



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Wednesday, 23 March 2022
Time: 2:00pm
Location: Condobolin Council Chambers

BUSINESS PAPER

Ordinary Council Meeting

23 March 2022

Lachlan Shire –THE HEART OF NSW



Our Vision:

For the Lachlan Shire to be a resilient community providing economic and social growth, through evolving, agricultural, business and mineral activities

Mission:

To engage the community, providing and delivering progressive services whilst implementing a long term strategic plan leading to the social and economic benefit of the community

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- 1 ACKNOWLEDGEMENT OF COUNTRY AND ELDERS**
- 2 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**
- 3 CONFIRMATION OF MINUTES**

Ordinary Meeting - 23 February 2022

**MINUTES OF LACHLAN SHIRE
ORDINARY COUNCIL MEETING
HELD AT THE CONDOBOLIN COUNCIL CHAMBERS
ON WEDNESDAY, 23 FEBRUARY 2022 AT 2:00PM**

PRESENT: Mayor John Medcalf (OAM), Deputy Mayor Paul Phillips, Cr Elaine Bendall, Cr Melissa Blewitt, Cr Dave Carter, Cr Peter Harris, Cr Megan Mortimer, Cr Melissa Rees

IN ATTENDANCE: Greg Tory (General Manager), Karen Pegler (Director - Corporate and Community Services), Adrian Milne (Director - Infrastructure Services), Jon Shillito (Director - Environment, Tourism and Economic Development) and Carolyne Marchant (Minute Taker)

The Chair welcomed those present and declared the meeting open at 2.03pm.

1 ACKNOWLEDEMENT OF COUNTRY AND ELDERS

The Acknowledgement of Country and Elders was made by Cr Mortimer

2 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

RESOLUTION 2022/47

Moved: Cr Peter Harris
Seconded: Cr Dave Carter

That the apologies received from Cr Brady and Cr Bartholomew be accepted and leave of absence granted.

CARRIED

3 CONFIRMATION OF MINUTES

RESOLUTION 2022/48

Moved: Cr Melissa Rees
Seconded: Cr Dave Carter

That the minutes of the Ordinary Meeting held on 27 January 2022 be confirmed.

CARRIED

4 MAYORAL MINUTE

4.1 MAYORAL MINUTE - MEETINGS AND FUNCTIONS FEBRUARY

RESOLUTION 2022/49

Moved: Cr Peter Harris
Seconded: Cr Elaine Bendall

That:

1. The Mayoral Minute No. R22/60 be received and noted.

CARRIED

5 PUBLIC FORUM

Nil

6 DISCLOSURE OF INTEREST

Nil

7 GENERAL MANAGER

7.1 DRAFT LSC TERMS AND CONDITIONS OF BUSINESS - GOODS AND SERVICES

RESOLUTION 2022/50

Moved: Cr Peter Harris

Seconded: Cr Megan Mortimer

That:

1. The General Manager's Report No R22/48 be received and noted.
2. The Lachlan Shire Council Terms and Conditions of Business be adopted as presented.

CARRIED

7.2 MINUTES FROM THE ORDINARY COUNCIL MEETING ON 27 OCTOBER 2021

RESOLUTION 2022/51

Moved: Cr Peter Harris

Seconded: Cr Elaine Bendall

That:

1. The General Manager's report no. R22/53 be received and noted.
2. Council approve the correction of resolution 2021/233 to read \$3,000.

CARRIED

7.3 ALGA FEDERAL ELECTION PRIORITIES 2022

RESOLUTION 2022/52

Moved: Cr Peter Harris

Seconded: Cr Melissa Rees

That:

1. The General Manager's Report No. R22/55 be received and noted.
2. Council supports the national funding priorities of the Australian Local Government Association (ALGA), which would contribute an estimated \$6.39 billion per year to Australia's GDP and create 42,975 jobs; and
3. Agree to support and participate in the Australian Local Government Association's advocacy for their endorsed national funding priorities by writing to the Federal Member(s) of Parliament, all known election candidates in local Federal electorates and the President of the Australian Local Government Association to:
 - a. express support for ALGA's funding priorities.
 - b. identify priority local projects and programs that could be progressed with the additional financial assistance from the Federal Government being sought by ALGA; and
 - c. seek funding commitments from the members, candidates and their parties for these identified local projects and programs.

CARRIED

7.4 ACTIVE RESOLUTIONS - FEBRUARY

RESOLUTION 2022/53

Moved: Cr Dave Carter

Seconded: Cr Peter Harris

That:

1. The General Manager's Report no R22/56 be received and noted.

CARRIED

7.5 DELIVERY PROGRAM AND OPERATIONAL PLAN STATUS UPDATES AS AT 31 DEC 2021.

RESOLUTION 2022/54

Moved: Cr Peter Harris

Seconded: Cr Megan Mortimer

That:

1. The General Manager's Report no R22/61 be received and noted.

CARRIED

8 CORPORATE AND COMMUNITY SERVICES

8.1 INVESTMENTS AS AT 31 JANUARY 2022

RESOLUTION 2022/55

Moved: Cr Peter Harris

Seconded: Cr Dave Carter

That:

1. The Director Corporate and Community Services Report No. R22/34 be received and noted.

CARRIED

8.2 BUSH BURSARY 2022 UPDATE

RESOLUTION 2022/56

Moved: Cr Peter Harris

Seconded: Cr Elaine Bendall

That:

1. The Director of Corporate and Community Services Report No R22/47 be received and noted.

CARRIED

Council requested the Director of Corporate and Community Services obtain statistics on the number of Bush Bursary recipients who have returned to rural and regional areas once qualified.

8.3 DONATIONS

RESOLUTION 2022/57

Moved: Cr Dave Carter

Seconded: Cr Elaine Bendall

That:

1. The Director of Corporate and Community Services Report No. R22/50 be received and noted.
2. Council provide a \$300 donation to the Country Women's Association – Oxley Group for their 2022 Junior Public Speaking Competition.
3. Council extend an invitation to local students who participated in the competition to speak at a future Council meeting.

CARRIED

A request has been received from Western NSW Local Health District and Murrumbidgee NSW Local Health District to waive any fees for hire of the SRA Pavilion and Lake Cargelligo Memorial Hall for the holding of a Covid-19 Vaccination Clinic. Council did not support the request.

8.4 QUARTERLY BUDGET REVIEW 2 2022 FY**RESOLUTION 2022/58**

Moved: Cr Peter Harris

Seconded: Cr Dave Carter

That:

1. The Director Corporate and Community Services Report No.R22/51 be received and noted.
2. The Quarterly Budget adjustments and reserve movements be adopted as presented.

CARRIED

8.5 ARIC FEES, REASONABLE EXPENSES AND FACILITIES POLICY**RESOLUTION 2022/59**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That

1. The Director Corporate & Community Services Report R22/52 be received and noted.
2. Subject to any changes Council wishes to make being incorporated, the ARIC Fees, Reasonable Expenses and Facilities Policy be adopted.

CARRIED

9 ENVIRONMENT, TOURISM AND ECONOMIC DEVELOPMENT**9.1 INFRASTRUCTURE CONTRIBUTIONS REFORM PUBLIC EXHIBITION****RESOLUTION 2022/60**

Moved: Cr Peter Harris

Seconded: Cr Melissa Rees

That

1. The Director of Environment, Tourism and Economic Development Report No. R21/344 be received and noted.
2. That Council lodge a formal submission in relation to the infrastructure contributions reform package that includes the matters raised within this report.

CARRIED

9.2 FY20/21 AND FY21/22 PROJECT MONTHLY UPDATE FOR JANUARY/FEBRUARY**RESOLUTION 2022/61**

Moved: Cr Peter Harris

Seconded: Cr Dave Carter

That:

1. The Director of Environment, Tourism and Economic Development Report No. R22/29 be received and noted.

CARRIED

9.3 DEVELOPMENT DATA JANUARY 2022**RESOLUTION 2022/62**

Moved: Cr Peter Harris

Seconded: Cr Melissa Rees

That:

1. The Director Environment, Tourism and Economic Development Report No. R22/38 be received and noted.

CARRIED

10 INFRASTRUCTURE SERVICES**10.1 LAKE CARGELLIGO CRICKET NETS - LICENCE WITH DEPARTMENT OF EDUCATION****RESOLUTION 2022/63**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That

1. The Director Infrastructure Services Report R22/42 be received and noted
2. Council decline to accept and sign the proposed licence agreement with Secretary of the Department of Education and investigate an alternate location to construct the Lake Cargelligo Cricket Nets.

CARRIED

10.2 FY21/22 ROADWORKS MONTHLY REPORT UPDATE FOR JANUARY

RESOLUTION 2022/64

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That

1. The Director of Infrastructure Service Report No. R22/43 be received and noted.

CARRIED

10.3 FY2122 UTILITIES MONTHLY UPDATE FOR JANUARY

RESOLUTION 2022/65

Moved: Cr Peter Harris

Seconded: Cr Elaine Bendall

That

1. The Director Infrastructure Services Report No. R22/44 be received and noted.

CARRIED

10.4 FY21/22 URBAN WORKS MONTHLY UPDATE FOR JANUARY

RESOLUTION 2022/66

Moved: Cr Peter Harris

Seconded: Cr Megan Mortimer

That:

1. The Director Infrastructure Services Report No. R22/49 be received and noted.

CARRIED

11 DEPUTATIONS

Nil

12 NOTICES OF MOTION

Nil

13 NOTICES OF RESCISSION

Nil

14 DELEGATES REPORT

Nil

15 CORRESPONDENCE**15.1 CORRESPONDENCE - FEBRUARY.****RESOLUTION 2022/67**

Moved: Cr Peter Harris

Seconded: Cr Dave Carter

That:

1. The Correspondence Report No R22/57 be received and noted.
2. Council collaborate with United Services Union in their campaign regarding rate capping in NSW Local Government.

CARRIED

16 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

17 PETITIONS

Nil

18 CLOSED SESSION**RESOLUTION 2022/68**

Moved: Cr Melissa Rees

Seconded: Cr Peter Harris

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

18.1 Rates and Charges Donations - 2021/22

This matter is considered to be confidential under Section 10A(2)b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

18.2 Rates Assessment Number 1049216 - Write off of Outstanding Rates and Interest

This matter is considered to be confidential under Section 10A(2)a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

18.3 Tendering - Regional Contract for the Supply and Delivery of Bulk Fuel (JROC)

This matter is considered to be confidential under Section 10A(2)c and diii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and information that would, if disclosed, reveal a trade secret.

18.4 Visitor Information Centre - Construction Tender

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

18.5 Tottenham Caravan Park Management Option and Enhancement

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

18.6 Condobolin and District Historical Museum - Extension to Museum and Display Enhancements Project

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

18.7 Tender Assessment - CNSWJO Supply of Linemarking Services

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

18.8 Electricity Procurement - CNSWJO tender

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

18.9 Sunrise Mine Project - Consent issued under s.138 of the Roads Act 1993 (NSW) for Sunrise Mine Project Water Pipeline.

This matter is considered to be confidential under Section 10A(2)c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED

RESOLUTION 2022/69

Moved: Cr Peter Harris
Seconded: Cr Elaine Bendall

That Council moves out of Closed Council into Open Council.

CARRIED

18.1 RATES AND CHARGES DONATIONS - 2021/22**RESOLUTION 2022/70**

Moved: Cr Peter Harris
Seconded: Cr Elaine Bendall

That:

1. The Director of Corporate and Community Services Report No. R22/25 be received and noted.
2. Council determine the amount \$148.40 of any rates and charges concession to be granted to the Anglican Church Albert, assessment 1000319.

CARRIED

18.2 RATES ASSESSMENT NUMBER 1049216 - WRITE OFF OF OUTSTANDING RATES AND INTEREST**RESOLUTION 2022/71**

Moved: Cr Peter Harris
Seconded: Cr Elaine Bendall

That:

1. The Director of Corporate and Community Services Report No. R22/26 be received and noted.
2. Council approve the write-off of the 2016/2017 FY rate levy of \$50,122.02 on Assessment 1049216.
3. Council approve the write-off of interest relating to the unpaid 2016/2017 FY levy of in excess of \$19,100 on Assessment 1049216.

CARRIED

18.3 TENDERING - REGIONAL CONTRACT FOR THE SUPPLY AND DELIVERY OF BULK FUEL (JROC)**RESOLUTION 2022/72**

Moved: Cr Peter Harris

Seconded: Cr Megan Mortimer

That:

1. The Director of Corporate and Community Services Report No. R22/37 be received and noted.
2. Council agrees to participate in a regional contract for the supply and delivery of bulk fuel.
3. The Central NSW Joint Organisation of Council's be advised of Council's decision.

CARRIED

18.4 VISITOR INFORMATION CENTRE - CONSTRUCTION TENDER**RESOLUTION 2022/73**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That:

1. The Director of Environment, Tourism and Economic Development Report No. R21/353 be received and noted.
2. That Council accepts the tender submission from Patterson Building Group Pty Ltd, incorporating the cost savings identified within their tender.
3. An additional sum of \$375,617.91 from savings on other road projects be allocated to the MR57S (Gipps Way) road improvement works.
4. The Mayor and General Manager be authorised to engage Patterson Building Group Pty Ltd and sign the contract documents and affix the Council seal.

CARRIED

18.5 TOTTENHAM CARAVAN PARK MANAGEMENT OPTION AND ENHANCEMENT**RESOLUTION 2022/74**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That:

1. The Director of Environment, Tourism and Economic Development Report No. R22/33 be received and noted.
2. That Council seek tenders for the operation and management of Tottenham Caravan Park, through a management contract which outlines the proposed enhancement works that will be undertaken, once the LRCI Phase 3 project proposal is approved.

CARRIED

18.6 CONDOBOLIN AND DISTRICT HISTORICAL MUSEUM - EXTENSION TO MUSEUM AND DISPLAY ENHANCEMENTS PROJECT**RESOLUTION 2022/75**

Moved: Cr Megan Mortimer

Seconded: Cr Elaine Bendall

That:

1. The Director Environment, Tourism and Economic Development Report No. R22/39 be received and noted.
2. Discussions be held with the Condobolin and District Historical Society regarding the project and determine how the available funds can be utilised and seek variations from the grant body to allow the funds to be spent.

CARRIED**18.7 TENDER ASSESSMENT - CNSWJO SUPPLY OF LINEMARKING SERVICES****RESOLUTION 2022/76**

Moved: Cr Peter Harris

Seconded: Cr Elaine Bendall

That:

1. The Director Infrastructure Services Report R22/41 be received and noted.
2. Council accept the tenders from
Avante Linemarking,
Central West Linemarking,
Complete Linemarking, and
Oz Linemarking
for the supply and delivery of line marking services and advise CNSWJO of that decision.
3. The Mayor and General Manager be authorised to sign the contract documents and affix the Council seal if required.

CARRIED

18.8 ELECTRICITY PROCUREMENT - CNSWJO TENDER**RESOLUTION 2022/77**

Moved: Cr Peter Harris

Seconded: Deputy Mayor Paul Phillips

That:

1. The General Manager's Report No. 22/58 on electricity procurement be received and noted.
2. Note that a reduced tender period has been considered.
3. Resolve that because of the extenuating circumstances set out in the report a satisfactory result would not be achieved by inviting tenders for the aggregated procurement of electricity for large market sites and street lighting which are due to commence on 1 January 2023.
4. Note that the reasons for the decision of the Council in resolution 3 are as follows:
 - (a) The services with respect to which the tender relates can only be provided by energy retailers.
 - (b) Council has received expert advice that due to the nature of the relevant market, offers from those retailers which will be made in response to the request for tender will only be open for acceptance for a period of 1-2 weeks.
 - (c) Even if the tender period was shortened to 7 days as permitted under the Regulations, some if not all of the relevant tenders would expire prior to Council being able to undertake an assessment of tenders, report the matter to Council and resolve to accept or reject any tenders.
 - (d) This would result in Council either having no valid tenders which it is able to accept, or it would not be able to consider for acceptance all of the tenders lodged in response to the request for tender.
 - (e) This would not be a satisfactory result for Council.
5. Delegate the authority to execute the contracts for the supply of electricity for large market sites and street lighting to the General Manager; and
6. Advise Central NSW Joint Organisation of Council's decision.

CARRIED

18.9 SUNRISE MINE PROJECT - CONSENT ISSUED UNDER S.138 OF THE ROADS ACT 1993 (NSW) FOR SUNRISE MINE PROJECT WATER PIPELINE.

RESOLUTION 2022/78

Moved: Cr Peter Harris
Seconded: Cr Melissa Rees

That:

1. The General Manager's Report No. R22/59 be received and noted.
2. Council endorse the lease to SRL Ops Pty Ltd for 'Sunrise Mine Project: Lease for Construction and Operation of Water Pipeline and Related Services in Public Road Reserves' for those parts of the roads on which the pipeline is constructed; and
3. Pursuant to s.149 of the Roads Act 1993, request that the Secretary of the Department of Planning and Environment approve the granting of the lease.
4. General Manager be authorised to execute the lease agreement.

CARRIED

1.1 ALGA NATIONAL GENERAL ASSEMBLY 2022 - JOINT MOTION WITH PCC

RESOLUTION 2022/79

Moved: Cr Peter Harris
Seconded: Deputy Mayor Paul Phillips

That:

1. The General Managers Report No. R22/62 be received and noted.
2. The attached draft motion be jointly submitted with Penrith City Council to the Australian Local Government Association National General Assembly 2022.

CARRIED

The Meeting closed at 3.42pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 23 March 2022.

.....
CHAIRPERSON

4 MAYORAL MINUTE

4.1 CENTRAL NSW JOINT ORGANISATION BOARD MEETING

TRIM Number: R22/81

Author: Executive Assistant - General Management

PURPOSE

To provide Council with the board report from the Central NSW Joint Organisation meeting held Thursday 22 February in Canowindra.

SUPPORTING INFORMATION

The board report is attached.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2 Strong effective and Responsive Council

ATTACHMENTS

1. Attachment A

RECOMMENDATION

That Council note the report from the recent CNSWJO Board meeting.

**Report from the Mayor attending the
Central NSW Joint Organisation
24 February 2022 in Canowindra**

Recommendation/s

That Council note the report from the recent CNSWJO Board meeting and

1. Provide a response to the Central West and Orana Transport Plan including that the Plan ought:
 - a. use population planning assumptions that mirror the lived experience in region; and
 - b. makes provision for longer term delivery of a safe swift link between Sydney and Central NSW.

I attended the Central NSW Joint Organisation Board meeting on Thursday 24 February 2022 in Canowindra.

The Board elected a new Chair Cr Kevin Beatty Mayor of Cabonne and Deputy Chair, Cr Mark Kellam Mayor of Oberon. Both were elected unopposed reflecting the collegiate culture of the Board.

Cr Kellam was one of four new Mayors in the region welcomed to the Board, the others being Cr Robert Taylor, Mayor of Bathurst, Cr Jason Hamling, Mayor of Orange and Cr Craig Bembrick, Mayor of Weddin.

Cr John Medcalf Mayor of Lachlan reflected on his term as Chair and welcomed in the new leadership team.



Subsequent to warm words from the new Chair, there was unanimous support for a vote of thanks for Cr Medcalf.

The meeting itself considered twelve reports where the full agenda is available on the website <https://www.centraljo.nsw.gov.au/business-papers-agendas/> :

1. Review of the CNSWJO Advocacy position for a safe, swift link between Central NSW and Sydney
2. Advocacy Tactics to the State and Federal Elections
3. Developing the Statement of Strategic Regional Priority for this term of the JO

4. Regional State Government/Local Government Workshop – Informing Community Strategic Plans
5. Policy for Competitive Funding
6. Regional Procurement and Contracts
7. Energy Program
8. Destination Network Central West Report
9. Regional Water Security
10. Matters raised by members – Bathurst Regional Council Section 10 Application on the Mount Panorama Wahluu Area
11. Financial Report
12. Quarterly review of implementation of the Statement of Strategic Regional Priority

There was significant discussion on advocacy tactics and key messaging into the Federal and State elections with a separate report on a safe swift link between Sydney and Central NSW.

The Board resolved to organise a workshop on refining the policy position on the safe swift link between Sydney and Central NSW. It was recognised that it is difficult to criticise a \$4bn spend on the Great Western Highway, however when the current upgrade of Medlow Bath underway includes two sets of traffic lights, an unimpeded journey over the mountains at 100kph suitable for freight is clearly not being progressed. Worse, the Draft Central West and Orana Transport Plan has removed all references to the long term need for a highspeed transport link between Sydney and Central NSW. It is recommended that Council provide a response to the Draft Plan including on the need for planning for this link and to take an alternative approach to population assumptions being made in all State plans at present that show population decline or small growth in all Central NSW communities.

With the Federal election imminent the Board resolved to meet with both the government and opposition to advocate for the following priorities which align with :

1. Opportunities along the Lachlan Valley to do business differently to support the nation's growth aspirations. Raising the dam wall at Wyangala is an important first step to deliver better flood immunity and water security to enable the agricultural sector.
2. The roll out of Inland Rail with funding support for enabling infrastructure in region.
3. Regional activation precincts like the one in Parkes and the 20 suggested by the National Farmers Federation for agricultural place-based development.
4. Connectivity, including to ports includes ensuring a safe swift link between Western Sydney and the Central West including the current upgrades along the Great Western Highway and more importantly securing a corridor for dual carriageway for a future crossing at 100kph. How is it that Queensland has two safe swift highways at 100kph to the west of Brisbane and NSW has not one?
5. A progressive increase in Financial Assistance Grants to at least one percent of Commonwealth taxation revenue (at least \$4.5 billion per year), and an initial injection of additional Financial Assistance Grants funding.
6. A solutions-based approach to health workforce shortages and aged care that puts the needs of regional communities first.
7. A Federal Government led fully funded support program for apprenticeships in local government codesigned with local government.
8. A Local Government Climate Response Partnership Fund of \$200m over four years to enable planning and preparation to minimise the impacts of climate change in local communities and enable councils to achieve climate neutrality as soon as practicable.
9. Continuation of the Stronger Regional Digital Connectivity Package at \$55m over four years to improve community resilience and local economic recovery.

Discussion at the Board level suggested that media prioritise key messaging in:

1. A progressive increase in Financial Assistance Grants
2. Health and aging
3. Water
4. Connection – transport and digital

Review of the CNSWJO Strategy

Like Council, CNSWJO must review its strategy each term. Given JO Board meetings are quarterly, 6 Mayors nominated to take on the role of development of the strategy. The mandated Statement of Strategic Regional Priority is due in December 2022.

Regional Submissions

Members have forwarded requests for the JO to lodge submissions, where all advice provided is within existing policy. All are available on the CNSWJO website at <https://www.centraljo.nsw.gov.au/submissions/> The Board has approved submissions be lodged for the

- a. DPE Draft Central West and Orana Regional Plan
- b. TfNSW Draft Central West and Orana Regional Transport Plan
- c. AER Framework and Approach Consultation;
- d. NSW Public Lighting Code Review; and
- e. AEMC Review of Regulatory Framework for Metering Services
- f. IPART Review of Electricity Network Operators’ Licenses

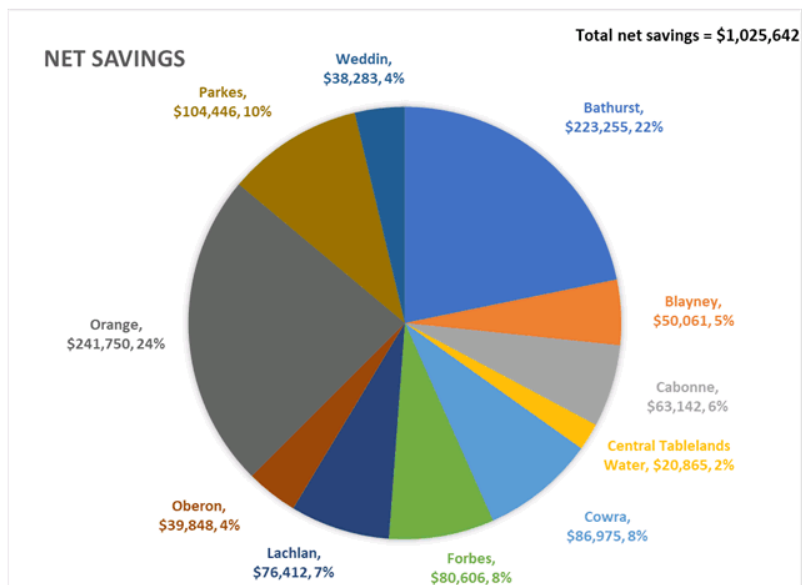
Value to members

A snapshot of the value to members of the various activities undertaken by the JO for their members in the context of the CNSWJO Strategic Plan follows.

VALUE FOR MEMBERS 2020/2021	FY 2019/2020	FY 2020/2021	FYTD 2021/2022
SUBMISSIONS	20	23	10
PLANS, STRATEGIES AND COLLATERAL	26	12	2
GRANTS SEEKING	3	3	0
GRANT FUNDING RECEIVED	\$215k	\$736k	0
COMPLIANCE	13	9	9
DATA	6	3	0
MEDIA INCLUDING SOCIAL MEDIA	13	18	11
COST SAVINGS	\$1.87m	\$2.2m	\$1.03m
REPRESENTATION	147	159	156
OPPORTUNITIES COUNCILS HAVE BEEN AFFORDED	35	102	72

Savings

The following chart shows the savings achieved by member councils through aggregated procurement and programming net of JO costs. An explanation of the meaning of each column has been reported previously and is available on request. The chart reflects savings in the 21/22 financial year to date.



Attachment/s:

1. Central NSW Joint Organisation Minutes 24 February 2022

Minutes of the CNSWJO Board Meeting 24 February 2022 in Canowindra

In Attendance

Cr R Taylor	Bathurst Regional Council	Cr J Medcalf OAM	Lachlan Shire Council
Cr S Ferguson	Blayney Shire Council	Cr M Kellam	Oberon Council
Cr K Beatty	Cabonne Council	Cr J Hamling	Orange City Council
Cr B West	Cowra Shire Council	Cr K Keith OAM	Parkes Shire Council
Cr P Miller OAM	Forbes Shire Council	Cr C Bembrick	Weddin Shire Council

Mr D Sherley	Bathurst Regional Council	Cr D Somerville	Central Tablelands Water
Ms R Ryan	Blayney Shire Council	Mr G Rhodes	Central Tablelands Water
Mr B Byrnes	Cabonne Council		
Mr P Devery	Cowra Shire Council	Ms J Bennett	CNSWJO
Mr S Loane OAM	Forbes Shire Council	Ms M Macpherson	CNSWJO
Mr G Tory	Lachlan Shire Council	Ms K Barker	CNSWJO
Mr G Wallace	Oberon Council		
Mr D Waddell	Orange City Council		
Mr K Boyd PSM	Parkes Shire Council		
Mr J Rath (Acting)	Weddin Shire Council		

Meeting opened at 10:04am by Chair Cr John Medcalf, OAM

1. **Welcome from the Chair, Cr John Medcalf OAM**
2. **Acknowledgement of Country**
3. **Apologies applications for a leave of absence by Joint Voting representatives – Nil**
4. **Conflicts of Interest – Nil**
5. **Stepping down of outgoing Chair**
Cr John Medcalf OAM, stepped down from Chair after 5 years, welcomed new Board members and thanked everyone in the room for their support.

Resolved	Cr K Keith/Cr P Miller
That the Board record its appreciation of the outgoing Chair, Cr John Medcalf.	

6. **Election of Chairperson and Deputy Chairperson**
Ms J Bennett became Returning Officer and advised she had received 1 nomination for the position of Chair and 1 nomination for the position of Deputy Chair.
No further nominations were provided from the floor.

Cr Kevin Beatty was elected as Chair unopposed

Cr Mark Kellam was elected as Deputy Chair unopposed

Cr Medcalf welcomed Cr Beatty to the Chair.

Cr K Beatty Assumes Chair.

Cr K Beatty thanks Cr Medcalf, acknowledges Country and welcomes the Board to Cabonne

7. Minutes

Confirmation of the Minutes of the Central NSW Joint Organisation meeting 25 November 2021 held in Orange

Resolved	Cr P Miller/Cr S Ferguson
That the Central NSW Joint Organisation Board confirm the Minutes of the meeting 25 November 2021 held in Orange.	

