



**I hereby give notice that an Ordinary Meeting of Council will be held on:**

**Date:** Wednesday, 24 November 2021  
**Time:** 2.00pm  
**Location:** Condobolin Council Chambers

# **BUSINESS PAPER**

**Ordinary Council Meeting**

**24 November 2021**

## ***Lachlan Shire –THE HEART OF NSW***



### ***Our Vision:***

*For the Lachlan Shire to be a resilient community providing economic and social growth, through evolving, agricultural, business and mineral activities*

### ***Mission:***

*To engage the community, providing and delivering progressive services whilst implementing a long term strategic plan leading to the social and economic benefit of the community*

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- 1      ACKNOWLEDGEMENT OF COUNTRY AND ELDERS**
- 2      APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**
- 3      CONFIRMATION OF MINUTES**

Ordinary Meeting - 27 October 2021

**MINUTES OF LACHLAN SHIRE  
ORDINARY COUNCIL MEETING  
HELD AT THE TOTTENHAM MEMORIAL HALL  
ON WEDNESDAY, 27 OCTOBER 2021 AT 2:10PM**

**PRESENT:** Mayor John Medcalf (OAM), Cr Elaine Bendall, Cr Melissa Blewitt, Cr Dennis Brady, Cr Mark Hall, Cr Peter Harris, Cr Brian Nelson, Deputy Mayor Paul Phillips, Cr Melissa Rees

**IN ATTENDANCE:** Greg Tory (General Manager), Karen Pegler (Director - Corporate and Community Services), Adrian Milne (Director - Infrastructure Services), Jon Shillito (Director - Environment, Tourism and Economic Development), Paula Ewing (Executive Assistant)

**1 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS**

Was read out by Councillor Brady

**2 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**

Nil

**3 CONFIRMATION OF MINUTES**

**RESOLUTION 2021/226**

Moved: Cr Elaine Bendall

Seconded: Cr Peter Harris

That the minutes of the Ordinary Meeting held on 22 September 2021 be confirmed.

That a correction be made to Item 9.1 as Councillor Brady and Councillor Carter were not present at the meeting.

**CARRIED**

Councillor Hall joined the meeting at 2:15pm

**4 MAYORAL MINUTE**

**4.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS - OCTOBER**

**RESOLUTION 2021/227**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That Council

1. Receive and Note Mayoral Minute No R21/304.

**CARRIED**

## 5 PUBLIC FORUM

Terry Fishpool

'Hanger Spoon'

Tottenham to Bogan Gate Rail

Councillor Rees joined the meeting at 2:19pm

## 6 DISCLOSURE OF INTEREST

Clr Brady declared a significant pecuniary interest in Item 8.4 as he is Vice President of the Chamber of Commerce.

Clr Mel Blewitt declared a non-significant, non-pecuniary interest in Item 7.1 and 7.2 as her future brother in-law has the lease at Willowbend Sports Centre

Councillor Mel Blewitt declared a non-significant, non-pecuniary interest in Item 18.6 as she works with the applicants mother.

Councillor Mel Rees declared a non-significant, non-pecuniary interest in Item 18.6 as she works with the applicant.

## 7 GENERAL MANAGER

### 7.1 LOCAL ROAD AND COMMUNITY INFRASTRUCTURE PROGRAM - PHASE 3

#### RESOLUTION 2021/228

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That

1. The General Manager's Report No. R21/314 be received and noted.
2. Council approve project numbers 1 to 10 as detailed in the report as priority projects as well as the Tottenham Water Tower mural for funding under the Local Road and Community Infrastructure Phase 3 Program.
3. The priority projects be submitted to the Commonwealth Government for approval as soon as possible.

**CARRIED**

**7.2 ACTIVE RESOLUTIONS - OCTOBER**

**RESOLUTION 2021/229**

Moved: Deputy Mayor Paul Phillips

Seconded: Cr Peter Harris

That:

1. The General Manager’s Report no R21/315 be received and noted.

**CARRIED**

**8 CORPORATE AND COMMUNITY SERVICES**

**8.1 CUSTOMER REQUESTS - 30 SEPTEMBER 2021**

**RESOLUTION 2021/230**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That:

1. The Director Corporate and Community Services Report No. R21/257 be received and noted.

**CARRIED**

**8.2 DRAFT ARIC TERMS OF REFERENCE**

**RESOLUTION 2021/231**

Moved: Cr Peter Harris

Seconded: Cr Mark Hall

That:

1. The Director Corporate & Community Services Report No. R21/282 be received and noted.
2. The draft ARIC Terms of Reference be adopted as presented.

**CARRIED**

**8.3 INVESTMENTS AS AT 30 SEPTEMBER 2021**

**RESOLUTION 2021/232**

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That:



1. The Director Corporate and Community Services Report No. R21/290 be received and noted.

**CARRIED**

The Mayor read out a letter from the Chamber of Commerce in regards to the Shop Condo campaign.

Clr Brady declared a significant pecuniary interest in Item 8.4 as he is Vice President of the Chamber of Commerce and left the meeting at 2:58pm

## **8.4 DONATIONS**

### **RESOLUTION 2021/233**

Moved: Cr Peter Harris

Seconded: Cr Melissa Blewitt

That

1. The Director of Corporate and Community Services Report No. R21/296 be received and noted.
2. Council determine the amount of sponsorship to be provided to:
  - a. Ronald McDonald House Charities Orange. \$600
  - b. Condobolin Chamber of Commerce. 3000k from the events budget.

Councillor Hall asked for his name to be recorded against the motion, 2.b.

**CARRIED**

Clr Brady returned to the meeting at 3:05pm

## **9 ENVIRONMENT, TOURISM AND ECONOMIC DEVELOPMENT**

### **9.1 MCINNES STREET, LAKE CARGELLIGO**

#### **RESOLUTION 2021/234**

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That:

1. The Director of Environment, Tourism and Economic Development Report No. R21/248 be received and noted.
2. An allocation of \$80,000 from the Housing and Development reserve be approved to undertake preliminary investigations into 1 McInnes Street to determine the development potential of the site.
3. A further report be presented to Council in the first quarter of 2022 with an update on the budget and findings of the preliminary investigations.

**CARRIED**

## **9.2 ABORIGINAL AND TORRES STRAIT ISLANDER PROTOCOL**

### **RESOLUTION 2021/235**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That:

1. The Director of Environment, Tourism and Economic Development Report No. R21/279 be received and noted.
2. The Lachlan Shire Aboriginal and Torres Strait Islander Protocol be adopted and be placed on Council's website.
3. The protocol be reviewed during the next Council term to allow more detailed community consultation to be undertaken.

**CARRIED**

## **9.3 TRANSFER/RELEASE OF DOMAIN NAMES**

### **RESOLUTION 2021/236**

Moved: Cr Elaine Bendall

Seconded: Cr Peter Harris

That:

1. The Director of Environment, Tourism and Economic Development Report No. R21/288 be received and noted.
2. The domain names lakecargelligobirds.com and lakecargelligobirds.com.au be transferred to "Lake Cargelligo Birds".
3. That a legally binding agreement be negotiated to ensure that the domain names revert back to Council's ownership in the event that "Lake Cargelligo Birds" cease to operate, change ownership or no longer wish to maintain ownership.
4. That all costs associated with the transfer of the ownership be the responsibility of "Lake Cargelligo Birds".

**CARRIED**

## **9.4 DEVELOPMENT DATA SEPTEMBER 2021**

### **RESOLUTION 2021/237**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That:

The Director Environment, Tourism and Economic Development Report No. R21/291 be received and noted.

**CARRIED**

## **9.5 LOCAL HERITAGE FUND (SMALL GRANTS) 2021/2022**

### **RESOLUTION 2021/238**

Moved: Cr Peter Harris

Seconded: Cr Melissa Blewitt

That

1. The Director Environment, Tourism and Economic Development Report No. R21/294 be received and noted.
2. Council allocate the \$15,260.00 from the Lachlan Shire Council Local Heritage Fund 2021-2022 as follows:
  - (a) \$5,469.00 for the works to Melrose Homestead, Melrose;
  - (b) \$2,000.00 for the works to Tottenham and Albert Cemeteries;
  - (c) \$2,866.00 for the works to the Lake Cargelligo War Memorial; and
  - (d) \$4,925.00 for the works to the Lake Cargelligo NAB building.

**CARRIED**

## **9.6 DA2021/38 - VISITOR INFORMATION CENTRE**

### **RESOLUTION 2021/239**

Moved: Cr Peter Harris

Seconded: Cr Melissa Blewitt

That:

1. The Director of Environment, Tourism and Economic Development Report No. R21/295 be received and noted.
2. Council resolve to approve DA2021/38 subject to the conditions recommended by Penrith City Council and subject to the suggested changes within this report.

In Favour: Crs John Medcalf, Paul Phillips, Elaine Bendall, Melissa Blewitt, Dennis Brady, Mark Hall, Peter Harris, Melissa Rees and Brian Nelson

Against: Nil

**CARRIED**

**9.7 FY20/21 AND FY21/22 PROJECT MONTHLY UPDATE FOR SEPTEMBER/OCTOBER****RESOLUTION 2021/240**

Moved: Cr Peter Harris

Seconded: Cr Melissa Rees

That:

1. The Director of Environment, Tourism and Economic Development Report No.R21/297 be received and noted.

**CARRIED**

**10 INFRASTRUCTURE SERVICES****10.1 FY2122 ROADWORKS MONTHLY UPDATE FOR SEPTEMBER****RESOLUTION 2021/241**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That

1. The Director of Infrastructure Services Report No. R21/287 be received and noted.

**CARRIED**

**10.2 LACHLAN SHIRE COUNCIL TRAFFIC COMMITTEE MEETING SEPTEMBER 2021****RESOLUTION 2021/242**

Moved: Cr Mark Hall

Seconded: Deputy Mayor Paul Phillips

That:

1. Director Infrastructure Services Report No D21/293 be received and noted
2. The status of outstanding and completed matters from previous Traffic Committee Meetings be noted
3. Council support the following recommendations from Traffic Committee:
  - (a) The disabled car park at the Canada Street Doctor Surgery in Lake Cargelligo be sign posted and delineated to comply with the relevant Australian Standard and the ramp be modified to be made more mobility friendly by reducing the "lip" in the pavers.
  - (b) The disabled car park at Condobolin Library in Bathurst Street be altered to comply with Australian Standards by reconstructing the kerb and gutter, reducing the slope, adding the line and artwork and the installation of a bollard.
  - (c) The disabled car park at the intersection of Bathurst and William Street be deferred and considered with future CBD upgrades.

- (d) The "loading zone" signage request be declined, instead install "no parking" sign at the post box to comply with sect 199 of Road Rules Regulations.
- (e) The design of Maitland Street and Boona Road be adopted. With reprioritisation of Maitland Street, including staggering of Boona Road, the site boards and stop signs.
- (f) The traffic control plan for West Milby Gymkhana event be endorsed.
- (g) The design of the traffic facilities in the Foster Street upgrade be endorsed, including Foster, Lake, Canada and Lorne Street intersections, installation of pedestrian islands, disabled parking, line marking and road signage.

**CARRIED**

### **10.3 FY21/22 UTILITIES MONTHLY UPDATE FOR SEPTEMBER**

#### **RESOLUTION 2021/243**

Moved: Cr Peter Harris

Seconded: Cr Mark Hall

That

1. The Director Infrastructure Services Report No. R21/292 be received and noted.
2. Refer the RNSW842 Sewage Effluent Reuse Management System project costings for Tottenham to the Project Steering Committee for further discussion, highlighting the high ongoing cost for the proposed system.

**CARRIED**

### **10.4 REQUEST FOR STOCK GRID MARSDEN ROAD**

#### **RESOLUTION 2021/244**

Moved: Cr Peter Harris

Seconded: Cr Elaine Bendall

That:

1. Director of Infrastructure Services Report No R21/298 be received and noted.
2. The request from Mr G Passmore for a stock grid on SR 91 Marsden Road be declined.

**CARRIED**

### **10.5 FY21/22 URBAN WORKS UPDATE FOR SEPTEMBER**

#### **RESOLUTION 2021/245**

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That:

1. The Director Infrastructure Services Report No. R21/303 be received and noted.

**CARRIED**

## **10.6 TREE ASSESSMENT - 50 BATHURST STREET, CONDOBOLIN**

### **RESOLUTION 2021/246**

Moved: Cr Mark Hall

Seconded: Deputy Mayor Paul Phillips

That:

1. The Director Infrastructure Services Report No. 21/306 be received and noted.
2. Council decline the request for removal and replacement of the tree due to the significant amenity and shade benefit it provides in Bathurst Street.
3. Council reduce the risk to person and property through continuing to trim the tree branches to maintain clearance from the building and awning, lift pavers and trim the troublesome roots and reinstall pavers.

**CARRIED**

## **11 DEPUTATIONS**

## **12 NOTICES OF MOTION**

Nil

## **13 NOTICES OF RESCISSION**

Nil

## **14 DELEGATES REPORT**

### **14.1 GUM BEND LAKE ADVISORY COMMITTEE MEETING OCTOBER 2021**

#### **RESOLUTION 2021/247**

Moved: Cr Dennis Brady

Seconded: Cr Peter Harris

That:

1. The Director Infrastructure Services Report R21/300 be received and noted.
2. The Gum Bend Lake Advisory Committee Meeting October 2021 minutes be received and noted.
3. Council trial option 1 for a temporary toilet facility at the point during the peak summer period.

**CARRIED**

Clr Nelson attended the Traffic committee meeting.

## **15 CORRESPONDENCE**

### **15.1 CORRESPONDENCE - OCTOBER**

#### **RESOLUTION 2021/248**

Moved: Cr Peter Harris

Seconded: Cr Elaine Bendall

That:

1. The General Manager's Report No. R21/302 be received and noted.

**CARRIED**

Council paused for a break at 3:59pm

At 4:14pm Council resumed

**16 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**17 PETITIONS**

Nil

**18 CLOSED SESSION**



**RESOLUTION 2021/249**

Moved: Cr Dennis Brady

Seconded: Cr Melissa Rees

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**18.1 Draft Four year Strategic Internal Audit Plan**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**18.2 Audit, Risk & Improvement Committee Chair fees review**

This matter is considered to be confidential under Section 10A(2)a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

**18.3 Lease agreement - 17 McDonnell St Condobolin**

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**18.4 Licence for Weighbridge Area**

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**18.5 Articulated Motor Grader Q2021/47**

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**18.6 Request to transfer a crown road - near to North Forbes Road**

This matter is considered to be confidential under Section 10A(2)a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

**18.7 Quote Q2021/48 - Replacement of Two (2) Gravel Trucks**

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**18.8 Tender Assessment - Condobolin Truck Wash Upgrade**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**18.9 Replacement of two (2) water trucks - Q2021/49**

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

#### **18.10 APA Group - MW880 gas compressor - associated works and gravel supply**

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

#### **18.11 Offer to purchase land - Loughnan Street Lake Cargelligo**

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**CARRIED**

#### **RESOLUTION 2021/250**

Moved: Cr Dennis Brady

Seconded: Cr Peter Harris

That Council moves out of Closed Council into Open Council.

**CARRIED**

#### **18.1 DRAFT FOUR YEAR STRATEGIC INTERNAL AUDIT PLAN**

#### **RESOLUTION 2021/251**

Moved: Cr Mark Hall

Seconded: Cr Dennis Brady

That:

1. The Director Corporate & Community Services Report No. R21/284 be received and noted.
2. Council note the attached survey results and draft 4 year Strategic Internal Audit Plan 2022-2025.
3. Council provide direction for the top 7-8 items to be included in the four year Strategic Internal Audit Plan 2022-2025.
4. The Director Corporate and Community Service obtain quotations to conduct the Internal Audits over a 4 year period.

**CARRIED**

**18.2 AUDIT, RISK & IMPROVEMENT COMMITTEE CHAIR FEES REVIEW****RESOLUTION 2021/252**

Moved: Cr Mark Hall

Seconded: Cr Dennis Brady

That:

1. The Director Corporate & Community Services Report R21/285 be received and noted.
2. The ARIC Chairperson fee, effective from the appointment of the new ARIC Chair, will be up to \$1,200 per meeting depending on qualifications and experience of the Chairperson.
3. The ARIC Chairperson fee will include meeting preparation time. Travel expenses will be paid on a per kilometre rate in addition to the meeting fee.
4. The Chairperson fee will be determined by Council after considering the recommendation of the recruitment selection panel.

Councillor Blewitt asked for her name to be recorded against the motion.

**CARRIED****18.3 LEASE AGREEMENT - 17 MCDONNELL ST CONDOBOLIN****RESOLUTION 2021/253**

Moved: Cr Elaine Bendall

Seconded: Deputy Mayor Paul Phillips

That:

1. Director Corporate and Community Services Report No. R21/286 be received and noted.
2. A new 5 year lease be offered to Forbes Veterinary Clinic for the use of 17 McDonnell Street Condobolin, as per option 1 of the report.
3. The new lease document be prepared by Council's legal representative registered with NSW Land Registry Services once signed by both parties.
4. The Mayor and General Manager be authorised to sign the new lease agreement and attach the Council Seal if required.

**CARRIED****18.4 LICENCE FOR WEIGHBRIDGE AREA****RESOLUTION 2021/254**

Moved: Cr Mark Hall

Seconded: Deputy Mayor Paul Phillips

That:

1. Director Corporate and Community Services Report No. R21/281 be received and noted.

2. The draft Licence Agreement for part of Lot 12 DP 1069977 be accepted as per option 1 in the report
3. The General Manager be authorised to sign the Licence agreement as attached.

**CARRIED**

## **18.5 ARTICULATED MOTOR GRADER Q2021/47**

### **RESOLUTION 2021/255**

Moved: Cr Peter Harris

Seconded: Cr Mark Hall

That:

1. The Director Environment, Tourism and Economic Development Report No. R21/289 be received and noted.
2. Council purchase 1 new Caterpillar 150 grader from Westrac Pty Ltd for \$476,905.00, trade fleet no 6009 for \$195,000.00 with a changeover of \$281,905.

**CARRIED**

Councillor Mel Blewitt declared a non-significant, non-pecuniary interest in Item 18.6 as she works with the applicants mother and left the room at 4:21pm.

Councillor Mel Rees declared a non-significant, non-pecuniary interest Item 18.6 as she works with the applicant and left the room at 4:21pm.

## **18.6 REQUEST TO TRANSFER A CROWN ROAD - NEAR TO NORTH FORBES ROAD**

### **RESOLUTION 2021/256**

Moved: Cr Elaine Bendall

Seconded: Deputy Mayor Paul Phillips

That

1. The Director Infrastructure Services Report No. R21/299 be received and noted.
2. The application for Council to take over the Crown road off North Forbes Road to upgrade and maintain be declined.
3. Council consents to the closure of the unnamed section of public road linking lot 13 DP1053434 to the Crown road at the applicant's full cost.
4. Council acknowledge that the land in the unnamed road may vest in the Crown if closed and any proceeds from the sale of the road may be returned to the Crown.

Councillors Nelson and Brady asked for their names to be recorded against the motion.

**CARRIED**

Moved: Cr Brian Nelson

Seconded: Cr Dennis Brady

That

2. The application for Council to take over the Crown road off North Forbes Road to upgrade and maintain be declined be removed from the recommendation.

Upon voting the motion was lost.

Moved: Cr Mark Hall

That 2. be removed and to insert; Council invite the applicants to upgrade the road at their cost.

The motion lapsed.

Councillor Blewitt and Rees returned to the the room at 4:52pm.

### **18.7 QUOTE Q2021/48 - REPLACEMENT OF TWO (2) GRAVEL TRUCKS**

#### **RESOLUTION 2021/257**

Moved: Cr Mark Hall

Seconded: Deputy Mayor Paul Phillips

That:

1. The Director Environment, Tourism and Economic Development Report No. R21/307 be received and noted.
2. Council purchase 2 new Mack Trident cab chassis with Chriss tipping body from Wagga Trucks for \$595,212.20. Trade Fleet Nos. 7016 and 7018 for \$220,000.00 with a total changeover of \$375,212.20.

**CARRIED**

### **18.8 TENDER ASSESSMENT - CONDOBOLIN TRUCK WASH UPGRADE**

#### **RESOLUTION 2021/258**

Moved: Deputy Mayor Paul Phillips

Seconded: Cr Elaine Bendall

That

1. The Director of Infrastructure Services Report No R21/301 be received and noted.
2. The tender from Consenth Solutions Pty Ltd excluding the contingency and landscaping be accepted for an amended tender value of \$499,869.35 ex GST.
3. Council fund an additional \$65,000 from the FAG roads reserve for the Condobolin Truck Wash.
4. The General Manager be authorised to execute the contract documents and affix the Council seal if required.

**CARRIED**

**18.9 REPLACEMENT OF TWO (2) WATER TRUCKS - Q2021/49****RESOLUTION 2021/259**

Moved: Cr Peter Harris

Seconded: Cr Mark Hall

That:

1. The Director Environment, Tourism and Economic Development Report No. R21/309 be received and noted.
2. Council purchase 2 new Volvo FMx cab chassis with Barry Burrows water tanks from Wagga trucks for \$777,007.00 and trade fleet Nos. 7013 and 7014 for \$220,000.00 with a changeover of \$557,007.00.

**CARRIED****18.10 APA GROUP - MW880 GAS COMPRESSOR - ASSOCIATED WORKS AND GRAVEL SUPPLY****RESOLUTION 2021/260**

Moved: Cr Peter Harris

Seconded: Cr Dennis Brady

That:

1. The Director Infrastructure Services Report No R21/308 be received and noted
2. The proposed scope of works and associated cost estimates for the Crown Camp Road works gravel re-sheeting and maintenance works supporting the construction period be endorsed.
3. The proposed sale of quarry materials to APA Group be approved.
4. The General Manager be authorised to negotiate any variations from the proposed scope of works and cost estimates detailed in this report.
5. The General Manager be authorised to execute any contract documents with APA group for the purpose of facilitating the MW880 project.

**CARRIED****18.11 OFFER TO PURCHASE LAND - LOUGHNAN STREET LAKE CARGELLIGO****RESOLUTION 2021/261**

Moved: Cr Mark Hall

Seconded: Deputy Mayor Paul Phillips

That:

1. The General Manager's Report No. R21/311 be received and noted.
2. Council confirm the sale of Lot 10 (H.N. 103) Loughnan Street Lake Cargelligo as per as per option 1 in the report.

3. The General Manager engage Council's legal representative to prepare the contract documents and transact the sale.
4. The Mayor and General Manager be delegated authority to sign the contract documents and affix the Council Seal.

**CARRIED**

**Late Report**

**Sale of Land – 75 & 77 Loughnan St, Lake Cargelligo**

**RESOLUTION 2021/262**

Moved: Deputy Mayor Paul Phillips

Seconded: Cr Elaine Bendall

1. Council accept the offer to purchase 75 & 77 Loughnan St, Lake Cargelligo for the price of \$35,000 plus GST per lot.
2. The General Manager engage Council's legal representative to prepare the contract documents and transact the sale.
3. The Mayor and General Manager be authorised to sign the contract documents and attach the Council seal.

**The Meeting closed 5:18pm**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 24 November 2021.**

.....  
**CHAIRPERSON**

**4 MAYORAL MINUTE****4.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS ATTENDED BY THE MAYOR AND DEPUTY MAYOR NOVEMBER****TRIM Number: R21/345****Author: Executive Assistant - General Management****MEETINGS AND FUNCTIONS**

28<sup>th</sup> October - Meeting to discuss the Condobolin Covert, online meeting (Mayor)

4<sup>th</sup> November - Local Government Week Award, nominated for Best Small Council with the Most Outstanding Youth Week Program, online (Mayor)

4<sup>th</sup> November – NSW JO Chair’s Forum, online (Mayor)

4<sup>th</sup> November – Peter Thomson, Murray Darling Basin Association, Condobolin Administration Building (Mayor)

5<sup>th</sup> November – Country Mayor’s Association, online (Mayor)

10<sup>th</sup> November – Audit Risk and Improvement Committee, Condobolin Administration Building (Mayor)

10<sup>th</sup> November – Strategic Briefing, Condobolin Council Chambers (Mayor)

11<sup>th</sup> November – Remembrance Day Service, RSL Lifecare, William Beech Gardens, Condobolin (Mayor)

18<sup>th</sup> November – Mark Coulton MP, Condobolin Administration Building (Mayor)

19<sup>th</sup> November – Mark Coulton MP, Lake Cargelligo (Deputy Mayor)

19<sup>th</sup> November – End of Term Dinner, RSL Club, Condobolin (Mayor) (Deputy Mayor)

22<sup>nd</sup> November – Community Safety Precinct Meeting, Parkes Shire Council (Mayor)

24<sup>th</sup> November – Ordinary Meeting of Council, Condobolin (Mayor) (Deputy Mayor)

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That:

1. The Mayoral Minute no R21/345 be received and noted.



**5 PUBLIC FORUM**

**6 DISCLOSURE OF INTEREST**

## 7 GENERAL MANAGER

### 7.1 DELEGATIONS OF MAYOR - ELECTION PERIOD

**TRIM Number:** R21/342

**Author:** General Manager

#### PURPOSE

To request Council delegate the carrying out of civic and ceremonial functions of the Mayoral office, between election day, on 4 December 2021, and the holding of the Mayoral election.

#### SUPPORTING INFORMATION

Nil

#### BACKGROUND

Not applicable

#### ISSUES AND COMMENTS

Council has been advised that under the Local Government Act (1993), all current Councillors and Mayors elected by Councillors cease to hold their civic offices on election day 4 December 2021. This means Council will be without a governing body from 4 December 2021 until the declaration of the election occurs, which will be between 21 and 23 December 2021, at the earliest.

The Office of Local Government advised:

*“There is nothing to prevent Councils from authorising the outgoing Mayor to continue to exercise the civic and ceremonial functions normally exercised by the Mayor during this period in the absence of a Mayor, should they wish to do so, (even though the outgoing Mayor will have ceased to hold any civic office in the Council as of the day of election).”*

*Given the possibility that the outgoing Mayor may not be re-elected at the election and may therefore cease to be accountable to the Council and the community, Councils should refrain from making any delegations to the outgoing Mayor.”*

While the Office of Local Government has urged caution, it is noted that the existing Mayor will be declared as an A ward Councillor following the election. As such it is considered desirable that the existing Mayor continues to exercise the civic and ceremonial functions of the Mayor in the period between election day and the holding of the Mayoral election after the elections. This will provide continuity for Council and the community of representation from the elected body.

It should be noted that the practice of the Mayor continuing his/her role has always been standard protocol for Councils across the State. The ruling of the Mayor ceasing to hold office has only just occurred for this election and the industry has objected to this change.

The role of the Mayor is as per Section 226 of the Local Government Act (1993):

*“226 Role of mayor*

*The role of the mayor is as follows—*

- a. to be the leader of the Council and a leader in the local community,*
- b. to advance community cohesion and promote civic awareness,*
- c. to be the principal member and spokesperson of the governing body,*

- including representing the views of the Council as to its local priorities,*
- d. to exercise, in cases of necessity, the policy-making functions of the governing body of the Council between meetings of the Council,*
  - e. to preside at meetings of the Council,*
  - f. to ensure that meetings of the Council are conducted efficiently, effectively and in accordance with this Act,*
  - g. to ensure the timely development and adoption of the strategic plans, programs and policies of the Council,*
  - h. to promote the effective and consistent implementation of the strategic plans, programs and policies of the Council,*
  - i. to promote partnerships between the Council and key stakeholders,*
  - j. to advise, consult with and provide strategic direction to the General Manager in relation to the implementation of the strategic plans and policies of the Council,*
  - k. in conjunction with the General Manager, to ensure adequate opportunities and mechanisms for engagement between the Council and the local community,*
  - l. to carry out the civic and ceremonial functions of the mayoral office,*
  - m. to represent the Council on regional organisations and at inter-governmental forums at regional, State and Commonwealth level,*
  - n. in consultation with the Councillors, to lead performance appraisals of the General Manager,*
  - o. to exercise any other functions of the Council that the Council determines.”*

It is recommended that Council delegates to Mr Arthur John Medcalf OAM the authority to:

“Carry out the civic and ceremonial functions of the Mayoral office, between election day and the holding of the Mayoral election after the elections.”

#### **FINANCIAL AND RESOURCE IMPLICATIONS**

The costs of civic and ceremonial functions are contained within existing budgets. Mr Medcalf will not be paid Mayoral or Councillor fees during this period.

#### **LEGAL IMPLICATIONS**

Not applicable.

#### **RISK IMPLICATIONS**

No risk implications identified.

#### **STAKEHOLDER CONSULTATION**

Not applicable

#### **OPTIONS**

1. Delegate authority to Mr Arthur John Medcalf OAM to carry out the civic and ceremonial functions of the Mayoral office between election day and the holding of the Mayoral election after the elections.
2. Delegate authority to the General Manager to carry out the civic and ceremonial functions of the Mayoral office between election day and the holding of the Mayoral election after the elections.
3. Delegate authority to another person to carry out the civic and ceremonial functions of the Mayoral office between election day and the holding of the Mayoral election after the elections
4. Decline to delegate the civic and ceremonial functions of the Mayoral office to any Councillor or individual.

**CONCLUSION**

Council should delegate the civic and ceremonial functions of the Mayoral office to the existing Mayor for the period between election day and the holding of the Mayoral election after the elections.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong Effective and Responsive Council

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That

1. The General Manager's report No. R21/342 be received and noted.
2. Council delegate to Mr Arthur John Medcalf OAM the authority to:
  - Carry out the civic and ceremonial functions of the Mayoral office, between election day and the holding of the Mayoral election after the elections.

**7.2 MOTIONS FOR THE NSW LOCAL GOVERNMENT SPECIAL CONFERENCE 2022****TRIM Number: R21/346****Author: General Manager****PURPOSE**

To obtain Council endorsement for the submission of motions to the Local Government NSW Special Conference 2022.

**SUPPORTING INFORMATION**

A copy of the LGNSW Annual Conference Motion Submission Guide is attached

**BACKGROUND**

The Local Government NSW (LGNSW) Special Conference is the pre-eminent policy making event for the local government sector. At Conference, delegates vote on motions which help determine the policies and priorities for LGNSW and the sector. It is a key event for local government where councillors come together to share ideas and debate issues that shape the way the sector functions and is governed.

LGNSW member councils are invited to submit motions for possible debate at Conference to advance the sector wide policy agenda. Motions are strategic local government issues which affect members state-wide and introduce new or emerging policy issues and actions.

Member Councils are encouraged to submit motions online by 12 midnight (AEST) on Sunday 30 January 2022 to allow assessment of the motions and distribution of the Business Paper before the Conference.

**ISSUES AND COMMENTS**

The LGNSW Board has resolved that motions will be included in the Business Paper for the Annual Conference only where they:

1. are consistent with the objects of the Association (see Rule 4 of the Association's rules);
2. relate to local government in NSW and/or across Australia;
3. concern or are likely to concern local government as a sector;
4. seek to advance the local government policy agenda of the Association and/or improve governance of the Association;
5. have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws);
6. are clearly worded and unambiguous in nature, and
7. do not express preference for one or several members over one or several other members.

Council members are encouraged to review Action Reports from previous Conference(s) before submitting motions for this year's Annual Conference to ensure the proposed motion wording reflects any recent developments and does not duplicate existing positions.

Any proposed motion must provide accompanying evidence of Council's support for the motion. Such evidence may include an attachment note or extract from the minutes of the Council meeting, at which the member Council resolved to submit the motion for consideration by the Conference. In the absence of a council meeting, the evidence should be a letter signed by both the Mayor and General Manager.

Following feedback from several Councillors the following motions are suggested for submission to the conference;

- 1) That LGNSW advocates to the NSW Government that the following changes be made to the NSW Local Government Act 1993, Chapter 9, Part ,2 Division 3, clause 234(d);

**“234 When does a vacancy occur in a civic office?**

(1) A civic office becomes vacant if the holder—

...(d) is absent from 3 ~~consecutive~~ ordinary meetings of the council **in any calendar year**

(unless the holder is absent because he or she has been suspended from office under this Act or because the council has been suspended under this Act or as a consequence of a compliance order under section 438HA) without—

(i) prior leave of the council, or

(ii) leave granted by the council at any of the meetings concerned...”

- 2) That LGNSW advocates to the NSW Government that the following changes be made to the NSW Local Government Act 1993 Chapter 9 Part 2 Division 5 clause 248;

**“248 Fixing and payment of annual fees for councillors**

(1) A council must pay each councillor a **monthly ~~annual~~ fee which is calculated as one twelfth of the annual fee (subject to point (5) below).**

(2) A council may fix the annual fee and, if it does so, it must fix the annual fee in accordance with the appropriate determination of the Remuneration Tribunal.

(3) The annual fee so fixed must be the same for each councillor.

(4) A council that does not fix the annual fee must pay the appropriate minimum fee determined by the Remuneration Tribunal.

**(5) If a Councillor is absent from more than one (1) ordinary meeting of Council in any calendar year, without prior leave of the Council or leave granted by the council at any of the meetings concerned, then the Councillor shall forfeit 75% of their councillor monthly fee for the meetings they were absent.**

## **FINANCIAL AND RESOURCE IMPLICATIONS**

There are no financial implications with the submission of motions to the LGNSW Conference.

## **LEGAL IMPLICATIONS**

Nil

## **RISK IMPLICATIONS**

Potential reputational risk if the motion is not supported by the local government sector or local community.

## **STAKEHOLDER CONSULTATION**

Nil

## **OPTIONS**

NA

## **CONCLUSION**

Proposed motions for the 2022 LGNSW Special Conference are submitted for Council's consideration and endorsement.

## **LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP Outcome No. 4.2 Strong Effective and Responsive Council

**ATTACHMENTS****1. Conference Motions Submission Guide** [↓](#)**RECOMMENDATION**

That:

1. The General Manager's Report No. R21/346 be received and noted.
2. The following motions be endorsed for submission to the Local Government NSW 2022 Special Conference;
  - a) That LGNSW advocates to the NSW Government that changes be made to the NSW Local Government Act 1993 Chapter 9 Part 2 Division 3 clause 234(d) as detailed in the report,
  - b) That LGNSW advocates to the NSW Government that changes be made to the NSW Local Government Act 1993 Chapter 9 Part 2 Division 5 clause 248 as detailed in the report.



# LGNSW Special Conference Motions Submission Guide

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## Motions Submission Guide

### 1. Introduction

Each year, member councils across NSW submit a range of motions to an Annual Conference conducted by Local Government NSW (LGNSW). These motions relate to strategic local government issues which affect members state-wide and introduce new or emerging policy issues and actions. They are debated and resolved by Conference delegates, with successful resolutions guiding LGNSW's advocacy priorities for the year ahead.

However, stay-at-home orders and the postponement of local government elections have forced a truncated Annual Conference in 2021, with insufficient time for proper motion debate. To ensure motions are properly debated and resolved by members, LGNSW will hold an additional Special Conference from 28 February to 2 March 2022.

All LGNSW member councils are invited to submit motions to this Special Conference, with the following Guide outlining the Motion development and submission process.

### 2. Deadlines

Members are encouraged to submit motions [online](#) as early as possible to allow assessment of the motions and distribution of the Business Paper before the Conference. Under LGNSW Rules, the latest date motions can be accepted for inclusion in the Business Paper is **12 midnight (AEDT) on Sunday 30 January 2022** (28 days prior to Conference).

### 3. Criteria for motion submission

The LGNSW Board has resolved that motions will be included in the Business Paper for the Conference only where they:

1. are consistent with the objects of LGNSW (see Rule 4 of the Association's [rules](#)),
2. relate to local government in NSW and/or across Australia,
3. concern or are likely to concern local government as a sector,
4. seek to advance the local government policy agenda of LGNSW and/or improve governance of the Association,
5. have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws),
6. are clearly worded and unambiguous in nature, and
7. do not express preference for one or several members over one or several other members.

Council members are encouraged to review [Action Reports](#) (on the member only pages of the LGNSW website) from previous Conferences and the [LGNSW Policy Platform](#) before submitting motions for this year's Special Conference to ensure the proposed motion wording reflects any recent developments and does not duplicate existing positions..

### 4. How to write a motion

Motions adopted at Conferences inform LGNSW's advocacy actions on behalf of the local government sector. LGNSW includes the exact wording of motions when writing to ministers, departments and agencies post-conference, so it is important that the wording of motions clearly outlines your council's policy intent or objective.

The format of motions, as much as possible, should call on a specific body (e.g. LGNSW, state government, federal government, a specific department or minister) and have a specific outcome that the motion is aiming to achieve. The wording should be unambiguous.

*Examples of clearly-worded Annual Conference motions:***Minister for Rural and Regional NSW**

That LGNSW lobbies the NSW State Government to appoint a Minister for Rural and Regional NSW with suitable resources to undertake meaningful representative activities.

**Natural Disaster Funding, Day Labour**

That LGNSW requests the Australian and NSW governments reinstate the claimable expense for the use of council staff during their normal working hours to attend to natural disaster relief and recovery funded works and reverse the present policy that effectively requires the mandatory use of contractors for recovery works.

**Companion Animal Act matters**

That LGNSW advocates that the NSW Government takes the following steps to improve the management of companion animals:

- establish an integrated on-line statewide registration process as an improved service to companion animal owners;
- resolve difficulties with the *Companion Animals Act 1998* definition of an "Authorised Officer", by using the definition contained in the *Impounding Act 1993* as the definition in both Acts, allowing councils choice in the business model for its area; and
- review the dismissal of charges under section 10 of the *Crimes (Sentencing Procedure) Act 1999* in relation to offences under the *Companion Animals Act 1998*.

For more examples see Business Papers from [past Conferences](#) on the LGNSW website.

## 5. Demonstrating evidence of council support for motion

The member submitting the motion must provide accompanying evidence of support for the motion. Such evidence may include an attachment note or extract from the minutes of the council meeting, at which the member council resolved to submit the motion for consideration by the Conference. In the absence of a council meeting, the evidence should be a letter signed by both the Mayor and General Manager.

## 6. How to submit a motion

LGNSW members are invited to submit motions through an [online portal](#) from **12 July 2021**.

Each motion submission should include responses to the following fields:

1. **Council name**
2. **Contact details** of relevant officer
3. **Motion category** (e.g. *planning, economic, environment etc. This assists with assigning motions to the relevant policy staff and grouping related motions in the Conference Business Paper.*)
4. **Motion title** (a few words)
5. **Motion** (a sentence or two which includes the call to action)
6. **Background note** (a paragraph or two to explain the context and importance of the issue to the local government sector)
7. **Evidence of council support** for the motion (e.g. *extract of council meeting minutes*)

Once a motion has been submitted it cannot be edited without contacting LGNSW, so please review the content carefully before submission.

## 7. How LGNSW manages incoming motions

The LGNSW Board has established a committee and delegated the function of managing incoming motions for the Conference to this committee. The Chief Executive will refer motions to the committee and the committee will assess whether the motion meets or doesn't meet the criteria, or if

it is unclear whether it meets the criteria. This assessment forms the final decision on which motions are included in the Conference Business Paper.

Prior to the committee making a final decision, LGNSW may contact the council that submitted the motion to seek clarity on its intent or wording.

Incoming motions which seek to change any long-held Fundamental [Principles](#), will be highlighted in the Business Paper for members' information at time of voting.

Motions which are consistent with existing LGNSW positions or current LGNSW actions, or that are operational and can be actioned without a Conference resolution, may still be printed in the Business Paper but will not be debated at the Conference.

## 8. What happens to motions at the LGNSW Conference

Standing orders are outlined at the front of the Business Paper and adopted at the commencement of each Conference. They outline the manner in which the Conference deals with motions. The standing orders adopted at the 2019 Conference can be found in **Attachment A**.

During debate on motions at Conference, the standing orders generally permit councillor delegates to speak in support of or against each motion. Following a vote on a motion, the motion is either carried and becomes a resolution of the Conference, or it is defeated.

## 9. Post-conference: Updates to the LGNSW Policy Platform

LGNSW's [Policy Platform](#) consolidates the voices of councils across NSW, reflecting the collective positions of local government on issues of importance to the sector. Importantly, the Policy Platform guides LGNSW in its advocacy on behalf of the local government sector.

The Policy Platform consists of two parts: LGNSW's Fundamental Principles, and the more targeted Position Statements.

- **Fundamental Principles** are the enduring and overarching principles that direct LGNSW's response to broad matters of importance to the local government sector. These Fundamental Principles are endorsed (or amended) by LGNSW members at Annual Conferences (or this year, at the Special Conference).
- **Position Statements** contain LGNSW's more detailed positions on specific issues and guide LGNSW's work on, and response to, policy issues of the day. Position Statements are subordinate to LGNSW's Fundamental Principles but are more agile and are targeted at specific policy issues as they arise.

### ***Changing Fundamental Principles***

Where a motion conflicts or may conflict with a Fundamental Principle, this will be clearly highlighted for delegates in the Conference Business Paper. If the motion is adopted as a resolution at Conference, then the relevant Fundamental Principle will be changed.

It is expected that changes to the Fundamental Principles will be uncommon, given their broad focus and general acceptance among the local government sector.

### ***Changing Position Statements***

Following each Conference, LGNSW will review resolutions of that Conference to determine whether the intent of each resolution is adequately covered by existing Position Statements. Where the Position Statements do not adequately include the intent of a resolution, LGNSW will update an existing Position Statement or draft a new Position Statement, to be endorsed by the LGNSW Board as part of the LGNSW Policy Platform.

LGNSW members will be informed of updates to the LGNSW Policy Platform.

#### **10. Post-conference: Determining LGNSW Advocacy Priorities**

Following the LGNSW Special Conference, LGNSW will review the resolutions and identify key areas of focus to guide LGNSW's advocacy for the coming year. These areas of focus are also informed by member feedback, the LGNSW strategic plan, position statements, emerging issues, and Board input.

LGNSW's Advocacy Priorities for the following year are then submitted for endorsement by the LGNSW Board, and communication to members via email.

As LGNSW undertakes advocacy actions on each of the Conference resolutions throughout the year, these actions and their outcomes will be published in LGNSW's Action Report. ([Past Action reports](#) are available on the member only pages of the LGNSW website).

#### **11. Further information**

For further information on the motion submission process, please contact Damian Thomas, Strategy Manager at [damian.thomas@lgnsw.org.au](mailto:damian.thomas@lgnsw.org.au).

## Frequently Asked Questions

### **How do I know if my proposed motion is consistent with existing LGNSW policy positions?**

The subject matter expert within council is best placed to identify this (for example, if the motion relates to a planning matter, this question should be answered by the Planning Manager). Subject matter experts are encouraged to review LGNSW's [Policy Platform](#) to gain an understanding of LGNSW's position on a particular matter to help identify whether your proposed motion is consistent.

### **What is the deadline for submitting motions?**

Members are encouraged to submit motions [online](#) as soon as possible to allow assessment of the motions and distribution of the Business Paper before the Conference. However, in line with the LGNSW Rules, the latest date motions can be accepted for inclusion in the Conference Business Paper is **12 midnight AEST on Sunday 30 January 2022** (28 days prior to Conference).

LGNSW can receive more than 300 motions for an Annual Conference. Submitting motions as early as possible helps LGNSW to manage the large volume of motions received within a short period of time and allows LGNSW to seek clarification on any motions if required.

### **I'm unsure which motion category or sub-category I should select in the online portal**

If you are unsure, just select the category you think best fits. LGNSW can reallocate the motion if necessary.

### **What if my council will not meet to consider motions for the LGNSW Special Conference until after the 30 January 2022 deadline?**

LGNSW understands that some councils will not hold their first meeting of the new council term until after the 30 January 2022 deadline to submit motions for inclusion in the Business Paper.

The LGNSW Rules set the deadline of midnight on 30 January 2022 for motions to be submitted for potential inclusion in the Conference Business Paper. However, the LGNSW Rules do also allow for councils to submit motions with less than 28 days' notice and the LGNSW Board may allow these to be considered at Conference as **late items**.

If councils cannot meet the 30 January 2022 timeline, we encourage councils to submit motions as late items as soon as possible after the deadline.

### **Who should be the council contact for motions?**

We recommend the council contact is someone who is available during the months that motions are open, and able to respond promptly to communications between the subject matter expert, your council and LGNSW. Some councils have identified the General Manager and others have identified the Governance Officer – it is a decision for each council.

### **Will the COVID-19 pandemic affect the motions process?**

The LGNSW Conference motions process is an important policy setting process for the local government sector. The Conference will follow government guidelines on safe events and social distancing. In 2020, the LGNSW conference was held online due to COVID-19 health and safety orders and delegates had the opportunity to debate motions during the conference. However, member feedback indicated an in-person conference is preferable, and LGNSW is seeking to do this with the Special Conference from 28 February to 2 March 2022.

### **How can I amend my council's motion that I've already submitted?**

Once a motion has been submitted it cannot be edited without contacting LGNSW so please review the content carefully before submission. If you need to edit a submitted motion, please contact Damian Thomas, Strategy Manager at [damian.thomas@lgnsw.org.au](mailto:damian.thomas@lgnsw.org.au). You may need to provide evidence of support for the change (see section 5).

## Attachment A – Excerpt of LGNSW 2019 Annual Conference Standing Orders

The 2020 Annual Conference was held wholly online and as such the standing orders differed substantially from past years. The 2019 standing orders are included below as a guide.

### **Manner of dealing with Conference Business**

11. Conference Business will be dealt with in any order at the discretion of the Chairperson.
12. Nothing in these Standing Orders shall prevent the Chairperson from dealing with motions concurrently.

### **In the case of motions**

13. The Chairperson, upon coming to a motion set out in the Business Paper, must ask whether there is any dissent to the proposed resolution the subject of the item and, if no dissent be signified, may at any time, declare the motion carried.
14. Where dissent is signified, the Chairperson shall require the motion to be moved and seconded.
15. If the motion is moved and seconded, the Chairperson may, at any time during debate, make such inquiries as to the nature of the dissent so as to confine any debate to the issues genuinely in dispute or to explore amendments to the proposed resolution which satisfactorily accommodate the moving and dissenting Delegates and Delegates generally.
16. Movers of motions shall be permitted two (2) minutes to introduce their proposed resolution into debate and one and a half (1.5) minutes in reply. All other speakers shall each be permitted to speak once for one and a half (1.5) minutes. The Conference may, on application by a speaker, permit that speaker to have one, but only one, further period of one and a half (1.5) minutes in which to speak.
17. A Delegate seconding a motion shall not be permitted to speak until at least one Delegate has spoken in dissent.
18. The Chairperson may, during the course of debate direct a speaker to confine his or her speech so as to:
  - a. limit repetition of matters addressed by other speakers;
  - b. limit debate about matters or issues not genuinely disputed.
19. Except as otherwise provided herein, it shall not be in order to move that any resolution be immediately put until at least two Delegates, in addition to the mover and the seconder, shall have had an opportunity to speak on the resolution then before the Conference.
20. A Delegate can, without notice, move to dissent from the ruling of the Chairperson on a point of order. If that happens, the Chairperson must suspend the business before the Conference until a decision is made on the motion of dissent;
  - a. If a motion of dissent is passed, the Chairperson must proceed with the suspended business as though the ruling dissented from had not been given. If, as a result of the ruling, any motion or business has been discharged as out of order, the Chairperson must restore the motion or business to the agenda and proceed with it in due course; and
  - b. Despite any clause to the contrary, only the mover of a motion of dissent and the Chairperson can speak to the motion before it is put. The mover of the motion does not have a right of general reply.
21. A Delegate may not substitute from the floor of the Conference a new motion for one listed in the Business Paper unless the new motion is substantially the same, and dealing with the same subject matter, as the original motion, and the new motion is accompanied by written evidence that it has the support of the member concerned.
22. When an amendment is before the Conference, no further amendment shall be discussed until that amendment has been dealt with.

