The Bogan Way – pothole patching</li> <li>• MR 57S The Gipps Way –pothole patching</li> <li>• MR 231 Wyalong Road – pothole patching</li> <li>• MR 347 Dandaloo Road – pothole patching</li> <li>• MR 461 Henry Parkes Way – pothole patching</li> <li>• MR 501 Hillston Road – pothole patching</li> <li>• MR 7513 Lake Cargelligo Road – pothole patching</li> <li>• MR 7514 Kiacatoo Road – pothole patching</li> </ul> </li> <li>42.</li> <li>• <u>Shire Roads</u> <ul style="list-style-type: none"> <li>• SR 90 Grassmere Road – drainage repairs</li> <li>• SR 347 Gum Bend Road – slashing</li> </ul> </li> <li>43.</li> </ul> |

**Works in Progress February 2021**

|  |  |
|--|--|
| <p>44. Road re-sheeting / grade, water &amp; roll</p> <p>45.</p> <p>46.</p> <p>47.</p> | <p>48. Road re-sheeting work/grade, water &amp; roll is being undertaken on the following roads.</p> <ul style="list-style-type: none"> <li>• <u>Main Roads</u> <ul style="list-style-type: none"> <li>• MR 61 Henry Parkes Way – State Highway heavy patching</li> <li>• MR 461 Henry Parkes Way –gwr</li> </ul> </li> <li>• <u>Shire Roads</u> <ul style="list-style-type: none"> <li>• SR 1347 Albert Road – gravel re-sheeting, flood damage repairs</li> </ul> </li> <li>49.</li> </ul> |
| <p>50. Road and culvert reconstruction and sealing</p>                                 | <p>51. Road reconstruction and sealing work is being undertaken on selected segments of the following roads.</p> <ul style="list-style-type: none"> <li>• <u>Main Roads</u> <ul style="list-style-type: none"> <li>• MR 57NN The Bogan Way – FCR/Block shoulder reconstruction and widening</li> </ul> </li> <li>• <u>Shire Roads</u></li> </ul>   |

|   |   |
|---|---|
|   | <ul style="list-style-type: none"> <li>SR 1029 Tullibigeal Road – FRC/RTR road formation and sealing 6 km</li> <li><u>Town Streets</u> <ul style="list-style-type: none"> <li>Cargelligo Street, road formation and sealing 400m</li> </ul> </li> </ul>   |
| 52. Road reseals<br>53.   | <ul style="list-style-type: none"> <li><u>State Road &amp; Main Roads:</u> <ul style="list-style-type: none"> <li>nil</li> </ul> </li> <li><u>Shire Roads</u> <ul style="list-style-type: none"> <li>nil</li> </ul> </li> </ul> <p>54.</p>  |
| 55. Maintenance grading /<br>56. sucker removal / line marking      | <p>57. Routine maintenance grading work is being undertaken on the following unsealed roads.</p> <ul style="list-style-type: none"> <li><u>Main Roads</u> <ul style="list-style-type: none"> <li>nil</li> </ul> </li> <li><u>Shire Roads</u> <ul style="list-style-type: none"> <li>SR 5 Lansdale Road</li> <li>SR 11 Moira Vale Road</li> <li>SR 12 White Tanks Road</li> <li>SR 18 Hillside Road</li> <li>SR 47 Mineral Hill Road</li> <li>SR 88 Fairholme Road</li> <li>SR 92 Longingettin Road</li> <li>SR 130 West Milby Road</li> <li>SR 261 Glenoma Lane</li> <li>SR 262 Bush Home Road</li> <li>SR 278 Bilgola Road</li> <li>SR 414 Fyfes Road</li> <li>SR 415 Denise Drive</li> <li>SR 1006 Brotherony Road</li> <li>SR 1169 Bobadah Road west</li> </ul> </li> </ul> <p>58.</p> |
| 59. Shoulder grading / re-sheeting /slashing and resealing/patching | <p>60. Routine shoulder maintenance work is being undertaken on the following roads.</p> <ul style="list-style-type: none"> <li><u>Main Roads</u> <ul style="list-style-type: none"> <li>nil</li> </ul> </li> <li><u>Shire Roads</u> <ul style="list-style-type: none"> <li>nil</li> </ul> </li> </ul> <p>61.</p>   |

**Works Planned for March 2021**

|   |   |
|---|---|
| 62. Road re-sheeting / grade, water & roll              | <p>63. Road re-sheeting and grade water roll (GWR) work is planned for the following roads.</p> <ul style="list-style-type: none"> <li><u>Main Roads</u> <ul style="list-style-type: none"> <li>nil</li> </ul> </li> <li><u>Shire Roads</u> <ul style="list-style-type: none"> <li>SR 44 Melrose Plains Road – RTR gravel re-sheeting 4km</li> </ul> </li> </ul> <p>64.</p> |
| 65. Road and culvert reconstruction/repairs and sealing | <p>66. Road reconstruction and sealing work is planned for selected segments of the following roads.</p> <ul style="list-style-type: none"> <li><u>State Road &amp; Main Roads</u> <ul style="list-style-type: none"> <li>MR 57N Fifield Road – Repair/Block reconstruction/widen of 3 km in vicinity of Red Heart Road</li> </ul> </li> </ul>                              |

|   |   |
|---|---|
|   | <ul style="list-style-type: none"> <li>MR 57NN The Bogan Way – FCR/Block shoulder reconstruction and widening</li> <li>MR 57S Diggers Ave – Freight Betterment project reconstruction and widen</li> <li><u>Shire Roads</u> <ul style="list-style-type: none"> <li>SR 1029 Tullibigeal Road – FCR/RTR road formation and sealing 6 km</li> </ul> </li> <li><u>Town Streets</u> <ul style="list-style-type: none"> <li>nil</li> </ul> </li> </ul> <p>67.</p>   |
| 68. Road resealing                                  | <p>69. Road resealing work is planned for selected segments of the following roads.</p> <ul style="list-style-type: none"> <li><u>State Road &amp; Main Roads:</u> <ul style="list-style-type: none"> <li>To be advised</li> </ul> </li> <li><u>Shire Roads</u> <ul style="list-style-type: none"> <li>To be advised</li> </ul> </li> </ul> <p>70.</p>  |
| 71. Maintenance grading / sucker removal            | <p>72. Routine maintenance grading work is planned for the following sealed/unsealed roads.</p> <ul style="list-style-type: none"> <li><u>Main Roads &amp; Shire Roads</u> <ul style="list-style-type: none"> <li>SR 96 Bimbella Road</li> <li>SR 1187 Palesthan Road</li> <li>As required, maintenance grading will be reduced to preserve remaining budget.</li> </ul> </li> </ul> <p>73.</p>   |
| 74. Shoulder grading / re-sheeting/ line marking    | <p>75. Shoulder grading work (re-sheeting) is planned for the following sealed roads.</p> <ul style="list-style-type: none"> <li><u>Main Roads &amp; Shire Roads</u> <ul style="list-style-type: none"> <li>nil</li> </ul> </li> </ul> <p>76.</p>   |
| 77. Ongoing survey, investigation & design projects | <ul style="list-style-type: none"> <li><u>Golf Links Rd and Gum Bend Rd- Kerb &amp; Gutter</u> <p>78. Design complete. Works budgeted FY1920 and FY2021. Awaiting available resources to undertake construction.</p> </li> <li>79. <u>Foster Street Upgrade</u> <p>80. Detailed design and construction cost estimate complete. Water mains relocation programmed to commence in Q3 FY20/21.</p> </li> <li><u>William, Busby &amp; Lachlan Sts Upgrade</u> <p>81. Detailed design and construction cost estimate complete. The TfNSW Fixing Local Road funding confirmed. Programmed to commence in April 2021.</p> </li> <li><u>Gum Bend Road Safety Improvements</u> <p>82. Road Safety Audit completed. Application for funding submitted to Safer Roads Program for FY21/22.</p> </li> </ul> <p>83.</p> |

**FINANCIAL AND RESOURCE IMPLICATIONS**

| CONSTRUCTION PROJECTS   |        |                   |                     |                      |          |
|-------------------------|--------|-------------------|---------------------|----------------------|----------|
| Regional Roads          |        |                   |                     |                      |          |
| Project                 | Budget | Funding Source    | Expenditure To Date | Forecast Expenditure | Comments |
| Regional Roads, reseals | \$250k | TfNSW Block Grant | \$252k              | \$252k               | Complete |

|   |                  |   |        |  |  |
|---|------------------|---|--------|--|--|
| Regional Roads, heavy patching  | \$50k            | TfNSW Block Grant   | \$0k   | \$50k                                    | Programmed for Q3 2020/21.   |
| MR57S The Gipps Way, seal widening                                      | \$1.043m         | Fixing Country Roads \$2.8m, TfNSW Block Grant \$1.172m, Repair 2018/19 \$400k Total \$4.372m | \$1.06 | \$1.06m                                  | Project complete   |
| MR 461 William St/Lachlan St, Condobolin intersection reconstruction    | \$850k           | TfNSW Block Grant \$450k, RTR \$400k  | \$0k   | \$850k                                   | Programmed to commence in Q3 2020/21.  |
| MR 371 Foster St, Lake Cargelligo, Canada St to Lorne St reconstruction | \$1.065m         | \$300k TfNSW Block Grant \$295k RTR \$470k FAG Roads  | \$0k   | \$1.065m                                 | Programmed to commence in Q3 2020/21.  |
| MR 57N Fifield Road, reconstruction and widening 3 km                   | \$600k           | TfNSW Repair program and Block Grant  | \$0k   | \$600k                                   | Delay in culvert delivery has delayed project commencement.  |
| MR 57N Bogan Way, widening 29km   | \$2.985m         | FCR \$2.686m, TfNSW Block Grant \$299k  | \$365k | \$1.485m in FY20/21, \$1.5m in FY 21/22  | 5 km of shoulder widened and sealed. Reseal completed on 3.5 km  |
| MR 57S Gipps Way, Nerathong Bridge replacement                          | \$2.808m         | FCR \$2.387m, TfNSW Block Grant \$421k. Programmed for 2020/21 and 2021/22                    | \$0k   | \$667k in FY 20/21, \$2.141m in FY 21/22 | Advice funding deeds have been signed. Design to commence in Q3 2020/21.   |
| MR 57S, MR 377 Condobolin freight and Visitor Centre road works         | \$1.203m FY20/21 | Regional NSW funding \$563k, TfNSW Block \$640k   | \$437k | \$1.203m                                 | 1.5 km of MR 377 Lachlan Valley Way reconstructed and sealed. Widening of Diggers Ave section will commence end February 2021. |

**CONSTRUCTION PROJECTS**

**Local Roads**

| <b>Project</b> | <b>Budget</b> | <b>Funding Source</b> | <b>Expend To Date</b> | <b>Forecast Expend</b> | <b>Comments</b> |
|----------------|---------------|-----------------------|-----------------------|------------------------|-----------------|
|----------------|---------------|-----------------------|-----------------------|------------------------|-----------------|

|   |                                      |   |  |          |  |
|---|--------------------------------------|---|--|----------|--|
| SR 194 North Uabba Road, reconstruction and widening 1.5 km   | \$270k                               | RTR                                       | \$269k   | \$270k   | Project complete.  |
| Grace Street, Lake Cargelligo, reconstruction and widen   | \$600k                               | RTR                                       | \$170k   | \$600k   | Sealing of stage 1 was completed mid-October. Stage 2 will commence in Q3 2020/21.                             |
| Foster Street, Lake Cargelligo, reconstruct centre lane   | \$300k                               | \$100k RTR, \$200k FAG Roads              | \$15k  | \$300k   | Programmed to commence in Q3 2020/21.  |
| Local Roads reseals   | \$433k                               | \$293k RTR, \$140k FAG Roads              | \$0  | \$433k   | Reseals will commence in Q3 2020/21.   |
| Local Roads gravel re-sheets  |                                      |   |  |          |  |
| <ul style="list-style-type: none"> <li>• SR 11 Moira Vale Road</li> <li>• SR 44 Melrose Plains Road</li> <li>• SR 45 Boona Road</li> <li>84.</li> <li>• SR 1187 Palesthan Road</li> <li>85.</li> <li>• SR 1347 Albert Road</li> <li>86.</li> <li>• SR 56 Bimbella Road</li> <li><b>87. TOTAL</b></li> </ul> | \$708k                               | \$458k RTR, \$250k Special Rate Variation | \$82k<br>\$55k<br>\$185k<br>\$0k<br>\$103k<br>\$71k<br><b>\$496k</b> | \$708k   | Completed.<br>Work progressing.<br>Completed.<br>Project delayed until Q4 2020/21.<br>Completed.<br>Completed. |
| SR 376 Willow Bend Road, reconstruct and widen 2km, reseal  | \$224k (2019/20)<br>\$360k (2020/21) | \$300k RTR                                | \$224k (2019/20)<br>\$366k (2020/21)                                 | \$590k   | Project complete   |
| SR 231 Curlew Road, extend seal   | \$1.945m                             | \$1.595m FCR, \$350k RTR                  | \$1,007k (2019/20)<br>\$803k (2020/21)<br>Total \$1.811m             | \$1.811m | Project complete. \$124k of RTR funding was unspent and will be allocated to other RTR projects.               |
| SR 1029 Tullibigeal Road extend seal 17km – stage 1   | \$2.186m                             | \$913.5k FCR, \$1,272.5k RTR              | \$1,008k (2019/20)<br>\$712k (2020/21)                               | \$2.186m | Site work has recommenced. Vegetation removal underway.  |