8. Business Arising from the Minutes – Matters in Progress

Resolved	Cr B West/Cr J Hamling
That the Central NSW Joint Organisation Board note the Matters in Progress, making deletions as suggested, and amend item 1 regarding ‘resilience and recovery subcommittee.’	

9. Reports on Statement of Regional Strategic Priority

Priority One: Inter-Council Co-operation

a. Financial Report

Resolved	Cr P Miller/Cr J Medcalf
That the Board note the Financial Report.	

b. Review of the CNSWJO Advocacy position for a safe, swift link between Central NSW and Sydney

Resolved	Cr J Hamling/Cr J Medcalf
That the Board note the report on its advocacy position for a safe, swift link between Central NSW and Sydney and	
<ol style="list-style-type: none"> 1. Reiterate that this transport connection remains a priority of the CNSWJO Board; 2. Provide a response to the Draft Central West and Orana Regional Transport Plan emphasizing its key messages; 3. Circulate the response to the Draft Central West and Orana Regional Transport Plan for member noting; 4. Include other important connections such as Hume to Newell, Mitchell and opportunities to link to Sydney, Port Kembla and Canberra; and 5. Hold a workshop to revitalise strategy connection to the east coast, inviting TfNSW and including rail. 	

c. Advocacy Tactics to the State and Federal Elections

Resolved	Cr J Medcalf/Cr B West
That the Board note the report on advocacy tactics to the Federal and State elections and	
<ol style="list-style-type: none"> 1. Adopt the CNSWJO Advocacy Policy; 2. Adopt the Advocacy Plans for 	

- a. Transport and Infrastructure;
- b. Water;
- c. Regional Prosperity; and
- d. Energy;
- 3. Adopt the “Central NSW Joint Organisation Advocacy Priorities to the Federal Election;”
- 4. Adopt the priorities for the Federal election as:
 - a. Opportunities along the Lachlan Valley to do business differently to support the nation’s growth aspirations. Raising the dam wall at Wyangala is an important first step to deliver better flood immunity and water security to enable the agricultural sector.
 - b. The roll out of Inland Rail with funding support for enabling infrastructure in region.
 - c. Regional activation precincts like the one in Parkes and the 20 suggested by the National Farmers Federation for agricultural place-based development.
 - d. Connectivity, including to ports includes ensuring a safe swift link between Western Sydney and the Central West including the current upgrades along the Great Western Highway and more importantly securing a corridor for dual carriageway for a future crossing at 100kph. How is it that Queensland has two safe swift highways at 100kph to the west of Brisbane and NSW has not one?
 - e. A progressive increase in Financial Assistance Grants to at least one percent of Commonwealth taxation revenue (at least \$4.5 billion per year) and an initial injection of additional Financial Assistance Grants funding.
 - f. A solutions-based approach to health workforce and aged care shortages that puts the needs of regional communities first.
 - g. A Federal Government led fully funded support program for apprenticeships in local government codesigned with local government.
 - h. A Local Government Climate Response Partnership Fund of \$200m over four years to enable planning and preparation to minimise the impacts of climate change in local communities and enable councils to achieve climate neutrality as soon as practicable.
 - i. Continuation of the Stronger Regional Digital Connectivity Package at \$55m over four years to improve community resilience and local economic recovery.
- 5. Draft collateral to the Federal election from these priorities for feedback from members;
- 6. Delegate up to \$10K to the Executive Officer for the development of collateral to the State and Federal elections;
- 7. Commend to members they attend the round table led by the Shadow Duty Senators for Calare and the Riverina 17 March;
- 8. Commend to members they attend a meeting with the Government in Canberra 31 March;
- 9. Commend to members they support the rollout of weekly media releases via Mayors on key regional issues leading into both the Federal and State elections;
- 10. Develop key messaging for the State election based on existing priority and strategic work undertaken in the development of the Statement of Strategic Regional Priority with a report to be provided to the Board in May 2022; and
- 11. Advocacy at the State level to align with and leverage Country Mayors, the Joint Organisation Chairs’ Forum and Local Government NSW.

d. Developing the Statement of Strategic Regional Priority for this term of the JO

Resolved	Cr R Taylor/Cr S Ferguson
That the Board note the report on developing the Statement of Strategic Regional Priority (SSRP) for this term of the JO and	
<ul style="list-style-type: none"> 1. Note that the Statement is to be developed by 4 December 2022; 2. Adopt an approach to an output similar to the last term – that being a high level two page summary document supported by a more detailed plan for the term of this Joint Organisation plus one year thereafter including a risk management plan and communication strategy; 	

3. Adopt the following timeline:
 - a. Two workshops in June and July 2022 informed by the following outputs:
 - i. A Risk Management Plan developed by a subcommittee of the Board identified at the Board meeting;
 - ii. An environmental scan of strategies and plans by the State and Federal Governments;
 - iii. A report on member priorities for the JO informed by consultation with members;
 - iv. A summary report of CSPs;
 - v. A State agency snapshot developed through the regional CSP support program;
 - a. A draft SSRP for adoption at the August Board that seeks feedback from members;
 - b. Final SSRP and Strategic Plan to the November Board meeting; and
4. Monitor the rollout of ABS data from the 2020 Census and include this where possible;
5. Delegate to a subcommittee of Cr Beatty, Cr Kellam, Cr Medcalf, Cr Ferguson, Cr West, Cr Miller, the development of a Risk Management Plan and oversight of the SSRP process;
6. Include considerations for the subcommittee of Mayors the timing and focus for a Summit bringing together Councils in the region;
7. Direct a Draft Statement of Budget and Revenue Policy be prepared for the meeting in May that as best as possible resources the strategic direction of the Board on the SSRP to date; and
8. Note that the workshop on the SSRP in June will need to have a formal component to adopt the Statement of Budget and Revenue Policy.

e. Regional State Government/Local Government Workshop – Informing Community Strategic Plans

Resolved	Cr J Medcalf/Cr P Miller
That the Board note the CSP Report and provide a report to the May meeting on the feasibility of repeating this program in the future including the recommendations from the work undertaken to date, those being:	
<ol style="list-style-type: none"> 1. To provide an ongoing opportunity to inform “State of the City/Shire” reporting and the development and monitoring of future Community Strategic Plans it is proposed that a similar forum bringing State agencies and local government together be held in a scheduled, ongoing way: <ol style="list-style-type: none"> a. Around June/July ahead of each local government election to get updated data to inform reporting and the development of the next CSP; b. Following each local government election to share draft CSPs and confirm opportunities for implementation and delivery of local strategies; and c. Around the mid-point of each council term to monitor the progress of implementing CSP strategies. 	

f. Policy for Competitive Funding

Resolved	Cr J Hamling/Cr B West
That the Board note the Policy for Competitive Funding report and approve the Competitive Funding Policy to be added to the policy and procedure suite.	

g. Regional Procurement and Contracts

Resolved	Cr P Miller/Cr J Medcalf
That the Board notes the report on Procurement and Contract Management and approves the JO to conduct new regional procurement processes for the following, along with the corresponding contract management fees:	

1. LED lighting upgrades for buildings with a 1% contract management fee;
2. LED lighting upgrades at parks and sporting fields with a 1% contract management fee;
3. variable speed drives with a 3% contract management fee;
4. power factor correction devices with a 3% contract management fee;
5. smart management system for new and existing solar installations with a 3% contract management fee;
6. solar panels and battery storage with a 1% contract management fee; and
7. receive a presentation on the outcomes of the Best Practice in Aggregated Procurement Program.

h. Energy Program

Resolved	Cr B West/Cr R Taylor
That the Board notes the report on the Energy Program and endorses the following submissions:	
<ol style="list-style-type: none"> 1. AER Framework and Approach Consultation; 2. NSW Public Lighting Code Review; 3. AEMC Review of Regulatory Framework for Metering Services; nd 4. IPART Review of Electricity Network Operators' Licenses. 	

Priority Two: Regional Prosperity

i. Destination Network Central West Report

Resolved	Cr P Miller/Cr K Keith
That the Board note the report on the mooted Destination Network Central West and monitor the situation weekly through the Deputy Premier, Paul Toole's Office to ascertain timing of the Cabinet review of the boundary.	

Priority Four: Regional Water Security

j. Water Update

Resolved	Cr B West/Cr S Ferguson
That the Board note the Regional Water report and	
<ol style="list-style-type: none"> 1. circulate a report on the regulatory framework and 2. draft a submission and policy seeking to abolish the 75/25 rule. 	

k. Matters Raised by Members: Bathurst Regional Council Section 10 application on the Mount Panorama area

Resolved	Cr R Taylor/ Cr K Keith
That the Board note the report and provide the enclosed correspondence as a formal submission to the section 10 reporter in relation to the current section 10 application lodged under the ATSHIP Act in relation to lands at or near Mount Panorama Wahluu in support of Bathurst Regional Council's efforts in maintaining and developing the Mount Panorama Wahluu site as a tourism destination of international significance.	

l. Report to the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority

Resolved	Cr S Ferguson/ Cr P Miller
That the Board note the Report to the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority and	
<ol style="list-style-type: none"> 1. Submit the Board response to the Draft Central West and Orana Regional Plan; 2. Submit the attached response to the Draft Central West and Orana Transport Plan; 3. Undertake advocacy regarding the content of both submissions, particularly in regard to <ol style="list-style-type: none"> a. Consideration of Central NSW separately due to its pattern of settlement; 	

- b. The use of common planning assumptions;
 - c. The need for a safe swift link between Central NSW and Sydney to be included in the Draft Transport Plan with advice on steps to be taken in this 5 year period;
 - d. Commend to members they lodge their own submissions; and
4. Correspondence be provided to the Auditor General on the use of Common Planning Assumptions and their impacts in Central NSW.

10. Late reports – Nil

11. Matters raised by Members

a. Cr Scott Ferguson requested a report to the next Board meeting on remuneration of the Chair.

b. IPART decision for the 0.7% rate rise

Resolved	Cr B West/ Cr J Medcalf
That the Board express its strong dissatisfaction of the 0.7% rate rise.	

c. Thanks to administrative support staff at Lachlan and in the CNSWJO

Resolved	Cr J Medcalf/ Cr M Kellam
That correspondence be provided thanking the administrative support staff for their support of the term for the outgoing Chair.	

12. Speakers to next meeting - TBA

13. Next meeting

Special Board Meeting 17 March 2022 with our Duty ALP Senators and Members of Shadow Cabinet TBA- Orange at CSU Campus TBC

Board– 30/31 March 2022 Parliament House Canberra

GMAC – 28 April 2022 - Blayney

Meeting close 12.14pm

Page 6 is the last page of the Central NSW Joint Organisation meeting 24 February 2022

4.2 MAYORAL MINUTE - MEETINGS AND FUNCTIONS MARCH**TRIM Number: R22/84****Author: Executive Assistant - General Management****MEETINGS AND FUNCTIONS ATTENDED BY THE MAYOR AND DEPUTY MAYOR - MARCH**24th February - CNSWJO Board Meeting, Canowindra28th February – 2nd March – LGNSW Special Conference, Hyatt Regency, Sydney3rd March – Murrumbidgee Local Health District, Chief Executive Jill Ludford update, zoom meeting5th March – Sydney Royal AgShows NSW Young Woman 2022, Zone 6 Final9th March – Meeting with Lake Cargelligo Central School Principal, zoom meeting9th March – Budget workshop, Council Chambers, Condobolin9th March – Strategic Briefing, Council Chambers, Condobolin10th – 11th March – Country Mayors, Club York, York St, Sydney11th March - Announcement on joint State and Federal funding – the Hon. Dugald Saunders MP and the Hon. Mark Coulton MP, Lake Cargelligo14th March – Community Precinct Meeting, Forbes Shire Council15th March – Forbes Art Society, 'Wandering' By David Ball, Lachlan Valley Way, Condobolin16th March - Budget workshop, zoom meeting19th March - Music and Screen on the Green, Lake Cargelligo23rd March – Ordinary Meeting of Council, Council Chambers, Condobolin23rd March – Public Meeting – Community Safety, SRA Pavilion, Condobolin**ATTACHMENTS**

Nil

RECOMMENDATION

That Council

1. Read and note Mayoral Minute R22/84.

4.3 MAYORAL MINUTE - DONATION THROUGH GIVIT OR THE AUSTRALIAN RED CROSS TO THE NSW FLOODS APPEAL

TRIM Number: R22/92

Author: Administration Officer

PURPOSE

The purpose of this Mayoral Minute is to note the impacts of the heavy rainfall and flooding experienced across New South Wales and Queensland and to acknowledge the work of emergency services personnel and volunteers.

BACKGROUND

Intense storms and rainfall across Queensland and Northern NSW have caused flooding across both states. Tens of thousands of homes and businesses have been damaged by floodwaters. People and families have been evacuated, and they do not know when they will be able to return home.

The NSW Government has declared a number of local government areas as disaster areas. Disaster declarations allow affected communities and individuals to access a range of special assistance measures. Members of the community wishing to donate to relief and recovery efforts are encouraged to do so through GIVIT or the Australian Red Cross.

GIVIT is managing offers of donated goods, services, volunteering and funds, including corporate offers, in response to the widespread flooding across Queensland and New South Wales. In NSW, GIVIT is working with the NSW Government to ensure donations are managed to support all impacted communities. As a still-developing event, specific areas will be updated when possible.

Donations to the Queensland and NSW Floods Appeal will help the Red Cross to provide vital humanitarian support to the people and communities affected by the floods. Based on ongoing needs assessment in Queensland and NSW and the amount raised, that support may include:

- Enabling volunteers and staff to help with evacuation and relief centres and outreach services
- Supporting people and communities to recover and to build resilience to disasters, including contributing to the ongoing funding of the cash assistance grants program

Council is asked to consider whether to donate \$1,000 through either GIVIT or the Australian Red Cross to the NSW Flood Appeal.

ATTACHMENTS

Nil

RECOMMENDATION

That

1. Council note the significant weather event across eastern New South Wales and Queensland and acknowledge the work of emergency services personnel and volunteers.
2. Council donate \$1,000 through either GIVIT or the Australian Red Cross to the NSW Flood Appeal.

5 PUBLIC FORUM

6 DISCLOSURE OF INTEREST

7 GENERAL MANAGER

7.1 GENERAL MANAGER DELEGATIONS

TRIM Number: R22/74

Author: Manager - Human Resources

PURPOSE

The purpose of this report is to seek approval of delegations of authority to the General Manager. If adopted the recommendation would continue the level of delegation applicable to the General Manager by the former Council.

SUPPORTING INFORMATION

Supporting information is contained within Attachment "Delegations of Authority - General Manager".

BACKGROUND

The legislation relative to delegation of power envisages a system of management where the Council delegates such of its powers as are not specifically prevented from being delegated to the General Manager with the intention that some of those powers would be sub delegated on to other staff.

ISSUES AND COMMENTS

Council is required under section 380 Local Government Act to review delegations within twelve months of an ordinary election. If the recommendation is adopted the delegations provided to the General Manger will be the same as those in place prior to the election of the current Council. These delegations are very broad in nature providing a general level of protection for the GM in the exercise of Council operations. The delegations will facilitate the ongoing management of the organisation and allow for timely and effective dealings with matters involving the public.

As a matter of course the General Manager will sub delegate many of the responsibilities to Directors and to other relevant staff.

FINANCIAL AND RESOURCE IMPLICATIONS

There are no additional financial or resource implications which could impact on Council's budget. The delegations contained in the attachment reflect the level of expenditure for the General Manager.

LEGAL IMPLICATIONS

Legislation – Local Government Act 1993

Section 355 - How a council may exercise functions?

A function of a council may, subject to this Chapter, be exercised--

- (a) by the council by means of the councillors or employees, by its agents or contractors, by financial provision, by the provision of goods, equipment, services, amenities or facilities or by any other means, or*
- (b) by a committee of the council, or*
- (c) partly or jointly by the council and another person or persons, or*
- (d) jointly by the council and another council or councils (including by means of a joint organisation or a Voluntary Regional Organisation of Councils of which the councils concerned are members), or*
- (e) by a delegate of the council (which may, for example, be a joint organisation or a Voluntary Regional Organisation of Councils of which the council is a member).*

Section 377 General power of the council to delegate

- (1) A council may, by resolution, delegate to the general manager or any other person or body (not including another employee of the council) any of the functions of the council under this or any other Act, other than the following--
- (a) the appointment of a general manager,
 - (b) the making of a rate,
 - (c) a determination under section 549 as to the levying of a rate,
 - (d) the making of a charge,
 - (e) the fixing of a fee,
 - (f) the borrowing of money,
 - (g) the voting of money for expenditure on its works, services or operations,
 - (h) the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment),
 - (i) the acceptance of tenders to provide services currently provided by members of staff of the council,
 - (j) the adoption of an operational plan under section 405,
 - (k) the adoption of a financial statement included in an annual financial report,
 - (l) a decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6,
 - (m) the fixing of an amount or rate for the carrying out by the council of work on private land,
 - (n) the decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work,
 - (o) the review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the Environmental Planning and Assessment Act 1979,
 - (p) the power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194.,
 - (q) a decision under section 356 to contribute money or otherwise grant financial assistance to persons,
 - (r) a decision under section 234 to grant leave of absence to the holder of a civic office,
 - (s) the making of an application, or the giving of a notice, to the Governor or Minister,
 - (t) this power of delegation,
 - (u) any function under this or any other Act that is expressly required to be exercised by resolution of the council.
- (1A) Despite subsection (1), a council may delegate its functions relating to the granting of financial assistance if--
- (a) the financial assistance is part of a specified program, and
 - (b) the program is included in the council's draft operational plan for the year in which the financial assistance is proposed to be given, and
 - (c) the program's proposed budget for that year does not exceed 5 per cent of the council's proposed income from the ordinary rates levied for that year, and
 - (d) the program applies uniformly to all persons within the council's area or to a significant proportion of all the persons within the council's area.
- (2) A council may, by resolution, sub-delegate to the general manager or any other person or body (not including another employee of the council) any function delegated to the council by the Departmental Chief Executive except as provided by the instrument of delegation to the council.
- (3) A council may delegate functions to a joint organisation only with the approval, by resolution, of the board of the joint organisation.

Section 378 Delegations by the general manager

- (1) *The general manager may delegate any of the functions of the general manager, other than this power of delegation.*
- (2) *The general manager may sub-delegate a function delegated to the general manager by the council to any person or body (including another employee of the council).*
- (3) *Subsection (2) extends to a function sub-delegated to the general manager by the council under section 377(2).*

Section 379 Delegation of regulatory functions

- (1) *A regulatory function of a council under Chapter 7 must not be delegated or sub-delegated to a person or body other than--*
 - (a) *a committee of the council of which all the members are councillors or of which all the members are either councillors or employees of the council, or*
 - (b) *an employee of the council, or*
 - (c) *a county council, or*
 - (d) *a joint organisation.*
- (2) *A regulatory function of a county council under Chapter 7 must not be delegated or sub-delegated to a person or body other than--*
 - (a) *a committee of the county council of which all the members are members of the county council or of which all the members are either members of the county council or employees of the county council, or*
 - (b) *an employee of the county council, or*
 - (c) *a council.*
- (2A) *A council may delegate a regulatory function to a joint organisation only with the approval, by resolution, of the board of the joint organisation.*
- (3) *However, if--*
 - (a) *a regulatory function is delegated to a county council, the function may be delegated to the general manager and by the general manager to an employee of the county council, or*
 - (b) *a regulatory function is delegated to a council, the function may be delegated to the general manager and by the general manager to an employee of the council, or*
 - (c) *a regulatory function is delegated to a joint organisation, the function may be delegated to the executive officer and by the executive officer to an employee of the joint organisation.*

RISK IMPLICATIONS

The delegated authority to the General Manager will mitigate the risk to Council of inappropriate expenditure and ensure officers are aware of who to seek out for sign-off or approval for undertaking any of Council's activities.

STAKEHOLDER CONSULTATION

N/A

OPTIONS

N/A

CONCLUSION

Approval of the Delegations of Authority for the General Manager will enable the General Manager to efficiently manage the organisation and mitigate operational and financial risk and effectively deal with matters involving the general public.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Community Strategic Plan Item 4.2 'Strong effective and responsive Council'.

ATTACHMENTS**1. Delegations of Authority - General Manager****RECOMMENDATION**

That:

1. The Manager Human Resources Report R22/74 – General Manager Delegations be received and noted.
2. Council delegates to the General Manager, Gregory Philip Tory the authority to exercise all discretionary functions that Council is capable of delegating and is not prohibited from so doing under section 377 of the Local Government Act, 1993, but excluding any specific functions which Council has, by resolution, reserved to Council.

Delegations of Authority – General Manager

CODE	SOURCE	TITLE	DESCRIPTION	POSITION
PES124	Companion Animals Act 1998	Prohibition in public places	Authority to make orders prohibiting dogs from recreation areas, public bathing areas, shopping areas and wildlife protection areas and to prohibit cats from wildlife protection areas Pursuant to Sections 14 and 30.	General Manager
PES129	Crown Lands Act 1989, Crown Lands Regulation 2006, Crown Lands (General Reserves) By-laws 2006		Consent to declaration of Crown Land – Pursuant to s138. Ministers Power Delegated – Pursuant to s180. Reserve Trust - Pursuant to — Part 5 of the Crown Lands Act 1989 and Part 3 of the Crown Lands (General Reserves) By-laws 2006.	General Manager
PES130	Crown Land Management Act 2016		To manage Crown Lands under Councils control as required under the Act. Pursuant to s3.22	General Manager
S06		Conferences	To approve staff attendance and payment of travel and other expenses for conferences.	General Manager
GM1	Local Government (Act) 1993	General Council Delegation	(1) The General Manager may delegate any of the functions of the General Manager, other than this power of delegation.	General Manager
GM2	Local Government (Act) 1993	General Council Delegation	(2) The General Manager may sub-delegate a function delegated to the General Manager by the Council to any person or body (including another employee of the Council).	General Manager
GM3	Local Government (Act) 1993	General Council Delegation	(3) Subsection (2) extends to a function sub-delegated to the General Manager by the council under section 377 (2).	General Manager
GM4		Leave	To approve Leave for Civil Emergencies for staff in any operational area of Council in accordance with Council policy.	General Manager
GM5		Signing of Correspondence	All correspondence and Leave authorisations	General Manager
GM6	Council Policy	Expenditure – Operating Budget unlimited.	To incur unlimited expenditure subject to the expenditure being provided for in Council's Annual Operational Plan and associated budget.	General Manager

7.2 ACTIVE RESOLUTIONS MARCH

TRIM Number: R22/87

Author: Executive Assistant - General Management

PURPOSE

To update Council on any Active Resolutions as at March 2022.

SUPPORTING INFORMATION

The active resolutions are attached.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2 Strong Responsive and effective Council

ATTACHMENTS

1. Attachment A

RECOMMENDATION

That Council

1. Read and note General Manager's report R22/87.

ACTIVE RESOLUTIONS AS AT 23 MARCH 2022

<p>LACHLAN SHIRE COUNCIL REPORT TO COUNCIL MEETING TO BE HELD ON 23 MARCH 2022</p>

AUTHOR: GENERAL MANAGER

Date	Dept.	Resolution	Action Taken to Date	Expected Completion
MAR 22	GM	<p>79/2022 ALGA NATIONAL GENERAL ASSEMBLY 2022 – JOINT MOTION WITH PCC</p> <p>RESOLVED THAT</p> <p>The attached draft motion be jointly submitted with Penrith City Council to the Australian Local Government Association National General Assembly 2022.</p> <p style="text-align: right;">Harris/Phillips</p>	COMPLETE	COMPLETE
MAR 22	GM	<p>78/2022 SUNRISE MINE PROJECT - CONSENT ISSUED UNDER S.138 OF THE ROADS ACT 1993 (NSW) FOR SUNRISE MINE PROJECT WATER PIPELINE.</p> <p>RESOLVED THAT</p> <p>Council endorse the lease to SRL Ops Pty Ltd for ‘Sunrise Mine Project: Lease for Construction and Operation of Water Pipeline and Related Services in Public Road Reserves’ for those parts of the roads on which the pipeline is constructed; and</p> <p>Pursuant to s.149 of the Roads Act 1993, request that the Secretary of the Department of Planning and Environment approve the granting of the lease.</p> <p>General Manager be authorised to execute the lease agreement.</p> <p style="text-align: right;">Harris/Rees</p>	COMPLETE	COMPLETE

MAR 22	GM	<p>77/2022 ELECTRICITY PROCUREMENT – CNSWJO TENDER</p> <p>RESOLVED THAT</p> <p>Note that a reduced tender period has been considered.</p> <p>Resolve that because of the extenuating circumstances set out in the report a satisfactory result would not be achieved by inviting tenders for the aggregated procurement of electricity for large market sites and street lighting which are due to commence on 1 January 2023.</p> <p>Note that the reasons for the decision of the Council in resolution 3 are as follows:</p> <ul style="list-style-type: none"> (a) The services with respect to which the tender relates can only be provided by energy retailers. (b) Council has received expert advice that due to the nature of the relevant market, offers from those retailers which will be made in response to the request for tender will only be open for acceptance for a period of 1-2 weeks. (c) Even if the tender period was shortened to 7 days as permitted under the Regulations, some if not all of the relevant tenders would expire prior to Council being able to undertake an assessment of tenders, report the matter to Council and resolve to accept or reject any tenders. (d) This would result in Council either having no valid tenders which it is able to accept, or it would not be able to consider for acceptance all of the tenders lodged in response to the request for tender. (e) This would not be a satisfactory result for Council. <p>Delegate the authority to execute the contracts for the supply of electricity for large market sites and street lighting to the General Manager; and</p> <p>Advise Central NSW Joint Organisation of Council’s decision.</p> <p style="text-align: right;">Harris/Phillips</p>	COMPLETE	COMPLETE
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MAR 22	GM	<p>67/2022 CORRESPONDENCE FEBRUARY</p> <p>RESOLVED THAT</p> <p>Council collaborate with United Services Union in their campaign regarding rate capping in NSW Local Government.</p> <p style="text-align: right;">Harris/Carter</p>	COMPLETE	COMPLETE
MAR 22	GM	<p>52/2022 ALGA FEDERAL ELECTION PRIORITIES 2022</p> <p>RESOLVED THAT</p> <p>Council supports the national funding priorities of the Australian Local Government Association (ALGA), which would contribute an estimated \$6.39 billion per year to Australia's GDP and create 42,975 jobs; and</p> <p>Agree to support and participate in the Australian Local Government Association's advocacy for their endorsed national funding priorities by writing to the Federal Member(s) of Parliament, all known election candidates in local Federal electorates and the President of the Australian Local Government Association to:</p> <ul style="list-style-type: none"> a. express support for ALGA's funding priorities. b. identify priority local projects and programs that could be progressed with the additional financial assistance from the Federal Government being sought by ALGA; and c. seek funding commitments from the members, candidates and their parties for these identified local projects and programs. <p style="text-align: right;">Harris/Rees</p>	COMPLETE	COMPLETE

JAN 22	GM	<p>6/2022 COUNCIL RESIDENCE - 123 OFFICERS PARADE, CONDOBOLIN</p> <p>RESOLVED THAT</p> <p>The General Manager be authorised to negotiate the sale of the property as per option 1 of the report with the prospective purchaser, or any other purchaser who may submit an offer, for the property.</p> <p>The Mayor and General Manager be authorised to sign the contract documents and complete the sale once an acceptance to purchase, within the terms of option 1, has been received.</p> <p>Council authorise the affixing of the Council seal to the contract documents.</p>	<p>Negotiation of the property sale above the price detailed in option 1 was completed and accepted. Sales contract prepared by Council's solicitor and issued to purchaser for signature.</p> <p>Purchaser has taken occupancy of the property</p> <p>Settlement due 10 March 2022 COMPLETE</p>	COMPLETE
JULY 21	GM	<p>123/2021 MAYORAL MINUTE – ELIZABETH MCGREGOR PLAQUE</p> <p>RESOLVED THAT:</p> <p>Council support the unveiling of a plaque for Elizabeth McGregor at Memorial Park Condobolin and agree to contribute a maximum of \$6,800 to the cost of the project as detailed in the request from the Operation Pilgrimage Group.</p> <p style="text-align: right;">Harris/Blewitt</p>	Ongoing	NOVEMBER 2022
MAR 22	ETED	<p>75/2022 CONDOBOLIN AND DISTRICT HISTORICAL MUSEUM – EXTENSION TO MUSEUM AND DISPLAY ENHANCEMENTS PROJECT</p> <p>RESOLVED THAT</p> <p>Discussions be held with the Condobolin and District Historical Society regarding the project and determine how the available funds can be utilised and seek variations from the grant body to allow the funds to be spent.</p> <p style="text-align: right;">Mortimer/Bendall</p>	A meeting will be organised with the Condobolin and District Historical Society regarding the project before discussions are held with the grant body.	APRIL 2022