23. *No more than one amendment upon any motion shall be considered unless notice of such further amendment is given before the amendment then under discussion has been dealt with.*
24. *The mover of an amendment which has been adopted as the motion shall (as in the case of the mover of an original motion) have the right of reply to any further amendments submitted.*

***New motions from the floor of Conference***

25. *At least 24 hours' notice shall be given before dealing with any new motions introduced during the Conference (Rule 28(d)).*
26. *Where a Member seeks to introduce a new motion during the Conference, they shall submit the motion and evidence that the motion has the support of the member concerned, to the Association's Chief Executive (or the Chief Executive's nominee), in writing.*
27. *The Chief Executive (or the Chief Executive's nominee), upon receiving a new motion submitted during the Conference, shall immediately record the time that they receive the motion and make arrangements for copies of the motion to be provided to Delegates.*

***Motions that reflect existing LGNSW policy***

28. *Motions submitted for inclusion in the Business Paper to the Conference which reflect existing LGNSW policy (Category 2 motions) shall remain existing LGNSW policy unless superseded or replaced by a subsequent Conference resolution.*

***In the case of all other Conference Business***

29. *All other Conference Business will be dealt with at the discretion of the Chairperson.*

***Manner of voting***

30. *Only Members' nominated voting Delegates and members of the Board may debate and vote on motions.*
31. *Except as hereinafter provided voting on any matter shall be on the show of cards.*
32. *The Chairperson may direct that voting on any matter be taken by show of voting cards or by use of electronic voting.*
33. *After a show of voting cards or on conclusion of an electronic vote the Chairperson may either:*
- a. declare the question resolved in the affirmative or negative; or*
  - b. if voting cards have been used, call for a new vote using electronic voting.*
34. *A Division may be called following a vote on the show of cards by no less than 10 Delegates.*
35. *A Division will be taken by use of electronic voting.*

***Suspending Standing Orders***

36. *Standing Orders may be suspended by a majority of those present, provided the meeting is in quorum. A motion to this effect shall be open to debate.*

***Outstanding business***

37. *In the event that the Conference, having commenced in quorate, subsequently loses a quorum and is unable to consider any item(s) of business properly put before the Conference, they shall be referred to the Association's Board for consideration.*



**7.3 ACTIVE RESOLUTIONS - NOVEMBER**

**TRIM Number:** R21/347

**Author:** Executive Assistant - General Management

**PURPOSE**

To provide Council with any Active Resolutions as at November 2021.

**SUPPORTING INFORMATION**

Copy of the active resolutions are attached.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong effective and Responsive Council.

**ATTACHMENTS**

1. Attachment A [↓](#)

**RECOMMENDATION**

That:

1. The General Manager's Report No. R21/347 be received and noted.

**ACTIVE RESOLUTIONS AS AT 24 NOVEMBER 2021**

**LACHLAN SHIRE COUNCIL  
REPORT TO COUNCIL MEETING  
TO BE HELD ON 24 NOVEMBER 2021**

**AUTHOR: GENERAL MANAGER**

Date	Dept.	Resolution	Action Taken to Date	Expected Completion
OCT 21	GM	<p><b>262/2021 SALE OF LAND – 75 &amp; 77 LOUGHNAN ST, LAKE CARGELLIGO</b></p> <p><b>RESOLVED THAT</b></p> <p>Council accept the offer to purchase 75 &amp; 77 Loughnan St, Lake Cargelligo for the price of \$35,000 plus GST per lot.</p> <p>The General Manager engage Council's legal representative to prepare the contract documents and transact the sale.</p> <p>The Mayor and General Manager be authorised to sign the contract documents and attach the Council seal.</p> <p style="text-align: right;">Phillips/Bendall</p>	<p>Contracts prepared and signed by Mayor and GM. Contract exchange expected late November 2021.</p>	<p>JANUARY 2022</p>
OCT 21	GM	<p><b>261/2021 OFFER TO PURCHASE LAND – LOUGHNAN STREET LAKE CARGELLIGO</b></p> <p><b>RESOLVED THAT</b></p> <p>Council confirm the sale of Lot 10 (H.N. 103) Loughnan Street Lake Cargelligo as per as per option 1 in the report.</p> <p>The General Manager engage Council's legal representative to prepare the contract documents and transact the sale.</p> <p>The Mayor and General Manager be delegated authority to sign the contract documents and affix the Council Seal.</p> <p style="text-align: right;">Hall/Phillips</p>	<p>Contracts prepared and signed by Mayor and GM. Contract exchange expected late November 2021.</p>	<p>JANUARY 2022</p>

SEPT 21	GM	<p><b>224/2021 OFFER TO PURCHASE LAND – WALKER STREET LAKE CARGELLIGO</b></p> <p><b>RESOLVED THAT</b></p> <p>Council accept the offers to purchase Lots 3, 4, 5 and 6 Section 58 DP 758595 Walker Street Lake Cargelligo as per option 1 in the report.</p> <p>The General Manager engage Council’s legal representative to prepare the contract documents and transact the sale.</p> <p>The Mayor and General Manager be delegated authority to sign the contract documents and affix the Council Seal.</p> <p>The lots be built on within the two year period.</p> <p style="text-align: right;">Hall//Phillips</p>	<p>Solicitor details received from purchasers and Council’s Solicitor engaged. Contracts prepared and signed by Mayor and GM. Contract exchange expected late November 2021.</p>	JANUARY 2022
JULY 21	GM	<p><b>123/2021 MAYORAL MINUTE – ELIZABETH MCGREGOR PLAQUE</b></p> <p><b>RESOLVED THAT:</b></p> <p>Council support the unveiling of a plaque for Elizabeth McGregor at Memorial Park Condobolin and agree to contribute a maximum of \$6,800 to the cost of the project as detailed in the request from the Operation Pilgrimage Group.</p> <p style="text-align: right;">Harris/Blewitt</p>	Ongoing	FEBRUARY 2022
OCT 21	ETED	<p><b>259/2021 REPLACEMENT OF (2) TWO WATER TRUCKS – Q2021/49</b></p> <p><b>RESOLVED THAT</b></p> <p>Council purchase 2 new Volvo FMx cab chassis with Barry Burrows water tanks from Wagga trucks for \$777,007.00 and trade fleet Nos. 7013 and 7014 for \$220,000.00 with a changeover of \$557,007.00.</p> <p style="text-align: right;">Harris/Hall</p>	Purchase Order has been raised for the trucks. COMPLETE	COMPLETE

OCT 21	ETED	<p><b>257/2021 QUOTE Q 2021/48 – REPLACEMENT OF TWO (2) GRAVEL TRUCKS</b></p> <p><b>RESOLVED THAT</b></p> <p>Council purchase 2 new Mack Trident cab chassis with Chriss tipping body from Wagga Trucks for \$595,212.20. Trade Fleet Nos. 7016 and 7018 for \$220,000.00 with a total changeover of \$375,212.20.</p> <p style="text-align: right;">Hall/Phillips</p>	Purchase Order has been raised for the trucks. COMPLETE	COMPLETE
OCT 21	ETED	<p><b>255/2021 ARTICULATED MOTOR GRADER Q2021/47</b></p> <p><b>RESOLVED THAT</b></p> <p>Council purchase 1 new Caterpillar 150 grader from Westrac Pty Ltd for \$476,905.00, trade fleet no 6009 for \$195,000.00 with a changeover of \$281,905.</p> <p style="text-align: right;">Harris/Hall</p>	Purchase Order has been raised for the grader. COMPLETE	COMPLETE
OCT 21	ETED	<p><b>239/2021 DA2021/38 – VISITOR INFORMATION CENTRE</b></p> <p><b>RESOLVED THAT</b></p> <p>Council resolve to approve DA2021/38 subject to the conditions recommended by Penrith City Council and subject to the suggested changes within this report.</p> <p><u>In Favour:</u> Crs John Medcalf, Paul Phillips, Elaine Bendall, Melissa Blewitt, Dennis Brady, Mark Hall, Peter Harris, Melissa Rees and Brian Nelson</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">Harris/Blewitt</p>	Consent has been issued. COMPLETE	COMPLETE
OCT 21	ETED	<p><b>238/2021 LOCAL HERITAGE FUND 9SMALL GRANTS) 2021/2022</b></p> <p><b>RESOLVED THAT</b></p> <p>Council allocate the \$15,260.00 from the Lachlan Shire Council Local Heritage Fund 2021-2022 as follows:</p> <ul style="list-style-type: none"> <li>(a) \$5,469.00 for the works to Melrose Homestead, Melrose;</li> <li>(b) \$2,000.00 for the works to Tottenham and Albert Cemeteries;</li> </ul>	Applicants have been notified that they have been successful and now have until April	COMPLETE

		<p>(c) \$2,866.00 for the works to the Lake Cargelligo War Memorial; and</p> <p>(d) \$4,925.00 for the works to the Lake Cargelligo NAB building.</p> <p style="text-align: right;">Harris/Blewitt</p>	2022 to complete the work. COMPLETE	
OCT 21	ETED	<p><b>236/2021 TRANSFER/RELEASE OF DOMAIN NAMES</b></p> <p><b>RESOLVED THAT</b></p> <p>The domain names lakecargelligobirds.com and lakecargelligobirds.com.au be transferred to "Lake Cargelligo Birds".</p> <p>That a legally binding agreement be negotiated to ensure that the domain names revert back to Council's ownership in the event that "Lake Cargelligo Birds" cease to operate, change ownership or no longer wish to maintain ownership.</p> <p>That all costs associated with the transfer of the ownership be the responsibility of "Lake Cargelligo Birds".</p> <p style="text-align: right;">Bendall/Harris</p>	Lake Cargelligo Birds have been notified of Council's decision and the process of the transfer will now be completed. COMPLETE	COMPLETE
OCT 21	ETED	<p><b>235/2021 ABORIGINAL AND TORRES STRAIT ISLANDER PROTOCOL</b></p> <p><b>RESOLVED THAT</b></p> <p>The Lachlan Shire Aboriginal and Torres Strait Islander Protocol be adopted and be placed on Council's website.</p> <p>The protocol be reviewed during the next Council term to allow more detailed community consultation to be undertaken.</p> <p style="text-align: right;">Harris/Phillips</p>	The adopted protocol has been placed on Council's website. COMPLETE	COMPLETE

OCT 21	ETED	<p><b>234/2021 MCINNES STREET, LAKE CARGELLIGO</b></p> <p><b>RESOLVED THAT</b></p> <p>An allocation of \$80,000 from the Housing and Development reserve be approved to undertake preliminary investigations into 1 McInnes Street to determine the development potential of the site.</p> <p>A further report be presented to Council in the first quarter of 2022 with an update on the budget and findings of the preliminary investigations.</p> <p style="text-align: right;">Harris/Brady</p>	<p>Quotes are currently being sourced and a report will be brought back in the first quarter of 2022. COMPLETE</p>	<p>COMPLETE</p>
SEPT 21	ETED	<p><b>201/2021 DA2021/13 COMMUNITY FACILITY</b></p> <p><b>RESOLVED THAT</b></p> <p>Council approve DA2021/13 in accordance with the Recommended Conditions of Consent provided in Attachment 2.</p> <p><u>In Favour:</u> Crs John Medcalf, Paul Phillips, Elaine Bendall, Melissa Blewitt, Mark Hall, Peter Harris, Melissa Rees and Brian Nelson</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">Harris/Phillips</p>	<p>The Development Consent has been issued. COMPLETE</p>	<p>COMPLETE</p>
AUGUST 21	ETED	<p><b>172/2021 DRAFT BUSHFIRE PRONE LAND MAP</b></p> <p><b>RESOLVED THAT</b></p> <p>Following receipt of the revised mapping from the NSW RFS, the revised draft Bush Fire Prone Land Map be placed on public exhibition for a minimum period of 28 days and public submissions be invited on the revised draft map.</p> <p>A further report be presented to Council, following the completion of the public exhibition period, detailing any submissions received during the public exhibition period and to allow Council to consider the adoption of the map prior to it being sent to the Commissioner of NSW RFS for review and certification.</p> <p style="text-align: right;">Harris/Brady</p>	<p>Staff have met with the RFS and now have a revised map from the RFS, public exhibition period will now commence over late November, December and January. A report will be provided to the Council meeting in February.</p>	<p>MARCH 2022</p>

JUNE 21	ETED	<p><b>142/2021 UPDATE ON GOVERNMENT FLOOD PRONE LAND PACKAGE</b></p> <p><b>RESOLVED THAT</b></p> <p>Council decide not to opt in to the new optional "special flood considerations" clause at this time.</p> <p>A further report be presented to Council in relation to the implications for the new flood planning package.</p> <p style="text-align: right;">Harris/Hall</p>	<p>A report will be provided to the Council meeting in February. Clarification and advice are being sought from Penrith City Council and an external consultant.</p>	FEBRUARY 2022
JUNE 21	ETED	<p><b>141/2021 PLANNING PROPOSAL - AMENDMENT TO LACHLAN LOCAL ENVIRONMENTAL PLAN 2013 TO ALLOW AN ADDITIONAL PERMITTED USE FOR A "VEHICLE REPAIR STATION" AT 48 BROWNIES LANE, TOTTENHAM</b></p> <p><b>RESOLVED THAT</b></p> <p>Council endorse the preparation and lodgement of a planning proposal to amend Lachlan Local Environmental Plan 2013, to have "Vehicle Repair Station" listed as an Additional Permitted Use in Schedule 1 at 48 Brownies Lane, Tottenham, being Lots 68, 69 and 162 DP 753968 that is currently zoned R5 Large Lot Residential.</p> <ol style="list-style-type: none"> <li>3. Council approve the Planning Proposal for public authority consultation and public exhibition in accordance with any conditions imposed under the Gateway Determination.</li> <li>4. Council seek authority from the Department of Planning, Industry and Environment to exercise the delegation of all functions of the relevant local plan making authority under Section 3.36 of the Environmental Planning and Assessment Act 1979 to make the local environmental plan to put into effect the Planning Proposal.</li> <li>5. Authority be delegated to the General Manager to make any minor variations to the Planning Proposal, following receipt of the Gateway Determination.</li> <li>6. A further report be brought back to Council following the public exhibition of the Planning Proposal detailing any submissions received during the public exhibition period.</li> </ol>	<p>The planning proposal has been lodged with DPIE. Now awaiting a gateway determination.</p>	MARCH 2022

		<p><u>In Favour:</u> Crs John Medcalf, Paul Phillips, Elaine Bendall, Melissa Blewitt, Dennis Brady, Mark Hall, Peter Harris, Melissa Rees and Brian Nelson</p> <p><u>Against:</u> Nil</p>		
MAY 21	ETED	<p><b>92/2021 HONOUR ROLL/ACKNOWLEDGEMENT BOARD</b></p> <p><b>RESOLVED THAT</b></p> <p>That an Acknowledgement Board project be considered, along with other meritorious projects, for a funding application under the Stronger Country Communities Fund – Round 4.</p> <p>Subject to Council approval, and a successful grant application for the Acknowledgement Board project, expressions of interest be invited from community members to assist with the determination of appropriate criteria for a person's name to be considered for inclusion on the board. The advisory group is also to make recommendations to Council on the initial list of people's names for inclusion on the board.</p> <p>A further report be presented to Council following determination of the project funding application.</p> <p style="text-align: right;">Harris/Brady</p>	The project was not supported by Council for funding under the Stronger Country Communities Fund – Round 4. Other funding opportunities will now need to be identified.	JANUARY 2022
FEB 21	ETED	<p><b>35/2021 CARAVAN PARK REVIEW AND OPTIONS</b></p> <p><b>RESOLVED THAT</b></p> <p>Council proceed with option 2 in relation to Riverview and Lakeview Caravan Parks.</p> <p>A further report be presented to Council in relation to the master plans for both parks, following community consultation, to allow Council to consider what master plans are advertised with the tenders to enter into a long term lease to operate and manage the two (2) parks.</p> <p>Council proceed with option 6 in relation to State Centre (Tottenham) Caravan Park and authorises the General Manager to commence an investigation into this option, including community consultation.</p>	<p>Master plans for Lakeview and Riverview have been endorsed by Council.</p> <p>A meeting was held in Tottenham on 28 June to discuss the future plans for the State Centre (Tottenham) Caravan Park. A report was presented at the July meeting in relation</p>	JANUARY 2022



		<p>A further report be presented on the costs, savings and potential offsets associated with option 6 following community consultation and feedback.</p> <p style="text-align: right;">Harris/Bendall</p>	<p>to the feedback received. Works to the park will be undertaken if the grant application under LRCI Phase 3 is successful. Potential costs, savings and offsets associated with the management options are now being investigated and will be reported back to Council in January 2022.</p>	
DEC 20	ETED	<p><b>348/2020 DRAFT BUSH FIRE PRONE LAND MAP</b></p> <p><b>RESOLVED THAT</b></p> <p>Council adopt the recommendations of the report prepared by Integrated Consulting, as attached to this report.</p> <p>Following the completion of the tasks, recommended in Integrated Consulting's report, the draft Bush Fire Prone Land map be placed on public exhibition for a minimum period of 28 days (which will be extended over the Christmas period in accordance with the Community Participation Plan) and public submissions be invited on the draft map.</p> <p>A further report be presented to Council, following the completion of the public exhibition period, detailing any submissions received during the public exhibition period and to allow Council to consider the adoption of the plan prior to it being sent to the Commissioner of NSW RFS for review and certification.</p> <p style="text-align: right;">Harris/Bendall</p>	<p>The draft Bush Fire Prone Land Map (BFPLM) was on public exhibition until 7 April 2021.</p> <p>Public submissions have been reviewed by Council officers and a response was sent in June to NSW RFS to review.</p> <p>NSWRFS have met with Council staff to provide further feedback.</p> <p>Council have resolved to re-exhibit the draft maps once received from the NSWRFS before a report is</p>	FEBRUARY 2022

			<p>presented to Council for consideration/ adoption of the draft maps.</p> <p>Updated maps have been received and public exhibition can now commence. A report will be provided to the Council meeting in February.</p>	
SEPT 20	ETED	<p><b>275/20 EXCLUSIVE USE LICENSE - WILLOW BEND SPORT CENTRE - DEPARTMENT OF EDUCATION SCHOOL INFRASTRUCTURE NSW</b></p> <p><b>RESOLVED THAT</b></p> <p>Council enter into a ten (10) year license agreement with the Department of Education for a fee not less than \$35,000 per year inclusive of GST, plus annual CPI increases for use of the facility of up to 800 hours per year.</p> <p>The Mayor and General Manager be authorised to sign the license agreement and affix the Council seal.</p> <p style="text-align: right;">Harris/Brady</p>	<p>The license has been finalised and signed by all parties and the first payment has been received. COMPLETE</p>	COMPLETE
SEPT 20	ETED	<p><b>PLANNING PROPOSAL-AMENDMENT OF LACHLAN LOCAL ENVIRONMENTAL PLAN 2013 TO INCLUDE MURRIN BRIDGE</b></p> <p><b>RESOLVED THAT</b></p> <p>Council endorse the preparation and lodgement of a planning proposal to amend Lachlan Local Environmental Plan 2013 to include the Murrin Bridge area.</p> <p>Council approve the Planning Proposal for public authority consultation and public exhibition in accordance with any conditions imposed under the Gateway Determination.</p> <p>Council seek authority from the Department of Planning, Industry and Environment to exercise the delegation of all functions of the relevant local plan making authority under Section 3.36 of the Environmental Planning and Assessment Act 1979 to make the local environmental plan to put into effect the Planning Proposal.</p>	<p>Discussions were held with representatives of the Department of Planning, Industry and Environment. They advised that a Planning Proposal may not be required and undertook an internal review to determine if this was the case. Unfortunately DPIE have now advised that this cannot be done and that we need to proceed with a Planning Proposal. The</p>	APRIL 2022

		<p>Authority be delegated to the General Manager to make any minor variations to the Planning Proposal, following receipt of the Gateway Determination.</p> <p>A further report be brought back to Council following the public exhibition of the Planning Proposal detailing any submissions received during the public exhibition period.</p> <p style="text-align: right;">Hall/Phillips</p>	<p>documentation is currently being prepared and will be lodged with the Department in December.</p>	
MAY 20	ETED	<p><b>95/20 COUNCIL RESIDENCE – 123 OFFICERS PARADE, CONDOBOLIN</b></p> <p><b>RESOLVED THAT</b></p> <p>A Development Application be lodged to subdivide 123 Officers Parade Condobolin from Council's current land holding;</p> <p>Authorise the Mayor and General Manager to enter into a contract for sale of No. 123 Officers Parade, Condobolin (once subdivision is complete) with a reserve price to be determined at that time.</p> <p>Investigations commence into possible replacement dwelling options and a further report be provided to Council on the outcomes of the investigation and options identified, including cost and funding implications.</p> <p style="text-align: right;">Brady/Carter</p>	<p>123 Officers Parade has now been subdivided from the larger land holding. Council have engaged a local real estate agent to sell the property and the marketing has commenced. An auction is scheduled for 2 December 2021.</p> <p>Investigations into replacement dwelling options have commenced.</p>	FEBRUARY 2022
FEB 20	ETED	<p><b>353/2019 COMPULSORY ACQUISITION OF CROWN LAND FOR THE EXPANSION OF THE WASTE FACILITY AND THE CREATION OF A NEW ACCESS ROAD AT LAKE CARGELLIGO.</b></p> <p><b>RESOLVED THAT</b></p> <p>Council proceed with the compulsory acquisition of the land known as Lot: 7308 and DP: 1151003 and Lot: 79 DP: 752333 for the purpose of Lake Cargelligo Waste Facility Landfill Expansion in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>Council make an application to the Minister and the Governor for approval to acquire Lot: 7308 DP: 1151003 and Lot: 79 DP: 752333 by compulsory process under section [186(1) of the Local Government Act.</p>	<p>The Minister for Local Government has approved Council undertaking pre-acquisition procedures and the additional procedures to address Native Title in relation to the land. Proposed Acquisition Notices (PANs) will now be issued to the relevant parties in accordance with the <i>Land</i></p>	FEBRUARY 2022

		<p>That the land is to be classified as operational land.</p> <p>Council proceed with the compulsory acquisition of the land described as Lot: 7006 DP: 1029763, Lot: 7005 DP: 1029763, Lot: 7009 DP: 1057453 and Lot: 7308 DP: 1151003 for the purpose of road access in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>Council make an application to the Minister and the Governor for approval to acquire Lot: 7006 DP: 1029763, Lot: 7005 DP: 1029763, Lot: 7009 DP: 1057453 and Lot: 7308 DP: 1151003 by compulsory process under section 177(1) of the Roads Act.</p> <p>The General Manager be delegated authority to sign the application and affix Council's Seal.</p> <p style="text-align: right;">Brady/Hall</p>	<p><i>Acquisition (Just Terms Compensation) Act 1991.</i></p>	
FEB 18	ETED	<p><b>28/18 LAKE CARGELLIGO WASTE FACILITY – LAND ACQUISITION RESOLVED THAT:</b></p> <p>Approve the proposal to acquire 72,700 square metres of crown land comprising part lot 7308 DP 1151003, lot 7009 DP 1057453 and lots 7005 and 7006 DP: 1029763.</p> <p>Authorise the General Manager to lodge a Compulsory Acquisition Consent to Acquire Crown Land Application to the Department of Industry – Lands.</p> <p>The DIS provide an estimated cost of the access road to the March Ordinary Council meeting.</p> <p style="text-align: right;">Phillips/Hall</p>	<p>NSW Aboriginal Land Council has sent a letter to the Minister requesting a part withdrawal of the Aboriginal Land Claim (ALC) from respective lots identified for acquisition, resolving the ALC matter.</p> <p>Status search undertaken by NSW Crown Lands revealed no past use has extinguished or resolved Native Title. Council's Native Title Manager is investigating the process to resolve or extinguish Native Title.</p> <p>Refer to resolutions above. The matter</p>	February 2022

			above needs to be resolved before the acquisition process can continue.	
DEC 2017	ETED	<p><b>326/17 HERITAGE COMMITTEE MEETING 22 NOVEMBER 2017</b></p> <p><b>RESOLVED THAT:</b></p> <p>Adopt the recommendations made by the Heritage Advisory Committee as follows;</p> <p>a) That Council implement a Conservation Management Plan for small rural cemeteries within the Shire.</p> <p>b) That Council award \$6,000 to Meredith Ervin for works to the NAB and residence in Lake Cargelligo; \$6,000 to Katrina &amp; Jim Thomas for restoration works at Melrose Homestead, and \$2,000 to the Tottenham &amp; Albert Cemetery Committee for headstone restoration.</p> <p style="text-align: right;">Rees/ Frankel</p>	<p>Melrose Homestead – funds acquitted.</p> <p>Cemetery funds acquitted. Ervin – works not complete and funds now no longer available. The Heritage Advisor has provided a quote for the preparation of the CCMP for \$9,900. The Heritage Advisor was initially to prepare the plan for Condobolin in December 2018. However the heritage advisor was focused on the completion of the Beech Periscope in Memorial Park and ensuring that Council submitted applications for a number of grants which were available in the heritage space, including the grant for the Aboriginal Heritage Study. The Heritage Advisor visited Tottenham, Albert and Fifield cemeteries in May 2020. Draft Plans</p>	<p>2022– Progressive delivery and completion.</p>

			for Albert, Tottenham, Tullibigeal and Fifield have been provided by the Heritage Advisor and are being reviewed by Council Officers.	
OCT 21	C&CS	<p><b>254/2021 LICENCE FOR WEIGHBRIDGE AREA</b>  <b>RESOLVED THAT</b>                      The draft Licence Agreement for part of Lot 12 DP 1069977 be accepted as per option 1 in the report.</p> <p>The General Manager be authorised to sign the Licence agreement as attached.</p> <p style="text-align: right;">Hall/Phillips</p>	<p>License details updated &amp; emailed to Moore &amp; Co for signing &amp; returning to Council.</p> <p>IN PROGRESS</p>	IN PROGRESS
OCT 21	C&CS	<p><b>253/3021 LEASE AGREEMENT – 17 MCDONNELL ST CONDOBOLIN</b>  <b>RESOLVED THAT</b>                      A new 5 year lease be offered to Forbes Veterinary Clinic for the use of 17 McDonnell Street Condobolin, as per option 1 of the report.</p> <p>The new lease document be prepared by Council's legal representative registered with NSW Land Registry Services once signed by both parties.</p> <p>The Mayor and General Manager be authorised to sign the new lease agreement and attach the Council Seal if required.</p> <p style="text-align: right;">Bendall/Phillips</p>	<p>Emailed to Moore &amp; Co for lease preparation.</p> <p>IN PROGRESS</p>	IN PROGRESS
OCT 21	C&CS	<p><b>252/2021 AUDIT, RISK &amp; IMPROVEMENT COMMITTEE CHAIR FEES</b>  <b>REVIEW</b>  <b>RESOLVED THAT</b>                      The ARIC Chairperson fee, <u>effective from the appointment</u> of the new ARIC Chair, will be up to \$1,200 per meeting depending on qualifications and experience of the Chairperson.</p> <p>The ARIC Chairperson fee will include meeting preparation time. Travel expenses will be paid on a per kilometre rate in addition to the meeting fee.</p> <p>The Chairperson fee will be determined by Council after considering the recommendation of the recruitment selection panel.</p>	<p>ARIC advised. Recruitment document updated.</p> <p>COMPLETED</p>	COMPLETED

		Councillor Blewitt asked for her name to be recorded against the motion.  Hall/Brady		
OCT 21	C&CS	<b>251/2021 DRAFT FOUR YEAR STRATEGIC INTERNAL AUDIT PLAN RESOLVED THAT</b>  Council note the attached survey results and draft 4 year Strategic Internal Audit Plan 2022-2025.  Council provide direction for the top 7-8 items to be included in the four year Strategic Internal Audit Plan 2022-2025.  The Director Corporate and Community Service obtain quotations to conduct the Internal Audits over a 4 year period.  Hall/Brady	Document updated to reflect Council decision. Document sent to Governance & Risk Officer to seek quote.  COMPLETED	COMPLETED
SEPT 21	C&CS	<b>233/2021 DONATIONS RESOLVED THAT</b> Council determine the amount of sponsorship to be provided to: <ul style="list-style-type: none"><li>a. Ronald McDonald House Charities Orange. \$600</li><li>b. Condobolin Chamber of Commerce. 3000k from the events budget.</li></ul> Councillor Hall asked for his name to be recorded against the motion, 2.b.  Harris/Blewitt	Email correspondence issued to both donation recipients & sent to accounts for payment.  COMPLETED	COMPLETED
SEPT 21	C&CS	<b>231/2021 DRAFT ARIC TERMS OF REFERENCE RESOLVED THAT</b> The draft ARIC Terms of Reference be adopted as presented.  Harris/Hall	ARIC advised COMPLETED	COMPLETED
SEPT 21	C&CS	<b>221/2021 DRAFT INTERNAL AUDIT AND RISK MANAGEMENT FRAMEWORK FOR LOCAL COUNCILS IN NSW – AUGUST 2021 RESOLVED THAT</b> The DCCS prepare a Draft Framework including that two Councillors are allowed full voting rights and the Mayor should not be automatically excluded from the committee.  Harris/Hall	Ongoing	June 2022

DEC 20	C&CS	<p><b>344/20 ABORIGINAL ADVISORY COMMITTEE - PROPOSED EXPRESSION OF INTEREST FORM, PROPOSED ADVERTISEMENT, REVIEWED TERMS OF REFERENCE AND UPDATE TO COUNCIL RESOLVED THAT</b></p> <p>Council review the attached documents and provide feedback to the Director Corporate and Community Services.</p> <p>Authorise advertising inviting nominations for appointment to the Aboriginal Advisory Committee to commence in late January 2021.</p> <p style="text-align: right;">Harris/Rees</p>	Discussions with various parties about the way forward.	In progress
OCT 21	IS	<p><b>228/21 LOCAL ROAD AND COMMUNITY INFRASTRUCTURE PROGRAM – PHASE 3</b></p> <p><b>RESOLVED THAT</b></p> <p>Council approve project numbers 1 to 10 as detailed in the report as priority projects as well as the Tottenham Water Tower mural for funding under the Local Road and Community Infrastructure Phase 3 Program.</p> <p>The priority projects be submitted to the Commonwealth Government for approval as soon as possible.</p> <p style="text-align: right;">Harris/Phillips</p>	Application submitted COMPLETE	COMPLETE
OCT 21	IS	<p><b>260/2021 APA GROUP – MW880 GAS COMPRESSOR – ASSOCIATED WORKS AND GRAVEL SUPPLY</b></p> <p><b>RESOLVED THAT</b></p> <p>The proposed scope of works and associated cost estimates for the Crown Camp Road works gravel re-sheeting and maintenance works supporting the construction period be endorsed.</p> <p>The proposed sale of quarry materials to APA Group be approved.</p> <p>The General Manager be authorised to negotiate any variations from the proposed scope of works and cost estimates detailed in this report.</p> <p>The General Manager be authorised to execute any contract documents with APA group for the purpose of facilitating the MW880 project.</p> <p style="text-align: right;">Harris/Brady</p>	Information provided and discussions continue	February 2022



OCT 21	IS	<p><b>258/2021 TENDER ASSESSMENT – CONDOBOLIN TRUCK WASH UPGRADE</b></p> <p><b>RESOLVED THAT</b></p> <p>The tender from Consenth Solutions Pty Ltd excluding the contingency and landscaping be accepted for an amended tender value of \$499,869.35 ex GST.</p> <p>Council fund an additional \$65,000 from the FAG roads reserve for the Condobolin Truck Wash.</p> <p>The General Manager be authorised to execute the contract documents and affix the Council seal if required.</p> <p style="text-align: right;">Phillips/Bendall</p>	<p>Contract documentation awaiting execution pending confirmation of pond lining materials</p>	<p>February 2022</p>
OCT 21	IS	<p><b>256/2021 REQUEST TO TRANSFER A CROWN ROAS – NEAR TO NORTH FORBES ROAD</b></p> <p><b>RESOLVED THAT</b></p> <p>The application for Council to take over the Crown road off North Forbes Road to upgrade and maintain be declined.</p> <p>Council consents to the closure of the unnamed section of public road linking lot 13 DP1053434 to the Crown road at the applicant’s full cost.</p> <p>Council acknowledge that the land in the unnamed road may vest in the Crown if closed and any proceeds from the sale of the road may be returned to the Crown.</p> <p style="text-align: right;">Bendall/Phillips</p>	<p>Land holders have been advised of outcome.</p>	<p>COMPLETED</p>
OCT 21	IS	<p><b>247/2021 GUM BEND LAKE ADVISORY COMMITTEE MEETING OCTOBER 2021</b></p> <p><b>RESOLVED THAT</b></p> <p>The Gum Bend Lake Advisory Committee Meeting October 2021 minutes be received and noted.</p> <p>Council trial option 1 for a temporary toilet facility at the point during the peak summer period.</p> <p style="text-align: right;">Brady/Harris</p>	<p>Planning underway</p>	<p>DECEMBER 2021</p>

OCT 21	IS	<p><b>246/2021 TREE ASSESSMENT – 50 BATHURST STREET, CONDOBOLIN</b></p> <p><b>RESOLVED THAT</b></p> <p>Council decline the request for removal and replacement of the tree due to the significant amenity and shade benefit it provides in Bathurst Street.</p> <p>Council reduce the risk to person and property through continuing to trim the tree branches to maintain clearance from the building and awning, lift pavers and trim the troublesome roots and reinstall pavers.</p> <p style="text-align: right;">Hall/Phillips</p>	Proponent advised Maintenance works planned.	December 2021
OCT 21	IS	<p><b>244/2021 REQUEST FOR STOCK GRID MARSDEN ROAD</b></p> <p><b>RESOLVED THAT</b></p> <p>The request from Mr G Passmore for a stock grid on SR 91 Marsden Road be declined.</p> <p style="text-align: right;">Harris/Bendall</p>	Proponent advised	COMPLETE
OCT 21	IS	<p><b>243/2021 FY21/22 UTILITIES MONTHLY UPDATE FOR SEPTEMBER</b></p> <p><b>RESOLVED THAT</b></p> <p>Refer the RNSW842 Sewage Effluent Reuse Management System project costings for Tottenham to the Project Steering Committee for further discussion, highlighting the high ongoing cost for the proposed system.</p> <p style="text-align: right;">Harris/Hall</p>	Referred back to steering committee. Further discussions required prior to Council reconsidering	February 2022
OCT 21	IS	<p><b>242/2021 LACHLAN SHIRE COUNCIL TRAFFIC COMMITTEE MEETING SEPTEMBER 2021</b></p> <p><b>RESOLVED THAT</b></p> <p>Council support the following recommendations from Traffic Committee:</p> <ul style="list-style-type: none"> <li>(a) The disabled car park at the Canada Street Doctor Surgery in Lake Cargelligo be sign posted and delineated to comply with the relevant Australian Standard and the ramp be modified to be made more mobility friendly by reducing the “lip” in the pavers.</li> <li>(b) The disabled car park at Condobolin Library in Bathurst Street be altered to comply with Australian Standards by</li> </ul>	<p>Planning underway</p> <p>Planning underway</p>	<p>February 2022</p> <p>February 2022</p>

		<p>reconstructing the kerb and gutter, reducing the slope, adding the line and artwork and the installation of a bollard.</p> <p>(c) The disabled car park at the intersection of Bathurst and William Street be deferred and considered with future CBD upgrades.</p> <p>(d) The “loading zone” signage request be declined, instead install “no parking” sign at the post box to comply with sect 199 of Road Rules Regulations.</p> <p>(e) The design of Maitland Street and Boona Road be adopted. With reprioritisation of Maitland Street, including staggering of Boona Road, the site boards and stop signs.</p> <p>(f) The traffic control plan for West Milby Gymkhana event be endorsed.</p> <p>(g) The design of the traffic facilities in the Foster Street upgrade be endorsed, including Foster, Lake, Canada and Lorne Street intersections, installation of pedestrian islands, disabled parking, line marking and road signage.</p> <p style="text-align: right;">Hall/Phillips</p>	<p>COMPLETED</p> <p>Proponent advised</p> <p>Construction works to be undertaken next year.</p> <p>COMPLETED</p> <p>Tender report to be brought back to Council in early 2022</p>	<p>COMPLETED</p> <p>COMPLETED</p> <p>February 2022</p> <p>COMPLETED</p> <p>February 2022</p>
SEPT 21	IS	<p><b>225/2021 REQUEST TO TRANSFER A CROWN ROAD – NEAR TO NORTH FORBES ROAD</b></p> <p><b>RESOLVED THAT</b></p> <p>The application for Council to take over the Crown road off North Forbes Road to upgrade and maintain be declined.</p> <p>Council consents to the closure of the unnamed section of public road linking lot 13 DP1053434 to the Crown road at the applicant’s full cost.</p> <p>Council acknowledge that the land in the unnamed road may vest in the Crown if closed and any proceeds from the sale of the road may be returned to the Crown.</p> <p>That the report be deferred to the next Ordinary Meeting of Council.</p> <p style="text-align: right;">Nelson/Phillips</p>	COMPLETE	COMPLETE

SEPT 21	IS	<p><b>223/2021 TOTTENHAM RESERVOIR – MURAL PAINTING</b></p> <p><b>RESOLVED THAT</b></p> <p>Council allocate \$10,000 to the Tottenham Mural Project from the reserve for contributions to mural projects.</p> <p>The scope of works for other Water Fund Capital Works items in Tottenham, as follows, be reduced to fund the remediation of the Tottenham Reservoir.</p> <ul style="list-style-type: none"> <li>a. Water Main renewal \$46,394 – reduce length of water main renewal.</li> <li>b. Tottenham potable water standpipe \$40,000 – reduce scope of works to deliver a partial upgrade.</li> </ul> <p style="text-align: right;">Phillips/Harris</p>	Project Variation submitted to LRCI grant body. Project application submitted for LRCI - phase 3	JUNE 2022
SEPT 21	IS	<p><b>222/2021 TENDER ASSESSMENT – SUPPLY OF CULVERTS FOR THE MURIE AND SMYTHE'S CORNER PROJECT</b></p> <p><b>RESOLVED THAT</b></p> <p>The proposal from Modcast for the supply of the reinforced concrete culverts be accepted, subject to written confirmation of delivery timeframe.</p> <p>The General Manager be authorised to execute the contract documents and affix the Council seal.</p> <p style="text-align: right;">Nelson/Harris</p>	COMPLETED	COMPLETED
SEPT 21	IS	<p><b>209/2021 TREE ASSESSMENT – 42 NAPIER STREET, CONDOBOLIN</b></p> <p><b>RESOLVED THAT</b></p> <p>Council remove all trees as requested and replace with more suitable tree species.</p> <p style="text-align: right;">Bendall/Rees</p>	COMPLETED.	COMPLETED
JULY 21	IS	<p><b>142/2021 PROJECT DELIVERY – THE MURIE CREEK AND SMYTH'S DRAINAGE STRUCTURES</b></p> <p><b>RESOLVED THAT</b></p>		COMPLETE

		<p>Due to extenuating circumstances and remoteness of locality the box culvert drainage structures for the Murie Creek and Smyth's corner be procured by inviting quotations from 3 suitable companies, rather than through an open tender process.</p> <p>Expressions of Interest be called for the installation of the Murie Creek and Smyth's Corner drainage structures and competitive quotations then be invited from the preferred Contractors identified in the EOI process.</p> <p>A further report be presented to Council outline details of the quotations received, with a recommendation of a preferred Contractor or Contractors for the installation of the Murie Creek and Smyth's Corner drainage structures.</p> <p style="text-align: right;">Hall/Blewitt</p>	<p>See Tender Assessment Report</p> <p>EOI closed. Seven Contractors have been deemed suitable to construct.</p> <p>Final design documentation was only completed in early October. Currently out to Tender. Report to be brought to Council in January.</p>	<p>COMPLETE</p> <p>JANUARY 2022.</p>
JULY 21	IS	<p><b>140/2021 DIGGERS AVENUE TREES</b></p> <p><b>RESOLVED THAT</b></p> <p>Council refer the tree condition report to the Lachlan Heritage Advisory and the RSL Sub-Branch for comment.</p> <p style="text-align: right;">Brady/Blewitt</p>	<p>Referred to Heritage Advisor and RSL Sub-Branch.</p>	<p>COMPLETE</p>
JUNE 21	IS	<p><b>161/2021 TOTTENHAM TENNIS COURT LIGHTING</b></p> <p><b>RESOLVED THAT</b></p> <p>Council accept the quote from Light Up Sports for \$46,114 (ex GST) to complete the upgrade of the Tottenham Tennis Court Lighting.</p> <p>The additional funds required to complete the upgraded project, totalling \$13,231, be allocated from savings achieved on other projects funded under the Local Road and Community Infrastructure Program Round 1.</p> <p style="text-align: right;">Harris/Blewitt</p>	<p>Pole Relocation Completed. Light Installation to occur 26<sup>th</sup> November.</p>	<p>NOVEMBER 2021</p>
JUNE 21	IS	<p><b>147/2021 BURCHER WATER TREATMENT UPDATE</b></p> <p><b>RESOLVED THAT</b></p> <p>The outcomes from the stakeholder information session held on 1 June 2021 be noted.</p>	<p>Ongoing</p>	<p>Ongoing</p>

		<p>Council provide guidance on the matter of water supply for the community of Burcher.</p> <p style="text-align: right;">Harris/Bendall</p>		
JUNE 21	IS	<p><b>144/2021 LAKE CARGELLIGO AND CONDOBOLIN LANDCARE – SIGNAGE PROJECTS</b></p> <p><b>RESOLVED THAT</b></p> <p>Council offer:-</p> <ul style="list-style-type: none"> <li>(a) In principal support for the initiative;</li> <li>(b) Continue to work with the stakeholders to develop the artwork;</li> <li>(c) The cost of installing the sign be funded from Council's existing Reserves maintenance budget;</li> <li>(d) The Condobolin and Lake Cargelligo Landcare groups fund the manufacture and delivery of the signs.</li> </ul> <p style="text-align: right;">Harris/Bendall</p>	<p>Stakeholders advised</p> <p>Working with stakeholders to develop artwork</p>	DECEMBER 2021
MAY 21	IS	<p><b>107/2021 DENISON STREET FOOTPATH CONSTRUCTION REQUEST</b></p> <p><b>RESOLVED THAT</b></p> <p>Consideration be given to allocating \$15,000 for the full replacement of the paved footpath on the eastern side of Denison Street from Molong Street to Oxley Street from a future round of the Local Road and Community Infrastructure Fund.</p> <p>Landscaping, irrigation and turf work in Denison Street, adjacent to the Railway Hotel be completed and maintained by the proprietor of the property subject to the Director of Infrastructure's approval of any proposed work.</p> <p style="text-align: right;">Harris/Phillips</p>	<p>Item not included in preferred LRCI projects. Other means of funding being explored</p>	DECEMBER 2021
AUG 20	IS	<p><b>211/2020 GRANT DEEDS-FIXING COUNTRY ROADS</b></p> <p><b>RESOLVED THAT</b></p> <p>The General Manager be delegated authority to execute the Fixing Council Road Funding Deeds and affix the Council seal for projects RNSW2468</p>		DECEMBER 2021

		<p>(Bogan Way), RNSW2469 (Tullibigeal Rd) and RNSW2471 (Gipps Way Nerathong Bridge).</p> <p>The Director Infrastructure Services be directed to request a project variation from the funding body to reduce the extent of work for project RNSW2470 (Palesthan Rd) to approximately 7.2km.</p> <p>Subject to a suitable reduction in the extent of work for project RNSW2470 (Palesthan Rd) being negotiated, and approved by the funding body, the General Manager be authorised to execute the amended Fixing Council Road Funding Deed and affix the Council seal.</p> <p style="text-align: right;">Harris/Phillips</p>	<p>Next Round of HVSP announced. Application to be submitted.</p>	
APR 20	IS	<p><b>91/2020 NOTICE OF MOTION - CRICKET NETS LAKE CARGELLIGO</b></p> <p><b>RESOLVED THAT</b></p> <p>The cricket practice nets proposed for construction at the Lake Cargelligo Recreation Ground be relocated to the south west corner of the Lake Cargelligo Central School recreational grounds.</p> <p>Item 1 be subject to an appropriate signed Memorandum of Understanding with the NSW Department of Education.</p> <p style="text-align: right;">Phillips/Hall</p>	<p>DET advised a license will need to be paid, with an annual fee. Letter to be sent from Mayor to Minister for Education The Hon. Sarah Mitchell MLC.</p>	<p>December 2021</p>
APR 17	IS	<p><b>86/17 PARKS, RESERVES &amp; RECREATIONAL FACILITIES – 5 YEAR STRATEGIC PLAN</b></p> <p><b>RESOLVED THAT</b></p> <ol style="list-style-type: none"> <li>1. Council support the development of a strategic plan for its parks, reserves and recreational facilities using in house staff for the period FY18/19 to FY22/23.</li> <li>2. Director Infrastructure Services and Manager Recreation submit a draft strategic plan for Council consideration before 1 July 2018.</li> </ol> <p style="text-align: right;">Hall/Carter</p>	<p>Dept feedback received for SRA POM. Ongoing work required for other POM's</p>	<p>DECEMBER 2021</p>

MAR 19	IS	<p><b>2019/54 ASSET MANAGEMENT PLANS - TRANSPORT, WATER, SEWER, BUILDING, RECREATION</b>  <b>RESOLVED THAT</b>                  Council defer advertising the AMP until the schedule of actions are inserted into the document.                  Council note the summary of key issues raised in the asset management plans as identified in this report.                  Council consider the need to increase funding for local roads and potentially other asset classes like buildings (while maintaining a financially sustainable position) as part of the next revision of its Long Term Financial Plan.</p>	<p>DRAFT plans prepared for Parks and Reserves, Utilities, Buildings and Roads.</p> <p>Submission of AMP will be deferred until new Council. Asset Management Policy also to be updated</p>	FEBRUARY 2021
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## **8 CORPORATE AND COMMUNITY SERVICES**

### **8.1 DONATIONS**

**TRIM Number:** R21/318

**Author:** Administration Officer - Corporate & Community Services

#### **PURPOSE**

Council is asked to consider requests for monetary and in kind support for community events to be held in the 2021/2022 financial year.

#### **SUPPORTING INFORMATION**

A copy of the requests for donations are included as attachments.

#### **BACKGROUND**

Throughout the year Council receives requests from individuals, community groups and sporting clubs for financial and in kind support. This support may promote the liveability of the shire or enable residents to undertake representation in their chosen sport or activities outside of the shire.

#### **ISSUES AND COMMENTS**

##### Tullibigeal Swimming Pool

Tullibigeal Swimming Pool have requested a donation of \$500 to help pay for the free BBQ they offer to the community as part of their annual Christmas Tree and Carols in the Park. Council have donated \$500 in past years.

##### Lake Cargelligo Central School

Lake Cargelligo Central School are requesting a donation for their annual presentation day on Tuesday 7 December 2021. They have not asked for any particular amount but Council have donated \$100 since 2017.

##### Tottenham Christmas Tree Committee

Tottenham Christmas Tree Committee have requested a donation for the annual Tottenham Christmas Tree event. The committee have not asked for any particular amount. Council has donated \$500 every year since 2011, with one exception being in 2018 where Council donated \$1,000.

##### Western Plains Regional Development (WPRD)

At the November strategic briefing, there was a request from WPRD to support a Bush Santa event. Notification was received from the Executive Officer of WPRD on 15 November that the event would not be held this year therefore the donation is no longer required.

#### **FINANCIAL AND RESOURCE IMPLICATIONS**

A provision was made in the FY2021/2022 budget to provide cash and in kind support for Community events. There is sufficient budget remaining to fund all of the above requests.

#### **LEGAL IMPLICATIONS**

There are no known legal implications.

**RISK IMPLICATIONS**

There is reputational risk for Council when making decisions to approve or not to approve particular requests.

**STAKEHOLDER CONSULTATION**

Council at the November 2021 strategic briefing.

**OPTIONS**

1. Provide the full amount of the requested donation.
2. Decline the full amount of the requested donation
3. Offer a reduced donation to allow as many organisations as possible to be supported.

**CONCLUSION**

Council is asked to consider and make a resolution on the amount of any donation it wishes to provide.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

**ATTACHMENTS**

1. **Tullibigeal Swimming Pool** [↓](#)
2. **Lake Cargelligo Central School** [↓](#)
3. **Tottenham Christmas Tree Committee** [↓](#)
4. **Donations paid** [↓](#)

**RECOMMENDATION**

That

1. The Director of Corporate and Community Services Report No. R21/318 be received and noted.
2. Council determine the amount of any donation to be provided to:
  - a. Tullibigeal Swimming Pool;
  - b. Lake Cargelligo Central School;
  - c. Authorise the General Manager to approve any similar requests from Lachlan Shire schools for support toward their annual school presentations; and
  - d. Tottenham Christmas Tree Committee.

**Tullibigeal Swimming Pool**

**9 Mulga Street**

**Tullibigeal NSW 2669**

**President: Brant Frankel**

**Vice President: Rachael Balcker**

**Secretary: Holly Ireland**

**Treasurer: Telea Imrie**

To Lachlan Shire Council

I am writing on behalf of the pool committee to ask the council for their generous donation of \$500 to help pay for the BBQ we offer for free to our community for our annual Christmas Tree and Carols in the park.