|  |          |   | Total<br>\$1.72m |          |   |
|--|----------|---|------------------|----------|---|
| SR 1029 Tullibigeal Road extend seal 9km – stage 2 | \$1.061m | \$955k FCR,<br>\$106k RTR                                   | \$0k             | \$1.061m | Construction of first 3 km will be undertaken with completion of stage 1. Final 6 km programmed for April – September 2021. |
| Maitland Street HV Upgrade                         | \$900k   | \$765k FCR,<br>\$135k RTR                                   | \$349k           | \$900k   | 1 km widening complete. Construction will commence on next section in Q3.   |
| Busby/Harding St reconstruction                    | \$800k   | \$800k Fixing Local Roads                                   | \$0k             | \$800k   | Programmed for Q4 2020/21.  |
| Condobolin School Precinct                         | \$1.181m | \$952k Fixing Local Roads<br>\$120k RTR<br>\$109k FAG Roads | \$0k             | \$1.181m | Programmed for Q3 2020/21.  |
| Cargelligo Street, Tullibigeal                     | \$60k    | \$40k RTR<br>\$20k FAG Roads                                | \$34k            | \$60k    | Road formation in progress.   |
| Urban Reseals, Condobolin                          | \$100k   | FAG Roads   | \$0k             | \$100k   | Programmed for Q3 2020/21.  |

| <b>FUNDING SOURCES</b>              |               |                     |                |                |   |
|-------------------------------------|---------------|---------------------|----------------|----------------|---|
| <b>Funding Source</b>               | <b>Amount</b> | <b>Contribution</b> | <b>% Spend</b> | <b>Used by</b> | <b>Comments</b>   |
| Roads to Recovery                   | \$3.637m      | Nil                 | 35.4%          | 30-Jun         | Year 2 of five year program. \$444k of carry-over funds from 2019/20. |
| TfNSW Block Grant and Supplementary | \$3.132m      | 100% TfNSW          | 37.6%          | 30-Jun         | TfNSW confirmed budget unchanged from 2019/20.                        |
| TfNSW Traffic Facilities            | \$147k        | 100% TfNSW          | 44.9%          | 30-Jun         | TfNSW confirmed budget unchanged from 2019/20.                        |



|  |          |   |       |               |  |
|--|----------|---|-------|---------------|--|
| TfNSW REPAIR   | \$300k   | 100% TfNSW  | 0%    | 30-Jun        | Programmed for Q3 2020/21.                     |
| FAG Roads  | \$3.4m   | 100% Federal Grant  | 64.1% |               | To reserve if not spent by June.               |
| Fixing Country Roads MR 57S<br>The Gipps Way Upgrade.                      | \$2.8m   | \$1.172m TfNSW Block, \$0.4k 2018/19 TfNSW REPAIR, \$2.8m Fixing Country Roads, | 100%  | December 2020 | Project complete                               |
| Fixing Country Roads SR 231<br>Curlew Road Upgrade                         | \$1.585m | \$350k RTR FY1920 & \$1.585m Fixing Country Roads                               | 100%  | December 2020 | Project complete.                              |
| Fixing Country Roads<br>Maitland St Bypass Upgrade                         | \$765k   | \$135k RTR FY1920 & \$765k Fixing Country Roads                                 | 38.7% | April 2021    | Stage 2 has commenced.                         |
| Fixing Country Roads SR 1029<br>Tullibigeal Road Upgrade – stage 1         | \$913.5k | \$1,272m RTR FY1920 & \$913.5k Fixing Country Roads                             | 82.5% | March 2021    | Part 2 commenced January 2021.                 |
| Fixing Country Roads SR 1029<br>Tullibigeal Road Upgrade – stage 2         | \$955k   | \$106k RTR & \$955k Fixing Country Roads  | 0%    | October 2021  | Will commence following completion of stage 1. |
| Fixing Country MR 57N<br>The Bogan Way widening                            | \$2.687m | \$2.687m Fixing Country Roads & \$298k TfNSW Block                              | 12.3% | May 2022      | 5 km at Albert end of project widened          |
| Fixing Country Roads MR 57S<br>The Gipps Way, Nerathong bridge replacement | \$2.387m | \$2.387m Fixing Country Roads & \$421k TfNSW Block                              | 0%    | June 2022     | Design programmed to commence in Q3 2020/21.   |

## LEGAL IMPLICATIONS

Roads Act 1993 and Roads Regulations 2008.

## RISK IMPLICATIONS

There are resource, cost and time risks associated with the roads program as a result of the funding for Capital Works projects that have been received for the next two years. Wet weather continues to effect the construction program. Additional resources will be required over the next two construction seasons (October – March) to complete all the externally funded projects. These are being sourced through Council's Term Panel Contract for Project Management Contractors.

## STAKEHOLDER CONSULTATION

Roads to Recovery grant program officers, TfNSW Parkes Regional Office, Restart NSW program officers.

**OPTIONS**

During the next few months Council resources (labour, plant, equipment and materials) will be concentrated on construction projects to reduce the pressure on maintenance budgets which have been used to repair damaged roads due to wet weather that has occurred this financial year.

**CONCLUSION**

Careful planning of construction programmes over the next two years will be required and additional construction and project management assistance will be needed. This will be provided through Council's Contractor and Project Management Term Panels.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No. 3.1 Efficient transport networks that meet community and business needs.

Transport Asset Management Plan

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That

1. The Director Infrastructure Services Report No. R21/6 be received and noted.

**10.2 FY2021 RECREATION MONTHLY UPDATE FOR DECEMBER/JANUARY**

**TRIM Number:** R21/19

**Author:** Director Infrastructure Services

**PURPOSE**

The purpose of this report is to provide an update of the capital improvements in the Recreation Section. The items listed are for works undertaken in December/January, in progress for the month of February and forecast for the month of March 2021.

**SUPPORTING INFORMATION**

Attached - Drought Communities Programme Update.

**BACKGROUND**

Council has adopted the 2020/21 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of the recreation section’s program, with some overlap with tourism and buildings where required.

**ISSUES AND COMMENTS**

**Works Complete in December/ January**

|   |  |
|---|--|
| Drought Communities Program               | Adverse Events Plan to be completed as required by the Grant program.<br>Final report received for the Drought Support works and mental health services program delivered by WPRD.<br>Final Project Acquittal and report being prepared.   |
| Drought Stimulus works                    | Time extension requested for Lake Cargelligo Community facilities and for The Tottenham Recreation Ground works.<br>Footpath works in Lake Cargelligo are nearing completion. 90% of funds expended. Lake Cargelligo Community Hall, works nearing completion.<br>Lake Cargelligo Recreation Ground seating has been delivered. Seating to be installed, pending worker availability.<br>Tottenham Recreation Ground drainage works delayed. |
| Utes in the Paddock Electrical Relocation | Approval received from Essential Energy on 7 December.<br>RFQ for construction called on 9 December and Contractor engaged 21 December. Timeline to be confirmed, pending transformer delivery.  |
| Tourism Precinct – stage 3. BBRF          | EOI for landscape sculptures returned Nil responses. Sculptors to be approached directly and discuss options.<br>Solar Lighting installation complete.<br>Path construction contractors engaged. Timing of works to be confirmed.<br>Irrigation Access Lease application submitted.<br>Irrigation Designer has declined work. Designer to be sourced.  |
| Condobolin Aerodrome fencing              | Works complete.  |
| Gum Bend Lake Walkway stage 1             | Footpath construct works completed.<br>Signage, furniture and landscaping works to follow.   |
| Bridge Street Drainage                    | Delays experienced in confirming design details.   |

|  |   |
|--|---|
| Lake Cargelligo Walkway stage 3                  | RFQ documents advertised in Local papers and Tenderlink.<br>RFQ closes 24 <sup>th</sup> Feb                             |
| Apex Park Pontoon                                | Survey complete.  |
| Tottenham Tennis court upgrade                   | RFQ documents released for suitably qualified contractors.<br>Contractors Engaged 13 January. Lights have been ordered. |
| Condobolin and Tottenham Toddler Pool Filtration | RFQ advertised.<br>Tender closed 18 January.<br>See Tender Assessment Report.   |

**Works Underway in February**

|  |  |
|--|--|
| Drought Communities Program                        | Adverse Events Plan to be completed as required by the Grant program.<br>Financial information to be audited and acquitted.<br>Grant finalisation report to be submitted.  |
| Drought Stimulus Footpath works in Lake Cargelligo | Footpath works in Lake Cargelligo to be finalised, pending worker availability.<br>Lake Cargelligo Community Hall, works nearing completion.<br>Lake Cargelligo Recreation Ground seating to be installed, pending worker availability.<br>Tottenham Recreation Ground drainage works to commence. |
| Utes in the Paddock Electrical Relocation          | Time line confirmed by contractor and network outage date confirmed for 3 March.   |
| Tourism Precinct – stage 2.                        | Survey set out and earthworks commence.<br>3D motor controlled grader to arrive and staff to be trained in operation.  |
| Tourism Precinct – stage 3. BBRF                   | Project Manager engaged to assist with project delivery.<br>Discussions underway with preferred wood sculptor.<br>Path construction commence.<br>Water and sewer service designs underway.<br>Irrigation designer to be confirmed.   |
| Condobolin Cemetery                                | Commence procurement for Row and Section markers.  |
| Gum Bend Lake Walkway stage 1                      | Signage, furniture and landscaping works to follow.<br>Discussions underway with Landcare and local bird watcher for signage.<br>Acquit grant.   |
| Bridge Street Drainage                             | Project Manager has been engaged to progress design and complete RFQ documentation.  |
| Lake Cargelligo Walkway stage 3                    | RFQ close.<br>Assess submissions.  |
| Apex Park Pontoon and foreshore improvements       | Project Manager has been engaged to progress design and construction approval to Crown Lands and Fisheries.  |
| Tottenham Tennis court upgrade                     | Installation pending arrival of LED lights.  |
| Tullibigeal Bore and power supply                  | Work as executed drawings, Operation and Maintenance Manual completed<br>Project close out.  |

**Works Scheduled in March**

|  |  |
|--|--|
| Drought Communities Program  | All project acquittals and project finalisation report to be completed.  |
| Drought Stimulus Footpath works in Lake Cargelligo and Tottenham Recreation Ground | Lake Cargelligo Community facilities improvement to be completed<br>Tottenham Recreation Ground to be complete   |
| Utes in the Paddock Electrical Relocation  | Site works to commence 1 March. Network outage 3 March.<br>Works will be completed.  |
| Tourism Precinct – stage 2.  | Earthworks to recommence.  |
| Tourism Precinct – stage 3. BBRF   | Footpath works underway and completed.<br>Irrigation details confirmed.<br>Dog exercise and play area procurement underway.<br>Water and sewer service installation. |
| Condobolin Cemetery  | Commence installation of Row and Section markers.  |
| Gum Bend Lake Walkway stage 1  | Completed Signage, furniture and landscaping.<br>Acquit grant.   |
| Condobolin and Tottenham Pool Filtration   | Tender Negotiation.<br>Award tender with a view to signing contracts to commence construction in the Winter period.  |
| Bridge Street Drainage   | Issue RFQ documentation for supply of goods and engage construction contractor.  |
| Lake Cargelligo Walkway stage 3  | Quotation Negotiation.<br>Award quotation with a view to signing contracts to commence construction in the Winter period.  |
| Apex Park Pontoon  | Issue RFQ documentation for supply of goods and engage construction contractor.  |
| Tottenham Tennis court upgrade   | Complete lighting installation.  |

**FINANCIAL AND RESOURCE IMPLICATIONS**

| Project  | Budget                  | Funding Source                | Expenditure To Date                        | Forecast Expenditure    | Comments   |
|--|-------------------------|-------------------------------|--|-------------------------|--|
| Drought Communities Programme  | \$1,000k                | Drought Communities Programme | \$950k                                     | \$1,000,000             | Programme is on budget and progressing as planned. |
| Lake Cargelligo community facilities<br>-Footpaths<br>-Hall kitchen<br>-Rec ground seating | \$90k<br>\$30k<br>\$50k | Drought Stimulus              | \$81k<br>\$22k<br>\$34k                    | \$90k<br>\$30k<br>\$50k | Programme is on budget and progressing as planned. |
| Tourism Precinct Stage 3   | \$600k                  | BBRF 4 SCCF2                  | \$144k                                     | \$600k                  | Budget is on track                                 |
| Gum Bend Lake Walkway stage 1  | \$164k                  | SCCF3 VPA                     | \$125k                                     | \$150k                  | Under Budget                                       |
| Bridge Street Drainage   | \$325k                  | LRCI, Stormwater reserve      | \$0  | \$325k                  | Budget is on track                                 |
| Apex Park pontoon  | \$200k                  | Boating now,                  | \$2k                                       | \$200k                  | Budget is on track                                 |
| Tottenham sports ground fencing  | \$173k                  | Drought Stimulus              | \$120k                                     | \$173k                  | Under Budget                                       |
| Tottenham tennis court refurbishment   | \$70k                   | LRCI                          | \$22k                                      | \$70k                   | Under Budget                                       |
| Tullibigeal Bore and pipeline  | \$663k                  | Council, CDRV, SCCF1C.        | \$422k                                     | \$431k                  | On Budget.   |
| Tullibigeal Sports Ground and racetrack irrigation   |                         |                               | \$170k                                     | \$170k                  | COMPLETE   |
| Tullibigeal Power Upgrade for bore   |                         |                               | \$61k<br>Total bore & power spend = \$653k | \$61k                   | Overspend can be funded by underspend on Bore      |
| Tullibigeal Rec ground electrical and lighting upgrade                                     | \$280k                  | CDRV, Council, SCCF2          | \$293k                                     | \$293k                  | COMPLETE   |

**LEGAL IMPLICATIONS**

Nil

**RISK IMPLICATIONS**

Project management and financial controls in place to manage time and budget risks. Additional Project Managers have been engaged to assist in delivering the Capital Works program

where Project Management can be funded by the project. Recruitment for the Manager Urban Works (previously Manager Recreation) is ongoing.