MAR 22	ETED	<p>74/2022 TOTTENHAM CARAVAN PARK MANAGEMENT OPTION AND ENHANCEMENT</p> <p>RESOLVED THAT</p> <p>That Council seek tenders for the operation and management of Tottenham Caravan Park, through a management contract which outlines the proposed enhancement works that will be undertaken, once the LRCI Phase 3 project proposal is approved.</p> <p>Harris/Phillips</p>	<p>We are still awaiting confirmation of funding under Phase 3 of the LRCI program.</p>	APRIL 2022
MAR 22	ETED	<p>73/2022 VISITOR INFORMATION CENTRE – CONSTRUCTION TENDER</p> <p>RESOLVED THAT</p> <p>That Council accepts the tender submission from Patterson Building Group Pty Ltd, incorporating the cost savings identified within their tender.</p> <p>An additional sum of \$375,617.91 from savings on other road projects be allocated to the MR57S (Gipps Way) road improvement works.</p> <p>The Mayor and General Manager be authorised to engage Patterson Building Group Pty Ltd and sign the contract documents and affix the Council seal.</p> <p>Harris/Phillips</p>	<p>A letter of acceptance has been issued to Patterson Building Group Pty Ltd and they will commence works shortly. COMPLETE</p>	COMPLETE
MAR 22	ETED	<p>60/2022 INFRASTRUCTURE CONTRIBUTIONS REFORM PUBLIC EXHIBITION</p> <p>RESOLVED THAT</p> <p>That Council lodge a formal submission in relation to the infrastructure contributions reform package that includes the matters raised within this report.</p> <p>Harris/Rees</p>	<p>A submission has been made that includes the matters raised within the report. COMPLETE</p>	COMPLETE

<p>AUGUST 21</p>	<p>ETED</p>	<p>172/2021 DRAFT BUSHFIRE PRONE LAND MAP RESOLVED THAT Following receipt of the revised mapping from the NSW RFS, the revised draft Bush Fire Prone Land Map be placed on public exhibition for a minimum period of 28 days and public submissions be invited on the revised draft map. A further report be presented to Council, following the completion of the public exhibition period, detailing any submissions received during the public exhibition period and to allow Council to consider the adoption of the map prior to it being sent to the Commissioner of NSW RFS for review and certification. Harris/Brady</p>	<p>As a result staff have met with the RFS and now have a revised map from the RFS. Due to the number of matters on public exhibition at the moment the exhibition of these draft maps has been deferred. Public exhibition is now proposed to be undertaken towards the end of March. A report will be provided to the Council meeting in May 2022.</p>	<p>MAY 2022</p>
<p>JUNE 21</p>	<p>ETED</p>	<p>142/2021 UPDATE ON GOVERNMENT FLOOD PRONE LAND PACKAGE RESOLVED THAT Council decide not to opt in to the new optional “special flood considerations” clause at this time. A further report be presented to Council in relation to the implications for the new flood planning package. Harris/Hall</p>	<p>A report will be provided to the Council meeting in April. Clarification and advice are being sought from Penrith City Council and an external consultant.</p>	<p>APRIL 2022</p>

<p>JUNE 21</p>	<p>ETED</p>	<p>141/2021 PLANNING PROPOSAL - AMENDMENT TO LACHLAN LOCAL ENVIRONMENTAL PLAN 2013 TO ALLOW AN ADDITIONAL PERMITTED USE FOR A "VEHICLE REPAIR STATION" AT 48 BROWNIES LANE, TOTTENHAM</p> <p>RESOLVED THAT</p> <p>Council endorse the preparation and lodgement of a planning proposal to amend Lachlan Local Environmental Plan 2013, to have "Vehicle Repair Station" listed as an Additional Permitted Use in Schedule 1 at 48 Brownies Lane, Tottenham, being Lots 68, 69 and 162 DP 753968 that is currently zoned R5 Large Lot Residential.</p> <ol style="list-style-type: none"> 3. Council approve the Planning Proposal for public authority consultation and public exhibition in accordance with any conditions imposed under the Gateway Determination. 4. Council seek authority from the Department of Planning, Industry and Environment to exercise the delegation of all functions of the relevant local plan making authority under Section 3.36 of the Environmental Planning and Assessment Act 1979 to make the local environmental plan to put into effect the Planning Proposal. 5. Authority be delegated to the General Manager to make any minor variations to the Planning Proposal, following receipt of the Gateway Determination. 6. A further report be brought back to Council following the public exhibition of the Planning Proposal detailing any submissions received during the public exhibition period. <p><u>In Favour:</u> Crs John Medcalf, Paul Phillips, Elaine Bendall, Melissa Blewitt, Dennis Brady, Mark Hall, Peter Harris, Melissa Rees and Brian Nelson</p> <p><u>Against:</u> Nil</p>	<p>The planning proposal has been lodged with DPIE. A gateway determination has been issued and we are working through the matters raised within the determination before public exhibition can commence. The planning proposal is expected to go on exhibition in late March 2022.</p>	<p>JUNE 2022</p>
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MAY 21	ETED	<p>92/2021 HONOUR ROLL/ACKNOWLEDGEMENT BOARD</p> <p>RESOLVED THAT</p> <p>That an Acknowledgement Board project be considered, along with other meritorious projects, for a funding application under the Stronger Country Communities Fund – Round 4.</p> <p>Subject to Council approval, and a successful grant application for the Acknowledgement Board project, expressions of interest be invited from community members to assist with the determination of appropriate criteria for a person's name to be considered for inclusion on the board. The advisory group is also to make recommendations to Council on the initial list of people's names for inclusion on the board.</p> <p>A further report be presented to Council following determination of the project funding application.</p> <p style="text-align: right;">Harris/Brady</p>	<p>The project was not supported by Council for funding under the Stronger Country Communities Fund – Round 4. Other funding opportunities will now need to be identified.</p>	APRIL 2022
DEC 20	ETED	<p>348/2020 DRAFT BUSH FIRE PRONE LAND MAP</p> <p>RESOLVED THAT</p> <p>Council adopt the recommendations of the report prepared by Integrated Consulting, as attached to this report.</p> <p>Following the completion of the tasks, recommended in Integrated Consulting's report, the draft Bush Fire Prone Land map be placed on public exhibition for a minimum period of 28 days (which will be extended over the Christmas period in accordance with the Community Participation Plan) and public submissions be invited on the draft map.</p> <p>A further report be presented to Council, following the completion of the public exhibition period, detailing any submissions received during the public exhibition period and to allow Council to consider the adoption of the plan prior to it being sent to the Commissioner of NSW RFS for review and certification.</p> <p style="text-align: right;">Harris/Bendall</p>	<p>The draft Bush Fire Prone Land Map (BFPLM) was on public exhibition until 7 April 2021.</p> <p>Public submissions have been reviewed by Council officers and a response was sent in June to NSW RFS to review.</p> <p>NSWRFS have met with Council staff to</p>	MAY 2022

			<p>provide further feedback.</p> <p>Council resolved to re-exhibit the draft maps once received from the NSWRFSS before a report is presented to Council for consideration/ adoption of the draft maps.</p> <p>Updated maps have been received and public exhibition can now commence. The exhibition was delayed, for the reasons outlined above. A report will be provided to the Council meeting in May.</p>	
SEPT 20	ETED	<p>PLANNING PROPOSAL-AMENDMENT OF LACHLAN LOCAL ENVIRONMENTAL PLAN 2013 TO INCLUDE MURRIN BRIDGE</p> <p>RESOLVED THAT</p> <p>Council endorse the preparation and lodgement of a planning proposal to amend Lachlan Local Environmental Plan 2013 to include the Murrin Bridge area.</p> <p>Council approve the Planning Proposal for public authority consultation and public exhibition in accordance with any conditions imposed under the Gateway Determination.</p> <p>Council seek authority from the Department of Planning, Industry and Environment to exercise the delegation of all functions of the relevant local plan making authority under Section 3.36 of the Environmental Planning and Assessment Act 1979 to make the local environmental plan to put into effect the Planning Proposal.</p>	<p>Discussions were held with representatives of the Department of Planning, Industry and Environment. They advised that a Planning Proposal may not be required and undertook an internal review to determine if this was the case. DPIE advised that this could not be done and that we needed to proceed with a Planning Proposal. The Planning Proposal was lodged with DPIE</p>	APRIL 2022

		<p>Authority be delegated to the General Manager to make any minor variations to the Planning Proposal, following receipt of the Gateway Determination.</p> <p>A further report be brought back to Council following the public exhibition of the Planning Proposal detailing any submissions received during the public exhibition period.</p> <p style="text-align: right;">Hall/Phillips</p>	<p>under PP2022-0169. DPIE have now advised that it can be done and we are working with DPIE and Cobar Shire Council to complete the administrative tasks to include Murrin Bridge into Lachlan LEP 2013.</p>	
MAY 20	ETED	<p>95/20 COUNCIL RESIDENCE – 123 OFFICERS PARADE, CONDOBOLIN</p> <p>RESOLVED THAT</p> <p>A Development Application be lodged to subdivide 123 Officers Parade Condobolin from Council’s current land holding;</p> <p>Authorise the Mayor and General Manager to enter into a contract for sale of No. 123 Officers Parade, Condobolin (once subdivision is complete) with a reserve price to be determined at that time.</p> <p>Investigations commence into possible replacement dwelling options and a further report be provided to Council on the outcomes of the investigation and options identified, including cost and funding implications.</p> <p style="text-align: right;">Brady/Carter</p>	<p>123 Officers Parade has now been sold.</p> <p>Investigations into replacement dwelling options have commenced.</p> <p>COMPLETE</p>	COMPLETE
FEB 20	ETED	<p>353/2019 COMPULSORY ACQUISITION OF CROWN LAND FOR THE EXPANSION OF THE WASTE FACILITY AND THE CREATION OF A NEW ACCESS ROAD AT LAKE CARGELLIGO.</p> <p>RESOLVED THAT</p> <p>Council proceed with the compulsory acquisition of the land known as Lot: 7308 and DP: 1151003 and Lot: 79 DP: 752333 for the purpose of Lake Cargelligo Waste Facility Landfill Expansion in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.</p>	<p>The Minister for Local Government has approved Council undertaking pre-acquisition procedures and the additional procedures to address Native Title in relation to the land. Proposed Acquisition Notices (PANs) will now be issued to the relevant parties in accordance</p>	APRIL 2022

		<p>Council make an application to the Minister and the Governor for approval to acquire Lot: 7308 DP: 1151003 and Lot: 79 DP: 752333 by compulsory process under section [186(1) of the Local Government Act.</p> <p>That the land is to be classified as operational land.</p> <p>Council proceed with the compulsory acquisition of the land described as Lot: 7006 DP: 1029763, Lot: 7005 DP: 1029763, Lot: 7009 DP: 1057453 and Lot: 7308 DP: 1151003 for the purpose of road access in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>Council make an application to the Minister and the Governor for approval to acquire Lot: 7006 DP: 1029763, Lot: 7005 DP: 1029763, Lot: 7009 DP: 1057453 and Lot: 7308 DP: 1151003 by compulsory process under section 177(1) of the Roads Act.</p> <p>The General Manager be delegated authority to sign the application and affix Council's Seal.</p> <p style="text-align: right;">Brady/Hall</p>	<p>with the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>.</p> <p>Meetings were held in early February with a company that specialises in Crown land matters to determine whether they can provide any assistance in this matter and further correspondence is now taking place to expedite the matter.</p>	
FEB 18	ETED	<p>28/18 LAKE CARGELLIGO WASTE FACILITY – LAND ACQUISITION RESOLVED THAT:</p> <p>Approve the proposal to acquire 72,700 square metres of crown land comprising part lot 7308 DP 1151003, lot 7009 DP 1057453 and lots 7005 and 7006 DP: 1029763.</p> <p>Authorise the General Manager to lodge a Compulsory Acquisition Consent to Acquire Crown Land Application to the Department of Industry – Lands.</p> <p>The DIS provide an estimated cost of the access road to the March Ordinary Council meeting.</p> <p style="text-align: right;">Phillips/Hall</p>	<p>NSW Aboriginal Land Council has sent a letter to the Minister requesting a part withdrawal of the Aboriginal Land Claim (ALC) from respective lots identified for acquisition, resolving the ALC matter.</p> <p>Status search undertaken by NSW Crown Lands revealed no past use has extinguished or resolved Native Title. Council's Native Title Manager is</p>	APRIL 2022

			<p>investigating the process to resolve or extinguish Native Title.</p> <p>Refer to resolution above. The matter above needs to be resolved before the acquisition process can continue.</p>	
DEC 2017	ETED	<p>326/17 HERITAGE COMMITTEE MEETING 22 NOVEMBER 2017 RESOLVED THAT: Adopt the recommendations made by the Heritage Advisory Committee as follows;</p> <p>a) That Council implement a Conservation Management Plan for small rural cemeteries within the Shire. b) That Council award \$6,000 to Meredith Ervin for works to the NAB and residence in Lake Cargelligo; \$6,000 to Katrina & Jim Thomas for restoration works at Melrose Homestead, and \$2,000 to the Tottenham & Albert Cemetery Committee for headstone restoration.</p> <p style="text-align: right;">Rees/ Frankel</p>	<p>Melrose Homestead – funds acquitted. Cemetery funds acquitted. Ervin – works not complete and funds now no longer available. The Heritage Advisor has provided a quote for the preparation of the CCMP for \$9,900. The Heritage Advisor was initially to prepare the plan for Condobolin in December 2018. However the heritage advisor was focused on the completion of the Beech Periscope in Memorial Park and ensuring that Council submitted applications for a number of grants which were available in the heritage space, including the grant for the Aboriginal Heritage Study. The Heritage</p>	<p>2022– Progressive delivery and completion.</p>

			Advisor visited Tottenham, Albert and Fifield cemeteries in May 2020. Draft Plans for Albert, Tottenham, Tullibigeal and Fifield have been provided by the Heritage Advisor and are being reviewed by Council Officers.	
MAR 22	C&CS	<p>72/2022 TENDERING - REGIONAL CONTRACT FOR THE SUPPLY AND DELIVERY OF BULK FUEL (JROC) RESOLVED THAT Council agrees to participate in a regional contract for the supply and delivery of bulk fuel.</p> <p>The Central NSW Joint Organisation of Council's be advised of Council's decision.</p> <p style="text-align: right;">Harris/Mortimer</p>	In progress	In progress
MAR 22	C&CS	<p>71/2022 RATES ASSESSMENT NUMBER 1049216 - WRITE OFF OF OUTSTANDING RATES AND INTEREST RESOLVED THAT Council approve the write-off of the 2016/2017 FY rate levy of \$50,122.02 on Assessment 1049216.</p> <p>Council approve the write-off of interest relating to the unpaid 2016/2017 FY levy of in excess of \$19,100 on Assessment 1049216.</p> <p style="text-align: right;">Harris/Bendall</p>	Write off has been actioned. COMPLETE	COMPLETE
MAR 22	C&CS	<p>70/2022 RATES AND CHARGES DONATIONS – 2021/22 RESOLVED THAT Council determine the amount \$148.40 of any rates and charges concession to be granted to the Anglican Church Albert, assessment 1000319.</p> <p style="text-align: right;">Harris/Bendall</p>	Payment made 3/3/22. COMPLETE	COMPLETE

MAR 22	C&CS	<p>59/2022 ARIC FEES, REASONABLE EXPENSES AND FACILITIES POLICY RESOLVED THAT Subject to any changes Council wishes to make being incorporated, the ARIC Fees, Reasonable Expenses and Facilities Policy be adopted Harris/Phillips</p>	<p>Distributed to ARIC and uploaded to the ARIC section of the Council website. COMPLETE</p>	COMPLETE
MAR 22	C&CS	<p>58/2022 QUARTERLY BUDGET REVIEW 2 2022 FY RESOLVED THAT The Quarterly Budget adjustments and reserve movements be adopted as presented. Harris/Carter</p>	<p>QBR2 uploaded to the accounting software. COMPLETE</p>	COMPLETE
MAR 22	C&CS	<p>57/2022 DONATIONS Council provide a \$300 donation to the Country Women’s Association – Oxley Group for their 2022 Junior Public Speaking Competition. Council extend an invitation to local students who participated in the competition to speak at a future Council meeting Carter/Bendall</p>	<p>Donation paid 03/03/2022. Correspondence issued with invitation to speak. COMPLETE</p>	COMPLETE
FEB 22	C&CS	<p>37/2022 RATES AND CHARGES DONATIONS 2021/22 RESOLVED THAT Council determine the amount of any rates and charges concession to be granted to the Rotary Club Condobolin’s Condon St property, assessment 1003888 to be \$1386. Phillips/Carter</p>	<p>This has been paid on the 24/02/2022. Correspondence issued 7/2/22. COMPLETE</p>	COMPLETE
FEB 22	C&CS	<p>RESOLUTION 2022/1 Moved: Cr Melissa Blewitt Seconded: Deputy Mayor Paul Phillips That Council donate the amount of \$450.00 to Koori Kids – NAIDOC Week 2022. CARRIED</p>	<p>Letter emailed to Koori Kids on 7/02/2022. Cheque Req. form completed and given to Finance for payment. Email requested list of schools supported & number of packs sent to each school in the LGA. COMPLETE on 10/02/2022</p>	COMPLETE

FEB 22	C&CS	<p>13/2022 AUDIT RISK AND IMPROVEMENT COMMITTEE RECRUITMENT PROCESS The draft Expression of Interest package for the recruitment of the ARIC Chairperson be adopted.</p> <p>The draft ARIC Chairperson Performance Review procedure be adopted.</p> <p style="text-align: right;">Brady/Mortimer</p>	<p>EOI issued on website and advertising progressed by Comms Officer. EOI to be lodged before 5pm on 24/02/2022.</p> <p>A report for an appointment decision will be submitted to the March meeting.</p> <p>In progress</p>	In progress
OCT 21	C&CS	<p>253/3021 LEASE AGREEMENT – 17 MCDONNELL ST CONDOBOLIN RESOLVED THAT A new 5 year lease be offered to Forbes Veterinary Clinic for the use of 17 McDonnell Street Condobolin, as per option 1 of the report.</p> <p>The new lease document be prepared by Council’s legal representative registered with NSW Land Registry Services once signed by both parties.</p> <p>The Mayor and General Manager be authorised to sign the new lease agreement and attach the Council Seal if required.</p> <p style="text-align: right;">Bendall/Phillips</p>	<p>Lease submitted to the lessee’s for signing.</p> <p>IN PROGRESS</p>	IN PROGRESS
MAR 22	IS	<p>76/2022 TENDER ASSESSMENT – CNSWJO SUPPLY OF LINEMARKING SERVICES RESOLVED THAT Council accept the tenders from</p> <ul style="list-style-type: none"> Avante Linemarking, Central West Linemarking, COMPLETE Linemarking, and Oz Linemarking <p>for the supply and delivery of line marking services and advise CNSWJO of that decision.</p>	<p>Contract Documents supplied to tenderers. Awaiting returned documents</p>	APRIL 2022

		<p>The Mayor and General Manager be authorised to sign the contract documents and affix the Council seal if required.</p> <p style="text-align: right;">Harris/Bendall</p>		
MAR 22	IS	<p>63/2022 LAKE CARGELLIGO CRICKET NETS – LICENCE WITH DEPARTMENT OF EDUCATION</p> <p>RESOLVED THAT</p> <p>Council decline to accept and sign the proposed licence agreement with Secretary of the Department of Education and investigate an alternate location to construct the Lake Cargelligo Cricket Nets.</p> <p style="text-align: right;">Harris/Phillips</p>	<p>DET advised of resolution.</p> <p>Meeting held with Lake Cargelligo Principal to discuss the matter further. He requested that amendments be made to the licence to find a compromise</p>	MAY 2022
FEB 22	IS	<p>42/2022 TENDER ASSESSMENT – NERATHONG BRIDGE DESIGN AND CONSTRUCTION</p> <p>RESOLVED THAT</p> <p>The tender submission from Murray Constructions Pty Ltd be accepted.</p> <p>The Mayor and General Manager be authorised to execute the contract documents and affix the Council seal.</p> <p style="text-align: right;">Carter/Bendall</p>	COMPLETE	MARCH 2022
FEB 22	IS	<p>40/2022 TENDER ASSESSMENT – MURIE CREEK AND SMYTH'S CORNER CULVERT INSTALLATION</p> <p>RESOLVED THAT</p> <p>The tender submission from Folwick Construction Pty Ltd be accepted.</p> <p>The Mayor and General Manager be authorised to execute the contract documents and affix the Council seal.</p> <p style="text-align: right;">Carter/Bendall</p>	See Council Report	APRIL 2022

FEB 22	IS	<p>32/2022 TREE ASSESSMENT – 47 ORANGE STREET, CONDOBOLIN</p> <p>The tree in front of 47 Orange Street be removed as requested and be replaced with a more suitable species of street tree.</p> <p>Plant two additional new suitable trees in appropriate location, with a view to the removal of the other mature Sugar Gum trees in future years.</p> <p style="text-align: right;">Rees/Bendall</p>	<p>Tree removed. New trees to be planted</p>	APRIL 2022
FEB 22	IS	<p>29/2022 FY21/22 ROADWORKS MONTHLY REPORT UPDATE FOR NOVEMBER/DECEMBER</p> <p>RESOLVED THAT</p> <p>An application for funding of \$800,000 be submitted to the Federal Remote Roads Upgrade Pilot Program for a \$1 million upgrade project on SR 91 Marsden Road.</p> <p style="text-align: right;">Rees/Bendall</p>	COMPLETED	COMPLETE
OCT 21	IS	<p>246/2021 TREE ASSESSMENT – 50 BATHURST STREET, CONDOBOLIN</p> <p>RESOLVED THAT</p> <p>Council decline the request for removal and replacement of the tree due to the significant amenity and shade benefit it provides in Bathurst Street.</p> <p>Council reduce the risk to person and property through continuing to trim the tree branches to maintain clearance from the building and awning, lift pavers and trim the troublesome roots and reinstall pavers.</p> <p style="text-align: right;">Hall/Phillips</p>	<p>Proponent advised Tree trimming completed. Footpath maintenance works planned.</p>	APRIL 2022
OCT 21	IS	<p>243/2021 FY21/22 UTILITIES MONTHLY UPDATE FOR SEPTEMBER</p> <p>RESOLVED THAT</p> <p>Refer the RNSW842 Sewage Effluent Reuse Management System project costings for Tottenham to the Project Steering Committee for further discussion, highlighting the high ongoing cost for the proposed system.</p> <p style="text-align: right;">Harris/Hall</p>	<p>Further discussions required prior to Council reconsidering</p>	APRIL 2022

OCT 21	IS	<p>242/2021 LACHLAN SHIRE COUNCIL TRAFFIC COMMITTEE MEETING SEPTEMBER 2021</p> <p>RESOLVED THAT</p> <p>Council support the following recommendations from Traffic Committee:</p> <ul style="list-style-type: none"> (a) The disabled car park at the Canada Street Doctor Surgery in Lake Cargelligo be sign posted and delineated to comply with the relevant Australian Standard and the ramp be modified to be made more mobility friendly by reducing the “lip” in the pavers. (b) The disabled car park at Condobolin Library in Bathurst Street be altered to comply with Australian Standards by reconstructing the kerb and gutter, reducing the slope, adding the line and artwork and the installation of a bollard. (c) The disabled car park at the intersection of Bathurst and William Street be deferred and considered with future CBD upgrades. (d) The “loading zone” signage request be declined, instead install “no parking” sign at the post box to comply with sect 199 of Road Rules Regulations. (e) The design of Maitland Street and Boona Road be adopted. With reprioritisation of Maitland Street, including staggering of Boona Road, the site boards and stop signs. (f) The traffic control plan for West Milby Gymkhana event be endorsed. (g) The design of the traffic facilities in the Foster Street upgrade be endorsed, including Foster, Lake, Canada and Lorne Street intersections, installation of pedestrian islands, disabled parking, line marking and road signage. <p style="text-align: right;">Hall/Phillips</p>	<p>Works delayed with staff directed to other priorities.</p> <p>COMPLETED</p> <p>COMPLETED</p> <p>COMPLETED</p> <p>Construction works to commence shortly</p> <p>COMPLETED</p> <p>Tender released. Assessment report to April meeting</p>	<p>APRIL 2022</p> <p>COMPLETED</p> <p>COMPLETED</p> <p>COMPLETED</p> <p>APRIL 2022</p> <p>COMPLETED</p> <p>APRIL 2022</p>
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SEPT 21	IS	<p>223/2021 TOTTENHAM RESERVOIR – MURAL PAINTING</p> <p>RESOLVED THAT</p> <p>Council allocate \$10,000 to the Tottenham Mural Project from the reserve for contributions to mural projects.</p> <p>The scope of works for other Water Fund Capital Works items in Tottenham, as follows, be reduced to fund the remediation of the Tottenham Reservoir.</p> <ul style="list-style-type: none"> a. Water Main renewal \$46,394 – reduce length of water main renewal. b. Tottenham potable water standpipe \$40,000 – reduce scope of works to deliver a partial upgrade. <p style="text-align: right;">Phillips/Harris</p>	<p>Project application rejected for LRCI - phase 3. Alternative funding being investigated</p> <p>Purchase order issued for works</p>	JUNE 2022
JUNE 21	IS	<p>147/2021 BURCHER WATER TREATMENT UPDATE</p> <p>RESOLVED THAT</p> <p>The outcomes from the stakeholder information session held on 1 June 2021 be noted.</p> <p>Council provide guidance on the matter of water supply for the community of Burcher.</p> <p style="text-align: right;">Harris/Bendall</p>	Ongoing	Ongoing
MAY 21	IS	<p>107/2021 DENISON STREET FOOTPATH CONSTRUCTION REQUEST</p> <p>RESOLVED THAT</p> <p>Consideration be given to allocating \$15,000 for the full replacement of the paved footpath on the eastern side of Denison Street from Molong Street to Oxley Street from a future round of the Local Road and Community Infrastructure Fund.</p> <p>Landscaping, irrigation and turf work in Denison Street, adjacent to the Railway Hotel be completed and maintained by the proprietor of the</p>	<p>Consideration to be given to this in FY22/23 footpath budget</p>	JUNE 2022

		property subject to the Director of Infrastructure's approval of any proposed work. Harris/Phillips		
APR 20	IS	91/2020 NOTICE OF MOTION - CRICKET NETS LAKE CARGELLIGO RESOLVED THAT The cricket practice nets proposed for construction at the Lake Cargelligo Recreation Ground be relocated to the south west corner of the Lake Cargelligo Central School recreational grounds. Item 1 be subject to an appropriate signed Memorandum of Understanding with the NSW Department of Education. Phillips/Hall	Licence amendments being investigated.	MAY 2022
APR 17	IS	86/17 PARKS, RESERVES & RECREATIONAL FACILITIES – 5 YEAR STRATEGIC PLAN RESOLVED THAT 1. Council support the development of a strategic plan for its parks, reserves and recreational facilities using in house staff for the period FY18/19 to FY22/23. 2. Director Infrastructure Services and Manager Recreation submit a draft strategic plan for Council consideration before 1 July 2018. Hall/Carter	Dept feedback received for SRA POM. Ongoing work required for other POM's.	JUNE 2022

MAR 19	IS	<p>2019/54 ASSET MANAGEMENT PLANS - TRANSPORT, WATER, SEWER, BUILDING, RECREATION RESOLVED THAT Council defer advertising the AMP until the schedule of actions are inserted into the document. Council note the summary of key issues raised in the asset management plans as identified in this report. Council consider the need to increase funding for local roads and potentially other asset classes like buildings (while maintaining a financially sustainable position) as part of the next revision of its Long Term Financial Plan.</p>	<p>DRAFT plans prepared for Parks and Reserves, Utilities, Buildings and Roads.</p> <p>Submission of AMP will be deferred until new Council. Asset Management Policy also to be updated and presented to Council.</p>	JUNE 2022
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8 CORPORATE AND COMMUNITY SERVICES

8.1 DONATIONS

TRIM Number: R22/66

Author: Administration Officer - Corporate & Community Services

PURPOSE

Council is asked to consider requests for monetary and in-kind support for community events to be held in the 2021/2022 financial year.