Thank you

Holly Ireland

Secretary Tullibigeal Swimming pool

### LAKE CARGELLIGO CENTRAL SCHOOL

Achieving Excellence through Innovative Teaching/Learning and Welfare



65 CANADA STREET, LAKE CARGELLIGO 2672 Facsimile: (02) 6898 1323, Telephone (02) 6898 1008  
Email address: [lakecargel-c.school@det.nsw.edu.au](mailto:lakecargel-c.school@det.nsw.edu.au)

Lachlan Shire Council  
PO Box 216  
Condobolin 2877



Dear Sir

Our Annual Presentation Day will be held this year on, Tuesday December 7<sup>th</sup>. Whilst COVID regulations might impact the format, it is still a very important occasion in the life of the school and for each student who participates.

In the past we have been fortunate to receive donations for our Presentation Evening from both private citizens and business houses which have connections with the school. We again seek your generous support to make the occasion a success.

Please accept our sincere thanks and appreciation for your interest in education.

Yours faithfully,

Allan Johnston  
Principal

t:\office\presentation\2021\donation request.doc

**Immogine Turner**

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**From:** Alicia Mill <andynleash@gmail.com>  
**Sent:** Friday, 29 October 2021 10:14 AM  
**To:** Council  
**Subject:** Christmas Tree Sponsorship Letter

Tottenham Christmas Tree Committee  
Wyona  
172 Strudwicks Road  
Tottenham NSW 2873

29 October 2021

To Whom It May Concern

I am writing in regards to the Tottenham Community Christmas Tree. This event is held in December each year in the local park. The Christmas Tree is a unique community gathering in the town and has been occurring for over 90 years.

The event brings the community together with Santa arriving to deliver the presents to the children. The Salvation Army and the local band play and sing Christmas carols.

The community organisations such as the Lions Club, Youth Club and Men's Shed support the event through running our BBQ, drinks store and supper. Lachlan Shire Council have also supported us for many years and we are hoping that they will once again support the 2021 Tottenham Community Christmas Tree.

Thank you for your time,

Alicia Campbell  
0457 949 093  
[andynleash@gmail.com](mailto:andynleash@gmail.com)



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2020/21 DONATIONS BUDGET  
AS AT 16/11/2021

Organisation/Individual	Work order number	Annual Budget for Special Events - in kind	General Ledger- Master/sub account number	Annual Budget for Community Events - specified donations & contributions	Amount paid for Community Events - specified donations & contributions	General donations - elected members	Rates/water - elected members	Community Events - general	Special Events-in kind support only	Donation Purpose
<b>Master.sub</b>					<b>3820.various</b>	<b>3020.0405</b>	<b>3020.0406</b>	<b>3820.0460</b>	<b>3230.509</b>	
<b>Annual Budget</b>						<b>\$ 26,680</b>	<b>\$ 9,000</b>	<b>\$ 30,550</b>		
Tottenham Blue Light (Youth centre)							\$2,146			Donation - Rates & water account 1023781
Ronald McDonald House Orange						\$600				Donation - October 2021
Tottenham Anglican Church							\$139			Donation - Water Account 1000319
Rotary Club of Lake Cargelligo						\$1,000				Donation - September 2021
Lucy Kirk - Speak Up						\$200				Donation - August 2021
Tottenham CWA							\$1,037			Donation - Rates Account 1025830
Tullibigeal CWA							\$682			Donation - Rates Account 1022913
Condobolin Chamber of Commerce								\$3,000		Donation - October 2021
Condobolin Pistol Club										
Donations - NAIDOC week			3820.409	\$1,440	\$0					
Murrin Bridge Programs & Events			3820.494	\$20,890	\$0					
Western Plains Regional Development			3820.476	\$54,440	\$26,685					
Lower Lachlan Community Services			3820.477	\$54,440	\$27,220					
Tottenham Welfare Council			3820.478	\$4,160	\$4,000					
Tullibigeal Progress Association			3820.479	\$4,160	\$0					
Lake Cargelligo Community Gym			3820.483	\$6,830	\$0					
Tullibigeal Pool operations			3720.405	\$45,000	\$0					
Our Lady of Lourdes Catholic Church Lake Cargelligo							\$900			Donation - Rates Account 1017439
St Isadore Catholic Church - Tullibigeal							\$900			Donation - Rates Account 1023692
Special Event - Condobolin Races	812	\$10,080								\$0
Special Event - Pony Club Condobolin	1,062	\$650								\$0
Special Event - Breast Screen Van Movement	1,081	\$470								\$0
Special Event - Yellow Mountain Cross Country	1,093	\$1,310								\$1,206
Special Event - RSL Pipe band Tattoo	1,092	\$4,400								\$0
Special Event - Milby Sports	1,234	\$2,640								\$2,891
Special Event - Condo 750	1,071	\$4,890								\$0
Special Event - ANZAC day	1,072	\$4,330								\$0
Special Event - Condobolin B&S	1,138	\$0								\$0
Special Event - Condobolin Show	1,163	\$16,350								\$0
Special Event - Tottenham Races	813	\$8,020								\$0
Special Event - Chutes & Utes Festival (PBR)	1,091	\$0								\$0
Special Event - Tullibigeal Races	1,061	\$2,720								\$0
Special Event - Tullibigeal Gymkhana	1,232	\$910								\$0
Special Event - Tottenham Gymkhana	1,231	\$3,550								\$0
Special Event - Lake Cargelligo Show	1,221	\$1,720								\$0
Special Event - Poppers in The Pines - Burcher & Condo										\$0
Tractor Pull	1,408	\$0								\$0
Special Event - NAIDOC Week	1,505	\$2,150								\$0
Special Event - Lachlan Christmas Fiesta	1,873	\$3,580								\$0
Special Event - Condo Cookout										\$0
Special Event - Condo Christmas tree	1,362	\$0								\$0
Special Event - White Ribbon march	2,653	\$0								\$0
<b>TOTAL</b>		<b>\$67,770</b>		<b>\$191,360</b>	<b>\$57,905</b>	<b>\$1,800</b>	<b>\$5,804</b>	<b>\$3,000</b>	<b>\$4,097</b>	
<b>Total paid</b>						<b>\$ 1,800</b>	<b>\$ 5,804</b>	<b>\$ 3,000</b>	<b>\$ 4,097</b>	
<b>Annual Budget - General (GL3020.405)</b>						<b>\$ 27,000</b>				
<b>Annual Budget - Rates/water (GL3020.406)</b>							<b>\$ 9,000</b>			
<b>Annual Budget - Special events (GL3230.509)</b>									<b>\$ 67,770</b>	
<b>Annual Budget - Community Events (GL3820.460)</b>								<b>\$ 30,550</b>		
<b>Balance Remaining</b>						<b>\$ 25,200</b>	<b>\$ 3,196</b>	<b>\$ 27,550</b>	<b>\$ 63,673</b>	





## 8.2 INVESTMENTS AS AT 31 OCTOBER 2021

**TRIM Number:** R21/324

**Author:** Financial Accountant

### PURPOSE

The *Local Government (General) Regulation 2005 section 212* specifies that Council's Responsible Accounting Officer must provide elected members with a monthly written report detailing the funds invested by Council. The report must include information up to the last day of the month immediately preceding the meeting.

The Responsible Accounting Officer must also provide a certificate stating whether the investments have been made in accordance with the Act, the Regulations and Council's investment policy.

### SUPPORTING INFORMATION

Council's general bank account reconciled balance at 31 October 2021 is \$2,444,321.

Investments held at 31 October 2021 totalling \$52,264,606 are set out in Attachment 1.

#### Responsible Accounting Officer Certificate

I certify that the bank accounts and investments have been reconciled with the Council's general ledger as at 31 October 2021, and that investments have been made in accordance with the *Local Government Act, Local Government (General) Regulation 2005* and Council's Investment Policy.

Karen Pegler  
Responsible Accounting Officer

### FINANCIAL UPDATE

As at the end of October 2021, Council's portfolio is compliant across its counterparty and credit quality limits. Over the past 12 months, the portfolio, excluding on call cash, returned +1.05% p.a., outperforming bank bills by 1.02% p.a.

The official cash rate remains at 0.10%. This low rate will continue to have a negative impact on Council's interest income. The expectation is that the Reserve Bank will not raise rates again until there is a sustained recovery and both of the economic objectives of full employment and target inflation are met. The prospect for hikes in 2023 was formally acknowledged in the RBA November post-Board Meeting speech, noting that "*it is now plausible that a lift in the cash rate could be appropriate in 2023*", but the RBA's central forecasts are still consistent with a 2024 rate hike timing emphasising the RBA wants to be patient to confirm sustainably higher inflation. However, with markets bringing forward expectations of official rate hikes, this has seen a significant shift in longer term deposit rates over October. Future investments above 1% p.a. now appears likely if Council can continue to place the majority of its surplus funds for a minimum term of 2 years.

### LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Investments are made in accordance with Council's Investment Policy and the Community Strategic Plan/Delivery Program Item 4.2.1, which aims to ensure that "Council is financially sustainable and provides services at a level expected by the community".

### CONCLUSION

Investments will continue to be managed so Council can meet its cash commitments as and when they fall due.

**ATTACHMENTS**

**1. Investment Report as at 31 October 2021** [↓](#)

**RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No. R21/324 be received and noted.



Lachlan Shire  
Your Ultimate Bush Experience

# Investment Report

01/10/2021 to 31/10/2021



**Portfolio Valuation** as at 31/10/2021

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Accrued	Accrued MTD
AMP Bank	BBB	TD	GENERAL	Annual	27/05/2020	23/11/2021	1.4500	1,000,000.00	6,276.71	1,231.51
Community First	Unrated	TD	GENERAL	At Maturity	25/11/2020	30/11/2021	0.6500	500,000.00	3,036.30	276.03
Community First	Unrated	TD	GENERAL	At Maturity	03/12/2020	07/12/2021	0.6500	1,000,000.00	5,930.14	552.05
ING Direct	A	TD	GENERAL	Annual	06/02/2020	08/02/2022	1.6500	500,000.00	6,012.33	700.68
Bank of Sydney	Unrated	TD	GENERAL	At Maturity	09/02/2021	09/02/2022	0.5900	500,000.00	2,141.78	250.55
Newcastle Permanent	BBB	TD	GENERAL	Quarterly	20/02/2019	22/02/2022	3.0500	500,000.00	3,050.00	1,295.21
Newcastle Permanent	BBB	TD	GENERAL	Quarterly	05/03/2019	08/03/2022	2.9500	500,000.00	2,263.01	1,252.74
Members Equity Bank	BBB+	TD	GENERAL	At Maturity	23/03/2021	23/03/2022	0.5000	1,000,000.00	3,054.79	424.66
Macquarie Bank	A+	TD	GENERAL	At Maturity	23/03/2021	23/03/2022	0.4900	1,000,000.00	2,993.70	416.16
BOQ	BBB+	TD	GENERAL	Annual	06/05/2020	10/05/2022	1.4500	500,000.00	3,555.48	615.75
AMP Bank	BBB	TD	GENERAL	Annual	24/11/2020	23/05/2022	0.7500	1,000,000.00	7,027.40	636.99
BOQ	BBB+	TD	GENERAL	At Maturity	27/05/2020	24/05/2022	1.3000	1,000,000.00	18,627.40	1,104.11
AMP Bank	BBB	TD	GENERAL	Annual	11/06/2020	14/06/2022	1.4000	750,000.00	4,113.70	891.78
Members Equity Bank	BBB+	TD	GENERAL	At Maturity	09/06/2021	14/06/2022	0.5000	1,000,000.00	1,986.30	424.66
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	09/06/2021	14/06/2022	0.4500	2,000,000.00	3,575.34	764.38
AMP Bank	BBB	TD	GENERAL	Annual	22/12/2020	21/06/2022	0.7500	750,000.00	4,839.04	477.74
BOQ	BBB+	TD	GENERAL	Annual	23/06/2020	28/06/2022	1.2500	1,000,000.00	4,486.30	1,061.64
BOQ	BBB+	TD	GENERAL	Annual	22/07/2020	26/07/2022	1.0000	600,000.00	1,676.71	509.59



Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Accrued	Accrued MTD
Auswide Bank	BBB	TD	GENERAL	At Maturity	18/08/2020	23/08/2022	0.9000	500,000.00	5,424.66	382.19
Auswide Bank	BBB	TD	GENERAL	At Maturity	27/08/2020	29/08/2022	0.9000	750,000.00	7,970.55	573.29
Westpac	AA-	TD	GENERAL	Quarterly	26/08/2020	30/08/2022	0.8200	1,000,000.00	1,505.21	696.44
BOQ	BBB+	TD	GENERAL	At Maturity	26/08/2020	30/08/2022	0.9500	1,000,000.00	11,243.84	806.85
Bank of Sydney	Unrated	TD	GENERAL	Annual	26/08/2021	30/08/2022	0.6500	1,500,000.00	1,789.73	828.08
Westpac	AA-	TD	GENERAL	Quarterly	08/09/2020	08/09/2022	0.7800	1,500,000.00	1,730.96	993.70
NAB	AA-	TD	GENERAL	Annual	08/09/2020	08/09/2022	0.8000	1,500,000.00	1,775.34	1,019.18
WAW Credit Union	Unrated	TD	GENERAL	Annual	08/09/2020	13/09/2022	1.0500	500,000.00	776.71	445.89
NAB	AA-	TD	GENERAL	Annual	08/09/2020	13/09/2022	0.8000	1,500,000.00	1,775.34	1,019.18
Bank of Sydney	Unrated	TD	GENERAL	Annual	08/09/2021	04/10/2022	0.6400	500,000.00	473.42	271.78
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	20/10/2021	20/10/2022	0.4200	500,000.00	69.04	69.04
BOQ	BBB+	TD	GENERAL	Annual	20/10/2020	20/10/2022	0.8000	500,000.00	131.51	131.51
NAB	AA-	TD	GENERAL	Annual	27/11/2020	29/11/2022	0.6300	500,000.00	2,925.62	267.53
NAB	AA-	TD	GENERAL	Annual	10/12/2020	13/12/2022	0.6300	500,000.00	2,813.42	267.53
Warwick Credit Union	Unrated	TD	GENERAL	Annual	10/02/2021	13/02/2023	0.6500	1,000,000.00	4,701.37	552.05
Warwick Credit Union	Unrated	TD	GENERAL	Annual	09/02/2021	14/02/2023	0.6500	500,000.00	2,359.59	276.03
WAW Credit Union	Unrated	TD	GENERAL	Annual	02/03/2021	02/03/2023	0.7000	500,000.00	2,339.73	297.26
BNK Bank	Unrated	TD	GENERAL	Annual	30/03/2021	04/04/2023	0.7000	900,000.00	3,728.22	535.07
NAB	AA-	TD	GENERAL	At Maturity	13/04/2021	18/04/2023	0.6000	1,000,000.00	3,320.55	509.59
AMP Bank	BBB	TD	GENERAL	Annual	04/05/2021	09/05/2023	0.7000	1,000,000.00	3,471.23	594.52





Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Accrued	Accrued MTD
BNK Bank	Unrated	TD	GENERAL	Annual	04/05/2021	09/05/2023	0.7000	1,000,000.00	3,471.23	594.52
MyState Bank	BBB	TD	GENERAL	Annual	04/05/2021	09/05/2023	0.5500	1,000,000.00	2,727.40	467.12
NAB	AA-	TD	GENERAL	Annual	25/05/2021	23/05/2023	0.6300	2,000,000.00	5,523.29	1,070.14
ING Direct	A	TD	GENERAL	Annual	08/06/2021	13/06/2023	0.5000	500,000.00	1,000.00	212.33
ING Direct	A	TD	GENERAL	Annual	15/06/2021	13/06/2023	0.5000	750,000.00	1,428.08	318.49
Westpac	AA-	TD	GENERAL	Quarterly	06/07/2021	11/07/2023	0.5600	1,000,000.00	398.90	398.90
AMP Bank	BBB	TD	GENERAL	Annual	08/09/2021	05/09/2023	0.7500	500,000.00	554.79	318.49
Westpac	AA-	TD	GENERAL	Quarterly	18/06/2021	18/06/2024	0.8000	1,500,000.00	1,380.82	1,019.18
Westpac	AA-	TD	GENERAL	Quarterly	06/07/2021	09/07/2024	0.8000	1,000,000.00	569.86	569.86
BOQ	BBB+	TD	GENERAL	Annual	10/08/2021	12/08/2025	1.0000	1,000,000.00	2,273.97	849.32
Macquarie Bank	A+	CASH	GENERAL	Monthly	31/10/2021	31/10/2021	0.4000	4,956,088.04	1,769.23	1,769.23
NAB	AA-	CASH	GENERAL	Monthly	31/10/2021	31/10/2021	0.3100	4,808,518.07	1,265.72	1,265.72
<b>TOTALS</b>								<b>52,264,606.11</b>	<b>167,335.77</b>	<b>32,276.25</b>



## Counterparty Compliance as at 31/10/2021

### Long Term Investments

Compliant	Bank Group	Term	Rating	Invested	Invested (%)	Limit (%)	Limit (\$)	Available
✓	Commonwealth Bank	Long	AA-	2,500,000.00	4.78	25.00	-	10,566,151.53
✓	Westpac	Long	AA-	6,000,000.00	11.48	25.00	-	7,066,151.53
✓	NAB	Long	AA-	11,808,518.07	22.59	25.00	-	1,257,633.46
✓	Macquarie Bank	Long	A+	5,956,088.04	11.40	20.00	-	4,496,833.18
✓	ING Direct	Long	A	1,750,000.00	3.35	20.00	-	8,702,921.22
✓	Members Equity Bank	Long	BBB+	2,000,000.00	3.83	15.00	-	5,839,690.92
✓	BOQ	Long	BBB+	5,600,000.00	10.71	15.00	-	2,239,690.92
✓	AMP Bank	Long	BBB	5,000,000.00	9.57	15.00	-	2,839,690.92
✓	MyState Bank	Long	BBB	1,000,000.00	1.91	15.00	-	6,839,690.92
✓	Auswide Bank	Long	BBB	1,250,000.00	2.39	15.00	-	6,589,690.92
✓	Newcastle Permanent	Long	BBB	1,000,000.00	1.91	15.00	-	6,839,690.92
✓	Warwick Credit Union	Long	Unrated	1,500,000.00	2.87	5.00	-	1,113,230.31
✓	WAW Credit Union	Long	Unrated	1,000,000.00	1.91	5.00	-	1,613,230.31



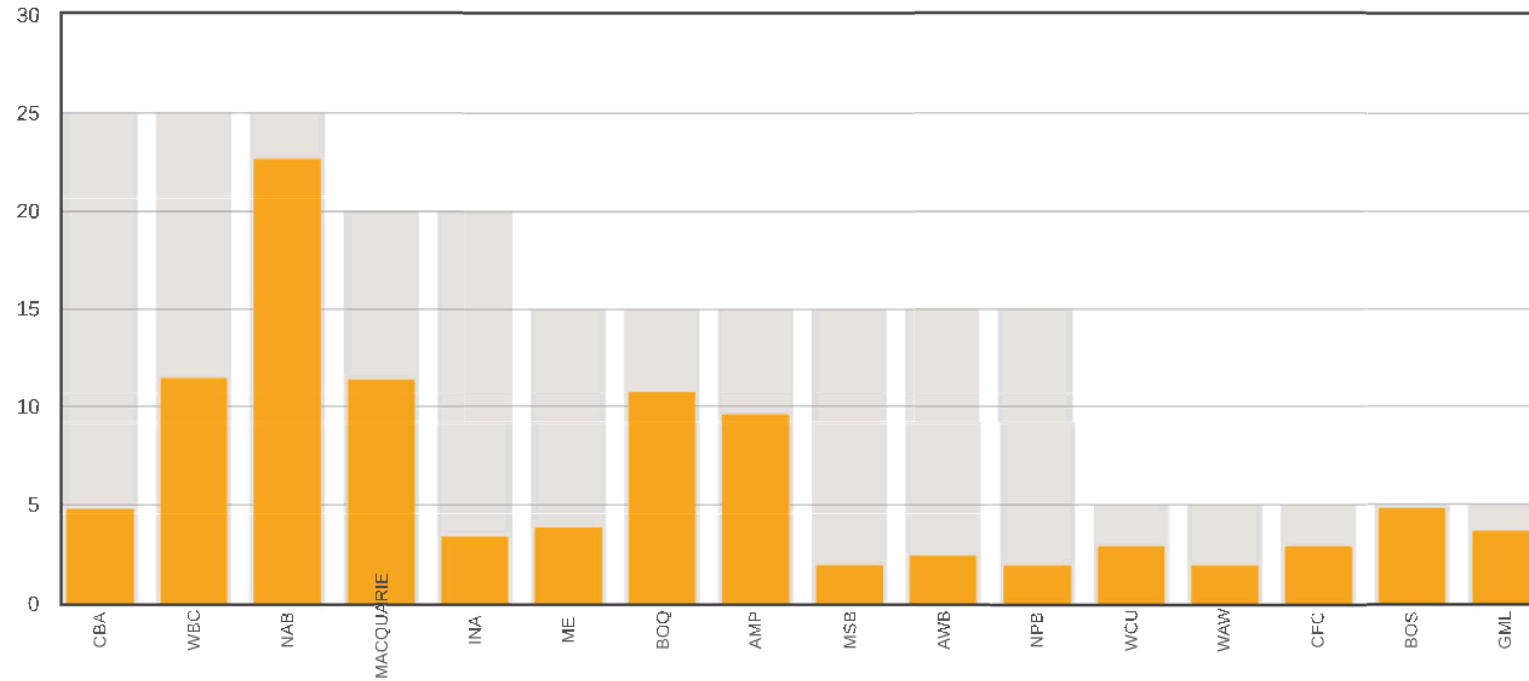


Compliant	Bank Group	Term	Rating	Invested	Invested (%)	Limit (%)	Limit (\$)	Available
✓	Community First	Long	Unrated	1,500,000.00	2.87	5.00	-	1,113,230.31
✓	Bank of Sydney	Long	Unrated	2,500,000.00	4.78	5.00	-	113,230.31
✓	Goldfields Money	Long	Unrated	1,900,000.00	3.63	5.00	-	713,230.31
<b>TOTALS</b>				<b>52,264,606.11</b>	<b>100.00</b>			





**Counterparty Compliance - Long Term Investments**



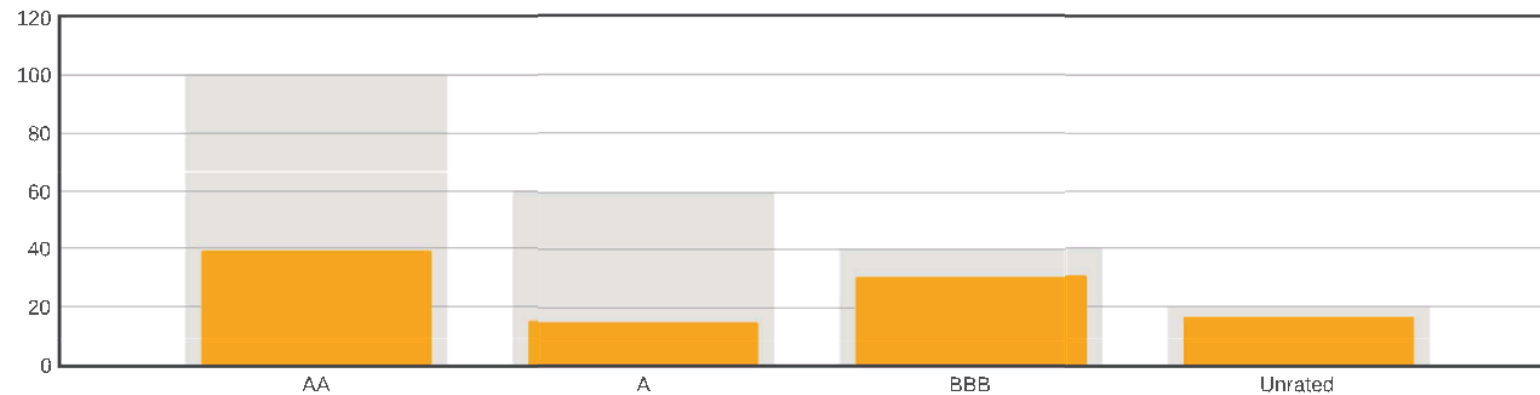


## Credit Quality Compliance as at 31/10/2021

### Long Term Investments

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available
✓	AA	20,308,518.07	38.86	100.00	31,956,088.04
✓	A	7,706,088.04	14.74	60.00	23,652,675.63
✓	BBB	15,850,000.00	30.33	40.00	5,055,842.44
✓	Unrated	8,400,000.00	16.07	20.00	2,052,921.22
<b>TOTALS</b>		<b>52,264,606.11</b>	<b>100.00</b>		

### Credit Quality Compliance - Long Term Investments

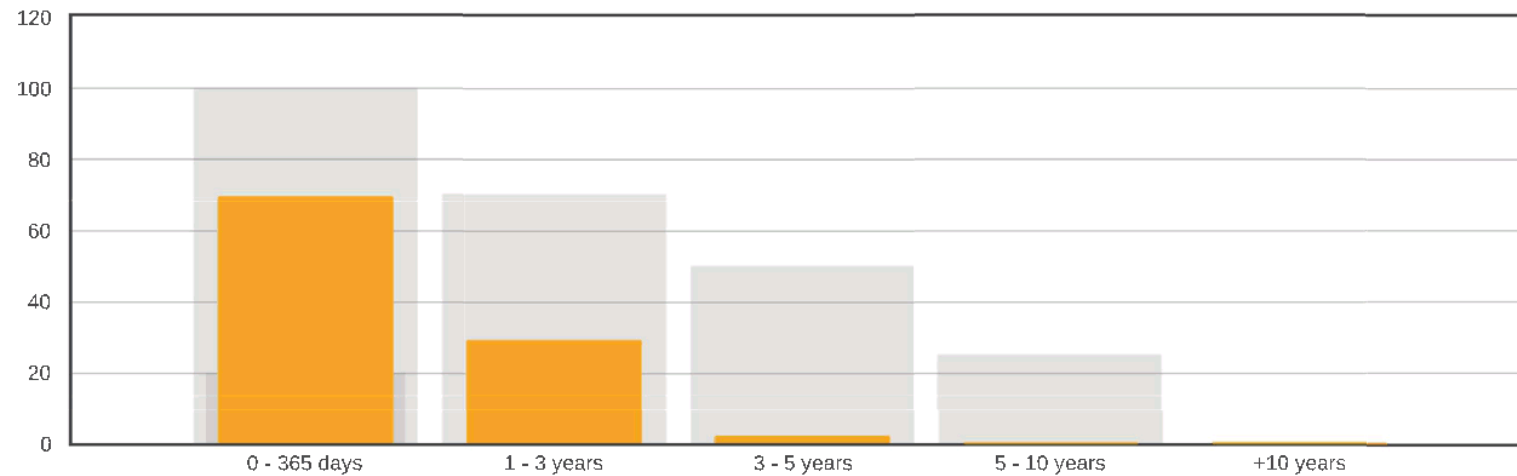




### Maturity Compliance as at 31/10/2021

Compliant	Term	Invested	Invested (%)	Min Limit (%)	Max Limit (%)	Available
✓	0 - 365 days	36,114,606.11	69.10	20.00	100.00	16,150,000.00
✓	1 - 3 years	15,150,000.00	28.99	0.00	70.00	21,435,224.28
✓	3 - 5 years	1,000,000.00	1.91	0.00	50.00	25,132,303.06
✓	5 - 10 years	-	0.00	0.00	25.00	13,066,151.53
✓	+10 years	-	0.00	0.00	0.00	-
<b>TOTALS</b>		<b>52,264,606.11</b>	<b>100.00</b>			

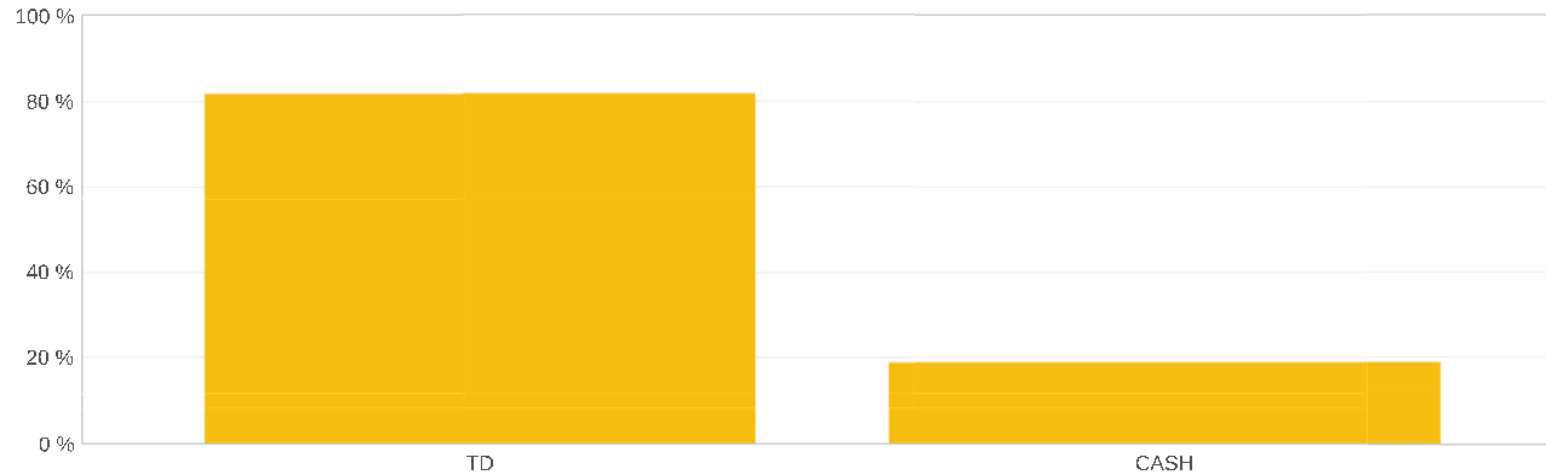
### Maturity Compliance





**Asset Class** as at 31/10/2021

Code	Number of Trades	Invested	Invested (%)
TD	48	42,500,000.00	81.32
CASH	2	9,764,606.11	18.68
<b>TOTALS</b>	<b>50</b>	<b>52,264,606.11</b>	<b>100.0</b>



### 8.3 ADOPTION OF ANNUAL REPORT, END OF TERM REPORT AND AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

**TRIM Number:** R21/327

**Author:** Director - Corporate and Community Services

#### PURPOSE

The purpose of this report is:

1. For Council to adopt the Annual Report for 2020-21 and give approval for the report to be sent to the Minister for Local Government and the Office of Local Government;
2. To table the End of Term Report as required under *Section 428 (2) of the Local Government Act 1993*;
3. To inform Council that, in accordance with *Section 418 (3) of the Local Government Act 1993*, public notice was given that the Audited Annual Financial Statements of the Lachlan Shire Council for the period ending 30th June 2021 will be presented at the Ordinary meeting of Council on 24th November 2021; and
4. To present Council's audited 2020-21 Financial Statements and Auditor reports as required by *Section 419 of the Local Government Act 1993*.

#### SUPPORTING INFORMATION

The Annual Report for 2020-21 including the End of Term report; along with the 2020-21 Financial Statements and Auditor Reports will be provided under separate cover. This is due to the size of the documents.

#### BACKGROUND

In accordance with the *Local Government Act 1993*, its associated regulations and the Integrated Planning and Reporting Guidelines (IP&R Guidelines) for Local Government in NSW, Council is required to prepare an Annual Report within five months after the end of the financial year. The Annual Report is one of the key points of accountability between Council and the community.

#### ISSUES AND COMMENTS

In accordance with the IP&R Guidelines, the Annual Report focuses on Council's implementation of the Delivery and Operational Plan as these reflect the specific 'work' for which Council is responsible.

The preparation of the Lachlan Shire Council 2020-21 Annual Report incorporating the End of Term Report has been undertaken with a "whole of Council" approach and included involvement of all departments of Council. The End of Term report documents Council's progress, over the previous five years (due to the council elections being deferred as it is normally four years), towards implementing the Community Strategic Plan. The report looks at outcomes, i.e. what have been the results for the community and council as a result of the activities undertaken.

Under section 428(2) of the NSW *Local Government Act 1993*, an End of Term report is required to be included in the annual report in an ordinary election year. The report should be tabled at the last meeting of the outgoing council however legislation prevents Council from issuing the report as a separate document before the election.

Councillors should not refer to this document during campaigning. The provisions in the *Local Government (General) Regulation 2021* relating to "electoral material" do not prevent the end-of term report being presented to the council or from being published on a council's website as part of the business papers of the council ordinary meeting.

Council lodged its audited unqualified financial statements with the Office of Local Government on 26<sup>th</sup> October 2021, within the prescribed timeframes, as required by *Section 416 of the Local Government Act 1993*.

The net operating surplus for 2020-21 \$3.95m (2019-20 \$6.32m) before capital grants and contributions was impacted by another large operating loss in the water and sewer businesses.

This decrease of \$2.3m can be explained predominantly by:

- An increase in materials & contracts expenses from 2020 to 2021 of around \$2m;
- A reduction in other revenue due to the one off Commonwealth Bank CDO funds of \$1.2m recoupment received in 2020; and
- An increase in rates revenue in 2021 of around \$900k, principally relating to mining.

If there was any decline in the mining sector, there could be a significant decline in rates income as there are only two (2) mining assessments contributing around \$1.06m to rates income. This highlights the need for Council to maintain tight financial control over its revenue and expenditure at all times.

The operating surplus was generated primarily from the General Fund \$6.0 million (\$6.9 million in 2019-20), with the Water Fund reporting a \$1.7m operating deficit (\$598,000 deficit in 2019-20) and the Sewer Fund a \$372,000 operating deficit (\$66,000 deficit in 2019-20).

However there are items impacting the water and sewer operating results which are expected to be one off costs. These were explained in the report accompanying the draft financial statements.

*Section 419 of the Local Government Act* provides that:

- 1) A council must present its audited financial statements, together with the auditor's reports, at a meeting of the council to be held on the date fixed for the meeting.
- 2) The council's auditor may attend the meeting at which these reports are presented.

Leanne Smith, Intentus (via zoom), will present to Council at this meeting on the conduct of the audit and Council's financial results.

All legislative requirements have been met.

## **FINANCIAL AND RESOURCE IMPLICATIONS**

There are no financial and resource implications for this report.

## **LEGAL IMPLICATIONS**

As outlined in *Clause 217 of the Local Government (General) Regulation 2005*, Council is required to adopt an Annual Report and submit to the Minister Local Government and the Office of Local Government. In lodging its financial statements and providing a copy to this meeting, Council has complied with its statutory obligations under the *Local Government Act 1993*.

Section 356A of the NSW *Local Government (General) Regulation 2021*, defines electoral matter to include "any matter that is intended or calculated or likely to affect or is capable of affecting the result of any election held or to be held". As the end of term report identifies the activities and achievements of the council over its preceding term it may potentially constitute "electoral material" for the purposes of the Regulation because of its potential to impact on voting at the election.

## **RISK IMPLICATIONS**

There may be risks to Councillors if information contained in the End of Term report was utilised during election campaigning.

## STAKEHOLDER CONSULTATION

Audit, Risk and Improvement Committee (ARIC) – 10 November 2021 meeting.

The ARIC was emailed and Council were advised at the ordinary meeting on 27 October of the unmodified audit opinion in relation to the Annual Financial Statements.

Council is required by legislation to advertise its audited financial statements and audit reports. It is also required to make copies available for inspection at Council's Condobolin and Lake Cargelligo Administration Offices and to display them on Council's website. This has already been actioned.

In accordance with *Section 420 of the Local Government Act 1993*, any person may make a submission in writing to Council with respect to the audited financial statements or the auditor's reports. Submissions closed at 5pm on 17th November 2021 which is in compliance with the legislative time of 7 days after public notification. Any submissions received will be provided to and discussed with management, council's external auditors and the ARIC. Any submissions received will be referred to Council under separate cover. A copy of the Public exhibition document is included as an attachment for Council's information.

## CONCLUSION

It is recommended that the audited financial statements and auditor reports for the year ended 30 June 2021 and the Annual Report 2020-21 incorporating the End of Term Report 2017-2021 be adopted by Council (as presented).

## LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Outcome 4.2.1: Council is financially sustainable and provides services at a level expected by the community.

## ATTACHMENTS

1. **2021 Public Notice Presentation of Annual Financial Statements** [↓](#)
2. **Annual Report 2020-21 (under separate cover)**
3. **End of Term Report (under separate cover)**

## RECOMMENDATION

That:

1. The Director Corporate and Community Services Report No. R21/327 be received and noted.
2. The Annual Report 2020-2021 and End of Term Report 2017-2021 be adopted as presented.
3. The Lachlan Shire Council Annual Financial Statements and Audit Reports for the year ended 30 June 2021 be adopted as presented.

## Lachlan Shire Council

### General Purpose Financial Statements

for the year ended 30 June 2021

### Public Notice – Presentation of Financial Statements

#### Public notice – Presentation of financial statements

as per Section 418 (3) of the Local Government Act.

In accordance with Section 418 (3) of the *Local Government Act 1993 (NSW)*, Lachlan Shire Council advises that the ordinary Council meeting to be held on 24/11/2021 will include the presentation of the audited Financial Statements and the Auditor's Reports for the year ending 30/06/2021.

A summary of the Financial Statements is provided below.

	2021 \$ '000	2020 \$ '000
<b>Income Statement</b>		
Total income from continuing operations	48,181	42,230
Total expenses from continuing operations	34,157	31,740
<b>Operating result from continuing operations</b>	<b>14,024</b>	<b>10,490</b>
<b>Net operating result for the year</b>	<b>14,024</b>	<b>10,490</b>
<b>Net operating result before grants and contributions provided for capital purposes</b>	<b>3,957</b>	<b>6,328</b>
<b>Statement of Financial Position</b>		
Total current assets	42,789	40,160
Total current liabilities	(12,183)	(6,581)
Total non-current assets	574,979	548,278
Total non-current liabilities	(9,685)	(3,620)
<b>Total equity</b>	<b>595,900</b>	<b>578,237</b>
<b>Other financial information</b>		
Unrestricted current ratio (times)	6.03	7.42
Operating performance ratio (%)	11.00%	17.54%
Debt service cover ratio (times)	35.20	72.64
Rates and annual charges outstanding ratio (%)	8.93%	10.35%
Infrastructure renewals ratio (%)	104.07%	88.99%
Own source operating revenue ratio (%)	38.63%	45.94%
Cash expense cover ratio (months)	29.00	21.94

In accordance with Section 420 of the *Local Government Act 1993 (NSW)*, any person may make a submission in writing to Council with respect to the Council's Audited Financial Statements or the Auditor's Reports.

Copies of the Audited Financial Statements and the Auditor's Reports may be inspected at:

**Internet:** [www.lachlan.nsw.gov.au](http://www.lachlan.nsw.gov.au)

**Locations:** 58-64 Molong Street, Condobolin NSW 2877  
35A Foster Street, Lake Cargelligo NSW 2672

Submissions are due by 5pm, 17 November 2021.



## 8.4 QUARTERLY BUDGET REVIEW 1 2022 FY

**TRIM Number:** R21/337

**Author:** Director - Corporate and Community Services

### PURPOSE

To provide Council with a quarterly review of the Operational Plan budget as at 30 September 2021, as required by the *Local Government (General) Regulation 2005*.

### SUPPORTING INFORMATION

A copy of Council's Quarterly Budget adjustments, projected results and proposed reserve balances are included as attachments.

In addition, as previously requested by Council, CDRV reserve movements and the unallocated balance of each location is provided in this report.

### BACKGROUND

1. The *Local Government (General) Regulation 2005* requires the Council to prepare and consider a budget review statement each quarter (aside from June), which shows:

- 2.
3. - Estimates of Income and Expenditure
4. - Any relevant revisions of these estimates
- 5.

This review is completed in consultation with the responsible Director or Manager of the relevant department.

The statement must comply with the Local Government Code of Accounting Practice and be considered by the Council no later than 2 months past the conclusion of the quarter.

### ISSUES AND COMMENTS

Council staff have completed a review of the 2021-2022 budget to identify:

- Budget variations;
- Council resolutions impacting on budget; and
- Information that has become available since the adoption of the current year's budget which is not currently reflected in the 2021-2022 Operational Budget.

The actual year to date operating result as at 30 September 2021 shows an operating gain of \$8.6m before capital income. This result should be tempered by acknowledging that rating revenue is recognised at the beginning of the year when rates notices are levied. It is important to note that this is not rates revenue (income) received, it is the rates notices issued.

Council's expected net financial position as at 30 June 2022, after the proposed budget amendments, is reflected in **Attachment 1**, along with the actual financial results for the period ended 30 September 2021. This quarterly review shows an operating budget loss (deficit) of \$180k, which is mainly attributable to a change in a rates assessment rating category from mining to farmland. This has been previously discussed with Councillors.

There has been some savings in electricity, in part, due to the solar installation project. Currently these savings have reduced the size of the operating deficit and have not transferred to the Revolving Energy Fund. There will be future internal meetings to address the calculation of these savings and adjustments that may be needed.

Overall, a small cash surplus position at this review has been maintained, however it has significantly reduced from the original budget. The adopted budget projected a \$500k cash surplus however

QBR1 projections have reduced this to just over \$34k. This figure is reflected in the bottom line of the right hand column as net unrestricted cash (surplus)/deficit.

There is potential to improve the operating position with the prospect of some significant private works to occur. Once this is more certain, any changes will be reflected in future quarterly budget reviews for 2022.

Significant variances have been summarised below:

- General rates income has reduced by \$722k due to a change in rating category (from Mining to Farmland) as previously advised to Councillors.
- Operating grants - The Financial Assistance Grant has increased by \$124k in the general component in line with advice received in July from the Grants Commission.
- Capital grants – budget has increased by \$1.9m predominantly due to the approval of the Fixing Local Roads Grant for the sealing of Lachlan Valley Way, Kiacatoo (\$1.3m), and the Heavy Vehicle Safety & Productivity Program for intersection upgrade (\$466k). Capital expenditure has increased in line with these grants.
- Transfer from reserves includes \$509k from unspent grants reserve to fund the Roads to Recovery program. The \$509k is grant money received in a prior financial year.

Overall, actual operating expenses are within acceptable ranges as at 30 September 2021 at 25.8%, with 25% of the financial year elapsed. Materials and contracts are at higher levels however this figure also includes commitments (purchase orders raised) for projects extending over the whole year. Actual revenue is above expectations at 41.9%. This reflects rating revenue in advance as previously discussed, and scrap metal income being higher than expected in the budget.

#### Water business

As previously discussed with councillors, the water business continues to project significant losses. The budget operating deficit for water was expected to be \$1.38m. Currently there are some budget items of concern which have been raised with the responsible officers.

#### **REPORT BY RESPONSIBLE ACCOUNTING OFFICER**

The following statement is made in accordance with Clause 203(2) of the *Local Government (General) Regulations 2005*:

Council's projected financial position as reflected in QBR1 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

#### **LEGAL IMPLICATIONS**

Nil to this report.

#### **RISK IMPLICATIONS**

There are financial risks with projecting budgeted income and expenditure as unexpected variances can occur. These can be mitigated by careful management of costs.

There is a significant financial risk in future years in relation to the reduction in the rating revenue. This will need to be addressed in the new financial year budget process.

#### **STAKEHOLDER CONSULTATION**

Council officers with budgetary responsibilities have been consulted in identifying these budget variations.

#### **OPTIONS**

That Council approve the budget variations as listed in the Quarterly Budget Review (1) adjustment documents.

**CONCLUSION**

Council's financial position remains reasonable however due to the unexpected loss in mining rates income, fiscal restraint is essential.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP: 4.2 - Strong effective and Responsive Council

Delivery Program Action 4.2.1 - Council is financially sustainable and provides services at a level expected by the community.

**ATTACHMENTS**

1. **Operational Budget after QBR 1 update** [↓](#)
2. **QBR 1 Summary of adjustments** [↓](#)
3. **Reserve Balances as at 30 September 2021** [↓](#)
4. **CDRV Reserve Balances as at 30 September 2021** [↓](#)

**RECOMMENDATION**

That:

1. The Director Corporate and Community Services Report No.R21/337 be received and noted.
2. The Quarterly Budget adjustments and reserve movements be adopted as presented.