### **STAKEHOLDER CONSULTATION**

Council staff are seeking to engage with specific stakeholders on each project, in accordance with Council's community consultation policy.

Gum Bend Lake Committee continue to be updated on specific activities at Gum Bend Lake. Discussions have commenced with Landcare and local bird watcher regarding signage.

Swimming Pool operators have been consulted and provided the opportunity to comment on the concept design for toddler pool filtration separation.

Tullibigeal Recreation Ground users have been advised of lighting works and disruptions to services. Communication between Council and the Users needs to improve around the irrigation system.

In addition, Council's fortnightly news column, Talking Tottenham and Mayoral Newsletters update the community on the major improvements works being undertaken around the Shire.

### **OPTIONS**

1. Council continue to implement recreational capital improvements as programmed, as resources permit, i.e. as funds, staff and contractors are available.
- 1.
2. Council amend the capital improvements budget.

### **CONCLUSION**

This report updates Council on the capital improvements undertaken by the recreation section in December/January, in progress for February and forecast work for March 2021.

### **LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

- 3.2 Improved Pedestrian and Cycle Paths
- 4.2 Strong effective and Responsive Council
- 4.4 Strategic Management of Villages and Crown Reserves
- 6.1 Increase recreational use of the lakes and rivers
- 6.3 New and visually appealing streetscapes
- 6.4 Improved Parks, Gardens and Sporting Ovals
- 6.5 Provision of neat, accessible and respectful cemeteries

### **ATTACHMENTS**

1. **Progress Summary for Drought Communities Programme November** [↓](#)

#### **RECOMMENDATION**

That

1. The Director Infrastructure Services report R21/19 be received and noted.



### Drought Communities Grant Programme - Round 2

Projects have been selected based on:-

- Projects highlighted in the Village Enhancement Plans or CSP or OP&Del Plan
- Certainty that Council can deliver projects within 12 months.
- Projects that will provide employment support, local business & contractors
- Council resolved to submit projects Dec 2019. Variation May 2020 for Lake Cargelligo

| Shire Wide  |                     | Comment                                     |
|---|---------------------|---|
| Rural Support worker                              | \$ 100,000          | Program wrap - up underway                  |
| Increase Mental Health support services           | \$ 50,000           | Program wrap - up underway                  |
| Slide on potable water tanks                      | \$ 100,000          | Final adjustments underway                  |
| <b>Total</b>                                      | <b>\$ 250,000</b>   |   |
| <b>Derriwong</b>                                  |                     |   |
| New Town Entrance Signs x 2                       | \$ 30,000           | Complete                                    |
| <b>Total</b>                                      | <b>\$ 30,000</b>    |   |
| <b>Fifield</b>                                    |                     |   |
| New Town Entrance Signs x 2                       | \$ 30,000           | Complete                                    |
| <b>Total</b>                                      | <b>\$ 30,000</b>    |   |
| <b>Burcher</b>                                    |                     |   |
| New Town Entrance Signs x 2                       | \$ 30,000           | Complete                                    |
| <b>Total</b>                                      | <b>\$ 30,000</b>    |   |
| <b>Albert</b>                                     |                     |   |
| Kerb & Gutter, drainage and footpath improvements | \$ 30,000           | Complete                                    |
| New Town Entrance Signs x 2                       | \$ 30,000           | Complete                                    |
| <b>Total</b>                                      | <b>\$ 60,000</b>    |   |
| <b>Tullibigeal</b>                                |                     |   |
| Footpath upgrades in key areas                    | \$ 20,000           | Complete                                    |
| New Town Entrance Signs x 2                       | \$ 60,000           | Complete                                    |
| <b>Total</b>                                      | <b>\$ 80,000</b>    |   |
| <b>Tottenham</b>                                  |                     |   |
| Footpath upgrades in key areas                    | \$ 20,000           | Complete                                    |
| New Town Entrance Signs x 4                       | \$ 60,000           | Complete                                    |
| Seal and upgrade sports ground entrance & parking | \$ 35,000           | Complete                                    |
| New Street Bins covers                            | \$ 15,000           | Complete                                    |
| <b>Total</b>                                      | <b>\$ 130,000</b>   |   |
| <b>Lake Cargelligo</b>                            |                     |   |
| Showground Amenities and stables                  | \$ 160,000          | Stables complete Amenities to lock up stage |
| <b>Total</b>                                      | <b>\$ 160,000</b>   |   |
| <b>Condobolin</b>                                 |                     |   |
| SRA irrigation racetrack concourse                | \$ 90,000           | Complete                                    |
| Footpath upgrades in key areas                    | \$ 80,000           | Complete                                    |
| Bill Hurley irrigation and shade                  | \$ 45,000           | Complete                                    |
| Buckland park irrigation                          | \$ 15,000           | Complete                                    |
| <b>Total</b>                                      | <b>\$ 230,000</b>   |   |
| <b>Grand Total</b>                                | <b>\$ 1,000,000</b> |   |



**10.3 FY2021 UTILITIES MONTHLY UPDATE FOR DECEMBER/JANUARY**

**TRIM Number:** R21/20

**Author:** Director Infrastructure Services

**PURPOSE**

To provide a summary of the existing and future works and projects associated with the provision of water and sewerage services across Lachlan Shire. Items listed are works undertaken for December/January, in progress for the month of February and forecast for the month of March 2021.

**SUPPORTING INFORMATION**

Nil

**BACKGROUND**

Lachlan Shire Council is responsible for a suite of capital and operational works associated with the provision of water and sewerage services. This report provides status updates on projects and programmes of significance and interest to Council and stakeholders.

**ISSUES AND COMMENTS**

**Condobolin**

| Project   | Progress   |
|---|--|
| RNSW 1879 Condobolin Water Supply Upgrade Scoping Study<br><br>RNSW 1880 Condobolin Sewerage Scheme Scoping Study | <ul style="list-style-type: none"> <li>• Monthly reporting for both RNSW 1879 Condobolin Water Supply Upgrade Scoping Study and RNSW 1880 Condobolin Sewerage Scheme Scoping Study is continuing to be submitted through Infrastructure NSW (INSW) web portal.</li> <li>• RNSW1879 Condobolin Water Supply Upgrade Scoping Study is currently being put on-hold until the bore testing for Condobolin Bore Fields II is completed.</li> <li>• RNSW 1880 Condobolin Sewerage Scheme Scoping Study - Hunter H2O have amended the scoping study to address DPIE Water's comments.</li> </ul>  |
| RNSW 755 Condobolin Bore Fields II  | <ul style="list-style-type: none"> <li>• Paul Milne Drilling and Hydroilex commenced the bore testing in December 2020, however the pump test on Bore 3 failed at the 70 hour mark. Advice from DPIE Water is that they are unlikely to accept these preliminary results and will require the pump test on bore 3 to be redone to at least 100 hours.</li> <li>• Mechanical repairs are underway, and pump testing will recommence as soon as practicable.</li> <li>• The detailed survey of the preferred alignment for the new bore pipeline has been completed for the entire distance between the bore sites in Lachlan Valley Way and the Condobolin Water Treatment Plant.</li> <li>• The Review of Environmental Factors will need to be updated to allow for minor realignments of the proposed pipeline and the area around Willow Bend Road that was not studied in the previous REF.</li> </ul> |

|  |   |
|--|---|
| DWS072 Condobolin Drought Water Security Project                 | <ul style="list-style-type: none"> <li>• Awaiting the draft funding deed to be signed by DPIE Water and returned.</li> </ul>  |
| Goobang Creek Raw Water Pump Station                             | <ul style="list-style-type: none"> <li>• This project is still on hold due to prioritisation of other projects and expected to resume after the bore testing is completed.</li> </ul>   |
| Condobolin SRA Cottage SPS Electrical & Control System Upgrade   | <ul style="list-style-type: none"> <li>• The new switchboard and instrumentation was installed and commissioned in January.</li> <li>• Earthworks are required to allow the relocation works of the switchboard and instrumentation above the flood impacted area.</li> </ul>   |
| Condobolin Gum Bend Lake SPS Electrical & Control System Upgrade | <ul style="list-style-type: none"> <li>• Preliminary works are underway to allow for the relocation of the switchboard out of the soon to be demolished amenities block. New conduit has been laid and trenches have been laid.</li> <li>• Concrete surrounds to the SPS to be installed in February.</li> <li>• Commissioning will occur in early March</li> </ul>   |
| Condobolin Water Treatment Plant (WTP)                           | <ul style="list-style-type: none"> <li>• The recent summer temperatures have been relatively mild, with only a number of days in the low 40°C and high 30°Cs.</li> <li>• The Condobolin WTP was generally able to maintain the reservoir at an acceptable level (greater than 70%). There was only one occasion where the reservoir dropped below 50%, at which time Council issued a reminder media release reminding residents to be mindful of water consumption.</li> <li>• With Council staff operating the plant continuously, and a cool change in the weather, the WTP was able to produce enough clean water to return the reservoirs to an acceptable level within 4 days.</li> <li>• With recent rain, continuation of relatively mild temperatures, it is recommended that water restrictions for Condobolin be returned to Level 1.</li> </ul> |
| Condobolin Sewer Treatment Plant (STP)                           | <ul style="list-style-type: none"> <li>• Flow meters were installed in January at the inlet to the STP, the effluent supply and overflow from the final maturation pond in accordance with NSW EPA Licence requirements.</li> <li>• The flow meters are recording all flows and connected to Council's telemetry system to enable real-time access to the data.</li> </ul>  |
| Burcher WTP  | <ul style="list-style-type: none"> <li>• MBS Water Pty Ltd (MBS Water) presented Council staff with a draft report on Water Treatment options in early February. Council was briefly presented with the key findings of this report at the February Strategic Briefing.</li> <li>• Key outcome being that cost implications to make potable water available to the village of Burcher range from \$250k-\$322k. In addition, there would be around \$36k increase in costs to operate the plant. This would represent a significant cost to the community.</li> <li>• Confirmation is required around the impacts this water treatment would have on reliability to the current water storage.</li> <li>• Council staff will continue to work with MBS Water to confirm details of the report and bring further detail back to Council</li> </ul>           |

**Lake Cargelligo**

| <b>Project</b>   | <b>Progress</b>  |
|--|--|
| Detailed Process & Automation Review for Lake Cargelligo Water Treatment Plant | <ul style="list-style-type: none"> <li>The draft process review for Lake Cargelligo Water Treatment Plant has been submitted and is currently under review by Council staff. This review has been delayed due to other priorities within the works program.</li> </ul> |
| Lake Cargelligo Sewerage Treatment Plant Lagoon Upgrades                       | <ul style="list-style-type: none"> <li>Works were undertaken to improve culvert connection between pond 1 and 2 and stabilise the worst of the eroded embankment.</li> <li>Works will continue through February.</li> </ul>  |
| Lake Cargelligo SPS 1 Electrical & Control System Upgrade                      | <ul style="list-style-type: none"> <li>The design of the new switchboard is nearing completion.</li> <li>Due to the priority of other projects, this upgrade work has been delayed and expected to be completed by February 2021.</li> </ul>                           |

**Tottenham**

| <b>Project</b>   | <b>Progress</b>   |
|--|---|
| RNSW 841 Tottenham Water Supply                                      | <ul style="list-style-type: none"> <li>The reservoir options study is currently underway. The first draft of this study is being reviewed by Council staff.</li> <li>An inspection has been completed by PWA to assess the structural condition of Albert Reservoir. Council is awaiting a report on this assessment.</li> </ul>  |
| Tottenham Raw Water Pump Station Electrical & Control System Upgrade | <ul style="list-style-type: none"> <li>The new switchboard was installed in January. Works Complete.</li> </ul>   |
| Process & Automation Review for Tottenham Water Treatment Plant      | <ul style="list-style-type: none"> <li>The draft process review for Tottenham Water Treatment Plant has been received and is being reviewed.</li> </ul>   |
| Tottenham Sewerage Treatment Plant Shed                              | <ul style="list-style-type: none"> <li>Awaiting the confirmation of budget to engage the electrician to connect the electricity to the shed.</li> </ul>   |
| Tottenham Caravan Park SPS Electrical & Control System Upgrade       | <ul style="list-style-type: none"> <li>The new switchboard was installed in December.</li> </ul>  |
| Albert Reservoir   | <ul style="list-style-type: none"> <li>B-section pipeline continues to deliver less water during the summer months and Tottenham Water Treatment Plant has been turned on to supplement the increased demand.</li> <li>The supply from the B-section pipeline is not yet sufficient to permit the un-locking of the standpipe.</li> <li>It is recommended to keep the Albert Standpipe locked and review the situation at the March Council meeting.</li> </ul> |
| Fifield Reservoir  | <ul style="list-style-type: none"> <li>The roof for the Fifield reservoir was installed in December.</li> </ul>   |

**Shire Wide**

| 2. Project  | 3. Progress  |
|---|--|
| 4. RNSW 842 Sewage Effluent Reuse Management System (Lake Cargelligo, Condobolin & Tottenham) | <ul style="list-style-type: none"> <li>Hunter H2O is undertaking the water balance analysis for the sewage effluent at Tottenham STP.</li> <li>Premise has been engaged to undertake soil samples of the proposed irrigation areas, to ensure the soil is suitable for the application.</li> </ul> |
| 5. Integrated Water Cycle Management (IWCM) Strategy  | <ul style="list-style-type: none"> <li>PWA have attended multiple sites across the Shire throughout the month of February and are continuing with the Data gathering process required for their study.</li> </ul>  |

**Water Restrictions Condobolin**

With recent rain, continuation of relatively mild temperatures, it is recommended that water restrictions for Condobolin be returned to Level 1.