SUPPORTING INFORMATION

A copy of the requests for donation are included as an attachment.

BACKGROUND

Throughout the year Council receives requests from individuals, community groups and sporting clubs for financial and in-kind support. This support may promote the liveability of the shire or enable residents to undertake representation in their chosen sport or activities outside of the shire.

ISSUES AND COMMENTS

Condobolin Clay Target Club Inc.

Condobolin Clay Target Club Inc. held its Annual Club Championship Shoot on Sunday 6 March 2022. The club is requesting a donation of \$1,000.00. The request was only received on 28 February 2022. Please note the policy does state that retrospective applications will not be considered and all applications should be received at least 28 days before the event [refer page 2 item (vii)]. Council has in the past, approved retrospective applications.

Council have donated \$1,000.00 from 2018 to 2021.

RSL LifeCare – William Beech Gardens

RSL LifeCare – William Beech Gardens are hosting their third in house Biggest Morning Tea on Thursday 19 May 2022. They are requesting a donation for this event although they have not specified an amount. Council did email William Beech Gardens asking for a specific donation amount but as of the date of this report, no response had been received. In 2021 Council donated \$200.00.

At the March strategic briefing, Councillors did raise an option to make a direct donation to Biggest Morning Tea, rather than through the RSL event. This is possible via a credit card payment online direct to the Cancer Council.

FINANCIAL AND RESOURCE IMPLICATIONS

A provision was made in the FY2021/2022 budget to provide cash and in-kind support for Community events. There is sufficient budget remaining to fund the above requests. A copy of the donations paid for the year to 13 March 2022 is attached showing \$27,550 remaining before this donation is approved.

LEGAL IMPLICATIONS

There are no known legal implications.

RISK IMPLICATIONS

There is reputational risk for Council when making decisions to approve or not to approve particular requests.

STAKEHOLDER CONSULTATION

Councillors - March Strategic briefing

OPTIONS

1. Provide the full amount of the requested donation.
2. Vary the amount of the donation.

Council is asked to consider and make a resolution on the amount of any donation it wishes to provide.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.2.1 Council is financially sustainable and provides services at a level expected by the community.

ATTACHMENTS

1. **Condobolin Clay Target Club Inc.**
2. **RSL LifeCare**
3. **Donations 130322**

RECOMMENDATION

That:

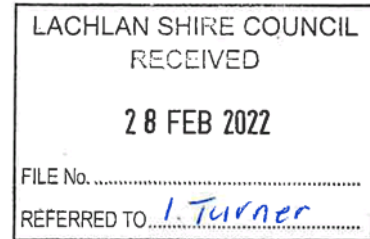
1. The Director of Corporate and Community Services Report No. R22/66 be received and noted.
2. Council provide a donation to the Condobolin Clay Target Club Inc. for their 2022 Annual Club Champion Shoot.
3. Council provide a donation to:
 - a. RSL LifeCare William Beech Gardens for their morning teaOR
 - b. directly to the Biggest Morning Tea through the Cancer Council.

CONDOBOLIN CLAY TARGET CLUB INC.

ABN. 36 959 527 116

c/- P O Box 98
 Condobolin NSW 2877

Phone 0448619092 (Mob.)
 Email conductc@outlook.com



27 February 2022

General Manager
 Lachlan Shire Council
 P O Box 216
 CONDOBOLIN NSW 2877

Dear Sir

RE: REQUEST FOR DONATION

On Sunday 6th March 2022 the Condobolin Clay Target Club will host its Annual Club Championship Shoot. Some 60 shooters are expected to attend, each representing their Clubs from throughout NSW, VIC or QLD. Each is vying to be crowned Champion for the day in their grade, lady, junior or veteran category.

Our Club has an excellent reputation for the way this event is run and the prizes we offer. As a not - for profit organization we are seeking support for this year's event by way of a cash donation to assist us to maintain a high standard. In past years Council has supported the Club under various Community Grant Schemes or by way of a straight donation.

As a small sporting club we rely heavily on sponsorships to successfully run the above mentioned event. The event is at jeopardy in terms of its continuing success if we are unable to at least maintain the same level of sponsorships as in previous years.

Each year the local Club looks to make the shoot better than the year before and so bring a bigger amount of competitors the following year. The spin off effect of this is that the township also stands to benefit as more dollars are spent by visitors and the Club alike in the purchase of provisions.

As mentioned above the event is run on a not - for profit basis as most of the nomination fees paid by the competitors on the day are used to run the day and purchase crowning sashes and cartridges that compliment any cash contribution gained through sponsorship.

For our 2022 event we seek Council's assistance of a cash donation for \$1000. In return for this we will acknowledge your assistance in advertisements (and on the day) and the ability to display signage at the grounds on the day.

We hope you can look favourably on our request as this will ensure that the event continues to go forward.

Should you need to discuss the matter please contact ;
Daniel Colley : 0448619092
David Cooney :0428952288

Yours Sincerely



Daniel Colley
President



RSL Lifecare – William Beech Gardens
2 Quirk Drive
Condobolin NSW 2877
02 68956500

3rd March 2022

Greg Troy

Lachlan Shire Council

council@lachlan.nsw.gov.au

RSL Life Care William Beech Gardens, Australia's Biggest Morning Tea 2022

Dear Greg,

RSL Life Care William Beech Gardens are hosting our 3rd in house Biggest Morning Tea on Thursday 19th May 2022, this year the host is myself, Casey Owens Administration Assistant.

We would like to reach out to our suppliers / Contractors and ask if they can make a donation of some sort towards our morning tea, or a prize to be raffled off in the raffle we are holding on the day.

We understand the current times are tough, and appreciate your time. If a donation is not an option and you would like to make a cash donation please contact me for the donation link.

Regards

Casey Owens

Administration Assistant

**2021/22 DONATIONS BUDGET
AS AT 13/03/2022**

Organisation/Individual	Work order number	Annual Budget for Special Events - in kind	General Ledger- Master/sub account number	Annual Budget for Community Events - specified donations & contributions	Amount paid for Community Events - specified donations & contributions	General donations - elected members	Rates/water - elected members	Community Events - general	Special Events-in kind support only	Donation Purpose
Master.sub					3820.various	3020.0405	3020.0406	3820.0460	3230.509	
Annual Budget						\$ 26,680	\$ 9,000	\$ 30,550		
ottenham Blue Light (Youth centre)							\$2,168			Donation - Rates & water account Q1 & Q2 1023781
onald McDonald House Orange						\$600				Donation - October 2021
ottenham Anglican Church							\$139			Donation - Assessment 1000319
ibert Anglican Church							\$148			Donation - Assessment 1000319
otary Club of Lake Cargelligo						\$1,000				Donation - Christmas Carnival fire works
rcy Kirk - Speak up						\$200				Speak up event
ullibigeal Central School						\$100				Presentation event
ottenham Christmas Tree						\$100				Presentation event
ondobolin High School						\$100				Presentation event
ake Cargelligo Central School						\$100				Presentation event
est Milby Rodeo & Gymkhana						\$1,000				Event donation
ondobolin PAH & I Association						\$2,000				Event donation - Jan 22
ullibigeal Pool Committee						\$500				Christmas event
ottenham Central School						\$100				Donation - August 2021
oori Kids						\$450				NAIDOC week - Donation - January 2022
ondobolin Rotary Club						\$1,000	\$1,386			Event donation - January 2022 + rates 1003888
ottenham CWA							\$1,037			Donation - Rates Account 1025830
ullibigeal CWA							\$682			Donation - Rates Account 1022913
xley CWA						\$300				Donation - Feb 22
ondobolin Chamber of Commerce								\$3,000		Donation - October 2021
ondobolin Pistol Club										
onations - NAIDOC week			3820.409	\$1,440	\$0					
urrin Bridge Programs & Events			3820.494	\$20,890	\$0					
Western Plains Regional Development			3820.476	\$54,440	\$26,685					
ower Lachlan Community Services			3820.477	\$54,440	\$54,440					
ottenham Welfare Council			3820.478	\$4,160	\$4,000					
ullibigeal Progress Association			3820.479	\$4,160	\$0					
ake Cargelligo Community Gym			3820.483	\$6,830	\$0					
ullibigeal Pool operations			3720.405	\$45,000	\$0					
ur Lady of Lourdes Catholic Church Lake Cargelligo							\$900			Donation - Rates Account 1017439
St Isadore Catholic Church - Tullibigeal							\$900			Donation - Rates Account 1023692
pecial Event - Condobolin Races	812	\$10,080							\$17,942	
pecial Event - Pony Club Condobolin	1,062	\$650							\$27	
pecial Event - Breast Screen Van Movement	1,081	\$470							\$0	
pecial Event - Yellow Mountain Cross Country	1,093	\$1,310							\$1,206	
pecial Event - RSL Pipe band Tattoo	1,092	\$4,400							\$0	
pecial Event - Milby Sports	1,234	\$2,640							\$2,891	In kind support
pecial Event - Condo 750	1,071	\$4,890							\$0	
pecial Event - ANZAC day	1,072	\$4,330							\$0	
pecial Event - Condobolin B&S	1,138	\$0							\$0	
pecial Event - Condobolin Show	1,163	\$16,350							\$0	
pecial Event - Tottenham Races	813	\$8,020							\$4,175	
pecial Event - Tullibigeal Carols	1,365	\$0							\$759	In kind support
pecial Event - Tullibigeal Races	1,061	\$2,720							\$0	
pecial Event - Tullibigeal Gymkhana	1,232	\$910							\$0	
pecial Event - Tottenham Gymkhana	1,231	\$3,550							\$0	
pecial Event - Lake Cargelligo Show	1,221	\$1,720							\$0	
ottenham Christmas event	1,364	\$0							\$408	In kind support
pecial Event - NAIDOC Week	1,505	\$2,150							\$0	
pecial Event - Lachlan Christmas Fiesta	1,873	\$3,580							\$4	In kind support
pecial Event - Rotary Christmas event Lake Cargelligo	1,363	\$0							\$2,326	In kind support
pecial Event - Rotary Christmas event Condobolin	1,362	\$0							\$2,701	In kind support
pecial Event - White Ribbon march	2,653	\$0							\$0	
TOTAL		\$67,770		\$191,360	\$85,125	\$7,550	\$7,361	\$3,000	\$32,439	
Total paid						\$ 7,550	\$ 7,361	\$ 3,000	\$ 32,439	
Annual Budget - General (GL3020.405)						\$ 27,000				
Annual Budget - Rates/water (GL3020.406)							\$ 9,000			
Annual Budget - Special events (GL3230.509)									\$ 67,770	
Annual Budget - Community Events (GL3820.460)								\$ 30,550		
Balance Remaining						\$ 19,450	\$ 1,639	\$ 27,550	\$ 35,331	

8.2 INVESTMENTS AS AT 28 FEBRUARY 2022

TRIM Number: R22/67

Author: Financial Accountant

PURPOSE

The *Local Government (General) Regulation 2005 section 212* specifies that Council's Responsible Accounting Officer must provide elected members with a monthly written report detailing the funds invested by Council. The report must include information up to the last day of the month immediately preceding the meeting.

The Responsible Accounting Officer must also provide a certificate stating whether the investments have been made in accordance with the Act, the Regulations and Council's investment policy.

SUPPORTING INFORMATION

Council's general bank account reconciled balance at 28 February 2022 is \$2,030,931.

Investments held at 28 February 2022 totalling \$52,489,535 are set out in Attachment 1.

Responsible Accounting Officer Certificate

I certify that the bank accounts and investments have been reconciled with the Council's general ledger as at 28 February 2022, and that investments have been made in accordance with the *Local Government Act, Local Government (General) Regulation 2005* and Council's Investment Policy.

Karen Pegler
Responsible Accounting Officer

FINANCIAL UPDATE

As at the end of February 2022, Council's portfolio is compliant across its counterparty and credit quality limits. Over the past 12 months, the portfolio, excluding on call cash, returned +0.90% p.a., outperforming bank bills by 0.87% p.a.

The official cash rate remains at 0.10%. This low rate will continue to have a negative impact on Council's interest income.

Geopolitical risks have escalated after Russia's move to invade Ukraine in February, with markets now factoring the ramifications on global economic growth after various sanctions were imposed by Western countries around the world.

Domestically, Governor Lowe has commented that interest rate rises starting later in 2022 were deemed "*a plausible scenario*", but he also stated "*it's still quite plausible that the first increase...is a year or longer away*".

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Investments are made in accordance with Council's Investment Policy and the Community Strategic Plan/Delivery Program Item 4.2.1, which aims to ensure that "Council is financially sustainable and provides services at a level expected by the community".

CONCLUSION

Investments will continue to be managed so Council can meet its cash commitments as and when they fall due.

ATTACHMENTS

1. Investment Report as at 28 February 2022

RECOMMENDATION

That:

1. The Director Corporate and Community Services Report No. R22/67 be received and noted.



Investment Report

01/02/2022 to 28/02/2022



Portfolio Valuation as at 28/02/2022

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Accrued	Accrued MTD
Newcastle Permanent	BBB	TD	GENERAL	Quarterly	05/03/2019	08/03/2022	2.9500	500,000.00	3,434.93	1,131.51
Members Equity Bank	BBB+	TD	GENERAL	At Maturity	23/03/2021	23/03/2022	0.5000	1,000,000.00	4,698.63	383.56
Macquarie Bank	A+	TD	GENERAL	At Maturity	23/03/2021	23/03/2022	0.4900	1,000,000.00	4,604.66	375.89
BOQ	BBB+	TD	GENERAL	Annual	06/05/2020	10/05/2022	1.4500	500,000.00	5,939.04	556.16
AMP Bank	BBB	TD	GENERAL	Annual	24/11/2020	23/05/2022	0.7500	1,000,000.00	1,993.15	575.34
BOQ	BBB+	TD	GENERAL	At Maturity	27/05/2020	24/05/2022	1.3000	1,000,000.00	22,901.37	997.26
Members Equity Bank	BBB+	TD	GENERAL	At Maturity	09/06/2021	14/06/2022	0.5000	1,000,000.00	3,630.14	383.56
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	09/06/2021	14/06/2022	0.4500	2,000,000.00	6,534.25	690.41
AMP Bank	BBB	TD	GENERAL	Annual	11/06/2020	14/06/2022	1.4000	750,000.00	7,565.75	805.48
AMP Bank	BBB	TD	GENERAL	Annual	22/12/2020	21/06/2022	0.7500	750,000.00	1,063.36	431.51
BOQ	BBB+	TD	GENERAL	Annual	23/06/2020	28/06/2022	1.2500	1,000,000.00	8,595.89	958.90
BOQ	BBB+	TD	GENERAL	Annual	22/07/2020	26/07/2022	1.0000	600,000.00	3,649.32	460.27
Auswide Bank	BBB	TD	GENERAL	At Maturity	18/08/2020	23/08/2022	0.9000	500,000.00	6,904.11	345.21
Auswide Bank	BBB	TD	GENERAL	At Maturity	27/08/2020	29/08/2022	0.9000	750,000.00	10,189.73	517.81
Westpac	AA-	TD	GENERAL	Quarterly	26/08/2020	30/08/2022	0.8200	1,000,000.00	22.47	22.47
Bank of Sydney	Unrated	TD	GENERAL	Annual	26/08/2021	30/08/2022	0.6500	1,500,000.00	4,995.21	747.95
BOQ	BBB+	TD	GENERAL	At Maturity	26/08/2020	30/08/2022	0.9500	1,000,000.00	14,367.12	728.77
Westpac	AA-	TD	GENERAL	Quarterly	08/09/2020	08/09/2022	0.7800	1,500,000.00	2,660.55	897.53



Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Accrued	Accrued MTD
NAB	AA-	TD	GENERAL	Annual	08/09/2020	08/09/2022	0.8000	1,500,000.00	5,720.55	920.55
NAB	AA-	TD	GENERAL	Annual	08/09/2020	13/09/2022	0.8000	1,500,000.00	5,720.55	920.55
WAW Credit Union	Unrated	TD	GENERAL	Annual	08/09/2020	13/09/2022	1.0500	500,000.00	2,502.74	402.74
Bank of Sydney	Unrated	TD	GENERAL	Annual	08/09/2021	04/10/2022	0.6400	500,000.00	1,525.48	245.48
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	20/10/2021	20/10/2022	0.4200	500,000.00	759.45	161.10
BOQ	BBB+	TD	GENERAL	Annual	20/10/2020	20/10/2022	0.8000	500,000.00	1,446.58	306.85
AMP Bank	BBB	TD	GENERAL	Annual	23/11/2021	29/11/2022	1.0000	1,000,000.00	2,684.93	767.12
NAB	AA-	TD	GENERAL	Annual	27/11/2020	29/11/2022	0.6300	500,000.00	793.97	241.64
NAB	AA-	TD	GENERAL	Annual	10/12/2020	13/12/2022	0.6300	500,000.00	699.04	241.64
Warwick Credit Union	Unrated	TD	GENERAL	Annual	10/02/2021	13/02/2023	0.6500	1,000,000.00	338.36	338.36
Warwick Credit Union	Unrated	TD	GENERAL	Annual	09/02/2021	14/02/2023	0.6500	500,000.00	178.08	178.08
ING Direct	A	TD	GENERAL	Annual	17/02/2022	21/02/2023	1.0200	1,000,000.00	335.34	335.34
WAW Credit Union	Unrated	TD	GENERAL	Annual	02/03/2021	02/03/2023	0.7000	500,000.00	3,490.41	268.49
BNK Bank	Unrated	TD	GENERAL	Annual	30/03/2021	04/04/2023	0.7000	900,000.00	5,799.45	483.29
NAB	AA-	TD	GENERAL	At Maturity	13/04/2021	18/04/2023	0.6000	1,000,000.00	5,293.15	460.27
BNK Bank	Unrated	TD	GENERAL	Annual	04/05/2021	09/05/2023	0.7000	1,000,000.00	5,772.60	536.99
AMP Bank	BBB	TD	GENERAL	Annual	04/05/2021	09/05/2023	0.7000	1,000,000.00	5,772.60	536.99
MyState Bank	BBB	TD	GENERAL	Annual	04/05/2021	09/05/2023	0.5500	1,000,000.00	4,535.62	421.92
NAB	AA-	TD	GENERAL	Annual	25/05/2021	23/05/2023	0.6300	2,000,000.00	9,665.75	966.58
ING Direct	A	TD	GENERAL	Annual	08/06/2021	13/06/2023	0.5000	500,000.00	1,821.92	191.78





Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Accrued	Accrued MTD
ING Direct	A	TD	GENERAL	Annual	15/06/2021	13/06/2023	0.5000	750,000.00	2,660.96	287.67
Westpac	AA-	TD	GENERAL	Quarterly	06/07/2021	11/07/2023	0.5600	1,000,000.00	828.49	429.59
AMP Bank	BBB	TD	GENERAL	Annual	08/09/2021	05/09/2023	0.7500	500,000.00	1,787.67	287.67
Westpac	AA-	TD	GENERAL	Quarterly	30/11/2021	05/12/2023	1.1900	750,000.00	24.45	24.45
Westpac	AA-	TD	GENERAL	Quarterly	09/02/2022	13/02/2024	1.5800	500,000.00	432.88	432.88
Bendigo and Adelaide	BBB+	TD	GENERAL	Quarterly	22/02/2022	27/02/2024	1.6500	500,000.00	158.22	158.22
Westpac	AA-	TD	GENERAL	Quarterly	18/06/2021	18/06/2024	0.8000	1,500,000.00	2,334.25	920.55
Westpac	AA-	TD	GENERAL	Quarterly	06/07/2021	09/07/2024	0.8000	1,000,000.00	1,183.56	613.70
BOQ	BBB+	TD	GENERAL	Annual	10/08/2021	12/08/2025	1.0000	1,000,000.00	5,561.64	767.12
Macquarie Bank	A+	CASH	GENERAL	Monthly	28/02/2022	28/02/2022	0.4000	4,425,659.94	1,357.61	1,357.61
NAB	AA-	CASH	GENERAL	Monthly	28/02/2022	28/02/2022	0.3100	5,813,875.24	1,382.27	1,382.27
TOTALS								52,489,535.18	196,318.23	26,597.07



Counterparty Compliance as at 28/02/2022

Long Term Investments

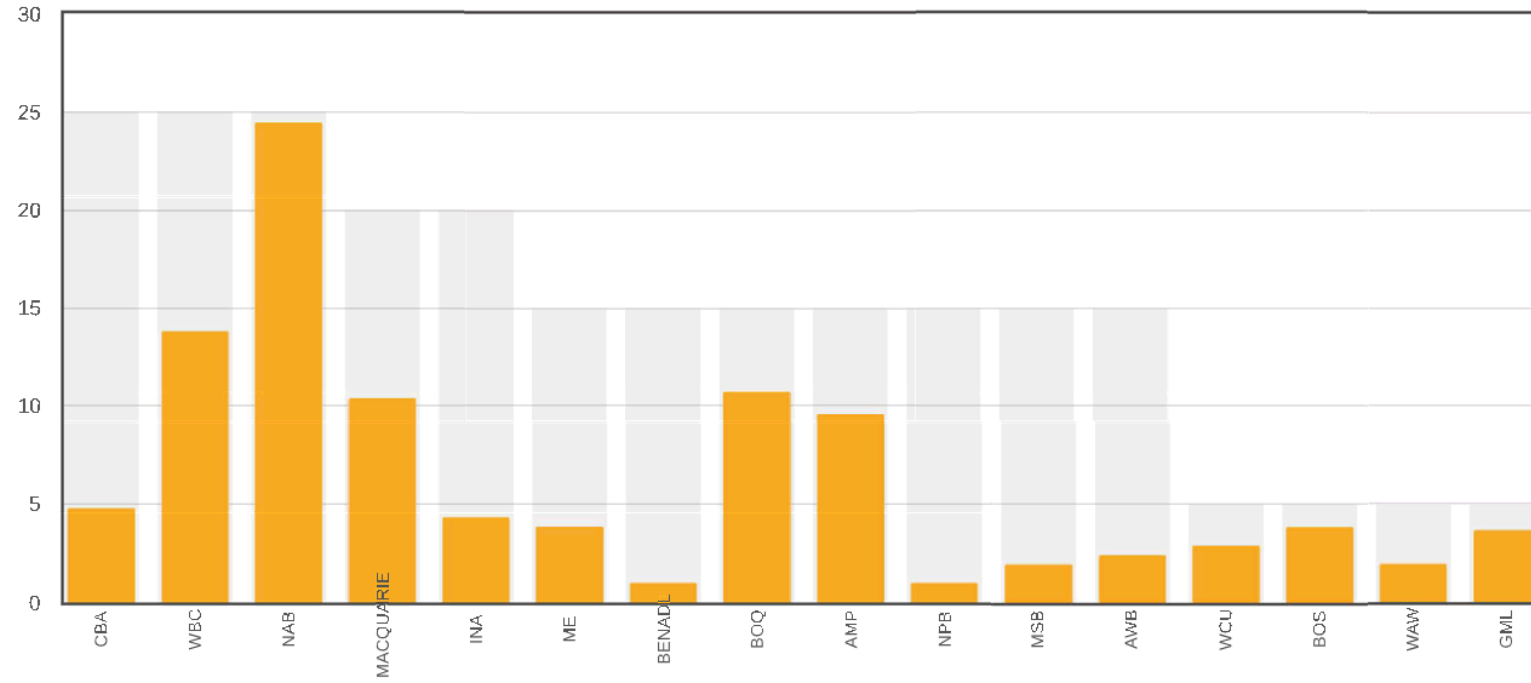
Compliant	Bank Group	Term	Rating	Invested	Invested (%)	Limit (%)	Limit (\$)	Available
✔	Commonwealth Bank	Long	AA-	2,500,000.00	4.76	25.00	-	10,622,383.80
✔	Westpac	Long	AA-	7,250,000.00	13.81	25.00	-	5,872,383.80
✔	NAB	Long	AA-	12,813,875.24	24.41	25.00	-	308,508.56
✔	Macquarie Bank	Long	A+	5,425,659.94	10.34	20.00	-	5,072,247.10
✔	ING Direct	Long	A	2,250,000.00	4.29	20.00	-	8,247,907.04
✔	Members Equity Bank	Long	BBB+	2,000,000.00	3.81	15.00	-	5,873,430.28
✔	Bendigo and Adelaide	Long	BBB+	500,000.00	0.95	15.00	-	7,373,430.28
✔	BOQ	Long	BBB+	5,600,000.00	10.67	15.00	-	2,273,430.28
✔	AMP Bank	Long	BBB	5,000,000.00	9.53	15.00	-	2,873,430.28
✔	Newcastle Permanent	Long	BBB	500,000.00	0.95	15.00	-	7,373,430.28
✔	MyState Bank	Long	BBB	1,000,000.00	1.91	15.00	-	6,873,430.28
✔	Auswide Bank	Long	BBB	1,250,000.00	2.38	15.00	-	6,623,430.28
✔	Warwick Credit Union	Long	Unrated	1,500,000.00	2.86	5.00	-	1,124,476.76



Compliant	Bank Group	Term	Rating	Invested	Invested (%)	Limit (%)	Limit (\$)	Available
✓	Bank of Sydney	Long	Unrated	2,000,000.00	3.81	5.00	-	624,476.76
✓	WAW Credit Union	Long	Unrated	1,000,000.00	1.91	5.00	-	1,624,476.76
✓	BNK Bank	Long	Unrated	1,900,000.00	3.62	5.00	-	724,476.76
TOTALS				52,489,535.18	100.00			



Counterparty Compliance - Long Term Investments



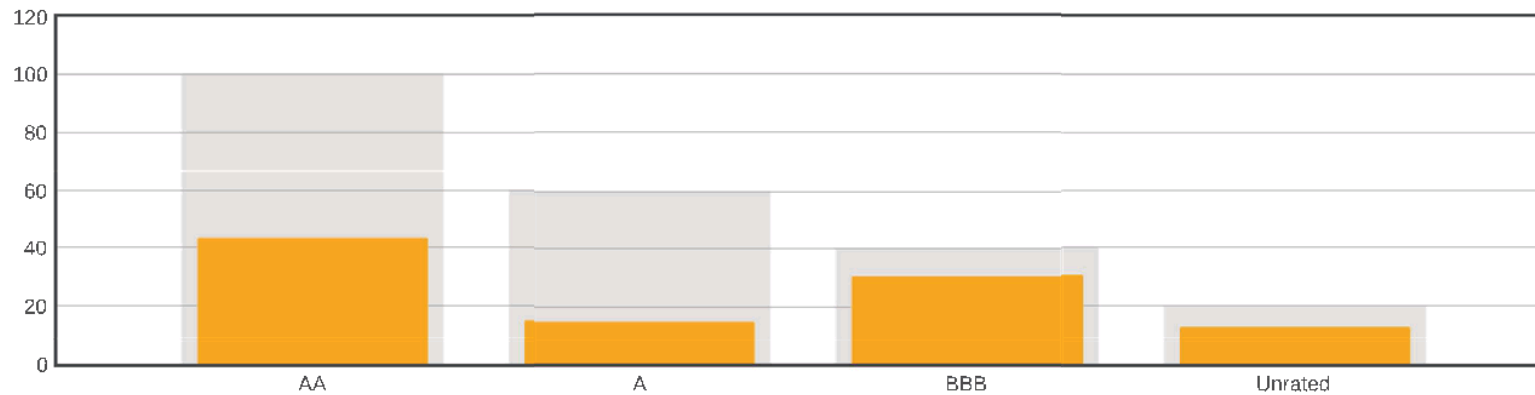


Credit Quality Compliance as at 28/02/2022

Long Term Investments

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available
✓	AA	22,563,875.24	42.99	100.00	29,925,659.94
✓	A	7,675,659.94	14.62	60.00	23,818,061.17
✓	BBB	15,850,000.00	30.20	40.00	5,145,814.07
✓	Unrated	6,400,000.00	12.19	20.00	4,097,907.04
TOTALS		52,489,535.18	100.00		