Operational Budget Budget 2021-2022						
Description	Original Annual Budget - Operating Plan 2021/2022	Actual YTD Results as at 30 Sept 2021	Percentage Actual YTD/Amended QBR Budget	Revotes & additional projects	Adjustments for QBR1	Proposed Amended Annual Budget as at 30/09/21
<b>CONSOLIDATED RESULTS</b>						
<b>Income</b>						
Rates & Annual Charges	(12,545,102)	(12,632,299)	106.8%		722,065	(11,823,037)
User Charges & Fees	(4,430,058)	(489,614)	11.1%		8,508	(4,421,550)
Interest & Investment Revenue	(550,377)	1,530	-0.3%		-	(550,377)
Other Revenues	(406,136)	(444,911)	84.5%		(120,580)	(526,718)
Grants & Contributions - Operating	(16,834,031)	(3,897,803)	23.0%	(20,000)	(94,951)	(18,948,982)
Grants & Contributions - Capital	(12,722,974)	(2,443,791)	14.8%	(1,755,251)	(1,993,300)	(16,471,525)
<b>Total Income from Continuing Operations</b>	<b>(47,488,678)</b>	<b>(19,906,888)</b>	<b>41.9%</b>	<b>(1,775,251)</b>	<b>(1,478,258)</b>	<b>(50,742,187)</b>
<b>Expenses</b>						
Employee Costs	10,164,096	1,420,151	13.9%	29,444	14,414	10,207,954
Borrowing Costs	378,298	18,341	4.8%	-	-	378,298
Materials & Contracts	8,763,877	4,622,664	49.3%	428,252	190,634	9,382,783
Depreciation	10,346,610	2,586,653	25.0%	-	-	10,346,610
Other Expenses	4,085,278	227,251	5.6%	-	-	4,085,278
Losses on Disposal of Assets	50,000	0	-	-	-	50,000
<b>Total Expenses from Continuing Operations</b>	<b>33,788,159</b>	<b>8,875,060</b>	<b>25.8%</b>	<b>457,696</b>	<b>205,048</b>	<b>34,450,903</b>
Operating Result from continuing operations - Gain/(Loss)	(13,700,520)	(11,031,829)		(1,317,555)	(1,273,210)	(16,291,285)
Operating Result from continuing operations before Capital Income Gain/(Loss)	(977,545)	(8,588,038)		437,696	720,090	180,242
<b>Capital Expenditure</b>						
Loan Funds Utilised	33,076,471	8,981,605	19.9%	9,535,513	2,433,586	45,045,570
Loan Principal Repaid	0	0	0.0%	-	-	0
Transfers to Restricted Assets (Reserves)	460,029	142,682	31.0%	-	-	460,029
Transfers from Restricted Assets (Reserves)	137,614	0	0.0%	-	-	137,614
Depreciation Contra	(10,130,954)	0	0.0%	(8,217,958)	(690,599)	(19,039,511)
Depreciation Contra	(10,346,610)	(2,586,653)	25.0%	-	-	(10,346,610)
<b>Net Unrestricted Cash (Surplus)/Deficit</b>	<b>(503,969)</b>	<b>(4,494,194)</b>		<b>\$ -</b>	<b>\$ 469,777</b>	<b>(34,192)</b>

<b>Proposed Quarterly Budget Adjustments September 2021</b>	
DETAILS	\$
<b>INCOME - OPERATING</b>	
Standpipe fees - Condobolin	15,000.00
Standpipe fees - Lake Cargelligo	5,000.00
Heavy Vehicle Inspection Site - rental	3,508.30
Sale of Island Bridge	5,580.00
DA Fees	15,000.00
Annual Rates & Charges - Reduction in rates due to change of category	722,065.30
Scrap Metal Income	115,000.00
<b>Total Adjustment for Operating Income (Increase)</b>	<b>609,993.60</b>
<b>INCOME - CAPITAL GRANTS &amp; CONTRIBUTIONS</b>	
Lake Cargelligo - Historic Signage Stronger Country Communities Round 3	50,000.00
NSW RFS funding - Weja RFS shed	100,000.00
Library Special Projects Grant 2021/22	4,800.00
Fixing Local Roads - Lachlan Valley Way, Kiacatoo- Sealing	1,300,000.00
MR461 Henry Parkes Way Intersection upgrades Heavy Vehicle Safety and Productivity Program	466,000.00
MR461 Henry Parkes Way Intersection upgrades Graincorp Contribution	50,000.00
Restart NSW Grant For Sewer Effluent	22,500.00
<b>Total Adjustment for Capital Grants &amp; Contributions (Increase)</b>	<b>1,993,300.00</b>
<b>INCOME - OPERATING GRANTS</b>	
Block Grant Supplementary	1,000.00
Block Grant	28,000.00
Library Subsidy 2021/22	5,210.00
HACC - Respite Condobolin - variation to grant	3,414.08
Financial Assistance Grant - General Component	123,747.00
<b>Total Adjustment for Operating Grants (Increase)</b>	<b>94,951.08</b>
<b>EXPENDITURE</b>	
Annual Rates & Charges - Corporate Services	110.70
Annual Rates & Charges - Parks Reserves & Horticulture	6,283.49
Annual Rates & Charges - Sport Grounds & Recreation Facilities	2,142.62
Annual Rates & Charges - Gum Bend Sports Stadium	64.89
Annual Rates & Charges - Street Trees Maintenance	14.00
Annual Rates & Charges - Waste Disposal Site Operations	1,300.89
Annual Rates & Charges - Public Amenities Maintenance	36.39
Annual Rates & Charges - Heavy Vehicle Inspection Station	16.19
Annual Rates & Charges - Buildings Dwellings	2,407.09
Annual Rates & Charges - Parking Facilities	7.94
Annual Rates & Charges - Aerodrome Operations	66.07
Annual Rates & Charges - Cemetery Operations	14.00
Annual Rates & Charges - Works Depot Operations	15,893.70
Annual Rates & Charges - Swimming Pool(s) Operations	410.28
Annual Rates & Charges - Halls & Community Centres	3,794.36
Annual Rates & Charges - Lake Cargelligo Preschool Inc, 29 Yelkin St	779.00
Annual Rates & Charges - Youth Services	1,793.19
Annual Rates & Charges - Home & Community Care	41.82
Annual Rates & Charges - Tourism Operations	509.45
Annual Rates & Charges - Historic Buildings Preservation	17.00
Annual Rates & Charges - Animal Control	21.64
Annual Rates & Charges - Rural Fire Service Unsubsidised	99.01
Annual Rates & Charges - State Emergency Service Expenses	18.38
Annual Rates & Charges - Medical Health Centres	959.14
Annual Rates & Charges - Caravan Parks & Camping Grounds Operations	412.82
Annual Rates & Charges - Saleyard	2.00
Annual Rates & Charges - Business Buildings Expenses - Vet/NAB/Child Serv	3,179.40
Annual Rates & Charges - Vacant Lands	4,642.39
Annual Rates & Charges - Condobolin Water Pumping Station	4,855.15
Annual Rates & Charges - Water Pump Station Lake Cargelligo	5,761.49
Annual Rates & Charges - Condobolin Water Treatment Plant	1,335.57
Annual Rates & Charges - Lake Cargelligo Water Treatment Plant	6.78
Annual Rates & Charges - Tottenham Water Treatment Plant	1,073.42
Annual Rates & Charges - Fifielld Water Treatment Plant	351.15
Annual Rates & Charges - Sewer Treatment Plant Condobolin	3,180.77
Annual Rates & Charges - Sewer Treatment Plant Lake Cargelligo	8,108.92
Annual Rates & Charges - Sewer Treatment Plant Tottenham	2,269.41
Annual Rates & Charges - Sewer Pumping Stations Condobolin	1,428.00
Annual Rates & Charges - Sewer Pumping Stations Tottenham	474.00

DETAILS	\$
Insurance - Elected Members	2,089.77
Insurance - Admin Building	1,966.83
Insurance - Corporate services	15,231.88
Insurance-Engineering Management	- 1,910.00
Insurance-Memorial Pk	897.09
Insurance-SRA	1,799.63
Insurance-All sports	1,941.21
Insurance-Tulli Rec Ground	655.34
Insurance-Sports Stadium	567.65
Insurance-Urban Streets Maintenance	170.45
Insurance-Waste Disposal Site Operations	106.62
Insurance-Public Amenities Maintenance	- 2,915.98
Insurance - Condobolin CCTV Cameras	12.54
Insurance - Buildings Dwellings	1,730.70
Insurance - Aerodrome Operations	2,661.59
Insurance - Cemetery Operations	- 1,664.02
Insurance - Plant Operating Expenses	83.90
Insurance - Works Depot Operations	3,191.27
Insurance - Libraries	3,638.64
Insurance - Swimming Pool(s) Operations	3,031.99
Insurance - Condobolin Community Centre	4,554.26
Insurance - Lake Memorial Hall	502.32
Insurance - SRA Pavillion	- 6,470.00
Insurance - Youth Services	228.91
Insurance - Home & Community Care	367.37
Insurance - Foster St	- 741.38
Insurance - Tourism Structures	688.37
Insurance - Jockeys Memorial	313.75
Insurance - Animal Control	742.49
Insurance - Rural Fire Service Expenses	2,462.30
Insurance - State Emergency Service Expenses	- 1,414.99
Insurance - Medical Health Centres	477.69
Insurance - Caravan Parks & Camping Grounds Operations	- 2,095.20
Insurance - Saleyard	- 180.00
Insurance - Ex Target Building	284.31
Insurance - 35 Marsden Street Condobolin	307.31
Insurance - Condobolin Water Treatment Plant	7,395.22
Insurance - Lake Cargelligo Water Treatment Plant	2,083.78
Insurance - Pump Station Lake Cargelligo	5,178.57
Insurance - Sewer Treatment Plant Condobolin	3,938.77
Insurance - Sewer Treatment Plant Lake Cargelligo	2,884.71
Insurance - Sewer Pumping Stations Condobolin	3,413.14
Corporate Services Professional Costs	22,000.00
Corporate Services Debt Recovery Costs	- 22,000.00
Condobolin Tourism Precinct - Grounds Maintenance	1,500.00
Condobolin Tourism Precinct - Rates	500.00
Sealed Regional Roads expenditure	- 27,000.00
Tottenham - Seal water tower Council Resolution 2021/223	86,394.00
HACC - Respite Condobolin	3,414.08
Scott Street preliminary site investigations	8,880.51
Health Professional Services	- 8,880.51
Lake Cargelligo Recreation Ground Amenities Block Maintenance	15,000.00
Tullibigeal Recreation Ground Amenities Maintenance	8,000.00
Buildings Dwellings - Staff	29,220.00
Old Medical Centre Cleaning Costs	14,876.40
Community Engagement Officer	11,000.00
<b>Total Adjustment for operating Expenditure (Increase)</b>	<b>205,048.01</b>
<b>CAPITAL EXPENDITURE</b>	
Lake Cargelligo - Historic Signage SCCF R3 \$50,000	50,000.00
Weja RFS shed	100,000.00
Utes in the Paddock/Tourism Precinct - Improvements	- 1,500.00
Tottenham - Water Tank Mural	10,000.00
Water Mains Renewal - Tottenham Council Resolution 2021/223	- 46,394.00
Tottenham - Potable Standpipe upgrade Council Resolution 2021/223	- 40,000.00
Condobolin Swimming Pool - Heat Pump Replacement	25,000.00
Swimming Pool Mechanical Upgrades - Budget only	- 25,000.00
Library Special Projecs Grant 2021/22	15,300.00
FLR300307 Lachlan Valley Way, Kiactoo- Sealing	1,300,000.00
Roads to Recovery - William St/Lachlan St Intersection	- 378,759.00

DETAILS	\$
Roads to Recovery - SR 106 Fitzgerald Rd Resheet	15,000.00
Roads to Recovery - Foster St, Lake Cargelligo Reconstruction	- 115,000.00
Roads to Recovery - Resealing Of Local Roads Approx 20Klms	- 250,000.00
Roads to Recovery - Condobolin Freight Betterment - Smythes Corner	- 42,459.00
Roads to Recovery - 2020 Sched ID 9 SR 1029 Tullibigeal Road Extension- Extend Seal 13 klms	568,702.00
Roads to Recovery - 2020 Maitland St Intersection Upgrade	264,662.00
Roads to Recovery - 2021- Sch ID 8 Grace St Lake Reconstruct & widen	395,942.00
Roads to Recovery - Condobolin Primary school Precinct Safety	50,000.00
Condobolin Primary school Precinct Safety Works Funded from FAG	- 91,000.00
MR461 Henry Parkes Way Interesection upgrades MR 7521 Kiacatoo Rd SR 340 Silos Rd	516,000.00
Roof Safety Ssystem for Council Builldings	45,000.00
Buildings Capital works Special Rating Variation	- 68,000.00
Tottenham Hall insulation and ceiling replacement	3,554.04
Buildings dwellings Capital works	- 3,554.04
Animal Shelter	47,000.00
Condo Mains & Valves Renewals	59,092.33
Tottenham Sewerage Effluent Mgt System- Restart NSW	30,000.00
<b>Total Adjustment for Capital Expenditure (Increase)</b>	<b>2,433,586.33</b>
<b>TRANSFER FROM RESERVES</b>	
Unfinished Works Reserves - Murals	- 10,000.00
Transfer from Unspent Grant Reserves - Roads To Recovery	- 508,088.00
Unfinished Works Reserves - Animal Shelter and Bridge Street	- 107,000.00
Transfer from Water Reserve	- 60,379.90
Transfer from Sewer Reserve	- 5,131.52
<b>Total Adjustment for Transfers from Reserves</b>	<b>- 690,599.42</b>

2022

Details	Opening Balance 1/07/2021	Approved by Cnl ResIn June 21		Approved by Cnl Rsln Sept 21	QBR 1 adj trf in	QBR 1 adj trf out	Proposed Balance after Revotes
		2022 Annual Budget transfers in	2022 Annual Budget transfers out	Budget Revotes			
<b>19550/29550/39550 - Other Reserves</b>							
9550 - Reserve ELE	1,955,000						1,955,000
9551 - Reserve Unexpended Grants	7,530,340			3,091,073		508,088	3,931,180
9552 - Reserve Uncompleted Works	5,692,896		55,231	1,512,464		117,000	4,008,201
9553 - Reserve Election	70,000	25,000	69,000				26,000
9554 - Reserve Chambes/Computers	149,256		10,000	60,775			78,481
9555 - Reserve Meals on Wheels	65,319						65,319
9556 - Reserve Town Planning	32,653						32,653
9557 - Reserve Cemetery	55,529			48,601			6,927
9558 - Reserve Plant	6,637,537		725,351	1,261,293			4,650,893
9559 - Reserve Housing & Development	1,708,208						1,708,208
9562 - Reserve Swimming Pools	374,330			252,368			121,962
9563 - Reserve Retirement Village Proceeds	988,762		50,000				938,762
9568 - Reserve Aerodromes	135,568	5,000					140,568
9570 - Reserve Gravel Restoration Reserve	716,094		20,000				696,094
9571 - Reserve Gum Bend Lake	63,646						63,646
9572 - Reserve HACC	25,000						25,000
9574 - Reserve Insurance	0						0
9575 - Reserve Domestic Waste Management	147,163						147,163
9576 - Reserve Capital Improvements	1,655,144			167,163			1,487,981
9577 - Reserve Tip Restoration	188,168						188,168
9580 - Reserve Stormwater Drainage	588,656	52,550					641,206
9582 - Reserve Condobolin Main Street Improve	104,261						104,261
9583 - Reserve FAG GP Grant Rec'd in Advance	3,165,625						3,165,625
9586 - Reserve Waste Management Improvements	338,921	33,454		121,378			250,997
9587 - Reserve Depot Improvements	6,787,480		6,787,479				0
9589 - Reserve Section 94 Contributions	334,388	21,610	30,000				325,998
29550.9591 - S64 Contributions Water	13,245						13,245
29550.9578 - Water Supply Reserve	6,922,757		1,478,973	1,260,964		60,380	4,122,440
39550.9591 - S64 Contributions Sewer	3,925						3,925
39550.9578 - Sewer Supply Reserve	7,219,347		904,920	441,879		5,132	5,867,416
<b>19550 - Other Reserves Total</b>	<b>53,669,217</b>	<b>137,614</b>	<b>10,130,954</b>	<b>8,217,958</b>	<b>0</b>	<b>690,600</b>	<b>34,767,318</b>



LACHLAN SHIRE COUNCIL  
 PROJECTS FUNDING SUMMARY - CONDOBOLIN DISTRICT RETIREMENT VILLAGE RESERVE  
 30/09/2021

Job Ref	Project/Job	Est Cost	Proposed Funding				Spent to Date 2021/2022	TOTAL SPENT TO DATE	% of Budget Spent	30/09/2021
			CDRV Reserve	Other Reserves / Sales	General Revenue	Community Contrib				
	<b>complete</b>									
	<b>Albert</b>									
	Unallocated	\$ 100,000	100,000				-	0%	100,000	
		\$ 100,000	100,000	-	-	-	\$ -	0%	100,000	
	<b>Burcher</b>									
	Unallocated	\$ 50,000	50,000				-	0%	50,000	
	Water Filtration 2022	\$ 100,000	50,000	50,000			-		50,000	
		\$ 150,000	100,000	50,000	-	-	\$ -	0%	100,000	
	<b>Condobolin</b>									
2473	Library Building Upgrade/Extension	\$ 720,000	520,000			200,000	634,122	100%	-	
	Scott Street - Residential Subdivision - returned in QBR 3 19	\$ 1,600,000	463,000	1,137,000			37,287	2%	455,694	
2857	Bathurst St Beautification	\$ 63,612	50,500		13,112		63,612	100%	-	
2742	SRA Showground - Perimeter Fence	\$ 24,500	24,500				24,500	100%	-	
2283	Adventure Park Construction	\$ 435,000	372,000		63,000		435,000	100%	-	
2527	Cemetery K&G, Sealing 2017-2018	\$ 140,000	100,000		40,000		193,723	100%	-	
	Unallocated	\$ 863	863				-	0%	863	
3123	Gumbend Lake Walkway S1	\$ 20,000	20,000				5,368	27%	14,632	
2764	Street Trees	\$ 80,000	80,000				36,423	46%	43,577	
3321	Purchase of 7 Hay Street	\$ 155,000	115,000	40,000			115,000	74%	-	
		\$ 3,238,975	1,745,863	1,177,000	116,112	-	200,000	\$ 1,545,035	48%	514,765
	<b>Fifield</b>									
	Unallocated	\$ 100,000	100,000				-	0%	100,000	
		\$ 100,000	100,000	-	-	-	\$ -	0%	100,000	
	<b>Lake Cargelligo</b>									
2469	Entry Signs	\$ 50,000	50,000				52,044	104%	-	
2858	Foster St Beautification	\$ 303,000	200,000		103,000		55,423	18%	144,577	
2505	Adventure Playground	\$ 200,000	200,000				203,269	102%	-	
2285	Sportsground Upgrade	\$ 150,000	150,000				161,849	108%	-	
2434	Sportsground Irrigation	\$ 105,076	100,000		5,076		106,985	102%	-	
		\$ 808,076	700,000	-	108,076	-	\$ 579,571	72%	144,577	
	<b>Tullibigeal</b>									
2774	Recreation Ground Lighting	\$ 280,330	112,500			\$ 180,330	292,748	104	-	
2772	Exercise Equipment	\$ 55,000	48,080				48,080	100	-	
	Tullibigeal Co-Op Improvements	\$ 10,000	10,000				-	0%	-	
	Unallocated	\$ 35,000	29,420				-	0%	29,420	
		\$ 380,330	200,000	-	-	-	\$ 340,828	90%	29,420	
	<b>Tottenham</b>									
2135	Swimming Pool Replace Amenities	\$ 621,000	189,550		100,000	150,000	181,450	126%	-	
	Tottenham Community Tent	\$ 2,499	2,499				-	100%	-	
2775	Tottenham Racecourse upgrade	\$ 7,951	7,951				7,951	100%	-	
		\$ 631,450	200,000	-	100,000	150,000	\$ 181,450	125%	-	
TOTALS		\$ 5,408,831	3,145,863	1,227,000	324,188	150,000	561,780	6,510,724	120%	988,762

## **9 ENVIRONMENT, TOURISM AND ECONOMIC DEVELOPMENT**

### **9.1 DRAFT RURAL AND INDUSTRIAL LAND USE STRATEGY**

**TRIM Number:** R21/321

**Author:** Manager- Town Planning

#### **PURPOSE**

The purpose of this report is to request that Council place the draft Rural and Industrial Land Use Strategy (RILUS) on public exhibition for a minimum period of 28 days.

#### **SUPPORTING INFORMATION**

Draft Rural and Industrial Land Use Strategy

#### **BACKGROUND**

In 2020 Council adopted its Local Strategic Planning Statement (LSPS), which included a 20 year vision for land use in the Shire. The LSPS shows Council's vision and gives effect to the Central West and Orana Regional Plan 2036, based on local characteristics and opportunities, and Council's own priorities in the Community Strategic Plan (CSP).

In 2018 Council attempted to complete an Urban Settlement Strategy (USS), this was in response to the then Department of Planning's comments that Council needed to update demographic and economic data, and to make adjustments to proposed land use zonings and minimum lot sizes. The adoption of the LSPS has now reduced the strategic planning need for the completion of the USS as key matters can be merged into the LSPS and dealt with through other more direct and targeted strategies. The LSPS also lists a number of short term planning priorities for land use growth in Industrial and Rural sectors.

There is a shortage of suitable industrial land within the Shire which is limiting the growth of our industrial sector, particularly in Condobolin and Lake Cargelligo. Ensuring there is suitable industrial land available for future industry development will ensure industry growth.

The Lachlan Shire is ideally located to benefit from economic and supply chain opportunities arising from the completion of the Inland Rail project. Linkages between our significant agriculture sector and the Inland Rail will increase the competitiveness and productivity of the local industries in the Shire. Opportunities exist to use existing infrastructure to connect the Parkes Rail Hub through establishing a formal spur line and freight hub at Condobolin. This will bring more markets and opportunities to the doorstep of the Lachlan Shire and outlying region thus creating significant opportunities and growth potential for the community.

At the 24 February 2021 Ordinary Council Meeting, Council endorsed the preparation of a Rural and Industrial Land Use Strategy (RILUS) and permitted quotes to be sought from appropriately qualified and experienced consultants to prepare the strategy.

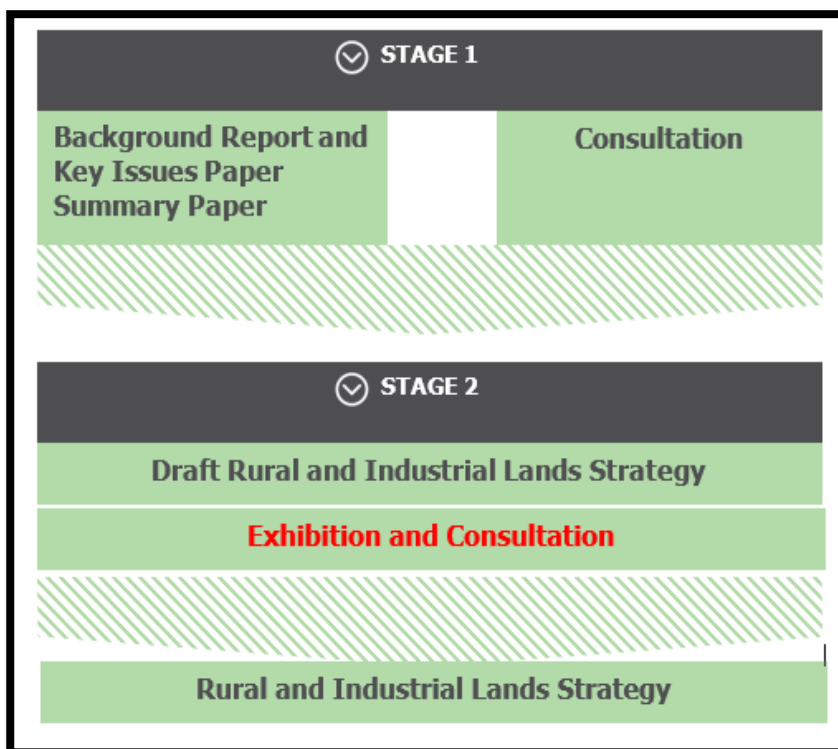
In May 2021 Elton Consulting, who are a highly skilled town planning and technical consultancy, were appointed to undertake the RILUS.

- The Strategy is to guide land use planning for industrial and rural development for the next 20 years. It is to be consistent with the:
- Lachlan Shire Council Local Strategic Planning Statement 2020-2040; and
- Central West and Orana Regional Plan 2036.

#### **ISSUES AND COMMENTS**

- The draft Rural and Industrial Land Use Strategy covers the entire Lachlan Shire Local Government Area with a focus on Condobolin, Lake Cargelligo and Tottenham.
-

- The RILUS aims to ensure:
  - future industrial development is appropriately planned,
  - agricultural land is appropriately protected from encroachment of inappropriate land uses, and
  - opportunities for emerging industries to promote diversification in industry and agriculture can be accommodated.
- The key objectives of the draft Strategy are to:
  - Identify existing industrial land;
  - Review the existing urban structure and arrangement of industrial land uses in Condobolin, Lake Cargelligo and Tottenham;
  - Provide options for future industrial and employment land release areas;
  - Consider the planning framework applicable to rural land;
  - Investigate opportunities to facilitate and support the continued growth of the agricultural sector; and
  - Provide recommendations to support growth in agriculture and mining
- The development of the Strategy has been undertaken in two stages. Stage 1 was the preparation of a Background Report and Key Issues Paper. This stage also included early stakeholder engagement. Stage 2 is the preparation of the Strategy. The following diagram represents the relationship between Stages 1 and 2 followed by a table identifying the key issues.



- The background and issues paper was created to ensure proper evaluation was completed and it includes the following;
  - 
  - a) Constraints analysis of existing industrial and rural land;
  - b) Demand and supply analysis of industrial and rural land;
  - c) Consideration and appropriateness of existing minimum lot sizes; and
  - d) Identification of key issues

- The issues identification involved an initial review of available data covering the current state and local policy framework, including the 2018 Draft Urban Land Use Strategy, Council's Community Strategic Plan and the Central West and Orana Regional Plan 2036 (CWORP) and Mid-Lachlan Regional Economic Development Strategy 2018.
- 
- The Industrial component of the draft Strategy has been developed spatially in the form of Structure Plans for Condobolin, Lake Cargelligo and Tottenham. The Structure Plans are followed by a series of actions in Section 5 that align with the Central West Orana Regional Plan. The structure plans are included below:

# Condobolin



- Town Centre
- Existing Urban Village Zone
- Residential Investigation
- Existing Industrial
- Industrial Investigation
- Large Lot Residential
- Large Lot Residential Investigation
- Buffer to Sewerage Treatment
- Visual/Noise Buffer required between uses
- Views/Aspect North
- Crown Land
- Constrained by existing topography and vegetation
- Vegetation
- Flood Prone Land
- Forestry
- Infrastructure
- Recreational Waterway
- Waterway

- 1 – Recognise existing industrial land use, consider rezoning part of the R5 land to Village/Industrial to provide opportunity for expansion of uses. Will need to consider residential uses
- 2 – Boona Road expansion north, extension of existing industrial area, will need to consider residential use east of Boona Road and provide sufficient buffer
- 3 – Jones Lane, single land holding, good access to rail and road.

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## Constraints

- Flooding and flood prone land south of the town
- Topography and vegetation in undeveloped parts of the town
- Crown Land, also heavily vegetated
- R5 large lot residential land north of Graincorp potential land use conflict
- Need to provide a buffer between incompatible land uses
- Need to provide opportunities for future urban (residential) growth
- Access to labour market
- Housing for workforce

## Opportunities

- Existing industrial land uses are generally concentrated in three areas north of the railway line; Kicatoo Road, Boona Road and Maitland Street
- Vacant, cleared land immediately north of Boona Road and East of Jones Lane
- Good access to rail and road transport infrastructure on eastern side of town (Jones Lane)
- Potential to leverage Parkes SAP given proximity

Flexibility of the Village zone both an opportunity and a constraint

# Lake Cargelligo



- 1 - Recognise existing industrial land use, consider rezoning part of the RU5 Village zone to Industrial. Will need to consider residential uses
- 2 - Expansion of existing industrial land uses, rezoning of rural land
- 3 - Future urban/residential expansion

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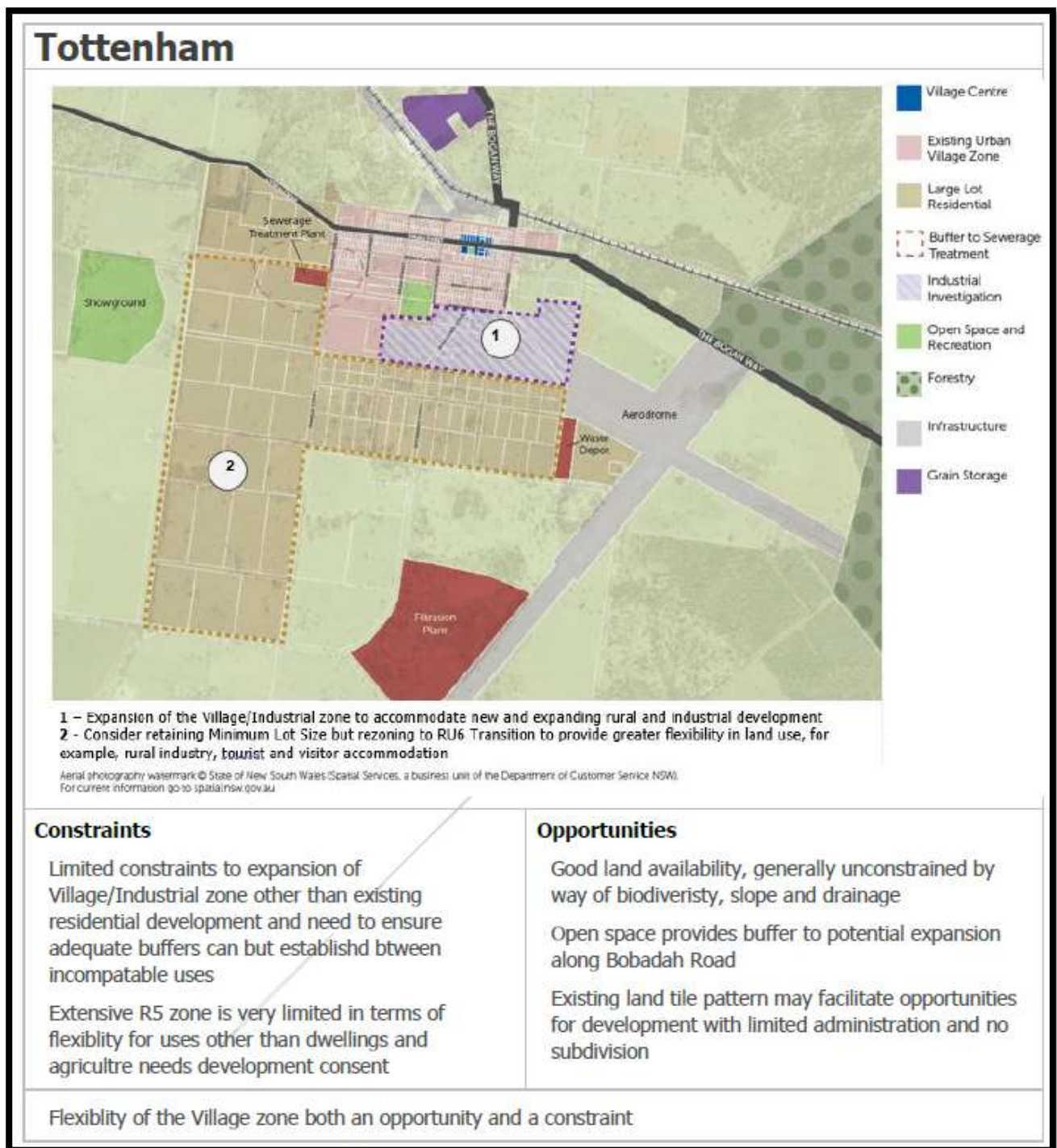
## Constraints

- Need to provide a buffer between incompatible land uses
- Need to provide opportunities for future urban (residential) growth
- Reliability of electricity network
- Access to labour market
- Housing for workforce
- Existing non-residential uses in Rodeo Drive and Grace Street have potential to cause land use conflict if not managed

## Opportunities

- Existing industrial land uses are generally concentrated on the western side of the village with access off Walker, Loughnan and West Streets
- Good access to road transport infrastructure on western side of town via Lachlan Valley Way
- Land ownership pattern may support development of additional industrial land to the west

Flexibility of the Village zone both an opportunity and a constraint



The rural component of the draft Strategy provides a framework to guide growth and development of rural land. The draft strategy responds to the diversity in rural land and established rural industries and highlights the need to better address mining and encourage diversity in agriculture. In particular the draft Strategy seeks to:

- Promote and protect sustainable agriculture – identify objectives for the protection of agriculture based on an understanding of the existing and potential land use, managing key threats and recognising opportunities.
- Support rural economic development – providing a land use framework that supports long term investment in agriculture, enables agribusiness and value-adding in the agricultural sector.
- Rural tourism – Provide a consistent approach to support, manage and facilitate rural tourism.

- Manage development on the Lachlan River – identify the value of the resource that is the Lachlan River and consider opportunities for more intensive agricultural land uses in line with subdivision provisions for agricultural lots.
  - Support mining – recognise the importance of mining and provide direction as to the suitability of mining in particular locations.
  - Protect environmental values and manage threats including climate change – protect and preserve key environmental attributes. Recognise climate change and build resilience into planning controls.
- The next step in the process is the public exhibition of the draft strategy, which is scheduled to be undertaken in December 2021 and will finish in early February 2022. The aim is to present a final strategy to Council, for adoption, in March 2022.

### **FINANCIAL AND RESOURCE IMPLICATIONS**

The draft RILUS has been prepared by staff and a qualified consultant within existing budgets.

### **LEGAL IMPLICATIONS**

Nil

### **RISK IMPLICATIONS**

The RILUS will be a key strategic planning document for Council and needs to be carefully considered. Without an immediate response Council is at risk of being without suitable land for industrial growth and may not be adequately protecting agricultural land.

### **STAKEHOLDER CONSULTATION**

Prior to commencement, discussions took place with officers from the Department of Planning, Industry and Environment and they advised that such a Strategy will assist in amending key planning policies, such as the Lachlan Local Environmental Plan 2013.

A councillor session was held as part of the councillor briefing on 11 August 2021 with project officer Nita Scott from Elton Consulting in attendance.

Key stakeholder consultation was undertaken by project manager Liz Densley and Council staff in October 2021. Three (3) online sessions were held with groups from Condobolin, Lake Cargelligo and Tottenham to discuss the RILUS and to seek feedback on appropriate locations for growth.

The engagement reinforced the initial findings in relation to issues including:

- There is insufficient land to support growth in the light industrial and manufacturing sector in the short to medium term.
- Opportunities provided by the competitive advantages of the Inland Rail project and Parkes Special Activation Precinct (SAP) is a transformative opportunity for Lachlan.
- The need to manage encroachment of incompatible land uses on existing and potential industrial land areas.
- Economic development opportunities to support value adding.
- Managing rural land use conflict for the long-term protection of rural land for agricultural production.
- Focus on economic development and support the growth of agribusiness and value adding opportunities.
- Provide a consistent approach to mining and renewable energy projects where there is a clear economic benefit to the community.

It is proposed that the draft RILUS be placed on public exhibition for a minimum of 28 days in accordance with Council's Community Participation Plan. As the exhibition period will be over the Christmas/New Year period it is recommended that the exhibition period be extended until early February to allow people sufficient time to review the draft strategy and provide feedback to Council.



The draft RILUS will be available for comment from Council's offices and other agencies throughout the shire in addition to being available on Council's website. Social media and newspaper notifications will also be used to advertise the exhibition process. Staff will also attend various street locations throughout the Shire to seek community feedback whilst the strategy is on exhibition.

The outcomes of the exhibition will provide feedback to assist in the finalisation of the Strategy.

## OPTIONS

1. Decide to place the draft Rural and Industrial Land Use Strategy (RILUS) for the Lachlan Shire on public exhibition, as attached, for a minimum period of 28 days;
2. Decide to make amendments to the draft RILUS and then exhibit the document for a minimum period of 28 days;
3. Decide not to exhibit the draft RILUS.

## CONCLUSION

The purpose of this report is to seek Council's endorsement to place the draft Rural and Industrial Land Use Strategy (RILUS) on public exhibition.

Council currently has a limited amount of suitable land for industrial growth and a lack of guidance for the development of rural/agricultural land. The Rural and Industrial Land Use Strategy (RILUS) provides a vision for land use in these key areas over the next twenty (20) years.

The information gained will also assist Council in making amendments to key planning policies such as Lachlan Local Environmental Plan (LLEP 2013).

It is imperative that the draft RILUS now be placed on public exhibition to enable community feedback to be provided, prior to further consideration by Council.

## LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2 Strong effective and Responsive Council

## ATTACHMENTS

1. **Attachment A** [↓](#)

### RECOMMENDATION

That:

1. The Director of Environment, Tourism and Economic Development Report No. R21/321 be received and noted.
2. The draft Rural and Industrial Land Use Strategy be placed on public exhibition for a minimum period of 28 days.



# Industrial and Rural Lands Strategy 2021 to 2041 Draft

Lachlan Shire Council

**Date:** 19 November 2021

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**Contact:**

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Document Status

Date Issued	Revision	Author/Reviewer	Comment
01/11/21	1.0	Liz Densley	Draft for client review
19/11/21	1.1	Liz Densley/Kim Samuel	For Exhibition

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Industrial and Rural Lands Strategy 2021 to 2041 Draft

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## Executive Summary

Council has prepared an Industrial and Rural Lands Strategy in response to a shortage in supply of land suitable for the expansion of existing businesses and development of new employment generating businesses within the Lachlan Local Government Area (LGA). The key objectives of the Strategy are to:

### Industrial

- Identify existing industrial land
- Review the existing urban structure and arrangement of industrial land uses in Condobolin, Lake Cargelligo and Tottenham
- Provide options for future industrial and employment land release areas

### Rural

- Consider the planning framework applicable to rural land
- Investigate opportunities to facilitate and support the continued growth of the agricultural sector
- Provide recommendations to support growth in agriculture and mining

## Town Structure Plans

The Lachlan Local Environmental Plan applies a single urban zone to towns and villages. The zone is the RU5 Village zone which allows a great degree for flexibility in terms of the range of uses that are permissible. The zone recognises that there are circumstances in which some commercial, business or light industrial uses can coexist with more sensitive uses such as dwellings. Despite the flexibility of the zone, industrial, town centre and residential land uses are clearly distinguishable.

The Lachlan Shire Urban Shire Settlement Strategy was prepared by Zenith Town Planning and adopted by Council in 2018. The Settlement Strategy is focused on urban areas and settlement in the LGA, with recommendations made for land use zone allocation and amendments to the Lachlan LEP 2013 to facilitate future growth. In relation to industrial land, the Settlement Strategy

focused on the application of an Industrial zone (in place of the Village zone) over those areas that are currently already used for that purpose. The Settlement Strategy also highlighted options for future Industrial zones that, on review and in practice, may be unsuitable by virtue of tenure (Crown Land) and ecological constraints. The Industrial and Rural Lands Strategy revisits these areas and provides additional analysis.

The Parkes Special Activation Precinct (SAP) provides an opportunity for the Local Government Area (LGA) and Council has been in discussion with Inland Rail as to the suitability of Condobolin for a Warehousing and Logistics Centre. While these discussions are preliminary, it highlights the potential within the LGA and the importance of having land that is suitable, has good access to rail and road freight networks and is available to offer if and when opportunities arise.

In considering the options for the expansion of industrial land, the Strategy also identifies land that could be investigated for the expansion of residential areas, recognising that that industrial and residential land uses are often competing for the same attributes. Council needs to ensure that land is available for future residential expansion if and when it is needed without leading to conflicting land uses.

Structure Plans have been prepared for Condobolin, Lake Cargelligo and Tottenham. These plans reflect the high-level constraints and identify the options of expansion. These options are also expressed through a number of strategies and actions that align with Council's Local Strategic Planning Statement, the Orana and Central West Regional Plan and the Regional Economic Development Strategy. The Structure Plans will guide land use planning decisions of Council moving forward.

## Rural Land

The protection of agricultural land is a key objective of the Orana and Central West Regional Plan. Based on the rural land analysis there are opportunities for Council to consider in relation to the land use and planning controls for rural land as follows:

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- » Align the land use controls in the RU1 Primary Production zone with the proposed planning amendments for agriculture, including tourism, farm stay accommodation and rural related small businesses
- » Review the Land Use Table for the RU1 Primary Production zone to ensure that the permissible uses support investment in agriculture and provide opportunities for value add and the growth of agribusiness.
- » Retain the 400ha minimum lot size for dwellings
- » Consider options that will continue to provide for dwelling opportunities within the rural areas to support agriculture and provide housing diversity including expanding the land use table to include detached dual occupancies
- » Review the draft State Significant Agricultural Land identified in the LGA and subsequent implications for land use activities within the Shire.

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# Condobolin



- 1** – Recognise existing industrial land use, consider rezoning part of the R5 land to Village/Industrial to provide opportunity for expansion of uses. Will need to consider residential uses
- 2** – Boona Road expansion north, extension of existing industrial area, will need to consider residential use east of Boona Road and provide sufficient buffer
- 3** – Jones Lane, single land holding, good access to rail and road.

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## Lake Cargelligo



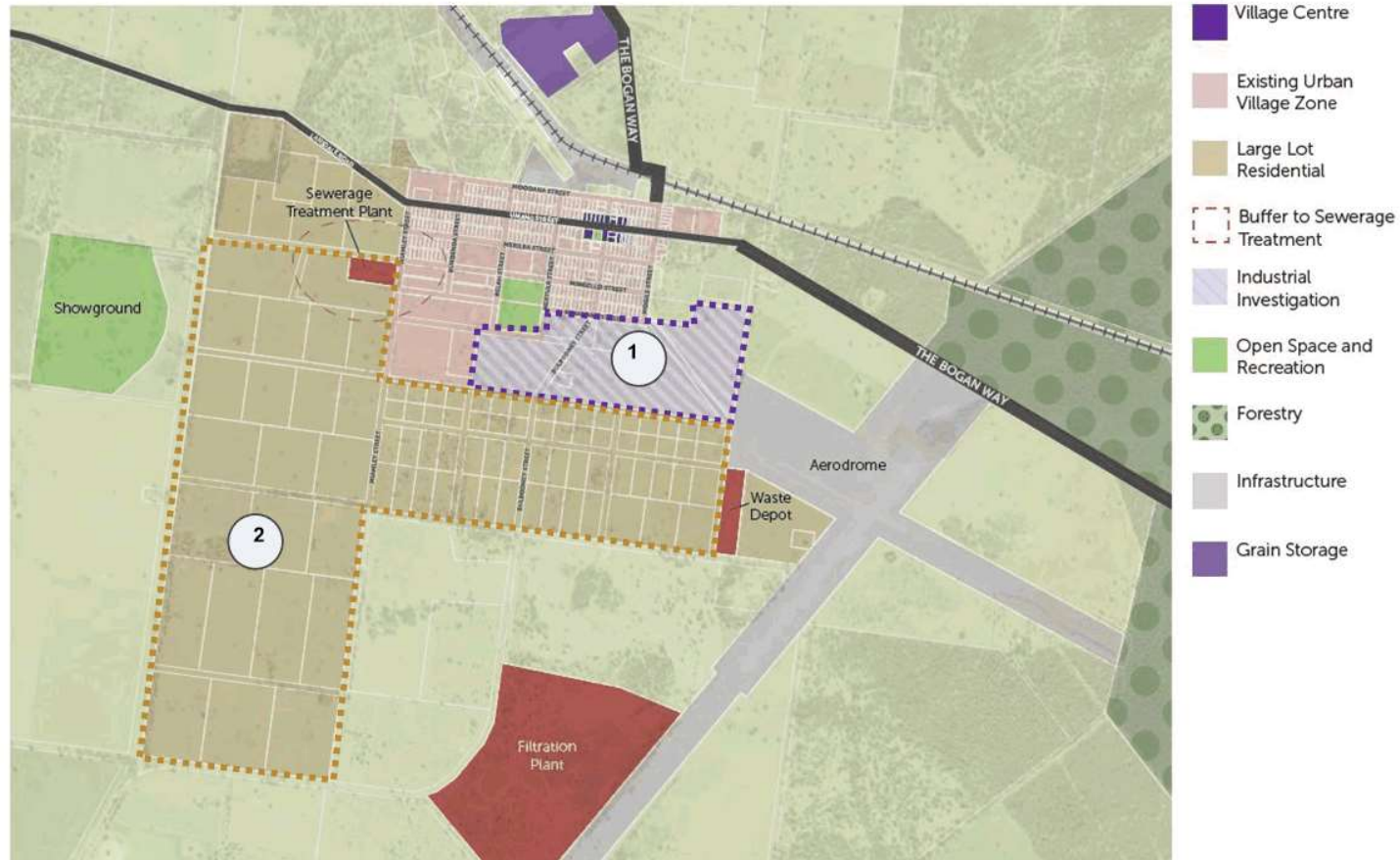
- 1** - Recognise existing industrial land use, consider rezoning part of the RU5 Village zone to Industrial. Will need to consider residential uses
- 2** - Expansion of existing industrial land uses, rezoning of rural land
- 3** - Future urban/residential expansion

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For current information go to [spatial.nsw.gov.au](http://spatial.nsw.gov.au)



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# Tottenham



- 1** – Expansion of the Village/Industrial zone to accommodate new and expanding rural and industrial development
- 2** - Consider retaining Minimum Lot Size but rezoning to RU6 Transition to provide greater flexibility in land use, for example, rural industry, tourist and visitor accommodation

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 For current information go to [spatial.nsw.gov.au](http://spatial.nsw.gov.au)

# 1 Introduction

In May 2021 Lachlan Shire Council engaged Elton Consulting to undertake a comprehensive Rural and Industrial Lands Strategy.

The current population of Lachlan LGA is approximately 6,800 and spread across an area of approximately 7,400 square kilometres. Of the 8 settlements in the LGA, Condobolin and Lake Cargelligo have a population over 1,000 people. Lachlan LGA is associated with large rural land holdings and primary production. The presence of manufacturing industries sets the LGA apart from other rural areas. This feature provides economic diversity and gives the LGA a quantum of 'future proofing'.

The project is being undertaken in two phases with the first phase of the project being the preparation of a Background and Issues Paper to inform the second phase, which is to develop the Strategy.

The issues identification involved an initial review of available data covering the current state and local policy framework, including the 2018 Draft Urban Land Use Strategy, Council's Community Strategic Plan and the, *Central West and Orana Regional Plan 2036 (CWORP)* and *Mid-Lachlan Regional Economic Development Strategy 2018*.

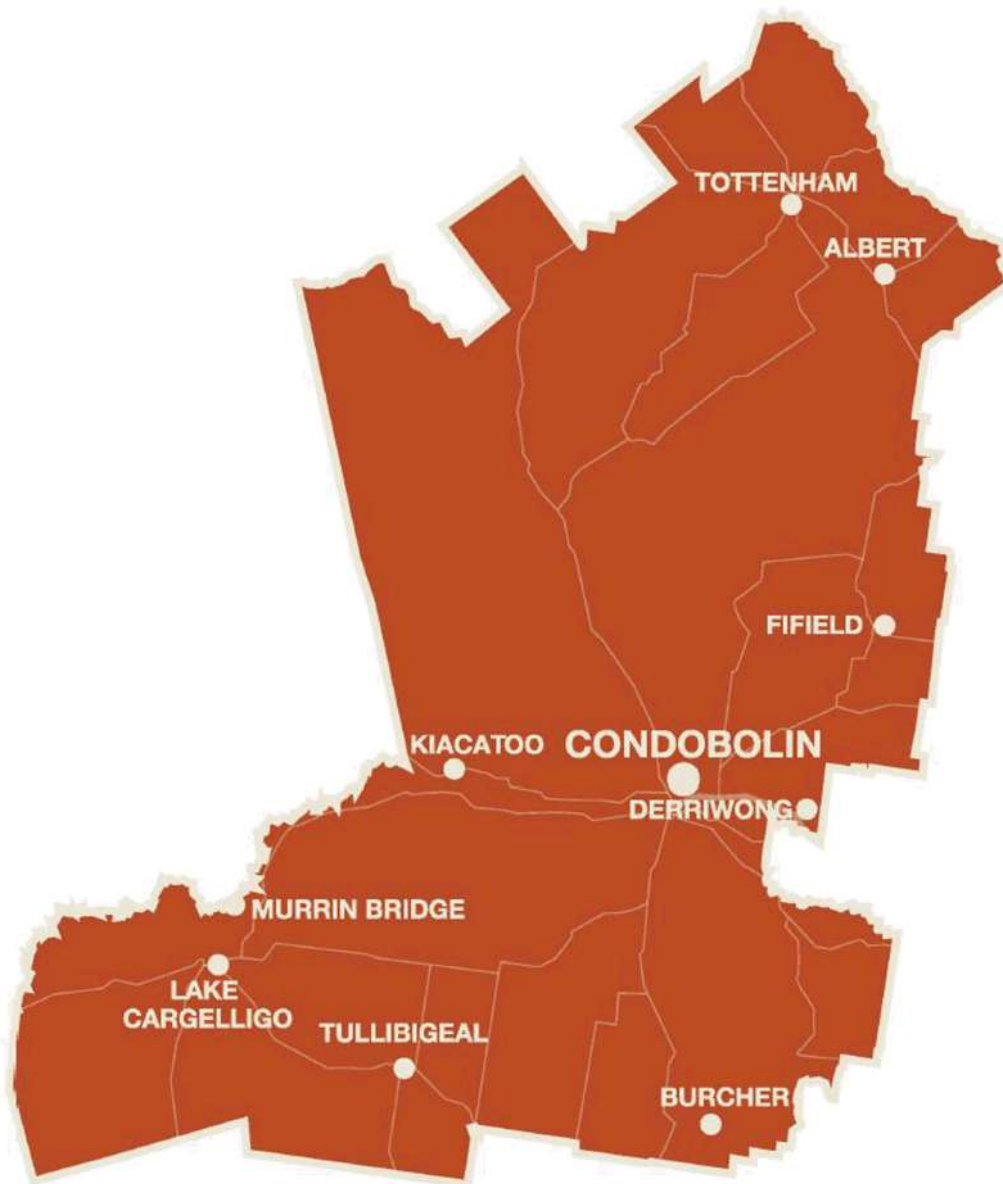
Initial stakeholder engagement was undertaken in October 2021.

The engagement reinforced the initial findings in relation to issues including:

- » There is insufficient land to support growth in the light industrial and manufacturing sector in the short to medium term.
- » Opportunities provided by the competitive advantages of the Inland Rail project and Parkes SAP is a transformative opportunity for Lachlan.
- » The need to manage encroachment of incompatible land uses on existing and potential industrial land areas.
- » Economic development opportunities to support value adding.
- » Managing rural land use conflict for the long-term protection of rural land for agricultural production.
- » Focus on economic development and support the growth of agribusiness and value adding opportunities.
- » Provide a consistent approach to mining and renewable energy projects where there is a clear economic benefit to the community.

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**Figure 1 Lachlan LGA**



Source: LSC, 2021

## 1.1 Structure

The Strategy document is structured as follows:

**Section 1 Introduction** – provides an overview and context.

**Section 2 Industrial Land Strategy** – provides an overview of the key objectives

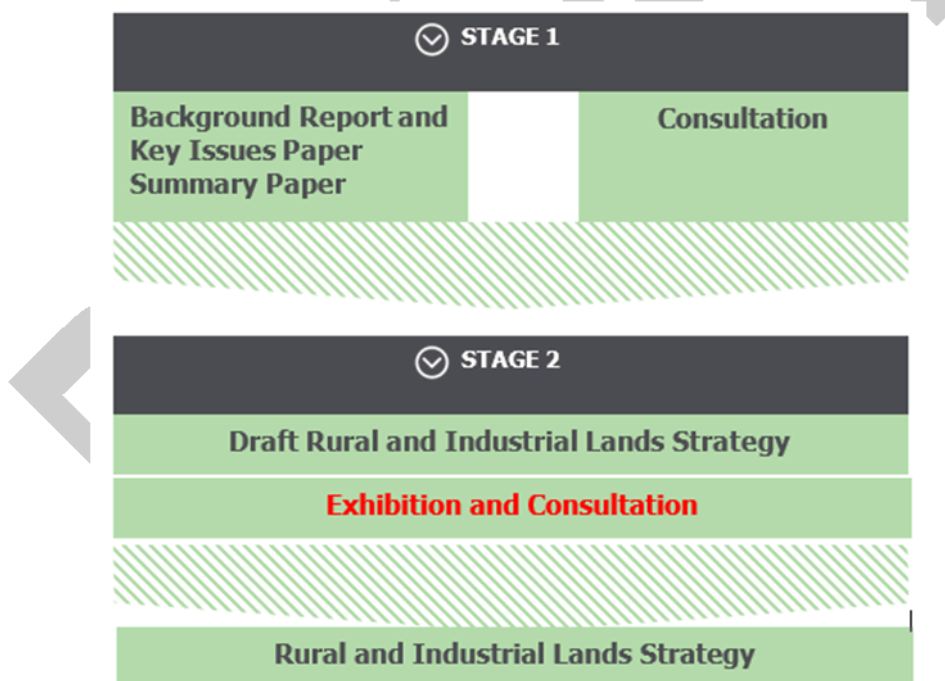
**Section 3 Structure Plans** – outlines the individual towns and options for consideration

**Section 4 Rural Lands Strategy** – key issues and considers opportunities for diversification in agricultural industries and pursuits and protect the regions agricultural land resources.