Accordingly, it is recommended that Council implement the proposed water restrictions from 3 March 2021 as outlined in the table below.

| Towns                      |  | Level of Water Restrictions   |
|----------------------------|--|---|
| Potable Water Supplies     | Condobolin   | <ul style="list-style-type: none"> <li>Currently: Level Two water restrictions.</li> <li>Recommendation: Level One water restrictions from 3 March 2021</li> </ul>        |
|                            | Lake Cargelligo  | <ul style="list-style-type: none"> <li>Currently: Level One water restrictions.</li> <li>Recommendation: unchanged.</li> </ul>  |
|                            | Tottenham  | <ul style="list-style-type: none"> <li>Currently: Level Two water restrictions.</li> <li>Recommendation: unchanged</li> </ul>   |
|                            | Albert   | <ul style="list-style-type: none"> <li>Currently: Level Two water restrictions.</li> <li>Recommendation: unchanged.</li> <li>Recommendation to lock standpipe.</li> </ul> |
| Non-Potable Water Supplies | Tullibigeal (including Gibsonvale and Kikoira Pipelines) | <ul style="list-style-type: none"> <li>Currently: Level One water restrictions.</li> <li>Recommendation: unchanged.</li> </ul>  |
|                            | Burcher  | <ul style="list-style-type: none"> <li>Currently: Level Two water restrictions.</li> <li>Recommendation: unchanged.</li> </ul>  |
|                            | Fifield  | <ul style="list-style-type: none"> <li>Currently: Level Two water restrictions.</li> <li>Recommendation: unchanged.</li> </ul>  |

December 2020 was the most recent Council meeting where water restrictions were considered.

**FINANCIAL AND RESOURCE IMPLICATIONS**

All projects are listed as per the Delivery and Operational Plan 2020/21, reflecting changes made in QBR1 and works in progress from the previous year.

## **LEGAL IMPLICATIONS**

In the Condobolin, Lake Cargelligo, Tottenham and Albert water schemes, sufficient high quality drinking water which, meets the standards prescribed in the Australian Drinking Water Guidelines (ADWG), is being supplied to the community. The day to day operation of Council's water supply system is governed by DPIE Water and the backwash discharge from the water treatment plant is administered by the EPA.

Non-potable water continues to be supplied to Tullibigeal, Fifield and Burcher.

Lachlan Shire Council is providing sewerage services to communities across the shire. The day to day operation of Council's sewerage services is governed by DPIE Water and the effluent discharge from the sewerage treatment plant is administered by the EPA.

There are significant risks should Council fail to achieve satisfactory outcomes in the following areas:

- Water quality
- Water quantity
- Effluent discharge quality
- Workplace Health & Safety
- Environmental Impacts

Council has systems in place to mitigate all risks in the form of trained personnel, documented work systems and routine audits and reports to various NSW Government Departments. Water and effluent quality is checked regularly to identify any deviation from the current guidelines and standards.

## **RISK IMPLICATIONS**

Risk associated with the engagement of PWA is addressed by the formation of a project steering committee with INSW, DPIE Water, PWA and Council staff representation.

Council senior staff regularly attend NSW Government agency meetings to keep updated on issues affecting water supply to the Lower Lachlan River System. This includes the River Operations Stakeholder Consultation Committee (ROSCCo), NSW Govt Critical Water Advisory Panel (CWAP) and Central West Joint Organisation Water Utilities Alliance (CWUA).

## **STAKEHOLDER CONSULTATION**

DPIE Water, Infrastructure NSW, NSW Public Works Advisory, the EPA, NSW Public Health Unit representatives and relevant Council staff have been consulted in relation to capital works & operational projects and compliance issues. Residents impacted by planned temporary disruption of services are provided reasonable notice where possible using a combination of letter box drops, public notices and media releases.

## **OPTIONS**

1. Council continue to implement the Water and Sewer capital, operation and maintenance program as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the Water and Sewer capital, operation and maintenance program.

## **CONCLUSION**

This report is provided to update Council on activities in the Utilities section in December and January, underway for February and planned for March 2021.

## **LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 7.1 Water, sewer and energy utilities meet best practice standards with up to date technology.

CSP 7.2 Water Security for All Towns and Villages.

**ATTACHMENTS**

**Nil**

**RECOMMENDATION**

That

1. The Director Infrastructure Services Report No. R21/20 be received and noted.
2. Water restrictions be reduced in Condobolin back to Level 1 from 3 March 2021 until further notice.

## 10.4 AERODROME WATER STORAGE TANK - USER CHARGES UPDATE

**TRIM Number:** R21/21

**Author:** Director Infrastructure Services

### PURPOSE

Provide Council with an update on the public advertisement of the proposed Aerodrome water storage tank user charges.

Request additional funding for the replacement of the failed Tottenham Aerodrome water storage tank.

### SUPPORTING INFORMATION

Nil

### BACKGROUND

R20/290 – Report to Council presenting requests from users to access water from the water storage tanks at the Aerodromes around the Lachlan Shire.

### ISSUES AND COMMENTS

The proposed access and usage fees were publicly advertised between 4 November and 2 December 2020. There were nil public submissions received regarding the proposed fees and charges.

The RFS did not make a formal written comment, however Mr Ken Neville (RFS District Manager, Mid Lachlan Team) did suggest that he was comfortable with the proposal and requested that RFS locks (or similar) be added to the tanks to ensure access to the water during a bushfire response.

Tottenham Branch of the NSW Farmers Federation did request an extension of time for a response - owing to the busy harvest period. The extension was granted and the 16 February 2021 meeting of the Tottenham Branch of NSW Farmers was attended by the Director Infrastructure Services to discuss the proposal. Feedback from the meeting focused on the need to increase the daily limit from 15kL to 50kL, as some aerial spraying campaigns spray for multiple farmers on the same day and the maximum estimated usage would be 50kL. The meeting emphasised that this water for spraying will generally occur during periods of above average rainfall, when on ground based spraying is not possible. Therefore, the demand from other users along the B-Section pipeline would be relatively low, and the pipeline would have the ability to replenish the volume used. A written response from NSW Farmers will be provided in due course.

Subsequent to the commencement of this public notification, on 9 November the storage tank at the Tottenham Aerodrome has suffered an irreparable failure, with a hole developing in the bladder, spilling the entire contents of the tank, and causing part of the tank foundations, service area and road to be washed away. Contact was made with Mr Neville of the RFS to investigate options for the RFS to fund the replacement of this tank, however there was no recourse available for an insurance claim, nor was RFS able to identify a budget replacement.

There are a number of points to consider around a replacement tank/s.

- Should Council be financially responsible for the replacement of this asset? Should Council insist to RFS that they replace the tank? Or should the site be returned to level ground, and water access be restricted to an industrial tap, which could be used to refill planes.
- If Council does fund a new tank, should Council allow RFS to access the water?
- If Council is to fund the replacement, should it occur this financial year in preparation for winter spraying, or wait to FY21/22 to fund the replacement?

- Should Council increase the charge per kL for water at the tanks to recover the replacement costs of the tanks?

### **FINANCIAL AND RESOURCE IMPLICATIONS**

The costs associated with providing access to the water and Council's recovery of the costs have not changed since the previous report:-

- Aerodrome treated water access fee per day - \$55.70
- Aerodrome treated water use per kL- \$4.15

Costs were calculated based on Overseer/foreman time and vehicle costs to unlock/lock the tank and read meters and cost to treat and supply water.

The failure of the Tottenham tank does highlight that Council may wish to include an increase in the proposed fees to fund the replacement cost of the storage tanks as they come to the end of their useful life. Warranty varies between manufacture, with steel tanks having a 20 year structural warranty and a 10 year warranty for the assembly and sealing of the tank. Quoted cost to replace the Tottenham tank at \$20,240 supply and install, and \$2500 to repair base. If this cost is annualised, it is \$1,137. Estimated annual water usage is 200kL, this equates to an additional \$5.69 per kL, bringing the total cost of providing water at the Tottenham Airport to \$9.84 per kL.

### **LEGAL IMPLICATIONS**

Local Government Act 1993 and Civil Aviation Act 1988.

### **RISK IMPLICATIONS**

These tanks have been installed for the purpose of rural firefighting. The use of this water for other purposes should not in any way jeopardise this original intention.

Signage should be installed to advise and warn users of the following:-

- Non-drinking status of the water.
- Access will only be provided when Fire Risk is Moderate or less, as declared by NSW RFS.
- Max 50kL per day extraction, at the discretion of Council.
- Process / contact details for accessing water.

48 hour notice must be provided to ensure tank can be opened.

### **STAKEHOLDER CONSULTATION**

Discussions have been held with NSW Rural Fire Service.

NSW Farmers Federation, Tottenham Branch February meeting was attended.

Proposed fees and charges were publicly advertise for 28 days.

### **OPTIONS**

Regarding replacement of the damaged water storage tank at Tottenham.

- 1) Council choose not to fund the replacement of the storage tank at Tottenham.
- 2) Council consider funding options to replace the storage tank at Tottenham during the 2021/2022 Budget process.
- 3) Council make \$25,000 adjust the 2020/21 budget to replace the storage tank at Tottenham as soon as practicable.

Regarding fees and charges

- 1) Council choose to implement the proposed fees and charges for access to the water at the Condobolin, Lake Cargelligo and Tottenham aerodromes, as publicly advertised.



- 2) Council modify the proposed fees and charges and conditions for access to the stored water at the Aerodromes. This would take on board NSW Farmers Federation comments and price to replace tank.
- 3) Council decline to implement the proposed fees and charges.

## CONCLUSION

Council has been presented with the results of the public consultation for the implementation of access fees to the water storage tanks at the Condobolin, Lake Cargelligo and Tottenham aerodromes.

Information has been presented regarding the replacement of the failed water storage tank at the Tottenham aerodrome.

## LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 3.1.2 – Operate and maintain Airports at Condobolin, Tottenham and Lake Cargelligo to meet statutory standards.

## ATTACHMENTS

Nil

### RECOMMENDATION

That

1. The Director Infrastructure Services Report R21/21 be received and noted
2. Council implement fees for accessing the water storage tanks :-
  - (a) Aerodrome treated water access fee per day - \$55.70
  - (b) Aerodrome treated water use per kL- \$9.84
3. Council place a limit of 50kL per day to be taken from the tank. Use of water from the tank remains at the discretion of the Director Infrastructure Services or their delegate.
4. Council install appropriate signage at Condobolin, Lake Cargelligo and Tottenham Aerodromes regarding use of the water storage.
5. Council review the fees on an annual basis in association with annual budget process.
6. Council consider funding options for the replacement of the Tottenham Aerodrome tank in the 2021/2022 Budget Process.

**11 DEPUTATIONS**

**12 NOTICES OF MOTION**

Nil

**13 NOTICES OF RESCISSION**

Nil

**14 DELEGATES REPORT****14.1 MINING AND ENERGY RELATED COUNCILS - DRAFT MEETING MINUTES****TRIM Number: R21/31****Author: Administration Coordinator - General Management****PURPOSE**

To provide Council with the draft minutes of the Association of Mining and Energy Related Councils (NSW) Ordinary meeting held at Blayney Community Centre 27<sup>th</sup> November 2020; as well as the draft minutes of the Association of Mining and Energy Related Councils (NSW) Incorporated, Annual General Meeting held on the 27<sup>th</sup> November 2020, attended by Councillor Mark Hall.

**SUPPORTING INFORMATION**

Copies of the draft minutes are attached.