Credit Quality Compliance - Long Term Investments

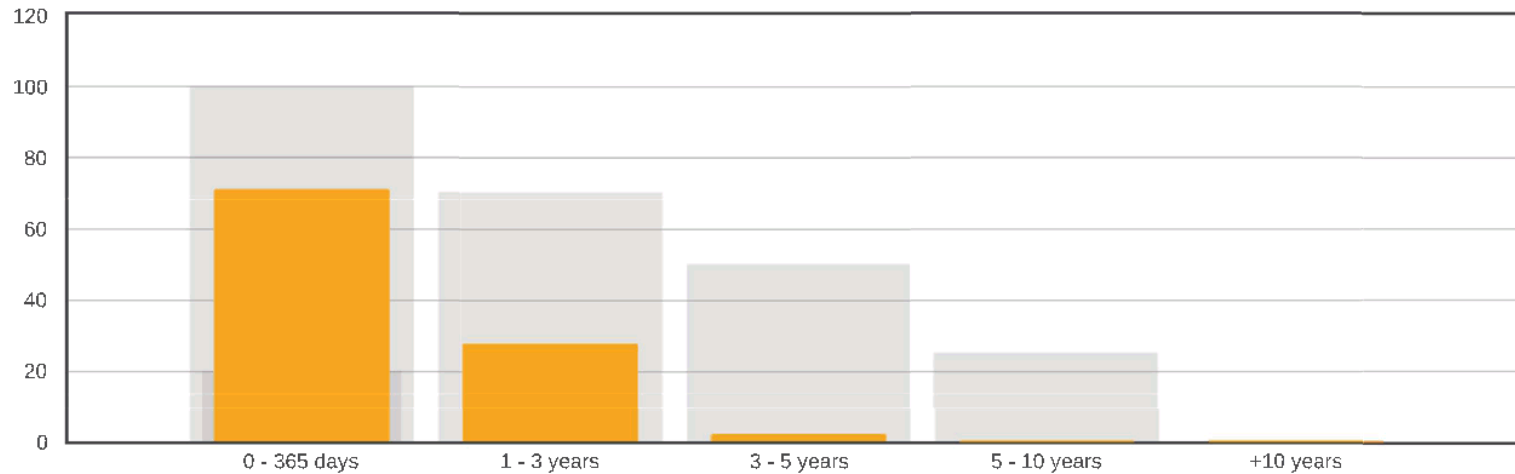




Maturity Compliance as at 28/02/2022

Compliant	Term	Invested	Invested (%)	Min Limit (%)	Max Limit (%)	Available
✓	0 - 365 days	37,089,535.18	70.66	20.00	100.00	15,400,000.00
✓	1 - 3 years	14,400,000.00	27.43	0.00	70.00	22,342,674.63
✓	3 - 5 years	1,000,000.00	1.91	0.00	50.00	25,244,767.59
✓	5 - 10 years	-	0.00	0.00	25.00	13,122,383.80
✓	+10 years	-	0.00	0.00	0.00	-
TOTALS		52,489,535.18	100.00			

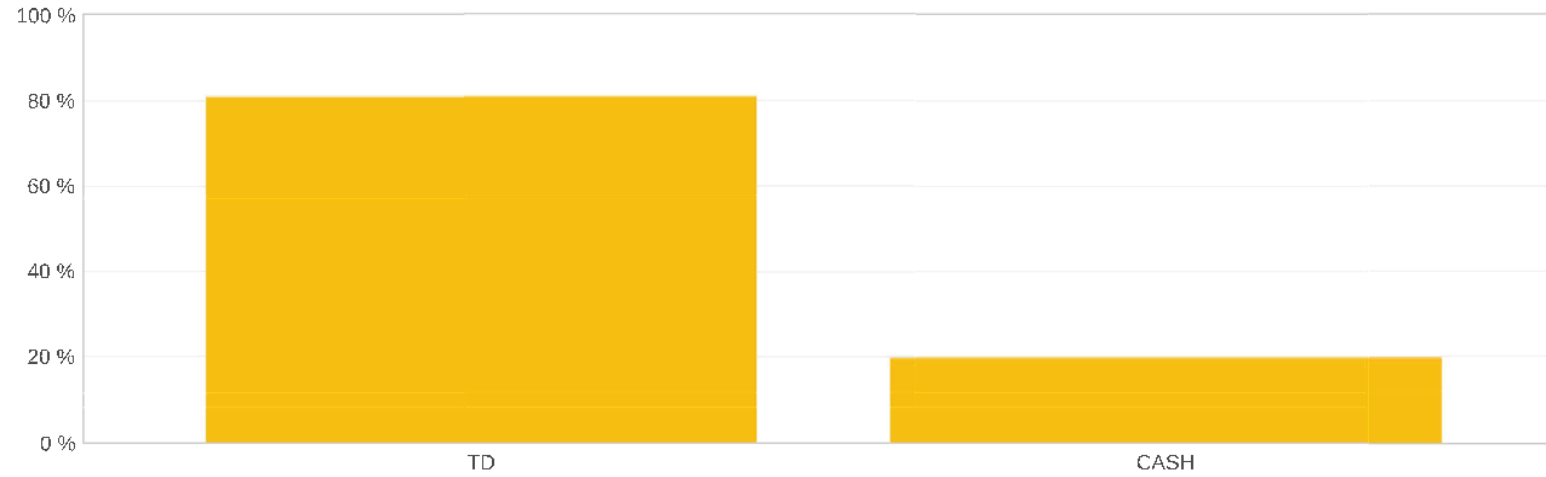
Maturity Compliance





Asset Class as at 28/02/2022

Code	Number of Trades	Invested	Invested (%)
TD	47	42,250,000.00	80.49
CASH	2	10,239,535.18	19.51
TOTALS	49	52,489,535.18	100.0



9 ENVIRONMENT, TOURISM AND ECONOMIC DEVELOPMENT**9.1 FY20/21 AND FY21/22 PROJECT MONTHLY UPDATE FOR FEBRUARY/MARCH****TRIM Number: R22/72****Author: Manager - Projects and Building****PURPOSE**

The purpose of this report is to provide a summary of projects currently being undertaken by the Environment, Tourism and Economic Development Department. The execution and completion of works varies on resource availability, weather conditions, work priorities and unforeseen circumstances. Work priority will be allocated based on safety and risk.

SUPPORTING INFORMATION

Nil

BACKGROUND

Council has adopted the 2021/22 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of the capital projects regarding buildings.

ISSUES AND COMMENTS

Project	Budget	Funding Source	Expend. To Date	Forecast Expend.	Comments
Lake Cargelligo Caravan Park Amenities Upgrade	\$125k	DSP	\$113k	\$125k	Works have been completed on the original application. Additional works to utilise the remaining funds are currently being undertaken on the camp kitchen and are nearing completion.
Tottenham Youth Club Renovation	\$57,046	SCCF R3	\$51k	\$57,046	Both the roof and external cladding have been completed. A purchase order has been issued for the fencing material. A variation has been approved until the end of March 2022 and works are expected to be completed by this time.

Condobolin and District Historical Museum - Extension to Museum and Display Enhancements	\$77,765	SCCF R3	\$6k	\$77,765	A report was presented to February Council meeting. Council staff to meet with Committee in accordance with the resolution.
Condobolin Works Depot	\$7,246,707.60	\$6,000,000 Loan and remaining \$1.25m from Council reserves	\$1.8m	\$7,246,707.60	Contracts signed. Works commenced 8 March 2021. Ongoing issue with alleged subsoil moisture which is the subject of a formal dispute raised by the contractor. Several requests have been made of the contractor to provide quality assurance evidence, as required under the contract, which remains outstanding. Steel frame work and roof installed for store and workshop. The office framework has also been erected. Electrical and plumbing works have commenced. Please note there is no increase in expenditure over the last month due to dispute over extent of works completed and outstanding information.
Provision of new Animal Shelter	\$347k	Local roads and Community Infrastructure Program – Rd1	\$265k	\$347k	A contractor has been engaged to erect the structure and Council staff will arrange the fit-out. Work has commenced, slab, blockwork, steelwork and roof cladding have been completed. Fit-out works have commenced. Delays have occurred which have pushed completion back until mid-April.

Lachlan Shire Visitor Information Centre	\$3,288,798	Growing Local Economies Fund	\$166k	\$3,288,798	PWA engaged to provide Project Management Services. PCG established to oversee project delivery. Preferred tender report presented to February meeting. PWA and Council staff are currently finalising contract engagement documentation.
Burcher Camp Kitchen	\$30,000 LRCI plus \$13,000 Evolution Mine Grant. Additional funding up to \$20k has been provided by Burcher Progress Association (BPA) for additional works.	Local roads and Community Infrastructure Program – Rd2	\$53k	\$63k	Project has been completed in accordance with funding agreements. Council staff will assist BPA with additional works.
Electronic Noticeboard	\$77,000	SCCF R4	\$25k	\$77,000	An expression of interest, to obtain quotes from suitable signage contractors has been issued. EOI has been received and purchase order has been issued. Onsite meeting held on 16 March to finalise location and design.
Lake Cargelligo Hall Upgrade	\$50,000	SCCF R4	\$32.5k	\$50,000	Air Conditioning units have been installed. Quotes are being obtained for the remaining works.
Physie - Condobolin (Tennis Club Hall)	\$60,000	SCCF R4	\$15k	\$60,000	Meetings have been held with the Physie committee to determine the extent of works. Materials purchased, landscaping works commenced the week of 14 March.

Willow Bend Sport Centre – Roof Repair	\$75,000	SCCF R4	Nil	\$75,000	A meeting has been held with the manager of the sports centre to discuss potential impacts of works. Quotes to undertake the work are being obtained.
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Condobolin Works Depot Budget Update

Budget	\$7,816,707.60
Contract Value	\$7,246,707.60*
Other Works and Project Management Costs	\$570,000.00
Contingency (included in Contract Value)	\$400,000.00
Current Expenditure	\$1,802,352.95
Approved Variations	\$138,254.83

All figures include GST

** Figure includes Contingency*

Please note a saving of \$69,679.03 was achieved for the electrical substation, which has been reflected in the above approved variation figure.

FINANCIAL AND RESOURCE IMPLICATIONS

Project management and financial controls are in place to manage financial expenditure and resource allocation.

LEGAL IMPLICATIONS

Nil. All project materials and services have been procured in accordance with the requirements of the NSW Local Government Act 1993 and Council’s procurement policy. Environmental Planning and Assessment Act provisions are being complied with regarding development approvals and planning controls.

RISK IMPLICATIONS

Project management and financial controls are in place to manage time and budget risks. The projects have been assessed against relevant legislative requirements to minimise Council’s exposure to risk.

Risks surrounding project delivery are being managed through the use of external project managers such as Public Works Advisory and a temporary Project Management Officer has been employed to assist with the delivery of building projects.

The cost of the formal arbitration process associated with the resolution of the contractual dispute with the Works Depot construction contractor possess a financial risk to this project that cannot be quantified at this time.

STAKEHOLDER CONSULTATION

Council's fortnightly news column, Talking Tottenham and Mayoral Newsletters update the community on the major improvement works being undertaken around the Shire.

Community consultation has been undertaken in relation to the projects, either through the Community Strategic Plan, through requests for projects to receive grant funding and/or through reports to Council advising of the projects which are being put forward for progression.

OPTIONS

1. Receive and note the report

CONCLUSION

This report updates Council on the capital improvements/new work being undertaken by the Environment, Tourism and Economic Development Department.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 4.2 Strong effective and Responsive Council

ATTACHMENTS

Nil

RECOMMENDATION

That:

1. The Director of Environment, Tourism and Economic Development Report No. R22/72 be received and noted.

9.2 DEVELOPMENT DATA FEBRUARY 2022

TRIM Number: R22/80

Author: Manager- Town Planning

PURPOSE

This report is to provide Council with information in relation to development activity occurring within the Shire during February 2022.

SUPPORTING INFORMATION

Councils Development Application Data.

BACKGROUND

During the month of February 2022 there were two (2) applications lodged with a value totalling \$403,000. Three (3) approvals were issued within this time.

Development Applications and Complying Development Certificates Approved in February 2022.

Approval Number	Development Description	Location	Value	Delegated Authority/Council
DA 2021/54	Continued Use of Two Existing Outbuildings as Studio and Office. Construction of Two Timber Decks.	50 Officers Parade, Condobolin	\$60,000	Delegated Authority
DA 2021/60	Construction of Carport	53 Canada Street, Lake Cargelligo	\$10,000	Delegated Authority
DA 2021/61	Construction of Shed (Outbuilding)	13 Conapaira Street, Lake Cargelligo	\$20,000	Delegated Authority
TOTAL	3		\$90,000	

Comparison to Previous Year: Applications Approved February 2021

Total **Number** of Applications **approved in February 2021**: 4

Total **Value** of Applications **approved for February 2021**: \$369,275

Development Applications and Complying Development Certificates Received in February 2022

Development Identifier	Development Description	Location	Value
DA 2022/01	Temporary Use of Land for Community Event on 19 March 2022	Lake Street, Lake Cargelligo	\$0
DA 2022/04	Installation of Moveable Dwelling as Secondary Dwelling	390 Carawatha Road, Condobolin	\$403,000
TOTAL	2		\$403,000

Comparison to Previous Year: Applications Received February 2021

Total Number of Applications **received in February 2021**: 3

Total Value of Applications **received for February 2021**: \$59,490

Processing Times for Approvals

A total of forty four (44) approvals have been issued this financial year at an average of 34 days, which is within the legislative timeframe for approvals and well below the average net days taken to determine a DA across all NSW Councils.

ISSUES AND COMMENTS

No foreseeable issues.

FINANCIAL AND RESOURCE IMPLICATIONS

All fees associated with the applications referred to herein have been paid.

LEGAL IMPLICATIONS

No foreseeable issues.

RISK IMPLICATIONS

All applications have been assessed against relevant legislation to minimise Council's exposure to risk.

STAKEHOLDER CONSULTATION

Regular consultation and engagement with applicants of Development Applications and Complying Development Certificates occurs during the pre-lodgement, assessment and approval stages of each application in line with legislation and Council's planning instruments. Council also often engages with the community and adjoining owners in respect of applications.

OPTIONS

1. Receive and note the report.

CONCLUSION

Development Application and Complying Development Certificate approved data reveals a total development value of \$13,912,232 for applications approved in the 2021/2022 financial year.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Build Civic Leadership and Pride

Community Strategic Plan - 4.2 Strong Effective Responsive Council.

ATTACHMENTS

Nil

RECOMMENDATION

That:

The Director Environment, Tourism and Economic Development Report No. R22/80 be received and noted.

10 INFRASTRUCTURE SERVICES

10.1 DRAFT CENTRAL WEST AND ORANA TRANSPORT STRATEGY

TRIM Number: R22/54

Author: Director Infrastructure Services

PURPOSE

Update Council on the Draft Central West and Orana Regional Transport Plan which is currently on public exhibition. For Council to consider developing a formal response to the draft document.

SUPPORTING INFORMATION

The Draft Central West and Orana Transport Plan is available for viewing on the following web site.

<https://future.transport.nsw.gov.au/plans/draft-plans/draft-central-west-and-orana-transport-plan>

BACKGROUND

The Plan aims to present a transport vision for the Central West and Orana and respond to the land use vision outlined in the Department of Planning, Industry and Environment's (DPIE) Draft Central West and Orana Regional Plan 2041. The Plan aims to identify the key infrastructure, services and policy interventions which will be needed to achieve the vision at a local level.

Key goals of the vision include:

- About one in every five trips will be made by walking, cycling or public transport across the region
- A higher proportion of the region's population will have access to day return services to their nearest regionally significant centre
- There will be improved connections across all modes of transport between the region, Greater Sydney, Newcastle and Canberra
- Crash rates are reduced in-line with the 'Towards Zero' goal of zero fatalities and serious injuries on our roads by 2056
- Increased access for modern, more productive heavy vehicles across the region to support the principle of "moving more with less"
- Greater use of technology to support safer, more efficient and accessible transport network
- The Plan has identified 66 initiatives that in combination, will support the 2041 regional transport vision for the Central West and Orana.

The plan was placed on public exhibition on 25 November 2021 until 31 March 2022.

ISSUES AND COMMENTS

The intent of the Plan, as outlined in the Plan's executive summary, describes a document which identifies changes in population, transport, freight and technology and highlights the need to plan for and adapt to this change.

The reality of the document appears to fall short of this intent and is particularly deficient with regard to any specific reference to the Lachlan Shire Council local government area. Summary of comments for Council to consider submitting to the Department are attached to this report.

FINANCIAL AND RESOURCE IMPLICATIONS

There are nil direct costs to Council as a result of this draft plan, at this point in time. Future indirect costs to the Lachlan Shire LGA could be significant if the plan is not modified and extended to include the population, tourism, resources, light manufacturing and agricultural products that are produced and transported from and to the Lachlan Shire.

LEGAL IMPLICATIONS

Roads Act 1993

RISK IMPLICATIONS

Transport for NSW has released the draft document for public exhibition. Lachlan Shire Council is on the fringe of the area considered by this plan and is in jeopardy of being further isolated to the fringe of the region with the lack of inclusion within the current draft plan.

STAKEHOLDER CONSULTATION

Transport for NSW did conduct individual meetings with Council's toward the beginning of this plan development in mid 2021. This was followed by a Zoom based meeting in September 2021 with combined Council's from the region.

OPTIONS

- 1) Council resolve to submit the comments on the Draft Central West and Orana Regional Transport Plan to TfNSW by 31 March.
- 2) Council amend the comments, as appropriate

CONCLUSION

Council has been provided with an update on the Draft Central West and Orana Regional Transport Plan and has the opportunity to formulate constructive feedback to Transport for NSW to improve the plan, expand on the key infrastructure that has been identified, improve services and increase actions on policy to create a plan that can achieve a greater vision.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 3.1 Efficient transport networks that meet community and business needs.

ATTACHMENTS

- 1. Summary of comments on the Central West and Orana Regional Transport Plan

<p>RECOMMENDATION</p> <p>That</p> <ul style="list-style-type: none"> 1. The Director of Infrastructure Service Report No. R22/54 be received and noted 2. Council submit comments discussed within this report on the Draft Central West and Orana Regional Transport Plan to TfNSW by 31 March 2022.
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Overall comments

The Plan aims to set out an admirable outcome - a blueprint for transforming the way people and goods travel within, to and through the Central West and Orana region over the next 20 years.

The Plan appears to identify a number of key issues being faced

- Increase in population
- Identify key major infrastructure initiatives Inland Rail, Parkes SAP and Great Western Highway upgrade.
- Reliance on private transport, and the need to improve public transport
- High productivity freight movements and intermodal opportunities and
- The emergence of Electric vehicles.

The Plan is deficient of any reference, commentary or discussion relating to the Lachlan Shire Council, the residents, freight, manufacturing or mining related freight which is produced by or travels through the Lachlan Shire LGA. The Plan claims to represent the Orana and Central West region, however appears to be very strongly biased towards Bathurst, Orange and Dubbo. There are nil objective, outcomes or projects identified within the Plan which relate to the Lachlan Shire.

Item 1.2

Despite Lachlan Shire Council taking part in a meeting with TfNSW representatives and taking part in the teleconference meeting with other stakeholder, it appears that Nil comments or suggestions made during that stakeholder engagement have made it to the draft Plan.

Item 2.1.1

Whilst Lachlan Shire Council has experienced steady population decline since the 1980's, the NSW Planning projections of a further 10% reduction in population by 2041 appears unlikely. Decentralisation and "tree change" migration due to COVID and the recent difficulty in securing housing (purchase and rentals), house price increases, proposed mining development, proposed spur lines for the inland rail to Condobolin, Council commencing a 22Lot Subdivision in Condobolin and planning studies being undertaken to release more land for development all suggest that the projected population decline is unlikely.

Figure 3

The map of the rail network is incomplete – for example it does not include the Regional network line to Tullibigeal and Lake Cargelligo.

Item 2.1.5

Low emission future is essential. This strategy should include more robust discussion and strategy around how the regions can move towards low emissions. While it is great the State Government can change their fleet over to low emission fleet, this strategy should elaborate on what infrastructure and investment can occur to facilitate this transition.

Figure 6

The Hub and Spoke network map is missing some key connections.

- Cowra to Young/Riverina.

- Condobolin to Narromine
- Condobolin to Lake Cargelligo to Hillston/Riverina
- Mudgee to Hunter

Objective 2 – The map contained in this section highlights an important point for the Lachlan Shire Council – Condobolin is not even on the map.

Objective 8 – is it worth having commentary around the increased use of mobility scooters (gofers)?

Objective 12 – There is discussion about expanding the Electrical Charging network into the Lachlan Shire Council. This has been a regular frustration to visitors and locals alike. Council is investing in destination charging stations using our own resources.

The Plan has very limited discussion around what is required to move heavy vehicle truck movement away from diesel fuel towards alternative fuel options (battery or hydrogen).

Objective 13 – There is limited discussion around the Inland rail spur line and rail siding that is in the planning stages to piggy back on the Parkes SAP.

Good to see the rail map includes Lake Cargelligo.

Objective 14 – Local Government and the Central NSW JO has developed key priority road links and projects to upgrade deficiencies in the network and improve road freight productivity. The final paragraph misrepresents the situation, as it makes it sound like Local Government is the problem. Local Government has been providing advice to the state Government on key road upgrade requirements.

Objective 17 – The phase shift in grain transport should be noted. This is to say, there is significant volumes of grain being stored on farm in the Lachlan Shire. This grain is then transported to its destination at all times throughout the year. This distributes the traffic movements from the typically dryer/warmer summer months, to the wetter/colder winter months. This is having a gradual, yet noticeable impact on the deterioration of the sealed and unsealed road networks. In talking about resilience of the road network, this phase shift in timing of freight is creating a less reliant network.

Objective 18 – Live traffic has the potential to deliver real time information across the network. However, during peak periods of disasters, the information is often not real time, but several days old. Potential to build on this platform should be investigated.

Chapter 4

A finally, there are Nil projects in construction, in planning or for future investigation that provide any real direct benefit to the resident, businesses or visitors to the Lachlan Shire .

10.2 FY21/22 ROADWORKS MONTHLY UPDATE FOR FEBRUARY**TRIM Number: R22/70****Author: Manager - Roads****PURPOSE**

The purpose of this report is to provide a summary of road works undertaken by infrastructure Services which were completed in February, works in progress in the month of March and works scheduled for the month of April 2022. The execution and completion of works varies depending on resource availability, weather conditions, work priorities and unforeseen circumstances.

SUPPORTING INFORMATION

Nil

BACKGROUND

Recent drier weather has enabled good progress to be made on capital projects while still allowing some grader crews to repair flood/storm damaged roads.

ISSUES AND COMMENTS**Road Construction**

MR 57N The Bogan Way – Tullamore to Albert. Delay in the arrival of the sealing contractor enabled shoulder widening to be completed on 10 km of road prior to the contractor arriving, which enabled sealing to be completed over the full 10 km length. Work on this project will now cease until culverts have been replaced in the vicinity of Jumble Plains Road. The culvert replacements will be undertaken after other higher priority works are completed.

SR 120 Merrihogie Road. Final preparation for sealing of 1 km of road has been completed. Sealing is programmed for mid-March. This project will now be put on hold and resources directed towards SR 230 Lachlan Valley Way construction, as the Deed requires the project commencement within 6 months of the Deed being executed. Road formation, drainage and pavement construction will be undertaken over the next 2-3 months with the sealing of the road not planned until October/November.

Maitland Street/Boona Road intersection. The culvert on the north side of this intersection has been replaced. The southern approach of Boona Road will be realigned in late-March and the culvert on this side of the intersection will be replaced. The final section of widening on Maitland Street will also be completed.

Culverts and utilities conduits have been installed at the Visitor Information Centre carparks during February and the final carpark level is being formed. Preparation is also being done for the installation of kerb and gutter by contractors in late-March.

Gravel re-sheeting on 3.5 km of SR 124 Crown Camp Road has been completed. Rehabilitation and widening of the first 500 metres of Crown Camp Road is in progress.

Road Maintenance

During January the majority of work has centred on response/repairs to flood and storm damage as a result of weather events from November to January. To date expenditure on this event is in excess of \$300k with many significant repairs still required on a large part of the road network.

Routine road maintenance for the remainder of the financial year will continue to be reduced, due to relatively high expenditure levels (see graphs in Financial Section of this report). Staff will be allocated to capital works and flood damage response as much as practical.

Works undertaken in February

- **Heavy patching, re-sheeting and grade water and roll undertaken on the following unsealed roads.**
 - Main Roads
 - MR 461 Henry Parkes Way – gwr
 - Shire Roads
 - SR 124 Crown Camp Road – gravel re-sheeting for 3.5 km length
- **Road and culvert reconstruction and sealing undertaken on the following roads**
 - Main Roads
 - MR 57NN The Bogan Way - FCR/Block grant – 10 km of widening between Tullamore and Albert has been completed and resealed.
 - Shire Roads and Town Streets
 - nil
- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following unsealed roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 5 Lansdale Road – flood damage repairs
 - SR 10 Meadowview Road –flood damage repairs
 - SR 19 Middlefield Road – flood damage repairs
 - SR 85 North Forbes Road –flood damage repairs
 - SR 102 Clargo Road – flood damage repairs
 - SR 124 Crown Camp Road – flood damage repairs
 - SR 130 West Milby Road – flood damage repairs
 - SR 138 Yaddra Road – flood damage repairs
 - SR 144 Burgooney Road – flood damage repairs
 - SR 171 Phillips Road – maintenance grading
 - SR 193 River Road – flood damage repairs
 - SR 194 North Uabba Road – flood damage repairs
 - SR 195 Elwins Road – maintenance grading
 - SR 199 Bootoowa Road – flood damage repairs
 - SR 212 Hoopers Road – flood damage repairs
 - SR 230 Lachlan Valley Way –maintenance grading
 - SR 260 Kaludah Road – flood damage repairs
 - SR 304 Wyoming Road – maintenance grading
 - SR 402 Cornells Road – flood damage repairs
 - SR 408 Deacons Road – flood damage repairs
 - SR 426 Weir Road – flood damage repairs
 - SR 1032 Sims Road – flood damage repairs

- **Shoulder grading/slashing/vegetation control and patching undertaken on the following sealed roads**
 - Main Roads
 - MR 57S The Gipps Way – flood damage repairs
 - MR 57NN The Bogan Way – pothole patching
 - MR 231 Wyalong Road – pothole patching
 - MR 347 Dandeloo Road – pothole patching
 - MR 371 Rankin Springs Road – pothole patching and flood damage repairs
 - MR 377 Lachlan Valley Way (Condobolin to Forbes) – slashing
 - MR 461 Henry Parkes Way – pothole patching and slashing
 - MR 501 Lachlan Valley Way (Lake to Hillston) – pothole patching and flood damage repairs
 - RR 7513 Lake Cargelligo Road – flood damage repairs
 - RR 7521 Kiacatoo Road – pothole patching and flood damage repairs
 - Shire Roads
 - SR 37 Yambora Road – pothole patching
 - SR 64 Platina Road – pothole patching
 - SR 74 Derriwong Road – shoulder re-sheeting over 2.6 km length prior to reseal
 - SR 85 North Forbes Road – slashing
 - SR 255 Tottenham Tip Road – slashing

Works in progress March 2022

- **Heavy patching, re-sheeting and grade water and roll in progress on the following unsealed roads**
 - Main Roads and Shire Roads
 - nil
- **Road and culvert reconstruction and sealing in progress on the following roads**
 - Main Roads
 - MR 57S Lachlan Valley Way/The Gipps Way – side track and set down areas for Smyth's and Murie culvert upgrades.
 - Shire Roads
 - SR 120 Merrihogie Road – FCR/RTR reconstruction and widening 1 km – final preparation for sealing.
 - SR 124 Crown Camp Road – reconstruction and widening of 500 metres
 - Town Streets
 - Maitland St/Boona Road intersection – culvert replacement and intersection realignment, with final widening of Maitland Street
 - Condobolin School Precinct – FLR/RTR safety improvements.