**Section 5 Industrial and Rural Land Strategies and Actions** – provides a series of strategies and actions aligned to the CWORP.

## 1.2 Process

The development of the Strategy has been undertaken in two stages. Stage 1 was the preparation of a Background Report and Key Issues Paper. This stage also included early stakeholder engagement. Stage 2 is the preparation of the Strategy. The following diagram represents the relationship between Stages 1 and 2 followed by a table identifying the key issues.



## 1.3 LGA Snapshot

### Population

The LGA had a 2016 Estimated Regional Population of 6,194<sup>1</sup> and an estimated 2021 population of 6,089<sup>2</sup>.

Condobolin is the largest population centre with a 2016 Estimated Resident Population of 3,486<sup>3</sup> residents. Lake Cargelligo's population in 2016 was 1,479 and Tottenham had a population of 453. Population growth has been relatively stable for the past decade since 2006.

### Economy

Lachlan Shire Council generated an estimated economic output<sup>4</sup> of \$750,145,278 in 2021, compared to \$2.6B for the wider Central West Region (Bathurst, Orange, Parkes, Forbes, Weddin, Cabonne, Blayney, Cowra, Lithgow and Oberon) (REMPPLAN 2021). Agriculture, Fishing and Forestry accounts for 25.83% of total output, with a significant contribution from manufacturing and mining. Agriculture is the largest employer with 643 jobs representing 27.54% of total jobs.

Regional exports generated by Lachlan LGA is estimated at \$279.6m which accounts for 3.1% of all exports for the Central West Region. Agriculture, Forestry and Fishing contributes the most for regional exports with \$147.54m accounting for 52.8% of all exports, and 9.7% of the industry sector exports for the Central West Region (REMPPLAN, 2021).

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<sup>1</sup>[https://quickstats.censusdata.abs.gov.au/census\\_services/getproduct/census/2016/quickstat/LGA14600?opendocument](https://quickstats.censusdata.abs.gov.au/census_services/getproduct/census/2016/quickstat/LGA14600?opendocument)

<sup>2</sup> <https://population.gov.au/data-and-forecasts/data-and-forecasts-dashboard-lga.html>

<sup>3</sup> [https://quickstats.censusdata.abs.gov.au/census\\_services/getproduct/census/2016/quickstat](https://quickstats.censusdata.abs.gov.au/census_services/getproduct/census/2016/quickstat)

<sup>4</sup> Output data is the value of all gross revenue generated by business and organisations in the production goods and services.

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## Snapshot

### Population



**6,350**  
whole LGA

Condobolin	<b>3,486</b>
Lake Cargelligo	<b>1,479</b>
Tottenham	<b>453</b>

Median Age **40** years

Number of Households **2,200** with average household size **2.4**

### Workforce



Working Age population **3,470**  
(ages 16-64)

Labour force **2,646**

Participation rate **42.7%**  
(labour force divided by population)

### Top three **employing industries** in the LGA in 2016



Agriculture, forestry and fishing **28.1%**



Healthcare and social assistance **10.8%**



Education and training **10.1%**

### The **industries** in the LGA with the highest value add are:



Agriculture, forestry and fishing

**\$84m**

Rental, hiring and real estate

**\$49m**

Healthcare and social assistance

**\$29m**

Gross regional product of

**\$750m**

in 2019-2020

ABS Census Data 2016

'Industry value added' is the total value of goods and services produced by an industry, after deducting the cost of goods and services used in the process of production.

## 1.4 Strategic Context

There is hierarchy of strategic plans in NSW need to be considered in the context of the Industrial and Rural

### 1.4.1 Central West and Orana Regional Plan 2036

The Strategy is consistent with the CWORP released in June 2017 by the NSW Government. The CWORP sets the priorities and directions for the region. Its vision is for the region to be *'the most diverse regional economy in NSW with a vibrant network of centres leveraging the opportunities of being at the heart of NSW'*.

The CWORP identifies the top three economic opportunities for Lachlan LGA as **agribusiness, transport and logistics and tourism**.

The Regional Plan identifies the following directions of particular relevance to Lachlan's rural and industrial lands:

Direction	Relevance to industrial lands	Relevance to rural lands
<b>Goal 1:</b> The most diverse regional economy in NSW, which aims to foster economic development for the region while protecting productive agricultural land and facilitating growth in agribusiness, manufacturing, tourism and value adding.		
Direction 1: Protect the region's diverse and productive agricultural land	The relevance of this direction is the protection of agricultural land from land use conflict and fragmentation and management of the interface between important agricultural lands and other land uses. It also sets out the need for clear policy direction for the management of agricultural land through planning.	
Direction 2: Grow the agribusiness sector and supply chains	This direction seeks to encourage agribusiness diversification and value-adding opportunities, and through land use planning, protect agricultural land and manage the interface with other land uses. It also facilitates investment in the agricultural supply chain by protecting assets such as freight and logistics facilities from land use conflict and the encroachment of incompatible land uses	
Direction 3: Develop advanced manufacturing and food processing sectors	This direction guides the location and co-location of advanced and value-added manufacturing industries and associated infrastructure to minimise potential land use conflict, maximise efficiencies in infrastructure use, decrease supply chain costs, increase economies of scale and attract further investment to the region	
Direction 4: Promote and diversify regional tourism markets	<i>Not relevant</i>	This direction identifies seeks to enable opportunities appropriate for tourism development in LEPs
Direction 6: Expand education and training opportunities	This direction promotes working with stakeholders to identify opportunities to address skill shortages through tailored regional training programs and promoting the development of education precincts around educational facilities to allow people to specialise in rural studies and cater for international students	

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Direction	Relevance to industrial lands	Relevance to rural lands
Direction 8: Sustainably manage mineral resources	<i>Not relevant</i>	The direction requires the protection of areas with potential mineral and energy resources through local land use strategies and LEPs; it also highlights the need to protect infrastructure that facilitates mining from development that could affect current or future extraction
Direction 9: Increase renewable energy generation	This direction requires the identification of locations with renewable energy potential and access to the electricity network. It suggests facilitation of small scale renewable energy projects using bioenergy, solar, wind, small-scale hydro, geothermal or other innovative storage technologies through LEPs.	
Direction 10: Promote business and industrial activities in employment lands	The direction encourages sustainable development of industrial land to maximise infrastructure investment and connection to the freight network. It advocates for co-location of related industries and consolidation of vacant or underutilised industrial land through land use planning, as well as identifying new industrial and employment land opportunities and reduce land use conflicts	
Direction 11: Sustainably manage water resources for economic opportunities	This direction requires Councils to plan for high-water use industries in locations with water access and security	The enhancement of productive capacity of land in the Lachlan irrigation area by limiting encroachment of inappropriate and incompatible land uses
Direction 12: Plan for greater land use compatibility	The direction aims for local strategies to limit urban and rural housing development in agricultural and extractive resource areas, industrial areas and transport corridors	Identify and protect important agricultural land in local plans  Amend planning controls to give greater certainty of land use – by limiting unrelated land uses in LEP land use tables
<b>Goal 2: A stronger, healthier environment and diverse heritage, which encourages the protection of key environmental assets and increased resilience to natural hazards.</b>		
Direction 13: Protect and manage environmental assets	The avoidance of areas of high environmental value in preparing land use strategies	
Direction 14: Manage and conserve water resources for the environment	This direction calls for Councils to plan for the effects of a changing climate on water availability and use for the environment, settlement, communities and industry	This direction has implications for the minimum lot size for rural land



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Direction	Relevance to industrial lands	Relevance to rural lands
Direction 15: Increase resilience to natural hazards and climate change	This direction requires the location of development away from areas of known high biodiversity value, high bushfire risk, contaminated land and designated waterways. It requires incorporation of best available hazard information in LEPs consistent with flood studies, flood planning levels, modelling and floodplain risk management plans	
<b>Goal 3: Quality freight, transport and infrastructure networks which seeks to improve freight and road connections to markets and global gateways.</b>		
Direction 18: Improve freight connections to markets and global gateways	This direction supports the enhancement of operation and performance of national transport corridors, freight and logistics facilities by limiting the encroachment of incompatible and sensitive land uses in LEPs and decision making. It sets out strengthening and leveraging inter-regional connections to support economic growth and locate freight and logistics facilities to capitalise on connections to external markets, maximise the use of existing infrastructure and support future industrial development	
Direction 19: Enhance road and rail freight links	The direction promotes the coordination and prioritisation of local and regional road projects to strengthen the regional freight network; Councils need to minimise encroachment of incompatible land uses through LEPs	
<b>Goal 4: Dynamic, vibrant and healthy communities including managing growth and housing choices in an environmentally sustainable manner is relevant to a lesser extent. It provides direction for the settlement patterns that may influence population growth in existing centre, as well as rural lifestyle lots that may conflict with agricultural land.</b>		
Direction 22: Manage growth and change	Councils are required to coordinate infrastructure delivery across industrial land in strategic centres	
Direction 27: Deliver a range of accommodation options for seasonal, itinerant and mining workforces		Councils to plan for and manage seasonal and itinerant worker accommodation, and short-term accommodation for mining employees to support workforce needs during construction, operation or shutdown
Direction 28: Manage rural residential development	This direction is relevant in ensuring rural lifestyle development does not impact on employment generating activities or agribusiness	Rural residential development can conflict with environmental and agricultural lands and managing the interface will help protect rural land and its associated economic production value.

The CWORP identifies the following specific priorities and issues for Lachlan LGA:

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- » Recognising Condobolin, as the main residential area and hub for agricultural activity, grain storage and transportation links for Lake Cargelligo, Tottenham, Tullibigeal, Burcher, Derriwong, Fifield and Albert.
- » Condobolin is also the centre for sporting and recreational activity, along with Lake Cargelligo being a popular tourist destination that forms part of the largest inland lake system in NSW that has been used for centuries by the Wiradjuri people as a source of food and water.
- » The LGA contributes significantly to Gross Regional Product, with agriculture the largest industry. This includes irrigation and cropping based on the Lachlan River floodplain involving cotton and grains, and livestock. Mining is a developing sector and has potential to increase population and job numbers.
- » The priorities are:
  - > Support existing settlements as the focus for new development.
  - > Support the primacy of the main streets of Condobolin and Lake Cargelligo.
  - > Support the agribusiness and transport and logistics sectors and associated businesses
  - > Develop the Lachlan Valley Way and local road links to support regional transport from Griffith and Hillston to Tottenham and Narromine to link with the Newell Highway at Gilgandra
  - > Develop a regional road transport support node at Condobolin
  - > Identify and develop the Shire's mining potential and protect resources while planning for long term social and utility growth
  - > Protect and enhance the natural environment
  - > Protect important agricultural land from encroachment from residential development

The CWORP also includes an Implementation Plan with priorities for initiatives to be undertaken between 2021 and 2027 (ten years). Key Priority Actions relevant to this Report are:

1. Monitor the supply and demand of industrial land in strategic centres to inform the planning and coordination of utility infrastructure to support new development
2. Map important agricultural land to better inform strategic and local planning processes.
3. Implement the NSW Government's Agriculture Industry Action Plan – Primed for growth: Investing locally, connecting globally.

The current legislative framework requires local planning instruments to deliver on the CWORP. Agribusiness, mining, tourism, transport and logistics are the key opportunities for economic development in terms of rural land. Among the priority actions articulated in the Regional Plan Implementation are actions focused on setting the direction for local planning of agricultural land, ensuring zoning and land use definitions reflect agri-business industry requirements and developing practical mechanisms to avoid land use conflict between intensive agriculture and other sensitive land uses.

## 1.5 State Significant Agricultural Land

The NSW Department of Primary Industries (DPI) is undertaking a mapping program to identify State Significant Agricultural Land (SSAL). A draft map of the SSAL is available for comment until the end of the year.

The preliminary draft SSAL map is derived from existing state-wide information where the most relevant characteristics related to the best agricultural lands are used. The layers used to build this map are the best available in NSW, however these input layers are of variable quality.

SSAL is an essential component of agricultural land use planning, enabling clearer local planning with informed prioritisation of future land uses. SSAL identified in the Lachlan LGA is largely contained to the Lachlan River between Condobolin and Forbes and west to lake Cargelligo. It is intended that the draft SSAL map will provide information to planning authorities, land holders and development proponents about the location of the best agricultural land in the state.

Protecting this corridor from fragmentation for purposes other than supporting agriculture should be a key objective of the Rural Lands Strategy.

## 1.6 Agritourism and Farm Businesses

Agritourism provides an experience that connects visitors with agricultural products and industry and includes a wide range of activities including farm gate activities and farm events. The DPIE are currently working towards a policy that proposes to introduce changes to the planning framework to help landowners implement innovative activities on their farms, including agritourism, by simplifying areas of the planning system and streamlining approval pathways related to agriculture.

The changes include redefining farm stay accommodation and including a new definition in planning instruments for 'farm events' and 'farm gate activities'. As part of the first phase of implementation, Council has opted in to the inclusion of farm stay accommodation as a permissible use on land in the R5 zone.

The draft policy also proposes a number of changes to facilitate small scale processing, farm infrastructure and a more streamlined approval process for small farm dams.

## 1.7 Mid-Lachlan sub-region

Lachlan forms a key part of the Mid-Lachlan sub-region which includes the LGAs of Parkes and Forbes.

The Regional Economic Development Strategy provides a vision for the subregion as:

***To be a progressive and prosperous regional community that leverages its competitive advantages in agriculture, mining and tourism, and to embrace industry growth and create job opportunities whilst supporting the thriving economy***

Agriculture is the predominant land use and the most significant economic contributor to the sub-region. The region also has a long history of mining that continues to drive the region's economy makes the Mid-Lachlan region particularly rich in gold and copper deposits, and offers potential mining opportunities for cobalt, nickel and scandium.

In 2018, the NSW Government assisted local councils to develop Regional Economic Development Strategies (REDS). The document highlights the strengths of the regional economy (endowments) that can be leveraged by industry to support growth.

The subregion's economic strategy, through six strategy elements, seeks to leverage its key strengths and advantages in agriculture and mining, improve the availability of skilled labour and improve access to markets by investing in intermodal network resilience and reliability.

The Parkes Special Activation Precinct on the junction of the Inland Rail and Trans-Australia Railway provides a significant opportunity for the sub-region to leverage investment in freight and logistics, resource recovery, value-added agriculture and renewable energy.

The subregion benefits from its rainfall, climate and soil, mineral and natural resources, location and access to rail and road.

While agriculture is the predominant land use and a significant economic contributor, the region also has a strong manufacturing industry that continues to drive the region's economy today. Another important industry is mining, with the region covering the Macquarie Arc formation, a section of the Lachlan Orogen geological formation which makes the Mid-Lachlan region particularly rich in gold and copper deposits, and offers potential

mining opportunities for cobalt, nickel and scandium. Mining has a Gross Regional Product output of \$267,925 per employee<sup>5</sup>.

Healthcare and social assistance, retail trade, education and training and state government administration are also important industries in the subregion.

Condobolin is the main service centre in Lachlan with Parkes and Forbes the equivalent key centres in those adjoining LGAs making up the subregion. A map of the subregion is shown **Figure 2**.

**Figure 2 Subregion**



Source: Mid Lachlan Regional Economic Development Strategy

### 1.7.1 Lachlan Economic Development Strategy 2017-2020

This Strategy pre-dates the Local Strategic Planning Statement however the 'line of sight' for strategic direction is included in the Key Opportunities for the LGA, on page 16, and Strategic Goals, pages 17 – 25, with the key issues summarised below:

**Agriculture and Agribusiness** – Agriculture is the largest contributor to both GRP and employment in the Lachlan Shire. The agricultural industry contributed \$83m to the local economy with cereal crops (barley, wheat, canola) and small livestock being the major sectors. Value adding will help strengthen the farm sector, with industrial innovation suggested as a means to 'find industrial non-food uses for products grown in the Lachlan region'.

**Manufacturing** – the sector has grown significantly in the past census period (2011-16) with more than \$19 million contributed to the local economy with fabricated metal products making up more than a quarter of the value-added output. Manufacturing has significant links to the broader agriculture, forestry and fishing industry

<sup>5</sup> Mid Lachlan Regional Economic Development Strategy, p 5

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as well as paper and food and beverage production. This high growth sector can drive local employment which is an advantage that can be further developed through knowledge, resources, skills, and innovation. The light industry manufacturing sector has emerged in Condobolin and Lake Cargelligo and Council has established estates to promote further growth. The establishment of mining and mining related industry and renewable energy are seen as emerging industries for the Shire. Efficiencies through improved collaboration, knowledge sharing and enhanced supply chains between industry is recommended.

**Tourism** – a relatively small but growing component of the local economy. Improvements to visitor services, including product offering and facilities, industry capabilities, branding and promotion and community awareness and involvement in tourism are suggested.

**Transport** – the Lachlan LGA is ideally situated to take advantage of economic and supply chain opportunities due to the Inland Rail project, Parkes Hub, road and rail networks and airfields. Linkages with the agricultural sector and the Inland Rail will increase the competitiveness and productivity of the local industry.

Each Goal has a range of strategies, of which the relevant matters are provided below.

**Goal 1 – Strengthen the high growth sectors of manufacturing, transport, tourism and agribusiness**

- » Develop a manufacturing cluster with a focus on value-add agriculture and renewable energy
- » Identify and promote regional research
- » Grow the manufacturing light industry base through the development and marketing of the Condobolin and Lake Cargelligo Industrial Parks
- » Develop a return on investment (ROI) model for the Lachlan Intermodal Terminal Concept
- » Collaborate with agencies to promote water use efficiencies
- » Investigate opportunity to support and upgrade the agricultural innovation centre in Condobolin including diversification for expansion into a low rainfall irrigation centre
- » Link in with wider NSW Government and regional strategies to support expansion of the agricultural sector
- » Enhance the visitor experience through the development of a tourism destination management plan

**Goal 2 – Regional Infrastructure** Facilitate and provide regional infrastructure that supports a cohesive, active and progressive community and assists in driving economic growth

- » Develop a business case utilising industry case studies that support the development of the Inland Rail project
- » Continue investigations into the feasibility of a regional intermodal terminal and potential uses of the co-located disused abattoir site
- » Monitor mining opportunities in the region to ensure impacts are minimised and employment opportunities are harnessed

**Goal 3 – Small business growth**

- » Provide practical support for new small business owners and job seekers

**Goal 4 - Employment and Skills development**

- » Undertake analysis of workforce requirements for each major growth industry to identify gaps and develop targeted solutions to ensure business growth
- » Encourage the uptake of competitive manufacturing skills to improve efficiency and competitiveness
- » Utilise the existing TAFE infrastructure to deliver courses to enhance the local knowledge base and develop skills targeting youth
- » Support and enhance the Wiradjuri Study Centre and aboriginal employment opportunities

**Goal 5 - Liveability and lifestyle**

- » Range of marketing and branding strategies to attract and retain people

### 1.7.2 Implications for the Strategy

The NSW Government's Central West and Orana Regional Plan, the Lachlan Economic Development Strategy and the Mid Lachlan Regional Economic Development Strategy provide clear and strong policy support for maintaining and strengthening the diverse economy of Lachlan Shire. In particular this includes developing existing strengths, such as in agriculture and mining, renewables, manufacturing as well as newer opportunities in transport and logistics.

The Parkes Hub is a rare transformative regional investment opportunity that has potential for synergistic transport and logistics development opportunities in Lachlan.

Council's Local Strategic Planning Statement has clear intentions for rural and industrial land uses and ancillary development. The LSPS is guided by other policy including the Urban Settlement Strategy and Lachlan Economic Development Strategy and sets out the opportunities that are agreed by the community to be appropriate for the LGA to 2041 (*reiterated below*):

- » **Infrastructure:** Increase renewable energy generation, improve freight connections to markets and global gateways, enhance road and rail freight links
- » **Agriculture:** Protect the region's diverse and productive agricultural land, and grow the agribusiness sector and supply chains
- » **Natural Environment:** Protect and manage environmental assets, manage and conserve water resources and increase resilience to natural hazards and climate change
- » **Mining and Mineral Resources** – sustainably manage mining resources
- » **Development Planning and Promotion** – Promote business and industrial activities on employment lands, plan for greater land use compatibility
- » Investigate opportunities for land use growth to ensure business and industrial uses have solid foundations
- » Implement the recommendations of the Lachlan Shire Urban Settlement Strategy in policy including the LEP and DCP

The role of the Background Paper and ultimately the strategy includes exploring the extent to which land use planning can respond and assist in the delivery of the Regional Economic Development Strategy, LSPS, Lachlan Economic Development Strategy and Lachlan Shire Urban Settlement Strategy in a sustainable and responsible manner.

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## 1.8 Key Issues

The Background and Issues Paper provided a framework for the Strategy with the identification of issues in the development of strategies for the long-term management of industrial and rural land. It provides the analysis, land use constraints and context and should be read in conjunction with the Strategy. The key issues are identified below.

Issue	Comment
<b>Industrial Land</b>	
Future supply of industrial land in Condobolin and Lake Cargelligo	The industrial land analysis found that there is insufficient land to support growth in the light industrial and manufacturing sector in the short to medium term. The strategy should plan for future needs and ensure suitable land is preserved for that purpose in optimal locations. Constraints are evident in many precincts that were identified in the Urban Settlement Strategy, mainly Crown Land tenure and biodiversity values. New greenfield areas close to existing precincts have been identified for further investigation.
Capitalising on the Inland Rail and Parkes SAP	Capitalising on the competitive advantages of the Inland Rail project and Parkes SAP is a transformative opportunity for Lachlan. Council is driving investigation into the viability of developing a freight and logistics precinct east of Condobolin.
Land use management near existing and future industrial land supply and land use conflict	The management of residential and rural residential development (existing and future) on industrial land uses is a consideration for the strategy. Planning to avoid future land use conflict is a key element of the broader planning for industrial land.
<b>Rural Land</b>	
Promote and protect sustainable agriculture	Government policy settings are clear for the long-term protection of the agricultural sector and underpins land use planning in the RU1 Primary Production zone. Clear direction and policy for the separation of rural from non-rural activities will prevent issues of rural land use conflict.
Support rural economic development	Both the CWO Regional Plan and Mid Lachlan Regional Economic Development Strategy focus on rural economic development: growing agribusiness and increase in value adding as essential to the continuing prosperity of the region. Local planning policy should support the growth of agribusiness in the right location.
Mining and renewable energy	Allowing for new mining and renewable development is a key element of the Mid Lachlan Regional Economic Development Strategy and Council's LSPS. It is important to manage rural land into the long term to facilitate new industries with minimal costs and impacts on adjoining

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Issue	Comment
	<p>land and communities. It is also important that workforces associated with major development are situated in and complement, existing towns and villages.</p> <p>A consistent approach to managing mining and renewable energy projects is needed and the extent that Council have a role in capturing ongoing investment could be investigated.</p>

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## 2 Industrial Land Strategy

The Industrial Land Strategy provides a framework to guide growth and development within the individual towns and villages to 2041. The Strategy responds to the need to provide industrial land in the key local centres and enable the LGA to respond quickly to opportunities over time, including leveraging the Parkes SAP and roads and rail transport infrastructure.

The Strategy for industrial land has been developed to accommodate growth in the three towns of Condobolin, Lake Cargelligo and Tottenham.

### 2.1 Key Principles

The Industrial Lands Strategy is underpinned by the following commercial principles.

#### **Affordability**

Industrial land should remain price competitive over time, supported by an orderly supply of quality land relative to the particular LGA

The cost of developing industrial land should not be prohibitive (eg infrastructure and services, site preparation, roads and utilities)

#### **Diversity**

A range of offerings relative to price, land area, access to transport and infrastructure and location, both within individual towns and across the LGA

Adequate supply of industrial lands to support existing and future industrial demand and meet long term needs

#### **Suitability**

There is well located land available in all three towns

Development of land minimises the impact on non-industrial uses

Environmental impacts of land development can be mitigated

#### **Growth**

The region will support the delivery of the Regional Economic Development Strategy particularly in relation to support services for the mining, manufacturing, agricultural and tourism industries.

Business investment, research, innovation and new technologies and partnerships will be supported by Council.

### 2.2 Approach

The Industrial Lands Strategy builds on the underlying assumption that there is an undersupply of suitable land available for the expansion of existing and development of new businesses in Condobolin, Lake Cargelligo and Tottenham.

The Industrial Land Strategy is largely guided by the goals and directions in the CWORP:

- » Protect the regions diverse and productive agricultural land
- » Grow the agribusiness sector and supply chains
- » Development advanced manufacturing and food processing sectors

- » Sustainably manage mineral resources
- » Increase renewable energy generation
- » Promote business and industrial activities in employment lands sustainability manage water resources for economic opportunities
- » Plan for greater land use compatibility

Relevant Strategy and Implementation Actions in the Mid-Lachlan Regional Economic Development Strategy to:

- » provide zoned and serviced land for commercial and industrial use
- » encourage the development and extension of the natural gas pipeline to Condobolin
- » the continual upgrade and maintenance of regional transport infrastructure projects
- » continue to focus on the upgrade and development of regional water security
- » facilitate the development of industrial land by providing assistance towards the purchase of Crown land and planning approvals

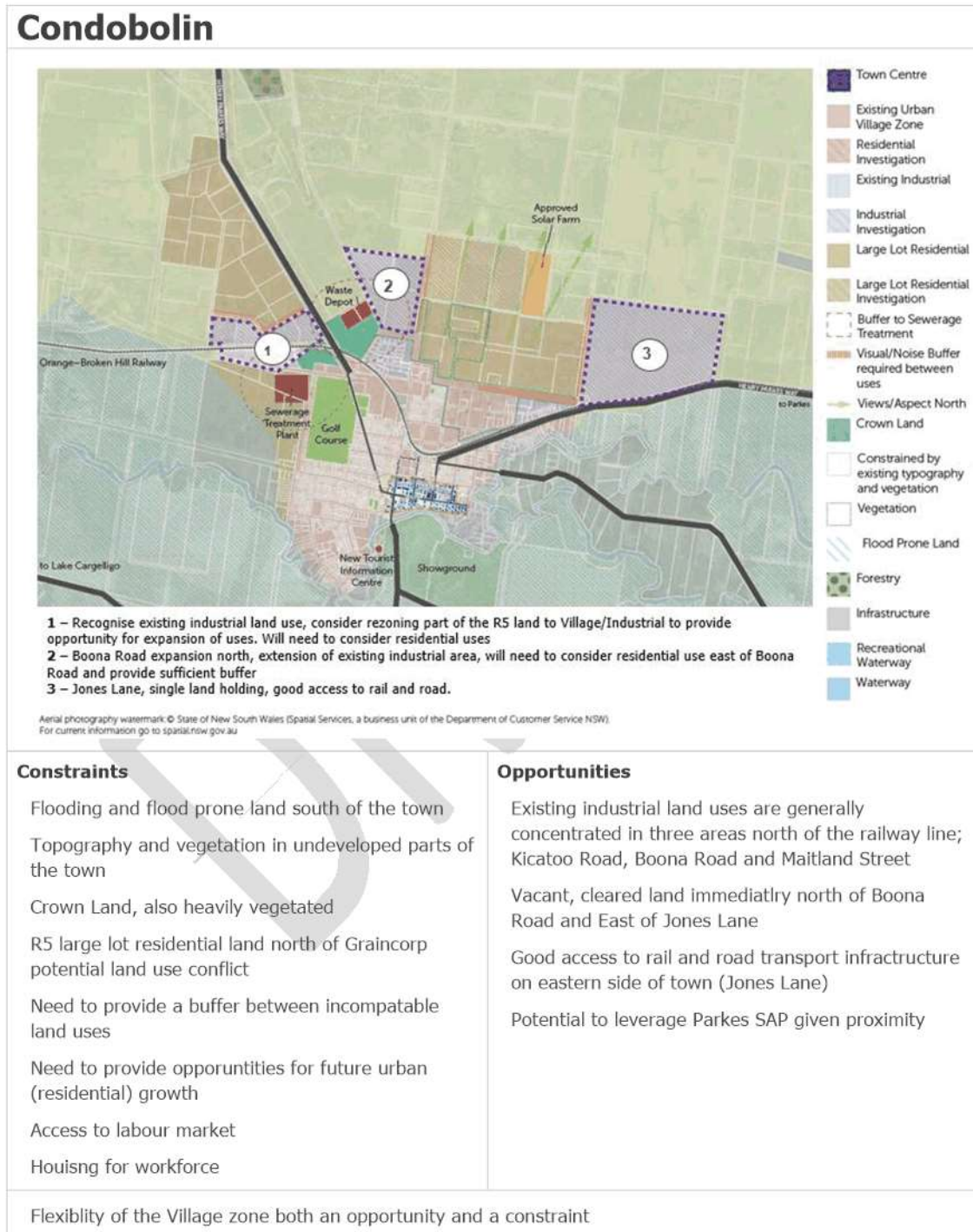
The Industrial Land Strategy has been developed spatially in the form of Structure Plans for each of Condobolin Lake Cargelligo and Tottenham. The Structure Plans are followed by a series of actions that align with CWORP.

## 2.3 Considering residential land use

The land resources and key development characteristics that provide favourable industrial land release areas are often the same resources and characteristics that are desirable for residential land. Therefore, in considering opportunities for industrial land, Council needs to consider where future serviced, large lot and lifestyle development may be located.

Typically, industrial uses should be well separated from the more sensitive residential uses and the structure plans prepared for the towns needs to preserve land for residential expansion in the long term. More detailed investigation as to the capability and suitability of land for residential development will need to be considered as part of a residential land and housing strategy.

### 3 Structure Plans



## Lake Cargelligo



- 1** - Recognise existing industrial land use, consider rezoning part of the RUS Village zone to Industrial. Will need to consider residential uses
- 2** - Expansion of existing industrial land uses, rezoning of rural land
- 3** - Future urban/residential expansion

Aerial photography watermark: © State of New South Wales (Spatial Services, a business unit of the Department of Customer Service NSW). For current information go to [spatial.nsw.gov.au](http://spatial.nsw.gov.au)

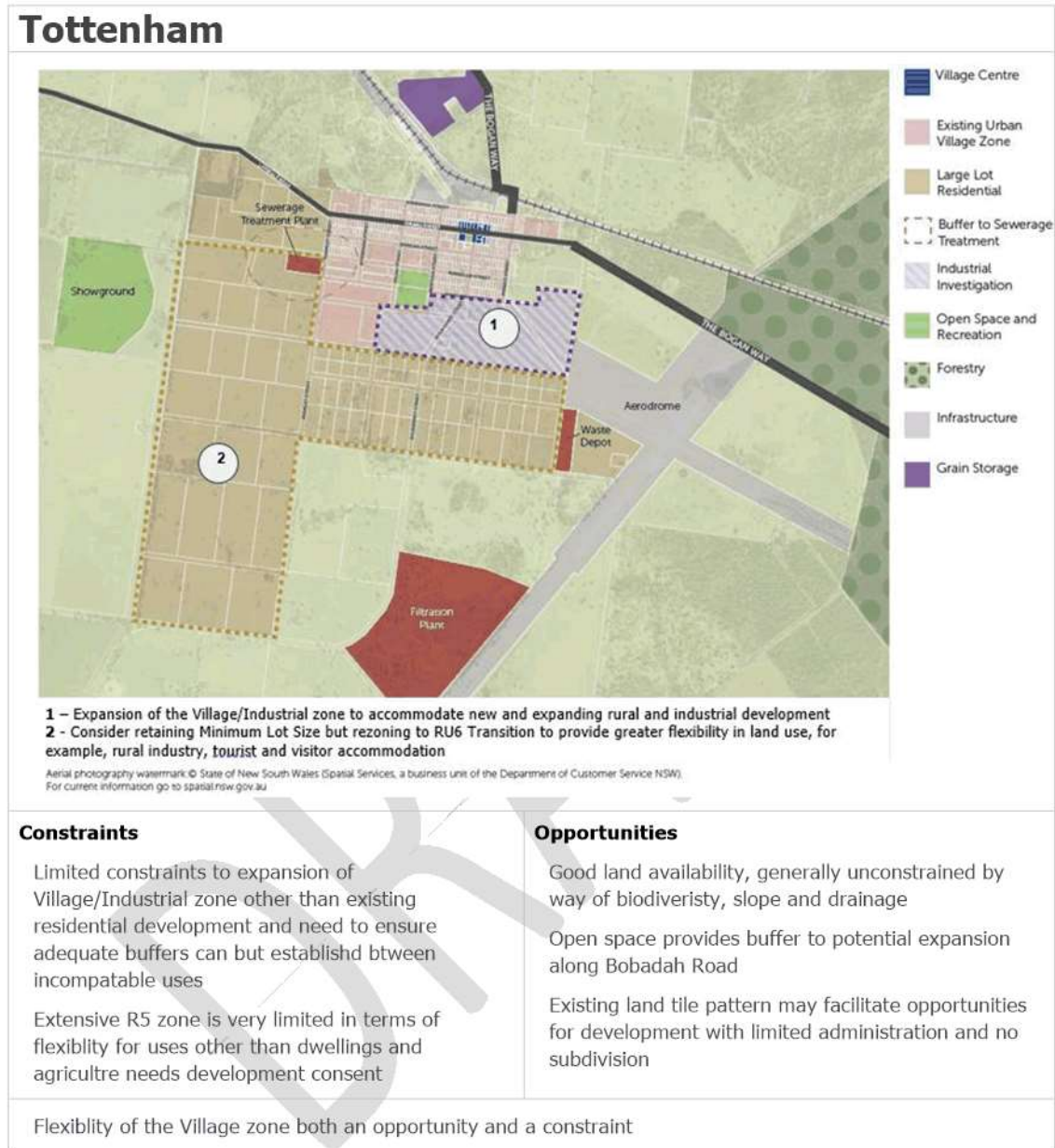
### Constraints

- Need to provide a buffer between incompatible land uses
- Need to provide opportunities for future urban (residential) growth
- Reliability of electricity network
- Access to labour market
- Housing for workforce
- Existing non-residential uses in Rodeo Drive and Grace Street have potential to cause land use conflict if not managed

### Opportunities

- Existing industrial land uses are generally concentrated on the western side of the village with access off Walker, Loughnan and West Streets
- Good access to road transport infrastructure on western side of town via Lachlan Valley Way
- Land ownership pattern may support development of additional industrial land to the west

Flexibility of the Village zone both an opportunity and a constraint



## 4 Rural Land Strategy

The Rural Land Use Strategy provides a framework to guide growth and development of rural land. The Strategy responds to the diversity in rural land and established rural industries such as agriculture and highlights the need to better address mining and encourage diversity in agriculture and agriculture.

In particular the Strategy seeks to:

**Promote and protect sustainable agriculture** – identify objectives for the protection of agriculture based on an understanding of the existing and potential land use, managing key threats and recognising opportunities.

**Support rural economic development** – providing a land use framework that supports long term investment in agriculture, enables agribusiness and value-adding in the agricultural sector.

**Rural tourism** – Provide a consistent approach to support, manage and facilitate rural tourism.

**Manage development on the Lachlan River** – identify the value of the resource that is the Lachlan River and consider opportunities for more intensive agricultural land uses in line with subdivision provisions for agricultural lots.

**Support mining** – recognise the importance of mining and provide direction as to the suitability of mining in particular locations.

**Protect environmental values and manage threats including climate change** – protect and preserve key environmental attributes. Recognise climate change and build resilience into planning controls

### 4.1 Promote Sustainable Agriculture

Protection of agricultural land is an objective that underpins the CWORP and it key in the long-term sustainability of rural communities. Lachlan Shire supports a diverse range of agricultural industries from broadacre dryland cropping and, grazing to irrigated intensive plant agriculture all with varying land area and water demands.

The Regional Plan includes specific priorities for Lachlan in relation to *the protection of important agricultural land from encroachment from residential development*. The DPI have prepared draft State Significant Agricultural Land Mapping which includes the Lachlan River corridor.

A comprehensive set of policy guidelines underpin the protection of agricultural land including the aims of the Primary Production and Rural Development SEPP.

The DPI have a policy for maintain land for agricultural industries that recommends that environmental planning instruments are structured to:

- (a) promote the **continued use of agricultural land for commercial agricultural purposes**, where that form of land use is sustainable in the long term;
- (b) **avoid land use conflicts**;
- (c) **protect natural resources** used by agriculture;
- (d) **protect** other values associated with agricultural land that are of importance to local communities, such as **heritage and visual amenity**;
- (e) **provide for a diversity of agriculture enterprises**, including specialised agricultural developments, through strategically planned locations to enhance the scope for agricultural investment in rural areas; and
- (f) **allow for value adding and integration of agricultural industries into regional economies**.

The Rural Land Strategy should continue to support the objectives of the State Significant Agricultural Land and the DPI policy framework and provide a land use planning framework that is consistent with these objectives.

## 4.2 Land Use Conflict

Land use conflict occurs when a land use or activity is incompatible with the views, expectations and/or values of other people living in the area. This is highlighted in peri-urban fringe areas of towns and villages as well as within the urban areas themselves. An unresolved dispute can have an impact on health and community wellbeing.

Changes in rural land use, increase in number of non-farmers and hence lack of understanding of farming practices can create tension between neighbouring landowners both having the right to enjoy their land.

A key outcome of land use policy is to minimise the potential land use conflicts, both thorough planning policy and land use decisions that reflect the part accumulation of knowledge.

## 4.3 Rural Tourism

The economic benefit of rural tourism has been highlighted in the Background and Issues Paper. Rural-based tourism development and activities are seen as an opportunity to value-add and diversify where the productive capacity of agricultural land is not reduced. This is particularly the case post COVID-19 with the increased interest in domestic tourism likely to continue. Existing initiatives have been identified as priorities in the REDS including the development of the "Somewhere down the Lachlan" sculpture trail.

The draft policy framework currently being prepared by DPIE to support rural businesses and low impact agricultural development on farms including farm tours and events and some forms of development, such as small process plants where certain standards are met, to be fast tracked as exempt or complying will provide additional opportunities within the LGA.

As noted in section 1.6, Council has supported the inclusion of provisions for farm stay accommodation in the R5 zone.

Planning controls should be reviewed to ensure that they are aligned with DPIE policy and cater for temporary events, provide opportunities for tourist accommodation, and encourage low impact development within the RU1 Primary Production zone.

## 4.4 Mining

Mining is a key economic driver and provides significant opportunity for the growth of businesses and industry that support mining operations as well as the provision of accommodation for a proportion of the permanent workforce.

Ensuring that there is an adequate supply of services industry land and urban land with good access to transport should be a priority.

Council also has a role in managing potential conflicts between mining, agricultural and other more sensitive uses such as tourism and to foster and maintain healthy relations between the various parties.

## 4.5 Flexibility in Tottenham

Tottenham includes a large area of undeveloped R5 Large Lot Residential zoned land over an existing land subdivision (title) pattern. This zone is inflexible, being a strictly residential zone where the restrictions are greater than those in the Village zones.

There is an opportunity for Council to consider retaining the minimum lot size in this area, but altering the zone to allow some limited flexibility and land uses that are compatible with a rural residential area such tourist and visitor accommodation and some low impact rural industry, for example, large machinery storage sheds for seasonal contracting equipment.

## 4.6 Workforce Accommodation

Accommodation needs of the workforce to both attract full time workers and seasonal work in the agricultural sector, mining and other major projects is a challenge for regional communities across NSW.

While the short term influx of people to the region is positive, there is a need to accommodate them in a manner that does not undermine the existing rental accommodation market. To the extent that these beds are within the rural areas, the planning controls should be aligned to facilitate the adaptive, short term use of existing dwellings as temporary accommodation as a preferable alternative to camps.

## 4.7 Rural Land Recommendations

Based on the rural land analysis it is recommended that Council consider the following:

- » Align the land use controls in the RU1 Primary Production zone with the proposed planning amendments for agriculture, including tourism, farm stay accommodation and rural related small businesses
- » Review the Land Use Table for the RU1 Primary Production zone to ensure that the permissible uses support investment in agriculture and provide opportunities for value add and the growth of agribusiness.
- » Retain the 400ha minimum lot size for dwellings
- » Consider options that will continue to provide for dwelling opportunities within the rural areas to support agriculture and provide housing diversity including expanding the land use table to include detached dual occupancies
- » Review the draft State Significant Agricultural Land identified in the LGA and subsequent implications for land use activities within the Shire.



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## 5 Industrial and Rural Land Strategies and Actions

The Strategy is overarching. Objectives have a corresponding Strategy and Action or series of Actions that align with the Goals and Directions of the CWORP.

**Implementation Outcome** provides a simple measure of the success in delivery of the Action

**Timeframe** is in Short 1-5 years, Medium 5-10 years, Long 10 years plus. The majority of the actions can be achieved concurrently with a review of the LEP or LSPS. Timeframes may vary as priorities change in response to growth and some actions are on-going

**Responsibility** relevant Council but some Actions require collaboration of industry and other government agencies

### Objective A: Protect the regional’s diverse and productive agricultural land

Strategy	Action	Implementation Outcome	Timeframe	Responsibility
A1 Apply rural land use zones to ensure land use tables facilitate the use of productive land for agriculture as the primary function	A 1-1 Review Land Use Tables in the RU1 Primary Production zone A 1.2 Review the draft State Significant Agricultural Land Mapping	Productive and potentially productive agricultural land is zoned consistently and appropriately to ensure long term access for agricultural purposes. State Significant Land is accurately identified and mapped within the LGA	Short	Council/DPIE
A2 Prioritise agriculture and associated economic development over rural lifestyle development	A 2-1 Educate residents living in or near rural zoned land, or people enquiring about living in these locations about the issues A 2-1 Provide controls in DCPs that highlight Right to Farm policy A 2-3 Include requirements in DCPs for buffers, separation distances and setbacks to be provided as part of development for dwellings close to intensive agricultural operations	Existing and potential land use conflicts are identified and managed Subdivision of rural zoned land is managed where potential for conflict with existing or potentially productive agricultural land could occur, or where the use of the land for agricultural purposes would be reduced.	Short/On-going	Council

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Strategy	Action	Implementation Outcome	Timeframe	Responsibility
A3 Continue to avoid fragmentation of agricultural land	<p>A 3-1 Reduce fragmentation for rural land by retaining suitable MLS in the RU1 Primary Production zone</p> <p>A3-2 Consider retaining the minimum lot size but rezoning certain R5 land at Tottenham to increase the opportunity for low impact rural industry and other compatible land uses</p>	<p>Fragmentation of farms and rural properties is minimised.</p> <p>Additional opportunities for rural enterprises in Tottenham</p>	Short	Council/DPIE
A4 Support Agritourism and small scale agriculture development	<p>A 4-1 Consider the scale and permissibility of tourism uses, including accommodation, in the rural zone.</p> <p>A 4-2 Work with DPIE to facilitate changes to the LEP including a Review Land Use Tables and suitability of proposed agritourism uses within the RU1 zone</p>	<p>Tourism uses appropriately located</p> <p>Land use planning framework aligned with RADS and destination accommodation suitably located</p> <p>Policy aligned with DPIE</p>	Short	Councils/DPIE

**Direction B: Grow the agribusiness sector, manufacturing, and supply chains**

Strategy	Action	Implementation Outcome	Timeframe	Responsibility
B1 Provide a land use framework that supports long term investment in agriculture, enables agribusiness and value-adding in the agricultural sector.	<p>B1-2 Review land use tables to ensure that they facilitate rural economic development and include rural industries, tourist and visitor accommodation and temporary uses</p> <p>B1-3 The use of existing public infrastructure and planning for additional infrastructure is reviewed</p>	Land use planning supports economic development in agriculture and tourism	<p>Short</p> <p>On-going</p>	<p>Council/DPIE/</p> <p>Industry</p>

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Strategy	Action	Implementation Outcome	Timeframe	Responsibility
	to support development of rural industries and agricultural activities. B1-4 Innovation, diversification and value-added farming enterprises and activities are encouraged and supported.			
B2 Support investment in infrastructure	B2-1 Continue to work with neighbouring Councils and the NSW Government to improve transport infrastructure. B2-2 Work with and support industry to improve the reliability of energy supply to Lake Cargelligo	Upgrade to key infrastructure; roads and telecommunication are funded Reliable/backup energy supply	On-going	Council/ Neighbouring LGAs/ NSW Gov

**Direction C: Promote business and industrial activities in employment lands**

Strategy	Action	Implementation Outcome	Timeframe	Responsibility
C1 Identify and maintain a long term supply of industrial land	D1-1 Support the identification of industrial land investigation areas in Condobolin, Lake Cargelligo and Tottenham C1-2 Engage with landowners to confirm land availability in the short/medium/long term C1-3 Prepare a Planning Proposal to rezone land C1-4 Monitor the supply and demand of industrial land	Additional land identified and rezoned for development	Short/ On-going	Council/DPIE/ Agencies/ Community/ Industry

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Strategy	Action	Implementation Outcome	Timeframe	Responsibility
C2 Position Council to be responsive to investment opportunities	<p>C2-1 Provide information to prospective investor and businesses to encourage investment</p> <p>C2-2 Ensure that Planning Approval Processes are efficient, and developers are aware of the opportunities for exempt and complying development pathways where available</p> <p>C2-3 promote the opportunities associated with proximity to the Parkes SAP, road and rail transport infrastructure</p>	<p>Council has information for investors</p> <p>Planning Controls are clear and transparent</p> <p>Council are able to respond to development and investment opportunities without having to pursue long and drawn out rezoning processes</p>	Short term	Council

**Objective D: Support mining as an important industry in the subregion**

Strategy	Action	Implementation Outcome	Timeframe	Responsibility
D1 Recognise the importance of mining and provide direction as to the suitability of mining in particular locations.	D1-1 Provide clear guidelines for the benefit of the community in relation to the approval process for State Significant mining projects	Mining is development with minimal impact on the community and environment	On-going	Council/Industry/DPIE

**Objective E: Plan for future residential land and land use compatibility**

Strategy	Action	Implementation Outcome	Timeframe	Responsibility
E1 Preserve opportunities for urban/residential expansion	<p>E1-1 Identify potential residential land opportunities</p> <p>E1-2 Identify opportunities for Lifestyle development close to Condobolin</p> <p>E1-3 Update the work undertaken to include 2021 ABS Census Data</p>	Suitable land is retained for future urban/residential expansion	Short	Council

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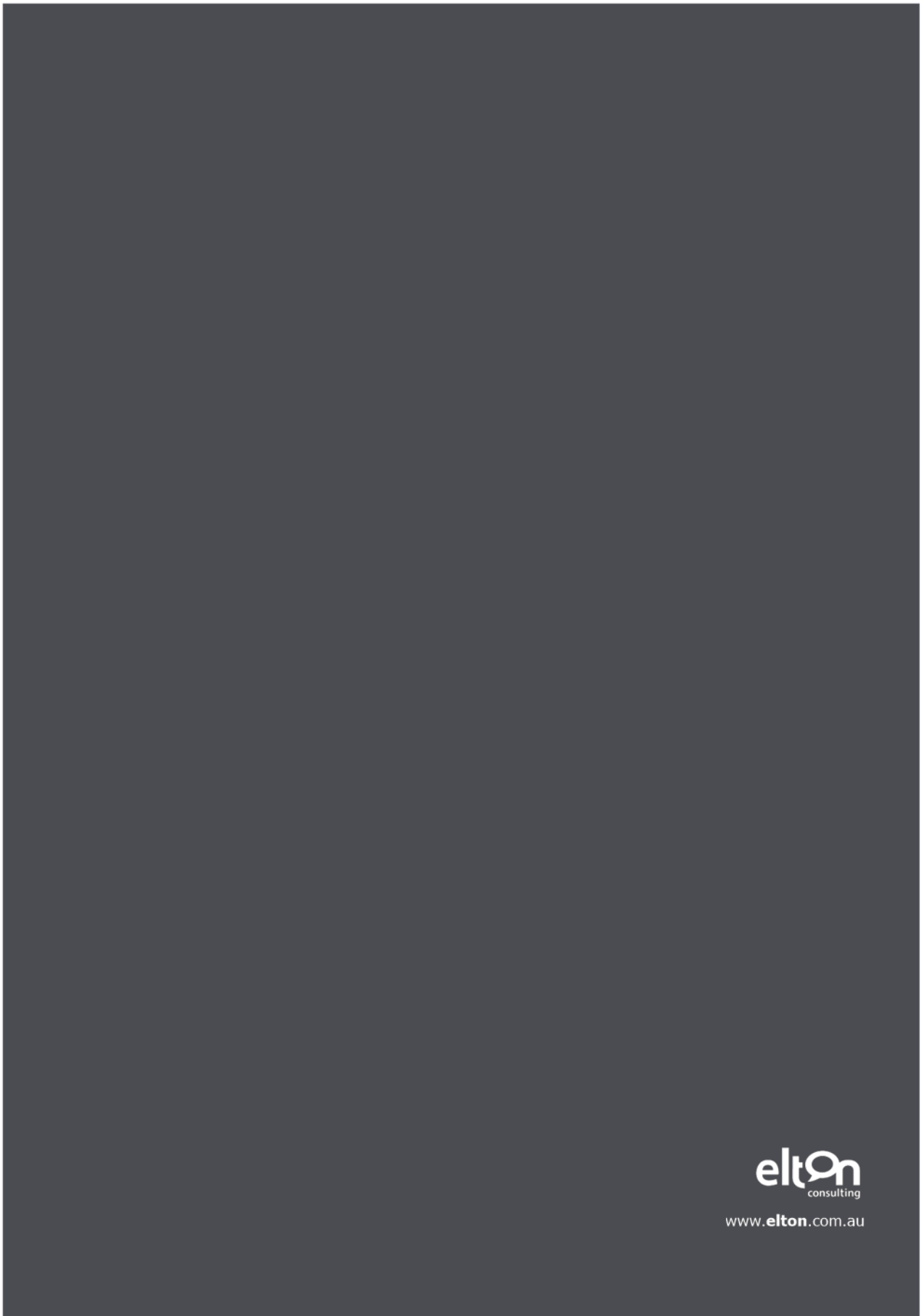
Strategy	Action	Implementation Outcome	Timeframe	Responsibility
	(when available) and incorporate Housing Strategy			
E2 Provide accommodation opportunities for temporary and full-time workers engaged in mining, agricultural and major projects	E2-1 Work together with mining companies, agriculture and the community to unlock existing accommodation infrastructure. E2-2 Support those wanting to transition suitable accommodation to ensure that it satisfies planning and building regulation.	Housing is available in Towns and Villages as an alternative to camps and other temporary accommodation	Long	Council, Industry

**Objective F: Protect natural resources and promote best practice environmental management**

Strategy	Action	Implementation Outcome	Timeframe	Responsibility
F1 Protect Biodiversity	F2-1 Avoid development in identified biodiversity corridors	High environmental value land is protected from development Biodiversity corridors avoided	On-going	Council /LLS/DPIE (OEH)
F2 Recognise the impact of Climate Change	F2-1 Encourage development to adopt practices that reduce their carbon and energy footprint	Carbon footprint is reduced	On-going	Council/Industry
F3 Protect and manage water resources	F3-1 Include Water Quality and River Flow Objectives in planning controls for commercial and industrial sites F3-2 Adopt an integrated approach to water cycle management that considers climate change, water security and sustainability	Development does not have an adverse impact on water quality/quantity	On-going	Council/Industry /Agencies

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**9.2 DEVELOPMENT DATA OCTOBER 2021**

**TRIM Number:** R21/322

**Author:** Manager- Town Planning

**PURPOSE**

This report is to provide Council with information in relation to development activity occurring within the Shire during October 2021.