**CONCLUSION**

Minutes from recent Mining and Energy Related Council meetings are attached for Council's information.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No 4.2 Strong Effective and Responsive Council

**ATTACHMENTS**

1. **Attachment A** [↓](#)
2. **Attachment B** [↓](#)

**RECOMMENDATION**

That:

1. Delegates Report No R21/31 be received and noted.

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) ORDINARY MEETING HELD AT BLAYNEY COMMUNITY CENTRE, 41 CHURCH ST, BLAYNEY, NSW ON 27<sup>TH</sup> NOVEMBER 2020**

**Present in person**

Cr Peter Shinton  
 Cr Sue Moore  
 Cr Mark Hall  
 Cr Phyllis Miller OAM  
 Cr Chris Roylance  
 Steve Loane  
 Cr Kevin Duffy  
 Cr Jo McRae  
 Cr Karlene Irving  
 Cr Katheryn Smith  
 Cr Dom Figliomeni  
 Ron Zwicker  
 Cr Scott Ferguson  
 Rebecca Ryan  
 Cr Alan Ward  
 Cr Ian Davison  
 Heather Nicholls

Warrumbungle Shire Council (Chair)  
 Singleton Council (Deputy Chair)  
 Lachlan Shire Council  
 Forbes Shire Council (Ex Comm)  
 Forbes Shire Council  
 Forbes Shire Council  
 Orange City Council  
 Orange City Council  
 Warren Shire Council  
 Mid Coast Council  
 Wollongong City Council  
 Wollongong City Council  
 Blayney Shire Council  
 Blayney Shire Council  
 Parkes Shire Council  
 Cabonne Shire Council  
 Cabonne Shire Council

**By Zoom**

Cr Owen Hasler  
 Cr Mel Dagg  
 Cr Michael Banasik  
 Cr Rob Hooke  
 Andrew Johns  
 Cr Jim Nolan  
 Cr Jay Suvaal  
 Cr Lilliane Brady OAM  
 Peter Vlatko  
 Cr Robert Khan  
 David Henry  
 Alex Stengl

Gunnedah Shire Council (Deputy Chair)  
 Cessnock City Council (Ex Comm)  
 Wollondilly Shire Council (Ex Comm)  
 Gunnedah Shire Council  
 Gunnedah Shire Council  
 Broken Hill City Council  
 Cessnock City Council  
 Cobar Shire Council  
 Cobar Shire Council  
 Wollondilly Shire Council  
 Wollondilly Shire Council  
 Wollondilly Shire Council

**Apologies**

Cr Cath Blakey  
 Cr Dan Thompson  
 Cr Noel Lowry  
 Greg Tory  
 Cr Bob Pynsent  
 Cr Ben Shields  
 Michael McMahon  
 Cr Des Kennedy  
 Brad Cam  
 Cr Ian Woodcock  
 Mike Urquhart  
 Steve Glen  
 Cr Heather Druce  
 Cr John Stafford  
 Colleen Worthy  
 Adrian Panuccio  
 Phil Donato

Wollongong City Council  
 Singleton Council  
 Wollondilly Shire Council  
 Lachlan Shire Council  
 Cessnock City Council  
 Dubbo Regional Council  
 Dubbo Regional Council  
 Mid Western Regional Council  
 Mid Western Regional Council  
 Walgett Shire Council  
 Walgett Shire Council  
 Walgett Shire Council  
 Warren Shire Council  
 Upper Lachlan Shire Council  
 Upper Lachlan Shire Council  
 Mid Coast Council  
 MP Orange

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) ORDINARY MEETING HELD AT BLAYNEY COMMUNITY CENTRE, 41 CHURCH ST, BLAYNEY, NSW ON 27<sup>TH</sup> NOVEMBER 2020**

**In attendance**

Greg Lamont, Executive Officer (Minute Taker) and John Clements (MP Barwon Senior Policy Officer) in person. Dr Alex King (DPIE), Roy Butler (MP Barwon) and B. Klein by zoom.

**1. Welcome by Chair.**

The Chair, Councillor Peter Shinton welcomed members to the meeting and declared the meeting open at 11.04am.

**2. Apologies.**

**OM 7/2020** Resolved (Cr Ward/Cr Hooke) that the apologies as per the above list be received and noted

**3. Disclosures of Interest.**

- (a) Mr Ron Zwicker declared his interest as a shareholder in AGL Gas Investments;
- (b) Cr Melanie Dagg, Cessnock City Council declared her interest as her husband works at Rix's Creek Mine in the Hunter Valley;

**OM 8/2020** Resolved (Cr Moore/Loane) that the disclosures of interest and reasons for them be received and noted.

**4. Adoption of Minutes of Executive Committee Meeting – 20<sup>th</sup> November 2020**

**OM 9/2020** Resolved (Cr Hasler/Cr Hall) that consideration of the minutes of the Executive Committee meeting held on 20<sup>th</sup> November 2020 be deferred until after the Executive Officer provides a background report on the items & recommendations.

The Executive Officer went through the items in his report that related to matters on the Agenda for this meeting prior to adoption of the minutes.

**OM 10/2020** Resolved (Cr Hasler/Cr Moore) that the minutes of the Executive Committee meeting held on 20<sup>th</sup> November 2020 be received and noted with the following changes to the resolutions as outlined in the minutes which are now repeated in full:

**(A) ECM 60/2020 (a) Correspondence.** Resolved (Loane/ Cr Hasler) that the information be noted with a change being made to IPART Rating Review Recommendation 34 instead of printed as Recommendation 36 in Item (2).

**(B) ECM 64/2020 (e) Website Update.** Resolved (Cr Miller/Cr Smith) that the Executive Officer forward to all members the Website video script requesting interested delegates submit their versions on video outlining why they/their Councils benefit by being a member of MERC then forward to the Executive Officer for the website membership page upgrade.

**(C) ECM 70/2020 (k) Clause 7.1 Clarification.** Resolved (Cr Hasler/Cr Moore) that the wording of Clause 7.1 change to the following and be submitted to the February meeting to consider adoption at a Special General meeting:

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) ORDINARY MEETING HELD AT BLAYNEY COMMUNITY CENTRE, 41 CHURCH ST, BLAYNEY, NSW ON 27<sup>TH</sup> NOVEMBER 2020**

- (a) The Executive Committee shall consist of a Chairperson, two (2) Deputy Chairpersons and three (3) Executive member's;
- (b) All of the Executive Committee should come from separate member Council areas ie. six (6) different member Council area's;
- (c) In the vent there is a shortage of nominees to fill Clause 7.1 (b) that a second Executive Committee members from the same member Council may be elected or appointed.

Executive Officer and John Clements left the meeting at 11.25am. Crs Miller & Roylance left the meeting at 11.30am. Executive Officer returned to the meeting at 11.35am.

**(D) ECM 75/2020 (p) Executive Officer's Annual Performance Review.**

Resolved (Cr Moore/ Cr Ferguson) that

- (a) delegates endorse the satisfactory performance assessment of the Executive Officer and the receipt of the monthly newsletters';
- (b) it would also benefit MERC if the Executive Officer undertook training in the emerging virtual technology and renewable energy areas as the frontline representative of the Association.

**5. Business Arising from Minutes of Executive Committee Meeting – 20<sup>th</sup> November 2020 Nil**

**6. Executive Officers Report – This was dealt with as part of Item 4**

**7. Delegates Reports – Nil to report.**

**8. Speakers**

**(a) Dr Alex King, DPIE spoke on the 'Strategic Statement on Coal Exploration & Mining in NSW'**

Points raised by Alex included:

- Zones were developed around poorer coal quality areas;
- NSW State Government will remain in the coal industry and continue to approve good projects;
- NSW State Government is committed to meeting the Paris Accord targets;
- Trying to adopt a demand neutral position;
- Discussed the inclusion of the Cessnock City Council Wollombi Tourist Area in the Coal Exploration Zones with delegates.- refer to MinView.

Alex indicated that more details are available in depth on coal exploration licences and the Strategic Statement areas in MinView. The link will be distributed to delegates under separate cover by the Executive Officer when to hand.

**(b) Roy Butler, MP for Barwon and John Clements spoke on Shooters, Fishers and Farmers Party position on Coal Seam Gas development at Narrabri.**

Points raised were:

- The Shooters, Fishers & Farmers Party are not against mining but are against Coal Seam Gas developments;

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) ORDINARY MEETING HELD AT BLAYNEY COMMUNITY CENTRE, 41 CHURCH ST, BLAYNEY, NSW ON 27<sup>TH</sup> NOVEMBER 2020**

- Santos have used own data for jobs and impacts on water in the development so they haven't been verified and that is a concern;
- The Santos approval has 134 conditions imposed by IPC that they have to address;
- The cumulative groundwater impacts from Santos development are his biggest concern, whether they will be monitored adequately to ensure the conditions are met;
- The fact that there will be steel and concrete piping in the ground forever without testing is another worry, if they leak – how do you fix something 800m underground?;
- Gas pipes in the reactive soil areas can pop in floods and roots damaging pipes are other concerns.

The Chair thanked the speakers Alex, Roy and John for their informative presentations via zoom and in person.

**9. General Business**

**(a) Cr Ferguson – Impact of IPART Recommendation 34.**

He pointed out to delegates the ramifications this would have on Blayney Shire and potentially others where mining rates are levied if this recommendation 34 from IPART was adopted by the State Government and became legislation.

Cr Ferguson indicated that whilst the Bland, Broken Hill, Lachlan and Blayney etc rating review motions against recommendation 34 and ascertainment issues had been supported at the recent LGNSW Conference by regional and rural councils, it is something that MERC needs to lead on, such is the potential for devastation of rural Councils with changes proposed to mining rating.

Whilst the Minister for Local Government assured attendees at the LGNSW Conference the IPART Report on the rating review wasn't trying or going to make Councils unviable, Cr Ferguson requested that MERC obtain a copy of the draft legislation, send it out to delegates, analyse it, make a submission and use this as a major political campaign to stop the legislation going through on behalf of its members.

**OM 11/2020 Resolved (Loane/Cr Duffy) that**

- (a) MERC liaise with the LGNSW Chief Economist (Shaun McBride) and obtain any modelling data he has on the impacts of the IPART Report particularly recommendation 34 affecting Councils with mining rates;
- (b) MERC undertake a proper analysis of the impacts of the IPART Rating Review Report and the Draft Exposure Bill on the changes to mining rate legislation;
- (c) The Executive Officer be authorised to source an appropriate entity and quotes to prepare a submission to the Government on (a) & (b), as a matter of urgency, if required;
- (d) The Executive Officer obtain and distribute the Draft Exposure Bill on the proposed changes to rating legislation, as a matter of urgency.

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) ORDINARY MEETING HELD AT BLAYNEY COMMUNITY CENTRE, 41 CHURCH ST, BLAYNEY, NSW ON 27<sup>TH</sup> NOVEMBER 2020**

**(b) Steve Loane – Acknowledgment of Country**

Steve Loane suggested MERC to consider the implementation of an "Acknowledgement of Country" statement by the Chair at the commencement of all future MERC meetings given the majority of our members have adopted the practice.

**OM 12/2020** Resolved (Loane/Cr McRae) that MERC implement an "Acknowledgement of Country" statement to be undertaken by the Chair at the commencement of all future MERC meetings depending on where the location is and the nation land the MERC meeting is held on as per the following.

**Acknowledgement of Country**

"We acknowledge the traditional custodians of this land on which we meet today, the \_\_\_\_\_ people and recognise their continuing connection to land, water and culture. We pay our respects to Elders past, present and emerging"

**13 Next Meetings.**

To be held in Wollongong in late February 2021, date and venue to be confirmed.

**Close – the meeting closed at 12.19pm**

**The minutes (pages 1-4) were confirmed at a meeting of the Executive Committee Meeting held on the \_\_\_\_\_ February 2021 and are a concise and accurate record of proceedings of the Ordinary General meeting held on 27<sup>th</sup> November 2020.**

..... **Cr Peter Shinton, Chairperson**



**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) INCORPORATED, ANNUAL GENERAL MEETING HELD ON 27th DECEMBER 2020, AT BLAYNEY COMMUNITY CENTRE, 41 CHURCH ST, BLAYNEY, NSW.**

**Present in person**

Cr Peter Shinton  
 Cr Sue Moore  
 Cr Mark Hall  
 Cr Phyllis Miller OAM  
 Cr Chris Roylance  
 Steve Loane  
 Cr Kevin Duffy  
 Cr Jo McRae  
 Cr Karlene Irving  
 Cr Katheryn Smith  
 Cr Dom Figliomeni  
 Ron Zwicker  
 Cr Scott Ferguson  
 Rebecca Ryan  
 Cr Alan Ward  
 Cr Ian Davison  
 Heather Nicholls

Warrumbungle Shire Council (Chair)  
 Singleton Council (Deputy Chair)  
 Lachlan Shire Council  
 Forbes Shire Council (Ex Comm)  
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 Parkes Shire Council  
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**By Zoom**

Cr Owen Hasler  
 Cr Mel Dagg  
 Cr Michael Banasik  
 Cr Rob Hooke  
 Andrew Johns  
 Cr Jim Nolan  
 Cr Jay Suvaal  
 Cr Lilliane Brady OAM  
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 Cessnock City Council  
 Cobar Shire Council  
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**Apologies**

Cr Cath Blakey  
 Cr Dan Thompson  
 Cr Noel Lowry  
 Greg Tory  
 Cr Bob Pynsent  
 Cr Ben Shields  
 Michael McMahon  
 Cr Des Kennedy  
 Brad Cam  
 Cr Ian Woodcock  
 Mike Urquhart  
 Steve Glen  
 Cr Heather Druce  
 Cr John Stafford  
 Colleen Worthy

Wollongong City Council  
 Singleton Council  
 Wollondilly Shire Council  
 Lachlan Shire Council  
 Cessnock City Council  
 Dubbo Regional Council  
 Dubbo Regional Council  
 Mid Western Regional Council  
 Mid Western Regional Council  
 Walgett Shire Council  
 Walgett Shire Council  
 Walgett Shire Council  
 Warren Shire Council  
 Upper Lachlan Shire Council  
 Upper Lachlan Shire Council

Adrian Panuccio  
Phil Donato

Mid Coast Council  
MP Orange

**In attendance**

Greg Lamont, Executive Officer (Minute Taker) and John Clements (MP Barwon Senior Policy Officer) in person. Dr Alex King (DPIE), Roy Butler (MP Barwon) and B. Klein by zoom.