- **Road reseals/sealing**
 - Main Roads
 - nil
 - Shire Roads
 - SR 74 Derriwong Road – 2.6km of 4 m wide seal
 - SR 120 Merribogie Road – 1km of new seal
 - SR 124 Crown Camp Road – 0.5km reseal

- **Maintenance grading/sucker removal/storm damage repairs in progress on the following roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 138 Yaddra Road – flood damage repairs
 - SR 142 Yarren Road – flood damage repairs
 - SR 183 Brotherony Road – flood damage repairs
 - SR 402 Cornells Road – flood damage repairs
 - Others as required

- **Shoulder grading/slashing/vegetation control and patching in progress on the following sealed roads**
 - Main Roads
 - nil
 - Shire Roads
 - SR 74 Derriwong Road – shoulder re-sheeting and grading

Works planned for April 2022

- **Heavy patching, re-sheeting and grade water and roll to be undertaken on the following unsealed roads**
 - All Roads
 - nil

- **Road resealing/sealing**
 - All Roads
 - nil

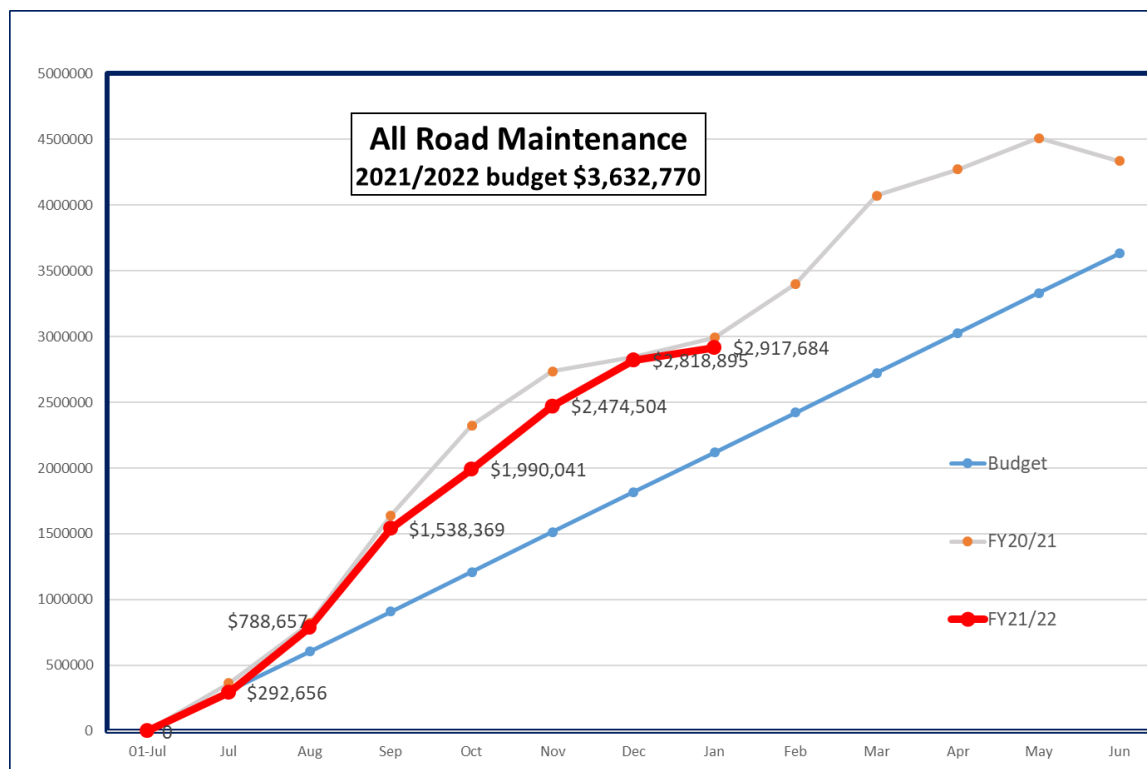
- **Road and culvert reconstruction and sealing to be undertaken on the following roads**
 - Main Roads
 - MR 57S Lachlan Valley Way – reconstruction from Utes in Paddock entrance to Murie culvert location.
 - MR 57S The Gipps Way – FCR/Block grant – Nerathong bridge replacement.
 - MR 461 Henry Parkes Way/Maitland St and Silo Roads – HVSP/Block grant widening.
 - Shire Roads
 - SR 120 Merrihogie Road - FCR/RTR reconstruction and widening 7 km – work recommencing when weather permits.
 - SR 230 Lachlan Valley Way – FLR/RTR seal extension 10 km.
 - Town Streets
 - Visitor information centre – vehicle parking construction.
 - Busby St/Harding Ave, Condobolin – FLR reconstruction.
 - Condobolin School Precinct – FLR/RTR safety improvements.
- **Maintenance grading/sucker removal/storm damage repairs undertaken on the following roads**
 - All Roads
 - As urgent issues require and as budget is available.
- **Shoulder grading/slashing/vegetation control and patching undertaken on the following sealed roads**
 - All Roads
 - As urgent issues require and as budget is available

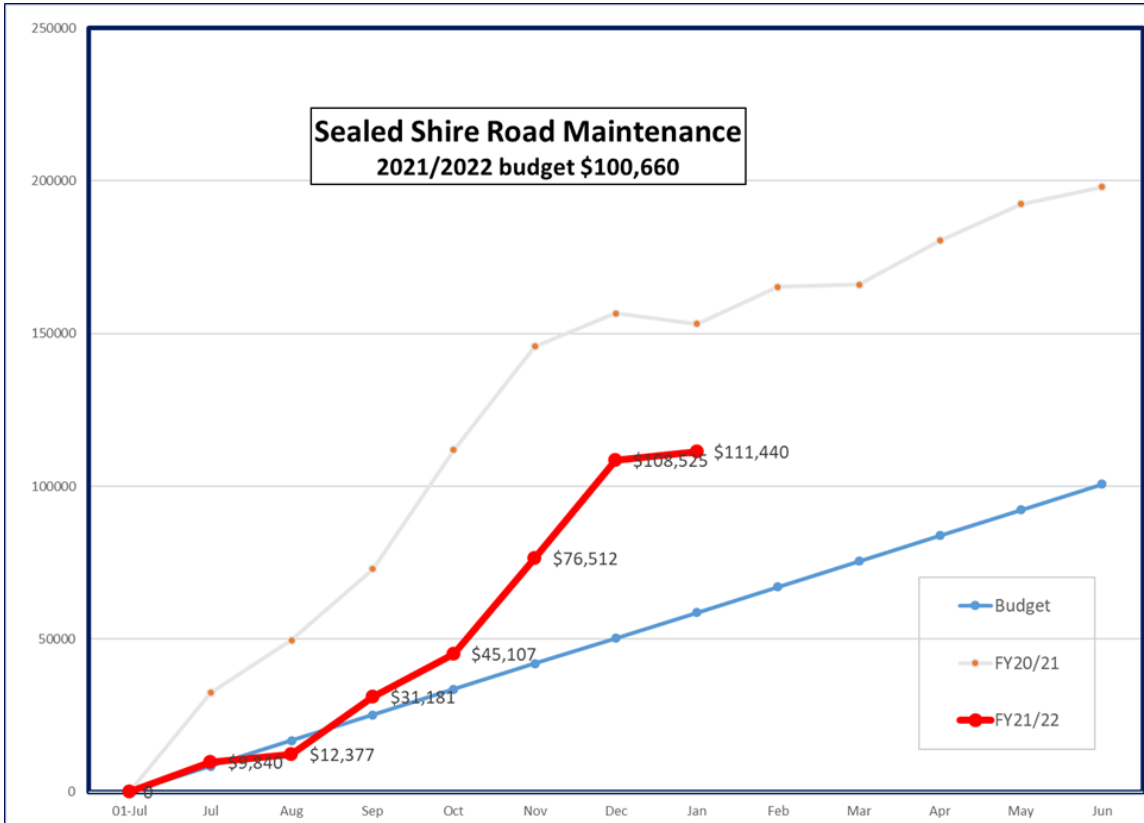
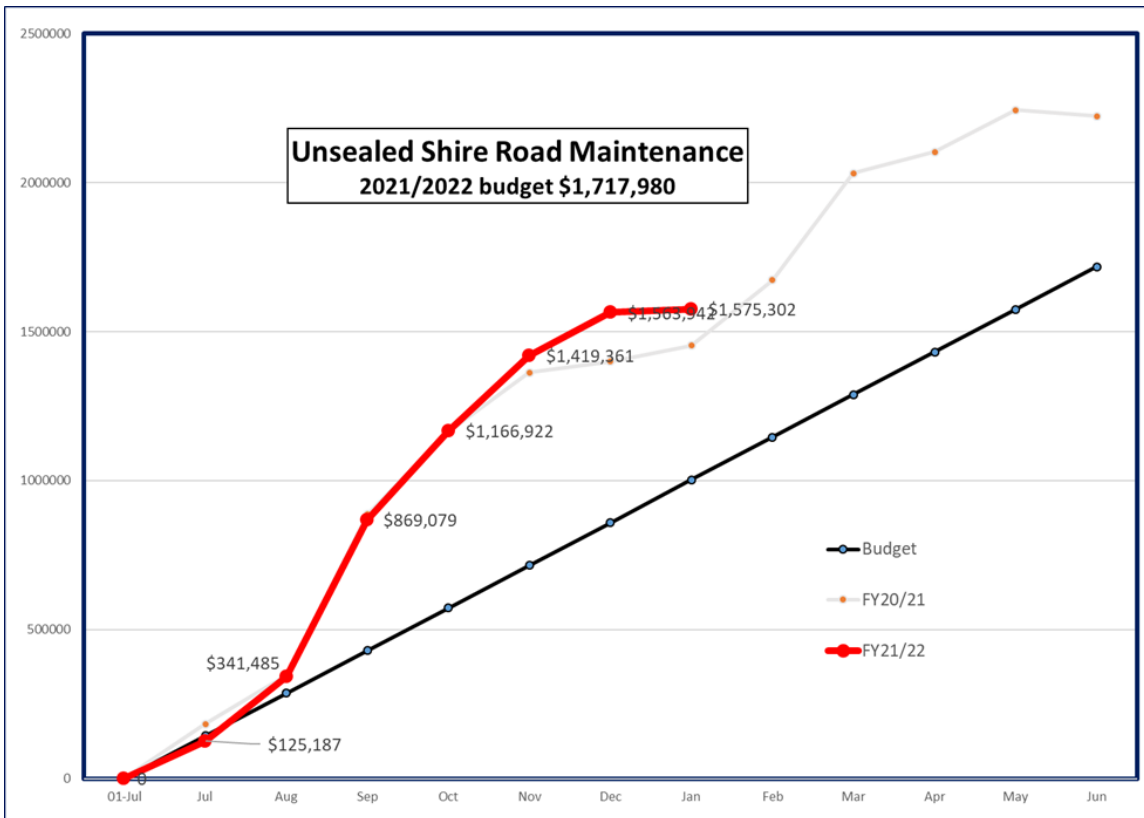
FINANCIAL AND RESOURCE IMPLICATIONS

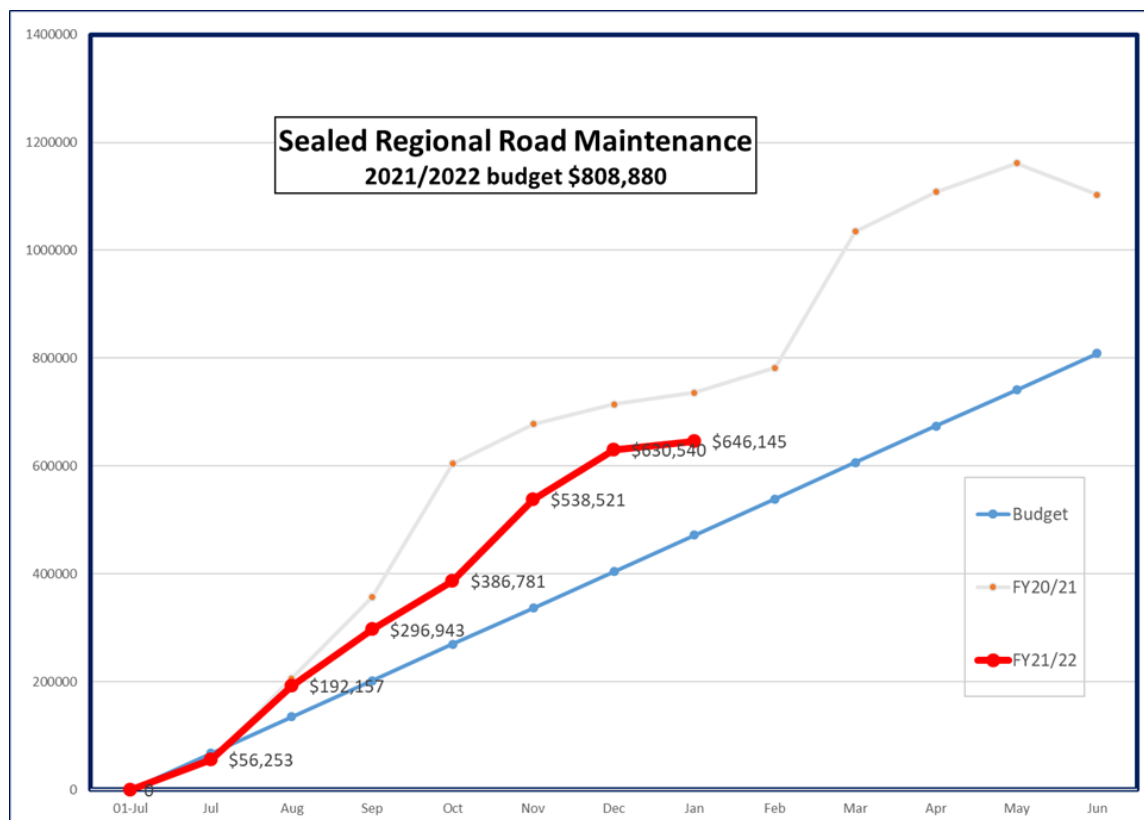
CONSTRUCTION PROJECTS					
Regional Roads					
Project	Budget	Funding source	Expend to date	Forecast Expend	Comments
Regional Roads, reseals	\$447k	TfNSW Block Grant	\$386 k	\$447k	8 of 10 segments on Fifield Road completed.
Regional Roads, heavy patching	\$50k	TfNSW Block Grant	\$127k	\$127k	Patches completed on Fifield Road and The Bogan Way, north of Tottenham
MR 461 William St / MR 57S Lachlan St intersection reconstruction	\$260k	TfNSW Block Grant \$150k, RTR \$110k	\$14k	\$260k	Programmed for Q4 FY21/22. Additional funds will need to be budgeted in FY22/23.
MR 371 Foster St, Lake Cargelligo, Lake St to Lorne St reconstruction	\$1.449m	TfNSW Block Grant \$729k, RTR \$20k, Tourism Activation fund \$400k, LRCI \$300k	\$12k	\$1.635m	Program is pending tender outcome. Advice of receipt of additional external funding will result in a review of project funding sources.
MR 57N The Bogan Way, widening 28 km	\$2.985m	FCR \$2.686m, TfNSW Block Grant \$299k	\$965k in FY20/21, \$996k in FY21/22	\$2.985m	A further 10 km of widening and resealing completed in February
MR 57S The Gipps Way, Nerathong Bridge replacement	\$2.808m	FCR \$2.387m, TfNSW Block Grant \$421k	\$89k in FY20/21, \$102k in FY21/22	\$2.808m	Contractor is undertaking detailed design
MR 57S, MR 377, Condobolin Freight Betterment and Visitor Centre road works	\$1.203m FY20/21, \$8.196m FY21/22	Funding for FY21/22: Regional NSW funding \$5,971k, TfNSW Block grant \$1,553k, TfNSW Repair \$400k, RTR \$272k	\$1.235m pre 1 July 2021. \$678k in FY21/22	\$9.399m	Culverts installed in Visitor information centre parking areas and formation being brought to final level ready for installation of kerb and gutter. Original contractor for Smyth's and Murie culverts has withdrawn and negotiations are in progress with alternate contractor.
MR 461 Henry Parkes Way intersection upgrades, MR 7521 Kiacatoo Road and SR 340 Silos Road	\$516k	HVSP \$258k, TfNSW Block Grant \$208k, Graincorp \$50k	\$102k	\$516k	Intersection construction work will commence when staff resources are available.

CONSTRUCTION PROJECTS					
Local Roads					
Project	Budget	Funding source	Expend to date	Forecast Expend	Comments
Local Roads reseals/ heavy patching	\$280k	FAG Roads \$280k	\$43k	\$280k	600 m heavy patch completed on SR 3 Tabratong Crossing Road. Shoulder re-sheeting in progress on SR 74 Derriwong Road. Reconstruction and widen of 0.5 km seal on SR 124 Crown Camp Road in progress.
Local Roads Gravel re-sheets					
SR 106 Fitzgerald Road			\$14k		Complete
SR 124 Crown Camp Road		Special Rate Variation \$200k	\$223k		Complete
Total	\$200k		\$237k	\$237k	Over expenditure to be funded from the FAG grant
Grace Street, Lake Cargelligo, reconstruct & widen	\$600k	RTR	\$581k	\$600k	Vehicle crossing work to be completed
SR 1029 Tullibigeal Road, extend seal 26km - stage 1 & 2 combined	\$4.173m	FRC \$1,86k, RTR \$2,26, Total \$4.133m	\$2,91k pre 1 July 2021, \$1,13k FY21/22, Total \$4.05m	\$4.05m	Complete
Maitland Street HV upgrade	\$1.422m	FRC \$765k, RTR \$657k	\$1,020k pre 1 July 2021, \$205k in FY21/22, Total \$1.22m	\$1.422m	First set of Boona Road intersection culverts have been replaced.
SR 120 Merriboogie Road widen and reseal	\$1.4m	Fixing Local Roads	\$543k	\$1.4m	1 km of road ready for sealing.
SR 230 Lachlan Valley Way, 10 km seal extension	\$1.3m FY20/21, \$700k FY21/22	Fixing Local Roads \$1.9m, RTR \$100k	\$12k	\$1.3m	Initial formation work in progress
Busby St/Harding Ave reconstruction	\$800k	Fixing Local Roads	\$5k	\$800k	Waiting for availability of kerb and gutter contractor
Condobolin School Precinct	\$1.881m	FLR \$952k, RTR \$120k, FAG Roads \$109k	\$4k	\$1.811m	Removal of kerb and gutter, centre island and tree stumps in progress
Officers Parade upgrade	\$1.0m	FLR \$600k, RTR \$400k	\$91k	\$1.0m	Waiting for availability of kerb and gutter contractor

FUNDING SOURCES					
Funding Source	Amount	Contribution	% spent	Used by	Comments
Roads to Recovery	\$2.637k	100% Federal grant	41.2%	30-Jun	Year 3 of five program. Unspent allocation will be carried over for FY22/23
TfNSW Block and Supplementary Grants	\$3.132m	100% TfNSW	42.5%	30-Jun	TfNSW final revised Schedule for Grant reduced amount by \$2k
TfNSW Traffic Facilities	\$147k	100% TfNSW	98.0%	30-Jun	TfNSW final revised Schedule for Grant reduced amount by \$1k
TfNSW repair	\$400k	100% TfNSW	0%	31-May	TfNSW funding confirmed for Lachlan Valley Way/Gipps Way intersection realignment
FAG Roads	\$3.28m	100% Federal grant	68.0%		To reserve if not used by 30 June.







LEGAL IMPLICATIONS

Roads Act 1993 and Roads Regulations 2008

RISK IMPLICATIONS

Wet weather continues to be the major risk factor for the road network. Similar to last financial year the ongoing wet conditions have resulted in additional maintenance costs which is putting budgets under severe pressure.

STAKEHOLDER CONSULTATION

Roads to Recovery grant program officers, TfNSW Parkes Regional Office, Restart NSW program officers. Media Releases and council news columns will continue to update the community on works that are likely to cause significant traffic impacts. Targeted stakeholder updates will be completed for large urban improvement projects.

OPTIONS

Continue to plan and implement the roads program as staff and contractors are available and as weather conditions permit.

CONCLUSION

Work priority for the next few months will be capital projects and flood damage restoration work. Particular attention will be given to school bus routes where there is flood damage.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP No. 3.1 Efficient transport networks that meet community and business needs.

Transport Asset Management Plan

ATTACHMENTS

Nil

RECOMMENDATION

That

1. The Director of Infrastructure Service Report No. R22/70 be received and noted.

10.3 FY21/22 UTILITIES MONTHLY UPDATE FOR FEBRUARY

TRIM Number: R22/73

Author: Manager - Utilities

PURPOSE

To provide a summary of the existing and future works and projects associated with the provision of water and sewerage services across Lachlan Shire. Items listed are works undertaken for February, in progress for the month of March and forecast for the month of April 2022.

SUPPORTING INFORMATION

Nil

BACKGROUND

Lachlan Shire Council is responsible for a suite of capital and operational works associated with the provision of water and sewerage services. This report provides status updates on projects and programmes of significance and interest to Council and stakeholders.

ISSUES AND COMMENTS

Condobolin

1. Project	2. Progress
3. RNSW 1879 Condobolin Water Supply Upgrade Scoping Study 4. RNSW 1880 Condobolin Sewerage Scheme Scoping Study	<ul style="list-style-type: none"> Formal response from DPE has been received recommending a number of different options other than the recommendation in the report. Discussions are underway between DPE, PWA and Council to determine what modifications are required at the existing Condobolin Water Treatment Plant to treat the bore water.
5. RNSW 755 Condobolin Bore Fields II	<ul style="list-style-type: none"> The design of the transfer pump station is being finalised. This element of Contract 2 (Bores, pump station and power supply) has been separated out to form its own tender, so it is not held up by any of the ongoing land matters with the adjacent land owner. It is planned to release the tender by the end of April. Please note that this pump station will be built without a confirmed power supply. The designs for the bore pumps and the power supply connection are still underway. Please note that construction cannot occur until the land matters are resolved.
6. DWS072 Condobolin Drought Water Security Project	<ul style="list-style-type: none"> As of 10 March, approximately 15km of the new bore pipeline has been constructed. The pipe installation remains on track to be completed by the end of March. Underbore contract has started in the first of week March. Services locating, pot holing, and geotechnical investigation have been carried out with survey markers installed on the result of these activities. Pipes have also been delivered to site.

<p>7. Condobolin Depot Standpipe upgrade</p>	<ul style="list-style-type: none"> • The installation of the new standpipe has been completed. • Testing of the new standpipe is planned on the week starting on 14 March, to ensure that everything is working properly and connected to Council’s SCADA when the water is drawn out of the standpipe. • Once the testing is completed, existing customers will receive a letter advising the changes and a media release will also be put out as public information. • Please note that this new standpipe will be operated under a prepaid system. This will avoid account non-payments.
<p>8. Water Main Replacement – Turner St (High Street to Innes Street)</p>	<ul style="list-style-type: none"> • The works are continuing in relocating the existing water services from the old main to the new water main. Temporary patching has been completed on section.

Lake Cargelligo

Project	Progress
<p>Lake Cargelligo STP – Screen Extractor</p>	<ul style="list-style-type: none"> • The new screen extractor is currently being manufactured and the lead time for the production process is approximately 16 weeks. It is planned to be installed by the end of June.
<p>Tullibigeal Rural Pipeline – Pressure Monitoring Instruments</p>	<ul style="list-style-type: none"> • The installation of the pressure monitoring instruments have been completed. They are planned to be commissioned on the week starting on 14 March. Once commissioned, these instruments can be monitored through Council’s telemetry system.

Tottenham

Project	Progress
<p>RNSW 841 Tottenham Water Supply</p>	<ul style="list-style-type: none"> • Still awaiting decision from INSW on the project scope change request that was submitted in mid-November 2021.
<p>Tottenham WTP Upgrade</p>	<ul style="list-style-type: none"> • Based on the priority and available budget, the replacement of the clear water tanks is currently being scoped out to be delivered this financial year. The existing tanks have experienced multiple leaks over the years and extra capacity is required to accommodate the town demand during the summer months. • Budgets for other recommendations are proposed to be allocated in the coming financial years.
<p>Tottenham Reservoir Remediation</p>	<ul style="list-style-type: none"> • Purchase order raised and works are planned to be undertaken during the winter months.

Shire Wide

Project	Progress
RNSW 842 Sewage Effluent Management (Lake Condobolin & Tottenham) Reuse System Cargelligo, &	<ul style="list-style-type: none"> • The outcome of the sub-committee meeting suggesting the following activities to be undertaken: <ul style="list-style-type: none"> ○ The design of the irrigation system for the proposed irrigation sites (Tottenham racetrack and centre of the racecourse) ○ Soil suitability assessment at the proposed irrigation sites (Tottenham racetrack and centre of the racecourse) ○ The design of the new 16ML reservoir/dam ○ Geotechnical investigation for the new 16ML reservoir site ○ Preparation of a risk assessment and effluent irrigation management plan ○ The design of the new telemetry system for the new irrigation system and the new 16ML reservoir. <p>Funding body has expressed concerns about the limited progress, extension of time requests and scope change requests.</p>
Integrated Water Cycle Management (IWCM) Strategy	<ul style="list-style-type: none"> • The draft IWCM Issues Paper is still progressing. Discussions and confirmations on various issues are underway between PWA and council staff. It is aimed to have the first draft of the IWCM Issues Paper by the end of April 2022.

FINANCIAL AND RESOURCE IMPLICATIONS

All projects are listed as per the Delivery and Operational Plan 2021/22.

LEGAL IMPLICATIONS

In the Condobolin, Lake Cargelligo, Tottenham and Albert water supply schemes, sufficient high quality drinking water, which meets the standards prescribed in the Australian Drinking Water Guidelines (ADWG), is being supplied to the community. The day to day operation of Council’s water supply system is governed by DPE and the backwash discharge from the water treatment plant is administered by the EPA.

Non-potable water continues to be supplied to Tullibigeal, Fifield and Burcher.

Lachlan Shire Council is providing sewerage services to communities across the shire. The day to day operation of the sewerage services is governed by DPE and the effluent discharge from the sewerage treatment plant is administered by the EPA. There are significant risks should Council fail to achieve satisfactory outcomes in the following areas:

- Water quality
- Water quantity
- Effluent discharge quality
- Workplace Health & Safety
- Environmental Impacts

Council has systems in place to mitigate all risks in the form of trained personnel, documented work systems and routine audits and reports to various NSW Government Departments. Water and effluent quality are checked regularly to identify any deviation from the current guidelines and standards.

RISK IMPLICATIONS

Risk associated with the engagement of PWA is addressed by the formation of a project steering committee with INSW, DPE, PWA and Council staff representation.

Council senior staff regularly attend NSW Government agency meetings to keep updated on issues affecting water supply to the Lower Lachlan River System. This includes the River Operations Stakeholder Consultation Committee (Rocco), Lachlan Airspace Reference Panel, NSW Govt Critical Water Advisory Panel (CWAP) and Central West Joint Organisation Water Utilities Alliance (CWUA).

STAKEHOLDER CONSULTATION

DPE, Infrastructure NSW, NSW Public Works Advisory, the EPA, NSW Public Health Unit representatives and relevant Council staff have been consulted in relation to capital works & operational projects and compliance issues. Residents impacted by planned temporary disruption of services are provided reasonable notice where possible using a combination of letter box drops, public notices and media releases.