**SUPPORTING INFORMATION**

Council’s Development Application Data.

**BACKGROUND**

During the month of October 2021 there were five (5) applications lodged with a value totalling \$261,710. Four (4) approvals were issued within this time.

***Development Applications and Complying Development Certificates Approved in October 2021.***

<b>Approval Number</b>	<b>Development Description</b>	<b>Location</b>	<b>Value</b>	<b>Delegated Authority/Council</b>
DA 2021/26	Water Supply System – Community Bore	139 Grassmere Road, Condobolin	\$55,000	Delegated
DA 2021/38	Visitor Information Centre	9218 Lachlan Valley Way, Condobolin	\$2,212,708	Council
DA 2021/43	Change of Use to Local Distribution Premises and Neighbourhood Shop	25 Galari Circuit, Condobolin	\$30,000	Delegated
DA 2021/48	Two (2) Lot Torrens Title Subdivision	706 North Forbes Road, Condobolin	\$0	Delegated
<b>TOTAL No. OF APPROVED DEVELOPMENTS</b>	<b>4</b>		<b>\$2,297,708</b>	

***Comparison to Previous Year: Applications Approved October 2020***

Total **Number** of Applications **approved in October 2020:** 2  
 Total **Value** of Applications **approved for October 2020:** \$32,000



***Development Applications and Complying Development Certificates Received in October 2021.***

<b>Development Identifier</b>	<b>Development Description</b>	<b>Location</b>	<b>Value</b>
DA 2021/49	Outbuilding (Shed)	45 Maitland Street, Condobolin	\$112,000
DA 2021/51	Alterations and Additions to Existing Dwelling	9 Innes Street, Condobolin	\$82,170
DA 2021/52	Construction of Carport	6 Canada Street, Lake Cargelligo	\$7,000
DA 2021/54	Use of Existing Studio and Office	50 Officers Parade, Condobolin	\$60,000
DA 2021/55	Temporary Event – New Year’s Eve - Rabbit Trap Hotel	Federation Street, Albert	\$0
<b>TOTAL</b>	<b>5</b>		<b>\$261,170</b>

***Comparison to Previous Year: Applications Received October 2020***

Total Number of Applications ***received in October 2020***: 2

Total Value of Applications ***received for October 2020***: \$1,055,000

**ISSUES AND COMMENTS**

A total of twenty four (24) approvals have been issued this financial year at an average of 37 days, which is within the legislative timeframe for approvals and well below the average net days taken to determine a DA across all NSW Councils.

**FINANCIAL AND RESOURCE IMPLICATIONS**

No foreseeable issues.

**LEGAL IMPLICATIONS**

All fees associated with the applications referred to herein have been paid.

**RISK IMPLICATIONS**

Council has assessed all applications against relevant legislation to minimise Council's exposure to risk.

**STAKEHOLDER CONSULTATION**

Regular consultation and engagement with applicants of Development Applications and Complying Development Certificates occurs during the pre-lodgement, assessment and approval stages of each application in line with legislation and Council's planning instruments. Council also often engages with the community and adjoining owners in respect of applications.

**OPTIONS**

1. Receive and note the report.

**CONCLUSION**

Development Application and Complying Development Certificate approved data reveals a total development value of \$11,507,062 for applications approved in the 2021/2022 financial year.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

Build Civic Leadership and Pride

Community Strategic Plan - 4.2 Strong Effective Responsive Council.

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That:

1. The Director Environment, Tourism and Economic Development Report No. R21/322 be received and noted.

**9.3 FY20/21 AND FY21/22 PROJECT MONTHLY UPDATE FOR OCTOBER/NOVEMBER**

**TRIM Number:** R21/329

**Author:** Manager - Projects and Building

**PURPOSE**

The purpose of this report is to provide a summary of projects currently being undertaken by the Environment, Tourism and Economic Development Department. The execution and completion of works varies on resource availability, weather conditions, work priorities and unforeseen circumstances. Work priority will be allocated based on safety and risk.

**SUPPORTING INFORMATION**

Nil

**BACKGROUND**

Council has adopted the 2021/22 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of the capital projects in regard to buildings.

**ISSUES AND COMMENTS**

Project	Budget	Funding Source	Expend. To Date	Forecast Expend.	Comments
Gum Bend Lake Amenities Upgrade	\$373k	\$300k NSW Drought Stimulus Package (DSP) plus Council funds \$73k	\$235.6k	\$373k	The Blockwork has now been completed. The roof has been installed and works have commenced on the fit-out. Works have been delayed due to COVID-19 and material availability with a revised completion date of early December anticipated.
Tottenham Caravan Park Amenities Upgrade	\$274k	\$125k DSP plus \$49k Council funds , \$104k Federal Drought Community Program	\$252k	\$274k	Works on the amenities building have been completed. A variation request has been approved. The camp kitchen design and costings are currently being finalised. It is proving difficult to find appropriately qualified personnel to complete the project. Grant body inspection has occurred on amenities block,

					awaiting sign off on final milestone.
Lake Cargelligo Caravan Park Amenities Upgrade	\$125k	DSP	\$90k	\$125k	Works have been completed. A variation to milestone dates has been submitted to allow for the expenditure of the unspent grant funding. Council is awaiting approval of the variation request.
Tottenham Youth Club Renovation	\$57,046	SCCF R3	\$43k	\$57,046	Both the roof and external cladding have been completed. Awaiting installation of fencing to complete the project. A variation request has been lodged with grant body, who have indicated an extension to March 2022 is under consideration.
Lake Cargelligo Pool Amenities Upgrade	\$1.1 million	\$825K BBRF R4 plus Council funds \$275K	\$883.5k	\$1.1m	Works have been completed on the building. Minor defects are being rectified by the contractor before final payment is made.
Condobolin and District Historical Museum - Extension to Museum and Display Enhancements	\$77,765	SCCF R3	\$6k	\$77,765	An agreement was reached with the Committee on 27 April 2021. Final design has been received and provided to the committee. No comments received from committee. Quote received from local builder, quote exceeds grant funding and as such staff are working with the builder to identify all possible cost savings. Email has been sent to Museum Committee providing an update. Variation to

					milestones have been approved until March 2022.
Condoblin Works Depot	\$7,246,707.60	\$6,000,000 Loan and remaining \$1.25m from Council reserves	\$1.38m	\$7,246,707.60	Contracts signed. Works commenced 8 March 2021. Works have commenced with inspections occurring for the piers & slabs. Ongoing issue with subsoil moisture which is being discussed with the contractor.
Provision of new Animal Shelter	\$300k	Local roads and Community Infrastructure Program – Rd1	\$84.4k	\$300k	A contractor has been engaged to erect the structure and Council staff will arrange the fit-out. Work has commenced, slab has been poured and blockwork has commenced.
Lachlan Shire Visitor Information Centre	\$3,288,798	Growing Local Economies Fund	\$131.5k	\$3,288,798	PWA engaged to provide Project Management Services. PCG established to oversee project delivery. Head Design Consultant appointed. DA has been approved. Tender plans and supporting documentation have been provided and are under review. Tenders to be advised from 18 November closing 16 December 2021.
Burcher Camp Kitchen	\$30,000	Local roads and Community Infrastructure Program – Rd2	\$10k	\$30,000	A purchase order has been issued for the shed. Quotes are being obtained for the remaining works.

**Condoblin Works Depot Budget Update**

Budget	\$7,816,707.60
Contract Value	\$7,246,707.60*

Other Works and Project Management Costs	\$570,000.00
Contingency (included in Contract Value)	\$400,000.00
Current Expenditure	\$1,384,311.69
Approved Variations	\$138,254.83

*All figures include GST*

*\* Figure includes Contingency*

Please note a saving of \$69,679.03 was achieved for the electrical substation, which has been reflected in the above approved variation figure.

## **FINANCIAL AND RESOURCE IMPLICATIONS**

Project management and financial controls are in place to manage financial expenditure and resource allocation.

## **LEGAL IMPLICATIONS**

Nil. All project materials and services have been procured in accordance with the requirements of the NSW Local Government Act 1993 and Council's procurement policy. Environmental Planning and Assessment Act provisions are being complied with regarding development approvals and planning controls.

## **RISK IMPLICATIONS**

Project management and financial controls are in place to manage time and budget risks. The projects have been assessed against relevant legislative requirements to minimise Council's exposure to risk.

Risks surrounding project delivery are being managed through the use of external project managers such as Public Works Advisory and a temporary Project Management Officer has been employed to assist with the delivery of building projects.

## **STAKEHOLDER CONSULTATION**

Council's fortnightly news column, Talking Tottenham and Mayoral Newsletters update the community on the major improvement works being undertaken around the Shire.

Community consultation has been undertaken in relation to the projects, either through the Community Strategic Plan, through requests for projects to receive grant funding and/or through reports to Council advising of the projects which are being put forward for progression.

## **OPTIONS**

1. Receive and note the report

## **CONCLUSION**

This report updates Council on the capital improvements/new work being undertaken by the Environment, Tourism and Economic Development Department.

## **LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

- 4.2 Strong effective and Responsive Council

## **ATTACHMENTS**

**Nil**

**RECOMMENDATION**

That:

1. The Director of Environment, Tourism and Economic Development Report No.R21/329 be received and noted.

## 9.4 REQUEST TO SUSPEND ALCOHOL FREE ZONE ON NEW YEARS EVE AT FEDERATION STREET, ALBERT

**TRIM Number:** R21/331

**Author:** Manager- Town Planning

### PURPOSE

The purpose of this report is to seek Council's endorsement for a partial suspension of the Albert Alcohol Free Zone (AFZ) following lodgement of a Development Application, from the licensee of the Rabbit Trap Hotel, to hold a New Year's Eve event on Federation Street, Albert.

### SUPPORTING INFORMATION

Letter from NSW Police Force - Application for a Function on Other Premises

Site Plan showing event area on Federation Street

### BACKGROUND

Council have received a Development Application (DA2021/55) for an event including temporary use on Federation Street (**Refer to Attachment 1**) which requires the suspension of the Alcohol Free Zone (AFZ) in Federation Street, Albert. The event coincides with New Year's Eve (31 December 2021 / 1 January 2022).

The effect of an AFZ is to prohibit the consumption of alcohol in streets, public car parks and lanes, to allow for the confiscation of alcohol found in the immediate possession of any person who attempts to drink any of it, and for the issue of penalty notices to offenders that fail to comply.

The AFZ in Albert takes in the following locations:

- Dandaloo Road between Comeback Street and Golf Links Road
- Unnamed Lane between Dandaloo Road and Cedar Street
- Unnamed Lane between Dandaloo Road and Federation Street
- Federation Street
- Comeback Street
- Rymer Street
- Cedar Street
- Jonathan Street
- Yethara Road to 800m from of intersection with Dandaloo Road

The map below identifies this area, with the red shaded area depicting the current AFZ, endorsed by Council on 28 July 2021;





## ISSUES AND COMMENTS

The establishment of AFZ's assist local Police Officers in controlling anti-social behaviour within the designated area and demonstrates Council's support. Not having these zones increases the difficulty for policing of anti-social behaviour.

The current AFZ in Albert was endorsed by Council on 28 July 2021, for a period of four (4) years.

Section 645 of the *Local Government Act 1993* states:

*"645 Suspension or cancellation*

*(1) The council may, at the request of any person or body or of its own motion, suspend the operation of an alcohol-free zone by publishing notice of the suspension in a manner that the council is satisfied is likely to bring the notice to the attention of members of the public in the area as a whole or in a part of the area that includes the zone concerned.*

*(2) During the period indicated in such a notice as the period of suspension, the zone does not operate as an alcohol-free zone.*

*(3) In like manner the council may at any time cancel the operation of an alcohol-free zone."*

The power to suspend or cancel an AFZ during its period of operation is provided so that a council may respond to more immediate situations that arise within the area of the zone such as, one off events like the one proposed on New Year's Eve in Albert. It should be noted that the suspension will only apply to Federation Street, Albert. The other areas within the AFZ will not be suspended and will remain in place.

## FINANCIAL AND RESOURCE IMPLICATIONS

There will be fees associated with advertising the suspension of the AFZ. There are sufficient funds available within Council's operating budget to cover the cost of advertising.

Council may also need to allocate funding to cover any signs which outline the AFZ within Federation Street, to suspend the operation of the AFZ over the two days.

**LEGAL IMPLICATIONS**

As outlined above, Council does have the power to suspend AFZs under the *Local Government Act 1993*. Pursuant to Section 645(1) of the Act Council must publish a notice of the suspension.

**RISK IMPLICATIONS**

Nil

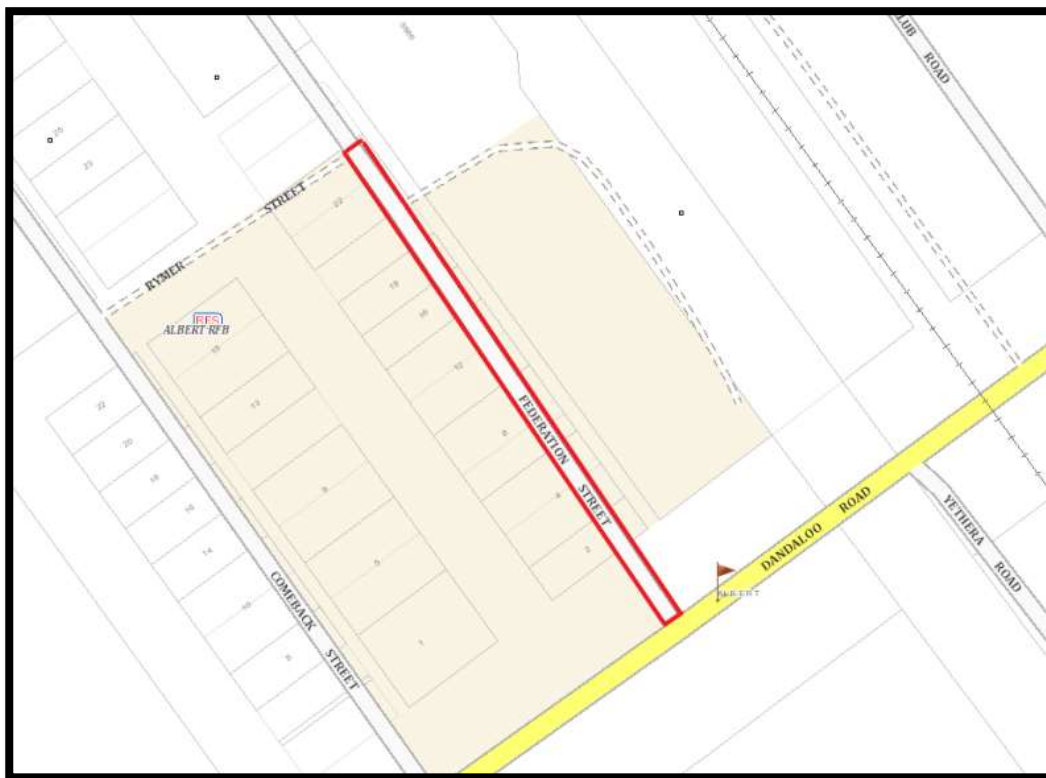
**STAKEHOLDER CONSULTATION**

Council has liaised with the NSW Police Force regarding the use of Federation Street for the event through the Development Application process. The NSW Police Force provided a response dated 10 November 2021 stating they have no objection to the event subject to licensing conditions. **Refer to Attachment 2.**

**CONCLUSION**

A request has been made for a New Year’s Eve Event on Federation Street Albert by the licensee of the Rabbit Trap Hotel, this requires the suspension of the AFZ in Albert. Council has the power to suspend the AFZ under the *Local Government Act 1993*. It is recommended that Council:

- Approve the suspension of the alcohol free zone on 31 December 2021 and 1 January 2022 in Albert, on Federation Street, between the intersections of Dandaloo Road and Rymer Street as shown by the boundaries in red;



- notify the NSW Police of the suspension;
- notify the public through an advertisement on Council’s website and Facebook page;

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

4.2 Strong effective Responsive Council.

**ATTACHMENTS**

1. **Letter from NSW Police Force - Application for a Function on Other Premises** [↓](#)
2. **Site Plan** [↓](#)

**RECOMMENDATION**

That

1. The Director of Environment, Tourism and Economic Development Report No. R21/331 be received and noted.
2. Approve the suspension of the alcohol free zone in Albert, on Federation Street, between the intersections of Dandaloo Road and Rymer Street. The dates of the suspension are 31 December 2021 and 1 January 2022.
3. Council notify the NSW Police of the suspension.
4. Council advertise the suspension for a period of 14 days on Council's website and Facebook page and alter any signage within the area over this period.



### Application for a Function on Other Premises

**Application No:** SR0000733887

**Applicant/Licensee:** Melissa GLEESON

**Location:** Rabbit Trap Hotel  
**LPN:** 400121490

**Time and Date:** 4pm the 31<sup>st</sup> of December 2021 to 2am the 1<sup>st</sup> of January 2022

\* \* \* \* \*

Inquiries have been conducted from information supplied in relation to the subject premises.

An event of a similar nature was held at the premises on the 31<sup>st</sup> of December 2020. At this time over 500 people were in attendance with Police identifying some compliance issues, mostly related to the enforcement of the Public Health Order.

After the event concluded there was a number of assaults reported to Police, including a 50 person brawl. These incidents happened in the camp ground near the Hotel and intoxication was a major factor in these assaults.

The location is a remote location. The location is 30km from the nearest Police Station and is quite remote.

Police have liaised with the Licensee GLEESON who has consented to the following conditions (see attached email);

On the 31<sup>st</sup> of December 2021 until the conclusion of the event the following drinks must not be sold or supplied a) drinks commonly referred to as shots, shooters, slammers, and/or bombs; b) any drink containing more than 40% spirits or liqueur; c) wine or champagne in a pour more than 150ml (ie, no more than 1.5 standard drinks) or by the bottle. d) any drink prepared on the premises that contains more than 30 ml

**Central West Police District**

**Licensing Office**

Telephone 02 63636405 Facsimile 63636411 ENet 66405 EFax 66411 TTY 9211 3776 (Hearing/Speech impaired)

ABN 43 408 613 180

**NSW POLICE FORCE RECRUITING NOW 1800 222 122**  
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of spirits or liqueur.

After 4pm on the 31<sup>st</sup> of December 2021 until the conclusion of the event no drinks are to served in a glass receptacle.

On the 31<sup>st</sup> of December 2021 until the conclusion of the event no more than 350 patrons are to be on the premises while the event is being held. After 4pm, all patron entering the Hotel/event must have a ticket to the event.

On the 31<sup>st</sup> of December 2021, all takeaway sales are only permitted to residents of Albert 2873 until 5pm. After 5pm there are to be no takeaway sales.

On the 31<sup>st</sup> of December 2021 until the conclusion of the event The licensee must ensure that there are at least two (2) licensed uniformed security be engaged throughout the duration of the event until one (1) hour after the cessation of the function or until such time as all patrons have left the venue and surrounding area. If patron numbers exceed 100, then additional licensed uniformed security persons shall be provided at the ratio of one (1) per 100 patrons or part thereof for any exceedance. Security Officers to continually patrol the licensed function area and surrounds to ensure that no intoxication or disorderly behaviour occurs.

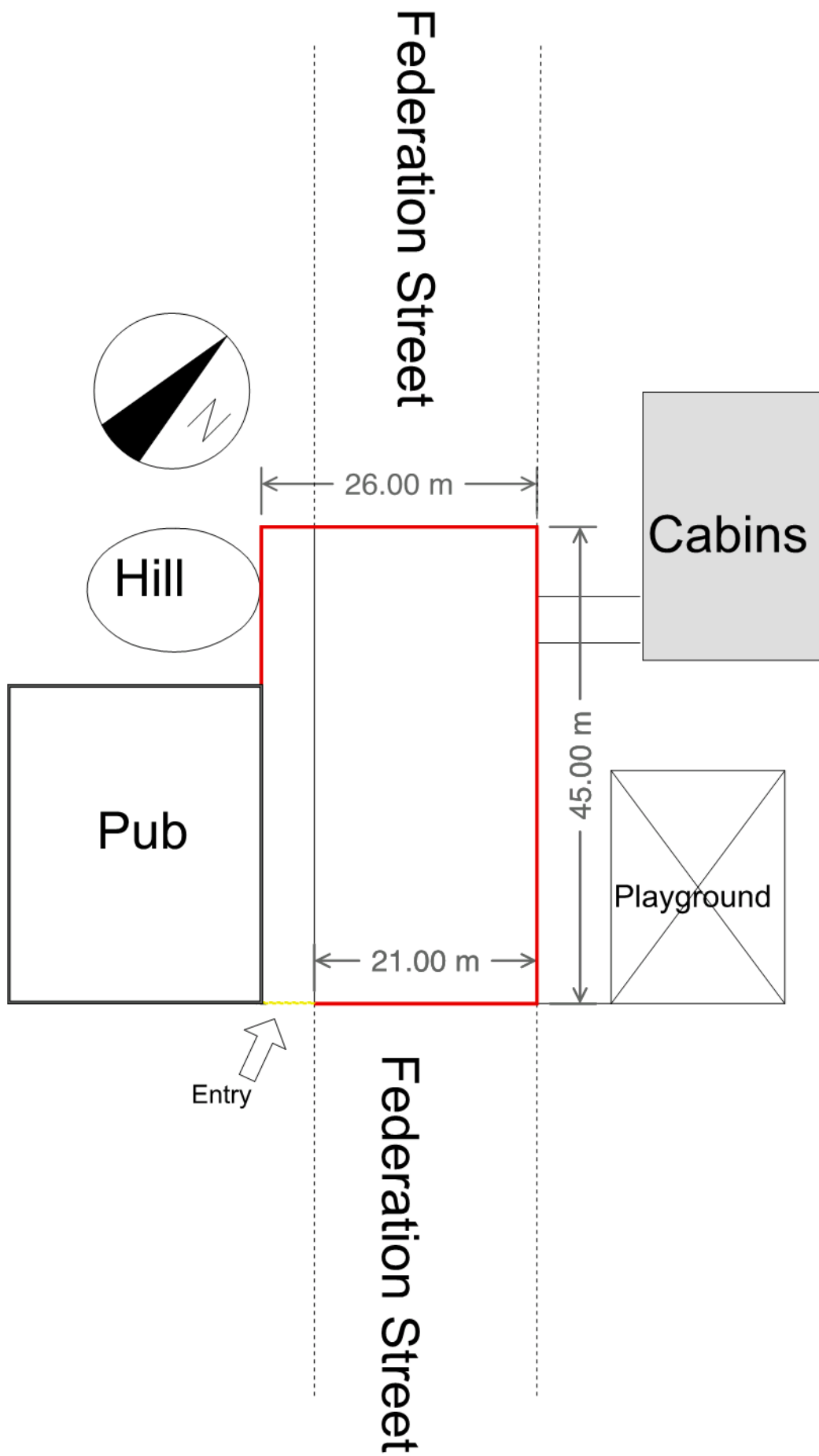
After 4pm on 31<sup>st</sup> of December 2021 until the conclusion of the event, no patron is permitted to re enter the event after leaving the grounds of the Licensed Premises.

After 4pm on 31<sup>st</sup> of December 2021 until the conclusion of the event no more than four (4) alcoholic drinks may be sold, supplied or served to a patron per visit to the bar.



Shannon MCGANN  
Senior Constable  
Central West Police District





## 10 INFRASTRUCTURE SERVICES

### 10.1 FY2122 ROADWORKS MONTHLY UPDATE FOR OCTOBER

**TRIM Number:** R21/333

**Author:** Manager - Roads

#### PURPOSE

The purpose of this report is to provide a summary of road works undertaken by Infrastructure Services which have been completed in the month of October, works in progress in the month of November and works scheduled for the month of December. The execution and completion of works varied depending on resource availability, weather conditions, work priorities and unforeseen circumstances.

#### SUPPORTING INFORMATION

Nil

#### BACKGROUND

The Federal Government has just announced the next funding round for the Bridge Renewal Program (BRP) and the Heavy Vehicle Safety and Productivity Program (HVSPP). The guidelines for these programs have changed from previous rounds, with the most important change being that both programs will be open all the time and applications will be assessed on an ongoing basis. This will enable councils to apply for 'top up' funding for State funded programs such as Fixing Country Roads (FRC) in a timely manner rather than wait for the next funding round which, in some cases, has been 18-24 months after FCR funding announcements.

Other key points in the funding guidelines for BRP and HVSPP are;

- Funding is up to 80% of the project cost.
- Applications can include funding requests for eligible pre-construction activities and successful applications will have up to 36 months to complete delivery of the project.
- Co-funding cannot come from other Australian Government sources. This means Roads to Recovery, or LRCI funds cannot be used to provide the 'local share'.
- Maximum Federal Government funding per project is \$5,000,000.

After consideration of Council's current program and road pavement issues the following applications are proposed to be submitted.

- SR 1187 Palesthan Road – seal extension 17 km including major causeway reconstruction and widening.

This project has already been approved for funding of \$1,397,700 from FRC with a Council contribution of \$155,300. An application for an additional \$2,500,000 is proposed to complete the entire length of the project. Total Project cost estimate \$4,053,000

- MR 347 Dandaloo Road – reconstruction and widening of 10 km.

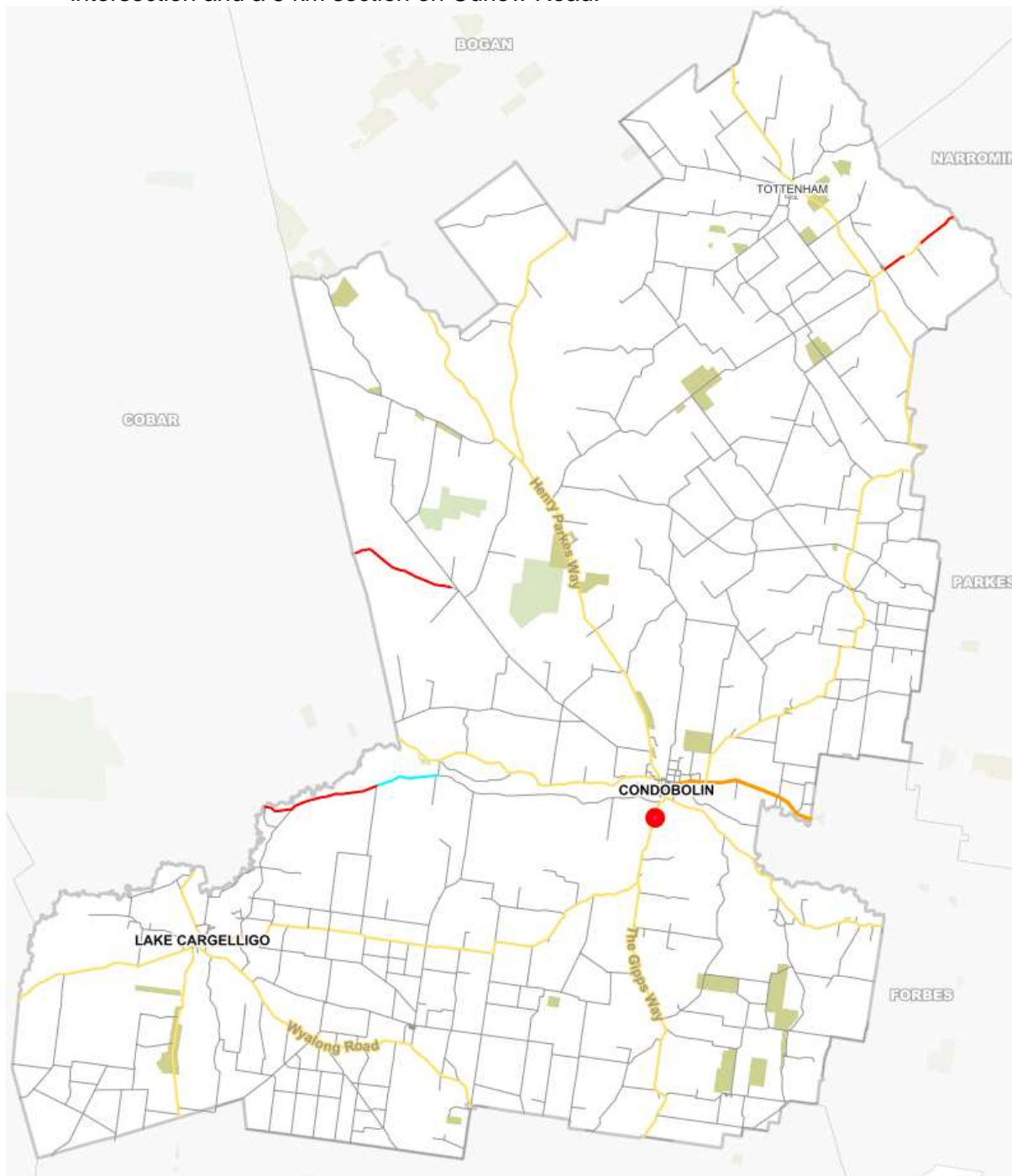
Funding has previously been received from the HVSPP for some reconstruction on this road in 2017. Pavement failures have continued to develop in areas that were not adequately remediated (only heavy patched) and there are sections where no reconstruction has been undertaken, which are failing badly. An application for a \$3,000,000 grant is proposed. This will require Council to provide \$600,000 from Block grant funds which could be programmed in the 2023/2024 financial year.

- MR 57S Nerathong Bridge replacement

This project has already been approved for funding of \$2,386,800 from FRC with a Council contribution of \$421,200 from Block grant. Recent concept design work has indicated a budget estimate of \$4,068,000 is required, not including detailed design and project management costs. These are likely to add 10-15% to the cost. An application for an additional \$1,800,000 would provide total funding of \$4,608,000.

- SR 230 and SR 1411 Lachlan Valley Way – seal extension 18 km

Advice of Fixing Local Roads funding of \$1,900,000 has recently been received for 10 km of seal extension of this road from North River Road to Brotherony Road. Council is required to contribute \$100,000 to this project. The HVSP creates an opportunity to extend the project to seal the remaining 18 km of the road from Brotherony Road to the shire boundary at Euabalong. An application for \$3,600,000 would provide total funding of \$5,600,000. If successful this would only leave three unsealed sections on this route between Condobolin and Lake Cargelligo. A 10 km and a 6 km sections either side of the Tullibigeal Road intersection and a 5 km section on Curlew Road.





If the local roads projects funding applications are successful Council's share could be funded from the 'Unsealed rural roads gravel re-sheeting, own source (SRV component) budget as the initial component of the projects are equivalent to gravel re-sheeting the road. This in turn would free up Roads to Recovery funds to undertake gravel re-sheeting on other roads.

Advice has been received that applications to the road safety program, school zone infrastructure sub program have been successful with \$20,000 being allocated to Prior St, Lake Cargelligo for pedestrian refuge upgrade at Lake Cargelligo Central School and \$100,000 being allocated to Busby Street, Condobolin for dividing island, pedestrian safety fence and kerb blister at Condobolin high School. These projects will be undertaken in February/March following consultation with the two schools.

## **ISSUES AND COMMENTS**

### **Road Construction**

The final 13 km of unsealed pavement on SR 1029 Tullibigeal Road was sealed in mid-October. Final site tidy up and installation of signage/marker posts has been completed and final acquittal of the two Fixing Country Roads projects will be completed when all costs are processed.

Grace and Foster Street intersection was sealed with 200mm asphaltic concrete (AC) hot mix during the last week in October. The construction area was reduced slightly on the eastern end of the Foster Street component of the intersection to reduce costs. This was sealed with Council's Patch truck in the beginning of November.

The first 2 km of reconstructed formation of SR 120 Merriboogie Road from Tullibigeal to Dillon Lane was sealed in mid-October. Reconstruction and widening of the next 2 km will commence in November

Federation Street, Albert shoulder reconstruction and sealing is proposed to commence in November. Due to additional traffic volumes and staff shortages during harvest other construction projects are being delayed/on hold at this stage.

### **Road Maintenance**

Seven of the Council's nine graders were continuing maintenance grading of the unsealed roads to ensure that the road network is in the best possible condition prior to harvest until early November. Wet weather in November has reduced the amount of grading work in progress and staff leave will result in a reduction of maintenance grading. Council staff will continue to monitor and respond to road flooding and access issues as they arise. Council resources will be tasked to flood damage repairs as the situation unfolds. A number of road construction projects are earmarked for commencement/recommencement in November/December, however this work will be balanced with the flood response.

**Works undertaken in October 2021**

<p>Road Heavy Patching, re-sheeting / grade, water &amp; roll.</p>	<p>Works were undertaken on the following roads.</p> <ul style="list-style-type: none"> <li>• Main Roads             <ul style="list-style-type: none"> <li>○ nil</li> </ul> </li> <li>• Shire Roads             <ul style="list-style-type: none"> <li>○ SR 44 Melrose Plains Road – gwr</li> <li>○ SR 45 Boona Road – gwr</li> <li>○ SR 56 Bimbella Road – gwr</li> <li>○ SR 90 Grassmere Road – gwr</li> <li>○ SR 95 Ilgindrie Road – gwr</li> <li>○ SR 96 Ludlows Lane – gwr</li> <li>○ SR 115 Elsmore Road – gwr</li> <li>○ SR 118 Bolo Road - gwr</li> <li>○ SR 134 Toliman Road - gwr</li> <li>○ SR 135 Wardy Bus Road - gwr</li> <li>○ SR 300 Lara Lane – gwr</li> <li>○ SR 305 Bensons Road – gwr</li> <li>○ SR 306 Kirks Road – gwr</li> <li>○ SR 409 Delldale Lane - gwr</li> <li>○ SR 434 Traquair Lane – gwr</li> <li>○ SR 1030 Glenderry Road – gwr</li> <li>○ SR 1031 Kiargathur Road – gwr</li> <li>○ SR 1032 Sims Road – gwr</li> </ul> </li> </ul>
<p>Road and culvert reconstruction and sealing</p>	<p>Road and culvert reconstruction and sealing work was undertaken on selected segments of the following roads.</p> <ul style="list-style-type: none"> <li>• Main Roads             <ul style="list-style-type: none"> <li>○ nil</li> </ul> </li> <li>• Shire Roads             <ul style="list-style-type: none"> <li>○ SR 120 Merribogie Road – FRC/RTR reconstruction and widening of 7 km. First 2 km sealed</li> </ul> </li> <li>• Town Streets/Other             <ul style="list-style-type: none"> <li>○ Innes Street/Officers Parade – FLR/RTR footpath construction</li> <li>○ Grace Street/ Foster Street intersection, Lake Cargelligo – RTR reconstruction.</li> <li>○ Visitor Information Centre – Parking areas construction</li> </ul> </li> </ul>
<p>Road reseals</p>	<p>Road resealing works were completed on the following roads.</p> <ul style="list-style-type: none"> <li>• Main Roads             <ul style="list-style-type: none"> <li>○ MR 57N Fifield Road – 6.8 km resealed in 6 locations</li> </ul> </li> <li>• Shire Roads             <ul style="list-style-type: none"> <li>○ Nil</li> </ul> </li> <li>• Town Streets             <ul style="list-style-type: none"> <li>○ Gum Bend Lake tracks – approx. 4,560 m2 sealed</li> <li>○ Bridge Street, Lake Cargelligo – 170m resealed</li> </ul> </li> </ul>

<p>Maintenance grading /sucker removal /line marking/ storm damage repairs</p>	<p>Routine maintenance grading was undertaken on the following unsealed roads.</p> <ul style="list-style-type: none"> <li>• Main Roads             <ul style="list-style-type: none"> <li>○ nil</li> </ul> </li> <li>• Shire Roads             <ul style="list-style-type: none"> <li>○ SR 11 Moira Vale Road</li> <li>○ SR 20 Braalghy Road</li> <li>○ SR 23 Jumble Plains Road</li> <li>○ SR 35 Larkings Road</li> <li>○ SR 36 Lorriane Lane</li> <li>○ SR 46 Carawatha Road</li> <li>○ SR 49 Myamley Road</li> <li>○ SR 98 Manna Forest Road</li> <li>○ SR 120 Merribogie Road</li> <li>○ SR 130 West Milby Road</li> <li>○ SR 131 Hodges Road</li> <li>○ SR 140 Singh Road</li> <li>○ SR 144 Burgooney Road</li> <li>○ SR 170 Thomlinsons Road</li> <li>○ SR 180 O'Reillys Road</li> <li>○ SR 182 Recreation Road</li> <li>○ SR 185 Yelkin Road</li> <li>○ SR 190 Wilgadale Road</li> <li>○ SR 191 Chanter Road</li> <li>○ SR 414 Fyfes Road</li> <li>○ SR 1006 BrotheronyRoad</li> <li>○ SR 1007 Begargo Road</li> <li>○ SR 1144 Weelah Road</li> </ul> </li> </ul>
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<p>Shoulder grading / re-sheeting / slashing and resealing / patching</p>	<p>Routine maintenance work was undertaken on the following sealed roads.</p> <ul style="list-style-type: none"> <li>• Main Roads                             <ul style="list-style-type: none"> <li>○ MR 57N Fifield Road – pothole patching</li> <li>○ MR 57NN The Bogan Way – temporary causeway repairs</li> <li>○ MR 57S The Gipps Way – pothole patching and slashing</li> <li>○ MR 231 Wyalong Road – slashing</li> <li>○ MR 347 Dandaloo Road – pothole patching</li> <li>○ MR 371 Rankin Springs Road – slashing</li> <li>○ MR 377 Lachlan Valley Way (aka South Forbes Road) – slashing</li> <li>○ MR 461 Henry Parkes Way – pothole patching and slashing</li> <li>○ MR 501 Lachlan Valley Way (Lake to Hillston) – pothole patching</li> <li>○ MR 7513 Lake Cargelligo Road – pothole patching</li> <li>○ MR 7521 Kiacatoo Road – pothole patching</li> </ul> </li> <li>• Shire Roads                             <ul style="list-style-type: none"> <li>○ SR 3 Tabratong Crossing Road – temporary shoulder repair</li> <li>○ SR 45 Boona Road – pothole patching</li> <li>○ SR 60 Springvale Road – slashing</li> <li>○ SR 144 Burgooney Road – slashing</li> <li>○ SR 230 Lachlan Valley Way – bridge approach patching</li> <li>○ SR 1187 Palesthan Road - slashing</li> </ul> </li> </ul>
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**Works in Progress November 2021**

<p>Road Heavy Patching, re-sheeting / grade, water &amp; roll.</p>	<p>Works in progress on the following roads.</p> <ul style="list-style-type: none"> <li>• Main Roads                             <ul style="list-style-type: none"> <li>○ MR 57N Fifield Road – heavy patching</li> <li>○ MR 57NN The Bogan Way – heavy patching north of Tottenham</li> </ul> </li> <li>• Shire Roads                             <ul style="list-style-type: none"> <li>○ SR 3 Tabratong Crossing Road – heavy patching</li> <li>○ SR 44 Melrose Plains Road – gwr</li> <li>○ SR 67 Carlisle-Trundle Road – gwr</li> <li>○ SR 71 Condobolin Road – gwr</li> <li>○ SR 81 Cartev Lane –gwr</li> <li>○ SR 87 Hubbards Road – gwr</li> <li>○ SR 94 Diggers Road - gwr</li> <li>○ SR 97 Driftway Road – gwr</li> <li>○ SR 100 Scrubby Lane – gwr</li> <li>○ SR 364 Murrumbogie Lane – gwr</li> <li>○ SR 372 Woods Road – gwr</li> <li>○ SR 402 Cornells Road – gwr</li> </ul> </li> </ul>
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<p>Road and culvert reconstruction and sealing</p>	<p>Road and culvert reconstruction and sealing work is currently underway on selected segments of the following roads.</p> <ul style="list-style-type: none"> <li>• Main Roads                             <ul style="list-style-type: none"> <li>○ MR 57NN The Bogan Way – FCR/Block grant – stage 2 of widening between Tullamore and Albert will recommence.</li> </ul> </li> <li>• Shire Roads                             <ul style="list-style-type: none"> <li>○ SR 120 Merribogie Road – FLR/RTR reconstruction and widening 7km</li> </ul> </li> <li>• Town Streets/Other                             <ul style="list-style-type: none"> <li>○ Innes Street/Officers Parade – FLR/RTR footpath construction</li> <li>○ Visitor Information Centre – Parking areas construction</li> <li>○ Federation Street Albert – LRCI shoulder reconstruction and sealing</li> </ul> </li> </ul>
<p>Road reseals</p>	<p>Road resealing works will be undertaken on the following roads.</p> <ul style="list-style-type: none"> <li>• Main Roads                             <ul style="list-style-type: none"> <li>○ MR 57N Fifield Road – several locations</li> </ul> </li> </ul>
<p>Maintenance grading /sucker removal /line marking/ storm damage repairs</p>	<p>Routine maintenance grading is currently underway on the following unsealed roads.</p> <ul style="list-style-type: none"> <li>• Main Roads                             <ul style="list-style-type: none"> <li>○ nil</li> </ul> </li> <li>• Shire Roads                             <ul style="list-style-type: none"> <li>○ SR Gobondery Road</li> <li>○ SR 43 Back Tullamore Road</li> <li>○ SR 199 Bootoowa Road</li> <li>○ SR 200 Morris Lane</li> <li>○ SR 201 Keeleys Lane</li> <li>○ SR 202 Quainanes Lane</li> <li>○ SR 205 Contarlo Road</li> <li>○ SR 206 Mt Daylight Road</li> <li>○ SR 208 Brewer Lane</li> <li>○ SR 210 Harts Road</li> <li>○ SR 224 Goldings Lane</li> </ul> </li> </ul>
<p>Maintenance grading /sucker removal /line marking/ storm damage repairs (cont)</p>	<ul style="list-style-type: none"> <li>○ SR 380 Cincinnati Lane</li> <li>○ SR 1151 Kadungle Road</li> </ul>
<p>Shoulder grading / re-sheeting / slashing and resealing / patching</p>	<p>Routine maintenance work will be undertaken on the following sealed roads.</p> <ul style="list-style-type: none"> <li>• Main and Shire Roads                             <ul style="list-style-type: none"> <li>○ As required</li> </ul> </li> </ul>

**Works Planned for December 2021**

<p>Road Heavy Patching, re-sheeting / grade, water &amp; roll.</p>	<p>Works planned on the following roads.</p> <ul style="list-style-type: none"> <li>• All Roads                             <ul style="list-style-type: none"> <li>○ nil</li> </ul> </li> </ul>
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<p>Road and culvert reconstruction and sealing</p>	<p>Road and culvert reconstruction and sealing work planned on selected segments of the following roads.</p> <ul style="list-style-type: none"> <li>• Main Roads                             <ul style="list-style-type: none"> <li>○ MR 461 Henry Parkes Way/Maitland St and Silo Roads – HVSP/Block grant widening</li> </ul> </li> <li>• Shire Roads                             <ul style="list-style-type: none"> <li>○ SR 120 Merribogie Road – FLR/RTR widening and sealing 7 km</li> </ul> </li> <li>• Town Streets                             <ul style="list-style-type: none"> <li>○ Visitor information centre – vehicle parking construction.</li> <li>○ Busby St/Harding Ave, Condobolin – FLR reconstruction</li> <li>○ Condobolin School Precinct – FLR/RTR safety improvements</li> </ul> </li> </ul>
<p>Road reseals</p>	<p>Road resealing works planned undertaken on the following roads.</p> <ul style="list-style-type: none"> <li>• All Roads                             <ul style="list-style-type: none"> <li>○ Program to be determined</li> </ul> </li> </ul>
<p>Maintenance grading /sucker removal /line marking/ storm damage repairs</p>	<p>Routine maintenance grading planned on the following unsealed roads.</p> <ul style="list-style-type: none"> <li>• Main Roads                             <ul style="list-style-type: none"> <li>○ nil</li> </ul> </li> <li>• Shire Roads                             <ul style="list-style-type: none"> <li>○ as required and resources allow</li> </ul> </li> </ul>
<p>Shoulder grading / re-sheeting / slashing and resealing / patching</p>	<p>Routine maintenance work planned on the following sealed roads.</p> <ul style="list-style-type: none"> <li>• Main and Shire Roads                             <ul style="list-style-type: none"> <li>○ as required</li> </ul> </li> </ul>

**FINANCIAL AND RESOURCE IMPLICATIONS**

<b>6. CONSTRUCTION PROJECTS</b>					
<b>7. Regional Roads</b>					
<b>8. Project</b>	<b>9. Budget</b>	<b>10. Funding Source</b>	<b>11. Expended to date</b>	<b>12. Forecast Expenditure</b>	<b>13. Comments</b>
Regional Roads, reseals	\$447k	TfNSW Block Grant	\$259k	\$447k	Commenced in October. To be completed in Q3.
Regional Roads, heavy patching	\$50k	TfNSW Block Grant	\$0k	\$50k	Programmed for November
MR 461 William / MR 57S Lachlan St, intersection reconstruction	\$639k	TfNSW Block Grant \$150k, RTR \$489k	\$13k	\$639k	Programmed for Q3 FY21/22.
MR 371 Foster St, Lake Cargelligo, Canada St to Lorne St reconstruction	\$1.635m	TfNSW Block Grant \$900k, RTR \$535k, FAG \$200k	\$5k	\$1.635m	Program is pending tender outcome
MR 57N The Bogan Way, widening 29km	\$2.985m	FCR \$2.686m, TfNSW Block grant \$299k. Programmed for FY20/21 and FY21/22.	\$965k in FY20/21 \$22k in FY21/22	\$2.985m	Project programmed to recommence in November.
MR 57S The Gipps Way, Nerathong Bridge replacement	\$2.808m	FCR \$2.387m, TfNSW Block Grant \$421k. Programmed for FY20/21 and FY21/22.	\$89k in FY20/21 \$83k in FY21/22	\$2.808m	Final bridge replacement options report received. Contract documents prepared. Tender underway.
MR 57S, MR 377 Condobolin Freight and Visitor Centre road works	\$1.203m FY20/21 \$7.963m FY21/22	Funding for FY21/22: Regional NSW funding \$6,028k, TfNSW Block \$1,535k, TfNSW Repair \$400k,	\$1.235m pre July 2021. \$424k in FY21/22	\$9.166m	Visitor information centre truck parking area construction is continuing. Smythes and Murie culverts design finalised. Tender underway.
MR 461 Henry Parkes Way intersection upgrades MR 7521 Kiacatoo Road and SR 340 Silos Road	\$516k	HVSP \$258k. TfNSW Block \$208k, Graincorp \$50k	\$102k	\$516k	Culverts extension work in progress. Intersection construction work will be undertaken post-harvest.