**1. Welcome by Chair.**

The Chair, Councillor Peter Shinton welcomed members to the meeting and declared the meeting open at 9.10 am

Welcome address to delegates by the Mayor of Blayney Shire Council, Cr Scott Ferguson.

**2. Apologies.**

**AGM 1/2020** Resolved (Cr Miller/Cr Smith) that the apologies as per the above list be received and noted

**3. Disclosures of Interest.**

- (a) Mr Ron Zwicker declared his interest as a shareholder in AGL Gas Investments;
- (b) Cr Melanie Dagg, Cessnock City Council, declared her interest as her husband works at Rix's Creek Mine in the Hunter Valley.

**AGM 2/2020** Resolved (Cr Moore/Loane) that the disclosures of interest and reasons for them be received and noted.

**4. Adoption of Minutes of Annual General Meeting held on 8<sup>th</sup> November 2019.**

**AGM 3/2020** Resolved (Cr Thompson/Cr Dagg) that the minutes of the Association's Annual General Meeting held on 8<sup>th</sup> November 2019, be received and noted as a true and accurate record of proceedings with inclusion of the delegates from Cabonne Shire Council as apologies.

**5. Business arising from the Minutes of Annual General Meeting held on 8<sup>th</sup> November 2019.** Nil

**6. Chairperson's 2020 Annual Report.**

**AGM 4/2020** Resolved (Cr Shinton/Cr Davison) that the Chairperson's 2020 Annual Report be received and noted.

**7. Executive Officer's 2020 Annual Report.**

**AGM 5/2020** Resolved (Cr Hall/Cr Khan) that the Executive Officer's 2020 Annual Report be received and noted.

**8. Election of Chairperson, Deputy Chairpersons and Executive Committee.**

The Executive Officer reported that the nominations for the Executive Committee received by the due date equated to the vacancies. Therefore, he reported further that as a result, there won't be an election for Chair, the two Deputy Chairs or remaining three Executive positions.

The Returning Officer (by convention) is the General Manager Blayney Shire Council who will declare the poll.

**AGM 6/2020** Resolved (Cr Figliomeni/Cr McRae) That the meeting be suspended to allow the Returning Officer to declare the results of the Executive Committee poll.

The Returning Officer, Rebecca Ryan, General Manager, Blayney Shire Council subsequently indicated that nominations were received from Cr Peter Shinton as Chair, Cr Owen Hasler and Cr Michael Banasik as Deputy Chairs and Crs Phyllis Miller OAM, Cr Sue Moore and Cr Katheryn Smith as the Executive that were seconded and had equated to the required vacancies for the Executive Committee and declared them elected as follows:

- Chair – Cr Peter Shinton;
- Deputy Chairs – Crs Owen Hasler & Michael Banasik; and
- Executive Committee – Crs Phyllis Miller OAM, Sue Moore & Katheryn Smith.

Delegates congratulated the Executive Committee on their appointments.

#### **9. Financial Statements**

**AGM 7/2020** Resolved (Cr Miller/Cr Smith) that the Financial Report for 2019-2020 financial year (having been approved by the Executive Committee on 20<sup>th</sup> November 2020) be referred to the NSW Department of Fair Trading to note, in accordance with the Association Incorporations Act 2009; and

**AGM 8/2020** Resolved (Cr Miller/Cr Smith) that the Executive Officer arrange for an annual review/audit report on the Financial Statements by an experienced qualified Local Government CFO or equivalent to present a report to accompany the annual Financial Report, as “best practice”.

#### **10. 2020-2021 Budget**

**AGM 9/2020** Resolved (Cr Hall/Cr Irving) that the 2020-2021 budget as presented be adopted by the Association.

#### **11. Fees & Charges**

**AGM 10/2020** Resolved (Cr Figliomeni/Cr Moore) that the Association membership fees for 2020 – 2021 be increased by the rate peg, set by the State Government the previous year, plus GST and this be applied annually. (Note 2020/21 rate peg is 2%)

#### **SUSPENSION OF STANDING ORDERS AT 10.05AM**

**AGM 11/2020** Resolved (Cr Moore/Cr Duffy) that the Association suspend standing orders to receive the presentations from Dr Alex King (DPIE) & Roy Butler (MP Barwon) by zoom and John Clements( MP Barwon’s Senior Policy Officer) in person in relation to Item 8 of the Ordinary Meeting Agenda to follow the Annual General Meeting.

#### **RESUMPTION OF MEETING AT 11.00AM**

**AGM 12/2020** Resolved (Cr Moore/Loane) that the Association resume the Annual General Meeting business.

#### **12. 2021 Meeting Dates & Venues**

**AGM 13/2020** Resolved (Cr Miller/Cr Davison) that the following meeting cycle be adopted for 2021:

- (a) The next Ordinary meeting that Wollongong City Council be approached to host as a “face to face and zoom” meeting on Friday, preceded by Network Dinner the

- evening before, late in February 2021 – Subject to approval by the Council Lord Mayor;
- (b) The Executive Committee date before the February Ordinary meeting to be determined by the Chair & Executive Committee in consultation with Executive Officer; and
- (c) For the other meetings in 2021, the Executive Committee to consider the next meeting dates and venues for May, August and November in Sydney and the regions taking into account parliamentary sittings, current cycle one week after Country Mayor’s meetings and Local Government elections in September 2021.

**13. General Business**

**Item (a) Delegates appointments - Nil**

**AGM 14/2020** Resolved (Cr Hall/Cr Moore) that the information in item (a) be noted.

**Item (b) 2 Year Terms & Clause 7.1 Clarification**

The Executive Officer reported that these items are referred to in the Minutes of the Executive Committee minutes Items 3 (k) pages 6/7 will be presented to the February meeting 2021 to consider as constitutional items at a Special Meeting.

**14. Next Meeting of Annual General Meeting.**

Refer decisions in Item 12

**15. Close.** The meeting closed at 11.04am

The minutes (pages 1-4) were confirmed at the Annual General meeting of the Association held on the \_\_\_\_\_ 2020 and are a full and accurate record of proceedings of the meeting held on 27<sup>th</sup> November 2020

.....  
**Cr Peter Shinton**  
**Chairperson**

**15 CORRESPONDENCE****15.1 CORRESPONDENCE FEBRUARY****TRIM Number: R21/32****Author: Administration Coordinator - General Management****PURPOSE**

To provide Council with correspondence received for the month of February.

**SUPPORTING INFORMATION**

Copies of the correspondence are attached:

Condobolin High School – letter of thanks

ICAC – Operation Avon Report

LGNSW – Letter from LGNSW President, Cr Linda Scott to Council Re: Mining Rates

LGNSW – Re: Mining Rates, correspondence to the Minister for Local Government the Hon. Shelley Hancock MP from President LGNSW Cr Linda Scott

Tottenham Christmas Tree – appreciation certificate

Lake Trail Riders Club Inc. – Use of Lake Cargelligo Showground Facilities and Construction of an Obstacle Course and MAP.

Parliament House – Letter from the Hon Trevor Evans MP Assistant Minister for Waste Reduction and Environmental Management response regarding Council’s resolutions requesting a review on the sale and use of helium.

ICAN Australia – International Campaign to Abolish Nuclear Weapons ‘Cities Appeal’ 2021.

NSW Electoral Commission – 2021 NSW Local Government Elections

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No 4.2 Strong Effective Council

**ATTACHMENTS**

1. **Attachment A** [↓](#)
2. **Attachment B** [↓](#)
3. **Attachment C** [↓](#)
4. **Attachment D** [↓](#)
5. **Attachment E** [↓](#)
6. **Attachment F** [↓](#)
7. **Attachment G** [↓](#)
8. **Attachment H** [↓](#)
9. **Attachment I** [↓](#)
10. **Attachment J** [↓](#)

**RECOMMENDATION**

That:

1. The General Managers Report No R21/32 be received and noted.



**Condobolin High School**

Post Office Box 237  
Condobolin NSW 2877

P: 02 6895 2333

F: 02 6895 3501

<https://condobolin-h.schools.nsw.gov.au>

10 December 2020

The Manager  
Lachlan Shire Council  
PO Box 216  
CONDOLIN NSW 2877



Dear Mr Tory

On behalf of the students and staff of Condobolin High School, we wish to express our sincere appreciation of your contribution to the success of the Annual Presentation Assembly.

We extend to you the compliments of the season and look forward to a happy association in the coming year.

Yours sincerely

Ms L McHugh  
Co-ordinator CHS Presentation Night

Mr M Heffernan  
Relieving Principal

**Condobolin High School**

Innes Street  
Condobolin, NSW 2877  
ABN: 18246198266

**>> Receipt No: R000019504901 <<**

Date: 13/10/2020  
Time: 03:32 PM  
Till: 26522

Received From:  
Lachlan Shire Council

|                    |          |
|--------------------|----------|
| End of Year Awards | \$100.00 |
|--------------------|----------|

|                       |           |
|-----------------------|-----------|
| Total (Inc GST)       | \$ 100.00 |
| Total Includes GST of | \$ 0.00   |
| Cheque Received       | \$ 100.00 |
| Tendered              | \$ 100.00 |
| Change                | \$ 0.00   |

\* Indicates items that include GST

\*\*\* Thank You \*\*\*



INDEPENDENT COMMISSION  
AGAINST CORRUPTION  
NEW SOUTH WALES

General Manager

7 December 2020

Our Ref: E17/1069

Dear Member

**SUBJECT: OPERATION AVON REPORT**

I am pleased to advise, for your information, that the Commission's report on its *Investigation into complaints of corruption in the management of water in NSW and systemic non-compliance with the Water Management Act 2000 (Operation Avon and Operation Mezzo)* was furnished to the Presiding Officers on 27 November 2020.

The ICAC was not satisfied in relation to any of the matters it investigated that the evidence established that any person had engaged in corrupt conduct for the purposes of the *Independent Commission Against Corruption Act 1988* ("the ICAC Act").

The Commission's investigation found, however, that at a policy level, the development and implementation of the 2012 Barwon-Darling Water Sharing Plan represented a failure to adhere to the priorities set out in the *Water Management Act 2000* ("the WMA"). The Commission makes 15 corruption prevention recommendations to help address the corruption risks identified during its investigation and to promote the integrity and good repute of public administration in relation to water management. Specifically, the recommendations concern the undue focus on irrigators' interests within water agencies and deal with the:

- lengthy history of failure in giving proper and full effect to the objects, principles and duties of the WMA, and its priorities for water sharing
- failure to fully implement water sharing plans and ensure they are audited
- need to fund independent scientific audits to determine the ecological health of rivers
- lack of transparency, balance and fairness in consultation processes undertaken by water agencies in relation to external stakeholders
- sidelining of public officials undertaking environmental roles within the NSW Government
- control weaknesses in the classification and handling of confidential and sensitive information
- flaws in the recruitment procedures used to engage a director of intergovernmental strategic stakeholder relations at the Department of Primary Industries - Water
- regulatory failures in the state's water market
- lack of transparency and accountability in water account information.

The Commission is not of the opinion that consideration should be given to obtaining the advice of the Director of Public Prosecutions with respect to the prosecution of any individual.

---

**Sensitive**

Level 7, 255 Elizabeth Street, Sydney NSW 2000 | GPO Box 500 Sydney NSW 2001 | ABN 17 934 402 440  
T 02 8281 5999 | F 02 9264 5364 | E [icac@icac.nsw.gov.au](mailto:icac@icac.nsw.gov.au) | [www.icac.nsw.gov.au](http://www.icac.nsw.gov.au)



The Commission determined that it was not in the public interest to conduct a public inquiry in this matter. Instead, the Commission was satisfied that the matters investigated could be satisfactorily addressed by way of a public report pursuant to s 74(1) of the ICAC Act.

The Commission's findings and recommendations are contained in the report, which is available on the ICAC's website at [www.icac.nsw.gov.au](http://www.icac.nsw.gov.au).

Yours faithfully



The Hon Peter Hall QC  
Chief Commissioner

**Sensitive**



Our ref: R12/0041-01 Out:32335

3 February 2020

To Mayors:

Bland Shire Council

Broken Hill City Council

Lachlan Shire Council

Blayney Shire Council

CC: Greg Lamont, Executive Officer, Association of Mine and Energy Related Councils

Dear Mayor

### Mining Rates

I write to update you on our ongoing advocacy against the adoption of IPART Recommendation 34 which is that *"any difference in the rate charged by a council to a mining category, compared to its average business rate, should primarily reflect differences in the councils cost of providing services to mining properties"*. I commend your councils on bringing this issue to the Annual Conference, resulting in the successful passing of a resolution (Resolution 36) to oppose adoption of IPART Recommendation 34.

LGNSW began advocacy on this issue in advance of the Annual Conference. I raised our objections in meetings with the Local Government Minister, the Hon Shelley Hancock MP. I subsequently wrote to the Minister confirming our position.

It is pleasing that as a result of the advocacy by LGNSW and councils, that IPART's Recommendation 34 in relation to Mining Rates has not been included in the *Draft Local Government Act (Rates) Amendment Bill* (the Draft Bill). However, LGNSW is disappointed that the Government still intends to progress the reform through issuing guidance to councils.