OPTIONS

1. Council continue to implement the water and sewer capital, operational and maintenance programs as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the water and sewer capital, operational and maintenance program.

CONCLUSION

This report is provided to update Council on activities in the Utilities section in February, underway for March and planned for April 2022.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 7.1 Water, sewer and energy utilities meet best practice standards with up to date technology.

CSP 7.2 Water Security for All Towns and Villages.

ATTACHMENTS

Nil

RECOMMENDATION

That

1. The Director Infrastructure Services Report No. R22/73 be received and noted.

10.4 FY21/22 URBAN WORKS MONTHLY UPDATE FOR FEBRUARY**TRIM Number:** R22/77**Author:** Director Infrastructure Services**PURPOSE**

The purpose of this report is to provide an update of the capital improvements in the Urban Works Section. The items listed are for works undertaken in February 2022, in progress for the month of March 2022 and forecast for the month of April 2022.

SUPPORTING INFORMATION

Nil

BACKGROUND

Council has adopted the 2021/22 budget and associated Delivery and Operational Plans. This report provides updates on the delivery of the Urban Works program, with some overlap with roads, utilities, tourism and buildings where required.

ISSUES AND COMMENTS

The Manager Urban Works has resigned. Project delivery will now focus on grant funded projects with funding deadlines. Council funded projects will be put on hold until a new Manager Urban Works can be recruited. The Covid-19 situation continues to impact on the daily activities of the Urban Works staff. Supply chains for materials and manufactured goods are still under pressure and procurement is unreliable, which requires the staff to liaise with stakeholders and grant bodies regarding possible impacts.

Works Completed in February

Tourism Precinct – stage 3. BBRF	Contractor has finally been appointed for the irrigation works. Draft precinct landscape Master Plan has been received from the landscape architect. Procurement underway for the water and sewer connection Further extension for grant deadline has been submitted, requesting a new completion date of December 2022.
Wellington Square Irrigation	Reduction in scope of works has been requested by the contractor, in order to match the Budget.
Condobolin Cemetery Irrigation	Draft design for the irrigation system has been received.
Wiradjuri Park Irrigation	Draft design for the irrigation system has been received
Apex Park Pontoon	Installation has been deferred until April to coincide with WaterNSW lowering the levels of Lake Cargelligo for the levee rehabilitation works. Erosion control gabions purchased and rock filling has been ordered.
Lake Cargelligo Recreation Ground play equipment	Playground equipment has been ordered and installation to be undertaken by contractor.
Tullibigeal Racecourse Skillion	Contractor appointed. Attempting to complete works prior to races.

Works Underway in March

Tourism Precinct – stage 3. BBRF	Irrigation Contractor is procuring the materials for the project. Dog exercise equipment has arrived. Landscape architect working on development of masterplan. Procurement underway for the water and sewer connection.
Wellington Square Irrigation	Irrigation Contractor is procuring the materials for the project.
Condobolin Cemetery Irrigation	Design Complete.
Wiradjuri Park Irrigation	Design Complete.
Apex Park Pontoon	Installation has been deferred until April to coincide with WaterNSW lowering the levels of Lake Cargelligo for the Levee rehabilitation works. Erosion control gabions purchased and rock filling has been ordered.
Lake Cargelligo Recreation Ground play equipment	Installation date to be confirmed.
Tullibigeal Racecourse Skillion	Contractor remains committed to installing prior to races

Works Scheduled in April

Tourism Precinct – stage 3. BBRF	Irrigation Contractor planning to commence works. Dog exercise equipment installation is planning to commence. Landscape architect complete masterplan. Water and sewer connection planning to undertake works.
Wellington Square Irrigation	Irrigation Contractor planning to commence works.
Footpath Tender	Tender is to be undertaken for the installation of various footpaths around the Shire. Condobolin School Safety Precinct, Gum Bend Walkway Stage 3, Lake Foreshore Walkway stage 4, 2-66 Officers Parade, Condobolin Riverview walkway, 195-211 Bathurst Street missing link.
Apex Park Pontoon	Installation planning to commence towards the end of April
Lake Cargelligo Recreation Ground play equipment	Installation date to be confirmed.

FINANCIAL AND RESOURCE IMPLICATIONS

Project	Budget	Funding Source	Expenditure To Date	Forecast Expenditure	Comments
Tourism Precinct Stage 3	\$600K	BBRF 4 SCCF2	\$168K	\$600K	Budget is on track
Condobolin Cemetery Row Markers	\$26K	Capital Works	\$14K	\$26K	On Budget
Wellington Square Irrigation	\$39K	Capital Works	\$37K	\$39K	Scope revised to deliver under budget.
Apex Park pontoon	\$200K	Boating now	\$130K	\$200K	Budget is on track
Lake Cargelligo Play equip	\$145K	Every one can play, Capital works	\$119K	\$145K	Scope is under revision
Tullibigeal Racecourse Skillion	\$20K	LRCI	\$26.4K	\$26.4K	Over Budget.

LEGAL IMPLICATIONS

Nil

RISK IMPLICATIONS

Projects are being prioritised while the position of Manager Urban Works is being recruited. Priority will be given to grant funded works.

COVID-19 is still causing concern for the staff, budgets and supply of goods and materials.

STAKEHOLDER CONSULTATION

- Staff are seeking to engage with specific stakeholders on each project, in accordance with Council's community consultation policy.
- Tullibigeal Racecourse Skillion, discussions have continued with the representatives of the Race Club and the contractor regarding the construction of a skillion shelter.

OPTIONS

1. Council continue to implement urban works capital improvements as programmed, as resources permit, i.e. as funds, staff and contractors are available.
2. Council amend the capital improvements program and budget.

CONCLUSION

This report updates Council on the capital improvements undertaken by the Urban Works team in February, in progress for March 2022 and forecast work for April 2022.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 4.2 Strong effective and Responsive Council
- 4.4 Strategic Management of Villages and Crown Reserves
- 6.1 Increase recreational use of the lakes and rivers
- 6.3 New and visually appealing streetscapes
- 6.4 Improved Parks, Gardens and Sporting Ovals
- 6.5 Provision of neat, accessible and respectful cemeteries

ATTACHMENTS

Nil

RECOMMENDATION

That the Director Infrastructure Services Report No. R22/77 be received and noted.

10.5 GUM BEND LAKE ADVISORY COMMITTEE NOMINATIONS**TRIM Number: R22/85****Author: Director Infrastructure Services****PURPOSE**

To provide Council with an update on the advertisement for the Gum Bend Lake Advisory Committee.

SUPPORTING INFORMATION

Attachments include the previous Committee Terms of Reference and nomination forms from each community member.

BACKGROUND

The term of the previous Committee concluded with the Council elections held in December 2021.

Terms of Reference were due to be updated for the coming term of the Committee. The previous Terms of Reference are attached for Council's information.

The previous Gum Bend Lake Committee fulfilled its function in being the conduit between Council and the community on matters such as operations, maintenance and future direction of the facility.

Two Councillors are nominated as delegates for the Committee, being Cr Carter and Cr Blewitt.

ISSUES AND COMMENTS

Public Nominations for the Committee were advertised from the 15 February 2022. Advertisements were placed in local print media and Council's social media. Each previous Committee member and observer received a letter or email asking them to reapply for the Committee. The exception to this was Cr Brady, who was previously on the Committee as a community member, however is now a Councillor.

Nominations closed 15 March 2022. As of the writing of this report on the 16th March, Council has only received three (3) nominations for the Committee. With only one (1) nomination from previous committee members.

FINANCIAL AND RESOURCE IMPLICATIONS

Infrastructure Services staff continue to provide administrative services to the Committee within existing resources.

LEGAL IMPLICATIONS

Gum Bend Lake Committee is an Advisory Committee to Council.

RISK IMPLICATIONS

The Terms of Reference for the Committee do not specify a minimum number of Committee members. However, with only three nominations to the Committee, Council should question if it is viable to reform the Committee.

STAKEHOLDER CONSULTATION

The role of the Committee is to act as a conduit between the community and Council on matters specifically relating to Gum Bend Lake operations, maintenance and capital improvements of the facility.

OPTIONS

1. Accept the three nominations and reform the Committee with three members, with the option of adding more members throughout the term of the Committee.
2. Readvertise and call for a second round of nominations to the Committee.
3. Delay the readvertising for the Committee until later in the year.
4. Decide not to reform the Committee and manage the reserve without the input of a Committee.

CONCLUSION

Council continues to support the use and improvement of Gum Bend Lake through recent capital improvements and successful grant applications to fund future improvements. It is a disappointing response from the community to only have three nominations for the Committee, however, this could indicate that the community is satisfied with the recent improvements and the current standard in which the reserve is maintained. The viability of a Committee with only three members is questionable and Council has been presented with options to move forward with the Committee.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 2.1: A vibrant tourism industry

CSP 3.2 Improved Pedestrian and Cycle paths

CSP 4.3 Enhanced communication with Residents

CSP 4.4 Strategic management of Villages and Crown Reserves

CSP 6.1 Increased recreational use of the lakes and rivers

ATTACHMENTS

1. **Terms of Reference - Gum Bend Lake Committee**
2. **Todd Smith - Nomination**
3. **Colin Doonan - Nomination**
4. **Meg Crouch - Nomination**

RECOMMENDATION

That

1. The Director Infrastructure Services report R22/85 be received and noted.
2. Council determine a direction for the Gum Bend Lake Advisory Committee.
3. Council write to the three community members who nominated for the Gum Bend Lake Committee and advise them of Council's decision.



Terms of Reference

GUM BEND LAKE ADVISORY COMMITTEE TERMS OF REFERENCE

1. Establishment and Purpose

The Council re-established the Gum Bend Lake Advisory Committee in 2019 to:

- Provide advice and feedback to Council regarding community engagement, design and implementation of Gum Bend Lake facilities.
- Interface with and provide assistance to the community through targeted engagement processes on ongoing planning and design matters.
- Act as conduits in the dissemination of information to the community.

2. Scope

The Committee will provide feedback and recommendations to Council on matters pertaining to Gum Bend Lake and the surrounding recreation reserve.

High Performing Operation

- Review Master plan areas and identify unique ways to achieve the outcomes, develop new themes and opportunities for consideration
- Recommend Information and Communication Technology to advise the community on Gum Bend Lake developments

Strong Organisation Health

- Develop business cases for the individual major capital expenditure projects (project development)
- Identify Grant and other applications for financial support for the development and delivery of new programs
- Review post-project reports for performance reporting and business improvement purposes
- Prepare and review major projects, plans and milestones

Purpose and Direction

- Review the strategic planning processes within the Council, including recommending matters to take forward to the Council in relation to the Council's strategic direction
- Identify master plans for the physical development of the Gum Bend Lake precinct and assist in their preparation.
- Monitor risks

Strong Community Relationships

- Discuss methods to improve business process, efficiency and communication to the community.
- Report against Councils Improvement Plan to inform the government, and against identified project plan outcomes.

Further Information: Infrastructure Services ☎ 02 6895 1966 ✉ Email: Council@lachlan.com.au				Page 1 of 4
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Terms of Reference

3. Membership and Terms of Office

Membership of the Committee is voluntary and will comprise of at least two Councillors of Lachlan Shire Council together with community representatives. There will be a maximum of 6 community representatives appointed.

Calls for expressions of interest will be advertised. Applicants will need to address the criteria in the expression of interest form. Council will select applicants based on their eligibility, local knowledge, community links and capacity to fulfil their role.

Eligibility Criteria

To be eligible for nomination for membership of the Committee applicants must:

- Reside work or play (recreate) in Lachlan Shire Council Local Government Area
- Work and/or play (recreation) in the Condobolin area
- Have demonstrated strong community links
- Be able to articulate the outcomes for the community from their contribution and participation on the Committee.
- Have a commitment to the principles of best practice community engagement.
- Be passionate about the care and future of Gum Bend Lake.

Process of Appointment

Council will select applicants based on their eligibility, local knowledge, community links and capacity to fulfil their role.

Persons acting in these roles will have membership of the Committee for the duration of the acting period. If positions on the Committee become vacant by either resignation or termination, Council will either appoint from previous applications received from that interest area or call for expressions of interest for a representative from the interest area.

Membership Tenure

Membership will be for a period of two years. Members are expected to attend at least 75% of the minimum number of proposed meetings.

Other attendees

Officers of Lachlan Shire Council may attend Committee meetings as observers for the purpose of providing information or by invitation by the Committee in relation to agenda items.

This Committee may extend rights of audience and debate on either a standing or ad hoc basis to observers and visitors. The persons holding observer status shall have standing rights of audience and debate at committee meetings but no voting rights

4. Appointment of Chair

The Committee will select the chair from the members of the Committee. The Chair will be appointed for a term of one year.

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Terms of Reference

5. Secretarial Support

The Gum Ben Lake Advisory Committee is a formally recognised advisory Committee of Council. Council will provide secretariat support to the Committee including minute taking, development and distribution of agendas, arranging meeting venues and catering. The secretariat support will be provided by Council's Infrastructure Services staff.

Responsible Officer

The Director Infrastructure Services will be responsible for the operational functions of the Committee.

Agendas and Minutes

Agendas and associated documentation will be distributed a minimum of three working days prior to the meeting, via email.

Except with the express permission of the Chair, late papers will not be accepted, nor will the tabling of papers. All papers must be submitted to the Secretary no later than five working days working days prior to the forthcoming meeting.

Minutes are to be prepared for each meeting. The draft minutes and action sheet of each meeting are to be reviewed by the Chair and circulated to all members by the Secretary as soon as practicable. A copy of the minutes, once they have been reviewed by the Chair, will be included in the agenda papers for the next meeting. The minutes of this committee shall be reported to Council and are publically available under the Local Government Act 1993.

Committee records are subject to the Records Act and therefore must be retained in accordance with the Council's records management policy. Responsibility for ensuring appropriate records management for the committee rests with the Secretary under the direction of the General Manager. All committee documentation shall be retained in the Council's primary electronic records management system.

6. Quorum and Frequency of Meetings

A quorum for the committee meeting is defined as 50% of the membership, plus one. Where attention is drawn to a loss of quorum, the meeting may be adjourned until such time as the Chair may determine.

The Gum Bend Lake Advisory Committee will meet at least four times per year, with the primary meeting location being the Lachlan Shire Council Administration building. One meeting shall be held on site each year.

Committee meetings may be held by telephone, videoconference, or other electronic means if required.

Committee members are required to be fully prepared for each meeting, having read the documentation in advance, and to make every reasonable effort to attend each meeting.

7. Conflict of Interest

Committee members are required to bring to the attention of the Chair any conflict of

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Terms of Reference

interest or potential conflict they may have with any item on the committee’s agenda.

If a committee member is deemed to have a real or perceived conflict of interest in a matter that is being considered at a meeting, he/she will be excused from Committee discussions and deliberations on the issue where a conflict of interest exists.

The Committee must comply with Councils Code of Conduct in all respects.

8. Communication

The Chair of the Committee is authorised to speak on Committee matters to the Media.

The authorisation of the Chair to speak does not impact on the ability of the Mayor and General Manger to also speak on Committee matters.

Other Committee members are not authorised to speak on behalf of the Committee unless authorised by the committee chair.

9. Review

To ensure this Committee is fulfilling its duties, it will:

- undertake an annual self-assessment of its performance against its Terms of Reference and provide that information to the Council and
- provide any information the Council may request to facilitate its review of the committee’s performance and its members.



Further Information: Infrastructure Services ☎ 02 6895 1966 ✉ Email: Council@lachlan.com.au				Page 4 of 4
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LACHLAN SHIRE COUNCIL
 RECEIVED
 15 MAR 2022
 FILE No.
 REFERRED TO M. Hoare

GUM BEND LAKE ADVISORY COMMITTEE

Committee Membership - Expression of Interest Form

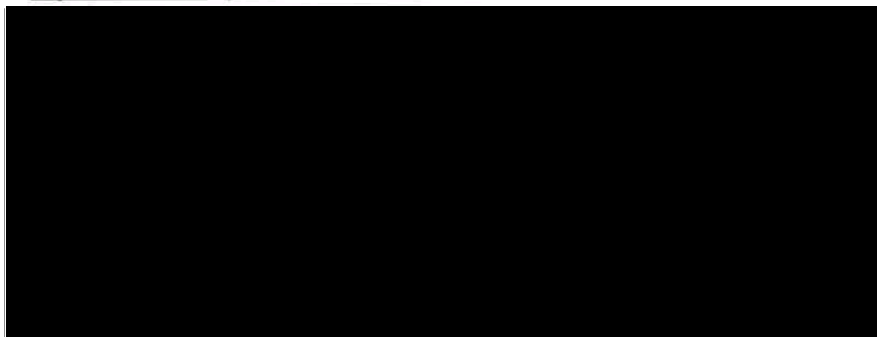
I, Todd Smith, nominate myself to be on the Gum Bend Lake Committee.

Name: Todd Smith

Address:

Email:

Phone:



1. What area/s of the community would you be representing? Please circle.

- General Community
 Indigenous Community
 Tourism
 Business
 Environment

2. Please demonstrate your links to the area/s of the community you would be representing?

Lake user

3. What is your vision for the Gum Bend Lake Facility?

To continue to improve this asset for our community.

Please lodge your Expression of Interest by 15 March 2022 to
 Infrastructure Services, Lachlan Shire Council;
 PO Box 216, Condobolin NSW 2877
 or via email to Melanie.Hoare@lachlan.nsw.gov.au



GUM BEND LAKE ADVISORY COMMITTEE

Committee Membership - Expression of Interest Form

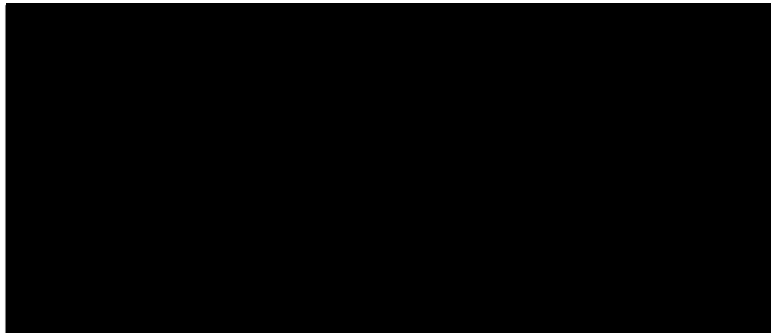
I, COLIN JAMES DOOHAN, nominate myself to be on the Gum Bend Lake Committee.

Name: _____

Address: _____

Email: _____

Phone: _____



1. What area/s of the community would you be representing? Please circle.

- General Community
- Indigenous Community
- Tourism
- Business
- Environment

2. Please demonstrate your links to the area/s of the community you would be representing?

NEW TO CONDOBOLIN - 8 MTHS

3. What is your vision for the Gum Bend Lake Facility?

TO BE A BEAUTIFUL PLACE FOR THE COMM & TOURISTS

Please lodge your Expression of Interest by 15 March 2022 to
 Infrastructure Services, Lachlan Shire Council;
 PO Box 216, Condobolin NSW 2877
 or via email to Melanie.Hoare@lachlan.nsw.gov.au



GUM BEND LAKE ADVISORY COMMITTEE

Committee Membership - Expression of Interest Form

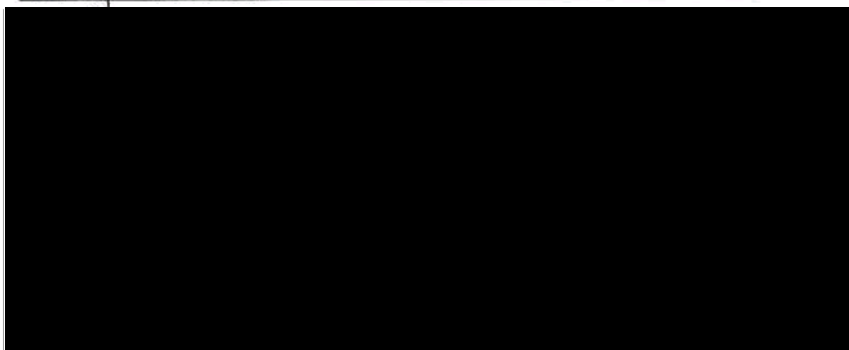
I, Meg Crouch, nominate myself to be on the Gum Bend Lake Committee.

Name: Meg Crouch

Address:

Email:

Phone:



1. What area/s of the community would you be representing? Please circle.

General Community

Indigenous Community

Tourism

Business

Environment

2. Please demonstrate your links to the area/s of the community you would be representing?

3. What is your vision for the Gum Bend Lake Facility?

To have a family friendly environment that is kept clean and tidy to build the vision of tourism.

Please lodge your Expression of Interest by 15 March 2022 to Infrastructure Services, Lachlan Shire Council; PO Box 216, Condobolin NSW 2877 or via email to Melanie.Hoare@lachlan.nsw.gov.au

10.6 CONDOBOLIN CEMETERY ADVISORY COMMITTEE NOMINATIONS**TRIM Number: R22/86****Author: Director Infrastructure Services****PURPOSE**

To provide Council with an update on the advertisement for the Condobolin Cemetery Advisory Committee.

SUPPORTING INFORMATION

Attachments include the most up to date Terms of Reference for the Committee and nomination forms from each community member.

BACKGROUND

The term of the previous Committee concluded with the Council elections held in December 2021.

Terms of Reference were due to be updated for the coming term of the Committee. The previous Terms of Reference are attached for information.

The previous Condobolin Cemetery Committee had varying levels of success in fulfilling its function in being the conduit between Council and the community on matters such as operations, maintenance and future direction of the Condobolin Cemetery. Interest and attendance for the Committee waned throughout 2020 and 2021. A number of meetings were not able to reach a quorum and were unable to be held. Despite numerous attempts, Council staff were unable to get constructive feedback from the Committee on updating the Cemetery Policy document.

Two Councillors nominated as delegates for the Committee, being Cr Carter and Cr Brady.

ISSUES AND COMMENTS

Public Nominations for the Committee were advertised from the 15 February 2022. Advertisements were placed in local print media and Council's social media. Each previous Committee member and observers received a letter or email asking them to reapply for the Committee.

Nominations closed 15 March 2022. As of the writing of this report on the 16th March, Council has only received two (2) nominations for the Committee. With only one (1) nomination from previous committee members.

FINANCIAL AND RESOURCE IMPLICATIONS

Infrastructure Services staff continue to provide administrative services to the Committee within existing resources.

LEGAL IMPLICATIONS

Condobolin Cemetery Committee is an Advisory Committee to Council.

RISK IMPLICATIONS

The Terms of Reference for the Committee do not specify a minimum number of Committee members. However, with only two nominations to the Committee, Council should question if it is viable to reform the Committee.

STAKEHOLDER CONSULTATION

The role of the Committee is to act as a conduit between the community and Council on matters specifically relating to the Condobolin Cemetery operations, maintenance and capital improvements of the facility.

OPTIONS

1. Accept the two nominations and reform the committee with two members, with the option of adding more members throughout the term of the Committee.
2. Readvertise and call for a second round of nominations to the Committee.
3. Delay the readvertising for the Committee until later in the year.
4. Decide not to reform the Committee and manage the reserve without the input of a Committee, using the already adopted strategic documents as the direction.

CONCLUSION

Council continues to manage the Condobolin Cemetery with the limited resources available, with recent improvements to the drainage, roads and appearance of the Cemetery. It is a disappointing response from the community to only have two nominations for the Committee. It is not viable to reform the Committee with only two nominations and council has been presented with options for the committee.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

CSP 4.4 Strategic management of Villages and Crown Reserves

CSP 6.5 Provision of neat, accessible and respectful cemeteries

ATTACHMENTS

1. **Term of Reference**
2. **Jeff Grogan - Nomination**
3. **Elizabeth Riley - Nomination**

RECOMMENDATION

That

1. The Director Infrastructure Services report R22/86 be received and noted.
2. Council determine a direction for the Condobolin Cemetery Advisory Committee.
3. Council write to the two community members who nominated for the Condobolin Cemetery Committee and advise them of Council's decision.



Terms of Reference

CONDOBOLIN CEMETERY COMMITTEE

TERMS OF REFERENCE

1 ESTABLISHMENT AND PURPOSE

The Council re-established this Committee in 2017 to provide reports and/or recommendations to the Council as required.

This committee has been formed under the Community Strategic Plan banner of “Civic Leadership and Pride” to:-

- ensure development of Council’s services and outcomes for the Condobolin Cemetery are considered;
- provide advice and feedback to Council regarding community engagement, design and implementation of Cemetery facilities.

This committee is to lead the development and delivery of a strategic focus, identification of opportunities for the cemetery, improvements to performance and financial outcomes and identifying and development of strong community relationships across Lachlan Shire Council.

2 FUNCTIONS AND RESPONSIBILITIES

The Committee will provide feedback and recommendations to Council on matters pertaining to the Condobolin Cemetery. Specifically, this Committee’s functions are to advise and make recommendations to the Council on the following matters:

2.1 High Performing Operation

- Review Master plan areas and identify unique ways to achieve the outcomes, develop new themes and opportunities for consideration
- Review and identify statutory and user pay fees for LTFP preparation
- Recommend Information and Communication Technology to advise the community on cemetery developments

2.2 Strong Organisation Health

- Develop business cases for the individual major capital expenditure projects (project development)
- Identify Grant and other applications for financial support for the development and delivery of new programs
- Review post-project reports for performance reporting and business improvement purposes
- Prepare and review major projects, plans and milestones

2.3 Purpose and Direction

- Review the strategic planning processes within the Council, including recommending matters to take forward to the Council in relation to the Council’s strategic direction

Further Information: Lachlan Shire Council ☎ 02 68951900 ✉ Email: council@lachlan.nsw.gov.au				Page 1 of 4
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Terms of Reference

- Identify master plans for the physical development of the cemetery precinct and assist in their preparation.
- Monitor risks

2.4 Strong Community Relationships

- Discuss methods to improve business process, efficiency and communication to the community.
- Report against Councils Improvement Plan to inform the government, and against identified project plan outcomes.

3 MEMBERSHIP AND TERMS OF OFFICE

Membership of the Committee is voluntary and will comprise of at least two Councillors of Lachlan Shire Council together with community representatives from but not limited to the following areas: This Committee shall comprise:

- 1 Councillor of Lachlan Shire Council appointed by the Council at an Ordinary Meeting
- A member of the Ministers Fraternal (local religious leader)
- Interested community members

Calls for expressions of interest will be advertised. Applicants will need to address the criteria in the expression of interest form. Council will select applicants based on their eligibility, local knowledge, community links and capacity to fulfil their role.

Persons acting in these roles will have membership of the Committee for the duration of the acting period. If positions on the Committee become vacant by either resignation or termination, Council will either appoint from previous applications received from that interest area or call for expressions of interest for a representative from the interest area.

4 RIGHTS OF AUDIENCE AND DEBATE

This Committee may extend rights of audience and debate on either a standing or ad hoc basis. The persons holding the following or equivalent positions (or their nominee) shall have standing rights of audience and debate at committee meetings but no voting rights:

- Any Councillor or senior staff member of Council

5 CHAIR

The Chair will be elected from the membership.

The Chair will ensure the minutes are available and action list updated and reported at the next meeting. In the absence of the Chair, the Chair will nominate a member of the Committee to act as Chair of that meeting.

6 SECRETARY

The Director Infrastructure Services will be responsible for the operational functions of the Committee. The secretariat support will be provided by Council's Infrastructure Services staff.

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Terms of Reference

7 QUORUM

A quorum for the committee meeting is defined as 50% of the membership, plus one. Where attention is drawn to a loss of quorum, the meeting *may* be adjourned until such time as the Chair may determine.

8 CONFLICT OF INTEREST

Committee members are required to bring to the attention of the Chair any conflict of interest or potential conflict they may have with any item on the committee’s agenda.

If a committee member is deemed to have a real or perceived conflict of interest in a matter that is being considered at a meeting, he/she will be excused from Committee discussions and deliberations on the issue where a conflict of interest exists.

The Committee must comply with Councils Code of Conduct in all respects.