14. CONSTRUCTION PROJECTS					
15. Local Roads					
16. Project	17. Budget	18. Funding Source	19. Expended to date	20. Forecast Expenditure	21. Comments
Grace Street, Lake Cargelligo, reconstruction and widen	\$600k	RTR	\$204k (FY20/21) \$370k (FY20/21) <b>Total \$574k</b>	\$600k	Asphalt has been laid at intersection. Completion of footpath repairs, final reseal and tidy up will be undertaken in Q3 2021/22.
Local Roads reseals	\$390k	RTR \$250K, FAG Roads \$140k	\$0k	\$390k	Programmed to commence in Q3 2021/22.
Local Roads Gravel re-sheets <ul style="list-style-type: none"> <li>• SR 106 Fitzgerald Road</li> <li>• SR 124 Crown Camp Road</li> <li>• <b>TOTAL</b></li> </ul>	\$200k	Special Rate Variation \$200k	\$14k  \$186k  <b>\$200k</b>	\$200k	Complete  Complete
SR 1029 Tullibigeal Road, extend seal 17km – stage 1	\$2.186m	FCR \$913.5k, RTR \$1,272.5k	\$1,007k (FY19/20) 22. \$1,097k (FY20/21) <b>Total \$2.104m</b>	\$2.11m	Final 13 km sealed in October. Final tidy and marker posts/signs installed. Linemarking will be completed when contactor available. Additional cost funded from RTR.
SR 1029 Tullibigeal Road, extend seal 9km – stage 2	\$1.061m	FCR \$955k, RTR \$106k	\$1,022k (FY20/21) \$893k (FY21/22) <b>23. Total \$1.915m</b>	\$1.95m	
Maitland Street HV Upgrade	\$900k	FCR \$765k, RTR \$135k	\$1,020k (FY20/21) \$197k (FY21/22) <b>Total \$1.211m</b>	\$1,500k	With impending flood works, this project will likely be deferred until 2022. Additional cost funded from RTR.
SR 120 Merriboogie Road widen and reseal	\$1.4 m	FCR \$1,260k, RTR \$140k	\$455k	\$1.4m	First 2 km of road from Tullibigeal sealed.
Busby St/Harding Ave reconstruction	\$800k	Fixing Local Roads	\$5k	\$800k	Quotes being sought for kerb and gutter replacement.
Condobolin School Precinct	\$1.181m 24. 2020 /21	Fixing Local Roads \$952k, RTR \$120k, FAG Roads \$109k	\$0k	\$1.181m	Quotes being sought for kerb and gutter replacement.



Officers Parade upgrade	\$1.0m	Fixing Local Roads \$600k, RTR \$400k.	\$69k	\$1.0m	Footpath construction continuing.
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FUNDING SOURCES					
Funding Source	Amount	Contribution	% Spent	Used by	Comments
Roads to Recovery	\$2.637k	Nil	42.2%	30-Jun	Year 3 of five year program. \$509k of carry-over funds from 2020/21. Unspent allocation will be revoted for FY22/23
TfNSW Block and Supplementary Grants	\$3.161m	100% TfNSW	27.3%	30-Jun	TfNSW interim funding confirmed and is \$27k less than budgeted.
TfNSW Traffic Facilities	\$148k	100% TfNSW	62.3%	30-Jun	TfNSW funding confirmed. Line marking on FY20/21 reseals charged to traffic facilities.
TfNSW Repair	\$400k	100% TfNSW	0%	31 May	TfNSW funding confirmed for Lachlan Valley Way/Gipps Way intersection realignment.
FAG Roads	\$2.7m	100% Federal Grant	50.4%		To reserve if not used by 30 June.
Fixing Country Roads Maitland Street Bypass Upgrade	\$765k	FCR \$765k, RTR \$135k	134.0%	December 2021	With impending flood works, this project will likely be deferred until 2022. QBR1 will report on transfer of additional fund from RTR to finalise project...
Fixing Country Roads SR 1029 Tullibigeal Road Upgrade – stage 1	\$913.5k	FCR \$913.5k, RTR \$1.272m	96.3%	November 2021	Last 13 km sealed in October. Final tidy up and install of signs and marker posts being completed in November. QBR1 will report on transfer of additional fund from RTR to finalise project.
Fixing County Roads SR 1029 Tullibigeal Road Upgrade – stage 2	\$955k	FCR \$955k, RTR \$106k	150.0%	November 2021	
Fixing Country Roads MR 57NN The Bogan Way widening	\$2.687m	FCR \$2.687m, TfNSW Block \$298k	32.1%	May 2022	Project on hold until as resources allocated to other capital projects.
Fixing Country Roads MR 57S The Gipps Way, Nerathong bridge replacement	\$2.387m	FCR \$2.387m, TfNSW Block \$421k	3.2%	February 2023	Request for Quotes has been sent to preferred contractors.

**LEGAL IMPLICATIONS**

Roads Act 1993 and Roads Regulations 2008

**RISK IMPLICATIONS**

Wet weather continues to be the major risk factor for the road network. At the writing of this report, the SES/BOM is yet to issue an estimated flood height for the Lachlan River at Condobolin, or Lake Cargelligo. Flooding from the Lachlan River is expected to be in the “major” category and present significant issues across the road network.

**STAKEHOLDER CONSULTATION**

Roads to Recovery grant program officers, TfNSW Parkes Regional Office, Restart NSW program officers. Media Releases and council news columns will continue to update the community on works that are likely to cause significant traffic impacts. Targeted stakeholder updates will be completed for large urban improvement projects

**OPTIONS**

Continue to plan and implement the roads program as staff and contractors are available and as weather conditions permit.

**CONCLUSION**

Progress on restoring the road network following damage due to winter rain continues to be a priority with the aim to complete restoration work before harvest in November. The majority of this work has been completed. Resources also need to be allocated to construction project to ensure council’s commitments to funding bodies are met. A number of road construction projects are earmarked for commencement/recommencement in December, however this work will be balanced with the flood response.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP No. 3.1 Efficient transport networks that meet community and business needs.

Transport Asset Management Plan

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That

1. The Director of Infrastructure Services Report No. R21/333 be received and noted.

**10.2 FY21/22 URBAN WORKS UPDATE FOR NOVEMBER**

**TRIM Number:** R21/336

**Author:** Manager - Urban Works

**PURPOSE**

The purpose of this report is to provide an update of the capital improvements in the Urban Works Section. The items listed are for works undertaken in October, in progress for the month of November and forecast for the months of December 2021 and January 2022.

**SUPPORTING INFORMATION**

Nil

**BACKGROUND**

Council has adopted the 2021/22 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of the Urban Works section’s program, with some overlap with roads, utilities, tourism and buildings where required.

**ISSUES AND COMMENTS**

The Covid-19 situation is slowly decreasing in the impact it is having on service delivery. Council staff are continuing with priority works and catching up with the works previously delayed. Some materials and manufactured goods are becoming increasingly difficult to secure in a timely manner. Council staff are liaising with stakeholders and grant bodies regarding possible impacts. The evolving flooding situation in the Lachlan River will also introduce challenges that will need to be managed and addressed as the situation develops.

**Works Completed in October**

Tourism Precinct – stage 3. BBRF	RFQ’s sent to prospective contractors for irrigation and associated power connection, which must occur prior to the irrigation project commencing. Council has worked in cooperation with Condobolin TAFE - Indigenous Group students, to undertake the physical landscape works of the Jockey’s Memorial. Water and sewer main redesign under review as previous design requires alteration.
SRA – irrigation stage 3 – Soccer/Jnr Cricket	Irrigation works are underway.
Wellington Square Irrigation	Designs have been completed, RFQ issued to prospective contractors for installation of irrigation.
SRA – Netball Courts LED Lighting	Lighting contractor appointed - works to start in late November.
Condobolin Cemetery	Row and Section markers installation progressing.
Condobolin Toddler Pool Filtration	Plumbing, chemical connection, stormwater drainage and re-turfing works completed 4 October. This delayed the opening of the pool by 4 days. Final commissioning and minor defect rectification underway.
Lake Cargelligo Toddler Pool resurfacing	Re-turfing of site and clean up after construction works mostly completed Irrigation works completed 14/10/2021. Pool open 16/10/2021. Turfing continued throughout the month and is now complete.

Apex Park Pontoon and foreshore improvements	Installation has been deferred until January/February owing to COVID and predicted flooding.
Bridge Street Drainage	Sealing completed.
Tottenham Toddler Pool Filtration	Works completed. Operators continue to learn how to operate the system efficiently and effectively.
Tottenham Tennis court upgrade	Arrangements underway to confirm relocation of 2 light towers. Awaiting confirmation of installation dates for the lighting contractor.
Tottenham Recreation Reserve sealing extension	Recreation Reserve track sealing completed.
Tullibigeal Gymkhana Fencing.	Committee has started spreading the base sand and are organising a working bee to install the panels and gates.

**Works Underway in November**

Tourism Precinct – stage 3. BBRF	Electrical contractor for power installation appointed. RFQ for irrigation installation sent to prospective contractors. Jockey’s Memorial landscaping continuing in partnership with TAFE. Dog exercise and play area procurement underway.
SRA – Netball Courts LED Lighting	Contractor works to start and complete works in late November.
SRA – irrigation stage 3 – Soccer/Jnr Cricket	Contractor to complete works by mid-November.
Wellington Square Irrigation	Contract tenders for installation of irrigation to be assessed.
Apex Park Pontoon	Installation has been deferred until January/February owing to COVID and predicted flooding.
Lake Cargelligo Recreation Ground play equipment	Playground equipment designs progressing.
Tullibigeal Racecourse Skillion	Designs to be finalised and procurement of skillion underway.
Tullibigeal Gymkhana Fencing.	Committee has postponed works due to harvest period.

**Works scheduled in December/January**

Tourism Precinct – stage 3. BBRF	Power Board installed. Irrigation contractor to be confirmed. Works not commenced until flooding has passed. Dog exercise and play area equipment to be ordered.
Wellington Square Irrigation	Wellington Square irrigation project - Contractor to be appointed.

Wiradjuri Irrigation Park	Wiradjuri Park irrigation design underway.
Condobolin Cemetery	Completion of installation of Row and Section markers.
Apex Park Pontoon	Installation has been deferred until January/February owing to COVID and predicted flooding.
Lake Cargelligo Recreation Ground play equipment	Playground equipment to be procured.
Tullibigeal Gymkhana Fencing.	Committee to schedule working bee to complete project.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Project	Budget	Funding Source	Expenditure To Date	Forecast Expenditure	Comments
Tourism Precinct Stage 3	\$600K	BBRF 4 SCCF2	\$128K	\$600K	Budget is on track
Condobolin Cemetery Row Markers	\$26K	Capital Works	\$14K	\$26K	On Budget
Wellington Square Irrigation	\$39.1K	Capital Works	\$2.8K	\$39.1K	On Budget
Condobolin Toddler Pool Filtration	\$239K	Capital Works LRCI	\$239K	\$239K	COMPLETED
Lake Cargelligo pool resurfacing	\$90K	Capital Works LRCI	\$82K	\$82K	COMPLETED
Apex Park pontoon	\$200K	Boating now	\$130K	\$200K	Budget is on track
Tottenham tennis court refurbishment	\$83K	LRCI	\$81K	\$83K	Budget increased at June Council meeting.
Tottenham Toddler Pool Filtration	\$203K	Capital Works LRCI	\$203K	\$203K	COMPLETED
Tullibigeal Racecourse Skillion	\$20K	LRCI	\$0.2K	\$20K	On Budget.
Tullibigeal Gymkhana Fencing.	\$15K	LRCI	\$13.5K	\$15K	On Budget.

**LEGAL IMPLICATIONS**

Nil

**RISK IMPLICATIONS**

1. Project management and financial controls are in place to manage time and budget risks. Manager Urban Works is working towards achieving full project delivery on time and in budget for all allocated projects.
2. COVID-19 is impacting the timelines of all projects and we are reliant on the information coming from the State Government, which will decide on the scheduling, programming and completion of many projects.
3. The Lachlan River flooding situation is evolving and work items are being adjusted as new information becomes available.

**STAKEHOLDER CONSULTATION**

- Council staff are seeking to engage with specific stakeholders on each project, in accordance with Council's community consultation policy.
- Gum Bend Lake Committee continue to be updated on activities around the lake and the delayed completion of the amenities building and have been consulted regarding further funding applications for the continuation of the walkway.
- Consultation with Cricket Club members and the Junior Cricket Association regarding irrigation works is continuing.
- Swimming Pool operators have submitted the October reports.
- Tottenham Tennis Club discussions continue to progress lighting works.
- Discussions undertaken with the Gymkhana Club who have informed Council that harvest will delay the construction of the panel fencing.
- Tullibigeal Racecourse Skillion, discussions are progressing with the representatives of the Race Club regarding the construction of a skillion shelter.

**OPTIONS**

1. Council continue to implement recreational capital improvements as programmed, as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the capital improvements program and budget.

**CONCLUSION**

This report updates Council on the capital improvements undertaken by the Urban Works section in October, in progress for November and forecast work for December 2021 and January 2022.

Link to Policy and / or Community Strategic Plan

3.2 Improved Pedestrian and Cycle Paths

4.2 Strong effective and Responsive Council

4.4 Strategic Management of Villages and Crown Reserves

6.1 Increase recreational use of the lakes and rivers

6.3 New and visually appealing streetscapes

6.4 Improved Parks, Gardens and Sporting Ovals

6.5 Provision of neat, accessible and respectful cemeteries

## **ATTACHMENTS**

**Nil**

### **RECOMMENDATION**

That:

1. The Director Infrastructure Services Report No. R21/336 be received and noted.

**10.3 FY2122 UTILITIES MONTHLY UPDATE FOR OCTOBER**

**TRIM Number:** R21/338

**Author:** Manager - Utilities

**PURPOSE**

To provide a summary of the existing and future works and projects associated with the provision of water and sewerage services across Lachlan Shire. Items listed are works undertaken for October, in progress for the month of November and forecast for the month of December 2021 and January 2022.

**SUPPORTING INFORMATION**

Nil

**BACKGROUND**

Lachlan Shire Council is responsible for a suite of capital and operational works associated with the provision of water and sewerage services. This report provides status updates on projects and programmes of significance and interest to Council and stakeholders.

**ISSUES AND COMMENTS**

**Condobolin**

Project	Progress
RNSW 1879 Condobolin Water Supply Upgrade Scoping Study  RNSW 1880 Condobolin Sewerage Scheme Scoping Study	<ul style="list-style-type: none"> <li>• Awaiting both amended draft report and technical memo from Hunter H2O.</li> </ul>
RNSW 755 Condobolin Bore Fields II	<ul style="list-style-type: none"> <li>• A survey is being undertaken for the easement of proposed electrical connection to the new Condobolin Borefield II (Bore 2, Bore 3 and Transfer Station) and boundary alterations for the road reserve.</li> <li>• The formal establishment of this easement and road reserve alterations are pending further negotiations with the adjacent landholder on the development and commissioning of the bores.</li> </ul>
DWS072 Condobolin Drought Water Security Project	<ul style="list-style-type: none"> <li>• The bore pipeline construction started on 2 November 2021.</li> <li>• Just under 3km of the bore pipeline has been laid to date. The works are currently halted due to the wet weather. It is likely that the predicted Lachlan River Flooding will further delay construction progress. The completion of the pipe installation will be pushed back from the originally planned completion date. However, the project will be complete well before the grant deadline of 30 June.</li> <li>• 1 tender submission was received for Contract 4 – Underbore. The submission is now being evaluated by PWA and Council Officers. Tender assessment report will be brought to the January 2022 Council meeting.</li> </ul>



<p>Condobolin Reservoir No.2 – Investigation Study</p>	<ul style="list-style-type: none"> <li>• The night works on Wednesday 27 October 2021 were successfully completed. The 450mm valve and 225mm valve located in the trunk main that supplies water to the Condobolin township were replaced. These valves are critical in separating the connection between Res 1 and Res 2 and Res 3.</li> <li>• Further works were undertaken on 10-15 November 2021 to replace the inlet valve, outlet valve, scour valve and relining the scour line of Res 2. Each reservoir is now able to be individually isolated for any maintenance or upgrade works.</li> <li>• Temporary level 5 water restrictions were lifted on Monday 15<sup>th</sup> November as planned</li> <li>• It is planned to undertake the full internal inspection and structural assessment after the peak summer water demand has passed in 2022.</li> </ul>
<p>Condobolin Depot Standpipe upgrade</p>	<ul style="list-style-type: none"> <li>• Request for Service Work application for the new power pole has been submitted to Essential Energy.</li> <li>• Once the application is processed, Essential Energy will extend the overhead power to the new pole and a new metering panel will be installed for the standpipe.</li> <li>• Following the completion of the electrical connection, the new service connection from the nearest water main can be upgraded to allow the installation of the new water filling station.</li> </ul>
<p>Water Main Replacement – Turner St (High Street to Innes Street)</p>	<ul style="list-style-type: none"> <li>• The laying of the new water main has been completed.</li> <li>• The new water main is now being connected to the rest of the town water reticulation. Other existing water main connections and existing property services are being moved to the newly constructed water main.</li> </ul>

**Lake Cargelligo**

Project	Progress
<p>Lake Cargelligo SPS2 and SPS3 – electrical &amp; control system upgrade</p>	<ul style="list-style-type: none"> <li>• The installation of this control system is planned to start by mid-December 2021 (weather permitting).</li> <li>• The new equipment will provide remote monitoring capability only. Currently, the ability to control the system remotely cannot be provided by Schneider Electric Australia</li> </ul>
<p>Lake Cargelligo Merri Abba Bore pipeline electric actuator – electrical &amp; control system upgrade</p>	<ul style="list-style-type: none"> <li>• The installation of this control system is planned to start by mid-December 2021 (weather permitting).</li> <li>• The new equipment will provide remote monitoring capability only. Currently, the ability to control the system remotely cannot be provided by Schneider Electric Australia</li> </ul>
<p>Lake Cargelligo STP – RTU upgrade</p>	<ul style="list-style-type: none"> <li>• The installation of this control system is planned to start by mid-December 2021 (weather permitting).</li> <li>• The new equipment will provide remote monitoring capability only. Currently, the ability to control the system remotely cannot be provided by Schneider Electric Australia</li> </ul>

<p>Lake Cargelligo WTP – compressed air line upgrade</p>	<ul style="list-style-type: none"> <li>• The upgrade to the compressed air line in Lake Cargelligo WTP has been completed.</li> <li>• Both UF Skids are now able to perform the automated pressure decay testing sequence to monitor the integrity of the membranes.</li> <li>• This will provide a more reliable water treatment process.</li> </ul>
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**Tottenham**

Project	Progress
<p>RNSW 841 Tottenham Water Supply</p>	<ul style="list-style-type: none"> <li>• Project scope change request has been submitted to INSW to confirm that the project will proceed with the construction of the new Albert Reservoir, the Telemetry Upgrade and final augmentation works for the Leg-O-Mutton storage dam.</li> </ul>
<p>Tottenham WTP Upgrade</p>	<ul style="list-style-type: none"> <li>• The preliminary draft report outlines the concept review upgrades as per the below:                             <ul style="list-style-type: none"> <li>○ Install online/inline various instrumentations to monitor the critical control points as listed in Council’s Drinking Water Management System.</li> <li>○ Upgrade/complete replacement of the existing pressure filters with similar capacity to enable easier maintenance and media replacement in the long term.</li> <li>○ Replace the existing clear water tanks due to the multiple leakages.</li> <li>○ Install new chemical dosing and storage system (ACH).</li> <li>○ Chlorine dosing upgrade. Due to the urgency of this matter, quotations have been sought from multiple supplier and awarded to Trility Pty Ltd.</li> </ul> </li> <li>• The recommended upgrades outlined in the report will be shortlisted and assessed based on the criticality/urgency of each item due to the budget availability.</li> </ul>

**Shire Wide**

Project	Progress
<p>RNSW 842 Sewage Effluent Reuse Management System (Lake Cargelligo, Condobolin &amp; Tottenham)</p>	<ul style="list-style-type: none"> <li>• This matter will be referred to the INSW Project Steering Committee in December 2021 for further discussion.</li> </ul>
<p>Integrated Water Cycle Management (IWCM) Strategy</p>	<ul style="list-style-type: none"> <li>• Awaiting more detailed information regarding possible population growth and respective water demand and waste water production rate for each town (Condobolin, Lake Cargelligo and Tottenham).</li> <li>• The growth rate is critical in determining the spare capacity of the WTP and STP in each town and outlining the needs of the</li> </ul>

	<p>population, any upgrades to or augmentation of any WTPs/STPs and reticulation networks.</p> <ul style="list-style-type: none"> <li>• Issues paper will be presented to Council early in 2022.</li> </ul>
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**FINANCIAL AND RESOURCE IMPLICATIONS**

All projects are listed as per the Delivery and Operational Plan 2021/22.

Additional costs for the operation, maintenance and renewal of the Tottenham Effluent reuse system need to be considered against current budgets, asset renewals and potential customers for the sale of this treated effluent. The cost to produce treated effluent where primary contact is permitted is higher than town water. Water security is the primary benefit of the treated effluent system.

**LEGAL IMPLICATIONS**

In the Condobolin, Lake Cargelligo, Tottenham and Albert water schemes, sufficient high quality drinking water, which meets the standards prescribed in the Australian Drinking Water Guidelines (ADWG), is being supplied to the community. The day to day operation of Council’s water supply system is governed by DPIE Water and the backwash discharge from the water treatment plant is administered by the EPA.

Non-potable water continues to be supplied to Tullibigeal, Fifield and Burcher.

Lachlan Shire Council is providing sewerage services to communities across the shire. The day to day operation of the sewerage services is governed by DPIE Water and the effluent discharge from the sewerage treatment plant is administered by the EPA. There are significant risks should Council fail to achieve satisfactory outcomes in the following areas:

- Water quality
- Water quantity
- Effluent discharge quality
- Workplace Health & Safety
- Environmental Impacts

Council has systems in place to mitigate all risks in the form of trained personnel, documented work systems and routine audits and reports to various NSW Government Departments. Water and effluent quality is checked regularly to identify any deviation from the current guidelines and standards.

**RISK IMPLICATIONS**

DPIE has recently visited the Condobolin STP site and has provided suggestions to assist Council in mitigating the STP risks and EPA concerns.

Risk associated with the engagement of PWA is addressed by the formation of a project steering committee with INSW, DPIE Water, PWA and Council staff representation.

Council senior staff regularly attend NSW Government agency meetings to keep updated on issues affecting water supply to the Lower Lachlan River System. This includes the River Operations Stakeholder Consultation Committee (Rocco), Lachlan Airspace Reference Panel, NSW Govt Critical Water Advisory Panel (CWAP) and Central West Joint Organisation Water Utilities Alliance (CWUA).

**STAKEHOLDER CONSULTATION**

DPIE Water, Infrastructure NSW, NSW Public Works Advisory, the EPA, NSW Public Health Unit representatives and relevant Council staff have been consulted in relation to capital works & operational projects and compliance issues. Residents impacted by planned temporary disruption of services are provided reasonable notice where possible using a combination of letter box drops, public notices and media releases.

**OPTIONS**

1. Council continue to implement the water and sewer capital, operational and maintenance programs as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the water and sewer capital, operational and maintenance program.

**CONCLUSION**

This report is provided to update Council on activities in the Utilities section in October, underway for November and planned for December 2021 and January 2022.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 7.1 Water, sewer and energy utilities meet best practice standards with up to date technology.

CSP 7.2 Water Security for All Towns and Villages.

**ATTACHMENTS**

Nil

**RECOMMENDATION**

That

1. The Director Infrastructure Services Report No. R21/338 be received and noted.

**11 DEPUTATIONS**

**12 NOTICES OF MOTION**

Nil

**13 NOTICES OF RESCISSION**

Nil

**14 DELEGATES REPORT****14.1 MINING & ENERGY RELATED COUNCILS MEETING****TRIM Number: R21/340****Author: Executive Assistant - General Management****PURPOSE**

To provide Council with the minutes of the Association of Mining and & Energy Related Councils (NSW) Ordinary Meeting held at Gunnedah Civic Centre, Chandos St, Gunnedah, NSW, by teleconference on 15<sup>th</sup> October 2021 and attended by Councillor Mark Hall.

**SUPPORTING INFORMATION**

The minutes of the meeting are attached.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong effective and responsive Council

**ATTACHMENTS**

1. **Attachment A** [↓](#)

**RECOMMENDATION**

That:

1. The Delegate's Report No R21/340 be receive and noted.

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) ORDINARY MEETING HELD AT GUNNEDAH CIVIC CENTRE, CHANDOS ST, GUNNEDAH, NSW, BY TELECONFERENCE ON 15<sup>th</sup> OCTOBER 2021**

**Present in person**

Cr Peter Shinton	Warrumbungle Shire Council (Chair)
Cr Owen Hasler	Gunnedah Shire Council (Deputy Chair)
Cr Rob Hooke	Gunnedah Shire Council
Greg Lamont	Executive Officer (Minute Taker)

**Present by Zoom**

Cr Mark Hall	Lachlan Shire Council
Cr Chris Roylance	Forbes Shire Council
Steve Loane	Forbes Shire Council
Cr Dom Figliomeni	Wollongong City Council
Cr Scott Ferguson	Blayney Shire Council
Rebecca Ryan	Blayney Shire Council
Heather Nicholls	Cabonne Shire Council
Cr Michael Banasik	Wollondilly Shire Council (Deputy Chair)
Cr Jim Nolan	Broken Hill City Council (Ex Comm)
Cr Peter Abbott	Cobar Shire Council
Peter Vlatko	Cobar Shire Council
David Henry	Wollondilly Shire Council
Adrian Panuccio	Mid Coast Council
Cr Liz McGlynn	Bland Shire Council

**Apologies**

Cr Phyllis Miller OAM	Forbes Shire Council (Ex Comm)
Cr Ian Davison	Cabonne Shire Council
Cr Alan Ward	Parkes Shire Council
Cr Kevin Duffy	Orange City Council
Cr Robert Khan	Wollondilly Shire Council
Cr Karlene Irving	Warren Shire Council
Cr Katheryn Smith	Mid Coast Council (Ex Comm)
Andrew Johns	Gunnedah Shire Council
Cr Cath Blakey	Wollongong City Council
Ron Zwicker	Wollongong City Council
Murray Wood	Dubbo Regional Council
Cr Noel Lowry	Wollondilly Shire Council
Greg Tory	Lachlan Shire Council
Cr Des Kennedy	Mid Western Regional Council
Cr Ian Woodcock OAM	Walgett Shire Council
Mike Urquhart	Walgett Shire Council
Cr Heather Druce	Warren Shire Council
Cr John Stafford	Upper Lachlan Shire Council
Colleen Worthy	Upper Lachlan Shire Council
Cr Reg Kidd	Orange City Council

Speakers via zoom – Megan Dixon, CEO/Director Regional Development, RDA Orana & Jonathon Schipp, Executive Director, Planning & Assessment, Infrastructure Contributions Reform, DPIE.

**1. Welcome by Chair.**

The Chair, Councillor Peter Shinton welcomed members to the meeting and declared the meeting open at 9.07am.

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) ORDINARY MEETING HELD AT GUNNEDAH CIVIC CENTRE, CHANDOS ST, GUNNEDAH, NSW, BY TELECONFERENCE ON 15<sup>th</sup> OCTOBER 2021**

**2. Acknowledgement of Country by Chair**

"I acknowledge the traditional custodians of the land that we meet on today and pay our respects to the Elders past, present & emerging".

**3. Apologies.**

**OM 32/2021** Resolved (Cr Nolan/Cr Banasik) that the apologies as per the above list be received and noted

**4. Disclosures of Interest.**

Nil

**5. Adoption of the Minutes of the Ordinary Meeting held on 30<sup>th</sup> July 2021**

**OM 33/2021** Resolved (Cr Nolan/Cr Banasik) that the minutes of the Ordinary meeting held on 30<sup>th</sup> July be received and noted.

**6. Business Arising from Minutes of the Ordinary meeting held on 30<sup>th</sup> July 2021**

Nil

**7. Adoption of the Minutes of the Executive Committee Meeting held on 13<sup>th</sup> October 2021**

**OM 34/2021** Resolved (Cr Nolan/Cr Banasik) that consideration of the minutes of the Executive Committee meeting held on 13<sup>th</sup> October 2021 be deferred until after the Executive Officer provides a background report on the items & recommendations.

The Executive Officer went through the items in his report that related to matters on the Agenda for this meeting prior to adoption of the minutes.

**OM 35/2021** Resolved (Cr Nolan/Cr Figliomeni) that the minutes of the Executive Committee meeting held on 13<sup>th</sup> October 2021 be received and noted.

**8. Business Arising from Minutes of Executive Committee Meeting held on 13<sup>th</sup> October 2021**

**Renewable Energy Zones, Coal Mining & Reliable Energy Supply**

Discussion was held on the inadequacies with the existing energy supply networks in Central West Orana LGA's (examples were provided by Cobar Shire, Warren Shire and Lachlan Shire Council delegates) where the need exists to upgrade the network to larger capacities such as 133 - 330kV for mining industry/community to prevent blackouts/brownouts in regional communities; actions needed to prevent renewable energy developments being approved for construction on prime agricultural land near transmission lines; to reduce the cost of energy and to provide more reliability of supply from the grid, etc.

Delegates noted that there is a lot of misinformation being circulated in the media on the benefits or otherwise of renewable energy options and coal mining which needs attention. Accordingly, it was agreed that there is a need for MERC to develop a discussion paper for consideration and distribution to member councils to clarify the issues and provide details to overcome the misinformation to assist members to formulate respective strategies, where required.



**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) ORDINARY MEETING HELD AT GUNNEDAH CIVIC CENTRE, CHANDOS ST, GUNNEDAH, NSW, BY TELECONFERENCE ON 15<sup>th</sup> OCTOBER 2021**

**OM 36/2021** Resolved (Cr Hooke/Cr McGlynn) that a working party be formed consisting of Cr Figliomeni (Wollongong City Council), Cr Mark Hall (Lachlan Shire Council) and Cr Chris Roylance (Forbes Shire Council or nominee) to develop a discussion paper for MERC to consider and thereafter for distribution to members on the issues relating to the advantages/disadvantages of renewable energy and coal mining energy supply options to assist members to manage any local concerns.

**SUSPEND STANDING ORDERS AT 10.02AM**

**OM 37/2021** Resolved (Cr Hasler/Cr Banasik) that the meeting be suspended at 10.02am to receive the presentations from the two speakers via zoom.

**9. Delegates Reports – Nil.**

**10. Speakers:**

**(a) Megan Dixon, CEO/Director Regional Development, RDA Orana:-**

Chair, RDA Orana, Brad Cam, provided a background to delegates on his role and introduced Megan who addressed delegates on what RDA Orana had been undertaking in recent years and the merits of MERC being a member of the Orana Opportunity Network (O2N), outlining the following benefits:

- To assist MERC with the delivery of some of strategies in its' Strategic Plan 2020-23;
- By connecting MERC to industry and industry networks (including New H2, Hunternet, METS Ignited, Austmine, International Copper Assoc of Australia);
- Research opportunities with University of Newcastle, University of Sydney, Charles Sturt University, University of NSW, the NSW Water Sensing Network and the Hydrogen Hub eg UNSW 'The Economic Impacts of Mine Automation at NSW Orana Region' and University of Newcastle on Carbon Neutral research, etc;
- Ensuring that all member Councils benefit from the partnership (to be explored) through MERC sharing information, research, being part of the Orana Hi Tech Minerals/Metals Zone, industry development, etc;
- Be part of NSW as the Mining State, Innovation Forums, Industry Tours, etc;
- Cost of membership relevant to MERC for Associate is \$150pa + GST or as a not for profit organisation, Bronze \$1200pa + GST, with higher Gold Supporter membership of \$10,000 pa etc with varying benefits - access to newsletters, access to publications by O2N, listing on O2N web page, etc – refer to Membership Prospectus;
- Would like MERC to become a member of O2N and have an agreement in place by end of the year.

(Note: Slides to be distributed to delegates)

**Cr Scott Ferguson & Rebecca Ryan left the meeting at 10.25am**

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) ORDINARY MEETING HELD AT GUNNEDAH CIVIC CENTRE, CHANDOS ST, GUNNEDAH, NSW, BY TELECONFERENCE ON 15<sup>th</sup> OCTOBER 2021**

**(b) Jonathon Schipp – Executive Director, Planning System Policy, Planning & Assessment, Infrastructure Contributions Reform Unit, DPIE.**

Jonathon outlined the DPIE progress with the Infrastructure Contributions Reform legislation {Environmental Planning & Assessment Amendment (Infrastructure Contributions) Bill 2021} pointing where is it up to and what next to expect. Other points made were:

- The legislation to implement IPART & Minister’s recommendations on the contributions reforms was referred to a Committee to review and they recommended that no further action be taken until such time as more detailed work is done on it;
- Expressions of Interest for technical submissions on the Regional Contributions paper is what the SEPP will say and the Framework on how the contributions will be collected and spent in LGA’s as close as possible to regions will be sought before the end of October 2021 on the proposed Infrastructure Contributions reform;
- The reforms are more about the Hunter, Illawarra & Sydney regional contributions being pooled, not for western region;
- Because of the Council elections on 4<sup>th</sup> December 2021 and caretaker period a month beforehand, the Bill won’t be reconsidered until February 2022 when newly elected Councils are back functioning.

(Note: Slides to be distributed to delegates when received)

**RESUMPTION OF STANDING ORDERS AT 11.10AM**

**OM 38/2021** Resolved (Cr McGlynn/Cr Hall) that standing orders be resumed at 11.10am to continue the meeting.

**11. Executive Officer’s Report – Dealt with in Item 7**

**12. General Business**

- (a) Next Meetings** - It was confirmed that the next Ordinary & AGM is to be held in Orange on Friday 11<sup>th</sup> March 2022.
- (b) Recognition of Departing Delegates** - delegates acknowledged the contribution made by all departing delegates and wished them well for the future. Councillors Hasler and Nolan thanked delegates for their support and good wishes.
- (c) RDA Orana – Membership of Orana Opportunity Network (ON2)**  
**OM 39/2021** Resolved (Cr Hooke/Cr Hall) that the proposal and prospectus papers submitted to MERC from RDA Orana be referred to delegates seeking their feedback on whether MERC should join the Orana Opportunity Network for the MERC Executive Committee to determine.

**Close – the meeting closed at 11.30am**

**The minutes (pages 1-4) were confirmed at a meeting of the Ordinary Meeting held on the 11th March 2022 and are a concise and accurate record of proceedings of the Ordinary General meeting held on 15<sup>th</sup> October 2021.**

..... **Cr Peter Shinton, Chairperson**

**14.2 COUNTRY MAYORS' ASSOCIATION OF NEW SOUTH WALES****TRIM Number: R21/343****Author: Executive Assistant - General Management****PURPOSE**

To provide Council with the minutes from the Country Mayors Association of NSW SOUTH WALES Annual General Meeting held Friday 5<sup>th</sup> November 2021 in the LGNSW Board Room, Sydney and online, attended by Mayor John Medcalf OAM.

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong effective and responsive Council

**ATTACHMENTS**

1. Attachment A [↓](#)

**RECOMMENDATION**

That:

1. The Delegate's Report No R21/343 be receive and noted.



# Country Mayors Association of NEW SOUTH WALES

**Chairperson:** Cr Ken Keith OAM  
PO Box 337 Parkes NSW 2870  
02 6861 2333  
ABN 92 803 490 533

## AGM MINUTES

### GENERAL MEETING

FRIDAY, 5 NOVEMBER 2021 LGNSW BOARD ROOM, LEVEL 8, 28 MARGARET STREET,  
SYDNEY

The meeting opened at 11.26 a.m.

#### 1. Attendance in Person

Cr Jamie Chaffey, Gunnedah Shire Council  
Cr Liz Campbell, Kempsey Shire Council  
Parkes Shire Council, Cr Ken Keith, Mayor  
Singleton Council, Cr Sue Moore, Mayor  
Temora Shire Council, Cr Rick Firman, Mayor  
Tenterfield Shire Council, Cr Peter Petty, Mayor  
Uralla Shire Council, Cr Michael Pearce, Mayor  
Uralla Shire Council, Ms Kate, Jessop, General Manager

#### Attendance via Teams

Armidale Regional Council, Mr James Roncon, General Manager  
Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor  
Broken Hill City Council, Cr Darriea Turley, Mayor  
Broken Hill City Council, Mr Jay Nankivell, General Manager  
Cabonne Shire Council, Cr Kevin Beatty, Mayor  
Cabonne Shire Council, Mr Brad Burns, General Manager  
Carrathool Shire Council, Mr, Rick Warren General Manager  
Cobar Shire Council, Cr Peter Abbott, Mayor  
Cobar Shire Council, Mr Peter Vlatko, General Manager  
Coolamon Shire Council, Cr John Seymour, Mayor  
Coolamon Shire Council, Mr Tony Donoghue, General Manager  
Cootamundra-Gundagai Regional Council, Cr Abb McAlister  
Cootamundra-Gundagai Regional Council, Mr Phil McMurray, General Manager  
Cowra Shire Council, Cr Bill West, Mayor  
Forbes Shire Council, Cr Phyllis Miller, Mayor  
Forbes Shire Council, Mr Steve Loane, General Manager

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Goulburn Mulwaree Council, Cr Bob Kirk, Mayor  
Goulburn Mulwaree Council, Mr Warrick Bennett, General Manager  
Griffith City Council, Cr John Dal Broi, Mayor  
Hay Shire Council, Cr Jenny Dwyer, Mayor  
Hay Shire Council, Mr David Webb, General Manager  
Kiama Municipal Council, Cr Mark Honey, Mayor  
Lachlan Shire Council, Cr John Medcalf, Mayor  
Lachlan Shire Council, Mr Greg Tory, General Manager  
Leeton Shire Council, Cr Paul Maytom, Mayor  
Leeton Shire Council, Ms Jackie Kruger, General Manager  
Lithgow City Council, Cr Ray Thompson, Mayor  
Lithgow City Council, Mr Craig Butler, General Manager  
Liverpool Plains Shire Council, Cr Doug Hawkins, Mayor  
Lockhart Shire Council, Cr Roger Schirmer, Mayor  
Lockhart Shire Council, Mr Peter Veneris, General Manager  
Mid-Western/Mudgee Regional Council, Mr Brad Cam, General Manager  
Murrumbidgee Council, Cr Ruth McRae, Mayor  
Narrandera Shire Council, Cr Neville Schenka, Mayor  
Narromine Shire Council, Cr Craig Davies, Mayor  
Oberon Council, Cr Kathy Sajowitz, Mayor  
Oberon Council, Mr Gary Wallace, General Manager  
Parkes Shire Council, Mr Kent Boyd, General Manager  
Port Stephens Council, Cr Ryan Palmer, Mayor  
Shellharbour City Council, Cr Marianne Saliba, Mayor  
Snowy Valleys Council, Cr James Hayes, Mayor  
Snowy Valleys Council, Mr Matthew Hyde, General Manager  
Wagga Wagga City Council, Cr Greg Conkey, Mayor  
Warren Shire Council, Mr Gary Woodman, General Manager  
Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor  
Warrumbungle Shire Council, Mr Roger Bailey, General Manager  
Wentworth Shire Council, Cr Susan Nichols, Mayor  
Wingecarribee Shire Council, Mr Viv May, Interim Administrator

**APOLOGIES:**

As submitted

2. **ADOPTION OF MINUTES OF PREVIOUS MEETING:**  
RESOLVED that the minutes of the Annual General Meeting held on 6 November 2020 be accepted as a true and accurate record (Temora Shire Council / Kempsey Shire Council).
3. **Chairman's Report**  
RESOLVED that The Chairman's Report be received and noted (Parkes Shire Council / Tenterfield Shire Council)
4. **SECRETARIES REPORT – FINANCIAL REPORT**  
RESOLVED That the financial reports for the 2020/21 year as tabled be accepted (Singleton Council / Kempsey Shire Council)

*Page 3*

5. **Appointment of Returning Officer**  
RESOLVED that the appoint be adjourned to the March 2022 meeting (Tenterfield Shire Council / Singleton Council)
6. **Election of Office Bearers**  
RESOLVED that the election of office bearers be adjourned to the March 2022 meeting (Tenterfield Shire Council / Temora Shire Council)
7. **Setting of Annual Membership Fees**  
RESOLVED that the fees for the 2022 calendar year remain at \$750 for Councils with a population of 10,000 and over, and Councils with a population of less than 10,000 paying 75% \$562.50 (Temora Shire Council) / Singleton Council)
8. **Appointment of Secretariat**  
RESOLVED that Allan Burgess trading as Alkanat Consulting be appointed the Secretariat (Kempsey Shire Council) / Singleton Council)
9. **Setting of Meeting Dates for 2022**  
RESOLVED That the meeting dates for 2022 be 11March, 27 May, 5 August, and 4 November (Temora Shire Council / Tenterfield Shire Council)
10. **Adjournment of Annual General Meeting**  
RESOLVED That the Annual General Meeting be adjourned to the March 2022 meeting for the appointment of the Returning Officer and the election of Office Bearers for the 2022 year (Gunnedah Shire Council / Singleton Council)

There being no further business the meeting closed at 11.35am.

Cr Ken Keith OAM  
Chairman Country Mayor's Association of NSW

**15 CORRESPONDENCE****15.1 CORRESPONDENCE NOVEMBER****TRIM Number: R21/339****Author: Executive Assistant - General Management****PURPOSE**

To provide Council with correspondence for the month of November.

**SUPPORTING INFORMATION**

Copies of the correspondence are attached:

Lachlan Regional Transport Committee Inc. - Update

Ronald McDonald - Thank you and House Statistics

Office of Local Government – complaint statistics for period July 2020 to June 2021

Australian Tiny House Association

**LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN**

CSP 4.2 Strong effective and responsive Council

**ATTACHMENTS**

1. Attachment A [↓](#)
2. Attachment B [↓](#)
3. Attachment C [↓](#)
4. Attachment D [↓](#)
5. Attachment E [↓](#)
6. Attachment F [↓](#)
7. Attachment G [↓](#)

**RECOMMENDATION**

That:

1. The General Manager's Correspondence Report No R21/339 be received and noted.



President:  
Vicki Etheridge  
156 Myall Street  
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M. 0417779420  
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Secretary / Treasurer  
Dennis Hughes  
13 Star Street  
Grenfell 2810  
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A.B.N. No.  
733 069 189 32  
Incorporation No.  
9875454

25<sup>th</sup> October 2021

Dear Members

I hope this finds you well and safe.

It has been some time since you have heard from the Executive.

There has not been a lot happening in regard to our goals and transport matters. The only thing has been some rumblings concerning the Inland Rail between Narromine and Narrabri. Thanks to Garry Braithwaite for sending newspaper reports from Dubbo.

Due to the current situation in our State, with upcoming State Elections, the appointment of Dominic Perrottet as NSW Premier and a number of by-elections, the Executive have decided to call a meeting next year say February 21 by then things may have settled down.

As a result the Executive would like your opinion on a number of issues that were mentioned at the last meeting.

1. The direction of the Committee should take in the future.
2. The name change of the Committee.
3. The next Meeting Date.

If there are any Transport issues happening in your area and if you think it is important please send them in to me so I can forward them on to all our members.

In closing I would like to wish all of you who are contesting the LGA Election the best of luck and I hope you get the result you are after.

Thanking You All and don't forget to send in our opinions

Thanking You  
Dennis Hughes  
Sec/Trea LRTC

[WWW.LRTC.ORG.AU](http://WWW.LRTC.ORG.AU)  
Serving Country New South Wales









Ronald McDonald House Orange  
PO Box 237  
Orange NSW 2800  
(02) 6363 1960

*'it's a home when you need it  
most'*

November 4, 2021

Lachlan Shire Council  
PO Box 216  
Condobolin, NSW 2877

We have recently received the donation of \$600.00 from Lachlan Shire Council. This contribution is incredibly valuable and allows us to continue to provide accommodation and support services to families with a seriously ill or injured child. Thank you for supporting us!

No one is ever prepared for the devastating news that their child is seriously ill or injured. It is an emotionally draining time for the entire family. The family's life is turned upside down and one question becomes imminent: **where can we stay to be close to our child?**

Ronald McDonald House Orange is a "Home Away from Home" for families of a child with a serious illness or injury. We understand, there is no place like home, however, Ronald McDonald House Orange, provides a safe and comfortable environment where the whole family can stay together for the duration of their child's treatment.

Please use this letter and the details below as your tax-deductible receipt.

Thank you once again. Your continued support is invaluable to us.

Yours Sincerely,

A handwritten signature in blue ink, appearing to read "Rebecca Walsh".

**Rebecca Walsh**  
Executive Officer  
Ronald McDonald House Charities Orange  
T. +61 2 6363 1960  
F. +61 2 6362 7187



**Ronald McDonald  
House Charities**  
Orange



Receipt No:	Date:	Received from:	Being for:	Amount:	GST:
1665	4/11/21	Lachlan Shire Council	Donation	\$600.00	NIL

*Donations of \$2 and over are tax deductible. Canobolas Cottage Incorporated T/A Ronald McDonald House Orange ABN: 33 587 284 776 is endorsed as an Income Tax Exempt Charitable Entity maintained under subdivision 50-B of the Income Tax Assessment Act 1997.*



Ronald McDonald House Orange opened for families on 13<sup>th</sup> April 2015, with the first family staying on 24<sup>th</sup> April.

RMHC Orange supports rural and regional families from Western NSW Health District families, and for Child and Adolescent Mental Health Unit (CAMHS) our families come from 5 health District or 86% of NSW. The CAMHS unit in Orange is the only dedicated child and adolescent mental health unit in NSW outside of Sydney.

*For 365 days and nights. Through every child's diagnosis, treatment and recovery. Every distressing turn and joyous moment. We are there for our families at every point on their journey. Their family journey is our journey. It's woven into the fabric of everything we do. Our inspiration, motivation and mission. (RMHC 2019 Annual Impact Report)*

**RMHC Orange Impact**



Avg Nights	Longest stay	Accom Savings *
8	175 nights	\$1,162,950

- Based on total nights families, if they had to stay in a hotel in Orange at an average cost of \$150/night. This figure excludes items such as:
  - Breakfast
  - Access to laundry and laundry detergent
  - Toiletries
  - Basic non perishable food items
  - Emergency meals
- All of the above are provided by RMHC Orange for our families.