LGNSW's response to the Draft Bill urges the NSW Government to withdraw its support for this particular reform and drop it from the reform agenda. Furthermore, LGNSW also calls for the repeal of Section 528 (2) of the *Local Government Act (1993)* which already provides the Minister with the power to regulate mining rates in the manner proposed by IPART Recommendation 34:

*528 (2) The regulations may provide that the ad valorem amount of the ordinary rate for land categorised as mining is to be not more or less than a specified percentage of the ad valorem amount of the ordinary rate for land categorised as business. The regulations may apply to all councils or one or more councils specified in the regulations.*

LGNSW considers IPART's reasoning to be flawed on fundamental grounds:

- IPART is seeking to link rates to the costs of providing services. This is contrary to the principle of council rates being a tax - the only taxation mechanism available to councils to raise general revenue. Unlike fees and annual charges, rates are not and should not

LOCAL GOVERNMENT NSW  
GPO BOX 7003 SYDNEY NSW 2001  
L8, 28 MARGARET ST SYDNEY NSW 2000  
T 02 9242 4000 F 02 9242 4111  
LGNSW.ORG.AU LGNSW@LGNSW.ORG.AU  
ABN 49 853 913 882


be linked to the provision or availability of specific services. Council rates should be no more tied to specific service provision than NSW Government land taxes, stamp duties on property transfers or royalties.

- IPART is setting aside the important taxation principle of capacity to pay. Application of this principle is essential to the delivery of equitable rating outcomes. Equity is a fundamental taxation principle applied by local, state and federal governments. It is generally accepted that mining has a higher capacity to pay than other business or farmland uses. Setting aside the capacity to pay principle is a radical and damaging departure from core taxation principles.
- IPART provides no justification for linking mining land use with other business category land uses. Mining activities cannot be compared with the activities typically conducted by other types of businesses – for example, shops, offices, factories, warehouses and logistic centres, service centres etc.

I am grateful to your councils for providing information to support these arguments. Please be assured that LGNSW will continue to strongly oppose moves to align mining rates with business rates.

If you have any questions regarding this correspondence, please contact Shaun McBride, Chief Economist, [shaun.mcbride@lgnsw.org.au](mailto:shaun.mcbride@lgnsw.org.au) or 9242 4072.

Yours sincerely



Cr Linda Scott  
**President**



Our ref: R12/0041-01 Out-31802

24 November 2020

The Hon. Shelley Hancock MP  
Minister for Local Government

By email: [office@hancock.minister.nsw.gov.au](mailto:office@hancock.minister.nsw.gov.au)

Dear Minister

I write to express local governments strong opposition to Recommendation 34 of the IPART Review of the Local Government Rating System and urge the NSW Government to reconsider its support for this recommendation.

IPART's Recommendation 34 is that *"any difference in the rate charged by a council to a mining category compared to its average business rate should primarily reflect differences in council's cost of providing services to the mining properties"*.

LGNSW urges the NSW Government to ensure this recommendation is not given effect in the Local Government Act Amendment Bill that is currently being drafted. Furthermore, LGNSW also calls for the repeal of Section 528 (2) of the *Local Government Act (1993)* which already provides the Minister with the power to regulate mining rates in the manner proposed by IPART Recommendation 34:

*528 (2) The regulations may provide that the ad valorem amount of the ordinary rate for land categorised as mining is to be not more or less than a specified percentage of the ad valorem amount of the ordinary rate for land categorised as business. The regulations may apply to all councils or one or more councils specified in the regulations.*

Numerous councils have raised their concerns directly with LGNSW and several motions expressing opposition to IPART Recommendation 34 were submitted to and resolved at our Annual Conference. LGNSW is also aware that the Association of Mine Related Councils is also solidly opposed to IPART Recommendation 34.

There are several sound reasons why council discretion on mining rates should be retained and secured by rejection of IPART Recommendation 34 and the repeal of Section 528 (2).

LGNSW and councils consider IPART's reasoning to be flawed on fundamental grounds:

- IPART is seeking to link rates to the costs of providing services. This is contrary to the principle of council rates being a tax - the only taxation mechanism available to councils to raise general revenue. Unlike fees and annual charges, rates are not and should not be linked to the provision or availability of specific services. Council rates should be no more tied to specific service provision than NSW Government land taxes, stamp duties on property transfers or royalties.
- IPART is setting aside the important taxation principle of capacity to pay. Application of this principle is essential to the delivery of equitable rating outcomes. Equity is a fundamental

**LOCAL GOVERNMENT NSW**  
GPO BOX 7003 SYDNEY NSW 2001  
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ABN 49 853 913 882

taxation principle applied by local, state and federal governments. It is generally accepted that mining has a higher capacity to pay than other business or farmland uses. Setting aside the capacity to pay principle is a radical and damaging departure from core taxation principles.

- IPART has provided no justification for linking mining land use with other business category land uses. Mining activities cannot be compared with the activities typically conducted by other types of businesses – for example, shops, offices, factories, warehouses and logistic and service centres. Mining typically generates high revenues over a limited lifespan. Other businesses typically generate less annual revenues and are established with the objectives of growth and permanence. Furthermore, once the local gas and mineral resources are extracted, the associated wealth is lost to the local area forever. This provides justification for taxing these activities more highly than other land uses and supports the expectation that communities should share in the mining wealth.
- Local rating policies should be determined by councils in consultation with their communities through the Community Strategic and Long term Financial Planning processes so that they represent local circumstances and community priorities.

In addition to the questions of principle, councils are also opposed to Recommendation 34 on practical grounds. The large reductions in mining rate revenue that would result from implementation of the recommendation will necessitate large increases in residential, farmland and business rates to compensate. It is expected that there will be a strong community backlash to the rate increases, particularly as the increases are effectively being paid to offset the reduction in mining rates, not used to improve local infrastructure and services. This could prove to be a very divisive issue in regional communities.

A number of councils have provided LGNSW with financial modelling of the impacts on their communities. The councils have estimated losses in mining rate revenues of between \$700,000 to \$1.9 million in 2021/22 the equivalent of 10% to 21% of total rate revenue.

Estimated rate increases in other rating categories that would result from the change are in the following ranges:

Residential – 7% - 42%  
Farmland – 12% - 42%  
Business – 12% - 42%

These are large increases and will be difficult to explain to the community. On the basis of information received, the largest increases will apply to farmland on average.

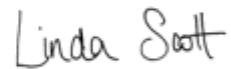
The changes would also make it more difficult for affected councils to seek any Special Rate Variations (SRVs) required to address infrastructure backlogs, maintain services and repair or strengthen balance sheets. There will be a reduced capacity and appetite to pay across the broader community for additional SRV related rate increases. This may negatively impact on plans to address financial sustainability.

LGNSW is firmly of the view that the adoption of Recommendation 34 is unsound on the grounds of taxation principles and will result in the imposition of undue hardship on other rate payers, particularly farmers. LGNSW also believes that that the unnecessary changes will undermine the financial sustainability of the affected councils. We are also certain that the proposed change will be met by community hostility. This hostility will be directed at councils, mining companies and of course, the NSW Government.

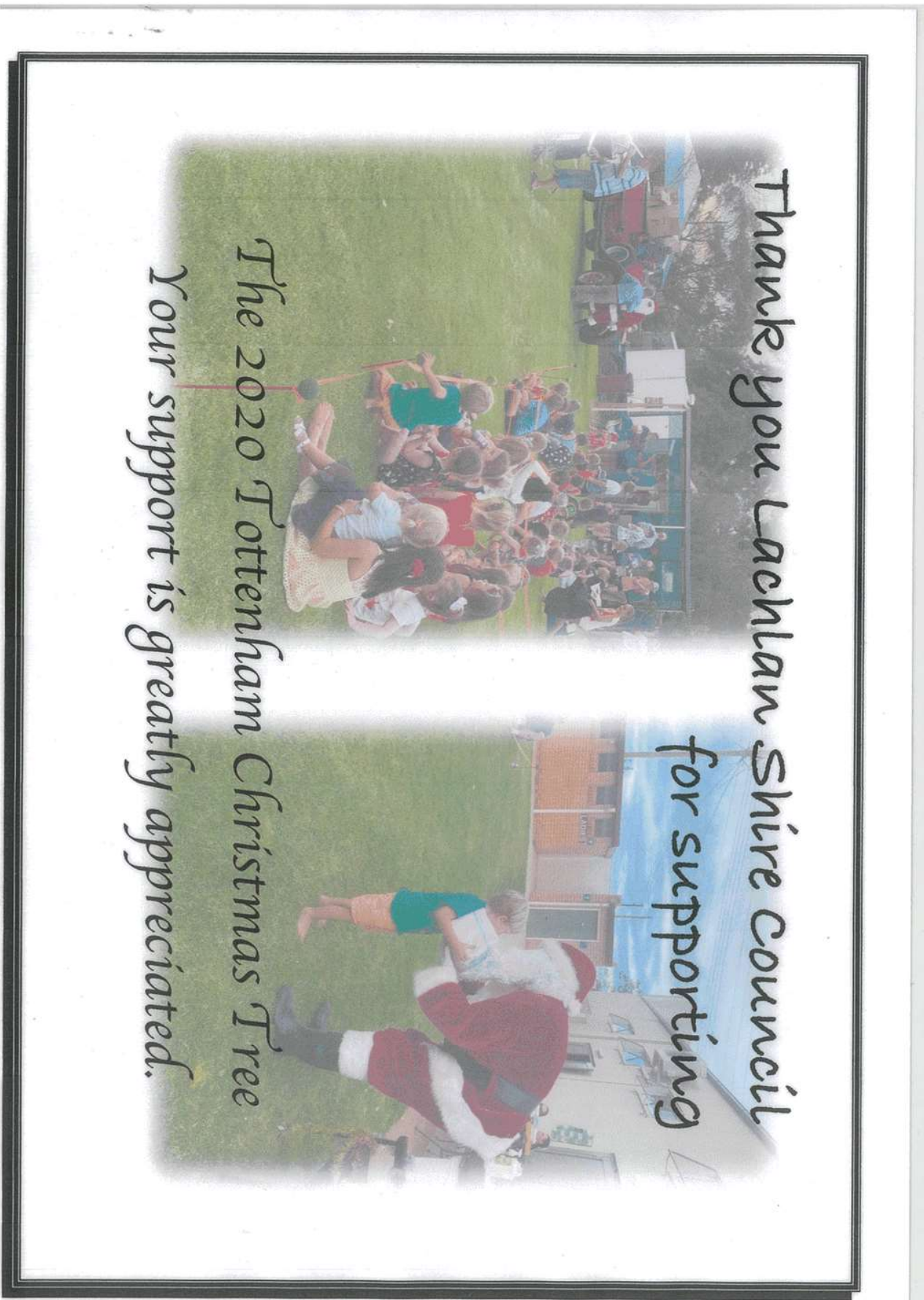
**Will the Minister commit to withdrawing NSW Government support for Recommendation 34 and further secure councils' revenue base by repealing 528 (2) of the Local Government Act?**

Should your staff have any further questions, please contact Mr Shaun McBride, Chief Economist, [shaun.mcbride@lgnsw.org.au](mailto:shaun.mcbride@lgnsw.org.au) or 9242 4072.

Yours sincerely

A handwritten signature in black ink that reads "Linda Scott". The signature is written in a cursive, slightly slanted style.

Cr Linda Scott  
**President**



Jasmine Wells  
Lake Trail Riders Club Inc  
PO Box 128  
Lake Cargelligo NSW 2672  
0428 058 322  
laketrailridersclub@gmail.com

28 January 2021

Greg Tory  
General Manager  
Lachlan Shire Council  
PO Box 216  
Condobolin NSW 2877

**Use of Lake Cargelligo Showground Facilities and Construction of an Obstacle Course**

To the General Manager,

I am writing to ask permission for the Lake Trail Horse Riders Club Inc to use the Lake Cargelligo Showgrounds as a starting and finishing point for our sanctioned trail rides every third weekend of each month. We would like this as an ongoing arrangement and would also like the opportunity to camp at the grounds. Use of the facilities, with your permission, would involve using the toilet amenities, rodeo arena, food preparation area and stables. We would clean up after each event and assist with maintenance of the facilities when needed, if approved by the Council. We also work closely with the Lake Cargelligo Showground Committee, the Showground Management Committee and the Lake Cargelligo Gymkhana and Buck Out Committee. They are all supportive of this proposal and excited to work in partnership with us regarding events and the sharing and maintenance of the area and facilities.

In addition to this we are also seeking permission to utilise the area in the South Western corner (please see map attached – area is in yellow). Our intention is to use the space as our own area for the group, building an obstacle course for horse riding. Using the combined skills and experience of our members and local community groups and businesses we will design safe and effective obstacles for our course.

**Benefits of our proposal include:**

Cleaning up the otherwise not utilised area in the South Western corner.

Building confidence and safety skills for riders with a focus on encouraging younger riders to be involved.

A healthy environment involving outdoor activities to encourage increased physical activity and overall improved mental health.

Support for people within the community who have felt isolated after years of drought followed by the cancellation of events due to COVID-19. Our Club provides the necessary interaction that many rural people have been lacking over the past few years.

Opportunity for local groups such as Down the Track to raise money and awareness by catering at our events.

Economic opportunity for local business and organisations due to our purchases for the obstacle course.



Opportunity for other sporting groups to utilise the course for training sessions.  
Economic opportunity for Lake Cargelligo due to members travelling into the town purchasing items such as food and fuel.

**Long term future goals, with the Councils approval, include:**

Fencing the South Western corner area to increase safety for younger riders.  
Putting a shipping container on the site to store equipment such as chairs, tables, witches' hats and safety bunting.  
Building a shade shelter.  
Adding power and water to the site.  
Holding an event at the Lake Cargelligo Show to complement other horse events held at the show.  
Holding an annual event involving all equine groups in surrounding areas.