9 MEETINGS

Committee meetings may be held face-to face, by telephone, videoconference, or other electronic means. Committee meetings will be held once every 4 months (3 times per year) and relevant reports prepared.

Committee members are required to be fully prepared for each meeting, having read the documentation in advance, and to make every reasonable effort to attend each meeting.

Decisions of the Committee may be made at a duly called and constituted meeting; or, by a resolution in writing to all members of the Committee and physically or electronically signed by at least a quorum of the members of the Committee who are entitled to vote on the resolution other than those on an approved leave of absence.

10 OBSERVERS AND VISITORS

Observers and visitors must have received the prior permission of the Chair to attend meetings. Observers and visitors must leave the meeting if any matters are to be considered in camera.

11 AGENDAS AND MINUTES

Agendas and associated documentation will be distributed three working days prior to the meeting, via email.

Except with the express permission of the Chair, late papers will not be accepted, nor will the tabling of papers. All papers must be submitted to the Secretary no later than five working days working days prior to the forthcoming meeting.

Committee records are subject to the Records Act and therefore must be retained in accordance with the Council’s records management policy. Responsibility for ensuring appropriate records management for the committee rests with the Secretary under the direction of the General

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Terms of Reference

Manager. All committee documentation shall be retained in the Council’s primary electronic records management system.

Minutes are to be prepared for each meeting. The draft minutes and action sheet of each meeting are to be reviewed by the Chair and circulated to all members by the Secretary as soon as practicable. A copy of the minutes, once they have been reviewed by the Chair, will be included in the agenda papers for the next meeting. The minutes of this committee shall be reported to Council and are publically available under the Local Government Act 1993.

12 REPORTING

This Committee reports to the General Manager or delegate. The Minutes of the Meetings are presented to Council for adoption.

13 EVALUATIONS AND REVIEW

To ensure this Committee is fulfilling its duties, it will:

- undertake an annual self-assessment of its performance against its Terms of Reference and provide that information to the Council and
- provide any information the Council may request to facilitate its review of the committee’s performance and its members.

How will we ensure we develop and strengthen our council direction?

- Through Progressive, Vibrant and Prosperous Communities
- To encourage Families to come and stay and enjoy a Relaxed, Healthy Way of Life and Strong Community Spirit
- By the protection of Our Natural Environment of Lakes, Meandering Waterways and Red Soil Plains, the Rich Cultural Heritage, Abundant Wildlife and Unparalleled Beauty
- Understanding that Everything is Possible for All



Further Information: Lachlan Shire Council ☎ 02 68951900 ✉ Email: council@lachlan.nsw.gov.au				Page 4 of 4
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LACHLAN SHIRE COUNCIL
 RECEIVED
 - 1 MAR 2022
 FILE No.
 REFERRED TO M. Hoare

CONDOBOLIN CEMETERY ADVISORY COMMITTEE

Committee Membership - Expression of Interest Form

I, JEFFREY GROGAN, nominate myself to be on the Condobolin Cemetery Advisory Committee.

Name: Jeffrey Grogan

Address: [Redacted]

Email: [Redacted]

Phone: [Redacted]

1. Experience on previous committees:

2. Reasons for nomination:

To help keep the Committee going and achieve our goals.

3. Current committee membership and position held:

Please lodge your Expression of Interest by 15 March 2022 to Infrastructure Services, Lachlan Shire Council; PO Box 216, Condobolin NSW 2877 or via email to Melanie.Hoare@lachlan.nsw.gov.au



CONDOBOLIN CEMETERY ADVISORY COMMITTEE

Committee Membership - Expression of Interest Form

I, Elizabeth Riley, nominate myself to be on the Condobolin Cemetery Advisory Committee.

Name: Elizabeth Riley
 Address: [Redacted]
 Email: [Redacted]
 Phone: [Redacted]

1. Experience on previous committees:
- Local schools P&C committees
- Condobolin & District Historical Society - Treasurer
- Condobolin RSL Diggers Swimming Club - Treasurer
2. Reasons for nomination:
To remain informed and to be able to have input
in the Condobolin Cemetery Advisory committee
- Personal interest in the beautification of cemetery.
3. Current committee membership and position held:
Condobolin Cemetery Advisory Committee
Condobolin & District Historical Society - Treasurer
Condobolin RSL Diggers Swimming Club - Treasurer

Please lodge your Expression of Interest by 15 March 2022 to
 Infrastructure Services, Lachlan Shire Council;
 PO Box 216, Condobolin NSW 2877
 or via email to Melanie.Hoare@lachlan.nsw.gov.au

11 DEPUTATIONS**12 NOTICES OF MOTION****12.1 NOTICE OF MOTION - ELECTION TERM****TRIM Number: R22/90**

I, Councillor Peter Harris, give notice that at the next Ordinary Meeting of Council to be held on 23 March 2022, I intend to move the following motion:-

MOTION

That:

1. Lachlan Shire Council communicates with the Office of Local Government and the Minister for Local Government with regards to extending the current Council election term to the normal four (4) year cycle. This will not only be a cost saving to NSW Councils but will also afford the opportunity for the newly elected councils to enact their Community Strategic plans over that period.

13 NOTICES OF RESCISSION

Nil

14 DELEGATES REPORT**14.1 COUNTRY MAYOR'S ASSOCIATION OF NEW SOUTH WALES****TRIM Number: R22/82****Author: Executive Assistant - General Management****PURPOSE**

To provide Council with minutes received from the Country Mayors General Meeting and Adjourned AGM held 11 March in Sydney, attended by Mayor John Medcalf OAM and the Acting General Manager.

SUPPORTING INFORMATION

The minutes are attached to this report.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2 Strong effective and Responsive Council

ATTACHMENTS

1. Attachment A
2. Attachment B

RECOMMENDATION

That Council

1. Read and note Delegate's report no R22/82.



Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Ken Keith OAM
 PO Box 337 Parkes NSW 2870
 02 6861 2333
 ABN 92 803 490 533

MINUTES

GENERAL MEETING

FRIDAY, 11 MARCH 2022 YORK AND BASS SUITES, CLUB YORK, SYDNEY

The meeting opened at 8.31 a.m.

1. ATTENDANCE:

Armidale Regional Council, Mayor, Cr Sam Coupland, Mayor
 Armidale Regional Council, Mr James Roncon, General Manager
 Bathurst Regional Council, Cr Robert Taylor, Mayor
 Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor
 Bellingen Shire Council, Cr Steve Allan, Mayor
 Bellingen Shire Council, Ms Liz Jeremy, General Manager
 Blayney Shire Council, Cr Scott Ferguson, Mayor
 Blayney Shire Council, Ms Rebecca Ryan, General Manager
 Cabonne Shire Council, Cr Kevin Beatty, Mayor
 Cabonne Shire Council, Mr Brad Burns, General Manager
 Coolamon Shire Council, Cr David McCann, Mayor
 Coolamon Shire Council, Mr Tony Donoghue, General Manager
 Cowra Shire Council, Cr Bill West, Mayor
 Cowra Shire Council, Mr Paul Devery, General Manager
 Dubbo Regional Council, Cr Mathew Dickerson, Mayor
 Eurobodalla Shire Council, Cr Mat Hatcher, Mayor
 Forbes Shire Council, Cr Phyllis Miller, Mayor
 Forbes Shire Council, Mr Steve Loane, General Manager
 Griffith City Council, Cr John Doug Curran, Mayor
 Griffith City Council, Mr Brett Stonestreet, General Manager
 Gunnedah Shire Council, Cr Jamie Chaffey, Mayor
 Hilltops Council, Cr Margaret Roles, Mayor
 Inverell Shire Council, Cr Paul Harmon, Mayor
 Kiama Municipal Council, Cr Neil Reilly, Mayor
 Kiama Municipal Council, Ms Jane Stroud, General Manager
 Kyogle Council, Cr Kylie Thomas, Mayor
 Lachlan Shire Council, Cr John Medcalf, Mayor
 Lachlan Shire Council, Mr John Shillito, Acting General Manager
 Leeton Shire Council, Cr Tony Reneker, Mayor

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Leeton Shire Council, Ms Jackie Kruger, General Manager
Liverpool Plains Shire Council, Cr Doug Hawkins, Mayor
Lockhart Shire Council, Cr Greg Verdon, Mayor
Lockhart Shire Council, Mr Peter Veneris, General Manager
Mid-Western/Mudgee Regional Council, Cr Des Kennedy, Mayor
Moree Plains Shire Council, Cr Mark Johnson, Mayor
Murray River Council, Cr Christopher Bilkey, Mayor
Murray River Council, Mr Terry Dodds, General Manager
Narrabri Shire Council, Cr Ron Campbell, Mayor
Narrabri Shire Council, Mr Stewart Todd, General Manager
Narromine Shire Council, Cr Craig Davies, Mayor
Oberon Council, Cr Mark Kellam, Mayor
Parkes Shire Council, Cr Ken Keith, Mayor
Snowy Monaro Regional Council, Cr Narelle Davis, Mayor
Tamworth Regional Council, Cr Russell Webb, Mayor
Tamworth Regional Council, Mr Paul Bennett, General Manager
Temora Shire Council, Cr Rick Firman, Mayor
Tenterfield Shire Council, Cr Bronwyn Petrie, Mayor
Wagga Wagga City Council, Cr Dallas Tout, Mayor
Walcha Council, Cr Eric Noakes, Mayor
Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor
Warrumbungle Shire Council, Mr Roger Bailey, General Manager
Wingecarribee Shire Council, Mr Viv May, Interim Administrator
LGNSW, Cr Darriea Turley, President
LGNSW, Mr Scott Phillips, CEO
OLG, Ms Ally Dench, Executive Director

Apologies:

As submitted

Special Guests:

Cr Darriea Turley, President, LGNSW
Mr Scott Phillips, CEO, LGNSW
Ms Ally Dench, Executive Director, OLG
CR Linda Scott, President, ALGA
The Hon Sam Faraway MP, Minister for Regional Transport and Roads
Mr Simon Hunter, Director Strategy and Innovation, NSW Department of Planning and Environment

2. Adoption of Minutes of Previous Meeting:

RESOLVED that the minutes of the General Meeting held on 5 November 2021 be accepted as a true and accurate record (Forbes Shire Council / Gunnedah Shire Council).

3. Matters Arising from the Minutes

Nil

4. Introduction of New Mayors

New Mayors recently elected following the December 2021 Local Government elections were given the opportunity to introduce themselves

6. Cr Darriea Turley, President, LGNSW

Cr Turley said LGNSW has been working on the rate pegging determination and the Minister is to review on how it is assessed. Cr Turley provided a report on the work of LGNSW since the last meeting and on opportunities for collaboration including the MOU with Country Mayors, 2022-23 Rate Peg Submission, the Pre Budget Submission, Local Government Assets, Child Safe Standards, and collaboration on Domestic Waste Management Charges, Planning Skills Shortages, Water Funding Program, Crown Reserve Improvements, Regional Health Initiative Funding, Right to Repair, Incentives for Electrical Vehicle Fleets, Plastic Reduction, Remote Roads Upgrades, Remote Attendance at Meetings and Regional Housing Fund

7. Mr Scott Phillips, CEO, LGNSW

Councils are shocked by the decision of IPART to cap rate increases at 0.7% for the 2022/23 year. There has been a combined effort by LGNSW, JO's and professional organisations to have this reviewed. The Minister and the Office of Local Government have listened and acted. There is now an opportunity for Councils to apply to IPART to allow each council to apply for an increase in rates up to the amount of rate cap that you went to your community with in your long term financial plan.

8. Ms Ally Dench, Executive Director OLG

She is excited to be in the role at OLG which is the first port of call for emergencies and other matters affecting local government areas. There have been recent challenges caused by the floods in NSW and \$45million in payments have been made by Resilience NSW in the past week. OLG is looking at what skills and resources are needed and councils are able to connect with OLG if they think they can help. The main call at the moment is customer service staff.

The IPART decision is devastating and a shock to OLG. The Minister has heard the concerns and is looking at the methodology. Applications in accordance with IPNR closes on the 29 April and will need a resolution of Council. In respect of the Emergency Services Levy the OLG is working with Treasury, the RFS and the Department of Planning and news is expected shortly.

The meeting was adjourned at 9.15am for the adjourned Annual General Meeting
RESOLVED (Temora Shire Council / Inverell Shire Council)

The meeting resumed at 9.27am

9. Correspondence

Outward

- (a) Registry and Accreditation forwarding changes to the CMA Constitution
- (b) Cr Mark Liebich, Mayor, Weddin Shire Council, advising Weddins application for membership was successful
- (c) Cr Ian Woodcock, Mayor, Walgett Shire Council, advising that Walgetts application for membership was successful
- (d) Mr Viv May, Interim Administrator, Wingecarribee Shire Council, advising that Wingecarribees application for membership was successful

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- (e) Cr Peter Abbott, Mayor, Cobar Shire Council, advising that Cobars application for membership was successful
- (f) Mr Grant Barnes, Chief Regulatory Officer, Natural Resources Access Regulator, Department of Planning, Industry and Environment, thanking him for his presentation to the 5 November 2021 meeting
- (g) Mr Joseph Rahme, Senior Manager, Stakeholder Engagement, NSW Telco, thanking him for his presentation to the 5 November 2021 meeting
- (h) Cr Linda Scott, President, LGNSW, thanking her and her team for providing meeting facilities for the 5 November 2021 meeting
- (i) The Hon Matt Kean MP, Treasurer and Minister for Energy and Environment, regarding the disposal of metropolitan waste at country locations close to metropolitan areas
- (j) The Hon Rob Stokes MP, Minister for Planning and Public Spaces and Minister for Transport and Roads, regarding the disposal of metropolitan waste at country locations close to metropolitan areas
- (k) The Hon Rob Stokes MP, Minister for Planning and Public Spaces and Minister for Transport and Roads, opposing the Proposed Employment Zones Framework applying to regional areas
- (l) Ms Jo Haylen MP, Shadow Minister for Roads, seeking support for better consultation with local government in local traffic matters particularly with NSW Speed Zoning Guidelines
- (m) Hon Paul Toole MP, Deputy Premier, Minister for Regional NSW and Minister for Regional Transport and Roads, seeking support for better consultation with local government in local traffic matters particularly with NSW Speed Zoning Guidelines
- (n) The Hon Matt Kean MP, Treasurer and Minister for Energy and Environment, requesting an urgent review into cost shifting from the State to Local Government
- (o) The Hon Barnaby Joyce MP, Deputy Prime Minister, Minister for Infrastructure, Transport and Regional Development, requesting a fairer grant system for small rural councils rather than having to contribute 50% co contributions for projects
- (p) The Hon Paul Toole MP, Deputy Premier, Minister for Regional NSW and Minister for Regional Transport and Roads, requesting a fairer grant system for small rural councils rather than having to contribute 50% co contributions for projects
- (q) The Hon Dominic Perrottet MP, Premier, asking for a bi partisan approach to bring mayoral and councilor allowances in rural NSW to reflect a midpoint between Queensland and Victorian mayoral and councilor allowances
- (r) Mr Chris Minns MP, Leader of the Opposition, asking for a bi partisan approach to bring mayoral and councilor allowances in rural NSW to reflect a midpoint between Queensland and Victorian mayoral and councilor allowances
- (s) Mr Robert Borsak MLC, asking for a bi partisan approach to bring mayoral and councilor allowances in rural NSW to reflect a midpoint between Queensland and Victorian mayoral and councilor allowances
- (t) Mr David Shoebridge MLC, asking for a bi partisan approach to bring mayoral and councilor allowances in rural NSW to reflect a midpoint between Queensland and Victorian mayoral and councilor allowances

- (u) Mr Mark Latham MLC, asking for a bi partisan approach to bring mayoral and councilor allowances in rural NSW to reflect a midpoint between Queensland and Victorian mayoral and councilor allowances
- (v) The Hon Shelley Hancock MP, Minister for Local Government, requesting that the State Government introduces the Rural Council Model as proposed under the Fit for the Future process
- (w) General Manager, Leeton Shire Council, regarding RFS Assets resolution
- (x) To the newly elected Mayors congratulating them on their election as Mayor
- (y) To the re elected Mayors congratulating them on their re election as Mayor

Incoming

- (a) The Hon Paul Toole MP, Deputy Premier, Minister for Regional NSW, regarding co contribution requirements for small rural councils participation in grant programs
- (b) The Hon Michael McCormack MP, forwarding letter from the Prime Minister regarding CMA initiatives
- (c) The Hon Matt Kean MP, treasurer, Minister for Energy and the Environment, regarding the NSW Energy from Waste Infrastructure Plan
- (d) The Hon Shelley Hancock MP, Minister for Local Government. regarding the term of office of Mayors elected by Councilors
- (e) Mr Brett Whitworf, Group Deputy Secretary, Planning, Delivery and Local Government, NSW Planning and Environment, regarding remuneration of mayors and councilors
- (f) The Hon Barnaby Joyce MP, Deputy Prime Minister, Minister for Infrastructure, Transport and Regional Development, regarding co contributions by councils for grants

NOTED

- 10. **FINANCIAL REPORT**
RESOLVED That the financial reports for the last quarter were tabled and accepted (Kyogle Council / Liverpool Plains Shire Council)
- 11. **Councillor Linda Scott, President, ALGA**
Cr Scott gave an overview of the past 50 years of the ALGA organisation, the current structure of the association, how it has been recalibrated to underpin successful advocacy, the challenges such as reliance on grants, recurrent funding and productivity commission, the priorities of the federal election campaign and the development of materials that councils can use, and what ALGA will do, and requesting case studies from councils that ALGA can use
- 12. **Project Funding**
This item was dealt with at the November 2021 meeting.
- 13. **Bio Diversity Offset Scheme**
RESOLVED That the Country Mayors Association express sincere concerns to the State Government on the impact on rural NSW and development opportunities for growth caused by the Bio Diversity Offset Scheme and the Minister for Environment and Heritage James Griffin be invited to attend a future meeting (Narromine Shire Council / Forbes Shire Council)

Page 6

- 14. Treatment of RFS Assets**
RESOLVED That the Country Mayors Association writes to the NSW OLG to request a copy of any opinion (legal or accounting or other) in relation to the accounting treatment of RFS assets by NSW Councils, respectfully requesting such opinion/s be furnished by 31 March 2022 (Leeton Shire Council / Bellingen Shire Council)
- 15. The Hon Sam Faraway, MLC, Minister for Regional Transport and Roads**
The Minister has been touring northern NSW for the past week where a national disaster has been declared. As Minister for Regional Roads it was important to be there and assess needs. Response teams are in the area now. The regional and rural transport network is imperative and there has been a substantial investment by the NSW government. The Safer Roads Program and the Regional Roads Programs are very important. Work on the Raymond Terrace section of the M1 are due to start this year and the Coffs Harbour bypass will follow. The Great Western highway will open up the central west with \$4.5billion committed to the project. Mount Victoria will be bypassed. Railway maintenance is to move from Parramatta to Dubbo. The Country Bridges Program is replacing timber bridges in many council areas. The road reclassification program will take back 15,000Km of roads from councils. The second round of submissions was extended to the end of February due to COVID. The panel is to now review submissions and report to the Minister midyear
- 16. Mr Simon Hunter, Director Strategy and Innovation, NSW Department of Planning and Environment**
Smart places has six pillars Skills and Jobs, Safety and Security, Environmental Quality, Equity Accessibility and Inclusion, Health and Well Being, and collaboration and Connection. It develops outcomes for citizens and businesses by applying consistency and a place based approach. Foundations are policy standards and governance. Building good foundations demonstrates a commitment and is a process to help. The State Governments \$45million investment was launched in December 2020. Examples of projects are Envisioning in 3D, Smart Irrigation Management, Openair, Smart Regional Space and Asset A1. The next stage is to accelerate uses of technology and data and they would like to assist regional NSW
- 17. Regional Road Transfer and Road Classification**
Item was withdrawn as it was covered by the Minister
- 18. Health Forum**
RESOLVED that the CMA make representation to the Minister for Rural Health The Hon Bronnie Taylor requesting that a health forum be conducted after the release of the Upper House Enquiry, to help to develop policies and outcomes and that an invitation be extended to the Shadow Minister for Health to attend and participate (Gunnedah Shire Council / Forbes Shire Council)
- 19. Declaration of Interests**
Wingecarribee Shire Council requested that future agendas have Declaration of Interests item following the minutes which was agreed to

There being no further business the meeting closed at 12 noon.
Cr Ken Keith OAM
Chairman Country Mayor's Association of NSW

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Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Ken Keith
PO Box 337 Parkes NSW 2870
02 6861 2333
ABN 92 803 490 533

ADJOURNED AGM MINUTES

ANNUAL GENERAL MEETING

FRIDAY, 11 MARCH 2022, YORK AND BASS SUITES, 95-99 YORK STREET, CLUB YORK SYDNEY

The meeting opened at 9.15 a.m.

1. ATTENDANCE:

Armidale Regional Council, Mayor, Cr Sam Coupland, Mayor
 Armidale Regional Council, Mr James Roncon, General Manager
 Bathurst Regional Council, Cr Robert Taylor, Mayor
 Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor
 Bellingen Shire Council, Cr Steve Allan, Mayor
 Bellingen Shire Council, Ms Liz Jeremy, General Manager
 Blayney Shire Council, Cr Scott Ferguson, Mayor
 Blayney Shire Council, Ms Rebecca Ryan, General Manager
 Cabonne Shire Council, Cr Kevin Beatty, Mayor
 Cabonne Shire Council, Mr Brad Burns, General Manager
 Coolamon Shire Council, Cr David McCann, Mayor
 Coolamon Shire Council, Mr Tony Donoghue, General Manager
 Cowra Shire Council, Cr Bill West, Mayor
 Cowra Shire Council, Mr Paul Devery, General Manager
 Dubbo Regional Council, Cr Mathew Dickerson, Mayor
 Eurobodalla Shire Council, Cr Mat Hatcher, Mayor
 Forbes Shire Council, Cr Phyllis Miller, Mayor
 Forbes Shire Council, Mr Steve Loane, General Manager
 Griffith City Council, Cr John Doug Curran, Mayor
 Griffith City Council, Mr Brett Stonestreet, General Manager
 Gunnedah Shire Council, Cr Jamie Chaffey, Mayor
 Hilltops Council, Cr Margaret Roles, Mayor
 Inverell Shire Council, Cr Paul Harmon, Mayor
 Kiama Municipal Council, Cr Neil Reilly, Mayor
 Kiama Municipal Council, Ms Jane Stroud, General Manager
 Kyogle Council, Cr Kylie Thomas, Mayor
 Lachlan Shire Council, Cr John Medcalf, Mayor
 Lachlan Shire Council, Mr John Shillito, Acting General Manager
 Leeton Shire Council, Cr Tony Reneker, Mayor
 Leeton Shire Council, Ms Jackie Kruger, General Manager
 Liverpool Plains Shire Council, Cr Doug Hawkins, Mayor

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Lockhart Shire Council, Cr Greg Verdon, Mayor
Lockhart Shire Council, Mr Peter Veneris, General Manager
Mid-Western/Mudgee Regional Council, Cr Des Kennedy, Mayor
Moree Plains Shire Council, Cr Mark Johnson, Mayor
Murray River Council, Cr Christopher Bilkey, Mayor
Murray River Council, Mr Terry Dodds, General Manager
Narrabri Shire Council, Cr Ron Campbell, Mayor
Narrabri Shire Council, Mr Stewart Todd, General Manager
Narromine Shire Council, Cr Craig Davies, Mayor
Oberon Council, Cr Mark Kellam, Mayor
Parkes Shire Council, Cr Ken Keith, Mayor
Snowy Monaro Regional Council, Cr Narelle Davis, Mayor
Tamworth Regional Council, Cr Russell Webb, Mayor
Tamworth Regional Council, Mr Paul Bennett, General Manager
Temora Shire Council, Cr Rick Firman, Mayor
Tenterfield Shire Council, Cr Bronwyn Petrie, Mayor
Wagga Wagga City Council, Cr Dallas Tout, Mayor
Walcha Council, Cr Eric Noakes, Mayor
Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor
Warrumbungle Shire Council, Mr Roger Bailey, General Manager
Wingecarribee Shire Council, Mr Viv May, Interim Administrator
LGNSW, Cr Darriea Turley, President
LGNSW, Mr Scott Phillips, CEO
OLG, Ms Ally Dench, Executive Director

APOLOGIES:

As read

2. ADOPTION OF MINUTES OF PREVIOUS MEETING:

RESOLVED that the minutes of the Annual General Meeting held on 5 November 2021 be accepted as a true and accurate record (Forbes Shire Council /Lachlan Shire Council).

3. Returning Officer

RESOLVED That the Returning Officer for the conduct of the elections be Mr Allan Burgess (Forbes Shire Council / Gunnedah Shire Council)

The Chairperson Cr Ken Keith vacated the chair

7. Election of Office Bearers

7.1 Chairperson

The Returning Officer advised that he had received one nomination in writing for Cr Ken Keith, Parkes Shire Council, who was nominated by Gunnedah Shire Council and Forbes Shire Council. The Returning Officer called for any further nominations for the position of Chairperson. No other nominations were received. As there was only one nomination the Returning Officer declared Cr Ken Keith elected Chairman for the 2022 year

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7.2 Vice Chairperson

The Returning Officer advised that he had received one nomination in writing. for Cr Jamie Chaffey, Mayor, Gunnedah Shire Council who was nominated by Temora Shire Council and Forbes Shire Council. The Returning Officer called for any further nominations for the position of Vice Chairperson. No other nominations were received. As there was only one nomination the Returning Officer declared Cr Jamie Chaffey elected as Deputy Chairperson for the 2022 year

7.3 Secretary/Public Officer

RESOLVED That Mr Kent Boyd General Manager Parkes Shire Council, be appointed Secretary/Public Officer (Parkes Shire Council / Temora Shire Council)

7.4 Executive

Nominations for the up to eight positions on the Executive were called for. Nominations were received for Craig Davies Narromine Shire Council nominated by Gunnedah Shire Council and Narromine Shire Council, Cr Rick Firman Temora Shire Council nominated by Cootamundra-Gundagai Regional Council and Coolamon Shire Council, Cr Russel Fitzpatrick Bega Valley Shire Council nominated by Temora Shire Council and Bega Valley Shire Council, Cr John Medcalf Lachlan Shire Council nominated by Cabonne Shire Council and Parkes Shire Council, Cr Phyllis Miller Forbes Shire Council nominated by Gunnedah Shire Council and Forbes Shire Council, Cr Sue Moore Singleton Council nominated by Gunnedah Shire Council and Singleton Shire Council, Cr Kylie Thomas Kyogle Council nominated by Ballina Shire Council and Kyogle Council and Cr Russell Webb Tamworth Regional Council nominated by Gunnedah Shire Council and Walcha Council. The Returning Officer called for any further nominations for the position of Executive member. No other nominations were received. As there was only eight nominations the Returning Officer declared Cr Craig Davies, Cr Rick Firman, Cr Russel Fitzpatrick, Cr John Medcalf, Cr Phyllis Miller, Cr Sue Moore, Cr Kylie Thomas and Cr Russell Webb elected as Executive members for the 2022 year

The Chairperson Cr Ken Keith resumed the Chair

There being no further business the meeting closed at 9.27 am.

Cr Ken Keith OAM
Chairman Country Mayor's Association of NSW

15 CORRESPONDENCE

Nil

16 QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

17 PETITIONS

Nil

18 CLOSED SESSION**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

18.1 Audit Engagement Plan for the financial year ended 30 June 2022

This matter is considered to be confidential under Section 10A(2)f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

18.2 Appointment of Internal Auditor for 4 years 2022-2025

This matter is considered to be confidential under Section 10A(2)c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

18.3 Tender Assessment - Supply of Crushed Gravel and Stone 2022-2025

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

18.4 Tender Assessment - Plant Hire

This matter is considered to be confidential under Section 10A(2)di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

18.5 Murie and Smyth's Culvert installation

This matter is considered to be confidential under Section 10A(2)dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

18.6 Budget 22.23 draft Fees and Charges

This matter is considered to be confidential under Section 10A(2)dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

18.7 Appointment of Audit, Risk and Improvement Committee Chair

This matter is considered to be confidential under Section 10A(2)a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).