**Detailed House Statistics**

Town	Health District	Number of families	ATSI	Number of stays	Number of nights
Albury	Murrumbidgee	2		9	26
Alectown	Western NSW	2		2	5
Amaroo	ACT	1		4	20
Ashmont	Murrumbidgee	2		15	71
Balcolyn	Central Coast NSW	1		1	3
Bankstown	South West Sydney	2	1	2	3
Baranduda	Western NSW	1		5	61
Barellan	Murrumbidgee	1		10	27
Barmedman	Western NSW	1		1	38
Bateau Bay	Central Coast NSW	1		1	4
Batehaven	Central Coast NSW	1		1	17



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Bathurst	Western NSW	10		24	86
Batlow	Southern NSW	1		1	36
Bedgerebong	Western NSW	3		4	38
Beeliar	Western Australia	1		1	8
Bega	Southern NSW	1		1	6
Berridale	Southern NSW	1		1	14
Bilbul	Murrumbidgee	1		1	26
Billimari	Western NSW	1		1	3
Bimbi	Western NSW	1		1	4
Blaxlands Ridge	Nepean Blue Mtns	1		1	1
Bogan Gate	Western NSW	5	1	10	35
Bogee	Western NSW	1	1	1	1
Boorowa	Murrumbidgee	3	1	11	30
Bourke	Western NSW	11	8	13	124
Bourkelands	Murrumbidgee	2		2	46
Brewarrina	Western NSW	6	4	7	46
Bribbaree	Western NSW	1		1	6
Brogo	Southern NSW	1	1	1	23
Broken Hill	Far West	4	1	6	119
Bronte	Sydney NSW	1		1	3
Broulee	Southern NSW	1		1	15
Bruie Plains	Western NSW	1		1	6
Burrumbuttock	Murrumbidgee	1		8	12
Bywong	Southern NSW	2		7	65
Canowindra	Western NSW	15	2	17	93
Captains Flat	Southern NSW	1		3	5
Caragabal	Western NSW	2		2	7
Cardiff South	Hunter New England	1	1	1	1
Carlaminda	Southern NSW	1	1	1	1
Carlton	South Eastern Sydney	1		1	1
Castlereagh	Nepean Blue Mtns	1		1	2
Charbon	Western NSW	1	1	1	3
Clandulla	Western NSW	1		1	2
Cliftleigh	Hunter New England	1	1	1	3
Cobar	Western NSW	19	4	25	180
Cobbora	Western NSW	1		1	5
Collarenebri	Western NSW	1	1	1	12
Collinswood	SA	1		1	1
Condell Park	South West Sydney	1		1	2
Condobolin	Western NSW	82	35	121	427
Cookamidgera	Western NSW	1		1	2
Coolabah	Western NSW	1		1	4
Coolac	Western NSW	1		1	1
Coolah	Western NSW	1		2	19
Coolamon	Murrumbidgee	2		3	19
Cooma	Southern NSW	2	1	4	19
Coonabarabran	Western NSW	2		5	12



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Coonamble	Western NSW	5	5	12	52
Cootamundra	Western NSW	1		4	6
Corinella	Western NSW	1		1	2
Cowra	Western NSW	79	20	100	417
Crookwell	Western NSW	1		1	11
Cullen Bullen	Nepean Blue Mtns	1		1	1
Cumnock	Western NSW	3		4	12
Cunnamulla	Old	1		1	1
Curtin	ACT	1		2	9
Dalmeny	Southern NSW	1	1	2	4
Dapto	Illawara Shoalhaven	1		1	1
Darbys Falls	Western NSW	1		1	5
Darlinghurst	Sydney NSW	1		1	15
Denhams Beach	Central Coast	1		1	3
Deniliquin	Western NSW	2	1	6	37
Derriwong	Western NSW	1		1	1
Dubbo	Western NSW	40	8	62	346
Dunlop	ACT	1		1	18
Eglington	Western NSW	2		2	2
Elong Elong	Western NSW	1		1	25
Eugowra	Western NSW	8	1	10	60
Eumungerie	Western NSW	1	1	1	4
Eurimbla	Western NSW	1		1	12
Faulconbridge	Nepean Blue Mtns	1		1	1
Fern Bay	Central Coast	1		1	2
Fifield	Western NSW	2		2	7
Florey	ACT	1		1	4
Forbes	Western NSW	85	23	102	401
Forbes Creek	Western NSW	1		1	9
Forest Hill	Victoria	1		2	30
Forster	Hunter New England	1		4	13
Ganmain	Murrumbidgee	1		2	6
Gilgandra	Western NSW	2	1	2	7
Gobbagombalin	Murrumbidgee	1		1	1
Godfreys Creek	Western NSW	1		1	2
Gooloogong	Western NSW	2		2	7
Goonumbla	Western NSW	1		1	15
Goulburn	Southern NSW	3	1	6	21
Greenethorpe	Western NSW	1		1	3
Grenfell	Western NSW	35	3	38	176
Griffith	Murrumbidgee	2		10	78
Grong Grong	Western NSW	1		6	7
Gulgong	Western NSW	4	1	4	37
Gundagai	Murrumbidgee	1		1	11
Gunning	Southern NSW	1		1	1
Gunningbland	Western NSW	1		1	1
Hay	Murrumbidgee	2		4	35



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Henty	Murrumbidgee	1		25	49
Hermidale	Western NSW	1		1	13
Hill End	Western NSW	1		1	8
Horsley Park	Sydney NSW	1		1	1
Hovells Creek	Western NSW	2	1	2	10
Howlong	Murrumbidgee	1		2	31
Hoxton Park	South West Sydney	1		1	3
Hughes	ACT	1		2	7
Ilford	Western NSW	1		1	1
Inverell	Hunter New England	1	1	2	4
Ivanhoe	Far West NSW	1		1	2
Jerrabomberra	Southern NSW	1		1	2
Junee	Western NSW	1		2	16
Kaleen	ACT	2		8	68
Kandos	Western NSW	1		1	1
Karabar	Southern NSW	1		1	19
Kelso	Western NSW	6	1	6	25
Kiacatoo	Western NSW	1		1	5
Kincumber	Central Coast	1		1	1
Kingsdale	Southern NSW	1		1	3
Koorawatha	Western NSW	2		2	3
Lake Cargelligo	Western NSW	4	1	6	47
Lake Cowal	Western NSW	1		3	14
Lavington	Murrumbidgee	1		7	28
Leeton	Murrumbidgee	1		4	4
Lightning Ridge	Western NSW	4	2	5	51
Lithgow	Nepean Blue Mtns	3		3	11
Llanarth	Western NSW	3	1	6	61
Locksley	Nepean Blue Mtns	1		4	102
Loftus	South Eastern Sydney	1		1	4
Long Beach	Southern NSW	1		7	108
Mandagery	Western NSW	1		6	11
Manildra	Western NSW	1		1	1
Mawson	ACT	1		4	27
Milroy	Western NSW	1		1	30
Miranda	South Eastern Sydney	1		1	5
Moama	Murrumbidgee	2		3	25
Molong	Western NSW	1		1	1
Moncrieff	ACT	1		1	28
Mongarlowe	Southern NSW	1		1	1
Mount Austin	Murrumbidgee	1		4	5
Mudgee	Western NSW	34	5	38	274
Mullamuddy	Western NSW	1		1	1
Mumbil	Western NSW	1		1	3
Myers Flat	Victoria	1		1	5
Narooma	Southern NSW	1	1	1	3
Narrabri	Western NSW	1		1	7





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Narrandera	Murrumbidgee	1		1	43
Narromine	Western NSW	10	4	13	50
Nevertire	Western NSW	1	1	1	18
Ngunnawal	ACT	1		6	48
North Albury	Murrumbidgee	1		1	19
North Haven	Mid North Coast	1		1	12
Nyngan	Western NSW	5		5	16
Oberon	Western NSW	11		14	43
O'Connell	Western NSW	1		1	7
Pambula Beach	Southern NSW	1		1	15
Parkes	Western NSW	177	44	252	1277
Peak Hill	Western NSW	4	3	4	8
Portland	Nepean Blue Mtns	2	1	3	5
Quambone	Western NSW	2		3	10
Quandialla	Western NSW	1		2	5
Queanbeyan	Southern NSW	1		1	1
Queanbeyan West	Southern NSW	1		1	9
Ravenswood	Western NSW	1		2	11
Reidsdale	Southern NSW	1		3	6
Rockhampton	Queensland	1		1	1
Rose Bay	Sydney NSW	1		1	1
Rutherford	Central Coast	1		1	6
Rylstone	Western NSW	3		3	7
Sofala	Western NSW	1		1	3
South Bowenfels	Nepean Blue Mtns	1	1	1	1
South Durras	Southern NSW	1		3	7
Stanely	Victoria	1		6	12
Stockinbingal	Murrumbidgee	1		1	2
Stuart Town	Western NSW	2	1	2	14
Surfside	Southern NSW	2		30	82
Sylvania	Sydney NSW	1	1	1	2
Tallawang	Western NSW	1		1	2
Tallimba	Western NSW	1		2	11
Taralga	Southern NSW	2		5	80
Tarana	Western NSW	1		2	2
Temora	Murrumbidgee	3	1	4	168
Terrigal	Central Coast	1		1	1
Thurgoona	Murrumbidgee	1		1	12
Tichborne	Western NSW	1		1	7
Tolland	Murrumbidgee	1		1	4
Tottenham	Western NSW	1		1	11
Trangie	Western NSW	3		10	45
Trundle	Western NSW	12	1	13	38
Tullamore	Western NSW	7	1	8	32
Tumut	Southern NSW	2		3	43
Tura Beach	Southern NSW	1		1	37
Wagga Wagga	Murrumbidgee	4	2	5	62



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Walgett	Western NSW	2	1	2	22
Wallerawang	Nepean Blue Mtns	1		1	1
Walmer	Western NSW	1		2	18
Warren	Western NSW	3		4	10
Warrnambool	Victoria	1		1	1
Watson	ACT	1		2	29
Wattamondara	Western NSW	1		1	2
Wattle Flat	Western NSW	1		2	2
Wee Waa	Western NSW	2		2	2
Wellington	Western NSW	3	2	5	17
Wentworthville	Western Sydney	1		1	1
West Wyalong	Western NSW	4	1	5	93
Whitton	Murrumbidgee	1		1	30
Wilberforce	Western Sydney	1		1	2
Winmalee	Nepean Blue Mtns	1		1	1
Wirimah	Western NSW	1		4	9
Wirrinya	Western NSW	1		1	5
Wondalga	Southern NSW	1		1	2
Wongarbon	Western NSW	3		4	30
Woodstock	Western NSW	1		1	2
Wright	ACT	1		1	22
Yass	Southern NSW	2		2	15
Yerrinbool	South West Sydney	1		1	1
Young	Murrumbidgee	16	1	26	266
<b>Totals</b>		<b>954</b>	<b>210</b>	<b>1437</b>	<b>7776</b>

**Length of Stay All families**

Length of Stay	2015	2016	2017	2018	2019	2020	YTD 2021
<b>1-10 days</b>	57.80%	25.8%	29.7%	24.5%	27.1%	43.4%	35.0%
<b>11-20 days</b>	17.50%	24.5%	27.2%	31.6%	30.2%	32.9%	17.0%
<b>21-30 days</b>	7.20%	11.9%	16.0%	13.4%	21.0%	14.5%	23.9%
<b>31-90 days</b>	17.50%	23.9%	11.2%	22.8%	21.6%	9.3%	24.1%
<b>more than 90 days</b>	0.00%	13.9%	16.0%	8.6%	0%	0%	0%



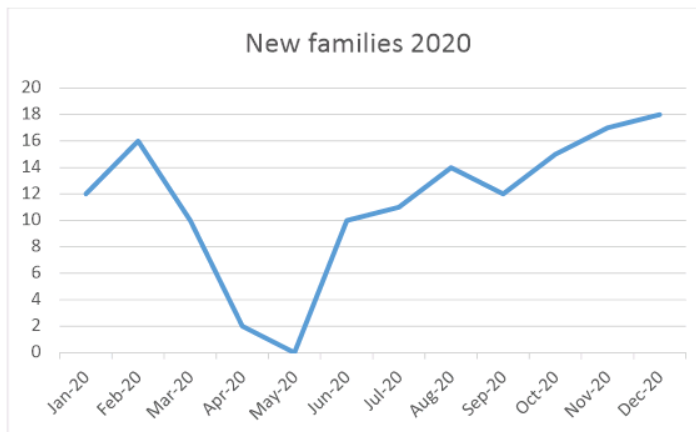
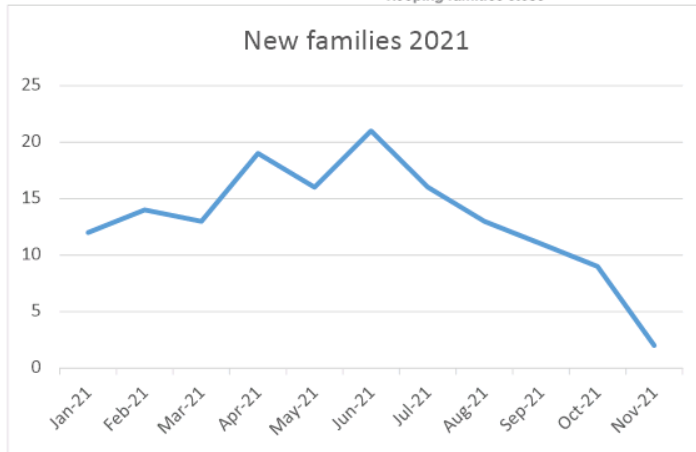
Period	New families	Occupancy Rate
Jan-21	12	78.00%
Feb-21	14	50.00%
Mar-21	13	69.00%
Apr-21	19	71.00%
May-21	16	42.00%
Jun-21	21	57.00%
Jul-21	16	57.00%
Aug-21	13	39.00%
Sep-21	11	30.00%
Oct-21	9	43.00%
Nov-21	2	58.00%
<b>Total</b>	<b>146</b>	

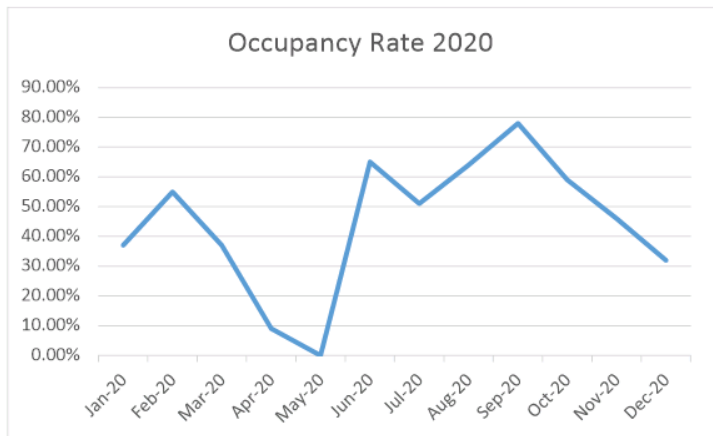
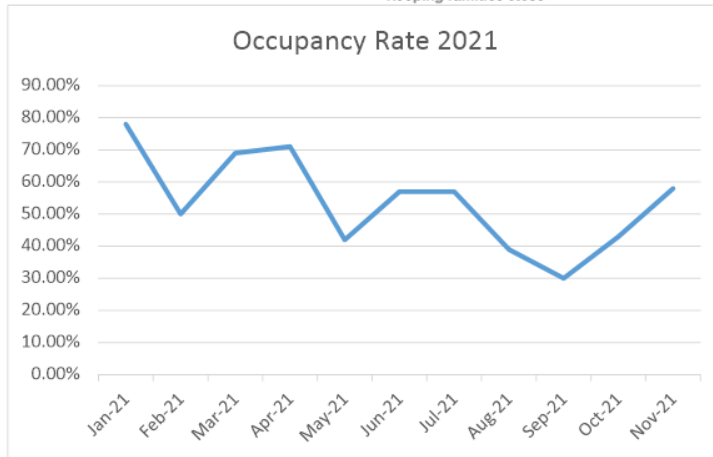
Period	New families	Occupancy Rate
Jan-20	12	37.00%
Feb-20	16	55.00%
Mar-20	10	37.00%
Apr-20	2	9.00%
May-20	0	0.00%
Jun-20	10	65.00%
Jul-20	11	51.00%
Aug-20	14	64.00%
Sep-20	12	78.00%
Oct-20	15	59.00%
Nov-20	17	46.00%
Dec-20	18	32.00%
<b>Total</b>	<b>137</b>	



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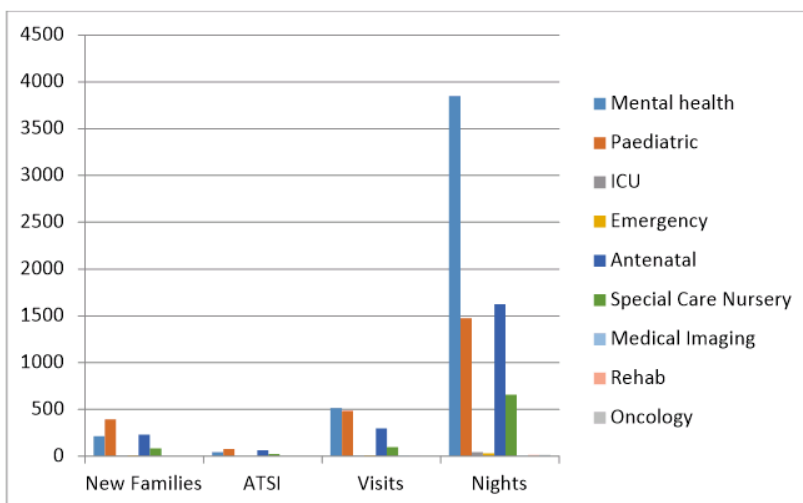


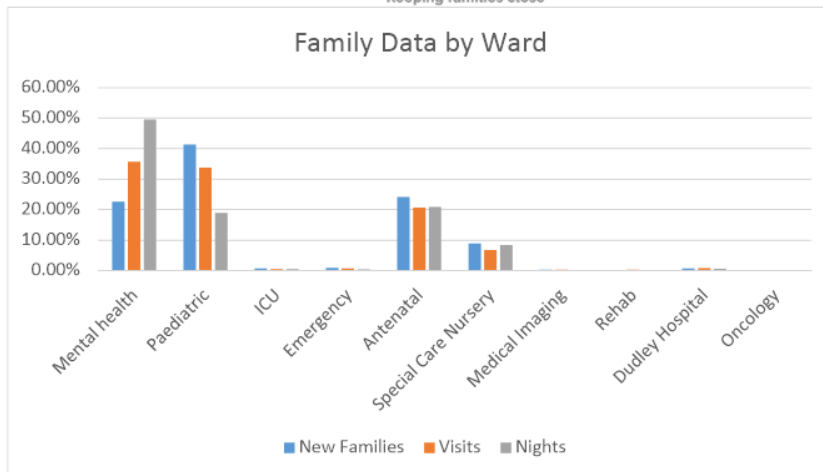




**Families by Ward**

Ward	New Families	ATSI	Visits	Nights
Mental health	216	44	514	3850
Paediatric	394	76	486	1473
ICU	7	1	8	44
Emergency	9	1	11	33
Antenatal	230	62	298	1625
Special Care Nursery	85	23	97	658
Medical Imaging	3	0	4	6
Rehab	2	1	4	17
Dudley Hospital	7	2	12	53
Oncology	1		3	17
<b>Total</b>	<b>954</b>	<b>210</b>	<b>1437</b>	<b>7776</b>



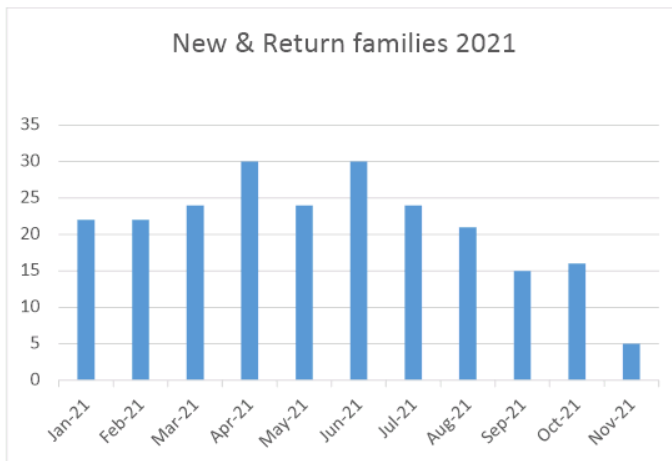


Month	New & Return families
Jan-21	22
Feb-21	22
Mar-21	24
Apr-21	30
May-21	24
Jun-21	30
Jul-21	24
Aug-21	21
Sep-21	15
Oct-21	16
Nov-21	5

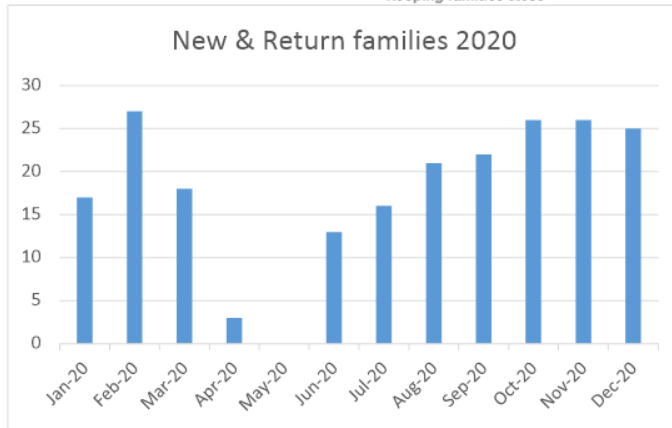


Month	New & Return families
Jan-20	17
Feb-20	27
Mar-20	18
Apr-20	3
May-20	0
Jun-20	13
Jul-20	16
Aug-20	21
Sep-20	22
Oct-20	26
Nov-20	26
Dec-20	25

The above statistics represent new and returned families by month. This is different to the number of families by town which represents the number of new families by town.







**Volunteers are the Heart of our House**

**Total Active Volunteers on file – 111**  
**Total Volunteer Hours 2015-2021 = 76,334.6**

**2021**

Period	Number of Active Volunteers on roster (hours logged)	Number of Volunteer Hours 2021
Jan	64	865
Feb	62	801.5
Mar	56	882.6
Apr	67	834.4
May	60	787.1
June	65	798.9
July	62	873.8
Aug	58	784.1
Sep	57	819.5
Oct	61	909
Nov	11	64.3
<b>Total</b>		<b>8420.2</b>



**2020**

<b>Period</b>	<b>Number of Active Volunteers on roster (hours logged)</b>	<b>Number of Volunteer Hours 2020</b>
Jan	56	879.6
Feb	79	891.6
Mar	79	1012.7
Apr	40	725.9
May	44	693.1
June	53	781.8
July	56	817.7
Aug	61	850.6
Sep	64	848.1
Oct	76	935
Nov	63	871.2
Dec	67	934
<b>Total</b>		<b>10241.30</b>

**From:** OLG Office of Local Government Mailbox <[olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au)>  
**Sent:** Tuesday, 16 November 2021 4:35 PM  
**Subject:** Correspondence from the Office of Local Government (Our Ref: A788521) DOC

Doc ID: A788521  
Contact: Client Services  
Phone: 02 4428 4100

Dear General Manager

A complaint statistics page is available on the Office of Local Government's (OLG's) website that provides general information about the way that OLG manages complaints about councils, as well as relevant complaints data about individual councils in NSW.

The information that councils can access on the website for each individual council includes:

- total number of complaints
- number of complaints by category
- number of complaints by type of complaint (i.e. pecuniary interest, decline, preliminary enquiry).

I would like to advise that complaints statistics for 2020-21 will be made available on OLG's website at [www.olg.nsw.gov.au/strengthening-local-government/conduct-and-governance/council-complaint-statistics](http://www.olg.nsw.gov.au/strengthening-local-government/conduct-and-governance/council-complaint-statistics) on 16 November 2021.

Complaint statistics are an important source of information to assist councils in identifying areas that may need action or improvement.

I trust that the information is of assistance to councils.

Yours sincerely

**Ally Dench**  
**Executive Director, Local Government**

**Office of Local Government** | Department of Planning, Industry and Environment  
T 02 4428 4100 | E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au)  
5 O'Keeffe Ave, NOWRA NSW 2541  
[www.olg.nsw.gov.au](http://www.olg.nsw.gov.au)



*The Department of Planning, Industry and Environment acknowledges that it stands on Aboriginal land. We acknowledge the traditional custodians of the land and we show our respect for elders past, present and merging through thoughtful and collaborative approaches to our work, seeking to demonstrate our ongoing commitment to providing places in which Aboriginal people are included socially, culturally and economically.*

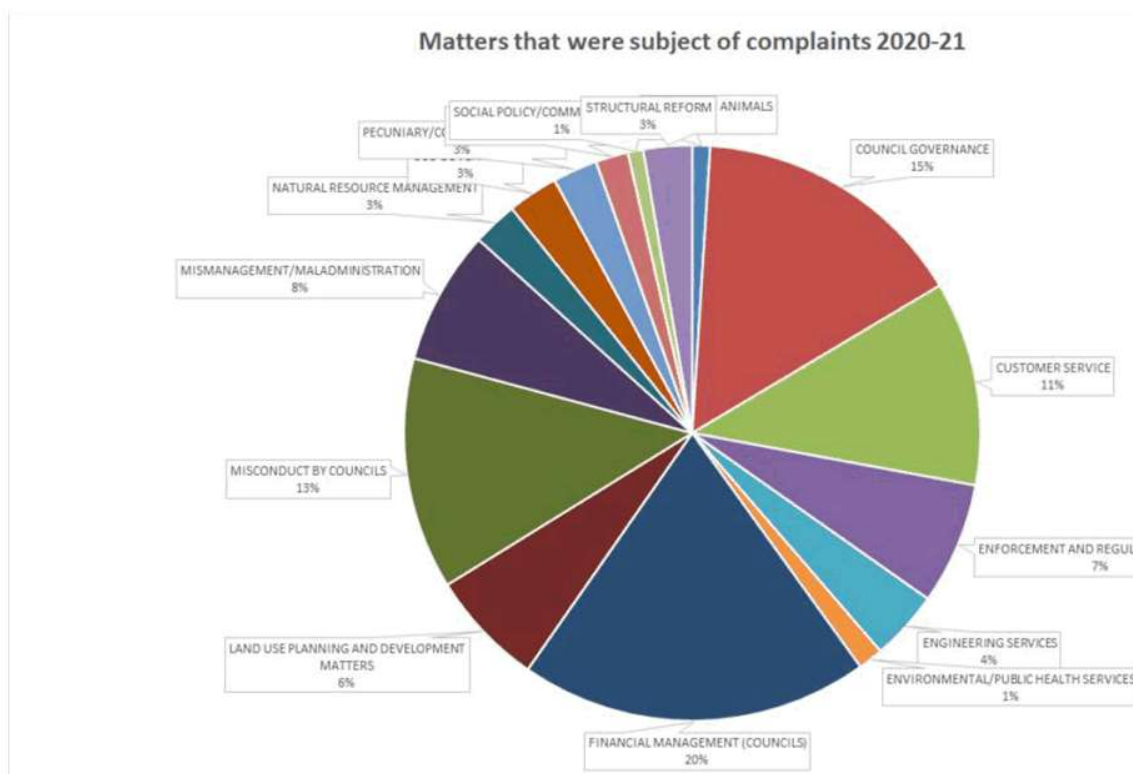
Complaint statistics for the July 2020 to June 2021 comparison against the July 2019 to June 2020 period.

The actual number of complaints is not necessarily an effective indicator of the seriousness of the matters raised. In some cases the council may be the subject of campaigns, usually about a single controversial issue. This can distort the council's reputation if there is in fact no maladministration on the council's part and the issues relate more to concerns about a particular decision. The Office of Local Government (OLG) generally will not investigate such issues provided the council's decision is lawful and proper processes are followed.

- [Council Complaint Statistics – 2020 – 2021](#) (Excel)

**July 2020 to June 2021 NSW report**

Below is a chart showing details of the complaints received about councils by OLG during the July 2020 to June 2021 period by keyword.



OLG received 1543 complaints in 2020-21, compared to 899 in 2019-20. These complaints were spread over 123 councils. The total number of complaints received this year represents an increase but is a consistent

number against complaints received in previous years. OLG also received 21 complaints which did not specify the name of the council that the matter related to.

### **Pecuniary interest**

In 2020-21 OLG received 49 allegations of breaches of the pecuniary interest provisions of Councils' codes of conduct. There was one formal investigation of a pecuniary interest matter commenced in this period.

### **Councillor misconduct and political donation complaints**

In 2020-21 OLG received 45 complaints alleging misconduct (other than that relating to pecuniary interest matters) by councillors. One complaint alleging a breach of the political donation provisions was also received in this period.

Four investigations under the misconduct provisions were commenced during this period.

The Deputy Secretary determined five misconduct matters during 2020-21. One councillor was ordered to apologise and suspended from civic office for a period of one month for inappropriate behaviour towards Council staff and fellow councillors.

A further councillor was reprimanded and had their right to be paid their councillor fees or other remuneration to which they would otherwise have been entitled suspended (without being suspended from civic office) for inappropriate behaviour while representing their Council at a conference.

Another councillor was reprimanded for sending an email containing incorrect information, making improper and disrespectful comments and unsubstantiated allegations.

Another two councillors were counselled and reprimanded respectively for failing to properly disclose and manage conflicts of interest.

### **Public inquiries**

One public inquiry into Central Coast Council was commenced during 2020/2021 and is continuing.

Details can be found on the OLG website at the following location: <https://www.olg.nsw.gov.au/public-inquiries>.

Office of Local Government - Council complaint statistics 2020-21

Number of Complaints by Council	
Count of Doc ID	
Council	Total
Albury City Council	3
Armidale Regional Council	14
Ballina Shire Council	6
Balranald Shire Council	11
Bathurst Regional Council	31
Bayside Council	55
Bega Valley Shire Council	11
Bellingen Shire Council	5
Berrigan Shire Council	2
Blacktown City Council	15
Blayney Shire Council	1
Blue Mountains City Council	16
Bogan Shire Council	1
Bourke Shire Council	1
Brewarrina Shire Council	5
Broken Hill City Council	5
Burwood Council	3
Byron Shire Council	7
Cabonne Shire Council	1
Camden Council	3
Campbelltown City Council	11
Canada Bay Council, City of	6
Canterbury-Bankstown Council	34
Central Coast Council	256
Central Darling Shire Council	1
Cessnock City Council	9
Clarence Valley Council	19
Cobar Shire Council	1
Coffs Harbour City Council	41
Coolamon Shire Council	1
Coonamble Shire Council	9
Cootamundra-Gundagai Regional Council	2
Council not specified	21
Cowra Shire Council	1
Cumberland Council	20
Dubbo Regional Council	30
Dungog Shire Council	3
Edward River Council	1
Eurobodalla Shire Council	17
Fairfield City Council	5
Federation Council	2
Forbes Shire Council	2
Georges River Council	56

Number of Complaints by Council (%)	
Count of Doc ID	
Council	
Albury City Council	
Armidale Regional Council	
Ballina Shire Council	
Balranald Shire Council	
Bathurst Regional Council	
Bayside Council	
Bega Valley Shire Council	
Bellingen Shire Council	
Berrigan Shire Council	
Blacktown City Council	
Blayney Shire Council	
Blue Mountains City Council	
Bogan Shire Council	
Bourke Shire Council	
Brewarrina Shire Council	
Broken Hill City Council	
Burwood Council	
Byron Shire Council	
Cabonne Shire Council	
Camden Council	
Campbelltown City Council	
Canada Bay Council, City of	
Canterbury-Bankstown Council	
Central Coast Council	
Central Darling Shire Council	
Cessnock City Council	
Clarence Valley Council	
Cobar Shire Council	
Coffs Harbour City Council	
Coolamon Shire Council	
Coonamble Shire Council	
Cootamundra-Gundagai Regional Council	
Council not specified	
Cowra Shire Council	
Cumberland Council	
Dubbo Regional Council	
Dungog Shire Council	
Edward River Council	
Eurobodalla Shire Council	
Fairfield City Council	
Federation Council	
Forbes Shire Council	
Georges River Council	

Gilgandra Shire Council	1	Gilgandra Shire Council
Glen Innes Severn Shire Council	4	Glen Innes Severn Shire Council
Goulburn Mulwaree Council	4	Goulburn Mulwaree Council
Griffith City Council	3	Griffith City Council
Gunnedah Shire Council	1	Gunnedah Shire Council
Gwydir Shire Council	2	Gwydir Shire Council
Hawkesbury City Council	18	Hawkesbury City Council
Hawkesbury River County Council	1	Hawkesbury River County Council
Hills Shire Council, The	7	Hills Shire Council, The
Hilltops Council	8	Hilltops Council
Hornsby Shire Council	4	Hornsby Shire Council
Hunters Hill Council	3	Hunters Hill Council
Inner West Council	39	Inner West Council
Junee Shire Council	2	Junee Shire Council
Kempsey Shire Council	14	Kempsey Shire Council
Kiama Municipal Council	8	Kiama Municipal Council
Ku-ring-gai Council	12	Ku-ring-gai Council
Kyogle Council	3	Kyogle Council
Lake Macquarie City Council	13	Lake Macquarie City Council
Lane Cove Council	6	Lane Cove Council
Leeton Shire Council	2	Leeton Shire Council
Lismore City Council	41	Lismore City Council
Lithgow City Council	13	Lithgow City Council
Liverpool City Council	13	Liverpool City Council
Liverpool Plains Shire Council	7	Liverpool Plains Shire Council
Lockhart Shire Council	1	Lockhart Shire Council
Maitland City Council	6	Maitland City Council
Mid-Coast Council	22	Mid-Coast Council
Mid-Western Regional Council	3	Mid-Western Regional Council
Moree Plains Shire Council	4	Moree Plains Shire Council
Mosman Municipal Council	1	Mosman Municipal Council
Murray River Council	10	Murray River Council
Murrumbidgee Council	1	Murrumbidgee Council
Muswellbrook Shire Council	9	Muswellbrook Shire Council
Nambucca Valley Council	2	Nambucca Valley Council
Narrabri Shire Council	1	Narrabri Shire Council
Narrandera Shire Council	1	Narrandera Shire Council
Narromine Shire Council	2	Narromine Shire Council
Newcastle City Council	20	Newcastle City Council
North Sydney Council	10	North Sydney Council
Northern Beaches Council	27	Northern Beaches Council
Oberon Council	3	Oberon Council
Orange City Council	4	Orange City Council
Parramatta Council, City of	25	Parramatta Council, City of
Penrith City Council	5	Penrith City Council
Port Macquarie-Hastings Council	16	Port Macquarie-Hastings Council
Port Stephens Council	11	Port Stephens Council
Queanbeyan-Palerang Regional Council	13	Queanbeyan-Palerang Regional Council
Randwick City Council	9	Randwick City Council
Richmond Valley Council	8	Richmond Valley Council

Rous County Council	2
Ryde, City of	17
Shellharbour City Council	5
Shoalhaven City Council	42
Singleton Council	1
Snowy Monaro Regional Council	12
Snowy Valleys Council	11
Strathfield Council	12
Sutherland Shire Council	14
Sydney, City of	27
Tamworth Regional Council	4
Tenterfield Shire Council	9
Tweed Shire Council	12
Upper Hunter County Council	1
Upper Hunter Shire Council	4
Upper Lachlan Shire Council	5
Upper Macquarie County Council	1
Wagga Wagga City Council	21
Walgett Shire Council	5
Warren Shire Council	2
Warrumbungle Shire Council	6
Waverley Council	6
Wentworth Shire Council	2
Willoughby City Council	7
Wingecarribee Shire Council	103
Wollondilly Shire Council	9
Wollongong City Council	10
Woollahra Municipal Council	4
Yass Valley Council	2
<b>Grand Total</b>	<b>1543</b>

Rous County Council	
Ryde, City of	
Shellharbour City Council	
Shoalhaven City Council	
Singleton Council	
Snowy Monaro Regional Council	
Snowy Valleys Council	
Strathfield Council	
Sutherland Shire Council	
Sydney, City of	
Tamworth Regional Council	
Tenterfield Shire Council	
Tweed Shire Council	
Upper Hunter County Council	
Upper Hunter Shire Council	
Upper Lachlan Shire Council	
Upper Macquarie County Council	
Wagga Wagga City Council	
Walgett Shire Council	
Warren Shire Council	
Warrumbungle Shire Council	
Waverley Council	
Wentworth Shire Council	
Willoughby City Council	
Wingecarribee Shire Council	
Wollondilly Shire Council	
Wollongong City Council	
Woollahra Municipal Council	
Yass Valley Council	
<b>Grand Total</b>	



		<b>Number of Complaints by Council ordered by Number of complaints</b>	
		<b>Count of Doc ID</b>	
<b>Total</b>		<b>Council</b>	<b>Total</b>
0.2%		Central Coast Council	256
0.9%		Wingecarribee Shire Council	103
0.4%		Georges River Council	56
0.7%		Bayside Council	55
2.0%		Shoalhaven City Council	42
3.6%		Coffs Harbour City Council	41
0.7%		Lismore City Council	41
0.3%		Inner West Council	39
0.1%		Canterbury-Bankstown Council	34
1.0%		Bathurst Regional Council	31
0.1%		Dubbo Regional Council	30
1.0%		Northern Beaches Council	27
0.1%		Sydney, City of	27
0.1%		Parramatta Council, City of	25
0.3%		Mid-Coast Council	22
0.3%		Council not specified	21
0.2%		Wagga Wagga City Council	21
0.5%		Newcastle City Council	20
0.1%		Cumberland Council	20
0.2%		Clarence Valley Council	19
0.7%		Hawkesbury City Council	18
0.4%		Eurobodalla Shire Council	17
2.2%		Ryde, City of	17
16.6%		Port Macquarie-Hastings Council	16
0.1%		Blue Mountains City Council	16
0.6%		Blacktown City Council	15
1.2%		Sutherland Shire Council	14
0.1%		Kempsey Shire Council	14
2.7%		Armidale Regional Council	14
0.1%		Liverpool City Council	13
0.6%		Queanbeyan-Palerang Regional Council	13
0.1%		Lake Macquarie City Council	13
1.4%		Lithgow City Council	13
0.1%		Ku-ring-gai Council	12
1.3%		Tweed Shire Council	12
1.9%		Snowy Monaro Regional Council	12
0.2%		Strathfield Council	12
0.1%		Port Stephens Council	11
1.1%		Campbelltown City Council	11
0.3%		Bega Valley Shire Council	11
0.1%		Snowy Valleys Council	11
0.1%		Balranald Shire Council	11
3.6%		Wollongong City Council	10

0.1%	Murray River Council	10
0.3%	North Sydney Council	10
0.3%	Randwick City Council	9
0.2%	Muswellbrook Shire Council	9
0.1%	Cessnock City Council	9
0.1%	Coonamble Shire Council	9
1.2%	Wollondilly Shire Council	9
0.1%	Tenterfield Shire Council	9
0.5%	Kiama Municipal Council	8
0.5%	Richmond Valley Council	8
0.3%	Hilltops Council	8
0.2%	Hills Shire Council, The	7
2.5%	Liverpool Plains Shire Council	7
0.1%	Byron Shire Council	7
0.9%	Willoughby City Council	7
0.5%	Ballina Shire Council	6
0.8%	Lane Cove Council	6
0.2%	Waverley Council	6
0.8%	Warrumbungle Shire Council	6
0.4%	Canada Bay Council, City of	6
0.1%	Maitland City Council	6
2.7%	Broken Hill City Council	5
0.8%	Upper Lachlan Shire Council	5
0.8%	Fairfield City Council	5
0.5%	Walgett Shire Council	5
0.1%	Penrith City Council	5
0.4%	Brewarrina Shire Council	5
1.4%	Bellingen Shire Council	5
0.2%	Shellharbour City Council	5
0.3%	Tamworth Regional Council	4
0.1%	Glen Innes Severn Shire Council	4
0.6%	Orange City Council	4
0.1%	Moree Plains Shire Council	4
0.6%	Goulburn Mulwaree Council	4
0.1%	Woollahra Municipal Council	4
0.1%	Upper Hunter Shire Council	4
0.1%	Hornsby Shire Council	4
0.1%	Kyogle Council	3
1.3%	Camden Council	3
0.6%	Griffith City Council	3
1.7%	Mid-Western Regional Council	3
0.2%	Oberon Council	3
0.3%	Albury City Council	3
1.6%	Burwood Council	3
0.3%	Hunters Hill Council	3
1.0%	Dungog Shire Council	3
0.7%	Berrigan Shire Council	2
0.8%	Forbes Shire Council	2
0.6%	Yass Valley Council	2
0.5%	Junee Shire Council	2

0.1%	Gwydir Shire Council	2
1.1%	Warren Shire Council	2
0.3%	Narromine Shire Council	2
2.7%	Rous County Council	2
0.1%	Federation Council	2
0.8%	Nambucca Valley Council	2
0.7%	Cootamundra-Gundagai Regional Council	2
0.8%	Leeton Shire Council	2
0.9%	Wentworth Shire Council	2
1.7%	Cowra Shire Council	1
0.3%	Narrandera Shire Council	1
0.6%	Upper Hunter County Council	1
0.8%	Central Darling Shire Council	1
0.1%	Bogan Shire Council	1
0.3%	Upper Macquarie County Council	1
0.3%	Murrumbidgee Council	1
0.1%	Coolamon Shire Council	1
1.4%	Bourke Shire Council	1
0.3%	Lockhart Shire Council	1
0.1%	Gunnedah Shire Council	1
0.4%	Hawkesbury River County Council	1
0.4%	Cabonne Shire Council	1
0.1%	Mosman Municipal Council	1
0.5%	Edward River Council	1
6.7%	Narrabri Shire Council	1
0.6%	Singleton Council	1
0.6%	Cobar Shire Council	1
0.3%	Blayney Shire Council	1
0.1%	Gilgandra Shire Council	1
<b>100.0%</b>	<b>Grand Total</b>	<b>1543</b>

<b>Number of Complaints by Council ordered by Number of complaints (%)</b>	
<b>Count of Doc ID</b>	
<b>Council</b>	<b>Total</b>
Central Coast Council	16.6%
Wingecarribee Shire Council	6.7%
Georges River Council	3.6%
Bayside Council	3.6%
Shoalhaven City Council	2.7%
Coffs Harbour City Council	2.7%
Lismore City Council	2.7%
Inner West Council	2.5%
Canterbury-Bankstown Council	2.2%
Bathurst Regional Council	2.0%
Dubbo Regional Council	1.9%
Northern Beaches Council	1.7%
Sydney, City of	1.7%
Parramatta Council, City of	1.6%
Mid-Coast Council	1.4%
Council not specified	1.4%
Wagga Wagga City Council	1.4%
Newcastle City Council	1.3%
Cumberland Council	1.3%
Clarence Valley Council	1.2%
Hawkesbury City Council	1.2%
Eurobodalla Shire Council	1.1%
Ryde, City of	1.1%
Port Macquarie-Hastings Council	1.0%
Blue Mountains City Council	1.0%
Blacktown City Council	1.0%
Sutherland Shire Council	0.9%
Kempsey Shire Council	0.9%
Armidale Regional Council	0.9%
Liverpool City Council	0.8%
Queanbeyan-Palerang Regional Council	0.8%
Lake Macquarie City Council	0.8%
Lithgow City Council	0.8%
Ku-ring-gai Council	0.8%
Tweed Shire Council	0.8%
Snowy Monaro Regional Council	0.8%
Strathfield Council	0.8%
Port Stephens Council	0.7%
Campbelltown City Council	0.7%
Bega Valley Shire Council	0.7%
Snowy Valleys Council	0.7%
Balranald Shire Council	0.7%
Wollongong City Council	0.6%

Murray River Council	0.6%
North Sydney Council	0.6%
Randwick City Council	0.6%
Muswellbrook Shire Council	0.6%
Cessnock City Council	0.6%
Coonamble Shire Council	0.6%
Wollondilly Shire Council	0.6%
Tenterfield Shire Council	0.6%
Kiama Municipal Council	0.5%
Richmond Valley Council	0.5%
Hilltops Council	0.5%
Hills Shire Council, The	0.5%
Liverpool Plains Shire Council	0.5%
Byron Shire Council	0.5%
Willoughby City Council	0.5%
Ballina Shire Council	0.4%
Lane Cove Council	0.4%
Waverley Council	0.4%
Warrumbungle Shire Council	0.4%
Canada Bay Council, City of	0.4%
Maitland City Council	0.4%
Broken Hill City Council	0.3%
Upper Lachlan Shire Council	0.3%
Fairfield City Council	0.3%
Walgett Shire Council	0.3%
Penrith City Council	0.3%
Brewarrina Shire Council	0.3%
Bellingen Shire Council	0.3%
Shellharbour City Council	0.3%
Tamworth Regional Council	0.3%
Glen Innes Severn Shire Council	0.3%
Orange City Council	0.3%
Moree Plains Shire Council	0.3%
Goulburn Mulwaree Council	0.3%
Woollahra Municipal Council	0.3%
Upper Hunter Shire Council	0.3%
Hornsby Shire Council	0.3%
Kyogle Council	0.2%
Camden Council	0.2%
Griffith City Council	0.2%
Mid-Western Regional Council	0.2%
Oberon Council	0.2%
Albury City Council	0.2%
Burwood Council	0.2%
Hunters Hill Council	0.2%
Dungog Shire Council	0.2%
Berrigan Shire Council	0.1%
Forbes Shire Council	0.1%
Yass Valley Council	0.1%
Junee Shire Council	0.1%

Gwydir Shire Council	0.1%
Warren Shire Council	0.1%
Narromine Shire Council	0.1%
Rous County Council	0.1%
Federation Council	0.1%
Nambucca Valley Council	0.1%
Cootamundra-Gundagai Regional Council	0.1%
Leeton Shire Council	0.1%
Wentworth Shire Council	0.1%
Cowra Shire Council	0.1%
Narrandera Shire Council	0.1%
Upper Hunter County Council	0.1%
Central Darling Shire Council	0.1%
Bogan Shire Council	0.1%
Upper Macquarie County Council	0.1%
Murrumbidgee Council	0.1%
Coolamon Shire Council	0.1%
Bourke Shire Council	0.1%
Lockhart Shire Council	0.1%
Gunnedah Shire Council	0.1%
Hawkesbury River County Council	0.1%
Cabonne Shire Council	0.1%
Mosman Municipal Council	0.1%
Edward River Council	0.1%
Narrabri Shire Council	0.1%
Singleton Council	0.1%
Cobar Shire Council	0.1%
Blayney Shire Council	0.1%
Gilgandra Shire Council	0.1%
<b>Grand Total</b>	<b>100.0%</b>

**Paula Ewing**

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**From:** australiantinyhouseassociation.activehosted.com@s15.avl3.acemsvc.com on behalf of ATHA Advocacy <advocacy@tinyhouse.org.au>  
**Sent:** Tuesday, 16 November 2021 8:16 AM  
**To:** Council  
**Subject:** Tiny House Champions Campaign Invitation



Dear Cr Medcalf,

### **Australian Tiny House Association Championing Affordable Housing Solutions**

I am writing as President of the Australian Tiny House Association (ATHA) to introduce myself, the Australian Tiny House Association (ATHA) and our Tiny House Champions Campaign.

We would like to work with you to accelerate key reforms necessary to increase the range of choice for affordable and sustainable housing in Lachlan Shire Council.

ATHA was founded in 2018 as a non-profit association advocating for legalisation of tiny houses in Australia. Our mission is to find a national approach that overcomes the regulatory hurdles preventing Australian's from living in Tiny Houses on Wheels or Skids. We do this through consultation within the Tiny House sector and all levels of Government. Working tirelessly to bring our people choice where eco-friendly and sustainable living is not just a dream, but a reality.

Please see our website for more information <https://tinyhouse.org.au/>

Tiny houses have great potential to contribute to the mix of solutions in our area, but only if the barriers currently preventing or inhibiting their recognition as a new and distinctive form of permanent dwelling in planning and building regulations are removed.

ATHA has identified three key reforms necessary to achieve genuine policy response for moveable tiny houses in Australia, namely:

1. Nationally consistent state and local planning provisions that define moveable tiny houses and permit their placement on any land where conventional dwelling houses are currently permissible
2. Recognition in building legislation of moveable tiny houses as dwellings suitable for permanent occupation
3. Consistent technical design and construction methods that reflect the unique attributes of moveable tiny houses

To advance these reforms we have launched our **Tiny House Champions Campaign**. We invite you to consider joining our growing list of Tiny House Champions to lend your support to our initiative.

Tiny House Champions are people from all walks of life and professions who feel that everyone has the right to have an adequate standard of living, and particularly in housing choices.

Tiny House Champions support the call to action to modernise Australia's planning and building system to recognise this housing typology and provide clear direction for placement, design and construction.

I have attached a link to our position paper: [Championing Moveable Tiny Houses on Wheels and Skids as an Affordable Housing Solution](#) for more information about the campaign.

We accept that becoming a Champion may not be a possibility for you. If that is the case, we would still appreciate any assistance or advice you may be able to provide to help us lobby for reform.

Please don't hesitate to contact me if you have any questions or would like further information.

I look forward to the opportunity to work with you in the future and thank you for your time.

Yours sincerely,



President  
ATHA

ARB# 648 534 203 • [advocacy@tinyhouse.org.au](mailto:advocacy@tinyhouse.org.au)



Sent to: [council@lachlan.nsw.gov.au](mailto:council@lachlan.nsw.gov.au)

[Unsubscribe](#)

Australian Tiny House Association, , Australia



**16 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**17 PETITIONS**

Nil

**18 CLOSED SESSION****RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**18.1 Internal Audit - Records Management**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**18.2 Update on Cyber Security Action Plan**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**18.3 2018-2023 IT Strategic Plan Update**

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**18.4 Offer to purchase land - 71 Loughnan Street Lake Cargelligo**

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.