The Lake Trail Horse Riders Club is a not for profit organisation that is affiliated with the Australian Trail Horse Riders Association and as such all members are insured under the organisation. Our Club has a long history of helping young riders to progress in their chosen equine discipline by providing an opportunity to learn to ride in a fun, safe and supportive environment. Recent memberships by younger members has prompted the ideas proposed above and we are all strongly supportive of the ideas suggested. All members have agreed to playing a role in progressing these ideas and promoting our Club throughout the community. We look forward to having the support and encouragement from our local Council and welcome any feedback you may be able to provide.

As a Club we are committed to working with other organisations in town, shopping locally and bringing funding into the town through grants to assist with the course construction and future goals. There is also a big focus within the Club of helping our younger generation to thrive in a fun, healthy and safe environment that will not only provide them with equine skills but also the skills to participate in a community group and be proud of what we are able to achieve together. There are no age limits on membership and we welcome non-riding members.

If you have questions, or if you would like to schedule a meeting for us to discuss our proposal in person, please contact me on 0428 058 322.

Kind regards

Jasmine Wells  
Club Member  
Lake Trail Riders Club Inc

Lake Trail Riders Club – Site Map/Plan – Lake Cargelligo Showground





**THE HON TREVOR EVANS MP  
ASSISTANT MINISTER FOR WASTE REDUCTION  
AND ENVIRONMENTAL MANAGEMENT**

|                                   |                |
|-----------------------------------|----------------|
| LACHLAN SHIRE COUNCIL<br>RECEIVED |                |
| 27 JAN 2021                       |                |
| FILE No. ....                     | .....          |
| REFERRED TO.....                  | <i>G. Tory</i> |

MC20-017520  
14-Jan-2021

Mr Greg Tory  
General Manager  
Lachlan Shire Council  
PO Box 216  
CONDOBOLIN NSW 2877

Dear Mr Tory

Thank you for your letter to the Minister for Regional Health, Regional Communications and Local Government, the Hon Mark Coultton MP. Your correspondence has been referred to me as it falls under my responsibilities as the Assistant Minister for Waste Reduction and Environmental Management. I note Lachlan Shire Council’s resolution to request a review on the sale and use of helium and lighter than air gases.

The Morrison Government understands that all Australians have a role to play in tackling plastic waste. We will continue working with states and territories, businesses and communities to grow our recycling capabilities, address problematic plastics and support jurisdictions to reduce plastic waste from entering our environment where it can cause harm to wildlife.

Nationally, the introduction of helium onto the Australian market is dealt with through the Australian Industrial Chemicals Introduction Scheme administered by the Department of Health. This largely covers human health and environmental toxicity risks of chemicals.

The Government does not directly look after the regulation of helium filled balloons as a product itself. State and territory governments are responsible for legislating the phase-out of single use plastics or regulating specific products, such as helium balloons. For instance, many states and territories have recently introduced legislation to phase-out single use plastics and have introduced plastic bag bans.

The Government is strongly committed to working with the states and territories to reduce waste, increase recycling rates and build capacity in Australia’s waste and recycling industry, including the harmonisation of states’ and territories’ legislative requirements. Each product needs to be considered based on environmental and health issues raised and the relevant state, territory and Commonwealth responsibilities.

As Assistant Minister for Waste Reduction and Environmental Management, I attended Australia's first ever National Plastics Summit (the Summit) hosted by the Minister for the Environment, the Hon Sussan Ley MP, in Canberra on 2 March 2020, where problematic plastic waste was a key focus of discussions. The Summit recognised that while plastic has been a revolutionary material, it is also one of the most insidious forms of pollution. The Summit showcased and identified new solutions to the plastic waste challenge and will mobilise further action from governments, industry and non-government organisations. It also identified new opportunities to directly address targets under the National Waste Policy Action Plan.

You might be interested to know that the Summit included a specific roundtable on 'Plastics in our oceans and waterways' that considered ways to reduce marine plastic debris. I understand the issue of balloon debris was discussed in this session. Ideas and solutions generated at the Summit will be used to inform the National Plastics Plan (the Plan). The Government has committed to delivering the Plan by early 2021. Information and ideas discussed at the Summit have been made available online at: [environment.gov.au/protection/waste-resource-recovery/national-plastics-summit](https://environment.gov.au/protection/waste-resource-recovery/national-plastics-summit).

The Government has also developed the *Threat Abatement Plan for the impacts of marine debris on the vertebrate wildlife of Australia's coasts and oceans* (2018). This Abatement Plan provides national guidance on actions to prevent and mitigate the impacts of harmful marine debris, including a range of management approaches for research and monitoring, public outreach and education, preventing and reducing debris from land-based sources from entering the oceans and becoming marine debris. Further information on our plan to beat marine debris is at: [environment.gov.au/biodiversity/threatened/publications/tap/marine-debris-2018](https://environment.gov.au/biodiversity/threatened/publications/tap/marine-debris-2018).

Through the Reef Trust, the Government has engaged Tangaroa Blue Foundation, working in partnership with Conservation Volunteers Australia, to deliver a five-year \$5 million program of local actions to clean up and prevent debris from entering the waters of the Great Barrier Reef. The program will also raise awareness and educate communities on the dangers of marine debris as well as preventing the flow of debris into the reef lagoons. Marine debris, such as balloons, plastic bags and bottles and discarded fishing nets, is a significant risk to reef ecosystems and wildlife, including turtles, dugongs, coral and seabirds.

Thank you for raising this matter with me.

Yours sincerely



TREVOR EVANS



PO Box 1379  
Carlton VIC 3053  
Australia

+61 3 9023 1958  
info@icanw.org  
www.icanw.org.au  
ABN: 99 291 421 937

November 10<sup>th</sup>, 2020

Dear Mayor and Councillors,

History was made last month as the Treaty on the Prohibition of Nuclear Weapons achieved a momentous tipping point on the pathway to permanent international law.

On October 24, the Treaty on the Prohibition of Nuclear Weapons received its 50th ratification, triggering its entry into force 90 days later. Nuclear weapons will be banned under international law on January 22, 2021.

The nuclear ban treaty prohibits nations from developing, testing, producing, manufacturing, transferring, possessing, stockpiling, using or threatening to use nuclear weapons, or allowing nuclear weapons to be stationed on their territory.

**Australia has not yet joined the Treaty.** In just a few months, Australia will be out of step with international law, and an outlier in our Pacific region where most of our neighbours, including New Zealand, have completed the ratification process.

**The International Campaign to Abolish Nuclear Weapons 'Cities Appeal' is the best way local governments across Australia can show their support for nuclear disarmament.**

Fremantle Mayor Dr Brad Pettitt, our region's representative in the international Mayors for Peace Network, has called on Australian councils to take action and participate in the nuclear weapons debate of our time. He notes that; *"This is a crucial issue for cities and towns because nuclear weapons, by their very nature, target civilians, our homes and workplaces. As local government bodies, we have a duty to protect our constituents from the escalating threat of nuclear war."*

In August 2020, after receiving submissions from local councils across the nation, the Australian Local Government Association wrote to the Senator the Hon. Marise Payne Minister for Foreign Affairs with a message: *Councils urge the Australian Government to sign and ratify the United Nations Treaty on the Prohibition of Nuclear Weapons.*

Thirty-one Australian councils including Sydney, Melbourne, Fremantle, Port Adelaide, Newcastle and Hobart have endorsed the Cities Appeal, and encouraged our federal government to sign and ratify this landmark treaty.

The 'Cities Appeal' has also been supported by Washington DC, Hiroshima, Berlin, Geneva and Los Angeles and hundreds of cities and towns worldwide.

**We now invite your council to endorse the ICAN Cities Appeal in celebration of the Treaty on the Prohibition of Nuclear Weapons' impending entry-into-force.**

The treaty's entry-into-force will cement the illegality of nuclear weapons in international law. This change will influence the behaviour of states, even those which don't join the treaty, interrupt the flow of funds to nuclear arms producers, stimulate debate and increase pressure on nuclear weapons states to disarm.

Wherever they are, cities and towns can be champions in addressing the world's most urgent existential challenges. A suggested council motion in support of the Treaty on the Prohibition of Nuclear Weapons could read as follows:

1. *The 2017 United Nations Treaty on the Prohibition of Nuclear Weapons is the first treaty to comprehensively outlaw nuclear weapons and provide a pathway for their elimination. Having received its 50th ratification in October 2020, the treaty will enter into force on 22 January 2021. All national governments are invited to sign and ratify the treaty.*
2. *Entry into force is an important milestone on the path to a nuclear weapon-free world. It will make concrete the standard that nuclear weapons are illegal and illegitimate for all states. It will mark the moment that the treaty becomes a permanent part of international law.*
3. *To commemorate this achievement of global diplomacy, our council endorses the International Campaign to Abolish Nuclear Weapons 'Cities Appeal', which reads:*
4. *Our city/town is deeply concerned about the grave threat that nuclear weapons pose to communities throughout the world. We firmly believe that our residents have the right to live in a world free from this threat. Any use of nuclear weapons, whether deliberate or accidental, would have catastrophic, far-reaching and long-lasting consequences for people and the environment.*
5. *Therefore, we warmly welcome the entry into force of the UN Treaty on the Prohibition of Nuclear Weapons on 22 January 2021, and we call on our national government to sign and ratify it without delay.*

Your support for this motion will be a small but meaningful step towards Australia's ratification of the treaty, which in turn will contribute to the stigmatisation, prohibition and elimination of nuclear weapons.

**The entry-into-force of this treaty is the beginning of the end of nuclear weapons.**

Supporters of the nuclear ban treaty in Australia include the Australian Red Cross and the Australian Medical Association, both of whom see this as a fundamentally humanitarian issue, beyond party politics.

Australia has joined the treaties prohibiting other inhumane and indiscriminate weapons including biological weapons, chemical weapons, landmines and cluster munitions. Nuclear weapons do not enhance security, and the global tide is turning against them. It is only a matter of time before Australia plays its part and joins the treaty.

I look forward to your council pledging its support for Australia joining the Treaty and joining the cities and towns in support of a more peaceful world.

Kind Regards



Jemila Rushton  
International Campaign to Abolish Nuclear Weapons, Australia

*Once passed, the Mayor or elected official can send an email to [jemila@icanw.org](mailto:jemila@icanw.org) indicating that the council endorses the International Campaign to Abolish Nuclear Weapons (ICAN) Cities Appeal. It is recommended that council writes to inform the Foreign Minister and local federal representatives that the council has endorsed the ICAN Cities Appeal.*

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## 2021 NSW Local Government Elections: Council Update

Bulletin no.4  
Issued 17 December 2020

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### **1. iVote for September 2021 elections**

#### **Use of internet voting at the 2021 local government elections**

The Minister for Local Government has stated it is the NSW Government's intention to authorise iVote to be used as an additional voting channel at local government elections that are administered by the NSW Electoral Commission in September 2021.

Before iVote can be used at these elections it will be necessary for legislative amendments to be made and for our existing iVote system to be reconfigured. The Office of Local Government manages amendments to the *Local Government Act 1993* and *Local Government (General) Regulation 2005* for the NSW Government. In anticipation of the necessary amendments being made in time, however, we have commenced reconfiguring iVote for local government elections, referenda and polls.

We will provide further information about whether iVote will be available at the September 2021 local government elections if the necessary legislative amendments are made. More information about iVote can be found [here](#).

### **2. Funding for COVID-safe elections**

#### **Minister confirms additional funding to conduct safe elections**

The Government has announced that it will provide additional funding to the NSW Electoral Commission to help cover the cost of conducting the September 2021 local government elections in a COVID-safe way.

This means that councils will only need to meet the costs that would have been incurred in holding the elections in a non-COVID environment.

### **3. Sydney Town Hall out for 2021**

#### **Multi-area voting at Sydney Town Hall not to take place in 2021 elections**

Consideration of COVID-related risks has led the NSW Electoral Commission to reassess the suitability of using Sydney Town Hall as a multi-area venue for pre-poll voting and on the election day.

Due to public health requirements, in particular social distancing, the Commissioner has determined that, to ensure the safety of voters, party workers and election staff, Sydney Town Hall will not be used for the 2021 elections.

For electors voting in the City of Sydney, a number of venues will be located around the CBD. Consideration will be given to the establishment of some multi council pre-poll venues and polling places within the Sydney local government area to allow electors from some surrounding areas to vote in the Sydney CBD.

Finally, all at the NSW Electoral Commission would like to wish you and your staff a Merry Christmas and Happy New Year.

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231 Elizabeth Street | Sydney NSW 2000 | GPO Box 832 | Sydney NSW 2001  
T: (+61 2) 9290 5910 | SWITCH: (+61 2) 9290 5999 | ENQUIRIES: 1300 135 736  
[elections.nsw.gov.au](http://elections.nsw.gov.au)



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**16 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**17 PETITIONS**

Nil

**18 CLOSED SESSION****RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**18.1 Clean TeQ pipeline agreement update**

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**18.2 Caravan Park Review and Options**

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**18.3 Contract extensions - Riverview Caravan park and lakeview caravan park**

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**18.4 Final 2020 Audit Management letter**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**18.5 Tender Assessment - Condobolin and Tottenham Toddler Pool Filtration upgrade**

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**18.6 Offer to purchase land Walker and Loughnan Street Lake Cargelligo**

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.